



2024-25 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver

Student Representatives to the Board, Lucas Joyce & Haley Butenschoen

Superintendent, Lee W. Loving

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

Director of Teaching & Learning, Nicole Duncan

Interim Director of Special Programs, Melissa Glover

Director of Nutrition Services, John Barnes

Director of Safety, Security and Health Services, Gary Rychard

Director of Facilities, Dave Parsons

Superintendent/School Board Executive Assistant, Tonia Whisman

Regular Session

Thursday, May 18, 2023 ~ 6:00 PM

Stayton High School Library

757 W Locust St

Stayton, OR 97383

<https://youtube.com/live/d6d9XMVFR2c?feature=share>

1. CALL REGULAR SESSION TO ORDER

The Regular Session of the North Santiam School District's Board of Directors is called to order at 6:00 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via livestream on YouTube. On the agenda is a place for public comment. Those attending in-person that wish to address the Board during this time must complete an Intent to Submit Public Comment form available near the room entrance prior to this point in the agenda. Those attending virtually must have registered online prior to 4:00 pm in order to receive the Zoom meeting link.

Speakers may offer objective criticism of school operations and programs, however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks anyone wishing to communicate a complaint of this manner to follow the proper administrative process in Board policy KL (Public Complaints). This information is available near the room entrance and on the District website.

ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: ALISHA OLIVER

PLEDGE OF ALLEGIANCE: ALISHA OLIVER

2. AGENDA APPROVAL

Changes to the agenda after posting on May 12, 2023 will be acknowledged:

Added Attachments-

- *6.0-Board Report April2023, Resolution Dissolve Fund 400 #051823A & Resolution for Transfer Authority #051823B
- *16.0-Policy LBEA
- *13.1-04.20.23 Meeting Minutes-DRAFT2

Revised Agenda Items-

- *7.0-ISST Board Report2 May 2023
- *15.0-IKF-Grad Reqs 5.18.23 (numbering corrected)

RECOMMENDED MOTION-AGENDA APPROVAL

I move that the Board approve the agenda as modified.

3. SPOTLIGHT:

This item is set aside for informational presentations that are not recurring agenda items. This may include guest speakers and highlights on schools or programs in the District.

**3.1. Valedictorians/Salutatorian: Vicky Storey
(15 minutes)**

The Class of 2023 Valedictorians and Salutatorian will be honored.

Valedictorians:

- Sarah Wolf
- Laurel Bjornstedt
- Hope Bridge
- Daniel Odenthal

Salutatorian:

- Kaley Larsen

**3.2. Stayton High School: Vicky Storey
(30 minutes)**

SHS Board Spotlight 2023

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**4. STUDENT BUSINESS: Omar Garcia/Rori Bentz
(10 minutes)**

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

**5. SUPERINTENDENT'S REPORT: Lee W. Loving
(10 minutes)**

This standing agenda item is for the Board to receive a monthly report from the Superintendent.

6. BUSINESS DIRECTOR'S REPORT: Rhonda Allen

19

***includes board action* (10 minutes)**

This standing agenda item is for the Board to receive the monthly financial report from the Business Director and other information relating to that department. This month the Business Director will ask the Board to approve two resolutions. One is to dissolve Fund 400 as it is no longer needed and the other is to transfer the remaining funds into the General Fund.

RECOMMENDED MOTION-RESOLUTION 051823A

BE IT RESOLVED that the Board of Directors of the North Santiam School District has determined that the balance in Fund 400, in the amount of \$139,315 and designated for the completed QZAB Capital Project, is no longer needed and therefore shall be dissolved.

RECOMMENDED MOTION-RESOLUTION 051823B

BE IT RESOLVED that the Board of Directors of the North Santiam School District hereby authorizes the transfer of budget appropriation in the Capital Improvement Fund for dissolving the balance in Fund 400 and transferring the balance to the General Fund.

Board Report_April2023.xlsx	19
Resolution Dissolve Fund 400 #051823A	39
Resolution for Transfer Authority #051823B	40

7. STUDENT SERVICES REPORT: Nicole Duncan **41**
(5 minutes)

This standing agenda item is for the Board to receive regular reports regarding topics such as the Student Success Act, Curriculum & Instruction, Professional Development, Special Education, Grants, or other topics relating to student services.

ISST Board Report2 May 2023	41
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8. LICENSED UNION REPORT: Union Rep.
(5 minutes)

This standing agenda item is to receive regular reports from the Licensed Union representatives.

9. STAYTON CITY COUNCIL LIAISON REPORT: David Patty
(5 minutes)

This standing agenda item is for reports from the Stayton City Council Liaison, David Patty.

10. ENGLISH LANGUAGE CURRICULUM PRESENTATION: Nicole Duncan **43**
(15 minutes)

The District's curriculum team has completed a comprehensive review of the K-12 language arts instructional materials and have a final recommendation to seek approval from the board.

ELA Instructional Materials Adoption Board Presentation	43
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11. PUBLIC COMMENT
(15 minutes)

The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board's role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts respectfully. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair will direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District's website. Those who have completed a public comment card will be called one at a time to step forward

(or turn on their cameras/mics) and state their name and relationship to the District. Please note that speakers will have three minutes to express their thoughts.

To submit questions for a follow-up response, please complete the form available near the room entrance or via this link [QUESTIONS](#)

12. POSSIBLE ACTION ON ENGLISH LANGUAGE CURR. ADOPTION

The Board will be asked to approve a motion to adopt a new English Language curriculum as presented in agenda item 10 and restated below:

Grades K-5: Heinemann-Fountas & Pinnell and Houghton Mifflin Harcourt- Into Reading

Grades 6-12: Houghton Mifflin Harcourt-Into Literature

RECOMMENDED MOTION-CURRICULUM

Motion that the Board accepts the recommendation of the curriculum adoption committee and adopts the new English Language Arts curriculum as presented, to be implemented starting in the 2023-24 school year.

13. CONSENT AGENDA

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

13.1. Approval of Meeting Minutes

50

The minutes from the previous month's meeting are submitted for Board review and approval.

04.20.23 Meeting Minutes-DRAFT2

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13.2. Approval of New Hires

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School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. Changes in licensed staff since the last board meeting are indicated below and on the attachment. Only new hires require board approval.

New Hires (Board Action Required)

Josiah Fritz: Sublimity 4th grade

Kylie Loving: Sublimity Special Education Teacher

Danielle McKibbon: SES 3rd grade - Temporary

Juliana Purnell:SES 1st grade

Show-Mei Clark: SES 1st Grade

Brook Smith: SES Special Education Teacher - Life Skills

Brittany Spencer: Director of Special Services

INFORMATIONAL ONLY

Resignations

Lindsey Cason: SMS 6th grade Math & Science

Taylor Boxberger: SHS Social Studies

Johnathan Penrice: ML 8th grade math, SS, 7th grade SS

Transfers

Aliyah Hill Sublimity Moving from 5th grade to Kindergarten

Caitlyn Biviano SIMS Moving from 7th grade Math to Physical Education

Leave of Absences

Tyler Tamayo 2023-24 SIMS 1 year leave
Alyssa Kuenzi 2023-24 SES 1 year leave
Brenna Smith 2023 -24 Sub 1 year leave
May 2023 Licensed Staff Report

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13.3. Action on Consent Agenda

RECOMMENDED MOTION-CONSENT AGENDA

I move that the Board approve the Consent Agenda as [presented] [modified].

14. WILLAMETTE ESD BOARD ELECTION

60

(5 minutes)

The Willamette Education Service District (WESD) is in the process of a board election. The representative position for Zone 3 is open, which includes Cascade, Central, Dallas, Falls City, Jefferson, Silver Falls and NSSD. There is one candidate, and their application has been included. The vote must occur in a public meeting between May 1-31, 2023.

I move that the Board [cast a yes vote] [abstain from voting] for Alonso Oliveros WESD Board of Directors Zone 3.

Oliveros Application Packet
Zone 3 Election Form

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15. POLICY UPDATES/SECOND READING

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(10 minutes)

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. They were presented for a first reading and are now presented for a second reading and possible adoption. Policies identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval. The Board member's name who has been assigned to introduce the policy appears next to the policy title.

BOARD APPROVAL

IKF- Graduation Requirements (Alisha)
KBA-Public Records (Mark)

BOARD NOTIFICATION

KBA-AR-Public Records (Mark)

IKF -Graduation Requirements 5.18.23 numbering corrected
KBA -Public Records
KBA-AR -Public Records

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16. POLICY LBEA-RESIDENT STUDENT DENIAL FOR VIRTUAL PUBLIC CHARTER SCHOOL ATTENDANCE

80

(10 minutes)

The Board will revisit the discussion regarding board policy LBEA which allows school districts to cap enrollment in virtual charter schools outside their boundaries at 3%. Currently, NSSD chooses to enforce the cap, allowable by OAR 581-026-0305, because the District has a virtual learning platform available through enrollment in Options Academy.

LBEA-Resident Student Denial for Virtual Public Charter School Attendance

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17. COMMUNITY ENGAGEMENT

(5 minutes)

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools.

18. BOARD REFLECTION

(7 minutes)

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during the meeting.

19. BOARD REPORTS/ANNOUNCEMENTS

(5 minutes)

This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.

Board Greeter for Next Month:

Possible Future Agenda Items:

20. INFORMATION ONLY

20.1. Field Trip Report:

81

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red.

May 2023 Fieldtrips Board Report

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20.2. Student Enrollment:

94

Current enrollment is approximately 2,145 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 177

Sublimity: 359

Stayton Elementary: 361

Stayton Intermediate/Middle: 453

(SIS:189 SMS: 264)

Stayton High: 652

Options Academy: 143

May 2023 Enrollment Totals Board Report

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20.3. Future Agenda Items:

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A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Agenda Items Annual Calendar rev 9.22

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20.4. Upcoming Board Events & Activities:

Information regarding activities across the District can be found on the website at www.nisantiam.k12.or.us

June 8: Mari-Linn 8th Grade Promotion @ 6:00 pm

June 8: Stayton Middle 8th Grade Promotion @ 7:00 pm

June 8: Sublimity 8th Grade Promotion @ 7:00 pm

June 9: SHS Graduation @ 6:30 pm

June 15: NSSD Budget Hearing

5:30 pm ~ District Office/Santiam Room

June 15: Regular Session-Board Meeting

6:00 pm ~ District Office/Santiam Room

21. EXECUTIVE SESSION-ORS 192.660(2)(i)

(20 minutes)

The Board will enter into Executive Session under ORS 192.660(2)(i) for the annual evaluation of the performance of the superintendent. This portion of the meeting is not open to the public.

22. RETURN TO OPEN SESSION

23. APPROVAL OF SUPERINTENDENT'S CONTRACT

(2 minutes)

The Board will vote on the superintendent's contract.

24. ADJOURN

Time:

EQUAL OPPORTUNITY EMPLOYER

The North Santiam School District shall promote nondiscrimination and an environment free of harassment based on an individual's race, color, religion, sex, national origin, gender identity (including gender expression), sexual orientation, disability, marital status or age or because of the race, color, religion, sex, national origin, disability, marital status or age of any other persons with whom the individual associates. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.

Stayton High School

Relationships | High Expectations | Active Participation





Principal:
Vicky Storey

**Athletic
Director/AP:** Darren
Shryock

Assistant Principal:
Joe Traeger



Dean of Students:
Brad Emmert
AVID Coord/Inst. Coach:
Megan Schiedler

⁹
Stayton High Power Team



Our Vision:
Stayton High School
will be a safe, thriving
school with a cohesive
staff.

Our Mission:
Empower ALL students
for life

Our Values:
Relationships
High Expectations
Active Participation



Stayton High

Career Pathways

High school is about becoming future ready! Use your elective classes to explore possible careers and develop skills that will set you up for success.

Career Pathway Requirements:

- Complete the required SHS coursework for the Pathway
- Complete half of the required community service hours or Career-Related Learning Experiences (CRLEs) in a manner related to the Pathway
- Complete a senior presentation showcasing your learning and experiences



Ask Your Counselor!



**WORK
HARD

PLAY
HARD**



**RELATIONSHIPS are the heart of our work
with STAFF**





Every Student Belongs!

RELATIONSHIPS are the heart of our work with STUDENTS





Stayton High School Behavioral System Tiers

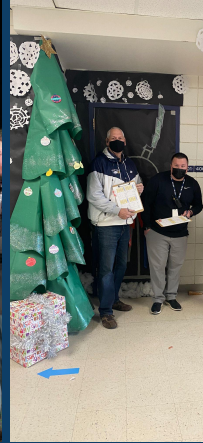
Last Revised: 8/29/2022



Tier 1 (Classroom Level)	Tier 2 (Behavior Office Level)	Tier 3 (Administrative Level)
<ul style="list-style-type: none"> • Welcome ALL students to your classroom • Proactive VS Reactive (Establish Norms) early and often • Quick Conference (Nonverbal/Verbal, Avoid putting on "Blast") • Restorative Chats : <ul style="list-style-type: none"> ○ What happened? ○ What is needed? <ul style="list-style-type: none"> ■ Exchange Perspectives ■ State Preferences ○ What is the plan? ○ What might be the root cause (often not the teacher) • Appreciate Progress • Positive Reinforcements <ul style="list-style-type: none"> ○ Celebrate Desired Behavior ○ "Thank you for living respectfully" • Call home (Ideal) • Email to parent <p>*Certain situations may call for immediate tier 2 or 3 intervention (Significant Disruption)</p>	<ul style="list-style-type: none"> • If the Tier 1 framework has been attempted, Staff will then access the SHS Student Referral Form. <ul style="list-style-type: none"> ○ Students should always be aware if this process is taking place (if possible). • For an immediate disruption to the instructional environment (student removal), contact the NEST (ext.6104) and follow up with SHS Student Referral Form. • Nest will provide supports • Admin as additional supports <p style="text-align: center;">FEEDBACK</p> <p style="text-align: center;">NEST/Admin Teacher</p> <p>Feedback/Restorative Practices:</p> <ul style="list-style-type: none"> • Relationship Based • Timely (in-person or in-writing) • Student will be involved (if possible) • Nest/Administrative Goal: Same Day/Next Work Day • System Review/Feedback (SLT) <p>*Attendance monitoring through the Nest & Attendance office</p>	<ul style="list-style-type: none"> • Administration involvement will occur. • Behavioral plan will be developed and followed-up with. • Suspension (followed by restorative practices) • Expulsion (followed by restorative practices) • Welcome Student Back/Return and Support <p>*Restorative practices may be required for a student to return to the building.</p>



- Clubs
- Athletics
- Fine Arts
- Performing Arts
- Spirit Weeks
- Door Decorating
- Hands-on Learning
- Collaboration in Class



We expect ACTIVE PARTICIPATION



Stayton High School

(based on 2023 YouthTruth Data)

- After intentional work on *staff relationships*, SHS had a 24% increase in the number of staff who would recommend working at our school to a colleague, and a 17% increase in reporting a positive work environment.
- After focusing on *collective efficacy*, SHS had a 18% increase in staff reporting feeling their work contributes to the school's goals.
- After intentionally focusing on *high expectations*, SHS staff reported a 20% increase in feeling the school runs smoothly.
- After focusing on staff *actively participating* in what we offer as a school, SHS staff reported the following about their learning:
 - 19% increase in opportunities to grow professionally at SHS.
 - 24% increase in staff feeling that their professional learning has helped them better meet student needs.
 - 15% increase in staff feeling the feedback they receive from colleagues helps them improve.

Staff voice tells a story about our values.

Our Values:

Relationships
High Expectations
Active Participation



Stayton High School

(based on 2023 YouthTruth Data)

- After intentional work on *relationships*, SHS had a 7% increase in students who reported that there is an adult at the school who they can confide in from 2022 to 2023.
- After intentional work on having *high expectations* as a staff for ALL student, SHS had a 8% increase in both students who reported that they feel their teachers care that they are actually learning the material and students who report that they feel they learn a lot almost every day from 2022-2023.
- After intentional work on our school community and *active participation*, SHS had a 6% increase in students who reported feeling truly like a part of our school's community.
- 7% more students reported feeling happy at school and 10% more students reported feeling relaxed at school this year than 2022.
- 5% fewer students reported feeling sad at school and 12% fewer students reported feeling stressed at school this year than 2022.

**Student voice
tells a story
about our
values.**

Our Values:
Relationships
High Expectations
Active Participation





Valedictorians:
Laurel Bjornstedt
Hope Bridge
Daniel Odenthal
Sarah Wolf



Salutatorian:
Kaley Larsen

Class of 2023

**Valedictorians
&
Salutatorian**

¹⁷
Stayton High School Celebrations





Stayton High School: Bringing Back Joy

**Superintendent
Lee W. Loving**



**1155 N 3rd Avenue
Stayton, Oregon 97383**

**Phone: 503.769. 6924
Fax: 503.769. 3578**

May 15, 2023

TO: North Santiam SD Board of Directors
FROM: Rhonda Allen, Business Director
RE: April 30, 2023, Financial Statements

Board Members,

Attached are the 2022-23 financial statements through April 30, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022, through April 30, 2023, and projections through June 30, 2023. The estimated General Fund Ending Fund Balance is \$4,675,283. Contingency and Unappropriated Ending Fund Balance make up \$1,300,000 of the Fund Balance total.

The Budget Committee approved the 2023-24 Proposed Budget on Thursday, May 11, 2023. The Budget Hearing is scheduled for June 15, 2023, at 5:30 p.m. The budget hearing is on the budget "as approved" by the budget committee. After the hearing, the governing body can change the budget estimates and tax levy approved by the budget committee. However, if the tax amount or expenditures in any fund increase by more than 10% (or \$5,000, whichever is greater), the budget summary must be republished, and another hearing must be held by June 30, 2023.

This month's financial report includes student activity funds. The funds highlighted are as followings:

- Sublimity – Fund 261 & 268
- Stayton Elementary – Fund 262 & 264
- Stayton Middle School – Fund 263 & 271
- Mari Linn – Fund 267
- Stayton High School – Fund 265 & 272

North Santiam Schools ~ We Change Kids' Lives!
www.nstantiam.k12.or.us
communications@nsantiam.k12.or.us

Current Enrollment Totals:

As of 5-15-23

School	K	1-5	6-8	9-12	TOTALS
Mari-Linn School	20	96	61		177
Stayton Elementary	74	257			331
Sublimity	32	195	131		358
Stayton Intermediate		189			189
Stayton Middle			264		264
Stayton High				653	653
NSSD Options Academy	1	4	17	122	144
GRAND TOTAL	127	741	473	775	2116

**** General Purpose Grant per Extended ADMw = \$9,465**

****SF estimate based on ADMr of 2069.49; Extended ADMw 2480.73**

North Santiam's investments are held in the Local Government Investment Pool. Assets total \$18,123,512, yielding 3.75% through April 30, 2023.

Please let me know if you have any questions or concerns regarding these statements.

EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, sexual orientation, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. Superintendent, Andy Gardner has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. The Superintendent may be contacted at the District Office at 503-769-4928 for additional information and/or compliance issues.

