

**NOTICE:** The 7:00 p.m. Regular Board Meeting will be open to the public via live broadcast on KRVM 1280-AM and 98.7 FM, the internet at [www.4j.lane.edu/stream](http://www.4j.lane.edu/stream), and via Zoom Webinar at <https://4j-lane-edu.zoom.us/j/92933253616>

**School Board Meeting Request Forms:**

Sign up to provide public comment: [www.4j.lane.edu/board/publiccomment](http://www.4j.lane.edu/board/publiccomment)

The board will hear public testimony via Zoom from community members who sign up in advance. Up to 10 people will be scheduled to provide public comment at each regular meeting. Priority will be given to residents who have not recently provided public comment in a board meeting.

Requests to provide public comment must be submitted no later than 5 p.m. on the Monday before the meeting.

**7:00 PM**

**5:30-6:30 p.m. Work Session and 7:00 p.m. Regular Board Meeting**

- I. **5:30–6:30 p.m. Work Session:**
  - 1. Meet the Equity, Inclusion Team
  - 2. Update on Migrant Education Program
- II. **7:00 p.m. Regular Board Meeting:**
- III. Call to Order, Roll Call, Flag Salute, Land Acknowledgement
- IV. Agenda Review
- V. Introduction of Guests and Superintendent's Report
- VI. Comments by Board Chair
- VII. Items Raised by the Audience
- VIII. Comments by Employee Groups
- IX. Comments and Committee Reports by Individual Board Members
- X. Consent Group - Items for Action
  - 1. Approve purchase of Nutrition Services Refrigerated Vehicle 3  
 Presenter: Jill Cuadros
  - 2. Approve Facilities Fleet Vehicle Replacement 4  
 Presenter: Ryan Spain
  - 3. Approve Routine Personnel Actions 5  
 Presenter: Karen Hardin
- XI. Items for Information
  - 1. Discuss the Budget Committee Application Review and Selection Process (20 minutes) 9  
 Presenter: Maya Rabasa, Board Chair and Andy Dey, Superintendent
  - 2. Receive an Update on the 4J Decision Makers and Leadership Team (10 minutes) 11  
 Presenter: Andy Dey, Superintendent
- XII. Items for Action
  - 1. Act Upon Recommendations from Legal Counsel (5 minutes) 12  
 Presenter: Maya Raasa, Board Chair and Andy Dey, Superintendent
- XIII. Items for Action at a Future Meeting
  - 1. Equity Facilitation Work (10 minutes) 13  
 Presenter: Maya Rabasa, Board Chair and Andy Dey, Superintendent

- 2. Approve Superintendent Evaluation Process (5 minutes) 14  
Prepared by: Maya Rabasa, Board Chair
- 3. Consider revisions to board policy BCBA Student Representatives to the Board (5 minutes) 15  
Presenter: Maya Rabasa, Board Chair
- XIV. Suggestions by the Board for Consideration of Items at a Future Meeting
  - 1. **2022-23 Board Meeting Calendar:**  
**AUGUST 2022:** ~~Wednesday, August 3 and Wednesday, August 17-~~  
**SEPTEMBER:** ~~Tuesday, September 6 Board Retreat; Wednesday, September 7 and~~  
 Wednesday, September 21  
**OCTOBER:** Saturday, October 1 Board Retreat; Wednesday, October 12;  
 Wednesday, October 19 and Monday, October 24  
**NOVEMBER:** Wednesday, November 2 and Wednesday, November 16  
**DECEMBER:** Wednesday, December 7 and Wednesday, December 14  
**JANUARY 2023:** Wednesday, January 18  
**FEBRUARY:** Wednesday, February 1 and Wednesday, February 15  
**MARCH:** Wednesday, March 1 and Wednesday, March 15  
**APRIL:** Wednesday, April 19  
**MAY:** Wednesday, May 3 and Wednesday, May 17  
**JUNE:** Wednesday, June 7 and Wednesday, June 21
- XV. Adjourn

THIS MEETING WILL BE BROADCAST OVER KRVM-AM (1280)

**INFORMATION FOR THE DEAF AND HARD OF HEARING:**

Closed Captioning is available during Board meetings through a zoom live feed which is also displayed at in-person meetings.



