

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Early Items
 - 3.a. Student Rep Report
 - 3.b. Building Presentation - Brookings-Harbor High School, Matthew Bennett
4. Citizen Input
 - Information on Public Input policies is available at www.brookings.k12.or.us/board/. Written comments must be received at least 24 hours in advance of the meeting date and time. Interested members of the public who wish to speak at the meeting during the public comment time, can RSVP online up until noon on the day of the meeting. For in-person meetings, all are welcome to come to the meeting and fill out a "blue card" signifying that they would like to give public comment and give it to the Board Chair at the start of the meeting with no prior reservation or notification needed.
5. Consent Agenda
 - 5.a. Approve Minutes
 - DRAFT Minutes Emergency School Board meeting Sept. 15, 2025
 - DRAFT Minutes Regular School Board Meeting Sept. 17, 2025
 - DRAFT Minutes School Board Work Session Sept. 17, 2025
 - 5.b. Approve Bills
 - 5.c. Approve New Hires
 - 5.d. Approve Extra Duty Contracts
 - 5.e. Acceptance of Gifts and Donations
6. District Reports and Information
 - 6.a. Comments from the Superintendent
 - 6.b. District Reports
 - 6.c. Finance Reports
 - 6.d. Enrollment Summary
 - 6.e. Division 22 Compliance Report
7. Action Items
 - 7.a. Approve Second Reads of Policies
 - JFCEB - Personal Electronic Devices */**, Required, New
 - JFCEB - Personal Electronic Devices */**, Delete
 - JHCD - Medications**/*, Required, New
 - JHCD/JHCDA - Medications**/*, Delete
 - BBBB - Board Member Oath of Office
8. Board Functions and Comments
9. Key Dates and Calendar Updates
 - OSBA Fall Regional Meeting, Oct. 22, Coos Bay.

- OSBA Annual Convention – Building Bridges to Student Success, Nov. 6–8, 2025, Portland Marriott Downtown Waterfront
- Regular School Board Meeting (November), 5:30–6:30 p.m., Nov. 19, 2025, Kalmiopsis Elementary Room 51
- School Board Work Session (November), 6:30–7:30 p.m., Nov. 19, 2025, Kalmiopsis Elementary Room 51
- Regular School Board Meeting (December), 5:30–6:30 p.m., Dec. 17, 2025, Kalmiopsis Elementary Room 51
- School Board Work Session (December), 6:30–7:30 p.m., Dec. 17, 2025, Kalmiopsis Elementary Room 51

10. Adjournment

DRAFT Minutes

Brookings-Harbor School District Emergency School Board Meeting

Virtual Meeting - Monday, September 15, 2025, 4:30 PM

Meeting video available at:

Part 1: <https://www.youtube.com/watch?v=a8ZNSFQgrJg>

Part 2: <https://www.youtube.com/watch?v=6ICGlz4ZTCU>

In attendance:

Jay Trost, Board Chair

Trish Walker, Board Vice Chair

Alan Nidiffer, Board Member

Janece Payne, Board Member

Katherine Johnson, Board Member

Helena Chirinian, Superintendent

Nancy Raskauskas-Coons, Admin Asst to the Board

AGENDA

Call Meeting to Order

Jay Trost called the meeting to order at 4:34 p.m.

Recess from Public Session to Executive Session

To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))

Jay Trost recessed the board to Executive Session at 4:37 p.m.

Executive session called to order at 4:38 p.m.

Adjourn Executive Session and Return to Public Session

The board adjourned the executive session at 5:30 p.m. and returned to public session at 5:32 p.m.

Katherine Johnson made a motion to approve a statement written by the board. Trish Walker seconded the motion. Discussion: Jay Trost read the following statement:

“The Brookings-Harbor School Board is aware of recent online commentary circulating in the community originating from Amber Harkins. We recognize this message has created enormous disruption and anxiety within our schools and neighborhoods.

It is important to clarify the limits of the School Board’s authority: we may only take action in matters involving district operations, employees, and students. The Board and district do not have authority to sanction or discipline individuals who are not employed by the district, even when their actions create concern in the wider community.

What we can and will do is reaffirm our unwavering commitment to the safety and well-being of our students and staff. We stand firmly against violence, threats of violence, or the glorification of violent acts. We also unequivocally condemn horrific acts of violence in general, regardless of where or by whom they occur, as they have no place in a safe and caring community. Such views are inconsistent with the values of our schools and our community.

The Brookings-Harbor School district values a positive learning culture. We strive to provide a safe environment with open discussion and educational opportunities. We hope to model this behavior today and everyday for our students and community. We are dedicated to promoting open dialogue, civil discourse, and nonviolent problem-solving as essential components of education and citizenship. We ask our community to join us in upholding these values, ensuring that our students see and experience examples of safety and respect in both their school and their community.”

Vote called:

JP - Aye

TW - Aye

AN - Aye

KJ - Aye

JT - Aye

Motion passed 5-0 to approve the statement.

Adjournment

Jay Trost adjourned the meeting at 5:36 p.m.

DRAFT Minutes

Brookings-Harbor School District Regular School Board Meeting Kalmiopsis Elementary/Room 51, 650 Easy St, Brookings, Oregon 97415, Wednesday, September 17, 2025

Meeting video available at: https://www.youtube.com/watch?v=J6-FwG_O3aY

In attendance:

Jay Trost, Board Chair
Trish Walker, Board Vice Chair
Alan Nidiffer, Board Member
Janece Payne, Board Member
Katherine Johnson, Board Member
Helena Chirinian, Superintendent
Nancy Raskauskas-Coons, Admin Asst to the Board

Call Meeting to Order

Jay Trost called the meeting to order at 5:30 p.m.

Pledge of Allegiance

Observed.

Early Items

Celebrate Student Success

N/A

Student Representative Report

Student Representative Sahara Sanko shared that the start of the school year had been positive, with high student engagement and strong school spirit. She reported that the girls' soccer team was undefeated so far, while the boys' soccer team had only one loss. The volleyball team recently won against Illinois Valley and currently held a 5–5 record. She also noted the ongoing efforts of the band and color guard, who were practicing diligently, and mentioned she hadn't yet received updates about cross-country.

Sahara highlighted upcoming Homecoming activities, including the parade on Friday, Sept. 26, and the dance on Saturday, Sept. 27. She added that Brookings-Harbor students would be performing as an opening act for the Big Bad Voodoo Daddy concert at Azalea Park on Oct. 5, which was a point of pride for the district.

Building Presentation – Kalmiopsis Elementary School

Principal Matt Bennett provided a detailed update on Kalmiopsis Elementary. He summarized highlights from the recent Community Night, which drew over 300 families for a meal, book fair, instrument sign-ups, and school-community resource tables. He praised staff, volunteers, and kitchen workers who made the evening possible.

Bennett reviewed August and September attendance data, noting positive early-year trends but emphasizing the need to support families in maintaining consistency. He spoke about the school's ongoing work with the Master Gardeners program, which supports hands-on science and nutrition learning. He also announced the upcoming Big Bad Voodoo Daddy benefit concert in which students would participate, field trips planned for fall, and preparations for the Great Oregon ShakeOut earthquake drill scheduled for October.

Citizen Input

Board Chair Jay Trost prefaced the public comment section by reminding attendees of decorum and procedures. Speakers included:

1. Michael Horgan
Michael Horgan opened with comments focused on transparency and the importance of board accountability. He expressed concerns that recent events in the community had created unnecessary tension and disruption, and urged the district to remain open and proactive in its communication. Horgan emphasized that honest dialogue builds trust, and encouraged the board to ensure that decision-making processes remain visible to the public, particularly when community confidence is shaken.
2. Michael McQueen, BHEA President
Michael McQueen, President of the Brookings-Harbor Education Association, spoke on behalf of district staff. He underscored the seriousness with which teachers and classified employees view the safety of students, staff, and community members. McQueen praised the superintendent and school board for their swift actions earlier in the week, noting that a timely press release helped prevent greater unrest. He also shared that staff members had reported being verbally harassed in public while wearing their school ID badges, which left many feeling unsettled. He called for ongoing attention to staff well-being, strong communication, and a united front between district leadership and employees to maintain safe, supportive schools.
3. Thena Larteri Lyons
Thena Larteri Lyons raised concerns related to school safety and parent communication. She emphasized that families want reassurance that schools are well-prepared to respond to crises and that parents will be kept informed in a timely, transparent way. Lyons stressed that the recent community climate had heightened anxiety among families, making it even more important for the district to prioritize clear messaging and strong relationships with parents. She urged the board to continue building trust through consistent communication channels and visible leadership during uncertain times.
4. Nikki Darger
Nikki Darger, a long-time teacher and alumna of the district, spoke passionately about

her deep connection to Brookings-Harbor schools. She expressed sadness over the events of the past week, but explained that her greater concern was the precedent being set for how the board approaches policy. Drawing on her 30 years of classroom experience, she reflected that boards often face pressure to act quickly in moments of crisis, but warned against reactionary policymaking. Darger stressed that board policies should be deliberate, carefully written, and focused on the long-term health of the district. She called on the board to keep its attention on educational priorities and not be swayed by external pressures or political flashpoints.

5. Gordon Clay

Community member Gordon Clay emphasized the importance of student well-being, with a focus on mental health and bullying prevention. He argued that creating safe and welcoming schools requires more than academic instruction — it also requires intentional work on student climate and culture. Clay encouraged the district to strengthen prevention programs, expand supports for students in crisis, and continue fostering a climate of respect and inclusion. He framed his comments around the idea that schools play a crucial role not only in academics but in modeling civil behavior, conflict resolution, and respect for diversity.

Consent Agenda

Alan Nidiffer moved to approve the Consent Agenda items. Janece Payne seconded the motion. Discussion: N/A.

Vote called:

KJ – Aye
TW – Aye
JP – Aye
AN – Aye
JT – Aye

Motion passed 5-0 to approve consent agenda items.

District Reports and Information

Superintendent's Comments

Superintendent Helena Chirinian reported on recent Back-to-School Nights across the district and thanked staff and families for strong participation. She also recapped the proposed Superintendent Goals and Evaluation Timeline for 2025–26, which were on the agenda for formal approval later in the meeting.

Administrative Rule Updates

The board reviewed AR updates, including:

- JHCD-AR (Medications) – Required, new.
- JHCD/JHCDA-AR (Medications) – Recommended for deletion.

- JFCEB-AR (Personal Electronic Devices and Social Media) – Recommended for deletion.

Finance Report and Enrollment Summary

The district business office presented financial updates and an enrollment report. Discussion followed on staffing impacts, projected revenue, and ongoing monitoring of class sizes.

Discussion: Cell Phone Restrictions

The board engaged in a discussion on how the new cell phone restrictions were being implemented across schools. Superintendent Chirinian, Student Rep Sahara Sanko, and principals in attendance all contributed perspectives. Student feedback included recognition that fewer phones in class helped with focus, while principals reported both successes and challenges in enforcement. Board members expressed appreciation for consistent implementation and ongoing adjustments as needed.

Action Items

Approve First Reads of Policies

- JFCEB – Personal Electronic Devices, Required, New
- JFCEB – Personal Electronic Devices, Delete
- JHCD – Medications, Required, New
- JHCD/JHCDA – Medications, Delete
- BBBB – Board Member Oath of Office

Janece Payne moved to approve the first reads of policies. Alan Nidiffer seconded the motion. Discussion: N/A.

Vote called:

KJ – Aye
TW – Aye
JP – Aye
AN – Aye
JT – Aye

Motion passed 5-0 to approve first reads of policies JFCEB, JHCD, and BBBB.

Approve Second Read of Policy – CCA Organizational Chart

Alan Nidiffer moved to approve the second read of the CCA Organizational Chart policy revision. Trish Walker seconded the motion. Discussion: N/A.

