



BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING

Detailed Agenda

Wednesday, July 12, 2023

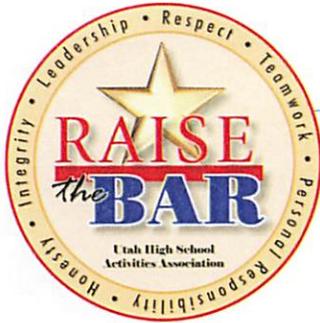
ILSC Building, 960 South Main, Brigham City,
Utah 84302

*"Always consider the effects
on our students."*

A. <u>Administrative</u> - 6:30 p.m.	
1. Call to Order	
Wade Hyde, Board President	
2. Reverence	
Julie Taylor, Board Member	
3. Flag Salute/Pledge of Allegiance	
Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning	
4. Recognitions	
Julie Taylor, Board Member	
a. Box Elder High School - Raise the Bar Bronze Star Recipient	3
B. <u>Approval of Agenda</u> - 6:45 p.m.	
C. <u>Public Comment</u> - 6:50 p.m.	
Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.	
D. <u>Action Items</u> - 7:00 p.m.	
1. Approval of School-Based Mental Health Screenings	5
Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning	
2. Approval of Sex Education Committee	7
Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning	
3. Approval of Administrative Salary Schedule	9
Steve Carlsen, Superintendent	
E. <u>Information Items</u> - 7:10 p.m.	
1. Inland Port Authority	13
Scott Wolford, Vice President of Business Development for Utah Inland Port Authority	
2. Monthly Financial Report	79
David Roberts, Business Administrator	
3. Board Committee Reports	
F. <u>Policy Review</u> - 7:35 p.m.	
1. Second Reading	
a. Policy 3043 Redress of Grievances	87
b. Policy 5064 Medical Recommendations by School Personnel to Parents	93
G. <u>Board Discussion Items</u> - 7:40 p.m.	
1. Book Study - <i>I Love it Here</i> by Clint Pulver	98
H. <u>Consent Items</u> - 7:50 p.m.	
1. Minutes	99
2. Claims	109
3. Personnel	128
I. <u>Suggestions for Future Board Meetings</u> - 7:55 p.m.	130
J. <u>Board Handbook</u>	133

K. Adjournment - 8:00 p.m.

The next meeting of the Board of Education will be held on Wednesday, August 9, 2023, with a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.



UTAH HIGH SCHOOL ACTIVITIES ASSOCIATION

199 East 7200 South, Midvale, 84047 Ph: 801-566-0681

June 20, 2023

Dear Box Elder School District Board of Education,

Each year, the Utah High School Activities Association Sponsors *Raise- the- Bar: Sportsmanship Matters*, a program that encourages schools to promote and exhibit great sportsmanship on and off the field. At the conclusion of each year, schools submit an application, which is reviewed by our Sportsmanship Committee. If the school meets the criteria, a star is earned to place on the sportsmanship banner hanging in the school. This is the eleventh year of the *Raise- the- Bar* program.

We would like to recognize the following school(s), who have received a bronze star for completing the first level of sportsmanship requirements:

Box Elder High School

Under the leadership of our Executive Committee and Board of Trustees, the UHSAA has joined forces with the UIAAA to focus on new ways of improving sportsmanship at our events, including the Dare2Lead Student Leadership Conference and the policy to **"Do Rowdy Right" -- Cheer for Your Team and NOT Against Your Opponent**. Together we can **TEAM-Up to Teach, Enforce, Award and Model** good sportsmanship in our schools, communities and across the state.

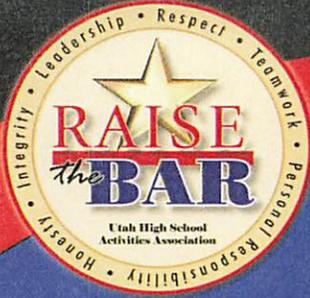
On behalf of the UHSAA, and the Sportsmanship Committee, we congratulate these schools for making sportsmanship a priority.

Sincerely,

N. Craig Hammer
Chair, UHSAA Executive Committee

Jan Whittaker
UHSAA Assistant Director

"One person practicing sportsmanship is far better than a hundred teaching it." -Knut Rockne



Raise the Bar

Sportsmanship Matters!

2023 School Sportsmanship Award

Congratulations to the following schools for earning the UHSAA School Sportsmanship Award and the 2023 STAR to hang on their School Sportsmanship Banner. (6/1/23)

Bronze Star Recipients

Box Elder- Cedar Valley- Copper Hills- Duchesne- Granger- Panguitch-
Summit Academy

Silver Star Recipients

Carbon- Crimson Cliffs- Desert Hills- Dixie- Escalante- Gunnison Valley-
Hunter- Jordan- Judge Memorial- Lehi- Logan- Manti- Milford- Mountain View-
North Sanpete- North Summit- Ogden- Park City- Parowan- Payson-
Providence Hall- Provo- Richfield- South Sevier- South Summit- Tooele-
Wayne- Weber- Westlake

Gold Star Recipients

Alta- American Leadership Academy- Bingham- Brighton- Cottonwood- Delta-
Fremont- Grantsville- Green Canyon- Herriman- Juab- Layton- Merit-
Mountain Crest- Pinnacle- Piute- Rowland Hall- Roy- Saint Joseph- Salem Hills-
Sky View- Stansbury- Tabiona- Timpview- Valley- Viewmont- Waterford-
Wendover- West Jordan



Raise the Bar

Earn a Star!

Recommendation to approve

Submitted by: Megan Bushnell

Recommendation:

It is recommended that the Board approves the School-Based Mental Health Screening Grant application.

Recommended Motion:

I move that the Board approves the School-Based Mental Health Screening Grant application.

Background:

During the 2020 General Session, the Legislature passed House Bill 323, School Mental Health Funding Amendments, which set standards for local education agencies (LEAs) to implement approved mental health screening programs for students. The legislature appropriated an ongoing amount of \$500,000 for the program. Utah State Board of Education (USBE) Rule R277-625 also creates a process for a qualifying parent to receive reimbursement from the LEA for needed mental health treatment for the parent’s student, based on the results of the mental health screening. The USBE Rule also clarifies what factors constitute a qualifying parent.

Proposed Mental Health Conditions for School-based Mental Health Screening Program H.B. 323, R277-625

Conditions	Definitions
Anxiety	apprehensive uneasiness or nervousness; an abnormal and overwhelming sense of apprehension and fear
Depression	a state of feeling unhappy; marked by inactivity, difficulty in thinking and concentration, a significant increase or decrease in appetite and time spent sleeping, feelings of dejection and hopelessness
Suicide Ideation	refers to thinking about, considering, or planning suicide

Policy Implications:

This bill allows for prevention practices funded to support Article V for student support.

Financial Implications:

During the 2022-2023 school year, Box Elder School District was awarded \$21,780. We would like to request \$22,000 for the upcoming year.

Staff Implications:

Box Elder School District will utilize the funding to support parents for relevant mental health services by contracting with BRMH to provide these services to qualifying students.

- BRMH will use its existing system and guidelines to determine if the parent meets the definition of a “qualifying parent”.
- As BRMH will be handling the triage of the parent’s need for relevant services, BESD will not be involved in this part of the process.
- BESD will be contracting with BRMH for these services.

Counselors, LCSWs, and/or Bear River Mental Health officials who are trained in the screening tools will be able to administer students for the screening process.

Recommendation to approve 2023-2024 BESD Human Sexuality Committee

Submitted by: Keith Mecham

Recommendation:

It is recommended that the BESD Board of Education approve the following members to serve on the 2023-2024 BESD Human Sexuality Committee per the guidelines of [Policy 4105](#).

2023-2024 BESD Human Sexuality Committee

Name	Role
Rachel Lott	Health Services Supervisor
Keith Mecham	Assistant Superintendent
Jeremy Young	Director of Assessment, ELL & Migrant
Kristi Capener	Fielding Elementary - Principal
Clark Funk	Box Elder HS - Assistant Principal
Jed Craner	Sunrise - Health Teacher
Shamra Nielsen	BRMS - Health Teacher
Diana Whitaker	Parent - BEHS, ACYI, ILSC
Roxann Christensen	Parent - BEHS
Val Leavitt	Parent - ACYI
Kristen Nation	Parent - BEMS
David Blake	Parent - BEMS, ACYI
Shaun Norton	Parent - BRHS
Allena Pierce	Bear River Health Department

Recommended Motion:

I move that we approve the following members to serve on the 2023-2024 BESD Human Sexuality Committee per the guidelines of [Policy 4105](#).

Background:

[Per Policy 4105](#)

G. Sex Education Curriculum Materials Review Committee

1. The Board of Education shall approve a District Sex Education Curriculum Materials Review Committee. This committee shall be composed of parents, health professionals, school health educators, and administrators, with at least as many parent members as school employee members. The Board shall approve the membership of the committee by August 1 of each year.
2. The District Sex Education Curriculum Materials Review Committee shall meet on a regular basis as determined by the members of the committee, shall select officers, shall establish procedures for operation, shall designate a chair, and shall comply with the Utah Open and Public Meetings Act. Utah Admin. Rules R277-474-2(1) (October 8, 2019) Utah Admin. Rules R277-474-5(3), (4), (5) (October 8, 2019)

Policy Implications:

Meeting Policy rules with the creation of this committee

Financial Implications:

No additional costs

Staff Implications:

No additional implications

Board Recommendation

Submitted by: Superintendent Carlsen

Recommendation: To approve the new Administrative Salary Schedule.

Recommended Motion: I move that we approve the proposed Administrative Salary Schedule and award Administrators their earned administrative years of service.

Background: I have been working with the Board for a couple of years now to try to find a time to increase our administrative pay to be more competitive with surrounding school districts. I directed our Human Resources Assistant Superintendent and Our Business Administrator to start that process. There were issues with the old salary schedule that needed to be tweaked and we wanted to close the gap in pay between elementary principals and intermediate principals and middle school principals. This new salary schedule does that. Plus, in the old salary schedule there was a stipend for the number of students you had. This seemed out of balance and unfair, so we took that out of the equation. In the end this salary schedule will allow administrators a much higher salary in the end of their career and currently. Much of this work was done prior to the 2023 legislative session. As you know House Bill 215 came out to give up \$8,000 to home school students in reimbursements. In that bill the legislature also approved an educator salary adjustment of \$4200 for teachers and in the bill, it states that Education Support Professionals (classified) staff should get a COLA adjustment a little higher than the teachers. For teachers the \$4200 averages about 6% for the middle of the salary schedule and the teachers were offered a 3% COLA on top of that, they accepted. The Education Support Professionals were offered a 6.5% COLA, accepted. The School District does not negotiate with administrators, but we felt like they deserved a 6% COLA as well. So as Dave and Keith looked at the new salary schedule they decided and I was in the loop to use the old salary schedule give everyone who had a step of experience coming that step and then give that salary a 6% raise. Once that was determined each individual was placed on the new salary schedule in their particular lane on a step that most closely met the salary of a 6% raise. It DID NOT place them on their years of administrative service. Every administrator was handled the same way. So, there was nothing arbitrary about it. Because BESD has always given administrators their administrative years of service this really upset some of the administrators. There were phone calls to at least Wade, Connie, and Karen. I do not know if any of the rest of you got phone calls or had discussions about the administrative salary or not. Because of those calls Karen asked for a meeting to better understand what we had done with the new salary schedule. As Mark Taylor and I explained the process the discussion lead to what if we just awarded the administrators with their years of service on the new salary schedule? That would mean about \$90,000-\$100,000 more a year for salaries of our building principals. I think that would be awesome. However, that would also mean we gave them (as a group) higher than the 6% (COLA) that was approved at the last Board Meeting. So that leaves the Board with a decision. **I think there are three options.**

1-Stay with the old salary schedule with a 6% COLA- This will really upset a larger majority of the administrators because they can see the new salary schedule gives them more now and more in the future.

2-Go with the new salary schedule and stick with the process that was developed to give administrators a 6% COLA and placed on a step in their lane that reflects that 6% COLA.

3-Go with the new salary schedule and award administrators with their years of service, which will in fact be more than a 6% COLA (for the group) and cost about \$90,000-\$1000,000 more a year. In a \$150,000,000 budget that is quite an insignificant amount. There is also a concern that the teachers and the educator support professionals will be upset that they did not get that big of a COLA. It is my hope that I have given you enough information to make a wise decision.

Policy Implications: None

Financial Implications: \$90,000-\$100,000 a year over what was approved in the last Board Meeting

Staff Implications: Those I have mentioned in the Background.

Box Elder School District
Administrators Salary Schedule
2023-2024

Step*	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5	Unit 6
1	\$106,689	\$113,008	\$119,070	X	X	X
2	\$106,689	\$113,008	\$119,070	X	X	X
3	\$106,689	\$113,008	\$119,070	\$120,148	\$124,918	X
4	\$109,752	\$116,259	\$122,502	\$123,073	\$127,843	\$139,059
5	\$112,905	\$119,610	\$126,039	\$126,626	\$131,396	\$143,011
6	\$116,153	\$123,059	\$129,683	\$130,286	\$135,056	\$147,085
8	X	\$126,611	\$133,433	\$134,056	\$138,826	\$151,280
11	X	\$130,271	\$137,298	\$137,940	\$142,710	\$155,601
15	X	\$134,040	\$141,278	\$141,937	\$146,707	\$160,053
20	\$119,499	\$137,922	\$145,378	\$146,059	\$150,829	\$164,636

Stipends: based off Unit 1, Step 1

Contract Days Position

Activity Supervision Stipend**

Unit 1 (215 days)	Assistant Principals/Special School	High School Principal & (AD/Asst.Princip	9%
Unit 2 (220 days)	Elem, Interm, Middle Principals	High School Asst Principal/Intern	7%
Unit 3 (225 days)	High School Principals	Alt High/Middle School Admin	2%
Unit 4 (242 days)	Directors	Title I School Admin	1.0%
Unit 5 (242 days)	Executive Directors	Intermediate/Elementary Admin	0.5%
Unit 6 (242 days)	Assistant Superintendents	**Admin in multiple categories receive the higher	

Longevity in District Stipend

Additional for Advance Training

20 years = 2%	Ed. Specialist Degree	1%
25 years = 2%	Doctorate	3%
28 years = 2%		

* When an administrator changes units, they will be placed on the step that best reflects the extra



Golden Spike Inland Port

Draft Project Area Plan & Budget

July 7, 2023

DEFINITIONS

Term	Definitions
Authority Infrastructure Bank	“Authority Infrastructure Bank” or “AIB” means the UIPA infrastructure revolving loan fund, established in Utah Code 63A-3-402, with the purpose of providing funding, through infrastructure loans, for infrastructure projects undertaken by a borrower for use within a Project Area.
Base Taxable Value	The taxable value of property within any portion of a Project Area, as designated by board resolution, from which the property tax differential will be collected, as shown upon the assessment roll last equalized before the year in which UIPA adopts a project area plan for that area.
Development Project	A project for the development of land within a Project Area
Effective Date	Date designated in the UIPA board resolution adopting the Project Area Plan on which the Project Area Plan becomes effective. It is also the beginning date UIPA will be paid Differential generated from a Project Area.
Project Area	As to land outside the authority jurisdictional land, whether consisting of a single contiguous area or multiple non-contiguous areas, real property described in a project area plan or draft project area plan, where the development project set forth in the project area plan or draft project area plan takes place or is proposed to take place. The authority jurisdictional land (see Utah Code Ann. sections 11-58-102(2) and 11-58-501(1)) is a separate project area.
Legislative Body	For unincorporated land, the county commission or council. For land in a municipality, it is the legislative body of such municipality.
Loan Approval Committee	Committee consisting of the individuals who are the voting members of the UIPA board.
Project Area Budget	Multiyear projection of annual or cumulative revenues and expenses and other fiscal matters pertaining to a Project Area.
Project Area Plan	Written plan that, after its effective date, guides and controls the development within a Project Area.
Property Tax(es)	Includes a privilege tax and each levy on an ad valorem basis on tangible or intangible personal or real property.
Property Tax Differential	The difference between the amount of property tax revenues generated each tax year by all Taxing Entities from a Project Area, using the current assessed value of the property and the amount of Property Tax revenues that would be generated from that same area using the Base Taxable Value of the property but excluding an assessing and collecting levy, a judgment levy, and a levy for a general obligation bond. This is commonly referred to as tax increment.
Taxing Entity	Public entity that levies a Property Tax on property within a Project Area, other than a public infrastructure district that UIPA creates.



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EXECUTIVE SUMMARY

The Utah Inland Port Authority (UIPA) was established to facilitate appropriate development of the Inland Port's jurisdictional land and other Project Areas within the state of Utah to further the policies and objectives of the Inland Port outlined in Chapter 58, Title 11 Utah Code Annotated 1953, as amended (UIPA Act). One mechanism for achieving these purposes is the creation of a Project Area where a Development Project is proposed to take place (Project Area). A Project Area is created as explained below under the Requirements section.

In order for a Project Area to be established by UIPA, the legislative body of the county or municipality in which the Project Area is located must provide written consent. The following public entities passed formal resolutions requesting the establishment of a UIPA Project Area on the following dates:

- Tremonton City passed a resolution on May 2, 2023
- Box Elder County passed a resolution on May 3, 2023
- Brigham City passed a resolution on May 4, 2023
- Garland City passed a resolution on June 7, 2023

This move aims to tap into the funding, resources and benefits provided by UIPA that will support and enhance the development of the subject properties (Golden Spike Inland Port Project Area). In doing so, the entities expect that development of the Golden Spike Inland Port Project Area, with the support and participation of UIPA, will not only meet the business needs of those within the Project Area, but also contribute to the needs of the immediate community and the region as a whole.

The Golden Spike Inland Port Project Area fits the area's economic development vision by encouraging the retention and expansion of existing companies and the recruitment of new companies to create employment opportunities for residents in the greater Box Elder County area. This Project Area enjoys a very strategic location with access to: Interstate 15, Interstate 84, US Highway 89, US Highway 91, Union Pacific rail and an adjacent General Aviation Municipal Airport. As this Project Area develops out, right-sizing future logistical assets to improve freight movement will leverage new opportunities throughout the region. Additionally, this Project Area will fit the County's and Cities' general plan and the zoning for this area.

Statute requires the drafting of a Project Area Plan and a public process to adopt the plan. This document, once adopted, would constitute the plan (Golden Spike Inland Port Project Area Plan or Project Area Plan).



LOGISTICS INFRASTRUCTURE & VALUE PROPOSITION

Box Elder County area has several different project areas under consideration:

Brigham City

Brigham City's portion of the Golden Spike Inland Port Project Area includes sites that are clustered around the SR-13 interchange on I-15. These sites are at the convergence of interstate highway, rail, and air transportation routes. Project area located on both sides of I-15 with great proximity to both the Malad rail subdivision and the Ogden subdivision. Highway 13 would serve as the major connection point from Brigham City and also State Highway 89 connections to the north and the south. Area proximity lends itself well to access to short line and national rail systems and the general aviation characteristics of the Brigham City airport. Commercial aviation facets of the Hinckley Airport could come into play depending on the commodity flows that develop in the area.

The area identified near Iowa String Road is well situated to take advantage of the Malad rail subdivision and could provide an additional point for loading agricultural commodities with the addition of a spur that could potentially be expanded into a loop track depending on the demand dynamics in the area.

Tremonton / Garland

Tremonton is located at the confluences of Interstate 84 and Interstate 15. These two Interstates are crucial in Tremonton's growing economy.

The project area sits on the Malad rail subdivision and currently has a single rail-fed industrial space in use. An additional spur travels through the project area to connect to two additional industrial spaces that are not in the project area.

Box Elder

Box Elder County comprises over 6,700 square miles with adjacency to the states of Idaho and Nevada. Box Elder borders Utah counties with significantly larger populations in Weber and Cache with a net migration of over 7,000 workers who leave Box Elder every day to work in other areas. Box Elder has long been considered a geographical logistics linchpin with interstate freeways, US highways, and railroad lines merging within its borders. Over 32%¹ of the jobs in Box Elder are in manufacturing with many entities considering expansion or relocating to the county. This creates cargo volume which makes this area an excellent candidate for a future logistics facility.

Maritime imports for the counties that could leverage these project areas total 15,431 TEU (101,083 Metric Tons) for the period of 6/23/22 - 6/23/23; of which, Cache County's demand dynamics account for 6,473 TEU, Davis County 5,079 TEU, Weber County 3,161 TEU, Box Elder 379, Morgan County 67 and Rich County .77 TEU. Maritime Exports for the area total 3,418 TEU (35,076 Metric Tons) for the period

¹ <https://jobs.utah.gov/wi/insights/county/boxelder.html>



of 6/6/2022 - 6/6/2023; Weber accounts for ~75% of this total. Note that this is for maritime imports and exports only and does not account for domestic supply chain movements.

Nearby warehousing and distribution facilities stand to benefit from goods movement generated by these areas, with additional capacity needs determined by the nature of businesses locating in and near the project areas. A logistics center focused on handling import and export demands from the region may be of benefit in consolidating the handling and processing of goods for the general area.

Establishing and completing an alternative fuel corridor with battery electric and hydrogen infrastructure for truck-based freight movement would establish a more sustainable transportation system between the region's population centers and the logistics centers. Lines branching from current rail infrastructure would need to occur in order to enable bulk and containerized freight handling.

Logistics Considerations

SUPPLY AND DEMAND

The freight system is the backbone of the economy supporting the production and consumption of goods throughout the state. The primary mode of transportation is via trucking (54% of freight by volume) followed by rail then air.

Box Elder County and the counties surrounding it are projected to increase to an expected 1.53M residents (combined) by 2060, this location becomes critical in becoming a central point of handling and processing for the commerce needs associated with this expansion. UDOT's Freight Planning shows estimates of all freight movements (tons moved) in the state increasing by 54% (highway), 181% (air freight), 45% (rail), and 54% (freight requiring mode of transportation changes / mail). Growth projections for this area are much more spread out than other considerations. Access via road, rail subdivision, and air become more important due to the distances involved in moving materials. As additional commodity flow and commerce occurs, supporting infrastructure may be required to consolidate freight before being moved to the Brigham City location.

Dry / Liquid bulk type transloading exists within Ogden. There are no other transloading operations of significance located elsewhere in the area discussed.

Three of the top five importing counties (Cache, Davis, Weber) and two of the state's top five exporting counties (Weber, Cache) would benefit from the proposed location. Davis county would have options between this location and Salt Lake City.

RAIL

Box Elder offers a unique advantage as a strategic hub for freight transportation to and from major ports such as LA, Long Beach, Oakland, and potentially the Northwest. By leveraging its location, cargo that would typically pass through Box Elder and more southern counties, can be processed locally in the Brigham City location for efficient distribution. This shift from long-haul trucking to local and first mile/last mile services not only reduces traffic congestion but also provides cost, capacity, and reliability benefits for shippers. Additionally, the utilization of rail capacity by local businesses will enhance the availability of shipping containers.

In the area, there are key rail infrastructure elements such as the Malad subdivision, which connects Brigham City to Malad (ID), and Ogden, which connects Cecil JCT to McCammon (ID). The latter line also leads to connections to the Pacific Northwest seaports as well as the San Pedro Bay complex and Oakland ports.



TRUCK

Shifting towards short haul and first mile/last mile trucking brings numerous workforce benefits not commonly found in the long-haul market segment. This includes easier entry for potential owner-operators, dedicated runs, and improved work-life balance. Alternative fuel technologies are more advanced for these types of transportation, as shorter distances and lower weight classes make them more viable and cost-effective. The adoption rate of zero-emission vehicles (ZEVs) in these segments is expected to be faster with the availability of supporting infrastructure.

INFRASTRUCTURE: CURRENT STATE

Current strategic assets in the proposed project area include a general aviation airport, and a single rail-served industrial space.

INFRASTRUCTURE: SHORT TERM CONSIDERATIONS (3 - 5 YEARS)

Leveraging port proximity to existing rail lines presents an opportunity to create at least two more rail-served industrial spaces, bringing the total to a minimum of three such spaces. This expansion will facilitate the transportation of cargo with dimensional or weight considerations that are not suitable for trucking and are ideal for manufacturers who require their own access to rail services. Installing an alternative fueling station ("Superstation") that supports alternative fuel trucking, such as hydrogen, electricity, and natural gas, will not only meet existing demand for such services but also drive the adoption of these technologies. Ideal locations for this type of station would be on either side of I-15 and potentially the Tremonton area as current industrial space increases both inside and outside the port area.

There is also a need for designated truck parking space to accommodate trucks operating within the port area and along the I-15 corridor. Currently there are approximately 1800 truck parking spaces along I-15 (~3900 for the entire state). ATRI (2021), FHWA, Trucker Path, and UDOT data combine to show over 200K truck trips over a four-month period in 2021. 64% of these trips originated and terminated within the state, while the remaining were originations from out of state. The need for truck parking space that will allow truck drivers to meet federal regulations is a top industry issue, with 75% of drivers reporting problems finding safe parking regularly. Truck parking locations near service stations and also near logistics infrastructure (transloading / storage / distribution) are ideal.

A ramp for rail would be required to handle intermodal cargo with trackage needed to store and build trains while allowing other train traffic to move through. Room to expand this three-track design to accommodate projected growth in the area should be set aside as well as additional space for other core infrastructure supporting port operations.

To enhance efficiency and address bottlenecks in the current Foreign Trade Zone (FTZ) and customs processes, a dedicated space for US Customs and Border Patrol (USCBP) agents to conduct clearances within the port and for nearby airports. UIPA will assist in collaborating with USCBP to secure an agent through the User Fee Facilities (UFF), if necessary.

INFRASTRUCTURE: LONG TERM CONSIDERATIONS (5+ YEARS)

Long term it will be critical to expand the project area to a more regional-focused capacity. Specifically, a centralized logistics center that can handle and process commodities for the surrounding region. This could include transload facilities (bulk, dry bulk, container), commodity storage (including refrigerated), chassis storage, truck parking / maintenance, train building space, and cargo stacking and storage space. There should be space reserved in the project area that is strategic for anticipated cargo and traffic flows (near rail, near freeways) for such a logistics-centric campus.



There are several locations in the area that are suitable for this type of infrastructure. Roadways will likely need to be enhanced or expanded to handle the heavier traffic and overall flows feeding into either of these locations. Additionally, if an additional freeway interchange is required, UDOT planning would be needed.

Electrical needs could easily be powered by RNG / hydrogen-based microgrid type infrastructure, with containerized modules currently able to provide up to 4MW each with up to 100% hydrogen utilization rate. This containerization also allows for ease in scaling to electrical demand as the need grows. Port assets such as forklifts, yard hostlers, and container stackers should leverage alternative fuel strategies.

ADVANCED AIR MOBILITY

Vertiport and other landing areas should be considered to enable a supplier-to-customer delivery system. The Brigham City Airport can also be used to serve in this type of a capacity given the close proximity to the inland port. However, drone traffic that is centered on the airport will require additional transportation to and from the facility. Regulations from the FAA are in process that will govern drone-type delivery systems and restrictions.

Importers and Exporters in the Area

Additional logistics resources may support these businesses and existing needs, and additionally could support additional growth and competitive advantages.

Top Imported Commodities (Intermodal Only):

- Sport Equipment Parts & Accessories
- Boilers, Machinery, ETC; Parts
- Vehicles, Parts
- Articles of Plastic
- Furniture
- Electric Machinery, Sound Equipment

Top Exported Commodities (Intermodal Only):

- Dairy Products
- Grain/Fruit
- Mineral Fuel



OVERVIEW

Purposes and Intent

By adopting this Project Area Plan and creating the Golden Spike Inland Port Project Area, UIPA will be maximizing long-term economic benefits to the Project Area, the region, and the State; maximize the creation of high-quality jobs, and other purposes, policies, and objectives described herein and as outlined in the Port Authority Act.

Area Boundaries

A legal description of the proposed area boundaries and a maps and imagery can be found in [Appendices A](#) and [B](#).

Written Consent

Written consent from the Box Elder County Commission in the requested area can be found in [Appendix C](#).

Landowner Exclusion

Pursuant to UCA 11-58-501, "an owner of land proposed to be included within a project area may request that the owner's land be excluded from the project area." A project area exclusion request must be submitted by the respective landowner in writing to the UIPA board no more than 45 days after the public meeting under Subsection 11-58-502(1). Landowners may submit notarized written requests either in person or via certified mail to Attn: Larry Shepherd, 111 S. Main Street, Ste. 550, Salt Lake City, UT 84111. These written requests can be submitted to insert name and address.

Project Area Budget

UIPA will prepare a yearly budget for each year prior to expending tax differential revenues. A preliminary summary budget for the project area can be found in [Appendix D](#).

Initial Environmental Review

For the UIPA Board to adopt a Project Area Plan, an initial environmental review for the project area must be completed. To ensure that any required environmental studies, documentation, or action is conducted according to federal, state, and local regulatory standards, the project area site location and history, scope of work, prior studies, as well as environmental resources located in and adjacent to the project area will be reviewed to provide recommendations for next steps and/or approval before work, which could pose environmental impacts, may commence. The environmental review report can be found in [Appendix E](#).



The initial environmental review will consist of a desktop review that considers the following elements as applicable:

- Environmental Justice
- NEPA Reporting Requirements, if any
- Past and Present Land Uses
- Geotechnical Resources
 - Geology and Soils
 - Hydrogeology and Hydrology
- Historical and Cultural Resources
 - Tribal Lands
- Natural Resources
 - Threatened and Endangered Species & Critical Habitats
 - Forest Practices
 - Prime, Important, Unique, or of Local Importance Farmland
- Water Resources
 - Wetlands
 - Floodplains
 - National Rivers
- Environmental Quality
 - Identified Sources of Contamination
 - Hazardous Materials
 - Waste Generation, Storage, and Disposal
 - Above-Ground and Underground Storage Tanks (ASTs and USTs)
- Air Quality

Recruitment Strategy

UIPA will coordinate with the municipality or county on the recruitment sourcing strategy and may work in conjunction with the Governor's Office of Economic Opportunity, EDCUtah and other State and regional agencies on recruitment opportunities.

Incentives (if awarded) will be offered as post-performance rebates on generated property tax differential, based on capital investment dollars spent. UIPA will not be tracking wages of jobs created, but rather will target industries that create high-wage jobs. Individual municipalities or counties may stipulate additional qualifiers.

UIPA may utilize tax differential on any given parcel in the Project Area. Generally incentive amounts will not exceed 30% of the revenue generated by any business for more than 25 years. All incentives must be approved by the UIPA Board in a public meeting, following agreement with the county or municipality and landowners in the Project Area.

Variables that could impact the percent of tax differential awarded include the following:

- Targeted industry businesses
- Logistics volume created
- Platform and capabilities of the business

Any further details will be determined in conjunction with local municipalities and Box Elder County:



BRIGHAM CITY

UIPA, Box Elder County, and Brigham City recognize that prospective sites may currently be located outside of the City’s corporate boundary but may over time annex into the City. Annexation of such sites will be a prerequisite for access to Brigham City utilities and infrastructure, including waters. Upon annexation, these sites will be subject to any pre-existing agreements and/or strategies agreed upon between UIPA and Brigham City as part of the Brigham City portion of the Golden Spike Inland Port Project Area Plan. UIPA and Brigham City will cooperate on development of a plan for water usage and availability for Project Area sites within the corporate boundaries of the City.

In addition to general qualifiers for post-performance rebates noted above, UIPA will target industries that pay at least 110% of the average wage for Box Elder County as identified by the Utah Department of Workforce Services. Companies qualifying for an incentive shall enter into a participation agreement with UIPA agreeing to this stipulation and outlining how compliance will be tracked and verified on an annual basis for the duration of the incentive period. No businesses are guaranteed an incentive and the UIPA Board may decline an application at any time for any reason.

Incentives within the Brigham City portion of the Project Area will favor industries that minimize water usage and do not negatively affect air quality, adjacent agricultural, residential, wildlife management, or other land uses. Incentives shall also be awarded only to companies that agree to invest in local non-profit organizations, downtown revitalization, municipal efforts to improve quality of life such as parks and recreation programs, senior services, arts, and other programs, and to utilize local vendors to the degree possible for construction, equipment, products, services, and other aspects of business or production. It is anticipated that priority for recruitment within the Project Area will be given to prospective businesses within the categories listed below:

- Light industrial
- Aerospace
- Composites
- Food manufacturing
- Industries producing steel or utilizing steel in final products
- Other industries as mutually agreed upon by UIPA, Brigham City, and landowners

General guidelines for incentives are for businesses that are creating new growth in Brigham City are as follows:

New Capital Investment	% of Tax Differential
\$25 million	10%
\$50 million	20%
\$100 million	30%

Variables that could impact the percent of tax differential awarded include the following:

- Utah and/or local targeted industry businesses
- Logistics volume created
- Platform and capabilities of business
- Water consumption
- Power consumption
- Commitment to local investment as described above



GARLAND AND TREMONTON

Garland City looks forward to attracting businesses that are interested in calling Garland their “home” and desiring to be community partners. Businesses that offer livable wages and benefits that Garland and surrounding communities’ families can depend on and even be able to have enough to invest and save for retirement. Within Tremonton City there exists opportunities to recruit businesses in the distribution and logistic sector and add major employers.

Incentives within Garland and Tremonton should favor the following industries:

- Light Industrial & Distribution
- Light Manufacturing
- Logistical Support
- Defense & Aerospace Support

Such projects should also accomplish some of the following goals:

- Increases property tax revenue
- Creates >25 new jobs
- Land uses do not overwhelm the city’s utility infrastructure system

General guidelines for incentives are for businesses that are creating new growth in Garland and Tremonton are as follows:

New Capital Investment	% of Tax Differential
\$25 million	20%
\$100 million +	60%

The incentive award is contingent on the developer’s dedication of a twenty (20’) foot easement trail easement from 1000 North in Tremonton to West Factory Street in Garland. The incentive award is also contingent on the developer constructing a ten (10’) wide asphalt trail within the easement dedicated to Tremonton and Garland. The trail is located within the Project Area parcels, and the easement and constructed trail are to be dedicated, respectively, to Tremonton City and Garland City.

BOX ELDER

Incentives within Box Elder County should favor the following industries:

- Light Industrial & Distribution
- Light Manufacturing
- Logistical Support
- Defense & Aerospace Support
- Agricultural and Ag Tech

General guidelines for incentives are for businesses that are creating new growth in Box Elder County are as follows:

New Capital Investment	% of Tax Differential
\$ 25 million	10%



\$ 50 million	20%
\$ 100 million	30%

Project Area Performance Indicators

UIPA will monitor and record the economic benefit of this Project Area and report this information bi-annually to the UIPA Board and participating stakeholders. UIPA will work with the key stakeholders to determine the right key performance indicators. The following represent likely performance indicators that UIPA will report on:

- Number of high paying jobs as defined by state statute (110% of county wage or higher)
- Change in county poverty rate
- Total jobs created
- Total attrition values
- Affordable housing units created with associated occupancy and affordability levels
- Improvements to road and rail
- Infrastructure improvements including power, water, sewage, fiber, etc.
- Commodity flow by type and value
- Commodity transload by type and value
- Air quality and environmental metrics

Conclusion

Adding additional logistics and economic support is critical to the future economic well being of Box Elder County. Box Elder will play a critical role in the State’s economic and logistics strategy. The area’s proximity to both rail and freeway thoroughfares is unique to its location. Box Elder has the potential to accommodate significant economic growth. For these reasons, having the right regional logistics opportunities is critical to catalyzing sustainable growth and economic opportunities.

Sustainable growth in the Box Elder region will require investments in multi-modal options for both public transportation and the movement of goods. The logistics improvements made on various parcels included in the Project Area will allow regional businesses to better utilize existing rail options. An optimized regional logistics system will help to strengthen the local economy by providing shippers with enhanced shipping options. This project will also help to ensure less pollutants that stem from dependency on the roadways for truck transit.

As the area continues to grow, Box Elder will play a critical role in supporting the regional economy. This Project Area will allow Box Elder County to be more competitive in attracting high-tech advanced manufacturing jobs to the region, while also providing better logistics opportunities for existing businesses in the County. This Project Area will also help to create an economic focal point for high-wage jobs, which will allow for enhanced economic opportunities and a better quality of life for those living in northern Utah.

By synergizing local tax-differential and available state resources together with private capital, Box Elder County, Brigham City, Tremonton City, Garland City and the Inland Port are collaborating to



create a more sustainable regional logistics system while also targeting economic growth that will be a foundation for future generations.

Staff Recommendation

The Staff of the Utah Inland Port Authority recommends the Port Authority Board approve the request to create the Golden Spike Inland Port Project Area.

DRAFT



REQUIREMENTS

The UIPA Act outlines certain steps that must be followed before the Golden Spike Inland Port Project Area is adopted. The requirements are as follows:

Statutory Requirement

A draft of the Project Area Plan must be prepared.

A Project Area Plan shall contain:

- (a) Legal description of the boundary of the project area;
- (b) The Authority's purposes and intent with respect to the project area; and
- (c) The board's findings and determination that:
 - (i) there is a need to effectuate a public purpose;
 - (ii) there is a public benefit to the proposed development project;
 - (iii) it is economically sound and feasible to adopt and carry out the project area plan; and
 - (iv) carrying out the project area plan will promote the goals and objectives stated in Subsection 11-58-203(1).

Adoption of the Project Area Plan is contingent on the UIPA Board receiving written consent to the land's inclusion in the project areas from:

- Legislative Body (See Exhibit C)

Source: UCA 11-58-501 Preparation of project area plan -- Required contents of project area plan.

The UIPA Board shall hold at least one public meeting to consider the draft Project Area Plan.

At least 10 days before holding the public meeting, the board shall give notice of the public meeting:

- (a) to each Taxing Entity;
- (b) to a municipality where the proposed project area is located or any municipality that is located within one-half mile of the proposed area; and,
- (c) on the Utah Public Notice Website.

After public input is received and evaluated and at least one public meeting is held, the UIPA Board may adopt this Project Area Plan, which such modifications as it considers necessary or appropriate.

Source: UCA 11-58-502 Public meeting to consider and discuss draft project are plan - Notice - Adoption of plan

In addition, after the Project Area Plan is adopted, its adoption must be property advertised and notice given to certain governmental entities, along with an accurate map or plat, all as provided in the UIPA Act.

Source: UCA 11-58-503 Notice of project area plan adoption - Effective date of plan - Time for challenging a project area plan or project area



BOARD FINDINGS & DETERMINATION

Pursuant to UIPA Act, the Board makes the following findings and determination:

Public Purpose

“There is a need to effectuate a public purpose.”

The Utah Inland Port Authority was created to, among other things, “enhance and maximize long-term economic benefits to the area, the region, and the State, maximize the creation of high-quality jobs, respect and maintain sensitivity to the unique natural environment, promote and encourage development, and facilitate the transportation of goods. The UIPA Board has determined and found that use of its authority under the UIPA Act will develop the Box Elder County Inland Port Project Area, assist the local governments in fulfilling their purposes, and fulfill its public purpose.

