

Port Orford-Langlois School District 2CJ
Port Orford, OR
Board of Education
March 30, 2020
Pacific High School Library
45525 Highway 101
Sixes, OR 97476
4:30 PM

Regular Board of Director's Meeting
4:30 PM

1. **CALL TO ORDER/INTRODUCTIONS**
 1. Pledge of Allegiance
 2. Staff and Visitors
2. **AGENDA CHANGES**
3. **CONSENT AGENDA**
 1. Approve Minutes February 24, 2020 3
 2. Financial Report 6
 3. Leave Approval Jantzi
 4. Approval - Co-Op Powers Basketball 23
 5. Accept Resignation - 4th Grade Amber Cannon
4. **PUBLIC INPUT**
 Board Policy BDDH States: Speakers may offer objective criticism of district operations and programs, but the Board will not hear personal complaints concerning school personnel nor against any person connected with the school system. The chairman will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. Members of the public may address the Board for up to three minutes.
- Educational Spotlight:**
5. **REPORTS** *CHAIR*
 1. **Student Representative Report**
 2. **Superintendent** - *Steve Perkins*
 3. **Transportation/Maintenance** - *Chad Berry* 24
 4. **Technology Report** - *Jered Rush* 27
 5. **Principal's Report** - *Krista Nieraeth* 28
 6. **Enrollment** 31
6. **NEW BUSINESS**
7. **OLD BUSINESS**
8. **REOCCURRING BUSINESS**
9. **FIRST READING OF POLICIES** **(Shaded words are new/strike-throughs are deleted)*
 1. AC - Nondiscrimination 32
 2. AC - AR 34
 3. GCDA/GDDA - Criminal Records Check 37
 4. GCDA/GDDA - AR 40
 5. IGBBA - Talented and Gifted Students 45
10. **SECOND READING POLICIES**
11. **BOARD COMMENTS/REPORTS** *CHAIR*
12. **CORRESPONDENCE**
13. **FUTURE AGENDA ITEMS**
14. **EXECUTIVE SESSION**

* Action

EXECUTIVE SESSION

The board will now move into an executive session under **ORS 192.660 (2) (e) Property, ORS 192.660 (2) (d) Labor Negotiations, ORS 192.660(2)(b) Staff Conduct, and ORS 192.660(2)(f) Exempt Records**. The board will not make any decisions in the Executive Session regarding the topic discussed. Should a decision be required, the board will move back into a regular meeting.

Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced.

“PARKING LOT”

The Port Orford-Langlois School Board met in a Regular Session on February 24, 2020 at 4:30 PM. The Board met in the library at Pacific High School, 45525 Highway 101, Sixes, Oregon. Board members present were Mary Scaffo, Patricia Brown, Phyllis Johns, Hilary Johnson and Sandra Anderson. Steve Perkins, Superintendent, and Stephanie Smith, Administrative Assistant, and Don Staehely, Business Manager, were also present.

1.0 Call to Order/Introductions

1.1 Pledge of Allegiance:

Mary Scaffo called the meeting to order at 4:30 pm.

1.2 Staff and Visitors

2.0 Agenda Changes

None

3.0 Consent Agenda

- 3.1 Approve minutes, January 27, 2020
- 3.2 Financial Report
- 3.3 Licensed Staff Renewals 2020-2021
- 3.4 Administrative staff Renewals 2020-2021
- 3.5 Adopt Local ESD Service Plan

Sandra Anderson moved and Patricia Brown seconded to approve the consent agenda as presented. Motion passed unanimously. (RESOLUTION 20-34)

4.0 Public Input - Educational Spotlight:

None this month.

5.0 Reports

5.1 Student Representative Report

None this month.

5.2 Superintendent

Steve Perkins reported the Student Success Act grant has been awarded at approximately \$275,000, to be distributed July 1, 2020. The district will follow the Head Start model for a pre-school. It will be 100% inclusive for all incomes, and will serve all three and four-year-olds within the 2CJ district. Plans include a full time K-12 counselor to work in both buildings. The position will not be part of the licensed bargaining unit, but will have its own contract. Transportation costs are eligible to be reimbursed at 80%. The plan is to have 2 teachers and 2 instructional aides. Public surveys reveal overwhelming support for a pre-school in the district. Approximately 36 students are expected.

5.3 Transportation and Maintenance

The roofers have completed their work. Chad Berry noted the contractor for the seismic project will be here one more time to double check that all has been complete.

5.4 Technology Report

Nothing additional to report.

5.5 Principal's Report

Krista Nieraeth reported Statia Ryder and the OSU Master Gardeners held a Driftwood garden clean up day with the students. The cooking classes have had lower than expected attendance. Cathy Boden is working toward funding to renew the program and increase participation.

5.6 Enrollment

Nothing additional to report.

6.0 New Business

6.1 Board Resolution - Unemployment Account

The district currently has \$152,000 in its unemployment insurance fund. Only 1% is required (around \$15,000). The excess money could be moved into an interest-bearing account. The district proposed moving \$75,000 from the LGBT, which will retain \$25,000 in the LGBT that is in excess before the rate would increase. Funds will be placed in a Special Revenue account to cover future unemployment rate increases or otherwise is directed by the Board of Directors.

Hilary Johnson read the resolution out loud.

Hilary Johnson moved and Sandra Anderson seconded to approve the resolution as presented. Motion passed unanimously. (RESOLUTION 20-35)

6.2 Board Resolution – Insurance Agent of Record

Our former insurance agent has retired. Don Staehely explained an RFP is required to hire a new agent. However, Craig Zolezzi is already the district's SAIF agent and is a known entity, therefore an RFP may be exempted. The premium price remains the same.

Hilary Johnson read the resolution aloud. Hilary moved and Patricia Brown seconded to approve the resolution as presented. Motion passed unanimously. (RESOLUTION 20-36).

6.3 PACE Coverage – Craig Zolezzi⁴

Craig will be invited to a future meeting. He has been the district's PACE agent and has proven invaluable in the seismic project.

7.0 Old Business

7.1 Food Service Update

Don Staehely reported the district has increased its use of government commodities. Additionally, we have received our Farm to School grant and are utilizing it. We are going to apply for the Community Eligibility Provision from the state which would allow all children to eat for free. The application is due April 15. The district's current free and reduced rate is 70%. If approved, the program would be in place for a four-year cycle. This program would significantly reduce workload for district office staff, which approves and tracks applications and certification of students for the lunch program. Krista reported that our two new kitchen staff are working very well together, costing out meals per serving and noting which foods are most popular, thereby wasting less. The district is participating in a food buying co-op which has further reduced food costs.

8.0 Reoccurring Business

9.0 First Reading of Board Policies

None

10.0 Second Reading and Adoption of Policies

None

11.0 Board Comments/Reports

Board members discussed their experiences with student lunches. Phyllis sat with 7 kids, Patricia sat with 3 parents. She said the kids talked about what they liked most about the school, which include small classes, their teachers, the computers and of course, recess.

12.0 Correspondence

13.0 Future Agenda Items

14.0 Executive Session.

An Executive Session was not needed.

Patricia Brown moved to adjourn the meeting. All were in favor.
The meeting adjourned at 5:17 pm.

