



2024-25 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver

Student Representatives to the Board, Lucas Joyce & Haley Butenschoen

Superintendent, Lee W. Loving

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

Director of Teaching & Learning, Nicole Duncan

Director of Special Programs, Melissa Glover

Director of Nutrition Services, John Barnes

Director of Safety, Security, and Health Services, Gary Rychard

Director of Facilities, Dave Parsons

Superintendent/School Board Executive Assistant, Tonia Whisman

Regular Session

Thursday, December 14, 2023 ~ 6:00 PM

NSSD District Office/Santiam Room

1155 N 3rd Ave

Stayton, OR 97383

<https://youtube.com/live/gDTMD1Lwwzg?feature=share>

1. CALL REGULAR SESSION TO ORDER

(*6:00-6:05)

***all times listed are estimated**

The Regular Session of the North Santiam School District's Board of Directors is called to order at 6:00 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via livestream on YouTube. On the agenda is a place for public comment. Those attending in-person that wish to address the Board during this time must complete an Intent to Submit Public Comment form available near the room entrance prior to this point in the agenda. Those attending virtually must have registered online prior to 12:00 pm in order to receive the Zoom meeting link.

Speakers may offer objective criticism of school operations and programs, however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks anyone wishing to communicate a complaint of this manner to follow the proper administrative process in Board policy KL (Public Complaints). This information is available near the room entrance and on the District website.

ACKNOWLEDGMENT OF BOARD MEMBERS PRESENT: Erin Cramer

PLEDGE OF ALLEGIANCE: Erin Cramer

2. AGENDA APPROVAL

Changes to the agenda after posting on December 8, 2023 will be acknowledged:

Added Attachments-

***7.0-Board Financial Report Nov 2023**

***8.0-Dec. Nutrition Dept. Board Presentation**

RECOMMENDED MOTION

I move that the Board approve the agenda as modified.

3. SCHOOL SPOTLIGHT/OPTIONS ACADEMY: Brad Emmert

(6:05-6:25)

Options Academy Presentation

7

7

4. STUDENT BUSINESS: Benjamin Perez/Lucas Joyce

(6:25-6:35)

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

5. SUPERINTENDENT'S REPORT: Lee W. Loving

(6:35-6:45)

This standing agenda item is for the Board to receive a monthly report from the Superintendent.

6. TEACHING & LEARNING REPORT: Nicole Duncan

(6:45-7:00)

This standing agenda item is for the Board to receive regular reports from the Director of Teaching & Learning regarding the Student Success Act, Curriculum & Instruction, Professional Development, Grants and other topics relating to student services. This month's report includes an AVID update and a review of the Local Performance Growth Targets and grant agreements as required by ODE's Integrated Guidance initiative. School boards are required to approve the Student Investment Account agreement specifically.

30

RECOMMENDED MOTION: SIA AGREEMENT

I move that the Board approve the 2023-25 SIA Grant Agreement with embedded Local Performance Growth Targets

AVID_Framework_Overview

ISST Board Report December 2023

North Santiam SD 29J - 23-25 LPGTs Snapshot

NSSD LPGTPresentation Board Meeting 12.2023

30

31

35

36

7. BUSINESS DEPARTMENT REPORT: Rhonda Allen

(7:00-7:10)

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department.

Board Financial Report_Nov2023

Financial Report PPT - November 2023

48

48

55

8. NUTRITION DEPARTMENT REPORT: John Barnes

63

(7:10-7:25)

The Director of Nutrition Services will provide information about the new eligibility requirements for providing free school meals.

December Nutrition Dept. Board Presentation

63

9. LICENSED UNION REPORT: Union Representative

(7:25-7:30)

This standing agenda item is to receive regular reports from Licensed and/or Classified Union representatives.

10. STAYTON CITY COUNCIL LIAISON REPORT: David Patty

(7:30-7:35)

11. PUBLIC COMMENT

(7:35-7:55)

The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board’s role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts respectfully. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair will direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District’s website. Those who have completed a public comment card will be called one at a time to step forward (or turn on their cameras/mics) and state their name and relationship to the District. Please note that speakers will have three minutes to express their thoughts.

To submit questions for a follow-up response, please complete the form available near the room entrance or via this link [QUESTIONS](#)

12. CONSENT AGENDA

(7:55-8:00)

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

12.1. Action: Approval of Meeting Minutes

79

The minutes from the previous month's meetings are submitted for Board review and approval.

11.2.23 meeting minutes-DRAFT

79

11.16.23 meeting minutes-DRAFT

81

12.2. Action: Approval of New Hires

87

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. Changes in licensed staff since the last board meeting are indicated below and on the attachment. Only new hires require board approval.

New Hires (Board Action Required)

Resignations

Melodee Nolan-SUB teacher

Dec 2023 Licensed Report

87

12.3. Action: Approval of Consent Agenda

RECOMMENDED MOTION-CONSENT AGENDA

I move that the Board approve the Consent Agenda as [presented] [modified].

13. POLICY UPDATES/FIRST READING

88

(8:00-8:15)

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. They are presented for a first reading and will be brought back in the following month for a second reading and possible adoption.

IGDJ- Interscholastic Activities

IJ- School Counseling Program (delete old/replace)

IGDJ -Interscholastic Activities

88

IJ -School Counseling Program

91

14. ADMINISTRATIVE REGULATION UPDATES

94

(8:15-8:25)

Administrative Regulations (identified with an -AR) are detailed directions, based upon board policies, governing the operation of schools and do not require board approval. The edits were either recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service or by NSSD staff to bring the AR into alignment with current practices.

GCBDF/GDBDF-AR - Paid Family Medical Leave Insurance (PFMLI) known as Paid Leave Oregon (PLO)

GCBDF_GDBDF-AR - Paid Leave Oregon

94

15. STUDENT REPRESENTATIVE RECRUITMENT

(8:25-8:35)

The Board will discuss possible recruitment strategies to increase student interest in becoming a representative.

16. STRATEGIC PLANNING REPORT: Laura Wipper/Alisha Oliver

(8:35-8:45)

This standing agenda item is for the board to receive reports and discuss the ongoing strategic planning process.

17. EQUITY COLLABORATION PREVIEW

(8:45-8:55)

The Board will discuss the possibility of reversing the order of presentations from the Equity Collaborative to allow for them to receive the training prior to staff.

18. BOARD REFLECTIONS/ANNOUNCEMENTS

(8:55-9:05)

This standing agenda item allows the Board to collectively reflect upon statements made during public comment or topics covered during the meeting and to share announcements or reports of their board-related activities.

Board Greeter for Next Month:

19. INFORMATION ONLY

(9:05-9:10)

19.1. Field Trip Report: 98

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red.

Dec 2023 Fieldtrips Board Report 98

19.2. Student Enrollment: 103

Current enrollment is approximately 2,083 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 165

Sublimity: 350

Stayton Elementary: 357

Stayton Intermediate/Middle: 442

Stayton High: 655

Options Academy: 114

Dec 2023 Enrollment Totals 103

19.3. Future Agenda Items: 105

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Agenda Items Annual Calendar rev 11.23 105

19.4. Upcoming Board Events & Activities:

Information regarding activities across the District can be found on the website at www.nsantiam.k12.or.us

January 18, 2024: Regular Session Board Meeting
6:00 pm ~ Stayton Middle School cafeteria

February 7, 2024: Special Work Session Board Meeting
5:30-7:00 pm ~ District Office/Santiam Meeting Room

February 10, 2024: Stayton Boosters Auction
3:30 pm ~ Oregon Garden, Silverton

February 22, 2024: Regular Session Board Meeting
6:00 pm ~ Stayton Elementary cafeteria

20. EXECUTIVE SESSION ORS 192.660(2)(i)
(9:10-9:30)

The Board of Directors will now meet in executive session pursuant to ORS 192.660(2)(i) - *To review and evaluate the employment-related performance of the chief executive officer.*

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room and the audio/video will be turned off for those viewing virtually.

No board action may be taken in executive session. At the end of the executive session, the Board will return to open session and welcome the audience back into the meeting.

(if present) Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session except to state the general subject of the session as previously announced.

21. ADJOURN

Time:

EQUAL OPPORTUNITY EMPLOYER

The North Santiam School District shall promote nondiscrimination and an environment free of harassment based on an individual's race, color, religion, sex, national origin, gender identity (including gender expression), sexual orientation, disability, marital status or age or because of the race, color, religion, sex, national origin, disability, marital status or age of any other persons with whom the individual associates. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.

OPTIONS ACADEMY

NSSD ALTERNATIVE
EDUCATION

Brad Emmert, Administrator
Shannon Sheppard, Teacher
Yesenia Adame, Student
Haylee Gaona - Lewis, Student

OPTIONS ACADEMY STAFF



Jeni Gabriel

Office Specialist



Shannon Sheppard

SVA Teacher



Stefanie Breitling

LSA Teacher



Dan Bixler

LSA & SVA Teacher

OPTIONS ACADEMY



Stayton Virtual Academy (SVA)

Comprehensive Online
K-12 School



Locust Street Academy (LSA)

In-Person Alternative
High School

SVA

Stayton Virtual Academy

79

Total Students

63

High School Students

16

K-8 Students

Seniors: 17
Juniors: 22
Sophomores: 14
Freshmen: 10

7th-8th: 10
K-6th: 6



SVA

**Stayton Virtual
Academy**

EQ: How can we best meet students and families where they are while maintaining rigorous and relationship-based learning?

SVA

Stayton Virtual Academy

What is SVA?

- Comprehensive Online School
 - Course Schedule
 - Attendance Expectations

Why families choose SVA?

- Convenience
- Avoid Social Concerns
- Attendance Obstacle
- Academic Burnout

“Every student has a story. We are the bridge that hopefully gets them through the tough times and back into the classroom.”

-Shannon Sheppard

SVA

Stayton Virtual Academy

NSSD partners with Schools
Personalized Learning Platform
(SchoolsPLP)

- Over 100 course options
- NSSD Teachers
- Simplified Platform

Daily Supports

- Sheppard: Academics/Attendance
- Bixler: Academics (Math)
- Gabriel: Logistics/Attendance
- Emmert: Attendance/Oversight



<https://nsantiam.schoolsplp.com/login>



Thinking Through...

In what ways can we provide further interventions for students who are struggling academically?

LSA

Locust Street Academy

26

Total Students

Seniors: 16

Juniors: 10



LSA

Locust Street Academy



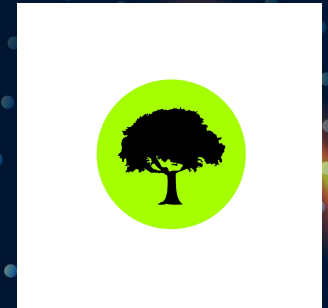
LSA

Locust Street Academy



LSA Mission

It is our collective goal for every member to feel safe, respected, and empowered to work to our potential while positively contributing to the LSA culture and to the lives of all who work here.



LSA

Locust Street Academy

EQ1: How can we best organize our school day in order to help students graduate on time?

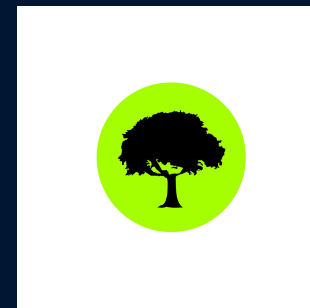
EQ2: How can we support student growth in mental health and Social and Emotional Learning (SEL) in order to prepare them for life after high school?



LSA Block Schedule

| Semester 1 | Days/Term | Start | End |
|------------|-----------|---------|---------|
| Block 1 | 27 | Sept. 6 | Oct 12 |
| Block 2 | 29 | Oct. 16 | Dec. 1 |
| Block 3 | 28 | Dec. 4 | Jan. 26 |

| Semester 2 | Days/Term | Start | End |
|------------|----------------|---------|---------|
| Block 4 | 28 | Jan. 29 | Mar. 8 |
| Block 5 | 28 | Mar. 11 | Apr. 26 |
| Block 6 | 32 (Grads: 29) | Apr. 29 | June 12 |



LSA Daily Schedule

| | Monday | Tuesday-Friday |
|--------------|--------------|----------------|
| Wellness | 9:00 - 9:30 | 8:00 - 8:50 |
| Period 1 | 9:30 - 11:30 | 8:50 - 11:00 |
| LUNCH | | |
| Period 2 | 12:05 - 2:05 | 11:35 - 1:45 |
| Period 3 | 2:10 - 3:00 | 1:50 - 3:00 |

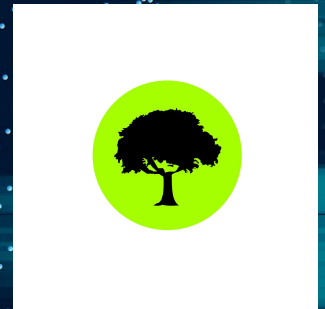


LSA

Locust Street Academy

Addressing Mental Health Needs:

- Relationships
 - Wellness Assignments
 - Bi-Weekly Admin Check-in
- Collaboration with SpEd, Counseling
 - Consistent Access
 - Referrals to Stronger Oregon
- Space
 - Quiet Room
 - Individual Work Stations



LSA Community Experiences

Freres Mass
Plywood/Cogen Plants



Holiday Tree-of-Giving
Shopping

LSA

Locust Street Academy

88%

Students on track to graduate on time

62.5

Credits earned in 2023-24
Blocks 1 & 2

(125 semester courses passed)

96%

Students reported feeling safe and supported at LSA



Student Speakers

**Haylee Gaona - Lewis
Yesenia Adame**

Prompt: In what ways has Locust Street Academy allowed you to be more successful academically?



WHAT THEY SAY ABOUT LSA?

“LSA create better relationships and is more personal. More attention helps all of us.”
—**Mason, 18**

“I am more comfortable and have teachers who are understanding.”
—**Austin, 17**

“I am allowed to be me, and no matter what, staff find time to help me out.”
—**Lillian, 18**

“I love that I get to catch kids who would otherwise fall through the cracks”
—**Stefanie, age withheld**





Thinking Through...

How do we expand opportunities to a wider range of students while maintaining a small, relationship-based academic setting?

**“The whole purpose
of education is to
turn mirrors into
windows.”**

-Sydney J. Harris



What Does College and Career Readiness Mean?

No matter what postsecondary path high school graduates choose, students must develop certain essential skills to design their own futures: critical thinking, collaboration, reading, writing, and relationship building. The development of these skills is rooted in belief in self. If students believe they are capable, there is a foundational confidence to learn and a resiliency to overcome setbacks.

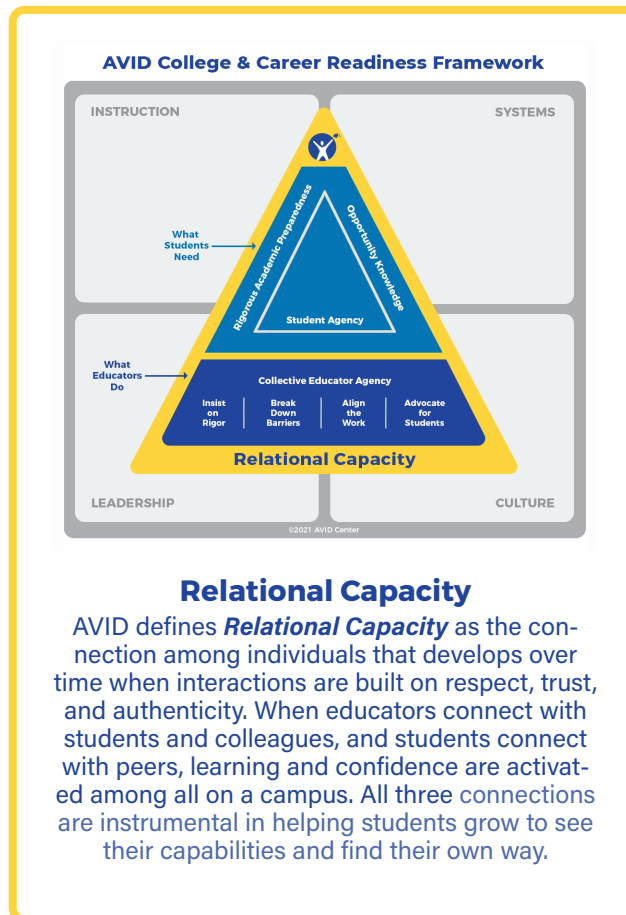
Ensure Student Success

Over four decades, we have seen that when school leaders focus on rigorous instruction, insist on access and equity for all students, align work to a common vision, and believe in students' potential, student outcomes improve. In addition to graduating more college-bound and career-ready students, schools are equipping their students with the social and emotional faculties they need for life and career success. By placing students in a learning setting that engages them in rigor with support, opportunities to explore their future pathways, and deliberate instruction in self-management and leadership, students develop the agency and skills that will serve them for life. With AVID, students excel regardless of their circumstances, socioeconomic status, ethnicity, or English proficiency.

What Students Need

AVID students receive intentional support and mentoring in three major areas that help them become confident individuals who can successfully navigate life and career:

- 1. Rigorous Academic Preparedness** — Students develop academic skills and can successfully complete rigorous college and career preparatory curriculum and experiences.
- 2. Opportunity Knowledge** — Students research opportunities, set goals, make choices that support their long-term aspirations, and successfully navigate transitions to the next level.
- 3. Student Agency** — Students believe in themselves and act intentionally to build relationships, persist through obstacles, and activate their academic, social, emotional, and professional knowledge and skills to reach their potential.



