

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Early Items
 - 3.a. Celebrate Student Success
 - Drama Club
 - Knowledge Bowl
 - 3.b. Student Rep Report
4. Citizen Input
 - Information on Public Input policies is available at www.brookings.k12.or.us/board/. Written comments must be received at least 24 hours in advance of the meeting date and time. Interested members of the public who wish to speak at the meeting during the public comment time, can RSVP online up until noon on the day of the meeting. For in-person meetings, all are welcome to come to the meeting and fill out a "blue card" signifying that they would like to give public comment and give it to the Board Chair at the start of the meeting with no prior reservation or notification needed.
5. Consent Agenda
 - 5.a. Approve Minutes
 - 5.b. Approve Bills
 - 5.c. Approve New Hires
 - 5.d. Acceptance of Gifts & Donations
6. District Reports and Information
 - 6.a. Comments from the Superintendent
 - 6.a.1. Bond Update
 - 6.a.1.a. Community Bond Survey Report from NR Nelson Research
 - 6.a.2. Bargaining
 - 6.a.3. ACB-AR-Bias Incident Complaint Procedure
 - 6.b. District Reports
 - 6.c. Finance Reports
 - 6.d. Enrollment Summary
7. Action Items
 - 7.a. Board Policy Second Reads
 - CB – Superintendent
 - CPA - Layoff and Recall for Administrators
 - GCBDB/GDBDB – Early Return to Work
 - IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
 - IGBHE – Expanded Options Program
 - IMB – District Improvement Program

- JEA – Compulsory Attendance
 - JHC – Student Health Services
 - KBA – Public Records Request
- 7.b. Board Policy First Read
- GBEA-Workplace Harassment
- 7.c. New Bus Purchase for 2023/2024 School Year
8. Board Functions and Comments
- 8.a. OSBA Legislative Priorities Vote
- 8.b. Budget Committee Vacancies (3)-Open until filled. The next deadline for application for consideration for appointment by the Board is 5:00 p.m. Wednesday, January 11, 2023.
9. Key Dates and Calendar Updates
- 9.a. Special Meeting-School Board Work Session, 5:30 p.m. January 4, 2023, Kalmiopsis Elementary School Room 51, 650 Easy St, Brookings, OR 97415.
- 9.b. Regular Session Board Meeting (January), 5:30 p.m. January 18, Kalmiopsis Elementary School Library, 650 Easy St, Brookings, OR 97415
10. Adjournment

ADOPTED Minutes

Brookings-Harbor School District Regular School Board Meeting – November 16, 2022 Kalmiopsis Elementary School Library, 650 Easy Street, Brookings, Oregon

Meeting video is available at <https://www.youtube.com/watch?v=fyFotOBnOLI>

In attendance:

Alan Nidiffer, Board Chair

Jay Trost, Board Vice Chair

Janece Payne, Board Member

Janell Howard, Board Member

Katherine Johnson (via phone), Board Member

David Marshall, Superintendent

Heather Severns (virtually), Substitute Administrative Assistant to the Board

Brian Walker, Student Representative

1. Call Meeting to order.
Alan Nidiffer called the meeting to order at 5:33 p.m.
2. Pledge of Allegiance (Observed)
3. Early Items
 - a. Celebrate Student Success - The Student Spotlight guest speakers were Student Representative Report – Student Brent Nolte, President class of 2024 and Aliya Murrow Vice- President of class of 2024.
Brent reported of the Blood drive held on October 27th. Their goal was getting 35 pints donated, the actual donation total was 42 pints. Each pint of blood goes to 2-3 recipients, this is close to 100 people that could be recipients of these donations. This has become a tradition and had a great turn out. They run one of the biggest blood drives in the region. The next blood drive is Thursday, April 27th, open to students 16 years or older and adults. Please contact Brent Nolte at brentn24@brookings.k12.or.us if you would like to register.

The leadership class is moving on to holiday activities. They are going gift shopping for families in need. They will also be doing the Charity Tree Program. Tree is decorated by the leadership class and auctioned off for charity.

- b. Brian Walker- Apologies for missing the last meeting, he was taking care of school work. Brian reported that Homecoming was a success, all of the activities around this event, the parade, pep rally and crowning of the homecoming court went well. Brian is trying to get into contact with the principals of the other schools and is hoping to have information from them at the December meeting. He and the other student leadership could not attend the executive meetings because of NHS commitments. They were planning the bazar that just took place. There is a plan to move the NHS meetings so they can attend the Executive meetings. The ASB/leadership next meeting will be tomorrow (11/17) or the week after Thanksgiving break. They hope to discussion finances and the leadership class in general.
4. Citizen Input-N/A - no comments submitted.
5. Consent Agenda
(Approve Minutes 10/19/22 and 11/2/22; Approve Bills; Approve New Hires; Approve Extra Duty Contracts; Acceptance of Gifts and Donations; Approve Grant Applications
Janece Payne moved to approve the consent agenda.
Katheryn Johnson seconded the motion.

Discussion: None

Vote called: Motion passed all-in-favor 5-0 to approve the Consent Agenda Items.

6. District Reports and Information
 - a. Comments from the Superintendent (Emergency Management Plan Update)- Superintendent Marshall is meeting regularly with the Fire chief, police chief and Lt. Dotson. Working on the reunification plan should they need to evacuate for any reason. Visiting sites and working on agreements. Reorganizing the emergency operations plan, clear communications and common language. The next steps will be doing the training and communicating with staff and students.
 - b. District Reports-Jay Trost, Alan Nidiffer, Janece Payne and Superintendent Marshall attended the OSBA Conference in Portland. Jay, Alan and Superintendent Marshall presented on the DLT process, where it started, where it is going and lessons learned, and had some great feedback. One of the underlying themes are the challenges of getting community input and voice. This will require some follow up conversations with the Board. One of the things that will be rolled out right after the holidays is a Student/Superintendent advisory group including representative students in grades 4-12. Will give the superintendent direct connection and feedback. We want to be intentional about including student voice as part of our work.

One of the things we are struggling to deal with is finding time for Professional Development and for teachers to work collaboratively. Are there creative ways we can consider finding time for the staff to work together? What might the

options be to make sure we are supporting staff so they can do the work? This would be scheduled non-student time for academic and social emotional work. What is the ask from the teachers so we have a better idea for the demand? Is this going to be taking time away from kids? If not it will be a financial discussion. A discussion took place on what professional development and collaborative work looks like, what groups and subjects and worked on and topics covered. Can we identify the impact this time has?

- c. Finance Reports-No report
- d. Enrollment Summary-No report

7. Action Items

a. Board Policy Second Reads

- i IGBAF-Special Education-Individualized Education Program
- ii IGBB-Talented and Gifted Programs and/or Services
- iii IGBBA-Talented and Gifted Student-Identification
- iv IGDJ-Interscholastic Activities
- v IK-Academic Achievement
- vi IKF-Graduation Requirements
- vii JGAB-Use of Restraint and Seclusion

Janell Howard moved to approve the proposed changes

Janece Payne seconded the motion

Discussion: none

Vote called: 5-0 all in favor. Motion passed

b. Board Policy First Reads

- i CB-Superintendent
- ii CPA-Layoff and Recall for Administrators
- iii GCBDB/GDBDB-Early Return to Work
- iv IGAI-Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
- v IGBHE-Expanded Options Program
- vi IMB-District Improvement Program
- vii JEA-Compulsory Attendance
- viii JHC-Student Health Services
- ix KBA-Public Records Request

Janell Howard moved to approve the proposed changes

Janese Payne seconded the motion.

Discussion: None

Vote called: 5-0 all-in-favor. Motion passed.

A discussion took place around policy DBEA-Budget Committee. This policy is Highly Recommended and has been tabled for the moment. A question was raised about whether this is a committee of adults or students. This changes the composition of the Budget Committee. There is an executive committee within the student leaders. This could be the existing group that engages in this conversation.

Board Functions and Comments

- a. OSBA Regional Election Vote- Discussion took place on the candidate that is running for Position 9 (Douglas/South Coast Region) Jackie Crook from South Coast ESD. She is the incumbent and the only candidate running for this position.

Janese Payne moved to approve Jackie Crook for Position 9

Kathryn Johnson seconded the motion.

Vote Called: 4-0, there was one abstention

Legislative priorities-This will be tabled and add it to the December agenda so the Board has more time to review before taking action.

- b. Budget Committee Vacancies (3)-Open until filled. Next Deadline for Applications for consideration for Appointment by the Board is 5 p.m. Friday, Dec. 9, 2022.
- c. Comments/Takeaways on 76th Annual OSBA Convention, November 11-13, 2022. Learned a lot, good speakers. Obvious that equity is a priority in every facet of the convention. The Board spoke about defining Equity for our district so we can have common language. This would be a good workshop. OSBA is pushing to have a rural caucus to represent the smaller outlying schools. They are looking for members.

8. Key Dates and Calendar Updates

- a. Special meeting-School Board Executive Session/Work Session, 5:30 p.m. December 7, 2022, Kalmiopsis Elementary School Rm 51, 650 Easy St., Brookings.
- b. (Rescheduled) Regular School Board Meeting (December), 5:30 p.m. December 14, 2022, Kalmiopsis Elementary School Library, 650 Easy St, Brookings. Kathryn will be out for this meeting.
- c. Special Meeting-School Board Work Session, 5:30 p.m. January 4, 2023, Kalmiopsis Elementary School Rm 51, 650 Easy St, Brookings, OR 97415
- d. Regular School Board Meeting (January), 5:30 p.m. January 18, Kalmiopsis Elementary School Library, 650 Easy St, Brookings, OR 97415

9. Recess to Executive Session-To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))-The Board discussed how they will process information moving forward.

10. Adjourn Executive Session and return to Regular Session

Alan Nidiffer adjourned the meeting at 7:02 p.m.

DRAFT Minutes

School Board Executive Session, 5:30

p.m. Wednesday, Nov. 30, 2022

Kalmiopsis Elementary/Room 51, 650

Easy St., Brookings, OR 97415

In attendance:

Alan Nidiffer, School Board Chair

Janece Payne, School Board Member

Janell Howard, School Board Member

Jay Trost, School Board Member

Katherine Johnson, School Board Member

David Marshall, Superintendent

1. Call Meeting to Order

Alan Nidiffer called meeting to order at 5:30 p.m.

2. Executive Session Called to Order-To consider information or records that are exempt by law from public inspection (ORS 192.660(2)(f))

The Board discussed records exempt from public inspection.

3. Adjournment

Alan Nidiffer adjourned the meeting at 7:32 p.m.

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100 GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
AIRGAS CO		128876	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$802.58
AMAZON		128769	GENERAL FUND	ALTERNATIVE EDUCATION	SUPPLIES	\$303.18
		128769	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$60.33
		128769	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$112.33
		128769	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,007.24
		128769	GENERAL FUND	HIGH SCHOOL PROGRAMS	TEXTBOOKS	\$474.75
		128769	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$385.78
		128769	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$245.12
		128769	GENERAL FUND	PSYCHOLOGICAL SERVICES	SUPPLIES	\$55.43
		128769	GENERAL FUND	SPEECH PATHOLOGY	SUPPLIES	\$25.84
		128769	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	CLEANING SERVICES	\$72.42
		128769	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$119.27
		128769	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	\$422.23
		128834	GENERAL FUND	ELEMENTARY	SUPPLIES	\$53.99
		128834	GENERAL FUND	ELL-ORS	SUPPLIES	\$37.72
		128834	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$324.92
		128834	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$288.46
		128834	GENERAL FUND	SPEECH PATHOLOGY	SUPPLIES	\$135.74
		128834	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$45.99
		128834	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	\$116.00
		128877	GENERAL FUND	ALTERNATIVE EDUCATION	SUPPLIES	(\$69.96)
		128877	GENERAL FUND	ELEMENTARY	SUPPLIES	\$37.49
		128877	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$33.72
		128877	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$318.75

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		128877	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$38.99
		128877	GENERAL FUND	SPEECH PATHOLOGY	SUPPLIES	\$33.21
		128877	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$81.12
				Total for AMAZON		\$4,760.06
APPLE COMPUTER INC, CUST# 32206		128836	GENERAL FUND	LIFE SKILLS	COMPUTER HARDWARE	\$89.95
ARNOLD, CHRISTINA A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
B & H PHOTO VIDEO		128838	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$410.54
BADGER, CYNTHIA D		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BEAMAN, JESS		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BELL, WADE L		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BICOASTAL MEDIA		128839	GENERAL FUND	INFORMATION SERVICES	ADVERTISING	\$340.00
BIO-MED TESTING SERVICES INC		128771	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$50.00
BLAKE, JOHN		128772	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$14.75
BLUE STAR GAS		128773	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$1,066.88
		128840	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$1,130.94
				Total for BLUE STAR GAS		\$2,197.82

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
CANON FINANCIAL SERVICES INC.						
		128775	GENERAL FUND	ELEMENTARY	RENTALS	\$15.62
		128775	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$0.00
		128880	GENERAL FUND	ELEMENTARY	DUES AND FEES	\$24.55
		128880	GENERAL FUND	ELEMENTARY	RENTALS	\$553.30
		128880	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$1,917.68
		128880	GENERAL FUND	FISCAL SERVICES	RENTALS	\$0.00
		128880	GENERAL FUND	FISCAL SERVICES	REPAIR AND MAINTENANCE	\$170.03
		128880	GENERAL FUND	HIGH SCHOOL PROGRAMS	RENTALS	\$805.93
		128880	GENERAL FUND	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	\$160.26
		128880	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$520.18
		128880	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	\$213.15
		128880	GENERAL FUND	OFFICE OF THE PRINCIPAL	RENTALS	\$19.80
		128880	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$28.58
		128880	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	RENTALS	\$0.00
		128880	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$11.68
		128880	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$137.52
		128880	GENERAL FUND	STUDENTS WITH DISABILITIES	REPAIR AND MAINTENANCE	\$119.89
				Total for CANON FINANCIAL SERVICES INC.		\$4,698.17
CASCADE HOME CENTER						
		128777	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$36.98
		128842	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$203.44
		128842	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$166.51
		128882	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$128.39
				Total for CASCADE HOME CENTER		\$535.32
CASTLEBERRY, CHRISTINE						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
CHARTER COMMUNICATIONS						
		128779	GENERAL FUND	TECHNOLOGY SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,249.00
CHEN, SHUMAN						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CHRISTENSEN, ANDREA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CITY OF BROOKINGS						
		128844	GENERAL FUND	MAINTENANCE SERVICES	WATER AND SEWAGE	\$4,059.54
CLARK, MANDY E						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
COASTAL COPIER SALES						
		128780	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$150.00
COOS CURRY ELECTRIC CO-OP INC						
		128782	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$14,609.24
CORPENNING, JULIETTE						
		128818	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CRISIS PREVENTION INSTITUTE						
		128884	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	PROFESSIONAL AND TECHNICAL SERVICES	\$1,424.50
CROUCH, CINDY L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CROWE, PEGGY D						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CTR INC						
		128846	GENERAL FUND	MAINTENANCE SERVICES	GARBAGE	\$4,518.09
		128846	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	GARBAGE	\$847.41
				Total for CTR INC		\$5,365.50

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
DEL-CUR SUPPLY CO-OP		128783	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$39.70
DIETRICH, DANNIELLE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
EARL, MOLLY E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
ESS WEST, LLC		0	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	ESS Classified Substitutes	\$639.02
		0	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	ESS Classified Substitutes	\$1,624.34
		0	GENERAL FUND	ELEMENTARY	ESS Certified Substitutes	\$6,965.02
		0	GENERAL FUND	ELEMENTARY	ESS Classified Substitutes	\$1,298.31
		0	GENERAL FUND	GUIDANCE SERVICES	ESS Classified Substitutes	\$388.96
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$4,711.48
		0	GENERAL FUND	LIFE SKILLS	ESS Certified Substitutes	\$506.54
		0	GENERAL FUND	LIFE SKILLS	ESS Classified Substitutes	\$1,079.39
		0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$9,117.83
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	ESS Classified Substitutes	\$277.83
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$5,324.76
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Classified Substitutes	\$1,099.36
		0	GENERAL FUND	Undesignated	Prepaid Expenses	(\$8,899.23)
				Total for ESS WEST, LLC		\$24,133.61
ESTELLE, RALPH		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
FAR WEST STEEL		128885	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$734.04
FIRST STUDENT INC		128786	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	SUPPLIES	\$2,019.50

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		128886	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	SUPPLIES	\$2,454.90
				Total for FIRST STUDENT INC		\$4,474.40
FOLLETT CONTENT SOLUTIONS, LLC		128848	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$797.32
FOWLER, MARYJANE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
FREIGHTLINER NORTHWEST		128850	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$100.55
FRONTLINE TECHNOLOGIES GROUP LLC		128851	GENERAL FUND	STAFF SERVICES	TRAVEL	\$525.00
FULTON, JASON P		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
FULTON, KRISTI J		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
GARRETT HEMANN ROBERTSON PC		128888	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	LEGAL SERVICES	\$1,000.00
GARRISON, SANDRA M		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
GOLD BEACH LUMBER		128853	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$500.00
GOODHEART AND WILCOX		128854	GENERAL FUND	HIGH SCHOOL PROGRAMS	TEXTBOOKS	\$166.41
GP ENERGY		128855	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$3,473.97
GUTIERREZ, DARCIE J		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HARRIS, GINA L						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		128819	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HAUCK, EMALEE S		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HEDENSKOG, SHEILA M		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HERNANDEZ, FRANK A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HERNANDEZ, LYNETTE		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HOLLORAN ROUSE, NICOLE		128820	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HOUGHTON MIFFLIN HARCOURT		128789	GENERAL FUND	HIGH SCHOOL PROGRAMS	TEXTBOOKS	\$3,800.16
HOVEN, KENDRA K		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
HUNGERFORD LAW FIRM		128790	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	LEGAL SERVICES	\$884.50
HUNT, TRUDY E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HUTTON, DINA		128791	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$14.75
INTOUCH RECEIPTING		128857	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$48.40
IRON MOUNTAIN NC		128858	GENERAL FUND	FISCAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$150.27
JEFFERIES, ANGELA L		128821	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
KING, JENNIFER L						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
KLEESPIES, KRISTY A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LAMB, CHRISTINA E		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
LANGUAGE LINE SERVICES, INC.		128793	GENERAL FUND	INTERPRETATION AND TRANSLATION	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$125.00
LAURO, ALESANDRO V		128822	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LEGAT, JENNIFER J		128859	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$554.42
LEIGH, MAUREEN F		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
LES SCHWAB TIRE CENTER INC		128860	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$795.92
LOPEZ-STONE, JENNIFER C		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
MARSHALL, DAVID		128890	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	TRAVEL	\$35.09
MARTINEZ, KRISTINA		128794	GENERAL FUND	Undesignated	Salaries Payable Liability	\$106.22
MATHISON, LUKE T		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
MAXIM HEALTHCARE STAFFING SERVICES		128891	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$13,345.00
		128891	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$13,400.00
Total for MAXIM HEALTHCARE STAFFING SERVICES						\$26,745.00

