

Board of Education Regular Meeting
Wednesday, November 8, 2017 6:30 PM
East Butler School
212 South Madison Street
Brainard, NE 68626-0036

1. Call Meeting To Order
2. Roll Call
3. Flag Salute
4. Approve Agenda
5. Patron's Comments
6. Informational Items
 - 6.1. Student presentation
 - 6.2. ESU7 Presentation on Alternative Education Services Larianne Polk and Don Ellison
 - 6.3. Construction Update
 - 6.4. NESA Data
 - 6.5. Negotiations Update
7. Consent Agenda
 - 7.1. Approval of Minutes
 - 7.2. Treasurer's Report
8. Regular Agenda
 - 8.1. Vehicle Acquisition
 - 8.2. Clark Enersen Fire Panel Upgrade proposal
9. Administrative Comments

10. Items for next Meeting

11. Adjournment

Board of Education Regular Meeting
Wednesday, October 11, 2017 6:30 PM
Dwight Elementary School

1. Call Meeting To Order at 6:30 P.M.

2. Roll Call - Present: Jan Bostelman, Mark Janak, Megan Kozisek, Kim TePoel, and Dan Zysset.
Absent: Marlene Wade

3. Flag Salute

4. Approve Agenda

Motion to approve the agenda as presented passed with a motion by Jan Bostelman and a second by Kim TePoel.

Jan Bostelman: Yea, Mark Janak: Yea, Megan Kozisek: Yea, Kim TePoel: Yea, Dan Zysset: Yea.
Absent: Marlene Wade

5. Patron's Comments - None

Marlene Wade arrived at 6:33 P.M.

6. Informational Items: Presentation from Zero Hour Welding Students (Tabled due to Mr. Hennessy unable to attend); Assessment Data (Tabled due to report not received); and State Fire Marshal Report (Tabled due to report not received).

7. Consent Agenda

7.1. Approval of Minutes

7.2. Treasurer's Report

7.3. Para Hire

Motion to approve the consent agenda as presented passed with a motion by Mark Janak and a second by Jan Bostelman.

Jan Bostelman: Yea, Mark Janak: Yea, Megan Kozisek: Yea, Kim TePoel: Yea, Marlene Wade: Yea,
Dan Zysset: Yea

8. Regular Agenda

8.1. Design Proposal for Classroom Expansion

Bidding process for classroom expansion passed with a motion by Marlene Wade and a second by Dan Zysset.

Jan Bostelman: Yea, Mark Janak: Yea, Megan Kozisek: Yea, Kim TePoel: Yea, Marlene Wade: Yea,
Dan Zysset: Yea

8.2. Softball CoOp

Approval of Softball Co-op passed with a motion by Marlene Wade and a second by Jan Bostelman.

Jan Bostelman: Yea, Mark Janak: Yea, Megan Kozisek: Yea, Kim TePoel: Yea, Marlene Wade: Yea, Dan Zysset: Yea

9. Administrative Comments

10. Items for next Meeting: Negotiation Update and Building Bid Acceptance.

11. Adjournment

To adjourn at 7:59 p.m. passed with a motion by Marlene Wade and a second by Jan Bostelman.

Jan Bostelman: Yea, Mark Janak: Yea, Megan Kozisek: Yea, Kim TePoel: Yea, Marlene Wade: Yea, Dan Zysset: Yea

Kim Fuehrer

Recording Secretary

BALANCES October 1-31, 2017 FOR NOVEMBER BOARD MEETING				
		OCTOBER	OCTOBER	MONTH END
	BEG. BALANCE	RECEIPTS	EXPENDITURE	BALANCE
HOT LUNCH	\$11,321.70	\$18,889.19	\$15,292.19	\$14,918.70
ACTIVITIES				
Academic Decathalon	\$553.30			\$553.30
Ag Projects	\$1,206.35			\$1,206.35
Annual	\$8,007.77	\$810.00		\$8,817.77
Athletic	\$3,516.75	\$9,116.50	\$8,919.89	\$3,713.36
Box Tops for Educ	\$4,424.67			\$4,424.67
Cheerleaders	\$1,366.46	\$251.00	\$280.00	\$1,337.46
Class 2017	\$0.00		\$0.00	\$0.00
Class 2018	\$1,152.13			\$1,152.13
Class 2019	\$1,860.07			\$1,860.07
Class 2020	\$2,552.00	\$582.40	\$1,665.00	\$1,469.40
Close Up	\$2,329.19	\$4,755.25	\$199.70	\$6,884.74
College Access Grant	\$448.03	\$1,250.00		\$1,698.03
Concessions	\$1,444.88	\$1,247.00	\$2,557.06	\$134.82
Dance Team	\$279.51			\$279.51
Drama	\$377.88	\$195.00	\$195.00	\$377.88
Drug Free Program	\$395.49			\$395.49
FBLA	\$417.19	\$580.00	\$450.00	\$547.19
FCCLA	\$333.94	\$1,492.50	\$539.00	\$1,287.44
FFA	\$9,977.70	\$630.00	\$974.32	\$9,633.38
FFA GREENHOUSE	\$6,494.01		\$146.85	\$6,347.16
Laptop Initiative	\$17,907.64			\$17,907.64
Letterclub	\$1,699.25			\$1,699.25
Miscellaneous	\$0.00			\$0.00
Music	\$564.68			\$564.68
Nat'l Honor Society	\$648.61			\$648.61
Speech	\$17.76			\$17.76
Student Council	\$712.42			\$712.42
Tiger Stripes	\$218.85			\$218.85
WR Spirit Leaders	\$507.73	\$90.00	\$408.87	\$188.86
TOTALS	\$69,414.26	\$20,999.65	\$16,335.69	\$74,078.22
ACTIVITY FUND CERTIFICATE OF DEPOSIT				
DATE PURCHASED/NUMBER	NAME/AMOUNT	RATE	BALANCE	MATURITY
9-3-91 #1013527	FFA Gilt Chain	0.15%	\$1,640.46	9/3/17
	\$800.00			