BRIGHAM CITY

The public purpose for the Project Area in Brigham City is served through increasing the average income of Brigham City residents, increasing business activity by and between existing and new businesses, better utilizing existing infrastructure such as I-15, Union Pacific Railroad, and the Brigham City airport, and providing for new infrastructure, and improving the tax base of Brigham City and other taxing entities to enable the provision of public services.

The Reeder Ranch and Airport Economic Development Project Areas were created for the purpose of promoting these public benefits. The City’s involvement with the Elaine Reeder Holdings property has been toward this end as well. The inclusion of each of these sites in the Project Area will enhance the fulfilment of this public purpose.

GARLAND AND TREMONTON

With attracting substantial businesses through the Project Area, the public purpose and benefit is not only additional jobs, additional taxes (both property and personal) that each city would not otherwise have, but also significantly improved infrastructure sooner than it would otherwise be completed. Lastly, each city would gain the opportunity for improving other amenities and are anticipated to be by-products for participating in the Golden Spike Inland Port Project Area.

Garland and Tremonton parcels in the Project Area are to be developed by a single landowner. In bringing both cities together under one Project Area, it will allow for enhanced partnerships and synergies between both municipalities thereby expanding the opportunities for the citizens and community members throughout Garland and Tremonton.

BOX ELDER

The Box Elder portion of this plan and budget involves the future expansion and development of areas that are currently in other municipal boundaries. By having the county as a partner, future expansion of the project area parcel can occur in parallel with annexation efforts. The county is working synergistically towards the public purposes identified from the other stakeholders. The county is a necessary partner to make this a collaborative project of regional significance as opposed to three independent developments of rail-served industrial parks.

Public Benefit

“There is a public benefit to the proposed Project Area.”

BRIGHAM CITY

Brigham City residents will benefit from improved quality of life and public benefits resulting from development of the Project Area. An improved tax base will enhance the City’s ability to provide for public safety and amenities. Growth in enrollment within the Box Elder School District will be provided for through distribution of tax differential to the district. Currently, a significant number of Brigham City and Box Elder County residents commute out of Box Elder County for employment. Development of the Project Area will provide for high quality jobs enabling many of these residents to recapture time with family and for other pursuits rather than commuting for one to two hours each day, as well as reducing household expenses associated with commutes.

GARLAND AND TREMONTON

Project Area alignment between Garland and Tremonton will ensure that the best and highest quality of business is brought into the area, which will be to the benefit of both cities. By including both cities in the larger Box Elder Project Area, this will allow for combined logistics resources to provide for smooth and efficient movement of goods - both by truck and train to and from Brigham City and utilizing the rail infrastructure in the area. This will have a positive benefit on employment opportunities, help decrease truck traffic, expand the ability to develop and take advantage of rail access in this area, and ensure economic success for businesses.

BOX ELDER

The involvement of the county in this project area elevates these isolated areas into a cohesive Port Project Area. The public will benefit from an increase in high-paying jobs and in fewer trucks on the roadways as rail service is expanded and optimized.

Economic Soundness and Feasibility

“It is economically sound and feasible to adopt and carry out the Project Area plan.”

UIPA determines and finds that development of the Golden Spike Inland Port Project Area, as contemplated by UIPA, property owners, and the local governments, will be economically sound and feasible. A Project Area budget summary based on current estimates is included as Appendix D. Through the investment of Property Tax Differential, the Project Area will grow faster and in a more coordinated manner than would be possible otherwise. This will result in long-term financial returns for the Taxing Entities that are greater than would be achieved if the Project Area is not undertaken. The project area has infrastructure needs in order to optimize the project area and fully utilize rail in the area, and the project area will enable the use of property tax incentives to recruit companies that will provide jobs and make substantial economic investments in the area.

The Property Tax Differential collected from the Golden Spike Inland Port Project Area is 75 percent of the difference between the Property Tax revenues and the Property Tax revenue that would be generated from the Base Taxable Value, with the remaining 25 percent flowing through to the Taxing Entities. Differential collected shall begin on the date specified by board resolution and continue for 25 years and may be extended for an additional 15 years by the board if it is determined that doing so produces a significant benefit. The expected trigger date for tax differential is 2024, which will result in Differential being collected in November of 2024 and received by UIPA in 2025.



In addition to the Differential and with a positive recommendation from Box Elder, UIPA may sponsor a Public Infrastructure District (PID) in the Project Area. A PID is a separate taxing entity that may levy taxes and issue bonds. A PID is formed following consent of property owners and is governed by a separate board. UIPA will not manage or control the PID, and no liability of the PID will constitute a liability against UIPA, however the UIPA board must authorize the issuance of bonds from a PID. PIDs also require the creation of governing documents which define the membership and tax rate of the PID. The purpose of PID-assessed taxes and bonds is to pay for public infrastructure needs in the district, especially those with a large benefit across the project area. Bonds issued by the district may be guaranteed and paid back by tax differential revenues. An Authority Infrastructure Bank (AIB) loan for rail infrastructure needs could also be granted via separate approval by the UIPA board, and such loan would be repayable from tax differential proceeds.

Projected tax differentials received by UIPA for the 25-year term of the Project Area are approximately \$156 million. UIPA will prepare and adopt a formal budget prior to expending tax differential funds, and current projections are preliminary and expected to change. UIPA may apply the funds collected to encourage the Project Area as deemed appropriate by UIPA and the participating entities as contemplated in the Project Area Plan, including but not limited to the cost and maintenance of public infrastructure and other improvements located within or benefitting the Project Area. UIPA will contract with qualified developers and other parties to spend Tax Differential on public infrastructure that benefits the community. Allowable uses of tax differential include:

- Administrative expenses retained by UIPA of 5 percent (\$8 million)
- Infrastructure bank loan repayment
- Repayment of PID bonds used for public infrastructure
- Rail and Rail Crossings
- Other Logistics Infrastructure
- Roads
- Utilities
- Associated costs of public infrastructure
- Business recruitment incentives

UIPA will establish auditing rights with developers to ensure provided funding is used only for allowable uses and report findings to participating entities. Following the initial planned development and agreements, UIPA staff will coordinate with participating entities to determine if unencumbered Differential should be used for additional development by the Owners or on other public infrastructure.

Not less than every five years, UIPA will review with major Taxing Entities the Differential being remitted to UIPA and determine if any adjustments to the amount passed through to Taxing Entities or the administration percentage should be adjusted.

Promote Statutory Goals and Objectives

“Carrying out the Project Area Plan will promote UIPA goals and objectives.”

The Golden Spike Inland Port Project Area promotes the following goals and objectives (U.C.A. 11-58-203) to be considered a UIPA Project Area:

- (a) maximize long-term economic benefits to the area, the region, and the state;
- (b) maximize the creation of high-quality jobs;
- (c) respect and maintain sensitivity to the unique natural environment of areas in proximity to the authority jurisdictional land and land in other authority project areas;
- (d) improve air quality and minimize resource use;



- (e) respect existing land use and other agreements and arrangements between property owners within the authority jurisdictional land and within other authority project areas and applicable governmental authorities;
- (f) promote and encourage development and uses that are compatible with or complement uses in areas in proximity to the authority jurisdictional land or land in other authority project areas;
- (g) take advantage of the authority jurisdictional land's strategic location and other features, including the proximity to transportation and other infrastructure and facilities, that make the authority jurisdictional land attractive to:
 - (i) businesses that engage in regional, national, or international trade; and
 - (ii) businesses that complement businesses engaged in regional, national, or international trade;
- (h) facilitate the transportation of goods;
- (i) coordinate trade-related opportunities to export Utah products nationally and internationally;
- (j) support and promote land uses on the authority jurisdictional land and land in other authority project areas that generate economic development, including rural economic development;
- (k) establish a project of regional significance;
- (m) support uses of the authority jurisdictional land for inland port uses, including warehousing, light manufacturing, and distribution facilities;
- (n) facilitate an increase in trade in the region and in global commerce;
- (o) promote the development of facilities that help connect local businesses to potential foreign markets for exporting or that increase foreign direct investment; and
- (r) aggressively pursue world-class businesses that employ cutting-edge technologies to locate within a project area



APPENDIX

Appendix A: Legal Description of Project Area

BRIGHAM CITY

Reeder Ranch

Parcel Numbers: 03-074-0035, 03-074-0036, 03-074-0037, 03-074-0039, 03-074-0040, 03-074-0043, 03-074-0044, 03-074-0045, 03-074-0046, 03-074-0048, 03-074-0049, 03-074-0050

A PART OF SECTION 9, TOWNSHIP 9 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY:

BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 9, SAID POINT BEING 1310.48 NORTH 89°53'13" EAST FROM A REBAR MARKING THE SOUTHWEST CORNER OF SAID SECTION 9, AND RUNNING THENCE NORTH 00°06'44" WEST 2647.66 FEET ALONG THE SIXTEENTH LINE TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE NORTH 00°08'55" WEST 2059.58 FEET ALONG THE SIXTEENTH LINE TO THE CENTERLINE OF THE OLD SOUTHERN PACIFIC RAILWAY RIGHT OF WAY BEING A POINT OF CURVATURE ON A NON-TANGENT CURVE (WHOSE CENTER BEARS SOUTH 54°16'44" WEST); THENCE NORTHWESTERLY ALONG THE ARC OF A 2210.72 FEET RADIUS CURVE TO THE LEFT A DISTANCE OF 513.96 FEET (DELTA ANGLE EQUALS 13°19'14", LONG CHORD BEARS NORTH 42°22'52" WEST 512.80 FEET) TO THE SOUTHERLY RIGHT OF WAY LINE OF THE OREGON SHORT LINE RAILROAD, BEING A POINT OF CURVATURE ON A NON-TANGENT CURVE (WHOSE CENTER BEARS NORTH 26°38'36" EAST); THENCE TWO (2) COURSES ALONG SAID SOUTHERLY RIGHT OF WAY AS FOLLOWS: (1) EASTERLY ALONG THE ARC OF A 5862.31 FEET RADIUS CURVE TO THE LEFT A DISTANCE OF 1146.20 FEET (DELTA ANGLE EQUALS 11°12'09", LONG CHORD BEARS SOUTH 68°57'28" EAST 1144.37 FEET); AND (2) SOUTH 74°31'34" EAST 2643.68 FEET TO THE WEST RIGHT OF WAY LINE OF INTERSTATE 15; THENCE THREE (3) COURSES ALONG SAID WESTERLY RIGHT OF WAY LINE AS FOLLOWS (1) SOUTH 05°24'28" EAST 515.78 FEET; (2) SOUTH 07°45'01" EAST 1100.92 FEET; AND (3) SOUTH 05°24'28" EAST 2368.73 FEET TO THE SOUTH LINE OF SAID SECTION 9; THENCE SOUTH 89°53'13" WEST 3680.05 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING. CONTAINING 352.26 ACRES.

Airport EDA

Parcel Numbers: 04-002-0028, 04-002-0019, 04-046-0022, 04-046-0027, 03-250-0012, 03-250-0005, 03-250-0004, 03-250-0003, 03-250-0006, 03-250-0002, 03-250-0007, 03-250-0001, 03-250-0008, 03-250-0009, 03-250-0011, 03-250-0010, 03-075-0021

A PART OF THE EAST 2 OF SECTION 4, A PART OF THE NE 3 OF SECTION 9, AND A PART OF THE NW 3 OF SECTION 10, OF T9N, R2W, A PART OF THE EAST HALF OF SECTION 33, OF T10N, R2W, SALT LAKE BASE & MERIDIAN, BRIGHAM CITY, BOX ELDER COUNTY, UTAH. MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NE CORNER OF THE ABOVE MENTIONED SECTION 4 AND RUNNING THENCE SOUTH ALONG THE EAST LINE OF SAID SECTION 4 5,196.89 FEET TO THE SE CORNER OF SAID SECTION 4; THENCE SOUTH 33 FEET TO THE SOUTH LINE OF 1600 NORTH STREET; THENCE EASTERLY ALONG SAID SOUTH LINE TO THE WEST LINE OF 1850 WEST STREET; THENCE



SOUTHEASTERLY ALONG SAID WEST LINE TO THE NORTH LINE OF STATE ROAD 13; THENCE NORTHWESTERLY ALONG SAID NORTH LINE OF SR-13 TO THE EAST LINE OF UDOT INTERSTATE 15 RIGHT-OF-WAY; THENCE NORTHWESTERLY FOLLOWING SAID EAST RIGHT-OF-WAY LINE OF I-15, (THE EAST LINE OF THE I-15 ACCESS ON RAMP AND THE EAST LINE OF THE NORTH BOUND TRAVEL LANES), TO THE NORTH LINE OF SAID SECTION 4; CONTINUING ALONG THE EAST LINE OF UDOT INTERSTATE 15 RIGHT-OF-WAY TO THE NORTH BOUNDARY LINES OF PARCEL IDS 04-002-0028 AND 04-002-0019, THENCE ALONG NORTH BOUNDARY LINES TO THE EAST LINE OF SECTION OF SAID SECTION 3 AND THE NE CORNER OF SAID PARCEL 04-002-0019; THENCE ALONG SAID SECTION LINE TO THE NE CORNER OF SAID SECTION 4 AND THE POINT OF BEGINNING.

CONTAINING 212.15 ACRES.

Elaine Reeder

Parcel Numbers: 03-075-0054, 03-075-0055

A PART OF THE NORTH HALF OF SECTION 10, TOWNSHIP 9 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY:

BEGINNING AT THE NORTH QUARTER CORNER OF SAID SECTION 10 AND ALONG THE WESTERLY & SOUTH BOUNDARY LINE OF BRIGHAM CITY CORPORATION PARCEL ID 03-003-0050 ALSO BEING THE NORTHEAST CORNER OF REEDER HOLDINGS LLC ID 03-075-0055 THE FOLLOWING (6) COURSES: (1) SOUTH 31°35'41" EAST 619.73 FEET, (2) SOUTH 07°15'06" EAST 411.79 FEET, (3) SOUTH 02°31'18" EAST 20.08 FEET, (4) SOUTH 88°22'13" EAST 785.50 FEET, (5) SOUTH 00°00'00" WEST 66.03 FEET, AND (6) SOUTH 88°22'13" EAST 130.05 FEET TO THE NORTHWEST CORNER OF BRIGHAM CITY CORPORATION PARCEL ID 03-075-0054; THENCE SOUTH 88°22'13" EAST 1279.96 FEET ALONG SAID NORTHERLY LINE TO A POINT ON THE WEST LINE OF THE STEVE JEPSON PROPERTY ENTRY NO. 100738, BOOK 654, AND PAGE 118 IN THE OFFICIAL RECORDS OF THE BOX ELDER COUNTY RECORDER, BEING WEST OF THE WEST BOUNDARY LINE OF BLOCK 7 OF THE FIVE ACRE PLAT; THENCE ALONG THE BOUNDARY LINE OF SAID STEVE JEPSON PROPERTY THE FOLLOWING (2) COURSES: (1) SOUTH 02°49'31" WEST (SOUTH BY RECORD) 330.00 FEET AND (2) SOUTH 87°10'29" EAST (EAST BY RECORD) 43.56 FEET TO AN EXISTING FENCE LINE BEING ON THE WEST BOUNDARY OF SAID BLOCK 7; THENCE SOUTH 01°19'13" WEST 1399.35 FEET ALONG SAID FENCE LINE AND WEST BOUNDARY LINE TO AN EXISTING FENCE LINE BEING ON THE NORTH RIGHT-OF-WAY LINE OF STATE HIGHWAY 13; THENCE NORTH 74°30'27" WEST 1319.38 FEET ALONG SAID FENCE LINE AND NORTH RIGHT-OF-WAY LINE TO THE SOUTHEAST CORNER OF SAID REEDER HOLDINGS PROPERTY; THENCE CONTINUING ALONG SAID RIGHT-OF-WAY AND EXISTING FENCE LINE NORTH 74°30'27" WEST 1934.01 FEET ALONG SAID FENCE LINE AND NORTH RIGHT-OF-WAY LINE TO AN ANGLE POINT IN SAID FENCE BEING A POINT ON THE NORTHERLY BOUNDARY LINE OF REEDER INVESTMENTS LTD PARCEL ENTRY NO. 47822, BOOK 528, AND PAGE 99 IN THE OFFICIAL RECORDS OF THE BOX ELDER COUNTY RECORDER; THENCE ALONG SAID REEDER INVESTMENTS BOUNDARY LINE THE FOLLOWING (2) COURSES: (1) NORTH 41°06'40" WEST (NORTH 40°40' WEST BY RECORD) 455.11 FEET, (2) NORTH 84°30'41" WEST (NORTH 83°57' WEST BY RECORD) 44.12 FEET TO AN ANGLE POINT ON WESTERLY BOUNDARY LINE OF SAID REEDER HOLDINGS PROPERTY; THENCE ALONG SAID WESTERLY BOUNDARY LINES OF SAID REEDER HOLDINGS PROPERTY THE FOLLOWING (5) COURSES: (1) NORTH 30°44'14" WEST (NORTH 31°08'02" WEST BY RECORD) 661.19 FEET, (2) NORTH 08°40'03" WEST (NORTH 09°03'51" WEST BY RECORD) 118.90 FEET, (3) NORTH 50°06'48" EAST (NORTH 49°43'00" EAST BY RECORD) 973.29 FEET, (4) NORTH 68°34'53" EAST (NORTH 68°11'05" EAST BY RECORD) 266.75 FEET, (5) NORTH 35°54'01" EAST (NORTH 35°30'13" EAST BY RECORD)



237.14 FEET TO THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 10, THENCE SOUTH 89°57'53" EAST 135.82 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING.

CONTAINING 129.75 ACRES.

GARLAND

PARCEL 06-064-0010

Legal BEG 33 FT S OF NW COR OF NE/4 OF SEC 34, TWP 12N, R 3W, SLM, E 340 FT, S 350 FT, E 50 FT, N 10 FT, E 479.5 FT, N 340 FT, E TO A PT 165 FT W OF R.R. R/W, SW PARA TO R/W 1320 FT, W TO W LINE OF NE/4 OF SD SEC, N TO BEG. LESS: BEG AT A PT 33 FT S OF NW COR OF NE/4 OF SEC 34, E 340 FT, S 350 FT, W 340 FT, N 350 FT TO POB. WITH AN IRRIGATION EASEMENT. CONT 24.31 ACRES

PARCEL 06-064-0012

Legal SW/4 OF NE/4 OF SEC 34, TWP 12N, R 3W, SLM, W OF R.R. CONT 37 ACRES.

TREMONTON

Parcel Number 06-061-0040

Legal BEG AT A POINT LOCATED N 89°49'47" W 807.06 FT & N 01°04'01" E 1326.37 FT FROM S/4 CORNER OF SEC 34, T 12N, R 03W, SLM, (BASIS OF BEARING: N 89°49'47" W FROM S/4 CORNER OF SEC 34 TO SW CORNER OF SEC 34, POB IS A REBAR (FOUND) IN AN EAST/WEST FENCE LINE & IS THE NW CORNER OF PARCEL 2 OWNED BY BE COUNTY AS DESC IN BK 317 PG 854 AS RECORDED AT THE RECORDERS OFFICE), S 89°58'59" E 1760.16 FT ALONG SD FENCE & BOUNDED ON NORTH BY LAND OF J RAY STOWERS ETAL & BY LAND WESTERN FARM CR BANK TO A REBAR (FOUND) IN WESTERLY R/W FENCE OF OSLRR, S 05°03'45" W 1302.67 FT ALONG SD WESTERLY R/W TO A POINT ON NORTHERLY R/W LINE OF 1000 NORTH ST, N 89°49'47" W 456.59 FT ALONG 1000 NORTH ST TO A POINT, N 00°16'38" E 1022.28 FT TO A POINT, N 89°49'03" W 1198.62 FT TO A POINT ON EASTERLY BOUNDARY OF LAND OF JOHN W CARTER, PREVIOUS TWO (2) COURSES CROSSING LAND OF BE COUNTY & ALONG LINES (EXTENDED FROM EASTERLY & NORTHERLY EXTERIOR BUILDING LINES RESPECTFULLY OF LAY Z BOY FACTORY), N 01°04'01" E 270.72 FT BOUNDED WESTERLY BY SD LAND OF JOHN W CARTER TO POB. CONT 22.2 ACRES

Parcel Number 06-061-0013

Legal BEG AT NW COR OF SE/4 OF SEC 34, TWP 12N, R 3W, SLM, E 1070 FT M/L TO WE LINE OF OSLRR R/W, S 4°20' W ALG W SIDE OF R.R. R/W 1330 FT M/L TO A PT WHERE SD R.R. R/W INT/SEC S LINE OF N/2 OF SE/4 OF SD SEC, W 970 FT M/L TO A PT DIREC 1320 FT S OF POB, N 1320 FT TO BEG. WITH CER EASEMENT. CONT 30 ACRES

Parcel Number 06-061-0016

Legal E/2 OF SE/4 OF SW/4 & ALL THAT PART OF SW/4 OF SE/4 OF SEC 34, T 12N, R 03W, SLM; LYING WEST OF MVRR R/W.

ALSO: BEG AT SW CORNER OF E/2 OF SE/4 OF SW/4 OF SEC. THENCE WEST 148.5 FT, NORTH 1320, EAST 148.5, SOUTH 1320 FT TO POB. ACRES CHANGE AS OF SURVEY BY CHARLES W. MUNEY, JUNE 22, 1978.

LESS: BEG AT A POINT 33 FT NORTH & 2641 FT WEST OF SE CORNER OF SD SEC & RUNNING WEST 330 FT, NORTH 264 FT, EAST 330 FT, SOUTH 264 FT TO POB.



LESS: BEG AT A POINT LOCATED N 89°49'47" W 807.06 FT & N 01°04'01" E 1326.37 FT FROM S/4 CORNER OF SEC 34, T 12N, R 03W, SLM (BASIS OF BEARING: N 89°49'47" W FROM S/4 CORNER OF SEC 34 TO SW CORNER OF SEC 34. POB IS A REBAR (FOUND) IN AN EAST/WEST FENCE LINE & IS THE NW CORNER OF PARCEL 02 OWNED BY BE COUNTY AS DESC IN BK 317 PG 854 AS RECORDED AT THE RECORDERS OFFICE), S 89°58'59" E 1760.16 FT ALONG SD FENCE LINE & BY LAND OF J RAY STOWERS ETAL & BY LAND OF WESTERN FARM CREDIT BANK TO A REBAR (FOUND) IN WESTERLY R/W FENCE OF OSLRR, S 05°03'45" W 1302.67 FT ALONG SD WESTERLY R/W TO A POINT ON NORTHERLY R/W LINE OF 1000 NORTH ST, N 89°49'47" W 456.59 FT ALONG 1000 NORTH ST TO A POINT, N 00°16'38" E 1022.28 FT TO A POINT, N 89°49'03" W 1198.62 FT TO A POINT ON EASTERLY BOUNDARY OF LAND OF JOHN W CARTER, PREVIOUS (2) COURSES CROSSING LAND OF BE COUNTY & ALONG LINES (EXTENDED) FROM EASTERLY & NORTHERLY EXTERIOR BUILDING LINE RESPECT FULLY OF LAY Z BOY FACTORY, N 01°04'01" E 270.72 FT BOUNDED WESTERLY BY SD LAND OF JOHN W CARTER TO POB. 26.29 Acres more or less

Parcel Number 06-061-0017

Legal BEGINNING AT A POINT 33 FT NORTH & 2641 FT WEST OF SE CORNER OF SEC 34, T 12N, R 03W, SLM. THENCE WEST 330 FT; NORTH 264 FT; EAST 330 FT; SOUTH 264 FT TO BEGINNING. 2 Acres more or less

BOX ELDER COUNTY

Parcel Number 04-057-0003

BEG AT A PT 1768 FT W OF THE NE COR OF SEC 10 T10N R3W SLM. TH S 300 FT W 225 FT, N 300 FT, E 225 FT TO POB CONT 1.5 ACRES

Parcel Number 04-057-0004

ALL OF NE/4 SEC 10, T10N, R3W SLM, N AND E OF MALAD RIVER, LESS: ROAD LESS: BEG AT A PT 1768 FT W OF NE COR SEC 10, S 300 FT, W 225 FT, N 300 FT, E 225 FT TO BEG LESS: BEG AT NE COR OF SEC 10, S ALG SEC/L 303 FT, W 288 FT, N 303 FT, E 288 FT TO BEG. LESS PORTION ALG N SIDE LYING IN 6400 N ST. LESS RIVER CONTG 49.81 ACRES

Parcel Number 04-057-0005

ALL OF SEC 10, T 10N, R 03W, SLM. LYING EAST OF OSLRR AND WEST OF MALAD RIVER.

LESS FOR COUNTY ROAD.

LESS: TRACT TO UTAH IDAHO SUGAR CO.

Parcel Number 04-057-0007

A STRIP OF LAND 3 RODS WIDE BEING 1.5 RODS WIDE ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTER LINE: BEGINNING AT A POINT ON EAST LINE OF LATERAL H R/W SD POB BEING EAST 1454 FT & S 29°30'00" E 1662 FT OF NW CORNER OF SEC 10, T 10N, R 03W, SLM. THENCE EAST 1730 FT TO WEST LINE OF SE/4 OF NE/4 OF SAID SEC 10.

Parcel Number 04-057-0009

ALL OF SEC 10 T10N R03W SLM. BEING W OF THE MALAD VALLEY R.R. EXC OF ROAD AND DITCH R/W AS NOW EXIST.

LESS [04-057-0008] PT OF THE NW/4 OF SEC 10 T10N R03W SLM. BEG AT PT ON S R/W/L OF 6400 N ST LOC N89°02'54"E 1135.13 FT ALG N/L OF SD SEC & S00°07'11"E 52.57 FT FRM NW COR OF SD



NW/4, N89°52'49"E 30.00 FT ALG SD S R/W/L TO WLY R/W/L OF OSLRR, ALG SD RR R/W/L THE FOLLOWING 6 (SIX) COURSES, 1) S29°40'30"E 117.46 FT, 2) S18°28'30"W 58.92 FT, 3) S00°33'30"W 158.50 FT, 4) S29°40'30"E 1558.00 FT, 5) N60°19'30"E 175.00 FT, S29°40'30"E 158.64 FT, S90°00'00"W 1047.58 FT, N00°20'17"E 1615.61 FT, N29°40'30"W 64.05 FT, N00°07'11"W 50.00 FT TO POB.

TOGETHER W/ RESV.

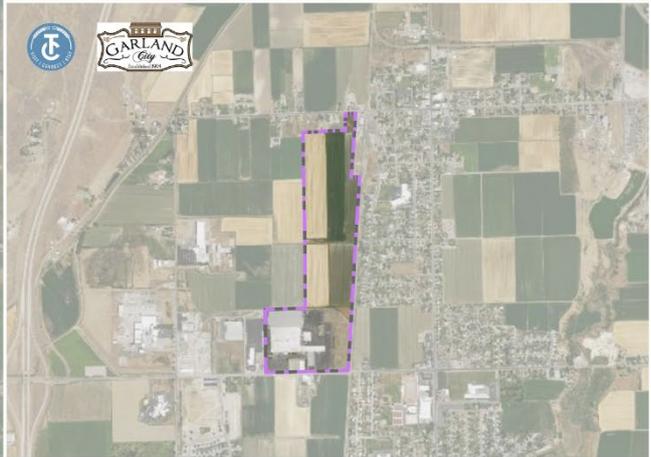
CONT 297.1 AC M/L.

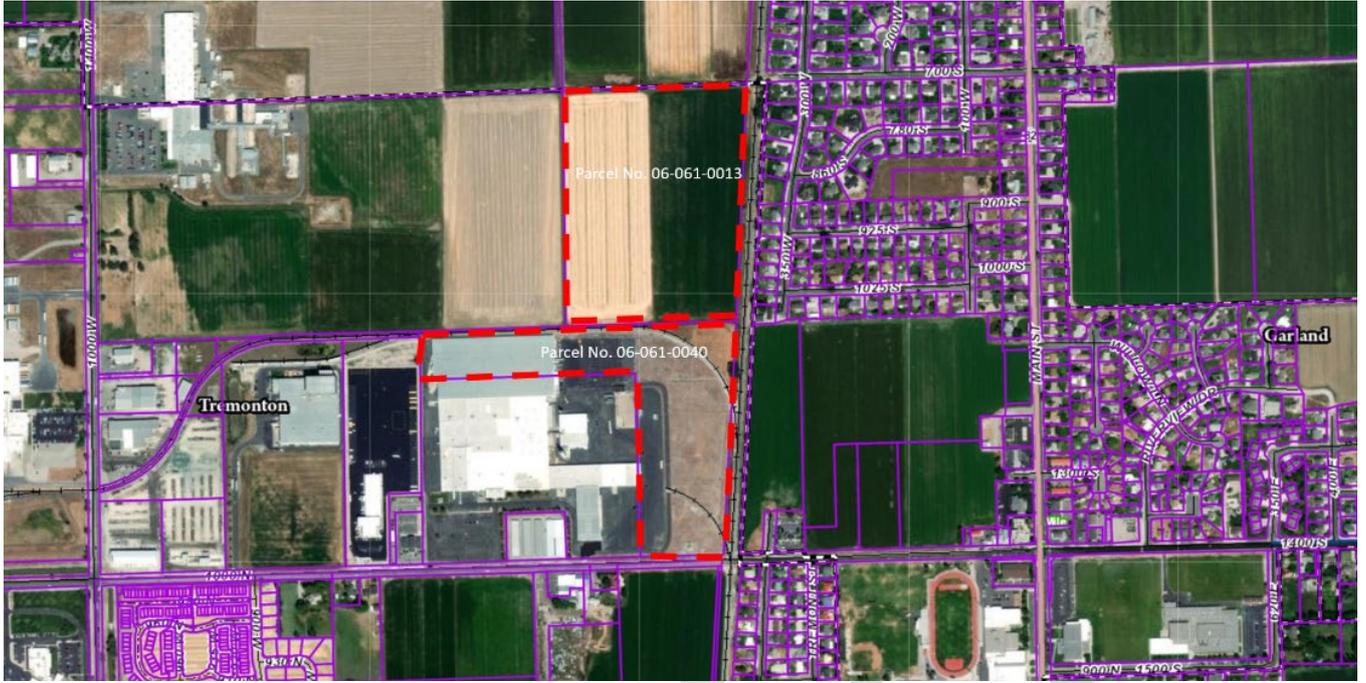
DRAFT

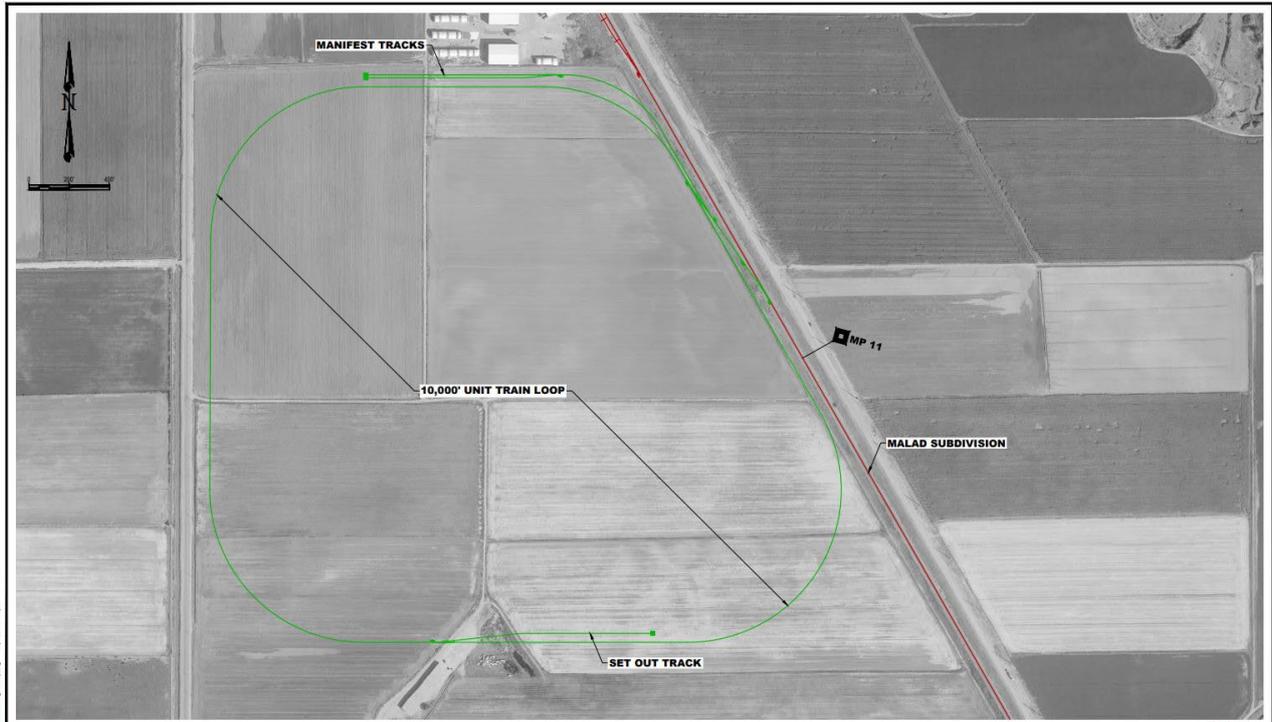


Appendix B: Maps & Project Area Imagery

Box Elder Combined Area
PROPOSED PROJECT AREA
REVISED: JUNE 30, 2023







REVISION #	BY	DATE	DESCRIPTION

CRS ENGINEERS
Awareness to Infrastructure
 700 West 280 | 100 S Main, Ste 200 | Farmington, UT 84201 | P: 801 533-0885 | www.crsengineers.com
 CONCEPT PROJECT NUMBER: 2019-XXXX

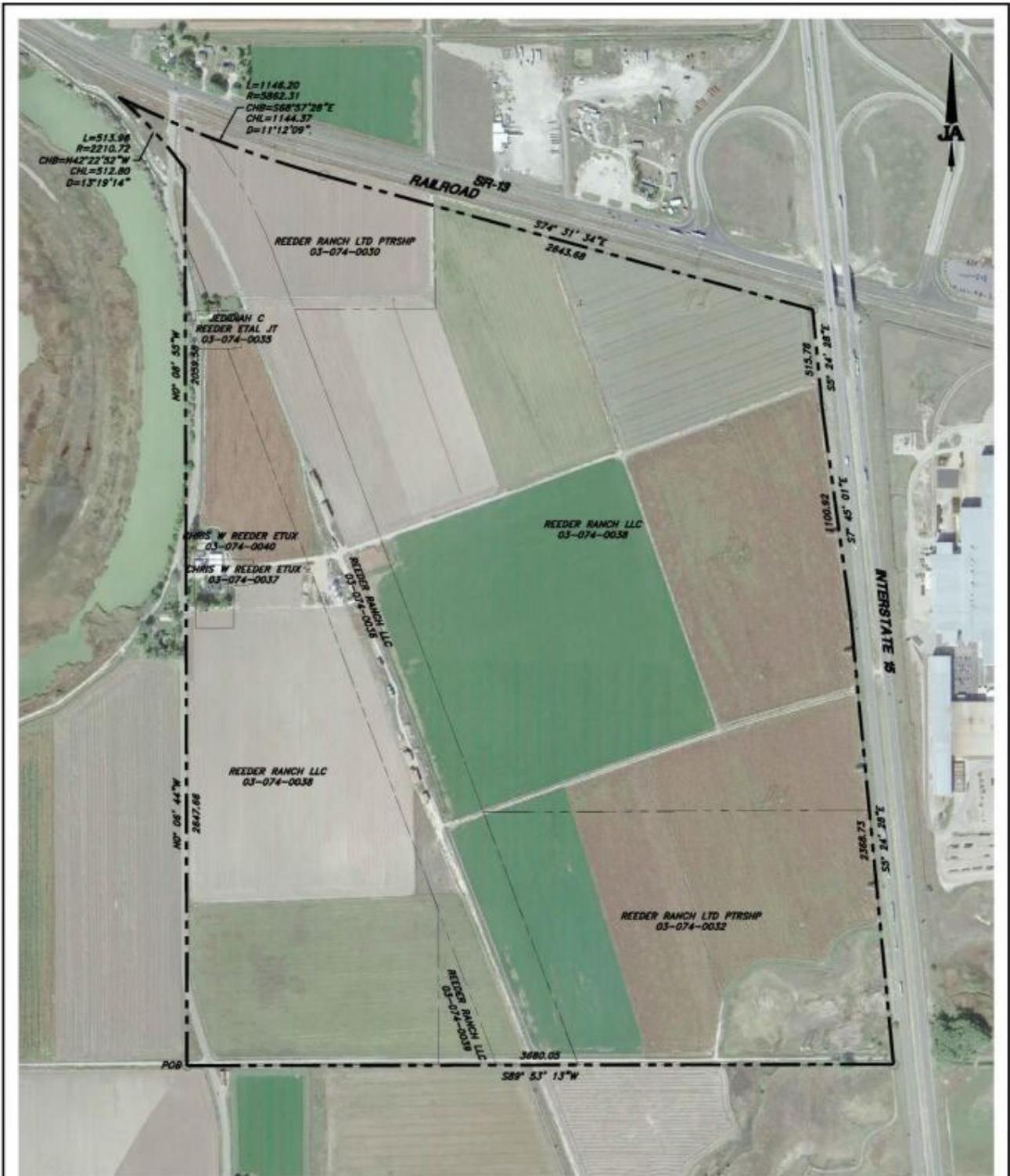
LEGEND:

EX. RR OWNED TRACK	
PROP. RR OWNED TRACK	
EX. IND. OWNED TRACK	
PROP. IND. OWNED TRACK	
PROP. FUTURE TRACK	
EX. RR OR BOUNDARY LINE	
EX. FENCE	
EX. FIBER OPTIC LINE	

DRAWN BY: T. BEHLER PROJECT NUMBER: 01100 DATE: 08/15/2019 SHEET NUMBER: 1 OF 1	UNION PACIFIC RAILROAD CREATION AND DESCRIPTION: MP 11, MALAD SUBDIVISION BOX ELDER COUNTY, UTAH TRACK TO SERVE: BAILEY FAMILY FARMS	FOR USE IN AGREEMENT WITH BAILEY FAMILY FARMS
SHEET TITLE: CONCEPTUAL RAIL LAYOUT		CONCEPT

DRAFT





 JONES & ASSOCIATES Consulting Engineers 1716 East 5600 South South Ogden, Utah 84403 476-9767 FAX 476-9768	BRIGHAM CITY CORPORATION
	REEDER BUSINESS PARK
	BOUNDARY EXHIBIT



Garland City

PROPOSED PROJECT AREA
REVISED: JUNE 30, 2023



Appendix C: Written Consent: Legislative Body

BOX ELDER COUNTY RESOLUTION

BOX ELDER COUNTY RESOLUTION 2023-02

A RESOLUTION SUPPORTING THE CREATION OF A UTAH INLAND PORT AUTHORITY PROJECT AREA IN BOX ELDER COUNTY

WHEREAS, Box Elder County (the "County") is a political subdivision of the State of Utah, and the Commission of Box Elder County (the "Commission") is a public entity with authority to make resolutions with respect to the County; and

WHEREAS, the County desires the Utah Inland Port Authority (the "Port Authority") consider the feasibility of creating a satellite inland port project area ("Project Area") in the County; and

WHEREAS, a satellite inland port project area has the potential to fit the County's economic development vision by encouraging the retention and expansion of existing companies and the recruitment of new companies to create employment opportunities for the County residents; and

WHEREAS, the general public may benefit from the creation of this satellite inland port project area through the creation of new primary employment opportunities; expanded logistics service opportunities; improved movement of materials in and out of Utah; better utilization of the County railroad infrastructure, and maximization of transportation resources regionally.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSION OF BOX ELDER COUNTY AS FOLLOWS that the Commission hereby: (1) consents to exploring the feasibility of including a site(s) in the proposed Utah Inland Port Authority Project Area; and (2) requests the Port Authority to consider a satellite inland port project area in the County and to collaborate with the County in designating and approving a potential project area and the prospect of its development.

