

**Oregon Trail School District 46
Board of Directors
Regular Meeting**

Date: Monday, August 17, 2020

Time: 7:00 PM

Location: Sandy High School

37400 SE Bell Street

Sandy, OR 97055

Agenda

1. CALL TO ORDER
 - A. Introductions of Board Members and Guests
2. AGENDA REVISIONS
3. APPROVAL OF BOARD MINUTES
 - A. APPROVAL OF BOARD MINUTES of June 22, 2020 4
 - B. APPROVAL OF BOARD WORKSHOP MINUTES of July 30, 2020 10
4. SUPERINTENDENT'S REPORT (Aaron Bayer)
 - A. Classified Staff Update (Laura Kvamme)
 - B. Certified Staff Update (Alison Conner)
5. CONSENT AGENDA
 - A. Check Register Review - Changes since June 22, 2020 (Tim Belanger) 12
 - B. Financial Statements - Changes since June 22, 2020 (Tim Belanger) 18
 - C. Personnel - Changes since June 22, 2020 (Ken Bucchi) 21
 - D. Agreement for Provision of Speech/Language Services for 2020_2021 School Year (Katie Schweitzer) 24
 - E. Agreement for Provision of Psychological Services by Contracted Clinical Psychologist –Vivify LLC , Chrys Pappas (Katie Schweitzer) 26
6. ACTION ITEMS
 - A. First Reading of Policy GBEB - Communicable Diseases-Staff (Julia Monteith) 28
 - B. First Reading of Policy JHCC - Communicable Diseases-Students (Julia Monteith) 31
 - C. First Reading of Policy LBE-Public Charter Schools 33
7. INFORMATION/DISCUSSION ITEMS
 - A. Operational Blueprint for Reentry (Superintendent Bayer)
 - B. Resolution Update
8. ANNOUNCEMENTS
 - A. Due to the proximity of the August and September Board meetings. The August 27th Board Workshop has been canceled.
 - B. September 14, 2020, School Board Meeting at 7:00 p.m., Online via ZOOM Meeting Room (We'll send you a link.)
9. RECESS
10. RECONVENE

Executive Session

- A. Personnel-ORS 192.660(2) (a)
- B. Negotiations-ORS 192.660(2) (d) (f)
- C. Real Property-ORS 192.660 (2) (e) 1

11. ADJOURNMENT

*Note: The Board may, by majority vote, take action on items listed under Second reading or information/discussion.

Public Attendance:

- All regular meetings are open to the public.
- Handicap access is available at the meeting site.

Public Participation:

- To be accurately recognized as part of the minutes, all patrons and visitors in attendance are requested to indicate their presence by signing-in. If you wish to address the Board, you may do so during the citizens' agenda or defer your comments to a specific agenda item with the chairman's permission. Total public input time will not exceed one-half hour with each individual allowed three minutes to speak.
- Any visitor wishing to speak before the board on any agenda item or other topic may do so by completing a yellow card at the sign in desk and submitting that to the Board Secretary. Testimony may be limited at the discretion of the Chair when meetings are large or the discussion is controversial.
- The Chair may recognize visitors who rise, identify themselves by full name and address and state their reason(s) for appearing.
- A group of visitors with a common purpose should designate a spokesperson to speak for the group.
- Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chairman.
- A visitor may introduce a topic not on the published agenda. However, the Board, at its discretion, may require that a proposal, inquiry or request be submitted in written form, and reserves the right to refer the matter to the administration for action or for study followed by a report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the Board considers the issue is an emergency.
- Statements by members of the public should be brief and concise. The Chair may, at his/her discretion, establish a time limit on discussion or oral presentations by a visitor on any topic.
- Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chairman will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

Board Members:

Position 1	Marjan Salveter (503) 668-6617	marjan.salveter@ortrail.k12.or.us
Position 2	Marie Teune (503) 663-5747	marie.teune@ortrail.k12.or.us
Position 3	Kurt McKnight (503) 781-7701	kurt.mcknight@ortrail.k12.or.us
Position 4	DJ Anderson (503) 260-5005	d.j.anderson@ortrail.k12.or.us
Position 5	Robert Lee (503) 969-8447	robert.lee@ortrail.k12.or.us

Position 6	Nicole O'Neill (503) 896-7789	nicole.oneill@ortrail.k12.or.us
Position 7	Randy Carmony (503) 407-0101	randy.carmony@ortrail.k12.or.us

Persons having questions about or requests for special needs and accommodation should contact the Oregon Trail District Office at 36525 SE Industrial Way, Sandy, OR 97055; 503-668-5541. Contact should be made 72 hours in advance of the meeting.



**OREGON TRAIL SCHOOL DISTRICT 46
BOARD MEETING**

June 22, 2020
Online via ZOOM Meeting

DRAFT MINUTES

1. Retirement Celebration at 6:30 p.m.

Oregon Trail School District retirees were honored and recognized by Superintendent Bayer, School Board, and School Principals. This year's retirees: Debra Birdsong, Mary Ann Burke, Roberta Burt, Mary Camblin-Nelson, Julann D'Aboy, Donna Grable, Janice Hughes, Judy Hunt, Ladine Marquardt, Kathy Montambo, Kris Scharfenberg, Merrily Simoni, and Janet Spradlin.

The retirees have devoted their careers to helping students succeed and we thank them for their years of commitment. Due to the COVID-19 pandemic, the retirement celebration was celebrated online via ZOOM. Each of the retirees received a gift of a classic mantle clock.

2. Call to Order-Budget Hearing/Board Meeting Attendance (ZOOM)

- 7:35 p.m.
- Flag Salute
- Introductions

Board Member Nicole O'Neill, Board Member Marie Teune, Board Member Marjan Salveter, Vice-Chair Kurt McKnight, Board Member Robert Lee, Chair DJ Anderson, Board Member Randy Carmony, Superintendent Aaron Bayer, and Executive Assistant Amy Nguyen.

Absent

None.

Also Present

Brittany Allen, Crystal Pelgorsch, Dan, doug.lewis, EB, Emily, frankgeorge, jim.seipel, Jodie, Johnston, Julia, Katie Schweitzer, Kendra Payne, Kim Ball, Kimberly, Mark Schaffer, Megan Smith, Kaylee Adams, Laura Kvamme, Alison Conner, Mackenzie Woodcock, Molly Izer, mrstracygeorge@gmail.com, Rachael George, SD, smcewen, Terry Lenchitsky, and Tim Werner.

3. Agenda Revisions None.

4. A. Board Minutes: June 8, 2020
[Action 2020-622-01] A motion to approve the Board minutes for June 8, 2020, was made by Salveter and seconded by McKnight the motion that passed 7-0 by board members.

Roll Call Vote Online via ZOOM:

Ayes: Anderson, Carmony, Lee, McKnight, O'Neill, Salveter, and Teune.

Nay: None.

5. A.
Superintendent's
Report

Superintendent Bayer read a letter addressing racism. More information will be discussed at a Board Workshop in July.

Superintendent Bayer reported that the district plans to survey parents about reopening schools. The Oregon Department of Education released fall reopening guidance, including components of distance learning. The picture could change as the COVID-19 pandemic progresses. Guidance will be updated often until fall. More information about guidance on reopening from the state is expected in late June and August. ODE and Oregon Health Authority created the best practices framework. Physical distancing rules limit the number of people who can be in buildings. Bayer shared concerns about transportation costs and explained transportation guidance.

5. B. Classified Staff

Laura Kvamme, President of the Sandy Chapter of the Oregon School Employees Association (OSEA), provided an update to the Board on the current union events including:

- Most of our employees are back to work. We would like to be part of the reopening process in the upcoming weeks.
- Discrimination: Our District responds well with discrimination and racism.

5. C. Certified Staff

Alison Conner, Co-President of the Wy'East Education Association, reported an update to the Board on the current events including:

- Met with District staff to discuss next school year reopening
- Seeking Professional Development training for staff
- Willing to work with District to have a plan to move forward with the new world of learning

6. Consent Agenda
[Action 2020-622-02]

A motion to approve Consent Agenda was made by Carmony and seconded by Salveter the motion that passed 7-0 by board members.

Roll Call Vote Online via ZOOM:

Ayes: Anderson, Carmony, Lee, McKnight, O’Neill, Salveter, and Teune.

Nay: None.

Approved:

- A. Check Register – changes since June 8, 2020
- B. Financial Statements – Changes since June 8, 2020
- C. Personnel – Changes-Review Since June 8, 2020
- D. Annual Designations

7.A. Action Items:
2019-20 Budget
Appropriation
Transfer Resolution
#2020-0622-01
[Action 2020-622-03]

Business Director Tim Belanger presented a proposal for Budget Appropriation Transfer. Current year General Fund projected net surplus will exceed the budgeted amount due to cost savings under COVID-19 school closure. Workshare furlough days and state SSF adjustments. COVID-19 related program changes are expected to result in annual operating losses to the Food Service and Print Service Funds of (\$260,000) and (\$10,000) respectively.

2019-20

Projected Revenue: \$47,800,000
Projected Expenditures: (\$46,200,000)
Net Surplus: \$1,600,000
Less Proposed Transfers: (\$500,000)
Revised Net Surplus: \$1,100,000
Beginning Balance: \$10,484,662
Estimated Ending Balance: \$11,584,662
2020-21 Approved Budget Beginning Balance: \$11,150,000

A motion to approve the Approval of Transfer 2019-20 Budget Appropriation Transfer Resolution #2020-0622-01 was made by McKnight and seconded by Salveter the motion that passed 7-0 by board members.

Roll Call Vote Online via ZOOM:

Ayes: Anderson, Carmony, Lee, McKnight, O’Neill, Salveter, and Teune.

Nay: None.

Board Members asked some clarifying questions.

Belanger responded to questions and comments from the Board.

7. B. 2020-21
Budget Adoption
Resolution #2020-
0622-02
[Action 2020-622-04]

Business Director Tim Belanger presented a proposal to approve 2020-21 Budget Adoption Resolution 2020-0622-01, establish appropriations and categorize taxes. Belanger reviewed and explained the budget process. The school board held a budget workshop on March 30, 2020, and the budget committee held a meeting on April 21, 2020, to discuss the proposed budget for 2020-21. The committee approved the proposed budget at that same meeting. The approved budget was published in the local newspaper on June 3, 2020, with notice of a final budget hearing. The school board held that budget hearing on June 8, 2020, to receive final public input regarding the approved budget.