North Santiam School District 29J
General Fund: Statement of Revenues Budget Vs. Actual
 Fiscal Year 2022-23, As of 04/30/2023

	2022-23 Budget	Actual YTD Rev. 4/30/2023	Projected Revenue 6/30/2023	Total Estimated 2022-23	(Over)/Under Budget
1000 Revenue From Local Sources					
1111 Current Year's Taxes	6,890,000	7,003,444	24,364	7,027,808	(137,808)
1112 Prior Year's Taxes	150,000	155,114	33,661	188,775	(38,775)
1114 Payments in Lieu of Property Taxes	-	70,483		70,483	
1200 REV from Local Gov't Unit Other Than Districts	-	1,720	-	1,720	(1,720)
1510 Interest on Investments	100,000	342,198	96,000	438,198	(338,198)
1700 Fees	3,836	26,233	-	26,233	(22,397)
1910 Rentals	-	1,010	-	1,010	(1,010)
1920 Contributions and Donations	-	-	-	-	
1960 Recovery of Prior Year Funds	-	-	-	-	
1980 Fees Charged to Grants	100,000	-	129,144	129,144	(29,144)
1990 Miscellaneous	2,500	24,447	4,000	28,447	(25,947)
Total Revenue From Local Sources	\$ 7,246,336	7,624,649	287,169	7,911,817	(594,998)
2000 Revenue from Intermediate Sources					
2101 County School Funds	45,000	24,401	20,599	45,000	-
2102 General Education Service District Funds	600,000	450,000	150,000	600,000	-
2199 Intermediate Rev Heavy Equipment Tax	10,000	-	-	-	10,000
2800 Heavy Equipment Rent Tax	-	6,144	-	6,144	
Total Revenue from Intermediate Sources	\$ 655,000	480,545	170,599	651,144	10,000
3000 Revenue From State Sources					
3101 State School Fund—General Support	15,489,954	14,634,832	1,697,406	16,332,238	
3103 Common School Fund	218,710	135,479	262,672	264,014	
3104 State Managed County Timber	250,000	78,220	-	78,220	
3105 STATE SCH FUND PRIOR YRS ADJ	(150,000)	-	206,939	206,939	
3107 State School Fund High Cost Disability	50,000	-	183,983	183,983	
Total Revenue From State Sources	\$ 15,858,664	14,848,532	2,351,000	17,065,394	-
4000 Revenue From Federal Sources					
4801 Federal Forest Fees	10,000	-	-	-	10,000
Total Revenue From Federal Sources	\$ 10,000	-	-	-	10,000
5000 Revenue From Other Sources					
5110 Bond Proceeds	-	-	-	-	
5400 Beginning Fund Balance	3,850,000	4,857,915	-	4,857,915	(1,007,915)
Total Revenue From Other Sources	\$ 3,850,000	4,857,915	-	4,857,915	(1,007,915)
Total Resources	\$ 27,620,000	\$ 27,811,641	\$ 2,808,767	30,486,270.98	(1,582,913.45)
				\$ 25,810,988	
				\$ 4,675,283	
				\$ 1,300,000	
				\$ 3,375,283	

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 04/30/2023

Expenditure Functions	2022-23 Budget	Actual YTD EXP 4/30/2023	Projected Expenditures 6/30/2023	Total Estimated 2022-23	(Over)/ Under Budget
1000 Instruction					
1111 Elementary, K-5 or K-6	5,276,614	3,447,016	1,581,077	5,028,093	248,521
1120 AVID Instruction	8,500	1,673	4,131	5,803	
1121 Middle/Junior High Programs	2,681,009	1,648,175	1,049,358	2,697,533	(16,524)
1122 Middle/Junior High School Extracurricular	150,314	114,249	16,649	130,899	19,415
1127 After School Program	15,000	5,488	574	6,062	
1131 High School Programs	3,268,861	2,019,727	951,818	2,971,545	297,316
1132 High School Extracurricular	684,334	443,948	171,646	615,594	68,740
1150 Distance Learning	-	-	-	-	
1220 Restrictive Pgms for Students w/Disabilities	1,515,409	999,648	509,109	1,508,757	6,652
1250 Programs for Students w/Severe Disabilities	682,971	501,159	249,729	750,888	(67,917)
1271 Remediation	347,159	200,866	164,700	365,566	(18,407)
1272 Title I-A	144,652	28,301	113,509	141,810	2,842
1281 Alternative Education High School	117,000	100,829	-	100,829	16,171
1285 District Options Academy	99,677	110,641	6,993	117,635	(17,958)
1289 Other Alternative Programs	-	28,987	13,679	42,666	(42,666)
1291 English Second Language Programs	647,307	368,225	198,710	566,935	80,371
1292 Summer School, Middle/Jr High	8,100	-	-	-	8,100
Total Instruction	\$ 15,646,906	\$ 10,018,932	\$ 5,031,683	\$ 15,050,615	\$ 584,656
2000 Support Services					
2110 Attendance and Social Work Services	\$106,452	55,808.28	10,099	65,907	40,545
2113 Social Work Services	\$39,057	17,938	532	18,471	20,586
2115 Student Safety	\$36,300	14,774	10,054	24,828	11,472
2120 Guidance Services	\$178,239	141,636	61,319	202,955	(24,716)
2121 Service Area Direction	-	-	-	-	
2134 Nurse Services	\$263,123	117,732	26,129	143,861	119,262
2143 Psychological Counseling Services	\$97,142	66,749	20,959	87,707	9,435
2152 Speech Pathology Services	\$158,963	75,522	37,891	113,413	45,551
2160 Other Student Treatment Services	\$94,856	62,303	31,283	93,586	1,270
2190 Service Direction, Student Support Services	\$369,364	270,408	55,907	326,315	43,049
2210 Improvement of Instruction Services	\$139,299	148,658	31,488	180,146	(40,847)
2213 Curriculum Development	\$125,200	61,011	3,559	64,570	60,630
2220 Educational Media Services	\$299,152	185,155	91,156	276,311	22,841
2230 Assessment and Testing	\$120,043	103,623	37,399	141,022	(20,979)
2240 Instructional Staff Development	\$21,045	16,920	3,297	20,217	828
2310 Board of Education Services	\$135,500	44,948	4,307	49,255	
2320 Executive Administration Services	\$384,983	349,965	53,463	403,428	
2410 Office of the Principal Services	\$2,065,552	1,732,593	438,873	2,171,466	
2510 Direction of Business Support Services	\$224,584	167,104	32,691	199,795	
2520 Fiscal Services	\$376,763	255,217	60,212	315,429	61,334
2528 Risk Management Services	\$265,000	252,903	-	252,903	12,097
2540 Operation and Maintenance of Plant Services	\$2,499,583	1,963,309	451,745	2,415,054	84,529
2550 Student Transportation Services	\$849,450	531,986	314,194	846,180	3,270
2558 Special Education Transportation Services	\$240,000	109,663	130,337	240,000	-

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
 Fiscal Year 2022-23, As of 04/30/2023

Expenditure Functions	2022-23 Budget	Actual YTD EXP 4/30/2023	Projected Expenditures 6/30/2023	Total Estimated 2022-23	(Over)/ Under Budget
2626 Grant Writing	\$31,500	27,500	2,500	30,000	1,500
2630 Information Services	\$55,521	43,628	16,280	59,908	(4,387)
2633 Public Information Services	\$25,000	-	-	-	25,000
2640 Staff Services	\$414,612	317,512	59,925	377,437	
2660 Technology Services	\$653,809	492,090	60,844	552,934	
Total Support Services	\$ 10,270,094	\$ 7,626,655	\$ 2,046,445	\$ 9,673,100	\$ 472,270
3000 Enterprise and Community Services		-			
3310 Direction of Community Services Activities	-	-			
3360 Welfare Activity Services	\$10,700	-	10,700	10,700	
Total Enterprise and Community Services	\$ 10,700	\$ -	\$ 10,700	\$ 10,700	\$ -
5000 Other Uses					
5110 Long Term Debt Service	\$77,300	\$76,573	\$0	\$76,573	\$727
5200 Transfers of Funds	\$70,000	1,000,000	\$0	\$1,000,000	(\$930,000)
5400 PERS Ual Lump Sum Payment to PERS		\$0	\$0		
Total Other Uses	\$ 147,300	\$ 1,076,573	\$ -	\$ 1,076,573	\$ (929,273)
6000 Contingencies		-			
6110 Operating Contingency	\$1,000,000	-	-	-	1,000,000
Total Contingencies	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
7000 Unappropriated Ending Fund Balance					
7000 Unappropriated Ending Fund Balance	\$545,000		-	-	545,000
Total Unappropriated Ending Fund Balance	\$ 545,000	\$ -	\$ -	\$ -	\$ 545,000
Total Requirements	\$ 27,620,000	\$ 18,722,160	\$ 7,088,828	\$ 25,810,988	\$ 1,672,653

North Santiam School District 29J
Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 04/30/2023

	2022-23 Budget	Actual as of 4/30/2023	Encumbered as of 4/30/2023	Total Estimated 2022-23	(Over)/Under Budget
REVENUE					
1600 Daily Sales	16,000	92,265	14,734.64	107,000	(91,000)
1630 Special Functions	500	-	-	-	500
1940 Services Provided Other LEA's	3,000	3,127	873	4,000	(1,000)
1990 Miscellaneous Revenue	5,500	4,176	2,000	6,176	(676)
3102 SSF - School Lunch Match		-	-	-	
3299 Other Restricted Grants		100,492	-	100,492	
4500 Farm to School	12,000	-	11,455	11,455	545
4511 State Breakfast Reimbursement		1,082	400	1,482	
4512 State Lunch Reimbursement		1,149	450	1,599	
4513 NSLP Breakfast	308,000	127,757	46,650	174,407	133,593
4515 NSLP Lunch	748,000	411,665	153,843	565,508	182,492
4525 Summer Lunch	60,000	17,163	-	17,163	42,837
4910 USDA Commodities	85,000	-	90,000	90,000	(5,000)
4526 Federal Revenue Summer Lunch	-	1,472	-	1,472	(1,472)
5400 Beginning Fund Balance	160,000	-	-	-	160,000
TOTAL REVENUE	\$ 1,398,000	\$ 760,348	\$ 320,406	\$ 1,080,754	\$ 420,818
EXPENDITURES					
Enterprise and Community Services					
3100-100 Salaries	407,714	279,596	111,747	114,934	292,780
3100-200 Payroll Costs	289,078	188,615	76,262	88,371	200,707
3100-300 Contracted Services	25,200	3,187	2,343	2,343	22,857
3100-410 Supplies and Materials	20,000	12,109	3,648	359,562	(339,562)
3100-411 Fuel	-	211	-	7,111	
3100-415 USDA Commodities	85,000	-	159,299	166,410	(81,410)
3100-450 Food	509,508	355,914	2,694	2,694	506,814
3100-460 Non-Consumable	18,000	7,111	3,940	3,940	14,060
3100-470 Computer Software	4,000	-	-	6,525	(2,525)
3100-480 Computer Hardware	1,500	-	-	8,763	(7,263)
3100-540 Equipment Replacement	30,000	6,525	-	6,525	
3100-640 Dues and Fees	8,000	8,763	-	8,763	
TOTAL EXPENDITURES	1,398,000	\$ 862,030	\$ 359,934	\$ 775,941	\$ 606,458
Est Ending Fund Balance				\$ 304,813	

North Santiam School District 29J
Appropriations: Budget Vs. Actual
Fiscal Year 2022-23, As of 04/30/2023

	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
General Fund (100)						
1000 Instruction	\$ 15,646,906	\$ 10,018,932	\$ 4,391,485	\$ 14,410,418		\$ 1,236,488
2000 Support Services	\$ 10,270,094	\$ 7,626,822	\$ 2,046,612	\$ 9,673,434	\$ 116,528	\$ 713,188
3000 Community Services	\$ 10,700	\$ -	\$ 165	\$ 165		\$ 10,535
5100 Debt Service	\$ 77,300	\$ 76,573	\$ -	\$ 76,573	\$ -	\$ 727
5200 Transfers	\$ 70,000	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 70,000
6000 Contingency	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Sub Total	\$ 27,075,000	\$ 18,722,327	\$ 6,438,262	\$ 25,160,589	\$ 1,116,528	\$ 3,030,938
Special Revenue Funds (200)						
1000 Instruction	\$ 4,115,150	\$ 2,542,339	\$ 708,346	\$ 3,250,685	\$ 384,926	\$ 1,249,391
2000 Support Services	\$ 3,863,700	\$ 1,905,883	\$ 500,167	\$ 2,406,050	\$ 122,224	\$ 1,579,874
3000 Community Services	\$ 103,111	\$ 38,807	\$ 18,069	\$ 56,877	\$ 3,000	\$ 49,234
6000 Contingency	\$ 776,791	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,776,791
Sub Total	\$ 8,858,752	\$ 4,487,030	\$ 1,226,582	\$ 5,713,612	\$ 1,510,150	\$ 4,655,290
Food Service Funds (299)						
3000 Community Services	\$ 1,398,000	\$ 862,030	\$ 359,934	\$ 1,221,964		\$ 176,036
Sub Total	\$ 1,398,000	\$ 862,030	\$ 359,934	\$ 1,221,964	\$ -	\$ 176,036
PERS Bond Debt Service (310.321.375)						
5100 Debt Service	\$ 4,411,600	\$ 2,109,611	\$ 2,301,029	\$ 4,410,640		\$ 960
6000 Contingency	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Sub Total	\$ 5,911,600	\$ 2,109,611	\$ 2,301,029	\$ 4,410,640	\$ -	\$ 1,500,960
Facilities (400,401,420,425,426,430,448)						
2000 Support Services	\$ 194,311	\$ 5,216	\$ -	\$ 5,216		\$ 189,095
4000 Facilities Acquisition	\$ 3,099,560	\$ 524,616	\$ 47,331	\$ 571,947		\$ 2,527,613
5110 Debt Service	\$ 34,900	\$ 34,882	\$ 499	\$ -		\$ -
6000 Contingency	\$ 300,000	\$ -	\$ -	\$ -		\$ 300,000
Sub Total	\$ 3,628,771	\$ 564,714	\$ 47,830	\$ 577,163	\$ -	\$ 3,016,708
Internal Service Funds (600)						
2000 Support Services	\$ 100,000	\$ 3,430	\$ 210	\$ 3,640		\$ 96,360
6000 Contingency	\$ 270,000	\$ -	\$ -	\$ -		\$ 270,000
Sub Total	\$ 370,000	\$ 3,430	\$ 210	\$ 3,640	\$ -	\$ 366,360
Trust and Agency Fund (700)						
2000 Support Services	\$ 25,000	\$ 3,750	\$ -	\$ 3,750		\$ 21,250
Sub Total	\$ 25,000	\$ 3,750	\$ -	\$ 3,750	\$ -	\$ 21,250
Total Appropriations	\$ 47,267,123	\$ 26,752,893	\$ 10,373,847	\$ 35,862,004.78	\$ 2,626,678.00	\$ 14,031,796
Total Unappropriated	\$ 545,000	\$ -	\$ -	\$ -	\$ -	\$ 545,000
TOTAL	\$ 47,812,123	\$ 26,752,893.34	\$ 10,373,847.16	\$ 35,862,004.78	\$ 2,626,678.00	\$ 14,576,796

North Santiam School District 29J
Special Revenue Funds
Fiscal Year 2022-23, As of 04/30/2023

Special Revenue Funds	Allocation	Beginning Fund Bal	YTD Revenue	YTD Exp/Enc	Fund Balance	Grant Balance
201: Board Reserve	\$ -	\$ 776,791	\$ 225,000	\$ -	\$ 1,001,791	
202: Textbook Reserve	\$ -	\$ 515,000	\$ 400,000	\$ -	\$ 915,000	
204: ARP HCY I	\$ 33,978	\$ -	\$ 580	\$ 3,793	\$ -	\$ 30,185
205: CTE Construction House	\$ -	\$ 245,825	\$ 10	\$ 177,099	\$ 68,736	
206: CTE SHS Grants	\$ -	\$ 4,985	\$ -	\$ -	\$ 4,985	
209: ESSER III	\$ 1,371,231	\$ -	\$ 1,255,481	\$ 1,206,612	\$ -	\$ 164,619
210: Appropriation Fund	\$ -	\$ 41,608	\$ 6,400	\$ -	\$ 48,008	
211: United Way	\$ -	\$ 3,716	\$ -	\$ -	\$ 3,716	
214: Medicaid	\$ -	\$ 17,399	\$ -	\$ 17,399	\$ -	
215: Title IV	\$ 46,594	\$ -	\$ 5,390	\$ 19,761	\$ -	\$ 26,833
216: Misc Grants	\$ -	\$ 8,017	\$ -	\$ -	\$ 8,017	
219: Title III	\$ 13,960	\$ -	\$ -	\$ 8,800	\$ -	\$ 5,160
221: IDEA 611	\$ 1,078,229	\$ -	\$ 254,093	\$ 521,900	\$ -	\$ 556,329
222: Carl Perkins CTE	\$ -	\$ -	\$ 2,831	\$ 7,615	\$ (4,784)	
224: HB3499 EL Transformation	\$ 162,236	\$ -	\$ 50,862	\$ 144,767	\$ -	\$ 17,469
225: IDEA 611 ARP	\$ 117,314	\$ -	\$ 18,135	\$ 21,182	\$ -	\$ 96,132
227: Title I-A	\$ 413,993	\$ -	\$ 234,820	\$ 396,394	\$ -	\$ 17,599
228: Title II-A	\$ 91,505	\$ -	\$ 17,475	\$ 31,842	\$ -	\$ 59,663
229: Title III-A	\$ 13,960	\$ -	\$ -	\$ 4,868	\$ -	\$ 9,092
230: Technology Services	\$ -	\$ 12,089	\$ 13	\$ -	\$ 12,102	
231: After School Grant	\$ -	\$ 42,500	\$ -	\$ 15,000	\$ 27,500	
232: Outdoor School	\$ -	\$ -	\$ 67,966	\$ 41,132	\$ 26,833	
235: Staff Retention Grant	\$ 272,158	\$ -	\$ 272,158	\$ 272,158	\$ -	\$ -
240: E-Rate Category 1	\$ -	\$ 81,121	\$ -	\$ 39,588	\$ 41,532	
241: Nike Grant	\$ -	\$ 14,579	\$ 2,400	\$ 16,000	\$ 979	
242: FFA Grant	\$ -	\$ 2,327	\$ -	\$ 200	\$ 2,127	
243: District Grants	\$ -	\$ 1,567	\$ -	\$ -	\$ 1,567	
244: E-Rate Category 2	\$ -	\$ -	\$ -	\$ 29,934	\$ (29,934)	
247: IDEA 619	\$ 18,621	\$ -	\$ -	\$ -	\$ -	\$ 18,621
249: SB 1149	\$ -	\$ 5,378	\$ 48,738	\$ -	\$ 54,115	
251: Student Investment Act	\$ 2,098,262	\$ 45,983	\$ 1,673,374	\$ 1,454,265	\$ -	\$ 643,997
252: High School Success	\$ 689,579	\$ -	\$ 403,773	\$ 611,160	\$ -	\$ 78,419
253: ODE Farm to School	\$ 65,013	\$ -	\$ 13,558	\$ 49,893	\$ -	\$ 15,120
255: Preschool Promise	\$ 739,974	\$ 5,069	\$ 205,993	\$ 427,786	\$ -	\$ 312,188
257: Summer Learning	\$ -	\$ (45,983)	\$ 285,988	\$ 237,765	\$ 2,240	
258: Sub Teacher/IA Training	\$ -	\$ -	\$ -	\$ -	\$ -	
259: Career Pathways Program	\$ 32,523	\$ -	\$ 4,923	\$ 17,764	\$ -	\$ 14,759
280: Homeless Support	\$ -	\$ 1,366	\$ -	\$ 973	\$ 392	
281: PERS Increase Reserve	\$ -	\$ -	\$ 375,000	\$ -	\$ 375,000	
TOTALS	\$ 7,259,131	\$ 1,779,337	\$ 5,824,959	\$ 5,775,652	\$ 2,559,924	\$ 2,066,186

***Funds with negative balances have pending reimbursement claims to be processed

STUDENT BODY FUNDS

Funds raised or collected by and/or for school approved student groups

**SUBLIMITY
FUNDRAISER ACCOUNT**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
261.0000.5400.300.000.302 BFB: ODS	9,170.95	.00	(9,170.95)	.00	.00	.00
261.0000.5400.300.000.304 BFB: Fund Raiser	57,659.20	(12,142.26)	(4,769.95)	40,746.99	(398.88)	40,348.11
261.0000.5400.300.000.644 BFB: Yearbook/Pictures	.00	.00	.00	.00	.00	.00
261.0000.5400.300.000.708 BFB: Maps	200.00	.00	(160.00)	40.00	.00	40.00
GRAND TOTALS	67,030.15	(12,142.26)	(14,100.90)	40,786.99	(398.88)	40,388.11

