

Board of Directors Meeting
School District 4J, Lane County
Hybrid Meeting (virtual and
in-person)
200 North Monroe Street
Eugene, Oregon 97402
Monday, May 8, 2023

NOTICE: The meeting will be open to the public in-person; via live broadcast on KRVM 1280-AM; the internet at www.4j.lane.edu/stream. or Zoom Webinar at <https://4J-lane-edu.zoom.us/j/97197530840>

Public Comment: Sign up to provide public comment: <https://www.4j.lane.edu/board/budgetcommittee/budgetpubliccomment/#requesttospeak>

The Budget Committee will hear public testimony in-person or via Zoom from community members who sign up in advance. Up to 10 people will be scheduled to provide public comment at each Budget Committee Meeting. Priority will be given to residents who have not recently provided public comment at a Budget Committee Meeting. The deadline to sign up is noon (12 p.m.) on Monday before the Budget Committee Meeting. District staff will contact requesters after the deadline to notify them whether they have been selected to speak and, if so, when and how to connect to provide public comment to the Budget Committee.

**6:00 PM
Budget Committee Meeting**

- I. **6:00 p.m. Regular Budget Committee Meeting:**
 - 1. Call to Order, Roll Call
Presenter: Gary Campbell, Chair
 - 2. Approve Meeting Minutes from the April 19, 2023 Budget Committee Meeting 3
Presenter: Gary Campbell, Chair
- II. Responses to questions and requests from committee members 8
during the April 17, 2023 Budget Committee Meeting
Presenter: Matt Brown, Director of Financial Services
- III. Items Raised by the Audience
- IV. Superintendent's Time
Presenter: Dr. Andy Dey, Superintendent
- V. Items for Information
 - 1. Budget Committee Presentation – General Fund Expenses 16
Presenter: Matt Brown, Director of Financial Services
- VI. Items for Action at this Meeting
 - 1. Approval of Budget and Declaration of Taxes/Levies 31
Presenter: Gary Campbell, Chair
- VII. Budget Committee Wrap-up
 - a. Items Raised by Committee Members
- VIII. Adjourn

THIS MEETING WILL BE BROADCAST OVER KRVM-AM (1280)

INFORMATION FOR THE DEAF AND HARD OF HEARING:
Closed Captioning is available during Board meetings through a zoom live feed

which is also displayed at in-person meetings.

MINUTES OF THE 4J BUDGET COMMITTEE

School District 4J, Lane County, Oregon
Hybrid Meeting (virtual and in-person)

April 17, 2023
6:00 p.m.

PRESENT: Gary Campbell, Chair; Dakota Boulette, Vice Chair; Josh Burstein, Tom Di Liberto, Anne Fifield, Keerti Hasija Kauffman, Alicia Hays, Michelle Hsu, Gordon Lafer, Judy Newman, Maya Rabasa, Ericka Thessen, members; Superintendent Andy Dey; Matt Brown, Director of Finance; Colina Beard, Chief Administrative Officer; Lisa Fjordbeck, Department Operations Coordinator; Bob Blyth, Associate Director of Financial Services, 4J staff.

I. Regular Budget Committee Meeting

1. Call to Order, Roll Call

Mr. Campbell called the 4J Budget Committee meeting to order and called the roll. A quorum was established.

II. Items for Action at this Meeting

1. Approve Meeting Minutes for March 20, 2023

MOTION: Ms. Hays, seconded by Mr. Boulette, moved to approve the April 17, 2023, Budget Committee meeting minutes as presented. The motion passed unanimously, 10:0.

III. Review Responses to Questions and Requests from Members during the March 20, 2023, Budget Committee Meeting

Mr. Brown stated that in response to inquiries at the previous meeting, Budget Committee members had been emailed the following information, which was also included in the April 17 agenda materials:

- Eugene Online Academy (EOA) enrollment
- Capital Projects & Capital fund Expenditures
- Eugene School District 4J Deferred Maintenance

Mr. Lafer asked about the status of funding for the potential purchase of the EWEB building. Mr. Brown replied that the funds came from various sources and were still available, depending on use, and were budgeted in the coming year.

Mr. Burstein asked if the EOA enrollments were all from the 4J catchment. Superintendent Dey said the exact number could be provided, but because EOA was a program rather than a school, students were co-enrolled in EOA and their neighborhood or choice school. EOA students were counted as 4J enrollments.

Ms. Rabasa asked if the District knew how many students on 504 plans were medically students. Superintendent Dey said the District would only have that information if it was disclosed. In some cases 504 plan students might have an underlying condition they did not disclose to the District.

IV. Items Raised by the Audience

There was no one wishing to speak.

V. Superintendent's Message

Superintendent Dey said the evening's discussion would focus on Special Revenue Funds and the General Fund. He said the Board approved Integrated Guidance Plan had been submitted to the state prior to the deadline and was working with the Oregon Department of Education on its review and establishing of 4J's longitudinal projected growth targets.

Superintendent Dey announced that it was National Volunteer Appreciation Week and expressed 4J's appreciation for its community volunteers, including members of the Budget Committee. He said schools would struggle to function without the investment of time by volunteers.

Mr. Campbell also expressed his thanks for District volunteers

VI. Items for Information

1. Budget Committee Presentation

Mr. Brown used a slide presentation, a copy of which was included in agenda materials, to explain the sources, uses and proposed budgets for each of the following special funds:

Fund 201 - Federal Grants Other - Perkins and ESSER grant funds

Fund 202 - Federal Grants Direct - currently only a Natives grants is received in this fund

Fund 210 - Title - federal monies meant to supplement existing state funds for education

Fund 220 - IDEA - Individuals with Disabilities Education Act - used for early intervention and special education services

Mr. Lafer asked how much of the one-time ESSER funds were spent for ongoing positions or programs that would eventually need another funding source. Mr. Brown said all ESSER funded positions were being reviewed in order to develop a transition point and not a sudden cliff. Superintendent Dey explained the process during the current year to determine which ESSER funded activities should be an ongoing commitment. He would provide more detailed information at a future meeting.

Ms. Rabasa asked why there was such a decrease in Fund 202 between FY23 and FY24. Mr. Blyth said the grants in that category were often reimbursements and the budget was a projection. As the year progressed the District often received additional funds and a supplemental budget was developed. The FY 24 proposed budget was a placeholder, but not necessarily the final amount. Mr. Brown added that of the \$314,000 in the FY23 budget, only \$124,000 had been spent as of December 2022.

In response to a question from Ms. Rabasa, Superintendent Dey said the Natives program was a part of the Equity and Inclusion Department and the District provided financial and administrative support.

Superintendent Dey said ESSER funding would end in September 2024 and those funds could no longer be spent.

Mr. Campbell asked if staff could provide a projection for the next two years of the revenue and FTEs tied to Fund 201.

