

Brookings-Harbor School District 17-C

"Every Student Can Succeed"

Regular School Board Meeting
Azalea Middle School Gym
505 Pacific Avenue
Brookings, OR 97415
Wednesday, October 21, 2020, 5:30 PM

A GENDA

1. Call Meeting to Order
2. Pledge of Allegiance
3. Early Items
 - a. Azalea Middle School Presentation
4. Citizen Input
5. Consent Agenda
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9.	Key Dates and Calendar Updates	
a.	OSBA Annual Convention November 14th (Virtual)	135
10.	Adjourn to Executive Session 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.	
11.	Return to Open Session and Adjourn Meeting	

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting. Please contact the district office at 541-469-7443.

Janell Howard: Present
Katherine Johnson: Present
Alan Nidiffer: Present
Janece Payne: Present
Jay Trost: Present
Present: 5

1. Call Meeting to Order

2. Citizen Input

Gordon Clay submitted a public input which was read by Board Chair Alan Nidiffer. Gordon Clay's input spoke of August being overdose awareness month.

3. Consent Agenda

3.a. Approve Minutes

3.b. Approve Bills

3.c. Approve New Hires

3.c.1. Kalmiopsis Elementary Teacher Kendra Hoven

3.c.2. Kalmiopsis Elementary Teacher Esme Williams

3.c.3. Azalea Middle School Online Teacher Melissa Courtnage

3.d. Approve Extra Duty Contracts

3.d.1. BHHS JV Girls' Soccer Coach Ashley Pruitt

3.d.2. BHHS Head Track Coach Jason Fulton

Motion to approve the consent agenda:

This motion, made by Jay Trost and seconded by Janece Payne, Passed.

Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea, Jay Trost:

Yea

Yea: 5, Nay: 0

4. District Reports and Information

4.a. Comments from the Superintendent

David Marshall talked about the metrics. Limited in Person is another exemption that falls the same as K-3 with the metrics, however has a different requirements with cohorts. Some things can just not be done online- It is a pretty long list- David will send the information out to the

board. While this is allowed it cannot be required of the students. The district is at the initial planning phase of what this might look like, including the transportation piece. If we can get to the stage to allow 4/5 will that allow for the same to be operational for 6-12 without having to re-meet the initial guidelines? We are hoping to start the limited in person if not by late next week, the earlier part of the following week.

OSAA designated window of time during the designated "first season" Looking at a 30/70 pay in the stipend. Having discussions about the possibility of having local contests. Right now the intent is to not compete with another OSAA team. Indoor sports are still going to be a challenge.

New temporary requirements on Division 22 Standards.

Athletic code of conduct is not contradicting policy. It is a contradiction the AR. JFC is the policy and is fine. The update matches the code of conduct. It will be in the next packet. It calls out tobacco. Note the combination of policy and AR- In the future we will move the AR's to the Superintendent Report, as they do not need to be voted on. Jay asked the difference between onsite and offsite misbehavior. He feels it should be a consistent lens between the two. Janell commented on the finalization of the athletic code of conduct and that it may not be completed as intended. Similar is with the suicide prevention plan- need to revisit- do we need to reconsider and/or make changes?

With the planning of the students return and trying to maximize the time with them, there is not time allowed for PLC and IEP Meetings. One suggestion is to consider a variable of a day a month to allow to accomplish those tasks. It will be a part of an MoU to address those needs. The other issue is conferences. Right now they are scheduled November 4th and 5th. We might want to consider changing to the following week and we may need more time. We could possibly schedule the conferences throughout the day rather than just in the evening. What do we want conferences to look like? The hope and plan would be to do the 28th and 29th of October. Virtually meetings will also allow more flexibility. Do we need to have conferences in the spring as well?

4.b. Building Reports

Kschool – Principal Helena Chirinian reported having kids in the building has been strange with so many less students in the building at the same time. She added that it is really good to have them there, however it is not normal. The small class sizes are nice. There have been some challenges with social distancing, however the students have been great with wearing their masks. Current enrollment is about 608. One thought is that parents may have decided to hold their Kindergarteners back an extra year. Of those 608, 190 have chosen to be online. There is a possibility to have a board member drop in on an on-line lesson, however in person would be a challenge due to the contract tracing. Jay Trost asked about the transportation and if there was the ability to pick up students using a van rather than using a bus for minimal students. Jay also asked if there is a game plan if the online student's attendance starts dropping. Helena said the district is doing everything it can to keep in contact with students. Janell Howard expressed concern about the changing of schedules last minute.

AZ – Principal Nicole Medrano shared a PowerPoint explaining the focal points of the Middle School Staff at this time with connections being the first priority. There are 40 students fully online with 287 participating CDL. The teachers are adapting to CDL nicely. The building is addressing challenges as they come up.

BHHS- Vice Principal Vickie Nigh shared the first day was fantastic. Challenges with the tech-internet, software and hardware issues. Teachers are feeling uncomfortable, but are learning and feeling better every day. Numbers are up – current enrollment at 489. Janell Howard expressed it is nice to have the online option for high school students. CTE has approved welding as an accredited course. There have been 4 students with zero contact- there are an additional 5 that have enrolled but are not engaging with teachers. The high school will continue reaching out to families. Vickie will be doing home visits in a couple of weeks. Attendance has been better for IEP meetings being held virtually.

4.c. Finance Report

Finance Report Concerns about the future funding with declining enrollment.

4.d. Enrollment Summary

No additional specific questions on enrollment summary.

5. Action Items

5.a. Approve Bus Surplus Property

Approve Surplus Bus Property:

This motion, made by Katherine Johnson and seconded by Jay Trost, Passed.

Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea, Jay Trost:

Yea

Yea: 5, Nay

5.b. Approve Long Term Leave Request Bruce Weese

Approve Long Term Leave of Absence:

This motion, made by Katherine Johnson and seconded by Janece Payne, Passed.

Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea, Jay Trost:

Yea

Yea: 5, Nay: 0

5.c. Approve Organizational Chart

Motion to approve the organizational chart.

This motion, made by Jay Trost and seconded by Janell Howard, Passed.

Katherine asked about the role of Nathan and HR responsibilities. David mentioned he is hoping to add software to our processes and have Nathan manage the set-up of it.

Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea, Jay Trost:

Yea

Yea: 5, Nay: 0

5.d. Approve Board Policy 1st Readings

Motion to approve the listed Board Policy 1st Readings.

This motion, made by Jay Trost and seconded by Janell Howard, Passed.

Janell Howard: Yea, Katherine Johnson: Yea, Alan Nidiffer: Yea, Janece Payne: Yea, Jay Trost: Yea

Yea: 5, Nay: 0

5.d.1. GBEB Communicable Diseases – Staff

5.d.2. GBEB-AR Communicable Diseases - Staff

5.d.3. GBN/JBA Sexual Harassment DELETE

5.d.4. GBN/JBA Sexual Harassment PROPOSED

5.d.5. GBN/JBA-AR(1) Sexual Harassment Complaint Procedure DELETE

5.d.6. GBN/JBA-AR(1) Sexual Harassment Complaint Procedure PROPOSED

5.d.7. GBN/JBA-AR(2) Federal Law (Title IX) Sexual Harassment Complaint Procedure

5.d.8. JBA/GBN Sexual Harassment DELETE

5.d.10. JBA/GBN-AR (1) Sexual Harassment Complaint Procedure DELETE

5.d.12. JBA/GBN-AR(2) Federal Law (Title IX) Sexual Harassment Complaint Procedure

5.d.14. JHCC-AR Communicable Diseases - Students

5.d.15. GCBE/GDBE Employee Attendance

6. Board Functions and Comments

6.a. Future Agenda Items

Katherine Johnson asked about bringing back celebrating student success- would like to see that brought back- while challenging how can we bring this back? Janell Howard would like to see some positive stories. We will have something for October.

6.b. District Report Topics Discussion

What do we want to see in the building reports? It can be consistent and relate to the goals. Goals may need to be adjusted to the current times. Maybe we need to have some short term goals with some measurement. Also have building principals and or staff report individually where they can go more in depth.

6.c. District Goals Review

Have David review the long term goals and break them down into short term goals so that the reports can address them in a measurable form. Rotating schedule-

7. Key Dates and Calendar Updates

7.a. Regular Board Meeting October 18, 2020 5:30pm

Work towards doing a parallel google meet and also live stream it and be able to take comments live. Janell asked if we could possibly use a different space to allow for more people where we would no longer need to live stream. Katherine likes the idea of being able to still provide a live stream.

8. The Board adjourned to Executive Session Under ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations at 7:51 pm.

9. The Board came out of executive session and adjourned at 8:20 pm.

DRAFT

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria:

From Date: 09/01/2020

To Date: 09/30/2020

Report Sort: Remit Name

ACADIENCE LEARNING

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	ELEMENTARY	SUPPLIES	\$1,050.00
Total for ACADIENCE LEARNING				\$1,050.00

ADVANCED SECURITY SYSTEMS

Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE				
123221	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$1,284.00
123294	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$5,700.00
123331	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$191.70
Total for FACILITY MAINTENANCE				\$7,175.70
Total for ADVANCED SECURITY SYSTEMS				\$7,175.70

ALONSO, ADRIAN

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123265	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for ALONSO, ADRIAN				\$250.00

AMAZON

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$505.36
0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$9.99
0	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$420.05
0	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER HARDWARE	\$1,068.60
123250	GENERAL FUND	ELEMENTARY	SUPPLIES	\$161.91
123250	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$65.94
123250	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$46.00
123250	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$8.49
123250	GENERAL FUND	STUDENT SAFETY	SUPPLIES	\$381.15

Brookings-Harbor School Dist. 17C

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Fiscal Year: 2020-2021

Criteria:

From Date: 09/01/2020

To Date: 09/30/2020

Report Sort: Remit Name

Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON				
123295	GENERAL FUND	ELEMENTARY	SUPPLIES	\$197.89
123295	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$102.76
123295	GENERAL FUND	STUDENTS WITH DISABILITIES	SUPPLIES	\$79.50
123295	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$131.40
123332	GENERAL FUND	ELEMENTARY	SUPPLIES	\$347.70
123332	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$40.43
123332	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$81.45
			Total for GENERAL FUND	\$3,648.62
CARES ESSER				
0	CARES ESSER	ELEMENTARY	COMPUTER HARDWARE	\$3,391.09
0	CARES ESSER	HIGH SCHOOL PROGRAMS	COMPUTER HARDWARE	\$5,180.04
0	CARES ESSER	MIDDLE/JUNIOR HIGH PROGRAMS	COMPUTER HARDWARE	\$3,922.74
123250	CARES ESSER	ELEMENTARY	COMPUTER HARDWARE	\$1,245.00
123250	CARES ESSER	MIDDLE/JUNIOR HIGH PROGRAMS	COMPUTER HARDWARE	\$1,199.15
			Total for CARES ESSER	\$14,938.02
HS Co-Curricular				
0	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$345.31
123250	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$848.00
			Total for HS Co-Curricular	\$1,193.31
Farm to School				
123295	Farm to School	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$28.36
123295	Farm to School	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$29.21
123295	Farm to School	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$28.36
			Total for Farm to School	\$85.93
FACILITY MAINTENANCE				
123295	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$445.16
123332	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$520.32

Brookings-Harbor School Dist. 17C

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Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort:	Remit Name				
				Total for FACILITY MAINTENANCE	\$965.48
AZALEA STUDENT BODY					
0	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES		\$423.19
				Total for AMAZON	\$21,254.55
ARNOLD, CHRISTINA A					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
				Total for ARNOLD, CHRISTINA A	\$250.00
AUSLAND GROUP					
Check#	FUND	FUNCTION	OBJECT		Amount
SEISMIC					
123333	SEISMIC	BLDG ACQUISITION, CONTR. & IMPROVEMENT	* OVER \$5000 BUILDING ACQUISITION		\$177,409.85
123333	SEISMIC	BLDG ACQUISITION, CONTR. & IMPROVEMENT	* OVER \$5000 NOT BLD IMPROVEMENTS		\$0.00
123333	SEISMIC	BLDG ACQUISITION, CONTR. & IMPROVEMENT	ARCHITECT/ENGINEERING SERVICES		\$5,733.15
				Total for SEISMIC	\$183,143.00
				Total for AUSLAND GROUP	\$183,143.00
BADGER, CYNTHIA D					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for BADGER, CYNTHIA D	\$500.00
BATTLESON, HOLLY A					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
				Total for BATTLESON, HOLLY A	\$500.00
BEACH MEDICAL & SKIN CARE CENTER					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria:

From Date: 09/01/2020

To Date: 09/30/2020

Report Sort: Remit Name

BEACH MEDICAL & SKIN CARE CENTER

Check#	FUND	FUNCTION	OBJECT	Amount
123296	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$150.00

Total for BEACH MEDICAL & SKIN CARE CENTER \$150.00

BEAMAN, JESS

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00

Total for BEAMAN, JESS \$500.00

BELL, WADE L

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00

Total for BELL, WADE L \$500.00

BENNETT, MATTHEW H

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00

Total for BENNETT, MATTHEW H \$500.00

BODWELL, TERESA A

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123266	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00

Total for BODWELL, TERESA A \$500.00

BONDE, KARRY E

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123267	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00

Total for BONDE, KARRY E \$250.00

BP SPRAY SERVICE

Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE				

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort: Remit Name

BP SPRAY SERVICE

Check#	FUND	FUNCTION	OBJECT	Amount
123222	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$1,735.00
Total for BP SPRAY SERVICE				<u>\$1,735.00</u>

BRISBIN, CAROLINE E

Check#	FUND	FUNCTION	OBJECT	Amount
123268	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for BRISBIN, CAROLINE E				<u>\$250.00</u>

BROOKINGS ELECTRONIC SERVICE, INC

Check#	FUND	FUNCTION	OBJECT	Amount
123297	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$625.80
Total for BROOKINGS ELECTRONIC SERVICE, INC				<u>\$625.80</u>

BROOKINGS HARBOR CHRISTIAN SCHOOL

Check#	FUND	FUNCTION	OBJECT	Amount
123251	CARES ESSER	FISCAL SERVICES	SUPPLIES	\$488.37
Total for BROOKINGS HARBOR CHRISTIAN SCHOOL				<u>\$488.37</u>

BROOKINGS HARBOR MEDICAL CENTER

Check#	FUND	FUNCTION	OBJECT	Amount
123223	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$200.00
Total for BROOKINGS HARBOR MEDICAL CENTER				<u>\$200.00</u>

BUEHLER, CHERYL

Check#	FUND	FUNCTION	OBJECT	Amount
123269	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for BUEHLER, CHERYL				<u>\$500.00</u>

BUEHLER, TIMOTHY D

Check#	FUND	FUNCTION	OBJECT	Amount
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Brookings-Harbor School Dist. 17C

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Report Sort: Remit Name

BUEHLER, TIMOTHY D

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123270	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for BUEHLER, TIMOTHY D				<u>\$500.00</u>

C & S FIRE-SAFE SERVICES, LLC.

Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE				
123298	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$1,675.50
123334	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$294.00
Total for FACILITY MAINTENANCE				<u>\$1,969.50</u>
Total for C & S FIRE-SAFE SERVICES, LLC.				<u>\$1,969.50</u>

CALLAHAN, EDWARD B

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for CALLAHAN, EDWARD B				<u>\$250.00</u>

CANON FINANCIAL SERVICES INC.

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123252	GENERAL FUND	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$668.75
123252	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$528.10
123252	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$19.86
123335	GENERAL FUND	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$1,337.32
123335	GENERAL FUND	FISCAL SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$362.39
123335	GENERAL FUND	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$724.78
123335	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$584.73

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria:

From Date: 09/01/2020

To Date: 09/30/2020

Report Sort: Remit Name

CANON FINANCIAL SERVICES INC.

Check#	FUND	FUNCTION	OBJECT	Amount
123335	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$14.67
123335	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$114.16
Total for GENERAL FUND				\$4,354.76
Total for CANON FINANCIAL SERVICES INC.				\$4,354.76

CAROLINA BIOLOGICAL SUPPLY INC

Check#	FUND	FUNCTION	OBJECT	Amount
Prior Year M98 123299	Prior Year M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$569.40
Total for CAROLINA BIOLOGICAL SUPPLY INC				\$569.40

CASCADE HOME CENTER

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123300	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$91.11
123336	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$295.90
123336	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$16.99
Total for GENERAL FUND				\$404.00
FACILITY MAINTENANCE 123336	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$1,050.82
Total for CASCADE HOME CENTER				\$1,454.82

CASTLEBERRY, CHRISTINE

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for CASTLEBERRY, CHRISTINE				\$500.00

CDW - GOVERNMENT INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123224	GENERAL FUND	OFFICE OF THE PRINCIPAL	NON CONSUMABLE SUPPLIES	\$435.53
123224	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$90.00

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort: Remit Name

CDW - GOVERNMENT INC

Check#	FUND	FUNCTION	OBJECT	Amount
123301	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$1,359.81
123301	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$113.24
123337	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$211.89
123337	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER SOFTWARE	\$3,752.00
Total for GENERAL FUND				\$5,962.47

CARES ESSER

123224	CARES ESSER	HIGH SCHOOL PROGRAMS	COMPUTER HARDWARE	\$899.80
123224	CARES ESSER	MIDDLE/JUNIOR HIGH PROGRAMS	COMPUTER HARDWARE	\$1,314.40
Total for CARES ESSER				\$2,214.20
Total for CDW - GOVERNMENT INC				\$8,176.67

CHARTER COMMUNICATIONS

Check#	FUND	FUNCTION	OBJECT	Amount
E-RATE FUTURE TECHNOLOGY FUNDS				
123225	E-RATE FUTURE TECHNOLOGY FUNDS	TECHNOLOGY SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,499.00
Total for CHARTER COMMUNICATIONS				\$3,499.00

CHRISTENSEN, ANDREA

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for CHRISTENSEN, ANDREA				\$250.00

CITY OF BROOKINGS

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123226	GENERAL FUND	STUDENT SAFETY	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$61,398.00
123253	GENERAL FUND	MAINTENANCE SERVICES	WATER AND SEWAGE	\$8,969.92
Total for GENERAL FUND				\$70,367.92
Total for CITY OF BROOKINGS				\$70,367.92

CLARK, MANDY E

Brookings-Harbor School Dist. 17C

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Report Sort:	Remit Name				
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated		Payroll Draw Liability	\$250.00
			Total for	CLARK, MANDY E	\$250.00
CLEARY, NADINE					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated		Payroll Draw Liability	\$250.00
			Total for	CLEARY, NADINE	\$250.00
COASTAL PAPER & SUPPLY INC					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
123302	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS		SUPPLIES	\$5,120.88
123302	GENERAL FUND	ELEMENTARY		SUPPLIES	\$899.00
123338	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS		SUPPLIES	\$3,940.12
123338	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS		SUPPLIES	\$942.09
			Total for	GENERAL FUND	\$10,902.09
			Total for	COASTAL PAPER & SUPPLY INC	\$10,902.09
COLVIN OIL COMPANY INC					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
123303	GENERAL FUND	STUDENT TRANSPORTATION SERVICES		FUEL	\$120.60
			Total for	COLVIN OIL COMPANY INC	\$120.60
CONARY, REBECCA M					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated		Payroll Draw Liability	\$500.00
			Total for	CONARY, REBECCA M	\$500.00
COOPER, LORI					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated		Payroll Draw Liability	\$500.00

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				Total for COOPER, LORI	\$500.00
COOS CURRY ELECTRIC CO-OP INC					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	123227	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$8,436.96
	123339	GENERAL FUND	MAINTENANCE SERVICES	ELECTRICITY	\$817.00
				Total for GENERAL FUND	\$9,253.96
				Total for COOS CURRY ELECTRIC CO-OP INC	\$9,253.96
CORDIER, ELIZABETH L					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
				Total for CORDIER, ELIZABETH L	\$500.00
COSA					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	123304	GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL	\$513.00
				Total for COSA	\$513.00
COURTNAGE, NICHOLAS S					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	123271	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
				Total for COURTNAGE, NICHOLAS S	\$500.00
CROTZER, CALEB					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	123272	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
				Total for CROTZER, CALEB	\$500.00
CROUCH, CINDY L					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				

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CROUCH, CINDY L

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for CROUCH, CINDY L				<u>\$250.00</u>

CROWE, PEGGY D

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for CROWE, PEGGY D				<u>\$250.00</u>

CRYSTAL FRESH BOTTLED WATER INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123305	GENERAL FUND	ALTERNATIVE EDUCATION	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
123305	GENERAL FUND	FISCAL SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$27.00
123305	GENERAL FUND	SPECIAL EDUCATION DIRECTOR	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
123305	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$7.00
Total for GENERAL FUND				<u>\$34.00</u>
Total for CRYSTAL FRESH BOTTLED WATER INC				\$34.00

CTR INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123254	GENERAL FUND	MAINTENANCE SERVICES	GARBAGE	\$4,195.19
123254	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	GARBAGE	\$802.55
Total for GENERAL FUND				\$4,997.74
Prior Year Food Service 123254	Prior Year Food Service	FOOD SERVICES	GARBAGE	\$1,974.35
Total for CTR INC				<u>\$6,972.09</u>

CURRY COUNTY.

Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE				

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CURRY COUNTY.

