

Regular Meeting

Thursday, July 23, 2020 6:00 PM
@northwascoschools

1. **Call Meeting to Order** **Presenter:** John Nelson, Chair
2. **District Mission / Vision Statement**
3. **Comments from the Audience about Non Agenda Items**
4. **Special Consent Agenda - Approve Special July Board Organizational Designations**
5. **Consent Agenda**
 - 5.a. Approve the Budget Hearing and School Board Meeting Minutes from June 18th, 2020
 - 5.b. Personnel Report
6. **New Business Discussion / Action:**
 - 6.a. **Action Item:** Election for Chair - ORS 332.040 (2)
 - 6.b. **Action Item:** Election for Vice Chair - ORS 332.040 (2)
 - 6.c. **Action Item:** Appoint Board Member(s) to:
Education Foundation Executive Board, Community Outreach Team, District 21 Wellness Committee
 - 6.d. **Presentations / Reports:**
 - 6.d.1. **Superintendent's Report** **Presenter:** Theresa Peters
 - 6.d.1.a. **Action Item:** Approve the 2020/2021 School Board Meeting Calendar
 - 6.d.1.b. **Informational:** School Board Retreat - Tentative date: Saturday, August 15th, 2020
 - 6.d.1.c. **Informational:** Update on continuing the OSBA Promise Scholarship Program
 - 6.d.1.d. **Informational:** Update on Reopening in the fall
 - 6.d.2. **Chief Financial Officer's Report** **Presenter:** Kara Flath
 - 6.d.2.a. **Nutrition Services Program Update** **Presenter:** Dottie Ray, Director
 - 6.d.2.b. **Action Item:** Approve Resolution #20-21-03 - Resolution Making Appropriations State of Oregon (Business Oregon Commission) Seismic Rehabilitation Grant
 - 6.d.2.c. **Action Item:** Approve Resolution #20-21-02 - Resolution Making Appropriations Oregon Department of Education Cares Act ESSER Funds
 - 6.d.3. **Board Attorney's Report** **Presenter:** Jason Corey
7. **Discussion / Action Items:**
 - 7.a. **Informational:** 1st Reading on School Board Policies (*no action is required at this time*)

- 7.a.1. **School Board Policy JBB: Educational Equity (NEW)**
- 7.a.2. **School Board Policy BBF: Board Member Standards of Conduct** *(updated language)*
- 8. **Adjourn the Regular School Board Meeting**