What Educators Do

Teachers and other adults on a school campus play an important role in student success. To bring about this transformation, educators must:

- **Insist on Rigor** — Educators provide learning experiences in which every student is challenged, engaged, and develops a greater ownership of their learning through increasingly complex levels of understanding.
- **Break Down Barriers** — Educators actively identify and work to eliminate structural and perceptual barriers that limit students' access to relevant and challenging learning opportunities.
- **Align the Work** — Educators increasingly align policies, practices, and beliefs to the shared vision of all students succeeding in college, career, and life.
- **Advocate for Students** — Educators extend social, emotional, and academic support to students and challenge policies, practices, or beliefs that limit potential.

Collective Educator Agency

AVID defines this as educators taking intentional actions based on shared beliefs and trust that, together, they can increase opportunity and measurable success for all students and each other. When Collective Educator Agency develops on a campus, the learning environment transforms into one where students are challenged, supported, and provided the tools needed to succeed.

30 **Your Program Manager will help your school leaders discover and apply AVID tools and resources to develop your AVID College and Career Readiness System.**



North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

"We Change Kids' Lives"

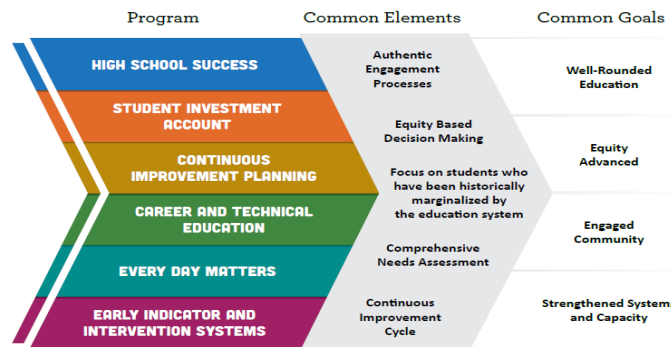
Teaching and Learning Board Report

December 14, 2023

Items for Board Approval:

Integrated Guidance - Aligning Student Success - Grant Agreements

In 2022, the Oregon Department of Education (ODE) implemented a new initiative referred to as Aligning for Student Success: Integrated Guidance for Six ODE Initiatives, requiring Oregon school districts and charter schools to undergo a comprehensive needs assessment and application process to continue receiving funds from six key grants. The intent of the Integrated Guidance initiative is to streamline the grant application process while simultaneously aligning strategies to provide better outcomes for students. The six grants that are a part of the initiative include:



This initial report and budget was presented and approved by the governing board in March 2023. You can see the linked presentation here. [March 2023 Presentation to Board](#)

The **next step** in this process is to present the Local Performance Growth Targets (LPGTs) and the Grant agreements at an open meeting with the opportunity for public comment (cannot be a consent agenda item), and made available on the district webpage and at the district office.

[NSSD LPGTPresentation Board Meeting 12.2023.pptx](#)

Learning Performance Growth Targets

- ODE has supported applicants in co-developing LPGTs in collaboration with ESD Liaisons.
- This work will include finalizing baseline, stretch and gap-closing targets for each of the common metrics detailed on the next slide.
- The aim of this co-development effort was to create meaningful opportunities for grantees to re-analyze current data, center focal student groups, and support public transparency and learning, while not being penalized for complexities in the current available data.
- [North Santiam SD 29J - 23-25 LPGTs Snapshot.pdf](#)

Open for Public Comment

Will the board approve the SIA Grant Agreement with embedded Local Performance Growth Targets?



North Santiam School District 29J



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"We Change Kids' Lives"

Updates:

AVID - Advancement Via Individual Determination

Mission:

| | |
|--|--|
|  <p>MISSION STATEMENT Ensure Students Reach Their Highest Academic And Vocational Potential And Develop Into Productive Citizens</p> |  <p>AVID's mission is to close the opportunity gap by preparing all students for college and career readiness and success in a <u>global society</u>.</p> |
|--|--|

NSSD Outcomes:

ESSENTIAL QUESTION: How can NSSD building sites leverage the AVID Career and College Readiness System to promote organizational coherence and strengthen the implementation of other improvement initiatives?

- All AVID-implementing schools are eligible to be certified each year.
- Evidence [Districtwide Operational Tenets](#) are present and observable at all district sites.
- The AVID elective is present on all secondary campuses.
- AVID's WICOR® strategies should be implemented with fidelity in schools at all levels across the district

Professional Learning:

Fourteen of our dedicated educators from all of our sites attended AVID National Conference in San Diego, Nov. 27-30, 2023. Participants were able to choose over 100 sessions that focused on incorporating rigor in the classroom, breaking down barriers, aligning the work and advocating for students. Many of our teams were able to create actionable takeaways to bring back to their sites. The AVID National Conference served as a catalyst for professional growth, sparking enthusiasm among our educators to implement positive change and elevate the overall educational experience for our students.

All staff continue to engage in opportunities to strengthen their understanding of AVID strategies within their site teams, during site based professional learning, and in after school classes facilitated by our AVID staff developers. I am thrilled to announce the addition of two new members, Corrie Boock and David Holcomb, to our AVID staff development team. Both Corrie and David bring valuable expertise to our district and will contribute to the ongoing professional growth of our educators. They join Vicky Storey and Jessica Roth, who have been instrumental in supporting AVID initiatives.



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WICOR Integration:

We have successfully initiated WICOR (Writing, Inquiry, Collaboration, Organization, and Reading) coaching visits, aligning them with district-wide goals. This focus on WICOR elements is aimed at developing critical skills in our students that will not only benefit their academic performance but also prepare them for future college and career endeavors.

Leadership Collaboration:

This year, we will begin our partnership between AVID Program Manager, Elsa Foote, and a district site team. This partnership is geared towards establishing a unified district vision that aligns seamlessly with the [AVID College and Career Readiness Framework](#). Ms. Foote's expertise will undoubtedly contribute to the effective implementation of AVID Schoolwide practices across all our sites.

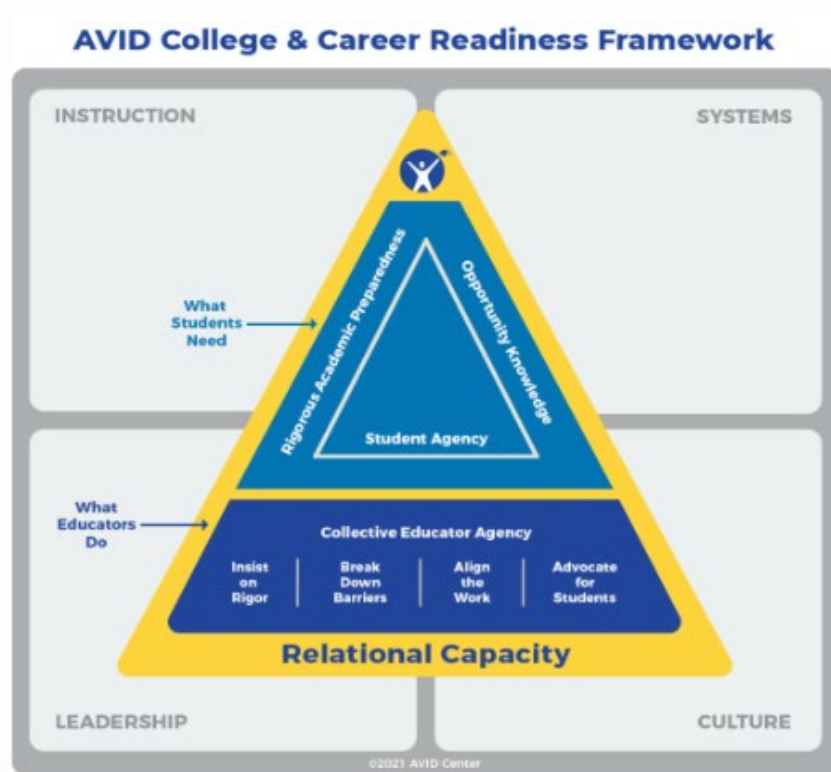
Looking ahead, we are dedicated to the continued growth of the AVID program within our district. This includes ongoing professional development, collaborative initiatives, and the thoughtful integration of AVID principles into everyday teaching practices. The commitment of our educators and the strategic collaboration at both school and district levels position us well for a successful AVID implementation. We look forward to keeping the school board updated of further developments and the positive impact we anticipate on our students' academic journey.



North Santiam School District 29J

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"We Change Kids' Lives"



Relational Capacity

AVID defines *Relational Capacity* as the connection among individuals that develops over time when interactions are built on respect, trust, and authenticity. When educators connect with students and colleagues, and students connect with peers, learning and confidence are activated among all on a campus. All three connections are instrumental in helping students grow to see their capabilities and find their own way.

Upcoming:

Oregon Statewide Education Survey - pending release of results

DESSA/RULER Implementation

Mathematics Instructional Materials Review and Adoption

ELD Instructional Materials Review and Adoption

Belonging Work Update

| Metric | Target Type | 2015-16 Actual | 2016-17 Actual | 2017-18 Actual | 2018-19 Actual | 2019-20 Actual | 2020-21 Actual | 2021-22 Actual | 5 Year Average | 5 Year Trend | Meets Minimum N Size | 2023-24 Target | 2024-25 Target | 2025-26 Target | 2026-27 Target | 2027-28 Target |
|------------------------------------|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------|----------------------|----------------|----------------|----------------|----------------|----------------|
| Four Year Cohort Graduation | | | | | | | | | | | | | | | | |
| Four Year Cohort Graduation | Baseline Target: All Students | | | 84.74% | 79.35% | 84% | 84.92% | 81.73% | 83% | | TRUE | 82.00% | 83.00% | 84.00% | 85.00% | 86.00% |
| Four Year Cohort Graduation | Stretch Target: All Students | | | | | | | | | | TRUE | 84.00% | 85.50% | 87.00% | 88.50% | 90.00% |
| Four Year Cohort Graduation | Gap-Closing Target: All Focal Group Students | | | 74.74% | 69.23% | 73.79% | 79.25% | 77.60% | 75.20% | 1.60% | TRUE | 79.00% | 80.50% | 82.00% | 83.50% | 85.00% |
| Five Year Cohort Completion | | | | | | | | | | | | | | | | |
| Five Year Cohort Completion | Baseline Target: All Students | | | 86.81% | 92.71% | 90.97% | 93.06% | 91.57% | 91.20% | 1% | TRUE | 92.00% | 93.00% | 94.00% | 95.00% | >95% |
| Five Year Cohort Completion | Stretch Target: All Students | | | | | | | | | | TRUE | 93.00% | 94.00% | 95.00% | >95% | >95% |
| Five Year Cohort Completion | Gap-Closing Target: All Focal Group Students | | | 81.72% | 86.73% | 87.10% | 88.68% | 87.04% | 86.30% | 1.30% | TRUE | 88.50% | 90.00% | 91.50% | 93.00% | 94.50% |
| 9th Grade On-Track | | | | | | | | | | | | | | | | |
| 9th Grade On-Track | Baseline Target: All Students | | 80.72% | 84.97% | 80.10% | | 81.18% | 81.91% | 81.70% | -0.10% | TRUE | 82.25% | 83.00% | 83.75% | 84.50% | 85.25% |
| 9th Grade On-Track | Stretch Target: All Students | | | | | | | | | | TRUE | 82.50% | 83.50% | 84.50% | 85.50% | 86.50% |
| 9th Grade On-Track | Gap-Closing Target: All Focal Group Students | | 72.29% | 74.73% | 69.72% | | 76.24% | 75% | 73.60% | 0.70% | TRUE | 76.00% | 77.00% | 78.00% | 79.00% | 80.00% |
| 3rd Grade ELA Proficiency | | | | | | | | | | | | | | | | |
| 3rd Grade ELA Proficiency | Baseline Target: All Students | 46.20% | 48.42% | 46.45% | 55.03% | | | 40.15% | 47.40% | -0.55% | TRUE | 42.00% | 43.00% | 44.00% | 45.50% | 47.00% |
| 3rd Grade ELA Proficiency | Stretch Target: All Students | | | | | | | | | | TRUE | 42.50% | 44.00% | 45.50% | 47.50% | 49.50% |
| 3rd Grade ELA Proficiency | Gap-Closing Target: All Focal Group Students | 27.27% | 30.91% | 29.63% | 37.14% | | | 23.94% | 29.90% | -0.04% | TRUE | 25.50% | 27.00% | 28.50% | 30.50% | 32.50% |
| Regular Attenders | | | | | | | | | | | | | | | | |
| Regular Attenders | Baseline Target: All Students | | 77.60% | 74.08% | 78.52% | | 56.25% | 59.84% | 69.64% | -5.34% | TRUE | 65.00% | 68.00% | 71.00% | 74.00% | 77.00% |
| Regular Attenders | Stretch Target: All Students | | | | | | | | | | TRUE | 66.00% | 70.00% | 74.00% | 78.00% | 82.00% |
| Regular Attenders | Gap-Closing Target: All Focal Group Students | | 68.29% | 56.32% | 64.89% | | 37.74% | 44.26% | 55.63% | -6.66% | TRUE | 52.25% | 55.75% | 59.25% | 62.75% | 66.25% |

North Santiam School District

2023 Longitudinal Performance Growth Targets Presentation

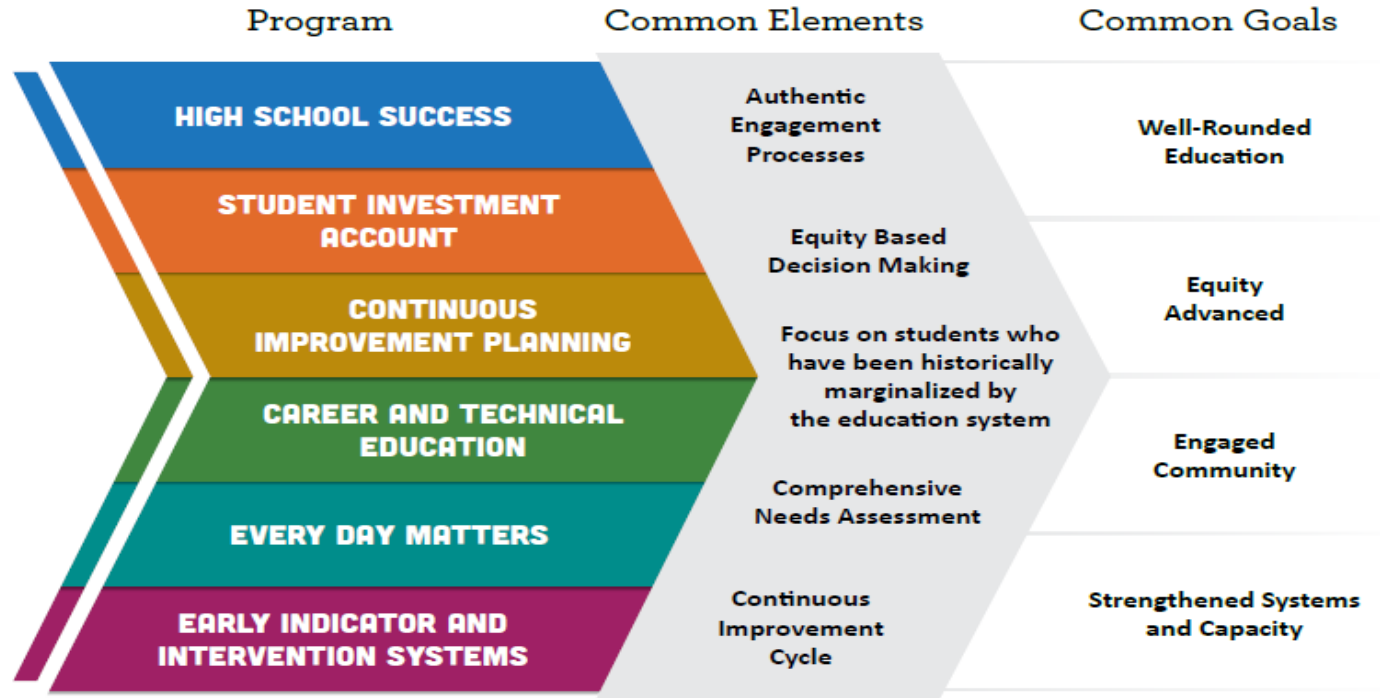
In Alignment with “Aligning for Student Success: Integrated Guidance for Six ODE Programs”

Purpose for Presentation



- 1) To share back information about Longitudinal Performance Growth Targets (LPGTs) and Local Optional Metrics (LOMs) and measuring progress related to the Integrated Plan for 6 ODE Programs
- 2) To provide additional context on LPGTs
- 3) To **seek board approval** for the SIA Grant Agreement with embedded LPGTs

Background: Six Programs & Common Goals



Our Plan

Our intended outcomes are:

- **Outcome A:** Create and implement a **comprehensive** school behavioral and mental health system to support every students' social-emotional and behavioral learning needs.
- **Outcome B:** NSSD will create **opportunities** to engage the community throughout the year to assess what we are doing well and where we can improve.
- **Outcome C:** NSSD will create, sustain and grow **culturally supportive, high-quality instructional practices** in every classroom.
- **Outcome D:** NSSD will increase students' sense of **belonging, safety, and well-being** at school.

