



Board Chair

A. Consent Agenda

The Lane ESD Board of Directors has agreed to implement a consent agenda. All items in the consent agenda are adopted by a single motion unless a member of the Board or the Superintendent requests that such item be removed from the consent agenda and acted upon separately.

Generally, consent agenda items are matters which members of the Board agree are routine in nature and should be acted upon in one motion to conserve time and to enable the Board to focus on the other matters on the agenda.

Back-up materials for consent agenda items are included in the agenda packet as needed. Minutes of this meeting will reflect action on each item.

If any board member wishes to withdraw any consent group item, it will be moved to the appropriate section of the agenda.

**BE IT RESOLVED** that the Board of Directors of Lane ESD adopts the consent group as submitted and listed below.

1. Human Resource Report, dated January 1, 2021

Board Chair

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B. Accept Financial Report

**BE IT RESOLVED** that the Board of Directors of Lane ESD accepts the Financial Report for December 2020.

Board Chair

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C. Declare Board Appreciation Month

**WHEREAS**, Education Service District Boards exist to meet the diverse education needs of the school districts and students in their regions; **WHEREAS**, ESD boards focus resources on providing vital, innovative and cost-effective strategies to meet those diverse needs; **WHEREAS**, ESD boards help establish the vision for educational excellence in what students should know and be able to do; **WHEREAS**, ESD boards are accountable to the community for assisting the districts they serve to increase student

achievement; **WHEREAS**, ESD boards create a climate that supports the philosophy that all children can learn, targeting resources, strategies and services to students who need special help to reach this goal; **WHEREAS**, ESD boards build collaborative relationships based on trust, teamwork and shared accountability; and

**WHEREAS**, ESD boards are committed to continuous education and training on issues related to best practices in education services for their districts;

**NOW, THEREFORE**, We hereby declare *our* appreciation to the members of the Lane ESD Board of Directors and proclaim the month of January to be **Education Board Recognition Month**.

We urge all citizens to join *us* in recognizing the dedication and hard work of ESD board members in preparing today's students for tomorrow's world.

Superintendent Scurto

D. Approve 2021-23 Local Service Plan: Year One

At the December 15 Superintendent Council meeting, the Superintendent Council voted unanimously in support of the Lane ESD 2021-23 Local Service Plan that includes the Student Success Act Comprehensive Support Plan for component districts. This Local Service Plan calls for providing nursing, communication and legal services. While Lane ESD has delivered nursing services for districts in the past, this would be the first time for communication and legal services. Lane ESD Board approval is required.

**BE IT RESOLVED** that the Board of Directors of Lane ESD approve the 2021-23 Local Service Plan: Year One, as presented.

Board Chair, Superintendent Scurto

DRAFT 2021-23 Local Service Plan Year One - MASTER  
v1

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E. Approve Contract Award for Architect and Engineering Services for Seismic Upgrades of Westmoreland Campus, Phase 1

The Request for Proposals for work on Lane ESD's Westmoreland campus recently closed. The intent of the Request for Proposals was to identify a vendor for the architectural, structural, mechanical and electrical design for the Seismic Rehabilitation of Westmoreland (the "Project"), located at 1717 City View Street, Eugene, Oregon 97402. In January 2020, the District applied for and received a Seismic Rehabilitation Grant ("SRG") for the project through the Infrastructure Finance Authority: Business Oregon, based on the application prepared by ZCS Engineering & Architecture. The intent of this RFP is for the consultant to provide an integrated design

solution for the entire building. As part of this grant, a preliminary rehabilitation feasibility report was prepared for each portion of the project and is enclosed. The District was awarded \$2,378,365 for the design and construction of Westmoreland Phase 1 Seismic Rehabilitation.

The bids were tabulated and the highest ranked proposer for Architect and Engineering Services for Seismic Upgrades is WRK Engineers. A notice of intent to award the contract has been posted on the ESD website.

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the contract award to WRK Engineers for seismic upgrades on the Westmoreland Campus.

Board Chair, Superintendent Scurto

F. Award Contract for Westmoreland Campus HVAC Upgrades

The Request for Proposals for work on Lane ESD's Westmoreland campus recently closed. The intent of the Request for Proposals was to identify a qualified contractor to furnish and install (9) roof top units and install new DDC controls at our Westmoreland Campus in Eugene, Oregon.

The bids were tabulated and the highest ranked proposer for HVAC upgrades is Ryan Thomas Construction. A notice of intent to award the contract has been posted on the ESD website.

**BE IT RESOLVED** that the Board of Directors of Lane ESD approves the contract award to Ryan Thomas Construction for HVAC upgrades on the Westmoreland Campus.

Board Chair

7. Discussion/Reports

A. Legislative Update

Superintendent Scurto will provide an update in legislative activities if there are any updates.

Superintendent Tony Scurto

B. Superintendent Report

Superintendent Tony Scurto

8. Information from Administrative Staff

The directors of Human Resources and Title Programs, Special Education, Business Services, Technology and School Improvement have submitted written reports to the Board on matters of interest concerning his/her area of responsibility.

Special Education

Technology

School Improvement

Administrative Staff

9. Board Member Reports and Comments/Agenda Planning

Lane ESD Board, Liaisons, Advisors

A. Agenda Planning

Board members are invited to send agenda items to be considered for the next board meeting. Please call or email to the Board Chair or Superintendent.

Board Chair

B. Board Member Reports

Board members are asked to submit their reports in writing to be attached to Boardbook. Reports can be sent to the Executive Assistant in advance of the meeting.

As Board Members prepare their reports, please consider the following questions:

1. What programs did I visit over the last month? What committees did I participate in?
2. What is the connection to the LESD services and programs to the component districts or community?
3. What significance or meaning does the activity have to the broader community?
4. What are the next steps or follow-up activities planned?

**Sherry Duerst-Higgins**  
**Linda Hamilton**

**Leslie Harris**

**Nora Kent**

**Vanessa Truett**

**Rose Wilde**

**Scott Linenberger**, Superintendents' Council Advisor

**Emilio Hernandez**, Community Advisor

**Mike Anderson**, Liaison, Creswell School District

**Mark Boren**, Liaison, Fern Ridge School District

Board, Advisors, Liaisons

#### 10. Announcements/Correspondence

Board Chair

##### A. Acknowledgements and Recognition

Superintendent Tony Scurto

##### B. Kudos

Kudos to: LaRae Akins

Reported by: Linda Jo Ott

Reason: She is Amazing & Kind.and has been such a good teacher to

me.She has welcomed me as her co-worker and is ready to help me learn a new job with a smile..She is always helping everyone and answers many questions daily..Iam so lucky to work with her...

Kudos to: Pam, Cherilyn and Evani

Reported by: Shelly Ellis

Reason: Thank you! I appreciate all of the hard work and effort each of

these ladies bring Every day! From running a Zoom lesson to making sure printed materials are ready it has truly been a team Effort. I could not have done it without them! North Life Skills IA's are Amazing!

Kudos to: Kristin Gault  
Reported by: Annie Whiddon  
Reason: Kristin does an incredible job taking the time to consult with districts regarding students with unusual visual needs, to work through problems and determine if referrals are appropriate. Thank you for being so dedicated to the success of all students, Kristin!!!

Kudos to: Tech Team  
Reported by: Andrea Parker  
Reason: From the get go this team has been super responsive and helpful with everything! I appreciate you!!!

Kudos to: LESD Interpreter Team  
Reported by: Angela Tate  
Reason: Heres to our Amazing INTERPRETER Team for always Pivoting and learning in changing times. Always covering every obstacle in the way during this CDL season were in. I am very grateful to our whole team for working with and throughout all the challenges and constant changes. Rockstars Include: Abby Luedeman, Allissa Phoenix, Andrea Parker Angie Tate, Asia Tong, Caitlin Healy, Christina Giles Danielle Kenoyer Dylan Mata-Lovato Elisa Morin Erika O'Brien Grace Salud Hannah Bachelor, to be cond...

Kudos to: LESD Interpreter Team ctd...  
Reported by: Angela Tate  
Reason: Thankful for my team of Interpreters Continued.... JJ Johansson Kaylin LaClair Kelly Bucolo Lindsay Meyer Lisa Domanic Logan Porter Maddie Brockman Marci Stoner Michelle Chylek and Tara Smith. Thank you for your continued GRIT, tenacity and Integrity in this super challenging time.

Kudos to: Robin, Sue, and Brad  
Reported by: Trace  
Reason: "Kudos" is not a big enough word to fully express my gratitude over your having decluttered the Prosser Memorial School Psychology Library and Second Life Luggage Rehabilitation Center (aka the PMSPLASLLRC). Some of that material was well over 40 years old, and it feels good to finally divest ourselves of assessments that once used such questions as, "Do I look stupid to you?", or which would administer

graduated electric shocks. ("Science marches on." -- Ada Lovelace... maybe.)

