

# Brookings-Harbor School District 17-C

"Every Student Can Succeed"

Regular School Board Meeting  
Virtual Meeting

Wednesday, April 21, 2021, 5:30 PM

This meeting of the Brookings-Harbor School District 17C Board of Directors will be streamed virtually, rather than held in person. If you are a member of the community and wish to provide public comment, please email your comments to [nathanh@brookings.k12.or.us](mailto:nathanh@brookings.k12.or.us) at least 24 hours ahead of the meeting and your comments will be part of the public record.

## AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance
3. Early Items
  - a. Student Rep Report
  - b. Building Presentation
    1. SIA Update
4. Citizen Input
5. Consent Agenda
  - a. Approve Minutes
    1. March 17, 2021 Regular School Board Meeting 3
  - b. Approve Bills 7
  - c. Approve New Hires
    1. BHHS ELA Teacher Brooklynn Vandehey 31
    2. BHHS Social Studies Teacher Emalee Hauck 32
  - d. Approve Extra Duty Contracts
    1. Azalea Head Boys Basketball Coach Brittney Garrett 33
  - e. Approve Recommended Licensed Staff Renewal 34
6. Personnel
  - a. Welcome
  - b. Thank You
7. District Reports and Information
  - a. Comments from the Superintendent
  - b. District Reports 35
  - c. Finance Reports 47
  - d. Enrollment Summary 48
8. Action Items
  - a. Approve Kalmiopsis Principal Hire Recommendation
  - b. Approve Board Policy Readings
    1. JFCM Threats of Violence 2nd Reading 49
    2. GAB Job Descriptions 1st Reading 52
  - c. Adopt Teacher Appreciation Week Resolution 54
  - d. Adopt 2021-003 2020-21 Supplemental Budget and Adjust Appropriations Items 56
  - e. Adopt 2021-2022 Academic Calendar 2nd Reading 58
9. Board Functions and Comments 1
  - a. Review Board Goals 59

b. Review District Goals	60
10. Key Dates and Calendar Updates	
a. May 19, 2021 Regular School Board Meeting	
b. OSBA 2021 Virtual Summer Conferences	61
11. Adjournment	

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting. Please contact the district office at 541-469-7443.

Janell Howard: Present  
Katherine Johnson: Present  
Alan Nidiffer: Present  
Janece Payne: Present  
Jay Trost: Absent  
Present: 4, Absent: 1.

1. Call Meeting to Order  
Alan Nidiffer called the meeting to order at 4:02 PM.

2. Pledge of Allegiance

3. Early Items

3.a. Student Rep Report  
Student representative Nohemi Fernandez shared with the board there will be a blood drive on April 29th in the BHHS gym. Leadership elections are coming up in late April. As graduation approaches, a group of Senior class students and staff members will meet on March 29th to discuss what graduation will look like this year. She finished her report by expressing that she is glad BHSD has not shifted back into distance learning.

3.b. Building Presentation

3.b.1. Brookings-Harbor High School  
Brookings-Harbor High School teachers, Kelly Garvin and Greg Scott, shared an updated on the recently adopted Social Studies curriculum from the STEAM (Science, Technology, Engineering, Arts, & Math) Room at Azalea Middle School. They shared goals of the social studies department and an update of equipment and materials purchased. Projects include podcasts & Virtual Reality field trips. Next steps are to reverse engineer curriculum, continue to support strong writing literacy, and build stronger community relationship.

4. Citizen Input  
Board Chair Alan Nidiffer read aloud a statement pre-submitted by Gordon Clay.

5. Consent Agenda  
Motion to Approve the Consent Agenda. This motion, made by Katherine Johnson and seconded by Alan Nidiffer, Passed.  
Jay Trost: Absent, Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea  
Yea: 4, Nay: 0, Absent: 1

5.a. Approve Minutes

5.a.1. February 17, 2021 Regular Board Meeting Minutes

5.a.2. February 25, 2021 Special Board Meeting Minutes

5.b. Approve Bills

#### 5.c. Approve Extra Duty Contracts

5.c.1. BHHS Assistant Football Coach Kyle Sanders

5.c.2. Azalea Assistant Track and Field Coach Luke Mathison

5.c.3. Azalea Assistant Girls Basketball Coach Tiffany Berg

#### 5.d. Acceptance of Gifts and Donations

5.d.1. BHEF Playground Miscellaneous Supplies

5.d.2. Rotary NHS Membership Cards and Pins

### 6. Personnel

6.a. Welcome

6.b. Thank You

### 7. District Reports and Information

#### 7.a. Comments from the Superintendent

BHSD Superintendent David Marshall shared a PowerPoint presentation with the Board members. He updated the Board on the administration team's participation in Multi-Tiered System of Support (MTSS) pilot program with Southern Oregon Education Service District. The goal of the program is to build a K-12 district-wide system supporting staff capacity to effectively engage in the work.

##### 7.a.1. Elementary Principal Search Timeline Update

Superintendent Marshall gave an update on the search for the current opening of Kalmiopsis Elementary School Principal. The goal is to have selected a candidate before the next regular School Board Meeting on April 21, 2021.

##### 7.a.2. Bond and Future Facilities

Superintendent Marshall asked permission from the Board to begin the process of gathering input from staff, students, and community stakeholders for the consideration of a future bond. Board members Alan Nidiffer and Janece Payne expressed their strong support. Mr. Marshall then shared about the Student Investment Account (SIA) funded projects including updating bathrooms at BHHS to be ADA compliant, Re-keying locks district-wide, and updates to fencing district-wide.

##### 7.a.3. Budget Overview

The superintendent shared with the board an update on the 2021-2022 budget process and what is known so far. One unknown factor is how many students will be enrolled for the 2021-2022 school year.

#### 7.b. District Reports

Katherine Johnson commented how on how thankful she was for the return of the art program Kalmiopsis will be incorporating beginning next school year.

#### 7.c. Finance Report

#### 7.d. Enrollment Summary

## 8. Action Items

### 8.a. Approve Appropriation Transfer Resolutions

#### 8.a.1. Resolution #2021-001 Appropriation Transfer for Audit Services

Motion to Approve Resolution #2021-001 Appropriation Transfer for Audit Services.

This motion, made by Janece Payne and seconded by Katherine Johnson, Passed.

Jay Trost: Absent, Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea,  
Janece Payne: Yea

Yea: 4, Nay: 0, Absent: 1

#### 8.a.2. Resolution #2021-002 Appropriation Transfer for Property Insurance Premiums

Motion to Approve Resolution #2021-002 Appropriation Transfer for Audit Services.

This motion, made by Katherine Johnson and seconded by Janece Payne, Passed.

Jay Trost: Absent, Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea,  
Janece Payne: Yea

Yea: 4, Nay: 0, Absent: 1

### 8.b. Approve Board Policy 1st Reading

#### 8.b.1. JFCM Threats of Violence

Motion to Approve the First Reading of Policy JFCM Threats of Violence. This motion, made by Katherine Johnson and seconded by Janece Payne, Passed.

Jay Trost: Absent, Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea,  
Janece Payne: Yea

Yea: 4, Nay: 0, Absent: 1

### 8.c. Approve 2021-2022 Academic Calendar 1st Reading

Approve 2021-2022 Academic Calendar First Reading. This motion, made by Janece Payne and seconded by Katherine Johnson, Passed.

Jay Trost: Absent, Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea,  
Janece Payne: Yea

Yea: 4, Nay: 0, Absent: 1

Board Member Katherine Johnson asked why the calendar had shifted to ending a week later in June, a change from the current year's calendar. Superintendent Marshall and Dede Corpening, Associate Director of Fiscal Services, clarified that the calendar was in alignment with that of other districts in the region.

## 9. Board Functions and Comments

### 9.a. Review Board Goals

### 9.b. Review District Goals

## 10. Key Dates and Calendar Updates

### 10.a. April 21, 2021 Regular School Board Meeting

### 10.b. Review 2021-2022 Budget Committee Calendar

## 11. Recess to Executive Session

11. a. Executive Session in accordance with ORS 192.660(2)(e) To conduct deliberations to negotiate real property transactions.

12. Adjournment

The meeting adjourned at 5:51 PM.

DRAFT

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON						
		0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$9.99
		124201	GENERAL FUND	ELEMENTARY	SUPPLIES	\$26.98
		124201	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$105.56
		124238	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$207.20
		124238	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$16.99
		124238	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$39.77
		124238	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$1,652.68
		124469	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$24.73
		124534	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$130.00
				Total for AMAZON		\$2,213.90
					7	
ARNOLD, CHRISTINA A						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
BADGER, CYNTHIA D						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
BATTLESON, HOLLY A						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
BEAMAN, JESS						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
BELL, WADE L						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
BENNETT, MATTHEW H						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
BIO-MED TESTING SERVICES INC						
		124240	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$180.00
		124240	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
		124471	GENERAL FUND	FISCAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$130.00

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		124471	GENERAL FUND	FISCAL SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
				Total for BIO-MED TESTING SERVICES INC		\$310.00
BLUE STAR GAS		124202	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$2,442.32
BODWELL, TERESA A		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
BONDE, KARRY E		124228	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
BRISBIN, CAROLINE E		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
BROOKINGS HARBOR MEDICAL CENTER						8
		124243	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$200.00
		124243	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
				Total for BROOKINGS HARBOR MEDICAL CENTER		\$200.00
BUEHLER, CHERYL		124229	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
BUEHLER, TIMOTHY D		124230	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
CALLAHAN, EDWARD B		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
CANON FINANCIAL SERVICES INC.		124203	GENERAL FUND	ELEMENTARY	RENTALS	\$15.62
		124203	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$0.00
		124474	GENERAL FUND	ELEMENTARY	RENTALS	\$906.66
		124474	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$486.71
		124474	GENERAL FUND	FISCAL SERVICES	RENTALS	\$356.00

## Brookings-Harbor School Dist. 17C

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From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		124474	GENERAL FUND	FISCAL SERVICES	REPAIR AND MAINTENANCE	\$92.09
		124474	GENERAL FUND	HIGH SCHOOL PROGRAMS	RENTALS	\$728.39
		124474	GENERAL FUND	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	\$206.12
		124474	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$612.92
		124474	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	\$213.58
		124474	GENERAL FUND	OFFICE OF THE PRINCIPAL	RENTALS	\$19.80
		124474	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$21.94
		124474	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	RENTALS	\$14.67
		124474	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$92.20
		124474	GENERAL FUND	STUDENTS WITH DISABILITIES	REPAIR AND MAINTENANCE	\$60.74
				Total for CANON FINANCIAL SERVICES INC.		\$3,827.94
CASCADE HOME CENTER						
		124204	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$72.46
		124204	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$596.41
		124204	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$23.58
		124245	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$101.94
		124245	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$132.97
		124475	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$193.93
		124475	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$164.00
		124536	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$113.72
				Total for CASCADE HOME CENTER		\$1,399.01
CASTLEBERRY, CHRISTINE						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
CDW - GOVERNMENT INC						
		124476	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$377.15
CHRISTENSEN, ANDREA						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

