

NORTH SANTIAM SCHOOL DISTRICT 29J

Special/Regular/Executive Sessions - 6:00 PM

**AGENDA - EXPLANATION
Thursday, April 21, 2011
District Office**

The North Santiam School District's Board of Directors will meet in a Special Session at 6:00 p.m with the Regular Session following at 7:00 p.m. At the end of the Regular Session the Board will go into Executive Session under ORS 192.660 (2)(e)-Real Property Transactions. All three sessions will be held on April 21, 2011 in the Santiam Room at the district office located at 1155 N 3rd Avenue in Stayton.

1. SPECIAL SESSION~ CALL TO ORDER

1. 1. Alignment of Management Team Goals: Mike Wagner, Board Chairman

A list of the Management Team Goals for 2011-12 is attached in the board book packet. Mary has noted where MT members think their goals would align with District, Board, or Superintendent Goals. This document allows board members to review the goals during the year and make note of any areas where they feel additional District or Board Goals might need to be revised in the future.

1. 2. Board Budget for 2011-12: Andy Gardner, Superintendent

Andy will talk about plans to cut back spending in order to help balance the 2011-12 Budget.

1. 3. Board and City Joint Session Proposal: Andy Gardner, Superintendent

Andy will talk to you about this proposal at the meeting. The Stayton City Council has been meeting with different Boards in a "meet and greet" format and would like the NSSD Board to consider it.

1. 4. Adjourn Special Session:

2. REGULAR SESSION~CALL TO ORDER, ROLL CALL, PLEDGE

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.

3. ADDED AGENDA ITEMS

Addition of Executive Session after Regular Session under ORS 192.660 (20 (e))--Real Property Transactions.

4. APPROVAL OF THE AGENDA

MOTION: I move the Board approve the agenda as presented (or revised).

By: _____ Second: _____

5. PUBLIC PARTICIPATION

The Board welcomes public comments on topics and concerns that affect the education of

students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District website. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

6. **SPOTLIGHT**

6. 1. **Board Awards: Mike Wagner, Board Chairman**

The Board has several awards to give out this month in recognition to students and to a community partner.

6. 1. 1. **Community Partnership Award: Presented by Gary Rychard and Mike Wagner**

Gary Rychard will introduce a representative from the Santiam Memorial Hospital (either Terry Fletchall-CEO and President, or Maggie Hudson-Chief of Operations will be in attendance) and talk about the areas that have made the Hospital such a great community partner. Mike Wagner will be presenting the Community Partnership Award along with Gary.

6. 1. 2. **Santiam Awards: Presented by Mike Wagner**

The Santiam Award is given out for an outstanding accomplishment or success. Alyssa Rieger the Drama teacher and advisor at SHS reported that Caleb and Lucas Conley had outstanding success at the State Competition for Drama in the acting category of Duo Comedy. These students have gained the right to participate in the International Theatre Festival in Lincoln, Nebraska from June 20th -25th. Board members might remember these cousins who were recently seen in the Stayton High School musical, Grease.

6. 1. 3. **AG and FFA Update: Robert Abdou**

Robert will give the Board an update on the AG/FFA program, including the forecast for next year's enrollment in this program.

7. **COMMUNICATION**

7. 1. **Superintendent's Report and State School Funding Update: Andy Gardner, Superintendent**

Management Team monthly reports from principals, directors, and supervisors have been posted to the BoardBook website. Andy will give the Board a verbal report and also discuss the latest developments in State School Funding.

7. 2. **City Council Liaison Communications: Representatives: David Kinney (Stayton), Brandon Hamilton (Sublimity), and Leanne Lail (Lyons)**

This item is on the agenda to allow representatives of each City Council in the District an opportunity to share information on upcoming city projects or community events that the school district or board members might participate in.

7. 3. **Upcoming Community Events: Stayton Events Website**

A list of upcoming events in the North Santiam area can be found on the Stayton Events website. Those that are community related are listed, as an attachment, in the board book packet.

- 7. 4. **Board Announcements/Committee Reports: Board and CE Committee Members**
Board meeting announcements and/or committee reports will be posted in this area. Community Engagement Committee members will discuss the next steps in the community engagement process to be held on April 27th and May 11th at Stayton High School.

