

**NOTICE:** The meeting will be open to the public via live broadcast on KRVM 1280-AM, via the internet at [www.4j.lane.edu/stream](http://www.4j.lane.edu/stream) or via Zoom Webinar at <https://zoom.us/j/96142344890?pwd=bFlybTJlMnNST2RzUnNhQ0c1Zm5tZz09>

**Public Comment:** Interested residents can submit a request to provide public comment online at [4j.lane.edu/board/publiccomment](http://4j.lane.edu/board/publiccomment) ( <https://www.4j.lane.edu/board/publiccomment/> ). The deadline is 5:00 p.m. on Monday before each regular meeting of the school board. District staff will contact requesters after the deadline to notify them whether they have been selected to speak and, if so, when and how to connect to provide public comment to the board.

**7:00 PM**  
**5:30 p.m. Executive Session and 7:00 p.m. Regular Board Meeting followed by Executive Session**

- I. **5:30 p.m. Executive Session:** The Board will convene in Executive Session to evaluate the employment related performance of the chief executive officer, pursuant to ORS 192.660 (2)(i).  
 Executive Sessions are not open to the public All matters discussed during Executive Sessions are confidential and shall not be disclosed by any representative of the news media without authorization of the school board.
- II. **7:00 p.m. Regular Board Meeting:**
- III. Call to Order, Roll Call, Flag Salute, Land Acknowledgement
- IV. Agenda Review
- V. Introduction of Guests and Superintendent’s Report
- VI. Comments by Board Chair
- VII. Receive Reports from High School Student Representatives
- VIII. Items Raised by the Audience
- IX. Comments by Employee Groups
- X. Comments and Committee Reports by Individual Board Members
- XI. Items for Information
  - 1. Receive Update on Building Issues at the Kelly Middle School / YG Elementary School Site (15 minutes) 3  
 Presenters: Cydney Vandercar, Superintendent; Kyle Tucker, Chief Operations Officer and Ryan Spain, Director of Facilities
  - 2. Bond Update: Camas Ridge Elementary School Design (20 minutes) 4  
 Presenters: Kyle Tucker, Chief Operations Officer; Ryan Spain, Director of Facilities
  - 3. Update on All Students Belong (20 minutes) 12  
 Presenters: Judy Newman, Vice Chair; Charis McGaughy, Assistant Superintendent for Instruction; Pooja Bhatt, SeeChange LLC; Aimee Craig, SeeChange LLC; Monica Cox, SeeChange LLC
  - 4. Receive Third Quarter Financial Report (10 minutes) 13  
 Presenter: Andrea Belz, Director of Finance
  - 5. Update on COVID–19 School Operations and Planning (15 minutes)  
 Presenter: Cydney Vandercar, Superintendent
- XII. Items for Action
  - 1. Approve Board Guiding Beliefs & Values for 2020–21 (10 minutes) 17  
 Presenter: Mary Walston, Board Chair
- XIII. Items for Action at a Future Meeting
  - 1. Consider for Approval North Eugene High School and South Eugene High School Wrestling Programs to Co-Op During the 2021 Spring Season (10 minutes) 19  
 Presenter: Andy Dey, Director of <sup>1</sup>Secondary Education

- XIV. Suggestions by the Board for Consideration of Items at a Future Meeting
  - 1. Meeting Dates:
    - August 2020: August 5, 19 (Complete)
    - September 2020: September 2, 10, 16, 21, 23 (Complete)
    - October 2020: October 7, October 14 & October 21 (Complete)
    - November 2020: November 4 & November 18 (Complete)
    - December 2020: December 2 & December 16 (Complete)
    - January 2021: January 13, 2021 & January 27, 2021 (Complete)
    - February 2021: February 3 & February 17 (Complete)
    - March 2021: Wednesday, March 3, March 17 & March 31 (Complete)
    - April 2021: April 16 & April 21 (Complete)
    - May 2021: Wednesday, May 5 & Wednesday, May 19
    - June 2021: Wednesdays, June 2, June 16, June 23
    - July 2021: Thursday, July 1 at 12:00 p.m. "Oath of Office"**

XV. Adjourn

XVI. **Executive Session:**

The board will convene in executive session to conduct deliberations with persons designated by the governing body to carry on labor negotiations, pursuant to ORS 192.660 (2) (d).

Executive Sessions are closed to the public. All matters discussed during executive sessions are confidential and shall not be disclosed by any representation of the news media without authorization by the school board.

THIS MEETING WILL BE BROADCAST OVER KRVM-AM (1280)

INTERPRETERS FOR THE DEAF AND HARD OF HEARING:

To request interpreter services for this meeting, please call (541) 790-7850 or TDD (541) 790-7712 or the TDD Relay Number 1 (800) 735-2900



## ITEM FOR INFORMATION

**Date**

May 19, 2021

**Title**

Receive an Update on Building Issues at the Kelly Middle School / YG Elementary School site

**Presenter**

Cydney Vandercar, Superintendent; Kyle Tucker, Chief Operations Officer; Ryan Spain, Director of Facilities

**Background**

Eugene School District 4J is working to address a structural issue at the Kelly Middle School and Yujin Gakuen Japanese Immersion School building at 850 Howard Ave. off River Road.

