

## **Agenda**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Early Items
  - 3.a. Celebrate Student Success - AMS Outdoor School 2023
4. Citizen Input

Information on Public Input policies is available at [www.brookings.k12.or.us/board/](http://www.brookings.k12.or.us/board/). Written comments must be received at least 24 hours in advance of the meeting date and time. Interested members of the public who wish to speak at the meeting during the public comment time, can RSVP online up until noon on the day of the meeting. For in-person meetings, all are welcome to come to the meeting and fill out a "blue card" signifying that they would like to give public comment and give it to the Board Chair at the start of the meeting with no prior reservation or notification needed.
5. Budget Hearing

As per ORS 294.545 the governing body must hold a budget hearing on the date specified in the public notice to receive citizen's comments on the budget document as approved by the budget committee on May 23rd, 2023.

  - 5.a. Open Budget Hearing
  - 5.b. Public Comment
  - 5.c. Close Budget Hearing
6. Consent Agenda
  - 6.a. Approve Minutes
    - School Board Work Session, June 7, 2023
    - 23/24 Budget Committee Meeting, May 23, 2023
    - Regular School Board Meeting, May 17, 2023
  - 6.b. Approve Bills
  - 6.c. Approve New Hires
  - 6.d. Approve Extra Duty Contracts
  - 6.e. Accept Donations
  - 6.f. Approve Grant Applications
7. District Reports and Information
  - 7.a. Administrative Rule (AR) Updates
    - AC-AR Discrimination Complaint Procedure
    - GCBDF/GDBDF-A R Paid Family Medical Leave Insurance
    - JFCF-AR  
Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying/Teen Dating Violence Reporting Procedures – Student
    - KL-AR (1) Public Complaint Procedure
  - 7.b. District Reports

- Alternative Education Board Assurances 2022-23
- 7.c. Finance Reports
  - 7.d. Enrollment Summary
  8. Action Items
    - 8.a. Approve BHSD 17C 2023-2024 Budget Adoption
    - 8.b. Approve First Read of Policy Updates
      - GCBDF/GDBDF Paid Family Medical Leave Insurance
      - IGBHD Program Exemptions
      - JGE Exclusion
      - KJB Informational Material Distribution or Posting
      - KJA Materials Distribution
  9. Board Functions and Comments
  10. Key Dates and Calendar Updates
    - Annual Organizational Meeting and Regular Board Meeting (July), 5:30 p.m., Tuesday, July 11, 2023, Kalmiopsis Elementary School, Room 51, 650 Easy, St., Brookings, OR
  11. Adjournment

# **DRAFT Minutes June 7, 2023 at 5:30 PM - School Board Work Session Kalmiopsis Elementary/Room 51, 650 Easy St, Brookings, Oregon**

Meeting video is available at <https://www.youtube.com/live/df0EfZaKmbA?feature=share>

In attendance:

Alan Nidiffer, Board Chair

Jay Trost, Board Vice Chair

Katherine Johnson, Board Member

Janell Howard, Board Member

Janece Payne, Board Member

David Marshall, Superintendent

Nancy Raskauskas-Coons, Admin Asst to the Board

Scott Darger - Guest Presenter, Tidewater Contractors

Neica Wright, Guest presenter, Tolowa Dee-ni' Nation

Kym St. Clair, Guest presenter, Tolowa Dee-ni' Nation

Sheryl Steinruck, Guest presenter, Tolowa Dee-ni' Nation

## **1. Call Meeting to Order**

Meeting called to order by Alan Nidiffer at 5:30 p.m.

## **2. Presentation: Tolowa Dee-ni' Nation Education Grant**

Kym St. Clair from Tolowa Dee-ni' Nation presented. She said they had an initial meeting with Lynn Schiermeyer (Special Programs) to discuss assistance with Title 6 (Indian Education) programs. Secondly wanted to get in contact with the high school to discuss assisting the high school with activities and support for all students with native ancestry (at least lineal descendant through a grandparent). TDN has an ACE (Accessing Choices in Education) services grant. It is a five-year grant, that is at about 2.5 years right now. They hoping now to come in with services for Native American kids through this grant. She said our focus is on graduation - making sure that they graduate. The focus at this time is to determine who didn't graduate from 8th grade and who didn't graduate from high school and determine what we can do. She said there is no current MOU with the BHSD (outdated).

Sheryl Steinruck shared about past MOUs

TDN and the school contract (added a component that goes to the finance department with a scope of work - for example tutors, consultants that you want to bring in to work with the kids. You hire, but we pay for. School district reports back with documentation, sign-in sheets, etc. We can do it. You become the pass through for title 6. We can assist you with that for the kids that you have in the district. She shared that the tribe hosts an April training for educational staff. Last year 77 teachers attended the training (about 40 to Yurok Tribe sessions and 37 to TDN sessions)

### **3. Facilities Naming Discussion/Track and Field Multipurpose Project**

Scott Darger presented an update on the community coordinator efforts for the Track and Field upgrades project. He said: I think everyone here understands that the facility won't get built this season. I think that's a good thing. We don't want to rush. Costs go up. There was a low comfort level from a donor standpoint on some of the unknowns left with the project. There is still a 100 percent commitment from SOCOMI (Mike Beckley) that this is going to happen and he is not asking for deposit returned, but it will need to wait the season to break ground. It's a community project – It should be. Because it's a very generous gift to the district, our role is to financially defray the cost as much as possible. Now that we have the proper amount of time we can plan better so things will be well-planned and at a reasonable cost.

The rocks for the project are being crushed at the Bankus pit on South Coast Lumber Company lands.

What you don't see is that there is a tremendous amount of subsurface drainage work that is needed. During a heavy storm event, this is designed as a detention unit so that it doesn't overwhelm the city storm drain system. Everything ultimately will leave the field through a series of baffles. Slopes of 0.7 percent (very small amount) that is very technical work. Machine controls through GPS, but that all take time (that's a month or two by itself).

Something that I had thought about and something that Mike had talked about is that graduation might need to be moved elsewhere. After this is built, then graduation would have to move anyway. This could mean that next year, we would start the work in May (even mid April) if the weather was good.

Track installation phase takes about 5 weeks. One of these issues that will need to be addressed is land moving around the facility beyond just the footprint of the track. The district is interested in building a practice facility between the track and Azalea. Don't want to do anything downstream of the baseball outfield for example that slows down the drainage. As much as we can move land to a spot on district property that will help us save money and time. Having a practice field nearby extends the age of the turf.

The only thing that makes sense right now is to push the project back. When you got that bad feeling - you need to listen to that. If we can save the underlying asphalt and base then that's up to \$100,000 that can swing the price.

Alan Nidiffer question: Were you there when they did the last track?

Dede Corpening: That was 2005

Scott Darger: It was partially overlaid at that time. Now it's a 440 yard track it will go to 400 meter track. Benyon Sports will manage the project (they will take the lead). Tidewater is not in a place to be, nor do we need to be the general contractor. There is quite a bit of concrete work. That's what's going to take some time and some of these questions need to be answered. It's a good opportunity for that kind of project, where you can bring a lot of people in. Most of it will be local. The finish work will be outsourced.

The school still has to move two light posts. Is that still going to happen this summer?

Dede Corpening: Yes.

Scott Darger: Now that we still have time, we might want to go out there and poke a few more holes out there to really understand what's under the ground.

Alan Nidiffer: Gave thanks for the board to Scott for explaining the situation and how the delay will be more efficient in the end.

Janell Howard: Would it be smart on our part that get that re-engineered plan?

Scott Darger: My recommendation: Do more geotechnical surveying and design the practice field.

Janell Howard: ...And look into how the baseball field and softball field issues flow into that. Just because of this now, there are things that can be done - baseball can put in a fence and lights and the field doesn't have to be shared

Alan Nidiffer: We will still need to discuss at a future meeting the name and recognition:

Jay Trost: This is a proud community moment.

Scott Darger: Our employees have kids that are in the system. It's an opportunity for them give some time and help build something that they can watch their kids practice on.

#### **4. Policy Preview**

- **Executive Summary of Policy Proposals that will come to the Board for "First Read" at June 21, 2023 Regular Meeting.**
  - **GCBDF/GDBDF Paid Family Medical Leave Insurance**
  - **IGBHD Program Exemptions**
  - **JGE Exclusion**
  - **KJB Informational Material Distribution or Posting**
  - KJA Materials Distribution

Superintendent Marshall reviewed the executive summary with the board. These policies will be for first-read consideration at the next meeting in two weeks.

## **5. Alternative Calendar Research Update**

Alan Nidiffer: My suggestion would be to give that it's due discussion at a future work session.

Katherine Johnson: I think I would like to see a survey first.

David Marshall: Would it be OK to do that at the start of the school year?

Katherine Johnson: I think that would be good timing.

Janece Payne: I like how you shared the calendars in the information.

Helena Chirinian: So I think maybe we should have something ready in July so that it can be part of the registration packet and I think it would be really important to ask staff too, and kids (probably first). It's been discussed in a meeting, so now we can send out feelers.

## **6. Future work session topics**

Helena Chirinian: Cell phone usage (District cell phone policy or practice)

## **7. Adjournment**

Alan adjourned the meeting at 6:31 p.m.

## **DRAFT Minutes**

**23/24 Budget Committee Meeting, 6 p.m. Tuesday, May 23, 2023, Kalmiopsis Elementary School, Room 51, 650 Easy St., Brookings, OR 97415**

Meeting video available at:

<https://www.youtube.com/live/HsUrCRKik6w?feature=share>

In attendance:

Alan Nidiffer, Board Member

Jay Trost, Board Member

Janell Howard, Board Member

Janece Payne, Board Member

Katherine Johnson, Board Member (via phone)

Dona Dotson, Budget Committee Member

Ron Griswold, Budget Committee Member

Alice Farmer, Budget Committee Member (via phone)

David Marshall, Superintendent

Helena Chirinian, Incoming Superintendent

Dede Corpening, Director of Fiscal Services

Nancy Raskauskas-Coons, Admin Asst to Board

1. Call Meeting to Order

Meeting called to order at 6:14 p.m. by Alan Nidiffer

2. Pledge of Allegiance

Observed.

3. Responsibilities of the Budget Committee

Noted (Available in the packet).

4. Certification of the Legal Posting of the Meeting

Observed.

5. Election of Budget Committee Officers

Motion to elect Alan Nidiffer as Budget Committee chairperson made by Janell Howard.

Janece Payne seconded the motion.

Vote called: All in favor. Alan Nidiffer elected 23-24 Budget Committee Chair.

Janece Payne volunteered to be Vice Chair.

Alan Nidiffer made a motion to elect Janece Payne to Vice Chair. Jay Trost seconded the motion.

Vote called: All in favor. Janece Payne elected 23-24 Budget Committee Vice Chair.

#### 6. Presentation of Formal Message & Detailed Review of Budget Proposal

Superintendent David Marshall presented the Budget message, saying the budget was built on \$9.9 million in projected State Funding. The District ended up with a bit more money than planned at the end of this year. Unfortunately, this is only a one-time bump, not a new sustainable funding source. One of the sources is the State Timber Funds. Due to a court ruling 2 years ago in the counties' favor. We were not sure if that ruling would stick. This year's budget does include those dollars and the allocation that we sat on, unsure if we would get to keep it. Districts were over estimating enrollment statewide. Due to re-allocation statewide that contributed some dollars to our overall allocation due to other districts assuming too many students would arrive. Fortunately due to our conservative estimation we received surprise funding due to the reallocation.

BHSD receives about \$10,000 per student.

This year, staffing costs ended up being lower than budgeted. We budgeted to a mid-step to even out new and experienced staff. We hired more lower qualified staff and used substitutes for unfilled positions (that did not receive benefits that amount to additional money).

Some additional savings from prudent budgeting (thank you Dede Corpening).

What we have done for this year, Dede and I looked at needs with incoming Superintendent. We know we need to get our staffing levels to a more sustainable level.

Reduced in this budget:

3 teaching FTE district wide

.5 classified FTE district wide

We have to be vigilant to continue to reduce gradually over time and reach a sustainable place moving forward. There is some deficit spending (this budget represents more than we spent last year, but has some of the extra rollover funds).

Our goal was to keep reductions as far away from the kids as possible and not impact class sizes.

New news from the State. \$10.2 B now projected instead of \$9.9 B for the State School Fund. For BHSD this does not require any recalibration of the budget. This will help with our ending fund balance, and long term reductions.

Question from Ron Griswold: If you get additional money from the state, would you rehire Staff that are let go?

David Marshall response: Thank you for that question. The reductions were made through attrition. No staff were let go.

Alan Nidiffer: The ending fund balance, we don't have to spend that in any particular timeframe, correct?

Janece Payne: That's kind of like our reserve.

Alan Nidiffer:: It's about \$1.2 million?

David: No we don't have to. The things that typically have time limits are our grants. For example ESSER.

Helena Chirinian: We might have some grumpy staff if we don't touch it.

David Marshall: We might use it to cover a bubble (large enrollment) class.

Dona Dotson: How do you estimate how many students are coming in for the next year?

Helena Chirinian: You can look at your past. Dede Corpening looks at the county birth records. We do early registration for kindergarteners. We have about 68 right now. We will probably have about 90. The senior class graduating is also about 90.

David Marshall: Optimally, we estimate just below the reality. Don't over budget, and also don't create overcrowded classrooms and last minute hiring rush.

Dede Corpening: You would hire a teacher right away to cover an unexpected group of students arriving in September.

Alan Nidiffer: How many kids is the budget based on?

Dede Corpening: 1380, and it's weighted for certain student groups that receive additional funding. And you always get hired on the better of two years, enrollment.

David Marshall: Just a reminder, this process gives the district the legal authority to spend dollars up to this amount. There are also audits.

If there is a significant adjustment, the district has to come before the board to approve the change. The School Board can make changes up to 10 percent in each fund.

Janell Howard: It's unusual to bring it back to the full budget committee.

Helena Chirinian: I think there is room to shrink it. We will start to talk about it in the fall. Dede and I are going to on a road show and explain how the budget works.

Janell Howard: The one-time money (\$500,000), will be spend those on one-time expenditures like the COVID monies??

It was awesome what South Coast was able to do with the track and turf. I wonder why we aren't doing it with softball and baseball fields also. One time money makes me think that it would be a great idea to use for this. Specifically for softball. The estimate to do the prep and under the turf work. Their fundraisers really hoped to get some donations from local contractors and stuff.

Janece Payne: You are saying because we are already doing the football field, it would make sense to install the infields at the same time?

David Marshall: It's not explicitly earmarked, but the spending authority would be there to authorize the funds for this purpose. The district could choose to use it for that or anything else with a capital level project.

Janell Howard:: We talked about need for a match for the large donor for the turf and field project. And we talked about bond measure possibilities in the future.

David Marshall: For this project, we need to move the lights to the outside of the track, so we will be putting in funds for that practice out of the end budget from this year. Also for the practice field.

Dona Dotson: The softball field is used year round. Softball season, gym classes during the school year, summer ball. If you don't maintain it, you are setting the girls up for injuries. I personally go to several softball games each year, and you can see the wear and tear on the field. If there is the ability to do it now and get local donations from contractors when the football turf is going in, we should do it.

Alan Nidiffer: How does that mess up the plan?

David Marshall: That has to do with the the scale/total amount of the project?

Our track is currently twice as old as it's lifespan. We need to consider when we put in turf the longterm investment in the project and its maintenance.

We would need to get some estimates to look into this further.

Jay Trost: The softball field is used year-round, so it;s not just an exclusive use.

David Marshall: Now the football/softball field will be able to be used for more, year round as well.

Janell Howard: COVID years brought attention to the need for these fields for community uses.

David Marshall: What I am hearing is that budget committee would like the board to discuss this more, but we don't have to change the proposed budget to allow that to happen.

Alan Nidiffer: There's a balance there between the staffing levels and these one time projects.

Ron Griswold: I believe it should be a high priority, because we are talking about safety of students. If a student tears an ACL or some cartilage that can effect them for the rest of their life.

David Marshall: We will follow up with the turf folks.

Alan Nidiffer: Looking at the budget, how do we feel about it? Do we have any major structural things we want to take into consideration.

Alice Farmer: I scoured the budget. I just wanted to clarify that the budget reductions are unfilled.

David Marshall: They are either unfilled, or staff recently announced they will resign. We did have to make some adjustments of who was teaching what, but it was still within the same area or department.

7. Discussion of Proposed Budget by Committee Members
8. Public Comment

N/A - None received.

9. Budget Approval or Announce 2nd Budget Meeting

Alan Nidiffer: Temperature taking?? Are we ready to move forward with a motion, or do we want to have a second meeting?

Ron Griswold: I've been an educator for 36 years and I think you did a great job.

Alan Nidiffer: It's not the most exciting thing to have to go down in staff, but it makes sense to reduce a little bit over time.

Alice Farmer and Katherine Johnson: No questions. Ready to proceed.

Janece Payne made a motion to approve the budget “I move that the budget committee of Brookings-Harbor School District 17c approve the proposed budget for the 2023-2024 fiscal year in the amount \$32,927,928.00of Jay Trost seconded the motion.

Discussion:

N/A

Vote called:

Katherine Johnson - Aye

Alice Farmer - Aye

Janell Howard - Yes

Janece Payne - Aye

Jay Trost - Yes

Dona Dotson - Yes

Ron Griswold - Yes

Alan Nidiffer - Yes

Jay Trost moved to approve the permanent tax rate. “I move that the permanent tax rate of \$3.2494 per \$1,000 value be levied in support of the General Fund.” Janece Payne seconded the motion.

Discussion:

N/A

Vote called:

Katherine Johnson - Aye

Alice Farmer - Aye

Janell Howard - Yes

Janece Payne - Aye

Jay Trost - Yes

Dona Dotson - Yes

Ron Griswold - Yes

Alan Nidiffer - Yes

Motion passed to approve the permanent tax rate.

## 10. Adjournment

Alan Nidiffer adjourned the meeting at 7:02 p.m.

# DRAFT Minutes May 17, 2023 at 5:30 PM - Regular School Board Meeting, Kalmiopsis Elementary/Room 51, 650 Easy St. Brookings, Oregon

Meeting video available at [https://www.youtube.com/live/A2R8fa\\_I2Cc?feature=share](https://www.youtube.com/live/A2R8fa_I2Cc?feature=share)

In attendance:

Alan Nidiffer, Board Chair

Jay Trost, Board Vice Chair

Janece Payne, Board Member

Katherine Johnson, Board Member

Janell Howard, Board Member

Brian Walker, Student Representative

Brent Nolte, Incoming Student Representative (23-24)

David Marshall, Superintendent

Nancy Raskauskas-Coons, Admin Assistant to Superintendent

## **1. Call Meeting to Order**

Meeting called to order at 5:31 p.m. by Alan Nidiffer.

## **2. Pledge of Allegiance**

Observed.

## **3. Early Items**

### **a. Celebrate Student Success Curry County Law Day -**

Student Spotlight was presented by Alyssum Spitael and Acacia Pringle who talked about going to Gold Beach on a high school field trip to see how the judicial system works. They heard from different people who work in the courts and justice system in general. It was a great chance for career exploration and to apply what they learned in government class. Students observed a mock trial and could attend a county public meeting. There was also an example discussion about a proposal to make Curry a “dry” (alcohol prohibited) county.

Jay Trost: It was pretty unique, there were seniors from all three districts Curry County school districts intermixed in four different groups and they rotated around.

**Student Representative Report:** Brian Walker discussed Teacher Appreciation Week. For example, students did chalk art outside the school with all the teachers' names and gave away custom certificates and pens to teacher/staff (because they are always losing them to students).

Prom was held at Southwestern Oregon Community College - Curry Campus in Brookings and the venue worked out well

A Junior/Senior banquet with dedications was held earlier today (passing on instruments, and advice for life ahead, pizza, scavenger hunt etc.)

The Senior Assembly will be June 2 - the moving of seats in the gym! Games as usual and final announcements.

Graduation is June 10th at 2 p.m. this is your formal invitation if you haven't yet received one.

Brent Nolte will be the new ASB President and he will take over for Brian as Student Board Rep at the next meeting.

#### **4. BHEA Update**

Mr. Andrew Petrevics, BHEA President gave an update.

#### **5. Citizen Input**

N/A

#### **6. Consent Agenda**

Janece Payne made a motion to approve the Consent Agenda items. Jay Trost seconded the motion.

Vote called: All in favor. Consent agenda passed 5-0.

#### **7. District Reports and Information**

Superintendent David Marshall shared that the most recent state revenue forecast is up, but that budgeting was proceeding with the current official State Fund number of \$9.9B. He shared that Motivational Speaker Jared Scott was very well received by staff and students and that the district was in conversation with him to bring him back at the start of the next school year.

For the Track & Field Project, he said the district is still waiting on the comprehensive bid and shared a graphic of what the track and field design will look like. Work will start right after graduation, and as part of the work, the district will move the light posts on the inside of the field to the outside of the track.

Alan Nidiffer noted that the Board needs to have a discussion coming up on naming the field (June 2023 work session).

## 8. Action Items

- a. Approve Proposed Mathematics Curriculum

Presentation: Carol Leonard described the process of the math curriculum adoption.

- Ruled out curriculums on the caravan that didn't meet all standards
- Once we had that list, we looked at sustainability of training, etc.
- Eliminated some of the pie and the sky stuff like annual in-person training.
- Called all the companies, got samples.
- Met January with the district team - rep educators from every level
- Teachers went back to classrooms and piloted
- Shared a common feedback tool.
- Narrowed it down. Pilot materials for Savvas, HMH and iReady
- Gave options to align K-8, 6-12, or K-12.

Elementary teacher Nikki Darger gave some additional information: In 2014 we put a huge investment into improving our math instruction. At the Kschool we have the luxury of having 20+ math teachers, at the high school they have 3. Ms. Darger volunteered to sit on the state committee to determine key standards. We all took this process very seriously and don't want to lose progress. We all care about the students. A K-12 adoption doesn't always make sense, but we still need to think about our students' success the whole way through, which is sometimes more than one curriculum (split adoption). Ultimately the primary grades' adoption of HMH is due in large part to being able to access materials above and below grade level to assist students. Example - A sixth-grade teacher will be able to access materials of lower grades (like 4th) to fit student needs. (Low floor/high ceiling philosophy)

Jay Trost question: When you look at a math curriculum - what are some of the top things that you look for (non-negotiable)?

Nikki Darger: When we are talking about the 21st century, we can not use practices from 100 years ago. There are multiple pathways and we have to teach children to think about things differently. That's one of the first things I look for - multiple ways to solve, not just one way. It has to be accessible, not just one way. I'm going to be honest with you. There is no curriculum that is perfect. We need time and training. We need time to work on these goals (SEL, mathematics, etc.)

Lisa Borchers - Azalea Middle School

First year in Brookings. From Brookings. Teach 8th grade pre-Algebra. Middle school also chose HMH for similar reasons to KSchool. Ability to look at beginning, mid-year, and end-of-the-year data. Stepping stones, teacher modeling. Students can take notes right into workbook. Excellent

sample problems. Relatable to the real world. Built-in professional learning videos. Students unanimously chose HMH.

Alan Nidiffer question: How do you plan to bridge the gap between 8th and 9th?

Carol Leonard: A plan to do a few blended years.

Andy Petrevics, High school math teacher: I want to go back to Jay's question of how do you chose a curriculum. There's no perfect curriculum. High-quality staff makes the difference. Why did we choose what we did at the high school?

The big reason why not chosen at the high school is because HMH was integrated, which is not how we break up our classes at the high school with an A/G/A patterns. We also hoped the middle school would choose Savvas. It was great to meet across buildings even though we ultimately made different decisions. What we really shot for at the high school, was what curriculum can provide the high ceiling for those outliers and college-bound.

We wanted something that could be useful for practical, non-college applications. ODE working on three pathways for the high school. One is more applied ("blue collar") building trades, carpentry etc.

The high school teachers wanted to start with a lot of pencil and paper work and then we can grow from there with the Savvas curriculum. We took our training from last Spring (Smarter Balanced testing items). Savvas had the most fidelity with the questions that students will face in 11th-grade standardized testing. Teach students how to communicate in computer language (supplementary skills to type in an equation). This curriculum will hopefully bring in more standardization.

Carol Leonard: Bruce Raleigh and the IT team have been part of our process. All the programs are already up and running in our building. We had about 2 months of actual work piloting the curriculum.

Jay Trost: Thank you, because I know there was a lot of push to have an integrated curriculum. But it takes a lot of courage to figure out the best route.

Carol Leonard: It's what is best for our kids and best for our teachers.

Alan Nidiffer: Very thorough adoption.

Katharine Johnson moved to approve the proposed mathematics curriculum materials K-12. Janece Payne seconded the motion.

Discussion:

Janell Howard: How does the money work? Is it a one-time or recurring fee?

Dede Corpening: That number will be one time for seven years. There will be some additional (smaller) costs for professional development training. ODE dictates which is up for adoption each year. Science will be next year.

Vote called:

Katherine Johnson - Aye

Janece Payne - Yes

Janell Howard - Yes

Jay Trost - Yes

Alan Nidiffer - Yes

The Math Curriculum adoption passed..

**b. Approve proposed ELD Curriculum**

Supt. Marshall reminded the board that ELD Coordinatoor Daryl Ettner presented about this last month.

Janece Payne moved to approve the adoption of the proposed ELD curriculum materials. Jay Trost seconded the motion.

Discussion:

Alan Nidiffer - The cost is just over \$7,000 (This program has a small number of students).

Vote called:

Katherine Johnson: Aye

Janell Howard: Yes

Janece Payne: Aye

Jay Trost: Yes

Alan Nidiffer: Aye

ELD Curriculum adoption passed.

**c. Approve 2023-2024 TAG Plan**

Superintendent David Marshall: I would like to thank Lynn (Schiermeyer, Special Programs Director) for their coordinating efforts. ODE has come out with some additional rules that expand the definition of TAG. Traditionally TAG was 95 percentile or above on a standardized item Now we can look at local norms, but need to be cautious that our TAG students if they transfer elsewhere would still be likely to qualify for TAG in another district. There will be continuing updates and considerations. This reflects the new rules.

Jay Trost moved to approve the 2023-2024 TAG Plan. Katherine Johnson seconded the motion.