**SUBLIMITY
STUDENT ACTIVITIES ACCOUNT**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
268.0000.5400.300.000.051 BFB: 5th Grade	564.42	.00	.00	564.42	.00	564.42
268.0000.5400.300.000.209 BFB: Student Council	15,499.23	.00	(1,022.26)	14,476.97	.00	14,476.97
GRAND TOTALS	16,063.65	.00	(1,022.26)	15,041.39	.00	15,041.39

**STAYTON ELEMENTARY
FUNDRAISER ACCOUNT**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
262.0000.5400.400.000.320 BFB: SPED	300.00	.00	(285.32)	14.68	.00	14.68
262.0000.5400.400.000.404 BFB: Fundraiser	5,336.48	4,588.12	(5,150.42)	4,774.18	(250.00)	4,524.18
262.0000.5400.400.000.405 BFB: T. Herold	391.15	.00	.00	391.15	.00	391.15
262.0000.5400.400.000.406 BFB: Art Fundraiser	1,001.71	.00	.00	1,001.71	.00	1,001.71
262.0000.5400.400.000.708 BFB: SES MAPS	(529.25)	529.25	.00	.00	.00	.00
GRAND TOTALS	6,500.09	5,117.37	(5,435.74)	6,181.72	(250.00)	5,931.72

**STAYTON MIDDLE SCHOOL
FUNDRAISER ACCOUNT**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
263.0000.5400.500.000.135 BFB: Band	401.20	.00	.00	401.20	.00	401.20
263.0000.5400.500.000.207 BFB: Jump Rope	425.08	.00	(425.08)	.00	.00	.00
263.0000.5400.500.000.250 BFB: Green House	1,000.00	.00	(1,000.00)	.00	.00	.00
263.0000.5400.500.000.310 BFB: Julio Gallo Grant	15,000.00	.00	.00	15,000.00	.00	15,000.00
263.0000.5400.500.000.404 BFB: Fundraiser	.00	.00	.00	.00	.00	.00
263.0000.5400.500.000.502 BFB: ODS	8,012.63	.00	.00	8,012.63	.00	8,012.63
263.0000.5400.500.000.504 BFB: Fund Raiser	7,936.63	5,115.87	(1,496.47)	11,556.03	(1,780.18)	9,775.85
263.0000.5400.500.000.506 BFB: Athletics Football	1,295.71	.00	(1,175.95)	119.76	.00	119.76
263.0000.5400.500.000.507 BFB: Athletics	.00	.00	.00	.00	.00	.00
263.0000.5400.500.000.708 BFB: Maps	100.00	.00	(100.00)	.00	.00	.00
GRAND TOTALS	34,171.25	5,115.87	(4,197.50)	35,089.62	(1,780.18)	33,309.44

**STAYTON MIDDLE SCHOOL
STUDENT ACTIVITIES ACCOUNT**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
271.0000.5400.500.000.132 BFB: Band	279.00	.00	(193.64)	85.36	(1,156.36)	(1,071.00)
271.0000.5400.500.000.133 BFB: Choir	141.00	20.00	(156.36)	4.64	(4,143.64)	(4,139.00)
271.0000.5400.500.000.137 BFB: Book Club	727.36	(9.37)	.00	717.99	.00	717.99
271.0000.5400.500.000.203 BFB: 8th Gr. Promotion	437.00	.00	.00	437.00	.00	437.00
271.0000.5400.500.000.209 BFB: Student Council	2,358.78	.00	.00	2,358.78	.00	2,358.78
271.0000.5400.500.000.210 BFB: Year Book	1,196.80	416.00	(1,196.80)	416.00	.00	416.00
271.0000.5400.500.000.211 BFB: Book Fair	.50	6,538.62	(6,539.12)	.00	.00	.00
271.0000.5400.500.000.212 BFB: Dance	1,836.66	.00	.00	1,836.66	.00	1,836.66
271.0000.5400.500.000.215 BFB: Stem Club	115.77	.00	.00	115.77	.00	115.77
271.0000.5400.500.000.216 BFB: Nat. JR Honor Society	1,669.20	.00	.00	1,669.20	.00	1,669.20
271.0000.5400.500.000.320 BFB: Spec. Ed	.00	42.00	.00	42.00	.00	42.00
GRAND TOTALS	8,762.07	7,007.25	(8,085.92)	7,683.40	(5,300.00)	2,383.40

**STAYTON MIDDLE SCHOOL
STUDENT ACTIVITIES ACCOUNT
CLASS FUNDS**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
271.0000.5400.500.851.138 BFB: 5th Grade	743.00	340.00	(743.00)	340.00	(600.00)	(260.00)
271.0000.5400.500.861.138 BFB: 6th Grade	265.00	.00	.00	265.00	.00	265.00
271.0000.5400.500.881.138 BFB: 8th Grade	(25.00)	155.00	(985.00)	(855.00)	(935.00)	(1,790.00)
GRAND TOTALS	983.00	495.00	(1,728.00)	(250.00)	(1,535.00)	(1,785.00)

**MARI LINN
STUDENT ACTIVITIES ACCOUNT**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
267.0000.5400.200.000.132 BFB: Band-Music	413.09	.00	(270.00)	143.09	.00	143.09
267.0000.5400.200.000.138 BFB: Agriculture	.00	.00	.00	.00	.00	.00
267.0000.5400.200.000.202 BFB: Outdoor School	3,347.74	.00	.00	3,347.74	.00	3,347.74
267.0000.5400.200.000.203 BFB: Promotion	2,120.87	682.05	.00	2,802.92	.00	2,802.92
267.0000.5400.200.000.204 BFB: Fundraiser	2,345.99	8,768.72	(5,125.31)	5,989.40	(1,661.62)	4,327.78
267.0000.5400.200.000.205 BFB: Carnival	1,007.39	959.00	(717.92)	1,248.47	.00	1,248.47
267.0000.5400.200.000.206 BFB: Playground	.00	2,500.00	(2,214.62)	285.38	.00	285.38
267.0000.5400.200.000.207 BFB: Jumprope	.00	216.53	.00	216.53	.00	216.53
267.0000.5400.200.000.208 BFB: Popcorn	.00	.00	.00	.00	.00	.00
267.0000.5400.200.000.209 BFB: Student Coucil	.00	123.00	.00	123.00	.00	123.00
267.0000.5400.200.000.210 BFB: Yearbook	298.05	726.43	(1,242.86)	(218.38)	.00	(218.38)
267.0000.5400.200.000.211 BFB: Book Fair	5.00	4,444.87	(3,653.45)	796.42	.00	796.42
267.0000.5400.200.000.250 BFB: Greenhouse	1,363.51	500.00	.00	1,863.51	.00	1,863.51
267.0000.5400.200.000.312 BFB: Needy Child	(74.83)	74.83	.00	.00	.00	.00
GRAND TOTALS	10,826.81	18,995.43	(13,224.16)	16,598.08	(1,661.62)	14,936.46

**STAYTON HIGH SCHOOL
MISCELLANEOUS ACCOUNT**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
265.0000.5400.600.000.136 BFB: SHS Library Misc	.00	.00	.00	.00	.00	.00
265.0000.5400.600.000.309 BFB: SHS Library Midco	.00	.00	.00	.00	.00	.00
265.0000.5400.600.000.320 BFB: SPED	3,814.88	997.50	(155.98)	4,656.40	.00	4,656.40
265.0000.5400.600.000.321 BFB: Transitions	1,633.20	127.00	(1,122.12)	638.08	(19.46)	618.62
265.0000.5400.600.000.601 BFB: Book Grant	177.30	.00	.00	177.30	.00	177.30
265.0000.5400.600.000.609 BFB: College Testing	6,257.01	852.00	(1,513.98)	5,595.03	.00	5,595.03
265.0000.5400.600.000.614 BFB: Parking Fee	6,655.00	.00	.00	6,655.00	.00	6,655.00
265.0000.5400.600.000.700 BFB: Principal Misc	4,361.95	2,803.51	(3,672.46)	3,493.00	(348.42)	3,144.58
265.0000.5400.600.000.701 BFB: Science Misc	10,000.00	.00	(4,496.75)	5,503.25	(43.96)	5,459.29
265.0000.5400.600.000.702 BFB: Art Misc	1,499.43	.00	.00	1,499.43	.00	1,499.43
265.0000.5400.600.000.703 BFB: Band	337.43	.00	.00	337.43	.00	337.43
265.0000.5400.600.000.704 BFB: Choir	780.11	.00	.00	780.11	(489.25)	290.86
265.0000.5400.600.000.705 BFB: Drama	1,100.50	.00	(400.00)	700.50	.00	700.50
265.0000.5400.600.000.706 BFB: Fabrication	12,995.92	25.00	.00	13,020.92	(1,935.00)	11,085.92
265.0000.5400.600.000.707 BFB: Woods	691.83	1,228.23	.00	1,920.06	.00	1,920.06
265.0000.5400.600.000.708 BFB: MAPS	550.00	.00	.00	550.00	.00	550.00
GRAND TOTALS	50,854.56	6,033.24	(11,361.29)	45,526.51	(2,836.09)	42,690.42

STAYTON HIGH SCHOOL STUDENT ACTIVITIES ACCOUNT

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
272.0000.5400.600.000.600 BFB: ASB General	21,343.81	43,515.45	(31,643.19)	33,216.07	(10,868.96)	22,347.11
272.0000.5400.600.000.601 BFB: Book Grant	.00	.00	.00	.00	.00	.00
272.0000.5400.600.000.602 BFB: Band	6,510.57	6,743.00	(5,332.33)	7,921.24	(155.92)	7,765.32
272.0000.5400.600.000.603 BFB: Baseball	16,155.51	3,206.00	(9,655.28)	9,706.23	(1,608.80)	8,097.43
272.0000.5400.600.000.604 BFB: Basketball Boys	15,233.53	9,013.49	(15,483.71)	8,763.31	(13,596.25)	(4,832.94)
272.0000.5400.600.000.605 BFB: Basketball Girls	7,987.26	6,691.99	(4,197.92)	10,481.33	(550.00)	9,931.33
272.0000.5400.600.000.606 BFB: Book Club	795.61	.00	.00	795.61	.00	795.61
272.0000.5400.600.000.607 BFB: Cheer	2,265.37	2,550.00	(1,836.08)	2,979.29	.00	2,979.29
272.0000.5400.600.000.608 BFB: Choir	1,603.74	.00	.00	1,603.74	.00	1,603.74
272.0000.5400.600.000.610 BFB: Choir Trip	3,000.00	2,250.00	.00	5,250.00	.00	5,250.00
272.0000.5400.600.000.611 BFB: Cross Country	3,654.25	5,531.27	(5,124.02)	4,061.50	.00	4,061.50
272.0000.5400.600.000.612 BFB: Cyberdyne	61.52	.00	.00	61.52	.00	61.52
272.0000.5400.600.000.613 BFB: Dance	1,530.08	938.00	(2,071.59)	396.49	.00	396.49
272.0000.5400.600.000.615 BFB: Drama	4,394.18	5,430.00	(9,254.80)	569.38	(2,338.07)	(1,768.69)
272.0000.5400.600.000.616 BFB: Equestrian	2,420.49	7,740.50	(5,238.96)	4,922.03	(890.00)	4,032.03
272.0000.5400.600.000.617 BFB: Small Engine	.00	.00	.00	.00	.00	.00
272.0000.5400.600.000.618 BFB: FBLA	344.61	1,776.17	(1,632.93)	487.85	(300.00)	187.85
272.0000.5400.600.000.619 BFB: FFA	18,205.32	5,516.65	(8,669.58)	15,052.39	(138.00)	14,914.39
272.0000.5400.600.000.620 BFB: Field Trips	55.32	.00	(55.32)	.00	.00	.00
272.0000.5400.600.000.621 BFB: Football	38,451.34	10,882.00	(32,157.98)	17,175.36	.00	17,175.36
272.0000.5400.600.000.622 BFB: Golf Club Boys	1,356.11	2,060.00	(1,541.00)	1,875.11	.00	1,875.11
272.0000.5400.600.000.623 BFB: Golf Club Girls	598.84	575.00	(65.00)	1,108.84	(28.00)	1,080.84
272.0000.5400.600.000.624 BFB: Interact	545.45	.00	.00	545.45	.00	545.45

STAYTON HIGH SCHOOL STUDENT ACTIVITIES ACCOUNT

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
272.0000.5400.600.000.625 BFB: Journalism	4,554.10	4,554.10	(4,554.10)	4,554.10	.00	4,554.10
272.0000.5400.600.000.626 BFB: National Honor Society	(532.32)	404.00	.00	(128.32)	.00	(128.32)
272.0000.5400.600.000.627 BFB: Rainbow Alliance	.00	.00	.00	.00	.00	.00
272.0000.5400.600.000.628 BFB: Robotics	1,201.94	.00	.00	1,201.94	.00	1,201.94
272.0000.5400.600.000.629 BFB: Science	473.38	.00	.00	473.38	.00	473.38
272.0000.5400.600.000.630 BFB: Skills USA	15,325.77	3,000.00	(1,290.00)	17,035.77	.00	17,035.77
272.0000.5400.600.000.631 BFB: Soccer Boys	5,958.26	2,552.30	(5,056.35)	3,454.21	.00	3,454.21
272.0000.5400.600.000.632 BFB: Soccer Girls	8,325.78	115.00	(669.00)	7,771.78	.00	7,771.78
272.0000.5400.600.000.633 BFB: Softball	11,372.69	2,135.00	(1,539.55)	11,968.14	(3,797.85)	8,170.29
272.0000.5400.600.000.634 BFB: Softball Lamb	.00	.00	.00	.00	.00	.00
272.0000.5400.600.000.635 BFB: Swim	890.32	625.00	(65.00)	1,450.32	.00	1,450.32
272.0000.5400.600.000.636 BFB: Tabletop Gaming	288.23	.00	.00	288.23	.00	288.23
272.0000.5400.600.000.637 BFB: Tennis Boys	935.84	690.00	(1,590.59)	35.25	(165.38)	(130.13)
272.0000.5400.600.000.638 BFB: Tennis Girls	675.52	580.00	(414.33)	841.19	(68.55)	772.64
272.0000.5400.600.000.639 BFB: Track	7,565.96	360.00	(1,575.12)	6,350.84	(3,455.00)	2,895.84
272.0000.5400.600.000.640 BFB: Video Production	806.74	.00	(806.74)	.00	.00	.00
272.0000.5400.600.000.641 BFB: Volleyball	7,441.52	18,962.00	(13,237.27)	13,166.25	(5,070.00)	8,096.25
272.0000.5400.600.000.642 BFB: Weights	473.46	.00	.00	473.46	.00	473.46
272.0000.5400.600.000.643 BFB: Wrestling	3,298.08	2,854.00	(4,967.53)	1,184.55	.00	1,184.55
272.0000.5400.600.000.644 BFB: Yearbook	6,174.97	7,290.00	(3,780.01)	9,684.96	.00	9,684.96
272.0000.5400.600.621.645 SHS ASB CLASS FUNDS '21	(477.20)	651.45	(174.25)	.00	.00	.00
272.0000.5400.600.622.645 SHS ASB CLASS FUNDS '22	(477.20)	651.45	(174.25)	.00	.00	.00

**STAYTON HIGH SCHOOL
STUDENT ACTIVITIES ACCOUNT**

Student Activities Summary Report

Fiscal Year: 2022-2023

From: 7/1/2022 To: 5/31/2023

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
272.0000.5400.600.000.646 BFB: Concessions	3,735.36	.00	.00	3,735.36	.00	3,735.36
272.0000.5400.600.000.647 BFB: Lamb Athletic Scholarship	592.59	.00	.00	592.59	.00	592.59
272.0000.5400.600.000.648 BFB: Basic Construction	.00	.00	.00	.00	.00	.00
272.0000.5400.600.000.649 BFB: ASB Donation	14,767.73	.00	(14,767.73)	.00	.00	.00
272.0000.5400.600.000.650 BFB: Community Donation	.00	.00	.00	.00	.00	.00
272.0000.5400.600.000.651 BFB: Turf Improvement	821.47	.00	.00	821.47	.00	821.47
272.0000.5400.600.000.652 BFB: Holiday Giving Donation	.00	640.00	(582.74)	57.26	.00	57.26
272.0000.5400.600.000.653 BFB: Athletic Improvement Fund	26,749.27	7,157.16	(10,205.31)	23,701.12	(2,753.00)	20,948.12
272.0000.5400.600.000.654 BFB: Life Skills Coffee Club	.00	.00	.00	.00	.00	.00
272.0000.5400.600.000.655 BFB: Make A Wish	.00	611.75	.00	611.75	.00	611.75
GRAND TOTALS	267,455.17	168,252.73	(199,409.56)	236,298.34	(45,783.78)	190,514.56

Superintendent
Lee Loving



1155 N 3rd Avenue
Stayton, Oregon 97383

Phone: 503-769-6924
Fax: 503-769-3578

**A RESOLUTION TO DISSOLVE THE BALANCE IN FUND 400
FOR THE FISCAL YEAR 2022-23
RESOLUTION 051823A**

BE IT RESOLVED that the Board of Directors of the North Santiam School District has determined that the balance in Fund 400, in the amount of \$139,315 and designated for the completed QZAB Capital Project, is no longer needed and therefore shall be dissolved.

Alisha Oliver, Board Chair

Date

Attest, Lee Loving, Superintendent

Date

Superintendent
Lee Loving



1155 N 3rd Avenue
Stayton, Oregon 97383

Phone: 503-769-6924
Fax: 503-769-3578

**A RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET
AUTHORIZING APPROPRIATION TRANSFER
FOR THE FISCAL YEAR 2022-23
RESOLUTION 051823B**

BE IT RESOLVED that the Board of Directors of the North Santiam School District hereby authorizes the transfer of budget appropriation in the Capital Improvement Fund for dissolving the balance in Fund 400 and transferring the balance to the General Fund.

APPROPRIATION REQUEST

Reduce Fund 448, Function 4150 Building Acquisition, \$139,315

Increase Fund 400 Function 5200 Transfer to Other Funds, \$139,315

Alisha Oliver, Board Chair

Date

Attest, Lee Loving, Superintendent

Date

North Santiam Schools ~ We Change Kids' Lives!
www.nisantiam.k12.or.us

Superintendent
Lee W. Loving



1155 N 3rd Avenue
Stayton, Oregon 97383
Phone: 503.769. 6924
Fax: 503.769. 3578

Instruction and Support Services Team Board Report May 18, 2023

Items for Board Approval:

ELA Adoption

The district review team has completed a comprehensive review of the K-12 language arts instructional materials and have a final recommendation to seek approval from the board. Our district review team of teachers, building principals, and specialists have selected the top programs for each grade band to ensure alignment with Oregon content standards, quality instructional practices, and engagement for student learning.

Recommendations:

- Grades K-2: Heinemann Fountas and Pinnell
- Grades 3-5: Combination Heinemann Fountas and Pinnell & Houghton Mifflin Harcourt Into Reading
- Grades 6-8: Houghton Mifflin Harcourt Into Literature
- Grades 9-12: Houghton Mifflin Harcourt Into Literature

Budget:

	<i>FINAL QUOTES w/shipping</i>
K-5 F& P	\$224,631.50
K-5 HMH	\$86,883.30
6-8 HMH	\$176,553.55
9-12 HMH	
Total Materials w/ Shipping	\$488,068.35
Writable 6-12	\$37,120.00
HMH PD (in-person training)	\$17,000.00
Total Cost All	\$542,188.35

North Santiam Schools ~ We Change Kids' Lives!
www.nisantiam.k12.or.us
communications@nsantiam.k12.or.us

ISST would like to acknowledge the commitment of our dedicated Committee Members, who diligently served in this process. We would not be able to make this recommendation without their efforts.

SES: Amy Erwin, Shealon Cooper, Teal Carter

ML: Crystal Reifschneider, Hollie Carlile, Julie Rogers

SUB: Danielle Angus, Meryl Smith-Bromley, Melodee Nolan, Rockelle Baddeley

SIS/SMS: Kelsey Hallin, Michelle Dayton, Renee Gilbreth, Stella McCahill

SHS: Darren Shryock, Lindsey Lavelle, Whitney Farris

Please see attached PDF slide show with details regarding the process and recommendations for the school board.

