

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT 8R, HERMISTON**

**There will be a Regular Meeting of the  
Board of Education of the Umatilla County School District 8R  
at Hermiston School District Offices  
Boardroom  
305 S.W. 11th Street.  
Hermiston, Oregon 97838  
Monday, June 13, 2022, 6:30 PM**

**Briana Cortaberria  
Executive Assistant to the  
Superintendent and Board of Education**

**AGENDA**

1. **CALL TO ORDER BUDGET HEARING (6:30 p.m.)** *Mr. Goller*
2. **BUDGET HEARING (6:31 p.m.)** *Mr. Goller*
  1. Public Comment 3
3. **ADJOURN BUDGET HEARING (6:35 p.m.)** *Mr. Goller*
4. **CALL TO ORDER REGULAR MEETING\* (6:35 p.m.)** *Mr. Goller*
5. **INTRODUCTORY ITEMS (6:35 p.m.)** *Mr. Goller*
  1. Pledge of Allegiance
  2. Adoption of Agenda 4
  3. Approval of Minutes 5
6. **COMMUNICATIONS AND ANNOUNCEMENTS (6:40 p.m.)**
  1. Oregon School Employees Association *Ms. Smith*
  2. Hermiston Association of Teachers *Ms. Fisher*
  3. Student Board Representative *Mr. Purswell*
7. **REPORTS (6:55 p.m.)**
  1. Board of Education *Mr. Goller*  
**Board of Education Goals**
    1. Academic Achievement. Schools will demonstrate continuous improvement in all measured areas for each student.
    2. Stewardship. Maintain sound fiscal stewardship of community resources consistent with board policy.
    3. Community. Schools will provide specific community outreach, at least twice annually, in culturally relevant ways to encourage parent/guardian partnerships in advancing student achievement.
  2. Business Office *Ms. Saul*
    1. Financial Reports 16
  3. Superintendent's Office *Dr. Mooney*
    1. Enrollment Report 19
8. **STUDY ITEMS (7:15 p.m.)**
  1. Summer Program Preview *Dr. Mooney*
9. **PUBLIC COMMENTS (7:45 p.m.)** *Chair Goller*

\* Timing of agenda is not meant to be time specific. Instead the time identified is for pacing purposes only. The Board of Education may modify the agenda and the order in which items are taken for consideration. 22

\*\* Consent agenda items are considered for action as an entire group. Details for these items are available for public inspection at the District Office.

\*\*\* Members of the public who wish to address the Board of Education should notify the Board Chairman or Superintendent prior to the meeting. The Board of Education normally accepts public comment only at its regularly scheduled meetings. Public comment is not normally accepted at Special Meetings/work sessions.

Welcome. This is the time we reserve in our meeting for public comment. Anyone wishing to address the board should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, please state your first and last name, home address, and school or topic. Please limit your comments to a maximum of three (3) minutes and address them to me.

According to Board policy KL, any complaint regarding a specific employee of the Hermiston School District must be routed through the superintendent's office.

The Hermiston School District Board of Education also accepts public comment in writing to [communications@hermiston.org](mailto:communications@hermiston.org) prior to this meeting. Members of the community wishing to provide written comments submitted those statements to the district by 12:00 pm today.

Persons wishing to virtually address the board submitted their name electronically by 6:30 pm, prior to the Board meeting being called to order, using the Google Form accessible through the district website.

Is there anyone here tonight who would like to address the board?