Context for LPGTs

- The final stage of our application process
- Statutorily required under the Student Investment Account
- Embedded in our Grant Agreement
- Reported on Annually
- Performance Review Required every Four Years

Co-Development Process

- ODE has supported applicants in co-developing LPGTs & LOMs in collaboration with ESD Liaisons.
- This work will included finalizing baseline, stretch and gap-closing targets for each of the common metrics detailed on the next slide.
- The aim of this co-development effort was to create meaningful opportunities for grantees to re-analyze current data, center focal student groups, and support public transparency and learning, while not being penalized for complexities in the current available data.

LPGTs - What's Required

- **Four-year Graduation:** The percentage of students earning a regular or modified diploma within four years of entering high school.
- **Five-year Completion:** The percentage of students earning a regular, modified, extended or adult high school diploma, or a GED within five years of entering high school.
- **Third Grade Reading:** The percentage of students proficient on statewide English Language Arts (ELA) assessments in 3rd grade.
- **Ninth Grade On-Track:** The percentage of students earning at least one-quarter of their graduation credits by the end of the summer following their 9th grade year.
- **Regular Attenders:** The percentage of students attending more than 90 percent of their enrolled school days.

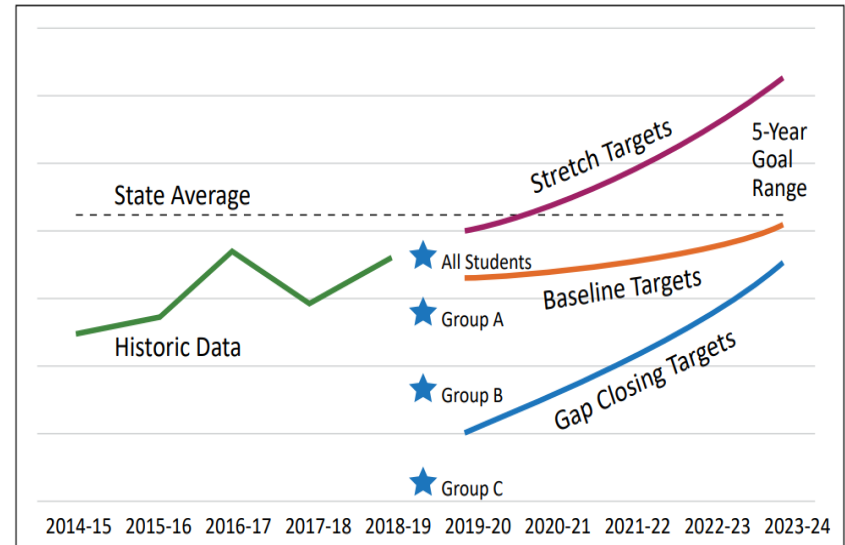
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LPGTs – What’s Required, con’t

5 Year Targets

- Baseline – the minimum level of realistic growth
- Stretch – more ambitious, still realistic
- Gap Closing – reduction of academic disparities for focal student groups

Visual Example



LPGTs & LOMs Must Be: *Realistic and Attainable*

Districts and schools working with ODE considered:

1. Historic trends for that metric
2. An evaluation of the likely impact of new or expanded programs on that metric
3. Statewide averages and trends for LPGTs

CoDeveloped Targets

[North Santiam SD 29J - 23-25 LPGTs.xlsx](#)

Grant Agreements

NSSD HSS 23-25 Grant Agreement

NSSD SIA 23-25 Grant Agreement

NSSD EISS 23-25 Grant Agreement

Questions & Comments

**Superintendent
Lee W. Loving**



**1155 N 3rd Avenue
Stayton, Oregon 97383**

**Phone: 503.769. 6924
Fax: 503.769. 3578**

December 11, 2023

TO: North Santiam SD Board of Directors
FROM: Rhonda Allen, Director of Business and Fiscal Services
RE: November 30, 2023, Financial Statements

Board Members,

Attached are the 2023-24 financial statements through November 30, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, total Appropriations for the year, and Grant Fund balances.

The General Fund statements include the actual revenues and expenditures from July 1, 2023, through November 30, 2023, and projections through June 30, 2024. The estimated General Fund Ending Fund Balance is \$6,090,802. Contingency and Unappropriated Ending Fund Balance equal \$2,015,662 of the Fund Balance total.

North Santiam's investments are held in the Local Government Investment Pool. Assets total \$19,945,884, yielding 5.00% through November 30, 2023.

Please let me know if you have any questions or concerns regarding these statements.

North Santiam Schools ~ We Change Kids' Lives!
www.nstantiam.k12.or.us
communications@nsantiam.k12.or.us

North Santiam School District 29J
General Fund: Statement of Revenue Budget Vs. Actual
Fiscal Year 2023-24, As of 11/30/2023

| | 2023-24 Budget | Actual YTD Rev. 11/30/2023 | Projected Revenue 6/30/2024 | Total Estimated 2023-24 | (Over)/Under Budget |
|---|----------------------|----------------------------------|-----------------------------------|-------------------------------|------------------------|
| 1000 Revenue From Local Sources | | | | | |
| 1111 Current Year's Taxes | 7,202,430 | 6,489,308 | 929,195 | 7,418,503 | (216,073) |
| 1112 Prior Year's Taxes | 150,000 | 113,188 | 33,812 | 147,000 | 3,000 |
| 1114 Payments in Lieu of Property Taxes | - | 1,321 | - | 1,321 | (1,321) |
| 1200 REV from Local Gov't Unit Other Than Districts | - | - | - | - | - |
| 1510 Interest on Investments | 100,000 | 297,043 | 152,957 | 450,000 | (350,000) |
| 1700 Fees | 3,836 | 11,436 | 18,564 | 30,000 | (26,164) |
| 1910 Rentals | - | 1,352 | 3,810 | 5,162 | (5,162) |
| 1920 Contributions and Donations | - | - | - | - | - |
| 1960 Recovery of Prior Year Funds | - | 536 | - | 536 | (536) |
| 1980 Fees Charged to Grants | 100,000 | 455 | 99,545 | 100,000 | - |
| 1990 Miscellaneous | 2,500 | 18,877 | 6,123 | 25,000 | (22,500) |
| Total Revenue From Local Sources | \$ 7,558,766 | 6,933,515 | 1,244,007 | 8,177,522 | (618,756) |
| 2000 Revenue from Intermediate Sources | | | | | |
| 2101 County School Funds | 55,000 | - | 55,000 | 55,000 | - |
| 2102 General Education Service District Funds | 405,573 | - | 405,573 | 405,573 | - |
| 2199 Intermediate Rev Heavy Equipment Tax | 10,000 | - | 5,000 | 5,000 | 5,000 |
| 2800 Heavy Equipment Rent Tax | - | 2,252 | - | 2,252 | (2,252) |
| Total Revenue from Intermediate Sources | \$ 470,573 | 2,252 | 465,573 | 467,825 | 2,748 |
| 3000 Revenue From State Sources | | | | | |
| 3101 State School Fund—General Support | 16,411,255 | 8,609,238 | 8,612,684 | 17,221,922 | (810,667) |
| 3103 Common School Fund | 245,000 | - | 280,639 | 264,014 | (19,014) |
| 3104 State Managed County Timber | 250,000 | 18,139 | 31,861 | 50,000 | 200,000 |
| 3105 STATE SCH FUND PRIOR YRS ADJ | - | - | - | - | - |
| 3107 State School Fund High Cost Disability | 50,000 | - | 100,000 | 100,000 | (50,000) |
| Total Revenue From State Sources | \$ 16,956,255 | 8,627,377 | 9,025,184 | 17,635,936 | (679,681) |
| 4000 Revenue From Federal Sources | | | | | |
| 4801 Federal Forest Fees | 10,000 | - | 10,000 | 10,000 | - |
| Total Revenue From Federal Sources | \$ 10,000 | - | 10,000 | 10,000 | - |
| 5000 Revenue From Other Sources | | | | | |
| 5110 Bond Proceeds | - | - | - | - | - |
| 5400 Beginning Fund Balance | 4,500,000 | 5,521,993 | - | 5,521,993 | (1,021,993) |
| Total Revenue From Other Sources | \$ 4,500,000 | 5,521,993 | - | 5,521,993 | (1,021,993) |
| Total Resources | \$ 29,495,594 | \$ 21,085,136 | \$ 10,744,764 | 31,813,275.30 | (2,317,681.30) |
| | | | \$ 10,744,764 | | |
| | | | | \$ 25,795,847 | |
| | | | | \$ 6,017,428 | |
| | | | | \$ 2,015,662 | |
| | | | | \$ 4,001,766 | |

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2023-24, As of 11/30/2023

| Expenditure Functions | 2023-24 Budget | Actual YTD EXP 11/30/2023 | Projected Expenditures 6/30/2024 | Total Estimated 2023-24 | (Over)/ Under Budget |
|---|----------------------|---------------------------------|--|-------------------------------|----------------------|
| 1000 Instruction | | | | | |
| 1111 Elementary, K-5 or K-6 | 4,995,253 | 1,233,724 | 3,494,782 | 4,728,505 | 266,748 |
| 1120 AVID Instruction | 5,800 | 1,171 | 1,225 | 2,396 | 3,404 |
| 1121 Middle/Junior High Programs | 2,676,039 | 646,033 | 1,825,284 | 2,471,317 | 204,722 |
| 1122 Middle/Junior High School Extracurricular | 163,891 | 66,845 | 76,348 | 143,193 | 20,698 |
| 1127 After School Program | 15,000 | - | 5,488 | 5,488 | 9,513 |
| 1131 High School Programs | 3,212,302 | 810,600 | 2,231,510 | 3,042,110 | 170,192 |
| 1132 High School Extracurricular | 640,981 | 268,393 | 251,210 | 519,603 | 121,378 |
| 1220 Restrictive Pgms for Students w/Disabilities | 1,797,830 | 433,105 | 1,364,550 | 1,797,656 | 174 |
| 1250 Programs for Students w/Severe Disabilities | 858,879 | 209,811 | 737,314 | 947,125 | (88,246) |
| 1271 Remediation | 326,045 | 116,144 | 338,186 | 454,330 | (128,285) |
| 1272 Title I-A | 42,750 | 20,430 | 75,000 | 95,430 | (52,680) |
| 1281 Alternative Education High School | 70,000 | 11,523 | 71,542 | 83,065 | (13,065) |
| 1285 District Options Academy | 389,997 | 112,910 | 401,279 | 514,189 | (124,192) |
| 1289 Other Alternative Programs | - | - | - | - | - |
| 1291 English Second Language Programs | 570,040 | 141,395 | 382,338 | 523,733 | 46,307 |
| 1292 Teen Parent Program | 6,100 | - | - | - | 6,100 |
| 1460 Summer School, Middle/Jr High | 14,805 | 8,911 | 23 | 8,933 | 5,872 |
| Total Instruction | \$ 15,785,712 | \$ 4,080,995 | \$ 11,256,077 | \$ 15,337,072 | \$ 448,640 |
| 2000 Support Services | | | | | |
| 2110 Attendance and Social Work Services | \$0 | - | - | - | - |
| 2111 Safety and Security Service Area Direction | \$64,558 | 28,220 | 39,512 | 67,732 | (3,174) |
| 2113 Social Work Services | \$0 | 399 | 1,197 | 1,597 | (1,597) |
| 2115 Student Safety | \$35,800 | 7,904 | 13,395 | 21,299 | 14,501 |
| 2120 Guidance Services | \$110,180 | 57,544 | 140,829 | 198,373 | (88,193) |
| 2134 Nurse Services | \$252,070 | 102,532 | 120,044 | 222,576 | 29,494 |
| 2143 Psychological Counseling Services | \$79,927 | 9,142 | 62,422 | 71,565 | 8,362 |
| 2152 Speech Pathology Services | \$172,503 | 29,534 | 91,510 | 121,045 | 51,458 |
| 2160 Other Student Treatment Services | \$99,797 | 8,064 | 89,409 | 97,473 | 2,324 |
| 2190 Service Direction, Student Support Services | \$230,841 | 70,644 | 133,468 | 204,112 | 26,729 |
| 2210 Improvement of Instruction Services | \$45,586 | - | 61,202 | 61,202 | (15,616) |
| 2211 Teaching and Learning Service Area Direction | \$217,470 | 116,798 | 148,227 | 265,025 | (47,555) |
| 2213 Curriculum Development | \$128,956 | 77,863 | 3,207 | 81,070 | 47,886 |
| 2219 Other Improvement of Instruction Svcs | \$159,645 | 42,880 | 156,255 | 199,135 | (39,490) |
| 2220 Educational Media Services | \$279,406 | 76,315 | 181,912 | 258,227 | 21,179 |
| 2230 Assessment and Testing | \$105,885 | 31,240 | 96,409 | 127,649 | (21,764) |
| 2240 Instructional Staff Development | \$20,000 | 9,640 | 9,793 | 19,433 | 567 |
| 2310 Board of Education Services | \$102,500 | 47,119 | 22,468 | 69,587 | 32,913 |
| 2320 Executive Administration Services | \$397,757 | 159,865 | 22,468 | 182,333 | 215,424 |
| 2410 Office of the Principal Services | \$2,452,596 | 912,618 | 1,539,978 | 2,452,596 | - |
| 2510 Direction of Business Support Services | \$216,093 | 85,440 | 113,379 | 198,819 | 17,274 |
| 2520 Fiscal Services | \$351,480 | 176,542 | 188,732 | 365,274 | (13,794) |
| 2528 Risk Management Services | \$290,840 | 296,702 | - | 296,702 | (5,862) |
| 2540 Operation and Maintenance of Plant Services | \$0 | - | - | - | - |

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2023-24, As of 11/30/2023

| Expenditure Functions | 2023-24 Budget | Actual YTD EXP 11/30/2023 | Projected Expenditures 6/30/2024 | Total Estimated 2023-24 | (Over)/ Under Budget |
|--|----------------------|---------------------------------|--|-------------------------------|----------------------|
| 2541 Maintenance & Facilities Service Area Direction | \$253,736 | 108,842 | 143,281 | 252,123 | 1,613 |
| 2542 Care and Upkeep of Buildings Services | \$2,481,843 | 865,034 | 1,148,081 | 2,013,115 | 468,728 |
| 2543 Care and Upkeep of Grounds Services | \$138,099 | 53,414 | 77,851 | 131,265 | 6,834 |
| 2549 Other Operation and Maintenance Services | \$9,639 | 3,352 | 4,634 | 7,987 | 1,652 |
| 2550 Student Transportation Services | \$1,068,250 | 244,940 | 575,627 | 820,567 | 247,683 |
| 2558 Special Education Transportation Services | \$252,000 | 59,441 | 180,559 | 240,000 | 12,000 |
| 2626 Grant Writing Services | \$0 | - | - | - | - |
| 2630 Information Services | \$68,539 | 24,644 | 46,717 | 71,361 | (2,822) |
| 2633 Public Information Services | \$0 | - | - | - | - |
| 2640 Staff Services | \$240,419 | 106,506 | 123,881 | 230,387 | 10,032 |
| 2641 Human Resources Service Area Direction | \$212,027 | 90,028 | 121,539 | 211,567 | 460 |
| 2649 Employee Liabilities | \$0 | 2,130 | - | - | - |
| 2660 Technology Services | \$875,922 | 297,348 | 421,891 | 719,239 | 156,683 |
| 2661 IT Service Area Direction | \$83,805 | - | - | - | 83,805 |
| 2680 Interpretation and Translation | \$351 | 42 | 293 | 335 | 16 |
| Total Support Services | \$ 11,498,520 | \$ 4,202,728 | \$ 6,080,172 | \$ 10,280,770 | \$ 1,217,750 |
| 3000 Enterprise and Community Services | - | - | - | - | - |
| 3360 Welfare Activities Services | \$10,700 | 2,332 | 847 | 3,179 | - |
| Total Enterprise and Community Services | \$ 10,700 | \$ 2,332 | \$ 847 | \$ 3,179 | \$ - |
| 5000 Other Uses | - | - | - | - | - |
| 5110 Long Term Debt Service | - | - | - | \$0 | \$0 |
| 5200 Transfers of Funds | \$185,000 | - | 174,826 | \$174,826 | - |
| 5400 PERS Ual Lump Sum Payment to PERS | - | - | - | - | - |
| Total Other Uses | \$ 185,000 | \$ - | \$ 174,826 | \$ 174,826 | \$ - |
| 6000 Contingencies | - | - | - | - | - |
| 6110 Operating Contingency | \$1,085,000 | - | - | - | - |
| Total Contingencies | \$ 1,085,000 | \$ - | \$ - | \$ - | \$ - |
| 7000 Unappropriated Ending Fund Balance | - | - | - | - | - |
| 7000 Unappropriated Ending Fund Balance | \$930,662 | - | - | - | 930,662 |
| Total Unappropriated Ending Fund Balance | \$ 930,662 | \$ - | \$ - | \$ - | \$ 930,662 |
| GENERAL FUND EXPENDITURES GRAND TOTAL | \$ 29,495,594 | \$ 8,286,055 | \$ 17,511,922 | \$ 25,795,847 | \$ 2,597,052 |