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund	From Date:	To Date:
MCVAY, MELANIE	11/01/2022	11/30/2022
0 GENERAL FUND	Undesignated	Payroll Deductions and Withholdings \$500.00
MILLS, TRISHA L		
0 GENERAL FUND	Undesignated	Payroll Deductions and Withholdings \$250.00
MISSION LINEN SUPPLY		
128795 GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES \$121.37
128861 GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES \$52.95
128892 GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES \$152.25
	Total for MISSION LINEN SUPPLY	\$326.57
MORRIS, MELINDA		
128823 GENERAL FUND	Undesignated	Payroll Deductions and Withholdings \$250.00
NAPA AUTO PARTS		
128863 GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES \$54.41
NIGH, VICKIE		
128864 GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL \$88.50
NOLTE, BRITT C		
128824 GENERAL FUND	Undesignated	Payroll Deductions and Withholdings \$250.00
NORTHWEST REGIONAL ESD		
128799 GENERAL FUND	OFFICE OF THE SUPERINTENDENT	DUES AND FEES \$472.00
PARCHMENT LLC		
128800 GENERAL FUND	GUIDANCE SERVICES	COMPUTER SOFTWARE \$1,190.00
PATTERSON, ETHAN		
128825 GENERAL FUND	Undesignated	Payroll Deductions and Withholdings \$500.00
PETERS, TINA L		
0 GENERAL FUND	Undesignated	Payroll Deductions and Withholdings \$250.00
Petrevics, Andrew E		
0 GENERAL FUND	Undesignated	Payroll Deductions and Withholdings \$500.00
PIONEER HEALTHCARE SERVICES		

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		128801	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$1,039.50
		128865	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,234.00
				Total for PIONEER HEALTHCARE SERVICES		\$4,273.50
PROCARE THERAPY, INC.						
		128802	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$6,400.00
		128895	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,200.00
				Total for PROCARE THERAPY, INC.		\$9,600.00
PRUITT, ASHLEY M						
		128826	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
PURCHASE POWER						
		0	GENERAL FUND	FISCAL SERVICES	POSTAGE	\$3,000.00
QUILL CORPORATION						
		128804	GENERAL FUND	ELEMENTARY	SUPPLIES	\$383.46
		128804	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$264.26
		128804	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$60.52
		128867	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$73.86
		128867	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$198.72
		128896	GENERAL FUND	ELEMENTARY	SUPPLIES	\$99.36
		128896	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$20.32
		128896	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$119.22
				Total for QUILL CORPORATION		\$1,219.72
RIDGE, KEN						
		128805	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TRAVEL	\$14.75
ROSE, TRASEE A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
RYAN, JOAN L						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUCERMAN, LAURA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUNDERS, ALEXIS N.						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SAUNDERS, FAITH L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SCHOOL NURSE SUPPLY, INC.						
		128806	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$306.55
SHAW, MONICA A						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SHERBOURNE, CONNIE L						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SHEW, LORINDA						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SHIELDS, ALISON						
		128827	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SLATER, DANIELLE M						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
SMITH, JILL J						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
SMITH, SEAN						
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$4,095.00
STUMPENHAUS, WADE C						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
TEACH CONSTRUCTION						
		128810	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,750.00
TYLER BUSINESS FORMS						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		128872	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$212.86
TYLER TECHNOLOGIES, INC.						
		128811	GENERAL FUND	FISCAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$5,041.83
UMPQUA BANK						
		0	GENERAL FUND	BOARD OF DIRECTORS	SUPPLIES	\$14.75
		0	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$324.10
		0	GENERAL FUND	ELEMENTARY	SUPPLIES	\$1,286.30
		0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$1,162.00
		0	GENERAL FUND	FISCAL SERVICES	POSTAGE	\$13.55
		0	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$105.69
		0	GENERAL FUND	GUIDANCE SERVICES	TRAVEL	\$279.00
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	DUES AND FEES	\$860.00
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,290.96
		0	GENERAL FUND	HUMAN RESOURCES	TRAVEL	\$1,110.24
		0	GENERAL FUND	LIFE SKILLS	SUPPLIES	\$273.42
		0	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$37.99
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$376.59
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL	\$912.50
		0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	SUPPLIES	\$0.00
		0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	TRAVEL	\$102.52
		0	GENERAL FUND	PSYCHOLOGICAL SERVICES	SUPPLIES	\$160.67
		0	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$19.58
		0	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	TRAVEL	\$459.54
		0	GENERAL FUND	SPEECH PATHOLOGY	COMPUTER SOFTWARE	\$184.50
		0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	COMPUTER SOFTWARE	\$300.00
				Total for UMPQUA BANK		\$9,273.90
US CELLULAR						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		128813	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$770.08
WALLIN, TERI A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
WESEL, DUSTIN		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
WEST COAST PAPER INC		128816	GENERAL FUND	ELEMENTARY	SUPPLIES	\$348.48
		128816	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$348.48
		128816	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$348.48
		128816	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$348.48
		128816	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$193.60
		128816	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	\$348.48
		128902	GENERAL FUND	ELEMENTARY	SUPPLIES	\$348.48
		128902	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$348.48
		128902	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$348.48
		128902	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$348.48
		128902	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$193.60
		128902	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	\$348.48
				Total for WEST COAST PAPER INC		\$3,872.00
WESTERN BUS SALES INC		128875	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$404.15
WESTOVER, LISA		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
ZIPLY FIBER		128903	GENERAL FUND	CARE & UPKEEP OF GROUNDS	TELEPHONE	\$2.84
		128903	GENERAL FUND	FISCAL SERVICES	TELEPHONE	\$17.97

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 100 GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		128903	GENERAL FUND	OFFICE OF THE PRINCIPAL	TELEPHONE	\$68.10
		128903	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TELEPHONE	\$2.84
				Total for ZIPLY FIBER		\$91.75
ZOCCHI, CAROL		128817	GENERAL FUND	INSTR. STAFF DEVELOPMENT	SUPPLIES	\$120.06
				Total for GENERAL FUND		\$179,639.33

Fund: 200 INDIAN ED		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
ESS WEST, LLC		0	INDIAN ED	ELEMENTARY	ESS Classified Substitutes	\$47.19
				Total for INDIAN ED		\$47.19

Fund: 202 Title I-A		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
AMAZON		128769	Title I-A	TITLE 1A PROGRAM	SUPPLIES	\$49.99
ESS WEST, LLC		0	Title I-A	TITLE 1A PROGRAM	ESS Classified Substitutes	\$424.17
MORRIS, GWEN		128797	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$150.00
		128894	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$400.00
				Total for MORRIS, GWEN		\$550.00
UMPQUA BANK		0	Title I-A	TITLE 1A PROGRAM	SUPPLIES	\$278.93
				Total for Title I-A		\$1,303.09

Fund: 203 TITLE IIA - INNOVATIVE EDUCATION		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 203		TITLE IIA - INNOVATIVE EDUCATION			
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
DORNBACK, DEIDREA					
	128828	TITLE IIA - INNOVATIVE EDUCATION	COMMUNITY SERVICES	TRAVEL	\$432.50
ROGUE CREDIT UNION					
	128829	TITLE IIA - INNOVATIVE EDUCATION	COMMUNITY SERVICES	TRAVEL	\$2,004.91
SCHULTZ, JIM					
	128830	TITLE IIA - INNOVATIVE EDUCATION	COMMUNITY SERVICES	TRAVEL	\$432.50
Total for TITLE IIA - INNOVATIVE EDUCATION					\$2,869.91

Fund: 204		Title IV Student Support and Enrichment			
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
INSTITUTE FOR MULTI-SENSORY EDUCATION					
	128889	Title IV Student Support and Enrichment	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$1,275.00
Total for Title IV Student Support and Enrichment					\$1,275.00

Fund: 208		IDEA GRANT			
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
ESS WEST, LLC					
	0	IDEA GRANT	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$253.27
Total for IDEA GRANT					\$253.27

Fund: 210		CARL PERKINS GRANT			
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
B & H PHOTO VIDEO					
	128838	CARL PERKINS GRANT	HIGH SCHOOL PROGRAMS	SUPPLIES	\$7,848.71
UMPQUA BANK					
	0	CARL PERKINS GRANT	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,139.85
Total for CARL PERKINS GRANT					\$8,988.56

Fund: 216		ESSER III			
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
CDW - GOVERNMENT INC					

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 216		ESSER III		Check#	FUND	FUNCTION	OBJECT	Amount	
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount			
		128843	ESSER III	ELEMENTARY	COMPUTER HARDWARE	\$13,400.00			
		128843	ESSER III	ELEMENTARY	COMPUTER SOFTWARE	\$0.04			
		128843	ESSER III	HIGH SCHOOL PROGRAMS	COMPUTER HARDWARE	\$10,050.00			
		128843	ESSER III	HIGH SCHOOL PROGRAMS	COMPUTER SOFTWARE	\$0.03			
		128843	ESSER III	MIDDLE/JUNIOR HIGH PROGRAMS	COMPUTER HARDWARE	\$10,050.00			
		128843	ESSER III	MIDDLE/JUNIOR HIGH PROGRAMS	COMPUTER SOFTWARE	\$0.03			
		Total for CDW - GOVERNMENT INC						\$33,500.10	
ESS WEST, LLC									
		0	ESSER III	ELEMENTARY	ESS Certified Substitutes	\$1,013.09			
		0	ESSER III	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$253.27			
		Total for ESS WEST, LLC						\$1,266.36	
UMPQUA BANK									
		0	ESSER III	IMPROVEMENT OF INSTR. SERVICES	STAFF FOOD	\$234.00			
		0	ESSER III	OFFICE OF THE SUPERINTENDENT	SUPPLIES	\$0.00			
		0	ESSER III	OFFICE OF THE SUPERINTENDENT	TRAVEL	\$208.32			
		Total for UMPQUA BANK						\$442.32	
		Total for ESSER III						\$35,208.78	

Fund: 218		Rural And Low Income Schools		Check#	FUND	FUNCTION	OBJECT	Amount	
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount			
LANGUAGE LINE SERVICES, INC.									
		128793	Rural And Low Income Schools	INFORMATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00			
		Total for Rural And Low Income Schools						\$0.00	

Fund: 221		YTP GRANT		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount		
ESS WEST, LLC								
		0	YTP GRANT	YOUTH TRANSITION PROGRAM	ESS Certified Substitutes	\$253.27		

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 221		YTP GRANT					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
	0	YTP GRANT	YOUTH TRANSITION PROGRAM	ESS Classified Substitutes		\$242.37	
			Total for ESS WEST, LLC			\$495.64	
PRUDDEN, MICHELLE	128866	YTP GRANT	YOUTH TRANSITION PROGRAM	TRAVEL		\$456.22	
UMPQUA BANK	0	YTP GRANT	YOUTH TRANSITION PROGRAM	PROFESSIONAL AND TECHNICAL SERVICES		\$71.09	
			Total for YTP GRANT			\$1,022.95	

Fund: 224		Available					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
US CELLULAR	128873	Available	TECHNOLOGY SERVICES	Other Communication Services		\$1,878.72	
			Total for Available			\$1,878.72	

Fund: 251		SCHOOL IMPROVEMENT ACCOUNT (SIA)					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
BEACOCK MUSIC CO.	128878	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES		\$937.10	
ESS WEST, LLC	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	ALTERNATIVE EDUCATION	ESS Certified Substitutes		\$1,646.29	
	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	ELEMENTARY	ESS Certified Substitutes		\$253.27	
	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes		\$2,786.00	
			Total for ESS WEST, LLC			\$4,685.56	
UMPQUA BANK	0	SCHOOL IMPROVEMENT ACCOUNT (SIA)	COMMUNITY SERVICES	STAFF FOOD		\$190.31	
			Total for SCHOOL IMPROVEMENT ACCOUNT (SIA)			\$5,812.97	

Fund: 252 HIGH SCHOOL SUCCESS - M98

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON					
	128769	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	TEXTBOOKS	\$143.66
BEACOCK MUSIC CO.					
	128770	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$6,055.59
ESS WEST, LLC					
	0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$1,519.64
	0	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$1,266.37
			Total for ESS WEST, LLC		\$2,786.01
IN-MOTION GRAPHICS					
	128792	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$105.00
MORIN'S SCREEN PRINT					
	128796	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,152.00
	128862	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$600.00
				Total for MORIN'S SCREEN PRINT	\$1,752.00
				Total for HIGH SCHOOL SUCCESS - M98	\$10,842.26

Fund: 261 Miscellaneous

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON					
	128769	Miscellaneous	COMMUNITY SERVICES	SUPPLIES	\$274.93
UMPQUA BANK					
	0	Miscellaneous	ELEMENTARY	SUPPLIES	\$308.39
	0	Miscellaneous	HIGH SCHOOL PROGRAMS	SUPPLIES	\$34.99
				Total for UMPQUA BANK	\$343.38
				Total for Miscellaneous	\$618.31

Fund: 265 EIS-Early Indicator Intervention Systems

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
WILLAMETTE ESD					

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 265		EIS-Early Indicator Intervention Systems				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
	128831	EIS-Early Indicator Intervention Systems	OTHER GUIDANCE SERVICES	COMPUTER SOFTWARE	\$2,255.07	
Total for EIS-Early Indicator Intervention Systems					\$2,255.07	

Fund: 274		HS Co-Curricular				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
ARNOLD, CHRISTI	128837	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$118.00	
BLAKE, JOHN	128772	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$44.25	
	128879	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$59.00	
Total for BLAKE, JOHN					\$103.25	
BROOKINGS ELECTRONIC SERVICE, INC	128774	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00	
CASCADE ATHLETIC SUPPLY	128776	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$875.40	
	128841	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$273.85	
	128881	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$87.60	
Total for CASCADE ATHLETIC SUPPLY					\$1,236.85	
COOS BROOKINGS SOCCER REFEREE ASSOCIATIO	128883	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$3,391.15	
FAR WEST LEAGUE	128785	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$90.00	
GEAR UP SPORTS	128852	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	NON CONSUMABLE SUPPLIES	\$4,968.22	
GUY, DAVID S	128788	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$59.00	
	128856	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$132.75	
Total for GUY, DAVID S					\$191.75	

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

IN-MOTION GRAPHICS						
	128792	HS Co-Curricular		HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$105.00
RIDGE, KEN						
	128897	HS Co-Curricular		HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$29.50
SWOBOA						
	128808	HS Co-Curricular		HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$7,608.00
UMPQUA BANK						
	0	HS Co-Curricular		HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$220.00
	0	HS Co-Curricular		HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	(\$125.39)
	0	HS Co-Curricular		HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$3,365.66
				Total for UMPQUA BANK		\$3,460.27
WALLIN III, LAWRENCE K						
	128815	HS Co-Curricular		HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$808.70
				Total for HS Co-Curricular		\$22,110.69

Fund: 275 Azalea MS Athletics

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
ANGELA ROSENCRANS						
	128835	Azalea MS Athletics	MIDDLE/JUNIOR HIGH PROGRAMS	TRAVEL	\$65.00	
CASCADE ATHLETIC SUPPLY						
	128881	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$875.40	
SOUTHWESTERN OREGON WRESTLING OFFICIALS						
	128898	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	DUES AND FEES	\$341.00	
				Total for Azalea MS Athletics		\$1,281.40

Fund: 277 HB3499 ELL

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
DIGNITY CONSULTING					
	128847	HB3499 ELL	INSTR. STAFF DEVELOPMENT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$9,800.00
UMPQUA BANK					

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 277	HB3499 ELL					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
		0	HB3499 ELL	ELL-ORS	TRAVEL	\$312.48
Total for HB3499 ELL						\$10,112.48

Fund: 285	FACILITY MAINTENANCE					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
ADVANCED SECURITY SYSTEMS		128833	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$184.20
AMAZON		128834	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$94.83
BROOKINGS ELECTRONIC SERVICE, INC		128774	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$1,050.28
CASCADE HOME CENTER		128842	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$912.86
CTR INC		128846	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$151.00
DIRT & ROCK WORKS INC.		128784	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$2,400.00
GOLD BEACH LUMBER		128853	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$104.93
ROTO-ROOTER OF CURRY COUNTY		128868	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$959.00
UMPQUA BANK		0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	POSTAGE	\$32.55
		0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$892.61
Total for UMPQUA BANK						\$925.16
UMPQUA SHEET METAL, INC.		128812	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$3,445.00
Total for FACILITY MAINTENANCE						\$10,227.26

Fund: 291 **HIGH SCHOOL STUDENT BODY**

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON					
	128834	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	(\$191.96)
	128834	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES	\$35.89
	128877	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES	\$141.24
			Total for AMAZON		(\$14.83)
DEL-CUR SUPPLY CO-OP					
	128783	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$685.47
MORIN'S SCREEN PRINT					
	128893	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$480.00
QTEES					
	128803	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$153.00
SWOVOA					
	128870	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$1,282.16
UMPQUA BANK					
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$4,625.77
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$286.61
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,616.65
			Total for UMPQUA BANK		\$6,529.03
			Total for HIGH SCHOOL STUDENT BODY		\$9,114.83

Fund: 292 AZALEA STUDENT BODY

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON					
	128769	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$61.24
QTEES					
	128904	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$258.00
			Total for AZALEA STUDENT BODY		\$319.24

Fund: 293 KALMIOPSIS STUDENT BODY

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
------------	--------	------	----------	--------	--------