Since the budget approval date, as discussed at the budget hearing, the State of Oregon has yet to conduct a special legislative session to address potential funding changes for the new year. The staff proposes no changes to the approved budget. The district will adjust, as needed, to funding changes should they be required in the future and apprise the board accordingly.

McKnight made a motion to Approved 2020-21 Budget Adoption Resolution #2020-0622-02. This action will conclude the legal requirements for establishing the budget and levying taxes for the new school year. Lee seconded the motion that passed 7-0 by board members.

Roll Call Vote Online via ZOOM:

Ayes: Anderson, Carmony, Lee, McKnight, O'Neill, Salveter, and Teune.

Nay: None.

Board Members asked some clarifying questions.

Belanger responded to questions and comments from the Board.

Vice-Chair McKnight thanked Belanger for the great work.

7. C. Action Items: Business Director Tim Belanger presented a proposal to approve
OTA Service Oregon Trail Academy (OTA) Service Agreement for five-years with
Agreement for Operations Support and Facilities Use. The District and OTA wish to
Operations Support update and continue the services agreement for a new period
and Facilities Use consistent with the recently renewed OTA Charter Contract. The
[Action 2020-622-05] charter contract covers five years from 7/1/2020 through 6/30/2025.

Service charges are proposed to increase 2.5% per year based upon an actual cost review of the last complete operating year, 2018-19.

The following is the five-years facility use agreement and to designate annual proceeds:

- Fund 299 – Food Service Fee to Food Service Fund
- Fund 295 - \$30,000 of Technology Fee to Technology Fund
- Fund 100 – Remainder of Fee to General Fund

McKnight made a motion to approve the OTA Service Agreement for Operations Support and Facilities Use. Lee seconded the motion that passed 7-0 by board members.

Roll Call Vote Online via ZOOM:

Ayes: Anderson, Carmony, Lee, McKnight, O’Neill, Salveter, and Teune.

Nay: None.

Board Members asked some clarifying questions.

Belanger responded to questions and comments from the Board.

8. Information None.

9. Announcements A. August 17, 2020, Board Meeting at 7:00 p.m., Online via ZOOM
 B. August 27, 2019, Board Workshop at 6:30 p.m., Location-TBA

10. Action Items: Board Member Marjan Salveter nominated Randy Carmony to serve
Election of as School Board Chair.

Chair/Election of
Vice-Chair

Roll Call Vote Online via ZOOM:

Ayes: Anderson, Carmony, Lee, McKnight, O’Neill, Salveter, and Teune.

Nay: None.

Board Member Kurt McKnight nominated Robert Lee to serve as School Board Vice-Chair.

Roll Call Vote Online via ZOOM:

Ayes: Anderson, Carmony, Lee, McKnight, O'Neill, Salveter, and Teune.

Nay: None.

Board Members expressed appreciation to Chair Anderson for his dedication and support of our students moving forward during this COVID-19 pandemic time.

10. Adjourn 8:46 p.m.

Approved this 17th day of August 2020

Randy Carmony, Chair

Aaron C. Bayer, Superintendent

Board Action

- 2020-622-01 School Board Minutes: June 8, 2020 (Approved)
- 2020-622-02 Consent Agenda (Approved)
- 2020-622-03 2019-20 Budget Appropriation Transfer Resolution #2020-0622-01 (Approved)
- 2020-622-04 2020-21 Budget Adoption Resolution #2020-0622-02 (Approved)
- 2020-622-05 OTA Service Agreement for Operations Support and Facilities Use (Approved)

**OREGON TRAIL SCHOOL DISTRICT 46
BOARD WORKSHOP**

July 30, 2020
Online via ZOOM Meeting

DRAFT MINUTES

Call to Order - Board Workshop	6:31 p.m.
Attendance (Zone 1-7)	Board Member Marjan Salveter, Board Member Marie Teune, Board Member Kurt McKnight, Board Member DJ Anderson, Vice-Chair Robert Lee, Board Member Nicole O'Neill, Chair Randy Carmony, Superintendent Aaron C. Bayer, and Executive Assistant Amy Nguyen.
Absent	None.
Also Present (ZOOM)	Alison Conner, Andrew, Audrey S., Beki Jones, Brittany Allen, Heidi Carver, Jake Billard, Jan Lee, Jeff, Jennifer Shy, Jenny B., jim.seipel, Josiah Rothwell, kalee Adams, Kelly.myers, Kelsey, Kirstin Celeste, Kris, Kyra Child, Laura Kvamme, Mackenzie Woodcock, Melissa Cochran, Michael, Molly Izer, Patrick Kelly, Shannon, Sm, Terry Lenchitsky, Tim, and Tim Belanger.
1. A. Action Items: Calendar Adjustment	<p>Superintendent Bayer presented information about calendar adjustment. The school start date for students will be moved from September 8 to September 14 due to virtual instruction. Staff will return on August 31, 2020, and this allows time to prepare for distance learning.</p> <p>Superintendent Bayer reported that Oregon's guidance for reopening schools continues to be in flux. On July 27th, Governor Brown presented state and county health metrics that must be met before opening schools. Currently, Oregon's COVID-19 infection rate surpasses the threshold for schools to return to a hybrid model. In addition, holding to the state's guidance, we have a significant number of staff members residing in different counties that exceed the COVID-19 case rates for a safe return. As a result, all Oregon Trail Schools will start the 2020-21 school year with a Comprehensive Distance Learning program.</p> <p>Board Members asked some clarifying questions.</p> <p>Bayer responded to questions and comments from the Board.</p>

Anderson made a motion to approve the Calendar Adjustment. Salveter seconded the motion that passed 7-0 by board members.

Roll Call Vote Online via ZOOM:

Ayes: Salveter, Teune, McKnight, Anderson, Lee, O'Neill, and Carmony

Nay: None.

Recess 6:40 p.m. – 6:49 p.m.

2. A. Citizen Students Advocating For Equality shared their videos regarding racial equity in schools.

Chair Carmony read a statement about racial equity from Josiah Rothwell, Students Advocating For Equality.

3. A. Superintendent Bayer presented information on the racism and bullying policies.
Information/Discussion Items: Policy Review - Student Safety
Board shared their comments and inputs about racism.

Chair Carmony asked for consensus to move forward on creating an anti-racism resolution to be reviewed at the next meeting.

Roll Call for consensus Online via ZOOM:

Ayes: Salveter, Teune, McKnight, Anderson, Lee, O'Neill, and Carmony

Nay: None.

Superintendent Bayer will work with students to develop the resolution.

4. Announcements
A. August 17, 2020, Board Meeting at 7:00 p.m., located at Sandy High Lecture Room
B. August 27, 2020, Board Workshop at 6:30p.m., located at Sandy High Lecture Room

Approved this 17th day of August, 2020

Randy Carmony, Board Chair

Aaron C. Bayer, Superintendent



BOARD AGENDA DETAIL
August 17, 2020

AGENDA ITEM: Check Register

ACTION: Consent agenda approval.

GOAL: Routine agenda item allowing the school board to review monthly non-payroll check disbursements.

DOCUMENTS: Listing of accounts payable checks paid 06/01/2020 to 06/30/2020

FROM: Tim Belanger
Director of Business and Support Services

Oregon Trail School District 46
Accounts Payable Check Listing
06/01/2020 to 06/30/2020

