



BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING

Detailed Agenda

**Wednesday, April 13, 2022**

ILSC Building, 960 South Main, Brigham City,  
Utah 84302

*"Always consider the effects  
on our students."*

**A. Work Session - 5:30 p.m.**

1. Principal Reports to the Board:  
Dan Carstens, Heidi Jo West, AshLee Nelson

4

**B. Administrative - 6:30 p.m.**

**1. Call to Order**

President Julie Taylor

**2. Reverence**

Tiffani Summers, Board Member

**3. Flag Salute/Pledge of Allegiance**

Keith Mecham, Assistant Superintendent

**4. Recognitions**

Wade Hyde, Board Member

a. Ben Kunzler and Oakley Whiting, FBLA CTSO Advisors, BEMS

BEMS FBLA Team (Future Business Leaders of America)

BEMS TSA Team (Technology Student Association)

b. Melanie Day and BEHS Theater - 1st Place at Regional Competition

**C. ESP Employee Recognitions - 6:50**

Keith Mecham, Assistant Superintendent

**1. Paras**

Colleen Ede - Three Mile Creek Elementary

Ronda Shaffer - Independent Life Skills Center

**Maintenance**

Robert Westover - Box Elder Middle School

Betty Davis - Willard Elementary

**Food Service**

Lacie Smith - Discovery

Kim Sorenson - Box Elder Middle School

**Transportation**

Scott Bingham - Bus Driver

Nicole Hess - Route Coordinator

**Secretaries**

Teri Basinger - Box Elder High School

Bette Dallin - Century Elementary

**D. Approval of Agenda - 7:20 p.m.**

**E. Public Comment - 7:25 p.m.**

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up

document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

**F. Action Items - 7:35 p.m.**

- 1. **Approval of New Business Administrator** **34**
- 2. **College and Career Readiness Counseling Program (CCRCP) Approval** **35**  
Alison Williams, CTE Director
- 3. **Approval of Independent Auditor** **37**  
Rod Cook, Business Administrator
- 4. **Approval of Amendment of Lake View School Land Trust Plan** **38**  
Keri Greener, Assistant Superintendent
- 5. **Approval of Amendment to Willard School Land Trust Plan** **40**  
Keri Greener, Assistant Superintendent
- 6. **Approval of School Lunch Prices** **42**  
Candace Parr, Child Nutrition

**G. Information Items - 8:05 p.m.**

- 1. **Child Nutrition Report** **43**  
Candace Parr, Child Nutrition
- 2. **Energy Report** **51**  
Mike Clark
- 3. **Transportation Report** **59**  
Jason Sparks, Transportation Director  
**2022 Tremonton Bus skills video.mp4**
- 4. **Chinese DLI Support Plan** **60**  
AshLee Nelson
- 5. **Monthly Financial Report** **61**  
Rod Cook, Business Administrator

**H. Policy Review - 8:30 p.m.**

- 1. **Policy to Delete**
  - a. Policy 4005 School Improvement Plan **69**
- 2. **First Reading**
  - a. Policy 5045 Student and Staff Acknowledgements Due to Death **71**

**I. Board Discussion Items 8:35 p.m.**

- 1. **Board Graduation Assignments** **72**  
Julie Taylor, Board President
- 2. **NSBA Conference Review**
- 3. **Book Study *How Not to be a Terrible Board Member, Section 2 Terrible Board Teamwork and Section 3 Terrible Public Relations***

**J. Consent Items 8:55 p.m.**

- 1. **Minutes** **73**
- 2. **Claims** **77**
- 3. **Personnel** **98**
- 4. **150 Mile Trip Requests** **99**
- 5. **Out of State Travel Requests** **108**

**K. Suggestions for Future Board Meetings 9:00 p.m.** **114**

**L. Upcoming Events**

- 1. BEHS Graduation - May 31, 2022 at 6:00 p.m. at Dee Events Center
- 2. BRHS Graduation - June 1, 2022 at 8:00 p.m. on Bear Field
- 3. Sunrise High Graduation - June 16, 2022

**M. Board Handbook** **116**

**N. Adjournment 9:05 p.m.**

The next meeting of the Board of Education will be held on Wednesday, May 11, 2022, with a Retirement Reception

at 6:00 and a Regular Board Meeting at 6:30 p.m., at Adele C. Young Intermediate School, 830 Law Drive, Brigham City, Utah.

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# Deliberate Practice

— Hattie Score: 0.79 —

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# What Does “Deliberate Practice” Entail?

*Deliberate practice* involves putting sustained effort into improving your performance. Typically, you try to improve your performance in a specific area. For example, improving your performance at playing golf, chess or the violin.

When learners engage in this form of practice, they:

- Are motivated by a compelling desire to improve
- Exert effort and challenge themselves to do better
- Practice over a prolonged period
- Often receive feedback on their efforts

Source: <https://www.evidencebasedteaching.org.au/deliberate-practice-in-education/>

# To Succeed in These Areas...

- Are motivated by a **compelling desire to improve**
- **Exert effort** and **challenge themselves** to do better
- **Practice** over a prolonged period
- Often **receive feedback** on their efforts

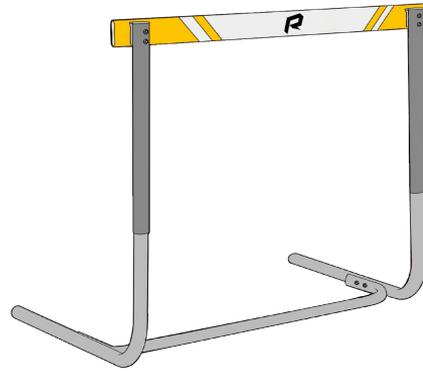
We have to acknowledge that **each student will need something a little different....**



**Think of these people jumping over the SAME Hurdle...**



# Think of these people jumping over the **SAME** Hurdle...



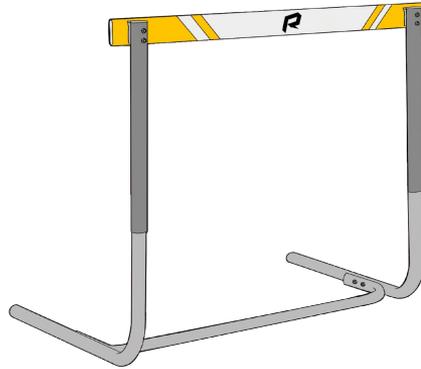
A Hurdle Designed for the Middle (as we usually do) is often too easy for some, and way too difficult for others. BOTH create problems for motivation and learning.

These students are motivated by this challenge and can learn



# Think of these people jumping over the SAME Hurdle...

These students are not motivated by this lack-of-challenge and even if they play along, likely won't *learn*... they already know it.



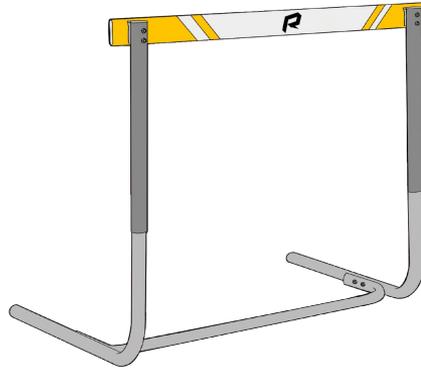
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These students are motivated by this challenge and can learn



# Think of these people jumping over the SAME Hurdle...

These students are not motivated by this lack-of-challenge and even if they play along, likely won't *learn*... they already know it.



A Hurdle Designed for the Middle (as we usually do) is often too easy for some, and way too difficult for others. BOTH create problems for motivation and learning.

These students are motivated by this challenge and can learn

These students are not motivated by impossible challenge, and likely won't even attempt it. So they're not learning either.



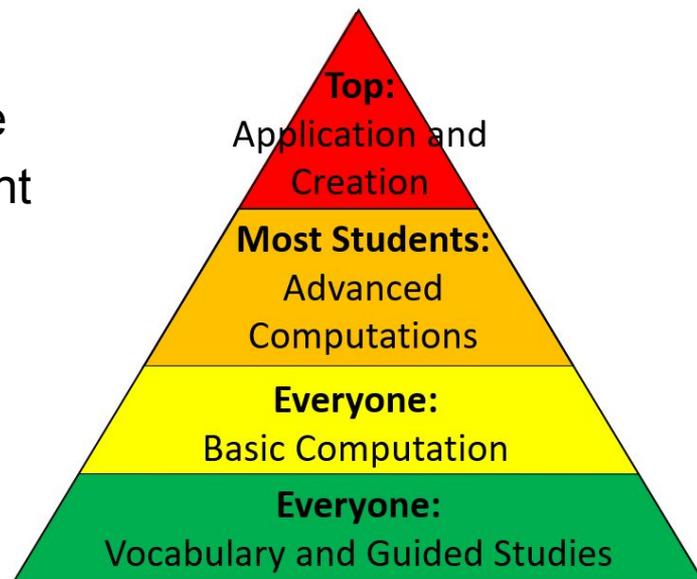
# To Help Make the Practice DELIBERATE...

... many of our teams try to have “Levelled” Practices

These teachers can identify the “Level” of every single question they give.

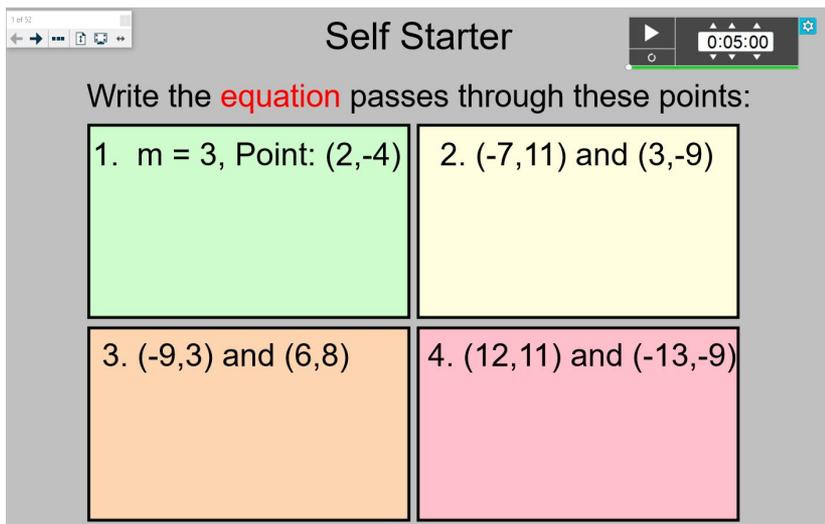
Student’s aren’t “Assigned” anything... but have the option to choose the types of questions that they want to tackle.

Here are some examples of how we’re doing it...



# DELIBERATE PRACTICE Examples

Notice: Everything is color coded to make this more smooth and students CHOOSE which question(s) they want to attempt.

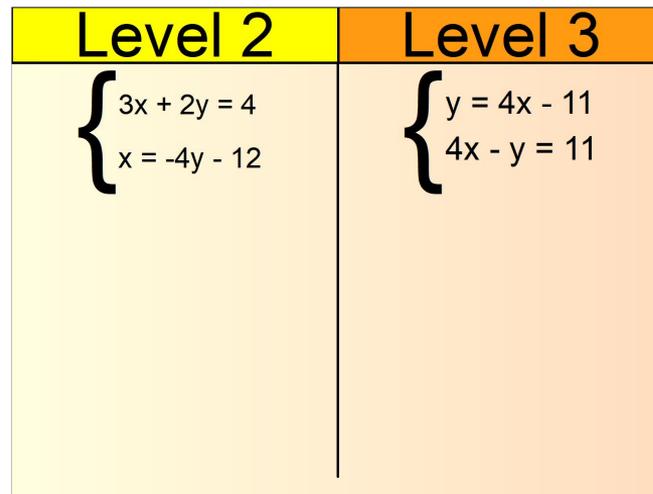


Self Starter

Write the equation passes through these points:

1.  $m = 3$ , Point:  $(2, -4)$
2.  $(-7, 11)$  and  $(3, -9)$
3.  $(-9, 3)$  and  $(6, 8)$
4.  $(12, 11)$  and  $(-13, -9)$

Self Starter

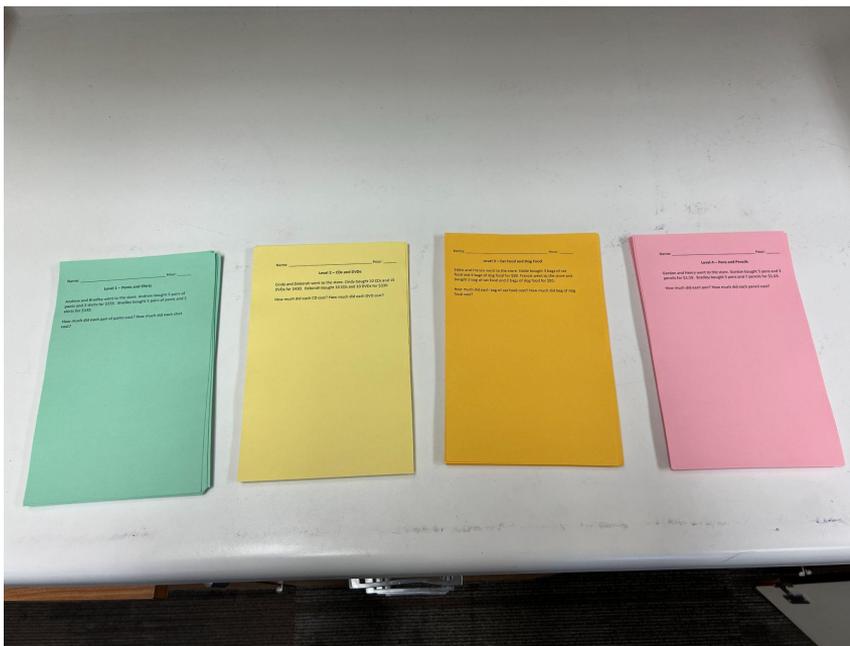


Level 2	Level 3
$\begin{cases} 3x + 2y = 4 \\ x = -4y - 12 \end{cases}$	$\begin{cases} y = 4x - 11 \\ 4x - y = 11 \end{cases}$

Whiteboard Activity

# DELIBERATE PRACTICE Examples

Notice: Everything is color coded to make this more smooth and students CHOOSE which question(s) they want to attempt.

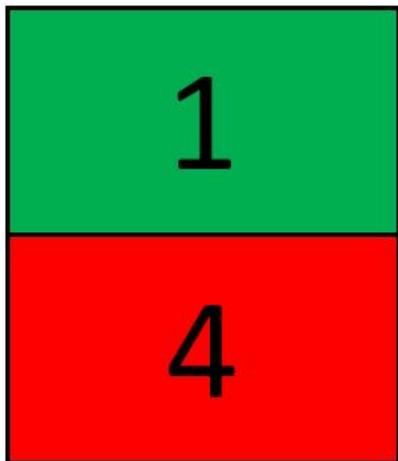


## Levelled Worksheets

(Used to introduce new concepts or as a practice for current things)

# DELIBERATE PRACTICE Example: STATIONS

Notice: Everything is color coded to make this more smooth and students CHOOSE which question(s) they want to attempt.



## Station Activities

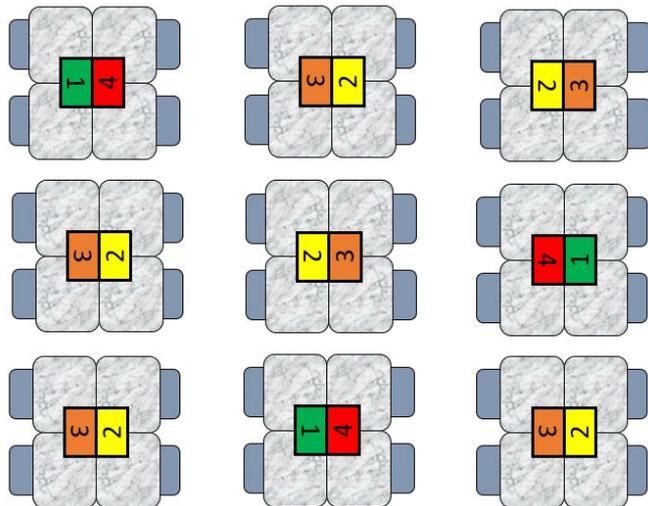
Papers that look like this are created and placed on desks that have been turned to create "Groups".

In this activity PARTNERS are sitting next to each other and move around the room together...

(Continued on the next slide)

# DELIBERATE PRACTICE Example: STATIONS

Notice: Everything is color coded to make this more smooth and students CHOOSE which question(s) they want to attempt.



## Station Activities

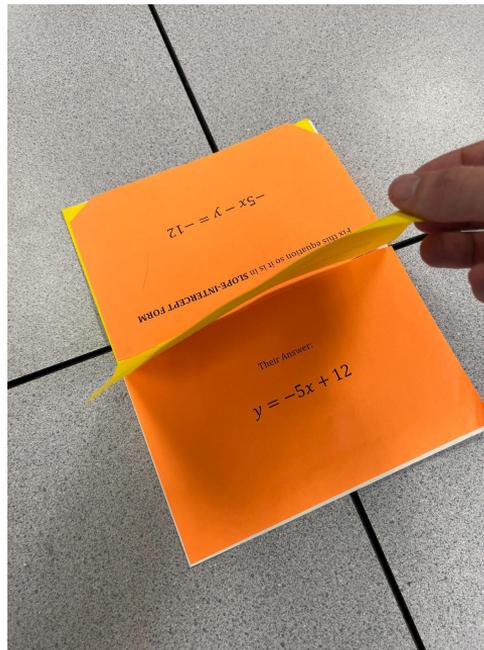
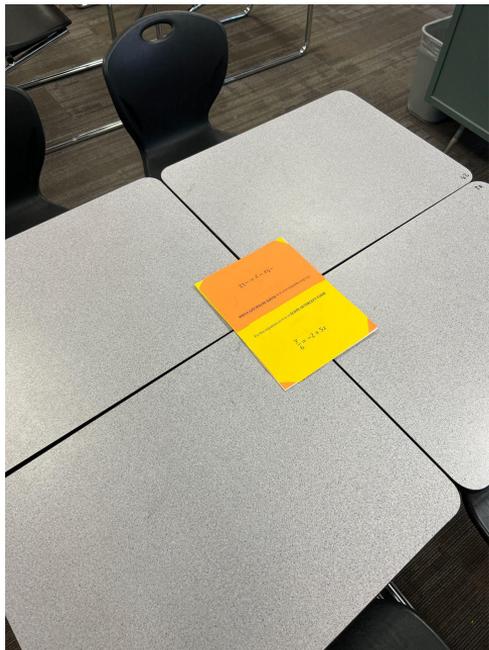
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(Continued on the next slide)

# DELIBERATE PRACTICE Example: STATIONS

Notice: Everything is color coded to make this more smooth and students CHOOSE which question(s) they want to attempt.



## Station Activities

As students complete the question in front of them, they tell their answers to the students ACROSS from the table. Those students lift up their question to see the answers for the other partnership.

In this way students are getting INSTANT feedback, and are exposed to many different types of questions.

# These types of activities help meet the goals:

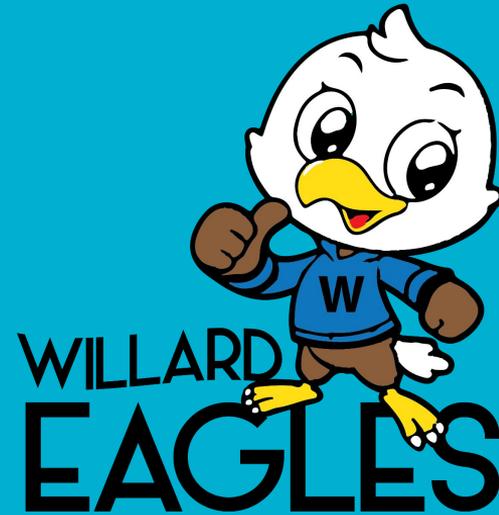
- Are motivated by a **compelling desire to improve**
- **Exert effort** and **challenge themselves** to do better
- **Practice** over a prolonged period
- Often **receive feedback** on their efforts



# Willard Elementary

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Board Report 2022



# Hattie Strategies

## Learning Goal (0.68) & Teacher Clarity (0.75)

Step	Description	Date/Notes
0	LT and SC are not posted.	
1	LT is posted (written in student friendly language)	
2	LT and SC posted (written in student friendly language)	
3	LT and SC stated at the beginning of the lesson	
4	LT and SC stated by teacher and students at the beginning of the lesson	
5	LT and SC restated at the end of the lesson	
6	LT and SC referenced at beginning, end and throughout the lesson	
7	Students can state and show what they are learning and explain why	
8	Teacher tracks (in real time) student success with SC	
9	Students self-assess based on SC at the end of the lesson	
10	Students self-assess based on SC throughout the lesson	
11	Students develop SC with teacher	
12	LT and SC are utilized in student portfolios for student-led conferences	

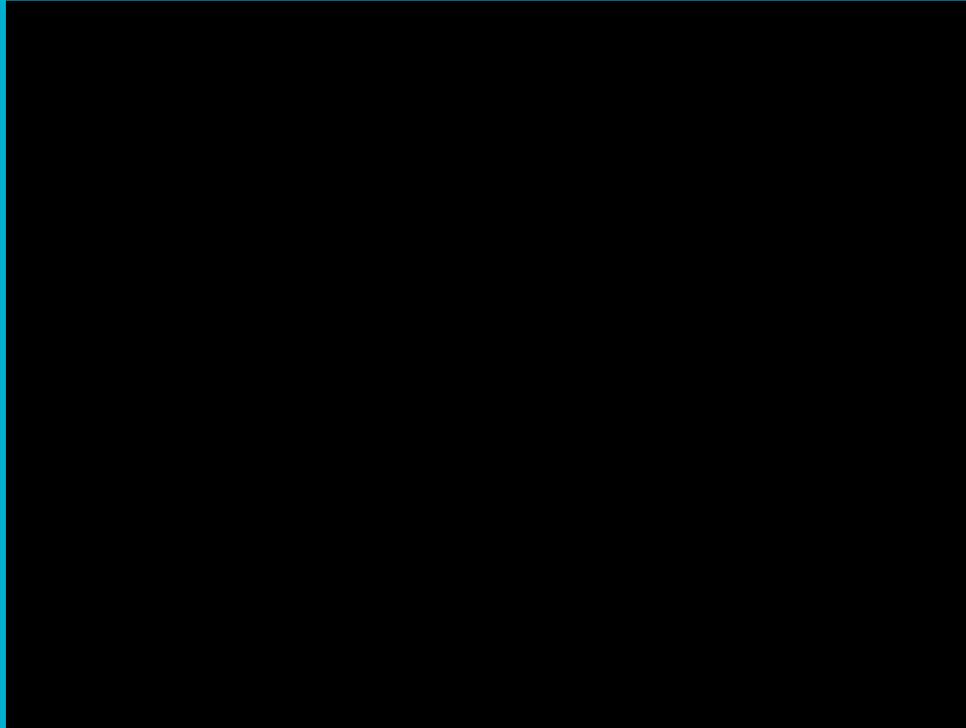
# Hattie Strategies Learning Goal (0.68) & Teacher Clarity (0.75)

Goal: Every teacher will move up at least 3 levels in the Learning Target/Success Criteria Rubric.

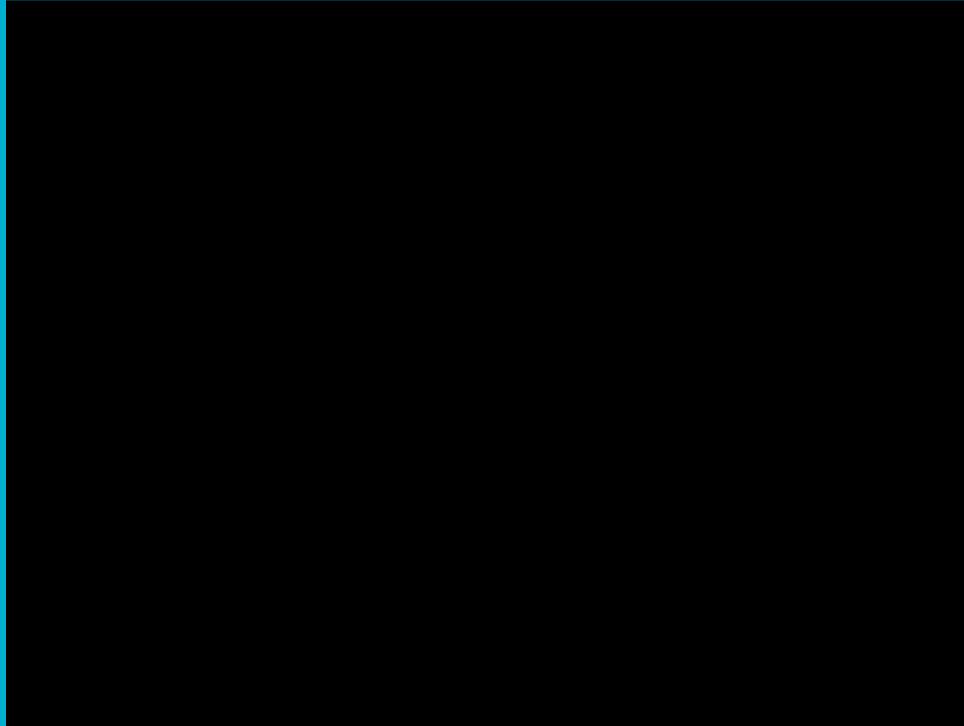
ALL of our teachers have met this goal!



Learning Target Step 7: Students can state what they are learning and why.



Learning Target Step 7: Students can state what they are learning and why.