Mr. Lafer asked if all of the Fund 220 IDEA dollars would be spent.

In response to several questions about unspent special grants such as Fund 201 and Fund 220, Mr. Brown said that when funds could not be fully spent during the year they were awarded, they could be rolled over into the next year.

Superintendent Dey said that larger amounts of roll over funds and smaller projected budgets generally occurred where there was a decrease in students in certain programs.

Mr. Brown continued with his review of the following funds:

- Fund 250 - State and Local Grants - variety of smaller state and local grants
- Fund 251 - SIA (Student Investment Act) - part of Integrated Guidance
- Fund 252 - HSS (High School Success) - part of Integrated Guidance
- Fund 260 - Donations - mainly private grants for specific schools and AVID
- Fund 270 - EEF Gifts - Eugene Education Foundation gifts
- Fund 275 - EEF Grants - Eugene Education Foundation grants

Mr. Brown pointed out that there were no FY24 budgeted amounts in Funds 260, 270 and 275 as those related to donations, gifts and EEF grants and amounts could not be projected. Any funding received would be reflected in a supplemental budget. As those funds were targeted for a specific need, no FTEs were included in the budget at this point.

Mr. Lafer said it would be helpful to receive information from EEF about how funds were allocated and spent.

In response to a question from Ms. Fifield, Mr. Blyth said if EEF grants were not spent, the funds were returned to EEF. He could provide additional information on the subject.

Superintendent Dey explained that typically EEF would issue a request for proposals (RFP) and teachers could apply for funding for various purposes. Sometimes teachers anticipated doing a project, but for various reasons that project did not move forward and the EEF funds were unspent.

Mr. Brown concluded his presentation with a review of the following funds:

- Fund 261 - Billables - services the district provides that are billed to other entities
- Fund 262 - KRVM Radio Station
- Fund 280 - Student Body Funds & Student Donations - this fund does not receive a budget appropriation typically until a supplemental budget process at the end of the year
- Fund 290 - Special Purchase Reserve Fund - this fund is a reserve fund for several items including curriculum adoption and development, IT replacement costs and financial software costs
- Fund 299 - Nutrition Services

Ms. Rabasa asked if Fund 280 was the fund for school supplies. Mr. Brown said it could be; each school received \$10,000 in ESSER for school supplies and some schools had used all of their allocation; some had not used any. School secretaries were being contacted to remind them to

use those funds by June as the funds would not roll over into the next year.

Ms. Kaufmann arrived at 6:45 p.m.

Superintendent Dey said the District would still be able to help with the cost of school supplies from other sources when ESSER funds were no longer available.

Ms. Newman arrived at 6:53 p.m.

Mr. Di Liberto expressed frustration with trying to develop a post-pandemic budget when data from the past two years did not reflect the reality of the future.

Regarding Fund 299, Mr. Brown indicated the Beginning Balance for FY 23 was originally budgeted at \$0. In an upcoming Supplemental Budget, the district would recognize \$1.7 Million of a beginning balance from the previous year. FY24 shows a \$2.3 million transfer that would need to come from the General Fund or other source. This is in addition to already having \$850,000 as a beginning balance; meaning that a transfer in the future of \$3.1 million may be necessary to continue as currently operating. He said free meals were affordable over the next two years, but the District hoped for state and federal support in the future.

Mr. Burstein asked what \$3.1 million represented in terms of meals. Mr. Brown said data on free meals for all students was only available during the COVID-19 experience. The current assumption of dollars was based on bringing services in-house instead of catering. The current years would provide more accurate data on the actual costs of nutritional services operation at full capacity. Budget assumptions for the proposed budget also included supply chain issues and personnel costs due to bargaining agreements.

Mr. Burstein expressed concerns about moving forward as there was no easily comparable data at this point. It was essential to determine the actual cost of free meals for all students so the public would understand how those dollars were spent and confirm the District's commitment to providing that service.

Mr. Brown commented that the salaries in Fund 299 were based on the assumption of full staffing, but those could be less as experience in operating the program was gained.

Mr. Lafer asked for more detailed information on the cost assumptions for the Fund 299 budget.

Mr. Campbell asked if nutrition services could be funded from the operating levy. Mr. Blyth said current levy revenue went into the General Fund so that was possible.

Several committee members affirmed the importance of providing meals for students.

Mr. Brown used pie charts to illustrate General Fund revenues by source and type. A full review of the General Fund would occur at the next meeting.

Ms. Newman said there was some increase in total resources from FY23 to FY24, but at some point those resources would not keep up with costs. Mr. Brown said that would be examined in greater detail at the next meeting. Over the last four-five years staffing had significantly increased, particularly classified staff. He said a healthy fund balance would allow the District to

make adjustments over time as ESSER funds ceased.

VII. Budget Committee Wrap-up

Mr. Campbell invited members to offer comments or raise issues for future discussion.

Ms. Rabasa asked if decreases in the special education budget were being considered. If that was the case she asked for details; if not, she asked for reassurance no cuts were being considered.

Mr. Boulette echoed Ms. Rabasa's request. He felt special education funding should be increased.

Mr. Di Liberto requested information on FTE and salary expenditures for the periods prior to, during and currently. Mr. Brown said that subject was discussed during the budget road show and there was a presentation on the District's website.

Ms. Thessen asked for details of any proposed cuts to the special education budgets and the reasons for them.

Mr. Lafer asked for more information regarding the status of school supplies and funding of 30 addition EA positions.

Ms. Rabasa asked how special education funds were distributed and whether the Student Service Department determined how much funding each school received. Superintendent Dey said the allocation of resources in terms of funding and associated staffing was done in consultation with relevant staff within the District. Resources could be redistributed based on changing needs.

Mr. Campbell identified items for follow-up at the next meeting:

- EWEB building
- Fund 201, ESSER funds and associated FTE and projections of FTE when ESSER funds no longer available
- Nutrition Services - additional funding needed to provide free meals for all students compared to funding prior to that
- Any reductions or changes to special education services
- FTE - levels prior to, during and post-pandemic
- Options for funding 30 EA positions, including no reduction in school level staff

Mr. Campbell asked committee members to be mindful of the amount of staff time required to provide requested information.

IX. Adjourn

Mr. Campbell adjourned the meeting at 7:24 p.m.

(Recorded by Lynn Taylor)



ITEM FOR INFORMATION

Date of Meeting

May 8, 2023

Title

Responses to questions and requests from committee members during the April 17, 2023 Budget Committee Meeting

Presenter

Matt Brown, Director of Financial Services

Background

During the [April 17](#) Budget Committee Meeting several questions were raised by committee members. Finance Director Matt Brown has prepared the attached materials in response to the questions raised.