Thank you to those who took the time to acknowledge co-workers/staff with kudos. Employees and Board members can submit a "kudo" any time during the month. To submit a kudo visit:  
[www.lesd.k12.or.us/forms/kudos.html](http://www.lesd.k12.or.us/forms/kudos.html)

Administrators

C. Announcements

Board Chair

1. **Lane ESD Board Member Activities and Opportunities**

OSBA Professional Development:

- Webinar - Charter Policy 101  
January 7, 2021, 12:00 pm
- Webinar - Get On Board Information Session  
January 13, 2021, 12:00 pm
- Webinar - Get On Board Panel Discussion / Q&A  
January 20, 2021, 12:00 pm
- Webinar - Board Self-Assessment  
January 25, 2021, 12:00 pm
- Webinar - School Finance & Budget Committee Basics  
March 16, 2021, 12:00 pm

OSBA Meetings:

- OSBA Board of Directors Meeting - February 2021  
February 5-6, 2021
- OSBA Board of Directors Retreat  
June 18-20, 2021
- OSBA Board of Directors Meeting - September 2021

September 17-18, 2021

2. Component District Board Meeting Dates

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
	9/14/20 0 9/28/20 0	10/12/20 0 10/26/20 0	11/9/20	12/14/20 0	1/11/21 1 1/25/21 1	2/8/21 2/22/21 1	3/8/21	4/12/21 1 4/26/21 1	5/10/21 1	6/14/21 1 6/28/21 1
	9/16/20 0	10/21/20 0	11/18/20 0	12/16/20 0	1/20/21 1	2/17/21 1	3/17/21 1	4/21/21 1	5/19/21 1	6/16/21 1
	9/9/20	10/14/20 0	11/11/20 0	12/9/20	1/13/21 1	2/10/21 1	3/10/21 1	4/14/21 1	5/12/21 1	6/9/21
	9/21/20 0	10/19/20 0	11/16/20 0	12/21/20 0	1/18/21 1	2/15/21 1	3/15/21 1	4/19/21 1	5/17/21 1	6/21/21 1
	9/16/20 0	10/7/20 10/21/20 0	11/4/20 11/18/20 0	12/2/20 12/16/20 0	1/13/21 1	2/3/21 2/17/21 1	3/3/21 3/17/21 1	4/21/21 1	5/5/21 5/19/21 1	6/2/21 6/16/21 1
	9/21/20	10/19/20	11/16/20	12/21/20	1/25/21		3/15/21	4/19/21	5/17/21	6/21/21



	9/16/2 0									
	9/14/2 0	10/12/2 0	11/9/20	12/14/2 0	1/11/2 1	2/8/21	3/8/21	4/12/2 1	5/10/2 1	6/14/2 1
	9/14/2 0	10/5/20 10/19/2 0	11/2/20 11/16/2 0	12/7/20	1/4/21	2/8/21 2/22/2 1	3/8/21	4/5/21 4/19/2 1	5/3/21 5/17/2 1	6/7/21 6/28/2 1
	9/16/2 0	10/14/2 0	11/18/2 0	12/9/20	1/13/2 1	2/10/2 1	3/10/2 1	4/14/2 1	5/12/2 1	6/16/2 1

	9/14/20 0 9/28/20 0	10/5/20 10/9/20	11/2/20	12/14/20 0	1/11/21 1 1/25/21 1	2/1/21	3/1/21	4/5/21 4/19/21 1	5/3/21	6/7/21
	9/14/20 0 9/28/20 0	10/12/20 0 10/26/20 0	11/9/20	12/14/20 0	1/11/21 1 1/25/21 1	2/8/21 2/22/21 1	3/8/21	4/12/21 1 4/26/21 1	5/10/21 1	6/14/21 1 6/28/21 1

11. Adjournment

- The next regular meeting is scheduled to be held Tuesday, February 2, 2021, at the Lane ESD Main Campus, 1200 Highway 99 N, Eugene.

# HUMAN RESOURCES REPORT TO LANE ESD BOARD

January 1, 2021

## LICENSED STAFF (Action)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Ellis, Erin	Specialist, Continuous Improvement D&I		Pending current employer release
	Nestler, Alyssa	Specialist, Continuous Improvement D&I		Pending current employer release
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>				
<i>Change of Status</i>				

## PROFESSIONAL STAFF (Information)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Barnett, Jaelen	Coordinator, Data & Evaluation	1/4/2021	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>				
<i>Change of Status</i>				

## CLASSIFIED STAFF (Information)

	Employee Name	Position	Effective Date	Notes
<i>Appointments</i>	Brosseau, Danielle	Instructional Assistant, Lane School	12/14/2020	
	Ely, Jenna	Youth Transition Facilitator, WIOA	1/5/2021	
	Goodheart, Olivia	Youth Transition Facilitator, WIOA	12/21/2020	
<i>Leaves of Absence</i>				
<i>Discontinuation of Employment</i>	Burke-Maher, Catherine	Instructional Assistant, Life Skills	1/15/2021	Resignation
<i>Change of Status</i>				

## VACANCY NOTICES (Information)

Posting #	Position	Closing Date	Notes
300	Instructional Assistant, Life Skills	Until filled	In process
301	Instructional Assistant, Life Skills	Until filled	In process
302	Instructional Assistant, Life Skills	Until filled	In process
303	Instructional Assistant, Life Skills	Until filled	In process
304	Instructional Assistant, Life Skills	Until filled	In process
305	Instructional Assistant, Life Skills	Until filled	In process
306	Instructional Assistant, Life Skills	Until filled	In process
307	Instructional Assistant, Life Skills	Until filled	In process
328	Sign Language Interpreter	Until filled	In process
333	Student Success Navigator, LAABSS	Until filled	In process
334	Data Coordinator, WREN	11/2/2020	In process
342	Instructional Assistant, Lane School	11/2/2020	In process
343	Instructional Assistant, Lane School	11/2/2020	In process
344	Instructional Assistant, Lane School	11/2/2020	Position filled
348	Office Manager, School Improvement	12/4/2020	In process
352	Community Engagement, MEP (Douglas County)	12/1/2020	In process

**VACANCY NOTICES (Information continued)**

<b>Posting #</b>	<b>Position</b>	<b>Closing Date</b>	<b>Notes</b>
353	Specialist, Multi-Tiered Systems of Support	11/20/2020	In process
354	Specialist, Continuous Improvement Design and Implementation	11/20/2020	Position filled
355	Specialist, Social Emotional Learning	12/4/2020	In process
356	Youth Transition Facilitator, WIOA	12/7/2020	Position filled
357	Payroll Specialist	12/11/2020	In process
362	Instructional Assistant, Lane School	12/1/2020	In process
363	Coordinator, Data & Evaluation	12/1/2020	Position filled
364	Youth Transition Facilitator, WIOA	12/7/2020	Position filled
366	Program Supervisor, Special Education	1/4/2021	In process
374	Specialist, Continuous Improvement Design and Implementation	11/20/2020	Position filled
375	Project Assistant, Connected Lane County	1/6/2021	In process

Lane Education Service District  
**2020-21 General Fund Financial Summary**  
 December 31, 2020

	Budget	Actual: Jul-Dec	Projected: Jan-Jun	Projected Total	Projected vs Budget	
					\$	%

**Resources**

1	State School Fund	14,844,500	8,600,499	6,072,900	14,673,399	(171,101)	-1.2%
2	Property Tax & Timber	7,797,500	7,182,499	621,300	7,803,799	6,299	0.1%
3	Services to Districts	817,325	-	899,252	899,252	81,927	10.0%
4	Other Local Revenue	257,000	148,720	111,200	259,920	2,920	1.1%
5	Indirect from Grants	220,000	39,392	180,608	220,000	-	0.0%
6	Interest Income	99,000	33,820	29,544	63,364	(35,636)	-36.0%
8	<b>Total Revenues</b>	<b>24,035,325</b>	<b>16,004,930</b>	<b>7,914,804</b>	<b>23,919,734</b>	<b>(115,591)</b>	<b>-0.5%</b>
9	Begin Fund Bal: Unreserved	2,066,000	2,571,276	-	2,571,276	505,276	24.5%
10	Begin Fund Bal: Flex Funds	186,000	255,779	-	255,779	69,779	37.5%
11	Begin Fund Bal: Projects	-	15,346	-	15,346	15,346	-
12	Begin Fund Bal: Behavior	-	110,000	-	110,000	110,000	-
13	Begin Fund Bal: PD Funds	208,000	315,969	-	315,969	107,969	51.9%
14	<b>Total Resources</b>	<b>26,495,325</b>	<b>19,273,300</b>	<b>7,914,804</b>	<b>27,188,104</b>	<b>692,779</b>	<b>2.6%</b>

**Requirements**

15	Salaries	8,477,761	2,825,144	4,834,857	7,660,001	(817,760)	-9.6% (1)
16	Benefits	6,203,666	1,980,799	3,438,561	5,419,360	(784,306)	-12.6% (1)
17	Services	2,658,731	753,972	2,031,769	2,785,741	127,010	4.8%
18	Supplies	227,575	247,275	56,560	303,835	76,260	33.5% (2)
19	Other	141,400	159,375	9,000	168,375	26,975	19.1% (3)
20	Interfund Transfers	378,200	348,200	15,000	363,200	(15,000)	-4.0%
21	Transit Cash to Districts	6,295,421	1,547,338	5,604,035	7,151,373	855,952	13.6%
22	<b>Total Expenditures</b>	<b>24,382,754</b>	<b>7,862,103</b>	<b>15,989,782</b>	<b>23,851,885</b>	<b>(530,869)</b>	<b>-2.2%</b>
23	Ending Fund Bal: Unreserved	1,683,201	-	-	2,544,966	861,765	51.2%
24	Ending Fund Bal: Flex Funds	221,506	-	-	475,284	253,778	114.6%
25	Ending Fund Bal: Projects	-	-	-	-	-	-
26	Ending Fund Bal: Behavior	-	-	-	-	-	-
27	Ending Fund Bal: PD Funds	207,864	-	-	315,969	108,105	52.0%
28	<b>Total Requirements</b>	<b>26,495,325</b>	<b>7,862,103</b>	<b>15,989,782</b>	<b>27,188,104</b>	<b>692,779</b>	<b>2.6%</b>