# Monitoring the BELS

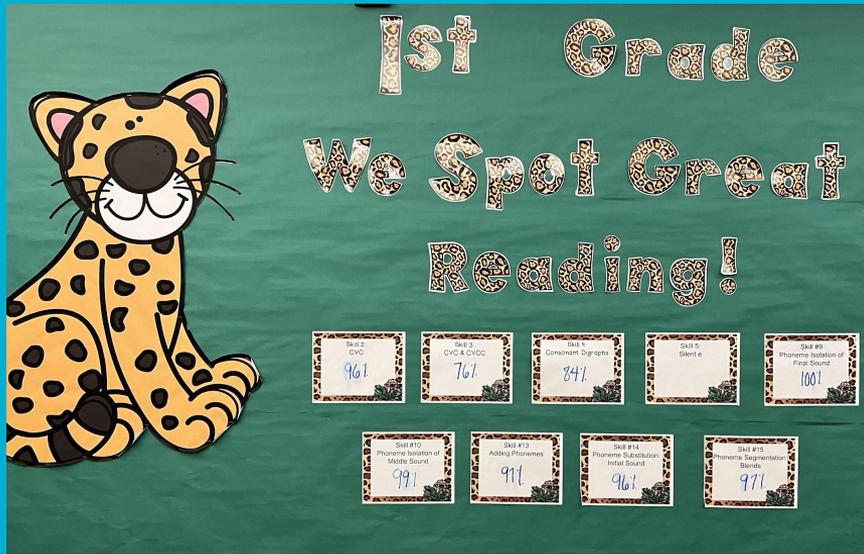
1st grade Phonics example

	Lowercase Letter Names	Lowercase Sounds	Uppercase Name	Uppercase Sounds	Vowel Sounds	CVC	CVC and CVCC	Consonant Diagraphs
	Skill 1a	Skill 1b	Skill 1c	Skill 1d	Skill 1e	Skill 2	Skill 3	Skill 4
Student Name	26	26	26	26	10	25	25	25
Anderson, Morgan	26	26	26	26	10	25	25	25
Bair, Easton	26	26	26	26	10	25	23	25
Barton, Peter	26	26	26	26	10	22	22	25
Daniels, Charlize	26	26	26	26	10	23	24	25
Duran, Metal-Rae	26	26	26	26	10	23	21	19
Eyster, Kyson	26	26	26	26	10	23	24	24
Fairbanks, Kristina	26	26	26	26	10	23	21	24
Giraldo-Vazquez, Giovanni	26	26	26	26	10	23	24	23
Graham, Owen	26	26	26	26	10	22	22	16
Hale, Axton	26	26	26	26	10	25	23	
Hardin, Emmett	26	26	26	26	10	23	25	23
Hardy, Ridge	26	26	26	26	10	25	25	25
Harrop, Caydence	26	26	26	26	10	25	24	24
Hislop, Sadie	25	26	25	25	5	disc.	disc.	disc.
Hoggan, Connor	26	26	26	26	10	22	24	25
Kimber, Cody	26	25	26	26	10	19	10	11
May, Tyson	26	26	26	26	10	21	22	23
Nordgren, Zac	26	26	26	26	10	22	19	16
Owens, Camree	26	26	26	26	10	21	24	23
Robins, Raylee	26	26	26	26	10	25	25	25
Saunsoci, Autumn	26	26	26	26	10	24	23	23
Singleton, Fredrick	26	26	26	26	10	23	18	18
Spaulding, Evanegelyne	26	26	26	26	10	21	25	25
Thomson, Hudson	26	26	26	26	10	24	24	23
Watkins, Joseph	26	26	26	26	10	25	23	22
Woods, Axyle	26	26	26	26	10	24	23	24



# Monitoring the BELS

## Data Walls



**1st Grade**  
**We Spot Great Reading!**

Skill 2 CVC 961	Skill 3 CVC & CVCC 761	Skill 4 Consonant Digraphs 841	Skill 5 Syllable 1001	Skill 6 Phoneme Segmentation CVC 1001
Skill 10 Phoneme Isolation of Middle Sound 991	Skill 13 Addressing Phonemes 911	Skill 14 Phoneme Segmentation Initial Sound 961	Skill 15 Phoneme Segmentation Blends 971	

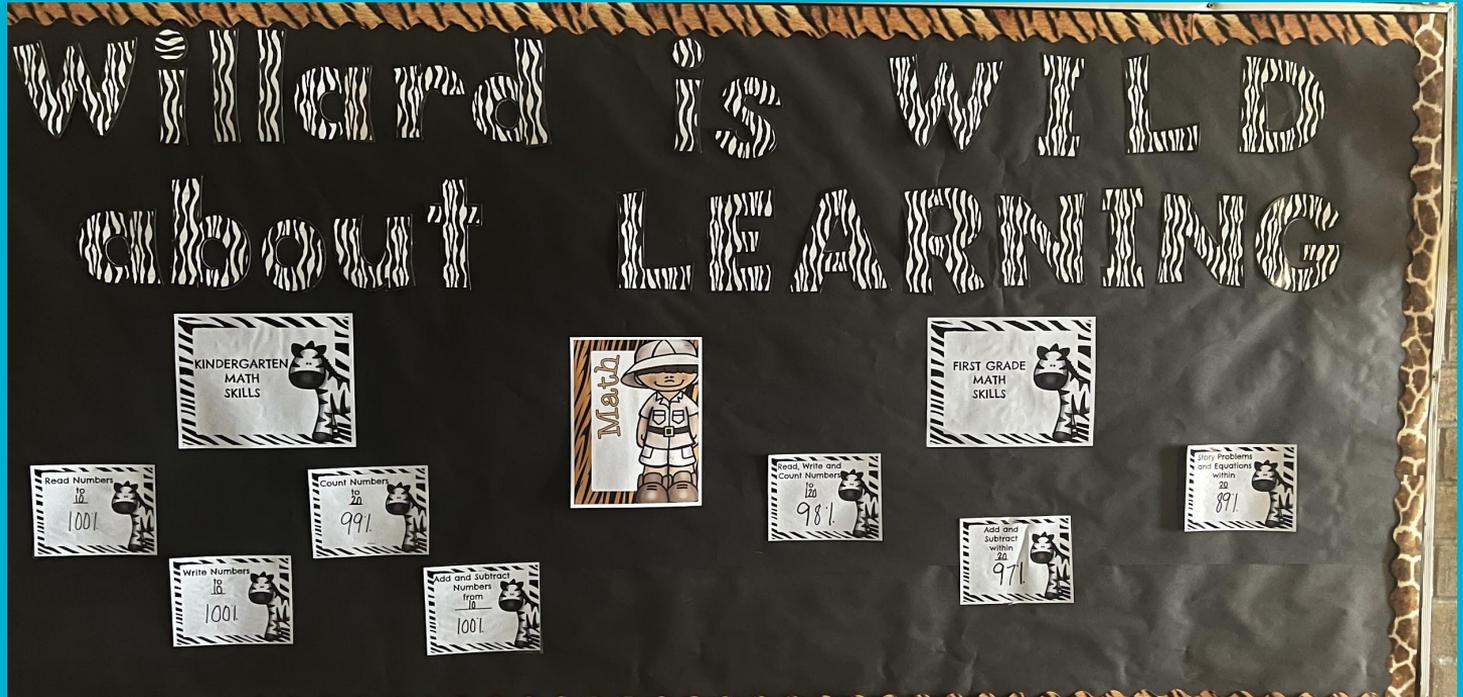


**Kindergarten**  
**Watch our Learning Grow!**

Skill 1 Letter Names and Sounds 961	Skill 2 Consonant Lipson Word 801	Skill 3 CVC Digraph 951	Skill 4 Rhyme Production 931	Skill 5 Syllable Blending 1001	Skill 6 Syllable Segmentation 971
Skill 7 Phoneme Blending Onset & Rhyme 1001	Skill 8 Phoneme Segmentation Onset & Rhyme 981	Skill 9 Phoneme Isolation of Initial Sound 1001	Skill 10 Phoneme Blending - All Sounds 1001	Skill 11 Phoneme Segmentation CVC 981	

# Monitoring the BELS

## Data Walls



# Student Connections: Wild about Learning



# Student Connections: Wild about Learning

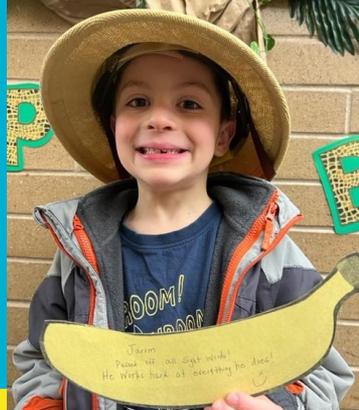
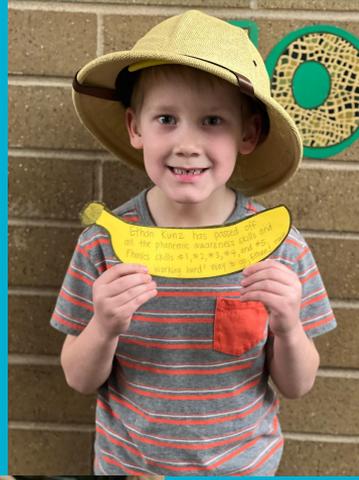
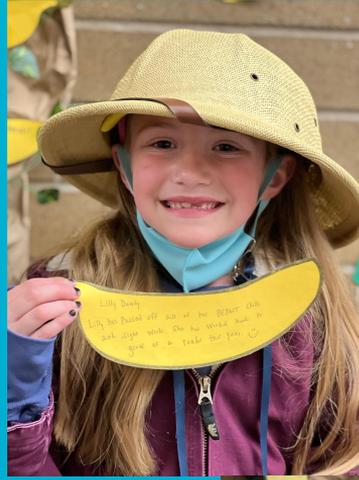
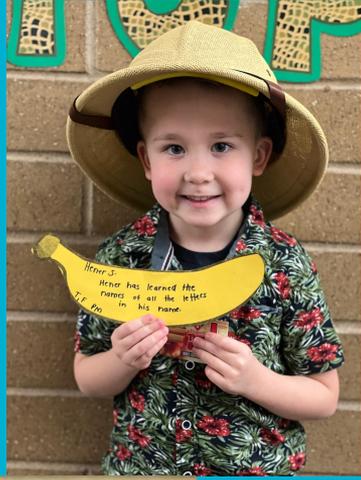


# Student Connections: Top Bananas

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# Student Connections: Top Bananas



# Student Connections: Principal Lunch

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# Staff Connections



**Recommendation:** Recommendation to appoint David Roberts as Business Administrator beginning July 1, 2022. David has agreed to work with Rod in developing a budget for the 2023 year.

**Recommended Motion:** I recommend that David Roberts be appointed to Business Administrator starting July 1, 2022, the contract will continue through July 1, 2024.

**Background:** With the resignation of Rod Cook as Business Administrator, this leaves the position open. His contract extended through July 1, 2023. A two-year appointment will put the appointment on the same schedule as the superintendent. The Board will need to reappoint a Business Administrator in 2023 for two years.

**Policy Implications:** This is in keeping with Utah Law and policy.

**Financial Implications:** There will be some extra costs associated with the smooth transition for extra pay to David and Rod.

**Staff Implications** None other than training time.

**Recommendation to approve: Box Elder School District College and Career Readiness Counseling Program authorization**

Submitted by: Alison Williams

**Recommendation:**

It is recommended that the College and Career Readiness Counseling Program of the Box Elder School District be authorized for the 2022-2023 school year.

**Recommended Motion:**

I move that the College and Career Readiness Counseling Program of the Box Elder School District be authorized for the 2022-23 school year.

**Background:**

As part of the review process of the College and Career Readiness Counseling Program, the State Office of Education requires the local School Board to authorize the program annually.

Each school's program has completed an annual self-evaluation and have been found to be compliant to all requirements set forth by the State Board of Education. Over the years, the counseling programs of Box Elder School District have consistently received exemplary evaluations. Box Elder School District's school counselors are devoted to their craft and the students they serve.

**Policy Implications:**

None

**Financial Implications:**

None

**Staff Implications:**

None

Hi, my name is Alison Williams and I work directly with the counselors at BESD, and I love it. I am impressed daily by their hard work and efforts on behalf of our students.

I could share many ways counselors have helped students be successful with taking students onto college campuses, hosting college nights, career fairs and one on one sessions, but the overall goal they have is to help students be successful in high school so they can keep their options open and have all the opportunities a **high school diploma** will afford them.

Counselors in BESD have worked extra hard these last couple of years to help students be successful in school whether in person, on online or blended learning and it shows as graduation rates have increases from:

BRHS	2019 - 92.7%	2021 - 92.4%	+2%
BEHS	2019 - 86.5%	2021 - 89.6%	+3%

**Box Elder School District**  
**Internal and Independent Audit Recommendation**

**Recommendation**

It is the recommendation of Rodney L. Cook, Business Administrator that the Box Elder School District Board of Education approve the internal auditor and engage the independent auditor as recommended by the audit committee.

**Recommended Board Action: Motion**

*I move that the Board engage Squire and Company CPA's as the independent auditor for the 2021-22 fiscal year audit.*

**Background**

This motion complies with (Utah Code 51-2a-201) which requires an annual audit of the school district by an external independent auditor. A solicitation for proposals from Audit Firms was received and evaluated by the audit committee last year. The committee recommended Squire and Company be appointed for five years. This legally authorizes the auditors to start their work.

This would also be an appropriate time for the board to give directions for review of any areas of focus for the audits. If the items may be of a sensitive nature they can be sent to Rod by email.

**Policy Implications:**

Compliance with Board Policy 2040

**Financial Implications:**

- The budgeted cost for the independent audit is \$45,000 for the 2021-22 year.

**Staff Implications:**

No new implications at this time.

## **Recommendation for Lake View Elementary for 2021-2022**

**Submitted by:** Keri Greener *Assistant Superintendent Elementary Teaching and Learning*

**Recommendation:** It is recommended that the Box Elder School District Board of Education approve the amendment for Lake View Elementary's School Land Trust Plan as submitted.

### **Recommended Motion:**

*I move that the BESD Board of Education approve the amendment for Lake View Elementary's School Land Trust Plan.*

### **Background:**

Annual submission

### **Policy Implications:**

This action will have no policy implications.

### **Financial Implications:**

There are no known negative consequences.

### **Staff Implications**

N/A at the district level



# Lake View Elementary School

851 South 200 West, Brigham City, UT 84302

435-734-4922 (435-734-4924 fax)

Mr. Teryl Jeffs, Principal

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March 17, 2022

## SchoolLand Trust Addendum

We will have a remaining balance in our salaries and benefits budget. This is largely due to the lack of paraprofessionals applying for positions. We also have seen a lack of quality paraprofessionals that we would consider hiring.

We have also paid for many paraprofessionals using other budgets because they were needed to sub in other classrooms due to a shortage of substitutes.

We would like to amend the funding changes section and the of the SchoolLand Trust plan:

*There are times when the planned expenditures in the goals of a plan are provided by the district, a grant, or another unanticipated funding source leaving additional funds to implement the goals. If additional funds are available, how will the council spend the funds to implement the goals in this plan?*

We would like to add the following:

- Teacher Conferences. Funds to be used to take Team Leaders/Teachers to Conferences. Funds would be used to cover registration fees, substitutes, and lunch for each day of attendance. Attendance at these conferences increases the teachers' capacity to meet student learning needs which helps to meet our goals.
- Teacher summer work. Funds would be used for teacher teams to extend PD provided through the school year in developing unit plans, common formative assessments, and other PLC activities. Providing teachers quality time to work as a team on student learning needs helps to meet our goals.

The Community Council approved this amendment on March 17, 2022. The vote was 6 for and 0 against with one Community Council member not in attendance.

Thank you,

Teryl Jeffs  
Principal  
Lake View Elementary

## **Recommendation for Willard Elementary for 2021-2022**

**Submitted by:** Keri Greener *Assistant Superintendent Elementary Teaching and Learning*

**Recommendation:** It is recommended that the Box Elder School District Board of Education approve the amendment for Willard Elementary's School Land Trust Plan as submitted.

### **Recommended Motion:**

*I move that the BESD Board of Education approve the amendment for Willard Elementary's School Land Trust Plan.*

### **Background:**

Annual submission

### **Policy Implications:**

This action will have no policy implications.

### **Financial Implications:**

There are no known negative consequences.

### **Staff Implications**

N/A at the district level



# Willard Elementary School

40 West 50 South  
Willard, Utah 84340

Mrs. AshLee Nelson  
Principal

Phone (435) 734-4934  
Fax (435) 734-4936

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March 29, 2022

Dear Box Elder School District Board of Education Members:

The School Community Council of Willard Elementary has deemed it necessary to make an amendment to our 2021-22 School Land Trust Plan. The proposed changes were approved by our council on March 29, 2022 with an 5-0 vote. The changes are as follows:

- Our school has quite a big carry-over from the last few years due to paraprofessionals not working as much as we had anticipated. This has happened because of the effects of Covid and our inability to find substitutes to cover for our paras when they are out sick.
- We would like to spend this money by sending our team leaders to a Solution Tree PLC at Work Institute. This will give our leadership team new ideas and strategies to meet the needs of our students. We will bring back what we have learned to share with the rest of our staff.
- With the remaining funds, we would like to spend it to build our 95% Reading intervention materials and reading decodable library. In our LETRS literacy training that we are participating in this year, we have learned about the importance of using decodable text in Kindergarten and 1<sup>st</sup> grade. Our school would benefit from more materials for our students to use in our small group instruction.

We believe that these changes are in the best interests of Willard Elementary. Thank you for your consideration.

AshLee Nelson, Principal

## **Recommendation to approve Meal Price Increases**

Submitted by: Candace Parr

### **Recommendation:**

It is recommended that meal prices increase to the following rates effective SY22-23:

- Elementary and Intermediate Lunches: \$1.90 → \$1.95
- Middle School Lunches - \$2.10 → \$2.20

### **Recommended Motion:**

I move that these meal prices increase effective SY22-23.

**Background:** Due to inflation and supply chain challenges, our food costs have increased by 10% in the past 2 years. We've been fortunate enough to be able to offer meals to our students at no cost for 2 years and receive federal and state reimbursement to cover those costs. However, next year we will be unable to offer meals at no cost and therefore be unable to receive the higher federal and state reimbursement we've had. In order to sustain our program, we will need to increase our meal prices.

We have not had a meal price increase in 3 years and that was just for the high school. We are asking to increase prices for elementary, intermediate, and middle school lunches.

**Policy Implications:** None

**Financial Implications:** This will assist with food and labor costs and help our program continue to be self-sustaining.

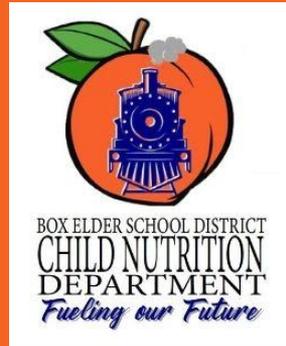
Currently, a family with 3 kids in elementary school would pay \$1,014.60 for a year's worth of lunches at the current rate of \$1.90. By increasing the price to \$1.95, the same family would pay \$1,041.30 for a year's worth of lunches. This would be an increase of \$26.70 for the year.

A family with 2 kids in middle school would pay \$1,121.40 for a year's worth of lunches at the current rate of \$2.10. By increasing the price to \$2.20, the same family would pay \$1,174.80 for a year's worth of lunches. This would be an increase of \$53.40 for the year.

**Staff Implications:** None

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# Child Nutrition Board Report



Candace Parr • 04.12.2022

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# Positives

## Pandemic Meals

- Over 3.4 million meals served at no cost to the students and children of Box Elder County since the beginning of pandemic
- 69% of Box Elder County children would qualify for free or reduced price meals (2019 data)\*

## Manager Workgroups

- Modeled after PLCs
- Goals are to improve processes and procedures, standardized employee training, and improve menus



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\*<https://map.feedingamerica.org/county/2019/child/utah/county/box-elder>

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# Challenges

## Labor Shortages

- Not unique to our department or our district
- Cooks have worked continuously since the beginning of the the pandemic
- Working to find ways to increase employee retention

## Supply Chain Issues

- Anticipated to continue for 18-24 months
- Utilizing emergency procurement procedures
- Menu changes and stocking up

---

# Upcoming Items

## Discontinuing Waivers

- Returning to paid meals
- Summer Lunch

## Nutrition Standards

- At least 80% of grain items served weekly must be whole grain rich
- Must meet Sodium Limits Targets by certain timelines

## School Breakfast Program: Sodium Limits

Age/Grade Group	Target 1 (mg)
K-5	$\leq 540$
6-8	$\leq 600$
9-12	$\leq 640$



### National School Lunch Program: Sodium Timeline & Limits

<b>Age/Grade Group</b>	<b>Target 1: Effective July 1, 2022 (mg)</b>	<b>Interim Target 1A: Effective July 1, 2023 (mg)</b>
K-5	$\leq 1,230$	$\leq 1,110$
6-8	$\leq 1,360$	$\leq 1,225$
9-12	$\leq 1,420$	$\leq 1,280$



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# Upcoming Items

## HB222 - Smart Start

- May 2023 - schools with 50% or higher free/reduced price
- May 2024 - schools with 30% or higher free/reduced price

## Price Increases

- Food costs are increasing
- In 2019, average meal cost was \$3.11 in Box Elder County\*
  - Assume it has increased

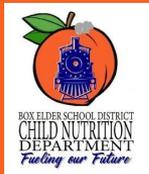


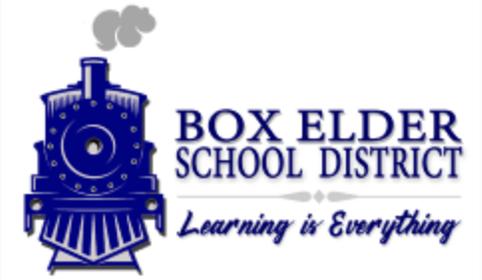
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\*<https://map.feedingamerica.org/county/2019/child/utah/county/box-elder>

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# QUESTIONS?





# SAVING ENERGY

## Energy Conservation Program

Board Review April 2022

# Agenda

- Key Accomplishments
- Cost Avoidance Trends
- Environmental Impact



# Key Accomplishments



## Encouraged Energy Conservation Culture

- Continuing to average over 70% Extended Break checklist participation over the past 6 years



## Cost Avoidance / Energy Savings (Program to date)

- Over \$1.9 million = 15.1% (\$1,984,492 as of end of February)
- Usage reduction of 90,379,040 KBTU = 11.6%



## Utility Bills Review

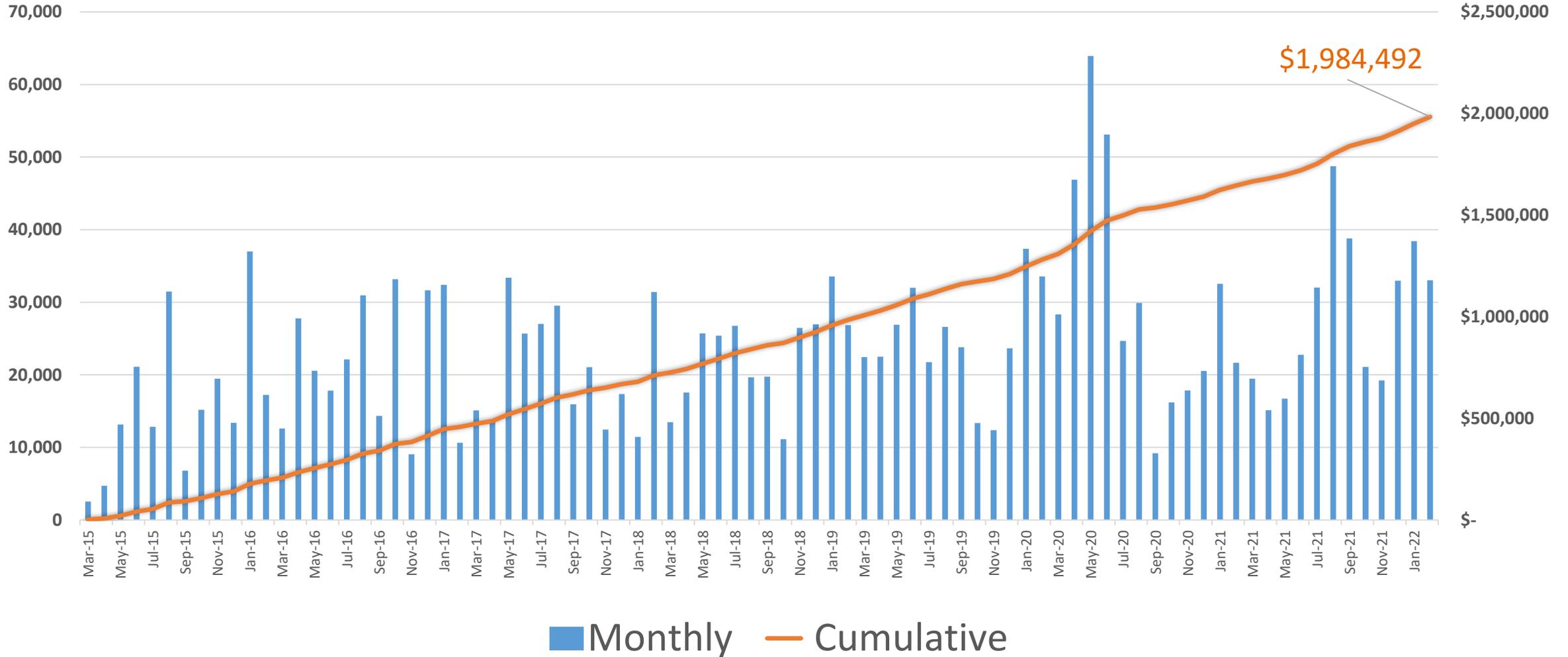
- Over 10,735 utility bills input and reviewed with a total value of \$14,451,202
- Over \$61,733 saved in other savings (erroneous utility charges, rebates, etc.)

