



**Agenda**

North Clackamas School Board  
Thursday, April 9, 2026 6:30 PM  
Boardroom/YouTube  
12400 SE Freeman Way  
Milwaukie, OR 97222

**Times listed on the agenda below are only estimates and may be adjusted.**

**OPEN SESSION**

|             |   |           |
|-------------|---|-----------|
| <b>6:30</b> | <b>Call to Order</b>  |           |
|             | <b>Community Comments</b>   |           |
|             | <b>Native Land Acknowledgement</b>  | <b>2</b>  |
|             | <b>Flag Salute</b>  | <b>3</b>  |
|             | <b>Consent Agenda</b>   |           |
|             | <b>A. Employment Changes</b>  |           |
|             | <b>B. Minutes - March 12, 2026</b>  | <b>4</b>  |
|             | <b>C. Contract Extensions/Non-Renewals</b>                                  |           |
|             | <b>D. Travel Request - Sabin-Schellenberg Professional Technical Center</b> | <b>7</b>  |
|             | <b>DECA</b>   |           |
| <b>7:05</b> | <b>1. North Clackamas Education Association (NCEA)</b>                      | <b>17</b> |
| <b>7:15</b> | <b>2. Board Reports</b>   |           |
| <b>7:25</b> | <b>3. Declaration of Board Vacancy - Discussion/Action</b>                  | <b>18</b> |
|             | Presenter: Tory McVay   |           |
| <b>7:30</b> | <b>4. Process for Filling Board Vacancy - Discussion</b>                    | <b>20</b> |
|             | Presenter: Tory McVay   |           |
| <b>7:35</b> | <b>5. Milwaukie High School/Milwaukie Academy of the Arts - OSAA</b>        | <b>22</b> |
|             | <b>Cooperative Agreement - Discussion</b>                                   |           |
|             | Presenter: Ryan Richardson  |           |
| <b>7:40</b> | <b>6. 2026-2027 Board Meeting Calendar - Discussion</b>                     | <b>23</b> |
|             | Presenter: Tory McVay   |           |
| <b>7:50</b> | <b>Adjourn</b>  |           |



## Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.



## Flag Salute

I pledge allegiance to the Flag of the United States  
of America, and to the Republic for which it stands,  
one Nation under God, indivisible, with liberty and  
justice for all.

**NORTH CLACKAMAS SCHOOL DISTRICT 12**  
**CLACKAMAS COUNTY, OREGON**  
**MINUTES — BOARD OF DIRECTORS MEETING**  
**March 12, 2026**  
**Boardroom/YouTube**

*Executive Session* With due notice having been given and a quorum present, Director April Dobson convened executive session under ORS 192.660(2)(i), at 6:00 p.m. with the following members present:

|                   |   |  |
|-------------------|---|--|
| Tory McVay        | - | Vice Chair (virtual - open session only) |
| April Dobson      | - | Director                                 |
| Paul Kemp         | - | Director                                 |
| April Olson       | - | Director                                 |
| Samantha Tamtremg | - | Director                                 |
| Donna Collingwood | - | Board Secretary                          |

**Superintendent Evaluation** - The Board reviewed and discussed the Superintendent's evaluation.

Executive session adjourned at 6:23 p.m.

*Open Session* Director April Dobson convened open session at 6:30 p.m.

Present, in addition to those in the executive session, were Shay James, Tiffany Shireman, Ivonne Dibblee, Teresa Neff-Webster, Michelle Riddell, Patricia Ahrens, Petra Callin, Matt Makara, David Kruse, Jennifer Dove-Kiltow, and Ryan Richardson.

**Community Comments** - There were no community members signed up to provide comments.

Native Land Acknowledgement video was shown. April Olson led the Pledge of Allegiance.

R25/26-28 **Consent Agenda** – Paul Kemp moved, April Olson seconded the motion to adopt the consent agenda as recommended:

**Employment Changes** - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Chief of Human Resources & Business Services:

- Licensed appointments and terminations

### **Contract Extensions/Non-Renewals-**

- Approve licensed staff non-renewal of contract, 2026-2027
- Approve extension of three-year contract, 2026-2029, for administrators
- Approve extension of two-year contract, 2026-2028, and non-extension for licensed staff
- Approve licensed staff and administrators renewal of contract, 2026-2027
- Approve licensed staff and administrators initial two and three-year contracts, 2026-2028 & 2026-2029

**Minutes - February 26, 2026** - Approve the minutes of the regular Board Meeting held February 26, 2026.

**2026-2027 Interdistrict Transfers** - Approve interdistrict transfer slots for the 2026-2027 school year.

- 146 Interdistrict transfer slots into North Clackamas.
- An unlimited number of interdistrict transfer slots out of North Clackamas.

### **Travel Permission Request -**

- Grant permission for 24 students from Sabin-Schellenberg Professional Technical Center to travel to Redmond, Oregon, March 19-22, 2026.

