



BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING

Detailed Agenda

**Wednesday, August 9, 2023**

ILSC Building, 960 South Main, Brigham City,  
Utah 84302

*"Always consider the effects  
on our students."*

- A. **Work Session - 5:00 p.m.**
1. **Grade Configuration and Capital Outlay Options**
- B. **Administrative - 6:30 p.m.**
1. **Call to Order**  
Wade Hyde, Board President
  2. **Reverence**  
Steve Carlsen, Superintendent
  3. **Flag Salute/Pledge of Allegiance**  
Connie Archibald, Board Member
- C. **Approval of Agenda - 6:40 p.m.**
- D. **Public Comment - 6:45 p.m.**
- Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.
- E. **Information Items - 6:55 p.m.**
1. **AP Results** 2  
Jeremy Young, Assessment Director
  2. **Assessment & Accountability Report** 11  
Jeremy Young, Assessment Director
  3. **Bus Routes and Runs** 26  
Marci Summers, Route Coordinator
  4. **Monthly Financial Report** 32  
David Roberts, Business Administrator
  5. **Board Committee Reports**
- F. **Action Items - 7:25 p.m.**
1. **Approval of Lexia Core5 as Early Intervention Software** 40  
AshLee Nelson, Director of Literacy & Instructional Support
  2. **Truth in Taxation Hearing 7:30 p.m.** 41  
David Roberts, Business Administrator
  3. **Approval of Tax Rates** 43  
David Roberts, Business Administrator
- G. **Consent Items - 7:45 p.m.**
1. **Minutes** 44
  2. **Claims** 50
  3. **Personnel** 59
- H. **Suggestions for Future Board Meetings - 7:50 p.m.** 60
- I. **Board Handbook** 63
- J. **Closed Session for Discussion of Purchase or Sale of Real Property 7:55 p.m.**
- K. **Adjournment - 8:15 p.m.**

The next meeting of the Board of Education will be held on Wednesday, September 13, 2023, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

**AP Results**

**2022-2023**

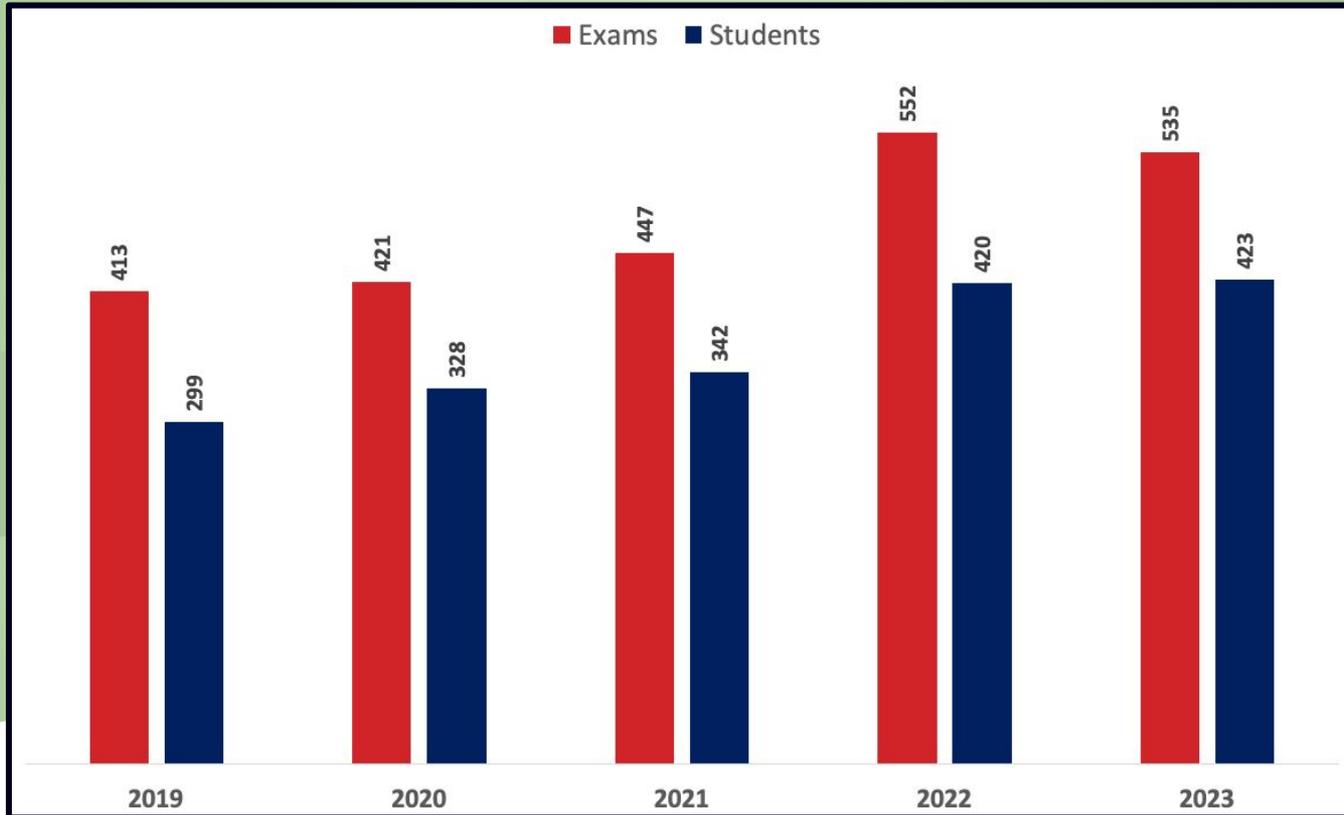
**Box Elder School District**

**School Board Report**

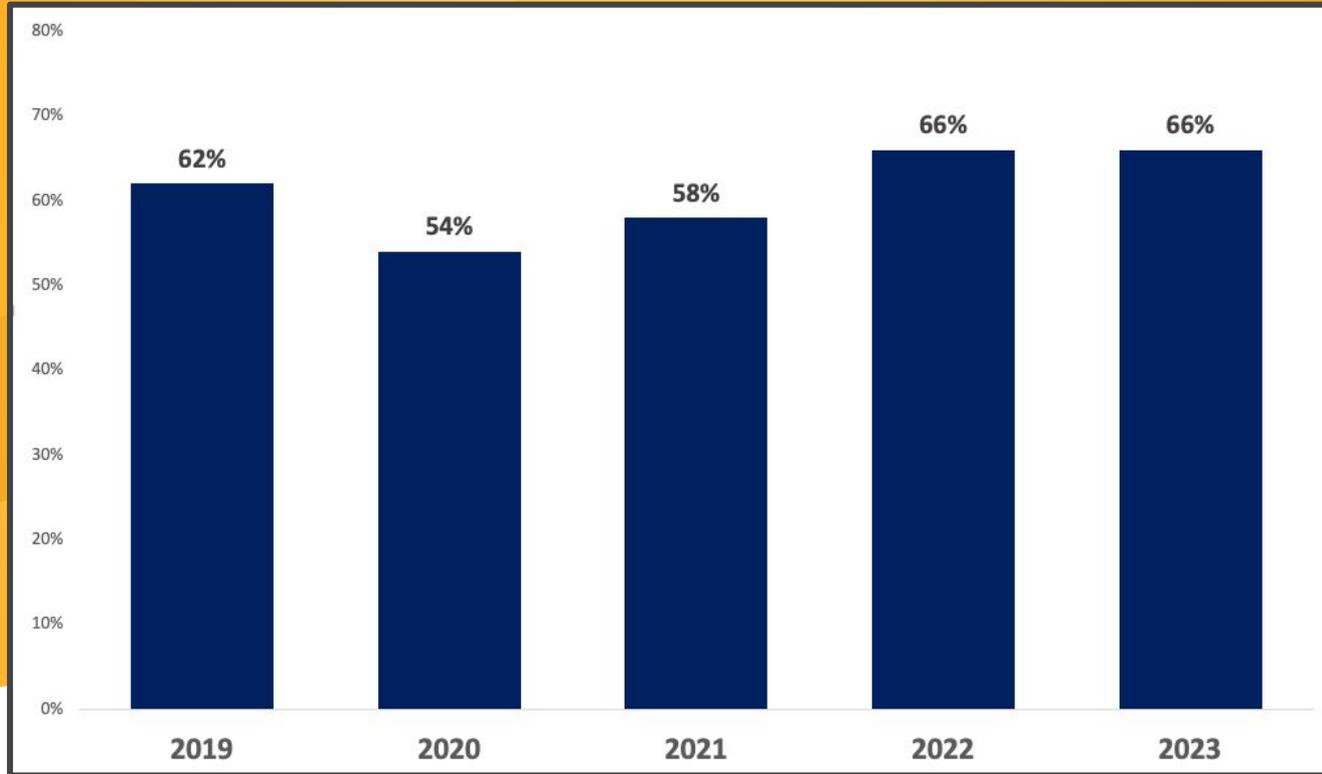
# AP Participation

District Totals	1	2	3	66% Overall Pass Rate		5	MV Total
Number of Exams	47	134	179	124		51	535
Percentage of Total	9%	25%	33%	23%		10%	100%
Number of AP Students	45	123	169	117		46	

# AP Participation Over Time



# AP % Passing Over Time



# AP Scores by Exam

Subject	1	2	3	4	5	3 or Higher	Pass Rate
2-D Art and Design				3		3	100%
3-D Art and Design			2			2	100%
Biology		11	19	19	5	43	80%
Calculus AB	7	23	11		1	12	29%
Calculus BC (AB Subscore)	1	7	13	7	12	32	80%
Chemistry	2	<b>41% Pass Rate for Chinese DLI Students (Cohort 2)</b>		3	<b>48% Pass Rate for Chinese DLI Students (Utah)</b>		57%
Chinese Language & Culture	12			3			43%
Comparative Government & Politics	1			4			60%
Drawing				2		2	100%
English Language and Composition		5	4	1	4	9	64%

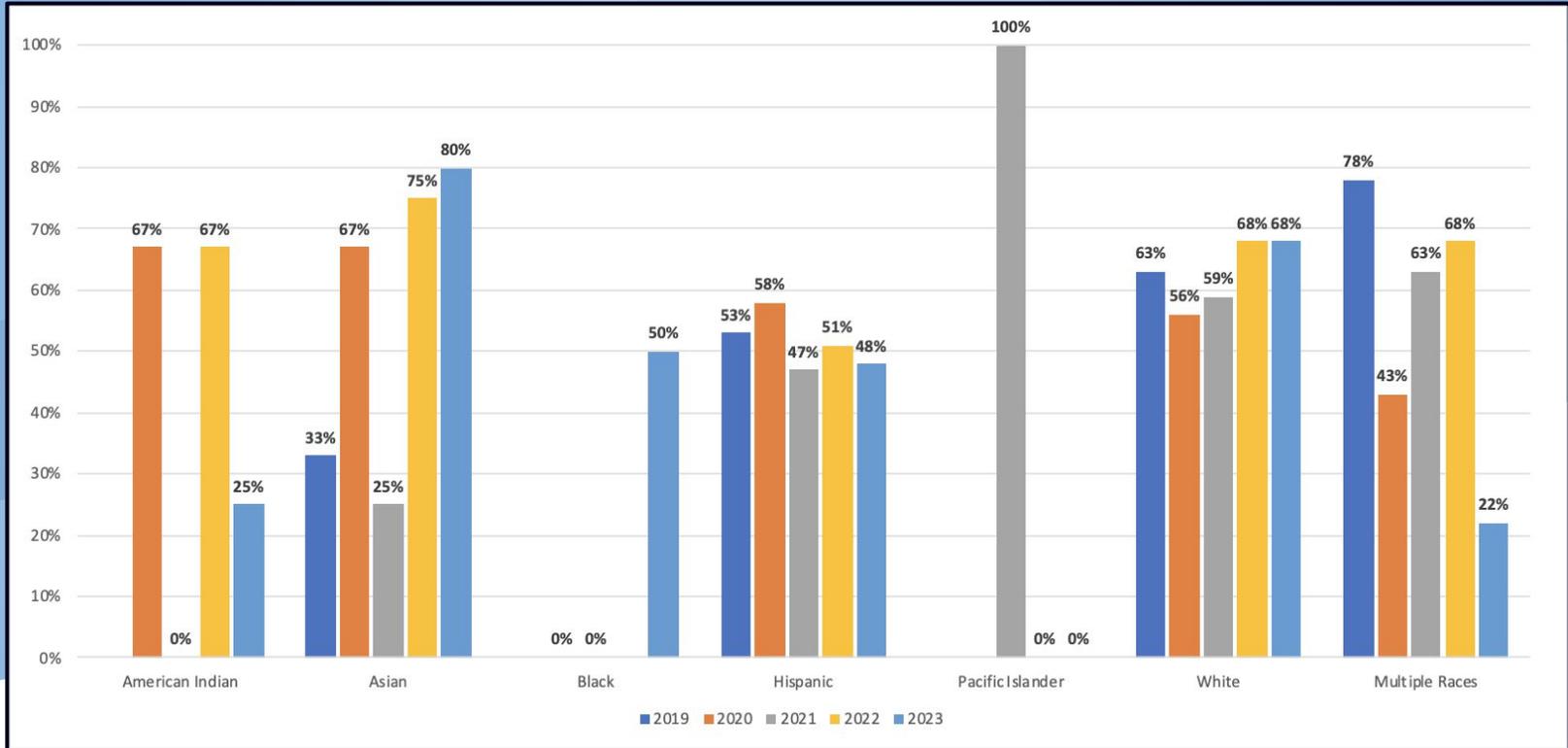
# AP Scores by Exam

Subject	1	2	3	4	5	3 or Higher	Pass Rate
English Literature and Composition		9	35	18	5	58	87%
Music Theory		1	1	3	2	6	86%
Physics 1				1		1	100%
Physics C: Electricity & Magnetism			1			1	100%
Physics C: Mechanics	2	3	2	4	1	7	58%
Psychology	8	82% Pass Rate for Spanish DLI Students (Cohort 3)		14	73% Pass Rate for Spanish DLI Students (Utah)		58%
Spanish Language and Culture	2			26			74%
US Government and Politics	1			1			80%
US History	12	11	11	9	2	22	49%
World History: Modern		7	10	5	3	18	72%

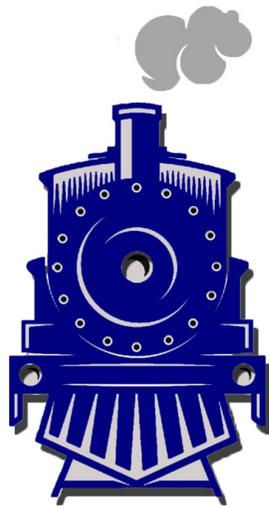
# AP Scores by Race/Ethnicity

Race/Ethnicity	1	2	3	4	5	3 or Higher	Pass Rate
American Indian/Alaska Native	2	1	1			1	25%
Asian	1		1	3		4	80%
Black or African American	1		1			1	50%
Hispanic or Latino	5	11	8	5	2	15	48%
Native Hawaiian or Pacific Islander		1				0	0%
White	31	108	146	101	46	293	68%
Two or More Races, non-Hispanic	4	3	1	1		2	22%

# AP Scores by Race/Ethnicity



**Questions?**



**BOX ELDER  
SCHOOL DISTRICT**

*Learning is Everything*

**ASSESSMENT &  
ACCOUNTABILITY**

Annual Report

**2022-2023**

# CONTENT

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MAP Growth Results	14

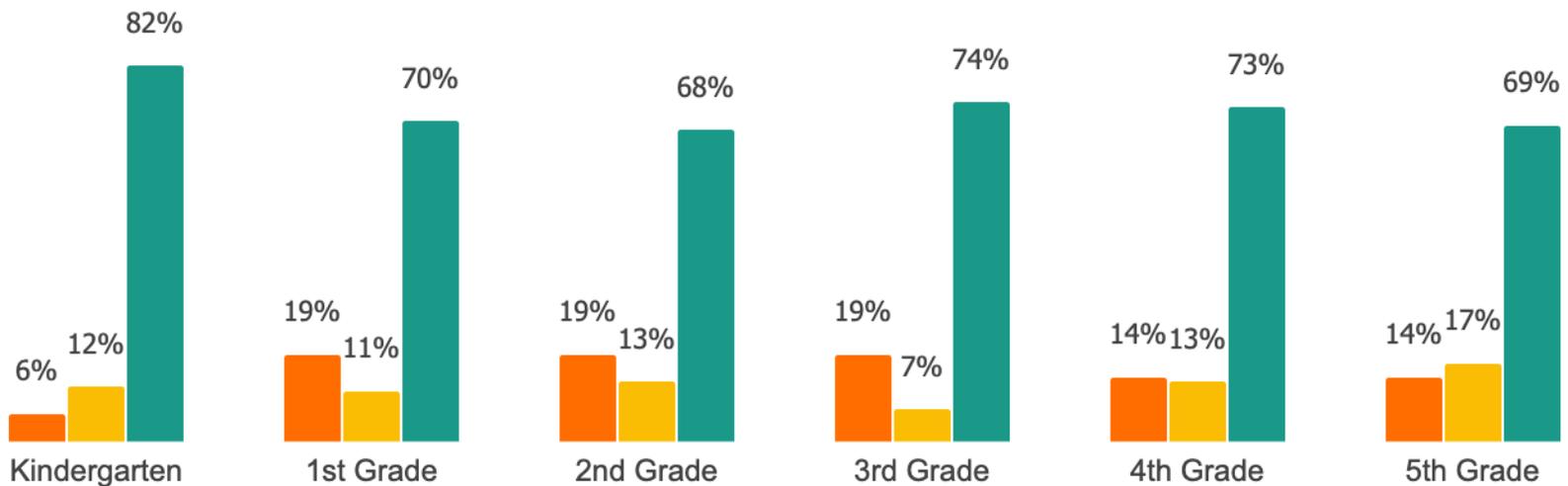


# EARLY LITERACY PERFORMANCE

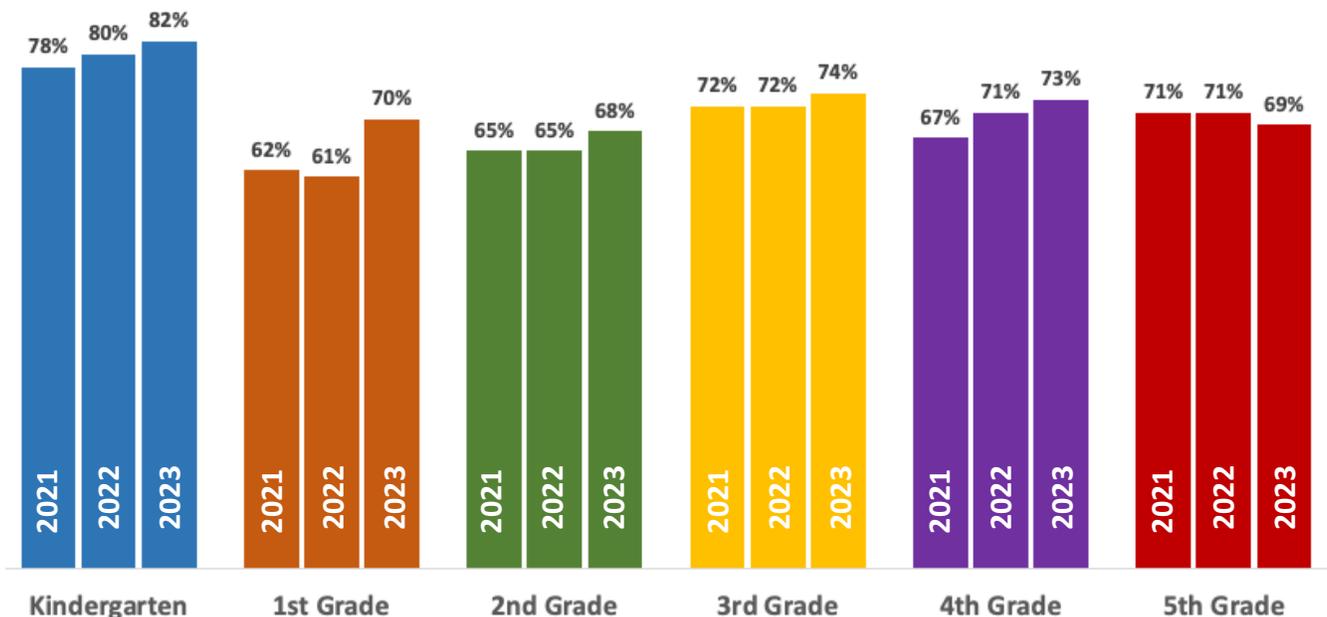
Utah's elementary students are required to take the Acadience Reading (formerly DIBELS) assessments in grades K-3. This includes subtests measuring phonemic sound fluency, correct letter sounds, nonsense word fluency, reading rate, reading accuracy, and reading comprehension. BESD requires the assessment for all students in grades K-5.

## 2022-2023 DISTRICT K-5 EOY ACADIENCE BENCHMARK RESULTS

Well Below Below At or Above



## 3 YEAR TREND – DISTRICT AT/ABOVE BENCHMARK

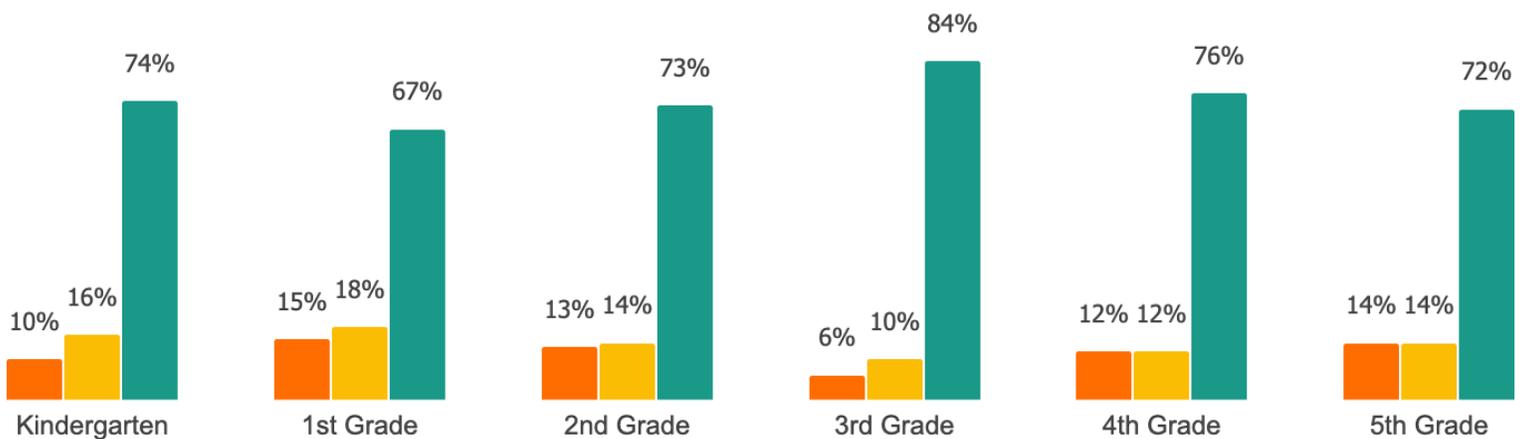


# ACADIENCE READING GROWTH

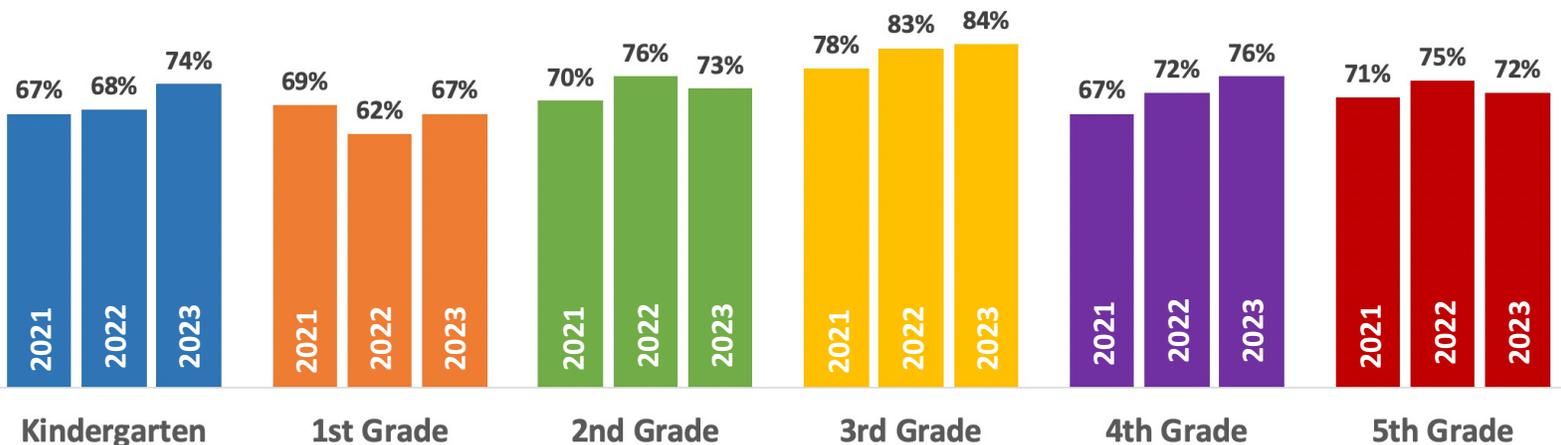
The **Acadience Pathways of Progress (PoP)** tool uses growth from beginning of the year to the end of the year to identify progress based on student with similar initial skills and classifies their progress as well below typical (below 20<sup>th</sup> percentile), below typical (20<sup>th</sup> to 39<sup>th</sup> percentile), typical (40<sup>th</sup> to 59<sup>th</sup> percentile), above typical (60<sup>th</sup> to 79<sup>th</sup> percentile), or well above typical (80<sup>th</sup> percentile and above). The Utah State Board of Education uses PoP scores to determine if districts are meeting the State Growth Goal performance threshold for students demonstrating typical or above typical growth.

