

Board of Education Regular Meeting  
Monday, August 12, 2024 7:30 PM

Tekamah-Herman Public Schools  
112 N 13th St  
Tekamah, NE 68061

## **Agenda**

1. Call the meeting to order
2. Open Meetings Law
3. Roll Call
4. Consent Agenda
  - 4.1. Approval of Minutes
  - 4.2. Approval of General Fund Bills
  - 4.3. Approval of Board Member Absence
5. Treasurer's report
6. Recognition of Students and Staff
7. Recognition of Visitors/Public Comment
8. ACTION ITEMS
  - 8.1. Declare hurdles and volleyball boxes as surplus for immediate sale or disposal
  - 8.2. Approve 2024-2025 Extra Duty Assignments
  - 8.3. Approve classified staff compensation range for 2024-2025
9. DISCUSSION ITEMS
  - 9.1. Discuss preliminary budget figures and the budget timeline
10. Principal Reports
  - 10.1. Elementary Principal
  - 10.2. Secondary Principal
11. Board Reports
12. Superintendent Report
13. Next meeting date and time: Monday, September 9th, 2024 at 7:30 pm
14. Adjournment

# Board of Education Regular Meeting following budget hearing

Monday, July 8, 2024 7:30 PM

Tekamah-Herman Public Schools, 112 N 13th St, Tekamah, NE 68061

Chris Booth: Present  
Abby Mathistad: Present  
Mandyn Pruess: Present  
Burt Rogers: Absent  
Bill Skinner: Present  
Sheryl Stansberry: Present

1. **Call the meeting to order** **Speaker(s):** Board President
2. **Open Meetings Law** **Speaker(s):** Board President
3. **Roll Call** **Speaker(s):** Board President
4. **Consent Agenda**  
**Action(s):**  
Motion to approve the Consent Agenda including the June 10, 2024 minutes and current invoices as presented Passed with a motion by Chris Booth and a second by Sheryl Stansberry.  
**Voting Detail:**  
Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea  
**Voting Summary:** Yea: 5, Nay: 0, Absent: 1
- 4.1. Approval of Minutes
- 4.2. Approval of General Fund Bills
- 4.3. Approval of Board Member Absence
5. **Treasurer's report**  
**Discussion:** Mr. Kjar reviewed the June 2024 Treasurer's report with the Board
6. **Recognition of Students and Staff**  
**Discussion:** None
7. **Recognition of Visitors/Public Comment**  
**Discussion:** No public comment.
8. **ACTION ITEMS**  
8.1. Approve special services contract for nursing services for the 2024-2025 school year  
**Action(s):**  
The motion to approve the special services

contract for nursing services for our special education department at a rate of \$91.00/hour for an RN, or \$65.00/hour for an LPN as presented Passed with a motion by Chris Booth and a second by Abby Mathistad.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

8.2. Approve lunch and breakfast prices for the 2024-2025 school year

**Action(s):**

The motion to approve the breakfast, lunch, and milk prices as presented Passed with a motion by Sheryl Stansberry and a second by Chris Booth.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

**Discussion:** Lunch: K-6: \$3.25, 7-12:\$3.50, Adult: \$4.50, Breakfast: K-12: \$2.50, Adult: \$3.50, Milk: \$.50

8.3. Discuss, consider, and take all action necessary to review the safe return/stay in school plan for the 2024-25 school year considering any and all community input

**Action(s):**

The motion to approve the 2024-25 stay in school plan as presented Passed with a motion by Chris Booth and a second by Abby Mathistad.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

**Discussion:** The plan was updated as a requirement for Federal Essers funding.

8.4. Approve the extra-curricular activities code of conduct policy for 2024-2025

**Action(s):**

The motion to approve the extra-curricular activities code of conduct policy for 2024-2025 as presented Passed with a motion by Abby Mathistad and a second by Chris Booth.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

**Discussion:** The current policy does not have a specific list of consequences. Administrators wanted the language to be clear and consistent.