- ESSER Plans
- Fund 280 Adjusted Budget Appropriations.
- Special Education Budgets
- Budget Roadshow Presentation
- Class size statistic's through the years
- EWEB Purchase Possibilities
- Free Food Costs
- 30 EA's & Potential Funding
- Supply Spending

This information has been included in the agenda packet for [May 8](#), 2023 Budget Committee Meeting.

BUDGET COMMITTEE 4/17/23 – Follow up Q&A

1. ESSER Plans for 2023/24 – about \$21 Million

2.7 Million for instruction staffing in ESSER which is about 22.90 FTE.

6.1 Million is scheduled for ongoing and prepaying contracts, community partner agreements, utility payments, and increased fuel costs for transportation.

2.0 Million is held as potential staffing increases geared towards well-rounded education and class size reduction if needed. This is a holding place as the new school year starts and needs can be addressed with specific staffing as determined by the Superintendent. These funds are also held if things come up throughout the remainder of the 2023/24 school year that ESSER could be spent on as determined by the Superintendent.

1.1 Million is dedicated to Charter Schools for staffing and facility improvements.

9.1 Million is for capital purchases, building improvements, deferred maintenance projects.

3. Fund 280 Adjusted Budget Appropriations.

During the presentation an error was found on Fund 280 in relation to the amount shown in the FY 2023 and FY 2024 columns; Below is what was originally shown

FUND 280 Student Body Fund	FY21 Actuals	FY22 Actuals	FY23 Budget	FY24 Proposed
Local Sources	331,781	1,966,844	3,300,000	3,700,000
Beg. Balance	3,419,256	3,168,330	3,650,000	4,500,000
TOTAL RESOURCES	3,751,037	5,135,174	6,950,000	8,200,000
Salaries	6,954	136,012	2,850,000	2,850,000
Associated PR Costs	2,481	31,316	149,000	155,000
Purchased Services	113,217	282,351	127,000	140,000
Supp. & Materials	457,851	846,196	3,742,000	4,910,000
Capital Outlay	0	64,437	0	25,000
Other Objects	2,203	3,085	0	20,000
Other Uses	0	2,635	82,000	100,000
TOTAL EXPENDITURES	582,706	1,366,032	6,950,000	8,200,000

In researching this fund line by line (over 17,000 lines), we found entry errors within the current year (FY23) budget as well as the proposed budget for FY24. The overall allocations/budgets for both years does not change, but the category totals are correctly updated now.

FUND 280 Student Body Fund	FY21 Actuals	FY22 Actuals	FY23 Budget	FY24 Proposed
Local Sources	331,781	1,966,844	3,300,000	3,700,000
Beg. Balance	3,419,256	3,168,330	3,650,000	4,500,000
TOTAL RESOURCES	3,751,037	5,135,174	6,950,000	8,200,000
Salaries	6,954	136,012	0	0
Associated PR Costs	2,481	31,316	0	0
Purchased Services	113,217	282,351	2,005,000	155,000
Supp. & Materials	457,851	846,196	2,216,000	5,400,000
Capital Outlay	0	64,437	20,000	25,000
Other Objects	2,203	3,085	14,000	20,000
Other Uses	0	2,635	2,695,000	2,600,000
TOTAL EXPENDITURES	582,706	1,366,032	6,950,000	8,200,000

The changes you see in FY24 in comparison to FY23 are related mainly to fund structure updates and reclassifications of expenses; as you can see Purchased Services reducing drastically, but Supplies/Materials increasing. Overall there is an increase in appropriations from the previous fiscal year based on a larger beginning fund balance and an anticipated increase in revenues.

4. Special Education Budgets Decreasing

A question was brought up during the committee regarding a reduction in special education spending. Although we do not have specific information about what was discussed or brought up among staff, it is important for the budget committee to understand the process that the district goes through each year to allocating staff at each school. In short, allocation and staffing are “reset” by enrollment every year.

As Dr. Dey explained briefly in the Budget Committee meeting, it is likely that staff is reacting to a decrease in classified staffing based on a drop of enrollment at a particular school. Whereas some schools may see decreases, obviously other schools may see increases. So resources/staffing are shifted throughout the district to where they can be best utilized and where enrollment projections assist in creating staffing solutions.

To add additional context to these comments, specifically in special education positions which most notably is SSD (Student Services Departments), staffing within this department will change from year to year and even throughout the school year based on the needs of each school. Often positions/FTE amounts are switched from one school to another; so SSD leadership has given assignments and FTEs out for next year based on needs which would show decreases in some schools and increases in others.

5. Budget Roadshow Presentation

Here is a link to the full presentation: <https://vimeo.com/808060869> . These budget roadshows were done at middle schools across the district over the course of a couple months in an effort to better engage with our staff around the budget process and to give some general information about our district. We hope to hold additional budget roadshow meetings in the future to continue our communications and outreach to our staff as well as giving them an opportunity to ask any questions.

Below are a couple key slides worth noting for the budget committee...

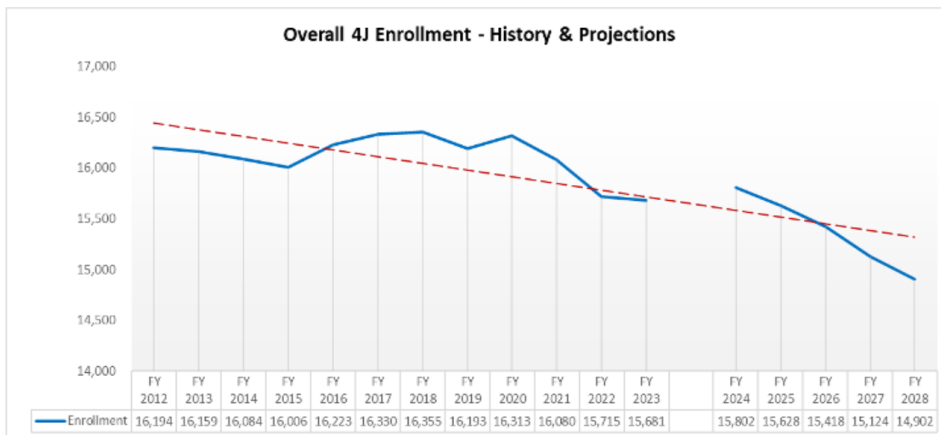


General Fund: How do we spend it?

- Roughly **\$.87 per \$1.00** pays for salaries and benefits of 4J employees
- Remaining spent on operating expenses for day-to-day operations and should be a reflection of the district's goals and priorities

As a general piece of knowledge, in 22/23, \$0.87 of every dollar the district spends in the General Fund is directly tied to salaries/benefits of 4J employees.

