

LANE EDUCATION SERVICE DISTRICT	BOARD MEETING
1200 Hwy 99 N	Tuesday, February 2, 2021
Eugene, Oregon 97402	Regular Meeting: 6:00 PM

To View Meeting In Progress: [Click Here](#)

**LANE ESD BOARD MEETING
AGENDA**

Tuesday, February 2, 2021

1. Call Regular Meeting To Order

Board Chair

2. Welcome

Guests attending the meeting will be introduced.

Board Chair

3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them.

4. Agenda Review

Board Chair

5. Action Items

Board Chair

A. Appoint Board Member, Zone 1 Position 1

Any vacancy on the Board shall be filled by appointment by the remaining members of the Board from among the qualified persons within the zone in which the vacancy occurs. Any vacancy in an at-large Board position shall be filled by appointment by the remaining members of the Board from among the qualified persons within the district as a whole.

The Board appointee must be a legally registered voter, a resident within the district for one year immediately preceding the appointment and a resident of the Zone from which the vacancy has occurred.

Board elections are held every odd-numbered year, which for purposes of this policy are termed "election years." The appointee:

1. Will serve until June 30 following the next election, at which time the individual elected in March of that year will fill the remaining portion of an unexpired term or serve a full four-year term; or

2. Will serve until June 30 of a subsequent election year if the vacancy occurs after the filing date in an election year.

A Board member so elected as a replacement will serve the remaining year(s) of the term of office of the Board member being replaced.

Appointment to unexpired terms will be made by the Board under the following guidelines:

1. Announcements of the vacancy will be published in area newspapers. Reporters will be asked to include information regarding the position in articles in their respective papers;
2. Letters announcing the vacancy will be sent to all qualified candidates in the most recent Board election;
3. The announcement will invite individuals to submit applications for nominations to the Board within the time frame established by the Board;
4. The Board will interview potential appointees in open session;
5. The Board will select the appointee by utilizing the following procedures:
 - a. When there are three or more candidates the Board will continue to vote until two candidates each have a greater number of votes than any other candidate. In such voting procedure, each member will vote for two candidates;
 - b. When there are only two candidates, either because there are only two or because the Board has reduced the list to two, the Board will select the new member by majority vote of Board membership.
6. All voting will be conducted in accordance with public meeting laws, with the name of each Board member and how each voted duly recorded in the minutes;
7. All candidates will be notified of the Board's decision at the most immediate and appropriate time;
8. Upon appointment by the Board, the newly appointed Board member(s) will be sworn in and seated immediately.

The Lane ESD Board of Directors has received an application for appointment to the Board of Directors, Zone 1 Position 1, from Sydney Kissinger.

BE IT RESOLVED that the Board of Directors of Lane ESD appoints an applicant to the Board to the Board of Directors, Zone 1 Position 1.

Board Chair

Application for Lane ESD Board Position - Sydney Kissinger 18

Zone 1 Board Vacancy Interview Notes 19

B. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board

agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Lane ESD Board Meeting Minutes of December 3, 2019
2. Lane ESD Board Meeting Minutes of January 7, 2020
2. Human Resource Report, dated February 1, 2020

Board Chair

Lane Education Service District - Board of Directors 01 05 21	21
Lane Education Service District - Board of Directors 12 05 20	28
Human Resources Report2-1-2021	33

C. Accept Financial Report

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report for January 2020.

Board Chair

01-31-21 Board Financial Report - ESD	35
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D. Accept the Lane ESD 2019-20 Audit

The Board of Directors of Lane ESD Will act to accept the 2019-20 Audit, performed by Pauly, Rogers and Co., P.C.

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Audit Report for the 2019-20 Year, as presented.

Board Chair/Audit Committee

Audit Report - Communication to Governing Body 19-20	36
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E. Approve 2021-22 Budget Calendar

Per Board Policy DBC, the Board will annually adopt a budget calendar which identifies dates and deadlines required for the legal presentation and adoption of the budget. Further, the policy reads that the superintendent will prepare and recommend a proposed calendar for Board approval. The calendar will identify dates and activities to include those needed to comply with state law.

Budget Calendar 2021-22 - ESD

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F. Declaration of Classified Employee Appreciation Week

BE IT RESOLVED

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, BE IT RESOLVED that the Lane Education Service District Board of Directors proclaims March 1-5, 2021, to be **CLASSIFIED EMPLOYEE APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Lane Education Service District Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Board Chair, Superintendent Scurto

G. Accept Superintendent Evaluation Summary

The Board of Directors of Lane ESD will review and accept the Superintendent Evaluation Summary for 2020.

BE IT RESOLVED that the Board of Directors of Lane ESD accepts the 2020 Superintendent Evaluation Summary, as presented.

Board Chair

Superintendent Evaluation Summary January 2020

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H. Extend Superintendent Employment Contract

The original terms of the contract with Superintendent Tony Scurto was for a period beginning the 1st day of July, 2017, and ending on June 30, 2020. As provided by ORS 332.505(2)(a) the district school board may elect to issue a subsequent contract for an additional three years, or shorter mutually agreed upon employment period, at any time.

This three-year contract shall automatically be extended each July 1st of the contract term beginning July 1, 2018, unless by December 15 of the first year of each contract year, the Board elects not to extend the current contract and so notifies the Superintendent by December 15 of such year.

This creates a rolling 3-year term absent action by the Board in the first year.

The Board of Directors of Lane ESD will act to confirm the extension of Superintendent Scurto's employment contract through June 30, 2024.

2021-22 Tony Scurto Contract Addendum

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6. Discussion/Reports

A. Legislative Update

Superintendent Scurto will provide an update in legislative activities if there are any updates.

Superintendent Tony Scurto

B. Superintendent Report

Superintendent Tony Scurto

C. Upcoming Election

Lane ESD Board of Director position terms 1, 3 and 6 expire June 30, 2021. Lane County Elections has notified Lane ESD of the upcoming election and confirmed the positions on the May ballot.

Candidates may file for the positions beginning February 8, 2021 and no later than 5:00 p.m. March 18, 2021. Candidates file their intent with Lane County Elections either by mail, the 24-hour dropbox, or by appointment at 275 W 10th Avenue, Eugene. The Lane County Elections office is currently closed to walk-in customers due to the COVID-19 restrictions. To make an appointment, interested candidates can call 541-682-4234.

Interested candidates may file by fee or by petition.

D. OAESD's 3rd Virtual Information Presentation "The ESD Role in Oregon's Student Success Act"

Registration for OAESD's 3rd Virtual Information Presentation "The ESD Role in Oregon's Student Success Act" is now open. Please see the attached flyer and event details below. This information presentation is for ESD staff and board members.

Event Details:

OAESD Virtual Informational Presentation 2021

Open to ESD Board and Staff Members

"The ESD Role in Oregon's Student Success Act"

Presented by Amber Eaton, OAESD Program Administrator
February 9, 2021 at 11 AM

or February 10, 2021 at 4:30 PM

Please register through this link:

<https://www.eventbrite.com/e/the-esd-role-in-oregons-student-success-act-tickets-138354525109>

Registration Details:

-Please register with the email that you would like the sessions Zoom link sent to.

-Within the registration link there is an option to select which session you would like to attend.

-Registration closes on February 5, 2021.

-Sessions are Free

E. OAESD Officer Council – Elections 2021-22

General Description: The Officer Council consists of the officers of OAESD. These are the Chair, Chair-Elect, and Past Chair of the OAESD Board and President, President-Elect, and Past President of the OAESD Superintendents' Council. The term of office for the officers shall be one year in each role. The Chair-Elect and President-Elect succeed the Chair and President, respectively. Past practice has been for each ESD Board to have the opportunity to nominate a candidate for the position of Chair-Elect and for each member ESD superintendent to have the opportunity to nominate a candidate for President-Elect. **The nomination and election timeline for 2021 will be as follows:**

January – Local Boards may nominate eligible members of their own or other ESD boards for Chair-Elect. Superintendents may nominate themselves or other ESD superintendents for President-Elect. **Nominations will be turned in to the OAESD Executive Director no later than January 29.**

Chair-Elect: Linda Brown, Board Member, Clackamas ESD, has been nominated by the CESD Board and has agreed to serve.

Local Boards will cast their votes for Chair-Elect between February 5 and March 12.

President-Elect: Tonja Everest, Superintendent, LBL ESD has been nominated and has agreed to serve.

Superintendents will cast their votes for President-Elect *between February 5 and March 12*.

The results of the election will be announced on March 15 which will allow the newly elected Officers to participate in the Officer Council meeting being held on March 18.

F. NAACP Freedom Fund Event

The Board will discuss attendance at the 2021 NAACP Freedom Fund event. The event will be conducted virtually this year.

Invite-Registration-2021_FreedomFundDinner.docx

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7. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

Administrative Staff

8. Board Member Reports and Comments/Agenda Planning

Lane ESD Board, Liaisons, Advisors

A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Board Chair

B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

Sherry Duerst-Higgins

Linda Hamilton

Leslie Harris

Nora Kent

Vanessa Truett

Rose Wilde: This month's activities are listed below by date. I provided a more expanded report this time to share in more depth my areas of connection, interest, and skill, and hope these can apply in service to our board and district.

- **1/6 Meet and Greet with Mavis Sanchez-Scholes DEI Supervisor at Willamalane** Park and Recreation District, discussing DEI strategic planning, resources, etc. Willamalane serves many children and families in the Springfield area, and recently created a DEI Supervisory position. Shared resources for professional development and made an introduction to DEI staff at Oregon Department of Human Services. Hoping to connect Mavis to the ECC/CCAN when it reconvenes. I wonder if there are people at Lane ESD who might also be helpful to Mavis and Willamalane?
- **1/12 OAESD Equity and Racial Justice Task Force (3rd meeting)** - we are honing our core beliefs (which will be presented to the Governance Council) and beginning to discuss how OAESD can support districts in our approach to equity

and racial justice. We will meet at least 2 more times, and up to 8 times if needed, to complete a position statement and action recommendations that will be presented to our Governance Council this Spring for adoption.