## 2022-2023 ACADIENCE READING GROWTH – GRADES K-5

Well Below Below Typical +



## 3 YEAR TREND – DISTRICT TYPICAL AND ABOVE TYPICAL GROWTH



## DISTRICT READING GOALS

**1<sup>ST</sup> Grade** – Increase the % of students at/above grade level on Accuracy from MOY to EOY by 11%

2023 Result – **11% Increase**

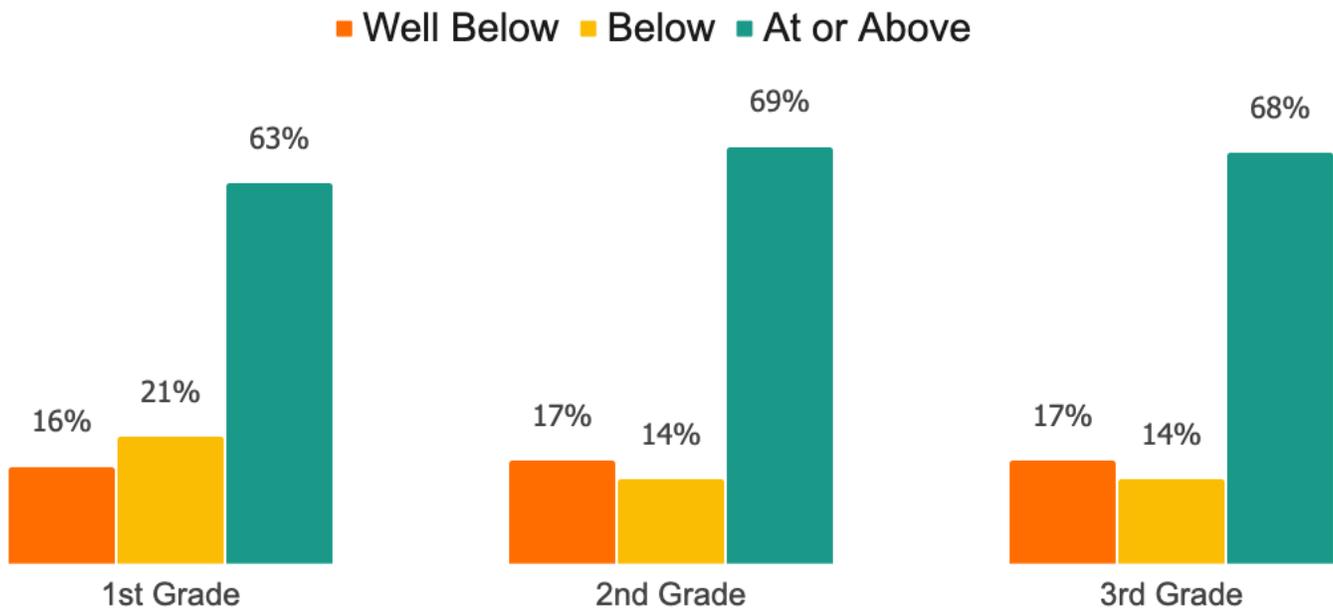
**2<sup>ND</sup> Grade** – Increase the % of students at/above grade level from BOY to EOY by 5%

2023 Result – **1% decrease**

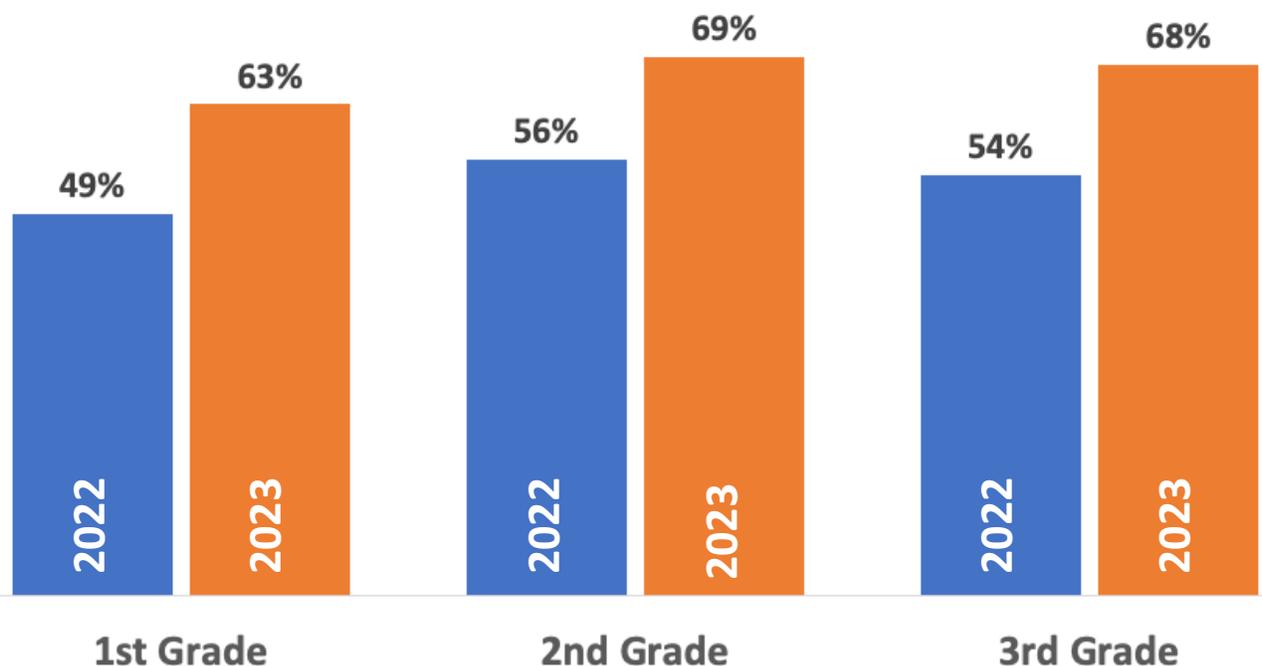
# EARLY NUMERACY PERFORMANCE

Utah's elementary students are required to take the Acadience Math assessments in grades 1-3. This includes subtests measuring quantity discrimination, number pattern recognition and prediction, basic computation, and applying mathematical concepts.

## 2022-2023 DISTRICT 1-3 EOY BENCHMARK RESULTS



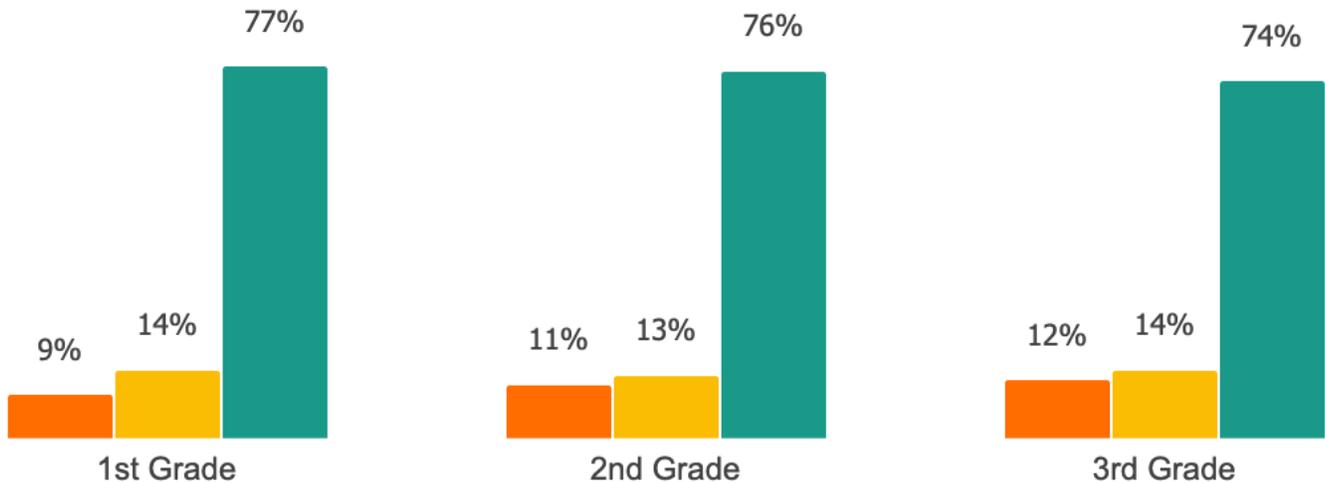
## 2 YEAR TREND – DISTRICT AT/ABOVE BENCHMARK



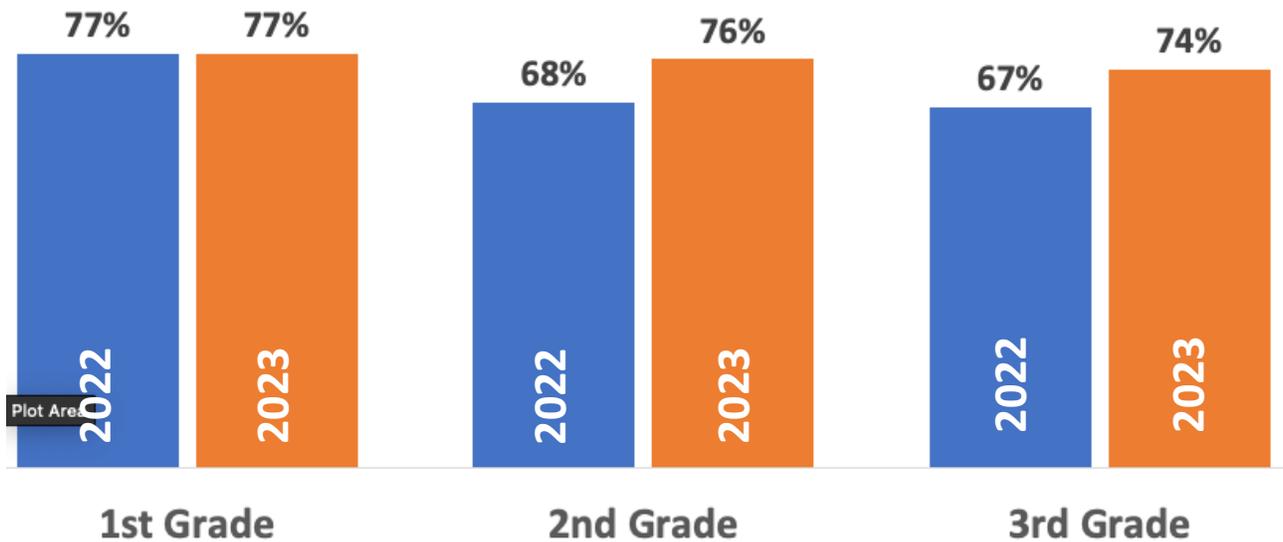
# ACADIENCE MATH GROWTH

The **Acadience Pathways of Progress (PoP)** for math is similar to reading in the way it is calculated. The Utah State Board of Education uses PoP scores to determine if districts are meeting the State Growth Goal performance threshold for students demonstrating typical or above typical growth.

## 2022-2023 ACADIENCE MATH GROWTH – GRADES 1-3



## 2 YEAR TREND – DISTRICT TYPICAL AND ABOVE TYPICAL GROWTH



## DISTRICT MATH GOAL

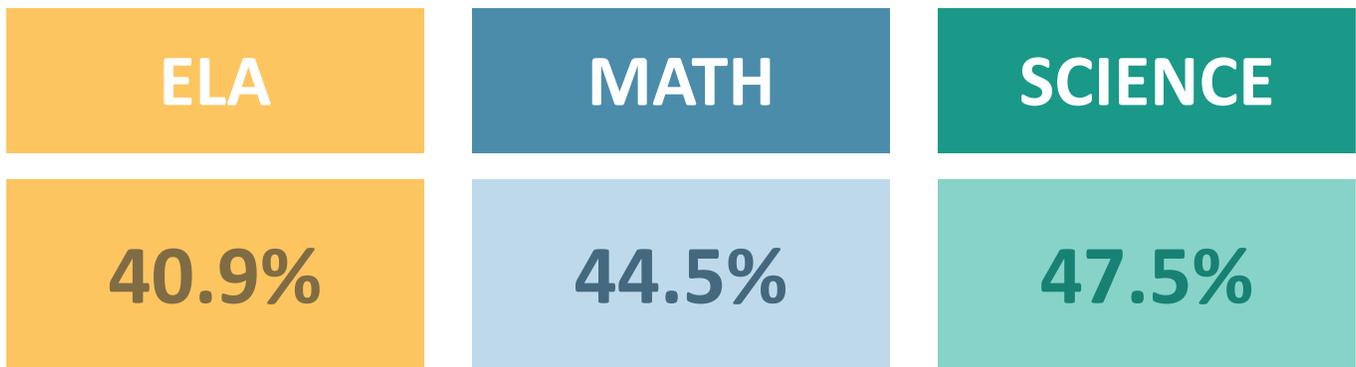
**1<sup>ST</sup> Grade** – Increase the % of students at/above grade level from BOY to EOY by 15%

2023 Result – **26% Increase**

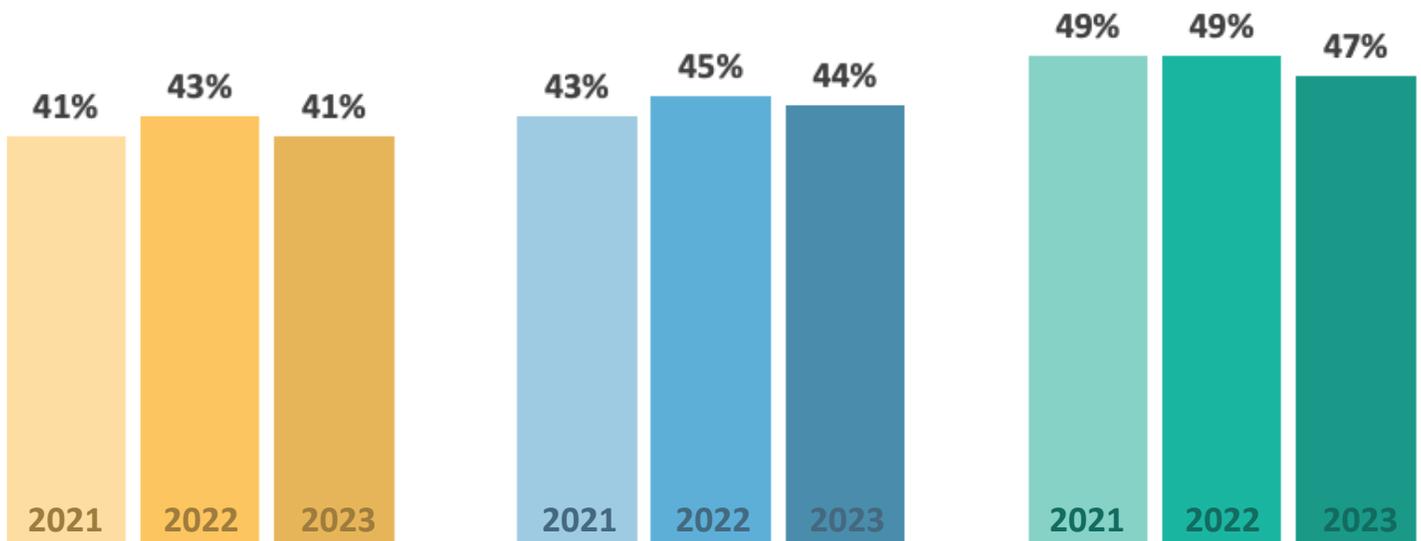
# RISE ASSESSMENT RESULTS

RISE is a system of assessments, based on Utah Core Standards, designed to measure student success and growth over the years. Utah's public school students are required to take RISE ELA and Math assessments in grades 3-8 and Science in grades 4-8.

## 2022-2023 DISTRICT RISE PRELIMINARY RESULTS



## 3 YEAR TREND – RISE RESULTS (GRADES 3-8)

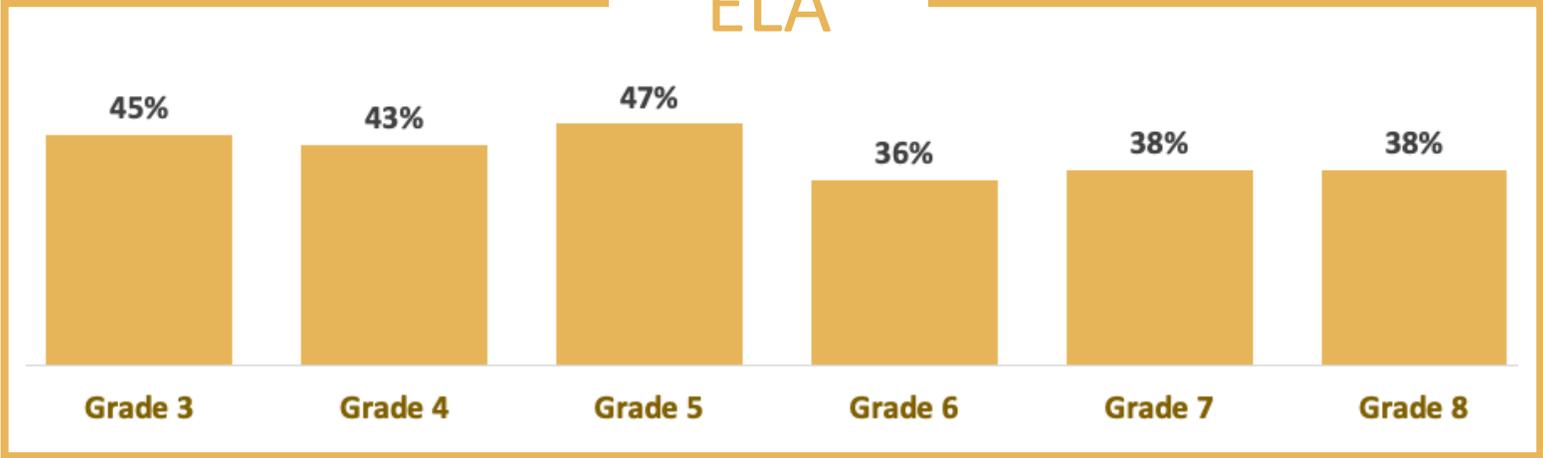


\*2023 results are preliminary and do not have State accountability rules applied

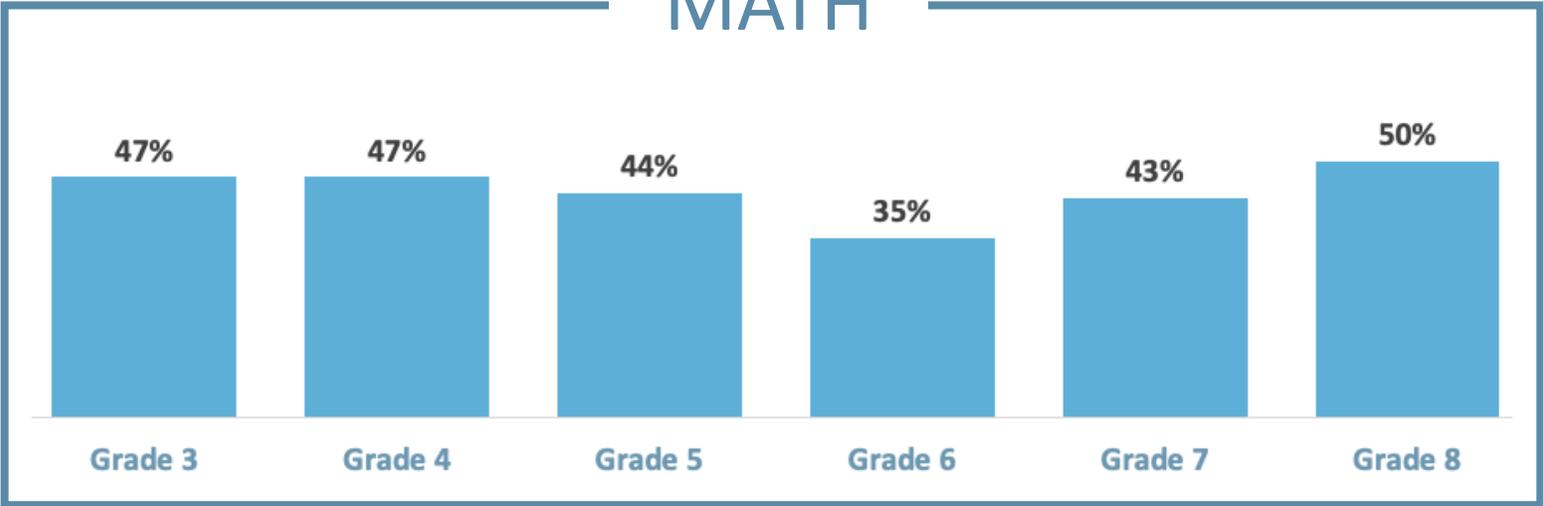
# RISE GRADE LEVEL COMPARISONS

## 2022-2023 DISTRICT PERCENT PROFICIENT BY GRADE/TEST

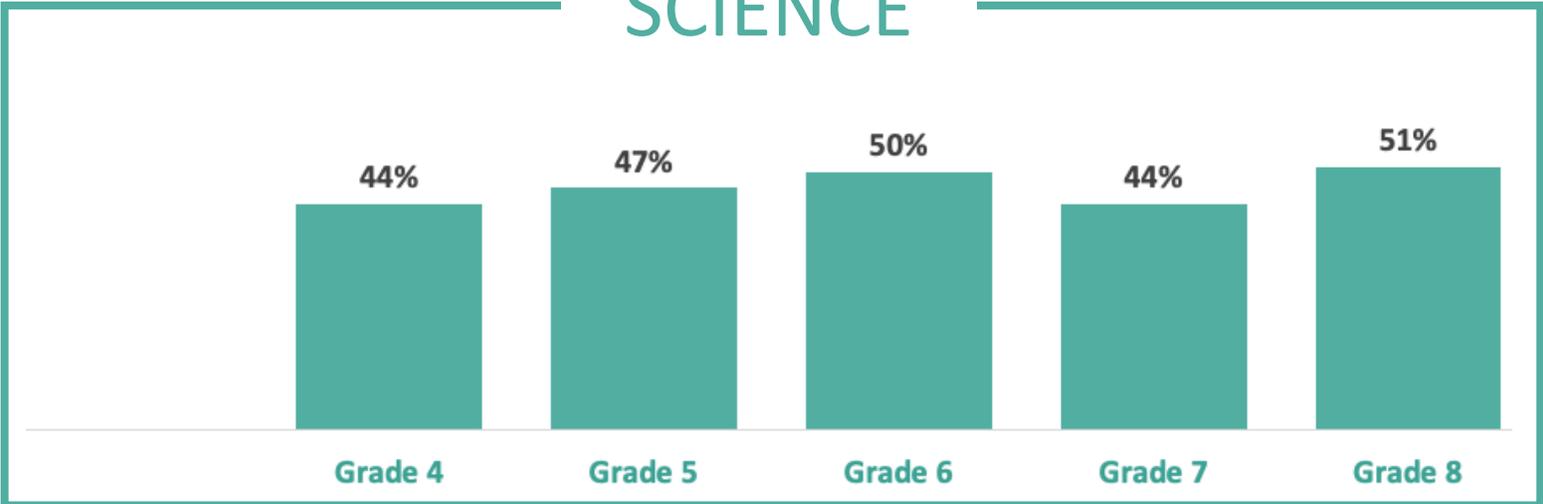
### ELA



### MATH



### SCIENCE



\*2023 results are preliminary and do not have State accountability rules applied

