



Agenda

North Clackamas School Board
Thursday, June 23, 2022 - 6:30 PM
Board Room
12400 SE Freeman Way
Milwaukie, OR 97222

Times listed on the agenda below are only estimates and may be adjusted.

OPEN SESSION

6:30	Call to Order	
	Native Land Acknowledgement	3
	Flag Salute	
	Minutes - June 9, 2022	4
	Consent Agenda	
	A. Employment Changes	
	B. Exempt Administrator Contracts 2022-2023	
	C. Non-Licensed Administrator Continuation of Contract 2022-2023	
	D. 2022-2023 Alternative Placements	9
6:35	Community Comments	12
6:50	1. Board Reports - Chair/Vice Chair Interest	
7:05	2. Superintendent's Report	14
7:20	3. 2022-2023 Organizational Resolution for the Required Designations, Authorizations and Appointments - Action	23
	Presenter: Gayellyn Jacobson	
7:25	4. Supplemental Budget Hearing	
7:30	5. Supplemental Budget Appropriations Transfer for Fiscal Year 2021-2022 - Action	26
	Presenter: Gayellyn Jacobson	
7:35	6. North Clackamas Education Foundation Contract Renewal- Action	30
	Presenter: Shay James	

7:40	7. YouthTruth Purchase Contract Award - Action	31
	Presenter: Cindy Detchon	
7:45	8. Advanced Authorization to Procure Emergency Preparedness Supplies - Action	32
	Presenter: Cindy Detchon	
7:50	Adjourn	



Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.

**NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS REGULAR MEETING
June 9, 2022
Boardroom**

Executive Session With due notice having been given and a quorum present, Chair Libra Forde convened executive session under ORS 192.660 (2)(f) at 5:16 p.m. with the following members present:

Libra Forde	–	Chair
Mitzi Bauer	–	Vice Chair
Jena Benologa	–	Director
Steven Schroedl	–	Director
Kathy Wai	–	Director
Orlando Perez	–	Director (virtual)
Shay James	–	Superintendent
Donna Collingwood	–	Board Secretary

Also present were Cindy Detchon, Ivonne Dibblee, Tiffany Shireman (virtual), District Legal Counsel Jollee Patterson and Associate Eden Vasquez.

Exempt Public Records with Legal Counsel - The Board consulted with Jollee Patterson

Executive Session adjourned at 6:03pm.

Open Session Chair Libra Forde convened open session at 6:30pm.

Present, in addition to those in the executive session were Mayra Gómez, Petra Callin, Mark Moser, Joe Bridgeman, Joel Stuart, and Vivian Garrison (virtual). District employees and community members were provided a live stream on YouTube in addition to the in person option.

Vice Chair Mitzi Bauer read the Native Land Acknowledgement. Director Tory McVay led the Pledge of Allegiance.

R21/22-102 **Minutes** – Jena Benologa moved, Orlando Perez seconded the motion to approve the minutes of the regular Board Meeting held May 23, 2022.

Motion passed unanimously.

R21/22-103 **Consent Agenda** – Steven Schroedl moved, Mitzi Bauer seconded the motion to adopt the consent agenda as recommended:

Employment Changes - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Executive Director of Human Resources:

- Administrative appointments, transfers, termination
- Licensed appointments and terminations

Policy Revisions

- Approve revisions to the following policies as recommended by the Policy Review Committee.
 - IGBB – Talented and Gifted Program
 - KGB – Public Conduct on District Property
 - GBL – Personnel Records
 - GBLA – Disclosure of Information (Delete)

Confidential and Non-Represented Staff Employee Agreement 2022-2024 -

Approve the Confidential and Non-Represented Employee Agreement, July 1, 2022 to June 30, 2024.

Milwaukie High School/Milwaukie Academy of the Arts OSAA Cooperative

Agreement - Approve of the Oregon School Activities Association (OSAA) Cooperative Sponsorship agreement between Milwaukie High School and Milwaukie Academy of the Arts.

Travel Permission Request -

- Grant permission for 16 students from Rex Putnam High School Cross Country to travel to La Pine, Oregon, July 31-August 4, 2022

Travel Permission Request -

- Grant permission for 14 students from Rex Putnam High School Cheer to travel to Portland, Oregon, July 20-23, 2022

Motion passed unanimously.

Community Comments –

- Alexis Lessard-Temptin, Calckamas, spoke regarding guns in schools.
- Rachel Janzen, Happy Valley, spoke regarding the mental health of children.
- Angie Barlett, Damascus, presented the Board with a Freedom of Information Act (FOIA) request.
- Wanda Shell, Happy Valley, spoke regarding educational concerns.
- Lisa Wilkins, Happy Valley, spoke regarding concerns about district curriculum.
- Dacia Hanson, Happy Valley, spoke regarding district curriculum.
- Angela Pederson, Oregon City, spoke regarding educational concerns.
- John Hafferty, Happy Valley, spoke regarding the focus of the Board.