Updates:

BERC/STAR Classroom Assessments

The BERC Group will complete the annual classroom assessments to collect evidence for the 4 Habits of Powerful Teaching and Learning from May 15th-May 20th.

Integrated Guidance: Aligning for Student Success

ODE has approved the Aligning for Student Success Integrated Guidance Application and has moved the application to the Longitudinal Performance Growth Target (LPGT) co-development process. Once LPGTs are developed and approved by the school board, the district will complete the grant agreement.

Title III Monitoring Audit

The Multilingual/Migrant Education (MME) Team reviewed the materials provided to the Oregon Department of Education (ODE) as part of the monitoring requirements for Title III. The MME Team reviewed these materials the week of May 8, 2023. ODE noted that North Santiam SD has implemented a plan to review ELP instructional materials and adopt for the 2023-24 school year.

During the Title III monitoring review, it was determined that some areas are not compliant and require a response from your district. ODE included a monitoring report outlining the issues and resolutions required by the district. NSSD will begin collaborating with ODE on these areas to meet the required deadlines.


Upcoming:

In June 2023, ISST will seek Board approval to postpone reviewing the Mathematics Instructional Materials from the 2022-2023 school year to the 2023-2024 school year.

..

EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, sexual orientation, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. Superintendent, Andy Gardner has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. The Superintendent may be contacted at the District Office at 503-769-4928 for additional information and/or compliance issues.



English Language Arts Instructional Materials Adoption Process and Recommendations

NSSD School Board Presentation
May 18, 2023

Committee Members



SES: Amy Erwin (K-2), Teal Carter (3-5), Shealon Cooper (Specialist)

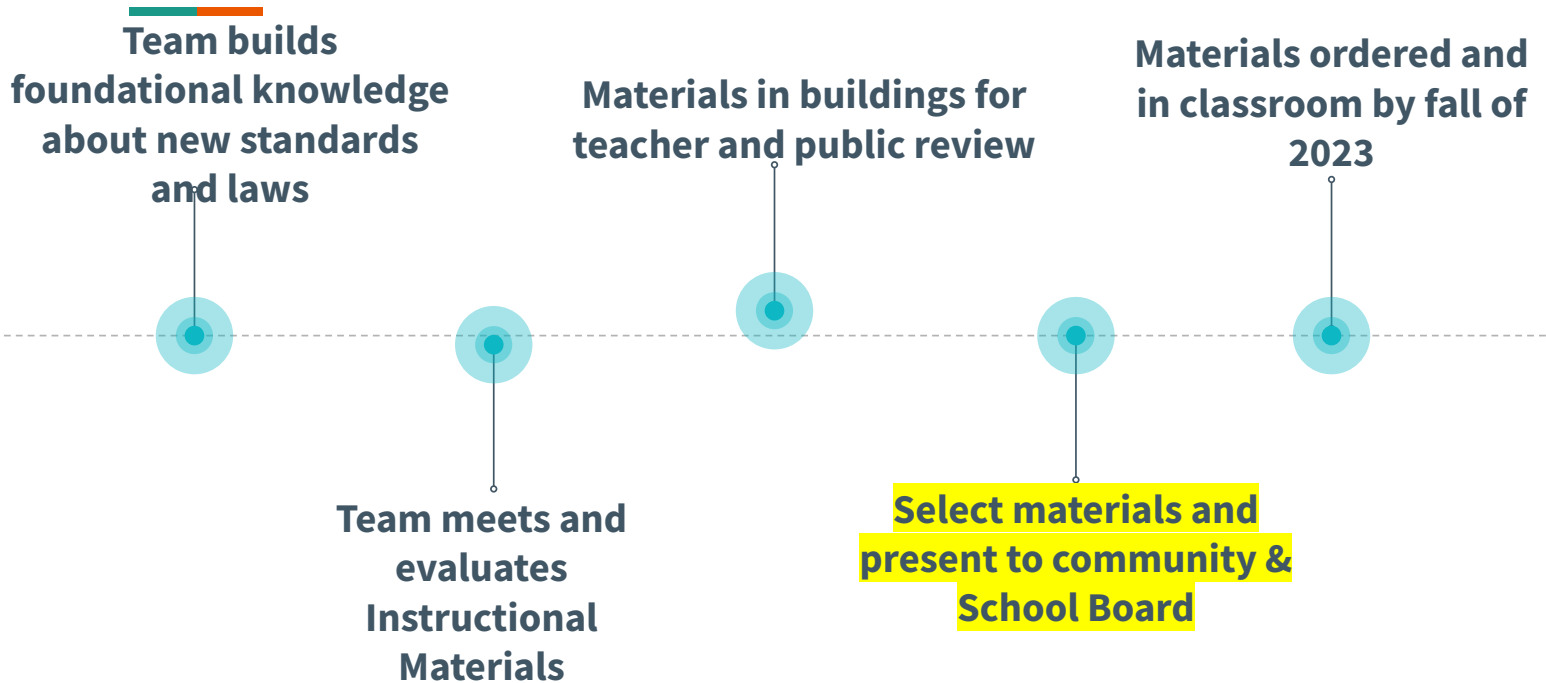
ML: Julie Rogers (K-2), Crystal Reifschneider (3-5), Hollie Carlile (6-8)

SUB: Rockelle Baddeley (K-2), Meryl Smith-Bromley (3-5), Melodee Nolan
(6-8), Danielle Angus (Specialist)

SIS/SMS: Renee Gilbreth (3-5), Michelle Dayton (6-8), , Stella McCahill (6-8),
Kelsey Hallin (Specialist)

SHS: Lindsey Lavelle, Whitney Farris, Elijah Neves (EL Specialist), Darren Shryock

District Process Timeline



3

Evaluation Phases

Screening Phase 1: (Nov/Jan)

- Determine Criteria
- Evaluate Materials in grade level teams
- Discuss Independent Resources and district capacity to support
- Review physical materials
- Narrow down to top 2-3 choices for Publisher Presentations

Screening Phase 2: (March)

- Invite Publishers to present
- Consensus on top recommendation to be reviewed by peers and community
- Materials available for review (4 weeks)

Phase 3: (April)

- Review community input
- Select top choice for recommendation
- Team creates a ppt and presents to the school board (May)

Independent Adoption Considerations

- Per district policy IIA-AR(I) - the adoption team can consider other materials not reviewed by ODE.
- If a district chooses to select materials that are not on the ODE approved list, they must conduct an independent adoption, as outlined in OAR 581-022-2350, using the adoption criteria (screener) for the content area under consideration.
 - Include a internal review using the ODE screening process
 - Reviewed Best Practices and Resources
 - Reviewed ODE's training materials
 - Screener for Science - OR-IMET and National Achieve
- Submit a notice to ODE about materials being adopted

Independent Adoption Criteria for ODE

- In order to give proper notification that an independent adoption is being made, the administrative head of the district must provide the district school board, prior to placing the instructional materials into use in the local schools, the following information:
 1. The subject, category, and grade level(s) in which the instructional materials will be used;
 2. The title of the instructional materials;
 3. The publisher of the instructional materials;
 4. The copyright date of the instructional materials;
 5. The date on which the district intends to install the instructional materials for use in the school system; and
 6. A statement that a completed criteria checklist showing the degree to which the instructional materials meet the criteria established by the State Board of Education is on file in the district office. (Criteria checklists for the specific subject/category are available from the Department of Education.)
 7. A statement of assurance that the independently adopted instructional materials will comply with the most current National Instructional Materials Accessibility Standard (NIMAS) specifications regarding accessible instructional materials.

NSSD Criteria

Content	Student Engagement	Assessment/Measuring Progress
<ul style="list-style-type: none"> ❑ Teacher Access: Instructional materials are organized, defined timing/pacing of lessons, intuitive and easy to use and teachers can revise materials ❑ The instructional materials offers an EXPLICIT strategy for teachers to approach topics in a culturally responsive and objective manner. ❑ The instructional materials includes school to home connections (a way to communicate with parents) ❑ Offers professional development supports ❑ Aligned to standards, and best practices (BERC, AVID) 	<ul style="list-style-type: none"> ❑ The instructional materials offers multi-media options, journals and/or different ways for students to access information. It is not just a textbook. ❑ Differentiated supports built in to support our Language Learners ❑ Leveled reading options ❑ The instructional materials offer opportunity for student choice/voice. ❑ The scenarios/stories to engage students are authentic, relatable, accurate and age appropriate. ❑ Curricula is accessible in print, digitally and on multiple devices 	<ul style="list-style-type: none"> ❑ Assessments are varied (formative and summative) and connected to the standards. ❑ Provide multiple opportunities for student to review and revisit material as needed ❑ Monitors students progress ❑ The instructional materials provide remedial support. ❑ Includes assessment exemplar/mentor texts for students.

Recommendation K-2 Critical Factors

- The K-5 Committee team recommends
Publisher: Heinemann
Program Title: Fountas and Pinnell

- Here are 3-5 key reasons why the team is selecting this curriculum versus the other:
 - K-2 recommends Fountas and Pinnell Classroom for final recommendation.
 - It allows for differentiation of reading levels with lessons for specific skills and adaptability for a variety of levels. There is responsive teaching based on student needs. It provides a lot of books that promote inclusion and equity. Easily align with our science and social studies curriculum without conflict.
 - Many opportunities for students to interact with literature throughout the day; it hits all aspects of reading, writing, and language and has a wide variety and quantity of the right type of materials.
 - Flexibility and authentic texts that are highly engaging and will invoke a love of reading.

Recommendation 3-5 Critical Factors

4th and 5th Grade	3rd Grade
<p>➤ The 3-5 Committee team recommends : Publisher: Houghton Mifflin Harcourt Program Title: Into Reading</p> <p>➤ Here are <u>4-5 key reasons</u> why the team is selecting this curriculum versus the other:</p> <ul style="list-style-type: none"> ○ All students have the text in front of them and can annotate which aligns with best teaching practices (AVID, BERC) ○ Optional engaging multimedia platform for students and teachers ○ Well-rounded instruction that includes all elements of language arts instruction ○ Various standards based assessment modality with a strong alignment toward statewide assessments 	<p>➤ The 3-5 Committee team also recommends: allowing 3rd grade to choose between Houghton Mifflin Harcourt and Fountas and Pinnell in collaboration with their administrator based on building and student needs.</p> <p>This decision is based upon:</p> <ul style="list-style-type: none"> ➤ The shift in learning needs and expectations at the different grade levels (learning to read →reading to learn) ➤ The unique needs, structure, and makeup of our district’s elementary buildings

Recommendation 6-8 Critical Factors

- The 6-8 Committee team recommends
Publisher: Houghton Mifflin Harcourt
Program Title: Into Literature

Our final recommendation for an adopted 6-8 ELA curriculum is Houghton Mifflin Harcourt (HMH) Into Literature. This recommendation is based on the following strengths:

- Engaging and user-friendly platform that is supportive of all learners
- Focuses on reading and writing
- Provides teachers with digital and printable access to materials and professional development

Recommendation 9-12 Critical Factors

- The 9-12 Committee team recommends
Publisher: Houghton Mifflin Harcourt
Program Title: Into Literature
- Here are 3-5 key reasons why the team is selecting this curriculum versus the other:
 - Engaging units
 - Texts are similar to ones we currently use and are already included in same grade-levels
 - Writing tool included w/ability for peer review support
 - Standard skill tracker

Next Critical Steps

- Work with teachers to develop professional development and implementation plan on instructional materials, best teaching practices, and equity.
- Create a scope and sequence of instruction with a focus on alignment between schools.
- Create vertical articulation for each level. The documents will support instructional coherence across the program offered at SHS.

Estimated Costs

Grade Level	Cost of Programming + Shipping <i>(as of 05/11/2023)</i> ** Not to exceed \$600,000 in negotiations with each publisher	
K-5	Heinemann Fountas & Pinnell HMH Into Reading	\$271,891.00 \$107,789.00
6-8	HMH Into Literature (7 years)	\$113,116.00
9-12	HMH Into Literature (7 years)	\$161,200.00
Total:		\$653,996.00**

Recommendation

- **Approve adoption of**
 - K-5 Heinemann: Fountas & Pinnell & Houghton Mifflin Harcourt: Into Reading
 - 6-8 Houghton Mifflin Harcourt: Into Literature
 - 9-12 Houghton Mifflin Harcourt: Into Literature



2022-23 Board of Directors

Board Chair: Alisha Oliver **Board Vice-Chair:** Erin Cramer

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representative to the Board: Omar Garcia & Rori Bentz

Superintendent: Lee W. Loving

Director of Teaching & Learning: Nicole Duncan

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

School Board/Superintendent Executive Secretary: Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nisantiam.k12.or.us > School Board > Agendas/Meeting Minutes

**Thursday, April 20, 2023 Regular Session
Sublimity Elementary Library, 431 E Main St,
Sublimity, OR 97385 ~ 6:00 PM
MINUTES - DRAFT**

1. CALL REGULAR SESSION TO ORDER

The Board Chair called the meeting to order at 6:00 pm and noted board members absent/present (indicated below). She then led everyone in the pledge of attendance.

PRESENT: Laura Wipper, Coral Ford, Mark Henderson, Mike Wagner, Mackenzie Strawn and student reps. Omar Garcia and Rori Bentz.

ABSENT WITH NOTICE: Erin Cramer

2. AGENDA APPROVAL

Changes to the agenda after posting on April 14, 2023 were acknowledged:

Added Attachments-

- *6.0-Every Student Belongs PPT
- *9.0-Financial Board Report March 2023
- *12.0-1057 Formalizing Council Liaison Assignments

Revised Attachments-

- *17-Board policies IKF, KBA & KBA-AR (revisions were to include summaries for proposed changes and display strikeouts that were not visible on previous copies)

MOTION-AGENDA APPROVAL

Motion that the Board approve the agenda as modified.

Motion Made By: Mike Wagner
Vote: 6-0, motion passed

3. TEACHER APPRECIATION WEEK RESOLUTION

Teacher Appreciation Week is May 8-12, 2023. The Board voted to approve a resolution honoring their commitment and dedication. They read the resolution out loud and shared sentiments of their appreciation. The resolution can be viewed under this agenda item at the link below.

MOTION-RES #042023A

*Be it resolved that the NSSD expresses its deep appreciation of its Licensed staff by adopting Resolution #042023A proclaiming May 8-12, 2023 to be **TEACHER APPRECIATION WEEK**.*

Motion Made By:

Vote: 6-0, motion passed

[Teacher Appreciation Week Resolution 042023A](#)

4. SPOTLIGHT: SUBLIMITY SCHOOL

Sublimity Principal Ryan Westenskow was joined by teachers Jeantte Sherman and Rebecca Mitchell to share about the new garden recently built through a grant provided by Oregon HB 2579 called [Farm to School & School Garden](#). NSSD received a total of \$65,000 with \$38,000 going to Sublimity and \$27,000 going to Stayton Elementary (yet to be utilized) to create school gardens for food, agriculture, and farm-based education activities. Staff shared about some of the activities and ways the garden has already benefited the school. Rick Sherman was also present from ODE. He is the Farm to School analyst and one of his main focuses is to help schools integrate the garden with their cafeteria. The presentation can be viewed under this agenda item at the link [04/20/23](#).

5. STUDENT BUSINESS: Omar Garcia/Rori Bentz

This agenda item is for monthly reports from the NSSD Student Reps. to the Board. Highlights included:

- Make-A-Wish fundraising continues: May 12- talent show and May 9- Kick Start coffee
- Summer Kickoff on June 14 at SHS to celebrate the end of school
- Prom was a huge success and well attended
- Homegoing Week is coming up in May
- Footloose drama production just wrapped and was well received
- Spring sports update (off to a slow start since many events have been canceled due to rain)
- Results from questions they (Omar & Rori) posed to students regarding the recent Youth Truth survey. They spoke to 68 students (17 from each class). Students were surveyed on their level of honesty while completing the survey and ways to improve engagement. Suggestions included shortening the length, offering multiple ways to take it (some would've preferred in-person), ensuring anonymity and that students are informed of the results and possible strategies for responding to common themes.
- Feedback from the "Every Student Belongs" assembly. While it was noted that the sentiment and focus on the topic was appreciated by some, other students didn't connect. It might be helpful to supplement with real-life examples and experiences.

6. SHS NON-DISCRIMINATION COMMUNICATION PLAN: Vicky Storey

SHS Principal Vicky Storey outlined the efforts to inform students of the District's anti-racism/anti-harassment/anti-discrimination policies. The presentation was delivered into two segments, one for Juniors & Seniors and one for Freshmen and Sophomores. She noted that, optimally, these presentations are done at the beginning of a school year and in small group settings

(20-25 students). That is the goal for the future, as well as having student leadership participate in delivering the message. She emphasized that this movement is a work in progress and that the message will likely continue to evolve. The presentation can be viewed under this agenda item at the link below.

[Every Student Belongs PPT](#)

7. [OPERATING PROTOCOLS FOR POLICY ACB: Lee Loving](#)

As directed by the Board, Superintendent Loving has been working on a checklist/standard operating protocol to be followed when there is a bias incident, hate symbol display, or other similar action that violates policy ACB. He reviewed his work with the Board. There was a request by the Board to receive an annual report of all complaints filed each year. The documentation can be reviewed under this agenda item at the link below.

[Attachments:](#)

ACB-Bias Incident Admin Investigation Checklist-Draft
 NSSD_Every Student Belongs_Communication Plan-2023

8. [SUPERINTENDENT'S REPORT: Lee W Loving](#)

This standing agenda item is for the Board to receive a monthly report from the Superintendent. This month included an update on the bond refinance the board voted to authorize in the March meeting. While additional board action was not necessary, Supt. Loving requested confirmation from them regarding which refinancing option the majority of them preferred. He spent some time reviewing the options which included:

Summary of Potential New GO Bond Scenarios						
Structure	Gap Created in 2028 Nov. 2026 or May 2027 Election		Gap Created 2030 Nov. 2028 or May 2029 Election		Early Refunding Bond Payoff Nov. 2029 or May 2030 Election	
	\$30 Million	\$50 Million	\$30 Million	\$50 Million	\$30 Million	\$50 Million
Dated Date	6/15/2027	6/15/2027	6/15/2029	6/15/2029	6/15/2030	6/15/2030
Final Maturity	6/15/2050	6/15/2057	6/15/2046	6/15/2059	6/15/2045	6/15/2059
Amortization Period	23 Years	30 Years	17 Years	30 Years	15 Years	29 Years
Projected Average Levy Rate*	\$1.26	\$1.65	\$1.26	\$1.44	\$1.26	\$1.26
Interest Estimates						
Interest Rate Cushion	+2.00%	+2.00%	+2.00%	+2.00%	+2.00%	+2.00%
True Interest Cost (TIC)	6.27%	6.57%	5.76%	6.53%	5.24%	5.72%
Total Interest	\$37,054,748	\$93,989,633	\$21,034,415	\$87,906,785	\$14,785,277	\$66,010,038
Total Interest as % of Par	124%	188%	70%	176%	49%	132%

Some key points from the conversation included:

- The main question being asked of the Board is when they foresee the best time to potentially place another bond on a ballot for voters. Ultimately, nothing is set in stone but rather trying to set the District up to be in a good position to go for a new bond between 2026-2030.
- Many things have changed since the LRFMP Committee last met in 2020 and it is very likely that much of the work done by staff and the committee needs to be updated. It was noted that NSSD was approved for a grant that will assist in covering the cost of facilities assessments to do this.
- A concern that allowing the bond payment amount (by taxpayers) to drop significantly could make it more difficult to get a new bond approved that would raise the amount back to up

where it was or even higher (versus stacking a new bond which would provide new funds but keep the amount paid by taxpayers relatively constant).

- No matter whether the current bond is simply paid off early or there is a new bond, there will still be a savings for taxpayers.

Motion that the Board supports the Superintendent's decision to create a bond gap in 2028.

