

# Brookings-Harbor School District 17-C

"Every Student Can Succeed"

Regular School Board Meeting  
Virtual Meeting

Wednesday, June 16, 2021, 5:30 PM

This meeting of the Brookings-Harbor School District 17C Board of Directors will be streamed virtually, rather than held in person. If you are a member of the community and wish to provide public comment, please email your comments to [nathanh@brookings.k12.or.us](mailto:nathanh@brookings.k12.or.us) at least 24 hours ahead of the meeting and your comments will be part of the public record.

## AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance
3. Early Items
  - a. Celebrate Student Success
    1. Recognize BHHS Baseball Team 2021 State Champions
  - b. Student Rep Report
  - c. Building Presentation
    1. Special Programs
4. Citizen Input
5. Budget Hearing

As per ORS 294.545 the governing body must hold a budget hearing on the date specified in the public notice to receive citizen's comments on the budget document as approved by the budget committee on May 27th, 2021.

  - a. Open Budget Hearing
  - b. Public Comment
  - c. Close Budget Hearing
6. Consent Agenda
  - a. Approve Minutes
    1. Regular Board Meeting May 19, 2021 3
    2. School Board Work Session May 26, 2021 6
    3. Budget Committee Meeting May 27, 2021 8
  - b. Approve Bills 9
  - c. Approve New Hires
    1. Azalea Math Teacher Kaitlin Blauvelt 48
    2. Kalmiopsis Elementary Teacher Jenny King 49
    3. Kalmiopsis Elementary Teacher Kendra Hoven 50
    4. Kalmiopsis Elementary Teacher Mallory Darger 51
    5. Kalmiopsis Elementary Teacher Alexis Yockey 52
    6. Azalea PE Teacher Lori Cooper 53
    7. ELD Teacher/ Title III Coordinator Daryl Ettner 54
  - d. Acceptance of Gifts and Donations
    1. Kalmiopsis Elementary Playground Improvement Project 55
7. District Reports and Information
  - a. Comments from the Superintendent 1
  - b. District Reports 61

c.	Finance Reports	69
d.	Enrollment Summary	70
8.	Action Items	
a.	Approve Board Policy 2nd Readings	
1.	CBA Qualification and Duties of the Superintendent DELETE	71
2.	CBA Qualifications and Duties of the Superintendent PROPOSED	76
3.	IIBGA Electronic Communications System	80
4.	INDB Flag Displays and Salutes	83
5.	JGA Corporal Punishment	85
6.	JHCA/JHCB Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening	86
b.	Approve BHSD 17C 2021-2022 Budget Adoption	
1.	Resolution #2021-005 21/22 Budget Adoption	89
c.	Approve Appropriation Transfer	
1.	Resolution #2021-004 Appropriation Transfer for Facilities Acquisition and Construction	90
d.	Approve Superintendent Contract Addendum	92
9.	Board Functions and Comments	
a.	Review Board Goals	93
b.	Review District Goals	94
10.	Key Dates and Calendar Updates	
a.	DLT Meeting June 23, 2021	
b.	Regular Board Meeting July 21, 2021	
11.	Adjournment	

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting. Please contact the district office at 541-469-7443.

Janell Howard: Absent  
Katherine Johnson: Present  
Alan Nidiffer: Present  
Janece Payne: Present  
Jay Trost: Present  
Present: 4, Absent: 1.

### 1. Call Meeting to Order

School Board Chairman, Alan Nidiffer, called the meeting to order at 5:34 pm

### 2. Pledge of Allegiance

Everyone in attendance stood and recited the pledge of allegiance together. Alan Nidiffer then called for a motion to amend the agenda to add to the consent agenda the approval of licensed hires, Diana Widdows as Azalea Multi Media Teacher, and Amy Dreweatt as Azalea Art Teacher. Janece Payne made the motion and Katherine Johnson seconded. The motion passed unanimously.

### 3. Early Items

#### 3.a. Celebrate Student Success

##### 3.a.1. Class of 2021 Valedictorians & Salutatorian

BHHS Principal DeAnne Varitek announced the class of 2021 Valedictorians and Salutatorian. She then shared a video in which the valedictorians and salutatorian shared their plans for after graduation.

#### 3.b. Student Rep Report

Student Representative Acacia Pringle gave the board updates on Teacher Appreciation Week and the recent blood drive held at the Brookings-Harbor High School.

#### 3.c. Building Presentation

##### 3.c.1. Kalmiopsis Elementary School

Kalmiopsis Elementary School Principal, Helena Chirinian, and current Vice-Principal, Carol Leonard, presented a PowerPoint. Board members Alan Nidiffer and Jay Trost expressed their thanks to both.

### 4. Citizen Input

Board Chair Alan Nidiffer read aloud the Board Statement regarding public comments. Matt Flescher commented on his displeasure with the restrictions on attendance at district sporting events, and his opinion on how the Covid-19 pandemic has impacted student's learning. Next, Gordon Clay spoke on May being Mental Health Awareness month and informed the Board that Brookings-Harbor High School employee, Krystal Gregory was recently awarded a Safe Ally Award from the Oregon Safe School Communities Coalition for her work in helping make Brookings-Harbor High School a more inclusive environment for all.

## 5. Consent Agenda

Motion made to approve the consent agenda. This motion, made by Janece Payne and seconded by Jay Trost, Passed.

Janell Howard: Absent, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea, Jay Trost: Yea

Yea: 4, Nay: 0, Absent: 1

### 5.a. Approve Minutes

5.a.1. April 21 2021 Regular Board Meeting Minutes

### 5.b. Approve Bills

### 5.c. Approve New Hires

5.c.1. Kalmiopsis Vice Principal Nicholas Chapman

5.c.2. Kalmiopsis School Counselor April Hendrix

5.c.3. Kalmiopsis Music Teacher Cua Lee

5.c.4. Kalmiopsis P.E. Teacher April Thorson

5.c.5. Special Education Teacher Dan Dreweatt

5.c.6. Azalea Online Academy Teacher Melissa Courtnage

5.c.7. School Nurse Kaitlyn Koepnick

### 5.d. Approve Extra Duty Contracts

5.d.1. Azalea Assistant Boys Basketball Coach Lori Cooper

## 6. Personnel

6.a. Welcome

6.b. Thank You

## 7. District Reports and Information

### 7.a. Comments from the Superintendent

Superintendent David Marshall started off his comments by updating the Board on the expanded Summer school program the District will be offering beginning in June. He gave an update on the upcoming June 5th graduation ceremony for Brookings-Harbor High School. He informed the Board that face coverings are currently no longer required at outdoor sporting events, including graduation.

### 7.b. District Reports

Board member Katherine Johnson acknowledged the hard work the administrators do to keep the board updated in their reports.

### 7.c. Finance Reports

### 7.d. Enrollment Summary

## 8. Action Items

8.a. Approve Award For Contract For Audit Services Recommendation

Motion to Approve the Recommended Award for Contract for Audit Services. This motion, made by Janece Payne and seconded by Jay Trost, Passed.

Janell Howard: Absent, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea, Jay Trost: Yea

Yea: 4, Nay: 0, Absent: 1

8.b. Approve Board Policy Readings

Motion to Approve the listed Board Policy Readings. This motion, made by Jay Trost and seconded by Katherine Johnson, Passed.

Janell Howard: Absent, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea, Jay Trost: Yea

Yea: 4, Nay: 0, Absent: 1

8.b.1. GAB Job Descriptions 2nd Reading

8.b.2. CBA Qualification and Duties of the Superintendent DELETE

8.b.3. CBA Qualifications and Duties of the Superintendent PROPOSED

8.b.4. IIBGA Electronic Communications System

8.b.5. INDB Flag Displays and Salutes

8.b.6. JGA Corporal Punishment

8.b.7. JHCA/JHCB Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening

9. Board Functions and Comments

9.a. Board Goals

9.b. District Goals

10. Key Dates and Calendar Updates

10.a. Budget Committee Meeting May 27, 2021

10.b. Regular School Board Meeting June 16, 2021

11. Executive Session under (ORS 192.660(2)(d)) To conduct deliberations with persons designated to carry on labor negotiations.

12. Adjournment

The meeting was adjourned at 7:32 pm.

Janell Howard: Absent  
Katherine Johnson: Absent  
Alan Nidiffer: Present  
Janece Payne: Present  
Jay Trost: Present  
Present: 3, Absent: 2.

1. Call Meeting to Order

Meeting was called to order by Board Chairman, Alan Nidiffer at 5:31 PM.

2. Welcome

Presenter Steve Kelley, Director of Board Development at OSBA, shared the agenda he developed for the meeting.

3. The Board's Role in Monitoring Student Achievement

Steve reviewed that the strategic planning element belongs to administration and the superintendent, while strategic direction belongs to the board. The board should give feedback if the strategic plan is not aligned with the strategic direction. Board member Jay Trost asked Steve if he had any resources or strategies to keep members of the DLT engaged in the strategic plan throughout the process.

3.a. Review Definition of Collaborative Governance

Steve Kelley reviewed with the present board members that "Collaborative Governance" utilizes effective partnerships to learn and lead together in an environment of trust and respect with a shared focus on equitable student outcomes through collective responsibility, accountability, and support.

3.b. What is the role of the DLT and the Board in a monitoring system?

4. Review Brookings-Harbor DLT/District Priorities

Steve went over the goals previously established by the DLT Team:

1. Student Success
2. Relationships
3. Staff Recruitment and Retention

5. Affirm (and/or modify) the Language of Established Priorities

The board agreed that the three listed goals are all still very relevant to the District. Superintendent David Marshall noted that his hope is not to start the whole DLT process over from scratch but to continue to clarify and build upon the work that has been done.

5.a. Student Success

Janece Payne volunteered to work on refining the language of this goal with the help of Katherine Johnson.

5.b. Staff Recruitment/Retention

5.c. Relationships (context/culture for our work)

6. Discuss & Prioritize Potential Data/Metrics for Each Strategic Priority

7. Next Steps

The board agreed that an in person meeting for the next DLT meeting would be preferable. Jay Trost expressed that he believed first meeting as a smaller district group to help define details before expanding the DLT team could be beneficial. Alan Nidiffer noted he would like to see a good variety of stakeholders involved in the DLT process as before.

7.a. Overview of next DLT Session

Everyone settled on a date for the next DLT meeting to take place on June 23, 2021 at a time in the afternoon to be determined.

7.b. Questions?

7.c. Other?

8. Adjournment

Meeting was adjourned at 6:59 PM.

DRAFT

1. Call Meeting To Order

School Board Chair, Alan Nidiffer, called the meeting to order at 6:03 PM.

2. Pledge of Allegiance

3. Responsibilities of Budget Committee

4. Certification of Legal Posting of Meeting

5. Election of Budget Committee Officers

Katherine Johnson nominated Bruce Raleigh to be the Budget Committee Chairman. School Board Chair Alan Nidiffer made a motion to nominate Bruce Raleigh as Budget Committee Chairman and the motion passed unanimously. Bruce Raleigh opened the floor to nominations for Vice Chairman. Janece Payne proceeded to nominate Lenora Hall as Vice Chairman. Bruce Raleigh made a motion to nominate Lenora Hall as Vice Chair of the Budget Committee. This motion was passed unanimously.

6. Presentation of Formal Message & Detailed Review of Budget Proposal

Brookings-Harbor School District's Superintendent, David Marshall, reviewed the budget message with the committee. He let the committee know that as of today, the state legislature had approved an education funding budget of \$9.3 billion for the fiscal years 2021 through 2023 and that was the dollar figure used as the basis in the proposed BHSD budget along with 1400 student enrollment.

7. Discussion of Proposed Budget by Committee Members

8. Public Comment

There was no public comment received.

9. Budget Approval or Announce 2nd Budget Meeting

Bruce Raleigh commented that the proposed budget document was very clear and understandable. Janece Payne, Lenora Hall, Katherine Johnson, and Alice Farmer all agreed. Upon review and discussion, Katherine Johnson made a motion that the budget committee of Brookings-Harbor School District 17c approve the proposed budget for the 2021-2022 fiscal year in the amount of \$31,690,665. Janece Payne seconded the motion and Bruce Raleigh then called for a vote. The motion passed unanimously.

Katherine Johnson then made a motion that the permanent tax rate of \$3.2494 per \$1,000 value be levied in support of the General Fund, and Janece Payne seconded the motion. Bruce Raleigh called for a vote and the motion passed unanimously.

10. Adjournment

Budget Committee Chair Bruce Raleigh thanked everyone for their time and effort before adjourning the meeting at 7:08 PM.

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

**2080 MEDIA INC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>HS Co-Curricular</b>				
124803	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$2,500.00
Total for 2080 MEDIA INC				\$2,500.00

**AERIAL BILLBOARDS, INC.**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>HIGH SCHOOL STUDENT BODY</b>				
124861	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$758.99
124861	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES	\$691.50
Total for HIGH SCHOOL STUDENT BODY				\$1,450.49
Total for AERIAL BILLBOARDS, INC.				\$1,450.49

**AMAZON**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$9.99
124731	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$145.64
124731	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$252.06
124731	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$36.21
124731	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$164.40
124731	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$20.00
124781	GENERAL FUND	ELEMENTARY	SUPPLIES	\$67.23
124781	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$119.76
124781	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$49.95
124781	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	(\$198.09)
124781	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	(\$5.75)
124804	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$8.18
124804	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,373.00
124804	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$185.19
124804	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$82.85
124804	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$191.84

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

**BADGER, CYNTHIA D**

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for BADGER, CYNTHIA D				<u>\$500.00</u>

**BANDON HIGH SCHOOL**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>HS Co-Curricular</b>				
124733	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$35.00
124805	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$150.00
Total for HS Co-Curricular				<u>\$185.00</u>
Total for BANDON HIGH SCHOOL				<u>\$185.00</u>

**BATTLESON, HOLLY A**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for BATTLESON, HOLLY A				<u>\$500.00</u>

**BAUDVILLE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124734	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$319.47
Total for BAUDVILLE				<u>\$319.47</u>

**BEACH MEDICAL & SKIN CARE CENTER**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124863	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$150.00
124863	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
Total for GENERAL FUND				<u>\$150.00</u>
Total for BEACH MEDICAL & SKIN CARE CENTER				<u>\$150.00</u>