North Santiam School District 29J
Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual
Fiscal Year 2023-24, As of 11/30/2023

| | 2023-24 Budget | Actual as of 11/30/2023 | Encumbered as of 11/30/2023 | Total Estimated 2023-24 | (Over)/Under Budget |
|--|---------------------|-------------------------------|-----------------------------------|-------------------------------|------------------------|
| REVENUE | | | | | |
| 1610/1620 Daily Sales | 117,319 | 53,121 | 22,007.95 | 75,129 | 42,190 |
| 1630 Special Functions | - | - | - | - | - |
| 1940 Services Provided Other LEA's | 6,200 | - | 8,527.07 | 8,527 | (2,327) |
| 1990 Miscellaneous Revenue | 8,000 | 1,509 | 7,696.00 | 9,205 | (1,205) |
| 3102 SSF - School Lunch Match | - | - | - | - | - |
| 3299 State Breakfast/Lunch SSA | 110,626 | 50,073 | 38,254.75 | 88,328 | - |
| 4513 NSLP Breakfast | 300,000 | 60,512 | 107,863.19 | 168,375 | 131,625 |
| 4515 NSLP Lunch | 515,000 | 192,155 | 373,472.59 | 565,628 | (50,628) |
| 4519 Farm to School | 15,000 | - | 14,430.00 | 14,430 | - |
| 4525 Summer Lunch | 20,000 | 10,583 | - | 10,583 | 9,417 |
| 4910 USDA Commodities | 90,000 | - | 99,000.00 | 99,000 | (9,000) |
| 4526 Federal Revenue Summer Lunch | 1,500 | - | 1,500.00 | 1,500 | - |
| 5200 Interfund Transfers | - | - | - | - | - |
| 5400 Beginning Fund Balance | 400,000 | 221,388 | - | 221,388 | 178,612 |
| TOTAL REVENUE | \$ 1,583,645 | \$ 589,342 | \$ 672,752 | \$ 1,262,093 | \$ 298,684 |
| EXPENDITURES | | | | | |
| Enterprise and Community Services | | | | | |
| 3100-100 Salaries | 414,011 | 142,072 | 299,937 | 442,009 | (27,998) |
| 3100-200 Payroll Costs | 358,384 | 93,644 | 216,952 | 310,596 | 47,788 |
| 3100-300 Contracted Services | 24,750 | 84 | 1,000 | 1,084 | 23,666 |
| 3100-410 Supplies and Materials | 24,000 | 21,174 | 2,255 | 23,429 | 571 |
| 3100-411 Fuel | 1,000 | 84 | 916 | 1,000 | - |
| 3100-415 USDA Commodities | 90,000 | - | - | - | 90,000 |
| 3100-450 Food | 605,529 | 203,479 | 132,334 | 335,812 | 269,717 |
| 3100-460 Non-Consumable | 36,471 | 3,779 | 5,042 | 8,820 | 27,651 |
| 3100-470 Computer Software | 4,000 | - | - | - | 4,000 |
| 3100-480 Computer Hardware | 1,500 | - | - | - | 1,500 |
| 3100-540 Equipment Replacement | 15,000 | - | - | - | 15,000 |
| 3100-640 Dues and Fees | 9,000 | 9,466 | - | 9,466 | (466) |
| TOTAL EXPENDITURES | 1,583,645 | \$ 473,781 | \$ 658,434 | \$ 1,132,215 | \$ 451,430 |
| | | | | \$ 129,878 | |
| | | | | FOOD SERVICE EST EFB | |

North Santiam School District 29J
Appropriations: Budget Vs. Actual
Fiscal Year 2023-24, As of 11/30/2023

| General Fund (100) | Appropriations | YTD | Encumbrances | Totals | Resolutions | (Over)/Under Budget |
|---|-----------------------|-------------------------|-------------------------|-------------------------|--------------------|----------------------------|
| 1000 Instruction | \$ 15,785,712 | \$ 4,080,995 | \$ 10,664,491 | \$ 14,745,486 | | \$ 1,040,227 |
| 2000 Support Services | \$ 11,498,520 | \$ 4,202,728 | \$ 5,590,935 | \$ 9,793,663 | | \$ 1,704,857 |
| 3000 Community Services | \$ 10,700 | \$ 2,332 | \$ 847 | \$ 3,179 | | \$ 7,521 |
| 5100 Debt Service | \$ - | \$ - | \$ - | \$ - | | \$ - |
| 5200 Transfers | \$ 185,000 | \$ - | \$ - | \$ - | | \$ 185,000 |
| 6000 Contingency | \$ 1,085,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,085,000 |
| Sub Total | \$ 28,564,932 | \$ 8,286,055 | \$ 16,256,273 | \$ 24,542,328 | \$ - | \$ 4,022,604 |
| Special Revenue Funds (200) | | | | | | |
| 1000 Instruction | \$ 3,987,577 | \$ 704,502 | \$ 1,104,710 | \$ 1,809,212 | | \$ 2,178,365 |
| 2000 Support Services | \$ 2,816,849 | \$ 1,044,801 | \$ 846,210 | \$ 1,891,012 | | \$ 925,837 |
| 3000 Community Services | \$ 223,122 | \$ 23,492 | \$ 60,229 | \$ 83,721 | | \$ 139,401 |
| 4000 Facilities Acquisition | \$ 200,000 | \$ - | \$ - | | | \$ 200,000 |
| 5200 Transfers | \$ 135,000 | \$ - | \$ - | | | \$ 135,000 |
| 5300 Apportionment of Funds by ESD | \$ 24,304 | \$ - | \$ - | | | \$ 24,304 |
| 6000 Contingency | \$ 1,791,792 | \$ - | \$ - | \$ - | | \$ 1,791,792 |
| Sub Total | \$ 9,178,644 | \$ 1,772,795 | \$ 2,011,149 | \$ 3,783,944 | \$ - | \$ 5,394,700 |
| Food Service Funds (299) | | | | | | |
| 3000 Community Services | \$ 1,583,645 | \$ 473,781 | \$ 658,434 | \$ 1,132,215 | | \$ 451,430 |
| Sub Total | \$ 1,583,645 | \$ 473,781 | \$ 658,434 | \$ 1,132,215 | \$ - | \$ 451,430 |
| PERS Bond Debt Service (310.321.375) | | \$ - | | | | |
| 5100 Debt Service | \$ 4,935,560 | \$ 516,980 | \$ 4,049,259 | \$ 4,566,239 | | \$ 369,321 |
| 6000 Contingency | \$ 1,851,935 | \$ - | \$ - | \$ - | \$ - | \$ 1,851,935 |
| Sub Total | \$ 6,787,495 | \$ 516,980 | \$ 4,049,259 | \$ 4,566,239 | \$ - | \$ 2,221,256 |
| Facilities (400,401,420,425,426,430,448) | | | | | | |
| 1000 Instruction Services | \$ 100,000 | \$ - | \$ - | | | \$ 100,000 |
| 2000 Support Services | \$ 404,600 | \$ 121,332 | \$ 46,543 | \$ 167,875 | | \$ 236,725 |
| 4000 Facilities Acquisition | \$ 1,649,340 | \$ 94,154 | \$ 32,612 | \$ 126,766 | | \$ 1,522,574 |
| 5110 Debt Service | \$ 40,260 | \$ 20,266 | \$ 19,994 | \$ 40,260 | | \$ - |
| 5200 Transfers | \$ 75,000 | \$ 75,000 | \$ - | \$ 75,000 | | \$ - |
| 6000 Contingency | \$ 1,422,390 | \$ - | \$ - | \$ - | | \$ 1,422,390 |
| Sub Total | \$ 3,691,590 | \$ 310,751 | \$ 99,149 | \$ 409,901 | \$ - | \$ 3,281,689 |
| Internal Service Funds (600) | | \$ - | | | | |
| 2000 Support Services | \$ 80,900 | \$ 430 | \$ 420 | \$ 850 | | \$ 80,050 |
| 6000 Contingency | \$ 261,205 | \$ - | \$ - | \$ - | | \$ 261,205 |
| Sub Total | \$ 342,105 | \$ 430 | \$ 420 | \$ 850 | \$ - | \$ 341,255 |
| Trust and Agency Fund (700) | | | | | | |
| 2000 Support Services | \$ 25,869 | \$ 5,000 | \$ - | \$ 5,000 | | \$ 20,869 |
| Sub Total | \$ 25,869 | \$ 5,000 | \$ - | \$ 5,000 | \$ - | \$ 20,869 |
| Total Appropriations | \$ 50,174,280 | \$ 11,365,792 | \$ 23,074,685 | \$ 34,440,476.84 | \$ - | \$ 15,733,803 |
| Total Unappropriated | \$ 930,662 | \$ - | \$ - | \$ - | \$ - | \$ 930,662 |
| APPROPRIATION TOTAL | \$ 51,104,942 | \$ 11,365,792.33 | \$ 23,074,684.51 | \$ 34,440,476.84 | \$ - | \$ 16,664,465 |

North Santiam School District 29J
Special Revenue Funds
Fiscal Year 2023-24, As of 11/30/2023

| Special Revenue Funds | Allocation | Beginning Fund Bal | YTD Revenue | YTD Exp/Enc | Fund Balance | Grant Balance |
|----------------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|---------------------|
| 201: Board Reserve | \$ - | \$ 1,001,791 | \$ - | \$ - | \$ 1,001,791 | |
| 202: Textbook Reserve | \$ - | \$ 915,000 | \$ - | \$ - | \$ 915,000 | |
| 204: ARP HCY I | \$ 26,928 | \$ - | \$ 7,359 | \$ 18,677 | \$ (11,318) | \$ 8,251 |
| 205: CTE Construction House | \$ - | \$ 13,093 | \$ 75,000 | \$ 27,770 | \$ 60,323 | |
| 206: CTE SHS Grants | \$ - | \$ 4,985 | \$ - | \$ 3,689 | \$ 1,296 | |
| 209: ESSER III | \$ 98,378 | \$ - | \$ - | \$ 32,127 | \$ (32,127) | \$ 66,250 |
| 210: Appropriation Fund | \$ - | \$ 48,008 | \$ - | \$ 6,132 | \$ 41,876 | |
| 211: United Way | \$ - | \$ 3,716 | \$ - | \$ - | \$ 3,716 | |
| 215: Title IV | \$ 52,484 | \$ - | \$ 3,812 | \$ 9,659 | \$ (5,848) | \$ 42,825 |
| 216: Misc Grants | \$ - | \$ 8,017 | \$ - | \$ - | \$ 11,829 | |
| 219: Title III | \$ 19,702 | \$ - | \$ 2,085 | \$ 2,236 | \$ (2,236) | \$ 17,466 |
| 221: IDEA 611 | \$ 562,405 | \$ - | \$ 173,973 | \$ 570,094 | \$ (568,009) | \$ (7,689) |
| 222: Carl Perkins CTE | \$ - | \$ (1,268) | \$ 1,084 | \$ - | \$ 172,705 | |
| 224: HB3499 EL Transformation | \$ 125,000 | \$ - | \$ - | \$ 154,190 | \$ (153,106) | \$ (29,190) |
| 225: IDEA 611 ARP | \$ 91,771 | \$ - | \$ 24,581 | \$ 47,772 | \$ (23,191) | \$ 43,998 |
| 227: Title I-A | \$ 473,518 | \$ - | \$ 101,145 | \$ 364,047 | \$ (262,902) | \$ 109,471 |
| 228: Title II-A | \$ 91,857 | \$ - | \$ 4,668 | \$ 51,848 | \$ (47,180) | \$ 40,009 |
| 230: Technology Services | \$ - | \$ 12,102 | \$ 57 | \$ - | \$ 12,159 | |
| 231: After School Grant | \$ - | \$ 28,340 | \$ - | \$ 15,000 | \$ 13,340 | |
| 232: Outdoor School | \$ - | \$ (28,105) | \$ 28,105 | \$ 63,840 | \$ (63,840) | |
| 240: E-Rate Category 1 | \$ - | \$ 42,284 | \$ 20,842 | \$ - | \$ 63,126 | |
| 241: Nike Grant | \$ - | \$ 12,390 | \$ - | \$ 12,550 | \$ 29,734 | |
| 243: District Grants | \$ - | \$ 1,567 | \$ 500 | \$ (230) | \$ 13,119 | |
| 244: E-Rate Category 2 | \$ - | \$ (5,987) | \$ - | \$ 19,635 | \$ (18,068) | |
| 247: IDEA 619 | \$ 4,815 | \$ - | \$ 5,159 | \$ 5,237 | \$ 1,488 | \$ (422) |
| 249: SB 1149 | \$ - | \$ 63,851 | \$ 27,027 | \$ - | \$ 21,040 | |
| 251: Student Investment Act | \$ 1,699,554 | \$ 598,176 | \$ - | \$ 1,506,986 | \$ (1,506,986) | \$ 192,568 |
| 252: High School Success | \$ 672,382 | \$ - | \$ 201,009 | \$ 341,149 | \$ (76,289) | \$ 331,233 |
| 253: ODE Farm to School | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 255: Preschool Promise | \$ 502,500 | \$ - | \$ - | \$ 375,401 | \$ (375,401) | \$ 127,099 |
| 259: Career Pathways Program | \$ 60,500 | \$ - | \$ - | \$ 6,609 | \$ (6,609) | \$ 53,891 |
| 275: Oregon Community Foundation | \$ - | \$ - | \$ 22,229 | \$ - | \$ 22,229 | \$ - |
| 276: OSU Grant | \$ 235 | \$ - | \$ 235 | \$ - | \$ 235 | \$ 235 |
| 277: TAP Grants | \$ 95,000 | \$ - | \$ - | \$ - | \$ - | \$ 95,000 |
| 280: Homeless Support | \$ - | \$ 322 | \$ - | \$ 203 | \$ 120 | |
| 281: PERS Increase Reserve | \$ - | \$ 375,000 | \$ - | \$ - | \$ 375,000 | |
| TOTALS | \$ 4,577,029 | \$ 3,093,282 | \$ 698,869 | \$ 3,634,620 | \$ (392,981) | \$ 1,090,997 |

*****Funds with negative balances have pending reimbursement claims to be processed**

Financial Report

Period Ending November 30, 2023

Local Revenue, November 2022 - \$5,488,131

Local Revenue, November 2023 - \$5,606,344

Increase from 2022 to 2023 - 2%



Financial Report

Period Ending November 30, 2023

Revenue

State Revenue, November 2022 - \$7,724,757

State Revenue, November 2023 - \$8,609,238

Increase from 2022 to 2023 - 10%



Financial Report

Period Ending November 30, 2023

GENERAL FUND REVENUE



Financial Report

Period Ending November 30, 2023

Expenditures

Instruction, November 2022 - \$3,742,976

Instruction, November 2023 - \$4,062,696

Increase from 2022 to 2023 - 7%



Financial Report

Period Ending November 30, 2023

Expenditures

Support, November 2022 - \$3,706,802

Support, November 2023 - \$4,133,689

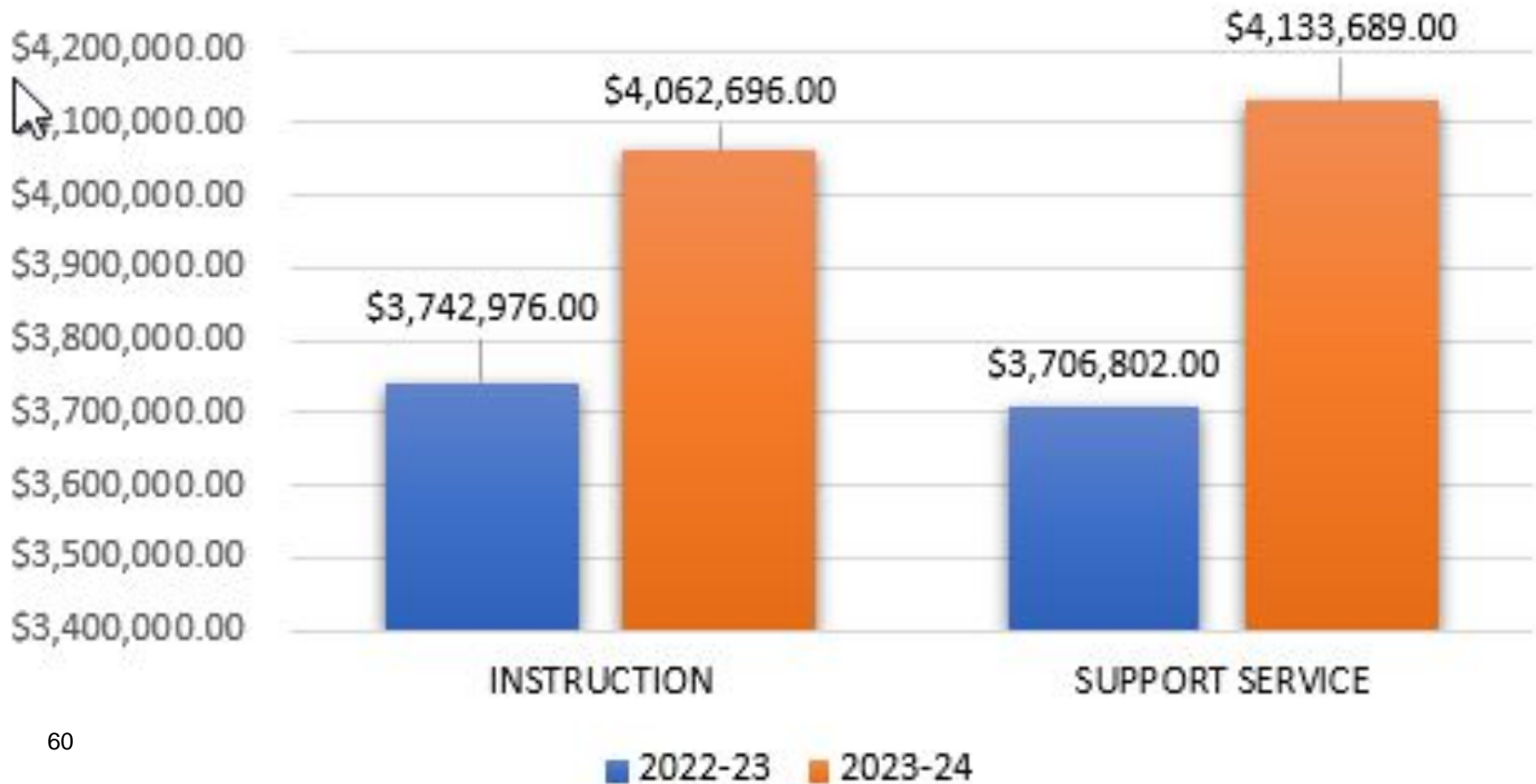
Increase from 2022 to 2023 - 10%



Financial Report

Period Ending November 30, 2023

GENERAL FUND EXPENDITURES



Financial Report

Period Ending November 30, 2023

Fund Balance

June 30, 2023 - \$5,521,993 (audited number)