<b>10. CONSENT ITEMS** (8:00 p.m.)</b>	
1. Human Resources Department	
1. Personnel Appointment	23
2. Personnel Resignation	24
3. Extra Responsibility Contracts	25
2. Business Office	
1. Acceptance of Gifts	26
2. ESSER III Capital Expenditure Approval	39
3. ESSER III Capital Expenditure Approval	40
3. Athletics & Activities Department	
1. Washington Interscholastic Activities Association Membership	41
<b>11. ACTION ITEMS (8:05 p.m.)</b>	
1. 2022-23 Budget Adoption	43
2. Classified Working Agreement	45
3. ITB 004-2022 Hermiston High School Addition Project	69
<b>12. CALENDAR/FUTURE ITEMS (8:25 p.m.)</b>	
1. Future Agenda Item Discussion <i>Mr. Goller</i>	
2. Calendar Review <i>Ms. Cortaberra</i>	70
<b>13. EXECUTIVE SESSION (8:30 p.m.)</b>	<b>76</b>
<b>14. ADJOURN (9:00 p.m.)</b>	

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\*\* Consent agenda items are considered for action as an entire group. Details for these items are available for public inspection at the District Office.

\*\*\* Members of the public who wish to address the Board of Education should notify the Board Chairman or Superintendent prior to the meeting. The Board of Education normally accepts public comment only at its regularly scheduled meetings. Public comment is not normally accepted at Special Meetings/work sessions.

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**2.0 BUDGET HEARING**

**2.1 TOPIC: Public Comment**

Welcome. This is the time we reserve in our meeting for those who wish to comment on the approved 2022-23 budget as presented for adoption. Anyone wishing to address the board should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, please state your first and last name, home address, and school or topic. Please limit your comments to a maximum of three (3) minutes and address them to me.

The Hermiston School District Board of Education also accepts public comment in writing to [communications@hermistonsd.org](mailto:communications@hermistonsd.org) prior to this meeting. Members of the community wishing to provide written comments regarding the 2022-23 budget submitted those statements to the district by 12:00 pm today.

Persons wishing to virtually address the board submitted their name electronically by 6:30 pm, prior to the Board meeting being called to order, using the Google Form accessible through the district website.

Is there anyone here tonight who would like to address the board regarding the approved 2022-23 budget?

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**SUPERINTENDENT'S RECOMMENDATION**

**5.0 INTRODUCTORY ITEMS**

**5.2 TOPIC:** Adoption of the Agenda

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education adopts the agenda as presented.

**SPECIAL MEETING  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
May 2, 2022**

**1 CALL TO ORDER**

Chair Goller called the meeting to order at 7:43 p.m.

Hermiston School Board members present: Ms. Karen Sherman, Mr. Josh Goller, Ms. Ginny Holthus, Ms. Bonnie Luisi, Mr. Dain Gardner, and Mr. Bryan Medelez

Also in attendance: Executive Assistant to the Superintendent and Board Briana Cortaberría

Absent member: Ms. Sally Hansell

Chair Goller stated the respective ORS under which the Board would meet in Executive Session:

- ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Chair Goller recessed the regular meeting at 7:43 p.m., moving the board into executive session.

**2 EXECUTIVE SESSION**

Chair Goller opened the executive session at 7:44 p.m.

The six present members and Board Secretary Cortaberría were joined by OSBA/PACE legal counsel Callen Sterling.

**2.1 ORS 192.660(2)(h)**

Chair Goller reconvened the regular meeting at 8:11 p.m.

**3 ADJOURN**

A motion was made by Ms. Sherman and seconded by Mr. Medelez to adjourn the meeting. The motion passed 6-0.

Chair Goller adjourned the special meeting at 8:12 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Superintendent/Clerk

\_\_\_\_\_  
Secretary

**REGULAR MEETING**  
**UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON**  
**May 9, 2022**

**1 CALL TO ORDER**

Chair Goller called the meeting to order at 6:30 p.m.

Hermiston School Board members present: Ms. Karen Sherman, Mr. Josh Goller, Ms. Bonnie Luisi, Mr. Dain Gardner, Ms. Sally Hansell and Ms. Ginny Holthus

Also in attendance were: Superintendent of Schools Dr. Tricia Mooney, Director of Business Services Katie Saul, and Executive Assistant to the Superintendent and Board Briana Cortaberra  
Absent member(s): Mr. Bryan Medelez

**2 INTRODUCTORY ITEMS**

**2.1 Pledge of Allegiance**

Chair Goller led everyone in the Pledge of Allegiance.

