

<b>LANE EDUCATION SERVICE DISTRICT</b>	<b>BOARD MEETING</b>
1200 Hwy 99 N	Tuesday, August 3, 2021
Eugene, Oregon 97402	Regular Meeting: 6:00 PM

**LANE ESD BOARD MEETING  
AGENDA**  
Tuesday, August 3, 2021

1. Call Regular Meeting To Order

Audience may view the Board Meeting:

Please click the link below to join the webinar:

<https://tinyurl.com/lesdboard>

Passcode: LESDBRD

Or One tap mobile :

US: +19712471195,,82844718221# or +13462487799,,82844718221#

Webinar ID: 828 4471 8221

Board Chair

2. Oath of Office for Newly Elected Board Members

The Chair of the Board of Directors of Lane ESD will administer the Oath of Office for newly elected Board members:

Sydney Kissinger

Vanessa Truett

Rose Wilde

Board Chair

BBB Oath of Office

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3. Welcome

Guests attending the meeting will be introduced.

Board Chair

4. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

Due to the emergency resulting from the COVID-19 pandemic, the District facilities are currently closed to the public and meetings are streamed

electronically. Emails from community members who would like to comment on non-agenda items will be read into record at this time. Emails must contain the community member's name, address, and material that can be read within the three minute time limit. Please submit comment to [supt-office@lesd.k12.or.us](mailto:supt-office@lesd.k12.or.us).

5. Agenda Review

Board Chair

6. Organization of the Board for 2020-21

Per Robert's Rules of Order:

Before proceeding to an election to fill an office it is customary to nominate one or more candidates. This nomination is not necessary when the election is by ballot or roll call, as each member may vote for any eligible person whether nominated or not... *The nomination need not be seconded.* When the nominations are completed the assembly proceeds to the election. An election takes effect immediately if the candidate is present and does not decline, or if absent and has consented to candidacy. If absent and has not consented to candidacy, it takes effect when notified of election, provided member does not decline immediately. After the election has taken effect and the officer or member has learned the fact, it is too late to reconsider the vote on the election. An officer-elect takes possession of his office immediately, unless the rules specify the time.

Board Chair

A. Election of Chairperson

Chair pro-tem, Sherry Duerst-Higgins, will declare nominations open for position of Board Chair. When there are no further nominations, Chair pro-tem Sherry Duerst-Higgins will declare nominations closed. A vote will be held. The Chair pro-tem will make a declaration of the election results.

**Declaration of Election:** Board member is elected as Chairperson of the Lane ESD Board of Directors for 2021-22.

Board Chair

B. Election of Vice-Chair

Chair for the Board of Directors of Lane ESD will declare nominations open for position of Board Vice-Chair. Nominations will be submitted. When there are no further nominations, the Board Chair will close nominations. A vote will be taken and a Vice-Chair for the Board of Directors of Lane ESD will be elected. The Chair will make a declaration of the election results.

**DECLARATION OF ELECTION:** Chair will declare the election of the Board Vice-Chair for Lane ESD for 2021-22.

Board Chair

7. Presentation: Invention Lab

Heidi Larwick, Connected Lane County

Invention Lab Presentation to Board 2021 10

8. Action Items

Board Chair

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of June 1, 2021

Board Chair

Lane Education Service District - Board of Directors 06 01 16  
2021

B. Accept Financial Report

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Report for July 2021.

Board Chair

C. Approve Routine Designations for 2021-22

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes Superintendent Tony Scurto to act on the Board's behalf as District Election Authority. In that capacity, the Superintendent may canvass the abstract of votes cast in elections and certify the results of such elections to the Lane County Elections officer. The Board shall subsequently affirm the canvass so certified.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the following individuals to transfer funds to and from the Local Government Investment Pool: Tony Scurto, David Standridge, and David Lanza.

**BE IT RESOLVED** that the Board of Directors of Lane ESD authorizes the use of a facsimile signature for the superintendents.

**BE IT RESOLVED** that the Board of Directors of Lane ESD will act as the local public contract review board of Lane Education Service District in accordance with Oregon Revised Statute 279A.060.

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the following official designations for the 2021-22 year, as presented:

- Legal Counsel: The Hungerford Law Firm; Luvaas Cobb Law Firm
- Auditors: Pauly, Rogers and Co., PC
- Newspaper: Register-Guard

Board Chair

9. Discussion/Reports

A. Legislative Update

Superintendent Scurto will provide an update in legislative activities if there are any updates.

Superintendent Tony Scurto

B. Superintendent Report

Superintendent Tony Scurto

C. Strategic Planning

Nancy Golden and Carmen Gelman will lead the strategic planning process, beginning with a work session on August 31.

Board Chair, Superintendent Scurto

D. Lane ESD Issued Email Accounts

The Board will discuss the use of and responsibility for Lane ESD issued email accounts.

Superintendent Tony Scurto

E. Board Advisors and Liaisons

Board Administrative Rule for Policy BBB: Board Advisor and Liaison states:

- The Board may recruit one or more advisors from the community. The Board seeks advisors from different community perspectives, including the social services sector, equity and diversity, workforce, higher education or early childhood education. The term of Community Advisor is two years, renewable based on the identified needs of the Board. The Community Advisor will bring an independent consumer voice, understand and communicate the community perspective, advocate for the community and share Lane ESD information with the community. The Community Advisor is not a member of the Board.
- The Board will invite one advisor from the Superintendents' Council annually. The Superintendents' Council Advisor is a permanent advisor position, that is not filled by an individual superintendent for more than a two-year appointment.
- The Board intends to have three Board Member Liaisons from component school district Boards. The Board will recruit Board member representatives from a small, medium and large district. The Superintendents will be asked to extend an invitation to their board members in August of each year. The Superintendents' Council will appoint three representative Liaisons to the Board.