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Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
CITY OF BROOKINGS						
		124246	GENERAL FUND	MAINTENANCE SERVICES	WATER AND SEWAGE	\$1,559.12
CLARK, MANDY E		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
CLEARY, NADINE		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
COASTAL PAPER & SUPPLY INC						
		124206	GENERAL FUND	ELEMENTARY	SUPPLIES	\$0.00
		124206	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$0.00
		124206	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$0.00
				Total for COASTAL PAPER & SUPPLY INC		\$0.00
COLVIN OIL COMPANY INC						10
		124207	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$1,269.94
		124539	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$2,528.10
				Total for COLVIN OIL COMPANY INC		\$3,798.04
CONARY, REBECCA M		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
COOPER, LORI		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
COOS CURRY ELECTRIC CO-OP INC						
		124208	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$32,992.39
		124477	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$1,689.54
		124540	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$29,309.36
				Total for COOS CURRY ELECTRIC CO-OP INC		\$63,991.29
CORDIER, ELIZABETH L		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
CRINO, PETER J						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
CROUCH, CINDY L		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
CROWE, PEGGY D		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
CTR INC		124249	GENERAL FUND	MAINTENANCE SERVICES	GARBAGE	\$2,937.90
		124249	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	GARBAGE	\$802.55
				Total for CTR INC		\$3,740.45
CURRICULUM ASSOCIATES		124541	GENERAL FUND	ELEMENTARY	SUPPLIES	\$133.95
CURRY EQUIPMENT-BROOKINGS		124250	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$54.48
DAN'S AUTO AND MARINE ELECTRIC INC		124542	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$11.28
DEMCO, INC.		124479	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$651.17
DIETRICH, DANNIELLE		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
DURAN, DANIELLE R		124231	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
EARL, MOLLY E		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
ENGLISH, JEANNIE E		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
ESS WEST, LLC		0	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	ESS Classified Substitutes	\$1,357.43
		0	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	ESS Classified Substitutes	\$1,400.04

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	ELEMENTARY	ESS Certified Substitutes	\$7,156.30
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	ESS Certified Substitutes	\$6,400.11
		0	GENERAL FUND	LIFE SKILLS	CLASSIFIED SALARIES	\$113.16
		0	GENERAL FUND	LIFE SKILLS	ESS Certified Substitutes	\$238.54
		0	GENERAL FUND	LIFE SKILLS	ESS Classified Substitutes	\$854.80
		0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	ESS Certified Substitutes	\$1,669.79
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	ESS Classified Substitutes	\$276.60
		0	GENERAL FUND	SPEECH PATHOLOGY	ESS Classified Substitutes	\$113.16
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Certified Substitutes	\$119.27
		0	GENERAL FUND	STUDENTS WITH DISABILITIES	ESS Classified Substitutes	\$2,740.13
		0	GENERAL FUND	Undesignated	Prepaid Expenses	(\$5,572.50)
				Total for ESS WEST, LLC		12 \$16,866.83
ESTELLE, RALPH		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
EXPLORELEARNING		124480	GENERAL FUND	HIGH SCHOOL PROGRAMS	COMPUTER SOFTWARE	\$875.00
FALCHETTA, KAREN		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
FOLLETT SCHOOL SOLUTIONS		124252	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$462.49
FULTON, JASON P		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
FULTON, KRISTI J		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
GARRETT HEMANN ROBERTSON PC		124210	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	LEGAL SERVICES	\$2,706.00
GARRISON, SANDRA M		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

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From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100 GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
GARVIN, KELLY E		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
GOLD BEACH LUMBER		124543	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$502.34
GUTIERREZ, DARCIE J		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
HARBOR LOGGING SUPPLY INC		124253	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$318.99
HAUCK, EMALEE S		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
HEDENSKOG, SHEILA M		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
HERFF JONES, INC.		124211	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$1,881.18
		124482	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$31.45
				Total for HERFF JONES, INC.		\$1,912.63
HERNANDEZ, FRANK A		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
HERNANDEZ, LYNETTE		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
HOVEN, KENDRA K		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
HUNGERFORD ONLINE, LLP		124212	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	PROFESSIONAL AND TECHNICAL SERVICES	\$10,000.00
HUNT, TRUDY E		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
IRON MOUNTAIN NC						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		124254	GENERAL FUND	FISCAL SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$86.16
J.W. PEPPER & SON, INC.						
		124213	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$50.50
		124255	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$39.49
				Total for J.W. PEPPER & SON, INC.		\$89.99
JEFFERIES, ANGELA L						
		124232	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
JENKINS, KELLY R						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
KING, JENNIFER L						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
KING, TIMOTHY P						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
KLEESPIES, KRISTY A						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
KLEESPIES, PERRY E						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
LAMB, CHRISTINA E						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
LEIGH, MAUREEN F						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
LES SCHWAB TIRE CENTER INC						
		124484	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$104.49
		124484	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$0.00
				Total for LES SCHWAB TIRE CENTER INC		\$104.49
MATHISON, LUKE T						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00

**Brookings-Harbor School Dist. 17C**

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From Date: 03/01/2021

To Date: 03/31/2021

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
MESANOVIC, IBRAHIM		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
MISSION LINEN SUPPLY		124214	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$185.31
		124257	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$142.55
		124485	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$73.11
		124545	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$189.83
				Total for MISSION LINEN SUPPLY		\$590.80
MORRIS, MELINDA		124233	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
NAPA AUTO PARTS		124217	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$371.70
		124488	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$375.76
				Total for NAPA AUTO PARTS		\$747.46
NOLTE, BRITT C		124234	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
NORTHWEST REGIONAL ESD		124219	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	PROFESSIONAL AND TECHNICAL SERVICES	\$13.50
OAK STREET HEALTH CARE CENTER		124489	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$600.00
		124489	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
				Total for OAK STREET HEALTH CARE CENTER		\$600.00
OETC		124258	GENERAL FUND	HUMAN RESOURCES	COMPUTER SOFTWARE	\$107.88

**Brookings-Harbor School Dist. 17C**

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Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
PADALINSKI, DANIELLE R			0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
PAPE KENWORTH			124491	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$790.51
PETERS, TINA L			0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
PIONEER HEALTHCARE SERVICES			124220	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$1,533.00
			124259	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$1,022.00
			124546	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$2,044.00
			124546	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
					Total for PIONEER HEALTHCARE SERVICES		\$4,599.00
POWERSCHOOL GROUP LLC_00527			124547	GENERAL FUND	INSTR. STAFF DEVELOPMENT	TRAVEL	\$10,500.00
PROCARE THERAPY, INC.			124221	GENERAL FUND	OT / PT / AUTISM	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
			124221	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$11,448.00
			124492	GENERAL FUND	OT / PT / AUTISM	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
			124492	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$19,198.00
			124548	GENERAL FUND	OTHER STUDENT TREATMENT OT/PT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$0.00
			124548	GENERAL FUND	PSYCHOLOGICAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,080.00
			124548	GENERAL FUND	SPEECH PATHOLOGY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$6,560.00
					Total for PROCARE THERAPY, INC.		\$40,286.00

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PRUITT, ASHLEY M	124235	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
QUILL CORPORATION	124222	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$126.00
	124493	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$28.62
	124493	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$50.77
	124550	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$224.51
			Total for QUILL CORPORATION		\$429.90
RASKAUSKAS-COONS, NANCY	0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	PROFESSIONAL AND TECHNICAL SERVICES	\$3,096.00
ROBINETT, SARA A	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
ROSE, TRASEE A	0	GENERAL FUND	Undesignated	Payroll Draw Liability	17 \$250.00
RUCKER, BRIANA N	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
RUTLEDGE, MELANIE	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
RYAN, JOAN L	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
SAUCERMAN, LAURA	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
SAUNDERS, ALEXIS N.	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
SAUNDERS, FAITH L	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
SHERBOURNE, CONNIE L	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
SHEW, LORINDA	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00

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Remit Name							
Slater, Danielle M			0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
SMITH, GARY			124236	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
SMITH, JILL J			124237	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
STERRITT, PATRICIA S			0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
STUMPENHAUS, WADE C			0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
TRYMMA, VANEK A			0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
TYLER BUSINESS FORMS			124555	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$150.75
UMPQUA BANK			0	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	LIBRARY BOOKS	\$16.48
			0	GENERAL FUND	ELEMENTARY	SUPPLIES	\$190.69
			0	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$19.02
			0	GENERAL FUND	HIGH SCHOOL PROGRAMS	PERIODICALS	\$4.00
			0	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$710.95
			0	GENERAL FUND	HUMAN RESOURCES	TRAVEL	\$894.00
			0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	DUES AND FEES	\$239.00
			0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$284.38
			0	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	PROFESSIONAL AND TECHNICAL SERVICES	\$349.00
			0	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$181.00
			0	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$415.96
Total for UMPQUA BANK							\$3,304.48

UMPQUA BANK - LOAN

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	DEBT SERVICE	INTEREST	\$20.58
		0	GENERAL FUND	DEBT SERVICE	REDEMPTION OF PRINCIPAL	\$718.59
				Total for UMPQUA BANK - LOAN		\$739.17
US CELLULAR						
		124265	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$770.08
		124556	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$374.44
					Total for US CELLULAR	
						\$1,144.52
VALLEY ATHLETICS						
		124267	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$876.75
VANDEHEY, BROOKLYNN M						19
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
WALLIN, TERI A						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
WALTON SOBERON, JODY L						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
WALZ, ALLEN						
		124500	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$39.98
WARREN, HEIDI						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
WESEL, DUSTIN						
		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
WEST COAST PAPER INC						
		124268	GENERAL FUND	ALTERNATIVE EDUCATION	SUPPLIES	\$211.33
		124268	GENERAL FUND	ELEMENTARY	SUPPLIES	\$211.34
		124268	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$211.33
		124268	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$211.34

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Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		124268	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$211.33
		124268	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$211.33
				Total for WEST COAST PAPER INC		\$1,268.00
WESTERN BUS SALES INC		124501	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$631.16
WESTOVER, LISA		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
WPS PUBLISH		124269	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	SUPPLIES	\$129.80
WYLIE, JENNIFER K		0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
ZIPLY FIBER		124502	GENERAL FUND	CARE & UPKEEP OF GROUNDS	TELEPHONE	\$80.09
		124502	GENERAL FUND	FISCAL SERVICES	TELEPHONE	\$193.95
		124502	GENERAL FUND	MAINTENANCE SERVICES	TELEPHONE	\$78.32
		124502	GENERAL FUND	OFFICE OF THE PRINCIPAL	TELEPHONE	\$1,687.22
		124502	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	TELEPHONE	\$156.65
		124502	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TELEPHONE	\$158.41
		124502	GENERAL FUND	TECHNOLOGY DIRECTOR	TELEPHONE	\$156.64
				Total for ZIPLY FIBER		\$2,511.28
ZUBER, EMILY		124503	GENERAL FUND	SPEECH PATHOLOGY	DUES AND FEES	\$15.00
				<b>Total for GENERAL FUND</b>		<b>\$219,956.46</b>