BILLS November 8, 2017				
Certified Staff	\$223,412.89	Salary		
Classified Staff	\$80,855.80	Salary		
First Nebraska Bank	\$22,892.94	FICA		
Nebraska School Retirement	\$27,028.13	Retirement		
Blue Cross Blue Shield	\$46,427.71	Insurance		
Blue Cross Blue Shield	\$7,308.52	Insurance		
SUB TOTAL OF PAYROLL	\$407,925.99			
Amazon	\$1,818.77	Computer & school supplies		
BJ's Hardware, Inc.	\$191.78	Supplies		
Barb Kadlec	\$412.56	Oct Mileage		
Boys Town	\$2,631.88	September Education		
Butler Public Power	\$966.39	Electricity		
CTF Service	\$6,663.78	Maintenance		
Canon Solutions America	\$1,790.57	Maintenance		
Central Ne Rehab Service	\$3,978.70	Sped services		
Center for Rural Affairs	\$2,640.67	Farm to School Services		
Colleen Zajac	\$1,248.16	Reimburse College Class		
Crescent Electric	\$2,496.21	Electrical supplies		
Culligan	\$78.00	Equipment		

Dale's Food Pride	\$202.10	Food supplies	
David City Ace Harware	\$166.36	Ag Shop supplies	
David City Public Schoo	\$5,251.57	Special Ed services	
David City Public Schoo	\$1,709.36	Hermelbracht insurance	
David City Public Schoo	\$1,099.59	Softball expenses	
Didier's	\$86.72	Groceries	
East Butler Public Scho	\$75.00	Memorials	
Electronic Contracting	\$1,355.00	Fire alarm issues	
Electronic Engineering	\$517.50	Bus Radio repeater	
ESU 2	\$50.00	Conference	
ESU 7	\$255.00	Wildcard cerificate	
ESU 7	\$75.00	Cloud storage	
ESU 7	\$15.00	Registration	
ESU 7	\$20,019.16	ESU Services	
ESU 7	\$150.39	WMLS Testing	
Fibrenew	\$375.00	Repair 5 bus seats	
First National Bank	\$681.95	Meals, Hotel Rm, etc	
First NationalBank	\$702.84	Wrestling, Meals	
First National Bank	\$1,373.60	Plane tickets, Am Assoc	
Frontier Coop Co	\$5,522.78	Fuel	
Frontline Education	\$1,792.50	Aesop program	

Jen Rohda	\$153.20	Reimburse air purifier	
Jodi Chapek	\$24.61	Batteries for stopwatches	
KSB	\$1,000.00	Phone conference	
Kathy Witzel	\$15.11	Reimburse gas	
Kodable	\$440.00	20 student licenses	
Kuhlman & Kratochvil	\$1,701.99	Qtr Taxes, chks, services	
Love & Logic Conference	\$594.00	Registration fee	
Madison Life	\$674.85	Insurance	
Mahoney Fire Sprinkler	\$2,255.00	Sprinkler heads	
Matheson	\$375.24	Welding Supplies	
McGraw Hill	\$1,591.02	Reading books	
NASB	\$289.00	Conf/Lunch-Bostelman	
NCECBVI	\$8,000.00	Tuition/Seth	
NCSA	\$560.00	Dues	
Nebraska Lions Foundati	\$150.00	Mobile screening unit	
NRCSA	\$850.00	Membership Dues	
NE Labor Law Poster Ser	\$159.00	Posters	
Oliva	\$289.59	Computer repairs	
PGH&G	\$150.00	Legal services	
Paul Kess Inc	\$2,467.00	Plaster material	
Popplers	\$82.95	Music	
R.C. Booth Enterprises	\$233.50	Platbooks	

Really Great Reading Co	\$149.00	Conference		
Rodeway Inn	\$290.97	Hennessy rooms		
Sandy Bongers	\$71.55	Mileage		
Schmitt Music	\$233.99	Music supplies		
Striv	\$1,975.00	Bronze Package		
TechMasters	\$272.50	Fan repaired		
That Fish Place	\$950.99	Trout supplies		
Trane	\$490.00	Repair/installation labor		
Tyco	\$638.25	Recurring Service		
Verizon	\$21.73	Cellphone		
Village of Prague	\$8.00	Utilities		
Waste Connections	\$564.78	Garbage		
William V MacGill	\$1,284.71	Medical supplies		
Windstream Ne Inc	\$2,294.09	Phone		
SUB TOTAL OF BILLS	\$97,695.51			
GRAND TOTAL P/R & BILLS	\$505,621.50			

GENERAL FUND COMPARISON AND UPDATE				
	16 RECEIPTS	17 RECEIPTS	16 EXPENDITURES	17 EXPENDITURES
SEPT .08	\$1,064,102.77	\$1,082,836.22	\$480,291.69	\$477,198.44
OCT .17	\$370,575.84	\$357,892.10	\$478,948.70	\$556,632.78
NOV .25	\$83,201.62		\$495,580.14	
DEC .33	\$88,068.56		\$449,070.08	
JAN .42	\$952,272.11		\$488,179.42	
FEB .50	\$496,280.39		\$434,383.71	
MAR .58	\$221,923.53		\$477,029.30	
APR .67	\$397,585.38		\$577,651.10	
MAY .75	\$1,192,719.25		\$429,317.61	
JUNE .83	\$595,349.30		\$467,630.30	
JULY .92	\$99,256.12		\$411,029.35	
AUG 1.00	\$95,544.09		\$455,114.68	
TOTAL	\$5,678,452.14	\$1,440,728.32	\$5,543,991.36	\$1,033,831.22
2016-17 Beginning Cash Balance \$2,030,181.44				
2017-18 Beginning Cash Balance \$2,461,058.00				
2016 denotes the 2016-17 school year				
2017 denotes the 2017-18 school year				

EAST BUTLER PUBLIC SCHOOLS INVESTMENTS
AS of Nov 1 2017 For B Mtg Nov 8, 2017

GENERAL FUND

<u>NUMBER</u>	<u>TERM</u>	<u>MATURITY</u>	<u>AMOUNT</u>	<u>RATE</u>	
1026029	12 month	4/5/18	\$511.25	0.25%	McAuliffePrize (At Prague)
3212	24 month	10/1/18	\$386,060.56	0.85%	
1024535	9 month	8/15/17	\$166,089.20	0.20%	
1024295	12 month FLEX	7/13/17	<u>\$465,992.53</u>	0.25%	
			\$1,018,653.54		
41-513	Checking		<u>\$2,475,407.75</u>	0.05%	
TOTAL			\$3,494,061.29		