Discussion:

N/A

Vote called:

Katherine Johnson: Aye

Janell Howard: Yes

Janece Payne: Aye

Jay Trost: Yes

Alan Nidiffer: Aye

2023-2024 TAG plan approved

### **9. Board Functions and Comments**

N/A

### **10. Key Dates and Calendar Updates**

Budget committee coming up next Tuesday

Janece Payne question: What about the budget application?

Alan Nidiffer: We will consider after July meeting (to appoint to open position).

David invited the Board to the Staff Recognition event at 1:30 p.m June 15th Salmon Run.

### **11. Adjournment**

Alan Nidiffer adjourned the meeting at 6:45 p.m.

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
AIRGAS CO						
		130264	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$487.80
		130357	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$148.33
Total for AIRGAS CO						\$636.13
AMAZON						
		130265	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$1,013.29
		130265	GENERAL FUND	ELEMENTARY	SUPPLIES	\$26.70
		130265	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$9.59
		130265	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$299.76
		130265	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$539.61
		130327	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	(\$108.53)
		130327	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$32.67
		130327	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$162.90
		130327	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$16.79
		130358	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$108.53
		130358	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$46.92
		130358	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$871.09
		130396	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$190.18
Total for AMAZON						\$3,209.50
ARNOLD, CHRISTINA A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
BADGER, CYNTHIA D						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BEAMAN, JESS						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BELL, WADE L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
BICOASTAL MEDIA						
		130360	GENERAL FUND	INFORMATION SERVICES	ADVERTISING	\$590.00
BIO-MED TESTING SERVICES INC						
		130330	GENERAL FUND	STAFF SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$75.00
BLAKE, JOHN						
		130267	GENERAL FUND	HIGH SCHOOL PROGRAMS	TRAVEL	\$221.25
BLUE STAR GAS						
		130268	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$1,107.15
		130401	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$945.51
				Total for BLUE STAR GAS		\$2,052.66
BORCHERS, LISA A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BOYD, TAMMY K						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
BROOKINGS HARBOR MEDICAL CENTER						
		130363	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$200.00
BURNETT, JADEN						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CANON FINANCIAL SERVICES INC.						
		130270	GENERAL FUND	ELEMENTARY	RENTALS	\$15.62
		130270	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	(\$6.58)
		130270	GENERAL FUND	FISCAL SERVICES	RENTALS	\$4.47
		130270	GENERAL FUND	FISCAL SERVICES	REPAIR AND MAINTENANCE	(\$6.59)
		130270	GENERAL FUND	HIGH SCHOOL PROGRAMS	RENTALS	\$0.00
		130270	GENERAL FUND	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	(\$13.16)
		130270	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$0.00

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		130270	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	(\$6.58)
		130270	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$85.51
		130270	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$0.00
		130270	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$4.47
		130270	GENERAL FUND	STUDENTS WITH DISABILITIES	REPAIR AND MAINTENANCE	\$0.00
		130364	GENERAL FUND	ELEMENTARY	DUES AND FEES	\$0.00
		130364	GENERAL FUND	ELEMENTARY	RENTALS	\$1,180.33
		130364	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$896.29
		130364	GENERAL FUND	FISCAL SERVICES	RENTALS	\$132.22
		130364	GENERAL FUND	FISCAL SERVICES	REPAIR AND MAINTENANCE	\$37.91
		130364	GENERAL FUND	HIGH SCHOOL PROGRAMS	RENTALS	\$700.82
		130364	GENERAL FUND	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	\$214.48
		130364	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$583.70
		130364	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	\$236.06
		130364	GENERAL FUND	OFFICE OF THE PRINCIPAL	RENTALS	\$19.80
		130364	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$9.37
		130364	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	RENTALS	\$19.55
		130364	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$17.10
		130364	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$269.74
		130364	GENERAL FUND	STUDENTS WITH DISABILITIES	REPAIR AND MAINTENANCE	\$48.40
				Total for CANON FINANCIAL SERVICES INC.		\$4,442.93
	CASCADE HOME CENTER					
		130271	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$19.99
		130406	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$13.98
		130406	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$263.29
				Total for CASCADE HOME CENTER		\$297.26

CASTILLO, KARISSA J

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CASTLEBERRY, CHRISTINE						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
CHARTER COMMUNICATIONS						
		130273	GENERAL FUND	TECHNOLOGY SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,249.00
CHEN, SHUMAN						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CHETCO AUTOMOTIVE MARINE & INDUSTRIAL						
		130274	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$56.63
CHRISTENSEN, ANDREA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CITY OF BROOKINGS						
		130332	GENERAL FUND	MAINTENANCE SERVICES	WATER AND SEWAGE	\$2,433.11
CLARK, MANDY E						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
COASTAL PAPER & SUPPLY INC						
		130408	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	REPAIR AND MAINTENANCE	\$0.00
		130408	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$80.00
				Total for COASTAL PAPER & SUPPLY INC		\$80.00
COGNIA INC						
		130276	GENERAL FUND	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$1,200.00
COOS CURRY ELECTRIC CO-OP INC						
		130277	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$27,704.04
		130409	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$1,174.34
				Total for COOS CURRY ELECTRIC CO-OP INC		\$28,878.38
CORPENING, DANIELLE L						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
	130366	GENERAL FUND	FISCAL SERVICES	TRAVEL		\$572.90
CORPENNING, JULIETTE						
	130315	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$250.00
COUNTRY MEDIA, INC						
	130410	GENERAL FUND	BOARD OF DIRECTORS	ADVERTISING		\$228.08
CROUCH, CINDY L						
	0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$250.00
CROWE, PEGGY D						
	0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings		\$250.00
CRYSTAL FRESH BOTTLED WATER INC						
	130278	GENERAL FUND	ALTERNATIVE EDUCATION	SUPPLIES		\$64.00
	130278	GENERAL FUND	FISCAL SERVICES	SUPPLIES		\$44.80
	130278	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES		\$19.20
	130278	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES		\$59.50
	130278	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES		\$19.50
					Total for CRYSTAL FRESH BOTTLED WATER INC	\$207.00
CTR INC						
	130279	GENERAL FUND	MAINTENANCE SERVICES	GARBAGE		\$3,660.80
	130279	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	GARBAGE		\$937.37
					Total for CTR INC	\$4,598.17
CURRY EQUIPMENT-BROOKINGS						
	130367	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES		\$58.99
	130411	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES		\$56.99
					Total for CURRY EQUIPMENT-BROOKINGS	\$115.98
DEL-CUR SUPPLY CO-OP						
	130412	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES		\$44.75
DIETRICH, DANNIELLE						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
DIPLOMAT MOTORS						
		130280	GENERAL FUND	TECHNOLOGY SERVICES	* OVER \$5000 INITIAL EQUIP	\$24,106.89
DJ DEB						
		130413	GENERAL FUND	OFFICE OF THE PRINCIPAL	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$350.00
DURAN, STEPHANIE						
		130281	GENERAL FUND	HIGH SCHOOL PROGRAMS	TRAVEL	\$14.75
EARL, MOLLY E						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
ESS WEST, LLC						
		0	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	ESS Classified Substitutes	\$967.78
		0	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	ESS Classified Substitutes	\$282.45
		0	GENERAL FUND	ELEMENTARY	ESS Certified Substitutes	\$13,296.70
		0	GENERAL FUND	ELEMENTARY	ESS Classified Substitutes	\$216.77
		0	GENERAL FUND	ELL-ORS	ESS Certified Substitutes	\$633.18
		0	GENERAL FUND	GUIDANCE SERVICES	ESS Classified Substitutes	\$2,315.00
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$14,309.78
		0	GENERAL FUND	LIFE SKILLS	ESS Certified Substitutes	\$253.27
		0	GENERAL FUND	LIFE SKILLS	ESS Classified Substitutes	\$2,816.82
		0	GENERAL FUND	MAINTENANCE SERVICES	ESS Classified Substitutes	\$154.35
		0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$10,130.81
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	ESS Classified Substitutes	\$588.01
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$9,877.53
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Classified Substitutes	\$1,597.69
				Total for ESS WEST, LLC		\$57,440.14
ESTELLE, RALPH						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
FIELDPRINT, INC.						

## Brookings-Harbor School Dist. 17C

### Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
FIRST STUDENT INC		130336	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$12.50
FLINN SCIENTIFIC		130372	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	SUPPLIES	\$1,685.60
FOLLETT CONTENT SOLUTIONS, LLC		130282	GENERAL FUND	HIGH SCHOOL PROGRAMS	NON CONSUMABLE SUPPLIES	\$1,613.40
FREIGHTLINER NORTHWEST		130337	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$958.16
FULTON, JASON P		130284	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$534.51
FULTON, KRISTI J		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
GARRETT HEMANN ROBERTSON PC		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
GARRISON, SANDRA M		130286	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	LEGAL SERVICES	\$3,975.00
GP ENERGY		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
		130287	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$2,032.24
		130374	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$2,708.04
				Total for GP ENERGY		\$4,740.28
GREAT LAKES SPORTS		130416	GENERAL FUND	ELEMENTARY	SUPPLIES	\$494.36
GUTIERREZ, DARCIE J		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HAUCK, EMALEE S						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HEDENSKOG, SHEILA M		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HERNANDEZ, FRANK A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HERNANDEZ, LYNETTE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HOLLORAN ROUSE, NICOLE		130316	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HOVEN, KENDRA K		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HSI EMERGENCY CARE SOLUTIONS, INC		130340	GENERAL FUND	NURSE SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$485.00
		130417	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$230.84
				Total for HSI EMERGENCY CARE SOLUTIONS, INC		\$715.84
HUNT, TRUDY E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HURLEY, LESLIE A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
JEFFERIES, ANGELA L		130317	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
KIMBALL MIDWEST		130342	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$96.97
KING, JENNIFER L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
KLEESPIES, KRISTY A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LAMB, CHRISTINA E						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LAMPLEY, EVANGELINE M						
		130318	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LANGUAGE LINE SERVICES, INC.						
		130293	GENERAL FUND	INTERPRETATION AND TRANSLATION	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$125.00
LAURO, ALESANDRO V						
		130319	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LEIGH, MAUREEN F						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LOPEZ, JENNIFER						
		130295	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	TRAVEL	\$496.58
LOPEZ-STONE, JENNIFER C						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LUNA OROZCO, BEATRIZ						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LUNA OROZCO, ORALIA						
		130320	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
MATHISON, LUKE T						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
MAXIM HEALTHCARE STAFFING SERVICES						
		130377	GENERAL FUND	PSYCHOLOGICAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$13,600.00
MCVAY, MELANIE						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
MILLS, TRISHA L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
MISSION LINEN SUPPLY						
		130346	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$128.09

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		130379	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$87.07
		130419	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$162.57
				Total for MISSION LINEN SUPPLY		\$377.73
MONAZI, AMANDA N		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
MORRIS, MELINDA		130321	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
MOVING MINDS		130421	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$900.31
NAPA AUTO PARTS		130298	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$25.65
		130381	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$21.57
				Total for NAPA AUTO PARTS		\$47.22
NAUGLE, ROBERT T		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
NOLTE, BRITT C		130322	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
NORTHWEST REGIONAL ESD		130423	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	DUES AND FEES	\$352.00
NOW RESIDENTIAL SERVICES, LLC		130424	GENERAL FUND	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$9,400.00
OAK STREET HEALTH CARE CENTER		130382	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$200.00
OGLETREE DEAKINS		130425	GENERAL FUND	BOARD OF DIRECTORS	NEGOTIATION SERVICES	\$3,480.00
PAPE KENWORTH						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		130349	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$106.45
PATTERSON, ETHAN						
		130323	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
PETERS, TINA L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
Petrevics, Andrew E						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
PIONEER HEALTHCARE SERVICES						
		130299	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,465.00
		130385	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$2,159.28
		130426	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$1,078.00
				Total for PIONEER HEALTHCARE SERVICES		\$6,702.28
PROCARE THERAPY, INC.						
		130300	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,200.00
		130300	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,132.00
		130386	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,200.00
		130386	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
		130427	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,200.00
		130427	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
				Total for PROCARE THERAPY, INC.		\$12,732.00
PRUITT, ASHLEY M						
		130324	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
QUILL CORPORATION						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		130301	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$102.70
		130350	GENERAL FUND	HIGH SCHOOL PROGRAMS	NON CONSUMABLE SUPPLIES	\$1,879.08
		130350	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$202.52
		130387	GENERAL FUND	ELEMENTARY	SUPPLIES	\$96.84
		130387	GENERAL FUND	HIGH SCHOOL PROGRAMS	NON CONSUMABLE SUPPLIES	\$0.00
		130387	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$364.93
		130428	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$72.47
				Total for QUILL CORPORATION		\$2,718.54
ROSE, TRASEE A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
ROYAL-T GRADUATION LLC		130352	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$101.80
RYAN, JOAN L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUCERMAN, LAURA		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUNDERS, ALEXIS N.		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUNDERS, FAITH L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SCHOOL NURSE SUPPLY, INC.		130302	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$780.00
		130388	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$218.39
		130429	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$176.50
				Total for SCHOOL NURSE SUPPLY, INC.		\$1,174.89
SHAW, MONICA A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SHERBOURNE, CONNIE L						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SHEW, LORINDA		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SHIELDS, ALISON		130325	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SLATER, DANIELLE M		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SMITH, JILL J		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SMITH, SEAN		0	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$5,175.00
STUMPENHAUS, WADE C		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
UMPQUA BANK		0	GENERAL FUND	BOARD OF DIRECTORS	TRAVEL	\$52.86
		0	GENERAL FUND	ELEMENTARY	SUPPLIES	\$188.92
		0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$1,553.00
		0	GENERAL FUND	FISCAL SERVICES	TRAVEL	\$318.99
		0	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$408.60
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,202.73
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	TRAVEL	\$1,156.25
		0	GENERAL FUND	HUMAN RESOURCES	SUPPLIES	\$109.59
		0	GENERAL FUND	LIFE SKILLS	NON CONSUMABLE SUPPLIES	\$4,650.00
		0	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$161.67
		0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$286.48
		0	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$50.16
		0	GENERAL FUND	PLANNING/RESEARCH/DEVELOPME NT/EVALUATIO	TRAVEL	\$0.00

## Brookings-Harbor School Dist. 17C

### Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
		0	GENERAL FUND		SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$41.07
		0	GENERAL FUND		STAFF SERVICES	SUPPLIES	\$48.29
		0	GENERAL FUND		STAFF SERVICES	TRAVEL	\$2,212.81
		0	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	DUES AND FEES	\$0.00
		0	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	FUEL	\$353.76
		0	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	NON CONSUMABLE SUPPLIES	\$850.00
		0	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$55.00
		0	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	TRAVEL	\$0.00
					Total for UMPQUA BANK		\$13,700.18
US CELLULAR							
		130356	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$817.37
		130433	GENERAL FUND		STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$125.93
					Total for US CELLULAR		\$943.30
VARITEK, DEANNE							
		130311	GENERAL FUND		OFFICE OF THE PRINCIPAL	TUITION REIMBURSEMENT	\$1,575.00
WALLIN, TERI A							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$500.00
WESEL, DUSTIN							
		0	GENERAL FUND		Undesignated	Payroll Deductions and Withholdings	\$250.00
WEST COAST PAPER INC							
		130436	GENERAL FUND		ELEMENTARY	SUPPLIES	\$315.36
		130436	GENERAL FUND		FISCAL SERVICES	SUPPLIES	\$315.36
		130436	GENERAL FUND		HIGH SCHOOL PROGRAMS	SUPPLIES	\$315.36
		130436	GENERAL FUND		MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$315.36

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		130436	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$175.20
		130436	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	\$315.36
				Total for WEST COAST PAPER INC		\$1,752.00
WESTERN BUS SALES INC						
		130312	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$490.52
		130393	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$502.61
				Total for WESTERN BUS SALES INC		\$993.13
WESTOVER, LISA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
WHITLEY, KELLY						
		130313	GENERAL FUND	STAFF SERVICES	TRAVEL	\$393.94
ZAVALA LUNA, STEPHANI						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
ZIPLY FIBER						
		130394	GENERAL FUND	CARE & UPKEEP OF GROUNDS	TELEPHONE	\$76.52
		130394	GENERAL FUND	FISCAL SERVICES	TELEPHONE	\$178.52
		130394	GENERAL FUND	MAINTENANCE SERVICES	TELEPHONE	\$76.51
		130394	GENERAL FUND	OFFICE OF THE PRINCIPAL	TELEPHONE	\$1,606.72
		130394	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	TELEPHONE	\$153.02
		130394	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TELEPHONE	\$153.02
		130394	GENERAL FUND	TECHNOLOGY DIRECTOR	TELEPHONE	\$153.02
		130437	GENERAL FUND	CARE & UPKEEP OF GROUNDS	TELEPHONE	\$2.94
		130437	GENERAL FUND	FISCAL SERVICES	TELEPHONE	\$18.61
		130437	GENERAL FUND	OFFICE OF THE PRINCIPAL	TELEPHONE	\$70.49
		130437	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TELEPHONE	\$2.94

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Total for ZIPLY FIBER \$2,492.31

**Total for GENERAL FUND \$253,666.79**

<b>Fund: 200</b>	<b>INDIAN ED</b>					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
<hr/>						
UMPQUA BANK						
		0	INDIAN ED	ELEMENTARY	SUPPLIES	\$793.39
						<hr/>
						<b>Total for INDIAN ED <span style="float:right">\$793.39</span></b>

<b>Fund: 202</b>	<b>Title I-A</b>					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
<hr/>						
ESS WEST, LLC						
		0	Title I-A	TITLE 1A PROGRAM	ESS Classified Substitutes	\$666.45
LOEBS, CHELSEA						
		130294	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$1,270.00
MORRIS, GWEN						
		130297	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$300.00
		130348	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$300.00
		130380	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$300.00
		130420	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$300.00
						<hr/>
						Total for MORRIS, GWEN <span style="float:right">\$1,200.00</span>
SCHULTZ, JAMIE						
		130303	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$430.00
UMPQUA BANK						
		0	Title I-A	INSTR. STAFF DEVELOPMENT	TRAVEL	\$200.00
		0	Title I-A	TITLE 1A PROGRAM	SUPPLIES	\$175.50
						<hr/>
						Total for UMPQUA BANK <span style="float:right">\$375.50</span>
						<b>Total for Title I-A <span style="float:right">\$3,941.95</span></b>

**Fund: 207**      **IDEA EQUIPMENT GRANT**

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON					
	130265	IDEA EQUIPMENT GRANT	STUDENTS WITH DISABILITIES	SUPPLIES	\$16.90
	130327	IDEA EQUIPMENT GRANT	STUDENTS WITH DISABILITIES	SUPPLIES	\$298.00
	130396	IDEA EQUIPMENT GRANT	STUDENTS WITH DISABILITIES	SUPPLIES	\$182.46
Total for AMAZON					\$497.36
<b>Total for IDEA EQUIPMENT GRANT</b>					<b>\$497.36</b>

**Fund: 208 IDEA GRANT**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
ESS WEST, LLC					
	0	IDEA GRANT	LIFE SKILLS	ESS Certified Substitutes	\$759.81
	0	IDEA GRANT	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$506.54
Total for ESS WEST, LLC					\$1,266.35
<b>Total for IDEA GRANT</b>					<b>\$1,266.35</b>

**Fund: 210 CARL PERKINS GRANT**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
FULTON, KRISTI J					
	130285	CARL PERKINS GRANT	HIGH SCHOOL PROGRAMS	TRAVEL	\$164.57
KLEESPIES, KRISTY A					
	130292	CARL PERKINS GRANT	HIGH SCHOOL PROGRAMS	TRAVEL	\$446.29
UMPQUA BANK					
	0	CARL PERKINS GRANT	HIGH SCHOOL PROGRAMS	TRAVEL	\$950.52
<b>Total for CARL PERKINS GRANT</b>					<b>\$1,561.38</b>

**Fund: 216 ESSER III**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
BENNETT, MATTHEW H					
	130399	ESSER III	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$191.65
CENTRAL RESTAURANT PRODUCTS					
	130272	ESSER III	FOOD SERVICES	NON CONSUMABLE SUPPLIES	\$4,056.56

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 216	ESSER III	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		130331	ESSER III	FOOD SERVICES	NON CONSUMABLE SUPPLIES	\$5,127.96
				Total for CENTRAL RESTAURANT PRODUCTS		\$9,184.52
ESS WEST, LLC		0	ESSER III	ALTERNATIVE EDUCATION	ESS Certified Substitutes	\$2,786.03
		0	ESSER III	ELEMENTARY	ESS Certified Substitutes	\$506.54
		0	ESSER III	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$759.81
				Total for ESS WEST, LLC		\$4,052.38
HALL, LENORA		130376	ESSER III	IMPROVEMENT OF INSTR. SERVICES	TRAVEL	\$190.00
JARED SCOTT LIVE, LLC		130290	ESSER III	HIGH SCHOOL PROGRAMS	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,000.00
		130290	ESSER III	MIDDLE/JUNIOR HIGH PROGRAMS	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,000.00
				Total for JARED SCOTT LIVE, LLC		\$6,000.00
K12 MANAGEMENT DBA FUELED		130291	ESSER III	TITLE 1A PROGRAM	COMPUTER SOFTWARE	\$960.00
		130418	ESSER III	TITLE 1A PROGRAM	COMPUTER SOFTWARE	\$1,612.00
				Total for K12 MANAGEMENT DBA FUELED		\$2,572.00
SAGE BRUCE CONSTRUCTION INC.		130353	ESSER III	BLDG ACQUISITION, CONTR. & IMPROVEMENT	* OVER \$5000 BUILDING ACQUISITION	\$74,885.00
SOUND DISCIPLINE		130305	ESSER III	INSTR. STAFF DEVELOPMENT	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
UMPQUA BANK		0	ESSER III	IMPROVEMENT OF INSTR. SERVICES	TRAVEL	\$13,513.80
		0	ESSER III	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$327.21
				Total for UMPQUA BANK		\$13,841.01

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

<b>Total for ESSER III</b>						<b>\$110,916.56</b>
<b>Fund: 218</b>	<b>Rural And Low Income Schools</b>					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
LANGUAGE LINE SERVICES, INC.	130293	Rural And Low Income Schools	INFORMATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH		\$0.00
<b>Total for Rural And Low Income Schools</b>						<b>\$0.00</b>
<b>Fund: 221</b>	<b>YTP GRANT</b>					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
AMAZON	130396	YTP GRANT	YOUTH TRANSITION PROGRAM	SUPPLIES		\$57.75
UMPQUA BANK	0	YTP GRANT	YOUTH TRANSITION PROGRAM	TRAVEL		(\$137.86)
<b>Total for YTP GRANT</b>						<b>(\$80.11)</b>
<b>Fund: 224</b>	<b>Emergency Connectivity Funds</b>					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
US CELLULAR	130356	Emergency Connectivity Funds	TECHNOLOGY SERVICES	Other Communication Services		\$1,878.72
<b>Total for Emergency Connectivity Funds</b>						<b>\$1,878.72</b>
<b>Fund: 251</b>	<b>SCHOOL IMPROVEMENT ACCOUNT (SIA)</b>					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount
BILLYS PLACE LLC	130400	SCHOOL IMPROVEMENT ACCOUNT (SIA)	COMMUNITY SERVICES	SUPPLIES		\$625.00
ESS WEST, LLC	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	ELEMENTARY	ESS Certified Substitutes		\$1,899.53
	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes		\$379.91
<b>Total for ESS WEST, LLC</b>						<b>\$2,279.44</b>
IN-MOTION GRAPHICS						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 251		SCHOOL IMPROVEMENT ACCOUNT (SIA)				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
	130289	SCHOOL IMPROVEMENT ACCOUNT (SIA)	HIGH SCHOOL PROGRAMS	SUPPLIES	\$210.00	
OFF THE WAGON						
	130383	SCHOOL IMPROVEMENT ACCOUNT (SIA)	COMMUNITY SERVICES	SUPPLIES	\$650.00	
SAGE BRUCE CONSTRUCTION INC.						
	130353	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MAINTENANCE SERVICES	* OVER \$5000 NOT BLD IMPROVEMENTS	\$16,400.00	
SOUND DISCIPLINE						
	130305	SCHOOL IMPROVEMENT ACCOUNT (SIA)	INSTR. STAFF DEVELOPMENT	PROFESSIONAL AND TECHNICAL SERVICES	\$32,880.00	
	130305	SCHOOL IMPROVEMENT ACCOUNT (SIA)	INSTR. STAFF DEVELOPMENT	TRAVEL	\$0.00	
			Total for SOUND DISCIPLINE		\$32,880.00	
UMPQUA BANK						
	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	HIGH SCHOOL PROGRAMS	SUPPLIES	\$84.57	
			Total for SCHOOL IMPROVEMENT ACCOUNT (SIA)		\$53,129.01	

Fund: 252		HIGH SCHOOL SUCCESS - M98				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
CANON SOLUTIONS AMERICA						
	130405	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$73.23	
ESS WEST, LLC						
	0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$379.91	
	0	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$126.63	
			Total for ESS WEST, LLC		\$506.54	
MCCOURT FLOOR COVERING INC						
	130345	HIGH SCHOOL SUCCESS - M98	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$2,050.00	
SOUTHERN OREGON UNIVERSITY						
	130306	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	OTHER TUITION	\$10,800.00	
SOWIB						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 252 HIGH SCHOOL SUCCESS - M98		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
UMPQUA BANK		130307	HIGH SCHOOL SUCCESS - M98	INFORMATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$2,537.70
		0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$941.47
		0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	TRAVEL	\$1,739.48
		0	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$55.00
Total for UMPQUA BANK						\$2,735.95
<b>Total for HIGH SCHOOL SUCCESS - M98</b>						<b>\$18,703.42</b>

Fund: 261 Miscellaneous		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
UMPQUA BANK		0	Miscellaneous	ELEMENTARY	SUPPLIES	\$282.41
Total for Miscellaneous						\$282.41

Fund: 265 EIIS-Early Indicator Intervention Systems		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
WILLAMETTE ESD		130314	EIIS-Early Indicator Intervention Systems	OTHER GUIDANCE SERVICES	COMPUTER SOFTWARE	\$2,255.09
Total for EIIS-Early Indicator Intervention Systems						\$2,255.09