**2.2 Adoption of Agenda**

Ms. Luisi made a motion to adopt the agenda, which was seconded by Mr. Gardner.  
The motion passed 6-0.

**2.3 Approval of Minutes**

Regular Meeting, April 11, 2022 – A motion was made by Mr. Gardner and seconded by Ms. Sherman that the Board of Education approves the minutes of the regular meeting held on April 11, 2022.

The motion passed 5-0-1, with Ms. Holthus abstaining due to absence.

Special Meeting, April 18, 2022 – A motion was made by Ms. Luisi and seconded by Mr. Gardner that the Board of Education approves the minutes of the special meeting held on April 18, 2022.

The motion passed 5-0-1, with Ms. Holthus abstaining due to absence.

Special Meeting, April 25, 2022 – A motion was made by Ms. Holthus and seconded by Ms. Sherman that the Board of Education approves the minutes of the special meeting held on April 25, 2022.

The motion passed 6-0.

**3 PRESENTATIONS AND RECOGNITIONS**

**3.1 Mid-Columbia Bus Company Report**

Mid-Columbia Bus Company, represented by Regional Vice President Chuck Moore and Hermiston Location Manager Christie Livingston, provided a report on transportation services for Hermiston School District, highlighting company history, service history to HSD, and a local office report.

## 4 COMMUNICATIONS AND ANNOUNCEMENTS

### 4.1 Oregon School Employees Association

An OSEA representative was not present to address the board.

### 4.2 Hermiston Association of Teachers

HAT President Tammy Fisher provided a union update, commenting on Teacher Appreciation Week, spring sports and activities, and House Bill 4030 referencing staff support, recruitment, and retention.

### 4.3 Student Board Representative

Mr. Nick Purswell was not present to provide a Hermiston High School student leadership report.

## 5 REPORTS

### 5.1 Board of Education

The Board members shared events and activities in which they participated or attended since the last Board meeting, commenting the passing of previous board member Don Rankin, OSEA negotiations, board committee meetings, HHS Prom, and the budget committee meeting.

### 5.2 Business Office

#### 5.2.1 Financial Reports

Director of Business Services Saul provided a PERS pension obligation bond update, sharing a market outlook and stating that the board would need to amend its resolution to proceed. The district is scheduled for a bond rating call next week, making this meeting the last opportunity for the board to take official action. A motion was made from the floor by Ms. Holthus to adopt Resolution 21-22-08, which was seconded by Ms. Sherman. The motion passed 5-1, with Ms. Hansell, Ms. Sherman, Mr. Goller, Ms. Holthus, and Ms. Luisi voting in favor. Mr. Gardner opposed the motion.

Saul reviewed the financial forecast reports for March 2022. She explained a red expenditure report, which was balanced by a green revenue report to yield a 14.97% ending fund balance.

### 5.3 Superintendent's Office

#### 5.3.1 Enrollment Report

Dr. Mooney gave the enrollment report as of April 30, which is down slightly from the previous month but in line with enrollment trend for the school year.

Dr. Mooney commented on kindergarten registration and upcoming in-person assistance.

Dr. Mooney stated that Pac West Communications will work with the board through its strategic plan review, as an outside facilitator.

She also referenced Hermiston High School graduation and associated plans. The members were provided with an information sheet and spoke about transportation to the ceremony.

## 6 STUDY ITEMS

### 6.1 Curriculum Adoption Report

Elementary Education Director Jerad Farley and Secondary Education Director Scott Depew provided a curriculum adoption report. They shared of the elementary and secondary processes used to review and select the materials. The duo shared next steps for roll out and training.

Example materials were on display in the boardroom for public review.

### 6.2 Special Education Update

Special Programs Director Neely McKay presented information on the Special Education program, including data related to eligibility areas, specifically Disproportionality Data. The district shows disproportionality in Primary Eligibility Category. McKay further explained the categories and data points over the past three years. She shared celebrations and growth work.