Check#	FUND	FUNCTION	OBJECT	Amount
123228	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$352.64
Total for CURRY COUNTY.				\$352.64

CURRY EQUIPMENT-BROOKINGS

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123229	GENERAL FUND	CARE & UPKEEP OF GROUNDS	SUPPLIES	\$36.92
Total for CURRY EQUIPMENT-BROOKINGS				\$36.92

DAN'S AUTO AND MARINE ELECTRIC INC

Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE 123230	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$65.49
Total for DAN'S AUTO AND MARINE ELECTRIC INC				\$65.49

DAY WIRELESS SYSTEMS

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123306	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	NON CONSUMABLE SUPPLIES	\$857.70
Total for DAY WIRELESS SYSTEMS				\$857.70

DEMCO, INC.

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123307	GENERAL FUND	EDUCATIONAL MEDIA SERVICES	SUPPLIES	\$285.00
Total for DEMCO, INC.				\$285.00

DIETRICH, DANNIELLE

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for DIETRICH, DANNIELLE				\$500.00

DONGELMANS, SHANNAH

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				

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DONGELMANS, SHANNAH

Check#	FUND	FUNCTION	OBJECT	Amount
123273	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for DONGELMANS, SHANNAH				\$500.00

DURAN, DANIELLE R

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123274	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for DURAN, DANIELLE R				\$250.00

E2020, INC. EDGENUITY

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123231	GENERAL FUND	ELEMENTARY	COMPUTER SOFTWARE	\$76,750.00
123255	GENERAL FUND	IMPROVEMENT OF INSTR. SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$3,000.00
Total for GENERAL FUND				\$79,750.00

Title I-A

123231	Title I-A	TITLE 1A PROGRAM	COMPUTER SOFTWARE	\$70,000.00
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Title IV Student Support and Enrichment

123231	Title IV Student Support and Enrichment	IMPROVEMENT OF INSTR. SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$8,250.00
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CARES-CDL

123231	CARES-CDL	TITLE 1A PROGRAM	COMPUTER SOFTWARE	\$70,000.00
Total for E2020, INC. EDGENUITY				\$228,000.00

EARL, MOLLY E

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for EARL, MOLLY E				\$250.00

ENGLISH, JEANNIE E

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00

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				Total for ENGLISH, JEANNIE E	\$250.00
ESS WEST, LLC					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	0	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	ESS Classified Substitutes	\$409.15
	0	GENERAL FUND	Undesignated	Prepaid Expenses	(\$84.43)
				Total for GENERAL FUND	<u>\$324.72</u>
				Total for ESS WEST, LLC	\$324.72
ESTELLE, RALPH					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
				Total for ESTELLE, RALPH	<u>\$250.00</u>
FALCHETTA, KAREN					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
				Total for FALCHETTA, KAREN	<u>\$500.00</u>
FIX, JANET L					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
				Total for FIX, JANET L	<u>\$250.00</u>
FOERTSCH, MATTHEW					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	123275	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
				Total for FOERTSCH, MATTHEW	<u>\$250.00</u>
FRED MEYER CUSTOMER CHARGES					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	123308	GENERAL FUND	ELEMENTARY	SUPPLIES	\$25.80

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GOLD BEACH LUMBER

Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE				
123233	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$1,528.64
123309	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$1,908.89
123340	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$2,128.72
Total for FACILITY MAINTENANCE				<u>\$5,566.25</u>
Total for GOLD BEACH LUMBER				<u>\$5,566.25</u>

GOVERNMENT ETHICS COMMISSION

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123310	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	DUES AND FEES	\$768.41
Total for GOVERNMENT ETHICS COMMISSION				<u>\$768.41</u>

GUTIERREZ, DARCIE J

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for GUTIERREZ, DARCIE J				<u>\$250.00</u>

HARRINGTON, SAMANTHA N

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123277	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for HARRINGTON, SAMANTHA N				<u>\$250.00</u>

HEDENSKOG, SHEILA M

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for HEDENSKOG, SHEILA M				<u>\$250.00</u>

HERNANDEZ, FRANK A

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00

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Report Sort:	Remit Name				
KING, JENNIFER L					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
Total for KING, JENNIFER L					\$250.00
KING, TIMOTHY P					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
Total for KING, TIMOTHY P					\$500.00
KLEESPIES, KRISTY A					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
Total for KLEESPIES, KRISTY A					\$500.00
KLEESPIES, PERRY E					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
Total for KLEESPIES, PERRY E					\$500.00
KNOX, JANE D					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
123282	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
Total for KNOX, JANE D					\$250.00
LAMB, CHRISTINA E					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
Total for LAMB, CHRISTINA E					\$500.00
LAN TEL SERVICES, INC.					
Check#	FUND	FUNCTION	OBJECT		Amount

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LAN TEL SERVICES, INC.

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123235	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER SOFTWARE	\$595.00
123257	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER SOFTWARE	\$2,190.00
Total for GENERAL FUND				<u>\$2,785.00</u>
Total for LAN TEL SERVICES, INC.				<u>\$2,785.00</u>

LANGUAGE LINE SERVICES, INC.

Check#	FUND	FUNCTION	OBJECT	Amount
TITLE III SECOND LANGUAGE				
123258	TITLE III SECOND LANGUAGE	ELL-ORS	PROFESSIONAL AND TECHNICAL SERVICES	\$125.00
Total for LANGUAGE LINE SERVICES, INC.				<u>\$125.00</u>

LEIGH, MAUREEN F

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for LEIGH, MAUREEN F				<u>\$250.00</u>

LES SCHWAB TIRE CENTER INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123236	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$918.80
Total for LES SCHWAB TIRE CENTER INC				<u>\$918.80</u>

LINN BENTON LINCOLN ESD

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123237	GENERAL FUND	FISCAL SERVICES	COMPUTER SOFTWARE	\$22,761.64
Total for LINN BENTON LINCOLN ESD				<u>\$22,761.64</u>

MAHAN, ERIN S

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00

Farm to School

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MAHAN, ERIN S					
Check#	FUND	FUNCTION	OBJECT	Amount	
0	Farm to School	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$227.70	
0	Farm to School	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$234.60	
0	Farm to School	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$227.70	
			Total for Farm to School		\$690.00
			Total for MAHAN, ERIN S		\$940.00
MATHISON, LUKE T					
Check#	FUND	FUNCTION	OBJECT	Amount	
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00	
			Total for MATHISON, LUKE T		\$500.00
MCPHERSON, LYNETTE					
Check#	FUND	FUNCTION	OBJECT	Amount	
Farm to School					
0	Farm to School	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$577.50	
0	Farm to School	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$595.00	
0	Farm to School	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$577.50	
			Total for Farm to School		\$1,750.00
			Total for MCPHERSON, LYNETTE		\$1,750.00
MESANOVIC, IBRAHIM					
Check#	FUND	FUNCTION	OBJECT	Amount	
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00	
			Total for MESANOVIC, IBRAHIM		\$500.00
MISSION LINEN SUPPLY					
Check#	FUND	FUNCTION	OBJECT	Amount	
GENERAL FUND					
123238	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$176.11	

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MISSION LINEN SUPPLY

Check#	FUND	FUNCTION	OBJECT	Amount
123259	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$83.29
123313	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$46.99
123342	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$83.29
Total for GENERAL FUND				\$389.68
Total for MISSION LINEN SUPPLY				\$389.68

MORIN'S SCREEN PRINT

Check#	FUND	FUNCTION	OBJECT	Amount
HIGH SCHOOL SUCCESS - M98				
123314	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	SUPPLIES	\$2,875.00
AZALEA STUDENT BODY				
123239	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$1,900.00
Total for MORIN'S SCREEN PRINT				\$4,775.00

MORRIS, MELINDA

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123283	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for MORRIS, MELINDA				\$250.00

NAPA AUTO PARTS

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123315	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$171.62
123343	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$234.96
Total for GENERAL FUND				\$406.58
Total for NAPA AUTO PARTS				\$406.58

NATIONAL FOOD GROUP

Check#	FUND	FUNCTION	OBJECT	Amount
Nutrition Services				
123344	Nutrition Services	FOOD SERVICES	FOOD	\$2,436.00
Total for NATIONAL FOOD GROUP				\$2,436.00

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NEW HOPE PLUMBING & BUILD

Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE				
123240	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$2,516.50
123316	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$5,887.00
123345	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$766.00
Total for FACILITY MAINTENANCE				\$9,169.50
Total for NEW HOPE PLUMBING & BUILD				\$9,169.50

NOLTE, BRITT C

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123284	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for NOLTE, BRITT C				\$250.00

OAK STREET HEALTH CARE CENTER

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123241	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$200.00
Total for OAK STREET HEALTH CARE CENTER				\$200.00

OLD REPUBLIC SURETY GROUP

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123317	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	INSURANCE PREMIUMS	\$100.00
Total for OLD REPUBLIC SURETY GROUP				\$100.00

OSPA

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123318	GENERAL FUND	HUMAN RESOURCES	DUES AND FEES	\$110.00
Total for OSPA				\$110.00

PACIFIC RIM COPY CENTER

Check#	FUND	FUNCTION	OBJECT	Amount
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PACIFIC RIM COPY CENTER

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123346	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$350.00
Total for PACIFIC RIM COPY CENTER				<u>\$350.00</u>

PBISAPPS - EDUCATIONAL & COMMUNITY SUPP

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123260	GENERAL FUND	OFFICE OF THE PRINCIPAL	COMPUTER SOFTWARE	\$460.00
Total for PBISAPPS - EDUCATIONAL & COMMUNITY SUPP				<u>\$460.00</u>

PETERS, TINA L

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for PETERS, TINA L				<u>\$250.00</u>

PETERSON, JOANNE C

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123285	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for PETERSON, JOANNE C				<u>\$250.00</u>

PETTY CASH CUSTODIAN 3

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123319	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$150.00
Total for PETTY CASH CUSTODIAN 3				<u>\$150.00</u>

PIONEER HEALTHCARE SERVICES

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123320	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$2,117.00
123347	GENERAL FUND	STUDENTS WITH DISABILITIES	PROFESSIONAL AND TECHNICAL SERVICES	\$1,022.00
Total for GENERAL FUND				<u>\$3,139.00</u>

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				Total for PIONEER HEALTHCARE SERVICES	\$3,139.00
PRUITT, ASHLEY M					
Check#	FUND	FUNCTION	OBJECT	Amount	
GENERAL FUND					
123286	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00	
				Total for PRUITT, ASHLEY M	\$250.00
PURCHASE POWER					
Check#	FUND	FUNCTION	OBJECT	Amount	
GENERAL FUND					
123321	GENERAL FUND	FISCAL SERVICES	POSTAGE	\$1,000.00	
				Total for PURCHASE POWER	\$1,000.00
QTEES					
Check#	FUND	FUNCTION	OBJECT	Amount	
HIGH SCHOOL STUDENT BODY					
123242	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$300.00	
AZALEA STUDENT BODY					
123242	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$234.00	
				Total for QTEES	\$534.00
QUILL CORPORATION					
Check#	FUND	FUNCTION	OBJECT	Amount	
GENERAL FUND					
123322	GENERAL FUND	ELEMENTARY	SUPPLIES	\$7,437.19	
123322	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$20.49	
123322	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	(\$43.99)	
123348	GENERAL FUND	ELEMENTARY	SUPPLIES	\$51.59	
123348	GENERAL FUND	GUIDANCE SERVICES	SUPPLIES	\$557.33	
123348	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$851.28	
123348	GENERAL FUND	OFFICE OF THE PRINCIPAL	NON CONSUMABLE SUPPLIES	\$459.36	
				Total for GENERAL FUND	\$9,333.25
				Total for QUILL CORPORATION	\$9,333.25

RACK PERFORMANCE

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort:	Remit Name				
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
123349	GENERAL FUND	HIGH SCHOOL PROGRAMS	COMPUTER SOFTWARE		\$850.00
				Total for RACK PERFORMANCE	\$850.00
RANDY J. GORMAN, INC.					
Check#	FUND	FUNCTION	OBJECT		Amount
FACILITY MAINTENANCE					
123323	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES		\$2,822.10
				Total for RANDY J. GORMAN, INC.	\$2,822.10
RASKAUSKAS-COONS, NANCY					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	PROFESSIONAL AND TECHNICAL SERVICES		\$3,483.00
				Total for RASKAUSKAS-COONS, NANCY	\$3,483.00
REALLY GOOD STUFF INC					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
123324	GENERAL FUND	ELEMENTARY	SUPPLIES		\$123.95
				Total for REALLY GOOD STUFF INC	\$123.95
ROBINETT, SARA A					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
				Total for ROBINETT, SARA A	\$250.00
ROSE, TRASEE A					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
				Total for ROSE, TRASEE A	\$250.00
ROTO-ROOTER OF CURRY COUNTY					
Check#	FUND	FUNCTION	OBJECT		Amount

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria:

From Date: 09/01/2020

To Date: 09/30/2020

Report Sort: Remit Name

ROTO-ROOTER OF CURRY COUNTY

Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE				
123325	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$470.00
Total for ROTO-ROOTER OF CURRY COUNTY				<u>\$470.00</u>

RUCKER, BRIANA N

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for RUCKER, BRIANA N				<u>\$250.00</u>

RUNGE, CHRISTINA

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123287	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for RUNGE, CHRISTINA				<u>\$250.00</u>

RUTLEDGE, MELANIE

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for RUTLEDGE, MELANIE				<u>\$500.00</u>

RYAN, JOAN L

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for RYAN, JOAN L				<u>\$500.00</u>

SAGE PUBLISHING

Check#	FUND	FUNCTION	OBJECT	Amount
TITLE IIA - INNOVATIVE EDUCATION				
123243	TITLE IIA - INNOVATIVE EDUCATION	IMPROVEMENT OF INSTR. SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$6,024.95
Total for SAGE PUBLISHING				<u>\$6,024.95</u>

SANTANDER LEASING LLC

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort:	Remit Name				
Check#	FUND	FUNCTION		OBJECT	Amount
Prior Year Transportation Equip					
123244	Prior Year Transportation Equip	DEBT SERVICE		REDEMPTION OF PRINCIPAL	\$25,837.00
			Total for	SANTANDER LEASING LLC	\$25,837.00
SAUCERMAN, LAURA					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated		Payroll Draw Liability	\$500.00
			Total for	SAUCERMAN, LAURA	\$500.00
SAUNDERS, ALEXIS N.					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated		Payroll Draw Liability	\$500.00
			Total for	SAUNDERS, ALEXIS N.	\$500.00
SAUNDERS, FAITH L					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
123288	GENERAL FUND	Undesignated		Payroll Draw Liability	\$250.00
			Total for	SAUNDERS, FAITH L	\$250.00
SCHOLASTIC BOOK CLUBS					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
123326	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS		PERIODICALS	\$924.57
			Total for	SCHOLASTIC BOOK CLUBS	\$924.57
SHERBOURNE, CONNIE L					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					
0	GENERAL FUND	Undesignated		Payroll Draw Liability	\$500.00
			Total for	SHERBOURNE, CONNIE L	\$500.00
SHEW, LORINDA					
Check#	FUND	FUNCTION		OBJECT	Amount
GENERAL FUND					

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort:	Remit Name				Amount
SHEW, LORINDA					
Check#	FUND	FUNCTION	OBJECT		Amount
0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
Total for SHEW, LORINDA					\$500.00
 Slater, Danielle M					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability		\$500.00
Total for Slater, Danielle M					\$500.00
 SMITH, GARY					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND 123289	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
Total for SMITH, GARY					\$250.00
 SMITH, JILL J					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND 123290	GENERAL FUND	Undesignated	Payroll Draw Liability		\$250.00
Total for SMITH, JILL J					\$250.00
 SOUND DISCIPLINE					
Check#	FUND	FUNCTION	OBJECT		Amount
TITLE IIA - INNOVATIVE EDUCATION 123245	TITLE IIA - INNOVATIVE EDUCATION	INSTR. STAFF DEVELOPMENT	PROFESSIONAL AND TECHNICAL SERVICES		\$1,900.00
Total for SOUND DISCIPLINE					\$1,900.00
 STAPLES ADVANTAGE					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND 123350	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES		\$62.71
Total for STAPLES ADVANTAGE					\$62.71
 STERRITT, PATRICIA S					
Check#	FUND	FUNCTION	OBJECT		Amount
GENERAL FUND					

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort: Remit Name

STERRITT, PATRICIA S

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for STERRITT, PATRICIA S				\$250.00

STUMPENHAUS, WADE C

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for STUMPENHAUS, WADE C				\$250.00

SUNRISE DISTRIBUTORS INC

Check#	FUND	FUNCTION	OBJECT	Amount
Nutrition Services 123261	Nutrition Services	FOOD SERVICES	FOOD	\$539.80
123327	Nutrition Services	FOOD SERVICES	FOOD	\$543.60
123351	Nutrition Services	FOOD SERVICES	FOOD	\$1,344.60
Total for Nutrition Services				\$2,428.00
Total for SUNRISE DISTRIBUTORS INC				\$2,428.00

SYSCO PORTLAND, INC.

Check#	FUND	FUNCTION	OBJECT	Amount
Nutrition Services 123262	Nutrition Services	FOOD SERVICES	FOOD	\$16,554.83
123352	Nutrition Services	FOOD SERVICES	FOOD	\$9,773.42
Total for Nutrition Services				\$26,328.25
Total for SYSCO PORTLAND, INC.				\$26,328.25

TIDEWATER CONTRACTORS INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123246	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	* OVER \$ 5000 BUS GARAGE PURCHASE	\$90,400.00
Total for TIDEWATER CONTRACTORS INC				\$90,400.00

TUTTLE, SHERYL A

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort: Remit Name

TUTTLE, SHERYL A

Check#	FUND	FUNCTION	OBJECT	Amount
123291	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for TUTTLE, SHERYL A				\$500.00

TYREE OIL, INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123328	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	FUEL	\$112.62
Total for TYREE OIL, INC				\$112.62

UMPQUA BANK

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	ELEMENTARY	SUPPLIES	\$937.37
0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$200.00
0	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$65.19
0	GENERAL FUND	HIGH SCHOOL PROGRAMS	SUPPLIES	\$1,987.41
0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	SUPPLIES	\$199.22
0	GENERAL FUND	OFFICE OF THE PRINCIPAL	SUPPLIES	\$528.39
0	GENERAL FUND	STUDENT SAFETY	SUPPLIES	\$4,760.00
0	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$1,134.48
0	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$80.34
Total for GENERAL FUND				\$9,892.40

Prior Year Misc

0	Prior Year Misc	HIGH SCHOOL PROGRAMS	SUPPLIES	\$177.97
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CARES ESSER

0	CARES ESSER	ELEMENTARY	COMPUTER HARDWARE	\$15,930.00
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Prior Year Farm to School

0	Prior Year Farm to School	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
0	Prior Year Farm to School	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
0	Prior Year Farm to School	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort:	Remit Name			Amount
		Total for Prior Year Farm to School		\$0.00
Farm to School				
0	Farm to School	ELEMENTARY	PROFESSIONAL AND TECHNICAL SERVICES	\$41.24
0	Farm to School	HIGH SCHOOL PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$42.50
0	Farm to School	MIDDLE/JUNIOR HIGH PROGRAMS	PROFESSIONAL AND TECHNICAL SERVICES	\$41.24
		Total for Farm to School		\$124.98
FACILITY MAINTENANCE				
0	FACILITY MAINTENANCE	MAINTENANCE SERVICES	SUPPLIES	\$6,082.61
HIGH SCHOOL STUDENT BODY				
0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$224.04
0	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL PROGRAMS	SUPPLIES	\$898.00
		Total for HIGH SCHOOL STUDENT BODY		\$1,122.04
AZALEA STUDENT BODY				
0	AZALEA STUDENT BODY	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	SUPPLIES	\$1,904.10
Nutrition Services				
0	Nutrition Services	FOOD SERVICES	SUPPLIES	\$40.53
		Total for UMPQUA BANK		\$35,274.63
UMPQUA BANK - LOAN				
Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	DEBT SERVICE	INTEREST	\$36.16
0	GENERAL FUND	DEBT SERVICE	REDEMPTION OF PRINCIPAL	\$703.01
		Total for GENERAL FUND		\$739.17
		Total for UMPQUA BANK - LOAN		\$739.17
UMPQUA SHEET METAL, INC.				
Check#	FUND	FUNCTION	OBJECT	Amount
FACILITY MAINTENANCE				
123247	FACILITY MAINTENANCE	MAINTENANCE SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$10,000.00
		Total for UMPQUA SHEET METAL, INC.		\$10,000.00

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort: Remit Name

US CELLULAR

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
123248	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	COMPUTER SOFTWARE	\$1,046.13
123248	GENERAL FUND	TECHNOLOGY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$0.00
123353	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	COMPUTER SOFTWARE	\$0.00
123353	GENERAL FUND	TECHNOLOGY SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$133.32
Total for GENERAL FUND				\$1,179.45
Total for US CELLULAR				\$1,179.45

US FOODS

Check#	FUND	FUNCTION	OBJECT	Amount
Nutrition Services				
123249	Nutrition Services	FOOD SERVICES	FOOD	\$2,024.25
123263	Nutrition Services	FOOD SERVICES	FOOD	\$1,178.85
123329	Nutrition Services	FOOD SERVICES	FOOD	\$3,039.16
123354	Nutrition Services	FOOD SERVICES	FOOD	\$2,629.58
Total for Nutrition Services				\$8,871.84
Total for US FOODS				\$8,871.84

WALLIN, TERI A

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WALLIN, TERI A				\$500.00

WALTON SOBERON, JODY L

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WALTON SOBERON, JODY L				\$500.00

WARREN, HEIDI

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: From Date: 09/01/2020 To Date: 09/30/2020

Report Sort: Remit Name

WARREN, HEIDI

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WARREN, HEIDI				<u>\$500.00</u>