Fund: 272 Furniture Fund		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
SCHOOL OUTFITTERS		130354	Furniture Fund	MIDDLE/JUNIOR HIGH PROGRAMS	NON CONSUMABLE SUPPLIES	\$3,354.15
Total for Furniture Fund						\$3,354.15

Fund: 274 HS Co-Curricular		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
ARNOLD, CHRISTI		130328	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$44.25

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 274		HS Co-Curricular		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name								
BLAKE, JOHN		130361	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$44.25
CTR INC		130334	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$1,728.30
DURAN, STEPHANIE		130335	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$29.50
		130369	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$88.50
		Total for DURAN, STEPHANIE						\$118.00
GUY, DAVID S		130288	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$73.75
		130339	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$103.25
		130375	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$73.75
		Total for GUY, DAVID S						\$250.75
KNIGHT, MICHAEL		130343	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$59.00
PHOENIX HIGH SCHOOL		130384	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$125.00
UMPQUA BANK		0	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$438.87
		0	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$96.84
		0	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$325.73
		Total for UMPQUA BANK						\$861.44
VALLEY ATHLETICS		130435	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$199.90
WALLIN III, LAWRENCE K		130392	HS Co-Curricular			HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$14.75
		<b>Total for HS Co-Curricular</b>						<b>\$3,445.64</b>

Fund: 275 Azalea MS Athletics

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
ARNOLD, CHRISTI					
	130266	Azalea MS Athletics	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$29.50
	130328	Azalea MS Athletics	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$59.00
	130359	Azalea MS Athletics	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$29.50
Total for ARNOLD, CHRISTI					\$118.00
<b>Total for Azalea MS Athletics</b>					<b>\$118.00</b>

**Fund: 277 HB3499 ELL**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
SOBERON, JODY					
	130304	HB3499 ELL	HIGH SCHOOL PROGRAMS	TRAVEL	\$211.20
UMPQUA BANK					
	0	HB3499 ELL	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$233.73
Total for HB3499 ELL					<b>\$444.93</b>

**Fund: 278 HB4030 RECRUITMENT & RETENTION**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
DEMCO, INC.					
	130368	HB4030 RECRUITMENT & RETENTION	STAFF SERVICES	NON CONSUMABLE SUPPLIES	\$3,741.88
UMPQUA BANK					
	0	HB4030 RECRUITMENT & RETENTION	ELEMENTARY	STAFF FOOD	\$243.27
	0	HB4030 RECRUITMENT & RETENTION	ELEMENTARY	SUPPLIES	\$474.50
	0	HB4030 RECRUITMENT & RETENTION	FOOD SERVICES	STAFF FOOD	\$324.56
	0	HB4030 RECRUITMENT & RETENTION	MIDDLE/JUNIOR HIGH PROGRAMS	NON CONSUMABLE SUPPLIES	\$2,235.00
Total for UMPQUA BANK					\$3,277.33
<b>Total for HB4030 RECRUITMENT &amp; RETENTION</b>					<b>\$7,019.21</b>

**Fund: 280 Farm to School - ED**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
------------	--------	------	----------	--------	--------

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

					Amount
AMAZON					
130327	Farm to School - ED	ELEMENTARY	SUPPLIES		\$692.10
130327	Farm to School - ED	HIGH SCHOOL PROGRAMS	SUPPLIES		\$327.14
130358	Farm to School - ED	ELEMENTARY	SUPPLIES		\$689.90
130358	Farm to School - ED	HIGH SCHOOL PROGRAMS	SUPPLIES		\$326.10
130396	Farm to School - ED	HIGH SCHOOL PROGRAMS	SUPPLIES		\$476.94
Total for AMAZON					\$2,512.18
MCPHERSON, LYNETTE					
130296	Farm to School - ED	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES		\$397.48
130296	Farm to School - ED	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES		\$409.53
130296	Farm to School - ED	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES		\$397.49
130378	Farm to School - ED	HIGH SCHOOL PROGRAMS	SUPPLIES		\$211.19
Total for MCPHERSON, LYNETTE					\$1,415.69
UMPQUA BANK					
0	Farm to School - ED	HIGH SCHOOL PROGRAMS	SUPPLIES		\$1,020.61
<b>Total for Farm to School - ED</b>					<b>\$4,948.48</b>

**Fund: 285 FACILITY MAINTENANCE**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
ADVANCED SECURITY SYSTEMS					
	130395	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$180.00
AMAZON					
	130358	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$255.91
BRIGHTLY SOFTWARE, INC.					
	130269	FACILITY MAINTENANCE	MAINTENANCE SERVICES	COMPUTER SOFTWARE	\$5,492.99
	130362	FACILITY MAINTENANCE	MAINTENANCE SERVICES	COMPUTER SOFTWARE	\$5,039.42
Total for BRIGHTLY SOFTWARE, INC.					\$10,532.41
BROOKINGS ELECTRONIC SERVICE, INC					

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 285		FACILITY MAINTENANCE				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
	130402	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$674.95	
BROOKINGS GLASS INC						
	130403	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$113.00	
CHETCO AUTOMOTIVE MARINE & INDUSTRIAL						
	130365	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$23.98	
COASTAL PAPER & SUPPLY INC						
	130333	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$485.13	
NAPA AUTO PARTS						
	130422	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$22.57	
UMPQUA BANK						
	0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	DUES AND FEES	\$50.00	
	0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$1,335.04	
				Total for UMPQUA BANK	\$1,385.04	
				<b>Total for FACILITY MAINTENANCE</b>	<b>\$13,672.99</b>	

Fund: 291		HIGH SCHOOL STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
AERIAL BILLBOARDS, INC.						
	130326	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$1,495.00	
AMAZON						
	130327	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$240.17	
	130358	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$228.84	
	130396	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	(\$47.99)	
				Total for AMAZON	\$421.02	
BANDON HIGH SCHOOL						
	130398	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$250.00	
BARNES, LUTHER						
	130329	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$800.00	
FAR WEST LEAGUE						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 291		HIGH SCHOOL STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
	130370	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$75.12	
	130414	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$374.00	
			Total for FAR WEST LEAGUE		\$449.12	
FARMER, ABBY	130371	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$80.00	
QUILL CORPORATION	130350	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$381.60	
ROGUE RIVER HIGH SCHOOL	130351	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$60.00	
SOUTHWESTERN OR COMMUNTY COLLEGE	130430	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$565.00	
UMPQUA BANK	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$2,015.85	
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES	\$5,283.64	
			Total for UMPQUA BANK		\$7,299.49	
			<b>Total for HIGH SCHOOL STUDENT BODY</b>		<b>\$11,801.23</b>	

Fund: 292		AZALEA STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
AMAZON	130358	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$201.15	
CALLIE REED	130404	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$300.00	
CITY OF BROOKINGS	130407	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$20.00	
MARSHALL JONES	130344	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$153.80	

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

**Fund: 292 AZALEA STUDENT BODY**  
 Remit Name Check# FUND FUNCTION OBJECT Amount

MORIN'S SCREEN PRINT

130347 AZALEA STUDENT BODY MIDDLE/JUNIOR HIGH EXTRACURRICULAR SUPPLIES \$897.25

**Total for AZALEA STUDENT BODY \$1,572.20**

**Fund: 293 KALMIOPSIS STUDENT BODY**  
 Remit Name Check# FUND FUNCTION OBJECT Amount

JERRY'S JET BOATS

130341 KALMIOPSIS STUDENT BODY ELEMENTARY COCURRICULAR SUPPLIES \$4,678.41

**Total for KALMIOPSIS STUDENT BODY \$4,678.41**

**Fund: 294 CTE CAREER PATHWAYS**  
 Remit Name Check# FUND FUNCTION OBJECT Amount

UMPQUA BANK

0 CTE CAREER PATHWAYS HIGH SCHOOL PROGRAMS SUPPLIES \$500.00

**Total for CTE CAREER PATHWAYS \$500.00**

**Fund: 299 Nutrition Services**  
 Remit Name Check# FUND FUNCTION OBJECT Amount

BADGER, CYNTHIA D

130397 Nutrition Services FOOD SERVICES TRAVEL \$572.86

BROOKINGS GLASS INC

130403 Nutrition Services FOOD SERVICES SUPPLIES \$120.00

COASTAL PAPER & SUPPLY INC

130275 Nutrition Services FOOD SERVICES SUPPLIES \$317.87

CTR INC

130279 Nutrition Services FOOD SERVICES GARBAGE \$2,515.96

ESS WEST, LLC

0 Nutrition Services FOOD SERVICES ESS Classified Substitutes \$273.72

FRANZ FAMILY BAKERIES

130283 Nutrition Services FOOD SERVICES FOOD \$307.80

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

Fund: 299	Nutrition Services	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		130338	Nutrition Services	FOOD SERVICES	FOOD	\$329.20
		130373	Nutrition Services	FOOD SERVICES	FOOD	\$473.05
		130415	Nutrition Services	FOOD SERVICES	FOOD	\$212.62
				Total for FRANZ FAMILY BAKERIES		\$1,322.67
SUNRISE DISTRIBUTORS INC						
		130308	Nutrition Services	FOOD SERVICES	FOOD	\$1,889.50
		130355	Nutrition Services	FOOD SERVICES	FOOD	\$681.45
		130389	Nutrition Services	FOOD SERVICES	FOOD	\$1,277.85
		130431	Nutrition Services	FOOD SERVICES	FOOD	\$1,250.15
				Total for SUNRISE DISTRIBUTORS INC		\$5,098.95
SYSCO PORTLAND, INC.						
		130309	Nutrition Services	FOOD SERVICES	FOOD	\$7,872.01
		130390	Nutrition Services	FOOD SERVICES	FOOD	\$3,845.41
		130432	Nutrition Services	FOOD SERVICES	FOOD	\$4,438.58
				Total for SYSCO PORTLAND, INC.		\$16,156.00
UMPQUA BANK						
		0	Nutrition Services	FOOD SERVICES	DUES AND FEES	\$156.00
		0	Nutrition Services	FOOD SERVICES	SUPPLIES	\$0.00
		0	Nutrition Services	FOOD SERVICES	TRAVEL	\$14.81
				Total for UMPQUA BANK		\$170.81
US FOODS						
		130310	Nutrition Services	FOOD SERVICES	FOOD	\$2,867.71
		130391	Nutrition Services	FOOD SERVICES	FOOD	\$6,075.14
		130434	Nutrition Services	FOOD SERVICES	FOOD	\$11,744.10
				Total for US FOODS		\$20,686.95
ZIPLY FIBER						
		130394	Nutrition Services	FOOD SERVICES	TELEPHONE	\$153.02

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 05/01/2023

To Date: 05/31/2023

<b>Fund: 299</b>	<b>Nutrition Services</b>				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
	130437	Nutrition Services	FOOD SERVICES	TELEPHONE	\$2.94
			Total for ZIPLY FIBER		\$155.96
			<b>Total for Nutrition Services</b>		<b>\$47,391.75</b>
			Grand Total:		<u>\$547,759.31</u>

**Recap for FUND for GENERAL FUND**

100	GENERAL FUND	\$253,666.79
200	INDIAN ED	\$793.39
202	Title I-A	\$3,941.95
207	IDEA EQUIPMENT GRANT	\$497.36
208	IDEA GRANT	\$1,266.35
210	CARL PERKINS GRANT	\$1,561.38
216	ESSER III	\$110,916.56
218	Rural And Low Income Schools	\$0.00
221	YTP GRANT	-\$80.11
224	Emergency Connectivity Funds	\$1,878.72
251	SCHOOL IMPROVEMENT ACCOU	\$53,129.01
252	HIGH SCHOOL SUCCESS - M98	\$18,703.42
261	Miscellaneous	\$282.41
265	EIIS-Early Indicator Intervention Sys	\$2,255.09
272	Furniture Fund	\$3,354.15
274	HS Co-Curricular	\$3,445.64
275	Azalea MS Athletics	\$118.00
277	HB3499 ELL	\$444.93
278	HB4030 RECRUITMENT & RETEN	\$7,019.21
280	Farm to School - ED	\$4,948.48
285	FACILITY MAINTENANCE	\$13,672.99
291	HIGH SCHOOL STUDENT BODY	\$11,801.23
292	AZALEA STUDENT BODY	\$1,572.20
293	KALMIOPSIS STUDENT BODY	\$4,678.41
294	CTE CAREER PATHWAYS	\$500.00
299	Nutrition Services	\$47,391.75

**End of Report**

## Recommendation to Hire New Hire Form - Certified

For: **Sparkman, Breanna**  
Sent By: caroll@brookings.k12.or.us

Completed By: User - jenniferlo@brookings.k12.or.us  
Overall Status: Approved - Next step

Sent On: 5/15/2023 2:43pm  
Completed: 5/16/2023 3:32pm

For Job ID: **992 - Elementary Classroom Teacher at Kalmiopsis Elementary School**

### RECOMMENDATION TO HIRE - CERTIFIED

Breanna Sparkman is being recommended for:  
Elementary Classroom Teacher at Kalmiopsis Elementary School  
Current City/State: Bremerton / WA

Elementary - Multiple Subjects

Undergraduate College and GPA:  
Western Governors University

University where Teaching Degree was conferred:  
Western Governors University

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:  
Breanna is genuine and is eager to learn. She is enthusiastic and wants to teach in Brookings.

Teaching Assignment / School:  
2nd Grade, Kalmiopsis Elementary

Work Schedule:  
7:40-3:40

\* Anticipated Start Date:  
Hiring Manager Signature:

08/29/2022

X

Signed: **Carol Leonard**

Stamped: 5/15/2023 4:47:35 PM; 35.149.141.133; User - caroll@brookings.k12.or.us - caroll@brookings.k12.or.us;

## Recommendation to Hire New Hire Form - Certified

For: **Borchers, Lisa**  
Sent By: Vickien

Completed By: Users: Grace Ramirez, Jennifer Lopez  
Overall Status: Approved - Next step

Sent On: 5/10/2023 10:08am  
Completed: 5/25/2023 7:39am

For Job ID: **959 - Middle School Math Teacher at Azalea Middle School**

### RECOMMENDATION TO HIRE - CERTIFIED

Lisa Borchers is being recommended for:  
Middle School Math Teacher at Azalea Middle School  
Current City/State: Harbor / OR

Foundational Mathematics

Undergraduate College and GPA:  
Crand Canyon University, AZ 4.0

University where Teaching Degree was conferred:  
Grand Canyon University, AZ

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:  
Lisa builds positive relationships with students. She has also built collaborate working relationships with staff.

Teaching Assignment / School:  
Math/Azalea Middle School

Work Schedule:  
8-4

\* Anticipated Start Date:

08/28/2023

Hiring Manager Signature:

X

Signed: **Vickie Nigh**

Stamped: 5/10/2023 12:12:16 PM; 71.92.135.18; User - Vickien - vickien@brookings.k12.or.us;

## Recommendation to Hire New Hire Form - Certified

For: **Naugle, Robert**  
Sent By: Vickien

Completed By: Users: Grace Ramirez, Jennifer Lopez  
Overall Status: Approved - Next step

Sent On: 5/17/2023 8:43am  
Completed: 5/25/2023 7:39am

For Job ID: **993 - Technology Teacher at Azalea Middle School**

### RECOMMENDATION TO HIRE - CERTIFIED

Robert Naugle is being recommended for:  
Technology Teacher at Azalea Middle School  
Current City/State: Brookings / OR

Digital Media Design and Production (Limited)

Undergraduate College and GPA:  
Pennsylvania State University

University where Teaching Degree was conferred:  
Starting his program

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Robert has done a great job building positive relationships with students and staff. He has 20+ years in the field of technology, which includes teaching adults. He asks for help and is very reflective in his practices.

Teaching Assignment / School:  
Azalea Middle School

Work Schedule:  
8-4

\* Anticipated Start Date:

08/25/2023

Hiring Manager Signature:

X

Signed: **Vickie Nigh**

Stamped: 5/17/2023 12:22:48 PM; 71.92.135.18;

## Recommendation to Hire New Hire Form - Certified

For: **Thorson, April**

Completed By: User - jenniferlo@brookings.k12.or.us

Sent On: 4/5/2023 10:24am

Sent By: caroll@brookings.k12.or.us

Overall Status: Approved - Next step

Completed: 4/14/2023 10:54am

For Job ID: **977 - Elementary PE Teacher at Kalmiopsis Elementary School**

### RECOMMENDATION TO HIRE - CERTIFIED

April Thorson is being recommended for:

Elementary PE Teacher at Kalmiopsis Elementary School

Current City/State: Brookings / OR

Physical Education

Undergraduate College and GPA:

Brigham Young University 3.7 GPA

University where Teaching Degree was conferred:

Brigham Young University

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Enthusiastic and a team player. She will be an awesome addition to our Kalmiopsis team.

Teaching Assignment / School:

Elementary PE

Work Schedule:

7:40-3:40

\* Anticipated Start Date:

08/28/2023

Hiring Manager Signature:

X

Signed: **Carol Leonard**

Stamped: 4/5/2023 12:31:53 PM; 71.92.135.18; User - caroll@brookings.k12.or.us - caroll@brookings.k12.or.us;

**TO BE COMPLETED BY HR:**

\* Duration:

Regular

## Recommendation to Hire New Hire Form - Certified

For: **Pryor-Rode, Jennifer**  
Sent By: Vickien

Completed By: User - jenniferlo@brookings.k12.or.us  
Overall Status: Approved - Next step

Sent On: 4/11/2023 7:22pm  
Completed: 4/14/2023 10:53am

For Job ID: **978 - Middle School Language Arts Teacher at Azalea Middle School**

### RECOMMENDATION TO HIRE - CERTIFIED

Jennifer Pryor-Rode is being recommended for:  
Middle School Language Arts Teacher at Azalea Middle School  
Current City/State: Henry / SD

English Language Arts

Undergraduate College and GPA:

3.61 California State University, Humboldt

University where Teaching Degree was conferred:

California State University, Humboldt

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Jennifer is a certified teacher in ELA and Drama at the high school level. She has family in the Brookings area and will be a great addition to the AMS team.

Teaching Assignment / School:

ELA and Drama at AMS

Work Schedule:

8-4

\* Anticipated Start Date:

8/28/23

Hiring Manager Signature:

X

Signed: **Vickie Nigh**

Stamped: 4/11/2023 9:41:12 PM; 71.92.135.18; User - Vickien - vickien@brookings.k12.or.us;

## Recommendation to Hire New Hire Form - Certified

---

For: **Hall, Tori**

Completed By: User - jenniferlo@brookings.k12.or.us

Sent On: 4/20/2023 4:00pm

Sent By: caroll@brookings.k12.or.us

Overall Status: Approved - Next step

Completed: 5/16/2023 3:38pm

For Job ID: **968 - Elementary Resource Teacher at Kalmiopsis Elementary School**

---

### RECOMMENDATION TO HIRE - CERTIFIED

Tori Hall is being recommended for:

Elementary Resource Teacher at Kalmiopsis Elementary School

Current City/State: Brookings / OR

Elementary - Multiple Subjects

Undergraduate College and GPA:

Southern Oregon

University where Teaching Degree was conferred:

University of Oregon BA Child Psychology

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Caring and compassionate. She is very organized and enjoys working with students in the Special Education setting.

Teaching Assignment / School:

Elementary Resource Teacher

Work Schedule:

7:40-3:40

\* Anticipated Start Date:

08/29/2022

Hiring Manager Signature:

X

Signed: **Carol Leonard**

Stamped: 4/20/2023 6:05:23 PM; 71.92.135.18; User - caroll@brookings.k12.or.us - caroll@brookings.k12.or.us;









**Brookings Harbor School District 17C**

629 Easy St  
 Brookings, OR 97415  
 Tel 541 469-7443  
 Fax 541 469-6599  
 www.brookings.k12.or.us

**DONATION RECEIPT**

ERIC HOOPER  
 DONOR NAME

15546 HIGHWAY 101 S  
 MAILING ADDRESS, CITY, STATE, ZIP

11  
 PHYSICAL ADDRESS, CITY, STATE, ZIP

541-661-7126  
 PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

DONATION DESCRIPTION	
<u>REPLACE DAMAGED PLASMA TORCH FOR WELDING PROGRAM</u>	

981

OFFICE USE ONLY	
Received By:	
Date Received:	
Destination of Gift:	



**BROOKINGS-HARBOR**  
"Every Student Can Succeed"

**Brookings Harbor School District 17C**

629 Easy St  
Brookings, OR 97415  
Tel 541 469-7443  
Fax 541 469-6599  
www.brookings.k12.or.us

To Do - Deede  
6-7-23  
BW

**DONATION RECEIPT**

Dave Itzen

DONOR NAME

15618 Pedrioli Dr., Brookings, OR 97415

MAILING ADDRESS, CITY, STATE, ZIP

15618 Pedrioli Dr., Brookings, OR 97415

PHYSICAL ADDRESS, CITY, STATE, ZIP

541-661-2541

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

DONATION DESCRIPTION	
Piano	

OFFICE USE ONLY	
Received By:	Debbie Niesel
Date Received:	6-7-2023 - delivering on 6-10-23
Destination of Gift:	Kalmopsis Music Dept.



**Brookings Harbor School District 17C**

564 Fern Ave  
 Brookings, OR 97415  
 Tel 541 469-7443  
 Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**DONATION RECEIPT**

STLHD  
 Alex Hudjohn  
[Alex@hhoutfitter.com](mailto:Alex@hhoutfitter.com)  
 503-382-7307  
[www.stlhd.com](http://www.stlhd.com)

DONOR NAME

    \$1000      
 AMOUNT

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

<b>DONATION DESCRIPTION</b>	
STLHD gear donated clothing/apparel to our Angling Club for members to wear at our derby and to use as raffle prizes. Sweatshirts, hats, stickers, rash guards.	

<b>OFFICE USE ONLY</b>	
Received By:	
Date Received:	
Destination of Gift:	



**BROOKINGS-HARBOR**  
"Every Student Can Succeed"

**Brookings Harbor School District 17C**

629 Easy St  
Brookings, OR 97415  
Tel 541 469-7443  
Fax 541 469-6599  
www.brookings.k12.or.us

**DONATION RECEIPT**

Redwood massage & wellness

DONOR NAME

412 Calder St Brookings, OR 97415

MAILING ADDRESS, CITY, STATE, ZIP

Same as above

PHYSICAL ADDRESS, CITY, STATE, ZIP

541-813-1863

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

**DONATION DESCRIPTION**

Two gift certificates for 60 minutes of massage  
Total value \$160. Included in baskets for  
Raffle prizes at the wellness expo

**OFFICE USE ONLY**

Received By:	
Date Received:	
Destination of Gift:	



May 10, 2023

Kalmiopsis Elementary School  
Attn: K'la L. Kennedy  
650 Easy Street  
Brookings, OR 97415

RE: Bright Ideas Grant Application

Dear K'la:

Congratulations! The Coos-Curry Electric Charitable Foundation has reviewed your Bright Ideas Grant Application "Magic School Bus Science Kits" and has approved a cash donation to help fund your project.

Enclosed is a check in the amount of \$1,400.00.

If you get a chance to take some pictures, we would love to see some of the projects the kids create! You can email any pictures to me at [foundation@cooscurryelectric.com](mailto:foundation@cooscurryelectric.com).

Sincerely,

*Tonya Welch*

Tonya Welch  
Secretary/Treasurer  
Coos-Curry Electric Charitable Foundation



**Brookings Harbor School District 17C**

629 Easy St  
 Brookings, OR 97415  
 Tel 541 469-7443  
 Fax 541 469-6599  
 www.brookings.k12.or.us

**DONATION RECEIPT**

SOLCOM1

PACIFIC WOOD LAMINATES, INC

DONOR NAME PO BOX 1570

RAILROAD ACROSS FROM CHETED

MAILING ADDRESS, CITY, STATE, ZIP

SAME 825 Railroad Ave  
 Brookings OR 97415

PHYSICAL ADDRESS, CITY, STATE, ZIP

541-469-2136

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

56  
 K10

\$896

**DONATION DESCRIPTION**

16 sheets of 1/2" X 4' X 8' CD 5 Ply OSB  
 guessing our cost \$56 each X 16  
 \$896.00

**OFFICE USE ONLY**

Received By:	
Date Received:	
Destination of Gift:	

PLYWOOD ORDER DETAIL - P2304090-B

Customer: CASH0000      Ordered: 05/17/23 9:51 am      Required: 05/22/23      By: Rob R.      Open

Sold To: Cash Sales

Phone: (000) 000-0000  
Del #:      Del Ph:

Ship To: BROOKINGS HARBOR HIGH SCHOOL  
BROOKINGS, OR

Customer PO: GARY SUTER  
Revision#:      Revised Date:

Ord Desc:      Ft Rate: .00  
Ft U/M:

Destination:      Instructions:      Routing: CT Customer Truck

Ship Type: Customer Sale  
Ship Pri: Week of 05/22/23

Ship Source: BK  
Source Act:

Ship Dest: CUST  
Dest Act:

FOB: Mill  
Terms: Cash In Advance - No Discount

Line#	Status	Pieces	Units	Product Description	3/8 Fig	Surf Fig	Price	Amount
1	A	16	0	1/2 4 X 8 CD SPLY PS 1 DONATION - NO CHARGE	683	512	\$0.01/M	.01
		16	0		683	512		.01

\* CUSTOMER COPY

FOR INTERNAL USE ONLY



**BROOKINGS-HARBOR**  
"Every Student Can Succeed"

**Brookings Harbor School District 17C**

564 Fern Ave  
Brookings, OR 97415  
Tel 541 469-7443  
Fax 541 469-6599  
www.brookings.k12.or.us

**DONATION RECEIPT**

Ben and Kathy Nolan Fund

DONOR NAME

c/o Patrick Hosfield, Oregon Community Foundation  
44 W Broadway, Suite 426 Eugene, OR 97401

MAILING ADDRESS, CITY, STATE, ZIP

PHYSICAL ADDRESS, CITY, STATE, ZIP

541-431-7099

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

**DONATION DESCRIPTION**

To support the robotics program/team at Brookings Harbor-High School

**OFFICE USE ONLY**

Received By:

Date Received:

Destination of Gift:



May 10, 2023

Kalmiopsis Elementary School  
Attn: Ashley Hall  
650 Easy Street  
Brookings, OR 97415

RE: Bright Ideas Grant Application

Dear Ashley:

Congratulations! The Coos-Curry Electric Charitable Foundation has reviewed your Bright Ideas Grant Application "Monarch Project" and has approved a cash donation to help fund your project.