**\$Overall Program Savings over 2 Million Dollars to date!**



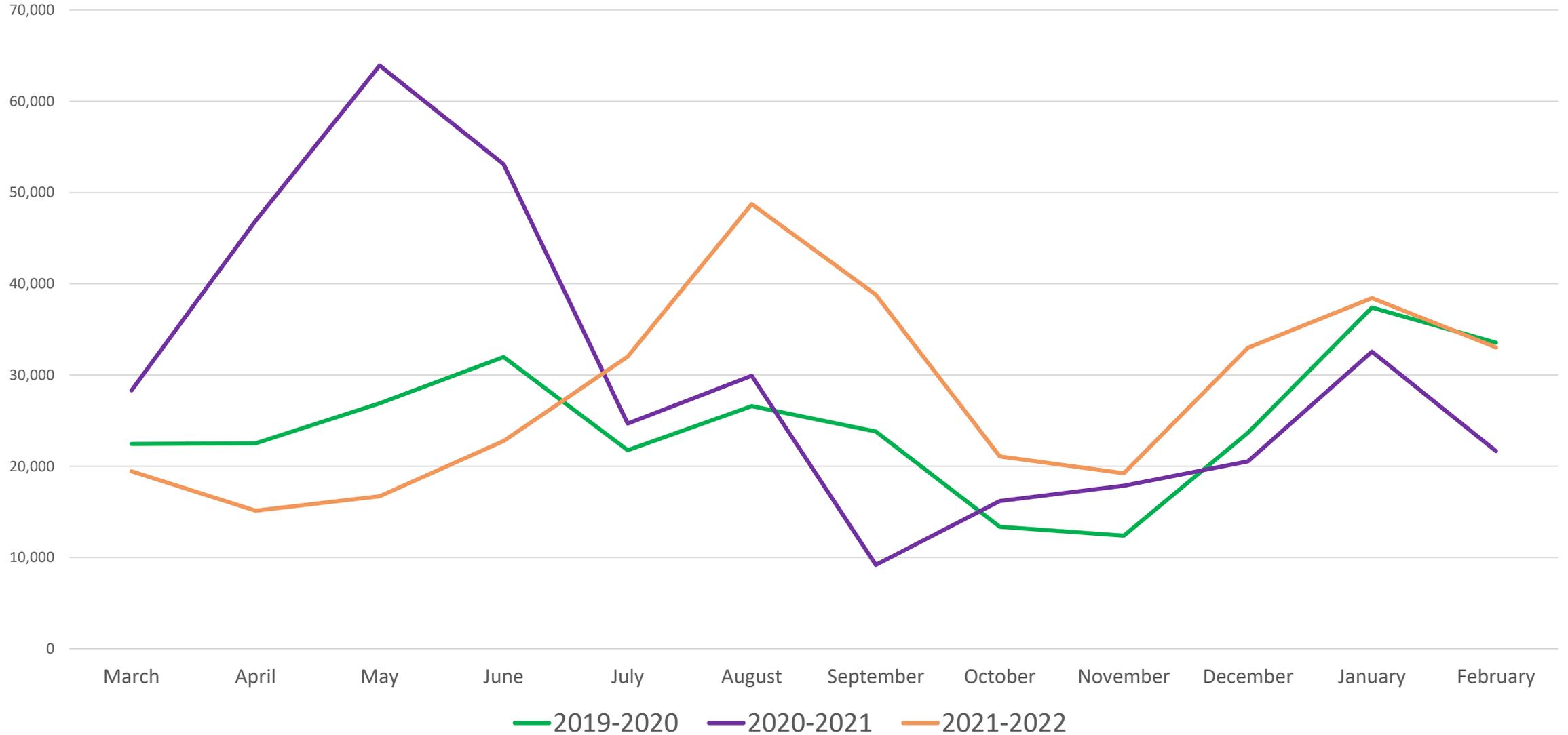
# Cost Avoidance Trend – March 2015 to February 2022

Cost Avoidance

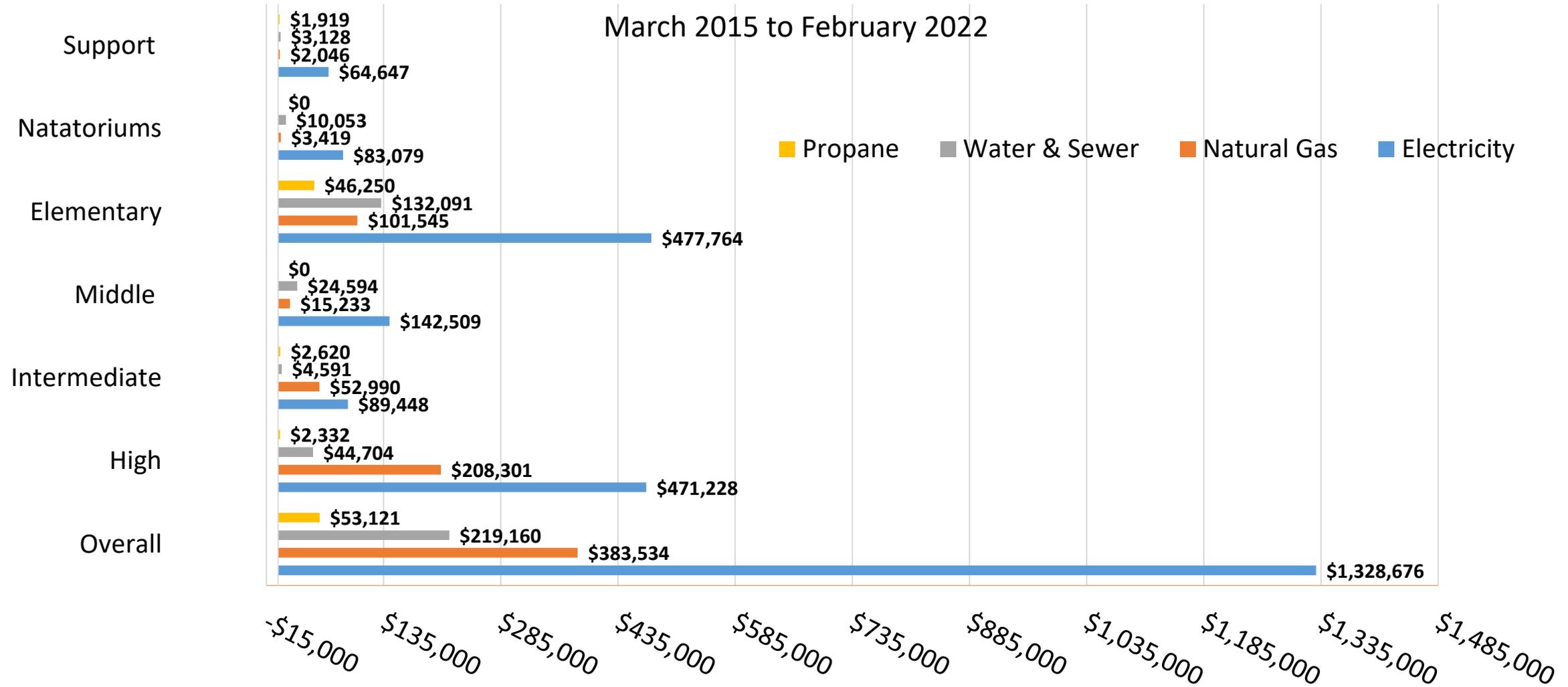


# Cost Avoidance Trend – Mar 2019 to Feb 2022

3 Year CA Trend



# Cost Avoidance by Utility - Schools



# Environmental Impact to Date

Our energy savings amount to decreased CO<sub>2</sub> emissions by 12,398 metric tons.

This is equivalent to the following:



Greenhouse gas emissions from miles driven by an average vehicle 30,774,285 miles

Or



Amount of carbon sequestered by 14,672 acres of U.S. forests in one year

Or



CO<sub>2</sub> emissions from 1562 homes' energy use for one year

Or



CO<sub>2</sub> emissions from 506,663 propane cylinders used for home BBQs



# Going Forward

- We are evaluating Smart timers for irrigation to determine savings opportunities where it makes sense.
- As a district, we are continuing replacement of existing lighting with more efficient LED technology as it makes sense.
- Continue to track and monitor utility usage and other opportunities for savings.

## Presentation to the Board - Transportation

Training Drivers and paras has been one of our key goals for this year.

- Training with all transportation staff
  - Happiness Training
  - Love and Logic
  - Reporting to DCFS
  - Behavior management - behavior cues
- Para Training
  - Canvas training
  - Chromebook training
  - Key support/information for paras and how best to work with SPED students
- Driver Training
  - Mountain Driving
  - Urban Driving
  - Defensive Driving
  - Specific training for drivers involved in accidents
  - Federally approved new driver training - registered with the state as a CDL training center.
  - Skills Driving - Video link

[2022 Tremonton Bus skills video.mp4](#)

The greatest issue facing transportation - is a driver shortage

- We hired 18 new drivers this school year (best in the state in the number of new drivers hired).
- With retirements or resignations net gain of zero.
- Transportation office staff and mechanics are driving almost every day to ensure all routes are covered.
- Growth in students - needed to add 6 additional routes - was not able to add these routes. With potential new growth and the added routes from the new elementary school will need to add 4 to 6 additional routes.
- Extracurricular trips create an issue in keeping routes covered, some districts are not covering these trips.

Solution - Double runs - look at adjusted start and end times of schools to allow drivers to drive double runs in the morning and afternoon.

- Support exists from Principals and District staff to look at utilizing adjusted times for school, in order to double run drivers.

# BOX ELDER SCHOOL DISTRICT DUAL IMMERSION SUPPORT PLAN



## STUDENTS

- Recruitment for our DLI programs
  - More advertising for application window
  - Recruitment video with our own DLI students telling about the program
- Chinese New Year/Spanish celebrations District-wide
  - All schools represented and activities provided for all students
- Collaboration amongst schools
  - Opportunities for older and younger students to work together once a trimester (BEMS and GS, ACYI and BEHS)
- Chinese Club offered after school, schedule depending on employee availability

## TEACHERS

- More in depth plan for coaching
  - Classroom Management→ Engagement→ Teaching Strategies
  - Use of the State DLI Observation Protocol
  - DLI coordinator will observe teachers and meet with school administration on a monthly basis to determine next steps for improvement with all teachers
- Continued district-wide collaboration opportunities
  - Sharing of data and teaching strategies to benefit all students
- Support from the District and State DLI team in learning about US culture and educational practices, including grading

## PARENTS

- BESD will forward information on Chinese/Spanish Club, Chinese/Spanish activities, and/or information on how to join a Chinese/Spanish parent Facebook group to all parents with DLI students.

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	<b>Percent of 9 month contract complete</b>			<b>66.66%</b>	<b>66.66%</b>		
<b>1</b>	<b>GENERAL FUND (M&amp;O) FUND (10)</b>						
<b>2</b>							
<b>3</b>	<b>REVENUE:</b>						
<b>4</b>	<b>Local</b>						
<b>5</b>	<b>Property</b>	<b>25,091,289</b>	<b>23,964,823</b>	<b>95.5%</b>	<b>80.2%</b>	<b>19,896,671</b>	<b>24,796,049</b>
<b>6</b>	<b>Tuitions</b>	<b>350,000</b>	<b>174,282</b>	<b>49.8%</b>	<b>27.7%</b>	<b>125,938</b>	<b>454,278</b>
<b>7</b>	<b>Inv Earnings</b>	<b>150,000</b>	<b>160,130</b>	<b>106.8%</b>	<b>136.6%</b>	<b>92,163</b>	<b>67,493</b>
<b>8</b>	<b>Indir. Costs-SL</b>	<b>680,000</b>	<b>0</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0</b>	<b>1,019,906</b>
<b>9</b>	<b>Rental Fees/Building/Tra</b>	<b>110,000</b>	<b>39,080</b>	<b>35.5%</b>	<b>54.5%</b>	<b>44,389</b>	<b>81,451</b>
<b>10</b>	<b>Other</b>	<b>900,000</b>	<b>1,109,888</b>	<b>123.3%</b>	<b>165.1%</b>	<b>1,918,140</b>	<b>1,161,864</b>
<b>11</b>	<b>State</b>	<b>74,424,348</b>	<b>56,244,001</b>	<b>75.6%</b>	<b>77.5%</b>	<b>53,246,223</b>	<b>68,725,191</b>
<b>12</b>	<b>Federal</b>	<b>8,525,000</b>	<b>4,179,304</b>	<b>49.0%</b>	<b>24.1%</b>	<b>2,158,769</b>	<b>8,958,392</b>
<b>13</b>	<b>Misc./ Fund Bal</b>	<b>1,114,000</b>					<b>870,488</b>
<b>14</b>	<b>TOTAL M &amp; O</b>						
<b>15</b>	<b>REVENUE</b>	<b>111,344,637</b>	<b>85,871,508</b>	<b>77.1%</b>	<b>73.0%</b>	<b>77,482,293</b>	<b>106,135,112</b>
<b>16</b>	<b>Beg Balance</b>	<b>2,043,744</b>					<b>1,809,180</b>
<b>17</b>	<b>Less:</b>						
<b>18</b>	<b>Ending Balance</b>	<b>1,176,013</b>					<b>173,429</b>
<b>19</b>	<b>TOTAL M &amp; O FUNDS</b>						
<b>20</b>	<b>available</b>	<b>112,212,367</b>	<b>85,871,508</b>	<b>76.5%</b>	<b>71.9%</b>	<b>77,482,293</b>	<b>107,770,863</b>
<b>21</b>	<b>EXPENDITURES:</b>						
<b>22</b>	<b>Instruction (1000)</b>						
<b>23</b>	<b>Salaries</b>	<b>49,077,975</b>	<b>32,133,373</b>	<b>65.5%</b>	<b>67.8%</b>	<b>31,624,962</b>	<b>46,636,603</b>
<b>24</b>	<b>Benefits</b>	<b>18,358,921</b>	<b>13,305,849</b>	<b>72.5%</b>	<b>66.1%</b>	<b>12,920,180</b>	<b>19,551,996</b>
<b>25</b>	<b>Purchased Serv.</b>	<b>3,070,500</b>	<b>2,076,688</b>	<b>67.6%</b>	<b>67.3%</b>	<b>1,805,512</b>	<b>2,683,024</b>
<b>26</b>	<b>Supplies/Textbooks</b>	<b>5,100,000</b>	<b>3,630,097</b>	<b>71.2%</b>	<b>70.7%</b>	<b>4,043,000</b>	<b>5,721,787</b>
<b>27</b>	<b>Equipment</b>	<b>1,905,000</b>	<b>236,889</b>	<b>12.4%</b>	<b>75.9%</b>	<b>392,730</b>	<b>517,560</b>
<b>28</b>	<b>Other</b>	<b>700,000</b>	<b>565,602</b>	<b>80.8%</b>	<b>89.2%</b>	<b>560,942</b>	<b>629,179</b>
<b>29</b>	<b>Total</b>	<b>78,212,396</b>	<b>51,948,498</b>	<b>66.4%</b>	<b>67.8%</b>	<b>51,347,326</b>	<b>75,740,149</b>
<b>30</b>							
<b>31</b>	<b>Student Services (2100)</b>						
<b>32</b>	<b>Salaries</b>	<b>3,510,841</b>	<b>2,379,620</b>	<b>67.8%</b>	<b>66.7%</b>	<b>2,184,910</b>	<b>3,276,884</b>
<b>33</b>	<b>Benefits</b>	<b>1,309,542</b>	<b>977,742</b>	<b>74.7%</b>	<b>67.0%</b>	<b>889,165</b>	<b>1,326,311</b>
<b>34</b>	<b>Other</b>	<b>350,000</b>	<b>247,527</b>	<b>70.7%</b>	<b>52.6%</b>	<b>143,862</b>	<b>273,459</b>
<b>35</b>	<b>Total</b>	<b>5,170,383</b>	<b>3,604,889</b>	<b>69.7%</b>	<b>66.0%</b>	<b>3,217,937</b>	<b>4,876,654</b>
<b>36</b>							
<b>37</b>	<b>Instructional Staff (2200)</b>						
<b>38</b>	<b>Salaries</b>	<b>1,605,520</b>	<b>1,147,005</b>	<b>71.4%</b>	<b>71.4%</b>	<b>1,109,807</b>	<b>1,553,428</b>
<b>39</b>	<b>Benefits</b>	<b>629,160</b>	<b>446,300</b>	<b>70.9%</b>	<b>71.9%</b>	<b>442,306</b>	<b>615,191</b>
<b>40</b>	<b>Other</b>	<b>400,000</b>	<b>395,018</b>	<b>98.8%</b>	<b>89.1%</b>	<b>226,738</b>	<b>254,337</b>
<b>41</b>	<b>Total</b>	<b>2,634,680</b>	<b>1,988,323</b>	<b>75.5%</b>	<b>73.4%</b>	<b>1,778,851</b>	<b>2,422,956</b>



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<b>78</b>	<b>Transportation (2700)</b>						
<b>79</b>	<b>Salaries</b>	<b>2,760,295</b>	<b>2,059,422</b>	<b>74.6%</b>	<b>66.7%</b>	<b>1,908,038</b>	<b>2,861,804</b>
<b>80</b>	<b>Benefits</b>	<b>829,152</b>	<b>602,741</b>	<b>72.7%</b>	<b>69.5%</b>	<b>571,036</b>	<b>821,802</b>
<b>81</b>	<b>Purch Serv</b>	<b>280,000</b>	<b>181,988</b>	<b>65.0%</b>	<b>76.4%</b>	<b>242,513</b>	<b>317,502</b>
<b>82</b>	<b>Fuel</b>	<b>505,000</b>	<b>491,429</b>	<b>97.3%</b>	<b>54.3%</b>	<b>283,339</b>	<b>521,415</b>
<b>83</b>	<b>Supplies</b>	<b>450,000</b>	<b>364,929</b>	<b>81.1%</b>	<b>69.0%</b>	<b>216,102</b>	<b>313,308</b>
<b>84</b>	<b>Other/Property</b>	<b>485,800</b>	<b>2,661,869</b>	<b>547.9%</b>	<b>201.7%</b>	<b>2,034,480</b>	<b>1,008,680</b>
<b>85</b>	<b>Total</b>	<b>5,310,247</b>	<b>6,362,378</b>	<b>119.8%</b>	<b>89.9%</b>	<b>5,255,508</b>	<b>5,844,511</b>
<b>86</b>	<b>Community Services (3300)</b>		<b>Bus Order next fiscal year</b>				
<b>87</b>	<b>Salary</b>	<b>680,566</b>	<b>426,017</b>	<b>62.6%</b>	<b>78.9%</b>	<b>442,544</b>	<b>561,013</b>
<b>88</b>	<b>Benefits</b>	<b>186,527</b>	<b>126,484</b>	<b>67.8%</b>	<b>78.5%</b>	<b>130,554</b>	<b>166,276</b>
<b>89</b>	<b>Purchased Serv</b>	<b>60,000</b>	<b>7,236</b>	<b>12.1%</b>	<b>36.8%</b>	<b>8,820</b>	<b>23,958</b>
<b>90</b>	<b>Supplies/Util</b>	<b>70,000</b>	<b>74,580</b>	<b>106.5%</b>	<b>69.7%</b>	<b>48,457</b>	<b>69,501</b>
<b>91</b>	<b>Property</b>	<b>30,000</b>	<b>1,891</b>	<b>6.3%</b>	<b>403.9%</b>	<b>16,380</b>	<b>4,055</b>
<b>92</b>	<b>Other Objects</b>	<b>16,000</b>	<b>18,937</b>	<b>118.4%</b>	<b>83.7%</b>	<b>5,467</b>	<b>6,529</b>
<b>93</b>	<b>Desig. Fund Bal</b>						
<b>94</b>	<b>Total</b>	<b>1,043,093</b>	<b>655,145</b>	<b>62.8%</b>	<b>78.5%</b>	<b>652,222</b>	<b>831,332</b>
<b>86</b>	<b>Total Expenditures</b>	<b>112,212,367</b>	<b>79,416,493</b>	<b>1</b>	<b>7</b>	<b>75,856,279</b>	<b>107,770,861</b>
<b>95</b>	<b>Interfund Trans</b>		<b>1</b>			<b>1</b>	<b>1</b>
<b>96</b>	<b>Change Desig Fund Bal</b>	<b>0</b>	<b>1</b>			<b>1</b>	<b>1</b>
<b>97</b>	<b>Other/Budget Cuts</b>		<b>1</b>			<b>0</b>	<b>0</b>
<b>98</b>	<b>TOTAL EXPENDITURERS</b>		<b>1</b>				<b>0</b>
<b>99</b>	<b>M &amp; O</b>	<b>112,212,367</b>	<b>79,416,497</b>	<b>70.77%</b>	<b>70.4%</b>	<b>75,856,281</b>	<b>107,770,863</b>

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<b>100</b>	<b>School Activity Fund (21)</b>						
<b>101</b>							
<b>102</b>	<b>REVENUE:</b>						
<b>103</b>	<b>School Deposits</b>	<b>4,400,000</b>	<b>3,181,999</b>	<b>72.3%</b>	<b>74.9%</b>	<b>2,564,695</b>	<b>3,422,501</b>
<b>104</b>							
<b>105</b>	<b>Other</b>		<b>0</b>			<b>0</b>	
<b>106</b>	<b>Total Revenue</b>		<b>3,181,999</b>		<b>74.9%</b>	<b>2,564,695</b>	<b>3,422,501</b>
<b>107</b>	<b>EXPENDITURES:</b>						
<b>108</b>	<b>Purchased Services</b>	<b>902,150</b>	<b>478,869</b>	<b>53.1%</b>	<b>40.9%</b>	<b>175,296</b>	<b>428,078</b>
<b>109</b>	<b>Supplies</b>	<b>2,882,850</b>	<b>1,954,706</b>	<b>67.8%</b>	<b>62.8%</b>	<b>1,773,971</b>	<b>2,824,283</b>
<b>110</b>	<b>Equipment</b>	<b>290,000</b>	<b>44,233</b>	<b>15.3%</b>	<b>74.9%</b>	<b>15,683</b>	<b>20,926</b>
<b>111</b>	<b>Desig/Other/Adm</b>	<b>325,000</b>	<b>107,066</b>	<b>32.9%</b>	<b>62.5%</b>	<b>103,298</b>	<b>165,396</b>
<b>112</b>	<b>Total Expenditures</b>						
<b>113</b>	<b>School Activity</b>	<b>4,400,000</b>	<b>2,584,874</b>	<b>58.7%</b>	<b>60.1%</b>	<b>2,068,248</b>	<b>3,438,683</b>
<b>114</b>	<b>DEBT SERVICE FUND (31)</b>						
<b>115</b>							
<b>116</b>	<b>REVENUE:</b>						
<b>117</b>	<b>Property Tax</b>	<b>2,945,632</b>	<b>2,894,250</b>	<b>98.3%</b>	<b>74.5%</b>	<b>2,264,524</b>	<b>3,039,480</b>
<b>118</b>	<b>Interest</b>	<b>105,750</b>	<b>13,537</b>	<b>12.8%</b>	<b>71.0%</b>	<b>25,790</b>	<b>36,333</b>
<b>119</b>	<b>Other</b>					<b>634</b>	
<b>120</b>	<b>Total</b>	<b>3,051,382</b>	<b>2,907,787</b>	<b>95.3%</b>	<b>74.5%</b>	<b>2,290,948</b>	<b>3,075,813</b>
<b>121</b>	<b>Begining Bal</b>	<b>5,696,268</b>	<b>5,802,645</b>	<b>101.9%</b>	<b>108.9%</b>	<b>6,535,160</b>	<b>6,001,582</b>
<b>122</b>	<b>LESS:</b>						
<b>123</b>	<b>Ending Balance</b>	<b>5,659,746</b>	<b>4,876,865</b>	<b>86.2%</b>	<b>123.5%</b>	<b>7,167,630</b>	<b>5,802,645</b>
<b>124</b>	<b>Funds Available</b>	<b>4,770,488</b>	<b>5,440,532</b>	<b>114.0%</b>	<b>95.7%</b>	<b>5,551,358</b>	<b>5,802,645</b>
<b>125</b>	<b>EXPENDITURE:</b>						
<b>126</b>	<b>Bond Debt</b>	<b>3,927,162</b>	<b>3,267,400</b>	<b>68.5%</b>	<b>100.0%</b>	<b>3,269,750</b>	<b>3,269,750</b>
<b>127</b>	<b>Fees</b>	<b>50,000</b>	<b>2,500</b>	<b>0.0%</b>	<b>100.0%</b>	<b>5,000</b>	<b>5,000</b>
<b>128</b>	<b>Other Uses</b>		<b>0</b>			<b>0</b>	<b>0</b>
<b>129</b>	<b>Total</b>	<b>3977162</b>	<b>3,269,900</b>	<b>6539.8%</b>	<b>100.0%</b>	<b>3,274,750</b>	<b>3,274,750</b>