DEPRECIATION RESERVE/VEHICLE REPLACEMENT FUND

602837			\$17,437.37	0.15%
--------	--	--	-------------	-------

QUALIFIED CAPITAL IMPROVEMENT PURPOSE UNDERTAKING FUND (QC-PUF)

1507069			\$493,088.13	0.05%
---------	--	--	--------------	-------

BUILDING FUND

1041-718	Checking		\$947,200.35	0.05%
1024870	12 mo FLEX	6/10/18	\$222,017.09	0.25%

EMPLOYEE BENEFIT FUND

1505565	Checking		\$3,489.46	0.05%
---------	----------	--	------------	-------

STUDENT FEE FUND

1502837	Checking		\$21,852.38	
---------	----------	--	-------------	--

PLEGDED SECURITIES

FIRST NEBRASKA BANK	1/31/21	\$400,000.00	Cusip 912828B58
FIRST NEBRASKA BANK	3/8/19	\$150,000.00	Cusip 313378QK0
FIRST NEBRASKA BANK	5/30/19	\$500,000.00	Cusip 3137EADG1
FIRST NEBRASKA BANK	11/30/2019	\$200,000.00	Cusip 912828UB4
FIRST NEBRASKA BANK	12/31/2020	\$150,000.00	Cusip 912828A83
FIRST NEBRASKA BANK	6/30/2020	\$200,000.00	Cusip 912828VJ6
FIRST NEBRASKA BANK	3/8/19	\$500,000.00	Cusip 3133782M2
FIRST NEBRASKA BANK	9/14/18	\$500,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	9/14/18	\$250,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	9/14/18	\$500,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	4/30/20	\$200,000.00	Cusip 912828VA5
FIRST NEBRASKA BANK	9/30/21	\$500,000.00	Cusip 912828F21
FIRST NEBRASKA BANK	9/30/20	\$500,000.00	Cusip 912828VZ0
FIRST NEBRASKA BANK	2/19/19	\$100,000.00	Cusip 3135G0ZA4

SUB-TOTAL \$4,650,000.00

BANK OF PRAGUE	12/15/2023	\$57,000.00	Cusip 12354RAZ0
BANK OF PRAGUE	1/15/2023	\$85,000.00	Cusip 123529EQ8

SUB -TOTAL \$142,000.00

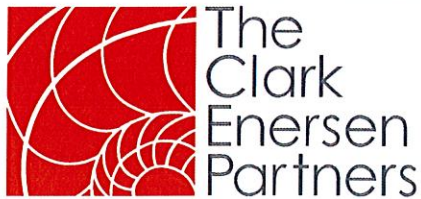
TOTAL PLEDGED \$4,792,000.00

PAID IN OCTOBER 2017					
PRE-APPROVED BILLS (GENERAL FUND)					
Walmart Community			School	Check # 23894	2017-18/ 9
P O Box 530934			Supplies		
Atlanta, GA 30353		\$672.15			
Region 1 Principals			Registration Fee	Check# 23895	2017-18/10
		\$130.00			
First National Bank			Supplies	Check #23896	2017-18/11
P O Box 2818					
Omaha, NE 68103		\$23.31			
First National Bank					
P O Box 2818					
Omaha, NE 68103		\$395.00	Registration	Check# 23897	2017-18/12
First National Bank					
P O Box 2818					
Omaha, NE 68103		\$321.23		Check# 23898	2017-18/13
Aquinas Scrip			BBYC Giftcards	Check # 23899	2017-18/14
3420 MN Rd					
David City, NE 68632		\$400.00			
Callaway Rolloffs			Landfill fees	Check # 23900	2017-18/15
216 N 4th St					
David City, NE 68632		\$150.90			
GFWCNE Federation			Quiz Bowl Fee	Check# 3001	2017-18/16
of Women's Club		\$100.00			
Rachel Hines					
123 W. Hamilton		\$179.90	Refund	Check# 3002	2017-18/17
Brainard, Ne 68626					
Walmart Community					
P O Box 530934		\$329.12	School Supplies	Check # 3003	2017-18/18
Atlanta, GA 30353					
Dorchester Public Schools					
506 W 9th St		\$579.00	Music Entry Fee	Chk# 3004	2017-18/19
Dorchester, NE 68343					
TOTAL		\$3,280.61			
TOTAL		\$0.00			

REVENUE REPORT THROUGH 11-1-17			
% of year completed this month 19%			
	Amount	Received	
Category	Budgeted	To Date	
1110 Property Taxes	\$5,105,558.16	\$1,322,547.74	
1115 Carline	\$2,700.00	\$1,453.64	
1120 Public Power District-Sales Tax	\$0.00		
1125 Motor Vehicle Taxes	\$142,896.00	\$33,061.59	
1270 Pre-School Tuition	\$9,135.00	\$2,765.00	
1410 Interest	\$0.00	\$216.07	
1610 Local License Fees	\$9,000.00	\$0.00	
1910 Other Local Receipts	\$2,000.04	\$13,436.36	
1991 Receipts from Other Districts	\$0.00	\$0.00	
2110 County Fines/Licenses	\$9,999.96	\$5,346.72	
2210 ESU Receipts	\$3,000.00	\$7,512.24	
3110 State Aid	\$43,178.04	\$53,934.96	
3120 SPED Programs/School Age	\$249,999.96	\$0.00	
3125 SPED Transportation/School Age	\$0.00	\$0.00	
3130 Homestead Exemption	\$0.00	\$0.00	
3135 St of Ne High Ability Learner	\$2,000.04	\$0.00	
3165 SPED - Below Age Five	\$0.00	\$0.00	
3180 Pro Rate Motor Vehicle	\$11,000.04	\$0.00	
3200 State Apportionment	\$57,000.00	\$0.00	
3300 In-Lieu-of-School Land Tax	\$0.00	\$0.00	
3500 State Categorical Grants	\$0.00	\$0.00	
3512 Dist. Ed. Incentive	\$2,000.04	\$0.00	
4200 Title I	\$30,000.00	\$0.00	
4300 TITLE VI (REAP)	\$20,000.04	\$0.00	
4310 Title II-A	\$0.00	\$0.00	
4320 Title V Grants	\$0.00	\$0.00	
4400 Special Education (Birth to Age 5)	\$0.00	\$0.00	
4402 Pre-School Transportation	\$0.00	\$0.00	
4404 SPED IDEA	\$123,000.00	\$0.00	
4406 IDEA	\$0.00	\$0.00	
4410 SPED IDEA	\$0.00	\$0.00	
4411 CEIS	\$0.00	\$0.00	
4412 IDEA NONPUBLIC	\$0.00	\$0.00	
4450 Medicaid in Schools	\$0.00	\$0.00	
4455 Medicaid Administrative Outreach	\$8,000.04	\$0.00	
5400 Sale of Property	\$0.00	\$0.00	
5690 Other Non Revenue Receipts	\$0.00	\$454.00	
TOTAL	\$5,830,467.36	\$1,440,728.32	19.00%