Motion passed 5-0 - Dobson, Kemp, McVay, Olson, Tamt্রেng voted yes.

**2024-25 District Financial Audit** – Executive Director of Finance & Business Services Matt Makara and Conor Delany on behalf of Clear Trails CPAs presented information on the 2024-2025 District Financial Audit. Questions and comments from the Board were addressed.

**Proposed November Capital Construction Bond** - Chief of Operations Teresa Neff-Webster, Special Projects Administrator Cindy Detchon, Jeremy Wright with Wright Public Affairs, and Superintendent Bond Advisory students and community member gave an update on the Superintendent's Bond Advisory Committee which concluded their work on January 22, 2026, confirming its recommendations to the Superintendent. Questions and comments from the Board were discussed.

**Contract Award: Student Transportation Routing and Dispatch System - Discussion/Action** – Chief of Operations Teresa Neff-Webster and Director of Transportation Kathy Calkins discussed a school transportation services

routing and dispatch system. Questions and comments from the Board were discussed.

R25/26-29

Paul Kemp moved, Tory McVay seconded the motion to award the School Transportation Services Routing and Dispatch System to Zūm Services, Inc., for an amount not to exceed \$896,362.00 for the installation, licensing, training, and support of a new system.

Motion passed 5-0 - Dobson, Kemp, McVay, Olson, Tamt্রেng voted yes.

**Contract Award: Student Chromebook Lease Buy Out - Discussion/**

**Action** – Chief of Operations Teresa Neff-Webster and Director of Technology & Information Services Leigh Anne Scherer discussed student Chromebook lease buy out. Questions and comments from the Board were discussed.

R25/26-30

Paul Kemp moved, April Olson seconded the motion to award a contract to Insight Investments for the purchase of 9,262 student Chromebooks for a total cost of \$370,480.00 as part of the district's long-term routine maintenance and refresh program.

Motion passed 5-0 - Dobson, Kemp, McVay, Olson, Tamt্রেng voted yes.

There being no further business to come before the Board, the meeting adjourned at 7:30 p.m.

**Unapproved**

**TRAVEL PERMISSION REQUEST**

Sabin-Schellenberg Professional Technical Center DECA

**CONSENT D**

April 9, 2026

**SUPERINTENDENT'S RECOMMENDATION:**

Board approval of the request to travel.

**BACKGROUND:**

Sabin-Schellenberg Professional Technical Center is requesting permission for 21 students and 3 chaperones to travel to the DECA International Conference, April 24-29, 2026 in Atlanta, Georgia. This trip will cost \$1,740.00 per student to be funded by student store profits and Pathways funding. Students will have the opportunity to compete in financial consulting, share the presentation of their student store written project, and attend leadership, networking, and business related workshops.

**SOURCE OF FUNDS:**

See attached Application for Permission to Travel

**ATTACHMENTS:**

Application for Permission to Travel and required attachments

**STAFF CONTACT:**

Petra Callin, Executive Director of Secondary Programs



**Section II – Budget Information – Cost per student (Does not include chaperone costs.)**

**Expenses (per student)**

- 1. Transportation \$ 500.00
- 2. Lodging (no home stays) \$ 650.00
- 3. Meals \$ 200.00
- 4. Fees/Event Expense \$ 130.00
- 5. Other \$ 260.00

Description of other expenses: Atlanta City Pass, Brave's game, Six Flag tickets

6. **Total cost per student (total lines 1 through 5):** \$ 1740

7. # of chaperones 3

8. # of students 21

9. **Total # of students + chaperones** 24

10. **Total cost of participation (Line 6 x Line 9):** \$ 41,760.00

11. Substitute Teachers: (rates are effective 2025-2026)

a. 2 # Full-Day Substitute(s) 4 # of Days @ \$318.50 = \$ 2,548.00

b.    # Half-Day Substitute(s)    # of Days @ \$159.25 = \$ 0.00

c. **Total Sub Cost** \$ 2,548.00

**TOTAL COST OF FIELD TRIP/TRAVEL (Line 10 plus line 11c.):** \$ 44,308.00

**Funding for Planning Purposes (estimates only)** *Planning purposes only- does not reflect final budget amounts.*

1. Does your current account balance cover this trip? No.

a. If no, please explain

Pathways funds will be used.