June 30, 2024

Fund Balance (estimate): \$6,017,428

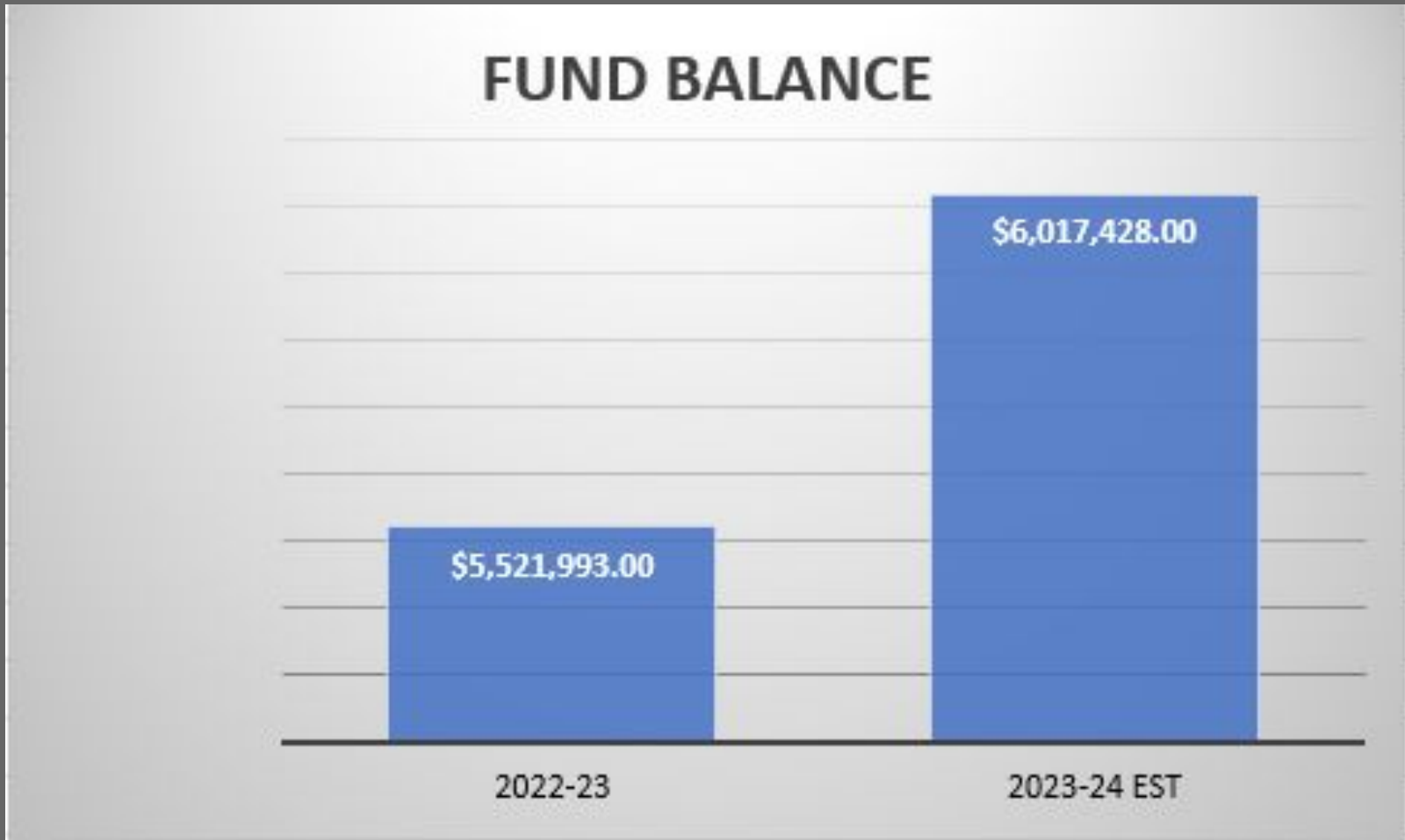
Less Contingency & UEFB: \$2,015,662

Available Fund Balance: \$4,001,766



Financial Report

Period Ending November 30, 2023



CEP for All NSSD Students



CEP vs. Free & Reduced Meals

- **Community Eligibility Provision (CEP) and Federal Free/Reduced meals** are two different programs
- **Free/Reduced:** application & direct certification based
- **CEP:** direct certification of eligibility only



CEP vs. Free & Reduced Meals

- To qualify for Free/Reduced meal program families need to:
 - complete an application, OR
 - be directly certified by ODE.
- Direct Certification methods include families who qualify for SNAP, Foster Child, Migrant, Homeless... and most recently, Medicaid (OHP).
- CEP uses only students Directly certified in their calculation for eligibility.
- ~~65~~*The addition of Medicaid (OHP) was a game changer for NSSD.



CEP Changes October '23

- Qualification threshold dropped from 40% to 25%.
- Mid year waiver extended from 11/30 to 12/31 for election of CEP.
- Approved Direct certification/Medicaid numbers that began July 1st.
- Must be above 40% ISP to qualify for the state funded portion.



How does CEP work?

- Qualification is based on each school's Directly Certified students along with homeless, migrant, and foster child population and is referred to as Identified Student Percentage (ISP)
- % comes directly from ODE, based on student enrollment data
- **Qualification has nothing to do with Free and Reduced applications.**



How does CEP work?

- USDA and ODE use the ISP (Identified Student Percentage) to determine payout
- ISP is multiplied by 1.6 then the federal government pays that percentage at “Free” reimbursement level

Example: NSSD has a 40.24% ISP - ($40.24 \times 1.6 = 64.38\%$)

- 64.38% of Lunches served would be reimbursed at \$4.25.
 - The remaining 28% is reimbursed at “Paid” level of \$.40.
- Breakfasts use same formula, but reimbursement is \$2.28 for Free & \$.38 for paid.



How does CEP work?

- ODE also reimburses districts to get them to 90% reimbursement of meals served as “Free” using SSA funds.
- ISP
 - 40.24%($40.24 \times 1.6 = 64.38$)
 - 64.38% plus SSA funds of 15.62%
- 90% of meals reimbursed as Free and 10% reimbursed as “Paid”
- SSA funds only available if your initial ISP is over 40%



What's included in "Free First Breakfast"



How about “Free first lunch”??

OFFER vs SERVE
The Five Meal Components for School Lunch

Choose **at least 3** including:



- $\frac{1}{2}$ Cup of **Fruits** or **Vegetables**
- **At Least 2 Other Food Groups**

For best nutrition, **choose all 5**

HEALTHY
Food • Students • Schools

Georgia School Nutrition Program



CEP information

- **NSSD ISP without Medicaid** (NOT Free and Reduced Percentage)
 - Mari-Linn - 30.43%
 - Sublimity - 16.99%
 - SES - 45.66%
 - Stayton Middle - 35.32%
 - Stayton High - 23.02%
 - **District wide - 29.42%**
 - **Need 40.0% or above**



CEP information

- **NSSD ISP with Medicaid Direct certifications**
 - Mari-Linn - 42.39%
 - Sublimity - 23.96%
 - SES - 56.58%
 - Stayton Middle - 47.9%
 - Stayton High - 35.33%
 - **District wide - 40.24%**
 - **Need 40.0% or above**



What's next?

- All schools will be free for first breakfast and first lunch daily beginning 1/2/24, seconds and ala carte would continue to be charged to students.
- We will accelerate the pricing changes we planned to the end of our three year plan(25-26 SY) on 1/2/24, two years early.
- Will get us back in compliance with USDA pricing rules. Those prices would only be used for kids wanting seconds or an ala-carte item
- Will change settings on mealtime to not allow ala-carte or seconds if there is no money in the account. This will limit the additional burden on families and eliminate “surprise” account balances that families are unaware of.



Financial Impact

- Expect a 5%-6% increase in total monthly revenue(\$29,000 for remainder of SY)
- Expect a similar increase monthly next year as well
- Eliminates school meal burdens for all families in our district for the next 3.5 years
- We will re-apply for CEP April '27 for four more years



Other benefits

- Reduced administrative load(No applications accepted for length of agreement)
- Less documentation required on monthly claims
- No Administrative review audits for length of agreement



Steps to Implement Plan

- We have set up a new cash register template to replace current template on all POS stations on 1/2/24
- All prices adjusted on new template
- Information will be sent to parents about the change on 12/15/23.



CEP vs. Free and Reduced meals

- **CEP**(Community Eligibility Provision) and **Federal Free/Reduced meals** are two different programs
- **Free/Reduced** is application and direct certification based
- **CEP** is direct certification of eligibility only





North Santiam School District

2023-24 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver

Student Representatives to the Board, Benjamin Perez & Lucas Joyce

Superintendent, Lee W. Loving

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

Director of Teaching & Learning, Nicole Duncan

Interim Director of Special Programs, Jeri Harbison

Director of Nutrition Services, John Barnes

Director of Safety, Security and Health Services, Gary Rychard

Director of Facilities, Dave Parsons

Superintendent/School Board Executive Assistant, Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nasantiam.k12.or.us > School Board > Agendas/Meeting Minutes

Thursday, November 2, 2023 Special Work Session

NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 5:30 PM

MINUTES - DRAFT

1. CALL SPECIAL SESSION TO ORDER

The Board Vice-Chair called the meeting to order at 5:30 pm. He noted that all members were present, except Erin Cramer who absent with notice, and then led everyone in the pledge of attendance.

2. AGENDA APPROVAL

There were no changes to the agenda after posting on October 30, 2023.

MOTION-AGENDA APPROVAL

Motion that the Board approve the agenda as modified.

Motion Made By:

Vote: 6-0, motion passed

3. EQUITY COLLABORATIVE PRESENTATION

Jamie Almazan and Jessica Gammell from the Equity Collaborative presented Session #1 of #4, entitled *Every Student Belongs: Addressing the Culture and Belonging Goals*. They reviewed some

of the statistics from the statewide survey provided by the State of Oregon called the Youth Truth Survey and discussed how those might correlate to building or department goals. Their presentation can be viewed under this agenda item via this link: [11/02/2023](#)

4. **ADJOURN**

The Board Vice-Chair adjourned the meeting at 7:05 pm

EQUAL OPPORTUNITY EMPLOYER



North Santiam School District

2023-24 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver

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Director of Safety, Security and Health Services, Gary Rychard

Director of Facilities, Dave Parsons

Superintendent/School Board Executive Assistant, Tonia Whisman

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Thursday, November 16, 2023 Regular Session

NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 6:00 PM

MINUTES - DRAFT

1. CALL REGULAR SESSION TO ORDER

The Board Chair called the meeting to order at 6:01 pm. He noted that all members were present except Mackenzie Strawn who was absent with notice and then led everyone in the pledge of attendance.

2. AGENDA APPROVAL

Changes to the agenda after posting on November 10, 2023 were acknowledged:

Added Attachments-

*17.2-Nov. '23 Enrollment Totals

MOTION-AGENDA APPROVAL

Motion that the Board approve the agenda as modified.

Motion Made By: Alisha Oliver

Vote: 6-0, motion passed

3. STUDENT BUSINESS: Benjamin Perez/Lucas Joyce

This standing agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students. Highlights included:

Benjamin:

- Recap of OASC conference that the ASB class recently attended in Seaside and the joint pumpkin carving event that was a collaboration between the SHS and Cascade HS ABS classes.
- Launching of the annual SHS Giving Tree event and a new tradition called Festival of Trees. This is a fundraiser for the Make-A-Wish recipient. Local businesses are invited to decorate trees which will then be displayed for community members to view Dec. 16-17, 2023 along with other family-focused activities.
- The canned food drive has had diminished involvement in recent years so it is being replaced with a school dance and all proceeds will benefit the foodbank.

Lucas:

- The final placements for SHS athletics within the OSAA 4A Oregon West Conference for fall sports were: Volleyball 3rd, Football 5th, Girls Soccer 6th, Boys Soccer 1st, XC Girls 2nd, XC Boys 3rd
- The list of All-League Honors included 36 athletes!

4. SUPERINTENDENT'S REPORT: Lee W. Loving

This standing agenda item is for the Board to receive a monthly report from the Superintendent. Key points included:

- Acknowledgement of hard work on the part of school staff during conferences.
- Soup with the Supt will be on Dec. 4th at Stayton Elementary School from 5:30-6:30 pm and will be translated into Spanish. It will also be potluck style in an effort to increase participation.
- Review of the timeline of the Every Student Belongs Anti-racism and Policy ACB Implementation and Readiness
- Ty Hart Fitness Center groundbreaking ceremony occurred the previous week. It was well attended and was a moving tribute to Ty. The plan is to have the building operational by the fall of 2024 which is only possible due to the many individuals and organizations who have stepped forward with cash and in-kind donations.
- Oregon Revenue Forecast

5. TEACHING & LEARNING REPORT: Nicole Duncan

This standing agenda item is for the Board to receive regular reports from the Director of Teaching & Learning regarding the Student Success Act, Curriculum, Instruction, Professional Development, Grants and other topics relating to student services. The November report included a review of the district's 2022-23 *At-A-Glance School and District Profiles and Accountability Details* and the Student Investment Account annual report. The presentations can be viewed under this agenda item via the link below.

[Attachments](#)

ISST Board Report November 2023 (includes SIA report)

NSSD At-A-Glance Profiles 2022-2023

6. BUSINESS & FISCAL SERVICES REPORT: Rhonda Allen

This standing agenda item is for the Board to receive the monthly financial report from the Director of Business & Fiscal Services and other information relating to that department. Her report can be viewed under this agenda item via the link. [Board Report_Oct2023](#)

7. [TALENTED & GIFTED ANNUAL REPORT: Sophia Duerst](#)

TAG Coordinator Sophia Duerst provided a brief overview and plan for the district's Talented and Gifted program. Her report can be viewed under this agenda item at the link below.

[TAG Board Report 2023](#)

8. [2022-2023 EXIT INTERVIEW SUMMARY: Danielle Blackwell](#)

The Director of Human Resources reviewed the summary report from exit interviews conducted for the 2022-2023 school year. Her report can be viewed under this agenda item at the link below.

[Attachments](#)

2023 Board Report 5-year exit interview Review

2022-23 Exit Interview Board Report

9. [LICENSED/CLASSIFIED UNION REPORTS: Union Reps.](#)

This standing agenda item is to receive regular reports from Licensed and/or Classified Union representatives. There were no reports.

10. [STAYTON CITY COUNCIL LIAISON REPORT: David Patty](#)

This standing agenda item is for reports from the Stayton City Council Liaison, David Patty. His report focused on answering questions NSSD board members had regarding the new camping ordinance.

11. [PUBLIC COMMENT](#)

There was no public comment.

12. [CONSENT AGENDA](#)

12.1 Action: Approval of Meeting Minutes

The minutes from the previous month's meeting were submitted for Board review and approval. The 9/6/23 special session minutes were omitted from the October consent agenda and were included for approval.

[Attachments](#)

09.06.23 meeting minutes

10.19.23 minutes-DRAFT

12.2 Action: Approval of New Hires

Changes in licensed staff since the last board meeting were submitted for approval.

New Hires (Board Action Required)

Jeri Jones- Director of Special Programs (Interim for remainder of '23-'24)

Resignations

Brittney Spencer-Director of Special Programs

NOV 2023 Licensed Staff Board Report

12.3 Action: Approval of Consent Agenda

MOTION-CONSENT AGENDA

Motion that the Board approve the Consent Agenda as presented.