Vote called:

KJ – Aye
TW – Aye
JP – Aye

AN – Aye
JT – Aye

Motion passed 5-0 to approve second and final read of CCA. Will be added to the online policy book.

Approve Superintendent Annual Evaluation Timeline

Janece Payne moved to approve the Superintendent Annual Evaluation Timeline. Katherine Johnson seconded the motion. Discussion: N/A.

Vote called:

KJ – Aye
TW – Aye
JP – Aye
AN – Aye
JT – Aye

Motion passed 5-0 to approve 2025–26 Superintendent Evaluation Timeline.

Approve Superintendent Annual Goals

Katherine Johnson moved to approve the Superintendent Annual Goals. Alan Nidiffer seconded the motion. Discussion: N/A.

Vote called:

KJ – Aye
TW – Aye
JP – Aye
AN – Aye
JT – Aye

Motion passed 5-0 to approve 2025–26 Superintendent Annual Goals.

Board Functions and Comments

Board members each offered comments of thanks and support after what was described as a challenging and emotional few days in the community. Members expressed appreciation for staff resilience and reaffirmed their commitment to district goals and student success.

Key Dates and Calendar Updates

- Regular School Board Meeting (October), 5:30–6:30 p.m., Oct. 15, 2025, Kalmiopsis Elementary Room 51
- School Board Work Session (October), 6:30–7:30 p.m., Oct. 15, 2025, Kalmiopsis Elementary Room 51
- OSBA Fall Regional Meeting, Oct. 22, Coos Bay

- OSBA Annual Convention – *Building Bridges to Student Success*, Nov. 6–8, 2025, Portland Marriott Downtown Waterfront
- Regular School Board Meeting (November), 5:30–6:30 p.m., Nov. 19, 2025, Kalmiopsis Elementary Room 51
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- Regular School Board Meeting (December), 5:30–6:30 p.m., Dec. 17, 2025, Kalmiopsis Elementary Room 51
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Jay Trost reiterated that the board has self-limited itself to attending one conference annually.

Adjournment

Jay Trost adjourned the meeting at 6:16 p.m.

DRAFT Minutes

Brookings-Harbor School District School Board Work Session

Wednesday, September 17, 2025, Kalmiopsis Elementary/Room 51, 650 Easy St., Brookings, Oregon 97415

Meeting video available at: <https://www.youtube.com/watch?v=L6vUo40wKp4>

In attendance:

Jay Trost, Board Chair
Trish Walker, Board Vice Chair
Alan Nidiffer, Board Member
Janece Payne, Board Member
Katherine Johnson, Board Member
Helena Chirinian, Superintendent
Nancy Raskauskas-Coons, Admin Asst to the Board

Call Meeting to Order

Jay Trost called the meeting to order at 6:33 p.m.

Discussion Topic: Long-Range Planning with Marlene Gillis, Soderstrom Architects

Architect Marlene Gillis of Soderstrom Architects presented to the board on long-range facilities planning and the potential timing of a future bond measure. Gillis walked the board through enrollment projections, facility assessments, and the district's needs over the next decade. She emphasized that the planning process should align facility improvements with the district's instructional goals, noting that modern learning environments require flexibility, safety, and adequate space for both academic and extracurricular programs.

Board members asked questions about timelines for potential bonds, the likely scope of projects, and community readiness to support capital investment given the district's recent budget challenges. Gillis explained that many Oregon districts are moving toward comprehensive long-range facility planning as a precursor to bond campaigns, which allows for broader community input and a clearer case for investment.

Discussion focused on balancing immediate facility needs (such as safety, maintenance, and technology infrastructure) with long-term projects (such as modernizing classroom spaces and athletic facilities). Several board members expressed concern about voter fatigue and the importance of strong communication if the district were to move forward with a bond. The superintendent highlighted that Curry County communities have historically been cautious about school bonds, so early groundwork and transparent messaging would be critical.

Future Work Session Topics

The board agreed to continue exploring the following areas in upcoming work sessions:

- Long-range planning and bond timing – Continued analysis with updated cost projections, enrollment trends, and communication planning.
- Year-round / balanced school calendar – Research on academic benefits, staff impacts, and community implications of moving to an alternative school calendar.

Board members acknowledged that both topics would require thoughtful study and public engagement before any formal decisions could be made.

Recess from Public Session to Executive Session

To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing. (ORS 192.660(2)(i))

Jay Trost recessed the board to executive session at 7:00 p.m.

Executive session began at 7:04 p.m.

Adjourn Executive Session and Return to Public Session / Adjournment

Jay Trost adjourned both the executive session and the meeting at 7:18 p.m. No actions or comments were taken after the adjournment.

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON						
		136879	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$258.90
		136879	GENERAL FUND	ELL-ORS	TELEPHONE	\$24.23
		136879	GENERAL FUND	FISCAL SERVICES	SUPPLIES	(\$18.62)
		136879	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,974.68
		136879	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$442.64
		136879	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$168.99
		136879	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$398.43
		136879	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$175.92
		136879	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$179.95
		136909	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$99.50
		136909	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$13.01
		136909	GENERAL FUND	ELEMENTARY	SUPPLIES	\$157.75
		136909	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$494.13
		136909	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$513.96
		136909	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	\$760.34
		136909	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER HARDWARE	\$430.40
		136961	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$80.46
		136961	GENERAL FUND	ELEMENTARY	SUPPLIES	\$51.89
		136961	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$5.99
		136961	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$85.47
		136961	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,060.91
		136961	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$126.15
		136961	GENERAL FUND	SERVICE DIRECTION, STUDENT SUPPORT	SUPPLIES	\$40.72
		136961	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$178.97
		136961	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$16.40

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		136995	GENERAL FUND	ELEMENTARY	SUPPLIES	\$20.99
		136995	GENERAL FUND	ELL-ORS	SUPPLIES	\$2,105.33
		136995	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$452.81
		136995	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$12.13
		136995	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$382.00
		136995	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$25.90
		136995	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	\$89.98
				Total for AMAZON		\$10,810.31
AYA HEALTHCARE, INC.		136996	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
BACKGROUND INVESTIGATION BUREAU, LLC		136880	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	DUES AND FEES	\$905.00
BEAMAN, JESS		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BEEMAN, EMALEE S		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BELL, WADE L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BIO-MED TESTING SERVICES INC		136910	GENERAL FUND	STAFF SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$158.00
BLAKE, JOHN		136911	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$220.75
BLICK ART MATERIALS		136998	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$960.26
BLUE STAR GAS		136912	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$828.33

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
BURNETT, DESIRI						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
CANON FINANCIAL SERVICES INC.						
		136881	GENERAL FUND	ELEMENTARY	RENTALS	\$15.62
		136881	GENERAL FUND	FISCAL SERVICES	RENTALS	\$4.47
		136881	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$4.47
		136964	GENERAL FUND	ELEMENTARY	RENTALS	\$1,028.49
		136964	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$275.48
		136964	GENERAL FUND	FISCAL SERVICES	RENTALS	\$132.22
		136964	GENERAL FUND	FISCAL SERVICES	REPAIR AND MAINTENANCE	\$125.74
		136964	GENERAL FUND	HIGH SCHOOL PROGRAMS	RENTALS	\$700.31
		136964	GENERAL FUND	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	\$124.49
		136964	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$622.99
		136964	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	\$70.96
		136964	GENERAL FUND	OFFICE OF THE PRINCIPAL	RENTALS	\$69.75
		136964	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$55.21
		136964	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	RENTALS	\$19.55
		136964	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$5.77
		136964	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$171.92
		136964	GENERAL FUND	STUDENTS WITH DISABILITIES	REPAIR AND MAINTENANCE	\$127.14
		137000	GENERAL FUND	ELEMENTARY	RENTALS	\$447.18
				Total for CANON FINANCIAL SERVICES INC.		\$4,001.76
CANON U.S.A., INC.						
		136882	GENERAL FUND	OFFICE OF THE PRINCIPAL	RENTALS	\$0.00
		136882	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$105.88
				Total for CANON U.S.A., INC.		\$105.88
CAROLINA BIOLOGICAL SUPPLY INC						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
		136914	GENERAL FUND		HIGH SCHOOL PROGRAMS	SUPPLIES	\$714.36
CASCADE HOME CENTER							
		136883	GENERAL FUND		CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$57.95
		136915	GENERAL FUND		HIGH SCHOOL PROGRAMS	SUPPLIES	\$200.16
		136966	GENERAL FUND		CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$17.98
		136966	GENERAL FUND		HIGH SCHOOL PROGRAMS	SUPPLIES	\$160.24
					Total for CASCADE HOME CENTER		\$436.33
CASTILLO, KARISSA J							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
CASTLEBERRY, CHRISTINE							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
CHRISTENSEN, ANDREA							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
CITY OF BROOKINGS							
		136967	GENERAL FUND		MAINTENANCE SERVICES	WATER AND SEWAGE	\$7,814.37
CLARK, MANDY E							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
COASTAL PAPER & SUPPLY INC							
		136968	GENERAL FUND		CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$682.53
COOS CURRY ELECTRIC CO-OP INC							
		136884	GENERAL FUND		MAINTENANCE SERVICES	ELECTRICITY	\$12,132.50
		137001	GENERAL FUND		MAINTENANCE SERVICES	ELECTRICITY	\$904.64
					Total for COOS CURRY ELECTRIC CO-OP INC		\$13,037.14
CORPENING, JULIETTE							
		136951	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
CORRIGAN, AMY M							
		136952	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
CROTZER, CALEB							

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
CROUCH, CINDY L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CROWE, PEGGY D						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CRYSTAL FRESH BOTTLED WATER INC						
		136969	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$22.05
		136969	GENERAL FUND	SERVICE DIRECTION, STUDENT SUPPORT	SUPPLIES	\$9.45
		136969	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$17.00
		136969	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$18.50
		137002	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$17.50
		137002	GENERAL FUND	SERVICE DIRECTION, STUDENT SUPPORT	SUPPLIES	\$7.50
		137002	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$17.00
		137002	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$18.50
				Total for CRYSTAL FRESH BOTTLED WATER INC		\$127.50
CTR INC						
		136885	GENERAL FUND	MAINTENANCE SERVICES	GARBAGE	\$5,677.03
		136885	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	GARBAGE	\$971.25
				Total for CTR INC		\$6,648.28
CURRY EQUIPMENT-BROOKINGS						
		137003	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$189.98
DELUXE						
		137004	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$323.01
DEVOS, CYNTHIA D						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
DIETRICH, DANNIELLE						

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
DURAN, STEPHANIE						
		136916	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$59.00
DUTRA SIQUIG, ANGELA						
		136953	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
EARL, MOLLY E						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
EDUCATION CONSULTANTS LLC						
		136917	GENERAL FUND	PSYCHOLOGICAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,600.00
EPI SCHOOL SUPPLIES						
		136971	GENERAL FUND	ELEMENTARY	SUPPLIES	\$697.36
ESS WEST, LLC						
		0	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	ESS Classified Substitutes	\$2,872.00
		0	GENERAL FUND	ELEMENTARY	ESS Certified Substitutes	\$10,315.61
		0	GENERAL FUND	ELEMENTARY	ESS Classified Substitutes	\$1,607.10
		0	GENERAL FUND	GUIDANCE SERVICES	ESS Classified Substitutes	\$281.61
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$5,814.02
		0	GENERAL FUND	LIFE SKILLS	ESS Classified Substitutes	\$462.10
		0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$2,657.62
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	ESS Classified Substitutes	\$897.63
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$281.58
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Classified Substitutes	\$2,748.79
		0	GENERAL FUND	Undesignated	Prepaid Expenses	(\$6,575.75)
				Total for ESS WEST, LLC		\$21,362.31
ESTELLE, RALPH						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
ETTNER, DARYL K						