Two roof trusses are failing in one of the building's three gymnasiums, known as the "inner gym." The gym and its roof are structurally connected to the rest of the school building.

District facilities personnel are working with structural engineers and building contractors to evaluate the structural issue, and determine what it will take to shore up the failing components and fully repair the problem.

During a routine maintenance of the HVAC system, district facilities staff noticed a bulge in the ceiling area above the inner gym. The issue was reported to facilities management. On Monday 4J facilities team conducted a second inspection of the area and noticed cracks in the sheetrock along the upper wall that hadn't been there when the bulge was discovered.

When the issue was identified this week, the district alerted staff and families at Kelly and Yujin Gakuen and shifted to distance learning in an abundance of caution for the safety of staff and students.

The district requested an emergency inspection from a building engineer. The engineer confirmed that two of the trusses in the roof of the inner gym were failing. The initial investigation has confirmed the structural issue is a safety concern and cannot be immediately resolved.

The district has hired a contractor to assess the issues and advise the scope of work required to bring the building back to safe occupancy for staff and students. The district expects to have an updated analysis to share with the board at the May 19<sup>th</sup> Board Meeting

The schools will continue distance learning while next steps are determined.



## ITEM FOR INFORMATION

### **Date of Meeting**

May 19, 2021

### **Title**

Bond Update: Camas Ridge Elementary School Schematic Design

### **Presenter**

Kyle Tucker, Chief of Staff and Ryan Spain, Director of Facilities

### **Background**

Local voters approved a bond measure in November 2018 to fund capital improvements at every 4J school. Three aging school buildings will be replaced with high-quality facilities built for school safety, modern seismic standards, sustainability, and 21st century education: North Eugene High School, Edison Elementary School and Camas Ridge Elementary School. Planning for the new school buildings and other capital improvements continues.

The Camas Ridge Elementary School design team has completed the schematic design phase for the replacement school. The design process started with a depth of reference materials collected by the school district with professional and community input. An initial public outreach meeting was held in an effort to gather feedback, better understand the community's priorities and share the design team options for building siting.

Staff will present a brief update on the design progress of the new Camas Ridge Elementary School building. Following the Board update, staff and then community updates will be held on May 26<sup>th</sup>.

### **Board and Superintendent Goals**

4J Vision 20/20 Strategic Plan

Goal III: Communication & Connection with Community

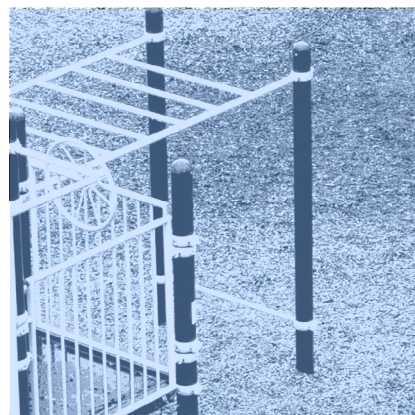
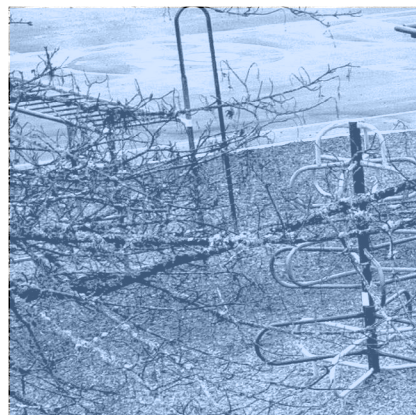
Goal V: Stable, Sustainable Stewardship