Check No.	Vendor	Payment	Fund	Function	Object
0	Ace Hardware	64.63	General Fund	Technology Services	Consumable Supplies/Mtrls
0	Airgas USA, LLC	177.31	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
0	American Family Life Assurance	937.26	General Fund	No Function	Payroll Liabilities
0	Audrey Stroh	2,432.00	General Fund	Instructional Staff Development	Tuition Reimb, Other
0	Axa Equitable	10,955.00	General Fund	No Function	Payroll Liabilities
0	Barcode Factory	201.29	General Fund	Technology Services	Consumable Supplies/Mtrls
0	BOLI - CRD	100.00	General Fund	Staff Services	Noninstr Prof Services
0	Brandon Mertens	55.00	General Fund	Technology Services	Telephone/Pager
0	Bryan Oxford	30.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	CANVA	3.00	General Fund	Public Information Svs	Dues and Fees
0	Capital Guardian Trust Company	8,525.00	General Fund	No Function	Payroll Liabilities
0	Chelsea Leymaster	64.08	General Fund	No Function	IRS Plan 125
0	Chelsea Lincoln Lane	30.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	Clackamas County Bank Fica	703,421.32	General Fund	No Function	Payroll Liabilities
0	Clackamas County Bank Fwh	395,667.24	General Fund	No Function	Payroll Liabilities
0	Craig Brooks	30.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	Deborah Breck	72.27	General Fund	Fiscal Services	Consumable Supplies/Mtrls
0	DeltaMath.com	20.00	General Fund	High School Instruction	Software License/Usage
0	Digital Inspiration	58.00	General Fund	Staff Services	Noninstr Prof Services
0	Douglas Lewis	416.67	General Fund	No Function	IRS Plan 125
0	Douglas Lewis	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Education Week	79.00	General Fund	Public Information Svs	Consumable Supplies/Mtrls
0	Erin Barton	15.00	General Fund	Improvmt of Instruction	Telephone/Pager
0	Foresters Financial Services, Inc.	6,915.00	General Fund	No Function	Payroll Liabilities
0	Fred Trosko	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Garet Luebbert	55.00	General Fund	High School Cocurricular	Telephone/Pager
0	Gordon Usher	14.17	General Fund	No Function	IRS Plan 125
0	Grammarly, Inc.	139.95	General Fund	Public Information Svs	Dues and Fees
0	Heather Bannick.	570.00	General Fund	No Function	IRS Plan 125
0	Ing Life Insurance & Annuity	2,960.00	General Fund	No Function	Payroll Liabilities
0	James Seipel	55.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	Jamie Melchert	55.00	General Fund	Alt Ed - Blended Program	Telephone/Pager
0	Jeannine Hokanson	14.32	General Fund	No Function	IRS Plan 125
0	Jennifer Shy	175.95	General Fund	Instructional Staff Development	Instrct'L Prgrm Impvmtnt
0	Jerry Newell	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Julia Monteith	55.00	General Fund	Public Information Svs	Telephone/Pager
0	Julie Netsch	18.00	General Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Katherine Schweitzer	55.00	General Fund	Student Support Services	Telephone/Pager
0	Kelly Myers	13.68	General Fund	Staff Services	Travel, Out-Of-District
0	Kendra Payne	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Kenneth Bucchi	55.00	General Fund	Staff Services	Telephone/Pager
0	Kimberly Ball	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Kimberly Brooks	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Kimberly Gallucci	300.00	General Fund	No Function	IRS Plan 125
0	Lance Brooks	30.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	Lindsay Haga	3,504.00	General Fund	Instructional Staff Development	Tuition Reimb, Other
0	Malcolm Simonoff	3,788.00	General Fund	Instructional Staff Development	Tuition Reimb, Other
0	Maria O'Meara	55.00	General Fund	Student Support Services	Telephone/Pager
0	Marie Kennedy	55.00	General Fund	Technology Services	Telephone/Pager
0	Michael Gillespie	30.00	General Fund	Care & Upkeep Of Grounds	Telephone/Pager
0	Molly Vickers	15.00	General Fund	Psychological Services	Telephone/Pager
0	Molly Vickers	24.04	General Fund	Psychological Services	Travel, In-District
0	Morgan MacGregor	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Mt. Scott Fuel Co	11.25	General Fund	Care & Upkeep - Buildings	Vehicle Fuel/Oil
0	Nancy's Floral	59.94	General Fund	Board of Education	Consumable Supplies/Mtrls
0	Newport Trust Company	22,101.98	General Fund	No Function	Payroll Liabilities
0	Nicole Johnston	62.93	General Fund	Office of the Principal	Consumable Supplies/Mtrls
0	Nicole Johnston	528.60	General Fund	Office of the Principal	Postage
0	Nicole Johnston	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Nicole Trautman	68.44	General Fund	Middle School Cocurricular	Consumable Supplies/Mtrls
0	Nicole Trautman	33.48	General Fund	Office of the Principal	Consumable Supplies/Mtrls
0	Nicole Trautman	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Nolan O'Meara	55.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	Office Depot	116.17	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
0	Oregon Department Of Revenue/C	3,181.68	General Fund	No Function	Payroll Liabilities
0	Oregon Department Of Revenue/G	1,987.22	General Fund	No Function	Garnishment Withholding
0	Oregon Department of Revenue/T	8,246.01	General Fund	No Function	Payroll Liabilities
0	Oregon Department Of Revenue/W	277,117.99	General Fund	No Function	Payroll Liabilities
0	Oregon Education Association	51,289.78	General Fund	No Function	Payroll Liabilities
0	Oregon Trail Sch Dist Direct Deposit	2,781,676.57	General Fund	No Function	Accrued Payroll
0	Philip Dodge	30.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	Product Design #7, LLC	315.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
0	Professional Benefit Services	190.00	General Fund	No Function	IRS Plan 125
0	Public Employees Retirement	658,344.86	General Fund	No Function	Payroll Liabilities
0	Public Employees Retirement	3.77	General Fund	High School Instruction	PERS
0	Rachael George	22.70	General Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Rachael George	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Rachel Stephens	416.67	General Fund	No Function	IRS Plan 125
0	Ronney Coffman	30.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	Sadie Grasle	195.00	General Fund	Instructional Staff Development	Tuition Reimb, Other
0	Sandy Country Florist	50.00	General Fund	Board of Education	Consumable Supplies/Mtrls
0	Sarah Dorn	55.00	General Fund	Office of the Principal	Telephone/Pager

**Oregon Trail School District 46
Accounts Payable Check Listing
06/01/2020 to 06/30/2020**

Check No.	Vendor	Payment	Fund	Function	Object
0	Scott Coleman	222.16	General Fund	Technology Services	Consumable Supplies/Mtrls
0	Scott Coleman	55.00	General Fund	Technology Services	Telephone/Pager
0	Spencer McEwen	55.00	General Fund	Office of the Principal	Telephone/Pager
0	Susan Tong	9.52	General Fund	No Function	IRS Plan 125
0	Sydney Olson	54.50	General Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Teachers Pay Teachers	51.21	General Fund	High School Instruction	Software License/Usage
0	Tiffany Lasister	31.47	General Fund	Middle School Programs	Consumable Supplies/Mtrls
0	Timothy Belanger	55.00	General Fund	Fiscal Services	Telephone/Pager
0	Timothy Norfleet	40.00	General Fund	No Function	IRS Plan 125
0	Timothy Werner	55.00	General Fund	Improvmnt of Instruction	Telephone/Pager
0	Top Industrial Supply, Inc.	68.84	General Fund	Care & Upkeep Of Grounds	Consumable Supplies/Mtrls
0	Traci Sevic	416.67	General Fund	No Function	IRS Plan 125
0	US Postal Service	49.64	General Fund	Office of the Principal	Postage
0	US Postal Service	500.00	General Fund	Student Support Services	Postage
0	Voya - State of Oregon Plan	28,900.00	General Fund	No Function	Payroll Liabilities
0	Wayne Yamashita	30.00	General Fund	Care & Upkeep - Buildings	Telephone/Pager
0	WooThemes	149.00	General Fund	Technology Services	Software License/Usage
0	Zachariah Duell	502.12	General Fund	No Function	IRS Plan 125
0	Zoom Video Communications	71.12	General Fund	Technology Services	Other Communication/Data Services
0	Oregon Trail Sch Dist Direct Deposit	50,410.55	Title Ia	No Function	Accrued Payroll
0	Oregon Trail Sch Dist Direct Deposit	2,652.01	Title IIa	No Function	Accrued Payroll
0	Oregon Trail Sch Dist Direct Deposit	2,440.86	Title IV - Support & Enrichment	No Function	Accrued Payroll
0	Oregon Trail Sch Dist Direct Deposit	56,386.78	IDEA-Regular Grant	No Function	Accrued Payroll
0	Diane Johnson	30.00	Youth Transition Program	Alt. Ed-District Life Skills	Telephone/Pager
0	Diane Johnson	4.83	Youth Transition Program	Alt. Ed-District Life Skills	Travel, In-District
0	Diane Johnson	50.72	Youth Transition Program	Alt. Ed-District Life Skills	Travel, Out-Of-District
0	Oregon Trail Sch Dist Direct Deposit	7,335.79	Youth Transition Program	No Function	Accrued Payroll
0	Oregon Trail Sch Dist Direct Deposit	7,902.12	Misc. Grants	No Function	Accrued Payroll
0	Oregon Trail Sch Dist Direct Deposit	55,054.84	High School Success (M98) Grant	No Function	Accrued Payroll
0	Oregon Trail Sch Dist Direct Deposit	14,990.20	Preschool Promise Grant	No Function	Accrued Payroll
0	Cassiday Hopkins	19.71	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Jerry Newell	2,127.32	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Nicole Trautman	741.43	School Activities Fund	Middle School Programs	Consumable Supplies/Mtrls
0	Rachael George	19.35	School Activities Fund	Instructional Staff Development	Consumable Supplies/Mtrls
0	Rachael George	13.50	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Sandy Country Florist	45.00	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Scooter's Restaurant & Sports Bar	36.00	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Wall Street Pizza	34.60	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
0	Cash & Carry	78.24	Food Service Fund	Food Services	Consumable Supplies/Mtrls
0	Cash & Carry	135.40	Food Service Fund	Food Services	Food
0	Emelyn Anderson	55.72	Food Service Fund	Food Services	Travel, In-District
0	Jaymee Phillips	10.18	Food Service Fund	Food Services	Travel, In-District
0	Jennifer Swanson	12.42	Food Service Fund	Food Services	Travel, In-District
0	Oregon Trail Sch Dist Direct Deposit	73,351.74	Food Service Fund	No Function	Accrued Payroll
0	Patricia Carroll	132.31	Food Service Fund	Food Services	Travel, In-District
0	Russel Knott	55.00	Food Service Fund	Food Services	Telephone/Pager
0	Oregon Trail Sch Dist Direct Deposit	2,159.00	Print Services Fund	No Function	Accrued Payroll
0	Oregon Trail Sch Dist Direct Deposit	4,431.42	OPEB Fund	No Function	Accrued Payroll
0	Kasshawna Knoll	55.00	Oregon Trail Academy	Instructional Staff Development	Telephone/Pager
0	Oregon Trail Sch Dist Direct Deposit	196,602.28	Oregon Trail Academy	No Function	Accrued Payroll
0	Timothy Norfleet	55.00	Oregon Trail Academy	Office of the Principal	Telephone/Pager
0	BuildASign.com	71.78	OTA-Restricted Revenue	High School Instruction	Consumable Supplies/Mtrls
0	Chinyu Conover	80.00	OTA-Restricted Revenue	Instructional Staff Development	Instrct'L Prgrm Impmnt
0	Oregon Trail Sch Dist Direct Deposit	267.75	OTA-Restricted Revenue	No Function	Accrued Payroll
223119	A to Z Custom Sign	500.00	General Fund	Public Information Svs	Printing & Binding
223154	DHS Receipting Unit	551.12	General Fund	No Function	Accounts Receivable
223155	Advance Auto Parts	17.59	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
223155	Advance Auto Parts	34.43	General Fund	Care & Upkeep Of Grounds	Vehicle Parts/Supplies
223156	AED Superstore	294.00	General Fund	Student Safety	Consumable Supplies/Mtrls
223157	Aqua Resource Design & Consulting, LLC	350.00	General Fund	Care & Upkeep - Buildings	Noninstr Prof Services
223158	AT&T Long Distance	41.53	General Fund	Care & Upkeep - Buildings	Telephone/Pager
223159	BSN/Sport Supply Group, Inc.	67.14	General Fund	High School Cocurricular	Consumable Supplies/Mtrls
223160	Bulkbooks.com	168.04	General Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223161	Chrys Pappas	6,270.00	General Fund	Psychological Services	Other Instruct. Services
223162	Clackamas ESD	28.00	General Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223162	Clackamas ESD	17,147.02	General Fund	Technology Services	Other Communication/Data Services
223163	Criminal Information Services, Inc.	12.75	General Fund	Staff Services	Noninstr Prof Services
223164	Cumberland Therapy Services, LLC	5,475.00	General Fund	Speech & Hearing Services	Other Instruct. Services
223165	CVE Technologies Group, Inc.	192,298.58	Technology Fund	Technology Services	Computer Hardware
223166	Daily Journal Of Commerce	116.16	Food Service Fund	Food Services	Advertising
223167	Duck Delivery Produce	1,395.65	Food Service Fund	Food Services	Food
223168	Earth2O	4.00	General Fund	Health Services	Consumable Supplies/Mtrls
223168	Earth2O	4.00	General Fund	Office of the Principal	Consumable Supplies/Mtrls
223168	Earth2O	23.99	General Fund	Technology Services	Consumable Supplies/Mtrls
223168	Earth2O	12.00	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223168	Earth2O	6.00	Oregon Trail Academy	Office of the Principal	Consumable Supplies/Mtrls
223169	Jami Platz	1,000.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
223170	Josten's	1,198.71	General Fund	High School Instruction	Consumable Supplies/Mtrls
223171	JW Pepper And Son, Inc.	55.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
223172	Lamar	3,672.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
223173	Multnomah County Education	59,805.02	General Fund	Health Services	Student Services
223174	Napa Auto Parts	49.99	General Fund	Care & Upkeep Of Grounds	Vehicle Parts/Supplies