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

					Amount
4IMPRINT					
	128832	KALMIOPSIS STUDENT BODY	ELEMENTARY COCURRICULAR	SUPPLIES	\$559.83
Total for KALMIOPSIS STUDENT BODY					\$559.83
Fund: 299	Nutrition Services				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
CENTRAL RESTAURANT PRODUCTS					
	128778	Nutrition Services	FOOD SERVICES	SUPPLIES	\$1,447.21
COASTAL PAPER & SUPPLY INC					
	128781	Nutrition Services	FOOD SERVICES	SUPPLIES	\$148.36
	128845	Nutrition Services	FOOD SERVICES	SUPPLIES	\$303.07
Total for COASTAL PAPER & SUPPLY INC					\$451.43
CTR INC					
	128846	Nutrition Services	FOOD SERVICES	GARBAGE	\$2,359.42
ESS WEST, LLC					
	0	Nutrition Services	FOOD SERVICES	ESS Classified Substitutes	\$136.03
FRANZ FAMILY BAKERIES					
	128787	Nutrition Services	FOOD SERVICES	FOOD	\$241.53
	128849	Nutrition Services	FOOD SERVICES	FOOD	\$345.01
	128887	Nutrition Services	FOOD SERVICES	FOOD	\$429.38
Total for FRANZ FAMILY BAKERIES					\$1,015.92
NEW HOPE PLUMBING & BUILD					
	128798	Nutrition Services	FOOD SERVICES	REPAIR AND MAINTENANCE	\$6,500.00
SUNRISE DISTRIBUTORS INC					
	128807	Nutrition Services	FOOD SERVICES	FOOD	\$1,424.30
	128869	Nutrition Services	FOOD SERVICES	FOOD	\$1,472.11
	128899	Nutrition Services	FOOD SERVICES	FOOD	\$782.95
Total for SUNRISE DISTRIBUTORS INC					\$3,679.36
SYSCO PORTLAND, INC.					
	128809	Nutrition Services	FOOD SERVICES	FOOD	\$1,800.37

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Fund: 299	Nutrition Services		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
		128871	Nutrition Services		FOOD SERVICES	FOOD	\$3,658.54
		128900	Nutrition Services		FOOD SERVICES	FOOD	\$2,620.45
					Total for SYSCO PORTLAND, INC.		\$8,079.36
UMPQUA BANK							
		0	Nutrition Services		FOOD SERVICES	SUPPLIES	\$42.39
		0	Nutrition Services		FOOD SERVICES	TRAVEL	\$0.00
					Total for UMPQUA BANK		\$42.39
US FOODS							
		128814	Nutrition Services		FOOD SERVICES	FOOD	\$4,526.58
		128874	Nutrition Services		FOOD SERVICES	FOOD	\$2,911.85
		128901	Nutrition Services		FOOD SERVICES	FOOD	\$3,577.33
					Total for US FOODS		\$11,015.76
ZIPLY FIBER							
		128903	Nutrition Services		FOOD SERVICES	TELEPHONE	\$2.84
					Total for Nutrition Services		\$34,729.72

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2022-2023

Criteria: Report Sort: Fund

From Date: 11/01/2022

To Date: 11/30/2022

Grand Total: \$340,470.86

Recap for FUND for GENERAL FUND

100	GENERAL FUND	\$179,639.33
200	INDIAN ED	\$47.19
202	Title I-A	\$1,303.09
203	TITLE IIA - INNOVATIVE EDUCATI	\$2,869.91
204	Title IV Student Support and Enrich	\$1,275.00
208	IDEA GRANT	\$253.27
210	CARL PERKINS GRANT	\$8,988.56
216	ESSER III	\$35,208.78
218	Rural And Low Income Schools	\$0.00
221	YTP GRANT	\$1,022.95
224	Available	\$1,878.72
251	SCHOOL IMPROVEMENT ACCOU	\$5,812.97
252	HIGH SCHOOL SUCCESS - M98	\$10,842.26
261	Miscellaneous	\$618.31
265	EIIS-Early Indicator Intervention Sys	\$2,255.07
274	HS Co-Curricular	\$22,110.69
275	Azalea MS Athletics	\$1,281.40
277	HB3499 ELL	\$10,112.48
285	FACILITY MAINTENANCE	\$10,227.26
291	HIGH SCHOOL STUDENT BODY	\$9,114.83
292	AZALEA STUDENT BODY	\$319.24
293	KALMIOPSIS STUDENT BODY	\$559.83
299	Nutrition Services	\$34,729.72

End of Report

Recommendation to Hire/New Hire Form - Certified

For: **Borchers, Lisa**
Sent By: Vickien

Completed By: Users: Grace Ramirez, Jennifer Lopez
Overall Status: Approved - Next step

Sent On: 11/28/2022 3:32pm CT
Completed: 12/2/2022 3:11pm CT

For Job ID: **904 - Middle School Social Studies Teacher (Temporary) at Azalea Middle School**

RECOMMENDATION TO HIRE - CERTIFIED

Lisa Borchers is being recommended for:
Middle School Social Studies Teacher (Temporary) at Azalea Middle School
Current City/State: Harrisburg / OR

Elementary - Multiple Subjects

Undergraduate College and GPA:
Grand Canyon University, AZ. 4.0

University where Teaching Degree was conferred:
Grand Canyon University, AZ

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Lisa builds positive working relationships with students. She is dedicated to her students' success. She collaborates with staff in a positive and productive manner.

Teaching Assignment / School:
Social Studies

Work Schedule:
7:45-3:45

* Anticipated Start Date:

12/05/2022

Hiring Manager Signature:

X	Signed: Vickie Nigh Stamped: 11/28/2022 3:48:15 PM; 71.92.135.18; User - Vickien - vickien@brookings.k12.or.us;
----------	---



District Administration Office

564 Fern Street
 Brookings, OR 97415
 541 469-7443
 Fax 541 469-6599
 www.brookings.k12.or.us

Memo

Date: 11/18/22
 To: David Marshall
 From: K. Wallin
 Cc:
 Re: Brookings Harbor Hire Recommendation- Extra Duty

Name:	Steven Morris
Current City/State:	Brookings, OR
Extra Duty Assignment/Location:	Head Girls Basketball Azulea
Highest Diploma/Degree Earned, and from where?	BHHS HS Diploma
Most recent employment:	Rite-Aid Pharmacy / BHS D 17-C
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Steven has been coaching in several roles w/ the District for a few years and has done a great job. His focus on always building character 1st is outstanding.

D 11/18/22

Recommendation to Hire/New Hire Form - Certified

For: **Eller, Linda**
Sent By: DeAnneV

Completed By: User - jenniferlo@brookings.k12.or.us
Overall Status: Approved - Next step

Sent On: 11/8/2022 7:46pm CT
Completed: 11/18/2022 10:30am CT

For Job ID: **934 - High School Special Education Resource Teacher (Temporary) at Brookings-Harbor High School**

RECOMMENDATION TO HIRE - CERTIFIED

Linda Eller is being recommended for:

High School Special Education Resource Teacher (Temporary) at Brookings-Harbor High School

Current City/State: Brookings / OR

Special Education: Generalist

Undergraduate College and GPA:

Eastern Oregon University, 3.8

University where Teaching Degree was conferred:

Grand Canyon University, AZ

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Linda Eller is committed to supporting students to reach their potential. She wholeheartedly believes in their abilities, even when they don't believe in their own. She's knowledgeable, skilled, and experienced. We are fortunate to have her join our staff.

Teaching Assignment / School:

Resource Teacher; Brookings-Harbor High School

Work Schedule:

7:45-3:45pm

* Anticipated Start Date:

11/09/2022

Hiring Manager Signature:

X Signed: **DeAnne A Varitek**



Brookings-Harbor school District 17C

564 Fern Ave

Brookings, OR 97415

Tel 541-469-7443

Fax 541-469-6599

www.brookings.k12.or.us

Donation Receipt

Grey Gardner

Donor Name

Mailing Address, City, State, Zip

Physical Address, City, State, Zip

Phone Number

Brookings-Harbor School District Tax ID: 93-6000388

Donation Description
2002 Harley Davidson Sportster 883 Custom-Valued at \$450
Non-working motorcycle for shop class

OFFICE USE ONLY	
Received By:	
Date Received:	
Destination of Gift:	



289 LaClair St, Coos Bay, OR 97420
Phone: 541-269-7400 ❖ Fax: 541-269-7789

November 28, 2022

Carol Leonard – School Principal
Kalmiopsis Elementary
Brookings, OR

RE: At Risk Youth donation

Dear Principal Leonard,

Congratulations! We are pleased to inform you that Advanced Health has authorized funds in the amount of \$5,000 to Kalmiopsis Elementary for the use of helping At-Risk Youth. This donation is a gift by Advanced Health to help students in need during this holiday season. Your school can use these funds however you feel appropriate as long as it is used to help youth categorized as At-Risk.

Reporting Requirements

There are no reporting requirements as this is a gift to your school's At-Risk youth.

If you have any questions, please contact us.

Sincerely,

Mellissah Hendrickson

Mellissah Hendrickson

Community and Tribal Relations Coordinator

Advanced Health

Phone: 720-440-3097

Email: Mellissah.Hendrickson@advancedhealth.com



289 LaClair St, Coos Bay, OR 97420
Phone: 541-269-7400 ❖ Fax: 541-269-7789

November 28, 2022

Vickie Nigh – School Principal
Azalea Middle School
Brookings, OR

RE: At Risk Youth donation

Dear Principal Nigh,

Congratulations! We are pleased to inform you that Advanced Health has authorized funds in the amount of \$5,000 to Azalea Middle School for the use of helping At-Risk Youth. This donation is a gift by Advanced Health to help students in need during this holiday season. Your school can use these funds however you feel appropriate as long as it is used to help youth categorized as At-Risk.

Reporting Requirements

There are no reporting requirements as this is a gift to your school's At-Risk youth.

If you have any questions, please contact us.

Sincerely,

Mellissah Hendrickson

Mellissah Hendrickson
Community and Tribal Relations Coordinator
Advanced Health
Phone: 720-440-3097
Email: Mellissah.Hendrickson@advancedhealth.com



289 LaClair St, Coos Bay, OR 97420
Phone: 541-269-7400 ❖ Fax: 541-269-7789

November 28, 2022

Deanne Varitek – School Principal
Brookings- Harbor High School
Brookings, OR

RE: At Risk Youth donation

Dear Principal Varitek,

Congratulations! We are pleased to inform you that Advanced Health has authorized funds in the amount of \$5,000 to Brookings – Harbor High School for the use of helping At-Risk Youth. This donation is a gift by Advanced Health to help students in need during this holiday season. Your school can use these funds however you feel appropriate as long as it is used to help youth categorized as At-Risk.

Reporting Requirements

There are no reporting requirements as this is a gift to your school's At-Risk youth.

If you have any questions, please contact us.

Sincerely,

Mellissah Hendrickson

Mellissah Hendrickson
Community and Tribal Relations Coordinator
Advanced Health
Phone: 720-440-3097
Email: Mellissah.Hendrickson@advancedhealth.com

Kalmiopsis Elementary

December Board Report
Kalmiopsis Elementary School

BHSD Board Statement: Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

BHSD District Goal is to improve student achievement.

Kalmiopsis School Improvement Goal-ODE Guiding Principles: Ensure Safety and Wellness

Data Points:

1. Acadience/Dibels
2. i-Ready Math and Reading
3. Curriculum Adoption

What's working and/or not working:

1. RTI staff will be progress monitoring all students December 12-15.
2. Students continue to work on i-Ready gearing up for Winter Diagnostic.
3. We have our first meeting December 14

Next Steps:

First Grade classes are too large. Teams are looking at how we can keep our numbers low in K-1 which are the foundational years for reading and math. We have more kindergarteners this year that will transition into 1st. If our district goals are to reach 4's on the Smarter Balance we need to look at class size at the lower grades.

Progress Monitoring will take place for all students the week before Christmas break to ensure that all students are improving and to have a baseline of data where students are before two weeks of Christmas break and their Mid-Year benchmark that will take place mid January when we return.

Meet for curriculum discussion and share what we have received thus far as samples.

BHSD Board Statement: Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

BHSD District Goal is to improve student achievement.

Kalmiopsis School Improvement Goal- ODE Guiding Principles: Cultivate connection and relationship

Data Points or Activities:

1. Golden Awards
2. I noticed tickets
3. Attendance Challenge
4. Joke Box

What's working and/or not working:

1. We have distributed the awards for the month and we are beginning our attendance challenge this month.
2. The Flu is taking its toll on the little people last month and continues to.

Next Steps:

We have generated a list of intrinsic rewards and staff are selecting ones to use. As for our attendance winners

for October 3rd and 4th grade tied and they will all be getting popcorn. Both grade levels had 6 days of better attendance than the other grade levels. The contest is the best attendance for the most days not overall.

Attendance:	September	October	November
Grade K	92.8%	91.63%	85.93%
Grade 1	91.4%	90.64%	85.09%
Grade 2	92.11%	91.97%	86.53%
Grade 3	92.28%	93.16%	89.55%
Grade 4	89.17%	92.24%	88.46%
Grade 5	93.33%	92.0%	88.57%
Overall	91.87%	91.94%	87.35%

BHSD Board Statement: Recruiting, developing, and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff.

BHSD District's goal is to recruit and retain highly qualified employees.

Kalmiopsis Elementary School Improvement Goal: Provide ongoing professional development to staff.

Data Points:

1. Mentor/Mentee Program
2. Positive Discipline
3. Panorama
4. PLC

What's working and/or not working:

1. Mentor/Mentee is moving forward with the monthly meetings.
2. Panorama Surveys are done.
3. We started out book study on "Learn by Doing"

Next Steps:

1. Schedule observation meetings we are starting Q-2. We have also added some additional team time for planning and preparation of the new curriculum.
2. Continue our work with sound discipline and we will be revisiting the strategies for both students and teachers. Saran continues to support students and teachers. We are holding a tier 3 meeting next week.
3. Look at Panorama Data with Kronwapple. Our next steps are to do empathy interviews. We will work as a team to create the interview questions.
4. Continue working on Book "Learn by Doing"
 - a. We are working on our Mission and Vision Statements we started at the beginning of the year.

We appreciate your continued support as we serve our students and families.

Thank you,
Carol Leonard, Principal
Nick Chapman, Assistant Principal



Brookings-Harbor High School
DeAnne Varitek, Principal
Kelly Whitley, Vice Principal

DECEMBER 2022 BOARD REPORT

Student Relationships: Social Emotional Learning (SEL)

To support our students and meet the mandate of Senate Bill 52, also known as Adi's Act, BHHS will undergo training to utilize the national Sources of Strength program, financed by the Oregon Health Authority. Through this program, we will develop a Student Wellness Team composed of interested peer leaders this spring. Additionally, Freshman Sienna Patterson has recently been named the student representative for the Curry County Suicide Prevention Council. In coordination with the county adult educator representative, she will co-coordinate and facilitate a Curry County Education Task Group.



and spirit (artwork by a BHHS student).

BHHS Site Council is planning a Wellness Expo on Saturday, May 20th at BHHS during Mental Health Awareness month. Several community leaders are working together to provide opportunities for our adolescents, their families, and our community members to learn about and access local resources that support a healthy mind, body,

College and Career Week

We just wrapped up a fabulous college and career week that occurred November 14th-18th. "Next Steps" was the buzz going around school encouraging students to think about what their futures could look like and what steps they will need to take now and in the future. During the week senior students were in and out of the Bruin Career Center receiving information about the FAFSA, transcripts, and filling out their next steps applications.



During the week there were a total of 32 seniors who received support applying to a variety of next steps including trade schools, College, Apprenticeship programs, military branches, and job applications. Each senior that applied was entered into a drawing for a gift bag with lots of goodies!



The Winners...



Uriel Cortes Spensyr Gotfried Alexis Wigaard Kylie Shaw-Kamehaiku

In addition, announcements went out each day addressing career and pathway questions for students to think about. Dress-up days allowed students to make connections to next steps from dressing in professional attire to supporting a college/military branch/trade. Teachers also took time out of their day to speak with students about their own pathways, enabling our students to learn about more opportunities.

The "Next Steps" Inspiration Door Contest was a blast and even the district office got involved. Participants decorated their doors and got students thinking about their futures. Classes of the top doors will receive ice cream treats. Here are just a few of the amazing "Next Steps" doors...





Transportation Department

750 Fern Avenue

Brookings, OR 97415

541 469-2666

Fax 541 469-2098

www.brookings.k12.or.us

To: Brookings Harbor 17C School Board

Re: Transportation Board Report November 2022

Starting off by saying Thank You to all the Athletic Coordinator, coaches and a parent driver. Fall sports have wrapped up and the season went fairly smooth for the Transportation Department. With cooperation of drivers and all involved, there were minimal complications to make it a good Fall Sports season.

We have added a few more sub drivers that are in training now so the winter should be as smooth as the fall.

All new employees in Transportation have now completed the CPI training and have been certified for two years.

We have implemented the new Trip Board thanks to the IT department. All trips are easily seen by all on the new monitor/TV in the break area of Transportation.

Thanks,
Michael Knight
Director of Transportation



Azalea Middle School

Brookings, OR 97415

541-469-7427

Vickie Nigh, Principal

Dr. Larina Warnock, Assistant Principal

December 2022 BOARD REPORT

Student Relationships: Social Emotional Learning (SEL)

The staff continue to work through Sound Discipline lessons in both 6th Grade Academy and Pride classes for all grade levels. The goal is to start conducting effective classroom meetings when we return from Winter break. AMS has been doing school relationship mapping which includes both staff and students. Staff identified students in each grade level that they felt have a connection with, then students took a survey either identifying connections with adults or not feeling connected at school.

Results of the Panorama Survey on the same question in the Fall indicated only 29% of students felt connected to an adult at school based on 253 responses. Results of the current survey, out of 285 responses, 84% of our students feel connected to at least one adult.

We held an assembly honoring the student of the month for November and our honor roll. We had over 100 students for the 1st quarter honor roll!



We will be continuing our work building stronger relationships with students and reaching out to students that do not feel connected. Nathan Hostetler will be in the district December 12 and 13; we will be training staff how to do student empathy interviews.

Sports

Girls' basketball and wrestling are in full swing. Boys' basketball held try-outs; cheerleading has started practice.

Student Attendance:

Student attendance for the month of November:

6th grade 91%

7th grade 88%

8th grade 91.1%

Overall 89% There has been a small drop in attendance due to illnesses.