November 8, 2017						
SPECIAL BUILDING FUND BILLS						
Lacey Construction, Inc.				General Construction - Locker		
1505 No. Hwy 77, P O Box 62				Room Renovation thru 9/20/17		
Wahoo, NE 68066		\$42,825.83				
The Clark Enersen Partners				Professional services for Classroom addition		
1010 Lincoln Mall, Suite 200				9-2 thru 9-29-17		
Lincoln, Ne 68508-2883		\$7,568.59				
TOTAL						
TOTAL		\$50,394.42				
DEPRECIATION FUND BILLS						
TOTAL		\$0.00				
QUALIFIED CAPITAL IMPROVEMENT PURPOSE UNDERTAKING FUND (QCPUF)						
NONE						
TOTAL		\$0.00				

BUDGET CATEGORY SUMMARY					
Oct-17					
% OF YEAR COMPLETED THIS MONTH 16%					
CATEGORY		BUDGETED	OCT	YEAR TO DATE	BALANCE
			EXPENDITURES		
Instruction		\$3,154,638.84	\$337,315.84	\$595,995.84	\$2,558,643.00
SPED (School Age)		\$774,159.96	\$76,860.36	\$133,865.95	\$640,294.01
Distance Learning		\$0.00	\$0.00	\$0.00	\$0.00
Guidance Services		\$70,459.20	\$5,131.44	\$9,795.69	\$60,663.51
Safety/Security		\$0.00	\$0.00	\$0.00	\$0.00
Other Pupil Support		\$10,579.08	\$745.72	\$1,300.12	\$9,278.96
Library		\$93,094.92	\$7,694.58	\$16,245.32	\$76,849.60
Board of Education		\$62,475.12	\$1,253.78	\$5,472.69	\$57,002.43
Exec Admin Service		\$183,715.92	\$15,387.51	\$32,237.72	\$151,478.20
Office of Principal		\$261,182.04	\$21,364.28	\$42,908.31	\$218,273.73
Business Support		\$279,995.04	\$28,345.78	\$58,764.87	\$221,230.17
Operation of Plant		\$337,761.00	\$28,617.87	\$54,635.73	\$283,125.27
Maintenance of Plant		\$180,000.00	\$2,665.60	\$7,745.68	\$172,254.32
Pupil Transportation		\$273,456.12	\$26,122.04	\$65,036.99	\$208,419.13
SPED Transportation		\$999.96	\$410.40	\$410.40	\$589.56
TITLE I Part A(4200)		\$94,587.96	\$4,557.08	\$9,114.16	\$85,473.80
High Ability (4301)		\$0.00	\$0.00	\$0.00	\$0.00
PreSchool Handicap 4404		\$0.00	\$0.00	\$0.00	\$0.00
IDEA (4406)		\$0.00	\$0.00	\$0.00	\$0.00
SPED IDEA (4410)		\$0.00	\$0.00	\$0.00	\$0.00
IDEA NONPUBLIC (4412)		\$0.00	\$0.00	\$0.00	\$0.00
Medicaid Admin Outreach		\$0.00	\$0.00	\$0.00	\$0.00
Transfers		\$345,231.00	\$0.00	\$0.00	\$345,231.00
Clearing Account		\$0.00	\$160.50	\$301.75	\$301.75
TOTALS		\$6,122,336.16	\$556,632.78	\$1,033,831.22	\$5,089,108.44
					16.00%
					Budget Expended



November 3, 2017

Mr. Sam Stecher
Superintendent
East Butler Public Schools
212 South Madison Street
Brainard, Nebraska 68626

RE: East Butler Public Schools - State Fire Marshal Review Improvements

Dear Mr. Stecher,

On behalf of The Clark Enersen Partners, we are pleased to submit a Design Services Fee Proposal to assist East Butler Public Schools with improvements required by the State Fire Marshal. Our understanding of the project scope and goals are based upon the SFM initial inspection dated 9/25/17. The items on the list are listed below.

1. A functional test shall be conducted on every emergency lighting system and exit sign at 30-day intervals for not less than 30 seconds. An annual test shall be conducted on every battery-powered emergency lighting system and exit sign for not less than 1 1/2 hours. Documentation of these tests shall be kept on site and available for review. On the day of inspection documentation for monthly emergency lighting testing was not available. NFPA 101, 15.2.9, 1.2.10 & 7.9.3.

Assume that the school will address without TCEP input.

2. Fire alarms shall be inspected on a semiannual basis. On the day of inspection documentation revealed the fire alarm was not being done semiannually and was past due for inspection. NFPA 101, 15.3.4.1 & 9.6.1.4

Assume that the school will address without TCEP input.

3. Kitchen hood and commercial fire suppression systems shall be inspected on a semiannual basis. On the day of inspection documentation revealed the fire alarm was not being done semiannually. Documentation also revealed electrical wiring needed removed from the system control head. NFPA 101, 15.3.2.2 & 9.2.3

Assume that the school will address without TCEP input.

4. Corridors shall be provided with 1/2 hour separation including door closures. On the day of inspection classroom doors did not have door closures. NFPA 101, 15.3.6, 8.2.3.3 & 8.2.4.3.5

Door closers and door ratings will be reviewed / design provided.