Motion Made By: Laura Wipper

Vote: 6-0, motion passed

Other key points from the superintendent's report included:

- His plan to launch his superintendent feedback survey to all staff in the coming weeks just as he is asking department directors and building administrators to do with their staff and teachers to do with their students.
- As of the meeting date, the Oregon Legislature has not provided funding for summer school. Assuming nothing changes in the immediate future, the District will not have sufficient time to prepare.
- The Federal government is considering lowering the percentages for the Community Eligibility Requirements (CEP) which qualify schools to provide free meals to all their students. It could allow the District to extend free meal service to include Stayton High School and Sublimity, in addition to Stayton Elem, Stayton Inter/Middle and Mari-Linn.

9. BUSINESS DIRECTOR'S REPORT: Rhonda Allen

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department. In addition to the monthly financials, she touched on a couple of legislative updates including projected funding for education (still projected to be \$9.9 billion) and House Bill (HB) 2690-staff salary mandates, HB 3030-Universal Meals, and Senate Bill 283-Educator Workforce Bill. The presentation is available to view under this agenda item via the link below.

[Financial Board Report_Mar2023](#)

10. STUDENT SERVICES REPORT: Nicole Duncan

This standing agenda item is for the Board to receive regular reports regarding topics such as the Student Success Act, Curriculum & Instruction, Professional Development, Special Education, Grants, or other topics relating to student services. During this report, she noted that NSSD has requested a postponement to begin the process of adopting new English Language Development (ELD) until the Fall of 2024. ODE has already approved the request, but it requires board approval to move forward. In addition, she informed the Board the curriculum committee plans to present their final recommendation for a new English Language Arts curriculum at the May board meeting.

MOTION-TEXTBOOK ADOPTION POSTPONEMENT

Motion to postpone the ELD textbook adoption until the 2023-24 school year.

Motion Made By: Mike Wagner

Vote: 6-0

She also reported that the Integrated Guidance Application was submitted on March 29, 2023 and accepted for processing by ODE. In addition, she reported that NSSD has been identified as one of

fifty-one districts across the state to undergo monitoring of their Title III English Learner programs. NSSD staff provided information to ODE which they will review for compliance and eventually present findings. The presentation is available to view under this agenda item via the link below. [ISST Board Report April 20th.docx](#)

11. LICENSED UNION REPORT: Union Rep.

This standing agenda item is to receive regular reports from the Licensed Union representatives. Pauli Lime was present to give the report and noted that most (if not all) union officers from the 2022-2023 school year will likely serve again next year. She also noted they are currently processing scholarship applications from the Class of 2023.

12. STAYTON CITY COUNCIL LIAISON REPORT: David Patty

This was the first of a new standing agenda item for reports from the Stayton City Council Liaison, David Patty. As noted in the attached resolution (below), the Mayor and City Council desire to ensure two-way communication between the boards and commissions in Stayton and have appointed council members to act as liaisons. Mr Patty introduced himself as the NSSD liaison and reaffirmed the city's commitment to collaboration and two-way communication.

[1057 Formalizing Council Liaison Assignments](#)

13. PUBLIC COMMENT

There were two statements from the public:

- Michael Taylor, Sublimity: expressed concern about how some students may have interpreted the "Every Students Belong" assembly at the high school
- Crystal Sherman, Lyons: spoke against adding language to policies CB and CBA, as a result of the passage of Oregon SB 1521, that prohibits school boards from taking adverse employment action against a superintendent for complying with local, state or federal laws.

14. CONSENT AGENDA

14.1 Approval of Meeting Minutes

The minutes from the previous month's meeting were submitted for Board review and approval.

[Attachments](#)

03.02.23 Special Session Minutes-DRAFT

03.16.23 Meeting Minutes-DRAFT

14.2 Approval of New Hires

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. Changes in licensed staff since the last board meeting were noted. Only new hires require board approval.

New Hires (Board Action Required)

n/a

Resignations

Janet Shryock (effective 6/2023)

14.3 Action on Consent Agenda

MOTION-CONSENT AGENDA

Motion that the Board approve the Consent Agenda as presented.

Motion Made By: Mackenzie Strawn

Vote: 6-0, motion passed

15. [2023-24 SCHOOL CALENDAR APPROVAL](#)

The Board reviewed and approved the school calendar for next year. It can be viewed under this agenda item via the link below.

MOTION-SCHOOL CALENDAR

Motion that the Board approve the 2023-24 school calendar.

Motion Made By: Laura Wipper

Vote: 6-0, motion passed

[2023-24 Staff Calendar - D2](#)

16. [POLICY UPDATES/SECOND READING](#)

The following policies were presented for a First Reading in the previous month's meeting. They were presented for a Second Reading and possible adoption. Policies identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval. The Board noted they wished to discuss and vote on each policy individually.

[Attachments](#)

Motion to vote on each policy separately made by Coral Ford. Vote: 6-0, motion passed

BBBA-Board Member Qualifications

Motion to approve policy BBBA as presented made by Laura Wipper. Vote: 6-0, motion passed

CB-Superintendent

Motion to approve policy CB as presented made by Laura Wipper.

There was discussion regarding the necessity of adding the language suggested by OSBA referencing school boards directing a superintendent to violate a city, state or federal law or taking adverse action against them for complying with said laws. They stated that any action by the Board involving a contract for a new superintendent or dismissal of an existing one would be vetted properly through legal counsel and was not reliant on what was included within a District policy, especially one that some in the community did not agree with.

The motion failed with a vote of 0-6.

Motion to include policy CBC in whatever action is taken with policy CB made by Coral Ford.

Vote: 6-0, motion passed

Motion to create a board sub-committee to rewrite edits to policies CB and CBC by Mike Wagner.

The Board was reminded that changes to both policies were optional and they could choose to leave them as-is.

Mike Wagner retracted his motion for a sub-committee and made a new motion to leave policies CB and CBC as they currently exist.

Vote: 6-0, motion passed

IK-Academic Achievement

Motion to approve policy IK as presented made by Laura Wipper. Vote: 6-0, motion passed

JFCJ-Weapons in Schools

Motion to approve policy JFCJ as presented made by Laura Wipper. Vote: 6-0, motion passed

GCDA/GDDA-Criminal Records Checks/Fingerprinting

Motion to approve to policy GCDA/GDDA as presented made by Laura Wipper.

*It was noted that the suggestion made during the March meeting to substitute the word “will” with the word “may” for consistency inadvertently would’ve caused most anyone coming onto any school campus to be required to have background checks. The policy was left as it was originally presented.

Vote: 6-0, motion passed

17. POLICY UPDATES/FIRST READING

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. They were presented for a first reading and will be brought back in the following month for a second reading and possible adoption. Policies identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval. The Board member's name was assigned to introduce the policy that appears next to the title.

Attachments

FUTURE BOARD APPROVAL

IKF- Graduation Requirements (Alisha)

KBA-Public Records (Mark)

BOARD NOTIFICATION

KBA-AR-Public Records (Mark)

18. COMMUNITY ENGAGEMENT

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools. The next Soup with the Supt. will be on May 8th, 2023 at Stayton High School from 5:30-6:30 pm. In addition, there was a QPR (Question, Persuade, Respond) suicide prevention training on April 11, 2023, that was presented to the public.

19. BOARD REFLECTION

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports. Highlights included:

- Excitement and appreciation for the new garden at Sublimity and upcoming at SES
- Recognition of the board’s continued practice of respectfully discussing their differences of opinion while maintaining the central focus of doing what’s best for students.

20. BOARD REPORT/ANNOUNCEMENTS

This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.

Possible Future Agenda Items:

- Policy LBEA (3% cap on resident students who may enroll in virtual charter schools)
- Report on Status of District Facilities

- Tour of Options Academy and SHS Construction Site as well as a report about Options Academy and Locust Street Academy

21. INFORMATION ONLY

21.1 Field Trip Report:

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red. The attachment can be viewed under this agenda item at the link below.

[April 2023 Fieldtrips Board Report](#)

21.2 Student Enrollment:

Current enrollment is approximately 2,153 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location. The attachment can be viewed under this agenda item at the link below.

Mari-Linn: 183

Sublimity: 358

Stayton Elementary: 359

Stayton Intermediate/Middle: 455

(SIS:188 SMS:267)

Stayton High: 652

Options Academy: 146

[April 2023 Enrollment Totals](#)

21.3 Future Agenda Items:

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

[Agenda Items Annual Calendar rev 9.22](#)

21.4 Upcoming Events

Information regarding activities across the District can be found on the website at www.nisantiam.k12.or.us

May 4, 2023: Special Session Board Meeting (Equity Collaborative)
5:30-7:00 pm ~ District Office/Santiam Room

May 8, 2023: Soup with the Supt
5:30-6:30 pm ~ Stayton High School cafeteria

May 11, 2023: NSSD 2023-24 Budget Committee Meeting
6:00 pm ~ District Office/Santiam Room

May 18, 2023: Regular Session-Board Meeting:
6:00 pm ~ Stayton High School

May 25, 2023: 2nd NSSD 2023-24 Budget Committee Meeting (if needed)
5:30 pm ~ District Office/Santiam Room

22. EXECUTIVE SESSION-ORS 192.660(2)(i)

The Board entered into Executive Session at 9:30 pm under ORS 192.660(2)(i) for the annual evaluation of the performance of the superintendent. This portion of the meeting was not open to the public.

23. RETURN TO OPEN SESSION

The Board Chair returned the meeting to open session at 10:30 pm.

24. APPROVAL OF SUPERINTENDENT EVALUATION

The Board voted to approve the evaluation form that was discussed during the Executive Session.

MOTION-SUPT. EVALUATION FORM

Motion to approve superintendent evaluation form.

Motion Made By: Laura Wipper

Vote: 6-0, motion passed

25. ADJOURN

The Board Chair adjourned the meeting at 10:31 pm.

EQUAL OPPORTUNITY EMPLOYER

ACTION REQUIRED			
NEW HIRES		SCHOOL	NOTE
Josiah Fritz		Sublimity	4th grade
Brittany Spencer		DO	Director of Special Services
Kylie Loving		Sublimity	Special Education Teacher
Danielle McKibbon		SES	3rd grade - Temporary
Juliana Purnell		SES	1st grade
Show-Mei Clark		SES	1st Grade
Brook Smith		SES	Special Education Teacher - Life Skills
FYI			
TRANSFERS			
Aliyah Hill		Sublimity	Moving from 5th grade to Kindergarten
Caitlyn Biviano		SIMS	Moving from 7th grade Math to Physical Education
NEW HIRES	DOH	SCHOOL	NOTE
RESIGNATIONS	DOT	SCHOOL	NOTE
Lindsey Cason	6/16/2023	SMS	6th grade Math & Science
Taylor Boxberger	6/6/2023	SHS	Social Studies
Johnathan Penrice	6/6/2023	ML	8th grade math, SS, 7th grade SS
RETIREMENTS	DOR	SCHOOL	NOTE
LEAVE OF ABSENCE	DOL	SCHOOL	NOTE
Tyler Tamayo	2023-24	SIMS	1 year leave
Alyssa Kuenzi	2023-24	SES	1 year leave
Brenna Smith	2023 -24	Sub	1 year leave



North Santiam School District

May 2023 Licensed Staff Board Report

Board Vacancy: Zone 3

In addition to completing this application, please email tishri.tucker@wesd.org any additional documents you would like included in your packet, by March 24, 2023. Thank You

Name: *

Alonso Oliveros

Address:

388 South 7th Street, Independence, Oregon 97351-1402

Cell Phone Number: *

(503) 551-5021

Email Address" *

alonso.oliveros@wesd.org

Which of the below Zone 2 school districts do you reside in? *

- Cascade SD
- Central SD
- Dallas SD
- Falls City SD
- Jefferson SD
- North Santiam SD
- Silver Falls SD

Are you a registered voter? *

- Yes
- No

Do you understand that, if appointed, you will serve on the Willamette ESD Board of Directors for the vacated positions remaining office term, ending 6.30.2027? *

- Yes
- No

Current & Previous Occupation - Including Title, Position, Duties: *

American Friends Service Committee Project Voice - Program Associate: Assist Program Director with outreach, community building and collaboration with social/economic justice partners for local grassroots leadership development.

DSP Connections - Personal Support Worker: Care provider to assist with development of emotional social learning with special needs consumers.

Educational Background: *

Master's of Public Health (Oregon State University), Bachelor of Arts (University of Oregon)

Other Relevant Experience, Memberships, etc. *

Willamette Education Service District (WESD) Board Member Zone 3; Planning Commissioner, City of Independence; Secretary, Instituto de Cultura Oregoniana (ICO).

Why are you interested in serving on the Willamette ESD Board of Directors? *

As the current Zone 3 member since July 2019, I have had the privilege to represent 7 school districts. I believe every student and family should have equitable and equal access to educational services. I've been fortunate to participate and be involved in the decision-making processes that have expanded more growth opportunities that empower our students for success and personal/professional development that lead to great contributions to our communities. As a member of three WESD Board Subcommittees (Facilities, Fiscal Accountability, and Policy), these experiences have provided me with a better understanding of the impacts such decisions have on increasing quality services for students and families. I'm very proud that since I started my first term in 2019, the expansion of the WESD's infrastructure and capabilities have progressed even while enduring the challenges presented by the pandemic. I would be honored to remain as a trusted steward to continue developing and guiding further undertakings for more impactful accomplishments.

Thank You

If you have any questions, please email tishri.tucker@wesd.org

This form was created inside of Willamette Education Service District.

Google Forms

Official Voting Form

- Vote must occur in a public meeting between May 1-31, 2023
- Ballot must be returned no later than 5:00 p.m. on June 1, 2023
to Tishri Tucker: tishri.tucker@wesd.org



Willamette
EDUCATION SERVICE DISTRICT

Board Election
Zone 3

The Board Members of the:

- | | |
|---|--|
| <input type="checkbox"/> Cascade School District | <input type="checkbox"/> Jefferson School District |
| <input type="checkbox"/> Central School District | <input type="checkbox"/> North Santiam School District |
| <input type="checkbox"/> Dallas School District | <input type="checkbox"/> Silver Falls School District |
| <input type="checkbox"/> Falls City School District | |

Voted to elect:

- Alonso Oliveros

**To serve on the Willamette ESD Board of Directors to serve a four-year term
starting on July 1, 2023.**

Dated this ____ day of May, 2023.

Board Chair

Superintendent

GRADUATION REQUIREMENTS

Summary

There have been additional changes to graduation requirements in Oregon as a result of Senate Bill 1522. The bill provided a new definition for “an educational program in this state” and modified what credits the district shall accept from other educational programs in this state to satisfy credit requirements for a student to graduate.

An additional change modified the definition of “world language” in graduation requirements to include sign language, heritage language and languages other than a student’s primary language.

Collective Bargaining Impact

None

Local District Responsibility

A graduation requirement policy is required if the district has graduation requirements in addition to the minimum requirements outlined in law, such as if the district requires more than 24 credit requirements for a high school diploma, has an honors diploma, or has other noncredit requirements. Review the district’s current graduation requirements if published elsewhere and review policy and revise with the recommended changes and submit to the Board for readoption. Update legal references as recommended.

Policy(ies) and ARs Impacted by these Revisions

IKF – Graduation Requirements**, Conditionally Required

North Santiam School District

Code: IKF
Adopted: 7/01/96
Revised/Readopted: 6/23/11; 03/15/12; 7/19/12;
2/21/13; 12/18/14; 10/19/17;
10/18/18; 10/17/19
Orig. Code: IKF/IKFC

Graduation Requirements**

The Board will establish graduation requirements, for awarding of a high school diploma, a modified diploma, an extended diploma, and an alternative certificate which meet or exceed state requirements.

These requirements will be published yearly in the parent/student handbook. A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student’s parent or guardian or by the student if they are 18 years of age or older or emancipated.

If the district requires diploma requirements beyond the state requirements, the district shall grant a waiver for those requirements to any student who, at any time from grade 9 to 12, was:

1. A foster child¹;
2. Homeless;
3. A runaway;
4. A child in a military family covered by the Interstate Compact on Educational Opportunity for Military Children;
5. A child of a migrant worker; or
6. Enrolled in the Youth Corrections Education Program or the Juvenile Detention Education Program.

For any student identified above, the district shall accept any credits earned by the student in ~~another district or public charter school~~ an educational program² in this state, applying those credits toward the state requirements for a diplomas if the credits satisfied those requirements in that ~~district or public charter school~~³ educational program in this state.

Honors Diploma

Students who intend on going to college after graduation should consider an Academic Honors Program.

To graduate with Academic Honors, a student must:

1. Complete the requirements for a Stayton High School Diploma;
2. Have 10 credits in courses designated College Prep. A list of the available courses designated as College Prep for the current school year can be found in the SHS Curriculum Guide which is available on the school's website and in the counseling office.
 - a. College prep credit will not be:
 - (1) Issued for any regularly scheduled class taken on an independent study basis;
 - (2) Counted toward Academic Honors for any class taken before ninth grade. Students must take ten credits of college prep classes during grades 9-12.

¹ As defined in ORS 30.297.

² "Educational program in this state" means an educational program that is provided by a school district, a public charter school, the Youth Corrections Education Program or the Juvenile Detention Program, or funded as provided by ORS 343.243 for students in a long term care or treatment facility described in ORS 343.962 or a hospital identified in ORS 343.261.

³ ~~For a diploma awarded on or after January 1, 2018.~~

- b. College prep credit can be authorized for certain classes that are taken at an accredited college or university with prior consent of a counselor as long as all above requirements (1.-5. are also met.
3. Have a Grade Point Average (GPA) of 3.50 after 7 semesters;
4. Have a minimum of 5 graded classes each term for four years. This does NOT include Pass/ No Pass classes (teacher aide, peer tutor, etc.);
5. Have an English (LA/WR) class every term (except Early College students);
6. Attend high school for eight complete semesters.

The Academic Honors Board – consisting of two counselors, the principal and two teachers – will designate college prep classes. The courses will be reviewed each year and will change as curriculum dictates. The Academic Honors Board will review the curriculum of transfer students to determine eligibility.

Students participating in the Early College program may be considered eligible for the Honors Diploma on an individual basis with approval from the counseling department.

Stayton High School Diploma

A Stayton High School diploma will be awarded to students in grades 9 through 12 who have completed a minimum of 26 credits which include at least:

1. Three credits of mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);
2. Four credits of language arts (shall include the equivalent of one unit in written composition);
3. Three credits of science;
4. One-half credit of ~~computer literacy~~ High School Success;
5. One credit of world history;
6. One credit of U.S. history;
7. One-half credit of American Government;
8. One credit in health education;
9. One credit in physical education;
10. One-half credit of personal finance;
11. One-half credit of economics;

12. Three credits in career and technical education, the arts or world language (units shall be earned in any one or a combination);
13. Seven credits of electives.

Standard Diploma

A standard diploma will be awarded to students in grades 9 through 12 who meet the 24 units of credit which include at least:

1. Three credits of mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);
2. Four credits of English (shall include the equivalent of one unit in written composition);
3. Three credits of science;
4. Three credits of social sciences (including history, civics⁴, geography, and economics (including personal finance));
5. One credit in health education;
6. One credit in physical education; and
7. Three credits in career and technical education, the arts or world language⁵ (units shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student's personal education plan and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-2025.

To receive an honors diploma, a Stayton High School diploma, a standard diploma, or modified diploma, in addition to credit requirements, as outlined in OAR 581-022-2000 and OAR 581-022-2010, respectively, a student must:

1. Demonstrate proficiency in the Essential Skills of reading, writing and applied math (OAR 581-022-2115);
2. Develop an education plan and build an education profile;
3. Demonstrate extended application through a collection of evidence;

⁴ [Civics becomes a half-credit requirement beginning on January 1, 2026 (ORS 329.451). {This is not required language at this time but the district could choose to keep language with the footnote, and certainly should keep if the district already provides this instruction.}]

⁵ "World language" includes sign language, heritage language and languages other than a student's primary language.

- 4 Participate in career-related learning experiences.

Essential Skills and English Language Learners

The district will allow English Language Learner (ELL) students to demonstrate proficiency in all required Essential Skills.

The district will develop procedures to provide assessment options as described in the *Test Administration Manual*, in the ELL student's language of origin for those ELL students who meet the criteria above and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.