Enclosed is a check in the amount of \$1,000.

If you get a chance to take some pictures, we would love to see the butterflies and garden! You can email any pictures to me at [foundation@cooscurryelectric.com](mailto:foundation@cooscurryelectric.com).

Sincerely,

*Tonya Welch*

Tonya Welch  
Secretary/Treasurer  
Coos-Curry Electric Charitable Foundation

**APPLICATION COVER PAGE - ATTACHMENT 1**

<b>Name of Lead Applicant/Fiscal Agent of 21<sup>st</sup> CCLC Program: Brookings-Harbor School District</b>	
<b>Program Director Printed Name:</b> Dede Corpening	<b>Signature:</b> 
<b>Title/Role in Organization: Director of Fiscal Services</b>	
<b>Address:</b> 629 Easy St	<b>Email:</b> dedec@brookings.k12.or.us
<b>City and Zip:</b> Brookings 97415	<b>Phone:</b> (541) 469- <b>7443</b>
<b>Other Lead Applicant Contact:</b> Helena Chirinian	<b>Title:</b> Superintendent (as of July 1, 2023)
<b>Phone:</b> (541) 469-7443	<b>Email:</b> helenac@brookings.k12.or.us
<b>Fiscal Manager Contact:</b> Dede Corpening	
<b>Phone:</b> (541) 469-7443	<b>Email:</b> dedec@brookings.k12.or.us

**Please mark all that apply**

- Elementary
- Middle School
- High School

**Applicant Categories**

- New Applicant
- Current Grantee
- Prior Grantee

**Annual Amount Requested by Applicant:** \$           \$311,525.43          

**Assurances**

Please mark an "x" next to the following assurances to ensure the applicant has reviewed and assures the following:

- The program will take place in a safe and easily accessible facility that meet ADA requirements for access to classrooms and learning environments supported through federal funding.
- The program was developed and will be carried out in *active* collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools)

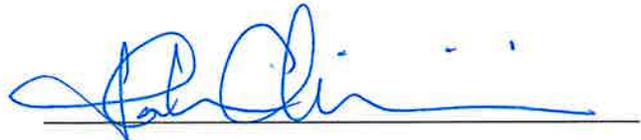
all participants of the eligible entity, and any partnership entities in compliance with applicable laws relating to privacy and confidentiality and in alignment with the challenging State academic standards and any local academic standards.

- The program will primarily target students who primarily attend schools eligible for school wide programs under section 1114 and the families of such students.
- Funds under the program will be used to increase the level of State, local and other non-Federal funds that would, in the absence of funds under this part, be made available for authorized programs and activities authorized under this part and in no case supplant Federal, State, local, or non-Federal funds.
- The community was given notice of the applicant's intent to submit an application, and after the submission, the applicant will provide for public availability and review of the application and any waiver request.
- The LEA has engaged in timely and meaningful consultation with private school officials regarding the provision of equitable 21<sup>st</sup> CCLC activities and services to private school children in accordance to federal rules and guidelines provided in the RFA.
- The program will follow procurement policies and procedures as it would for any non-federal funds and comply with Uniform Grants Guide (UGG) §200.322.
- The program will successfully follow the required annual 21<sup>st</sup> CCLC Evaluation and monitoring requirements outlined in this RFA and required information and reports will be submitted as requested by ODE.
- The applicant will complete and submit to ODE a 21<sup>st</sup> CCLC sustainability plan by the end of the third year of funding.
- The program will be carried out as proposed in the application.
- The Program Director will attend all required meetings by ODE and the U.S. Department of Education.
- The program must have on file documented compliance in policy and capability to implement in practice the criminal records check of employees, contractors, volunteers and applicants for employment. Link: [ORS 326.603 Criminal records check](#); ORS 326.607 [Authority to obtain criminal records check](#).

I HEREBY CERTIFY that, to the best of my knowledge, the information contained in this application is correct, the agency or agencies named in the *Applicant and Partner Commitment Form-Attachment 3* have authorized me, as their representative, to file this application. I understand that if the application does not meet required specifications it will not be read and scored.



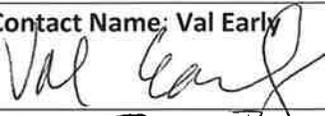
**Authorizers:**  
**Dede Corpening, BHSD Director of Fiscal Services**



**Helena Chirinian, Superintendent (As of July 1, 2023)**



**LEAD APPLICANT AND PARTNER COMMITMENT FORM- ATTACHMENT 3**

<b>Name of Lead Applicant</b> Brookings-Harbor School District 17-C	
<b>Program Director:</b> TBD (Dede Corpening Fiscal Services Director)	
<b>Address:</b> 629 Easy Street, Brookings OR 97415	
<b>Phone Number:</b> (541) 469-7443	<b>Email:</b> dedec@brookings.k12.or.us
List all Partners in the 21 <sup>st</sup> CCLC Program here. Indicate if the commitment the partner is providing is (1) by contract or is (2) an in-kind service in description	
<b>Name of Entity:</b> South Coast Community Aquatics	<b>Description of Organization and Commitment:</b>  South Coast Community Aquatica is a local nonprofit created to operate the Brookings Harbor Community Pool. The Brookings Harbor School District after school program will utilize the pool for swim lessons and water activities when weather permits the pool to be open. The BHSD after school program will assist SCCA with propane and life guard costs.
<b>Contact Name:</b> Val Early 	
<b>Address:</b> P.O. Box 1800 Brookings, OR 97415	
<b>Email:</b> sccabrookings@gmail.com	
<b>Phone Number:</b> 541-661-2733	
<b>Partner Signature:</b> 	
<b>Name of Entity:</b> City of Brookings	<b>Description of Organization and Commitment:</b>  The City of Brookings owns and operates numerous parks and athletic fields that may be utilized during after school programing. The city fields and parks will be available without cost to the BHSD after school program.
<b>Contact Name:</b> Janell Howard	
<b>Address:</b> 868 Elk Drive Brookings OR 97415	
<b>Email:</b> jhoward@brookings.or.us	
<b>Phone Number:</b> (541)469-2163	
<b>Partner Signature:</b> 	

(Please include additional copies of this chart for each partner or consortium member.)

## Aligning to Program Goals

<p><b>Goal 1: Equitable Programming</b>                  21st CCLC Programs provide equity-driven expanded learning opportunities that support every child with equitable access to safe, inclusive, and welcoming learning environments.</p>		
<p><b>Objective 1:</b> 21st CCLC programs provide equitable access to inclusive and welcoming learning environments that value and reflect the diversity of the community.</p>		
Outcomes		Program Narrative
<ul style="list-style-type: none"> <li>• 21<sup>st</sup> CCLC programs will increase the participation rate of focal student groups who are currently and historically underserved (e.g., Black, American Indian/Alaskan Native, Latino/a/x, Pacific Islander, multilingual learners, students supported by migrant education, students who are experiencing disability, students navigating housing insecurity/McKinney Vento, etc.).</li> <li>• The demographic distributions of 21st CCLC participants will be more diverse than those found in</li> </ul>		<p>Focal groups for this program include students with high academic support needs, special education students, individualized education plan and 504 students, students in established district cultural programs such as the English Language Department and Indian Education program, students identified by Student Services such as McKinney-Vento program and Foster Student Services, and any other students facing structural barriers to access enrichment activities (Example: Facing one or more of homelessness, poverty, hunger, and transportation issues in our rural community).</p> <p>Our community only has one large public elementary school for a surrounding area covering about 25 miles of coastline. The program would be located at that school and have the capacity to serve about a ⅓ of the total student enrollment initially. Because the program will prioritize students in various focal groups, we would expect to see a strong representation of those focal groups in the program.</p> <p>The program will be a tremendous opportunity to provide welcoming afterschool spaces for academic enrichment, youth development activities that are driven by student interest and STEAM-related themes, and family engagement with regular family night activities and opportunities for input.</p>

feeder schools. <ul style="list-style-type: none"> <li>Students at 21st CCLC report that both they and their peers feel welcomed.</li> </ul>		
<b>Objective 2:</b> 21st CCLC programs offer culturally responsive programming that sustains cultural knowledge and affirms students’ multifaceted identities.		
Outcomes		Program Narrative
<ul style="list-style-type: none"> <li>21<sup>st</sup> CCLC students report respect towards others and perspective taking skills.</li> <li>21<sup>st</sup> CCLC students report feeling increased understanding of their own and other cultures.</li> <li>21<sup>st</sup> CCLC students report feeling understood and respected as individuals and members of groups.</li> </ul>		<p>Kalmiopsis school has been in a district partnership model with Belong Partners for 2 years, the beginning of the 3rd year brings students with increased skills in advocacy and independent problems solving. The afterschool program will continue the work with Belong Partners and implement the following practices:</p> <ul style="list-style-type: none"> <li>Self Regulation</li> <li>Group (class) meetings (compliments/appreciations/problem solving)</li> <li>Repair conversations</li> </ul> <p>The first few weeks of programming will bring the creation of agreements within each working/teaching/learning space, the agreements will be checked on regularly and used to remind all of what was agreed to. The adult approach will be connected and firm, giving students a large responsibility for their own actions, however knowing that it is ok to make mistakes and we can repair then move forward together. The practice of inviting all student’s voices in a circle ensures that everyone is heard and understanding of each other's perspectives will grow as students begin to feel safe and that they belong to the community.</p>
<b>Objective 3:</b> 21st CCLC programs provide safe and accessible programs.		
Outcomes		Program Narrative

<ul style="list-style-type: none"> <li>• 21st CCLC students will report feeling safe and comfortable at the program and safe on their way to/from the program.</li> <li>• 21st CCLC students will report feeling safe to express their views.</li> <li>• 21st CCLC students and parents/caregivers will report feeling they have easy access to student program areas and ability to participate in any activities offered.</li> </ul>		<p>The program will provide transportation to all students that are not picked up by parents/guardians. Our transportation department is in active partnership with our school buildings receiving Belong Partner professional development, to assure that our equitable, inclusive practices include our school buses.</p> <p>Kalmiopsis school has been in a district partnership model with Belong Partners for 2 years, the beginning of the 3rd year brings students with increased skills in advocacy and independent problems solving. The afterschool program will continue the work with Belong Partners and implement the following practices:</p> <ul style="list-style-type: none"> <li>• Self Regulation</li> <li>• Group (class) meetings (compliments/appreciations/problem solving)</li> <li>• Repair conversations</li> </ul> <p>The first few weeks of programming will bring the creation of agreements within each working/teaching/learning space, the agreements will be checked on regularly and used to remind all of what was agreed to. The adult approach will be connected and firm, giving students a large responsibility for their own actions, however knowing that it is ok to make mistakes and we can repair then move forward together. The practice of inviting all student's voices in a circle ensures that everyone is heard and understanding of each other's perspectives will grow as students begin to feel safe and that they belong to the community.</p>
--	--	---

**What professional development will be offered to staff to support goal 1? (indicate frequency, topics and focal staff)**

The afterschool staff will participate in the following year long training:

August - Rooted Relationships 2 full day training by Belong Partners

September - Site Visit Belong Partners - include observation of program with feedback

January - Site Visit Belong Partners - include observation of program with feedback

September-June Monthly 60 minute training by District SEL coach to support self-regulation practices, class meetings and repair conversations.

September-June weekly check-in meetings with the District SEL coach to support staff and provide an opportunity for problem-solving and repair with the program adults.

**Goal 2: Academic Enrichment**

21st CCLC programs provide expanded learning opportunities for academic enrichment that explore and build on concepts from the school day to help students meet state and local student performance standards in core academic subjects including reading/language arts, math and science.

**Objective 1:** 21st CCLC programs explicitly address appropriate grade level academic achievement standards and increase academic skills and knowledge of students who regularly attend the program.

Outcomes	Program Narrative
<ul style="list-style-type: none"> <li>● 21st CCLC participants will demonstrate gains in literacy, math and science performance. <b>(GPRA)</b></li> <li>● 21st CCLC participants (grades 7-11) with a prior year GPA less than 3.0 will demonstrate improvement in their GPA. <b>(GPRA)</b></li> <li>● 21<sup>st</sup> CCLC staff will report being prepared to support their students in core academic subjects.</li> </ul>	<p>Utilizing small groups (3-4 students) staff will work on specific goals as derived from student data and teacher recommendations, students will work intensively on a goal for 6 weeks (unless mastered earlier) then a change in approach will take place to ensure that students have an opportunity to understand the concept as well as being able to use it independently in multiple settings. Staff from the regular school day program will meet with the program director to give input/feedback about student progress along with regular data check-ins.</p>

**Objective 2:** 21st CCLC programs promote student engagement and progress toward graduating career and college ready through asset-driven, culturally responsive, rigorous, and meaningful learning opportunities.

Outcomes	Program Narrative
<p><b>All Programs</b></p> <ul style="list-style-type: none"> <li>● 21st CCLC participants will report feeling academically supported by the local 21st CCLC program.</li> <li>● 21st CCLC participants will report a sense of competence as a learner.</li> <li>● 21st CCLC students will improve their engagement in learning during the school day. <b>(GPRA)</b></li> <li>● 21st CCLC participants will improve their</li> </ul>	<p>Students will fill out an interest inventory to collect data on their preferences for the enrichment activities. The STEAM activities will be highly engaging and will spark students' interest in the topic so that the students will be more eager for hands-on learning during the school day. The increased apathy in students across the grade levels since COVID-19 is a continued challenge for all staff in our district.</p>

<p>school day attendance rates. <b>(GPRA)</b></p> <ul style="list-style-type: none"> <li>• 21st CCLC participants will improve school day behavior as measured by school discipline data. <b>(GPRA)</b></li> </ul>	
<p><b>Middle to High School Programs</b></p> <ul style="list-style-type: none"> <li>• 21st CCLC participants in high school will demonstrate an increase in the number of credits earned for graduation.</li> <li>• 21st CCLC participants in 6-12<sup>th</sup> grades that are in programs offering career exploration/CTE activities will report gains in knowledge of career opportunities.</li> </ul>	N/A
<p><b><u>What professional development will be offered to staff to support goal 2? (indicate frequency, topics and focal staff)</u></b></p> <p>Program staff will be highly qualified through licensure and locally provided training. Staff in the program will be Orton-Gillingham -IMSE Multisensory trained if supporting students with early literacy (a continuation of school day practices), trained in best practices in mathematics if supporting students in math and science, along with</p> <p>*Monthly 60-minute training provided by district reading and math leaders for classified support staff</p> <p>*Director will be IMSE trained before program start, if not already trained</p> <p>*Director will be trained in Mathematical Habits of Mind and Interaction by start of program if not already trained</p>	

<p><b>Goal 3: Youth Development</b></p> <p>21st CCLC programs provide a broad array of student-centered, well-rounded enrichment opportunities that spark joy, connection and curiosity to deepen learning and promote positive youth development.</p>	
<p><b>Objective 1:</b> 21st CCLC programs provide youth-centered programming that offer students regular opportunities to actively make decisions and voice their interests.</p>	
Outcomes	Program Narrative
<ul style="list-style-type: none"> <li>• 21st CCLC students will report confidence and capacity to share their voice and make program choices.</li> </ul>	<p>Youth Development activities in the program will include</p> <ul style="list-style-type: none"> <li>• Art</li> <li>• Music</li> </ul>

<ul style="list-style-type: none"> <li>• 21st CCLC students will report satisfaction with the activities offered at their program.</li> </ul>	<ul style="list-style-type: none"> <li>• PE (non-season sports opportunities)</li> <li>• Language &amp; Culture Club</li> <li>• STEAM projects</li> <li>• Garden projects</li> </ul> <p>Students will fill out an interest inventory to collect data on their preferences for the enrichment activities. Pre and post-surveys will be utilized with students as well as parents and staff.</p> <p>In order to help students share their voice the program will also tap into aspects of the Belong Partners practices already in use in our district. For example, the first few weeks of programming will include the creation of agreements within each working/teaching/learning space that the students will create with facilitation. The agreements will be checked on regularly and used to remind all of what was agreed to. The practice of inviting all student's voices in a circle ensures that everyone is heard and understanding of each other's perspectives will grow as students begin to feel safe and that they belong to the community.</p>
---	--

**Objective 2:** 21<sup>st</sup> CCLC programs provide supportive learning environments that engage students in learning, cultivate a sense of belonging and build connections.

Outcomes	Program Narrative
<ul style="list-style-type: none"> <li>• 21st CCLC students will report a sense of belonging and connections with adults and peers at the program.</li> <li>• 21st CCLC students will report a sense of connection with their community.</li> <li>• 21st CCLC students will report engagement and satisfaction with their local 21st CCLC program.</li> <li>• The majority of school year participants will attend the program 90 hours or more.</li> </ul>	<p>The afterschool program can provide a welcoming, safe, and inclusive space for students with many opportunities for holistic support of mental well-being for students. There are few to no programs available for this age group at many times of the year for children in our remote community. There are no free programs available.</p> <p>The program will seamlessly incorporate the work already in progress work with Belong Partners (formerly Sound Discipline). The work is rooted in Positive Discipline that focuses on student voice, safety, and belonging. The program will utilize surveys to gauge the sense of connection that students have with adult program staff, as well as with each other. The connection and belonging will be supported through class meetings, compliment, and appreciation circles where students' voices will be heard. As students participate in community events and use community spaces during the program they will develop curiosity and pride in their community and the activities that are available. The program will be a safe, engaging space for participants which will lead to them attending regularly.</p>

**Objective 3:** 21<sup>st</sup> CCLC programs provide nurturing environments that promote youth development and support mental health and well-being for all.

Outcomes	Program Narrative
----------	-------------------

<ul style="list-style-type: none"> <li>• 21st CCLC students will report resilient and self-regulatory behaviors.</li> <li>• 21<sup>st</sup> CCLC students will report program impacts on well-being (self-efficacy, self-esteem, and self-concept).</li> <li>• 21st CCLC staff will report feeling valued and supported by program administration.</li> </ul>	<p>The program will utilize the self-regulation practices that are regularly used during the school day, they include but are not limited to, frequent breaks, regular movement, mindfulness activities, small group, partner check-ins, and adult check-ins.</p> <p>Students will find new resiliency by engaging in challenging work and play with a focus on that “being stuck” is a great jump-off point for learning. Students will normalize being at a “stuck point” and being able to move through it and make sense of the problem, whether it is academic or social.</p> <p>Staff similarly will be supported by program leaders to embrace challenges with problem-solving and sense-making to reach an outcome that works for students and staff.</p>
---	---

**Objective 4:** 21<sup>st</sup> CCLC programs provide hands-on, collaborative, and integrated educational opportunities rooted in inquiry and discovery.

Outcomes	Program Narrative
<ul style="list-style-type: none"> <li>• 21st CCLC students will report capacity to make real-world connections.</li> <li>• 21<sup>st</sup> CCLC students will report 21<sup>st</sup> century skills including collaboration, problem-solving, creative-thinking, and communication skills.</li> </ul>	<p>The afterschool program can showcase and raise awareness of healthy habits that support physical and mental well-being for both students and their families such as mindfulness and meditation exercises for students, parents, and staff as part of many types of activities.</p> <p>Additionally, the program can be a way to disseminate information that provides a deeper understanding of various challenges affecting youth today including bullying and self-harm, social media, and more via information sessions and materials sent home in partnership with local health partners.</p> <p>The after-school program will provide a safe, familiar, and supervised location for youth to spend time. Programs will be created in consultation with the school district’s counseling team and Director of Special Programs (whose team includes positions such as English Language Development Coordinator, English Language Learner Parent Liaison, Indian Education Coordinator, and Talented and Gifted (TAG) program).</p> <p>The program will provide a mentoring opportunity, by having high school-age volunteer opportunities to assist in leading youth activities that will help build strong relationships among various ages of students, schools, and families.</p>

**What professional development will be offered to staff to support goal 3? (indicate frequency, topics and focal staff)**

The afterschool staff will participate in the following year-long training:

August - Rooted Relationships 2 full day training by Belong Partners

September - Site Visit Belong Partners - include observation of program with feedback

January - Site Visit Belong Partners - include observation of program with feedback

September-June Monthly 60 minute training by District SEL coach to support self-regulation practices, class meetings and repair conversations.

September-June weekly check-in meetings with the District SEL coach to support staff and provide an opportunity for problem-solving and repair with the

program adults.

**Goal 4: Family Engagement**

21st CCLC programs engage caregivers and families at the individual and community level to co-create meaningful learning experiences and promote active engagement in students' education.

**Objective 1:** 21st CCLC programs provide families with engaging and meaningful learning experiences that reflect strengths, assets and needs of the community.

Outcomes	Program Narrative
<ul style="list-style-type: none"> <li>21st CCLC staff will report capacity to co-design with families and community partners family engagement activities that reinforce and expand on family learning.</li> <li>21<sup>st</sup> CCLC family members will actively participate in and report satisfaction with program family offerings.</li> </ul>	<p>Families will be part of the program through the advisory group as well as through direct participation in the program during family dinners and STEAM nights designed to include parents/guardians and other family members. The family dinners will provide Positive Discipline Parenting and activities designed to help families support their students with academic engagement.</p>

**Objective 2:** 21st CCLC programs foster opportunities for families to be actively engaged in their students' education.

Outcomes	Program Narrative
<ul style="list-style-type: none"> <li>Caregivers/families of 21st CCLC students will report knowledge and awareness of student progress and activities in the 21st CCLC program.</li> <li>Caregivers/families of 21st CCLC students will report capacity and confidence to encourage student success.</li> </ul>	<p>Each family night (either dinner or activities) will include a progress update for families on their student's progress. Staff will also use various methods of communication (class dojo, email, phone calls, direct conversation at pick-up, scheduled meetings) to share successes, challenges or news with families.</p>

**Objective 3:** 21st CCLC programs value and encourage the voices, knowledge, capacity, and experiences of all 21<sup>st</sup> CCLC families and engage families in collaborative partnerships.

Outcomes	Program Narrative

<ul style="list-style-type: none"> <li>● Caregivers/families of 21st CCLC students will report that the 21st CCLC program is valuable and meets their and their students' needs.</li> <li>● Caregivers/families of 21st CCLC students will report trusting, reciprocal relationships with program staff.</li> <li>● Caregivers/families of 21st CCLC students will report being valued as partners and empowered to use their voice to help shape the program.</li> </ul>	<p>Along with advisory committee participation, families will be highly encouraged through frequent communication with program staff to share concerns, successes and wishes for future addition to the program as well as evaluating if the current offerings are meeting student's needs.</p>
---	---

**What professional development will be offered to staff to support goal 4? (indicate frequency, topics and focal staff)**

- BELONG Partners Rooted Relationships and Positive Discipline training (SEL related trainings), annually, all program staff
- Participation in Annual All-District In-Service Days Training in August, annually, Program Director
- Completion of Safe Schools annual required trainings, annually, all program staff
- CPR, First Aid and related safety training, as required to maintain certification, all program staff
- Emergency Drills training, annually for each type of drill, all program staff
- Director would be part of district Reunification Team and related trainings, as needed, Program Director





# Brookings-Harbor School District 17C

Code: **KL-AR(1)**  
Revised/Reviewed: 1/18/88; 10/22/03; 7/19/06;  
6/17/15; 7/14/15; 2/17/16;  
4/20/16; 3/07/18; 11/20/19

## Public Complaint Procedure

*{Highly Recommended AR. OAR 581-022-2370 requires districts to have a complaint procedure.}*

A parent or guardian of a student attending a school in the district, or a person who resides in the district, a staff member, or a student who wishes to express a concern should discuss the matter with the school employee involved.

### **{1} The Supervisor: Step One**

If the individual is unable to resolve a problem or concern with the employee, the individual may file a written, signed complaint with the supervisor within five working days of the employee's response. The supervisor shall evaluate the complaint and render a decision within five working days after receiving the complaint. (A form is available, but is not required.)

### **The Superintendent: Step Two**

If Step **One**<sup>2</sup> does not resolve the complaint, within 10 working days of the meeting with the supervisor, the complainant, if he/she wishes to pursue the action, shall file a written signed complaint with the superintendent or designee clearly stating the nature of the complaint and a suggested remedy.

The superintendent or designee shall investigate the complaint, confer with the complainant and the parties involved, and prepare a report of their findings and conclusion and provide the report <sup>2</sup>in writing or in an electronic form to the complainant within 10 working days after receiving the written complaint.

### **The Board: Step Three**

If the complainant is dissatisfied with the superintendent's or designee's findings and conclusion, the complainant may appeal the decision to the Board within five working days of receiving the superintendent's decision. The Board will review the findings and conclusion of the superintendent, in a public meeting to determine what action is appropriate. The Board may use executive session if

---

<sup>1</sup> { For district information. The district's timeline established by each step of the district's complaint procedure for alleging a violation found in OAR 581-002-0003 must be within 30 days of the submission of the complaint at any step, unless the district and complainant have agreed in writing to a longer time period for that step. However, the district's complaint procedure should not exceed a total of 90 days from the initial filing of the complaint, regardless of the number of steps involved, unless the district and the complainant have agreed in writing to a longer time period. (OAR 581-002-0005) }

<sup>2</sup> [If the Board chooses to accept the superintendent's decision as the district's final decision on the complaint, the superintendent's written decision must meet the requirements of OAR 581-022-2370(4)(b).]

the subject matter qualifies under Oregon law. Appropriate action may include, but is not limited to, holding a hearing, requesting additional information, and adopting the superintendent's decision as the district's final decision. All parties involved, including the school administration, may be asked to attend such hearing for the purposes of making further explanations and clarifying the issues.

If the Board chooses not to hear the complaint, the superintendent's decision in Step Two is final<sup>3</sup>.

The Board may hold the hearing in executive session if the subject matter qualifies under Oregon law.