Architecture + Landscape Architecture + Engineering + Interiors

1010 Lincoln Mall, Suite 200
Lincoln, NE 68508-2883 402 477.9291 Fax 402 477.6542

www.clarkenersen.com
Lincoln, NE | Kansas City, MO | Fairway, KS

5. Sprinklers shall be installed throughout the facility. On the day of inspection the restroom across from the main office and the elementary school principal's office including the storage room were not sprinkled. NFPA 13, 8.1.1

Sprinkler locations will be reviewed / design provided.

6. Assembly occupancies with occupant loads of more than 300 persons shall be provided with an approved supervised fire alarm with voice evacuation capabilities. On the day of inspection the fire alarm in both gyms did not have voice evacuation capabilities. NFPA 101, 15.3.4.1 & 13.3.4.1

Assembly spaces will be reviewed / design provided.

7. Emergency lighting facilities shall be arranged to provide initial illumination that is not less than an average of 1 ft-candle and, at any point, not less than 0.1 ft-candle. On the day of inspection both gyms and the stage did not meet this requirement. NFPA 101, 15.2.9, 12.2.9 & 7.9.2.1

Emergency lighting will be reviewed / design provided.

8. Clearance between the sprinkler head deflector and the top of storage shall be 18 inches or greater. On the day of inspection storage was located within 18 inches of the deflector throughout the facility. NFPA 101, 17.3.5 and NFPA 13, 8.5.6.1

Assume that the school will address without TCEP input.

9. Electrical wiring and components shall be maintained. On the day of inspection items including but not limited to the following were not being maintained. NFPA 1, 11.1.2 and NFPA 70
 - a. Room 126 – Surge protector shall not extend above the ceiling
 - b. Red Tile Custodial Room – Splitter shall not be used to power computer server
 - c. Ag Classroom – Open electrical wiring for projector along ceiling
 - d. Ag Storage Room – Open electrical
 - e. Ag Shop – Romex wiring along ceiling in storage room not in conduit
 - f. Teacher Lounge – Painted outlet
 - g. Room 204 – Refrigerator power cord end had exposed wiring

Electrical items noted will be reviewed / design provided.

10. Surge protectors shall be approved by Underwriter Laboratory *UL) and supported. On the day of inspection surge protectors in the following areas were hanging unsupported or not UL listed devices. NFPA 1, 11.1.5.1 and NFPA 70
 - a. Room 111 – Surge protector by door unsupported
 - b. High School Principal's Office – Surge protector used for television unsupported
 - c. Room 122 – Not UL Listed splitter tower
 - d. Room 123 – Not UL listed splitter tower
 - e. Room 206 – Surge protector unsupported

Assume that the school will address without TCEP input.

11. Emergency lighting shall be provided in accordance with Section 7.9. On the day of inspection the emergency lighting including but not limited to the following did not function when the test button was pressed. NFPA 101, 15.2.9 & 4.6.12.1
- a. Outside room 126
 - b. Wrestling room – 2 units
 - c. Ag shop – 2 units

Electrical items noted will be reviewed / design provided.

12. Ceilings shall be smoke tight. On the day of inspection areas including but not limited to the following were not smoke tight. NFPA 101, 15.3.1
- a. Room 104 – Missing ceiling tile
 - b. Activity Entrance – Unseated air deflectors
 - c. Custodial Room – Missing ceiling tile
 - d. Ag Classroom – Along ceiling around projector
 - e. 2nd Floor Custodial Room – Cover for scuttle hole not installed

Areas noted will be reviewed / design provided if required.

13. Extension cords shall not be used as permanent wiring. On the day of inspection rooms including but not limited to had extension cords. NFPA 1, 11.1.5 & 11.1.6.4 and NFPA 70
- a. Room 110 – Used to power fish tank
 - b. Room 110 – In storage room used to power microwave and refrigerator
 - c. Library – Librarian desk used to power computer
 - d. Stage – Used to power sound system
 - e. Room 207 – Extension cords in use

Assume that the school will address without TCEP input.

14. Fire extinguishers shall be installed and maintained per the requirements of NFPA 10. On the day of inspection a fire extinguisher in room 110 was located by the teacher's desk and was not mounted. NFPA 101, 9.7.4.1, NFPA 1, Table 13.6.1.2 and NFPA 10

Assume that the school will address without TCEP input.

15. Hazardous areas including mechanical and storage rooms equipped with an automatic extinguishing system shall be designed to resist the passage of smoke and be equipped with door closure. On the day of inspection areas including but not limited to the following were not smoke tight. NFPA 101, 15.3.2
- a. Room 108 – Storage room
 - b. with no door or closure
 - c. Room 110 – Storage room with no door closure
 - d. Room 112 – Storage room with no door closure
 - e. Custodial Room – Storage area not separated from normal occupancy and no door closure
 - f. P.E. Storage Room – No door closure
 - g. Stage – Storage on mezzanine not separated from normal occupancy
 - h. Boiler Room – Ceiling has unsealed penetrations

- i. Music Room – Both offices and passage hall required separation due to quantity of material being stored
- j. Custodial Ag Close – No door closure
- k. Teachers' Lounge – Storage area not separated from normal occupancy and no door closure
- l. Maintenance Closet – Louvers open to corridor and no door closure
- m. Storage Room Outside Kitchen – Louvers open to corridor and no door closure
- n. Custodial Closet – Louvers open to corridor and no door closure
- o. 2nd Floor Storage – No door closure
- p. Basement Laundry – Louvers open to corridor and no door closure
- q. Room 201 – Storage room with no door closure
- r. IT Storage Room – No door closure
- s. Room 207 – Storage room with no door closure
- t. Old Boiler Room – Ceiling has unsealed penetrations

Areas noted will be reviewed / design provided if required.

16. Interior wall and ceiling finish shall be class A, B or C. On the day of inspection spray foam was used in the kitchen pantry. Documentation of the flame spread rating for the spray foam shall be available for review or the spray foam shall be removed. NFPA 101, 15.3.3

Areas noted will be reviewed / design provided if required.

17. Handrails shall be continuous throughout the flight of the stairs. On the day of inspection the handrail for the mezzanine stairs in the Ag Shop did not extend to the bottom of the stairs. NFPA 101, 15.2.2.3 & 7.2.2.4.3

Areas noted will be reviewed / design provided.