# CAMAS RIDGE ELEMENTARY SCHOOL

## Board Meeting

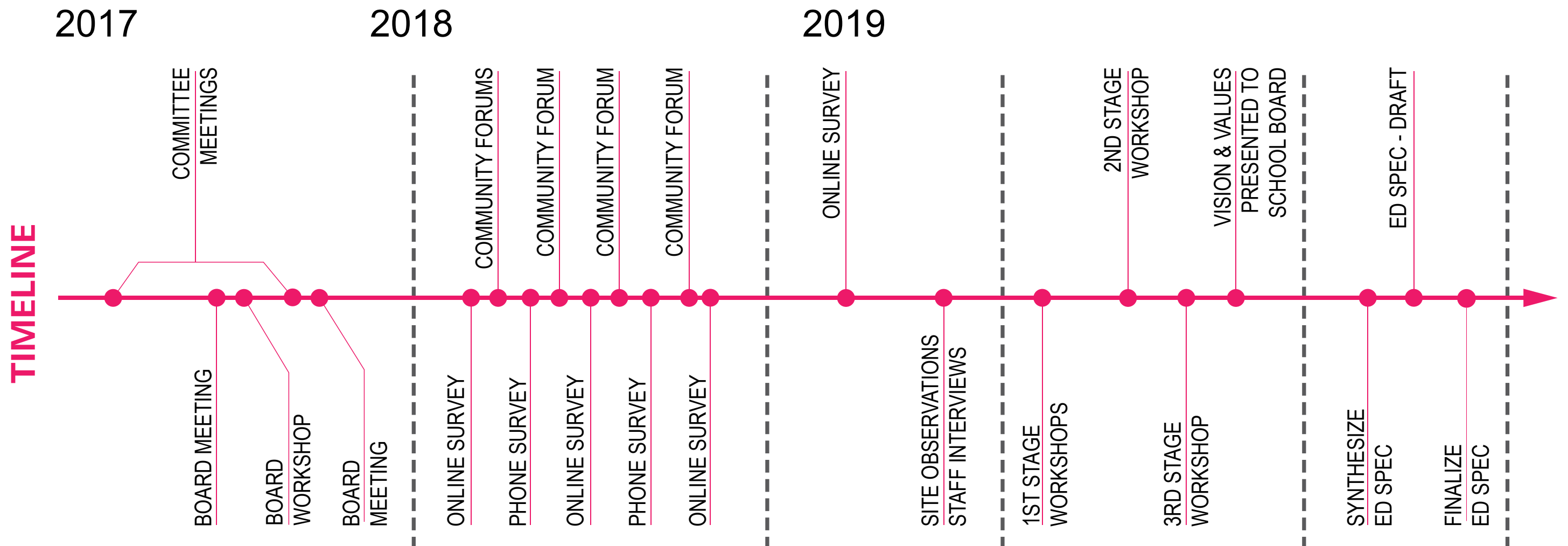
EUGENE SCHOOL DISTRICT 4J

May 19, 2021



**P** VOT  
ARCHITECTURE

# Participation Process and Planning: Work to Date



## Long-Range Facilities Plan



## Bond Measure Planning



## Facility User Experience Study



## School Design Vision & Values

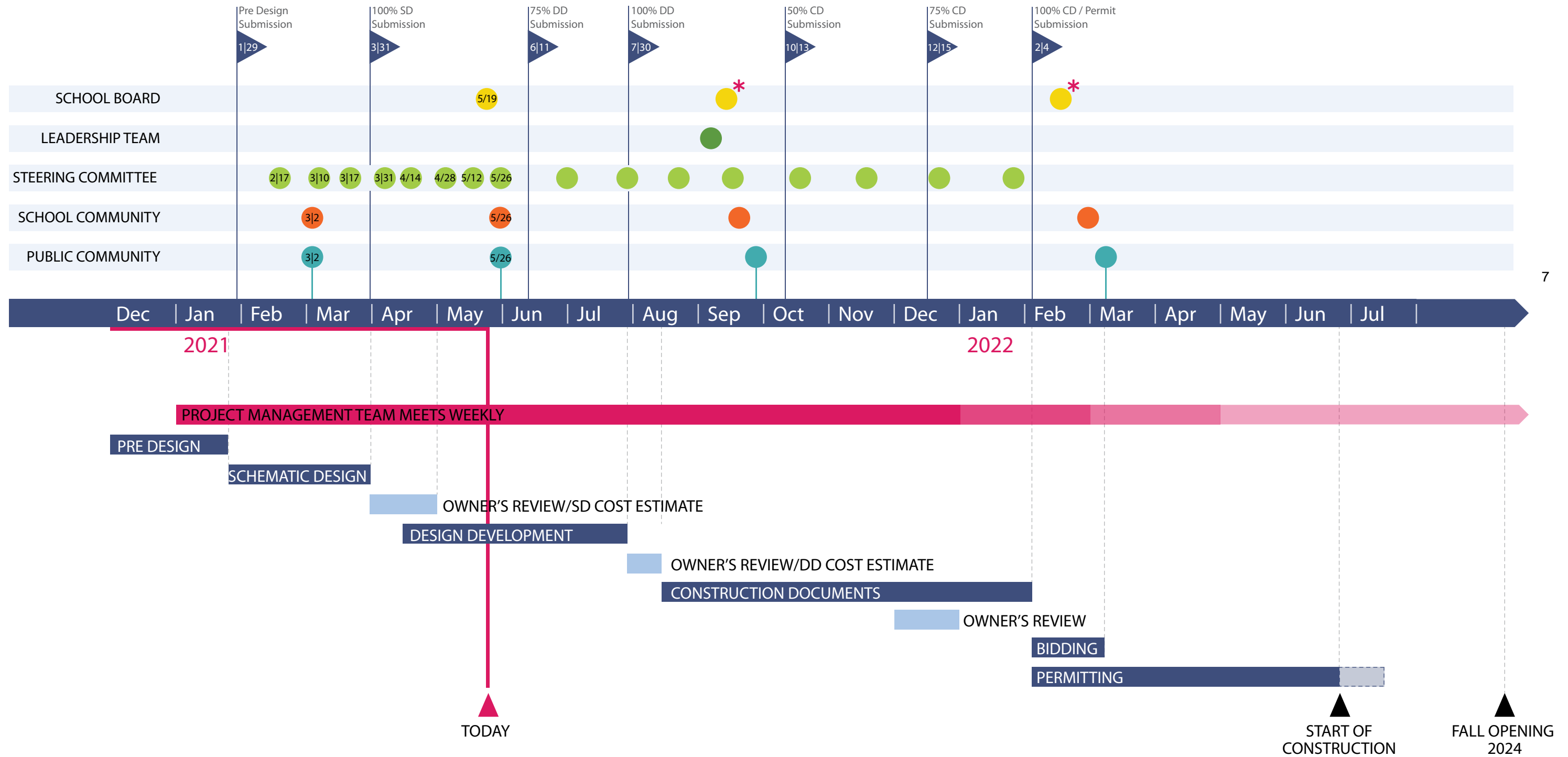


## Elementary Educational Specifications

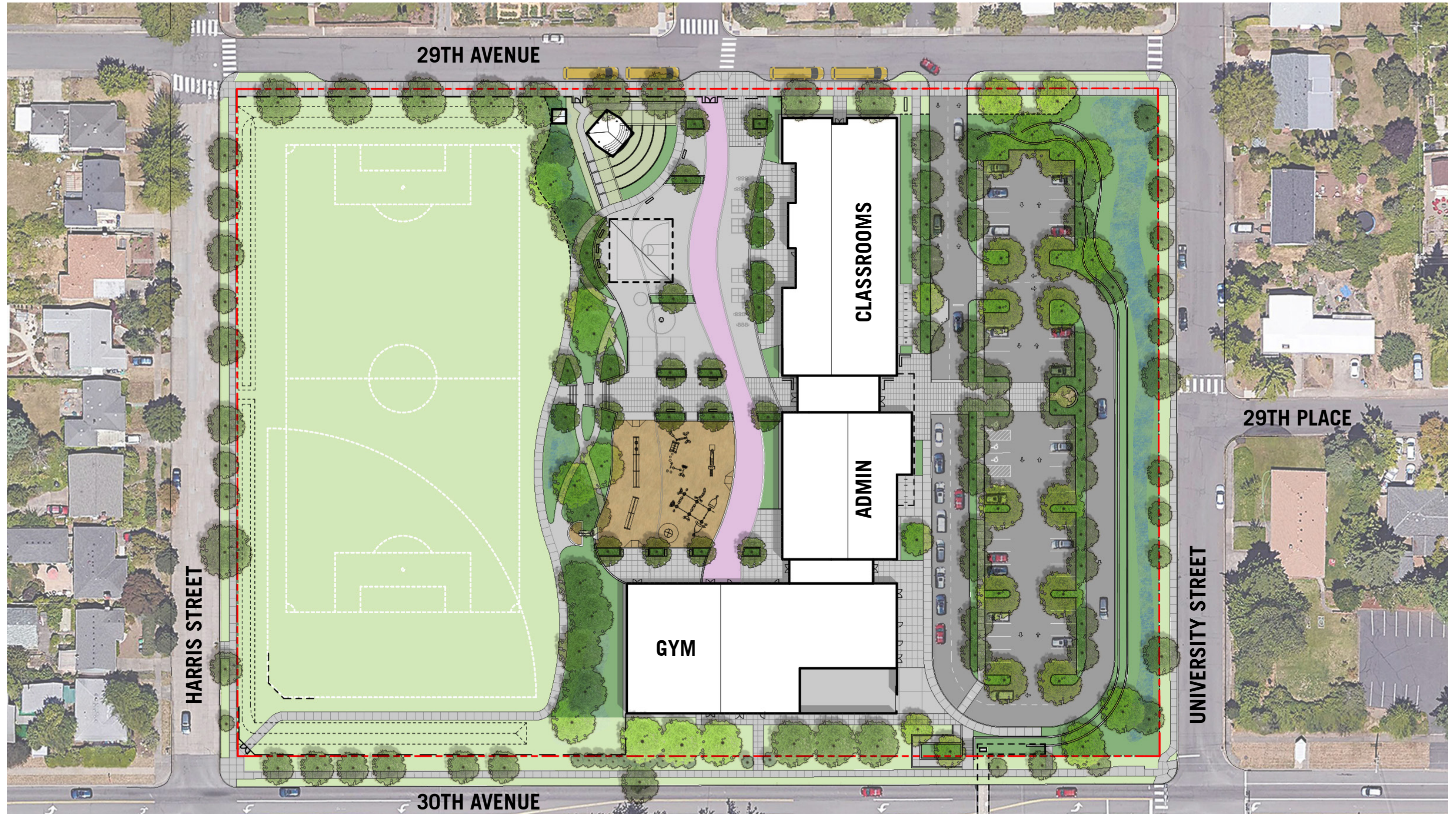


# Project Schedule

\* ANTICIPATED PRESENTATION TO THE BOARD

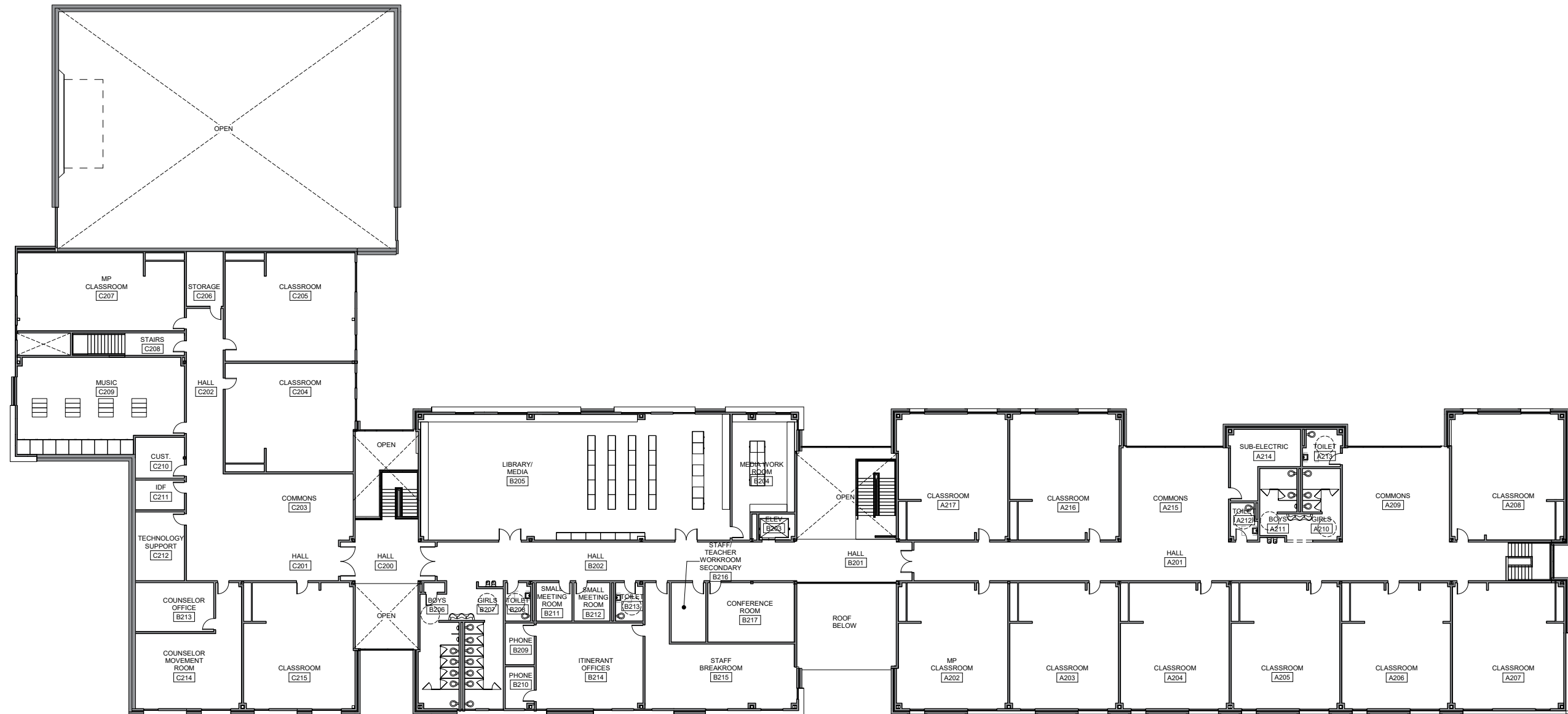


# SITE DIAGRAM





# OVERALL SECOND FLOOR PLAN



An architectural rendering of a school campus from a northwest aerial perspective. The central focus is a large, modern school building with a light-colored, possibly