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
FERGUSON, GARRETT D		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
FIELDPRINT, INC.		136919	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$50.00
FIX, JANET L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
FRANCISCO, DANA G		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
FREEMAN ROCK INC		137007	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$758.78
FULTON, JASON P		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
FULTON, KRISTI J		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
GARCIA, RICHARD		136921	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$88.50
GARRETT HEMANN ROBERTSON PC		136973	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	LEGAL SERVICES	\$5,972.07
GEIGER, MARCUS J		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
GERALD THOMAS		136889	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$750.00
GEZON, NICHOLAS R		136954	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
GREAT LAKES SPORTS		136922	GENERAL FUND	ELEMENTARY	SUPPLIES	\$920.17
GUY, DAVID S						

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		136890	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$19.95
		136923	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$206.50
				Total for GUY, DAVID S		\$226.45
H&S ENERGY GROUP		136924	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$1,436.44
HANSEN, LINSIE		136925	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$147.50
HARDING, JARRED		136926	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$221.25
HARKINS, JOHN TRISTIN		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$65,670.41
HAUBER, EVA		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HERNANDEZ, FRANK A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HERNANDEZ, LYNETTE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HICKS, PAUL		136976	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$88.50
HOLLORAN ROUSE, NICOLE		136955	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HORN, KARISSA S		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HUNGERFORD ONLINE, LLP		136930	GENERAL FUND	SERVICE DIRECTION, STUDENT SUPPORT	PROFESSIONAL AND TECHNICAL SERVICES	\$10,000.00

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
HUNT, TRUDY E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
INTERSTATE BATTERIES		136892	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$0.00
		136892	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$0.00
				Total for INTERSTATE BATTERIES		\$0.00
IRON MOUNTAIN NC		136931	GENERAL FUND	FISCAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$311.23
J.W. PEPPER & SON, INC.		136893	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$152.49
		136977	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$90.79
				Total for J.W. PEPPER & SON, INC.		\$243.28
JEFFERIES, ANGELA L		136956	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LAMB, CHRISTINA E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LANGUAGE LINE SERVICES, INC.		136933	GENERAL FUND	INTERPRETATION AND TRANSLATION	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$125.00
LEE, CUA		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LEHR, LINDY		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LENHARDT, CHEYENNE M		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
		136934	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$59.00
				Total for LENHARDT, CHEYENNE M		\$309.00

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
LIDDELL, JASON R		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LONG, KAYDEE		136957	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LOPEZ, JENNIFER C		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LUMMIS, LINDA		137012	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$29.50
LUMMIS, RANDI		136935	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$88.50
		137013	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$29.50
				Total for LUMMIS, RANDI		\$118.00
MATHISON, LUKE T		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
MCQUEEN, MICHAEL		136936	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$236.00
MCVAY, MELANIE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
MEDINA BERMEJO, FABIOLA		136958	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
MILLS, TRISHA L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
MISSION LINEN SUPPLY		136896	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$71.23
MONAZI, AMANDA N		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
MORRIS, MELINDA		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
NAPA AUTO PARTS		136897	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$255.08
		136937	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$110.95
		136979	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$42.40
		137015	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$11.53
				Total for NAPA AUTO PARTS		\$419.96
NAUGLE, ROBERT T		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
NOLTE, BRITT C		136959	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
OASBO		136980	GENERAL FUND	FISCAL SERVICES	TRAVEL	\$200.00
PAPE KENWORTH		136982	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$2,151.28
PETERS, TINA L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
PINA, TRAVIS M		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
POLLETT, LELIA S		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
PRUITT, ASHLEY M		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
PRYOR-RODE, JENNIFER		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
PURCHASE POWER						
		136983	GENERAL FUND	FISCAL SERVICES	POSTAGE	\$500.00
QUILL CORPORATION						
		136899	GENERAL FUND	ELEMENTARY	SUPPLIES	\$382.48
		136899	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$2,251.70
		136939	GENERAL FUND	ELEMENTARY	SUPPLIES	\$641.32
		136939	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$252.42
		136939	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$87.31
		136984	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$1,704.50
		136984	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$15.08
		136984	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,361.11
Total for QUILL CORPORATION						\$6,695.92
RAMIREZ, GRACE						
		136900	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$10.00
RICHCREEK, KATIE R						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
RIDGE, KEN						
		136940	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$88.50
ROSE, TRASEE A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
RUIZ, TABBATHA M						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
RYAN, JOAN L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUCERMAN, LAURA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUNDERS, ALEXIS N.						

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUNDERS, FAITH L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
		136942	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$59.00
				Total for SAUNDERS, FAITH L		\$309.00
SCHAEFER-BERTRAM, STACIE L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SHAW, MONICA A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SHEARER, JEAN L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SHEW, LORINDA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SLATER, DANIELLE M						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SMITH, GARY						
		136943	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$88.50
SMITH, JILL J						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SMITH, SEAN						
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$2,520.00
SOLITZ, ANDREW						
		136944	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$88.50
SPARKMAN, BREANNA M						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
STEWART, WENDY ALEXIS						

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name		136960	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
STUMPENHAUS, WADE C		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
TAYLOR, CORRIE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
THORSON, APRIL		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
UMPQUA BANK		0	GENERAL FUND	BOARD OF DIRECTORS	TRAVEL	\$798.23
		0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$150.00
		0	GENERAL FUND	FISCAL SERVICES	SUPPLIES	(\$2,625.68)
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$3,038.55
		0	GENERAL FUND	INSTR. STAFF DEVELOPMENT	SUPPLIES	\$17.00
		0	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$64.75
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$377.24
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL	\$2,558.85
		0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	TRAVEL	\$852.95
		0	GENERAL FUND	SERVICE DIRECTION, STUDENT SUPPORT	SUPPLIES	\$153.16
		0	GENERAL FUND	STAFF SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$264.00
		0	GENERAL FUND	STAFF SERVICES	SUPPLIES	\$662.78
		0	GENERAL FUND	STAFF SERVICES	TRAVEL	\$604.12
		0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	COMPUTER SOFTWARE	\$0.00
		0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	DUES AND FEES	\$0.00
		0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$335.26
		0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$3,745.14

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				Total for UMPQUA BANK		\$10,996.35
US CELLULAR						
	136905	GENERAL FUND	ALTERNATIVE EDUCATION	TELEPHONE		\$48.29
	136905	GENERAL FUND	ELL-ORS	TELEPHONE		\$376.88
	136905	GENERAL FUND	NURSE SERVICES	TELEPHONE		\$96.58
	136905	GENERAL FUND	STUDENT SAFETY	TELEPHONE		\$48.29
	136905	GENERAL FUND	TECHNOLOGY SERVICES	Other Communication Services		\$185.40
	137022	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	Other Communication Services		\$646.67
	137022	GENERAL FUND	TECHNOLOGY SERVICES	Other Communication Services		\$570.80
					Total for US CELLULAR	
						\$1,972.91
WALLIN, TERI A						
	0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$500.00
WALTON SOBERON, JODY L						
	0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$500.00
WEBER, SANDRA T						
	0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$500.00
WESEL, DUSTIN						
	0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$250.00
WESTERN BUS SALES INC						
	136994	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES		\$58.67
WOLF, PENNIE S						
	0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$250.00
WOODEL, LISA A						
	0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$500.00
ZIPLY FIBER						
	137024	GENERAL FUND	TECHNOLOGY SERVICES	TELEPHONE		\$3,135.46
					Total for GENERAL FUND	
						\$219,440.82

Fund: 202	Title I-A	Check#	FUND	FUNCTION	OBJECT	Amount
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Fund: 202	Title I-A	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
ESS WEST, LLC						
		0	Title I-A	TITLE 1A PROGRAM	ESS Certified Substitutes	\$281.58
		0	Title I-A	TITLE 1A PROGRAM	ESS Classified Substitutes	\$298.06
				Total for ESS WEST, LLC		\$579.64
SCHULTZ, JAMIE		136902	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$800.00
SCHULTZ, KARI		136987	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$800.00
				Total for Title I-A		\$2,179.64
Fund: 205	FED IMPROVE FUNDS CSI & TSI SCHOOLS					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
HAUBER, EVA		137010	FED IMPROVE FUNDS CSI & TSI SCHOOLS	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$73.75
HENDRIX, APRIL		136928	FED IMPROVE FUNDS CSI & TSI SCHOOLS	HIGH SCHOOL PROGRAMS	SUPPLIES	\$73.43
OMSI		136898	FED IMPROVE FUNDS CSI & TSI SCHOOLS	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$1,520.00
UMPQUA BANK		0	FED IMPROVE FUNDS CSI & TSI SCHOOLS	HIGH SCHOOL PROGRAMS	SUPPLIES	\$462.05
		0	FED IMPROVE FUNDS CSI & TSI SCHOOLS	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$140.82
		0	FED IMPROVE FUNDS CSI & TSI SCHOOLS	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$481.16
				Total for UMPQUA BANK		\$1,084.03
WAGMAN, ADAM		136993	FED IMPROVE FUNDS CSI & TSI SCHOOLS	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$109.75

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Total for FED IMPROVE FUNDS CSI & TSI SCHOOLS						\$2,860.96
Fund: 221	YTP GRANT	Check#	FUND	FUNCTION	OBJECT	Amount
US CELLULAR						
		136905	YTP GRANT	YOUTH TRANSITION PROGRAM	TELEPHONE	\$48.29
Total for YTP GRANT						\$48.29
Fund: 231	STRONGER CONNECTIONS GRANT	Check#	FUND	FUNCTION	OBJECT	Amount
ESS WEST, LLC						
		0	STRONGER CONNECTIONS GRANT	GUIDANCE SERVICES	ESS Certified Substitutes	\$281.58
Total for STRONGER CONNECTIONS GRANT						\$281.58
Fund: 251	SCHOOL IMPROVEMENT ACCOUNT (SIA)	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON						
		136995	SCHOOL IMPROVEMENT ACCOUNT (SIA)	COMMUNITY SERVICES	SUPPLIES	\$35.99
		136995	SCHOOL IMPROVEMENT ACCOUNT (SIA)	ELEMENTARY	SUPPLIES	\$16.99
Total for AMAZON						\$52.98
AYA HEALTHCARE, INC.						
		136996	SCHOOL IMPROVEMENT ACCOUNT (SIA)	NURSE SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$810.00
ESS WEST, LLC						
		0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	ELEMENTARY	ESS Certified Substitutes	\$844.74
		0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$563.16
Total for ESS WEST, LLC						\$1,407.90
UMPQUA BANK						
		0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$125.00
Total for SCHOOL IMPROVEMENT ACCOUNT (SIA)						\$2,395.88

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Fund: 252		HIGH SCHOOL SUCCESS - M98				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
AMAZON						
	136961	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	NON CONSUMABLE SUPPLIES	\$452.98	
ESS WEST, LLC						
	0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$281.58	
INSTRUCTURE						
	136891	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	COMPUTER SOFTWARE	\$2,582.30	
	136891	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$4,795.70	
			Total for INSTRUCTURE		\$7,378.00	
J.W. PEPPER & SON, INC.						
	136977	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	NON CONSUMABLE SUPPLIES	\$1,645.20	
KLEESPIES, KRISTY A						
	136894	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$595.00	
	136932	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$425.00	
	137011	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$127.50	
			Total for KLEESPIES, KRISTY A		\$1,147.50	
SOWIB						
	136945	HIGH SCHOOL SUCCESS - M98	INFORMATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$3,280.00	
UMPQUA BANK						
	0	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$125.00	
			Total for HIGH SCHOOL SUCCESS - M98		\$14,310.26	