- Brett Duax, Happy Valley, spoke regarding vandalism at schools.
- Nicole Perry, Milwaukie, spoke regarding Safe Routes to Schools.

2022-23 Alternative Placements – Assistant Superintendent of Education Ivonne Dibblee discussed the proposed Alternative Program Placements list for 2022-2023.

North Clackamas Education Foundation Contract Presentation – Executive Director of North Clackamas Education Foundation (NCEF) Stephanie Rose and NCEF Board Chair Rory Dunnaback discussed the North Clackamas Education Foundation Contract Renewal and answered questions from the Board.

Ad Hoc Board Committee – Board members discussed the formation of an Ad Hoc Board Committee focused on the review and revision of current policies related to complaint and appeal processes.

Steven Schroedl moved, Tory McVay seconded the motion to move Ad Hoc Board Committee from a Discussion item to an Action item.

Motion passed unanimously.

R21/22-112 Tory McVay moved, Orlando Perez seconded the motion to form an Ad Hoc Board Committee.

Motion passed unanimously.

Steven Schroedl, Kathy Wai, Mitzi Bauer, Jena Benologa, and Orlando Perez all stated an interest in being on the Ad Hoc Board Committee.

Budget Hearing – Chair Libra Forde announced the budget hearing open. No one gave testimony, the hearing was closed.

Resolution for Fiscal Year 2022-23 –

R21/22-104 Steven Schroedl moved, Tory McVay seconded the motion to adopt the budget for fiscal year 2022-23 in the total amount of \$496,946,448, Resolution R21/22-104.

Motion passed unanimously.

R21/22-105 Kathy Wai moved, Tory McVay seconded the motion to approve the amounts for the fiscal year beginning July 1, 2022, and for the purposes shown are hereby appropriated as presented, Resolution R21/22-105.

Motion passed unanimously.

R21/22-106 Steven Schroedl moved, Tory McVay seconded the motion to approve the following ad valorem property taxes are hereby imposed for tax year 2022-23 upon the assessed value of all taxable property within the district: (1) At the rate per \$1,000 of assessed value of \$4.8701 for permanent rate tax (2) at the rate of \$1.63 per \$1,000 of assessed

value for local option tax, and (3) in the amount of \$38,688,519 for the debt service on general obligation bonds, Resolution R21/22-106.

Motion passed unanimously.

R21/22-107 Mitzi Bauer moved, Jena Benolaga seconded the motion to approve that the taxes imposed are hereby categorized for the purposes of Article XI section 11b as: (1) Education Limitation permanent rate tax of \$4.8701 per \$1,000 (2) at the rate of \$1.63 per \$1,000, and (3) Excluded from Limitation, General Obligation Bond Debt Service in the amount of \$38,688,519, Resolution 21/22-107.

Motion passed unanimously.

R21/22-108 **Construction Excise Tax 2022-23** – Tory McVay moved, Steven Schroedl seconded the motion to approve increasing the Construction Excise Tax and amending the Intergovernmental Agreements with Clackamas County, City of Happy Valley and City of Milwaukie to impose and collect the increased tax.

R21/22-109 **English Language Arts Adoption Renewal Grades 6-12** – Kathy Wai moved, Tory McVay seconded the motion to approve adoption renewal of English Language Arts curriculum for grades 6-12.

R21/22-110 **Public Complaint** - Board discussed Public Complaint Bias Public Time Limit, Tara Nelson, Dated: 3/31/22

Steven Schroedl moved, Mitzi Bauer seconded the motion to respond to Ms. Nelson's complaint by stating that there was no violation of Board policy BDDH: Public Comment at Board Meetings because the policy does not require a thirty-second warning, there can be some minor variation in the time that speakers are given, and the district does not provide devices or offer technical assistance to members of the public who are participating in our meetings remotely.

Motion passed unanimously.

Board discussed Public Complaint Safety, Tara Nelson, Dated: 3/31/22.

Steven Schroedl moved, Orlando Perez seconded the motion to respond to Ms. Nelson's complaint by stating that events at that board meeting created a challenging situation in which staff and board members needed to react quickly to concerns regarding public safety as a result of actions by members of the public. The district was aware that law enforcement was in the proximity of the district office that evening, and no injuries to members of the public were reported to the district. The superintendent called Ms. Nelson after the board meeting to check in on her and offered to answer any questions.

Motion passed unanimously.