**Oregon Trail School District 46
Accounts Payable Check Listing
06/01/2020 to 06/30/2020**

Check No.	Vendor	Payment	Fund	Function	Object
223175	Northwest Control Company, Inc	4,494.30	General Fund	Care & Upkeep - Buildings	Repairs & Maintenance Ser
223176	Office Depot	59.96	General Fund	Fiscal Services	Consumable Supplies/Mtrls
223177	Oregon Dept of Education	703.84	General Fund	Student Transportation	Student Transportation Services
223178	Sandy Chainsaw	100.00	General Fund	Care & Upkeep Of Grounds	Consumable Supplies/Mtrls
223178	Sandy Chainsaw	355.00	General Fund	Care & Upkeep Of Grounds	Repairs & Maintenance Ser
223179	Soderstrom Architects	1,282.50	Facility Improvement Fund	Care & Upkeep - Buildings	Architect/Engineer Srvc
223180	Soliant Health	5,165.78	General Fund	Guidance & Counseling	Student Services
223181	Spring Valley Dairy	4,553.70	Food Service Fund	Food Services	Food
223182	SYNCB/ Amazon	90.60	General Fund	Office of the Principal	Consumable Supplies/Mtrls
223182	SYNCB/ Amazon	296.53	Misc. Grants	High School Instruction	Noninstr Prof Services
223183	Sysco	65.45	Food Service Fund	Food Services	Consumable Supplies/Mtrls
223183	Sysco	814.61	Food Service Fund	Food Services	Food
223184	Telelanguage, Inc.	414.22	General Fund	Interp./Tranlate Services	Other Instruct. Services
223185	The Party Place	1,148.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
223186	The Sign Shop	318.75	General Fund	Office of the Principal	Consumable Supplies/Mtrls
223187	Visions, LLC	140.00	General Fund	Restrictive Programs	Other Instruct. Services
223188	Waxie Sanitary Supply	1,813.14	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
223188	Waxie Sanitary Supply	972.27	General Fund	Care & Upkeep - Buildings	Repairs & Maintenance Ser
223195	DHS Receipting Unit	30.87	General Fund	No Function	Accounts Receivable
223196	Ace Hardware	100.82	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
223196	Ace Hardware	95.14	General Fund	Care & Upkeep Of Grounds	Consumable Supplies/Mtrls
223197	Advance Auto Parts	31.27	General Fund	Care & Upkeep Of Grounds	Vehicle Parts/Supplies
223198	B & H Photo Video	1,198.00	Title Ic Perkins	High School Instruction	Non-Consumable Supplies
223199	Boring Bark & Landscape	17.00	General Fund	Care & Upkeep Of Grounds	Garbage
223200	CenturyLink	14.76	General Fund	Care & Upkeep - Buildings	Telephone/Pager
223201	Cordell Hull Foundation	400.00	OTA-Restricted Revenue	Primary, Grade K-5	Dues and Fees
223202	CTL Corporation	37,629.11	General Fund	High School Instruction	Computer Hardware
223202	CTL Corporation	15,593.99	General Fund	Middle School Programs	Computer Hardware
223202	CTL Corporation	1,017.01	General Fund	Office of the Principal	Computer Hardware
223202	CTL Corporation	7,796.88	General Fund	Primary, Grade K-5	Computer Hardware
223202	CTL Corporation	3,051.00	Misc. Grants	High School Instruction	Computer Hardware
223202	CTL Corporation	7,797.03	High School Success (M98) Grant	High School Instruction	Computer Hardware
223202	CTL Corporation	5,084.96	School Activities Fund	Primary, Grade K-5	Computer Hardware
223202	CTL Corporation	9,492.02	Oregon Trail Academy	Primary, Grade K-5	Computer Hardware
223203	CTX - Xerox	2.46	General Fund	Board of Education	Repairs & Maintenance Ser
223203	CTX - Xerox	2.46	General Fund	Executive Administration	Repairs & Maintenance Ser
223203	CTX - Xerox	4.04	General Fund	Fiscal Services	Repairs & Maintenance Ser
223203	CTX - Xerox	2.46	General Fund	Improvmt of Instruction	Repairs & Maintenance Ser
223203	CTX - Xerox	12.27	General Fund	Middle School Programs	Repairs & Maintenance Ser
223203	CTX - Xerox	0.66	General Fund	Office of the Principal	Repairs & Maintenance Ser
223203	CTX - Xerox	27.26	General Fund	Primary, Grade K-5	Repairs & Maintenance Ser
223203	CTX - Xerox	2.46	General Fund	Public Information Svs	Repairs & Maintenance Ser
223203	CTX - Xerox	2.46	General Fund	Staff Services	Repairs & Maintenance Ser
223203	CTX - Xerox	35.11	General Fund	Student Support Services	Repairs & Maintenance Ser
223203	CTX - Xerox	5.42	Oregon Trail Academy	Primary, Grade K-5	Repairs & Maintenance Ser
223204	Cumberland Therapy Services, LLC	3,832.50	General Fund	Speech & Hearing Services	Other Instruct. Services
223205	CVE Technologies Group, Inc.	350.00	General Fund	Technology Services	Noninstr Prof Services
223206	Earth2O	44.51	General Fund	Executive Administration	Consumable Supplies/Mtrls
223206	Earth2O	5.19	General Fund	Fiscal Services	Consumable Supplies/Mtrls
223206	Earth2O	5.35	General Fund	Improvmt of Instruction	Consumable Supplies/Mtrls
223206	Earth2O	5.19	General Fund	Staff Services	Consumable Supplies/Mtrls
223207	Fred Meyer	161.06	Youth Transition Program	Alt. Ed-District Life Skills	Consumable Supplies/Mtrls
223208	Josten's	27.44	Oregon Trail Academy	High School Instruction	Consumable Supplies/Mtrls
223209	Kathleen Harrison	400.00	General Fund	High School Cocurricular	Noninstr Prof Services
223210	KONE, Inc.	999.57	General Fund	Care & Upkeep - Buildings	Repairs & Maintenance Ser
223211	LogMeIn	815.00	General Fund	Technology Services	Other Communication/Data Services
223212	Lowe's Home Improvement	342.78	School Activities Fund	Library/Media Services	Consumable Supplies/Mtrls
223213	Maverick Welding Supplies, Inc.	279.84	Misc. Grants	High School Instruction	Consumable Supplies/Mtrls
223214	Moen Machinery Co.	367.97	General Fund	Care & Upkeep Of Grounds	Consumable Supplies/Mtrls
223215	Mt. Hood Community College	7,395.68	High School Success (M98) Grant	Alt Ed - Middle College / Expanded Options	Tuition,Other
223216	Mt. View Golf Course	314.00	General Fund	High School Cocurricular	Consumable Supplies/Mtrls
223217	Nancy Fandrich	99.00	Title Ila	Svs to Nonpublic Ed Students	Instrct'L Prgrm Impvmt
223218	Oregon DHS Cashier	450.00	General Fund	Care & Upkeep - Buildings	Dues and Fees
223219	Peak Trophy & Engraving	60.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
223219	Peak Trophy & Engraving	187.00	School Activities Fund	Middle School Programs	Consumable Supplies/Mtrls
223220	PGE	6,602.71	General Fund	Care & Upkeep - Buildings	Electricity
223221	Quadient, Inc.	164.93	General Fund	Fiscal Services	Rentals
223222	Ricoh USA, Inc.	671.49	Print Services Fund	Printing Services	Repairs & Maintenance Ser
223223	RMT Equipment	93.25	General Fund	Care & Upkeep Of Grounds	Vehicle Parts/Supplies
223224	Rochester 100, Inc.	540.00	General Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223225	RSG Enterprises, LLC	850.00	General Fund	Care & Upkeep - Buildings	Repairs & Maintenance Ser
223226	Salmon Valley Water Co.	695.64	General Fund	Care & Upkeep - Buildings	Water And Sewage
223227	Serendipity Center, Inc.	29,855.00	General Fund	Restrictive Programs	Tuition, District-In State
223228	Soliant Health	2,869.88	General Fund	Guidance & Counseling	Student Services
223229	The College Board	159.00	Oregon Trail Academy	High School Instruction	Dues and Fees
223230	Tools4Ever	2,458.58	General Fund	Technology Services	Software License/Usage
223231	Waxie Sanitary Supply	22,435.08	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
223232	Western Exterminator Company	112.00	General Fund	Care & Upkeep - Buildings	Repairs & Maintenance Ser
223233	BJ Christensen	99.00	Title Ila	Svs to Nonpublic Ed Students	Instrct'L Prgrm Impvmt
223234	Brian Hays	99.00	Title Ila	Svs to Nonpublic Ed Students	Instrct'L Prgrm Impvmt
223235	Clackamas CC Accts Receivable	309.00	General Fund	Instructional Staff Development	Tuition Reimb, Other
223236	Criminal Information Services, Inc.	21.25	General Fund	Staff Services	Noninstr Prof Services