**BEAMAN, JESS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: From Date: 05/01/2021 To Date: 05/31/2021

Report Sort:		Remit Name				
<b>BEAMAN, JESS</b>						
Check#	FUND		FUNCTION		OBJECT	Amount
0	GENERAL FUND		Undesignated		Payroll Draw Liability	\$500.00
Total for BEAMAN, JESS						\$500.00
<b>BELL, WADE L</b>						
Check#	FUND		FUNCTION		OBJECT	Amount
<b>GENERAL FUND</b> 0	GENERAL FUND		Undesignated		Payroll Draw Liability	\$500.00
Total for BELL, WADE L						\$500.00
<b>BENNETT, MATTHEW H</b>						
Check#	FUND		FUNCTION		OBJECT	Amount
<b>GENERAL FUND</b> 0	GENERAL FUND		Undesignated		Payroll Draw Liability	\$500.00
Total for BENNETT, MATTHEW H						\$500.00
<b>BIO-MED TESTING SERVICES INC</b>						
Check#	FUND		FUNCTION		OBJECT	Amount
<b>GENERAL FUND</b> 124806	GENERAL FUND		STUDENT TRANSPORTATION SERVICES		NON INSTRUCTIONAL PROFESSIONAL & TECH	\$250.00
124806	GENERAL FUND		STUDENT TRANSPORTATION SERVICES		PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
Total for GENERAL FUND						\$250.00
Total for BIO-MED TESTING SERVICES INC						\$250.00
<b>BLUE STAR GAS</b>						
Check#	FUND		FUNCTION		OBJECT	Amount
<b>GENERAL FUND</b> 124735	GENERAL FUND		STUDENT TRANSPORTATION SERVICES		FUEL	\$994.24
124807	GENERAL FUND		STUDENT TRANSPORTATION SERVICES		FUEL	\$2,444.30
Total for GENERAL FUND						\$3,438.54
Total for BLUE STAR GAS						\$3,438.54
<b>BODWELL, TERESA A</b>						
Check#	FUND		FUNCTION		OBJECT	Amount
<b>GENERAL FUND</b>						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

**BODWELL, TERESA A**

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for BODWELL, TERESA A				<u>\$500.00</u>

**BONDE, KARRY E**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 124771	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for BONDE, KARRY E				<u>\$250.00</u>

**BRISBIN, CAROLINE E**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for BRISBIN, CAROLINE E				<u>\$250.00</u>

**BROOKINGS HARBOR MEDICAL CENTER**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 124808	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$127.00
124808	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
Total for GENERAL FUND				<u>\$127.00</u>
Total for BROOKINGS HARBOR MEDICAL CENTER				<u>\$127.00</u>

**BROOKINGS LOCK & SAFE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>SCHOOL IMPROVEMENT ACCOUNT (SIA)</b> 124864	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MAINTENANCE SERVICES	* OVER \$5000 BUILDING ACQUISITION	\$8,000.00
Total for BROOKINGS LOCK & SAFE				<u>\$8,000.00</u>

**BUEHLER, CHERYL**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 124772	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for BUEHLER, CHERYL				<u>\$500.00</u>

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: From Date: 05/01/2021 To Date: 05/31/2021

Report Sort: Remit Name

**BUEHLER, TIMOTHY D**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124773	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for BUEHLER, TIMOTHY D				<u>\$500.00</u>

**CALLAHAN, EDWARD B**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for CALLAHAN, EDWARD B				<u>\$250.00</u>

**CANON FINANCIAL SERVICES INC.**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124809	GENERAL FUND	ELEMENTARY	RENTALS	\$649.73
124809	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$864.64
124809	GENERAL FUND	FISCAL SERVICES	RENTALS	\$356.00
124809	GENERAL FUND	FISCAL SERVICES	REPAIR AND MAINTENANCE	\$64.04
124809	GENERAL FUND	HIGH SCHOOL PROGRAMS	RENTALS	\$728.39
124809	GENERAL FUND	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	\$164.32
124809	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$356.00
124809	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	\$483.65
124809	GENERAL FUND	OFFICE OF THE PRINCIPAL	RENTALS	\$19.80
124809	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$0.00
124809	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	RENTALS	\$14.67
124809	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$137.52
124809	GENERAL FUND	STUDENTS WITH DISABILITIES	REPAIR AND MAINTENANCE	\$32.49
Total for GENERAL FUND				<u>\$3,871.25</u>
Total for CANON FINANCIAL SERVICES INC.				\$3,871.25

**CAROLINA BIOLOGICAL SUPPLY INC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

**CAROLINA BIOLOGICAL SUPPLY INC**

Check#	FUND	FUNCTION	OBJECT	Amount
124736	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$210.20
Total for CAROLINA BIOLOGICAL SUPPLY INC				<u>\$210.20</u>

**CASCADE ATHLETIC SUPPLY**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>HS Co-Curricular</b>				
124865	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$761.35
<b>Azalea MS Athletics</b>				
124865	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$1,210.75
Total for CASCADE ATHLETIC SUPPLY				<u>\$1,972.10</u>

**CASCADE HOME CENTER**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124737	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$70.43
124782	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$3.79
124810	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$156.40
124810	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$16.95
124866	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$86.55
124866	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$69.70
Total for GENERAL FUND				\$403.82
<b>FACILITY MAINTENANCE</b>				
124737	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$181.87
124866	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$96.29
Total for FACILITY MAINTENANCE				<u>\$278.16</u>
Total for CASCADE HOME CENTER				<u>\$681.98</u>

**CASTLEBERRY, CHRISTINE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for CASTLEBERRY, CHRISTINE				<u>\$500.00</u>

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

**CDW - GOVERNMENT INC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124811	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$0.00
<b>ESSER II</b>				
124811	ESSER II	TECHNOLOGY SERVICES	COMPUTER HARDWARE	\$2,854.45
124811	ESSER II	TECHNOLOGY SERVICES	SUPPLIES	\$229.42
124867	ESSER II	TECHNOLOGY SERVICES	COMPUTER HARDWARE	\$2,284.60
Total for ESSER II				<u>\$5,368.47</u>
Total for CDW - GOVERNMENT INC				\$5,368.47

**CHARTER COMMUNICATIONS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>E-RATE FUTURE TECHNOLOGY FUNDS</b>				
124868	E-RATE FUTURE TECHNOLOGY FUNDS	TECHNOLOGY SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,249.00
				<u>16</u>
Total for CHARTER COMMUNICATIONS				\$3,249.00

**CHETCO AUTOMOTIVE MARINE & INDUSTRIAL**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124738	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$24.68
124869	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$1.69
Total for GENERAL FUND				<u>\$26.37</u>
Total for CHETCO AUTOMOTIVE MARINE & INDUSTRIAL				\$26.37

**CHRISTENSEN, ANDREA**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for CHRISTENSEN, ANDREA				<u>\$250.00</u>

**CITY OF BROOKINGS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124783	GENERAL FUND	MAINTENANCE SERVICES	WATER AND SEWAGE	\$1,950.22

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Check#	FUND	FUNCTION	OBJECT	Amount
<b>HIGH SCHOOL STUDENT BODY</b>				
124812	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$20.00
Total for CITY OF BROOKINGS				<u>\$1,970.22</u>

**CLARK, MANDY E**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for CLARK, MANDY E				<u>\$250.00</u>

**CLEARY, NADINE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for CLEARY, NADINE				<u>\$250.00</u>

**COASTAL PAPER & SUPPLY INC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124739	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$61.72
Total for COASTAL PAPER & SUPPLY INC				<u>\$61.72</u>

**COLEMAN, MARIE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124870	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$475.00
Total for COLEMAN, MARIE				<u>\$475.00</u>

**COLVIN OIL COMPANY INC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124740	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$2,010.59
Total for COLVIN OIL COMPANY INC				<u>\$2,010.59</u>

**CONARY, REBECCA M**

Check#	FUND	FUNCTION	OBJECT	Amount
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<b>CONARY, REBECCA M</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for CONARY, REBECCA M	\$500.00
<b>COOPER, LORI</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for COOPER, LORI	\$500.00
<b>COOS CURRY ELECTRIC CO-OP INC</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
124813	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY		\$1,219.49
				Total for COOS CURRY ELECTRIC CO-OP INC	\$1,219.49
<b>CORDIER, ELIZABETH L</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for CORDIER, ELIZABETH L	\$500.00
<b>COUNTRY MEDIA, INC</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
124784	GENERAL FUND	BOARD OF DIRECTORS	ADVERTISING		\$0.00
124784	GENERAL FUND	FISCAL SERVICES	ADVERTISING		\$138.63
124784	GENERAL FUND	HUMAN RESOURCES	ADVERTISING		\$0.00
				Total for GENERAL FUND	\$138.63
				Total for COUNTRY MEDIA, INC	\$138.63
<b>CRINO, PETER J</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00

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				Total for CRINO, PETER J	\$250.00
<b>CROUCH, CINDY L</b>					
	Check#	FUND	FUNCTION	OBJECT	Amount
	<b>GENERAL FUND</b>				
	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
				Total for CROUCH, CINDY L	<u>\$250.00</u>
<b>CROWE, PEGGY D</b>					
	Check#	FUND	FUNCTION	OBJECT	Amount
	<b>GENERAL FUND</b>				
	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
				Total for CROWE, PEGGY D	<u>\$250.00</u>
<b>CRYSTAL FRESH BOTTLED WATER INC</b>					
	Check#	FUND	FUNCTION	OBJECT	Amount
	<b>GENERAL FUND</b>				
	124741	GENERAL FUND	ALTERNATIVE EDUCATION	SUPPLIES	\$22.00
	124741	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$22.00
	124741	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$27.00
	124741	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$14.00
				Total for GENERAL FUND	<u>\$85.00</u>
				Total for CRYSTAL FRESH BOTTLED WATER INC	\$85.00
<b>CTR INC</b>					
	Check#	FUND	FUNCTION	OBJECT	Amount
	<b>GENERAL FUND</b>				
	124785	GENERAL FUND	MAINTENANCE SERVICES	GARBAGE	\$3,279.79
	124785	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	GARBAGE	\$813.78
				Total for GENERAL FUND	\$4,093.57
	<b>HS Co-Curricular</b>				
	124785	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	NON CONSUMABLE SUPPLIES	\$1,600.00
	<b>Nutrition Services</b>				
	124785	Nutrition Services	FOOD SERVICES	GARBAGE	\$1,165.12
				Total for CTR INC	<u>\$6,858.69</u>

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**CURRY EQUIPMENT-BROOKINGS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>FACILITY MAINTENANCE</b>				
124871	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$540.58
Total for CURRY EQUIPMENT-BROOKINGS				<u>\$540.58</u>

**DEL-CUR SUPPLY CO-OP**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>FACILITY MAINTENANCE</b>				
124872	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$99.00
Total for DEL-CUR SUPPLY CO-OP				<u>\$99.00</u>

**DICK BLICK ART MATERIALS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124814	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$886.52
Total for DICK BLICK ART MATERIALS				<u>\$886.52</u>

**DIETRICH, DANNIELLE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for DIETRICH, DANNIELLE				<u>\$500.00</u>

**DURAN, DANIELLE R**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124774	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for DURAN, DANIELLE R				<u>\$250.00</u>

**EARL, MOLLY E**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for EARL, MOLLY E				<u>\$250.00</u>

**ENGLISH, JEANNIE E**

Check#	FUND	FUNCTION	OBJECT	Amount
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**ENGLISH, JEANNIE E**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for ENGLISH, JEANNIE E				<u>\$250.00</u>

**ESS WEST, LLC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	CARE & UPKEEP OF GROUNDS	ESS Classified Substitutes	\$391.43
0	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	ESS Classified Substitutes	\$3,176.62
0	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	ESS Classified Substitutes	\$197.20
0	GENERAL FUND	ELEMENTARY	ESS Certified Substitutes	\$1,192.71
0	GENERAL FUND	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$3,220.31
0	GENERAL FUND	INTERMEDIATE PROGRAMS	ESS Certified Substitutes	\$596.35
0	GENERAL FUND	LIFE SKILLS	ESS Certified Substitutes	\$1,192.72
0	GENERAL FUND	LIFE SKILLS	ESS Classified Substitutes	\$666.07
0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$2,743.25
0	GENERAL FUND	SPEECH PATHOLOGY	ESS Classified Substitutes	\$646.64
0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$2,981.78
0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Classified Substitutes	\$1,635.56
0	GENERAL FUND	Undesignated	Prepaid Expenses	(\$4,728.35)
Total for GENERAL FUND				\$13,912.29

**Title I-A**

0	Title I-A	TITLE 1A PROGRAM	ESS Classified Substitutes	\$614.31
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**IDEA GRANT**

0	IDEA GRANT	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$477.08
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**ESSER II**

0	ESSER II	ELEMENTARY	ESS Certified Substitutes	\$1,192.73
0	ESSER II	ELEMENTARY	ESS Classified Substitutes	\$1,192.75

Total for ESSER II \$2,385.48

**YTP GRANT**

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<b>ESS WEST, LLC</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
0	YTP GRANT	YOUTH TRANSITION PROGRAM	ESS Certified Substitutes		\$357.82
<b>Nutrition Services</b>					
0	Nutrition Services	FOOD SERVICES	ESS Classified Substitutes		\$438.89
				Total for	ESS WEST, LLC
					\$18,185.87
<b>ESTELLE, RALPH</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b> 0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
				Total for	ESTELLE, RALPH
					\$250.00
<b>FALCHETTA, KAREN</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b> 0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for	FALCHETTA, KAREN
					\$500.00
<b>FAMILYID, INC.</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>HS Co-Curricular</b> 124873	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	COMPUTER SOFTWARE		\$872.50
<b>Azalea MS Athletics</b>					
124873	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	COMPUTER SOFTWARE		\$872.50
				Total for	FAMILYID, INC.
					\$1,745.00
<b>FAR WEST LEAGUE</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>HS Co-Curricular</b> 124874	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES		\$80.00
				Total for	FAR WEST LEAGUE
					\$80.00
<b>FLINN SCIENTIFIC</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b> 124742	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES		\$382.40

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**FLINN SCIENTIFIC**

Check#	FUND	FUNCTION	OBJECT	Amount
124786	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$478.67
Total for GENERAL FUND				<u>\$861.07</u>
Total for FLINN SCIENTIFIC				\$861.07

**FOERTSCH, MATTHEW**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>Farm to School - ED</b>				
0	Farm to School - ED	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$701.25
0	Farm to School - ED	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$722.50
0	Farm to School - ED	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$701.25
Total for Farm to School - ED				<u>\$2,125.00</u>
Total for FOERTSCH, MATTHEW				<u>\$2,125.00</u>

**FOLLETT SCHOOL SOLUTIONS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124787	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$13.86
Total for FOLLETT SCHOOL SOLUTIONS				<u>\$13.86</u>

**FRANZ FAMILY BAKERIES**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>Nutrition Services</b>				
124875	Nutrition Services	FOOD SERVICES	FOOD	\$283.32
Total for FRANZ FAMILY BAKERIES				<u>\$283.32</u>

**FRED MEYER CUSTOMER CHARGES**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>Title I-A</b>				
124743	Title I-A	TITLE 1A PROGRAM	SUPPLIES	\$81.93
Total for FRED MEYER CUSTOMER CHARGES				<u>\$81.93</u>

**FREIGHTLINER NORTHWEST**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				

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**FREIGHTLINER NORTHWEST**

Check#	FUND	FUNCTION	OBJECT	Amount
124744	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$397.58
124876	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$46.61