Staff Recruitment/Retention

Currently staff have had a positive experience with the block schedule. We meet together every Wednesday from 1:30-2:45. We debrief as a staff on our week and address any concerns. We go over any events that have taken place for staff input on how to improve our practices (Fall Carnival, conferences, Turkey Trot, Block Schedule, ect). Staff are participating in holiday cheer and celebrations. We are participating in a secret Santa and will have a meal together on the 14th which is provided by the district.

Important upcoming dates:

12/9/22 7:00-9:00 Formal Dance

12/13/22 6:00-7:30 Band & Choir Concert

12/15/22 5:30-7:00 Night at the Museum-7th grade Social Studies Projects

12/15/22 7:00-8:30 Drama Class performance



Department of Special Programs
Lynn Schiermeyer, Director of Special Programs

Brookings Harbor School District
629 Easy St. Brookings, OR 97415

Phone 541-412-1488

Fax 541-469-6599

www.brookings.k12.or.us

December 7, 2022

The Special Programs department now oversees Brookings-Harbor Online Academy. For the past three years, the high school alternative education team created procedures and rules for BHOA, which are expected to remain intact.

While students in BHOA work from home, which can instill a sense of isolation for students, we are using the existing program structures to increase opportunities for interpersonal engagement and a sense of belonging to BHSD.

Currently, students have the opportunity to meet in a Google Classroom to check-in with the teacher, receive feedback, guided instruction, social emotional learning, and/or help. Student participation has decreased this year with only five to seven kids from each school regularly joining the Google class meeting time. When they attend, interaction with peers depends upon the grade level. For example, elementary students turn their cameras on and socialize as well as showing and sharing interests with each other. Middle and high school students rarely turn on their cameras and either participate using the microphone or chat features.

Panorama data shows that of the twenty-two high school students who participated in the survey, only nine percent felt a sense of belonging. It is worthy to note that most of the high school students have full-time employment, hence the move to an on-line school. However, it is our goal to come up with strategies and activities to promote social interaction with each other and BHOA that will create a sense of school pride and belonging.

Special Programs is again partnering with the high school towards mental health wellness and suicide prevention. A Wellness Expo is being planned and targeted towards teens, families, and community members. The hope is to provide awareness of the resources available in our community as well as how to care for yourself both physically and emotionally.

Thank you for your support.

Lynn Schiermeyer
Director of Special Programs



Maintenance Department

750 Fern Avenue
Brookings, OR 97415
541 469-7131

Fax 541 469-6599

www.brookings.k12.or.us

To: *Brookings Harbor 17C School Board*

Re: *Maintenance Report December 7th, 2022*

- Looking into eligibility for State and Community Energy program funding
- Renovating High School Staff Room for future Student Based Health Center location
- Installed new hot water heater in Kalmiopsis Annex for 5th grade area
- Sage Bruce construction framed the Kalmiopsis walkway cover over Thanksgiving Break. Roofing materials have been ordered and will be installed over Christmas Break if they arrive on time
- Hired Lloyd Alto for the open Grounds/Maintenance position. Will be working on filling the High School Head Custodian position
- Have the engineered plans for the Bridges cover. We are in the process of turning in the permit to the City of Brookings for this project
- I will be out of the District on December 14th for annual IPM training in Corvallis, OR
- Working with Admin to get summer projects lined out and budgeted

Jess Beaman

Maintenance Director

Brookings-Harbor School District 17C

BROOKINGS HARBOR SCHOOL DISTRICT 17C
Revenue and Expenditure Summary/Projection (Unaudited)
Fiscal Year 2022-2023

10/31/2022	1st Quarter Projected YTD	1st Quarter % of Budget	Last Year % of Budget	Actual October	Actual November	Projected December	2nd Quarter Projected YTD	2nd Quarter % of Budget	Last Year % of Budget	3rd Quarter Projected YTD	3rd Quarter % of Budget	Last Year % of Budget	4th Quarter Projected YTD	4th Quarter as % of Budget	Last Year % of Budget	Projected YTD Total	2022-2023 Budget	Projected YTD as % of Budget
REVENUES																		
*Property Taxes	22,034	0.3%	0.4%	18,863	5,910,656	234,908	6,164,426	97.2%	91.8%	712,322	108.4%	98.6%	138,252	110.6%	104.8%	7,037,035	6,365,400	110.6%
Other Local	48,642	23.2%	7.6%	11,035	60	44,753	55,848	49.9%	30.1%	29,897	64.1%	35.4%	84,611	104.5%	74.7%	218,998	209,500	104.5%
*Intermediate Sources (Cnty Sch Fund)	0	0.0%	104.7%	146,640	0	0	146,640	107.8%	104.7%	0	107.8%	104.7%	0	107.8%	102.4%	146,640	136,000	107.8%
ESD Flow-Thru	0	0.0%	0.0%	0	0	0	0	0.0%	0.0%	0	0.0%	0.0%	547,952	100.0%	106.4%	547,952	547,952	100.0%
*State School Fund	3,199,017	34.3%	33.1%	799,514	799,514	799,514	2,398,542	60.0%	57.9%	2,398,542	85.6%	82.6%	1,599,028	102.8%	112.6%	9,595,129	9,336,252	102.8%
*State Srcs (St Timber, Common Sch Fund)	0	0.0%	0.0%	0	0	0	0	0.0%	0.0%	76,002	50.0%	44.8%	76,002	100.0%	108.4%	152,003	152,003	100.0%
Federal Forest fees	0	0.0%	0.0%	0	0	0	0	0.0%	0.0%	0	0.0%	0.0%	265,000	100.0%	106.6%	265,000	265,000	100.0%
Beginning fund balance	3,100,000	100.0%	95.2%	0	0	0	0	100.0%	95.2%	0	100.0%	95.2%	0	100.0%	92.9%	3,100,000	3,100,000	100.0%
Total Period Revenues	6,369,693			976,052	6,710,230	1,079,175	8,765,456			3,216,764			2,710,845			21,062,758		
Cumulative Revenues	6,369,693	31.7%	27.5%	7,345,745	14,055,975	15,135,150	15,135,150	75.3%	69.8%	18,351,913	91.2%	85.0%	21,062,758	104.7%	99.9%	21,062,758	20,112,108	104.7%
*Offset State Revenue Formula																		

EXPENDITURES by Object

Salaries	1,083,949	12.2%	12.6%	677,887	663,947	736,855	2,078,689	35.6%	36.8%	2,199,057	60.3%	61.70%	3,058,635	94.7%	96.3%	8,420,330	8,888,554	94.7%
Employee Benefits	480,413	11.4%	11.1%	324,450	309,551	334,620	968,622	34.4%	33.9%	1,004,182	58.2%	57.1%	1,501,866	93.9%	92.7%	3,955,083	4,212,639	93.9%
Purchased Services	196,150	11.4%	14.1%	199,716	126,984	132,662	459,362	38.1%	35.9%	472,074	65.6%	54.3%	693,520	105.9%	101.5%	1,821,105	1,719,370	105.9%
Supplies/Materials	292,661	36.4%	40.8%	48,341	38,041	47,171	133,553	53.0%	52.0%	138,348	70.2%	56.8%	254,106	101.7%	92.7%	818,670	804,743	101.7%
Other Objects	321,028	20.6%	16.6%	3,660	2,567	216,802	223,029	34.9%	32.8%	6,790	35.3%	33.3%	1,059,113	103.3%	113.0%	1,609,960	1,558,566	103.3%
Transfers	0	0.0%	100.0%	1,211,000	0	0	1,211,000	100.0%	100.0%	0	100.0%	100.0%	7,669	100.6%	100.6%	1,218,669	1,211,000	100.6%
Contingency & Reserves	0	0.0%	0.0%	0	0	0	0	0.0%	0.0%	0	0.0%	0.0%	1,717,236	100.0%	100.0%	1,717,236	1,717,236	100.0%
Total Period Expenditures	2,374,201			2,465,054	1,141,090	1,468,111	5,074,255			3,820,451	56.0%	54.9%	8,292,146	97.3%	97.7%	19,561,052	20,112,108	97.3%
Cumulative Expenditures	2,374,201	11.8%	16.4%	4,839,254	5,980,345	7,448,455	7,448,455	37.0%	36.3%	11,268,906			19,561,052					
Month-end Fund Balance	3,995,492			2,506,491	8,075,630	7,686,694	7,686,694			7,083,007			1,501,706			1,501,706	0	

Informational only:

EXPENDITURES by Function

Instruction	654,414	8.4%	8.4%	648,125	600,831	676,830	1,925,786	33.1%	31.6%	1,962,113	58.3%	51.6%	3,092,416	98.1%	96.3%	7,634,729	7,786,276	98.1%
Supporting Services	1,719,786	21.1%	21.8%	605,928	540,259	576,785	1,722,973	42.2%	43.1%	1,837,313	64.7%	65.2%	2,422,305	94.3%	95.3%	7,702,377	8,166,054	94.3%
Other Uses	0	0.0%	99.0%	1,211,000	0	214,496	1,425,496	58.4%	99.4%	21,026	59.2%	99.7%	1,060,188	102.6%	63.3%	2,506,711	2,442,541	102.6%
Contingency & Reserves	0	0.0%	0.0%	0	0	0	0	0.0%	0.0%	0	0.0%	0.0%	1,717,236	100.0%	100.0%	1,717,236	1,717,236	100.0%
Total Period Expenditures	2,374,200	11.8%	16.4%	2,465,054	1,141,090	1,468,111	5,074,254	37.0%	36.3%	3,820,451	56.0%	54.9%	8,292,146	97.3%	92.3%	19,561,051	20,112,108	97.3%

KG	106
1st	103
2nd	98
3rd	98
4th	86
5th	125
	616
6th	94
7th	135
8th	106
	335
9th	120
10th	113
11th	110
12th	101
	444
Total	1395

Brookings-Harbor School District 17C

Code: CB
Adopted: 1/18/88
Revised/Readopted: 10/22/03; 1/15/14
Orig. Code: CB

Superintendent

The superintendent¹ is designated as the district's chief executive officer. Under ~~and has, under~~ the Board's direction, the superintendent exercises general supervision of all district schools, personnel and departments. The superintendent is responsible for managing the schools under the Board's policies and is accountable to the Board for that management.

The Board may not direct the superintendent to take any action that conflicts with a local, state or federal law² that applies to school districts³.

The superintendent may delegate to other district personnel any powers and duties imposed upon the superintendent by Board policies or by vote of the Board. Delegation of power or duty, ~~however,~~ will not relieve the superintendent of responsibility for action taken under such delegation.

END OF POLICY

Legal Reference(s):

¹ The term "superintendent" includes an interim superintendent.

² "Local, state or federal law" means a local, state or federal directive having the force of law, including an ordinance, a city or county resolution, a statute, a court decision, an administrative rule or regulation, an order issued in compliance with ORS Chapter 183, an executive order or any other directive, declaration or statement that is issued in compliance with the law as having the force of law and that is issued by a local government as defined in ORS 174.116, the state government as defined in ORS 174.111 or the federal government.

³ Also includes taking any action that conflicts with law that applies to education service districts.

[ORS 332.505](#)
[ORS 332.515](#)
[OAR 581-022-2405](#)
[OAR 584-005-0005\(51\)](#)

Senate Bill 1521 (2022)

Brookings-Harbor School District 17C

Code: CPA
Adopted: 10/22/03
Revised/Readopted: 1/15/14

Layoff/Recall - Administrative Personnel

This policy applies to all licensed administrators below the rank of assistant superintendent who are not considered teachers under ORS 342.934.¹

The Board retains the right to determine when a layoff is necessary. Layoffs shall be by position. A reduction in hours does not constitute a layoff.

The factors considered in the layoff process will be license, seniority, qualifications, merit and/or competence. ~~Competence includes recent experience, additional training and educational attainments. Merit include the measurement of one administrator's ability and effectiveness against the ability and effectiveness of another administrator.~~

The Board desires/expects administration to ~~will~~ retain, consistent with state law, the most capable and productive of the licensed and qualified employees needed to carry out the approved programs of the district's schools.

Prior to initial development of a recall procedure for administrators, the Board will consult with the employees or a designated representative of the employees covered by this policy.

The district will develop administrative ~~Administrative~~ regulations ~~shall be developed~~ to implement this policy.

END OF POLICY

Legal Reference(s):

¹ Prior to laying off any administrators, the district will work with legal counsel to determine if the cultural or linguistic expertise criteria apply to any impacted employees.

[ORS 332.107](#)
[ORS 342.934](#)

Brookings-Harbor School District 17C

Code: GCBDB/GDBDB
Adopted: 6/18/01
Revised/Readopted: 10/22/03; 1/15/14
Orig. Code: GBR

Early Return to Work

Efforts will be made, on a case-by-case basis, to reinstate~~return~~ ill or injured employees to work. The reinstatement~~Returns~~ will be within the requirements of the injury, the limitations of the law and the limitations of the district.

In the event an employee is not able to perform essential job functions completely after an illness or injury, the district will determine whether reasonable accommodations are appropriate that would provide a temporary light duty assignment, restructuring of a position~~job~~ to include modified workdays, shift or part-time work, hours of work or modifications in facilities, equipment, special aids and services. Reasonable accommodations must not result in an undue hardship on the district.

If an employee cannot be reasonably accommodated in their~~his/her~~ current position~~job~~, the district will review alternative assignments. The employee, if qualified, will be offered an available vacant position with or without reasonable accommodations. If recovery is ongoing, sick leave is exhausted and ~~if no other assignment is possible, the district [will] [may] provide temporary unpaid leave as an accommodation if recovery is ongoing and sick leave is exhausted. Unpaid leave will be provided~~ in accordance with state and federal~~Oregon~~ law.

The district will maintain current job descriptions for each position. Physical requirements for appropriate job categories will be established.

The [superintendent] will develop procedures~~administrative regulations~~ as necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 659A.043](#)
[ORS 659A.046](#)
[OAR 436-110-0003 - 0900](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2016); 28 C.F.R. Part 35 (2016).
Americans with Disabilities Act Amendments Act of 2008.

Brookings-Harbor School District 17C

Code: IGAI
Adopted: 2/17/10
Revised/Readopted: 5/20/15; 7/06/16; 11/20/19

Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education **

The district shall provide an age appropriate, comprehensive plan of instruction focusing on human sexuality, HIV/AIDS and sexually transmitted infections and disease prevention in elementary and secondary schools as an ~~integral~~ ~~internal~~ part of health education and other subjects.

Course material and instruction for all human sexuality education courses that discuss human sexuality shall enhance a student's understanding of sexuality as a normal and healthy aspect of human development. A part of the comprehensive plan of instruction shall provide age-appropriate child sexual abuse prevention instruction for students in kindergarten through grade 12. The district must provide a minimum of four instructional sessions annually; one instructional session is equal to one standard class period. In addition, the HIV/AIDS and sexually transmitted infections and disease prevention education and the human sexuality education comprehensive plan shall provide adequate instruction at least annually, for all students in grades 6 through 8 and at least twice during grades 9 through 12.

Parents, teachers, school administrators, local health ~~department~~ ~~departments~~ staff, other community representatives and persons from the medical community who are knowledgeable of the latest scientific information and effective education strategies shall develop the plan of instruction and align it with the Oregon Health Education Standards and Benchmarks.

The Board shall approve the plan of instruction and require that it be reviewed and updated biennially in accordance with new scientific information and effective educational strategies.

Parents of minor students shall be notified in advance of any human sexuality or AIDS/HIV instruction. Any parent may request that ~~their~~ ~~his/her~~ child be excused from that portion of the instructional program under the procedures set forth in Oregon Revised Statute (ORS) 336.035 (2).

The comprehensive plan of instruction shall include the following information that:

1. Promotes abstinence for school ~~age~~ youth and mutually monogamous relationships with an uninfected partner for adults;
2. Allays those fears concerning HIV that are scientifically groundless;
3. Is balanced and medically accurate;
4. Provides balanced, accurate information and skills-based instruction on risks and benefits of contraceptives, condoms and other disease reduction measures;
5. Discusses responsible sexual behaviors and hygienic practices which may reduce or eliminate unintended pregnancy, exposure to HIV, hepatitis B/C and other sexually transmitted infections and diseases;

Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases,
Health Education **– IGAI

6. Stresses the risks of behaviors such as the sharing of needles or syringes for injecting illegal drugs and controlled substances;
7. Discusses the characteristics of the emotional, physical and psychological aspects of a healthy relationship;
8. Discusses ~~Discussed~~ the benefits of delaying pregnancy beyond the adolescent years as a means to better ensure a healthy future for parents and their children. The student shall be provided with statistics based on the latest medical information regarding both the health benefits and the possible side effects of all forms of contraceptives including the success and failure rates for prevention of pregnancy, sexually transmitted infections and diseases;
9. Stresses that HIV/STDs and hepatitis ~~hepatitis~~ Hepatitis B/C can be possible hazards of sexual contact;
10. Provides students with information about Oregon laws that address young people's rights and responsibilities relating to childbearing and parenting;
11. Advises students of consequences of having sexual relations with persons younger than 18 years of age to whom they are not married;
12. Encourages family communication and involvement and helps students learn to make responsible, respectful and healthy ~~healthy~~ health decisions;
13. Teaches that no form of sexual expression or behavior is acceptable when it physically or emotionally harms oneself or others and that it is wrong to take advantage of or exploit another person;
14. Teaches that consent is an essential component of healthy sexual behavior. Course material shall promote positive attitudes and behaviors related to healthy relationships and sexuality, and encourage active student bystander behavior;
15. Teaches students how to identify and respond to attitudes and behaviors which contribute to sexual violence;
16. Validates the importance of one's ~~ones~~ honesty, respect for each person's dignity and well-being, and responsibility for one's ~~ones'~~ actions;
17. Uses inclusive materials and strategies that recognizes different sexual orientations, gender identities and gender expression;
18. Includes information about relevant community resources, how to access these resources, and the laws that protect the rights of minors to anonymously access these resources; and
19. Is culturally inclusive.

The comprehensive plan of instruction shall emphasize ~~skills~~~~skill~~-based instruction that:

1. Assists students to develop and practice effective communication skills, development of self-esteem and ability to resist peer pressure;
2. Provides students with the opportunity to learn about and personalize peer, media, technology and community influences that both positively and negatively impact their attitudes and decisions related to healthy sexuality, relationships and sexual behaviors, including decisions to abstain from sexual intercourse;
3. Enhances students' ability to access valid health information and resources related to their sexual health;
4. Teaches how to develop and communicate sexual and reproductive boundaries;
5. Is research based, evidence based or best practice; and
6. Aligns with the Oregon Health Education Content Standards and Benchmarks.