Fund: 259		Transp Equip Lease/Purchase				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
SANTANDER LEASING LLC						
	136901	Transp Equip Lease/Purchase	DEBT SERVICE	REDEMPTION OF PRINCIPAL	\$38,447.00	
			Total for Transp Equip Lease/Purchase		\$38,447.00	

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 272 Furniture Fund		Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON						
		136909	Furniture Fund	STAFF SERVICES	NON CONSUMABLE SUPPLIES	\$101.32
		136961	Furniture Fund	STAFF SERVICES	NON CONSUMABLE SUPPLIES	\$151.22
		136995	Furniture Fund	MIDDLE/JUNIOR HIGH PROGRAMS	NON CONSUMABLE SUPPLIES	\$502.86
Total for AMAZON						\$755.40
Total for Furniture Fund						\$755.40

Fund: 274 HS Co-Curricular		Check#	FUND	FUNCTION	OBJECT	Amount
BANDON HIGH SCHOOL						
		136962	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$337.40
BLAKE, JOHN						
		136911	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$59.00
		136963	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$29.50
		136997	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$14.75
Total for BLAKE, JOHN						\$103.25
FITZHUGH, JULIE						
		136887	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$85.00
GUY, DAVID S						
		136923	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$44.25
		136975	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$29.50
		137008	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$29.50
Total for GUY, DAVID S						\$103.25
HARDING, JARRED						
		137009	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$103.25
MARSHFIELD HIGH SCHOOL						
		136895	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$150.00
MCQUEEN, MICHAEL						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 274		HS Co-Curricular				
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
	137014	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL		\$88.50
OSAA FOUNDATION						
	136981	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES		\$357.00
RIDGE, KEN						
	136940	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL		\$29.50
	137019	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL		\$44.25
			Total for RIDGE, KEN			\$73.75
ST. MARY'S SCHOOL						
	136988	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES		\$50.00
SWOFOA.						
	136990	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES		\$4,473.00
SWOVOA						
	136947	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES		\$2,694.99
UMPQUA BANK						
	0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES		\$2,165.60
	0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	NON CONSUMABLE SUPPLIES		\$4,369.60
	0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL		\$153.85
			Total for UMPQUA BANK			\$6,689.05
VELASCO RAMOS, JARE						
	136907	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES		\$85.00
			Total for HS Co-Curricular			\$15,393.44

Fund: 275		Azalea MS Athletics				
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
AMAZON						
	136909	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	COMPUTER HARDWARE		\$21.99
	136909	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES		\$256.48
			Total for AMAZON			\$278.47

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

CASCADE ATHLETIC SUPPLY						
	136965	Azalea MS Athletics		MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$426.51
GUY, DAVID S						
	137008	Azalea MS Athletics		MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$73.75
HARDING, JARRED						
	137009	Azalea MS Athletics		MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$44.25
HAVEY, BOBBIE						
	136927	Azalea MS Athletics		Undesignated	Student Fees	\$65.00
PACIFIC UNION SCHOOL						
	137018	Azalea MS Athletics		MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$200.00
RIDGE, KEN						
	136985	Azalea MS Athletics		MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$29.50
UMPQUA BANK						
	0	Azalea MS Athletics		MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$255.00
WALLIN III, LAWRENCE K						
	136908	Azalea MS Athletics		MIDDLE/JUNIOR HIGH EXTRACURRICULAR	TRAVEL	\$14.75
Total for Azalea MS Athletics						\$1,387.23

Fund: 283 TEXTBOOK ADOPTION

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
HUMAN KINETICS, INC.					
	136929	TEXTBOOK ADOPTION	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$1,500.00
UMPQUA BANK					
	0	TEXTBOOK ADOPTION	ELEMENTARY	TEXTBOOKS	\$2,363.92
Total for TEXTBOOK ADOPTION					\$3,863.92

Fund: 285 FACILITY MAINTENANCE

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
ADVANCED SECURITY SYSTEMS					

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 285		FACILITY MAINTENANCE				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
	136878	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$3,880.80	
AMAZON						
	136879	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$544.42	
BROOKINGS ELECTRONIC SERVICE, INC						
	136913	FACILITY MAINTENANCE	MAINTENANCE SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$473.70	
	136999	FACILITY MAINTENANCE	MAINTENANCE SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$128.25	
			Total for BROOKINGS ELECTRONIC SERVICE, INC		\$601.95	
CTR INC						
	136970	FACILITY MAINTENANCE	MAINTENANCE SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$152.00	
	136970	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$0.00	
			Total for CTR INC		\$152.00	
NAPA AUTO PARTS						
	136897	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$69.68	
NEW HOPE PLUMBING & BUILD						
	137017	FACILITY MAINTENANCE	MAINTENANCE SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$1,492.50	
SAGE BRUCE CONSTRUCTION INC.						
	136941	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$2,169.00	
UMPQUA BANK						
	0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$860.17	
			Total for FACILITY MAINTENANCE		\$9,770.52	

Fund: 291		HIGH SCHOOL STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
AMAZON						
	136879	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$706.80	
	136909	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$479.97	

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 291		HIGH SCHOOL STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
	136961	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$171.64	
	136995	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$166.37	
			Total for AMAZON		\$1,524.78	
DAY, MEGAN						
	136886	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$1,650.00	
ELK RIDGE CLOTHING						
	136918	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$760.00	
	137005	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$755.00	
			Total for ELK RIDGE CLOTHING		\$1,515.00	
GRANTS PASS HIGH SCHOOL						
	136974	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$100.00	
MCKINLEYVILLE HIGH SCHOOL						
	136978	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$165.00	
NECTAR OF LIFE						
	137016	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$280.00	
UMPQUA BANK						
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$3,981.96	
			Total for HIGH SCHOOL STUDENT BODY		\$9,216.74	

Fund: 292		AZALEA STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
AMAZON						
	136909	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$55.98	
PETTY CASH CUSTODIAN 1						
	136938	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$0.00	
	136950	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$500.00	
			Total for PETTY CASH CUSTODIAN 1		\$500.00	

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Total for AZALEA STUDENT BODY						\$555.98
Fund: 293	KALMIOPSIS STUDENT BODY					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
AMAZON						
	136961	KALMIOPSIS STUDENT BODY	ELEMENTARY COCURRICULAR	SUPPLIES		\$99.50
SCHOLASTIC BOOK FAIRS						
	136986	KALMIOPSIS STUDENT BODY	ELEMENTARY COCURRICULAR	SUPPLIES		\$976.00
Total for KALMIOPSIS STUDENT BODY						\$1,075.50
Fund: 299	Nutrition Services					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
CTR INC						
	136885	Nutrition Services	FOOD SERVICES	GARBAGE		\$3,248.80
ESS WEST, LLC						
	0	Nutrition Services	FOOD SERVICES	ESS Classified Substitutes		\$85.97
FRANZ FAMILY BAKERIES						
	136888	Nutrition Services	FOOD SERVICES	FOOD		\$295.92
	136920	Nutrition Services	FOOD SERVICES	FOOD		\$558.09
	136972	Nutrition Services	FOOD SERVICES	FOOD		\$184.94
	137006	Nutrition Services	FOOD SERVICES	FOOD		\$57.48
Total for FRANZ FAMILY BAKERIES						\$1,096.43
SUNRISE DISTRIBUTORS INC						
	136903	Nutrition Services	FOOD SERVICES	FOOD		\$1,678.10
	136946	Nutrition Services	FOOD SERVICES	FOOD		\$988.25
	136989	Nutrition Services	FOOD SERVICES	FOOD		\$1,329.25
	137020	Nutrition Services	FOOD SERVICES	FOOD		\$1,473.90
Total for SUNRISE DISTRIBUTORS INC						\$5,469.50
SYSCO PORTLAND, INC.						
	136904	Nutrition Services	FOOD SERVICES	FOOD		\$4,586.09
	136948	Nutrition Services	FOOD SERVICES	FOOD		\$2,349.01

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Fund: 299	Nutrition Services	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		136991	Nutrition Services	FOOD SERVICES	FOOD	\$80.64
		137021	Nutrition Services	FOOD SERVICES	FOOD	\$2,669.98
				Total for SYSCO PORTLAND, INC.		\$9,685.72
UMPQUA BANK						
		0	Nutrition Services	FOOD SERVICES	DUES AND FEES	\$0.00
		0	Nutrition Services	FOOD SERVICES	FOOD	\$87.86
		0	Nutrition Services	FOOD SERVICES	SUPPLIES	\$0.00
		0	Nutrition Services	FOOD SERVICES	TRAVEL	\$0.00
				Total for UMPQUA BANK		\$87.86
US FOODS						
		136906	Nutrition Services	FOOD SERVICES	FOOD	\$6,986.44
		136949	Nutrition Services	FOOD SERVICES	FOOD	\$3,565.40
		136992	Nutrition Services	FOOD SERVICES	FOOD	\$3,281.13
		137023	Nutrition Services	FOOD SERVICES	FOOD	\$2,176.28
				Total for US FOODS		\$16,009.25
ZIPLY FIBER						
		137024	Nutrition Services	FOOD SERVICES	TELEPHONE	\$200.13
				Total for Nutrition Services		\$35,883.66

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 09/01/2025

To Date: 09/30/2025

Grand Total: \$357,866.82

Recap for FUND for GENERAL FUND

100	GENERAL FUND	\$219,440.82
202	Title I-A	\$2,179.64
205	FED IMPROVE FUNDS CSI & TSI :	\$2,860.96
221	YTP GRANT	\$48.29
231	STRONGER CONNECTIONS GRA	\$281.58
251	SCHOOL IMPROVEMENT ACCOU	\$2,395.88
252	HIGH SCHOOL SUCCESS - M98	\$14,310.26
259	Transp Equip Lease/Purchase	\$38,447.00
272	Furniture Fund	\$755.40
274	HS Co-Curricular	\$15,393.44
275	Azalea MS Athletics	\$1,387.23
283	TEXTBOOK ADOPTION	\$3,863.92
285	FACILITY MAINTENANCE	\$9,770.52
291	HIGH SCHOOL STUDENT BODY	\$9,216.74
292	AZALEA STUDENT BODY	\$555.98
293	KALMIOPSIS STUDENT BODY	\$1,075.50
299	Nutrition Services	\$35,883.66

End of Report

Recommendation to Hire New Hire Form - Certified

For: **Soberon, Jody**
Sent By: Tristinh

Completed By: User - jenniferlo@brookings.k12.or.us
Overall Status: Approved - Next step

Sent On: 8/15/2025 11:43am
Completed: 8/20/2025 10:13am

For Job ID: **1193 - Foreign Language Teacher- Spanish at Brookings-Harbor High School**

RECOMMENDATION TO HIRE - CERTIFIED

Jody Soberon is being recommended for:
Foreign Language Teacher- Spanish at Brookings-Harbor High School
Current City/State: Brookings / OR

World Language: Spanish

Undergraduate College and GPA:
4.0

University where Teaching Degree was conferred:
University of Southern Mississippi

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:
She knows the students and community and has worked here for years.

Teaching Assignment / School:
High School Spanish

Work Schedule:
.25 FTE

* Anticipated Start Date:

08/18/2025

Hiring Manager Signature:

X

Signed: **Tristin Harkins**

Stamped: 8/15/2025 1:45:05 PM; 206.204.225.174; User - Tristinh - tristinh@brookings.k12.or.us;

By typing in your name (your "eSignature"), you accept and consent to be legally bound by this document's statements, terms and conditions as if this document was signed by you in writing with pen on paper. You agree that no third party or other means of verification is necessary to validate your eSignature and that the lack of such third party or other means of verification will not in any way affect the enforceability of this document.