**2020-2021 North Wasco County School District 21
BOARD ORGANIZATION CHART**

Item	Designation
1. Provide time and place for regular school board meetings of the Board of Directors	Thursday as designated on approved calendar – routinely at 6:00 pm – <i>Electronically until further notice (based on Governor’s Executive Order) or in-person at The Dalles Middle School library or designated building / school.</i>
2. Appoint School District Clerk. ORS 332.515	Theresa Peters, Interim Superintendent
3. Appoint Budget Officer. ORS 294.331	Kara Flath, Chief Financial Officer
4. Appoint Custodian of Funds. ORS 328.441, 445	Kara Flath, Chief Financial Officer
5. Appoint Deputy Clerk	Kara Flath, Chief Financial Officer
6. Appoint Food Service Authority	Kara Flath, Chief Financial Officer
7. Appoint Legal Counsel	Dick, Dick & Corey The Hungerford Law Firm Miller Nash Mersereau, Shannon, LLP Oregon School Boards Association
8. Appoint Newspaper to be used for all legal notices	The Dalles Chronicle
9. Appoint Workers’ Compensation Carrier	State Accident Insurance Fund
10. Appoint Insurance Agent of Record	OnCourse Insurance and Risk Management
11. Appoint Responsibility for enforcement of Policy GBA-AR; Affirmative Action Program; Policy GBEC: Drug Free Workplace; and all other Board policies	Theresa Peters, Interim Superintendent Brian Schimel, Director of Human Resources
12. Appoint Auditors and authorize standard form contract. ORS 328.465, 327.137, 297.405	Friend & Reagan, P.C., CPAs
13. Appoint District Representative, if needed, for IEP Meetings at Oregon School for Deaf & Blind, Early Intervention and District SLC Programs.	Jary Snodgrass, Student Services Director
14. Set Fidelity Bond Rate(s) ORS 332.525	Theresa Peters, Interim Superintendent (\$100,000) Kara Flath, Chief Financial Officer (\$300,000) Oliva Murrillo, Accounting Specialist (\$100,000) Jillian McNeal, Payroll & Benefits Spec. (\$100,000) Nancy Lathrop, Accounting Specialist (\$100,000)
15. Authorize Membership	Oregon School Boards Association; Oregon Educational Technology Consortium; *COSA; *OASE; The Dalles Area Chamber of Commerce; TD Sister Cities Association; *OASBO; *OSPA; *SHRM; *NAEN
16. Authorize loans from the General Fund to Special Project Funds for the purposes of paying operating expenses until grant and contract funds can be collected and the General fund repaid. ORS 294.468	Theresa Peters, Interim Superintendent Kara Flath, Chief Financial Officer
17. Designate Financial Institutions of Deposit ORS 328.441, 294.805 - 294.895	Oregon State Treasury, Local Government Investment Pool; U.S. Bank; Bank of America; Bank of the West; Washington Federal; Columbia State Bank and Wells Fargo

18. Designate Confidential Employees	Cindy Miller, Executive Assistant to Superintendent Jillian McNeal, Payroll & Benefits Specialist Becky Beeks, Human Resources Assistant Olivia Murrillo, Accounting Specialist Nancy Lathrop, Accounting Specialist
19. Authorize purchases from Oregon Department of Administrative Services Procurement Division and federal property disposal	Theresa Peters, Interim Superintendent Kara Flath, Chief Financial Officer
20. Designate distribution of Board Agenda	Board of Directors Board Secretary OEA Representative(s) The Dalles Chronicle KACI KIHR KODL District Website Columbia Gorge ESD
21. Designate distribution of Board Minutes	Board of Directors Board Secretary District Website
22. Designate Local Public Contract Review Board. ORS 279A.060	North Wasco County School District 21 Board of Directors
23. Designate Signature Authorization ORS 328.445	Two Signatures – one may be an official facsimile: Theresa Peters, Interim Superintendent; Kara Flath, Chief Financial Officer; Nancy Lathrop, Accounting Specialist; and Board Chair.
24. Designate Signature authorization for Federal, State & Local Grant Applications and Acceptance of Funds	Theresa Peters, Interim Superintendent Kara Flath, Chief Financial Officer Penny Grotting, CG ESD, Asst. Superintendent
25. Designate Signature Authorization for Safe Deposit box	Theresa Peters, Interim Superintendent
26. Designate Approved Alternative Schools	Columbia Gorge Community College (GED and High School Equivalent Degree as outlined in OAR 581-22-317); The Next Door, Inc.
27. Authorize expenditure in the year of receipt of grants, gifts, bequests and devises in trust for specific purposes. ORS 294.338(2)	Theresa Peters, Interim Superintendent Kara Flath, Chief Financial Officer
28. Authorize expenditure of refunds received when purchased items are returned after an expenditure has been made. ORS 294.338(9)	Theresa Peters, Interim Superintendent Kara Flath, Chief Financial Officer
29. Authorize limited investments of funds in the investment pool by the Superintendent and Chief Financial Officer. ORS 294.810 and 294.815	Theresa Peters, Interim Superintendent Kara Flath, Chief Financial Officer

<p>30. As per District policy DLC: Mileage reimbursement for approved District travel using a privately owned vehicle shall be calculated at the current allowance established by the IRS.</p> <p>Per diem rates for approved meals and lodging when traveling on District business will be at the federal rate set by the U.S. General Services Administration.</p>	<p>Board of Directors</p>
<p>31. Integrated Pest Management Coordinator ORS 634.700 – 634.750</p>	<p>Don Carter, Facilities Director</p>