All sexuality education programs emphasize that abstinence from sexual intercourse, when practiced consistently and correctly, is the only 100 percent effective method against unintended pregnancy, sexually transmitted HIV and hepatitis B/C infection and other sexually transmitted infections and diseases.

Abstinence is to be stressed, but not to the exclusion of contraceptives and condoms for preventing unintended pregnancy, HIV infection, hepatitis B/C infection and other sexually transmitted infections and diseases. Such courses are to acknowledge the value of abstinence while not devaluing or ignoring those students who have had or are having sexual relationships. Further, sexuality education materials, including instructional strategies, and activities must not, in any way use shame or fear-based tactics.

Materials and information shall be presented in a manner sensitive to the fact that there are students who have experienced, perpetrated or witnessed sexual abuse and relationship violence.

The district's health and sexuality education will provide information on menstrual health and will be inclusive and affirming of transgender, non-binary, intersex, and two spirit/indigiqueer students; be positive and not fear- or shame-based; be age-appropriate; be medically-accurate; be culturally responsive; and be accessible for students with disabilities.

END OF POLICY

Legal Reference(s):

[ORS 336.035](#)
[ORS 336.059](#)
[ORS 336.107](#)
[ORS 336.455 - 336.474](#)
[ORS 339.370 - 339.400](#)

[OAR 581-021-0593](#)
[OAR 581-022-2030](#)
[OAR 581-022-2050](#)
[OAR 581-022-2220](#)

[OAR 581-021-0009](#)

Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases,
Health Education **– IGAI

Brookings-Harbor School District 17C

Code: IGBHE
Adopted: 11/15/06
Revised/Readopted: 6/17/15; 3/07/18; 9/12/18

Expanded Options Program

The Board is committed to providing additional educational options to eligible students enrolled in grades 11 and 12 to continue or complete their education, to earn concurrent high school and college credits and to gain early entry into post-secondary education. The district's Expanded Options (~~EOP~~) Program (EOP) will comply with all requirements of Oregon law (~~Oregon Revised Statutes~~ (ORS) 340) and give priority status to "at-risk" students.

Eligible Students

Eligible students may apply to take courses at an eligible post-secondary institution through the Expanded Options Program. A student is eligible for the EOP if the student: ~~he/she:-~~

1. Is 16 years of age or older at the time of enrollment in a course under the EOP;
2. Is in grade 11 or 12 at the time of enrollment in a course under the EOP or has not yet completed the required credits to be in grade 11 or 12, but the district has allowed the student to participate in the program;
3. Has developed an educational learning plan;
4. Has not successfully completed the requirements for a high school diploma. A student who has graduated from high school may not participate; and
5. Is not ~~an~~ a foreign exchange student enrolled in a school under a cultural exchange program.

Student Notification

Prior to February 15 of each year, the district shall notify all high school students and the parent or guardian of students of the EOP for the following school year. The district will notify a transfer high school student, or a student returning to high school after dropping out of school, ~~dropout~~ of the EOP if the student enrolls after the district has issued the February 15 notice. The district will notify a high school student who has officially expressed an intent to participate in the EOP, and the student's parent or guardian, of the student's eligibility status within 20 business days of the expression of intent.

It is a priority for the district to provide information about the EOP to high school students who have dropped out of school. The district shall establish a process to identify and provide those students with information about the program. The district shall send information about the program to the last-known address of the family of the student.

The notice must include the following:

1. Financial arrangements for tuition, textbooks, equipment and materials;

2. Available transportation services;
3. The effect of enrolling in the EOP on the student's ability to complete high school graduation requirements;
4. The consequences of failing or not completing a post-secondary course;
5. Notification that participation in the EOP is contingent on acceptance by an eligible post-secondary institution; and
6. District ~~timelines~~ ~~time lines~~ affecting student eligibility and duplicate course determinations;
7. ~~Exclusion of duplicate courses as determined by the district;~~
8. ~~The process for a student to appeal the district's duplicate course determination to the Superintendent of Public Instruction or the Superintendent's designee under ORS 340.030;~~
9. ~~Exclusion of post-secondary courses in which a student is enrolled if the student is also enrolled full-time in the resident high school.~~

Enrollment Process

Prior to May 15 of each year, a student who is interested in participating in the EOP shall notify the district of ~~the his/her~~ intent to enroll in eligible post-secondary courses during the following school year. A high school transfer student or a student returning to high school after dropping out of school ~~dropout~~ has 20 business days from the date of enrollment to indicate interest.

The district shall review with the student and the student's parent or guardian the student's current status toward meeting all state and district graduation requirements and the applicability of the proposed eligible post-secondary course to the remaining graduation requirements.

A student who intends to participate in the EOP shall develop an educational learning plan in cooperation with an advisory support team. An advisory support team may include the student, the student's parent or guardian and a teacher or a counselor. The educational learning plan may include:

1. The student's short-term and long-term learning goals and proposed activities; and
2. The relationship of the eligible post-secondary courses proposed under the EOP and the student's learning goals.

A student who enrolls in the EOP may not enroll in eligible post-secondary courses for more than the equivalent of two academic years. A student who first enrolls in the EOP in grade 12 may not enroll in eligible post-secondary courses for more than the equivalent of one academic year. If a student first enrolls in an eligible post-secondary course in the middle of the school year, the time of participation shall be reduced proportionately. If a student is enrolled in a year-round program and begins each grade in the summer session, summer sessions are not counted against the time of participation.

Duplicate Courses

The district will establish a process to determine duplicate course designations. The district will notify an eligible student and the student's parent or guardian, of any course the student wishes to take that the

district determines is a duplicate course, within 20 business days after the student has submitted a list of intended courses.

A student may appeal a duplicate course determination to the Board based on evidence of the scope of the course. The Board or designee will issue a decision on the appeal within 30 business days of receipt of the appeal. If the appeal is denied by the Board or designee, the student may appeal the district's determination to the Superintendent of Public Instruction or designee under ORS 340.030.

Expanded Options Program Annual Credit Hour Cap

The number of quarter credit hours that may be awarded by a high school under the EOP is limited to an amount equal to the number of students in grades 9 through 12 enrolled in the high school multiplied by a factor of 0.33. For example, the cap for a high school with 450 students in grades 9 through 12 would be 148.5 (450 X 0.33 = 148.5). (The caps must be established separately for each high school.)-

At the district's discretion, the district may choose to exceed both the individual high school level cap and the aggregate district level cap. If the district has more eligible students than are allowed under the credit hour cap the district shall establish a process for selecting eligible students for participation in the program. The process will give priority for participation to students who are "at risk." [An "at-risk student" means: (1) a student who qualifies for a free or reduced-price lunch program; or (2) an at-risk student as defined by rules adopted by the State Board of Education if it has adopted rules to define an at-risk student.]-

If the district has not exceeded the credit hour cap, the district shall ensure that all eligible at-risk students are allowed to participate in the EOP and may allow eligible students who are not at-risk to participate in the program.

Post-Secondary Institution Credit

Prior to beginning an eligible post-secondary course, the district shall notify the student of the number and type of credits that the student will be granted upon successful completion of the course. If there is a dispute between the district and the student regarding the number or type of credits that the district will or has granted to a student for a particular course, the student may appeal the district's decision to the [Board]{}.

Credits granted to a student shall be counted toward high school graduation requirements and subject area requirements of the state and the district. Evidence of successful completion of each course and credits granted shall be included in the student's education record. A student shall provide the district with a copy of the student's grade in each course taken for credit under the EOP. The student's education record shall indicate that the credits were earned at an eligible post-secondary institution.

Financial Agreement

The district shall negotiate in good faith a financial agreement with the eligible post-secondary institution for the payment of actual instructional costs associated with the student's enrollment, including tuition and fees, textbooks, equipment and materials.

¹ {ORS 340.040(3) allows a student to appeal through an "appeals process adopted by the school district board."}

Waiver

A district may request an EOP² waiver from the Superintendent of Public Instruction² if compliance with the EOP:

- 1.— ~~Compliance~~ would adversely impact the finances of ~~cause~~ the district ~~extreme financial distress~~; or if all conditions identified in ORS 340.083(1)(b)^[3] exist.
- 2.— ~~Accelerated programs offered by the district (i.e., Dual Credit, Sponsored-Based Dual Credit, Assessment-Based Dual Credit, Articulated Career Technical Education (CTE) courses, two-plus-two programs, Advanced Placement (AP), International Baccalaureate Programs or other locally-developed program that offers Accelerated College Credit to their respective high school student).~~

Student Reimbursement

Students are not eligible for any state student financial aid for college ~~coursework~~ ~~course work~~, but students may apply to the district for reimbursement for any textbooks, fees, equipment or materials purchased by the student that are required for an eligible post-secondary course. All textbooks, fees, equipment and materials provided to a student and paid for by the district are the property of the district.

Transportation Services

The district may provide transportation services to eligible students who attend ~~eligible~~ post-secondary institutions within the education service district boundaries of which the district is a component district.

Special Education Services

The district of an eligible student participating in the EOP shall be responsible for providing any required special education and related services to the student. If a post-secondary institution intends to provide special education and related services to an EOP participant, the institution shall enter into a written contract with the district of the student. ~~The contract shall include the following at a minimum:~~

The contract shall include the following at a minimum:

1. Allowance for the student to remain in the program during the pendency of any special education due process hearing unless the parent or guardian and district agree otherwise;

² Oregon Department of Education

³ [The district does all of the following:

1. Offers a dual credit program, a two-plus-two program, an advanced placement program, an International Baccalaureate program or any other accelerated college credit program;
2. Ensures that at-risk students who participate in the accelerated college credit programs are not required to make any payments for participation in the programs; and
3. Has a process for participation in the programs that allows:
 - a. All at-risk students who are eligible students to participate in the programs;
 - b. At-risk students to earn the number of credit hours established by the State Board of Education by rule under ORS 340.080; or
 - c. For an increasing number of at-risk students who are eligible students to participate in the programs each school year based on demand and appropriateness and as provided by a plan developed by the school district.]

2. Immediate notification to the district if the institution suspects that a student participating in the program may have a disability and requires special education or related services;
3. Immediate notification to the district if the student engaged in conduct that may lead to suspension or expulsion; and
4. Immediate notification to the district of any complaint made by the parent or guardian of the student regarding the student's participation in the program at the institution.

District Alternative Programs

The EOP does not affect any program, agreement or plan that existed on January 1, 2006, between the district and a post-secondary institution, which has been continued or renewed.

Any new program, agreement or plan that is developed after January 1, 2006, and is intended to provide access for public high school students to a post-secondary course, may be initiated at the discretion of the district and the post-secondary institution.

END OF POLICY

Legal Reference(s):

[ORS 329.485](#)
[ORS 332.072](#)
[ORS 336.615 - 336.665](#)
[ORS Chapter 340](#)

Every Student Succeeds Act, 20 U.S.C. §§ 1111-1605; §§ 3111-3203 (2018).
McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).
Americans with Disabilities Act, 42 U.S.C. §§ 12101-12112 (2018); 29 C.F.R. Part 1630 (2022); 28 C.F.R. Part 35 (2022).
Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12133 (2018).
Rehabilitation Act, 29 U.S.C. §§ 791, 794 (2018).
Title IX of the Education Amendments, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2018).
Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2022).
Individuals with Disabilities Education Act, as amended, 20 U.S.C. §§ 1400-1401, 1411-1416 (2018); 34 C.F.R. Part 300 (2022).

Brookings-Harbor School District 17C

Code: IMB
Adopted:

District Improvement Program

The Board recognizes that the key work of school boards is to establish and promote a clear vision of student achievement as the top priority of the district. The district will accomplish this through continued evaluation and improvement of its programs.

The superintendent will ensure development and implementation of a comprehensive, collaborative planning and self-evaluation process that [engages the school community] [involves parents, students, teachers, school employees and community representatives from the demographic groups of their school population] in the district’s goal setting and continuous improvement program efforts.

The district’s program will be consistent with Oregon Department of Education requirements and reflected in school and district continuous improvement plans.

The district will, in striving for continuous improvement, annually review district and individual school data on student achievement and prioritize, allocate and realign resources as necessary. The district will annually review and report test results and progress to the community.

The superintendent will develop administrative regulations as needed to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 329.095](#)
[ORS 332.107](#)
[OAR 581-022-2250](#)

Brookings-Harbor School District 17C

Code: JEA
Adopted: 8/15/94; 1/18/88
Revised/Readopted: 10/22/03; 3/04/10; 6/17/15;
4/20/16; 3/07/18; 4/15/20
Orig. Code: JEA; JEG

Compulsory Attendance**

Except when exempt by Oregon law, all childrenstudents between ages 6 and 18 who have not completed the 12th grade are required to regularly attend a public, full-time school during the entire school term. Persons having legal control of a child between the ages 6 and 18, who has not completed the 12th grade, are required to have the child attend and maintain the child in regular attendance during the entire school term.

All childrenstudents five years of age who have been enrolled in a public school are required to attend regularly while enrolled in the public school. Persons having legal control of a child, who is five years of age and has enrolled the child in a public school, are required to have the child attend and maintain the child in regular attendance during the school term.

Attendance supervisors

~~Persons having legal control of a student between the ages 6 and 18, who has not completed the 12th grade, are required to have the student attend and maintain the child in regular attendance during the entire school term. Persons having legal control of a student who is five years of age and has enrolled the child in a public school are required to have the student attend and maintain the child in regular attendance during the school term.~~

Principals shall monitor and report any violation of the compulsory attendance law to the superintendent or designee. ~~Failure to send a student and to maintain a student in regular attendance is a Class C violation.~~

The district will develop procedures for issuing a citation.

A parent who is not supervising their childstudent by requiring school attendance, may also be in violation of Oregon Revised Statute (ORS) 163.577(1)(c); failing. ~~Failing~~ to supervise a child is a Class A violation.

Exemptions ~~from~~**From** Compulsory School Attendance

In the following cases, childrenstudents shall not be required to attend public, full-time schools:

Children

1. Students being taught in a private or parochial school in courses of study usually taught in kindergarten through grade 12 in the public schools, and in attendance for a period equivalent to that required of students attending public schools.
2. ChildrenStudents proving to the Board's satisfaction that they have acquired equivalent knowledge to that acquired in the courses of study taught in kindergarten through grade 12 in the public schools.
3. ChildrenStudents who have received a high school diploma or a modified diploma.

4. ChildrenStudents being taught, by a private teacher, the courses of study usually taught in kindergarten through grade 12 in the public school for a period equivalent to that required of students attending public schools.
5. ChildrenStudents being educated in the home by a parent, ~~or~~ guardian or private teacher:¹
 - a. [When a student is taught or is withdrawn from a public school to be taught by a parent or private teacher, the parent or teacher must notify the South Coast Education Service District (ESD) in writing within 10 days of such occurrence. In addition, when a home-schooled student moves to a new ESD, the parent shall notify the new ESD in writing, within 10 days, of the intent to continue home schooling. The ESD ~~superintendent~~ shall acknowledge receipt of any notification in writing within 90 days of receipt of the notification. The ESD is to notify, at least annually, school districts of home-schooled students who reside in their district;
 - b. Each childstudent being taught by a parent or private teacher shall be examined no later than August 15, following grades 3, 5, 8 and 10:
 - (1) If the student was withdrawn from public school, the first examination shall be administered at least 18 months after the date the student withdrew;
 - (2) If the childstudent never attended public or private school, the first examination shall be administered prior to the end of grade 3;²
 - (3) Procedures for ~~homeschooling~~home-schooled students with disabilities are set out in Oregon Administrative Rule (OAR) 581-021-0029;³
 - c. Examinations testing each childstudent shall be from the list of approved examinations from the State Board of Education;
 - d. The examination must be administered by a neutral, individual qualified to administer tests on the approved list provided by the Oregon Department of Education;
 - e. The person administering the examination shall score the examination and report the results to the parent. Upon request of the ESD superintendent, the parent shall submit the results of the examination to the ESD;
 - f. All costs for the test instrument, administration and scoring are the responsibility of the parent;
 - g. In the event the ESD superintendent finds that the childstudent is not showing satisfactory educational progress, the ESD superintendent shall ~~provide the parent with a written statement of the reasons for the finding, based on the test results and shall~~ follow the guidelines in Oregon Revised Statutes and Oregon Administrative Rules.⁴
6. Children whose sixth birthday occurred on or before September 1 immediately preceding the beginning of the current school year, if the parent or guardian notified the child's resident district in writing that the parent or guardian is delaying the enrollment of their child for one school year to better meet the child's needs for cognitive, social or physical development, as determined by the parent or guardian.
7. Children who are present in the United States on a nonimmigrant visa and who are attending a private, accredited English language learner program in preparation for attending a private high school or college.
8. ChildrenStudents excluded from attendance as provided by law.
9. ChildrenStudents who are eligible military children¹ are exempt up to 10 days after the date of military transfer or pending transfer indicated in the official military order.

¹ "Military child" means a child who is in a military family covered by the Interstate Compact on Educational Opportunity for Military Children, as determined under rules adopted by the State Board of Education.

10. An exemption may be granted to the parent or guardian of any ~~child~~student 16 or 17 years of age who is lawfully employed full-time, or who is lawfully employed part-time and enrolled in school, a community college or an alternative education program as defined in ORS 336.615.
11. An exemption may be granted to any child who is an emancipated minor or who has initiated the procedure for emancipation under ORS 419B.550 ~~to~~ 419B.558.

END OF POLICY

Legal Reference(s):

[ORS 153.018](#)
[ORS 163.577](#)
[ORS 339.010 - 339.095](#)
[ORS 339.139](#)
[ORS 339.990](#)
[ORS 807.065](#)
[ORS 807.066](#)

[OAR 581-021-0026](#)
[OAR 581-021-0029](#)
[OAR 581-021-0076](#)
[OAR 581-021-0077](#)

Brookings-Harbor School District 17C

Code: JHC
Adopted: 6/17/15
Revised/Readopted: 1/03/18

Student Health Services and Requirements

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important ~~a major~~ Board ~~responsibility~~ ~~concern~~. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

[The district shall staff nursing services appropriate for students with medical needs and prevention-oriented health services per applicable requirements of Oregon Revised Statutes (ORS) 336.201 and Oregon Administrative Rule (OAR) 581-022-2220.]