## 7 PUBLIC COMMENTS

No comments were provided in advance, and no members of the public requested to address the board virtually.

No one in attendance addressed the board with comments.

## 8 CONSENT ITEMS

Ms. Saul provided background on Consent Item 8.3.2. Declaration of Emergency.

A motion was made by Ms. Luisi, seconded by Ms. Sherman, and passed 6-0 that the Board of Education approves consent items 8.1.1 thru 8.4.1.

### 8.1 Human Resources Department

#### 8.1.1 Personnel Appointments

Approve the appointment of the following employees:

Erin Baehler	Science Teacher	Hermiston High School
Grace Campbell	Speech Language Pathology Assistant	District Office
Sarah Davis	Physical Education Health Teacher	Sandstone Middle
Minerva DeLoera	English Learners Teacher	Loma Vista Elementary
Laura Herbes	Special Education Teacher	Sandstone Middle
Joshua Herrera	Mathematics Teacher	Armand Larive Middle
Sarina Herrera	Special Education Assistant	Sandstone Middle
Laura Jaimes	Special Education Teacher	Sunset Elementary
Hortencia Mariscal	Custodian	Hermiston High School
Jacqueline Vivar	Attendance Secretary	Loma Vista Elementary

**8.1.2 Personnel Resignations**

Approve the resignation of the following employees:

Gretchan Anderholm	Grade 3 Teacher	West Park Elementary
Sarah Burke	Science Teacher	Armand Larive Middle
Rachel Cairns	Social Studies Teacher	Hermiston High School
Dora De La Paz	Special Education Assistant	Hermiston High School
Katherine Grinde	Mathematics Teacher	Armand Larive Middle
Travis Hancock	Grade 2 Teacher	Rocky Heights Elementary
Laura Jaimes	Youth Transition Program Coordinator	Hermiston High School
Roxana Lieberg Jordheim	Speech Language Pathologist	District Office
Anne Lusted	Mathematics Teacher	Armand Larive Middle
Samantha Matlock	Science Teacher	Hermiston High School
Taylor McElrea	Grade 4 Teacher	Rocky Heights Elementary
Alexander Praggastis	Mathematics Teacher	Sandstone Middle
Richard Wells	Assistant Principal	Hermiston High School

**8.1.3 Extra Responsibility & Extra Duty Contracts**

Approves the following extra responsibility contracts:

Kennidy Baker	CTE Pathway – Agriculture	Hermiston High School
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**8.2 Business Office**

**8.2.1 Acceptance of Gifts**

Accepts the following gifts:

<b>SCHOOL/PROG</b>	<b>GIFT</b>	<b>VALUE</b>	<b>DONOR</b>
Hermiston High School Athletics	Cash	\$16,649.76	Hermiston High School Sports Boosters
Hermiston High School Golf Team	Cash	\$9,523.91	Hermiston Golf Association/Hermiston High School Sports Boosters
Armand Larive Middle School	Cash	\$60.00	The Blackbaud Giving Fund
West Park Elementary	Cash	\$135.43	Swire Coca-Cola USA
Hermiston High School Boys Soccer	Cash	\$500.00	Jesse Torres Insurance
Hermiston High School	Cash	\$266.30	The Benevity Community Impact Fund American Online Giving Foundation, Inc
Hermiston FFA	Cash	\$50.00	Ashley Lynn Tompkins
Rocky Heights Elementary	Cash	\$72.10	Lamb Weston
Hermiston High School	Cash	\$1,200.00	AgReserves, Inc

**8.2.2 Request for Proposals 2022-02 for Photography Services**

Authorize the superintendent, or her designee, to enter into contract with Shutterfly Lifetouch LLC for School Photography Services, pursuant to Request for Proposals 2022-02

**8.2.3 Request for Proposals 2022-03 for District Copiers**

Authorize the superintendent, or her designee, to enter into contract with Pacific Office Automation for lease and maintenance services of district copier machines, pursuant to Request for Proposals 2022-03.