- *COSA – Coalition of School Administrators
- *OASE – Oregon Association School Executives
- *OASBO – Oregon Association of School Business Officials
- *OSPA – Oregon School Personnel Association
- *SHRM – Society for Human Resource Management
- *NAEN – North American Association of Educational Negotiators

North Wasco County School District

Human Resource Office • Brian Schimel - Director
3632 West 10th Street • The Dalles, Oregon 97058 • (541) 506-3420

PERSONNEL CHANGES AND VACANCIES School Board Meeting – July 23, 2020 *Current as of – July 16, 2020*

Reference ORS 332.505 (2b) A District Board may employ personnel, including teachers and administrators, necessary to carry out the duties and powers of the board and fix the duties, terms and conditions of employment and the compensation.

Licensed Staff – New Hires

NAME	POSITION	BUILDING	COMMENTS
Susana Reyes-Montes	Kindergarten Teacher-DLI	CES	Begins August 24, 2020
Yousef Yousefi	Interim Science Teacher	TDHS	Begins August 24, 2020
Ann Scott	Teacher-SPED	CWE	Begins August 24, 2020

Licensed Staff – Internal Transfer and or Hires

NAME	CURRENT BUILDING AND ASSIGNMENT	NEW BUILDING AND ASSIGNMENT
N/A		

Licensed Staff – Resignation/Retirements/Separation of Employment

NAME	POSITION	BUILDING	COMMENTS
Kirsten Stevens	ELL Teacher	TDHS	Retires 8/21/2020

Licensed Staff– Request for Leave of Absence

NAME	POSITION	BUILDING	COMMENTS
Leah McCollum	Grade 1 Teacher	DHE	1 Year Leave of Absence

Administrative Staff – New Hires

NAME	POSITION	BUILDING	COMMENTS
N/A			

Please Note: The following information regarding ESP employment is presented to the Board for purposes of (Information Only) and requires no action.

ESP Staff – New Hires – No Action Required

NAME	POSITION	BUILDING	COMMENTS
N/A			

ESP Staff –Transfers and Internal Hires – No Action Required

NAME	POSITION	COMMENTS
Yesenia Marquez-Barragan	Ed Asst II-DLI Program-CES	Begins 8/26/2020-formerly at CWE

ESP Staff – Request for Leave of Absence – No Action Required

NAME	POSITION	BUILDING	COMMENTS
N/A			

ESP Staff – Resignation/Retirements/Separation of Employment – No Action Required

NAME	POSITION	BUILDING	COMMENTS
Alyson Wallis	Secretary III-AD Office	TDHS	Resigned June 19, 2020
Janice Davis	Ed Asst III-SLC	CES	Retired June 22, 2020

Diana Garcia-Hernandez	Secretary V-Lead	TDMS	Resigning July 31, 2020
Yesenia Marquez-Barragan	Ed Assistant II-ELL	CWE	Resigned June 16, 2020
Adriana Jensen	Ed Asst III-Transition 21 Program	Wahntonka Campus	Resigned July 14, 2020
Steven LaBrousse	Maintenance II	TDMS	Resigning July 24, 2020

Confidential Staff – New Hires – No Action Required

NAME	POSITION	BUILDING	COMMENTS
N/A			

Confidential Staff – Resignation/Retirements/Separation of Employment – No Action Required

NAME	POSITION	BUILDING	COMMENTS
N/A			

Coaching Staff – New Hires – No Action Required

NAME	POSITION	BUILDING	COMMENTS
N/A			

Coaching Staff – Resignations/Separation of Employment – No Action Required

NAME	POSITION	BUILDING	COMMENTS
Summer Bathke	Asst Cheerleading Coach	TDHS	Resigned March 6, 2020