Essential Skills Appeal

The district will follow Board policy KL - Public Complaints in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.

Modified Diploma

A modified diploma will be awarded to students who have demonstrated an inability to meet the full set of academic standards adopted by the State Board of Education for a standard diploma while receiving reasonable modifications and accommodations. A modified diploma will only be awarded to a student who meets the following criteria:

- 1 Has a documented history of inability to maintain grade level achievement due to significant learning and instructional barriers; or
- 2 Has a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students, who while in grade nine through completion of high school, complete 24 credits which shall include:

- 1 Three credits in English;
- 2 Two credits in mathematics;
- 3 Two credits in science;
- 4 Two credits in social sciences (which may include history, civics, geography, and economics (including personal finance));
- 5 One credit in health;
- 6 One credit in physical education; and
- 7 One credit in career technology, the arts, or a world language (units may be earned in any one or a combination).

In addition to credit requirements as outlined in OAR 581-022-2010, a student must:

1. Develop an education plan and build an education profile;
2. Demonstrate extended application through a collection of evidence.

A student must also demonstrate proficiency in the Essential Skills with reasonable modifications and accommodations.

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an individualized education program (IEP) or Section 504 plan, any modifications to work samples must be consistent with the requirements established in the IEP or 504 plan. Modifications include practices and procedures that compromise the intent of the assessment through a change in learning expectations, construct, or content that is to be measured, grade level standard, or measured outcome of the assessment. This means that IEP or 504 school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard;
2. For a student not on an IEP or 504 plan, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a 504 Plan may not receive a modified Smarter Balanced assessment.

A student's school team shall decide that a student should work toward a modified diploma no earlier than the end of grade 6 and no later than two years before the student's anticipated exit from high school. A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from anticipated exit from high school if the documented history has changed.

Beginning in grade five or beginning after a documented history to qualify for a modified diploma, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of a modified diploma.

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a diploma while receiving modifications and accommodations. To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than six credits in a self-contained special education classroom and will include:
 - a. Two credits of mathematics;

- b. Two credits of English;
- c. Two credits of science;
- d. Three credits of history, geography, economics, or civics;
- e. One credit of health;
- f. One credit of physical education; and
- g. One credit of arts or a world language.

Have a documented history of:

- a. An inability to maintain grade level achievement due to significant learning and instructional barriers; or
- b. A medical condition that creates a barrier to achievement; or
- c. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

Beginning in grade five or beginning after a documented history to qualify for an extended diploma, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate.

Alternative Certificates

Alternative certificates will be awarded to students who do not satisfy the requirements for a diploma, a modified diploma, or an extended diploma if the students meet minimum credit requirements established by the district.

Beginning in grade five or beginning after a documented history to qualify for an alternative certificate the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate.

Other District Responsibilities

The district will ensure that students have onsite access to the appropriate resources to achieve a diploma, a modified diploma, an extended diploma, or an alternative certificate at each high school. The district will provide age appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student the opportunity to pursue a diploma with more stringent requirements than a modified diploma or an extended diploma for the sole reason the student has the documented history listed under the above modified diploma or extended diploma requirements.

The district may award a modified diploma or an extended diploma to a student only upon the written consent of a student who is emancipated or who has reached the age of 18 at the time the modified or extended diploma is awarded, or the student's parent or guardian. The district shall receive the written consent during the school year in which the modified diploma or the extended diploma is awarded.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma, or an alternative certificate in either four years after starting the ninth grade, or until the student

reaches the age of 21, if the student is entitled to a public education until the age of 21 under state or federal law.

A student may satisfy the requirements for a modified diploma, an extended diploma, or an alternative certificate in less than four years but not less than three years. In order to satisfy the requirements for a modified diploma, extended diploma or alternative certificate in less than four years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent which clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who qualifies to receive or receives a modified diploma, an extended diploma or an alternative certificate will have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma or an alternative certificate shall have access to instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student and when added together provide a total number of hours of instruction and services that equals at least the total number of instructional hours that are required to be provided to students who are attending a public high school.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a Free Appropriate Public Education (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, an alternative certificate, or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, an extended diploma or an alternative certificate is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students who opt-out will need to meet the Essential Skills graduation requirement using another approved assessment option. Students may opt out of the Smarter Balanced or alternate Oregon Extended Assessment by completing the Oregon Department of Education's Opt-out Form⁶ and submitting the form to the district.

The district will issue a high school diploma pursuant to Oregon law (ORS 332.114), to a veteran if the veteran resides within the boundaries of the district or is an Oregon resident and attended a high school of the district, or to a deceased veteran, upon request from a representative of the veteran, if the deceased

⁶ Oregon Department of Education page for: [www.ode.state.or.us: Educator Resources > Student Assessment > Test Administration > Forms > 2018-2019-30-day-notice-and-opt-out-form](http://www.ode.state.or.us/EducatorResources/StudentAssessment/TestAdministration/Forms/2018-2019-30-day-notice-and-opt-out-form)

veteran resided within the boundaries of the district at the time of death or was an Oregon resident at the time of death and attended a high school of the district.

The district shall establish conduct and discipline consequences for student-initiated test impropriety.

“Student-initiated test impropriety” means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance; or results in a score that is invalid.

END OF POLICY

Legal Reference(s):

[ORS 329.007](#)

[ORS 329.045](#)

[ORS 329.451](#)

[ORS 329.479](#)

[ORS 332.107](#)

[ORS 332.114](#)

[ORS 336.585](#)

[ORS 336.590](#)

[ORS 339.115](#)

[ORS 339.505](#)

[ORS 343.295](#)

[OAR 581-021-0009](#)

[OAR 581-022-0102](#)

[OAR 581-022-2000](#)

[OAR 581-022-2005](#)

[OAR 581-022-2010](#)

[OAR 581-022-2015](#)

[OAR 581-022-2020](#)

[OAR 581-022-2025](#)

[OAR 581-022-2030](#)

[OAR 581-022-2115](#)

[OAR 581-022-2120](#)

[OAR 581-022-2505](#)

Test Administration Manual, published by the OREGON DEPARTMENT OF EDUCATION.
Senate Bill 1522 (2022).

PUBLIC RECORDS

Summary

Updated to better align policy and administrative regulation language with statute and revise language to reflect current terms and practices.

To help with public record responses, access Oregon [Attorney General](#)'s available information and consult counsel.

Collective Bargaining Impact

None

Local District Responsibility

If the Board's policy manual includes the policies and administrative regulation (AR) included in this update, consider reviewing and revising as suggested and submit to Board for readoption. The administrative regulation for either policy may be submitted to the Board as an information item for review.

Policy(ies) and ARs Impacted by these Revisions

KBA – Public Records Request, Highly Recommended

KBA-AR – Public Records Request, Highly Recommended

North Santiam School District

Code: KBA
Adopted: 9/21/00
Revised/Readopted: 5/17/12; 10/19/17; 3/01/18

Public Records**

~~“Public record” means any information that:~~

- ~~1. Is prepared, owned, used or retained by the district;~~
- ~~2. Is related to an activity, transaction or function of the district; and~~
- ~~3. Is necessary to satisfy the fiscal, legal, administrative or historical policies, requirements or needs of the district.~~

~~Public record does not include messages on voice mail or on other telephone message storage and retrieval systems, or spoken communication that is not recorded.~~

A request to inspect or receive a copy of a public record shall be in writing and will be presented to the superintendent's office.

A "public record" includes any writing that contains information relating to the conduct of the public's business, prepared, owned, used or retained by the district regardless of physical form or characteristics, unless otherwise exempted by law.¹ "Writing" means handwriting, typewriting, printing, photographing and every means of recording, including letters, words, pictures, sounds, or symbols or combination thereof and all papers, maps, files, facsimiles or electronic recordings. Public record does not include any writing that does not relate to the conduct of the public's business and that is contained on a privately owned computer.²

~~Board meetings and records will be matters of public information subject to such restrictions as are set by federal law or regulation, by state statute or by pertinent court rulings.~~

~~The Board's official minutes, its written policies and its financial records will be available at the superintendent's office for inspection by any citizen desiring to examine them during hours when the superintendent's office is open.~~ All such information will be made available to individuals with disabilities in an accessible appropriate format, upon request and with appropriate advanced advance notice. Auxiliary aids and services available to ensure equally effective communications to qualified persons with disabilities may include large print, Braille, audio recordings, readers, assistance in locating materials or other equally effective accommodations.

The Board supports the right of the people to know about programs and services of their schools and will make reasonable efforts every effort to disseminate information. Each principal is authorized to use all means available means to keep parents and others in the of his/her particular school's community informed about the school's program and activities.

~~No records will be released for inspection by the public or any unauthorized persons — either by the superintendent or any other person designated as custodian for district records — if such disclosure would be contrary to the public interest, as described in state law.~~

The Board reserves the right to establish a fee schedule which will reasonably reimburse the district for the actual cost of making public records available pursuant to law. The district will not be obligated to complete a request for which the requester has not paid the fee as permitted by state law. There will be no additional charge for auxiliary aids and services provided for qualified persons with disabilities.

Employee and volunteer personal residential addresses, personal electronic mail addresses, ~~(other than district electronic mail addresses assigned by the district to district employees)~~, social security numbers, dates of birth and personal telephone or cellular numbers, and other information listed in Oregon Revised Statute (ORS) 192.355 as exempt, contained in personnel records maintained by the district are exempt from public disclosure pursuant to ~~Oregon Revised Statute (ORS) 192.363 - 368445~~ and ORS 192.355502(3). District electronic mail addresses assigned ~~Such information may be released only upon the~~

¹ There are multiple definitions for "public record" in ORS 192. This definition comes from ORS 192.311 and applies to the inspection of records.

² In accordance with *Bialostosky v. Cummings*, 319 Or. App. 352 (2022), an individual board member may be considered a public body for public record purposes. Consequently, records created and retained solely by individual board members may be considered public records.

~~written request of the employee or volunteer or as otherwise provided~~ by the district to district employees are not exempt~~law~~. This exemption does not apply to a substitute teacher, as defined in ORS 342.815, when requested by a professional education association of which the substitute teacher may be a member. ~~District electronic mail addresses assigned by the district to district employees are not exempt.~~

The district will not disclose the identification badge or card of an employee without the employee's written consent if the badge or card contains the employee's photograph and the badge or card was prepared solely for internal use by the district to identify district employees. A duplicate of the photograph used on the badge or card shall not be disclosed.

The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

The district shall retain and maintain its public records in accordance with Oregon Administrative Rule (OAR) 166-005-0010 and Chapter 166, Division 400 and ORS Chapter 192.

END OF POLICY

Legal Reference(s):

[ORS 180.805](#)

[OAR 137-004-0800\(1\)](#)

[OAR 166-400](#)

[ORS Chapter 192](#)

[OAR 166-005-0010](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2021); 28 C.F.R. Part 35 (2021).

OREGON DEP'T OF JUSTICE, OREGON ATTORNEY GENERAL, *Public Records and Meetings Manual*.

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Bialostosky v. Cummings, 319 Or. App. 352 (2022).

PUBLIC RECORDS

Summary

Updated to better align policy and administrative regulation language with statute and revise language to reflect current terms and practices.

To help with public record responses, access Oregon [Attorney General](#)'s available information and consult counsel.

Collective Bargaining Impact

None

Local District Responsibility

If the Board's policy manual includes the policies and administrative regulation (AR) included in this update, consider reviewing and revising as suggested and submit to Board for readoption. The administrative regulation for either policy may be submitted to the Board as an information item for review.

Policy(ies) and ARs Impacted by these Revisions

KBA – Public Records Request, Highly Recommended

KBA-AR – Public Records Request, Highly Recommended

North Santiam School District

Code: KBA-AR
Revised/Reviewed: Unknown; 10/19/17; 3/15/18;
4/19/18

Public Records

In compliance with Oregon law the following guidelines apply to the dissemination, inspection and examination of the public records of the district:

1. A public records request shall be submitted in writing through the superintendent's office at 1155 N 3rd Ave, Stayton.

2. Upon receipt of a written request, the district shall respond within five business days¹ acknowledging receipt of the request or completing² the district's response to the request. ~~If the district provides an acknowledgment of the request, it must:~~

If the district provides an acknowledgment of the request, it must:

- a. Confirm that the district is the custodian of the requested record;
 - b. Inform the requester that the district is not the custodian of the requested record; or
 - c. Notify the requester that the district is uncertain whether the district is the custodian of the requested record.
3. If the district is the custodian of the requested record, as soon as reasonably possible but not later than 10 business days after the date the district is required to acknowledge receipt of the request as described above, the district shall:
 - a. Complete its response to the public records request in accordance with ORS 192.329(2).~~-~~ If the district determines that a record is exempt from public disclosure, the district will include a statement to that effect and that the requester may appeal the decision pursuant to state law; or
 - b. Provide a written statement that the district is still processing the request and a reasonable estimated date by which the district expects to complete its response based on the information currently available.
 4. The time periods, established by Oregon law and identified above in Section 2 or 3, will not apply to the district if compliance would be impracticable because:
 - a. The staff or volunteers³ necessary to complete a response to the public records request are unavailable;
 - b. Compliance would demonstrably impede the district's ability to perform other necessary services; or
 - c. Of the volume of the public records request being simultaneously processed by the district.

In these situations, the

~~The~~ district shall, as soon as practicable and without unreasonable delay, acknowledge a public records request and complete the response to the request.

5. The district may request additional information or clarification from the requester for the purpose of expediting the district's response to the request as permitted by law. If the district requests additional information or clarification, in good faith, the obligation to complete the request is suspended until the requester provides the requested information or clarification or affirmatively declines to provide the information or clarification. ~~If the requester fails to respond within 60 days to~~

¹ ~~"~~Business day" means a day other than Saturday, Sunday or a legal holiday, and on which at least one paid employee of the district is scheduled to and does report to work. Business day does not include any day on which the central administration offices of the district are closed.

² The district response to a public records request will be considered complete ~~when it complies with~~ pursuant to criteria in Oregon law (ORS 192.329~~410-192.505~~).

³ Staff member or volunteers who are on leave or are not scheduled to work are considered to be unavailable.

a good faith request from the district for information or clarification, the district shall close the request.

6. If a copy of a public record is requested, the district will provide a single ~~certified~~ copy. If a request to inspect a public record is made and the record is maintained in a machine readable or electronic form, the custodian shall provide the record in the form requested, if available. If the public record is not available in the form requested, it will be ~~made available~~ ~~provided~~ in the form the record is maintained. If a person who is a party to a civil judicial proceeding to which the district is a party or who has filed notice under Oregon Revised Statute (ORS) 30.275(5)(a) asks to inspect or to receive a copy of a public record that the person knows relates to the proceeding or notice, the individual must submit the request in writing to the designated custodian of district records and at the same time to the district's attorney.
7. Information will be made available to individuals with disabilities in an ~~accessible~~ ~~appropriate~~ format upon request and advance notice. Auxiliary aids and services available to qualified persons with disabilities may include large print, Braille, audio recordings, readers, assistance in locating materials or other equally effective accommodations.
8. Where the labor effort exceeds 30 minutes, labor, material and out-of-pocket charges will be reimbursed to the district. Labor will be calculated at the hourly rate of the employee affected. Materials and out-of-pocket charges will be reimbursed at the established rate of ~~of~~ ~~[\$.25 per page]~~. Auxiliary aids and services for qualified persons with disabilities will be available at no additional charge

If the district has informed the requester of a permitted fee, the obligation of the district to complete its response to the request is suspended until the fee has been received by the district. If the requester fails to pay the fee within 60 days of the date ~~they were~~ ~~he/she was~~ informed of the fee or fails to pay the fee within 60 days of the date on which the district informed them of the denial of the fee waiver, the district shall close the request.

~~10.9. — The district reserves the right to restrict the inspection of some public records to the district's facilities.~~

North Santiam School District

Code: LBEA
Adopted: 10/19/17
Revised/Readopted: 1/21/21; 10/20/22

Resident Student Denial for Virtual Public Charter School Attendance**

The district will annually, by September¹ 30, calculate the percentage of the number of students residing within the district boundaries, who are enrolled in a virtual public charter school not sponsored by the district. When the established percentage is more than three percent, the district may choose not to approve the release of additional students to enroll in virtual public charter schools, subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305 (2).

The district will send a notice of disapproval to a parent² of a student who has sent a notice to the district of intent to enroll the student in a virtual public charter school within 14 days of the receipt of the initial notice. The district may send notice of approval but if this does not occur within 14 days of the receipt of the notice to the district, the student shall be deemed approved for enrollment in a virtual public charter school.

The district is only required to use data that is reasonably available including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in public charter schools located in the district;
3. The number of students residing in the district enrolled in virtual public charter schools;
4. The number of home-schooled students who reside in the district and who have registered with the Willamette Educational Service District; and
5. The number of students who reside in the district enrolled in private schools located within the school district.

A parent may appeal a decision of a the district to not approve a student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 338.125](#)

[OAR 581-026-0305](#)
[OAR 581-026-0310](#)

¹ Per OAR 581-026-0305 (7)(a) the district must choose annual, semi-annual or other date used for calculation; dates are provided as a recommendation only.

² “Parent” means parent, legal guardian or person in “parental relationship” as defined in Oregon Revised Statute (ORS) 339.133.