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 02/01/2020 To Date: 02/29/2020

Report Sort: Remit Name

4 KIWIS GUTTERS LLC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49466	GENERAL FUND	PLANT OPERATION & MAINT	REPAIRS AND MAINTENANCE	\$3,850.00
Total for 4 KIWIS GUTTERS LLC				\$3,850.00

ADAPT COASTAL SCREENING

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49467	GENERAL FUND	STUDENT TRANSPORTATION	PHYSICALS	\$70.00
Total for ADAPT COASTAL SCREENING				\$70.00

ALLSTREAM

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49468	GENERAL FUND	DATA PROCESSING	TELEPHONE	\$888.61
Total for ALLSTREAM				\$888.61

AMAZON.COM CORPORATE ACCOUNT

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	ALTERNATIVE EDUCATION	TEXTBOOKS	\$48.83
0	GENERAL FUND	DATA PROCESSING	COMPUTER HARDWARE	\$330.96
0	GENERAL FUND	DATA PROCESSING	NON-CONSUMABLE SUPPLIES	\$174.01
0	GENERAL FUND	EDUCATIONAL MEDIA SERVICE	LIBRARY BOOKS	\$12.44
0	GENERAL FUND	ELEMENTARY INSTRUCTION	TEXTBOOKS	\$60.80
0	GENERAL FUND	FISCAL SERVICES	CONSUMABLE SUPPLIES	\$281.53
0	GENERAL FUND	HS COCURRICULUM	CONSUMABLE SUPPLIES	\$8.72
0	GENERAL FUND	MID/JR HI INSTRUCTION	TEXTBOOKS	\$14.58
0	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$414.41
0	GENERAL FUND	OFFICE OF PRINCIPAL	INSTRUCTIONAL SUPPLIES	\$101.74
0	GENERAL FUND	OFFICE OF PRINCIPAL	NON-CONSUMABLE SUPPLIES	\$34.95
0	GENERAL FUND	OFFICE OF PRINCIPAL	TEXTBOOKS	\$38.60
0	GENERAL FUND	Undesignated	Interfund Accounts Receivable/Accounts Payable	\$287.61

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Report Sort: Remit Name

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 02/01/2020

To Date: 02/29/2020

Report Sort: Remit Name

C & K MARKET, INC #55

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49494	GENERAL FUND	EXECUTIVE ADM SERVICES	CONSUMABLE SUPPLIES	\$24.90
49494	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$19.99
			Total for GENERAL FUND	\$44.89
FOOD SERVICE				
49494	FOOD SERVICE	FOOD SERVICE	CONSUMABLE SUPPLIES	\$36.73
49494	FOOD SERVICE	FOOD SERVICE	FOOD	\$0.00
			Total for FOOD SERVICE	\$36.73
STUDENT BODY - PHS				
49494	STUDENT BODY - PHS	HS COCURRICULUM	CONSUMABLE SUPPLIES	\$65.87
OCF AFTER SCHOOL PROGRAM				
49494	OCF AFTER SCHOOL PROGRAM	MID/JR HI COCURRICULUM	CONSUMABLE SUPPLIES	\$37,128
READY, SET, LEARN				
49494	READY, SET, LEARN	STAFF DEVELOPMENT	CONSUMABLE SUPPLIES	\$0.00
			Total for C & K MARKET, INC #55	\$184.61

CANNON, AMBER D

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	IMPRVT INSTRUCTION SRVS	OTHER TUITION	\$3,400.00
			Total for CANNON, AMBER D	\$3,400.00

CANON FINANCIAL SERVICES

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49470	GENERAL FUND	FISCAL SERVICES	RENTALS	\$124.02
49470	GENERAL FUND	OFFICE OF PRINCIPAL	M&R COPY COST	\$80.60
49470	GENERAL FUND	OFFICE OF PRINCIPAL	RENTALS	\$309.11
49495	GENERAL FUND	FISCAL SERVICES	RENTALS	\$120.61
49495	GENERAL FUND	OFFICE OF PRINCIPAL	M&R COPY COST	\$409.98
49495	GENERAL FUND	OFFICE OF PRINCIPAL	RENTALS	\$788.75

Port Orford-Langlois School District 2CJ

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Fiscal Year: 2019-2020

Criteria: From Date: 02/01/2020 To Date: 02/29/2020

Report Sort: Remit Name

			Total for GENERAL FUND	\$1,833.07
			Total for CANON FINANCIAL SERVICES	\$1,833.07
CARSON OIL CIOMPANY, INC.				
Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49471	GENERAL FUND	PLANT OPERATION & MAINT	FUEL	\$0.00
49471	GENERAL FUND	PLANT OPERATION & MAINT	TRAVEL, LOCAL IN DISTRICT	\$521.41
49471	GENERAL FUND	STUDENT TRANSPORTATION	GAS & OIL	\$3,684.95
			Total for GENERAL FUND	\$4,206.36
			Total for CARSON OIL CIOMPANY, INC.	\$4,206.36
CHARTER COMMUNICATONS				
Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49472	GENERAL FUND	DATA PROCESSING	OTHER COMMUNICATION SERV	\$2,187.04 ₉
			Total for CHARTER COMMUNICATONS	\$2,187.04
COASTAL PAPER & SUPPLY, INC				
Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49496	GENERAL FUND	PLANT OPERATION & MAINT	CONSUMABLE SUPPLIES	\$1,099.28
			Total for COASTAL PAPER & SUPPLY, INC	\$1,099.28
COMFORT FLOW HEATING & AIR CONDITIONING				
Check#	FUND	FUNCTION	OBJECT	Amount
FOOD SERVICE				
49497	FOOD SERVICE	FOOD SERVICE	REPAIRS AND MAINTENANCE	\$1,827.22
			Total for COMFORT FLOW HEATING & AIR CONDITIONING	\$1,827.22
COOS CURRY ELECTRIC COOP, INC				
Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	PLANT OPERATION & MAINT	ELECTRICITY	\$5,140.89
			Total for COOS CURRY ELECTRIC COOP, INC	\$5,140.89

CTR - ROTO ROOTER

Port Orford-Langlois School District 2CJ

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Fiscal Year: 2019-2020

Criteria: From Date: 02/01/2020 To Date: 02/29/2020

Report Sort:	Remit Name	FUNCTION	OBJECT	Amount
GENERAL FUND	FUND			
49473	GENERAL FUND	PLANT OPERATION & MAINT	GARBAGE	\$1,857.31
FOOD SERVICE				
49473	FOOD SERVICE	FOOD SERVICE	REPAIRS AND MAINTENANCE	\$2.03
Total for CTR - ROTO ROOTER				\$1,859.34
DAY SHIP SUPPLY				
FOOD SERVICE	FUND			
49474	FOOD SERVICE	FOOD SERVICE	FOOD	\$499.17
49498	FOOD SERVICE	FOOD SERVICE	FOOD	\$301.82
Total for FOOD SERVICE				\$800.99
Total for DAY SHIP SUPPLY				\$800.99
DELL INC				10
GENERAL FUND	FUND			
49475	GENERAL FUND	DATA PROCESSING	COMPUTER SOFTWARE	\$7,432.00
Total for DELL INC				\$7,432.00
GARRATT, TARA J				
GENERAL FUND	FUND			
0	GENERAL FUND	FISCAL SERVICES	TRAVEL, LOCAL IN DISTRICT	\$7.71
0	GENERAL FUND	FISCAL SERVICES	TRAVEL, OUT OF DISTRICT	\$102.69
Total for GENERAL FUND				\$110.40
Total for GARRATT, TARA J				\$110.40
GIBBS, ROXANNE M				
EXTRACURRICULAR SCHOOL TRANSPORTATION GRANT	FUND			
0	EXTRACURRICULAR SCHOOL TRANSPORTATION GRANT	STUDENT TRANSPORTATION	TRAVEL, OUT OF DISTRICT	\$64.00
Total for GIBBS, ROXANNE M				\$64.00

Port Orford-Langlois School District 2CJ

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Criteria: From Date: 02/01/2020 To Date: 02/29/2020

Report Sort: Remit Name

GOLD BEACH LUMBER YARD INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49476	GENERAL FUND	OTH PLANT OPERTN & MAINT	CONSUMABLE SUPPLIES	\$0.00
49476	GENERAL FUND	PLANT OPERATION & MAINT	CONSUMABLE SUPPLIES	\$452.14
			Total for GENERAL FUND	\$452.14
			Total for GOLD BEACH LUMBER YARD INC	\$452.14

GOLD COAST SECURITY, INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49499	GENERAL FUND	PLANT OPERATION & MAINT	OTH NON-INST PROF/TECH	\$92.00
			Total for GOLD COAST SECURITY, INC	\$92.00

HALL, TORI L

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49477	GENERAL FUND	RESOURCE ROOMS	TRAVEL, LOCAL IN DISTRICT	\$122.35
			Total for HALL, TORI L	\$122.35

INDUSTRIAL SOURCE

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49478	GENERAL FUND	OFFICE OF PRINCIPAL	INSTRUCTIONAL SUPPLIES	\$51.35
			Total for INDUSTRIAL SOURCE	\$51.35

KING, CHRISTINA S

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	IMPRVT INSTRUCTION SRVS	OTHER TUITION	\$5,484.00
			Total for KING, CHRISTINA S	\$5,484.00

LAU, JULIANE

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$313.00
			Total for LAU, JULIANE	\$313.00

Port Orford-Langlois School District 2CJ

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Criteria:

From Date: 02/01/2020

To Date: 02/29/2020

Report Sort: Remit Name

LEGACY LABORATORY SERVICES LLC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49479	GENERAL FUND	STUDENT TRANSPORTATION	PHYSICALS	\$24.00
			Total for LEGACY LABORATORY SERVICES LLC	\$24.00

