

Executive Committee Meeting  
Wednesday, November 27, 2019 9:30 AM  
Lower Platte North NRD Office  
P.O. Box 126  
Wahoo, NE 68066

## 1. UNFINISHED BUSINESS

1.A. Off-Site Water Table Concerns Near Sand Creek

## 2. MEETINGS

2.A. Pending

2.A.1. NARD Legislative Conference

The NARD Legislative Conference is scheduled for January 27 - 29 at the Embassy Suites in Lincoln. (See Attachment) If you are interested in attending the Legislative Conference let Breunig know.

2.B. Reports

## 3. MANAGEMENT ITEMS

3.A. Directors Absence

3.B. Monthly Education Program

Jim Cannia - Discus AEM flights, process and data collected

3.C. Annual Director Retreat

We normally hold our Annual Director Retreat in February. The Executive Committee suggested Wednesday, February 19th at the Lake Wanhoo Education Building.

3.D. Memorandum of Agreement and 1619 Privacy Attachment with NRCS

Craig Derickson will be present out our December Board Meeting to sign the updated Memorandum of Agreement. (see attachment)

3.E. 2020 Election Certificaton

Attached find 2020 Election certification information. All candidates must file with the Secretary of State - Lincoln. Deadline for Incumbents is February 18th and Non-incumbent is March 2nd.

3.F. 2020 Board Meeting and Committee Meeting Schedule

Attached find the 2020 Board and Committee Meeting Schedules. Please note that Committee Meeting Dates and Times are subject to change.

#### 4. EQUIPMENT

#### 5. PERSONNEL

##### 5.A. I&E Coordinator Position

Personnel Sub-Committee met on Monday morning to discuss the I&E position that will be open after Desirae leaves January 3, 2020. The following recommendations were moved to the Exec. Committee:

- Change current I&E position requirements to include "Associates degree and NRD related experience" as a requirement in lieu of bachelors degree.
- To promote Lacey Sabatka from part-time I&E Assistant/Receptionist position to I&E Coordinator effective January 4, 2020 at the starting salary of \$40,000 per year with full benefits.
- To advertise part-time I&E position (30 hours per week) with goal to have individual hired by the first of January 2020.
- To approve Desirae TePoel for contract work with I&E department not to exceed \$ 500.00 per month. This work will be reviewed after 3 months to determine feasibility and need.

#### 6. FINANCE

##### 6.A. Approval of Financial Reports

Grant will be available for a conference call to review the October Financial Statement.

##### 6.B. Approval of Managers Time and Expense Sheets

Attached find Manager Gottschalk's time and expense sheets.

##### 6.C. Accounts over 90 Days

##### 6.D. Financial Review of 2019 Wanahoo Recreation Season

The 2019 Wanahoo Recreation season turned out to be very successful. Staff will distribute expense and revenue information and answer any questions.