May 2023 Field Trip Report

Trips added since the last report are highlighted in yellow. Overnight & out-of-state trips are indicated in red

Trip ID/Name	Trip Destination	Building	Departure Date Time	Return Date Time	Pupils	Adults	Educational Objectives	Organization	Status
223155 - Kindergarten Star Cinema Field Trip	Star Cinema - 350 N Third Ave, Stayton	Stayton Elementary School	June 14, 2023, 12:00 pm	June 14, 2023, 2:15 pm	32	20	Supplemental activity to Ocean/Habitat unit.	Curriculum	pending
223369 - SIS 5th to Stayton Pool	Stayton Pool, 333 W Burnett St, Stayton	Stayton Intermediate	June 12, 2023, 9:45am	June 12, 2023, 1:30pm	95	115	Students will have the opportunity to practice and apply SEL Competencies of Self Awareness, Social Awareness, Responsible Decision-Making, Self Management, and Relationship Skills.	Curriculum	approved
223368 - SIS 4th to Stayton Pool	Stayton Pool, 333 W Burnett St, Stayton	Stayton Intermediate	June 9, 2023, 9:45am	June 9, 2023, 1:30pm	95	110	Students will have the opportunity to practice and apply SEL Competencies of Self Awareness, Social Awareness, Responsible Decision-Making, Self Management, and Relationship Skills.	Curriculum	approved
217976 - 8th grade promotion celebration	Get Air 3910 Ricky St SE, Salem	Mari-Linn School	June 9, 2023, 9:30am	June 9, 2023, 1:00pm	24	3	Celebration of Middle school completion/PBIS expectations	Curriculum	pending
223113 - Graduation Practice	Salem Armory 2310 17th St NE Salem	Stayton High School	June 9, 2023, 8:00am	June 9, 2023, 12:30pm	200	3	Practice for grad ceremony	Curriculum	pending
222804 - 3rd-5th Grade and Lifeskills to Star Theater	Star Cinema - 350 N Third Ave, Stayton	Sublimity School	June 8, 2023, 12:00pm	June 8, 2023, 2:30 pm	32	20	Celebrating hard work and accomplishing state testing with a trip to our local historic theater. We will learn about the history of our community, and explore local career options at the same time.	Curriculum	pending
222814 - 1st Grade Library Trip	Stayton Public Library	Sublimity School	June 8, 2023, 10:15am	June 8, 2023, 12:00 pm	41	10	For students to see their local library and see how they can check out books and hopefully be involved in the Library's summer reading program.	Curriculum	pending
223122 - Sublimity 7th Grade Field Trip	Silver Falls State Park - 20024 Silver Falls Hwy SE, Silverton	Sublimity School	June 8, 2023, 8:45am	June 8, 2023, 1:45 pm	50	4	Science scavenger hunt in a NW rainforest and also study history (WPA buildings)	Curriculum	pending
223346 - SMS 8th Grade Oaks Park	Oaks Park 7805 SE Oaks Park Way, Portland	Stayton Middle School	Jun 7, 2023, 8:15am	Jun 7, 2023, 2:15pm	110	5	Students will have the opportunity to practice and apply SEL Competencies of Self Awareness, Social Awareness, Responsible Decision-Making, Self Management, and Relationship Skills.	Curriculum	pending

223045 - SUB 8th Grade Field Trip	Bullwinkle's 29111 SW Town Center Loop W Wilsonville	Sublimity School	June 7, 2023, 8:30am	June 7, 2023, 2:00 pm	40	5	PTC funded trip to celebrate 8th grade promotion	PTC	pending
223339 - 3rd gr. Visit to SIS	SIS/SMS - 1021 Shaff Road, Stayton	Stayton Elementary School	Jun 6, 2023, 9:15am	Jun 6, 2023, 10:45am	81	6	Visiting SIS so third graders can see their new school for next year.	Curriculum	pending
223052 - 5th Grade Oregon Garden Trip	Oregon Garden 879 W Main St Silverton	Sublimity School	June 6, 2023, 9:00am	June 6, 2023, 2:00 pm	43	17	Using interactive science lessons, students learn about the relationships between plants, herbivores, carnivores and decomposers in different habitats. Use track molds, animal signs, and other visual aids to identify signs of wildlife and then venture into the Rediscovery Forest to find the real thing.	Curriculum	pending
223362 - Wild Waves Band/Choir trip	Stadium High School 111 N E St, Tacoma, WA & Wild Waves Amusement Park 36201 Enchanted Pkwy S, Federal Way, WA	Stayton Middle School	Sat, Jun 3, 2023, 7:00am	Sat, Jun 3, 2023, 10:00pm	55	8	Students in the band and choir will be performing for at the Music in the Parks festival, having a clinic and being judged, and then time in the park for rides.	Curriculum	pending
217979 - Mari - Linn First Grade Zoo	Oregon Zoo - 4001 SW Canyon Rd, Portland	Mari-Linn School	June 2, 2023, 7:30am	June 2, 2023, 2:30pm	26	10	Make observations to construct an evidence-based account that young plants and animals are like, but not exactly like, their parents. Read texts and use media to determine patterns in behavior of parents and offspring that help offspring survive.	Curriculum	pending
223279 - SLP Class to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Middle School	May 31, 2023, 8:15am	May 31, 2023, 2:15pm	16	4	To inspire curiosity through engaging science learning experiences, foster experimentation, and the exchange of ideas, and stimulate informed action	Curriculum	pending
219538 - SUB- A-DEC field trip	A-DEC 2601 Crestview Dr, Newberg	Sublimity School	May 31, 2023, 8:15am	May 31, 2023, 2:15 pm	52	13	Define a simple design problem reflecting a need or a want that includes specified criteria for success and constraints on materials, time or cost. Generate and compare multiple possible solutions to a problem based on how well each is likely to meet the criteria and constraints of the problem.	Curriculum	pending

223055 - AVID10 - Portland State University	Portland State University 1825 SW Broadway, Portland	Stayton High School	May 30, 2023, 9:00am	May 30, 2023, 1:15 pm	17	1	AVID Elective students will be attending a campus tour of Portland State University as well as an information session with current students of PSU.	AVID	pending
222830 - SIS 5th Grade to Oregon Zoo	Oregon Zoo, 4001 SW Canyon Rd	Stayton Middle School	May 30, 2023, 8:15am	May 30, 2023, 2:15 pm	94	16	Our learning objective for the zoo relates to NGSS standard 5-LS2-1 all about food chains and food webs. We would like to give students hands-on experience for understanding how different types of animals interact with one another and how they support one another throughout an ecosystem.	Curriculum	approved
222901 - ML Outdoor School	Camp Hancock 39472 OR-218, Fossil Oregon Fossil	Mari-Linn School	May 24, 2023, 8:30am	May 26, 2023, 3:00pm	22	5	Environmental changes, science, nature, exercise, fostering off campus relationships.	Curriculum	approved
218345 - 2nd Grade SES Oregon Coast Aquarium	Oregon Coast Aquarium 2820 SE Ferry Slip Rd, Newport	Stayton Elementary School	May 24, 2023, 8:00am	May 24, 2023, 4:00pm	96	24	Students will be able to apply their learning of animal and plant habitats as well as changes to land connected to our science units.	Curriculum	approved
220663-220660 Third Grade Swimming Lessons	Stayton Pool - 333 W Burnett St, Stayton	Sublimity School	May 23, 2023, 12:30pm	May 26, 2023, 2:20pm	51	3	Recognize a variety of healthy practices and behaviors that maintain or improve personal health.	Curriculum	pending
217893 - 1st Grade Zoo Field Trip	Oregon Zoo - 4001 SW Canyon Rd, Portland	Stayton Elementary School	May 23, 2023, 8:15am	May 23, 2023, 2:00pm	85	30	1st grade will be studying animal habitats and life cycles.	Curriculum	approved
220665 - 6th Grade Outdoor School-Sublimity	Camp Hancock Field Station 39472 OR-218, Fossil	Sublimity School	May 22, 2023, 8:00am	May 24, 2023, 3:15pm	35	10	Outdoor School	Curriculum	pending
223180 - SUB - 8th Grade Dairy Field Trip 83	Santiam Dairy 12481 Marion Rd. SE. Turner	Sublimity School	May 19, 2023, 9:30am	May 19, 2023, 1:45pm	41	3	AVID Career Exploration	AVID	pending

223437 - 8th grade Lifeskills visit to high school	Stayton High School	Sublimity School	May 19, 2023, 8:00am	May 19, 2023, 10:30am	2	2	8th grade students touring the high school to help with transitioning	Curriculum	pending
223334 - OMEA State Jazz Band Championships	Mount Hood Community College 26000 SE Stark St, Gresham	Stayton High School	May 19, 2023, 8:00am	May 19, 2023, 10:00pm	20	1	Students will be performing at the Jazz Band State Championship.	Curriculum	pending
223383 - SMS Youth Movement Event	University of Oregon 2727 Leo Harris Pkwy, Eugene	Stayton Middle School	May 19, 2023, 7:30am	May 19, 2023, 5:30pm	5	1	The <i>Youth Movement</i> 's goal for this event is to bring together Native American youth from middle schools across the Pacific Northwest to celebrate the power of community and culture. The day includes team sports, traditional Native games, motivational guest speakers, workshops, & networking opportunities	Curriculum	approved
223361 - Oregon Tradeswomen's Career Fair	NECA - IBEW Electrical Training Center 16021 NE Airport Way, Portland	Stayton High School	May 19, 2023, 7:00am	May 19, 2023, 3:00pm	10	2	To educate and provide CTE career options to our female students in job fields that females been historically under-represented	CTE	approved
223246 - SHS AVID incentive trip - bowling	AMF Firebird Lanes 4303 Center St. NE Salem	Stayton High School	May 18, 2023, 9:30am	May 18, 2023, 12:30pm	75	3	Incentive trip for AVID elective students with grades Cs and above	AVID	approved
223312 - MWEC: OSHA 10 Training (Day 2)	Chemeketa Community College Ag Building: 4000 Lancaster Dr NE Salem	Stayton High School	May 18, 2023, 8:30am	May 18, 2023, 2:30pm	30	1	To provide Students with the training that will ensure that they are ready for employment on day one out of school. OSHA 10 training is required by most apprenticeships panels and many commercial/industrial jobs.	CTE	approved
223311 - MWEC: OSHA 10 Training (Day 1)	Chemeketa Community College Ag Building: 4000 Lancaster Dr NE Salem	Stayton High School	May 17, 2023, 8:15am	May 18, 2023, 4:00pm	30	1	To provide Students with the training that will ensure that they are ready for employment on day one out of school. OSHA 10 training is required by most apprenticeships panels and many commercial/industrial jobs.	CTE	approved

223371 - ASB Beach Clean Up	Stop 1: Agate Beach State Recreation Site, Newport Stop 2: Newport High School 322 NE Eads St, Newport	Stayton High School	May 17, 2023, 7:30am	May 17, 2023, 2:30pm	16	2	Volunteerism and to meet w/other ASB programs to share ideas and accomplishments from this school year	Curriculum	approved
219540 - Aurora Colony	Aurora Colony 13551 Stauffer Rd NE, Hubbard	Sublimity School	May 17, 2023, 8:30am	May 17, 2023, 2:15pm	52	13	Explain why individuals and groups in the same historical period differed in the way they viewed and interpreted historical events. Compare and contrast the history of the local community to other communities in a region. Explain how sources serve different purposes for answering historical questions.	Curriculum	pending
222829 - Mari-Linn 3rd Gr Swim Lessons	Stayton Pool 333 W Burnett St, Stayton	Mari-Linn School	May 16-19, 2023 11:30am	May 16-19, 2023 1:30pm	15	4	Third graders will travel to the pool May 16, 17, 18 & 19. Lesson is 12-1pm	Curriculum	pending
223304 - SES Dress Rehearsal Performance for students	SHS Auditorium	Stayton Elementary School	May 11, 2023, 9:15am	May 11, 2023, 10:30am	322	all staff	To watch a dress rehearsal of our 2nd & 3rd grade students' music performance	Curriculum	approved
223302 - Knife River Training Center	Knife River Training Center 35973 Kennel Rd SE, Albany	Stayton High School	May 11, 2023, 9:15am	May 11, 2023, 2:30pm	20	2	Presenting career opportunities to our graduating students in the construction industries.	CTE	approved
222879 - Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Mari-Linn School	May 11, 2023, 7:30am	May 11, 2023, 11:45 am	44	6	Explore opportunities for career and training avenues post middle school.	CTE	approved
223040 - Oregon Zoo Field Trip 1st and 2nd grades	Oregon Zoo 4001 SW Canyon Rd, Portland	Sublimity School	May 10, 2023, 8:15am	May 10, 2023, 2:15pm	72	22	Trip coordinates with science units on animals and informational writing.	Curriculum	approved
223121 - FFA CDE Days Contests (Livestock Judging)	Benton County Fairgrounds 110 SW 53rd St. Corvallis	Stayton High School	May 9, 2023, 6:00am	May 9, 2023, 5:00pm	8	1	Through career and leadership development events students develop critical thinking skills and effective decision-making skills, foster teamwork and promote communication while recognizing the value of ethical competition and individual achievement.	FFA	approved

223120 - FFA CDE Days Contests (Horse Judging)	OSU Horse Center 5501 NW Walnut Blvd Corvallis	Stayton High School	May 8, 2023, 7:00am	May 8, 2023, 5:00pm	6	1	Through career and leadership development events students develop critical thinking skills and effective decision-making skills, foster teamwork and promote communication while recognizing the value of ethical competition and individual achievement.	FFA	approved
223176 - WOU Spanish Trip	Western Oregon University 345 N Monmouth, Monmouth	Stayton High School	May 1, 2023, 8:45am	May 1, 2023, 2:15pm	40	2	Meet with Spanish faculty and students for a tour and information about their Spanish program and career possibilities.	Curriculum	approved
223156 - SUB Pentagames	Cascade Jr High	Sublimity School	April 28, 2023, 7:45am	April 28, 2023, 2:30pm	9	1	Competing in Pentagames (see below)	Curriculum	approved
222902 - SMS Pentagames	Cascade Jr High	Stayton Middle School	April 28, 2023, 7:45am	April 28, 2023, 2:30pm	15	4	Pentagames is an opportunity to extend students' analytical and concept skills by challenging them with multiple higher order thinking opportunities to apply the concepts they have been studying this year in their 8th grade math classes. It is also an excellent opportunity to challenge our TAG students beyond the classroom.	Curriculum	approved
223054 - Middle School Band Walking Field Trip	Marian Estates 590 SE Conifer Cir, Sublimity	Sublimity School	April 27, 2023, 1:45pm	April 27, 2023, 2:30pm	18	7	Performing rehearsed music for an audience.	Curriculum	approved
221730 - SES Third Grade Silver Falls Trip (trip #2)	Silver Falls State Park - 20024 Silver Falls Hwy SE, Silverton	Stayton Elementary School	April 27, 2023, 8:30 am	April 27, 2023, 2:00pm	48	12	The visit to Silver Falls is an extension of activities we have done in class to meet science standards around life cycles and regional habitats.	Curriculum	approved
222866 - LBCC Welding Skills Contest	LBCC -- 6500 Pacific Blvd SW, Albany,	Stayton High School	April 27, 2023, 7:00 am	April 27, 2023, 4:00pm	8	1	Introduce welding students to LBCC campus and show that welding skills are in demand in the modern work force.	CTE	approved
221722 - SES Third Grade Silver Falls Trip	Silver Falls State Park - 20024 Silver Falls Hwy SE, Silverton	Stayton Elementary School	April 26, 2023, 8:30 am	April 26, 2023, 2:00pm	46	12	The visit to Silver Falls is an extension of activities we have done in class to meet science standards around life cycles and regional habitats.	Curriculum	approved

223139 - Career Construction Day	Salem Fairgrounds 2330 17th St NE, Salem	Stayton High School	April 25, 2023, 8:45 am	April 25, 2023 2:00pm	25	2	Expose students to career opportunities.	Curriculum	approved
220657 - OMEA District 11 Middle School Band Festival	Newport Performing Arts Center -777 W Olive St, Newport	Stayton Middle School	Apr 25, 2023, 8:15am	Apr 25, 2023, 2:45pm	39	1	Students will be attending a festival and receiving feedback from judges on how to improve their playing. They Will also be receiving scores and listening to other band perform.	Curriculum	approved
223079 - CECLC Conference	Western Oregon University 345 Monmouth Ave N, Monmouth	Stayton High School	April 21, 2023, 7:30 am	April 21, 2023, 4:00 pm	45	3	Conference Cesar Chavez Leadership Conference	Curriculum	approved
221710 - SMS AVID7 to WOU	Western Oregon University 701 Monmouth Ave N, Monmouth	Stayton Middle School	Apr 20, 2023, 9:00am	Apr 20, 2023, 12:30pm	16	5	College tour for college and career readiness	AVID	approved
222894 - Transitions- Stayton Fire Department Volunteer	Stayton Fire Department 1988 W. Ida Street Stayton	Stayton High School	Apr 12, 2023, 8:15am	Apr 12, 2023, 9:15am	5	2	Job Skills/volunteer	Curriculum	approved
217615 - ADEC Field Trip (rescheduled from 2/22 due to 2 hour delay)	ADEC (Austin Dental Equipment Company) 2601 Crestview Dr, Newberg,	Sublimity School	Apr 12, 2023, 8:15am	Apr 12, 2023, 2:15pm	51	13	Plan and carry out fair tests in which variables are controlled and failure points are considered to identify aspects of a model or prototype that can be improved. Generate and compare multiple possible solutions to a problem based on how well each is likely to meet the criteria and constraints of the problem. Define a simple design problem reflecting a need or a want that includes specified criteria for success and constraints on materials, time or cost.	Curriculum	approved
221716 - Culinary program tour	Linn Benton Community College	Stayton High School	Apr 12, 2023, 8:15am	Apr 12, 2023 1:15pm	7	1	Culinary students will have the opportunity to see the LBCC Culinary program and tour the campus.	Career/ College Pathways	approved
219601 - OWC League Band Festival	Philomath High School- 2054 Applegate St, Philomath	Stayton High School	Apr 12, 2023, 7:00am	Apr 12, 2023, 2:00pm	50	1	The Symphonic band is competing in our league band contest for state qualifying.	Curriculum	approved

217665 - Engineering Day (rescheduled from 2/28 due to school closure)	Keizer Civic Center 930 Chemawa Rd NE, Keizer	Stayton High School	Apr 11, 2023, 7:45am	Apr 11, 2023, 2:45pm	10	1	Exploration of engineering careers, engineering tours, related college information	Career/ College Pathways	approved
222867 - Oregon SkillsUSA Leadership and Skills Conference	Camp Withycombe 15300 Minuteman Way, Clackamas	Stayton High School	Fri Apr 7, 2023 5:30am	Sat, Apr 8, 2023 6:00pm	12	1	SkillsUSA yearly conference.	SkillsUSA	approved
222827 - Locust St Bowling	The REC 3500 River Rd N Keizer, OR	Stayton High School	Apr 6, 2023, 11:30am	Apr 6, 2023, 1:45pm	30	3	Students will have been learning about the geometry of bowling, and will see it in action while having a fun activity together.	Curriculum	approved
218192 - Oregon West Conference Choir Festival	Philomath High School- 2054 Applegate St, Philomath	Stayton High School	Apr 5, 2023, 7:00am	Apr 5, 2023, 11:30am	11	1	Oregon West Conference 2023 Choral Festival	Curriculum	approved
216904 - 2nd Grade to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Elementary School	Mar 22, 2023, 8:00am	Mar 22, 2023, 2:30pm	100	30	Students will be able to obtain first hand experience with scientific elements, including changes to land.	Curriculum	approved
219600 - OMEA District 11 Band Festival	West Albany High School 2100 Elm St, Albany	Stayton High School	Mar 21, 2023, 8:00am	Mar 21, 2023, 2:00pm	50	1	Students will be performing for feedback and for state qualifying scores	Curriculum	approved
220633 - Clackamas Community College Jazz Festival	Clackamas Community College 19600 Molalla Ave, Oregon City	Stayton High School	Mar 17, 2023, 1:00pm	Mar 17, 2023, 10:45pm	20	1	Students are competing in a jazz festival and playing for state qualifying scores.	Curriculum	approved
218449 - SMS AVID8 to Linn Benton	Linn Benton Community College, 6500 Pacific Blvd SW, Albany	Stayton Middle School	Mar 17, 2023, 9:00am	Mar 17, 2023, 2:00pm	21	5	college and career readiness	AVID	approved
217668 - FFA State Convention	Deschutes County Fairgrounds, Redmond Oregon	Stayton High School	Thur, Mar 16, 2023, 9:00am	Sun, Mar 19, 2023, 5:00pm	19	1	This engagement allows students to develop career and leadership skills, apply for select scholarships, and establish a network with other students in the FFA organization.	FFA	approved
219599 -SMS/Middle School Regional Honor Band	Mollala High School 357 E Francis St, Molalla	Stayton Middle School	Mar 16, 2023, 8:15am	Mar 16, 2023, 7:00pm	10	1	10sStudents have been selected to perform in the Middle School Regional Honor Band at Mollala High School.	Curriculum	approved

219542 - ML/Middle School Regional Honor Band	Mollala High School 357 E Francis St, Molalla	Mari-Linn School	Mar 16, 2023, 7:30am	Mar 16, 2023, 7:00pm	2	4	2 students have been selected to perform in the Middle School Regional Honor Band at Mollala High School.	Curriculum	approved
217980 - 1st Grade Movie Theatre Field Trip	Star Cinema - 350 N Third Ave, Stayton	Stayton Elementary School	Mar 15, 2023, 8:30am	Mar 15, 2023, 10:45am	85	26	To practice social skills in public places	Curriculum	approved
217921 - SUB - 5th Grade Tour of Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Sublimity School	Mar 10, 2023, 11:30am	Mar 10, 2023, 2:00pm	44	10	AVID - College and Career Education	AVID	approved
217921 - SUB - 4th Grade Tour of Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Sublimity School	Mar 10, 2023, 9:00am	Mar 10, 2023, 11:30am	33	8	AVID - College and Career Education	AVID	approved
218026 - Penny Wars Winner- Gilbert House	Gilbert House 116 Marion St NE, Salem	Mari-Linn School	Mar 3, 2023, 9:30am	Mar 10, 2023, 1:45pm	21	6	Students have an opportunity to visit and play in an area that allows for creative play. Students will have STEAM hands-on experiences about various career opportunities.	Curriculum	approved
217936 - SMS 7/8 Smash Bros Event	Cascade Junior High, 10226 Marion Rd SE, Turner	Stayton Middle School	Feb.24, 2023, 2:30pm	Feb. 28, 2023, 7:00pm	14	2	Cascade's Video Game Club invited our students to join this event. Mr. Smith and Mr. Purnell agreed to chaperone, so the kids could participate.	Club	approved
217744 - FFA District Convention	Chemeketa Community College Ag Building: 4000 Lancaster Dr NE Salem-Bldg 60	Stayton High School	Feb.17, 2023, 8:00am	Feb. 22, 2023, 2:45pm	15	1	Attend CDE and LDE workshops, network with other FFA chapters from the district, and compete in contests.	FFA	approved
217840 - SUB- Marion Estates Valentines Drop Off	Marion Estates- Elliot and McKillop.	Sublimity School	Feb.14, 2023, 11:45am	Feb. 14, 2023, 1:30pm	12	2	Homeroom SEL/ Writing Activity- ASB students creating valentines for residents at Marion Estates.	Curriculum	approved
217710 - Ski Day at Hoodoo	Hoodoo Ski Area 27400 Big Lake Road, Sisters,	Stayton High School	Sat, Feb.11, 2023, 7:00am	Feb. 11, 2023, 6:15pm	5	7	Immerse students in a learning environment that is place-based and relative to their cultural appreciation		approved
217446 - Cascade Career Wheel 89	Cascade HS- 10226 Marion Rd, Turner	Stayton High School	Feb.9, 2023, 10:15am	Feb. 9, 2023, 11:30am	45	3	Career Exploration	Career/ College Pathways	approved