## **ITEM FOR ACTION–CONSENT AGENDA**

### **Date of Meeting**

September 21, 2022

### **Title**

Nutrition Services Refrigerated Vehicle

### **Presenter**

Jill Cuadros – Nutrition Services

### **Background**

Nutrition & Warehouse Services replaces its fleet when necessary in order to maintain reliable & safe service to the district buildings. This purchase will replace an aged-out non-refrigerated truck with a refrigerated unit. This addition to the fleet will create route efficiencies and provide necessary time and temperature controls of food and perishable transport.

### **Budget/Resource Implications**

The Freightliner M2 106, fully equipped with ThermoKing upfit from Premier Truck Group purchase through a state pricing agreement PA1640 is for \$153,559. Funding for the vehicle will be from equipment reserve funds.

### **Board and Superintendent Goals**

Stable, Sustainable Stewardship, Objective 5: Provide safe, secure, sustainable learning spaces that meet educational needs.

### **Recommendation**

The superintendent recommends the purchase of a refrigerated truck from Premier Truck Group of Portland in the amount of \$153,559.



## **ITEM FOR ACTION–CONSENT AGENDA**

### **Date of Meeting**

September 21, 2022

### **Title**

Facilities Fleet Vehicle Replacement

### **Presenter**

Ryan Spain – Director of Facilities

### **Background**

Facilities replaces its fleet on a regular basis to maintain reliable service to the district buildings and grounds. This purchase will include four cargo high roof vans to replace mechanical and electrical vans currently in service.

### **Budget/Resource Implications**

The Landmark Ford purchase through a state pricing agreement 1660 is for \$189,508. Funding for the fleet replacement will be from capital equipment funds.

### **Board and Superintendent Goals**

Goal 5 Stable, Sustainable Stewardship, Objective 5 Provide safe, secure, sustainable learning spaces that meet educational needs.

### **Recommendation**

The superintendent recommends the purchase of four cargo high roof vans from Landmark Ford in the amount of \$189,508.



**ITEM FOR ACTION–CONSENT AGENDA**

**Date of Meeting**  
 September 21, 2022

**ITEM FOR ACTION – CONSENT AGENDA**

**Date of Meeting**  
 Sept 21, 2022

**Title**  
 Approve Routine Personnel Actions

**Presenter**  
 Karen Hardin, Director of Human Resources

**Recommended Action**  
 The superintendent recommends that the board of directors:

- 1. Approve the employment of the licensed employees listed below for the 2022-23 school year:***

<b>Name</b>	<b>Title</b>	<b>Location</b>	<b>FTE</b>
Efren Aguilera Medina	Bilingual Classroom Teacher	Buena Vista Elementary	1.0
Amber Anderson	Math Teacher	Cal Young MS	0.8
Lyndsey Arnold	Classroom Teacher	Family School	1.0
Jennifer Bemiller	Classroom Teacher	Chavez Elementary	1.0
Ingrid Bodtker	Teacher on Special Assignment (TOSA)	District-wide	1.0
Kristin Bruckner	Language Arts Teacher	Extended Day Program	0.5
Matthew Chapman	Health Teacher	Arts and Technology Academy	1.0
Lily Coker	Classroom Teacher	Edgewood Elementary	1.0