# RISE SCHOOL PERFORMANCE

## 2022-2023 SCHOOL PERCENT PROFICIENT BY TEST

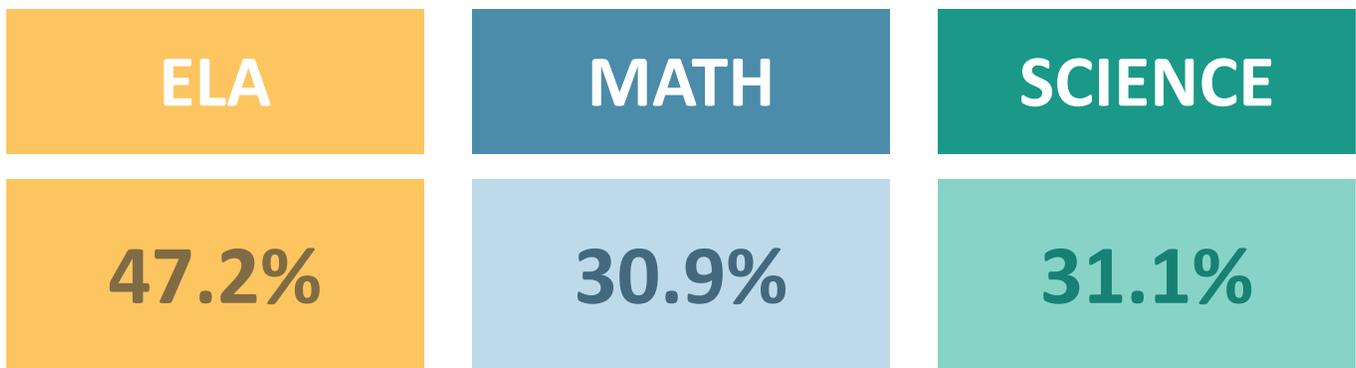
SCHOOL	ELA	MATH	SCIENCE
Century	37%	39%	41%
Discovery	49%	45%	43%
Fielding	54%	57%	50%
Garland	52%	59%	47%
Golden Spike	49%	50%	49%
Grouse Creek	100%	100%	
Lake View	32%	23%	41%
McKinley	32%	39%	34%
North Park	39%	38%	35%
Park Valley	33%	33%	50%
Snowville	67%	75%	67%
Three Mile Creek	54%	57%	60%
Harris Intermediate	41%	42%	44%
Young Intermediate	34%	37%	50%
Bear River Middle	35%	38%	45%
Box Elder Middle	41%	60%	55%

\*2023 results are preliminary and do not have State accountability rules applied

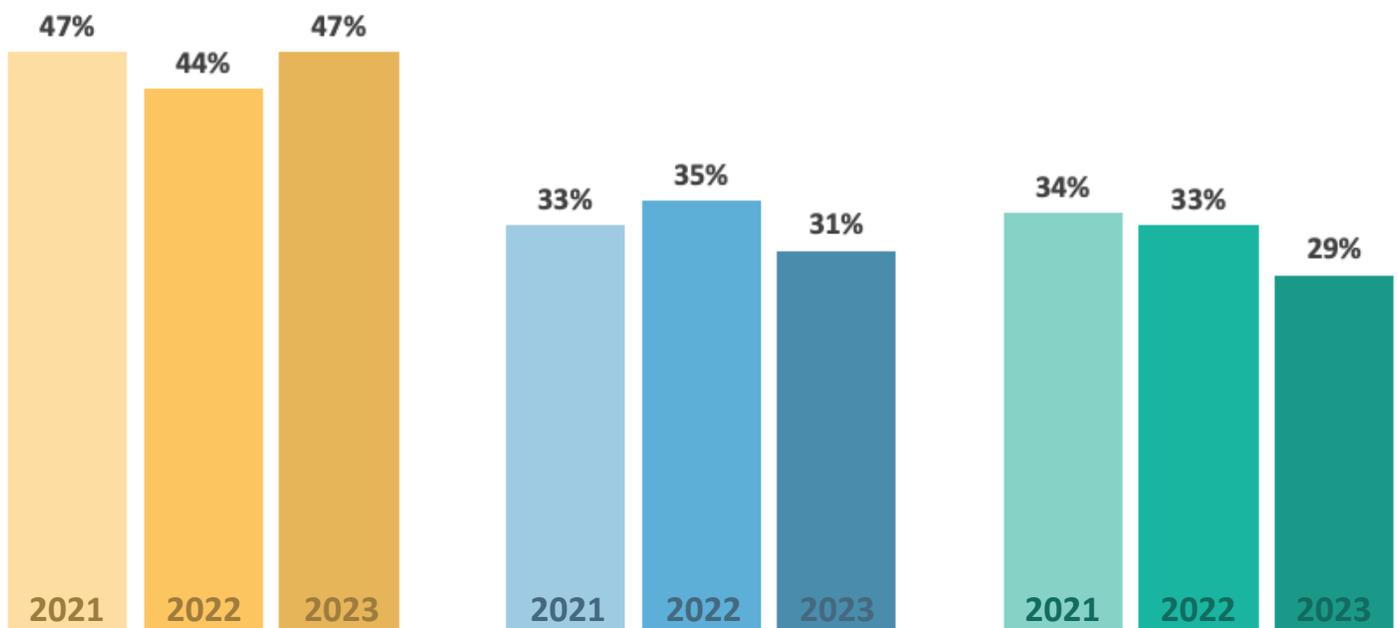
# UTAH ASPIRE PLUS RESULTS

The Utah Aspire Plus (UA+) assessment is a hybrid of ACT Aspire and Utah Core test items. It is a fixed-form, end-of-grade-level high school assessment for all Utah students in grades 9 and 10. Utah Aspire Plus includes four subtests: reading, English, mathematics, and science.

## 2022-2023 DISTRICT UA+ RESULTS



## 3 YEAR TREND – UA+ RESULTS (GRADES 9-10)



\*2023 results are preliminary and do not have State accountability rules applied

# UTAH ASPIRE PLUS COMPARISONS

## 2022-2023 PERCENT PROFICIENT BY TEST & GRADE

GRADE	ELA	MATH	SCIENCE
Grade 9	47%	36%	32%
Grade 10	48%	26%	30%

## 2022-2023 SCHOOL PERCENT PROFICIENT BY TEST

SCHOOL	ELA	MATH	SCIENCE
Bear River MS	35%	31%	27%
Box Elder MS	56%	39%	36%
Bear River HS	45%	21%	22%
Box Elder HS	50%	30%	37%
Sunrise HS	# < 10	# < 10	# < 10

# ACT RESULTS – GRADE 11

State ACT testing is for all Utah public school students in grade 11. The ACT is comprised of reading, English (grammar and usage), math, and science subtests. The ACT is not a knowledge test, but rather, is a test of critical thinking, problem solving, reading comprehension, and high-level thinking skills that are important indicators for college and career readiness.

Box Elder School District  
Students Scoring 18+

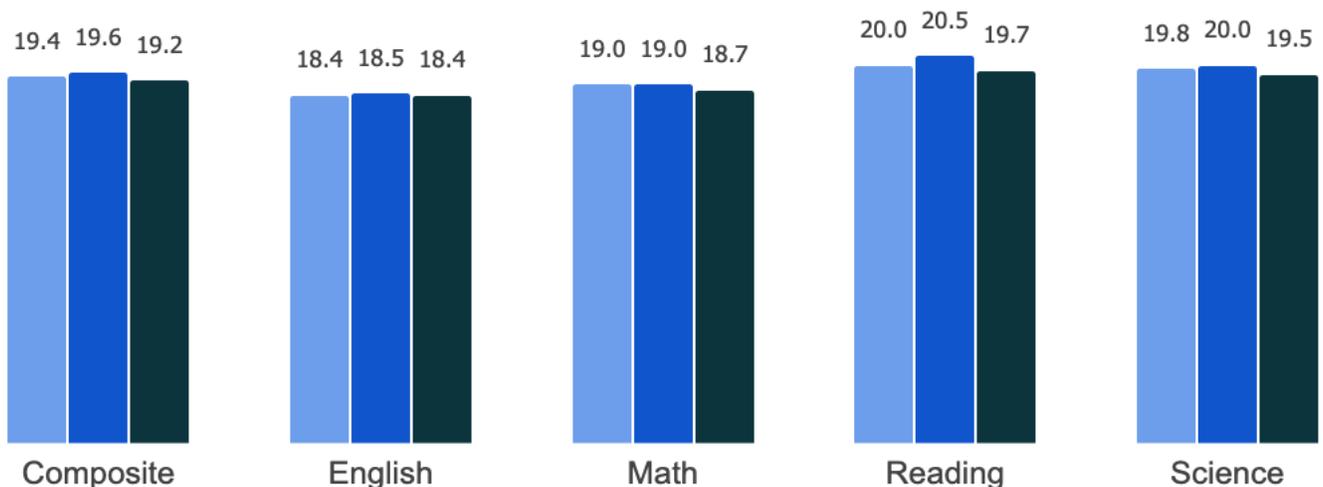
**59%**

## 2023 DISTRICT ACT RESULTS – COMPOSITE & SUBTEST AVERAGES

	Composite	English	Math	Reading	Science
Utah	19.8	19.0	19.3	20.4	20.0
District	19.2	18.4	18.7	19.7	19.5
BEHS	19.6	18.8	18.9	20.2	20.3
BRHS	18.9	18.2	18.8	19.4	18.8
Sunrise	15.8	14.7	15.4	16.8	16.0

## 3 YEAR TREND – DISTRICT ACT AVERAGES

■ 2021 ■ 2022 ■ 2023



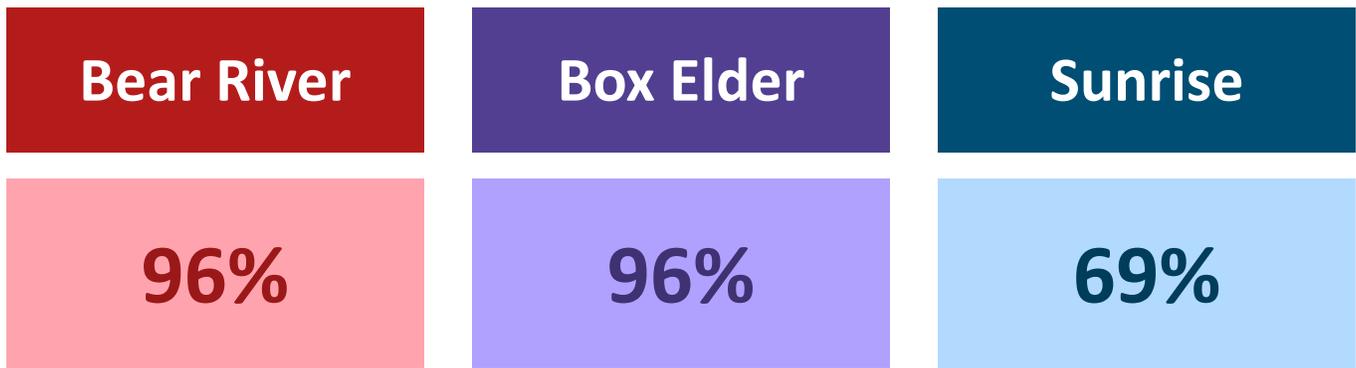
# 2023 GRADUATION RATES

Students are placed in a graduation cohort when they enter ninth grade and are expected to graduate within four years. For example, the cohort that entered 9<sup>th</sup> grade for the first time in the fall of the 2019-2020 school year was expected to graduate by the end of the summer, 2023. Graduation rates acts as a delayed indicator for accountability and the 2023 graduation rate will be used for 2024 accountability.

Box Elder School District  
2023 Graduation Rate

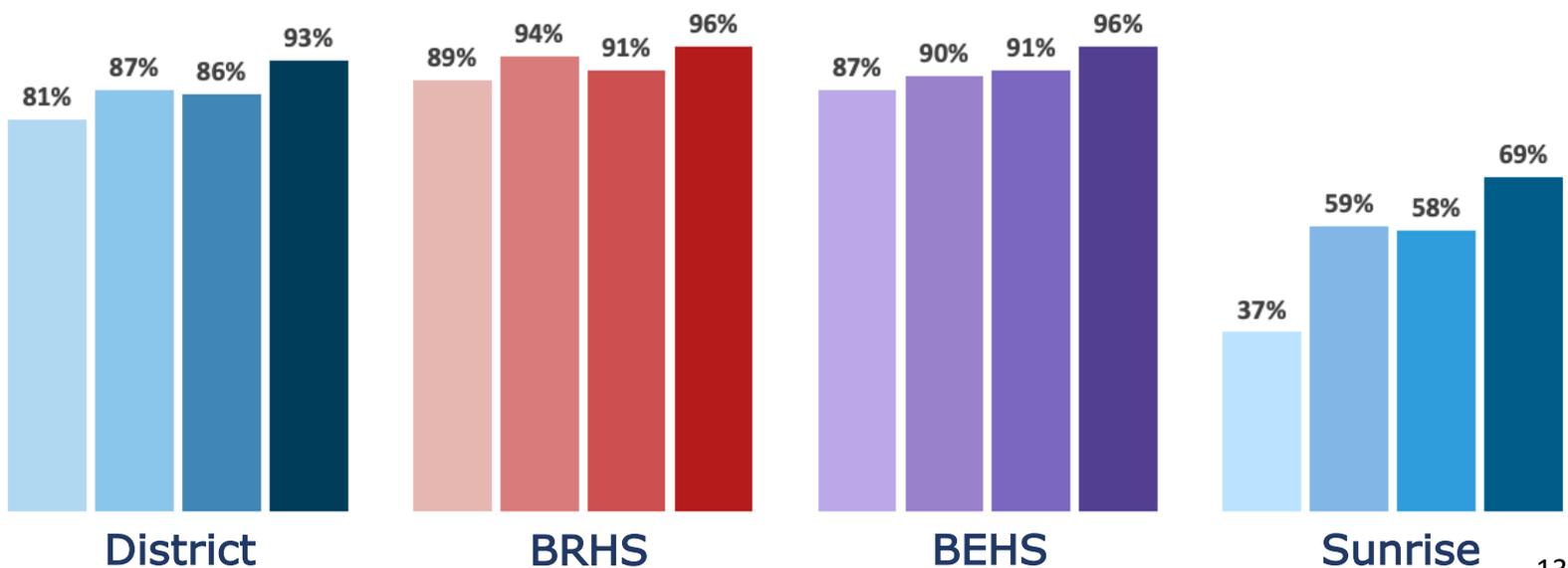
**93%**

## 2023 HIGH SCHOOL GRADUATION RATES



The rates shown above are preliminary and will change based on state accountability formulas and summer school completion. They will not be published until November 2023. The graduation rates shown below from the previous 3 years are from state reports and have accountability rules applied.

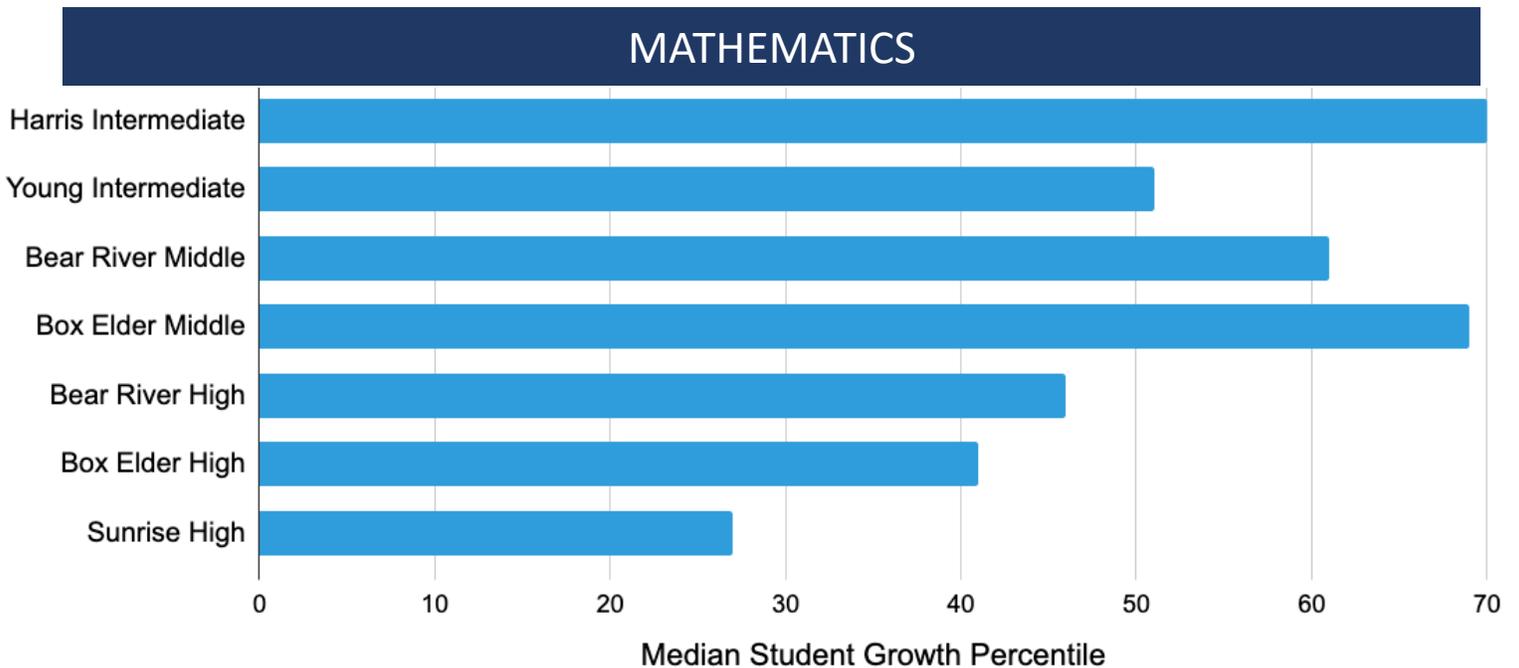
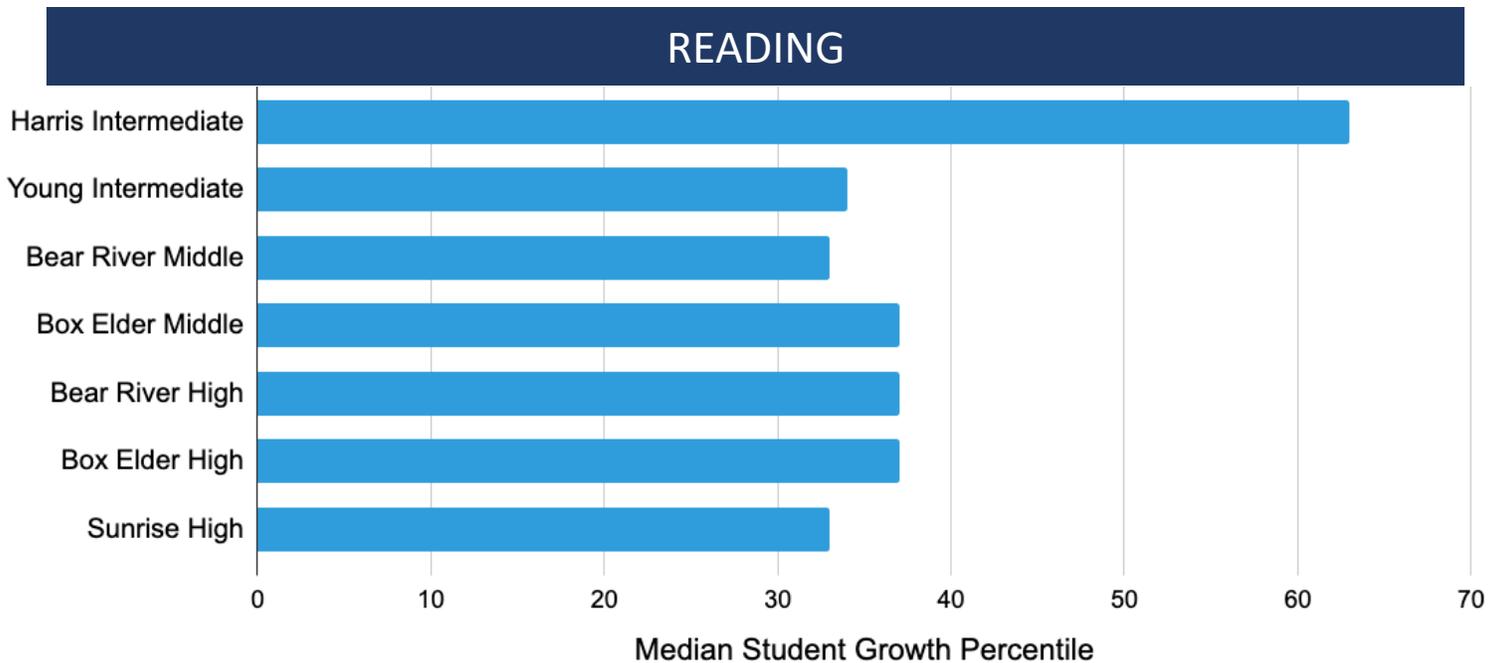
## DISTRICT 4 YEAR TREND – GRADUATION RATES

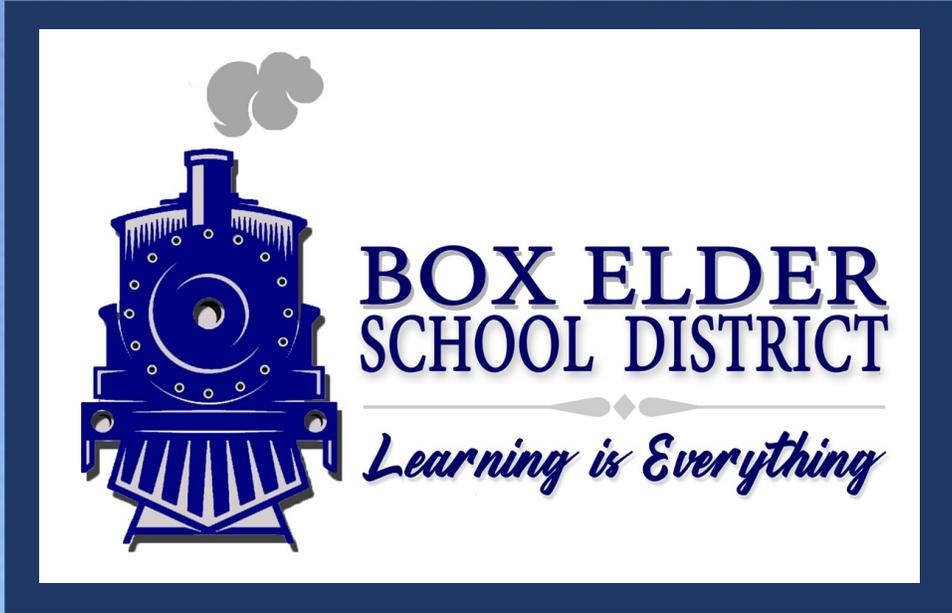


# MAP GROWTH RESULTS

The MAP Growth Assessment is a district-administered, computer-adaptive assessment that measures a student’s readiness to learn concepts that are mapped to the Utah Core Standards. BESD administers the test in reading and mathematics three times each year. Students receive a RIT score that is monitored throughout the year and from year to year to measure growth.