- **1/12 Presentation to Eugene Education Association** in Winter Seminar Series (with a team of colleagues including a high school teacher and a middle school student, as well as two parents) on Confronting White Nationalism in Schools: A Toolkit. We had over 50 educators participate from at least three districts in a very interactive 2 hour Zoom class. Our team will present to a Bethel SD school in February and schedule future presentations to other educational communities by request. Having an experienced online educator greatly improved our engagement strategies and tools for online delivery. Educators reported that students were very aware of the insurrection at the Capitol and had conversations in class to understand the events. Tension and fear was palpable.
- **1/13 North Eugene High School Student Mock Interviews** - at the request of a local school counselor, I volunteered to interview students for a few hours, and provided them with feedback to improve their skills.
- **1/13 Western States Center Briefing on Political Violence** - learned about current activities in our region of far right extremist groups organizing to disrupt public events and activities, including at State capitols. Indirectly related to LESD - the rhetoric and recruitment is impacting students regionally, and political and white nationalist violence and threats are frightening to students, their families, and everyone.
- **1/14 & 1/28 OAESD Legislative Committee** - Honed our legislative priorities, which will be presented to our Governance Council for adoption on Feb 4th. We are tracking several bills already. I have attached the latest update from Ozzie Rose, which includes the list of key bills we are tracking, instructions for how to track bills using the Oregon Legislative Information System (OLIS) and a schedule of hearings this week for some bills we are tracking. This group will meet every two weeks during the legislative session and will rely upon ESD administrative staff and board members to leverage our relationships and connections with Oregon legislators to communicate regarding our aims. Most priorities are similar to previous years, updated with current financial projections. One key change is to establish a minimum funding amount in the distribution of SSA money to ESDs, which resulted in the smallest ESDs receiving a minimum of 1% of the funding available, and the larger ESDs receiving funding based on ADMw per the SSA (this increased the funding for the smallest ESDs from about \$40,000 to \$210,000, while the magnitude of impact on the larger districts was much smaller, relative to the total). This will require legislative action to correct. Our financial goals are aligned with other education partners (OSBA/COSA/etc.) to match their projections. (roughly 9.7 billion for SSF, for example).

- **1/18 MLK jr Drive Through Fair with NAACP** - attended and welcomed people to the annual event, this time set up as a drive through resource fair, with representatives from multiple community organizations. Followed up by an online event to celebrate MLKjr day of Service. Despite fears of political/white nationalist violence, this was a positive and uplifting event with no disruptions.
- **1/21 People's Inauguration** - though my Racial Justice group, I organized a non-partisan event to engage every day people in committing themselves to the healing and transformation of our nation, in recognition that elected leaders cannot achieve the fully inclusive, resilient and equitable democracy that we envision for ourselves without the commitment of people and communities, as part of a national movement (www.peoplesinauguration.com) founded by Valarie Kaur and the Revolutionary Love Project. Very successful event with COVID precautions firmly in place and cooperation with local law enforcement (in case of political violence). The kick off event was followed by 10 days of online training and practices to promote the skills and resilience to continue to engage in transformative actions across sectors of activism. Local coverage here: <https://www.registerguard.com/story/news/2021/01/22/eugenes-the-peoples-inauguration-pledge-unity-and-personal-transformation/6662961002/>
- **1/19 Preparation for Officer's Council** meeting with OAESD leadership
- **1/22 OAESD Officer's Council:** Prepared for upcoming Governance Council meeting and discussed the progress so far of the Task Force on Equity and Racial Justice.
- **1/22 Stop the Sweeps** meeting - a group of community members are raising attention to concerns about law enforcement interactions with people living in urban campsites and lacking other safe housing. They are asking local jurisdictions to recognize and support the recommendations of the CDC about COVID safety measures, which include allowing for camping in urban areas when other safe housing is not available. This may come up if people camp on LESD properties. Concerns are currently primarily involving City of Eugene Policies for Parks and public spaces.
- **1/28 OAESD Legislative Committee (reported above)**
- In addition to the above events, I participated in several forums of a more political nature regarding how to respond to White Backlash (a resurgence of white nationalist or supremacist organizing and actions following advances in racial equity and inclusion) and connecting with a national agenda for greater equity and inclusion with The Frontline (an advocacy organization convened by the Movement for Black Lives, the Working Families Party, and several others). I am also part of a new committee convened by Showing Up for Racial Justice that is supporting efforts to undermine structural and systemic racism in public

institutions - this committee is offering the Confronting White Nationalism Training, in addition to tracking and participating in district/institution sponsored or external efforts to promote racial equity through policy and budget. (In these activities I always assert my personal opinion and actions do not represent LESD.)

- One important learning theme through this month was most succinctly expressed by Van Jones, in a follow up to the People's Inauguration on the topic of listening to our opponents. He said, "Our "trash" is the Nazi's treasure," as an encouragement to listen for understanding to those who may not share our perspective or experiences. Our educators, who are having conversations with students about deeply divisive topics almost daily, model how to listen for understanding with respect in their "classrooms" and always seek to engage and include their students through these hard topics.

With appreciation and respect for my colleagues on the board and all the educators and staff at Lane ESD.

Johnie Matthews, Superintendents' Council Advisor
Emilio Hernandez, Community Advisor
Mike Anderson, Liaison, Creswell School District
Mark Boren, Liaison, Fern Ridge School District

Board, Advisors, Liaisons

Leslie Harris February Board Report	49
OAESD Key Bills 2.1.21	50
Key Bill Hearings Feb 1-5.21	52
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Nora Kent's Report for January 2021	56

9. Announcements/Correspondence

Board Chair

A. Acknowledgements and Recognition

Superintendent Tony Scurto

An Acknowledgement - Phoenix Program Student	57
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B. Kudos

Kudos to: Pam, Cherilyn and Evani
Reported by: Shelly Ellis
Reason: These amazing IA's each have their own special talent. Together they have helped me manage distance learning and I could not have done any of it without them. A huge Thank you - I appreciate you every day!

Kudos to: Trace Mansfield
Reported by: Kristin Gault
Reason: Assisting me with a project in making special "peg board books" for my students! I appreciate Trace always being willing to help.

Kudos to: Rene Conable
Reported by: Donna zepeda
Reason: For your up beat and positivity for this hard year! You are organized and make it easy for staff to follow your leadership. Thank you for being a great teacher!

Kudos to: Petra Schenfeld
Reported by: Erica Norton
Reason: Petra is such a reliable and hard working person. Petra cares about all of her students as if they are her own children and it is so admiring. She works tirelessly to make sure that all of our Deaf/Hard of Hearing students have access always!

Kudos to: Niels Pasternak
Reported by: Catherine Burke-Maher
Reason: Niels is truly supportive and has boundless patience for the students and staff with whom he works. Thanks for always giving your best, Niels!

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit:
www.lesd.k12.or.us/forms/kudos.html

Administrators

C. Announcements

Board Chair

1. **Lane ESD Board Member Activities and Opportunities**

- OSBA Board of Directors Meeting, February 5-6, 2021
- OAESD: The ESD Role in Oregon's Student Success Act, February 9, 2021
- OAESD: The ESD Role in Oregon's Student Success Act, February 10, 2021
- NSBA Equity Online Symposium, (FREE) February 10, 2021
- NAACP Freedom Fund Dinner (Virtual), February 19, 2021 (no flyer yet)
- UO: Webinar - 1619 and The Legacy That Built A Nation
- Lane ESD Budget Preview, April 6, 2021
- OSBA: Webinar - School Law for Board Members, February 24, 2021
- OSBA: Webinar - School Finance and Budget Committee Basics, March 16, 2021
- OSBA: Webinar - Superintendent Evaluation, April 8, 2021
- OSBA Board of Directors Retreat, June 18-20, 2021
- OSBA Board of Directors Meeting, September 17-18, 2021

Senator Floyd Prozanski: KNND's Beeper Show

- On the first Monday of each month at 9 a.m.;
- Hear monthly legislative updates and to share your questions during KNND's Beeper Show, <https://knnd.com/>, call in to share, 541-942-5548.

2. **Component District Board Meeting Dates**

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
	9/14/20	10/12/20		12/14/20	1/11/21	2/8/21		4/12/21		6/14/21
			11/9/20		1	2/22/21	3/8/21	1	5/10/21	1
	9/28/20	10/26/20		0	1/25/21	1		4/26/21	1	6/28/21
	0	0			1			1		1

	9/14/20 0	10/12/20 0	11/9/20	12/14/20 0	1/11/21 1	2/8/21	3/8/21	4/12/21 1	5/10/21 1	6/14/21 1
	9/14/20 0	10/5/20 10/19/20 0	11/2/20 11/16/20 0	12/7/20	1/4/21	2/8/21 2/22/21 1	3/8/21	4/5/21 4/19/21 1	5/3/21 5/17/21 1	6/7/21 6/28/21 1
	9/16/20 0	10/14/20 0	11/18/20 0	12/9/20	1/13/21 1	2/10/21 1	3/10/21 1	4/14/21 1	5/12/21 1	6/16/21 1
	9/14/20 0 9/28/20 0	10/5/20 10/9/20	11/2/20	12/14/20 0	1/11/21 1 1/25/21 1	2/1/21	3/1/21	4/5/21 4/19/21 1	5/3/21	6/7/21
	9/14/20 0	10/12/20 0	11/9/20	12/14/20	1/11/21 1	2/8/21 2/22/21	3/8/21	4/12/21 1	5/10/21	6/14/21 1

	9/28/20	10/26/20		0	1/25/21	1		4/26/21	1	6/28/21
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10. Adjournment

- The next regular meeting is scheduled to be held Tuesday, March 3, 2020, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

11. OAESD Officer Council – Elections 2021-22

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LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North | 541.461.8200 | www.lesd.k12.or.us
 Eugene, OR 97402 | 541.461.8298 [Fax]

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

Application for Lane ESD Board Zone 1 (Position #1)

Zone 1 (Position 1) includes the following voting precincts, or portions of precincts, in Eugene School District, comprising the area north of Eleventh Avenue:

City Precincts: (Eugene) 1123, 1125, 1341, 1349, 1451, 1561, 1563, 1565, 1567, 1569, 1781, 1783, 1785, 1787; (Springfield) 2122; (Coburg) 4200. County Precincts: 726, 728, 730, 732, 734, 736, 738.