**8.2.4 Budget Appropriation**

Approves Resolution 21-22-04

**8.2.5 Grant Fund Establishment**

Approves Resolution 21-22-05, as attached, authorizing the administration to establish Grant Fund 206.

**8.2.6 Grant Fund Establishment**

Approves Resolution 21-22-06, as attached, authorizing the administration to establish Grant Fund 291.

**8.2.7 Grant Fund Establishment**

Approves Resolution 21-22-07, as attached, authorizing the administration to establish Grant Fund 290.

**8.3 Superintendent's Office**

**8.3.1 Declaration of Surplus Property and Authority to Dispose**

Declare any classroom and office furniture remaining at the current Rocky Heights Elementary after reviewing district wide needs, surplus property and authorize the Superintendent and/or her designee to execute all applicable legal documents required to sell the property at public auction, in accordance with Board Policy.

**8.3.2 Declaration of Emergency**

Approve the declaration of an emergency as it relates to the District's bidding procedures as outlined in Board Policy DJC/DJC-AR.

Pursuant to ORS 279B.080, and in accordance with OAR 137-049-0150, the Hermiston School District has declared an emergency bidding exemption situation as a result of the HVAC chiller failure at Hermiston High School. Immediate and prompt action must be taken to ensure the continuation of educational services for staff and students as well as to avoid subsequent damage to the facility as a result of expected high temperatures in coming months and lack of appropriate temperature control. As outlined in associated Oregon rules, a contracting agency may declare that emergency circumstances exist that require prompt execution of a public contract for emergency construction or repair work. This declaration has been made at an administrative level consistent with the contracting agency's internal policies (DJC), by this written declaration that describes the circumstances creating the emergency and the anticipated harm from failure to enter into an emergency contract.

The District intends to approve an emergency procurement contract under these measures with a local heating and cooling firm to expedite and mitigate the emergency situation. The work completed by the firm is limited to the scope associated with the emergency boiler replacement necessary to remedy the conditions leading to the emergency declaration.

The District, in their emergency proposal, will require the contracting firm to comply with the applicable wage rate and hour laws.

This emergency declaration shall be kept on file as a public record.

## 8.4 Teaching & Learning Department

### 8.4.1 Curriculum Adoptions

Approve the curriculum adoptions as outlined:

#### English Language Arts (ELA):

Grade K-5	HMH Into Reading, c. 2022 Houghton Mifflin Harcourt
Grades 6-8	StudySync, c. 2021 McGraw Hill
Grades 9-12	StudySync Core ELA & British Literature, c. 2021 McGraw Hill

#### English Language Proficiency (ELP)

Grade K-5	Connect, c. 2022 Get Ready!, c. 2022 Vista Higher Learning, Inc.
Grades 6-8	Impact, c. 2017 Time Zones, c. 2021 Cengage Learning, Inc. HMH English 3D, c. 2021 Houghton Mifflin Harcourt Publishing Co.
Grades 9-12	Time Zones, c. 2021 Life, c. 2019 Cengage Learning, Inc HMH English 3D, c. 2021 Houghton Mifflin Harcourt Publishing Co.

## 9 ACTION ITEMS

### 9.1 2022-2023 Updated School Calendar

Dr. Mooney recommended an updated calendar to accommodate the move into the new elementary buildings and allow for a more targeted open house process to invite families and students to see their new school. She referenced the partnership with Champions, which will extend to September 2 and be located at EOTEC, later in August.

A motion was made by Ms. Holthus and seconded by Ms. Luisi to approve the 2022-2023 updated school calendar, identifying a September 6, 2022, start date for elementary students. The motion passed 6-0.

## 10 CALENDAR/FUTURE ITEMS

### 10.1 Future Agenda Item Discussion

No items were brought forward for future consideration.