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

[The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.]

[Any nurse(s) providing services on behalf of the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of the patient prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.¹]

~~The district shall provide:~~

- ~~1. One registered nurse or school nurse for every 125 medically fragile students;~~
- ~~2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and~~
- ~~3. One registered nurse or school nurse for every 225 medically complex students.~~

¹ For additional delegation requirements, see OAR [851-047-0030](#).

~~The district may use the most cost effective means available to meet the above requirements.~~

The district shall maintain a prevention-oriented health services program which provides:

- 1.—Pertinent health information on the students, as required by Oregon statutes or rules;
- 2.—Health appraisal to include screening for possible vision or hearing problems ~~and also scoliosis~~;
- 3.—Health counseling for students and parents, when appropriate;
- 4.—Health ~~care~~ and first-aid assistance that are appropriately supervised and ~~isolate~~ ~~isolates~~ the sick or injured child from the student body;
- 5.—Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
- 6.—Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
- 7.—Services for students who are medically fragile or have special health ~~care~~ needs;
- 8.—Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of ~~federal law, the Every Student Succeeds Act of 2015 (ESSA)~~, the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination² or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be ~~apprised~~ ~~appraised~~ of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in ~~scoliosis~~, vision or hearing screening. The district will abide by those requests.

END OF POLICY

² The term “invasive physical examination,” as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

Legal Reference(s):

[ORS 329.025](#)

[ORS 336.201](#)

[ORS 336.211](#)

[OAR 581-022-2050](#)

[OAR 581-022-2220](#)

[OAR 581-022-2225](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2022).

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

Brookings-Harbor School District 17C

Code: KBA
Adopted: 6/29/95
Revised/Readopted: 10/22/03; 4/15/15; 3/07/18

Public Records**

~~“Public record” means any information that:~~

- ~~1. Is prepared, owned, used or retained by the district;~~
- ~~2. Is related to an activity, transaction or function of the district; and~~
- ~~3. Is necessary to satisfy the fiscal, legal administrative or historical policies, requirements or needs of the district.~~

~~Public record does not include messages on voice mail or on other telephone message storage and retrieval systems, or spoken communications that is not recorded.~~

A request to inspect or receive a copy of a public record shall be in writing and will be presented to the [district] ~~superintendent’s~~ office.

A “public record” includes any writing that contains information relating to the conduct of the public’s business, prepared, owned, used or retained by the district regardless of physical form or characteristics, unless otherwise exempted by law.¹ “Writing” means handwriting, typewriting, printing, photographing and every means of recording, including letters, words, pictures, sounds, or symbols or combination thereof and all papers, maps, files, facsimiles or electronic recordings. Public record does not include any writing that does not relate to the conduct of the public’s business and that is contained on a privately owned computer.²

~~Board meetings and records will be matters of public information subject to such restrictions as are set by federal law or regulation, by state statute or by pertinent court rulings.~~

~~The Board’s official minutes, its written policies and its financial records will be available at the superintendent’s office for inspection by any citizen desiring to examine them during hours when the superintendent’s office is open.~~ All such information will be made available to individuals with disabilities in an accessible ~~appropriate~~ format, upon request and with appropriate ~~advanced~~ ~~advance~~ notice. Auxiliary aids and services available to ensure equally effective communications to qualified persons with disabilities may include large print, Braille, audio recordings, readers, assistance in locating materials or other equally effective accommodations.

¹ There are multiple definitions for “public record” in ORS 192. This definition comes from ORS 192.311 and applies to the inspection of records.

² In accordance with Bialostosky v. Cummings, 319 Or. App. 352 (2022), an individual board member may be considered a public body for public record purposes. Consequently, records created and retained solely by individual board members may be considered public records.

The Board supports the right of the people to know about programs and services of their schools and will make reasonable efforts ~~every effort~~ to disseminate information. Each principal is authorized to use ~~all means~~ available means to keep parents and others in the ~~of his/her~~ particular school's community informed about the school's program and activities.

~~No records will be released for inspection by the public or any unauthorized persons — either by the superintendent or any other person designated as custodian for district records — if such disclosure would be contrary to the public interest, as described in state law.~~

The Board reserves the right to establish a fee schedule which will reasonably reimburse the district for the actual cost of making public records available pursuant to law. The district will not be obligated to complete a request for which the requester has not paid the fee as permitted by state law. There will be no additional charge for auxiliary aids and services provided for ~~qualified~~ persons with disabilities.

Employee and volunteer personal residential addresses, personal electronic mail addresses, ~~(other than district electronic mail addresses assigned by the district to district employees)~~, social security numbers, dates of birth and personal telephone or cellular numbers, and other information listed in Oregon Revised Statute (ORS) 192.355 as exempt, contained in personnel records maintained by the district are exempt from public disclosure pursuant to ~~Oregon Revised Statute (ORS) 192.363 - 368 445~~ and ORS 192.355 ~~502(3)~~. District electronic mail addresses assigned ~~Such information may be released only upon the written request of the employee or volunteer or as otherwise provided~~ by the district to district employees are not exempt ~~law~~. This exemption does not apply to a substitute teacher, as defined in ORS 342.815, when requested by a professional education association of which the substitute teacher may be a member. ~~District electronic mail addresses assigned by the district to district employees are not exempt.~~

The district will not disclose the identification badge or card of an employee without the employee's written consent if the badge or card contains the employee's photograph and the badge or card was prepared solely for internal use by the district to identify district employees. A duplicate of the photograph used on the badge or card shall not be disclosed.

The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

The district shall retain and maintain its public records in accordance with Oregon Administrative Rule (OAR) 166-005-0010 and Chapter 166, Division 400 and ORS Chapter 192.

END OF POLICY

Legal Reference(s):

[ORS 180.805](#)
[ORS Chapter 192](#)
[OAR 137-004-0800\(1\)](#)
[OAR 166-005-0010](#)
[OAR 166-400](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2021); 28 C.F.R. Part 35 (2021).

OREGON DEP'T OF JUSTICE, OREGON ATTORNEY GENERAL, *Public Records and Meetings Manual*.
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Public Records**– KBA

Bialostosky v. Cummings, 319 Or. App. 352 (2022).

Brookings-Harbor School District 17C

Code: GBEA
Adopted: 4/15/20
Revised/Readopted: 12/15/21

Workplace Harassment *

Workplace harassment is prohibited and shall not be tolerated. This includes workplace harassment that occurs between district employees or between a district employee and the district in the workplace or at a work-related event that is off district premises and coordinated by or through the district, or between a district and a district employee off district premises. Elected school board members, volunteers and interns are subject to this policy.

Any district employee who believes they have been a victim of workplace harassment may file a report with the district employee designated in the administrative regulation GBEA-AR - Workplace Harassment Reporting and Procedure, may file a report through the Bureau of Labor and Industries' (BOLI) complaint resolution process or under any other available law. The reporting of such information is voluntary. The district employee making the report is advised to document any incidents of workplace harassment.

“Workplace harassment” means conduct that constitutes discrimination prohibited by Oregon Revised Statute (ORS) 659A.030 (discrimination in employment based on race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, age, or expunged juvenile record), including conduct that constitutes sexual assault¹ or that constitutes conduct prohibited by ORS 659A.082 (discrimination against person in uniformed service) or 659A.112 (discrimination in employment based on disability).

The district, upon receipt of a report from a district employee who believes they are a victim of workplace harassment, shall provide information about legal resources and counseling and support services, including any available employee assistance services. The district employee receiving the report, whether a supervisor of the employer or the district employee designated to receive reports, is advised to document any incidents of workplace harassment, and shall provide a copy of this policy and accompanying administrative regulation to the victim upon their disclosure about alleged workplace harassment.

All incidents of behavior that may violate this policy shall be promptly investigated.

Any person who reports workplace harassment has the right to be protected from retaliation.

The district may not require or coerce a district employee to enter into a nondisclosure² or nondisparagement³ agreement.

¹ “Sexual assault” means unwanted conduct of a sexual nature that is inflicted upon a person or compelled through the use of physical force, manipulation, threat or intimidation.

² A “nondisclosure” agreement or provision prevents either party from disclosing the contents of or circumstances surrounding the agreement.

³ A “nondisparagement” agreement or provision prevents either party from making disparaging statements about the other party.

The district may not enter into an agreement with an employee or prospective employee, as a condition of employment, continued employment, promotion, compensation, or the receipt of benefits, that contains a nondisclosure provision, a nondisparagement provision or any other provision that has the purpose or effect of preventing the employee from disclosing or discussing workplace harassment that occurred between district employees or between a district employee and the district, in the workplace or at a work-related event that is off district premises and coordinated by or through the district, or between a district employee and employer off district premises.

The district may enter into a settlement agreement, separation or severance agreement that includes one or more of the following provisions only when a district employee claiming to be aggrieved by workplace harassment requests to enter into the agreement: 1) a nondisclosure or nondisparagement provision; 2) a provision that prevents disclosure of factual information relating to the claim of workplace harassment; or 3) a no-rehire provision that prohibits the employee from seeking reemployment with the district as a term or condition of the agreement. The agreement must provide the district employee at least seven days after signing the agreement to revoke it.

If the district determines in good faith that an employee has engaged in workplace harassment, the district may enter into a settlement, separation or severance agreement that includes one or more of the provisions described in the previous paragraph.

It is the intent of the Board that appropriate corrective action will be taken by the district to stop workplace harassment, prevent its recurrence and address negative consequences. Staff members in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional workplace harassment awareness training, as appropriate. Other individuals (e.g., board members, witnesses, and volunteers) whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board.

The district shall make this policy available to all district employees and shall be made a part of district orientation materials provided and copied to new district employees at the time of hire.

The superintendent will establish a process of reporting incidents of workplace harassment and the prompt investigation.

END OF POLICY

Legal Reference(s):

ORS 174.100	ORS 659A.029	ORS 659A.820
ORS 243.317 - 243.323	ORS 659A.030	ORS 659A.875
ORS 659A.001	ORS 659A.082	ORS 659A.885
ORS 659A.003	ORS 659A.112	OAR 584-020-0040
ORS 659A.006	ORS 659A.370	OAR 584-020-0041

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

~~House Bill 3041 (2021)~~



NEW BUS PROPOSAL

30355 S.E. Highway 212

Boring, Oregon 97009

(800) 258-2473 westernbus.com

Quote Date		Revision Date		Sales Consultant & Phone	
12/7/2022		12/7/2022		SARAH JONES (503) 905-0011	
Customer/District #					
BROOKINGS-HARBOR SCHOOL DISTRICT					
Contact Name			Title		
MICHAEL KNIGHT,			DIRECTOR OF TRANSPORTATION		
Address		City	State	Zip	
629 EASY STREET		BROOKINGS	OR	97415	
Phone			Email		
(541) 469-2666			michaelk@brookings.k12.or.us		
Purchase QTY	Model Year	Wheelbase	Estimated Delivery		
1	2023	159"	AFTER 7/1/23		
Bus Type		Chassis Make & Model		Body Make & Model	
TYPE A SCHOOL BUS		CHEVROLET 4500 DRW		MICRO BIRD G5 200 5-ROW FLAT FLOOR	
Passenger Capacity		Alternate Capacity		Cooperative Contract, if Applicable	
16		12 + 1 OR 8 + 2 W/C		EUGENE SCHOOL DISTRICT 4J	
Trade Ins? Y/N		Beltline Lettering - Provide Exact Requirements			
<input type="checkbox"/> Y <input type="checkbox"/> N		BROOKINGS-HARBOR SCHOOLS 17C			
Financing? Y/N		Required Fleet Number(s)			
<input type="checkbox"/> Y <input type="checkbox"/> N					
WBS Coordinated? Y/N		Additional Comments / Notes			
<input type="checkbox"/> Y <input type="checkbox"/> N		USING STOCK CHASSIS 23-28781			
Sales Price Per Bus		\$	116,488.00		
Extended Sales Price Total		\$	116,488.00		

Thank you for the opportunity to present this new bus quotation. We look forward to working with you on your transportation needs.



BODY MODEL			
X	<i>Body Model</i>	Microbird G5 200 5-row body, 158/159" w/b, 177.25" int length, FLAT floor for lift, 283"/289" OAL	
CHASSIS SPECIFICATIONS			
X	<i>Base Chassis</i>	GM CG-33803 DRW Chassis, 14,200 lb. GVWR, 159" wheelbase	STD
X	<i>Air Conditioning</i>	Front chassis air conditioning	Inc'd
X	<i>Alignment</i>	Front end alignment	STD
X	<i>Alternator</i>	220 amp alternator, GM OEM	STD
X	<i>Battery</i>	Dual 770 CCA batteries, 1 mounted in engine compartment, 1 mounted on chassis frame	STD
X	<i>Battery</i>	Skirt mounted battery box, w/slide out tray, non-lift gas bus for second OEM battery	Inc'd
X	<i>Brakes</i>	Hydraulic ABS disc brakes, front and rear	STD
X	<i>Driveline</i>	Driveline guards front and rear	Inc'd
X	<i>Electrical</i>	Power socket accessory with cap for cell phone charging, provided on chassis	STD
X	<i>Engine</i>	GM Vortech 6.6L V-8 OHV Gas engine, 401 hp @ 5200 RPM, 464 torque @ 4000 RPM, for 2021 MY	STD
X	<i>Engine</i>	Cruise control	
X	<i>Exhaust</i>	Exhaust exit located on LH side	Inc'd
X	<i>Fuel System</i>	32 gallon fuel tank for 2021 model year	STD
X	<i>Fuel System</i>	Fuel type decal	Inc'd
X	<i>Paint</i>	Exterior painted school bus yellow	STD
X	<i>Radio</i>	Chassis OEM radio provision/ wiring only	Inc'd
X	<i>Seat, Driver's</i>	Standard OEM chassis driver's seat, vinyl	STD
X	<i>Steering</i>	Tilting steering column	Inc'd
X	<i>Tires</i>	225/75R16E highway tread front and rear with 16X6.5J steel wheels for DRW	STD
X	<i>Tow Hooks</i>	Rear tow hooks	Inc'd
X	<i>Traction</i>	Stabilitrak system from GM as standard equipment	STD
X	<i>Transmission</i>	Automatic transmission, six-speed with overdrive	STD
X	<i>Undercoating</i>	Vehicle fully undercoated	Inc'd
X	<i>Wheels</i>	Wheels painted black on chassis	Inc'd
BODY SPECIFICATIONS			
X	<i>Air Conditioning</i>	ACC/Valeo AA-35TC-RC rear A/C, 35,000 btu rear in-wall evap + front air, total 50k btus, skirt condensor	
X	<i>Bumpers</i>	Rear bumper painted black, textured, for improved durability	STD
X	<i>Compartments</i>	Small driver's storage box near entrance door	STD
X	<i>Cup Holder</i>	No cup holder in driver's area provided for school & MFSAB Type 20 buses	Inc'd
X	<i>Doors</i>	Electric entrance door, outward opening, 1-piece glass per leaf, 32" wide G5	STD
X	<i>Doors</i>	Vinyl covered header pads above all doors	STD
X	<i>Doors</i>	Rear center emergency door, with retainer and upper & lower glass	STD
X	<i>Doors</i>	Vandal lock on rear emergency door, slide bolt	
X	<i>Doors</i>	Driver's door running board, textured black painted aluminum	
X	<i>Electrical</i>	Standard body electrical system is fuses for most body circuits	STD
X	<i>Floor</i>	5/8" marine "BB" grade plywood flooring, screwed down	
X	<i>Floor</i>	Gray rubber flooring, smooth under seats with ribbed aisle	Inc'd
X	<i>Floor</i>	No aisle trim provided, floor seams are sealed neatly	STD
X	<i>Grabrail</i>	Left side grabrail in entrance door area	STD
X	<i>Grabrail</i>	Right side forward grabrail in stepwell	
X	<i>Headroom</i>	76" headroom with 12" split sash windows for G5 DRW model	STD
X	<i>Heaters</i>	Left rear wall mounted heater, 26,000 BTU, available only with lift bus	Inc'd

X	Heaters	Rubber heater hose with standard clamps	STD
X	Heaters	Heater shutoff valve with bleeder	Inc'd
X	Horns	Backup alarm, 107 dBA, mounted under bus	Inc'd
X	Insulation	Fiberglass insulation for roof, front, rear, side, and bows	STD
X	Insulation	Solid aluminum interior ceiling panels	STD
X	Lettering	4" black, both sides _____	Inc'd
X	Lettering	Bus numbers in standard locations, 4" black _____	Inc'd
X	Lettering	Emergency door/exit lettering for all pushout windows & doors	Inc'd
X	Lettering	Unlawful to pass signage to meet state specifications	Inc'd
X	Lights	Backlighting of switch panel controlled by separate switch	Inc'd
X	Lights	Backup lights, 4" LED, recessed, for G5 model	
X	Lights	Clearance and cluster lights, LED grommet mounted with LED ID bar	STD
X	Lights	Four (4) interior dome lights, installed over seats, LED, with driver's dome over stepwell	STD
X	Lights	Driver's dome controlled by chassis dome light switch on G5 & MBII	STD
X	Lights	Rear row of dome lights on separate switch	Inc'd
X	Lights	Rear 7" and 4" red stop and tail lights, LED, recessed	STD
X	Lights	Rear 7" recessed, and side amber directional lights, LED	Inc'd
X	Lights	Eight way warning lights, LED, colored lenses, w/strobing pattern option for LED 8-lights	
X	Lights	Warning lights OR legal, sequential, w/cancel switch	Inc'd
X	Lights	16 light monitor for warning light system, panel above driver	
X	Lights	NO hoods installed over 8-way warning lights	STD
X	Lights	Exterior boarding light at entrance door, LED	
X	Mirrors	Heated REMOTE Rosco Accustyle rearview mirrors, 7"X9.5" flat & 7"X4" convex	
X	Mirrors	Rosco Eye-Max LP, Asymmetrical Shape, crossview mirrors, heated	
X	Mirrors	Upgrade to stainless steel rearview and crossview mirror brackets, painted black	
X	Mirrors	Interior rearview mirror, 6"X16"	STD
X	Mud Flaps	Full length front and rear mud flaps	Inc'd
X	Paint	Body and chassis painted school bus yellow w/ black rubrails & bumpers	STD
X	Paint	3" band of black background is painted around warning lights	Inc'd
X	Paint	Roof painted WHITE standard on G5 model	STD
X	Radio	AM/FM/CD/USB/AUX with PA system	Inc'd
X	Radio	Interior, speakers qty 4 on G5 mounted in ceiling	STD
X	Radio	Exterior PA speaker mtd under hood	Inc'd
X	Reflective	3M Diamondgrade SCHOOL BUS signs, front and rear	Inc'd
X	Reflective	3M Diamondgrade reflective, 2" along sides and 1" rear outline	Inc'd
X	Rubrails	Rubrails provided floor, seat, and skirt levels, painted black	Inc'd
X	Safety Equip	5 lb. fire extinguisher, triangle kit, & seat belt cutter	Inc'd
X	Safety Equip	First aid kit and body fluid kit installed locally	Inc'd
X	Seat, Barriers	Highback barriers at front RH and LH	STD
X	Seat, Passenger	36" high back barriers installed	Inc'd
X	Seat, Passenger	Modesty panel below front barrier for RH side, behind entrance door	Inc'd
X	Seat, Passenger	Standard passenger seat mounting	STD
X	Seat, Passenger	FMVSS seat belt anchorage, does NOT include seat belts	Inc'd
X	Seat, Passenger	LH seats: Five (5) 36" wide CE White 3PT lap/shoulder belt seats, 2 passenger each	
X	Seat, Passenger	RH seats: Three (3) 36" wide CE White 3PT lap/shoulder belt seats, 2 passenger each	
X	Seat, Passenger	Tilt up seat cushions included as standard with C.E. White brand seats	