Authorization to Purchase K-2 Decodable Books - Recommending advanced authorization to the superintendent to enter into contracts to purchase decodable

books from Benchmark Education through a cooperative contract. The amount of the purchase is no to exceed \$250,000.

Steven Schroedl moved, Tory McVay seconded the motion to move authorization of the purchase of K-2 decodable books from discussion item to action item.

Motion passed unanimously.

R21/22-113 Steven Schroedl moved, Mitzi Bauer seconded the motion to authorize the superintendent to enter into contracts to purchase decodable books from Benchmark Education through a cooperative contract. The amount of the purchase is not to exceed \$250,000.

Motion passed unanimously.

R21/22-111 **Supply Shed Purchase Contract Award** - Tory McVay moved, Steven Schroedl seconded the motion to approve awarding a contract to Tuff Shed for the purchase of forty-one (41) 10ft x 12ft sheds for an amount of \$339,422.60

Motion passed unanimously.

There being no further business to come before the Board, the meeting adjourned at 8:23 p.m.

Unapproved

SUPERINTENDENT’S RECOMMENDATION:

Approve the proposed Alternative Program Placements list for 2022-2023.

REASON FOR BOARD CONSIDERATION:

In accordance with Policy IGBHA, the Board must annually approve the alternative programs to be used by the district.

BUDGET IMPACT/SOURCE OF FUNDS:

There may be increased costs as charged by each alternative program.

BACKGROUND:

Alternative program placements are most frequently used to:

- accommodate students’ unique needs associated with a disability,
- to accommodate expulsion or expulsion alternative needs, or
- to accommodate the learning needs of students ages 17 and older with few academic credits for whom other NCSD programs have been or likely would be unsuccessful.

For reference, during the 2019-2020 school year:

- approximately 40 students were enrolled in one of the district’s approved general education alternative placements related to expulsion/expulsion alternative or academic credit deficiency, and
- approximately 100 students were enrolled in one of the district’s approved special education alternative placements related to a student’s needs associated with a disability.

During the 2020-2021 school year, while predominately in Comprehensive Distance Learning/Hybrid Instruction due to the COVID-19 pandemic, the enrollment in these programs dropped:

- approximately 16 students were enrolled in one of the district’s approved general education alternative placements related to expulsion/expulsion alternative or academic credit deficiency, and
- approximately 35 students were enrolled in one of the district’s approved special education alternative placements related to a student’s needs associated with a disability.

During the 2021-2022 school year:

- approximately 75 students were enrolled in one of the district’s approved general education alternative placements related to expulsion/expulsion alternative or academic credit deficiency, and
- approximately 90 students were enrolled in one of the district’s approved special education alternative placements related to a student’s needs associated with a disability.

The substantial increase in the general education alternative placements is related to a large growth in interest and access to the Twilight Program at New Urban High School. This year, 58 students have been served by this program.

In all cases, an NCSD resident student who attends an alternative program placement is linked to at least one NCSD staff member who reviews the placement multiple times throughout the school year with student and/or their family and the staff at the alternative placement. Students' and families' unique learning and safety needs are considered before, during and after the placement. These placements are typically customized with frequent interaction between the placement staff, NCSD staff and the student/student's family.

ATTACHMENTS:

Proposed Alternative Program Placements 2022-2023

STAFF CONTACT:

Ivonne Dibblee, Assistant Superintendent, Education

Vivian Garrison, Executive Director of Student Support Services

**2022-2023 ALTERNATIVE PROGRAM PLACEMENTS:
GENERAL EDUCATION**

The following programs and schools are used at times to provide an appropriate education for students who have been expelled or who need a different learning environment than is available in North Clackamas neighborhood, charter or magnet schools:

Helensview School, Multnomah ESD	11-20 years old	Youth struggling with anger issues, substance abuse issues, and gang involvement, with little external or family support systems.
SE Works	16+ years old	The program incorporates GED prep with a focus on job skills, career exploration and post-secondary planning.
Oak Grove Center, New Urban High School	Grades 6-12	A small learning environment designed as a placement alternative for middle school and high school students as an alternative to expulsion.
NCSD Virtual Online Program	Grades K-12	A fully remote learning environment that integrates web-based curriculum and in-person video instruction and support.
Portland Youth Builders	17-20 years old	Students who were previously dis-enrolled from school with a focus on education, vocational training and leadership development.
Twilight, New Urban High School	Grades 9-12	After school/outside of typical school hours credit recovery and GED program.