### 10.2 Calendar Review

Upcoming calendars were reviewed, and Ms. Cortaberria presented Pinning Ceremony dates.

Chair Goller stated the respective ORS under which the Board would meet in Executive Session:

- ORS 192.660(2)(d): to conduct deliberations with persons designated by the governing body to carry on labor negotiations

Chair Goller recessed the regular meeting at 8:58 p.m., moving the board into executive session.

## 11 EXECUTIVE SESSION

Chair Goller opened the executive session at 9:05 p.m. The six present board members were joined by Dr. Mooney, Assistant Superintendent Jake Bacon, Ms. Saul, and Ms. Cortaberra

### 11.1 ORS 192.660(2)(d)

Chair Goller closed the executive session at 9:15 p.m.

Chair Goller reconvened the regular meeting at 9:15 p.m.

## 12 ADJOURN

A motion was made by Ms. Holthus and seconded by Ms. Luisi to adjourn the meeting. The motion passed 6-0.

Chair Goller adjourned the special meeting at 9:16 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Superintendent/Clerk

\_\_\_\_\_  
Secretary

**SPECIAL MEETING  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
May 23, 2022**

**1 CALL TO ORDER**

Chair Goller called the meeting to order at 6:30 p.m.

Hermiston School Board members present: Ms. Karen Sherman, Mr. Josh Goller, Ms. Ginny Holthus, Ms. Bonnie Luisi, Mr. Dain Gardner, Mr. Bryan Medelez, and Ms. Sally Hansell

Also in attendance were: Superintendent of Schools Dr. Tricia Mooney, Assistant Superintendent Jake Bacon, and Executive Assistant to the Superintendent and Board Briana Cortaberria

**2 INTRODUCTORY ITEMS**

**2.1 Pledge of Allegiance**

Chair Goller led everyone in the Pledge of Allegiance.

**2.2 Adoption of Agenda**

Chair Goller noted the addition of Consent Item 7.2.1 Hermiston Education Foundation Board Appointment.

Ms. Holthus made a motion to adopt the agenda as amended, which was seconded by Mr. Medelez. The motion passed 7-0.

**3 PRESENTATIONS AND RECOGNITIONS**

**3.1 School Update**

West Park Elementary School Principal Kevin Headings, along with WPES representatives, presented on “Walking the WILDCAT way!” and building culture. The team highlighted efforts supporting attendance, student leadership, the book machine, One Book One School, chess club, Dad’s Cake Bake, and Mid Winter’s Night.

**4 REPORTS**

**4.1 Board of Education**

The Board members shared events and activities in which they participated or attended since the last Board meeting, highlighting the HHS Evening of Excellence, pinning ceremonies, district recognition banquet, youth sports, board committee meetings, and the Oregon Teacher Pathway Research Night.

**4.2 Superintendent’s Office**

Dr. Mooney commented on spring sports and the bond projects. Wenaha Senior Project Manager Scott Rogers was unable to attend. Dr. Mooney reviewed comments as provided by Rogers.

## 5 STUDY ITEMS

### 5.1 Bullying & Behavioral Management

This agenda item was rescheduled from April.

Hermiston High School Social Worker, and 2004 HHS graduate, Mr. Omar Medina presented a condensed version of his Bullying & Behavioral Management presentation, as originally shared with HHS parents during the Spring Welcome.

He explained the topics of bullying, harassment, and aggression. He also stated ways parents, staff, and students can address the issue.

Medina also spoke about services offered by the district social workers and community partners.

## 6 PUBLIC COMMENTS

No comments were provided in advance, and no members of the public requested to address the board virtually or in person.

## 7 CONSENT ITEMS

A motion was made by Ms. Luisi and seconded by Ms. Holthus to approve Consent Items 7.1.1. through 7.2.1. The motion passed 7-0.