Motion Made By: Mike Wagner

Vote: 6-0, motion passed

13. POLICY UPDATES/SECOND READING

These policy edits were presented for a first reading last month and were presented for a second reading and possible adoption.

IIA- Instructional Resources/Instructional Materials

Motion to adopt as presented.

Made By: Laura Wipper

Vote: 6-0, motion passed

JGAB-Use of Restraint and Seclusion

Motion to adopt as presented.

Made By: Mark Henderson

Vote: 6-0, motion passed

KL-Public Complaints

Motion to adopt as presented.

Made By: Mike Wagner

Vote: 6-0, motion passed

LBEA-Resident Student Denial for Virtual Public Charter School Attendance

Motion to adopt as presented.

Made By: Laura Wipper

Vote: 5-1, (Coral Ford-no, Erin Cramer-yes, Mark Henderson-yes, Laura Wipper-yes, Alisha Oliver-yes, Mike Wagner-yes), motion passed

Attachments

IIA-Instructional Resources Instructional Materials 10.19.23

JGAB -Use of restraint and seclusion 11.16.23

KL -Public Complaints 10.19.23

LBEA-Resident Student Denial for Virtual Public Charter School Attendance 10.19.23

14. OSBA Elections

NSSD had the opportunity to vote for four positions in the Marion Region and two resolutions. The Board briefly discussed their opinions and any knowledge they have of the candidates and resolutions and then made the following motions to indicate their votes. The Board Secretary then submitted the official ballot to OSBA.

MOTION-OSBA BOARD OF DIRECTORS

Motion that the Board cast a yes vote for Ashley Carson-Cottingham for Position 11 on the OSBA Board of Directors.

Motion Made By: Laura Wipper

Vote: 6-0, motion passed

Motion that the Board cast a yes vote for Alonso Oliveros for Position 12 on the OSBA Board of Directors.

Motion Made By: Mark Henderson

Vote: 6-0, motion passed

MOTION-OSBA LEGISLATIVE POLICY COMMITTEE

Motion that the Board cast a yes vote for Maria Hinojos Pressey for Position 11 on the OSBA Legislative Policy Committee.

Motion Made By: Laura Wipper

Vote: 6-0, motion passed

Motion that the Board cast a yes vote for Osvaldo Avila for Position 12 on the OSBA Legislative Policy Committee.

Motion Made By: Laura Wipper

Vote: 6-0, motion passed

MOTION-OSBA RESOLUTIONS

Resolution 1 creates the OR Rural School Board Members Caucus and designates a seat on the OSBA Board of Directors and LPC.

Motion that the Board supports OSBA Resolution 1 as stated above.

Motion Made By: Coral Ford

Vote: 6-0, motion passed

Resolution 2 adopts the proposed amendments to the OSBA Bylaws.

Motion that the Board supports OSBA Resolution 2 as stated above.

Motion Made By: Mike Wagner

Vote: 6-0, motion passed

[Attachments](#)

Election - OSBA 2023 - Marion Region (11 12) Survey

OSBA BoardPosition11-Ashley Carson Cottingham

OSBA BoardPosition11-Jeffrey Crapper

OSBA BoardPosition12-Alonso Jose Oliveros

OSBA LPCPosition11-Maria Hinojos Pressey

OSBA LPCPosition12-Osvaldo Avila

OSBA LPCPosition12-Merle Stutzman

15. STRATEGIC PLANNING UPDATE: Laura Wipper

This standing agenda item is for the board to receive reports and discuss the ongoing strategic planning process. Laura noted she and board member Alisha Oliver have begun gathering data to build a reference guide. They have already met with Supt. Loving, Director Nicole Duncan and Board member Mark Henderson. They will plan to meet with the rest of the board and additional staff in the coming weeks.

16. BOARD REFLECTIONS/ANNOUNCEMENTS

This standing agenda item allows the Board to collectively reflect upon statements made during public comment or topics covered during the meeting and to share announcements or reports of their board-related activities. Highlights included:

- Mark- recap of highlights from the OSBA annual conference he attended in November.
- Alisha shared about her meeting with Rep. Ed Diehl, along with Mackenzie Strawn. She noted he is sponsoring legislation called the Better Public Education Act. She also visited SES for their Grandparents Day and it was a wonderful event and well-attended. In addition, after reviewing the At-A-Glance profiles during the meeting, she was encouraged to see a high staff retention rate.
- Laura Wipper talked about her concerns about potential school choice/voucher legislation.

- Erin reflected on the HR Director’s exit summary report and the importance of supporting first-year teachers, both so they don’t leave the district and teaching altogether.
- Mike Wagner reported that he enjoyed his visit to Mari-Linn for Veteran’s Day and Grandparents Day and complimented the quality of the food being served to students.
- The Board Secretary announced that she had received an email during the meeting inviting the student reps. to attend Stayton council meetings periodically to give reports.

Board Greeter for Next Month: Coral Ford (there was a reminder that the Dec. meeting will occur during the second week of the month instead of the third due to the winter break)

17. INFORMATION ONLY

17.1 Field Trip Report:

A list of the field trips taken and/or scheduled since the start of the school year can be viewed under this agenda item via the link below.

[Nov 2023 Fieldtrips Board Report](#)

17.2 Student Enrollment:

Total student enrollment in the district as of November 13, 2023 was 2100. The attachment includes breakdowns by grade and numbers from previous months and can be viewed under this agenda item via the link below. It was discovered that some of the numbers on the October report were incorrect, so those have been corrected and are indicated in green. In addition, enrollment numbers for Options Academy have been split up to show how many are attending virtually versus in-person at Locust St. Academy. That is now reflected in the report and backdated to show the numbers for October as well.

Mari-Linn: 165

Sublimity: 353

Stayton Elementary: 356

Stayton Intermediate/Middle: 449

Stayton High: 662

Options Academy-Virtual: 64

Options Academy-Locust Street Academy: 51

[Nov 2023 Enrollment Totals 11.13.23-incl Oct correction](#)

17.3 Future Agenda Items:

A list of possible future agenda items can be viewed under this agenda item via the link below.

[Agenda Items Annual Calendar rev 11.23](#)

17.4 Upcoming Board Events & Activities:

The list of the events can be viewed under this agenda item via the link below.

[11.16.23 meeting link](#)

18. ADJOURN

The Board Chair adjourned the meeting at 8:33 pm.

EQUAL OPPORTUNITY EMPLOYER

[Senate Bill 1522](#) (2022; see Section 13) modified the use of the term general education development or GED to be referred to as “high school equivalency program” which was further defined to mean: a program provided to assist a student in earning a certificate for passing an approved high school equivalency test such as the General Educational Development (GED) test.

In addition, policy IGDJ has been redesignated required (from optional) to comply with OAR [581-022-2308\(2\)](#) – a new Division 22 rule requiring school districts to adopt policy with conditions of membership when entering into an agreement with a voluntary organization for interscholastic activities. As a result, much of the original language in what was an optional policy is now bracketed as it continues to be optional language. The remaining policy content is model language for a required policy regulated in OAR 581-022-2308(2).

“Interscholastic activities” means athletics, music, speech and other similar or related activities.

Local District Responsibility

Policy IGDJ is now designated as required and recommended language for the required portion of the policy is included at the end of this model sample policy. The district should review suggested revisions and consider what optional language to continue with, and readopt to make policy required by OAR 581-022-2308.

North Santiam School District

Code: IGDJ
Adopted: 10/19/17
Revised/Readopted: 5/16/19

Interscholastic Activities

The Board recognizes the integral role interscholastic activities¹ play in the character development and general enhancement of the education of its students. Accordingly, administrators, coaches, advisors, student participants, and others associated with the district’s high school activities programs and events shall conduct themselves in a manner that is consistent with the letter and spirit of policies, rules, and regulations of the district and any associated voluntary organization². ~~the Oregon School Activities Association (OSAA) and the fundamental values of sportsmanship.~~ Each will be held accountable for their actions.

The district and its schools ~~may will~~ only be members of and pay fees, if any, to a voluntary organization that administers interscholastic activities or that facilitates the scheduling and programming of interscholastic activities if the organization adheres to the requirements stipulated in OAR 581-022-2308 (Agreements Entered Into with Voluntary Organizations).

¹ Interscholastic activities includes: for students any grade from kindergarten through grade 12, athletics, music, speech and other similar or related activities; for students in any grade from kindergarten through grade eight, activities that are offered only before or after regular school hours and that may, but are not required to, involve interaction among other schools.

² Includes a voluntary organization that administers interscholastic activities or that facilitates the scheduling and programming of interscholastic activities.

1. ~~Implements and adheres to equity focused policies that:~~

- a. ~~Address the use of derogatory or inappropriate names, insults, verbal assaults, profanity, or ridicule that occurs at an interscholastic activity, including by spectators of the interscholastic activity;~~
- b. ~~Prohibit discrimination;~~
- c. ~~Permit a student to wear religious clothing in accordance with the student's sincerely held religious belief and consistent with any safety and health requirements; and~~
- d. ~~Balance the health, safety, and reasonable accommodation needs of participants on an activity by activity basis.~~

2. ~~Maintains a transparent complaint process that:~~

- a. ~~Has a reporting system to allow participants of interscholastic activities or members of the public to make complaints about student, coach, or spectator behavior;~~
- b. ~~Responds to a complaint made within 48 hours of the complaint being received; and~~
- c. ~~Resolves a complaint within 30 days of the complaint being received unless the organization determines that there is good cause to extend the timeline for resolving the complaint.~~

3. ~~Develops and implements a system of sanctions against schools, students, coaches, and spectators if a complaint is verified; and~~

4. ~~Performs an annual survey of students and their parents to understand and respond to potential violations of equity focused policies or other discrimination.~~

The ~~This~~ district shall allow homeschooled students that reside in the district, students eligible to attend school and enrolled in a high school equivalency program³ that reside in the district, and students attending a public charter school that does not provide interscholastic activities that reside in the district, the opportunity to participate in available interscholastic activities when the requirements found in Oregon law are met.

Interscholastic activities when ~~provided~~ provide by the district will comply with Title IX and other nondiscrimination laws.

Qualified coaching and supervisory personnel will be provided for all district sponsored athletic/activities.

District employees, students, parents, alumni, and activity volunteers are prohibited from inducing or attempting to induce a student to attend a district school for interscholastic activity eligibility or participation. The principal, activities director, advisors and coaches are each responsible for ensuring student participants meet all district ~~and OSAA~~ eligibility requirements of participation and those of the associated voluntary organization. The principal is responsible for ensuring accurate certification regarding the eligibility of participating students and for verifying that athletic directors, coaches of sports, and activity advisors have all required certifications prior to assuming their duties. The principal or designee shall ensure that a program is in place to effectively evaluate the performance of all coaches and activity advisors ~~advisers~~ under their supervision.

³ "High school equivalency program" means a program provided to assist a student in earning a certificate for passing an approved high school equivalency test such as the General Educational Development (GED) test.

Volunteers may be approved to assist with district activities with prior principal or designee approval only.

The principal or designee shall investigate all allegations of district student ineligibility, staff recruitment violations or other student or staff conduct that may violate Board policies, administrative regulations, and/or the OSAA rules and regulations of the associated voluntary organization. They shall notify the superintendent of conduct that violates the terms of this policy and report to the associated voluntary organization if OSAA as required.

An employee determined to have violated Board policies and/or rules and regulations of the associated voluntary organization OSAA will may be subject to discipline, up to and including, dismissal. A student in violation of Board policies and/or the OSAA rules and regulations of the associated voluntary organization will be subject to discipline, up to and including, dismissal from an interscholastic activity or program, suspension and/or expulsion from school. Volunteers in violation of Board policies and/or the OSAA rules and regulations of the associated voluntary organization shall be subject to discipline, up to and including, removal from district programs and activities and such other sanctions as may be deemed appropriate by the district Board.

Employees, volunteers, or students in violation of such policies, OSAA rules and/or regulations [will] [may] be required to remunerate the district in the event of fines are assessed by OSAA as a result of their actions.

The superintendent will develop procedures, as necessary, to implement this policy, including a process to ensure that all district rules governing the conduct of students, staff, and volunteers engaged in district activities are regularly reviewed and updated, as necessary.

The district will annually review interscholastic activities and participation to determine whether the current offerings reflect the students the district serves.

END OF POLICY

Legal Reference(s):

[ORS 326.051](#)

[ORS 332.075\(1\)\(e\)](#)

[ORS 332.107](#)

[ORS 339.450 - 339.460](#)

[OAR 581-015-2255](#)

[OAR 581-021-0045 – 0049](#)

[OAR 581-022-2308\(2\)](#)

[OAR 581-026-0005](#)

[OAR 581-026-0700](#)

[OAR 581-026-0705](#)

[OAR 581-026-0710](#)

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2022).

Montgomery v. Bd. of Educ., 188 Or. App. 63 (2003).

Senate Bill 1522 (2022).

Cross Reference(s):

JHCA/JHCB - Immunization, Physical Examinations, Vision Screening/Eye Examinations and Dental Screenings

Summary

Changes are to bring the policy in line with current legislation that says that school districts shall provide a “comprehensive school counseling program supporting students’ academic, career, and personal and social development” and their development of “sense of community involvement” (ORS 329.603). The law states this program may be designed, delivered or implemented by qualified persons in accordance with law.

Local District Responsibility

Review the revised model sample language of the highly recommended policy and consider if adopting is in the best interest of the district.

Reviewed By:

- SHS & SIMS counselors
- SHS & SIMS administrators

North Santiam School District

Code: IJ

Adopted:

School Counseling Program

The district’s coordinated comprehensive school counseling program supports the academic, career, social-emotional, and community involvement development of all students. Each school will have a comprehensive counseling program for students in grades K-12, which will be based on the Oregon Department of Education’s *Oregon’s Framework for Comprehensive School Counseling Programs*.¹

The district will adopt program goals, which will assist students to:

1. Understand and utilize the educational opportunities and alternatives available to them;
2. Meet academic standards;
3. Establish tentative career and educational goals;
4. Create and maintain an education plan and education portfolio;
5. Demonstrate the ability to utilize personal qualities, education and training, in the world of work;
6. Develop decision-making skills;
7. Obtain information about self;
8. Accept increasing responsibility for their own actions, including the development of self-advocacy skills;
9. Develop skills in interpersonal relations, including the use of effective and receptive communication;
10. Utilize school and community resources;

¹ Oregon Department of Education - [Comprehensive School Counseling](#)

11. Demonstrate and discuss personal contributions to the larger community; and
12. Know where and how to utilize personal skills in making contributions to the community.

Materials used in the counseling program will be free of discrimination against all protected classes or that which permits or requires different treatment of students on such basis unless such differences cover the same occupation and interest areas and the use of such different material is shown to be essential to the elimination of discrimination.

Consistent with individual rights and the counselor's obligations as a professional, the counseling relationship and resulting information may be protected as privileged communications by Oregon law.²

END OF POLICY

Legal Reference(s):

[ORS 40.245](#)
[\[ORS 174.100\]](#)
[ORS 326.565](#)
[ORS 326.575](#)
[ORS 329.603](#)
[ORS 332.107](#)
[ORS 336.187](#)

[OAR 581-021-0013](#)
[OAR 581-021-0046](#)
[OAR 581-022-2030](#)
[OAR 581-022-2055](#)
[OAR 581-022-2060](#)
[OAR 581-022-2250](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2019).

[House Bill 3041 (2021).]

CURRENT VERSION OF POLICY (below)

North Santiam School District

Code: IJ
Adopted: 7/01/96
Readopted: 4/16/98; 10/19/17
Orig. Code: IJ

² See ORS 40.245.

Guidance Program

The focus of the district’s counseling and guidance program is on the developmental needs of all students.

Counselors demonstrate respect for the dignity and worth of each individual and encourage each student to develop individual responsibility and decision making skills. Counselors coordinate the school guidance program and involve all staff members in designing and implementing plans to meet three major goals:

1. Educational Development - Students will participate in planning their educational experiences so that their education is consistent with educational requirements and career aspirations.
2. Personal/Social Development - Students will develop appropriate behaviors for a variety of social settings. Students will develop awareness of self and confidence in their own abilities.
3. Career Development - Students will develop career options consistent with their interests, abilities, and values. Career development includes focus on the four areas of vocation, avocation, family life, and citizenship.
4. Community involvement – Students will demonstrate the importance of making an individual contribution to the community.

The guidance and counseling program assists each student in grades 7-12 in the development and annual review of an educational plan that creates education, career and life goals; and identifies learning goals and activities.

Within the framework of the counseling and guidance goals, specific student and curricular objectives will be developed.

Within the areas of counseling and guidance responsibility, the counselor enters into professional relationships with three segments of the school community: students, school personnel, and parents and guardians. Consistent with the rights of the individual and the obligations of the counselor as a professional, the counseling relationship and resulting information is, in most instances, protected as privileged communications by Oregon law. When appropriate, counselors will be responsible for explaining the ramifications of confidentiality to students.