**MONTHLY FINANCIAL REPORT**  
**March 31, 2022**

				<b>Current</b>	<b>Prev Bud vs</b>		
		<b>2021-22</b>	<b>2021-22</b>	<b>Bud vs</b>	<b>Actual</b>	<b>2020-21</b>	<b>2020-21</b>
	<b>Description</b>	<b>Preliminary</b>	<b>YTD</b>	<b>Actual</b>	<b>Actual</b>	<b>YTD</b>	<b>Actual</b>
				<b>%</b>	<b>%</b>		
	<b>Percent of Year completed to date</b>			<b>75.00%</b>	<b>75.00%</b>		
	<b>Percent of 9 month contract complete</b>			<b>66.66%</b>	<b>66.66%</b>		
<b>130</b>	<b>CAPITAL OUTLAY FUND (32)</b>						
<b>131</b>							
<b>132</b>	<b>REVENUE:</b>						
<b>133</b>	<b>Property Tax</b>	<b>12,837,500</b>	<b>9,509,679</b>	<b>74.1%</b>	<b>104.2%</b>	<b>10,254,621</b>	<b>9,844,206</b>
<b>134</b>	<b>Interest</b>	<b>255,941</b>	<b>123,742</b>	<b>48.3%</b>	<b>62.2%</b>	<b>182,815</b>	<b>293,682</b>
<b>135</b>	<b>Other</b>	<b>176,400</b>	<b>285,371</b>	<b>161.8%</b>	<b>231.7%</b>	<b>144,201</b>	<b>62,249</b>
<b>136</b>	<b>State</b>	<b>158,025</b>	<b>28,462</b>	<b>18.0%</b>	<b>75.0%</b>	<b>61,502</b>	<b>82,003</b>
<b>137</b>	<b>Federal /MBA</b>	<b>63,288</b>	<b>25,117</b>	<b>39.7%</b>	<b>100.0%</b>	<b>60,274</b>	<b>60,274</b>
<b>138</b>	<b>Ins./Prop.Recry</b>	<b>94,500</b>	<b>460,299</b>	<b>487.1%</b>	<b>81.0%</b>	<b>51,595</b>	<b>63,673</b>
<b>139</b>	<b>Total Revenue</b>	<b>13,585,653</b>	<b>10,432,670</b>	<b>76.8%</b>	<b>103.4%</b>	<b>10,755,008</b>	<b>10,406,087</b>
<b>140</b>	<b>Lease Revenue MBA</b>	<b>0</b>	<b>0</b>			<b>15,000,000</b>	<b>15,000,000</b>
<b>141</b>	<b>Other Sources(F50)</b>	<b>345,580</b>	<b>0</b>			<b>0</b>	<b>326,422</b>
<b>142</b>	<b>Desig. Fund Bal</b>						<b>0</b>
<b>143</b>	<b>TOTAL REVENUE CAPITAL</b>						
<b>144</b>	<b>OUTLAY</b>	<b>13,931,233</b>	<b>10,432,670</b>	<b>74.9%</b>	<b>100.1%</b>	<b>25,755,008</b>	<b>25,732,509</b>
<b>145</b>	<b>Beg. Balance</b>	<b>25,428,650</b>					<b>23,509,689</b>
<b>146</b>	<b>Less:</b>		<b>Donations to BRHS and BEHS</b>				
<b>147</b>	<b>Ending Balance</b>	<b>5,055,580</b>					<b>31,036,384</b>
<b>148</b>	<b>Capital Outlay Funds</b>						
<b>149</b>	<b>available</b>	<b>34,304,303</b>	<b>10,432,670</b>	<b>206.4%</b>	<b>141.5%</b>	<b>25,755,008</b>	<b>18,205,814</b>

MONTHLY FINANCIAL REPORT  
March 31, 2022

				Current Bud vs Actual	Prev Bud vs Actual		
	2021-22 Preliminary	2021-22 YTD		%	%	2020-21 YTD	2020-21 Actual
Description							
Percent of Year completed to date				75.00%	75.00%		
Percent of 9 month contract complete				66.66%	66.66%		
<b>150 EXPENDITURES:</b>							
151 Oper/Maint	5,000	0	0.0%			2,000	2,000
152 Other Equipment	850,000	0	0.0%			0	
153 Purchased Services	0	4,961		12.0%		750	6,267
154 Technology/Software	0	1,280,243		102.3%		1,040,338	1,017,044
155 Improvement	0	0				0	1
156 Buildings Maint	2,600,000	1,969,685	75.8%	124.0%		1,434,552	1,157,046
157 Vehicles	870,000	146,895	16.9%	108.5%		313,897	289,359
158 Furniture/Equip	1,794,000	1,430,196	79.7%	98.8%		1,345,983	1,362,434
159 Other Objects	1	0	0.0%	0.0%		0	1
160 Vehicle charges		0				0	1
161 Total Capital	6,119,001	4,831,980	79.0%	107.9%		4,137,520	3,834,153
162 Other		0				0	1
163 Other Proj	200,000	1,185	0.6%	63.6%		122,793	193,118
164 Sunrise High School	200,000	35,570	17.8%	10.6%		444,740	4,180,473
165 Golden Spike	25,300,000	12,636,158	49.9%	18.3%		1,686,827	9,235,064
166 HS Athletic Facilities	80,000	796,585	995.7%	2408.7%		201,563	8,368
167 Property Purchase	420,000	0	0.0%			460,266	480,266
168 Total Construction	26,200,000	13,469,498	51.4%	49.0%		6,906,189	14,097,290
169 Desig. F Bal							
170 MBA/Bond Fee/Fund 50	1,985,302	1,929,114	97.2%	101.3%		277,885	274,371
171 Other		5				97	0
172 TOTAL EXPENDITURES CAPITAL				BRHS Turf not budgeted			
173 OUTLAY	34,304,303	20,230,597	59.0%	62.2%		11,321,691	18,205,814

**MONTHLY FINANCIAL REPORT**  
**March 31, 2022**

				<b>Current</b>			
		<b>2021-22</b>	<b>2021-22</b>	<b>Bud vs</b>	<b>Prev Bud vs</b>	<b>2020-21</b>	<b>2020-21</b>
	<b>Description</b>	<b>Preliminary</b>	<b>YTD</b>	<b>Actual</b>	<b>Actual</b>	<b>YTD</b>	<b>Actual</b>
				<b>%</b>	<b>%</b>		
	<b>Percent of Year completed to date</b>			<b>75.00%</b>	<b>75.00%</b>		
	<b>Percent of 9 month contract complete</b>			<b>66.66%</b>	<b>66.66%</b>		
<b>174</b>	<b>SCHOOL FOOD SERVICE FUND (49)</b>						
<b>175</b>							
<b>176</b>	<b>REVENUE:</b>						
<b>177</b>	<b>Lunch Sales</b>	<b>250,000</b>	<b>49,354</b>	<b>19.7%</b>	<b>75.6%</b>	<b>184,361</b>	<b>243,736</b>
<b>178</b>	<b>Other Local</b>	<b>1,500</b>	<b>2,434</b>	<b>162.3%</b>	<b>72.5%</b>	<b>606</b>	<b>836</b>
<b>179</b>	<b>State</b>	<b>1,075,000</b>	<b>677,563</b>	<b>63.0%</b>	<b>37.6%</b>	<b>491,717</b>	<b>1,309,158</b>
<b>180</b>	<b>Federal</b>	<b>4,000,000</b>	<b>4,655,046</b>	<b>116.4%</b>	<b>56.0%</b>	<b>3,244,519</b>	<b>5,789,153</b>
<b>181</b>	<b>Other/Inventory Adj</b>	<b>0</b>	<b>0</b>		<b>0.0%</b>	<b>0</b>	<b>-13,244</b>
<b>182</b>	<b>TOTAL REVENUE SCHOOL</b>						
<b>183</b>	<b>FOODS</b>	<b>5,326,500</b>	<b>5,384,397</b>	<b>101.1%</b>	<b>53.5%</b>	<b>3,921,203</b>	<b>7,329,639</b>
<b>184</b>	<b>Beg. Balance</b>	<b>1,000,835</b>					<b>938,697</b>
<b>185</b>	<b>Less:</b>						
<b>186</b>	<b>Ending Balance</b>	<b>1,179,481</b>					<b>2,364,057</b>
<b>187</b>	<b>School Food Service Funds</b>						
<b>188</b>	<b>available</b>	<b>5,147,854</b>	<b>5,384,397</b>	<b>104.6%</b>	<b>66.4%</b>	<b>3,921,203</b>	<b>5,904,279</b>
<b>189</b>	<b>EXPENDITURES:</b>						
<b>190</b>	<b>Salaries</b>	<b>1,786,241</b>	<b>1,320,364</b>	<b>73.9%</b>	<b>64.8%</b>	<b>1,234,729</b>	<b>1,904,236</b>
<b>191</b>	<b>Benefits</b>	<b>692,613</b>	<b>398,040</b>	<b>57.5%</b>	<b>66.5%</b>	<b>389,254</b>	<b>585,710</b>
<b>192</b>	<b>Food/Supplies</b>	<b>2,294,000</b>	<b>1,772,140</b>	<b>77.3%</b>	<b>55.4%</b>	<b>1,623,871</b>	<b>2,932,132</b>
<b>193</b>	<b>Equipment</b>	<b>50,000</b>	<b>125,550</b>	<b>251.1%</b>	<b>103.3%</b>	<b>41,982</b>	<b>40,630</b>
<b>194</b>	<b>Other Costs</b>	<b>25,000</b>	<b>22,905</b>	<b>91.6%</b>	<b>34.6%</b>	<b>18,284</b>	<b>52,822</b>
<b>195</b>	<b>Dir/Indirect Costs</b>	<b>300,000</b>	<b>278</b>	<b>0.1%</b>	<b>0.1%</b>	<b>278</b>	<b>388,749</b>
<b>196</b>	<b>TOTAL EXPENDITURES SCHOOL</b>		<b>Lunch Tables &amp; Equip</b>				
<b>197</b>	<b>FOODS</b>	<b>5,147,854</b>	<b>3,639,277</b>	<b>70.7%</b>	<b>56.0%</b>	<b>3,308,398</b>	<b>5,904,279</b>

**MONTHLY FINANCIAL REPORT**  
**March 31, 2022**

				<b>Current</b>	<b>Prev Bud vs</b>		
		<b>2021-22</b>	<b>2021-22</b>	<b>Bud vs</b>	<b>Actual</b>	<b>2020-21</b>	<b>2020-21</b>
	<b>Description</b>	<b>Preliminary</b>	<b>YTD</b>	<b>Actual</b>	<b>Actual</b>	<b>YTD</b>	<b>Actual</b>
				<b>%</b>	<b>%</b>		
	<b>Percent of Year completed to date</b>			<b>75.00%</b>	<b>75.00%</b>		
	<b>Percent of 9 month contract complete</b>			<b>66.66%</b>	<b>66.66%</b>		
<b>198</b>	<b>Foundation Fund (75)</b>						
<b>199</b>							
<b>200</b>	<b>REVENUE:</b>						
<b>201</b>	<b>Total Revenue</b>	<b>250,000</b>	<b>172,475</b>	<b>69.0%</b>	<b>47.2%</b>	<b>167,011</b>	<b>354,177</b>
<b>202</b>	<b>Avallable Revenue</b>	<b>250,000</b>	<b>172,475</b>	<b>69.0%</b>	<b>47.2%</b>	<b>167,011</b>	<b>354,177</b>
<b>203</b>	<b>EXPENDITURE:</b>						
<b>204</b>	<b>Expenses</b>	<b>180,000</b>	<b>131,471</b>	<b>73.0%</b>	<b>55.1%</b>	<b>72,677</b>	<b>131,898</b>
<b>205</b>	<b>Changes/Desg Fund Bal</b>						<b>0</b>
<b>206</b>	<b>TOTAL EXPENDITURE</b>	<b>180,000</b>	<b>131,471</b>	<b>73.0%</b>	<b>55.1%</b>	<b>72,677</b>	<b>131,898</b>
<b>207</b>	<b>Agency Fund (76)</b>						
<b>208</b>							
<b>209</b>	<b>REVENUE:</b>						
<b>210</b>	<b>Agent Services</b>	<b>125,000</b>	<b>24,357</b>	<b>19.5%</b>	<b>45.5%</b>	<b>3,846</b>	<b>8,451</b>
<b>211</b>	<b>State</b>	<b>5,000</b>	<b>0</b>			<b>4,360</b>	<b>0</b>
<b>212</b>	<b>Federal</b>						<b>0</b>
<b>213</b>	<b>Other</b>	<b>7,000</b>	<b>0</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0</b>	<b>1</b>
<b>214</b>	<b>TOTAL REVENUE/BB</b>						
<b>215</b>	<b>AGENCY FUND</b>	<b>137,000</b>	<b>24,357</b>	<b>17.8%</b>	<b>97.1%</b>	<b>8,206</b>	<b>8,452</b>
<b>216</b>	<b>EXPENDITURE:</b>						
<b>217</b>	<b>Instruction</b>		<b>5,978</b>			<b>6,165</b>	<b>0</b>
<b>218</b>	<b>NUCC</b>	<b>125,000</b>	<b>17,886</b>	<b>14.3%</b>	<b>26.4%</b>	<b>7,363</b>	<b>27,843</b>
<b>219</b>	<b>Other</b>	<b>7,000</b>	<b>1,543</b>	<b>22.0%</b>		<b>2,052</b>	<b>1</b>
<b>220</b>	<b>Changes/Desg Fund Bal</b>	<b>5,000</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>221</b>	<b>TOTAL EXPENDITURES</b>						
<b>222</b>	<b>AGENCY FUND</b>	<b>137,000</b>	<b>25,407</b>	<b>18.5%</b>	<b>56.0%</b>	<b>15,580</b>	<b>27,844</b>
<b>223</b>							
<b>224</b>							
<b>225</b>			<b>SUMMARY</b>			<b>SUMMARY</b>	
<b>226</b>							
<b>227</b>	<b>GRAND TOTAL FUNDS AVAILABLE</b>						
<b>228</b>	<b>ALL FUNDS</b>	<b>138,440,752</b>	<b>107,975,193</b>	<b>78.0%</b>	<b>76.8%</b>	<b>112,189,364</b>	<b>146,058,203</b>
<b>229</b>	<b>GRAND TOTAL EXPENDITURE</b>						
<b>230</b>	<b>ALL FUNDS</b>	<b>160,358,686</b>	<b>109,298,023</b>	<b>68.2%</b>	<b>69.1%</b>	<b>95,917,625</b>	<b>138,754,131</b>

## POLICY 4005

### School Improvement Plan

- A. Each school community council (See [Policy 6015 School Community Councils](#)) shall annually evaluate the school's student assessment results and use the evaluation in developing a school improvement plan. In evaluating student assessment results and developing a school improvement plan, a school community council may not have access to data that reveals the identity of individual students.
- B. The school improvement plan shall be designed to improve student achievement and shall:
  - 1. Identify the school's most critical academic needs.
  - 2. Recommend a course of action to meet the identified needs.
  - 3. List any programs, practices, materials, or equipment that the school will need to implement its action plan to have a direct impact on the instruction of students and result in measurable increased student performance.
  - 4. Address associated needs for staff professional development.
  - 5. Describe how the school intends to enhance or improve academic achievement, including how financial resources available to the school, such as School LAND Trust Program monies and state and federal grants, will be used to enhance or improve academic achievement.
- C. The school improvement plan shall focus on the school's most critical academic needs but may include other actions to enhance or improve academic achievement and community environment for students.
- D. The school principal shall make available to the school community council the school budget and other data needed to develop the school improvement plan.
- E. The school community council may develop a multiyear school improvement plan, but it must be reviewed and approved annually by the Board of Education.
- F. Each school shall:

1. Implement the school improvement plan as developed by the school community council and approved by the Board of Education.
2. Provide ongoing support for the plan.
3. Report annually to the Board regarding academic achievement.

## POLICY 5045

### Student and Staff Memorials Acknowledgements Due to Death

- A. Box Elder School District recognizes the need to appropriately recognize students and employees who die during their association with the District. This Policy outlines how that association will be recognized at the school site.
- ~~1. Memorial plaques, mock headstones, etc. are not to be placed on school property. All plants are placed on school property by the District and should not be associated directly with an individual.~~
  2. **Memorials Acknowledgements** by school sponsored groups, during school sponsored activities, ~~before, or during, or after a school day~~, are ~~not~~ permitted by **principal approval**.
  3. Families and friends wishing to recognize an individual are encouraged to establish scholarships or make other donations that benefit the education of students.
  4. School yearbooks may contain a memorial page designed to honor/memorialize all deceased individuals who have died during the current school year.
    - a. All pictures and information on the memorial page will be similar to pictures and information for other individuals. Pictures may be identified with "Class of \_ \_ \_ \_".
    - b. The memorial page must not glorify or glamorize death or mention the date and/or cause of death.
    - c. Other than individual pictures and information, this page should contain only generic pictures, appropriate graphics and verse, and not single out an individual student, particular religion, or belief.
  5. Memorial plaques, mock headstones, etc. are not to be placed on school property. All plants are placed on school property by the District and should not be associated directly with an individual.

<i>Year</i>	<i>School</i>	<i>Date/Location</i>	<i>Board Member Assigned (Accept)</i>
<b>2018</b>	BEHS	<i>Fri, June 1 – WSU 8 pm</i>	Bryan Smith
	BRHS	<i>Fri, June 1 – USU – 3 pm</i>	Connie Archibald
	Comm. High	<i>Thu, June 14 – BEHS 6:30 pm</i>	Wade Hyde
<b>2019</b>	BEHS	<i>Tues, May 28 – WSU 6 pm</i>	Julie Taylor
	BRHS	<i>Thu, May 30 – USU 7 pm</i>	Wade Hyde
	Comm. High	<i>Thu, June 13 – BEHS 6:30 pm</i>	Nancy Kennedy
<b>2020</b>	BEHS	<i>Tues, May 26 – WSU 6:00 pm</i>	Bryan Smith
	BRHS	<i>Thu, May 28 – USU 7:00 pm</i>	Nancy Kennedy
	Comm. High	<i>Thu, June 11 – BEHS 6:30 pm</i>	Tiffani Summers
<b>2021</b>	BEHS	<i>Wed, June 2 – WSU 7:00</i>	Karen Cronin
	BRHS	<i>Thurs June 3 – BRHS 7:00</i>	Connie Archibald
	Sunrise High	<i>Thurs, June 17 – Sunrise 6:00</i>	Wade Hyde

TENTATIVE MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
BOX ELDER SCHOOL DISTRICT

President Taylor welcomed those in attendance and conducted the business of the meeting starting at 5:30 p.m. A work session followed. The following principals reported to the Board: Shaylyn Ekins, North Park Elementary, Melissa Morris, Western Schools, Randy Rasmussen, Young Intermediate.

Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening March 9, 2022 at 6:30 p.m. at Independent Living Skills Center.

Those in attendance at the meeting included Board President Julie Taylor, Vice President Tiffani Summers, Connie Archibald, Karen Cronin, Bryan Smith, Wade Hyde, Nancy Kennedy, and Clyde Wohlgemuth. Also present were Superintendent Steven Carlsen, Assistant Superintendents Keri Greener, Gary Allen, Keith Mecham, and Business Administrator Rod Cook. Members of the press, employees and patrons.

President Taylor welcomed those in attendance and conducted the business of the meeting.

After the reverence which was offered by Connie Archibald, Board Member, Superintendent Steve Carlsen lead the pledge of allegiance.

**Approval of Agenda**

Karen Cronin made the motion to approve the agenda with the change to move the Grouse Creek information after public comment. Bryan Smith seconded the motion which passed unanimously.

**Public Comment**

Alex Tanner - asked not to postpone the new school at Grouse Creek.

Jay Kyle Tanner - appreciates the new school at Grouse Creek.

Annette Anderson - dual immersion program concern about the decrease of numbers in the Chinese program. There are changes that the parents would propose.

Angie Cefalo - has four students in Chinese, concern about stopping the attrition. She gave several ideas about more activities.

Melissa Lyons - she has two children in this program would like to see more communication with parents.

Heather Turner – has four children in the program, has hosted a Chinese teacher in her home for a year, and lived in China for six years. Would like extracurricular activities in Chinese, hold more cultural events, have older students as mentors to the younger kids, and increase celebrations of students' smaller benchmark goals.

Fern Kimber - save the old school.

Kayleen Mahoney - save historic building.

Richard Kimber, previous Personnel Director and Interim Superintendent, expressed concern for safety of the children and promotion of a new facility.

### **Information Items**

#### Grouse Creek School

Superintendent Steve Carlson shared information about the meeting with the Grouse Creek Community and the condition of the school.

#### DLI Attrition/Retention

Ashley Nelsen, Dual Immersion Coordinator, shared information of DLI with the Board.

### **Action Items**

#### Approval of Negotiations Team

Keith Mecham, Assistant Superintendent of Human Resources, presented the recommendation of the Negotiations Team to the Board for their approval.

Bryan Smith made the motion to approve the District, BEEA and BEESPA negotiations teams for the 2022-2023 school year. Nancy Kennedy seconded the motion which passed unanimously.

#### Amendments to School Land Trust Plans

Keri Greener, Assistant Superintendent of Elementary Teaching and Learning, recommended changes to the School Land Trust plans for Fielding and McKinley.

Nancy Kennedy made the motion to approve the changes to Land Trust plans as presented. Tiffani Summers seconded the motion which passed unanimously.

#### Approval of Work Based Learning

Gary Allen, Assistant Superintendent of Secondary Teaching and Learning, requested Board approval of the Work Based Learning Program.

Karen Cronin made the motion to approve the Work Based Learning Program for the 2022-2023 school year. Wade Hyde seconded the motion which passed unanimously.

### **Information Items**

#### Legislative Update

Superintendent Steven Carlsen discussed bills in the legislature and how they could affect education and Box Elder School District.

#### Monthly Financial Report

Rod Cook, Business Administrator, presented the Financial Report to the Board.

#### Board Committee Reports

No Board committee reports

### **Policy Review**

#### Second Reading

Policy 1015 Fiscal Responsibilities  
Policy 1110 Public Participation in Board Meeting  
Policy 2222 Transportation – use of Cellular Telephones  
Policy 4035 Early Intervention Kindergarten  
Policy 4038 Mathematics Assessment for K-3  
Policy 4110 Homebound Instruction  
Policy 4175 Student Data Protection  
Policy 6025 Parent Access to District Curriculum  
Policy 5071 Communicable Disease Guidelines for Exclusion of Children  
Policy 5227 School Related Head Injuries and Management of Sports-Related Concussions  
Policy 6045 Board of Education Hotline

Nancy Kennedy made the motion to approve the above policies on Second reading. Bryan Smith seconded the motion which passed unanimously.

### **Board Discussion Items**

Book Study – “How Not to be a Terrible School Board Member” Section #2 Terrible Board Teamwork  
Section 2 was moved to next month along with Section 3.

**Consent Calendar**

Bryan Smith moved to accept the consent items. The motion was seconded by Nancy Kennedy. The motion passed unanimously.

The Consent Calendar included the following items:

Approval of the minutes of the working and regular meeting January 9, 2022.

Approval of claims numbered 39493-39795, 02021722, 05021022, 07022822, 08022822, 09021822, 09022822, and the District Foundation and ACH payments as well as School Activity checks for the month of February.

**Personnel Action**

As detailed in the agenda.

**Closed Session**

Karen Cronin made the motion to move into closed session to discuss security in the schools. Bryan Smith seconded the motion which passed by unanimous roll call.

Nancy Kennedy made the motion to come out of closed session. Bryan Smith seconded the motion which passed by unanimous roll call.

**Adjournment**

Karen Cronin made the motion to adjourn the meeting. Bryan Smith seconded the motion which passed by unanimous vote.

With the announcement that the next meeting will be held on April 13, 2022 at The Independent Life Skills Center, with a work session at 5:30 p.m. and regular session beginning at 6:30 p.m., President Julie Taylor adjourned the meeting at 10:14 p.m.