WESEL, DUSTIN

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$250.00
Total for WESEL, DUSTIN				<u>\$250.00</u>

WESTERN BUS SALES INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123264	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$347.59
Total for WESTERN BUS SALES INC				<u>\$347.59</u>

WESTOVER, LISA

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WESTOVER, LISA				<u>\$500.00</u>

WYLIE, JENNIFER

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123292	GENERAL FUND	Undesignated	Payroll Draw Liability	\$500.00
Total for WYLIE, JENNIFER				<u>\$500.00</u>

ZIPLY FIBER

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 123330	GENERAL FUND	CARE & UPKEEP OF GROUNDS	TELEPHONE	\$80.36
123330	GENERAL FUND	FISCAL SERVICES	TELEPHONE	\$508.98
123330	GENERAL FUND	OFFICE OF THE PRINCIPAL	TELEPHONE	\$1,928.69
123330	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	TELEPHONE	\$80.36
Total for GENERAL FUND				<u>\$2,598.39</u>

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria:

From Date: 09/01/2020

To Date: 09/30/2020

Report Sort: Remit Name

ZIPLY FIBER

Check#	FUND	FUNCTION	OBJECT	Amount
Nutrition Services				
123330	Nutrition Services	FOOD SERVICES	TELEPHONE	\$80.36
Total for ZIPLY FIBER				<u>\$2,678.75</u>

Grand Total: \$886,576.33

Recap for FUND for remit name

100	GENERAL FUND	\$380,631.66
202	Title I-A	\$70,000.00
203	TITLE IIA - INNOVATIVE EDUCATI	\$7,924.95
204	Title IV Student Support and Enrich	\$8,250.00
211	Prior Year Misc	\$177.97
212	CARES ESSER	\$33,570.59
213	CARES-CDL	\$70,000.00
215	E-RATE FUTURE TECHNOLOGY f	\$3,499.00
219	Prior Year Transportation Equip	\$25,837.00
225	Prior Year Food Service	\$1,974.35
230	Prior Year Farm to School	\$0.00
237	TITLE III SECOND LANGUAGE	\$125.00
252	HIGH SCHOOL SUCCESS - M98	\$2,875.00
264	Prior Year M98	\$569.40
274	HS Co-Curricular	\$1,193.31
280	Farm to School	\$2,650.91
285	FACILITY MAINTENANCE	\$48,085.88
291	HIGH SCHOOL STUDENT BODY	\$1,422.04
292	AZALEA STUDENT BODY	\$4,461.29
299	Nutrition Services	\$40,184.98
415	SEISMIC	\$183,143.00

End of Report



BROOKINGS-HARBOR
 "Every Student Can Succeed"

District

Administration Office

629 Easy Street
 Brookings, OR 97415
 541 469-7443
 Fax 541 469-6599
www.brookings.k12.or.us

Memo



Date: 9/21/2020
 To: Superintendent/HR Coordinator
 From: Vickie Nigh, High School Vice Principal
 Re: Brookings Harbor Hire Recommendation - Licensed

Name:	Emalee Hauck
Current City/State:	Corvallis, Oregon
Teaching Assignment/School:	Social Studies Teacher/BHHS
Teaching Endorsements on License:	Social Studies
Undergraduate College	Western University
University where Teaching Degree was conferred:	Western University
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Ms. Hauck is a very enthusiastic teacher. She is a collaborative team member and is open to feedback from her peers. She is a great addition to the BHHS Social Studies team.



BROOKINGS-HARBOR
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District

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 Fax 541 469-6599
 www.brookings.k12.or.us

Memo

10

Date: *10/09/2020*
 To: David Marshall
 From: *Jean Shearer*
 Cc:
 Re: Brookings Harbor Hire Recommendation- Extra Duty

Name:	<i>Max Whitley</i>
Current City/State:	<i>Brookings, OR</i>
Extra Duty Assignment/Location:	<i>Asst. Football Coach</i>
Highest Diploma/Degree Earned, and from where?	<i>Masters in Education with an Option in Advanced Mathematics</i>
Most recent employment:	<i>BHSD 17C - BHHS Teacher/Coach</i>
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	<i>Very talented and enthusiastic young man! He will be an asset in everything he does.</i>

Jean Shearer
10/09/2020

[Signature]
10/9/20



BROOKINGS-HARBOR
"Every Student Can Succeed"

Administration Office

District

564 Fern Street
Brookings, OR 97415
541 469-7443
Fax 541 469-6599
www.brookings.k12.or.us

Memo

Date: 9/25/2020
To: David Marshall
From: Jean Shearer
Cc:
Re: Brookings Harbor Hire Recommendation- Extra Duty

Name:	Max Whitley
Current City/State:	Brookings OR
Extra Duty Assignment/Location:	Head Golf Coach
Highest Diploma/Degree Earned, and from where?	Not listed on the application - He does work as a teacher at the High School
Most recent employment:	BHSD 17C - High School
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Max is very personable and dedicated to getting involved with the students and the community. He has experience in golf.

Jean Shearer
9/25/2020



BROOKINGS-HARBOR
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District

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Memo

Date: 09/28/2020
 To: David Marshall
 From: Jean Shearer
 Cc:
 Re: Brookings Harbor Hire Recommendation- Extra Duty

Name:	Darrin Dailey
Current City/State:	Brookings, OR
Extra Duty Assignment/Location:	Assistant Track Coach
Highest Diploma/Degree Earned, and from where?	Working on Masters Degree Has B.S. in Engineering
Most recent employment:	Brookings-Harbor High School
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Darrin Has extensive experience coaching especially Track & Field and is currently teaching at the high school

Jean Shearer
 9/28/2020



District Administration Office

564 Fern Ave
 Brookings, OR 97415
 541 469-7443
 Fax 541 469-6599
www.brookings.k12.or.us

Memo

Date: 10/1/2020
 To: Mr. David Marshall
 From: Marco Thorson
 Cc: Dede Corpening
 Re: Azalea Middle School Hire Recommendation- Head Knowledge Bowl Coach

Name:	Megan Strain
Current City/State:	Brookings, Oregon
Classified Assignment/Location:	Azalea Head Knowledge Bowl Coach
Highest Diploma/Degree Earned, and from where?	Bachelors Elementary Education, Montana State University
Most recent employment:	Brookings Harbor School District, Azalea 6 th Grade Math Teacher
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Megan comes to us with a strong coaching background and solid plans to increase participation in Knowledge Bowl. Megan emphasizes the importance of creating rapport and relationships with students, and stands out in her ability to connect with youth.



District Administration Office

564 Fern Ave
 Brookings, OR 97415
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Memo

Date: 9/21/2020
 To: Mr. David Marshall
 From: Marco Thorson
 Cc: Dede Corpening
 Re: Azalea Middle School Hire Recommendation- Head Volleyball Coach

Name:	Megan Strain
Current City/State:	Brookings, Oregon
Classified Assignment/Location:	Azalea Head Volleyball Coach
Highest Diploma/Degree Earned, and from where?	Bachelors Elementary Education, Montana State University
Most recent employment:	Brookings Harbor School District, Azalea 6 th Grade Math Teacher
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Megan comes to us with a wealth of coaching experience in multiple sports with both middle school and high school aged athletes. Megan emphasizes the importance of creating rapport and relationships with students, and stands out in her ability to connect with youth.



District Administration

Office

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Memo

Date: 9/28/2020
 To: Mr. David Marshall
 From: Marco Thorson
 Cc: Dede Corpening
 Re: Azalea Middle School Hire Recommendation- Assistant Volleyball Coach

Name:	Jacki Scott
Current City/State:	Brookings, Oregon
Classified Assignment/Location:	Azalea Assistant Volleyball Coach
Highest Diploma/Degree Earned, and from where?	Masters degree in Education, Oregon State University
Most recent employment:	Brookings Harbor School District, Azalea 6 th Grade ELA Teacher
Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:	Jacki brings to us an unparalleled love for students and a tremendous desire to connect with student athletes, to advocate for academic success, and a trauma-informed approach to caring for student's social emotional learning. Jacki has been a wonderful team member in our building, and will bring laughter, excitement and energy to her coaching role.

Division 22 Standards for Public Elementary and Secondary Schools 2019-20 Assurances Report

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: Operating Policies and Procedures](#) to report to their school board the district's standing with respect to all of the Standards for Public Elementary and Secondary Schools as set out in Oregon Administrative Rules Chapter 581, Division 22. For the 2019-20 school year, the State Board of Education adopted [OAR 581-022-0103: State Standards for the 2019-20 School Year](#). This rule established a streamlined set of Division 22 standards in effect for the 2019-20 school year, accommodating for the shift to emergency distance learning in response to the COVID-19 pandemic. For the 2019-20 school year, school districts are required to report on the Division 22 standards included in OAR 581-022-0103; any standard not included in this rule is waived for the 2019-2020 school year.

Below is a summary of Brookings-Harbor School District's compliance with each of the standards included in [OAR 581-0103: State Standards for the 2019-20 School Year](#). For each standard reported as out of compliance, Brookings-Harbor School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance by the beginning of the 2021-22 school year.

Summary of Compliance with Division 22 Requirements

Diploma Requirements

Compliance Status for 2019-20 school year:

In Compliance

Credit Options

Compliance Status for 2019-20 school year:

In Compliance

Distance Learning for All

Compliance Status for 2019-20 school year:

In Compliance

Special Education for Children with Disabilities

Compliance Status for 2019-20 school year:

In Compliance

Emergent Bilinguals

Compliance Status for 2019-20 school year:

In Compliance

Talented and Gifted

Compliance Status for 2019-20 school year:

Out of Compliance

Explanation: BHSD has a TAG plan filed with the ODE from 2012. It has not yet been updated.

Proposed Corrective Action: BHSD will have a completed and submitted TAG plan prior to June 1, 2021.

Alternative Education Programs

Compliance Status for 2019-20 school year:

Out of Compliance

Explanation: BHSD failed to present a program evaluation to the school board during the 2019-2020 school year. This is the only element that was not addressed and resulted in BHSD being out of compliance. BHSD is revising the alternative education program and will ensure that all compliance elements in this area are addressed prior to the end of the 2020-2021 school year.

Equal Educational Opportunities

Compliance Status for 2019-20 school year:

In Compliance

School Counseling

Compliance Status for 2019-20 school year:

In Compliance

Student Safety

Compliance Status for 2019-20 school year:

In Compliance

Personnel

Compliance Status for 2019-20 school year:

In Compliance

Fingerprinting of Subject Individuals in Positions not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses

Compliance Status for 2019-20 school year:

In Compliance

Individual Student Assessment and Reporting

Compliance Status for 2019-20 school year:

In Compliance

Student Education Records

Compliance Status for 2019-20 school year:

In compliance

Record and Reports

Compliance Status for 2019-20 school year:

In Compliance

Complaint Procedures

Compliance Status for 2019-20 school year:

In compliance

Assurances

Compliance Status for 2019-20 school year:

In compliance

Brookings-Harbor School District 17C

Code: JFCIA-AR
Revised/Reviewed: 9/16/2020

Student Drug Testing

The following procedures shall be used to implement the district's random drug-testing program for students participating in interscholastic athletic programs and/or cocurricular programs.

Consent

Students wishing to participate in activities, and the student's parent shall consent in writing to random drug testing pursuant to the district's drug-testing program. Written consent shall be given on a form to be developed by the administration. No student shall be allowed to participate in any interscholastic athletic program or other cocurricular activity without having first provided such consent on that form.

Student Selection

At the direction of the administration, random testing of between 5 percent to 10 percent of the total pool of all eligible student athletes or students involved in cocurricular activities will be conducted on a regular cyclic basis at district expense during the athletic or cocurricular activity season. Selection for random testing will be by lottery drawing from a "pool" of all student athletes participating in interscholastic athletic programs or those students in other cocurricular activities in the district at the time of the drawing.

The principals and athletic director shall take reasonable steps to assure the integrity, confidentiality and random nature of the selection process including, but not necessarily limited to:

1. Assuring that the names of all participating student athletes and students in other cocurricular activities are in the pool;
2. Assuring that the person drawing names has no way of knowingly choosing or failing to choose particular students for the testing;
3. Assuring direct observation of the selection process by at least two adults;
4. Students absent on the date of the random selection will be automatically added to the next drawing.

Sample Collection

One sample from each student randomly selected will be collected by the district or designated independent collection and testing agency at a mutually convenient time on the same day the student is selected for testing. If a student is unable to produce a sample at any particular time, the student will be allowed to return later that same day to provide the sample. All students providing samples will be given the option of doing so alone in an individual stall with the door closed. This sample shall be a split sample which will allow for a second test in the event that the student's first test result indicates the presence of illegal drugs ("positive test").

Student Drug Testing - JFCIA-AR

1-5

Prescription Medication

Students who are taking prescription medication must provide the prescription information to the

Brookings-Harbor School District 17C

Code: JFCIA-AR
Revised/Reviewed: 9/16/2020

contracting agency collecting such sample. Such information provided by the student will not be disclosed to any school official. Students who refuse to provide verification and test positive will be subject to the actions specified below for “positive tests.”

Scope of Tests

The testing lab will be instructed to test for the following illegal drugs: Amphetamines/Methamphetamines; Marijuana; Cocaine; Opiates; Alcohol; Barbiturates; and Benzodiazepines. Additional testing, at the district’s expense, may include PCP, Nicotine, LSD or psychedelic and/or hallucinogenic mushrooms. Samples from students shall not be screened for the presence of any substances other than an illegal drug or for the existence of any physical condition other than drug intoxication.

Limited Access to Results

The testing lab will be authorized to report results only to the superintendent or his/her designee in the event the superintendent is absent. The superintendent shall then release the information only to the principal at which the student is enrolled.

Procedures in the Event of a Positive Result

If a student has a test result that indicates the presence of illegal drugs (positive test), the principal shall notify the student’s parent if the student is under 18, and a meeting will be scheduled with the principal, the student, the parent and the athletic director. At that meeting, the following information will be discussed:

First Offense:

- The participant will be suspended for 50% of the maximum OSAA-allowable games/contests for their current season. All games figured by the percentage will be rounded up to the next whole number. Suspensions will begin on the first official contest day, and will only count if the student completes his or her activity/season, If violation occurs with less than two weeks left in a season, consequence will carry over to the students next sport.
- Students will complete a minimum of 20 hours of community service, which will be set within reason by the Athletic Director, before participation in future activities/events.
- Mandatory meetings of the student and parent with the school counselor and a willingness to follow his/her recommendation will result in a reduction from 50% to 20% of the maximum OSAA-allowable games/contest.
- Submit to drug testing at any time during the remainder of the season at the student’s expense.

Second Offense:

- The participant will be suspended for 50% of the maximum OSAA-allowable games/contests for their current season. All games figured by the percentage will be rounded up to the next whole number. Suspensions will begin on the first official contest day, and will only count if the student completes his or her

Brookings-Harbor School District 17C

Code: JFCIA-AR
Revised/Reviewed: 9/16/2020

activity/season, If violation occurs with less than two weeks left in a season, consequence will carry over to the students next sport.

- Students will complete a minimum of 40 hours of community service, which will be set within reason by the administration, before participation in future activities/events.
- Mandatory follow-up sessions of the student and parent with the school counselor. Reinstatement of the student into the sport or activity is contingent upon the student complying with recommendations made by the counselor or other approval by administration for reinstatement.
- Failure to comply with the recommendations after the second offense shall be considered as if the student committed a third offense.
- Submit to drug testing at any time during the remainder of the season at the student's expense.

Third Offense:

- Full suspension from all extracurricular, co-curricular and district-sponsored programs for a calendar year. Students may participate in following years with the approval of the principal, athletic director.
- Students will complete a minimum of 80 hours of community service, which will be set within reason by the Athletic Director, before participation in future activities/events.
- Mandatory follow-up sessions of the student and parent with the school counselor. Reinstatement of the student into the sport or activity is contingent upon the student complying with recommendations made by the counselor or other approval by administration for reinstatement.
- Failure to comply with the recommendations after the third offense shall be considered as if the student committed a fourth offense.
- Submit to drug testing at any time during the remainder of the season at the student's expense.

Fourth Offense:

- Full suspension from all extracurricular, co-curricular and district-sponsored programs from the remainder of the student's high school career. Students and parents can petition the Principal and Athletic Director to be reinstated in school sponsored sports/activities.

Athletic/Activity Contest Suspension Chart

OSAA Athletic Contest Suspension Chart			
Sport	Total # of Contests	20%	50%
Baseball	26	5	13
Basketball	24	5	12
Cross Country	12	2	6

Brookings-Harbor School District 17C

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Revised/Reviewed: 9/16/2020

Football	9	2	5
Soccer	14	3	7
Softball	26	5	13
Track and Field	12	2	6
Volleyball	18	4	9
Wrestling	14	3	7

Use or Possession of Tobacco

Should a student be found using or in possession of tobacco or paraphernalia, the consequences will be as follows.

First Offense:

- Suspension for the next 14 calendar days. This must include at least one contest if a sport. The student could be expected to participate in practice during the suspension.
- Students will complete a minimum of 20 hours of community service, which will be set within reason by the Athletic Director, before participation in future activities/events.
- The student may be required to comply with additional recommendations from administration before being permitted to rejoin the athletic/activity program.

Second Offense:

- The student will be suspended from interscholastic competition/Activities according to the following formula:
 - Thirty (30) calendar days from the discovery date.
 - Suspension may carry from one activity/sport into the next.
 - Students will complete a minimum of 40 hours of community service, which will be set within reason by the Athletic Director, before participation in future activities/events.
- The student may be required to comply with additional recommendations from administration before being permitted to rejoin the athletic/activity program.

Third Offense:

- Full suspension from all extracurricular, co-curricular and district-sponsored programs for one calendar school year. Students may participate in following years with the approval of the principal, athletic director, and the students.
- Students will complete a minimum of 80 hours of community service, which will be set within reason by the Athletic Director, before participation in future activities/events.
- The student may be required to comply with additional recommendations from administration before being permitted to rejoin the athletic/activity program.

Fourth Offense:

Brookings-Harbor School District 17C

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Revised/Reviewed: 9/16/2020

- Full suspension from all extracurricular, co-curricular and district-sponsored programs from the remainder of the student's high school career. Students and parents can petition the Principal and Athletic Director to be reinstated in school sponsored sports/activities.

Use or Possession Illegal Drug/Alcohol in Activities/Clubs

Activities/clubs" are defined as any school recognized Student Club or Organization

First Offense

- The participant will be suspended for 50% of activity.
 - If that event is to be counted toward their grade, the instructor will provide an alternate assessment for the participant who is serving the suspension.
- Students will complete a minimum of 20 hours of community service, which will be set within reason by the Athletic Director, before participation in future activities/events.
- Mandatory meetings of the student and parent with the school counselor and a willingness to follow his/her recommendation will result in a reduction from 50% to 20% of the maximum
- Submit to drug testing at any time during the remainder of the season at the student's expense.

Second Offense

- The participant will be suspended for 50% activity.
 - If that event is to be counted toward their grade, the instructor will provide an alternate assessment for the participant who is serving the suspension.
- Students will complete a minimum of 40 hours of community service, which will be set within reason by the Athletic Director, before participation in future activities/events.
- Mandatory follow-up sessions of the student and parent with the school counselor. Reinstatement of the student into the sport or activity is contingent upon the student complying with recommendations made by the counselor or other approval by administration for reinstatement.
- Submit to drug testing at any time during the remainder of the season at the student's expense.
- Failure to comply with the recommendations after the third offense shall be considered as if the student committed a third offense.

Third Offense

- Full suspension from all extracurricular, co-curricular and district-sponsored programs for a calendar year. Students may participate in following years with the approval of the principal, athletic director.
- Students will complete a minimum of 80 hours of community service, which will be set within reason by the Athletic Director, before participation in future activities/events.
- Mandatory follow-up sessions of the student and parent with the school counselor. Reinstatement of the student into the sport or activity is contingent upon the student complying with recommendations made by the counselor or other approval by administration for reinstatement.

Brookings-Harbor School District 17C

Code: JFCIA-AR

Revised/Reviewed: 9/16/2020

- Failure to comply with the recommendations after the third offense shall be considered as if the student committed a fourth offense.
- Submit to drug testing at any time during the remainder of the season at the student's expense.

Fourth Offense:

- Full suspension from all extracurricular, co-curricular and district-sponsored programs from the remainder of the student's high school career. Students and parents can petition the Principal and Athletic Director to be reinstated in school sponsored sports/activities.

Brookings-Harbor School District 17C

Code: **ACB-AR**

Adopted:

Bias Incident Complaint Procedure

The term “bias incident” is defined in policy. Persons impacted by a bias incident shall be defined broadly to include individuals at whom an incident was directed as well as students in the larger school community likely to be impacted by the incident.¹

Step 1 {²}: When a staff member learns of a potential bias incident, the staff member will prioritize the safety and well-being of all persons impacted and immediately report the incident to the building or program administrator.

Step 2: The administrator or designee shall acknowledge receipt of the complaint, reduce the complaint to writing, and investigate any complaint of a bias incident. Responding staff will recognize the experience of all persons impacted, acknowledge the impact, commit to taking immediate action, and prevent further harm against those persons impacted from taking place. Redirection procedures, if any, will include:

- Educational components that address the history and impact of hate;
- Procedural components to ensure the safety, healing, and agency of those impacted by hate;
- Accountability and transformation for people who cause harm; and
- Transformation of the conditions that perpetuated the harm. {³}

The administrator or designee must consider whether the behavior implicates other district policies or civil rights laws, and if so, respond accordingly.