Current advisors and liaisons are:

Emilio Hernandez, Community Advisor, appointed 2012

Johnie Matthews, Superintendents' Council, appointed September 2020

Mike Anderson, small district board liaison, appointed January 2017

Mark Boren, medium district board liaison, appointed 2019

The Board of Directors of Lane ESD, advisors and liaisons will discuss how they would like to move forward in the 2021-22 school year.

Board Chair, Superintendent Scurto

F. Equity Minded Leadership for K12 School Board Members

Directors Hamilton and Wilde learned of this training, scheduled for September 9, 2021. The flyer states: Ground-breaking training specifically focused on equity-minded skills for school board members. This virtual training focuses on how to apply an equity lens to policies, practices and programs. You'll learn how to close the gap and what you can do to ensure success for all students in your district.

Board Chair, Superintendent Scurto

#### 10. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

Administrative Staff

August 2021 Board Report Facilities-HR

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#### 11. Board Member Reports and Comments/Agenda Planning

Lane ESD Board, Liaisons, Advisors

##### A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Board Chair

##### B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?

3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

**Sherry Duerst-Higgins**

**Linda Hamilton**

**Leslie Harris**

**Nora Kent**

**Sydney Kissinger**

**Vanessa Truett**

**Rose Wilde**

**Johnie Matthews**, Superintendents' Council Advisor

**Emilio Hernandez**, Community Advisor

**Mike Anderson**, Liaison, Creswell School District

**Mark Boren**, Liaison, Fern Ridge School District

Board, Advisors, Liaisons

Rose Wilde Report August 2021

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## 12. Announcements/Correspondence

Board Chair

### A. Acknowledgements and Recognition

Superintendent Tony Scurto

### B. Kudos

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit:  
[www.lesd.k12.or.us/forms/kudos.html](http://www.lesd.k12.or.us/forms/kudos.html)

Administrators

### C. Announcements

To view workshops being offered by Lane ESD, go here.

Board Chair

1. **Lane ESD Board Member Activities and Opportunities**

8/5/21 - United Way 75th Anniversary Kickoff in the Park, Alton Baker Park

8/7/21 - Representative Julie Fahey Zoom Town Hall, 2:00 p.m.

8/9/21 - OSBA Special Board of Directors Meeting

8/16-20/21 - SOESD Equity Summit (Lane ESD) (link 1) (link 2)

8/18/21 - OSBA Webinar: Board Chair Basics: How to Run An Effective Board

9/15/21 - OSBA Webinar: Basic Roles and Responsibilities

9/17-19/21 - OSBA Board Retreat

9/23/21 - COSA Statewide Educator Equity Summit

10/8-10/21 - NSBA 2021 Pacific Region Winter Meeting

11/11-13/21 - OSBA 75th Annual Convention

2/11/22 - OSBA Bonds, Ballots and Buildings Conference

2. **Component District Board Meeting Dates**

Component District Board Meeting Dates

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13. Adjournment

- The next regular meeting is scheduled to be held Tuesday, September 14, 2021, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

**Lane Education Service District  
Policy**

Code: **BBBB**  
Adopted: 9/28/93  
Readopted: 10/23/01  
Orig. Code(s): BBBB

**Board Member Oath of Office**

New directors must qualify by taking an oath of office before assuming the duties of office. The oath of office will be in the following form:

I, \_\_\_\_\_, do hereby swear or affirm that I will support the laws and constitutions of the United States of America and the state of Oregon and that I will faithfully discharge the duties of my office as a member of the Board of Directors of the Lane Education Service District, representing (Position or Zone) \_\_\_\_\_, to the best of my ability throughout the four-year term, 7/1/2021 through 6/30/2025.

\_\_\_\_\_  
Director (Signature)

Attest: This oath of office was administered by Sherry Duerst-Higgins, Board Chair  
\_\_\_\_\_  
(Name, Title)  
on August 3, 2021  
\_\_\_\_\_  
(date)

\_\_\_\_\_  
Recording Secretary  
Lane ESD Board of Directors

END OF POLICY

\_\_\_\_\_  
Legal Reference(s):  
[ORS 334.090](#) (3)

# Invention Lab

**Billy Fields**, *Student Navigator,*  
*Lane AABSS*

**Heidi Larwick**, *Executive Director,*  
*Connected Lane County*



*A collaboration between Connected Lane County, Lane AABSS, H.O.N.E.Y., Portland State University*

## 🎙️ Invention Lab Testimonies

### The “Why?”

*“I think I’m quick to count myself out because I don’t have enough self esteem, so I could see this helping me in **being more confident in myself**. Therefore I would be able to **lead with the knowledge that I am worthy** and have something to add to the conversation.”*

*“The opportunity to learn how to **help myself in the future about being a women** and being an African-American person. Being able to **use the skills I learn from this** in my future is a big deal. It can help inform and educate me to better my understanding about others and myself. **This is a big step** for my financial independence.”*

# Invention Lab



## Goal

***Empower generations of creators, inventors, and leaders in addressing complex issues (such as this year's theme, indoor air quality)***

## Structure

***Paid 5-week experience, with mentors, transportation, food, enrichment, and weekly outdoor adventures with Niles***

## Outcome

***Familiarization with the key principles of invention: problem identification, human-centered design, prototype development, iteration, collaboration & professionalism***