APPROVED: \_\_\_\_\_

ATTESTED: \_\_\_\_\_  
School Business Administrator  
Box Elder School District

\_\_\_\_\_  
President, Board of Education

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
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01	00039799	669.54	03/03/22	812477 ALSCO/AMERICAN LINEN	C
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01	00039801	171.68	03/03/22	56618 MARIA BANUELOS	C
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01	00039803	255.50	03/03/22	85768 BEAR RIVER SEWER DEPT	C
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01	00039829	936.70	03/03/22	109840 JENNY LOGSDON	C
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## A/P Summary Check Register

FPREG01A

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01	00039855	800.00	03/03/22	863345 UASBO/UTAH ASSOCIATION OF SCHO	C
01	00039856	750.00	03/03/22	875087 UKON WATER CO	C
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01	00039859	661.67	03/03/22	12939 EMILIE WESTMORELAND	C
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## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
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01	00039909	360.00	03/10/22	203737 EAST GROUSE CREEK WATER	C
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01	00039911	4,112.97	03/10/22	143160 FRONTIER COMMUNICATION	C
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01	00039919	11,073.50	03/10/22	100774 JEPPESEN DISTRIBUTING/JEFF JEPPESEN	C
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01	00039922	3,786.25	03/10/22	24910 THOMAS J KOTTER	C
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01	00039925	279.38	03/10/22	543168 MADDOX RANCH HOUSE	C
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## A/P Summary Check Register

FPREG01A

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01	00039968	180.00	03/10/22	43567 PENCIL WHOLESALE LLC	C
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01	00039973	148.34	03/10/22	866716 UTAH CORRECTIONAL INDUSTRIES	C
01	00039974	333.50	03/10/22	57070 VISTAPRINT CORPORATE SOLUTIONS INC	C
01	00039975	4,134.64	03/10/22	53252 WORKSPACE ELEMENTS	C
01	00039976	55.00	03/10/22	59587 YOUTH CHANGE INC	C
01	00039977	252.00	03/17/22	1 ANDREW BUGHMAN	C
01	00039978	1,219.29	03/17/22	14010 AED EVERYWHERE	C
01	00039979	404.00	03/17/22	36784 AMERICAN RED CROSS	C
01	00039980	1,494.92	03/17/22	85526 BEAR RIVER CANAL COMPANY	C
01	00039981	494.55	03/17/22	109695 BELLAS FRESH MEXICAN GRILL	C
01	00039982	93.97	03/17/22	104322 BOX ELDER CREEK WATER WUA	C
01	00039983	915.07	03/17/22	104338 BOX ELDER HIGH SCHOOL	C
01	00039984	57.85	03/17/22	104370 BOX ELDER NEWS JOURNAL	C
01	00039985	58.28	03/17/22	40410 KAREN BRAITHWAITE	C
01	00039986	156.78	03/17/22	108217 BRIGHAM CITY CORPORATION	C
01	00039987	669.00	03/17/22	40363 CIO MEDICAL SERVICES	C
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01	00039989	6,622.50	03/17/22	107136 ERS HEATING & COOLING	C
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01	00039993	73.32	03/17/22	44601 LORI JACOBSON	C
01	00039994	11,417.93	03/17/22	100774 JEPPESEN DISTRIBUTING/JEFF JEPPESEN	C
01	00039995	133.70	03/17/22	489250 KENTS MARKET PL/BRIGHAM	C
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01	00039997	146.94	03/17/22	108289 DAVID LEE	C
01	00039998	69.96	03/17/22	111603 KURT MOULTON	C
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01	00040009	215,509.76	03/17/22	102931 ZIONS BANK NATIONAL BANK	C
01	00040010	158.40	03/17/22	31364 95 PERCENT GROUP	C
01	00040011	13,440.11	03/17/22	38032 AMAZON CAPITAL SERVICES INC	C
01	00040012	598.00	03/17/22	106497 APPLE STORE	C
01	00040013	109.95	03/17/22	59048 CHROMEBOOKPARTS.COM	C
01	00040014	710.00	03/17/22	107802 CMT ENGINEERING LABORATORIES	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00040015	232.24	03/17/22	180241 DEMCO INC	C
01	00040016	2,987.12	03/17/22	57207 FILTERBUY INC.	C
01	00040017	22,200.00	03/17/22	55123 FIRSTLIGHT FIBER, INC	C
01	00040018	294.51	03/17/22	109704 FOLLETT SCHOOL SOLUTIONS	C
01	00040019	161.98	03/17/22	50059 FRANK MAY SKI-DOO	C
01	00040020	415.80	03/17/22	100148 HIGH NOON BOOKS	C
01	00040021	912.20	03/17/22	50270 IMAGING CONCEPTS OF NORTHERN UTAH, LLC	C
01	00040022	22,043.00	03/17/22	102697 INTERCONNECT SERVICES INC	C
01	00040023	2.88	03/17/22	100550 JOSTENS INC	C
01	00040024	194.37	03/17/22	52035 LITERACY RESOURCES, LLC	C
01	00040025	2,170.03	03/17/22	633340 OFFICE DEPOT	C
01	00040026	1,190.55	03/17/22	699420 PERMA BOUND BOOKS	C
01	00040027	132.80	03/17/22	714550 POSITIVE PROMOTIONS	C
01	00040028	351.00	03/17/22	2780 RIFTON EQUIPMENT	C
01	00040029	1,224.50	03/17/22	103778 SCHOLASTIC BOOK CLUBS	C
01	00040030	657.78	03/17/22	157371 STAPLES	C
01	00040031	5,051.40	03/17/22	861085 TV SPECIALISTS INC	C
01	00040032	1,284.97	03/17/22	140 VALLEY BUSINESS MACHINES	C
01	00040033	80.00	03/23/22	6617 ACME WATER CO	C
01	00040034	280.00	03/23/22	109111 GLADYS AGUILERA	C
01	00040035	719.92	03/23/22	347560 ALICE C HARRIS INTERM SCH	C
01	00040036	164.00	03/23/22	10103 CATHERINE ALLEN	C
01	00040037	1,085.00	03/23/22	36784 AMERICAN RED CROSS	C
01	00040038	164.00	03/23/22	7994 CORYNN AREHART	C
01	00040039	140.52	03/23/22	85738 BEAR RIVER HIGH SCHOOL	C
01	00040040	164.00	03/23/22	102562 KAREN BIRD	C
01	00040041	500.00	03/23/22	999055 BOX ELDER FOUNDATION	C
01	00040042	1,654.97	03/23/22	104338 BOX ELDER HIGH SCHOOL	C
01	00040043	1,044.88	03/23/22	104348 BOX ELDER MIDDLE SCHOOL	C
01	00040044	603.45	03/23/22	890740 CENTURYLINK LONG DISTANCE	C
01	00040045	1,200.00	03/23/22	1490 COGNIA INC	C
01	00040046	77.00	03/23/22	111191 AARON CRAWFORD	C
01	00040047	334.34	03/23/22	25780 VICTORIA DANCE	C
01	00040048	164.00	03/23/22	105998 JILL ILLUM	C
01	00040049	280.00	03/23/22	102892 LISSA M JENSEN	C
01	00040050	1,234.00	03/23/22	26000 LEAR & LEAR LAW OFFICE, LLP	C
01	00040051	300.00	03/23/22	3603 CASEY LILJENQUIST	C
01	00040052	305.06	03/23/22	588360 MEGAN MUELLER	C
01	00040053	164.00	03/23/22	106495 TYSON RICHARDS	C
01	00040054	37,669.29	03/23/22	892645 ROCKY MOUNTAIN POWER	C
01	00040055	375.82	03/23/22	105282 KELLI ANN ROSE	C
01	00040056	77.00	03/23/22	6246 JASON SPARKS	C
01	00040057	77.00	03/23/22	31879 MARCI SUMMERS	C
01	00040058	77.00	03/23/22	48186 COREY THOMPSON	C
01	00040059	1,634.15	03/23/22	111109 TOM RANDALL DIST	C
01	00040060	164.00	03/23/22	9121 JASON UDY	C
01	00040061	164.00	03/23/22	107454 MARIETTA VEEDER	C
01	00040062	37.00	03/23/22	48224 JACQUELINE WHITAKER	C
01	00040063	14,202.97	03/23/22	38032 AMAZON CAPITAL SERVICES INC	C
01	00040064	1,849.00	03/23/22	106497 APPLE STORE	C
01	00040065	973.58	03/23/22	108543 B & H PHOTO VIDEO	C
01	00040066	195.00	03/23/22	111678 CATCH THE SPIRIT	C
01	00040067	356.00	03/23/22	107802 CMT ENGINEERING LABORATORIES	C
01	00040068	1,275.13	03/23/22	109704 FOLLETT SCHOOL SOLUTIONS	C
01	00040069	88.91	03/23/22	386370 HYKO SUPPLY CO	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00040070	31.98	03/23/22	7099 LD PRODUCTS	C
01	00040071	269.82	03/23/22	102881 LEARNING RESOURCES INC	C
01	00040072	97.51	03/23/22	11894 LIBRARY STORE	C
01	00040073	891.55	03/23/22	111783 MY BINDING	C
01	00040074	1,429.24	03/23/22	633340 OFFICE DEPOT	C
01	00040075	1,222.00	03/23/22	49859 JACKSON GROUP CORPORATE OFFICE	C
01	00040076	247.90	03/23/22	664141 ORIENTAL TRADING COMPANY INC	C
01	00040077	2,384.17	03/23/22	699420 PERMA BOUND BOOKS	C
01	00040078	341.85	03/23/22	54313 SCHOOL SPECIALTY, LLC	C
01	00040079	43.71	03/23/22	157371 STAPLES	C
01	00040080	1,426.60	03/23/22	861085 TV SPECIALISTS INC	C
01	00040081	185.06	03/23/22	866716 UTAH CORRECTIONAL INDUSTRIES	C
01	00040082	180.00	03/28/22	85556 BEAR RIVER HEALTH DEPARTMENT	C
01	00040083	62,125.80	03/28/22	108217 BRIGHAM CITY CORPORATION	C
01	00040084	210.00	03/28/22	18422 CONNIE ARCHIBALD	C
01	00040085	210.00	03/28/22	385620 WADE H HYDE	C
01	00040086	210.00	03/28/22	17582 NANCY KENNEDY	C
01	00040087	210.00	03/28/22	109260 BRYAN SMITH	C
01	00040088	210.00	03/28/22	32549 TIFFANI SUMMERS	C
01	00040089	210.00	03/28/22	40517 JULIE TAYLOR	C
01	00040090	210.00	03/28/22	59528 CLYDE WOHLGEMUTH	C
01	00040091	1,247.07	03/30/22	999014 AFLAC / AMERICAN FAMILY LIFE ASSURANCE	C
01	00040092	4,676.77	03/30/22	999014 AMERICAN FAMILY LIFE COMP	C
01	00040093	80.00	03/30/22	999027 B E SCHOOL BOARD FUND	C
01	00040094	104.40	03/30/22	999030 BENEFICIAL LIFE INSURANCE CO.	C
01	00040095	724.56	03/30/22	999024 BOSTON MUTUAL LIFE INS CO - W	C
01	00040096	259.00	03/30/22	999055 BOX ELDER FOUNDATION	C
01	00040097	1,418.32	03/30/22	999033 BUREAU CHILD SUPPORT SERV	C
01	00040098	30,097.33	03/30/22	999077 DENTAL SELECT	C
01	00040099	568.66	03/30/22	999131 EDWIN B PARRY ATTORNEY	C
01	00040100	8,196.83	03/30/22	999021 ELEVATE CREDIT UNION	C
01	00040101	569.73	03/30/22	999019 EMI HEALTH	C
01	00040102	69.12	03/30/22	999017 GLOBE LIFE INSURANCE CO	C
01	00040103	17,427.38	03/30/22	999035 HORACE MANN INSURANCE COMPANY	C
01	00040104	451.00	03/30/22	51080 IDAHO DIV OF MANAGEMENT/CHILD SUPPORT	C
01	00040105	29.74	03/30/22	5851 JOHNSON MARK ATTORNEYS LLC	C
01	00040106	9,275.00	03/30/22	999084 NATIONAL BENEFITS SERVICES LLC	C
01	00040107	9,594.75	03/30/22	999081 NATIONAL BENEFITS SERVICES LLC	C
01	00040108	3,505.25	03/30/22	999008 OPTICARE	C
01	00040109	755,877.90	03/30/22	999079 PUBLIC EMPLOYEES HEALTH P	C
01	00040110	1,654.85	03/30/22	999032 PRE-PAID LEGAL SERVICES	C
01	00040111	21,011.39	03/30/22	999018 THE HARTFORD	C
01	00040112	625.78	03/30/22	48119 TITANIUM FUNDS	C
01	00040113	490.00	03/30/22	999012 UESP	C
01	00040114	15,549.49	03/30/22	999007 UTAH EDUCATION ASSOCIATION	C
01	00040115	6,431.26	03/30/22	999025 UTAH SCHOOL EMPLOYEES ASSOCIATION	C
01	00040116	219,536.69	03/30/22	999003 UTAH STATE TAX COMMISSION	C
01	00040117	200.00	03/31/22	1 CODY OR ASHLEY HOWARD	C
01	00040118	87.85	03/31/22	1 SALLY SHUMWAY	C
01	00040119	5,636.58	03/31/22	25909 AMERIGAS PROPANE	C
01	00040120	1,971.00	03/31/22	85738 BEAR RIVER HIGH SCHOOL	C
01	00040121	2,874.98	03/31/22	85748 BEAR RIVER MIDDLE SCHOOL	C
01	00040122	5,243.70	03/31/22	100913 BORDER STATES INDUSTRIES, INC	C
01	00040123	2,054.00	03/31/22	104338 BOX ELDER HIGH SCHOOL	C
01	00040124	77.00	03/31/22	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00040125	3,341.90	03/31/22	3271 CANON SOLUTIONS AMERICA	C
01	00040126	1,753.88	03/31/22	890740 CENTURYLINK	C
01	00040127	530.26	03/31/22	59269 CUMMINS SALES AND SERVICE	C
01	00040128	75.00	03/31/22	109652 DREWES FLORAL & GIFTS	C
01	00040129	43,762.94	03/31/22	58475 EMS LINQ, INC	C
01	00040130	750.00	03/31/22	49808 ESPECIALLY FOR ATHLETES	C
01	00040131	290.00	03/31/22	51977 HONEYBUCKET	C
01	00040132	316.50	03/31/22	50270 IMAGING CONCEPTS OF NORTHERN UTAH, LLC	C
01	00040133	17,712.21	03/31/22	100774 JEPPSEN DISTRIBUTING/JEFF JEPPSEN	C
01	00040134	107.46	03/31/22	59870 SARAH LARSEN	C
01	00040135	164.00	03/31/22	59854 BOBBIE MAGGS	C
01	00040136	3,809.19	03/31/22	110561 MAXIM HEALTHCARE SERVICES INC	C
01	00040137	368.95	03/31/22	110772 PLASTIC FABRICATING	C
01	00040138	164.00	03/31/22	58360 ALEXIS RUZICH	C
01	00040139	22,549.07	03/31/22	110873 SOLUTION TREE	C
01	00040140	250.43	03/31/22	810361 STANDARD PLUMBING SUPPLY	C
01	00040141	164.00	03/31/22	59846 LARRY SWAIN	C
01	00040142	749.36	03/31/22	159 COREY THOMPSON	C
01	00040143	6,493.28	03/31/22	24580 VERIZON WIRELESS	C
01	00040144	407.40	03/31/22	25534 ACADEMIC SUCCESS FOR ALL LEARNERS	C
01	00040145	282.99	03/31/22	17558 ACADIENCE LEARNING INC	C
01	00040146	569.00	03/31/22	112046 ACE HARDWARE - BRIGHAM	C
01	00040147	12,659.36	03/31/22	38032 AMAZON CAPITAL SERVICES INC	C
01	00040148	9,373.95	03/31/22	31658 BSN SPORTS	C
01	00040149	11,378.00	03/31/22	3271 CANON SOLUTIONS AMERICA	C
01	00040150	209.93	03/31/22	59048 CHROMEBOOKPARTS.COM	C
01	00040151	1,584.00	03/31/22	107802 CMT ENGINEERING LABORATORIES	C
01	00040152	410.00	03/31/22	100293 DELL INC	C
01	00040153	135.69	03/31/22	180241 DEMCO INC	C
01	00040154	530.94	03/31/22	103155 EAI EDUCATION	C
01	00040155	264.95	03/31/22	105455 ENABLING DEVICES	C
01	00040156	874.26	03/31/22	109704 FOLLETT SCHOOL SOLUTIONS	C
01	00040157	1,718.20	03/31/22	100148 HIGH NOON BOOKS	C
01	00040158	1,386,144.05	03/31/22	109003 HOGAN & ASSOCIATES CONSTRUCTION INC	C
01	00040159	1,040.41	03/31/22	386370 HYKO SUPPLY CO	C
01	00040160	105.00	03/31/22	100522 INTERMOUNTAIN FARMERS ASSOC / IFA	C
01	00040161	489.94	03/31/22	50270 IMAGING CONCEPTS OF NORTHERN UTAH, LLC	C
01	00040162	187.88	03/31/22	59765 JUNIOR LEARNING INC	C
01	00040163	320.59	03/31/22	104452 LAKEVIEW BOOKS	C
01	00040164	112.85	03/31/22	11894 LIBRARY STORE	C
01	00040165	3,000.00	03/31/22	111637 OASIS STAGE WERKS	C
01	00040166	3,195.00	03/31/22	633340 OFFICE DEPOT	C
01	00040167	539.99	03/31/22	33030 OTICON INC	C
01	00040168	7,159.08	03/31/22	100987 PEARSON EDUCATION CENTER	C
01	00040169	2,158.47	03/31/22	699420 PERMA BOUND BOOKS	C
01	00040170	1,483.20	03/31/22	709060 PITSCO EDUCATION, LLC	C
01	00040171	1,830.62	03/31/22	59331 PRO SPOT INTERNATIONAL INC	C
01	00040172	5,977.80	03/31/22	110417 RESCO	C
01	00040173	4,845.56	03/31/22	103778 SCHOLASTIC BOOK CLUBS	C
01	00040174	915.46	03/31/22	157371 STAPLES	C
01	00040175	207.68	03/31/22	3476 SUNDANCE/NEWBRIDGE	C
01	00040176	151.45	03/31/22	50695 TEACHER SYNERGY LLC	C
01	00040177	40.60	03/31/22	111788 THE LIFE GUARD STORE	C
01	00040178	10,102.80	03/31/22	861085 TV SPECIALISTS INC	C
01	00040179	1,005.00	03/31/22	30384 UTAH COALITION OF EDUCATION TECHNOLOGY	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00040180	13,157.90	03/31/22	898860 VCBO ARCHITECTS	C
01	00040181	15,003.64	03/31/22	53252 WORKSPACE ELEMENTS	C
01	00040182	11,285.40	03/31/22	58777 YANGS 5TH TASTE	C
01	02031022	35.19	03/07/22	109177 UTAH DEPARTMENT OF WORKFORCE SERVICES	M
01	05031022	295,121.77	03/10/22	888540 US BANK	M
01	07033122	137,763.88	03/30/22	999070 HEALTH EQUITY INC	M
01	08033122	1,250,381.05	03/30/22	999005 UTAH STATE RETIREMENT FUND	M
01	08033122	-1,250,381.05	04/01/22	999005 UTAH STATE RETIREMENT FUND	MV
01	09030222	347.72	03/30/22	999140 BANK OF UTAH	M
01	09031722	73.00	03/30/22	999140 BANK OF UTAH	M
01	09031822	170,592.53	03/30/22	999140 BANK OF UTAH	M
01	09033122	1,030,843.23	03/30/22	999140 BANK OF UTAH	M
<b>Total Bank No 01</b>		<b>5,384,132.59</b>			
02	00100989	2,000.00	03/03/22	85738 BEAR RIVER HIGH SCHOOL	C
02	00100990	1,250.00	03/03/22	104321 BOX ELDER SCHOOL DISTRICT	C
02	00100991	100.00	03/10/22	14575 AIRMOTIVE SERVICE	C
02	00100992	50,000.00	03/10/22	104321 BOX ELDER SCHOOL DISTRICT	C
02	00100993	309.36	03/23/22	29998 4IMPRINT INC	C
02	00100994	366.36	03/23/22	38032 AMAZON CAPITAL SERVICES INC	C
02	00100995	3,525.00	03/31/22	58165 TADPOLE ADAPTIVE, LLC	C
<b>Total Bank No 02</b>		<b>57,550.72</b>			
11	01103664	1,526.36	03/03/22	101520 BELL JANITORIAL	A
11	01103665	489.00	03/03/22	102177 BRADY INDUSTRIES LLC	A
11	01103666	236.64	03/03/22	44342 MICHELLE BREIDER	A
11	01103667	486.00	03/03/22	100325 CDW GOVERNMENT INC	A
11	01103668	1,373.80	03/03/22	134250 CEM SALES & SERVICE	A
11	01103669	1,338.00	03/03/22	108940 CERTIFIED INSPECTION SERVICES/ C MAEDGEN	A
11	01103670	1,967.01	03/03/22	53473 CHARLIE'S PRODUCE	A
11	01103671	51,448.35	03/03/22	728870 DOMINION ENERGY UTAH	A
11	01103672	231.26	03/03/22	322776 GRAINGERS INC	A
11	01103673	661.67	03/03/22	109781 MICHELE GREEN	A
11	01103674	595.08	03/03/22	19780 COLLETTE HAWKES	A
11	01103675	30.00	03/03/22	434 MAEGAN HEINER	A
11	01103676	297.84	03/03/22	58173 KELLIE JOHNSON	A
11	01103677	55,753.40	03/03/22	27243 KELLY SERVICES INC	A
11	01103678	314.07	03/03/22	59129 DESI LARSEN	A
11	01103679	721.37	03/03/22	35718 O C TANNER RECOGNITION COMPANY	A
11	01103680	661.67	03/03/22	21130 AMBER ROSE	A
11	01103681	68.51	03/03/22	803050 SHI INTERNATIONAL CORP	A
11	01103682	740.08	03/03/22	100590 WAXIE SANITARY SUPPLY	A
11	01103683	30.00	03/10/22	59676 NIKKI BEETON	A
11	01103684	1,507.61	03/10/22	101520 BELL JANITORIAL	A
11	01103685	32.40	03/10/22	110863 GLENN BELTZ	A
11	01103686	42.40	03/10/22	48011 GAILE BINGHAM	A
11	01103687	30.60	03/10/22	18384 CRISTINA BRADSHAW	A
11	01103688	395.28	03/10/22	102177 BRADY INDUSTRIES LLC	A
11	01103689	832.52	03/10/22	106437 CARSON ELEVATOR CO INC	A
11	01103690	1,713.07	03/10/22	53473 CHARLIE'S PRODUCE	A
11	01103691	32.40	03/10/22	54577 BRITTNEE CHRISTENSEN	A
11	01103692	32.40	03/10/22	32247 ANGELA CHRISTIANSEN	A
11	01103693	30.60	03/10/22	103095 KISHA C COLLOM	A
11	01103694	54.00	03/10/22	108521 MELANIE CROUCH	A
11	01103695	358.18	03/10/22	27030 DISCOUNT TWO-WAY RADIO	A
11	01103696	32.40	03/10/22	28169 GREGORY J DUPUIS	A

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Bank	Check No	Amount	Date	Vendor	Type
11	01103697	60.00	03/10/22	58335 KARLENE FARLEY	A
11	01103698	32.40	03/10/22	59692 ANNDEE FONNESBECK	A
11	01103699	60.00	03/10/22	106815 MAILEE FORREST	A
11	01103700	72.40	03/10/22	12165 AMANDA FRANCIS	A
11	01103701	32.40	03/10/22	108590 CINDY GIBBS	A
11	01103702	35.20	03/10/22	56480 ANDRIA HANSEN	A
11	01103703	32.40	03/10/22	40320 JACINDA HEYDER	A
11	01103704	52.40	03/10/22	110864 JEFF HUNT	A
11	01103705	62.40	03/10/22	56669 SHEA L JENSEN	A
11	01103706	32.40	03/10/22	110088 MICHAEL JOHNSON	A
11	01103707	23,891.80	03/10/22	27243 KELLY SERVICES INC	A
11	01103708	52.40	03/10/22	52493 ROBERT KENNER	A
11	01103709	47.00	03/10/22	21610 STEVE LEGGETT	A
11	01103710	90.00	03/10/22	49999 BILLY MCFARLAND	A
11	01103711	80.00	03/10/22	10936 JONI MITCHELL	A
11	01103712	33.40	03/10/22	25640 RAMONA MORA	A
11	01103713	40.00	03/10/22	56103 KARA MORRIS	A
11	01103714	52.40	03/10/22	54356 MARISSA NELSON	A
11	01103715	42.40	03/10/22	21962 MARK NELSON	A
11	01103716	66.40	03/10/22	23817 CYNTHIA A PAGE	A
11	01103717	52.40	03/10/22	112077 BOB PROFAIZER	A
11	01103718	52.40	03/10/22	21105 DUANE RICE	A
11	01103719	101.34	03/10/22	45349 LADAWN RICHINS	A
11	01103720	25,473.75	03/10/22	48470 SCHOOLS CUBED	A
11	01103721	60.00	03/10/22	58866 RACHEL SMITH	A
11	01103722	51.00	03/10/22	15326 PEGGY SUE STEWART	A
11	01103723	40.00	03/10/22	59706 TRINI TRACY	A
11	01103724	42.40	03/10/22	852290 SANDIE TRAPP	A
11	01103725	32.40	03/10/22	919010 MARY R WALKER	A
11	01103726	32.40	03/10/22	922060 CALVIN K WARD	A
11	01103727	5,046.59	03/10/22	100590 WAXIE SANITARY SUPPLY	A
11	01103728	102.40	03/10/22	28150 KARIE WEAVER	A
11	01103729	32.40	03/10/22	40002 MAURY WHEATLEY	A
11	01103730	564.00	03/17/22	104132 BEAZER LOCK & KEY	A
11	01103731	19,398.27	03/17/22	101520 BELL JANITORIAL	A
11	01103732	15,960.00	03/17/22	107034 CHARIOT GROUP INC	A
11	01103733	1,719.15	03/17/22	53473 CHARLIE'S PRODUCE	A
11	01103734	48,719.40	03/17/22	728870 DOMINION ENERGY UTAH	A
11	01103735	23.52	03/17/22	322776 GRAINGERS INC	A
11	01103736	16,656.60	03/17/22	27243 KELLY SERVICES INC	A
11	01103737	5,471.40	03/17/22	47325 RIVERSIDE INSIGHTS	A
11	01103738	152,509.58	03/17/22	12688 SYSCO	A
11	01103739	1,138.04	03/17/22	100590 WAXIE SANITARY SUPPLY	A
11	01103740	7,534.66	03/23/22	101520 BELL JANITORIAL	A
11	01103741	1,472.35	03/23/22	134250 CEM SALES & SERVICE	A
11	01103742	12,777.62	03/23/22	107656 DWA CONSTRUCTION INC	A
11	01103743	233.63	03/23/22	322776 GRAINGERS INC	A
11	01103744	77.00	03/23/22	107462 NICOLE HESS	A
11	01103745	49,352.60	03/23/22	27243 KELLY SERVICES INC	A
11	01103746	77.00	03/23/22	16934 SANNA NELSON	A
11	01103747	1,083.37	03/23/22	100590 WAXIE SANITARY SUPPLY	A
11	01103748	3,123.75	03/31/22	101520 BELL JANITORIAL	A
11	01103749	719.96	03/31/22	102177 BRADY INDUSTRIES LLC	A
11	01103750	935.78	03/31/22	134250 CEM SALES & SERVICE	A
11	01103751	4,575.86	03/31/22	107034 CHARIOT GROUP INC	A