Jessyka Cook	Classroom Teacher	Spring Creek Elementary	1.0
Robbie Cortez	Library Media Specialist	Holt Elementary	1.0
JoBeth Dailey	Language Arts Teacher	South Eugene HS	1.0
William Drumm	Math Teacher	Eugene Online Academy	0.5
Martha Dyer	Library Media Specialist	Chavez Elementary	1.0
Michaela Faris	Band/Choir Teacher	Arts and Technology Academy	1.0
Catherine Field	Science Teacher	Cal Young MS	0.8
Andrea Fox	Special Education Teacher	Charlemagne French Immersion Elementary	0.5
Miguel Garcia	Counselor	North Eugene HS	1.0
Ann Gillen	Nurse	Student Services Department	1.0
Jue Gong	Language Arts and Social Studies	Chinese Immersion	1.0
James Gracey	Japanese Teacher	Churchill HS	0.5
Toni Hansen	Music Teacher	Gilham Elementary and McCornack Elementary	.4/.3
Megan Herrera	Classroom Teacher	River Road/El Camino del Rio Elementary	1.0
Tiffany Holliday Wagner	Title Reading Intervention Teacher	River Road/El Camino del Rio Elementary	0.5
Julian Jones	Choir Teacher	Churchill HS	1.0
Britten Kimbell	Health and PE Teacher	Kelly MS	1.0
Michael Larsen	Special Education Teacher	Buena Vista Elementary and Howard Elementary	.5/.5
Michael Latteri	PE Teacher	Yujin Gakuen Elementary	0.6
Dove Lininger	Classroom Teacher	Gilham Elementary	0.5
Ryan Long	Social Studies Teacher	Churchill I.H.S.	0.66
Chaienne Lucas	K-12 District Instructional Mentor	Instruction Department	1.0
Nathan Maisonville	Science Teacher	Kelly MS	1.0
Megan Marsh	Classroom Teacher	Buena Vista Elementary	1.0

Steven Martin	Special Education Teacher	Kennedy MS	1.0
Katherine McCarthy	Counselor	McCornack Elementary	1.0
Christal Miller	Classroom Teacher	Buena Vista Elementary	1.0
Jaycie Miller	Science Teacher	Kelly MS	1.0
Risa Miura	Japanese Classroom Teacher	Yujin Gakuen Elementary	1.0
Mari Mokica Gallego	Classroom Teacher	River Road/El Camino del Rio Elementary	1.0
Alexia Murphy	Bilingual Classroom Teacher	Charlemagne French Immersion School	0.5
Timothy Neeno	Social Studies Teacher	Sheldon HS	1.0
Deborah Pfeiffer	Library Media Specialist	Howard Elementary	1.0
Priscilla Piper	Special Education Teacher	Adams Elementary	1.0
Stephanie Riley	Classroom Teacher	Gilham Elementary	1.0
Steven Robare	Band Teacher	Roosevelt MS	0.2
Elizabeth Saxon	Title I Teacher	Willagillespie Elementary	0.5
Sarah Schiltz	Classroom Teacher	Howard Elementary	1.0
Sara Shepard	Classroom Teacher	Yujin Gakuen Elementary	1.0
Tyler Shupe	Physical Therapist	Student Services Department	1.0
Jesse Siewell	Classroom Teacher	Willagillespie Elementary	1.0
Jesse Skoubo	Digital Media & Digital Arts Teacher	North Eugene HS	1.0
Kerri Soriero	Classroom Teacher	Howard Elementary	1.0
Dora Szarvas	Spanish Immersion Teacher	Sheldon HS	0.5
Neil Techawongtham	Yearbook and Photography Teacher	Arts and Technology Academy	1.0
Eden Van Bloem	Nurse	Student Services Department	1.0

Stephanie Vineyard	Classroom Teacher	Howard Elementary	1.0
Chelsea Willoughby	Teacher On Special Assignment (TOSA)	District-wide	1.0
Bree Wyatt	Student Success Coordinator	Adams Elementary	1.0
Jordan Youssefzadeh Clementi	Spanish Classroom Teacher	Buena Vista Elementary	1.0

**2. Approve the employment of the licensed administrators or executives listed below for the 2022-23 school year:**

<b>Name</b>	<b>Title</b>	<b>Location</b>	<b>FTE</b>
Matt Brown	Director	Financial Services	1.0
Regine Childs	Assistant Principal	Sheldon High School	1.0
Laura Clark	Assistant Principal	Churchill High School	1.0
Jill Cuadros	Interim Director	Nutrition Services and Warehouse	1.0
Joshua Davies	Program Administrator	NATIVES Program	1.0
Jenna McCulley	Director	Communications	1.0