NAME	Sydney Kissinger		
RESIDENCE ADDRESS	241 Hardy Ave		
	Eugene, OR 97404		
Phone	:5419538755	Other:	
Have you been a Lane County resident for one year?			yes
Are you currently a registered voter in Zone 1?			yes
Background and Experience: Please indicate any training and/or experience you have that relates to the work of the ESD Board.			
<p>I am a retired professor from Lane Community College. I taught in the ESL program, the ALS department, and the Communication Department. I ended my career in the Literature, Language, and Communication Department after 23 years. I have a masters degree from the University of Oregon in Rhetoric and Communication with an emphasis on intercultural communication and conflict. I am active in the Democratic Party of Lane County and enjoy participating in my community. I am currently a Neighborhood Liaison for voter outreach in my precinct. I am an elected PCP. I care about education and know that education is necessary for a better quality of life.</p>			
Reasons for Seeking Appointment			
My grandchildren are students in the 4J school district. I care about their future and the future of all the children in my community			
I understand that Board Members are appointed to serve until June 30 following the next annual election (May 2021). I am willing to serve should I be selected.			
		Signature Sydney Kissinger	
		Date January 19, 2021	

Zone 1 Board Vacancy - Interviews

February 2, 2021

Interviewer: _____

Candidate: _____

	Questions	Rating, Comments
1	Tell us a little about yourself. Why are you interested in filling the open ESD Board seat?	
2	What particular strengths will you bring to this ESD Board?	
3	How do you view the Board's role versus the administration's role in running Lane ESD?	
4	As an individual ESD Board member, how would you handle a situation where the Board takes a position that you do not agree with? How about if that position was something you actively campaigned on?	
5	Describe how you would maintain a positive relationship with other board members during times of disagreement.	

	Questions	Rating, Comments
6	What do you expect to be the greatest challenge about ESD Board service?	
7	What other commitments do you have that may keep you from Board work?	
8	Do you have any questions?	

Notes/Comments:



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North
Eugene, OR 97402

541.461.8200
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www.lesd.k12.or.us

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

LANE EDUCATION SERVICE DISTRICT

1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING MINUTES

Tuesday, January 5, 2021
Regular Meeting: 6:00 PM

1. Call Regular Meeting to Order

Chair Duerst-Higgins called the regular meeting to order at 6:00 p.m.

2. Welcome

Board Members present: Chair Sherry Duerst-Higgins, Vice-Chair Linda Hamilton, Leslie Harris, Nora Kent, Vanessa Truett, Rose Wilde

Board Advisors and Liaisons: Mark Boren (Fern Ridge School District Board Liaison), Emilio Hernandez (Community Advisor and Springfield Public Schools Board Advisor), Johnie Matthews (Superintendents' Council advisor)

Administrative Staff present: Superintendent Tony Scurto, Assistant Superintendent Carol Knobbe, Business Services Executive Director Dave Standridge, recording secretary Julie Simmonds

Guests: Cameron Yee, Technology Services
Jennifer Davis, Life Skills Teacher
Jennifer Williams, Life Skills Teacher
Annin Ramsing, Life Skills Teacher
Linden Aitken, LCEA

3. Public Participation

This is an opportunity for the audience to address the Board on topics either on, or not on, the agenda. There will also be opportunities for the audience to comment on specific agenda items as the Board addresses them. There was no public comment.

4. Agenda Review

The agenda was reviewed.

5. Presentation: Life Skills Virtual Learning

Jennifer Davis, Jennifer Williams, and Annin Ramsing, Life Skills teachers, presented on their experiences with Comprehensive Distance Learning.

6. Action Items

6.A. Consent Agenda

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Back-up materials for consent agenda items are included in the agenda packet as needed.

1. Human Resource Report, dated January 1, 2021

DIRECTOR HAMILTON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as presented. Director Wilde seconded and the MOTION PASSED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, TRUETT AND WILDE VOTING YES (Lane ESD Resolution 20-034).

6.B. Accept Financial Report

Dave Standridge provided comments on the December 2020 Financial Report.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accept the financial report for December 2020. Director Hamilton seconded and THE MOTION PASSED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, TRUETT AND WILDE VOTING YES. (Lane ESD Resolution 20-035).

6.C. Declare Board Appreciation Month

Superintendent Scurto read aloud:

WHEREAS, Education Service District Boards exist to meet the diverse education needs of the school districts and students in their regions; **WHEREAS**, ESD boards focus resources on providing vital, innovative and cost-effective strategies to meet those diverse needs; **WHEREAS**, ESD boards help establish the vision for educational excellence in what students should know and be able to do; **WHEREAS**, ESD boards are accountable to the community for assisting the districts they serve to increase student achievement; **WHEREAS**, ESD boards create a climate that supports the philosophy that all children can learn, targeting resources, strategies and services to students who need special help to reach this goal; **WHEREAS**, ESD boards build collaborative relationships based on trust, teamwork and shared accountability; and

WHEREAS, ESD boards are committed to continuous education and training on issues related to best practices in education services for their districts;

NOW, THEREFORE, We hereby declare our appreciation to the members of the Lane ESD Board of Directors and proclaim the month of January to be **Education Board Recognition Month**.

We urge all citizens to join *us* in recognizing the dedication and hard work of ESD board members in preparing today's students for tomorrow's world.
(Lane ESD Resolution 20-036).

6.D. Approve 2021-23 Local Service Plan: Year One

Superintendent Scurto discussed potential new services for the next biennium. Nursing, Communications, and Legal services are considered for future services. The proposed Local Service Plan passed unanimously at the December 15 Superintendents' Council meeting. Superintendent Scurto plans to present the new Local Service Plan to component district boards over the next two months for their approval.

DIRECTOR HAMILTON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approve the 2021-23 Local Service Plan Year One. Director Truett seconded and THE MOTION PASSED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, TRUETT AND WILDE VOTING YES. (Lane ESD Resolution 20-037).

6.E. Approve Contract Award for Architect and Engineering Services for Seismic Upgrades of Westmoreland Campus, Phase 1

The Request for Proposals for work on Lane ESD's Westmoreland campus recently closed. The intent of the Request for Proposals was to identify a vendor for the architectural, structural, mechanical and electrical design for the Seismic Rehabilitation of Westmoreland (the "Project"), located at 1717 City View Street, Eugene, Oregon 97402. In January 2020, the District applied for and received a Seismic Rehabilitation Grant ("SRG") for the project through the Infrastructure Finance Authority: Business Oregon, based on the application prepared by ZCS Engineering & Architecture. The intent of this RFP is for the consultant to provide an integrated design solution for the entire building. As part of this grant, a preliminary rehabilitation feasibility report was prepared for each portion of the project and is enclosed. The District was awarded \$2,378,365 for the design and construction of Westmoreland Phase 1 Seismic Rehabilitation.

The bids were tabulated and the highest ranked proposer for Architect and Engineering Services for Seismic Upgrades is WRK Engineers. A notice of intent to award the contract has been posted on the ESD website.

DIRECTOR KENT MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the contract award for architecture and engineering services for seismic upgrades on the Westmoreland campus. Director Hamilton seconded and THE MOTION PASSED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, TRUETT AND WILDE VOTING YES. (Lane ESD Resolution 20-038).

6.F. Award Contract for Westmoreland Campus HVAC Upgrades

The Request for Proposals for work on Lane ESD's Westmoreland campus recently closed. The intent of the Request for Proposals was to identify a qualified contractor to furnish and install (9) roof top units and install new DDC controls at our Westmoreland Campus in Eugene, Oregon.

The bids were tabulated and the highest ranked proposer for HVAC upgrades is Ryan Thomas Construction. A notice of intent to award the contract has been posted on the ESD website.

Superintendent Scurto discussed the installation of a cooling system for the buildings at the Westmoreland Campus.

DIRECTOR HAMILTON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD approves the contract award for Westmoreland campus HVAC upgrades. Director Kent seconded and THE MOTION PASSED WITH DIRECTORS DUERST-HIGGINS, HAMILTON, HARRIS, KENT, TRUETT AND WILDE VOTING YES. (Lane ESD Resolution 20-039).

7. Discussion/Reports

7.A. Legislative Update

The December 15 special session

7.B. Superintendent Report

Superintendent Scurto discussed the change from mandatory to advisory guidance related to the COVID-19 school metrics.

8. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

9. Board Member Reports and Comments/Agenda Planning

9.A. Agenda Planning

Board members were invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

9.B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

There were no board reports.

10. Announcements/Correspondence

10.A. Acknowledgements and Recognition

10.B. Kudos

Kudos to: LaRae Akins
Reported by: Linda Jo Ott
Reason: She is Amazing & Kind and has been such a good teacher to me. She has welcomed me as her co-worker and is ready to help me learn a new job with a smile..She is always helping everyone and answers many questions daily..I am so lucky to work with her...

Kudos to: Pam, Cheryl and Evani
Reported by: Shelly Ellis
Reason: Thank you! I appreciate all of the hard work and effort each of these ladies bring Every day! From running a Zoom lesson to making sure printed materials are ready it has truly been a team Effort. I could not have done it without them! North Life Skills IA's are Amazing!

Kudos to: Kristin Gault
Reported by: Annie Whiddon
Reason: Kristin does an incredible job taking the time to consult with districts regarding students with unusual visual needs, to work through problems and determine if referrals are appropriate. Thank you for being so dedicated to the success of all students, Kristin!!!

Kudos to: Tech Team
Reported by: Andrea Parker
Reason: From the get go this team has been super responsive and helpful with everything! I appreciate you!!!

Kudos to: LESD Interpreter Team
Reported by: Angela Tate
Reason: Here's to our Amazing INTERPRETER Team for always Pivoting and learning in changing times. Always covering every obstacle in the way during this CDL season were in. I am very grateful to our whole team for working with and throughout all the challenges and constant changes. Rockstars include: Abby Luedeman, Allissa Phoenix, Andrea Parker, Angie Tate, Asia Tong, Caitlin Healy, Christina Giles, Danielle Kenoyer, Dylan Mata-Lovato, Elisa Morin, Erika O'Brien, Grace Salud, Hannah Bachelor, to be cont...

Kudos to: LESD Interpreter Team cont.
Reported by: Angela Tate
Reason: Thankful for my team of Interpreters Continued.... JJ Johansson, Kaylin LaClair, Kelly Bucolo, Lindsay Meyer, Lisa Domanic, Logan Porter, Maddie Brockman, Marci Stoner, Michelle Chylek and Tara Smith. Thank you for your continued GRIT, tenacity and Integrity in this super challenging time.