## 2022-2023 GROWTH PERCENTILE - FALL TO SPRING





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# Box Elder School District Double Routing

2023-2024

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# Guidance used

- Reducing number of students on a bus
- Length of time students are on a bus

# Logistics

- Proximity of regular route
- Seniority

## Previous Route

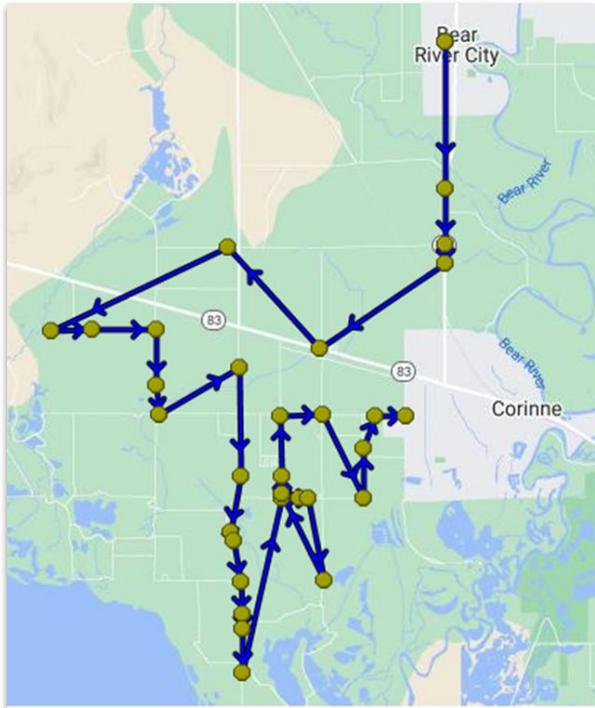
Run ID:	CEN.113	Days:	M
Route ID:	2006		
Run Description:	(2006) -FROM CENTURY		
Stop Time	Description		
02:35 PM	Deadhead - School: CENTURY ELEMENTARY		
02:35 PM	School: CENTURY ELEMENTARY		
02:40 PM	4550 N 4800 W, 84307		
02:41 PM	4020 N HIGHWAY 13 ,84307(N 4800 W)		
02:42 PM	3815 N HIGHWAY 13 ,84307(N 4800 W)		
02:49 PM	6036 W HIGHWAY 83 ,84307		
02:53 PM	6910 W 4000 N ,84307		
03:03 PM	8635 W 3200 N ,84307		
03:05 PM	8240 W 3200 N ,84307		
03:08 PM	7600 W 3200 N ,84307		
03:11 PM	2711 N 7600 W ,84307		
03:13 PM	7587 W 2400 N, 84307		
03:19 PM	2850 N 6800 W, 84307		
03:24 PM	1809 N 6800 W ,84307		
03:27 PM	1250 N 6800 W ,84307		
03:28 PM	1197 N 6800 W, 84307		
03:30 PM	799 N 6800 W, 84307		
03:31 PM	479 N 6800 W ,84307		
03:32 PM	335 N 6800 W ,84307		
03:34 PM	80 S 6800 W ,84307		
03:45 PM	6400 W 1600 N ,84307		
03:46 PM	6240 W 1600 N ,84307		
03:46 PM	6133 W 1600 N ,84307		
03:51 PM	820 N 6000 W ,84307		
03:57 PM	1635 N 6400 W ,84307		
03:58 PM	1724 N 6400 W ,84307		
04:01 PM	2385 N 6400 W ,84307		
04:03 PM	6000 W 2400 N ,84307		
04:09 PM	5600 W 1600 N, 84307		
04:12 PM	2106 N 5600 W ,84307		
04:14 PM	5459 W 2400 N, 84307		
04:16 PM	5185 W 2400 N ,84307		

## Current Route

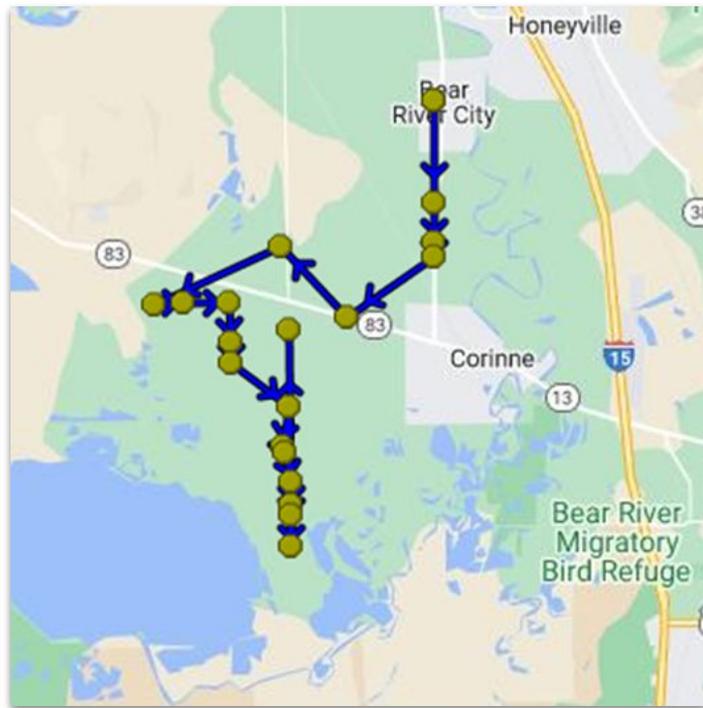
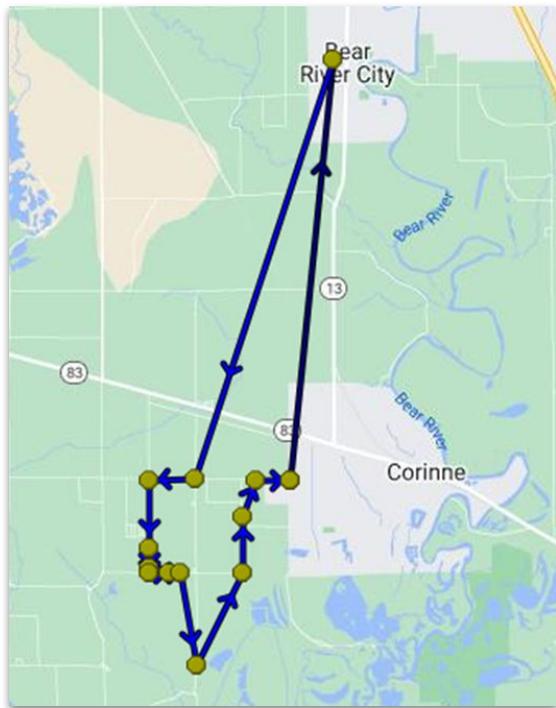
Run ID:	CEN.113
Route ID:	2006
Run Description:	(2006) -FROM CENTURY
Stop Time	Description
03:06 PM	Deadhead - 5185 W 2400 N ,84307
03:20 PM	School: CENTURY ELEMENTARY
03:38 PM	6000 W 2400 N ,84307
03:40 PM	2385 N 6400 W ,84307
03:43 PM	1724 N 6400 W ,84307
03:44 PM	1635 N 6400 W ,84307
03:44 PM	6400 W 1600 N ,84307
03:45 PM	6240 W 1600 N ,84307
03:45 PM	6133 W 1600 N ,84307
03:50 PM	820 N 6000 W ,84307
03:56 PM	5600 W 1600 N, 84307
03:59 PM	2106 N 5600 W ,84307
04:01 PM	5459 W 2400 N, 84307
04:02 PM	5185 W 2400 N ,84307

Run ID:	CEN.151	Days:	
Route ID:	2002		
Run Description:	(2002) FROM CENTURY ELEMENTARY		
Stop Time	Description		
03:20 PM	Deadhead - School: CENTURY ELEMENTARY		
03:20 PM	School: CENTURY ELEMENTARY		
03:25 PM	4550 N 4800 W, 84307		
03:26 PM	4020 N HIGHWAY 13 ,84307(N 4800 W)		
03:27 PM	3815 N HIGHWAY 13 ,84307(N 4800 W)		
03:33 PM	6036 W HIGHWAY 83 ,84307		
03:38 PM	6910 W 4000 N ,84307		
03:47 PM	8635 W 3200 N ,84307		
03:49 PM	8240 W 3200 N ,84307		
03:52 PM	7600 W 3200 N ,84307		
03:55 PM	2711 N 7600 W ,84307		
03:57 PM	7587 W 2400 N, 84307		
04:04 PM	1809 N 6800 W ,84307		
04:07 PM	1250 N 6800 W ,84307		
04:07 PM	1197 N 6800 W, 84307		
04:09 PM	799 N 6800 W, 84307		
04:11 PM	479 N 6800 W ,84307		
04:11 PM	335 N 6800 W ,84307		
04:13 PM	80 S 6800 W ,84307		
04:28 PM	2850 N 6800 W, 84307		

Previous Route



Current Route



## Previous Route

Run ID: FIL.103  
 Route ID: 760  
 Run Description: (760) -FROM FIELDING

Stop Time	Description
02:55 PM	Deadhead - School: FIELDING ELEM
02:55 PM	School: FIELDING ELEM
02:58 PM	16649 N 4400 W, 84311
02:59 PM	16553 N 4400 W, 84311
03:01 PM	16295 N 4400 W ,84311
03:02 PM	16090 N 4400 W ,84311
03:03 PM	15921 N 4400 W, 84311
03:03 PM	15725 N 4400 W, 84311
03:04 PM	15425 N 4400 W ,84312
03:04 PM	15345 N 4400 W, 84312
03:08 PM	15175 N 3400 W, 84306
03:09 PM	2809 HIGHWAY 30, 84306
03:13 PM	955 W HIGHWAY 30, 84306
03:21 PM	8068 W 1900 N, 84306
03:23 PM	8196 W 1650 N, 84306
03:32 PM	400 W HIGHWAY 30 ,84306
03:35 PM	15750 N BEAVER DAM RD,84306
03:36 PM	16024 N BEAVER DAM RD,84306
03:38 PM	16180 N BEAVER DAM RD, 84306
03:39 PM	16230 N BEAVER DAM RD, 84306
03:39 PM	16355 N BEAVER DAM RD,84306
03:40 PM	16429 N BEAVER DAM RD,84306
03:41 PM	16400 N BEAVER DAM RD, 84306
03:42 PM	16530 N BEAVER DAM RD, 84306
03:54 PM	14505 N 3100 W ,84306
03:55 PM	14046 N 3100 W ,84306
03:56 PM	13885 N 3100 W, 84306
03:58 PM	13785 N 3100 W, 84306
03:59 PM	13700 N 3100 W ,84306
04:00 PM	3046 W 13555 N, 84306
04:02 PM	13710 N HIGHWAY 38, 84306
04:03 PM	14100 N HIGHWAY 38 ,84306

## Current Route

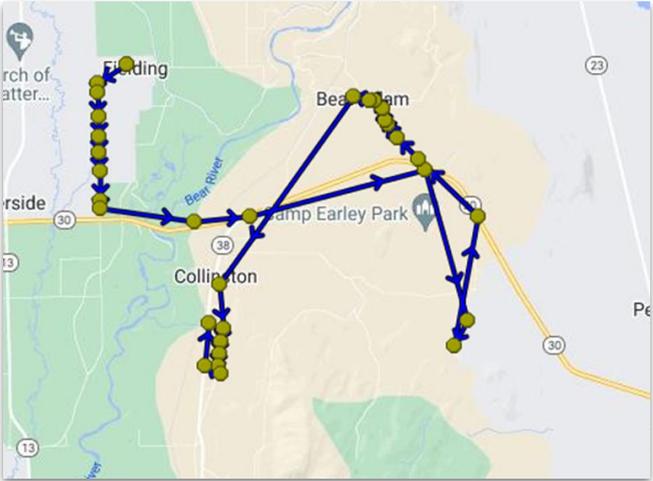
Run ID: FIL.103  
 Route ID: 760  
 Run Description: (760) -FROM FIELDING

Stop Time	Description	Days:
03:11 PM	Deadhead - 15175 N 3400 W ,84306	
03:20 PM	School: FIELDING ELEM	
03:31 PM	14505 N 3100 W ,84306	
03:32 PM	14046 N 3100 W ,84306	
03:33 PM	13885 N 3100 W, 84306	
03:35 PM	13785 N 3100 W, 84306	
03:36 PM	13700 N 3100 W ,84306	
03:37 PM	3046 W 13555 N, 84306	
03:39 PM	13710 N HIGHWAY 38, 84306	
03:40 PM	14100 N HIGHWAY 38 ,84306	
03:43 PM	3400 W 12800 N, 84309	
03:45 PM	12412 N 3400 W, 84309	
03:46 PM	12125 N 3400 W,84309	
03:48 PM	11839 N 3400 W, 84309	
03:49 PM	11565 N 3400 W, 84309	
03:51 PM	FLY FISH DRIVE,84309	
03:53 PM	W COBBLE CREST RD,84309 & N HIGHWAY 38,84309	

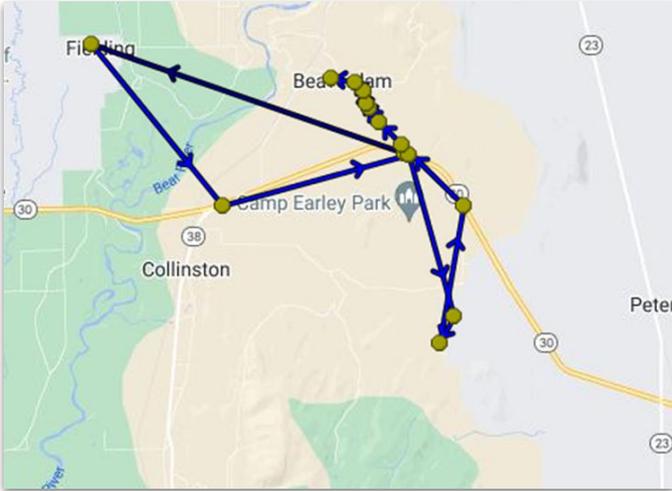
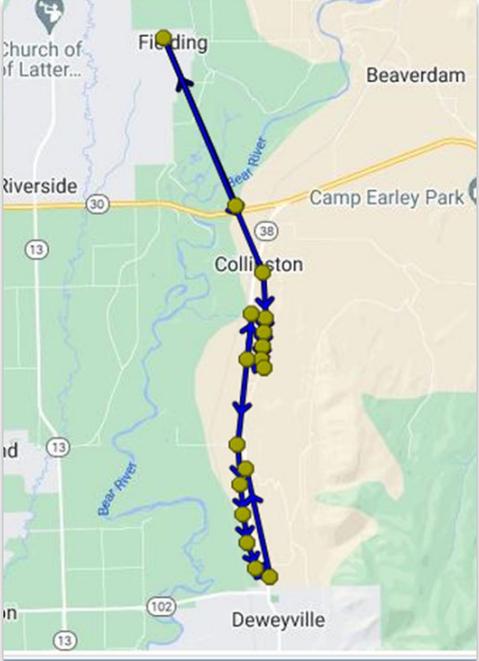
Run ID: FIL.112  
 Route ID: 1803  
 Run Description: (1803) FROM FIELDING ELEM

Stop Time	Description	Days:
03:06 PM	Deadhead - 1064 W HIGHWAY 30, 84306	
03:20 PM	School: FIELDING ELEM	
03:30 PM	2809 HIGHWAY 30, 84306	
03:33 PM	955 W HIGHWAY 30, 84306	
03:41 PM	8068 W 1900 N, 84306	
03:43 PM	8196 W 1650 N, 84306	
03:52 PM	400 W HIGHWAY 30 ,84306	
03:55 PM	15750 N BEAVER DAM RD,84306	
03:56 PM	16024 N BEAVER DAM RD,84306	
03:57 PM	16180 N BEAVER DAM RD, 84306	
03:57 PM	16230 N BEAVER DAM RD, 84306	
03:58 PM	16355 N BEAVER DAM RD,84306	
03:59 PM	16429 N BEAVER DAM RD,84306	
04:00 PM	16530 N BEAVER DAM RD, 84306	

Previous Route



Current Route



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	<b>ENDING JUL 2023</b>	<b>2023-24</b>	<b>2023-24</b>	<b>Curr Bud vs Actual</b>	<b>Prev Bud vs Actual</b>	<b>2022-23</b>	<b>2022-23</b>
	<b>Description</b>	<b>Revised</b>	<b>YTD</b>	<b>%</b>	<b>%</b>	<b>YTD</b>	<b>Actual</b>
	<b>Percent of Fiscal Year completed</b>			<b>8.33%</b>	<b>8.33%</b>		
	<b>Percent of 9 month contract completed</b>			<b>0.00%</b>	<b>0.00%</b>		
<b>1</b>	<b>GENERAL FUND (M&amp;O) FUND (10)</b>						
<b>2</b>							
<b>3</b>	<b>REVENUE:</b>						
<b>4</b>	<b>Local</b>						
<b>5</b>	<b>Property</b>	28,900,000		0.0%	0.0%		28,495,358
<b>6</b>	<b>Tuitions</b>	450,000		0.0%	0.2%	1,102	458,660
<b>7</b>	<b>Inv Earnings</b>	250,000		0.0%	0.0%		1,176,984
<b>8</b>	<b>Indir. Costs-SL</b>	325,000		0.0%			
<b>9</b>	<b>Rental Fees/Building/Field</b>	90,000		0.0%	0.0%		84,848
<b>10</b>	<b>Other</b>	1,090,000	286	0.0%	0.2%	3,122	1,273,913
<b>11</b>	<b>State</b>	90,355,626	9,861,446	10.9%	10.2%	8,502,489	83,529,450
<b>12</b>	<b>Federal</b>	5,750,000		0.0%	0.0%		5,758,568
<b>13</b>	<b>Misc./ Fund Bal</b>	250,000		0.0%	0.0%		0
<b>14</b>	<b>TOTAL M &amp; O</b>						
<b>15</b>	<b>REVENUE</b>	<b>127,460,626</b>	<b>9,861,732</b>	<b>7.7%</b>	<b>7.0%</b>	<b>8,506,713</b>	<b>120,777,781</b>
<b>16</b>	<b>Beg Balance</b>						<b>1,642,130</b>
<b>17</b>	<b>Less:</b>						
<b>18</b>	<b>Ending Balance</b>						
<b>19</b>	<b>TOTAL M &amp; O FUNDS</b>						
<b>20</b>	<b>available</b>	<b>127,460,626</b>	<b>9,861,732</b>	<b>7.7%</b>	<b>6.9%</b>	<b>8,506,713</b>	<b>122,419,911</b>
<b>21</b>	<b>EXPENDITURES:</b>						
<b>22</b>	<b>Instruction (1000)</b>						
<b>23</b>	<b>Salaries</b>	62,083,815	196,094	0.3%	0.0%	9,770	47,974,248
<b>24</b>	<b>Benefits</b>	21,205,976	1,386,226	6.5%	2.8%	530,434	18,781,014
<b>25</b>	<b>Purchased Serv.</b>	3,824,104	18,164	0.5%	1.1%	30,834	2,826,365
<b>26</b>	<b>Supplies/Textbooks</b>	5,385,400	239,837	4.5%	3.3%	230,216	6,872,811
<b>27</b>	<b>Equipment</b>	1,600,000		0.0%	2.3%	8,952	393,818
<b>28</b>	<b>Other</b>	715,000		0.0%	0.0%		633,919
<b>29</b>	<b>Total</b>	<b>94,814,295</b>	<b>1,840,321</b>	<b>1.9%</b>	<b>1.0%</b>	<b>810,206</b>	<b>77,482,175</b>
<b>30</b>							
<b>31</b>	<b>Student Services (2100)</b>						
<b>32</b>	<b>Salaries</b>	4,103,024	11,035	0.3%	0.1%	4,300	3,730,022
<b>33</b>	<b>Benefits</b>	1,500,511	3,470	0.2%	0.1%	1,514	1,456,806
<b>34</b>	<b>Other</b>	410,000	150	0.0%	6.0%	29,184	486,996
<b>35</b>	<b>Total</b>	<b>6,013,535</b>	<b>14,655</b>	<b>0.2%</b>	<b>0.6%</b>	<b>34,998</b>	<b>5,673,824</b>
<b>36</b>							
<b>37</b>	<b>Instructional Staff (2200)</b>						
<b>38</b>	<b>Salaries</b>	1,929,567	85,310	4.4%	6.0%	93,788	1,572,334
<b>39</b>	<b>Benefits</b>	645,466	32,837	5.1%	5.7%	34,493	608,931
<b>40</b>	<b>Other</b>	662,972	12,976	2.0%	0.8%	5,083	643,662
<b>41</b>	<b>Total</b>	<b>3,238,005</b>	<b>131,123</b>	<b>4.0%</b>	<b>4.7%</b>	<b>133,364</b>	<b>2,824,927</b>

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	<b>ENDING JUL 2023</b>	<b>2023-24</b>	<b>2023-24</b>	<b>Curr Bud vs Actual</b>	<b>Prev Bud vs Actual</b>	<b>2022-23</b>	<b>2022-23</b>
	<b>Description</b>	<b>Revised</b>	<b>YTD</b>	<b>%</b>	<b>%</b>	<b>YTD</b>	<b>Actual</b>
	<b>Percent of Fiscal Year completed</b>			<b>8.33%</b>	<b>8.33%</b>		
	<b>Percent of 9 month contract completed</b>			<b>0.00%</b>	<b>0.00%</b>		
<b>42</b>	<b>District Administration (2300)</b>						
<b>43</b>	<b>Salaries</b>	408,979	34,237	8.4%	8.3%	30,983	371,799
<b>44</b>	<b>Benefits</b>	209,100	14,049	6.7%	8.5%	12,852	151,856
<b>45</b>	<b>Purch Services</b>	370,000	3,863	1.0%	13.8%	30,713	223,319
<b>46</b>	<b>Liability Insurance</b>	181,715		0.0%	0.0%		173,062
<b>47</b>	<b>Supplies</b>	49,000	4,421	9.0%	8.6%	4,576	53,428
<b>48</b>	<b>Other</b>	50,000	22,689	45.4%	45.9%	22,883	49,848
<b>49</b>	<b>Total</b>	<b>1,268,794</b>	<b>79,260</b>	<b>6.2%</b>	<b>10.0%</b>	<b>102,008</b>	<b>1,023,312</b>
<b>50</b>	<b>School Administration (2400)</b>						
<b>51</b>	<b>Salaries</b>	5,678,870	315,598	5.6%	5.9%	275,987	4,708,064
<b>52</b>	<b>Benefits</b>	2,187,422	120,478	5.5%	5.7%	107,621	1,880,992
<b>53</b>	<b>Prof Serv/Travel</b>	98,800		0.0%	1.8%	1,184	64,103
<b>54</b>	<b>Other</b>	16,500		0.0%	0.0%		12,745
<b>55</b>	<b>Total</b>	<b>7,981,592</b>	<b>436,076</b>	<b>5.5%</b>	<b>5.8%</b>	<b>384,792</b>	<b>6,665,904</b>
<b>56</b>							
<b>57</b>	<b>Business &amp; Support (2500)</b>						
<b>58</b>	<b>Salaries</b>	845,411	63,704	7.5%	11.2%	86,071	770,339
<b>59</b>	<b>Benefits</b>	316,780	22,296	7.0%	10.6%	30,468	287,982
<b>60</b>	<b>Purchased Services</b>	244,060	477	0.2%	0.0%		189,625
<b>61</b>	<b>Other</b>	35,000		0.0%	0.1%	50	55,108
<b>62</b>	<b>Total</b>	<b>1,441,251</b>	<b>86,477</b>	<b>6.0%</b>	<b>8.9%</b>	<b>116,589</b>	<b>1,303,053</b>
<b>63</b>							
<b>64</b>	<b>Operation &amp; Maintenance (2600)</b>						
<b>65</b>	<b>Salaries</b>	6,264,165	480,449	7.7%	7.6%	435,101	5,694,695
<b>66</b>	<b>Benefits</b>	2,350,968	184,399	7.8%	7.7%	169,648	2,196,585
<b>67</b>	<b>Electricity</b>	1,129,683		0.0%	0.4%	3,616	984,716
<b>68</b>	<b>Purchased Service</b>	802,000	1,660	0.2%	3.5%	21,474	609,313
<b>69</b>	<b>Telephone</b>	362,130	905	0.2%	6.5%	20,320	314,327
<b>70</b>	<b>Natural Gas</b>	958,304	-4	0.0%	0.4%	3,595	855,629
<b>71</b>	<b>Prop Insurance</b>	345,000		0.0%	0.0%		317,730
<b>72</b>	<b>Repair</b>	387,000	186	0.0%	0.1%	270	214,375
<b>73</b>	<b>Supplies</b>	798,570	16,925	2.1%	5.2%	37,423	725,973
<b>74</b>	<b>Other</b>	2,500		0.0%	0.0%		323
<b>75</b>	<b>ESSER III A/C</b>	4,000,000		0.0%	0.0%		2,268,341
<b>76</b>							
<b>77</b>	<b>Total</b>	<b>17,400,320</b>	<b>684,519</b>	<b>3.9%</b>	<b>4.9%</b>	<b>691,447</b>	<b>14,182,008</b>
<b>78</b>							

