

Port Orford-Langlois School District 2CJ
Port Orford, OR
Board of Education
May 14, 2018
Pacific High School Library
45525 Highway 101
Sixes, OR 97476
5:00 PM

Regular Meeting
5:00 PM

1. **CALL TO ORDER/INTRODUCTIONS**
 1. Pledge of Allegiance
 2. Staff and Visitors
2. **AGENDA CHANGES**
3. **CONSENT AGENDA** * CHAIR
 1. Minutes: Approve April 16, 2018 3
 2. Financial Report 8
4. **PUBLIC INPUT**
 Board Policy BDDH States: Speakers may offer objective criticism of district operations and programs, but the Board will not hear personal complaints concerning school personnel nor against any person connected with the school system. The chairman will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. Members of the public may address the Board for up to three minutes.
5. **REPORTS** CHAIR

Educational Spotlight:

 1. **Student Representative Report -**
 2. **Superintendent - Steve Perkins**
 3. **Transportation/Maintenance - Chad Berry** 19
 4. **Technology Report - Jered Rush** 22
 5. **Principal's Report - Krista Nieraeth** 23
 6. **Site Council** 28
 7. **Enrollment** 29
6. **NEW BUSINESS**
 1. Review District Goal #4 30
 2. Approve: Self containment, 6th Graders DWS
 3. Adopt Mathematics K-5 Curriculum, 2018-2019
7. **OLD BUSINESS**
8. **REOCCURRING BUSINESS**
9. **FIRST READING OF POLICIES** *(Shaded words are new/strike-throughs are deleted)
10. **SECOND READING POLICIES**
 1. JHCD/JHCDA: Medications 32
 2. IKF - Graduation Requirements 35
 3. JHFE - AR 42
11. **BOARD COMMENTS/REPORTS** CHAIR
12. **CORRESPONDENCE**
13. **FUTURE AGENDA ITEMS**
 1. Obtain follow up reports from speakers regarding their programs.
 2. Show board members district teacher evaluation process

- 3. Security solutions, DWS
- 14. **EXECUTIVE SESSION**

* Action

EXECUTIVE SESSION

The board will now move into an executive session under **ORS 192.660 (2) (e) Property, ORS 192.660 (2) (d) Labor Negotiations, ORS 192.660(2)(b) Staff Conduct, and ORS 192.660(2)(f) Exempt Records**. The board will not make any decisions in the Executive Session regarding the topic discussed. Should a decision be required, the board will move back into a regular meeting.

Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced.

“PARKING LOT”

The Port Orford-Langlois School Board met in a Regular Session on April 16, 2018 at 5:00 PM. The Board met in the library at Pacific High School, 45525 Highway 101, Sixes, OR 97476. Board members present were Mary Scaffo, Phyllis Johns, Patricia Brown, Sandra Anderson and Hilary Johnson. Steve Perkins, Superintendent, Cheryl Strobe, Business Manager, and Stephanie Smith, Administrative Assistant were also present.

1.0 Call to Order/Introductions – Mary Scaffo at 5:00 p.m.

- 1.1 Pledge of Allegiance
- 1.2 Staff and Visitors

2.0 Agenda Changes
Item 6.4 was added.

3.0 Consent Agenda

- 3.1 Minutes: Approve minutes March 12, 2018
- 3.2 Financial Report
- 3.3 Approve Bus Lease Purchase
- 3.4 Approve Shop Teacher Hire, Jonathon Hubbard
- 3.5 Approve Fourth Grade Teacher Hire, Amber Cannon
- 3.6 Approve Music Teacher Hire, Marty Hansen

Phyllis Johns asked if the bus being purchased was a new one, as prior discussion was about a used bus. Chad Berry confirmed it is a new bus.

Phyllis Johns moved and Patricia Brown seconded to approve the consent agenda. Motion passed unanimously. (RESOLUTION 18-84).

4.0 Public Input

Joe Colo, C.P.A. of Harwood, MacAdam, Wartnik Accounting summarized the district annual financial audit for fiscal year end June 2017. Page two of the report is the official auditor opinion, which determines if district records can be trusted. Joe reported the 2CJ district financials are all in good order. Page 51 addresses internal controls which are in good order, especially considering the small district staff size. Page 53 is specific to Oregon entities but does not affect district 2CJ which has no debt. A couple of "nuisance" violations pertaining to the budget process were noted; however Joe was not concerned with these. The district did a good job estimating revenues. The district has a capital projects fund of about \$48,000, which Steve Perkins stated is not designated for any particular project. Some possibilities are a new phone system or removal of the electrical building in the PHS parking lot. Joe stated that overall the district is in excellent financial shape, not over extended, and carefully and conservatively managed.

Student Layne Converse presented information about starting a chapter of a student organization called Young Americans for Freedom. It was founded by William F. Buckley, Jr. There is only one other chapter in Oregon. Among other activities, members of the club would host speakers, attend conference to hone leadership skills, and celebrate Constitution Day. Meetings would be held before or after school. Members would be responsible for the club's fund raisers. Steve Perkins asked Layne to send him the constitutional bylaws for his review. The board will vote at the end of the meeting to approve the chapter's formation.

Educational Spotlight: Tom Calvanese and Steve Lawson talked about OSU's internship and undergraduate program that started last year at their Port Orford field station. The field station serves as a hub supporting student learning, scientific research and community priorities. Supported research includes gray whale foraging behavior, salmon homing, marine reserves, ocean acidification monitoring, and fisheries. Local students as well as kids from the Rogue Valley, Bandon and Gold Beach have visited the station. Steve Lawson stated there are plans to expand the station. A great deal of state and federal funding is available particularly to economically disadvantaged communities. They plan to work with local fisherman to resolve issues plaguing the area (ex: pyrosome infestation). He stated it may be possible to tie their funding into development of the Driftwood School's wireless capabilities and infrastructure. They are also working with the Port to upgrade their infrastructure.

5.0 Reports

5.1 Student Representative Report

McKenzie Martin reported on student activities for March and April, which included "Dude Be Nice" assemblies, a Shakespeare Festival trip, Skills Day, Freshman Experience, and the beginning of track season. Leadership is working on a spring assembly and fundraising has begun for summer basketball. On Skills Day, Pacific High students placed first overall in the math categories. Track season began March 20. McKenzie also distributed to the board a list of concerns students had regarding the proposed move of 7th and 8th graders to the high school. The board will look at the comments and discuss them at the May meeting.

5.2 Superintendent

Steve Perkins reported he is attending the OSBA summer meeting in Bend in July. If any board members want to attend they should contact Stephanie to get signed up. The Driftwood School continues to have heating issues. The system is computerized and its circuits were disrupted during the retrofit last summer. One solution may be to decentralize the system and put individual thermostats in each classroom.

5.3 Transportation/Maintenance

Nothing additional to report.

5.4 Technology

Nothing additional to report.

5.5 Principal's Report

Krista Nieraeth reported that STEM Night was very well attended. Mini project kits were sent home to involve families in activities.

5.6 Site Council

Mary Scaffo asked what the "Attendance Speedometer" is that was mentioned in the minutes. Krista responded it is a visual tool to help students and their families understand the importance of good attendance on the students' education.

5.7 Enrollment

Nothing additional to report.

6.0 New Business

6.1 Perkins' Contract

Phyllis Johns moved and Sandra Anderson seconded to approve Steve Perkins' contract as submitted for a total of three years. Motion passed unanimously. (RESOLUTION 18-85).

6.2 Date for Board Retreat

The board retreat is set for June 18th at the PHS library from 10:00 am to 4:30 pm. Lunch will be served. Steve Perkins will send a web link to board members where they can choose speakers to invite to the meeting.

6.3 Review District Goal #3

Steve Perkins reported regarding item 3.a., the district is buying a chrome book charging cart with Title I money. We do not have the bandwidth to support more laptops for students but we can support chrome books. All teachers have been individually equipped with laptops. Regarding item 3.b., Steve stated scheduling would open up if the 7th and 8th grade students are moved to PHS. Regarding item 3.c., 31% of students are participating in online courses. Fifty percent of seniors are enrolled in college credit courses online.

6.4 Young Americans for Freedom, New Chapter

Steve Perkins asked Layne Converse if he would forward the bylaws to him for his review. If Steve does not approve of the bylaws he reserves the right to amend them. It was clarified the purpose of the club is for leadership development; that it is not a political club.

Phyllis Johns moved and Patricia Brown seconded to approve the formation of the student club, Young Americans for Freedom. Motion passed unanimously. (RESOLUTION 18-86).