8	Seat, Passenger	HSM/C.E. White QuasiStatic seat, 36" wide, w/ integral 3-pt shoulder belts, 2 passengers per seat	
X	Seat, Upholstery	Burgundy fire block seat upholstery, seats & barriers	
X	Stepwell	Step riser paint to match exterior bus color for entrance door stepwell	STD
X	Stepwell	Rubber studded step treads, w/white "no trip" vertical leading edge, gray	
X	Stop Arm	SMI LED stop arm, electric operated, reflective with strobe light	Inc'd
X	Switches	Noise suppression "railroad" switch, latching	Inc'd
X	Ventilation	Roof hatch, Spheros low-profile SMART Hatch, Qty 1	
X	Video System	Seon TH4 DVR video system w/500 GB hard drive, 2 cameras, GPS & sensors installed	
X	Video System	Cameras: Front facing rear & rear facing front & lift	
X	Windows	Dark tinted & tempered side windows and rear vision glass, black frames	
X	Windows	2 pushout windows, 1 per side, vertical hinges (some seat plans req. horizontal hinges)	STD
X	Windows	Rear emergency door & rear vision glass, dark tinted & tempered	
X	Windows	Clear & tempered entrance door glass	STD

SPECIAL NEEDS SPECIFICATIONS

X	Special Needs	Wheelchair dual leaf lift door, green pilot light, auto lift door light switch, interior area light	Inc'd
X	Special Needs	Non-locking wheelchair door handle	STD
X	Special Needs	Rubrails extend on side lift doors, seat & floor	Inc'd
X	Special Needs	Flat floor configuration, no rear wheelhousings	
X	Special Needs	Glass in wheelchair lift door to match passenger side windows	
X	Special Needs	Exterior boarding light at lift door & entrance door, LED	
X	Special Needs	Wheelchair lift door interlock, bus cannot move w/ door open, for 403/404, wired battery HOT	Inc'd
X	Special Needs	Stanchion/ lift guard modesty panel for front of wheelchair lift	Inc'd
X	Special Needs	Additional leaf spring at RH rear for wheelchair lift support	Inc'd
X	Special Needs	Braun Millennium NL919FIB-2 wheelchair lift, 34" X 51" platform, 800 lb. capacity, hydraulic roll-stop, w/belt	
X	Special Needs	Full length floor tracks, track mounted all passenger seats, LH side, 200 flat floor body only	
X	Special Needs	Shoulder track full length over windows, LH only	
2	Special Needs	O'Straint QRT Deluxe auto-retracting wheelchair tiedowns, Q-8106-L2	

WARRANTY COVERAGE

X	Warranty	Standard Micro Bird body 1 yr/12,000 miles, structure/seat frames 5 yrs/100,000 miles	STD
X	Warranty	GM bumper to bumper chassis warranty 3 yrs/36,000 miles	STD
X	Warranty	GM gas engine & transmission powertrain warranty 5 yrs/100,000 miles	STD

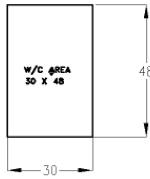
NOTES/COMMENTS

X	Notes/Comments	All options listed above the price are included in the sales price to you	
X	Notes/Comments	Pricing quoted is valid for 30 days	

	Vehicle Sales Price	\$	119,788.00
	Less Chassis Incentive	\$	(3,300.00)
	VEHICLE SALES PRICE	\$	116,488.00

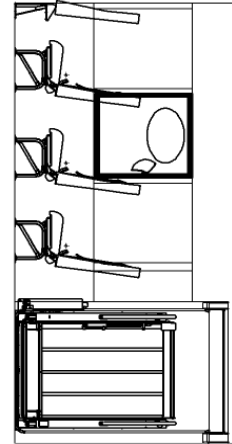
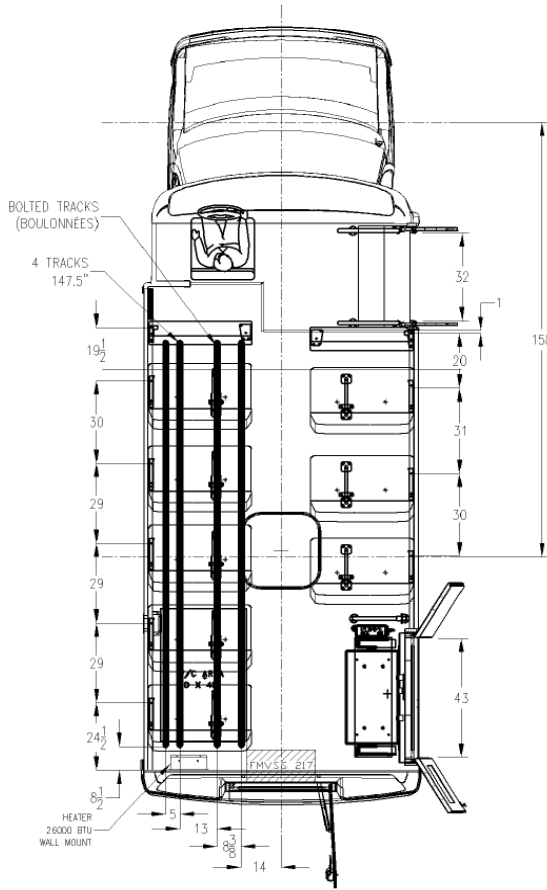
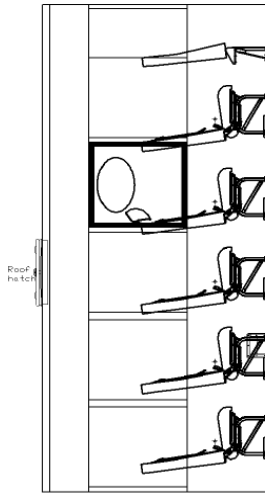
SEAT & BODY PLAN

NOTE: The wheelchair restraint configuration for this bus is as shown below.



IMPORTANT NOTICE / AVIS IMPORTANT

THIS VEHICLE'S CONFIGURATION AND CAPACITY IS SUBJECT TO CHANGE TO REFLECT ANY AND ALL 2014-15 SPECIFICATIONS./LA CONFIGURATION ET LA CAPACITÉ DE CE VÉHICULE SONT SUJET À MODIFICATIONS AFIN DE TENIR COMPTE DES SPÉCIFICATIONS DE L'ANNÉE-MOÈLE 2014-15.



IMPORTANT NOTICE / AVIS IMPORTANT

THE CAPACITY OF THIS VEHICLE MAY BE AFFECTED BY THE CONVERSION FROM GAZ TO PROPANE./LA CONFIGURATION ET LA CAPACITÉ DE CE VÉHICULE SONT SUJET À MODIFICATIONS AFIN DE TENIR COMPTE DES MODIFICATIONS GAZ/PROPANE.

SEAT	DIM.	SIDE	QTY	LEG
S3 CT	36	LH	5	*
S3	36	RH	3	*

Seat spacing = See drawing D.O.D.: 32"

APPROVED CONFIGURATIONS

Total ambulatory passengers:	16	Total wheel chair passengers:	0
Load cap. (pass. + cargo):	2039 kg		4496 lbs

A	2015/01/22	LR	DRAWING CREATION
REV.	YYYY/MM/DD	BY	DESCRIPTION
Stock Number:		Customer Approval:	
Date:			

Drawn by: **L ROY**

MODEL: UFG5 CRH WSL

UNIT = INCHES Drawing no. **FP6966A**

SCALE = DO NOT SCALE

NOTE: Any option added to this floorplan shall be approved by the Corporation Micro Bird Inc technical department.



NEW BUS PROPOSAL

30355 S.E. Highway 212
 Boring, Oregon 97009
 (800) 258-2473 westernbus.com

Quote Date		Revision Date		Sales Consultant & Phone	
12/7/2022		12/7/2022		SARAH JONES (503) 905-0011	
Customer/District #					
BROOKINGS-HARBOR SCHOOL DISTRICT					
Contact Name			Title		
MICHAEL KNIGHT,			DIRECTOR OF TRANSPORTATION		
Address		City	State	Zip	
629 EASY STREET		BROOKINGS	OR	97415	
Phone		Email			
(541) 469-2666		michaelk@brookings.k12.or.us			
Purchase QTY	Model Year	Wheelbase	Estimated Delivery		
1	2024	273"	AFTER 7/1/23		
Make	Model		Body Length		
BLUE BIRD	VISION CONVENTIONAL		BBCV3310 (7800)		
Passenger Capacity	Alternate Capacity		Cooperative Contract, if Applicable		
77	N/A		EUGENE SCHOOL DISTRICT 4J		
Trade Ins? Y/N	Beltline Lettering - Provide Exact Requirements				
<input type="checkbox"/> Y <input type="checkbox"/> N	BROOKINGS-HARBOR SCHOOLS 17C				
Financing? Y/N	Required Fleet Number(s)				
<input type="checkbox"/> Y <input type="checkbox"/> N					
WBS Coordinated? Y/N	Additional Comments / Notes				
<input type="checkbox"/> Y <input type="checkbox"/> N					
Sales Price Per Bus		\$	171,732.00		
Extended Sales Price Total		\$	171,732.00		

Thank you for the opportunity to present this new bus quotation. We look forward to working with you on



BODY MODEL			
X	Body Model	BBCV3310, 78 passenger body, 273" wheelbase, 477" overall length	
CHASSIS SPECIFICATIONS			
X	Alternator	280 amp Leece Neville brushless alternator, internal regulator	
X	Axle, Front	Front spring suspension, Hendrickson Softek, 10,000 lbs. (front air suspension N/A with Ford engines)	
X	Axle, Front	Hendrickson integrated front axle, 12,000 lbs.	
X	Axle, Front	Synthetic based oil lubed front & rear wheel bearings, 80W/140	
X	Axle, Rear	Rear air suspension, Hendrickson ComfortAir, 23,500 lb.	
X	Axle, Rear	Dana 23,000 lb. rear axle with 6.17 rear axle ratio	
X	Battery	Three (3) group 31 batteries, Deka dual purpose batteries, 2100 CCA total	Inc'd
X	Battery	Battery compartment, chassis mounted, locking, with roll out tray	
X	Battery	Upgrade to stainless steel battery tray	
X	Battery	Battery compartment closeout seal to body	Inc'd
X	Battery	Battery disconnect switch, in battery compartment with decal	
X	Brakes	Air service brakes, 16.5"X5" front and 16.5"X7" rear, Gunitite brand brake drums	Inc'd
X	Brakes	Air brakes, Meritor Wabco brake chambers	Inc'd
X	Brakes	Meritor automatic slack adjusters	Inc'd
X	Brakes	Bendix AD-SP heated air dryer with spin off desiccant cartridge, installed locally	
X	Brakes	Remote mounted air tank drain valves, below driver's window	
X	Brakes	E-Z Grip soft button cover cushion for parking brake release	Inc'd
X	Brakes	Parking brake interlock, service brake must be applied to release parking brake	Inc'd
X	Brakes	Brake dust shields, for front & rear brakes	Inc'd
X	Brakes	Brake interlock for entrance door, engages rear service brakes, no separate switch	
X	Brakes	Adjustable driver's brake & throttle pedals, 3" total fore and aft adjustment	
X	Brakes	Bendix ESC electronic stability control, includes automatic traction control	STD
X	Cooling	Rubber cooling hoses with constant torque clamps for Ford gas & propane engines	Inc'd
X	Cooling	Long life antifreeze, to -34 degrees, yellow, Phosphated Organic Additive Technology (POAT), Ford engines	
X	Electrical	Power socket accessory with cap for cell phone charging, in LH side panel	STD
X	Electrical	Manual resetting circuit breakers for most chassis circuits in lieu of fuses	
X	Electrical	Fog lights installed in the front bumper, installed locally	
X	Electrical	Ignition keyed alike, for multiple bus orders only	
X	Engine	Ford 7.3L V-8 Propane 350 hp @ 3900 RPM, 468 lb-ft @ 3900 RPM w/improved front end accessory drive	
X	Engine	Cruise control	STD
X	Engine	Engine governor, limits top speed to 70 mph	
X	Exhaust	Two ply stainless steel non-flex style exhaust	STD
X	Exhaust	Tailpipe exits through rear bumper	Inc'd
X	Exhaust	Stainless steel exhaust, consists of all piping from the muffler outlet to the end of tailpipe incl. supports	
X	Fuel System	Propane fuel system, mounted between frame rails, 93 usable gallon capacity, extended range	
X	Fuel System	Euro-style EN12806 propane fuel filling receptacle	Inc'd
X	Fuel System	One Euro-style pump adapter provided, per group of 2 buses	
X	Fuel System	Fuel fill location - RIGHT side	STD
X	Fuel System	Locking fuel tank door, spring loaded	Inc'd
X	Gauges	Speedometer, tachometer, odometer, and hourmeter	STD
X	Gauges	Oil pressure, coolant temp, fuel level, voltmeter, and digital clock	STD
X	Gauges	Transmission temperature gauge, included in dash readout	STD

X	Gauges	Ametek Dixon instrument cluster & message display center control panel	STD
X	Gauges	Back-up camera monitor included in dash instrument cluster display	STD
X	Gauges	Ammeter, front dash mounted	
X	Mud Flaps	Full length front and rear mud flaps	Inc'd
X	Mud Flaps	Rear rubber fenders	
X	Steering	Tilt & telescoping steering column	STD
X	Steps	Cowl step, folding option	Inc'd
X	Tires	Goodyear 11R22.5 Endurance RSA hwy tread front, Fuel Max RTD traction rear, load range H	
X	Tow Hooks	Two front and rear tow hooks	Inc'd
X	Traction	OnSpot brand automatic tire chains, factory installed	
X	Transmission	Ford 6R140 HD Torqshift 6-Speed auto transmission for Ford engine w/mechanical T-handle shifter	
X	Transmission	Ford PowerShift calibration, for maximum power, standard on propane & gas engines	
X	Undercoating	Premium undercoating, Sulfonate enhanced direct to metal modified wax coating	STD
X	Undercoating	Undercoat seat bolts	
X	Wheels	Hub piloted steel wheels, 22.5 X 8.25, black, 5 hand hole	STD
BODY SPECIFICATIONS			
X	Compartments	NO electrical compartment under driver due to std equipment change at Blue Bird	STD
X	Compartments	Driver's area glove compartment	Inc'd
X	Compartments	Emergency equipment compartment over windshield, non-locking, emergency equipment installed inside	
X	Compartments	Interior driver's storage compartment over driver's LH shoulder, locking	
X	Compartments	Side luggage, 20.75" X 23.62" X 100", double, 28.40 cu.ft., #186-06, LH mid mount	
X	Compartments	Side luggage, 20.75" X 23.62" X 100", double, 28.40 cu.ft., #186-05, RH mid mount	
X	Construction	Body meets Colorado Rack & Load Test & Kentucky Pole Test as STANDARD	STD
X	Doors	Air operated entrance door, outward opening, mechanical actuated switches	Inc'd
X	Doors	Keyed security lock on entrance door	
X	Doors	Entrance door wired battery hot	Inc'd
X	Doors	Rear center emergency door, with upper & lower glass	STD
X	Doors	Vandal lock on rear emergency door, slide bolt	
X	Electrical	Manual resetting circuit breakers for most body circuits, in lieu of fuses	
X	Electrical	Front upper inner access plates in front bulkhead area, both sides	STD
X	Fans	6" auxiliary fans, upper left and upper center	Inc'd
X	Floor	5/8" marine "BB" grade plywood flooring, screwed down	Inc'd
X	Floor	Gray rubber flooring with aluminum aisle trim	
X	Floor	Ribbed matching rubber flooring in driver's area (blue floor will be smooth)	STD
X	Grabrail	Left side grabrail in entrance door area, mounted to RH barrier	STD
X	Grabrail	Right side forward grabrail in stepwell	
X	Headroom	77" headroom with 12" split sash windows	Inc'd
X	Heaters	Heavy duty heater pump, Bergstrom, chassis mounted	
X	Heaters	Front 90,000 BTU defroster system	STD
X	Heaters	Right side stepwell heater, 50,000 BTU	Inc'd
X	Heaters	Rear underseat floor mounted heater, 50,000 BTU, LH rear	
X	Heaters	Rear underseat floor mounted heater, 50,000 BTU, LH mid	
X	Heaters	EPDM heater hose with Breeze brand constant torque clamps	
X	Horns	Backup alarm, 112 dBA, mounted under bus	Inc'd
X	Insulation	Fiberglass insulation roof, front, rear corners, and sidewalls	Inc'd
X	Insulation	Additional fiberglass insulation in front roof cap area & roof bow cavities	Inc'd