END OF POLICY

Legal Reference(s):

[ORS 40.245](#)
[\[ORS 174.100\]](#)
[ORS 326.565](#)
[ORS 326.575](#)
[ORS 329.603](#)

[ORS 332.107](#)
[ORS 336.187](#)

[OAR 581-021-0013](#)
[OAR 581-021-0046](#)

[OAR 581-022-2030](#)
[OAR 581-022-2055](#)
[OAR 581-022-2060](#)
[OAR 581-022-2250](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).
Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2019).
[House Bill 3041 (2021).]

North Santiam School District

Code: GCBDF/GDBDF-AR

Revised/Reviewed:

Paid Family Medical Leave Insurance (PFMLI)

also known as

Paid Leave Oregon (PLO)

Employee Notice to District

If the leave is foreseeable¹, the employee must provide the district with written notice² at least 30 calendar days prior to the leave. If the leave is not foreseeable,³ the employee must give oral notice to the district within 24 hours of the start of the leave, and must provide written notice within 3 days after the start of leave.⁴ The district requests as much advanced notice as possible.

The notice must include:

1. The employee's first and last name;
2. Type of leave;
3. Explanation of the need for leave; and
4. Anticipated timing and duration of leave, including if it is continuous or intermittent.

Notice need only be given once, but the employee shall notify the district as soon as practicable if dates of scheduled leave change, are extended, or were initially unknown. This notice does not need to mention PFMLI to satisfy the notice requirements.

Failure to comply with these notice requirements may result in a penalty imposed by American Fidelity. American Fidelity may reduce the amount of the benefit by 25 percent in accordance with OAR 471-070-1310(9)-(10).

¹ Examples of foreseeable leave include, but are not limited to, an expected birth, planned placement of a child, or a scheduled medical treatment for a serious health condition of the eligible employee or a family member of the eligible employee. See OAR 471-070-1310(1).

² Written notice includes, but is not limited to, handwritten or typed notices, and electronic communication such as email.

³ Leave circumstances that are not foreseeable include, but are not limited to, an unexpected serious health condition of the eligible employee or a family member of the eligible employee, a premature birth, an unexpected adoption, an unexpected foster placement by or with the eligible employee, or for safe leave.

⁴ If other leave also applies (OFLA, FMLA, etc.), notice requirements for those types of leave may also apply.

American Fidelity Leave Application

After notifying the district of intended leave, employees must submit applications for the equivalent plan for paid family and medical leave to American Fidelity. Applications may be submitted up to 30 days before the start of the leave and up to 30 days after the leave when circumstances are unforeseen.⁵ American Fidelity will require verification from the employee.⁶ American Fidelity will make all decisions regarding the acceptance and denial of an application, including determining the benefit amount.⁷ The district cannot accept, file, process, or make application decisions.

An employee may appeal an approval or denial of a claim, the amount of a weekly benefit, or a disqualification from receipt of benefits to American Fidelity in accordance with Oregon Revised Statute (ORS) 657B.010 and Oregon Administrative Rule (OAR) 471-070-2220.

District Paid Leave & Leave Without Pay in relation to PFMLI Absences

PFMLI payments from the State will be treated as a separate agreement strictly between American Fidelity and the applicant. The District will be treating all PFMLI absences similarly to OFLA/FMLA. As such, absences will be paid by the employee's available leave before being put on protected leave without pay. The employee must exhaust all available leave before one can be on leave without pay. The District is providing staff with two means of exhausting their leave.

1. Utilize the employee's available leave (Sick, Personal, Vacation, etc.) to cover the absences they take as they go.

Example: An employee goes on PFMLI for six weeks (240 hours), and has 30 hours of available leave. The District will pay out 30 hours of sick leave to cover 30 hours of PFMLI absences towards the next applicable pay period, though any remaining PFMLI hours will be considered leave without pay for that month. Once their available leave is exhausted, they will be on protected leave without pay until their return.

2. Utilize the employee's available leave (Sick, Personal, Vacation, etc.) to cover absences, though opt to distribute their leave to equal amounts according to their PFMLI duration. This will exhaust the applicant's available leave. Any leave taken outside of the PFMLI dates will be considered leave without pay. This includes any leave taken after their return to work.

Example: An employee goes on PFMLI for five weeks (200 hours), with only 150 hours of available leave. The 150 hours of paid leave will be applied towards the next three pay periods at an equal amount of 50 hours per period. In turn, any absences that exceed the allotted 50 hours of paid leave will be considered leave without pay.

⁵ Exceptions may be granted when the applicant can demonstrate good cause for late submission.

⁶ See verification requirements in OAR 471-070-1110 - OAR 471-070-1130.

⁷ The benefit may be less than the employee's salary. See ORS 657B.050.

Return to Work

Upon completion of the leave, the employee is entitled to return to the position held in the district prior to the leave if that position still exists and if the employee had been employed in the district for 90 days prior to taking leave.⁸ If the position no longer exists, the employee is entitled to a position equal to their previous position, with equal benefits, pay, and other terms and conditions of employment.

Communications Between the District and American Fidelity

Upon receipt of an application or update in information from a district employee for PFMLI, American Fidelity will notify the district. The district may provide additional information to American Fidelity within ten (10) days. This information may include but is not limited to, information about the employee's notice to the district or verification of the employee's continued employment with the district. If the district does not report such information to American Fidelity, American Fidelity will proceed using the available information. The district can provide additional information to American Fidelity as it becomes available.

If American Fidelity requests additional information from the district, the district will respond within 10 calendar days.

Once American Fidelity has issued a decision regarding an application submitted by an employee of the district, American Fidelity will notify the district regarding the approval or denial and any applicable dates and periods of leave. The district cannot appeal an American Fidelity decision.

District Notice to Employees

At the time of hire and when the policy or procedure changes, the district must notify employees. This notice must be in the language that the employer typically uses to communicate with employees and will include the following:

1. The right of an eligible employee to claim and receive family and medical leave insurance benefits;
2. The procedure for filing a claim for benefits;
3. That an eligible employee must provide notice to the district before the employee commences leave and a description of the penalties for failure to comply with the notice requirements;
4. The right of an eligible employee to job protection and benefits continuation;
5. The right of an eligible employee to appeal a decision or determination made by American Fidelity;
6. That discrimination and retaliatory personnel actions against an employee for inquiring about the PFMLI, taking leave under the program, or claiming PFMLI benefits are prohibited;

⁸ If the employee's leave also qualifies for OFLA/FMLA protection, see also Board policy GCBDA/GDBDA - Family Medical Leave and its accompanying administrative regulations.

7. The right of an employee to bring a civil action or to file a complaint for violation of ORS 657B.060 or 657B.070; and
8. Any health information related to family leave, medical leave, or safe leave provided to an employer by an employee is confidential and may not be released without the employee's permission unless state or federal law or a court order permits or requires disclosure.⁹

The district will display this notice in an area accessible to and regularly frequented by employees in each building or worksite. If applicable, the district will provide this notice to employees working remotely by regular mail or electronic delivery method at the time of hire or assignment to remote work.

District Filings

The district will file the Oregon Quarterly Tax Report, the Oregon Employee Detail Report, and any other reports required by law. If the district fails to submit required filings or reports or fails to pay all required contributions, the district may be penalized in accordance with OAR 471-070-8520.

Employee Protections

No employee or prospective employee will be discriminated against or retaliated against for inquiring about PFMLI, giving notification of leave under PFMLI, taking PFMLI leave, or claiming PFMLI benefits. Eligible employees have a right to file a complaint and/or bring a civil action for violations of ORS 657B.060 or ORS 657B.070.

Any health information related to family leave, medical leave, or safe leave provided to the district by an employee is confidential and may not be released without the permission of the employee unless state or federal law or a court order permits or requires disclosure.

⁹ American Fidelity and Paid Leave Oregon will provide a model notice, <https://assets.americanfidelity.com/media/vbznc3vr/or-equivalent-plan-notice.pdf> and <https://paidleave.oregon.gov/DocumentsForms/Paid-Leave-ModelNotice-Poster-EN.pdf>. This policy can also be used as the notice.

Dec 2023 Field Trip Report

New trips since last report are highlighted in yellow. Overnight & out-of-state trips are indicated in red

| Trip ID/Name | Trip Destination | Building | Trip Date(s) | Depart & Return Times | Pupils | Adults | Educational Objectives | Organization | Status |
|--|--|---------------------------|--------------|-----------------------|--------|--------|---|--------------|----------|
| 227755 - SHS Graduation - Band | Salem Armory 2310 17th St NE Salem | Stayton High School | 6/7/2024 | 5:00pm - 9:30pm | 45 | 1 | Perform in the 2024 graduation ceremony | n/a | approved |
| 227754 - SHS Graduation Practice | Salem Armory 2310 17th St NE Salem | Stayton High School | 6/7/2024 | 8:00pm - 12:30pm | 45 | 1 | Practice to perform in the 2024 graduation ceremony | n/a | approved |
| 228825 - AVID9 field trip | Salem Ropes Course - YWAM campus 7085 Battle Creek Rd SE Salem | Stayton High School | 4/1/2024 | 8:30am - 1:00pm | 35 | 2 | AVID team-building | AVID | pending |
| 228070 - 2nd Grade to OMSI | OMSI 1945 SE Water Ave, Portland | Stayton Elementary School | 3/21/2024 | 8:15am - 2:30pm | 95 | 30 | Students will be able to obtain first hand experience with scientific elements, including changes to land. | Curriculum | pending |
| 227863 - 1st Grade Willamette Heritage Center Field Trip | Willamette Heritage Center 1313 Mill St SE, Salem | Sublimity School | 3/8/2024 | 9:15am - 1:00pm | 34 | 12 | To learn how manufactured goods are produced and sold. | Curriculum | pending |
| 229030 - Third Grade Trip to A-Dec | A-Dec, 2601 Crestview Drive, Newberg | Sublimity School | 1/17/2024 | 8:00am - 2:00pm | 33 | 8 | Exposing students to various career fields and the educational pathways to prepare them for the careers. It also incorporates STEM standards. | AVID | pending |
| 229352 - Tree of Giving Shopping Trip | Albany Walmart 1330 Goldfish Farm Road Albany | Stayton High School | 12/14/2023 | 9:30am - 1:00pm | 25 | 4 | Consumer Math course (budgeting, shopping) also social-emotional learning (serving others). | Curriculum | approved |
| 229385 - Adaptive PE to Lakeshore Lanes | Lakeshore Lanes 5432 Pacific Blvd SW Albany | Stayton High School | 12/13/2023 | 8:30am - 11:30am | 21 | 5 | Alternative physical activity for Life Skills students | Curriculum | pending |

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|---|--|---------------------------|-----------|------------------|----|----|--|------------|----------|
| 228834 - AVID11 to UO | U of O/Matthew Knight - 1390 Villard St, Eugene | Stayton High School | 12/8/2023 | 8:00am - 2:00pm | 15 | 2 | AVID Elective Opportunity - campus visit | AVID | approved |
| 228363 - 1st Grade Air and Space Field Trip | Evergreen Aviation & Space Museum 500 NE Captain Michael King Smith Way, McMinnville | Stayton Elementary School | 12/7/2023 | 8:15am - 2:00pm | 65 | 20 | We have been using our science curriculum and are finishing the unit and the trip will help further their learning of sun, shadows, moon phases and star constellations. | Curriculum | approved |
| 228158 - 2nd Grade to Storybook Land | Cascade Livestock Building Linn County Fairgrounds 3700 Knox Butte Rd E Albany | Sublimity School | 12/7/2023 | 8:15am - 11:45am | 37 | 12 | Enhances classroom studies on fairy tales and nursery rhymes through a recreation of many classic nursery rhymes and fairy tales. Encourages STEM process through the building of each story in various booths. | Curriculum | approved |
| 228633 - K-3 Storybook Land and Carousel | Cascade Livestock Building, 3700 Knox Butte Rd E, Albany then Historic Carousel & Museum | Mari-Linn School | 12/6/2023 | 8:45am - 1:00pm | 80 | 24 | Describe the overall structure of a story, including describing how the beginning introduces the story, how the middle progresses the action and the ending concludes the action | Curriculum | approved |
| 226913 - 2nd Grade to Storybook Land | Linn County Fairgrounds - Albany | Stayton Elementary School | 12/05/23 | 8:30am - 11:45am | 98 | 24 | Students will be able to obtain first hand knowledge of design engineering and fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit. | Curriculum | approved |
| 226967 - Beavers Beyond the Classroom | Gill Coliseum, Oregon State Univ. - Corvallis | Sublimity | 11/29/23 | 9:00am - 2:15pm | 33 | 2 | College readiness | AVID | approved |
| 227426 - OSU Women's Basketball Game | Gill Coliseum, Oregon State Univ. - Corvallis | Mari-Linn School | 11/29/23 | 9:00am - 2:15pm | 35 | 7 | Connect youth with OSU Athletics. As role models in the community, OSU Womens Basketball team strives to make positive impressions and to promote the importance of higher education in Oregon. This program emphasizes the college experience and encourages youth to excel in the classroom. | AVID | approved |

| | | | | | | | | | |
|---|--|---|--------------------|-------------------|----|----|--|------------|----------|
| 227842 - SUB 4-5 grade Beavers Beyond the Classroom | Gill Coliseum 660 SW 26th St. Corvallis | Sublimity | 11/29/23 | 9:00am - 2:00pm | 81 | 20 | College readiness | AVID | approved |
| 226199 - SHS Fine Arts Western Oregon University Creative Arts Day | Western Oregon University - Monmouth | Stayton High School | 11/17/2023 | 7:30am-3:00pm | 30 | 1 | Western Oregon University Creative Arts Day is a day where theater, music, choir, band, and visual arts students have the opportunity to take workshops with WOU staff and faculty in things such as stage makeup, stage dialect, music production, and more. | Curriculum | approved |
| 227675 - Willamette Valley Ag Expo | Linn County Expo Center 3700 Knox Butte Rd. Albany | Stayton High School | 11/15/2023 | 9:15am - 3:00pm | 14 | 1 | Students are able to connect with students from other schools as well as industry professionals. These connections can help make class and FFA chapter ideas more relevant as well as help them to understand why what we are learning about is important in todays world and workforce. This can also open jobs and get them excited about future careers or hobbies and see how vast the world of agriculture really is. | FFA | approved |
| 227623 - National Apprenticeship Week | Central Electrical Training Center (CETC) & LBCC | CETC- 33309 OR-99E.Tangent LBCC- 6500 Pacific Blvd SW. Albany | 11/13/2023 | 8:00am - 3:00pm | 10 | 1 | To introduce future electricians to the IBEW 290(electrician union) training center in Tangent Oregon. Students will get to learn about their program, tour their facility and do some hands-on activities. LBCC will present. Students will get to see the apprenticeship programs that LBCC offers. | Curriculum | approved |
| 227148 - SHS Leadership Class - Oregon Association of Student Councils Conference | Location TBA - Seaside | Stayton High School | 11/-4/23 / 11/6/23 | 2:00 pm/ 12:00 pm | 15 | 2 | ASB leadership students networking with high school ASB groups from across Oregon - professional development for ASB groups. | Curriculum | approved |
| 227867 - LSA to Freres Lumber Co | 40519 Cedar Mill Road, Lyons | Stayton High School | 11/2/2023 | 11:30am - 3:00pm | 26 | 3 | Environmental Science. Hands-on learning component regarding reusable energy. Possible career opportunities. | Curriculum | approved |

| | | | | | | | | | |
|--|--|-----------------------------|------------|-------------------|----|----|---|------------|----------|
| 226791 - OSU Discovery Days and Tour | Dixon Recreation Center, Oregon State University - Corvallis | Sublimity School | 10/31/2023 | 8:00am - 2:00pm | 34 | 10 | Part of AVID focus is to introduce students to post-K-12 options. Tour will include several locations so students can learn about what is offered there. They will participate in OSU Discovery Days, which is STEM-based with many hands-on science activities for the students to do. | AVID | approved |
| 226818 - K-2 Pumpkin Patch | Greens Bridge Gardens - Jefferson | Mari-Linn School | 10/24/2023 | 8:30am - 1:30pm | 58 | 20 | Use observations to describe patterns of what plants and animals (and humans) need to survive. Make observations to construct an evidence-based account that young plants and animals are similar, but not exactly like, their parents | Curriculum | approved |
| 227012 - SIS 4th Grade to EZ Orchards | EZ Orchards - Salem | Stayton Intermediate School | 10/23/2023 | 11:00am - 1:30pm | 84 | 20 | To connect the experience with our writing. We have been focusing on adding sensory details to our personal narratives. We are also connecting it to community connection, agriculture, and SEL for how to act in public. | Curriculum | approved |
| 226655 - SES Stayton Walking Field Trip | Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park | Stayton Elementary School | 10/20/2023 | 8:45am- 2:15pm | 95 | 30 | Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community. | Curriculum | approved |
| 226953 - Cascade College & Career Fair | Cascade High School - Aumsville | Stayton High School | 10/19/2023 | 10:15am - 11:45am | 35 | 2 | Exposure to college & career opportunities | AVID | approved |
| 226615 - SES Kindergarten Pumpkin Patch 2023 | Fordyce Farm inc. - Salem | Stayton Elementary School | 10/12/2023 | 9:00am- 1:30pm | 80 | 20 | agriculture - AVID career readiness science life cycle | Curriculum | approved |
| 226816 - SUB K-1 Pumpkin Patch Field Trip | EZ Orchards - Salem | Sublimity School | 10/11/2023 | 9:15am - 1:00pm | 65 | 26 | Hands on experience for farming/plants science unit | Curriculum | approved |