Total for GENERAL FUND \$444.19

Total for FREIGHTLINER NORTHWEST \$444.19

**FULTON, JASON P**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00

Total for FULTON, JASON P \$500.00

**FULTON, KRISTI J**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00 <sup>24</sup>

Total for FULTON, KRISTI J \$500.00

**GARRETT HEMANN ROBERTSON PC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 124788	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	LEGAL SERVICES	\$587.50

Total for GARRETT HEMANN ROBERTSON PC \$587.50

**GARRISON, SANDRA M**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00

Total for GARRISON, SANDRA M \$250.00

**GARVIN, KELLY E**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b> 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00

Total for GARVIN, KELLY E \$500.00

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**GOALBOOK - ENOME, INC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124745	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	COMPUTER SOFTWARE	\$8,340.00
Total for GOALBOOK - ENOME, INC				<u>\$8,340.00</u>

**GOLD BEACH LUMBER**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124877	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$2,836.38
<b>FACILITY MAINTENANCE</b>				
124746	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$620.95
Total for GOLD BEACH LUMBER				<u>\$3,457.33</u>

**GUTIERREZ, DARCIE J**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for GUTIERREZ, DARCIE J				<u>\$250.00</u>

**HAUCK, EMALEE S**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for HAUCK, EMALEE S				<u>\$500.00</u>

**HEDENSKOG, SHEILA M**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for HEDENSKOG, SHEILA M				<u>\$250.00</u>

**HERNANDEZ, FRANK A**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for HERNANDEZ, FRANK A				<u>\$250.00</u>

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**IRON MOUNTAIN NC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124791	GENERAL FUND	FISCAL SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$86.13
Total for IRON MOUNTAIN NC				<u>\$86.13</u>

**J.W. PEPPER & SON, INC.**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124878	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$294.99
Total for J.W. PEPPER & SON, INC.				<u>\$294.99</u>

**JEFFERIES, ANGELA L**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124775	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for JEFFERIES, ANGELA L				<u>27</u> \$250.00

**JIRSA, RHONDA**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>HIGH SCHOOL STUDENT BODY</b>				
124815	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES	\$55.50
Total for JIRSA, RHONDA				<u>\$55.50</u>

**KIMBALL MIDWEST**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124748	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$177.66
Total for KIMBALL MIDWEST				<u>\$177.66</u>

**KING, JENNIFER L**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for KING, JENNIFER L				<u>\$250.00</u>

**KING, TIMOTHY P**

Check#	FUND	FUNCTION	OBJECT	Amount
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<b>KING, TIMOTHY P</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for KING, TIMOTHY P	<u>\$500.00</u>
 <b>KLEESPIES, KRISTY A</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for KLEESPIES, KRISTY A	<u>\$500.00</u>
 <b>KLEESPIES, PERRY E</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for KLEESPIES, PERRY E	<u>\$500.00</u>
 <b>LAMB, CHRISTINA E</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for LAMB, CHRISTINA E	<u>\$500.00</u>
 <b>LAMINATION DEPOT</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
124879	GENERAL FUND	ELEMENTARY	SUPPLIES		\$259.00
				Total for LAMINATION DEPOT	<u>\$259.00</u>
 <b>LANGUAGE LINE SERVICES, INC.</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>TITLE III SECOND LANGUAGE</b>					
124749	TITLE III SECOND LANGUAGE	ELL-ORS	PROFESSIONAL AND TECHNICAL SERVICES		\$125.00
				Total for LANGUAGE LINE SERVICES, INC.	<u>\$125.00</u>
 <b>LAUREN'S KIDS</b>					
Check#	FUND	FUNCTION	OBJECT		Amount

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**LAUREN'S KIDS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>Title IV Student Support and Enrichment</b>				
124880	Title IV Student Support and Enrichment	ELEMENTARY	TEXTBOOKS	\$8,734.80
124880	Title IV Student Support and Enrichment	HIGH SCHOOL PROGRAMS	TEXTBOOKS	\$1,572.41
124880	Title IV Student Support and Enrichment	MIDDLE/JUNIOR HIGH PROGRAMS	TEXTBOOKS	\$1,572.42
Total for Title IV Student Support and Enrichment				\$11,879.63
Total for LAUREN'S KIDS				\$11,879.63

**LEIGH, MAUREEN F**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for LEIGH, MAUREEN F				\$250.00

**LES SCHWAB TIRE CENTER INC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124750	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$0.00
124750	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$1,607.82
Total for GENERAL FUND				\$1,607.82
Total for LES SCHWAB TIRE CENTER INC				\$1,607.82

**LRP PUBLICATIONS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124881	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$479.40
Total for LRP PUBLICATIONS				\$479.40

**MAHAN, ERIN S**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>ALLCARE - GARDEN</b>				
0	ALLCARE - GARDEN	ALTERNATIVE EDUCATION	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
<b>Farm to School - ED</b>				
0	Farm to School - ED	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$210.38

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<b>MAHAN, ERIN S</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
0	Farm to School - ED	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$216.75	
0	Farm to School - ED	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$210.37	
				Total for Farm to School - ED	\$637.50
				Total for MAHAN, ERIN S	\$637.50
<b>MATHISON, LUKE T</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00	
				Total for MATHISON, LUKE T	\$500.00
<b>MCCONE, KELLY</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>HS Co-Curricular</b>					
124751	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$37.00	
				Total for MCCONE, KELLY	\$37.00
<b>MEDFORD TOOLS &amp; SUPPLY INC</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>GENERAL FUND</b>					
124882	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$862.74	
				Total for MEDFORD TOOLS & SUPPLY INC	\$862.74
<b>MESANOVIC, IBRAHIM</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00	
				Total for MESANOVIC, IBRAHIM	\$500.00
<b>MISSION LINEN SUPPLY</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>GENERAL FUND</b>					
124752	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$189.57	
124792	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$75.63	

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**MISSION LINEN SUPPLY**

Check#	FUND	FUNCTION	OBJECT	Amount
124883	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$191.67
Total for GENERAL FUND				\$456.87
Total for MISSION LINEN SUPPLY				\$456.87

**MORIN'S SCREEN PRINT**

Check#	FUND	FUNCTION	OBJECT	Amount
124793	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$1,491.00
<b>HIGH SCHOOL STUDENT BODY</b>				
124816	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$1,150.00
Total for MORIN'S SCREEN PRINT				\$2,641.00

**MORRIS, GWEN**

Check#	FUND	FUNCTION	OBJECT	Amount
124817	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$580.00
Total for MORRIS, GWEN				\$580.00

**MORRIS, MELINDA**

Check#	FUND	FUNCTION	OBJECT	Amount
124776	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for MORRIS, MELINDA				\$250.00

**MUFFLER AND MORE**

Check#	FUND	FUNCTION	OBJECT	Amount
124818	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$45.00
124818	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$190.00
Total for GENERAL FUND				\$235.00
Total for MUFFLER AND MORE				\$235.00

**NAPA AUTO PARTS**

Check#	FUND	FUNCTION	OBJECT	Amount
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**NAPA AUTO PARTS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124753	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$426.74
Total for NAPA AUTO PARTS				<u>\$426.74</u>

**NATIONAL FOOD GROUP**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>Nutrition Services</b>				
124754	Nutrition Services	FOOD SERVICES	FOOD	\$1,218.00
Total for NATIONAL FOOD GROUP				<u>\$1,218.00</u>

**NATIONAL STUDENT CLEARINGHOUSE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124755	GENERAL FUND	GUIDANCE SERVICES	DUES AND FEES	\$595.00
Total for NATIONAL STUDENT CLEARINGHOUSE				<u>\$595.00</u>

**NEW HOPE PLUMBING & BUILD**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>FACILITY MAINTENANCE</b>				
124884	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$3,250.00
Total for NEW HOPE PLUMBING & BUILD				<u>\$3,250.00</u>

**NOLTE, BRITT C**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124777	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for NOLTE, BRITT C				<u>\$250.00</u>

**OREGON TRAILER WORKS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>ESSER II</b>				
124885	ESSER II	OPERATIONS & MAINTENANCE OF PLANT	* OVER \$5000 INITIAL EQUIP	\$2,449.75
<b>State Summer Program Grants</b>				
124885	State Summer Program Grants	OPERATIONS & MAINTENANCE OF PLANT	* OVER \$5000 INITIAL EQUIP	\$7,349.25

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				Total for	OREGON TRAILER WORKS	\$9,799.00
<b>ORIENTAL TRADING COMPANY INC</b>						
Check#	FUND	FUNCTION	OBJECT	Amount		
<b>GENERAL FUND</b>						
124756	GENERAL FUND	ELEMENTARY	SUPPLIES			\$57.53
				Total for	ORIENTAL TRADING COMPANY INC	\$57.53
<b>OSAA</b>						
Check#	FUND	FUNCTION	OBJECT	Amount		
<b>HS Co-Curricular</b>						
124757	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES			\$50.00
				Total for	OSAA	\$50.00
<b>OSAA FOUNDATION</b>						
Check#	FUND	FUNCTION	OBJECT	Amount		
<b>HS Co-Curricular</b>						
124819	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES			\$46.60
				Total for	OSAA FOUNDATION	\$46.60
<b>PACIFIC RIM COPY CENTER</b>						
Check#	FUND	FUNCTION	OBJECT	Amount		
<b>GENERAL FUND</b>						
124820	GENERAL FUND	ELEMENTARY	SUPPLIES			\$140.00
<b>HIGH SCHOOL STUDENT BODY</b>						
124886	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES			\$97.50
				Total for	PACIFIC RIM COPY CENTER	\$237.50
<b>PADALINSKI, DANIELLE R</b>						
Check#	FUND	FUNCTION	OBJECT	Amount		
<b>GENERAL FUND</b>						
0	GENERAL FUND	Undesignated	Payroll Draw Liability			\$250.00
				Total for	PADALINSKI, DANIELLE R	\$250.00
<b>PEARSON CLINICAL ASST ORDER DEPT</b>						
Check#	FUND	FUNCTION	OBJECT	Amount		
<b>GENERAL FUND</b>						
124758	GENERAL FUND	OT / PT / AUTISM	SUPPLIES			\$280.37

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				Total for PEARSON CLINICAL ASST ORDER DEPT	\$280.37
<b>PETERS, TINA L</b>					
	Check#	FUND	FUNCTION	OBJECT	Amount
	<b>GENERAL FUND</b>				
	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
				Total for PETERS, TINA L	<u>\$250.00</u>
<b>PHOENIX HIGH SCHOOL</b>					
	Check#	FUND	FUNCTION	OBJECT	Amount
	<b>HS Co-Curricular</b>				
	124821	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$20.00
				Total for PHOENIX HIGH SCHOOL	<u>\$20.00</u>
<b>PIONEER HEALTHCARE SERVICES</b>					
	Check#	FUND	FUNCTION	OBJECT	Amount
	<b>GENERAL FUND</b>				
	124759	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$1,022.00
	124759	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
	124794	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$1,022.00
	124794	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
	124822	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$2,044.00
	124822	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
				Total for GENERAL FUND	<u>\$4,088.00</u>
				Total for PIONEER HEALTHCARE SERVICES	\$4,088.00
<b>PROCARE THERAPY, INC.</b>					
	Check#	FUND	FUNCTION	OBJECT	Amount
	<b>GENERAL FUND</b>				
	124760	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
	124760	GENERAL FUND	PSYCHOLOGICAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$6,160.00

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**PROCARE THERAPY, INC.**

Check#	FUND	FUNCTION	OBJECT	Amount
124760	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$12,833.00
124823	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
124823	GENERAL FUND	PSYCHOLOGICAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$6,160.00
124823	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$13,120.00
124887	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
124887	GENERAL FUND	PSYCHOLOGICAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,080.00
124887	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$6,560.00
Total for GENERAL FUND				\$47,913.00
Total for PROCARE THERAPY, INC.				\$47,913.00

**PRUITT, ASHLEY M**

Check#	FUND	FUNCTION	OBJECT	Amount
124778	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for PRUITT, ASHLEY M				\$250.00

**PURCHASE POWER**

Check#	FUND	FUNCTION	OBJECT	Amount
124824	GENERAL FUND	FISCAL SERVICES	POSTAGE	\$2,000.00
Total for PURCHASE POWER				\$2,000.00

**QTEES**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>HIGH SCHOOL STUDENT BODY</b>				
124795	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$104.00
124888	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$808.00
Total for HIGH SCHOOL STUDENT BODY				\$912.00

**AZALEA STUDENT BODY**

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<b>QTEES</b>				
Check#	FUND	FUNCTION	OBJECT	Amount
124888	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$36.00
Total for QTEES				\$948.00
<b>QUILL CORPORATION</b>				
Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124796	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$4.29
124796	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,151.03
124825	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$200.12
124825	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$13.89
124889	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$22.32
124889	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$59.87
Total for GENERAL FUND				\$1,451.32
<b>ESSER II</b>				
124825	ESSER II	STUDENT SAFETY	SUPPLIES	\$1,595.92
<b>Azalea MS Athletics</b>				
124825	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$107.88
Total for QUILL CORPORATION				\$3,155.32
<b>RASKAUSKAS-COONS, NANCY</b>				
Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	Other Communication Services	\$3,708.00
0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
Total for GENERAL FUND				\$3,708.00
<b>CARES ESSER</b>				
0	CARES ESSER	OFFICE OF THE SUPERINTENDENT	Other Communication Services	\$360.00
Total for RASKAUSKAS-COONS, NANCY				\$4,068.00
<b>ROBINETT, SARA A</b>				
Check#	FUND	FUNCTION	OBJECT	Amount

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<b>RYAN, JOAN L</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for RYAN, JOAN L	\$500.00
<b>SAUCERMAN, LAURA</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for SAUCERMAN, LAURA	\$500.00
<b>SAUNDERS, ALEXIS N.</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for SAUNDERS, ALEXIS N.	\$500.00
<b>SAUNDERS, FAITH L</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
				Total for SAUNDERS, FAITH L	\$250.00
<b>SCENARIO LEARNING, LLC</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>GENERAL FUND</b>					
124762	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	COMPUTER SOFTWARE		\$1,250.00
				Total for SCENARIO LEARNING, LLC	\$1,250.00
<b>SCHOOLLOCKERS.COM</b>					
Check#	FUND	FUNCTION	OBJECT		Amount
<b>FACILITY MAINTENANCE</b>					
124890	FACILITY MAINTENANCE	MAINTENANCE SERVICES	* OVER \$5000 INITIAL EQUIP		\$11,107.00
				Total for SCHOOLLOCKERS.COM	\$11,107.00
<b>SHERBOURNE, CONNIE L</b>					
Check#	FUND	FUNCTION	OBJECT		Amount

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**SHERBOURNE, CONNIE L**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for SHERBOURNE, CONNIE L				<u>\$500.00</u>

**SHEW, LORINDA**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for SHEW, LORINDA				<u>\$500.00</u>

**SKYLINE CONFERENCE ATT: SCOTT MASON**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>HS Co-Curricular</b>				
124891	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$50.00
Total for SKYLINE CONFERENCE ATT: SCOTT MASON				<u>\$50.00</u>