Fund: 202	Title I-A	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
ESS WEST, LLC						

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Fund: 202		Title I-A					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
	0	Title I-A	TITLE 1A PROGRAM	ESS Classified Substitutes		\$3,098.51	
MORRIS, GWEN	124216	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES		\$500.00	
	124487	Title I-A	COMMUNITY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES		\$350.00	
			Total for MORRIS, GWEN			\$850.00	
			<b>Total for Title I-A</b>			<b>\$3,948.51</b>	

Fund: 203		TITLE IIA - INNOVATIVE EDUCATION					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
TIFFANIE NEWMAN OCCUPATIONAL THERAPY	124264	TITLE IIA - INNOVATIVE EDUCATION	IMPROVEMENT OF INSTR. SERVICES	PROFESSIONAL AND TECHNICAL SERVICES		\$560.92	
						21	
			<b>Total for TITLE IIA - INNOVATIVE EDUCATION</b>			<b>\$560.92</b>	

Fund: 204		Title IV Student Support and Enrichment					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
UPSTREAM SUICIDE PREVENTION	124498	Title IV Student Support and Enrichment	IMPROVEMENT OF INSTR. SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH		\$1,452.00	
			<b>Total for Title IV Student Support and Enrichment</b>			<b>\$1,452.00</b>	

Fund: 208		IDEA GRANT					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
ESS WEST, LLC	0	IDEA GRANT	STUDENTS WITH DISABILITIES	ESS Certified Substitutes		\$994.75	
			<b>Total for IDEA GRANT</b>			<b>\$994.75</b>	

Fund: 212		CARES ESSER					
Remit Name	Check#	FUND	FUNCTION	OBJECT		Amount	
AMAZON	124201	CARES ESSER	MAINTENANCE SERVICES	SUPPLIES		\$111.57	

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Fund: 212 CARES ESSER		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
	124201	CARES ESSER		TECHNOLOGY SERVICES	COMPUTER HARDWARE	\$235.75
	124238	CARES ESSER		NURSE SERVICES	SUPPLIES	\$149.40
	124469	CARES ESSER		NURSE SERVICES	SUPPLIES	\$94.49
				Total for AMAZON		\$591.21
COASTAL PAPER & SUPPLY INC						
	124206	CARES ESSER		CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$1,292.90
	124248	CARES ESSER		CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$2,073.13
	124538	CARES ESSER		CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$79.36
				Total for COASTAL PAPER & SUPPLY INC		\$3,445.39
RASKAUSKAS-COONS, NANCY						
	0	CARES ESSER		OFFICE OF THE SUPERINTENDENT	Other Communication Services	\$828.00
UMPQUA BANK						22
	0	CARES ESSER		HIGH SCHOOL PROGRAMS	SUPPLIES	\$800.25
				Total for CARES ESSER		<b>\$5,664.85</b>

Fund: 215 E-RATE FUTURE TECHNOLOGY FUNDS		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
CHARTER COMMUNICATIONS						
	124205	E-RATE FUTURE TECHNOLOGY FUNDS		TECHNOLOGY SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,249.00
	124537	E-RATE FUTURE TECHNOLOGY FUNDS		TECHNOLOGY SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,249.00
				Total for CHARTER COMMUNICATIONS		\$6,498.00
US CELLULAR						
	124265	E-RATE FUTURE TECHNOLOGY FUNDS		TECHNOLOGY SERVICES	Other Communication Services	\$4,350.72
				Total for E-RATE FUTURE TECHNOLOGY FUNDS		<b>\$10,848.72</b>

Fund: 219 Prior Year Transportation Equip		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
SANTANDER LEASING LLC						

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Fund: 219		Prior Year Transportation Equip			Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT	
	124551	Prior Year Transportation Equip	DEBT SERVICE	REDEMPTION OF PRINCIPAL	\$0.00
<b>Total for Prior Year Transportation Equip</b>					<b>\$0.00</b>

Fund: 221		YTP GRANT			Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT	
UMPQUA BANK					
	0	YTP GRANT	YOUTH TRANSITION PROGRAM	SUPPLIES	\$189.83
	0	YTP GRANT	YOUTH TRANSITION PROGRAM	TRAVEL	\$300.00
Total for UMPQUA BANK					\$489.83
<b>Total for YTP GRANT</b>					<b>\$489.83</b>

Fund: 237		TITLE III SECOND LANGUAGE			Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT	
LANGUAGE LINE SERVICES, INC.					
	124256	TITLE III SECOND LANGUAGE	ELL-ORS	PROFESSIONAL AND TECHNICAL SERVICES	\$125.00
<b>Total for TITLE III SECOND LANGUAGE</b>					<b>\$125.00</b>

Fund: 246		MTSS - OR Multi-Tiered Support System			Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT	
AMAZON					
	124469	MTSS - OR Multi-Tiered Support System	ELEMENTARY	SUPPLIES	\$708.75
<b>Total for MTSS - OR Multi-Tiered Support System</b>					<b>\$708.75</b>

Fund: 251		SCHOOL IMPROVEMENT ACCOUNT (SIA)			Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT	
BELL HARDWARE					
	124239	SCHOOL IMPROVEMENT ACCOUNT (SIA)	MAINTENANCE SERVICES	* OVER \$5000 BUILDING ACQUISITION	\$5,960.00
<b>Total for SCHOOL IMPROVEMENT ACCOUNT (SIA)</b>					<b>\$5,960.00</b>

Fund: 252		HIGH SCHOOL SUCCESS - M98			Amount
Remit Name	Check#	FUND	FUNCTION	OBJECT	

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					Amount
AMAZON					
	124201	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$326.98
	124201	HIGH SCHOOL SUCCESS - M98	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$238.96
Total for AMAZON					\$565.94
MORIN'S SCREEN PRINT					
	124215	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$4,221.50
REDWOOD THEATER					
	124224	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$75.00
UMPQUA BANK					
	0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	NON CONSUMABLE SUPPLIES	\$7,481.85
	0	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$122.91
Total for UMPQUA BANK					\$7,604.76
<b>Total for HIGH SCHOOL SUCCESS - M98</b>					<b>\$12,467.20</b>
<b>Fund: 255</b>	<b>STEM ECO</b>				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK					
	0	STEM ECO	HIGH SCHOOL PROGRAMS	SUPPLIES	\$115.97
Total for STEM ECO					<b>\$115.97</b>
<b>Fund: 259</b>	<b>Transp Equip Lease/Purchase</b>				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
SANTANDER LEASING LLC					
	124551	Transp Equip Lease/Purchase	DEBT SERVICE	REDEMPTION OF PRINCIPAL	\$31,085.00
Total for Transp Equip Lease/Purchase					<b>\$31,085.00</b>
<b>Fund: 260</b>	<b>ALLCARE - GARDEN</b>				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
MAHAN, ERIN S					
	0	ALLCARE - GARDEN	ALTERNATIVE EDUCATION	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
Total for ALLCARE - GARDEN					<b>\$0.00</b>

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Fund: 261	Miscellaneous	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON						
		124469	Miscellaneous	HIGH SCHOOL PROGRAMS	SUPPLIES	\$999.00
<b>Total for Miscellaneous</b>						<b>\$999.00</b>

Fund: 272	Furniture Fund	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON						
		124201	Furniture Fund	MIDDLE/JUNIOR HIGH PROGRAMS	NON CONSUMABLE SUPPLIES	\$84.99
<b>Total for Furniture Fund</b>						<b>\$84.99</b>

Fund: 274	HS Co-Curricular	Check#	FUND	FUNCTION	OBJECT	Amount
BALLARCHE, LOGAN						
		124470	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$50.00 <sup>25</sup>
BLAKE, JOHN						
		124241	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$19.82
		124472	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$12.99
Total for BLAKE, JOHN						\$32.81
CITY OF BROOKINGS						
		124246	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$23.00
HUTTON, DINA						
		124483	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	TRAVEL	\$37.00
ROGUE VALLEY FOOTBALL						
		124494	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$386.25
UMPQUA BANK						
		0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$391.65
<b>Total for HS Co-Curricular</b>						<b>\$920.71</b>

Fund: 280	Farm to School - ED	Check#	FUND	FUNCTION	OBJECT	Amount
MAHAN, ERIN S						

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Fund: 280 Farm to School - ED		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	Farm to School - ED	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$148.50
		0	Farm to School - ED	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$153.00
		0	Farm to School - ED	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$148.50
Total for MAHAN, ERIN S						\$450.00
<b>Total for Farm to School - ED</b>						<b>\$450.00</b>

Fund: 285 FACILITY MAINTENANCE		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
AMAZON		124201	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$127.14
		124238	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$687.26
		124534	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$901.96
Total for AMAZON						\$1,716.22
BROOKINGS ELECTRONIC SERVICE, INC		124242	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$2,035.65
		124535	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$196.10
Total for BROOKINGS ELECTRONIC SERVICE, INC						\$2,231.75
BROOKINGS GLASS INC		124473	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$480.00
BROOKINGS LOCK & SAFE		124244	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
		124244	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$1,030.00
Total for BROOKINGS LOCK & SAFE						\$1,030.00
CASCADE HOME CENTER		124245	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$1,293.92
		124536	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$360.36

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					Total for CASCADE HOME CENTER	\$1,654.28
COASTAL HEATING, LLC						
	124247	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES		\$0.00
	124247	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE		\$210.00
					Total for COASTAL HEATING, LLC	\$210.00
FASTENAL						
	124251	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES		\$95.04
MCCOURT FLOOR COVERING INC						
	124544	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE		\$2,943.25
NAPA AUTO PARTS						
	124488	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES		\$6.51
ROTO-ROOTER OF CURRY COUNTY						
	124260	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE		\$125.00
SMEED COMMUNICATION SERVICES						27
	124552	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE		\$1,540.00
UMPQUA BANK						
	0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES		\$286.22
					<b>Total for FACILITY MAINTENANCE</b>	<b>\$12,318.27</b>

**Fund: 291 HIGH SCHOOL STUDENT BODY**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
MORIN'S SCREEN PRINT					
	124486	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$4,894.92
OSAA FOUNDATION					
	124490	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$20.00
QTEES					
	124549	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$506.00
RALLY ATHLETICS					
	124223	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$768.00
UMPQUA BANK					

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Fund: 291		HIGH SCHOOL STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
	0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$873.00	
<b>Total for HIGH SCHOOL STUDENT BODY</b>					<b>\$7,061.92</b>	

Fund: 292		AZALEA STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
MORIN'S SCREEN PRINT	124215	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$950.25	
QTEES	124549	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$34.00	
<b>Total for AZALEA STUDENT BODY</b>					<b>\$984.25</b>	

Fund: 293		KALMIOPSIS STUDENT BODY				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
MORIN'S SCREEN PRINT	124215	KALMIOPSIS STUDENT BODY	ELEMENTARY COCURRICULAR	SUPPLIES	\$323.00	
UMPQUA BANK	0	KALMIOPSIS STUDENT BODY	ELEMENTARY COCURRICULAR	SUPPLIES	\$260.01	
<b>Total for KALMIOPSIS STUDENT BODY</b>					<b>\$583.01</b>	