Kudos to: Robin, Sue, and Brad
Reported by: Trace
Reason: "Kudos" is not a big enough word to fully express my gratitude over your having decluttered the Prosser Memorial School Psychology Library and Second Life Luggage Rehabilitation Center (aka the PMSPLASLLRC). Some of that material was well over 40 years old, and it feels good to finally divest ourselves of assessments that once used such questions as, "Do I look stupid to you?", or which would administer graduated electric shocks. ("Science marches on." -- Ada Lovelace... maybe.)

Thank you to those who took the time to acknowledge co-workers/staff with

kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit: www.lesd.k12.or.us/forms/kudos.html

10.C. Announcements

10.C.1. **Lane ESD Board Member Activities and Opportunities**

OSBA Professional Development:

- [Webinar - Charter Policy 101](#)
January 7, 2021, 12:00 pm

- [Webinar - Get On Board Information Session](#)
January 13, 2021, 12:00 pm
- [Webinar - Get On Board Panel Discussion / Q&A](#)
January 20, 2021, 12:00 pm
- [Webinar - Board Self-Assessment](#)
January 25, 2021, 12:00 pm

[Webinar - School Finance & Budget Committee Basics](#)
March 16, 2021, 12:00 pm

OSBA Meetings:

- [OSBA Board of Directors Meeting - February 2021](#)
February 5-6, 2021
- [OSBA Board of Directors Retreat](#)
June 18-20, 2021
- [OSBA Board of Directors Meeting - September 2021](#)
September 17-18, 2021

10.C.2. Component District Board Meeting Dates

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Bethel	9/14/20 9/28/20	10/12/20 10/26/20	11/9/20	12/14/20	1/11/21 1/25/11	2/8/21 2/22/21	3/8/21	4/12/21 4/26/21	5/10/21	6/14/21 6/28/21
Blachly	9/16/20	10/21/20	11/18/20	12/16/20	1/20/21	2/17/21	3/17/21	4/21/21	5/19/21	6/16/21
Creswell	9/9/20	10/14/20	11/11/20	12/9/20	1/13/21	2/10/21	3/10/21	4/14/21	5/12/21	6/9/21
CAL	9/21/20	10/19/20	11/16/20	12/21/20	1/18/21	2/15/21	3/15/21	4/19/21	5/17/21	6/21/21
Eugene	9/16/20	10/7/20 10/21/20	11/4/20 11/18/20	12/2/20 12/16/20	1/13/21	2/3/21 2/17/21	3/3/21 3/17/21	4/21/21	5/5/21 5/19/21	6/2/21 6/16/21
Fern Ridge	9/21/20	10/19/20	11/16/20	12/21/20	1/25/21		3/15/21	4/19/21	5/17/21	6/21/21
Junction City										
Lowell	9/28/20	10/26/20	11/23/20	12/14/20	1/25/21	2/9/21	3/8/21	4/5/21 4/26/21	5/3/21 5/24/21	6/28/21
Mapleton	9/16/20	10/21/20	11/18/20	12/16/20	1/20/21	2/17/21	3/17/21	4/21/21	5/19/21	6/16/21
Marcola										
McKenzie	9/16/20									
Oakridge	9/14/20	10/12/20	11/9/20	12/14/20	1/11/21	2/8/21	3/8/21	4/12/21	5/10/21	6/14/21
Pleasant Hill	9/14/20	10/5/20 10/19/20	11/2/20 11/16/20	12/7/20	1/4/21	2/8/21 2/22/21	3/8/21	4/5/21 4/19/21	5/3/21 5/17/21	6/7/21 6/28/21
Siuslaw	9/16/20	10/14/20	11/18/20	12/9/20	1/13/21	2/10/21	3/10/21	4/14/21	5/12/21	6/16/21
South Lane	9/14/20 9/28/20	10/5/20 10/9/20	11/2/20	12/14/20	1/11/21 1/25/21	2/1/21	3/1/21	4/5/21 4/19/21	5/3/21	6/7/21
Springfield	9/14/20 9/28/20	10/12/20 10/26/20	11/9/20	12/14/20	1/11/21 1/25/21	2/8/21 2/22/21	3/8/21	4/12/21 4/26/21	5/10/21	6/14/21 6/28/21

11. Adjournment

The meeting was adjourned at 7:48 p.m.

- The next regular meeting is scheduled to be held Tuesday, February 2, 2021, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

—
jrs

Minutes Approved: _____

Sherry Duerst-Higgins, Chairperson



Tony Scurto, Superintendent



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North
Eugene, OR 97402

541.461.8200
541.461.8298 [Fax]

www.lesd.k12.or.us

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

LANE EDUCATION SERVICE DISTRICT

1200 Hwy 99 N
Eugene, Oregon 97402

BOARD MEETING MINUTES

Tuesday, December 1, 2020
Regular Meeting: 6:00 PM

1. Call Regular Meeting To Order

Board Members Present: Sherry Duerst-Higgins, Linda Hamilton, Leslie Harris, Nora Kent, Rose Wilde

Board Liaisons Present: Mark Boren (Fern Ridge School District)

Board Advisors Present: Johnie Matthews (Superintendents' Council Advisor)

Administrative Staff Present: Superintendent Tony Scurto, Assistant Superintendent Carol Knobbe, Business Services Director Dave Standridge, Special Education Director Sue Mathisen, Westmoreland Campus Administrator Justin Radabaugh, Special Education Administrator Annie Whiddon, Executive Assistant Julie Simmonds

2. Welcome

Guests include:

Cameron Yee, LCEA

Tracy Mansfield

Tara Smith

3. Public Participation

There was no public comment.

4. Presentation: Comprehensive Distance Learning

Annie Whiddon and Trace Mansfield presented on Comprehensive Distance Learning happening in Lane ESD classrooms serving students in Life Skills classrooms.

5. Agenda Review

6. Action Items

6.A. Consent Agenda

DIRECTOR HAMILTON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD adopts the consent group as presented. Director Wilde seconded and the MOTION PASSED WITH DUERST-HIGGINS, HAMILTON, HARRIS, and WILDE VOTING YES (Lane ESD Resolution 20-029).

6.B. Accept Financial Report

Dave Standridge commented on the changes in the Financial Report compared to the October report.

DIRECTOR HAMILTON MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accepts the Financial Report as presented. Director Harris seconded and the MOTION PASSED WITH DUERST-HIGGINS, HAMILTON, HARRIS, and WILDE VOTING YES (Lane ESD Resolution 20-030).

6.C. Approve Policy Updates

DIRECTOR WILDE MOVED, BE IT RESOLVED that the Board of Directors of Lane ESD adopt policy updates as presented. Director Harris seconded and the motion MOTION PASSED WITH DUERST-HIGGINS, HAMILTON, HARRIS, and WILDE VOTING YES (Lane ESD Resolution 20-031).

6.C.1. All Students Belong Policy and Administrative Rule

6.C.2. Footwear Policy

6.D. Declaration of Board Vacancy

Erin Zygaitis has resigned from the Lane ESD Board of Directors due to a move of her primary residence outside of her elected zone. The Lane ESD Board of Directors will accept Ms. Zygaitis' resignation from the Board and declare a vacancy for Position 1 Zone 1.

The vacancy will be announced on the Lane ESD website, applications will be collected, and applicant candidates will be reviewed at a future meeting.

DIRECTOR WILDE MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD accept the resignation of Erin Zygaitis from Board Position 1 Zone 1.

BE IT FURTHER RESOLVED that the Board of Directors of Lane ESD declare a Board vacancy Position 1 Zone 1. Director Hamilton seconded and the MOTION PASSED WITH DUERST-HIGGINS, HAMILTON, HARRIS, and WILDE VOTING YES (Lane ESD Resolution 20-032).

6.E. Appoint Audit Committee Member

The resignation of Board Member Erin Zygaitis has left an opening on the Lane ESD Audit Committee. The Board of Directors will discuss and appoint a member to participate in the Audit Committee for 2020-21.

DIRECTOR HARRIS MOVED: BE IT RESOLVED that the Board of Directors of Lane ESD appoints Leslie Harris to serve on the 2020-21 Lane ESD Audit Committee. Director Wilde seconded and MOTION PASSED WITH DUERSTHIGGINS, HAMILTON, HARRIS, and WILDE VOTING YES (Lane ESD Resolution 20-033).

7. Discussion/Reports

7.A. Legislative Update

2021 Legislative Preview sessions are scheduled for December 15, mid-morning, and December 16 at 5:00 p.m. The State School Fund is a primary focus for Board members and educators.

The Governor's Budget recommends funding the State School Fund at \$9.1B, with the last Budget at \$9B. The Governor's recommended budget also includes: 1) the use of Rainy Day funds to support this amount; 2) fully funding the Student Investment Account; 3) \$5M for districts impacted by wildfire; and 4) \$36.9M set aside for ESDs to continue the work being done to support the Student Success Act.

7.B. Superintendent Report

Return To School

The latest metrics in the county show a jump to over 200 new cases per 100,000 people. This number pushes education back into distance learning. However, there is an exception called Safe Harbor for schools that are already providing in-person instruction to continue to do so. The County is taking a district-by-district approach, looking at cases within school boundaries, in making recommendations for in-person instruction, distance learning, or limited in-person instruction.

OAESD

Oregon Department of Education is looking for partnership with ESDs related to Covid-19 testing.

OAESD is convening the Taskforce on Equity and Racial Justice. Director Hamilton is serving as the Lane region's representative, Director Wilde is participating as a member of the Governance Council, and Lane County's Nancy Golden will be facilitating.

Lane County Superintendent Retirements

Chris Parra (Bethel), Kathleen Rodden-Nord (Junction City), and Malcom McRae (Crow-Applegate-Lorane) have all announced their retirement for the end of this year.

7.C. Student Investment Account Funds

There was no discussion on the Student Investment Account Funds.

7.D. Complimentary Event: NSBA's 2021 Equity Online Symposium

NSBA has officially changed the 2021 Equity Symposium to online and is "Complimentary". The symposium will occur on February 10, 2021. Registration opens this Wednesday, 11/18.

[The NSBA Equity Online Symposium](#) provides a forum for school board members, public school advocates, and community leaders to examine and discuss the strategies, current trends, research, and best practices around equity in our nation's public K-12 schools.