metallic, roof and large glass windows. To the left of the building is a paved area with several yellow school buses parked. A road labeled '29TH AVE' runs along the left side of the campus. In the foreground, a large green field with white markings for sports is visible. To the right of the field, a road labeled 'HARRIS ST' runs horizontally. The entire campus is surrounded by lush green trees and residential houses with grey roofs. The text 'THANK YOU' is overlaid in large, bold, black letters across the center of the image.

**THANK YOU**

**NORTHWEST AERIAL PERSPECTIVE**



## ITEM FOR INFORMATION

### **Date of Meeting**

May 19, 2021

### **Title**

Update on All Students Belong Work

### **Presenters**

Judy Newman, Vice Chair

Charis McGaughy, Assistant Superintendent for Instruction

Pooja Bhatt, SeeChange LLC

Aimee Craig, SeeChange LLC

Monica Cox, SeeChange LLC

### **Description**

The presenters will provide a progress update on All Students Belong work being conducted by See Change, LLC.

### **Background Information**

The Eugene 4J School Board has set a priority to address racial inequities and work toward safety and belonging for all students. This work is titled the “All Student Belong” initiative. During the October 14th, 2020, and December 16th, 2020 board meetings, the board developed a goal to: “Reorient our discipline and student safety practices towards transformative justice so that all students feel safe at school. Practices should not disproportionately harm students of color, LGBTQ students, students with disabilities or any other groups of students.”