8. CONSENT AGENDA ITEMS

- 8. 1. **Minutes: Submitted by Mary Richards**
Mary has prepared the minutes from the last board meeting, which are attached in the board packet for your review and approval.
- 8. 2. **Personnel: Submitted by Teri Butler, Human Resources Director**
There are no licensed personnel changes to report at this time.
- 8. 3. **Action on Consent Agenda:**
MOTION
I move the Board approve the minutes from the March 17, 2010-Regular Session.

By: _____ Second: _____

9. NEW BUSINESS

- 9. 1. **Appointment of New Budget Committee Members: Jane Nofziger, Business Manager**
Attached is a list of new budget committee members for the Board to appoint for a three year term beginning May of 2011 and ending April of 2014.

MOTION: I move the Board appoint Steven Baldwin, Greg Loberg, Scott Miller, and Chad Niegel to the Budget Committee for a three year term beginning in May of 2011.

By: _____ Second: _____

- 9. 2. **Superintendent Evaluation: Board Chairman, Mike Wagner**
This is the time of the year that the Superintendent Evaluation Process begins. Board members will receive the current year evaluation form via Email. It will need to be completed prior the Executive/Regular Session on May 19th. During the Executive Session, board members will meet to discuss their scores and submit them for compilation.

The Board also needs to approve the goal changes to the Superintendent Evaluation for next year. A copy of that form is included in the board packet. The revisions to the form so far include the updates to District and Board Goals and the addition of the Superintendent's Goals for 2011-12.

MOTION:

I move the Board approve the Superintendent's Evaluation form for 2011-12 as presented.

By: _____ **Second:** _____

9. 3. **Policy Adoptions/Revisions: Andy Gardner, Superintendent**

Policy revisions and additional administrative rules (AR) and forms are included in the board book packet as attachments. The new athletic physical form is required by OSAA and the rest of the submissions are OSBA recommendations based on language in new federal and state laws.

9. 4. **Projected Enrollment and Fund Balance Policy: Jane Nofziger, Business Manager**

Jane will discuss where we are in the budgeting process, the projected enrollment for budgeting, and the fund balance policy.

10. **UNFINISHED BUSINESS**

10. 1. **CIP Quarterly Update: David Bolin, Associate Superintendent**

Dave will give the Board a brief update on how we are doing with the goals on the Continuous Improvement Plan.

11. **INFORMATION ONLY**

11. 1. **Enrollment:**

A copy of the current enrollment is attached in the board book packet. Student count is 2450 students. The FTE is down from March by 2.0. Total ADMw is 4.5 FTE above the projected 2715 for the current budget (as of April 14, 2011).

11. 2. **Field Trip Requests:**

A copy of all field trip requests made during the past month is attached in the board book packet.

11. 3. **Recognition of Gifts:**

A list of donations/gifts to the District is below. Thank you letters are being sent out.

Mari-Linn PTA~Reader Board~Value: \$6500~ Donated to Mari-Linn School
S. Zimmerman~Tennis Program~\$300 Cash~Donated to Stayton High School
Sublime Electric~Tennis Program~\$100 Cash~Donated to Stayton High School

11. 4. **Upcoming Board Meetings & Activities:**

A list of the upcoming board meetings and activities for the next month are below:

April 27~Community Synthesizing Session~5:30 to 8:00 pm~Stayton High School, Cafeteria

May 11~Community Synthesizing Session~5:30 to 8:00 pm~Stayton High School, Cafeteria

May 18~OSBA Regional Webinar~8:30 am~**Stayton High School, Library**

May 19~Executive Session~5:30 pm~**Stayton High School, Library**

May 19~Regular Session~7:00 pm~**Stayton High School, Library**

May 26~Budget Update and Committee Orientation~7:00 pm~District Office, Santiam Room

11. 5. **Future Agenda Items:**

A list of future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

12. **BOARD REPORTS**

This time is reserved on the agenda for reports on recent workshops and conferences attended or

for OSBA reports.

13. **RECESS REGULAR SESSION~ENTER EXECUTIVE SESSION**

13. 1. **Discussion Under ORS 192.660 (2)(e)-Real Property Transactions:**

14. **RETURN TO REGULAR SESSION AND ADJOURN**

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.