Advertised Vacancies

Position	HRS/FTE	Building	Close Date	Comments
Elementary Teacher-Grade 4	1.0 FTE	CWE	July 31, 2020	Advertised
Elementary Teacher-Grade 1 (Temporary 20'-21' year)	1.0 FTE	DHE	July 31, 2020	Advertised
Reading Specialist-Title I	1.0 FTE	DHE	July 31, 2020	Advertised
Special Education Teacher-LTCT Program	1.0 FTE	WC	Open Until Filled	Advertised
High School Spanish Teacher	1.0 FTE	TDHS	Open Until Filled	Advertised
Secretary V-Lead	1.0 FTE	TDMS	July 21, 2020	Advertised
Secretary III-Athletics	8.0 Hrs	TDHS	July 31, 2020	Advertised
Educational Assistant III-SPED	7.5 Hrs	District Wide	Open Until Filled	Advertised
Educational Assistant III-SPED	7.5 Hrs	CWE	Open Until Filled	Advertised
Educational Assistant II-Jump Start Program	7.5 Hrs/Temp	CWE	May 26, 2020	Advertised-Internally
Educational Assistant III-SELA	7.5 Hrs	CWE	July 31, 2020	Advertised
Educational Assistant IV-Media Assistant	8.0 Hrs	TDMS	July 31, 2020	Advertised
District Maintenance II-Grounds	7.5 Hrs	Operations	July 31, 2020	Advertised
Substitute Bus Driver (Pool)	Substitute	Transportation	Open Until Filled	Advertised
Assistant Volleyball Coach	Seasonal	TDHS	Open Until Filled	Advertised



*2020-2021 School Board Meeting Calendar
for
North Wasco County School District 21*

The North Wasco County School District Board of Directors will meet electronically via Facebook (@northwascoschools) until further notice.

Thursday, July 23rd, 2020

Board Retreat: To be determined

Thursday, August 6th, 2020 (Work Session)

Thursday, August 27th, 2020

Thursday, September 24th, 2020

Thursday, October 22nd, 2020

Thursday, November 19th, 2020

Thursday, December 17th, 2020

Wednesday, January 13th, 2021

Thursday, February 25th, 2021

Thursday, March 18th, 2021

Thursday, April 22nd, 2021

Tuesday, April 27th, 2021 (Budget Committee Meeting)

Tuesday, May 4th, 2021 (If needed, Budget Committee Meeting)

Monday, May 10th, 2021 (If needed, Budget Committee Meeting)

Thursday, May 27th, 2021

Thursday, June 17th, 2021

RESOLUTION MAKING APPROPRIATIONS
STATE OF OREGON (BUSINESS OREGON COMMISSION)
SEISMIC REHABILITATION GRANT

Resolution No. 20-21-03

Whereas, the Oregon Department of Education has awarded North Wasco County School District 21, a grant under the state of Oregon, Business Oregon Seismic Rehabilitation Grant Program to make structural improvements to the Dalles High School gymnasium.

Whereas, the District did not anticipate grant revenue from this source when the budget for fiscal year 2020-21 was created;

Therefore, be it resolved, that the additional amounts for the fiscal year beginning July 1, 2020, for the purposes shown below are hereby appropriated as follows:

220 - STATE GRANTS

Facilities Acquisition and Construction	<u>2,276,980</u>
Total Federal Programs	<u>\$ 2,276,980</u>

Adopted this 23rd day of July, 2020.

John Nelson, Board Chair

Kara Flath, CFO

RESOLUTION MAKING APPROPRIATIONS
OREGON DEPARTMENT OF EDUCATION
CARES ACT ESSER FUNDS

Resolution No. 20-21-02

Whereas, the Oregon Department of Education has awarded North Wasco County School District 21, a grant under federal CARES Act ESSER funds to prevent, prepare for, and respond to coronavirus in the District.