# Youth Creators



**29 Youth**

25 BIPOC    4 White

2 Rural    5 districts

8 schools

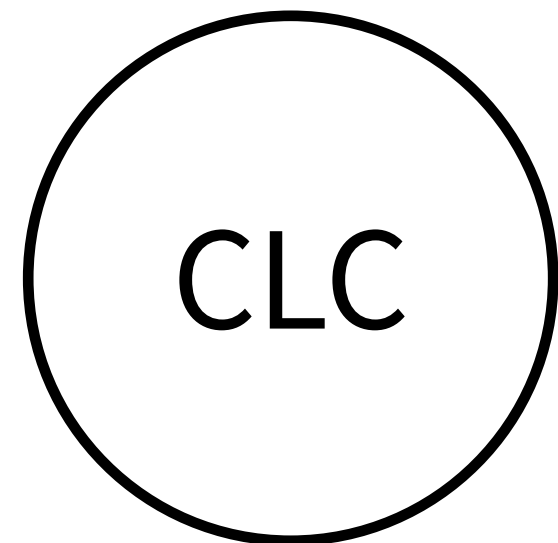
## → **Next Steps**

- 5 graduating seniors, 4 of whom are going to UO/LCC & will **return as mentors next summer**
- 10 person, paid cohort that will **meet weekly** at SparkLab **to develop more ideas**
- **4 hired to mentor other youth & work at SparkLab**
- Hoping to connect remaining youth with additional opportunities and internships next summer
- **Raise \$100,000** to be able to offer this again next summer (total cost is \$133,000)

# Questions?

[\*\*\*hlarwick@lesd.k12.or.us\*\*\*](mailto:hlarwick@lesd.k12.or.us)

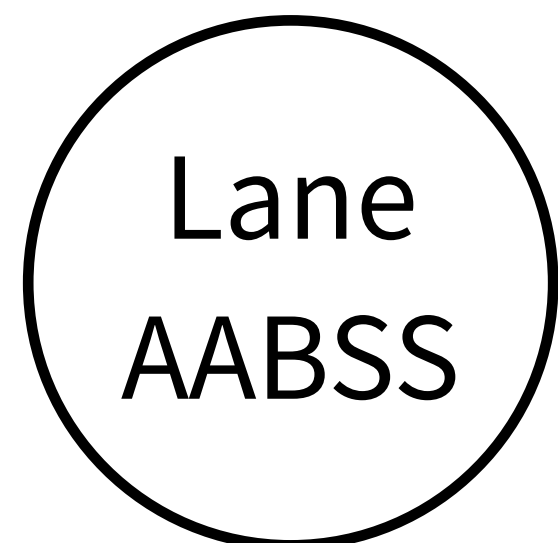
[\*\*\*bfields@lesd.k12.or.us\*\*\*](mailto:bfields@lesd.k12.or.us)



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 **Instagram:** [www.instagram.com/connectedlane](https://www.instagram.com/connectedlane)



 Email the Lane AABSS team at [\*\*laneaabss@lesd.k12.or.us\*\*](mailto:laneaabss@lesd.k12.or.us)

 **Facebook:** [www.facebook.com/LaneAABSS](https://www.facebook.com/LaneAABSS)

 **Instagram:** [www.instagram.com/laneaabss](https://www.instagram.com/laneaabss)



LANE EDUCATION SERVICE DISTRICT

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[www.lesd.k12.or.us](http://www.lesd.k12.or.us)

EQUITY    COMMITMENT    LEADERSHIP    COLLABORATION    INTEGRITY

Regular Meeting  
Tuesday, June 1, 2021 5:30 PM Pacific

District Office  
1200 Hwy 99 N  
Eugene, Oregon 97402

1. Call Regular Meeting To Order

Board Chair Sherry Duerst-Higgins called the meeting to order at 5:32 p.m.

Board Members Present: Sherry Duerst-Higgins, Linda Hamilton, Leslie Harris, Nora Kent, Sydney Kissinger, Vanessa Truett and Rose Wilde.

Board Advisors and Liaisons Present: Mark Boren (Fern Ridge School District Board Member), Mike Anderson (Creswell School District Board Member)

Administrators Present: Superintendent Tony Scurto, Assistant Superintendent Carol Knobbe, Business Services Director Dave Standridge, School Improvement Director Carlos Sequeira, recording secretary Julie Simmonds.

2. Welcome

There were no guests.

3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

4. Agenda Review

The agenda was reviewed.

5. 2021-22 Budget Hearing

5.A. Declaration of Public Meeting

Chair Sherry Duerst-Higgins declared the opening of the 2021-22 Budget Hearing.

5.B. Invitation for Comments from the Public

There were no public comments.

5.C. Action, if any, on Public Comments

There was no action on any public comments.

5.D. Closing of Hearing

Chair Sherry Duerst-Higgins closed the public hearing.

6. 2020-21 Supplemental Budget Hearing

6.A. Declaration of Public Meeting

Chair Sherry Duerst-Higgins declared the opening of the 2020-21 Supplemental Budget Hearing.

6.B. Invitation for Comments from the Public

There were no public comments.

6.C. Action, if any, on Public Comments

There was no action on any public comments.

6.D. Closing of Hearing

Chair Sherry Duerst-Higgins closed the public hearing.