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	<b>ENDING JUL 2023</b>	<b>2023-24</b>	<b>2023-24</b>	<b>Curr Bud vs Actual</b>	<b>Prev Bud vs Actual</b>	<b>2022-23</b>	<b>2022-23</b>
	<b>Description</b>	<b>Revised</b>	<b>YTD</b>	<b>%</b>	<b>%</b>	<b>YTD</b>	<b>Actual</b>
	<b>Percent of Fiscal Year completed</b>			<b>8.33%</b>	<b>8.33%</b>		
	<b>Percent of 9 month contract completed</b>			<b>0.00%</b>	<b>0.00%</b>		
<b>79</b>	<b>Transportation (2700)</b>						
<b>80</b>	<b>Salaries</b>	<b>3,800,436</b>	<b>51,351</b>	<b>1.4%</b>	<b>1.5%</b>	<b>48,194</b>	<b>3,319,224</b>
<b>81</b>	<b>Benefits</b>	<b>1,008,265</b>	<b>20,979</b>	<b>2.1%</b>	<b>2.3%</b>	<b>20,835</b>	<b>916,070</b>
<b>82</b>	<b>Purch Serv</b>	<b>255,000</b>	<b>548</b>	<b>0.2%</b>	<b>1.1%</b>	<b>2,448</b>	<b>228,853</b>
<b>83</b>	<b>Fuel</b>	<b>1,013,018</b>		<b>0.0%</b>	<b>0.0%</b>		<b>755,801</b>
<b>84</b>	<b>Supplies</b>	<b>858,036</b>	<b>2,720</b>	<b>0.3%</b>	<b>2.0%</b>	<b>16,017</b>	<b>807,944</b>
<b>85</b>	<b>Other/Property</b>	<b>142,010</b>		<b>0.0%</b>	<b>0.0%</b>		<b>4,382</b>
<b>86</b>	<b>Total</b>	<b>7,076,765</b>	<b>75,598</b>	<b>1.1%</b>	<b>1.5%</b>	<b>87,494</b>	<b>6,032,274</b>
<b>87</b>	<b>Community Services (3300)</b>						
<b>88</b>	<b>Salary</b>	<b>721,479</b>	<b>15,484</b>	<b>2.1%</b>	<b>2.0%</b>	<b>13,275</b>	<b>655,890</b>
<b>89</b>	<b>Benefits</b>	<b>213,685</b>	<b>6,161</b>	<b>2.9%</b>	<b>2.9%</b>	<b>5,485</b>	<b>187,913</b>
<b>90</b>	<b>Purchased Serv</b>	<b>30,000</b>	<b>42</b>	<b>0.1%</b>	<b>0.1%</b>	<b>14</b>	<b>13,030</b>
<b>91</b>	<b>Supplies/Util</b>	<b>110,500</b>	<b>2,018</b>	<b>1.8%</b>	<b>7.4%</b>	<b>5,261</b>	<b>70,938</b>
<b>92</b>	<b>Property</b>	<b>8,500</b>	<b>399</b>	<b>4.7%</b>	<b>0.0%</b>		<b>4,767</b>
<b>93</b>	<b>Other Objects</b>	<b>15,550</b>	<b>1,505</b>	<b>9.7%</b>	<b>1.3%</b>	<b>70</b>	<b>5,277</b>
<b>94</b>	<b>Desig. Fund Bal</b>						
<b>95</b>	<b>Total</b>	<b>1,099,714</b>	<b>25,608</b>	<b>2.3%</b>	<b>2.6%</b>	<b>24,105</b>	<b>937,816</b>
<b>96</b>	<b>Total Expenditures</b>	<b>140,334,271</b>	<b>3,373,636</b>	<b>2.4%</b>	<b>2.1%</b>	<b>2,385,002</b>	<b>116,125,293</b>
<b>97</b>	<b>Interfund Trans</b>						
<b>98</b>	<b>Change Desig Fund Bal</b>						
<b>99</b>	<b>Other/Budget Cuts</b>						
<b>100</b>	<b>TOTAL EXPENDITURERS</b>						
<b>101</b>	<b>M &amp; O</b>	<b>140,334,271</b>	<b>3,373,636</b>	<b>2.40%</b>	<b>2.1%</b>	<b>2,385,002</b>	<b>116,125,293</b>

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	<b>ENDING JUL 2023</b>	<b>2023-24</b>	<b>2023-24</b>	<b>Curr Bud vs Actual</b>	<b>Prev Bud vs Actual</b>	<b>2022-23</b>	<b>2022-23</b>
	<b>Description</b>	<b>Revised</b>	<b>YTD</b>	<b>%</b>	<b>%</b>	<b>YTD</b>	<b>Actual</b>
	<b>Percent of Fiscal Year completed</b>			<b>8.33%</b>	<b>8.33%</b>		
	<b>Percent of 9 month contract completed</b>			<b>0.00%</b>	<b>0.00%</b>		
<b>102</b>	<b>School Activity Fund (21)</b>						
<b>103</b>							
<b>104</b>	<b>REVENUE:</b>						
<b>105</b>	<b>School Deposits</b>	<b>4,500,000</b>	<b>255,573</b>	<b>5.7%</b>	<b>3.0%</b>	<b>125,793</b>	<b>4,209,056</b>
<b>106</b>							
<b>107</b>	<b>Other</b>					<b>0</b>	
<b>108</b>	<b>Total Revenue</b>	<b>4,500,000</b>	<b>255,573</b>	<b>5.7%</b>	<b>3.0%</b>	<b>125,793</b>	<b>4,209,056</b>
<b>109</b>	<b>EXPENDITURES:</b>						
<b>110</b>	<b>Purchased Services</b>	<b>860,200</b>	<b>-108,143</b>	<b>-12.6%</b>	<b>2.4%</b>	<b>14,072</b>	<b>583,560</b>
<b>111</b>	<b>Supplies</b>	<b>3,064,800</b>	<b>203,638</b>	<b>6.6%</b>	<b>6.0%</b>	<b>199,164</b>	<b>3,299,016</b>
<b>112</b>	<b>Equipment/Property</b>	<b>290,000</b>		<b>0.0%</b>	<b>23.6%</b>	<b>9,383</b>	<b>39,796</b>
<b>113</b>	<b>Desig/Other/Adm</b>	<b>285,000</b>		<b>0.0%</b>	<b>8.0%</b>	<b>15,879</b>	<b>197,681</b>
<b>114</b>	<b>Total Expenditures</b>						
<b>115</b>	<b>School Activity</b>	<b>4,500,000</b>	<b>95,495</b>	<b>2.1%</b>	<b>5.8%</b>	<b>238,498</b>	<b>4,120,052</b>
<b>116</b>	<b>DEBT SERVICE FUND (31)</b>						
<b>117</b>							
<b>118</b>	<b>REVENUE:</b>						
<b>119</b>	<b>Property Tax</b>	<b>3,351,027</b>		<b>0.0%</b>	<b>0.0%</b>		<b>3,445,781</b>
<b>120</b>	<b>Interest</b>	<b>106,200</b>		<b>0.0%</b>	<b>0.1%</b>	<b>78</b>	<b>128,792</b>
<b>121</b>	<b>Other</b>						
<b>122</b>	<b>Total</b>	<b>3,457,227</b>		<b>0.0%</b>	<b>0.0%</b>	<b>78</b>	<b>3,574,573</b>
<b>123</b>	<b>Beginning Bal</b>	<b>4,412,508</b>		<b>0.0%</b>	<b>0.0%</b>		<b>6,963,672</b>
<b>124</b>	<b>LESS:</b>						
<b>125</b>	<b>Ending Balance</b>			<b>0.0%</b>	<b>0.0%</b>		<b>4,412,508</b>
<b>126</b>	<b>Funds Available</b>	<b>4,298,485</b>		<b>0.0%</b>	<b>-39.6%</b>	<b>-2,886,672</b>	<b>7,283,245</b>
<b>127</b>	<b>EXPENDITURE:</b>						
<b>128</b>	<b>Bond Debt</b>	<b>3,521,250</b>		<b>0.0%</b>	<b>88.8%</b>	<b>2,886,750</b>	<b>3,252,000</b>
<b>129</b>	<b>Fees</b>	<b>50,000</b>		<b>0.0%</b>	<b>0.0%</b>		<b>3,000</b>
<b>130</b>	<b>Other Uses</b>					<b>0</b>	<b>0</b>
<b>131</b>	<b>Total</b>	<b>3,571,250</b>	<b>0</b>	<b>0.0%</b>	<b>88.7%</b>	<b>2,886,750</b>	<b>3,255,000</b>

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July 31, 2023

	<b>ENDING JUL 2023</b>	<b>2023-24</b>	<b>2023-24</b>	<b>Curr Bud vs Actual</b>	<b>Prev Bud vs Actual</b>	<b>2022-23</b>	<b>2022-23</b>
	<b>Description</b>	<b>Revised</b>	<b>YTD</b>	<b>%</b>	<b>%</b>	<b>YTD</b>	<b>Actual</b>
	<b>Percent of Fiscal Year completed</b>			<b>8.33%</b>	<b>8.33%</b>		
	<b>Percent of 9 month contract completed</b>			<b>0.00%</b>	<b>0.00%</b>		
<b>132</b>	<b>CAPITAL OUTLAY FUND (32)</b>						
<b>133</b>							
<b>134</b>	<b>REVENUE:</b>						
<b>135</b>	<b>Property Tax</b>	11,640,438		0.0%	0.0%		11,287,867
<b>136</b>	<b>Interest</b>	170,500		0.0%	0.0%		698,285
<b>137</b>	<b>Other</b>	52,000	918,865	1767.0%	0.0%		55,082
<b>138</b>	<b>State</b>	1,835,469	8,628	0.5%	0.5%	8,634	1,731,575
<b>139</b>	<b>Federal /MBA</b>	250,000		0.0%	0.0%		
<b>140</b>	<b>Ins./Prop.Recry</b>	220,000		0.0%	0.0%		24,990
<b>141</b>	<b>Total Revenue</b>	14,168,407	927,493	6.5%	0.1%	8,634	13,797,799
<b>142</b>	<b>Lease Revenue MBA</b>						
<b>143</b>	<b>Other Sources(F50)</b>	345,580					
<b>144</b>	<b>Desig. Fund Bal</b>						
<b>145</b>	<b>TOTAL REVENUE CAPITAL</b>		<b>PROCEEDS OF MOUNTAIN VIEW ELEM</b>				
<b>146</b>	<b>OUTLAY</b>	14,513,987	927,493	6.4%	0.1%	8,634	13,797,799
<b>147</b>	<b>Beg. Balance</b>	15,912,727					17,523,561
<b>148</b>	<b>Less:</b>						
<b>149</b>	<b>Ending Balance</b>						15,912,727
<b>150</b>	<b>Capital Outlay Funds</b>						
<b>151</b>	<b>available</b>	30,426,714	927,493			8,634	15,408,634

**MONTHLY FINANCIAL REPORT**

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	<b>ENDING JUL 2023</b>	<b>2023-24</b>	<b>2023-24</b>	<b>Curr Bud vs Actual</b>	<b>Prev Bud vs Actual</b>	<b>2022-23</b>	<b>2022-23</b>
	<b>Description</b>	<b>Revised</b>	<b>YTD</b>	<b>%</b>	<b>%</b>	<b>YTD</b>	<b>Actual</b>
	<b>Percent of Fiscal Year completed</b>			<b>8.33%</b>	<b>8.33%</b>		
	<b>Percent of 9 month contract completed</b>			<b>0.00%</b>	<b>0.00%</b>		
<b>152</b>	<b>EXPENDITURES:</b>						
<b>153</b>	<b>Oper/Maint</b>			<b>0.0%</b>	<b>0.0%</b>		
<b>154</b>	<b>Other Equipment</b>			<b>0.0%</b>	<b>0.0%</b>		
<b>155</b>	<b>Purchased Services</b>	5,000		<b>0.0%</b>	<b>35.9%</b>	2,583	7,188
<b>156</b>	<b>Technology/Software</b>	2,500,000	288,689	<b>11.5%</b>	<b>14.6%</b>	207,540	1,425,789
<b>157</b>	<b>Improvement</b>						
<b>158</b>	<b>Buildings Maint</b>	2,200,000		<b>0.0%</b>	<b>4.1%</b>	41,943	1,016,206
<b>159</b>	<b>Vehicles/Buses</b>	1,100,000		<b>0.0%</b>	<b>22.8%</b>	381,177	1,674,969
<b>160</b>	<b>Furniture/Equip</b>	1,600,500	35,624	<b>2.2%</b>	<b>0.5%</b>	8,232	1,576,492
<b>161</b>	<b>Other Objects</b>		426		<b>0.0%</b>		
<b>162</b>	<b>Vehicle charges</b>						
<b>163</b>	<b>Total Capital</b>	7,405,500	324,739	<b>4.4%</b>	<b>11.3%</b>	641,476	5,700,646
<b>164</b>	<b>Other/Portables</b>			<b>0.0%</b>	<b>0.0%</b>		
<b>165</b>	<b>Grouse Creek</b>	1,850,000		<b>0.0%</b>	<b>0.0%</b>		1,520,734
<b>166</b>	<b>Golden Spike</b>	2,100,000		<b>0.0%</b>	<b>0.0%</b>		5,956,980
<b>167</b>	<b>HS Athletic Facilities</b>	1,285,000		<b>0.0%</b>	<b>0.0%</b>		0
<b>168</b>	<b>Property/Other</b>	1,500,000	16,345	<b>1.1%</b>	<b>0.0%</b>		331,633
<b>169</b>	<b>Total Construction</b>	6,735,000	16,345	<b>0.2%</b>	<b>0.0%</b>		7,809,347
<b>170</b>	<b>Desig. F Bal</b>						
<b>171</b>	<b>MBA/Bond Fee/Fund 50</b>	1,990,500		<b>0.0%</b>	<b>0.0%</b>		1,897,580
<b>172</b>	<b>Other</b>						1,061
<b>173</b>	<b>TOTAL EXPENDITURES C*</b>						
<b>174</b>	<b>OUTLAY</b>	<b>16,131,000</b>	<b>341,084</b>	<b>2.1%</b>	<b>4.2%</b>	<b>641,476</b>	<b>15,408,634</b>

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	<b>ENDING JUL 2023</b>	<b>2023-24</b>	<b>2023-24</b>	<b>Curr Bud vs Actual</b>	<b>Prev Bud vs Actual</b>	<b>2022-23</b>	<b>2022-23</b>
	<b>Description</b>	<b>Revised</b>	<b>YTD</b>	<b>%</b>	<b>%</b>	<b>YTD</b>	<b>Actual</b>
	<b>Percent of Fiscal Year completed</b>			<b>8.33%</b>	<b>8.33%</b>		
	<b>Percent of 9 month contract completed</b>			<b>0.00%</b>	<b>0.00%</b>		
<b>175</b>	<b>SCHOOL FOOD SERVICE FUND (49)</b>						
<b>176</b>							
<b>177</b>	<b>REVENUE:</b>						
<b>178</b>	<b>Lunch Sales</b>	<b>1,371,500</b>	<b>-30</b>	<b>0.0%</b>	<b>0.0%</b>		<b>1,335,909</b>
<b>179</b>	<b>State</b>	<b>782,400</b>		<b>0.0%</b>	<b>0.0%</b>		<b>759,381</b>
<b>180</b>	<b>Federal</b>	<b>2,545,000</b>		<b>0.0%</b>	<b>0.0%</b>		<b>3,048,784</b>
<b>181</b>	<b>Other/Inventory Adj</b>	<b>3,500</b>				<b>9</b>	
<b>182</b>	<b>TOTAL REVENUE SCHOOL</b>						
<b>183</b>	<b>FOODS</b>	<b>4,702,400</b>	<b>-30</b>	<b>0.0%</b>	<b>0.0%</b>	<b>9</b>	<b>5,144,073</b>
<b>184</b>	<b>Beg. Balance</b>	<b>3,177,604</b>					<b>2,709,624</b>
<b>185</b>	<b>Less:</b>						
<b>186</b>	<b>Ending Balance</b>	<b>5,500,000</b>					<b>3,177,604</b>
<b>187</b>	<b>School Food Service Funds</b>						
<b>188</b>	<b>available</b>	<b>2,380,004</b>	<b>-30</b>	<b>0.0%</b>	<b>0.0%</b>	<b>9</b>	<b>4,676,093</b>
<b>189</b>	<b>EXPENDITURES:</b>						
<b>190</b>	<b>Salaries</b>	<b>1,925,494</b>	<b>20,020</b>	<b>1.0%</b>	<b>0.7%</b>	<b>12,108</b>	<b>1,674,343</b>
<b>191</b>	<b>Benefits</b>	<b>739,977</b>	<b>6,924</b>	<b>0.9%</b>	<b>0.8%</b>	<b>3,681</b>	<b>477,229</b>
<b>192</b>	<b>Food/Supplies</b>	<b>3,198,000</b>	<b>11,902</b>	<b>0.4%</b>	<b>1.1%</b>	<b>27,044</b>	<b>2,449,145</b>
<b>193</b>	<b>Equipment</b>	<b>55,000</b>		<b>0.0%</b>	<b>0.0%</b>		<b>38,994</b>
<b>194</b>	<b>Other Costs</b>	<b>25,000</b>		<b>0.0%</b>	<b>0.5%</b>	<b>200</b>	<b>36,382</b>
<b>195</b>	<b>Dir/Indirect Costs</b>	<b>325,000</b>		<b>0.0%</b>	<b>0.0%</b>		
<b>196</b>	<b>TOTAL EXPENDITURES SCHOOL</b>						
<b>197</b>	<b>FOODS</b>	<b>6,268,471</b>	<b>38,846</b>	<b>0.6%</b>	<b>0.9%</b>	<b>43,033</b>	<b>4,676,093</b>

**MONTHLY FINANCIAL REPORT**

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	<b>ENDING JUL 2023</b>	<b>2023-24</b>	<b>2023-24</b>	<b>Curr Bud vs Actual</b>	<b>Prev Bud vs Actual</b>	<b>2022-23</b>	<b>2022-23</b>
	<b>Description</b>	<b>Revised</b>	<b>YTD</b>	<b>%</b>	<b>%</b>	<b>YTD</b>	<b>Actual</b>
	<b>Percent of Fiscal Year completed</b>			<b>8.33%</b>	<b>8.33%</b>		
	<b>Percent of 9 month contract completed</b>			<b>0.00%</b>	<b>0.00%</b>		
<b>198</b>	<b>Foundation Fund (75)</b>						
<b>199</b>							
<b>200</b>	<b>REVENUE:</b>						
<b>201</b>	<b>Total Revenue</b>	<b>350,000</b>		<b>0.0%</b>	<b>0.7%</b>	<b>2,654</b>	<b>371,863</b>
<b>202</b>	<b>Available Revenue</b>	<b>350,000</b>	<b>0</b>	<b>0.0%</b>	<b>0.7%</b>	<b>2,654</b>	<b>371,863</b>
<b>203</b>	<b>EXPENDITURE:</b>						
<b>204</b>	<b>Expenses</b>	<b>292,000</b>	<b>539</b>	<b>0.2%</b>	<b>3.7%</b>	<b>9,606</b>	<b>258,570</b>
<b>205</b>	<b>Changes/Desg Fund Bal</b>						<b>0</b>
<b>206</b>	<b>TOTAL EXPENDITURE</b>	<b>292,000</b>	<b>539</b>	<b>0.2%</b>	<b>3.7%</b>	<b>9,606</b>	<b>258,570</b>
<b>207</b>	<b>Agency Fund (76)</b>						
<b>208</b>							
<b>209</b>	<b>REVENUE:</b>						
<b>210</b>	<b>Agent Services</b>	<b>39,500</b>		<b>0.0%</b>	<b>0.0%</b>		<b>33,608</b>
<b>211</b>	<b>State</b>	<b>5,000</b>		<b>0.0%</b>	<b>0.0%</b>		
<b>212</b>	<b>Federal</b>						
<b>213</b>	<b>Other</b>	<b>7,000</b>		<b>0.0%</b>	<b>0.0%</b>	<b>80</b>	
<b>214</b>	<b>TOTAL REVENUE/BB</b>						
<b>215</b>	<b>AGENCY FUND</b>	<b>51,500</b>	<b>0</b>	<b>0.0%</b>	<b>20.7%</b>	<b>33,608</b>	<b>162,000</b>
<b>216</b>	<b>EXPENDITURE:</b>						
<b>217</b>	<b>Instruction</b>			<b>0.0%</b>	<b>0.0%</b>		<b>10,865</b>
<b>218</b>	<b>NUCC</b>	<b>25,000</b>		<b>0.0%</b>	<b>-28.6%</b>	<b>-5,191</b>	<b>18,121</b>
<b>219</b>	<b>Other</b>	<b>7,000</b>		<b>0.0%</b>	<b>0.0%</b>		<b>2,330</b>
<b>220</b>	<b>Changes/Desg Fund Bal</b>	<b>5,000</b>		<b>0.0%</b>	<b>0.0%</b>		
<b>221</b>	<b>TOTAL EXPENDITURES</b>						
<b>222</b>	<b>AGENCY FUND</b>	<b>37,000</b>	<b>0</b>	<b>0.0%</b>	<b>-16.6%</b>	<b>-5,191</b>	<b>31,316</b>
<b>223</b>							
<b>224</b>							
<b>225</b>			<b>SUMMARY</b>			<b>SUMMARY</b>	
<b>226</b>							
<b>227</b>	<b>GRAND TOTAL FUNDS AVAILABLE</b>						
<b>228</b>	<b>ALL FUNDS</b>	<b>155,876,998</b>	<b>11,044,768</b>	<b>7.1%</b>	<b>5.9%</b>	<b>8,677,489</b>	<b>148,037,145</b>
<b>229</b>	<b>GRAND TOTAL EXPENDITURE</b>		<b>92%</b>				
<b>230</b>	<b>ALL FUNDS</b>	<b>171,133,992</b>	<b>3,849,600</b>	<b>2.2%</b>	<b>4.3%</b>	<b>6,199,173</b>	<b>143,874,960</b>

**Recommendation to approve Lexia as Box Elder School District's Early Intervention Software.**

Submitted by: AshLee Nelson

**Recommendation:**

It is recommended that the Box Elder School District Board of Education approve Lexia Core5 as Box Elder School District's Early Intervention Software.

**Recommended Motion:**

I move that the BESD Board of Education approve Lexia Core5 as our Early Intervention Software.

**Background:** For years the state has required each district to use Early Intervention Software with our K-3 students. We have used a variety of companies in the past several years. This year, the State Board of Education asked that we do an RFP for the software. We had a team of district administrators and literacy coaches review different programs, and we determined that we would like to purchase Lexia Core5 as our early intervention software. Before finalizing our contract, we communicated with our literacy coaches, who told us that their students have been successful with Lexia Core5. The State Board of Education is requiring local board approval to provide us with funding to purchase the software.

**Policy Implications:** This action will have no policy implications.

**Financial Implications:** This action will have no financial implications for the district. We received a grant from the state that will cover the cost of this program for 5 years.

**Staff Implications:** Our literacy coaches have managed this program for years, and will continue to do so as part of their job description.

## **NOTICE OF PROPOSED TAX INCREASE BOX ELDER SCHOOL DISTRICT**

The BOX ELDER SCHOOL DISTRICT is proposing to increase its property tax revenue.

- The BOX ELDER SCHOOL DISTRICT tax on a \$460,000 residence would increase from \$912.32 to \$999.10, which is \$86.78 per year.

- The BOX ELDER SCHOOL DISTRICT tax on a \$460,000 business would increase from \$1,658.76 to \$1,816.54, which is \$157.78 per year.

- If the proposed budget is approved, BOX ELDER SCHOOL DISTRICT would increase its property tax budgeted revenue by -22.47% above last year's property tax budgeted revenue excluding eligible new growth.

All concerned citizens are invited to a public hearing on the tax increase.

### **PUBLIC HEARING**

Date/Time: 8/9/2023 7:00 pm

Location: ILSC  
960 S Main  
Brigham City

To obtain more information regarding the tax increase, citizens may contact BOX ELDER SCHOOL DISTRICT at 435-734-4800.

## Tax Rate Increase Advertisement Requirements

### Instructions for newspaper publication:

- The advertisement shall be no less than 1/4 page in size
- The type used shall be no less than 18 point
- A 1/4 inch border shall surround the advertisement
- The advertisement may not be placed in that portion of the newspaper where legal notices and classified advertisements appear

### Instructions for the taxing entity:

- The advertisement shall be published in:
  - 1) a newspaper or combination of newspapers of general circulation in the taxing entity
  - 2) Electronically in accordance with Section 41-1-101: on a website established by the collective efforts of Utah newspapers [www.utahlegals.com](http://www.utahlegals.com)
  - 3) On the Utah Public Notice Website created in Section 63F-1-701 [www.utah.gov/pmn/index.html](http://www.utah.gov/pmn/index.html)
- It is the legislative intent that whenever possible the advertisement should appear in a newspaper that is published at least one day per week
- The newspaper or combination of newspapers selected shall be of general interest and readership in the taxing entity and not of limited subject matter
- The advertisement shall run once each week for two weeks preceding the hearing.
- If the taxing entity is in a county that is required to publish a list (59-2-919.2), the taxing entity is only required to published one advertisement, one week before the public hearing
- The advertisement shall state that the taxing entity will meet on a certain day, time, and place fixed in the advertisement. The exact wording for the advertisement can be found in 59-2-919
- The scheduled hearing shall not be held less than ten (10) days after the mailing of the "Notice of Property Valuation and Tax Change" by the county auditor
- The scheduled meeting on the proposed tax increase may coincide with the hearing on the proposed budget
- The scheduled meeting shall begin at or after 6:00 P.M.