Ultimately, the Board plans to put together a workgroup to develop recommendations related to student and school safety. In order to provide the workgroup with information about what is already working well, what is not working and for whom, what opportunities exist, and what promising practice have been developed, a consulting team called SeeChange LLC has been hired to do an initial assessment of data and policies related to safety and belonging. This assessment will bring in student and educator perspectives on the topics through a review of previous focus groups and conversations, a small number of new focus groups with educators and students and most likely to be impacted by current safety and discipline policies, and a student survey for students in grades 3-12.

Representatives from SeeChange will provide the board an update on their efforts, and be available to respond to any questions.



**ITEM FOR INFORMATION**

**Date of Meeting**

May 16, 2021

**Title**

FY21 3<sup>rd</sup> Quarter Financial Report

**Presenter**

Andrea Belz, Director of Financial Services

**Description**

Discussion of the 3<sup>rd</sup> Quarter update on fiscal year 2021 General Fund and Nutrition Services balances as of March 31, 2021.

**EUGENE SCHOOL DISTRICT NO. 4J, EUGENE, OREGON**  
**APPROPRIATION LIMITATION as of March 2021**



Fiscal Year 2021

	<u>BOARD APPROVED BUDGET</u>	<u>EXPENDITURES TO DATE</u>	<u>REMAINING AUTHORITY</u>
<b>General Fund</b>			
1000 Instruction	121,688,313	75,522,239	46,166,074
2000 Support Services	76,926,294	46,722,536	30,203,758
3000 Enterprise & Community Services	547,662	255,744	291,918
4000 Facilities Acquisition & Construction	1,000	-	1,000
5000 Debt Service/Transfers	6,147,000	-	6,147,000
6000 Contingency/Reserves	25,517,454	-	25,517,454
7000 UEFB	7,701,440	-	7,701,440
<b>GENERAL FUND</b>	<b>238,529,163</b>	<b>122,500,519</b>	<b>116,028,644</b>
<b>Federal, State &amp; Local Programs Fund</b>			
1000 Instruction	20,287,990	7,296,461	12,991,529
2000 Support Services	15,661,675	8,364,553	7,297,122
3000 Enterprise & Community Services	770,993	568,382	202,611
4000 Facilities Acquisition & Construction	8,079,115	721,922	7,357,193
<b>FEDERAL, STATE &amp; LOCAL PROGRAMS FUND</b>	<b>44,799,773</b>	<b>16,951,318</b>	<b>27,848,455</b>
<b>School Resources Fund</b>			
1000 Instruction	7,493,500	601,126	6,892,374
2000 Support Services	1,866,000	526,166	1,339,834
3000 Enterprise & Community Services	1,000	-	1,000
4000 Facilities Acquisition & Construction	1,000	-	1,000
5000 Debt Service/Transfers	1,000	-	1,000
6000 Contingency/Reserves	3,278,000	-	3,278,000
7000 UEFB	1,000,000	-	1,000,000
<b>SCHOOL RESOURCE FUND</b>	<b>13,640,500</b>	<b>1,127,292</b>	<b>12,513,208</b>
<b>Debt Service Fund</b>			
5000 Debt Service/Transfers	42,177,875	121,475,967	(79,298,092)
7000 UEFB	1,816,000	-	1,816,000
<b>DEBT SERVICE FUND</b>	<b>43,993,875</b>	<b>121,475,967</b>	<b>(77,482,092)</b>
<b>Capital Projects Fund</b>			
1000 Instruction	3,515,096	29,851	3,485,245
2000 Support Services	13,364,872	2,837,359	10,527,513
3000 Enterprise & Community Services	1,000	-	1,000
4000 Facilities Acquisition & Construction	186,372,710	22,001,236	164,371,474
5000 Debt Service/Transfers	223,550	222,549	1,001
6000 Contingency/Reserves	2,250,000	-	2,250,000
<b>CAPITAL PROJECTS FUND</b>	<b>205,727,228</b>	<b>25,090,995</b>	<b>180,636,233</b>
<b>Nutrition Services Fund</b>			
3000 Enterprise & Community Services	6,614,267	4,561,319	2,052,948
<b>NUTRITION SERVICES FUND</b>	<b>6,614,267</b>	<b>4,561,319</b>	<b>2,052,948</b>
<b>Insurance Reserve Fund</b>			
1000 Instruction	1,000	-	1,000
2000 Support Services	38,181,971	25,300,973	12,880,998
3000 Enterprise & Community Services	1,000	-	1,000
5000 Debt Service/Transfers	19,000	17,000	2,000
6000 Contingency/Reserves	500,000	-	500,000
7000 UEFB	6,781,029	-	6,781,029
<b>INSURANCE RESERVE FUND</b>	<b>45,484,000</b>	<b>25,317,973</b>	<b>20,166,027</b>
<b>Postemployment Benefits Fund</b>			
2000 Support Services	1,795,100	714,594	1,080,506
7000 UEFB	2,845,600	-	2,845,600
<b>POSTEMPLOYMENT BENEFITS FUND</b>	<b>4,640,700</b>	<b>714,594</b>	<b>3,926,106</b>
<b>Private Purpose Trust Fund</b>			
1000 Instruction	240,696	5,850	234,846
3000 Enterprise & Community Services	-	36,063	(36,063)
<b>PRIVATE PURPOSE TRUST FUND</b>	<b>240,696</b>	<b>41,913</b>	<b>198,783</b>
<b>Grand Total</b>	<b>14 603,670,202</b>	<b>317,781,890</b>	<b>285,888,312</b>