**2022-2023 ALTERNATIVE PROGRAM PLACEMENTS:
SPECIAL EDUCATION**

The following programs and schools are used at times to provide appropriate educational services for students who require an educational environment that is not available in North Clackamas School District:

Arata Creek/Knott Creek, Multnomah ESD	Grades K-12
Heron Creek, Clackamas ESD Therapeutic School Program	Grades K-12
LEEP Programs, Clackamas ESD	Grades K-12 & post grade 12
Columbia Regional Deaf and Hard of Hearing Program, Portland Public Schools	Grades K-12
Helensview School	Grades 9-12
Lifeworks	Grades 6-12
Wheatley School, Multnomah ESD	Grades 3-12
Oregon School for the Deaf	Grades K-12 & post grade 12
Parrot Creek	Court Placed Students
Parry Center / Edwards School	DHS Placed Students
Serendipity Center	Grades K-12
SERP (Supported Employment, Recreation & Leisure) Alternative School Services	Post grade 12

There are additional programs in the metro area where other school districts place students. In some instances, those placements are maintained temporarily when the student moves into North Clackamas School District to provide continuity for educational benefit of the student.



Code: **BDDH**
Adopted: 6/19/86
Revised/Readopted: 1/20/11; 2/24/18; 9/9/21
Orig. Code(s): BDDH

Public Comment at Board Meetings

All meetings of the Board, with the exception of executive sessions, will be open to the public. The Board invites community members of the district to attend Board meetings so that they may become acquainted with the program and operation of the district. Members of the public are also encouraged to share their ideas and opinions with the Board when appropriate. Members of the public are not permitted to engage in conduct that interferes with the ability of the Board to conduct its business.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. An individual with a disability will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids¹ and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual. The district requests that all auxiliary aids and/or service requests be made with at least 48 hours notice to ensure appropriate accommodations can be secured. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue burdens, alternative, equally effective means of communication will be used as determined by the district.

Procedures for Public Comment at Meetings

During a Board meeting session that is open to the public, members of the public may be invited to present comments during the designated portion of the agenda for a designated allotment of time.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, conduct its meetings properly and efficiently, the Board adopts the following procedures and rules pertaining to public comment at Board meetings:

1. Any individual desiring to speak may indicate their desire by submitting their name, city of residence, either email address or phone number, and the group, if any, that is represented on the sign-in sheet or online form prior to the Board meeting;
2. A speaker should give their name, city of residence, and the group, if any, that is represented and will limit their presentation to three minutes. If there are more patrons desiring to present comments than time allotted, the Board Chair has the authority to reduce the presentation time for individual speakers or institute a prioritization process with attention to order of sign up and city of residence.

¹Auxiliary aids include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Brailled materials and large print.

3. Speakers may offer objective criticisms of district operations and programs that are of a concern to them. The Board is restricted from hearing, and will not consider complaints regarding any individual district staff member or any person connected with the district.
4. As an organization centered around youth and their positive development, all speakers will model respectful public comment and be mindful of civil discourse.
5. The Board vests in its chair or other presiding officer authority to terminate the remarks of any individual when those remarks do not adhere to the rules established in this policy.

Petitions

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)
[ORS 192.610 to -192.690](#)
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2017); 29 C.F.R. Part 1630 (2017); 28 C.F.R. Part 35 (2017).

Americans with Disabilities Act Amendments Act of 2008.

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Cross Reference(s):

KC - Community Involvement in Decision Making
KGB – Public Conduct on District Property



**End of the Year
Superintendent's Report**

2022 NORTH CLACKAMAS GRADUATIONS



GRADUATION CLASS SPEAKERS



PROUD GRADUATES!