7.0 Old Business

None

8.0 Reoccurring Business

None

9.0 First Reading of Board Policies

9.1 IKF – Graduation Requirements

Steve Perkins clarified this policy ensures that students transferring into the district have enough credit to meet state standards. The current 2CJ policy has more requirements, but we accept the state requirements for students transferring in.

9.2 JHFE – AR

No discussion.

10.0 Second Reading and Adoption of Policies

10.1 JFCG-AR

Phyllis Johns moved and Patricia Brown seconded to approve policy JFCG-AR as presented. Motion passed unanimously. (RESOLUTION 18-87).

10.2 JHCC-AR

Phyllis Johns moved and Hilary Johnson seconded to approve policy JHCC-AR as presented. Motion passed unanimously. (RESOLUTION 18-88).

10.3 JHCD/JHCDA

Phyllis Johns had questions about this policy in regard to spitting and biting. It will be reviewed for another reading at the May meeting.

10.4 JHCD/JHCDA – AR

Patricia Brown moved and Sandra Anderson seconded to approve policy JHCD/JHCDA – AR as presented. Motion passed unanimously. (RESOLUTION 18-89).

10.5 JOA

Patricia Brown moved and Sandra Anderson seconded to approve policy JOA as presented. Motion passed unanimously. (RESOLUTION 18-90).

10.6 KL-AR

Patricia Brown moved and Phyllis Johns seconded to approve policy KL – AR as presented. Motion passed unanimously. (RESOLUTION 18-91).

11.0 Board Comments/Reports

Phyllis Johns commented on the classroom tours she did. Mrs. Wacker did a great job getting her students to settle in and pay attention to the lesson. Mrs. Skinner is engaging her students in some deep level thinking in their lessons. Mrs. Henderson's students were very active and engaged. Mrs. Windholz is teaching her students how to use a protractor. Mrs. Howard had kids in the "SMART" program come and read; it was good to see that project succeeding. Mr. Brown's students were very engaged. Mr. Taylor was teaching calculus and was very invested in taking time to help students understand.

Patricia Brown commented that the kids at DWS were all very well-behaved and the school itself looked great.

Mary Scaffo noted some students taking dual credit classes were not able meet the course requirements. Krista Nieraeth acknowledged not all students taking those classes pass, as the level of commitment and effort required is at the college level. Students and parents are given plenty of advance notice of the requirements, and students have until September 21 to drop out if they feel they cannot succeed.

12.0 Correspondence

None

13.0 Future Agenda Items

1. Obtain follow up reports from speakers regarding their programs
2. Show board members district teacher evaluation process
3. Adopt middle school students' move to PHS (May)
4. Review security solutions for DWS

14.0 Executive Session.

An Executive Session was not needed.

Patricia Brown moved and Phyllis Johns seconded to adjourn the meeting. All were in favor.
The meeting adjourned at 7:05 p.m.

Mary Scaffo
Board Chairman

Steven Perkins
Superintendent/Clerk

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2017-2018

Criteria:

From Date: 04/01/2018

To Date: 04/30/2018

Report Sort: Remit Name

AMAZON.COM CORPORATE ACCOUNT

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	CONSUMABLE SUPPLIES	\$53.21
0	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	NON-CONSUMABLE SUPPLIES	\$52.06
0	GENERAL FUND	HS COCURRICULUM	NON-CONSUMABLE SUPPLIES	\$249.99
0	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$213.54
0	GENERAL FUND	OFFICE OF PRINCIPAL	INSTRUCTIONAL SUPPLIES	\$53.32
0	GENERAL FUND	OFFICE OF PRINCIPAL	NON-CONSUMABLE SUPPLIES	\$385.12
0	GENERAL FUND	OFFICE OF PRINCIPAL	TEXTBOOKS	\$238.55
Total for GENERAL FUND				\$1,245.79
Total for AMAZON.COM CORPORATE ACCOUNT				\$1,245.79

AT&T MOBILITY

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48245	GENERAL FUND	STUDENT TRANSPORTATION	TELEPHONE	\$30.26
Total for AT&T MOBILITY				\$30.26

BRATTAIN INTERNATIONAL TRUCKS

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48259	GENERAL FUND	STUDENT TRANSPORTATION	NON-CONSUMABLE SUPPLIES	\$515.80
Total for BRATTAIN INTERNATIONAL TRUCKS				\$515.80

C & K MARKET, INC #55

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48229	GENERAL FUND	EXECUTIVE ADM SERVICES	CONSUMABLE SUPPLIES	\$0.00
48229	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$0.00
Total for GENERAL FUND				\$0.00

FOOD SERVICE

48229	FOOD SERVICE	FOOD SERVICE	CONSUMABLE SUPPLIES	\$224.39
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OCF SUMMER KINDER PROGRAM GRANT

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2017-2018

Criteria:

From Date: 04/01/2018

To Date: 04/30/2018

Report Sort: Remit Name

C & K MARKET, INC #55

Check#	FUND	FUNCTION	OBJECT	Amount
48229	OCF SUMMER KINDER PROGRAM GRANT	PREKINDERGARTEN PROGRAMS	CONSUMABLE SUPPLIES	\$0.00
Total for C & K MARKET, INC #55				\$224.39

CALCULATED COMFORT

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 48230	GENERAL FUND	PLANT OPERATION & MAINT	REPAIRS AND MAINTENANCE	\$644.00
Total for CALCULATED COMFORT				\$644.00

CANON FINANCIAL SERVICES

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 48231	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	RENTALS	\$87.87
48231	GENERAL FUND	OFFICE OF PRINCIPAL	M&R COPY COST	\$285.57
48231	GENERAL FUND	OFFICE OF PRINCIPAL	RENTALS	\$801.07
Total for GENERAL FUND				\$1,174.51
Total for CANON FINANCIAL SERVICES				\$1,174.51

CARSON OIL CIOMPANY, INC.

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 48246	GENERAL FUND	PLANT OPERATION & MAINT	FUEL	\$495.35
48246	GENERAL FUND	STUDENT TRANSPORTATION	GAS & OIL	\$2,880.08
Total for GENERAL FUND				\$3,375.43
Total for CARSON OIL CIOMPANY, INC.				\$3,375.43

CASSEL, LEILA

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 48260	GENERAL FUND	HIGH SCHOOL INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$744.66
Total for CASSEL, LEILA				\$744.66

CHARTER COMMUNICATONS

Check#	FUND	FUNCTION	OBJECT	Amount
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Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2017-2018

Criteria: From Date: 04/01/2018 To Date: 04/30/2018

Report Sort: Remit Name

CHARTER COMMUNICATONS

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48232	GENERAL FUND	PLANT OPERATION & MAINT	TELEPHONE	\$1,388.80
			Total for	CHARTER COMMUNICATONS
				\$1,388.80

COASTAL PAPER & SUPPLY, INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48233	GENERAL FUND	PLANT OPERATION & MAINT	CONSUMABLE SUPPLIES	\$3,785.65
48261	GENERAL FUND	PLANT OPERATION & MAINT	CONSUMABLE SUPPLIES	\$144.88
			Total for	GENERAL FUND
				\$3,930.53
			Total for	COASTAL PAPER & SUPPLY, INC
				\$3,930.53

CONBOY, JEFF

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48262	GENERAL FUND	STUDENT TRANSPORTATION	TRAVEL, OUT OF DISTRICT	\$12.00
			Total for	CONBOY, JEFF
				\$12.00

COOS CURRY ELECTRIC COOP, INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	PLANT OPERATION & MAINT	ELECTRICITY	\$5,892.25
			Total for	COOS CURRY ELECTRIC COOP, INC
				\$5,892.25

DAY SHIP SUPPLY

Check#	FUND	FUNCTION	OBJECT	Amount
FOOD SERVICE				
48263	FOOD SERVICE	FOOD SERVICE	FOOD SUPPLIES	\$1,361.64
			Total for	DAY SHIP SUPPLY
				\$1,361.64

Federal Express

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48234	GENERAL FUND	EXECUTIVE ADM SERVICES	CONSUMABLE SUPPLIES	\$126.00
			Total for	Federal Express
				\$126.00

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2017-2018

Criteria:

From Date: 04/01/2018

To Date: 04/30/2018

Report Sort: Remit Name

FRANZ FAMILY BAKERIES

Check#	FUND	FUNCTION	OBJECT	Amount
FOOD SERVICE				
48264	FOOD SERVICE	FOOD SERVICE	FOOD SUPPLIES	\$426.72
Total for FRANZ FAMILY BAKERIES				\$426.72