18. Handrails shall be continuous throughout the flight of the stairs. On the day of inspection the handrail for the stairs going to the 2nd floor storage area did not extend to the top of the stairs. NFPA 101, 15.2.2.3 & 7.2.2.4.3

Areas noted will be reviewed / design provided.

19. Means of egress exceeding 30 inches from floor or grade shall be equipped with guards. Guards shall be designed with a guard within 4 inches of the floor and the intermediate rail shall not exceed 21 inches. NFPA 101, 7.2.2.4.6

Means of egress locations will be reviewed / design provided.

20. Sprinkler systems shall be maintained. On the day of inspection loaded sprinkler heads were noted in the basement laundry room. NFPA 13

Areas noted will be reviewed / design provided.

21. Dryers venting inside shall have a lint collection system installed and maintained per manufacturer's specifications. On the day of inspection the lint collector installed on the dryer in the basement laundry was not being maintained. NFPA 101, 15.5.1

Assume that the school will address without TCEP input.

- 22. Stairs shall have handrails that are provided within 44 inches of all portions of the required egress width. Handrails shall be at a height of 34 inches to 38 inches. On the day of inspection the stairs going to the basement boiler room did not have a handrail. NFPA 101, 15.2.2.3 and 7.2.2

Areas noted will be reviewed / design provided.

- 23. Vertical floors shall be separated with 60 minute doors equipped with door closures. On the day of inspection the following locations did not have 60 minute doors. NFPA 101, 15.3.1
 - a. Ms. Christiansen's room
 - b. Top of the stairs in the Old Boiler Room

Areas noted will be reviewed / design provided.

- 24. Emergency lighting shall be provided in accordance with Section 7.9. On the day of inspection it was noted emergency lighting was not present in the exit enclosure outside Ms. Christiansen's room. NFPA 101, 15.2.9 & 4.6.12.1

Areas noted will be reviewed / design provided if required.

- 25. Exit signs shall be provided in accordance with Section 7.10. On the day of inspection it was noted an exit sign was required in the SPED room marking the approved exit. NFPA 101, 15.2.10 & 4.6.12.1

Areas noted will be reviewed / design provided.

- 26. Flammable liquids shall be stored in a listed flammable and chemical storage cabinet. On the day of inspection flammable liquids were not being stored in the flammable liquids cabinet in the following areas. NFPA 101, 8.4.3 and NFPA 30
 - a. Ag Shop finishing area
 - b. Maintenance Closet

Assume that the school will address without TCEP input.

- 27. Heat producing appliances shall be plugged directly into an outlet. On the day of inspection a coffee pot was plugged into a surge protector in room 206. NFPA 1, 11.1.2 & NFPA 70

Assume that the school will address without TCEP input.

For Design services associated with this scope to include site verification, design, bidding, and construction administration, we propose an **Hourly Not to Exceed Fee of \$34,000**. We assume that all documents will be provided in electronic format and that all printing required will be billed as a reimbursable expense.

We are hopeful that this fee proposal is consistent with the scope of work that you deem appropriate for this project. If you have any questions regarding the proposal please feel free to contact me at your convenience.

Sincerely,



Tim Ripp, AIA, LEED AP

Senior Principal



Opinion of Probable Fee Projection

Project: East Butler Public Schools - SFM review
Lincoln, Nebraska

Project Number: _____

Owner: East Butler Public Schools

By: Tim Ripp

Date: November 3, 2017

Project Team	Field Verification	Design Documentation	Design Review Meeting	Specs	Pre-Bid / Bidding	CA	Total Hours	Rate	Total
Tim Ripp	8	4	4	2	8	4	30	\$250.00	\$7,500.00
Adam Post	8	40	4		4	4	60	\$115.00	\$6,900.00
TJ Schirmer		4					4	\$250.00	\$1,000.00
Jordan Preister	8	40	4	2	4	16	74	\$125.00	\$9,250.00
Adam Kent	8	16		2	4	8	38	\$125.00	\$4,750.00
Michael Ripp						24	24	\$135.00	\$3,240.00
Clerical				2		4	6	\$80.00	\$480.00
							TCEP Reimbursables		\$500.00
							TCEP Total		\$33,620.00

**STATE OF NEBRASKA*STATE FIRE MARSHAL
246 SOUTH 14TH STREET
LINCOLN, NE 68508-1804**

Page 1 of 5

		Fee Sheet Number:	
Facility Name East Butler Public Schools		Occupant Street Address 212 S. Madison St.	
Operator & Phone number Sam Stecher 402-515-2081		City / Town Brainard	
Owner / Address / Phone number/Email East Butler Public Schools 212 S. Madison St. Brainard, NE 68626		County Butler	
		How Occupied Existing Education – CH 15	
Occupant load	Date of Inspection 9/25/17	Fee Card <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A	
ORDER			

Contact person/number : Sam Stecher 402-545-2081
 Initial inspection : 9/25/17
 Revisit inspection :
 Hours of operation :
 Plan review numbers :

1. A functional test shall be conducted on every emergency lighting system and exit sign at 30-day intervals for not less than 30 seconds. An annual test shall be conducted on every battery-powered emergency lighting system and exit sign for not less than 1 ½ hours. Documentation of these tests shall be kept on site and available for review. On the day of inspection documentation for monthly emergency lighting testing was not available. NFPA 101, 15.2.9, 1.2.10 & 7.9.3
2. Fire alarms shall be inspected on a semiannual basis. On the day of inspection documentation revealed the fire alarm was not being done semiannually and was past due for inspection. NFPA 101, 15.3.4.1 & 9.6.1.4
3. Kitchen hood and commercial fire suppression systems shall be inspected on a semiannual basis. On the day of inspection documentation revealed the fire alarm was not being done semiannually. Documentation also revealed electrical wiring needed removed from the system control head. NFPA 101, 15.3.2.2 & 9.2.3
4. Corridors shall be provided with ½ hour separation including door closures. On the day of inspection classroom doors did not have door closures. NFPA 101, 15.3.6, 8.2.3.2 & 8.2.4.3.5
5. Sprinklers shall be installed throughout the facility. On the day of inspection the restroom across from the main office and the elementary school principal's office including the storage room were not sprinkled. NFPA 13, 8.1.1
6. Assembly occupancies with occupant loads of more than 300 persons shall be provided with an approved supervised fire alarm with voice evacuation capabilities. On the day of inspection the fire alarm in both gyms did not have voice evacuation capabilities. NFPA 101, 15.3.4.1 & 13.3.4.1