| | | | | | | | | | |
|---|---|-----------------------|-------------------|-------------------|-----|---|--|------------|----------|
| 226440 - FFA: District Soils Competition | North Willamette Research and Extension Center - Aurora | Stayton High School | 10/5/2023 | 8:30am-4:00pm | 12 | 1 | FFA soil judging contests are excellent for teaching high school students about soils and how to manage them and for reaching out to potential future soil scientists and conservationists by sharing information about career opportunities. | FFA | approved |
| 226427 - AVID12 to Oregon State University | Oregon State University - Corvallis | Stayton High School | 10/4/2023 | 8:00am-1:45pm | 15 | 2 | AVID seniors visiting OSU before application season. | AVID | approved |
| 226574 - Salmon watch day 2 | Packsaddle County Park - Gates | Stayton High School | 10/3/2023 | 9:00am-2:45pm | 75 | 8 | At Salmon Watch, students gain hands on experience with Salmon biology and life cycle Macroinvertebrates -Students collect and identify these aquatic organisms and learn about their role in the watershed. Water quality - Students test water samples for temperature, turbidity, dissolved oxygen, and pH. Riparian ecology - Students learn about riparian functions, measure canopy cover, hunt for elements of riparian area. | Curriculum | approved |
| 226547 - Salmon Watch Field Trip | Packsaddle County Park - Gates | Stayton High School | 10/2/2023 | 9:00am-2:45pm | 72 | 8 | | Curriculum | approved |
| 226260 - Sublimity OMSI Outdoor School | Coastal Discovery Center at Camp Gray - Newport | Sublimity School | 09/25/23-09/27/23 | 9:45 am/ 2:45 pm | 44 | 9 | Outdoor School | Curriculum | approved |
| 226084 - SMS Outdoor School | Camp Tadmor - Lebanon | Stayton Middle School | 09/25/23-09/29/23 | 9:00 am/ 10:00 am | 100 | 5 | Outdoor School | Curriculum | approved |
| 226394 - SMS Outdoor School Counselors | Camp Tadmor - Lebanon | Stayton High School | 09/24/23-09/29/23 | 9:45 am/ 2:45 pm | 20 | 5 | SHS students (Counselors) to Outdoor School | Curriculum | approved |
| 226243 - Capital District FFA Leadership Camp | Aldersgate Camps & Retreats - Turner | Stayton High School | 09/24/23-09/25/23 | 10:00 am/ 2:00 pm | 8 | 1 | The FFA Member Leadership Series will empower students with new knowledge and skills they need to be confident and capable leaders both in the chapter and in all of their future endeavors. They will be challenged to develop critical thinking skills and effective decision-making skills, foster teamwork and promote communication while recognizing the value of ethical competition and individual achievement. | FFA | approved |

NSSD Enrollment Totals as of 12/7/23

| School Name | Grade | Jun '23 | Sept '23 | Oct '23 | Nov '23 | Dec '23 | Jan '24 | Feb '24 | Mar '24 | Apr '24 | May '24 | Jun '24 |
|-----------------------------|------------|-----------------------|------------|------------|------------|------------|---------|---------|---------|---------|---------|---------|
| MARI-LINN | KG | 20 | 14 | 14 | 14 | 14 | | | | | | |
| MARI-LINN | 1 | 25 | 19 | 18 | 18 | 18 | | | | | | |
| MARI-LINN | 2 | 20 | 24 | 25 | 25 | 25 | | | | | | |
| MARI-LINN | 3 | 15 | 19 | 19 | 19 | 19 | | | | | | |
| MARI-LINN | 4 | 20 | 15 | 15 | 14 | 14 | | | | | | |
| MARI-LINN | 5 | 16 | 20 | 20 | 20 | 20 | | | | | | |
| MARI-LINN | 6 | 19 | 17 | 17 | 17 | 17 | | | | | | |
| MARI-LINN | 7 | 21 | 18 | 18 | 18 | 18 | | | | | | |
| MARI-LINN | 8 | 20 | 20 | 20 | 20 | 20 | | | | | | |
| MARI-LINN | ALL | 176 | 166 | 166 | 165 | 165 | | | | | | |
| SUBLIMITY | KG | 32 | 31 | 31 | 31 | 31 | | | | | | |
| SUBLIMITY | 1 | 40 | 34 | 34 | 34 | 34 | | | | | | |
| SUBLIMITY | 2 | 31 | 37 | 37 | 37 | 37 | | | | | | |
| SUBLIMITY | 3 | 45 | 33 | 33 | 33 | 33 | | | | | | |
| SUBLIMITY | 4 | 36 | 48 | 49 | 49 | 50 | | | | | | |
| SUBLIMITY | 5 | 43 | 37 | 36 | 37 | 35 | | | | | | |
| SUBLIMITY | 6 | 38 | 47 | 47 | 47 | 47 | | | | | | |
| SUBLIMITY | 7 | 51 | 36 | 36 | 35 | 35 | | | | | | |
| SUBLIMITY | 8 | 42 | 49 | 49 | 50 | 48 | | | | | | |
| SUBLIMITY | ALL | 358 | 352 | 352 | 353 | 350 | | | | | | |
| OA-VIRTUAL ACADEMY | KG | 1 | 1 | 1 | 1 | 1 | | | | | | |
| OA-VIRTUAL ACADEMY | 1 | 0 | 0 | 1 | 0 | 1 | | | | | | |
| OA-VIRTUAL ACADEMY | 2 | 1 | 0 | 1 | 0 | 0 | | | | | | |
| OA-VIRTUAL ACADEMY | 3 | 1 | 0 | 0 | 0 | 0 | | | | | | |
| OA-VIRTUAL ACADEMY | 4 | 1 | 0 | 0 | 1 | 2 | | | | | | |
| OA-VIRTUAL ACADEMY | 5 | 1 | 1 | 1 | 1 | 1 | | | | | | |
| OA-VIRTUAL ACADEMY | 6 | 2 | 1 | 1 | 1 | 2 | | | | | | |
| OA-VIRTUAL ACADEMY | 7 | 5 | 1 | 1 | 2 | 2 | | | | | | |
| OA-VIRTUAL ACADEMY | 8 | 7 | 4 | 3 | 4 | 6 | | | | | | |
| OA-VIRTUAL ACADEMY | 9 | 11 | 2 | 6 | 7 | 9 | | | | | | |
| OA-VIRTUAL ACADEMY | 10 | 26 | 10 | 12 | 13 | 15 | | | | | | |
| OA-VIRTUAL ACADEMY | 11 | 32 | 37 | 19 | 19 | 19 | | | | | | |
| OA-VIRTUAL ACADEMY | 12 | 53 | 45 | 15 | 15 | 12 | | | | | | |
| OA-VIRTUAL ACADEMY | ALL | 141 | 102 | 61 | 64 | 70 | | | | | | |
| OA-LOCUST ST ACADEMY | 11 | included above | | 18 | 20 | 18 | | | | | | |
| OA-LOCUST ST ACADEMY | 12 | included above | | 31 | 31 | 26 | | | | | | |
| OA-LOCUST ST ACADEMY | ALL | | | 49 | 51 | 44 | | | | | | |

>students attending Options Academy online have been separated from those attending in-person at Locust St Academy

| School Name | Grade | Jun '23 | Sept '23 | Oct '23 | Nov '23 | Dec '23 | Jan '24 | Feb '24 | Mar '24 | Apr '24 | May '24 | Jun '24 |
|--|--------------|-------------|-------------|-------------|-------------|-------------|----------|----------|----------|----------|----------|----------|
| STAYTON ELEMENTARY | PreK | 30 | 33 | 30 | 31 | 30 | | | | | | |
| STAYTON ELEMENTARY | KG | 74 | 67 | 69 | 69 | 69 | | | | | | |
| STAYTON ELEMENTARY | 1 | 83 | 75 | 73 | 74 | 74 | | | | | | |
| STAYTON ELEMENTARY | 2 | 91 | 87 | 87 | 87 | 87 | | | | | | |
| STAYTON ELEMENTARY | 3 | 83 | 100 | 96 | 96 | 97 | | | | | | |
| STAYTON ELEMENTARY | ALL | 361 | 362 | 355 | 356 | 357 | | | | | | |
| STAYTON INTERMEDIATE | 4 | 97 | 86 | 84 | 83 | 80 | | | | | | |
| STAYTON INTERMEDIATE | 5 | 93 | 98 | 96 | 95 | 94 | | | | | | |
| STAYTON MIDDLE | 6 | 87 | 100 | 101 | 99 | 98 | | | | | | |
| STAYTON MIDDLE | 7 | 74 | 95 | 95 | 95 | 95 | | | | | | |
| STAYTON MIDDLE | 8 | 105 | 80 | 80 | 77 | 75 | | | | | | |
| SIS/SMS TOTAL | ALL | 456 | 459 | 456 | 449 | 442 | | | | | | |
| STAYTON HIGH | 9 | 194 | 195 | 186 | 185 | 181 | | | | | | |
| STAYTON HIGH | 10 | 170 | 189 | 186 | 183 | 182 | | | | | | |
| STAYTON HIGH | 11 | 135 | 158 | 154 | 151 | 149 | | | | | | |
| STAYTON HIGH | 12 | 134 | 134 | 123 | 122 | 122 | | | | | | |
| Early College (off campus) | | 16 | 16 | 16 | 16 | 16 | | | | | | |
| Transitions (post-grad SPED) | | | | 5 | 5 | 5 | | | | | | |
| STAYTON HIGH | ALL | 649 | 692 | 670 | 662 | 655 | 0 | 0 | 0 | 0 | 0 | 0 |
| NSSD | TOTAL | 2141 | 2133 | 2101 | 2100 | 2083 | | | | | | |
| # Registered w/ WESD to homeschool | | 118 | 118 | 122 | 125 | 125 | | | | | | |
| # Enrolled in Virtual Charter School | | 84 | 80 | 83 | 86 | 85 | | | | | | |
| 3% of total NSSD student population= 77.61 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD | | | | | | | | | | | | |

Notes

NSSD receives Preschool Promise Grant monies for preschool grades but does not receive state funding as it does for grades K-12



North Santiam School District
BOARD OF DIRECTORS

SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR

Updated 11/2023

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
 - ASB Report-ASB President or designee
 - Superintendent's Report
 - Business Director's Report
 - Teaching & Learning Report
 - Licensed Union Rep. Report
 - Stayton City Council Liaison Report
 - Informational Reports including: field trips, enrollment & upcoming events
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies
5. Board Reflections/Announcements

These items will appear as needed but do not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

**items 1-5 may be approved in June or August if the Board chooses to hold a work session in July (no business items) or skip the July meeting all together*

Traditional Location: Santiam Room

Annual Agenda Items:

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2023) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Board members choose their “buddy school”
6. Annual Organizational Agenda Items (list copied from OSBA website)

(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040) If a new student representative has been selected, they can swear in during the month of the first meeting they attend.
- Designate the following positions:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
 - Civil Rights Coordinator
- Designate the fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Designate the Board as the Local Public Contract Review Board as per policy DJC
- Approve contracts for payment (ORS 332.075(2-3) (e.g. transportation contract, contracts related to bond projects)
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Establish dates, time and place of regular monthly board meetings.
- Appoint members of standing committees
- Appoint board member to participate on the district negotiation team (as board representative)

Other annual reports or approvals as require by law or per NSSD policy/practice

- Receive English Learners In Oregon Annual Report (distributed by ODE in June)
- Approve list of low-impact pesticides for use according to the integrated pest management plan ORS 634.705 (5)
- Approve Excise Tax annual adjustment for the upcoming school year
- Approve list of third-party alternative education programs

Other Activities/Events

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

August

Traditional Location: Santiam Room

Regular Session Annual Agenda Items:

1. Projected Student Enrollment
2. Oaths of Office of newly elected/re-elected member, including any student representatives (if not done in July)

Other Activities/Events

- Leadership Team Goal Workshop (2nd week in August)
- Safe Schools Training on Mandatory Reporting (online)

- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. OSES (Oregon Statewide Educator Survey) Survey Results

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month
- **National School-Related/Staff Appreciation Days This Month-** I.T. Professionals Day, Arts in Education Week

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Stayton Booster Club Report (projects, membership, etc) - Club President (may vary depending on status of current projects)
2. Division 22 Report- Director of Teaching & Learning
3. Professional Development Report – Director of Teaching & Learning or designee
4. Student Investment Account Report (due to ODE 10/31)-Director of Teaching & Learning
5. Previous Stayton High school year data
 - a. Graduation/Completer rates
 - b. On-Track to Graduate rates for upcoming 10-12 graders
 - c. College Credits Earned
 - d. CTE Enrollment (demographics if possible)
 - e. Percentage of Students Involved in Co-Curricular Activities
 - f. Percentage of Students Involved in Activities/Clubs with Service

Other Activities

- State-Wide Licensed In-Service Day
- OSBA Regional Meetings
- **National School-Related/Staff Appreciation Days This Month-**Custodial Workers, School Bus Safety Week, Farm to School Month, Walk to School Day, Coaches Day, School Lunch Week, Red Ribbon Week, Bullying Prevention Month, School Principal Month

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. Exit Interview Survey Results (Oct or Nov)- Director of Human Resources
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Director of Facilities
4. State/District Report Cards-Director of Teaching & Learning (Nov or Dec)
5. TAG Program Report
 - a. Number of Student Identified and the screening process
 - b. Supports/Programs offered

Other Activities/Events

- OSBA Annual Conference
- **National School-Related/Staff Appreciation Days This Month**-School Psychologist Week, School Resource Officer Day, Education Support Professionals Day, Substitute Educators Day

December

Traditional Location: Santiam Room

Annual Agenda Items:

1. School Spotlight – Options Academy
2. District-wide AVID Report – District AVID Coordinator
3. Special Education Report - Director of Special Services
 - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)
4. Superintendent’s Goals/Evaluation Check-in
5. School Board Student Representative Recruitment Strategies (Dec. or Feb.)

Board Secretary Tasks:

1. Distribute copies of NSSD audit report to board members so they can review before the January meeting.

Other Activities/Events

National School-Related/Staff Appreciation Days This Month- Special Education Day,

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools

2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years, next due 2025)-Superintendent
4. Audit Review- Director of Business & Fiscal Services (may be joined by rep. from auditing firm)
5. Student Investment Account Report (due to ODE 01/31)-Director of Teaching & Learning
6. Annual report of all pesticide applications from the previous year-IPM Program Coord

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election, next due 2025 ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (next due 2025)

February

Traditional Location: Stayton Elementary School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Integrated Guidance Application Review
4. Approval of Budget Committee Members and Calendar- Director of Business & Fiscal Services
5. Superintendent’s Goals/Evaluation Check-in

Other Activities/Events

- Board members complete annual superintendent evaluation forms
- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet (schedule may vary)
- Booster Club Annual Auction
- **National School-Related/Staff Appreciation Days This Month**-School Bus Driver Appreciation Day

March

***Prior to March meeting, the individual scores from the Supt Eval must be compiled so they can be reviewed during the meeting* - Board Volunteer or Board Secretary**

Traditional Location: District Office/Santiam Room

Special Session: (first week in March)

1. Renewal of Contracts (Licensed/Administrative)

Traditional Location: Mari-Linn School

Regular Session Annual Agenda Items:

1. School Spotlight-School Admin
2. School Calendar Adoption
3. Review Consolidated Scores on the annual Superintendent Evaluation (Board only/Exec session)
4. Approve Board Chair & Vice-Chair (or designees) to negotiate contract extension on behalf of whole board.

Board Secretary Tasks:

- Provide Reminder of Board Elections Filing Due Date (if applicable)
- **National School-Related/Staff Appreciation Days This Month**-Music in our Schools Month and Classified School Employee's Week

After March Meeting

The Board Chair and Vice Chair (or designee) review Salary/Benefits comparisons with the Director of Human Resources. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract prior to April meeting.

April

Traditional Location: Sublimity School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Student Investment Account Report (due to ODE 4/31)-Director of Teaching & Learning
4. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July
5. (Next Applicable 2026) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July.
6. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
7. Approve contract extension of Superintendent

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1st.
- **National School-Related/Staff Appreciation Days This Month**- School Library Month, Administrative Professional Day

May

Traditional Location: Stayton High School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Director of Business & Fiscal Services
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey (if available)

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1st.
- **National School-Related/Staff Appreciation Days This Month**-Teacher Appreciation Week, Principal's Day, School Lunch Hero Day, School Nurse Day, Speech Pathologists Day

June

Traditional Location: Santiam Room

Special Session/Budget Hearing (prior to Regular Session):

Review of Budget Documents/Resolutions: Director of Business & Fiscal Services

Regular Session Annual Agenda Items:

1. Resolutions to adopt budget- Director of Business & Fiscal Services
2. Professional Development Report – Director of Teaching & Learning
3. Annual Restraint & Seclusion Report – Director of Special Programs
4. Acknowledge student reps. for service on the board
5. Select student representative to the school board for following year (June-Aug)