Enrollment in Eugene 4J



Enrollment from 2012 through a forecasted year of 2028 shows a decline in students. As mentioned in the presentation years 2020-2022 saw a steep decline (COVID Years) for enrollment. The District is forecasting a small bump up in 2024 with an assumption that additional kiddos will be coming back to school since COVID is over, however our forecast still presents a decline in future years as you can see. This will obviously impact our staffing levels and potentially our state school funding as well.

Staffing in Eugene 4J

FTE by Group						
	18-19	19-20	20-21	21-22	22-23	FTE change 18/19-22/23
LCND	925	931	1,038	1,050	1,074	148.90
CLAS	786	800	848	899	953	166.89
MAPS	130	137	141	154	161	30.75
	1,841	1,868	2,027	2,103	2,188	346.54

This chart shows each staffing group from 18/19 (pre-Covid) through 22/23 (post-Covid). Overall staffing increased almost 350 FTE during these years. Please remember that for the classified group, a 1.0 FTE does not necessarily mean 1 person (1.0 FTE Classified could potentially be 2, 3 or more people working part-time hours). This can be similarly applied to the licensed group in some cases, however for the MAPS group, the ratio is fairly equal 1 FTE = 1 person.

Staffing in Eugene

Group FTE as Percentage of Total FTE					
	18-19	19-20	20-21	21-22	22-23
LCND	50.23%	49.83%	51.22%	49.90%	49.08%
CLAS	42.69%	42.81%	41.82%	42.76%	43.56%
MAPS	7.08%	7.35%	6.96%	7.34%	7.36%
	100.00%	100.00%	100.00%	100.00%	100.00%

In relation to the number of hires in the previous chart, we felt it was important to communicate how the district has grown proportionally in each group. The graph above shows the percentage of each group’s members from the entirety of the district. As you can see, yes, the district has grown in staffing levels, but also equally important to note is that the district has grown proportionally in each group; effectively showing that no one group has outpaced another in actual hires.

6. Class size statistics throughout the years

From our recent 2022 Audit, the following Licensed Staffing Ratio was calculated with information going back to 2013.

Year Ended	Licensed Staffing Ratio
2022	16.8
2021	17.0
2020	17.9
2019	18.4
2018	18.9
2017	19.5
2016	19.7
2015	19.4
2014	20.2
2013	19.5

7. EWEB Purchase Possibilities

The district did place a public bid on the EWEB Building. A large portion of funding for this building was proposed to be taken out of ESSER dollars that were unspent in 21/22 and projected unspent funds 22/23.

In addition to ESSER dollars, General Fund reserves were allocated for the purchase if needed as well. At the time of the bid, the district had just over \$52 million in reserves in the General Fund. Of that \$52 million, \$9 million has been earmarked for PERS reserves to help supplement rate increases over the years. PERS rate increases were not as bad as initially thought in the current biennium, so a recommendation of funds up to \$4 Million were suggested from these reserves. An additional \$1-3 Million was earmarked for the purchase out of the \$52 Million General Fund Reserves.

Other possibilities discussed was the use of deferred maintenance funds in Fund 450 and 490. As discussed at the previous budget committee meeting, these funds are primarily held for deferred maintenance and “just in case” funds if a boiler breaks down or a roof leak occurs. A small portion of these funds could be used if needed, however the district would need to recognize and understand the potential risk of using these funds when there is a long list of deferred maintenance projects that would be deferred even longer, creating additional liability for the district.

8. Free Food Costs

Included as part of our audit for 2022 is a statistical review of Nutritional Services over the last 10 years. This will hopefully show you the impact of how many meals were served in 2022 vs 2013. This is a best representation of pre-COVID operations that we may have; keeping in mind that this was when the district was using a professional service company to administrator the Nutritional Services Program.

EUGENE SCHOOL DISTRICT NO. 4J, EUGENE, OREGON
NUTRITION AND TRANSPORTATION SERVICES INFORMATION
LAST TEN FISCAL YEARS

	2022 ⁽⁶⁾	2021 ⁽⁵⁾	2020 ⁽⁴⁾	2019	2018 ⁽³⁾	2017 ⁽¹⁾	2016	2015	2014	2013
Breakfast Program:										
Paid Breakfasts Served			129,889	185,432	181,029	95,355	96,735	73,506	59,889	66,895
Free Breakfasts Served	827,909	794,677	470,289	406,829	445,694	443,938	389,102	342,970	318,389	330,169
Reduced Breakfasts Served			25,129	40,645	47,176	46,717	56,272	39,976	39,337	40,900
Lunch Program:										
Paid Lunches Served			230,908	308,021	299,114	272,637	259,157	243,470	233,571	251,017
Free Lunches Served	1,139,498	796,320	642,545	639,357	684,476	693,716	639,705	614,649	600,996	628,675
Reduced Lunches Served			48,003	73,261	80,683	84,881	100,780	81,231	80,117	87,096
Supper/Snack Program:										
Paid Suppers/Snacks Served										
Free Suppers/Snacks Served	122,421	219,861	26,334	39,873	43,303	33,701	32,898	34,494	27,732	20,662
Reduced Suppers/Snacks Served										
A la Carte Sales	NA	NA	\$ 56,166	\$ 89,476	\$ 124,114	\$ 107,962	\$ 143,431	\$ 153,657	\$ 163,624	\$ 144,369
Percentage of Students Eligible to Receive Free or Reduced-Price Meals	N/A	N/A	40.58% ⁽³⁾	42.01%	42.33%	42.60%	42.34%	42.34%	42.33%	42.35%

From 2013, the Breakfast program has increased 90%.

From 2013, the Lunch program has increased 15%.

From 2013, the Supper/Snack program has increased 600%.

A la Carte Sales have gone to zero since all food is currently free compared to 2013 when the program brought in \$144k in revenue.

From 2013-2020, roughly 40% of students were eligible to receive Free or Reduced-price meals. When the district switched to a free meals program, application data was dropped and shows as N/A on the above chart.

9. 30 EAs & Potential Funding

At our current rate assumptions for salaries and benefits, we can estimate that 30 full time EA positions would cost \$1.98 Million each year and ongoing/growing throughout future years.

In consideration of potentially adding \$2+ million to the budget long term there are several items to consider including ones not listed here...