7. Action Items

7.A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of May 4, 2021
2. Human Resource Report, dated June 1, 2021

**DIRECTOR HARRIS MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the consent agenda as presented. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT and WILDE VOTING YES. (ESD Resolution #21-061)**

7.B. Accept Financial Report

**DIRECTOR WILDE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD accept the Financial Report for May 2021 as presented. Director Harris seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT and WILDE VOTING YES. (ESD Resolution #21-062)**

7.C. Adopt Supplemental Budget and Make Appropriations

**DIRECTOR WILDE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approve increasing the total appropriation of all funds and adopt a supplemental budget for the fiscal year 2020-21, increasing the total budget by \$7,300,000 to the sum of \$58,006,958. Director Kent seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT and WILDE VOTING YES. (ESD Resolution #21-063)**

7.D. Adopt 2021-22 Budget and Make Appropriations

**DIRECTOR HARRIS MOVED: BE IT RESOLVED** that the Board of Directors for Lane Education Service District hereby adopts the budget for the 2020-21 fiscal year in the total sum of \$50,706,958 now on file at the Office of the Superintendent. **BE IT RESOLVED** that

for the fiscal year beginning July 1, 2020, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed on the attached document. **BE IT FURTHER RESOLVED**, that the following ad valorem property taxes are hereby imposed and categorized for tax year 2020-21 upon the assessed value of all taxable property within the district: Permanent tax rate subject to the Education Limitation: \$.2232 per \$1,000 of assessed value. . Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT and WILDE VOTING YES. (ESD Resolution #21-064)**

7.E. Approve Agreement for Management Team

Representing the Management Team of Lane ESD, for 2021-22, Superintendent Scurto recommends the Board Directors of Lane Education Service District approves a 2.5% Cost of Living increase where appropriate, and a monthly insurance cap increase for all management staff to align with the LCEA agreement.

**DIRECTOR HAMILTON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the Management Team Agreement for 2021-22, with a 2.5% Cost of Living increase where appropriate and a monthly insurance cap increase to align with the LCEA Agreement. Director Wilde seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT and WILDE VOTING YES. (ESD Resolution #21-065)**

7.F. Implement Board Policy GDPA: Layoff/Recall - Classified (Reduction in Force)  
Superintendent Scurto discussed the needed reduction in the classified force due to a reduction in grant funding resulting in a reduction in support to the Driver Education Grant and a reorganization of district support in CTE:

.25 FTE Program Assistant, Accounting (reduction in grant funding)

.50 FTE Coordinator, Youth Transition Program, School Improvement (program level re-organization of CTE Supports to districts)

**DIRECTOR WILDE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD implement policy GDPA: Layoff-Recall - Classified. Director Hamilton seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT and WILDE VOTING YES. (ESD Resolution #21-066)**

7.G. Adopt Meeting Calendar for 2021-22

The Board discussed moving Board meetings that are scheduled on or on days adjacent to holidays. Superintendent Scurto proposed moving meetings to the following Tuesdays in September and May.

**DIRECTOR HAMILTON MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approves the Board meeting calendar changes as discussed. Director Truett seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT and WILDE VOTING YES. (ESD Resolution #21-067)**

7.H. Authorize Emergency Procurement

**DIRECTOR WILDE MOVED: BE IT RESOLVED** that the Board of Directors of Lane ESD approve emergency procurement of security equipment for the agency campuses. Due to a consistent and documented increase in vagrancy, vandalism and crime, the agency seeks to install cameras and security equipment to enable monitoring and loss mitigation. Director Hamilton seconded and the **MOTION CARRIED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, KISSINGER, TRUETT and WILDE VOTING YES. (ESD**

## Resolution #21-068)

### 8. Discussion/Reports

#### 8.A. Legislative Update

The Policy Committees in the Legislature were closed Friday and any bills in those committees are dead. Attention now focuses on the budget and any bills referred to Ways & Means, Rules or Revenue committees.

OAESD's Budget issues include increased funding for the State School Fund and sufficient Grant-in-Aid funding to provide adequate services for kids served in Regional Inclusive Services Program.

During the Session OAESD's Legislative Committee monitored the progress of Bills as they were introduced and moved through the process. The following lists the bills supported and/or opposed by the Committee and the status of each Bill:

#### **BILLs Supported:**

**SB 53:** Directs the State Board to conduct a study of how special education is currently provided on local, county, or regional basis and how changes in law or practice would develop an efficient and effective funding for such services. *Passed both Houses.*

**SB 225:** Establishes a minimum funding level for allocation to small ESDs. *Passed Senate (Highly Probable it will pass House)*

**SB 233:** Directs Public Institutions of Higher Ed to adopt a common course numbering system for introductory courses taught in Universities, Colleges, Community colleges or dual enrollment programs in High Schools. *In Ways & Means.*

**SB 334:** Requires governing body of educational provider to conduct self-assessment every two years to develop and refine professional learning plan for persons in leadership positions. *In Ways & Means.*

**SB 594:** Directs Legislative Policy and Research Office to conduct study on software that can be used to monitor student's usage related to district-owned computers and similar devices and district Internet services. *Passed Senate with amendments proposed by OAESD and others. Died in House Education Committee.*

**SB 615:** Broadband – Low Income bill payment fund. *In Ways & Means*

**HB 2001:** Requires maintenance of diversity ratio during RIF. *In Senate Rules – Work Session 6/8*

**HB 2502:** School Safety Task Force – extends sunset with 5 new members. *In House Rules – No action since 4/16*

**HB 2942:** Removes non-violent crimes for disqualification of TSPC license, *Died.*

#### **Bills conditionally supported:**

**SB 227:** ODE/EAC to provide professional learning. In *Ways & Means* – No activity since 3/1

**Bills Opposed:**

**SB 580:** Class size – mandatory subject of collective bargaining. *Passed House, Senate - amendment limits the bill to Title 1 Schools. On floor of House for 3<sup>rd</sup> Reading 6/2*