8. Information from Administrative Staff

Written reports were included in the agenda packet.

9. Board Member Reports and Comments/Agenda Planning

9.A. Agenda Planning

9.B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

10. Announcements/Correspondence

10.A. Acknowledgements and Recognition

10.B. Kudos

Kudos to: Chris Antonetti

Reported by: Glenn Stark

Reason: For great effort and persistence in following up with WorkSource issues. She has really be a lifesaver during these unique times.

Kudos to: Jenn Davis, SaMara Evans and Deshonte Lomax

Reported by: Sara Mansfield

Reason: WOW! Just wow! Distance learning is so new and yet the three of you are make it look easy. The way you support students and families is so impressive. You remain positive, engaging, and interactive and your students are learning and making gains in this new venue. I am particularly impressed with how you use a variety of AAC to support both individual students as well as the classroom as a group. I feel very fortunate to be working with you.

Kudos to: Kathleen Larsen, David Lanza, Lisa Baber

Reported by: Dave Standridge

Reason: Thank you for helping the McKenzie SD business staff in their time of need

while they were displaced from their office during the fire.

Kudos to: Trace Mansfield

Reported by: Niels Pasternak

Reason: Trace is always there to help when students have technology needs and this year he has already helped multiple students in our class to get things like switch and appliance interfaces, larger monitors, and access to new educational programs online. Trace has shown me multiple helpful programs over the years such as www.freereadingprogram.com, he is a valuable and insightful team member and he helps a lot of our students. Thanks Trace!

Kudos to: Denise Chase

Reported by: Carol Knobbe

Reason: Thanks for jumping right in, rolling up your sleeves and learning a ton of new processes and procedures. We're glad you are here!

10.B. Announcements

10.B.1 Lane ESD Board Member Activities and Opportunities

- [Webinar - Charter Schools: Ask Me Anything](#) December 1, 2020, 12:00 pm
- [Webinar - Dealing with Conflict on the Board](#) December 7, 2020 at 12pm

10.B.2 Component District Board Meeting Dates

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Bethel	9/14/20 9/28/20	10/12/20 10/26/20	11/9/20	12/14/20	1/11/21 1/25/11	2/8/21 2/22/21	3/8/21	4/12/21 4/26/21	5/10/21	6/14/21 6/28/21
Blachly	9/16/20	10/21/20	11/18/20	12/16/20	1/20/21	2/17/21	3/17/21	4/21/21	5/19/21	6/16/21
Creswell	9/9/20	10/14/20	11/11/20	12/9/20	1/13/21	2/10/21	3/10/21	4/14/21	5/12/21	6/9/21
CAL	9/21/20	10/19/20	11/16/20	12/21/20	1/18/21	2/15/21	3/15/21	4/19/21	5/17/21	6/21/21
Eugene	9/16/20	10/7/20 10/21/20	11/4/20 11/18/20	12/2/20 12/16/20	1/13/21	2/3/21 2/17/21	3/3/21 3/17/21	4/21/21	5/5/21 5/19/21	6/2/21 6/16/21
Fern Ridge	9/21/20	10/19/20	11/16/20	12/21/20	1/25/21		3/15/21	4/19/21	5/17/21	6/21/21
Junction City										
Lowell	9/28/20	10/26/20	11/23/20	12/14/20	1/25/21	2/9/21	3/8/21	4/5/21 4/26/21	5/3/21 5/24/21	6/28/21
Mapleton	9/16/20	10/21/20	11/18/20	12/16/20	1/20/21	2/17/21	3/17/21	4/21/21	5/19/21	6/16/21
Marcola										
McKenzie	9/16/20									
Oakridge	9/14/20	10/12/20	11/9/20	12/14/20	1/11/21	2/8/21	3/8/21	4/12/21	5/10/21	6/14/21
Pleasant Hill	9/14/20	10/5/20 10/19/20	11/2/20 11/16/20	12/7/20	1/4/21	2/8/21 2/22/21	3/8/21	4/5/21 4/19/21	5/3/21 5/17/21	6/7/21 6/28/21
Siuslaw	9/16/20	10/14/20	11/18/20	12/9/20	1/13/21	2/10/21	3/10/21	4/14/21	5/12/21	6/16/21
South Lane	9/14/20 9/28/20	10/5/20 10/9/20	11/2/20	12/14/20	1/11/21 1/25/21	2/1/21	3/1/21	4/5/21 4/19/21	5/3/21	6/7/21
Springfield	9/14/20 9/28/20	10/12/20 10/26/20	11/9/20	12/14/20	1/11/21 1/25/21	2/8/21 2/22/21	3/8/21	4/12/21 4/26/21	5/10/21	6/14/21 6/28/21

11. Adjournment

Chair Duerst-Higgins adjourned the meeting at 7:02 p.m.

- The next regular meeting is scheduled to be held Tuesday, January 5, 2021, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

jrs

Minutes
Approved:

Sherry Duerst-Higgins, Chairperson

Tony Scurto, Superintendent

HUMAN RESOURCES REPORT TO LANE ESD BOARD

February 1, 2021

MANAGEMENT STAFF (Action)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Allen, Lisa	Payroll Specialist	1/11/2021	
	Daley, Lisa	Office Manager, School Improvement	1/4/2021	
	Spencer, Brittney	Program Supervisor, Special Education	1/14/2021	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>				
<i>Change of Status</i>				

LICENSED STAFF (Action)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Healow, Angela	Specialist, Social Emotional Learning	1/11/2021	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>				
<i>Change of Status</i>				

PROFESSIONAL STAFF (Information)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Eze-Echesi, Ofuma	Data Coordinator, WREN	1/19/2021	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>				
<i>Change of Status</i>				

CLASSIFIED STAFF (Information)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Avila, Maribel	Instructional Assistant, Lane School	1/11/2021	
	Mendenhall, Jennifer	Project Assistant, Connected Lane County	2/1/2021	
<i>Leaves of Absence</i>	Bercume, Nicole	Instructional Assistant, Life Skills	1/8/2021	ends 3/29/2021
	Blain, Lisa	Instructional Assistant, Life Skills	12/10/2020	ends 3/29/2021
	Brown, Sarah	Instructional Assistant, Life Skills	12/15/2020	ends 3/29/2021
	Reaksecker, Rebekah	Instructional Assistant, Life Skills	12/15/2020	ends 3/29/2021
<i>Discontinuation of Employment</i>				
<i>Change of Status</i>				

VACANCY NOTICES (Information)

Posting #	Position	Closing Date	Notes
300	Instructional Assistant, Life Skills	Until filled	In process
301	Instructional Assistant, Life Skills	Until filled	In process
302	Instructional Assistant, Life Skills	Until filled	In process

VACANCY NOTICES (Information continued)

Posting #	Position	Closing Date	Notes
303	Instructional Assistant, Life Skills	Until filled	In process
304	Instructional Assistant, Life Skills	Until filled	In process
305	Instructional Assistant, Life Skills	Until filled	In process
306	Instructional Assistant, Life Skills	Until filled	In process
307	Instructional Assistant, Life Skills	Until filled	In process
328	Sign Language Interpreter	Until filled	In process
334	Data Coordinator, WREN	11/2/2020	Position filled
342	Instructional Assistant, Lane School	11/2/2020	Position filled
343	Instructional Assistant, Lane School	11/2/2020	In process
348	Office Manager, School Improvement	12/4/2020	Position filled
352	Community Engagement, MEP (Douglas County)	12/1/2020	In process
353	Specialist, Multi-Tiered Systems of Support	11/20/2020	In process
355	Specialist, Social Emotional Learning	12/4/2020	Position filled
357	Payroll Specialist	12/11/2020	Position filled
362	Instructional Assistant, Lane School	12/1/2020	In process
366	Program Supervisor, Special Education	1/4/2021	Position filled
375	Project Assistant, Connected Lane County	1/6/2021	Position filled
378	Early Childhood Parent Educator	1/29/2021	In process
383	Teacher Consultant - Life Skills	2/2/2021	In process

Lane Education Service District
2020-21 General Fund Financial Summary
 January 31, 2021

	Budget	Actual: Jul-Jan	Projected: Feb-Jun	Projected Total	Projected vs Budget	
					\$	%

Resources

1	State School Fund	14,844,500	9,822,571	4,851,627	14,674,198	(170,302)	-1.1%
2	Property Tax & Timber	7,797,500	7,343,083	505,300	7,848,383	50,883	0.7%
3	Services to Districts	817,325	-	879,981	879,981	62,656	7.7%
4	Other Local Revenue	257,000	154,520	100,000	254,520	(2,480)	-1.0%
5	Indirect from Grants	220,000	52,373	167,627	220,000	-	0.0%
6	Interest Income	99,000	42,192	23,732	65,924	(33,076)	-33.4%
8	Total Revenues	24,035,325	17,414,739	6,528,267	23,943,006	(92,319)	-0.4%
9	Begin Fund Bal: Unreserved	2,066,000	2,571,276	-	2,571,276	505,276	24.5%
10	Begin Fund Bal: Flex Funds	186,000	255,779	-	255,779	69,779	37.5%
11	Begin Fund Bal: Projects	-	15,346	-	15,346	15,346	-
12	Begin Fund Bal: Behavior	-	110,000	-	110,000	110,000	-
13	Begin Fund Bal: PD Funds	208,000	315,969	-	315,969	107,969	51.9%
14	Total Resources	26,495,325	20,683,109	6,528,267	27,211,376	716,051	2.7%

Requirements

15	Salaries	8,477,761	3,453,020	4,111,219	7,564,239	(913,522)	-10.8%	(1)
16	Benefits	6,203,666	2,426,793	2,920,241	5,347,034	(856,632)	-13.8%	(1)
17	Services	2,658,731	865,548	1,951,927	2,817,475	158,744	6.0%	
18	Supplies	227,575	258,649	45,850	304,499	76,924	33.8%	(2)
19	Other	141,400	162,283	7,500	169,783	28,383	20.1%	(3)
20	Interfund Transfers	378,200	348,200	15,000	363,200	(15,000)	-4.0%	
21	Transit Cash to Districts	6,295,421	1,547,338	5,801,681	7,349,019	1,053,598	16.7%	
22	Total Expenditures	24,382,754	9,061,831	14,853,418	23,915,249	(467,505)	-1.9%	
23	Ending Fund Bal: Unreserved	1,683,201	-	-	2,587,143	903,942	53.7%	
24	Ending Fund Bal: Flex Funds	221,506	-	-	393,015	171,509	77.4%	
25	Ending Fund Bal: Projects	-	-	-	-	-	-	
26	Ending Fund Bal: Behavior	-	-	-	-	-	-	
27	Ending Fund Bal: PD Funds	207,864	-	-	315,969	108,105	52.0%	
28	Total Requirements	26,495,325	9,061,831	14,853,418	27,211,376	716,051	2.7%	

29	Change in Unreserved Fund Bal	(382,799)			15,867		
30	Unreserved Ending Fund Balance		7.0%		10.8%		

(1) Includes delay in hiring for vacant classroom positions, budgeted management position and a reduction in anticipated substitute costs.