Fund: 299		Nutrition Services				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount	
COASTAL PAPER & SUPPLY INC	124248	Nutrition Services	FOOD SERVICES	SUPPLIES	\$314.65	
CTR INC	124249	Nutrition Services	FOOD SERVICES	GARBAGE	\$1,148.60	
DELYNI, STYLIN	124478	Nutrition Services	FOOD SERVICES	DUES AND FEES	\$67.40	
ESS WEST, LLC	0	Nutrition Services	FOOD SERVICES	ESS Classified Substitutes	\$472.58	
FRANZ FAMILY BAKERIES						

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Fund: 299	Nutrition Services	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		124209	Nutrition Services	FOOD SERVICES	FOOD	\$262.60
		124481	Nutrition Services	FOOD SERVICES	FOOD	\$287.84
				Total for FRANZ FAMILY BAKERIES		\$550.44
NATIONAL FOOD GROUP						
		124218	Nutrition Services	FOOD SERVICES	FOOD	\$2,436.00
SNA (SCHOOL NUTRITION ASSOCIATION)						
		124261	Nutrition Services	FOOD SERVICES	DUES AND FEES	\$25.50
SUNRISE DISTRIBUTORS INC						
		124225	Nutrition Services	FOOD SERVICES	FOOD	\$1,663.20
		124262	Nutrition Services	FOOD SERVICES	FOOD	\$1,743.00
		124495	Nutrition Services	FOOD SERVICES	FOOD	\$833.65
		124553	Nutrition Services	FOOD SERVICES	FOOD	\$820.71
				Total for SUNRISE DISTRIBUTORS INC		\$5,060.56
SYSCO PORTLAND, INC.						
		124226	Nutrition Services	FOOD SERVICES	FOOD	\$5,247.31
		124263	Nutrition Services	FOOD SERVICES	FOOD	\$2,666.85
		124497	Nutrition Services	FOOD SERVICES	FOOD	\$3,752.25
		124554	Nutrition Services	FOOD SERVICES	FOOD	\$3,279.79
				Total for SYSCO PORTLAND, INC.		\$14,946.20
US FOODS						
		124227	Nutrition Services	FOOD SERVICES	FOOD	\$3,104.66
		124266	Nutrition Services	FOOD SERVICES	FOOD	\$4,413.36
		124499	Nutrition Services	FOOD SERVICES	FOOD	\$5,310.94
		124557	Nutrition Services	FOOD SERVICES	FOOD	\$4,030.40
				Total for US FOODS		\$16,859.36
ZIPLY FIBER						
		124502	Nutrition Services	FOOD SERVICES	TELEPHONE	\$158.41

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 03/01/2021

To Date: 03/31/2021

Total for Nutrition Services

\$42,039.70

Grand Total:

\$359,819.81

**Recap for FUND for GENERAL FUND**

100	GENERAL FUND	\$219,956.46
202	Title I-A	\$3,948.51
203	TITLE IIA - INNOVATIVE EDUCATI	\$560.92
204	Title IV Student Support and Enrichi	\$1,452.00
208	IDEA GRANT	\$994.75
212	CARES ESSER	\$5,664.85
215	E-RATE FUTURE TECHNOLOGY I	\$10,848.72
219	Prior Year Transportation Equip	\$0.00
221	YTP GRANT	\$489.83
237	TITLE III SECOND LANGUAGE	\$125.00
246	MTSS - OR Multi-Tiered Support Sy:	\$708.75
251	SCHOOL IMPROVEMENT ACCOU	\$5,960.00
252	HIGH SCHOOL SUCCESS - M98	\$12,467.20
255	STEM ECO	\$115.97
259	Transp Equip Lease/Purchase	\$31,085.00
260	ALLCARE - GARDEN	\$0.00
261	Miscellaneous	\$999.00
272	Furniture Fund	\$84.99
274	HS Co-Curricular	\$920.71
280	Farm to School - ED	\$450.00
285	FACILITY MAINTENANCE	\$12,318.27
291	HIGH SCHOOL STUDENT BODY	\$7,061.92
292	AZALEA STUDENT BODY	\$984.25
293	KALMIOPSIS STUDENT BODY	\$583.01
299	Nutrition Services	\$42,039.70

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**End of Report**



**District Administration Office**

629 Easy Street  
Brookings, OR 97415  
541 469-7443  
Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

# Memo

Date: March 17, 2021  
To: David Marshall, Superintendent  
From: DeAnne Varitek, Principal  
Cc: Nathan Hanscam  
Re: Brookings Harbor Hire Recommendation - Licensed

Name:	Brooklyn Vandehey
Current City/State:	Brookings, OR
Teaching Assignment/School:	English Language Arts/ Brookings-Harbor High School
Teaching Endorsements on License:	English Language Arts
Undergraduate College:	Western Oregon University
University where Teaching Degree was conferred and when:	Western Oregon University, June 2020
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Ms. Vandehey is a successful educator who has a passion for teaching and learning. She is motivated to work hard for our students and a great team player.



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 541 469-7443  
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## Memo

Date: March 18, 2021  
 To: David Marshall, Superintendent  
 From: DeAnne Varitek, Principal  
 Cc: Nathan Hanscam  
 Re: Brookings Harbor Hire Recommendation - Licensed

Name:	Emalee Hauck
Current City/State:	Brookings, OR
Teaching Assignment/School:	Social Studies/ Brookings-Harbor High School
Teaching Endorsements on License:	Secondary Education with a focus in Social Science
Undergraduate College:	Western Oregon University
University where Teaching Degree was conferred and when:	Western Oregon University, June 2019
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Ms. Hauck is a warm, accessible, enthusiastic teacher who connects well with our students. She is always prepared and contributes positively to the teams on which she serves. We are looking forward to her continued contributions next year.



**District Administration**

**Office**

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**Memo**



Date: 3/31/2020  
 To: Mr. David Marshall  
 From: Marco Thorson  
 Cc: Dede Corpening  
 Re: Azalea Middle School Hire Recommendation- Head Boys Basketball Coach

Name:	Brittney Garrett
Current City/State:	Brookings, Oregon
Classified Assignment/Location:	Azalea Head Boys Basketball Coach
Highest Diploma/Degree Earned, and from where?	Masters of Arts in Teaching, Eastern Oregon University
Most recent employment:	Brookings Harbor School District, Azalea Middle School 7 <sup>th</sup> Grade Math Teacher
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Brittney has been a tremendous asset to our building as a member of our teaching staff, and will continue to bring value to our building filling this assignment as Head Boys Basketball Coach. Brittney comes to us with strong experience, having coached boys basketball at the high school level for two years, and having played basketball at the collegiate level.





## *Kalmiopsis Elementary School*

Brookings, Oregon 97415

*Principal, Helena Chirinian; Vice Principal, Carol Leonard*

### **April 2021 BOARD REPORT**

#### **Student Success**

Our 2nd Benchmarking with DESSA (our social emotional assessment tool) showed the following:

##### 1st Benchmarking

Students with strengths 32 % (179 students)

Students with typical needs 54% (307 students)

Students with needs 14% (82 students)

##### 2nd Benchmarking

Students with strengths 36% (213 students)

Students with typical needs 55% (326 students)

Students with needs 9% (55 students)

Students have benefited from smaller class sizes and more adult interactions during our hybrid schedule, it is great to see our number of students in need decreasing as significantly as 5% or 27 students.

#### **Staff Recruitment/Retention**

Excited that our Music and PE positions are posted! The HS and MS music teachers have very graciously volunteered to help us with hiring! They are very invested in helping create a seamless music program for students across the district. We love the collaboration!

#### **Relationships**

Kindergarten Round-Up is fast approaching, May 12 is the day for 2021! We will have a Covid safe "drive-through" event where we will give families directions on how to register online and a welcome packet for our kinders. We are hoping to be able to offer Kindergarten Academy in August for all our kinders that want to attend.

Respectfully,

Helena Chirinian

Carol Leonard

# Azalea Middle School

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April Board Report  
Azalea Middle School

BHSD Board Statement: Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

BHSD District Goal is to improve student achievement.

AMS School Improvement Goal-ODE Guiding Principles: Ensure Safety and Wellness

- ❖ Social-Emotional Learning and trauma-informed practices.

Over the last few weeks, Azalea students have been participating in learning strategies/tolls with Positive Discipline. They are accessing these lessons during PRIDE class. As a building we have committed to a timeline with clear structures of implementation, so all students are receiving the same tools. Our teachers have completed the set of agreements, assigning class jobs, and teaching self-regulation in an activity called the hand. We are in the stage of preparing the groundwork. Our work will continue for the rest of this year and next year. Our ultimate goal is to have all students feel invested in their school, cared for, and engaged.

BHSD Board Statement: Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

BHSD District Goal is to improve student achievement.

AMS School Improvement Goal-ODE Guiding Principles: Cultivate connection and relationship

- ❖ Engagement through connections and relationships will increase attendance
- ❖ Establish relationships, maintain, and repair
- ❖ Welcoming environment
- ❖ Encouraging notes/feedback

Our building has continued to set attendance plans and make connections with families to increase attendance for those that are falling into the chronically absent category. Mr. Thorson has met with families and we have seen a positive impact. We had one student that was not attending school at all, but since the meeting with the family, the student has been attending daily. The teachers have acknowledged the student, are making positive connections, and showing the student they matter here. We have heard from the family that they are very happy with the results and thanked the school for not giving up. Our attendance overall for MArch was our lowest of the year at 76.16%.

BHSD Board Statement: Recruiting, developing, and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff.

BHSD District's goal is to recruit and retain highly qualified employees.

AMS School Improvement Goal: Provide ongoing professional development to staff.

Azalea's departments participated in the vertical alignment PLC. They focused on backwards planning and established key topics/ideas for students to be prepared for the next grade level. We are continuing this work by establishing a common language, rubrics, writing guides, and strategies that build on each other for the advancement of students. This work is tough and takes time; however, the teams were actively engaged and seeking more time to work together.

Our staff, students, and families continue to be resilient.

Thank you for your continued support as we serve our students and families.

Respectfully,  
Nicole Medrano, Principal  
Marco Thorson, Assistant Principal



## Student Services Center

629 Easy Street

Brookings, OR 97415

541 412 1488

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

Angela Crum, Director of Special Programs

April 13, 2021

Office of Special Programs

March Board Report

Brookings-Harbor School District School Board,

Special programs staff and BHSD administrators continue to move forward with our goals, our learning, and staying focused on improving practices and services for our students. Thank you for reviewing some of the positive movement our teams have made in the past month.

### *Special Education:*

Developing and facilitating ongoing training to improve the district's practices for implementing IDEA.