29 Change in Unreserved Fund Bal (382,799) (26,310)

30 Unreserved Ending Fund Balance 7.0% 10.6%

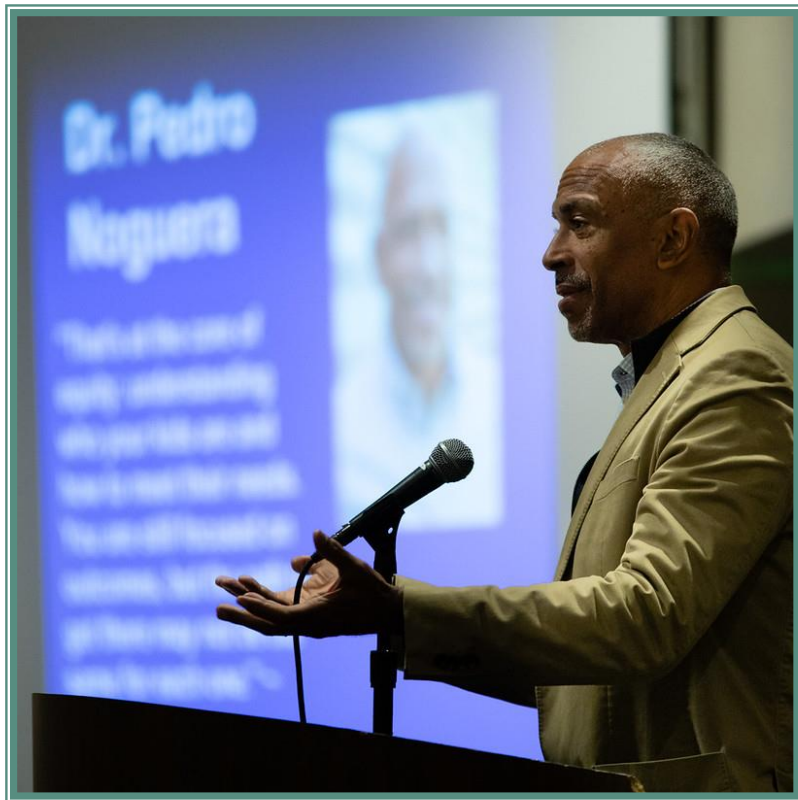
(1) Includes delay in hiring for vacant classroom positions, budgeted management position and a reduction in anticipated substitute costs.

(2) Increase in equipment purchases to support distance learning.

(3) The increase in property and liability insurance was more than anticipated.



# Local Service Plan 2021-23 Year One



**Lane Education Service District**  
1200 Highway 99 North  
Eugene, OR 97402  
Phone: (541)461-8200  
Fax: (541)461-8298



*Purpose*

*Shaping the Future -  
Supporting Excellence in  
Education*

*Values*

*Equity* – We support a respectful work environment and access to educational service to all students

*Commitment* – To districts, student and employee success

*Leadership* – that is informed, responsive, visionary, proactive and planful

*Collaboration* – actively engaged with our partners to achieve success

*Integrity*—approach our work with ethical actions, making and keeping commitments, courage and humility

*Strategic Plan  
5 Bold Steps*

*Creating and Implementing Innovative Initiatives that Directly Impact or Influence Student Success*

*Supporting Best Instructional Practices*

*Modeling and Promoting Equitable Practice for All*

*Leadership – Leveraging Education and Community Partners*

*Strong Student Centered Advocacy*



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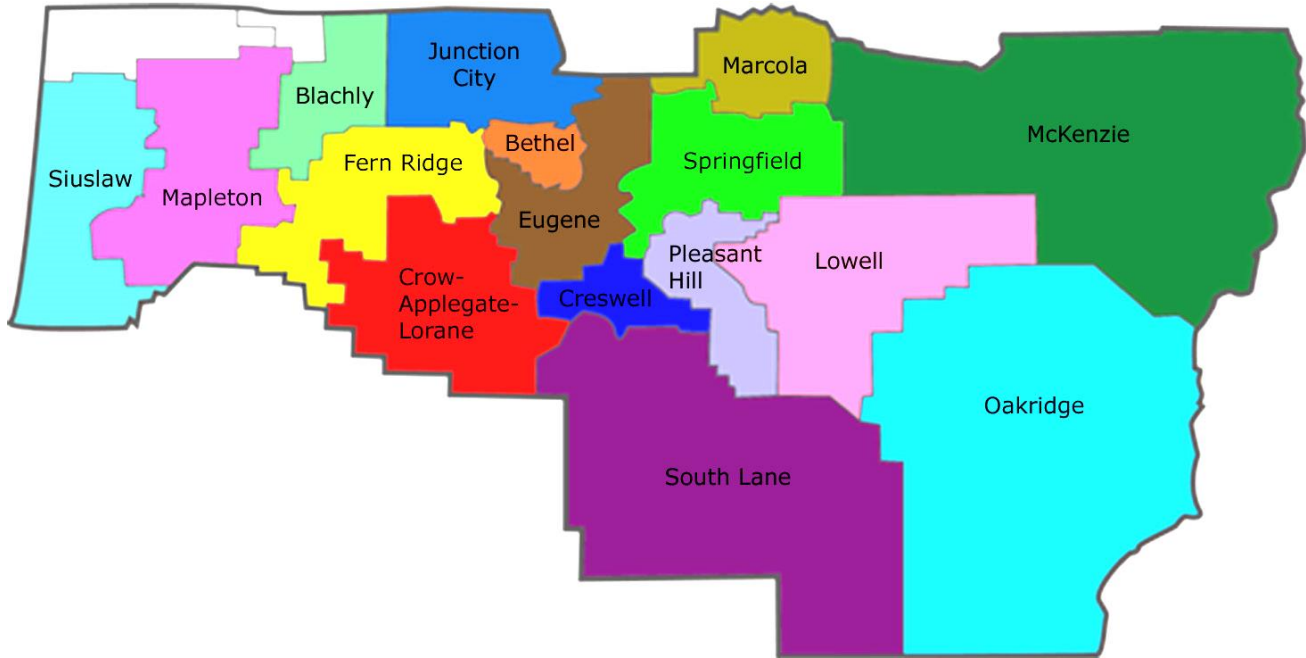

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## Component Districts



**Bethel, #52**

Superintendent – Chris Parra

**Blachly, #90**

Superintendent – Adam Watkins

**Creswell, #40**

Superintendent – Mike Johnson

**Crow-Applegate-Lorane, # 66**

Superintendent – Malcom McCrae

**Eugene, #4J**

Superintendent – Cydney Vandercar

**Fern Ridge, #28J**

Superintendent – Gary Carpenter

**Junction City, #69**

Superintendent – Kathleen Rodden-Nord

**Lowell, #71**

Superintendent – Johnie Matthews

**Mapleton, #32**

Superintendent – Jodi O'Mara

**Marcola, #79J**

Superintendent – Terry Augustadt

**McKenzie, #68**

Superintendent – Lane Tompkins

**Oakridge, #76**

Superintendent – Reta Doland

**Pleasant Hill, #1**

Superintendent – Scott Linenberger

**Siuslaw, #97J**

Superintendent – Andy Grzeskowiak

**South Lane, #45J**

Superintendent – Yvonne Curtis

**Springfield, #19**

Superintendent – Todd Hamilton



### Core Services and Funding Formula/Allocation Model

Lane ESD's Core Services and Funding Formula/Allocation Model provides the basis for allocating Lane ESD's resolution funds for Core Services and distribution of funds to districts. ORS 334.177 requires that at least ninety percent (90%) of all ESD revenues from the State School Fund (SSF) and other funds considered local revenues be spent on the provision of services approved in the Local Service Plan. The remaining ten percent (10%) may be spent on administrative services.

#### 2021-23 (Year one) Local Service Plan

As provided for in ORS 334.177 districts notified the ESD of the intention to withdraw funds by November 1, 2020, as well as the percentage of funds to be withdrawn. Lane County districts have been asked to select a percentage range rather than identifying an exact percentage. No district requested more than 50% of available transit funds.

Because current ADMw numbers are not available during the development or implementation of the 2019-21 (Year Two) Local Service Plan, the most recent ADM figures, as provided by ODE, are used for the Core Services and Funding Formula/Allocation Model.

#### **Withdrawal of Transit Funds**

Districts electing to withdraw transit funds in excess of 50% will be assessed a fee on services ordered from the ESD as follows:

51%-80%	10% service fee
81%-100%	15% service fee

#### **The 2021-23 Local Service Plan provides three categories of service:**

##### **Core Services**

Core Services are funded prior to the allocation of district Flex Funds and do not require districts to use their Flex Funds. Technology, General Education, Connected Lane County support, Innovation Project Funds and the Life Skills Cost Pool are currently designated Core Services.

Core Services are designed so that essential services are available to all districts. Core Services will not necessarily meet all of any individual district's needs. Districts are strongly encouraged to take advantage of Core Services. Core Services provide stability and flexibly in meeting county-wide needs where the level of supports may vary from district to district and from year-to-year; generally the true value of the service is realized over time.

##### **Menu Services**

These are services available from a "menu of services" that provides districts with the option to select or order available services. The cost of the services is covered by Flex Funds allocated to districts or district funds.

##### **Custom Services**

These are services that are developed for an individual district or group of districts based on a specific need. These services may include the assignment of a specific amount of FTE or the



provision of a service (e.g. payroll/business services, professional development, technology technician/engineer). Districts order the amount of service desired to meet their needs. Districts are assessed the full cost of the service and may use Flex Funds or district funds to pay for these services.

Changes for 2021-23 (~~Year Two~~Year one) Local Service Plan include the following:

**Core Services and Funding Formula/Allocation Model**

1. Addition of a Security Systems Administrator in Technology Services to help districts with prevention of and response to cyber threats and systems security.
1. Librarian services added to menu.

**2021-23 Local Service Plan**

The Superintendents' Council agreed to a two-year Local Service Plan framework, with the intent of aligning with Oregon's K-12 biennium funding structure. Alignment of the LSP-Local Service Plan with the two-year fiscal cycle provides stability and opportunity for long-range planning. Lane ESD programs can focus more strategically on implementation of services that support district long-range goals, while maintaining the ability to assess and make program adjustments to meet emerging needs. The Superintendents' Council will annually review and make service and program recommendations. As required, Lane ESD and component districts will follow the formal annual approval process for the Local Service Plan.