**3. Approve the acceptance of the resignations and retirements of the licensed personnel listed below:**

<b>Name</b>	<b>Title</b>	<b>Location</b>	<b>Reason</b>	<b>Effective Date</b>
Louise Bronaugh	School Psychologist	Student Services Department	Resignation	09/15/2022
Vern Cedarlund	Advanced Math	Sheldon HS	Retirement	08/01/2022
Mary Gevatosky	Special Education Teacher	Charlemagne French Immersion Elementary and Yujin Gakuen Elementary	Resignation	09/30/2022
Bethani Mayberry	English Language Learning Teacher	Camas Ridge Elementary	Retirement	11/1/2022 (will work through June 2023)



## ITEM FOR INFORMATION

**Date**

September 21, 2022

**Title**

Discuss the Budget Committee Application Review and Selection Process

**Presenter**

Maya Rabasa, Board Chair

**Description**

By statute, each school district in Oregon has a budget committee composed of the school board and an equal number of district residents appointed by the board.

The role of the district's budget committee is to hear the budget message, review the proposed budget, listen to comments from community members, then declare the tax rates and approve the budget totals to forward to the school board for adoption.

The budget committee examines the annual budget proposal to ensure that the district is planning to spend money in furtherance of district goals. The committee reviews the proposed district budget, hears comments from community members, asks questions, and then approves the budget for the school board to consider for adoption.

By law, budget committee members must reside within school district boundaries and be registered to vote. District employees are not eligible to serve on the committee. The budget committee's appointed positions have three-year terms, staggered so that approximately one-third of members' terms expire each year.

There are two openings on the budget committee to be filled this fall. The terms of budget committee members Dakota Boulette and Juan Carlos Valle expired June 30, 2022. Committee members may apply for reappointment.

The board's established process to fill budget committee openings has been to have the district solicit applications from community members interested in serving on the committee; invite applicants to speak briefly at a school board meeting or be interviewed by the board in a work session; indicate initial preferences via an online response form that is part of the public record; and then take action to select and appoint committee members at a following board meeting. The board has previously discussed possible adjustments to the solicitation, screening and selection process for future appointments.

The district is prepared to begin the process of accepting applications from community members interested in serving on the district's volunteer budget committee.

Information about the budget committee openings and opportunity to apply to will be posted on the district website in English and Spanish, shared on social media (board members may like and share to help spread awareness of the opportunity), and will be sent to local news media. The district will also share in an email to all 4J parents and to more than 1,700 community e-news subscribers, which include Eugene–Springfield NAACP, Centro Latino Americano, LULAC and other community organizations.

Board members are encouraged to share this opportunity with additional community members.

By Oregon law, to be eligible to serve on the budget committee, applicants must not be district employees (ORS 294.414(4)), must be registered voters (ORS 294.414(2)), and must live within the boundaries of Eugene School District 4J (ORS 294.414(2)). Applicants do not need to be parents of students or have any other association with 4J schools. By law, committee members may not receive any compensation for their services (ORS 294.414(3)).

The board must appoint community members to fill two openings on the budget committee: Two full three-year terms (ORS 294.414(5)). Members with expired terms may reapply.

Board members will discuss the application review and selection process to use this year during their meeting on Wednesday, September 21, 2022.



## **ITEM FOR INFORMATION**

### **Date of Meeting**

September 21, 2022

### **Title**

Receive an Update on the 4J Decision Makers and Leadership group

### **Presenter**

Andy Dey, Superintendent

### **Background**

The goal is in beginning the process of identifying and working on key decisions that will be on the horizon this year along with the active engagement from the group of 4J Decision Makers and Leaders. The team includes level directors, union leadership, equity regional managers and the superintendent cabinet. This group of leaders and decision makers will come together and lend their collective expertise to move our district forward on key initiatives and plans.

### **Andy's Three Big Rocks:**

1. Timely communication and meaningful engagement.
2. Having a coordinated cohesive focus on equitable access and advancement for all with an amplified focus on the desires of those who have been historically underserved.
3. Safety and well-being for all students and staff.