**Bills conditionally opposed:**

**HB 3073:** Changes the name of Early Learning Division to Department of Early Learning and Care. Establishes Department of Early Learning and Care as state agency that is separate from Department of Education and that functions under, and is coordinated by, Early Learning Council. Revises goals of statewide early learning system. *In House Rules with subsequent referral to Ways & Means.*

**SB 495:** Includes instruction assistants as eligible for unemployment during break periods. *Passed House & Senate*

**SB 496:** Includes food service and Head Start employees as eligible for unemployment during break periods. *Passed House & Senate*

The last day of the legislative session is June 27. The State School Fund has moved from \$9.1B to \$9.3B. \$9.6B would provide current levels of service. COSA and OAESD's shared priorities are to see a fully funded JDEP.

8.B. Superintendent Report

**Masking**

Lane ESD is no longer requiring masks for fully vaccinated staff at the main campus, and not requiring masks for fully vaccinated staff when students are not present at the Westmoreland campus.

**Westmoreland Positive Case**

Two classrooms at the Westmoreland Campus were quarantined today. The transmission was not attributed to on-campus exposure. All but one student will be back in-person tomorrow (all but one are fully vaccinated).

**Fall 2021**

Colt Gill provided a glimpse into next year's projections for in-school instruction during today's Off-the-Record meeting. There is a desire to have full, in-person every-day instruction in all schools, providing a return to the instructional timeline present pre-pandemic. Final RSSL guidance is expected on July 22.

**Lane County Teacher of the Year**

A Blue Ribbon Panel selected Ricci Huling from Agnes Stewart Middle School as Lane Region's Teacher of the Year.

8.C. Strategic Planning

Superintendent Scurto discussed his vision, the process and timeline for strategic planning. The board reviewed potential dates and discussed a possible facilitator. Superintendent Scurto's recommendation is to have Nancy Golden facilitate the process, accompanied by Carmen Gelman. The Board's consensus is to schedule Strategic Planning meetings

separately from regular board meetings. Director Harris requested receiving information as early as possible to review prior to work session. Afternoon or evenings are the Board's preference.

#### 8.D. OSBA Fall Convention 2021

The Convention for 2021 is in Salem. The Board, advisors and liaisons discussed attendance at the event. The dates are November 11-13, 2021. OAESD will hold summit on the Thursday of the first day.

### 9. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, [Technology](#) and [School Improvement](#) have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

### 10. Board Member Reports and Comments/Agenda Planning

#### 10.A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

#### 10.B. Board Member Reports

Mark Boren - The district has been providing groundskeeping, power and internet to the campus health care center in Fern Ridge. In exchange, students can receive services free of charge. The provider is open to community and is located on campus, south side of high school. Graduation is approaching, and the ceremony will be held in parking lot on south side of school. Parents are asked to stay in cars, with the ceremony broadcast over radio signal. Students will be seated outside. The district has hired Rilke Klingsporn as the new elementary principal.

Mike Anderson - Creswell has students attending in-person school. The district is battling gophers in the baseball field. Sports attendance is strong. US News and World Report selected Creswell High School as one of the top high schools in the nation. The Board has been fielding complaints from parents, frustrated over the pandemic. Graduation ceremonies will be held on the football field with adequate social distancing.

### 11. Announcements/Correspondence

#### 11.A. Acknowledgements and Recognition

This is Carol Knobbe's last meeting before her retirement. Superintendent Scurto acknowledged her years of service and expressed appreciation for all she has done to support the agency in her role as Assistant Superintendent. Ms. Knobbe will be stepping into the interim Human Resources director position for 2021-22.

#### 11.B. Kudos

Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit: [www.lesd.k12.or.us/forms/kudos.html](http://www.lesd.k12.or.us/forms/kudos.html)

#### 11.C. Announcements

##### 11.C.1. **Lane ESD Board Member Activities and Opportunities**

- SparkLab Tour, June 17, 2021
- OSBA Board of Directors Meeting, June 19, 2021
- OSBA Virtual Summer Conferences, July 2021
- OSBA Board Retreat, September 17-19, 2021
- OSBA 75th Annual Fall Convention, November 11-13, 2021

## 12. Adjournment

- The next regular meeting is scheduled to be held Tuesday, August 3, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Chair Duerst-Higgins adjourned the meeting at 6:49 p.m. The next regular meeting is scheduled to be held Tuesday, August 3, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

Lane Education Service District  
**2020-21 General Fund Financial Summary - Preliminary**  
 June 30, 2021

	<b>Amended Budget</b>	<b>Actual: Jul-May</b>	<b>Projected: Jun</b>	<b>Projected Total</b>	<b>Projected vs Budget</b>	
					<b>\$</b>	<b>%</b>