LOGMEIN USA INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
49480	GENERAL FUND	DATA PROCESSING	COMPUTER SOFTWARE	\$955.00
			Total for LOGMEIN USA INC	\$955.00

MCDONALD WHOLESALE COMPANY

Check#	FUND	FUNCTION	OBJECT	Amount
FOOD SERVICE				
49481	FOOD SERVICE	FOOD SERVICE	CONSUMABLE SUPPLIES	\$0.00
49481	FOOD SERVICE	FOOD SERVICE	FOOD	\$13.69
			Total for FOOD SERVICE	\$13.69
			Total for MCDONALD WHOLESALE COMPANY	\$13.69

NIERAETH, KRISTA E

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	HS COCURRICULUM	TRAVEL, OUT OF DISTRICT	\$117.19
0	GENERAL FUND	OFFICE OF PRINCIPAL	TRAVEL, OUT OF DISTRICT	\$29.50
			Total for GENERAL FUND	\$146.69
OCF AFTER SCHOOL PROGRAM				
0	OCF AFTER SCHOOL PROGRAM	HS COCURRICULUM	TRAVEL, OUT OF DISTRICT	\$322.17
TITLE 1				
0	TITLE 1	FAMILY ENGAGEMENT	INSTRUCTIONAL PROF/TECH	\$132.38
0	TITLE 1	STAFF DEVELOPMENT	TRAVEL, OUT OF DISTRICT	\$49.71
			Total for TITLE 1	\$182.09
			Total for NIERAETH, KRISTA E	\$650.95

NORTH BEND MIDDLE SCHOOL

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 02/01/2020 To Date: 02/29/2020

Report Sort:	Remit Name			Amount
GENERAL FUND	FUND	FUNCTION	OBJECT	
49482	GENERAL FUND	MID/JR HI COCURRICULUM	DUES AND FEES	\$42.00
		Total for	NORTH BEND MIDDLE SCHOOL	\$42.00
NORTHWEST REGIONAL ESD				
GENERAL FUND	FUND	FUNCTION	OBJECT	
49483	GENERAL FUND	STAFF SERVICES	DUES AND FEES	\$21.25
		Total for	NORTHWEST REGIONAL ESD	\$21.25
OAK HILL SCHOOL				
GENERAL FUND	FUND	FUNCTION	OBJECT	
49484	GENERAL FUND	HS COCURRICULUM	DUES AND FEES	\$62.00
		Total for	OAK HILL SCHOOL	\$62.00
OETC				
GENERAL FUND	FUND	FUNCTION	OBJECT	
49500	GENERAL FUND	RESOURCE ROOMS	COMPUTER HARDWARE	\$385.24
		Total for	OETC	\$385.24
OREGON LINEN				
GENERAL FUND	FUND	FUNCTION	OBJECT	
49501	GENERAL FUND	STUDENT TRANSPORTATION	RENTALS	\$126.02
FOOD SERVICE				
49501	FOOD SERVICE	FOOD SERVICE	CONSUMABLE SUPPLIES	\$123.04
		Total for	OREGON LINEN	\$249.06
OREGON RTI CONFERENCE /TIGARD-TULANE SD				
ESSA TITLE I FUNDS	FUND	FUNCTION	OBJECT	
49485	ESSA TITLE I FUNDS	IMPRVT INSTRUCTION SRVS	TRAVEL, OUT OF DISTRICT	\$1,500.00
		Total for	OREGON RTI CONFERENCE /TIGARD-TULANE SD	\$1,500.00

PERKINS, STEVEN H

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 02/01/2020 To Date: 02/29/2020

Report Sort:	Remit Name			
GENERAL FUND	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	EXECUTIVE ADM SERVICES	TRAVEL, OUT OF DISTRICT	\$688.22
			Total for PERKINS, STEVEN H	\$688.22
ASPIRE	FUND	FUNCTION	OBJECT	Amount
0	ASPIRE	HIGH SCHOOL INSTRUCTION	CONSUMABLE SUPPLIES	\$62.94
0	ASPIRE	HIGH SCHOOL INSTRUCTION	TRAVEL, OUT OF DISTRICT	\$54.62
			Total for ASPIRE	\$117.56
			Total for POGWIZD, CINDY A	\$117.56
GENERAL FUND	FUND	FUNCTION	OBJECT	Amount
49486	GENERAL FUND	PLANT OPERATION & MAINT	WATER AND SEWAGE	\$402.14
			Total for PORT ORFORD, CITY OF	\$402.14
GENERAL FUND	FUND	FUNCTION	OBJECT	Amount
49487	GENERAL FUND	FISCAL SERVICES	CONSUMABLE SUPPLIES	\$45.76
49487	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$0.00
49502	GENERAL FUND	FISCAL SERVICES	CONSUMABLE SUPPLIES	\$0.00
49502	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$179.80
			Total for GENERAL FUND	\$225.56
			Total for QUILL CORPORATION	\$225.56
GENERAL FUND	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	HIGH SCHOOL INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$30.59
0	GENERAL FUND	MID/JR HI INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$30.58
			Total for GENERAL FUND	\$61.17

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 02/01/2020 To Date: 02/29/2020

Report Sort: Remit Name

				Total for SKINNER, PHOEBE T	\$61.17
SOUTH COAST ESD					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	49465	GENERAL FUND	DATA PROCESSING	OTHER PROF/TECH SRVS	\$3,874.37
	49465	GENERAL FUND	FISCAL SERVICES	COMPUTER SOFTWARE	\$468.62
	49465	GENERAL FUND	FISCAL SERVICES	OTH NON-INST PROF/TECH	\$236.11
	49465	GENERAL FUND	PLANT OPERATION & MAINT	TELEPHONE	\$166.66
	49465	GENERAL FUND	STAFF SERVICES	OTH NON-INST PROF/TECH	\$123.60
	49503	GENERAL FUND	EXECUTIVE ADM SERVICES	TRAVEL, OUT OF DISTRICT	\$540.58
				Total for GENERAL FUND	\$5,409.94
				Total for SOUTH COAST ESD	\$5,409.94
STALLARD, BENJAMIN L					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	0	GENERAL FUND	MID/JR HI COCURRICULUM	TRAVEL, OUT OF DISTRICT	\$17.46
	TITLE 1				
	0	TITLE 1	STAFF DEVELOPMENT	TRAVEL, OUT OF DISTRICT	\$24.58
				Total for STALLARD, BENJAMIN L	\$42.04
STOUT, BONITA F					
	Check#	FUND	FUNCTION	OBJECT	Amount
	GENERAL FUND				
	0	GENERAL FUND	RESOURCE ROOMS	TRAVEL, LOCAL IN DISTRICT	\$57.35
	ESSA TITLE I FUNDS				
	0	ESSA TITLE I FUNDS	IMPRVT INSTRUCTION SRVS	TRAVEL, OUT OF DISTRICT	\$54.62
				Total for STOUT, BONITA F	\$111.97
SUNRISE DISTRIBUTERS					
	Check#	FUND	FUNCTION	OBJECT	Amount
	FOOD SERVICE				
	49488	FOOD SERVICE	FOOD SERVICE	FOOD	\$1,446.09
				Total for SUNRISE DISTRIBUTERS	\$1,446.09

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

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Report Sort: Remit Name

SYSCO PORTLAND INC

Check#	FUND	FUNCTION	OBJECT	Amount
FOOD SERVICE				
49489	FOOD SERVICE	FOOD SERVICE	CONSUMABLE SUPPLIES	\$126.41
49489	FOOD SERVICE	FOOD SERVICE	FOOD	\$2,960.94
Total for FOOD SERVICE				\$3,087.35
Total for SYSCO PORTLAND INC				\$3,087.35

TAYLOR, STEVEN A

Check#	FUND	FUNCTION	OBJECT	Amount
MEASURE 98				
0	MEASURE 98	STAFF DEVELOPMENT	INSTRUCTIONAL PROF/TECH	\$980.00
Total for TAYLOR, STEVEN A				\$980.00

THE COLLEGE BOARD

Check#	FUND	FUNCTION	OBJECT	Amount
MEASURE 98				
49490	MEASURE 98	HIGH SCHOOL INSTRUCTION	NON-CONSUMABLE SUPPLIES	\$287.50
Total for THE COLLEGE BOARD				\$287.50