**ITEM FOR ACTION**

**Date of Meeting**

September 21, 2022

**Title**

Act Upon Recommendations from Legal Counsel

**Presenter**

Maya Rabasa, Board Chair and Andy Dey, Superintendent

**Background**

On September 7, 2022, the board met in executive session to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, pursuant to ORS 192.660 (2)(h).

If the Board proceeds, they could delegate authority to the superintendent for approval of retaining legal counsel, and participating with other school districts in multi district litigation, within applicable parameters of which the board approves.



**ITEM FOR ACTION AT A FUTURE MEETING (First Read)**

**Date of Meeting**

September 21, 2022

**Title**

Equity Facilitation Work

**Presenter:**

Maya Rabasa, Board Chair and Andy Dey, Superintendent

**Description**

Staff will continue to work with board leadership to determine the scope of work that will be included in the Equity Facilitation. The criteria of the work will be outlined and presented to the board for approval. Once approved, staff will send out for an RFQ (Request for Quote).

Board members are encouraged to share their thoughts around the criteria of this work.



## ITEM FOR ACTION AT A FUTURE MEETING (First Read)

### **Date of Meeting**

September 21, 2021

### **Title**

Approve the 2022–23 Superintendent Evaluation Process

### **Presenter**

Maya Rabasa, Board Chair

### **Description**

Board Policy CBG, Evaluation of the Superintendent, states

*“The board will evaluate the superintendent at least annually as per the timelines set forth in the superintendent’s employment contract. The evaluation will be based on the job duties described in the superintendent’s contract, board policy and progress in attaining any goals for the year established by the board and/or superintendent.*

*The board will establish goals for the superintendent, to be evaluated annually. Such goals, and any additional criteria for the superintendent’s evaluation will be developed and approved in a board meeting open to the public.*

*The board’s discussion and conference with and about the superintendent and his/her performance will be in executive session, unless the superintendent requests that it be done in open session. Such an executive session will not include a general evaluation of any district goal, objective or operation.*

*Results of the evaluation will be written and placed in the superintendent’s personnel file”.*

The time invested in providing meaningful feedback in the assessment of the superintendent’s performance, and the progress made in meeting the goals specified by the board for the superintendent, is critical to the success of the district.

The evaluation provides the opportunity for the board to assess the district’s progress.

### **Recommendation:**

The recommendation is that the board approve the 2022–23 Superintendent Evaluation Process at a future meeting.



**ITEM FOR ACTION AT A FUTURE MEETING (First Read)**

**Date of Meeting**

September 21, 2022

**Title**

Consider revisions to board policy BCBA Student Representative to the Board

**Presenter**

Maya Rabasa, Board Chair

Board Policy BCBA currently states that one representative from each high school will participate as student board representative. The proposal is to allow for two students from each high school to serve as student board representatives

**Options and Alternatives:**

To be discussed.

**Recommendation**

The superintendent will make recommendations related to the above-mentioned board policy at a future meeting.

# Eugene School District 4J

Code: BCBA  
Adopted: 8/02/17  
Revised/Readopted: 9/17/97; 11/02/83; 12/11/02; 8/02/17; ~~XXXXXX~~  
Orig. Code: BCB; 1400; 1410; 1420

## Student Representatives to the Board

The Board has provided for a formalized ongoing method of communication with district students by establishing a positions of student representatives to the Board.

A student advisory panel will sit with the Board at all regular public meetings and will represent students' interests. The panel will consist of ~~one~~ two representatives from each high school. Representatives will communicate information from the student bodies to the Board and from the Board to the student bodies.

The student representatives shall receive notice of meetings, the agenda and the appropriate agenda materials; be provided a place at the Board table; and shall have the same privileges of discussion as apply to Board members. The student representatives shall not be a voting member of the Board.

The student representatives shall be installed on the Board through the following Oath of Office:

"I \_\_\_\_\_, will support the Constitution and the laws of the United States, the state of Oregon and the laws thereof, and the policies of the Eugene School District, and will discharge the duties of Student Representative to the Eugene School District Board to the best of my ability."

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)