The complainant shall be informed in writing or in electronic form of the Board's decision within [30<sup>4</sup>]20 days from the receipt<sup>5</sup> of the appeal by the Board. The Board's decision will address each allegation in the complaint and contain reasons for the district's decision. The Board's decision will be final.

The timelines may be extended upon written agreement between the district and the complainant.

The district's final decision for a complaint processed under this administrative regulation that alleges a violation of Oregon Administrative Rule (OAR) Chapter 581, Division 22 (Division 22 Standards<sup>22</sup>Standards), ORS 339.285 -to 339.303<sup>383</sup> or OAR 581-021-0550 -to 581-021-0570 (Restraint and Seclusion), or ORS 659.852 (Retaliation), will be issued in writing or electronic form. The final decision will address each allegation in the complaint and contain reasons for the district's decision. If the complainant, who is a student, parent or guardian of a student attending school in the district or a person that resides in the district, and this complaint is not resolved through the complaint process, the complainant may appeal<sup>5</sup> the district's final decision to the Deputy Superintendent of Public Instruction under (OARs) 581-002-0001 – 581-002-0023.

Complaints against the principal should be filed with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled or special Board meeting. The Board may use executive session if the subject matter qualifies under Oregon law. The Board shall decide, within 20 days, in open session what action, if any, is warranted. A final written decision regarding the complaint shall be issued by the Board within [30] days of receipt of the request to place the complaint on the Board agenda.10 days. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.

Complaints against the superintendent should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Board<sup>board</sup> meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. The Board shall decide, within 20 days in open

---

<sup>3</sup> [If the Board choose to accept the superintendent's decision as the district's final decision on the complaint, the superintendent's written decision must meet the requirements of OAR 581-022-2370(4)(b).]

<sup>4</sup> { In a complaint process with more than one step, a written decision should be issued within 30 days of the submission of the complaint at any step, unless the district and complainant have agreed in writing to a longer time period for that step. }

<sup>5</sup> An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

session what action, if any, is warranted. The Board may use executive session if the subject matter qualifies under Oregon law. A final written decision regarding the complaint shall be issued by the Board within [30]10 days of receipt of the complaint. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.

Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Boardboard meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. The Board shall decide, within 20 days in open session what action, if any, is warranted. A final written decision regarding the complaint shall be issued by the Board within [30]10 days of receipt of the complaint. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.

Complaints against the Board chair may be referred directly to the ~~district counsel~~ [Board vice chair] on behalf of the Board. The ~~district counsel~~ [Board vice chair] shall present the complaint to the Board in a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. The Board shall decide, within 20 days, in open session what action, if any, is warranted. A final written decision regarding the complaint shall be issued by the Board within [30]10 days of receipt of the complaint. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.

**Brookings Harbor School District**

**COMPLAINT FORM**

To: TO:       Employee\*    Administrator/Supervisor\*    Superintendent    Board chair    Board vice chair   \* Form available but is not required.

Person Making Complaint \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Nature of Complaint \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Who should we talk to and what evidence should we consider? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Suggested solution/resolution/outcome: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Complainant: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use: Disposition of Complaint:

\_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Office Use**

Disposition of Complaint: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

cc: District Office

# Brookings-Harbor School District 17C

Code: JFCF-AR  
Revised/Reviewed: 8/22/12; 4/15/15; 2/17/16;  
7/17/19; 8/21/19

## Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying/Teen Dating Violence Reporting Complaint Procedures – Student

*{Required AR. ORS 339.256(2)(g) requires districts to have procedures outlining* Principals, the *response to reports of harassment, intimidation or bullying or an act of cyberbullying.}*

Principals, the Title IX coordinator (in cases having to do with gender) and the superintendent have responsibility for investigations concerning acts of hazing, harassment, intimidation, bullying, menacing and acts of cyberbullying and incidents of teen dating violence. The investigator(s) shall be a neutral A person free of actual conflicts of interest and biases for or against any party having had no involvement in the report presented. must lead the investigation on behalf of the district.

All reports will be investigated in accordance with the following procedures procedure:

Step 1 Any reports or information on acts of hazing, harassment, intimidation, bullying, menacing or acts of cyberbullying, or incidents of teen dating violence information (e.g., complaints, rumors) shall be presented to the principal or superintendent. Reports against the principal shall be filed with the superintendent. Reports against the superintendent shall be filed with the Board chair. All such information will be reduced to writing and will include the specific nature of the offense and corresponding dates.

Step 2 The principal, the Title IX coordinator (in cases having to do with gender) receiving the report shall promptly investigate. Parents will be notified of the nature of any report involving their student. The principal, the Title IX coordinator (in cases having to do with gender) will arrange such meetings as may be necessary with all concerned parties within five working days after receipt of the information or report.

The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the report will be reduced to writing. The principal, the Title IX coordinator (in cases having to do with gender) conducting the investigation shall notify the person making the report within 10 working days of receipt of the information or report, and parents as appropriate, in writing, when the investigation is concluded and a decision regarding disciplinary action, as warranted, is determined.

A copy of the notification letter or the date and details of notification to the person making the report, together with any other documentation related to the incident, including disciplinary action taken or recommended, shall be forwarded to the superintendent.

Step 3 If the person making the report is not satisfied with the decision at Step 2, they may submit a written appeal to the superintendent or designee. Such appeal must be filed within 10 working days after receipt of the Step 2 decision. The superintendent or designee will arrange such meetings with the person making the report and other affected parties as deemed necessary to

discuss the appeal. The superintendent or designee shall provide a written decision to the appeal within 10 working days.

[Step 4 If the person making the report is not satisfied with the decision at Step 3, a written appeal may be filed with the Board. Such appeal must be filed within 10 working days after receipt of the Step 3 decision. The Board shall, within 20 working days, conduct a hearing at which time the person making the report shall be given an opportunity to present the report. The Board shall provide a written decision to the person making the report within [30]10 working days of receipt following completion of the appeal by the Board.]hearing.

Reports against the superintendent should be referred to the Board chair on behalf of the Board. The Board chair shall present the report to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted. A final decision will be made within [30] days of receipt of the report.

Reports against the Board as a whole or against an individual Board member should be made to the Board chair on behalf of the Board. The Board chair shall present the report to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted. A final decision will be made within [30] days of receipt of the report.

Reports against the Board chair may be made directly to the ~~[district counsel]~~ [Board vice chair] on behalf of the Board. The ~~[district counsel]~~ [Board vice chair] shall present the report to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted. A final decision will be made within [30] days of receipt of the report.

Timelines may be extended upon written agreement between both parties. This also applies to reports filed against the superintendent or any Board member.

Direct complaints of discriminatory harassment related to educational programs and services may be made to the Regional Civil Rights Director, U.S. Department of Education, Office for Civil Rights, Region X, 915 Second Ave., Room 3310, Seattle, WA 98174-1099.

Documentation related to the incident may be maintained as a part of the student's education records. Additionally, a copy of all reported acts of hazing, harassment, intimidation bullying, menacing, or cyberbullying and incidents of teen dating violence and documentation will be maintained as a confidential file in the district office.

**COMPLAINT FORM**

Hazing  Harassment  Intimidation  Bullying  Menacing  Cyberbullying  Teen Dating Violence

Name of complainant: \_\_\_\_\_

Position of complainant: \_\_\_\_\_

If a student, name and address of the parent or guardian responsible for student: \_\_\_\_\_

\_\_\_\_\_

Date of complaint: \_\_\_\_\_

Name of alleged harasser: \_\_\_\_\_

Position of alleged harasser: \_\_\_\_\_

A description of the nature and extent of the harassment, including any information which could be helpful in establishing cause of harassment and identity of the alleged harasser:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A description of how the initial report was made (i.e., phone or other method): \_\_\_\_\_

Name of the agency and individual who took the report: \_\_\_\_\_

Date and time the initial report was made: \_\_\_\_\_

Name of persons who received a copy of the initial written report: \_\_\_\_\_

Evidence i.e., letters, photos, etc., excluding sexting or sexually explicit photos or videos of individuals under 18 years of age. (If sexually explicit images/videos are observed, the person observing the images/videos shall immediately contact local law enforcement and report their observation (attach evidence if possible.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date and place of incident or incidents: \_\_\_\_\_

Name and position of witnesses (if any): \_\_\_\_\_

Name of all persons who received a copy of the written report: \_\_\_\_\_

Any other information: \_\_\_\_\_

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Witness Disclosure Form

Name of Witness: \_\_\_\_\_

Position of Witness: \_\_\_\_\_

Date of Testimony/Interview: \_\_\_\_\_

Description of Instance Witnessed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Any Other Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I agree that all the information on this form is accurate and true to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# OSBA Model Sample Policy

Code: GCBDF/GDBDF-AR  
Revised/Reviewed:

## Paid Family Medical Leave Insurance (PFMLI)

### Application

Employees may submit applications for the equivalent plan for paid family and medical leave to American Fidelity. Applications may be submitted up to 30 days prior to the start of the leave and up to 30 days after the start of the leave.<sup>1</sup> American Fidelity may require verification from the employee.<sup>2</sup> American Fidelity will make all decisions regarding acceptance and denial of an application, including determining the amount of the benefit.<sup>3</sup> The district cannot accept, file, process or make decisions on applications.

An employee may appeal an approval or denial of claim, the amount of a weekly benefit or a disqualification from receipt of benefits to American Fidelity in accordance with Oregon Revised Statute (ORS) 657B.010 and Oregon Administrative Rule (OAR) 471-070-2220.

### Employee Notice to District

If the leave is foreseeable<sup>4</sup>, the employee must provide the district with written notice<sup>5</sup> at least 30 calendar days prior to the leave. If the leave is not foreseeable<sup>6</sup> the employee must give oral notice to the district within 24 hours of the start of the leave, and must provide written notice within 3 days after the start of leave.<sup>7</sup> The district requests as much advanced notice as possible.

The notice must include:

1. The employee's first and last name;
2. Type of leave;
3. Explanation of the need for leave; and

---

<sup>1</sup> Exceptions may be granted when the applicant can demonstrate good cause for late submission.

<sup>2</sup> See verification requirements in OAR 471-070-1110 - OAR 471-070-1130.

<sup>3</sup> The benefit may be less than the employee's salary. See ORS 657B.050.

<sup>4</sup> Examples of foreseeable leave include, but are not limited to, an expected birth, planned placement of a child, or a scheduled medical treatment for a serious health condition of the eligible employee or a family member of the eligible employee. See OAR 471-070-1310(1).

<sup>5</sup> Written notice includes, but it not limited to, handwritten or typed notices, and electronic communication such as text messages and email.

<sup>6</sup> Leave circumstances that are not foreseeable include, but are not limited to, an unexpected serious health condition of the eligible employee or a family member of the eligible employee, a premature birth, an unexpected adoption, an unexpected foster placement by or with the eligible employee, or for safe leave.

<sup>7</sup> If other leave also applies (OFLA, FMLA, etc.), notice requirements for those types of leave may also apply.

1. Anticipated timing and duration of leave, including if it is continuous or intermittent.

Notice need only be given one time, but the employee shall notify the district as soon as practicable if dates of scheduled leave change, are extended, or were initially unknown. This notice does not need to mention PFMLI to satisfy the notice requirements.

Failure to comply with these notice requirements may result in a penalty imposed by American Fidelity. American Fidelity may reduce the amount of the benefit by 25 percent in accordance with OAR 471-070-1310(9)-(10).

### **Concurrent Use of District-Provided Paid Leave**

The district allows employees to use employer-provided paid leave in addition to receiving PFMLI benefits to replace an employee's wages up to 100 percent of the eligible employee's average weekly wage. Example:

An employee applies and is approved for PFMLI for a personal serious medical condition. American Fidelity determines that the rate of pay will be 75 percent of the employee's regular salary. The employee will be allowed to use available district-provided paid leave (sick, vacation or otherwise) for days that PFMLI is received, but is limited to only utilizing an amount that increases the employee paid leave to 100 percent of regular payment. In this example, the amount would be 25 percent.

### **Return to Work**

Upon completion of leave, the employee is entitled to return to the position held in the district prior to the leave, if that position still exists and if the employee had been employed in the district for 90 days prior to taking leave.<sup>8</sup> If the position no longer exists, the employee is entitled to a position equal to their previous position, with equal benefits, pay and other terms and conditions of employment.

### **Communications Between the District and American Fidelity**

Upon receipt of an application or update in information from a district employee for PFMLI, American Fidelity will notify the district. The district may provide additional information to American Fidelity within 10 days. This information may include, but is not limited to, information about the employee's notice to the district or verification of the employee's continued employment with the district. If the district does not report such information to American Fidelity, American Fidelity will proceed using available information. The district can provide additional information to American Fidelity as it becomes available.

If American Fidelity requests additional information from the district, the district will respond within 10 calendar days.

Once American Fidelity has issued a decision regarding an application submitted by an employee of the district, American Fidelity will notify the district regarding the approval or denial and any applicable dates and periods of leave. The district cannot appeal an American Fidelity decision.

---

<sup>8</sup> If the employee's leave also qualifies for OFLA/FMLA protection, see also Board policy GCBDA/GDBDA - Family Medical Leave and its accompanying administrative regulations.

## **District Notice to Employees**

At the time of hire and each time the policy or procedure changes, the district must provide notice to employees. This notice must be in the language that the employer typically uses to communicate with employees and will include:

1. The right of an eligible employee to claim and receive family and medical leave insurance benefits;
2. The procedure for filing a claim for benefits;
3. That an eligible employee must provide notice to the district before the employee commences leave, and a description of the penalties for failure to comply with the notice requirements;
4. The right of an eligible employee to job protection and benefits continuation;
5. The right of an eligible employee to appeal a decision or determination made by American Fidelity;
6. That discrimination and retaliatory personnel actions against an employee for inquiring about the PFMLI, taking leave under the program or claiming PFMLI benefits are prohibited;
7. The right of an employee to bring a civil action or to file a complaint for violation of ORS 657B.060 or 657B.070; and
8. That any health information related to family leave, medical leave or safe leave provided to an employer by an employee is confidential and may not be released without the permission of the employee unless state or federal law or a court order permits or requires disclosure.<sup>9</sup>

The district will display this notice in an area that is accessible to and regularly frequented by employees in each building or worksite. The district will provide this notice to employees working remotely by hand delivery, regular mail or through an electronic delivery method at the time of hire or assignment to remote work.

## **District Filings**

The district will file the Oregon Quarterly Tax Report, the Oregon Employee Detail Report and any other reports required by law. If the district fails to submit required filings or report, or fails to pay all required contributions, the district may be penalized in accordance with OAR 471-070-8520.

## **Employee Protections**

No employee or prospective employee will be discriminated or retaliated against for inquiring about PFMLI, giving notification of leave under PFMLI, taking PFMLI leave or claiming PFMLI benefits. Eligible employees have a right to file a complaint and/or bring a civil action for violations of ORS 657B.060 or ORS 657B.070.

---

<sup>9</sup> American Fidelity and Paid Leave Oregon will provide a model notice, <https://assets.americanfidelity.com/media/vbznc3vr/or-equivalent-plan-notice.pdf> and <https://paidleave.oregon.gov/DocumentsForms/Paid-Leave-ModelNotice-Poster-EN.pdf>. This policy can also be used as the notice.

Any health information related to family leave, medical leave or safe leave provided to the district by an employee is confidential and may not be released without the permission of the employee unless state or federal law or a court order permits or requires disclosure.

# Brookings-Harbor School District 17C

Code: AC-AR  
Adopted: 10/22/03  
Revised/Readopted: 3/04/10; 10/16/13; 11/18/15;  
3/07/18; 11/20/19; 11/17/21

## Discrimination Complaint Procedure

*{Required AR. OAR 581-022-2370 requires districts to have complaint procedures, including for complaints of discrimination. Federal law also requires discrimination complaint procedures.}*  
Any person, including students, staff, visitors and third parties, may file a complaint.

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

Step 1: ~~{}~~ Complaints may be oral or in writing and must be filed with the principal. Any staff member that receives an oral or written complaint shall report the complaint to the principal.

The principal shall investigate and determine the action to be taken, if any, and reply in writing, to the complainant within 10 school days of receipt of the complaint.

Step 2: If the complainant wishes to appeal the decision of the principal, the complainant may submit a written appeal to the superintendent or designee within five school days after receipt of the principal's response to the complaint.

The superintendent or designee shall review the principal's decision within five school days and may meet with all parties involved. The superintendent or designee will review the merits of the complaint and the principal's decision. The superintendent or designee will respond in writing to the complainant within 10 school days.

Step 3: If the complainant is not satisfied with the decision of the superintendent or designee, a written appeal may be filed with the Board within five school days of receipt of the superintendent's or designee's response to Step 2. The Board may decide to hear or deny the request for appeal at a Board meeting. If the Board decides to hear the appeal, the Board may meet with the concerned parties and their representative ~~[at the next regular or special Board meeting]~~ [a Board meeting]. The Board's decision will be final and will address each allegation in the complaint and contain reasons for the Board's decision. A copy of the Board's

---

<sup>1</sup> { For district information. The district's timeline established by each step of the district's complaint procedure must be within 30 days of the submission of the complaint at any step, unless the district and complainant have agreed in writing to a longer time period for that step. The district's complaint procedure should not exceed a total of 90 days from the initial filing of the complaint, regardless of the number of steps involved, unless the district and the complainant have agreed in writing to a longer time period. (OAR 581-002-0005) }

final decision shall be sent to the complainant in writing or electronic form within [30]10 days of receipt of the appeal by the Boardthis meeting.

If the principal is the subject of the complaint, the individual may start at Step 2 and should file a complaint with the superintendent or designee. If the superintendent is the subject of the complaint, the complaint may start at Step 3 and should be referred to the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or against an individual Board member, may start at Step 3 and should be submitted to the Board chair and may be referred to district counsel. Complaints against the Board chair may start at Step 3 and be referred directly to the [district counsel][Board vice chair].

The timelines established in each step of this procedure may be extended upon mutual consent of the district and the complainant in writing, but will not be longer than 30 days from the date of the submission of the complaint at any step. The overall timeline of this complaint procedure may be extended beyond 90 days from the initial filing of the complaint upon written mutual consent of the district and the complainant.

The complainant, if a person who resides in the district, a parent or guardian of a student who attends school in the district or a student, is not satisfied after exhausting local complaint procedures, the district fails to render a written decision within 30 days of submission of the complaint at any step or fails to resolve the complaint within 90 days of the initialinitialing filing of the complaint, may appeal<sup>2</sup> the district's final decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR)581-002-0001 – 581-002-0023.

### **~~Charter Schools of which the District Board is a Sponsor~~**

~~[The district Board, [through its charter agreement with [name of charter school sponsored by the district board]] [through a board resolution] [through this administrative regulation], will review an appeal of a decision reached by the Board of [name of public charter school] on a complaint alleging violation of Oregon Revised Statute (ORS) 659.850 or Oregon Administrative Rule (OAR) 581-021-0045 or 581-021-0046 (Discrimination). A complainant may appeal and will submit to the [superintendent] [Board chair] on behalf of the district Board within [30] days of receipt of the decision from the public charter school board. A final decision reached by this district Board may be appealed to the Oregon Department of Education under OAR 581-002-0001 - 581-002-0023.]~~

~~OR~~

~~[The district Board, [through its charter agreement with [name of public charter school sponsored by the district board]] [through a board resolution] [through this administrative regulation], will not review an appeal of a decision reached by the Board of the [name of public charter school] on a complaint alleging a violation of Oregon Revised Statute (ORS) 659.850 or Oregon Administrative Rule (OAR) 581-021-0045 or 581-021-0046 (Discrimination), for which the district Board has jurisdiction, and recognizes a decision reached by the Board of [name of public charter school] as the district Board's final decision. A final~~

---

<sup>2</sup> An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

decision reached by this district Board may be appealed to the Oregon Department of Education under OAR 581-002-0001 – 581-002-0023.]

**DISCRIMINATION COMPLAINT FORM**

*Any person, including students, staff, visitors and third parties, may file a complaint.*

Name of Person Filing Complaint	Date	School or Activity
Student/Parent <input type="checkbox"/> Employee <input type="checkbox"/> Job applicant <input type="checkbox"/> Other <input type="checkbox"/>		

Type of discrimination:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Race                      | <input type="checkbox"/> Mental or physical disability | <input type="checkbox"/> Age  |
| <input type="checkbox"/> Color                     | <input type="checkbox"/> Marital status                | <input type="checkbox"/> Sexual orientation                             |
| <input type="checkbox"/> Religion                  | <input type="checkbox"/> Familial status               | <input type="checkbox"/> Pregnancy                                      |
| <input type="checkbox"/> Sex                       | <input type="checkbox"/> Economic status               | <input type="checkbox"/> Discriminatory use of a Native American mascot |
| <input type="checkbox"/> National or ethnic origin | <input type="checkbox"/> Veterans' status              | <input type="checkbox"/> Other _____                                    |
| <input type="checkbox"/> Gender identity           |  |   |

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of the discussion.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who should we talk to and what evidence should we consider? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Suggested solution/resolution/outcome: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This complaint form should be mailed or submitted to the principal.

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon

Bureau of Labor and Industries, Civil Rights Division, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Bridges Educator, Kristen Marlo Eibl; Administrator, DeAnne Varitek

## DIVISION 22 ASSURANCE STATEMENTS

The Bridges Alternative Education program is in compliance with all state and federal rules and requirements during the 2022-2023 school year, including but not limited to:

- Implementation of Individual Education Plans (IEPs) for each student that is eligible for services
- A personalized education plan that meets the requirements of OAR 581-022-2000 and is implemented for each student, including the criteria for determining if, when, where and how the student may transition from the alternative program
- An accessible transportation plan for each student who is approved for placement in the program
- An educational program that assists the district in meeting its comprehensive K-12 instructional program in compliance with OAR 581-022-2030
- Instruction based on state academic content standards and required state assessments
- A semester plan that supports students in earning diploma credits that lead to graduation
- Collecting and reporting each student's state assessment, attendance and behavior data
- Providing comprehensive counseling services to students based on each student's needs

## STUDENT PLACEMENT

High school students <u>22 Total</u>	Middle school students <u>16 Total</u>
<ul style="list-style-type: none"> <li>● 10 pursuing a diploma               <ul style="list-style-type: none"> <li>○ Freshman 4</li> <li>○ Sophomore 4</li> <li>○ Junior 0</li> <li>○ Senior/5th year 2</li> </ul> </li> <li>● 12 pursuing a GED               <ul style="list-style-type: none"> <li>○ Completed 1</li> <li>○ +½ Complete 2; -½ Complete 1</li> <li>○ Moved 3; Changed Program Type 2</li> <li>○ Dropped 3</li> </ul> </li> <li>● 23% of students receive special ed services</li> <li>● 9% of students are on a 504</li> <li>● Credits earned 12</li> </ul>	<ul style="list-style-type: none"> <li>● Student Grade Levels               <ul style="list-style-type: none"> <li>○ 6th grade 5</li> <li>○ 7th grade 2</li> <li>○ 8th grade 9</li> </ul> </li> <li>● 5 students transitioned back to Azalea full-time</li> <li>● 3 students attend Bridges in the morning and Azalea in the afternoon</li> <li>● 1 student attends Bridges in the morning and 1 class at BHHS in the afternoon</li> <li>● 19% of students receive special education services</li> <li>● 19% of students are on a 504</li> <li>● Courses completed w/passing grade 15</li> </ul>

## DISCIPLINE DATA

High School Students	Middle school students
<ul style="list-style-type: none"> <li>● Voluntary Placements               <ul style="list-style-type: none"> <li>○ Chronic attendance 7</li> <li>○ Lack of Credit (GED only) 4</li> <li>○ Severe anxiety 6</li> <li>○ Behavior 1</li> <li>○ Other Reason 5</li> </ul> </li> <li>● Involuntary Placements               <ul style="list-style-type: none"> <li>○ Expulsion 1</li> <li>○ Major Incident 0</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Voluntary Placements               <ul style="list-style-type: none"> <li>○ Chronic attendance 0</li> <li>○ Severe anxiety 1</li> <li>○ Behavior 8</li> <li>○ Other Reason 1</li> </ul> </li> <li>● Involuntary Placements               <ul style="list-style-type: none"> <li>○ Expulsion 5</li> <li>○ Major Incident 1</li> </ul> </li> </ul>

## ATTENDANCE DATA

### High School Students

Students report for half day academic support each afternoon. Some students also engage in face-to-face electives at the high school in the morning. Attendance for non-GED students is roughly 97%. GED students who also have a history of chronic attendance issues average about 60%.

### Middle School Students

Students report for half day or less academic support. Attendance for these students is over 93%.

## ANNUAL HIGHLIGHTS:

- Second year for Summer Field Trips to keep at-risk students engaged
- Certified educator who can award credits for Physical Education and Health proficiency
- Alternative Educator attended Threat Assessment training
- Alternative Educator attended Sound Discipline training
- Bridges program code added to PowerSchool so that discipline & attendance data can be pulled and reviewed

## RECOMMENDATIONS:

- Develop counseling program or partnership with an outside agency that is able to provide wider service

---

## SUMMER ENGAGEMENT PROGRAM

Bridges students, including those transitioning back to their assigned schools, will be invited to participate in the summer engagement program free of charge.

Date: Jul 26, 2023

Destination: Ocean World

Number of students attending: 7

Ticket Price: \$13.95 Ages 12 and older

Lunch estimated cost : \$ 20.00 p/p

Date: Aug 23, 2023

Destination: Oregon Caves

Number of students attending: 7

Ticket Price: Youth, ages 15 and under \$7.00 Adults, ages 16+: \$10.00

Lunch estimated cost : \$ 20.00 p/p

Subtotal estimated cost for tickets :\$ 200.55

Subtotal estimated cost for lunch: \$280.00

TOTAL ESTIMATED COST: \$480.55

The District will provide transportation and pay 2 alternative education staff members to escort students to the activities.



## Transportation Department

750 Fern Avenue

Brookings, OR 97415

541 469-2666

Fax 541 469-2098

**To:** Brookings Harbor 17C School Board

**Re:** Transportation Board Report June 2023

With the end of school just around the corner, the Transportation Team has made me proud to be working here. Despite the fact that we have 3 buses down with some problems, we were able to smoothly cover the routes and all the end of year field trips by the schools. When all is said and done, we will have covered all routes and 33 trips for the month of June alone. I am very proud to work in this department and couldn't have done any of it without the drivers, the monitors and most of all, my assistant, Faith.