**SLATER, DANIELLE M**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for SLATER, DANIELLE M				<u>\$500.00</u>

**SMITH, GARY**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124779	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for SMITH, GARY				<u>\$250.00</u>

**SMITH, JILL J**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124780	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for SMITH, JILL J				<u>\$250.00</u>

**SOUND DISCIPLINE**

Check#	FUND	FUNCTION	OBJECT	Amount
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**SOUND DISCIPLINE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>TITLE IIA - INNOVATIVE EDUCATION</b>				
124763	TITLE IIA - INNOVATIVE EDUCATION	INSTR. STAFF DEVELOPMENT	PROFESSIONAL AND TECHNICAL SERVICES	\$3,500.00
Total for SOUND DISCIPLINE				<u>\$3,500.00</u>

**SOUTHERN OREGON ESD**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>TITLE IIA - INNOVATIVE EDUCATION</b>				
124826	TITLE IIA - INNOVATIVE EDUCATION	INSTR. STAFF DEVELOPMENT	PROFESSIONAL AND TECHNICAL SERVICES	\$17,500.00
Total for SOUTHERN OREGON ESD				<u>\$17,500.00</u>

**SOUTHWESTERN OR COMMUNITY COLLEGE**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>HIGH SCHOOL SUCCESS - M98</b>				
124764	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	OTHER TUITION	\$902.00
Total for SOUTHWESTERN OR COMMUNITY COLLEGE				<u>\$902.00</u>

**STUMPENHAUS, WADE C**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for STUMPENHAUS, WADE C				<u>\$250.00</u>

**SUNRISE DISTRIBUTORS INC**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>Nutrition Services</b>				
124765	Nutrition Services	FOOD SERVICES	FOOD	\$900.70
124798	Nutrition Services	FOOD SERVICES	FOOD	\$1,547.81
124827	Nutrition Services	FOOD SERVICES	FOOD	\$1,527.85
124892	Nutrition Services	FOOD SERVICES	FOOD	\$1,203.20
Total for Nutrition Services				<u>\$5,179.56</u>
Total for SUNRISE DISTRIBUTORS INC				<u>\$5,179.56</u>

**SWUA**

Check#	FUND	FUNCTION	OBJECT	Amount
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<b>SWUA</b>				
Check#	FUND	FUNCTION	OBJECT	Amount
<b>HS Co-Curricular</b>				
124799	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$3,017.54
Total for SWUA				<u>\$3,017.54</u>
 <b>SYSCO PORTLAND, INC.</b>				
Check#	FUND	FUNCTION	OBJECT	Amount
<b>Nutrition Services</b>				
124766	Nutrition Services	FOOD SERVICES	FOOD	\$3,180.57
124800	Nutrition Services	FOOD SERVICES	FOOD	\$7,047.04
124828	Nutrition Services	FOOD SERVICES	FOOD	\$4,188.82
124893	Nutrition Services	FOOD SERVICES	FOOD	\$2,942.62
Total for Nutrition Services				<u>\$17,359.05</u>
Total for SYSCO PORTLAND, INC.				<u>\$17,359.05</u>
 <b>TRYMMA, VANEK A</b>				
Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for TRYMMA, VANEK A				<u>\$250.00</u>
 <b>TYREE OIL, INC</b>				
Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124829	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$3,010.24
Total for TYREE OIL, INC				<u>\$3,010.24</u>
 <b>UMPQUA BANK</b>				
Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	ELEMENTARY	DUES AND FEES	(\$12.99)
0	GENERAL FUND	ELEMENTARY	SUPPLIES	\$565.34
0	GENERAL FUND	FISCAL SERVICES	COMPUTER SOFTWARE	\$209.99
0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$480.95

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**UMPQUA BANK**

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	FISCAL SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	(\$17.24)
0	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$458.70
0	GENERAL FUND	HIGH SCHOOL PROGRAMS	PERIODICALS	\$4.00
0	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,635.29
0	GENERAL FUND	LIFE SKILLS	NON CONSUMABLE SUPPLIES	\$350.00
0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$26.99
0	GENERAL FUND	NURSE SERVICES	SUPPLIES	\$219.74
0	GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL	\$150.00
0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	SUPPLIES	\$224.23
0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	TRAVEL	\$31.00
0	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$83.29
0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	DUES AND FEES	<del>\$0.00</del> <sup>42</sup>
0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$56.45
0	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$215.00

Total for GENERAL FUND \$4,680.74

**CARES ESSER**

0	CARES ESSER	ELEMENTARY	SUPPLIES	\$149.85
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**ESSER II**

0	ESSER II	TECHNOLOGY SERVICES	SUPPLIES	\$235.13
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**YTP GRANT**

0	YTP GRANT	YOUTH TRANSITION PROGRAM	SUPPLIES	\$269.79
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**HIGH SCHOOL SUCCESS - M98**

0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	NON CONSUMABLE SUPPLIES	\$329.79
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**HS Co-Curricular**

0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$90.00
0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$1,011.69

Total for HS Co-Curricular \$1,101.69

**Azalea MS Athletics**

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

**UMPQUA BANK**

Check#	FUND	FUNCTION	OBJECT	Amount
0	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	PROFESSIONAL AND TECHNICAL SERVICES	\$95.00
<b>Farm to School - ED</b>				
0	Farm to School - ED	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,025.66
<b>FACILITY MAINTENANCE</b>				
0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$204.67
<b>HIGH SCHOOL STUDENT BODY</b>				
0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$901.36
0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES	\$403.83
				Total for HIGH SCHOOL STUDENT BODY
				\$1,305.19
<b>AZALEA STUDENT BODY</b>				
0	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$77.73
<b>Nutrition Services</b>				
0	Nutrition Services	FOOD SERVICES	SUPPLIES	43 \$72.52
				Total for UMPQUA BANK
				\$9,547.76

**UMPQUA BANK - LOAN**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	DEBT SERVICE	INTEREST	\$20.53
0	GENERAL FUND	DEBT SERVICE	REDEMPTION OF PRINCIPAL	\$718.64
				Total for GENERAL FUND
				\$739.17
				Total for UMPQUA BANK - LOAN
				\$739.17

**US CELLULAR**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124767	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$762.07
				Total for US CELLULAR
				\$762.07

**US FOODS**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>Nutrition Services</b>				

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: From Date: 05/01/2021 To Date: 05/31/2021

Report Sort: Remit Name

**US FOODS**

Check#	FUND	FUNCTION	OBJECT	Amount
124768	Nutrition Services	FOOD SERVICES	FOOD	\$10,448.30
124801	Nutrition Services	FOOD SERVICES	FOOD	\$4,075.62
124830	Nutrition Services	FOOD SERVICES	FOOD	\$5,676.81
124894	Nutrition Services	FOOD SERVICES	FOOD	\$3,451.95
Total for Nutrition Services				\$23,652.68
Total for US FOODS				\$23,652.68

**VANDEHEY, BROOKLYNN M**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for VANDEHEY, BROOKLYNN M				\$500.00

**WALLIN, TERI A**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WALLIN, TERI A				\$500.00

**WALTON SOBERON, JODY L**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WALTON SOBERON, JODY L				\$500.00

**WARREN, HEIDI**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WARREN, HEIDI				\$500.00

**WESEL, DUSTIN**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

				Total for WESEL, DUSTIN	\$250.00
<b>WESTERN BUS SALES INC</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>GENERAL FUND</b>					
124802	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$97.24	
				Total for WESTERN BUS SALES INC	\$97.24
<b>WESTOVER, LISA</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>GENERAL FUND</b>					
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00	
				Total for WESTOVER, LISA	\$500.00
<b>WOODWIND &amp; BRASSWIND INC</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>HIGH SCHOOL SUCCESS - M98</b>					
124769	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	NON CONSUMABLE SUPPLIES	\$3,020.84	45
124769	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$318.76	
				Total for HIGH SCHOOL SUCCESS - M98	\$3,339.60
				Total for WOODWIND & BRASSWIND INC	\$3,339.60
<b>WORTHINGTON DIRECT</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>ESSER II</b>					
124895	ESSER II	ELEMENTARY	NON CONSUMABLE SUPPLIES	\$33,636.70	
				Total for WORTHINGTON DIRECT	\$33,636.70
<b>WPS PUBLISH</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>GENERAL FUND</b>					
124831	GENERAL FUND	OTHER STUDENT TREATMENT OT/ PT	SUPPLIES	\$812.13	
				Total for WPS PUBLISH	\$812.13
<b>WYLIE, JENNIFER K</b>					
Check#	FUND	FUNCTION	OBJECT	Amount	
<b>GENERAL FUND</b>					

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

**WYLIE, JENNIFER K**

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WYLIE, JENNIFER K				<u>\$500.00</u>

**ZIPLY FIBER**

Check#	FUND	FUNCTION	OBJECT	Amount
<b>GENERAL FUND</b>				
124832	GENERAL FUND	CARE & UPKEEP OF GROUNDS	TELEPHONE	\$80.94
124832	GENERAL FUND	FISCAL SERVICES	TELEPHONE	\$195.98
124832	GENERAL FUND	MAINTENANCE SERVICES	TELEPHONE	\$79.16
124832	GENERAL FUND	OFFICE OF THE PRINCIPAL	TELEPHONE	\$1,705.07
124832	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	TELEPHONE	\$158.32
124832	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TELEPHONE	\$160.10
124832	GENERAL FUND	TECHNOLOGY DIRECTOR	TELEPHONE	\$158.32
Total for GENERAL FUND				<u>\$2,537.89</u>
<b>Nutrition Services</b>				
124832	Nutrition Services	FOOD SERVICES	TELEPHONE	\$160.10
Total for ZIPLY FIBER				<u>\$2,697.99</u>

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria:

From Date: 05/01/2021

To Date: 05/31/2021

Report Sort: Remit Name

Grand Total: \$370,568.30

**Recap for FUND for remit name**

100	GENERAL FUND	\$163,209.94
202	Title I-A	\$1,276.24
203	TITLE IIA - INNOVATIVE EDUCATI	\$21,000.00
204	Title IV Student Support and Enrich	\$11,879.63
208	IDEA GRANT	\$477.08
212	CARES ESSER	\$933.45
214	ESSER II	\$48,884.56
215	E-RATE FUTURE TECHNOLOGY F	\$3,249.00
221	YTP GRANT	\$627.61
237	TITLE III SECOND LANGUAGE	\$125.00
246	MTSS - OR Multi-Tiered Support Sy:	\$84.00
251	SCHOOL IMPROVEMENT ACCOU	\$8,000.00
252	HIGH SCHOOL SUCCESS - M98	\$4,571.39
258	John Atkins Foundation Donation	\$8,340.00
260	ALLCARE - GARDEN	\$0.00
267	State Summer Program Grants	\$7,349.25
274	HS Co-Curricular	\$10,321.68
275	Azalea MS Athletics	\$3,712.07
280	Farm to School - ED	\$3,788.16
285	FACILITY MAINTENANCE	\$17,005.84
291	HIGH SCHOOL STUDENT BODY	\$6,090.43
292	AZALEA STUDENT BODY	\$113.73
299	Nutrition Services	\$49,529.24

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**End of Report**



**District Administration Office**

629 Easy Street  
 Brookings, OR 97415  
 541 469-7443  
 Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**Memo**

Date: 05/25/2021  
 To: David Marshall, Superintendent  
 From: Nicole Medrano, AMS Principal  
 Cc: Nathan Hanscam, HR  
 Re: Brookings Harbor Hire Recommendation - AMS FTE 1.0 8th Grade Math Teacher

Name:	Kaitlin Blauvelt
Current City/State:	Plymouth, Minnesota
Teaching Assignment/School:	AMS 8th Grade Math
Teaching Endorsements on License:	Elementary Education Mathematics 5-8
Undergraduate College	Augsburg College, MN
University where Teaching Degree	Augsburg College, MN Saint Mary's University of Minnesota-Masters
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Ms. Blauvelt is passionate about collaboration. She is eager to teach mathematics to middle school students and enjoys bringing in real life examples to support the learning/understanding of math. She comes to AMS with high recommendations.



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**Memo**

Date: 5/28/2021  
 To: David Marshall  
 From: Helena Chirinian and Carol Leonard  
 Cc:  
 Re: Brookings Harbor Hire Recommendation- Certified

Name:	Jenny King
Current City/State:	Brookings Oregon
Certified Position:	Elementary Teacher Kalmiopsis Elementary School
Education:	Western Governor's University Multiple Subject Credential
Most recent employment:	Kalmiopsis Library Tech
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Jenny is making a career change and joining our 5th grade teaching team! We are super excited to be with her on this journey!



District Administration Office

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 Fax 541 469-6599  
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Memo

Date: 6/1/2021  
 To: David Marshall   
 From: Helena Chirinian  and Carol Leonard   
 Cc:  
 Re: Brookings Harbor Hire Recommendation- Certified

Name:	Kendra Hoven
Current City/State:	Brookings Oregon
Certified Position:	Elementary Teacher Kalmiopsis Elementary School
Education:	Western Governor's University Multiple Subject Credential
Most recent employment:	Brookings Harbor School District Temporary 4 <sup>th</sup> Grade Teacher
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Kendra is joining our team permanently! She has spent the last year in a temporary position, tackling 4 <sup>th</sup> grade with incredible grace and patience! We are super fortunate to have her on our team.



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 Brookings, OR 97415  
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**Memo**

Date: 6/1/2021  
 To: David Marshall   
 From: Helena Chirinian and Carol Leonard   
 Cc:  
 Re: Brookings Harbor Hire Recommendation- Certified

Name:	Mallory Darger
Current City/State:	Brookings Oregon
Certified Position:	Elementary Teacher Kalmiopsis Elementary School
Education:	Western Governor's University Multiple Subject Credential
Most recent employment:	Brookings Harbor School District (ESS) substitute
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Mallory is joining the Kalmiopsis team following 3-years as an RTI Assistant and student teaching at Kalmiopsis. Mallory is a BHHS graduate! We are super excited to have her!



**District Administration Office**

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 Brookings, OR 97415  
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[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

# Memo

Date: 6/1/2021  
 To: David Marshall  
 From: Helena Chirinian and Carol Leonard  
 Cc:  
 Re: Brookings Harbor Hire Recommendation- Certified

Name:	Alexis Yockey
Current City/State:	Brookings Oregon
Certified Position:	Elementary Teacher Kalmiopsis Elementary School
Education:	George Fox University Multiple Subject Credential ESOL Endorsement
Most recent employment:	Dutch Bros Coffee, Newberg OR
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Alexis (Lexi) Yockey will join our Kindergarten Team; she completed her BA in elementary education May of 2021. She is a BHHS graduate! We are fortunate to have her join our team.