The administrator or designee will determine responsibility within 10 days of receiving the complaint.

All persons impacted will be provided with information relating to the investigation and the outcome of the investigation. At a minimum, the information provided must include:

- That an investigation has been initiated;
- When the investigation has been completed;
- The findings of the investigation and the final determination based on those findings; and

¹ The term “complainant” in this administrative regulation includes persons filing formal complaints and persons reporting bias incidents, regardless of whether the complainant is a victim. Similarly, the term “complaint” includes any report, information or complaint.

² {These specific procedures are not required. The procedures must include all of the requirements listed in OAR 581-022-2312(6)(e). If making changes, we recommend working closely with legal counsel.}

³ {ODE will be releasing additional guidance to support administrators in these situations.}

- Actions taken with the person or persons who committed the harassing behavior to remedy the behavior and prevent reoccurrence when the actions relate directly to a person impacted by the event.

If any of the above information cannot be shared, a citation to the law prohibiting release and an explanation of how that law applies to the current situation will be provided.⁴

Step 3: If complainant or a respondent wishes to appeal the decision of the administrator or designee, the complainant or respondent may submit a written appeal to the superintendent within five school days after receipt of the administrator or designee’s response to the complaint.

The superintendent or designee shall acknowledge receipt of the appeal and may meet with all parties involved. The superintendent or designee will review the merits of the complaint and the administrator or designee’s decision. The superintendent or designee will respond in writing to the complainant within 10 school days.

The superintendent or designee will ensure that the requirements in Steps 1 and 2 (redirection procedures, notice, etc.) are continued to be met through Step 3, as appropriate.

Step 4: If the complainant or respondent is not satisfied with the decision of the superintendent or designee, a written appeal may be filed with the Board within five school days of receipt of the superintendent or designee’s response to Step 3. The Board may decide to hear or deny the request for appeal at a Board meeting. The Board may use an executive session if the subject matter qualifies under Oregon law. If the Board decides to hear the appeal, the Board may meet with the concerned parties and their representative at a Board meeting. The Board’s decision will be final and will address each allegation in the complaint and contain reasons for the Board’s decision. A copy of the Board’s final decision shall be sent to the complainant in writing within 10 days of this meeting.

The Board will ensure that the requirements in Steps 1 and 2 (redirection procedures, notice, etc.) are continued to be met through Step 4, as appropriate.

Complaints can be filed with or communicated directly to the administrator or designee, in which case Step 1 will be skipped. Complaints against the administrator can be directed to the superintendent or designee and will begin at Step 3. Complaints against the superintendent or a Board member(s) can be directed to the Board and will begin at Step 4. If complaints begin later than Step 1, the individuals reviewing the complaint will ensure that all requirements are met.

The complainant, if a person who resides in the district, or a parent or guardian of a student who attends school in the district or a student, is not satisfied after exhausting local complaint procedures, the district fails to render a written decision within 30 days of submission of the complaint at any step or fails to resolve the complaint within 90 days of the initial filing of the complaint, may appeal⁵ the district’s final

⁴ Refer to policies GBL - Personnel Records, JOA - Directory Information and JOB - Personally Identifiable Information and district legal counsel for guidance in these situations. Possible laws include, but are not limited to, Title 34 C.F.R. § 99.31 and ORS 342.850.

⁵ An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR) 581-002-0001 – 581-002-0023.

Complaints may also be filed directly with the U.S. Department of Education Office for Civil Rights.⁶

Building administrators will develop and implement instructional materials to ensure that all school employees and staff are made aware of this procedure and related practices. The materials will include reporting procedures, educational processes, and possible consequences.

When necessary, timelines may be adjusted by the district by communicating to all parties in writing. This communication must include a new timeline and an explanation of why the timeline must be adjusted.

⁶ Complaints must meet criteria as established by law. For more information, visit <http://www.ed.gov/about/offices/list/ocr/complaintintro.html>

District Goal: Student Success

Description of Student Success:

Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

District Goal: Staff Recruitment/Retention

Description of Staff Recruitment/Retention

Recruiting, developing and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff

District Goal: Relationships

Description of Relationships

To intentionally build meaningful relationships with students, staff, families and community with trust and respect to create a positive culture to invest in every student's future.

2020 2021 ACADEMIC CALENDAR

Due to the current instructional schedule we are not participating in the early release Wednesdays at this time.

The District and BHEA are working on solutions to address the required PLC time.

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

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	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

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21	22	23	24	25	26	27
28	29	30	31			

April

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18	19	20	21	22	23	24
25	26	27	28	29	30	

May

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

	First and Last Day for Students
	Full Teaching Days
	Early Release Days
	Graduation

	New Teacher InService
	Teacher Classroom Workdays
	Teacher Grading Days
	Parent Conference Payback
	All Staff District Directed In-Service Days

	Holidays
	Breaks
	No School Staff/Students



Brookings Harbor School District 17C

564 Fern Ave.

Brookings, OR 97415

541 469-7443

Fax 541 469-6599

www.brookings.k12.or.us

October 21, 2020

Curry Community Health
PO Box 810
Gold Beach, Or 97444

Dear Curry Community Health,

On behalf of the Brookings Harbor School District, the Brookings Harbor School Board would like to express our deepest gratitude for your donation of \$3000.00 to the district to help with tech needs for our students.

The mission of our district is that Every Student Can Succeed. With your generous donation, we will be able to enhance some of our distance learning options.

We truly appreciate your commitment to our students.

Sincerely,

Brookings Harbor School Board 17C



Kalmiopsis Elementary

Mailing: 650 Easy Street
Physical: 629 Easy Street

(541) 469-7417
Fax: 541 469-0413

Brookings, OR 97415

www.brookings.k12.or.us

Helena Chirinian, Principal
Carol Leonard, Vice-Principal

TO: Mr. David Marshall
Superintendent
Brookings Harbor SD School Board

FROM: Helena Chirinian, Principal
Carol Leonard, Assistant Principal
Kalmiopsis Elementary

Date: 10/16/2020

RE: October Board Report

Watching local and state metrics is becoming a little tiring, we were very happy this week when it was clear that we follow "pause metrics" for our K-3 exception and the local outbreak at Seaview would not affect our ability to keep school open for our K-3rd graders. One area that staff is concerned about for students is the area of social emotional learning. Kalmiopsis is addressing the need in several ways; 28 staff members became certified in Mental Health First Aid on Friday October 9, the training was lead by Amy Sale our SEL specialist, we are introducing the DESSA (Devereux Student Strengths Assessment) a comprehensive tool to measure, strengthen and support social emotional competence in youth. The DESSA will provide the universal screening much like Dibles does for reading, to give our staff the tools to support student at different levels of need. It will allow us to expand our intervention system to include SEL along with reading.

The end of October is fast approaching and with that we normally have lots of field trips to the pumpkin patch, as we are not going on any fieldtrips, we decided we would turn the back field into a pumpkin patch for a day. Grocery Outlet is providing pumpkins at a discounted rate so that all our kindergarteners can enjoy picking a pumpkin to take home! A few hay bales and accessories will be available so we can provide a picture opportunity for students (teachers will take pictures and share with families) who will visit the "pumpkin patch" in small groups to keep physically distant and safe.

Respectfully,

Helena Chirinian

Carol Leonard

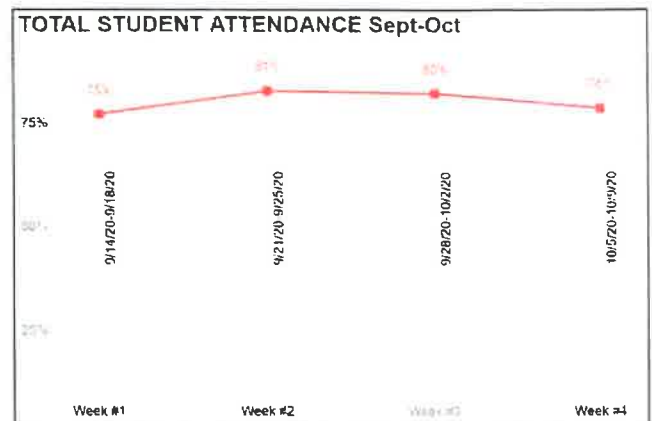
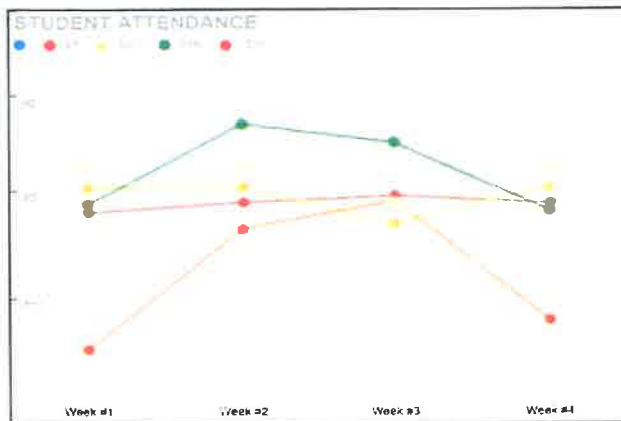


OCTOBER 2020 BOARD REPORT

We are off and running on this great learning adventure and looking for ways to innovate teaching and learning. Our face-to-face teachers are utilizing a variety of tools during Comprehensive Distance Learning (CDL) and engaging with students every day through synchronous learning opportunities. Our Brookings-Harbor Online Academy (BHOA) students are working through self-paced lessons with the live support of our BHHS teaching staff. Overall, we are making it happen but have adjustments to make for most optimal student success.

Student Success

We typically define student success by academic performance. This year, we are using a variety of measures to inform progress and student need. One of these is attendance because it most closely aligns to engagement and then later to performance. Improving in this area is a school-wide goal this year. We are also using student feedback surveys, weekly phone calls home, attendance letters, and home visits to inform our work.



Staff Recruitment/Retention

We are hosting a *Learning by Teaching* class this year taught by Ms. Kelly Garvin, created for students who may be interested in pursuing careers in the field of education. After completing the course, students will be placed in teaching assistant internships across the district. Our long-term goal is to promote opportunities in BHSD for local graduates who are vested in the success of our schools.

We are currently seeking an English teacher for a position that opened after the school year began. We are using the SchoolSpring platform as a recruitment tool and have invited 56 qualified Oregon candidates to apply. We have seen an immediate increase in applicants using this method.

Relationships

Building relationships is our core work and woven through everything that we do. To that end, we support every student through daily cohort meetings where we engage in lessons on Social Emotional Learning, Career Information and Planning, Navigating the Digital World, and developing Student Leadership. These lessons prompt deep, meaningful conversations between teachers and students and build trust and self-efficacy.

We support our parents by hosting ongoing Virtual Parent Nights. Our first meetings produced a low but meaningful turnout (less than a dozen parents) but Senior Night boasted over 40 parent attendees. All three sessions produced impactful conversation and helped us make meaningful connections. Our next Virtual Parent Check-In Night will be held on Monday, October 26th via zoom @ 6pm. The link is sent home via email to parents and posted on our webpage.

We also held our first Site Council meeting of the year and engaged in planning with school staff, parents, students and community members. We all agreed that focusing on making meaningful connections with students is our primary work this year. We look forward to sharing the work that we do with you.



Student Services Center

629 Easy Street
Brookings, OR 97415
541 412 1488
www.brookings.k12.or.us
Angela Crum, Director of Special Programs

October 19, 2020
Office of Special Programs
October Board Report

Brookings-Harbor School District School Board,

I first want to acknowledge that the special programs staff have shown immeasurable flexibility, creativity, and resilience this school year. These specialists have stepped up to the task of adapting their practices to ensure equity and inclusion for students through strong collaboration with families and staff across the district, and innovation.

All K-3 students who are in-person are receiving services while specialists serve students in comprehensive distance learning as well. They are also serving students enrolled in the online academy. Now, we are moving forward with limited in-person instruction for students who need extra support- specifically certain students who experience low incidence disabilities. As I am sure you can imagine, it is a complicated schedule! We also have certain students coming into the newly formed special education evaluation center in the former student based health clinic. We are finding creative solutions to ensure compliance and best practices with students.

We are also moving forward with mentoring services to our six first year teachers in the district. Although we were not able to fully complete Crisis Prevention and Intervention training with our staff who need to be recertified, staff was able to engage in a full day of training and will complete the in-person section as soon as PACE permits it.

Thank you for your support this fall and please let me know if you have any questions.

With Appreciation,

Angela Crum
Director of Special Programs

MISSION

The mission of the BHSD Special Education team is to promote student achievement based on individual needs and preparation for success on the paths students choose to pursue.



Food Service Department

564 Fern Ave.
Brookings, OR 97415
541 469-2108
Fax 541 412-1533
www.brookings.k12.or.us

Hope everyone is well and doing good. I would like to report that the food program is under the "Summer Foods" program at this time and will continue as summer foods till June. This means ANY and ALL kiddos 1-18 can come at the "Grab and Go" pick up days and pick up their meals for free. Parents can pick up for their kids, grandparents, neighbors, and friends can all come pick up for kids. The PEBT card extended to September and they are awaiting further instruction at state level to see if they will continue on with providing PEBT to the families that had received them. I will have a new list ready with more families who qualify if the state decides to continue with the PEBT.

In September we served 6,836 breakfast meals, and 6,849 lunch meals between Kalmiopsis and the Grab N Go. As of October 16th we are sitting at 5,664 meals for both breakfast and lunch. We have been partnering up with the food bank and receiving extra snack packs each week. Unfortunately last week was the last. The food bank is preparing for Thanksgiving and their budget is tight. They have done over 19K snack packs for us since COVID-19. If you know or see Pam give her a huge THANK YOU for all that they do! The food bank will continue snack packs for kids on Fridays at the food bank.

I am planning on making a grab n go Traditional Thanksgiving meal on November 19th. I will be sure to make a flyer to share what will be in the meal that day.

As always, my door is always open to any questions, and concerns.

--

Cindy Badger
Brookings-Harbor School District
Food Service Director
(541)469-2108 ex 8
fax# (541) 412-1533



Technology Department

629 Easy Street
Brookings, OR 97415

541 469-7443

Fax 541 469-6599

www.brookings.k12.or.us

October 2020 Board Report

Our department saw an uptick in chromebook needs and related support requests when grades K-3 were working from home in September. We were able to respond quickly to those requests and things progressed nicely.

As our 4-12 teachers have been teaching in a virtual environment for the past several weeks, they are finding more efficient ways to teach in this environment. We have spent considerable time working to get their workstations rearranged to make the best possible environment for them.

We continue to struggle finding equipment to order that is in high demand throughout the country. We have a couple of shipments of chromebooks coming that will help alleviate our immediate needs and allow us to phase out some of our older chromebooks. Web Cameras have also been difficult to procure and we are working on adding more to our current inventory.

The day to day technology needs of the district in an online environment are considerable and we have been working hard to meet those needs as quickly and efficiently as possible. At the same time, however, we are working hard to be forward-thinking and prepare ourselves for potential hurdles down the road. Most of our High School and Middle School teachers are equipped with laptops so they can take their laptops home if they are suddenly required to work from home (as we were last spring). Most of our K-School teachers have desktop workstations, so we have a plan in place for them to use existing chromebooks if they need to work from home. We are working with the admin teams to identify non-teaching staff who do not have laptops so that we can have chromebooks ready for them in the event of a sudden change as well.



Brookings Harbor School District 17C

564 Fern Ave

Brookings, OR 97415

Tel 541 469-7443

Fax 541 469-6599

www.brookings.k12.or.us

+Board Report Oct.. 2020

DEQ has allowed us to submit an additional application for funds that are remaining in the VW grant. Districts who did not qualify for the initial grant will have priority status but we do have another bus that qualifies for the grant.

We are still short route and relief drivers, but are hopeful to be fully staffed when all of the students start back to school.

We have 2 new drivers that are working their way through DMV licensing and Bus training. It's taking twice as long because of the restrictions.

The ipads have been installed now in all of the buses, and those students who have requested transportation have been entered. We still have a few technical problems but overall they are working well. Thank you Mike M. for the installations and IT for the programming.

Thank You,

Allen Walz



Maintenance Department

580 Fern Avenue
Brookings, OR 97415

541 469-7131

Fax 541 469-6599

www.brookings.k12.or.us

To: *Brookings Harbor 17C School Board*

Re: *Maintenance Report October 15th, 2020*

- Had a meeting with Ausland Group about the reimbursement for the bleachers and backstops for Azalea Gym. We also discussed sending in the seismic grant for the High School again.
- Maintenance has been busy building plexiglass barriers for the teachers that are seeing students and for the front offices of the schools.
- We have been adding cameras around the District.
- Brookings Glass is installing the new security doors at Azalea entry. Kalmiopsis had to get rescheduled as they are waiting for a part to come in. Should be getting done next week.
- Had our monthly safety team meeting. Our next meeting, we will be going over our Classroom Hazard Inspection Forms.
- The custodial staff has been busy cleaning and disinfecting the schools
- Grounds has been busy trying to stay on top of everything growing so fast right now
- Had to work with the city on getting the main sewer line at the street of Kalmiopsis unplugged
- The Head Start project at Azalea Middle School is moving along. We are getting ready to start sheet rocking and painting.
- Quality Fence come over and set the poles for the new fence and gate for the Head Start playground area. They will be back next week to hang the fence and gate.

BROOKINGS-HARBOR SCHOOL DISTRICT 17C

100 General Fund - Board Financial Report

For the Period Ending September 30, 2020

Description	Prior YTD	Current Year Budget	Current YTD	% of Budget	Annual Forecast	Variance Fav / (Unfav)
RESOURCES						
Operating Revenues						
Local Sources	\$ 180,502	\$ 6,298,308	\$ 150,218	2.39%	\$ 6,148,090	\$ 0
Intermediate Sources	137,196	643,000	-	0.00%	643,000	\$ -
State Sources	3,188,737	9,773,733	3,183,996	32.58%	6,519,870	\$ (69,867)
Federal Sources	-	250,000	-	0.00%	250,000	\$ -
Other Sources	108,000	225,000	225,000	100.00%	-	\$ -
Total Operating Revenues	\$ 3,614,435	\$ 17,190,041	\$ 3,559,214	20.71%	\$ 13,560,960	\$ (69,867)
Beginning Fund Balance	1,813,417	1,700,000	-	0.00%	1,700,000	\$ -
TOTAL RESOURCES	\$ 5,427,852	\$ 18,890,041	\$ 3,559,214	18.84%	\$ 15,260,960	\$ (69,867)
REQUIREMENTS						
Operating Expenditures						
Salaries	\$ 1,073,907	\$ 8,496,654	\$ 1,075,848	12.66%	\$ 7,109,876	\$ 310,930
Benefits	503,508	4,598,123	511,666	11.13%	3,566,985	\$ 519,471
Purchased Services	262,354	1,644,224	231,494	14.08%	832,894	\$ 579,836
Supplies & Materials	278,881	694,320	288,916	41.61%	307,000	\$ 98,404
Capital Outlay	28,253	-	90,400	0.00%	-	\$ (90,400)
Transfers	532,200	683,000	683,000	100.00%	-	\$ -
Other Uses	186,114	1,356,966	225,803	16.64%	1,131,163	\$ -
Total Operating Expenditures	\$ 2,865,217	\$ 17,473,287	\$ 3,107,127	17.78%	\$ 12,947,918	\$ 1,418,242
Contingencies	-	-	-	0.00%	-	-
Ending Fund Balance		1,416,754			\$ 1,416,754	-
TOTAL REQUIREMENTS	\$ 2,865,217	\$ 18,890,041	\$ 3,107,127	16.45%	\$ 14,364,672	\$ 1,418,242

Brookings-Harbor School District 17-C

“Every Student Can Succeed”

ENROLLMENT SUMMARY (1979-2020)

School Year September 30th Enrollment*

	ELEM	MIDDLE	HIGH	TOTAL
1979-80	560	463	565	1,588
1980-81	579	486	507	1,572
1981-82	576	467	488	1,531
1982-83	543	467	425	1,435
1983-84	539	436	415	1,390
1984-85	499	404	426	1,329
1985-86	528	413	423	1,364
1986-87	547	433	439	1,419
1987-88	552	446	472	1,470
1988-89	594	485	462	1,541
1989-90	593	483	467	1,543
1990-91	666	494	502	1,662
1991-92	679	507	531	1,717
1992-93	689	497	543	1,729
1993-94	700	582	506	1,788
1994-95	727	616	511	1,854
1995-96	759	619	523	1,901
1996-97	740	638	528	1,906
1997-98	731	631	561	1,923
1998-99	739	602	601	1,942
1999-00	693	610	608	1,911
2000-01	635	620	624	1,879
2001-02	639	656	590	1,885
2002-03	632	638	573	1,843
2003-04	767	499	638	1,904
2004-05	746	455	674	1,875
2005-06	715	410	668	1,793
2006-07	682	407	634	1,751
2007-08	648	404	631	1,708
2008-09	677	410	613	1,725
2009-10	649	401	560	1,610
2010-11	695	376	587	1,658
2011-12	686	363	563	1,612
2012-13	660	370	572	1,602
2013-14	700	376	550	1,626
2014-15	717	373	511	1,601
2015-16	752	366	527	1,645
2016-17	748	361	516	1,625
2017-18	740	356	507	1,603
2018-19	729	343	489	1,561
2019-20	702	373	477	1,552
2020-21	605	326	486	1,418