2. Amount of fund balance allocated for this trip: 10,000.00

3. Projected fundraising income\*: 1,250.00

4. Projected contributions (donations)\*: 1,000.00

5. OUT OF POCKET (per student): 1,526.57

Total Funding Resources – including fund raising, student out-of-pocket, contributions, school budget (totals should match): \$ 44,308.00

\*Describe projected fund-raising activities and contributions:

We have set aside Pathways funding for CTSO travel, as well as student store profits, as the student store

*No students will be denied participation due to lack of funds. Adequate sources of revenue must be made available to all students.*

*No students will be required to pay additional costs beyond the original plan.*

Application for Permission to Travel – IICA-AR

2-4

**Section III – Transportation and Lodging Information**

Transportation:  NCS D bus  Nondistrict commercial transportation (bus, train, plane)  
 NCS D mini bus (Type 20)  Private/personal vehicles (Must have parent/guardian release form)  
 Rental Vehicle\* (no rental of 15-passenger vans allowed)

For use of NCS D minibus, please identify the NCS D current certified mini-bus drivers:

Name of minibus Driver(s): \_\_\_\_\_  
\_\_\_\_\_

**NCS D mini buses cannot be used for trips which total more than 600 miles round trip.**

Number of miles round trip: \_\_\_\_\_

\*Drivers of rental vehicles must be approved via the District’s driver certification process. Contact Risk Management to complete the certification process (allowing a minimum of two weeks for processing with the State DMV).

Name of rental vehicle Driver(s): \_\_\_\_\_  
\_\_\_\_\_

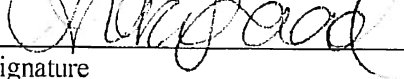
Name the type(s) of non-district transportation to be used (including to and from airport) and company name:

Parents will drop off and pick up students at the airport to and from PDX. We will hire passenger vans for to and from the airport in Atlanta, and to and from any off conference activities. An advisor will be present in each van for ground transportation. Students will also use DECA provided buses and transport to and from DECA conference activities.

Name and location of lodging and description of room arrangements (chaperones may not share rooms with students; see item #2 under Chaperone Guidelines). Students are not allowed to stay with host families without written permission from Superintendent or designee. This is in accordance with Volunteer Policy IICC-AR(1): We will be staying at the required conference hotel in same-gender rooms. DECA requires we stay in the Grand Hyatt in Buckhead, as the state delegation is housed there. Advisors and chaperones will have their own rooms, and students will be staying in same-gender 4-person and 3-person rooms.

**For all travel requests, transportation details and a pre-trip driver requirements forms (If driving a Type 20 NCSd minibus must be included).**

I have read and understand all trip guidelines.

Grace Saad   
Trip Leader Signature

2/27/26  
Date

**Section IV – Required Attachments for building level approval only.**

The following attachments must accompany this application:

- Detailed Itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- Pre-trip Driver Requirements (NCSd minibus-Type 20) upon departure. □
- Copy of Permission Release Forms and Emergency Information
- List of chaperones and verification of current background check on file.

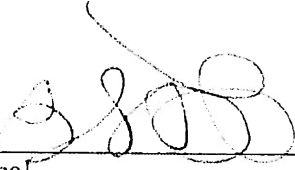
**Section V – Required Attachments to be sent to district level. (All other forms stay at the building.)**

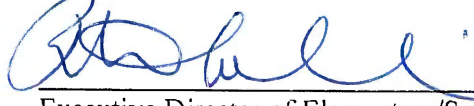
- Detailed itinerary which includes **all** planned activities and outline of student expectations specific to the trip.
- List of chaperones and verification of current background check on file.

**Section VI – Approval**

Principal Level:  Approved  
 Denied

District Level:  Approved  
 Denied

 3/2/26  
Principal Date

 3/3/24  
Executive Director of Elementary/Secondary Date

Date of Board Approval: \_\_\_\_\_

**PROGRAM NAME: SSC DECA, State Career Development Conference**

|                                       |   |
|---------------------------------------|---|
| Trip Description: DECA Internationals |   |
| Departure Date : 4/24                 | Departure Time : 5:00 am  |
| Return Date: 4/29                     | Return Time: 3:00 pm  |
| <b>Agenda Activities:</b>             |   |
| Day: Friday                           | Date: 4/24/26   |
| Time: 4:55 am                         | Activity: Arrive at airport for flight                                    |
| Time: 6:55 am                         | Activity: Flight to ATL   |
| Time: 4:25 pm                         | Activity: Arrive in ATL, transport to Grant Hyatt                         |
| Time: 6:30 pm                         | Activity: Transportation to and attendance of the the Atlanta Braves Game |
| Time: 10:00 pm                        | Activity: Transportation back to the hotel                                |
| Time: 11:00 pm                        | Activity: Curfew in your room   |

|                           |  |
|---------------------------|--|
| <b>Agenda Activities:</b> |  |
| Day: Saturday             | Date: 4/25/26  |
| Time: 9:00 am             | Activity: Pick up conference materials and event tickets |
| Time: 10:00 am            | Activity: Transport to Conference Center and museum area |

|                                 |  |
|---------------------------------|--|
| <b>Time: 10:00 am - 5:00 pm</b> | Activity: Explore City Pass attractions (Aquarium, Civil Rights Museum, College Football Hall of Fame, World of Coca Cola) |
| <b>Time: 5:00 pm</b>            | Activity: Transport back to hotel  |
| <b>Time: 5:30 pm</b>            | Activity: State meeting and prep for opening session   |
| <b>Time: 7:30 pm</b>            | Activity: Transport to opening session   |
| <b>Time: 8:00 pm</b>            | Activity: Opening session  |
| <b>Time: 10:30 pm</b>           | Activity: Transport back to hotel  |
| <b>Time: 11:30 pm</b>           | Activity: Curfew in your rooms   |