**Recommendation:**

It is recommended that the board approve the 2023-24 budgeted tax rate. The Board Local Levy will stay at the same rate as last year set at the rate of .001905, with .000050 for the Charter School Levy. The Capital Outlay levy will stay at the same rate as last year set at .001528. The Voted Local Levy will decrease from .000518 to .000466. The Basic Levy from the State is dropping from .001652 to .001406 The total of all levies will be set at .005805, a decrease of .000364 from last year.

**Recommended Motion:**

*I make the motion to approve the tax rate above the certified rate as presented for 2023-24 fiscal year budget that was approved on June 14, 2023 in the budget hearing at a total tax rate of .005805.*

**Background:**

In the June 14, 2023 meeting the board passed a formal motion to set the rates above the certified tax rate. The board must pass a formal resolution after proper public notices and a public hearing on August 9, 2023. This will meet the legal requirements of the formal tax hearing and approval.

**Policy Implications:**

None

**Financial Implications:**

As indicated in the June board meeting, this is not a tax increase but simply an effort to recapture the rate. The additional revenue in general and capital funds will go toward the increase in costs from inflation and to pay for increase security at buildings. The average cost of inflation the last 3 years is 6.5%. With utilities and food increase seeing as high as 60% increases. Back in 2008 the inflation rate was 3.8% in 2022 it was 8.0%. The average home value in Box Elder County is \$460,000. This recapture of the rate will cost the average home owner an additional \$86.78 per year, \$7.23 per month. The increase in the overall budget for Box Elder School District will be an estimated \$2.2 million.

**Staff Implications**

None

TENTATIVE MINUTES OF A WORK MEETING  
OF THE BOARD OF EDUCATION  
BOX ELDER SCHOOL DISTRICT  
JULY 12, 2023

A work session was held at 2:00 p.m.

Those in attendance at the meeting included Board President Wade Hyde, Vice President Connie Archibald, Tiffani Summers, Julie Taylor, Nancy Kennedy, Karen Cronin, Bryan Smith, and Danielle Wright. Also, present were Superintendent Steve Carlsen, Assistant Superintendents Keith Mecham, Business Administrator David Roberts, Corey Thompson, Irlanda Stevens and Mary Kay Kirkland.

Information on Buildings and Grade Alignment from Other School Districts and Mary Kay Kirkland

Wade Hyde, Board President and Steve Carlsen, Superintendent

Discussion on Information from Other School Districts

Discussion on Building and Grade Alignment

Option #1 – K-5 Elementary, 608 Middle, 9-12 High School

This would mean two new middle schools. Same architectural building with the one needing to house 1200-1500 (north) and the other need to house 1500-1800 (south). It still needs to be decided where (physical location on the same lot or a new lot) for both so that will either add some cost or reduce some cost on the middle schools. BESD would like to have the 6<sup>th</sup> grade academic wing as isolated as possible from the other two grade levels.

- The Board will need more discussion, but would like to have numbers for 1,000 seat auditoriums in each middle school separate from the entire cost.
- What did Alpine do for gymnasium space, CTE, lunch, etc.

This would also need addition to the high schools for the 9<sup>th</sup> grade plus BEHS CTE replacement, BRHS science replace/remodel.

Retrofitting our intermediate schools to be large elementary schools.

Option #2 – K-5 Elementary, 6-7 Intermediate, 8-9 Middle, 10-12 High School

This would mean two new middle schools with capacity in the south of 1100-1400 and in the north 900-1200.

Two new elementary schools, one north and one south similar to Golden Spike (1,000 students).

Discussion - What Makes a Good Board Member

Wade Hyde, Board President

The Board broke into groups and each group created a list of traits of a good Board Member. These will be reviewed at the regular Board Meetings throughout the year.

Adjournment Work session ended at 5:00 pm

TENTATIVE MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
BOX ELDER SCHOOL DISTRICT  
JULY 12, 2023

Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening July 12, 2023 at 6:30 p.m. at Independent Life Skills Center.

Those in attendance at the meeting included Board President Wade Hyde, Vice President Connie Archibald, Tiffani Summers, Julie Taylor, Nancy Kennedy, Karen Cronin, Bryan Smith, and Danielle Wright. Also present were Superintendent Steve Carlsen, Assistant Superintendent Keith Mecham, Jared Reay, IT, and Business Administrator David Roberts; members of the press, employees and patrons.

President Wade Hyde called the meeting to order, welcomed those in attendance and conducted the business of the meeting.

After the reverence which was offered by Julie Taylor, the pledge of allegiance was led by Keith Mecham.

**Recognitions**

Julie Taylor, Board Member

Box Elder High School - Raise the Bar Bronze Star Recipient- UHSSA recognized Box Elder High School for good sportsman behavior in interactions with others.

**Approval of Agenda**

Connie Archibald made the motion to approve the agenda, seconded by Julie Taylor. The motion passed unanimously

Nancy Kennedy – yes  
Bryan Smith – yes  
Tiffani Summers – yes  
Wade Hyde – yes  
Connie Archibald – yes  
Danielle Wright – yes  
Karen Cronin – yes  
Julie Taylor - yes

## **Public Comment**

There was no public comment.

## **Action Items**

### Approval of School-Based Mental Health Screenings

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning – Grant application to be used with Bear River Mental Health of an amount of \$22,000. Resources for parents for screening.

Bryan Smith made the motion to approve the school-based mental health screenings, seconded by Karen Cronin. The motion passed unanimously.

Nancy Kennedy – yes  
Bryan Smith – yes  
Tiffani Summers – yes  
Wade Hyde – yes  
Connie Archibald – yes  
Danielle Wright – yes  
Karen Cronin – yes  
Julie Taylor - yes

### Approval of Sex Education Committee

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning – Creation of the Human Sexuality Committee, per policy 4105. Any new curriculum has to be vetted by a committee and then is brought before the Board. Parents number equal to district committee members.

Nancy Kennedy made the motion to approve the Human Sexuality Committee, seconded by Bryan Smith. The motion passed unanimously.

Nancy Kennedy – yes  
Bryan Smith – yes  
Tiffani Summers – yes  
Wade Hyde – yes  
Connie Archibald – yes  
Danielle Wright – yes  
Karen Cronin – yes  
Julie Taylor - yes

### Approval of Administrative Salary Schedule

Steve Carlsen, Superintendent – 3 different options were discussed. A discussion concerning years vs steps, student stipends, and administrators with new positions occurred. A discussion about administrators that raised a concern to the Superintendent and the calculation used to dictate where they would be placed on the new table.

Superintendent recommended approval of option #3 to go with the new salary schedule and award administrators with their years of service.

Julie Taylor made the motion to approve option #3, the new salary schedule and award administrators with their years of service, seconded by Nancy Kennedy. The motion passed unanimously.

Nancy Kennedy – yes  
Bryan Smith – yes  
Tiffani Summers – yes  
Wade Hyde – yes  
Connie Archibald – yes  
Danielle Wright – yes  
Karen Cronin – yes  
Julie Taylor - yes

### **Information Items**

#### Inland Port Authority

Scott Wolford, Vice President of Business Development for Utah Inland Port Authority – accompanied by Stephen Smith and Shawn Milne representing Box Elder County. Reported on the progress of a CRA for the Inland Port Authority for Box Elder County.

#### Monthly Financial Report

David Roberts, Business Administrator – year end budget numbers presented.

#### Board Committee Reports

Karen Cronin – thank you from the Boys & Girls Club for the District's participation in the annual fundraiser dinner and donation.

### **Policy Review**

#### Second Reading

- a. Policy 3043 Redress of Grievances
- b. Policy 5064 Medical Recommendations by School Personnel to Parents

Bryan Smith made the motion to approve the policies on second reading, seconded by Connie Archibald. The motion passed unanimously.

Nancy Kennedy – yes  
Bryan Smith – yes  
Tiffani Summers – yes  
Wade Hyde – yes  
Connie Archibald – yes  
Danielle Wright – yes  
Karen Cronin – yes

Julie Taylor - yes

### Board Discussion Items

Book Study - I Love it Here by Clint Pulver – David Roberts reported on chapter 11 and Karen Cronin reported on chapter 12.

### Consent Items

Nancy Kennedy made the motion to approve the consent items, seconded by Bryan Smith. The motion passed unanimously.

Nancy Kennedy – yes  
Bryan Smith – yes  
Tiffani Summers – yes  
Wade Hyde – yes  
Connie Archibald – yes  
Danielle Wright – yes  
Karen Cronin – yes  
Julie Taylor - yes

Approval of the minutes of working and regular meeting for June 14, 2023.

Approval of claims: 00044191, 00044396, 00044453 - 00044890, 05061223, 07063023, 08063023, 09063023, 09062023

### Personnel

As detailed in the agenda.

### **Suggestions for Future Board Meetings**

Bryan Smith continuing discussion in work session on August 9<sup>th</sup>.

Bryan Smith talked about adding more options for students for additional opportunities in talking about our grade configurations.

Danielle Wright asked about bus routes being prepared and presented.

### **Adjournment:**

The Motion was made by Karen Cronin to adjourn the meeting, seconded by Danielle Wright. The motion passed unanimously; Board meeting ended at 7:49 pm.

Nancy Kennedy – yes  
Bryan Smith – yes  
Tiffani Summers – yes  
Wade Hyde – yes  
Connie Archibald – yes

Danielle Wright – yes  
Karen Cronin – yes  
Julie Taylor - yes

The next meeting of the Board of Education will be held on Wednesday, August 9, 2023, with a Work Session at 5:30pm, a Truth and Taxation hearing and the Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main Brigham City, Utah.

APPROVED: \_\_\_\_\_

ATTESTED: \_\_\_\_\_

Business Administrator  
Box Elder School District

\_\_\_\_\_  
President, Board of Education

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00044891	1,366.20	07/13/23	14575 AIRMOTIVE SERVICE	C
01	00044892	740.65	07/13/23	812477 ALSCO/AMERICAN LINEN	C
01	00044893	80.00	07/13/23	85556 BEAR RIVER HEALTH DEPARTMENT	C
01	00044894	970.77	07/13/23	85738 BEAR RIVER HIGH SCHOOL	C
01	00044895	255.50	07/13/23	85768 BEAR RIVER SEWER DEPT	C
01	00044896	263.96	07/13/23	87120 BEEHIVE TELEPHONE CO	C
01	00044897	221.55	07/13/23	35521 MATTHEW BRAUN BOWDEN	C
01	00044898	385.90	07/13/23	104338 BOX ELDER HIGH SCHOOL	C
01	00044899	355.57	07/13/23	104348 BOX ELDER MIDDLE SCHOOL	C
01	00044900	450.00	07/13/23	104335 BOX ELDER SCH DIST FOUNDATION	C
01	00044901	649.00	07/13/23	47937 BOYLE APPLIANCE LLC	C
01	00044902	84,000.04	07/13/23	108217 BRIGHAM CITY CORPORATION	C
01	00044903	43.68	07/13/23	26956 BRAQUEL BRINKERHOFF	C
01	00044904	5,097.04	07/13/23	113116 BRYSON SALES & SERVICE	C
01	00044905	156.00	07/13/23	5827 ERIKA BYWATER	C
01	00044906	7,073.57	07/13/23	3271 CANON SOLUTIONS AMERICA	C
01	00044907	135.00	07/13/23	107994 CERTIFIED SHRED	C
01	00044908	731.00	07/13/23	40363 CIO MEDICAL SERVICES	C
01	00044909	340.00	07/13/23	819370 CLASSICAL STRINGS / G WILHELMSSEN	C
01	00044910	15,725.00	07/13/23	52566 CLEANER HOODS, INC.	C
01	00044911	3,061.20	07/13/23	49158 COMMERCIAL TIRE INC	C
01	00044912	108.00	07/13/23	49654 J DAVID COOK	C
01	00044913	68.64	07/13/23	9512 JULIANNE CRAWFORD	C
01	00044914	168.91	07/13/23	162470 CRUS OIL INC	C
01	00044915	117.68	07/13/23	25780 VICTORIA DANCE	C
01	00044916	126.56	07/13/23	61212 CARRISA DOMINY	C
01	00044917	6,632.91	07/13/23	729332 ECONO WASTE INC	C
01	00044918	1,000.00	07/13/23	64084 ALDER EDUCATION LAW	C
01	00044919	2,010.89	07/13/23	107136 ERS HEATING & COOLING	C
01	00044920	156.00	07/13/23	60470 JACLYN EVANS	C
01	00044921	5,684.47	07/13/23	143160 FRONTIER COMMUNICATION	C
01	00044922	4,452.40	07/13/23	304217 GARLAND CITY	C
01	00044923	1,800.00	07/13/23	18848 GLOBAL COMPLIANCE NETWORK, INC	C
01	00044924	433.56	07/13/23	324430 GRAYBAR ELECTRIC COMPANY INC	C
01	00044925	60.00	07/13/23	38610 CINDY GULBRANSON	C
01	00044926	139.36	07/13/23	167 RANDY HALTINER	C
01	00044927	440.75	07/13/23	110559 HARMONY HOME HEALTH LLC	C
01	00044928	4,804.67	07/13/23	61530 INTELEPEER CLOUD COMMUNICATIONS, LLC	C
01	00044929	2,485.00	07/13/23	106111 INTERMOUNTAIN HOUSE LLC	C
01	00044930	1,842.20	07/13/23	111125 IML SECURITY SUPPLY	C
01	00044931	1,404.00	07/13/23	106568 IRON GATE CATERING	C
01	00044932	384.00	07/13/23	455120 JACKS TIRE & OIL INC	C
01	00044933	700.81	07/13/23	100774 JEPPSEN DISTRIBUTING/JEFF JEPPSEN	C
01	00044934	762.06	07/13/23	543168 MADDOX RANCH HOUSE	C
01	00044935	156.00	07/13/23	105960 RICHARD L MILLER	C
01	00044936	6,297.95	07/13/23	29858 MOUNTAINLAND SUPPLY COMPANY	C
01	00044937	1,358.35	07/13/23	591380 MURRAY SCHOOL DISTRICT	C
01	00044938	32.00	07/13/23	62081 NICOLE HESS VINYL	C
01	00044939	5,501.45	07/13/23	111273 NUCO2 LLC	C
01	00044940	1,363.21	07/13/23	3050 OBSERVERTAB, LLC	C
01	00044941	5,702.24	07/13/23	49859 JACKSON GROUP LOCKBOX	C
01	00044942	242.09	07/13/23	700077 PERRY CITY	C
01	00044943	818.87	07/13/23	732367 RAFT RIVER RURAL	C
01	00044944	330.00	07/13/23	60186 JEANNA BURNETT	C
01	00044945	700.35	07/13/23	60291 RENEGADE RENTALS LLC	C

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00044946	4,979.22	07/13/23	892645 ROCKY MOUNTAIN POWER	C
01	00044947	3,323.33	07/13/23	60020 RON KELLER TIRE INC	C
01	00044948	1,110.50	07/13/23	32913 ROYAL WHOLESALE ELECTRIC	C
01	00044949	236.00	07/13/23	762360 RUPP WASTE CONTAINERS INC	C
01	00044950	383.84	07/13/23	55336 S & D CARWASH MANAGEMENT, LLC	C
01	00044951	9,281.12	07/13/23	59625 SCRUB SHOPPE	C
01	00044952	39.95	07/13/23	110789 CORE BUSINESS TECHNOLOGIES (SIP)	C
01	00044953	399.77	07/13/23	802087 SNOWVILLE WATERWORKS INC	C
01	00044954	200.00	07/13/23	112080 SQUIRE & COMPANY	C
01	00044955	35.95	07/13/23	110914 SUPERIOR WATER AND AIR INC	C
01	00044956	247.00	07/13/23	25836 KRIS THOMPSON	C
01	00044957	1,375.20	07/13/23	111109 TOM RANDALL DIST	C
01	00044958	1,811.78	07/13/23	109356 TRANSPORT DIESEL	C
01	00044959	50.00	07/13/23	863345 UASBO/UTAH ASSOCIATION OF SCHO	C
01	00044960	8,169.00	07/13/23	891162 USSA / UTAH SCHOOL SUPT ASSN	C
01	00044961	160.00	07/13/23	100025 UTAH ASSOCIATION FOR GIFTED	C
01	00044962	32,658.00	07/13/23	999016 UTAH RETIREMENT SYSTEMS	C
01	00044963	14,520.00	07/13/23	101369 UTAH SCHOOL BOARDS ASSOCIATION	C
01	00044964	566,188.00	07/13/23	101369 UTAH SCHOOL BOARDS RISK MANAGEMENT	C
01	00044965	19,531.46	07/13/23	892916 DGO FUEL NETWORK TEAM	C
01	00044966	49,653.71	07/13/23	891181 LB 410027	C
01	00044967	43.50	07/13/23	24580 VERIZON WIRELESS	C
01	00044968	8,003.55	07/13/23	924155 WASTE MGMT OF UTAH INC	C
01	00044969	2,645.61	07/13/23	110931 WEESE GLASS LLC	C
01	00044970	117.68	07/13/23	935070 ANNETTE B WHITAKER	C
01	00044971	177.85	07/13/23	941217 WILLARD CITY CORP	C
01	00044972	340.00	07/13/23	40223 MARGARET SAM YATES	C
01	00044973	730.58	07/13/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044974	26,050.00	07/13/23	59064 CODEHS	C
01	00044975	4,110.30	07/13/23	100293 DELL INC	C
01	00044976	3,000.00	07/13/23	56464 DROPLET SOLUTIONS, INC.	C
01	00044977	33,105.00	07/13/23	42986 GAGGLE.NET, INC	C
01	00044978	347.40	07/13/23	386370 HYKO SUPPLY CO	C
01	00044979	10,746.13	07/13/23	901150 IMT COMPANIES LLC	C
01	00044980	12,127.50	07/13/23	25810 INSTRUCTURE, INC.	C
01	00044981	2,052.86	07/13/23	102697 INTERCONNECT SERVICES INC	C
01	00044982	1,177.20	07/13/23	109285 RED GATE SOFTWARE LTD	C
01	00044983	5,649.00	07/13/23	65978 WATTS STEAM STORE UTAH	C
01	00044984	241.00	07/14/23	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
01	00044985	138.10	07/14/23	14958 CULLIGAN	C
01	00044986	14.74	07/14/23	43214 SHERRI HARPER	C
01	00044987	44.10	07/14/23	386370 HYKO SUPPLY CO	C
01	00044988	63.00	07/14/23	100550 JOSTENS INC	C
01	00044989	17.47	07/14/23	806685 MARLENE SPENDLOVE	C
01	00045013	384.92	07/19/23	6617 ACME WATER CO	C
01	00045014	42.00	07/19/23	36784 AMERICAN RED CROSS	C
01	00045015	299.25	07/19/23	4260 BCI / UTAH BUREAU OF CRIMINAL IDENTIF	C
01	00045016	5,738.35	07/19/23	100913 BORDER STATES INDUSTRIES, INC	C
01	00045017	362.17	07/19/23	43907 BRIGHAM GLASS	C
01	00045018	27,000.00	07/19/23	59064 CODEHS	C
01	00045019	300.97	07/19/23	110574 JOETTE CRAIG	C
01	00045020	1,553.00	07/19/23	27294 CUSTOM WOODWORKS	C
01	00045021	331.28	07/19/23	111159 HEATHER DAHLE	C
01	00045022	10.40	07/19/23	65013 MARK DAVIS	C
01	00045023	65.52	07/19/23	61956 JACOB FUHRIMAN	C