THOMPSON, LEILA D

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	HIGH SCHOOL INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$55.64
0	GENERAL FUND	MID/JR HI INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$55.64
49492	GENERAL FUND	HIGH SCHOOL INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$0.00
49492	GENERAL FUND	MID/JR HI INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$0.00
Total for GENERAL FUND				\$111.28
Total for THOMPSON, LEILA D				\$111.28

VAN BLARICOM, POLLY R

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	STUDENT TRANSPORTATION	TRAVEL, OUT OF DISTRICT	\$30.00

EXTRACURRICULAR SCHOOL TRANSPORTATION GRANT

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 02/01/2020

To Date: 02/29/2020

Report Sort: Remit Name

VAN BLARICOM, POLLY R

Check#	FUND	FUNCTION	OBJECT	Amount
0	EXTRACURRICULAR SCHOOL TRANSPORTATION GRANT	STUDENT TRANSPORTATION	TRAVEL, OUT OF DISTRICT	\$80.00

Total for VAN BLARICOM, POLLY R \$110.00

VEND WEST SERVICES, INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 49491	GENERAL FUND	STAFF WELLNESS SERVICES	CONSUMABLE SUPPLIES	\$49.00

Total for VEND WEST SERVICES, INC \$49.00

VERNOY, BRANDON

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	STUDENT TRANSPORTATION	TRAVEL, OUT OF DISTRICT	\$112.00

Total for VERNOY, BRANDON \$112.00

VISA - DISTRICT OFFICE

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	ALTERNATIVE EDUCATION	OTHER TUITION	\$1,535.00
0	GENERAL FUND	FISCAL SERVICES	CONSUMABLE SUPPLIES	\$178.00
0	GENERAL FUND	FISCAL SERVICES	NON-CONSUMABLE SUPPLIES	\$678.00
0	GENERAL FUND	HS COCURRICULUM	NON-CONSUMABLE SUPPLIES	\$179.00
0	GENERAL FUND	HS COCURRICULUM	TRAVEL, OUT OF DISTRICT	\$2,160.17
0	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$60.00
0	GENERAL FUND	OFFICE OF PRINCIPAL	NON-CONSUMABLE SUPPLIES	\$398.94
0	GENERAL FUND	PLANT OPERATION & MAINT	CONSUMABLE SUPPLIES	\$36.93
0	GENERAL FUND	PLANT OPERATION & MAINT	REPAIRS AND MAINTENANCE	\$373.46
0	GENERAL FUND	STUDENT TRANSPORTATION	REPAIRS AND MAINTENANCE	\$0.00
0	GENERAL FUND	Undesignated	Interfund Accounts Receivable/Accounts Payable	\$911.12

Total for GENERAL FUND \$6,510.62

READY, SET, LEARN

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 02/01/2020

To Date: 02/29/2020

Report Sort: Remit Name

VISA - DISTRICT OFFICE

Check#	FUND	FUNCTION	OBJECT	Amount
0	READY, SET, LEARN	PREKINDERGARTEN PROGRAMS	CONSUMABLE SUPPLIES	\$99.98
0	READY, SET, LEARN	STAFF DEVELOPMENT	CONSUMABLE SUPPLIES	\$172.97
Total for READY, SET, LEARN				\$272.95

Total for VISA - DISTRICT OFFICE \$6,783.57

VISA - PRINCIPAL

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	FISCAL SERVICES	CONSUMABLE SUPPLIES	\$205.00
0	GENERAL FUND	MID/JR HI COCURRICULUM	REPAIRS AND MAINTENANCE	\$273.50
0	GENERAL FUND	OFFICE OF PRINCIPAL	AWARDS	\$34.93
0	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$28.00
0	GENERAL FUND	OFFICE OF PRINCIPAL	POSTAGE	\$7.90
0	GENERAL FUND	Undesignated	Interfund Accounts Receivable/Accounts Payable	\$49.97
Total for GENERAL FUND				\$599.30

TITLE 1

0	TITLE 1	FAMILY ENGAGEMENT	INSTRUCTIONAL PROF/TECH	\$37.50
0	TITLE 1	TITLE 1	DUES AND FEES	\$80.00
0	TITLE 1	TITLE 1	TRAVEL, LOCAL IN DISTRICT	\$65.00
Total for TITLE 1				\$182.50

ESSA TITLE I FUNDS

0	ESSA TITLE I FUNDS	IMPRVT INSTRUCTION SRVS	TRAVEL, OUT OF DISTRICT	\$266.57
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CHRONIC ABSENTEEISM

0	CHRONIC ABSENTEEISM	ATTEND & SOCIAL WORK SRV	CONSUMABLE SUPPLIES	\$44.95
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Total for VISA - PRINCIPAL \$1,093.32

VISA - SUPERINTENDENT

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	BOARD OF EDUCATION SRVS	TRAVEL, OUT OF DISTRICT	\$618.84
0	GENERAL FUND	BUILDING CONSTRUCTION	BUILDINGS - ACQUISITION	\$400.00

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 02/01/2020

To Date: 02/29/2020

Report Sort: Remit Name

VISA - SUPERINTENDENT

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	EXECUTIVE ADM SERVICES	TRAVEL, OUT OF DISTRICT	\$220.39
Total for GENERAL FUND				\$1,239.23
Total for VISA - SUPERINTENDENT				\$1,239.23

WACKER, HEIDI E

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 0	GENERAL FUND	IMPRVT INSTRUCTION SRVS	OTHER TUITION	\$3,116.00
Total for WACKER, HEIDI E				\$3,116.00

WINDHOLZ, NANCY C

Check#	FUND	FUNCTION	OBJECT	Amount
ESSA TITLE I FUNDS 0	ESSA TITLE I FUNDS	IMPRVT INSTRUCTION SRVS	TRAVEL, OUT OF DISTRICT	\$488.68
Total for WINDHOLZ, NANCY C				19 \$488.68

WYATT, KANDI J

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 49504	GENERAL FUND	HIGH SCHOOL INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$32.50
49504	GENERAL FUND	MID/JR HI INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$32.50
Total for GENERAL FUND				\$65.00
ESSA TITLE I FUNDS 49504	ESSA TITLE I FUNDS	IMPRVT INSTRUCTION SRVS	TRAVEL, OUT OF DISTRICT	\$59.08
Total for WYATT, KANDI J				\$124.08

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 02/01/2020

To Date: 02/29/2020

Report Sort: Remit Name

Grand Total: \$75,450.49

Recap for FUND for remit name

100	GENERAL FUND	\$61,374.32
205	FOOD SERVICE	\$7,413.60
207	STUDENT BODY - PHS	\$65.87
220	ASPIRE	\$117.56
222	MEASURE 98	\$1,267.50
227	EXTRACURRICULAR SCHOOL TR	\$144.00
240	OCF AFTER SCHOOL PROGRAM	\$1,767.07
250	TITLE 1	\$613.72
251	ESSA TITLE I FUNDS	\$2,368.95
270	CHRONIC ABSENTEEISM	\$44.95
272	READY, SET, LEARN	\$272.95

End of Report

**PORT ORFORD-LANGLOIS SCHOOL DISTRICT
CONSOLIDATED FINANCIAL STATEMENTS
As of March 30, 2020**

	<u>BUDGET</u>	<u>Y-T-D 3/30/2020</u>	<u>PROJECTED</u>	<u>TOTAL 3/30/2020</u>	<u>BALANCE OVER/(UNDER)</u>
<u>General Fund</u>					
<u>Resources</u>					
3000 State School Support					
2019-20 State School Support	\$ 3,407,594.00	\$ 3,136,237.22	\$ 290,688.63	\$ 3,426,925.85	\$ 19,331.85
Prior Year's SSF Adjustment	-	-	(55,702.00)	(55,702.00)	(55,702.00)
1000 Local Sources	25,000.00	41,538.88	10,000.00	51,538.88	26,538.88
5000 Other Sources (Insurance Reimb., Misc.)	-	116,730.84	-	116,730.84	116,730.84
5400 Beginning Cash Balance	750,000.00	833,376.41	-	833,376.41	83,376.41
Total Resources	\$ 4,182,594.00	\$ 4,127,883.35	\$ 244,986.63	\$ 4,372,869.98	\$ 190,275.98
<u>Expenditures</u>					
1000 Instructional Services	\$ 1,603,311.00	\$ 836,942.47	\$ 510,487.70	\$ 1,347,430.17	\$ 255,880.83
2000 Support Services	1,945,444.00	1,265,998.97	485,203.63	1,751,202.60	194,241.40
4150 Building Construction	50,000.00	139,894.78	3,259.20	143,153.98	(93,153.98)
5200 Transfer of Funds	120,000.00	-	155,000.00	155,000.00	(35,000.00)
Operating Contingency	463,839.00	-	-	-	463,839.00
Total Expenditures	\$ 4,182,594.00	\$ 2,242,836.22	\$ 1,153,950.53	\$ 3,396,786.75	\$ 785,807.25
Ending Fund Balance	\$ -	\$ 1,885,047.13	\$ (908,963.90)	\$ 976,083.23	\$ 976,083.23