X	Insulation	Sound deadening spray coat	Inc'd
X	Insulation	Insulation on the driver's side external firewall/toe box	Inc'd
X	Insulation	Full length accoustical headliner with polyester body insulation in ceiling	
X	Lettering	6" black, both sides _____	Inc'd
X	Lettering	Bus numbers in standard locations, 6" black _____	Inc'd
X	Lettering	Emergency door/exit lettering for all pushout windows & doors	Inc'd
X	Lettering	Unlawful to pass signage to meet state specifications	Inc'd
X	Lights	Backlighting of switch panel controlled by rheostat switch	Inc'd
X	Lights	Clearance and cluster lights, LED grommet mounted with LED ID bar	STD
X	Lights	Daytime running lights	STD
X	Lights	Dual row dome lights in wire molding, driver's, LH, RH, & rear on switches, LED	
X	Lights	Front 7", rear 7", & side amber directional lights, LED	
X	Lights	Rear 7" & 4" red stop and tail lights, LED	
X	Lights	Backup lights, 4" LED, vandal resistant	
X	Lights	Eight way warning lights, LED, colored lenses	
X	Lights	Strobing pattern option for LED 8-lights	
X	Lights	Doran 16 light monitor for warning light system, universal	
X	Lights	NO hoods installed over 8-way warning lights	STD
X	Lights	Pre-trip driver light check system	STD
X	Mirrors	Rosco Open View ES Split rearview mirrors, 7 3/8" X 10" flat & 7 3/8" X 10" convex, heated & remote controlled	
X	Mirrors	Rosco Eye-Max LP, Asymmetrical Shape, crossview mirrors, heated	
X	Mirrors	Upgrade to stainless steel rearview and crossview mirror brackets	
X	Mirrors	Interior rearview mirror, 6"X30"	STD
X	Paint	Body and chassis painted school bus yellow w/ black rubrails & bumpers	STD
X	Paint	3" black ABS bezel background around warning lights	Inc'd
X	Paint	Rubrails painted full width profile	Inc'd
X	Paint	Roof painted bright white, white stops 12.5" above rain visor, straight edge at front roof cap	
X	Paint	Blue Bird Armor, polyurea coating both sides of front & rear bumpers, chemical, abrasion, & corrosion resistant	
X	Radio	AM/FM/USB/MP3/SD/MMC/BT/PA with front USB and AUX inputs	Inc'd
X	Radio	Eight (8) interior deluxe speakers	Inc'd
X	Radio	Exterior PA speaker mounted behind grill	Inc'd
X	Radio	Wiring for two way radio system, provides power & ground wires & pull wire	
X	Reflective	3M Diamondgrade SCHOOL BUS signs, front and rear	Inc'd
X	Reflective	3M Diamondgrade reflective, 2" along sides and 1.75" rear outline	Inc'd
X	Rubrails	Four rubrails - window, seat, floor, & skirt level - 16 gauge steel, screwed w/steel end caps	STD
X	Rubrails	Rubrails extend on side lift doors only & seat rail around to rear corner	Inc'd
X	Safety Equip	First aid kit & body fluid kit, mounted either front bulkhead or front overhead compartment	Inc'd
X	Safety Equip	5 lb. fire extinguisher mtd in overhead compartment or floor & triangle kit mtd on floor	Inc'd
X	Safety Equip	Certificate holder 4" x 6", plexiglass	
X	Seat, Barriers	Highback barriers at front RH and LH	STD
X	Seat, Driver's	Adjustable driver's shoulder belt, with in-line "D" ring for 17" adjustment	STD
X	Seat, Driver's	Updated driver's 3 point seat belt, floor mtd w/ emergency locking retractor	STD
X	Seat, Driver's	National Premium air susp. seat, w/ fabric, dual shocks, triple lumbar support, 6-way front cushion adj, black	
X	Seat, Driver's	Driver's console mounted armrest to the left of the driver	Inc'd
X	Seat, Driver's	Driver's seat armrest, for right side of seat only	
X	Seat, Passenger	Modesty panel below front barrier for RH side, behind entrance door	Inc'd

X	Seat, Passenger	Highback NON-Convertible & NON-Lap Belt Ready seats	STD
X	Seat, Upholstery	Gray fire block seat upholstery, seats & barriers	STD
X	Side Panels	Exterior side panels, 20 gauge w/beaded smooth side panels, standard 19 3/4" skirts	Inc'd
X	Stepwell	Galvanized G90 stepwell material	STD
X	Stepwell	Stainless steel 304-2S stepwell material	
X	Stepwell	Vinyl studded step treads, w/white nosing, metal backing, gray	
X	Stop Arm	SMI stop arm, air operated, with LED cluster lights, hi-reflective, w/ wind guard	Inc'd
X	Sun Visor	6 1/2" X 30" dark tinted acrylic sun visor, padded edges	Inc'd
X	Switches	Noise suppression "railroad" switch, latching	Inc'd
X	Switches	Updated switch style and switch locations due to new multi-plexed electrical architecture	STD
X	Switches	Warning light & entrance door switches mtd LH switch panel	Inc'd
X	Ventilation	Roof hatch, Spheros low-profile SMART Hatch, Qty 2	
X	Video System	Seon TH6 DVR video system w/500 GB hard drive, 5 cameras, GPS & sensors installed	
X	Video System	Cameras: 1-front facing rear, 1-mid LH seat 4 facing rear, 1-RH seat 6/7 facing front, 1-rear facing front	
X	Video System	& 1-8mm HD stop arm camera facing forward to capture the stop arm & passing cars	
X	Windows	Blue Bird E-Z Window split sash incl. interlocking sashes, weatherstripping	STD
X	Windows	Tinted & tempered side windows	
X	Windows	Four (4) pushout windows, two per side, vertical hinges	Inc'd
X	Windows	Rear emergency door & rear vision glass, tinted & tempered	
X	Windows	Clear & tempered entrance door glass	STD
X	Windows	Clear and tempered glass in driver's window	STD
X	Windshield	Four piece flat tinted windshield with blue shade band at top	STD
X	Windshield	Grip handles, two, for cleaning windshield	Inc'd
X	Windshield	Single switch, 2 speed, intermittent wet arm windshield wipers	STD
WARRANTY COVERAGE			
X	Warranty	Extended Blue Bird warranty "Gold 5/10", five year/unlimited miles, Option 31300-24 (L3)	
X	Warranty	Ford automatic transmission warranty for Ford propane engine 5 yrs/unlimited miles	STD
X	Warranty	Ford 6.8L propane engine & Roush fuel system warranty 5 yrs/unlimited miles	STD

GRAND TOTAL VEHICLE SALES PRICE \$ 171,732.00

By signing below, I acknowledge the specifications listed above are complete and correct.
The bus order will be placed from this list of requirements.



Customer's Authorized Representative

Title

Date


Western Bus Sales, Inc. Authorized Representative

Director of Sales

12/7/2022

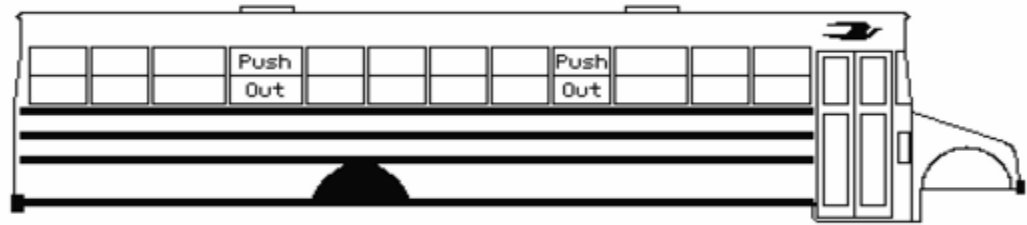
Date

AVAILABLE ALTERNATIVE OPTIONS - NOT INCLUDED IN ABOVE PRICE

SEAT & BODY PLAN

Usage : School Bus State: OREGON BP: 5011881

PLBT: BBCV
 Length: 3310
 Wheelbase: 273.0
 Usage: School Bus
 Body Plan # 5011881



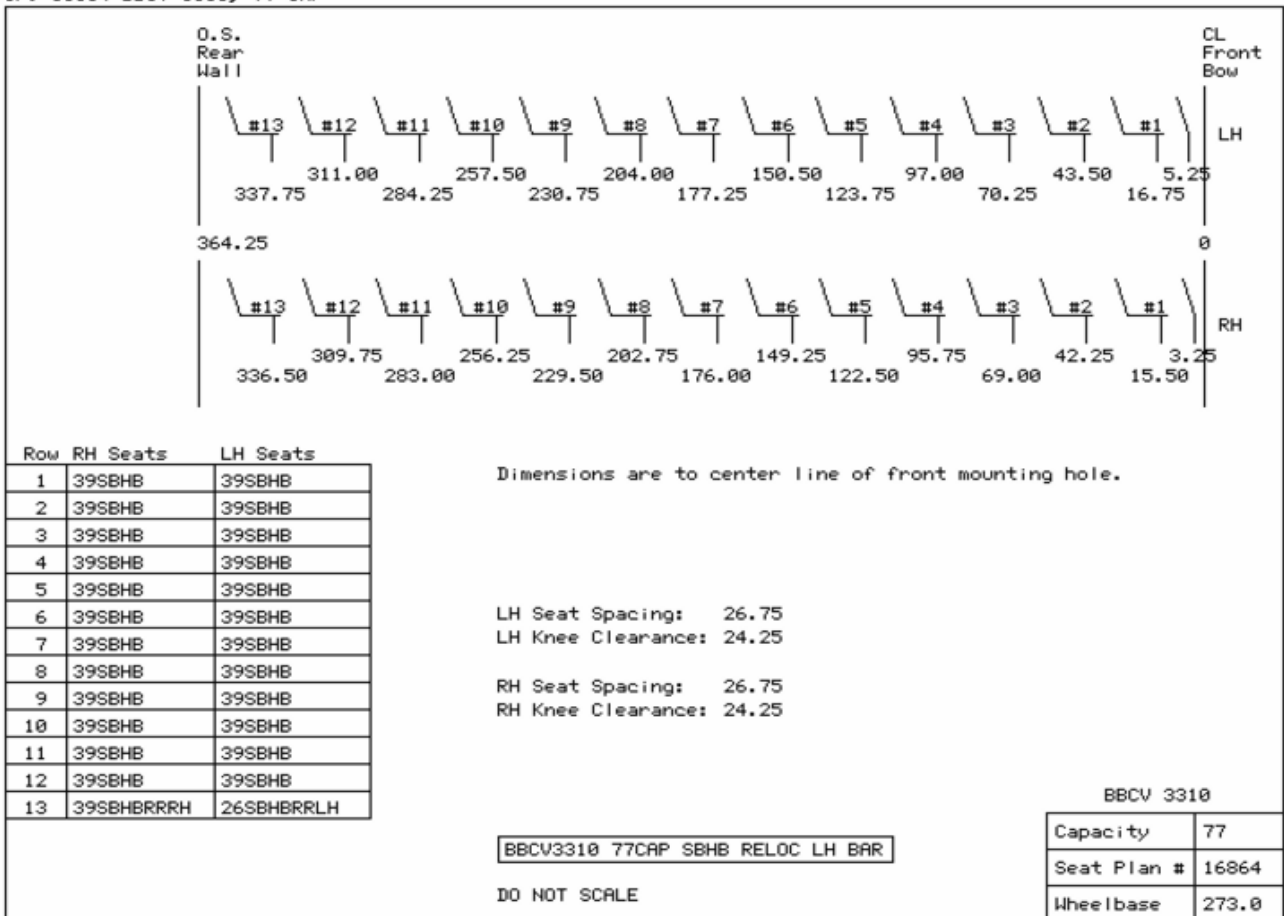
PLBT: BBCV
 Length: 3310
 Wheelbase: 273.0
 Usage: School Bus
 Body Plan # 5011881



SP: 16864 BBCV 3310, 77 CAP



SP: 16864 BBCV 3310, 77 CAP





BROOKINGS-HARBOR
"Every Student Can Succeed"

Transportation Department

750 Fern Avenue
Brookings, OR 97415
541 469-2666
Fax 541 469-2098

www.brookings.k12.or.us

Dec 7, 2022

To: Brookings Harbor School District 17C School Board

Re: Request approval to purchase

I am requesting the boards approval to purchase two (2) buses in the 2023/2024-year budget. We currently have three (3) buses that will be non-compliant due to emissions compliance for the state of Oregon effective 2025. The current waiting time once a bus is purchased is 12-18 months to be built and delivered.

The purchase would be for a Type A (small) bus with a wheelchair lift to take the place of bus 5. The second would be a Type C Vision 77 passenger bus to take the place of bus 74. We have submitted for a quote from Western Bus which we are currently waiting on. As of now, this would suffice to cover our routes and to have two (2) back-up buses if needed to cover a bus should one go down for maintenance. I will submit the quote to the District Office/Superintendent and to the School Board as soon as it is received.

If you have any questions, please feel free to ask.

Michael Knight

Brookings-Harbor School District
Director of Transportation



Resolution to adopt the OSBA Legislative Priorities and Principles as recommended by the Legislative Policy Committee

WHEREAS, the OSBA Legislative Policy Committee is charged under the OSBA Bylaws with developing the association's recommended Legislative Priorities and Principles, and

WHEREAS, the OSBA Legislative Policy Committee has crafted the Proposed OSBA Legislative Priorities and Principles as a foundational document in guiding the legislative and advocacy work of OSBA members and staff, and

WHEREAS, the OSBA Legislative Policy Committee has determined these Proposed OSBA Legislative Priorities and Principles to be in alignment with the OSBA Board of Directors equity goals, and

WHEREAS, the OSBA Legislative Policy Committee met in January and April to review the Proposed OSBA Legislative Priorities and Principles, and

WHEREAS, the OSBA Legislative Policy Committee approved the Proposed OSBA Legislative Priorities and Principles at its April meeting and urged the OSBA Board of Directors to approve the Proposed OSBA Legislative Priorities and Principles and place them before the membership for approval.

THEREFORE, BE IT RESOLVED by the OSBA Board of Directors that the Proposed OSBA Legislative Priorities and Principles be placed before the membership for consideration during the 2022 OSBA election season, and

BE IT FURTHER RESOLVED that the Proposed OSBA Legislative Priorities and Principles and a copy of this resolution be forwarded to all member boards of the Association in accordance with the OSBA Board of Directors adopted elections calendar.

Legislative Priorities and Principles

Preamble

OSBA's mission is to improve student success and education equity through advocacy, leadership, and service to Oregon public school boards. Education equity ensures:

- All students are accepted as their authentic selves, are heard and valued, feel they belong, and achieve high academic and personal standards that empower them to thrive.
- Student success will not be predicted nor predetermined by race, ethnicity, family economics, location, gender, gender identity, sexual orientation, disability status, religion, culture, or any other identity.

Public school boards have unique insights on how to address education equity and systems change in their districts. OSBA is committed to supporting boards in their just and fair distribution of resources based upon each student's needs.

Equity is the driving force behind the Student Success Act, and OSBA is dedicated to advancing legislation designed to raise academic achievement for all students and reduce academic disparities for historically underserved students.

In support of OSBA's Call for Equity, and on behalf of Oregon students, we are committed to promoting equity, combatting injustices, and disrupting bias and systemic racism in education policies through our advocacy at the state level.

OSBA believes a strong and equitable public education system is the best investment Oregonians can make to assure student success, strengthen our economy, create thriving communities, and improve the quality of life for every Oregonian.

Approved by the Legislative Policy Committee: April 23, 2022

Approved by the OSBA Board: September 23, 2022

Approved by the OSBA Membership:



Priorities

Promote Adequate, Predictable, and Stable Funding

The State School Fund rises and falls every two years because Oregon's revenue-raising and funding systems have substantial variance. Stable and adequate funding is crucial to providing a quality education to all students across the education continuum. To ensure stable and adequate funding, OSBA will actively promote legislation that accurately calculates current service level funding for school districts.

Protect the 2019 Student Success Act

The Student Success Act provides local school districts and education service districts unprecedented opportunities to target new funding toward educational programs. OSBA will actively promote legislation to protect the funding allocated for the Student Success Act in order to deliver equitable outcomes for all K-12 students.

Close the Opportunity Gap

In every community a disparity in academic achievement exists between student groups. OSBA will support legislation aimed at closing achievement and opportunity gaps that exist across Oregon's public schools.

Contain Cost Drivers

The costs associated with health care and retirement benefits are eating into funding available for instructional opportunities for students. OSBA will promote legislation that provides relief for districts related to benefit costs controlled by the State.

Support Local Governance and Oppose Mandates

Locally elected officials, local education professionals, and the local community are in the best position to respond to the needs of all students. New mandates must have necessary funding and be researched-based with results indicating increased achievement for all students.

Support Capital Improvements

Students need schools that are safe, comfortable, and appropriate for a modern and/or digital learning environment. OSBA will actively promote the allocation of state-level resources to help pay for construction and capital improvement. OSBA will promote legislation aimed at diversifying the funding methods available to school districts.

Ensure Access to Post-Secondary Credits

All students should have access to post-secondary credit opportunities. OSBA will advocate for a seamless transfer of credits throughout Oregon's higher education system.

Address Education Workforce Shortages

OSBA will promote efforts both state and at the local level to preserve and improve initiatives that combat the workforce shortage. OSBA will advocate for programs that will help districts recruit and retain a diverse and well-prepared workforce.

Principles

Finance

OSBA supports the allocation of state resources to ensure school districts and education service districts have the necessary resources to equitably and fully support all students' instructional, behavioral, and programmatic needs. OSBA supports appropriate financial tax policy to make Oregon schools competitive, nationally, and globally, including the preservation of other funding options for local district consideration.

Student Programs

OSBA supports high-quality programs that equitably serve all students in obtaining a comprehensive and well-rounded education. OSBA supports new and continued partnerships with education stakeholders to increase educational and career opportunities for students.

Student Safety and Wellness

OSBA supports safe and secure school environments, the physical health and overall well-being of all students, and services that promote social, emotional, and behavioral health.

Personnel

OSBA supports attracting and retaining effective employees to create a healthy, diverse, culturally responsible, safe, and sustainable workforce. OSBA supports local management, local contract negotiations, and continued conversations regarding professional development, licensure, and career advancement for personnel.

Governance and Operations

OSBA believes locally elected school district, ESD, and community college boards are best equipped to make decisions in the best interest of students and communities. OSBA supports cross-system collaboration, alignment, and accountability among education stakeholders and partners.

Federal Education Issues

OSBA will advocate for the federal government to prioritize, streamline, and fully fund programs that support students.