8.5. Approve the 2024-2025 THS Activities Handbook

**Action(s):**

The motion to approve the 2024-2025 activities handbook as presented Passed with a motion by Sheryl Stansberry and a second by Chris Booth.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

8.6. Approve the 2024-2025 THS Student Handbook

**Action(s):**

The motion to approve the 2024-2025 student handbook as presented Passed with a motion by Chris Booth and a second by Sheryl Stansberry.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

8.7. Approve the 2024-2025 THS Staff Handbook

**Action(s):**

The motion to approve the 2024-25 THS Staff Handbook as presented Passed with a motion by Chris Booth and a second by Bill Skinner.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl  
Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

8.8. Annual Bullying Policy Review (5054)

**Action(s):**

The motion to approve the annual review of policy 5054 regarding bullying as presented Passed with a motion by Sheryl Stansberry and a second by Chris Booth.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl  
Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

8.9. Annual Attendance and Absenteeism Policy Review (5001)

**Action(s):**

The motion to approve the annual review of policy 5001 regarding attendance and absenteeism as presented Passed with a motion by Chris Booth and a second by Abby Mathistad.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl  
Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

8.10. Approve KSB recommended board policy updates: 2006, 2008, 2009, 3003.1, 3004.1, 3017, 3032, 3053, and 3057.

**Action(s):**

Motion to approve KSB policy updates as presented. Passed with a motion by Abby Mathistad and a second by Bill Skinner.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea

Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl  
Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

**Discussion:** Policy 2006 regarding complaint procedures, Policy 2008 regarding meetings, Policy 2009 regarding Public Participants at Board Meetings, Policy 3003.1 regarding bidding for construction, remodeling, repair, or related projects financed with Federal funds, Policy 3004.1 regarding Fiscal management for purchasing and procurement using Federal funds, Policy 3017 regarding official communication with the public, Policy 3032 regarding fees for school district records, Policy 3053 regarding nondiscrimination, and Policy 3057 regarding Title IX. All Policies may be viewed in full at the Superintendent's office.

8.11. Second and final reading of the 5000 & 6000 series board policies

**Action(s):**

The motion to approve the 5000 and 6000 series policies as presented Passed with a motion by Sheryl Stansberry and a second by Chris Booth.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl  
Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

**Discussion:** All 5000 and 6000 series policies may be viewed at the Superintendent's office.

9. **DISCUSSION ITEMS**

9.1. Discuss summer projects

**Discussion:** Summer activities are all on schedule as hoped. The playground installation has been delayed due to the weather.

9.2. Discuss 2024-2025 budget planning

**Discussion:** The district is in outstanding financial shape. Solid and stable. Prepared to meet all the district's future needs. Mr. Kjar is working on plan for general fund transfers.

10. **Principal Reports**

10.1. Elementary Principal

10.2. Secondary Principal

## 11. Board Reports

### 11.1. Negotiations, Policy, and Building, Ground, and Transportation Committee Reports

**Discussion:** The negotiation committee reported they had met to discuss the THEA's proposal of leave time off. The policy committee met to review all the policy updates voted on during this meeting. The building, grounds, and transportation committee met and decided it was time to begin putting out a request for proposal on for stadium and school renovations/additions. Also discussed what to do about replacing the cargo van.

## 12. Superintendent Report

### 13. Executive session for the purpose of policy review for the protection of the reputation of the administration

**Action(s):**

The motion to move to closed session at 8:05pm for the purpose of policy review for the protection of the reputation of the administration Passed with a motion by Bill Skinner and a second by Chris Booth.

**Voting Detail:**

Chris Booth:	Yea
Abby Mathistad:	Yea
Mandyn Pruess:	Yea
Burt Rogers:	Absent
Bill Skinner:	Yea
Sheryl Stansberry:	Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

### 14. Executive Session: for the purpose of administrator evaluations for the protection of the reputation of the principals

**Action(s):**

The motion to close executive session at 8:01 pm Passed with a motion by Chris Booth and a second by Bill Skinner.