**PORT ORFORD-LANGLOIS SCHOOL DISTRICT
CONSOLIDATED FINANCIAL STATEMENTS
As of March 30, 2020**

	<u>BUDGET</u>	<u>Y-T-D 3/30/2020</u>	<u>PROJECTED</u>	<u>TOTAL 3/30/2020</u>	<u>BALANCE OVER/(UNDER)</u>
<u>Special Revenue</u>					
<u>Resources</u>					
1000 Local Sources	\$ 236,500.00	\$ 187,937.25	\$ 2,911.55	\$ 190,848.80	\$ (45,651.20)
2000 Intermediate Sources	-	-	1,361.41	1,361.41	1,361.41
3000 State Sources	127,100.00	81,966.93	188,185.14	270,152.07	143,052.07
4000 Federal Sources	620,497.00	335,473.73	399,582.77	735,056.50	114,559.50
5200 Transfers	120,000.00	-	120,000.00	120,000.00	-
5300 Sale of Assets	-	15,181.00	-	15,181.00	15,181.00
5400 Beginning Cash Balance	298,614.00	259,745.05	-	259,745.05	(38,868.95)
Total Resources	\$ 1,402,711.00	\$ 880,303.96	\$ 712,040.87	\$ 1,592,344.83	\$ 189,633.83
<u>Expenditures</u>					
1000 Instructional Services	\$ 949,839.00	\$ 371,468.29	\$ 219,291.75	\$ 590,760.04	\$ 359,078.96
2000 Support Services	275,272.00	136,920.42	102,177.16	239,097.58	36,174.42
3000 Food Services	177,600.00	116,089.39	89,632.40	205,721.79	(28,121.79)
Operating Contingency	-	-	-	-	-
Total Expenditures	\$ 1,402,711.00	\$ 624,478.10	\$ 411,101.31	\$ 1,035,579.41	\$ 367,131.59
Ending Fund Balance	\$ -	\$ 255,825.86	\$ 300,939.56	\$ 556,765.42	\$ 556,765.42
<u>Capital Projects</u>					
<u>Resources</u>					
3000 State Sources	\$ 1,363,993.00	\$ 1,354,439.00	\$ -	\$ 1,354,439.00	\$ (9,554.00)
5200 Transfers	-	-	-	-	-
Total Resources	\$ 1,363,993.00	\$ 1,354,439.00	\$ -	\$ 1,354,439.00	\$ (9,554.00)
<u>Expenditures</u>					
4000 Facility Improvement	\$ 1,363,993.00	\$ 1,354,439.00	\$ -	\$ 1,354,439.00	\$ 9,554.00
Total Expenditures	\$ 1,363,993.00	\$ 1,354,439.00	\$ -	\$ 1,354,439.00	\$ 9,554.00
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

Pacific High School administration would like it to be a consideration that we continue a Cooperative agreement between the two schools for basketball. If it is something both schools agree upon we realize that travel is not ideal and would offer to make the commitment to travel to powers for practices and share home games on a 50/50 split. What a potential week of travel could look like: Monday teams practice fundamentals at their respective districts. One school travel two to three days one week and then one to two days the next week for practices/games (historically league games are Friday Saturday).

Opportunities provided by the Cooperative agreement:

- 1) Teams that are competitive and provide a more enjoyable experience for student athletes (our two schools combined ADM still leaves us well short of many of the schools that we compete against in our league).
- 2) Opportunity for practice to provide game like situations (5v5) and have a JV program that develops players for varsity level basketball. Never playing varsity basketball and then being put into a high pressure situation that requires knowledge of multiple defenses and offenses is a frustrating experience for young athletes.
- 3) Head coach Bob Lemerande (brings 20 plus years of coaching experience) He is beyond committed and provides an opportunity for athletes to play in a well-developed summer basketball program.
- 4) Opportunity for a boys' basketball team and all of the above opportunities, sharing fans/coaches etc.?

While this is clearly not an easy decision for anyone involved, we are in the process of discussing this with our people. I believe it is in the best interest of both schools/parents and athletes to seriously consider this as an option. The main reason for this letter is to get an understanding of how you as a board feel about this, so that we can move forward looking into it, or move on.

Ben Stallard
VP/AD
Pacific High school

MILEAGE REPORT		
TOTAL MILES TRAVELED:	MILEAGE	FUEL COST
BUSES	6878	\$2,205.24
DODGE VAN	3331	\$289.94
LUNCH TRUCK	573	\$114.38
WHITE TRUCK	562	\$47.88
TOTAL	11344	\$2,657.44
REIMBURSIBLE:	MILEAGE	FUEL COST
HOME TO SCHOOL (BUS)	5258	\$1,646.40
HOME TO SCHOOL (VAN)	3331	\$289.94
TOTAL	8589	\$1,936.34
PHS FIELD TRIPS (BUS)	225	\$77.61
PHS FIELD TRIPS (VAN)	0	\$0.00
DRIFTWOOD FIELD TRIPS	93	\$32.07
TOTAL	318	\$109.68
TOTAL REIMBURSIBLE	8907	\$2,046.02
NON-REIMBURSIBLE:	MILEAGE	FUEL COST
DISTRICT OFFICE (DODGE VAN)	0	\$0.00
(BUS)	0	\$0.00
PHS ATHLETICS	537	\$185.25
DRIFTWOOD ATHLETICS	765	\$263.91
LUNCH TRUCK	573	\$114.38
WHITE TRUCK	562	\$47.88
TOTAL NON-REIMBURSIBLE	2437	\$611.42
Bus 8mpg/red truck 10mpg/van 22mpg/white truck 14 mpg		

VEHICLE NO.	BEG. MILES	END MILES	TOTAL MILES	DIESEL	PURCHASE	REG. FUEL
Dodge Van	185716	189047	3331			109
Red Truck	113530	114103	573			43
White truck	89170	89732	562			18
Total	388416	392882	4466			170
40	202438	202438	0	0		
42	138366	139906	1540	212		
44	112413	113476	1063	105		
46	115668	117044	1376	156		
48	64931	66195	1264	152		
50	44681	45068	387	46		
52	28317	29565	1248	128		
Total	706814	713692	6878	799		
20-Feb						

Transportation and Maintenance Report

March Meeting 2020

Transportation

1. Service lunch truck.
2. Change tire on lunch trailer, nail in tire; take in for repair.

Pacific High School Maintenance

1. Service mowers, repair broken valve stems on tires.
2. Waste water sample to Coos Bay, weekly E-Coli sample.
3. Re-collect E-Coli samples; over chlorinated. Deliver to lab in Coos Bay.
4. Weekly E-Coli sample and monthly nutrient samples to Coos Bay lab.
5. Deep clean school; disinfect all rooms, etc.

Driftwood School Maintenance

1. Deep clean school, disinfect, etc.
2. Milk cooler repair, compressor out. Replace compressor and evaporator, condenser for motor.

March 2020 –District Technology Update

March Update

March is much of the same as February. A lot of the work is on going with no new information to update on. I do not plan on starting any new projects currently.