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00045024	130.37	07/19/23	385620 WADE H HYDE	C
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01	00045026	1,027.89	07/19/23	100774 JEPPSEN DISTRIBUTING/JEFF JEPPSEN	C
01	00045027	247.50	07/19/23	102123 VALERIE JOSEPHSON	C
01	00045028	95.20	07/19/23	57568 LANGUAGE ACCESS NETWORK LLC	C
01	00045029	4,328.00	07/19/23	2917 LATINOS IN ACTION	C
01	00045030	307.42	07/19/23	530755 LOGAN SCHOOL DISTRICT	C
01	00045031	4,000.00	07/19/23	35270 CMRS-POC	C
01	00045032	6,007.01	07/19/23	892645 ROCKY MOUNTAIN POWER	C
01	00045033	327.70	07/19/23	62138 DAX SEDERHOLM	C
01	00045034	7,119.24	07/19/23	25976 SHERWIN-WILLIAMS	C
01	00045035	200.54	07/19/23	65919 STANGER, MEGHAN	C
01	00045036	2,022.01	07/19/23	852617 TREMONTON CITY CORP	C
01	00045037	11,015.39	07/19/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00045038	793.91	07/19/23	386370 HYKO SUPPLY CO	C
01	00045039	4,097.00	07/19/23	901150 IMT COMPANIES LLC	C
01	00045040	7,726.00	07/19/23	108828 MORETON & COMPANY INC	C
01	00045041	17,824.00	07/19/23	3050 OBSERVERTAB, LLC	C
01	00045042	83.04	07/19/23	44660 BMP RACKMOUNT SOLUTIONS	C
01	00045043	205.53	07/19/23	157371 STAPLES	C
01	00045044	211,770.00	07/19/23	110040 WALL 2 WALL	C
01	00045045	3,350.00	07/19/23	41068 ZOH0 CORPORATION	C
01	00045046	5,813.81	07/25/23	24580 VERIZON WIRELESS	C
01	00045047	168.45	07/27/23	1 CHRISTINA BEAL	C
01	00045048	640.66	07/27/23	890740 CENTURYLINK LONG DISTANCE	C
01	00045049	518.00	07/27/23	40363 CIO MEDICAL SERVICES	C
01	00045050	423.09	07/27/23	104223 CODALE ELECTRIC	C
01	00045051	230.02	07/27/23	46116 ROBERT GORDON	C
01	00045052	2,160.00	07/27/23	103688 PACKER'S EXTINGUISHER LLC	C
01	00045053	57.54	07/27/23	5223 SWIRE COCA-COLA	C
01	00045054	97.76	07/27/23	108116 JANETTE TOMKINSON	C
01	00045055	1,039.45	07/27/23	999009 UTAH RETIREMENT SYSTEMS	C
01	00045056	28,282.00	07/27/23	999016 UTAH RETIREMENT SYSTEMS	C
01	00045057	1,930.47	07/27/23	892964 UTAH STATE TAX COMMISSION	C
01	00045058	150.00	07/27/23	63177 VALANT MEDICAL SOLUTIONS, INC	C
01	00045059	1,510.11	07/27/23	66125 1PASSWORD	C
01	00045060	7,246.48	07/27/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00045061	831.02	07/27/23	66176 CREATIVE SAFETY SUPPLY	C
01	00045062	252.06	07/27/23	100293 DELL INC	C
01	00045063	1,081.40	07/27/23	62235 DEX IMAGING LLC	C
01	00045064	6,359.50	07/27/23	66095 EREFLECT INC	C
01	00045065	803.52	07/27/23	57207 FILTERBUY INC.	C
01	00045066	5,027.49	07/27/23	386370 HYKO SUPPLY CO	C
01	00045067	4,900.00	07/27/23	58890 INFINID LEARNING INC	C
01	00045068	15,242.52	07/27/23	102697 INTERCONNECT SERVICES INC	C
01	00045069	6,750.00	07/27/23	61255 LEAVING THE VILLAGE LLC	C
01	00045070	7,615.25	07/27/23	633340 OFFICE DEPOT	C
01	00045071	44,000.00	07/27/23	55441 PANORAMA EDUCATION, INC	C
01	00045072	798.00	07/27/23	60291 RENEGADE RENTALS LLC	C
01	00045073	7,980.00	07/27/23	2887 SECURE BY DESIGN	C
01	00045074	2,169.36	07/27/23	157371 STAPLES	C
01	00045075	4,338.00	07/27/23	23680 TES SOFTWARE INC	C
01	00045076	145.13	07/31/23	999014 AFLAC / AMERICAN FAMILY LIFE ASSURANCE	C
01	00045077	422.81	07/31/23	999014 AMERICAN FAMILY LIFE COMP	C
01	00045078	80.00	07/31/23	999027 B E SCHOOL BOARD FUND	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00045079	119.84	07/31/23	999024 BOSTON MUTUAL LIFE INS CO - W	C
01	00045080	170.00	07/31/23	999055 BOX ELDER FOUNDATION	C
01	00045081	1,358.00	07/31/23	999033 BUREAU CHILD SUPPORT SERV	C
01	00045082	5,514.92	07/31/23	999077 DENTAL SELECT	C
01	00045083	1,800.00	07/31/23	999021 ELEVATE CREDIT UNION	C
01	00045084	69.49	07/31/23	999019 EMI HEALTH	C
01	00045085	45.36	07/31/23	999017 GLOBE LIFE INSURANCE CO	C
01	00045086	4,814.21	07/31/23	999035 HORACE MANN INSURANCE COMPANY	C
01	00045087	461.00	07/31/23	51080 IDAHO DIV OF MANAGEMENT/CHILD SUPPORT	C
01	00045088	674.16	07/31/23	65021 MONEY 4 YOU & MR MONEY	C
01	00045089	181,010.00	07/31/23	999084 NATIONAL BENEFITS SERVICES LLC	C
01	00045090	636.24	07/31/23	999008 OPTICARE	C
01	00045091	133,419.01	07/31/23	999079 PUBLIC EMPLOYEES HEALTH P	C
01	00045092	135.60	07/31/23	999032 PRE-PAID LEGAL SERVICES	C
01	00045093	4,614.54	07/31/23	999018 THE HARTFORD	C
01	00045094	290.00	07/31/23	999012 UESP	C
01	00045095	44,053.10	07/31/23	999003 UTAH STATE TAX COMMISSION	C
01	08073123	2,522,595.50	07/31/23	999005 UTAH STATE RETIREMENT FUND	M
01	7073123A	28,723.66	07/31/23	999070 HEALTH EQUITY INC	M
01	9073123A	249,382.53	07/31/23	999140 BANK OF UTAH	M
01	9073123B	39,370.24	07/31/23	999140 BANK OF UTAH	M
<b>Total Bank No 01</b>		<b>4,704,091.87</b>			
02	00101178	5,305.34	07/13/23	104338 BOX ELDER HIGH SCHOOL	C
02	00101179	720.00	07/13/23	104321 BOX ELDER SCHOOL DISTRICT	C
02	00101180	240.00	07/13/23	85559 CENTURY ELEMENTARY	C
02	00101181	2,000.00	07/13/23	66184 DAVIS TECH	C
02	00101182	240.00	07/13/23	186330 DISCOVERY SCHOOL	C
02	00101183	240.00	07/13/23	281678 FIELDING SCHOOL	C
02	00101184	500.00	07/13/23	804830 SOUTHERN UTAH UNIVERSITY	C
02	00101185	2,000.00	07/19/23	66230 CENTRAL WYOMING COLLEGE	C
02	00101186	1,000.00	07/19/23	100471 WEBER STATE UNIVERSITY	C
02	00101187	304.67	07/27/23	38032 AMAZON CAPITAL SERVICES INC	C
02	00101188	124.70	07/27/23	66281 TOM SHAW	C
02	00101189	1,000.00	07/27/23	804830 SOUTHERN UTAH UNIVERSITY	C
02	00101190	110.00	07/27/23	47686 TNT ENGRAVING	C
<b>Total Bank No 02</b>		<b>13,784.71</b>			
11	01104928	24.00	07/13/23	54828 MCKENZIE ANDERSON	A
11	01104929	2,489.92	07/13/23	101520 BELL JANITORIAL	A
11	01104930	332.23	07/13/23	106437 CARSON ELEVATOR CO INC	A
11	01104931	19,895.00	07/13/23	100325 CDW GOVERNMENT INC	A
11	01104932	32.00	07/13/23	31380 JOSE M CEDILLO	A
11	01104933	698.21	07/13/23	53473 CHARLIE'S PRODUCE	A
11	01104934	32.00	07/13/23	64424 D'JEAN CORNISH	A
11	01104935	1,625.99	07/13/23	728870 DOMINION ENERGY UTAH	A
11	01104936	22.00	07/13/23	40320 JACINDA HEYDER	A
11	01104937	612.00	07/13/23	27243 KELLY SERVICES INC	A
11	01104938	12.00	07/13/23	10936 JONI MITCHELL	A
11	01104939	42.00	07/13/23	56103 KARA MORRISS	A
11	01104940	12,324.82	07/13/23	35718 O C TANNER RECOGNITION COMPANY	A
11	01104941	400.79	07/13/23	60348 DAVID ROBERTS	A
11	01104942	32.00	07/13/23	102033 SCOTT STAHELI	A
11	01104943	9,052.36	07/13/23	12688 SYSCO	A
11	01104944	12.75	07/13/23	47686 TNT ENGRAVING	A
11	01104945	1,455.56	07/19/23	53473 CHARLIE'S PRODUCE	A

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
11	01104946	7,750.00	07/19/23	60500 DOABLE WELLNESS	A
11	01104947	7,493.03	07/19/23	728870 DOMINION ENERGY UTAH	A
11	01104948	23,913.00	07/27/23	101520 BELL JANITORIAL	A
11	01104949	594.37	07/27/23	134250 CEM SALES & SERVICE	A
11	01104950	30.16	07/27/23	66265 EGBERT, CURTIS	A
11	01104951	1,470.00	07/27/23	110099 FLUXLIGHT INC	A
11	01104952	29.70	07/27/23	322776 GRAINGERS INC	A
11	01104953	71.76	07/27/23	43214 SHERRI HARPER	A
11	01104954	126,733.00	07/27/23	32816 KLEO INC / CLASS WALLET	A
11	01104955	4,248.15	07/27/23	100590 WAXIE SANITARY SUPPLY	A
11	01104956	34,351.50	07/27/23	26077 WAZZLE SOLUTIONS	A
<b>Total Bank No 11</b>		<b>255,780.30</b>			
21	12500799	879.12	07/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
21	12500800	396.20	07/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
<b>Total Bank No 21</b>		<b>1,275.32</b>			
22	13200713	385.61	07/10/23	104321 BOX ELDER SCHOOL DISTRICT	C
22	13200714	363.18	07/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
22	13200715	128.40	07/14/23	12408 COSTA VIDA	C
22	13200715	-128.40	07/17/23	12408 COSTA VIDA	CV
22	13200716	105.02	07/14/23	489240 KENTS MARKET PL/TREMONTON	C
22	13200717	8,132.53	07/17/23	66222 BOOSTER ENTERPRISES	C
22	13200718	128.40	07/17/23	15725 COSTCO	C
<b>Total Bank No 22</b>		<b>9,114.74</b>			
24	13601087	3,940.20	07/27/23	104321 BOX ELDER SCHOOL DISTRICT	C
<b>Total Bank No 24</b>		<b>3,940.20</b>			
25	15000737	121.51	07/13/23	104321 BOX ELDER SCHOOL DISTRICT	C
25	15000738	10.50	07/13/23	47686 TNT ENGRAVING	C
25	15000739	3,023.00	07/13/23	66206 MEET THE MASTERS	C
<b>Total Bank No 25</b>		<b>3,155.01</b>			
28	16701208	182.33	07/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
28	16701209	251.40	07/11/23	111629 WEST MUSIC COMPANY	C
28	16701210	797.80	07/12/23	45500 BOX ELDER SCHOOL DISTRICT	C
28	16701211	11,056.37	07/21/23	104321 BOX ELDER SCHOOL DISTRICT	C
28	16701212	139.95	07/21/23	14958 CULLIGAN	C
28	16701213	108.79	07/21/23	489240 KENTS MARKET PL/TREMONTON	C
28	16701214	658.98	07/25/23	104321 BOX ELDER SCHOOL DISTRICT	C
<b>Total Bank No 28</b>		<b>13,195.62</b>			
33	30402899	257.50	07/17/23	57223 SCHOOL CHECK IN / NAVIGATE 360	C
33	30402900	315.00	07/17/23	61611 QUENCH USA, INC	C
33	30402901	193.50	07/17/23	42510 ROSE'S GREENHOUSE	C
33	30402902	40.52	07/18/23	489240 KENTS MARKET PL/TREMONTON	C
<b>Total Bank No 33</b>		<b>806.52</b>			
34	30803405	55.98	07/07/23	38032 AMAZON CAPITAL SERVICES INC	C
34	30803406	54.69	07/07/23	104321 BOX ELDER SCHOOL DISTRICT	C
34	30803407	359.36	07/07/23	5908 WALMART COMMUNITY	C
34	30803408	50.00	07/14/23	1 TEENA HUPP	C
34	30803409	1,920.43	07/28/23	106895 BADGER SCREEN PRINTING CO	C
34	30803410	115.62	07/28/23	5908 WALMART COMMUNITY	C
<b>Total Bank No 34</b>		<b>2,556.08</b>			
36	40804222	14.79	07/10/23	38032 AMAZON CAPITAL SERVICES INC	C
36	40804223	264.60	07/10/23	45500 BOX ELDER SCHOOL DISTRICT	C
36	40804224	588.68	07/10/23	104321 BOX ELDER SCHOOL DISTRICT	C

A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
36	40804225	17.99	07/10/23	109248 J W PEPPER MUSIC	C
36	40804226	836.42	07/10/23	6360 JEREMY JOHNSON	C
36	40804227	2,000.00	07/10/23	102451 LAF GRAPHICS	C
36	40804228	876.00	07/10/23	52833 MANUVERING THE MIDDLE, LLC	C
36	40804229	795.00	07/10/23	10804 MUSIC THEATRE INTERNATIONAL	C
36	40804230	169.64	07/10/23	10731 SMITH'S CUSTOMER CHARGES	C
36	40804231	38.40	07/10/23	5908 WALMART COMMUNITY	C
36	40804232	820.11	07/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
36	40804233	20.98	07/11/23	489250 KENTS MARKET PL/BRIGHAM	C
36	40804234	54.55	07/17/23	38032 AMAZON CAPITAL SERVICES INC	C
36	40804235	525.00	07/17/23	61794 GOGUARDIAN	C
36	40804236	329.16	07/26/23	38032 AMAZON CAPITAL SERVICES INC	C
36	40804237	739.22	07/26/23	101520 BELL JANITORIAL	C
36	40804238	697.59	07/26/23	35955 PROMO PLUS	C
<b>Total Bank No 36</b>		<b>8,788.13</b>			
37	70413366	150.00	07/06/23	1 DARCI DEAKIN	C
37	70413367	70.00	07/06/23	1 KAITLAN YOUNG	C
37	70413368	143.93	07/06/23	1724 ACE HARDWARE TREMONTON	C
37	70413369	539.97	07/06/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413370	14,661.50	07/06/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413371	3,023.16	07/06/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413372	89.74	07/06/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413373	4,020.00	07/06/23	66141 CUSTOM PATCH HATS	C
37	70413374	12,775.00	07/06/23	59986 EASTERN OREGON UNIVERSITY	C
37	70413375	102.27	07/06/23	327480 GREER'S HARDWARE	C
37	70413376	897.04	07/06/23	4790 HOME DEPOT CREDIT SERVICE	C
37	70413377	680.00	07/06/23	21989 IDAHO STATE UNIVERSITY	C
37	70413378	8,330.50	07/06/23	61492 KILLIN IT BRANDING INC	C
37	70413379	600.00	07/06/23	55255 KW STRIPING	C
37	70413380	45.00	07/06/23	55875 LANGUAGE TESTING INTERNATIONAL	C
37	70413381	562.24	07/06/23	769715 SAM'S CLUB BUSINESS PAYMENTS	C
37	70413382	1,100.00	07/06/23	64769 STELLAS SHOP	C
37	70413383	160.00	07/06/23	16535 VEX ROBOTICS	C
37	70413384	70.00	07/06/23	14923 WEBER HIGH SCHOOL	C
37	70413385	58.00	07/11/23	107102 BEAR RIVER BOWLING CENTER / THE GRILL	C
37	70413386	6,784.00	07/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413387	2,174.32	07/11/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413388	4,261.38	07/11/23	31658 BSN SPORTS	C
37	70413389	112.00	07/11/23	107994 CERTIFIED SHRED	C
37	70413390	325.00	07/11/23	59986 EASTERN OREGON UNIVERSITY	C
37	70413391	282.73	07/11/23	106378 GOLDEN SPIKE POWERSPORTS	C
37	70413392	8,333.33	07/11/23	361 INTERMOUNTAIN HEALTHCARE	C
37	70413393	103.23	07/11/23	103858 HEIDI JENSEN	C
37	70413394	80.00	07/11/23	49581 ANNA JORGENSON	C
37	70413395	561.00	07/11/23	60143 LILJENQUIST, ALLISON	C
37	70413396	143.91	07/11/23	5916 PITNEY BOWES	C
37	70413397	80.00	07/11/23	66150 NICOLE RICHARDS	C
37	70413398	4,680.00	07/11/23	17760 NCA/NDA REGISTRATION	C
37	70413399	4,900.00	07/17/23	891181 UTAH STATE UNIVERSITY	C
37	70413400	50.00	07/18/23	1 ELIZABETH HENDERSON	C
37	70413401	101.16	07/18/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413402	181.66	07/18/23	51764 JONES SHIRTS & SIGNS	C
37	70413403	791.15	07/18/23	489240 KENTS MARKET PL/TREMONTON	C
37	70413404	430.08	07/18/23	7277 PIONEER ATHLETICS	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
37	70413405	72.96	07/18/23	157371 STAPLES	C
37	70413406	730.85	07/19/23	36935 UTAH'S BEST VACATION RENTALS	C
37	70413407	16,036.90	07/19/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413408	35.00	07/26/23	1 ASHLET THOMPSON	C
37	70413409	70.00	07/26/23	1 CAMI TOLMAN	C
37	70413410	323.99	07/26/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413411	1,014.40	07/26/23	6076 BAND SHOPPE	C
37	70413412	132.18	07/26/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413413	8,601.00	07/26/23	4618 COLEMAN KNITTING MILL	C
37	70413414	340.00	07/26/23	37672 EWELL EDUCATIONAL SERVICES INC	C
37	70413415	350.37	07/26/23	51187 METALMART INC.	C
37	70413416	500.00	07/26/23	55859 KIRK NELSON	C
37	70413417	3,500.00	07/26/23	55840 THOMAS NELSON	C
37	70413418	750.00	07/26/23	66290 PAIGE PETERSEN	C
37	70413419	824.97	07/26/23	7277 PIONEER ATHLETICS	C
37	70413420	104.00	07/26/23	25674 STUDIO R MEDIA	C
37	70413421	113.09	07/26/23	892964 UTAH STATE TAX COMMISSION	C
37	70413422	3,500.00	07/27/23	55859 KIRK NELSON	C
37	70413423	500.00	07/27/23	55840 THOMAS NELSON	C
<b>Total Bank No 37</b>		<b>119,953.01</b>			
38	70813301	195.00	07/14/23	1 HEIDI GLENN	C
38	70813302	2,883.24	07/14/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813303	224.40	07/14/23	58211 ARTS PEOPLE	C
38	70813304	320.00	07/14/23	65960 MALENA AGNES BENSON	C
38	70813305	32.00	07/14/23	53457 BLACK STITCH LLC	C
38	70813306	474.74	07/14/23	106055 BLICK ART MATERIALS	C
38	70813307	65.00	07/14/23	104370 BOX ELDER NEWS JOURNAL	C
38	70813308	6,112.91	07/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813309	244.00	07/14/23	107994 CERTIFIED SHRED	C
38	70813310	524.40	07/14/23	158220 COVER UP	C
38	70813311	313.00	07/14/23	37672 EWELL EDUCATIONAL SERVICES INC	C
38	70813312	218.45	07/14/23	103987 EWING IRRIGATION	C
38	70813313	100.00	07/14/23	66010 ALEXIS HALES	C
38	70813314	369.78	07/14/23	103698 HERFF JONES INC	C
38	70813315	361.23	07/14/23	489250 KENTS MARKET PL/BRIGHAM	C
38	70813316	513.27	07/14/23	25119 LITTLE CAESARS	C
38	70813316	-513.27	07/25/23	25119 LITTLE CAESARS	CV
38	70813317	1,875.00	07/14/23	60836 QWIKCUT, LLC	C
38	70813318	125.00	07/14/23	66001 BROOKE RICHARDS	C
38	70813319	2,425.00	07/14/23	66117 RYLEE SEAMONS	C
38	70813320	85.00	07/14/23	39667 SIGN GYPSIES BOX ELDER	C
38	70813321	970.13	07/14/23	10731 SMITH'S CUSTOMER CHARGES	C
38	70813322	240.00	07/14/23	65994 MERRICK ANDREW STRONG	C
38	70813323	1,046.00	07/14/23	19488 T SHIRT CHOP SHOP	C
38	70813324	15,099.54	07/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813325	902.72	07/18/23	31658 BSN SPORTS	C
38	70813326	474.65	07/18/23	23736 WEISSMAN	C
38	70813327	653.00	07/18/23	57789 DO GOOD DESIGNS UTAH	C
38	70813328	1,100.00	07/18/23	52817 LEXI LABRUM	C
38	70813329	106.75	07/18/23	100359 NASCO MODESTO	C
38	70813330	29.78	07/18/23	4979 O'REILLY AUTOMOTIVE	C
38	70813331	433.45	07/18/23	10731 SMITH'S CUSTOMER CHARGES	C
38	70813332	712.20	07/18/23	5908 WALMART COMMUNITY	C
38	70813333	35.00	07/20/23	10260 ADELE C YOUNG INTERM SCH	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
38	70813334	139.20	07/20/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813335	749.00	07/20/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813336	463.50	07/20/23	108217 BRIGHAM CITY CORPORATION	C
38	70813337	580.00	07/20/23	51977 HONEYBUCKET	C
38	70813338	250.00	07/20/23	66249 LITTLE BEAR BOTTOMS	C
38	70813339	558.90	07/20/23	4936 TEXTRAIL TRAILER PARTS	C
38	70813340	1,552.90	07/20/23	110975 RIDDELL ALL AMERICAN SPORTS	C
38	70813341	619.00	07/20/23	66257 VACATION RESORTS SOLUTIONS	C
38	70813342	1,078.55	07/26/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813343	442.88	07/26/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813344	376.28	07/26/23	64017 COPPER CANYON APPAREL	C
38	70813345	1,023.00	07/26/23	57789 DO GOOD DESIGNS UTAH	C
38	70813346	513.27	07/26/23	25119 SIZZLING PLATTER	C
38	70813347	600.00	07/26/23	66273 MSR PROPERTY MANAGEMENT	C

**Total Bank No 38 47,697.85**

39	77800575	158.89	07/12/23	104321 BOX ELDER SCHOOL DISTRICT	C
39	77800576	586.00	07/13/23	27294 CUSTOM WOODWORKS	C
39	77800577	415.20	07/13/23	42510 ROSE'S GREENHOUSE	C

**Total Bank No 39 1,160.09**

<b>Total Manual Checks</b>	<b>2,840,071.93</b>
<b>Total Computer Checks</b>	<b>2,090,088.89</b>
<b>Total ACH Checks</b>	<b>255,780.30</b>
<b>Total Other Checks</b>	<b>.00</b>
<b>Total Electronic Checks</b>	<b>.00</b>
<b>Total Computer Voids</b>	<b>-641.67</b>
<b>Total Manual Voids</b>	<b>.00</b>
<b>Total ACH Voids</b>	<b>.00</b>
<b>Total Other Voids</b>	<b>.00</b>
<b>Total Electronic Voids</b>	<b>.00</b>

**Grand Total 5,185,299.45**

**Number of Checks 384**

Batch Yr	Batch No	Amount
24	000007	48,020.35
24	000011	470.03
24	000012	592,215.43
24	000013	263.96
24	000014	9,281.12
24	000015	55,808.47
24	000017	3,000.00
24	000018	157,387.54
24	000019	111,688.56
24	000020	60,487.57
24	000021	65,672.42
24	000022	518.41
24	000023	9,245.34
24	000024	5,601.52
24	000025	385.61
24	000029	433.73
24	000030	27,978.90
24	000034	841.09
24	000039	1,275.32
24	000040	797.80
24	000041	158.89

A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>	
				<b>Batch Yr</b>	<b>Batch No</b>	<b>Amount</b>
				24	000045	1,001.20
				24	000048	132.01
				24	000051	3,023.00
				24	000052	50.00
				24	000053	19,204.28
				24	000055	15,099.54
				24	000056	468.20
				24	000058	766.00
				24	000059	579.55
				24	000060	4,900.00
				24	000064	8,260.93
				24	000071	4,412.55
				24	000072	11,393.58
				24	000073	15,906.97
				24	000074	13,314.96
				24	000075	39,477.81
				24	000077	39,305.37
				24	000080	217,387.06
				24	000083	1,627.01
				24	000084	40.52
				24	000086	730.85
				24	000088	16,036.90
				24	000101	161,468.61
				24	000102	640.66
				24	000103	423.09
				24	000104	181,511.43
				24	000106	1,539.37
				24	000108	4,947.50
				24	000117	11,305.11
				24	000119	5,813.81
				24	000121	658.98
				24	000129	1,765.97
				24	000133	16,659.00
				24	000134	3,219,905.34
				24	000135	4,033.98
				24	000158	4,000.00
				24	000159	3,940.20
				24	000162	2,036.05

For August 9, 2023 Board Meeting

**Leaving the District**

<i>Site</i>	<i>Employee</i>	<i>Position</i>	<i>Reason</i>
Golden Spike	Katie Coats	Functional Skills Teacher	Resigned
Golden Spike	Natalia Hadfield	Student Custodian	
District Office	Brogen Heaton	IT Intern	
Golden Spike	Collin Holland	Student Custodian	
District Office	Trasen Loftus	IT Intern	
ACHI	Logan Moses	Student Custodian	
Century	Brody Norman	Student Custodian	
Golden Spike	Titus Alexander	Student Custodian	
Willard	Myles Venable	Student Custodian	
BRMS	Noah Williams	Student Custodian	
Golden Spike	Sitka Hrabal	Custodian	
BEMS	Estela Velasco	Custodian	
Transportation	Kristal Small	Office Manager/Dispatcher	
Garland	Maria Giganto Diez	Teacher	Resigned
Garland	Manuel Zuniga Sanchez	Teacher	Resigned

**New Hires**

<i>Site</i>	<i>Employee</i>	<i>Position</i>
Fielding	Cami Oyler	Teacher
District Office	Celeste Weaver	Receptionist
Fielding	Amelia Barnes	Custodian
McKinley	Brooke Facer	Kindergarten Teacher
Golden Spike	Kelsey Fletcher	Functional Skills Teacher
North Park	Vania Robertson	DLI Teacher
ACHI	Teresa Mas	DLI Teacher
Willard	Javier Garzaron	DLI Teacher

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## Suggestions for Future Board Meetings

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### **September 13, 2023 – (tentative)**

- Walmart Grants Presentation
- Nucor Grants Presentation
- Swearing in of Student Board Member – David Roberts
- Policy Review

### **October 18, 2023 – (tentative)**

- October 1 Enrollment Report – Mark Taylor
- Exemption from Compulsory Attendance (Home School) – Steve Carlsen
- RISE and Utah Aspire Plus Data – Jeremy Young
- Policy Review

### **November 8, 2023 – (tentative)**

- Audit Report – David Roberts
- Policy Review
- Report on BESD Foundation – Colleen Shaffer

### **December 13, 2023 – (tentative)**

- Approval of New Courses – Keith Mecham
- Approval of 2023-24 School District Calendar – Mark Taylor
- Policy Review

### **January 10, 2024 – (tentative)**

- Approval of 2-year contract for Business Administrator
- First public comment on School Fees
- School Fees – Keith Mecham (Information Item)
- Review of Policies 1034 Board of Education Code of Conduct and 1035 Board Member Ethics
- AAPPL Data – Jeremy Young
- Policy Review
- Board Committee Assignments
- USBA Conference Report

### **February 14, 2024 – (tentative)**

- Second Public Comment on School Fees
- Approval of School Fees – Keith Mecham
- Legislative Update – Steve Carlsen
- Policy Review

**March 13, 2024 – (tentative)**

- Negotiations Team Approval – Mark Taylor
- Legislative Update – Steve Carlsen
- Policy Review

**April 10, 2024 – (tentative)**

- ESP Recognitions – Mark Taylor
- College and Career Readiness Counseling Program (CCRCP) Approval – Alison Williams
- FY 2024 Capital Improvement Plan – Corey Thompson
- ACT Data – Jeremy Young
- School Lunch Report – David Roberts
- Energy Report – Mike Clark
- Policy Review
- Board Graduation Assignments

**May 8, 2024 – (tentative)**

- Retirement Recognitions – Mark Taylor
- Administrative Association Recognitions - BEAA
- Approval of School Land Trust Plans –Keith Mecham and Heidi Jo West
- Approval of PBS (HB 58) Plans – Megan Bushnell
- Approval of 2023-2024 Board Meeting Calendar – Steve Carlsen
- Policy Review

**June 12, 2024 – (tentative)**

- Budget Hearing – David Roberts
- Approval of Budget – David Roberts
- Approval of 2023-24 Tax Rates – David Roberts
- Approval of Internal and Independent Auditors – David Roberts
- MBA Meeting – David Roberts
- Pick-up Contributions for Members of Contributory Retirement System – Mark Taylor
- Tentative Ratification of Negotiated Agreement with BEEA – Mark Taylor
- Tentative Ratification of Negotiated Agreement with BESPAs – Mark Taylor
- Declaration of Open Enrollment Schools – Mark Taylor
- Approval of TSSA Plans – Keith Mecham and Heidi Jo West
- Policy Review
- Sunrise High School Schedule Discussion

**July 9, 2025 – (tentative)**

- Approval of Sex Education Committee – Keith Mecham
- 2021-22 TSSA Plan Results – Keith Mecham and Heidi Jo West
- Bullying Report

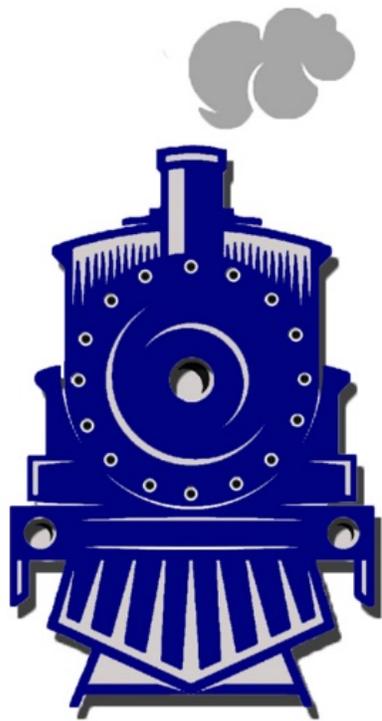
**August 14, 2024 – *(tentative)***

- Approval of Early Literacy Plan – Heidi Jo West
- AP Results – Jeremy Young
- Policy Review

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# BOX ELDER SCHOOL DISTRICT BOARD OF EDUCATION HANDBOOK

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**BOX ELDER  
SCHOOL DISTRICT**

*Learning is Everything*

REVISED  
OCTOBER 9, 2019  
BOX ELDER SCHOOL DISTRICT

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# BOARD OF EDUCATION HANDBOOK INTRODUCTION

This Board of Education Handbook has been developed to capture, in one place and in plain language, the primary operating procedures and governing principles of the Box Elder County School District Board of Education.