**Agenda Activities:**

|                                |  |
|--------------------------------|--|
| <b>Day: Sunday</b>             | Date: 4/26/26  |
| <b>Time: 7:00 am</b>           | Activity: Wake up and get ready for day  |
| <b>Time: 8:00 am - 4:30 pm</b> | Activity: Conference activities, back to hotel and get ready for the evening               |
| <b>Time: 5:30 - 11 pm</b>      | Activity: Transport to and participate in DECA Block Party night; special conference event |
| <b>Time: 11:30 pm</b>          | Activity: Return to hotel, curfew in your rooms  |

**Agenda Activities:**

|                      |   |
|----------------------|---|
| <b>Day: Monday</b>   | Date: 4/27/26                               |
| <b>Time: 7:00 am</b> | Activity: Wake up and get ready for the day |

|                             |  |
|-----------------------------|--|
| <b>Time: 8 am - 4:30 pm</b> | Activity: Conference activities, back to hotel and get ready for the evening |
| <b>Time: 5:30 - 11 pm</b>   | Activity: Transport to and tour Six Flags Over Georgia                       |
| <b>Time: 11:30 pm</b>       | Activity: Return to hotel, curfew in your rooms                              |

| <b>Agenda Activities:</b>      |  |
|--------------------------------|--|
| <b>Day: Tuesday</b>            | Date: 4/28/26  |
| <b>Time: 7:00 am</b>           | Activity: Wake up and get ready for day                                      |
| <b>Time: 8:00 am - 4:30 pm</b> | Activity: Conference activities, back to hotel and get ready for the evening |
| <b>Time: 5:30 - 7:00 pm</b>    | Activity: Chapter dinner   |
| <b>Time: 7:00 - 10:00 pm</b>   | Activity: Grand Awards Session   |
| <b>Time: 11:30 pm</b>          | Activity: Curfew in your room, prepare rooms for EARLY checkout              |

| <b>Agenda Activities:</b> |   |
|---------------------------|---|
| <b>Day: Wednesday</b>     | Date: 4/29/26                               |
| <b>Time: 4:30 am</b>      | Activity: Wake up and get ready for the day |
| <b>Time: 5:30 am</b>      | Activity: Transport to airport and check-in |
| <b>Time: 7:30 am</b>      | Activity: Fly back to PDX                   |
| <b>Time: 3:00 pm</b>      | Activity: Parent pick up at PDX             |



## INTERNATIONAL CAREER DEVELOPMENT CONFERENCE

## FRIDAY, APRIL 24

|                    |  |      |
|--------------------|--|------|
| 12:00 PM - 1:30 PM | Chartered Association Advisor Check-in + Luncheon <i>By invitation only</i><br><i>Charter advisors register with their chartered association advisor at their assigned hotel</i> | GWCC |
|--------------------|--|------|

## SATURDAY, APRIL 25

|                    |  |                       |
|--------------------|--|-----------------------|
| 9:00 AM            | Event Directors' Briefing<br><i>Sponsored by College Board</i>                 | GWCC                  |
| 10:00 AM - 8:00 PM | Headquarters + Attraction Ticket Booth   | GWCC                  |
| 10:00 AM - 8:00 PM | Shop DECA + Blazer Shop  | GWCC                  |
| 10:00 AM - 5:00 PM | Explore Atlanta or Competition Preparation <i>On your own</i>                  |                       |
| 10:00 AM           | Executive Officer Candidate Orientation + Interviews                           | GWCC                  |
| 1:00 PM - 5:00 PM  | Exhibit Booth Set-up   | GWCC                  |
| 5:00 PM            | Parade of Chartered Associations Rehearsal                                     | Mercedes-Benz Stadium |
| 6:30 PM            | National Advisory Board + Executive Mentor Reception <i>By invitation only</i> | Mercedes-Benz Stadium |
| 8:00 PM            | Grand Opening Session  | Mercedes-Benz Stadium |
| 12:30 AM           | Curfew <i>Chapters and chartered associations may set earlier curfew times</i> | Assigned Hotel        |