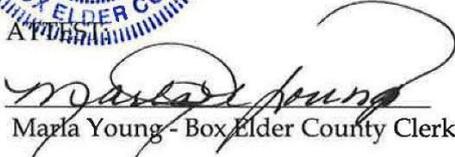
RESOLVED, ADOPTED, AND ORDERED this the 3rd day of May 2023.

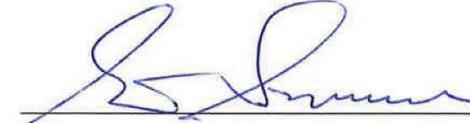
BOX ELDER COUNTY COMMISSION

	FOR	AGAINST
Commissioner Perry	<i>Aye</i>	___
Commissioner Bingham	<i>Aye</i>	___
Commissioner Summers	<i>Aye</i>	___






Maria Young - Box Elder County Clerk


Stan Summers - Chairman



BRIGHAM CITY RESOLUTION

BRIGHAM CITY COUNCIL RESOLUTION NO. 23-27

A RESOLUTION OF THE BRIGHAM CITY COUNCIL SUPPORTING THE CREATION OF A UTAH SATELLITE INLAND PORT LOCATED WITHIN A PROJECT AREA IN BRIGHAM CITY.

WHEREAS, Brigham City is a municipal corporation and political subdivision of the State of Utah; and

WHEREAS, the City Council supports the Utah Inland Port Authority (the "Port Authority") Board and desires to create a satellite inland port located within a project area in Brigham City; and

WHEREAS, a satellite inland port is consistent with Brigham City's vision for economic development by encouraging the retention and expansion of existing companies and the recruitment of new companies to create employment opportunities for Brigham City and Box Elder County residents, will bring new primary employment opportunities to Brigham City, will provide logistical capacity for local and regional companies that are not currently available, and will be physically located within a project area that is consistent with the Brigham City General Plan and zoning ordinance; and

WHEREAS, the general public will benefit from the creation of a satellite inland port within Brigham City through the creation of new primary employment opportunities, the expansion of logistical support opportunities for businesses, the improvement of movement of goods and materials within northern Utah and larger regional, national, and international markets, and the effective utilization of logistical assets.

NOW, THEREFORE, BE IT RESOLVED BY THE BRIGHAM CITY COUNCIL with 4 members present and 4 members voting in favor thereof as follows:

SECTION 1.

The Brigham City Council hereby expresses its support for the creation of a satellite inland port within a project area in Brigham City to be determined cooperatively between Brigham City and the Inland Port Authority.

SECTION 2.

The Brigham City Council requests the Utah Inland Port Authority to consider locating and designating a satellite inland port within a project area within the corporate limits of Brigham City subject to an agreement between Brigham City and the Utah Inland Port Authority, and instructs Brigham City staff to work closely with the Utah Inland Port Authority to draft said agreement and take such other actions as may be reasonably necessary to accomplish the purposes of this resolution.

SECTION 3. EFFECTIVE DATE

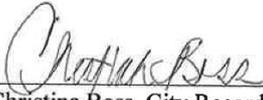
This Resolution shall take effect upon its adoption.



APPROVED and ADOPTED this 4th day of May, 2023.


Dennis J. Bott, Mayor

ATTEST:


Christina Boss, City Recorder



GARLAND CITY RESOLUTION

RESOLUTION NO. R-23-02

A RESOLUTION SUPPORTING THE CREATION OF A UTAH INLAND PORT AUTHORITY PROJECT AREA IN GARLAND CITY

WHEREAS, Garland City (the “City”) is a political subdivision of the State of Utah, and the Garland City Council (the “Council”) is a public entity with authority to make resolutions with respect to the City; and

WHEREAS, the City desires the Utah Inland Port Authority (the “Port Authority”) Board to create a project area within the City that includes the parcels designated on Exhibit A (the “Project Area”) to help fund development in the City; and

WHEREAS, the Project Area fits the City’s economic development vision by encouraging the recruitment of new companies to create employment opportunities for our residents and improve the City tax base; and

WHEREAS, this Project Area will bring new employment opportunities to the City and encourage development of the real property within the Project Area in a manner that benefits the City; and

WHEREAS, the general public will benefit from creating the Project Area by creating new employment opportunities; expanding logistics service opportunities; better utilizing real property within our community that is well-situated for logistics and distribution infrastructure, and participating in the regional transportation enhancement efforts in Box Elder County in general.

NOW THEREFORE, BE IT RESOLVED by the Garland City Council that the City Council:

- Consents to include the parcels designated on Exhibit A within a Utah Inland Port Authority Project Area; and
- Requests the Port Authority to consider the Project Area and designate and approve the designated parcels on Exhibit A as a Project Area to aid in its development, all in accordance with Utah Code Annotated § 11-58-501 et. Seq.;

FURTHER, BE IT RESOLVED, that the Garland City Council consents to create the Project Area of the parcels designated on Exhibit A based on the following terms:

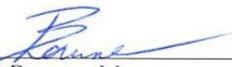
- Concurrent with the Port Authority drafting the Project Area Plan and Budget, the Port Authority and City work in good faith to establish an Interlocal agreement that further defines the roles, authority, and partnership between the two entities; and



- The Mayor and City Planner shall fully participate in the discussion and the decisions regarding elements of the Project Area Plan and Budget, including but not limited to how the tax differential should be used for incentives, infrastructure etc.; and
- Before the Port Authority Board approves the final Project Area Plan and Budget that the Garland City Mayor may contact the Executive Director of the Port Authority and may withdraw the Project Area from the Port Authority's jurisdiction, if directed by a majority vote of the City Council; and
- The Port Authority shall provide an annual report to the City Council regarding how the tax differential complies with the agreed upon in the Project Area Plan and Budget.

Adopted and passed by the governing body of Garland City this 7th day of June 2023.

GARLAND CITY A Utah Municipal Corporation

By: 
Linda Bourne, Mayor

ATTEST:


Sharlet Anderson, City Recorder



THE BOARD OF DIRECTORS OF THE UNIVERSITY OF TEXAS AT AUSTIN
DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT
COPY OF THE RESOLUTIONS PASSED BY THE BOARD OF DIRECTORS
ON THE DATE INDICATED THEREON.

RESOLUTION NO. 12345
PASSED AT A REGULAR MEETING OF THE BOARD OF DIRECTORS
HELD AT THE UNIVERSITY OF TEXAS AT AUSTIN, TEXAS, ON
MAY 15, 2024.

ATTEST:
SECRETARY

BY: _____

DATE: _____

Shirley Anderson



**EXHIBIT A
TO
RESOLUTION NO. R-23-02
Parcels Within Project Area**

Parcel #06-064-0010

Parcel #06-064-0012



TREMONTON CITY RESOLUTION

RESOLUTION NO. 23-26

A RESOLUTION SUPPORTING THE CREATION OF A UTAH INLAND PORT AUTHORITY PROJECT AREA IN TREMONTON CITY

WHEREAS, Tremonton City (the “City”) is a political subdivision of the State of Utah, and the Tremonton City Council (the “Council”) is a public entity with authority to make resolutions with respect to the City; and

WHEREAS, the City desires the Utah Inland Port Authority (the “Port Authority”) Board to create a Project Area (“Project Area”) to help fund the development in the City; and

WHEREAS, a Project Area fits the City’s economic development vision by encouraging the retention and expansion of existing companies and the recruitment of new companies to create employment opportunities for our residents and improve the City tax base; and

WHEREAS, this Project Area will bring new employment opportunities to the City and provide enhanced logistics to local and regional companies; and

WHEREAS, the general public will benefit from creating this Project Area by creating new employment opportunities; expanded logistics service opportunities; improved movement of materials in and out of Utah; better utilizing our community’s railroad infrastructure, and maximizing transportation resources regionally.

NOW THEREFORE, BE IT RESOLVED by the Tremonton City Council that the City Council:

- Consents to include a site in the proposed Utah Inland Port Authority Project Area; and
- Requests the Port Authority to consider a Project Area in Tremonton City and designate and approve a site as a Project Area to aid in its development, all in accordance with Utah Code Annotated § 11-58-501 et. Seq.;

FURTHER, BE IT RESOLVED, that the Tremonton City Council consent to include a site and request to create a Project Area is based on the following terms:

- Concurrent with the Port Authority drafting the Project Area Plan and Budget, the Port Authority and City work in good faith to establish an Interlocal agreement that further defines the roles, authority, and partnership between the two entities; and
- The City Manager and Mayor shall fully participate in the discussion and the decisions regarding elements of the Project Area Plan and Budget, including but not limited to how the tax differential should be used for infrastructure, incentives, etc.; and
- Before the Port Authority Board approves the final Project Area Plan and Budget that the Tremonton City Mayor may contact the Executive Director of the Port Authority and may withdraw the Project Area from the Port Authority’s jurisdiction; and
- The Port Authority shall provide an annual report to the City Council regarding how the tax differential complies with the agreed upon in the Project Area Plan and Budget.

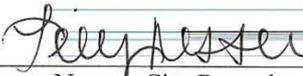


Adopted and passed by the governing body of Tremonton City this 2nd day of May 2023.

TREMONTON CITY
A Utah Municipal Corporation

By: 
Lyle Holmgren, Mayor

ATTEST:


Linsey Nessen, City Recorder



Resolution No. 23-26

May 2, 2023



Appendix D: Project Area Budget Summary

Model Summary	
Differential Tax Revenue Allocation	
Project Area Share	75%
Other Taxing Entities Share	25%
TIF Duration (Years)	25
Differential Tax Revenue \$ Allocation	
	Full Value
Base Year Taxable Value Revenues	\$ 15,566,060
Tax Differential to Project Area	\$ 155,600,000
Tax Differential to Other Taxing Entities	\$ 51,900,000
Total Tax Differential	\$ 207,500,000
Less: Admin Expenses	\$ 7,780,000
Less: Affordable Housing	\$ -
Total Remaining Differential for Projects	\$ 147,820,000

Taxing Entities	
Tax Area 103 (Brigham City)	Final Tax Rate
1010 BOX ELDER	0.001336
1015 MULTICOUNTY ASSESSING & COLLECTING LEVY	0.000015
1020 COUNTY ASSESSING & COLLECTING LEVY	0.000246
2010 BOX ELDER SCHOOL DISTRICT	0.006169
3020 BRIGHAM CITY	0.001802
4010 BOX ELDER MOSQUITO ABATEMENT DISTRICT	0.00016
4190 BEAR RIVER WATER CONSERVANCY DISTRICT	0.000194
Total Tax Rate	0.009922



Appendix E: Environmental Review Report

INTRODUCTION

For the Utah Inland Port Authority (UIPA) Board to adopt a Project Area Plan, an initial environmental review for the Project Area must be completed. This document provides an overview to ensure compliance with all federal, state, and local requirements related to future opportunities associated with the development and optimization of the project area. The Utah Inland Port Authority, in conjunction with development parties and the government stakeholders, will review these environmental considerations prior to moving forward with development.

PROJECT AREA DESCRIPTION

The combined Golden Spike Inland Port Project Area is approximately 1500 acres and has three different project areas under consideration:

Bailey Farms

This portion of the Golden Spike Inland Port Project Area is located near Iowa String Road with proximity to the Malad rail subdivision.

Brigham City

This part of the Golden Spike Inland Port Project Area is located on both sides of I-15 with proximity to the Ogden subdivision as well as the Brigham City Airport. The Bear River Migratory Bird Refuge is to the west of Brigham City.

Garland/ Tremonton

This part of the Golden Spike Inland Port Project Area sits on the Malad rail subdivision and currently has a single rail-fed industrial space in use. An additional spur travels through the project area to connect to two additional industrial spaces that are not in the project area.



Box Elder Combined Area

PROPOSED PROJECT AREA
REVISED: JUNE 30, 2023

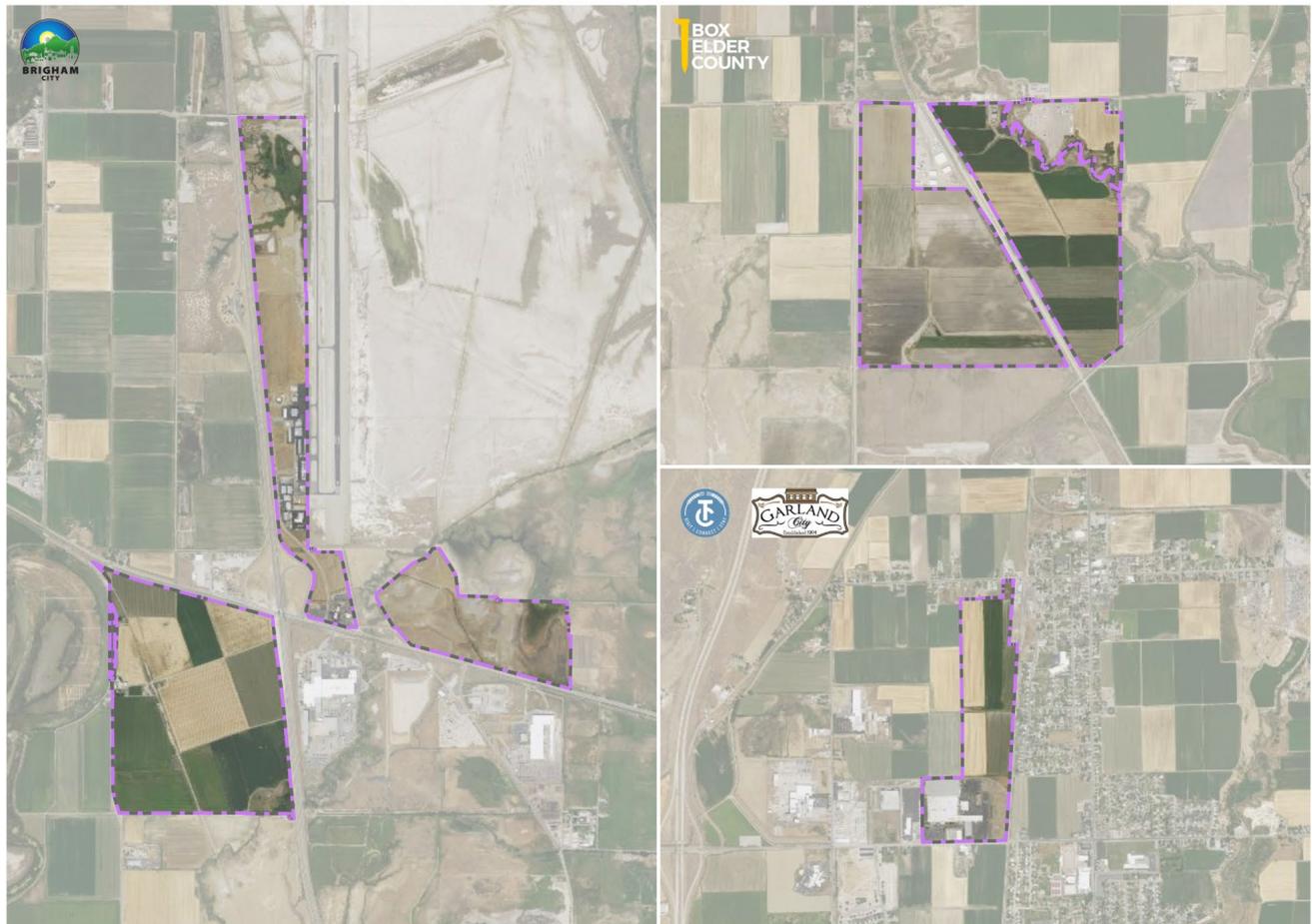


FIGURE 1: GOLDEN SPIKE INLAND PORT PROJECT AREA CANDIDATE

ENVIRONMENTAL JUSTICE CONSIDERATIONS

Environmental Justice considerations are key components for federal funding opportunities.

It is important to consider the composition of the affected area, to determine whether minority populations, low-income populations, or Indian tribes are present and if so whether they may incur disproportionately high and adverse human health or environmental effects. The Bureau of the Census (BOC) has data available that can be used to identify the composition of the potentially affected population.

Geographic distribution by race, ethnicity, and income, as well as a delineation of tribal lands and resources, should all be examined.

Public engagement and participation in the decision-making process can help assure meaningful community representation throughout the process. Opportunities for the public, especially nearby community members, to provide public comment and voice concerns should be provided.

The Environmental Protection Agency (EPA) has an environmental justice mapping and screening tool called [EJScreen](#). It is based on nationally consistent data and an approach that combines environmental and demographic indicators in maps and reports. The EJScreen community report for Box Elder County



is below.

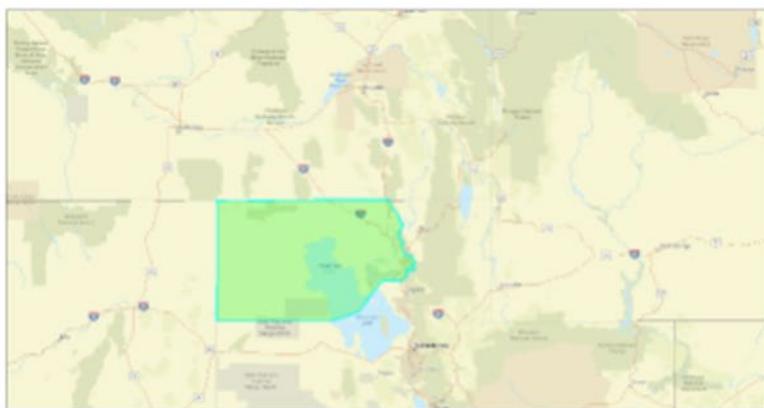


EJScreen Community Report

This report provides environmental and socioeconomic information for user-defined areas, and combines that data into environmental justice and supplemental indexes.

Perry, UT

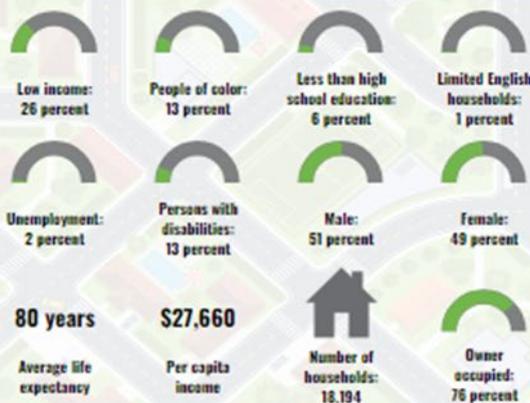
County: Box Elder
Population: 56,891
Area in square miles: 6729.21



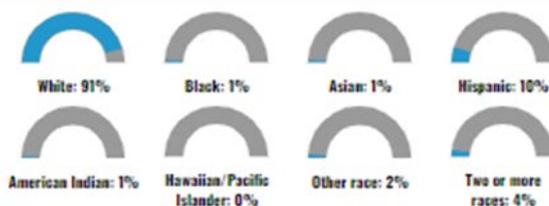
June 25, 2025
Page 1

13,591,850
0 20 40 60 80
Miles
0 20 40 60 80
Kilometers
U.S. GEOGRAPHIC NAME BOARD, BUREAU OF LAND MANAGEMENT, BUREAU OF RECLAMATION

COMMUNITY INFORMATION



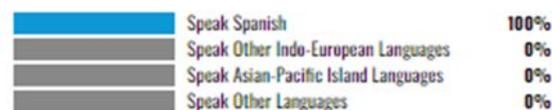
BREAKDOWN BY RACE



BREAKDOWN BY AGE



LIMITED ENGLISH SPEAKING BREAKDOWN



LANGUAGES SPOKEN AT HOME

LANGUAGE	PERCENT
English	93%
Spanish	5%
Total Non-English	7%

Notes: Numbers may not sum to totals due to rounding. Hispanic population can be of any race. Source: U.S. Census Bureau, American Community Survey (ACS) 2017-2021. Life expectancy data comes from the Centers for Disease Control.



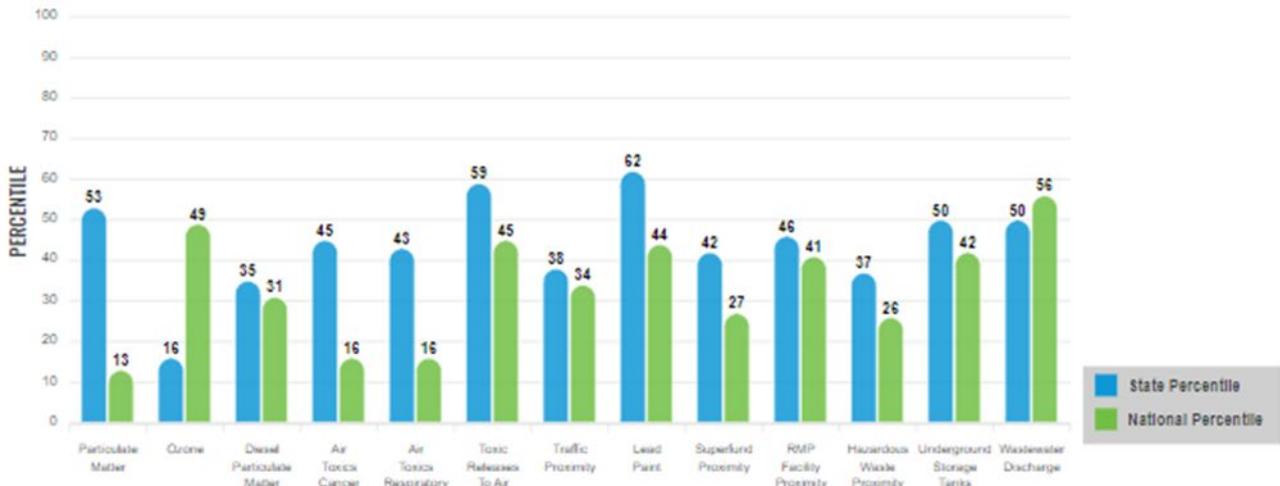
Environmental Justice & Supplemental Indexes

The environmental justice and supplemental indexes are a combination of environmental and socioeconomic information. There are thirteen EJ indexes and supplemental indexes in EJScreen reflecting the 13 environmental indicators. The indexes for a selected area are compared to these for all other locations in the state or nation. For more information and calculation details on the EJ and supplemental indexes, please visit the [EJScreen website](#).

EJ INDEXES

The EJ indexes help users screen for potential EJ concerns. To do this, the EJ index combines data on low income and people of color populations with a single environmental indicator.

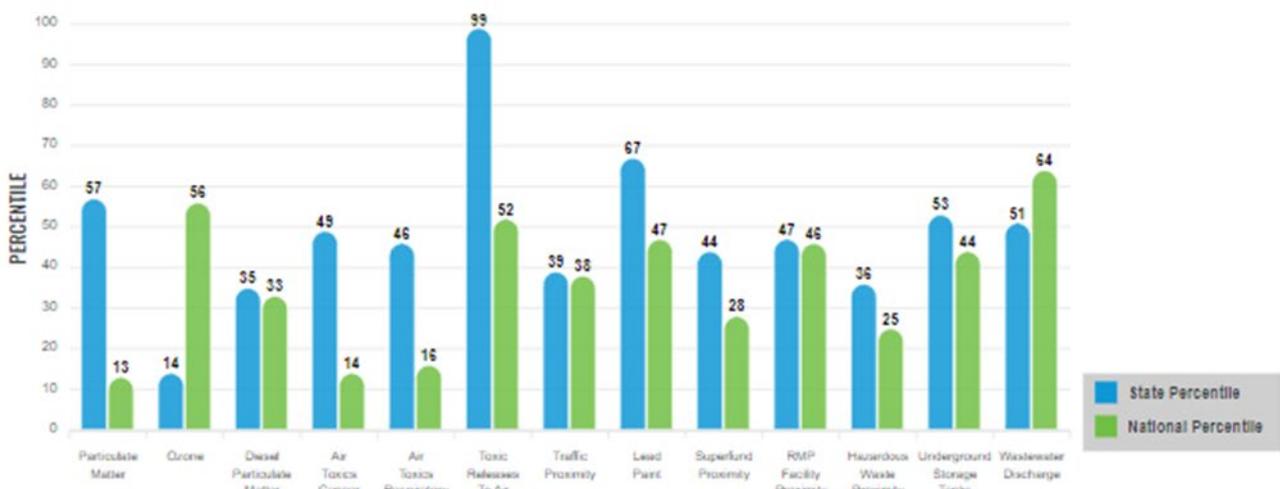
EJ INDEXES FOR THE SELECTED LOCATION



SUPPLEMENTAL INDEXES

The supplemental indexes offer a different perspective on community-level vulnerability. They combine data on percent low-income, percent linguistically isolated, percent less than high school education, percent unemployed, and low life expectancy with a single environmental indicator.

SUPPLEMENTAL INDEXES FOR THE SELECTED LOCATION



These percentiles provide perspective on how the selected block group or buffer area compares to the entire state or nation.

Report for County: Box Elder



EJScreen Environmental and Socioeconomic Indicators Data

SELECTED VARIABLES	VALUE	STATE AVERAGE	PERCENTILE IN STATE	USA AVERAGE	PERCENTILE IN USA
POLLUTION AND SOURCES					
Particulate Matter ($\mu\text{g}/\text{m}^3$)	6.12	6.07	39	8.08	9
Ozone (ppb)	61.9	64.5	14	61.6	56
Diesel Particulate Matter ($\mu\text{g}/\text{m}^3$)	0.144	0.262	25	0.261	29
Air Toxics Cancer Risk* (lifetime risk per million)	18	20	0	28	1
Air Toxics Respiratory HI*	0.2	0.22	16	0.31	4
Toxic Releases to Air	730	5,100	23	4,600	53
Traffic Proximity (daily traffic count/distance to road)	49	160	34	210	40
Lead Paint (% Pre-1960 Housing)	0.25	0.18	72	0.3	53
Superfund Proximity (site count/km distance)	0.031	0.18	35	0.13	28
RMP Facility Proximity (facility count/km distance)	0.36	0.37	73	0.43	71
Hazardous Waste Proximity (facility count/km distance)	0.16	0.86	31	1.9	29
Underground Storage Tanks (count/km ²)	1.2	2.3	51	3.9	51
Wastewater Discharge (toxicity-weighted concentration/m distance)	0.11	12	56	22	82
SOCIOECONOMIC INDICATORS					
Demographic Index	20%	24%	47	35%	31
Supplemental Demographic Index	11%	11%	54	14%	39
People of Color	13%	22%	37	39%	28
Low Income	26%	26%	58	31%	48
Unemployment Rate	3%	3%	53	6%	39
Limited English Speaking Households	1%	2%	68	5%	59
Less Than High School Education	6%	7%	61	12%	42
Under Age 5	8%	7%	60	6%	74
Over Age 64	13%	12%	60	17%	37
Low Life Expectancy	18%	19%	43	20%	37

*Diesel particulate matter, air toxics cancer risk, and air toxics respiratory hazard index are from the EPA's Air Toxics Data Update, which is the Agency's ongoing, comprehensive evaluation of air toxics in the United States. This effort aims to prioritize air toxics, emission sources, and locations of interest for further study. It is important to remember that the air toxics data presented here provide broad estimates of health risks over geographic areas of the country, not definitive risks to specific individuals or locations. Cancer risks and hazard indices from the Air Toxics Data Update are reported to one significant figure and any additional significant figures here are due to rounding. More information on the Air Toxics Data Update can be found at: <https://www.epa.gov/hap/air-toxics-data-update>.

Sites reporting to EPA within defined area:

Superfund	0
Hazardous Waste, Treatment, Storage, and Disposal Facilities	5
Water Dischargers	515
Air Pollution	9
Brownfields	10
Toxic Release Inventory	19

Other community features within defined area:

Schools	24
Hospitals	2
Places of Worship	43

Other environmental data:

Air Non-attainment	Yes
Impaired Waters	Yes

Selected location contains American Indian Reservation Lands*	Yes
Selected location contains a "Justice40 (CEIST)" disadvantaged community	Yes
Selected location contains an EPA IRA disadvantaged community	N/A

Report for County: Box Elder



EJScreen Environmental and Socioeconomic Indicators Data

HEALTH INDICATORS					
INDICATOR	HEALTH VALUE	STATE AVERAGE	STATE PERCENTILE	US AVERAGE	US PERCENTILE
Low Life Expectancy	18%	19%	43	20%	37
Heart Disease	5.6	4.6	75	6.1	39
Asthma	10.7	10.8	42	10	71
Cancer	6	5.2	67	6.1	43
Persons with Disabilities	11.8%	10.2%	69	13.4%	45

CLIMATE INDICATORS					
INDICATOR	HEALTH VALUE	STATE AVERAGE	STATE PERCENTILE	US AVERAGE	US PERCENTILE
Flood Risk	6%	8%	60	12%	50
Wildfire Risk	58%	51%	48	14%	86

CRITICAL SERVICE GAPS					
INDICATOR	HEALTH VALUE	STATE AVERAGE	STATE PERCENTILE	US AVERAGE	US PERCENTILE
Broadband Internet	10%	9%	64	14%	46
Lack of Health Insurance	8%	9%	52	9%	59
Housing Burden	No	N/A	N/A	N/A	N/A
Transportation Access	Yes	N/A	N/A	N/A	N/A
Food Desert	Yes	N/A	N/A	N/A	N/A

Footnotes

Report for County: Box Elder

PAST AND PRESENT LAND USES

Public land records—including historical city directories, fire insurance maps, topographic maps, and aerial imagery—can be accessed online and reviewed to help determine previous ownership and identify any structures on properties/adjacent properties in the project area, or indications of environmental contamination.

A visual site inspection should be conducted to observe properties in the project area, any structures on the properties and adjacent properties to identify indications of environmental contamination that may have resulted from activities that took place on the site or from activities at neighboring properties.

Past and present landowners, operators, and/or occupants of properties, along with any knowledgeable local government officials should be interviewed to gather information around past and present land uses of properties in the project area.

GEOTECHNICAL RESOURCES

In order to characterize subsurface conditions and provide design parameters needed to proceed with site development, geotechnical constraints must be identified for the project area.

Potential geotechnical constraints may include:

- anticipated foundation system



- anticipated excavation equipment
- pavement
- anticipated seismic site class
- anticipated frost depth
- bedrock constraints
- blasting anticipated
- groundwater constraints
- dewatering anticipated
- corrosive soils
- karst constraints
- sinkholes
- seismic liquefaction
- settlement monitoring likely required
- fill anticipated on-site
- site usage

Field explorations via soil borings and/or test pits are recommended to determine the geotechnical constraints for the project area.

Geology and Soils

Geological constraints of a project area that should be considered include:

- soil grade,
- soil composition,
- soil permeability and compressibility,
- soil stability,
- soil load-bearing capacity,
- soil corrosivity,
- soil shrink-swell potential,
- soil settlement potential, and
- soil liquefaction potential

The USDA maintains the [Web Soil Survey](#) (WSS) which provides soil data and information produced by the National Cooperative Soil Survey. It is operated by the USDA Natural Resources Conservation Service (NRCS) and provides access to the largest natural resource information system in the world. The site is updated and maintained online as the single authoritative source of soil survey information. Figures 2-4 display the WSS map for the three portions of the project area. Map units are defined below.



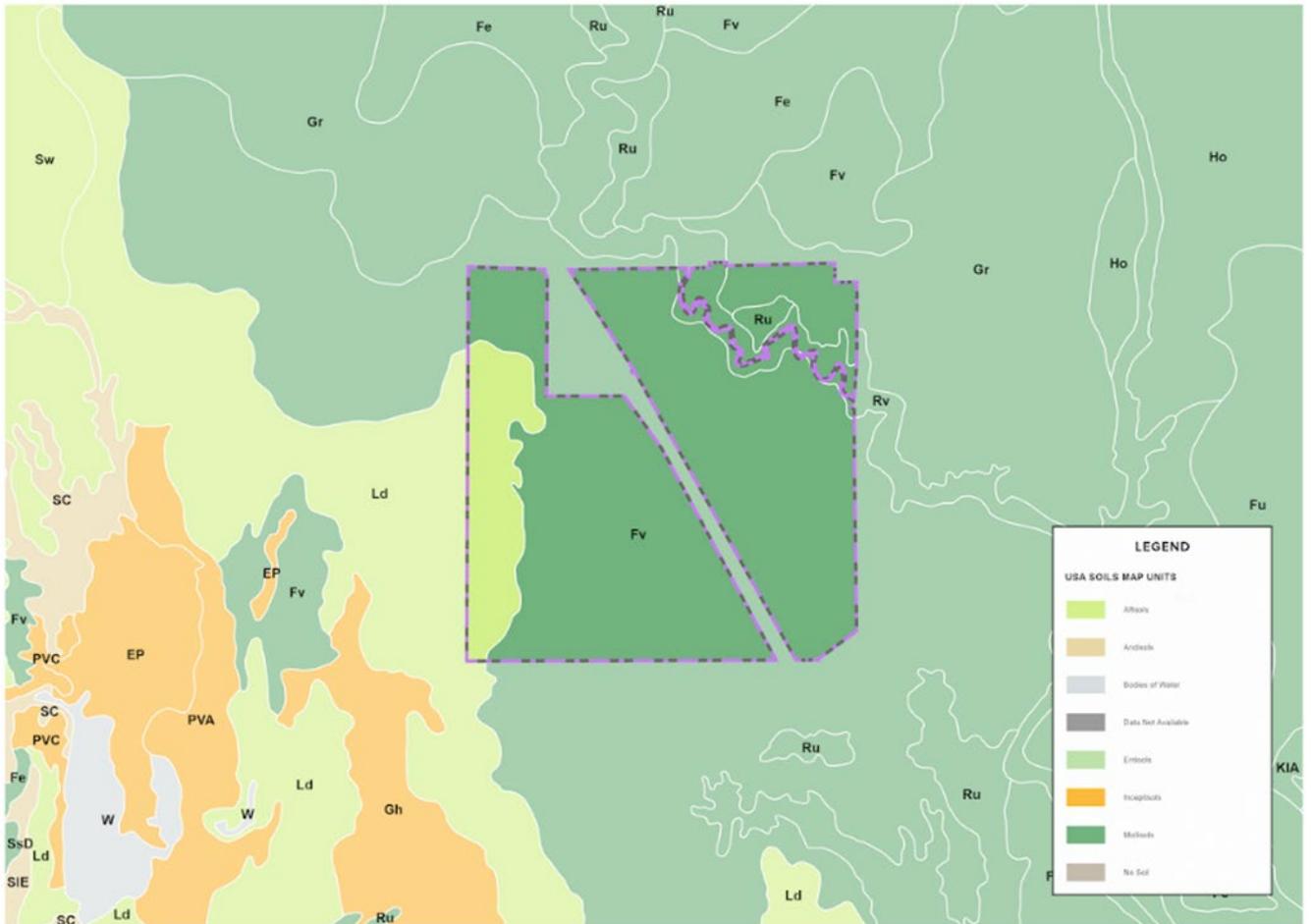


FIGURE 2: BAILEY FARMS SOIL SURVEY MAP



Brigham City

SOILS SURVEY
REVISED: JUNE 30, 2023

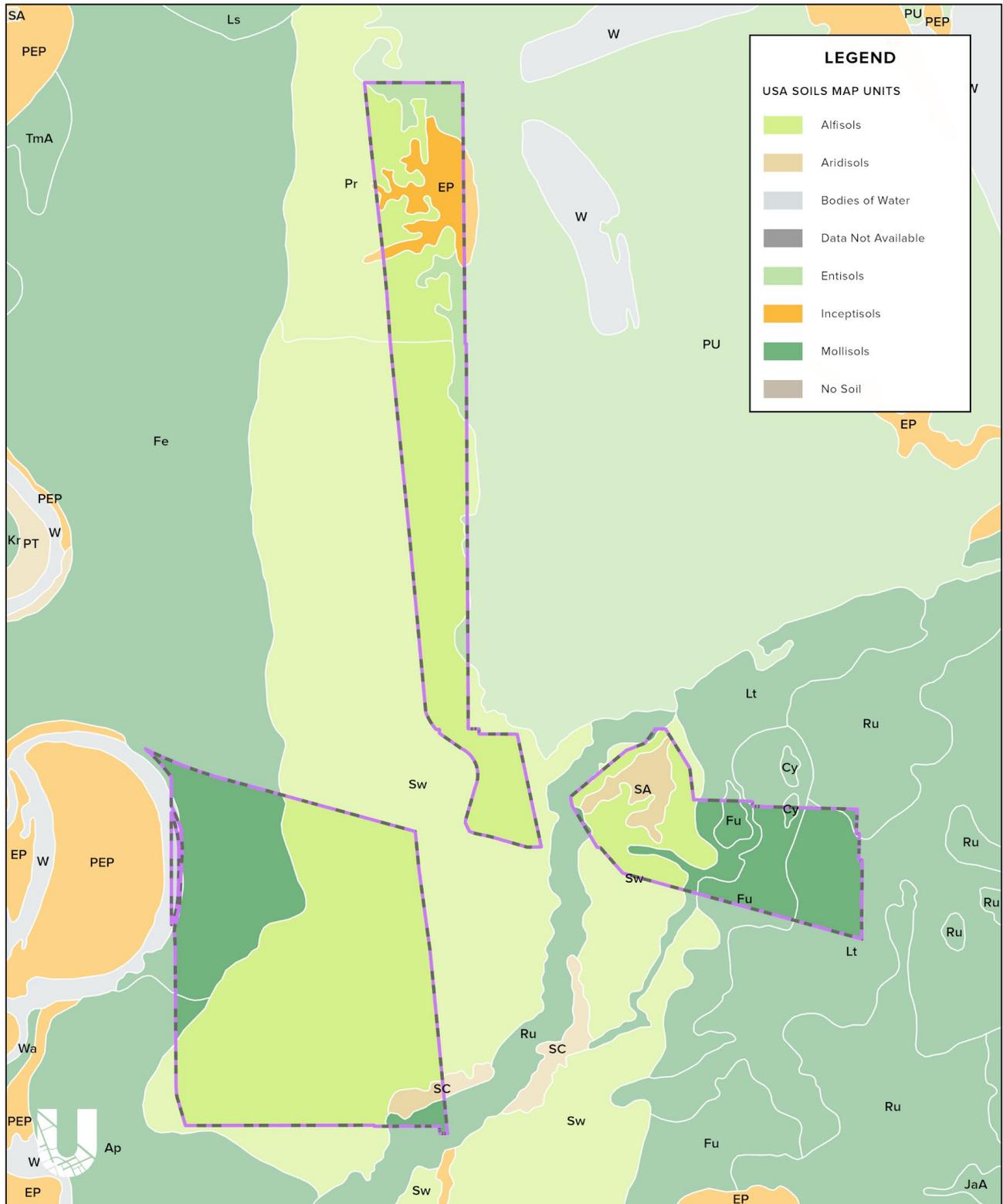


FIGURE 3: BRIGHAM CITY SOIL SURVEY MAP



Garland-Tremonton

SOILS SURVEY
REVISED: JUNE 30, 2023

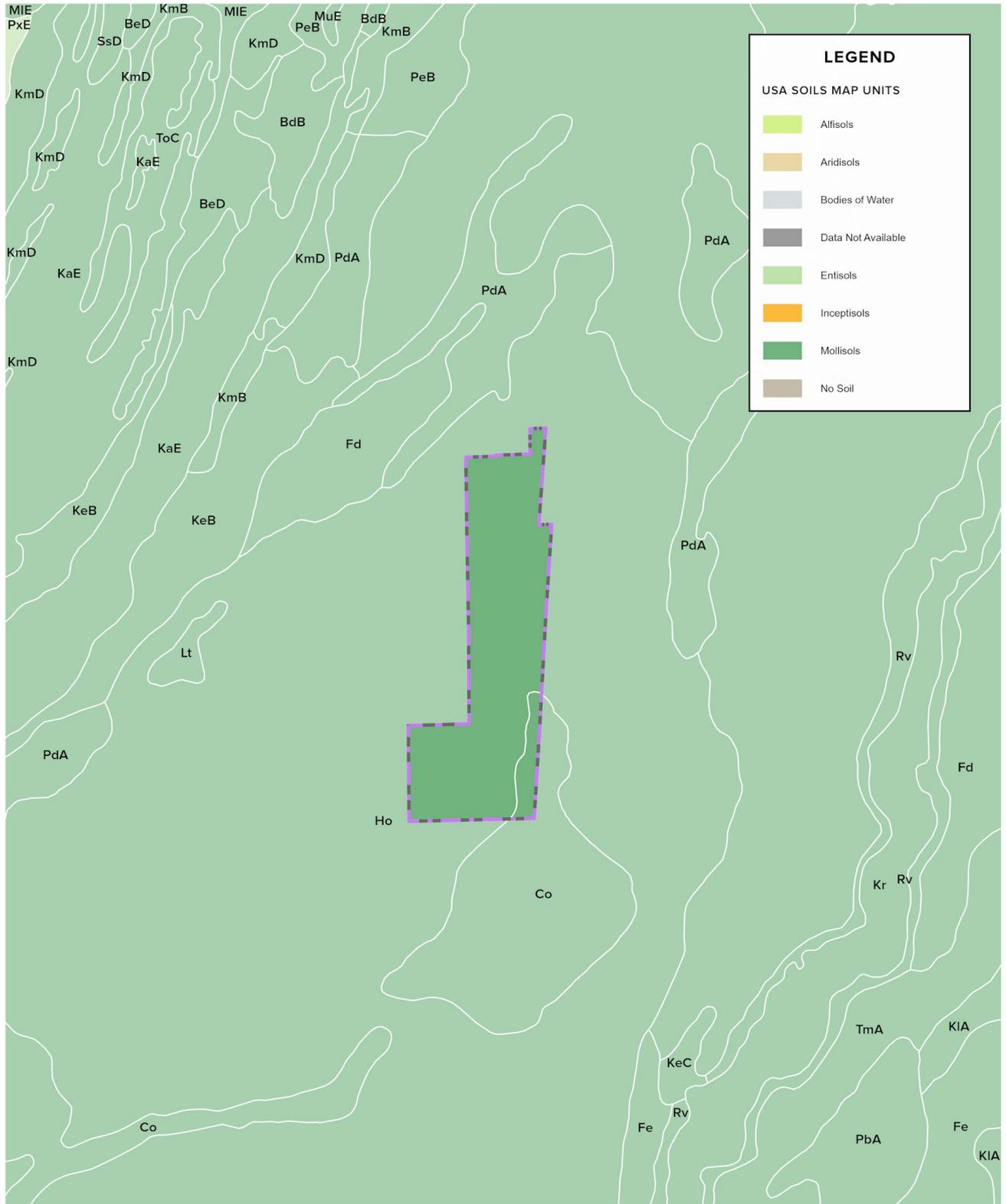
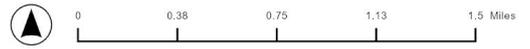