**Withdrawal from Lane ESD**

In 2013 amendments to ORS 260.432 and 334.105 expanded the option for component school districts to withdraw from local ESD's state-wide beginning in 2014-15.

To support partnerships within Lane County, Lane ESD's goal is to continue to collaborate and partner with any school district that may withdraw from the ESD. Districts that withdraw from services will:

- Be invited to attend job-alike meetings, including: Superintendents' Council, Special Education Directors, Lane County Technology Advisory Committee, Curriculum Leaders meetings, and any other meetings that are supportive of services and programs county-wide
- Continue as a member of the Life Skills Consortium and other consortium/collaborative program services
- Continue as a member of consortium grants, CTE/Perkins, and Title program collaborations
- Continue to participate in county-wide school improvement efforts
- Be able to purchase ESD menu and custom services

**Potential Changes in Funding**

The 2021-23 Local Service Plan continues to provide districts with the flexibility to access Core Services and annually select the amount of services needed to meet individual districts needs



and the option to develop unique services where feasible. Should there be reductions to Lane ESD's revenue as a result of legislative action which reduces the funding ratio for ESD's or the overall K-12 budget allocation, there will be a proportionate reduction in Flex Funds available to districts. The ESD will use the March estimate from ODE as the basis for the Flex Fund Allocation.

When overall economic conditions result in the reduction to Lane ESD's formula revenue, Lane ESD will make every attempt to respond with corresponding expenditure reductions or otherwise offset the revenue loss in a manner that minimizes further impact to component districts.

Grant funding is also used to support Lane ESD and component district programs and services. Lane ESD has been successful in securing a number of grants and Innovation grants. The availability of such grants to support future endeavors is uncertain.

Services funded via contracts or grants are not subject to the 90% expenditure requirement.

#### **Process for Selecting Lane ESD Menu Services & Service Levels**

Districts select the specific Lane ESD services and service levels from the service menu by mid-March of each year. Requests for services are placed using the Lane ESD Service Order Form. Districts' available funds and the costs for services are listed on the Lane ESD Service Order Form.

#### **Core Service - Decision Making**

Specific services and associated funding levels included in Core Services are agreed upon by the Lane County Superintendents' Council.

#### **District Feedback**

Lane ESD routinely surveys key district contacts to understand use of current services, assess the quality of services, suggestions for improvement, and interest in new services. The most recent survey of districts was completed in October 2018 and generally affirmed a high level of satisfaction as well as specific areas for follow up or improvement.

Additionally, the ESD periodically will conduct an in depth service review focusing on one particular service area or program. Service reviews are completed by a committee who works with the ESD to identify the scope of the review and makes recommendations to the Superintendents' Council.

#### **Changing Services Included in Core Services**

Core Services change or evolve based on recommendation of the ESD in response to analysis of county-wide needs or interests of component districts. In both cases the proposed change is analyzed and approved by the Superintendents' Council.

#### **Timelines**

Proposals that require significant change, such as the establishment of new programs, expansion of specialized services, or increase in fiscal resources allocated to Core Services, should be presented as early as possible, and no later than the Superintendents' Council



meeting in October. This timeline allows the Superintendents' Council time to determine if the proposal should move forward to formal feasibility assessment by the ESD. The Superintendents' Council may establish a subcommittee to review feasibility information and make final recommendations regarding proposals. Subcommittee recommendations and feasibility assessment will be presented to the full Superintendents' Council.

Exceptions to the timeline are made for proposals that do not require additional fiscal resources or re-staffing, as long as the proposal is supported by the Superintendents' Council.

Approved proposals that involve more complex changes (hiring of specialized staff, implementation of new programs) may be implemented either as a pilot or as a general change to Core Services.

When changes are implemented as a pilot, a subcommittee of superintendents will be asked to assist in the development of criteria to use in assessing the pilot and recommendations on whether changes should be incorporated into the Core Services. If a pilot is successful, but is not approved to be included in Core Services it may be offered as a service menu item or custom service.

### **Innovation/Projects**

Proposals for Innovation/Projects may be developed by the Lane County Curriculum Leaders, Lane County Technology Advisory Committee (LCTAC), Special Education Directors, Lane ESD Leadership, or the Superintendents' Council.

Innovation/Project proposals should focus on priorities identified by the Superintendents' Council. It is recommended that proposals outline the specific outcomes for the project, the time frame for implementation, and budget requirements. Lane ESD administrators and component district staff will assist with feasibility aspects of the proposal.

Proposals for accessing Innovation Funds are approved annually by Superintendents' Council prior to March 30 to provide adequate planning time and effective implementation of the project in the next school year.

For 2021-23, the Superintendents' Council approved the use of Innovation/Projects Funds available from the Local Service Plan to fund Research for Better Teaching (RBT) licensing and trainer of trainer licensing. Funding was also set aside for targeted professional development as determined by the Superintendents' Council which includes specific criteria and application process.

### **Student Behavior Assistance Fund**

In the past few years a critical need has emerged to address the needs of students with intense behaviors. The Student Behavior Assistance Fund is created to provide resources to address this problem through enhancing prevention, connecting students and families to appropriate health providers, and other methods to improve student behavior and reduce the number of intense behavioral incidents that schools are experiencing. We believe the most immediate need is for proper training of school staff so that they are able to de-escalate students and effectively handle situations "in the moment."



### **High Cost Pool**

The High Cost Pool will be funded at a level decided upon by the Superintendents' Council, based on the final State School Fund amount. Access to the High Cost Pool is based on disproportionate Special Education enrollment for districts excluding Eugene 4J, Springfield, and Bethel.

### **Connected Lane County**

Superintendents contribute funding towards the activities and infrastructure of Connected Lane County. This commitment is renewed annually.

### **Promise Programs**

Promise Programs will be funded at a level decided by the Superintendents' Council, based on the State School Fund amount.

### **Menu Services – Decision Making**

#### **Adding Services to the Menu**

A Menu Service offering may change or evolve based on recommendations of the ESD in response to analysis of county-wide needs or interests of component districts. In both cases, the proposed change is analyzed and approved by the Superintendents' Council.

#### **Timelines**

Proposed changes that require establishment of new programs, expansion of specialist services, or an increase in fiscal resources allocated to Core Services should be presented no later than the Superintendents' Council meeting in October so that the Superintendents' Council can determine if the proposal should move forward to formal feasibility assessment by Lane ESD. Timelines for completing the feasibility assessment will be set jointly by the ESD and the Superintendents' Council.

Proposals that come forward later in the planning process and that do not require complex program development and are supported by the Superintendents' Council will be placed on the menu if there is feasible interest to cover the costs of the service. **The following services are under consideration as menu options: nursing, communication (PIO), legal.**

In some cases, proposals may be implemented as a pilot as described below.

#### **Elimination of Service**

There may be instances where specific services are discontinued if component districts' orders and associated fiscal support are not adequate to continue the service. The decision to eliminate a service will be made by Lane ESD in consultation with component district superintendents, taking into consideration the implications for the impacted districts and the ESD's fiscal and personnel constraints.

#### **Establishing Pilot/Custom Services**

There may be instances where services are added if there is sufficient district interest and associated fiscal resources to cover start up and implementation costs. Districts that have an



identified need not currently available on the service menu may request that the ESD develop a custom service to meet the district's unique need. The district and the ESD will identify the nature and scope of the service need. This information is used to estimate costs of providing the service. If the district and ESD agree that it is feasible and cost effective to establish the service, it will be implemented either as a pilot or on-going service.

If implemented as a pilot, the ESD and district will establish criteria for assessing the results of the pilot. All Lane County superintendents will be informed regarding new custom services offerings and options for participating, as well as information gleaned from the pilot(s). Previous custom/pilot services included: Network Engineer service, Technology Technician. Twelve custom/pilot services proposals for 2021-23 are being explored to determine feasibility and will be reviewed by the Superintendents' Council.

### **Service Flexibility**

Offerings on the "Menu of Services" are available to all component districts.

### **Service Implications**

A flexible Menu of Services is key to ensuring the Lane ESD Local Service Plan continues to meet the needs of component districts.

The level of annual flexibility is dependent upon numerous factors and considerations for both the districts and Lane ESD.

For example, some services require a significant investment of resources on the part of the ESD and districts to develop a viable infrastructure and sustainable staffing. As a result, starting, ending or significantly changing these services require more analysis and review.

There are other services, however, that can be more flexible from year to year, making annual adjustments in services and service levels easier to accomplish.



### Menu of Services

**Current Menu**

Below is the Menu of Services for 2021-23. The Menu of Services includes Core Services provided to all districts without the need to order and services that are offered based on district selection. Core Services are indicated by an asterisk (\*).

The Menu of Services below does not include services provided via grants or services ESD's are mandated to provide.

2021-23 Menu of Services	
Services to Students with Special Needs	
Life Skills ESD and Consortium Placements Lane School (Special School) Behavior Disorder Placements Behavior/Autism Spectrum Disorder Consortium Placements Behavior Disorders – Teacher or Consultant MLK Jr. Education Center School Psychologist Services Speech & Language Pathologist Augmentative Communication Sign Language Interpretation Services Direction Service Custom Services	
School Improvement Services	
General Education* Career & Technical Education Connected Lane County Tragedy Response Custom Services	
Technology Services	
Infrastructural Technology Services* Learn 360 Custom Services	
Administrative Services	
Attendance Truancy Business Services Courier Services Librarian Services Substitute Teacher List Subscription Custom Services	



### **Funding Sources**

A brief explanation of the various funding sources and parameters for the services provided within this Local Service Plan is below.