**EUGENE SCHOOL DISTRICT NO. 4J, EUGENE, OREGON**  
**GENERAL FUND BUDGET, FORECAST and EXPENDITURES as of March 2021**



Fiscal Year 2021

	ADOPTED BUDGET	CURRENT BUDGET <sup>1</sup>	YTD ACTUALS	MAY 2021 FORECAST <sup>2</sup>	YTD to Current Budget +%/(-%)
<b>REVENUES</b>					
State School Funding (formula)					
Current Property Tax	\$ 74,355,000	\$ 74,355,000	\$ 73,159,428	\$ 74,768,000	98%
Prior Year Property Taxes	1,471,000	1,471,000	969,217	1,387,000	66%
State School Fund (SSF)	102,382,975	102,382,975	85,442,518	101,259,000	83%
High Cost Disability	1,800,000	1,800,000	-	1,800,000	0%
Other SSF (Common & County)	1,934,125	1,934,125	976,675	2,202,102	50%
Local Option Taxes (current & prior)	18,776,000	18,776,000	19,192,657	19,816,000	102%
State Funding (ESD flow-through funds)	2,687,122	2,687,122	1,243,984	2,863,364	46%
Other	3,201,941	3,201,941	1,063,167	2,048,683	33%
Total Revenues	<u>206,608,163</u>	<u>206,608,163</u>	<u>182,047,646</u>	<u>206,144,149</u>	<u>88%</u>
Interfund Transfers-in	21,000	21,000	17,000	21,000	81%
Beginning Fund Balance	31,900,000	31,900,000	47,187,851	47,187,851	
<b>TOTAL RESOURCES</b>	<b><u>238,529,163</u></b>	<b><u>238,529,163</u></b>	<b><u>229,252,497</u></b>	<b><u>253,353,000</u></b>	
<b>EXPENDITURES</b>					
Salaries	101,977,648	101,977,648	65,307,838	99,061,793	64%
Employee Benefits	70,781,502	70,781,502	43,898,062	68,226,000	62%
Purchased Services <sup>3</sup>	19,352,750	19,352,750	10,015,799	18,115,000	52%
Supplies and Materials	5,722,372	5,722,372	2,108,584	5,723,000	37%
Capital Outlay	173,325	173,325	40,863	173,000	24%
Other accounts	1,156,672	1,156,672	1,129,373	1,157,000	98%
Total Expenses	<u>199,164,269</u>	<u>199,164,269</u>	<u>122,500,519</u>	<u>192,455,793</u>	<u>62%</u>
Interfund Transfers-out	6,146,000	6,146,000	-	6,146,000	0%
Contingency					
**Spendable	1,354,317	1,354,317 <sup>4</sup>	-	-	
**Held per Board policy	2,628,968	2,628,968	-	2,540,416	
Unappropriated Ending Fund Balance	7,701,440	7,701,440	-	7,766,791	
Subtotal	<u>11,684,725</u>	<u>11,684,725</u>	<u>-</u>	<u>10,307,207</u>	
Reserves					
Operations Reserve	12,534,169	12,534,169	-	35,444,000	
PERS Reserve	9,000,000	9,000,000	-	9,000,000	
<b>TOTAL REQUIREMENTS</b>	<b><u>\$ 238,529,163</u></b>	<b><u>\$ 238,529,163</u></b>	<b><u>\$ 122,500,519</u></b>	<b><u>\$ 253,353,000</u></b>	

Notes:

<sup>1</sup> Current Budget includes the Adopted Budget and any Supplemental Budgets (SB) and Resolutions approved by the Board to date.

<sup>2</sup> We have updated the General Fund forecast for assumptions included in the 2021-22 Proposed Budget

<sup>3</sup> Purchased services includes Charter School payments.

<sup>4</sup> Contingency funds not yet committed for FY 2021.



# Nutrition Services 3rd Quarter Status Report

Eugene School District 4J serves meals at 31 schools and supports nine other educational programs. Due to the COVID-19 pandemic and school closure, Nutrition Services has provided free grab and go meals to any student 18 years or younger through the USDA waivers for child nutrition programs. Waivers extend the Seamless Summer Option (SSO) through June 30, 2022 and allow for free meals to all participants and non-congregate feeding. Outlined below is the year-to-date profit and loss summary, average daily participation rates, and supporting financial information as of March 31, 2020; rates may not be comparable to prior quarterly reports.

## AVERAGE DAILY PARTICIPATION RATES

Below is a summary of total meals provided March 2020 through March 2021. Since March 2020, free meals have been available to all students enrolled in the District and community members not enrolled in 4J but age 18 or younger. Beginning with Spring Break 2020 through August 2020, meals were served at six sites in a “grab and go” style, which included a ready to eat lunch and take home breakfast; weekend meals were also provided on Thursday of each week. After the brief shut down during the fall 2020 wildfires, meal pickup resumed at 10 sites and home delivery started on October 12, 2020. After school meals, provided through the Child and Adult Care Food Program (CACFP), were added in September and meal boxes were provided during school break periods. In addition to pickup and meal delivery, all schools opened up for onsite meal service when hybrid learning began.