GARDUNO, STEVEN

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48265	GENERAL FUND	STUDENT TRANSPORTATION	TRAVEL, OUT OF DISTRICT	\$228.00
Total for GARDUNO, STEVEN				\$228.00

GIBBS, ROXANNE

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48266	GENERAL FUND	STUDENT TRANSPORTATION	TRAVEL, OUT OF DISTRICT	\$94.00
Total for GIBBS, ROXANNE				\$94.00

GOLD BEACH LUMBER YARD INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48235	GENERAL FUND	OTH PLANT OPERTN & MAINT	CONSUMABLE SUPPLIES	\$35.94
48235	GENERAL FUND	PLANT OPERATION & MAINT	CONSUMABLE SUPPLIES	\$655.40
Total for GENERAL FUND				\$691.34
Total for GOLD BEACH LUMBER YARD INC				\$691.34

GOLD COAST SECURITY, INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48247	GENERAL FUND	PLANT OPERATION & MAINT	OTH NON-INST PROF/TECH	\$137.00
Total for GOLD COAST SECURITY, INC				\$137.00

GOLDERS NAPA AUTO AND TRUCK PART

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48267	GENERAL FUND	STUDENT TRANSPORTATION	CONSUMABLE SUPPLIES	\$532.99
Total for GOLDERS NAPA AUTO AND TRUCK PART				\$532.99

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

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Criteria: From Date: 04/01/2018 To Date: 04/30/2018

Report Sort: Remit Name

INTEGRA TELECOM INC

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	PLANT OPERATION & MAINT	TELEPHONE	\$867.37
Total for INTEGRA TELECOM INC				\$867.37

LAWRENCE COMPANY

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48268	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	DUES AND FEES	\$50.00
Total for LAWRENCE COMPANY				\$50.00

MARSHFIELD HIGH SCHOOL

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48257	GENERAL FUND	HS COCURRICULUM	DUES AND FEES	\$150.00
Total for MARSHFIELD HIGH SCHOOL				\$150.00

MCDONALD WHOLESALE COMPANY

Check#	FUND	FUNCTION	OBJECT	Amount
FOOD SERVICE				
48269	FOOD SERVICE	FOOD SERVICE	FOOD SUPPLIES	\$3,428.50
Total for MCDONALD WHOLESALE COMPANY				\$3,428.50

Museum of Natural History /Culture/ U of

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48270	GENERAL FUND	OFFICE OF PRINCIPAL	DUES AND FEES	\$313.28
Total for Museum of Natural History /Culture/ U of				\$313.28

NATIONAL JR HONOR SOCIETY

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48248	GENERAL FUND	OFFICE OF PRINCIPAL	DUES AND FEES	\$0.00
Total for NATIONAL JR HONOR SOCIETY				\$0.00

OREGON ASSN OF STUDENT COUNCILS

Check#	FUND	FUNCTION	OBJECT	Amount
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Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2017-2018

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Report Sort: Remit Name

OREGON ASSN OF STUDENT COUNCILS

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48249	GENERAL FUND	OFFICE OF PRINCIPAL	DUES AND FEES	\$75.00
			Total for OREGON ASSN OF STUDENT COUNCILS	\$75.00

OREGON DEPARTMENT OF EDUCATION

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48236	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	DUES AND FEES	\$59.00
			Total for OREGON DEPARTMENT OF EDUCATION	\$59.00

OREGON LINEN

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48271	GENERAL FUND	STUDENT TRANSPORTATION	RENTALS	\$93.98
FOOD SERVICE				
48271	FOOD SERVICE	FOOD SERVICE	CONSUMABLE SUPPLIES	\$67.15
			Total for OREGON LINEN	\$161.13

Oregon RTI Conference /Tigard-Tulane SD

Check#	FUND	FUNCTION	OBJECT	Amount
TITLE 1				
48237	TITLE 1	TITLE 1	TRAVEL, OUT OF DISTRICT	\$1,200.00
			Total for Oregon RTI Conference /Tigard-Tulane SD	\$1,200.00

OREGON ZOO

Check#	FUND	FUNCTION	OBJECT	Amount
DO NOT USE THIS FOR MEASURE 98				
48258	DO NOT USE THIS FOR MEASURE 98	HIGH SCHOOL INSTRUCTION	TRAVEL, OUT OF DISTRICT	\$350.00
DUEL CREDIT GRANT				
48258	DUEL CREDIT GRANT	HIGH SCHOOL INSTRUCTION	TRAVEL, OUT OF DISTRICT	\$1,000.00
			Total for OREGON ZOO	\$1,350.00

PITNEY BOWES

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				

Port Orford-Langlois School District 2CJ

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Criteria:

From Date: 04/01/2018

To Date: 04/30/2018

Report Sort:	Remit Name			Amount
PITNEY BOWES				
Check#	FUND	FUNCTION	OBJECT	Amount
48250	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	RENTALS	\$180.00
			Total for	PITNEY BOWES
				\$180.00
Port Orford Ambulance Service				
Check#	FUND	FUNCTION	OBJECT	Amount
PHS SCHOLARSHIP FUNDS 48251	PHS SCHOLARSHIP FUNDS	HIGH SCHOOL INSTRUCTION	OTHER TUITION	\$250.00
			Total for	Port Orford Ambulance Service
				\$250.00
PORT ORFORD PUBLIC LIBRARY				
Check#	FUND	FUNCTION	OBJECT	Amount
TITLE 1 48252	TITLE 1	TITLE 1	LIBRARY BOOKS	\$1,000.00
			Total for	PORT ORFORD PUBLIC LIBRARY
				\$1,000.00
PORT ORFORD, CITY OF				
Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 48253	GENERAL FUND	PLANT OPERATION & MAINT	WATER AND SEWAGE	\$366.22
48272	GENERAL FUND	PLANT OPERATION & MAINT	WATER AND SEWAGE	\$614.63
			Total for	GENERAL FUND
				\$980.85
			Total for	PORT ORFORD, CITY OF
				\$980.85
PURCHASE POWER				
Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND 48254	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	POSTAGE	\$306.84
48254	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$252.69
48254	GENERAL FUND	OFFICE OF PRINCIPAL	POSTAGE	\$448.97
			Total for	GENERAL FUND
				\$1,008.50
			Total for	PURCHASE POWER
				\$1,008.50
QUILL CORPORATION				
Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

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QUILL CORPORATION

Check#	FUND	FUNCTION	OBJECT	Amount
48238	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	CONSUMABLE SUPPLIES	\$36.46
48238	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$274.72
48238	GENERAL FUND	OFFICE OF PRINCIPAL	POSTAGE	\$0.00
Total for GENERAL FUND				\$311.18
Total for QUILL CORPORATION				\$311.18

SOUTH COAST ESD

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48273	GENERAL FUND	COMPUTER-ASSISTED INSTRUC	OTHER PROF/TECH SRVS	\$3,461.34
48273	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	COMPUTER SOFTWARE	\$1,081.53
48273	GENERAL FUND	FISCAL SERVICES	COMPUTER SOFTWARE	(\$64.66)
48273	GENERAL FUND	PLANT OPERATION & MAINT	TELEPHONE	\$205.56
Total for GENERAL FUND				\$4,683.77
Total for SOUTH COAST ESD				\$4,683.77

SEISMIC RETROFIT GRANT DW

48273	SEISMIC RETROFIT GRANT DW	BUILDING CONSTRUCTION	OTHER PROF/TECH SRVS	\$0.00
Total for SOUTH COAST ESD				\$4,683.77

SUNRISE DISTRIBUTERS

Check#	FUND	FUNCTION	OBJECT	Amount
FOOD SERVICE				
48274	FOOD SERVICE	FOOD SERVICE	FOOD SUPPLIES	\$807.69
Total for SUNRISE DISTRIBUTERS				\$807.69

UNITED PARCEL SERVICE

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48239	GENERAL FUND	OFFICE OF PRINCIPAL	POSTAGE	\$0.00
48239	GENERAL FUND	OTH PLANT OPERTN & MAINT	NON-CONSUMABLE SUPPLIES	\$28.24
48239	GENERAL FUND	PLANT OPERATION & MAINT	POSTAGE	\$91.33
Total for GENERAL FUND				\$119.57
Total for UNITED PARCEL SERVICE				\$119.57

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UNIVERSITY OF OREGON

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
48240	GENERAL FUND	HIGH SCHOOL INSTRUCTION	TRAVEL, OUT OF DISTRICT	\$270.00
Total for UNIVERSITY OF OREGON				\$270.00