This handbook serves as a resource for members of the board as they assume their offices and carry out their responsibilities. It will be posted on the school district's website and updated periodically.

The Box Elder County School District Board of Education has one goal and one purpose: **student learning**.

## Authority and Responsibilities of the Board

The powers and mandatory duties of the Board of Education are defined in the Utah Code and State Board of Education Rule.

## Principles of Board Leadership

Remembering three important principles of board leadership will help keep the Box Elder County School District Board of Education focused on its most important responsibilities:

1. The board delegates authority.  
The board delegates authority to the superintendent to manage the district and provide leadership for the staff. Such authority is communicated through written policies that designate board ends and define operating limits.
2. The board monitors performance.  
The board constantly monitors progress toward district goals and compliance with written board policies.
3. The board takes responsibility for itself.  
The board, collectively and individually, takes full responsibility for board activity and behavior. Board deliberations and actions are limited to board work, not staff work.

[Utah Code § 53G-4](#)

# Making School Board Decisions

State and federal laws, financial constraints, and local expectations must govern school districts. Nevertheless, decisions made by a local board of education create the environment in which a district will flourish or flounder.

Although the typical school board makes many different decisions, all of those decisions can be put into four general categories:

**Policy decisions** are the most important work of the board. The majority of a board's time should be spent on policy development, monitoring, and review. Written policies accomplish the following:

- articulate district direction and goals;
- delegate authority and define limitations on that authority;
- establish board processes, including those for monitoring progress toward district goals and ensuring compliance with laws and board policy.

The board is empowered to make policy decisions for district schools. Board members act as trustees for the community; therefore, policies are often understood as expressions of the community's aspirations for its public schools.

**Problem solving decisions** come in response to a crisis or opportunity that cannot be resolved by the superintendent or is not fully addressed in existing board policy. For example, in the face of declining enrollment, a typical school board would not expect its superintendent to make a final decision on which building to close. Although the superintendent would be expected to provide information and make recommendations, the school board would make the final decision, after deliberating alternatives and consulting policy statements.

Problem-solving decisions usually have isolated, one-time impacts. However, such decisions can establish a precedent that may have the force of policy. For example, a school board's decision to grant a benefit to one group of students may obligate it to grant the same benefit to another group in a similar situation.

**Managerial decisions** required of each local Utah school board are set forth in the statutes, most notably in [Utah Code § 53G-4-402](#). For example, a school board is required to do the following:

- implement the core curriculum
- administer tests,
- implement training programs,
- enroll children in school,
- establish school libraries, and

- establish school safety traffic committees
- ensure that school community councils receive the required annual training and review and approve the school improvement plans developed by the school community councils.

With few exceptions, managerial duties are delegated to the superintendent. Where there is good communication and high level of trust between the board and superintendent, combined with sound policies that set directions and establish parameters, routine managerial duties will consume only a small amount of time at public board meetings. Legally required board actions can usually be accomplished through approval of consent agendas.

School boards must learn to distinguish policy decisions from problem-solving decisions. Sometimes this is challenging but, in general, boards that emphasize policy development will need to make fewer decisions in response to routine problems. Superintendents who have strong policy guidance are able to resolve a wider array of problems without bringing them to the board for action. Good policy development and review processes allow boards to operate at the systemic level - dealing with mission, purpose, direction, and results.

Conversely, boards without up-to-date written policies often find their meetings running late into the night. Their superintendents must bring numerous issues for discussion and action, which wastes time and yields inconsistent results.

**Personnel decisions** represent a special category of managerial decisions. Most school boards delegate personnel matters to the superintendent and use policies to express their desired standards for hiring, evaluation, compensation, discipline, and dismissal. This approach avoids the quagmire of wrestling directly with hiring or disciplining employees other than the superintendent and business administrator. Personnel actions, therefore, are usually found on the consent agenda, because a board is required by law to approve all employment contracts, salaries, benefits, and dismissals.

The superintendent is an appointed public official, the district's chief executive, and an employee of the board. Only the board can employ, evaluate, discipline, or dismiss the superintendent.

## **Holding Closed Meetings**

**A closed meeting may be held if:**

1. A quorum is present.
2. The meeting is an open meeting for which specific notice for a closed meeting has been given with the stated purpose defined.

3. Two-thirds of the members present vote to close the meeting. Voting must be taken by roll call. Name and vote.

**Minutes of the closed meeting shall contain:**

1. Reason for holding the meeting.
2. Location of the meeting.
3. Vote by name, of each member of the board, either for or against the motion to hold the closed meeting.

**Purpose of a closed meeting:**

1. Discussion of the character, professional competence, or physical or mental health of individual.
2. Strategy sessions to discuss collective bargaining.
3. Strategy sessions to discuss pending or reasonably imminent litigation.
4. Strategy sessions to discuss the purchase, exchange, or lease of real property including any form of a water right or water shares if public discussion of the transaction would:
  - a. Disclose the appraisal or estimated value of the property under consideration; or
  - b. Prevent the board from completing the transaction on the best possible terms.
5. Strategy sessions to discuss the sale of real property, including any form of water right or water shares if public discussion of the transaction would:
  - a. Disclose the appraisal or estimated value of the property under consideration; or
  - b. Prevent the board from completing the transaction of the best possible terms.
6. Discussion regarding deployment of security personnel, devices or systems.
7. Investigative proceedings regarding allegations of criminal misconduct.

**A Board may not interview a person applying to fill an elected position in a closed meeting.**

**Record of closed meetings:**

1. A recording shall be made of the closed portion of the meeting.
2. Detailed written minutes may be kept that disclose the content of the closed portion of the meeting.
3. A recording of a closed meeting shall be complete and unedited from the commencement of the closed meeting through adjournment.
4. The recording and any minutes of a closed meeting shall include:
  - a. Date, time, and place of the meeting.
  - b. Name of the members present and absent.
  - c. Names of all others present except where the disclosure would infringe on the confidentiality necessary to fulfill the original purpose of the closing the meeting.
5. No recording or minutes will be taken if the purpose of the closed meeting is for the discussion of the character, professional competence, or physical or mental health of an individual.

- a. A sworn statement must be signed by the presiding member of the board that the sole purpose for closing the meeting was to discuss the character, professional competence, or physical or mental health of an individual.

## **Collaborative Relationships: Shared Governance**

The Box Elder County School District Board of Education has the exclusive right and responsibility to determine the goals and direction of the schools and use all its resources to achieve such goals, within the bounds of state and federal law and rules of the Utah State Board of Education.

Box Elder School District is a complex organization, which can succeed only if we enlist the energy, creativity, and effort of many people to accomplish our goals. The board believes that ideal conditions for student learning can be realized when shared governance is thoughtfully used to support student achievement.

Board decisions should accurately reflect the public's interests. Statutes of the state of Utah require local school boards to make decisions by majority vote; thus the obligation to seek consensus under shared governance does not bind the board in its decision-making.

The board delegates to school sites and departments the right to make some decisions using the shared governance process. Site-based decisions must conform to legal requirements, state and federal rules and regulations, the district's Student Achievement Plan, policies, procedures, guidelines, and contractual obligations, including negotiated employee agreements.

## **Essentials of A Professional Learning Community**

- A. The Superintendent and district administrators will ensure that all of the schools in the district function as professional learning communities. Professional learning communities are defined as educators committed to working collaboratively in ongoing processes of collective inquiry and action research to achieve better results for the students they serve. Professional learning communities operate under the assumption that the key to improved learning for students is continuous, job-embedded learning for educators.
  1. The Board, district, and school administrators will ensure that time is available, within the contract day, for educators to meet together regularly in collaborative teams.
  2. District/school administrators will ensure this time is reserved for activities directly related to the process of collective inquiry and action research to achieve better achievement results for our students.

3. Collaborative teacher teams will focus on the following four questions:
  - a. What is it that our students are expected to know and do?
  - b. How will we know if they know and can do what is expected?
  - c. How will we respond if they don't know and can't do what is expected?
  - d. How will we respond if they already know and can do it?

District and school administrators will ensure that ongoing training and professional learning opportunities are provided to ensure that all Box Elder School District educators are proficient in the philosophies and practices related to professional learning communities/collaborative teacher teams.

## **Authority of Individual Board Members**

Power belongs not to individual members of a Board of Education but to the Board of Education acting as a corporate body through collective action. Board members have authority only when acting as a Board of Education in a legally constituted session, with a quorum present. The statement or action of an individual member or group of members of the Board of Education does not bind the Board of Education itself, except when that statement or action is specifically authorized by an official act of the board. This does not preclude individual board members from representing the board at meetings and ceremonial events or speaking to constituent groups in their capacity as board members.

## **Nominations and Elections for Board Leadership**

### **Nominations**

- A. An office must be created by Board Policy or by a motion to that effect before it can be filled by election or otherwise.
- B. The Board President must call for nominations.
- C. Nominations do not require a second. However, any number of persons may second a given nomination just to show their support of that nominee.
- D. The motion "to close nominations" is not in order until the assembly is ready to close nominations.
  1. When there are two or more nominees for the office the motion to close nominations requires a two-thirds vote. (This motion must be seconded.)
  2. A negative vote on the motion signifies that there are additional nominations forthcoming.
  3. If and when there are no further nominations the Board President may then put the motion to close nominations to a vote without waiting for a second.

### **Elections**

- A. Elections and nominations must conform to the procedure prescribed by the Utah State Law and Board Policy.

- B. In case of a tie vote, the election is decided by lot unless the organization adopts a motion to do otherwise.
- C. Elections are decided by a roll call vote, not by secret ballot. Election to the office is determined by a simple majority.

## **Board Leadership Responsibilities**

The board president will:

1. Conduct meetings of the board in accordance with law and policy.
2. Communicate regularly with the superintendent, business administrator, and members of the board to set meeting agendas, facilitate the flow of necessary information, and respond to community issues and queries.
3. Sign legal assurances, correspondence, and contracts on behalf of the board as required by law, policy, or vote of the board.
4. Represent the board, or designate others to represent the board, as requested, in executive meetings with community and business leaders or elected officials to promote perform their duties.

The board vice president will:

1. Advise and assist the president as needed.
2. Substitute for the president as required.
3. Attend meetings with or at the request of the president and superintendent.
4. Keep the board appropriately informed of issues or data that would help members

Board leadership may speak for the board, or designate others to speak for the board, when requested to do so by vote or consensus of the board communication, without binding the board to a specific decision or position.

## **New Board Member Orientation**

Following the election or appointment of new members, the superintendent and board leadership will provide for an orientation, as to the board's operation and processes, the working relationships with the Superintendent of Schools and staff of the Box Elder School District, and substantive background information pertaining to school system issues and procedures. A copy of this handbook will be provided online. New board members are also encouraged to attend the orientation session organized by the Utah School Boards Association (USBA).

# **Board of Education Code of Conduct**

The members of the Board of Education agree to abide by the following norms of behavior, both as they govern the conduct of board meetings and as they govern the actions of individual board members. These norms will provide an orderly way to conduct public business, promote an atmosphere of mutual respect, and establish a level of expectation for those who aspire to become school board members in the future.

Board members shall:

1. Represent the Board with dignity, honesty, and integrity.
2. Attend meetings regularly, prepared, professional, engaged, and dedicated to accomplishing and adhering to the agenda.
3. Support efforts to focus on the important matters, remembering that the student is always our most important matter.
4. Communicate effectively, early, and often with each other and with others concerned, seeking to make your own ideas clear while respecting the different opinions of others.
5. Be loyal to the Board and work to achieve unity by supporting its decisions, even though you may personally espouse a different view.
6. Value civility and avoid contention realizing conflict on some issues is inherent and not undesirable.
7. Represent and seek to understand the needs of all students, staff and citizens in the District without partisanship.
8. Work effectively with the Superintendent, and through him/her, with the staff throughout the District.
9. Develop and improve Board skills by establishing goals, measuring progress, and participating in a variety of training opportunities
10. If at all possible Board members should notify the Superintendent or the Board President well in advance of any concerns or questions regarding the Board agenda so that they can be resolved in advance if possible.

## **Board Member Commitments and Ethics**

The Board and its members commit to standards of conduct that are consistent with the public trust placed in elected officials. Accordingly, the Board and its members will:

1. Strive to make policies that promote the educational growth and development of all students;
2. Endeavor to appoint the most competent person available as superintendent of schools and hold that superintendent responsible for carrying out the vision, mission, and goals of the District in the administration of its schools;

3. Support and allow administrators, teachers, and staff to function in their authorized capacities while holding employees responsible for carrying out the District's vision, mission, and goals in their respective roles;
4. Seek to employ the best qualified personnel available without regard to race, color, sex, pregnancy, religion, national origin, age, marital status, disability, sexual orientation, or gender identity—except when justified to meet a bona fide occupational requirement (see [20 U.S.C. 1681 et seq.](#); [Utah Code § 34A-5 et seq.](#));
5. Promulgate policies and procedures dedicated to maintaining a learning and working environment in the District free of discrimination and unlawful harassment, including sexual harassment;
6. Promulgate policies and procedures that ensure operational transparency, including directing employees to maintain, manage, and where appropriate, produce records consistent with federal and state laws (see [20 U.S.C. § 1232g](#); [34 C.F.R. Part 99](#); and [Utah Code § 53E-9 et seq.](#));
7. Attend Board meetings, insofar as possible, being informed and prepared to discuss and act upon the items on the Board agenda;
8. Conduct Board business in compliance with the [Utah Open Meetings Act \(Utah Code § 52-4-1 et seq.\)](#);
9. Exercise Board authority exclusively to perform legislative and judicial functions;
10. Encourage free expression of opinion and seek regular communication and feedback from the public;
11. Work toward consensus in Board decision making and foster respectful and civil working relationships with other Board members and with the superintendent and District staff while recognizing the value of diverse perspectives and differences of opinion; and
12. Strive to be effective educational leaders by participating in professional development, studying education issues, fulfilling assigned Board duties, building relationships with community organizations and leaders, communicating with constituents, and advocating for public education.

A. Board of Education Code of Ethics

1. Members of the Board may receive compensation for services and necessary expenses in accordance with [Utah Code § 53G-4-204](#). For purposes of Utah Retirement Systems (URS) coverage, however, duly elected members of the Board are classified as part-time employees and ineligible for URS benefits.
2. Members of the Board may not use their position, or information acquired by reason of their position, for any improper or unlawful purpose including substantially furthering personal economic interests or securing special privileges or benefits for themselves or others that would impair the members' independent judgement or interfere with the ethical performance of the members' duties in

violation of [Utah Code, § 67-16-4](#).

3. The Board will officially accept gifts and donations on behalf of the District; such acceptance, however, shall not obligate the Board to act in any way contrary to the best interests of students and the public. Further, the Board or its members shall not request, demand, or accept personally or on behalf of the District, a loan, donation, gift of substantial value, or an economic benefit tantamount to a gift in violation of [Utah Code §§ 67-16-5 to 5.6](#)
4. The Board and its members shall not misappropriate or misuse public funds or resources and shall be responsible fiscal managers of public funds. Expenditure of public funds shall only be made in accordance with federal or state law and District policies.
5. Members of the Board shall disclose any compensation or any position (whether officer, director, agent, employee, or owner of a substantial interest) in any business entity that does business with or is subject to the regulations governing the District or other public agency in a sworn affidavit and file it with the state attorney general, the District, and any other agency involved in the business or transaction consistent with [Utah Code §§ 67-16-6 to 8](#). Further, members of the Board shall have no personal investments and/or conduct any business creating a substantial conflict of interest between Board members' private interests and their public duties in violation of [Utah Code § 67-16-9](#).
6. Members of the Board shall maintain the confidentiality of information obtained in executive session or other confidential information otherwise obtained in an official capacity.
7. Members of the Board have no individual authority to act on behalf of the Board and the Board only exercises its authority as a body by taking official action through voting in a duly scheduled Board meeting. Individual Members of the Board should not speak on behalf of the Board without prior Board approval.

Members of the Board shall abide by state and federal laws and District policies and refrain from personal or professional conduct that would bring censure, ridicule, damage, or reproach upon the Board or the District.

## **Disciplining Board Members**

If a member of the Board of Education violates the Code of Conduct or the ethical assurances outlined in [Board Policies 1034](#) and [1035](#), the board president and vice president will speak to that member about his or her responsibilities. If disruptive or destructive behavior occurs, the board may issue a formal reprimand by a vote of five members.

## Policies Governing the Board

Detailed information about the board's process of conducting meetings and other guidance around board operation can be found in [School Board Policy Article 1](#).

Links to other helpful resources, including specific citations to Utah Code, are included with the appropriate policy on the district's website.

## Guidelines and Parliamentary Motions

The following guidelines and examples have been taken from the Utah School Boards Association book titled Coming to Order, which is available on the USBA website. The Box Elder School District Board of Education appoints a Business Administrator who serves as the board's parliamentarian:

1. A board should agree on and adopt an agenda format that it will follow at regular meetings.
2. Action items on the agenda require:
  - a motion by a board member,
  - a second to the motion (required by most boards but not all),
  - a discussion of the motion by board members, and
  - a vote by board members.
3. Other than the consent agenda, each motion should be limited to one idea or issue.
4. No new motion may be made while another is being discussed.
5. A motion may be amended and votes on the amendments must be taken before acting on the original motion.
6. Before a vote on a main motion is taken, business can be interrupted by a motion:
  - to table the main motion,
  - to postpone action,
  - to refer the motion to a committee,
  - to withdraw it from consideration, or
  - to adjourn the meeting.

The subsidiary motions must be disposed of prior to action on the main motion.
7. Debate can be closed formally with a motion to move the question and a two-thirds affirmative vote.
8. When a Board member wishes to speak in board meeting, he/she should request to be recognized by the Board President before speaking. He/she may gain recognition by the President by raising a hand or speaking audibly, "Mr./Mrs. President". Once recognized the Board member should address the Board.

9. When the president senses the discussion has ended, a vote may be taken without a formal motion to close debate unless a member objects.
10. Some motions, such as a motion to adjourn, are not debatable. See the “Simplified Chart of Parliamentary Motions” on page 10.
11. Before a motion is voted upon, it should be repeated aloud.
12. The president, by virtue of membership on the board, is expected to vote on each issue before the board.
13. The president should indicate before each vote whether a simple or special majority is required.
14. The president should keep readily at hand a reference guide, such as the chart of parliamentary motions.

## Simplified Chart of Parliamentary Motions

Motion & Order of Precedence	You Say:	Debatable	Amendable	Vote Required
Adjourn	I move to adjourn	No	No	Majority
Recess	I move to recess for	No	No	Majority
Close Debate	I move the previous question	No	No	2/3
Postpone Definitely	I move to postpone the motion to	Yes	Yes	Majority
Refer to Committee	I move to refer the motion to	Yes	Yes	Majority
Amend the Amendment	I move to amend the amendment by	Yes	Yes	Majority
Amend or substitute	I move to amend the motion by	Yes	Yes	Majority
Main motion	I move to	Yes	Yes	Majority
Reconsider		Yes	Yes	Majority
Rescind		Yes	Yes	Majority (with notice)

Incidental Motions				
No order of precedence. Arise incidentally and decided immediately				
Point of Order (to enforce rules)	Point of Order	No	No	None
Parliamentary Inquiry	Parliamentary questions	No	No	None
Withdraw or Modify a Motion	I withdraw (or modify) my motion	No	No	Majority

## **Board Policies Relevant to Board of Education Legal Status, Responsibilities, and Ethics**

### Policy 1010 School Board’s Legal Status

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371387/1010-School\\_Board\\_Legal\\_Status.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371387/1010-School_Board_Legal_Status.pdf)

### Policy 1020 Board Power and Duties

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371388/1020-Board\\_Powers\\_\\_Duties.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371388/1020-Board_Powers__Duties.pdf)

### Policy 1025 Administration Relations

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371389/1025-Administration\\_Relations.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371389/1025-Administration_Relations.pdf)

### Policy 1034 Board of Education Code of Conduct

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371392/1034-Board\\_of\\_Education\\_Code\\_of\\_Conduct.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371392/1034-Board_of_Education_Code_of_Conduct.pdf)

### Policy 1035 Board Member Commitments and Ethics

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371393/1035-Board\\_Member\\_Commitments\\_and\\_Ethics.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371393/1035-Board_Member_Commitments_and_Ethics.pdf)

Policy 1036 Conflict of Interest: Board Member and Employee

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371394/1036-Board\\_Member\\_Employee\\_Conflict\\_of\\_Interest.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371394/1036-Board_Member_Employee_Conflict_of_Interest.pdf)

Policy 1037 Employment/Assignment of Relatives (Nepotism) (Reference - [Utah Code 52-3](#))

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371395/1037-Employee\\_Assignment\\_of\\_Relatives.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371395/1037-Employee_Assignment_of_Relatives.pdf)

## **Board Policies Relevant to School Board Meetings**

Policy 1070 Board Meeting Procedures

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371399/1070-Board\\_Meeting\\_Procedures.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371399/1070-Board_Meeting_Procedures.pdf)

Policy 1072 Board Meetings: Notice Requirements

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371400/1072-Board\\_Meetings\\_Notice\\_Requirements.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371400/1072-Board_Meetings_Notice_Requirements.pdf)

Policy 1074 Board Meetings: Closed Meetings

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371401/1074-Board\\_Meetings\\_Closed\\_Meetings.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371401/1074-Board_Meetings_Closed_Meetings.pdf)

Policy 1080 Board Committees

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371402/1080-Board\\_Committees.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371402/1080-Board_Committees.pdf)

Policy 1090 Rules of Order

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371403/1090-Rules\\_of\\_Order.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371403/1090-Rules_of_Order.pdf)

Policy 1100 Minutes

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371404/1100-Minutes.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371404/1100-Minutes.pdf)

## Policy 1110 Public Participation in Board Meeting

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371405/1110\\_Public\\_Participation\\_in\\_Board\\_Meeting.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371405/1110_Public_Participation_in_Board_Meeting.pdf)