Other Work

- Server updates and maintenance
- Chromebook Management
- Tyler SIS Management
- Storage Room build out
- Phone System inquiry
- State Testing prep/maintenance
- Impero Training/troubleshooting

New Projects



Pacific High School

PO Box 8 Port Orford, OR 97465 • Phone: (541) 348 2293 • Fax: (541) 348-2389 • www.2cj.com

Krista Nieraeth
Principal

Ben Stallard
Vice Principal/AD

Kari Engdahl
Office Manager

Pacific High School Principal's March 2020 School Board Report

- The average daily attendance from February 21st – March 9th was 90.7%.
- Juniors at Pacific have completed the OSAS science test. They will be taking the SBAC in April for ELA and in May for math.
- The afterschool program hosted a JH/HS Bingo day at Pacific on February 27 from 3:30 – 5:15. Seventeen people attended this event and fun was had by all. Thank you to Jenny Bussmann and Kari Engdahl for their help in organizing and setting up this event for our students!
- Cindy Pogwizd will be taking 16 HS students and 4 JH students to Skills Day at Coquille HS on Tuesday, March 10th, to compete in events in math, art, English, and drama.
- The end of the 4th 6 weeks will be Friday, March 13th. Parent/teacher Conferences will be held March 18 and 19 at Pacific High School for students in grades 7 - 12 from 3pm – 7pm each night.
- Ms. Nieraeth and Cindy hosted a senior meeting on February 19th at Pacific. At this meeting, FAFSA and SAR were discussed, as well as what to do once you get financial aid reports from colleges and scholarship application 101. Eight seniors and their parents attended this meeting.
- TRiO took four Pacific students to Western Oregon University for the Criminology Open House on Wednesday, March 4. Thank you to Jeff for planning this trip for our students.
- Paige Phillips the Youth Talent Advisor from Curry Work Source has been working with our students in planning trips to see local industry in our area. She will be taking a group of students March 19th to tour Joseph Brown Cabinets and Oregon Overseas Timber.
- Our teachers, staff, and janitorial staff have been cleaning desks, door knobs, tables, chairs, and all other objects to ensure that they are cleaned. Staff has also been working with students to make sure hands are being washed when necessary. Thank you to everybody for the increased diligence!!
- Letters were sent home on March 5th regarding the district's response to the COVID – 19 virus.
- FBLA will be attending the state convention April 1st, 2nd, and 3rd. Twenty students qualified for the event.



Driftwood School

P O Box 8 Port Orford, OR 97465 • Phone: (541) 332-2712 • Fax: (541) 332-0190 • www.2cj.com

Krista Nieraeth
Principal

Ben Stallard
Vice Principal/AD

Nicola Steers
Office Manager

Driftwood School Principal's March 2020 School Board Report

- The average daily attendance from February 21st – March 9th was 87.8%.
- March 2nd – March 6th was Literacy Week at Driftwood. We did fun activities each day and had a Literacy Night on Tuesday, in which 65 people attended. Thank you to Jenny Bussmann, Lauriel Wentling, Lauren Robideaux, and the leadership class for their help in making this week successful.
- Thank you to Rotary for providing our kindergarten students with the Dr. Seuss book “The Lorax” in honor of Literacy week. We appreciate you!!
- The 5th and 8th graders took the OSAS Science testing the week of February 24th. Thank you to Mrs. Stout and Ms. Howard for all their hard work in ensuring that the students completed the test.
- The fourth graders planted potatoes in the School Garden on March 6th with Statia Ryder and Cathy Boden from Curry Watershed Program. On Monday, March 9th, the fourth graders then dug up potatoes from planted last fall to cook in a Dutch oven, which coincides with their study of the life of a pioneer on the Oregon trail in Ms. Cannon’s class. Thank you to Cathy and Statia for providing the students this opportunity.
- Rotary is partnering with Driftwood/Pacific Leadership class to provide the Peaceful Schools program to students in grades 2 and 3. This program is a 3 part session that started in February.
- Our after-school program has been doing a cooking program that started in February for grades 6 - 8. Thank you to Jenny Bussmann, Heather Valentine, Steven Taylor, and the OSU Extension office for providing our students with these classes.
- Our teachers, staff, and janitorial staff have been cleaning desks, door knobs, tables, chairs, and all other objects to ensure that they are cleaned. Staff has also been working with students to make sure hands are being washed when necessary. Thank you to everybody for the increased diligence!!
- Letters were sent home on March 5th regarding the district’s response to the COVID – 19 virus.
- Ms. Nieraeth attended the ODE workshop on K – 5 comprehensive Health and Sexual Education in Roseburg on March 4th at the Douglas ESD. This workshop was aimed at how to teach the standards K – 5 in a comprehensive and inclusive manner for all students that fit the state laws.

- The end of the 4th 6 weeks will be Friday, March 13th. Parent/teacher Conferences will be held March 18 and 19 at Driftwood for students in grades K - 6 from 1pm – 7pm each night. These conferences are by appointment.

PORT ORFORD-LANGLAIS SCHOOL DISTRICT 2CJ

Code: AC
Adopted:

Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's perceived or actual race¹, color, religion, sex, sexual orientation², national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel; educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which patrons can communicate their concerns to the administration and the Board.

The superintendent shall appoint ~~and make known the~~ individuals ~~at the district~~ to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act ~~of 1973~~, Titles VI, ~~Title~~ and VII of the Civil Rights Act, Title IX of the Education Amendments of 1972, and other civil rights or discrimination issues³, and notify students, parents, and staff with their names, office addresses, and phone numbers. The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public, and such procedures will be available at the district's administrative office and available on the home page of the district's website.

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

¹ Includes discriminatory use of a Native American mascot pursuant to OAR 581-021-0047.

² "Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

³ ~~Districts are required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.~~

Legal Reference(s):

ORS 174.100	ORS 659A.006	ORS 659A.409
ORS 192.630	ORS 659A.009	OAR 581-002-0001 – 002-0005
ORS 326.051(1)(e)	ORS 659A.029	OAR 581-021-0045
ORS 408.230	ORS 659A.030	OAR 581-021-0046
ORS 659.805	ORS 659A.040	OAR 581-021-0047
ORS 659.815	ORS 659A.103 - 659A.145	OAR 581-021-0049
ORS 659.850 - 659.860	ORS 659A.230 - 659A.233	OAR 581-022-2310
ORS 659.865	ORS 659A.236	OAR 581-022-2370
ORS 659.870	ORS 659A.309	OAR 839-003
ORS 659A.003	ORS 659A.321	

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2012).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634~~3~~ (2012); 29 C.F.R Part 1626 (2017)~~8~~.

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-~~12213~~12112 (2012); 29 C.F.R. Part 1630 (2017)~~8~~; 28 C.F.R. Part 35 (2017)~~8~~.

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2012).

Rehabilitation Act of 1973, 29 U.S.C. §§ ~~503~~, 791, 793-794 (2012); 34 C.F.R. Part 104 (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2012); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2017)~~8~~.

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012); 28 C.F.R. §§ 42.101-42.106 (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2012); 29 C.F.R. § 1601 (2018).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2012).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, ~~as amended~~, 38 U.S.C. § 4212 (2012).

~~Title II of the~~ Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2012).

Discrimination Complaint Procedure

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

Step 1: ¹Complaints may be oral or in writing and must be filed with the principal. Any staff member that receives an oral or written complaint shall report the complaint to the principal.

The principal shall investigate and determine the action to be taken, if any, and reply in writing, to the complainant within 10 school days of receipt of the complaint.

~~Any staff member that receives a written or oral complaint shall report the complaint to the principal.~~

Step 2: If the complainant wishes to appeal the decision of the principal], ~~he/she~~ the complainant may submit a written appeal to the superintendent or designee within five school days after receipt of the principal's response to the complaint.

The superintendent or designee shall review the principal's decision within five school days and may meet with all parties involved. The superintendent or designee will review the merits of the complaint and the principal's decision. ~~and~~ The superintendent or designee will respond in writing to the complainant within 10 school days.

Step 3: If the complainant is not satisfied with the decision of the superintendent or designee, a written appeal may be filed with the Board within five school days of receipt of the superintendent's or designee's response to Step 2. The Board may decide to hear or deny the request for appeal at a Board meeting. The Board may meet with the concerned parties and their representative at the next regular or special Board meeting. The Board's decision will be final and will address each allegation in the complaint and contain reasons for the Board's decision. A copy of the Board's final decision shall be sent to the complainant in writing or electronic form within 10 days of this meeting.

If the principal is the subject of the complaint, the individual may start at ~~s~~Step 2 and should file a complaint with the superintendent or designee.

If the superintendent is the subject of the complaint, the complaint may start at ~~s~~Step 3 and should be referred to the Board chair. The Board may refer the investigation to a third party.