FIGURE 4: GARLAND/TREMONTON SOIL SURVEY MAP



Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
Co	Collett silty clay loam, 0-2% slopes	42.9	2.7%
EP	Eimarch-Playas-Pintailake complex, 0-1% slopes	118.4	7.5%
Fe	Fielding silt loam, warm, 0-3% slopes	41.4	2.6%
Fu	Fridlo silt loam, 0-3% slopes	11.6	0.7%
Fv	Fridlo silt loam, 0-1% slopes	443.1	28.1%
Gr	Greenson silt loam, 0-1% slopes	30.6	1.9%
Ho	Honeyville silty clay loam, 0-1% slopes	397.9	25.2%
Ld	Lasil silt loam, moderately saline, 0-1% slopes	69.6	4.4%
PdA	Parleys loam, cool, 0-3% slopes	0.6	~0.0%
Ru	Roshe Springs silt loam, 0-3% slopes	38.2	2.4%
Rv	Rough broken land	29.5	1.9%
SC	Saltair-Logan association	4.8	0.3%
Sw	Stokes silt loam, 0-1% slopes	351.0	22.2%
Totals for Area of Interest		1,579.6	100.0%

HYDROGEOLOGY AND HYDROLOGY

Groundwater constraints of the project area that should be considered include:

- depth to groundwater,
- groundwater flow direction, and



- contamination migration potential.

Field explorations via soil borings are recommended to determine and document groundwater depths, flow direction, and contamination migration potential.

HISTORICAL AND CULTURAL RESOURCES

The [National Register of Historical Places](#) (NRHP) lists cultural resources previously recorded on the official list of the Nation's historic places worthy of preservation. There are two properties listed on the NRHP that are approximately 1-2 miles south of the southern border of the project area. The addresses of these properties are 143 S. Main St (David H. Jones House) and 300 S. Main St (Spanish Fork High School Gymnasium).

Additional previously recorded resources may be on-file at the Utah State Historic Preservation Office (SHPO). If additional information is needed from the Utah SHPO, a qualified cultural resource professional will need to be consulted.

The table below lists cultural resources in Box Elder County that have been previously recorded on the official list of the Nation's historic places worthy of preservation.

Property Name	State	County	City	Street & Number
Cutler Hydroelectric Power Plant Historic District	UTAH	Box Elder	Beaver Dam	Off UT 30 at Bear River
Glover, William and Nettie, House	UTAH	Box Elder	Brigham	106 West 100 North
Anderson, George and Mabel, House	UTAH	Box Elder	Brigham City	63 N. 200 East
Anderson, Martin, House	UTAH	Box Elder	Brigham City	105 N 300 W
Box Elder County Courthouse	UTAH	Box Elder	Brigham City	1 N. Main St.
Box Elder Flouring Mill	UTAH	Box Elder	Brigham City	327 East 200 North
Box Elder Stake Tabernacle	UTAH	Box Elder	Brigham City	Main St. between 2nd and 3rd South Sts.
Brigham City Carnegie Library	UTAH	Box Elder	Brigham City	26 E. Forest St.
Brigham City Fire Station/City Hall	UTAH	Box Elder	Brigham City	6 N. Main St.



Brigham City Mercantile and Manufacturing Association Mercantile Store	UTAH	Box Elder	Brigham City	5 N. Main St.
Compton, Alma, House	UTAH	Box Elder	Brigham City	142 S. 100 East
Elberta Theatre	UTAH	Box Elder	Brigham City	53 S. Main St.
Fawson, Alfred and Marie, House	UTAH	Box Elder	Brigham City	66 S 100 W
Forsgren, Peter and Anna Christena, House	UTAH	Box Elder	Brigham City	59 S 100 E
Granary of the Relief Society	UTAH	Box Elder	Brigham City	100 North 400 East
Holst, Christian and Annie, House	UTAH	Box Elder	Brigham City	495 S 200 E
Hotel Brigham	UTAH	Box Elder	Brigham City	13 and 17 W. Forest St.
Howard Hotel	UTAH	Box Elder	Brigham City	35 S. Main St.
Jenson, Nels and Minnie, House	UTAH	Box Elder	Brigham City	136 East 100 South
Jeppson-Reeder House	UTAH	Box Elder	Brigham City	631 North Main
Knudson Brothers Building	UTAH	Box Elder	Brigham City	63 S. Main St.
Knudson, Jonathan and Jennie, House	UTAH	Box Elder	Brigham City	48 South 100 East
Lower Bear River Archeological Discontiguous District	UTAH	Box Elder	Brigham City	Address Restricted
Mountain States Telephone and Telegraph Building	UTAH	Box Elder	Brigham City	20 E. 100 South St.



Oregon Short Line Depot	UTAH	Box Elder	Brigham City	800 West and Forest St.
Thompson-Hansen House	UTAH	Box Elder	Brigham City	120 N. Main St.
Union Block	UTAH	Box Elder	Brigham City	57 S. Main St.
Watkins, William L. and Mary, House	UTAH	Box Elder	Brigham City	74 N. 100 E
Hampton's Ford Stage Stop and Barn	UTAH	Box Elder	Collinston	NW of Collinston on UT 154 at Bear River
Corinne Methodist Episcopal Church	UTAH	Box Elder	Corinne	Corner of Colorado and S. 600 Sts.
Transcontinental Railroad Grade	UTAH	Box Elder	Corinne	Roughly, from 6 mi. W of Corinne running approximately 13 mi. along UT 83
Fryer Hotel	UTAH	Box Elder	Deweyville	3274 W. 11300 North
Bear River High School Science Building	UTAH	Box Elder	Garland	1450 S. Main St.
Garland Carnegie Library	UTAH	Box Elder	Garland	86 W. Factory St.
Tanner, A. N., House	UTAH	Box Elder	Grouse Creek	Grouse Creek
Central Pacific Railroad Grade Historic District	UTAH	Box Elder	Park Valley	87 mi. segment between Umbria jct. 9 mi. E. of NV border around N end of Great Salt Lake to Golden Spike NHS
Hogup Cave (42BO36)	UTAH	Box Elder	Park Valley	Address Restricted
Plymouth School	UTAH	Box Elder	Plymouth	135 S. Main
Golden Spike National Historic Site	UTAH	Box Elder	Promontory	NE of Great Salt Lake
Holmgren Farmstead	UTAH	Box Elder	Tremonton	460 N 300 E



Tremonton Historic District	UTAH	Box Elder	Tremonton	Roughly bounded by 600 South, 400 West, 800 North, and 300 East
Washakie LDS Ward Chapel	UTAH	Box Elder	Washakie	Along Samaria Lake Canal
Willard Historic District	UTAH	Box Elder	Willard	Roughly bounded by 200 W., 200 N., 100 E., and 200 S. Sts.

TRIBAL LANDS

The U.S. Domestic Sovereign Nations: [Land Areas of Federally-Recognized Tribes map](#) (commonly referred to as Indian lands) identifies tribal lands with the BIA Land Area Representation (LAR).

There are no land-areas of federally recognized tribes located in or near the project area.

NATURAL RESOURCES

The Endangered Species Act (ESA) provides a program for the conservation of threatened and endangered plants and animals and the habitats in which they are found per [50 CFR 17](#).

The lead federal agencies for implementing ESA are:

- U.S. Fish and Wildlife Service (FWS)
 - The FWS maintains a worldwide list of endangered species. Species include birds, insects, fish, reptiles, mammals, crustaceans, flowers, grasses, and trees
- U.S. National Oceanic and Atmospheric Administration (NOAA) Fisheries Service

The [U.S. Fish & Wildlife Information for Planning and Consultation \(IPaC\) tool](#) identifies any listed species, critical habitat, migratory birds, or other natural and biological resources that may be impacted by a project.

The yellow-billed cuckoo is a threatened species that may be present in the project area; however, the project area does not overlap its critical habitat. Monarch butterflies are listed as candidate species and may exist in the project area. Ute ladies'-tresses are listed as a threatened plant species that may exist in the project area. Critical habitat for both monarch butterflies and Ute ladies'-tresses have not been designated. There are no critical habitats listed in the project area. It is recommended to determine whether project area is likely to adversely affect threatened and candidate plant and animal species in the project area.

There are 18 migratory bird species that occur on the US Fish and Wildlife Service (USFWS) Birds of Conservation Concern (BCC) list or warrant special attention in the project area with breeding seasons ranging between March 1st and August 31st. These migratory bird species of concern include the American white pelican, bald eagle, black rosy-finch, bobolink, California gull, Cassin's finch, Clark's grebe, evening grosbeak, franklin's gull, golden eagle, lesser yellowlegs, long-eared owl, marbled godwit, rufous hummingbird, sage thrasher, Virginia's warbler, western grebe, and willet. It is recommended that construction activities are completed outside of the BCC breeding season (3/1 - 8/31).

The Uinta-Wasatch-Cache National Forest (federal land) is directly west of the project area.



WATER RESOURCES

The Clean Water Act (CWA) establishes the basic structure for regulating discharges of pollutants into the waters of the United States and regulating quality standards for surface waters.

Wetlands

Section 404 of the Clean Water Act (CWA) establishes a program to regulate the discharge of dredged or fill material into waters of the United States, including wetlands. Activities in waters of the United States regulated under this program include fill for development, water resource projects (such as dams and levees), infrastructure development (such as highways and airports) and mining projects. Section 404 requires a permit before dredged or fill material may be discharged into waters of the United States, unless the activity is exempt from Section 404 regulation (e.g., certain farming and forestry activities).

An individual permit may be required if the project poses potentially significant impacts to the nearby wetland, or if fill from the project area would be discharged into the nearby wetland. Individual permits are reviewed by the U.S. Army Corps of Engineers, which evaluates applications under a public interest review, as well as the environmental criteria set forth in the [CWA Section 404\(b\)\(1\) Guidelines](#).

Figures 5-7 display national wetlands located in the project area.

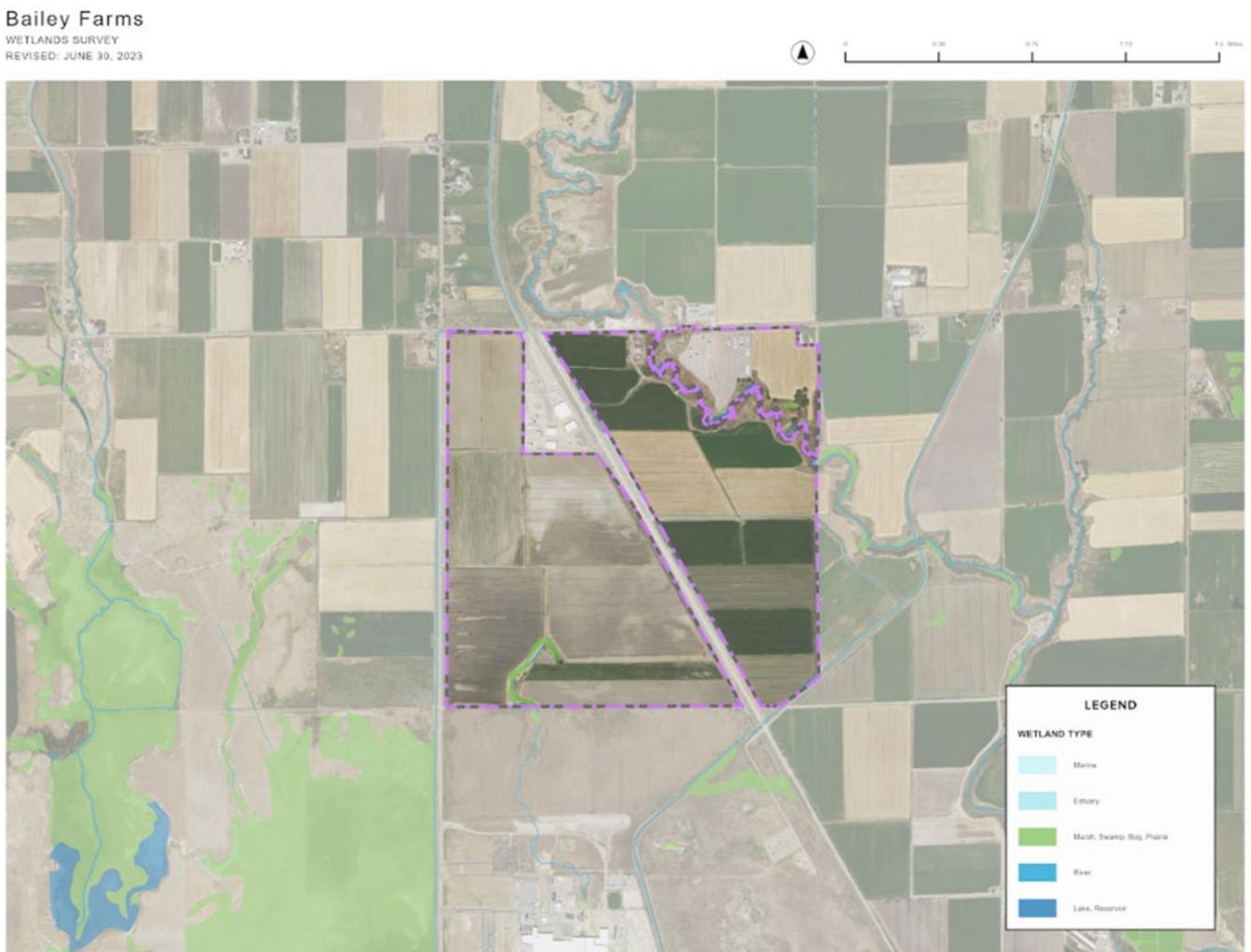


FIGURE 5: BAILEY FARMS NATIONAL WETLANDS INVENTORY MAP

Brigham City

WETLANDS SURVEY
REVISED: JUNE 30, 2023

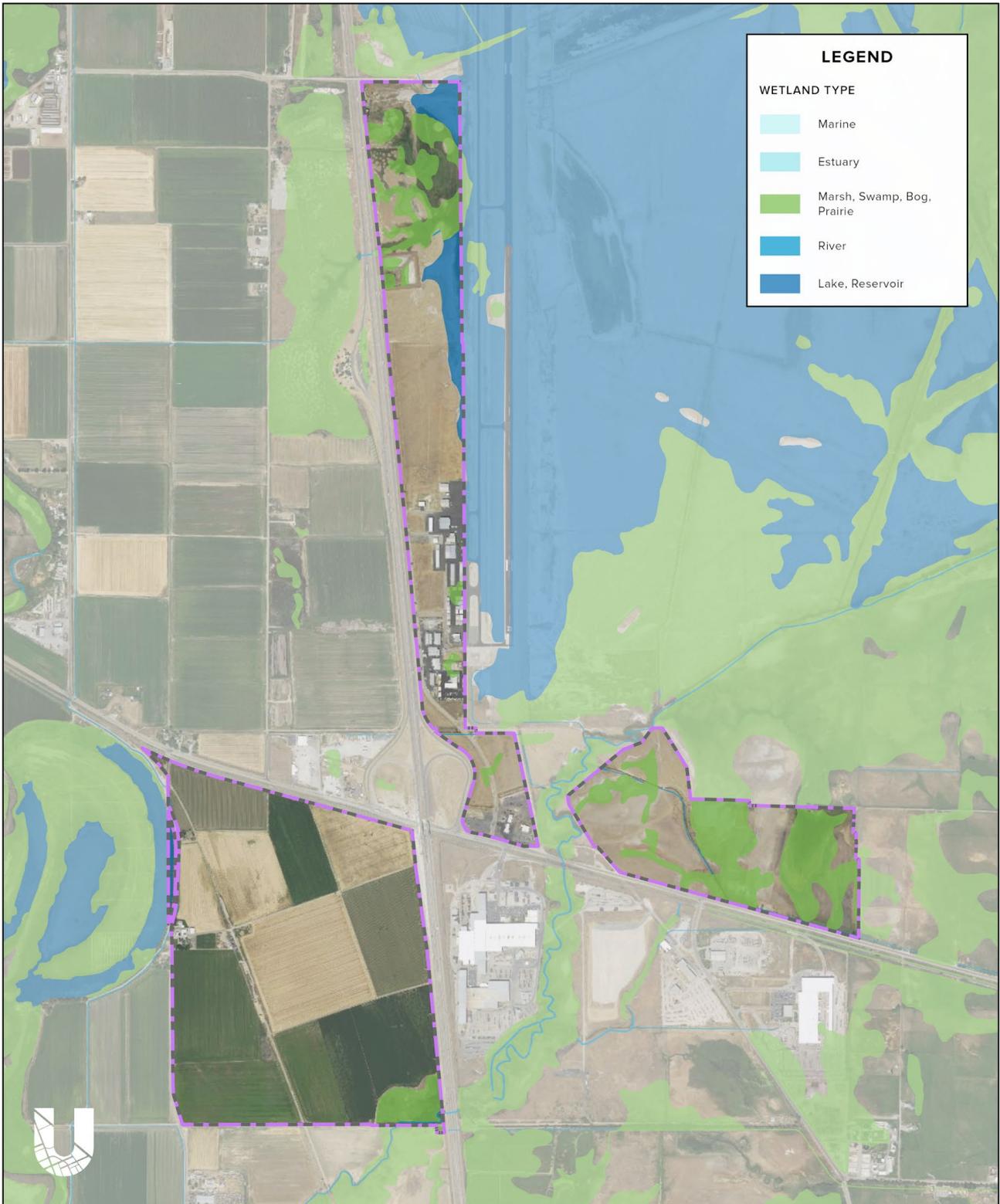


FIGURE 6: BRIGHAM CITY NATIONAL WETLANDS INVENTORY MAP



Garland-Tremonton

WETLANDS SURVEY
REVISED: JUNE 30, 2023

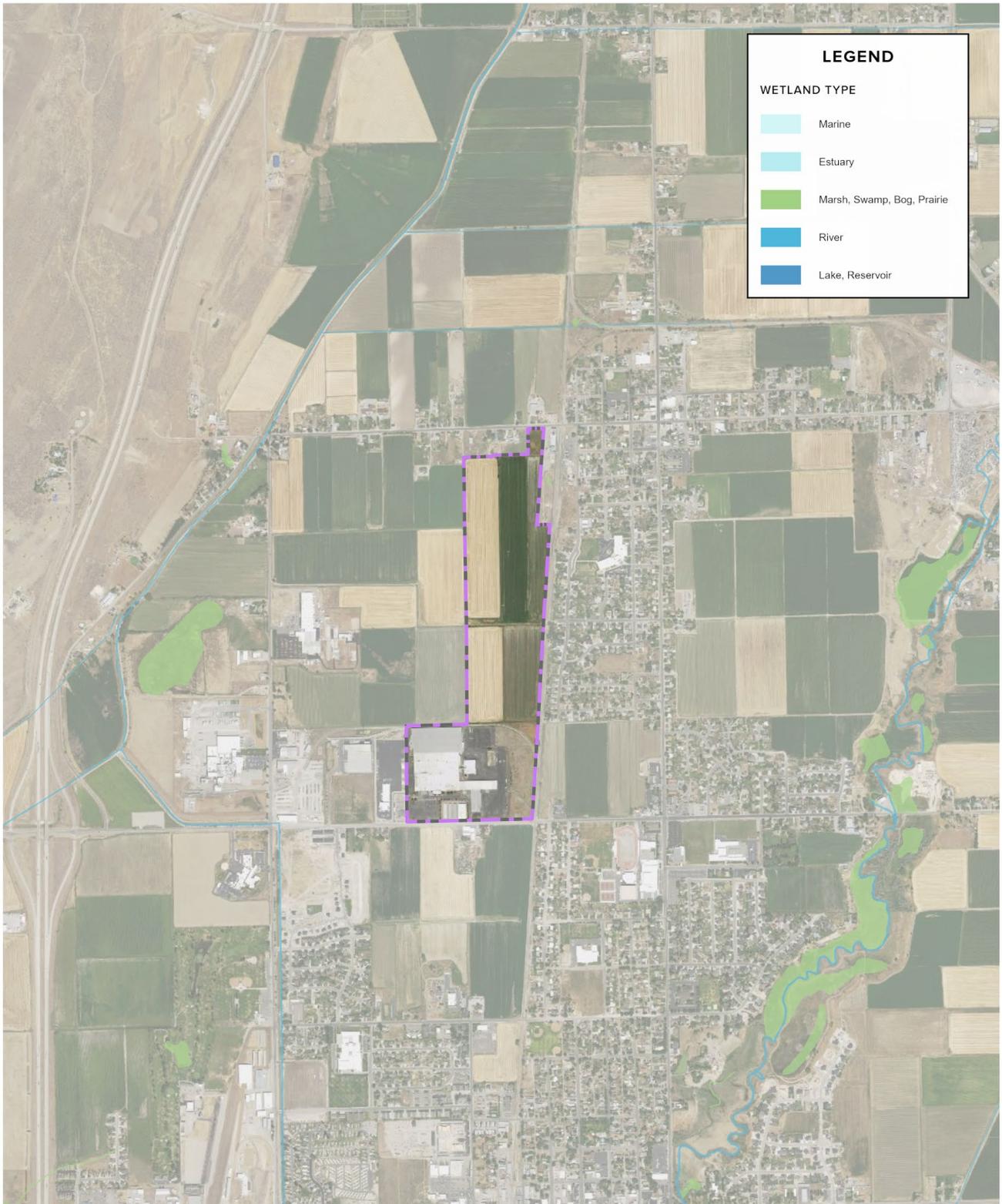
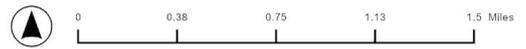


FIGURE 7: GARLAND/TREMONTON NATIONAL WETLANDS INVENTORY MAP



Floodplains

Congress established the National Flood Insurance Program (NFIP) with the passage of the [National Flood Insurance Act of 1968](#). Since the inception of NFIP, [additional legislation](#) has been enacted. The NFIP goes through periodic [Congressional reauthorization](#) to renew the NFIP's statutory authority to operate.

Flood maps are one tool that communities use to know which areas have the highest risk of flooding. FEMA maintains and updates data through [flood maps](#) and [risk assessments](#).

FEMA's [National Flood Hazard Layer](#) (NFHL) Viewer is a map tool that identifies flood hazard areas.

Flood hazard survey maps for each portion of the project area are below (Figures 8-10).

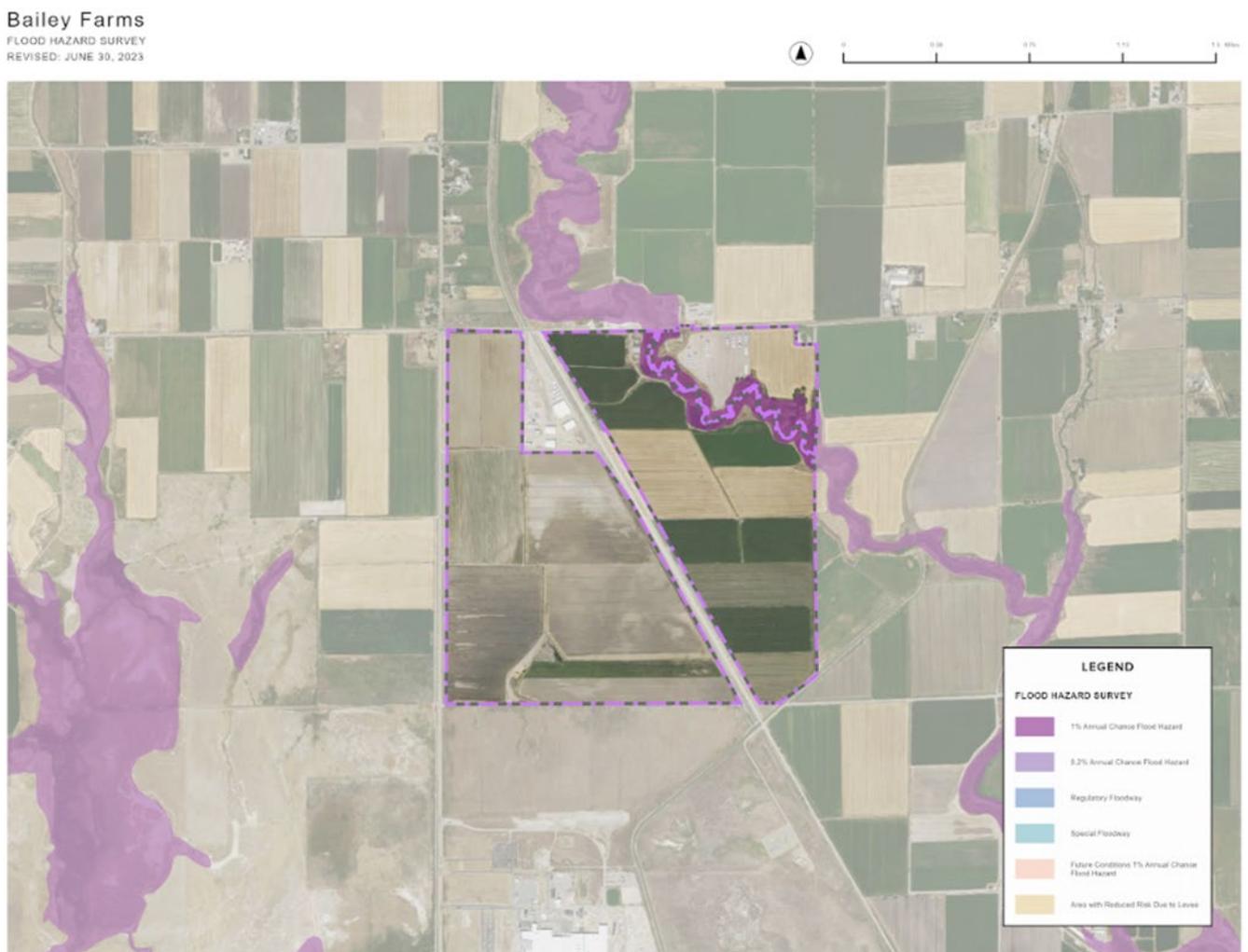


FIGURE 8: BAILEY FARMS FLOOD HAZARD SURVEY MAP



Brigham City

FLOOD HAZARD SURVEY
REVISED: JUNE 30, 2023

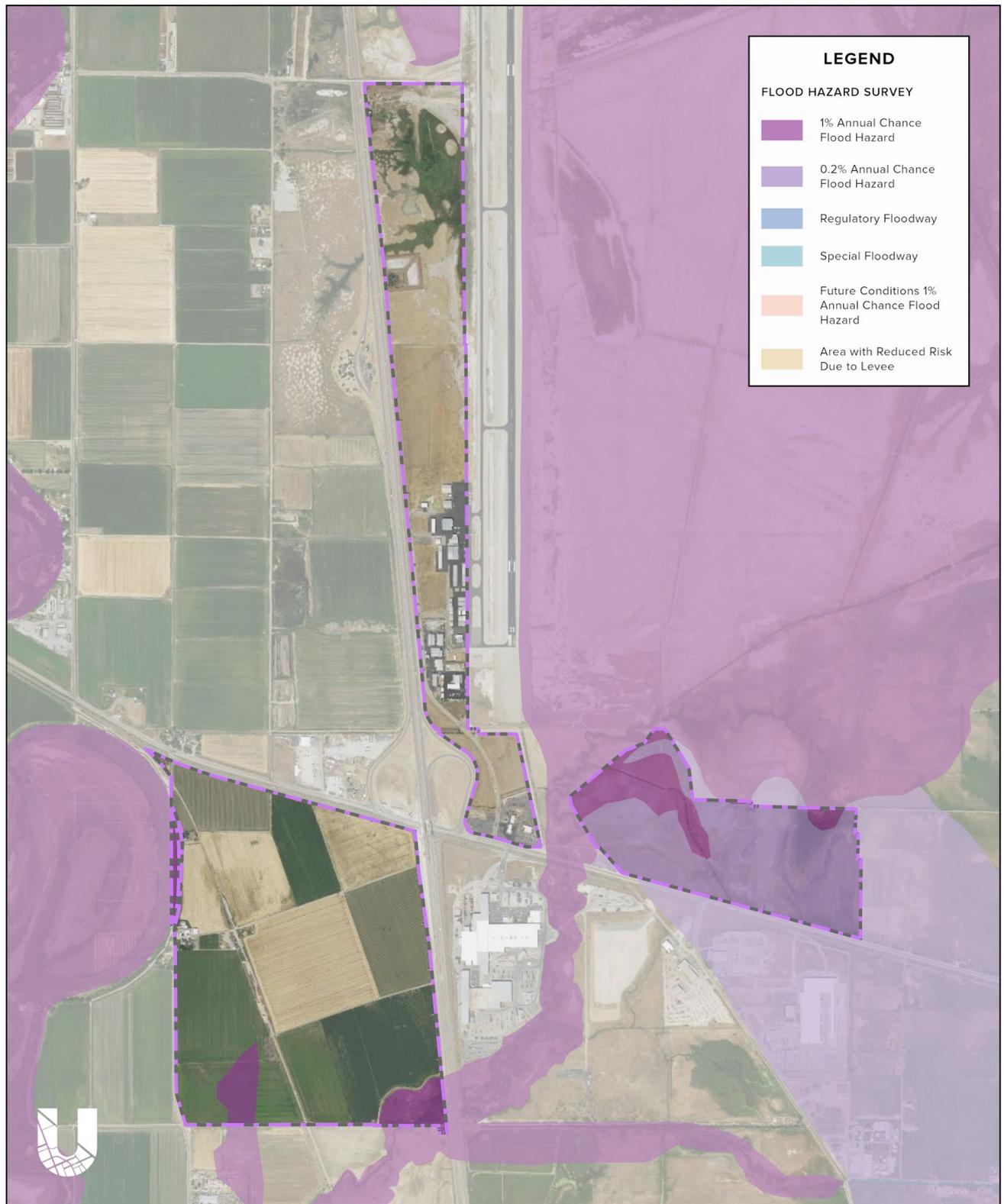
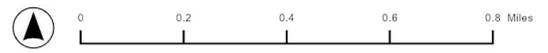


FIGURE 9: BRIGHAM CITY FLOOD HAZARD SURVEY MAP



Garland-Tremonton

FLOOD HAZARD SURVEY
REVISED: JUNE 30, 2023

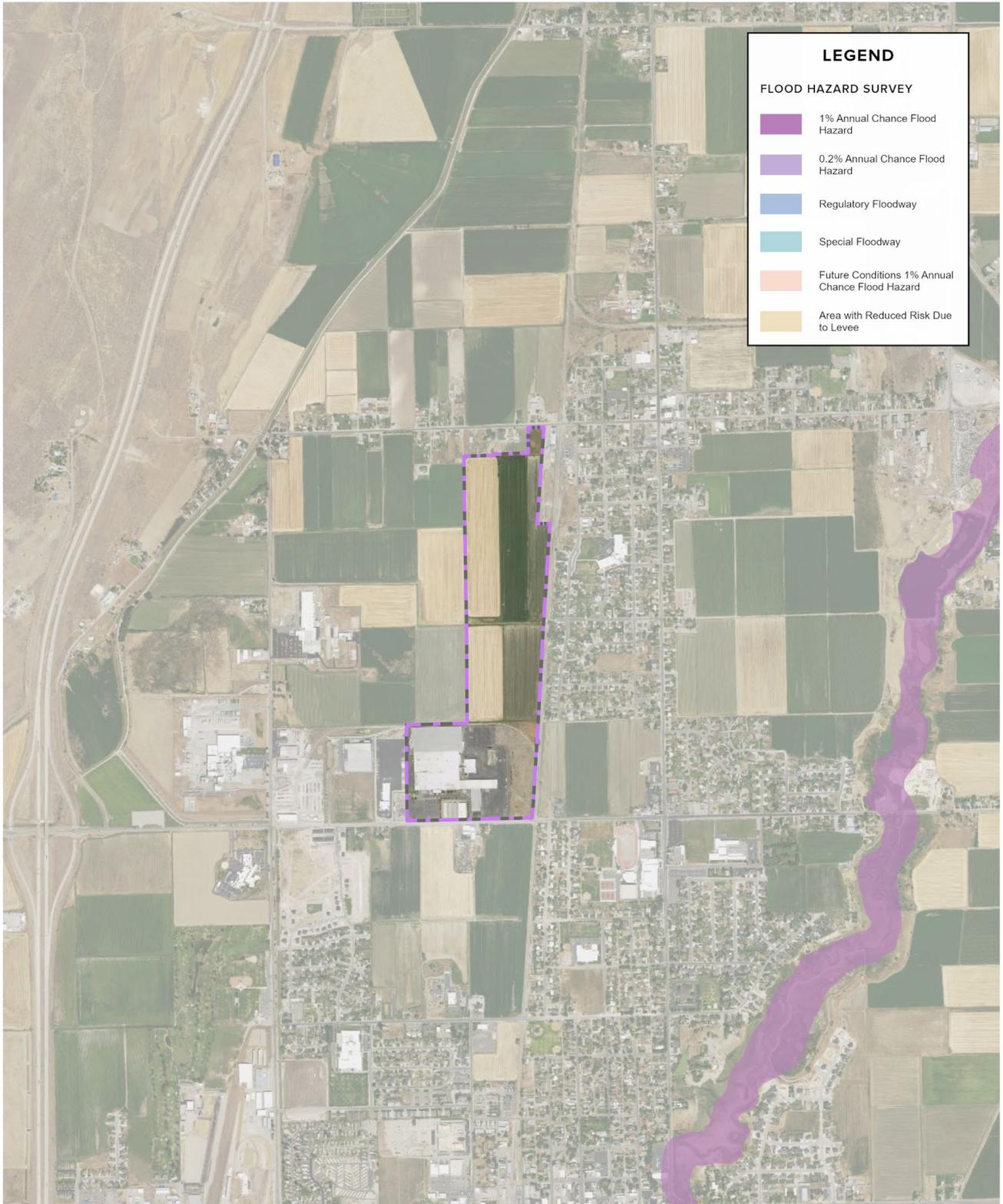


FIGURE 10: GARLAND/TREMONTON FLOOD HAZARD SURVEY MAP



PREVIOUSLY IDENTIFIED SOURCES OF CONTAMINATION

To determine whether previously identified sources of contamination are present at the project area, Federal, State, and local government records of sites or facilities where there has been a release of hazardous substances and which are likely to cause or contribute to a release or threatened release of hazardous substances on the property, including investigation reports for such sites or facilities; Federal, State, and local government environmental records, obtainable through a Freedom of Information Act request, of activities likely to cause or contribute to a release or threatened release of hazardous substances on the property, including landfill and other disposal location records, underground storage tank records, hazardous waste handler and generator records and spill reporting records; and such other Federal, State, and local government environmental records which report incidents or activities which are likely to cause or contribute to release or threatened release of hazardous substances on the property can be reviewed. These data sources include the following regulatory database lists and files, and the minimum search distances in miles, as well as other documentation (if available and applicable):

- Comprehensive Environmental Response, Compensation, and Liability Information System (CERCLIS), - .5 mile;
- National Priorities List (NPL), - 1.0 mile;
- Facility Index Listing (FINDS), - subject sites;
- Federal Agency Hazardous Waste Compliance Docket, - 1.0 mile;
- Federal RCRA TSD Facilities List, - 1.0 mile; and
- Federal RCRA Generators List, - Subject sites and adjoining properties.