**Oregon Trail School District 46
Accounts Payable Check Listing
06/01/2020 to 06/30/2020**

Check No.	Vendor	Payment	Fund	Function	Object
223237	Demco	276.54	General Fund	Library/Media Services	Library Books
223238	Educational Excellence LLC	2,097.00	Title Ila	Instructional Staff Development	Instruct'L Prgrm Impvmnt
223239	Elaine Wingren	25.50	Food Service Fund	No Function	Deferred Revenue
223240	Elizabeth Segoria	1,485.68	Title Ia	Svs to Nonpublic Ed Students	Instruction Srvc-Pupils
223241	Fae Haffner	99.00	Title Ila	Svs to Nonpublic Ed Students	Instruct'L Prgrm Impvmnt
223242	Home Depot	395.12	General Fund	Care & Upkeep Of Grounds	Non-Consumable Supplies
223243	Instrumentalist Awards, LLC	200.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
223244	Interbay Enterprises, Inc.	169.95	General Fund	Fiscal Services	Consumable Supplies/Mtrls
223245	Josten's	102.86	Oregon Trail Academy	High School Instruction	Consumable Supplies/Mtrls
223246	Jostens	22.95	Oregon Trail Academy	High School Instruction	Consumable Supplies/Mtrls
223247	JW Pepper And Son, Inc.	17.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
223248	Kacy Davidson	82.00	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223249	Kimberly Cornette	99.00	Title Ila	Svs to Nonpublic Ed Students	Instruct'L Prgrm Impvmnt
223250	Kristin Pazitka	99.00	Title Ila	Svs to Nonpublic Ed Students	Instruct'L Prgrm Impvmnt
223251	L & M Appliance, Inc.	1,401.21	General Fund	Care & Upkeep - Buildings	Repairs & Maintenance Ser
223252	Lewis & Clark	7,250.00	General Fund	Instructional Staff Development	Tuition Reimb, Other
223253	Lisa Dukart	68.90	Food Service Fund	No Function	Deferred Revenue
223254	Maria Stephenson	28.98	Food Service Fund	Food Services	Travel, In-District
223255	Mt. Hood Community College	39,551.50	High School Success (M98) Grant	Alt Ed - Middle College / Expanded Options	Tuition,Other
223256	Oregon Agriculture Teachers Association	275.00	Title Ic Perkins	Instructional Staff Development	Travel, Out-Of-District
223257	Oregon DAS	645.00	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
223258	Pauly, Rogers & Co., P.C.	9,430.00	General Fund	Board of Education	Audit Services
223259	PGE	2,802.42	General Fund	Care & Upkeep - Buildings	Electricity
223260	PGE Line Extensions	5,252.26	Facility Improvement Fund	Facilty Acqstn,Constr,Impr	Bldg Acquisition/Impvmnt
223261	Ricoh USA	302.00	Print Services Fund	Long-Term Debt Service	Interest
223261	Ricoh USA	494.77	Print Services Fund	Long-Term Debt Service	Redemption of Principal
223262	SEAS Education, Inc.	1,902.60	General Fund	Student Support Services	Software License/Usage
223263	Shannon Givens	54.99	Oregon Trail Academy	Office of the Principal	Software License/Usage
223264	Shauna Nichols	55.00	General Fund	No Function	Student Fees
223265	Soliant Health	1,721.93	General Fund	Guidance & Counseling	Student Services
223266	Spring Valley Dairy	1,111.11	Food Service Fund	Food Services	Food
223267	Tech Heads, Inc.	1,014.43	Oregon Trail Academy	Office of the Principal	Computer Hardware
223268	The Sign Shop	318.75	General Fund	Office of the Principal	Consumable Supplies/Mtrls
223269	Timothy Grozav	50.00	General Fund	High School Cocurricular	Dues and Fees
223270	Total Rental Center	162.18	General Fund	Care & Upkeep - Buildings	Rentals
223271	Valley Athletics	1,625.00	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
223272	Victoria Saliba	99.00	Title Ila	Svs to Nonpublic Ed Students	Instruct'L Prgrm Impvmnt
223273	Ziply Fiber	1,307.27	General Fund	Care & Upkeep - Buildings	Telephone/Pager
223277	Ivy Funds	1,482.00	General Fund	No Function	Payroll Liabilities
223278	Oregon School Employees Assoc.	13,907.63	General Fund	No Function	Payroll Liabilities
223279	Oregon Trail School Dist. #46	14,074.24	General Fund	No Function	IRS Plan 125
223280	Security Benefit Life Ins Co	76,660.70	General Fund	No Function	Payroll Liabilities
223281	Wy'east Education Association	7,884.50	General Fund	No Function	Payroll Liabilities
223282	Aleta Doss	150.00	General Fund	Instructional Staff Development	Tuition Reimb, Other
223283	Boring Bark & Landscape	170.00	General Fund	Care & Upkeep Of Grounds	Garbage
223284	Camfil USA, Inc.	6,930.00	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
223285	Cumberland Therapy Services, LLC	4,380.00	General Fund	Speech & Hearing Services	Other Instruct. Services
223286	Debbie Sexton	99.00	Title Ila	Svs to Nonpublic Ed Students	Instruct'L Prgrm Impvmnt
223287	Dorian Studio	1,038.56	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223288	Duck Delivery Produce	1,174.70	Food Service Fund	Food Services	Food
223289	Earth2O	4.00	General Fund	Health Services	Consumable Supplies/Mtrls
223289	Earth2O	3.00	Oregon Trail Academy	Office of the Principal	Consumable Supplies/Mtrls
223290	Grainger, Inc.	432.90	General Fund	Care & Upkeep - Buildings	Consumable Supplies/Mtrls
223291	Katie Saul	61.85	Food Service Fund	No Function	Deferred Revenue
223292	Kelsay Environmental	3,452.69	General Fund	Care & Upkeep - Buildings	Noninstr Prof Services
223293	Les Schwab	993.46	General Fund	Care & Upkeep - Buildings	Vehicle Parts/Supplies
223294	Maria Stephenson	4.14	Food Service Fund	Food Services	Travel, In-District
223295	Mt. Hood Community College	1,294.22	High School Success (M98) Grant	Alt Ed - Middle College / Expanded Options	Tuition,Other
223296	Mt. Hood Theater	364.00	School Activities Fund	Elementary Cocurricular	Consumable Supplies/Mtrls
223297	Northwest Textbook Depository	40,375.00	General Fund	High School Instruction	Textbooks
223297	Northwest Textbook Depository	37,222.50	General Fund	Middle School Programs	Textbooks
223298	NW Natural Gas Company	19.96	General Fund	Care & Upkeep - Buildings	Fuel
223298	NW Natural Gas Company	253.42	Facility Improvement Fund	Care & Upkeep - Buildings	Fuel
223299	Office Depot	1,438.58	Youth Transition Program	Alt. Ed-District Life Skills	Consumable Supplies/Mtrls
223300	OSU - Office of Admissions	1,354.00	General Fund	Instructional Staff Development	Tuition Reimb, Other
223301	PACE	71.00	Insurance Services Fund	Insurance Services	Property Insurance
223302	Penske Truck Leasing CO LP	484.20	General Fund	Improvmt of Instruction	Rentals
223303	PGE	4,414.29	General Fund	Care & Upkeep - Buildings	Electricity
223303	PGE	12,402.25	Facility Improvement Fund	Care & Upkeep - Buildings	Electricity
223304	Pro Gro Mixes	1,054.20	General Fund	High School Instruction	Consumable Supplies/Mtrls
223305	Ricoh USA, Inc.	303.92	Print Services Fund	Printing Services	Repairs & Maintenance Ser
223306	Sandy Chainsaw	550.00	General Fund	Care & Upkeep Of Grounds	Non-Consumable Supplies
223307	Sandy High Activity Fund	1,840.83	General Fund	High School Instruction	Consumable Supplies/Mtrls
223308	Sarah Helles Design	45.00	General Fund	Public Information Svs	Printing & Binding
223309	SYNCB/ Amazon	37.95	General Fund	Improvmt of Instruction	Consumable Supplies/Mtrls
223309	SYNCB/ Amazon	237.96	Misc. Grants	High School Instruction	Computer Hardware
223309	SYNCB/ Amazon	122.96	Misc. Grants	High School Instruction	Noninstr Prof Services
223309	SYNCB/ Amazon	5,399.88	High School Success (M98) Grant	High School Instruction	Computer Hardware
223309	SYNCB/ Amazon	1,433.47	Preschool Promise Grant	Pre-School Programs	Consumable Supplies/Mtrls
223310	Tamma-Lyn McGinnis	99.00	Title Ila	Svs to Nonpublic Ed Students	Instruct'L Prgrm Impvmnt
223311	Telelanguage, Inc.	14.90	General Fund	Interp./Tranlate Services	Noninstr Prof Services
223312	Timothy Davis	1,927.00	General Fund	Instructional Staff Development	Tuition Reimb, Other

Oregon Trail School District 46
Accounts Payable Check Listing
06/01/2020 to 06/30/2020