#### **State School Fund (SSF) Revenue**

Lane ESD's primary revenue source for services to districts is the State School Fund (SSF). Lane ESD's share of SSF is based on the overall allocation of SSFs to all Lane County Districts. ESDs receive 4.5% of the total SSF allocated for their region.

The percentages and formulas for SSF allocations for districts and Oregon ESDs are set by the Oregon Legislature and are subject to change. Changes in ESD funding allocations have a direct impact on Lane ESD's Core and Flex Fund Model allocations to component districts, and will impact services and service levels.

ORS 334.177 requires that at least ninety percent (90%) of all ESD revenues from the State School Fund (SSF) and other funds considered local revenues be spent on the provision of services approved in the Local Service Plan. The remaining ten percent (10%) may be expended on administrative services.

The 10% administrative services allocation is an essential component to providing services to districts. The cost of facilities, accounting, human resources, technology, and general administrative overhead (insurance, legal fees, etc.) are paid for with these funds. Home School services and grant development services are also included in the 10% administrative services allocation.

#### **Menu of Services Funding**

Items on the Menu of Services are available to all districts based on their annual selection. The cost of services ordered from the menu are charged to the district's Flex Fund allocation and/or invoiced to the district if in excess of available Flex Funds.

#### **Other Services**

Lane ESD also provides services by way of contracts with component districts or other public or private entities.

#### **Grants**

Lane ESD actively seeks grant funding to enhance services to districts and further ESD and component district priorities.



**Programs Included in 10% Administrative Revenue**

**Home Schooling**

Oregon ESD's are mandated to provide Home School services. Lane ESD is responsible for accepting notification from parents or guardians who intend to educate their children at home. Lane ESD serves as a primary information resource to parents, students, schools, and districts.

Lane ESD is responsible for:

- monitoring compliance with home school notification and testing requirements;
- monitoring academic progress requirements;
- providing detailed reports to districts including compliance and testing information.

**Grant Development**

Lane ESD recognizes the importance of outside funding in shaping the future of education in Lane County. Lane ESD employs a grant writer to support acquisition of grant resources to enhance services in alignment with ESD and component district priorities.



## Federal & State Mandates for Oregon ESDs

Lane ESD's services align with the services prescribed for every Oregon Education Service District in ORS 334.175(2) as follows:

### Services to Children with Special Needs

Programs for children with special needs, including but not limited to:

- Special Education
- At-risk Students
- Professional development for employees who provide those services

### School Improvement Services

School Improvement Services for component school districts, including but not limited to:

- Meeting the requirements of state and federal law
- Services designed to allow the ESD to participate in and facilitate a review of state and federal standards related to the provision of a quality education
- Support and facilitate continuous improvement planning
- Support for school-wide behavior and climate issues
- Professional Technical education
- Professional development for employees who provide those services

### Technology Services

Technology Support for component school districts and the individual technology plans of those districts, including but not limited to:

- Technology infrastructure services
- Data services and distance learning
- Professional development for employees who provide those services.

### Administrative Support Services

Administrative and Support Services for component school districts, including but not limited to:

- Services designed to consolidate component school district business functions.
- Liaison services between ODE and component districts
- Registration of children being taught by private teachers, parents or legal guardians pursuant to ORS 339.035

### Other Services

Other Services that ESDs are required to provide by state or federal law, including but not limited to:

- Compulsory Attendance required under ORS 339.005 to 339.090.

### Performance Measures

In addition to providing these "core" services, Lane ESD's services must also be equitable, cost effective, of high quality and meet local district needs. Services must also be evaluated using the following performance measures:

- Improving student learning
- Enhancing the quality of education for all students
- Providing quality professional development for district staff
- Providing districts and their students equitable access to resources
- Maximizing operational efficiencies and providing economies of scale

## Services to Children with Special Needs

### Life Skills Consortium Services

#### Service Description

Lane ESD's and district-operated Life Skills programs form a consortium to serve students with moderate, severe, and profound intellectual disabilities as part of a continuum of services. Classrooms for students in kindergarten through grade 12 are located in a number of elementary, middle and high schools throughout Lane County. Students ages 19-21 are served in "Transition Classrooms".

The Life Skills Consortium includes all sixteen districts, with Bethel, Eugene, Junction City, Springfield and Lane ESD as service providers. The Life Skills Consortium Agreement describes the common unit cost determined annually, resident and serving district responsibilities, the process for resolution of concerns, and Lane ESD's responsibility for the coordination of placements.



#### Kindergarten to Grade 12

- Highly individualized instruction in functional academics, daily living skills, and social/communication skills
- Inclusion support
- Secondary students also receive instruction in vocational skills and community accessibility.

#### Intensive Services Class

- This classroom serves secondary students whose support needs require environmental modifications that may not be feasible on a general education campus.

#### Transition Classes

- Students learn independent living skills to help transition to adulthood.
- Students explore community options such as public transportation, leisure and recreation, and employment opportunities.

#### Goals

- Assist component districts in meeting the requirements of IDEA and Oregon Administrative Rules.
- Implement evidence-based practices in the education of students with moderate, severe and profound intellectual disabilities to improve student learning.
- Enable component districts and the students they serve to have equitable access to resources in Special Education.
- Maximize operational and fiscal efficiencies for component districts in the area of Special Education.

#### Budget

The annual budget allocation for this service is based on the districts' annual service orders for the service.

## Services to Children with Special Needs

### Behavior Disorder Services

**Service Description** Lane ESD assists districts in meeting the federal requirement to provide a continuum of services for students with the most challenging behaviors.

#### Lane School

Lane School is a structured behavior and academic program designed for students in kindergarten through grade 8 who experience significant behavioral, social, and academic difficulties.

Lane School is located at the Lane ESD Westmoreland Campus. Services are designed to help students gain the skills needed to be successful in their home school. Students are referred by their resident district and typically attend Lane School for approximately 18 months before transitioning back to their home school.

### Goals

- Assist component districts in meeting the requirements of IDEA and Oregon Administrative Rules.
- Implement evidence-based practices in the education of students with behavioral/emotional disabilities to improve student learning.
- Assist districts with targeted interventions addressing the needs of students with behavioral/emotional disabilities.
- Enable component districts and the students they serve to have equitable access to resources in Special Education.
- Maximize operational and fiscal efficiencies for component districts in the area of Special Education.



### Budget

- The annual budget allocation for this service is based on the districts' annual service orders for the service.



## Services to Children with Special Needs

### Behavior Disorder –Consultants

**Service Description** Behavior Disorder Consultants provide in-service training/consultation to districts for behavior/classroom management, and strategies for working with students identified as having emotional/behavioral disabilities.

- Goals**
- Assist component school districts in meeting the requirements of state and federal laws for IDEA and enhance the quality of education provided to special education and at-risk students.
  - Improve student learning in special education and in at-risk youth by providing consultation to district personnel and provide professional development to component district employees in the area of special education services to at-risk youth.
  - Enable component school districts and the students they serve to have equitable access to resources in special education.
  - Maximize operational and fiscal efficiencies for component school districts in the area of special education and services to at-risk youth.

**Budget** The annual budget allocation for this service is based on the districts' annual service orders for the service.

### Martin Luther King, Jr. Education Center

**Service Description** Martin Luther King, Jr. Education Center is a collaboration between Lane ESD and the Department of Youth Services (DYS) to provide educational services to adjudicated youth in middle and high school. The program is located at the Serbu Juvenile Justice Center. The program is funded by district-paid tuition for students enrolled in Credit Recovery and GED services and is augmented by DYS Juvenile Crime Prevention funds, Juvenile Accountability Block Grant funds and Video Lottery which funds Job Skills/Life Skills services.

- Goals**
- Assist component school districts in meeting the requirements of state and federal laws for IDEA and enhance the quality of education provided to special education and at-risk students.
  - Enable component school districts and the students they serve to have equitable access to resources targeting at risk youth.
  - Maximize operational and fiscal efficiencies for component school districts in the area of special education and at-risk youth.

**Budget** The annual budget allocation for this service is based on anticipated student enrollment.



## Services to Children with Special Needs

### School Psychology Services

<b>Service Description</b>	<p>School psychologists are utilized in a variety of ways based on the needs of component districts. School Psychology services might include:</p> <ul style="list-style-type: none"> <li>• Psycho-educational assessments provided to assist districts in determining student eligibility for special education.</li> <li>• Development and monitoring of student behavior support plans.</li> <li>• Consultation with school staff and parents on behavioral and educational concerns.</li> <li>• Service coordination assistance to district staff, parents and other professionals to ensure student success.</li> </ul>
<b>Goals</b>	<ul style="list-style-type: none"> <li>• Assist component school districts in meeting the requirements of state and federal laws for IDEA.</li> <li>• Enhance the quality of education provided to special education and at-risk students by providing timely and comprehensive psycho-educational evaluations that assist districts in determining eligibility for Special Education Services.</li> <li>• Improve student learning in special education for at-risk youth by providing consultation to district personnel.</li> <li>• Provide professional development to component district employees in the area of special education and at-risk youth.</li> <li>• Enable component school districts and the students they serve to have equitable access to resources in special education.</li> <li>• Maximize operational and fiscal efficiencies for component school districts in the area of special education and at-risk youth.</li> </ul>
<b>Budget</b>	<p>The annual budget allocation for this service is based on the districts' annual service orders for the service.</p>



## Services to Children with Special Needs

### Speech Services

**Service Description** Speech Services are offered to support districts in assessing and providing Individualized Education Plan (IEP) related services to identified students.

- Goals**
- Assist component school districts in meeting the requirements of state and federal laws for IDEA and enhance the quality of education provided to special education.
  - Improve student learning in special education by providing consultation to district personnel and provide professional development to component district employees in the area of special education.
  - Enable component school districts and the students they serve to have equitable access to resources in special education.
  - Maximize operational and fiscal efficiencies for component school districts in the area of special education.

**Budget** The annual budget allocation for this service is based on the districts' annual service orders for the service.