7. Emergency lighting facilities shall be arranged to provide initial illumination that is not less than an average of 1 ft-candle and, at any point, not less than 0.1 ft-candle. On the day of inspection both gyms and the stage did not meet this requirement. NFPA 101, 15.2.9, 12.2.9 & 7.9.2.1
8. Clearance between the sprinkler head deflector and the top of storage shall be 18 inches or greater. On the day of inspection storage was located within 18 inches of the deflector throughout the facility. NFPA 101, 17.3.5 and NFPA 13, 8.5.6.1
9. Electrical wiring and components shall be maintained. On the day of inspection items including but not limited to the following were not being maintained. NFPA 1, 11.1.2 and NFPA 70
 - a. Room 126 – Surge protector shall not extend above the ceiling
 - b. Red Tile Custodial Room – Splitter shall not be used to power computer server
 - c. Ag Classroom – Open electrical wiring for projector along ceiling
 - d. Ag Storage Room – Open electrical
 - e. Ag Shop – Romex wiring along ceiling in storage room not in conduit
 - f. Teacher Lounge – Painted outlet
 - g. Room 204 – Refrigerator power cord end had exposed wiring
10. Surge protectors shall be approved by Underwriter Laboratory (UL) and supported. On the day of inspection surge protectors in the following areas were hanging unsupported or not UL listed devices. NFPA 1, 11.1.5.1 and NFPA 70
 - a. Room 111 – Surge protector by door unsupported
 - b. High school principal's office - Surge protector used for television unsupported
 - c. Room 122 – Not UL Listed splitter tower
 - d. Room 123 – Not UL Listed splitter tower
 - e. Room 206 - Surge protector unsupported
11. Emergency lighting shall be provided in accordance with Section 7.9. On the day of inspection the emergency lighting including but not limited to the following did not function when the test button was pressed. NFPA 101, 15.2.9 & 4.6.12.1
 - a. Outside room 126
 - b. Wrestling room - 2 Units
 - c. Ag shop 2 - Units
12. Ceilings shall be smoke tight. On the day of inspection areas including but not limited to the following were not smoke tight. NFPA 101, 15.3.1
 - a. Room 104 – Missing ceiling tile
 - b. Activity Entrance – Unseated air deflectors
 - c. Custodial Room – Missing ceiling tile
 - d. Ag Classroom – Along ceiling around projector
 - e. 2nd Floor Custodial Room – Cover for scuttle hole not installed

13. Extension cords shall not be used as permanent wiring. On the day of inspection rooms including but not limited to had extension cords. NFPA 1, 11.1.5 & 11.1.6.4 and NFPA 70
 - a. Room 110 – Used to power fish tank
 - b. Room 110 – In storage room used to power microwave and refrigerator
 - c. Library – Librarian desk used to power computer
 - d. Stage – Used to power sound system
 - e. Room 207 – Extension cords in use
14. Fire extinguishers shall be installed and maintained per the requirements of NFPA 10. On the day of inspection a fire extinguisher in room 110 was located by the teacher's desk and was not mounted. NFPA 101, 9.7.4.1, NFPA 1, Table 13.6.1.2 and NFPA 10
15. Hazardous areas including mechanical and storage rooms equipped with an automatic extinguishing system shall be designed to resist the passage of smoke and be equipped with door closure. On the day of inspection areas including but not limited to the following were not smoke tight. NFPA 101, 15.3.2
 - a. Room 108 – Storage room with no door or closure
 - b. Room 110 – Storage room with no door closure
 - c. Room 112 – Storage room with no door closure
 - d. Custodial Room - Storage area not separated from normal occupancy and no door closure
 - e. P.E. Storage Room – No door closure
 - f. Stage – Storage on mezzanine not separated from normal occupancy
 - g. Boiler Room – Ceiling has unsealed penetrations
 - h. Music Room – Both offices and passage hall require separation due to quantity of material being stored
 - i. Custodial Ag Closet – No door closure
 - j. Teachers' Lounge - Storage area not separated from normal occupancy and no door closure
 - k. Maintenance Closet – Louvers open to corridor and no door closure
 - l. Storage Room Outside Kitchen - Louvers open to corridor and no door closure
 - m. Custodial Closet - Louvers open to corridor and no door closure
 - n. 2nd Floor Storage – No door closure
 - o. Basement Laundry - Louvers open to corridor and no door closure
 - p. Room 201 – Storage room with no door closure
 - q. IT Storage Room – No door closure
 - r. Room 207 – Storage room with no door closure
 - s. Old Boiler Room – Ceiling has unsealed penetrations
16. Interior wall and ceiling finish shall be class A, B or C. On the day of inspection spray foam was used in the kitchen pantry. Documentation of the flame spread rating for the spray foam shall be available for review or the spray foam shall be removed. NFPA 101, 15.3.3
17. Handrails shall be continuous throughout the flight of the stairs. On the day of inspection the handrail for the mezzanine stairs in the Ag Shop did not extend to the bottom of the stairs. NFPA 101, 15.2.2.3 & 7.2.2.4.3