For information regarding previously identified sources of contamination, it is recommended that property owners complete a Freedom of Information Act request for Federal, State, and local government environmental records.

Envirofacts

Envirofacts is a single point of access to select U.S. EPA environmental data. This website provides access to several EPA databases to provide information about environmental activities that may affect air, water, and land anywhere in the United States.

Envirofacts allows the search of multiple environmental databases for facility information, including toxic chemical releases, water discharge permit compliance, hazardous waste handling processes, Superfund status, and air emission estimates.

There are 16 EPA-Regulated Facilities (Figure 11) located within and adjacent to the project area and summarized below. Additional facility information reports regarding toxic chemical releases, water discharge permit compliance, hazardous waste handling processes, Superfund status, and air emission estimates is publicly available and accessible on the [Envirofacts](#) website.



ENVIROFACTS Search | US EPA

#	EPA-Regulated Facility Name	Latitude	Longitude
1	Nucor Building Systems	41.52617	-112.04891
5	Airmotive Service	41.54354	-112.06522
14	Brigham City Airport	41.54354	-112.06522
29	Brigham City Compost Site Paving	41.52526	-112.04793
37	Brigham City Municipal Airport	41.53333	-112.05
39	Brigham City Regional Airport	41.54198	-112.06526
49	East Purlin Expansion	41.52617	-112.04891
55	Golden Empire Manufacturing	41.53087	-112.05293
60	I-15/SR 13 Interchange	41.5366	-112.0676
82	Marble Truck Stop	41.541 L	-112.0838
92	Nucor Building Systems	41.52617	-112.04891
93	Nucor Building Systems	41.53215	-112.05800
94	Nucor Building Systems	41.53457	-112.06122
106	Skidmore Truck Repair Wash Facility	41.53696	-112.07324
142	True North Organics	41.52231	-112.0455
143	Nucor Building Systems	41.5316	-112.0543



Brigham City

EPA-REGULATED SITES
REVISED: JUNE 30, 2023

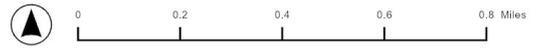


FIGURE 11: EPA-REGULATED FACILITIES



Utah Environmental Interactive Map

The Utah Department of Environmental Quality (UDEQ) maintains an [Environmental Interactive Map](#) that contains information about drinking water, water quality, air quality, environmental response and remediation, waste management and radiation control, and environmental justice.

The information contained in this interactive map has been compiled from the UDEQ database(s) and is provided as a service to the public. This interactive map is to be used to obtain only a summary of information regarding sites regulated by UDEQ.

There are no water quality monitoring stations managed by UDEQ within the project area; however, several are maintained just outside the project area.

HAZARDOUS MATERIALS

Information gathered relating to past and present land use as well as previously identified sources of contamination can be used to evaluate if readily available evidence indicates whether the presence or likely presence of hazardous materials on or under the property surface exist and attempt to determine if existing conditions may violate known, applicable environmental regulations.

The range of contaminants considered should be consistent with the scope of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and should include petroleum products. The EPA maintains a [List of Lists](#), which serves as a consolidated chemical list and includes chemicals subject to reporting requirements under the Emergency Planning and Community Right-to-Know Act (EPCRA), also known as Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA), the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), and section 112(r) of the Clean Air Act (CAA).

WASTE GENERATION, STORAGE, AND DISPOSAL

To determine whether hazardous or non-hazardous waste generation, storage, and disposal activities currently exist, it is necessary to conduct a visual site inspection of properties, associated facilities, improvements on real properties, and of immediately adjacent properties. The site inspection should include an investigation of any chemical use, storage, treatment and disposal practices on the properties. Review of Federal, State, and local government environmental records, including landfill and other disposal location records, may determine whether hazardous or non-hazardous waste generation, storage, and disposal activities existed previously on the property.

ABOVEGROUND AND UNDERGROUND STORAGE TANKS (ASTS AND USTS)

Aboveground Storage Tanks are typically regulated by local fire departments. Cleanup of petroleum spills may be handled through Utah State's Underground Tank Program. Additionally, permitting of tanks may be required through the State's air quality program.

AIR QUALITY

The Clean Air Act (CAA) is a federal law that requires the Environmental Protection Agency (EPA) to establish National Ambient Air Quality Standards (NAAQS) for pollutants that are harmful to public health and the environment. NAAQS are established for criteria pollutants which include carbon monoxide (CO), lead (Pb), nitrogen dioxide (NO₂), ozone (O₃), particle pollution (PM₁₀ and PM_{2.5}), and



sulfur dioxide (SO₂). [Current Nonattainment Counties for All Criteria Pollutants](#) are maintained by the EPA and updated regularly.

Box Elder County is currently in serious nonattainment status for PM_{2.5}.

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MONTHLY FINANCIAL REPORT

June 30, 2023

	ENDING JUN 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			100.00%	100.00%		
	Percent of 9 month contract complete			100.00%	100.00%		
1	GENERAL FUND (M&O) FUND (10)						
2							
3	REVENUE:						
4	Local						
5	Property	26,650,444	28,495,358	106.9%	97.7%	25,934,557	26,535,851
6	Tuitions	350,000	458,660	131.0%	93.9%	469,539	500,000
7	Inv Earnings	225,000	1,176,984	523.1%	115.4%	230,833	200,000
8	Indir. Costs-SL	950,000	0	0.0%	0.0%	0	825,000
9	Rental Fees/Building/Field	90,000	84,848	94.3%	75.1%	63,838	85,000
10	Other	1,450,000	1,273,913	87.9%	97.8%	1,271,160	1,300,000
11	State	93,550,472	83,529,450	89.3%	88.6%	73,097,327	82,540,892
12	Federal	8,500,000	5,758,568	67.7%	102.8%	5,652,682	5,500,000
13	Misc./ Fund Bal	2,000,000	0	0.0%	0.0%	0	1,114,000
14	TOTAL M & O						
15	REVENUE	133,765,916	120,777,781	90.3%	90.0%	106,719,937	118,600,743
16	Beg Balance	1,642,130					173,432
17	Less:						
18	Ending Balance	1,225,600					1,642,130
19	TOTAL M & O FUNDS						
20	available	134,182,446	120,777,781	90.0%	91.1%	106,719,937	117,132,045
21	EXPENDITURES:						
22	Instruction (1000)						
23	Salaries	60,275,549	47,974,248	79.6%	87.5%	44,298,674	50,600,714
24	Benefits	24,022,216	18,781,014	78.2%	88.2%	18,866,035	21,394,348
25	Purchased Serv.	3,749,122	2,826,365	75.4%	62.3%	2,677,473	4,300,000
26	Supplies/Textbooks	5,251,852	6,872,811	130.9%	82.6%	3,882,282	4,700,000
27	Equipment	1,500,000	393,818	26.3%	15.2%	288,963	1,905,000
28	Other	700,000	633,919	90.6%	95.7%	573,946	600,000
29	Total	95,498,739	77,482,175	81.1%	84.5%	70,587,373	83,500,062
30							
31	Student Services (2100)						
32	Salaries	3,893,853	3,730,022	95.8%	90.1%	3,246,987	3,605,419
33	Benefits	1,526,627	1,456,806	95.4%	92.8%	1,326,892	1,429,274
34	Other	350,000	486,996	139.1%	93.4%	326,774	350,000
35	Total	5,770,480	5,673,824	98.3%	91.0%	4,900,653	5,384,693
36							
37	Instructional Staff (2200)						
38	Salaries	1,820,307	1,572,334	86.4%	92.0%	1,551,335	1,685,469
39	Benefits	701,688	608,931	86.8%	90.7%	595,718	656,573
40	Other	475,000	643,662	135.5%	116.2%	551,919	475,000
41	Total	2,996,995	2,824,927	94.3%	95.8%	2,698,972	2,817,042

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	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			100.00%	100.00%		
	Percent of 9 month contract complete			100.00%	100.00%		
42	District Administration (2300)						
43	Salaries	397,855	371,799	93.5%	96.5%	355,389	368,384
44	Benefits	173,820	151,856	87.4%	97.4%	159,340	163,592
45	Purch Services	370,000	223,319	60.4%	91.2%	364,724	400,000
46	Liability Insurance	165,840	173,062	104.4%	100.0%	160,336	160,336
47	Supplies	35,000	53,428	152.7%	97.0%	33,937	35,000
48	Other	25,000	49,848	199.4%	100.0%	25,011	25,000
49	Total	1,167,515	1,023,312	87.6%	95.4%	1,098,737	1,152,311
50	School Administration (2400)						
51	Salaries	5,149,482	4,708,064	91.4%	94.4%	4,143,202	4,388,409
52	Benefits	2,012,225	1,880,992	93.5%	94.6%	1,669,080	1,764,999
53	Prof Serv/Travel	130,000	64,103	49.3%	49.4%	61,742	125,000
54	Other	15,000	12,745	85.0%	61.4%	9,205	15,000
55	Total	7,306,707	6,665,904	91.2%	93.5%	5,883,229	6,293,408
56							
57	Business & Support (2500)						
58	Salaries	829,887	770,339	92.8%	96.5%	772,540	800,821
59	Benefits	335,923	287,982	85.7%	86.8%	282,903	325,745
60	Purchased Services	165,000	189,625	114.9%	66.0%	108,958	165,000
61	Other	25,000	55,108	220.4%	120.3%	30,081	25,000
62	Total	1,355,810	1,303,053	96.1%	90.7%	1,194,481	1,316,566
63							
64	Operation & Maintenance (2600)						
65	Salaries	5,841,840	5,694,695	97.5%	97.2%	5,258,105	5,409,111
66	Benefits	2,282,493	2,196,585	96.2%	96.7%	2,066,361	2,135,909
67	Electricity	1,096,780	984,716	89.8%	101.2%	923,352	912,000
68	Purchased Service	802,000	609,313	76.0%	65.5%	496,540	757,500
69	Telephone	280,000	314,327	112.3%	110.6%	311,778	282,012
70	Natural Gas	533,500	855,629	160.4%	116.1%	597,669	515,000
71	Prop Insurance	317,730	317,730	100.0%	100.0%	257,879	257,900
72	Repair	385,000	214,375	55.7%	71.4%	321,431	450,000
73	Supplies	690,000	725,973	105.2%	87.2%	697,628	800,000
74	Other	2,500	323	12.9%	12.9%	323	2,500
75	ESSER III A/C	4,000,000	2,268,341	56.7%	0.0%	0	0
76							
77	Total	16,231,843	14,182,008	87.4%	94.9%	10,931,066	11,521,932
78							

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	ENDING JUN 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			100.00%	100.00%		
	Percent of 9 month contract complete			100.00%	100.00%		
79	Transportation (2700)						
80	Salaries	3,353,462	3,319,224	99.0%	94.7%	2,940,000	3,105,057
81	Benefits	978,898	916,070	93.6%	91.8%	824,129	898,038
82	Purch Serv	255,000	228,853	89.7%	104.5%	261,180	250,000
83	Fuel	950,000	755,801	79.6%	95.9%	815,971	850,442
84	Supplies	581,771	807,944	138.9%	86.8%	459,195	528,882
85	Other/Property	137,209	4,382	3.2%	17197.6%	1,492,748	8,680
86	Total	6,256,340	6,032,274	96.4%	120.4%	6,793,223	5,641,099
87	Community Services (3300)						
88	Salary	657,395	655,890	99.8%	94.4%	574,364	608,699
89	Benefits	197,171	187,913	95.3%	93.5%	169,403	181,221
90	Purchased Serv	30,000	13,030	43.4%	55.7%	11,149	20,000
91	Supplies/Util	110,000	70,938	64.5%	74.3%	79,474	107,001
92	Property	10,000	4,767	47.7%	46.5%	2,327	5,000
93	Other Objects	26,500	5,277	19.9%	80.8%	20,207	25,000
94	Desig. Fund Bal						
95	Total	1,031,066	937,816	91.0%	90.5%	856,924	946,921
96	Total Expenditures	137,615,495	116,125,293	84.4%	88.5%	104,944,659	118,574,034
97	Interfund Trans						
98	Change Desig Fund Bal						
99	Other/Budget Cuts						
100	TOTAL EXPENDITURERS						
101	M & O	137,615,495	116,125,293	84.38%	88.5%	104,944,659	118,574,034

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	ENDING JUN 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			100.00%	100.00%		
	Percent of 9 month contract complete			100.00%	100.00%		
102	School Activity Fund (21)						
103							
104	REVENUE:						
105	School Deposits	4,400,000	4,209,056	95.7%	98.0%	4,312,021	4,400,000
106							
107	Other					0	
108	Total Revenue	4,400,000	4,209,056	95.7%	98.0%	4,312,021	4,400,000
109	EXPENDITURES:						
110	Purchased Services	902,150	583,560	64.7%	95.5%	861,553	902,150
111	Supplies	2,882,850	3,299,016	114.4%	106.0%	3,054,770	2,882,850
112	Equipment/Property	290,000	39,796	13.7%	17.5%	50,755	290,000
113	Desig/Other/Adm	325,000	197,681	60.8%	49.3%	160,226	325,000
114	Total Expenditures						
115	School Activity	4,400,000	4,120,052	93.6%	93.8%	4,127,304	4,400,000
116	DEBT SERVICE FUND (31)						
117							
118	REVENUE:						
119	Property Tax	3,351,027	3,445,781	102.8%	98.1%	3,132,137	3,191,454
120	Interest	105,750	128,792	121.8%	21.6%	22,805	105,750
121	Other						
122	Total	3,456,777	3,574,573	103.4%	95.7%	3,154,942	3,297,204
123	Beginning Bal	5,122,687	5,016,310	97.9%	101.9%	5,802,645	5,696,268
124	LESS:						
125	Ending Balance	5,524,003	5,335,883	96.6%	90.5%	5,122,687	5,659,746
126	Funds Available	4,652,302	5,338,883	114.8%	113.4%	5,687,187	5,016,310
127	EXPENDITURE:						
128	Bond Debt	3,927,162	3,252,000	69.9%	83.2%	3,267,400	3,927,162
129	Fees	50,000	3,000	6.0%	6.0%	3,000	50,000
130	Other Uses					0	0
131	Total	3,977,162	3,255,000	81.8%	82.2%	3,270,400	3,977,162

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	ENDING JUN 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			100.00%	100.00%		
	Percent of 9 month contract complete			100.00%	100.00%		
132	CAPITAL OUTLAY FUND (32)						
133							
134	REVENUE:						
135	Property Tax	9,993,009	11,287,867	113.0%	99.5%	10,291,306	10,344,206
136	Interest	155,000	698,285	450.5%	110.7%	166,021	150,000
137	Other	80,338	55,082	68.6%	82.2%	296,772	361,000
138	State	1,836,195	1,731,575	94.3%	110.1%	37,950	34,462
139	Federal /MBA	4,063,288	0	0.0%	39.7%	25,117	63,288
140	Ins./Prop.Recry	1,025,000	24,990	2.4%	94.2%	470,890	500,000
141	Total Revenue	17,152,830	13,797,799	80.4%	98.6%	11,288,056	11,452,956
142	Lease Revenue MBA						
143	Other Sources(F50)	345,580					345,580
144	Desig. Fund Bal						
145	TOTAL REVENUE CAPITAL						
146	OUTLAY	17,498,410	13,797,799	78.9%	95.7%	11,288,056	11,798,536
147	Beg. Balance	17,006,634					31,036,384
148	Less:						
149	Ending Balance	14,173,245					17,006,364
150	Capital Outlay Funds						
151	available	20,331,799	13,797,799			11,288,056	25,828,556

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	ENDING JUN 2023	2022-23	2022-23	Curr Bud vs Actual	Prev Bud vs Actual	2021-22	2021-22
	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			100.00%	100.00%		
	Percent of 9 month contract complete			100.00%	100.00%		
152	EXPENDITURES:						
153	Oper/Maint	0	0	0.0%	0.0%	0	5,000
154	Other Equipment	0	0	0.0%	0.0%	0	0
155	Purchased Services	5,000	7,188	143.8%	50.4%	2,500	4,961
156	Technology/Software	2,500,000	1,425,789	57.0%	108.9%	1,438,065	1,320,000
157	Improvement					0	0
158	Buildings Maint	2,000,000	1,016,206	50.8%	74.5%	1,935,897	2,600,000
159	Vehicles/Buses	1,800,000	1,674,969	93.1%	106.6%	1,411,473	1,324,121
160	Furniture/Equip	1,121,227	1,576,492	140.6%	69.1%	1,174,337	1,700,000
161	Other Objects				0.0%	0	
162	Vehicle charges						
163	Total Capital	7,426,227	5,700,646	76.8%	85.7%	5,962,271	6,954,082
164	Other/Portables	0	0	0.0%	9.6%	3,462	36,000
165	Grouse Creek	2,000,000	1,520,734	76.0%	17.8%	35,570	200,000
166	Golden Spike	7,900,000	5,956,980	75.4%	88.6%	15,859,011	17,900,000
167	HS Athletic Facilities	520,000	0	0.0%	99.6%	796,585	800,000
168	Property/Other	500,000	331,633	66.3%	70.3%	28,140	40,000
169	Total Construction	10,920,000	7,809,347	71.5%	88.1%	16,722,767	18,976,000
170	Desig. F Bal						
171	MBA/Bond Fee/Fund 50	1,985,302	1,897,580	95.6%	97.1%	1,927,564	1,985,302
172	Other		1,061			1,550	0
173	TOTAL EXPENDITURES C*						
174	OUTLAY	20,331,529	15,408,634	75.8%	88.2%	24,614,151	27,915,384

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	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			100.00%	100.00%		
	Percent of 9 month contract complete			100.00%	100.00%		
175	SCHOOL FOOD SERVICE FUND (49)						
176							
177	REVENUE:						
178	Lunch Sales	1,301,500	1,335,909	102.6%	35.9%	89,747	250,000
179	State	1,125,000	759,381	67.5%	90.7%	975,373	1,075,000
180	Federal	3,140,000	3,048,784	97.1%	120.3%	7,087,032	5,889,000
181	Other/Inventory Adj	3,500				0	0
182	TOTAL REVENUE SCHOOL						
183	FOODS	5,570,000	5,144,073	92.4%	113.0%	8,152,152	7,214,000
184	Beg. Balance	5,713,687					2,661,997
185	Less:						
186	Ending Balance	3,950,360					5,713,687
187	School Food Service Funds						
188	available	7,333,327	5,144,073	70.1%	195.9%	8,152,152	4,162,310
189	EXPENDITURES:						
190	Salaries	2,319,903	1,674,343	72.2%	88.0%	1,819,168	2,066,096
191	Benefits	718,424	477,229	66.4%	83.9%	533,998	636,437
192	Food/Supplies	3,890,000	2,449,145	63.0%	66.0%	2,371,624	3,594,000
193	Equipment	55,000	38,994	70.9%	51.0%	101,966	200,000
194	Other Costs	25,000	36,382	145.5%	97.9%	24,480	25,000
195	Dir/Indirect Costs	325,000	0	0.0%	-13.1%	-45,727	350,000
196	TOTAL EXPENDITURES SCHOOL						
197	FOODS	7,333,327	4,676,093	63.8%	69.9%	4,805,509	6,871,533

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	Description	Revised	YTD	%	%	YTD	Actual
	Percent of Year completed to date			100.00%	100.00%		
	Percent of 9 month contract complete			100.00%	100.00%		
198	Foundation Fund (75)						
199							
200	REVENUE:						
201	Total Revenue	300,000	371,863	124.0%	79.7%	239,047	300,000
202	Available Revenue	300,000	371,863	124.0%	79.7%	239,047	300,000
203	EXPENDITURE:						
204	Expenses	280,000	258,570	92.3%	67.5%	189,111	280,000
205	Changes/Desg Fund Bal						0
206	TOTAL EXPENDITURE	280,000	258,570	92.3%	67.5%	189,111	280,000
207	Agency Fund (76)						
208							
209	REVENUE:						
210	Agent Services	150,000	22,150	14.8%	100.9%	33,920	33,608
211	State	5,000	5,711	114.2%	0.0%	0	0
212	Federal						
213	Other	7,000	0	0.0%	0.0%	0	0
214	TOTAL REVENUE/BB						
215	AGENCY FUND	162,000	27,861	17.2%	100.9%	33,920	33,608
216	EXPENDITURE:						
217	Instruction		186	0.0%	0.0%	10,865	0
218	NUCC	150,000	15,006	10.0%	8.2%	12,300	150,000
219	Other	7,000	4,130	59.0%	44.0%	3,077	7,000
220	Changes/Desg Fund Bal	5,000	0	0.0%	0.0%	0	5,000
221	TOTAL EXPENDITURES						
222	AGENCY FUND	162,000	19,321	11.9%	16.2%	26,241	162,000
223							
224							
225			SUMMARY			SUMMARY	
226							
227	GRAND TOTAL FUNDS AVAILABLE						
228	ALL FUNDS	165,153,103	147,903,006	89.6%	91.9%	133,900,074	145,644,091
229	GRAND TOTAL EXPENDITURE		92%				
230	ALL FUNDS	174,099,513	143,862,963	82.6%	87.5%	141,977,375	162,180,115

POLICY 3043

Redress of Grievances

A. Purpose

1. The purpose of this policy is to provide employees an orderly process for the prompt and equitable resolution of grievances. The Board intends that, whenever feasible, complaints be resolved at the lowest possible administrative level. Both parties in interest agree that these proceedings shall be kept informal and confidential as seems appropriate at each level of the procedure. All parties in interest shall cooperate and act in good faith to resolve the grievance.

B. Redress of Grievances

1. Employees shall have the right, in a peaceable manner that does not interfere with education in the District, to assemble together for their common goals and apply to those vested with the powers of government for redress of grievances or other purposes, by petition, address, or remonstrance.

C. Evaluations

1. Teachers may present grievances regarding the evaluation process according to the District's evaluation processes outlined in [Policy 3210 Educator Evaluation](#) or as set out in the statute regarding evaluations. Those policies and laws shall govern grievances regarding teacher evaluations rather than this policy. ESP (Classified) employees may present grievances regarding evaluations under this policy.

[Utah Code § 53G-11-507 \(2019\)](#)

[Utah Code § 53G-11-508 \(2020\)](#)

D. Right to Representation

1. An employee, or where appropriate a group of employees, may present a grievance through another person or organization recognized by the Board regarding any adverse employment action or administrative action decision negatively affecting the employee.

E. Freedom from Retaliation

1. No retaliatory action shall be taken by the Board or any administrator against an employee or other participant in a grievance proceeding because of participation in the grievance procedure.

F. Presentation

1. An employee's legal right to present a grievance is satisfied at each level when someone in a position of authority hears the employee's concern; however, that authority is under no legal compulsion to take action to rectify the matter.

G. Board's Role

1. The Board shall provide an opportunity for employees to present their grievances for Board consideration. At the option of the Board grievances may be reviewed solely at the administrative level by a school principal or the Board may exercise its discretion to hear a grievance at a regular meeting in executive session or at such other times as the Board may determine.

H. Notice to Employees

1. Principals of each school shall be responsible for informing all employees under their supervision of the District's employee grievances policy.

I. Definitions

1. Complaint

- a. A complaint must specify the individual harm suffered.

2. A grievance under this policy shall include:

- a. Grievances concerning an employee's wages, hours, or conditions of work or other adverse employment action decisions affecting an employee.
- b. Specific allegations of unlawful discrimination in employment or education programs on the basis of sex (but not including allegations of sexual harassment), race, religion, national origin, age, disability, sexual orientation, or gender identity or on the basis of the employee's exercise of constitutional rights.
- c. Alleged violations of State Board rules or of policies adopted by the Board.
- d. Alleged violations of a constitutional, statutory, or common law right.

3. Aggrieved Party

- a. An aggrieved party is an employee who alleges a violation of a constitutional, statutory, or common law right, or of a State Board rule or local Board policy. An employee who files a grievance is not necessarily an “aggrieved party”. Different procedures may apply to “aggrieved parties” than to “complainants”. Those distinctions shall be determined on a case-by-case basis.

J. Presentations and Hearings

1. In most circumstances, complainants shall be entitled to administrative review conferences and an informal presentation of the complaint to the Board at the Board’s discretion; however, this provision shall not be construed to create an independent right to a hearing before the Board in addition to hearings required by law. Aggrieved parties whose legal rights have been adversely affected such that they are entitled to some type of due process hearing shall be offered a hearing before the Board or its designee. Upon receipt of the written request for a hearing, the Superintendent shall determine whether an aggrieved party is legally entitled to more than a presentation and, if so, the type of hearing appropriate.

K. Aggrieved Party

1. An employee aggrieved by a violation of a constitutional, statutory, or common law right, a rule adopted by the State Board of Education, or a policy adopted by the Board shall be afforded a hearing before the Board in accordance with applicable law. However, this provision shall not be construed to create an independent right to a hearing before the Board in addition to any hearing required by law.

L. Request

1. The aggrieved employee shall make a written request for a hearing, identifying specifically the claimed violation and the relief requested. The written request shall be deemed filed upon receipt by the Superintendent’s office. The request shall be filed with the Superintendent’s office not more than 15 days after the claimed violation.

M. Hearing

1. The school principal or designee shall conduct a hearing within 30 days of receipt of a written request. However, the hearing may be postponed by mutual consent. The principal or designee shall notify the aggrieved employee in writing of the time and place of the hearing. The Board shall notify the aggrieved employee of its decision in writing within 15 days after the hearing.

N. Other Review Processes

1. Employee termination and non-renewal procedures are found in policy series D and such actions are not subject to the procedures set forth in this section. Procedures for complaints regarding sexual harassment (a form of sex discrimination) are set forth in [Policy 3007 Employment – Staff Code of Conduct](#) and [Policy 3015 Title IX Sexual Harassment](#). Those procedures apply rather than the procedures in this policy.

O. Representation

1. The employee registering a complaint or any employee who is the subject of a complaint may be represented at his or her own expense by a fellow employee, attorney, other person, or organization. The District may be assisted in processing complaints as it deems appropriate.

P. General Provisions

1. The following shall be general provisions for processing grievances
 - a. Grievances shall be heard in informal administrative conferences.
 - b. Time is of the essence. All time limits shall be strictly complied with, except if extended by mutual consent. All references are to calendar days, unless otherwise indicated.
 - c. The appropriate administrator at each level shall respond to the employee within seven ten (10) working days of a grievance conference. Oral grievances may receive an oral or written response, and written grievances shall receive a written response.
 - d. The employee has seven ten (10) working days after a response to appeal to the next level. The grievance shall be considered concluded if at any level it is not appealed within the given time limit.
 - e. All grievances arising out of an event or condition or related series of events must be addressed in one grievance. An employee may not bring separate or serial grievances concerning events or conditions about which the employee has previously complained.

Q. Level One

1. Any employee having a grievance shall meet with the principal or immediate supervisor within fifteen thirty (30) days of the time the employee first knew, or should have known, of the event, condition, or series of events upon which the grievance is based.

R. Level Two

1. If the employee is not satisfied with the outcome of the grievance conference at Level One, the employee may meet with the Superintendent or a designee to

discuss the grievance within ~~seven~~ ten (10) working days after receiving the response.

2. At or prior to the conference with the Superintendent or designee, the employee shall submit a written description of the basis of the grievance, the date(s) it occurred, the remedy sought, and the date the employee conferred with the Principal or immediate supervisor.

S. Level Three

1. If the outcome of the grievance conference at Level Two is not to the employee's satisfaction, an employee wishing to appeal shall file a written request to the Board of Education. The Board of Education shall hold a hearing with the employee within thirty (30) days after the date the written request for a Board hearing was filed unless postponed by mutual consent.
2. An unbiased hearing examiner(s) may be employed to review the grievance and make a recommendation to the Board of Education if both parties agree. The expenses of the hearing examiner(s) shall be borne equally by the Board of Education and the employee. Once the decision of the unbiased hearing examiner(s) is completed, the Board shall provide written notification to the aggrieved employee of its final decision within thirty (30) days after the hearing.
3. If the employee doesn't want to involve an unbiased hearing examiner(s), the Board may designate a portion of its regular monthly meeting to hear employee grievances. However, the Board shall not discuss any subject that is not included in the written notice (posted agenda) for the meeting, other than to propose to place it on the agenda for a subsequent meeting.
4. The Board President may set reasonable time limits on grievance presentations. The Board shall listen to the grievance but is not required to respond or take any action on the matter unless the grievance is from an aggrieved party.

T. Closed Hearing

1. If the grievance involves the character, professional competence, or physical or mental health of the employee bringing the grievance, it shall be heard by the Board in a closed meeting, unless the employee requests that it be heard in public. If the grievance involves complaints or charges against another person, it shall be heard by the Board in a closed meeting, unless the person complained about requests that it be heard in public.

POLICY 5064

Medical Recommendations by School Personnel to Parents

A. Medical Recommendations by School personnel Testing

1. School employees may provide information and observations to a student's parents about the student's
 - a. Progress;
 - b. Health and wellness;
 - c. Social interactions; and/or
 - d. Behavior.
2. School employees may complete a behavioral health evaluation form if requested by a student's parent to provide information to a licensed physician or physician assistant.
3. In addition, a school employee may communicate information and observations between school personnel regarding a student. School employees may also refer a student to other appropriate school personnel and agents, including referrals and communication with a school counselor or other mental health professionals working within the school.
4. If a school employee believes a student is at risk of
 - a. Attempting suicide,
 - b. Physical self-harm, or
 - c. Harming others
5. The employee may question the student about the suicidal thoughts, self-harming behavior, or thoughts of harming others in order to refer the student to appropriate prevention services and to inform the student's parent. However, the questioning shall be limited to that which is necessary for referral to prevention services or to

make the parent aware of the perceived risk. (See [Policy 5140 Student and Family Privacy Rights](#))

[Utah Code § 53E-9-203\(7\) \(2022\)](#)

6. If a school employee believes that a situation exists which presents a serious threat to the well-being of a student, that employee shall notify the student's parent without delay. The school employee may consult or use appropriate health care professionals in the event of an emergency while the student is at school, consistent with the student emergency information provided at student enrollment.
7. The school shall notify the parent of a student who:
 - a. Threatens to commit suicide; or
 - b. Is involved in an incident of bullying, hazing, abusive conduct, cyber-bullying, or retaliation (whether as a victim or as a perpetrator).
8. The school shall produce and maintain a record that verifies that the parent was notified of the threats or incidents listed above. The record is a private record for purposes of the Government Records Access and Management Act.
9. The process for notifying a parent shall consist of:
 - a. The school principal or designee shall attempt to make personal contact with a parent when the school has notice of a threat or incident listed above. It is recommended that the parent be informed of the threat or incident with two school people present. If personal contact is not possible, the parent may be contacted by phone. A second school person should witness the phone call.
 - b. Contact with the parent must be documented in a "verification of Parent Contact Regarding Threat or Incident".
10. Subject to laws regarding confidentiality of student educational records, at the request of a parent, a school may provide information and make recommendations related to an incident or threat.

[Utah Code § 53G-9-203 \(2019\)](#)

[Utah Code § 53G-9-604 \(2019\)](#)

11. The record of parental notification shall be maintained in accordance with [Policy 5100 Student Records](#), [Policy 5140 Student and Family Privacy Rights](#), [Title 53E](#),

[Chapter 9, Part 3](#), Student Data Protection, [Title 53E, Chapter 9, Part 2, Student Privacy](#), and the Federal Family Educational Rights and Privacy Act (“FERPA”). A copy of the record of parental notification shall upon request be provided to the student to whom the record relates. After the student has graduated, the District shall expunge the record of parental notification upon request of the student.

B. Schools Cannot Require Students to Take a Specific Medication or Treatment

1. School employees shall not require that a student take or continue to take a specific medication, whether over-the-counter or prescription medicine, as a condition for attending school.
2. This policy does not include immunizations against communicable diseases as required by the Department of Health as a prerequisite to school attendance. See [Policy 5050 Immunization Requirements](#).
3. School employees may not:
 - a. Recommend to a parent that a student take or continue to take a psychotropic medication;
 - b. Require that a student take or continue to take a psychotropic medication as a condition for attending school;
 - c. Recommend that a parent seek or use a type of psychiatric or psychological treatment for a student;
 - d. Conduct a psychiatric or behavioral health evaluation or mental health screening, test, evaluation, or assessment of a student, except when necessitated to meet the requirement of the Individual with Disabilities Education Act, [20 U.S.C. § 1400 et seq.](#), and its subsequent amendments; or
 - e. Make a child abuse or neglect report to authorities, including the Division of Student and Family Services, solely or primarily on the basis that a parent refuses to consent to:
 - 1) A psychiatric, psychological, or behavioral treatment for a student, including the administration of a psychotropic medication to a student; or
 - 2) A psychiatric or behavioral health evaluation of a student.

- a) However, school employees may make a report that would otherwise be prohibited under Subsection (5) if failure to take the action described under Subsection (5) would present a serious, imminent risk to the student's safety or the safety of others.

[Utah Code § 53G-9-203 \(2019\)](#)

C. School Mental health Professionals and Counselors Can Recommend Treatment or Evaluation

1. A school counselor, **Nurse Practitioner**, or other mental health professional acting in accordance with the Mental Health Professional Practice Act, or licensed through the State Board of Education, working within the school system may:
 - a. Recommend, but not require, a psychiatric or behavioral health evaluation of a student;
 - b. Recommend, but not require, psychiatric, psychological, or behavioral treatment for a student;
 - c. Provide to a parent, upon the specific request of the parent, a list of three or more health care professionals or providers, including licensed physicians, psychologists, or other health specialists; and
 - d. Conduct a psychiatric or behavioral health evaluation or mental health screening, test, evaluation, or assessment of a student; however, prior written consent of the student's parent and a two-week minimum notification period are required prior to conducting the behavioral health evaluation or mental health screening, test, evaluation, or assessment. A parent may waive the two week minimum notification period. However, this written consent and notice is not required before questioning a student believed to be at risk of suicide, physically self-harming behavior, or harming others to the extent needed for referral to appropriate prevention services and to notify the parent of the perceived risk. See [Policy 5140 Student and Family Privacy Rights](#).

[Utah Code § 53G-9-203 \(2019\)](#)

[Utah Code § 53E-9-203\(7\) \(2022\)](#)

D. Training and Discipline

1. Each school shall provide training to the appropriate personnel on the proper application of this policy. An intentional violation of this policy shall be dealt with

Policy 5064
Adopted
August 12, 2020
First Reading
June 14, 2023
Second Reading
July 12, 2023

according to the provisions of [Policy 3120—Orderly School Termination for Employees](#).

[Utah Code § 53G-9-203 \(2019\)](#)

Book Study Schedule
I Love it Here
by Clint Pulver

February 8, 2023

- Chapter 1*A Single Moment in Time* pg. 1
- ReviewConnie Archibald
- Chapter 2*Are You the Problem or the Solution?* pg. 19
- ReviewJulie Taylor

March 8, 2023

- Chapter 3*Creating Your Dream Team* pg. 37
- ReviewTiffani Summers
- Chapter 4*The Mentor Manager* pg. 55
- ReviewHeidi Jo West

April 12, 2023

- Chapter 5*Sparking the Possibility* pg. 79
- ReviewDanielle Wright
- Chapter 6*Keep it Simple* pg. 105
- ReviewMcKayla Morris

May 10, 2023

- Chapter 7 *Give Them the Wheel and Let Them Drive* pg. 123
- ReviewSteve Carlsen
- Chapter 8*Always Be Flying the Airplane* pg. 137
- ReviewWade Hyde

June 14, 2023

- Chapter 9*Brace for Impact* pg. 155
- ReviewBryan Smith
- Chapter 10*Your Personal Board of Mentors* pg. 173
- ReviewNancy Kennedy

July 12, 2023

- Chapter 11*Helping Them Live, Not Just Exist* pg. 189
- ReviewDavid Roberts
- Chapter 12*Small Things over a Long Period of Time* pg. 209
- ReviewKaren Cronin

TENTATIVE MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT
JUNE 14, 2023

A work session was held at 5:30 p.m. on the discussion of Long-Term Capital Planning led by David Roberts, Business Administrator.

Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening June 14, 2023 at 6:30 p.m. at Independent Life Skills Center.

Those in attendance at the meeting included Board President Wade Hyde, Vice President Connie Archibald, Tiffani Summers, Julie Taylor, Nancy Kennedy, Karen Cronin, Bryan Smith, Danielle Wright. Also present were Superintendent Steve Carlsen, Assistant Superintendents Heidi Jo West, Gary Allen, Keith Mecham, IT Director Robert Gordon and Business Administrator David Roberts; members of the press, employees and patrons.

President Wade Hyde called the meeting to order, welcomed those in attendance and conducted the business of the meeting.

After the reverence which was offered by Heid Jo West, the pledge of allegiance was led by Nancy Kennedy.

Recognitions:

Board member Julie Taylor recognized the following:

BRHS Softball State Champions
BRHS Girls' Lacrosse State Champions

Gary Allen – outgoing Assistant Superintendent of Secondary Teaching and Learning, has been a teacher, Assistant Principal, Principal at multiple schools, and Assistant Superintendent for 5 years. 39 years total in education.

Approval of Agenda:

Karen Cronin made the motion to approve the agenda. Nancy Kennedy seconded the motion. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes

Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Public Comment:

Angie Cefalo – commented on the required reading in 9th grade language arts, “Lord of the Flies”, having alternative choices and having those options available beforehand and revising some of policy 4017.

Action Items:

Budget Hearing

Bryan Smith made the motion to move into the budget hearing, Connie Archibald seconded the motion. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

The meeting was opened up for comments on the budget from the public. No comments were made.