(2) Increase in equipment purchases to support distance learning.

(3) The increase in property and liability insurance was more than anticipated.

**LANE EDUCATION SERVICE DISTRICT
LANE COUNTY, OREGON**

COMMUNICATION TO THE GOVERNING BODY

FOR THE YEAR ENDED JUNE 30, 2020



12700 SW 72nd Ave.
Tigard, OR 97223



PAULY, ROGERS AND Co., P.C.
12700 SW 72nd Ave. ♦ Tigard, OR 97223
(503) 620-2632 ♦ (503) 684-7523 FAX
www.paulyrogersandcocpas.com

December 28, 2020

To the Board of Directors
Lane Education Service District
Lane County, Oregon

We have audited the basic financial statements of the governmental activities, each major fund, and the remaining fund information of Lane Education Service District (the District) for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Purpose of the Audit

Our audit was conducted using sampling, inquiries and analytical work to opine on the fair presentation of the basic financial statements and compliance with:

- generally accepted accounting principles and auditing standards
- the Oregon Municipal Audit Law and the related administrative rules
- federal, state and other agency rules and regulations related to expenditures of federal awards

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the basic financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the basic financial statements does not relieve you or management of your responsibilities. Our engagement letter details our nonaudit services we provide; these services do not constitute an audit under Government Auditing Standards.

In planning and performing our audit, we considered internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the basic financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of the basic financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we examined, on a test basis, evidence about compliance with the types of compliance requirements described in the OMB's Compliance Supplement applicable to each of the major federal programs for the purpose of expressing an opinion on compliance with those requirements. While our audit provided a reasonable basis for our opinion, it does not provide a legal determination on compliance with those requirements.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements; therefore, our audit involved judgment about the number of transactions examined and the areas to be tested.

Our audit included obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the basic financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. We also communicated any internal control related matters that are required to be communicated under professional standards.

Results of Audit

1. Audit opinion letter - an unmodified opinion on the basic financial statements has been issued. This means we have given a “clean” opinion with no reservations.
2. State minimum standards – We found no exceptions or issues requiring comment, except as noted on page 55 of the financial statements.
3. Federal Awards - We found no issues of non-compliance and no questioned costs. We have responsibility to review these programs and give our opinion on the schedule of expenditures of federal awards, and tests of the internal control system, compliance with laws and regulations, and general and specific requirements mandated by the various awards.
4. Management letter – No separate management letter was issued.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used are described in Note 1 to the basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2019-20. We noted no transactions entered into during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the basic financial statements in the proper period.

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the basic financial statements were management’s estimate of Receivables, Net Pension Liability and Deferrals for PERS, OPEB liabilities/asset and deferrals for RHIA, Health Insurance and Stipends, and Capital Asset Depreciation, which are based on estimated collectability of receivables, actuarial assumptions, and useful lives of assets. We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The disclosures in the basic financial statements are neutral, consistent, and clear.

Pauly, Rogers and Co., P.C.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements or determined that their effects are immaterial. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, taken as a whole. There were immaterial uncorrected misstatements noted during the audit which were discussed with management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the basic financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the basic financial statements or a determination of the type of auditors' opinion that may be expressed on those basic statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to our retention as the auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Required Supplementary Information

We applied certain limited procedures to the required supplementary information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the required supplementary information and do not express an opinion or provide any assurance on it except for the budgetary statements included as required supplementary information.

Supplementary Information

We were engaged to report on the supplementary information, which accompanies the basic financial statements but are not required supplementary information. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the basic financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

Other Information

We were not engaged to report on the other information, as listed in the table of contents, or the board list, located before the table of contents, which accompany the basic financial statements but are not required supplementary information. Such information was not subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Matters – Future Accounting and Auditing Issues

In order to keep you aware of new auditing standards issued by the American Institute of Certified Public Accounts and accounting statements issued by the Governmental Accounting Standards Board (GASB), we have prepared the following summary of the more significant upcoming issues:

GASB 84 – FIDUCIARY ACTIVITIES

This statement is effective for reporting periods beginning after December 15, 2019, as extended by GASB 95. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements. Governments with activities meeting the criteria should present a statement of changes in fiduciary net position. An exception to that requirement is provided for a business-type activity that normally expects to hold custodial assets for three months or less.

This Statement describes four fiduciary funds that should be reported, if applicable: (1) pension (and other employee benefit) trust funds, (2) investment trust funds, (3) private-purpose trust funds, and (4) custodial funds. Custodial funds generally should report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria. A fiduciary component unit, when reported in the fiduciary fund financial statements of a primary government, should combine its information with its component units that are fiduciary component units and aggregate that combined information with the primary government's fiduciary funds. This Statement also provides for recognition of a liability to the beneficiaries in a fiduciary fund when an event has occurred that compels the government to disburse fiduciary resources. Events that compel a government to disburse fiduciary resources occur when a demand for the resources has been made or when no further action, approval, or condition is required to be taken or met by the beneficiary to release the assets.

GASB 87 – LEASES

This Statement is effective for fiscal years beginning after June 15, 2021, as extended by GASB 95. The primary objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

GASB 89 – ACCOUNTING FOR INTEREST COST INCURRED BEFORE THE END OF A CONSTRUCTION PERIOD

This Statement is effective for fiscal years beginning after December 15, 2020, as extended by GASB 95. The objectives of this Statement are to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period. This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5-22 of Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

GASB 91 – CONDUIT DEBT OBLIGATIONS

This Statement is effective for fiscal years beginning after December 15, 2021, as extended by GASB 95. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

Best Practices – Not Significant Deficiencies

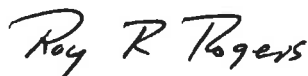
1. Governing Body Monitoring

An integral part of internal controls is the monitoring of financial activities by those charged with the governance (the Board). This can be accomplished by asking specifically designed questions to senior staff, reviewing financial statements and projections, and comparing financial results to pre-established benchmarks. While the Board participates in the budget adoption process and receives staff prepared financial statements, these only partially fulfill the monitoring function. We recommend that the Board articulate their monitoring practices and record in the minutes when those activities occur.

2. Fidelity Insurance Coverage

Cash balances exceed fidelity (employee honesty) insurance coverage of \$1,000,000. While this may be an appropriate level of coverage, we recommend each year that the Board examine this exposure risk and make a determination as to the amount of insurance coverage they feel is prudent in regard to their oversight.

This information is intended solely for the information and use of the Board of Directors and management and is not intended to be and should not be used by anyone other than these specified parties.



Roy R. Rogers , CPA
PAULY, ROGERS AND CO., P.C.

LANE EDUCATION SERVICE DISTRICT

Tony Scurto, Superintendent
David Standridge, Budget Officer
1200 Highway 99 North
Eugene, OR 97402

ADOPTED: February 2, 2021
BUDGET CALENDAR
BUDGET YEAR: 2021-22

- | | |
|------------------|--|
| February 2, 2021 | Lane ESD Board meeting. Adopt 2021-22 budget calendar. |
| April 6, 2021 | Lane ESD Board work session with Budget Committee. Preview 2021-22 budget. |
| April 13, 2021 | Publish first notice of Budget Committee meeting. <i>ORS 294.401</i> |
| April 20, 2021 | Publish notice of Budget Committee meeting a second time. <i>ORS 294.401(4)</i> |
| April 28, 2021 | Earliest date that a proposed budget document may be released to the budget committee members and, therefore, the general public. <i>ORS 294.401</i> |
| May 4, 2021 | First meeting of the Budget Committee. Presentation of the budget message by the executive officer and the budget document by the budget officer. |
| May 18, 2021 | Second meeting of the Budget Committee, if necessary. |
| May 25, 2021 | Publish notice of Budget Hearing (ED-1), (not more than 25 days or less than 5 days prior to hearing). <i>ORS 294.421</i> |
| June 1, 2021 | Public hearing on the budget as approved by the budget committee. This meeting shall be conducted by no less than a quorum of the board. |
| June 1, 2021 | School Board meeting. Enact resolutions adopting the budget, making the appropriations, and categorizing and declaring the tax levy. At the time the budget is adopted, the total expenditures in any fund may be increased up to ten (10) percent or \$5,000, whichever is greater, provided that the tax levy approved by the budget committee is not increased. <i>ORS 294.435 and OAR 150-294.435.</i> |
| July 15, 2021 | Deadline to certify the tax levy to the county assessor. |



LANE EDUCATION SERVICE DISTRICT

1200 Highway 99 North
Eugene, OR 97402

541.461.8200
541.461.8298 [Fax]

www.lesd.k12.or.us

EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

February 5, 2021

SUPERINTENDENT EVALUATION

Summary of Superintendent Tony Scurto's Annual Evaluation by the Education Service District Board

The six board of directors (one seat is vacant) of the Lane ESD has completed the annual evaluation of Superintendent Tony Scurto for 2020. All board members have served on the board for at least one full year and have been able to observe and be a part of the successes achieved so far this year.

All board members, the sixteen Lane County School District superintendents, and community agency leaders were surveyed. Superintendent Scurto provided the Board with a self-evaluation to the Board for consideration in the development of his evaluation.

The Board's evaluation focused on: 1) professional standards and 2) the goals for the organization set previously by the board and developed by Superintendent Scurto in 2019.

In the areas of the professional standards, the Board determined that Superintendent Scurto's performance was effective or accomplished in the areas of visionary leadership, policy and governance, communications and community relations, effective management, resource management, labor relations, organizational and resource management, ethical leadership, and labor relations.