**Resources**

1	State School Fund	14,844,500	14,895,884	-	14,895,884	51,384	0.3%
2	Property Tax & Timber	7,797,500	7,667,816	172,118	7,839,934	42,434	0.5%
3	Services to Districts	817,325	(45)	757,878	757,833	(59,492)	-7.3%
4	Other Local Revenue	257,000	273,013	1,450	274,463	17,463	6.8%
5	Indirect from Grants	220,000	161,848	220,840	382,688	162,688	73.9%
6	Interest Income	99,000	63,023	4,052	67,075	(31,925)	-32.2%
8	<b>Total Revenues</b>	<b>24,035,325</b>	<b>23,061,539</b>	<b>1,156,338</b>	<b>24,217,877</b>	<b>182,552</b>	<b>0.8%</b>
9	Begin Fund Bal: Unreserved	2,066,000	2,571,276	-	2,571,276	505,276	24.5%
10	Begin Fund Bal: Flex Funds	186,000	255,779	-	255,779	69,779	37.5%
11	Begin Fund Bal: Projects	-	15,346	-	15,346	15,346	-
12	Begin Fund Bal: Behavior	-	110,000	-	110,000	110,000	-
13	Begin Fund Bal: PD Funds	208,000	315,969	-	315,969	107,969	51.9%
14	<b>Total Resources</b>	<b>26,495,325</b>	<b>26,329,909</b>	<b>1,156,338</b>	<b>27,486,247</b>	<b>990,922</b>	<b>3.7%</b>

**Requirements**

15	Salaries	7,409,761	5,864,018	1,200,314	7,064,332	(345,429)	-4.7%	(1)
16	Benefits	5,571,666	4,138,646	888,011	5,026,657	(545,009)	-9.8%	(1)
17	Services	2,958,731	1,448,370	1,348,642	2,797,012	(161,719)	-5.5%	
18	Supplies	227,575	311,528	33,152	344,680	117,105	51.5%	(2)
19	Other	141,400	172,253	2,379	174,632	33,232	23.5%	(3)
20	Interfund Transfers	378,200	348,681	29,519	378,200	-	0.0%	
21	Transit Cash to Districts	8,095,421	4,720,251	2,912,700	7,632,951	(462,470)	-5.7%	
22	<b>Total Expenditures</b>	<b>24,782,754</b>	<b>17,003,747</b>	<b>6,414,717</b>	<b>23,418,464</b>	<b>(1,364,290)</b>	<b>-5.5%</b>	
23	Ending Fund Bal: Unreserved	1,683,201	-	-	3,204,206	1,521,005	90.4%	
24	Ending Fund Bal: Flex Funds	221,506	-	-	223,822	2,316	1.0%	
25	Ending Fund Bal: Projects	-	-	-	-	-	-	
	Ending Fund Bal: Promise	-	-	-	33,000	33,000	-	
26	Ending Fund Bal: Behavior	-	-	-	110,000	110,000	-	
27	Ending Fund Bal: PD Funds	207,864	-	-	496,755	288,891	139.0%	
28	<b>Total Requirements</b>	<b>26,895,325</b>	<b>17,003,747</b>	<b>6,414,717</b>	<b>27,486,247</b>	<b>590,922</b>	<b>2.2%</b>	

29	Change in Unreserved Fund Bal	(382,799)			632,930		
30	Unreserved Ending Fund Balance		7.0%			13.2%	

(1) Includes delay in hiring for vacant classroom positions, budgeted management position and a reduction in anticipated substitute costs.

(2) Increase in equipment purchases to support distance learning.

(3) The increase in property and liability insurance was more than anticipated.



## Workplan for Lane ESD’s Strategic Planning Process

### Facilitators: Nancy Golden and Carmen Gelman

**Outcomes:**

1. Develop a Strategic Plan that will guide the work of Lane ESD.
2. Engage the board, staff, educational partners, and community partners in the process.
3. Complete a survey with board, staff, educational partners, and community partners to provide data that will inform the Lane ESD strategic planning process.
4. Create a Lane ESD Equity Lens to keep equity front and center in the development of the Lane ESD Strategic Plan and the organization.

**Dates for the Lane ESD Strategic Planning Committee:**

- Meeting with Board Chair and Vice Chair – August 11 at 12:00 PM
- Tuesday, August 31 - 4:00 PM -7:00 PM
- Tuesday September 14 - one hour before the board meeting
- September 28 - 4:00 PM – 7:00 PM
- October 12 or 19 - 4:00 PM – 7:00 PM

Topic	Date	Comments = C Materials = M Questions = Q and Tasks=T	Done = X
<b>Meet with Superintendent Scurto, Chair and Vice Chair to Provide Input on the Strategic Plan</b>			
<ul style="list-style-type: none"> <li>• Superintendent Scurto Board Chair and Vice Chair will provide input on the workplan.</li> <li>• The workplan will be revised based on the feedback.</li> </ul>	<p><b>The week of August 11 12PM</b></p> <p><b>(30 minutes)</b></p>	<p><b>T:</b> Identify committee members with a commitment to having a culturally diverse group. This will include Lane ESD staff, community members, education partners, superintendents, United Way, and NAACP, etc.</p> <p><b>T:</b> Revise the plan based on feedback from Chair and Vice Chair.</p>	
<b>Setting the Stage and Developing a Lane ESD Equity Lens to Guide the Process</b>			
<p>Superintendent Scurto will build a common knowledge base of the roles, responsibilities, and services provided for Lane ESD:</p> <ul style="list-style-type: none"> <li>• Statutory responsibility</li> <li>• Student Success Act responsibilities and resources</li> <li>• Moral responsibilities</li> <li>• Historical perspective and where we are heading</li> </ul>	<p><b>August 31 4PM-7PM</b></p> <p><b>(3 hours)</b></p>	<p><b>C:</b> Since everyone on the Strategic Planning Committee may not know about the roles, responsibilities, and services provided by the ESD, it is important to develop a common knowledge base.</p> <p><b>T:</b> Tony will send the <a href="#">2021-2023 Local Service Plan</a> before the August 31 Lane ESD Strategic Planning Committee Meeting.</p>	