¹ For district information. The district's timeline established by each step of the district's complaint procedure must be within 30 days of the submission of the complaint at any step, unless the district and complainant have agreed in writing to a longer time period for that step. The district's complaint procedure should not exceed a total of 90 days from the initial filing of the complaint, regardless of the number of steps involved, unless the district and the complainant have agreed in writing to a longer time period. (OAR 581-002-0005)

Complaints against the Board as a whole or against an individual Board member, may start at ~~s~~Step 3 and should be ~~made~~ submitted to the Board chair and may be referred to district counsel. Complaints against the Board chair may start at ~~s~~Step 3 and be ~~made~~ referred directly to ~~the~~ Board vice chair.

~~The~~ ~~f~~timelines established in each step of this procedure may be extended ~~based~~ upon mutual consent of ~~both parties~~ the district and the complainant in writing. The overall timeline of this complaint procedure may be extended beyond 90 days from the initial filing of the complaint upon written mutual consent of the district and the complainant.

~~If~~ ~~t~~The complainant, ~~is~~ if a person who resides in the district, ~~is~~ a parent or guardian of a student who attends school in the district or is not satisfied after exhausting local complaint procedures, the district fails to render a written decision within 30 days of submission of the complaint at any step or fails to resolve the complaint within 90 days, ~~whichever occurs first~~ of the initialing filing of the complaint, ~~he/she~~ may appeal² ~~in writing to the Superintendent of Public Instruction under~~ the district's final decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rules (OAR) ~~581-021-0049~~ 581-002-0001 – 002-0023.

² An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

PORT ORFORD-LANGLAIS
SCHOOL DISTRICT 2CJ

Code: GCDA/GDDA
Adopted:

Criminal Records Checks and Fingerprinting *

In a continuing effort to ensure the safety and welfare of students and staff, the district shall require all newly hired full-time and part-time employees not requiring licensure under Oregon Revised Statute (ORS) 342.223 to undergo submit to a criminal records check and/or fingerprinting as required by law. Other individuals, as determined by the district, that will have direct, unsupervised contact with students shall submit to criminal records checks and/or fingerprinting as established by Board policy and as required by law.

“Direct, unsupervised contact with students” means contact with students that provides the person opportunity and probability for personal communication or touch when not under direct supervision.

As required by Pursuant to state law, a criminal records check and/or fingerprinting-based criminal records checks shall be required of the following individuals²:

1. All district individuals employed as or by a contractors and their employees whether employed part-time or full-time, and considered by the district to have direct, unsupervised contact with students;
- ~~2. All district contractors and their employees who provide early childhood special education or early intervention services in accordance with rules established by the Oregon Department of Education, Child Care Division;~~
- ~~3.2.~~ Any community college faculty member providing instruction at the site of an early childhood education program, at a school site as part of an early childhood program or at a grade K through 12 school site during the regular school day;
- ~~4.3.~~ Any individual who is an employee of a public charter school and not requiring licensure under ORS 342.223; and
- ~~5.4.~~ Any individual considered for volunteer service with the district who is allowed to have direct, unsupervised contact with students.

The district will provide the written notice about the requirements of fingerprinting and criminal records checks through means such as staff handbooks, employment applications, contracts or volunteer forms.

¹ Any individual hired within the last three months. A subject individual does not include an employee hired within the last three months if the district has evidence on file that meets the definition in Oregon Administrative Rule (OAR) 581-021-0510(11)(b).

² Subject individuals and requirements are further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

The identity of a subject individual requiring fingerprinting will be provided by the district to the authorized fingerprinter for verification. The procedure for processing fingerprint collection is further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

A subject individual shall be subject to the collection of fingerprinting information, only after acceptance of an offer of employment or contract from the district and may be charged a fee by the district. A subject individual may request the fee be withheld from the amount otherwise due the individual.

The district shall begin the employment of a subject individual or terms of a district contractor on a probationary basis pending the return and disposition of the required criminal records checks.

When the district is notified of a subject individual who has been convicted of any crimes prohibiting employment or contract will be terminated and/or the individual will not be employed or contracted, or if employed will be terminated. When the district is notified of a subject individual who knowingly made a false statement as to the conviction of any crime, the individual will not be employed or contracted with by the district, or if employed by the district may be terminated. A subject individual who fails to disclose the presence of convictions that would not otherwise prohibit employment or contract with the district as provided by law will not be employed or contracted with by the district. A subject individual who knowingly made a false statement as to the conviction of any crime will not be employed or contracted with by the district.

The district's use of criminal history must be relevant to the specific requirements of the position, services or employment.

The service of a volunteer allowed to have direct, unsupervised contact with students will not begin before the return and disposition of a criminal records check.

A subject individual volunteer who knowingly made a false statement or has been a conviction of a the crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number will result in immediate termination from the ability to volunteer in the district.

~~Fees associated with a criminal records check and/or fingerprinting may be charged.~~

The superintendent shall develop administrative regulations as necessary to meet the requirements of law.

Appeals

A subject individual may appeal a determination from ODE that prevents employment or eligibility to contract with the district to the Superintendent of Public Instruction as a contested case and will be notified of such in writing by ODE under ORS 183.413 – 183.470.

A volunteer required to submit to a fingerprint based criminal records check may appeal a determination from a fingerprint-based criminal records checks by ODE that prevents the ability to volunteer with the district to the Superintendent of Public Instruction as a contested case, if the results of the background check were provided by ODE or ODE's vendor and will be notified of such in writing by ODE under ORS 183.413 – 183.470.

END OF POLICY

6/21/18/7/18/19 | PH

Criminal Records Checks and Fingerprinting * – GCDA/GDDA

2-3

Legal Reference(s):

ORS 181A.180	ORS 336.631	OAR 581-021-0501
ORS 181A.230	ORS 342.143	OAR 581-022-2430
ORS 326.603	ORS 342.223	OAR 584-050-0012
ORS 326.607	OAR 414-061-0010 – 061-0030	
ORS 332.107	OAR 581-021-0500 0510 – 021-0512	

Field Code Changed

Field Code Changed

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

First Reading

PORT ORFORD-LANGLOIS SCHOOL DISTRICT 2CJ

Code: GCDA/GDDA-AR
Revised/Reviewed:

Criminal Records Checks and Fingerprinting

Requirements

1. Any individual newly hired **employee**¹, whether full-time or part-time, and not requiring licensure under Oregon Revised Statute (ORS) 342.223 as a teacher, administrator, personnel specialist or school nurse, shall ~~be required to undergo~~ submit to a ~~nationwide~~ criminal records check and fingerprinting.
2. Any individual applying for reinstatement of an Oregon license with the Teacher Standards and Practices Commission (TSPC) that has lapsed for more than three years shall be required to undergo a ~~nationwide~~ criminal records check and fingerprinting with TSPC.
3. Any individual registering with the TSPC for student teaching, practicum or internship as a teacher, administrator or personnel specialist shall be required to ~~undergo~~ submit to a ~~nationwide~~ criminal records check and fingerprinting with TSPC.
4. Any ~~district~~ individual hired as or by a contractor ~~and its employees~~² whether part-time or full-time ~~hired~~ into a position having direct, unsupervised contact with students as determined by the district shall be required to ~~undergo~~ submit to a ~~nationwide~~ criminal records check and fingerprinting.

The superintendent will identify ~~district~~ contractors who are ~~present on district property and regularly interact with students and are~~ subject to such requirements.

- ~~5. Any contractor or an employee of the contractor who provides early childhood special education or early intervention services shall be required to undergo a nationwide criminal records check and fingerprinting with the Oregon Department of Education (ODE), Child Care Division.~~
- ~~6.5.~~ Any community college faculty member providing instruction at the site of an early childhood education program, a school site as part of an early childhood program or at a grade K through 12 school site during the regular school day, shall be required to undergo a ~~nationwide~~ criminal records check and fingerprinting.
- ~~7.6.~~ Any individual who is an employee of a public charter school not requiring licensure ~~under ORS 342.223~~ shall be required to undergo a ~~nationwide~~ criminal records check and fingerprinting.

¹ Any individual hired within the last three months. A subject individual does not include an employee hired within the last three months if the district has evidence on file that meets the definition in Oregon Administrative Rule (OAR) 581-021-0510(11)(b).

² A ~~person hired as or by a contractor~~^{2-s} and their employees may not be required to submit to fingerprinting until the contractor has been offered a contract by the district.

8.7. ~~Any individual authorized~~ volunteer allowed by the district ~~for volunteer service~~ into a position allowing that has direct, unsupervised contact with students shall ~~be required to~~ undergo an ~~Oregon in-state~~ criminal records check.