VEND WEST SERVICES, INC

Check#	FUND	FUNCTION	OBJECT	Amount
OEA WELLNESS GRANT				
48241	OEA WELLNESS GRANT	STAFF WELLNESS SERVICES	SUBSTITUTE LIC SALARIES	\$73.50
48275	OEA WELLNESS GRANT	STAFF WELLNESS SERVICES	SUBSTITUTE LIC SALARIES	\$45.25
Total for OEA WELLNESS GRANT				\$118.75
Total for VEND WEST SERVICES, INC				\$118.75

VISA - BRENDA 4866

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	COMPUTER-ASSISTED INSTRUC	OTHER PROF/TECH SRVS	\$738.00
0	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	CONSUMABLE SUPPLIES	\$138.63
0	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	TRAVEL, OUT OF DISTRICT	\$127.12
0	GENERAL FUND	HS COCURRICULUM	DUES AND FEES	\$195.00
0	GENERAL FUND	OFFICE OF PRINCIPAL	DUES AND FEES	\$165.00
0	GENERAL FUND	OFFICE OF PRINCIPAL	TRAVEL, OUT OF DISTRICT	\$433.79
0	GENERAL FUND	PLANT OPERATION & MAINT	NON-CONSUMABLE SUPPLIES	\$426.83
Total for GENERAL FUND				\$2,224.37
TITLE 1				
0	TITLE 1	TITLE 1	TRAVEL, OUT OF DISTRICT	(\$438.00)
Total for VISA - BRENDA 4866				\$1,786.37

VISA - KRISTA NIERAETH

Check#	FUND	FUNCTION	OBJECT	Amount
GENERAL FUND				
0	GENERAL FUND	HS COCURRICULUM	TRAVEL, OUT OF DISTRICT	\$19.41
0	GENERAL FUND	OFFICE OF PRINCIPAL	CONSUMABLE SUPPLIES	\$72.60

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2017-2018

Criteria: From Date: 04/01/2018 To Date: 04/30/2018

Report Sort: Remit Name

VISA - KRISTA NIERAETH

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	OFFICE OF PRINCIPAL	NON-CONSUMABLE SUPPLIES	\$37.68

Total for GENERAL FUND \$129.69

DUEL CREDIT GRANT

0	DUEL CREDIT GRANT	HIGH SCHOOL INSTRUCTION	CONSUMABLE SUPPLIES	\$39.70
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Total for VISA - KRISTA NIERAETH \$169.39

VISA - STEVE PERKINS

Check#	FUND	FUNCTION	OBJECT	Amount
0	GENERAL FUND	EXECUTIVE ADM SERVICES	TRAVEL, OUT OF DISTRICT	\$942.42

Total for VISA - STEVE PERKINS \$942.42

WACKER, HEIDI

Check#	FUND	FUNCTION	OBJECT	Amount
48255	GENERAL FUND	HIGH SCHOOL INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$50.76
48255	GENERAL FUND	MID/JR HI INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$3.63
48276	GENERAL FUND	HIGH SCHOOL INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$3.63
48276	GENERAL FUND	MID/JR HI INSTRUCTION	TRAVEL, LOCAL IN DISTRICT	\$39.88

Total for GENERAL FUND \$97.90

Total for WACKER, HEIDI \$97.90

WELLS FARGO VENDOR FIN SERV

Check#	FUND	FUNCTION	OBJECT	Amount
48277	GENERAL FUND	DIRECTOR OF BUSINESS SUPP	RENTALS	\$199.35

Total for WELLS FARGO VENDOR FIN SERV \$199.35

WESTERN BUS SALES, INC

Check#	FUND	FUNCTION	OBJECT	Amount
48242	GENERAL FUND	STUDENT TRANSPORTATION	CONSUMABLE SUPPLIES	\$505.98
48256	GENERAL FUND	STUDENT TRANSPORTATION	CONSUMABLE SUPPLIES	\$126.94

Port Orford-Langlois School District 2CJ

Expenditure Summary Report

Fiscal Year: 2017-2018

Criteria:

From Date: 04/01/2018

To Date: 04/30/2018

Report Sort: Remit Name

WESTERN BUS SALES, INC

Check#	FUND	FUNCTION	OBJECT	Amount
48278	GENERAL FUND	STUDENT TRANSPORTATION	CONSUMABLE SUPPLIES	\$143.20
Total for GENERAL FUND				<u>\$776.12</u>
Total for WESTERN BUS SALES, INC				<u>\$776.12</u>

Western Wood Structures

Check#	FUND	FUNCTION	OBJECT	Amount
SEISMIC RETROFIT GRANT DW				
48243	SEISMIC RETROFIT GRANT DW	BUILDING CONSTRUCTION	REPAIRS AND MAINTENANCE	\$5,150.00
Total for Western Wood Structures				<u>\$5,150.00</u>

ZCS ENGINEERING

Check#	FUND	FUNCTION	OBJECT	Amount
SEISMIC RETROFIT GRANT DW				
48244	SEISMIC RETROFIT GRANT DW	BUILDING CONSTRUCTION	ARCHITECT/ENGINEER SRVS	\$8,845.00
Total for ZCS ENGINEERING				<u>\$8,845.00</u>

Grand Total: \$58,127.25

Recap for FUND for remit name

100	GENERAL FUND	\$34,295.71
200	DO NOT USE THIS FOR MEASUR	\$350.00
202	OEA WELLNESS GRANT	\$118.75
205	FOOD SERVICE	\$6,316.09
209	PHS SCHOLARSHIP FUNDS	\$250.00
220	DUEL CREDIT GRANT	\$1,039.70
250	TITLE 1	\$1,762.00
271	OCF SUMMER KINDER PROGRAM	\$0.00
401	SEISMIC RETROFIT GRANT DW	\$13,995.00

End of Report

VEHICLE NO.	BEG. MILES	END MILES	TOTAL MILES	DIESEL	PURCHASE	REG. FUEL
Dodge Van	148612	149086	474			16
Red Truck	104326	104854	528			39
U Haul	178296	178296	0			0
White truck	70685	71656	971			50
Total	501919	503892	1973			105
24	157464	157464	0	0		
36	50673	50673	0	0		
38	97629	99303	1674	205		
40	188601	189514	913	192		
42	123032	124837	1805	253		
44	97242	98585	1343	105		
46	91989	93814	1825	209		
48	50195	51131	936	129		
50	31687	32918	1231	105		
TOTAL	888512	898239	9727	1198		
Apr.2018						

MILEAGE REPORT		
	18-Apr	
TOTAL MILES TRAVELED:	MILEAGE	FUEL COST
BUSES	9727	\$3,834.00
DODGE VAN	474	\$41.44
LUNCH TRUCK	528	\$101.00
UHAUL	0	\$0.00
WHITE TRUCK	971	\$129.50
TOTAL	11700	\$4,105.94
REIMBURSIBLE:	MILEAGE	FUEL COST
HOME TO SCHOOL (BUS)	6329	\$2,532.00
HOME TO SCHOOL (VAN)	24	\$2.82
TOTAL	6353	\$2,534.82
PHS FIELD TRIPS (BUS)	1428	\$571.00
PHS FIELD TRIPS (VAN)	0	\$0.00
DRIFTWOOD FIELD TRIPS	637	\$255.00
TOTAL	2065	\$826.00
TOTAL REIMBURSIBLE	2065	\$826.00
NON-REIMBURSIBLE:	MILEAGE	FUEL COST
DISTRICT OFFICE (DODGE VAN)	450	\$39.00
(BUS)	0	\$0.00
PHS ATHLETICS	744	\$298.00
DRIFTWOOD ATHLETICS	589	\$236.00
LUNCH TRUCK	528	\$101.00
UHAUL TRUCK	0	\$0.00
WHITE TRUCK	971	\$129.50
TOTAL NON-REIMBURSIBLE	3282	\$803.50
Diesel \$3.20/Unleaded\$2.59		
Bus 8 mpg/red truck 10 mpg/van 22 mpg/blue truck 7 mpg/white truck 14 mpg/ uhaul 10 mpg		

April 2018

Transportation Report

1. Bus #44: Replace under storage bin door seal.
2. Bus #44: Replace wiper blades.
3. Bus #42: Driver reported leak in roof hatch at rear of bus. Could not find any signs of leak; will monitor.
4. Clean up around inside of shop; discard old junk.
5. Bus #38: Left front turn signal bulb replaced.
6. Bus #42: Replace burned out cap lights.
7. Bus #48: add defrost, 2.5 gallons.
8. Bus #48: Replace primary and secondary fuel filters, check engine light, running rough. Western Bus ran diagnostic and found bad EGR valve; parts have been ordered.
9. Bus #46: Annual inspection, repair heater hose rubbing on hood, repair wind shield washer on driver's wiper arm, repair dent on rear of bus, L.O.F. service.