1998 Includes approximately 50 additional students from merger with the Upper Chetco School

BROOKINGS-HARBOR SCHOOL DISTRICT

ENROLLMENT COMPARISON 2020-2021/2019-2020/2018-2019

Current as of September 11 , 2020

GRADE	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY			FEBRUARY			MARCH			APRIL			MAY			JUNE		
	2020	2019	2018	2020	2019	2018	2019	2018	2017	2019	2018	2017	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018
K	83	112	106	85	113	107	111	106	128	110	108	129	108	109	132	108	109	133	109	107	133	109	106	134	109	105	133	109	103	130
1	101	96	133	100	97	133	97	134	110	96	133	111	97	132	112	98	130	110	97	129	112	97	127	112	97	128	111	97	127	111
2	84	122	112	81	122	111	121	110	149	121	109	148	120	111	149	119	111	150	119	111	148	119	111	149	119	111	148	119	105	145
3	111	109	144	111	110	147	110	145	110	110	145	107	111	145	109	110	144	106	108	142	109	108	142	109	108	145	109	108	146	109
4	97	147	111	97	149	110	152	110	128	151	109	127	149	108	129	145	111	129	147	111	130	147	110	127	147	112	126	147	110	123
5	130	112	123	127	112	121	112	122	121	113	123	119	112	121	121	112	123	123	113	122	123	113	122	122	113	123	122	113	122	121
	606	698	729	601	703	729	703	727	746	701	727	741	698	726	752	692	728	751	693	722	755	693	718	753	693	724	749	693	713	739
6	102	129	114	96	128	111	127	114	122	125	115	121	124	115	123	123	117	121	124	116	121	124	116	118	124	115	117	124	113	115
7	116	117	120	111	117	120	116	121	111	117	121	111	116	120	111	115	122	107	115	123	106	115	122	103	115	120	105	115	118	104
8	114	128	110	111	128	112	128	106	127	126	106	127	127	107	127	125	109	125	124	106	127	124	106	125	124	105	126	124	103	125
	332	374	344	318	373	343	371	341	360	368	342	359	367	342	361	363	348	353	360	345	354	363	344	346	363	340	348	363	334	344
9	130	119	125	127	119	125	118	126	124	118	126	122	118	126	121	118	124	120	114	123	120	114	122	118	114	122	120	114	123	119
10	104	129	121	104	129	119	128	122	113	126	121	115	123	121	115	126	122	117	122	120	116	122	119	114	122	119	115	122	118	111
11	126	114	115	124	113	112	112	111	134	111	114	134	112	114	133	108	110	131	108	109	114	108	109	129	108	107	130	108	107	128
12	132	114	141	129	115	133	116	133	133	113	135	134	113	136	133	113	133	133	114	135	130	114	133	127	114	131	122	114	128	121
	492	476	502	484	473	489	474	492	504	468	496	505	466	497	502	465	489	501	458	487	498	458	483	488	458	479	487	458	476	479
beyond BHHS									3			3			3			3			3			3			3			3
	492	476	502	484	473	489	474	492	507	468	496	508	466	497	505	465	489	504	458	487	500	458	483	491	458	479	490	458	476	482
TOTAL	1430	1548	1575	1403	1552	1561	1548	1560	1613	1537	1565	1608	1531	1565	1618	1519	1565	1608	1514	1554	1609	1514	1545	1590	1514	1543	1587	1514	1523	1565

Brookings-Harbor School District 17C

Code: ACB
Adopted:

All Students Belong

All students are entitled to a high quality educational experience, free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

All employees are entitled to work in an environment that is free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

All visitors are entitled to participate in an environment that is free from discrimination or harassment based on perceived race, color, religion, gender identity, sexual orientation, disability or national origin.

“Bias incident” means a person’s hostile expression of animus toward another person, relating to the other person’s perceived race, color, religion, gender identity, sexual orientation, disability or national origin, of which criminal investigation or prosecution is impossible or inappropriate. Bias incidents may include derogatory language or behavior directed at or about any of the preceding demographic groups.

“Symbol of hate” means a symbol, image, or object that expresses animus on the basis of race, color, religion, gender identity, sexual orientation, disability or national origin including, the noose, swastika, or confederate flag¹, and whose display:

1. Is reasonably likely to cause a substantial disruption of or material interference with school activities; or
2. Is reasonably likely to interfere with the rights of students by denying them full access to the services, activities, and opportunities offered by a school.

The district prohibits the use or display of any symbols of hate on district grounds or in any district- or school-sponsored program, service, school or activity that is funded in whole or in part by monies appropriated by the Oregon Legislative Assembly, except where used in teaching curriculum that is aligned to the Oregon State Standards.

In responding to the use of any symbols of hate, the district will use non-disciplinary remedial action whenever appropriate.

The district prohibits retaliation against an individual because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

Nothing in this policy is intended to interfere with the lawful use of district facilities pursuant to a lease or license.

¹ While commonly referred to as the “confederate flag,” the official name of the prohibited flag is the Battle Flag of the Armies of Northern Virginia.

The district will use administrative regulation ACB-AR - Bias Incident Complaint Procedure to process reports or complaints of bias incidents.

END OF POLICY

Legal Reference(s):

[ORS 659.850](#)
[ORS 659.852](#)

[OAR 581-002-0005](#)
[OAR 581-022-2312](#)

[OAR 581-022-2370](#)

Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).
Dariano v. Morgan Hill Unified Sch. Dist., 767 F.3d 764 (9th Cir. 2014).
State v. Robertson, 293 Or. 402 (1982).

Brookings-Harbor School District 17C

Code: **GBEB**
Adopted: 1/08/96
Revised/Readopted: 10/22/03; 1/15/14; 3/07/18
Orig. Code: GBEB

Communicable Disease - Staff

The district shall provide reasonable protection against the risk of exposure to communicable disease for employees while engaged in the performance of their duties. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA).

An employee may not attend work while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that the employee has or has been exposed to any disease for which exclusion is required in accordance with law and per administrative regulation GBEB-AR - Communicable Diseases - Staff. ~~who knows that he or she has or has been exposed to any restrictable disease, may not attend work unless authorized by Oregon law. When an administrator has reason to suspect that any employee has or has been exposed to any restrictable disease and exclusion is required, the administrator shall send the employee home.~~ If the disease is a reportable disease, the administrator will report the occurrence to the local health department.

Employees shall comply with all other measures adopted by the district and with all rules adopted by the Oregon Health Authority, Public Health Division, and the local health department.

Employees shall provide services to students as required by law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

~~Employees who have the responsibility to work with or to provide services to persons other than students, shall provide the services to all such persons as required by law.~~

The district shall protect the confidentiality of an employee's health condition and record to the extent possible and consistent with federal and state law.

The district will include, as part of its emergency plan, a description of the actions to be taken by the district staff in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 431.150 - 431.157](#)

[ORS 433.001 - 433.526](#)

[OAR 333-018](#)
[OAR 333-019-0010](#)

[OAR 333-019-0014](#)
[OAR 333-019-1000](#)
[OAR 437-002-0360](#)

[OAR 437-002-0377](#)
[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2020).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).
Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. §§ 1320d to -1320d-8 (2018); 45 C.F.R. Parts 160, 164 (2019).

Brookings-Harbor School District 17C

Code: **GBN/JBA**
Adopted: 8/25/99
Revised/Readopted: 10/22/03; 1/15/14; 4/15/15;
9/12/18; 7/15/20
Orig. Code: GBN

Sexual Harassment

The district is committed to the elimination of sexual harassment in district schools, activities and programs. Sexual harassment is strictly prohibited and shall not be tolerated. This includes sexual harassment: of students by staff members, other students or third parties; of staff members by students, other staff members or third parties; and of third parties by staff members and students. This policy applies to third parties who are on or immediately adjacent to school grounds or district property, are at any school-sponsored or district-sponsored activity or program, or are off school or district property, if a student or staff member acts toward the person in a manner that creates a hostile environment for the person while at school or a school-sponsored or district-sponsored activity or program.

“Third parties” include, but are not limited to, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events.

“District” includes: district facilities; district premises and nondistrict property if the student or staff member is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events, where students are under the jurisdiction of the district; or where the staff member is engaged in district business. The prohibition also includes off duty conduct which is incompatible with a staff member’s district job responsibilities.

All staff members, students, and third parties are subject to this policy.

Sexual harassment of students, staff members or third parties shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that interferes with a student’s educational program or activity or that creates an intimidating, offensive or hostile educational environment; unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that interferes with the staff member’s ability to perform the job or that creates an intimidating, offensive or hostile work environment; or unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that creates an intimidating, offensive or hostile environment; and
3. Assault when sexual contact occurs without the student’s, staff member’s or third party’s consent because the student, staff member or third party is under the influence of drugs or alcohol, is unconscious or is pressured through physical force, coercion or explicit or implied threats.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual

gestures or obscene jokes; touching oneself sexually or talking about one's sexuality in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

All complaints or reports about behavior that may violate this policy shall be promptly investigated.

Any staff member who becomes aware of behavior that may violate this policy shall immediately report to a district official so that the district official (and the reporting staff member when the victim of the harassment is a student or third party) may coordinate efforts to take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions that are necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the staff member who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to immediately report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Upon receipt of a complaint from a student or the student's parents, a staff member or a third party alleging behavior that may violate this policy, the district shall provide written notice as required by Oregon Revised Statute (ORS) 342.704(5) to the complainant.

The person who initiated the complaint and if applicable the student's parents or person's parents shall be notified when the investigation is initiated and concluded and as to whether a violation of this policy was found to have occurred to the extent allowable under state and federal student confidentiality laws.

The initiation of a complaint, and the participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the educational assignments or any terms or conditions of employment or of work or educational environment of the person who initiated the complaint or who participates in the investigation. There shall be no retaliation by the district against any person who, in good faith, reports, files a complaint or otherwise participates in an investigation or inquiry of sexual harassment.

It is the intent of the Board that appropriate corrective action will be taken by the district to stop the sexual harassment, prevent its recurrence and address negative consequences. Students in violation of this policy shall be subject to discipline up to and including expulsion and/or counseling or sexual harassment awareness training, as appropriate. The age and maturity of the student(s) involved and other relevant factors will be considered in determining appropriate action. Staff members in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional sexual harassment awareness training, as appropriate. Other individuals whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board.

Additionally, the district may report individuals in violation of this policy to law enforcement officials. Licensed staff, staff registered with the Teacher Standards and Practices Commission (TSPC) and those participating in practicum programs, as specified by Oregon Administrative Rules, shall be reported to TSPC.

The superintendent shall ensure appropriate periodic sexual harassment awareness training or information is provided to all supervisors, staff members and students and that annually, the name and position of district officials responsible for accepting and managing sexual harassment complaints, business phone numbers, addresses or other necessary contact information is readily available. This policy as well as the complaint procedure will be made available upon request to all students, parents of students, staff members and third parties, posted on the district's website and published in student/parent and staff handbooks. The district's policy shall be posted on a sign in all schools. Posted signs shall be at least 8-1/2 inches by 11 inches in size.

The superintendent will establish a process of reporting incidents of sexual harassment.

END OF POLICY

Legal Reference(s):

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

Brookings-Harbor School District 17C

Code: GBN/JBA
Adopted:

Sexual Harassment

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints^{1} or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure and GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures^{2}.

OREGON DEFINITION AND PROCEDURES

Oregon Definition

Sexual harassment of students, staff members or third parties³ shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:
 - a. Interferes with a student's educational activity or program;
 - b. Interferes with a school or district staff member's ability to perform their job; or
 - c. Creates an intimidating, offensive or hostile environment.

^{1} Some districts choose not to use the terms "complaint" and "complainant" because they feel the stigma associated with the terms discourage victims from reporting conduct. The terms used in this policy are consistent with those included in the law. If you choose to change these terms, make sure that you are consistent and clear. Note, "complainant" is defined under federal law.

^{2} Common complaint procedures that may also be involved include: Nondiscrimination (Board policy AC), Workplace Harassment (Board policy GBEA), Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence and Domestic Violence – Student (Board policy JFCF), and Reporting Requirements for Suspected Sexual Conduct with Students (Board policy GBNA/JHFF)

³ "Third party" means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) At a school-sponsored activity or program; or 3) Off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

3. Assault when sexual contact occurs without the student's, staff member's or third party's consent because the student, staff member or third party is under the influence of drugs or alcohol, is unconscious or is pressured through physical force, coercion or explicit or implied threats. {4}

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the conduct is not the product of sexual intent or a person finding another person, or another person's action, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, {5} physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

Oregon Procedures

Reports and complaints of sexual harassment should be made to the following individual(s):

Name	Position	Phone	Email
<u>David Marshall</u>	<u>Superintendent</u>	<u>(541)469-7443</u>	<u>davidm@brookings.k12.or.us</u>

This individual is responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information. This person is also designated as the Title IX Coordinator. {6} See GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure.

Response

Any staff member who becomes aware of behavior that may violate this policy shall [immediately] report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

{4} The statutory definition (ORS 342.704) for sexual harassment includes separate definitions with slightly different language for students, staff members and third parties. The language used in this policy comes from OAR 581-021-0038(1)(b). If the district would like to include the full statutory definition, it can do so.}

{5} OAR 581-021-0038 requires that the policy include a "examples of harassing behaviors covered by policy". The bracketed list in this policy reflects OSBA's recommendations. The district has discretion in what is included in this list. If listing behaviors not reflected in OSBA recommendations, please have the list reviewed by the district's legal counsel.}

{6} This must be communicated elsewhere, but it is a good reason to specify it here as well.}

Any student or staff member who feels they are a victim of sexual harassment are encouraged to immediately report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Investigation

All reports and complaints about behavior that may violate this policy shall be investigated. The district may use, but is not limited to, the following means for investigating incidents of possible harassment:

1. Interviews with those involved;
2. Interviews with witnesses;
3. Review of video surveillance;
4. Review of written communications, including electronic communications;
5. Review of any physical evidence; and
6. Use of third-party investigator.

The district will use a reasonable person standard when determining whether a hostile environment exists. A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment. {⁷}

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. Discipline of staff and students engaging in sexual harassment;
2. Removal of third parties engaged in sexual harassment;
3. Additional supervision in activities;
4. Additional controls for district electronic systems;
5. Trainings and education for staff and students; and
6. Increased notifications regarding district procedures and resources.

When a student or staff member is harassed by a third party, the district will consider the following:

1. Removing that third party's ability to contract or volunteer with the district, or be present on district property;
2. If the third party works for an entity that contracts with the district, communicating with the third party's employer;

{⁷ OSBA strongly recommends that the Board receive input from district administration prior to adopting a standard here. Of note, Title IX's definition of sexual harassment includes "unwelcome conduct determined by a reasonable person to be..." 34 CFR 106.30(a), emphasis added. It is important to consider the different definitions under Oregon law and Title IX when determining which standards will apply for the Oregon process.}

3. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;
4. Limiting attendance at district events; and
5. Providing for additional supervision, including law enforcement if necessary, at district events.

No Retaliation

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or
2. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

Notice

When a person⁸ who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

1. Each reporting person;
2. If appropriate, any impacted person who is not a reporting person;
3. Each reported person; and
4. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include⁹:

1. Name and contact information for all person designated by the district to receive complaints;
2. The rights of the person that the notification is going to;
3. Information about the internal complaint processes available through the school or district that the student, student's parents, staff member, person or person's parent who filed the complaint may

⁸ Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

⁹ Remember confidentiality laws when providing any information.

pursue, including the person designated for the school or district for receiving complaints and any timelines.

4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;
5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;
6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;
7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:
 - a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
 - b. For the reported persons, information about and contact information for state and community-based mental health services.
8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and
9. Prohibition of retaliation.

Notification, to the extent allowable under state and federal student confidentiality laws, must be provided when the investigation is initiated and concluded. The notification at the conclusion must include whether a violation of the policy was found to have occurred.

The notice must:

1. Be written in plain language that is easy to understand;
2. Use print that is of a color, size and font that allows the notification to be easily read; and
3. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

Oregon Department of Education (ODE) Support

The ODE will provide technical assistance and training upon request.

FEDERAL DEFINITION AND PROCEDURES

Federal Definition

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity¹⁰;
3. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
4. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;
5. "Domestic Violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or
6. "Stalking": engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person's own safety or the safety of others, or suffer substantial emotional distress.

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

Federal Procedures

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.

Reporting

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. The report can be made at any time.

Superintendent David Marshall is designated as the Title IX Coordinator and can be contacted at 541-469-7443. The Title IX Coordinator will coordinate the district's efforts to comply with its responsibilities

¹⁰ "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

related to this AR. The district prominently will display the contact information for the Title IX Coordinator on the district website and in each handbook. {¹¹}

Response

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.¹² The district shall treat complainants and respondents equitably by providing supportive measures¹³ to the complainant and by following a grievance procedure¹⁴ prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX Coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.¹⁵

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.¹⁶ The district must provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

Notice

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator(s);
2. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and

{¹¹ Note the difference in requirements for Title IX and Oregon law. It makes sense to align these requirements.}

¹² (Title 34 C.F.R. §106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

¹³ (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment.¹³ The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

¹⁴ This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

¹⁵ The Title IX Coordinator may also discuss that the Title IX Coordinator has the ability to file a formal complaint.

¹⁶ The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

3. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

Inquiries about the application to Title IX and its requirements may be referred to the Title IX Coordinator or the Assistant Secretary¹⁷, or both.

No Retaliation

Neither the district or any person may retaliate¹⁸ against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act (FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

Publication

This policy shall be made available to students, parents of students and staff members. This policy and contact information for the Title IX Coordinator shall be prominently published in the school student handbook and on the district website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any student, parent of a student, school or district staff member, or third party upon request.

END OF POLICY

Legal Reference(s):

¹⁷ Of the United States Department of Education.

¹⁸ Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

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Brookings-Harbor School District 17C

Code: **JBA/GBN**
Adopted: 8/25/99
Revised/Readopted: 10/22/03; 1/15/14; 4/15/15;
9/12/18; 7/15/20
Orig. Code: GBN

Sexual Harassment

The district is committed to the elimination of sexual harassment in district schools, activities and programs. Sexual harassment is strictly prohibited and shall not be tolerated. This includes sexual harassment: of students by staff members, other students or third parties; of staff members by students, other staff members or third parties; and of third parties by staff members and students. This policy applies to third parties who are on or immediately adjacent to school grounds or district property, are at any school-sponsored or district-sponsored activity or program, or are off school or district property, if a student or staff member acts toward the person in a manner that creates a hostile environment for the person while at school or a school-sponsored or district-sponsored activity or program.

“Third parties” include, but are not limited to, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events.

“District” includes: district facilities; district premises and nondistrict property if the student or staff member is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events, where students are under the jurisdiction of the district; or where the staff member is engaged in district business. The prohibition also includes off duty conduct which is incompatible with a staff member’s district job responsibilities.

All staff members, students, and third parties are subject to this policy.

Sexual harassment of students, staff members or third parties shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that interferes with a student’s educational program or activity or that creates an intimidating, offensive or hostile educational environment; unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that interferes with the staff member’s ability to perform the job or that creates an intimidating, offensive or hostile work environment; or unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that creates an intimidating, offensive or hostile environment; and
3. Assault when sexual contact occurs without the student’s, staff member’s or third party’s consent because the student, staff member or third party is under the influence of drugs or alcohol, is unconscious or is pressured through physical force, coercion or explicit or implied threats.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual

gestures or obscene jokes; touching oneself sexually or talking about one's sexuality in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

All complaints or reports about behavior that may violate this policy shall be promptly investigated.

Any staff member who becomes aware of behavior that may violate this policy shall immediately report to a district official so that the district official (and the reporting staff member when the victim of the harassment is a student or third party) may coordinate efforts to take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions that are necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the staff member who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to immediately report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Upon receipt of a complaint from a student or the student's parents, a staff member or a third party alleging behavior that may violate this policy, the district shall provide written notice as required by Oregon Revised Statute (ORS) 342.704(5) to the complainant.

The person who initiated the complaint and if applicable the student's parents or person's parents shall be notified when the investigation is initiated and concluded and as to whether a violation of this policy was found to have occurred to the extent allowable under state and federal student confidentiality laws.

The initiation of a complaint, and the participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the educational assignments or any terms or conditions of employment or of work or educational environment of the person who initiated the complaint or who participates in the investigation. There shall be no retaliation by the district against any person who, in good faith, reports, files a complaint or otherwise participates in an investigation or inquiry of sexual harassment.

It is the intent of the Board that appropriate corrective action will be taken by the district to stop the sexual harassment, prevent its recurrence and address negative consequences. Students in violation of this policy shall be subject to discipline up to and including expulsion and/or counseling or sexual harassment awareness training, as appropriate. The age and maturity of the student(s) involved and other relevant factors will be considered in determining appropriate action. Staff members in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional sexual harassment awareness training, as appropriate. Other individuals whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board.

Additionally, the district may report individuals in violation of this policy to law enforcement officials. Licensed staff, staff registered with the Teacher Standards and Practices Commission (TSPC) and those participating in practicum programs, as specified by Oregon Administrative Rules, shall be reported to TSPC.

The superintendent shall ensure appropriate periodic sexual harassment awareness training or information is provided to all supervisors, staff members and students and that annually, the name and position of district officials responsible for accepting and managing sexual harassment complaints, business phone numbers, addresses or other necessary contact information is readily available. This policy as well as the complaint procedure will be made available upon request to all students, parents of students, staff members and third parties, posted on the district's website and published in student/parent and staff handbooks. The district's policy shall be posted on a sign in all schools. Posted signs shall be at least 8-1/2 inches by 11 inches in size.

The superintendent will establish a process of reporting incidents of sexual harassment.

END OF POLICY

Legal Reference(s):

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Indep. Sch. Dist., 524 U.S. 274 (1998).

