

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT 8R, HERMISTON**

There will be a Special Meeting of the
Board of Education of the Umatilla County School District 8R
at Hermiston School District Offices
Boardroom
305 S.W. 11th Street.
Hermiston, Oregon 97838
Monday, April 22, 2024, 6:30 PM

Briana Cortaberria
Executive Assistant to the
Superintendent and Board of Education

AGENDA

1. **CALL TO ORDER SPECIAL MEETING* (6:30 p.m.)** *Chair Hansell*
2. **INTRODUCTORY ITEMS (6:30 p.m.)** *Chair Hansell*
 1. Pledge of Allegiance
 2. Adoption of Agenda 3
3. **PRESENTATIONS AND COMMUNICATIONS (6:35 p.m.)**
 1. Student Recognition
 2. School Update *Mr. Browning*
4. **PUBLIC COMMENTS (7:05 p.m.)** *Chair Hansell* 4

Welcome. This is the time we reserve in our meeting for public comment. According to Board Policy KL, any complaint regarding a specific employee of the Hermiston School District must be routed through the superintendent's office. The Hermiston School District Board of Education accepts public comments virtually and in person. Members of the public wishing to address the board virtually submitted written statements or requests by 4:00 p.m. prior to this meeting. Those wishing to address the board in person should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, state your first and last name and school or topic. Please limit your comments to a maximum of three (3) minutes and address them to me.

Is there anyone here tonight who would like to address the board?
5. **REPORTS (7:20 p.m.)** *Chair Hansell*
 1. Board of Education *Chair Hansell*

Board of Education Goals

 1. Academic Achievement. Demonstrate continuous improvement in all measured areas for each student.
 2. Stewardship. Maintain sound fiscal stewardship of community resources consistent with board policy.
 3. Community. Engage our diverse community in creating opportunities to advance student achievement.
 2. Superintendent's Office *Dr. Mooney*
6. **CONSENT ITEMS** (8:15PM)**
 1. Human Resources Department

* Timing of agenda is not meant to be time specific. Instead, the time identified is for pacing purposes only. The Board of Education may modify the agenda and the order in which items are taken for consideration.

** Consent agenda items are considered for action as an entire group. Details for these items are available for public inspection at the District Office.

*** Members of the public are invited to address the Board of Education during Public Comments.

1. Personnel Resignations	5
2. Personnel Appointments	6
2. Business Office	
1. Acceptance of Gifts	7
2. RFP for Audit Services	10
3. Supplemental Budget	12
7. CALENDAR/FUTURE ITEMS (8:05 p.m.)	
1. Future Agenda Item Discussion <i>Chair Hansell</i>	
2. Calendar Review <i>Dr. Mooney</i>	
8. ADJOURN (8:40 p.m.)	

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UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

April 22, 2024

SUPERINTENDENT'S RECOMMENDATION

2.0 INTRODUCTORY ITEMS

2.2 TOPIC: Adoption of the Agenda

It is recommended.

RECOMMENDATION:

. that the Board of Education adopts the agenda as presented.

**BOARD OF EDUCATION
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HERMISTON, OREGON**

PUBLIC COMMENT GUIDELINES

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HERMISTON, OREGON**

April 22, 2024

ASSISTANT SUPERINTENDENT'S RECOMMENDATION

8.1 CONSENT: Human Resources Department

8.1.1 TOPIC: Personnel Resignation

It is recommended.

RECOMMENDATION:

. that the Board of Education approves the resignation of the following employees:

Sabrina R. Waters	SpEd Asst.-Life Skills	Sandstone Middle School
Yazell Ali Chavez	Educational Assistant	Highland Hills Elementary
Brenda O. Hector	Educational Assistant	Hermiston High School

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HERMISTON, OREGON**

April 22, 2024

ASSISTANT SUPERINTENDENT'S RECOMMENDATION

18.1 CONSENT: Human Resources Department

8.1.2 TOPIC: Personnel Appointment

It is recommended.

RECOMMENDATION:

. that the Board of Education approves the appointment of the following employees:

Amie Swanson

SpEd Assistant

Sandstone Middle School

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HERMISTON, OREGON**

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SUPERINTENDENT'S RECOMMENDATION

8.2. Business Office

8.2.1 TOPIC: Acceptance of Gifts

It is recommended.