Time Period	Breakfast	Lunch	Supper	Total
Spring 2020	203,659	204,349		408,008
Summer 2020	113,930	113,882		227,812
Fall 2020	247,821	248,619	2,363	498,803
Winter 2021	218,864	219,158	125,631	563,653
<b>Total</b>	<b>784,274</b>	<b>786,008</b>	<b>127,994</b>	<b>1,698,276</b>

### 2020-21 Nutrition Services Profit & Loss

	2020-21 Budget	2020-21 Q1	2020-21 Q2	2020-21 Q3	2020-21 YTD
<b>REVENUES</b>					
Federal Funding	\$3,910,000	\$780,007	\$1,682,987	\$1,997,101	\$4,460,095
Student Food Payments	1,718,267				
Grants & Matching Funds	986,000				
	<u>\$6,614,267</u>	<u>\$780,007</u>	<u>\$1,682,987</u>	<u>\$1,997,101</u>	<u>\$4,460,095</u>
<b>EXPENDITURES</b>					
Salaries & Benefits	\$4,037,267	\$643,326	\$1,060,173	\$1,040,607	\$2,744,106
Services/Supplies	95,000	65,715	63,668	49,288	178,671
Food/Smallwares	2,482,000	270,022	686,681	978,567	1,935,270
	<u>\$6,614,267</u>	<u>\$979,063</u>	<u>\$1,810,522</u>	<u>\$2,068,462</u>	<u>\$4,858,047</u>
<b>Revenues over/(under) Expenditures</b>	\$0	<b>(\$199,056)</b>	<b>(\$127,535)</b>	<b>(\$71,361)</b>	<b>(\$397,952)</b>

**Eugene School District 4J  
Board of Directors  
Guiding Beliefs and Values**

- |   |
|---|
| <ul style="list-style-type: none"><li>• Do what’s best for all 4J students</li><li>• Continue to learn and grow</li><li>• Respect and care about each other</li></ul> |
|---|

In order to meet the district mission statement above, the board has adopted the following guiding beliefs and values:

**Students**

- We believe that all children can learn.
- We believe that all students deserve to be and feel safe and welcome at school.
- We believe that our students’ education and welfare are our most important commitments.
- We believe that a student’s success in school should be independent of factors such as race, ethnicity, socioeconomic status, disability, gender, gender identity, sexual orientation, native language, and religion.
- We believe that public schools should foster development beyond academics such as character, creativity, resourcefulness, citizenship, respect for diverse cultures, environmental stewardship, an understanding of workplace expectations, and a lifelong love of learning.

**Staff**

- We value highly qualified, caring and diverse staff that reflects our student population and believe they are the key to meeting our goals for students.
- We believe in collaborating with staff in deciding what is best for our schools and our students, recognizing that not everyone may agree.
- We believe that it is essential for staff and board members to hold high expectations of all students, that these expectations are critical to student success, and that we must hold ourselves and each other accountable for the achievement of all students.
- We believe that high-quality instruction is integral to student success and best achieved by providing strong instructional leadership, targeted professional development, and system-wide accountability and support for student growth.

**Community**

- We believe that the board and staff make a difference in learning for our children by developing relationships and effectively engaging our families, community and local, state and federal governments on social, political and economic challenges and inequities.
- We value public support for our schools and believe that the board plays a critical role in generating and sustaining community partnerships and ongoing financial and other support.

**Leadership**

- We believe it is our duty to provide safe learning environments and meaningful, equitable and highly effective instruction, to support all students to thrive socially, emotionally and academically, and to reduce the disparity of outcomes for historically underserved students.
- We believe it is critical for the board and staff to plan and direct resources consistent with our beliefs and values.
- We value continual learning for all—board, staff and students—and believe that it is essential to student success in school.



**ITEM FOR ACTION (Second Read)**

**Date**

May 19, 2021

**Title**

Approve Board Guiding Beliefs & Values for 2020–21

**Presenter**

Mary Walston, Chair

**Background**

The board annually reviews and affirms or revises the Board Guiding Beliefs & Values.

The revised Guiding Beliefs & Values have been included in the board packet for approval.

**Recommendation**

The superintendent recommends the approval of the revised Board Guiding Beliefs & Values.



**ITEM FOR ACTION AT A FUTURE MEETING (First Read)**

**Date of Meeting**

May 19, 2021

**Title**

Consider for Approval North Eugene High School and South Eugene High School Wrestling Programs to Co-Op During the Spring 2021 Season

**Presenter**

Andy Dey, Director of Secondary Education

**Background**

The OSAA executive board has allowed for schools to co-op during this spring only, no matter the size of the school.

This process requires OSAA request forms to be completed and the approval of the school board along with the signature of the superintendent.

**Recommendation**

The superintendent recommends allowing South Eugene High School and North Eugene High School wrestling programs to co-op for the 2021 spring season.