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11	01103752	3,534.88	03/31/22	53473 CHARLIE'S PRODUCE	A
11	01103753	49,832.27	03/31/22	728870 DOMINION ENERGY UTAH	A
11	01103754	217.53	03/31/22	322776 GRAINGERS INC	A
11	01103755	23,460.60	03/31/22	27243 KELLY SERVICES INC	A
11	01103756	105.00	03/31/22	55875 LANGUAGE TESTING INTERNATIONAL	A
11	01103757	13,750.00	03/31/22	48470 SCHOOLS CUBED	A
11	01103758	300.00	03/31/22	47686 TNT ENGRAVING	A
11	01103759	4,371.00	03/31/22	100590 WAXIE SANITARY SUPPLY	A
<b>Total Bank No 11</b>		<b>619,746.07</b>			
20	10400479	142.66	03/02/22	110539 WENDY DUNHAM	C
<b>Total Bank No 20</b>		<b>142.66</b>			
21	12500719	296.73	03/31/22	109695 BELLAS FRESH MEXICAN GRILL	C
21	12500720	777.75	03/31/22	104321 BOX ELDER SCHOOL DISTRICT	C
21	12500721	291.11	03/31/22	489250 KENTS MARKET PL/BRIGHAM	C
21	12500722	123.50	03/31/22	56006 BRITNI ROBERTS	C
21	12500723	34.95	03/31/22	110914 SUPERIOR WATER AND AIR INC	C
<b>Total Bank No 21</b>		<b>1,524.04</b>			
22	13200655	1,323.18	03/15/22	104321 BOX ELDER SCHOOL DISTRICT	C
22	13200656	234.27	03/31/22	38032 AMAZON CAPITAL SERVICES	C
22	13200657	101.08	03/31/22	3549 JONES SCHOOL SUPPLY CO, INC.	C
<b>Total Bank No 22</b>		<b>1,658.53</b>			
23	13400662	369.73	03/21/22	104321 BOX ELDER SCHOOL DISTRICT	C
23	13400663	24.95	03/21/22	164108 CULLIGAN WATER CONDITIONING	C
23	13400664	243.22	03/21/22	489250 KENTS MARKET PL/BRIGHAM	C
23	13400665	1,179.32	03/21/22	12912 LIFETOUCH NSS	C
23	13400666	1,000.00	03/21/22	45977 OLYMPUS FIREWORKS LLC	C
23	13400667	1,511.96	03/21/22	111656 SCHOLASTIC BOOK FAIRS	C
<b>Total Bank No 23</b>		<b>4,329.18</b>			
24	13600996	215.81	03/18/22	104321 BOX ELDER SCHOOL DISTRICT	C
24	13600997	887.60	03/23/22	45500 BOX ELDER SCHOOL DISTRICT	C
24	13600998	423.81	03/23/22	104321 BOX ELDER SCHOOL DISTRICT	C
24	13600999	225.08	03/23/22	489240 KENTS MARKET PL/TREMONTON	C
24	13601000	215.63	03/23/22	43567 PENCIL WHOLESALE LLC	C
<b>Total Bank No 24</b>		<b>1,967.93</b>			
25	15000698	1,222.82	03/08/22	111656 SCHOLASTIC BOOK FAIRS	C
25	15000699	8.95	03/08/22	47686 TNT ENGRAVING	C
25	15000700	204.00	03/31/22	10154 TERYL JEFFS	C
<b>Total Bank No 25</b>		<b>1,435.77</b>			
26	16400991	61.96	03/25/22	1 LAUNA JULANDER	C
26	16400992	529.56	03/25/22	104321 BOX ELDER SCHOOL DISTRICT	C
26	16400993	1,583.18	03/25/22	21440 STEVE CONGER	C
26	16400994	187.96	03/25/22	25674 STUDIO R MEDIA	C
26	16400995	30.00	03/25/22	110914 SUPERIOR WATER AND AIR INC	C
26	16400996	13,163.00	03/25/22	17680 WORLD'S FINEST CHOCOLATE	C
<b>Total Bank No 26</b>		<b>15,555.66</b>			
27	16600466	819.84	03/17/22	104321 BOX ELDER SCHOOL DISTRICT	C
<b>Total Bank No 27</b>		<b>819.84</b>			
28	16701113	890.19	03/17/22	104321 BOX ELDER SCHOOL DISTRICT	C
28	16701114	106.15	03/17/22	14958 CULLIGAN	C
28	16701115	288.42	03/17/22	489240 KENTS MARKET PL/TREMONTON	C
28	16701116	150.00	03/17/22	55905 MD SECURE STORAGE	C

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<b>Total Bank No 28</b>		<b>1,434.76</b>			
29	16800468	84.53	03/17/22	35092 MELISSA JONES	C
29	16800469	51.86	03/17/22	57894 ELKE CARTER	C
29	16800470	293.40	03/17/22	53805 AMY PUGSLEY	C
29	16800471	88.00	03/17/22	45934 KUNZLER CATERING	C
29	16800472	132.62	03/25/22	104321 BOX ELDER SCHOOL DISTRICT	C
29	16800473	515.00	03/30/22	45934 KUNZLER CATERING	C
<b>Total Bank No 29</b>		<b>1,165.41</b>			
30	17200590	622.47	03/16/22	104321 BOX ELDER SCHOOL DISTRICT	C
30	17200591	146.89	03/16/22	769715 SAM'S CLUB BUSINESS PAYMENTS	C
<b>Total Bank No 30</b>		<b>769.36</b>			
31	18800352	36.64	03/08/22	59145 CHANELLE JOHNSON	C
31	18800353	114.09	03/31/22	104321 BOX ELDER SCHOOL DISTRICT	C
31	18800354	464.61	03/31/22	104321 BOX ELDER SCHOOL DISTRICT	C
<b>Total Bank No 31</b>		<b>615.34</b>			
32	20000265	604.40	03/04/22	111656 SCHOLASTIC BOOK FAIRS	C
32	20000266	156.13	03/23/22	104321 BOX ELDER SCHOOL DISTRICT	C
<b>Total Bank No 32</b>		<b>760.53</b>			
33	30402689	36.98	03/02/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402690	5.75	03/02/22	327480 GREER'S HARDWARE	C
33	30402691	80.54	03/02/22	5908 WALMART COMMUNITY	C
33	30402692	228.75	03/09/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402693	244.00	03/09/22	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
33	30402694	114.98	03/09/22	769715 SAM'S CLUB BUSINESS PAYMENTS	C
33	30402695	48.98	03/15/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402696	139.26	03/15/22	104321 BOX ELDER SCHOOL DISTRICT	C
33	30402697	2,230.71	03/15/22	104321 BOX ELDER SCHOOL DISTRICT	C
33	30402698	127.54	03/15/22	109248 J W PEPPER MUSIC	C
33	30402699	978.18	03/15/22	489240 KENTS MARKET PL/TREMONTON	C
33	30402700	29.05	03/22/22	10260 ADELE C YOUNG INTERM SCH	C
33	30402701	202.52	03/22/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402702	783.27	03/29/22	38032 AMAZON CAPITAL SERVICES INC	C
33	30402703	854.00	03/29/22	45500 BOX ELDER SCHOOL DISTRICT	C
33	30402704	450.00	03/29/22	111635 BRIDGERLAND BAND INSTRUMENT REPAIR	C
33	30402705	47.32	03/29/22	5908 WALMART COMMUNITY	C
<b>Total Bank No 33</b>		<b>6,601.83</b>			
34	30803120	71.70	03/09/22	38032 AMAZON CAPITAL SERVICES INC	C
34	30803121	273.36	03/09/22	19178 CHEAPER THAN SHIRT	C
34	30803122	54.91	03/09/22	180241 DEMCO INC	C
34	30803123	428.73	03/09/22	5908 WALMART COMMUNITY	C
34	30803124	2,099.01	03/16/22	38032 AMAZON CAPITAL SERVICES INC	C
34	30803125	651.39	03/16/22	104321 BOX ELDER SCHOOL DISTRICT	C
34	30803126	40.00	03/29/22	1 COLLIN GROVER	C
34	30803127	439.99	03/29/22	38032 AMAZON CAPITAL SERVICES INC	C
34	30803128	189.85	03/29/22	106055 BLICK ART MATERIALS	C
34	30803129	154.38	03/29/22	489250 KENTS MARKET PL/BRIGHAM	C
34	30803130	1,909.73	03/29/22	633340 OFFICE DEPOT	C
34	30803131	640.08	03/29/22	5908 WALMART COMMUNITY	C
<b>Total Bank No 34</b>		<b>6,953.13</b>			
35	40402666	-100.11	03/03/22	1 ANDREA WHITECOTTON	CV
35	40402810	36.45	03/07/22	1 JEANETTE NAVA MENDEZ	C
35	40402811	330.36	03/07/22	38032 AMAZON CAPITAL SERVICES INC	C

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35	40402812	1,051.48	03/07/22	104321 BOX ELDER SCHOOL DISTRICT	C
35	40402813	402.75	03/07/22	286060 FLINN SCIENTIFIC	C
35	40402814	219.53	03/07/22	327480 GREER'S HARDWARE	C
35	40402815	39.95	03/07/22	110914 SUPERIOR WATER AND AIR INC	C
35	40402816	15.00	03/14/22	1 BROOKE FREEZE	C
35	40402817	15.00	03/14/22	1 TIFANI GONZALES	C
35	40402818	138.58	03/14/22	38032 AMAZON CAPITAL SERVICES INC	C
35	40402819	556.84	03/14/22	104321 BOX ELDER SCHOOL DISTRICT	C
35	40402820	105.99	03/14/22	109248 J W PEPPER MUSIC	C
35	40402821	1,060.73	03/14/22	489240 KENTS MARKET PL/TREMONTON	C
35	40402822	101.67	03/14/22	157371 STAPLES	C
35	40402823	22.00	03/14/22	102470 THE BOOK TABLE	C
35	40402824	36.45	03/23/22	1 DESILEE SMITH	C
35	40402825	10.00	03/23/22	1 TIFANI GONZALES	C
35	40402826	36.45	03/23/22	1 TINA PEART	C
35	40402827	36.45	03/23/22	1 WANDA COOMBS	C
35	40402828	535.38	03/23/22	38032 AMAZON CAPITAL SERVICES INC	C
35	40402829	1,680.00	03/23/22	107102 BEAR RIVER BOWLING CENTER / THE GRILL	C
35	40402830	4,366.81	03/23/22	103961 INTERMOUNTAIN WOOD PRODUCTS	C
35	40402831	112.77	03/23/22	157371 STAPLES	C
35	40402832	48.82	03/31/22	1 LEANN JENSEN	C
35	40402833	198.32	03/31/22	38032 AMAZON CAPITAL SERVICES INC	C
35	40402834	870.00	03/31/22	85738 BEAR RIVER HIGH SCHOOL	C
35	40402835	10.49	03/31/22	104321 BOX ELDER SCHOOL DISTRICT	C
35	40402836	260.30	03/31/22	230 CAROLINA BIOLOGICAL	C
35	40402837	644.99	03/31/22	109248 J W PEPPER MUSIC	C
35	40402838	284.68	03/31/22	54313 SCHOOL SPECIALTY, LLC	C
35	40402839	63.19	03/31/22	157371 STAPLES	C
<b>Total Bank No 35</b>		<b>13,191.32</b>			
36	40803665	-74.78	03/14/22	1 TRAVIS PRICE	CV
36	40803690	-67.98	03/23/22	1 JAMIE ESPINOZA	CV
36	40803771	1,000.00	03/02/22	1 BROOKE WALKER	C
36	40803772	107.65	03/02/22	112046 ACE HARDWARE - BRIGHAM	C
36	40803773	295.86	03/02/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803774	1,920.00	03/02/22	58211 ARTS PEOPLE	C
36	40803775	109.60	03/02/22	106055 BLICK ART MATERIALS	C
36	40803776	3,940.20	03/02/22	104321 BOX ELDER SCHOOL DISTRICT	C
36	40803777	398.65	03/02/22	104321 BOX ELDER SCHOOL DISTRICT	C
36	40803778	6,888.79	03/02/22	104321 BOX ELDER SCHOOL DISTRICT	C
36	40803779	243.52	03/02/22	158220 COVER UP	C
36	40803780	36.45	03/09/22	1 AMBER NORMAN	C
36	40803781	37.08	03/09/22	1 BRIDGET GRAY	C
36	40803782	366.75	03/09/22	1 VANICA CRANE	C
36	40803783	1,171.61	03/09/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803784	3,914.00	03/09/22	104338 BOX ELDER HIGH SCHOOL	C
36	40803785	369.28	03/09/22	19178 CHEAPERTHANSHIRT	C
36	40803786	219.95	03/09/22	58246 LINDE GAS & EQUIPMENT INC	C
36	40803787	200.22	03/09/22	10731 SMITH'S CUSTOMER CHARGES	C
36	40803788	1,429.16	03/09/22	5908 WALMART COMMUNITY	C
36	40803789	99.85	03/10/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803790	30.00	03/10/22	28967 ROBOTICS ED & COMPETITION FOUNDATION	C
36	40803791	249.06	03/14/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803792	326.35	03/14/22	19178 CHEAPERTHANSHIRT	C
36	40803793	400.07	03/14/22	14320 LAMAR JOHNSON	C

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36	40803794	935.00	03/14/22	36161 UTAH TSA	C
36	40803795	74.78	03/18/22	1 TRAVIS PRICE	C
36	40803796	315.00	03/18/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803797	1,760.67	03/18/22	104321 BOX ELDER SCHOOL DISTRICT	C
36	40803798	1,249.16	03/18/22	489250 KENTS MARKET PL/BRIGHAM	C
36	40803799	661.20	03/18/22	111790 SUNSTONE POTTERY	C
36	40803800	30.28	03/23/22	1 AMETHYST MUNOZ	C
36	40803801	30.28	03/23/22	1 LINDSEY ELSMORE	C
36	40803802	772.06	03/23/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803803	114.60	03/23/22	45500 BOX ELDER SCHOOL DISTRICT	C
36	40803804	34.00	03/23/22	46353 HEATHER RENEE LYMAN	C
36	40803805	42.16	03/23/22	633340 OFFICE DEPOT	C
36	40803806	67.98	03/29/22	1 JAMIE ESPINOZA	C
36	40803807	54.42	03/29/22	1 KRESTEN ERICKSON	C
36	40803808	28.43	03/29/22	1 SHERRY ROBINETTE	C
36	40803809	678.39	03/29/22	38032 AMAZON CAPITAL SERVICES INC	C
36	40803810	75.88	03/29/22	104321 BOX ELDER SCHOOL DISTRICT	C
36	40803811	102.28	03/29/22	7099 LD PRODUCTS	C
36	40803812	304.91	03/29/22	10731 SMITH'S CUSTOMER CHARGES	C
36	40803813	694.99	03/29/22	5908 WALMART COMMUNITY	C
<b>Total Bank No 36</b>		<b>31,637.81</b>			
37	70411132	-30.00	03/04/22	1 LAURA WADSWORTH	CV
37	70411328	-15.00	03/04/22	1 CERA NELSON	CV
37	70411331	-15.00	03/04/22	1 JORDAN FEWKES	CV
37	70411861	4,683.62	03/02/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70411862	3,442.00	03/02/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70411863	300.00	03/03/22	1 ALICE COX	C
37	70411864	578.36	03/03/22	38032 AMAZON CAPITAL SERVICES INC	C
37	70411865	58.95	03/03/22	85738 BEAR RIVER HIGH SCHOOL	C
37	70411866	1,233.34	03/03/22	29688 BEST WESTERN PLUS LAYTON PARK INC	C
37	70411867	2,154.37	03/03/22	29688 BEST WESTERN PLUS LAYTON PARK INC	C
37	70411868	807.38	03/03/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70411869	6,187.03	03/03/22	31658 BSN SPORTS	C
37	70411870	1,990.00	03/03/22	16209 CAST IRON CATERING COMPANY	C
37	70411871	800.00	03/03/22	32093 ELLIE ROSE HADFIELD	C
37	70411872	755.61	03/03/22	4790 HOME DEPOT CREDIT SERVICE	C
37	70411873	300.00	03/03/22	16314 HOSA-FUTURE HEALTH PROFESSIONALS	C
37	70411874	1,444.15	03/03/22	20290 J BRIAN SMOKEHOUSE, INC	C
37	70411875	300.00	03/03/22	56499 ROBERT MILLER	C
37	70411876	30.00	03/03/22	28967 ROBOTICS ED & COMPETITION FOUNDATION	C
37	70411877	11,600.00	03/03/22	58084 SAUNDERS TOURS	C
37	70411878	2,164.57	03/03/22	25674 STUDIO R MEDIA	C
37	70411879	100.00	03/03/22	7552 UTAH FFA ASSOCIATION	C
37	70411880	57.82	03/03/22	32824 YES PRINT COPY N MORE, LLC	C
37	70411881	300.00	03/08/22	1 CELESTE ANDERSON	C
37	70411882	200.00	03/08/22	1 EMILEE CHRISTENSEN	C
37	70411883	480.67	03/08/22	6092 A W MARSHALL CO	C
37	70411884	285.84	03/08/22	1724 ACE HARDWARE TREMONTON	C
37	70411885	364.28	03/08/22	35688 ALPHAGRAPHICS	C
37	70411886	15.00	03/08/22	41998 BEAR RIVER FLORAL & GIFTS	C
37	70411887	218.00	03/08/22	158220 COVER UP	C
37	70411888	85.00	03/08/22	173340 DAR'S JJ WHITE BLACKSMITH	C
37	70411889	987.27	03/08/22	327480 GREER'S HARDWARE	C
37	70411890	162.21	03/08/22	422180 INDUSTRIAL TOOL & SUPPLY	C

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37	70411891	815.00	03/08/22	59650 CELESTE KILLIAN	C
37	70411892	47.10	03/08/22	54461 LAKESHIRTS ZEPHYR LLC	C
37	70411893	3,251.50	03/08/22	46965 LITTLE REDS LLC	C
37	70411894	65.44	03/08/22	111030 LOWE'S	C
37	70411895	4,146.12	03/08/22	29084 MAKE A WISH FOUNDATION OF UTAH	C
37	70411896	481.51	03/08/22	50849 MOTEL 6 ST. GEORGE	C
37	70411897	11.29	03/08/22	101405 NAPA AUTO PARTS	C
37	70411898	100.00	03/08/22	50326 DYLAN PETERSON	C
37	70411899	455.00	03/08/22	11320 PORTA PHONE	C
37	70411900	103.99	03/08/22	56979 PROACTIVE COACHING LLC	C
37	70411901	200.00	03/08/22	47414 JEREMY ROSE	C
37	70411902	275.00	03/08/22	59480 SALT CITY SWAGGER	C
37	70411903	2,781.50	03/08/22	769715 SAM'S CLUB BUSINESS PAYMENTS	C
37	70411904	817.71	03/08/22	157371 STAPLES	C
37	70411905	340.00	03/08/22	40452 FRANK STEVENS	C
37	70411906	35.00	03/08/22	110914 SUPERIOR WATER AND AIR INC	C
37	70411907	4,612.82	03/08/22	58661 THATCHER PEAK LLC	C
37	70411908	3,550.00	03/08/22	53961 THE VATA PROJECT LLC	C
37	70411909	80.00	03/08/22	16535 VEX ROBOTICS	C
37	70411910	118.00	03/08/22	14923 WEBER HIGH SCHOOL	C
37	70411911	35.27	03/08/22	32824 YES PRINT COPY N MORE, LLC	C
37	70411912	205.00	03/10/22	1 VALERIE HILL	C
37	70411913	1,708.94	03/10/22	38032 AMAZON CAPITAL SERVICES INC	C
37	70411914	1,465.80	03/10/22	107102 BEAR RIVER BOWLING CENTER / THE GRILL	C
37	70411915	47.72	03/10/22	104338 BOX ELDER HIGH SCHOOL	C
37	70411916	478.00	03/10/22	4618 COLEMAN KNITTING MILL	C
37	70411917	97.84	03/10/22	51187 METALMART INC.	C
37	70411918	500.00	03/10/22	11827 SNOW COLLEGE	C
37	70411919	53.90	03/15/22	59749 OLIVIA BAILEY	C
37	70411920	320.00	03/15/22	40363 CIO MEDICAL SERVICES	C
37	70411921	4,012.25	03/15/22	6742 CLARION SUITES	C
37	70411922	324.93	03/15/22	31267 HAMPTON INN LAYTON	C
37	70411923	55.00	03/15/22	107462 NICOLE HESS	C
37	70411924	1,234.35	03/15/22	20290 J BRIAN SMOKEHOUSE, INC	C
37	70411925	1,113.46	03/15/22	109248 J W PEPPER MUSIC	C
37	70411926	2,541.52	03/15/22	489240 KENTS MARKET PL/TREMONTON	C
37	70411927	1,690.88	03/15/22	58874 LITTLE VALLEY COUNTRY STORE	C
37	70411928	858.42	03/15/22	44172 NORCO INC	C
37	70411929	1,441.15	03/15/22	7242 PINNEAE GREENHOUSES	C
37	70411930	71.32	03/15/22	5193 STEVE REGAN CO	C
37	70411931	557.58	03/15/22	25674 STUDIO R MEDIA	C
37	70411932	50.00	03/15/22	59757 JACQUELINE SUMMERS	C
37	70411933	2,175.00	03/15/22	53961 THE VATA PROJECT LLC	C
37	70411934	424.77	03/15/22	16535 VEX ROBOTICS	C
37	70411935	3,173.57	03/17/22	38032 AMAZON CAPITAL SERVICES INC	C
37	70411936	518.58	03/17/22	106055 BLICK ART MATERIALS	C
37	70411937	9,594.03	03/17/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70411938	1,750.76	03/17/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70411939	500.00	03/17/22	104321 BOX ELDER SCHOOL DISTRICT	C
37	70411940	18,498.78	03/17/22	31658 BSN SPORTS, LLC	C
37	70411941	112.00	03/17/22	107994 CERTIFIED SHRED	C
37	70411942	206.77	03/17/22	158220 COVER UP	C
37	70411943	1,188.00	03/17/22	43893 ISTITCH	C
37	70411944	30.16	03/22/22	1 ANGIE BRONSON	C
37	70411945	30.16	03/22/22	1 BRANDI NIELSEN	C

## A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
37	70411946	30.16	03/22/22	1 BRIAN STARR	C
37	70411947	30.16	03/22/22	1 CHANTEL ARCHIBALD	C
37	70411948	30.16	03/22/22	1 CLAUDIA MEDRANO	C
37	70411949	30.16	03/22/22	1 CORINNE UDY	C
37	70411950	30.16	03/22/22	1 ELAINE WARNER	C
37	70411951	30.16	03/22/22	1 GINGER DOUGLAS	C
37	70411952	30.16	03/22/22	1 HEATHER GUNDERSON	C
37	70411953	30.16	03/22/22	1 JEREMY NESSEN	C
37	70411954	30.16	03/22/22	1 JESSE ANDUS	C
37	70411955	30.16	03/22/22	1 JESSICA DE JESUS	C
37	70411956	30.16	03/22/22	1 JODI RODDOM	C
37	70411957	30.16	03/22/22	1 KAYLA MILLER	C
37	70411958	30.16	03/22/22	1 LOREN STOKES	C
37	70411959	30.16	03/22/22	1 LORI HOLLEY	C
37	70411960	30.16	03/22/22	1 LYNDA GOECKERITZ	C
37	70411961	30.16	03/22/22	1 SALLY SHUMWAY	C
37	70411962	30.16	03/22/22	1 SARAH PETERSON	C
37	70411963	30.16	03/22/22	1 TARA KORTH	C
37	70411964	30.16	03/22/22	1 TRICIA HURD	C
37	70411965	577.50	03/22/22	59781 ALPHALIT LOGAN, LLC	C
37	70411966	704.29	03/22/22	38032 AMAZON CAPITAL SERVICES INC	C
37	70411967	900.00	03/22/22	41173 ARGUS ENTERTAINMENT	C
37	70411968	180.00	03/22/22	28614 ASHLEIGH ARNOLD	C
37	70411969	725.00	03/22/22	158220 COVER UP	C
37	70411970	350.00	03/22/22	12831 DURAEDGE UTAH INC	C
37	70411971	26.21	03/22/22	59773 FINLAYSON, CLINTON KINGI	C
37	70411972	30.16	03/22/22	11509 JENNIFER FRANCOM	C
37	70411973	350.00	03/22/22	7056 HAPPILY EVER AFTER	C
37	70411974	1,255.56	03/22/22	3263 IMAGE MATTERS	C
37	70411975	2,392.96	03/22/22	7242 PINNEAE GREENHOUSES	C
37	70411976	349.08	03/22/22	157371 STAPLES	C
37	70411977	675.76	03/22/22	5193 STEVE REGAN CO	C
37	70411978	773.47	03/22/22	25674 STUDIO R MEDIA	C
37	70411979	550.00	03/22/22	17043 THE MT PIT	C
37	70411980	650.68	03/22/22	27812 WEISSMAN'S THEATRICAL SUPPLY	C
37	70411981	53.74	03/22/22	32824 YES PRINT COPY N MORE, LLC	C
37	70411982	3,000.00	03/23/22	7447 TD FUNDRAISERS	C
37	70411983	35.59	03/29/22	1 DESILEE SMITH	C
37	70411984	7.00	03/29/22	45500 BOX ELDER SCHOOL DISTRICT	C
37	70411985	65.12	03/29/22	106055 BLICK ART MATERIALS	C
37	70411986	1,200.00	03/29/22	108217 BRIGHAM CITY CORPORATION	C
37	70411987	156.00	03/29/22	59838 CENTERPOINT LEGACY THEATRE	C
37	70411988	535.00	03/29/22	11304 R & H THEATRICALS	C
37	70411989	456.24	03/29/22	2267 EPIC SPORTS INC	C
37	70411990	1,202.00	03/29/22	37672 EWELL EDUCATIONAL SERVICES INC	C
37	70411991	1,294.20	03/29/22	32425 GUARDIAN INNOVATIONS LLC	C
37	70411992	718.02	03/29/22	33790 HENRY SCHEIN INC	C
37	70411993	172.38	03/29/22	4790 HOME DEPOT CREDIT SERVICE	C
37	70411994	1,070.00	03/29/22	56340 IMAGINE IT VINYL	C
37	70411995	1,360.00	03/29/22	48194 SARANONI	C
37	70411996	90.00	03/29/22	29408 SHARON SMOOT	C
37	70411997	60.00	03/29/22	55522 MELANIE STEEN	C
37	70411998	72.10	03/29/22	7609 UTAH FBLA-PBL	C
37	70411999	777.45	03/29/22	5908 WALMART COMMUNITY	C
37	70412000	596.45	03/29/22	27812 WEISSMAN'S THEATRICAL SUPPLY	C