FIRST GRADUATION OF ADRIENNE C. NELSON HIGH SCHOOL



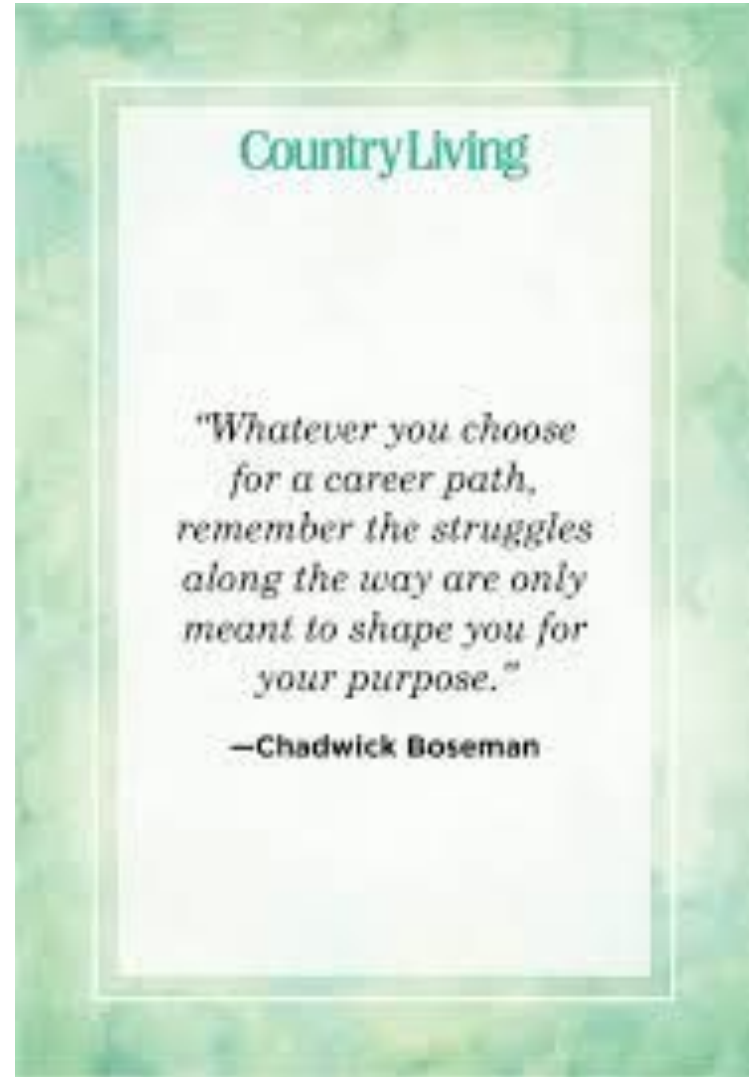
THANK YOU TO STAFF SUPPORTING SENIORS

Senior Session Information

Counselors have done a ***SENSATIONAL*** job communicating and adjusting as the credit information changes.

- Still accepting seniors who need additional support towards graduation.
- Students participating from all schools and programs (CWA, CMC, VOP, etc.).
- 96 seniors on the original sign up list.
- 54 seniors went to Schellenberg to work on obtaining final credit needs.
- 41 seniors who worked at Schellenberg graduated on-time.
- 13 seniors continue working at Schellenberg toward their graduation credits.
 - 5 students need three classes or fewer and will attend Summer School on June 23, 2022.
- 42 seniors from the original list cleared their Graduation Requirements prior to Commencement, and they did not need to attend Senior Session.

YOU PERSEVERED AND MADE IT!



NSCD SUMMER ENRICHMENT



- CARE Summer Programs
- Enrichment Summer Programs
- Summer School Programs
- Sabin-Schellenberg Summer Programs
- Boys & Girls Summer Programs

Sign Up on our Website



Special thanks to all who
have made hard work,
lighter work!

**2022-2023 ORGANIZATIONAL RESOLUTION FOR THE
REQUIRED DESIGNATIONS, AUTHORIZATIONS AND
APPOINTMENTS**

ACTION
Agenda Item #3
June 23, 2022

SUPERINTENDENT'S RECOMMENDATION:

Recommend approval of the designations, authorizations, and appointments as identified in items A. through I. on the attached Organizational Resolution for the Required Designations, Authorizations, and Appointments for Fiscal Year 2022-23.

- A. Chief Administrative Officers and District Clerk (ORS 332.515)
- B. Budget Officer (ORS 294.331)
- C. Deputy Clerk
- D. Custodian of Funds and Established Depositories for School Funds (ORS 328.441, ORS 294.805 to ORS 294.895 and ORS 328.445)
- E. Authority to Invest Funds (ORS 294.035) and (ORS 294.810, 294.815)
- F. Auditors (ORS 297.405, 327.137 and 328.465)
- G. Designate Official Publications
- H. Contract Signers (ORS 279A.075 and 332.075(3))
- I. Legal Counsel

ORIGINATED BY:

This is an annual agenda item, required to make needed designations, authorizations, and appointments.

ATTACHMENTS:

Organizational Resolution for the Required Designations, Authorizations, and Appointments for Fiscal Year 2022-2023

PRESENTER / STAFF CONTACT:

Gayellyn Jacobson, Chief Financial Officer

**ORGANIZATIONAL RESOLUTION FOR THE REQUIRED
DESIGNATIONS, AUTHORIZATIONS, AND APPOINTMENTS
FOR FISCAL YEAR
2022-2023**

Resolution #R21/22-116

WHEREAS: BE IT RESOLVED, the Board of Directors of the North Clackamas School District approves the designations, authorizations and appointments as recommended in items A. through I.

A. Chief Administrative Officers and District Clerk (ORS 332.515)

- a. Dr. Shay James, Superintendent, shall be the Chief Administrative Officer and District Clerk of the Board of Directors with designated powers as stated in Board Policy, including administration of all local, state and federal funds and programs.

B. Budget Officer (ORS 294.331)

- a. Mr. Matthew J. Makara, Executive Director of Finance and Business Services, shall be the Budget Officer.