18. Handrails shall be continuous throughout the flight of the stairs. On the day of inspection the handrail for the stairs going to the 2nd floor storage area did not extend to the top of the stairs. NFPA 101, 15.2.2.3 & 7.2.2.4.3
19. Means of egress exceeding 30 inches from floor or grade shall be equipped with guards. Guards shall be designed with a guard within 4 inches of the floor and the intermediate rail shall not exceed 21 inches. NFPA 101, 7.2.2.4.6
20. Sprinkler systems shall be maintained. On the day of inspection loaded sprinkler heads were noted in the basement laundry room. NFPA 13
21. Dryers venting inside shall have a lint collection system installed and maintained per manufacturers specifications. On the day of inspection the lint collector installed on the dryer in the basement laundry was not being maintained. NFPA 101, 15.5.1
22. Stairs shall have handrails that are provided within 44 inches of all portions of the required egress width. Handrails shall be at a height of 34 inches to 38 inches. On the day of inspection the stairs going to the basement boiler room did not have a handrail. NFPA 101, 15.2.2.3 and 7.2.2
23. Vertical floors shall be separated with 60 minute doors equipped with door closures. On the day of inspection the following locations did not have 60 minute doors. NFPA 101, 15.3.1
 - a. Ms. Christiansen's room
 - b. Top of the stairs in the Old Boiler Room
24. Emergency lighting shall be provided in accordance with Section 7.9. On the day of inspection it was noted emergency lighting was not present in the exit enclosure outside Ms. Christiansen's room. NFPA 101, 15.2.9 & 4.6.12.1
25. Exit signs shall be provided in accordance with Section 7.10. On the day of inspection it was noted an exit sign was required in the SPED room marking the approved exit. NFPA 101, 15.2.10 & 4.6.12.1
26. Flammable liquids shall be stored in a listed flammable and chemical storage cabinet. On the day of inspection flammable liquids were not being stored in the flammable liquids cabinet in the following areas. NFPA 101, 8.4.3 and NFPA 30
 - a. Ag Shop finishing area
 - b. Maintenance Closet
27. Heat producing appliances shall be plugged directly into an outlet. On the day of inspection a coffee pot was plugged into a surge protector in room 206. NFPA 1, 11.1.2 & NFPA 70

STATE OF NEBRASKA*STATE FIRE MARSHAL
246 SOUTH 14TH STREET
LINCOLN, NE 68508-1804

Page 5 of 5

All items must be corrected to comply with the laws of the State of Nebraska and with rules and regulations adopted by the State Fire Marshal as mandated by section 81-502 to 81-541.01

It is the duty of the owner or person in charge of the above-named facility to immediately take measures to bring the facility into compliance with state regulations. **ALL CORRECTIONS SHALL BE MADE AND ALL ITEMS CORRECTED ON OR BEFORE.** November 20th, 2017

If you have questions on this Order, contact Deputy Brandon Lubke by phone at 402-631-3839 or by Email at brandon.lubke@nebraska.gov

Witness my signature at Aurora Nebraska this 20th day of October 2017

By: Brandon Lubke
Deputy State Fire Marshal

To: East Butler Public Schools Board of Education
From: Michael Eldridge, Secondary Principal
Date: November 8, 2017
Re: Secondary Principal's Report

I. Professional Learning for Staff

- a. Our next professional learning day will be November 22nd.
- b. The focus of this day will be:
 - a. Power of ICU implementation and training.
 - b. Edivate - Individualized growth plans
 - c. AdvancED site visit - surveys, etc.

II. Academic Pep Rally

- a. The Academic Pep rally was a success, we recognized students in the following ways.
 - i. A's & B's - 39 (27%) students received this.
 - ii. All A's - 25 (17%) students received this
 - iii. Extra-Curricular - 85% of our student body is involved in an activity/club
 - iv. Perfect Attendance - 49 (34%) of the students achieved this.
 - v. Triple Award (Perfect Attendance, Grades, Extra-Curricular) 20% of our students received this award

III. "The Power of ICU"

- a. The School Improvement team has been working on an implementation plan for second semester.
- b. A letter will be sent home to families regarding this process, and what they can expect .
- c. More information will be shared next month.

IV. College Access

- a. We are currently in the process of rescheduling the College visitations due to the State Football Playoffs.
 - i. The focus will still be to take grades 10-12 on a college visit.
- b. This is a requirement of the college access grant; providing exposure to college campuses to our students.
- c. The purpose of the grant is to increase our College-Going rate by 10 percentage points. Before being awarded the grant, our college-going rate was 84%.
- d. As a school we want to continue to provide opportunities for our students to be able to make the best decisions possible when it comes to postsecondary opportunities.

V. Veterans Day Program

- a. The Veterans Day program will take place on Friday, November 10th at 1:30pm.
- b. We will have a featured speaker for this event.
 - i. Jeff Treu from the Remembering Our Fallen organization will be here to speak.

Elementary Principal Report

November Board Meeting



I. Student Leadership Conference

- A. A group of 6 East Butler elementary students attended the Student Leadership Conference held at Doane College in Crete on October 17.
- B. The theme of the conference was, “Getting into LeaderSHAPE.” The keynote speakers were DeMoine Adams and Miss Nebraska, Allison Tietjen.
- C. The students designed signs that promoted Safe-Respectful-Responsible for each school and will be presenting at the school board meeting November 8.

II. Veterans Day Program

- A. The Veterans Day program will take place on Friday, Nov. 10 at 1:30 in the Brainard Gym. Elementary students will be singing patriotic songs and the Kindergarten students will receive their flags.
- B. I appreciate the effort of Mr. Eldridge, Mrs. Hines, Mr. Fuehrer, and all who make this event such a meaningful experience.

III. Dorchester Music Festival

- A. Interested students in grades 4-6 will be attending the Dorchester Festival Choir on Saturday, November 4. Mrs. Hines has been working with this group since August and will be attending the clinic with students. There will be a performance at 5:00 at Dorchester Public School.

IV. Preschool Zoo Phonics Curriculum

- A. Information provided by Mrs. Sophie Hermelbracht
 - 1. A new addition to the preschool curriculum this year is Zoo Phonics. Zoo phonics is a researched-based curriculum that is able to reach the ability of every child through developmentally appropriate practice. Preschool students are taught letter sounds before the name, tying the sound to a movement. The focus is the sound since letter sound is needed for reading, not the name. The progression then teaches the lowercase letter next, followed by the capital letter. Through this curriculum, I have seen children grow tremendously! Preschool students who went from not knowing any letters or sounds are now able to give the sound of the letters taught when they see the lowercase letter. This will be a great asset as they move towards reading!

V. Elementary Classroom News

- A. Fifth and Sixth grade “Ag in the Classroom” students have visited DNA Genetics near Bellwood as part of their pork unit. They also attended a presentation by Ruth Simmentals near Dwight to learn about the beef industry. The group will visit Frontier COOP on November 10 and have had the opportunity to learn about harvesting crops from local farmers.
- B. Elementary students in Brainard and Dwight were able to learn about fire prevention at their local departments. We appreciate the time and dedication of fire and rescue personnel from Dwight and Brainard to our community.
- C. Mrs. Jodi Chapek was awarded \$500.00 in books for her classroom from Scholastic Books for completing an essay sharing the reasons why reading aloud is good for students.