Brookings-Harbor School District 17C

Code: JBA/GBN
Adopted:

Sexual Harassment

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints^{1} or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* JBA/GBN-AR(1) - Sexual Harassment Complaint Procedure and JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures^{2}.

OREGON DEFINITION AND PROCEDURES

Oregon Definition

Sexual harassment of students, staff members or third parties³ shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:
 - a. Interferes with a student's educational activity or program;
 - b. Interferes with a school or district staff member's ability to perform their job; or
 - c. Creates an intimidating, offensive or hostile environment.

^{1} Some districts choose not to use the terms "complaint" and "complainant" because they feel the stigma associated with the terms discourage victims from reporting conduct. The terms used in this policy are consistent with those included in the law. If you choose to change these terms, make sure that you are consistent and clear. Note, "complainant" is defined under federal law.

^{2} Common complaint procedures that may also be involved include: Nondiscrimination (Board policy AC), Workplace Harassment (Board policy GBEA), Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence and Domestic Violence – Student (Board policy JFCF), and Reporting Requirements for Suspected Sexual Conduct with Students (Board policy JHFF/GBNAA)

³ "Third party" means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) At a school-sponsored activity or program; or 3) Off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

3. Assault when sexual contact occurs without the student's, staff member's or third party's consent because the student, staff member or third party is under the influence of drugs or alcohol, is unconscious or is pressured through physical force, coercion or explicit or implied threats. {⁴}

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the conduct is not the product of sexual intent or a person finding another person, or another person's action, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, {⁵} physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

Oregon Procedures

Reports and complaints of sexual harassment should be made to the following individual(s):

Name	Position	Phone	Email
<u>David Mashall</u>	<u>Superintendent</u>	<u>541-469-7443</u>	<u>davidm@brookings.k12.or.us</u>

This is responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information. This person is also designated as the Title IX Coordinator. *See* JBA/GBN-AR(1) - Sexual Harassment Complaint Procedure.

Response

Any staff member who becomes aware of behavior that may violate this policy shall immediately report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to immediately report their concerns to district officials, this includes officials such as the principal,

{⁴ The statutory definition (ORS 342.704) for sexual harassment includes separate definitions with slightly different language for students, staff members and third parties. The language used in this policy comes from OAR 581-021-0038(1)(b). If the district would like to include the full statutory definition, it can do so.}

{⁵ OAR 581-021-0038 requires that the policy include a "examples of harassing behaviors covered by policy". The bracketed list in this policy reflects OSBA's recommendations. The district has discretion in what is included in this list. If listing behaviors not reflected in OSBA recommendations, please have the list reviewed by the district's legal counsel.}

compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Investigation

All reports and complaints about behavior that may violate this policy shall be investigated. The district may use, but is not limited to, the following means for investigating incidents of possible harassment:

1. Interviews with those involved;
2. Interviews with witnesses;
3. Review of video surveillance;
4. Review of written communications, including electronic communications;
5. Review of any physical evidence; and
6. Use of third-party investigator.

The district will use a reasonable person standard when determining whether a hostile environment exists. A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment.

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. Discipline of staff and students engaging in sexual harassment;
2. Removal of third parties engaged in sexual harassment;
3. Additional supervision in activities;
4. Additional controls for district electronic systems;
5. Trainings and education for staff and students; and
6. Increased notifications regarding district procedures and resources.

When a student or staff member is harassed by a third party, the district will consider the following:

1. Removing that third party's ability to contract or volunteer with the district, or be present on district property;
2. If the third party works for an entity that contracts with the district, communicating with the third party's employer;
3. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;
4. Limiting attendance at district events; and
5. Providing for additional supervision, including law enforcement if necessary, at district events.

No Retaliation

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or
2. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

Notice

When a person⁶ who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

1. Each reporting person;
2. If appropriate, any impacted person who is not a reporting person;
3. Each reported person; and
4. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include⁷:

1. Name and contact information for all person designated by the district to receive complaints;
2. The rights of the person that the notification is going to;
3. Information about the internal complaint processes available through the school or district that the student, student's parents, staff member, person or person's parent who filed the complaint may pursue, including the person designated for the school or district for receiving complaints and any timelines.
4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;
5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;

⁶ Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

⁷ Remember confidentiality laws when providing any information.

6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;
7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:
 - a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
 - b. For the reported persons, information about and contact information for state and community-based mental health services.
8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and
9. Prohibition of retaliation.

Notification, to the extent allowable under state and federal student confidentiality laws, must be provided when the investigation is initiated and concluded. The notification at the conclusion must include whether a violation of the policy was found to have occurred.

The notice must:

1. Be written in plain language that is easy to understand;
2. Use print that is of a color, size and font that allows the notification to be easily read; and
3. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

Oregon Department of Education (ODE) Support

The ODE will provide technical assistance and training upon request.

FEDERAL DEFINITION AND PROCEDURES

Federal Definition

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity⁸;
3. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
4. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;
5. "Domestic Violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or
6. "Stalking": engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person's own safety or the safety of others, or suffer substantial emotional distress.

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

Federal Procedures

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.*

Reporting

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. The report can be made at any time.

The Superintendent is designated as the Title IX Coordinator and can be contacted at 541-469-7443. The Title IX Coordinator will coordinate the district's efforts to comply with its responsibilities related to this

⁸ "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

AR. The district prominently will display the contact information for the Title IX Coordinator on the district website and in each handbook. {⁹}

Response

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.¹⁰ The district shall treat complainants and respondents equitably by providing supportive measures¹¹ to the complainant and by following a grievance procedure¹² prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX Coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.¹³

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.¹⁴ The district must provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

Notice

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator(s);
2. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and

{⁹ Note the difference in requirements for Title IX and Oregon law. It makes sense to align these requirements.}

¹⁰ (Title 34 C.F.R. §106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

¹¹ (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment.¹¹ The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

¹² This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

¹³ The Title IX Coordinator may also discuss that the Title IX Coordinator has the ability to file a formal complaint.

¹⁴ The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

3. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

Inquiries about the application to Title IX and its requirements may be referred to the Title IX Coordinator or the Assistant Secretary¹⁵, or both.

No Retaliation

Neither the district or any person may retaliate¹⁶ against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act (FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

Publication

This policy shall be made available to students, parents of students and staff members. This policy and contact information for the Title IX Coordinator shall be prominently published in the school student handbook and on the district website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any student, parent of a student, school or district staff member, or third party upon request.

END OF POLICY

Legal Reference(s):

¹⁵ Of the United States Department of Education.

¹⁶ Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Gebser v. Lago Vista Indep. Sch. Dist., 524 U.S. 274 (1998).

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Brookings-Harbor School District 17C

Code: JHCC
Adopted: 3/12/96
Revised/Readopted: 10/22/03; 6/17/15; 3/07/18
Orig. Code: JHCC

Communicable Diseases - Students

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law.

A student will not attend school while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that any susceptible student has or has been exposed to any disease for which the student is required to be excluded in accordance with law and per administrative regulation JHCC-AR - Communicable Diseases - Students. ~~when an administrator has reason to suspect that a student has or has been exposed to any restrictable disease for which the student is required to be excluded, the administrator involved shall exclude the student from school and~~ if the disease is a reportable disease, the administrator will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

~~In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.~~

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

~~The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law.~~

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 431.150 - 431.157](#)

[ORS 433.001 - 433.526](#)

[OAR 333-018](#)

[OAR 333-019-0010](#)

[OAR 333-019-0014](#)

[OAR 333-019-1000](#)

[OAR 437-002-0360](#)

[OAR 437-002-0377](#)

[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2020).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34
C.F.R. Part 99 (2019).

**Brookings-Harbor
School District 17C**

Code: GCBE/GDBE
Adopted:
Orig. Code(s): GCBE

Employee Attendance

The district recognizes an essential function of all employees is to maintain satisfactory attendance.

Satisfactory attendance is defined as no more than an average of one day of absence for illness or injury per month, except such cases as major surgery, recovery from a serious or life-threatening accident or illness or as a result of a documented mental or physical impairment that constitutes a disability. Qualifying leaves as defined under federal and Oregon Family Medical Leave Act laws also apply.

END OF POLICY

Legal Reference(s):

[ORS 187.010](#)
[ORS 336.010](#)

STATE OF OREGON GRANT AGREEMENT

GRANT NO. 13596

“Student Success Act -Student Investment Account”

This Grant Agreement (“Grant”) is between the State of Oregon acting by and through its Department of Education (“Agency”) and **Brookings-Harbor SD 17C** (“Grantee”), each a “Party” and, together, the “Parties”.

SECTION 1: AUTHORITY

Pursuant to the “Student Success Act”, codified at 2019 Oregon Laws Chapter 122 and as amended from time to time (the “Act”). Agency is authorized to distribute funding from the Statewide Education Initiative Account for the purposes described in Section 9 of the Act. Agency is authorized to enter into a grant agreement and provide funding for the purposes described in this Grant.

SECTION 2: PURPOSE

The purpose of this grant is to provide funding to assist in meeting students’ mental or behavioral health needs, and increasing academic achievement and reducing academic disparities for students from racial or ethnic groups that have historically experienced academic disparities, students with disabilities, English language learners, economically disadvantaged students, students who are homeless, and students who are foster children.

SECTION 3: EFFECTIVE DATE AND DURATION

When all Parties have executed this Grant, and all necessary approvals have been obtained (“Executed Date”), this Grant is effective and has a Grant funding start date as of July 1, 2020 (“Effective Date”), and, unless extended or terminated earlier in accordance with its terms, will expire on June 30, 2021.

SECTION 4: GRANT MANAGERS

4.1 Agency’s Grant Manager is:

Rachael Moser
Office of Education Innovation & Improvement
255 Capitol St NE
Salem, OR 97310-0203
SIInfo@ode.state.or.us

4.2 Grantee’s Grant Manager is:

David Marshall
Brookings-Harbor SD 17C
564 Fern Ave

ODE SIA

Brookings, OR 97415-8979
dmarshall@brookings.k12.or.us

4.3 A Party may designate a new Grant Manager by written notice to the other Party.

SECTION 5: PROJECT ACTIVITIES

Grantee must perform the project activities set forth on Exhibit A (the "Project"), attached hereto and incorporated in this Grant by this reference, for the period beginning on the Effective Date and ending June 30, 2021 (the "Performance Period").

SECTION 6: GRANT FUNDS

In accordance with the terms and conditions of this Grant, Agency will provide Grantee up to \$400,254.34 ("Grant Funds") for the Project. Agency will pay the Grant Funds from monies available through its Student Investment Account ("Funding Source").

SECTION 7: DISBURSEMENT GENERALLY

7.1 Disbursement.

- 7.1.1** Subject to the availability of sufficient moneys in and from the Funding Source based on Agency's reasonable projections of moneys accruing to the Funding Source, Agency will disburse Grant Funds to Grantee for the allowable Project activities described in Exhibit A that are undertaken during the Performance Period.
- 7.1.2** Grantee must provide to Agency any information or detail regarding the expenditure of Grant Funds required under Exhibit A prior to disbursement or as Agency may request.
- 7.1.3** Grantee may use the Grant Funds for indirect or administrative costs up to the amount allowed by OAR 581-014-0004 (currently the lesser of five percent of Grantee's total expenditures or \$500,000 per annum). The rates described in OAR 581-014-0004 control over any other verbal or written rate(s) provided by Agency, including in any notice of award provided by Agency's Electronic Grants Management System ("EGMS").

7.2 Conditions Precedent to Disbursement. Agency's obligation to disburse Grant Funds to Grantee under this Grant is subject to satisfaction of each of the following conditions precedent:

- 7.2.1** Agency has received sufficient funding, appropriations, expenditure limitation, allotments or other necessary expenditure authorizations to allow Agency, in the exercise of its reasonable administrative discretion, to make the disbursement from the Funding Source;
- 7.2.2** No default as described in Section 15 has occurred; and
- 7.2.3** Grantee's representations and warranties set forth in Section 8 are true and correct on the date of disbursement(s) with the same effect as though made on the date of disbursement.
- 7.3 No Duplicate Payment.** Grantee may use other funds in addition to the Grant Funds to complete the Project; provided, however, the Grantee may not credit or pay any Grant Funds for Project costs that are paid for with other funds and would result in duplicate funding.
- 7.4 Suspension of Funding and Project.** Agency may by written notice to Grantee, temporarily cease funding and require Grantee to stop all, or any part, of the Project dependent upon Grant Funds for a period of up to 180 days after the date of the notice, if Agency has or reasonably projects that it will have insufficient funds from the Funding Source to disburse the full amount of the Grant Funds. Upon receipt of the notice, Grantee must immediately cease all Project activities dependent on Grant Funds, or if that is impossible, must take all necessary steps to minimize the Project activities allocable to Grant Funds.

If Agency subsequently projects that it will have sufficient funds, Agency will notify Grantee that it may resume activities. If sufficient funds do not become available, Grantee and Agency will work together to amend this Grant to revise the amount of Grant Funds and Project activities to reflect the available funds. If sufficient funding does not become available or an amendment is not agreed to within a period of 180 days after issuance of the notice, Agency will either (i) cancel or modify its cessation order by a supplemental written notice or (ii) terminate this Grant as permitted by either the termination at Agency's discretion or for cause provisions of this Grant.

SECTION 8: REPRESENTATIONS AND WARRANTIES

8.1 Organization/Authority. Grantee represents and warrants to Agency that:

- 8.1.1 Grantee is eligible to accept Grand Funds for this purpose and is duly organized and validly existing under the laws of the State of Oregon;
- 8.1.2 Grantee has all necessary rights, powers and authority under any organizational documents and under Oregon Law to (a) execute this Grant, (b) incur and perform its obligations under this Grant, and (c) receive financing, including the Grant Funds, for the Project;
- 8.1.3 This Grant has been duly executed by Grantee and when executed by Agency, constitutes a legal, valid and binding obligation of Grantee enforceable in accordance with its terms;
- 8.1.4 If applicable and necessary, the execution and delivery of this Grant by Grantee has been authorized by an ordinance, order or resolution of its governing body, or voter approval, that was adopted in accordance with applicable law and requirements for filing public notices and holding public meetings; and
- 8.1.5 There is no proceeding pending or threatened against Grantee before any court of governmental authority that if adversely determined would materially adversely affect the Project or the ability of Grantee to carry out the Project.

8.2 False Claims Act. Grantee acknowledges the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any “claim” (as defined by ORS 180.750) made by (or caused by) Grantee that pertains to this Grant or to the Project. Grantee certifies that no claim described in the previous sentence is or will be a “false claim” (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Grantee further acknowledges in addition to the remedies under Section 16, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Grantee.

8.3 No limitation. The representations and warranties set forth in this Section are in addition to, and not in lieu of, any other representations or warranties provided by Grantee.

SECTION 9: OWNERSHIP

9.1 Intellectual Property Definitions. As used in this Section and elsewhere in this Grant, the following terms have the meanings set forth below:

“Third Party Intellectual Property” means any intellectual property owned by parties other than Grantee or Agency.

“Work Product” means every invention, discovery, work of authorship, trade secret or other tangible or intangible item Grantee is required to create or deliver as part of the Project, and all intellectual property rights therein.

9.2 Grantee Ownership. Grantee must deliver copies of all Work Product as directed in Exhibit A. Grantee retains ownership of all Work Product, and grants Agency an irrevocable, non-exclusive, perpetual, royalty-free license to use, to reproduce, to prepare derivative works based upon, to distribute, to perform and to display the Work Product, to authorize others to do the same on Agency’s behalf, and to sublicense the Work Product to other entities without restriction.

- 9.3 Third Party Ownership.** If the Work Product created by Grantee under this Grant is a derivative work based on Third Party Intellectual Property, or is a compilation that includes Third Party Intellectual Property, Grantee must secure an irrevocable, non-exclusive, perpetual, royalty-free license allowing Agency and other entities the same rights listed above for the pre-existing element of the Third party Intellectual Property employed in the Work Product. If state or federal law requires that Agency or Grantee grant to the United States a license to any intellectual property in the Work Product, or if state or federal law requires Agency or the United States to own the intellectual property in the Work Product, then Grantee must execute such further documents and instruments as Agency may reasonably request in order to make any such grant or to assign ownership in such intellectual property to the United States or Agency.
- 9.4 Real Property.** If the Project includes the acquisition, construction, remodel or repair of real property or improvements to real property, Grantee may not sell, transfer, encumber, lease or otherwise dispose of any real property or improvements to real property paid for with Grant Funds for a period of six (6) years after the Effective Date of this Grant without the prior written consent of the Agency.

SECTION 10: CONFIDENTIAL INFORMATION

- 10.1 Confidential Information Definition.** Grantee acknowledges it and its employees or agents may, in the course of performing its responsibilities, be exposed to or acquire information that is: (i) confidential to Agency or Project participants or (ii) the disclosure of which is restricted under federal or state law, including without limitation: (a) personal information, as that term is used in ORS 646A.602(12), (b) social security numbers, and (c) information protected by the federal Family Educational Rights and Privacy Act under 20 USC § 1232g (items (i) and (ii) separately and collectively “Confidential Information”).
- 10.2 Nondisclosure.** Grantee agrees to hold Confidential Information as required by any applicable law and in all cases in strict confidence, using at least the same degree of care Grantee uses in maintaining the confidentiality of its own confidential information. Grantee may not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties, or use Confidential Information except as is allowed by law and for the Project activities and Grantee must advise each of its employees and agents of these restrictions. Grantee must assist Agency in identifying and preventing any unauthorized use or disclosure of Confidential Information. Grantee must advise Agency immediately if Grantee learns or has reason to believe any Confidential Information has been, or may be, used or disclosed in violation of the restrictions in this Section. Grantee must, at its expense, cooperate with Agency in seeking injunctive or other equitable relief, in the name of Agency or Grantee, to stop or prevent any use or disclosure of Confidential Information. At Agency’s request, Grantee must return or destroy any Confidential Information, If Agency requests Grantee to destroy any Confidential Information, Grantee must provide Agency with written assurance indicating how, when and what information was destroyed.

- 10.3 Identity Protection Law.** Grantee must have and maintain a formal written information security program that provides safeguards to protect Confidential Information from loss, theft, and disclosure to unauthorized persons, as required by the Oregon Consumer Information Protection Act, ORS 646A.600-646A.628. If Grantee or its agents discover or are notified of a potential or actual “Breach of Security”, as defined by ORS 646A.602(1)(a), or a failure to comply with the requirements of ORS 646A.600 – 628, (collectively, “Breach”) with respect to Confidential Information, Grantee must promptly but in any event within one calendar day (i) notify the Agency Grant Manager of such Breach and (ii) if the applicable Confidential Information was in the possession of Grantee or its agents at the time of such Breach, Grantee must (a) investigate and remedy the technical causes and technical effects of the Breach and (b) provide Agency with a written root cause analysis of the Breach and the specific steps Grantee will take to prevent the recurrence of the Breach or to ensure the potential Breach will not recur. For the avoidance of doubt, if Agency determines notice required of any such Breach to any individual(s) or entity(ies), Agency will have sole control over the timing, content, and method of such notice, subject to Grantee’s obligations under applicable law.
- 10.4 Subgrants/Contracts.** Grantee must require any subgrantees, contractors or subcontractors under this Grant who are exposed to or acquire Confidential Information to treat and maintain such information in the same manner as is required of Grantee under subsections 10.1 and 10.2 of this Section.
- 10.5 Background Check.** If requested by Agency and permitted by law, Grantee’s employees, agents, contractors, subcontractors, and volunteers that perform Project activities must agree to submit to a criminal background check prior to performance of any Project activities or receipt of Confidential Information. Background checks will be performed at Grantee’s expense. Based on the results of the background check, Grantee or Agency may refuse or limit (i) the participation of any Grantee employee, agent, contractor, subgrantee, or volunteer, in Project activities or (ii) access to Agency Personal Information or Grantee premises.

SECTION 11: INDEMNITY/LIABILITY

- 11.1 Indemnity.** Grantee must defend, save, hold harmless, and indemnify the State of Oregon and Agency and their officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including attorneys' fees, resulting from, arising out of, or relating to the activities of Grantee or its officers, employees, subgrantees, contractors, subcontractors, or agents under this Grant (each of the foregoing individually or collectively a "Claim" for purposes of this Section). If legal limitations apply to the indemnification ability of Grantee, this indemnification must be for the maximum amount of funds available for expenditure, including any available contingency funds, insurance, funds available under ORS 30.260 to 30.300 or other available non-appropriated funds.
- 11.2 Defense.** Grantee may have control of the defense and settlement of any Claim subject to this Section. But neither Grantee nor any attorney engaged by Grantee may defend the Claim in the name of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without first receiving from the Attorney General, in a form and manner determined appropriate by the Attorney General, authority to act as legal counsel for the State of Oregon. Nor may Grantee settle any Claim on behalf of the State of Oregon without the approval of the Attorney General. The State of Oregon may, at its election and expense, assume its own defense and settlement in the event the State of Oregon determines Grantee is prohibited from defending the State of Oregon, or is not adequately defending the State of Oregon's interests, or an important governmental principle is at issue and the State of Oregon desires to assume its own defense. Grantee may not use any Grant Funds to reimburse itself for the defense of or settlement of any Claim.
- 11.3 Limitation.** Except as provided in this Section, neither Party will be liable for incidental, consequential, or other direct damages arising out of or related to this Grant, regardless of whether the damages or other liability is based in contract, tort (including negligence), strict liability, product liability or otherwise. Neither Party will be liable for any damages of any sort arising solely from the termination of this Grant in accordance with its terms.