217427 - 80% Club	Star Cinema 350 N Third Ave, Stayton	Mari-Linn School	Jan. 31, 2023, 11:15am	Jan. 31, 2023, 2:00pm	66	5	Positive incentive program for the 2nd quarter/PBIS	Curriculum	approved
217144 - Locust St Zoo Trip	Portland Zoo, 4001 SW Canyon Blvd, Portland	Options/ Locust St Academy	Jan. 23, 2023, 9:15am	Jan. 23, 2023, 2:45pm	25	4	Connection with zoology class for LSA students, including observations/assignments	Curriculum	approved
217141 - Northwest Agricultural Show	Oregon State Fair and Expo Center in Salem	Stayton High School	Jan. 19, 2023, 8:30am	Jan. 19, 2023, 2:15pm	25	1	Career Fair	FFA	approved
216863 - 2nd Grade Caroling Field Trip	2201 N 3rd Ave, Stayton	Stayton Elementary School	Dec 15, 2022, 10:15am	Dec 15, 2022, 11:50am	91	25	This will teach students the importance of connecting with their community and that service can be done in many different ways.	Curriculum	approved
216778 - 2nd Grade to Storybook Land	Linn County Fairgrounds 3700 Knox Butte Rd E Albany	Stayton Elementary School	Dec 8, 2022, 8:30am	Dec 8, 2022, 11:45am	94	24	Students will be able to obtain first hand knowledge of design engineering AND fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
216776 - 4-5 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:15am	Dec 1, 2022, 2:00pm	75	17	College Going Experience	AVID	approved
216696 - 6-8 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	90	4	College Going Experience	AVID	approved
216639 - 4-5 grades Annual Beavers Beyond The Classroom	Oregon State University-Gill Coliseum Corvallis	Mari Linn School	Dec 1, 2022, 8:30am	Dec 1, 2022, 2:00pm	38	11	Expose Students and support AVID's mission of a college going culture.	AVID	approved
216764 - ML Grades 6-8 Chemeketa Planetarium and Campus Tour	Chemeketa Community College	Mari Linn School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	67	77	To learn about college career options and Learn about the solar system.	Career/ College Pathways	approved
216898 - Girls Varsity Basketball	Toledo High School/VRBO house in Waldport	Stayton High School	Nov. 18, 2022, approx. 6pm	Nov. 20, 2022, 12:00pm	12	2	Team Bonding	Athletics	approved

216862 - Western Oregon University Creative Arts Day	Western Oregon university	Stayton High School	Nov. 18, 2022, 8:00am	Nov. 18, 2022, 2:45pm	30	3	Students will be learning about various performing arts programs and what they can do for careers in the performing arts.	Career/ College Pathways	approved
216722 - Quarter 1 Middle School Incentive Trip	Lakeshore Lanes 5432 Pacific Blvd Albany	Mari Linn School	Nov. 16, 2022, 10:00am	Nov. 16, 2022, 2:15pm	60	7	This is a PBIS reward trip for our middle school, This is also part of the Middle School PE standards	Curriculum	approved
216897 - Agriculture Expo- Linn County	Linn County Fairgrounds	Stayton High School	Nov. 16, 2022, 9:15am	Nov. 18, 2022, 2:15pm	20	2	Agriculture for FFA	FFA	approved
216697 - OASC Fall Conference	River Inn at Seaside, 531 Avenue A, Seaside	Stayton High School	Nov. 6, 2022, 8:00am	Nov. 7, 2022, 2:30pm	24	3	ASB Leadership class to attend OASC Fall Conference, offering learning and networking opportunities for both students and staff advisors.	ASB	approved
216683 - Day of Dead Celebration	McKay High School 2440 Lancaster Dr NE Salem	Stayton High School	Saturday, Nov. 5, 2022, 11:30am	Saturday, Nov. 5, 2022, 6:15pm	40	1	Student exposure to cultural event of Day of the Dead	Curriculum	approved
216761 - Cascade High School	Cascade HS	Stayton High School	Nov. 3, 2022, 10:30am	Nov. 18, 2022, 11:15am	15	1	AVID	AVID	approved
216640 - OSU Tour	Oregon State University 661 SW 26th St. Corvallis	Sublimity School	Nov. 2, 2022, 8:00am	Nov. 2, 2022, 2:15pm	63	15	Support students in being college and career ready. To learn different STEM concepts through hands on activities.	Career/ College Pathways	approved
216637 - AVID 11/12 OSU	Oregon State University 661 SW 26th St. Corvallis	Stayton High School	Oct 31, 2022, 8:00am	Oct 31, 2022, 1:30pm	30	3	AVID College & Career Opportunity Knowledge	AVID	approved
216620 - Cesar Chavez Conference	Western Oregon University	Stayton High School	Oct 28, 2022, 7:30am	Oct 28, 2022, 4:00pm	20	2	Our senior latino students who attend will learn about leadership, lifeskills, and post graduate opportunities.	Career/ College Pathways	approved
216643 - Chemeketa Tour	Chemeketa Community College, Pietro's Pizza	Options Academy	Oct 27, 2022, 9:30am	Oct 27, 2022, 1:00pm	24	2	Learn about Chemeketa 1 and 2 year degree/licensure programs. Also providing lunch and some fun for students.	Career/ College Pathways	approved
216627 - ML 3-5 Team - EZ Orchards Pumpkin Patch	EZ Orchards 5504 Hazelgreen Rd NE Salem	Mari Linn School	Oct 25, 2022, 10:45am	Oct 25, 2022, 1:30pm	52	8	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved

216615 - 1005-SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary School	Oct 21, 2022, 8:45am	Oct 21, 2022, 2:15pm	90	30	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	Curriculum	approved
216638 - AVID 9/10 Ropes Course	Salem Ropes, LLC 7085 Battle Creek Rd SE, Salem	Stayton High School	Oct 18, 2022, 8:15am	Oct 18, 2022, 2:15pm	50	3	AVID Team Building	AVID	approved
216625 - Pumpkin Patch	Greens Bridge 3730 Jefferson Scio Drive SE Jefferson, OR	Mari Linn School	Oct 17, 2022, 8:45am	Oct 17, 2022, 1:30 pm	68	18	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved
216589-SHS College Fair	1000 NE Multnomah Street, Portland	Stayton High School	Oct 10, 2022, 8:00am	Oct 10, 2022, 12:15pm	40	2	Juniors and Seniors will have a chance to visit with schools from across the country, and to consider what might be a good option for them.	Career/ College Pathways	approved
216594 - SUB Kindergarten Field Trip	EZ Orchards 5504 Hazelgreen Rd NE Salem	Sublimity School	Oct 7, 2022, 10:15am	Oct 7, 2022, 2:00pm	73	2	K/1 Fall Field Trip- seasonal agriculture	Curriculum	approved
216593 - 1009- Kindergarten SES to Heiser Pumpkin Patch	21425 Grand Island Loop, Dayton	Stayton Elementary School	Oct 7, 2022, 8:30am	Oct 7, 2022, 1:45pm	72	50	life science: life cycle unit re: vegetables/fruits/plants	Curriculum	approved
216626 - SHS Lifeskills to Library	Stayton Library	Stayton High School	Oct 4, 2022, 9:00am	Oct 4, 2022, 12:00pm	5	5	They will assist in unloading book bins from a truck, set up and arrange the books.	Curriculum	approved
216560 - SUB 7th Grade ODS	3400 SW Abalone St, South Beach, OR	Sublimity School	Oct 3, 2022, 9:30am	Oct 5, 2022, 2:30pm	50	5	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216585 - AVID Trip to U of O	University of Oregon	Stayton High School	Sept 30, 2022, 9:15am	Sept 30, 2022, 2:15pm	29	3	AVID- career pathways- agriculture studies- working on a farm	AVID	approved
216559 -SUB 8th gr Outdoor School 92	3400 SW Abalone St South Beach, OR 97366	Sublimity	Sept 28, 2022, 9:00am	Sept 30, 2022, 2:30pm	42	4	Social studies: our community	ODS	approved

216598 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 26, 2022 9:00am	Sept. 30, 2022 2:00pm	20	2	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216563 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 25, 2022 2:30pm	Sept. 30, 2022 3:30pm	20	2	Chaperone 6th graders during ODS (see above)	ODS	approved
216601 - Capital District Leadership Camp	Aldersgate 7790 Marion Rd Turner, OR	Stayton High School	Sept. 25, 2022 9:30am	Sept. 25, 2022 2:00pm	7	1	Student will participate in workshops related to the office. They will collaborate with other officers and compete in the Rituals contest.	Curriculum	approved

NSSD Enrollment Totals as of 05/12/23

School Name	Grade	March'20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
MARI-LINN	KG	21	25	25	22	22	23	23	21	20	20	20	
MARI-LINN	1	21	17	25	25	26	26	26	26	26	26	25	
MARI-LINN	2	23	15	19	19	19	20	20	20	20	20	20	
MARI-LINN	3	25	17	14	14	14	14	14	14	15	15	15	
MARI-LINN	4	29	17	21	21	21	21	20	21	21	21	20	
MARI-LINN	5	26	18	16	17	17	17	17	17	17	17	16	
MARI-LINN	6	23	22	21	21	21	21	21	21	21	21	19	
MARI-LINN	7	26	24	20	22	23	22	22	23	22	22	21	
MARI-LINN	8	22	18	24	24	24	24	24	21	22	21	21	
MARI-LINN	ALL	216	173	185	185	187	188	187	184	184	183	177	
OPTIONS ACADEMY	KG	N/A	1	1	0	0	1	1	1	1	1	1	
OPTIONS ACADEMY	1	N/A	2	0	0	0	0	0	0	0	0	0	
OPTIONS ACADEMY	2	N/A	2	0	0	0	0	0	0	0	1	1	
OPTIONS ACADEMY	3	N/A	2	0	0	0	0	0	0	0	1	1	
OPTIONS ACADEMY	4	N/A	4	0	0	0	0	0	0	0	1	1	
OPTIONS ACADEMY	5	N/A	2	1	1	1	1	1	1	1	1	1	
OPTIONS ACADEMY	6	N/A	5	0	1	0	1	1	1	2	2	2	
OPTIONS ACADEMY	7	N/A	4	2	2	2	5	5	5	6	6	5	
OPTIONS ACADEMY	8	N/A	6	0	0	0	1	4	5	5	7	9	
OPTIONS ACADEMY	9	N/A	12	2	2	4	5	4	7	12	12	12	
OPTIONS ACADEMY	10	N/A	20	8	12	11	15	14	23	19	21	24	
OPTIONS ACADEMY	11	N/A	29	15	19	20	21	23	33	35	36	32	
OPTIONS ACADEMY	12	N/A	47	43	46	45	52	50	53	53	57	54	
OPTIONS ACADEMY	ALL		136	72	83	83	102	103	129	134	146	143	
STAYTON ELEMENTARY	PreK-3	N/A	5	4	4	9	9	9	9	9	8	8	
STAYTON ELEMENTARY	PreK-4	N/A	13	10	11	16	16	16	18	20	22	22	
STAYTON ELEMENTARY	KG	90	85	71	74	74	74	74	74	76	74	74	
STAYTON ELEMENTARY	1	112	82	83	84	86	83	84	83	83	84	84	
STAYTON ELEMENTARY	2	90	84	82	85	85	89	90	90	90	90	91	
STAYTON ELEMENTARY	3	86	97	83	81	82	82	82	81	80	81	82	
STAYTON ELEMENTARY	ALL	378	366	333	339	352	353	355	355	358	359	361	
STAYTON HIGH	9	189	182	205	203	201	203	200	198	196	193	195	
STAYTON HIGH	10	201	152	185	185	187	187	186	178	178	174	172	
STAYTON HIGH	11	168	136	147	149	147	146	145	141	138	136	135	
STAYTON HIGH	12	163	135	143	145	147	144	142	140	137	133	134	
Early College (off campus)		28	14	4	15	15	15	16	15	15	16	16	
STAYTON HIGH	ALL	721	619	684	697	697	695	689	672	664	652	652	0

School Name	Grade	March '20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
STAYTON INTERMEDIATE	4	83	86	91	91	92	93	92	92	94	94	97	
STAYTON INTERMEDIATE	5	102	72	92	93	93	93	94	94	94	94	92	
STAYTON INTERMEDIATE	ALL	185	158	183	184	185	186	186	186	188	188	189	
STAYTON MIDDLE	6	138	67	87	84	85	86	88	88	86	86	87	
STAYTON MIDDLE	7	108	105	70	71	71	70	72	69	71	74	73	
STAYTON MIDDLE	8	136	116	114	110	111	109	108	109	107	107	104	
STAYTON MIDDLE	ALL	382	288	271	265	267	265	268	266	264	267	264	
SIS/SMS TOTAL	ALL	567	446	454	449	452	451	454	452	452	455	453	0
SUBLIMITY	KG	45	33	33	32	33	33	33	33	32	32	32	
SUBLIMITY	1	36	23	40	40	40	40	39	39	41	41	41	
SUBLIMITY	2	43	45	32	32	32	32	31	31	31	31	31	
SUBLIMITY	3	42	31	46	46	46	46	45	45	45	45	45	
SUBLIMITY	4	42	42	38	38	38	38	38	37	36	36	36	
SUBLIMITY	5	42	39	44	44	45	45	43	43	43	43	43	
SUBLIMITY	6	45	43	38	37	37	37	38	38	38	37	38	
SUBLIMITY	7	57	40	52	52	51	51	51	51	51	51	51	
SUBLIMITY	8	34	41	42	42	42	42	42	42	42	42	42	
SUBLIMITY	ALL	386	337	365	363	364	364	360	359	359	358	359	
NSSD	TOTAL	*2296	2077	2093	2116	2135	2153	2148	2151	2151	2153	2145	
Students registered w/ WESD to homeschool			148	144	154	138	141	136	133	133	120	117	
Students Enrolled in Virtual Public Charter Sch.			86	72	79	79	84	84	83	83	83	81	
3% of total NSSD student population= 79.95 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD													
Notes													

* The March 2020 Board report shows enrollment at the time of the initial COVID school closure.

NSSD receives Preschool Promise Grant monies for preschool grades but does not receive state funding like grades K-12/Transitions

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North Santiam School District
BOARD OF DIRECTORS

SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR

Version 2, Updated 08/2022

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
 - ASB Report-ASB President or designee
 - Superintendent's Report
 - Business Director's Report
 - Student Success Act –Supt or Assoc Supt (starting '22-23 Oct/Jan/April only)
 - Informational Reports including: field trips, enrollment & upcoming events
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies

These items may appear as needed but may not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

Traditional Location: Santiam Room

Annual Agenda Items:

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2023) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Annual Organizational Agenda Items (list copied from OSBA website)
(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040)

****if a new student representative has been selected, they can swear in during the month of the first meeting they attend***

- Make sure the following positions are designated:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- Under new business:
 - Appoint members of standing committees.
 - Approve personnel changes.
 - Approve contracts for payment. (ORS 332.075(2-3))

Other Activities/Events

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

August

Traditional Location: SES Cafeteria

Leadership Team Goal Workshop (early August)

1. Review standing Board/District Goals and present any new Board strategies
2. Receive end of year reports & upcoming year goals from NSSD Leadership Team

Traditional Location: Santiam Room

Regular Session Annual Agenda Items:

1. Projected Student Enrollment
2. New Excise Tax Rate Approval
3. Board members choose their “buddy school”
4. TELL Survey Results

Other Activities/Events

- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. TAG Program Report
 - a. Number of Student Identified and the screening process
 - b. Supports/Programs offered

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Stayton Booster Club Report (projects, membership, etc) - Club President
2. Division 22 Report-Assoc. Superintendent
3. Professional Development Report – Assoc. Superintendent or designee
4. Student Investment Account Quarterly Report (due to ODE 10/31)
5. Previous Stayton High school year data
 - a. Graduation/Completer rates
 - b. On-Track to Graduate rates for upcoming 10-12 graders
 - c. College Credits Earned
 - d. CTE Enrollment (demographics if possible)
 - e. Percentage of Students Involved in Co-Curricular Activities
 - f. Percentage of Students Involved in Activities/Clubs with Service

Other Activities

- State-Wide Licensed In-Service Day
- OSBA Regional Meetings

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. Exit Interview Survey Results (Oct or Nov)- HR Director
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Facilities Director
4. State/District Report Cards-Assoc Supt (Nov or Dec)

Other Activities/Events

- OSBA Annual Conference

December

Traditional Location: Santiam Room

Annual Agenda Items:

1. District-wide AVID Report – District AVID Coordinator/Assoc Supt.
2. Special Education Report -Special Ed Director
 - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years)-Superintendent
4. Proposed List of Budget Committee Members and Budget Calendar-Business Director
5. Audit Review-Business Director (may also be joined by reps from auditing firm)
6. Student Investment Account Quarterly Report (due to ODE 01/31)
7. Current Year Goals Progress -Superintendent

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

February

Traditional Location: Stayton Elementary School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Approval of Budget Committee Members and Calendar-Business Director

Board Secretary Tasks:

- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

Other Activities/Events

- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet
- Booster Club Annual Auction

March

Traditional Location: District Office/Santiam Room

Special Session:(first week in March)

1. Renewal of Contracts (Licensed/Administrative)

Traditional Location: Mari-Linn School

Regular Session Annual Agenda Items:

1. School Spotlight-School Admin
2. School Calendar Adoption (typically between now and May)
3. Superintendent Evaluation Forms to Board members
4. Projected Enrollment for Budget (review of 2nd period ADM)-in Bus. Director’s report

Board Secretary Tasks:

- Distribute Evaluation Forms/Links to Board members
- Provide Reminder of Board Elections Filing Due Date (if applicable)

April

***Prior to April meeting, the individual scores from the Supt Eval must be compiled so they are available to review during the meeting* - Board Volunteer or Board Secretary**

Traditional Location: Sublimity School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Student Investment Account Quarterly Report (due to ODE 4/31)
4. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July

5. (Next Applicable 2022) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July – only done every three years.
6. (Next Applicable 2023) Discuss timelines for board self-evaluation (ever two years). The process should be completed by the June board meeting.
7. Review Consolidated Scores~ Superintendent Evaluation (Board only/Exec session)

After April Meeting

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1st.
- After meeting, send Board self-evaluation forms

May

Traditional Location: Stayton High School

Prior to Board Meeting:

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Annual Agenda Items:

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Business Director
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey
7. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
8. Approve contract extension of Superintendent

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1st.

Traditional Location: Santiam Room

Special Session/Budget Hearing (prior to Regular Session):

Review of Budget Documents/Resolutions: Business Director

Regular Session Annual Agenda Items:

1. Budget Approval
2. Resolution~ Budget Reserves (DBDB)-Business Director
3. Professional Development Report – Assoc. Superintendent or designee
4. Select student representative to the school board for following year (June-Aug)
5. Community Wide Activities in Schools for Previous Year (in written report)
6. Goal Workshop Prep (discuss who can attend, who will present)