Connie Archibald made the motion to move out of the budget hearing. Julie Taylor seconded the motion. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Approval of 2023-2024 budget, Revised 2022-2023 budget and the preliminary proposed tax rates:

David Roberts, Business Administrator – proposed budget does include a tax revenue increase of \$6.1 million additional revenue from increases in the Board and Capital levies. Discussed the WPU increase of 6% with an overall budget increase. A decrease in federal revenue for the 2022-2023 year. The 2023-2024 budget reflects a \$6.1

million tax revenue increase in fund 10 and 32 respectively to make the annual payment on a \$60 million MBA lease bond.

Karen Cronin made the motion to approve the revised 2022-2023 Budget Revision, which was seconded by Bryan Smith. Nancy Kennedy made a motion to approve the preliminary budget for 2023-2024 along with approval of the preliminary tax rates to stay the same as last year and corresponding budget adjustments, which was seconded by Connie Archibald. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Approval of Internal and External Auditors

David Roberts, Business Administrator – presented the name of Rod Cook to be engaged as our internal auditor and Squire & Company to be engaged as our external/independent auditors for work to be done in the 2023-2024 year in auditing our 2022-2023 year.

Connie Archibald made the motion to approve the Internal and External Auditors, seconded by Karen Cronin. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Municipal Building Authority

David Roberts, Business Administrator – presented budget plan for the MBA.

Nancy Kennedy made the motion to move out of Board Meeting and into Municipal Building Authority Board meeting, second by Bryan Smith. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes

Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Karen Cronin made the motion to approve the Board of Education as the Municipal Building Authority officers for the 2023-2024 year, seconded by Bryan Smith. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Nancy Kennedy made the motion to approve the Municipal Building Authority budget and lease for the 2023-2024 year, seconded by Karen Cronin. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Connie Archibald made the motion to move back into regular Board Meeting, seconded by Tiffani Summers. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Approval of Sunrise School Improvement Plan

Jerry Jackman, Principal at Sunrise High, reviewed the CSI improvement needs along with plan requirements and plans to update goals and directives.

Karen Cronin made the motion to approve the Sunrise School Improvement Plan, seconded by Connie Archibald. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Pick-up Contributions for Members of Contributory Retirement System

Keith Mecham, Asst. Superintendent of Personnel, explained the pick-up contributions and the annual required approval by the Board.

Connie Archibald made the motion to approve the non-contributory retirement employer rates for the 2023-2024 fiscal year for Tier I and Tier II plans as well as the contributory rates, seconded by Nancy Kennedy. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Approval of Waiver Extension for a 4-day Week for Three Western Schools

Keith Mecham, Asst. Superintendent of Personnel, discussed the benefits of approving all three schools together for a continuation of a 4-day week application.

Julie Taylor made the motion to approve the waiver extension for a 4-day school week for Grouse Creek, Park Valley and Snowville schools, seconded by Bryan Smith. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Tentative Ratification of Negotiated Agreement with BEEA

Keith Mecham, Asst. Superintendent of Personnel, explained the \$4200 from the educators' salary adjustment along with a 3% COLA and steps and lanes.

Tentative Ratification of Negotiated Agreement with BEESPA

Keith Mecham, Asst. Superintendent of Personnel, explained the 6.5% COLA and steps and lanes.

Tentative Ratification of Negotiated Agreement with BEAA

Keith Mecham, Asst. Superintendent of Personnel, explained the 6% COLA with a new administrative salary table. Karen asked about the actual and not arbitrary lane and steps.

Tiffani Summers made the motion to approve the tentative negotiated agreement with BEAA, BEEA, and the BEESPA, seconded by Danielle Wright. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Declaration of Open Enrollment Schools

Keith Mecham, Asst. Superintendent of Personnel, said that schools with 90% or more are closed for outside boundary enrollment. Box Elder Middle, Lake View, McKinley, North Park and Century are the closed schools for the 2023-2024 year.

Bryan Smith made the motion to approve the recommendation on open enrollment for Box Elder Middle, Lake View, McKinley, North Park and Century to be closed schools for the 2023-2024 year, seconded by Connie Archibald. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Approval of TSSA Plans and Final Reports

Heidi Jo West, Asst. Superintendent of Elementary Teaching & Learning, recommends the Board accept the proposed school TSSA plans and final reports.

Nancy Kennedy made the motion to approve the TSSA plans and final reports as presented, seconded by Karen Cronin. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Early Learning Plan

Heidi Jo West, Asst. Superintendent of Elementary Teaching & Learning, recommended the 2023-24 Early Learning Plan.

Julie Taylor made the motion to approve the 2023-24 Early Learning Plan, seconded by Nancy Kennedy. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Information Items:

Chinese DLI

Keith Mecham, Assistant Superintendent of Personnel, showed numbers of enrollment of the Chinese DLI since inception through 2018. Lakeview (2012), Garland, Three Mile Creek, Willard and North Park (2021) implemented the Spanish immersion program. It is necessary to have 60 students per grade in the program. Two different grades may be taught by same teacher and share DLI students when there isn't enough to facilitate two teachers per grade.

Construction Update - Grouse Creek School

Corey Thompson, Director of Facilities, update on construction: utilities and updating of the gym. May have to wait on a transformer to start school.

Monthly Financial Report

David Roberts, Business Administrator – things look to be on track. Hoping to have revenues exceed expenses. It will be close.

Board Committee Reports

Karen reported about the Boys and Girls Club fundraising annual auction and dinner on Friday, June 16th starting at 6pm.

Nancy reported that Bridgerland graduated 638 kids this year, most ever. Cool hi-tech projects are coming from students.

Policy Review

First Reading

Policy 5064 Medical Recommendations by School Personnel to Parents

Policy 3043 Redress of Grievances

Second Reading

Policy 5291 Drug & Alcohol Testing of Students Participating in Extracurricular Activities

Connie Archibald made the motion to approve policies on first and second reading, seconded by Karen Cronin. The motion passed unanimously:

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Board Discussion Items

Book Study - I Love it Here by Clint Pulver – Bryan Smith reported on chapter 9 and Nancy Kennedy reported on chapter 10. David Roberts assigned to report on chapter 11 and Karen Cronin assigned to report on chapter 12.

Consent Items

Correction on minutes for a name correction for Danielle on page 4.

Nancy Kennedy made the motion to approve the consent items with the name correction in the May minutes, seconded by Bryan Smith. The motion passed unanimously:

Nancy Kennedy - yes

Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Approval of the minutes of working and regular meeting for May 10, 2023.

Approval of claims: 00043867, 00044154 - 00044452, 05051023, 07053123, 08053123, 09050923, 09081923, 09053123

Personnel Actions: As detailed in the agenda.

150 Mile Trips: As detailed in the agenda.

Upcoming Events:

Board work session from 2-5:30 pm on Wednesday, July 12, 2023

Closed Meeting for Real Property or Personnel:

Karen Cronin made the motion to leave regular board meeting to go into closed session to talk about Property or Personnel, seconded by Connie Archibald at 9:28 pm.

Nancy Kennedy – yes,
Bryan Smith – yes,
Tiffani Summers – yes,
Wade Hyde – yes,
Connie Archibald – yes,
Danielle Wright – yes,
Karen Cronin – yes,
Julie Taylor – yes.

Motion by Julie Taylor to leave closed meeting, seconded by Connie Archibald. The motion passed unanimously. The closed meeting ended at 10:38.

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

Adjournment:

Julie Taylor made the motion to adjourn the meeting, seconded by Connie Archibald. The motion passed unanimously. Board meeting ended at 10:38 pm.

Nancy Kennedy - yes
Bryan Smith - yes
Tiffani Summers - yes
Wade Hyde - yes
Connie Archibald - yes
Danielle Wright - yes
Karen Cronin - yes
Julie Taylor - yes

The next meeting of the Board of Education will be held on Wednesday, July 12, 2023, with a Work Session at 2:00 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main Brigham City, Utah.

APPROVED: _____

ATTESTED: _____
Business Administrator
Box Elder School District

President, Board of Education

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00044191	-2,476.81	06/05/23	65293 ASHLEE HENDRICKS	CV
01	00044396	-330.00	06/28/23	60186 RB TREATS	CV
01	00044453	42.55	06/01/23	1 ABBY HOUSLEY	C
01	00044454	134.50	06/01/23	1 CHARLOTTE MASON	C
01	00044455	20.50	06/01/23	1 MARVEE LEE	C
01	00044456	61.80	06/01/23	3522 KIMBERLY BENNETT	C
01	00044457	1,421.53	06/01/23	65706 BREANNA BERCHTOLD	C
01	00044458	4,745.11	06/01/23	100913 BORDER STATES INDUSTRIES, INC	C
01	00044459	308.67	06/01/23	104338 BOX ELDER HIGH SCHOOL	C
01	00044460	201.11	06/01/23	104348 BOX ELDER MIDDLE SCHOOL	C
01	00044461	1,021.60	06/01/23	43907 BRIGHAM GLASS	C
01	00044462	80,005.29	06/01/23	123130 CACHE COUNTY SCHOOL DISTRICT	C
01	00044463	474.24	06/01/23	8354 JONATHAN CALL	C
01	00044464	135.00	06/01/23	107994 CERTIFIED SHRED	C
01	00044465	59.80	06/01/23	49050 JENETTE CROSS	C
01	00044466	90.00	06/01/23	62235 DEX IMAGING LLC	C
01	00044467	92.09	06/01/23	37516 ERIC DUTSON	C
01	00044468	64.07	06/01/23	48747 JESSE ESQUIVEL	C
01	00044469	23.87	06/01/23	62600 VARINIA HILL	C
01	00044470	16,575.00	06/01/23	1821 IXL LEARNING	C
01	00044471	13,026.27	06/01/23	100774 JEPPESEN DISTRIBUTING/JEFF JEPPESEN	C
01	00044472	2,248.56	06/01/23	14427 JEANNIE JOHNSON	C
01	00044473	558.26	06/01/23	104384 JOHNSTONE SUPPLY	C
01	00044474	275.60	06/01/23	111807 JAMIE KENT	C
01	00044475	85.28	06/01/23	44636 TAMRA LARSEN	C
01	00044476	430.04	06/01/23	22195 BRANDON NELSON	C
01	00044477	3,341.50	06/01/23	53392 JESSICA NYE	C
01	00044478	1,166.92	06/01/23	3050 OBSERVERTAB, LLC	C
01	00044479	1,200.00	06/01/23	17230 QBS INC	C
01	00044480	404.35	06/01/23	35270 QUADIENT, INC	C
01	00044481	700.00	06/01/23	55115 RIVERSIDE CORNER LLC	C
01	00044482	29,054.16	06/01/23	892645 ROCKY MOUNTAIN POWER	C
01	00044483	191.92	06/01/23	55336 S & D CARWASH MANAGEMENT, LLC	C
01	00044484	5,494.55	06/01/23	103604 SCHOLASTIC MAGAZINES	C
01	00044485	60.84	06/01/23	23302 MICHELLE SEAMONS	C
01	00044486	813.31	06/01/23	10731 SMITH'S CUSTOMER CHARGES	C
01	00044487	840.00	06/01/23	43923 SOUTHWEST EDUCATIONAL DEVELOPMENT CENTER	C
01	00044488	100.00	06/01/23	23531 STG TRAVEL	C
01	00044489	1,575.00	06/01/23	19488 T SHIRT CHOP SHOP	C
01	00044490	33.00	06/01/23	47686 TNT ENGRAVING	C
01	00044491	150.00	06/01/23	63177 VALANT MEDICAL SOLUTIONS, INC	C
01	00044492	165.62	06/01/23	62510 JESSICA WAITE	C
01	00044493	7,618.48	06/01/23	924155 WASTE MGMT OF UTAH INC	C
01	00044494	396.00	06/01/23	927359 WEBER SCHOOL DISTRICT	C
01	00044495	1,752.00	06/01/23	40223 MARGARET SAM YATES	C
01	00044496	429.43	06/01/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044497	7,603.00	06/01/23	106497 APPLE STORE	C
01	00044498	5,455.00	06/01/23	109873 COLORADO TIME SYSTEMS	C
01	00044499	403,855.30	06/01/23	53449 EXPLORELEARNING, LLC	C
01	00044500	10,746.13	06/01/23	901150 IMT COMPANIES LLC	C
01	00044501	800.00	06/01/23	469 LUND FLORAL	C
01	00044502	42,405.00	06/01/23	56855 MYSTERY SCIENCE INC.	C
01	00044503	287.45	06/01/23	699420 PERMA BOUND BOOKS	C
01	00044504	328.99	06/01/23	51837 SWEETWATER	C
01	00044505	1,259.90	06/01/23	861085 TV SPECIALISTS INC	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044506	1,600.00	06/05/23	732367 RAFT RIVER RURAL	C
01	00044507	8.00	06/08/23	1 AMY KLUNDT	C
01	00044508	241.85	06/08/23	1 AMY SUMMERS	C
01	00044509	16.00	06/08/23	1 AUDREY BRADY	C
01	00044510	180.45	06/08/23	1 CLAIRE BRAZELTON	C
01	00044511	8.00	06/08/23	1 DARCI DEAKIN	C
01	00044512	23.75	06/08/23	1 HARLEE FAWCETT	C
01	00044513	5.00	06/08/23	1 HOLLY GROVER	C
01	00044514	411.00	06/08/23	1 JAMIE JAMES	C
01	00044515	82.55	06/08/23	1 JENNIFER CRAGUN	C
01	00044516	15.75	06/08/23	1 JESSICA WALKER	C
01	00044517	66.20	06/08/23	1 MICHELE GREEN	C
01	00044518	40.00	06/08/23	1 MICHELLE COOMBS	C
01	00044519	377.75	06/08/23	1 MORGAN PHIPPEN	C
01	00044520	20.00	06/08/23	1 NATE VAN VALKENBURG	C
01	00044521	23.75	06/08/23	1 RACHEL COOK	C
01	00044522	33.00	06/08/23	1 RACHEL STORM	C
01	00044523	50.00	06/08/23	1 REBECCA TEMPLIN	C
01	00044524	8.00	06/08/23	1 SARAH CALL	C
01	00044525	23.75	06/08/23	1 STEPHANIE REEDER	C
01	00044526	68.48	06/08/23	10260 ADELE C YOUNG INTERM SCH	C
01	00044527	873.21	06/08/23	812477 ALSCO/AMERICAN LINEN	C
01	00044528	203.38	06/08/23	25909 AMERIGAS PROPANE	C
01	00044529	39.41	06/08/23	110066 NANCY ANDERSON	C
01	00044530	539.80	06/08/23	8648 JACOB BALLS	C
01	00044531	20.00	06/08/23	50237 RACHAEL BARKER	C
01	00044532	345.00	06/08/23	85738 BEAR RIVER HIGH SCHOOL	C
01	00044533	975.00	06/08/23	52680 BEAR RIVER LIVE	C
01	00044534	255.50	06/08/23	85768 BEAR RIVER SEWER DEPT	C
01	00044535	263.91	06/08/23	87120 BEEHIVE TELEPHONE CO	C
01	00044536	110.55	06/08/23	15458 SANDRA BOAM	C
01	00044537	106.00	06/08/23	104320 BOX ELDER COUNTY TREASURER	C
01	00044538	186.00	06/08/23	104338 BOX ELDER HIGH SCHOOL	C
01	00044539	175.76	06/08/23	40410 KAREN BRAITHWAITE	C
01	00044540	6,992.75	06/08/23	108217 BRIGHAM CITY CORPORATION	C
01	00044541	5,844.06	06/08/23	113116 BRYSON SALES & SERVICE	C
01	00044542	677.92	06/08/23	110342 KATHY BUCK	C
01	00044543	130.47	06/08/23	57991 EMILEE BURNHAM	C
01	00044544	303.76	06/08/23	6319 MEGAN BUSHNELL	C
01	00044545	9,532.60	06/08/23	3271 CANON SOLUTIONS AMERICA	C
01	00044546	445.00	06/08/23	40363 CIO MEDICAL SERVICES	C
01	00044547	7,131.95	06/08/23	162470 CRUS OIL INC	C
01	00044548	2,100.00	06/08/23	102017 DAVIS SCHOOL DISTRICT	C
01	00044549	863.03	06/08/23	107851 KAMBEE DAY	C
01	00044550	3,535.52	06/08/23	56197 DENTONS DURHAM JONES PINEGAR PC	C
01	00044551	207.90	06/08/23	62235 DEX IMAGING LLC	C
01	00044552	265.89	06/08/23	110539 WENDY DUNHAM	C
01	00044553	97.60	06/08/23	14680 VALEREE DURBIN	C
01	00044554	109.00	06/08/23	112019 JON ELGAN	C
01	00044555	1,000.00	06/08/23	64084 ALDER EDUCATION LAW	C
01	00044556	569.40	06/08/23	65862 EMERGENCY PHYSICIANS INTEGRATED CARE	C
01	00044557	478.80	06/08/23	58955 BECKY EZOLA	C
01	00044558	141.86	06/08/23	60950 ROBERT FRANCKOWIAK	C
01	00044559	5,684.51	06/08/23	143160 FRONTIER COMMUNICATION	C
01	00044560	347.36	06/08/23	61956 JACOB FUHRIMAN	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044561	109.00	06/08/23	304190 RYAN K GARDNER	C
01	00044561	-109.00	06/28/23	304190 RYAN K GARDNER	CV
01	00044562	2,349.17	06/08/23	304217 GARLAND CITY	C
01	00044563	145.08	06/08/23	109665 A J GILMORE	C
01	00044564	97.60	06/08/23	56308 ANGELA GLIMORE	C
01	00044565	1,642.37	06/08/23	324430 GRAYBAR ELECTRIC COMPANY INC	C
01	00044566	1,131.44	06/08/23	59374 JOURNEY GREENWELL	C
01	00044567	109.00	06/08/23	167 RANDY HALTINER	C
01	00044568	97.60	06/08/23	14672 COLLEEN HANCEY	C
01	00044569	180.33	06/08/23	106881 HANSEN CHEVROLET	C
01	00044570	2,451.81	06/08/23	65293 ASHLEE HENDRICKS	C
01	00044571	323.95	06/08/23	58840 MARY HESLOP	C
01	00044572	267.85	06/08/23	111225 BECKY HODGE	C
01	00044573	234.20	06/08/23	901150 IMT COMPANIES LLC	C
01	00044574	4,738.87	06/08/23	61530 INTELEPEER CLOUD COMMUNICATIONS, LLC	C
01	00044575	455.89	06/08/23	361 INTERMOUNTAIN HEALTHCARE	C
01	00044576	56.28	06/08/23	111125 IML SECURITY SUPPLY	C
01	00044577	8,730.56	06/08/23	455120 JACKS TIRE & OIL INC	C
01	00044578	248.15	06/08/23	10154 TERYL JEFFS	C
01	00044579	185.22	06/08/23	63142 SHAWN JENSEN	C
01	00044580	12,612.70	06/08/23	100774 JEPPESEN DISTRIBUTING/JEFF JEPPESEN	C
01	00044581	1,176.27	06/08/23	110259 KONE INC	C
01	00044582	690.27	06/08/23	109818 VALYNN KUNZLER	C
01	00044583	114.96	06/08/23	64840 MANDY MASON	C
01	00044584	23.24	06/08/23	17353 JANELL MATHEWS	C
01	00044585	143.52	06/08/23	60941 NATALIE MCGUIRE	C
01	00044586	124.74	06/08/23	42064 JENNIE MONSEN-HANSEN	C
01	00044587	652.47	06/08/23	57622 DAVID MORRIS	C
01	00044588	2,600.32	06/08/23	29858 MOUNTAINLAND SUPPLY COMPANY	C
01	00044589	42.85	06/08/23	62405 GABLE MUNN	C
01	00044590	986.58	06/08/23	54330 KALLEE MUNNS	C
01	00044591	315.62	06/08/23	110444 ASHLEE NELSON	C
01	00044592	750.00	06/08/23	57800 JAMES NELSON	C
01	00044593	387.04	06/08/23	57860 BAILEY NESSEN	C
01	00044594	8.00	06/08/23	62081 NICOLE HESS VINYL	C
01	00044595	4,064.72	06/08/23	111273 NUCO2 LLC	C
01	00044596	5,966.03	06/08/23	3050 OBSERVERTAB, LLC	C
01	00044597	1,927.06	06/08/23	49859 JACKSON GROUP LOCKBOX	C
01	00044598	242.09	06/08/23	700077 PERRY CITY	C
01	00044599	10,500.00	06/08/23	17230 QBS INC	C
01	00044600	1,099.03	06/08/23	732367 RAFT RIVER RURAL	C
01	00044601	47.75	06/08/23	2720 SUZANNE REEDER	C
01	00044602	552.00	06/08/23	32913 ROYAL WHOLESALE ELECTRIC	C
01	00044603	709.49	06/08/23	110840 RUSH TRUCK CENTER OF UTAH	C
01	00044604	190.32	06/08/23	58360 ALEXIS RUZICH	C
01	00044605	12.00	06/08/23	776340 WENDY SCOFFIELD	C
01	00044606	39.95	06/08/23	110789 CORE BUSINESS TECHNOLOGIES (SIP)	C
01	00044607	446.44	06/08/23	107120 CONNIE SHY	C
01	00044608	82.10	06/08/23	58920 ANGIE SMOOT	C
01	00044609	120.00	06/08/23	7323 SQUARE ONE PRINTING	C
01	00044610	109.00	06/08/23	101257 PRESTON D STEED	C
01	00044611	1,115.25	06/08/23	43451 SARAH STRINGHAM	C
01	00044612	885.00	06/08/23	25674 STUDIO R MEDIA	C
01	00044613	35.95	06/08/23	110914 SUPERIOR WATER AND AIR INC	C
01	00044614	75.60	06/08/23	53791 ELIZABETH TAYLOR	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044615	681.20	06/08/23	4448 MARK TAYLOR	C
01	00044616	1,495.45	06/08/23	111109 TOM RANDALL DIST	C
01	00044617	4,706.79	06/08/23	109356 TRANSPORT DIESEL	C
01	00044618	131.04	06/08/23	20117 LINDA KAY UDY	C
01	00044619	3,580.81	06/08/23	55034 UTAH PARENT CENTER, INC	C
01	00044620	269.47	06/08/23	42439 LAURA VALLEJO	C
01	00044621	43.50	06/08/23	24580 VERIZON WIRELESS	C
01	00044622	215.58	06/08/23	111182 HEATHER WATTS	C
01	00044623	440.00	06/08/23	110931 WEESE GLASS LLC	C
01	00044624	665.07	06/08/23	12939 EMILIE WESTMORELAND	C
01	00044625	47.84	06/08/23	13765 MINDY WHITE	C
01	00044626	208.57	06/08/23	941217 WILLARD CITY CORP	C
01	00044627	20.00	06/08/23	45233 MARCIA WILSON	C
01	00044628	121.68	06/08/23	14222 CARLA ZUNDEL	C
01	00044629	194.83	06/08/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044630	5,005.00	06/08/23	109873 COLORADO TIME SYSTEMS	C
01	00044631	63,964.00	06/08/23	100293 DELL INC	C
01	00044632	1,083.79	06/08/23	386370 HYKO SUPPLY CO	C
01	00044633	19,118.38	06/08/23	102697 INTERCONNECT SERVICES INC	C
01	00044634	427.00	06/08/23	474162 JOSTENS	C
01	00044635	3,115.00	06/08/23	576620 M & M TOOL AND MACHINERY	C
01	00044636	2,625.00	06/08/23	58505 MAGOOSH INC.	C
01	00044637	214.00	06/08/23	633340 OFFICE DEPOT	C
01	00044638	1,352.04	06/08/23	699420 PERMA BOUND BOOKS	C
01	00044639	617.46	06/08/23	54313 SCHOOL SPECIALTY, LLC	C
01	00044640	12,523.50	06/08/23	109355 VOYAGER SOPRIS LEARNING	C
01	00044641	43,593.39	06/08/23	65811 WESTECH FUEL EQUIPMENT COMPANY INC	C
01	00044642	16.05	06/15/23	1 LISA REEDER	C
01	00044643	684.00	06/15/23	36784 AMERICAN RED CROSS	C
01	00044644	2,987.80	06/15/23	85738 BEAR RIVER HIGH SCHOOL	C
01	00044645	157.67	06/15/23	102956 BEAR RIVER MENTAL HEALTH	C
01	00044646	504.00	06/15/23	85748 BEAR RIVER MIDDLE SCHOOL	C
01	00044647	924.29	06/15/23	104338 BOX ELDER HIGH SCHOOL	C
01	00044648	50.65	06/15/23	104370 BOX ELDER NEWS JOURNAL	C
01	00044649	1,473.75	06/15/23	13293 ROBERT BREITENBEKER	C
01	00044650	79,594.12	06/15/23	108217 BRIGHAM CITY CORPORATION	C
01	00044651	439.92	06/15/23	11223 CALI BYWATER	C
01	00044652	1,720.02	06/15/23	105981 KRISTI N CAPENER	C
01	00044653	79,614.47	06/15/23	470448 CASSIA JOINT SCHOOL DISTRICT 151	C
01	00044654	135.00	06/15/23	107994 CERTIFIED SHRED	C
01	00044655	141.65	06/15/23	20338 ROXANN CHRISTENSEN	C
01	00044656	215.00	06/15/23	9504 TANYA CHRISTENSEN	C
01	00044657	70.20	06/15/23	14958 CULLIGAN	C
01	00044658	215.00	06/15/23	111159 HEATHER DAHLE	C
01	00044659	360.00	06/15/23	109514 MICHAEL DRAPER	C
01	00044660	450.00	06/15/23	203737 EAST GROUSE CREEK WATER	C
01	00044661	6,032.91	06/15/23	729332 ECONO WASTE INC	C
01	00044662	51.58	06/15/23	110514 SHAYLYNN EKINS	C
01	00044663	427.18	06/15/23	58645 JENNIFER GREEN	C
01	00044664	215.00	06/15/23	26867 ERICA HANNAH	C
01	00044665	322.50	06/15/23	110559 HARMONY HOME HEALTH LLC	C
01	00044666	215.00	06/15/23	50652 SHELLIE HEREM	C
01	00044667	215.00	06/15/23	41157 ASHLEY HESS	C
01	00044668	215.00	06/15/23	26859 JAMIE HIRSCHI	C
01	00044669	295.00	06/15/23	901150 IMT COMPANIES LLC	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044670	258.00	06/15/23	103858 HEIDI JENSEN	C
01	00044671	258.00	06/15/23	1562 NICOLE JENSEN	C
01	00044672	28.00	06/15/23	57568 LANGUAGE ACCESS NETWORK LLC	C
01	00044673	258.00	06/15/23	109712 BRENDA LINK	C
01	00044674	25.00	06/15/23	543168 MADDOX RANCH HOUSE	C
01	00044675	1,109.00	06/15/23	65927 MEARS TRANSPORTATION GROUP	C
01	00044676	258.00	06/15/23	21300 JEFF MORRIS	C
01	00044677	215.00	06/15/23	109659 KELLI NESSEN	C
01	00044678	8,330.63	06/15/23	3050 OBSERVERTAB, LLC	C
01	00044679	3,600.00	06/15/23	65552 PERSON CENTERED CONSULTING	C
01	00044680	440.96	06/15/23	44903 HAYLEY PHELPS-CHOURNOS	C
01	00044681	5,100.69	06/15/23	892645 ROCKY MOUNTAIN POWER	C
01	00044682	320.31	06/15/23	62138 DAX SEDERHOLM	C
01	00044683	266.24	06/15/23	25976 SHERWIN-WILLIAMS	C
01	00044684	37.00	06/15/23	802087 SNOWVILLE WATERWORKS INC	C
01	00044685	51.06	06/15/23	810361 STANDARD PLUMBING SUPPLY	C
01	00044686	258.00	06/15/23	65919 STANGER, MEGHAN	C
01	00044687	215.00	06/15/23	65870 MELISSA TIGHE	C
01	00044688	1,565.38	06/15/23	852617 TREMONTON CITY CORP	C
01	00044689	80.84	06/15/23	44512 TREMONTON LEADER	C
01	00044690	215.00	06/15/23	22128 HEIDI WATSON	C
01	00044691	1,165.99	06/15/23	48178 HEIDI JO WEST	C
01	00044692	498.47	06/15/23	65897 DIANA WHITAKIER	C
01	00044693	258.00	06/15/23	42404 KIM WILSON	C
01	00044694	60.84	06/15/23	1554 JENNIFER WINWARD	C
01	00044695	221.16	06/15/23	101693 BONNIE YOUNG	C
01	00044696	258.00	06/15/23	105928 HEATHER YOUNG	C
01	00044697	2,949,772.52	06/15/23	102931 ZIONS BANK NATIONAL BANK	C
01	00044698	10,830.68	06/15/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044699	5,900.00	06/15/23	48585 AMERICAN REFRIGERATION LLC	C
01	00044700	4,999.20	06/15/23	819370 CLASSICAL STRINGS / G WILHELMSSEN	C
01	00044701	50,435.00	06/15/23	4502 HIGH COUNTRY TECHNOLOGY CONSULTANTS	C
01	00044702	8,885.00	06/15/23	100148 HIGH NOON BOOKS	C
01	00044703	228.93	06/15/23	386370 HYKO SUPPLY CO	C
01	00044704	628.00	06/15/23	901150 IMT COMPANIES LLC	C
01	00044705	126.00	06/15/23	100550 JOSTENS INC	C
01	00044706	5,500.00	06/15/23	108190 MILLER COMPANIES	C
01	00044707	5,871.67	06/15/23	29858 MOUNTAINLAND SUPPLY COMPANY	C
01	00044708	4,654.94	06/15/23	55387 NATIONAL BUSINESS FURNITURE	C
01	00044709	176.16	06/15/23	633340 OFFICE DEPOT	C
01	00044710	84.93	06/15/23	699420 PERMA BOUND BOOKS	C
01	00044711	182.04	06/15/23	21210 SPIRALEDGE INC	C
01	00044712	23,309.20	06/15/23	861085 TV SPECIALISTS INC	C
01	00044713	161.16	06/15/23	866716 UCI ACCOUNTS RECEIVABLE	C
01	00044714	530.52	06/22/23	6617 ACME WATER CO	C
01	00044715	1,361.58	06/22/23	10260 ADELE C YOUNG INTERM SCH	C
01	00044716	150.00	06/22/23	33208 GARY ALLEN	C
01	00044717	1,050.00	06/22/23	36784 AMERICAN RED CROSS	C
01	00044718	25.00	06/22/23	85556 BEAR RIVER HEALTH DEPARTMENT	C
01	00044719	1,401.49	06/22/23	85738 BEAR RIVER HIGH SCHOOL	C
01	00044720	66.56	06/22/23	65129 LEONARDO BOHORQUEZ	C
01	00044721	13,203.49	06/22/23	104338 BOX ELDER HIGH SCHOOL	C
01	00044722	12,908.00	06/22/23	104348 BOX ELDER MIDDLE SCHOOL	C
01	00044723	106.08	06/22/23	26956 BRAQUEL BRINKERHOFF	C
01	00044724	106,057.36	06/22/23	123130 CACHE COUNTY SCHOOL DISTRICT	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044725	641.11	06/22/23	890740 CENTURYLINK LONG DISTANCE	C
01	00044726	513.50	06/22/23	61190 MADISEN CLARK	C
01	00044727	20.00	06/22/23	50644 LONDON CLARKE	C
01	00044728	124.32	06/22/23	29912 TERESA CUTLER	C
01	00044729	54.00	06/22/23	110851 CAPRI DANA	C
01	00044730	145.60	06/22/23	63428 CATHERINE HANSON	C
01	00044731	93.28	06/22/23	8087 KRISTINE HARDING	C
01	00044732	50.96	06/22/23	65935 AMY HARRAH	C
01	00044733	50.96	06/22/23	9296 JAN HAWKES	C
01	00044734	109.23	06/22/23	32280 BRUCE D HIRSCHI	C
01	00044735	71.24	06/22/23	34380 KRISTA HOLDEMAN	C
01	00044736	150.00	06/22/23	102892 LISSA M JENSEN	C
01	00044737	135.00	06/22/23	45934 KUNZLER CATERING	C
01	00044738	132.28	06/22/23	19305 BEN KUNZLER	C
01	00044739	50.96	06/22/23	61239 COURTNEY LAMBORN	C
01	00044740	73.04	06/22/23	44636 TAMRA LARSEN	C
01	00044741	64.48	06/22/23	111103 TOM LITTLE	C
01	00044742	118,105.39	06/22/23	530755 LOGAN SCHOOL DISTRICT	C
01	00044743	1,778.00	06/22/23	65943 MANN, HADFIELD & THORNE	C
01	00044744	379.50	06/22/23	111284 ANDREW MILLER	C
01	00044745	20.00	06/22/23	49042 CHELSEA MONTGOMERY	C
01	00044746	50.54	06/22/23	29106 NATASHA MORGAN	C
01	00044747	513.50	06/22/23	61182 WHITNEY NELSON	C
01	00044748	59.32	06/22/23	53392 JESSICA NYE	C
01	00044749	20.00	06/22/23	62251 DACIA PITCHER	C
01	00044750	324.56	06/22/23	109484 PUBLIC CONSULTING GROUPS INC	C
01	00044751	750.00	06/22/23	15180 CHRIS REES	C
01	00044752	77.20	06/22/23	52710 HOLLY REEVES	C
01	00044753	101.92	06/22/23	21202 TIFFANY RHODES	C
01	00044754	42,404.97	06/22/23	52914 RICH COUNTY SCHOOL DISTRICT	C
01	00044755	31,455.98	06/22/23	892645 ROCKY MOUNTAIN POWER	C
01	00044756	2,071.24	06/22/23	60020 RON KELLER TIRE INC	C
01	00044757	150.00	06/22/23	107936 JULIE RUPP	C
01	00044758	98.60	06/22/23	23590 DANIELLE SCOTHERN	C
01	00044759	90.48	06/22/23	27324 MICHELLE SMITH	C
01	00044760	1,746.00	06/22/23	820521 STYLISH FABRICS/BERNINA	C
01	00044761	160.00	06/22/23	4448 MARK TAYLOR	C
01	00044762	60.00	06/22/23	10251 SUSAN THOMPSON	C
01	00044763	4,800.00	06/22/23	106181 UEN/UTAH EDUCATION NETWORK	C
01	00044764	5,147.67	06/22/23	34622 UTAH STATE BOARD OF EDUCATION / USBE	C
01	00044765	91,068.46	06/22/23	892916 DGO FUEL NETWORK TEAM	C
01	00044766	72.80	06/22/23	110122 DON VINCENT	C
01	00044767	50.00	06/22/23	4316 WASHINGTON SCHOOL DISTRICT	C
01	00044768	157.12	06/22/23	63410 CLAYTON WELCH	C
01	00044769	264.50	06/22/23	13765 MINDY WHITE	C
01	00044770	101.92	06/22/23	64912 SHAUN WILKINSON	C
01	00044771	150.00	06/22/23	101693 BONNIE YOUNG	C
01	00044772	559.54	06/22/23	990 STACI ZILLES-NELSON	C
01	00044773	20,053.00	06/22/23	31364 95 PERCENT GROUP	C
01	00044774	219.18	06/22/23	38032 AMAZON CAPITAL SERVICES INC	C
01	00044775	2,610.00	06/22/23	108911 BUTTARS TRACTOR	C
01	00044776	1,645.00	06/22/23	100293 DELL INC	C
01	00044777	17,250.00	06/22/23	100148 HIGH NOON BOOKS	C
01	00044778	216.48	06/22/23	386370 HYKO SUPPLY CO	C
01	00044779	4,342.31	06/22/23	55387 NATIONAL BUSINESS FURNITURE	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044780	1,178.00	06/22/23	1023 NUTTALL INC	C
01	00044781	5,022.38	06/22/23	3050 OBSERVETAB, LLC	C
01	00044782	704.33	06/22/23	35955 PROMO PLUS	C
01	00044783	334.40	06/22/23	759360 ROTO AIRE	C
01	00044784	17,940.00	06/22/23	54313 SCHOOL SPECIALTY, LLC	C
01	00044785	717.00	06/22/23	866716 UCI ACCOUNTS RECEIVABLE	C
01	00044786	55,740.00	06/22/23	41734 X-CAL CORP	C
01	00044787	65,661.00	06/22/23	102737 YOUNG CHEVROLET CO	C
01	00044788	1,066.24	06/28/23	999014 AFLAC / AMERICAN FAMILY LIFE ASSURANCE	C
01	00044789	4,393.14	06/28/23	999014 AMERICAN FAMILY LIFE COMP	C
01	00044790	80.00	06/28/23	999027 B E SCHOOL BOARD FUND	C
01	00044791	30.00	06/28/23	999030 BENEFICIAL LIFE INSURANCE CO.	C
01	00044792	560.73	06/28/23	999024 BOSTON MUTUAL LIFE INS CO - W	C
01	00044793	237.00	06/28/23	999055 BOX ELDER FOUNDATION	C
01	00044794	100.00	06/28/23	999023 BOX ELDER SCHOOL DISTRICT	C
01	00044795	2,069.00	06/28/23	999033 BUREAU CHILD SUPPORT SERV	C
01	00044796	32,185.39	06/28/23	999077 DENTAL SELECT	C
01	00044797	5,850.00	06/28/23	999021 ELEVATE CREDIT UNION	C
01	00044798	706.55	06/28/23	999019 EMI HEALTH	C
01	00044799	69.12	06/28/23	999017 GLOBE LIFE INSURANCE CO	C
01	00044800	22,820.72	06/28/23	999035 HORACE MANN INSURANCE COMPANY	C
01	00044801	615.00	06/28/23	51080 IDAHO DIV OF MANAGEMENT/CHILD SUPPORT	C
01	00044802	159.03	06/28/23	5851 JOHNSON MARK ATTORNEYS LLC	C
01	00044803	426.51	06/28/23	999111 MEADE RECOVERY SERVICES LLC	C
01	00044804	797.03	06/28/23	65021 MONEY 4 YOU & MR MONEY	C
01	00044805	1,041.07	06/28/23	55727 MOUNTAIN PEAK LAW GROUP PC	C
01	00044806	9,255.00	06/28/23	999084 NATIONAL BENEFITS SERVICES LLC	C
01	00044807	4,544.74	06/28/23	999081 NATIONAL BENEFITS SERVICES LLC	C
01	00044808	3,562.54	06/28/23	999008 OPTICARE	C
01	00044809	442.14	06/28/23	999038 OUTSOURCE RECEIVABLES	C
01	00044810	756,387.56	06/28/23	999079 PUBLIC EMPLOYEES HEALTH P	C
01	00044811	1,398.60	06/28/23	999032 PRE-PAID LEGAL SERVICES	C
01	00044812	22,517.04	06/28/23	999018 THE HARTFORD	C
01	00044813	436.23	06/28/23	48119 TITANIUM FUNDS	C
01	00044814	490.00	06/28/23	999012 UESP	C
01	00044815	15,785.87	06/28/23	999007 UTAH EDUCATION ASSOCIATION	C
01	00044816	257,998.79	06/28/23	999003 UTAH STATE TAX COMMISSION	C
01	00044817	69.20	06/28/23	1 ANGELA FARR	C
01	00044818	26.00	06/28/23	1 BECCA GORDON	C
01	00044819	247.50	06/28/23	8648 JACOB BALLS	C
01	00044820	247.50	06/28/23	59315 TODD BARROW	C
01	00044821	465.50	06/28/23	4260 BCI / UTAH BUREAU OF CRIMINAL IDENTIF	C
01	00044822	834.46	06/28/23	85738 BEAR RIVER HIGH SCHOOL	C
01	00044823	2,000.00	06/28/23	12033 BOB'S BODY SHOP	C
01	00044824	9,358.12	06/28/23	100913 BORDER STATES INDUSTRIES, INC	C
01	00044825	247.50	06/28/23	54020 TAWNIE BOWCUTT	C
01	00044826	121.59	06/28/23	104338 BOX ELDER HIGH SCHOOL	C
01	00044827	335.46	06/28/23	38997 SABRINA BURMESTER	C
01	00044828	755.50	06/28/23	6319 MEGAN BUSHNELL	C
01	00044829	247.50	06/28/23	105981 KRISTI N CAPENER	C
01	00044830	1,704.75	06/28/23	890740 CENTURYLINK	C
01	00044831	358.58	06/28/23	61310 LINUS COLYER	C
01	00044832	750.00	06/28/23	111223 COUNTRY CARPET CLEANING LLC	C
01	00044833	247.50	06/28/23	10421 VANICA CRANE	C
01	00044834	247.50	06/28/23	9806 LYNDSIE DAINES	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044835	443.62	06/28/23	66079 JILL DALLON	C
01	00044836	247.50	06/28/23	110514 SHAYLYNN EKINS	C
01	00044837	122.20	06/28/23	112019 JON ELGAN	C
01	00044838	247.50	06/28/23	61468 CHRISTIAN DALLIN GITTINS	C
01	00044839	451.50	06/28/23	110559 HARMONY HOME HEALTH LLC	C
01	00044840	247.50	06/28/23	26859 JAMIE HIRSCHI	C
01	00044841	27,397.23	06/28/23	49026 IVY LANE PEDATRICS	C
01	00044842	247.50	06/28/23	10154 TERYL JEFFS	C
01	00044843	1,139.55	06/28/23	62006 JENSON REFRIGERATION INC	C
01	00044844	3,301.43	06/28/23	100774 JEPPSEN DISTRIBUTING/JEFF JEPPSEN	C
01	00044845	374.98	06/28/23	49182 ALEXEY JONES	C
01	00044846	247.50	06/28/23	14940 CHRISTYN KENDRICK	C
01	00044847	374.98	06/28/23	21733 HALLIE KUNZLER	C
01	00044848	958.58	06/28/23	108289 DAVID LEE	C
01	00044849	162.76	06/28/23	63673 SHAUNIECE MACKAY	C
01	00044850	109.62	06/28/23	65951 SABRINA MATSON	C
01	00044851	247.50	06/28/23	21300 JEFF MORRIS	C
01	00044852	102.50	06/28/23	110469 MELISSA MORRIS	C
01	00044853	4,107.53	06/28/23	3050 OBSERVETAB, LLC	C
01	00044854	247.50	06/28/23	39403 SHAUNIE OWEN	C
01	00044855	335.46	06/28/23	56065 TATUM PAGE	C
01	00044856	133.25	06/28/23	107960 TYLER J RHODES	C
01	00044857	2,366.40	06/28/23	52914 RICH COUNTY SCHOOL DISTRICT	C
01	00044858	335.46	06/28/23	109395 JOYLENE RITCHIE	C
01	00044859	149.76	06/28/23	101080 DUANE RUNYAN	C
01	00044860	247.50	06/28/23	66044 BRYNN SAXEY	C
01	00044861	247.50	06/28/23	62138 DAX SEDERHOLM	C
01	00044862	247.50	06/28/23	66036 MALORIE SERDAR	C
01	00044863	472.79	06/28/23	42935 DAVID SHAFFER	C
01	00044864	227.41	06/28/23	10731 SMITH'S CUSTOMER CHARGES	C
01	00044865	57.52	06/28/23	10600 LADAWN SORENSEN	C
01	00044866	374.98	06/28/23	66060 SAMANTHA SPROUL	C
01	00044867	65.55	06/28/23	810361 STANDARD PLUMBING SUPPLY	C
01	00044868	247.50	06/28/23	110408 AMY JO SUMMERS	C
01	00044869	374.98	06/28/23	66087 DEBRA SUMMERS	C
01	00044870	247.50	06/28/23	4448 MARK TAYLOR	C
01	00044871	443.62	06/28/23	66052 ALEXIS TIBBITS	C
01	00044872	247.50	06/28/23	52795 LAURA TURESON	C
01	00044873	247.50	06/28/23	9113 EVA TYGER	C
01	00044874	2,821.33	06/28/23	55034 UTAH PARENT CENTER, INC	C
01	00044875	150.00	06/28/23	63177 VALANT MEDICAL SOLUTIONS, INC	C
01	00044876	5,587.00	06/28/23	24580 VERIZON WIRELESS	C
01	00044877	247.50	06/28/23	22128 HEIDI WATSON	C
01	00044878	335.46	06/28/23	22071 JENNIFER WEBB	C
01	00044879	247.50	06/28/23	48178 HEIDI JO WEST	C
01	00044880	46.97	06/28/23	941620 ALISON WILLIAMS	C
01	00044881	3,392.10	06/28/23	84960 BEACON METALS INC	C
01	00044882	5,960.00	06/28/23	63894 BIRDBRAIN TECHNOLOGIES	C
01	00044883	450.22	06/28/23	109704 FOLLETT SCHOOL SOLUTIONS	C
01	00044884	306.10	06/28/23	386370 HYKO SUPPLY CO	C
01	00044885	23,500.00	06/28/23	106111 INTERMOUNTAIN HOUSE LLC	C
01	00044886	159,829.07	06/28/23	586159 MOUNTAIN STATE TEXTBOOK DEP	C
01	00044887	4,284.86	06/28/23	111788 THE LIFE GUARD STORE	C
01	00044888	245,203.20	06/28/23	37028 TIVITRI	C
01	00044889	2,745.00	06/28/23	110040 WALL 2 WALL	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00044890	7,104.00	06/28/23	100471 WEBER STATE UNIVERSITY	C
01	05061223	219,635.76	06/12/23	888540 US BANK	M
01	07063023	139,679.20	06/28/23	999070 HEALTH EQUITY INC	M
01	08063023	2,067,789.81	06/28/23	999005 UTAH STATE RETIREMENT FUND	M
01	09062023	354,826.03	06/28/23	999140 BANK OF UTAH	M
01	09063023	1,112,502.23	06/28/23	999140 BANK OF UTAH	M
Total Bank No 01		10,419,516.37			
02	00101158	1,250.00	06/01/23	11126 BYU - IDAHO	C
02	00101159	3,060.00	06/01/23	103945 SKYWAY GOLF COURSE	C
02	00101160	100.00	06/01/23	804825 SUNRISE HIGH SCHOOL	C
02	00101161	335.00	06/01/23	47686 TNT ENGRAVING	C
02	00101162	1,250.00	06/01/23	891181 LB 410033	C
02	00101163	4,500.00	06/01/23	891181 UTAH STATE UNIVERSITY	C
02	00101164	100.00	06/22/23	14575 AIRMOTIVE SERVICE	C
02	00101165	1,200.00	06/22/23	11126 BYU - IDAHO	C
02	00101166	1,200.00	06/22/23	11126 BYU - IDAHO	C
02	00101167	2,250.00	06/22/23	804830 SOUTHERN UTAH UNIVERSITY	C
02	00101168	1,000.00	06/22/23	804830 SOUTHERN UTAH UNIVERSITY	C
02	00101169	1,250.00	06/22/23	804830 SOUTHERN UTAH UNIVERSITY	C
02	00101170	1,000.00	06/22/23	891181 UTAH STATE UNIVERSITY	C
02	00101171	1,000.00	06/22/23	891181 UTAH STATE UNIVERSITY	C
02	00101172	4,500.00	06/22/23	891181 UTAH STATE UNIVERSITY	C
02	00101173	2,700.00	06/22/23	30872 UVU / UTAH VALLEY UNIVERSITY	C
02	00101174	5,500.00	06/22/23	30872 UVU / UTAH VALLEY UNIVERSITY	C
02	00101175	2,000.00	06/22/23	100471 WEBER STATE UNIVERSITY	C
02	00101176	1,000.00	06/22/23	100471 WEBER STATE UNIVERSITY	C
02	00101177	1,200.00	06/28/23	109542 UNIVERISTY OF UTAH	C
Total Bank No 02		36,395.00			
11	01104828	17,676.80	06/01/23	53473 CHARLIE'S PRODUCE	A
11	01104829	15,270.07	06/01/23	728870 DOMINION ENERGY UTAH	A
11	01104830	84.64	06/08/23	62359 NATHAN ANDERSEN	A
11	01104831	88.00	06/08/23	54828 MCKENZIE ANDERSON	A
11	01104832	116.00	06/08/23	29785 HENRY BAKER	A
11	01104833	1,111.32	06/08/23	56618 MARIA BANUELOS	A
11	01104834	281.95	06/08/23	101520 BELL JANITORIAL	A
11	01104835	36.00	06/08/23	64467 DAVE BINGHAM	A
11	01104836	96.00	06/08/23	48011 GAILE BINGHAM	A
11	01104837	48.00	06/08/23	60933 MICHAEL BIRD	A
11	01104838	18.00	06/08/23	107376 KAYLENE BOND	A
11	01104839	36.00	06/08/23	49476 MICHAEL BOWEN	A
11	01104840	24.00	06/08/23	18384 CRISTINA BRADSHAW	A
11	01104841	36.00	06/08/23	45330 MEAGAN BRANCH	A
11	01104842	32.00	06/08/23	110766 TRICIA BURBIDGE	A
11	01104843	1,095.83	06/08/23	105301 CACHE VALLEY ELECTRIC INC	A
11	01104844	332.23	06/08/23	106437 CARSON ELEVATOR CO INC	A
11	01104845	64.00	06/08/23	31380 JOSE M CEDILLO	A
11	01104846	1,346.35	06/08/23	105340 PEGGY CHAMBERS	A
11	01104847	18.00	06/08/23	32247 ANGELA CHRISTIANSEN	A
11	01104848	44.00	06/08/23	4090 MARY CLARK	A
11	01104849	64.00	06/08/23	103095 KISHA C COLLOM	A
11	01104850	36.00	06/08/23	64424 D'JEAN CORNISH	A
11	01104851	13,750.00	06/08/23	60500 DOABLE WELLNESS	A
11	01104852	306.00	06/08/23	58335 KARLENE FARLEY	A
11	01104853	56.00	06/08/23	106815 MAILEE FORREST	A