- I. If the consideration involves a cut to MAPS positions for funding:
 - a. Out of the 161 MAPS employees:
 - i. 52 members (32%) are directly related to schools (Principals, Assistant Principals)
 - ii. 43 members (26%) are indirectly-related to school operations (IT, Facilities, Construction)
 - iii. 30 members (19%) are related to operations of the district (finance, HR, risk management, school safety, and communications)

- iv. 29 members (18%) are instruction/program-related positions (Instruction Coordinators, Natives, Title, Alternative Education)
 - v. 6 members (4%) are related to assistance for executive positions and the school board
 - vi. 1 member is related KRVM and is self-funded through the KRVM fund.
 - b. To fund 30 EA positions, cuts of around 14 FTE from MAPS would be required, which is just short of 10% of the MAPS group. Drastic/sudden cuts from any group mentioned above will have impacts on operations at the district as well as having affects directly and indirectly with schools along with unintended consequences that may not fully be known at this time.
- II. Another area to potentially look for funding is in ongoing grant funds similar to that of Integrated Guidance. Throughout the next school year, if positions that are budgeted go unfilled, potentially moving dollars to fund EAs could be a viable option to assist with direct impacts to the schools.
 - III. The District has made some very large strides with bargaining units and with the Licensed union coming up shortly, both groups will have a direct impact on our finances over the next few years and we are unable to predict how bargaining may end with the licensed union. Throw that into a blender with a forecasted reduction in enrollment, potentially less state school funds in the future, and the real potential of not passing the option levy, looking at making a large hiring pool at this time may directly counter the changes/updates that will need to happen over the next 1-5 years.
 - IV. As the budget committee was shown at the past meeting, as of right now Nutrition Services will require a \$2.3 million transfer from the General Fund and potentially \$3+ million in future years to continue the free food program. State/Federal assistance is possible and “in the works”, but will likely be at least a year away for us to see any real impact. This ongoing transfer from the General Fund will result in impacts to our financial stability and future staffing.
 - V. In review of the General Fund forecast into the next several years, there are several indicators that our future budgets will dip into reserve spending and potentially very quickly depending on assumptions we use. As expenses continue to outpace revenue throughout the next several years, the district will be forced to right size in some manner moving forward and the healthy reserves that we have currently will help in how that process takes place. With the potential of an option levy not passing, this assumption pushes up the timeline in short order. Adding additional positions at this time will increase the timeline of when right-sizing will need to be reviewed.

10. Supply Spending

As of right now, the district currently has \$165k in spending specifically for schools that has not been spent from ESSER for supplies this fiscal year. This is in addition to a sum of money specifically given to Warehouse and Purchasing to pre-purchase many supplies for schools. Our purchasing department still has available spending of around \$60k this fiscal year. If you are hearing other information from staff/schools, please tell them to reach out to Financial Services and we would be happy to assist.

2024 Eugene SD 4J Budget Committee

General Fund & Budget Approval

5/8/23



AGENDA

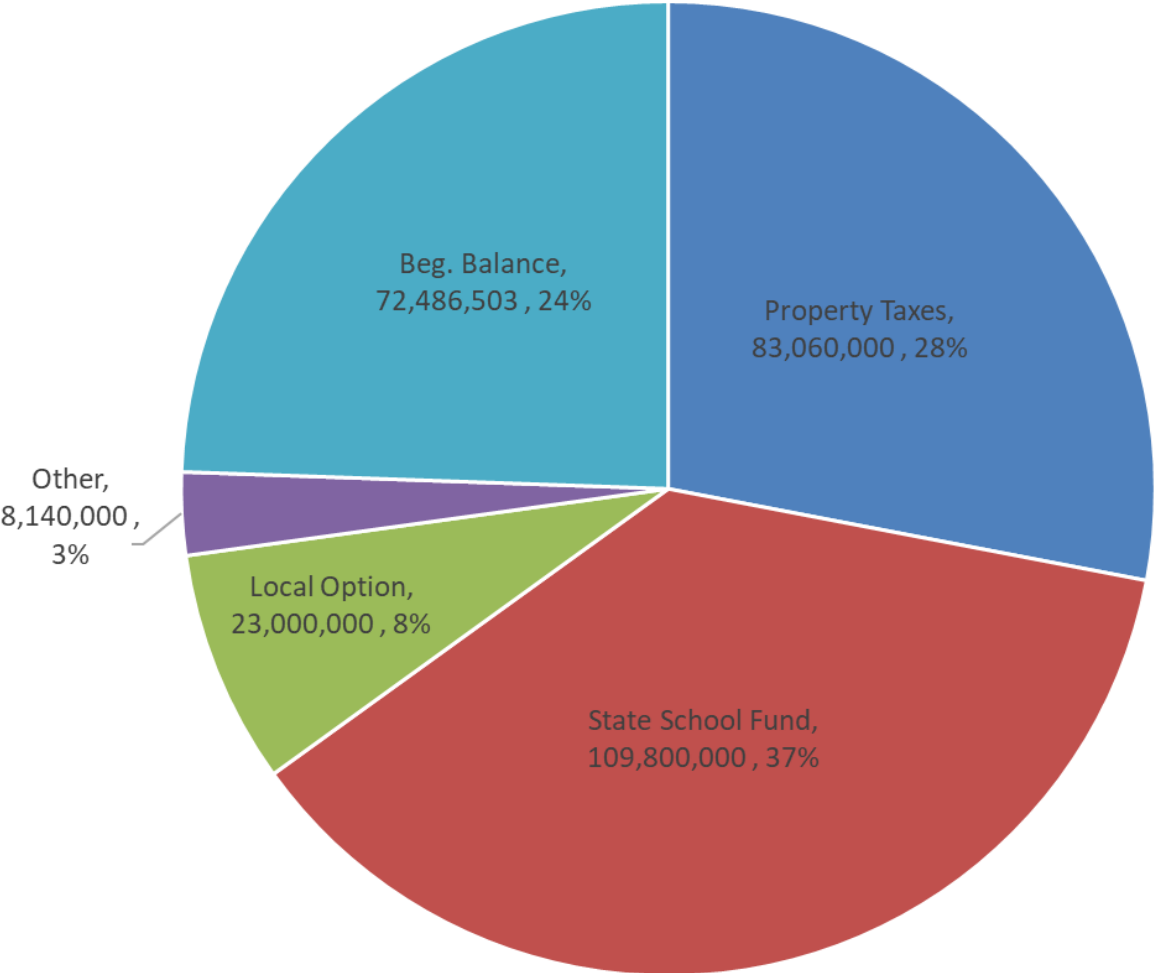
1

General Fund
Budget Overview

2

Budget Approval
Appropriations & Tax Levy

General Fund Revenues (100) - By Revenue Type



General Fund Resources (100)

FUND 100 RESOURCES	FY21 Actuals	FY22 Actuals	FY23 Budget	FY23 Q3 Est YE	FY24 Proposed
Local Sources	97,998,159	102,869,037	106,376,600	106,500,000	108,935,000
Intermediate Sources	3,615,638	3,929,452	3,306,065	3,205,000	3,185,000
State Sources	104,820,872	97,360,560	107,790,666	106,000,000	111,880,000
Federal Sources	588,023	69,731	150	0	0
Operating Revenue	207,022,692	204,228,781	217,473,481	215,705,000	224,000,000
Beg. Balance	47,187,851	64,457,721	52,855,000	67,677,000	72,486,000
TOTAL RESOURCES	254,210,543	268,686,502	270,328,481	283,382,000	296,486,000