**District Administration Office**

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 Brookings, OR 97415  
 541 469-7443  
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[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**Memo**

Date: 06/04/2021  
 To: David Marshall, Superintendent  
 From: Nicole Medrano, AMS Principal  
 Cc: Nathan Hanscam, HR  
 Re: Brookings Harbor Hire Recommendation - AMS FTE 1.0 PE Teacher

Name:	Lori Cooper
Current City/State:	Brookings, Oregon
Teaching Assignment/School:	AMS 7th PE and 8th PE/Health
Teaching Endorsements on License:	Basic Health Education, Health PreK-12, Physical Education PreK-12, Standard Physical Education
Undergraduate College	
University where Teaching Degree	
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Mrs. Cooper has been teaching PE/Health with the Brookings-Harbor School District for the last 31 years. She takes pride in her program and has continued to build it throughout the years. She is passionate about teaching health because she provides tools/strategies to students for lifelong health. She is a go-getter and strong teammate. With her desire to continue to teach, Azalea will benefit from having her another year.



**BROOKINGS-HARBOR**

"Every Student Can Succeed"

**Student Service Center**

629 Easy Street

Brookings, OR 97415

541 412-1488

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

## Memo

Date: 6.10.2021  
To: David Marshall  
From: Angela Crum  
Cc: Nathan Hanscam  
Re: Brookings Harbor Hire Recommendation - Licensed

Name:	Daryl Ettner
Current City/State:	Lincoln City, OR
Teaching Assignment/School:	English Language Development Teacher & Title III
Teaching Endorsements on License:	Basic ESOL/Bilingual Clad Cross-cultural Standard Elementary Basic Language Arts & Social Studies Middle School Social Studies
Undergraduate College and GPA:	Keen State College, 3.42 GPA
University where Teaching Degree was conferred:	Humboldt State University, 3.86 GPA
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	The data gathered by the hiring committee show that Daryl has extensive experience both teaching English learners and coaching adults to implement strategies to support English learners.



## Brookings Harbor School District 17C

564 Fern Ave.  
Brookings, OR 97415  
541 469-7443  
Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

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**To:** Brookings-Harbor School District Board of Directors

**From:** Dede Corpening, Associate Director of Fiscal Services

**Date:** June 8, 2021

**Meeting Date:** June 16, 2021

**Re:** Gifts and Donations

**Background:** Provide is information on a donation for the Kalmiopsis Elementary Playground Improvement Project.

**Recommendation:** Accept the donation as presented.

## West Family Foundation- Grant Agreement

From: West Family Foundation (administrator@grantinterface.com)

To: childwriter4ever@yahoo.com

Date: Monday, May 17, 2021, 12:20 PM PDT

Congratulations!

The West Family Foundation is pleased to inform you that ~~Brookings Harbor Education Foundation~~ has been awarded a 2021 Spring Grant. In an attempt to streamline the grant agreement process we have made a few changes. You may access the Foundation's online Grant Management System at anytime by returning to the Foundation website: [www.familyfoundationwest.org](http://www.familyfoundationwest.org) and selecting the application tab. Login using the credentials you used when completing your grant application.

After logging in you will arrive at the "Applicant Dashboard". From there you will see ~~Process: 2021 Spring~~. In that Process, you will find Follow Up Forms. It is there that you will find the Grant Agreement. Follow that line to the far right and click on the blue Edit button. Please review the Grant Agreement in it's entirety and sign if you agree to the terms and conditions. You must use the "Submit Follow Up" button for your Grant Agreement to be processed by the Foundation.

If the Foundation does not receive your signed Grant Agreement by August 1, 2021 we will assume the conditions were not acceptable and the grant will be voided. Once we receive your signed grant agreement (electronically) we will mail your grant check and award letter.

Don't hesitate to call me if you have any questions or if I can be of further assistance.

Kindest Regards,  
Carrie Hanson  
541-899-9976

### Grantee Details:

Organization Name: Brookings Harbor Education Foundation

Grant Process: 2021 Spring

Project: Kalmiopsis Elementary Playground Improvement Project (KEPIP)

Amount Awarded: \$6,487.00



Helena Chirinian <helenac@brookings.k12.or.us>

## Fwd: West Family Foundation- Grant Agreement

1 message

**Kla Kennedy** <klak@brookings.k12.or.us>  
 To: Helena Chirinian <helenac@brookings.k12.or.us>

Thu, Jun 3, 2021 at 10:59 AM

K'la Kennedy  
 Kalmiopsis Elementary  
 Alligator Room 44



----- Forwarded message -----

**From:** Yahoo <childwriter4ever@yahoo.com>  
**Date:** Thu, Jun 3, 2021 at 10:42 AM  
**Subject:** Fwd: West Family Foundation- Grant Agreement  
**To:** klak@brookings.k12.or.us <klak@brookings.k12.or.us>

Sent from my iPhone

Begin forwarded message:

**From:** West Family Foundation <administrator@grantinterface.com>  
**Date:** May 17, 2021 at 12:20:16 PM PDT  
**To:** childwriter4ever@yahoo.com  
**Subject:** West Family Foundation- Grant Agreement  
**Reply-To:** chanson.familyfoundation@gmail.com

Congratulations!

The West Family Foundation is pleased to inform you that Brookings Harbor Education Foundation has been awarded a 2021 Spring Grant. In an attempt to streamline the grant agreement process we have made a few changes. You may access the Foundation's online Grant Management System at anytime by returning to the Foundation website: [www.familyfoundationwest.org](http://www.familyfoundationwest.org) and selecting the application tab. Login using the credentials you used when completing your grant application.

After logging in you will arrive at the "Applicant Dashboard". From there you will see Process: 2021 Spring. In that Process, you will find Follow Up Forms. It is there that you will find the Grant Agreement. Follow that line to the far right and click on the blue Edit button. Please review the Grant Agreement in it's entirety and sign if you agree to the terms and conditions. You must use the "Submit Follow Up" button for your Grant Agreement to be processed by the Foundation.

If the Foundation does not receive your signed Grant Agreement by August 1, 2021 we will assume the conditions were not acceptable and the grant will be voided. Once we receive your signed grant agreement (electronically) we will mail your grant check and award letter.

Don't hesitate to call me if you have any questions or if I can be of further assistance.

Kindest Regards,  
Carrie Hanson  
541-899-9976

Grantee Details:

*Organization Name: Brookings Harbor Education Foundation*

*Grant Process: 2021 Spring*

*Project: Kalmiopsis Elementary Playground Improvement Project (KEPIP)*

*Amount Awarded: \$6,487.00*

## Kalmiopsis Elementary Playground Improvement Project

### Phase I

**Item Description                  Developmental Age    Cost of Item    Amount needed**  
**Total Cost**

Discovery Center Playground	3-6 years	\$7504	-0-	7504-
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### Phase II

**Item Description                  Developmental Age    Cost of Item    Amount needed**  
**Total Cost**

Jumbo Art Easel	5-8 years	\$ 95	2	\$190
Giant Connect 4 Outdoor Play	3+ years	\$140	4	\$560

## Kalmiopsis Elementary Playground Improvement Project

### Phase III

**Item Description                  Developmental Age    Cost of Item    Amount needed**  
**Total Cost**

Wonderball Fun House	3-6 years	\$140	2	\$280
Outdoor Dome Climber	3-9 years	\$200	2	\$400
Caterpillar Climbing Play Structure	2-5 years	\$200	1	\$200
Two-Sided Rock and Roll Teeter Totter	3+ years	\$100	2	\$200
Discovery Wooden Playhouse	3+	\$200	1	\$200

<b>Wood Covering for Discovery Center Playground</b>	<b>3-6 years</b>	<b>\$1500</b>	<b>1</b>	<b>\$1500</b>
<b>Zig Zag Balance Beam</b>	<b>2-12 years</b>	<b>\$385</b>	<b>2</b>	<b>\$768</b>
<b>The Roundbush Co. Buddy Bench</b>	<b>2-12 years</b>	<b>\$600</b>	<b>1</b>	<b>\$600</b>
<b>Giant Geo Dome</b>	<b>7-12 years</b>	<b>\$2265</b>	<b>1</b>	<b>\$2265</b>
<b>Basketball Hoop</b>	<b>3-8</b>	<b>\$ 37</b>	<b>2</b>	<b>\$74</b>



## ***Kalmiopsis Elementary School***

Brookings, Oregon 97415

*Principal, Helena Chirinian; Vice Principal, Carol Leonard*

### ***June 2021 BOARD REPORT***

#### **Student Success**

Our 3rd Benchmarking with DESSA (our social emotional assessment tool) showed the following:

##### **1st Benchmarking**

Students with strengths 32 % (179 students)

Students with typical needs 54% (307 students)

Students with needs 14% (82 students)

##### **2nd Benchmarking**

Students with strengths 36% (213 students)

Students with typical needs 55% (326 students)

Students with needs 9% (55 students)

##### **3rd Benchmarking**

Students with strengths 35% (211)

Students with typical needs 56% (334)

Students with needs 9% (55)

Students maintained their benchmarking scores from the 2nd benchmark. We were very pleased to see that students' scores did not change with our transition back to a more normal school day.

#### **Staff Recruitment/Retention**

New Hire Update:

Kindergarten: Alexis Yockey

2nd Grade: Mallory Darger

PE: April Thorson

Music: Cua Lee

Counseling: April Hendrix

2 Special Education openings not yet filled

#### **Relationships**

The Kalmiopsis Playground Improvement Project:

The West Family Foundation has graciously awarded the Brookings Harbor Education Foundation a grant of \$6,487 to support the Kalmiopsis Playground Improvement Project; we have included the grant letter as well as the staff generated equipment/improvement list. This grant will be used in conjunction with the prior grant from the Gibney Foundation.

Respectfully,

Helena Chirinian

Carol Leonard

Handwritten signatures in blue ink, one above the other, corresponding to the printed names Helena Chirinian and Carol Leonard.

# Azalea Middle School

June Board Report  
Azalea Middle School

As we wrap up this year, our students have completed the final student perception survey. Students shared how important it was for them to do well in their classes and 84.7% said it was extremely important and quite important for them to do well compared to their baseline data of 82.8%. We still have our work cut out for us because we need to capture the 15.3% of students that were in somewhat, slight and not at all categories. Our goal is to continue to provide SEL lessons and classroom meetings to support student safety, social-emotional needs, and wellness.

Outdoor school was a terrific experience for our students. They have expressed gratitude for having the opportunity to learn outside the classroom and grow in ways that may not have not been possible. The students wrote thank you letters to us to express their appreciation.

Here are a few of their thoughts:

“ My favorite part of outdoor school was all the activities I learned how to make fire and find tracks using a compass”

“ I Learned how to use a compass and learned that there are many different rocks...again thank you”

“ I learned how to build shelters”

“ I would like to thank you for letting this amazing field trip...my favorite part was tracking”

“Thank you for making outdoor school happen. I was able to see people I hadn't seen in a long time”

“I learned some rocks can be rubbed together to create sparks”

“Learning to survive in the wild is very important, and it was actually very fun”

“ It was such a special experience”



We are beyond thrilled that our students, even in these times, were able to have a memorable experience at Outdoor School. They were very tired at the end of the day and from their letters learned a lot.

In closing, our students showed up and gave their best. Our staff showed up and gave their best to the ever changing times. It was an honor to work alongside families, students and staff this year to keep us moving forward.

Respectfully,  
Nicole Medrano, Principal  
Marco Thorson, Assistant Principal



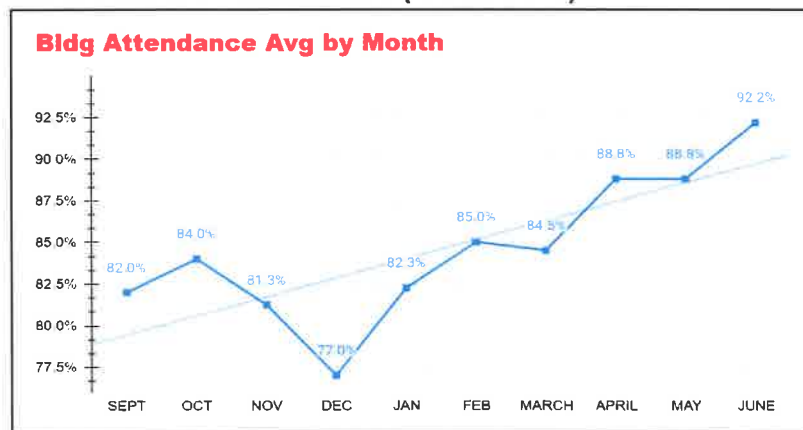
## **JUNE 2021 BOARD REPORT**

The 20.21 school year was a year filled with many lessons. The necessity to change prompted us to reflect, to adjust, and to grow. At times we struggled and at times we soared. As a staff, we learned to use technology to enhance our students' learning experiences; we focused our collective efforts on student attendance and saw positive results. Our entire staff learned about social emotional learning and, as a result, made it a permanent part of our vocabulary and skill set. We learned, we tried, we succeeded, and we celebrated. Our school year concluded with a wonderful, outdoor graduation celebration where we honored the hard work of 100 of our seniors.

### **Focusing on Student Relationships: Social Emotional Learning**

We are committed to furthering the work that we began this school year by implementing a 9-12th grade progressive curriculum. Based on the results of this year's data, we will focus on developing four core areas: self-management, relationships, responsibility/decision making, and partnerships in the community/ community building.

### **Focusing on Student Success: Attendance (Goal: 85%)**



### **Focusing on Student Success: Achievement**

As we shift our attention to next year's work, we are excited that our French and Spanish teachers will be using new textbook series that contains strong print and digital support resources. We hope that these high-quality resources support impactful teaching and learning. Our 1:1 student to computer ratio will enable our students to engage competitively in 21st century educational skills while we continue to advance our 6-12th grade curriculum alignment work. Looking forward to next year, we will include the implementation of interim assessments, designed to support teaching and learning throughout the year; and formative assessment practices, designed support students in the moment-to-moment process of learning.

### **Thank you, Brookings-Harbor School Board of Directors**

We always appreciate the work of our school board throughout the year, but we are especially appreciative for their attendance at our two graduation ceremonies. Their strong commitment to the success of our students is evident through their participation at our celebrations and we are grateful for it.



## Maintenance Department

750 Fern Avenue  
Brookings, OR 97415

541 469-7131

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**To:** *Brookings Harbor 17C School Board*

**Re:** *Maintenance Report June 10<sup>th</sup>, 2021*

- The new lockers for the boy's locker room are here and we will be installed over summer.
- S.O.S alarm is scheduled to be here on August 2<sup>nd</sup> thru August 6<sup>th</sup> to install new mag locks.
- Had our classroom hazard inspection.
- Every Tuesday, I have my weekly head custodian meeting to go over their needs and school dude tickets.
- The 80 ductless units are being installed around the District. They should be done by July 1<sup>st</sup>.
- Brookings Lock will start installing new slugs next week around the District.
- Quality Fence will be here to install new fence on July 19-23. Then return with powder coated man gates and other parts on August 10-12.
- Bird netting will be getting installed around the District on June 21-25.
- We will be starting the remodel on the High School bathrooms June 14.