C. Deputy Clerk

- a. Mr. Matthew J. Makara, Executive Director of Finance and Business Services, shall be the Deputy Clerk.

D. Custodian of Funds and Established Depositories for School Funds (ORS 328.441, ORS 294.805 to ORS 294.895 and ORS 328.445)

- a. Designate the depositories for school funds to be qualified depositories for public funds as approved by the Oregon State Treasury under ORS 295.002.
- b. Designate the Superintendent (Dr. Shay James) and Executive Director of Finance and Business Services (Mr. Matthew J. Makara) as custodian of funds and authorized to sign checks. Also, Chief of Staff (Ms. Tiffany Shireman) and Assistant Superintendent of Operations (Ms. Cindy Detchon) are authorized to sign checks.
- c. Authorized facsimile signatures for checks written in amounts less than \$50,000.
- d. Checks of \$50,000 and over require original signatures on a copy of the check (one for \$50,000 to \$99,999 and two for \$100,000 and over).

E. Authority to Invest Funds (ORS 294.035) and (ORS 294.810, 294.815)

- a. Authorize the State of Oregon Local Government Investment Pool as an investing agent for the North Clackamas School District No. 12, Clackamas County, Oregon.

Authorize Superintendent (Dr. Shay James) and Executive Director of Finance and Business Services (Mr. Matthew J. Makara) to invest funds in accordance with District policy.

F. Auditors (ORS 297.405, 327.137 and 328.465)

- a. Designate Pauly Rogers & Co. as the independent audit firm for the North Clackamas School District.

G. Designate Official Publications

- a. Designate the Clackamas Review as the official newspaper for the North Clackamas School District for the 2022-2023 school year.

H. Contract Signers (ORS 279A.075 and 332.075(3))

- a. Designate the Assistant Superintendent of Operations (Ms. Cindy Detchon), Executive Director of Finance and Business Services (Mr. Matthew J. Makara) and Director of Business Operations (Ms. Kerensa Mauck) authority to enter into contracts.

I. Legal Counsel

- a. Designate Miller Nash LLP as the legal counsel firm for the North Clackamas School District.

Approved this 23rd day of June, 2022.

Libra Forde, Board of Directors Chair

Shay James, Superintendent/Clerk

**SUPPLEMENTAL BUDGET APPROPRIATIONS TRANSFER
FOR FISCAL YEAR 2021-2022**

ACTION
Agenda Item #5
June 23, 2021

SUPERINTENDENT’S RECOMMENDATION:

Approval of resolution for the supplemental budget and appropriations transfer as presented below to meet budgeting requirements.

BUDGET IMPACT/SOURCE OF FUNDS:

BACKGROUND:

Prior to the start of each fiscal year, the Board adopts a resolution to appropriate dollars for the day-to-day operations of the district. Adjustments in budgeted expenditures throughout the year can create a need to re-align appropriations.

Throughout the 2021-2022 school year we have monitored expenditures by appropriation level. New audit reporting standards require an appropriation for debt service in every fund that has lease expenditures. The following funds have lease expenditures: General Fund, Special Revenue Fund, Enterprise Fund and Trust and Agency Fund. Also, a new transfer out of the General Fund and into the Special Revenue Fund is needed for the Benefits Reserve Fund within the Special Purpose Fund for \$2,000,000.

Oregon budget law (ORS 294.463) requires that the Board of Directors approve any changes in the original budget appropriations by official resolution. The purpose of these resolutions is to adopt the supplemental budget and authorize the level of expenditures needed by the district as outlined below.

General Fund	Existing	Changes	Adjusted
Instruction	\$136,107,354	(\$2,000,000)	\$134,107,354
Support Services	90,564,377	2,000,000	92,564,377
Enterprise & Community Services	5,848	0	5,848
Facilities Acquisition & Construction	160,000	0	160,000
Debt Service	0	500,000	500,000
Transfer Out	3,674,379	2,000,000	5,674,379
Contingency	23,704,600	(2,500,000)	21,204,600
	<u>\$254,216,558</u>	<u>\$0</u>	<u>\$254,216,558</u>

Special Revenue Fund	Existing	Changes	Adjusted
Resource:			
Revenue from Local Sources	\$13,115,476	\$0	\$13,115,476
Revenue from Intermediate Sources	50,593	0	50,593
Revenue from State Sources	24,792,570	0	24,792,570
Revenue from Federal Sources	40,874,839	0	40,874,839
Transfer In	1,850,000	2,000,000	3,850,000
Beginning Fund Balance	3,460,316	0	3,460,316
	<u>\$84,143,794</u>	<u>\$2,000,000</u>	<u>\$86,143,794</u>

Expenditure:

Instruction	\$37,664,316	\$0	\$37,664,316
Support Services	26,915,404	(5,750,000)	21,165,404
Enterprise and Community Services	16,789,761	0	16,789,761
Facilities Acquisition & Construction	1,000,000	0	1,000,000
Debt Service	0	5,750,000	5,750,000
Contingency	1,774,313	2,000,000	3,774,313
	<u>84,143,794</u>	<u>2,000,000</u>	<u>86,143,794</u>

Enterprise Fund – Community Service Fund	Existing	Changes	Adjusted
Enterprise & Community Services	\$2,685,000	\$0	\$2,685,000
Debt Service	0	7,500	7,500
Contingency	515,000	(7,500)	507,500
	<u>\$3,200,000</u>	<u>\$0</u>	<u>\$3,200,000</u>

Trust and Agency Fund (700)	Existing	Changes	Adjusted
Instruction	\$9,406,873	\$0	\$9,406,873
Support Services	1,800,543	(15,000)	\$1,785,543
Debt Service	0	15,000	15,000
	<u>\$11,207,416</u>	<u>\$0</u>	<u>\$11,207,416</u>

ATTACHMENT:

Resolution for Appropriations Transfer

PRESENTER / STAFF CONTACT:

Gayellyn Jacobson, Chief Financial Officer

**RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET AND TRANSFERRING
APPROPRIATIONS
FOR FISCAL YEAR
2021-2022**

Resolution # R21/22-117

WHEREAS: The Board of Directors of North Clackamas School District No. 12 adopted the budget and approved the appropriations for the 2021-2022 fiscal year as of July 1, 2021, and

WHEREAS: The District’s reporting requirements have changed, making it necessary to make the following transfers to meet budgeting and financial reporting requirements and to transfer \$2 million dollars from the General Fund to the Benefits Reserve Fund.

NOW THEREFORE BE IT RESOLVED: The Board of Directors of the North Clackamas School District No. 12 hereby adopts the supplemental budget for the fiscal year 2021-2022 in the total amount of \$544,245,560 and the appropriations for the fiscal year 2021 – 2022 approved by the Board of Directors are amended, in accordance with ORS 294.463, as follows:

General Fund	Existing	Changes	Adjusted
Instruction	\$136,107,354	(\$2,000,000)	\$134,107,354
Support Services	90,564,377	2,000,000	92,564,377
Enterprise & Community Services	5,848	0	5,848
Facilities Acquisition & Construction	160,000	0	160,000
Debt Service	0	500,000	500,000
Transfer Out	3,674,379	2,000,000	5,674,379
Contingency	23,704,600	(2,500,000)	21,204,600
	<hr/> \$254,216,558	\$0	<hr/> \$254,216,558

Special Revenue Fund	Existing	Changes	Adjusted
Resource:			
Revenue from Local Sources	\$13,115,476	\$0	\$13,115,476
Revenue from Intermediate Sources	50,593	0	50,593
Revenue from State Sources	24,792,570	0	24,792,570
Revenue from Federal Sources	40,874,839	0	40,874,839
Transfer In	1,850,000	2,000,000	3,850,000
Beginning Fund Balance	3,460,316	0	3,460,316
	<hr/> \$84,143,794	\$2,000,000	<hr/> \$86,143,794

Expenditure:	Existing	Changes	Adjusted
Instruction	\$37,664,316	\$0	\$37,664,316
Support Services	26,915,404	(5,750,000)	21,165,404
Enterprise and Community Services	16,789,761	0	16,789,761
Facilities Acquisition & Construction	1,000,000	0	1,000,000
Debt Service	0	5,750,000	5,750,000
Contingency	1,774,313	2,000,000	3,774,313
	<hr/> 84,143,794	2,000,000	<hr/> 86,143,794

Enterprise Fund – Community Service Fund	Existing	Changes	Adjusted
Enterprise & Community Services	\$2,685,000	\$0	\$2,685,000
Debt Service	0	7,500	7,500
Contingency	515,000	(7,500)	507,500
	<u>\$3,200,000</u>	<u>\$0</u>	<u>\$3,200,000</u>

Trust and Agency Fund (700)	Existing	Changes	Adjusted
Instruction	\$9,406,873	\$0	\$9,406,873
Support Services	1,800,543	(15,000)	\$1,785,543
Debt Service	0	15,000	15,000
	<u>\$11,207,416</u>	<u>\$0</u>	<u>\$11,207,416</u>

Approved this 23rd day of June, 2022.

 Libra Forde, Board Chair
 North Clackamas School District No. 12

 Shay James, Superintendent/Clerk

NORTH CLACKAMAS EDUCATION FOUNDATION
CONTRACT RENEWAL

ACTION
Agenda Item #6
June 23, 2022

SUPERINTENDENT’S RECOMMENDATION:

Recommend approval of a five-year contract between the North Clackamas School District and the North Clackamas Education Foundation.