Driftwood Maintenance

1. Heating system repairs made. Rooms 10 and 11 working again. Play shed working again. Still some issues and will continue to get them resolved.
2. Grounds work: mowing, trimming shrubs, weed eating, etc.
3. Locks replaced at north gate and south cafeteria doors, outside key.
4. Move chairs and items to play shed for Senator Wyden's town hall meeting. Moved back to PHS after.

PHS Maintenance

1. Grounds work, mowing, weed eating, etc.
2. Worked on bids for boiler building demolition.
 - a. Bid to demo building = \$12,000
 - b. Bid for communications pole = \$ 219
 - c. Bid for electrical work = \$48,867

Wastewater:

1. All daily and monthly sampling and monitoring done in accordance to permit.
2. Mowing and weed eating around lagoons and spray field.
3. Attended class at SWOCC for Water and Waste Water certification. Earned .4 CEUs toward re-certification.

May 2018 –District Technology Update

Technology Update

As the school year draws to an end I have been looking for plans for the future. I have been looking at what technology in the district needs to be rotated out and how much that will cost. I have been spear heading a Chromebook pilot project that is looking to deliver 120 Chromebooks in to Driftwood. Last but not least I have been looking for a way to improve our internet as well as our filter.

Krista Nieraeth and I have been working on getting some Chromebooks for Driftwood. This would help alleviate some of the issues we are currently having in the computer lab. With only one lab and technically nine grades we have a scheduling nightmare for the Driftwood lab. Using Title 1 funding we had planned to do one cart of 30 Chromebooks that would be placed in the 5th grade classroom. After looking at what her current plan was Krista was able to get me more money and asked how many carts we could get. We will be getting four carts of 30 Chromebooks. This has become a pilot project for a possible one-to-one situation for the District. If the project goes well and we see further benefit we would then work on getting a Chromebook for every student in the district. If we rotated the devices every 5 years and sold our old devices out to the community or to buy-back programs we could cut our costs significantly on technology rotations.

I have been working with a Spectrum (Charter) representative recently to find some options for our internet speed. It looks like we may be able to improve our internet speed more in the future for cheaper than we are paying now. This all depends on if the SCESD can also meet the speed requirements for our District. Our district may need to look at finally breaking away from the SCESD for any technology needs and coming up with independent solutions.

Other Work

- Technology Rotation Plan
- Server updates and maintenance
- Anti-Virus research
- Security camera research

New Projects

- CIPA Filter Research
- Chromebook Pilot project



Pacific High School

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Krista Nieraeth
Principal

Ben Stallard
Vice Principal/AD

Kari Engdahl
Office Manager

Pacific High School Principal's May 2018 School Board Report

1. Optimize resources to continually improve student instruction and performance.
 - Average daily attendance at Pacific from the beginning of school through May 7 is 91.89%
 - The Manufacturing classes are raffling off the drift boat. Raffle tickets can be purchased through Mr. George through May. Drawing in June. The manufacturing class took the boat to Cascade last week to sell tickets.
 - Colton Keeler and Layne Converse have qualified for the National FBLA Conference in Baltimore, MD, June 28 – July 1. Colton and Layne will be traveling with Oakland HS to the conference. They will have a day tour of Washington D.C. and spend the rest of the time competing and attending sessions. They are looking for opportunities to raise money towards this trip. If you know of any opportunities, please contact Jeanne Jezuit, FBLA advisor.
 - The seniors, along with Mrs. Skinner, visiting Rep. David Brock Smith at the capital April 22 – 23. They had breakfast with a panel of dignitaries and were able to ask questions. They also toured Willamette University. Before they left for Salem, they supported our PHS students who were performing in *The Lion King, Jr.*
 - Sophomores attended ETS/TRiO Sophomore Success on April 17 with our new ETS coordinator, Dr. Shelley Mason. The kids reported they had a great time.
 - Mrs. Wyatt took 12 HS/JH students to Portland for the Spring OASC Leadership Conference. We are looking for great things to come from our students who attended this conference.
 - Prom was held at the Langlois Cheese Factory on Saturday, May 5. Fifty three students attended and all had a good time.
 - NHS Induction Ceremony was held Thursday, May 10 in the PHS Library. Seven new members were inducted.
 - State Math Competition will be held at U of O on May 12. District track will be held at Sutherlin HS on May 12 as well.

2. Continually assess the safety and efficiency of district facilities to optimize teaching and learning.
 - Monthly drills are being scheduled for Pacific.
 - Don has been doing spot safety checks throughout the month.
3. Provide progressive instruction utilizing the technology and information of current and future trends in employment and life skills.
 - Five PHS students attended the Foreign Language and International Studies Day at the University of Oregon on May 4. This day gives students real world experiences on how to use foreign language after college.
 - Nathan Malamud, for his NHS project, put on a Talent Show for students in grades 9 – 12. It was a great time had by all!!
4. Maintain and seek to enhance communication into and out of the district.
 - We are continuing to use all different mediums of communication to communicate with our families and communities to showcase our students and school, to provide information, and to help families and students keep track of grades.
5. Increase awareness and understanding around educating students and families living in poverty.
 - Staff from grades 6 – 12 attended a First Aid/CPR class held at Pacific on April 20 for the professional development day.
 - Coast Community Health is continuing to provide services to district students and families every Tuesday at the Pirate Wellness Center.



Driftwood School

P O Box 8 Port Orford, OR 97465 • Phone: (541) 332-2712 • Fax: (541) 332-0190 • www.2cj.com

Krista Nieraeth
Principal

Ben Stallard
Vice Principal/AD

Nicola Steers
Office Manager

Driftwood School Principal's May 2018 School Board Report

1. Optimize resources to continually improve student instruction and performance.
 - Average daily attendance at Driftwood from through May 7 was 92.12%.
 - Mrs. Skinner and Mrs. Wyatt took our 7th and 8th graders to Portland for their annual trip April 12 and 13. The kids spent the night at the zoo, and visited Lewis and Clark College and Portland State University.
 - Our 3rd graders went to Arizona Beach on April 24 to participate in the Reel Fishing Day put on by ODW. They all caught fish, planted trees and had a great time!
 - Mrs. Wyatt took 12 HS/JH students to Portland for the Spring OASC Leadership Conference. We are looking for great things to come from our students who attended this conference.
 - Mrs. King, Ms. Howard, Mrs. Jantzi, Mrs. Windholz, Mrs. Henderson, and Heather Valentine attended the RTI conference on April 26 and 27 in Eugene. There were great sessions for ELA and math and all staff reported that Anita Archer was amazing!
 - Math Night will be Wednesday, May 9 at 5:30pm at Driftwood.
 - Cowboy Buck will be visiting Driftwood Students on Friday, May 11. He is promoting a summer music program.
 - Smokey the Bear will be visiting Driftwood on May 14. He is going to see our K – 2nd graders.
 - The 4th graders will be going to Valley Flora on May 15 to finish off the Farm to School grant for this year.
 - We are hosting a kindergarten roundup on May 15 at 5pm at Driftwood. Hopefully we can get an estimate on our kindergarten class for next year.

2. Continually assess the safety and efficiency of district facilities to optimize teaching and learning.
 - Monthly drills are being scheduled at Driftwood.
3. Provide progressive instruction utilizing the technology and information of current and future trends in employment and life skills.
 - SBAC testing is in full swing. The 3 – 8 grade students are finishing up their math testing.
 - Our 8th graders are continuing to participate in Beaver Hangout through OSU during their Careers class this semester. The kids report that this event is enjoyable and that they like speaking to an actually college student about experiences.
 - On May 5, Driftwood hosted a town hall meeting for Senator Wyden. It was attended by 50 community members.
4. Maintain and seek to enhance communication into and out of the district.
 - We are continuing to use all different mediums of communication to communicate with our families and communities to showcase our students and school and to provide information.
 - Our last Parent Luncheon will be held on Friday, May 11 for our JH students.
5. Increase awareness and understanding around educating students and families living in poverty.
 - Coast Community Health is continuing to provide services to district students and families every Tuesday at the Pirate Wellness Center.
 - The week of May 28, the Tooth Taxi will be at Driftwood to see any students with parental permission needing dental care.