## Brookings-Harbor School District 17C

564 Fern Ave  
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Tel 541 469-7443  
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### June 2021 Board Report

In the month of May, WHEW we survived! With all the changes made we gave out **10,669** Breakfast and **11,744** lunches. The food program has prepared and is ready for the Summer Foods Program to continue starting June 14th and continuing through August 19th. B.O.B. the bus will be back on the road and the employees who are not working this summer are super relieved to have the time off.

Thank you for your continued support of the Food Program.

Cindy Badger

Food Service Director



## Technology Department

629 Easy Street

Brookings, OR 97415

541 469-7443

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

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### *June 2021 Board Report*

The fun and excitement never stops! It has been a busy month with no signs of slowing down this month.

A lot has been going on, just in the world of PowerSchool. We have online registration going strong. All grade levels (including returning students) are able to register online now and update any information (i.e. phone numbers, emergency contacts, etc.) that may have changed in the last year. Transcripts are updated and ready to go out for seniors who have completed the school year. Report cards are updated and ready for buildings to print once grades are stored early next week. We have also been working with the registrars at each building to prepare PowerSchool for the yearly "End of Year" process to prep for next year.

Schools have been working diligently to collect devices (chromebooks, wireless hotspots, etc.) that were loaned out to students this year. This is the first year that we have done a loaner program of this magnitude, so we are reviewing and revising our procedures to become more efficient. As we are receiving chromebooks back, we are working fast to clean, repair, and/or replace them so that we can turn around and hand them out to summer school participants. We thought it would be important for each student to get a newly refurbished device to start summer school off with.

We were able to livestream graduation last weekend. We had a couple of minor hiccups that were resolved during each session and the final product turned out well.

With summer upon us, we are compiling our list of major projects to tackle so that we are ready for the new school year to begin.



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### Board Report; May, 2021

I realized while we were nearing the end of the school year that summer school was right around the corner. It felt like I was starting all over again. I want to thank my bus driving team for hanging in through what was probably the most challenging year of our lives, but we made it to the end.

Most of the drivers will be taking a well deserved time off this summer, but we will have enough drivers for our summer school students.

Randy will be busy preparing our buses for next season and I know he can't wait to be able drive bus again.

Thanks,

Allen

**BROOKINGS HARBOR SCHOOL DISTRICT 17C**

Fiscal Year 2020-2021

5/31/2021	1st Quarter YTD	1st Quarter % of Budget	2nd Quarter YTD	2nd Quarter % of Budget	3rd Quarter YTD	3rd Quarter % of Budget	Projected June	4th Quarter Projected YTD	4th Quarter as % of Budget	Projected YTD Total	2020-21 Budget	Projected YTD as % of Budget
<b>REVENUES</b>												
*Property Taxes	23,110	0.4%	5,552,347	91.8%	412,230	98.6%	159,825	265,444	103.0%	6,253,132	6,072,656	103.0%
Other Local	17,101	7.6%	50,753	30.1%	12,004	35.4%	10,000	11,224	40.4%	91,083	225,652	40.4%
*Intermediate Sources (Cnty Sch Fund)	136,148	104.7%	0	104.7%	0	104.7%	0	0	104.7%	136,148	130,000	104.7%
ESD Flow-Thru		0.0%		0.0%		0.0%	432,880	432,880	84.4%	432,880	513,000	84.4%
*State School Fund	3,183,996	33.1%	2,387,280	57.9%	2,374,621	82.6%	0	1,660,645	99.8%	9,606,542	9,622,814	99.8%
*State Srcs (St Timber, Common Sch Fund)	0	0.0%	0	0.0%	67,613	44.8%	67,613	67,613	89.6%	135,226	150,919	89.6%
*Federal Forest fees	0	0.0%	0	0.0%	0	0.0%	0	368,728	147.5%	368,728	250,000	147.5%
Interfund Transfer	225,000	100.0%	0	100.0%	0	100.0%	0	0	100.0%	225,000	225,000	100.0%
Beginning fund balance	1,618,135	95.2%	0	95.2%	0	95.2%	0	0	95.2%	1,618,135	1,700,000	95.2%
<b>Total Period Revenues</b>	<b>5,203,490</b>		<b>7,990,380</b>		<b>2,869,863</b>		<b>670,318</b>	<b>2,806,535</b>		<b>18,866,874</b>		
<b>Cumulative Revenues</b>	<b>5,203,490</b>	<b>27.5%</b>	<b>13,193,871</b>	<b>69.8%</b>	<b>16,063,733</b>	<b>85.0%</b>	<b>18,870,268</b>	<b>18,870,268</b>	<b>99.9%</b>	<b>18,866,874</b>	<b>18,890,041</b>	<b>99.9%</b>
*Offset State Revenue Formula												

**EXPENDITURES by Object**

Salaries	1,074,640	12.6%	2,055,838	36.8%	2,109,386	61.7%	1,800,000	3,145,005	98.7%	8,384,869	8,496,654	98.7%
Employee Benefits	511,326	11.1%	1,046,541	33.9%	1,066,077	57.1%	900,000	1,626,506	92.4%	4,250,449	4,598,123	92.4%
Purchased Services	232,061	14.1%	357,584	35.9%	302,409	54.3%	180,000	361,855	76.3%	1,253,909	1,644,224	76.3%
Supplies/Materials	283,463	40.8%	77,480	52.0%	33,730	56.8%	40,000	54,446	64.7%	449,119	694,320	64.7%
Capital Outlay	90,400	-100.0%	0	-100.0%	0	-100.0%	0	0	-100.0%	90,400	0	-100.0%
Other Objects	225,870	16.6%	218,749	32.8%	6,667	33.3%	928,747	937,641	102.4%	1,388,927	1,356,966	102.4%
Transfers	683,000	100.0%	0	100.0%	0	100.0%	0	0	100.0%	683,000	683,000	100.0%
Contingency & Reserves	0	0.0%	0	0.0%	0	0.0%	1,416,754	1,416,754	100.0%	1,416,754	1,416,754	100.0%
<b>Total Period Expenditures</b>	<b>3,100,760</b>		<b>3,756,191</b>		<b>3,518,268</b>		<b>5,265,501</b>	<b>7,588,731</b>		<b>17,963,951</b>	<b>18,890,041</b>	<b>95.1%</b>
<b>Cumulative Expenditures</b>	<b>3,100,760</b>	<b>16.4%</b>	<b>6,856,952</b>	<b>36.3%</b>	<b>10,375,220</b>	<b>54.9%</b>	<b>17,963,951</b>	<b>17,963,951</b>	<b>95.1%</b>			
Cumulative Month-end Fund Balance	2,102,730		6,336,919		5,688,513		906,317	906,317		902,922		

**Informational only:**

**EXPENDITURES by Function**

Instruction	771,637	8.4%	2,144,938	31.6%	1,852,806	51.6%	2,898,851	4,181,874	96.9%	8,951,254	9,236,826	96.9%
Supporting Services	1,643,906	21.8%	1,609,038	43.1%	1,663,245	65.2%	855,000	1,893,730	90.3%	6,809,918	7,544,590	90.3%
Other Uses	685,218	99.0%	2,218	99.4%	2,218	99.7%	94,895	96,373	113.6%	786,026	691,871	113.6%
Contingency & Reserves	0	0.0%	0	0.0%	0	0.0%	1,416,754	1,416,754	100.0%	1,416,754	1,416,754	100.0%
<b>Total Period Expenditures</b>	<b>3,100,760</b>	<b>16.4%</b>	<b>3,756,193</b>	<b>36.3%</b>	<b>3,518,268</b>	<b>54.9%</b>	<b>5,265,500</b>	<b>7,588,731</b>	<b>95.1%</b>	<b>17,963,952</b>	<b>18,890,041</b>	<b>95.1%</b>

# BROOKINGS-HARBOR SCHOOL DISTRICT

## ENROLLMENT COMPARISON 2020-2021/2019-2020/2018-2019

Current as of June 10 , 2021

GR	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY			FEBRUARY			MARCH			APRIL			MAY			JUNE					
	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019
K	83	112	106	85	113	107	81	111	106	81	110	108	82	108	109	83	108	109	84	109	107	85	109	106	84	109	105	83	109	103	83	109	103
1	101	96	133	100	97	133	100	97	134	99	96	133	100	97	132	102	98	130	103	97	129	105	97	127	105	97	128	104	97	127	104	97	127
2	84	122	112	81	122	111	79	121	110	79	121	109	80	120	111	80	119	111	83	119	111	84	119	111	82	119	111	83	119	105	83	119	105
3	111	109	144	111	110	147	112	110	145	111	110	145	113	111	145	115	110	144	113	108	142	113	108	142	113	108	145	113	108	145	113	108	146
4	97	147	111	97	149	110	97	152	110	93	151	109	93	149	108	92	145	111	91	147	111	92	147	110	90	147	112	91	147	110	91	147	110
5	130	112	123	127	112	121	124	112	122	124	113	123	124	112	121	125	112	123	127	113	122	127	113	122	128	113	123	129	113	122	129	113	122
	<b>606</b>	<b>698</b>	<b>729</b>	<b>601</b>	<b>703</b>	<b>729</b>	<b>593</b>	<b>703</b>	<b>727</b>	<b>587</b>	<b>701</b>	<b>727</b>	<b>592</b>	<b>698</b>	<b>726</b>	<b>597</b>	<b>692</b>	<b>728</b>	<b>601</b>	<b>693</b>	<b>722</b>	<b>606</b>	<b>693</b>	<b>718</b>	<b>602</b>	<b>693</b>	<b>724</b>	<b>603</b>	<b>693</b>	<b>713</b>	<b>603</b>	<b>693</b>	<b>713</b>
6	102	129	114	96	128	111	97	127	114	95	125	115	95	124	115	96	123	117	98	124	116	98	124	116	98	124	115	99	124	113	99	124	113
7	116	117	120	111	117	120	112	116	121	112	117	121	114	116	120	112	115	122	114	115	123	113	115	122	111	115	120	111	115	118	111	115	118
8	114	128	110	111	128	112	113	128	106	111	126	106	113	127	107	114	125	109	113	124	106	114	124	106	114	124	105	114	124	103	114	124	103
	<b>332</b>	<b>374</b>	<b>344</b>	<b>318</b>	<b>373</b>	<b>343</b>	<b>322</b>	<b>371</b>	<b>341</b>	<b>318</b>	<b>368</b>	<b>342</b>	<b>322</b>	<b>367</b>	<b>342</b>	<b>322</b>	<b>363</b>	<b>348</b>	<b>325</b>	<b>360</b>	<b>345</b>	<b>325</b>	<b>363</b>	<b>344</b>	<b>323</b>	<b>363</b>	<b>340</b>	<b>324</b>	<b>363</b>	<b>334</b>	<b>324</b>	<b>363</b>	<b>334</b>
9	130	119	125	127	119	125	129	118	126	125	118	126	127	118	126	127	118	124	129	114	123	129	114	122	129	114	122	128	114	123	128	114	123
10	104	129	121	104	129	119	107	128	122	105	126	121	106	123	121	104	126	122	104	122	120	106	122	119	105	122	119	105	122	118	105	122	118
11	126	114	115	124	113	112	126	112	111	123	111	114	121	112	114	120	108	110	121	108	109	123	108	109	123	108	107	123	108	107	123	108	107
12	132	114	141	129	115	133	129	116	133	127	113	135	127	113	136	126	113	133	126	114	135	125	114	133	122	114	131	123	114	128	123	114	128
	<b>492</b>	<b>476</b>	<b>502</b>	<b>484</b>	<b>473</b>	<b>489</b>	<b>491</b>	<b>474</b>	<b>492</b>	<b>480</b>	<b>468</b>	<b>496</b>	<b>481</b>	<b>466</b>	<b>497</b>	<b>477</b>	<b>465</b>	<b>489</b>	<b>480</b>	<b>458</b>	<b>487</b>	<b>483</b>	<b>458</b>	<b>483</b>	<b>479</b>	<b>458</b>	<b>479</b>	<b>479</b>	<b>458</b>	<b>476</b>	<b>479</b>	<b>458</b>	<b>476</b>
Beyond																																	
	<b>492</b>	<b>476</b>	<b>502</b>	<b>484</b>	<b>473</b>	<b>489</b>	<b>491</b>	<b>474</b>	<b>492</b>	<b>480</b>	<b>468</b>	<b>496</b>	<b>481</b>	<b>466</b>	<b>497</b>	<b>477</b>	<b>465</b>	<b>489</b>	<b>480</b>	<b>458</b>	<b>487</b>	<b>483</b>	<b>458</b>	<b>483</b>	<b>479</b>	<b>458</b>	<b>479</b>	<b>479</b>	<b>458</b>	<b>476</b>	<b>479</b>	<b>458</b>	<b>476</b>
TOT	<b>1430</b>	<b>1548</b>	<b>1575</b>	<b>1403</b>	<b>1552</b>	<b>1561</b>	<b>1406</b>	<b>1548</b>	<b>1560</b>	<b>1385</b>	<b>1537</b>	<b>1565</b>	<b>1395</b>	<b>1531</b>	<b>1565</b>	<b>1396</b>	<b>1519</b>	<b>1565</b>	<b>1406</b>	<b>1514</b>	<b>1554</b>	<b>1414</b>	<b>1514</b>	<b>1545</b>	<b>1404</b>	<b>1514</b>	<b>1543</b>	<b>1406</b>	<b>1514</b>	<b>1523</b>	<b>1406</b>	<b>1514</b>	<b>1523</b>

# Brookings-Harbor School District 17C

Code: **CBA**  
Adopted: 11/17/04  
Revised/Readopted: 3/04/10; 1/15/14

## Qualifications and Duties of the Superintendent

POSITION: Superintendent of Schools

- QUALIFICATIONS:
1. A current Oregon administrative license with an authorization for all levels, superintendent's endorsement or a transitional superintendent license;
  2. Successful experience as an educational leader and administrator;
  3. In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets transitional administrator or exceptional administrator license requirements. The Board may, jointly with the individual, submit an application for such license for Teacher Standards and Practices Commission approval pursuant to OAR 584-080-0151 and 584-080-0161;
  4. Other qualifications as determined by the Board.

REPORTS TO: Board of Directors

SUPERVISES: Central office administrators and school principals; and through them, all district personnel.

JOB GOAL: Provide effective administration of all schools and departments, and educational leadership throughout the school system and community.

### PERFORMANCE RESPONSIBILITIES

#### Leadership and District Culture

The superintendent will:

5. Facilitate a community process to develop and implement a shared vision that focuses on teaching and learning;
6. Promote academic rigor that focuses on learning and excellence for schools;
7. Create and support a community of learners that empowers others to reach high levels of performance to achieve the school's vision;
8. Model learning for staff and students;

9. Promote understanding and celebrating school/community cultures;
10. Promote and expect a school-based climate of tolerance, acceptance and civility;
11. Develop, implement, promote and monitor continuous improvement processes.