Topic	Date	Comments = C Materials = M Questions = Q and Tasks=T	Done = X
<p>Creating the Equity Lens:</p> <ul style="list-style-type: none"> <li>• What is the history of the equity lens?</li> <li>• How does it guide the work?</li> <li>• What currently exists in Lane ESD?</li> <li>• Share the OAESD position statement.</li> <li>• Develop the Lane ESD Equity Lens</li> </ul>	<p><b>August 31 4PM-7PM</b></p> <p><b>(3 hours)</b></p>	<p><b>T:</b> A survey will be conducted that includes questions that will provide information about the inequities of the system.</p>	
<b>Approving the Equity Lens and Determining Equities in the Current System</b>			
<p>Approving the Equity Lens:</p> <ul style="list-style-type: none"> <li>• Lane ESD Strategic Planning Committee will approve the Equity Lens that was created as a result of the information provided by the Strategic Planning Committee members.</li> <li>• Yes/No/What do you Need – This tool will be used to reach a consensus.</li> </ul>	<p><b>Tuesday September 14 1 hour before the board meeting</b></p>		
<b>Strategies and Indicators to Achieve the Purpose and Values</b>			
<ul style="list-style-type: none"> <li>• Review all the survey data.</li> <li>• Review then purpose and values and determine if they need to be enhanced.</li> <li>• Based on the purpose statement, values, and data, 3-5 overarching goals will be developed for Lane ESD.</li> </ul>	<p><b>Tuesday, September 28 4PM-7PM</b></p> <p><b>(3 hours)</b></p>	<p><b>T:</b> Survey data will be synthesized by September 24 and sent to Nancy Golden.</p>	
<b>Reviewing and Approving the Strategic Plan</b>			
<ul style="list-style-type: none"> <li>• The completed document will be presented to the committee.</li> <li>• Purpose and values will be reviewed to ensure they align with the work.</li> <li>• Final input will be obtained.</li> <li>• Celebration!</li> </ul>	<p>October 12 or 19 <b>4PM-7PM</b></p> <p><b>(3 hours)</b></p>		

**Overall Questions (Text in red indicates the answers below)**

**Q1: You have purpose and value statements included in your Local Service Plan. Do you want to keep them or change them? Are these your mission and vision statements?**

*As part of the process, determine whether the purpose and value statement need to be enhanced and whether or not we should change the language to “mission” and “vision.”*

**Q2: Do you want the survey completed before the first meeting or for the all-day meeting? What are the questions for the survey? Who should determine the questions?**

*Suggested questions: What is working? What needs to be improved? What is missing? What inequalities exist in the system? What would you change and why? We won't stop until \_\_\_\_\_? The surveys will be administered at a staff meeting on September 1, 2021.*

**Q3: Do you have data that you want to share?**

*The survey data will be shared at the September 28 meeting.*

**Q4: How do you want to involve your departments?**

*The departments will determine the strategic directions and the actionable steps and indicators for success.*

**Q5: How do we obtain input from all the programs in Lane ESD?**

*Input will be obtained via the survey and through the department's development of strategic directions, actionable steps, and indicators.*

**Q6: Do you want me to work with Lane ESD departments to ensure that all use the equity lens and have a plan for implementing the Strategic Plan (post Strategic Plan)?**

**Q7: Who will develop the goals?**

*The Strategic Planning Committee will recommend 3-5 overarching goals.*

**Q8: Should we provide the [2021-2023 Local Service Plan](#) to detail the services Lane ESD provides to Lane County school districts?**

*This will be sent as a resource before the August 31, 2021, meeting.*

Carol Knobbe, Director – Human Resources

### **Facilities**

Westmoreland is heavy into seismic grant construction projects as well as some projects that are supported through ESSR funds. Several administrative staff visited Westmoreland in the last 2 weeks to see the progress to date.

Facilities staff have built several raised planter beds, including irrigation, for student gardens and are in the process of readying landscaping in a few outdoor areas.

Several classrooms have been completely gutted and are in the process of getting new windows, electrical/conduit, counters/sinks, walls and flooring.

Work on the breezeway, roof and HVAC replacement are also underway.

Brad has taken strategic advantage within the construction process to remove remaining asbestos in construction areas and recess electrical wiring and plugs that were previously wall mounted.

There have been occasional surprises with the project, however, Facilities Supervisor, Brad Johnston has been very pleased with the project superintendent and their ability to keep things moving forward.

### **Human Resources**

I attended the Oregon School Personnel Association (OSPA) summer retreat in July. There was a heavy emphasis on recent legislation impacting HR as well as some of the anticipated issues with the return to in person instruction in the September.

The entire state had a very quick turnaround for providing staff training related to the new OSHA regulations related to high heat in work settings. Fortunately we have very few circumstances, where employees experience high heat work environments.

We have continued work on implementing the features of Frontline Central to allow for processing employee paperwork electronically. We had good success earlier this year sending out “Intent to Return” forms via the system and having forms being returned promptly and positive feedback from employees.

Summer is a busy time for hiring, updating documents such as insurance benefits summaries and the collective bargaining agreement, along with planning for new employees onboarding and orientation.

Board Member Report, Rose Wilde  
August 3, 2021

This summer I was able to attend the grand opening of the SparkLab in June, but had to miss the invention showcase due to illness last week.