## SUNDAY, APRIL 26

|                    |  |                |
|--------------------|--|----------------|
| 7:00 AM - 5:00 PM  | Headquarters + Attraction Ticket Booth   | GWCC           |
| 7:00 AM - 5:00 PM  | Shop DECA + Blazer Shop  | GWCC           |
| 7:30 AM            | Judge Check-in   | GWCC           |
| 8:00 AM            | MDA Fundraising Recognition Breakfast<br><i>Sponsored by the Muscular Dystrophy Association   By invitation only</i>   | GWCC           |
| 8:00 AM - 11:30 AM | School-based Enterprise Academy   Food Operations  | Omni Hotel     |
| 8:00 AM - 3:30 PM  | Emerging Leader Series   | GWCC           |
| 8:00 AM - 4:00 PM  | College + Career Exhibits<br><i>Advisors only from 8:00 AM - 9:00 AM</i>   | GWCC           |
| 8:00 AM - 5:00 PM  | Competitive Event Testing<br><i>Principles of Business Administration Events, Personal Financial Literacy, Team Decision Making Events, Individual Series Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Events</i> | GWCC           |
| 8:00 AM - 5:00 PM  | Competitive Event Preliminary Competition<br><i>Business Operations Research Events, Project Management Events, Entrepreneurship Written Events, Stock Market Game</i>   | GWCC           |
| 9:00 AM            | Virtual Business Challenge Participants' Briefing  | GWCC           |
| 9:00 AM - 4:00 PM  | Advisor Professional Learning Series   | GWCC           |
| 9:30 AM            | Executive Mentor Program   | GWCC           |
| 10:00 AM - 4:00 PM | Virtual Business Challenge Competition   | GWCC           |
| 12:00 PM - 3:30 PM | School-based Enterprise Academy   Retail Operations  | Omni Hotel     |
| 4:00 PM            | Voting Delegates' Briefing + Candidate Campaign Sessions   | GWCC           |
| 5:00 PM - 11:00 PM | Choose Your Own ATL Adventure<br><i>Advance ticket purchase required</i>   |                |
| 12:30 AM           | Curfew <i>Chapters and chartered associations may set earlier curfew times</i>   | Assigned Hotel |

## MONDAY, APRIL 27

|                    |   |                |
|--------------------|---|----------------|
| 7:00 AM – 5:00 PM  | Headquarters + Attraction Ticket Booth  | GWCC           |
| 7:00 AM – 5:00 PM  | Shop DECA   | GWCC           |
| 7:30 AM            | Judge Check-In  | GWCC           |
| 8:00 AM – 4:00 PM  | College + Career Exhibits   | GWCC           |
| 8:00 AM – 3:30 PM  | Emerging Leader Series  | GWCC           |
| 8:00 AM – 6:00 PM  | Competitive Event Preliminary Competition<br><i>Principles of Business Administration Events, Personal Financial Literacy, Team Decision Making Events, Individual Series Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Event</i> | GWCC           |
| 8:00 AM – 6:00 PM  | School-based Enterprise Preliminary Competition   | GWCC           |
| 9:00 AM – 3:00 PM  | Advisor Professional Learning Series  | GWCC           |
| 10:00 AM – 4:00 PM | Virtual Business Challenge Competition  | GWCC           |
| 12:00 PM – 1:30 PM | Chartered Association Officer + Advisor Luncheon<br><i>Sponsored by the U.S. Army   By invitation only</i>  | GWCC           |
| 2:00 PM – 3:30 PM  | Leadership Recognition Reception<br><i>By invitation only</i>   | GWCC           |
| 2:30 PM – 4:30 PM  | Meet the Candidates Session<br><i>Open to all members</i>   | GWCC           |
| 3:30 PM – 4:30 PM  | Competitive Events Update <i>Advisors only</i>  | GWCC           |
| 5:00 PM – 11:00 PM | Choose Your Own ATL Adventure<br><i>Advance ticket purchase required</i>  |                |
| 12:30 AM           | Curfew <i>Chapters and chartered associations may set earlier curfew times</i>  | Assigned Hotel |

## TUESDAY, APRIL 28

|                    |  |                       |
|--------------------|--|-----------------------|
| 7:30 AM – 6:00 PM  | Headquarters   | GWCC                  |
| 8:00 AM            | Achievement Awards Session   | Mercedes-Benz Stadium |
| 8:30 AM – 11:30 AM | Judge Check-In   | GWCC                  |
| 8:30 AM – 5:00 PM  | Shop DECA + Finalist T-Shirts + Recognition Items  | GWCC                  |
| 8:30 AM – 6:00 PM  | Competitive Event Final Competition  | GWCC                  |
| 12:00 PM           | Business + Election Session  | GWCC                  |
| 6:00 PM – 7:00 PM  | Scholarship + National Advisory Board Reception<br><i>Sponsored by National Advisory Board Partners   By invitation only</i> | Mercedes-Benz Stadium |
| 7:30 PM            | Grand Awards Session   | Mercedes-Benz Stadium |
| 12:30 AM           | Curfew <i>Chapters and chartered associations may set earlier curfew times</i>   | Assigned Hotel        |

## WEDNESDAY, APRIL 29

|                    |                                   |            |
|--------------------|-----------------------------------|------------|
| 9:00 AM – 11:00 AM | New Executive Officer Orientation | Omni Hotel |
|--------------------|-----------------------------------|------------|

Check [deca.org/icdc](https://deca.org/icdc) for updates. Events will be held in the **GEORGIA WORLD CONGRESS CENTER** unless otherwise noted.