Check No.	Vendor	Payment	Fund	Function	Object
223313	US Postal Service	254.00	General Fund	Fiscal Services	Dues and Fees
223314	Western Exterminator Company	112.00	General Fund	Care & Upkeep - Buildings	Repairs & Maintenance Ser
223315	Workpointe	6,216.03	High School Success (M98) Grant	Alt Ed - Blended Program	Non-Consumable Supplies
223315	Workpointe	2,104.92	High School Success (M98) Grant	High School Instruction	Non-Consumable Supplies
223316	Sandy High Activity Fund	1,140.00	General Fund	High School Instruction	Consumable Supplies/Mtrls
223317	Serendipity Center, Inc.	29,905.00	General Fund	Restrictive Programs	Tuition, District-In State
223318	Petty Cash - Boring Middle	25.52	General Fund	Middle School Programs	Consumable Supplies/Mtrls
223318	Petty Cash - Boring Middle	161.53	General Fund	No Function	Petty Cash
223318	Petty Cash - Boring Middle	94.95	General Fund	Office of the Principal	Postage
223318	Petty Cash - Boring Middle	32.00	Title III ELL	Community/Parent Invlmmt	Consumable Supplies/Mtrls
223318	Petty Cash - Boring Middle	43.76	School Activities Fund	Library/Media Services	Consumable Supplies/Mtrls
223318	Petty Cash - Boring Middle	142.24	School Activities Fund	Middle School Programs	Consumable Supplies/Mtrls
223319	Petty Cash - Cedar Ridge	46.96	General Fund	Library/Media Services	Consumable Supplies/Mtrls
223319	Petty Cash - Cedar Ridge	114.99	General Fund	Middle School Programs	Consumable Supplies/Mtrls
223319	Petty Cash - Cedar Ridge	49.33	General Fund	Office of the Principal	Consumable Supplies/Mtrls
223319	Petty Cash - Cedar Ridge	33.37	General Fund	No Function	Petty Cash
223319	Petty Cash - Cedar Ridge	55.35	General Fund	Office of the Principal	Postage
223320	Petty Cash - Firwood	16.39	General Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223320	Petty Cash - Firwood	93.18	General Fund	No Function	Petty Cash
223320	Petty Cash - Firwood	34.65	General Fund	Primary, Grade K-5	Postage
223320	Petty Cash - Firwood	55.78	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223321	Petty Cash - Kelso	54.34	General Fund	Office of the Principal	Consumable Supplies/Mtrls
223321	Petty Cash - Kelso	40.60	General Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223321	Petty Cash - Kelso	39.68	General Fund	No Function	Petty Cash
223321	Petty Cash - Kelso	39.40	General Fund	Office of the Principal	Postage
223321	Petty Cash - Kelso	25.98	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223322	Petty Cash - Naas	41.78	General Fund	Health Services	Consumable Supplies/Mtrls
223322	Petty Cash - Naas	42.22	General Fund	Office of the Principal	Consumable Supplies/Mtrls
223322	Petty Cash - Naas	16.92	General Fund	No Function	Petty Cash
223322	Petty Cash - Naas	43.65	General Fund	Office of the Principal	Postage
223322	Petty Cash - Naas	55.43	School Activities Fund	Primary, Grade K-5	Consumable Supplies/Mtrls
223323	Petty Cash - OTA	6.12	Oregon Trail Academy	Office of the Principal	Computer Hardware
223323	Petty Cash - OTA	26.78	Oregon Trail Academy	Elementary Cocurricular	Consumable Supplies/Mtrls
223323	Petty Cash - OTA	15.00	Oregon Trail Academy	Library/Media Services	Consumable Supplies/Mtrls
223323	Petty Cash - OTA	95.94	Oregon Trail Academy	Office of the Principal	Consumable Supplies/Mtrls
223323	Petty Cash - OTA	124.93	Oregon Trail Academy	Primary, Grade K-5	Consumable Supplies/Mtrls
223323	Petty Cash - OTA	15.95	Oregon Trail Academy	Resource Development	Consumable Supplies/Mtrls
223323	Petty Cash - OTA	197.33	Oregon Trail Academy	No Function	Petty Cash
223323	Petty Cash - OTA	17.95	Oregon Trail Academy	Office of the Principal	Postage
223324	Petty Cash - Sandy Grade	245.00	General Fund	No Function	Petty Cash
223324	Petty Cash - Sandy Grade	55.00	School Activities Fund	Office of the Principal	Postage
223325	Petty Cash - SHS	45.51	General Fund	High School Instruction	Consumable Supplies/Mtrls
223325	Petty Cash - SHS	254.49	General Fund	No Function	Petty Cash
223326	Petty Cash - Welches Schools	204.39	General Fund	No Function	Petty Cash
223326	Petty Cash - Welches Schools	95.61	General Fund	Office of the Principal	Postage



BOARD AGENDA DETAIL
August 17, 2020

AGENDA ITEM: Financial Report.

ACTION: Consent agenda.

GOAL: Acknowledge receipt and review of staff prepared budget report. Report includes budget status year-to-date compared to the same period in the prior year. Report also provides information on expenditures relative to legal spending levels established by the school board. *(Final annual financial reports are subject to independent audit verification. School board's review does not constitute such verification)*

DOCUMENTS: *Preliminary June 2020* - Board Revenue and Expenditure Summary Report.

FROM: Tim Belanger
Director of Business and Support Services



Preliminary FINANCIAL REPORT FOR THE MONTH OF JUNE 2020

2019-20

2018-19

REVENUE - General Fund

Acct. No./Description	Budget	Received YTD	% Rec'd YTD	Budget	Received YTD	% Rec'd YTD
1000 Local Sources	\$ 16,751,950	\$ 16,697,793	99.68%	\$ 16,018,500	\$ 16,466,972	102.80%
2000 Intermediate Sources	689,000	757,415	109.93	680,000	732,743	107.76
3000 State Sources	29,683,163	30,870,887	104.00	27,099,500	28,039,583	103.47
4000 Federal Sources	140,000	118,871	84.91	-	17,496	100.00
5000 Other Sources	-	-	100.00	-	-	100.00
TOTAL REVENUES	47,264,113	48,444,966	102.50	43,798,000	45,256,794	103.33
5400 Beginning Fund Balance	9,600,000	10,484,662	109.22	8,200,000	9,304,354	113.47
TOTAL REV. AND BEG. BALANCE	\$ 56,864,113	\$ 58,929,628	103.63	\$ 51,998,000	\$ 54,561,148	104.93

EXPENDITURES - General Fund

Acct. No./Description	Budget	Expended YTD	% Exp YTD	Budget	Expended YTD	% Exp YTD
1111 Elementary School Programs (K-3)	8,166,422	8,156,156	99.87	7,722,198	7,626,096	98.76
1121 Middle School Programs	4,043,683	3,915,716	96.84	3,853,226	3,797,067	98.54
1122 Middle School CoCurricular	200,230	167,829	83.82	190,987	164,967	86.38
1131 High School Programs	5,887,614	5,588,142	94.91	5,418,992	5,324,675	98.26
1132 Cocurricular Activities-High School	788,276	745,772	94.61	755,797	711,325	94.12
1140 Pre-School Programs	217,031	204,142	94.06	160,207	193,004	120.47
1210 Talented & Gifted (TAG)	29,512	28,237	95.68	43,850	26,602	60.67
1220 Restrictive Programs	2,410,024	2,432,002	100.91	2,184,088	2,090,290	95.71
1227 Extended School Year Program	12,838	9,986	77.79	12,966	-	0.00
1250 Less Restrictive Programs	1,854,621	1,663,009	89.67	1,742,151	1,533,285	88.01
1280 Alternative Programs - Other	1,200	5,465	455.43	4,100	500	12.19
1283 Alternative Programs - Tutoring	77,740	68,342	87.91	20,872	69,064	330.89
1284 Alternative Programs - Life Skills / YTP	34,000	34,534	101.57	32,000	31,344	97.95
1285 Alternative Programs - Blended Program	456,365	284,102	62.25	430,895	428,757	99.50
1288 Alternative Programs-Charter School	2,782,700	2,855,952	102.63	2,178,000	2,173,337	99.79
1291 ESL Program	704,890	713,872	101.27	683,638	608,318	88.98
1292 Teen Parent Program	4,279	-	0.00	4,155	-	0.00
1000 TOTAL INSTRUCTION	27,671,425	26,873,258	97.12	25,438,122	24,778,632	97.41
2114 Student Accounting Services	362,899	331,165	91.26	337,840	319,991	94.72
2115 Student Safety	245,263	270,569	110.32	228,042	228,162	100.05
2120 Guidance & Counseling Services	1,301,127	1,242,692	95.51	1,242,715	1,178,144	94.80
2130 Nurse Services	459,514	297,676	64.78	421,313	347,847	82.56
2140 Psychological Services	295,623	357,281	120.86	296,516	347,901	117.33
2150 Speech & Audiology Services	604,848	529,740	87.58	591,386	526,061	88.95
2160 Other Student Treatment Services	145,472	146,290	100.56	141,207	136,174	96.44
2190 Student Services	514,862	546,229	106.09	472,615	500,948	106.00
2210 Improvement of Instruction	474,437	499,766	105.34	432,767	419,894	97.03
2222 Educational Media-School Library	751,771	706,596	93.99	713,133	692,271	97.07
2230 Assessment & Testing	78,933	71,784	90.94	70,789	59,202	83.63
2240 Instructional Staff Development	190,350	140,129	73.62	187,675	146,995	78.32
2310 Board of Education	229,666	232,505	101.24	207,948	198,458	95.44
2320 Office of Superintendent	384,914	394,016	102.36	346,053	371,385	107.32
2410 Office of the Principal	3,374,457	3,269,025	96.88	3,153,457	3,153,100	99.99
2520 Fiscal Services	739,861	789,797	106.75	716,419	788,305	110.03
2542 Care & Upkeep of Buildings	3,798,897	3,461,150	91.11	3,410,342	3,363,538	98.63
2543 Care & Upkeep of Grounds	298,848	244,400	81.78	275,588	252,024	91.45
2550 Pupil Transportation Services	3,513,137	3,516,099	100.08	3,412,271	3,666,455	107.45
2573 Warehousing/Delivery Service	67,508	60,513	89.64	63,460	57,415	90.47
2633 Information Services	233,147	238,789	102.42	202,445	230,246	113.73
2640 Personnel Services	567,532	574,747	101.27	525,698	545,677	103.80
2660 Technology Support	1,020,096	955,661	93.68	961,743	950,575	98.84
2680 Interp./Translate Services	2,800	4,275	152.66	500	7,086	1417.10
2000 TOTAL SUPPORT	19,655,962	18,880,892	96.06	18,411,922	18,487,854	100.41
3321 Aquatic Center						
3000						
5120 Short-Term Debt Service	30,000	-	0.00	32,000	-	0.00
5200 Interfund Transfers	620,000	620,000	100.00	810,000	810,000	100.00
5000 OTHER USES	650,000	620,000	95.38	842,000	810,000	96.20
6000 TOTAL CONTINGENCY	-	-	100.00	-	-	100.00
TOTAL EXPENDITURES	47,977,387	46,374,150	96.66	44,692,044	44,076,486	98.62
7000 Ending Fund Balance	8,886,726	12,555,479		7,305,956	10,484,662	
TOTAL EXP. AND END. BALANCE	56,864,113	58,929,628		51,998,000	54,561,148	