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Bank	Check No	Amount	Date	Vendor	Type
<b>Total Bank No 37</b>		<b>145,363.36</b>			
38	70811637	30.00	03/01/22	1 APRYL HUNSAKER	C
38	70811638	195.00	03/01/22	1 ELIZABETH VANDERHOOF	C
38	70811639	60.00	03/01/22	1 GREGG CEFALO	C
38	70811640	30.00	03/01/22	1 TERRY ANDERSEN	C
38	70811641	15.00	03/01/22	1 TYSON LOW	C
38	70811642	213.65	03/01/22	112046 ACE HARDWARE - BRIGHAM	C
38	70811643	280.00	03/01/22	36784 AMERICAN RED CROSS	C
38	70811644	554.28	03/01/22	106895 BADGER SCREEN PRINTING CO	C
38	70811645	94.40	03/01/22	45500 BOX ELDER SCHOOL DISTRICT	C
38	70811646	56.30	03/01/22	106055 BLICK ART MATERIALS	C
38	70811647	4,745.35	03/01/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811648	135.00	03/01/22	111598 MARIANNE BREITENBEKER	C
38	70811649	3,066.32	03/01/22	19178 CHEAPERTHANSHIRT	C
38	70811650	280.00	03/01/22	37672 EWELL EDUCATIONAL SERVICES INC	C
38	70811651	2,550.94	03/01/22	46400 HOLIDAY INN EXPRESS	C
38	70811652	904.98	03/01/22	4790 HOME DEPOT CREDIT SERVICE	C
38	70811653	135.00	03/01/22	16314 HOSA-FUTURE HEALTH PROFESSIONALS	C
38	70811654	121.97	03/01/22	109248 J W PEPPER MUSIC	C
38	70811655	648.00	03/01/22	17698 KBA	C
38	70811656	1,813.39	03/01/22	54461 LAKESHIRTS ZEPHYR LLC	C
38	70811657	670.00	03/01/22	55875 LANGUAGE TESTING INTERNATIONAL	C
38	70811658	7,525.00	03/01/22	17620 LE BUS	C
38	70811659	256.45	03/01/22	4880 LOUIS & COMPANY	C
38	70811660	84.20	03/01/22	633340 OFFICE DEPOT	C
38	70811661	572.40	03/01/22	8184 KIM PETERSON	C
38	70811662	284.85	03/01/22	5070 SAVON	C
38	70811663	200.00	03/01/22	8303 SKY VIEW HIGH SCHOOL	C
38	70811664	2,020.38	03/01/22	10731 SMITH'S CUSTOMER CHARGES	C
38	70811665	120.00	03/01/22	56260 SPIRIT FLORAL AND DESIGN	C
38	70811666	654.00	03/01/22	47686 TNT ENGRAVING	C
38	70811667	1,788.00	03/01/22	7536 JP MORGAN CHASE	C
38	70811668	400.00	03/01/22	109476 UTAH FCCLA	C
38	70811669	4,020.58	03/03/22	38032 AMAZON CAPITAL SERVICES INC	C
38	70811670	7,231.50	03/03/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811671	150.00	03/03/22	19178 CHEAPERTHANSHIRT	C
38	70811672	260.00	03/03/22	55166 DESERT PEAK STUDIOS	C
38	70811673	896.00	03/03/22	4839 INTSEL STEEL WEST LLC	C
38	70811674	559.97	03/03/22	543168 MADDOX RANCH HOUSE	C
38	70811675	1,721.64	03/03/22	110832 COURTYARD BY MARRIOTT - LAYTON	C
38	70811676	150.00	03/03/22	47414 JEREMY ROSE	C
38	70811677	73.00	03/03/22	109177 STATE OF UTAH	C
38	70811678	210.00	03/03/22	19488 T SHIRT CHOP SHOP	C
38	70811679	510.00	03/03/22	7536 JP MORGAN CHASE	C
38	70811680	41.09	03/08/22	1 JENNIFER RUIZ	C
38	70811681	30.00	03/08/22	1 TERRY ANDERSEN	C
38	70811682	980.49	03/08/22	106055 BLICK ART MATERIALS	C
38	70811683	4,052.22	03/08/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811684	985.06	03/08/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811685	290.04	03/08/22	230 CAROLINA BIOLOGICAL	C
38	70811686	1,105.00	03/08/22	819370 CLASSICAL STRINGS / G WILHELMSSEN	C
38	70811687	562.71	03/08/22	36188 DAYS INN ST GEORGE	C
38	70811688	497.30	03/08/22	107267 DOMINO'S PIZZA / BRIGHAM	C
38	70811689	711.29	03/08/22	103961 INTERMOUNTAIN WOOD PRODUCTS	C
38	70811690	560.00	03/08/22	543168 MADDOX RANCH HOUSE	C

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Bank	Check No	Amount	Date	Vendor	Type
38	70811691	147.92	03/08/22	1694 MCMASTER CARR	C
38	70811692	1,531.71	03/08/22	7242 PINNEAE GREENHOUSES	C
38	70811693	275.00	03/08/22	36510 RIDGELINE HIGH SCHOOL	C
38	70811694	3,000.40	03/08/22	7536 JP MORGAN CHASE	C
38	70811695	204.52	03/08/22	891181 UTAH STATE UNIVERSITY	C
38	70811696	70.00	03/10/22	1 LINDSEY WELLS	C
38	70811697	734.34	03/10/22	38032 AMAZON CAPITAL SERVICES INC	C
38	70811698	70.00	03/10/22	36784 AMERICAN RED CROSS	C
38	70811699	47.36	03/10/22	108543 B & H PHOTO VIDEO	C
38	70811700	114.94	03/10/22	103987 EWING IRRIGATION	C
38	70811701	87.92	03/10/22	58246 LINDE GAS & EQUIPMENT INC	C
38	70811702	141.11	03/10/22	633340 OFFICE DEPOT	C
38	70811703	292.85	03/10/22	4987 PICTURELINE INC	C
38	70811704	32.50	03/10/22	709060 PITSCO EDUCATION, LLC	C
38	70811705	825.76	03/10/22	5045 RSM FOOD SERVICE	C
38	70811706	135.00	03/15/22	123130 CACHE COUNTY SCHOOL DISTRICT	C
38	70811707	2,484.79	03/15/22	19178 CHEAPERTHANSHIRT	C
38	70811708	440.00	03/15/22	40363 CIO MEDICAL SERVICES	C
38	70811709	140.00	03/15/22	37672 EWELL EDUCATIONAL SERVICES INC	C
38	70811710	406.00	03/15/22	422180 INDUSTRIAL TOOL & SUPPLY	C
38	70811711	1,318.29	03/15/22	19810 INTEGRATED TECHNOLOGIES	C
38	70811712	1,173.26	03/15/22	489250 KENTS MARKET PL/BRIGHAM	C
38	70811713	1,456.27	03/15/22	489250 KENTS MARKET PL/BRIGHAM	C
38	70811714	45.00	03/15/22	7242 PINNEAE GREENHOUSES	C
38	70811715	54.75	03/15/22	5010 RED MOUNTAIN WHOLESALE	C
38	70811716	3,154.97	03/15/22	5908 WALMART COMMUNITY	C
38	70811717	9.16	03/15/22	1 AMANDA BOSLEY	C
38	70811718	30.16	03/15/22	1 AMANDA THOMAS	C
38	70811719	30.16	03/15/22	1 BRYCE HILLS	C
38	70811720	30.16	03/15/22	1 CHAMBREY BEGAY	C
38	70811721	30.16	03/15/22	1 CRYSTAL SIMMONS	C
38	70811722	30.16	03/15/22	1 DANNY HULSE	C
38	70811723	30.16	03/15/22	1 EMILY BODILY	C
38	70811724	30.16	03/15/22	1 JOSEPH EVANS	C
38	70811725	30.16	03/15/22	1 MARIA KOONTZ	C
38	70811726	30.16	03/15/22	1 MELISA SIMS	C
38	70811727	17.16	03/15/22	1 PETE CHRISTENSEN	C
38	70811728	30.16	03/15/22	1 REGI WOMACK	C
38	70811729	30.16	03/15/22	1 RICHARD DABELL	C
38	70811730	30.16	03/15/22	1 RIKELL HAMMER	C
38	70811731	30.16	03/15/22	1 RYAN ARRINGTON	C
38	70811732	115.00	03/17/22	1 RACHAEL CALDWELL	C
38	70811733	3,410.00	03/17/22	58440 ALUMINUM ATHLETIC EQUIPMENT CO	C
38	70811734	933.79	03/17/22	38032 AMAZON CAPITAL SERVICES INC	C
38	70811735	131.34	03/17/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811736	2,045.89	03/17/22	103987 EWING IRRIGATION	C
38	70811737	671.75	03/17/22	25119 SIZZLING CAESARS, LLC	C
38	70811738	821.00	03/17/22	19488 T SHIRT CHOP SHOP	C
38	70811739	6,929.15	03/18/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811740	66.19	03/22/22	1 LYNDEE PORTER	C
38	70811741	393.55	03/22/22	110509 AUDIO ENHANCEMENT	C
38	70811742	1,288.20	03/22/22	45500 BOX ELDER SCHOOL DISTRICT	C
38	70811743	16,000.00	03/22/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811744	171.91	03/22/22	31658 BSN SPORTS	C
38	70811745	1,560.00	03/22/22	59595 GOLF TEAM PRODUCTS	C

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Bank	Check No	Amount	Date	Vendor	Type
38	70811746	3,916.00	03/22/22	12068 INTERMOUNTAIN T-SHIRT CO	C
38	70811747	690.00	03/22/22	55255 KW STRIPING	C
38	70811748	658.25	03/22/22	543168 MADDOX RANCH HOUSE	C
38	70811749	44.70	03/22/22	4960 OLD GRIST MILL BREAD	C
38	70811750	528.00	03/22/22	56260 SPIRIT FLORAL AND DESIGN	C
38	70811751	5,001.00	03/22/22	19488 T SHIRT CHOP SHOP	C
38	70811752	100.00	03/22/22	37559 WEST SIDE HIGH SCHOOL	C
38	70811753	2,160.00	03/23/22	106568 IRON GATE CATERING	C
38	70811754	4,918.81	03/25/22	38032 AMAZON CAPITAL SERVICES INC	C
38	70811755	915.00	03/25/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811756	65.00	03/25/22	109652 DREWES FLORAL & GIFTS	C
38	70811757	270.80	03/25/22	111637 OASIS STAGE WERKS	C
38	70811758	214.97	03/25/22	5010 RED MOUNTAIN WHOLESALE	C
38	70811759	1,147.74	03/25/22	5193 STEVE REGAN CO	C
38	70811760	155.00	03/25/22	47686 TNT ENGRAVING	C
38	70811761	41.09	03/31/22	1 AMBER NORMAN	C
38	70811762	15.00	03/31/22	1 DANIELA BARTLOW	C
38	70811763	23.52	03/31/22	1 KATIE BURGI	C
38	70811764	30.00	03/31/22	1 MAX BAIRD	C
38	70811765	30.00	03/31/22	1 TAMMY THOMPSON	C
38	70811766	598.96	03/31/22	59820 ADVANCED FTNESS REPAIR LLC	C
38	70811767	1,275.80	03/31/22	38032 AMAZON CAPITAL SERVICES	C
38	70811768	200.00	03/31/22	59889 MITCHELL ANDERSEN	C
38	70811769	200.00	03/31/22	111578 DIANE AUSTIN	C
38	70811770	200.00	03/31/22	111756 CLAUDIA BIGLER	C
38	70811771	1,669.47	03/31/22	104321 BOX ELDER SCHOOL DISTRICT	C
38	70811772	1,789.15	03/31/22	31658 BSN SPORTS	C
38	70811773	200.00	03/31/22	19178 CHEAPER THAN SHIRT	C
38	70811774	313.95	03/31/22	158220 COVER UP	C
38	70811775	200.00	03/31/22	6343 JOHN FINDLAY	C
38	70811776	147.80	03/31/22	543168 MADDOX RANCH HOUSE	C
38	70811777	140.06	03/31/22	633340 OFFICE DEPOT	C
38	70811778	27.11	03/31/22	4960 OLD GRIST MILL BREAD	C
38	70811779	748.20	03/31/22	59935 POINT EMBLEMS LLC	C
38	70811780	1,749.78	03/31/22	10731 SMITH'S CUSTOMER CHARGES	C
38	70811781	620.00	03/31/22	7528 UMEA	C
38	70811782	160.00	03/31/22	4316 SNOW CANYON HIGH SCHOOL	C
38	70811783	200.00	03/31/22	110141 SCOTT G WOOD	C
38	70811784	200.00	03/31/22	59900 KRYSTELL WRIGHT	C
<b>Total Bank No 38</b>		<b>141,008.74</b>			
39	77800529	931.65	03/22/22	104321 BOX ELDER SCHOOL DISTRICT	C
39	77800530	20.00	03/23/22	104321 BOX ELDER SCHOOL DISTRICT	C
39	77800531	242.47	03/23/22	7757 GERALD JACKMAN	C
39	77800532	1,170.00	03/31/22	59862 UTAH ALTERNATIVE EDUCATION ASSOCIATION	C
<b>Total Bank No 39</b>		<b>2,364.12</b>			

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Bank	Check No	Amount	Date	Vendor	Type
				Total Manual Checks	2,885,158.37
				Total Computer Checks	4,187,218.18
				Total ACH Checks	619,746.07
				Total Other Checks	.00
				Total Electronic Checks	.00
				Total Computer Voids	-1,012.87
				Total Manual Voids	-1,250,381.05
				Total ACH Voids	.00
				Total Other Voids	.00
				Total Electronic Voids	.00
				<b>Grand Total</b>	<b>6,440,728.70</b>
				<b>Number of Checks</b>	<b>947</b>

Batch Yr	Batch No	Amount
22	000058	-30.00
22	000566	-30.00
22	000622	-100.11
22	001116	-74.78
22	001322	-67.98
22	001352	-710.00
22	001430	204,064.48
22	001601	1,407.48
22	001647	919.12
22	001705	2,289.79
22	001779	10,509.39
22	001819	121,254.25
22	001820	90,887.11
22	001821	38,338.46
22	001822	-96,989.88
22	001823	1,338.00
22	001824	3,250.00
22	001840	30,504.86
22	001855	142.66
22	001856	123.27
22	001858	14,904.27
22	001859	8,125.62
22	001864	30,861.58
22	001867	15,782.69
22	001874	175,543.17
22	001875	65,173.64
22	001876	43,050.72
22	001877	84,610.59
22	001878	675.72
22	001879	50,100.00
22	001887	604.40
22	001893	2,080.52
22	001894	36.64
22	001900	1,231.77
22	001901	25,420.52
22	001902	14,974.75
22	001904	828.70
22	001905	7,744.50
22	001908	587.73
22	001914	4,503.30
22	001915	2,416.78
22	001916	129.85
22	001925	313,740.19
22	001926	202,123.38
22	001927	7,186.50

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<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>	
				<b>Batch Yr</b>	<b>Batch No</b>	<b>Amount</b>
				22	001928	78,039.53
				22	001929	710.00
				22	001930	2,015.81
				22	001933	1,910.48
				22	001941	10,808.33
				22	001945	1,323.18
				22	001947	16,924.53
				22	001950	418.40
				22	001952	3,524.67
				22	001956	2,750.40
				22	001958	769.36
				22	001960	84.53
				22	001970	35,542.49
				22	001971	8,128.77
				22	001972	1,434.76
				22	001975	819.84
				22	001977	345.26
				22	001979	88.00
				22	001982	4,060.81
				22	001984	11,177.77
				22	001988	215.81
				22	001989	62,088.26
				22	001990	38,352.74
				22	001991	180.00
				22	001992	50,143.00
				22	001993	13,133.62
				22	001995	6,929.15
				22	001997	4,329.18
				22	002002	30,417.80
				22	002006	931.65
				22	002009	231.57
				22	002013	3,000.00
				22	002014	1,023.38
				22	002015	156.13
				22	002018	1,752.12
				22	002022	262.47
				22	002023	6,814.31
				22	002024	2,160.00
				22	002030	117,062.68
				22	002031	58,079.43
				22	002032	37,338.18
				22	002033	75,318.68
				22	002034	1,400,885.95
				22	002035	3,525.00
				22	002040	295,121.77
				22	002042	7,687.32
				22	002047	132.62
				22	002051	15,555.66
				22	002053	2,449,092.63
				22	002057	62,125.80
				22	002060	1,470.00
				22	002061	3,374.03
				22	002063	2,134.59
				22	002064	9,867.55
				22	002065	2,007.28
				22	002072	515.00
				22	002074	1,170.00
				22	002075	204.00
				22	002078	10,779.89
				22	002079	2,380.79
				22	002086	1,524.04
				22	002087	335.35
				22	002089	114.09



For April 13, 2022 Board Meeting

**Leaving the District**

<i>Site</i>	<i>Employee</i>	<i>Position</i>	<i>Reason</i>
BRHS	Grace Harrell	Teacher	End of Contract
Park Valley	Briant hall	Teacher	Resigned
Foothill	Kristine Dinsdale	Counselor	Resigned
BEHS	Ben Larsen	ED Para	
BRMS	Lisa Skinner	Cook	

**New Hires**

<i>Site</i>	<i>Employee</i>	<i>Position</i>	<i>Replacing</i>
District Office	David Roberts	Business Administrator	Rod Cook
Transportation	Jesica Alley	Bus Aide	
BEHS	Preston Thomas	Custodian	



















Box Elder School District  
Out of State Travel Request

School Box Elder High

Organization/Team/Club/Etc. Boys Basketball

Purpose of Trip (Educational Value) Give our Young Men exposure to different culture / environment, plus history specific to Basketball + Indiana War Memorial museum, Hinkle Fieldhouse.

Destination Indiana Miles to be traveled (one way) 1,356

Number of Students Traveling 15-18

Freshmen	_____
Sophomore	<u>X</u>
Junior	<u>X</u>
Senior	<u>X</u>
Number of Adults (Chaperones) Traveling	<u>4</u>

Departure Date Dec 14th Time 10 AM

Return Date Dec 17th Time 10 pm

Means of Travel  Bus  Van  Other (please list) Plane + bus

Anticipated Actual Cost of the Trip per Individual Student \$400

Anticipated Direct Cost to Each Student \$500

THIS SECTION MUST BE COMPLETED AND SUBMITTED TO THE SUPERINTENDENT PRIOR TO ADVERTISING FOR THE TRIP OR CONDUCTING THE REQUIRED PARENT SURVEY.

List all methods of transportation that will be used and when they are being used

Bus to Airport  
Plane to Indiana  
Rental Vans in Indiana  
Parents pick up from Airport on return

A copy of the parent survey must be submitted for approval prior to sending the survey to parents.

How will the survey be distributed? Parent meeting

How will surveys be collected? Same meeting

Who will tabulate survey results? Coach McKee or Admin

Does the trip involve some type of performance or competition? Yes

Did the students have to qualify for this performance/competition? no

How? \_\_\_\_\_

Signatures:  
Organization/Team Leader/Coach JACK MCKEE

Date 12/15/21

Principal JAMIE KENT

Date 1-24-22

Superintendent Approval to Proceed with Parent Survey and Final Trip Plans  
[Signature]

Date 1-24-22

Box Elder School District  
Out of State Travel Request

School Box Elder High School

Organization/Team/Club/Etc. Cross Country

Purpose of Trip (Educational Value) Compete against other teams from other states in regional race.

Destination Walnut California Miles to be traveled (one way) ~~700~~ 800

Number of Students Traveling up to 60

Freshmen	_____
Sophomore	_____
Junior	_____
Senior	_____

Number of Adults (Chaperones) Traveling nov 30 2022 6 am

Departure Date or Dec 1 2022 Time 6 am

Return Date Dec 4 2022 Time midnight

Means of Travel  Bus  Van  Other (please list) \_\_\_\_\_

Anticipated Actual Cost of the Trip per Individual Student ~~up to \$600~~ approx \$950

Anticipated Direct Cost to Each Student approx \$950

**THIS SECTION MUST BE COMPLETED AND SUBMITTED TO THE SUPERINTENDENT PRIOR TO ADVERTISING FOR THE TRIP OR CONDUCTING THE REQUIRED PARENT SURVEY.**

List all methods of transportation that will be used and when they are being used  
BUS, maybe ~~van or car~~

A copy of the parent survey must be submitted for approval prior to sending the survey to parents.

How will the survey be distributed? Email

How will surveys be collected? Google Form

Who will tabulate survey results? admin

Does the trip involve some type of performance or competition? Regional Race

Did the students have to qualify for this performance/competition? NO - take varsity plus some JV.

How? Will to pay for the trip

**Signatures:**

Organization/Team Leader/Coach Aff Rawlin/Coach Date Dec 17, 2021

Principal Jamie Kent Date 1-24-22

Superintendent Approval to Proceed with Parent Survey and Final Trip Plans  
[Signature] Date 1-24-22

**Box Elder School District**  
**Out of State Travel Request**

School Box Elder High School

Organization/Team/Club/Etc. Technical Theater

Purpose of Trip (Educational Value) LDI is the catalyst that connects the entire entertainment design and technology community.

Internships/Portfolio building and presentations/Interviews

Learn how to master storytelling via the use of cutting-edge technology.

Network with experts from all aspects of the live events industry.

From professional training to the use of XR and virtual production, learn to enhance audience experiences

Destination LDI in Las Vegas, Nevada Miles to be traveled (one way) 480

Number of Students Traveling 8-12

Freshmen \_\_\_\_\_

Sophomore \_\_\_\_\_

Junior 4-6

Senior 4-6

Number of Adults (Chaperones) Traveling 3

Departure Date 11/17/2022 Time \_\_\_\_\_

Return Date 11/20/2022 Time \_\_\_\_\_

Means of Travel      Bus   x   Van   x   Other (please list) Flight

Anticipated Actual Cost of the Trip per Individual Student      \$625 \_\_\_\_\_

Anticipated Direct Cost to Each Student Theatre will cover \$125 registration for each student

**THIS SECTION MUST BE COMPLETED AND SUBMITTED TO THE SUPERINTENDENT PRIOR TO ADVERTISING FOR THE TRIP OR CONDUCTING THE REQUIRED PARENT SURVEY.**

List all methods of transportation that will be used and when they are being used

Transportation by Vans or Air/Vans. Vans to Las Vegas, or Air to Las Vegas and Vans around Las Vegas



Box Elder School District  
Out of State Travel Request

School Box Elder High

Organization/Team/Club/Etc. Band

Purpose of Trip (Educational Value) Clinics and performance

Destination Disneyland Miles to be traveled (one way) 750

Number of Students Traveling 40  
Freshmen \_\_\_\_\_  
Sophomore \_\_\_\_\_  
Junior \_\_\_\_\_  
Senior \_\_\_\_\_  
Number of Adults (Chaperones) Traveling 6

Departure Date Spring 2023 Time \_\_\_\_\_  
Return Date \_\_\_\_\_ Time \_\_\_\_\_  
Means of Travel \_\_\_\_\_ Bus \_\_\_\_\_ Van \_\_\_\_\_ Other (please list) \_\_\_\_\_

Anticipated Actual Cost of the Trip per Individual Student \$850

Anticipated Direct Cost to Each Student \$850

**THIS SECTION MUST BE COMPLETED AND SUBMITTED TO THE SUPERINTENDENT PRIOR TO ADVERTISING FOR THE TRIP OR CONDUCTING THE REQUIRED PARENT SURVEY.**

List all methods of transportation that will be used and when they are being used  
Commercial Motor Coach

A copy of the parent survey must be submitted for approval prior to sending the survey to parents.

How will the survey be distributed?

Through Survey Monkey

How will surveys be collected?

Survey Monkey

Who will tabulate survey results?

Survey Monkey

Does the trip involve some type of performance or competition?

yes

Did the students have to qualify for this performance/competition?

no

How?