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Bank	Check No	Amount	Date	Vendor	Type
11	01104854	12.00	06/08/23	12165 AMANDA FRANCIS	A
11	01104855	18.00	06/08/23	107634 JEANNIE FREEZE	A
11	01104856	84.00	06/08/23	108590 CINDY GIBBS	A
11	01104857	32.00	06/08/23	36706 MONICA GROVER	A
11	01104858	40.00	06/08/23	56480 ANDRIA HANSEN	A
11	01104859	18.20	06/08/23	64866 JACOB HANSEN	A
11	01104860	561.03	06/08/23	27260 STEVEN C HANSEN	A
11	01104861	270.00	06/08/23	434 MAEGAN HEINER	A
11	01104862	18.00	06/08/23	40320 JACINDA HEYDER	A
11	01104863	82.00	06/08/23	110864 JEFF HUNT	A
11	01104864	78.00	06/08/23	37664 ASHLEY JENSEN	A
11	01104865	96.00	06/08/23	56669 SHEA L JENSEN	A
11	01104866	18.00	06/08/23	43346 JOHN JOHNSON	A
11	01104867	18.00	06/08/23	110088 MICHAEL JOHNSON	A
11	01104868	124.44	06/08/23	62758 ELIZABETH KELLEY	A
11	01104869	40.00	06/08/23	52493 ROBERT KENNER	A
11	01104870	347.76	06/08/23	59129 DESI LARSEN	A
11	01104871	36.00	06/08/23	21610 STEVE LEGGETT	A
11	01104872	14.40	06/08/23	29777 JAMES O MAY	A
11	01104873	44.00	06/08/23	40312 SHAILA MCCLURE	A
11	01104874	44.00	06/08/23	49999 BILLY MCFARLAND	A
11	01104875	54.00	06/08/23	10936 JONI MITCHELL	A
11	01104876	850.20	06/08/23	43982 MIKE MOORE	A
11	01104877	86.00	06/08/23	25640 RAMONA MORA	A
11	01104878	136.00	06/08/23	56103 KARA MORRIS	A
11	01104879	12.00	06/08/23	28630 TARSHA MURRAY	A
11	01104880	32.00	06/08/23	54356 MARISSA NELSON	A
11	01104881	64.00	06/08/23	21962 MARK NELSON	A
11	01104882	20.00	06/08/23	18317 SALLY NOBLE	A
11	01104883	3,040.11	06/08/23	35718 O C TANNER RECOGNITION COMPANY	A
11	01104884	230.00	06/08/23	23817 CYNTHIA A PAGE	A
11	01104885	64.00	06/08/23	112077 BOB PROFAIZER	A
11	01104886	36.00	06/08/23	55930 MCKELLEN RADER	A
11	01104887	124.00	06/08/23	45349 LADAWN RICHINS	A
11	01104888	10.00	06/08/23	57967 SHERYL ROHDE	A
11	01104889	12.00	06/08/23	65846 PIPER ROPER	A
11	01104890	677.67	06/08/23	21130 AMBER ROSE	A
11	01104891	18.00	06/08/23	32255 JERRY SCHLIESSER	A
11	01104892	72.00	06/08/23	58858 ANNA SHERMAN	A
11	01104893	12.00	06/08/23	63304 KAYLEE SILVESTER	A
11	01104894	44.00	06/08/23	58866 RACHEL SMITH	A
11	01104895	667.59	06/08/23	12793 SONYA SPACKMAN	A
11	01104896	172,016.73	06/08/23	12688 SYSCO	A
11	01104897	62.22	06/08/23	62731 MADISON TANNER	A
11	01104898	44.00	06/08/23	59706 TRINI TRACY	A
11	01104899	52.00	06/08/23	852290 SANDIE TRAPP	A
11	01104900	177.32	06/08/23	107454 MARIETTA VEEDER	A
11	01104901	18.00	06/08/23	919010 MARY R WALKER	A
11	01104902	18.00	06/08/23	922060 CALVIN K WARD	A
11	01104903	19.80	06/08/23	34509 SHARA LEE WARD	A
11	01104904	54.90	06/08/23	62740 SARAH WARR	A
11	01104905	8,100.00	06/08/23	100590 WAXIE SANITARY SUPPLY	A
11	01104906	40.00	06/08/23	28150 KARIE WEAVER	A
11	01104907	54.00	06/08/23	40002 MAURY WHEATLEY	A
11	01104908	544.32	06/08/23	44075 LEANNE WRIGHT	A

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Bank	Check No	Amount	Date	Vendor	Type
11	01104909	64.00	06/08/23	63940 LESLIE YOUNG	A
11	01104910	3,627.22	06/15/23	104132 BEAZER LOCK & KEY	A
11	01104911	12,456.63	06/15/23	728870 DOMINION ENERGY UTAH	A
11	01104912	33,241.80	06/15/23	27243 KELLY SERVICES INC	A
11	01104913	147.20	06/15/23	6009 IRLANDA STEVENS	A
11	01104914	4,168.93	06/22/23	105301 CACHE VALLEY ELECTRIC INC	A
11	01104915	1,999.25	06/22/23	134250 CEM SALES & SERVICE	A
11	01104916	899.60	06/22/23	35092 MELISSA JONES	A
11	01104917	72,596.60	06/22/23	27243 KELLY SERVICES INC	A
11	01104918	20.00	06/22/23	108310 RANDY RASMUSSEN	A
11	01104919	66.00	06/22/23	47686 TNT ENGRAVING	A
11	01104920	2,489.92	06/28/23	101520 BELL JANITORIAL	A
11	01104921	1,791.91	06/28/23	134250 CEM SALES & SERVICE	A
11	01104922	1,787.30	06/28/23	53473 CHARLIE'S PRODUCE	A
11	01104923	6,403.64	06/28/23	728870 DOMINION ENERGY UTAH	A
11	01104924	508,829.78	06/28/23	107656 DWA CONSTRUCTION INC	A
11	01104925	90.00	06/28/23	111750 MARCI HATCH	A
11	01104926	102.50	06/28/23	35092 MELISSA JONES	A
11	01104927	217.25	06/28/23	108310 RANDY RASMUSSEN	A
Total Bank No 11		892,525.41			
20	10400508	22.46	06/16/23	45500 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 20		22.46			
21	12500788	165.00	06/07/23	14575 AIRMOTIVE SERVICE	C
21	12500789	869.20	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	C
21	12500790	888.80	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	C
21	12500791	336.29	06/07/23	489250 KENTS MARKET PL/BRIGHAM	C
21	12500792	56.36	06/07/23	111839 LORI KORTH	C
21	12500793	69.90	06/07/23	110914 SUPERIOR WATER AND AIR INC	C
21	12500794	159.60	06/07/23	830461 TACO TIME/BRIGHAM	C
21	12500795	44.61	06/07/23	60909 TRINA THOMSON	C
21	12500796	1,143.00	06/15/23	20869 BELL PRINTING AND DESIGN	C
21	12500797	150.00	06/15/23	15458 SANDRA BOAM	C
21	12500798	1,366.10	06/15/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 21		5,248.86			
22	13200708	130.00	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	C
22	13200709	1,092.61	06/07/23	111184 LIFETIME PRODUCTS	C
22	13200709	-1,092.61	06/07/23	111184 LIFETIME PRODUCTS	CV
22	13200710	125.09	06/07/23	25453 PRIDE EMBROIDERY & SCREEN PRINTING	C
22	13200711	1,092.61	06/07/23	12912 LIFETOUCH PHOTOGRAPHY	C
22	13200712	6,338.99	06/19/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 22		7,686.69			
24	13601080	2,922.00	06/19/23	45500 BOX ELDER SCHOOL DISTRICT	C
24	13601081	120.00	06/19/23	63045 BOUGIE BALLOONS NORTHERN UTAH	C
24	13601082	1,193.28	06/19/23	489240 KENTS MARKET PL/TREMONTON	C
24	13601083	638.20	06/20/23	104321 BOX ELDER SCHOOL DISTRICT	C
24	13601084	84.00	06/26/23	60488 BUNNY BARNETT	C
24	13601085	825.07	06/26/23	104321 BOX ELDER SCHOOL DISTRICT	C
24	13601086	99.00	06/26/23	65986 JESSICA STRATFORD	C
Total Bank No 24		5,881.55			
25	15000734	524.63	06/13/23	38032 AMAZON CAPITAL SERVICES	C
25	15000735	1,739.83	06/13/23	104321 BOX ELDER SCHOOL DISTRICT	C
25	15000736	54.00	06/15/23	45500 BOX ELDER SCHOOL DISTRICT	C

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Bank	Check No	Amount	Date	Vendor	Type
Total Bank No 25		2,318.46			
26	16401085	259.21	06/20/23	1724 ACE HARDWARE TREMONTON	C
26	16401086	780.00	06/20/23	104321 BOX ELDER SCHOOL DISTRICT	C
26	16401087	130.00	06/20/23	104321 BOX ELDER SCHOOL DISTRICT	C
26	16401088	1,781.80	06/20/23	104321 BOX ELDER SCHOOL DISTRICT	C
26	16401089	4,344.78	06/20/23	104321 BOX ELDER SCHOOL DISTRICT	C
26	16401090	240.14	06/20/23	489240 KENTS MARKET PL/TREMONTON	C
26	16401091	325.00	06/20/23	46965 LITTLE REDS LLC	C
26	16401092	125.00	06/20/23	52434 SUNSHINE & SUGAR- JANET KING	C
26	16401093	30.00	06/20/23	110914 SUPERIOR WATER AND AIR INC	C
Total Bank No 26		8,015.93			
28	16701202	51.50	06/06/23	86 BUSINESS SOLUTIONS GROUP	C
28	16701203	240.00	06/06/23	55905 MD SECURE STORAGE	C
28	16701204	3,306.70	06/16/23	20869 BELL PRINTING AND DESIGN	C
28	16701205	2,208.99	06/16/23	104321 BOX ELDER SCHOOL DISTRICT	C
28	16701206	139.95	06/16/23	14958 CULLIGAN	C
28	16701207	1,007.82	06/16/23	489240 KENTS MARKET PL/TREMONTON	C
Total Bank No 28		6,954.96			
29	16800525	354.66	06/01/23	85738 BEAR RIVER HIGH SCHOOL	C
29	16800526	203.46	06/01/23	104321 BOX ELDER SCHOOL DISTRICT	C
29	16800527	220.00	06/05/23	45934 KUNZLER CATERING	C
29	16800528	55.45	06/05/23	104321 BOX ELDER SCHOOL DISTRICT	C
29	16800529	177.97	06/12/23	489240 KENTS MARKET PL/TREMONTON	C
29	16800530	599.27	06/13/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 29		1,610.81			
30	17200640	1,354.77	06/13/23	104321 BOX ELDER SCHOOL DISTRICT	C
30	17200641	450.94	06/13/23	769715 SAM'S CLUB BUSINESS PAYMENTS	C
30	17200642	2,409.80	06/13/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 30		4,215.51			
31	18800378	290.75	06/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 31		290.75			
32	20000294	156.44	06/13/23	104321 BOX ELDER SCHOOL DISTRICT	C
32	20000295	837.57	06/13/23	12912 LIFETOUCH NSS	C
Total Bank No 32		994.01			
33	30402895	250.00	06/02/23	104321 BOX ELDER SCHOOL DISTRICT	C
33	30402896	150.00	06/02/23	103945 SKYWAY GOLF COURSE	C
33	30402897	645.87	06/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
33	30402898	1,105.02	06/14/23	489240 KENTS MARKET PL/TREMONTON	C
Total Bank No 33		2,150.89			
34	30803276	-25.00	06/14/23	1 RHODA FULLERTON	CV
34	30803283	-7.00	06/14/23	1 MANDY HODGSON	CV
34	30803396		06/07/23	1 AL'S SPORTING GOODS	C
34	30803397	275.91	06/07/23	1 AL'S SPORTING GOODS	C
34	30803398	40.00	06/07/23	1 CHRISTIAN AND JULIA ESPARZA	C
34	30803399	61.46	06/07/23	112046 ACE HARDWARE - BRIGHAM	C
34	30803400	8.30	06/07/23	702688 PETTY CASH	C
34	30803401	1,861.13	06/07/23	109463 WOODWIND AND BRASSWIND	C
34	30803402	108.53	06/13/23	104321 BOX ELDER SCHOOL DISTRICT	C
34	30803403	1,379.95	06/13/23	489250 KENTS MARKET PL/BRIGHAM	C
34	30803404	520.00	06/16/23	45500 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 34		4,223.28			

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35	40403162	50.00	06/01/23	1 BROOKLYNNE BUHL	C
35	40403163	165.75	06/01/23	38032 AMAZON CAPITAL SERVICES INC	C
35	40403164	16.92	06/01/23	62235 DEX IMAGING LLC	C
35	40403165	169.58	06/01/23	327480 GREER'S HARDWARE	C
35	40403166	77.05	06/01/23	157371 STAPLES	C
35	40403167	12.38	06/05/23	1 LORI HILLIS	C
35	40403168	139.99	06/05/23	38032 AMAZON CAPITAL SERVICES INC	C
35	40403169	39.99	06/05/23	110914 SUPERIOR WATER AND AIR INC	C
35	40403170	64.62	06/14/23	38032 AMAZON CAPITAL SERVICES INC	C
35	40403171	561.31	06/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
35	40403172	42.57	06/14/23	830460 TACO TIME/TREMONTON	C
35	40403173	192.96	06/14/23	1724 ACE HARDWARE TREMONTON	C
35	40403174	1,865.08	06/14/23	489240 KENTS MARKET PL/TREMONTON	C
Total Bank No 35		3,398.20			
36	40804210	39.55	06/05/23	1 STEVEN COOK	C
36	40804211	3,058.00	06/05/23	104338 BOX ELDER HIGH SCHOOL	C
36	40804212	82.51	06/05/23	104321 BOX ELDER SCHOOL DISTRICT	C
36	40804213	156.13	06/05/23	39284 CHESBRO MUSIC CO	C
36	40804214	168.50	06/05/23	62235 DEX IMAGING LLC	C
36	40804215	420.68	06/05/23	109248 J W PEPPER MUSIC	C
36	40804216	93.87	06/05/23	25119 SIZZLING PLATTER	C
36	40804217	103.15	06/05/23	51063 SHRED IT STERICYCLE, INC	C
36	40804218	1,752.00	06/06/23	104338 BOX ELDER HIGH SCHOOL	C
36	40804219	1,860.00	06/07/23	23531 STG TRAVEL	C
36	40804220	5,872.92	06/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
36	40804221	768.45	06/14/23	489250 KENTS MARKET PL/BRIGHAM	C
Total Bank No 36		14,375.76			
37	70413274	784.66	06/02/23	64564 ADRENALINE	C
37	70413275	933.38	06/02/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413276	460.00	06/02/23	107102 BEAR RIVER BOWLING CENTER / THE GRILL	C
37	70413277	420.00	06/02/23	63045 BOUGIE BALLOONS NORTHERN UTAH	C
37	70413278	1,000.00	06/02/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413279	344.48	06/02/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413280	9,512.50	06/02/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413281	2,030.00	06/02/23	61743 CMC NEPTUNE	C
37	70413282	345.00	06/02/23	62871 CREATIVE DESIGN ENGRAVING LLC	C
37	70413283	599.50	06/02/23	65587 ELITE SPORTSWEAR, L.P.	C
37	70413284	4,005.00	06/02/23	47635 EPIC PRODUCTIONS LLC	C
37	70413285	800.00	06/02/23	65730 EVANSTON YOUTH BASEBALL, INC	C
37	70413286	8,394.00	06/02/23	31011 HAMPTON INN OREM	C
37	70413287	1,184.72	06/02/23	4790 HOME DEPOT CREDIT SERVICE	C
37	70413288	324.47	06/02/23	51187 METALMART INC.	C
37	70413289	1,772.50	06/02/23	56499 ROBERT MILLER	C
37	70413290	725.00	06/02/23	18090 PRESTON HIGH SCHOOL	C
37	70413291	3,954.29	06/02/23	769715 SAM'S CLUB BUSINESS PAYMENTS	C
37	70413292	65.00	06/02/23	39667 SIGN GYPSIES BOX ELDER	C
37	70413293	500.00	06/02/23	8303 SKY VIEW HIGH SCHOOL	C
37	70413294	1,100.00	06/02/23	65722 SPRINKLE SPORTS 22 LLC	C
37	70413295	2,203.72	06/02/23	65765 ST GEORGE HOLIDAY INN	C
37	70413296	4,271.52	06/02/23	157371 STAPLES	C
37	70413297	368.10	06/02/23	5223 SWIRE COCA-COLA	C
37	70413298	935.22	06/02/23	51810 TEXAS ROADHOUSE LOGAN	C
37	70413299	4,800.00	06/02/23	65757 TODD PHILLIPS BASKETBALL CAMP	C
37	70413300	5,750.00	06/02/23	891181 UTAH STATE UNIVERSITY	C

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37	70413301	2,933.66	06/02/23	16535 VEX ROBOTICS	C
37	70413302	332.39	06/02/23	5908 WALMART COMMUNITY	C
37	70413303	91.00	06/07/23	1 AMY JO SUMMERS	C
37	70413304	858.00	06/07/23	1 DARCEY JENSEN	C
37	70413305	117.00	06/07/23	1 DIANE ELIASON	C
37	70413306	52.00	06/07/23	1 KELLY WOOD	C
37	70413307	611.00	06/07/23	1 MARIA DELEON	C
37	70413308	52.00	06/07/23	1 TAMMIE MORGAN	C
37	70413309	927.08	06/07/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413310	50.00	06/07/23	41998 BEAR RIVER FLORAL & GIFTS	C
37	70413311	425.00	06/07/23	52680 BEAR RIVER LIVE	C
37	70413312	2,220.00	06/07/23	4618 COLEMAN KNITTING MILL	C
37	70413313	60.00	06/07/23	106815 MAILEE FORREST	C
37	70413314	472.75	06/07/23	327480 GREER'S HARDWARE	C
37	70413315	29.97	06/07/23	100522 INTERMOUNTAIN FARMERS ASSOC / IFA	C
37	70413316	240.95	06/07/23	101405 NAPA AUTO PARTS	C
37	70413317	411.02	06/07/23	21539 PREMIER FOODS	C
37	70413318	38.17	06/07/23	810361 STANDARD PLUMBING SUPPLY	C
37	70413319	1,525.12	06/07/23	25674 STUDIO R MEDIA	C
37	70413320	450.00	06/07/23	5290 UHSAA / UTAH HIGH SCHOOL ACT ASSOC	C
37	70413321	7,092.00	06/12/23	6840 FATBOY ICE CREAM	C
37	70413322	44.57	06/14/23	1724 ACE HARDWARE TREMONTON	C
37	70413323	579.00	06/14/23	4545 AL'S SPORTING GOODS	C
37	70413324	2,089.09	06/14/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413325	1,092.45	06/14/23	106895 BADGER SCREEN PRINTING CO	C
37	70413326	10,862.80	06/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413327	2,058.53	06/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413328	8,997.40	06/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413329	13.50	06/14/23	173340 DAR'S JJ WHITE BLACKSMITH	C
37	70413330	3,600.00	06/14/23	43001 MATTHEW DELLY	C
37	70413331	2,430.99	06/14/23	1627 DOMINO'S PIZZA / TREMONTON	C
37	70413332	280.00	06/14/23	65889 CRYSTAL FLINDERS	C
37	70413333	7,165.91	06/14/23	489240 KENTS MARKET PL/TREMONTON	C
37	70413334	360.23	06/14/23	61492 KILLIN IT BRANDING INC	C
37	70413335	240.00	06/14/23	55875 LANGUAGE TESTING INTERNATIONAL	C
37	70413336	43.18	06/14/23	7161 MILLER GAS CO, INC	C
37	70413337	4,630.00	06/14/23	11924 MOUNTAIN CREST HIGH SCHOOL	C
37	70413338	195.37	06/14/23	44172 NORCO INC	C
37	70413339	500.00	06/14/23	16330 PAPA MURPHY'S PIZZA	C
37	70413340	35.00	06/14/23	64769 STELLAS SHOP	C
37	70413341	35.00	06/14/23	110914 SUPERIOR WATER AND AIR INC	C
37	70413342	5,000.00	06/14/23	891181 UTAH STATE UNIVERSITY	C
37	70413343	5,192.77	06/14/23	5932 VARSITY SPIRIT FASHIONS	C
37	70413344	107,469.80	06/15/23	104321 BOX ELDER SCHOOL DISTRICT	C
37	70413345	7,400.00	06/20/23	52825 LESLIE KEOLA CALLES	C
37	70413346	874.67	06/21/23	38032 AMAZON CAPITAL SERVICES INC	C
37	70413347	328.00	06/21/23	36784 AMERICAN RED CROSS	C
37	70413348	1,563.51	06/21/23	106895 BADGER SCREEN PRINTING CO	C
37	70413349	16,897.33	06/21/23	31658 BSN SPORTS	C
37	70413350	190.00	06/21/23	40363 CIO MEDICAL SERVICES	C
37	70413351	681.40	06/21/23	158220 COVER UP	C
37	70413352	200.00	06/21/23	57959 TRISTON HARTFIEL	C
37	70413353	216.32	06/21/23	633340 OFFICE DEPOT	C
37	70413354	626.49	06/21/23	7277 PIONEER ATHLETICS	C
37	70413355	800.00	06/21/23	28967 ROBOTICS ED & COMPETITION FOUNDATION	C

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37	70413356	2,820.52	06/21/23	40010 SOUTHEASTERN PERFORMANCE APPAREL	C
37	70413357	832.51	06/21/23	157371 STAPLES	C
37	70413358	258.78	06/21/23	830460 TACO TIME/TREMONTON	C
37	70413359	780.81	06/21/23	16535 VEX ROBOTICS	C
37	70413360	750.00	06/21/23	14273 VIEWMONT HIGH SCHOOL	C
37	70413361	207.71	06/21/23	7714 WILKINSONS TROPHY	C
37	70413362	215.00	06/26/23	1 BECKY RHODES	C
37	70413363	650.00	06/26/23	66028 IMPACT METAL WORKS	C
37	70413364	25.00	06/26/23	59757 JACQUELINE SUMMERS	C
37	70413365	325.00	06/26/23	63789 TWISTED SUGAR TREMONTON	C
Total Bank No 37		276,130.81			
38	70813198	6,078.75	06/01/23	103698 HERFF JONES INC	C
38	70813199	2,200.00	06/01/23	65722 SPRINKLE SPORTS 22 LLC	C
38	70813200	1,995.00	06/01/23	111790 SUNSTONE POTTERY	C
38	70813201	35.37	06/02/23	1 MCKENNA BATON	C
38	70813202	148.75	06/02/23	58211 ARTS PEOPLE	C
38	70813203	44,918.66	06/02/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813204	192.25	06/02/23	158220 COVER UP	C
38	70813205	5,187.82	06/02/23	489250 KENTS MARKET PL/BRIGHAM	C
38	70813206	1,648.40	06/02/23	25119 SIZZLING PLATTER	C
38	70813207	105.40	06/02/23	104992 PRINT SHOP	C
38	70813208	1,552.91	06/02/23	10731 SMITH'S CUSTOMER CHARGES	C
38	70813209	300.00	06/02/23	64920 EMMALEE TIMMMRECK	C
38	70813210	5,037.66	06/02/23	5908 WALMART COMMUNITY	C
38	70813211	200.00	06/02/23	110141 SCOTT G WOOD	C
38	70813212	143,395.23	06/05/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813212	-143,395.23	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	CV
38	70813213	123,052.13	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813213	-123,052.13	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	CV
38	70813214	425.00	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813214	-425.00	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	CV
38	70813215	6,921.90	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813216	116,555.23	06/07/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813217	100.00	06/07/23	1 ANDREW AND KATANA MCCANN	C
38	70813218	200.00	06/07/23	1 CLAY MORTENSEN	C
38	70813219	550.00	06/07/23	1 JAMIE HESTER	C
38	70813220	100.00	06/07/23	1 JED AND LIZZY SMITH	C
38	70813221	10,692.67	06/07/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813222	121.60	06/07/23	45500 BOX ELDER SCHOOL DISTRICT	C
38	70813223	418.87	06/07/23	23698 BIO CORPORATION	C
38	70813224	1,764.00	06/07/23	14176 BOUNTIFUL HIGH SCHOOL	C
38	70813225	250.00	06/07/23	65820 MEAGAN BROCKETT	C
38	70813226	1,600.00	06/07/23	65714 MICHAEL CALL	C
38	70813227	649.00	06/07/23	3271 CANON SOLUTIONS AMERICA	C
38	70813228	144.00	06/07/23	64017 COPPER CANYON APPAREL	C
38	70813229	73.93	06/07/23	107267 DOMINO'S PIZZA / BRIGHAM	C
38	70813230	242.00	06/07/23	52140 TRACER GOLF ACCESSORIES	C
38	70813231	603.80	06/07/23	103987 EWING IRRIGATION	C
38	70813232	365.00	06/07/23	51977 HONEYBUCKET	C
38	70813233	20.77	06/07/23	4979 O'REILLY AUTOMOTIVE	C
38	70813234	111.29	06/07/23	4995 PRECISION PARTS CO	C
38	70813235	140.98	06/07/23	5010 RED MOUNTAIN WHOLESALE	C
38	70813236	1,805.00	06/07/23	65854 RESIDENCE INN SALT LAKE CITY MURRAY	C
38	70813237	560.00	06/07/23	47686 TNT ENGRAVING	C

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38	70813238	5,644.62	06/07/23	27812 WEISSMAN'S THEATRICAL SUPPLY	C
38	70813239	350.00	06/07/23	37559 WEST SIDE HIGH SCHOOL	C
38	70813240	320.00	06/07/23	34568 X-GRAIN SPORTS	C
38	70813241	37.78	06/14/23	1 ABIGAIL MACPHERSON	C
38	70813242	23.70	06/14/23	1 ALYESSE BACA	C
38	70813243	43.55	06/14/23	1 AMANDA FAULK	C
38	70813244	37.78	06/14/23	1 ANNA JEIDE	C
38	70813245	37.78	06/14/23	1 BRAXTON RICHARDS	C
38	70813246	37.78	06/14/23	1 CEDAR ANDERSON	C
38	70813247	18.58	06/14/23	1 DESTINY MAYO	C
38	70813248	37.78	06/14/23	1 DYLAN JENSEN	C
38	70813249	37.78	06/14/23	1 HARLEY STEVENS	C
38	70813250	37.78	06/14/23	1 HARRISON TIPPETTS	C
38	70813251	21.77	06/14/23	1 IDALUANA RIVAS	C
38	70813252	37.78	06/14/23	1 JADEN SITTERUD	C
38	70813253	37.78	06/14/23	1 JENSEN BRAEGGER	C
38	70813254	37.78	06/14/23	1 KAIDEN BOWCUTT	C
38	70813255	37.78	06/14/23	1 KATELYN MORRIS	C
38	70813256	37.78	06/14/23	1 MAURICIO MILLAN	C
38	70813257	23.05	06/14/23	1 MCKYNLEE GLOVER	C
38	70813258	17.93	06/14/23	1 MICHAEL WEBSTER	C
38	70813259	37.78	06/14/23	1 PEYTON HARRISON	C
38	70813260	37.78	06/14/23	1 QUENTIN BARKER	C
38	70813261	35.23	06/14/23	1 RICHARD RAMIREZ	C
38	70813262	37.78	06/14/23	1 SAMANTHA HUGGINS	C
38	70813263	37.78	06/14/23	1 SHAILA DILLEY	C
38	70813264	120.00	06/14/23	1 TAMI VAN DUSEN	C
38	70813265	37.78	06/14/23	1 THALIA HINOJOSA	C
38	70813266	23.70	06/14/23	1 WYATT CUNNINGHAM	C
38	70813267	472.39	06/14/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813268	630.00	06/14/23	65900 AMERICAN BATSMITH	C
38	70813269	192.00	06/14/23	53457 BLACK STITCH LLC	C
38	70813270	2,180.04	06/14/23	64017 COPPER CANYON APPAREL	C
38	70813271	3,630.00	06/14/23	4618 COLEMAN KNITTING MILL	C
38	70813272	690.00	06/14/23	57789 DO GOOD DESIGNS UTAH	C
38	70813273	95.92	06/14/23	107267 DOMINO'S PIZZA / BRIGHAM	C
38	70813274	4,515.00	06/14/23	47635 EPIC PRODUCTIONS LLC	C
38	70813275	150.00	06/14/23	38644 GREEN CANYON HIGH SCHOOL	C
38	70813276	290.00	06/14/23	51977 HONEYBUCKET	C
38	70813277	820.34	06/14/23	543168 MADDOX RANCH HOUSE	C
38	70813278	675.35	06/14/23	4936 TEXTRAIL TRAILER PARTS	C
38	70813279	271.21	06/14/23	4960 OLD GRIST MILL BREAD	C
38	70813280	158.00	06/14/23	23531 STG TRAVEL	C
38	70813281	5,126.00	06/14/23	19488 T SHIRT CHOP SHOP	C
38	70813282	451.00	06/14/23	63355 TWISTED SUGAR OF BRIGHAM	C
38	70813283	4,125.00	06/14/23	6904 UTAH TECH UNIVERSITY	C
38	70813284	925.60	06/22/23	45500 BOX ELDER SCHOOL DISTRICT	C
38	70813285	650.00	06/22/23	60631 MACIE BLOOMER	C
38	70813286	6,105.65	06/22/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813286	-6,105.65	06/23/23	104321 BOX ELDER SCHOOL DISTRICT	CV
38	70813287	702.00	06/22/23	40363 CIO MEDICAL SERVICES	C
38	70813288	35.00	06/22/23	109652 DREWES FLORAL & GIFTS	C
38	70813289	1,631.16	06/22/23	489250 KENTS MARKET PL/BRIGHAM	C
38	70813290	450.00	06/22/23	11924 MOUNTAIN CREST HIGH SCHOOL	C
38	70813291	150.00	06/22/23	22950 OGDEN HIGH SCHOOL	C