SITE Council Minutes

May 7, 2018

3:30pm

PHS Library

Members Present: Krista Nieraeth, Tori Hall, Robert Brown, Kate Henderson, Judy Miles, Carol Hacherl

Members Absent: Terri Betters

1. Old Business – Reviewed minutes from April meeting. Carol will be working to implement the teacher-requested adjustments to WESD dashboards from last meeting. We will share views of the WESD dashboards with POSD Board at upcoming meeting.
2. New Business
 - a. Ready Math curriculum: K-5 Teachers have reviewed mathematics curriculum options and selected Ready Mathematics for K-5 adoption. Ready materials have been made available for public review at the Driftwood Library for 30 days. Adoption also requires Board approval. Grades 3-5 have been using the online part of Ready Math during the current school year. It provides diagnostic feedback for teachers, students and families, and adaptive instruction for students.
 - b. Technology: The district plans to purchase Google Chromebooks for use at Driftwood
 - c. Data: Site Council members requested to review the following data at next meeting:
 - Attendance, especially information about patterns of absences.
 - SBAC scores
 - School Event participation numbers
 - d. POSD will participate in Oregon Department of Education’s Chronic Absenteeism Statewide Plan. This work begins with support from the state’s Chronic Absenteeism team in using the state’s diagnostic tool to explore and understand the causes of absenteeism within our community.

Next Site Council Meeting Monday June 4, 2018, 3:30pm, PHS Library

Port Orford-Langlois School District
 Monthly Enrollment Report
 2017-18

	Sept. 2014	Sept 2015	Sept 2016	Sept 2017	Oct. 2014	Oct 2015	Oct 2016	Oct 2017	Nov 2014	Nov 2015	Nov 2016	Nov 2017	Dec 2014	Dec 2015	Dec 2016	Dec 2017	Jan 2015	Jan 2016	Jan 2017	Jan 2018	Feb 2015	Feb 2016	Feb 2017	Feb 2018	Mar 2015	Mar 2016	Mar 2017	Mar 2018	April 2015	April 2016	Apr 2017	April 2018	May 2015	May 2016	May 2017	May 2018	June 2015	June 2016	June 2017	June 2018
K	18	18	21	28	17	18	22	29	18	17	24	28	17	17	24	27	17	18	24	25	18	18	24	25	16	16	24	24	16	16	23	24	16	16	24	24	17	17	24	
1	15	18	24	20	12	18	24	20	12	18	22	18	12	18	22	18	11	17	22	17	11	17	22	19	11	17	22	19	10	17	22	19	10	17	22	19	10	16	20	
2	18	10	16	22	17	11	15	22	17	11	15	22	17	11	15	20	18	11	15	19	18	11	15	19	18	11	15	18	18	11	14	19	18	11	14	19	18	12	14	
3	19	20	14	17	18	20	14	17	19	18	13	17	18	18	13	16	18	20	13	17	16	18	13	18	15	18	13	18	15	19	13	18	16	18	13	18	16	19	13	
4	8	14	17	18	7	15	17	18	7	15	19	18	6	15	20	18	7	15	22	16	7	15	22	17	7	15	22	17	7	15	22	16	6	15	22	16	6	15	22	
5	17	6	18	21	17	5	18	20	19	5	17	18	16	5	16	18	16	6	15	18	16	6	15	19	15	6	15	18	15	6	16	17	15	5	16	17	16	6	16	
6	16	19	5	18	15	20	5	18	14	20	5	16	14	20	5	16	13	20	5	16	12	20	5	16	13	19	5	16	13	19	5	17	14	19	5	17	14	20	5	
7	17	13	20	4	14	13	20	3	15	13	19	4	14	13	20	4	13	14	19	4	13	14	19	4	12	14	21	4	12	14	21	3	12	14	22	3	12	13	22	
8	17	14	12	24	17	14	12	24	17	14	12	23	17	14	12	23	17	13	12	22	17	13	12	20	17	13	12	20	17	13	13	19	17	13	14	19	17	13	15	
K-8	145	132	147	172	134	134	147	171	138	131	146	164	131	131	147	160	130	134	147	154	128	132	147	157	124	129	149	153	124	130	149	152	124	128	152	152	126	131	151	0
9	19	18	13	15	17	17	13	15	16	17	14	14	15	17	14	14	15	17	14	14	14	18	14	14	17	18	14	14	17	18	14	14	17	18	14	14	20	18	14	
10	18	19	21	13	19	19	21	13	19	19	20	14	19	19	20	15	20	17	19	14	19	17	19	14	18	17	17	14	17	17	16	14	17	17	16	14	17	16	16	
11	19	17	19	15	17	17	19	15	17	17	18	16	17	17	17	16	17	17	16	19	17	17	16	19	17	17	16	18	17	17	16	18	19	17	16	18	19	17	16	
12	19	18	18	15	22	18	18	15	23	18	18	16	22	18	17	14	22	18	17	14	22	18	17	14	21	18	17	15	21	18	16	16	21	18	16	16	20	18	16	
Adv Diploma	1			0	1	0		0	1	0			1	0	0		1	0	0	0	1	0	0	0	1	0	0		1	0	0	0	1	0	0	0	1	0	0	0
9-12	76	72	71	58	76	71	71	58	76	71	70	60	74	71	68	59	75	69	66	61	73	70	66	61	74	70	64	61	73	70	62	62	75	70	62	62	77	69	62	0
DIST TOTAL	221	204	218	230	210	205	218	229	214	202	216	224	205	202	215	219	205	203	213	215	201	202	213	218	198	199	213	214	197	200	211	214	199	198	214	214	203	200	213	0

1 ADM = \$7,814 (Does not include Transportation reimbursement)



One Team, One Goal, No Limits
Port Orford/Langlois School District
Board and District Goals 2017-18

District Mission: The District will provide curriculum and programs to enable all students to be proficient and to allow them to excel as ethical, responsible and successful members of society.

1. **Optimize resources to continually improve student instruction and performance.**
 - a. Encourage and facilitate innovative teaching in all disciplines and grade levels
 - b. Diversify and strengthen instruction through professional development in and out of the district
 - c. Use internal and external measures to assess student growth and performance to inform teaching
 - d. Continue to review how student progress is measured and reported
 - e. Use data to inform teaching, learning, time and budget priorities
2. **Continually assess the safety and efficiency of district facilities to optimize teaching and learning.**
 - a. Establish a “present condition” list of buildings and facilities and projected action list based on need and safety.
 - b. Continue with and maintain the funding to allow safety upgrades.
 - c. Maintain and equip emergency storage units for both district facilities.
 - d. Investigate and pursue installation of a new phone system.
 - e. Continue to educate the students/staff/parents about the issues of Harrassment and Bullying and provide a harassment and bully-free environment in our schools.
3. **Provide progressive instruction utilizing the technology and information of current and future trends in employment and life skills.**
 - a. Facilitate technology as a teaching tool at all grade levels
 - b. Explore multiple schedule possibilities
 - c. Continue to explore ways to access remote learning
 - d. Continue to explore, evaluate and implement new trends/ideas in technology programs, hardware and software as it relates to teaching and learning.
 - e. Continue to enlarge and enhance free college credit courses.

- 4. Maintain and seek to enhance communication into and out of the district.**
 - a. Expand the use of technology and social media to reach parents, students, the community and media sources.
 - b. Continue the Key Communicator tool and use a district-wide group email to send out daily bulletins and other noteworthy information.
 - c. Reach out to parents through parent surveys
 - d. Encourage use of Family Link
 - e. Encourage staff to develop individual web pages and look at the possibility of developing a new interactive district website.

- 5. Increase awareness and understanding around educating students and families living in poverty.**
 - a. Encourage parent involvement in the schools. i.e. volunteering, attending conferences, parent involvement luncheons, etc.
 - b. Establish a “bring an adult to lunch program” to promote/encourage parent involvement.
 - c. Increase participation in the use of the Community Health Center/Pirate Wellness Center
 - d. Increase staff participation in Professional Development around teaching students in poverty.
 - e. Create an inventory of who in our community may be able to assist students and families in poverty.

Medications**/*

The district recognizes that administering a medication to a student and/or permitting a student to administer a medication to themselves, may be necessary when the failure to take such medication during school hours would prevent the student from attending school, and recognizes a need to ensure the health and well-being of a student who requires regular doses or injections of a medication as a result of experiencing a life-threatening allergic reaction or adrenal crisis¹, or a need to manage hypoglycemia, asthma or diabetes. Accordingly, the district may administer or a student may be permitted to administer to themselves prescription (injectable and noninjectable) and/or nonprescription (noninjectable) medication at school.

The district shall designate personnel authorized to administer medications to students. Training shall be provided to designated personnel as required by law in accordance with guidelines approved by the Oregon Department of Education (ODE).

Current first-aid and CPR cards are strongly encouraged for designated personnel.