\_\_\_\_\_

Signatures:

Organization/Team Leader/Coach Michi RL

Date 12/20/21

Principal Jamie Kent

Date 1-24-22

Superintendent Approval to Proceed with Parent Survey and Final Trip Plans

Aster Can

Date 1-24-22

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## Suggestions for Future Board Meetings

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### May 11, 2022 – *(tentative)*

- Retirement Recognitions
- Administrative Association Recognitions
- Approval of School Land Trust Plans – Gary Allen and Keri Greener
- Policy Review

### June 8, 2022 – *(tentative)*

- Budget Hearing – Rod Cook
- Approval of Budget – Rod Cook
- Approval of 2022-23 Tax Rates – Rod Cook
- Approval of Internal and Independent Auditors – Rod Cook
- MBA Meeting – Rod Cook
- Pick-up Contributions for Members of Contributory Retirement System – Keith Mecham
- Tentative Ratification of Negotiated Agreement with BEEA – Keith Mecham
- Tentative Ratification of Negotiated Agreement with BESPAs – Keith Mecham
- Declaration of Open Enrollment Schools – Keith Mecham
- Approval of TSSA Plans – Gary Allen and Keri Greener
- Construction Report – Corey Thompson
- Policy Review

### July 13, 2022 – *(tentative)*

- Internal and Independent Audit 2020-2021 – Rod Cook
- Approval of Sex Education Committee – Gary Allen
- Construction Report – Corey Thompson
- 2021-22 TSSA Plan Results – Gary Allen and Keri Greener
- Policy Review

### August 10, 2022 – *(tentative)*

- Approval of Early Literacy Plan – Keri Greener
- Construction Report – Corey Thompson
- Policy Review

### September 14, 2022 – *(tentative)*

- Walmart Grants Presentation
- Swearing in of Student Board Member
- Construction Report – Corey Thompson
- Policy Review

**October 12, 2022 – (tentative)**

- October 1 Enrollment Report – Keith Mecham
- Exemption from Compulsory Attendance (Home School) – Steve Carlsen
- DLI Achievement Data – Jeremy Young
- School/District Report Cards – Jeremy Young
- Construction Report – Corey Thompson
- Policy Review

**November 9, 2022 – (tentative)**

- Audit Report – Rod Cook
- VCBO Report on energy savings in new building – Vern Latham and David Cox
- Policy Review
- Report on BESD Foundation

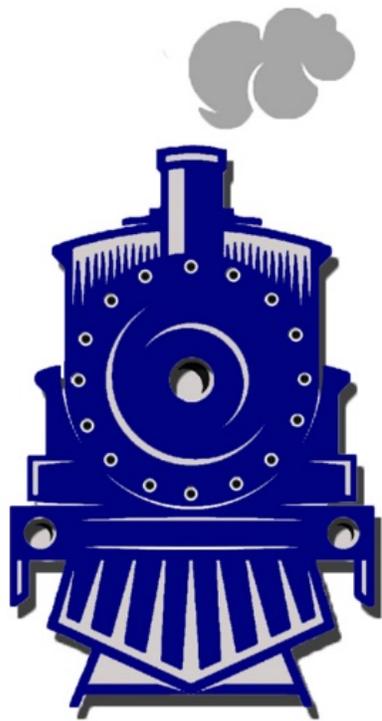
**December 14, 2022 – (tentative)**

- Approval of New Courses – Gary Allen
- Approval of 2023-24 School District Calendar – Keith Mecham
- Policy Review

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# BOX ELDER SCHOOL DISTRICT BOARD OF EDUCATION HANDBOOK

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**BOX ELDER  
SCHOOL DISTRICT**

*Learning is Everything*

REVISED  
OCTOBER 9, 2019  
BOX ELDER SCHOOL DISTRICT

# Box Elder School District Board of Education Handbook Table of Contents

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# BOARD OF EDUCATION HANDBOOK INTRODUCTION

This Board of Education Handbook has been developed to capture, in one place and in plain language, the primary operating procedures and governing principles of the Box Elder County School District Board of Education.

This handbook serves as a resource for members of the board as they assume their offices and carry out their responsibilities. It will be posted on the school district's website and updated periodically.

The Box Elder County School District Board of Education has one goal and one purpose: **student learning**.

## Authority and Responsibilities of the Board

The powers and mandatory duties of the Board of Education are defined in the Utah Code and State Board of Education Rule.

## Principles of Board Leadership

Remembering three important principles of board leadership will help keep the Box Elder County School District Board of Education focused on its most important responsibilities:

1. The board delegates authority.  
The board delegates authority to the superintendent to manage the district and provide leadership for the staff. Such authority is communicated through written policies that designate board ends and define operating limits.
2. The board monitors performance.  
The board constantly monitors progress toward district goals and compliance with written board policies.
3. The board takes responsibility for itself.  
The board, collectively and individually, takes full responsibility for board activity and behavior. Board deliberations and actions are limited to board work, not staff work.

[Utah Code § 53G-4](#)

# Making School Board Decisions

State and federal laws, financial constraints, and local expectations must govern school districts. Nevertheless, decisions made by a local board of education create the environment in which a district will flourish or flounder.

Although the typical school board makes many different decisions, all of those decisions can be put into four general categories:

**Policy decisions** are the most important work of the board. The majority of a board's time should be spent on policy development, monitoring, and review. Written policies accomplish the following:

- articulate district direction and goals;
- delegate authority and define limitations on that authority;
- establish board processes, including those for monitoring progress toward district goals and ensuring compliance with laws and board policy.

The board is empowered to make policy decisions for district schools. Board members act as trustees for the community; therefore, policies are often understood as expressions of the community's aspirations for its public schools.

**Problem solving decisions** come in response to a crisis or opportunity that cannot be resolved by the superintendent or is not fully addressed in existing board policy. For example, in the face of declining enrollment, a typical school board would not expect its superintendent to make a final decision on which building to close. Although the superintendent would be expected to provide information and make recommendations, the school board would make the final decision, after deliberating alternatives and consulting policy statements.

Problem-solving decisions usually have isolated, one-time impacts. However, such decisions can establish a precedent that may have the force of policy. For example, a school board's decision to grant a benefit to one group of students may obligate it to grant the same benefit to another group in a similar situation.

**Managerial decisions** required of each local Utah school board are set forth in the statutes, most notably in [Utah Code § 53G-4-402](#). For example, a school board is required to do the following:

- implement the core curriculum
- administer tests,
- implement training programs,
- enroll children in school,
- establish school libraries, and

- establish school safety traffic committees
- ensure that school community councils receive the required annual training and review and approve the school improvement plans developed by the school community councils.

With few exceptions, managerial duties are delegated to the superintendent. Where there is good communication and high level of trust between the board and superintendent, combined with sound policies that set directions and establish parameters, routine managerial duties will consume only a small amount of time at public board meetings. Legally required board actions can usually be accomplished through approval of consent agendas.

School boards must learn to distinguish policy decisions from problem-solving decisions. Sometimes this is challenging but, in general, boards that emphasize policy development will need to make fewer decisions in response to routine problems. Superintendents who have strong policy guidance are able to resolve a wider array of problems without bringing them to the board for action. Good policy development and review processes allow boards to operate at the systemic level - dealing with mission, purpose, direction, and results.

Conversely, boards without up-to-date written policies often find their meetings running late into the night. Their superintendents must bring numerous issues for discussion and action, which wastes time and yields inconsistent results.

**Personnel decisions** represent a special category of managerial decisions. Most school boards delegate personnel matters to the superintendent and use policies to express their desired standards for hiring, evaluation, compensation, discipline, and dismissal. This approach avoids the quagmire of wrestling directly with hiring or disciplining employees other than the superintendent and business administrator. Personnel actions, therefore, are usually found on the consent agenda, because a board is required by law to approve all employment contracts, salaries, benefits, and dismissals.

The superintendent is an appointed public official, the district's chief executive, and an employee of the board. Only the board can employ, evaluate, discipline, or dismiss the superintendent.

## **Holding Closed Meetings**

**A closed meeting may be held if:**

1. A quorum is present.
2. The meeting is an open meeting for which specific notice for a closed meeting has been given with the stated purpose defined.

3. Two-thirds of the members present vote to close the meeting. Voting must be taken by roll call. Name and vote.

**Minutes of the closed meeting shall contain:**

1. Reason for holding the meeting.
2. Location of the meeting.
3. Vote by name, of each member of the board, either for or against the motion to hold the closed meeting.

**Purpose of a closed meeting:**

1. Discussion of the character, professional competence, or physical or mental health of individual.
2. Strategy sessions to discuss collective bargaining.
3. Strategy sessions to discuss pending or reasonably imminent litigation.
4. Strategy sessions to discuss the purchase, exchange, or lease of real property including any form of a water right or water shares if public discussion of the transaction would:
  - a. Disclose the appraisal or estimated value of the property under consideration; or
  - b. Prevent the board from completing the transaction on the best possible terms.
5. Strategy sessions to discuss the sale of real property, including any form of water right or water shares if public discussion of the transaction would:
  - a. Disclose the appraisal or estimated value of the property under consideration; or
  - b. Prevent the board from completing the transaction of the best possible terms.
6. Discussion regarding deployment of security personnel, devices or systems.
7. Investigative proceedings regarding allegations of criminal misconduct.

**A Board may not interview a person applying to fill an elected position in a closed meeting.**

**Record of closed meetings:**

1. A recording shall be made of the closed portion of the meeting.
2. Detailed written minutes may be kept that disclose the content of the closed portion of the meeting.
3. A recording of a closed meeting shall be complete and unedited from the commencement of the closed meeting through adjournment.
4. The recording and any minutes of a closed meeting shall include:
  - a. Date, time, and place of the meeting.
  - b. Name of the members present and absent.
  - c. Names of all others present except where the disclosure would infringe on the confidentiality necessary to fulfill the original purpose of the closing the meeting.
5. No recording or minutes will be taken if the purpose of the closed meeting is for the discussion of the character, professional competence, or physical or mental health of an individual.

- a. A sworn statement must be signed by the presiding member of the board that the sole purpose for closing the meeting was to discuss the character, professional competence, or physical or mental health of an individual.

## **Collaborative Relationships: Shared Governance**

The Box Elder County School District Board of Education has the exclusive right and responsibility to determine the goals and direction of the schools and use all its resources to achieve such goals, within the bounds of state and federal law and rules of the Utah State Board of Education.

Box Elder School District is a complex organization, which can succeed only if we enlist the energy, creativity, and effort of many people to accomplish our goals. The board believes that ideal conditions for student learning can be realized when shared governance is thoughtfully used to support student achievement.

Board decisions should accurately reflect the public's interests. Statutes of the state of Utah require local school boards to make decisions by majority vote; thus the obligation to seek consensus under shared governance does not bind the board in its decision-making.

The board delegates to school sites and departments the right to make some decisions using the shared governance process. Site-based decisions must conform to legal requirements, state and federal rules and regulations, the district's Student Achievement Plan, policies, procedures, guidelines, and contractual obligations, including negotiated employee agreements.

## **Essentials of A Professional Learning Community**

- A. The Superintendent and district administrators will ensure that all of the schools in the district function as professional learning communities. Professional learning communities are defined as educators committed to working collaboratively in ongoing processes of collective inquiry and action research to achieve better results for the students they serve. Professional learning communities operate under the assumption that the key to improved learning for students is continuous, job-embedded learning for educators.
  1. The Board, district, and school administrators will ensure that time is available, within the contract day, for educators to meet together regularly in collaborative teams.
  2. District/school administrators will ensure this time is reserved for activities directly related to the process of collective inquiry and action research to achieve better achievement results for our students.

3. Collaborative teacher teams will focus on the following four questions:
  - a. What is it that our students are expected to know and do?
  - b. How will we know if they know and can do what is expected?
  - c. How will we respond if they don't know and can't do what is expected?
  - d. How will we respond if they already know and can do it?

District and school administrators will ensure that ongoing training and professional learning opportunities are provided to ensure that all Box Elder School District educators are proficient in the philosophies and practices related to professional learning communities/collaborative teacher teams.

## **Authority of Individual Board Members**

Power belongs not to individual members of a Board of Education but to the Board of Education acting as a corporate body through collective action. Board members have authority only when acting as a Board of Education in a legally constituted session, with a quorum present. The statement or action of an individual member or group of members of the Board of Education does not bind the Board of Education itself, except when that statement or action is specifically authorized by an official act of the board. This does not preclude individual board members from representing the board at meetings and ceremonial events or speaking to constituent groups in their capacity as board members.

## **Nominations and Elections for Board Leadership**

### **Nominations**

- A. An office must be created by Board Policy or by a motion to that effect before it can be filled by election or otherwise.
- B. The Board President must call for nominations.
- C. Nominations do not require a second. However, any number of persons may second a given nomination just to show their support of that nominee.
- D. The motion "to close nominations" is not in order until the assembly is ready to close nominations.
  1. When there are two or more nominees for the office the motion to close nominations requires a two-thirds vote. (This motion must be seconded.)
  2. A negative vote on the motion signifies that there are additional nominations forthcoming.
  3. If and when there are no further nominations the Board President may then put the motion to close nominations to a vote without waiting for a second.

### **Elections**

- A. Elections and nominations must conform to the procedure prescribed by the Utah State Law and Board Policy.

- B. In case of a tie vote, the election is decided by lot unless the organization adopts a motion to do otherwise.
- C. Elections are decided by a roll call vote, not by secret ballot. Election to the office is determined by a simple majority.

## **Board Leadership Responsibilities**

The board president will:

1. Conduct meetings of the board in accordance with law and policy.
2. Communicate regularly with the superintendent, business administrator, and members of the board to set meeting agendas, facilitate the flow of necessary information, and respond to community issues and queries.
3. Sign legal assurances, correspondence, and contracts on behalf of the board as required by law, policy, or vote of the board.
4. Represent the board, or designate others to represent the board, as requested, in executive meetings with community and business leaders or elected officials to promote perform their duties.

The board vice president will:

1. Advise and assist the president as needed.
2. Substitute for the president as required.
3. Attend meetings with or at the request of the president and superintendent.
4. Keep the board appropriately informed of issues or data that would help members

Board leadership may speak for the board, or designate others to speak for the board, when requested to do so by vote or consensus of the board communication, without binding the board to a specific decision or position.

## **New Board Member Orientation**

Following the election or appointment of new members, the superintendent and board leadership will provide for an orientation, as to the board's operation and processes, the working relationships with the Superintendent of Schools and staff of the Box Elder School District, and substantive background information pertaining to school system issues and procedures. A copy of this handbook will be provided online. New board members are also encouraged to attend the orientation session organized by the Utah School Boards Association (USBA).

# **Board of Education Code of Conduct**

The members of the Board of Education agree to abide by the following norms of behavior, both as they govern the conduct of board meetings and as they govern the actions of individual board members. These norms will provide an orderly way to conduct public business, promote an atmosphere of mutual respect, and establish a level of expectation for those who aspire to become school board members in the future.

Board members shall:

1. Represent the Board with dignity, honesty, and integrity.
2. Attend meetings regularly, prepared, professional, engaged, and dedicated to accomplishing and adhering to the agenda.
3. Support efforts to focus on the important matters, remembering that the student is always our most important matter.
4. Communicate effectively, early, and often with each other and with others concerned, seeking to make your own ideas clear while respecting the different opinions of others.
5. Be loyal to the Board and work to achieve unity by supporting its decisions, even though you may personally espouse a different view.
6. Value civility and avoid contention realizing conflict on some issues is inherent and not undesirable.
7. Represent and seek to understand the needs of all students, staff and citizens in the District without partisanship.
8. Work effectively with the Superintendent, and through him/her, with the staff throughout the District.
9. Develop and improve Board skills by establishing goals, measuring progress, and participating in a variety of training opportunities
10. If at all possible Board members should notify the Superintendent or the Board President well in advance of any concerns or questions regarding the Board agenda so that they can be resolved in advance if possible.

## **Board Member Commitments and Ethics**

The Board and its members commit to standards of conduct that are consistent with the public trust placed in elected officials. Accordingly, the Board and its members will:

1. Strive to make policies that promote the educational growth and development of all students;
2. Endeavor to appoint the most competent person available as superintendent of schools and hold that superintendent responsible for carrying out the vision, mission, and goals of the District in the administration of its schools;

3. Support and allow administrators, teachers, and staff to function in their authorized capacities while holding employees responsible for carrying out the District's vision, mission, and goals in their respective roles;
4. Seek to employ the best qualified personnel available without regard to race, color, sex, pregnancy, religion, national origin, age, marital status, disability, sexual orientation, or gender identity—except when justified to meet a bona fide occupational requirement (see [20 U.S.C. 1681 et seq.](#); [Utah Code § 34A-5 et seq.](#));
5. Promulgate policies and procedures dedicated to maintaining a learning and working environment in the District free of discrimination and unlawful harassment, including sexual harassment;
6. Promulgate policies and procedures that ensure operational transparency, including directing employees to maintain, manage, and where appropriate, produce records consistent with federal and state laws (see [20 U.S.C. § 1232g](#); [34 C.F.R. Part 99](#); and [Utah Code § 53E-9 et seq.](#));
7. Attend Board meetings, insofar as possible, being informed and prepared to discuss and act upon the items on the Board agenda;
8. Conduct Board business in compliance with the [Utah Open Meetings Act \(Utah Code § 52-4-1 et seq.\)](#);
9. Exercise Board authority exclusively to perform legislative and judicial functions;
10. Encourage free expression of opinion and seek regular communication and feedback from the public;
11. Work toward consensus in Board decision making and foster respectful and civil working relationships with other Board members and with the superintendent and District staff while recognizing the value of diverse perspectives and differences of opinion; and
12. Strive to be effective educational leaders by participating in professional development, studying education issues, fulfilling assigned Board duties, building relationships with community organizations and leaders, communicating with constituents, and advocating for public education.

A. Board of Education Code of Ethics

1. Members of the Board may receive compensation for services and necessary expenses in accordance with [Utah Code § 53G-4-204](#). For purposes of Utah Retirement Systems (URS) coverage, however, duly elected members of the Board are classified as part-time employees and ineligible for URS benefits.
2. Members of the Board may not use their position, or information acquired by reason of their position, for any improper or unlawful purpose including substantially furthering personal economic interests or securing special privileges or benefits for themselves or others that would impair the members' independent judgement or interfere with the ethical performance of the members' duties in

violation of [Utah Code, § 67-16-4](#).

3. The Board will officially accept gifts and donations on behalf of the District; such acceptance, however, shall not obligate the Board to act in any way contrary to the best interests of students and the public. Further, the Board or its members shall not request, demand, or accept personally or on behalf of the District, a loan, donation, gift of substantial value, or an economic benefit tantamount to a gift in violation of [Utah Code §§ 67-16-5 to 5.6](#)
4. The Board and its members shall not misappropriate or misuse public funds or resources and shall be responsible fiscal managers of public funds. Expenditure of public funds shall only be made in accordance with federal or state law and District policies.
5. Members of the Board shall disclose any compensation or any position (whether officer, director, agent, employee, or owner of a substantial interest) in any business entity that does business with or is subject to the regulations governing the District or other public agency in a sworn affidavit and file it with the state attorney general, the District, and any other agency involved in the business or transaction consistent with [Utah Code §§ 67-16-6 to 8](#). Further, members of the Board shall have no personal investments and/or conduct any business creating a substantial conflict of interest between Board members' private interests and their public duties in violation of [Utah Code § 67-16-9](#).
6. Members of the Board shall maintain the confidentiality of information obtained in executive session or other confidential information otherwise obtained in an official capacity.
7. Members of the Board have no individual authority to act on behalf of the Board and the Board only exercises its authority as a body by taking official action through voting in a duly scheduled Board meeting. Individual Members of the Board should not speak on behalf of the Board without prior Board approval.

Members of the Board shall abide by state and federal laws and District policies and refrain from personal or professional conduct that would bring censure, ridicule, damage, or reproach upon the Board or the District.

## **Disciplining Board Members**

If a member of the Board of Education violates the Code of Conduct or the ethical assurances outlined in [Board Policies 1034](#) and [1035](#), the board president and vice president will speak to that member about his or her responsibilities. If disruptive or destructive behavior occurs, the board may issue a formal reprimand by a vote of five members.

## Policies Governing the Board

Detailed information about the board's process of conducting meetings and other guidance around board operation can be found in [School Board Policy Article 1](#).

Links to other helpful resources, including specific citations to Utah Code, are included with the appropriate policy on the district's website.

## Guidelines and Parliamentary Motions

The following guidelines and examples have been taken from the Utah School Boards Association book titled *Coming to Order*, which is available on the USBA website. The Box Elder School District Board of Education appoints a Business Administrator who serves as the board's parliamentarian:

1. A board should agree on and adopt an agenda format that it will follow at regular meetings.
2. Action items on the agenda require:
  - a motion by a board member,
  - a second to the motion (required by most boards but not all),
  - a discussion of the motion by board members, and
  - a vote by board members.
3. Other than the consent agenda, each motion should be limited to one idea or issue.
4. No new motion may be made while another is being discussed.
5. A motion may be amended and votes on the amendments must be taken before acting on the original motion.
6. Before a vote on a main motion is taken, business can be interrupted by a motion:
  - to table the main motion,
  - to postpone action,
  - to refer the motion to a committee,
  - to withdraw it from consideration, or
  - to adjourn the meeting.

The subsidiary motions must be disposed of prior to action on the main motion.
7. Debate can be closed formally with a motion to move the question and a two-thirds affirmative vote.
8. When a Board member wishes to speak in board meeting, he/she should request to be recognized by the Board President before speaking. He/she may gain recognition by the President by raising a hand or speaking audibly, "Mr./Mrs. President". Once recognized the Board member should address the Board.

9. When the president senses the discussion has ended, a vote may be taken without a formal motion to close debate unless a member objects.
10. Some motions, such as a motion to adjourn, are not debatable. See the “Simplified Chart of Parliamentary Motions” on page 10.
11. Before a motion is voted upon, it should be repeated aloud.
12. The president, by virtue of membership on the board, is expected to vote on each issue before the board.
13. The president should indicate before each vote whether a simple or special majority is required.
14. The president should keep readily at hand a reference guide, such as the chart of parliamentary motions.

## Simplified Chart of Parliamentary Motions

Motion & Order of Precedence	You Say:	Debatable	Amendable	Vote Required
Adjourn	I move to adjourn	No	No	Majority
Recess	I move to recess for	No	No	Majority
Close Debate	I move the previous question	No	No	2/3
Postpone Definitely	I move to postpone the motion to	Yes	Yes	Majority
Refer to Committee	I move to refer the motion to	Yes	Yes	Majority
Amend the Amendment	I move to amend the amendment by	Yes	Yes	Majority
Amend or substitute	I move to amend the motion by	Yes	Yes	Majority
Main motion	I move to	Yes	Yes	Majority
Reconsider		Yes	Yes	Majority
Rescind		Yes	Yes	Majority (with notice)

Incidental Motions				
No order of precedence. Arise incidentally and decided immediately				
Point of Order (to enforce rules)	Point of Order	No	No	None
Parliamentary Inquiry	Parliamentary questions	No	No	None
Withdraw or Modify a Motion	I withdraw (or modify) my motion	No	No	Majority

## **Board Policies Relevant to Board of Education Legal Status, Responsibilities, and Ethics**

### Policy 1010 School Board’s Legal Status

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371387/1010-School\\_Board\\_Legal\\_Status.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371387/1010-School_Board_Legal_Status.pdf)

### Policy 1020 Board Power and Duties

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371388/1020-Board\\_Powers\\_\\_Duties.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371388/1020-Board_Powers__Duties.pdf)

### Policy 1025 Administration Relations

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371389/1025-Administration\\_Relations.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371389/1025-Administration_Relations.pdf)

### Policy 1034 Board of Education Code of Conduct

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371392/1034-Board\\_of\\_Education\\_Code\\_of\\_Conduct.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371392/1034-Board_of_Education_Code_of_Conduct.pdf)

### Policy 1035 Board Member Commitments and Ethics

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371393/1035-Board\\_Member\\_Commitments\\_and\\_Ethics.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371393/1035-Board_Member_Commitments_and_Ethics.pdf)

Policy 1036 Conflict of Interest: Board Member and Employee

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371394/1036-Board\\_Member\\_Employee\\_Conflict\\_of\\_Interest.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371394/1036-Board_Member_Employee_Conflict_of_Interest.pdf)

Policy 1037 Employment/Assignment of Relatives (Nepotism) (Reference - [Utah Code 52-3](#))

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371395/1037-Employee\\_Assignment\\_of\\_Relatives.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371395/1037-Employee_Assignment_of_Relatives.pdf)

## **Board Policies Relevant to School Board Meetings**

Policy 1070 Board Meeting Procedures

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371399/1070-Board\\_Meeting\\_Procedures.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371399/1070-Board_Meeting_Procedures.pdf)

Policy 1072 Board Meetings: Notice Requirements

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371400/1072-Board\\_Meetings\\_Notice\\_Requirements.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371400/1072-Board_Meetings_Notice_Requirements.pdf)

Policy 1074 Board Meetings: Closed Meetings

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371401/1074-Board\\_Meetings\\_Closed\\_Meetings.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371401/1074-Board_Meetings_Closed_Meetings.pdf)

Policy 1080 Board Committees

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371402/1080-Board\\_Committees.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371402/1080-Board_Committees.pdf)

Policy 1090 Rules of Order

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371403/1090-Rules\\_of\\_Order.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371403/1090-Rules_of_Order.pdf)

Policy 1100 Minutes

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371404/1100-Minutes.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371404/1100-Minutes.pdf)

## Policy 1110 Public Participation in Board Meeting

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded\\_file/1371405/1110\\_Public\\_Participation\\_in\\_Board\\_Meeting.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1371405/1110_Public_Participation_in_Board_Meeting.pdf)