SECTION 12: INSURANCE

- 12.1 Private Insurance.** If Grantee is a private entity, or if any contractors, subcontractors, or subgrantees used to carry out the Project are private entities, Grantee and any private contractors, subcontractors or subgrantees must obtain and maintain insurance covering Agency in the types and amounts indicated in Exhibit C.
- 12.2 Public Body Insurance.** If Grantee is a "public body" as defined in ORS 30.260, Grantee agrees to insure any obligations that may arise for Grantee under this Grant, including any indemnity obligations, through (i) the purchase of insurance as indicated in Exhibit C or (ii) the use of self-insurance or assessments paid under ORS 30.282 that is substantially similar to the types and amounts of insurance coverage indicated on Exhibit C, or (iii) a combination of any or all of the foregoing.
- 12.3 Real Property.** If the Project includes the construction, remodel or repair of real property or improvements to real property, Grantee must insure the real property and improvements against liability and risk of direct physical loss, damage or destruction at least to the extent that similar insurance is customarily carried by entities constructing, operating and maintaining similar property or facilities.

SECTION 13: GOVERNING LAW, JURISDICTION

This Grant is governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively "Claim") between Agency or any other agency or department of the State of Oregon, or both, and Grantee that arises from or relates to this Grant must be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it will be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event may this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court. GRANTEE, BY EXECUTION OF THIS GRANT, HEREBY CONSENTS TO THE PERSONAL JURISDICTION OF SUCH COURTS.

SECTION 14: ALTERNATIVE DISPUTE RESOLUTION

The Parties should attempt in good faith to resolve any dispute arising out of this Grant. This may be done at any management level, including at a level higher than persons directly responsible for administration of the Grant. If the parties cannot resolve the dispute at the direct management level, it will be resolved as provided in OAR 581-014-0004.

SECTION 15: DEFAULT

15.1 Grantee. Grantee will be in default under this Grant upon the occurrence of any of the following events:

- 15.1.1** Grantee fails to use the Grant Funds for the intended purpose described in Exhibit A or otherwise fails to perform, observe or discharge any of its covenants, agreements or obligations under this Grant;
- 15.1.2** Any representation, warranty or statement made by Grantee in this Grant or in any documents or reports relied upon by Agency to measure the Project, the expenditure of Grant Funds or the performance by Grantee is untrue in any material respect when made; or
- 15.1.3** A petition, proceeding or case is filed by or against Grantee under any federal or state bankruptcy, insolvency, receivership or other law relating to reorganization, liquidation, dissolution, winding-up or adjustment of debts; in the case of a petition filed against Grantee, Grantee acquiesces to such petition or such petition is not dismissed within 20 calendar days after such filing, or such dismissal is not final or is subject to appeal; or Grantee becomes insolvent or admits its inability to pay its debts as they become due, or Grantee makes an assignment for the benefit of its creditors.

15.2 Agency. Agency will be in default under this Grant if, after 15 days written notice specifying the nature of the default, Agency fails to perform, observe or discharge any of its covenants, agreements, or obligations under this Grant; provided, however, Agency will not be in default if Agency fails to disburse Grant Funds because there is insufficient expenditure authority for, or moneys available from, the Funding Source.

SECTION 16: REMEDIES

- 16.1 Agency Remedies.** In the event Grantee is in default under Section 15.1, Agency may, at its option, pursue any or all of the remedies available to it under this Grant and at law or in equity, including, but not limited to: (a) termination of this Grant under Section 18.2, (b) reducing or withholding payment for Project activities or materials that are deficient or Grantee has failed to complete by any scheduled deadlines, (c) requiring Grantee to complete, at Grantee's expense, additional activities necessary to satisfy its obligations or meet performance standards under this Grant, (d) initiation of an action or proceeding for damages, specific performance, or declaratory or injunctive relief, (e) exercise of its right of recovery of overpayments under Section 17 of this Grant or setoff, or both, or (f) declaring Grantee ineligible for the receipt of future awards from Agency. These remedies are cumulative to the extent the remedies are not inconsistent, and Agency may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.
- 16.2 Grantee Remedies.** In the event Agency is in default under Section 15.2 and whether or not Grantee elects to terminate this Grant, Grantee's sole monetary remedy will be, within any limits set forth in this Grant, reimbursement of Project activities completed and accepted by Agency and authorized expenses incurred, less any claims Agency has against Grantee. In no event will Agency be liable to Grantee for any expenses related to termination of this Grant or for anticipated profits.

SECTION 17: WITHHOLDING FUNDS, RECOVERY

Agency may withhold from disbursements of Grant Funds due to Grantee, or Grantee must return to Agency within 30 days of Agency's written demand:

- 17.1** Any Grant Funds paid to Grantee under this Grant, or payments made under any other agreement between Agency and Grantee, that exceed the amount to which Grantee is entitled;
- 17.2** Any Grant Funds received by Grantee that remain unexpended or contractually committed for payment of the Project at the end of the Performance Period;
- 17.3** Any Grant Funds determined by Agency to be spent for purposes other than allowable Project activities; or
- 17.4** Any Grant Funds requested by Grantee as payment for deficient activities or materials.

SECTION 18: TERMINATION

- 18.1 Mutual.** This Grant may be terminated at any time by mutual written consent of the Parties.
- 18.2 By Agency.** Agency may terminate this Grant as follows:
- 18.2.1** At Agency's discretion, upon 30 days advance written notice to Grantee;
- 18.2.2** Immediately upon written notice to Grantee, if Agency fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in Agency's reasonable administrative discretion, to perform its obligations under this Grant;

18.2.3 Immediately upon written notice to Grantee, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that Agency's performance under this Grant is prohibited or Agency is prohibited from funding the Grant from the Funding Source; or

18.2.4 Immediately upon written notice to Grantee, if Grantee is in default under this Grant and such default remains uncured 15 days after written notice thereof to Grantee.

18.3 By Grantee. Grantee may terminate this Grant as follows:

18.3.1 If Grantee is a governmental entity, immediately upon written notice to Agency, if Grantee fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient to perform its obligations under this Grant.

18.3.2 If Grantee is a governmental entity, immediately upon written notice to Agency, if applicable laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project activities contemplated under this Grant are prohibited by law or Grantee is prohibited from paying for the Project from the Grant Funds or other planned Project funding; or

18.3.3 Immediately upon written notice to Agency, if Agency is in default under this Grant and such default remains uncured 15 days after written notice thereof to Agency.

18.4 Cease Activities. Upon receiving a notice of termination of this Grant, Grantee must immediately cease all activities under this Grant, unless Agency expressly directs otherwise in such notice. Upon termination, Grantee must deliver to Agency all materials or other property that are or would be required to be provided to Agency under this Grant or that are needed to complete the Project activities that would have been performed by Grantee.

SECTION 19: MISCELLANEOUS

19.1 Conflict of Interest. Grantee by signature to this Grant declares and certifies the award of this Grant and the Project activities to be funded by this Grant, create no potential or actual conflict of interest, as defined by ORS Chapter 244, for a director, officer or employee of Grantee.

19.2 Nonappropriation. Agency's obligation to pay any amounts and otherwise perform its duties under this Grant is conditioned upon Agency receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to meet its obligations under this Grant. Nothing in this Grant may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of Agency.

19.3 Amendments. The terms of this Grant may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties.

19.4 Notice. Except as otherwise expressly provided in this Grant, any notices to be given under this Grant must be given in writing by email, personal delivery, or postage prepaid mail, to a Party's Grant Manager at the physical address or email address set forth in this Grant, or to such other addresses as either Party may indicate pursuant to this Section. Any notice so addressed and mailed becomes effective five (5) days after mailing. Any notice given by personal delivery becomes effective when actually delivered. Any notice given by email becomes effective upon the sender's receipt of confirmation generated by the recipient's email system that the notice has been received by the recipient's email system.

- 19.5 Survival.** All rights and obligations of the Parties under this Grant will cease upon termination of this Grant, other than the rights and obligations arising under Sections 11, 13, 14, 16, 17 and subsection 19.5 hereof and those rights and obligations that by their express terms survive termination of this Grant; provided, however, termination of this Grant will not prejudice any rights or obligations accrued to the Parties under this Grant prior to termination.
- 19.6 Severability.** The Parties agree if any term or provision of this Grant is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Grant did not contain the particular term or provision held to be invalid.
- 19.7 Counterparts.** This Grant may be executed in several counterparts, all of which when taken together constitute one agreement, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of the Grant so executed constitutes an original.
- 19.8 Compliance with Law.** In connection with their activities under this Grant, the Parties must comply with all applicable federal, state and local laws.
- 19.8.1 FERPA.** The Family Educational Rights and Privacy Act (FERPA), 20 USC §1232g, applies to education records of individual students held by the Agency. If Grantee has access to personally identifiable education records, Grantee shall not disclose them to anyone and upon completion of the education program and expiration of the Grant, Grantee shall destroy the records. Grantee shall comply with all applicable statutes and rules related to FERPA and education records.
- 19.9 Intended Beneficiaries.** Agency and Grantee are the only parties to this Grant and are the only parties entitled to enforce its terms. Nothing in this Grant provides, is intended to provide, or may be construed to provide any direct or indirect benefit or right to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of this Grant.
- 19.10 Assignment and Successors.** Grantee may not assign or transfer its interest in this Grant without the prior written consent of Agency and any attempt by Grantee to assign or transfer its interest in this Grant without such consent will be void and of no force or effect. Agency's consent to Grantee's assignment or transfer of its interest in this Grant will not relieve Grantee of any of its duties or obligations under this Grant. The provisions of this Grant will be binding upon and inure to the benefit of the Parties hereto, and their respective successors and permitted assigns.
- 19.11 Contracts and Subgrants.** Grantee may not, without Agency's prior written consent, enter into any contracts or subgrants for any of the Project activities required of Grantee under this Grant. Agency's consent to any contract or subgrant will not relieve Grantee of any of its duties or obligations under this Grant.
- 19.12 Time of the Essence.** Time is of the essence in Grantee's performance of the Project activities under this Grant.

19.13 Records Maintenance and Access. Grantee must maintain all financial records relating to this Grant in accordance with generally accepted accounting principles. In addition, Grantee must maintain any other records, whether in paper, electronic or other form, pertinent to this Grant in such a manner as to clearly document Grantee's performance. All financial records and other records, whether in paper, electronic or other form, that are pertinent to this Grant, are collectively referred to as "Records." Grantee acknowledges and agrees Agency and the Oregon Secretary of State's Office and the federal government and their duly authorized representatives will have access to all Records to perform examinations and audits and make excerpts and transcripts. Grantee must retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Grant, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant, whichever date is later.

19.14 Headings. The headings and captions to sections of this Grant have been inserted for identification and reference purposes only and may not be used to construe the meaning or to interpret this Grant.

19.15 Grant Documents. This Grant consists of the following documents, which are incorporated by this reference and listed in descending order of precedence:

- This Grant less all exhibits
- Exhibit A (the "Project")
- Exhibit B (Common and Customized Framework)
- Exhibit C (Insurance)

19.16 Merger, Waiver. This Grant and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant. No waiver or consent under this Grant binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given.

SECTION 20: SIGNATURES

EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES IT HAS READ THIS GRANT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. The Parties further agree that by the exchange of this Grant electronically, each has agreed to the use of electronic means, if applicable, instead of the exchange of physical documents and manual signatures. By inserting an electronic or manual signature below, each authorized representative acknowledges that it is their signature, that each intends to execute this Grant, and that their electronic or manual signature should be given full force and effect to create a valid and legally binding agreement.

IN WITNESS WHEREOF, the Parties have executed this Grant as of the dates set forth below.

STATE OF OREGON acting by and through its Department of Education

By: _____
Name, Title Date

GRANTEE Brookings-Harbor SD 17C

By: _____
Authorized Signature Date

Printed Name, Title

Federal Tax ID Number

Approved for Legal Sufficiency in accordance with ORS 291.047

By: Cynthia Byrnes, Senior Assistant Attorney General 8/27/2020 via email
Name, Title Date

EXHIBIT A THE PROJECT

SECTION I – BACKGROUND AND GOALS

Signed into law in May of 2019, the Student Success Act (SSA) is a historic opportunity for Oregon schools. The law is rooted in equity, authentic community engagement and shared accountability for student success.

SSA establishes the Student Investment Account (SIA) to provide Oregon school districts and eligible charter schools with access to non-competitive grant funds. Each SIA applicant is required to work alongside educators, students, families and their community to develop a plan and outline priorities and activities that align to the allowable uses in the law.

The SIA grants are for two purposes:

- 1) Meeting students’ mental or behavioral health needs, and
- 2) Increasing academic achievement and reducing academic disparities for students from racial or ethnic groups that have historically experienced academic disparities, students with disabilities, English language learners, economically disadvantaged students, students who are homeless, and students who are foster children.

SECTION II – PROJECT DEFINITIONS

The following capitalized terms have the meanings assigned below for purposes of Exhibits A and B.

“Act” means the “Student Success Act” codified in 2019 Oregon Laws Chapter 122, as amended from time to time, inclusive.

“Allowable Costs of the Project” means Grantee’s actual costs that are reasonable, necessary and directly related to the implementation of the SIA Plan and are allowable uses of the Grant Funds under the Act.

“Baseline Targets” means the minimum expectations for improvement set forth in the SIA Plan by the district in either: (i) raising academic achievement or (ii) reducing academic disparities and closing gaps, as further defined in the December 2019 “Guidance for Eligible Applicants”.

“Common Metrics” means the Five-Year Completion Rate, Third-Grade Reading Proficiency Rate, Ninth-Grade On-Track Rate, Regular Attendance Rate, and Four-Year On-Time Graduation rate used by the Agency to measure the success of activities funded by the SIA.

“Disaggregated” has the meaning give in section 12(a) of the Act.

“Five-Year Completion Rate” has the meaning given in section 12(b) of the Act.

ODE SIA

“Focal Student Groups” means students from racial or ethnic groups that have historically experienced academic disparities, students with disabilities, English language learners, economically disadvantaged, students who are homeless and students who are foster children.

“Foundational Year” means the first year of Grantee’s three-year SIA Plan.

“Four-Year on-Time Graduation Rate” means the percentage of students who received a high school diploma or a modified diploma within four years of the student beginning the ninth grade.

“Gap Closing Targets” or “Closing Gap Targets” means the reduction of academic disparities between groups of students especially for Focal Student Groups set forth in the SIA Plan, based on the December 2019 “Guidance for Eligible Applicants”.

“Longitudinal Performance Growth Targets (LPGT)” means the required common metrics and optional locally defined metrics included in Grantee’s SIA Plan.

“Ninth-grade On-Track Rate” has the meaning given in section 12(d) of the Act.

“Optional Local Metrics” means additional Progress Markers toward the Common Metrics included in the SIA Plan.

“Progress Markers” means sets of indicators set forth in the SIA Plan that identify the kinds of changes Agency expects to see in policies, practices and approaches over the next three years that lead to Grantee reaching its LPGT.

“Regular Attendance Rate” has the meaning given in section 12(f) of the Act.

“SIA Account” means the Student Investment Account established, pursuant to ORS 327.175, within the Fund for Student Success for the purpose of distributing grants under ORS 327.195.

“SIA Plan” means the plan developed and implemented by Grantee that focuses on increasing academic achievement and, reducing academic disparities for identified student groups, and meeting students’ mental and behavioral health needs.

“Stretch Targets” means significant improvement set forth in the SIA Plan by the district in either: (i) raising academic achievement or (ii) reducing academic disparities and closing gaps, as further described in the December 2019 “Guidance for Eligible Applicants”.

“Third-Grade Reading Proficiency Rate” has the meaning given in section 12(g) of the Act.

SECTION III – PROJECT ACTIVITIES

This Grant Agreement is for the Foundational Year only.

Subsection 1. Continuous SIA Plan Implementation

Agency will disburse Grant Funds for Allowable Costs of the Project that implement Grantee’s SIA Plan during the Performance Period in accordance with formula and activities described in the Act.

At the start of the 2020-2021 School Year, Grantee must begin to implement its SIA Plans.

Grantees must use the Grant Funds only for:

(a) Increasing instructional time, which may include: (A) More hours or days of instructional time; (B) Summer programs; (C) Before-school or after-school programs; or (D) Technological investments that minimize class time used for assessments administered to students.

(b) Addressing students’ health or safety needs, which may include: (A) Social-emotional learning and development; (B) Student mental and behavioral health; (C) Improvements to teaching and learning practices or organizational structures that lead to better interpersonal relationships at the school; (D) Student health and wellness; (E) Trauma-informed practices; (F) School health professionals and assistants; or (G) Facility improvements directly related to improving student health or safety.

(c) Reducing class sizes, which may include increasing the use of instructional assistants, by using evidence-based criteria to ensure appropriate student-teacher ratios or staff caseloads.

(d) Expanding availability of and student participation in well-rounded learning experiences, which may include: (A) Developmentally appropriate and culturally responsive early literacy practices and programs in prekindergarten through third grade; (B) Culturally responsive practices and programs in grades six through eight, including learning, counseling and student support that is connected to colleges and careers; (C) Broadened curricular options at all grade levels, including access to: (i) Art, music and physical education classes; (ii) Science, technology, engineering and mathematics education; (iii) Career and technical education, including career and technical student organization programs; (iv) Electives that are engaging to students; (v) Accelerated college credit programs, including dual credit programs, International Baccalaureate programs and advanced placement programs; (vi) Dropout prevention programs and transition supports; (vii) Life skills classes; or (viii) Talented and gifted programs; or (D) Access to licensed educators with a library media endorsement

Grantee must periodically review its progress toward meeting Grantee’s Progress Markers and LPGT described in the Exhibit B Common and Customized Framework.

Subsection 2. Foundational Year SIA Plan Refinement and Extension

During the Foundational Year, Grantee must re-visit each aspect of its SIA Plan and engage with Focal Student Groups, families, staff and community to develop a four-year SIA Plan that will extend from 2021-2024 with two biannual implementation periods.

ODE SIA

Grantee must also revisit its LPGT and develop Baseline Targets and Stretch Targets for each of the five Common Metrics and develop Gap Closing Targets that Focal Student Groups will be expected to meet over a five-year period.

As part of the application process for follow-up funding to this Foundational Year Grant, Grantee must work with Agency to co-develop LPGT, Progress Markers and Optional Local Metrics in the spring and summer of 2021.

SECTION IV – REPORTING REQUIREMENTS

Grantee must submit quarterly financial and performance progress reports as well as a final yearly report on the dates set forth in Section V. This reporting requirement shall survive termination of this Agreement.

Financial Reports

Beginning in January of 2021 and continuing each quarter thereafter, Grantee must submit a financial report detailing its expenditure of Grant Funds to the Agency using the form provided by the Agency. Reports are due 30 days after the end of each fiscal year quarter. The yearly report will be due no later than 60 days after the end of the fiscal year.

If Grantee does not use the Grant Funds for Allowable Project Costs Agency may exercise the remedies provided in Section 17 of this Grant, including without limitation deducting amounts from future disbursements of Grant Funds.

Any Grant Funds that are not used by Grantee by June 30, 2021 must be returned to Agency for deposit in the Student Investment Account. If Grantee has not used all of its Grant Funds by June 30, 2021, Grantee may submit a request to Agency no later than June 15 for an extension until September 30, 2021 to use the Grant Funds. The Agency may approve the request at its discretion based upon a determination as to whether the extension and proposed use constitute Allowable Project Costs that further Grantee's SIA Plan or targets.

SIA Plan Performance Reporting

The Agency will closely monitor and evaluate Grantee's progress towards its Progress Markers.

Beginning in January of 2021 and continuing each quarter thereafter, Grantee must submit a narrative Performance Progress Report detailing its SIA Plan activities to the Agency using the form provided by the Agency. Reports are due 30 days after the end of each fiscal year quarter. The yearly report will be due no later than 60 days after the end of the fiscal year.

SIA grant monitoring

The Agency will monitor Grantee's performance under this Grant in person, video conferencing or by phone. Agency will provide written notice to Grantee, as provided in Section 19.4 of the Grant, at least 15 days in advance of Agency's monitoring activities and will schedule in person visits, video conferencing and phone calls.

ODE SIA

A Grant monitoring visit or call may cover a variety of topics at Agency’s discretion including but not limited to: Grantee’s compliance with the SIA Account purposes; challenges faced by the Grantee in implementing its Plan; SIA Plan outcomes; its budget and expenditure of moneys received from the SIA Account, Grantee’s progress toward achieving its Progress Markers; financial reporting, any expenditure changes, and reconciliation of Grant Funds; or Grantee’s training and technical assistance needs.

Before an on-site visit, the Agency will advise Grantee on how to prepare for the monitoring visit and financial reconciliation, the format for the visit, and which Grantee organizational leaders, staff or others should be involved in the visit. Once a date and time are confirmed, the Grantee should send a notification to its organizational leaders, staff, students and community partners who are expected to participate; identify a meeting location and prepare all necessary monitoring documents and data.

The department may establish a procedure for conducting performance audits on a random basis or based on just cause as allowed under rules adopted by the board.

Each grant recipient must conduct a performance review every four years as required by standards adopted in board rule.

SECTION V – DISBURSEMENT and REPORTING PROVISIONS

Agency will disburse the Grant Funds using its Electronic Grants Management System (“EGMS”), on a quarterly basis as outlined below:

<u>Disbursement Date</u>	<u>Amount</u>
<u>October 1, 2020</u>	<u>40%</u>
<u>January 1, 2021</u>	<u>30%</u>
<u>April 1, 2021</u>	<u>30%</u>

*If this Grant is not fully executed by October 1, 2020, Agency will disburse the Grant Funds within 30 days of the Execution Date.