When a licensed health care professional is not immediately available, personnel designated by the district may administer to a student, epinephrine, glucagon or another medication to a student as prescribed and/or allowed by Oregon law.

The district reserves the right to reject a request for district personnel to administer, or to permit a student to administer to themselves, a medication when such medication is not necessary for the student to remain in school.

The superintendent and/or designee will require that an individualized health care plan and allergy plan is developed for every student with a known life-threatening allergy, and an individualized health care plan for every student for whom the district has been given proper notice of a diagnosis of adrenal insufficiency. Such a plan will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity.

A student may be allowed to self-administer a medication for asthma, diabetes, hypoglycemia or severe allergies as prescribed by an Oregon licensed health care professional, upon written and signed request of the parent or guardian and subject to age-appropriate guidelines. This self-administration provision also requires a written and signed confirmation the student has been instructed by the Oregon licensed health care professional on the proper use of and responsibilities for the prescribed medication.

¹Under proper notice given to the district by a student or student's parent or guardian.

A request to the district to administer or allow a student to self-administer prescription medication or a nonprescription medication that is not approved by the Food and Drug Administration (FDA) shall include a signed prescription and treatment plan from a prescriber² or an Oregon licensed health care professional.

A written request and permission form signed by a student's parent or guardian, unless the student is allowed to access medical care without parental consent under state law³, is required and will be kept on file.

If the student is deemed to have violated Board policy or medical protocol by the district, the district may revoke the permission given to a student to self-administer medication.

Prescription and nonprescription medication will be handled, stored, monitored, disposed of and records maintained in accordance with established district administrative regulations governing the administration of prescription or nonprescription medications to students, including procedures for the disposal of sharps and glass.

A process shall be established by which, upon parent or guardian written request, a back-up prescribed autoinjectable epinephrine is kept at a reasonably, secure location in the student's classroom as provided by state law.

A premeasured dose of epinephrine may be administered by designated personnel to any student or other individual on school premises who a staff member believes, in good faith, is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

This policy shall not prohibit, in any way, the administration of recognized first aid to a student by district employees in accordance with established state law, Board policy and administrative regulation.

A school administrator, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration of prescription and/or nonprescription medication, subject to state law.

A school administrator, school nurse, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of a student's self-administration of medication, when that person in good faith assisted the student in self-administration of the medication, subject to state law.

A school administrator, school nurse, teacher or other district employee designated by the school administration is not liable in a criminal action or for civil damages, when that person in good faith administers autoinjectable epinephrine to a student or other individual with a severe allergy, who is unable to self-administer the medication, subject to state law.

²A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

³Subject to ORS 109.610, 109.640 and 109.675.

The district and the members of the Board are not liable in a criminal action or for civil damages when a student or individual is unable to self-administer medication, when any person in good faith administers autoinjectable epinephrine to a student or individual, subject to state law.

The superintendent shall develop administrative regulations as needed to meet the requirements of law, Oregon Administrative Rules and the implementation of this policy.

END OF POLICY

Legal Reference(s):

[ORS 109.610](#)

[ORS 109.640](#)

[ORS 109.675](#)

[ORS 332.107](#)

[ORS 339.866 to -339.871](#)

[ORS 433.800 to -433.830](#)

[ORS 475.005 to -475.285](#)

[OAR 166-400-0010\(17\)](#)

[OAR 166-400-0060\(29\)](#)

[OAR 333-055-0000 to -0035](#)

[OAR 581-021-0037](#)

[OAR 581-022-2220](#)

[OAR 851-047-0030](#)

[OAR 851-047-0040](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2017); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, *Medication Administration in Oregon Schools: A Manual for School Personnel* (2016).

Graduation Requirements (Version 1)**

(This version does not require an administrative regulation.)

The Board will establish graduation requirements for the awarding of a high school diploma, a modified diploma, an extended diploma and an alternative certificate which meet or exceed state requirements. A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student's parent or guardian or by the student if he/she is 18 years of age or older or emancipated.

If the district requires diploma requirements beyond the state requirements, the district shall grant a waiver for those requirements to any student who, at any time from grade 9 to 12, was:

1. A foster child¹;
2. Homeless;
3. A runaway;
4. A child in a military family covered by the Interstate Compact on Educational Opportunity for Military Children;
5. A child of a migrant worker; or
6. Enrolled in the Youth Corrections Education Program or the Juvenile Detention Education Program.

For any student identified above, the district shall accept any credits earned by the student in another district or public charter school, applying those credits toward the state requirements for a diploma if the credits satisfied those requirements in that district or public charter school².

Diploma

A high school diploma will be awarded to students in grades 9 through 12 who complete a minimum of 24 credits which include at least:

7. Three credits of mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);
8. Four credits of English (shall include the equivalent of one unit in written composition);
9. Three credits of science;
10. Three credits of social sciences (including history, civics, geography and economics (including personal finance));

¹As defined in ORS 30.297.

²For a diploma awarded on or after January 1, 2018.

11. One credit in health education;
12. One credit in physical education; and
13. Three credits in career and technical education, the arts or world language (units shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student's personal education plan and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-2025.

To receive a diploma or a modified diploma, in addition to credit requirements, as outlined in OAR 581-022-2000 and OAR 581-022-2010, respectively, a student must:

14. Demonstrate proficiency in the Essential Skills of Reading, Writing and Apply Mathematics;
15. Develop an education plan and build an education profile;
16. Demonstrate extended application through a collection of evidence;
17. Participate in career-related learning experiences.

Essential Skills

The district will allow English Language Learner (ELL) students to demonstrate proficiency in the Essential Skill of Apply Mathematics in a variety of settings, in the student's language of origin for those ELL students who by the end of high school:

18. Are on track to meet all other graduation requirements; and
19. Are unable to demonstrate proficiency in the Essential Skills in English.

The district will allow ELL students to demonstrate proficiency in Essential Skills other than Apply Mathematics in a variety of settings, in the student's language of origin for those ELL students who by the end of high school:

20. Are on track to meet all other graduation requirements;
21. Are unable to demonstrate proficiency in the Essential Skills in English;
22. Have been enrolled in a U.S. school for five years or less; and
23. Have demonstrated sufficient English language skills using the English Language Proficiency Assessment for the 21st Century (ELPA21)³.

³This criteria does not apply to students seeking a diploma in 2017-2018.

⁴The district will develop procedures to provide assessment options as described in the *Essential Skills and Local Performance Assessment Manual*, in the ELL student's language of origin for those ELL students who meet the criteria above, and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.

Essential Skills Appeal

The district will follow Board policy KL - Public Complaints in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic standards adopted by the State Board of Education for a diploma while receiving reasonable modifications and accommodations. A modified diploma may only be awarded to a student who meets the eligibility criteria below:

24. Has a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or
25. Has a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students, who while in grade nine through completion of high school, complete 24 credits which shall include:

26. Three credits in English;
27. Two credits in mathematics;
28. Two credits in science;
29. Two credits in social sciences (which may include history, civics, geography and economics (including personal finance));
30. One credit in health education;
31. One credit in physical education; and
32. One credit in career technology, the arts or a world language (units may be earned in any one or a combination).

In addition to credit requirements as outlined in OAR 581-022-2010, a student must:

33. Develop an education plan and build an education profile;
34. Demonstrate extended application through a collection of evidence.

⁴This paragraph is required if the district allows ELL students to demonstrate proficiency in Essential Skill of Apply Mathematics and other courses.

A student must also demonstrate proficiency in the Essential Skills with reasonable modifications and accommodations.

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an individualized education program (IEP), any modifications to work samples must be consistent with the requirements established in the IEP. Modifications are changes to the achievement level, construct or measured outcome of an assessment. This means that IEP or school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard;
2. For a student not on an IEP, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a Section 504 Plan may not receive a modified Smarter Balanced assessment.

A student's school team shall decide that a student should work toward a modified diploma no earlier than the end of grade six and no later than two years before the student's anticipated exit from high school. A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from anticipated exit from high school if the documented history has changed.

Beginning in grade five when a student is taking an alternate assessment, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of a modified diploma

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a diploma while receiving modifications and accommodations. To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than six credits in a self-contained special education classroom and will include:
 - a. Two credits of mathematics;
 - b. Two credits of English;
 - c. Two credits of science;
 - d. Three credits of history, geography, economics or civics;
 - e. One credit of health;
 - f. One credit of physical education; and
 - g. One credit of the arts or a world language.

2. Have a documented history of:
 - a. An inability to maintain grade level achievement due to significant learning and instructional barriers; or
 - b. A medical condition that creates a barrier to achievement; and
 - c. Participating in an alternate assessment no later than grade six and lasting for two or more assessment cycles; or
 - d. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

Beginning in grade five-when a student is taking an alternate assessment, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an extended diploma.