- The administrative team is working with Andrea Hungerford, one of our special education attorneys, to address specific issues of implementing special education best practices at the building level.
- Special education teachers and related service providers attend weekly training opportunities to continue their learning on how to facilitate IEP meetings, implement IEPs, progress monitor student growth, data collection techniques, supporting instructional assistants, and evidence based practices for supporting students with significant cognitive disabilities. We are also addressing best practices for student attendance and how the IEP process can support.
- Our evaluation team is studying best practices and revising our district special education manual, which outlines our district procedures, to ensure that our special education evaluation processes are appropriate for culturally and linguistically diverse students. We look forward to additional support from ODE to help our teams to better understand how environmental and cultural experiences must be considered when making eligibility decisions in the category of specific learning disability.

### *Section 504:*

School leaders and building 504 coordinators participated in an annual Section 504 training. We review best practices, discussed specific needs and issues in the buildings, and review scenarios provided by the Oregon Department of Education. The school counselors have thoughtful questions and always seek to improve practices in their buildings.

*Talent and Gifted (TAG):*

School leaders and building TAG coordinators participated in a TAG training to review key sections of the 2021-2023 BHSD 17C TAG Plan. We reviewed identification and evaluation practices. We also reviewed the specific TAG forms in PowerSchool that will guide TAG coordinators when reviewing data for eligibility and creating student TAG plans to address their learning needs.

*Suicide Prevention, Intervention & Postvention:*

We are collaborating with a new staff member from Lines for Life, Claire Kille. In her new role as suicide prevention and wellness coordinator, our district team is able to coordinate with her to ensure we are providing the necessary supports to students and staff. This new position was developed with ODE and the Oregon Health Authority to ensure districts have support with implementing suicide plans.

Thank you and please let me know if you have any follow up questions.



Angela Crum  
Director of Special Programs



## Food Service Department

564 Fern Ave

Brookings, OR 97415

Tel 541 469-7443

Fax 541 469-6599

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

David Marshall - Superintendent

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The food service program is on track for the upcoming changes in Kalmiopsis and BHHS. I'm working closely with the admin to prepare for the continuance of the summer food program through the summer. I also hope to get as many free and reduced applications for the upcoming PEBT list for the state. Applications were sent out with progress reports from BHHS and Azalea. I'm working on May's menu and I hope to have some new and exciting meals to serve the children that don't require heating up.

Cindy Badger

Food Service Director



## Maintenance Department

750 Fern Avenue  
Brookings, OR 97415  
541 469-7131  
Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**To:** *Brookings Harbor 17C School Board*

**Re:** *Maintenance Report March 11, 2021*

- I had our annual lead testing done. This is not necessarily 6 years from when we last tested, but will be the beginning of testing every 6 years.
- I had a walk around with SOS Alarm to look at adding key pads and proxy readers to the doors that we already have with the mag locks. Also adding more mag locks around the District to doors where needed.
- Had our monthly safety meeting on 4/14/2021. Shelly Nasby from SAIF did training on how to fill out an incident/accident form. We also went over our classroom hazard inspection that we did last month.
- Every Tuesday, I have my weekly head custodian meeting to go over their needs and school dude tickets.
- Met with Jim Watson about proposed fencing at the High School. Jim said that all of the fencing would be up to code
- Prepping classrooms at Kalmiopsis for the return of full time students



## Technology Department

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### *April 2021 Board Report*

Our department has been working in overdrive to get the K-School ready for their adjusted school day. Some classrooms are being moved to accommodate larger class sizes and we are prepping chromebook carts for each of the classrooms. We are on track to be completed and ready to go by the time students arrive.

With state testing beginning shortly, we have pushed out the install for the Secure Browse that the state uses for chromebooks.

Spring also marks Kindergarten registration. We are reviewing all of our registration forms and making updates. Online registration will be available by next month for Kindergarten roundup and it will give us a great test run so we can iron out any wrinkles for district-wide registration in the fall.

“Fall” sports have ended and “Spring” sports have begun. We are applying the lessons we’ve learned with streaming fall sports and will be learning new lessons from spring sports.



## Brookings Harbor School District 17C

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### Board Report; March 2021

We have managed our students busing needs remarkably well considering all of the changes. Each driver seemed to have developed their own unique way of handling the crises. Needless to say I am very proud of our team.

The opening of sports travel has presented us with new challenges, but I want to especially thank the athletic directors for arranging travel to meet our busing demands.

Thank You Jean and Marco!!

Fortunately only minor break downs have occurred this month. Randy has driven more routes than a good mechanic should have to.

Thanks,

Allen



**Brookings-Harbor High School**

Brookings, Oregon 97415

[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

Principal, DeAnne Varitek; Vice Principal, Vickie Nigh

**APRIL 2021 BOARD REPORT**

Now that spring is in full swing, we are settling into a rhythm. Teachers are excited to see our students daily and relationship building is a top priority for all. In addition to working hard to address learning gaps and meet our students' social emotional needs, we have been actively planning for next year with optimism and hope.

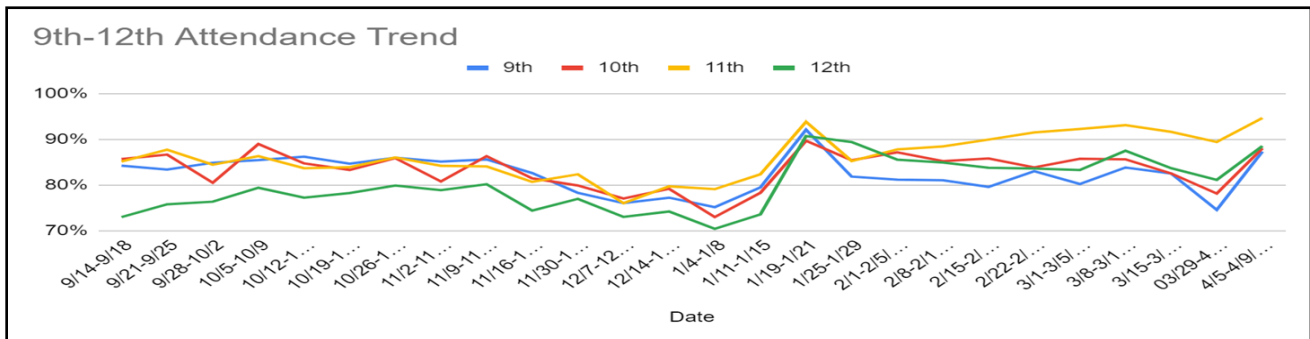
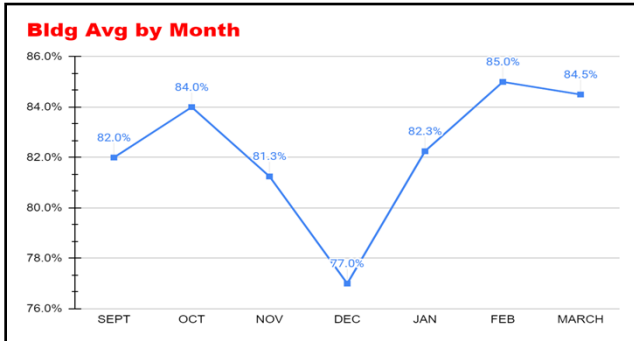
**Focusing on Student Relationships: Social Emotional Learning**

We are designing a system that meets the needs of all students at all levels. This month, grade level educators attended the Masonic Model Student Assistance Program (MMSAP) to learn how to better identify at-risk students through a team "early warning systems" approach. With early and effective interventions, we will systematically support students who demonstrate patterns of behavior that threaten their success in school. Additionally, this Student Support Team PLC also began the district's Multi-Tiered Systems of Support (MTSS) training with the goal of creating a K-12 approach to systematic interventions and support. Lastly, on our recently professional learning day, our entire faculty engaged in SEL training in the gymnasium with Kristi Fulton where we participated in an empathy walk and then shared a better understanding of our students emotional needs. During the second half of the day, we worked with Jodie McVittie (SoundDiscipline program) to gather our collective values and beliefs that will feed into our school mission/vision work where all stakeholders (faculty, students, families, community supporters) will share a voice in the direction of our school.

**Focusing on Student Success: Attendance**

Attendance collection has been unique to our hybrid model but we still maintain results that fall within our goal of 85%. We have experienced a slight dip, which we attribute to spring break, but are committed to keeping actively encouraging students to attend school. We are bringing back our AM and PM students on a rotational basis on Wednesdays beginning April 21st and we hope that by adding in these three additional hours every two week that we can work more effectively with students who are behind, as well as those who need enrichment to remain on track for advanced

85%



classwork next year.

## General Updates:

- We just held a National Honor Society induction ceremony where 26 students became NHS members
- We are adopting curriculum for our Spanish, World Language program this month
- We are developing a BHOA course catalog and having it translate into Spanish per OCR guidelines
- We are forecasting next year's student schedules April 26-May 6 with new course offerings (see attached)
- Spring sports are underway with Golf, Softball, Baseball, and Track & Field. Follow our home live streaming!
- See the [2020-2021 BHHS Course Catalog](#) & the [2021-2022 BHHS Course Catalog](#) for all courses

## DIGITAL GRAPHIC DESIGN PATHWAY (State Approved)

09.0402: **VIDEO BROADCASTING BEG & INT** (Durkin)--CTE elective **OFFERED 2020/2021** 1 sem Beg/1 sem Int  
Broadcast journalism is a program that focuses on the methods and techniques for reporting, producing, and delivering news and news programs via television and video/film media. Includes instruction in the principles of broadcast technology; broadcast reporting; on- and off-camera and microphone procedures and techniques; program, sound, and video/film editing; program design and production; media law and policy; professional standards and ethics.

111041: **BRUIN NEWS-Bruin Buoy Beg & Int** (Durkin)--CTE elective **OFFERED 2020/2021** 1 sem Beg/1 sem Int  
As part of a public relations initiative the Bruin News class will create the opportunity for students to shoot photos, develop stories, and layout the stories in the Bruins Buoy.

## BUSINESS MARKETING & ENTREPRENEURSHIP PATHWAY (Piloting)

021551: **BUSINESS MATHEMATICS** (Crotzer)--3rd year math **OFFERED 2021/2022** Year Long  
Business Mathematics courses reinforce general mathematics skills, emphasizes speed and accuracy in computations, and uses these skills in a variety of business applications. Reinforces general mathematics topics (e.g., arithmetic, measurement, statistics, proportion, exponents, formulas, and simple equations) by applying these skills to business problems and situations. Applications might include wages, hourly rates, payroll, sales, receipts, accounts payable and receivable, financial reports, discounts, and interest. Prerequisite: Algebra I

52.0101: **BUSINESS I & BUSINESS II** (Durkin)--CTE elective **OFFERED 2021/2022** 1 Sem Beg/1 Sem Adv  
A program that focuses on the general study of business, including the processes of interchanging goods and services (buying, selling and producing), business organization, and accounting as used in profit-making and nonprofit public and private institutions and agencies. The programs may prepare individuals to apply business principles and techniques in various occupational settings.

52.0701: **ENTREPRENEURSHIP (Production Lab)** (Durkin)--CTE elective **OFFERED 2021/2022** Year Long  
A program that generally prepares individuals to perform development, marketing and management functions associated with owning and operating a business. Students will develop a business plan, learn about small business loans, and conduct market research with the goal of designing a start-up.