Brookings Harbor School District 17C

629 Easy St
Brookings, OR 97415
Tel 541 469-7443
Fax 541 469-6599
www.brookings.k12.or.us

DONATION RECEIPT

Sheila Espinoza

DONOR NAME

MAILING ADDRESS, CITY, STATE, ZIP

Brookings, OR 97415

PHYSICAL ADDRESS, CITY, STATE, ZIP

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

DONATION DESCRIPTION

Practice drum pad and two sets of drumsticks
for donation to Kalmiopsis Elementary music program.
Estimated value ~ \$30.

OFFICE USE ONLY

Received By:	Nancy Raskauskas-Coons
Date Received:	10/3/2025
Destination of Gift:	Marshall Jones, K School Music Room



Brookings Harbor School District 17C

629 Easy St
 Brookings, OR 97415
 Tel 541 469-7443
 Fax 541 469-6599
www.brookings.k12.or.us

DONATION RECEIPT

 DONOR NAME

 MAILING ADDRESS, CITY, STATE, ZIP

 PHYSICAL ADDRESS, CITY, STATE, ZIP

 PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

DONATION DESCRIPTION	

OFFICE USE ONLY	
Received By:	
Date Received:	
Destination of Gift:	



Kalmiopsis Elementary

October Board Report - 2025/26 School Year
Kalmiopsis Elementary School

BHSD Board Statement: Student success is GRIT: the ability to develop curiosity, persevere, have a greater purpose, advocate for oneself, and continually nurture a growth mindset.

BHSD District Goal is to improve student achievement.

Kalmiopsis School Improvement Goal-**Improving ELA/Math Scores**

Data Points:

1. Acadience/Dibels
 - a. students have been tested
 - b. new groups have been formed and established to meet the needs of all students

Kindergarten

Beginning of Year

Sep 8 - Sep 29, 2025



77

1st

Beginning of Year

Sep 8 - Sep 29, 2025



80

2nd

Beginning of Year

Sep 8 - Sep 29, 2025

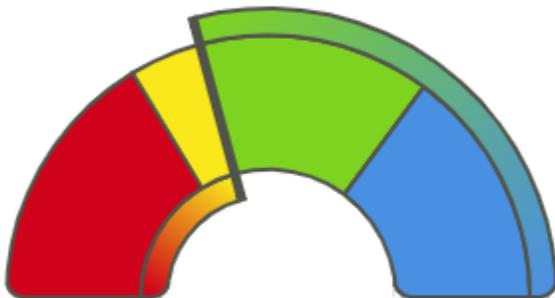


89

3rd

Beginning of Year

Sep 8 - Sep 29, 2025

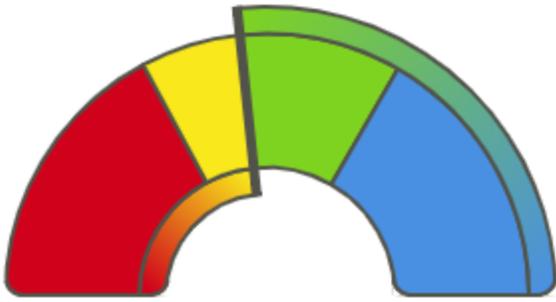


101

4th

Beginning of Year

Sep 8 - Sep 29, 2025



105

5th

Beginning of Year

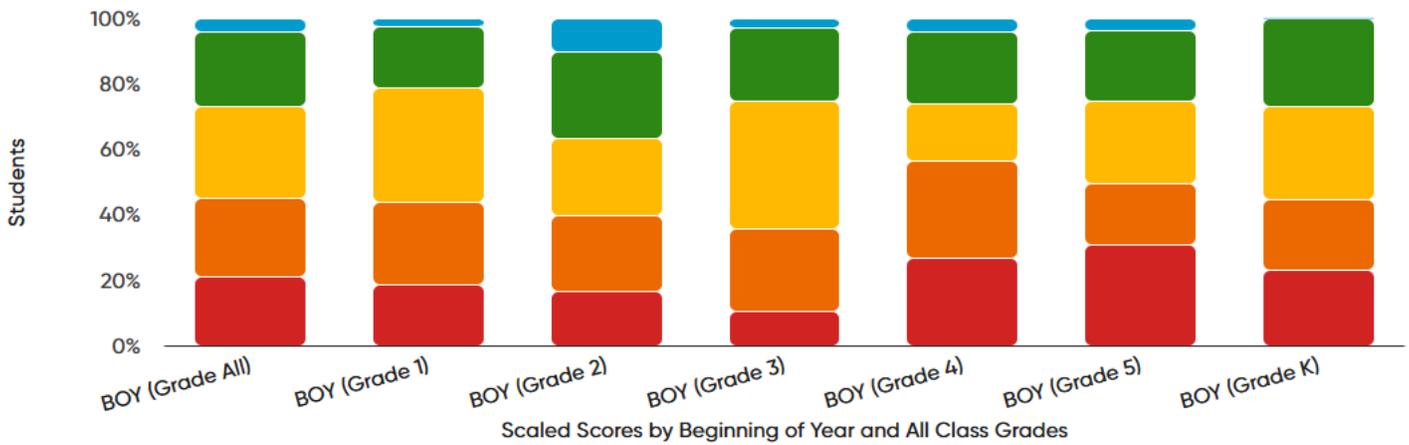
Sep 8 - Sep 29, 2025



90

2. HMH Diagnostic

a. results from fall growth measure



What's working and/or not working:

1. Reading

a. Working:

- i. Students are receiving services in the reading lab and groups have been made based on the most recent data
 - ii. Groups are receiving instruction based on their needs (retell/accuracy/fluency, etc.)
 - iii. You will see that since we moved to Science of Reading, 2nd and 3rd are far better off and prepared for reading than the 5th grade, our last COVID class
 - iv. **ALL grades are receiving instruction from our RTI staff (push in or pull out as needed)**
- b. Not working:
- i. Biggest trend we have identified is that students who continue to be in the red for reading have little to no support at home with reading. They continue to struggle despite many resources being provided at school.

2. Math

- a. Working:
- i. Students are doing a good job with the new curriculum.
 - ii. Students who have a solid foundation of math facts and basic skills from a young age do well with this curriculum.
- b. Not working:
- i. Similar to reading, students who do math practice at home with parents have a higher chance of doing well in math in school.
 - ii. **Teachers have noticed with heavy reading for this curriculum and the large amount of curriculum, they need to do more work in determining how to help all students access the curriculum and narrow down curriculum to better suit our students' needs.**

Next Steps:

1. Reading
 - a. We will monitor groups in the reading lab as well as students in red through progress monitoring to continually check their progress
2. Math
 - a. We are in year **three** of our new curriculum, and we hope to see improvement in math scores as teachers continue to grow in their knowledge of the program's strengths and weaknesses.

BHSD Board Statement: Student success is GRIT: the ability to develop curiosity, persevere, have a greater purpose, advocate for oneself, and continually nurture a growth mindset.

BHSD District Goal is to improve student social and emotional learning

Kalmiopsis School Improvement Goal- **K-12 students' growth mindset and self-efficacy will grow - Social Emotional Learning**

Data Points or Activities:

1. Golden Awards
2. I noticed tickets - **still trying to figure out how to do this with limited admin/resources**
3. Attendance Board - **on display, but not sure how we will implement**
4. Joke Box
5. Attendance reward and post
6. Assemblies - **we have done one so far this year - this is going very well to bring all students together. We also have added an element where Mr. Jones does a musical show to display student talent at every assembly.**
7. Leadership Kids - **5th graders applied for leadership positions and are doing great work within the school**

What's working and/or not working:

We are continuing to implement things we've done for the past few years, but finding difficulty implementing ALL things due to reduction in staffing - **we need to look at systems building wide to determine which systems should be implemented and which ones we can take away.**

Next Steps:

Leadership Team, Data Team, PLC Team, Writing Team - work together once a month to implement new systems to help students improve.

Leadership Team is planning activities to increase community involvement.

BHSD Board Statement: Recruiting, developing, and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff.

BHSD District's goal is to recruit and retain highly qualified employees.

Kalmiopsis Elementary School Improvement Goal: **Provide ongoing professional development to staff.**

Data Points:

1. Positive Discipline - Now Belong Partners - trying to keep this going to build SEL skills
2. PLC
3. Movie Night - Parking lot

What's working and/or not working:

1. We continue our work building wide with Positive Discipline/Sound Discipline/Belong Partners
 - Meetings: Tier 3 (as needed); Data
 - PLC conference and we have our guiding coalition that will guide our work with the book "Learning by Doing" - PLC Team is continuing this work
 - The team has already met and we have a calendar for the PLC cycle - teams should

be meeting twice a month to look at their data and make changes to improve instruction - **This is still being done by the PLC team**

2. We did another community night with a movie in the parking lot. The event was well-attended. We received a donation of popcorn from the movie theater and children were able to sit with their families and watch a movie. **A big thank you to our staff, community partners, the police department, and our families.**

Next Steps:

1. Big work with PTO coming up!!! We have many new parents and community partners, and hoping to do more **ENGAGEMENT** activities for our stakeholders.



We appreciate your continued support as we serve our students and families.

Thank you,

Matt Bennett, Principal

Nick Chapman, Interim Principal



Azalea Middle School
Brookings, OR 97415
541-469-7427
Vickie Nigh, Principal

October 2025 BOARD REPORT

Student Relationships: Social Emotional Learning (SEL)

Leadership (students) are looking at and discussing student needs around school climate and culture. Our leadership teacher and students have been doing an amazing job working on school spirit and culture. We had a majority of students and staff participating in Spirit Week during Homecoming. A great assembly that included staff and student competition (dodgeball). Musical chairs, students only. Drawings for prizes, and students putting whip cream pies in teachers faces.

Staff continue building relationships, reteaching school-wide expectations, and delivering the SEL curriculum through our Wayfinder. Staff continue to work collaboratively and build relationships with students by holding classroom meetings in order to problem solve together and include student voice.

We started off the year having students complete accountability projects when students were exhibiting inappropriate behavior. We did see some success with after school detention instead of in school suspension trying to keep students in classes as much as possible.

Sports

Our Volleyball, Football, and Cross Country teams have had a fantastic season. We are looking forward to Winter Sports, which include Wrestling, Basketball, and Cheer.

Student Attendance:

Student attendance for September:

6th grade	90.50%	24-25	86.00%
7th grade	92.63%	24-25	84.70%
8th grade	88.32%	24-25	86.53%

Attendance is up for the same time period last year. However, we did see a lot of absences due to sickness. First attendance letters are going out for students with eight or more ½ day absences. We continue to work on relationships and school culture to improve attendance. Teachers are meeting with families to collaborate and support their students who are missing school, struggling with academics; or that are struggling with behavior.

I'd like to share that my office and support staff are amazing and AMS functions as a cohesive team. The shift to only one administrator has been difficult, but AMS staff continue to amaze and support students, each other and myself. I will be buying all the staff pizza on the 23rd as a small token of my appreciation for the hard work and dedication shown every day.

Thank you,
Vickie



Technology Department

629 Easy Street (Mailing)

580 Fern Ave (Physical)

Brookings, OR 97415

541 469-7443

Fax 541 469-6599

www.brookings.k12.or.us

October 2025 Board Report

During the month of September, the IT department received 227 new tickets and closed 229 open tickets. So far in the month of October we have received 72 new tickets.

The start of this school year, while we have been extremely busy working on a variety of tech issues, seems to have been the smoothest beginning since I began as the Director of Technology. I am extremely proud of my team and how hard they are working to complete incoming support tickets as quickly as possible.

As a department we are also working on several larger, more long-term projects. We plan on using newly allocated E-Rate funds to continue upgrading older network equipment as well as locating and fixing any areas where the wireless network is not as strong as we would like. So far, our previous efforts in these areas have resulted in a more stable and reliable network district wide. In addition, I am working on gathering detailed specifications for our current phone system to use for obtaining proposals for the replacement of the phone system planned for the end of this school year. We are also working on replacing the next batch of outdated computers being used in the District Office and by school administrators. We expect that project to be completed within the next month or so.