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+ \$13M

+ 14.8M Beginning Balance
 - 1.8M in Revenue



General Fund Expenditures (100)

FUND 100 EXPENDITURES	FY21 Actuals	FY22 Actuals	FY23 Budget	FY23 Est. YE	FY24 Proposed
Salaries	96,777,703	106,851,825	116,336,925	110,000,000	129,553,000
Associated Payroll Costs	66,635,214	66,697,977	74,535,076	70,000,000	80,279,000
Purchased Services	14,884,723	14,901,504	19,062,604	18,000,000	19,198,000
Supplies/Materials	3,034,553	3,917,587	6,442,139	5,200,000	6,051,000
Capital Outlay	23,926	369,879	181,738	180,000	138,000
Other Objects	1,330,516	1,795,238	4,606,519	3,030,000	1,551,000
Other Uses	1,190,715	2,266,590	1,183,783	900,000	1,298,000
Transfers	5,875,433	5,533,011	3,176,000	3,176,000	13,925,000
TOTAL OPERATIONS	189,752,782	202,333,611	225,524,784	210,486,000	251,993,000
Contingency - 5%	0	0	36,807,678	0	14,844,000
Unappropriated - 10%	0	0	7,996,019	0	29,649,000
TOTAL EXPENDITURES	189,752,782	202,333,611	270,328,481	210,486,000	296,486,000

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General Fund Expenditures (100) - Notes

FUND 100 Additional Notes	FY24 Proposed	FUND
Transfer Out - Deferred Maintenance	10,000,000	490
Transfer Out - Nutrition Services	2,335,000	299
Transfer Out - Curriculum	1,000,000	290
Transfer Out - Risk Management	340,000	600
Transfer Out - FICA Reserves	250,000	600
Total Transfers =	13,925,000	
Contingency - PERS	9,000,000	
Contingency - General	5,844,000	
Unappropriated - 10%	29,649,000	
Total =	44,493,000	



District Employees at a Glance - FTE Groups

	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>FTE Change</u>
Licensed	925	931	1,038	1,050	1,074	149
Classified	786	800	848	899	953	167
MAPS	130	137	141	154	161	31
	1,841	1,868	2,027	2,103	2,188	347