We are already scheduling summer school, ESY and Early Intervention and Bridges. We also will be covering field trips for the schools and for Cal Poly Humboldt this summer.

It has been a year of learning, a year of challenges, but mostly a year of change. Being new to the School District in my role, we all made adjustments that were needed, but strove to continue to have a positive outlook on our goals and objectives. To the staff, I say THANK YOU. We will continue next year to make some changes for the better, and to face all challenges thrown our way.

I would like to thank the entire school district for all the help you've given me personally, and will always return the favor if I can. You make it a joy to be a part of this great team and I look forward to a bright future here.

Thanks,

Michael Knight  
Director of Transportation



## **Technology Department**

629 Easy Street (Mailing)

580 Fern Ave (Physical)

Brookings, OR 97415

541 469-7443

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

### **June 2023 Board Report**

During the month of May, the IT department received 159 new tickets. The flow of new tickets is still staying fairly consistent and we seem to be able to maintain a reasonable response time for addressing each new ticket. We continue to receive positive feedback from the staff regarding our goal of dealing with their issues in a timely manner.

Our weekly IT Team meetings continue to be a productive way of sharing information with each other and participating in collaborative problem solving. We are still including some specific technology spotlights and discussions in our meetings to achieve our objective of cross training each member of the tech staff.

During this past month, we have been focusing on completing the tasks necessary to support the staff and students through the remainder of the school year as well as discussing and planning the many improvements that we want to complete during the summer break.

Again, I want to acknowledge the dedicated, hardworking IT Team that I work with daily here in the district. They do an excellent job of maintaining our vision of providing quality service to the staff and students in the district.

Sincerely,

Bruce Raleigh

Director of Technology

# Kalmiopsis Elementary

## June Board Report Kalmiopsis Elementary School

BHSD Board Statement: Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

BHSD District Goal is to improve student achievement.

Kalmiopsis School Improvement Goal-ODE Guiding Principles: Ensure Safety and Wellness

### Data Points:

1. Acadience/Dibels
2. i-Ready Math
3. Curriculum Adoption

### What's working and/or not working:

Completed EOY i-Ready and Acadience

See attached data for i-Ready Reading and Math as well as the Acadience EOY.

### Next Steps:

We will be using HMH Diagnostic next year instead of i-Ready for Math. We will be using Acadience for Reading. We will start our year doing groups and test a few weeks in.

Curriculum adoption is moving along. At KES we are piloting two math programs HMH and i-Ready.

BHSD Board Statement: Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

BHSD District Goal is to improve student achievement.

Kalmiopsis School Improvement Goal- ODE Guiding Principles: Cultivate connection and relationship

### Data Points or Activities:

1. Golden Awards
2. I noticed tickets
3. Attendance Challenge
4. Joke Box
5. Performance

### What's working and/or not working:

We had 146 students qualify for the attendance reward activity. They did not miss more than 1 day this quarter or have more than 2 tardies. Below are a couple pictures from the Kindergarten celebration. We have 3 students with perfect attendance for the year.



Kalmiopsis 5th graders performed for the families and it was a great turn out. They also performed with the middle school and high school students in the park.



Attendance:	December	January	February	March	April	May
Grade K	78.59%	79.60%	86.81%	87.6%	90.05%	91.39%
Grade 1	81.26%	89.0%	88.81%	88.57%	91.46%	90.39%
Grade 2	78.75%	88.6%	87.97%	87.20%	89.52%	90.86%
Grade 3	83.47%	90.30%	91.11%	91.84%	93.78%	92.70%
Grade 4	77.08%	90.50%	86.08%	87.65%	89.05%	90.70%
Grade 5	81.65%	85.60%	89.41%	88.43%	90.03%	90.05%
Overall	80.13%	87.7%	88.36%	88.49%	90.65%	90.02%

BHSD Board Statement: Recruiting, developing, and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff.

BHSD District's goal is to recruit and retain highly qualified employees.

Kalmiopsis Elementary School Improvement Goal: Provide ongoing professional development to staff.

**Data Points:**

1. Mentor/Mentee Program
2. Positive Discipline
3. Panorama
4. PLC

**What's working and/or not working:**

1. Mentor/Mentee meeting was good. They did their end of the year evaluations and we had a discussion of what went well and didn't.
2. Panorama survey didn't work out well here. The links wouldn't work for many. The data is not an accurate picture as some did not do it due to technical issues.

**Next Steps:**

We discussed adding items to the mentor/mentee list to include basic classroom procedures for recess, fire drills, lock down drills, gradebook, powerschool etc.

With the new View Boards going into classrooms training needs to be on how to use them.

We appreciate your continued support as we serve our students and families.

Thank you,

Carol Leonard, Principal

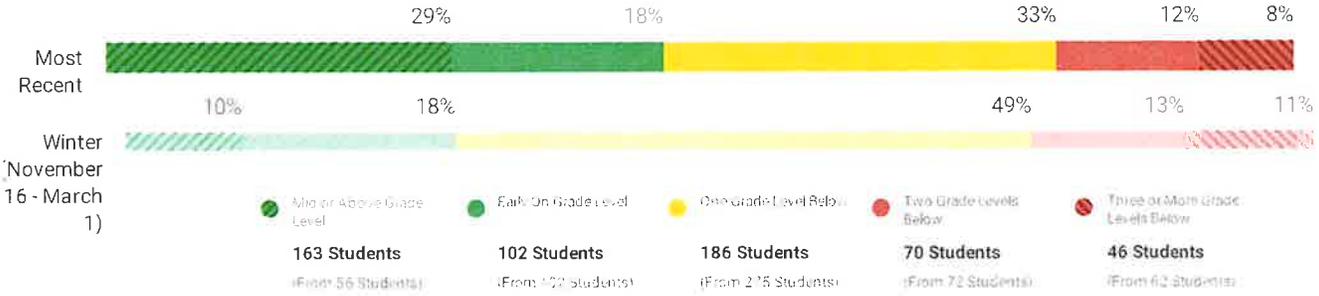
Nick Chapman, Assistant Principal

# Diagnostic Results

School: KALMIOPSIS ELEMENTARY SCHOOL  
 Subject: Math  
 Academic Year: 2022 - 2023  
 Diagnostic: Most Recent  
 Prior Diagnostic: Winter (November 16 - March 1)

## Overall Placement

Students Assessed/Total: 567/607



## Placement by Domain



Switch Table View

Choose to Show Results By

Placement Summary

Grade

Showing 6 of 6

Grade	Overall Grade-Level Placement	Mid or Above Grade Level	Early On Grade Level	One Grade Level Below	Two Grade Levels Below	Three or More Grade Levels Below	Students Assessed/Total
Grade K	Most Recent	58%	19%	23%	0%	0%	99/107
	Winter (November 16 - March 1)	14%	23%	63%	0%	0%	
Grade 1	Most Recent	34%	21%	41%	4%	0%	95/100
	Winter (November 16 - March 1)	18%	15%	62%	5%	0%	



# Diagnostic Results



School: KALMIOPSIS ELEMENTARY SCHOOL  
 Subject: Math  
 Academic Year: 2022 - 2023  
 Diagnostic: Most Recent  
 Prior Diagnostic: Winter (November 16 - March 1)

Grade		Overall Grade-Level Placement						Students Assessed/Total
Grade 2	Most Recent		20%	17%	45%	18%	0%	92/98
	Winter (November 16 - March 1)		3%	21%	54%	22%	0%	
Grade 3	Most Recent		16%	24%	36%	13%	10%	91/93
	Winter (November 16 - March 1)		3%	21%	46%	20%	10%	
Grade 4	Most Recent		20%	19%	29%	19%	13%	79/84
	Winter (November 16 - March 1)		10%	16%	37%	16%	20%	
Grade 5	Most Recent		23%	9%	24%	20%	24%	111/125
	Winter (November 16 - March 1)		10%	13%	30%	14%	33%	





### **Student SEL: Sense of Belonging**

That's a Wrap! 20 students participated in 4 different Student Group offerings addressing needs in the areas of "Grief and Loss", "Managing Anxiety/Stress", "Understanding our own Disabilities", and "Belief in Self". Groups were created based on student needs from our Panorama student survey. 100% of the students noted in an assessment, at the conclusion of each 6-week group, that they either Strongly Agreed or Agreed that they liked being a part of the group and were glad they were a member. Groups will continue to be offered again next year with student selected topics.

BHHS in partnership with the Brookings Harbor Scholarship Foundation hosted a Scholarship Reception in the BHHS cafeteria. Twenty-five community organizations participated offering over \$380,000 in scholarship funds to 29 current graduates, 47 past grads, and 1 junior student. This was a night for recognition, praise and applause for their hard work and being an integral part of the BHHS community. Congrats to all who worked diligently and applied to the various opportunities to be awarded funds for continuing their education.



Attached are the results of our bi-annual Panorama survey. We are happy to report that we saw growth in all categories. With a 91% student participation rate, we grew 7% in student self-efficacy/ growth mindset, and 3% in student sense of belonging, meeting one of our strategic, annual goals.

### **Student Success: Student Opportunities**

Student Achievement Night was a great success with over 50 students receiving awards for excellence across departments.

We will be implementing a new career exploration program starting next year called You Science. It is highly engaging and allows students to access both interest and aptitude surveys to better help them identify potential career options. This program has a bank of incredible career videos and will allow us to align our local internships into this framework for a seamless experience in the school to workforce pipeline.



We have also finalized two programs of study that we've been working on for the past two years. This June, our Construction Trades and Business Management programs are being submitted to the Oregon Department of Education (ODE) for approval. Our Business program is aligned with advanced coursework through SWOCC and our Construction program is aligned through Rogue Community College, a new partnership for us.

Finally, 100 students have signed up for summer school for either credit recovery, course enrichment, or summer expanded options (college credit). We see this as a positive move toward rebuilding a culture of achievement.



# Brookings-Harbor High School

Grades 6-12  
Spring 2023



Report created by  
Panorama Education



## Summary

Topic Description	Results	Comparison
<b>Sense of Belonging</b> How much students feel that they are valued members of the school community.	<b>33%</b>	<b>30%</b> Brookings-Harbor School District (OR)

319 responses



# Sense of Belonging

Your average

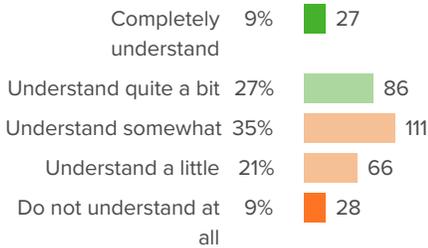
# 33%

319 responses

District average: **30%** Brookings-Harbor School District (OR)

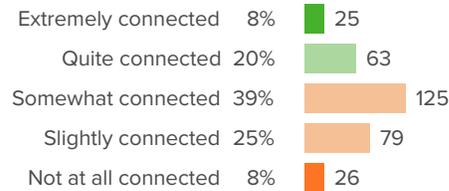
## How did people respond?

### Q.1: How well do people at your school understand you as a person?



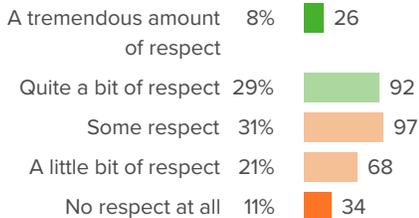
Favorable: **36%**

### Q.2: How connected do you feel to the adults at your school?



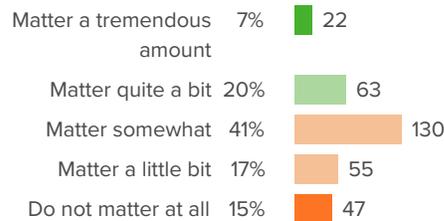
Favorable: **28%**

### Q.3: How much respect do students in your school show you?



Favorable: **37%**

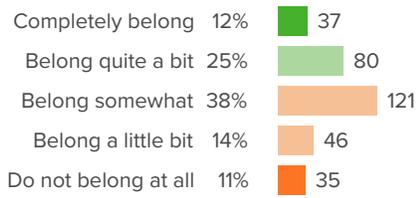
### Q.4: How much do you matter to others at this school?



Favorable: **27%**



**Q.5: Overall, how much do you feel like you belong at your school?**



Favorable: **37%**



# Brookings-Harbor High School

Grades 6-12  
Spring 2023



Report created by  
Panorama Education



## Summary

Topic Description	Results	Comparison
<b>Growth Mindset</b> Student perceptions of whether they have the potential to change those factors that are central to their performance in school.	<b>48%</b>	<b>44%</b> Brookings-Harbor School District (OR)
<b>Self-Efficacy</b> How much students believe they can succeed in achieving academic outcomes.	<b>38%</b>	<b>35%</b> Brookings-Harbor School District (OR)

320 responses



# Growth Mindset

Your average

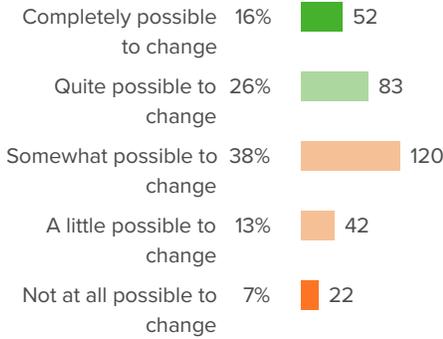
# 48%

320 responses

District average: **44%** Brookings-Harbor School District (OR)

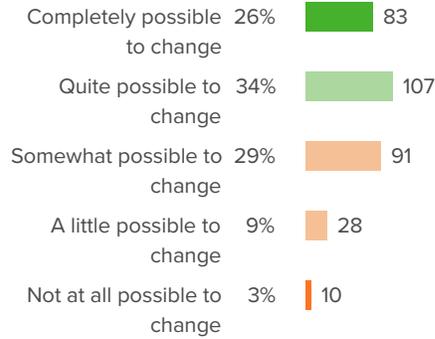
## How did people respond?

### Q.1: In school, how possible is it for you to change: Being talented



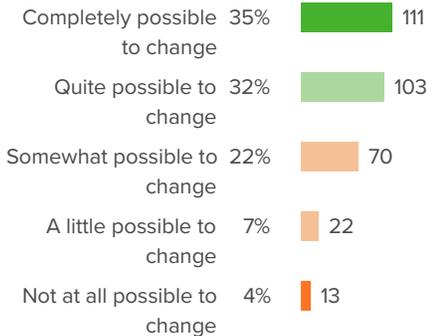
Favorable: **42%**

### Q.2: In school, how possible is it for you to change: Putting forth a lot of effort



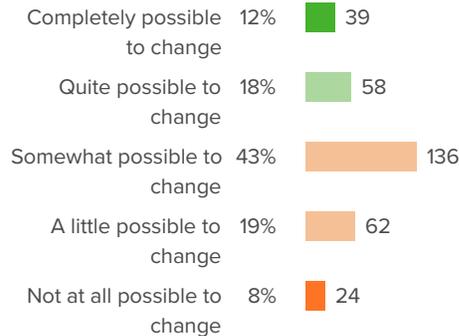
Favorable: **60%**

### Q.3: In school, how possible is it for you to change: Behaving well in class



Favorable: **67%**

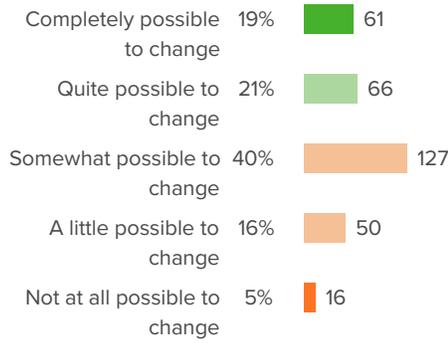
### Q.4: In school, how possible is it for you to change: Liking the subject



Favorable: **30%**

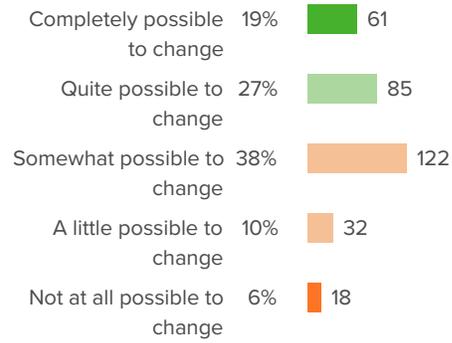


**Q.5: In school, how possible is it for you to change:  
How easily you give up**



Favorable: **40%**

**Q.6: In school, how possible is it for you to change:  
Your level of intelligence**



Favorable: **46%**



# Self-Efficacy

Your average

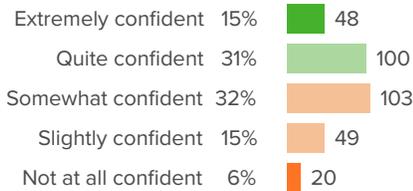
# 38%

320 responses

District average: **35%** Brookings-Harbor School District (OR)

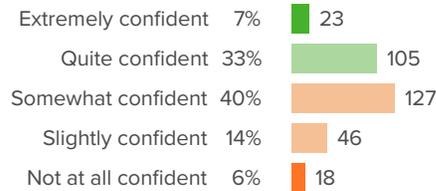
## How did people respond?

**Q.1: How confident are you that you can complete all the work that is assigned in your classes?**



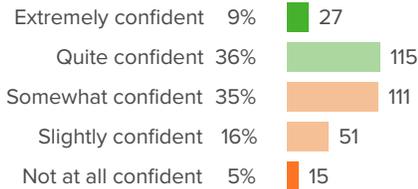
Favorable: **46%**

**Q.2: When complicated ideas are presented in class, how confident are you that you can understand them?**



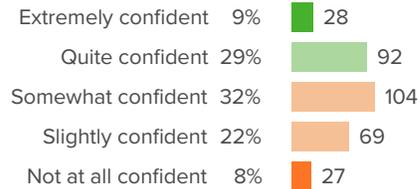
Favorable: **40%**

**Q.3: How confident are you that you can learn all the material presented in your classes?**



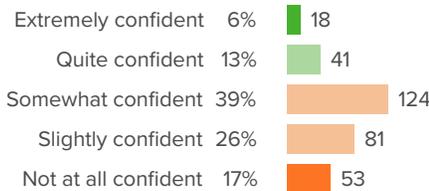
Favorable: **45%**

**Q.4: How confident are you that you can do the hardest work that is assigned in your classes?**



Favorable: **38%**

**Q.5: How confident are you that you will remember what you learned in your current classes, next year?**



Favorable: **19%**



**Azalea Middle School**  
Brookings, OR 97415  
541-469-7427  
Vickie Nigh, Principal  
Larina Warnock, Assistant Principal

## JUNE 2023 BOARD REPORT

### Student Attendance:

May attendance	June Attendance 6/1-6/15
6th grade 91.88%	6th grade 92.36%
7th grade 89.33%	7th grade 92.08%
8th grade 91.86%	8th grade 94.46%
Average for May 91.02%	Average for June 92.97%

### Student Success:



We had four fantastic days at Crissey Field as we partnered with Daniel Coyal and his team at Outdoor School. Approximately 88 students participated in 12 different field studies; tracking, navigation, fire, shelter building, wildlife, intertidal, first aid, foraging, stories, ballistics, geology thru art, knots and cordage. During our final hour together we built fires and had s'mores on the beach.

AMS music program had their spring concert on May 12th. It was a great opportunity for students to show off their skills they gained over the year in band and choir. The cafeteria was full of AMS families celebrating their students' success.

Our leadership team did an amazing job with our Spring dance on May 19th. AMS art students did a fantastic job creating the decorations for the dance. The theme this year was a "Garden Party". Students dressed up in formal attire and had an amazing experience.

AMS drama class presented their final performance on May 24th. They performed three short plays; all students participated. It was a fun filled night where students were innovative and showed off their acting skills. All three schools' music programs came together for an amazing night in the park on June 2nd. Their final performance showcased all three school band students as they played together and it was nothing less than amazing. 8th grade students went on Jerry's Rogue Jet boats June 9th, to learn about the history of the river and its wildlife.

Students completed a presentation on what they learned and presented it to their classmates as a final project. We were all very wet, but had a wonderful time. 7th grade went to Crescent City on June 9th to do a beach front walk where they learned history and information about tsunamis. Afterwards they went bowling and had lunch at the beach.

8th grade moving on was on June 15th. Once again the parents and students decided to do a drive through certificate pick up. Cars were led by our city's fire department and students went all out decorating their cars. Families, staff and students were excited and exchanged smiles, handshakes, hugs and some tears. It was an amazing experience for all involved.



### Staff Recruitment:

In May we conducted our Vice Principal Interviews with two finalists. We invited our two finalists to the school for their second interview. The candidates met with 14 students from the 6th and 7th grade level. The students asked questions that they developed, scored their candidates, and shared their top choice with the hiring committee. The hiring committee conducted the final interview, went over student feedback, and recommended a candidate to hire. I would like to introduce Matt Bennett as Azalea's recommendation for Vice Principal.





**Department of Special Programs**  
**Lynn Schiermeyer, Director of Special Programs**

Brookings Harbor School District  
629 Easy St. Brookings, OR 97415

Phone 541-412-1488

Fax 541-469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

June 13, 2023

Dear Board Members,

As we wrap up this school year, all I can say is...whew! It has been a busy year. At the end of the year, when everyone is tired and ready for a break, it can be difficult to remember the success of the year.

This year, we had three students earn the Seal of Biliteracy. Not only was an extra seal placed on their diplomas, but they were commended during the graduation ceremony.

We also had three students in the English Language Development program show proficiency on the ELPA testing. This graduates them from the ELD program.

The Indian Education program received extra funding from SCESD. These dollars were used for supplies so students could complete various culturally relevant activities.

The Oregon Department of Education provided a Supplies and Equipment Grant to the district for the special education program. Teacher's ordered everything from wobble chairs to technology to enhance their programs.

The conversion of the smaller, empty snack shack into a transition center for eighteen to twenty-one year old students in special education who graduated with either a modified diploma or certificate of completion is in progress and almost completed. We will use the remaining dollars for the Supplies and Equipment Grant to turn it into a home-like classroom environment. We expect sessions to begin in the Fall.

We can not omit the teachers, counselors, and classified staff who work tirelessly for our students every day. They meet students where they are, academically and emotionally, and do everything they can to help them succeed.

Lynn Schiermeyer  
Director of Special Programs



## Brookings-Harbor School District

629 Easy St.  
Brookings, OR 97415  
541 469-7443  
Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

### District Communications June 2023

#### Year-End Celebrations

Late May and early June are full of celebrations and opportunities for parents, families, and community members to celebrate the success of our students. The communications department promotes and attends events such as Student Achievement Night, Scholarship Night, and concert finales to share the successes of our students.

#### Graduation 2023

Brookings-Harbor High School celebrated the achievement of 77 new graduates at the annual ceremony June 10. Departing administrators Principal DeAnne Varitek and Superintendent David Marshall presided over the event. School Board Chair Alan Nidiffer presented honors for academic excellence, and Janell Howard, Janece Payne and Jay Trost assisted as part of the platform party. This year's Valedictorians were Alison Dodds, Acacia Pringle, and Alyssum Spitael. The Salutatorian was Daisha Nidiffer. Additional students recognized for high-grade point averages were Tristan Brouillard, Reagan Pieren, Garren Ramirez, Marissa Scott, Lily Strahm, Ashlyn Schofield, and Brian Walker.

Ten students were recognized with an honors diploma. To qualify, these students took specific core classes that are more rigorous including Honors, Advanced Placement (AP), and Dual Credit classes through partnerships with Southern Oregon University, Oregon Institute of Technology, and Southwestern Oregon Community College, as well as additional years in science and mathematics. Honors diplomas were earned by Dodds, Ha Nah Hager, Olivia Marks, Nidiffer, Pringle, Ramirez, Lauren Roots, Spitael, Strahm, and Walker.

Three students earned the Oregon Seal of Biliteracy – a first for BHHS. This is the official state verification of a student's ability to speak, read and write a second language. Congratulations to Saron Cruz and Brian Walker (Spanish) and Ha Nah Hager (Korean).

Students recognized a teacher of the year, Mr. Corey Tamongdong of the BHHS Music Department; and two staff persons of the year: Ms. Tina Peters (secretary) who spoke at graduation and Mr. Adrian Alonzo (head custodian) who assisted with the flag-raising along with graduates going into the military. Local radio DJ and sportscaster Kevin Bane presented the keynote address.

The communications department provides photographs free-of-charge to graduates and their families. To view photographs and a livestream of the ceremony that was provided by the BHSD technology department, visit [bhhs.brookings.k12.or.us/apps/pages/graduation2023](http://bhhs.brookings.k12.or.us/apps/pages/graduation2023).

*Nancy Raskauskas-Coons, Communications Coordinator*

**Stay Connected:** Brookings-Harbor School District: Web: [brookings.k12.or.us/](http://brookings.k12.or.us/); Social: [facebook.com/BHSD17C/](https://facebook.com/BHSD17C/)



## Brookings-Harbor School District

629 Easy Street  
Brookings, OR 97415  
541 469-7443  
Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

# Athletics & Activities

## June 2023 Board Report

We have successfully completed our activities for the year and what a ride it's been.

Graduation went off without a hitch and the weather was great. Everyone in attendance had a wonderful time and things ran smoothly. We are actively preparing for potential graduation at Azalea Park next year and possibly for years to come with the addition of our new track and football facility. The city has already been great to work with as we begin the very early stages of planning.

HS track completed districts with several athletes finishing top 3 and with the automatic entry into the State Meet at University of Oregon. The highlight of the Bruin track program was Freshman Lexie Newman finishing 3rd in the 400 meter event. Truly an incredible year for her. All the athletes that were able to compete had the time of their lives in an incredible setting.

HS Baseball completed its season making the playoffs and garnering 1st round bye, and a 2nd round home game, which they promptly won (against Douglas we might add). Then by doing so, received a 3rd round home game as well. The Bruins were able to defeat the Pleasant Hill Billies (yes that's right) and make their way into the semi finals. Unfortunately, that's where their wild ride would come to an end where they dropped to Cascade Christian. The team far exceeded expectations and the support from friends, family and other fans was second to none and we can't thank them enough for the amazing turnout!