Sincerely,

Bruce Raleigh
Director of Technology



Brookings-Harbor School District

629 Easy St.

Brookings, OR 97415

541 469-7443

Fax 541 469-6599

www.brookings.k12.or.us

Food Services October 2025 Board Report

Starting off with numbers:

Azalea fed 2,157 breakfasts and 4,191 lunches in September with a student body count of 324. In 2024 Azalea did 4,469 breakfast and 2,058 lunches with a student body count of 313.

Brookings Harbor High school fed 965 breakfasts and 1,978 lunches with a student body count of 396. In September of 2024 the high school did 3,053 breakfast and 1,009 lunches with a student body count of 453.

Kalmiopsis fed 6,386 breakfasts and 7,556 lunches with a student body count of 559. In September of 2024 Kalmiopsis did 7,170 breakfasts and 5,877 lunches with a student body count of 551.

As I have expressed in the past board reports, we are a community eligibility program giving us capabilities of feeding our students free. Because of this we are not allowed to take in free and reduced applications. However I do keep track of our free and reduced students through the Direct Certification (SNAP) and Medicaid. As of September Azalea has 49% Free and 3% reduced students. Brookings Harbor High has 53% free and 3% reduced students. Kalmiopsis has 57% Free and 4% reduced students.

In September the high school lunch did a slight change. Because of the open campus for all students we found a lot of students wanted to grab and go. We started making to-go containers with all food components required for a reimbursable meal with our sandwich bar area. This has been very popular for our students and we are looking into now doing the same with the hot foods.

Looking to October we have "National School Lunch Celebration" October 13-17. The theme is "Taste The World, your school lunch Passport". We have some fun things to make and do for this special occasion. This concludes my report! You can view October menus at www.brookings.k12.or.us/apps/pages/menus.

~ Cindy Devos



Maintenance/Transportation Department

750 Fern Avenue
Brookings, OR 97415
541 469-7131

Fax 541 469-6599

www.brookings.k12.or.us

To: Brookings Harbor 17C School Board

Re: Maintenance/Transportation Report October 8th, 2025

Maintenance Department

- ☐ The State of Oregon Fire Marshall did her Annual Inspection/walk through. She was very happy with the compliance that has been done since the last Inspection. We have been working on the issues that were brought up during this Inspection
- ☐ ODE State wide School Facility Assessment has kicked off. We are working on filling out the paperwork for each building District wide to submit
- ☐ We had a couple of leaks during the last rain that we addressed and will keep an eye on
- ☐ The Safety Committee met on October 8th for our monthly meeting

Transportation Department

- ☐ Bus 72 is back from getting worked on in Eagle Point. All trip buses are up and running now
- ☐ Route bus 79 is down at the moment. They are coming over to fix a possible electrical issue. All buses will be up and running after this.
- ☐ All trips in September were completed without issues

Jess Beaman

Maintenance/Transportation Director
Brookings-Harbor School District 17C



Brookings-Harbor School District

629 Easy Street
Brookings, OR 97415
541 469-7443
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Athletics & Activities

October 2025 Board Report

What a crazy fall it has been. As of now, everything has been clicking along and everyone involved has done an amazing job adjusting when things change. Programs and teams are working hard to prepare for the final stretch and end their season the right way.

Azalea football has three games remaining with two of them at home. They have had an up and down season with injuries playing the main factor. Regardless of who is out on the field, these students are working very hard every day to learn the high school system and prepare for bigger and greater things.

AMS Volleyball at the middle school is excelling beyond everyone's goals. They have grinded all season and worked through adversity to continue to be the most competitive middle school vb group we have had in many years. They are truly fun to watch and a shining star in a bright future for the program.

AMS Cross Country is preparing for the district and has also been rolling. The girls are set up to potentially win a district title with several runners consistently in the top of every meet. The boys also have one or two runners that finish very high every meet and also look to have top finishers at district next week in Lakeside. This program continues to offer a welcome environment for students and their numbers are also some of the highest we've seen in many years for them.

High school football is grinding with still a chance to make the playoffs. They still control their own destiny and with a couple key wins down the stretch, could see their way win. Special thanks to everyone that came out for a great Homecoming evening and a big Bruin win.

Both BHHS boys and girls soccer are also in prime positions to make the playoffs. Boys control their own destiny with 1 more league win. Girls are already mathematically in the playoffs, but have a great chance at a league championship with a win or tie this Thursday. This team is currently undefeated at 10-0 and is likely going to have a home game in the second round with a great shot at 2 home playoffs games. Look for more info on this at the end of the month.

BHHS Volleyball has won as many games as they did all of last season with several winnable contests still to go. This group continues to grow and build the foundation for many great things to come in this program. We look forward to continued growth and success the next several years.

BHHS Cross Country will be wrapping up with districts at Valley of the Rogue State Park on October 30th. They still have three events prior to that to prepare for a great culminating event.

Stay tuned for post season results and announcements as we get to the end of the month

GO BRUINS!

Keith Wallin, Athletics & Activities Director



Brookings-Harbor School District

629 Easy St.
Brookings, OR 97415
541 469-7443
Fax 541 469-6599
www.brookings.k12.or.us

District Communications October 2025

The Communications Department has continued to support district-wide engagement through a range of projects and initiatives. Highlights from this past month include:

- **ParentSquare Implementation:** Preparations are underway for the district's transition to ParentSquare, a unified communication platform designed to streamline outreach to families and staff. Pre-launch planning has included administrator and staff training resources, rollout messaging, and scheduling next steps for parent onboarding.
- **Website and Digital Updates:** District and school websites were updated to ensure timely and accessible information for families. Content refreshes have included changes to directory information, updates to student handbooks, calendar updates, event highlights, and continued resource navigation/updated quick links. Student-facing digital screens inside the high school have information on upcoming opportunities such as Clubs, college visits, auditions for drama productions and more.
- **Event Coverage:** The department provided photography and social media coverage for key events, including pep assemblies, Homecoming week activities, and Kalmiopsis Elementary's Family Movie Night. These efforts showcase student life and promote a sense of community across schools.
Design and Outreach Support: Assisted the Food Services Department with the creation of promotional graphics for **National School Lunch Week**, helping highlight participation in the program and creating a fun food passport activity for elementary schoolers.
- **Ongoing Social Media and Publications:** Continued regular posting to district social channels, school pages, and Staff Notes newsletter, with an emphasis on celebrating student activities, academic achievements, and upcoming events.

Looking ahead, the department will prioritize the ParentSquare rollout and staff training, ensuring a smooth transition and consistent communication practices across the district as we approach the change over date between our current alerts system, One Call Now, and Parent Square in January 2025.

Nancy Raskauskas-Coons, Communications Coordinator

Stay Connected: Brookings-Harbor School District: Web: brookings.k12.or.us/; Social: facebook.com/BHSD17C/

100 GENERAL FUND | Revenue & Expense Summary

Fiscal Year 2025 - 2026

For the Period Ending September 30, 2025

	Period 1 Actual Jul '25	Period 2 Actual Aug '25	Period 3 Actual Sept '25	Period 4 Projected Oct '25	Period 5 Projected Nov '25	Period 6 Projected Dec '25	Period 7 Projected Jan '26	Period 8 Projected Feb '26	Period 9 Projected Mar '26	Period 10 Projected Apr '26	Period 11 Projected May '26	Period 12 Projected Jun '26	Projected 2025-26 Totals	Adopted 2025-26 BUDGET	% of Budget
REVENUES															
STATE SCHOOL FUND FORMULA:															
Local Taxes	-	-	28,678	28,678	6,358,091	164,230	227,111	83,748	209,904	68,513	51,135	162,838	7,382,928	7,422,263	0%
County School Funds	-	-	159,310	-	-	-	-	-	-	-	-	-	159,310	140,000	114%
State School Fund	1,559,481	779,273	779,273	760,229	764,796	765,641	797,140	813,475	767,881	745,309	786,486	65,678	9,384,661	9,308,463	33%
Common School Fund	-	-	-	13,989	14,073	14,089	14,668	14,969	14,130	13,715	14,472	1,209	115,314	171,288	0%
State Managed Timber	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SSF Formula Total	1,559,481	779,273	967,261	802,897	7,136,961	943,961	1,038,920	912,191	991,915	827,537	852,094	229,724	17,042,214	17,042,014	19%
Local Sources (1000)	80,015	21,895	21,259	21,384	20,037	64,660	31,330	27,275	48,679	24,708	18,304	60,035	439,582	421,600	19%
Intermediate Sources (2000)	-	-	-	18,617	-	-	1,533	-	835	58,254	-	248,931	328,170	400,000	0%
State Sources (3000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Federal Sources (4000)	-	-	-	-	-	-	-	-	-	216,320	832,967	(36,262)	1,013,025	1,013,025	0%
Other Sources (5000)	-	-	-	-	329	-	65	104	1,067	278	1,698	-	3,542	4,000	0%
Total Operating Revenue	1,639,496	801,168	988,520	842,897	7,157,327	1,008,620	1,071,848	939,570	1,042,497	1,127,097	1,705,063	502,428	18,826,533	18,880,639	18%
Beginning Fund Balance (5400)	2,985,200	-	-	-	-	-	-	-	-	-	-	46,755	3,031,955	2,800,000	107%
Total Monthly Revenues	4,624,696	801,168	988,520	842,897	7,157,327	1,008,620	1,071,848	939,570	1,042,497	1,127,097	1,705,063	549,183	21,858,488	21,680,639	29%
CUMULATIVE RESOURCES	4,624,696	5,425,864	6,414,384	7,257,282	14,414,609	15,423,229	16,495,077	17,434,648	18,477,145	19,604,242	21,309,304	21,858,488			
EXPENDITURES BY OBJECT															
Salaries (100)	202,362	211,187	738,840	782,102	769,817	757,397	744,897	769,627	776,636	768,909	778,352	1,686,975	8,987,102	9,082,670	13%
Employee Benefits (200)	112,967	113,134	457,008	492,612	487,492	487,300	480,206	492,434	499,922	494,250	552,161	1,177,111	5,846,597	5,911,885	12%
Purchased Services (300)	25,804	109,563	164,567	146,595	126,551	184,471	146,402	172,163	260,330	180,552	206,478	307,398	2,030,873	1,976,840	15%
Supplies & Materials (400)	60,686	64,686	31,304	85,611	69,221	53,791	70,319	73,774	66,353	64,516	90,196	194,798	925,256	1,092,744	14%
Capital Outlay (500)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance/Other (600)	429,668	10,105	1,105	3,413	4,121	1,860	7,390	1,722	4,130	6,238	2,043	2,989	474,785	485,500	91%
Interfund Transfers (700)	1,131,000	-	-	273,548	-	-	-	-	-	-	-	-	1,404,548	1,131,000	100%
Total Operating Expenditures	1,962,487	508,675	1,392,824	1,783,880	1,457,203	1,484,819	1,449,214	1,509,721	1,607,372	1,514,467	1,629,231	3,369,270	19,669,161	19,680,639	20%
Contingency (810)	-	-	-	-	-	-	-	-	-	-	-	200,000	200,000	200,000	0%
Unapprop. Ending Fund (820)	-	-	-	-	-	-	-	-	-	-	-	1,800,000	1,800,000	1,800,000	0%
Total Monthly Expenditures	1,962,487	508,675	1,392,824	1,783,880	1,457,203	1,484,819	1,449,214	1,509,721	1,607,372	1,514,467	1,629,231	5,369,270	21,669,161	21,680,639	18%
CUMULATIVE EXPENDITURES	1,962,487	2,471,161	3,863,985	5,647,866	7,105,068	8,589,887	10,039,101	11,548,822	13,156,193	14,670,660	16,299,891	21,669,161			
EXPENDITURES BY FUNCTION															
Instruction (1000)	44,577	51,382	722,776	810,199	774,095	787,379	754,441	806,415	826,977	779,491	850,357	1,789,481	8,997,570	9,445,245	9%
Support Services (2000)	786,910	457,293	670,048	700,134	683,108	697,440	694,773	703,306	780,395	734,976	778,874	1,579,789	9,267,044	9,104,394	21%
Enterprise & Comm Svc (3000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Facilities Acq & Constr (4000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Uses (5000)	1,131,000	-	-	273,548	-	-	-	-	-	-	-	-	1,404,548	1,131,000	100%
Total Operating Expenditures	1,962,487	508,675	1,392,824	1,783,880	1,457,203	1,484,819	1,449,214	1,509,721	1,607,372	1,514,467	1,629,231	3,369,270	19,669,161	19,680,639	20%
Contingencies (6000)	-	-	-	-	-	-	-	-	-	-	-	200,000	200,000	200,000	0%
Unapprop. Ending Fund (7000)	-	-	-	-	-	-	-	-	-	-	-	1,800,000	1,800,000	1,800,000	0%
Total Monthly Expenditures	1,962,487	508,675	1,392,824	1,783,880	1,457,203	1,484,819	1,449,214	1,509,721	1,607,372	1,514,467	1,629,231	5,369,270	21,669,161	21,680,639	18%
CUMULATIVE EXPENDITURES	1,962,487	2,471,161	3,863,985	5,647,866	7,105,068	8,589,887	10,039,101	11,548,822	13,156,193	14,670,660	16,299,891	21,669,161			