**NORTH CLACKAMAS EDUCATION ASSOCIATION (NCEA)**

Agenda Item #1  
April 9, 2026

**REQUEST:**

In accordance with Article 23.3.A of the NCEA/NCSD Collective Bargaining Agreement, the North Clackamas Education Association requested time on March 30, 2026 to appear at the April 9, 2026 board meeting. The Association intends to speak regarding financials and budgeting.

**DECLARATION OF BOARD VACANCY**

**DISCUSSION/ACTION**

Agenda Item #3

April 9, 2026

**SUPERINTENDENT'S RECOMMENDATION:**

That the Board declares Board of Directors Position 7 vacant as of June 17, 2026.

**REASON FOR BOARD CONSIDERATION:**

The resignation of Board Director April Dobson.

**BACKGROUND:**

On March 29, 2026, Director April Dobson submitted a resignation letter, creating a future vacancy in Position 7 on the Board of Directors. Her resignation will be effective on June 17, 2026. In accordance with ORS 332.030(1)(a), the Board needs to declare the position vacant.

The Board will then appoint a new Director who will finish the remainder of Director Dobson's term. In order to continue in the position, the Director will need to run for the office in the May 2027 election.

**ATTACHMENTS:**

Policy BBC

**PRESENTER:**

Tory McVay, Board Vice Chair



Code: **BBC**  
Adopted: 6/19/86  
Revised/Readopted: 1/20/11; 9/22/16  
Orig. Code(s): BBC

## **Board Member Resignation**

Any citizen who files for and is elected or selected to serve on the Board is expected to so with the intent of serving his or her full term of office.

If a member decides to terminate service prior to the completion of his or her term of office, a letter of resignation addressed to the Board chair shall be delivered to the Board secretary at the district office. Board members can resign the office effective at a future date. The resignation is binding unless withdrawn in writing and submitted to the Board secretary by the end of the fifth calendar day after the resignation is made.

The Board will announce the resignation and declare the vacancy at the next scheduled Board meeting.

The Board will determine the procedures to be used in filling the vacancy. The Board may begin a replacement process and select a successor prior to the effective date of resignation; however, the actual appointment shall not be made before the resignation date.

END OF POLICY

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### **Legal Reference(s):**

[ORS 236.320](#)

[ORS 236.325](#)

[ORS 332.030](#)

### **Cross Reference(s):**

BBE - Vacancies on the Board

## **PROCESS FOR FILLING BOARD VACANCY**

**DISCUSSION**  
Agenda Item #4  
April 9, 2026

### **SUPERINTENDENT'S RECOMMENDATION:**

This time is set aside to discuss a process in order to fill the vacancy of the Board of Directors Position 7.

### **REASON FOR BOARD CONSIDERATION:**

The resignation of Board of Director April Dobson. Board policy BBE states that, "Vacancies will be filled by appointment by the Board."

### **BACKGROUND:**

On March 29, 2026, Director April Dobson submitted a resignation letter, creating a vacancy in Position 7 on the Board of Directors. Her resignation will be effective on June 17, 2026.

The timeline proposed to fill the vacancy is as follows:

- April 9 Declare the position vacant and discuss the process
- May 7 Board adopts the process and timeline
- May 8 Open and advertise the position
- May 21 Deadline for applications
- June 4 Interview applicants
- June 18 Appoint the new member to the Board

The appointee will finish the remainder of the previous director's term. In order to continue in the position, the Director would need to run for the office in the May 2027 election.

### **ATTACHMENTS:**

Policy BBE

### **PRESENTER:**

Tory McVay, Board Vice Chair



Code: **BBE**  
Adopted: 6/19/86  
Readopted: 1/20/11  
Orig. Code(s): BBE

## Vacancies on the Board

Vacancies will be filled by appointment by the Board. The Board appointee must be a legally registered voter who will serve until the next regular election, at which time a replacement will be duly elected.

Board elections are held every odd-numbered year which for the purposes of this policy are termed “election” years. The appointee:

1. Will serve until June 30 following the next “election,” at which time the individual elected in May of that year will fill the remaining portion of an unexpired term or serve a full four-year term; or
2. Will serve until June 30 of a subsequent “election” year if the vacancy occurs after the filing date in an “election” year.

A Board member so elected will serve the remaining years of the term of office of the Board member being replaced.

Upon appointment by the Board, the newly appointed Board member(s) may be sworn and seated immediately or at the next Board meeting.

In the event of multiple vacancies the position of the Board member who resigned first will be filled first.