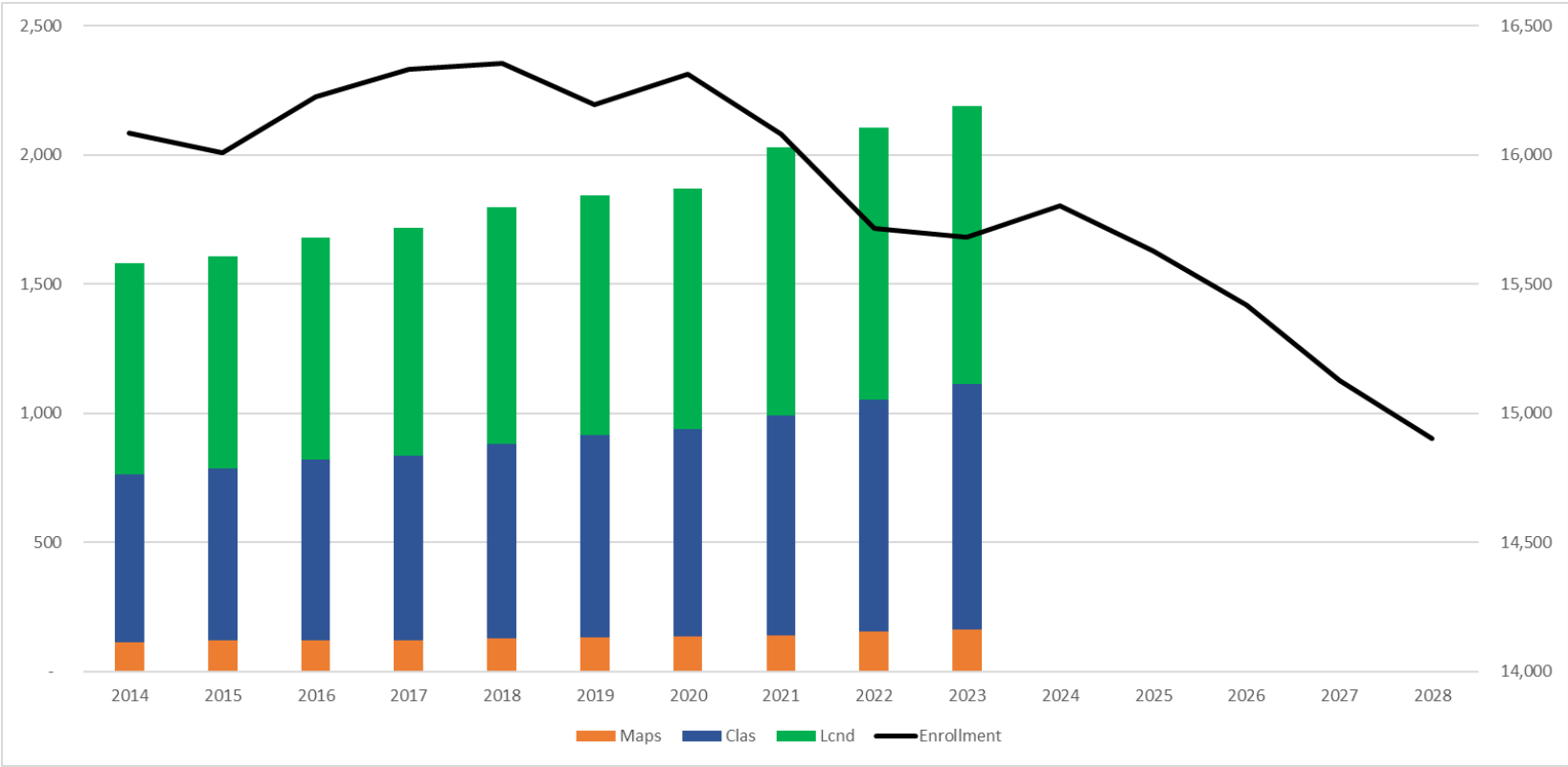


District Employees at a Glance - FTE Proportions

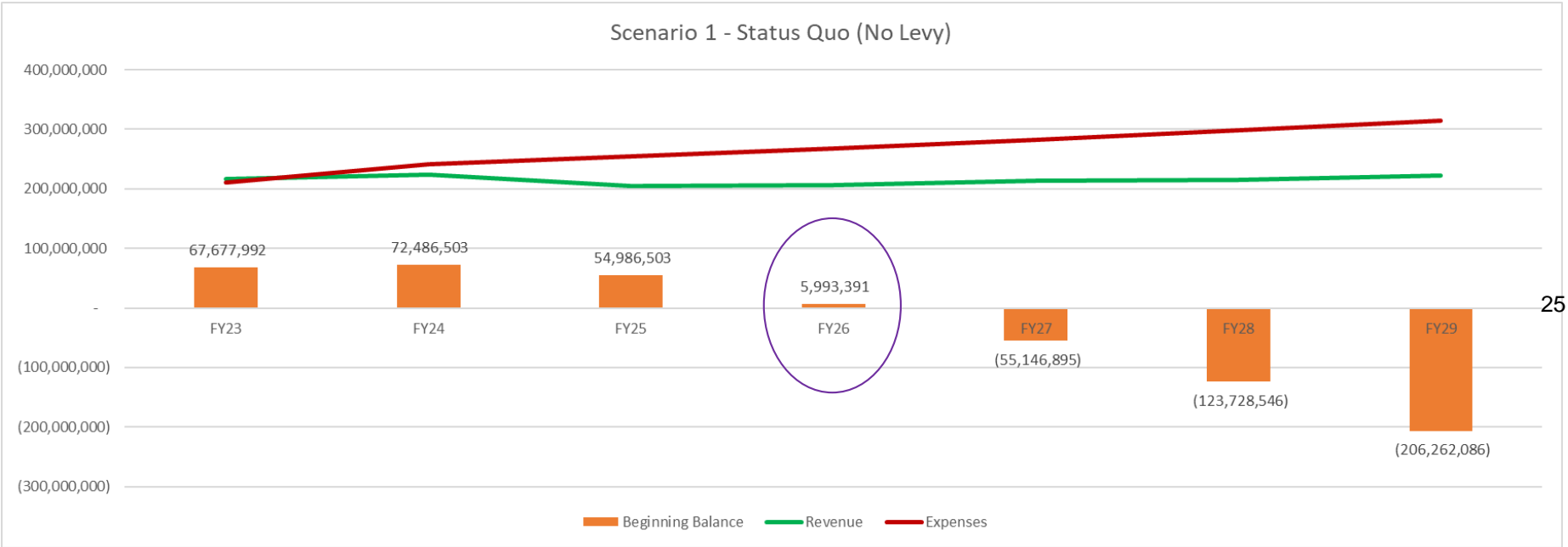
	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>
Licensed	50.23%	49.83%	51.22%	49.90%	49.08%
Classified	42.69%	42.81%	41.82%	42.76%	43.56%
MAPS	7.08%	7.35%	6.96%	7.34%	7.36%
	100%	100%	100%	100%	100%