We are currently in the process of reviewing and amending our athletic and activities code of conduct and plan to have a final draft for your review and approval in the July board agendas. This will hopefully be more in line with the times and bring some positive and structured culture to our department.

Thank you to everyone that continued to support throughout the school year and we look forward to an amazing year next year as well. Come on out and support the BRUINS!

GO BRUINS!

*Keith Wallin, Athletics & Activities Director*



## Maintenance Department

750 Fern Avenue  
Brookings, OR 97415

541 469-7131

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

*To: Brookings Harbor 17C School Board*

*Re: Maintenance Report June 13<sup>th</sup>, 2023*

June 14<sup>th</sup> will be our Safety walk around for the District

Still looking into 3 new trash compactors

The installation of the new metal shop garage doors has been a major help with classroom and shop temperatures

We are still on schedule to move the 2 light poles to the outside of the track on June 19<sup>th</sup>

Annual IPM Training will be at North Medford High School on June 15<sup>th</sup>

We had our Annual Inspection of the schools from the Oregon State Fire Marshall

Shot Clocks will be installed before the girls tournament

Working with Kate Miller from Ausland on getting drawings and pictures of additions for the bond to have a visual representation to show the public

Had a walk thru with SBHC Architect to look over their area at the High School

Set up and took down stage for 2023 Graduation

Getting geared up and ready for summer projects

**Jess Beaman**

Maintenance Director

Brookings-Harbor School District 17C



## FREE MEALS FOR AGES 1-18 YEARS OF AGE WHAT IS THE SUMMER FOOD SERVICE PROGRAM?

The summer food service program provides healthy meals to children ages 1- 18 free. With summer meals, children continue to get the nutrition they need to learn, play, and grow during vacation when they do not eat at school.

Children that attend camps, day care, tournaments, practices, playing outside, riding bikes/skateboards, summer school, clubs, and just hanging out with friends are all welcome to participate **AT NO COST!**

We welcome all to join us at the Brookings Harbor Cafeteria where children can enjoy our famous salad bar and fun meals.



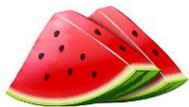
**WHERE:** Entrance is located at the back parking lot of Brookings-Harbor High school Cafeteria off Easy St. Look for the big banner and signs.

**WHEN:** June 26-August 11 MONDAY-THURSDAY (CLOSED JULY 4th)

**TIME:** *Breakfast* starts at 7:50 to 9:15 *Lunch* starts at 11:45- 12:30



Please call or email Cindy Badger at (541)469-2108 x 8, [cindyba@brookings.k12.or.us](mailto:cindyba@brookings.k12.or.us) with any questions about the summer food program.





# SUMMER FOODS PROGRAM



Children 1-18 years old eat FREE



## JUNE-JULY 2023

	MON 26	TUE 27	WED 28	THU 29
<b>BREAKFAST</b> 7:50-9:30 	<i>Breakfast Burrito</i> Cereal 	<i>Cinnamon Roll</i> Cereal	<i>Biscuit and gravy</i> Cereal	<i>Apple Fruddal w/Cheese stick</i> cereal
<b>LUNCH</b> 11:45-12:30 	<i>Chicken on A Bun</i> Salad Bar Fresh Strawberries	<i>Super Nachos</i> <i>Corn Salad</i> Salad Bar	<i>Meaty Spaghetti</i> Garlic Bread Green Tossed Salad Vine Ripe Grapes	<i>Hawaiian Ham Wrap</i> Salad Bar Ice Cream

The Breakfast and lunch bar includes but not limited to: 100% fruit Juices, fresh vegetables, Fresh fruit, legumes, cottage cheese, and condiments.



All meals come with:  
1% white milk or nonfat flavored milk.

	MON 3	TUE 4	WED 5	THU 6
<b>BREAKFAST</b> 7:50-9:15 	<i>Red, White, Blue</i> Parfait Cup Cereal	<b>KITCHEN CLOSED</b>	<i>Biscuit and Gravy</i> Cereal	<i>Bagel And Cream Cheese</i> Cereal
<b>LUNCH</b> 11:45-12:30	<i>American Cheese Burger</i> <i>Fresh Fruit</i> Salad Bar	 <b>Happy 4<sup>th</sup> of July</b>	<i>Chicken Ranch Croissant</i> <i>Fresh Fruit</i> Salad Bar	<i>Ham Sub</i> <i>Macaroni Salad</i> Salad Bar Ice Cream

Adult BRK \$3.75 Lunch \$5.00

*"This institution is an equal opportunity provider"*



2023

SUMMER FOODS PROGRAM



Children 1-18 years old eat FI

JULY

	MON 10	TUE 11	WED 12	THU 13
<b>BREAKFAST</b> 7:50-9:30	Breakfast Bar with Cheese Stick Cereal	Sunrise Sandwich Cereal	Biscuit and gravy Cereal	Muffin w/Cheese Stick Cereal
<b>LUNCH</b> 11:45-12:30	<i>Fish Sticks and Roll</i> Fresh Fruit Salad Bar	Teriyaki Chicken Bowl Mandarin Oranges Salad Bar	Beef Ravioli Roll Salad Bar	<i>Monte Cristo</i> Fresh Fruit Salad Bar Ice Cream



The Breakfast and lunch bar includes but not limited to: 100% fruit Juices, peanut butter, jelly, bread, fresh vegetables, Fresh fruit, legumes, cottage cheese, and condiments.

All meals come with:  
1% white milk or nonfat flavored milk.

Children 1-18 Years Old Eat FREE



	MON 17	TUE 18	WED 19	THU 20
<b>BREAKFAST</b> 7:50-9:30	Breakfast Burrito Cereal	Cinni Mini w/Cheese stick Cereal	Biscuit and gravy Cereal	Yogurt Parfait Cup Cereal
<b>LUNCH</b> 11:45-12:30	Chicken Strip Basket Soft Pretzel Salad Bar	Walking Taco's Mango's Salad Bar	Pulled Pork over Sweet Potato Frie Badger Coleslaw Sliced Melon Salad Bar	Tuna Salad on Croissant Salad Bar sherbet cup



Adult BRK \$3.75 Lunch \$5

"This institution is an equal opportunity provider"





# SUMMER FOODS PROGRAM

BREAKFAST 7:50-9:30

Children 1-18 years old eat FREE

## JULY-AUGUST 2023

LUNCH 11:45-12:30

MON 24	TUE 25	WED 26	THU 27
<i>Cinnamon Mini's</i> Cereal	<i>Sunrise Sandwich</i> Cereal	<i>Biscuit and gravy</i> Cereal	<i>Muffin with Cheese Stx</i> Cereal 
<i>Lasagna Roll Up</i> <i>Pull Apart Garlic Bread</i> <i>Salad Bar</i> Fresh Fruit	<i>Chicken and Rice</i> <i>Orange slices</i> <i>Salad Bar</i>	<i>Tamale</i> <i>Spanish Rice</i> <i>Fresh Fruit</i> Salad bar/Ice cream	<i>Turkey Sub</i> <i>Chips</i> <i>Fresh Fruit</i> Salad Bar

The Breakfast and lunch bar includes but not limited to: 100% fruit Juices, fresh vegetables, Fresh fruit, legumes, cottage cheese, and condiments.



All meals come with:  
1% white milk or nonfat flavored milk.

MON 31	TUE 1	WED 2	THU 3
<i>Breakfast Burrito</i> Cereal	<i>French toast sticks</i> <i>with Sausage</i> Cereal	<i>Biscuit and gravy</i> Cereal	<i>Apple Fruddal w/Chez stix</i> Cereal
<i>Chicken Strips</i> <i>Soft Pretzel</i> <i>Salad Bar</i>	<i>Personal Pizza</i> <i>Fruit Salad</i> <i>Salad Bar</i>	<i>Korean Taco</i> <i>Fresh Fruit</i> Salad Bar	<i>Combo Sub</i> <i>Chips</i> <i>Salad Bar</i> Fresh Fruit

Adult BRK \$3.75 Lunch \$5

*"This institution is an equal opportunity provider"*

BREAKFAST 7:50-9:30



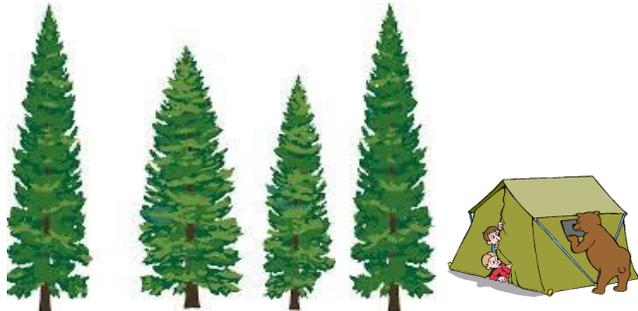
LUNCH 11:45-12:30



BREAKFAST 7:50-9:30



LUNCH 11:45-12:30



2023

# SUMMER FOODS PROGRAM

Children 1-18 years old eat FREE

## AUGUST LAST WEEK!

	MON 7	TUE 8	WED 9	THU 10
<b>BREAKFAST</b> 7:50-9:30	Muffin and Cheese Stick Cereal	Sunrise Sandwich Cereal	Yogurt Parfait Cereal	Breakfast Bar with Cheese Stick Cereal
 <b>LUNCH</b> 11:45-12:30	<b>Pulled Pork Bowl</b> <b>Fresh Fruit</b> <b>Salad Bar</b>	<b>Ranch Chicken Pocket</b> <b>Fresh Fruit</b> <b>Salad Bar</b>	<b>Ham Sub</b> <b>Chips</b> <b>Salad Bar</b> <b>Fresh Fruit</b>	<b>PB and J Uncrustable</b> <b>Salad Bar</b> <b>Fresh Fruit</b> <b>Ice Cream</b>

The Breakfast and lunch bar includes but not limited to: 100% fruit Juices, fresh vegetables, Fresh fruit, legumes, cottage cheese, and condiments.

All meals come with:  
1% white milk or nonfat flavored milk.

Adult BRK \$3.75 Lunch \$5



*"This institution is an equal opportunity provider"*



# SUMMER FOODS PROGRAM

## Dine In Bus Menu

<p><b>WED June 28</b></p> <p><b>Hawaiian Ham Wrap</b> Garden Salad <i>Fresh Strawberries</i> Chips</p>
<p><b>WED July 5</b></p> <p><b>Chicken Ranch Croissant</b> Melon Bowl Garden Salad Chips</p>
<p><b>WED July 12</b></p> <p><b>Roast Beef Wrap</b> Macaroni Salad Fresh Fruit Chips</p>
<p><b>WED July 19</b></p> <p><b>Tuna Salad Croissant</b> Carrots Applesauce Chips</p>
<p><b>WED July 26</b></p> <p><b>Turkey Sub</b> Vegetable Tray Fresh Fruit Cheeze Its</p>
<p><b>WED Aug 2</b></p> <p><b>Combo Sub</b> Vegetable Tray Fresh Fruit Cheeze Its</p>
<p><b>WED Aug 9</b></p> <p><b>PB and J Uncrustable</b> Vegetable Tray Fresh Fruit Cheeze Its</p>



## WEDNESDAY ONLY

10:45-12:20

10:45-11:05 Checto Community Public Library

11:10-11:30 Harbor Fire Department

11:35-11:55 Kemp Auto

12:00-12:20 Azalea Park



LAST DAY

*"This institution is an equal opportunity provider"*

2023



BROOKINGS HARBOR SCHOOL DISTRICT 17C  
Revenue and Expenditure Summary/Projection (Unaudited)  
Fiscal Year 2022-2023

5/31/2023	1st Quarter Projected YTD	1st Quarter % of Budget	Last Year % of Budget	2nd Quarter Actual YTD	2nd Quarter % of Budget	Last Year % of Budget	3rd Quarter Actual	3rd Quarter % of Budget	Last Year % of Budget	Actual April	Actual May	Projected June	4th Quarter Projected YTD	4th Quarter as % of Budget	Last Year % of Budget	Projected YTD Total	2022-2023 Budget	Projected YTD as % of Budget
<b>REVENUES</b>																		
*Property Taxes	22,034	0.3%	0.4%	6,135,170	96.7%	91.8%	373,090	102.6%	98.6%	39,095	25,104	26,000	90,200	104.0%	104.8%	6,620,494	6,365,400	104.0%
Other Local	48,642	23.2%	7.6%	35,716	40.3%	30.1%	146,105	110.0%	35.4%	28,399	26,578	15,000	69,977	143.4%	74.7%	300,440	209,500	143.4%
*Intermediate Sources (Cnty Sch Fund)	0	0.0%	104.7%	146,640	107.8%	104.7%	0	107.8%	104.7%	0	0	0	0	107.8%	102.4%	146,640	136,000	107.8%
ESD Flow-Thru	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0	547,952	547,952	100.0%	106.4%	547,952	547,952	100.0%
*State School Fund	3,199,017	34.3%	33.1%	2,402,849	60.0%	57.9%	2,411,463	85.8%	82.6%	628,219	430,011	0	1,058,230	97.2%	112.6%	9,071,559	9,336,252	97.2%
*State Srcs (St Timber, Common Sch Fund)	0	0.0%	0.0%	0	0.0%	0.0%	94,129	61.9%	44.8%	0	0	76,002	76,002	111.9%	108.4%	170,130	152,003	111.9%
Federal Forest fees	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	253,384	0	253,384	95.6%	106.6%	253,384	265,000	95.6%
Beginning fund balance	3,872,958	124.9%	95.2%	0	124.9%	95.2%	0	124.9%	95.2%	0	0	0	0	124.9%	92.9%	3,872,958	3,100,000	124.9%
<b>Total Period Revenues</b>	<b>6,369,693</b>			<b>8,720,374</b>			<b>3,024,787</b>			<b>695,713</b>	<b>735,078</b>	<b>664,954</b>	<b>2,095,745</b>			<b>20,983,558</b>		
<b>Cumulative Revenues</b>	<b>6,369,693</b>	<b>31.7%</b>	<b>27.5%</b>	<b>15,090,068</b>	<b>75.0%</b>	<b>69.8%</b>	<b>18,114,855</b>	<b>90.1%</b>	<b>85.0%</b>	<b>18,810,568</b>	<b>19,545,646</b>	<b>20,210,600</b>	<b>20,210,600</b>	<b>100.5%</b>	<b>99.9%</b>	<b>20,983,558</b>	<b>20,112,108</b>	<b>104.3%</b>
*Offset State Revenue Formula																		

**EXPENDITURES by Object**

Salaries	1,083,949	12.2%	12.6%	2,019,902	34.9%	36.8%	2,002,098	57.4%	61.70%	669,315	695,236	1,586,059	2,950,610	90.6%	96.3%	8,056,560	8,888,554	90.6%
Employee Benefits	480,413	11.4%	11.1%	950,413	34.0%	33.9%	953,413	56.6%	57.1%	324,603	372,799	781,990	1,479,391	91.7%	92.7%	3,863,630	4,212,639	91.7%
Purchased Services	196,150	11.4%	14.1%	487,780	39.8%	35.9%	481,195	67.8%	54.3%	145,366	169,150	350,000	664,516	106.4%	101.5%	1,829,640	1,719,370	106.4%
Supplies/Materials	292,661	36.4%	40.8%	120,218	51.3%	52.0%	251,743	82.6%	56.8%	24,418	33,098	100,888	158,403	102.3%	92.7%	823,026	804,743	102.3%
Other Objects	321,028	20.6%	16.6%	180,979	32.2%	32.8%	10,556	32.9%	33.3%	886	26,024	1,053,266	1,080,176	102.2%	113.0%	1,592,739	1,558,566	102.2%
Transfers	0	0.0%	100.0%	1,211,000	100.0%	100.0%	0	100.0%	100.0%	0	5,426	0	5,426	100.4%	100.6%	1,216,426	1,211,000	100.4%
Contingency & Reserves	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0	1,717,236	1,717,236	100.0%	100.0%	1,717,236	1,717,236	100.0%
<b>Total Period Expenditures</b>	<b>2,374,201</b>			<b>4,970,292</b>			<b>3,699,005</b>	<b>54.9%</b>	<b>54.9%</b>	<b>1,164,587</b>	<b>1,301,734</b>	<b>5,589,438</b>	<b>8,055,759</b>	<b>95.0%</b>	<b>97.7%</b>	<b>19,099,257</b>	<b>20,112,108</b>	<b>95.0%</b>
<b>Cumulative Expenditures</b>	<b>2,374,201</b>	<b>11.8%</b>	<b>16.4%</b>	<b>7,344,493</b>	<b>36.5%</b>	<b>36.3%</b>	<b>11,043,498</b>			<b>12,208,085</b>	<b>13,509,819</b>	<b>19,099,257</b>	<b>19,099,257</b>					
Month-end Fund Balance	3,995,492			7,745,575			7,071,357			6,602,483	6,035,827	1,111,343	1,111,343			1,884,301	0	

**Informational only:**

**EXPENDITURES by Function**

Instruction	654,414	8.4%	8.4%	1,866,059	32.4%	31.6%	1,848,774	56.1%	51.6%	573,354	665,792	1,701,062	2,940,208	93.9%	96.3%	7,309,456	7,786,276	93.9%
Supporting Services	1,719,786	21.1%	21.8%	1,719,962	42.1%	43.1%	1,850,231	64.8%	65.2%	591,233	630,516	1,117,873	2,339,622	93.4%	95.3%	7,629,601	8,166,054	93.4%
Other Uses	0	0.0%	99.0%	1,384,271	56.7%	99.4%	0	56.7%	99.7%	0	5,426	1,053,266	1,058,692	100.0%	63.3%	2,442,962	2,442,541	100.0%
Contingency & Reserves	0	0.0%	0.0%	0	0.0%	0.0%	0	0.0%	0.0%	0	0	1,717,236	1,717,236	100.0%	100.0%	1,717,236	1,717,236	100.0%
<b>Total Period Expenditures</b>	<b>2,374,200</b>	<b>11.8%</b>	<b>16.4%</b>	<b>4,970,291</b>	<b>36.5%</b>	<b>36.3%</b>	<b>3,699,005</b>	<b>54.9%</b>	<b>54.9%</b>	<b>1,164,587</b>	<b>1,301,734</b>	<b>5,589,438</b>	<b>8,055,758</b>	<b>95.0%</b>	<b>97.7%</b>	<b>19,099,254</b>	<b>20,112,108</b>	<b>95.0%</b>

# Brookings-Harbor School District

## Enrollment Comparison 2022-2023/2021-2022/2020-2021

Current as of June 13, 2023

	September			October			November			December			January			February			March			April			May			June		
Grade	2022	2021	2020	2022	2021	2020	2022	2021	2020	2022	2021	2020	2023	2022	2021	2023	2022	2021	2023	2022	2021	2023	2022	2021	2023	2022	2021	2023	2022	2021
K	104	107	83	103	106	85	107	101	81	106	102	81	109	102	82	108	100	83	107	100	84	109	99	85	109	100	84	108	99	83
1	106	96	101	106	97	100	106	96	100	103	97	99	102	100	100	100	98	102	101	98	103	101	96	105	100	95	105	101	94	104
2	100	103	84	100	101	81	100	98	79	98	98	79	95	97	80	97	97	80	97	95	83	95	94	84	95	92	82	98	91	83
3	97	90	111	97	83	111	98	83	112	98	84	111	97	86	113	91	86	115	91	87	113	92	90	113	92	88	113	93	86	113
4	86	119	97	86	116	97	86	113	97	86	116	93	85	115	93	84	113	92	88	111	91	85	115	92	84	116	90	84	114	91
5	122	96	130	123	95	127	124	93	124	125	93	124	126	92	124	126	90	125	126	91	127	127	92	127	126	93	128	125	91	129
	<b>615</b>	<b>611</b>	<b>606</b>	<b>615</b>	<b>598</b>	<b>601</b>	<b>621</b>	<b>584</b>	<b>593</b>	<b>616</b>	<b>590</b>	<b>592</b>	<b>614</b>	<b>592</b>	<b>597</b>	<b>606</b>	<b>584</b>	<b>601</b>	<b>610</b>	<b>582</b>	<b>606</b>	<b>609</b>	<b>586</b>	<b>602</b>	<b>606</b>	<b>584</b>	<b>602</b>	<b>609</b>	<b>575</b>	<b>603</b>
6	94	140	102	93	138	96	94	138	97	94	140	95	96	140	95	93	137	96	97	136	98	96	136	98	96	135	98	95	133	99
7	140	100	116	139	99	111	139	101	112	135	103	112	134	104	114	132	101	112	133	101	114	132	103	113	132	104	111	128	103	111
8	110	116	114	110	113	111	105	111	113	106	111	111	109	112	113	107	112	114	109	112	113	108	111	114	108	111	114	108	108	114
	<b>344</b>	<b>356</b>	<b>332</b>	<b>342</b>	<b>350</b>	<b>318</b>	<b>338</b>	<b>350</b>	<b>322</b>	<b>335</b>	<b>354</b>	<b>318</b>	<b>339</b>	<b>356</b>	<b>322</b>	<b>332</b>	<b>350</b>	<b>322</b>	<b>339</b>	<b>349</b>	<b>325</b>	<b>336</b>	<b>350</b>	<b>325</b>	<b>336</b>	<b>350</b>	<b>323</b>	<b>331</b>	<b>344</b>	<b>324</b>
9	121	123	130	121	122	127	121	122	129	120	121	125	120	117	127	119	116	127	118	113	129	116	116	129	113	114	129	110	111	128
10	116	130	104	114	120	104	114	122	107	113	122	105	110	122	106	109	118	104	108	118	104	108	117	106	105	114	105	102	112	105
11	111	108	126	111	106	124	111	105	126	110	106	123	107	104	121	105	100	120	107	100	121	104	99	123	106	97	123	103	98	123
12	107	153	132	102	131	129	101	126	129	101	124	127	98	119	127	99	120	126	98	123	126	97	123	125	97	122	122	95	121	123
	<b>455</b>	<b>514</b>	<b>492</b>	<b>448</b>	<b>479</b>	<b>484</b>	<b>447</b>	<b>475</b>	<b>491</b>	<b>444</b>	<b>473</b>	<b>480</b>	<b>435</b>	<b>462</b>	<b>481</b>	<b>432</b>	<b>454</b>	<b>477</b>	<b>431</b>	<b>454</b>	<b>480</b>	<b>425</b>	<b>455</b>	<b>483</b>	<b>421</b>	<b>447</b>	<b>479</b>	<b>410</b>	<b>442</b>	<b>479</b>
<b>Total</b>	<b>1414</b>	<b>1481</b>	<b>1430</b>	<b>1405</b>	<b>1427</b>	<b>1403</b>	<b>1406</b>	<b>1409</b>	<b>1406</b>	<b>1395</b>	<b>1417</b>	<b>1385</b>	<b>1388</b>	<b>1410</b>	<b>1395</b>	<b>1370</b>	<b>1388</b>	<b>1396</b>	<b>1380</b>	<b>1385</b>	<b>1406</b>	<b>1370</b>	<b>1391</b>	<b>1414</b>	<b>1363</b>	<b>1381</b>	<b>1404</b>	<b>1350</b>	<b>1361</b>	<b>1406</b>

**RESOLUTION No. 2023-01**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of the Brookings-Harbor School District 17C hereby adopts the budget for fiscal year 2023-2024 in the total amount of \$32,927,928.\* This budget is now on file at 629 Easy St in Brookings, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the following purposes:

<b><u>General Fund 100</u></b>		<b><u>Special Revenue Fund 200</u></b>	
Instruction.....	8,916,002	Instruction.....	4,339,963
Support Services.....	8,853,909	Support Services.....	1,850,541
Transfers.....	1,006,000	Enterprise & Comm.	927,251
Debt Service .....	0	Facilities Acquisition	600,000
Contingency.....	200,000	Debt Service .....	100,000
<b>Total.....</b>	<b>\$18,975,911</b>	Contingency.....	0
		<b>Total.....</b>	<b>\$7,817,755</b>
<b><u>Capital Projects Funds 410, 411, 412</u></b>		<b><u>Debt Service Fund 300</u></b>	
Instruction.....	8,304	Debt Service .....	\$1,292,812
Facilities Acquisition	1,771,782	<b>Total.....</b>	<b>\$1,292,812</b>
<b>Total.....</b>	<b>\$1,780,086</b>		
		<b>Total APPROPRIATIONS, All Funds . . .</b>	<b>\$29,866,564</b>
		Total Unappropriated and Reserve Amounts, All Funds . . .	3,061,364
		<b>TOTAL ADOPTED BUDGET . . .</b>	<b>\$32,927,928 *</b>

(\* amounts with asterisks must match)

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023- 2024 :  
(1)At the rate of \$ 3.2494 per \$1000 of assessed value for permanent rate tax;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the Education Limitation**

Permanent Rate Tax..... \$ 3.2494/\$1000

The above resolution statements were approved and declared adopted on June 21, 2023.

2 X \_\_\_\_\_  
Signature



# Executive Summary

**Meeting Date:** First Read of Policies at Regular Board Meeting, June 21, 2023

**Agenda Item:** School Board Proposed Policy Updates and Adoptions

**Item Type:** Informational

**Administrator:** Supt. David Marshall.

**Objective:** Preview new policy changes “required” and “highly recommended” by Oregon School Boards Association and district staff.

Background:

**OSBA Policy Updates**

OSBA provides semi-annual policy updates that include revisions recommended due to changes in state and federal laws and guidelines. In addition, our district subscribes to an additional service “Policy Plus” in which OSBA staff review the impacted BHSD policies specifically and apply the updated language and appropriate revisions. BHSD staff then review these recommendations and the board is asked to consider them in a series of readings in a public session.

The policies below will be presented to the Board as a “first reading” on June 21, 2023. The proposed Administrative Rule (AR) changes are information only and will be brought to the board in the June 2023 Superintendent’s Report.