Cash	\$	(180,414)
Investments LGIP		17,200,631
Investments CCB Sweep Agrmnt.		1,718,965
Total	\$	18,739,182

Preliminary FINANCIAL REPORT FOR THE MONTH OF JUNE 2020

OTHER FUNDS	2019-20			2018-19		
	Budget	YTD	YTD %	Budget	YTD	YTD %
GRANTS FUND						
Beginning Fund Balance						
Revenues	3,304,693	2,759,455	83.50	2,937,560	2,476,085	84.29
Expenditures						
1000s Instruction	2,246,630	2,156,936	96.01	2,319,758	1,972,088	85.01
2000s Support Services	991,841	589,544	59.44	569,202	489,931	86.07
3000s Community Services	61,222	12,976	21.19	43,600	14,066	32.26
4000s Prop. Acquisition	5,000	-	0.00	5,000	-	0.00
Ending Fund Balance	-	(0)		-	(0)	
SCHOOL ACTIVITIES FUND						
Beginning Fund Balance	179,000	440,399		170,000	167,336	
Revenues	759,500	492,836	64.89	224,000	317,084	141.56
Expenditures						
1000s Instruction	837,600	435,058	51.94	312,000	246,916	79.14
2000s Support Services	100,900	44,588	44.19	75,000	54,558	72.74
3000s Community Services	-	-	-	2,000	-	-
4000s Prop. Acquisition	-	-	-	5,000	-	-
Ending Fund Balance	-	453,589		-	182,946	
FACILITY IMPROVEMENT FUND						
Beginning Fund Balance	362,000	686,910		722,000	632,557	
Revenues	643,600	567,440	88.17	682,900	900,392	131.85
Expenditures						
1000s Instruction	38,000	23,270	61.24	40,000	-	0.00
2000s Support Services	637,600	414,252	64.97	698,000	684,202	98.02
4000s Prop. Acquisition	180,000	174,035	96.69	165,000	161,837	98.08
Ending Fund Balance	150,000	642,793		501,900	686,910	
TECHNOLOGY FUND						
Beginning Fund Balance	86,000	657,155		500,000	544,797	
Revenues	545,070	453,438	83.19	521,950	536,232	102.74
Expenditures						
2000s Support Services	491,070	292,364	59.54	621,950	423,875	68.15
Ending Fund Balance	140,000	818,230		400,000	657,155	
FOOD SERVICE FUND						
Beginning Fund Balance	225,000	229,720		250,000	251,268	
Revenues	2,084,633	1,623,280	77.87	1,748,724	1,583,473	90.55
Expenditures						
3000s Community Services	1,879,633	1,578,460	83.98	1,820,024	1,605,020	88.19
6000s Contingency	70,000	-	0.00	70,000	-	0.00
Ending Fund Balance	360,000	274,540		108,700	229,720	
DEBT SERVICE FUND						
Beginning Fund Balance	166,000	263,786		239,600	194,212	
Revenues	7,449,460	7,465,396	100.21	7,152,750	7,413,899	103.65
Expenditures						
5000s Other Uses (Debt & Transfer)	7,567,000	7,566,950	100.00	7,344,330	7,344,325	100.00
Ending Fund Balance	48,460	162,232		48,020	263,786	
INSURANCE SERVICES FUND						
Beginning Fund Balance	405,000	457,618		415,000	438,629	
Revenues	442,700	505,416	114.17	405,600	736,451	181.57
Expenditures						
2000s Support Services	797,300	412,313	51.71	750,800	717,462	95.56
Ending Fund Balance	50,400	550,721		69,800	457,618	
PRINT SERVICES						
Beginning Fund Balance	11,000	15,798		12,000	16,670	
Revenues	201,000	183,054	91.07	225,193	212,112	94.19
Expenditures						
2000s Support Services	186,438	148,708	79.76	221,631	203,423	91.78
5000s Other Uses (Debt & Transfer)	9,562	8,804	92.08	9,562	9,561	99.99
Ending Fund Balance	16,000	41,340		6,000	15,798	
OPEB FUND						
Beginning Fund Balance	477,000	518,727		358,000	398,979	
Revenues	299,250	284,635	95.12	332,000	342,173	103.06
Expenditures						
2000s Support Services	313,130	189,515	60.52	315,560	222,426	70.49
Ending Fund Balance	463,120	613,847		374,440	518,727	
SCHOLARSHIP TRUST FUND						
Beginning Fund Balance	82,000	115,147		91,000	111,331	
Revenues	25,000	42,500	170.00	25,000	38,250	153.00
Expenditures						
3000s Community Services	40,000	38,042	95.11	44,000	34,433	78.26
Ending Fund Balance	67,000	119,605		72,000	115,147	

**August 17, 2020 Personnel Report
To The Board of Directors
(Changes since June 22, 2020 Report)**

NEW HIRES – ADMINIDTRATOR

- *Julia Monteith, Communications & Grants Director, District Office, 1.000 FTE
Julia has been re-hired as the Communications & Grants Director for the 2020-2021 school year*

NEW HIRES – SUPERVISORY / CONFIDENTIAL

- *Catherin Brown, Payroll Clerk, Business Office, .500 FTE
Cathee has been re-hired as the Payroll Clerk for the 2020-2021 school year*

NEW HIRES – LICENSED

- *Hannah Bright, 2nd Grade Teacher, Sandy Grade, 1.000 FTE
Hannah has been re-hired to a probationary position as the Elementary Teacher for Naas Elementary*
- *Mollie Holland, Elementary Teacher, Naas Elementary, 1.000 FTE
Mollie has been hired as an Elementary Teacher for Naas Elementary replacing Mary Nelson*
- *Allegra Huurman, Elementary Teacher, Naas Elementary, 1.000 FTE
Allegra has been re-hired to a probationary position as the Elementary Teacher for Naas Elementary*
- *Karolina Kushniryuk, Kindergarten Teacher, Kelso Elementary, 1.000 FTE
Karolina has been re-hired to a probationary position as the Elementary Teacher for Kelso Elementary*
- *Samantha Lynn, Elementary Teacher, Naas Elementary, 1.000 FTE
Samantha has been hired as the new Elementary Teacher for Naas Elementary replacing Kathy Montambo*
- *Morgan McGlynn, Kindergarten Teacher, Sandy Grade, 1.000 FTE
Morgan has been hired as the Kindergarten Teacher for Sandy Grade replacing Nancy Blaesing*
- *Iris Rushing, Elementary Teacher, Naas Elementary, 1.000 FTE
Iris has been hired as an Elementary Teacher for Naas Elementary replacing Ali Snyder*
- *Samantha Scherer, K/1 Teacher, Kelso Elementary, 1.000 FTE
Samantha has been hired as the K/1 Teacher for Kelso Elementary replacing Roberta Burt*
- *Alexi Vuylsteke, School Counselor, Sandy High, 1.000 FTE
Alexi has been hired as the School Counselor for Sandy High replacing Stephanie Amos*

NEW HIRES – NON-LICENSED

- *Alisha Meloy, District Technology Specialist, Technology Department, 1.000 FTE
Alisha has been hired as the District Technology Specialist replacing Trey Mertens*
- *Kristine Scharfenberg, Principal Secretary, Cedar Ridge Middle, 1.000 FTE
Kris has been re-hired under a post retirement agreement for a portion of the 2020-2021 school year for Cedar Ridge Middle.*
- *Ami Minor, Computer Technician I, Technology Department, .500 FTE
Ami has been hired as the new Computer Technician I for the Technology Department*

RESIGNATIONS / RETIREMENTS – LICENSED

- *Linda Brown, Kindergarten Teacher, Naas Elementary, 1.000 FTE
Linda has submitted a notification of retirement under PERS effective 7/01/2020. The district has agreed to enter a post retirement agreement with Linda for the 2020-2021 school year.*
- *Jason Maki, PE Teacher, Sandy High, 1.000 FTE
Jason has submitted a resignation letter effective immediately. He has accepted a teaching position in Montana*

RESIGNATIONS / RETIREMENTS – NON-LICENSED

- *Kylie Gordon, Title I Educational Assistant, Naas Elementary, .500 FTE
Kylie's temporary assignment ended 6/09/2020*

RESIGNATIONS – SUBSTITUTES

- *Carrie Conklin, Licensed Substitute*
- *Erika Howes, Licensed Substitute*
- *Joseph Lechuga, Licensed Substitute*
- *Mary Mehl, Classified Substitute*
- *Julie Mottola, Licensed Substitute*
- *Cassandra Ridgway, Licensed Substitute*
- *Alexa Wilks, Classified Substitute*

ASSIGNMENT CHANGES – LICENSED

- *Michelle Aker, 4th Grade Teacher, Sandy Grade, 1.000 FTE
Michelle is returning for the 2020-2021 school year from an approved leave of absence.*
- *Stephanie Amos, School Counselor, Sandy High, 1.000 FTE
Stephanie has been transferred to vacant School Counselor position at Welches Elementary & Welches Middle School.*
- *Rachel Jumago, Science Teacher, Sandy High, .500 FTE
Rachel has requested and been granted a change to her work calendar resulting in no change to her FTE*
- *Ryan Olivier, Personal Finance Teacher, Sandy High, 1.000 FTE
Ryan has accepted a transfer to the Web Based Learning position replacing KC Swain.*
- *Malcolm Simonoff, School Counselor, Sandy High, 1.000 FTE
Malcolm has received a salary advancement effective 8/31/2020 due to additional education level achieved*

ASSIGNMENT CHANGES – NON-LICENSED

- *Jeannine Hokanson, Computer technician II, Technology Department, 1.000 FTE
Jeannine's calendar has increased to 261 days per year to meet the needs of the Technology Department.*
- *Lisa Hunt, Speech Pathology Assistant, Student Services Department, .750 FTE
Lisa's FTE has been reduced from .750 FTE to .5313 due to the way speech pathology instruction is now being delivered.*

EXTRA DUTY– HOURLY RATE - LICENSED

(The following assignments were paid from the IDEA Fund)