Alternative Certificates

Alternative certificates will be awarded to students who do not satisfy the requirements for a diploma, a modified diploma or an extended diploma if the students meet minimum credit requirements established by the district. Alternative certificates will be awarded based on individual student needs and achievement.

Beginning in grade five when a student is taking an alternate assessment, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate.

Other District Responsibilities

The district will ensure that students have onsite access to the appropriate resources to achieve a diploma, a modified diploma, an extended diploma or an alternative certificate at each high school. The district will provide age-appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student, who has the documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers, or of a medical condition that creates a barrier to achievements, the opportunity to pursue a diploma with more stringent requirements than a modified diploma or an extended diploma for the sole reason the student has the documented history.

The district may award a modified diploma or an extended diploma to a student only upon the written consent of the student's parent or guardian. The district shall receive the written consent during the school year in which the modified diploma or the extended diploma is awarded. A student who is emancipated or has reached the age of 18 at the time the modified diploma or extended diploma is awarded may sign the consent.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma or an alternative certificate in either 4 years after starting the ninth grade, or until the student reaches the age of 21, if the student is entitled to a public education until the age of 21 under state or federal law.

A student may satisfy the requirements for a modified diploma, an extended diploma or an alternative certificate in less than four years but not less than three years. In order to satisfy the requirements for a modified diploma, an extended diploma or an alternative certificate in less than four years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent which clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who qualifies to receive or receives a modified diploma, an extended diploma or an alternative certificate ~~will~~ shall have the option of participating in a high school graduation ceremony with the student's class.

A student who receives an extended diploma or an alternative certificate shall have access to individually designed instructional hours, hours of transition services and hours of other services that equals at least the total number of instructional hours that are required to be provided to students who are attending a public high school, as determined by the IEP team.

A student who qualifies to receive a modified diploma but has not yet been awarded the modified diploma shall continue to have access to individually designed instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student.⁵

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a Free Appropriate Public Education (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, an alternative certificate or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, extended diploma or alternative certificate is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students who opt-out will need to meet the Essential Skills graduation requirement using another approved assessment option. Students may opt-out of the Smarter Balanced or alternate Oregon Extended Assessment by completing the Oregon Department of Education's Opt-out Form⁶ and submitting the form to the district.

⁵A student who received a modified diploma prior to July 1, 2018 shall continue to have access to instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student.

⁶www.ode.state.or.us: or navigate to Teaching & Learning > Testing - Student Assessment > Smarter Balanced

The district will issue a high school diploma, upon request and pursuant to Oregon law (ORS 332.114), to a person or a representative of a deceased person who served in the U.S. Armed Forces⁷ and was discharged or released under honorable conditions-

The district shall establish conduct and discipline consequences for student-initiated test impropriety. “Student-initiated test impropriety” means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance; or results in a score that is invalid.

END OF POLICY

Legal Reference(s):

ORS 329.045	ORS 339.505	OAR 581-022-2020
ORS 329.095	ORS 343.295	OAR 581-022-2025
ORS 329.451		OAR 581-022-2030
ORS 329.479	OAR 581-022-1910	OAR 581-022-2115
ORS 332.107	OAR 581-022-2000	OAR 581-022-2120
ORS 332.114	OAR 581-022-2010	OAR 581-022-2505
ORS 339.115	OAR 581-022-2015	

Test Administration Manual, published by the OREGON DEPARTMENT OF EDUCATION (FEBRUARY 4, 2016).
Essential Skills and Local Performance Assessment Manual, published by the OREGON DEPARTMENT OF EDUCATION (MARCH 17, 2016).

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⁷The policy applies to any person who:

1. Served in the Armed Forces of the U.S. at any time during:
 - a. World War I;
 - b. World War II;
 - c. The Korean Conflict; or
 - d. The Vietnam War;
2. Served in the Armed Forces of the U.S. and was physically present in:
 - a. Operation Urgent Fury (Grenada);
 - b. Operation Just Cause (Panama);
 - c. Operation Desert Shield/Desert Storm (Persian Gulf War);
 - d. Operation Restore Hope (Somalia);
 - e. Operation Enduring Freedom (Afghanistan); or
 - f. Operation Iraqi Freedom (Iraq);
3. Served in the Armed Forces of the U.S. in an area designated as a combat zone by the President of the U.S.

Reporting of Suspected Abuse of a Child

Reporting

Any district employees having reasonable cause to believe that any child with whom the employee comes in contact has suffered abuse, or that any person with whom the employee comes in contact has abused a child, shall orally report or cause an oral report to be immediately made by telephone or otherwise to the local office of the Oregon Department of Human Services (DHS) or to a law enforcement agency within the county where the person making the report is at the time of his/her contact. The district employee should also immediately inform his/her supervisor, principal or superintendent. If known, such report shall contain the names and addresses of the child and the parents of the child or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, the explanation given for the suspected abuse, any other information which the person making the report believes might be helpful in establishing the possible cause of the suspected abuse and the identity of a possible perpetrator.

A written record of the abuse report shall be made by the employee suspecting the abuse of a child. The written record may be made using the district's abuse reporting form which includes at a minimum:

1. The name and position of the person making the report;
2. The names and addresses of the child, and of the parents of the child or other persons responsible for the child's care and the age of the child;
3. The name and position of any witness to the report;
4. A description of the nature and extent of the abuse, including any information which could be helpful in establishing cause of abuse and identity of the abuser;
5. A description of how the report was made (i.e., phone or other method);
6. The name of the agency and individual who took the report;
7. The date and time that the report was made; and
8. The names of persons who received a copy of the written report.

The written record of the abuse report shall not be placed in the student's educational record. A copy of the written report shall be retained by the employee making the report and a copy shall be provided to the employee's supervisor and/or superintendent.

When the district receives a report of suspected abuse of a child by one of its employees, and the superintendent determines that there is reasonable cause to support the report, the district shall place the

district employee on paid administrative leave until the DHS or a law enforcement agency either: 1) determines that the report is unfounded or that the report will not be pursued; or 2) determines that the report is founded and the education provider takes the appropriate disciplinary action against the district employee. If the DHS or a law enforcement agency is unable to determine whether the abuse of a child occurred the district may either reinstate the employee or take disciplinary action at the district's discretion.

The written record of each reported incident of abuse of a child, action taken by the district and any findings as a result of the report shall be maintained by the district.

Definitions

9. Oregon law recognizes these types of abuse:
 - a. Physical;
 - b. Neglect;
 - c. Mental injury;
 - d. Threat of harm;
 - e. Sexual abuse and sexual exploitation.

10. "Child" means an unmarried person who is under 18 years of age.

Confidentiality of Records

The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

The disciplinary records of a district employee or former district employee convicted of a crime listed in Oregon Revised Statute (ORS) 342.143 are not exempt from disclosure under ORS 192.501 or 192.502. Therefore, if a district employee or former employee is convicted of a crime listed in ORS 342.143, the district that is or was the employer of that employee when the crime was committed shall disclose the disciplinary records of the employee to any person upon request. However, prior to the disclosure of a disciplinary record the district shall remove any personally identifiable information from the record that would disclose the identity of a child, a crime victim or a district employee who is not the subject of the disciplinary record.

Failure to Comply

Any district employee who fails to report a suspected abuse of a child as provided by this policy and the prescribed Oregon law commits a violation punishable by law. A district employee who fails to comply with the confidentiality of records requirements commits a violation punishable by the prescribed law. If an employee fails to report suspected abuse of a child or fails to maintain confidentiality of records as required by this policy, the employee will be disciplined.

Cooperation with Investigator

The district staff shall make every effort in suspected abuse of a child cases to cooperate with investigating officials as follows:

11. If the student is to be interviewed at the school, the principal or representative shall make a conference space available. The principal or representative of the school may at the discretion of the investigator, be present to facilitate the interview. Law enforcement officers wishing to interview or remove a student from the premises shall present themselves at the office and contact the principal or representative. The officer shall sign the student out on a form to be provided by the school;
12. When the subject matter of the interview or investigation is identified to be related to suspected abuse of a child, district employees shall not notify parents;
13. The principal or representative shall advise the investigator of any conditions of disability prior to any interview with the affected child;
14. District employees are not authorized to reveal anything that transpires during an investigation in which the employee participates, nor shall the information become part of the student's education records, except that the employee may testify at any subsequent trial resulting from the investigation and may be interviewed by the respective litigants prior to any such trial.