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
38	70813292	226.34	06/22/23	4960 OLD GRIST MILL BREAD	C
38	70813293	1,500.00	06/22/23	28797 PLATFORM ATHLETICS LLC	C
38	70813294	3,845.06	06/22/23	36935 UTAH'S BEST VACATION RENTALS	C
38	70813295	6,068.62	06/23/23	104321 BOX ELDER SCHOOL DISTRICT	C
38	70813296	867.54	06/23/23	38032 AMAZON CAPITAL SERVICES INC	C
38	70813297	515.00	06/23/23	55875 LANGUAGE TESTING INTERNATIONAL	C
38	70813298	13.49	06/23/23	4995 PRECISION PARTS CO	C
38	70813299	4,632.85	06/23/23	5908 WALMART COMMUNITY	C
38	70813300	13,430.28	06/26/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 38		280,990.59			
39	77800571	1,346.45	06/14/23	104321 BOX ELDER SCHOOL DISTRICT	C
39	77800572	36.50	06/14/23	47686 TNT ENGRAVING	C
39	77800573	9,470.00	06/28/23	104321 BOX ELDER SCHOOL DISTRICT	C
39	77800574	416.60	06/28/23	45500 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 39		11,269.55			
40	11500027	368.03	06/12/23	1 MICHELLE SIMPSON	C
40	11500028	3,024.65	06/12/23	104321 BOX ELDER SCHOOL DISTRICT	C
40	11500029	1,378.46	06/12/23	12912 LIFETOUCH NSS	C
40	11500030	920.00	06/12/23	102864 WALKER CINEMAS	C
40	11500031	374.40	06/12/23	104321 BOX ELDER SCHOOL DISTRICT	C
40	11500032	1,541.38	06/15/23	104321 BOX ELDER SCHOOL DISTRICT	C
40	11500033	1,824.40	06/20/23	104321 BOX ELDER SCHOOL DISTRICT	C
Total Bank No 40		9,431.32			
Total Manual Checks					3,894,433.03
Total Computer Checks					7,483,707.16
Total ACH Checks					892,525.41
Total Other Checks					.00
Total Electronic Checks					.00
Total Computer Voids					-277,018.43
Total Manual Voids					.00
Total ACH Voids					.00
Total Other Voids					.00
Total Electronic Voids					.00
Grand Total					11,993,647.17
Number of Checks					871

Batch Yr	Batch No	Amount
23	001277	-25.00
23	001338	-7.00
23	002078	311.32
23	002139	-2,476.81
23	002142	912.86
23	002319	-330.00
23	002322	71,798.59
23	002382	152,155.84
23	002383	44,324.23
23	002384	13,625.19
23	002385	466,484.60
23	002387	10,495.00
23	002420	479.30
23	002421	10,273.75
23	002422	354.66
23	002423	59,327.22

A/P Summary Check Register

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<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>	
				Batch Yr	Batch No	Amount
				23	002424	60,849.11
				23	002426	203.46
				23	002429	400.00
				23	002432	2,589.76
				23	002435	94,185.67
				23	002436	190,639.32
				23	002437	51,517.15
				23	002438	97,763.84
				23	002441	.00
				23	002444	4,122.39
				23	002447	1,600.00
				23	002452	192.36
				23	002455	220.00
				23	002456	55.45
				23	002460	1,752.00
				23	002465	291.50
				23	002469	5,691.14
				23	002479	1,860.00
				23	002481	2,246.80
				23	002482	8,631.06
				23	002485	.00
				23	002486	255.09
				23	002487	1,092.61
				23	002491	123,477.13
				23	002492	26,827.53
				23	002513	3,093,581.45
				23	002514	98,753.82
				23	002515	10,005.43
				23	002516	126,205.45
				23	002518	24,700.00
				23	002521	374.40
				23	002524	7,092.00
				23	002526	177.97
				23	002533	2,264.46
				23	002534	1,805.71
				23	002536	2,409.80
				23	002539	599.27
				23	002540	1,488.48
				23	002542	25,442.02
				23	002544	55,445.79
				23	002547	994.01
				23	002551	668.50
				23	002552	1,750.89
				23	002556	290.75
				23	002563	5,872.92
				23	002564	2,058.04
				23	002566	1,382.95
				23	002579	768.45
				23	002583	54.00
				23	002584	1,541.38
				23	002585	107,469.80
				23	002588	2,659.10
				23	002591	22.46
				23	002593	6,663.46
				23	002595	520.00
				23	002603	4,235.28
				23	002605	6,338.99
				23	002607	481,012.60
				23	002608	32,627.61
				23	002609	2,071.24
				23	002610	194,778.88
				23	002611	1,200.00
				23	002612	7,400.00

A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
					Batch Yr Batch No Amount
					23 002616 638.20
					23 002618 1,824.40
					23 002619 8,015.93
					23 002620 28,028.05
					23 002626 10,115.16
					23 002628 219,635.76
					23 002629 13,430.28
					23 002631 6,068.62
					23 002633 6,028.88
					23 002636 60,880.21
					23 002637 13,695.39
					23 002638 9,573.67
					23 002639 457,056.38
					23 002640 508,829.78
					23 002642 1,008.07
					23 002644 1,215.00
					23 002661 4,820,822.31
					23 002668 9,470.00
					23 002669 416.60

For July 12, 2023 Board Meeting

Leaving the District

<i>Site</i>	<i>Employee</i>	<i>Position</i>	<i>Reason</i>
Discovery	Ashlyn Yeates	Teacher	Resigned
ACHI	Dianne Kelsey	Teacher	Resigned
North Park	Susan Scheer	SLT	Resigned
Discovery	Megan Conley	Teacher	Resigned
BRMS	Julianne Hansen	Teacher	Retired
Century	Noah Hartelius	5th Grade Teacher	Resigned
BEHS	Jaron Gold	Teacher	Resigned
ACYI	Ronda Kano	Para	Retired
BRMS	Jeremy Thrapp	Science Teacher	Resigned
BEMS	Kassie Weyand	Accompanist	
BEHS	Tyler Wiser	Asst Head Custodian Grounds	
Transportation	Angela Christiansen	Bus Driver	
BEHS	Teri Basinger	Principal's Secretary	
North Park	Philip Borrup	Functional Skills Para	
Three Mile Creek	Lisa Braegger	Cook	
Golden Spike	Sherrie Brown	Para	
BEHS	Deborah Carstens	Comp Guidance Clerk	Resigned
Golden Spike	Kodie Forsberg	Functional Skills Para	
BRHS	Stacy Greer	Cook	
Willard	Lisa Hansen	Preschool Para	
Discovery	Kathy Kotter	Speech Para	
BEMS	Andrew Lewis	Custodian	
BEHS	Jennifer Madsen	ISS Para	
Willard	Misty Moesser	Kindergarten Para	
Century	Amanda Morris	Literacy & Media Para	
Garland	June Phillips	Resource Para	
Park Valley	Bruce Pugsley	Instructional Para/IVC	
District Office	Julie Rupp	Receptionist	Retired
Garland	LaDawn Sorensen	Secretary	Retired
BRMS	Janet Stark	Secretary	Retired
District Office	Tori Wardell	Assessment Director Secretary	Resigned
Discovery	Sandy Wohlgemuth	Cook	Retired
District Office	Bonnie Young	Head Nurse	Retired
ILSC	Penny Young	Functional Skills Para	
ACYI	Ronda Kano	Para	
Golden Spike	Maddison Wiser	Preschool Para	
Golden Spike	Dane Jensen	Behavior Para	
Golden Spike	Becca Ferry	Collaboration Aide	

New Hires

<i>Site</i>	<i>Employee</i>	<i>Position</i>
BEHS	Michele Barker	Comp Guidance Clerk
ACYI	Abra Anderson	7th DLI Teacher
Golden Spike	Sadie Anderson	Kindergarten Teacher
BEMS	Savana Bland Atkinson	8th Grade LA Teacher
BRMS	Mia Babcock	PE Teacher
Garland	Emily Bailey	SLT
BEHS	Timber Bailey	Biology Teacher
BEHS	James Baker	CTE STEM Teacher
Discovery	Karson Barker	4th Grade Teacher
Three Mile Creek	Charity Beck	3rd Grade Teacher
BEHS	Russell Beck	PE/Health Teacher
Willard	Genela Bess	SLT
DO	Britney Braack	SLP
North Park	Cindy Bradwisch	5th Grade Teacher

PERSONNEL ACTION

Three Mile Creek	Meghan Broadbeck	2nd Grade Teacher
ACYI	Leah Campbell	7th SpEd LA Teacher
McKinley	Angie Cannon	2nd Grade Teacher
BEMS	Nicole Capener	CTE FACS Teacher
ACHI	Karen Christiansen	Counselor
North Park	Abby Craig	5th Grade Teacher
McKinley	Trinity Curtis	5th Grade Teacher
Grouse Creek	Jill Dallon	Teacher
ACHI	Angela Davis	SpEd Teacher
Lake View	Andrea Dean	Kindergarten Teacher
Golden Spike	Deanna Gomez	5th Grade Teacher
Garland	Abram Felsch	4th Grade Teacher
BRMS	Coerina Fife	Principal
North Park	Brianna Gardner	4th Grade Teacher
ACHI	A-lura Hamilton	7th Grade Science Teacher
Golden Spike	Aubrey hhammond	Kindergarten Teacher
BRMS	Josh Harrop	9th Grade ELA Teacher
ACHI	Tracy Hendrickson	6th Grade Science Teacher
Discovery	Meaegyn Ipsen	Kindergarten Teacher
BEHS	Katie Johnson	PE Teacher
Sunrise	Kayleen Kraus	Math/Comp. Sci. Teacher
BEMS	Logan Larsen	8th Grade Science Teacher
BEMS	Promise larsen	Counselor
Golden Spike	Carol Larson	2nd Grade Teacher
BEHS	Andrew Larson	Choir Teacher
North Park	Natalie Levi	Kindergarten Teacher
BRHS	Mistie Mattinson	ED Teacher
BEHS	Kimberly Maw	Language Arts Teacher
Lake View	Tracy McCurdy	1st Grade Teacher
Golden Spike	Jennilyn Merkle	1st Grade Teacher
Fielding	Hayden Merritt	Kindergarten Teacher
Garland	Tresa Nelson	Kindergarten Teacher
DO	Stacy Nielson	SLP
ACHI	Jacob Page	Band/Choir Teacher
BRMS	Dave Putnam	Part Time PE/Health Teacher
BEMS	Chad Reeder	CTE Wood Teacher
ACHI	Melanie Reeder	7th Grade Math Teacher
Golden Spike	Whitlee Roundy	Kindergarten Teacher
BRMS	Sandra Rumierk	DLI Teacher
McKinley	Britani Rupp	Kindergarten Teacher
BRHS	Andrea Schultz	Spanish DLI Teacher
ACHI	Sandy Scott	SpEd LA/Math Teacher
Golden Spike	Mikayla Sepulveda	5th Grade Teacher
McKinley	Kallie Stanger	Kindergarten Teacher
ACYI	Nancy Steed	ELL
BRHS	Alyssa Stephenson	Language Arts Teacher
Golden Spike	Emily Stiver	4th Grade Teacher
Garland	Jessica Stratford	1st Grade Teacher
DO	Olivia Tyger	SLT
BEHS	Wendy Van Dyke	ED Teacher
BRMS	Marc Van Pelt	SpEd Math Teacher
BRMS	Nathan Wainwright	9th Grade ELA Teacher
BRHS	Emmalee Williams	Secondary Math Teacher
BEMS	Mitch Womack	8th Grade Science Teacher
Fielding	Savannah Taylor	1st Grade Teacher
McKinley	Lexi Sutton	SLT
Park Valley	Debra Summers	K-3 Teacher

Suggestions for Future Board Meetings

August 9, 2023 – (tentative)

- Approval of Early Literacy Plan – Heidi Jo West
- AP Results – Jeremy Young
- Policy Review

September 13, 2023 – (tentative)

- Walmart Grants Presentation
- Nucor Grants Presentation
- Swearing in of Student Board Member – David Roberts
- Policy Review

October 18, 2023 – (tentative)

- October 1 Enrollment Report – Mark Taylor
- Exemption from Compulsory Attendance (Home School) – Steve Carlsen
- RISE and Utah Aspire Plus Data – Jeremy Young
- Policy Review

November 8, 2023 – (tentative)

- Audit Report – David Roberts
- Policy Review
- Report on BESD Foundation – Colleen Shaffer

December 13, 2023 – (tentative)

- Approval of New Courses – Keith Mecham
- Approval of 2023-24 School District Calendar – Mark Taylor
- Policy Review

January 10, 2024 – (tentative)

- Approval of 2-year contract for Business Administrator
- First public comment on School Fees
- School Fees – Keith Mecham (Information Item)
- Review of Policies 1034 Board of Education Code of Conduct and 1035 Board Member Ethics
- AAPPL Data – Jeremy Young
- Policy Review
- Board Committee Assignments
- USBA Conference Report

February 14, 2024 – (tentative)

- Second Public Comment on School Fees
- Approval of School Fees – Keith Mecham
- Legislative Update – Steve Carlsen
- Policy Review

March 13, 2024 – (tentative)

- Negotiations Team Approval – Mark Taylor
- Legislative Update – Steve Carlsen
- Policy Review

April 10, 2024 – (tentative)

- ESP Recognitions – Mark Taylor
- College and Career Readiness Counseling Program (CCRCP) Approval – Alison Williams
- FY 2024 Capital Improvement Plan – Corey Thompson
- ACT Data – Jeremy Young
- School Lunch Report – David Roberts
- Energy Report – Mike Clark
- Policy Review
- Board Graduation Assignments

May 8, 2024 – (tentative)

- Retirement Recognitions – Mark Taylor
- Administrative Association Recognitions - BEAA
- Approval of School Land Trust Plans –Keith Mecham and Heidi Jo West
- Approval of PBS (HB 58) Plans – Megan Bushnell
- Approval of 2023-2024 Board Meeting Calendar – Steve Carlsen
- Policy Review

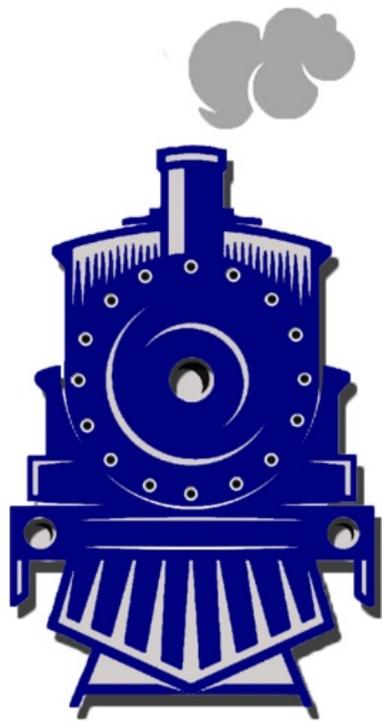
June 12, 2024 – (tentative)

- Budget Hearing – David Roberts
- Approval of Budget – David Roberts
- Approval of 2023-24 Tax Rates – David Roberts
- Approval of Internal and Independent Auditors – David Roberts
- MBA Meeting – David Roberts
- Pick-up Contributions for Members of Contributory Retirement System – Mark Taylor
- Tentative Ratification of Negotiated Agreement with BEEA – Mark Taylor
- Tentative Ratification of Negotiated Agreement with BESPAs – Mark Taylor
- Declaration of Open Enrollment Schools – Mark Taylor
- Approval of TSSA Plans – Keith Mecham and Heidi Jo West
- Policy Review
- Sunrise High School Schedule Discussion

July 9, 2025 – *(tentative)*

- Approval of Sex Education Committee – Keith Mecham
- 2021-22 TSSA Plan Results – Keith Mecham and Heidi Jo West
- Bullying Report

BOX ELDER SCHOOL DISTRICT BOARD OF EDUCATION HANDBOOK



**BOX ELDER
SCHOOL DISTRICT**

Learning is Everything

REVISED
OCTOBER 9, 2019
BOX ELDER SCHOOL DISTRICT

Box Elder School District Board of Education Handbook Table of Contents

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BOARD OF EDUCATION HANDBOOK INTRODUCTION

This Board of Education Handbook has been developed to capture, in one place and in plain language, the primary operating procedures and governing principles of the Box Elder County School District Board of Education.

This handbook serves as a resource for members of the board as they assume their offices and carry out their responsibilities. It will be posted on the school district's website and updated periodically.

The Box Elder County School District Board of Education has one goal and one purpose: **student learning**.

Authority and Responsibilities of the Board

The powers and mandatory duties of the Board of Education are defined in the Utah Code and State Board of Education Rule.

Principles of Board Leadership

Remembering three important principles of board leadership will help keep the Box Elder County School District Board of Education focused on its most important responsibilities:

1. The board delegates authority.
The board delegates authority to the superintendent to manage the district and provide leadership for the staff. Such authority is communicated through written policies that designate board ends and define operating limits.
2. The board monitors performance.
The board constantly monitors progress toward district goals and compliance with written board policies.
3. The board takes responsibility for itself.
The board, collectively and individually, takes full responsibility for board activity and behavior. Board deliberations and actions are limited to board work, not staff work.

[Utah Code § 53G-4](#)

Making School Board Decisions

State and federal laws, financial constraints, and local expectations must govern school districts. Nevertheless, decisions made by a local board of education create the environment in which a district will flourish or flounder.

Although the typical school board makes many different decisions, all of those decisions can be put into four general categories:

Policy decisions are the most important work of the board. The majority of a board's time should be spent on policy development, monitoring, and review. Written policies accomplish the following:

- articulate district direction and goals;
- delegate authority and define limitations on that authority;
- establish board processes, including those for monitoring progress toward district goals and ensuring compliance with laws and board policy.

The board is empowered to make policy decisions for district schools. Board members act as trustees for the community; therefore, policies are often understood as expressions of the community's aspirations for its public schools.

Problem solving decisions come in response to a crisis or opportunity that cannot be resolved by the superintendent or is not fully addressed in existing board policy. For example, in the face of declining enrollment, a typical school board would not expect its superintendent to make a final decision on which building to close. Although the superintendent would be expected to provide information and make recommendations, the school board would make the final decision, after deliberating alternatives and consulting policy statements.

Problem-solving decisions usually have isolated, one-time impacts. However, such decisions can establish a precedent that may have the force of policy. For example, a school board's decision to grant a benefit to one group of students may obligate it to grant the same benefit to another group in a similar situation.

Managerial decisions required of each local Utah school board are set forth in the statutes, most notably in [Utah Code § 53G-4-402](#). For example, a school board is required to do the following:

- implement the core curriculum
- administer tests,
- implement training programs,
- enroll children in school,
- establish school libraries, and

- establish school safety traffic committees
- ensure that school community councils receive the required annual training and review and approve the school improvement plans developed by the school community councils.

With few exceptions, managerial duties are delegated to the superintendent. Where there is good communication and high level of trust between the board and superintendent, combined with sound policies that set directions and establish parameters, routine managerial duties will consume only a small amount of time at public board meetings. Legally required board actions can usually be accomplished through approval of consent agendas.

School boards must learn to distinguish policy decisions from problem-solving decisions. Sometimes this is challenging but, in general, boards that emphasize policy development will need to make fewer decisions in response to routine problems. Superintendents who have strong policy guidance are able to resolve a wider array of problems without bringing them to the board for action. Good policy development and review processes allow boards to operate at the systemic level - dealing with mission, purpose, direction, and results.

Conversely, boards without up-to-date written policies often find their meetings running late into the night. Their superintendents must bring numerous issues for discussion and action, which wastes time and yields inconsistent results.

Personnel decisions represent a special category of managerial decisions. Most school boards delegate personnel matters to the superintendent and use policies to express their desired standards for hiring, evaluation, compensation, discipline, and dismissal. This approach avoids the quagmire of wrestling directly with hiring or disciplining employees other than the superintendent and business administrator. Personnel actions, therefore, are usually found on the consent agenda, because a board is required by law to approve all employment contracts, salaries, benefits, and dismissals.

The superintendent is an appointed public official, the district's chief executive, and an employee of the board. Only the board can employ, evaluate, discipline, or dismiss the superintendent.

Holding Closed Meetings

A closed meeting may be held if:

1. A quorum is present.
2. The meeting is an open meeting for which specific notice for a closed meeting has been given with the stated purpose defined.

3. Two-thirds of the members present vote to close the meeting. Voting must be taken by roll call. Name and vote.

Minutes of the closed meeting shall contain:

1. Reason for holding the meeting.
2. Location of the meeting.
3. Vote by name, of each member of the board, either for or against the motion to hold the closed meeting.

Purpose of a closed meeting:

1. Discussion of the character, professional competence, or physical or mental health of individual.
2. Strategy sessions to discuss collective bargaining.
3. Strategy sessions to discuss pending or reasonably imminent litigation.
4. Strategy sessions to discuss the purchase, exchange, or lease of real property including any form of a water right or water shares if public discussion of the transaction would:
 - a. Disclose the appraisal or estimated value of the property under consideration; or
 - b. Prevent the board from completing the transaction on the best possible terms.
5. Strategy sessions to discuss the sale of real property, including any form of water right or water shares if public discussion of the transaction would:
 - a. Disclose the appraisal or estimated value of the property under consideration; or
 - b. Prevent the board from completing the transaction of the best possible terms.
6. Discussion regarding deployment of security personnel, devices or systems.
7. Investigative proceedings regarding allegations of criminal misconduct.

A Board may not interview a person applying to fill an elected position in a closed meeting.

Record of closed meetings:

1. A recording shall be made of the closed portion of the meeting.
2. Detailed written minutes may be kept that disclose the content of the closed portion of the meeting.
3. A recording of a closed meeting shall be complete and unedited from the commencement of the closed meeting through adjournment.
4. The recording and any minutes of a closed meeting shall include:
 - a. Date, time, and place of the meeting.
 - b. Name of the members present and absent.
 - c. Names of all others present except where the disclosure would infringe on the confidentiality necessary to fulfill the original purpose of the closing the meeting.
5. No recording or minutes will be taken if the purpose of the closed meeting is for the discussion of the character, professional competence, or physical or mental health of an individual.

- a. A sworn statement must be signed by the presiding member of the board that the sole purpose for closing the meeting was to discuss the character, professional competence, or physical or mental health of an individual.

Collaborative Relationships: Shared Governance

The Box Elder County School District Board of Education has the exclusive right and responsibility to determine the goals and direction of the schools and use all its resources to achieve such goals, within the bounds of state and federal law and rules of the Utah State Board of Education.

Box Elder School District is a complex organization, which can succeed only if we enlist the energy, creativity, and effort of many people to accomplish our goals. The board believes that ideal conditions for student learning can be realized when shared governance is thoughtfully used to support student achievement.

Board decisions should accurately reflect the public's interests. Statutes of the state of Utah require local school boards to make decisions by majority vote; thus the obligation to seek consensus under shared governance does not bind the board in its decision-making.

The board delegates to school sites and departments the right to make some decisions using the shared governance process. Site-based decisions must conform to legal requirements, state and federal rules and regulations, the district's Student Achievement Plan, policies, procedures, guidelines, and contractual obligations, including negotiated employee agreements.

Essentials of A Professional Learning Community

- A. The Superintendent and district administrators will ensure that all of the schools in the district function as professional learning communities. Professional learning communities are defined as educators committed to working collaboratively in ongoing processes of collective inquiry and action research to achieve better results for the students they serve. Professional learning communities operate under the assumption that the key to improved learning for students is continuous, job-embedded learning for educators.
 1. The Board, district, and school administrators will ensure that time is available, within the contract day, for educators to meet together regularly in collaborative teams.
 2. District/school administrators will ensure this time is reserved for activities directly related to the process of collective inquiry and action research to achieve better achievement results for our students.

3. Collaborative teacher teams will focus on the following four questions:
 - a. What is it that our students are expected to know and do?
 - b. How will we know if they know and can do what is expected?
 - c. How will we respond if they don't know and can't do what is expected?
 - d. How will we respond if they already know and can do it?

District and school administrators will ensure that ongoing training and professional learning opportunities are provided to ensure that all Box Elder School District educators are proficient in the philosophies and practices related to professional learning communities/collaborative teacher teams.

Authority of Individual Board Members

Power belongs not to individual members of a Board of Education but to the Board of Education acting as a corporate body through collective action. Board members have authority only when acting as a Board of Education in a legally constituted session, with a quorum present. The statement or action of an individual member or group of members of the Board of Education does not bind the Board of Education itself, except when that statement or action is specifically authorized by an official act of the board. This does not preclude individual board members from representing the board at meetings and ceremonial events or speaking to constituent groups in their capacity as board members.

Nominations and Elections for Board Leadership

Nominations

- A. An office must be created by Board Policy or by a motion to that effect before it can be filled by election or otherwise.
- B. The Board President must call for nominations.
- C. Nominations do not require a second. However, any number of persons may second a given nomination just to show their support of that nominee.
- D. The motion "to close nominations" is not in order until the assembly is ready to close nominations.
 1. When there are two or more nominees for the office the motion to close nominations requires a two-thirds vote. (This motion must be seconded.)
 2. A negative vote on the motion signifies that there are additional nominations forthcoming.
 3. If and when there are no further nominations the Board President may then put the motion to close nominations to a vote without waiting for a second.

Elections

- A. Elections and nominations must conform to the procedure prescribed by the Utah State Law and Board Policy.

- B. In case of a tie vote, the election is decided by lot unless the organization adopts a motion to do otherwise.
- C. Elections are decided by a roll call vote, not by secret ballot. Election to the office is determined by a simple majority.

Board Leadership Responsibilities

The board president will:

1. Conduct meetings of the board in accordance with law and policy.
2. Communicate regularly with the superintendent, business administrator, and members of the board to set meeting agendas, facilitate the flow of necessary information, and respond to community issues and queries.
3. Sign legal assurances, correspondence, and contracts on behalf of the board as required by law, policy, or vote of the board.
4. Represent the board, or designate others to represent the board, as requested, in executive meetings with community and business leaders or elected officials to promote perform their duties.

The board vice president will:

1. Advise and assist the president as needed.
2. Substitute for the president as required.
3. Attend meetings with or at the request of the president and superintendent.
4. Keep the board appropriately informed of issues or data that would help members

Board leadership may speak for the board, or designate others to speak for the board, when requested to do so by vote or consensus of the board communication, without binding the board to a specific decision or position.

New Board Member Orientation

Following the election or appointment of new members, the superintendent and board leadership will provide for an orientation, as to the board's operation and processes, the working relationships with the Superintendent of Schools and staff of the Box Elder School District, and substantive background information pertaining to school system issues and procedures. A copy of this handbook will be provided online. New board members are also encouraged to attend the orientation session organized by the Utah School Boards Association (USBA).

Board of Education Code of Conduct

The members of the Board of Education agree to abide by the following norms of behavior, both as they govern the conduct of board meetings and as they govern the actions of individual board members. These norms will provide an orderly way to conduct public business, promote an atmosphere of mutual respect, and establish a level of expectation for those who aspire to become school board members in the future.

Board members shall:

1. Represent the Board with dignity, honesty, and integrity.
2. Attend meetings regularly, prepared, professional, engaged, and dedicated to accomplishing and adhering to the agenda.
3. Support efforts to focus on the important matters, remembering that the student is always our most important matter.
4. Communicate effectively, early, and often with each other and with others concerned, seeking to make your own ideas clear while respecting the different opinions of others.
5. Be loyal to the Board and work to achieve unity by supporting its decisions, even though you may personally espouse a different view.
6. Value civility and avoid contention realizing conflict on some issues is inherent and not undesirable.
7. Represent and seek to understand the needs of all students, staff and citizens in the District without partisanship.
8. Work effectively with the Superintendent, and through him/her, with the staff throughout the District.
9. Develop and improve Board skills by establishing goals, measuring progress, and participating in a variety of training opportunities
10. If at all possible Board members should notify the Superintendent or the Board President well in advance of any concerns or questions regarding the Board agenda so that they can be resolved in advance if possible.

Board Member Commitments and Ethics

The Board and its members commit to standards of conduct that are consistent with the public trust placed in elected officials. Accordingly, the Board and its members will:

1. Strive to make policies that promote the educational growth and development of all students;
2. Endeavor to appoint the most competent person available as superintendent of schools and hold that superintendent responsible for carrying out the vision, mission, and goals of the District in the administration of its schools;

3. Support and allow administrators, teachers, and staff to function in their authorized capacities while holding employees responsible for carrying out the District's vision, mission, and goals in their respective roles;
4. Seek to employ the best qualified personnel available without regard to race, color, sex, pregnancy, religion, national origin, age, marital status, disability, sexual orientation, or gender identity—except when justified to meet a bona fide occupational requirement (see [20 U.S.C. 1681 et seq.](#); [Utah Code § 34A-5 et seq.](#));
5. Promulgate policies and procedures dedicated to maintaining a learning and working environment in the District free of discrimination and unlawful harassment, including sexual harassment;
6. Promulgate policies and procedures that ensure operational transparency, including directing employees to maintain, manage, and where appropriate, produce records consistent with federal and state laws (see [20 U.S.C. § 1232g](#); [34 C.F.R. Part 99](#); and [Utah Code § 53E-9 et seq.](#));
7. Attend Board meetings, insofar as possible, being informed and prepared to discuss and act upon the items on the Board agenda;
8. Conduct Board business in compliance with the [Utah Open Meetings Act \(Utah Code § 52-4-1 et seq.\)](#);
9. Exercise Board authority exclusively to perform legislative and judicial functions;
10. Encourage free expression of opinion and seek regular communication and feedback from the public;
11. Work toward consensus in Board decision making and foster respectful and civil working relationships with other Board members and with the superintendent and District staff while recognizing the value of diverse perspectives and differences of opinion; and
12. Strive to be effective educational leaders by participating in professional development, studying education issues, fulfilling assigned Board duties, building relationships with community organizations and leaders, communicating with constituents, and advocating for public education.

A. Board of Education Code of Ethics

1. Members of the Board may receive compensation for services and necessary expenses in accordance with [Utah Code § 53G-4-204](#). For purposes of Utah Retirement Systems (URS) coverage, however, duly elected members of the Board are classified as part-time employees and ineligible for URS benefits.
2. Members of the Board may not use their position, or information acquired by reason of their position, for any improper or unlawful purpose including substantially furthering personal economic interests or securing special privileges or benefits for themselves or others that would impair the members' independent judgement or interfere with the ethical performance of the members' duties in

violation of [Utah Code, § 67-16-4](#).

3. The Board will officially accept gifts and donations on behalf of the District; such acceptance, however, shall not obligate the Board to act in any way contrary to the best interests of students and the public. Further, the Board or its members shall not request, demand, or accept personally or on behalf of the District, a loan, donation, gift of substantial value, or an economic benefit tantamount to a gift in violation of [Utah Code §§ 67-16-5 to 5.6](#)
4. The Board and its members shall not misappropriate or misuse public funds or resources and shall be responsible fiscal managers of public funds. Expenditure of public funds shall only be made in accordance with federal or state law and District policies.
5. Members of the Board shall disclose any compensation or any position (whether officer, director, agent, employee, or owner of a substantial interest) in any business entity that does business with or is subject to the regulations governing the District or other public agency in a sworn affidavit and file it with the state attorney general, the District, and any other agency involved in the business or transaction consistent with [Utah Code §§ 67-16-6 to 8](#). Further, members of the Board shall have no personal investments and/or conduct any business creating a substantial conflict of interest between Board members' private interests and their public duties in violation of [Utah Code § 67-16-9](#).
6. Members of the Board shall maintain the confidentiality of information obtained in executive session or other confidential information otherwise obtained in an official capacity.
7. Members of the Board have no individual authority to act on behalf of the Board and the Board only exercises its authority as a body by taking official action through voting in a duly scheduled Board meeting. Individual Members of the Board should not speak on behalf of the Board without prior Board approval.

Members of the Board shall abide by state and federal laws and District policies and refrain from personal or professional conduct that would bring censure, ridicule, damage, or reproach upon the Board or the District.

Disciplining Board Members

If a member of the Board of Education violates the Code of Conduct or the ethical assurances outlined in [Board Policies 1034](#) and [1035](#), the board president and vice president will speak to that member about his or her responsibilities. If disruptive or destructive behavior occurs, the board may issue a formal reprimand by a vote of five members.

Policies Governing the Board

Detailed information about the board's process of conducting meetings and other guidance around board operation can be found in [School Board Policy Article 1](#).

Links to other helpful resources, including specific citations to Utah Code, are included with the appropriate policy on the district's website.

Guidelines and Parliamentary Motions

The following guidelines and examples have been taken from the Utah School Boards Association book titled Coming to Order, which is available on the USBA website. The Box Elder School District Board of Education appoints a Business Administrator who serves as the board's parliamentarian:

1. A board should agree on and adopt an agenda format that it will follow at regular meetings.
2. Action items on the agenda require:
 - a motion by a board member,
 - a second to the motion (required by most boards but not all),
 - a discussion of the motion by board members, and
 - a vote by board members.
3. Other than the consent agenda, each motion should be limited to one idea or issue.
4. No new motion may be made while another is being discussed.
5. A motion may be amended and votes on the amendments must be taken before acting on the original motion.
6. Before a vote on a main motion is taken, business can be interrupted by a motion:
 - to table the main motion,
 - to postpone action,
 - to refer the motion to a committee,
 - to withdraw it from consideration, or
 - to adjourn the meeting.

The subsidiary motions must be disposed of prior to action on the main motion.
7. Debate can be closed formally with a motion to move the question and a two-thirds affirmative vote.
8. When a Board member wishes to speak in board meeting, he/she should request to be recognized by the Board President before speaking. He/she may gain recognition by the President by raising a hand or speaking audibly, "Mr./Mrs. President". Once recognized the Board member should address the Board.

9. When the president senses the discussion has ended, a vote may be taken without a formal motion to close debate unless a member objects.
10. Some motions, such as a motion to adjourn, are not debatable. See the “Simplified Chart of Parliamentary Motions” on page 10.
11. Before a motion is voted upon, it should be repeated aloud.
12. The president, by virtue of membership on the board, is expected to vote on each issue before the board.
13. The president should indicate before each vote whether a simple or special majority is required.
14. The president should keep readily at hand a reference guide, such as the chart of parliamentary motions.

Simplified Chart of Parliamentary Motions

Motion & Order of Precedence	You Say:	Debatable	Amendable	Vote Required
Adjourn	I move to adjourn	No	No	Majority
Recess	I move to recess for	No	No	Majority
Close Debate	I move the previous question	No	No	2/3
Postpone Definitely	I move to postpone the motion to	Yes	Yes	Majority
Refer to Committee	I move to refer the motion to	Yes	Yes	Majority
Amend the Amendment	I move to amend the amendment by	Yes	Yes	Majority
Amend or substitute	I move to amend the motion by	Yes	Yes	Majority
Main motion	I move to	Yes	Yes	Majority
Reconsider		Yes	Yes	Majority
Rescind		Yes	Yes	Majority (with notice)

Incidental Motions				
No order of precedence. Arise incidentally and decided immediately				
Point of Order (to enforce rules)	Point of Order	No	No	None
Parliamentary Inquiry	Parliamentary questions	No	No	None
Withdraw or Modify a Motion	I withdraw (or modify) my motion	No	No	Majority

Board Policies Relevant to Board of Education Legal Status, Responsibilities, and Ethics

Policy 1010 School Board’s Legal Status

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371387/1010-School_Board_Legal_Status.pdf

Policy 1020 Board Power and Duties

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371388/1020-Board_Powers__Duties.pdf

Policy 1025 Administration Relations

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371389/1025-Administration_Relations.pdf

Policy 1034 Board of Education Code of Conduct

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371392/1034-Board_of_Education_Code_of_Conduct.pdf

Policy 1035 Board Member Commitments and Ethics

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371393/1035-Board_Member_Commitments_and_Ethics.pdf

Policy 1036 Conflict of Interest: Board Member and Employee

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371394/1036-Board_Member_Employee_Conflict_of_Interest.pdf

Policy 1037 Employment/Assignment of Relatives (Nepotism) (Reference - [Utah Code 52-3](#))

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371395/1037-Employee_Assignment_of_Relatives.pdf

Board Policies Relevant to School Board Meetings

Policy 1070 Board Meeting Procedures

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371399/1070-Board_Meeting_Procedures.pdf

Policy 1072 Board Meetings: Notice Requirements

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371400/1072-Board_Meetings_Notice_Requirements.pdf

Policy 1074 Board Meetings: Closed Meetings

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371401/1074-Board_Meetings_Closed_Meetings.pdf

Policy 1080 Board Committees

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371402/1080-Board_Committees.pdf

Policy 1090 Rules of Order

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371403/1090-Rules_of_Order.pdf

Policy 1100 Minutes

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371404/1100-Minutes.pdf

Policy 1110 Public Participation in Board Meeting

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371405/1110_Public_Participation_in_Board_Meeting.pdf