### 7.1 Human Resources Department

#### 7.1.1 Personnel Appointments

Approves the appointment of the following employees:

Lizbette Camacho	ELD Assistant	Hermiston High School
Gerardo Chavez	Science Teacher	Hermiston High School
Makenzie Davis	Grade 2 Teacher	Loma Vista Elementary
Kimberly Gonzalez	College & Career Coordinator	Hermiston High School
Deniel Hardin	Grade 4 Teacher	West Park Elementary
Maryanna Hardin	Communications Assistant	District Office
Luis Mendoza	Maintenance I	Maintenance Department
Rosa Romero	ELD Assistant	Hermiston High School
Taylor Verwold	Grade 4 Teacher	Highland Hills Elementary

#### 7.1.2 Personnel Resignations

Approves the resignation of the following employees:

Audra Arias	Special Education Assistant	West Park Elementary
Bryn Browning	Assistant Superintendent	District Office
Paige Contreras	Grade 5 Teacher	Sunset Elementary
Dirk Hansen	Health Teacher	Hermiston High School
Maggie Hughes-Boyd	School Counselor	Hermiston High School
Harley Sloan	Grade 1 Teacher	Sunset Elementary
Kelly Thomas	Office Assistant	Sandstone Middle

## 7.2 Superintendent's Office

### 7.2.1 Hermiston Education Foundation Board Appointment

Approves the appointment of Daniel Greenough to the Hermiston Education Foundation Board.

## 8 CALENDAR/FUTURE ITEMS

### 8.1 Future Agenda Item Discussion

No one brought forward items for future discussion.

### 8.2 Calendar Review

Upcoming calendars were reviewed.

## 9 ADJOURN

A motion was made by Ms. Holthus and seconded by Mr. Gardner to adjourn the meeting. The motion passed 7-0.

Chair Goller adjourned the special meeting at 7:47 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Superintendent/Clerk