52.0702: **BRUIN ENTERPRISES** (Tuttle)--CTE elective **OFFERED 2021/2022** Year Long  
A program that prepares individuals to manage and operate franchises. Includes instruction in legal requirements, set-up costs and capitalization requirements, financing, and applications to specific franchise opportunities. This class will develop business plans for the larger CTE program to monetize products from construction, welding, art, business and graphic design.

## METALS & MANUFACTURING (State Approved)

48.0508: **BEG & INTERMEDIATE WELDING** (Thompson)--CTE elective **OFFERED 2020/2021** 1 Sem Beg/1 Sem Int  
A program that prepares individuals to apply technical knowledge and skills to join or cut metal surfaces. Includes instruction in arc welding, resistance welding, brazing and soldering, cutting, high-energy beam welding and cutting, solid state welding, ferrous and non-ferrous materials, oxidation-reduction reactions, welding metallurgy, welding processes and heat treating, structural design, safety, and applicable codes and standards.

48.0508: **ADVANCED WELDING\*** (Thompson)--CTE elective \*Dual credit through SWOCC--Welding 100/101 Year Long  
A year long course that prepares individuals to apply advanced technical knowledge and skills to join or cut metal surfaces. Includes instruction in arc welding, resistance welding, brazing and soldering, cutting, high-energy beam

welding and cutting, solid state welding, ferrous/ non-ferrous materials, oxidation-reduction reactions, welding metallurgy, welding processes and heat treating, safety, and applicable codes and standards. Prereq: Beg Welding

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48.0511: **BEG & ADV FABRICATION MANUFACTURING** (Thompson)--CTE elective OFFERED 2022/2021 1 Sem Beg/1 Sem Adv  
A program that prepares individuals to apply technical knowledge and skills to further process metal plates or shapes, and to manufacture and/or install products as interpreted through technical drawings. Includes instruction in trade tools, shop equipment, reading blueprints, material handling, welding, thermal cutting, metallurgy, template development, fabrication, inspection, shipping and installation. Prereq: Beg Welding

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48.0509: **CREATIVE WOOD & METAL ARTS** (Thompson)--CTE elective OFFERED 2021/2022 1 Sem Beg/1 Sem Adv  
A program that prepares individuals to make and install structural, ornamental, and reinforcing metal structures and supports. Includes instruction in drafting, technical mathematics, blueprint interpretation, welding, riveting, beam placement, ornamental design, structural reinforcement, crane operation, safety, and applicable codes and standards. Prereq: Adv Welding

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48.0000: **MECHANICAL DRAWING/CAD** (Suter)--CTE elective OFFERED 2021/2022 Year 2 of Metals Program  
A program that prepares individuals to apply technical knowledge and skills in creating products using precision crafting and technical illustration through computer-assisted design programs (CAD). Prereq: Adv Weld/Fab

### ENGINE REPAIR PATHWAY (Exploring)

20110: **ENGINE REPAIR** (Thompson) --CTE elective OFFERED 2020/2021 1 Semester  
This course prepares individuals to apply technical knowledge and skills to repair, service, and maintain small internal-combustion engines used on portable power equipment such as lawnmowers, chain saws, rotary tillers, and motorcycles.

### TEACHING PATHWAY (Exploring)

13.0101: **LEARNING BY TEACHING** (Garvin)--CTE elective OFFERED 2020/2021 Year Long  
A program that focuses on the general theory and practice of learning and teaching, the basic principles of educational psychology, the art of teaching, the planning and administration of educational activities, school safety and health issues, and the social foundations of education. PreRequisite: None

### STEM PATHWAY (Dormant--being revised)

10199 **INTRODUCTION TO CODING** (TBD)--CTE elective OFFERED 2021/2022 Year Long  
Introduction to Coding covers a basic introduction to the principles of programming, including algorithms and logic. Students engage in hands-on programming tasks in the Python programming language as they write and test their own code using the approaches real programmers use in the field.

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21015: **UAV/ DRONE TECHNOLOGY** (TBD) --CTE elective OFFERED 2021/2022 1 Semester  
Unmanned Aerial Vehicles, commonly known as drones, are used in a wide range of uses ranging from search and rescue, surveillance, traffic monitoring, weather monitoring, firefighting, photography, travel, videography, agriculture and delivery services. Coverage includes UAV components, command and control (C2) communication systems, basics of flight, regulations and regulations, safety and societal considerations. Laboratory activities provide opportunity for students to gain hands-on experience in working with UAVs.

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10201: **UX (USER EXPERIENCE) & WEB DESIGN** (TBD) --CTE elective OFFERED 2021/2022 1 Semester  
This class assists you in designing websites and refining your knowledge of site planning, page layout, graphic design, and the use of markup languages-such as Extensible Hypertext Markup, JavaScript, Dynamic, HTML, Document Object Model, and Cascading Style Sheets - to develop and maintain a web page

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10098: **COMPUTER TECH INTERNSHIPS** (TBD) --CTE elective OFFERED 2021/2022 1 Semester  
This course will provide work experience in fields related to computer technology. Goals will be set cooperatively by the student and teacher and will include classroom activities as well as in depth study of the field or discussion regarding experiences that are encountered in technology within a workplace. Students serving as tech interns will troubleshoot building chromebooks and provide support across the building.

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**CTE INTERNSHIP I & INTERNSHIP II** (see counselor for more information) OFFERED 2021/2022 1 Semester

## NON-CTE Electives

51546: **COMMUNITY ART** (Tuttle) --Fine Arts Elective

OFFERED 2020/2021

1 Semester

Students will work in tandem with Construction & Welding/Fabrication classes and partner with local businesses to target areas of the school and community that can be revitalized with student created art. Students will help transform BHHS into a beautiful place that reflects the creative skills of students. Past projects have included large displays of art hung around the building as well as a mural at the local city pool.

**BROOKINGS HARBOR SCHOOL DISTRICT 17C**

Revenue and Expenditure Summary/Projection (unaudited)

Fiscal Year 2020-2021

	1st Quarter	1st Quarter	2nd Quarter	2nd Quarter	3rd Quarter	3rd Quarter	4th Quarter	4th Quarter	Projected	2020-21	Projected YTD
3/31/2021	YTD	% of Budget	YTD	% of Budget	YTD	% of Budget	Projected YTD	as % of Budget	YTD Total	Budget	as % of Budget
<b>REVENUES</b>											
*Property Taxes	23,110	0.4%	5,552,347	91.8%	412,230	98.6%	214,825	102.1%	6,202,512	6,072,656	102.1%
Other Local	17,101	7.6%	50,753	30.1%	12,004	35.4%	30,000	48.7%	109,859	225,652	48.7%
*Intermediate Sources (Cnty Sch Fund)	136,148	104.7%	0	104.7%	0	104.7%	0	104.7%	136,148	130,000	104.7%
ESD Flow-Thru		0.0%		0.0%		0.0%	513,000	100.0%	513,000	513,000	100.0%
*State School Fund	3,183,996	33.1%	2,387,280	57.9%	2,374,621	82.6%	1,508,203	98.2%	9,454,100	9,622,814	98.2%
*State Srcs (St Timber, Common Sch Fund)	0	0.0%	0	0.0%	67,613	44.8%	67,613	89.6%	135,226	150,919	89.6%
*Federal Forest fees	0	0.0%	0	0.0%	0	0.0%	250,000	100.0%	250,000	250,000	100.0%
Interfund Transfer	225,000	100.0%	0	100.0%	0	100.0%	0	100.0%	225,000	225,000	100.0%
Beginning fund balance	1,618,135	95.2%	0	95.2%	0	95.2%	0	95.2%	1,618,135	1,700,000	95.2%
<b>Total Period Revenues</b>	<b>5,203,490</b>		<b>7,990,380</b>		<b>2,869,863</b>		<b>2,583,641</b>		<b>18,643,980</b>		
<b>Cumulative Revenues</b>	<b>5,203,490</b>	<b>27.5%</b>	<b>13,193,871</b>	<b>69.8%</b>	<b>16,063,733</b>	<b>85.0%</b>	<b>18,647,374</b>	<b>98.7%</b>	<b>18,643,980</b>	<b>18,890,041</b>	<b>98.7%</b>
*Offset State Revenue Formula											

**EXPENDITURES by Object**

Salaries	1,074,640	12.6%	2,055,838	36.8%	2,109,386	61.7%	3,246,000	99.9%	8,485,864	8,496,654	99.9%
Employee Benefits	511,326	11.1%	1,046,541	33.9%	1,066,077	57.1%	1,630,000	92.5%	4,253,943	4,598,123	92.5%
Purchased Services	232,061	14.1%	357,584	35.9%	302,409	54.3%	480,000	83.4%	1,372,054	1,644,224	83.4%
Supplies/Materials	283,463	40.8%	77,480	52.0%	33,730	56.8%	120,000	74.1%	514,673	694,320	74.1%
Capital Outlay	90,400	-100.0%	0	-100.0%	0	-100.0%	0	-100.0%	90,400	0	-100.0%
Other Objects	225,870	16.6%	218,749	32.8%	6,667	33.3%	834,591	94.8%	1,285,877	1,356,966	94.8%
Transfers	683,000	100.0%	0	100.0%	0	100.0%	0	100.0%	683,000	683,000	100.0%
Contingency & Reserves	0	0.0%	0	0.0%	0	0.0%	1,416,754	100.0%	1,416,754	1,416,754	100.0%
<b>Total Period Expenditures</b>	<b>3,100,760</b>		<b>3,756,191</b>		<b>3,518,268</b>		<b>7,727,345</b>		<b>18,102,565</b>	<b>18,890,041</b>	<b>95.8%</b>
<b>Cumulative Expenditures</b>	<b>3,100,760</b>	<b>16.4%</b>	<b>6,856,952</b>	<b>36.3%</b>	<b>10,375,220</b>	<b>54.9%</b>	<b>18,102,565</b>	<b>95.8%</b>			
<b>Cumulative Month-end Fund Balance</b>	<b>2,102,730</b>		<b>6,336,919</b>		<b>5,688,513</b>		<b>544,809</b>		<b>541,415</b>		

**Informational only:**

**EXPENDITURES by Function**

Instruction	771,637	8.4%	2,144,938	31.6%	1,852,806	51.6%	4,365,852	98.9%	9,135,232	9,236,826	98.9%
Supporting Services	1,643,906	21.8%	1,609,038	43.1%	1,663,245	65.2%	1,942,522	90.9%	6,858,710	7,544,590	90.9%
Other Uses	685,218	99.0%	2,218	99.4%	2,218	99.7%	2,217	100.0%	691,870	691,871	100.0%
Contingency & Reserves	0	0.0%	0	0.0%	0	0.0%	1,416,754	100.0%	1,416,754	1,416,754	100.0%
<b>Total Period Expenditures</b>	<b>3,100,760</b>	<b>16.4%</b>	<b>3,756,193</b>	<b>36.3%</b>	<b>3,518,268</b>	<b>54.9%</b>	<b>7,727,345</b>	<b>95.8%</b>	<b>18,102,566</b>	<b>18,890,041</b>	<b>95.8%</b>