END OF POLICY

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### Legal Reference(s):

[ORS 249.865 - 249.877](#)  
[ORS 255.245](#)  
[ORS 255.335](#)  
[ORS 332.030](#)  
[ORS 332.122](#)  
[ORS 332.124](#)

### Cross Reference(s):

BBBA - Board Member Qualifications  
BBC - Board Member Resignation  
BBD - Board Member Removal from Office

**MILWAUKIE HIGH SCHOOL/MILWAUKIE ACADEMY  
OF THE ARTS - OSAA COOPERATIVE AGREEMENT**

**DISCUSSION**  
Agenda Item #5  
April 9, 2026

**SUPERINTENDENT'S RECOMMENDATION:**

Staff recommends approval of the Oregon School Activities Association (OSAA) Cooperative Sponsorship agreement between Milwaukie High School (MHS) and Milwaukie Academy of the Arts (MAA).

**BACKGROUND:**

Milwaukie High School and Milwaukie Academy of the Arts have had a cooperative sponsorship in accordance with OSAA rules over the past 20 years. This sponsorship enables students attending MAA who reside outside the North Clackamas School District boundaries to participate in Milwaukie High School teams and activities alongside their classmates. The OSAA co-op application requires the host school to apply online separately for each individual activity; MHS is requesting the approval to complete this process for each OSAA sponsored activity, including band, orchestra and choir.

Without the cooperative agreement, MAA students would be required to participate in activities at their resident school, resulting in transportation and other barriers. Therefore, MAA students would have reduced access to these advantageous programs.

Schools with a 9th to 11th grade enrollment above 608 and under 1004 are classified as 5A under the OSAA guidelines. Consequently, MHS falls within this range with or without the additional MAA enrollment so this move has no impact on classification.

In order for MAA students to retain co-curricular options for the next four years, the OSAA Cooperative Sponsorship application process must be completed by Athletic Director Tom Moore and approved by Superintendent Shay James after Board approval.

**PRESENTER / STAFF CONTACT:**

Ryan Richardson, Executive Director of Athletics and Multiple Pathways

## **2026-2027 BOARD MEETING CALENDAR**

**DISCUSSION**  
Agenda Item #6  
April 9, 2026

### **ORIGINATED BY:**

Annual agenda item.

### **BACKGROUND:**

The Board annually establishes the dates, times, and locations for regular meetings. This time on the agenda is set aside for the Board to discuss board meeting calendaring for the 2026-2027 school year. Areas for discussion include the start time, location, and the use of virtual meeting technology.

For 2026-2027, staff reviewed whether modifications to the current format could better serve community accessibility, Staff/Board well-being, and fiscal stewardship without sacrificing transparency or public engagement. Staff reviewed practices at other public agencies and school districts and considered the following factors:

- Accessibility: being mindful of barriers to meeting participation for families with childcare needs, transportation constraints, etc.
- Financial stewardship: reducing per-meeting operational costs.
- Staff and Board well-being: ensuring meetings conclude at a reasonable hour, as the following day is typically a work day.
- Transparency: maintaining full public access, live streaming, and public comment options regardless of meeting format.

With all of that in mind, the following is a structure for 2026-2027 School Board meetings for consideration:

- In months with two meetings, one in-person and one virtual.
- Months with only one meeting (eg. December and March) typically remain in-person.
- July (when some district functions are on hiatus and many people are travelling) would be virtual.
- All meetings continue to be livestreamed and recordings posted for public review.
- Board members retain the ability to call in or use a virtual connection to any board meeting.
- Any meeting with public comment on the agenda will include a virtual option.
- A 6:00 p.m. start time for board meetings.

### **ATTACHMENTS:**

Draft 2026-2027 Board Calendar

[2026-2027 Board Meeting Calendar Presentation Slides](#)

### **PRESENTER:**

Tiffany Shireman, Chief of Staff

# North Clackamas School Board

## 2026-2027 Meeting Calendar

Meetings typically held at NCSB Administration Building or online, starting at 6:00 p.m.

| July 2026 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | S  |
|           |    |    | 1  | 2  | 3  | 4  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26        | 27 | 28 | 29 | 30 | 31 |    |

| August 2026 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | S  |
|             |    |    |    |    |    | 1  |
| 2           | 3  | 4  | 5  | 6  | 7  | 8  |
| 9           | 10 | 11 | 12 | 13 | 14 | 15 |
| 16          | 17 | 18 | 19 | 20 | 21 | 22 |
| 23          | 24 | 25 | 26 | 27 | 28 | 29 |
| 30          | 31 |    |    |    |    |    |

| September 2026 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | M  | Tu | W  | Th | F  | S  |
|                |    | 1  | 2  | 3  | 4  | 5  |
| 6              | 7  | 8  | 9  | 10 | 11 | 12 |
| 13             | 14 | 15 | 16 | 17 | 18 | 19 |
| 20             | 21 | 22 | 23 | 24 | 25 | 26 |
| 27             | 28 | 29 | 30 |    |    |    |

| October 2026 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 | 30 | 31 |

| November 2026 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 |    |    |    |    |    |

| December 2026 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | T  | W  | Th | F  | S  |
|               |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 | 29 | 30 | 31 |    |    |

| January 2027 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |
| 31           |    |    |    |    |    |    |

| February 2027 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | S  |
|               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28            |    |    |    |    |    |    |

| March 2027 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | S  |
|            | 1  | 2  | 3  | 4  | 5  | 6  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 | 31 |    |    |    |

| April 2027 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | S  |
|            |    |    |    | 1  | 2  | 3  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 |
| 25         | 26 | 27 | 28 | 29 | 30 |    |