Whereas, the District did not anticipate grant revenue from this source when the budget for fiscal year 2020-21 was created;

Therefore, be it resolved, that the additional amounts for the fiscal year beginning July 1, 2020, for the purposes shown below are hereby appropriated as follows:

210 - FEDERAL PROGRAMS	
Instruction	\$ 596,367
Support services	<u>164,309</u>
Total Federal Programs	<u>\$ 760,676</u>

Adopted this 23rd day of July, 2020.

John Nelson, Board Chair

Kara Flath, CFO

North Wasco County School District 21

Code: JBB
Adopted:

Educational Equity

The district is committed to the success of every student in each of our schools. For that success to occur, the district is committed to equity by recognizing institutional barriers and creating access and opportunities that benefit each student. “Achieving equity” means students’ identities will not predict or predetermine their success in school.

Educational equity is based on the principles of fairness and justice in allocating resources, opportunity, treatment and creating success for each student.

Educational equity promotes the real possibility of equality of educational results for each student and between diverse groups of students. Equity strategies are intentional, systemic and focused on the core of the teaching and learning process.

To achieve educational equity the district will commit to:

1. Systematically using districtwide and individual school level data, disaggregated by [race/ethnicity, national origin, language, special education, sex, socioeconomic status and mobility¹] to inform district decision making.
2. Raising the achievement of all students while narrowing the gap between the lowest and the highest performing students.
3. Eliminating the predictability and disparity in all aspects of education and its administration, including but not limited to, the disproportionate representation of students by race, poverty, sex, sexual orientation² and national origin in discipline, special education and in various advanced learning.
4. Graduating all students ready to succeed in a diverse local, national and global community.

In order to achieve educational equity for each and every student:

1. The district shall provide every student with equitable access to high quality curriculum, support, facilities and other educational resources, even when this means differentiating resource allocation.

¹ These are data categories that the Oregon Department of Education collects. Districts may choose to add to this list from data the district collects.

² “Sexual orientation” is defined by Oregon Revised Statute (ORS) 174.100(7) to mean an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identify, regardless of whether the individual’s gender identity, appearance, expression or behavior differs from that traditionally associated with the individual’s sex at birth.

2. The district shall review existing policies, programs, professional development and procedures for the promotion of educational equity, and all applicable new policies, programs and procedures will be developed [using an educational equity analysis tool] [with educational equity as a priority].
3. The district shall actively work toward a balanced teacher and administrator workforce to reflect the diversity of the student body. The district seeks to recruit, employ, support and retain a workforce that includes racial, sex and linguistic diversity, as well as culturally responsive administrative, instructional and support personnel.
4. The district shall provide professional development to strengthen employees' knowledge and skills for eliminating opportunity gaps and other disparities in achievement.
5. The district shall create schools with a welcoming, inclusive culture and environment that reflects and supports diversity of the student population, their families and their community.
6. The district shall include partners who have demonstrated culturally specific expertise, including but not limited to, families, government agencies, institutions of higher learning, early childhood education organizations, community-based organizations, local businesses and the community in general, in meeting our high goals for educational outcomes. The district shall seek to involve students, staff, families and community members that reflect district demographics to inform decisions regarding the narrowing of the achievement and other opportunity gaps.
7. The district shall provide multiple pathways to success in order to meet the needs of the diverse student body and shall actively encourage, support and expect high academic achievement for each student.
8. The district shall provide materials and assessments that reflect the diversity of students and staff and are geared toward the understanding and appreciation of culture, class, language, ethnicity, poverty, ability and other differences that contribute to the uniqueness of each student and staff member.

The superintendent shall [develop procedures] [develop an action plan] [include equity practices in the district's strategic plan strategies] to implement this policy. The superintendent will [annually] report to the Board the progress of the [implementation of this policy] [action plan] [strategic plan].