# BROOKINGS-HARBOR SCHOOL DISTRICT

## ENROLLMENT COMPARISON 2020-2021/2019-2020/2018-2019

Current as of April 16 , 2021

GR	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER				JANUARY		FEBRUARY			MARCH			APRIL			MAY			JUNE		
	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2021	2020	2019	2018	2020	2019
K	83	112	106	85	113	107	81	111	106	81	110	108	82	108	109	83	108	109	84	109	107	85	109	106	109	105	133	109	103	130
1	101	96	133	100	97	133	100	97	134	99	96	133	100	97	132	102	98	130	103	97	129	105	97	127	97	128	111	97	127	111
2	84	122	112	81	122	111	79	121	110	79	121	109	80	120	111	80	119	111	83	119	111	84	119	111	119	111	148	119	105	145
3	111	109	144	111	110	147	112	110	145	111	110	145	113	111	145	115	110	144	113	108	142	113	108	142	108	145	109	108	146	109
4	97	147	111	97	149	110	97	152	110	93	151	109	93	149	108	92	145	111	91	147	111	92	147	110	147	112	126	147	110	123
5	130	112	123	127	112	121	124	112	122	124	113	123	124	112	121	125	112	123	127	113	122	127	113	122	113	123	122	113	122	121
	<b>606</b>	<b>698</b>	<b>729</b>	<b>601</b>	<b>703</b>	<b>729</b>	<b>593</b>	<b>703</b>	<b>727</b>	<b>587</b>	<b>701</b>	<b>727</b>	<b>592</b>	<b>698</b>	<b>726</b>	<b>597</b>	<b>692</b>	<b>728</b>	<b>601</b>	<b>693</b>	<b>722</b>	<b>606</b>	<b>693</b>	<b>718</b>	<b>693</b>	<b>724</b>	<b>749</b>	<b>693</b>	<b>713</b>	<b>739</b>
6	102	129	114	96	128	111	97	127	114	95	125	115	95	124	115	96	123	117	98	124	116	98	124	116	124	115	117	124	113	115
7	116	117	120	111	117	120	112	116	121	112	117	121	114	116	120	112	115	122	114	115	123	113	115	122	115	120	105	115	118	104
8	114	128	110	111	128	112	113	128	106	111	126	106	113	127	107	114	125	109	113	124	106	114	124	106	124	105	126	124	103	125
	<b>332</b>	<b>374</b>	<b>344</b>	<b>318</b>	<b>373</b>	<b>343</b>	<b>322</b>	<b>371</b>	<b>341</b>	<b>318</b>	<b>368</b>	<b>342</b>	<b>322</b>	<b>367</b>	<b>342</b>	<b>322</b>	<b>363</b>	<b>348</b>	<b>325</b>	<b>360</b>	<b>345</b>	<b>325</b>	<b>363</b>	<b>344</b>	<b>363</b>	<b>340</b>	<b>348</b>	<b>363</b>	<b>334</b>	<b>344</b>
9	130	119	125	127	119	125	129	118	126	125	118	126	127	118	126	127	118	124	129	114	123	129	114	122	114	122	120	114	123	119
10	104	129	121	104	129	119	107	128	122	105	126	121	106	123	121	104	126	122	104	122	120	106	122	119	122	119	115	122	118	111
11	126	114	115	124	113	112	126	112	111	123	111	114	121	112	114	120	108	110	121	108	109	123	108	109	108	107	130	108	107	128
12	132	114	141	129	115	133	129	116	133	127	113	135	127	113	136	126	113	133	126	114	135	125	114	133	114	131	122	114	128	121
	<b>492</b>	<b>476</b>	<b>502</b>	<b>484</b>	<b>473</b>	<b>489</b>	<b>491</b>	<b>474</b>	<b>492</b>	<b>480</b>	<b>468</b>	<b>496</b>	<b>481</b>	<b>466</b>	<b>497</b>	<b>477</b>	<b>465</b>	<b>489</b>	<b>480</b>	<b>458</b>	<b>487</b>	<b>483</b>	<b>458</b>	<b>483</b>	<b>458</b>	<b>479</b>	<b>487</b>	<b>458</b>	<b>476</b>	<b>479</b>
Beyond																														3
	<b>492</b>	<b>476</b>	<b>502</b>	<b>484</b>	<b>473</b>	<b>489</b>	<b>491</b>	<b>474</b>	<b>492</b>	<b>480</b>	<b>468</b>	<b>496</b>	<b>481</b>	<b>466</b>	<b>497</b>	<b>477</b>	<b>465</b>	<b>489</b>	<b>480</b>	<b>458</b>	<b>487</b>	<b>483</b>	<b>458</b>	<b>483</b>	<b>458</b>	<b>479</b>	<b>490</b>	<b>458</b>	<b>476</b>	<b>482</b>
TOT	<b>1430</b>	<b>1548</b>	<b>1575</b>	<b>1403</b>	<b>1552</b>	<b>1561</b>	<b>1406</b>	<b>1548</b>	<b>1560</b>	<b>1385</b>	<b>1537</b>	<b>1565</b>	<b>1395</b>	<b>1531</b>	<b>1565</b>	<b>1396</b>	<b>1519</b>	<b>1565</b>	<b>1406</b>	<b>1514</b>	<b>1554</b>	<b>1414</b>	<b>1514</b>	<b>1545</b>	<b>1514</b>	<b>1543</b>	<b>1587</b>	<b>1514</b>	<b>1523</b>	<b>1565</b>

# Brookings-Harbor School District 17C

Code: JFCM  
Adopted: 9/20/99  
Revised/Readopted: 10/22/03; 2/17/10; 3/18/15  
Orig. Code: JFCM

## Threats of Violence\*\*

The Board is committed to promoting healthy relationships and a safe learning environment. To this end, student threats of harm ~~to self or to others~~, threatening behavior or acts of violence, including threats to severely damage ~~any district school~~ property, shall not be tolerated on district property or at activities under the jurisdiction of the district.

~~The district shall maintain a zero-tolerance policy towards threats made on the school campus. All threats made against the safety of any student, parent, staff member or other person shall be considered both real and serious. Threats may include either verbal or written statements, including references to threatening actions in conversations and/or written assignments.~~

Students shall be instructed of the responsibility to inform a teacher, counselor or administrator regarding any information or knowledge relevant to conduct prohibited by this policy. Parents and others will be encouraged to report such information to the district. Staff shall immediately notify an administrator of any threat, threatening behavior or act of violence ~~the staff member he/she~~ has knowledge of, has witnessed or received. All reports will be promptly investigated.

Students found in violation of this policy ~~shall~~ ~~may~~ be subject to discipline up to and including expulsion. The superintendent or designee shall notify the parent or guardian of any student in violation of this policy and the disciplinary action imposed. A referral to law enforcement shall be made for any infraction involving a student bringing, possessing, concealing or using a weapon or destructive device as prohibited by state and federal law and Board policy.

The district shall enforce this policy consistently, fairly and without bias against any student, including a student from a protected class as defined in Oregon Revised Statute 659.850.

The principal shall, in determining appropriate disciplinary action, consider:

1. Immediately removing from the classroom setting any student who has threatened to injure another person or to severely damage ~~district school~~ property;
2. Placing the student in a setting where the behavior will receive immediate attention from ~~ana~~ ~~building~~ administrator, counselor, licensed mental health professional or others;
3. Requiring the student to be evaluated by a licensed mental health professional before allowing the student to return to the classroom setting<sup>1</sup>.

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<sup>1</sup> A student removed from the classroom setting for an evaluation may not be removed for more than 10 school days unless the principal is able to show good cause that an evaluation could not be completed in that time period.

The district may enter into contracts with licensed mental health professionals to perform student evaluations. Funds for evaluations, other disciplinary options or other procedures as may be required by law and this policy shall be provided by the district.

The {<sup>2</sup>} superintendent or designee shall attempt to notify:~~The principal shall ensure notification is provided to:~~

- ~~1. The parent of any student in violation of this policy and the disciplinary action imposed;~~
1. The parent or guardian of a student when the student's name appears on a targeted list at school that threatens violence or harm to the students on the list, or when threats of violence or harm to the student are made by another student at school;
2. Any ~~district school~~ employee whose name appears on a targeted list at school threatening violence or harm to the district employee [and when threats of violence or harm are made by a student or others at school].

The superintendent or designee shall attempt to notify the ~~Notification to the~~ above ~~persons shall be attempted~~ by telephone or in person promptly and within 12 hours of discovery of a targeted list or ~~learning within 12 hours of having learned~~ of a threat. Regardless, the superintendent or designee shall issue a written follow-up notification ~~shall be sent~~ within 24 hours of discovery of a targeted list or learning of a threat.

The principal will provide necessary information regarding threats of violence to law enforcement, child protective services and health-care professionals in connection with a health and safety emergency if knowledge of the information is necessary to protect the health and safety of the student or other individuals. Additionally, ~~the principal he/she~~ may provide such information to other school officials, including teachers, within the district or other districts who have a legitimate educational interest in the student(s) consistent with state and federal education records laws and district policies.

The district or person participating in good faith in making the notification required by ORS 339.327 is immune from any liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of the notification.

~~The district may enter into contracts with licensed mental health professionals to perform student evaluations. Funds for evaluations or other disciplinary options as may be required by law and this policy shall be provided by the district.~~

As a part of the district's proactive safety efforts, the ~~superintendent administration~~ will plan staff development activities designed to alert ~~faculty~~ staff to early warning signs of possible violent behavior. Students so identified shall be referred to a counselor, licensed mental health professional and/or multidisciplinary team for evaluation and follow-up as appropriate.

END OF POLICY

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<sup>2</sup> {Statute says "superintendent or superintendent's designee" so allows designation of principal depending on practice in the district.}

**Legal Reference(s):**

[ORS 161.015](#)  
[ORS 166.210 - 166.370](#)  
[ORS 332.107](#)  
[ORS 339.115](#)  
[ORS 339.240](#)

[ORS 339.250](#)  
[ORS 339.327](#)  
  
[OAR 581-021-0050 - 021-0075](#)  
[OAR 581-053-0010\(5\)](#)

[OAR 581-053-0230\(9\)\(k\)](#)  
[OAR 581-053-0330\(1\)\(r\)](#)  
[OAR 581-053-0430\(17\)](#)  
[OAR 581-053-0531\(16\)](#)  
[OAR 581-053-0630](#)

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2018).  
Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2018).  
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

**Cross Reference(s):**

GBNA - Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying/Teen Dating Violence – Staff  
JFCF - Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying/Teen Dating Violence – Student  
JFCJ - Weapons in the Schools

## Job Descriptions

Job descriptions serve:

1. To describe all essential functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation;
2. To describe attendance standards;
3. To help applicants determine the qualifications needed to fill a position;
4. To help district administrators determine which candidates to recommend for appointment; and
5. To assist administrators in the evaluation of the employee's performance of position responsibilities.