ORIGINATED BY:

The current contract between the North Clackamas School District (NCSD) and North Clackamas Education Foundation (NCEF) ends on June 30, 2022.

BUDGET IMPACT/SOURCE FUNDS:

Five-year contract for a total of \$600,000 with a return investment of 1.3 million.

BACKGROUND:

The North Clackamas Education Foundation, a tax-exempt 501(c)(3) organization, was founded in 1992 to provide educational opportunities to students in the North Clackamas School District. The Foundation grew out of the belief that equity and fairness have a great impact on the education of our students.

The North Clackamas School District and the North Clackamas Education Foundation continue to work together for the benefit of our students, staff, and community. Over the years, the North Clackamas Education Foundation has been a tremendous supporter of the North Clackamas School District. The continued success of the School District and the Foundation lies in our ability to work together and further develop our close working relationship. The Foundation’s increased visibility, marketing efforts, and return on investment are having a positive impact within our School District and the broader community.

Proposal of the following terms for the contract renewal:

- Contract duration of 5 years (2022-2027)
 - Year 1: \$140,000
 - Year 2: \$125,000
 - Year 3: \$115,000
 - Year 4: \$110,000
 - Year 5: \$110,000
- Fiscal sponsor funds count toward contract fulfillment and will remain tracked independently from NCEF’s programs.
- NCEF to return 1.3 million in support to NCSD over the 5-year term.
- NCEF to supply \$110,000 in support prioritized by NCSD yearly.
 - Prioritization of funding due from NCSD to NCEF in April of preceding year, beginning April 2023. 2022 - 23 prioritization to be delivered in July 2022.
- NCSD provides furnished office space, utilities, technology, including common technology, and internet access for NCEF.
- The additional \$50,000 for the 2022-2023 requested would focus on the following:
 - Increased Funding and Support to NCSD
 - Robust Staff
 - Full Board of Directors
 - Increased Enrichment Grant Funding

PRESENTER / STAFF CONTACT

Shay James, Superintendent

YOUTHTRUTH PURCHASE CONTRACT AWARD

ACTION
Agenda Item #7
June 23, 2022

SUPERINTENDENT’S RECOMMENDATION:

Approve awarding a three-year contract to YouthTruth for a total cost of \$245,775.

BUDGET IMPACT/SOURCE OF FUNDS:

General fund expenditure.

BACKGROUND:

YouthTruth is an industry leader in seeking community engagement through multilingual, culturally responsive, online feedback. NCSD has been utilizing YouthTruth surveys as a feedback tool district-wide since 2019. Data from the student, family and staff surveys have been utilized to inform schools about student engagement, academic challenge, relationship, sense of belonging and peer collaboration, school culture, obstacles to learning, college and career readiness, and instructional methods. This data has provided valuable input for school improvement plans, district initiatives and the newly adopted Strategic Plan.

PRESENTER / STAFF CONTACT:

Cindy Detchon, Assistant Superintendent Operations

**ADVANCED AUTHORIZATION TO PROCURE
EMERGENCY PREPAREDNESS SUPPLIES**

ACTION
Agenda Item #8
June 23, 2022

SUPERINTENDENT’S RECOMMENDATION:

Approve the advanced authorization for procurement of emergency supplies exceeding an aggregate value of \$150,000 and not-to-exceed \$700,000 in total.

BUDGET IMPACT/SOURCE OF FUNDS:

The source of the funds will be the 2016 Bond Funds.

BACKGROUND:

The voters approved a capital projects Bond measure in November 2016. The bond program included a focus on increased school safety such as secured entry systems, security systems, security cameras, emergency communications, fire systems, and as part of school safety, emergency and disaster preparedness (e.g. in the event of a major earthquake).

The district used information from the Federal Emergency Management Agency (FEMA), Red Cross, and other resources to develop an emergency plan. The purchase of these emergency supplies such as water, food rations, shelters, blankets, trauma kits, emergency radios, and other emergency preparedness supplies will allow the District to appropriately respond in the event of an emergency or disaster.

This class of purchase adheres to North Clackamas School District’s procurement rule NCSD-45-0200 (4) (b) (C) (Advanced authorization given by the School Board to execute a particular class of District Contracts). Many of the supplies purchased will also be covered under Cooperative Price Agreements and/or directly from the manufacturer.

As with all contracts, additional costs may be incurred for added or changed scope (e.g. change orders for unknowns, unforeseen, or agency requirements).

PRESENTER / STAFF CONTACT:

Cindy Detchon, Assistant Superintendent Operations