### **Policy and Governance**

The superintendent will:

1. Understand and articulate the system of public school governance and differentiate between policy making and administrative roles;
2. Establish procedures for superintendent/Board interpersonal and working relationships;
3. Promote shared decision making as pervasive throughout the system;
4. Scan environment to create a data-based framework for policy development;
5. Understand and interpret the role of federal, state and regional governments, policies and politics and their relationships to local districts and schools;
6. Work collaboratively with local governments, other colleagues, professional organizations, business and community groups in furthering educational goals;
7. Use legal counsel in governance and procedures to avoid civil and criminal liabilities.

### **Communications and Community Relations**

The superintendent will:

1. Clearly articulate district vision, mission and priorities to community and media;
2. Demonstrate understanding of political forces and skills to build coalitions for educational process;
3. Develop formal and informal techniques to gain external perceptions of district;
4. Demonstrate effective communication skills (written, verbal and nonverbal contexts, formal and informal settings, large and small group and one-on-one environments);
5. Promote involvement of all stakeholders to fully participate in the process of schooling;
6. Demonstrate mediation and conflict resolution skills;
7. Establish effective school/community relations, school/business partnerships and public service;
8. Understand the role of media in shaping and forming opinions as well as how to work with media;
9. Develop and carry out internal and external communication plans.

### **Organizational Management**

The superintendent will:

1. Frame, analyze and resolve problems using effective problem-solving techniques and decision-making skills;
2. Exhibit sound organizational and personal planning and time management skills including appropriate delegation of responsibilities;
3. Acquire, allocate and manage all resources to ensure successful student learning;
4. Demonstrate budget management including financial forecasting, planning, cash flow management, account auditing and monitoring;
5. Articulate budget complexities to public in respectful, understandable manner;
6. Demonstrate the ability to use technology to enhance administering business, student and other information and support systems;
7. Develop and monitor long-range plans for school and district technology and information systems, making informed decisions about computer hardware, software and staff development and training needs;
8. Demonstrate knowledge of school facilities and develop a process that builds internal and public support for facility needs, including bond issues;
9. Establish procedures and practices for dealing with emergencies such as weather, threats to the school, student violence and trauma.

### **Curriculum Planning and Development**

The superintendent will:

1. Develop core curriculum design and delivery system based on academic content and assessment standards and best practices;
2. Establish curriculum planning to anticipate occupational trends and school-to-career needs;
3. Use child development and learning theories and the process to create developmentally appropriate curriculum and instruction which identifies all children with disabilities, regardless of the severity of their disabilities;
4. Include the use of computers, the Internet, networking, distance learning and other technologies in educational programming;
5. Assess student progress using a variety of appropriate techniques;
6. Involve faculty and stakeholders in enhancement and renewal of curriculum to ensure alignment of curriculum, instruction and assessment.

### **Instructional Leadership**

The superintendent will:

1. Collaboratively develop, implement and monitor change process to improve student and adult learning;
2. Implement appropriate safety and security practices in schools;
3. Formulate plan to assess appropriate teaching methods, classroom management and strategies for all learners. Ensure that staff members are knowledgeable about the characteristics of disabilities and the referral procedures for students, including preschool children, suspected of having disabilities;
4. Analyze available instructional resources, including applications of technology, and assign them in a cost-effective and equitable manner to enhance student outcomes;
5. Establish instructional strategies that include cultural diversity and differences in learning styles;
6. Apply effective methods of providing, monitoring, evaluating and reporting student achievement and using good research and assessments to improve the learning process;
7. Encourage various staffing patterns, student grouping plans, class scheduling plans, school organizational structures and facilities design processes to support various teaching strategies and desired student outcomes.

### **Human Resources Leadership**

The superintendent will:

1. Work with faculty and other stakeholders to identify system and staff needs and organize, facilitate and evaluate effective professional development focusing on integrating district and school priorities, improving student learning and applying effective adult learning strategies;
2. Demonstrate use of system and staff evaluation data for personnel policies, decision making, promotion of career growth and professional development;
3. Diagnose and improve organizational morale;
4. Identify and apply appropriate policies, criteria and processes for the recruitment, selection, induction, compensation and separation of personnel with attention to issues of equity and diversity;
5. Assess individual and institutional sources of stress and develop methods for reducing stress;
6. Establish student personnel practices and procedures, including effective student information systems.

### **Values and Ethics of Leadership**

The superintendent will:

1. Exhibit multicultural and ethnic understanding and sensitivity;

2. Describe role of schooling in a democratic society;
3. Manifest a professional code of ethics and demonstrate personal integrity;
4. Model accepted moral and ethical standards in all interactions;
5. Explore and develop ways to find common ground in dealing with difficult and divisive issues;
6. Promote the value that moral and ethical practices are established and practiced in every classroom, every school and throughout the district.

**Labor Relations**

The superintendent will:

1. Develop bargaining strategies based upon collective bargaining laws and processes;
2. Identify contract language issues and propose modifications;
3. Participate in the collective bargaining processes as determined by the Board;

END OF POLICY

**Legal Reference(s):**

[ORS 332.075](#)  
[ORS 342.143](#)  
[ORS 342.173](#)

[ORS 342.850](#)  
[OAR 584-020-0000 - 0035](#)  
[OAR 584-046-0003 - 0024](#)

[OAR 584-080-0151](#)  
[OAR 584-080-0152](#)  
[OAR 584-080-0161](#)

# Brookings-Harbor School District 17C

Code: CBA  
Adopted:

## Qualifications and Duties of the Superintendent

*{Braced guidance to be removed prior to adoption.}*

*OSBA has reduced the number of samples of this policy from four to one. Each of the four current versions outline the qualifications for a superintendent, followed by lists of expectations and responsibilities. Districts do not need to delete their current version simply because it does not match this policy, rather OSBA recommends that boards review their current policy and this sample to determine what works best for the district. While many of the provisions in this policy are rooted in law, they are not required to be included in this policy; the district has discretion of what to include here. OSBA recommends the board review the superintendent's contract and evaluation materials to ensure there are no inconsistencies or contradictions.*

The Board requires the superintendent be a strong educational leader who has the following professional experience and training:

1. A current license that qualifies the individual to serve as superintendent of the district<sup>{1}</sup>;
2. A master's degree or higher in the field of education, preferably in educational administration;
3. Successful teaching experience at the elementary or secondary school level;
4. Service as a superintendent or administrative experience in the central administration of a school system.

In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets alternative licensure requirements. The Board may take steps to assist an individual to qualify for such a license.

The superintendent will have the following personal and professional qualities:

1. Success in leadership roles with staff, community and professional peers;
2. Ability to communicate effectively, both orally and in writing;
3. Scholarship, intelligence and excellent ability to plan and organize;
4. Training, experience and success in personnel selection, evaluation and development;
5. Knowledge of curriculum development, implementation and evaluation;
6. Knowledge of business and support service systems which facilitate planning, control and accountability;

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<sup>{1}</sup> Please contact the Teacher Standards Practices Commission (TSPC) with questions regarding licensure.

7. Experience in administering collective bargaining agreements;
8. Ability to motivate other administrators and significantly involve them in the decision-making process;
9. Strong management skills; and the desire and ability to motivate and innovate, taking advantage of the district's strengths.

### **General Functions**

1. The superintendent is the chief executive officer of the district and, under the direction of the Board, is responsible for control and operation of the school system, and for implementing the decisions and policies of the Board.
2. The superintendent has the authority to formulate and delegate duties and responsibilities to subordinate administrative personnel. The delegation of such duties and responsibilities, however, will not relieve the superintendent of responsibility for the action taken under such delegation.

### **Specific Functions**

The superintendent will have the duty and authority to perform the following specific functions:

1. Review data regularly and lead the district in enacting equitable changes to improve educational outcomes for every student;
2. Serve as educational leader to the Board, staff and community;
3. Act as the district's chief administrative officer;
4. Serve as district school clerk, performing such duties as required by law or by the Board;
5. Schedule meeting places, prepare an agenda and record minutes for all Board meetings and other committee meetings authorized by the Board;{<sup>2</sup>}
6. Attend all regular and special meetings of the Board, except when excused;
7. Serve as executive officer of the budget committee and prepare an educational plan that is the basis for formulating the district's budget;
8. Administer adopted Board policies;
9. Regularly review adopted Board policies and make recommendations for needed changes;
10. Advise, inform and make recommendations to the Board on matters of policy and other required action(s), and inform the Board on all phases of district operation;
11. Provide an ongoing program of communication to and from the community, staff and Board concerning district programs and activities;
12. Assess trends and changing procedures in salary negotiations and assist the Board in collective bargaining and salary consultation with district employee groups;

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{<sup>2</sup> Review policy BDDC to ensure consistency.}

13. Serve as a member of the Board's salary consultation and negotiations teams, and make recommendations to the Board on all issues;
14. Direct the implementation and administration of all agreements resulting from the consultation or negotiation process;
15. Develop and file a complete list of position descriptions, with job descriptions within each classification for all classes of personnel; review and change those descriptions as needed or directed by the Board;
16. Formulate and recommend for Board adoption such personnel policies as may be necessary for efficient functioning of the district staff;
17. Make rules and reasonable regulations to govern routine matters and see that such rules and regulations are communicated to employees concerned;
18. Resolve problems of operations and settle disputes referred through administrative channels;
19. Work with staff organizations and committees in the development of sound personnel practices and procedures and provide for their implementation;
20. Assume responsibility for the development, maintenance and operation of a constructive program of in-service, training and education for all school system employees. For this responsibility, the superintendent may employ lecturers, grant temporary leave from work, approve reimbursement for extension or college courses and develop professional library facilities as required, subject to Board approval;
21. Recommend to the Board, the appointment, renewal, contract extension, contract nonrenewal, contract non-extension or dismissal of licensed district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
22. Appoint, promote, demote or discharge classified and non-represented employees as provided by state law, Board policy, collective bargaining agreements and meet and confer agreements, as applicable;
23. Assign or transfer all district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
24. Evaluate the performance of all district administrative personnel in accordance with state law and Board policy, and make recommendations for those positions to the Board before March 15 of each year;
25. Evaluate the performance of licensed and classified personnel in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
26. Assign and control the promotion of students;
27. Maintain a continuous inventory of all district property, furniture, material and supplies;
28. Recommend plans for repairs to district property and for new construction and see that all plans adopted by the Board are properly executed;
29. Establish procedures to involve teachers, principals, supervisory personnel and representatives from student and community groups in the preparation and selection of courses of study and other instructional materials;

30. Recommend instructional materials, instructional supplies and school equipment to be purchased by the district;
31. Direct the preparation of the budget, prepare the budget message for presentation to the budget committee, supervise the administration of all fiscal policies of the district and serve as custodian of all district funds;
32. Develop and recommend to the Board long-range plans for educational programs, facilities and financial resources that are consistent with population trends, district goals and community needs;
33. Direct the district in its relationships with federal, state and local government agencies;
34. Cooperate with universities and colleges in their student-teacher training programs;
35. Attend local, state and national meetings, conferences and workshops as deemed beneficial to the interests of the district;
36. Visit, as may be required, all district schools as a regular part of a schedule and institute and carry out such regulations, as may be necessary, to attain their efficient operation;
37. Direct the administrative staff in establishing and changing, as needed, school attendance area boundaries subject to Board approval;
38. In cases of matters not specifically covered by Board policies, take appropriate action and report such action to the Board no later than the next regular Board meeting;
39. Have other power and duties as may be approved by the Board, and as may be necessary to fulfill the functions of the office of superintendent.

END OF POLICY

**Legal Reference(s):**

[ORS 332.075](#)  
[ORS 342.143](#)  
[ORS 342.173](#)

[ORS 342.850](#)  
[OAR 584-020-0000 - 0035](#)  
[OAR 584-046-0003 - 0024](#)

[OAR 584-080-0151](#)  
[OAR 584-080-0152](#)  
[OAR 584-080-0161](#)

# Brookings-Harbor School District 17C

Code: IIBGA  
Adopted: 11/19/01  
Revised/Readopted: 10/22/03; 7/19/06; 3/04/10;  
5/20/15  
Orig. Code: IIBGA

## Electronic Communications System

~~The Board is committed to the development and establishment of a quality, equitable and cost effective electronic communications system. The system's sole purpose shall be for the advancement and promotion of learning and teaching.~~

The district's **electronic communication** system will be used to provide statewide, national and global communications opportunities for staff and students **and for the advancement and promotion of teaching and learning.**

The superintendent will establish administrative regulations for the use of the district's **electronic communication** system including compliance with the following provisions of the Children's Internet Protection Act:

1. Technology protection measures, installed and in continuous operation, that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography or, with respect to the use of the computers by minors, harmful to minors;
2. **Educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms;**
3. Monitoring the online activities of minors;
4. Denying access by minors to inappropriate matter on the Internet and World Wide Web;
5. Ensuring the safety and security of minors when using e-mail, **social media, chat rooms and other forms of direct electronic communication** ~~communications~~;
6. Prohibiting unauthorized access, including so-called "hacking" and other unlawful activities by minors online;
7. Prohibiting unauthorized disclosure, use and dissemination of personal information regarding minors; **and**
8. Installing measures designed to restrict minors' access to materials harmful to minors ~~;~~

9. ~~Administrative regulations developed shall ensure educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms.~~

~~The superintendent will establish administrative regulations for use of the district's system by staff using their own personal electronic devices to download and store district proprietary information including personally recognizable information about the district students or staff. Regulations shall insure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA).~~

#### Administrative

The administrative regulations will be consistent with sound guidelines as may be provided by the education service district, the Oregon Department of Education and/or the Oregon Government Ethics Standards and Practices Commission, copyright law, and will include a complaint procedure for reporting violations.

~~The superintendent will also establish administrative regulations for use of the district's electronic communications system to comply with copyright law.~~

Failure to abide by district policy and administrative regulations governing use of the district's electronic communications system may result in the suspension and/or revocation of system access. Additionally, student violations may will result in discipline up to and including expulsion. Staff violations may will also result in discipline up to and including dismissal. Violations of law may will be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines or other charges may also be imposed.

END OF POLICY

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#### Legal Reference(s):

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<sup>1</sup> If the district allows staff to download and store district proprietary information, including personally recognizable information about district students or staff, OSBA recommends including this content and an indicated related item in the model administrative regulation. See #3 on page 2 of model sample administrative regulation IIBGA-AR.