**Voting Detail:**

Chris Booth:	Yea
Abby Mathistad:	Yea
Mandyn Pruess:	Yea
Burt Rogers:	Absent
Bill Skinner:	Yea
Sheryl Stansberry:	Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

*With Subsidiary Motions:*

The motion to move into a second closed session for the purpose of administrator evaluations for

the protection of the reputation of the principals at 8:26 pm Passed with a motion by Chris Booth and a second by Bill Skinner.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

The motion to return to open session at 8:53 pm Passed with a motion by Chris Booth and a second by Bill Skinner.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

15. **Next meeting date and time: Monday, August 12th, 2024 at 7:30 pm**

16. **Adjournment**

**Action(s):**

The motion to adjourn the meeting at 8:54 pm Passed with a motion by Chris Booth and a second by Bill Skinner.

**Voting Detail:**

Chris Booth: Yea  
Abby Mathistad: Yea  
Mandyn Pruess: Yea  
Burt Rogers: Absent  
Bill Skinner: Yea  
Sheryl Stansberry: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 1

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Board Secretary

144073	08/20/2024	AMAZON CAPITAL SERVICES, INC	1,020.58
144074	08/20/2024	AMERICAN SCHOOL COUNSELOR	164.00
144075	08/20/2024	ASSOCIATED FIRE PROTECTION	1,603.81
144076	08/20/2024	BOMGAARS SUPPLY INC	851.39
144077	08/20/2024	BRANIFF SERVICE	396.79
144078	08/20/2024	BRUMMOND DISPOSAL LLC	415.00
144079	08/20/2024	Cannon	628.46
144080	08/20/2024	CASS PLUMBING	1,608.38
144081	08/20/2024	CENTURYLINK	1,032.16
144082	08/20/2024	CHRISTENSEN ELECTRIC LLC	415.96
144083	08/20/2024	CIACCIO ROOFING	942.98
144084	08/20/2024	CITY OF TEKAMAH	317.98
144085	08/20/2024	COURT FLOORS	2,000.00
144086	08/20/2024	CREXENDO BUSINESS SOLUTIONS	1,271.42
144087	08/20/2024	ESU #2	2,697.28
144088	08/20/2024	FIRST NATIONAL BANK OMAHA	1,648.23
144089	08/20/2024	FIRST NATIONAL BANK OMAHA	548.19
144090	08/20/2024	Julie Fleischman	50.66
144091	08/20/2024	THE GOODHEART-WILLCOX COMPANY IN	3,877.42
144092	08/20/2024	DAVID BITTER	778.50
144093	08/20/2024	GRAINGER	1,211.89
144094	08/20/2024	HD SUPPLY	2,259.92
144095	08/20/2024	HEARTLAND CLEANING SERVICES	6,300.00
144096	08/20/2024	JASON HEITZ	289.44
144097	08/20/2024	Houghton Mifflin Co.	2,080.00
144098	08/20/2024	INNOVATIVE OFFICE SOLUTIONS LLC	6,273.66
144099	08/20/2024	INSPIRA FINANCIAL	100.00
144100	08/20/2024	PAUL JACKSON	36.00
144101	08/20/2024	HANSEN JODI	67.00
144102	08/20/2024	JOURNEY ED.COM. INC.	500.00
144103	08/20/2024	JRAYS REPAIR	384.91
144104	08/20/2024	KIDWELL INC	230.00
144105	08/20/2024	KIDWELL INC	20,572.50
144106	08/20/2024	BRAD KJAR	556.95
144107	08/20/2024	CAYLE KLEIN	57.18
144108	08/20/2024	TAYLOR KLEIN	225.00
144109	08/20/2024	BROOKE CHELEEN	297.27
144110	08/20/2024	LEE ENTERPRISES ADVERTISING	540.11
144111	08/20/2024	LEXIA LEARNING SYSTEMS LLC	1,596.00
144112	08/20/2024	LOFFLER	1,539.58
144113	08/20/2024	Mackin Library Media	2,200.25
144114	08/20/2024	MATHESON TRI-GAS, INC	198.55
144115	08/20/2024	McGraw Hill Book Co.	22.92
144116	08/20/2024	Menards	1,010.04
144117	08/20/2024	MY CENTRAL SUPPLY	3,103.76
144118	08/20/2024	NASB ALICAP	90,775.00
144119	08/20/2024	NATIONAL ART SUPPLIES, INC.	9,341.58
144120	08/20/2024	NE COUNCIL SCHOOL ADMINISTRATORS	450.00
144121	08/20/2024	NEBRASKA PUBLIC POWER	5,200.00
144122	08/20/2024	NEBRASKA SAFETY CENTER	250.00
144123	08/20/2024	NEWSOLA INC	1,500.00
144124	08/20/2024	OPEN UP RESOURCES	12,795.00
144125	08/20/2024	CURT OR RENEE PETERSEN	29.78
144126	08/20/2024	MANDYN PRUESS	162.81
144127	08/20/2024	PYRAMID SCHOOL PRODUCTS	26.34
144128	08/20/2024	RISE BROADBAND	160.82
144129	08/20/2024	RUTT'S MECHANICAL SERVICES	2,858.19
144130	08/20/2024	Scholastic	1,660.44
144131	08/20/2024	School Mate	602.25
144132	08/20/2024	SEESAW LEARNING INC.	500.00
144133	08/20/2024	SHAMBURG AUTO SUPPLY, INC	69.95
144134	08/20/2024	THE SIGN DEPOT, LLC	836.79
144135	08/20/2024	TEACHER SYNERGY LLC	174.65
144136	08/20/2024	Teaching Strategies, Inc.	390.00
144137	08/20/2024	TSQUARE SUPPLY	658.68
144138	08/20/2024	VERIZON WIRELESS	90.26
144139	08/20/2024	VIRCO INC	15,216.80
144140	08/20/2024	WALTER LYDICK	5,275.00