The component districts' superintendents rated Superintendent Scurto's performance an average of 4.83 on a scale of 1(low) to 5(high) in areas of service and leadership. Surveys collected included the following comments: "We all trust Tony's leadership and turn to him often as a trusted colleague," "Tony's leadership is exemplary," and "Tony brings a level of calm and confidence to situations."

The board determined that Superintendent Scurto is effective and/or accomplished in attaining the goals set by the board and superintendent in August 2017 to: Increase the number of students successfully transitioning between levels (P-20) to model; support the implementation of equitable practices; provide strong student-centered advocacy; support best instructional practices; modeling and supporting the implementation of equitable practices; and collaborating and expanding cooperative partnerships.

Community partners rated Superintendent Scurto as accomplished in responding to needs in a timely manner and developing strategies to increase communication in building coalitions and collaboratives. Comments submitted included "Tony has a clear model for equitable practices which he both models and communicates to other ESD leaders," "Tony has been proactive in building and responding to relationships with external stakeholders, including other ESDs, and with legislators," and "Tony is well respected by other ESD superintendents...he is a good listener and a calming influence in the group."

The Board praised Superintendent Scurto for spectacular performance. The Board appreciates Superintendent Scurto's approach and ability to extend the culture of serving the districts. Superintendent Scurto brings a calming influence to the organization. When looking at the relationships with the peers and constituents, the Board sees that Superintendent Scurto and his peers are positively engaged. The agency is fortunate to have Superintendent Scurto at the lead.

The Board will be working with Superintendent Scurto over the next several months to renew or develop goals for the organization and look forward to working together to further Lane ESD's success.



LANE EDUCATION SERVICE DISTRICT

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EQUITY COMMITMENT LEADERSHIP COLLABORATION INTEGRITY

2021-22

Addendum to 2018-21 Employment Contract
For Lane ESD Superintendent Tony Scurto

WHEREAS, on February 5, 2021, the Board of Directors for Lane Education Service District moved to enter into an Addendum amending certain provisions of the CONTRACT and otherwise agreed that the CONTRACT shall continue in full force and effect.

Now, THEREFORE, effective July 1, 2021, The Board of Directors of Lane Education Service District and Tony Scurto, agree to the following:

Compensation

Salary: The superintendent may receive a salary increase each year, effective July 1, in an amount to be determined mutually by the Superintendent and the Board. The Superintendent's annual salary adjustments shall be coordinated with his or her annual evaluation. The adjusted salary shall not be less than the salary for the previous year. All adjustments shall be in the form of an amendment and shall become part of the original CONTRACT. The Superintendent may elect, in lieu of a salary increase, to increase contribution to the district provided Tax Sheltered Annuity in an equivalent amount.

For the 2021-22 Fiscal Year, the District shall pay the Superintendent a salary of \$154,630, plus a cost of living increase that's equal to the negotiated increase that the Lane County Education Association members receive for fiscal year 2021-22. The salary will be payable in equal monthly installments. The Superintendent's compensation is based on a 260-day work year.

Tax Sheltered Annuity: The District will contribute to or on behalf of the Superintendent \$8,500 annually as a tax sheltered annuity. The district will contribute to the Superintendent's Tax Sheltered Annuity in regular, monthly installments of \$708.33, for the duration of the contract. In addition, the District will pay the Superintendent's contribution to the State of Oregon Public Employee Retirement System.

Insurance Cap: The monthly insurance cap for 2021-22 will increase by the average percentage increase that's equivalent to the negotiated amount that the Lane County Education Association members agree upon for fiscal year 2021-22.

Cell Phone Stipend: Beginning July 1, 2021, the District will begin paying a cell phone stipend in the amount of \$40 per month.

Remaining Contract Terms: All other terms of the FIRST CONTRACT shall remain in full force and effect.

Dated: February 2, 2021

Tony Scurto
Superintendent

Sherry Duerst-Higgins
Board Chair



OAESD Virtual Informational PRESENTATION 2021

For ESD Board and Staff Members



AMBER EATON

OAESD Program Administrator



DISCUSSIONS AND INSIGHTS

9th, February

11AM - 12PM

Or 10th, February

4:30 PM - 5:30 PM



Remotely Via Zoom

"The ESD Role in Oregon's Student Success Act"

Presented by Amber Eaton, OAESD Program Administrator



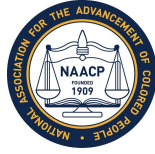
for more info

Email: Charissa.Geib@lblesd.k12.or.us

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REGISTRATION

<https://www.eventbrite.com/e/the-esd-role-in-oregons-student-success-act-tickets-138354525109>



NAACP
Eugene ~ Springfield Branch
www.NAACPLaneCounty.org

The Eugene/Springfield Branch of the NAACP cordially invites you
and your guests to the annual

2021 Virtual Freedom Fund Gathering!

***Strides for Justice!**

A Joint Project of the Eugene Marathon and Peacehealth Medical Center

With Words from Sen Jeff Merkley and More!

Saturday, February 19th, 2021

Reception: 6:30 pm

Program: 7pm-8pm

Eugene/Springfield NAACP Virtual Hall

You can register online at [Registration](#): Or you can send in this registration card with payment.

If you require an invoice please let us know by calling 541-484-1119 or email

communications@naacplaneconomy.org

Please consider sponsoring a table. If you would like more information about sponsorship please give us a call. Thanks

Yes, I would like to attend the 2021 Freedom Fund Dinner (**Tables are for community groups/institutions to host a breakout room**)

Please reserve _____ seat(s) @\$25 per seat

Please reserve _____ table(s) @ \$500 per table*

Total amount enclosed: \$ _____

Please print the following information and mail it to:

Eugene Springfield NAACP

PO Box 11484

Eugene OR 97440

Or email this to: communications@naacplaneconomy.org

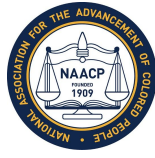
Name: _____

Address: _____

City/State/Zip _____

Phone #: _____

Email: _____



NAACP

Eugene ~ Springfield Branch
www.NAACPLaneCounty.org

*For table reservations please provide a contact Name, Phone and Email. Please also provide a name for each person who will be attending. **THANK YOU FOR YOUR CONTINUED SUPPORT!**

Report of Leslie Harris's activities
between the January and February 2021 Lane ESD Board meetings

On Jan. 25 Tony Scurto, Nora Kent, and I virtually attended a meeting of the Fern school board to give information about how the new Lane ESD Local Service Plan would affect their districts. Members of the board had no questions or concerns. They enthusiastically praised the help provided by LESD with regard to pandemic arrangements, which was nice to hear.

High school administrator Gardner reported to the board about the district's excellent graduation rate and its success in dealing with remote learning.

This board plans to go to in-person meetings in February with a virtual attendance option.

I am assigned to the Crow-Applegate-Lorane district, which had an in-person meeting during January. Because of my husband's high-risk status, I did not attend in person, and the board did not provide an option to participate remotely. Sorry!

OAESD KEY

Bill Number	Subject
HB 2060	Budget/Finance
Identifies economically disadvantaged students based on State Board of Education rule for purposes of Student Investment Account distributions.	
HB 2061	Operations
Removes authority of public employer and labor organization to enter into fair-share agreement.	
HB 2195	Operations
Prohibits student from enrolling in virtual public charter school located in school district in which student is not resident if student's resident school district or education service district offers appropriate online instruction.	
HB 2222	Operations
Modifies definition of "meeting" for purposes of public meetings law to state that meeting may occur without regard to location or stated purpose for which members of governing body convene.	
HB 2223	PERS
Directs participating public employers in Public Employees Retirement System to make employer contributions to individual account program, or cash payments, of one percent of member's salary during certain periods, depending on funded status of system.	
HB 2224	Operations
Limits amount public body may charge for public employee time for responding to public records request.	
HB 2270	Operations
Amends definition of "employment relations" to include class size and caseload limits as mandatory collective bargaining subjects for school districts.	
HB 2346	Credit Transfer
Allows student to transfer academic credits from any course contained within foundational curriculum to any other community college or public university.	
HB 2410	Operations
Prohibits public bodies from contracting with broadband Internet access service providers that do not offer low income rate program that meets minimum standards established by Public Utility Commission by rule.	
HB 2429	Revenue and Tax Reform
Modifies provisions of corporate activity tax.	
HB 2501	Budget/Finance
Increases formula weight for students in poverty families for purposes of State School Fund distributions.	
HB 2512	PERS
Makes permanent provisions allowing retired member of Public Employees Retirement System to be reemployed by participating public employer for unlimited number of hours without reduction in pension benefits.	
HB 2587	Miscellaneous
Requires school director candidates to publicly disclose organizations with which candidates are affiliated.	
HB 3004	Budget/Finance
Provides additional weight for students who are homeless for purposes of calculating distributions of State School Fund moneys to school districts.	
HB 3028	Operations
Modifies requirements for private alternative education programs, including laws that are applicable to programs.	
SB 53	Operations
Updates terminology and funding provisions related to special education programs provided on local, county or regional basis.	

OAESD Key Bills
Report Date: January 31, 2021

OAESD KEY

Bill Number	Subject
SB 164	Revenue and Tax Reform Modifies provisions of corporate activity tax.
SB 227	ODE Appropriates moneys from General Fund to Department of Education for Educator Advancement Council to provide professional learning opportunities related to ethnic studies standards adopted by department.
SB 311	Personnel Requires that school district pay substitute teachers based on number of hours worked.
SB 334	Operations Requires directors of school districts and education service districts, superintendents of schools districts and education service districts, members of public charter school governing bodies and principals of public charter schools to receive specified training.
SB 412	Operations Requires issue subject to collective bargaining during term of collective bargaining agreement that is not resolved through negotiation or mediation to be resolved through binding arbitration.
SB 445	ODE Appropriates to Department of Education for State School Fund amount determined by Quality Education Commission to be sufficient to ensure that state's system of kindergarten through grade 12 public education meets quality goals.
SB 491	Operations Allows employee of school district or education service district, or employee's exclusive representative, to challenge cost analysis for procurement that school district or education service district conducted.
SB 495	Personnel Defines "instructional capacity" to exclude instructional assistants from scope of statutes prohibiting payment of unemployment insurance benefits to professional employees of educational institution for weeks of unemployment commencing during period between two successive academic years or terms.
SB 496	Personnel Removes prohibition on payment of unemployment insurance benefits to nonprofessional employees of educational institution providing school food services or services as employee of federal Head Start program for weeks of unemployment commencing during period between two successive academic years or terms.
SB 580	Operations Amends definition of "employment relations" to include class size and caseload limits as mandatory collective bargaining subjects for school districts.
SB 679	Personnel Amends definition of "employment relations" to include class size and caseload limits as mandatory collective bargaining subjects for school districts.
SB 5513	ODE Appropriates moneys from General Fund to Department of Education for certain biennial expenses.
SB 5514	ODE Appropriates moneys from General Fund to Department of Education for State School Fund.