RECOMMENDATION:

. that the Board of Education accept the following gifts:

School/Program	Gift	Value	Donor
Sunset Elementary	General use	\$400.95	American Online Giving Foundation
Desert View Elementary	General use	\$110.65	American Online Giving Foundation



Hermiston School District 8R

305 SW 11TH Street, Hermiston, Oregon 97838-2103
Phone: (541) 667-6000 Fax: (541) 667-6050
www.hermiston.k12.or.us

APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Desert View Elementary School

Name of Donor: American Online Giving Foundation

Donor Address: 611 Meredith Rd. NE #700 Calgary, AB T2E 2W5

Donor Telephone Number: _____

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check # 266000 \$110.65

Purpose of gift/donation: General Use

Signature of Donor: N/A

Date: _____

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: 4/11/24

Recommendation of Business Manager [Signature] Date: 4.12.2024

Recommendation of Superintendent [Signature] Date: 4.15.24

Action of the Board of Education: Accepted _____ Not Accepted _____

Secretary to the Board of Education _____ Date: _____



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APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Sunset Elementary School

Name of Donor: American Online Giving Foundation

Donor Address: 611 Meredith Rd. NE #700 Calgary, AB T2E 2W5

Donor Telephone Number: _____

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check #265998 \$400.95

Purpose of gift/donation: For general use

Signature of Donor: N/A

Date: _____

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator E. Andreassen Date: 4/11/24

Recommendation of Business Manager Karen Sand Date: 4.12.2024

Recommendation of Superintendent TJ Mooney Date: 4.15.24

Action of the Board of Education: Accepted _____ Not Accepted _____

Secretary to the Board of Education _____ Date: _____

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DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION

9.2 CONSENT ITEMS: Business Office

9.2.2 TOPIC: RFP for Audit Services

It is recommended.

RECOMMENDATION:

. that the Board of Education authorizes the superintendent, or her designee, to enter into a contract with Anderson, Boylan Ramos P.C. for Audit Services, for fiscal years ending June 30, 2024, 2025 and 2026, with an option of renewing on an annual basis for each of the three subsequent fiscal years (2027, 2028 and 2029), pursuant to Request for Proposals 2024-Audit, Annual Independent Audit Services.

bc



Future Focused: Building Knowledge and Skills for Tomorrow

Notice of Intent to Award

April 12, 2024

Re: HERMISTON SCHOOL DISTRICT 8R – 2024-AUDIT SERVICES RFP
RFP Closing March 26, 2024 2 PM

The Hermiston School District advertised for and received proposals for audit services. Two qualified firms submitted proposals, that were publicly opened March 26, 2024 at 2 PM. Consistent with state law and the requirements set forth in the RFP Documents, the District Evaluation Committee scored the two proposals and hereby announce its intent to award a contract to **Anderson, Boylan Ramos P.C.** A summary of scores for proposers are included below:

EVALUATION STANDARD	POINTS POSSIBLE	Anderson, Boylan Ramos, P.C. AVERAGE SCORE	Sensiba LLP AVERAGE SCORE
Understanding of Engagement	20 Points	20.00	19.25
Proposer's Approach to the Examination	20 Points	20.00	18.25
Experience with School District Engagements	20 Points	19.25	17.00
Staffing: Size, Training, Experience and Location	20 Points	19.25	16.00
Audit Fee	20 Points	20.00	16.24
TOTAL	100 Points	98.50	86.74

All protests of award decision must be submitted in writing to Katie Saul, Director of Business Services, 305 SW 11th St, Hermiston, Oregon 97838, no later than 4:30 pm, April 19, 2024. The protest must state clearly the bases for the protest and any legal authority in support thereof, subject to ORS 279B.410. Any protest received after the stated deadline will not be considered.

If there are no protests to the award decision, the Final Award will be made at the District's April Board of Education meeting, scheduled for April 22, 2024 at 6:30 PM.

Superintendent
Assistant Superintendent

Tricia Mooney, Ed.D.
Jake Bacon

Address
305 SW 11th St
Hermiston, OR
97838

Office 541-667-6000
Fax 541-667-6050
Website hermiston.k12.or.us/

**HERMISTON SCHOOL DISTRICT #8R
RESOLUTION # 23-24-03**

2023-2024 Supplemental Budget

WHEREAS, Oregon Revised Statutes 294.471 provides for making a supplemental budget for an occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current fiscal year which requires a change in financial planning; and

WHEREAS, the Hermiston School District #8R has a need to recognize unanticipated resources from the State School Fund; and

WHEREAS, the District has a need to spend the unanticipated revenue during the current fiscal year ending June 30, 2024, for the purpose of support services and building maintenance.

THEREFORE, BE IT RESOLVED the Board of Education of Hermiston School District #8R, Umatilla County, Oregon, adopt the following supplemental budget.

2023-2024 Supplemental Budget:

	Fund	Category	Prior Budgeted	Change Amount	New Budget
Revenue:	100	R3101	\$55,000,135	\$1,944,475.00	\$56,944,610
Appropriations:	100	2000	\$32,362,199	\$1,944,475.00	\$34,306,674

Considered and enacted at the meeting of the Board of Directors of the Hermiston School District #8R, on the 22nd day of April, 2024.

**Board Chairman
Hermiston School District #8R**

**Secretary to the School Board
Hermiston School District #8R**