“Essential functions” as used in this policy means the fundamental job duties of the employment position. A job function may be considered essential for any of several reasons, including, but not limited to, the following:

1. The function may be essential because the reason the position exists is to perform the function;
2. The function may be essential because of the limited number of employees available among whom the performance of the job function can be distributed; and/or
3. The function may be highly specialized so that the individual is hired for his/her expertise or ability to perform the particular function.

“Attendance standards” as used in this policy means the regular work hours of the position, including leave and vacation provisions available through policy and/or collective bargaining agreements and any special attendance needs of the position as determined by the district.

Job descriptions will be developed under the supervision of the superintendent for each position in the district. Each job description shall be dated. As job descriptions are reviewed and/or revised new dates will be affixed.

Job descriptions will be coded and retained in a document titled *Job Descriptions for the Brookings-Harbor School District*. The document will be available for inspection by any district employee or patron. Each employee shall receive a copy of his/her job description. Each employee shall affix his/her signature and date after having read the job description.

Job descriptions will be reviewed annually. Initial or revised job descriptions will be approved by the superintendent. ~~and will be presented to the Board for a resolution rescinding those that have been replaced and accepting new ones.~~

END OF POLICY

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**Legal Reference(s):**

[ORS 342.850\(2\)\(b\)\(A\)](#)

[OAR 581-022-1720](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.

Title II of the Genetic Information Nondiscrimination Act of 2008.

Section 503 of the Rehabilitation Act of 1973.

Americans with Disabilities Act Amendments Act of 2008.

**Cross Reference(s):**

ACA - Americans with Disabilities Act

GCBDB/GDBDB - Early Return to Work

GD - Classified Staff/Classified Staff Positions

## 2021 TEACHER APPRECIATION WEEK RESOLUTION

**WHEREAS**, teachers mold future citizens through guidance and education; and

**WHEREAS**, teachers encounter students of widely differing backgrounds; and

**WHEREAS**, our country's future depends upon providing quality education to all students; and

**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

**WHEREAS**, our community recognizes and supports its teachers in educating the children of this community.

**NOW, THEREFORE, BE IT RESOLVED** that the Brookings-Harbor School District 17C Board of Directors proclaims May 3rd-7th, 2021 to be TEACHER APPRECIATION WEEK; and

**BE IT FURTHER RESOLVED** that the Brookings-Harbor School District 17C Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Adopted this 21st day of April, 2021.

Signed:

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Chair, BHSD 17C Board of Directors

Attest:

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Superintendent/Clerk



**Brookings-Harbor School District 17C**  
**School Board Meeting**  
**2021-003 Supplemental Budget Approval for 2020-21**

**Discussion:**

Additional funding has been generated by funds allocated to all school districts in the state after the passage of the Corona Virus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA Act) referred to as ESSER II. Funds were not known at the time the 2020-2021 budget was originally adopted and funds were appropriated, so a supplemental budget is needed in order to spend the funds.

The Board appropriated the 2020-21 budget by functional groups within funds, in accordance with ORS 294.456. In each of the funds, the budgets for various functions were “best estimates” as of June 2020 when the Board adopted the budget. Due to the increase in resources from the CRRSA Act that exceed 10% of the original adopted budget for Special Revenue funds, the board has authority under ORS 294.471 to adopt a supplemental budget.

**Recommendation:**

It is recommended that the School Board approve resolution 2021-003 to adopt the Supplemental Budget and increase budget appropriations in the Special Revenue Fund.

**2021-003 ADOPT 2020-21 SUPPLEMENTAL BUDGET AND ADJUST  
APPROPRIATIONS**

BE IT RESOLVED that the Board of Directors for Brookings-Harbor School District 17C hereby adopts the Supplemental Budget for the 2020-21 fiscal year in the total new amount of \$10,600,746. The original Adopted Budget in June 2020 was \$9,041,826.

BE IT FURTHER RESOLVED that the appropriations and unappropriated amounts for the fiscal year beginning July 1, 2020, be amended within the Special Revenue Funds to include as follows:

Special Revenue Funds ESSER II:

Resources:

4500 Restricted Revenue from Fed Govt. through State	\$1,558,920
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Requirements:

1000.460 Regular Programs, Non-Consumable Supplies	\$ 100,000
2540.541 Operation and Maintenance, Depreciable Equipment	\$ 450,000
2550.564 Student Transportation, Capital Bus Purchases	\$ 250,000
1000.100/200 Regular Programs, Salaries/Benefits	\$ 100,000
2660.480 Technology Services, Hardware	\$ 75,000
3100.410 Food Service, Consumable Supplies	\$ 30,000
7000.820 Reserved for Next Year	<u>\$ 553,920</u>
	\$1,558,920

The above resolution statement approved and declared adopted on \_\_\_\_\_

Date

\_\_\_\_\_  
School Board Chair Signature

# 2021 2022 ACADEMIC CALENDAR

# DRAFT

## July

S	M	T	W	T	F	S	
					1	2	3
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

## August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## September

S	M	T	W	T	F	S	
				1	2	3	4
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			

## October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## December

S	M	T	W	T	F	S	
				1	2	3	4
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

## January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## February

S	M	T	W	T	F	S	
			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28						

## March

S	M	T	W	T	F	S		
				1	2	3	4	5
6	7	8	9	10	11	12		
13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	29	30	31				

## April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## June

S	M	T	W	T	F	S	
				1	2	3	4
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			

- First and Last Day for Students
- Full Teaching Days
- Early Release Days
- Graduation

- New Teacher InService
- Teacher Classroom Workdays
- Teacher Grading Days
- Parent Conference Payback
- All Staff District Directed In-Service Days

- Holidays
- Breaks
- No School Staff/Students

## **In 2020-21, The Brookings-Harbor School Board will ...**

... continue to work collaboratively with the superintendent and District Leadership Team (DLT) to monitor the district's priorities and corresponding strategic plan. The Board will calendar and execute at least 3 monitoring sessions for the 2020-21 school year. (4C)

... receive (*and provide feedback as appropriate*) regular strategic plan updates from the superintendent and/or designee. The board will calendar (at least 4) strategic plan updates to be presented at regular board meetings in the 2020-21 school year. (4A)

... review the following board policies and/or administrative procedures for the following.

- Long term facilities plan for construction and maintenance
- Technology plan including evaluation and updating of hardware/software
- Regular evaluation of curriculum/supplementary materials
- Curriculum selection process/policy including the involvement of parents, community and staff

The board will review any related policies and modify, as necessary. The board will receive updates (and provide appropriate feedback) on any related administrative procedures. All four review sessions will be concluded no later than April 1<sup>st</sup>, 2021. (3C)

### **District Goal: Student Success**

Description of Student Success:

Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

### **District Goal: Staff Recruitment/Retention**

Description of Staff Recruitment/Retention

Recruiting, developing and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff

### **District Goal: Relationships**

Description of Relationships

To intentionally build meaningful relationships with students, staff, families and community with trust and respect to create a positive culture to invest in every student's future.



## NEW THIS YEAR!

Pick one or more of our four conferences to attend!



**School Board  
Essentials**

Fri., July 9  
8 am-4 pm



**Empowering  
Youth Voices**

Sat., July 10  
9 am-4:30 pm



**Board Leadership  
and  
Administrative  
Professionals  
Workshop**



**Raising the  
Equity Question**

Sat., July 24  
8 am-4 pm

Registration fee  
\$160

Registration fee  
\$160

Fri., July 23 8 am-  
1 pm

Registration fee  
\$160

Registration fee  
\$80

# Registration opens April 7th at 8 am!



## Need assistance?

Connect with our dedicated event support specialists.



## Event Code of Conduct

OSBA strives to provide a safe and welcoming event experience for all participant.

[Contact Us](#)

[Code of Conduct](#)

## FEATURED SESSIONS

### SCHOOL BOARD ESSENTIALS

#### Collaborative Governance & Board Culture

Learn how a school board collaborative governance model can improve



educational outcomes for all students. Lead effectively by committing to a board culture of trust and respect with a shared focus on student learning through collective responsibility, accountability and support.

## **EMPOWERING YOUTH VOICES**

### **Student Voices Matter**

Join us to hear students' voices and how their education is impacted. Learn how you can address the gaps and disparities to improve educational outcomes for all students in the following areas: student mental health, school year 2021-22 COVID-19 instructional models, and BIPOC educational disparities.



## **BOARD LEADERSHIP & ADMINISTRATIVE PROFESSIONALS WORKSHOP**

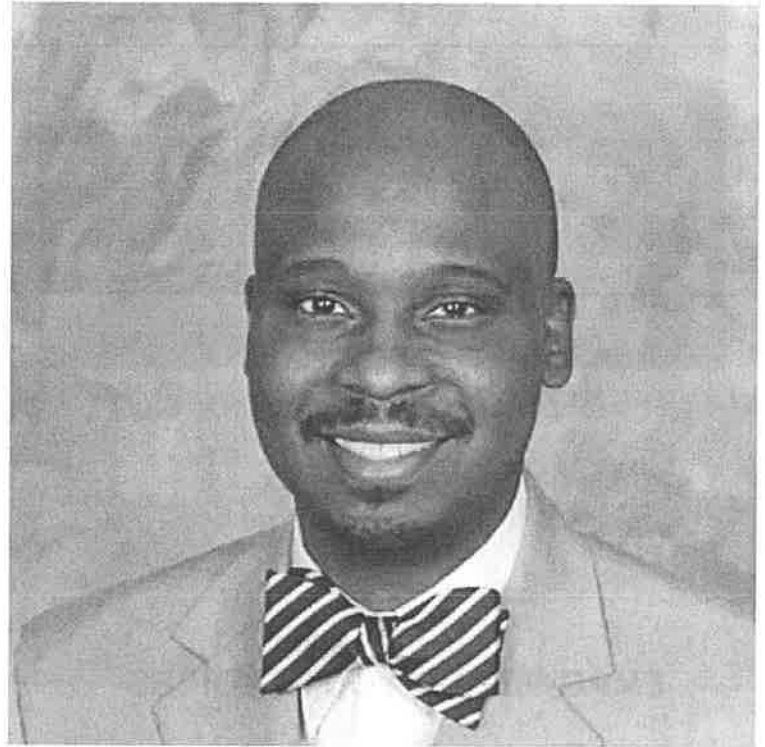
### **Board Best Practices**

Participants will get an overview of basic parliamentary procedure and tips on conducting effective meetings. Presenters will dive into best practices on how to

## RAISING THE EQUITY QUESTION

**But I'm not biased! How we can acknowledge and mitigate our own biases and assist others**

All human beings have implicit and explicit biases; it is a universal human principle. In this thought-provoking anti-bias training, the Rev. Bryant Marks will provide practical strategies for identifying, managing and mitigating bias at the individual and school board levels. Marks will emphasize how to discuss bias with others who deny that they have any and the role that bias can play in students' educational outcomes. This training assumes a basic knowledge of the following concepts: diversity, equity, inclusion, stereotyping, prejudice, discrimination, and implicit and explicit bias.



## THANK YOU TO OUR SPONSORS!

# PACE

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A TRUST BUILT FOR STUDENTS

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