**222,946.46**

**BUILDING FUND**

1731	08/20/2024	CASS PLUMBING	19,934.21
1732	08/20/2024	CHRISTENSEN ELECTRIC LLC	1,353.20
1733	08/20/2024	Floors, Inc.	9,284.00
1734	08/20/2024	MCKINNIS INC.	13,173.51
1735	08/20/2024	PATRIOT MILLWRIGHT SERVICES LLC	120,700.00

1736

08/20/2024

VIRCO INC

8,907.50

**173,352.42**

<b>GENERAL FUND</b>		
<b>Jun-24</b>		
CASH ON HAND	\$ 3,108,177.93	
GENERAL REIMBURSEMENT FUND		
CASH BALANCE		\$ 3,108,177.93
BURT COUNTY TAXES	\$ 99,478.95	
WASHINGTON COUNTY TAXES	\$ 15,452.42	
SPECIAL ED PROGRAMS	\$ 133,117.00	
SPECIAL ED TRANSPORTATION	\$ 22,387.00	
STATE AID	\$ 84,241.00	
INTEREST	\$ 1,285.17	
	T. REVENUE	\$ 355,961.54
		\$3,464,139.47
PAYROLL	\$ 562,088.43	
EXPENDITURES	\$ 333,985.09	
	T. EXPENDITURES	\$ 896,073.52
		<b>\$2,568,065.95</b>
PERCENTAGE OF BUDGET SPENT AS OF 06/30/2023		60.53%
PERCENTAGE OF BUDGET SPENT AS OF 06/30/2024		60.00%
<b>DEPRECIATION FUND</b>		
<b>Jun-24</b>		
CASH ON HAND	\$ 170,237.34	
CASH BALANCE		\$ 170,237.34
TRANSFER		
INTEREST	\$ 391.78	\$ 391.78
	TOTAL REVENUE	\$170,629.12
EXPENDITURES	\$ 479.97	
	TOTAL EXPENDITURES	\$ 479.97
<b>Ending Balance 06/30/2024</b>		<b>\$170,149.15</b>
<b>EMPLOYEE BENEFIT FUND</b>		
<b>Jun-24</b>		
CASH ON HAND	\$ 53,137.53	
CASH BALANCE		\$ 53,137.53
INTEREST	\$ 122.29	
NON-REVENUE RECEIPTS (REFUND)		