### Augmentative Communication

**Service Description** Augmentative Communication Services are designed to work in partnership with school speech and language therapists and other team members. Augmentative Communication Specialists assist in identifying, evaluating and providing intervention for students with severe communication disorders who would benefit from augmentative communication. Augmentative communication includes all forms of communication, other than oral speech, that are used to express needs, wants and ideas.

- Goals**
- Assist component school districts in meeting the requirements of state and federal laws for IDEA and enhance the quality of education provided to special education.
  - Improve student learning in special education by providing consultation to district personnel and provide professional development to component district employees in the area of special education.
  - Enable component school districts and the students they serve to have equitable access to resources in special education.
  - Maximize operational and fiscal efficiencies for component school districts in the area of special education.

**Budget** The annual budget allocation for this service is based on the districts' annual service orders for the service.



## Services to Children with Special Needs

### Sign Language Interpreting Service

**Service Description** Sign Language Interpretation services are offered to support districts in providing Individualized Education Plan (IEP) supports to students, and ADA related services to students, staff, and families.

- Goal**
- Assist component school districts in meeting the requirements of state and federal laws for IDEA and provide equitable communication access for students who are deaf and hard of hearing or who have other identified auditory processing disorders.
  - Assist component school districts in meeting the requirements of state and federal laws under ADA by providing sign language interpretation for employees and families as needed.
  - Enable component school districts and the students they serve to have equitable access to resources in special education.
  - Maximize operational and fiscal efficiencies for component school districts in the area of special education.
  -

**Budget** The annual budget allocation for this service is based on the districts' annual service orders for this service.

### Direction Service

**Service Description** Direction Service, a local non-profit agency, provides information and referral services to parents and districts regarding specialized services available in Lane County for students and families of students with disabilities. Direction Service also acts as a mediator between districts and parents of children with disabilities and focuses on collaborative dispute resolution. Lane ESD contracts with Direction Service on behalf of subscribing component districts.

- Goal**
- Provide districts and parents of students with special needs access to cost effective referral and mediation services.

**Budget** The annual budget allocation for this service is based on the districts' annual service orders for the service.



2021-23 Grant and Contract Services

**Early Intervention/Early Childhood Special Education**

Lane ESD sub-contracts with the University of Oregon (EC Cares) to provide administration and coordination of services to all eligible preschool children with disabilities and their families in the service area.

**Lane Regional Program**

Lane Regional Low Incidence Program provides Special Education services for children who have low-incidence disabilities, including; Visual Impairments, Hearing Impairments, Deaf/Blindness, Severe Orthopedic Impairment, Autism Spectrum Disorder and Traumatic Brain Injury.

**State Hospital**

Lane ESD provides educational services to 18-21 year old students who are hospitalized for either short-term or long-term care.

**Juvenile Detention Education Program**

Lane ESD provides educational services to youth in the Serbu Juvenile Detention Center.

**Phoenix Treatment Program**

Lane ESD provides educational services to youth in the Phoenix Treatment Program at Serbu Juvenile Detention Center.

**System Performance Review & Improvement (SPR&I)**

SPR&I sub grant awards assist with annual performance data collection and reporting for special education.

**Extended Assessment**

Supports training and professional development around the statewide assessment of students with disabilities.

**IDEA Enhancement**

Supporting enhancement of activities for students with disabilities in the areas of Response to Intervention (RTI), Positive Behavior Support (PBS), expanded SPR&I, and determination issues.

**Employment Support Facilitator**

The position supports the implementation of Youth Transition Programs (YTP) designed to meet the needs of students enrolled in the Life Skills Transition program. The Employment Support Facilitator coordinates with the Vocational Rehabilitation (VR) office, Oregon Developmental Disability Services (ODDS), and local County Service Coordinators to provide services to eligible students.

~~**State Farm Grant**~~

~~Grant provides instructional supports and materials for a variety of special education programs.~~



## Services in School Improvement

Service Description

### Instruction

General Education/Instruction Services include leadership and professional development to assist districts in implementing research-based instructional practices that address content standards to ensure a quality education for all students. Component districts have prioritized supporting and improving instruction. Since 2014 Lane ESD and component districts have invested in implementing a strong instructional framework that is supported by 1) the Research for Better Teaching/Studying Skillful Teacher trainings for classroom teachers and administrators and 2) content and standards-based professional development. In addition for 2016-18, the Superintendents' Council has identified a priority for integrating culturally sustaining instructional practices in all content areas, including supporting districts in developing awareness and basic understanding of the continuum of equitable education practices in schools.

Content specialists provide professional development, consultation, and coaching to teachers in curriculum, instruction, and assessment. Lane ESD has content specialists in the areas of English Language Arts, Math, Science, and Career Technical Education.

Services support the implementation of evidence-based practices within all programs to eliminate opportunity and achievement gaps for all underserved or historically underserved students and build upon the assets of each student and family.

### Professional Development

Content specialists coordinate and provide professional development for district staff county-wide at Lane ESD or at the district or classroom level. Professional development is intended to improve high quality instruction, and includes the alignment of content standards and instructional strategies, student data analysis and the use of performance based assessments.

### Consultation/Coaching

Content specialists and staff work with districts to review and adopt curriculum materials, analyze achievement and discipline/attendance data, review evidence-based practices, model and plan implementation strategies.

### Learning Resources

Lane ESD provides an array of materials for Lane County public school educators, including over 200 hands-on educational models and kits and textbooks for review. Support is provided for textbook review and curriculum adoption.

### Equity

While Lane ESD is focused on identifying and addressing barriers to equity and access for all students, many equity issues exist in our schools, community, and college/university. Lane ESD and component districts are committed to improving educational outcomes for culturally and linguistically diverse students, students navigating poverty, and student with disabilities. This requires strong collaborative efforts and determination from the ESD and partner organizations to develop and invest in initiatives across Lane County which will systemically eliminate opportunity gaps, improve and expand access to services and supports, and build upon the assets of each student and family.

[Lane ESD is a member of the Equity and Community Consortium \(representatives from 13 Eugene/Springfield area public agencies collaborating on equity and human rights issues\). Lane ESD collaborates with equity and community organizations such as NAACP, Blacks In Government \(BIG\), Centro Latino Americano and Connected Lane County member organizations to strengthen expand and integrate our efforts to address equity issues in our community. Collaborative efforts](#)



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may include active participation in grants, initiatives, and community-based activities.

Current priorities are using culturally sustaining instructional practices for the implementation of professional development and supporting the development and enhancement of teacher pathways programs for diverse students interested in the field of education.

### **Partnerships**

Lane ESD is active in state-wide, regional and community partnership to further the identified instructional improvement goals of component districts. Lane ESD is a member of the ODE-OAESD Program Cabinet whose goal is to support effective communication and implementation of ODE initiatives. In addition Lane ESD serves as the backbone organization for the Regional Achievement Collaborative (Connected Lane County) and the STEM Hub (Lane STEM).

The ESD regularly submits grants on behalf of a consortium of districts, including community and business partners.

### **Goals**

The goals of the School Improvement service area align with Lane ESD's Strategic Plan, specifically:

- Create and implement innovative initiatives that directly influence student success
- Supporting best instructional practices
- Modeling and promoting equitable practice for all

### **Budget**

For 2021-23 School Improvement Services are fully funded and available to all districts. Districts do not need to order the service or use their Flex Fund allocation to cover the cost of the service.

## Services in School Improvement

### Career & Technical Education

**Service Description** Career and Technical Education (CTE) staff provides leadership and services to districts for students to enhance 21<sup>st</sup> century technical skills, career exploration, and successful transition to work or extended schooling.

LES D Specialists and staff provides technical assistance to instructors, counselors, and administrators on:

- innovative curriculum;
- employment preparation;
- alignment with secondary graduation requirements;
- services to reduce duplication given limited resources.



### Partnerships with Colleges & Districts

CTE Specialists and staff facilitate partnerships between area colleges and districts to address alternative learning options for students to obtain college and/or high school credit.

### Career Counseling and Guidance

Staff works to enhance community and college partnerships for career exploration, workplace readiness, and technical skill development.

### Goals

- Provide professional development to instructors on Career and Technical Education program design, curriculum and assessment.
- Facilitate high school and post-secondary partnerships to support student transitions to college and career opportunities.
- Develop business and community partnerships at local, regional and national levels to enhance learning opportunities for students.
- Connect Career and Technical Education programs with businesses through sponsoring and coordinating regional events that provide students with career-related experiences.

### Budget

The annual budget allocation for this service is based on the districts' annual service orders for the service.



**Connected Lane County**

**Service Description**

Connected Lane County (RAC) is the evolution of an early collaborative called the Education Partnership established in 2010. The Education Partnership was an outcome of a long-held goal of Lane Community College President Mary Spilde and was initially based on the Mid-Valley Partnership sponsored by Oregon State University. This Lane County K-16 coalition was made up of the superintendents and presidents of local school districts, Lane CC, and UO. The initial purpose of the coalition was to share information increase cooperation and support Lane County students in their education transition by: identifying shared strengths, issues, and concerns across education institutions; addressing barriers to equity and accessibility for all students; exploring opportunities for cooperation; discovering resources to benefit partners; and utilizing the resources and inspiration of Lane CC and the UO to support aspirations for higher education for all Lane County students.

Connected Lane County partners share information, increase cooperation, and aid students in their education transitions by identifying shared strengths, issues and concerns; identifying and addressing systemic barriers that harm equity and accessibility for all students; exploring opportunities for cooperation; and identifying resources that can benefit partners such as grants, donations, knowledge and experience.

**Goals**

- Increase the number of local high school graduates who are successful in higher education and life by creating a seamless and streamlined transition between early childhood, K-12 and higher education through partnerships and relationships with educational, community, and business partner organizations.
- Create pathways for all students to enter kindergarten ready to learn and be prepared for higher education or careers.
- Build programs and work utilizing an equity lens that ensures cultural appropriateness.