9.8. ~~Any individual authorized by the district for~~ volunteer service that is not likely to have direct, unsupervised contact with students will be required to undergo an ~~Oregon in-state~~ criminal records check.

Exceptions

A newly hired employee³ is not subject to fingerprinting if the district has evidence on file that the ~~newly hired~~ employee ~~was previously checked through an Oregon and a FBI~~ successfully completed a state and national criminal records check ~~by for~~ a previous employer that was a school district or private school, and has not resided outside the state between the two periods of employment.

~~Evidence of the prior check will be either a copy of the criminal records check or a written statement of verification from a supervisor or officer of the previous employer.~~

~~Furthermore:~~

- ~~1. The ODE or TSPC verification of a previous check shall be acceptable only in the event the district can demonstrate records are not otherwise available; and~~
- ~~2. The district shall maintain evidence that the employee has not resided outside the state during the interval between the two periods of time working in the district.~~

Notification

1. The district will provide the following notification to individuals subject to criminal records checks and/or fingerprinting:
 - a. Such criminal records checks and/or fingerprinting are required by law or Board policy;
 - b. Any action resulting from such checks ~~completed by the Oregon Department of Education (ODE)~~ that impact employment, contract or volunteering may be appealed as a contested case to ODE;
 - c. All employment or contract offers or the ability to volunteer are contingent upon the results of such checks;
 - d. A refusal to consent to a required criminal records check and/or fingerprinting shall result in immediate termination from employment, contract status or the ability to volunteer in the district;
 - e. An individual determined to have knowingly made a false statement as to the conviction of any crime on district employment applications, contracts, ODE forms (written or electronic) will result in immediate termination from employment or contract status;
 - f. An individual determined to have been convicted of any crime that would prohibit employment or contract will be immediately terminated from employment or contract status;]
 - g. A volunteer candidate who knowingly made a false statement or has ~~been a convicted~~ion of ~~any~~ the crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number will result in immediate termination from the ability to volunteer in the district.
2. The district will provide the written notice described above through ~~such~~ means ~~such as~~ staff handbooks, employment applications, contracts or volunteer forms.

³ Any individual hired within the last three months.

Processing and Reporting Procedures

1. Immediately following an offer and acceptance of employment or contract, ~~Any~~ an individual subject to criminal records checks and/or fingerprinting shall complete the appropriate forms ~~or requirements as approved by ODE (information available through the district)~~ authorizing such checks and report to an authorized fingerprinter as directed by the district. The district shall send such authorization, any collection of fingerprint information, and the request to ODE pursuant to law.
- ~~2. All individuals subject to fingerprinting pursuant to state law are required to report to an authorized fingerprinter for fingerprinting as directed by the district.~~
- 3.2. Fingerprints may be collected by one of the following:
 - a. Employing district staff;
 - b. Contracted agent of employing district; or
 - c. Local or state law enforcement agency.
- ~~The individual subject to fingerprinting, shall be subject only after acceptance of an offer of employment or contract.~~
- 4.3. To ensure the integrity of the fingerprinting collection and prevent any compromise of the process, the district will provide the name of the individual to be fingerprinted to the authorized fingerprinter.
- 5.4. The authorized fingerprinter will obtain the necessary identification and fingerprinting and notify ODE of the results. ODE will then ~~review and~~ notify the district of said results as well as the identity of any individual it believes has knowingly made a false statement ~~as to conviction of a crime~~, has knowingly made a false statement as to conviction of any crime or has a conviction of a crime prohibiting employment or or volunteering.
- 6.5. A copy of the fingerprinting results will be kept by the district.

Fees

1. Fees associated with criminal records checks and/or fingerprinting for individuals applying for employment with the district and not requiring licensure, including **persons hired as or by contractors⁴ and their employees**, shall be paid by the district.
- ~~2. Fees are payable within three working days of beginning employment, volunteer service or contract.~~
- ~~3.2. An individual offered a contract or employment in by the district may, only upon request, request that the amount of the fee be withheld from the employee's paycheck, including a periodic payroll deduction rather than a lump sum payment, the amount otherwise due the individual in accordance with Oregon law. The district may withhold such fees only upon the request of the individual.~~
- ~~4.3. Fees associated with required criminal records checks for volunteers shall be paid by the district.~~

Termination of Employment or Withdrawal of Employment/Contract Offer/Volunteer Status

1. **Any subject** individual required to submit to a criminal records check and/or fingerprinting in accordance with law and/or Board policy will be terminated from employment or contract status, or withdrawal of offer of employment or contract will be made by the **superintendent district** upon:
 - a. Refusal to consent to a criminal records check and/or fingerprinting; or
 - b. Notification⁵ from the Superintendent of Public Instruction ~~or designee~~ that the employee has a conviction of any crimes **prohibiting employment with the district as specified by law** listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number.
2. ~~Any subject~~ individual ~~required to submit to a criminal records check and/or fingerprinting in accordance with law~~ will be terminated from employment or contract status, ~~or withdrawal of offer of employment or contract will be made by the superintendent~~ upon notification from the Superintendent of Public Instruction ~~or designee~~ that the employee has knowingly made a false statement as to the conviction of any crime.
3. Employment termination shall remove the individual from any district policies, collective bargaining provisions regarding dismissal procedures and appeals and the provisions of Accountability for Schools for the 21st Century Law.
4. ~~Any~~ volunteer who ~~will be allowed to have direct, unsupervised contact with students that~~ refuses to submit, when required, to a ~~required~~ criminal records check or a fingerprint-based criminal records check ~~to acquire or maintain such a volunteer status in the district~~ in accordance with law and/or Board policy will be denied such ability to volunteer in the district.
5. If the district has been notified by the Superintendent of Public Instruction that **an individual volunteer knowingly made a false statement or has a conviction of for any crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number,** the individual will be denied the ability to volunteer.

⁴ A **person hired as or by a contractor²s and their employees** may not be required to submit to fingerprinting until the contractor has been offered a contract by the district.

⁵ Prior to making a determination that results in this notification and opportunity for a hearing, the Superintendent of Public Instruction may cause an investigation pursuant to OAR 581-021-0511; involved parties shall cooperate with the investigation pursuant to law.

6. Any volunteer who knowingly makes a false statement, as determined by the district, on a district volunteer application form will be denied the ability to volunteer in the district.

Appeals

A subject individual may appeal a determination from ODE that prevents employment or eligibility to contract with the district to the Superintendent of Public Instruction as a contested case and will be notified of such in writing by ODE under ORS 183.413 – 183.470.

A volunteer required to submit to a fingerprint based criminal records check may appeal a determination from a fingerprint-based criminal records checks by ODE that prevents the ability to volunteer with the district to the Superintendent of Public Instruction as a contested case, if the results of the background check were provided by ODE or ODE's vendor and will be notified of such in writing by ODE under ORS 183.413 – 183.470.

First Reading

**PORT ORFORD-LANGLOIS
SCHOOL DISTRICT 2CJ**

Code: **IGBBA**
Adopted:

Talented and Gifted Students - Identification**

In order to serve academically talented and intellectually gifted students in grades K through 12, the district directs the superintendent [after due consideration of the input of staff, parents and the community] to establish a written identification process.

This process of identification shall include as a minimum:

1. Use of research based best practices to identify talented and gifted students from under-represented populations such as ethnic minorities, students with disabilities, students who are culturally and/or linguistically diverse or economically disadvantaged.
2. Behavioral, learning and/or performance information.
3. A nationally standardized mental ability test for assistance in the identification of intellectually gifted students.
4. A nationally standardized academic achievement test of reading or mathematics on the Smarter Balanced Assessment Consortium for assistance in identifying academically talented students.

Identified students shall score at or above the 97th percentile on one of these tests. Other students who demonstrate the potential to perform at the eligibility criteria, as well as additional students who are talented and gifted may be identified.

If a parent is dissatisfied with the identification process or placement of their student, they may appeal the decision through Board policy KL - Public Complaints.

After exhausting the district's appeal procedure and receiving the district's final decision, a parent may appeal the decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-002-0001 – 581-002-0023. The district shall provide a copy of the OARs upon request.

END OF POLICY

Legal Reference(s):

[ORS 343.395](#)
[ORS 343.407](#)
[ORS 343.411](#)

[OAR 581-021-0030](#)
[OAR 581-022-2325](#)
[OAR 581-022-2330](#)

[OAR 581-022-2370](#)
[OAR 581-022-2500](#)