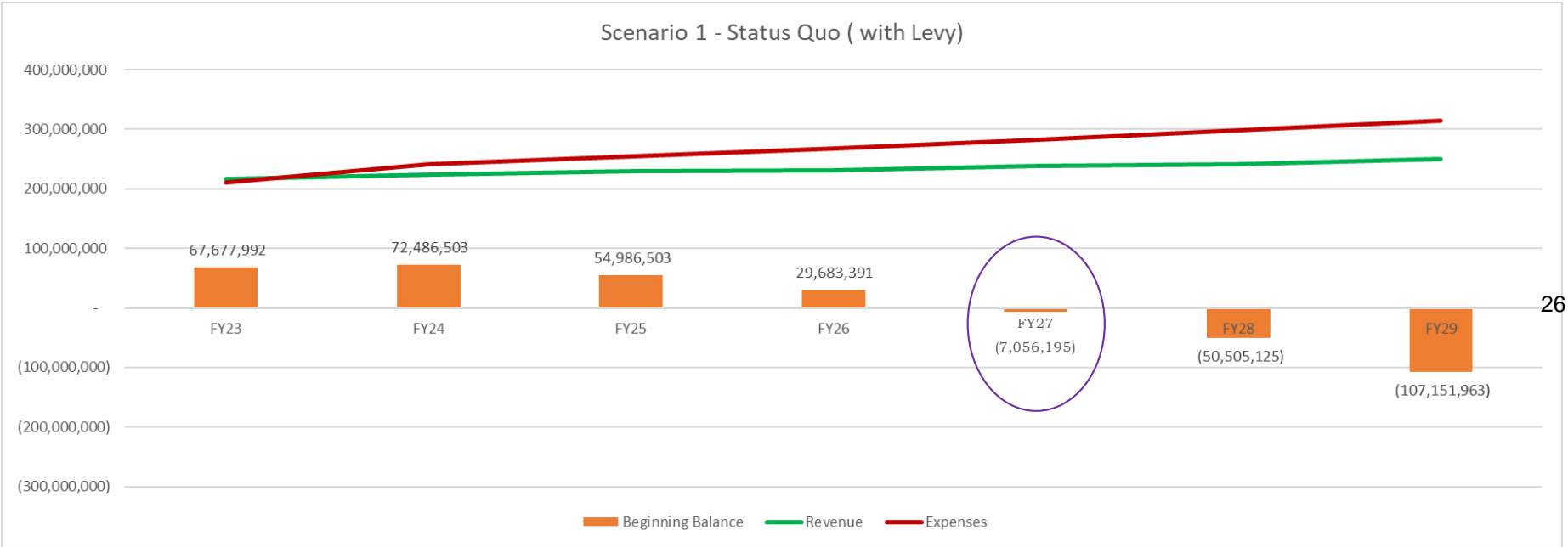
Overall District Staffing vs Enrollment



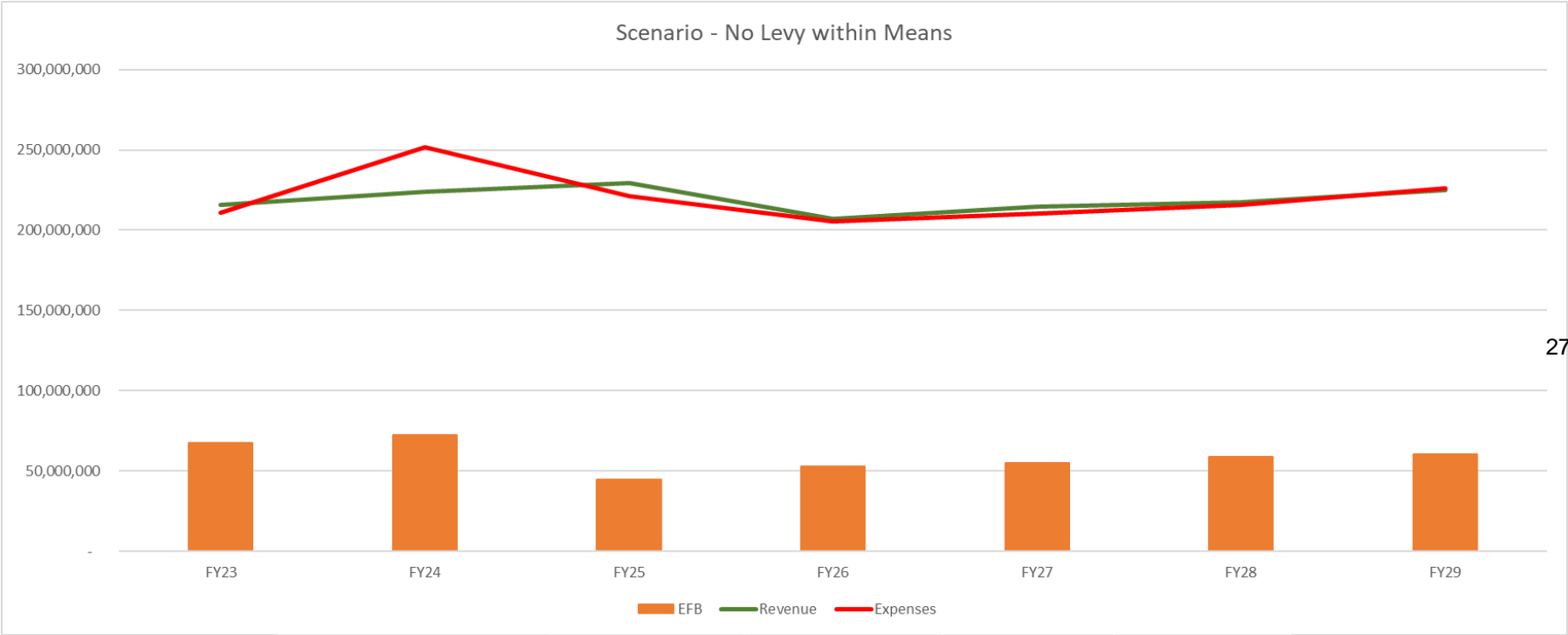
District Forecasting - Status Quo (No Levy)



District Forecasting - Status Quo (with Levy)



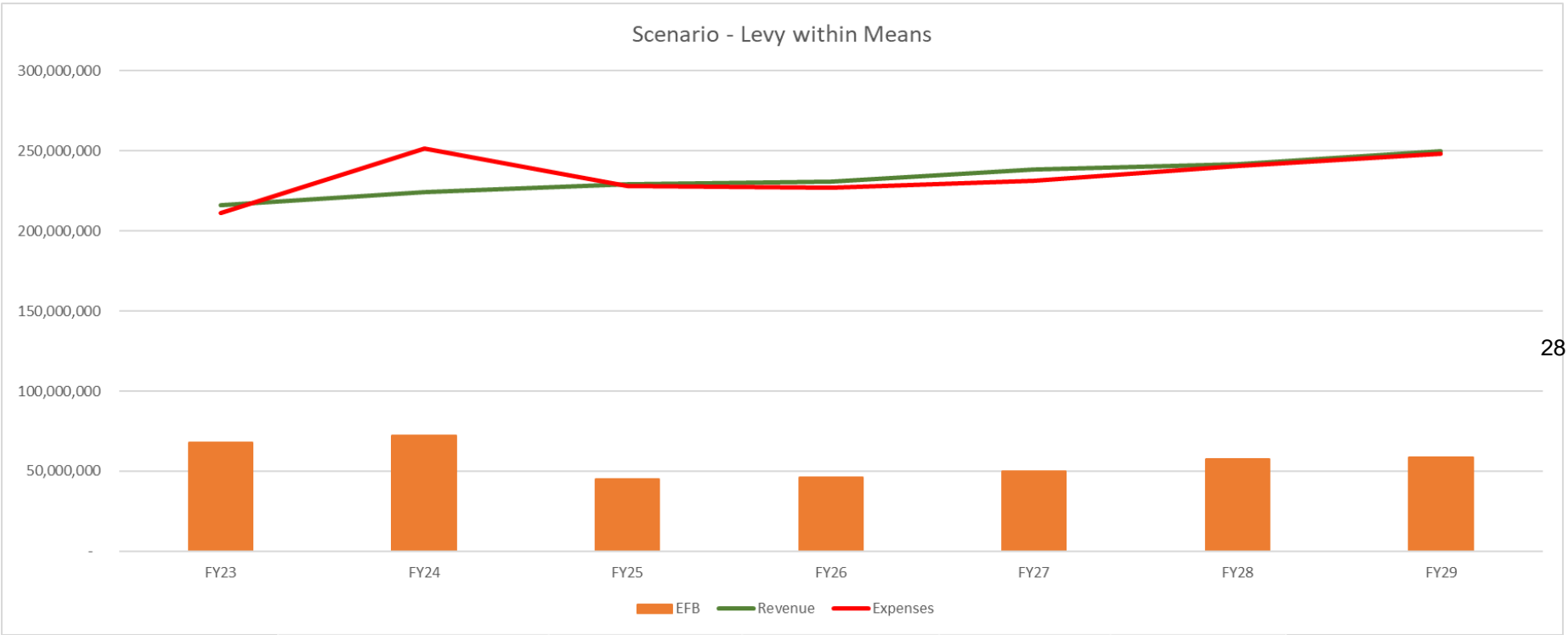
District Forecasting - Within Means / No Levy



	FY 2025	FY 2026	FY 2027	FY 2028
Expense Cuts	\$31 Million	\$26 Million	\$4 Million	\$4 Million



District Forecasting - Within Means / With Levy



	FY 2025	FY 2026	FY 2027	FY 2028
Expense Cuts	\$25 Million	\$12 Million	\$6 Million	



Budget Approval, Tax & Debt Service Levy

Motions to be read:

I move to approve the budget total for all funds, including the General Fund Total of \$296,486,000 and Other Funds Total of \$352,475,693.

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I move to declare the tax rates and debt service levy for the General Fund tax rate of \$4.7485 per \$1,000 assessed valuation of the district, and for the Local Option Levy tax rate of \$1.50 per \$1,000 of assessed valuation of the district, and for the Debt Service Fund tax levy of \$41,731,915.



THANK YOU!





ITEM FOR ACTION

Date of Meeting

May 8, 2023

Title

Approval of Budget and Declaration of Taxes/Levies

Presenter

Gary Campbell, Chair

Actions Items:

Motions to be read:

I move to approve the budget total for all funds, including the General Fund Total of \$296,486,000 and Other Funds Total of \$342,475,694.

I move to declare the tax rates and debt service levy for the General Fund tax rate of \$4.7485 per \$1,000 assessed valuation of the district, and for the Local Option Levy tax rate of \$1.50 per \$1,000 of assessed valuation of the district, and for the Debt Service Fund tax levy of \$26,397,673.