Agency will disburse the Grant Funds in quarterly disbursements in advance of expenditures, not on a reimbursement basis.

Grantee must submit its financial and performance progress reports on the following dates:

- January 31, 2021**
- April 30, 2021**
- August 30, 2021 (Yearly Report)**

EXHIBIT B COMMON AND CUSTOMIZED FRAMEWORK BROOKINGS-HARBOR SD 17C

SECTION I – PROGRESS MARKERS FOR SCHOOL YEAR 2020-2021

The Progress Markers are a mechanism to support a developmental approach to evaluation with a focus on learning about the kinds of changes that happen from distinct investments. The following fifteen Progress Markers are arranged into three categories that represent the advancement in degree of change from minimum to profound as described and listed below:

- A. **“Expect to see”** progress makers represent initial, easy to achieve changes that indicate a recognition of and commitment to SIA plan goals.
- B. **“Would like to see”** progress markers represent longer term likely changes and indicate more active learning and engagement.
- C. **“Would love to see”** progress markers describe the kinds of profound changes ideal for any program or investment to make or contribute towards. Note: In this first year, this would be unusual to see.

A. Expect to see

1	Every school recognizes and honors the strengths that educators, students and their families bring to the educational experience through active and consistent community engagement.
2	An equity lens is in place, adopted, and woven through all policies, procedures and practices.
3	Data teams are forming, and they frequently review data that inform a school’s decision-making processes, including barriers to engagement and attendance. ¹
4	Schools and districts have an inventory of literacy assessments, tools, and curriculum being used.
5	Increased communication exists between educators and families about student growth, literacy trajectory, areas for improvement, and individualized supports are provided.
6	Schools and districts co-develop and communicate a shared understanding (among educators, students, families and community members) of what it means to be on track by the end of the 9th Grade.

¹ Providing sufficient time for teachers and staff to review data is an eligibility requirement for High School Success (Measure 98) funding in high schools. This suggests the value of that practice when well designed for all developmental levels. Duplication in focus is acceptable and strategic in this case. Funds should be braided but grantees can’t use funding for the same purpose with both initiatives.

B. Would like to see

7	Every school has effective foundational learning practices in place including safe, welcoming classroom environments, social-emotional learning, trauma-informed practices, behavioral supports, and culturally sustaining practices.
8	Educators use student-centered approaches to foster student voice, reinforce student engagement and motivation, and increase academic achievement.
9	Dedicated time for professional learning and evaluation tools are in place to see if policies/procedures are adequately meeting the needs of students.
10	Comprehensive literacy strategies, including professional development plans for educators, are documented and communicated to staff, students (developmentally appropriate), and families.
11	An audit of 9th grade course scheduling is conducted, accounting for student core and support course placement, and disaggregated by student focal groups. ²
12	Schools strengthen partnerships with active community organizations and partners, including local public health, businesses, faith communities, tribal leaders, and others.

C. Would love to see

13	Educators have a balanced assessment system in place to help them identify student learning in the areas of reading, writing, research, speaking, and listening that are clearly connected to Oregon’s English Language Arts and Literacy Standards.
14	School districts have a process to identify and analyze the barriers that disconnect students from their educational goals and/or impede students from graduating on time ³ .
15	Students have avenues to share and communicate their dreams and aspirations at all levels, including a clear picture of the contributions and next steps they plan to take after they graduate from high school.

SECTION II – APPROVED OPTIONAL LOCAL METRICS (IF APPLICABLE)

NA

² Again, this is intentionally aligned with High School Success goals and best practices. Changes in progress that might come in part from SIA investments and in part from HSS investments are acceptable to include as “contributions to change” as what we are most interested in is that change is occurring and learning from what is unfolding.

³ ODE considered and received substantial but mixed feedback about the value of mapping the math strategy, and while we chose not to include formally, SIA recipients are encouraged to review the literature and develop an understanding of what Math proficiency is, what it looks like for students and how shared competencies are taught in 9th grade Math.

EXHIBIT C INSURANCE

INSURANCE REQUIREMENTS:

Grantee shall obtain at Grantee's expense the insurance specified in this Exhibit C prior to performing under this Grant Agreement and shall maintain it in full force and at its own expense throughout the duration of this Grant Agreement, as required by any extended reporting period or tail coverage requirements, and all warranty periods that apply. Grantee shall obtain the following insurance from insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to Agency. Coverage shall be primary and non-contributory with any other insurance and self-insurance, with the exception of Professional Liability and Workers' Compensation. Grantee shall pay for all deductibles, self-insured retention and self-insurance, if any.

WORKERS' COMPENSATION & EMPLOYERS' LIABILITY

All employers, including Grantee, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Grantee shall require and ensure that each of its subcontractors complies with these requirements. If Grantee is a subject employer, as defined in ORS 656.023, Grantee shall also obtain employers' liability insurance coverage with limits not less than \$500,000 each accident. If Grantee is an employer subject to any other state's workers' compensation law, Grantee shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$500,000 and shall require and ensure that each of its out-of-state subcontractors complies with these requirements.

COMMERCIAL GENERAL LIABILITY:

Required

Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to the State. This insurance shall include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this Grant Agreement, and have no limitation of coverage to designated premises, project or operation. Coverage shall be written on an occurrence basis in an amount of not less than \$1,000,000.00 per occurrence. Annual aggregate limit shall not be less than \$2,000,000.00.

AUTOMOBILE LIABILITY INSURANCE:

Required **Not required**

Automobile Liability Insurance covering Grantee's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$1,000,000.00 for bodily injury and property damage. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for Commercial General Liability and Automobile Liability). Use of personal automobile liability insurance coverage may be acceptable if evidence that the policy includes a business use endorsement is provided.

EXCESS/UMBRELLA INSURANCE:

A combination of primary and excess/umbrella insurance may be used to meet the required limits of insurance.

ADDITIONAL INSURED:

All liability insurance, except for Workers' Compensation, Professional Liability, and Network Security and Privacy Liability (if applicable), required under this Grant Agreement must include an additional insured endorsement specifying the State of Oregon, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Grantee's activities to be performed under this Grant Agreement. Coverage shall be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of your ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 07 04 or equivalent.

WAIVER OF SUBROGATION:

Grantee shall waive rights of subrogation which Grantee or any insurer of Grantee may acquire against the Agency or State of Oregon by virtue of the payment of any loss. Grantee will obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Agency has received a waiver of subrogation endorsement from the Grantee or the Grantee's insurer(s).

TAIL COVERAGE:

If any of the required insurance is on a claims made basis and does not include an extended reporting period of at least 24 months, Grantee shall maintain either tail coverage or continuous claims made liability coverage, provided the effective date of the continuous claims made coverage is on or before the effective date of this Grant Agreement, for a minimum of 24 months following the later of (i) Grantee's completion and Agency's acceptance of all Services required under this Grant Agreement, or, (ii) Agency or Grantee termination of this Grant Agreement, or, iii) The expiration of all warranty periods provided under this Grant Agreement.

CERTIFICATE(S) AND PROOF OF INSURANCE:

Grantee shall provide to Agency Certificate(s) of Insurance for all required insurance before delivering any Goods and performing any Services required under this Grant Agreement. The Certificate(s) shall list the State of Oregon, its officers, employees and agents as a Certificate holder and as an endorsed Additional Insured. The Certificate(s) shall also include all required endorsements or copies of the applicable policy language effecting coverage required by this Grant Agreement. If excess/umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/umbrella insurance. As proof of insurance Agency has the right to request copies of insurance policies and endorsements relating to the insurance requirements in this Grant Agreement. Grantee must furnish acceptable insurance certificates to: ode.insurance@ode.state.or.us or by mail to: **Attention Procurement Services, Oregon Department of Education, 255 Capitol St NE, Salem OR, 97310** prior to commencing the work.

NOTICE OF CHANGE OR CANCELLATION:

ODE SIA

The Grantee or its insurer must provide at least 30 days' written notice to Agency before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

INSURANCE REQUIREMENT REVIEW:

Grantee agrees to periodic review of insurance requirements by Agency under this Agreement and to provide updated requirements as mutually agreed upon by Grantee and Agency.

STATE ACCEPTANCE:

All insurance providers are subject to Agency acceptance. If requested by Agency, Grantee shall provide complete copies of insurance policies, endorsements, self-insurance documents and related insurance documents to Agency's representatives responsible for verification of the insurance coverages required under this Exhibit C.

Additional Coverages That May Apply:

DIRECTORS, OFFICERS AND ORGANIZATION LIABILITY:

Required (If Grantee is a Non-Profit or if a first tier contractor or subgrantee is a Non-Profit)

Directors, Officers and Organization insurance covering the Grantee's Organization, Directors, Officers, and Trustees actual or alleged errors, omissions, negligent, or wrongful acts, including improper governance, employment practices and financial oversight - including improper oversight and/or use of use of grant funds and donor contributions - with a combined single limit of no less than \$1,000,000.00 per claim.

PHYSICAL ABUSE AND MOLESTATION INSURANCE COVERAGE:

Required **Not required**

Abuse and Molestation Insurance in a form and with coverage that are satisfactory to the State covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent: hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom the Grantee is responsible including but not limited to Grantee and Grantee's employees and volunteers. Policy endorsement's definition of an insured shall include the Grantee, and the Grantee's employees and volunteers. Coverage shall be written on an occurrence basis in an amount of not less than \$1,000,000.00 per occurrence. Any annual aggregate limit shall not be less than \$3,000,000.00. Coverage can be provided by a separate policy or as an endorsement to the commercial general liability or professional liability policies. The limits shall be exclusive to this required coverage. Incidents related to or arising out of physical abuse, mental injury, or sexual molestation, whether committed by one or more individuals, and irrespective of the number of incidents or injuries or the time period or area over which the incidents or injuries occur, shall be treated as a separate occurrence for each victim. Coverage shall include the cost of defense and the cost of defense shall be provided outside the coverage limit.

PROCLAMATION

WHEREAS, bullying is physical, verbal, sexual or emotional intimidation or harm intentionally directed at a person or group of people and occurs in neighborhoods, playgrounds, schools, on the job and through technology, and

WHEREAS, research indicates that bullying is the most common form of violence, annually affecting thousands of Oregon children and adolescents; and

WHEREAS, targets of bullying are more likely to acquire physical, emotional, and learning problems and

WHEREAS, children who bully are at greater risk of engaging in more serious violent behaviors while children who witness bullying often feel less secure, more fearful, and intimidated.

NOW, THEREFORE, the Brookings Harbor School District 17C hereby proclaims the month of October, 2020 as

BULLY PREVENTION MONTH

BE IT FURTHER RESOLVED, that all schools, students, parents, recreational programs, religious institutions and community organizations be encouraged to engage in a variety of awareness and prevention activities designed to make our communities safer for all children and adolescents.

Brookings-Harbor School District 17-C

"Every Student Can Succeed"

Application for Appointment to Budget Committee (2 Year Term)

The School Board genuinely appreciates your interest in serving on our School District Budget Committee. To be considered for appointment to this Committee, please complete this form and return it to the District Office, 564 Fern Ave, Brookings, OR 97415.

The deadline for receipt of completed application forms for the present vacancy on the Budget Committee is November 13, 2020. The Board will consider applications for appointment at the upcoming November School Board Meeting.

By state law and district policy, School District Budget Committee members must meet three criteria:

- 1) Live within the geographic boundaries of District 17-C
- 2) Be registered voter in the State of Oregon.
- 3) NOT be an employee or agent of District 17-C

Name _____

Address _____

Phone _____

Do you have any school-age children? _____ If yes, what ages? _____

Please list any relevant school committees or business/community activities which you have been involved with in the past two years:

Please describe any special qualifications or abilities you may have that would help you to fulfill your responsibilities as a member of the Budget Committee:

(Please use the back of this page or another sheet if necessary)

Brookings-Harbor School District 17-C

"Every Student Can Succeed"

Application for Appointment to Budget Committee (3 Year Term)

The School Board genuinely appreciates your interest in serving on our School District Budget Committee. To be considered for appointment to this Committee, please complete this form and return it to the District Office, 564 Fern Ave, Brookings, OR 97415.

The deadline for receipt of completed application forms for the present vacancy on the Budget Committee is November 13, 2020. The Board will consider applications for appointment at the upcoming October School Board Meeting.

By state law and district policy, School District Budget Committee members must meet three criteria:

- 1) Live within the geographic boundaries of District 17-C
- 2) Be registered voter in the State of Oregon.
- 3) NOT be an employee or agent of District 17-C

Name _____

Address _____

Phone _____

Do you have any school-age children? _____ If yes, what ages? _____

Please list any relevant school committees or business/community activities which you have been involved with in the past two years:

Please describe any special qualifications or abilities you may have that would help you to fulfill your responsibilities as a member of the Budget Committee:

(Please use the back of this page or another sheet if necessary)



District Administration Office

564 Fern Ave
Brookings, OR 97415
541 469-7443
Fax 541 469-6599
www.brookings.k12.or.us

October 16, 2020

Public Notice

Brookings Harbor School District 17C has 3 openings on the budget committee. The openings consist of 2 three year terms and 1 two year term. Applications are available on the website, at the district office or by emailing dedec@brookings.k12.or.us. Please return completed application to Dede Corpening, Associate Director of Fiscal Services, by Friday November 13, 2020.

In 2020-21, The Brookings-Harbor School Board will ...

... continue to work collaboratively with the superintendent and District Leadership Team (DLT) to monitor the district's priorities and corresponding strategic plan. The Board will calendar and execute at least 3 monitoring sessions for the 2020-21 school year. (4C)

... receive (*and provide feedback as appropriate*) regular strategic plan updates from the superintendent and/or designee. The board will calendar (at least 4) strategic plan updates to be presented at regular board meetings in the 2020-21 school year. (4A)

... review the following board policies and/or administrative procedures for the following.

- Long term facilities plan for construction and maintenance
- Technology plan including evaluation and updating of hardware/software
- Regular evaluation of curriculum/supplementary materials
- Curriculum selection process/policy including the involvement of parents, community and staff

The board will review any related policies and modify, as necessary. The board will receive updates (and provide appropriate feedback) on any related administrative procedures. All four review sessions will be concluded no later than April 1st, 2021. (3C)

District Goal: Student Success

Description of Student Success:

Student success is the independence to intuitively think critically while maintaining a high ethical and moral character.

District Goal: Staff Recruitment/Retention

Description of Staff Recruitment/Retention

Recruiting, developing and retaining high-quality staff is vital for student success. Fostering a culture of support with opportunities for growth and development empowers outstanding staff

District Goal: Relationships

Description of Relationships

To intentionally build meaningful relationships with students, staff, families and community with trust and respect to create a positive culture to invest in every student's future.

THEMED NETWORKING ROOM	THEMED NETWORKING ROOM	THEMED NETWORKING ROOM	THEMED NETWORKING ROOM	THEMED NETWORKING ROOM
Board Equity & Anti-Racism Interests Spencer Lewis, Haley Percell	Board Officers (Chairs & Vice Chairs) Renee Sessler	COVID-19 Lessons Learned - large districts Kris Howatt, Maureen Wolf	COVID-19 Lessons Learned - mid-sized districts Brandy Penner	COVID-19 Lessons Learned - remote & rural districts Chris Cronin, Scott Rogers
Charter School Interests Kristen Miles	Coalition of School Administrators Colin Cameron, Krista Parent	Conversation with the Oregon Community College Association Cam Preus	Conversation with the Oregon PTA Kristi Dille, Otto Schell	New to Virtual Conferences? Q & A Help & Support Vince Adams
Oregon Association of Education Service Districts Gary Peterson, Rose Wilde	Oregon Association of School Business Officials Angie Peterman	Oregon School Board Members of Color Caucus Bill Graupp	Q & A with Oregon Department of Education Colt Gill, Scott Nine, Carmen Urbina	Small Schools Association Michael Carter

BREAK Break	VISIT WITH OSBA'S DEPARTMENTS
	Meet with the OSBA Director of Legal Services and PACE Administrator Dave Harvey, Haley Percell, Meghan Peterson 

GENERAL SESSION

Opening General Session- Leadership Lessons Learned from COVID-19 and Implicit Bias in the Age of COVID-19

Kevin Cassidy, Colt Gill, Jim Green, Craig Hawkins, Bryant Marks



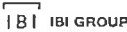


BREAK



Break

VISIT WITH OSBA'S DEPARTMENTS

Meet with OSBA Policy Services Department Staff

Jean Chiappisi, Leslie Fisher, Colleen Forcier, Spencer Lewis, Rick Stucky

WORKSHOP	WORKSHOP	WORKSHOP	WORKSHOP	WORKSHOP
<p>EQUITY & DIVERSITY</p> <p>All Students Belong</p> <p>Colt Gill, Carmen Urbina</p> 	<p>Charter Schools: Policy and Governance Considerations in the 2020-21 School Year</p> <p>Spencer Lewis, Kristen Miles</p> 	<p>Mental Health Integration: Development, Maintenance, Sustainability</p> <p>Sabrina Alexander, Joe Leykam, Ryan Noss</p> 	<p>EQUITY & DIVERSITY</p> <p>Responding to Hate in Public Schools</p> <p>Jessica Acee, Patrick Griffin, Rose Wilde</p> 	<p>Successful Superintendent Successful School Boards</p> <p>Vince Adams, Melissa Goff, Krista Parent, Jennifer Ward</p> 

<p>EQUITY & DIVERSITY</p> <p>WORKSHOP</p> <p>The Role of the School Board Member in the Rollout of House Bill 2845, the Ethnic Studies Bill</p> <p>Jessica Arzate, Kendra Hughes, Amit Kobrowski, Helen Ying</p> 	<p>WORKSHOP</p> <p>Understanding Academic Growth After School Closure</p> <p>Cheryl Davis, Robin DeLoach, Ella Taylor</p> 
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BREAK

Break

VISIT WITH OSBA'S DEPARTMENTS

Meet with OSBA Communication Services Department Staff

Jake Arnold, Rachel Baker, Erin Good, Gina Hutchinson, Alex Pulaski

GENERAL SESSION

OSBA Annual Business Meeting

Scott Rogers

GENERAL SESSION

Lunch Programming: Legislative Message/Capitol Watch

Richard Donovan, John Horvick, Lori Sattenspiel

BREAK

Break

VISIT WITH OSBA'S DEPARTMENTS



Meet with OSBA Labor Services Department Staff

Marie Dudgeon, Michael Osmanski

REGION ROUNDTABLES	REGION ROUNDTABLES	REGION ROUNDTABLES	REGION ROUNDTABLES	REGION ROUNDTABLES
Central Region Roundtable Patti Norris	Charter Schools Meeting Kristen Miles	Clackamas Region Roundtable Libra Forde, Liz Hartman	Douglas/South Coast Region Roundtable Jackie Crook	Eastern Region Roundtable Kevin Cassidy, Chris Cronin
Gorge Region Roundtable Scott Rogers	Lane Region Roundtable Linda Hamilton	Linn/Benton/Linn Region Roundtable Sarah Finger McDonald	Marion Region Roundtable Melissa LaCrosse, Tass Morrison	Multnomah Region Roundtable Kris Howatt, Sonja Mckenzie, Michelle Vo
North Coast Region Roundtable Greg Kintz	Southeast Region Roundtable Lori Theros	Southern Region Roundtable Dianne Mihocko	Washington Region Roundtable LeeAnn Larsen, Erika Lopez, Maureen Wolf	Yamhill/Polk Region Roundtable Brandy Penner

BREAK Break	VISIT WITH OSBA'S DEPARTMENTS Meet with OSBA Legislative Services Department Staff Richard Donovan, Lori Sattenspiel, La'Neil Trissel
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<p>WORKSHOP</p> <p>Collaborative Governance Works!</p> <p>Adrian DeLeon, James LaBine, Bryan Trendell</p> 	<p>WORKSHOP</p> <p>Consortium-based Virtual Learning Academies</p> <p>Madeline Koenig, Erin Lair</p> 	<p>EQUITY & DIVERSITY WORKSHOP</p> <p>Diversity in District Administration: The Role of School Boards</p> <p>Bill Graupp, Heidi Sipe</p> 	<p>WORKSHOP</p> <p>Executing Your District's Mission, Vision and Values Using 90-Day Improvement Cycles</p> <p>Joe Behrman, Ryan Carpenter, Kathy Oropallo, Rochelle Shibahara</p> 	<p>WORKSHOP</p> <p>Exploring Ways to Increase Community Engagement</p> <p>Pat Ketcham, Amber Ryerson, Ella Taylor</p> 
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<p>WORKSHOP</p> <p>EQUITY & DIVERSITY</p> <p>Overcoming the Digital Divide in Our Communities</p> <p>Sami Al-AbdRabbuh, Satya Chandragiri, Suzanne West</p> 	<p>WORKSHOP</p> <p>Responding to Adi's Act: Suicide Prevention, Intervention and Postvention Policy Step by Step</p> <p>Kahae Rikeman, Parker Sczepanik</p> 
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<p>BREAK</p> <p>Break</p>	<p>VISIT WITH OSBA'S DEPARTMENTS</p> <p>Meet with OSBA Board Development Department Staff</p> <p>Vince Adams, Sarah Herb, Steve Kelley, Kristen Miles, Renee Sessler, Amber Smith</p>
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<p>GENERAL SESSION</p> <p>Closing General Session- The Next Voice You Hear: Oregon's Gen Z Looks to the Future and Closing Remark</p> <p>Nonso Agum, Kevin Cassidy, Alexa Castanon, Gia Faith, Jim Green, Alex Pulaski, Treyson Smith</p>