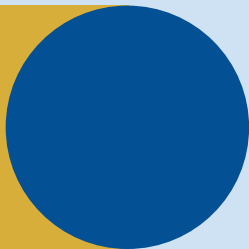
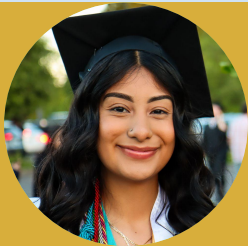
| May 2027 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

| June 2027 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | S  |
|           |    | 1  | 2  | 3  | 4  | 5  |
| 6         | 7  | 8  | 9  | 10 | 11 | 12 |
| 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 27        | 28 | 29 | 30 |    |    |    |

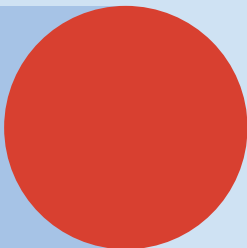
- Regular Board Meeting (in person)
- Regular Board Meeting (virtual)
- School Closed/Holiday
- Hold for Special Meeting/Governance

- Reference:
- OSBA Conferences
  - NSBA Conferences (tentative)
  - Hold: Budget Meeting

This calendar is subject to change.  
Any modifications to date, time, format, or location will be properly noticed per Oregon state law.



# 2026-2027 Board Meeting Calendar Board Discussion



# Planning for the 2026-2027 School Year

- Annual agenda item - discussion tonight.
- Ensure meeting structure meets the needs of our community, staff, and Board members while carrying out the essential functions of the school district.
- Consider modifying format to include some virtual meetings and an earlier start (and end) time.

# Consistency and Availability

To balance community needs, in-person meeting expense, and well-being:

- Format:
  - Months with two meetings: One In-Person and One Virtual.
  - Typically months with one meeting (eg. Dec., March): Remain In-Person.
  - July 2026: Virtual.
- Board members retain the ability to call in or use a virtual connection for any meeting.
- 6:00 PM Start Time: Aiming to conclude business at a reasonable hour for students, families, staff, and the Board.

# Transparency & Public Access

Regardless of the meeting format (Virtual or In-Person):

- Live Streaming: Every meeting is broadcast live.
- Recordings: Every meeting is recorded and posted for public review.
- Public Comment: An online option for public comment is available for all meetings where public comment is accepted. The Board also receives and reviews all written correspondence.

28

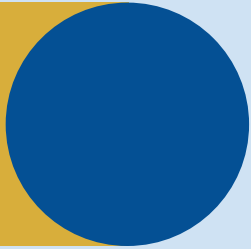
# Analysis of Varied Meeting Format and 6:00 PM Start Time:



| Strengths   | Drawbacks   |
|---|---|
| <p><b>Increased Accessibility:</b> Students, families and staff can join from home without needing childcare or a commute. Reduces perception that in-person public comments or presentations are better received by the Board.</p> | <p><b>Reduced In-Person Interaction:</b> One less opportunity per month for physical, face-to-face connection with the Board. Also, loss of non-verbal communication and body language can make it harder to gauge reactions and build trust.</p> |
| <p><b>Financial Stewardship:</b> Saves ~\$750 per in-person meeting by reducing security, audio/visual/technology support, and custodial hours.</p>   | <p><b>Technology Dependency:</b> Participants rely on stable internet or phone connections.</p>   |
| <p><b>Wellbeing:</b> A 6:00 PM start and virtual options help meetings end at a reasonable hour, reducing burnout.</p>  | <p><b>Virtual Meeting Fatigue/Disengagement:</b> At times meeting participants can become easily distracted or less engaged in virtual meeting settings.</p>  |
| <p><b>Operational Efficiency:</b> Eliminates physical setup/teardown and increases access to the space for additional school district groups.</p>   | <p><b>Calendar Consistency/Confusion:</b> Need to refer to calendar routinely to know which meetings are which format.</p>  |

# Determining the 2026-2027 Board Meeting Schedule

- **Feedback for Board Chairs and Staff?**
  - One in-person and one virtual meeting per month?
  - July 2026 - virtual?
  - 6:00 pm start time?
- **Next step:**
  - Scheduled action on May 7



Thank you!