- *Madison Boyes, Student Services Department, Post high follow up phone calls, 6/12/2020-8/31/2020, not to exceed 5 hours*
- *Molly Marple, Sandy High, Post high follow up phone calls, 6/12/2020-8/31/2020, not to exceed 5 hours*
- *Lindsay Polk, Sandy High, Post high follow up phone calls, 6/12/2020-8/31/2020, not to exceed 5 hours*
- *Leesa Pomazi, Sandy High, Post high follow up phone calls, 6/12/2020-8/31/2020, not to exceed 5 hours*
- *Molly Vickers, Sandy High, Post high follow up phone calls, 6/12/2020-8/31/2020, not to exceed 5 hours*

(The following assignments were paid from the General Fund)

- *Zachariah Duell, Sandy High, Summer School, 6/01/2020-6/30/2020, not to exceed 121 hours*
- *Tracy Wells, Sandy High, Summer School, 6/01/2020-6/30/2020, not to exceed 59 hours*

EXTRA DUTY– HOURLY RATE - NON LICENSED*(The following assignments were paid from the General Fund)*

- *Jennifer Mannor, Technology Department, worked 7 days outside of calendar, 7/01/2019-6/30/2020, not to exceed 56 hours*
- *Ami Minor, Technology Department, Summer extra support hours for the Technology Department, 7/13/2020-9/11/2020, not to exceed 90 hours*

EXTRA DUTY– NEGOTIATED STIPENDS

- *Cathy Callaway, Counseling Department Head, Sandy High*
- *Cathy Callaway, Counselor Additional Days, Sandy High*
- *Sandi Carter, Health/PE Department Head, Sandy High*
- *Jon Cohrs, Social Studies Department Head, Sandy High*
- *Aleta Doss, Math Department Head, Sandy High*
- *Doug Lewis, TOSA Additional Days, Cedar Ridge Middle*
- *Doug Lewis, TOSA Administrative Duties, Cedar Ridge Middle*
- *Jeremy Magee, Science Department Head, Sandy High*
- *Rob McGlothlin, The Arts Department Head, Sandy High*
- *Jamie Melchert, TOSA Additional Days, Sandy High*
- *Jamie Melchert, TOSA Administrative Duties, Sandy High*
- *Edgar Montellano, World Language Department Head, Sandy High*
- *Laura Moyer, Special Education Department Head, Sandy High*
- *Maria O'Meara, TOSA Additional Days, Student Services*
- *Maria O'Meara, TOSA Administrative Duties, Student Services*
- *Malcolm Simonoff, Counselor Additional Days, Sandy High*
- *Kristen Sinclair, English Department Head, Sandy High*
- *Trisha Smith, CTE/Business Department Head, Sandy High*
- *Niki Trautman, TOSA Additional Days, Boring Middle*
- *Niki Trautman, TOSA Administrative Duties, Boring Middle*
- *Fred Trosko, TOSA Additional Days, Sandy High*
- *Fred Trosko, TOSA Administrative Duties, Sandy High*
- *Alexi Vuylsteke, Counselor Additional Days, Sandy High*
- *Carrie Werner, Counselor Additional Days, Sandy High*



BOARD AGENDA DETAIL
August 17, 2020

AGENDA ITEM: Agreement for Provision of Speech/Language services for 2020_2021 school year.

ACTION: Approval

DOCUMENTS: Enclosed

FROM: Katie Schweitzer
Director of Student Services



BOARD AGENDA DETAIL
August 17, 2020

AGENDA ITEM: **Agreement for Provision of Psychological Services by Contracted Clinical Psychologist – Vivify LLC , Chrys Pappas**

ACTION: **Approval**

DOCUMENTS: **Enclosed**

FROM: **Katie Schweitzer**
 Director of Student Services



AGENDA ACTION ITEM
Board of Directors

Topic: AGREEMENT FOR PROVISION OF PSYCHOLOGICAL SERVICES
BY CONTRACTED CLINICAL PSYCHOLOGIST Vivify LLC, Chrys
Pappas

Submitted by: Katie Schweitzer

Date for Board Consideration: August 17, 2020

Recommendation:

The administrative staff recommends that the governing board:

Approve the agreement for direct services with a Licensed Clinical Psychologist. We plan to maintain the level of services offered in the 2019_2020 school year during the 2020-2021 school year which is 32 hours per week at a rate of \$95.00 per hour totaling \$ 114,000.00.

Rationale:

Oregon Trail School District contracts with a Clinical Psychologist to provide psychological and behavior evaluations, including those for students who are involved in threat to harm situations. Psychologist provides support for Student Study Teams in determining special education eligibilities that are complex in nature. Behavioral consultation with teachers and parents and direct support to student's enrolled in the district's four classrooms for students with severe behavioral problems. The support of a highly qualified clinical psychologist benefits each school in the district on a weekly basis.

Approval for transmittal to the governing board: _____
Superintendent date



BOARD AGENDA DETAIL

AGENDA ITEM: Replace policies to reflect OSBA recommendation, based on guidance from Oregon Dept of Education and Oregon Health Authority.

GBEB: Communicable Diseases-Staff

JHCC-Communicable Diseases-Students

The policies are a component of the district's Emergency Operations Plan, Pandemic/Communicable Disease Management Plan

ACTION: Approve GBEB and JHCC

DOCUMENTS: Enclosed

FROM: Julia Monteith, Communications Director

Oregon Trail School District 46

Code: **GBEB**
Adopted: 5/12/97
Revised/adopted:

Communicable Diseases – Staff

The district shall provide reasonable protection against the risk of exposure to communicable disease for employees while engaged in the performance of their duties. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the Communicable Disease Guidance published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA).

An employee who knows that he or she has or has been exposed to any restrictable disease, may not attend work unless authorized by Oregon law. When an administrator has reason to suspect that any employee has or has been exposed to any restrictable disease and exclusion is required, the administrator shall send the employee home. If the disease is a reportable disease, the administrator will report the occurrence to the local health department.

Employees shall comply with all other measures adopted by the district and with all rules adopted by Oregon Health Authority, Public Health Division and the local health department.

Employees shall provide services to students as required by law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

Employees who have the responsibility to work with or to provide services to persons other than students, shall provide the services to all such persons as required by law.

The district shall protect the confidentiality of an employee's health condition and record to the extent possible and consistent with federal and state law.

The district will include, as part of its emergency plan, a description of the actions to be taken by district staff in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 431.150](#) to -431.157

[ORS 433.001](#) to -433.526

[OAR 333-018](#)

[OAR 333-019-0010](#)

[OAR 333-019-0014](#)

[OAR 437-002-0360](#)

[OAR 437-002-0377](#)

[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2017).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34
C.F.R. Part 99 (2017).

Oregon Trail School District 46

Code: **JHCC**
Adopted: 5/12/97
Revised/Adopted:

Communicable Diseases - Students

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law.

When an administrator has reason to suspect that a student has or has been exposed to any restrictable disease for which the student is required to be excluded, the administrator involved shall exclude the student from school and if the disease is a reportable disease, will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 431.150](#) to -431.157

[ORS 433.001](#) to -433.526

[OAR 333-018](#)

[OAR 333-019-0010](#)

[OAR 333-019-0014](#)

[OAR 437-002-0360](#)

[OAR 437-002-0377](#)

[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2017).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34
C.F.R. Part 99 (2017).

Oregon Trail School District 46

Code: LBE
Adopted:

Public Charter Schools**

The district recognizes that public charter schools offer an opportunity to create new, innovative and more flexible ways of educating students in an atmosphere of learning experiences based on current research and development. Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to one or more of the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

Public charter schools may be established as a new public school, from an existing public school or a portion of the school or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a nonpublic sectarian school or religious institution, or encompass all the schools in the district unless the district is composed of only one school.

The Board will not approve any public charter school proposal when it is deemed that its value is outweighed by any direct identifiable, significant and adverse impact on the quality of the public education of students residing in the district. To meet the eligibility criteria for Board approval, a public charter school proposal must meet the requirements of Oregon law, Board policy, and regulation. Upon request of the Board, the public charter school applicant must furnish in a timely manner any other information the Board deems relevant and necessary to conduct a complete and good faith evaluation of the public charter school proposal.

The district will determine if it has any unused or underutilized buildings. Buildings may be made available for public charter school use, subject to Board approval. Approved use may be limited to instructional purposes only. Appropriate-use fees will be determined by the Board. Public charter school use outside the district's instructional day will be subject to Board policy KG - Community Use of District Facilities and accompanying administrative regulation.

Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings, or other selected options if space and materials are available.¹ Students must adhere to state law, Board policies, regulations, and rules concerning conduct and discipline.

Public charter school students in grades K-8 may participate in their resident district's activities that are offered before and after regular school hours. Public charter school students in grades 9-12 may participate in their resident district's available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met.

The district will not provide instructional materials, lesson plans, or curriculum guides for use in a public charter school.

The public charter school employer will be determined with each proposal. If the district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the district is not the sponsor of the public charter school, the district shall not be the employer and will not collectively bargain with public charter school employees.

The district will semiannually by October 1 and April 1, calculate the number of students residing in the district who are enrolled in a virtual public charter school. When the percentage is more than three percent, the district may choose to not approve additional students for enrollment to any virtual public charter school, subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305(2).

The district is only required to use data that is reasonably available to the district including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
10. The number of students residing in the district enrolled in public charter schools located in the district;
11. The number of students residing in the district enrolled in virtual public charter schools;
12. The number of home-schooled students who reside in the district and who have registered with the educational service district; and
13. The number of students who reside in the district enrolled in private schools located within the school district.

A parent may appeal a decision of a school district to not approve a student for enrollment to a virtual public charter school to the State Board of Education.

¹This does not apply to the Oregon law related to OSAA-sanctioned activity participation.

²Unless allowed by Oregon law related to OSAA-sanctioned activity participation.

³ [Per OAR 581-026-0305(7)(a) the district must choose annual, semi-annual, or other date used for calculation; dates are provided as a recommendation only.]

The superintendent will develop administrative regulations for public charter schools to include the proposal process, review and appeal procedures, and charter agreement provisions.

END OF POLICY

Legal Reference(s):

ORS 327.077
ORS 327.109
ORS 332.107
ORS Chapter 338
ORS 339.141
ORS 339.147
ORS 339.460
OAR 581-026-0005 – 0515
OAR 581-026-0700
OAR 581-026-0710

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2012).