		\$ 122.29
	TOTAL REVENUE	\$ 53,259.82
EXPENDITURES	\$ -	
	TOTAL EXPENDITURES	\$ -
<b>ENDING BALANCE 6/30/2024</b>		<b>\$53,259.82</b>
<b>ACTIVITY FUND</b>		
<b>Jun-24</b>		
CASH ON HAND	\$ 47,705.08	
CASH BALANCE		\$ 47,705.08
DEPOSITS	\$ 17,137.36	
INTEREST	\$ 114.12	
		\$ 17,251.48
TOTAL REVENUE		\$64,956.56
EXPENDITURES	\$ 30,798.36	
	TOTAL EXPENDITURES	\$ 30,798.36
<b>Ending Balance 6/30/2024</b>		<b>\$34,158.20</b>
<b>LUNCH FUND</b>		
<b>Jun-24</b>		
CASH ON HAND	\$ 97,317.96	
CASH BALANCE		\$ 97,317.96
DEPOSITS	\$ 12,751.54	
INTEREST	\$ 239.14	
		\$ 12,990.68
	TOTAL REVENUE	\$ 110,308.64
EXPENDITURES	\$ 20,034.22	
		\$ 20,034.22
<b>Ending Balance 6/30/2024</b>		<b>\$90,274.42</b>
<b>BOND FUND</b>		
<b>Jun-24</b>		
CASH ON HAND	\$ 1,167,359.68	
CASH BALANCE		\$ 1,167,359.68
BURT COUNTY TAXES	\$ 11,407.55	
WASHINGTON COUNTY TAXES	\$ 1,518.75	

INTEREST	\$ 1,586.19	
		\$ 14,512.49
	TOTAL REVENUE	\$1,181,872.17
EXPENDITURES	\$ 531,320.00	
	TOTAL EXPENDITURE	\$ 531,320.00
<b>Ending Balance 6/30/2024</b>		<b>\$650,552.17</b>
<b>BUILDING FUND</b>		
<b>Jun-24</b>		
CASH ON HAND	\$ 2,037,523.69	
CASH BALANCE		\$ 2,037,523.69
BURT COUNTY TAXES	\$ 11,387.53	
WASHINGTON COUNTY TAXES	\$ 1,517.15	
INTEREST	\$ 3,285.20	
		\$ 16,189.88
	TOTAL REVENUE	\$ 2,053,713.57
EXPENDITURES		\$ -
<b>Ending Balance 6/30/2024</b>		<b>\$ 2,053,713.57</b>

Tekamah-Herman Board Meeting  
Elementary Report

8/12/24

### Staff and Student Recognition

- New staff joined us for an orientation day on August 6, 2024. Payton Chmelka has joined our special education team, and I invited Shyenne Langley as well because she was a mid-year hire last school year. We are so excited to have them!
- Thank you to our teaching staff who participated in summer work that included MTSS planning meetings, science of reading training, and math curriculum work:

Jodi Hansen, Abra Bridges, Amanda Hansen, Carrie Braniff, Julie Fleischman, Kassie Blender, Becky Rogers, Ellen Eriksen, Holly Loftis, Alaina Roche, Mackenzie Kahlandt, Kylie Dirkschneider, Tracy Nathan, Alexis Gibson, Kaylee Guhde, Justine Marshall, Kayla Cass, Shyenne Langley, Sarah Smith

### Principal's Report

- Typical for this time of year, there are several drops and new registrations of students. In fact, we've had 12 new elementary students. Our current enrollment is 283.
- Our preschool is full! This is exciting! We also have a waitlist currently, so there is an obvious need in our community for high-level preschool programming.
- During our work this summer our Tier I team brainstormed ways to enhance the efficiency and safety of our pickup and drop-off, and we are excited to roll out a modified system tomorrow! Thank you to our community, city council, and Mayor Jane Walford for supporting our changes and allowing us to direct traffic north on 14th street before and after school.

Tekamah-Herman Board Meeting  
Secondary Report

8/12/24

**Student and Staff Recognition**

- “New” high school staff

**Principal’s Report**

- Faculty/Staff meetings
- Parent meetings
- First day of school



UCS

UCS





Tekamah-Herman Board Meeting  
Elementary Report

8/12/24

### **Staff and Student Recognition**

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### **Principal's Report**

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Tekamah-Herman Board Meeting  
Secondary Report

8/12/24

**Student and Staff Recognition**

- “New” high school staff

**Principal’s Report**

- Faculty/Staff meetings
- Parent meetings
- First day of school