Brookings-Harbor School District

Enrollment Comparison 2025-2026/2024-2025 /2023-2024

Current as of October 7, 2025

	September			October			November			December			January			February			March			April			May			June		
Grade	2025	2024	2023	2025	2024	2023	2024	2023	2022	2024	2023	2022	2025	2024	2023	2025	2024	2023	2025	2024	2023	2025	2024	2023	2025	2024	2023	2025	2024	2023
K	79	80	87	79	81	88	81	89	107	80	88	106	81	87	109	81	88	108	81	87	107	82	83	109	83	83	109	83	83	108
1	81	86	101	80	87	101	86	102	106	87	103	103	86	103	102	86	103	100	89	103	101	89	102	101	91	100	100	90	98	101
2	95	103	92	93	100	92	100	91	100	100	91	98	103	92	95	102	92	97	102	93	97	101	94	95	103	95	95	103	94	98
3	105	98	89	104	96	89	97	92	98	97	90	98	98	91	97	100	89	91	99	89	91	101	88	92	102	87	92	102	86	93
4	108	88	89	107	87	90	87	89	86	85	86	86	84	87	85	85	87	84	84	86	88	85	88	85	83	87	84	83	86	84
5	88	94	86	90	94	86	93	86	124	95	85	125	94	85	126	91	85	126	90	84	126	89	83	127	87	83	126	87	84	125
	556	549	544	553	545	546	544	549	621	544	543	616	546	545	614	545	544	606	545	542	610	547	538	609	549	535	606	548	531	609
6	94	91	126	92	91	124	89	125	94	88	125	94	88	124	96	88	124	93	87	122	97	87	122	96	89	122	96	89	121	95
7	94	133	94	94	133	94	128	92	139	127	90	135	127	89	134	127	88	132	128	85	133	129	85	132	125	84	132	121	83	128
8	127	87	129	127	84	128	83	127	105	81	121	106	84	119	109	82	117	107	83	117	109	81	120	108	81	120	108	81	117	108
	315	311	349	313	308	346	300	344	338	296	336	335	299	332	339	297	329	332	298	324	339	297	327	336	295	326	336	291	321	331
9	92	123	112	90	123	112	122	112	121	119	112	120	117	109	120	109	109	119	107	104	118	102	102	116	101	101	113	101	100	110
10	100	102	116	96	102	116	101	119	114	101	117	113	97	118	110	91	115	109	91	115	108	90	115	108	88	113	105	85	111	102
11	80	108	106	80	108	107	105	105	111	105	103	110	102	105	107	100	103	105	96	101	107	96	100	104	95	99	106	94	96	103
12	96	106	113	97	101	116	103	115	101	103	115	101	100	112	98	95	107	99	91	107	98	92	107	97	88	109	97	88	108	95
	368	439	447	363	434	451	431	451	447	428	447	444	416	444	435	395	434	432	385	427	431	380	424	425	372	422	421	368	415	410
Total	1239	1299	1340	1229	1287	1343	1275	1344	1406	1268	1326	1395	1261	1321	1388	1237	1307	1370	1228	1293	1380	1224	1289	1370	1216	1283	1363	1207	1267	1350

ENROLLMENT SUMMARY (1979-2026)
September 30th Enrollment*

	ELEM	MIDDLE	HIGH	TOTAL
1979-80	560	463	565	1,588
1980-81	579	486	507	1,572
1981-82	576	467	488	1,531
1982-83	543	467	425	1,435
1983-84	539	436	415	1,390
1984-85	499	404	426	1,329
1985-86	528	413	423	1,364
1986-87	547	433	439	1,419
1987-88	552	446	472	1,470
1988-89	594	485	462	1,541
1989-90	593	483	467	1,543
1990-91	666	494	502	1,662
1991-92	679	507	531	1,717
1992-93	689	497	543	1,729
1993-94	700	582	506	1,788
1994-95	727	616	511	1,854
1995-96	759	619	523	1,901
1996-97	740	638	528	1,906
1997-98	731	631	561	1,923
1998-99	739	602	601	1,942*
1999-00	693	610	608	1,911
2000-01	635	620	624	1,879
2001-02	639	656	590	1,885
2002-03	632	638	573	1,843
2003-04	767	499	638	1,904
2004-05	746	455	674	1,875
2005-06	715	410	668	1,793
2006-07	682	407	634	1,751
2007-08	648	404	631	1,708
2008-09	677	410	613	1,725
2009-10	649	401	560	1,610
2010-11	695	376	587	1,658
2011-12	686	363	563	1,612
2012-13	660	370	572	1,602
2013-14	700	376	550	1,626
2014-15	717	373	511	1,601
2015-16	752	366	527	1,645
2016-17	748	361	516	1,625
2017-18	740	356	507	1,603
2018-19	729	343	489	1,561
2019-20	702	373	477	1,552
2020-21	605	326	486	1,418
2021-22	593	351	487	1,431
2022-23	616	343	452	1,411
2023-24	545	345	452	1,342
2024-25	545	309	437	1,291
2025-26	555	312	364	1,231

*1998 includes approximately 50 additional students from merger with the Upper Chetco School

Brookings Harbor School District

Report on Compliance with Public School Standards

2024-25 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of Brookings Harbor School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2024-25 school year. For each rule reported as out of compliance, **Insert Name** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2026-27 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: High-Quality Learning Experiences for All Students

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Certificate of Attendance	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district is in compliance of total number of minutes, not the number of days.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Aligned and Focused Educational Systems

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
Skills: Local Performance Assessment Requirement			
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260 Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Engaged Partners and Communities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Safe & Inclusive Schools

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2045 Substance Use Prevention and Intervention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2515 Menstrual Dignity for Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Committed and Supportive Staff

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable

**Brookings-Harbor
School District 17C**

Code: **BBBB**
Adopted: 1/18/88
Readopted: 10/22/03; 10/16/13
Orig. Code(s): BBBB

Board Member Oath of Office

New directors must qualify by taking an oath of office before assuming the duties of office. The oath of office will be in the following form:

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States, the Constitution of the state of Oregon and the laws thereof, and the policies of the Brookings-Harbor School District. I will faithfully and impartially discharge the duties of the Office of School Board Member according to the best of my ability during the term for which I have been elected.

END OF POLICY

Legal Reference(s):

[ORS 332.005](#)

Brookings-Harbor School District

Code: JFCEB
Adopted:

Personal Electronic Devices */**

{This policy is required by ORS 336.840 and EO 25-09. EO-25-09 requires policy to be adopted and in place by October 31, 2025, with full implementation by January 1, 2026.}

Student [possession or] use of a personal electronic device is prohibited from the start of regular instructional hours until the end of regular instructional hours, except as provided below. [Personal electronic devices can be used when students are not on school grounds and are not under the supervision of school personnel (other than a school bus driver)¹.]

Except as otherwise provided in this policy, “personal electronic device” means any portable, electrically powered device that is capable of making and receiving calls and text messages and accessing the internet independently from the school’s network infrastructure.^[2] This includes headphones and earbuds attached to personal electronic devices. This does not include a laptop computer or other device required to support academic activities.

Personal electronic devices may be used when use complies with the terms of:

1. The student’s medical provider’s order for the care and treatment of a medical condition;³
2. The student’s individualized education program, as defined in ORS 343.035 or an education plan developed for the student in accordance with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794);⁴

~~3. A written exemption provided for the student based on a request received in JFCEB-AR. School administration will respond to such a request within [10] school days.⁵~~

Personal electronic devices ~~[must be placed in district-provided pouches or storage]~~ [may be kept by students in lockers or backpacks, but personal electronic devices are not to be stored on the student’s person or in the student’s clothing] ~~[may be stored on the student’s person, but may not be used]~~ during regular instructional hours.

¹ If students are under the supervision of school personnel other than a school bus driver, the use of personal electronic devices is prohibited during regular instructional hours. {ODE’s guidance, *Fostering Student Learning, Well-Being, and Belonging* provides that districts have discretion related to field trips. The district could include language regarding field trips here.}

² [ODE’s guidance, *Fostering Student Learning, Well-Being, and Belonging* provides “This includes personal electronic devices that can make calls, send texts, or access the internet via cellular data are restricted. This includes smartphones, web-enabled flip phones, cellular-capable tablets and e-readers, smartwatches, smart glasses, and connected headphones or earbuds. This does not include laptop computers or other devices required to support academic activities.”]

~~³ JFCEB-AR must be submitted to the building administrator, along with a copy of the order.~~

~~⁴ If use of the personal electronic device is included in the individualized education program or education plan, JFCEB-AR submission is not required.~~

~~⁵ JFCEB-AR must be submitted to the building administrator.~~

Students in violation of this policy will be subject to disciplinary action. Discipline for mere possession or use of a personal electronic device may not include loss of instructional time for the student (including suspension or expulsion), but could include [detention, Saturday school, a change to storage requirements, etc. ^{6}]. However, if the actions taken by a student violate another conduct policy, the student may be subject to discipline up to and including expulsion.⁷ [Steps may include:

1. First Instance of Noncompliance: staff will give the student a verbal reminder of the policy and expectations to reinforce appropriate use of personal electronic devices;
2. Second Instance of Noncompliance: the device will be temporarily confiscated and held at the front office until the end of the school day. Parents or guardians will be notified, and a meeting with school administration may be scheduled to discuss ways to support the student;
3. Third Instance of Noncompliance: the device will again be temporarily held, and parents or guardians will be informed. A meeting with school administration and family will be arranged to review the policy and plan for improved compliance;
4. Beyond Third Instance of Noncompliance: If noncompliance continues, schools will determine additional appropriate consequences, always prioritizing keeping students in class and engaged in learning.^{8}]

Necessary communications during the school day while on school grounds between students and parents or guardians can be made through the school office.

The superintendent or designee shall ensure this policy is posted on the district website and made available to district personnel, students, parents, guardians, partners who are in school buildings during the school day, and the Oregon Department of Education.