**Budget**

For 2021-23 funding to support CLC includes partner dues, Oregon Department of Education/Chief Education Office Regional Achievement Collaboratives grants, and Superintendents' Council Core Services funding.

**Tragedy Response**

**Service Description**

Lane ESD coordinates annual training for district tragedy response team members on behalf of subscribing districts.

**Goals**

- Provide districts with cost effective training.
- Maximize operational efficiencies for component school districts in maintaining a county-wide Tragedy Responses Network.

**Budget**

The annual budget allocation for this service is based on the districts' annual service orders for the service.



**Lane ESD Student Success Act Comprehensive Support Plan<sup>1</sup>**

Service

Description

The 2020 Lane ESD Student Investment Act (SIA) Plan is designed to support districts in meeting students' mental or behavioral health needs, and increasing academic achievement for students, including reducing academic disparities for students navigating poverty, homelessness, and/or foster care, students from racial or ethnic groups that have historically experienced academic disparities, students with disabilities, and students who are English language learners.

Lane ESD will engage districts in quarterly continuous improvement self-monitoring routines, helping to align the outcomes, strategies, and activities of the Student Investment Account, Continuous Improvement Plan, High School Success Plan, and Career Technical Education. Additionally, Lane ESD will host programming that empowers youth, families, and community members representative of the four focal groups to inform county and district initiatives; establish and support networked learning communities to support academic success, social emotional well-being, community engagement, district capacity, and overall school and community climate; and partner with districts to provide educators and administrators high quality professional learning that supports culturally responsive-sustaining teaching and trauma-informed, restorative leadership.

1. See appendix



2021-23 Grant and Contract Services

**Carl Perkins Consortium Services**

Lane ESD manages and supports quality Career Technical Education programs and services. Programs of Study articulate with Lane Community College Career Pathways and are based on industry needs. All districts with CTE Programs of Study are included.

**Advanced Manufacturing and Construction**

This grant provides support for a regional advisory committee and industry connections to strengthen the quality of CTE Programs of Study. This grant also sponsors the Construction Utility Career Day.

**Apprenticeship Trades Academy**

Through this grant, Lane ESD is able to provide opportunities for students to experience pre-apprenticeships using local Training Centers.

**Connected Lane County/Regional Achievement Collaborative**

Lane ESD serves as the fiscal agent on behalf of Connected Lane County/Regional Achievement Collaborative, which was selected as one of 11 regional partnerships across the state of Oregon to receive Regional Achievement Collaborative grants. Connected Lane County was chosen based on the depth of its partnerships, commitment to the success of students from pre-natal to age 22 (P-22), and the potential for implementing innovating and effective projects. Because of the depth and breadth of partnerships already developed since educational partners in Lane County partners first came together to work on K-12/higher education outcomes in 2010. Previously, Connected Lane County/RAC was chosen by the OEIB to serve as a mentor and leader to other Regional Achievement Collaboratives.

**Educator Career Pathways Support**

The Educator Pathway program is designed to grow the education workforce as well as to understand the education industry and create pathways for students, counselors and advisors.

**Lane African American Black Student Success**

The African American/Black Student Success Program improves academic outcomes for African American/Black students to achieve a vision of an equitable education system in Lane County. The project promotes regular and consistent school attendance, provides students access to culturally responsive teaching and learning supports which contribute to their academic success from early learning to post-secondary, provides rigorous skill enhancement and leadership advocacy programs, and provides students and their families support in navigating educational processes and opportunities.

**Lane Regional Promise**

The overarching purpose of Lane Regional Promise is to foster a college going and career culture that guarantees well-designed opportunities for students to earn credit in college level courses and meaningful career exploration experiences that will set them on a path to a successful post-secondary future.

**Lane STEM (Hub)**

Lane County education, business and community partners submitted a STEM Hub grant proposal to the Oregon Department of Education in December 2015. Lane STEM (Hub) received a 16-month planning grant award in February 2016 and in December 2016 received a program grant award. Lane ESD serves as the backbone organization for the Lane County STEM Hub. Lane STEM coordinates, promotes and supports STEM education in Lane County by integrating science, technology, engineering, and math in the classroom and beyond. The STEM Hub provides teachers in Lane County with connections to STEM professionals (engineers, scientists, technicians, and



analysts) and offers resources for Lane County educators, industry professionals, families, and community members. The vision of Lane STEM is to 1) ignite student interest in, and fuel preparation for, STEM careers; 2) create a STEM-literate citizenry well-positioned to make sound decisions and participate in community STEM-related discourse; 3) foster a diversity of confident educators and students applying and innovating with STEM concepts.

**Math in Real Life**

Math in Real Life (MiRL) is a project to help create an environment of innovation in math teaching and learning through regional networks focusing on culturally sustaining strategies and applied mathematics.

**Migrant Education – Title IC**

Lane ESD coordinates a regional Migrant Education Program consortium serving Lane and Douglas counties including 29 school districts. MEP services provide supplemental instruction, community outreach and parent involvement for eligible MEP students including summer school and pre-school.

**Multi-Tiered System of Supports (MTSS) Regional Coaching**

The focus of the Oregon Multi-Tiered System of Supports (MTSS) project is the implementation of a cohesive evidence-based professional development and coaching network to support the implementation of MTSS for academics and behavior. Through integrated supports, Oregon has a statewide network of high quality coaches, and is increasing the number of districts implementing MTSS with fidelity, ultimately increasing student outcomes for students with disabilities.

**English Language Learners – Title III**

ELL services include technical assistance and training on ESL curriculum alignment and integrating English Language Proficiency standards into the regular curriculum.

**The Pod**

The Pod: Youth Navigation Center and Homeless Shelter is designed to divert youth ages 12-17 who are at risk, runaway and/or homeless from the criminal justice system, achieve stable housing, access community services, and receive support to succeed with their education. This will be accomplished by providing a low barrier shelter and a reception center linking youth to services.

**Curriculum Directors and Rural School Network**

This network composed of district and building administrators from all 16 component districts. A major component of this network is creating differentiated ways for districts to collaborate with each other and share resources and best practices. This work is based on the Oregon Equity Lens, and other State-led initiatives including but not limited to the Student Success Act.

**Western Regional Educator Network (WREN)**

The Western REN is an educator-led, improvement-focused network that elevates and embraces teachers' voice by emphasizing the Equity Lens to interrupt historical patterns of inequities and support educators through every stage of their career from recruitment through retirement by creating more inclusive and empowering school cultures. In 2017, Oregon Legislature passed Senate Bill 182 which created the Educator Advancement Council (EAC), an innovative public/nonprofit partnership designed to support public educators. Through this bill, the EAC was charged with the task of creating local educator networks. These ten networks or "Regional Educator Networks" (REN) are designed to create a seamless system through three major vehicles: teacher voice, an equity lens, and a continuous improvement model.

Our Regional Educator Network (Region C), called the Western Regional Educator Network (WREN), encompasses twenty-eight school districts spanning the Lane ESD and Linn-Benton-Lincoln ESD Region.

**Rural School Network**

The Rural School Network provides support for small or rural districts that have schools that have been



identified as in need of Comprehensive or Targeted Support. This differs from approaches to larger, urban districts due to the unique nature of these schools and districts. A major component of this work is creating differentiated ways for districts to collaborate with each other and share resources and best practices. This work is based on the Oregon Equity Lens.

**Youth Transition Program**

The Youth Transition Program is a collaboration between the Vocational Rehabilitation Division, Oregon Department of Education, University of Oregon, Lane County school districts, and Career Learning. The program serves students on Individual Education Plans (IEPs), providing assistance with academic, vocational, independent living and personal-social skills so students can experience success in the workforce.

## Technology Services

### Infrastructural Technology

#### Service Description

Lane ESD offers component districts a variety of technology services to support student learning and staff productivity. In small districts technology supports focus on escalated response needs and interaction with contracted service providers; in large districts services are project-based with a specified allocation of service hours, augmenting district technology expertise. Lane ESD technology offerings include:

- Managed network connectivity, including CIPA compliant filtering, and intrusion protection;
- Coordination and engineering support to district initiatives, including securing new implementations;
- Hosted services, e.g. email, web, and library services;
- Professional development to district technology support staff;
- Network engineering and support in the design of districts' infrastructures, with an emphasis on securing infrastructure;
- Assistance in the writing, coordination, and implementation of grant activities related to technology infrastructures, including assistance with the filing of eRate;
- Internship hiring and placement for college students into an education technology environment;

#### Goals

- Enhance the current network infrastructure to support scalable instructional needs of the component districts, including systems for the effective utilization of network resources in a secure manner.
- Develop internal component district technology infrastructures to support robust long-range instructional needs, and to ensure staff and student usability, and security.

#### Budget

2021-23 Technology Services are fully funded and available to all districts. Districts do not need to order the service or use their Flex Fund allocation to cover the cost of the service.