**SECTION 1 - First Readings**

Policy & Title	BHSD Policy History	Summary
GCBDF/GDBDF Paid Family Medical Leave Insurance (Optional) (Version 2)	BHSD has an approved equivalent plan	<p><b>Reason for updates: Version 2 Optional policy.</b> This version is designed for districts providing an equivalent plan instead of using Paid Leave Oregon.</p> <p><b>Summary</b>            The Oregon Legislature has passed paid family leave laws with benefits becoming available on September 3, 2023. This policy is intended to help districts make decisions and implement these laws. The district has the</p>

		<p>option of using the state-run program Paid Leave Oregon or continuing with an equivalent plan and there is a model policy available for either situation.</p> <p>An administrative regulation is not necessary if Version 2 of the model policy is selected.</p> <p><b>Collective Bargaining Impact:</b> Districts may bargain aspects of paid family leave. Many districts have received requests to bargain regarding over these topics.</p> <p><b>Local District Responsibility:</b> Determine whether the district will be using Paid Leave Oregon or an equivalent plan. If using an equivalent plan, consider adopting GCBDF/GDBDF Paid Family Medical Leave Insurance * (Version 2).</p> <p><b>Policy(ies) and ARs Impacted by these Revisions:</b>  GCBDF/GDBDF – Paid Family Medical Leave Insurance *, Version 1, Highly Recommended – New  GCBDF/GDBDF-AR – Paid Family Medical Leave Insurance, (aligns with Version 1 of policy only), Highly Recommended – New  GCBDF/GDBDF – Paid Family Medical Leave Insurance *, Version 2, Optional – New</p>
<p>IGBHD Program Exemptions (Highly recommended)</p>	<p>Code: IGBHD  Adopted: 3/12/96  Revised/Readopted: 10/22/03; 5/20/15  Orig. Code: IGBHD</p>	<p><b>Reason for updates:</b>  <b>Summary:</b> The content comes primarily from OAR 581-021-0009. If the district would like to add language regarding procedure or authority, it could be added to this policy or an AR could be created.</p> <p>Districts are prohibited from discriminating against student, staff and community members on the basis of religion and other protected classes. To assist districts in valuing the cultural and religious backgrounds of the communities that they serve, OSBA is releasing new optional policy ICB– Religious and Cultural Holidays**. OSBA has also updated policy IGBHD - Program Exemptions** to more closely match the legal requirements for requesting an exemption from school activities. The policy change would allow the principal power to approve absence for cultural reason and/or determine if credit will be granted for any alternate activity.</p> <p><b>Collective Bargaining Impact:</b> None</p>

		<p><b>Local District Responsibility:</b> Revise and re-adopt policy IGBHD – Program Exemptions** (Highly Recommended). Consider adopting new policy ICB – Religious and Cultural Holidays** (Optional).</p> <p><b>Policy(ies) and ARs Impacted by these Revisions:</b> ICB – Religious and Cultural Holidays**, Optional – New IGBHD – Program Exemptions**, Highly Recommended</p>
JGE Expulsion (Required)	<p>The deletion is of: Code:JGE Adopted: 12/04/95 Revised/Readopted: 10/22/03; 6/17/15; 11/18/15; 4/15/20 Orig. Code: JGE</p> <p>The newly proposed JGE would replace the old policy.</p>	<p><b>Summary:</b> ORS 339.250(2) and OAR 581-021-0070 require school districts to have a policy on expulsion. There has been some confusion on the board’s role in expulsions, especially related to the expulsion hearing. This change clarifies the board’s role and gives the board the option of delegating the hearings officer role in the policy, thus relieving the board of the obligation to meet every time there is a recommendation for expulsion to designate a hearings officer. In our district the current practice is for the Superintendent run the expulsion process to, not the board. The proposed policy provides language updates for either scenario. The board retains authority on appeal.</p> <p><b>Collective Bargaining Impact:</b> None</p> <p><b>Local District Responsibility</b> Revise and readopt policy JGE - Expulsion** (Required).</p> <p><b>Policy(ies) and ARs Impacted by these Revisions</b> JGE – Expulsion**, Required</p>
KJB Informational Material Distribution or Posting	<p>Code: KJB Adopted: 7/14/15</p>	<p><b>Summary:</b> Current policy gives discretion on posters to Principal role. Proposed updates move approval power and responsibility to Superintendent or Superintendent’s designee.</p>
KJA Materials Distribution	<p>Code: KJA Adopted: 3/18/15</p>	<p><b>Summary:</b> Current policy gives discretion on posters to Principal role. Proposed updates move approval power and responsibility to Superintendent or Superintendent’s designee.</p>

**Recommendation (for June 21 Regular Board Meeting):** Review and consider readoption of policies listed above. **Suggested motion:** “I move to pass the policies listed in Section 1 of the School Board Policy executive summary to a second reading as presented.”

# Brookings-Harbor School District 17C

Code: GCBDF/GDBDF  
Adopted:

## Paid Family Medical Leave Insurance \* (Version 2)

*{Optional policy. This version is designed for districts providing an equivalent plan instead of using Paid Leave Oregon.}*

The district provides an equivalent plan for paid family and medical leave and does not participate in Paid Leave Oregon. This plan has been approved by the Employment Department.<sup>{1}</sup> The district will file the Oregon Quarterly Tax Report as required.

The district will make available a notice poster that outlines the requirements and procedures for the equivalent plan.<sup>2</sup> This poster will be displayed in each of the district's buildings or worksites in an area that is accessible to and regularly frequented by employees. This poster will be provided<sup>3</sup> to remote employees upon hire or assignment to remote work.

END OF POLICY

---

### Legal Reference(s):

---

<sup>1</sup> { Deadlines for the district to file an exemption application can be found on OAR 471-070-2205. Application requirements can be found in OAR 471-070-2210. }

<sup>2</sup> For poster requirements, see OAR 471-070-2330.

<sup>3</sup> By hand delivery, regular mail, or through an electronic delivery method.

**P  
R  
O  
P  
O  
S  
E  
D**

# Brookings-Harbor School District 17C

Code: IGBHD  
Adopted: 3/12/96  
Revised/Readopted: 10/22/03; 5/20/15  
Orig. Code: IGBHD

## Program Exemptions

*{Highly recommended policy. The content comes primarily from OAR 581-021-0009. If the district would like to add language regarding procedure or authority, it could be added to this policy or an AR could be created.}*

The district

The Board may excuse students from a state-required program or learning activity for reasons of religion, disability<sup>1</sup> or other reasons deemed appropriate by the district. Requests for excusal or accommodation must be in writing and must include the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt. Requests may be filed by the student's parent or guardian, or by a student who is 18 years of age or older or who is an emancipated minor. Requests must be submitted to the ~~teacher or~~ principal, or other reasons deemed appropriate by the district.

The district will determine if credit will be granted for any. An alternative activity program for credit may be provided with administrative approval.

Public request procedures for an alternative program and alternative credit shall be developed by the superintendent.

END OF POLICY

---

**Legal Reference(s):**

---

<sup>1</sup> If the district receives a request for a disability accommodation, the district should consider its obligations under the Individuals with Disabilities in Education Act and Section 504 of the Rehabilitation Act.

[ORS 336.035\(2\)](#)  
[ORS 336.465](#)  
[ORS 336.615](#)  
[ORS 336.625](#)

[ORS 336.635](#)  
[ORAR 581-002-0035](#)  
[ORAR 581-021-0009](#)

[ORAR 581-021-0071](#)  
[ORAR 581-022-2050](#)  
[ORAR 581-022-2110](#)  
[ORAR 581-022-2505](#)

# Brookings-Harbor School District 17C

Code: **JGE**  
Adopted: 12/04/95  
Revised/Readopted: 10/22/03; 6/17/15; 11/18/15;  
4/15/20  
Orig. Code: JGE

## Expulsion\*\*

A principal, after reviewing available information, may recommend to the superintendent that a student be expelled. Expulsion of a student shall not extend beyond one calendar year.

A student may be expelled for any of the following circumstances:

1. When a student's conduct poses a threat to the health or safety of students or employees;
2. When other strategies to change the student's behavior have been ineffective, except that expulsion may not be used to address truancy; or
3. When required by law.

The use of expulsion for discipline of a student in fifth grade or lower is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
4. When a school administrator determines, based on the administrator's observations or upon a report from an employee, the student's conduct poses a threat to the health or safety of students or employees; or
5. When the expulsion is required by law.

The age of the student and the past pattern of behavior will be considered prior to imposing the expulsion.

No student may be expelled without a hearing unless the student's parents, or the student if 18 years of age, waive the right to a hearing, either in writing or by failure to appear at a scheduled hearing. By waiving the right to a hearing, the student and parent agree to abide by the findings of a hearing officer.

When an expulsion hearing is not waived, the following procedure is required:

1. Notice will be given to the student and the parent by personal service<sup>1</sup> or by certified mail<sup>2</sup> at least five school days prior to the scheduled hearing. Notice shall include:
  - a. The specific charge or charges;

<sup>1</sup> The person serving the notice shall file a return of service. (OAR 581-021-0070)

<sup>2</sup> When "certified mail is given to a parent of a suspended student, the notice shall be placed in the mail at least five days before the date of the hearing." (OAR 581-021-0070)

- b. The conduct constituting the alleged violation, including the nature of the evidence of the violation and reason for expulsion;
  - c. A recommendation for expulsion;
  - d. The student's right to a hearing;
  - e. When and where the hearing will take place; and
  - f. The right to representation.
6. The Board may expel, or may delegate the authority to decide on an expulsion to the superintendent or superintendent's designee, who may also act as the hearings officer. The district may contract with an individual who is not employed by the district to serve as the hearings officer. The hearings officer designated by the Board will conduct the hearing and will not be associated with the initial actions of the building administrators;
  7. Expulsion hearings will be conducted in private and will not be open to the general public unless the student or the student's parents request an open session;
  8. In case the parent or student has difficulty understanding the English language or has other serious communication disabilities, the district will provide a translator;
  9. The student shall be permitted to have representation present at the hearing to advise and to present arguments. The representation may be an attorney and/or parent. The district's attorney may be present;
  10. The student shall be afforded the right to present their version of the events underlying the expulsion recommendation and to introduce evidence by testimony, writings or other exhibits;
  11. The student shall be permitted to be present and to hear the evidence presented by the district;
  12. The hearings officer or the student may record the hearing;
  13. Strict rules of evidence shall not apply to the proceedings. However, this shall not limit the hearings officer's control of the hearing;
  14. If the Board is conducting the expulsion hearing, the Board may designate the Board chair or a third party as the hearings officer. The hearings officer will determine the facts of each case on the evidence presented at the hearing. Evidence may include the relevant past history and student education records. The hearings officer will provide to the Board, findings as to the facts, the recommended decision and whether or not the student has committed the alleged conduct. This will include the hearings officer's recommended decision on disciplinary action, if any, including the duration of any expulsion. This material will be available in identical form to the Board, the student, if age 18 or over, and the student's parents at the same time. Following the review by the Board of the hearings officer's recommendation, the Board will make the final decision regarding the expulsion;
  15. If the Board has delegated authority to the superintendent to act as the hearings officer, the superintendent may designate themselves, or a third party, as the hearings officer. The hearings officer's decision is final; however, a decision of the hearings officer may be appealed by the parent or the student, if age 18 or over, to the Board for review. If the decision of the hearings officer is appealed to the Board for review, the findings as the facts and the hearings officer's decision will be

submitted to the Board and will be available in identical form to the Board, the student and the student's parents at the same time. At its next regular or special meeting the Board will review the hearings officer's decision and will affirm, modify or reverse the decision;

16. A Board review of the hearings officer's decision will be conducted in executive session unless the student or the student's parent requests a public hearing. If an executive session is held by the Board or a private hearing is held by the hearings officer, the following will not be made public:
- a. The name of the minor student;
  - b. The issues involved, including a student's confidential records;
  - c. The discussion;
  - d. The vote of Board members, which shall be taken in executive session when considering an expulsion.

Prior to expulsion, the district must propose alternative programs of instruction or instruction combined with counseling to a student subject to expulsion for reasons other than a weapons policy violation. The district must document to the parent of the student that proposals of alternative education programs have been made.

END OF POLICY

---

**Legal Reference(s):**

[ORS 192.660](#)  
[ORS 332.061](#)

[ORS 336.615 - 336.665](#)  
[ORS 339.115](#)

[ORS 339.240](#)  
[ORS 339.250](#)  
[OAR 581-021-0050 - 021-0075](#)

# Brookings-Harbor School District 17C

Code: JGE  
Adopted:

## Expulsion\*\*

*{Required policy. ORS 339.250(2) and OAR 581-021-0070 require policies on expulsion.}*

A principal, after reviewing available information, may recommend to the superintendent that a student be expelled. Expulsion of a student shall not extend beyond one calendar year.

A student may only be expelled for the following circumstances:

1. When a student's conduct poses a threat to the health or safety of students or employees;
2. When other strategies to change the student's conduct have been ineffective, except that expulsion may not be used to address truancy; or
3. When required by law.

The use of expulsion for discipline of a student in fifth grade or lower is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observations or upon a report from an employee, the student's conduct poses a direct threat to the health or safety of students or employees; or
3. When the expulsion is required by law.

The age of the student and the past pattern of behavior will be considered prior to imposing the expulsion.

No student may be expelled without a hearing unless the student's parents, or the student if 18 years of age, waive the right to a hearing, either in writing or by failure to appear at a scheduled hearing.

*{Choose one of the following two options.}*

[The Board delegates the authority to decide on an expulsion to the superintendent. <sup>{1}</sup> The superintendent may designate another person to handle the potential expulsion, and the superintendent, a designee or another individual may act as the hearings officer. The district may contract with an individual who is not employed by the district to serve as the hearings officer. The hearings officer will not be associated with the initial actions of the building administrators. The hearings officer will conduct the hearing and make a

---

<sup>1</sup>{ The Board can retain authority for all expulsions. If the Board chooses not to delegate this authority, any recommendations for expulsion from administration would come to the Board for resolution. The Board would have to meet and determine next steps for all expulsions.}

final decision regarding the expulsion. A decision of the hearings officer may be appealed by the parent or the student if age 18 or over to the Board for review.

If the decision of the hearings officer is appealed to the Board for review, the findings as to the facts and the hearings officer's decision will be submitted to the Board, and will be available in identical form to the Board, the student and the student's parents at the same time. At a future meeting, the Board will review the hearings officer's decision and will affirm, modify or reverse the decision.]

**OR**

~~[When a recommendation for expulsion is made, the Board will meet and review the recommendation. The Board will hold or arrange for the expulsion hearing unless it has been waived.~~

~~If the Board is conducting the expulsion hearing, the Board may designate a Board member or a third party to run the hearing. The superintendent will provide relevant information to the Board, including the superintendent's recommendation and duration on disciplinary action.<sup>2</sup> This information will be available in identical form to the Board, the student if age 18 or over and the students' parents at the same time. The Board will make the final decision regarding the expulsion.]~~

When a recommendation for an expulsion is made and a hearing is not waived, the following procedure is required:

1. Notice will be given to the student and the parent by personal service<sup>3</sup> or by certified mail<sup>4</sup> at least [five] days prior to the scheduled hearing. Notice shall include:
  - a. The specific charge or charges and the specific facts which support the charge or charges;
  - b. A statement of intent to consider the charges as reason for expulsion;
  - c. The student's right to a hearing;
  - d. When and where the hearing will take place; and
  - e. The student may be represented by counsel or other persons.
2. If the parent or student does not understand the English language, the district will provide an interpreter during the hearing. All communications will be in a manner that is understandable to the parents and student;
3. The student shall be permitted to have representation present at the hearing to advise and to present arguments. The representation may be an attorney, parent or other person. The district's attorney may be present;
4. The student shall be afforded the right to present their version of the events underlying the expulsion recommendation and to introduce evidence by testimony, writings or other exhibits;
5. The student shall be permitted to be present and to hear the evidence presented by the district;

---

<sup>2</sup> Evidence may include the relevant past history and student education records.

<sup>3</sup> The person serving the notice shall file a return of service. (OAR 581-021-0070)

<sup>4</sup> When "certified mail is given to a parent of a suspended student, the notice shall be placed in the mail at least five days before the date of the hearing." (OAR 581-021-0070)

6. The hearings officer or the student may record the hearing;
7. Strict rules of evidence shall not apply to the proceedings. However, this shall not limit the hearings officer's control of the hearing;
8. A Board-conducted hearing or a Board review of the hearings officer's decision will be conducted in executive session unless the student or the student's parent requests a public hearing. If an executive session is held by the Board or a private hearing held by the hearings officer, the following will not be made public:
- a. The name of the minor student;
  - b. The issues involved, including a student's confidential records;
  - c. The discussion;
  - d. The vote of Board members, which may be taken in executive session when considering an expulsion.

Prior to expulsion for reasons other than a weapons violation, the district must notify the student and parents of alternative programs of instruction or instruction combined with counseling and document this notification.

END OF POLICY

---

**Legal Reference(s):**

[ORS 192.660](#)  
[ORS 332.061](#)

[ORS 336.615 - 336.665](#)  
[ORS 339.115](#)

[ORS 339.240](#)  
[ORS 339.250](#)  
[OAR 581-021-0050 - 021-0075](#)

## **Materials Distribution\*\***

Requests by individuals or groups to distribute pamphlets, booklets, flyers, brochures and other similar materials to students for classroom use or to take home shall be submitted to the ~~school administration~~ superintendent. Materials and the proposed method of distribution shall be subject to review.

Materials shall be reviewed based on legitimate educational concerns. Such concerns include: the material is or may be defamatory; the material is inappropriate based on the age, grade level and/or maturity of the reading audience; the material is poorly written, inadequately researched, biased or prejudiced; the material contains information that is not factual; the material is not free of racial, ethnic, religious or sexual bias; or the material contains advertising that violates public school laws, rules and/or policy, is deemed inappropriate for students or that the public might reasonably perceive to bear the sanction or approval of the district.

The ~~administration~~ superintendent or superintendent's designee shall determine distribution procedures. Such procedures may include:

1. Distribution to each student before or after class if materials are not directly related to the instructional goals;
2. Notification to students or parents of the availability of the materials in a specified location if this procedure is deemed less disruptive to the educational process; or
3. Solicitation of school-related groups such as parent organizations to distribute materials.

The practice of distributing pamphlets, booklets, flyers, brochures and other similar materials shall be periodically reviewed to ensure that the mere volume of requests has not become an interruption to the educational process.

END OF POLICY

### **Legal Reference(s):**

[ORS 332.107](#)

46 OR. ATTY. GEN. OP. 239 (1989)

### **Cross Reference(s):**

GBI - Gifts and Solicitations

IIAD - Special Interest Materials  
KI - Public Solicitation in District Facilities  
KJ - Advertising in District Facilities

Materials Distribution\*\* - KJA  
1-1

### **Informational Material Distribution or Posting**

The district recognizes that a number of clubs, agencies, associations and community groups (noneducational organizations) provide valuable and needed noncurriculum related activities for district students. The district will endeavor to keep parents and students informed of the noncurricular, after school activities that are available.

Noncurricular information and material prepared by noneducational organizations may be posted or distributed in the schools subject to the following:

1. The organization must first present the information or material to the ~~principal~~ superintendent or superintendent's designee for review;
2. If the information is found to be acceptable for dissemination in the school setting, the organization must distribute or post the materials as directed by the ~~principal~~ superintendent or superintendent's designee.

The administration shall use the following criteria when reviewing information or material submitted for dissemination in the schools:

1. Does the information or material advance the educational goals of the district?
2. Is the material appropriate to the target audience given the age, grade level or maturity of the intended audience?
3. Is the material free of lewd, obscene, profane or libelous reference?
4. Is the material free of insulting or "fighting" words – those which by their very utterance inflict injury or incite an immediate breach of the peace?
5. Does the material avoid inciting or advocating imminent lawless action or disruption of the normal operation of the school?
6. Is the material free of references to political candidates, parties or issues to be decided in an election?
7. Is the material free of inferences that the district approves or sanctions the subject of the publication when the district has not or cannot take a position on the matter?

If the information or material submitted for review meets all of the above criterion it may be distributed or

posted in the schools with approval by the Superintendent. If the information or material submitted fails to meet any one of the above criterion it may not be distributed or posted in the schools.

## Informational Material Distribution or Posting - KJB

1-2

If the information or material is deemed appropriate for dissemination at school, the principal superintendent shall distribute or post the information or material as follows:

1. By posting to a designated board or notice area if the organization presents a single flyer or poster;
2. By placement in a designated distribution area if the organization presents a number of flyers or brochures but not enough for schoolwide distribution (the school will then notify students and parents of the availability of the information or material through regular communication channels);
3. By distributing the materials to all students or grades, if the materials are counted and collated for distribution to each classroom. Material to be distributed to students by the teachers must be presented to the principal in bundles organized for distribution to the targeted students in each classroom.

If members of an organization wish to distribute approved materials themselves, the principal superintendent shall allow the organization to disseminate the information or material as follows:

1. By distributing to students from a designated site before or after regular school hours (such distribution must not be coercive of students or interfere with or disrupt the normal operation of the school);
2. Members of an organization disseminating approved material before or after school hours must follow the directive of the principal with respect to when and where to set up distribution booths or tables.

The district shall have no responsibility for copying, collating, bundling or otherwise organizing noncurricular material for distribution in the schools if materials are delivered in insufficient quantities to be distributed to all targeted students. The principal Administration will place the material in the designated distribution area.

END OF POLICY

### Legal Reference(s):

[ORS 332.107](#)

Informational Material Distribution or Posting - KJB  
2-2

This is an excerpt from the Brookings-Harbor School District 17c Strategic Plan 2022 – 2026. Read the full plan at [www.brookings.k12.or.us/apps/pages/success](http://www.brookings.k12.or.us/apps/pages/success)



## **Brookings-Harbor School District 17c Mission Statement**

The Brookings Harbor District 17C Board Members, in partnership with students, parents, staff, and community will cultivate a safe, highly effective, and collaborative learning environment where every student can succeed.

## **Brookings-Harbor School District Motto**

"Every Student Can Succeed"

## **Brookings-Harbor School District Guiding Board and District Priorities**

### **Student Success Board and District Priority**

Student success is **Grit**: The ability to develop curiosity, persevere, have a greater purpose, advocate for oneself, and continually nurture a growth mindset.

### **Staff Success Board and District Priority**

Recruiting, developing, and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff.

### **Relationships Board and District Priority**

We will intentionally build meaningful relationships with students, staff, and families to create a positive culture, investing in every student's future.



## **Brookings-Harbor School District 17c Strategic Goals, Indicators, and Measures**

### **Strategic Goals**

The District Leadership Team realized that if this plan is to be successful, challenging but reachable goals had to be set. Goal identification was a lengthy and important process for the team. The team limited the number of goals to “student success,” “staff success,” and “relationship” so that each can be a high priority and aligned with adequate and sustainable resources. An emphasis was placed on relevance, clarity, brevity, and achievability.

### **Performance Indicators**

Each district strategic goal has at least one performance sub-goal, and the school-level continuous improvement plans have multiple additional indicators designed to provide ongoing formative feedback toward the strategic goals. Performance indicators break goal efforts into manageable units and represent steps in the implementation process. They represent the major activities but not the only ones the district will use to achieve its multi-year goals. Without performance indicators, this plan, more than likely, would fail since the district would not have accurate, real-time data to measure progress. Performance indicators are the most significant components to use for periodically reporting the status of strategic goals to district constituents and specifically to Brookings-Harbor School District Board members.

Several of the indicators in our plan are directly aligned with state priorities for all schools and districts in Oregon. In the coming years, Oregon will be sharing state and district progress on the following achievement indicators:

- Regular Attendance
- Third Grade Reading

- Freshman On-Track
- Graduation Rates
- Completion Rates

To complement these existing statewide indicators as well as to be able to apply a cohesive district-wide lens, the District Leadership Team decided to adopt:

- Median student growth percentile targets in reading (English Language Arts (ELA))
- Median student growth percentile targets in math
- Regular attendance targets

### **Student and Median Growth Percentile**

The state of Oregon calculates a student growth percentile. This number describes a student's growth on the state assessment compared to other students of the same grade with similar past test scores. Percentiles are a method of measuring students' growth in comparison with their peers.

The Median Student Growth Percentile summarizes student growth percentiles by district, school, grade level, class, or another group of interest. The median is calculated by ordering individual student growth percentiles from lowest to highest and identifying the middle score. For the purposes of growth, using the median rather than the average is more appropriate because an average can be influenced greatly by a few very high or very low scores.

# **Brookings-Harbor School District 17c**

## **Long Term Strategic Goals**

### **Student Success Board and District Priority**

Student success is **Grit**: The ability to develop curiosity, persevere, have a greater purpose, advocate for oneself, and continually nurture a growth mindset.

#### **Goal 1-**

Brookings-Harbor School District will achieve an annual student growth rate on social-emotional learning in the area of student growth mindset and self-efficacy of 2% with an 8% improvement by June 2026 as measured by the Panorama student survey.

#### **Goal 2-**

Brookings-Harbor School District will achieve a median student growth percentile in ELA and Math at a level 4 in all tested grades by June 2026 as measured on the ODE At A Glance Profile (55<sup>th</sup> percentile)

#### **Goal 3-**

Brookings-Harbor School District will achieve a Regular Attender rate of 90% by June 2026 in all grades.

### **Staff Success Board and District Priority**

Recruiting, developing, and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff.

#### **Goal 1-**

By June 2026:

90% of staff will report that professional development is relevant, meaningful, and beneficial.

90% of staff will report that they have multiple opportunities to meaningfully engage with system improvement in support of our students. This goal will be measured by staff feedback and survey results, with annual improvement targets set each year.

### **Relationships Board and District Priority**

We will intentionally build meaningful relationships with students, staff, and families to create a positive culture, investing in every student's future.

#### **Goal 1-**

Each school year, the District will set targets for the District and school-level social media campaign with the goal of "Telling our stories" and proactively sharing the successes, accomplishments, and challenges with our community.

#### **Goal 2-**

Develop parent and community volunteer corps: Provide multiple coordinated specific avenues for volunteer service to the district and communicate these opportunities to our community.

### **Continuous Improvement Cycle and Process**

Annually (end of each school year)

Review strategic goals and determine if there is a need to consider revising any of the goals (DLT)

Review progress towards strategic goals K-12 (DLT)

Celebrate successes (DLT and all staff)

Identify needs or questions for the start of the following school year (DLT and schools)

Annually (start of each school year)

Develop or confirm school level annual plan and goals (School Leadership Teams)

Identify resources, training or data needed