[ORS 167.060 - 167.100](#)  
[ORS Chapter 192](#)  
[ORS 260.432](#)  
[ORS 332.107](#)

[ORS 339.250](#)  
[ORS 339.270](#)  
[OAR 581-021-0050](#)  
[OAR 581-021-0055](#)

[OAR 584-020-0040](#)  
[OAR 584-020-0041](#)

Children’s Internet Protection Act, 47 U.S.C. §§ 254(h) and (l) (2018); 47 C.F.R. Section 54.520 (2019).  
Copyrights, 17, U.S.C. §§ 101-1332 (2018); 19 C.F.R. Part 133 (2020).  
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117 (2018).  
Drug-Free Workplace Act of 1988, 41 U.S.C. §§ 8101-8107 (2018); 34 C.F.R. Part 84, Subpart F (2020).  
Controlled Substances Act, 21 U.S.C. § 812, Schedules I through V (2018); 21 C.F.R. §§ 1308.11-1308.15 (2020).  
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).  
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018); 34 C.F.R. Part 99 (2020).  
Every Student Succeeds Act, 20 U.S.C. § 7131 (2018).  
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

# Brookings-Harbor School District 17C

Code: INDB  
Adopted: 12/13/99  
Revised/Readopted: 10/22/03; 3/18/15; 6/17/15;  
4/20/16  
Orig. Code: INDB

## Flag Displays and Salutes

A United States (U.S.) flag and an Oregon State flag shall be displayed on or near each school building, under the control of the Board or used by the district, during school hours, except in unsuitable weather and at any other time as the Board deems deem proper.

A National League of Families' POW/MIA flag of appropriate size shall be displayed on or near each school building when required by state law<sup>1</sup> and in the same manner as a U.S. and Oregon State flag.

~~The district shall obtain and display a U.S. United States flag of an appropriate size for shall also be displayed in each classroom.~~

Students shall receive instruction in respect for the national flag, and be provided an opportunity to salute the U.S. United States flag at least once each week during the school year by reciting *The Pledge of Allegiance*.

~~The administration shall encourage faculty and staff to lead students in reciting *The Pledge of Allegiance* each school day throughout the year.~~

A flag salute may be implemented at ~~other appropriate occasions, such as~~ assemblies, before or after school, at lunch, special events, home room class, athletic contests or at other times ~~determined~~ deemed appropriate by the principal. Individual staff members and students who do not participate in the salute must maintain a respectful silence during the salute ~~administration~~.

Upon request from an Oregon Sovereign tribal government, a flag representing the sovereign tribal government must be displayed on, near, or within a school building during school hours. The location of the flag will be determined by the district in consultation with the requesting sovereign tribal government.

~~Individual staff members and students who do not participate in the salute must maintain a respectful silence during the salute.~~

END OF POLICY

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<sup>1</sup> The National League of Families' POW/MIA flag must only be displayed on or near buildings that have existing flagpoles or other infrastructure installed to properly display the U.S., Oregon State, and National League of Families' POW/MIA flags simultaneously. [However, all district buildings on or near where it is customary and suitable to display the U.S. flag that are newly constructed on or after January 1, 2018 shall include sufficient infrastructure to properly display the U.S. flag, Oregon State flag, and National League of Families' POW/MIA flag simultaneously.]

**Legal Reference(s):**

[ORS 186.110](#)

[ORS 332.107](#)

[ORS 336.067](#)

[ORS 339.875](#)

[OAR 581-021-0043](#)

W. Va. St. Bd. of Educ. v. Barnette, 319 U.S. 624 (1943).

# Brookings-Harbor School District 17C

Code: JGA  
Adopted: 12/04/95  
Revised/Readopted: 10/22/03; 3/04/10; 3/18/15  
Orig. Code: JGA

## Corporal Punishment\*\*

The use of corporal punishment in any form is strictly prohibited in the district. No student will be subject to the infliction of corporal punishment.

“Corporal punishment” is defined as the willful infliction of, or willfully causing the infliction of, physical pain.

No teacher, administrator, other school personnel or school volunteer will subject a student to corporal punishment or condone the use of corporal punishment by any person under their~~his/her~~ supervision or control. Permission to administer corporal punishment will not be sought or accepted from any parent or school official.

A staff member is authorized to employ reasonable physical force upon a student when and to ~~in his/her professional judgment,~~ the extent the application of physical force is consistent with ORS 339.285-339.303. Physical force shall not be used to discipline or punish a student. A staff member found in violation of this policy may be subject to discipline up to and including dismissal. A volunteer found in violation of this policy by administration may be subject to sanctions and/or prohibited ~~prevent a student~~ ~~harming self, others or doing harm to school~~ ~~property.~~ ~~necessary to~~ The superintendent shall inform all staff members and volunteers of this policy. ~~Physical force shall not be used to discipline or punish a student.~~

END OF POLICY

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### Legal Reference(s):

[ORS 161.205](#)  
[ORS 332.107](#)  
[ORS 339.240](#)

[ORS 339.250](#)

[OAR 584-020-0040](#)

[OAR 581-021-0050 – 0075](#)

# Brookings-Harbor School District 17C

Code: JHCA/JHCB  
Adopted: 1/18/88  
Revised/Readopted: 5/02/18  
Orig. Code: JHCA; JHCB

## Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening\*\*

### Immunization

Proof of immunization must be presented at ~~prior to~~ the time of initial enrollment in school or within 30 days of transfer to the district ~~in accordance with Oregon law~~. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization, ~~or~~ a religious, philosophical beliefs and/or medical exemption ~~or immunity documentation~~.<sup>2</sup>

### Physical Examination

The Board recommends that all students initially enrolling in school have a physical examination. Parents will be asked to complete a district ~~Health History form~~ when initially enrolling their student in the district and when registering them for ~~seventh~~ grade ~~7~~.

All students participating in athletic programs are required to submit to the district a School Sports Pre-participation Examination<sup>3</sup> form prior to their initial participation in a district athletic program. The form is to be completed and signed by a parent or guardian and physician giving permission for the student to participate.

A student who is subsequently diagnosed with a significant illness or has had a major surgery is required to have a physical examination prior to further participation in extracurricular sports.

A student who continues to participate in extracurricular sports in grades 7 through 12 shall be required to complete a physical examination once every two years, thereafter.

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<sup>1</sup> The district shall immediately enroll a homeless student in the school selected even if the student is unable to produce records normally required for enrollment.

<sup>2</sup> Documentation requirements for exemptions are outlined in ORS 433.267.

<sup>3</sup> Form available at ~~HYPERLINK~~ "~~http://www.osaa.org~~" ~~http://www.osaa.org/governance/forms~~

## **Vision Screening or Eye Examination**

The parent or guardian of a student who is 7 years of age or younger and is beginning an education program with the district for the first time shall, within 120 days of beginning the education program, submit a certification that the student has received:

1. A vision screening or eye examination; and
2. Any further examination, treatments or assistance necessary.

The certification is not required if the parent or guardian provides a statement to the district that:

1. The student submitted a certification to a prior education provider; or
2. The vision screening or eye examination is contrary to the religious beliefs of the student or the parent or guardian of the student.

## **Dental Screening**

The district shall file in the student's dental health record any dental screening certifications and any results of a dental screening known by the district. The district will provide to the parent or guardian of each student, standardized information developed by the Oregon Health Authority's dental director regarding dental screenings, further examinations or necessary treatments and preventative care including fluoride varnish, sealants and daily brushing and flossing.

The parent or guardian of a student who is 7 years of age or younger, and is beginning an education program with the district for the first time, shall submit a certification within 120 days of beginning the education program, that the student has received a dental screening within the previous 12 months.

The certification is not required if the parent or guardian provides a statement to the district that:

1. The student submitted a certification to a prior education provider;
2. The dental screening is contrary to the religious beliefs of the student or the parent or guardian of the student; or
3. The dental screening is a burden for the student or the parent or guardian of the student in the following ways:
  - a. The cost of obtaining the dental screening is too high;
  - b. The student does not have access to an approved screener;
  - c. The student was unable to obtain an appointment with an approved screener.

The certification may be provided by a licensed dentist, a dental hygienist or a health care practitioner as defined by state law. The certification must include the:

1. Student's name;

2. Date of screening; and
3. Name of entity conducting the dental screening.

The district shall submit to the Oregon Department of Education a report that identifies the percentage of students who failed to submit the certification for the previous year, no later than October 1 of each year. If the district is causing the dental screening to be conducted, the district will follow the notice requirements in accordance with ~~ef~~ law.

END OF POLICY

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**Legal Reference(s):**

[ORS 326.580](#)  
[ORS 336.211](#)  
[ORS 336.213](#)  
[ORS 336.214](#)

[ORS 336.479](#)  
[ORS 433.235 - 433.280](#)  
[OAR 333-019-0010](#)  
[OAR 333-050-0010 - 050-0120](#)

[OAR 581-021-0017](#)  
[OAR 581-021-0031](#)  
[OAR 581-021-0041](#)  
[OAR 581-022-2220](#)

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2020).

OREGON SCHOOL ACTIVITIES ASSOCIATION, *OSAA HANDBOOK*.

**RESOLUTION No. 2021-005**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of the Brookings-Harbor School District 17C hereby adopts the budget for fiscal year 2021-2022 in the total amount of \$31,690,665.\* This budget is now on file at 564 Fern Avenue in Brookings, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2021, for the following purposes:

<u>General Fund 100</u>		<u>Special Revenue Fund 200</u>	
Instruction.....	7,359,544	Instruction.....	4,099,383
Support Services.....	7,314,751	Support Services.....	1,966,097
Transfers.....	963,000	Enterprise & Comm.....	980,511
Debt Service .....	1,188,681	Transfers.....	225,000
Contingency.....	100,000	Debt Service .....	51,000
<b>Total.....</b>	<b>\$16,925,976</b>	<b>Total.....</b>	<b>\$7,321,991</b>
			<b>\$24,247,967</b>
		<b>Total APPROPRIATIONS, All Funds . . . .</b>	<b>\$24,247,967</b>
		<b>Total Unappropriated and Reserve Amounts, All Funds . . . .</b>	<b>7,442,698</b>
		<b>TOTAL ADOPTED BUDGET . . . .</b>	<b>\$31,690,665</b> *

(\* amounts with asterisks must match)

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2021- 2022 :

(1)At the rate of \$ 3.2494 per \$1000 of assessed value for permanent rate tax;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the Education Limitation**

Permanent Rate Tax..... \$ 3.2494/\$1000

The above resolution statements were approved and declared adopted on June 16, 2021.

X \_\_\_\_\_  
Signature

150-504-075-5 (Rev. 10-01-19)



## Brookings Harbor School District 17C

564 Fern Ave.  
Brookings, OR 97415  
541 469-7443  
Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**To:** Brookings-Harbor School District Board of Directors

**From:** Dede Corpening, Associate Director of Fiscal Services

**Date:** June 8, 2021

**Meeting Date:** June 16, 2021

**Re:** Appropriation Transfer

### **Background**

Since the adoption of the budget is the best estimate at the time it is prepared, and during the year the District may find that appropriations are necessary in other categories, ORS 294.463 allows for transfers of appropriations within a fund when authorized by board resolution. The resolution must state the need for the transfer, the purpose for the authorized expenditure and the amount transferred.

### **Recommendation**

I recommend the Board adopt the attached Resolution to transfer appropriations in 2020-2021 from Fund 200, Function 2000 Support Services, to Fund 200 Function 4000 Facilities Acquisition and Construction.

### **Resolution #2021-004 Appropriation Transfer for Fund 200**

**Whereas:** ORS 294.463 allows for transfer of appropriations within a fund when authorized by board resolution, and;

**Whereas:** Brookings-Harbor School District has appropriated funds in Fund 200 Function 2000 Support Services and in following the Department of Education Program Budgeting and Accounting Manual (PBAM), has expended funds in Fund 200 Function 4000 Facilities Acquisition and Construction for the remodel of the entrances at each building and new HVAC systems;

**Whereas:** it is the desire of the School District and a requirement to comply with Local Budget Law and the Program Budgeting and Accounting Manual (PBAM); therefore;

**Be It Resolved** that appropriations be transferred from Function Fund 200, Function 2000 Support Services, to Fund 200 Function 4000 Facilities Acquisition and Construction

From	200.2000 Support Service	\$192,000
To	200.4000 Facilities Acquisition and Construction	\$192,000

The above resolution statement approved and declared adopted on

\_\_\_\_\_

Date

\_\_\_\_\_

School Board Chair Signature

**CONTRACT ADDENDUM**

1.0 Recitals

- 1.1 The parties to this Contract Addendum are Superintendent David Marshall (“Superintendent”) and the School Board of the Brookings Harbor School District 17C (“Board”).
- 1.2 The purpose of this Contract Addendum is to clarify certain provisions of an existing Superintendent Contract between the Board and Superintendent that is in effect from July 1, 2020 through June 30, 2023. A copy of this Superintendent Contract is attached and incorporated.

2.0 Leaves

- 2.1 Section 10.E. of the Superintendent Contract is modified to add the following sentence: “The Superintendent may access the Special Insurance Pool Fund if the Superintendent’s selected medical, dental and vision insurance plan exceeds the District’s insurance contribution.”

3.0 Section 11.B.. of the Superintendent Contract is modified as follows (modifications in bold):

- 3.1 *No-Cause Termination of Agreement.* The District may dismiss Superintendent as Superintendent and terminate this Employment Contract without any showing of cause upon ten (10) days’ written notice and a notice that the District is willing to pay up to **twelve (12)** months of Superintendent’s salary and insurance benefits (§ 10.E) or the balance of such payments due under this Employment Contract, whichever are less, for the Superintendent to provide consulting services to the District during the term of payment. Thereupon, Superintendent will exercise reasonable due diligence to secure comparable replacement employment. Should Superintendent find comparable employment after commencement of the District’s **twelve (12)** month salary and insurance benefit obligation, the District’s obligation to continue such payments shall cease on the first of the month following the commencement of Superintendent’s new employment.

4.0 Remaining Terms in Superintendent Contract

- 4.1 All remaining terms of the Superintendent Contract between the Board and Superintendent remain the same.

**Brookings-Harbor School District 17C**

**Superintendent**

By: \_\_\_\_\_

\_\_\_\_\_

Alan Nidiffer, Chair

David Marshall

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

## **In 2020-21, The Brookings-Harbor School Board will ...**

... continue to work collaboratively with the superintendent and District Leadership Team (DLT) to monitor the district's priorities and corresponding strategic plan. The Board will calendar and execute at least 3 monitoring sessions for the 2020-21 school year. (4C)

... receive (*and provide feedback as appropriate*) regular strategic plan updates from the superintendent and/or designee. The board will calendar (at least 4) strategic plan updates to be presented at regular board meetings in the 2020-21 school year. (4A)

... review the following board policies and/or administrative procedures for the following.

- Long term facilities plan for construction and maintenance
- Technology plan including evaluation and updating of hardware/software
- Regular evaluation of curriculum/supplementary materials
- Curriculum selection process/policy including the involvement of parents, community and staff

The board will review any related policies and modify, as necessary. The board will receive updates (and provide appropriate feedback) on any related administrative procedures. All four review sessions will be concluded no later than April 1<sup>st</sup>, 2021. (3C)

### **District Goal: Student Success**

Description of Student Success:

Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

### **District Goal: Staff Recruitment/Retention**

Description of Staff Recruitment/Retention

Recruiting, developing and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff

### **District Goal: Relationships**

Description of Relationships

To intentionally build meaningful relationships with students, staff, families and community with trust and respect to create a positive culture to invest in every student's future.