Technology Services

2021-23 Grant and Contract Services

**LCC Contract**

LESD Technology functions as the Internet Service Provision (ISP) and remote campus connectivity for Lane Community College (LCC). LESD and LCC began a recurring contract in 2005-06 that provides needed services to LCC and entrepreneurial funding to serve Lane County districts. Lane County districts have benefited from the LCC relationship and revenue in the following ways:

- Network core upgrade purchases (e.g. costly core routing systems, firewall)
- Common wide area network across 14 districts and all LCC sites simplifying instructional access
- Funding for development and "proof of concept" endeavors in direct support to districts

**Monroe Contract**

~~Lane ESD Technology provides Internet Services and filtering through an intergovernmental agreement with Monroe School District.~~



## Administrative Services

### Business Services

Service Description	<p>Lane ESD's Business Office can provide services to districts on either a short term or annual basis. Services include:</p> <ul style="list-style-type: none"> <li>• Payroll</li> <li>• Accounts Payable</li> <li>• Budget Preparation</li> <li>• Audit preparation</li> <li>• Financial reporting and management for grants</li> <li>• Monthly financial reports to Boards</li> <li>• Financial reporting to the Oregon Department of Education</li> </ul>
Goals	<ul style="list-style-type: none"> <li>• Assist component school districts in meeting the requirements of the Oregon Revised Statutes regarding local budget law and investments, IRS payroll and accounts payable regulations and Generally Accepted Accounting Principles.</li> <li>• Improve student learning and enhancing quality education by providing accurate budget information to allow the districts to maximize the use of available funds for instructional services.</li> <li>• Provide professional development opportunities at the bi-monthly meeting of the Lane County Business Officials.</li> <li>• Provide services that allow districts to utilize the ESD's economies of scale and expertise to reduce their administrative costs.</li> </ul>
Budget	<p>The annual budget allocation for this service is based on the districts' annual service orders for the service.</p>



## Administrative Services

### Courier Services

**Service Description** Lane ESD's courier services provides an efficient and secure method of moving materials between the ESD, districts and other public agencies.

- Weekly delivery services to subscribing districts, supporting both inter- and intra-district mail and instructional materials delivery for component districts
- Secure and confidential delivery of Student Records, including Special Education records
- Pick-up and delivery of instructional materials provided by Lane ESD to component districts including Media Materials (science kits, models, etc.), and audience response systems
- Movement of specialized equipment for special education classrooms
- Customized services to Eugene and Springfield Schools Districts to interface with district courier.

**Goals** • Provide cost-effective, timely, accurate and courteous courier services to all component school districts.

**Budget** The annual budget allocation for this service is based on the districts' annual service orders for the service.

### Librarian Services

**Service Description** Lane ESDs Librarian supports districts in meeting Division 22 standards regarding library and media services.

- Goals**
- Provide training to classified staff assigned to school libraries
  - Assist with culling library collections and selecting materials
  - Assist districts in meeting Division 22 standards.

**Budget** The annual budget allocation for this service is based on the districts' annual service orders for the service.

### Substitute Teacher List Subscription

**Service Description** Lane ESD's Substitute Teacher Registration subscription provides an efficient method of ensuring that substitute teachers have completed required background checks and annual training requirements.

- Goals**
- Provision of annual application process to register new teacher substitutes
  - Provision and monitoring of annual training requirements
  - Completion of annual "intent to return" and usual and customary break periods notice
  - Verification of valid teacher licensure

**Budget** The annual budget allocation for this service is based on the districts' annual service orders for the service.



## Administrative Services

### Attendance/Truancy Services

**Service Description** Lane ESD provides truancy officers to assist districts in returning truant students to the classroom. Assistance is also provided in referring persistent truancy cases to Lane County Juvenile Court, Services to Children and Families, or citations for failure to maintain a child in school.

This is a state mandated service to districts with less than 1,000 students.

Lane ESD also coordinates the work of Conference Officers on behalf of local districts.

- Goals**
- Assist component school districts in meeting the requirements of the Oregon Revised Statutes regarding mandatory school attendance.
  - Improve student learning and enhancing quality education by supporting district efforts to maintain student attendance and recapture ADM funding.
  - Provide services that allow districts to utilize the ESD's economies of scale and expertise to reduce their administrative costs.

**Budget** Attendance/Truancy Services are fee-based.

### 2021-23 Grant and Contract Services

**Inter-Library Courier**

Lane ESD provides pick-up and delivery of inter-library loan materials to the Lane County Libraries consortium.

**Substitute Teacher List Subscription**

Lane ESD Substitute Teacher List subscription services to private and alternative schools.

**ODOT Teens Driving Safely Grant**


Supports increasing the number of trained driver education instructors and increasing course offerings in Lane County.

**State Farm Grant**

Supports access to ODOT approved Driver Education courses.



**Appendix  
1. Student Investment Account**

		Relevant Strategy				
		S1	S2	S3	S4	S5
Outcome	Lane County districts engage in quarterly continuous improvement self-monitoring routines (SIA, CIP, HSS, CTE alignment).		X	X		
Outcome	Youth, families, and community members representative of the four focal groups are empowered to inform district continuous improvement planning and implementation.	X	X	X	X	X
Outcome	Networked Learning communities can be linked with positive changes in academic success, social emotional well being, community engagement, district capacity, and overall school and community climate.	X	X	X	X	X
Outcome	District educators and administrators have access to high quality professional learning that supports culturally responsive-sustaining teaching and trauma-informed, restorative leadership.	X	X	X	X	X
Strategy #1	Embed Foundations of Culturally Responsive Pedagogy content across professional learning for all content areas.					
Strategy #2	Amplify youth, Black/African American, Latinx, Native American, and South Pacific Asian voices in Lane County through coordination of Youth Equity Council and connection to local cultural organizations.					
Strategy #3	Host networked learning communities that use diverse, disaggregated data to inform plan implementation, support authentic two-way community engagement, and drive equitable decision-making and resource allocation in an ongoing continuous improvement process.					
Strategy #4	Facilitate communities of practice aligned to SIA priorities (closing disparities in academic achievement and supporting mental/behavioral health) and shared district strategies.					
Strategy #5	Support recruitment and preparation of diverse teacher candidates through certification and hiring processes.					



		YEAR 1 BUDGETED COST			PROJECTED 3-YEAR COST				
Strategy 1	Embed Foundations of Culturally Responsive Pedagogy content across professional learning for all content areas.	\$	155,300.00	\$	-				
Strategy 2	Amplify youth, Black/African American, Latinx, Native American, and South Pacific Asian voices in Lane County through coordination of Youth Equity Council and connection to local cultural organizations.	\$	155,300.00	\$	-				
Strategy 3	Host networked learning communities that use diverse, disaggregated data to inform plan implementation, support authentic two-way community engagement, and drive equitable decision-making and resource allocation in an ongoing continuous improvement process.	\$	524,500.00	\$	-				
Strategy 4	Facilitate communities of practice aligned to SIA priorities (closing disparities in academic achievement and supporting mental/behavioral health) and shared district strategies.	\$	150,100.00	\$	-				
Strategy 5	Support recruitment and preparation of diverse teacher candidates through certification and hiring processes.	\$	95,000.00	\$	-				
#	Activities	Aligned Primary Strategy	2020-21	2021-22	2022-23	Year 1 Budgeted Cost	Projected Three Year Cost	Object Code	Priority Level YEAR 1
1	Hire 1.0 Data Coordinator to support quantitative and qualitative evaluation of continuous improvement process and activity implementation	S3				\$ 98,100.00			HIGH
2	ODS/Oregon Data Suite: Purchase/Support Data Dashboard System which provides access to make informed decision for instruction, student success, with special attention to focal groups	S3				\$ 80,000.00			HIGH
Person/Team Responsible	Outputs: Measures/Artifacts/Evidence of Successful Implementation								
3	Hire .5 Program Assistant to support communication and planning of SIA district engagements and networked learning events	S3				\$ 50,700.00			HIGH
Person/Team Responsible	Outputs: Measures/Artifacts/Evidence of Successful Implementation								
4	Hire 1.0 bilingual/multicultural Community and Family Engagement Liaison to increase ongoing engagement and partnership with Latinx students and families with attention to identification of SEL/Mental Health needs	S2				\$ 98,100.00			HIGH
Person/Team Responsible	Outputs: Measures/Artifacts/Evidence of Successful Implementation								
5	Professional Learning for Improvement Science and Networked Learning (i.e. Carnegie/NW Region Experts) for ESD and district leaders	S3				\$ 140,000.00			HIGH
Person/Team Responsible	Outputs: Measures/Artifacts/Evidence of Successful Implementation								
6	Continue funding of 1.0 Student Success Act Administrator to lead continuous improvement processes, SIA plan implementation, and networked learning communities	S3				\$ 155,700.00			HIGH
Person/Team Responsible	Outputs: Measures/Artifacts/Evidence of Successful Implementation								
7	Hire 1.0 Education Specialist to support mental health networked learning communities and communities of practice, with attention to trauma informed practices, restorative practices, and suicide prevention systems and curriculum	S4				\$ 98,100.00			HIGH
Person/Team Responsible	Outputs: Measures/Artifacts/Evidence of Successful Implementation								



8	Hire 1.0 Education Specialist to support writing, integration, and implementation of Foundations for Culturally Responsive Pedagogy content	S1				\$ 98,100.00			HIGH
9	Hire .5 Education Specialist/Instructional coach to support and train districts in the writing, integration, and implementation of Foundations for Culturally Responsive Pedagogy content	S1				\$ 55,100.00			
Person/Team Responsible									
8	Hire a .5 Youth Equity Council/Youth Voice Coordinator to oversee countywide youth governance model and connections to cultural organizations	S2				\$ 57,200.00			HIGH
Person/Team Responsible	<b>Outputs: Measures/Artifacts/Evidence of Successful Implementation</b>								
9	Implement Train the Trainer and community of practice model for Patterns Science professional learning and curriculum implementation.	S4				\$ 52,000.00			HIGH
Person/Team Responsible	<b>Outputs: Measures/Artifacts/Evidence of Successful Implementation</b>								
10	Partnership with local post-secondary institutions to design and implement a community of practice for EAs/IAs to learn and implement trauma informed and culturally-responsive instructional strategies.	S5				\$ 95,000.00			HIGH
12	Support district capacity building (mitigating implicit bias in hiring practices, application of equity lens, two-way communications)	S5							HIGH
13									
Person/Team Responsible	<b>Outputs: Measures/Artifacts/Evidence of Successful Implementation</b>								
<b>Total Budget</b>									

\$ 1,080,200.00