END OF POLICY

Legal Reference(s):

[ORS 174.100\(7\)](#)
[ORS 332.075](#)

[ORS 332.107](#)
[ORS 342.437 to -342.449](#)

North Wasco County School District

Code: BBF
Adopted: 1/14/04
Revised/Readopted: 10/25/07; 10/22/15

Board Member Standards of Conduct

A Board member should ~~As a member of my local school board, I will strive to improve public education and to that end I will:~~

1. **Comply with ethics laws for public officials;**
2. **Understand that the Board sets the standards for the district through Board policy. Board members do not manage the district on a day-to-day basis;** ~~Work with other Board members to establish effective Board policies and to delegate authority for the administration of the schools to the superintendent;~~
3. Attend all regularly scheduled Board meetings insofar as possible and become informed concerning the issues to be considered at those meetings;
4. **Understand that the Board makes decisions by a quorum vote of the Board. Individual Board members may not commit the Board to any action;**
5. Recognize that I must make policy decisions only after full discussion at publicly held Board meetings;
6. **Respect the right of other Board members to have opinions and ideas which differ;** ~~Encourage the free expression of opinion by all Board members and seek systematic communications between the Board and students, staff and all elements of the community;~~
7. **Recognize that decisions made by a quorum vote are the final decisions of the Board. Such decisions should be supported by all Board members;**
8. **Make decisions only after the facts are presented and discussed;** ~~Render all decisions based on the available facts and my independent judgment and refuse to surrender that judgment to individuals or special interest groups;~~
9. ~~Communicate to other Board members and the superintendent expressions of public reaction to Board policies and school programs;~~
10. ~~Inform myself about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school boards associations~~
11. ~~Support the employment of those persons best qualified to serve as school staff and insist on a regular and impartial evaluation of all staff;~~
12. **Understand the chain of command and refer problems or complaints to the proper administrative office;**
13. **Recognize that the Board must comply with the Public Meetings Law and only has authority to make decisions at properly noticed Board meetings;**

14. ~~Insist that all Board and district business is ethical and honest; Avoid being placed in a position of conflict of interest and refrain from using my Board position for personal or partisan gain;~~
15. Be open, fair and honest — no hidden agendas;
16. ~~Understand that Board members will receive information that is confidential and cannot be shared; Take no private action that will compromise the Board or administration and respect the confidentiality of information that is privileged under applicable law;~~
17. Recognize that the superintendent is the Board’s employee and designated as the chief executive officer of the district;
18. Take action only after hearing the superintendent’s recommendations;
19. Refuse to bring personal or family problems into Board considerations;
20. Give district staff the respect and consideration due to skilled, professional employees;
21. Present personal criticism of district operations to the superintendent, when appropriate, not to district staff;
22. Respect the right of the public to attend and observe Board meetings;
23. Respect the right of the public to be informed about district decisions and school operations as allowed by law;
24. Remember that content discussed in executive session is confidential;
25. Use social media, websites, or other electronic communication judiciously, respectfully, and in a manner that does not violate Oregon’s Public Meetings Laws;
26. When posting online or to social media, Board members will treat and refer to other Board members, staff, students and the public with respect, and will not post confidential information about students, staff or district business;
27. A Board member is a mandatory reporter of child abuse. A Board member having reasonable cause to believe that any child with whom the Board member comes in contact with has suffered abuse or that any person with whom the Board member comes in contact with has abused a child shall immediately make an oral report by telephone or otherwise to the local Department of Human Services (DHS), to the designee of the department or to a local law enforcement within the county where the person making the report is located at the time of contact.
28. Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.

END OF POLICY

Legal Reference(s):

[ORS 162.015 - 162.035](#)
[ORS 162.405 - 162.425](#)
[ORS 192.610 - 192.710](#)

[ORS Chapter 244](#)
[ORS 332.055](#)
[ORS 419B.005](#)

[ORS 419B.010](#)
[ORS 419B.015](#)
[Senate Bill 415 \(2019\)](#)