I also participated in several meetings and informal discussions with the Officer's Council at Oregon Association of ESDs both for routine operations and to respond to Gary Peterson's retirement. OAESD is negotiating with Amber Eaton to step into the role of executive director upon Gary's official retirement on October 1. OAESD is also expanding staffing FTE to make the position of executive director a full time position after workload from each part of the organization has increased, and hiring a program administrator to replace Amber Eaton, which continues to be a full time position. Member ESDs previously voted dues increases which will cover that majority of the FTE expansion, with some additional funding from the Regional Comprehensive center grant. In September, the Governance Council will consider a small dues increase to fund the remaining FTE needed. Boards will review this proposal in our September meeting.

With Chair Kelly Bissinger and chair-elect Linda Brown, I hosted the ESD Networking session at the OSBA virtual summer conference.

I also participated in some continuing education on the topic of Critical Race Theory and the misinformation campaign about CRT engineered by political operatives to oppose all equity efforts in schools nationwide, based upon people's lack of awareness of Critical Race Theory and political manipulation (offered by Embrace Race). The next webinar offered by Embrace Race is called "Why and How to Talk to Kids about Microaggressions" September 14, 5:30pm PST, and is available for free by registering here:

<https://www.embracerace.org/community/upcoming-webinar>.

**Lane County Component District Board Meeting Dates 2021-22**

	August	September	October	November	December	January	February	March	April	May	June
<b>Bethel</b>	8/30/2021	9/13/2021	10/11/2021	11/8/2021	12/13/2021	1/10/2022	2/14/2022	3/14/2022	4/11/2022	5/9/2022	6/13/2022
		9/27/2021	10/25/2021			1/24/2022	2/28/2022		4/25/2022		6/27/2022
<b>Blachly</b>	8/4/2021	9/15/2021	10/20/2021	11/17/2021	12/15/2021	1/19/2022	2/16/2022	3/16/2022	4/20/2022	5/18/2022	6/15/2022
<b>Creswell</b>	8/11/2021	9/8/2021	10/13/2021	11/10/2021	12/8/2021	1/12/2022	2/9/2022	3/9/2022	4/13/2022	5/11/2022	6/8/2022
<b>CAL</b>	8/19/2021	9/16/2021	10/21/2021	11/18/2021	12/16/2021	1/20/2022	2/17/2022	3/17/2022	4/21/2022	5/19/2022	6/16/2022
<b>Eugene</b>	8/4/2021	9/1/2021	10/6/2021	11/3/2021	12/1/2021	1/12/2022	2/2/2022	3/2/2022	4/20/2022	5/4/2022	6/1/2022
	8/18/2021	9/22/2021	10/20/2021	11/17/2021	12/15/2021		2/16/2022	3/16/2022		5/18/2022	6/22/2022
<b>Fern Ridge</b>	8/12/2021	9/20/2021	10/18/2021	11/15/2021	12/20/2021	1/24/2022	2/28/2022	3/14/2022	4/18/2022	5/16/2022	6/20/2022
								3/21/2022			
<b>Junction City</b>	8/23/2021	9/27/2021	10/25/2021	11/22/2021	skip	1/24/2022	2/28/2022	3/28/2022	4/25/2022	5/23/2022	skip
<b>Lowell</b>	8/23/2021	9/27/2021	10/25/2021	11/22/2021	12/13/2021	1/24/2022	2/14/2022	3/28/2022	4/25/2022	5/23/2022	6/27/2022
<b>Mapleton</b>	8/18/2021	9/15/2021	10/20/2021	11/17/2021	12/15/2021	1/19/2022	2/16/2022	3/16/2022	4/20/2022	5/18/2022	6/15/2022
<b>Marcola</b>	8/9/2021	9/13/2021	10/11/2021	11/8/2021	12/13/2021	1/10/2022	2/14/2022	3/14/2022	4/11/2022	5/9/2022	6/13/2022
<b>McKenzie</b>	8/18/2021	9/15/2021	10/20/2021	11/17/2021	12/15/2021	1/19/2022	2/16/2022	3/16/2022	4/20/2022	5/18/2022	6/15/2022
<b>Oakridge</b>	8/9/2021	9/13/2021	10/11/2021	11/8/2021	12/13/2021	1/10/2022	2/14/2022	3/14/2022	4/11/2022	5/9/2022	6/13/2022
<b>Pleasant Hill</b>	8/23/2021	9/13/2021	10/4/2021	11/1/2021	12/6/2021	1/3/2022	2/14/2022	3/14/2022	4/4/2022	5/2/2022	6/6/2022
			10/18/2021	11/15/2021			2/28/2022		4/18/2022	5/16/2022	6/27/2022
<b>Siuslaw</b>	8/11/2021	9/8/2021	10/13/2021	11/10/2021	12/8/2021	1/12/2022	2/9/2022	3/9/2022	4/13/2022	5/11/2022	6/8/2022
<b>South Lane</b>	8/9/2021	9/13/2021	10/4/2021	11/1/2021	12/6/2021	1/10/2022	2/7/2022	3/7/2022	4/4/2022	5/2/2022	6/6/2022
<b>Springfield</b>	8/9/2021	9/13/2021	10/11/2021	11/8/2021	12/13/2021	1/10/2022	2/14/2022	3/14/2022	4/11/2022	5/9/2022	6/13/2022
	8/23/2021	9/27/2021	10/25/2021			1/24/2022	2/28/2022		4/25/2022		6/27/2022