OAESD KEY

Bill Number	Subject	Next Hearing
HB 2060	Budget/Finance	1:00PM 02/02/2021 House Committee Education Public Hearing Remote E
Identifies economically disadvantaged students based on State Board of Education rule for purposes of Student Investment Account distributions.		
SB 53	Operations	3:15PM 02/01/2021 Senate Committee Education Public Hearing Remote B
Updates terminology and funding provisions related to special education programs provided on local, county or regional basis.		
SB 495	Personnel	8:00AM 02/02/2021 Senate Committee Labor and Business Public Hearing Remote B
Defines "instructional capacity" to exclude instructional assistants from scope of statutes prohibiting payment of unemployment insurance benefits to professional employees of educational institution for weeks of unemployment commencing during period between two successive academic years or terms.		
SB 496	Personnel	8:00AM 02/02/2021 Senate Committee Labor and Business Public Hearing Remote B
Removes prohibition on payment of unemployment insurance benefits to nonprofessional employees of educational institution providing school food services or services as employee of federal Head Start program for weeks of unemployment commencing during period between two successive academic years or terms.		

OAESD EDUCATION SERVICE DISTRICT Bill Tracking System

Following are instructions to access the BillTracker tracking system:

1. Visit: www.billtracker.com
2. On the Log-In Page Enter the User Name and Password listed below:

USER Name: OAESD
Password: Legislation
3. The first page after you log in will show the current week's calendar of hearings of tracked Bills. Third Readings for the day will be noted below the monthly calendar. Click on the blue arrow on the left of the calendar week to get the weekly details, you can also select a specific day. At the top right of the page you have the option to insert a bill number or keyword to quickly find specific bills.
4. Features on the Navigation Bar that will be of most use to you are Bills; Calendar; Search; Reports and Legislators.

A) BILLS: Drop Down Menu allows you to select a tracking category:

Bills: All Bills introduced since the Legislature convened. Bills will be listed in numerical order – tracked bills will be highlighted in green, bills in the tracking queue will be in blue and untracked bills will be in orange.

Today: Bills introduced during the prior 24 hours.

Recent: Bills introduced during the past week.

Tracked: All of the Bills selected to Track for OAESD.

Once you have selected the category of bills you want to review, they will be listed in numerical order in a colored banner. The “red” icon on the right side of the banner is a link to the full Bill.

The Bill number provides a link to a page of additional information. The Tabs that will be of most use to you are:

Documents: The documents tab displays bill versions, bill amendments, and additional documents. The bill versions are updated upon introduction and engrossing and are stored chronologically. The bill amendments section displays only adopted amendments. Additional documents include a wide range of items including Fiscal Impact Statements, Revenue Impact Statements, Staff Measure Summaries, and any testimony submitted to the committee or provided by committee staff. Clicking on “introduced” will bring up a copy of the bill as introduced.

History: The history tab provides the Legislative History of each bill.

Meetings: The meetings tab provides a list of all scheduled committee hearings for the legislation; both future and past hearings are listed.

- B) CALENDAR:** Allows you to see the current legislative calendar. If hearings have been scheduled on bills being tracked by OAESD they will show on the calendar. (Note: This calendar is also displayed page 1 of the BillTracker site.)
- C) SEARCH:** Allows you to look for a specific bill by a variety of criteria. (i.e. Legislative Session, Client, Tracking Status.) Each of the criteria has a drop-down menu. You must select **State (OR); Legislative Session (2021); Client (OAESD); and Active Bills only.** You will have choices for **Subjects** (School Nurses, Assessment/Testing, Budget /Finance, Charter Schools, Credit Transfer, Curriculum/Program, Early Learning, ESDs, Labor/Bargaining, Miscellaneous, ODE, Operations, PERS, Personnel, Revenue and Tax Reform, and Students.) and **Priorities** (1, 2, 3 or No Priority.
- D) REPORTS:** Click on Reports to select the Report you want to see/use. Click on the Name Bar and select “Activity Report, Activity Report (Style 2), Bill Summary by Priority or Bill Summary by subject from the choice of Reports. Set the Parameters for the search – **State: (OR); Session (2021 Regular Session); Division: (OAESD); and Active Bills Only.** (Note: With these Parameters the Report will include all bills tracked for OAESD. If you want only the Priority 1 Bills Select “1” in the Priority Parameter.)

You can design Custom Reports as well. Click on the “Exports-Custom Report Tab. Design your report by selecting items from the **Available Report Fields.** Double click on your selected fields and they will move to the appropriate (Gray or Orange) box at the bottom of the Field list. Scroll down to the **Parameters Section** and select the desired parameters as described in the Search instructions above.

Note: Custom Titles may be created for Reports by typing the desired Title in the Custom Title Parameter. Reports can be printed in portrait or landscape format.

- E) LEGISLATORS:** Includes picture, District Number, Party affiliation and contact information for each member of the Legislature. You may select to view information for Senate, House or all members.

Note: Make sure you are allowing for pop-ups for www.billtrackor.com. If you have questions contact Ozzie Rose. ozzierose@comcast.net 503-931-4646.

January 27, 2021

Nora Kent's Report for January 2021

I attended the Blachley, Mapleton and Fern Ridge School Board meetings with Superintendent Tony Scurto..

At the **Blachley** meeting , I met the new superintendent **Adam Watkins** . We heard the Budget Report before Tony shared the Lane ESD service plan.

In **Mapleton**, **Superintendent Jodi Omara** gave an in depth presentation regarding metrics for school reopening. They are using both county and district data and following state guidelines to make decisions regarding a hybrid curriculum that will allow students to return to school. Also, the district will be receiving special funds for CDL (4 times the amount received last Spring) to help with protective supplies, such as plexiglass barriers. The board will meet for a work session on February 3rd to discuss the steps for reopening.

Before Tony shared, he commended Jodi for her work in building cooperation among the sixteen school districts. Jodi later commented that as a Board Member I should know how proactive Tony is. She commented that when the superintendents brought up an issue" it wouldn't die on the paper", he would actually do something.

As Director Harris shared in her report, the Principal at Elmira High School reported to the **Fern Ridge** Board. He was very excited to share a new platform for grading and sending messages to parents and students-- " Schoolology Learner Management" . **Superintendent Gary Carpenter** his report and proclamation regarding policies concerning school reopening.



Julie Simmonds <jsimmonds@lesd.k12.or.us>

Fwd: An Acknowledgement

1 message

Annie Whiddon <awhiddon@lesd.k12.or.us>

Thu, Jan 28, 2021 at 3:17 PM

To: Julie Simmonds <jsimmonds@lesd.k12.or.us>

I would love to share this with the board. Another really positive outcome from Phoenix and MLK! These teachers work wonders.

----- Forwarded message -----

From: **Stephan Willow** <swillow@lesd.k12.or.us>

Date: Thu, Jan 28, 2021 at 1:01 PM

Subject: An Acknowledgement

To: FELTY <Star.FELTY@lanecountyor.gov>, WESTERMAN Melissa L <melissa.westerman@lanecountyor.gov>, grant.mascolo@lanecountyor.gov <grant.mascolo@lanecountyor.gov>, Phoenix Program <phoenixprogramgws@gmail.com>, STERNER Matthew D <matthew.sterner@lanecountyor.gov>, Tricia Robison <trobison@lesd.k12.or.us>, Taunya DeBoer <tdeboer@lesd.k12.or.us>

Cc: Annie Whiddon <awhiddon@lesd.k12.or.us>

Thank you to everyone who works with our youth.

Please share with the appropriate individuals:

As a collective of professionals we work extremely hard to assist our clients in identifying, exploring, and working on those steps to move down a new path than the one which led them to be working with us. There are times that with the efforts of a large team of us from across the campus that our clients truly blossom and grow. Even in this most challenging year we are continuing to see those transformations occur. This is about one of those transformations.

When I returned to school last September there was a youth, who was new to me. He was in the Phoenix Program and there were indications that he had struggled during the summer. In those first days in class he continued to struggle. He would avoid work, take frequent and long breaks, and at times be distracting to peers. I went over to discuss strategies with the Phoenix Program only to find that Veronica had already developed with him a plan to improve his engagement in class. He was excited about the plan. He was part of the development of the plan, and owned it. Almost immediately he improved his engagement in all classes. While some areas were still difficult for him the teaching team continued to work on ways to increase his ability to do work that was especially challenging for him and permitting him to make small incremental improvements towards the goal.

Over winter break he graduated from the Phoenix Program and made the daunting transition to living in the community. There was some concern about his ability to make that transition effectively in relation to school. That concern was absolutely unfounded. He has not missed a single class since starting at the MLK Ed Center. He is doing that same work that before he would leave unfinished, because it was really academically challenging for him, with a 100% completion rate.

It is incredible to step back sometimes and see the incredible changes that occur for some of the youth we work with. Often we see one aspect of a youth's life, but not others.

Yesterday he passed his driver permit test, on his first try. He is tackling linear equations, when he was starting on reducing fractions in September. It took all of fall for him to move from not being engaged, to participating in discussions, to writing responses, to writing complete responses to academic work in other areas. He indicates that he goes outside to burn off energy before school so that he can focus better. He is supportive of peers in online classes and ignores distractions effectively. I hear him talk kindly and respectfully to his family while he is in his online classes. These are skills he learned from a multitude of individuals on this campus.

While it is his life that will be changed by this growth, and he had to do the hard work of making those changes, it is with gratitude that I get to communicate with you all how happy I am to work with such a large team in the processes that can create the opportunity for our clients to fully realize their potential.

[Stephan Willow](#)

MLK Education

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Annie Whiddon
Special Education Administrator
Lane Education Service District
Pronouns: she/her/hers
(541) 731-2454

"We will either find a way or make one." - Hannibal