In accordance with ORS 336.840, students may be allowed to use personal electronic devices⁹ that support academic activities and independent communications¹⁰, except as prohibited by this policy. In academic activities in which a personal electronic device is required as part of the curriculum, students may be allowed, but not required to use their own personal electronic devices for that portion of the curriculum. Students using their own device must be granted access to any applications or electronic materials that are

⁶ {Correction may include requiring a student to store their device in a classroom storage space instead of in the backpack.}

⁷ For example: a student could be disciplined with lost instructional time for using a personal electronic device to bully another student or for accessing inappropriate content. Discipline will be in accordance with Board policies.

⁸ {From guidance from the Oregon Department of Education. Consider whether these procedures apply at all grade levels and whether this much detail is desired in policy.}

⁹ The use of “personal electronic device” in this paragraph comes from ORS 336.840, which does not define the term. However, the definition in EO 25-09 wouldn’t necessarily apply. Consequently, items like laptop computers or other devices required to support academic activities would likely be considered personal electronic devices within this paragraph.

¹⁰ “Independent communication means communication that does not require assistance or interpretation by an individual who is not part of the conversation, but that may require the use or assistance of an electronic device. ORS 336.840(1).

available to students who do not use their own personal electronic devices. These applications must be free of charge if students who do not use their own devices have access free of charge.

~~Requests for exemptions to this policy can be processed in accordance with JFCEB-AR – Request for Personal Electronic Devices Exemption. Appeals can be filed [with the superintendent] [in accordance with KL-AR(1) – Public Complaint Procedure].~~

The taking, disseminating, transferring or sharing of obscene, pornographic or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring or sharing obscene, pornographic or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies.

[This policy takes effect on January 1, 2026.]

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.840](#)

Oregon Executive Order 25-09

Brookings-Harbor School District 17C

Code: **JFCEB**
Adopted: 11/17/04
Revised/Readopted: 2/17/10; 6/17/15; 10/18/23

Personal Electronic Devices and Social Media **

Student possession or use of personal electronic devices on district property, in district facilities during the school day and while the student is in attendance at district-sponsored activities may be permitted subject to the limitations set forth in this policy and consistent with any additional school rules as may be established by the principal and approved by the superintendent.

A “personal electronic device” is a device that is capable of electronically communicating, sending, receiving, storing, recording, reproducing and/or displaying information and data.

“Independent communication” means communication that does not require assistance or interpretation by an individual who is not part of the communication but that may require the use or assistance of an electronic device.

Personal electronic devices shall be turned off during instructional or class time or at any other time where such use of the device would cause a disruption of school activities. Devices which have the capability to take photographs or record video or audio shall not be used for such purposes while on district property or while a student is engaged in district-sponsored activities, unless as expressly authorized in advance by the principal or designee. Computers, tablets, iPads or similar devices brought to school will be restricted to academic activities and independent communications.

The district will not be liable for personal electronic devices brought to district property and district-sponsored activities. Students shall not use district equipment to access social media websites, while on district property or at district-sponsored activities unless the access is approved by a district representative (Principal or designee). The district will not be liable for information or comments posted by students on social media websites when the student is not engaged in district activities and not using district equipment.

Exceptions to the prohibitions set forth in this policy may be made for health, safety or emergency reasons with prior principal or designee approval or when use is provided for in a student’s individualized education program (IEP) or as section 504 accommodations.

Students are subject to disciplinary action up to and including expulsion for using a personal electronic device in any manner that is academically dishonest, illegal or violates the terms of this policy.

A referral to law enforcement officials may also be made. Personal electronic devices brought to district property or used in violation of this policy are subject to confiscation and will be released to the student’s parent or property owner, as appropriate.

The superintendent shall ensure that the Board’s policy and any subsequent school rules developed by building administrators are reviewed and approved in advance to ensure consistency with this policy and that pertinent provisions of policy and school rules are communicated to staff, students and parents through building handbooks and other means.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.840](#)

Copyrights, 17 U.S.C. §§ 101-1332; 19 C.F.R. Part 133 (2017).

DELETE

Brookings-Harbor School District 17C

Code: JHCD
Adopted:

Medications**/*

{Required policy. The requirement for policy comes from ORS 339.866 (2).}

Updates to policy 9/4/2025 HC NR

The district recognizes administering a medication to a student and/or permitting a student to administer a medication to themselves, may be necessary to allow the student to attend school. Therefore, the district allows medication, including injectable medications, to be administered to a student by designated personnel and the administration of medication by a student to themselves without assistance from designated personnel, subject to criteria established by the district and in accordance with Oregon law.

The district shall designate personnel authorized to administer medications to students. Medications, including injectable medications, may be administered by designated district personnel as part of a formal delegation by a registered nurse. Annual training shall be provided to designated personnel in accordance with law. The training will align with the ODE Medication Administration Training and include discussion of this policy, procedures and materials, including but not limited to, procedures outlined in administrative regulation JHCD-AR - Medications.

When a licensed health care professional is not immediately available, trained personnel designated by the district may administer epinephrine, glucagon, treatment for adrenal insufficiency, or another medication to a student as prescribed and/or as otherwise allowed by Oregon law.

A current first-aid/CPR/AED card is required for designated personnel.

The district reserves the right to reject a request for administration of medication at school, either by district personnel or student self-administration, if the medication is not necessary for the student to remain in school.

The district may revoke permission given to a student to self-administer medication if the student does not responsibly self-administer the medication or abuses the use of the medication, as determined by district personnel.

Medications will be handled, stored, monitored, disposed of and records maintained in accordance with law and established district procedures governing the administration of prescription or nonprescription medications to students, including procedures for the disposal of sharps and glass.

A process shall be established by which, upon parent or guardian written request, a backup medication is kept at a reasonably, secure location in the student's classroom as provided by state law.

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on district premises who the person believes in good faith is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

[¹] A non-injectable short-acting opioid antagonist may be administered to any student or other individual by district personnel (whether or not they have received training on administering medications) on district premises who the individual administering the short-acting opioid antagonist believes in good faith is experiencing an opioid overdose.

A school administrator, teacher or other school employee, may administer a short-acting opioid antagonist to a student who experienced or is experiencing an opioid overdose without written permission and instructions of the student’s parents or guardian.]

This policy shall not prohibit, in any way, the administration of recognized first aid to a student by district employees in accordance with established state law, Board policy and administrative regulation.

The superintendent shall develop administrative regulations to meet the requirements of law and the implementation of this policy.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 339.866 - 339.871](#)
[ORS 433.800 - 433.830](#)
[ORS 689.800](#)

[OAR 166-400-0010\(17\)](#)
[OAR 166-400-0060\(29\)](#)
[OAR 333-055-0000 - 0035](#)
[OAR 581-021-0037](#)

[OAR 581-022-2220](#)
[OAR 851-047-0000 - 0030](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, *Medication Administration: A Manual for School Personnel*.

House Bill 1552 (2024).

¹ {The district is not required to provide or administer this medication. If the district is going to provide for, and administer this medication, this policy language is required. If the district does not intend to provide or administer this medication, there is no requirement to include this language in this policy.}

Brookings-Harbor School District 17C

Code: JHCD/JHCDA
Adopted: 6/08/98
Revised/Readopted: 3/07/18; 4/15/20
Orig. Code: JHCD; JHCDA

Medications**

The district recognizes that administering a medication to a student and/or permitting a student to administer a medication to themselves, may be necessary when the failure to take such medication during school hours would prevent the student from attending school, and recognizes a need to ensure the health and well-being of a student who requires regular doses or injections of a medication as a result of experiencing a life-threatening allergic reaction or adrenal crisis¹, or a need to manage hypoglycemia, asthma or diabetes. Accordingly, the district may administer or a student may be permitted to administer to themselves prescription (injectable and noninjectable) and/or nonprescription (noninjectable) medication at school.

The district shall designate personnel authorized to administer medications to students. Annual training shall be provided to designated personnel as required by law in accordance with guidelines approved by the Oregon Department of Education (ODE). When a licensed health care professional is not immediately available, trained personnel designated by the district may administer epinephrine, glucagon or another medication to a student as prescribed and/or allowed by Oregon law.

A current first-aid and CPR card is required for designated personnel.

The district reserves the right to reject a request for administration of medication at school, either by district personnel or student self-administration, if the medication is not necessary for the student to remain in school.

The superintendent and/or designee will require that an individualized health care plan and allergy plan is developed for every student with a known life-threatening allergy or a need to manage asthma, and an individualized health care plan for every student for whom the district has been given proper notice of a diagnosis of adrenal insufficiency. Such a plan will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity.

A student may be allowed to self-administer a medication for asthma, diabetes, hypoglycemia or severe allergies as prescribed by an Oregon licensed health care professional, upon written and signed request of the parent or guardian and subject to age-appropriate guidelines. This self-administration provision also requires a written and signed confirmation the student has been instructed by the Oregon licensed health care professional on the proper use of and responsibilities for the prescribed medication.

¹ Under proper notice given to the district by a student or student's parent or guardian.

A request to the district to administer or allow a student to self-administer prescription medication shall include a signed prescription and treatment plan from a prescriber².

A request to the district to administer or allow a student to self-administer nonprescription that is not approved by the Food and Drug Administration (FDA) shall include a written order from the student's prescriber that meets the requirements of law.

A written request and permission form signed by a student's parent or guardian, unless the student is allowed to access medical care without parental consent under state law³, is required and will be kept on file.

If the student is deemed to have violated Board policy or medical protocol by the district, the district may revoke the permission given to a student to self-administer medication.

Prescription and nonprescription medication will be handled, stored, monitored, disposed of and records maintained in accordance with established district administrative regulations governing the administration of prescription or nonprescription medications to students, including procedures for the disposal of sharps and glass.

A process shall be established by which, upon parent or guardian written request, a back-up prescribed autoinjectable epinephrine is kept at a reasonably, secure location in the student's classroom as provided by state law.

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith, is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

Naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing an overdose of an opioid drug.

This policy shall not prohibit, in any way, the administration of recognized first aid to a student by district employees in accordance with established state law, Board policy and administrative regulation.

A school administrator, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration, in good faith and pursuant to state law, of prescription and/or nonprescription medication, subject to state law.

A school administrator, school nurse, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of a student's self-

² A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

³ Subject to ORS 109.610, 109.640 and 109.675.

administration of medication, as described in Oregon Revised Statute (ORS) 339.866, if that person in good faith assisted the student in self-administration of the medication.

A school administrator, school nurse, teacher or other district employee designated by the school administration is not liable in a criminal action or for civil damages as a result of the use of medication if that person in good faith administers autoinjectable epinephrine to a student or other individual with a severe allergy, who is unable to self administer the medication regardless of whether the student or individual has a prescription for epinephrine, or administers naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug to a student or other individual who that person believes in good faith is experiencing an overdose of an opioid drug.

The district and the members of the Board are not liable in a criminal action or for civil damages as a result of the use of medication if any person in good faith, on school premises, including at a school, on school property under the jurisdiction of the district or at an activity under the jurisdiction of the district, administers autoinjectable epinephrine to a student or other individual with a severe allergy who is unable to self-administer the medication, regardless of whether the student or individual has a prescription for epinephrine, or administers naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug to a student or other individual who the person believes in good faith is experiencing an overdose of an opioid drug.

The superintendent shall develop administrative regulations as needed to meet the requirements of law, Oregon Administrative Rules and the implementation of this policy.

END OF POLICY

Legal Reference(s):

[ORS 109.610](#)
[ORS 109.640](#)
[ORS 109.675](#)
[ORS 332.107](#)
[ORS 339.866 - 339.871](#)

[ORS 433.800 - 433.830](#)
[ORS 475.005 - 475.285](#)
[OAR 166-400-0010\(17\)](#)
[OAR 166-400-0060\(29\)](#)

[OAR 333-055-0000 -055-0115](#)
[OAR 581-021-0037](#)
[OAR 581-022-2220](#)
[OAR 851-047-0030](#)
[OAR 851-047-0040](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, *Medication Administration: A Manual for School Personnel*.