\_\_\_\_\_  
Secretary

**GENERAL FUND REVENUE DATA ENTRY REPORT**

MONTH	TAXES	INTST/FEES	INTER	STATE SSF	STATE OTH	FEDERAL	OTHER	TOTAL PROJ.	TOTAL ACT.	VARIANCE
JUL PRO	\$ -	\$ 46,385	\$ -	\$ 8,235,707	\$ -	\$ -	\$ -	\$ 8,282,092		\$ (14,017) -0.17%
JUL ACT	\$ -	\$ 32,368	\$ -	\$ 8,235,707	\$ -	\$ -	\$ -	\$ -	\$ 8,268,075	\$ (14,017) YTD
AUG PRO	\$ 40,687	\$ 57,040	\$ 274,854	\$ 4,116,866	\$ -	\$ -	\$ -	\$ 4,489,447		\$ 74,876 1.67%
AUG ACT	\$ 58,700	\$ 115,386	\$ 274,854	\$ 4,115,383	\$ -	\$ -	\$ -		\$ 4,564,323	\$ 60,859 YTD
SEP PRO	\$ 44,696	\$ 84,891	\$ 91,618	\$ 4,116,866	\$ -	\$ -	\$ -	\$ 4,338,071		\$ (60,347) -1.39%
SEP ACT	\$ 17,092	\$ 53,631	\$ 91,618	\$ 4,115,383	\$ -	\$ -	\$ -		\$ 4,277,724	\$ 512 YTD
OCT PRO	\$ 116,683	\$ 81,865	\$ 91,618	\$ 4,116,866	\$ -	\$ -	\$ -	\$ 4,407,032		\$ (108,925) -2.47%
OCT ACT	\$ 54,829	\$ 36,277	\$ 91,618	\$ 4,115,383	\$ -	\$ -	\$ -		\$ 4,298,107	\$ (108,413) YTD
NOV PRO	\$ 8,647,521	\$ 58,614	\$ 91,618	\$ 4,116,866	\$ -	\$ -	\$ -	\$ 12,914,619		\$ 560,093 4.34%
NOV ACT	\$ 9,137,479	\$ 26,381	\$ 108,736	\$ 4,202,116	\$ -	\$ -	\$ -		\$ 13,474,712	\$ 451,681 YTD
DEC PRO	\$ 423,627	\$ 72,408	\$ 1,480,373	\$ 4,116,866	\$ -	\$ -	\$ -	\$ 6,093,274		\$ (1,488,156) -24.42%
DEC ACT	\$ 362,813	\$ 40,190	\$ -	\$ 4,202,116	\$ -	\$ -	\$ -		\$ 4,605,118	\$ (1,036,475) YTD
JAN PRO	\$ 178,439	\$ 85,874	\$ 266,618	\$ 4,116,866	\$ 288,076	\$ -	\$ -	\$ 4,935,873		\$ 1,240,153 25.13%
JAN ACT	\$ 65,147	\$ 40,067	\$ 1,571,991	\$ 4,202,116	\$ 296,705	\$ -	\$ -		\$ 6,176,026	\$ 203,678 YTD
FEB PRO	\$ 179,475	\$ 65,974	\$ 91,618	\$ 4,116,866	\$ -	\$ -	\$ -	\$ 4,453,933		\$ 284,241 6.38%
FEB ACT	\$ 221,939	\$ 31,335	\$ 271,762	\$ 4,202,116	\$ -	\$ 11,021	\$ -		\$ 4,738,173	\$ 487,918 YTD
MAR PRO	\$ 135,855	\$ 62,561	\$ 121,618	\$ 4,116,866	\$ -	\$ -	\$ -	\$ 4,436,900		\$ (57,003) -1.28%
MAR ACT	\$ 54,083	\$ 32,080	\$ 91,618	\$ 4,202,116	\$ -	\$ -	\$ -		\$ 4,379,897	\$ 430,916 YTD
APR PRO	\$ 50,595	\$ 59,164	\$ 91,618	\$ 4,116,866	\$ -	\$ -	\$ -	\$ 4,318,243		\$ 726,373 16.82%
APR ACT	\$ 40,349	\$ 44,715	\$ 91,618	\$ 4,867,934	\$ -	\$ -	\$ -		\$ 5,044,616	\$ 1,157,289 YTD
MAY PRO	\$ 199,044	\$ 56,012	\$ 50,685	\$ 4,116,866	\$ 50,000	\$ -	\$ -	\$ 4,472,607		0.00%
MAY ACT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	YTD
JUN PRO	\$ 105,416	\$ 36,212	\$ -	\$ -	\$ 288,076	\$ -	\$ -	\$ 429,704		0.00%
JUN ACT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	YTD
<b>Projected</b>	<b>\$ 10,122,038</b>	<b>\$ 767,000</b>	<b>\$ 2,652,237</b>	<b>\$ 49,404,367</b>	<b>\$ 626,152</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 63,571,794</b>		
<b>Budget Book</b>	<b>\$ 10,122,038</b>	<b>\$ 817,000</b>	<b>\$ 2,689,545</b>	<b>\$ 49,299,847</b>	<b>\$ 631,575</b>	<b>\$ -</b>	<b>\$ 1,255,000</b>	<b>\$ 64,815,005</b>		
<b>Variance</b>	<b>\$ -</b>	<b>\$ (50,000)</b>	<b>\$ (37,308)</b>	<b>\$ 104,520</b>	<b>\$ (5,423)</b>	<b>\$ -</b>	<b>\$ (1,255,000)</b>	<b>\$ (1,243,211)</b>		

TOT ACT	\$ 10,012,431	\$ 452,430	\$ 2,593,813	\$ 46,460,370	\$ 296,705	\$ 11,021	\$ -	\$ 59,826,771	<b>FORECAST ACT</b>	\$ <b>64,729,082</b>
% collected	98.92%	58.99%	97.80%	94.04%	47.39%	#DIV/0!	#DIV/0!	94.11%		

**NOTE:**

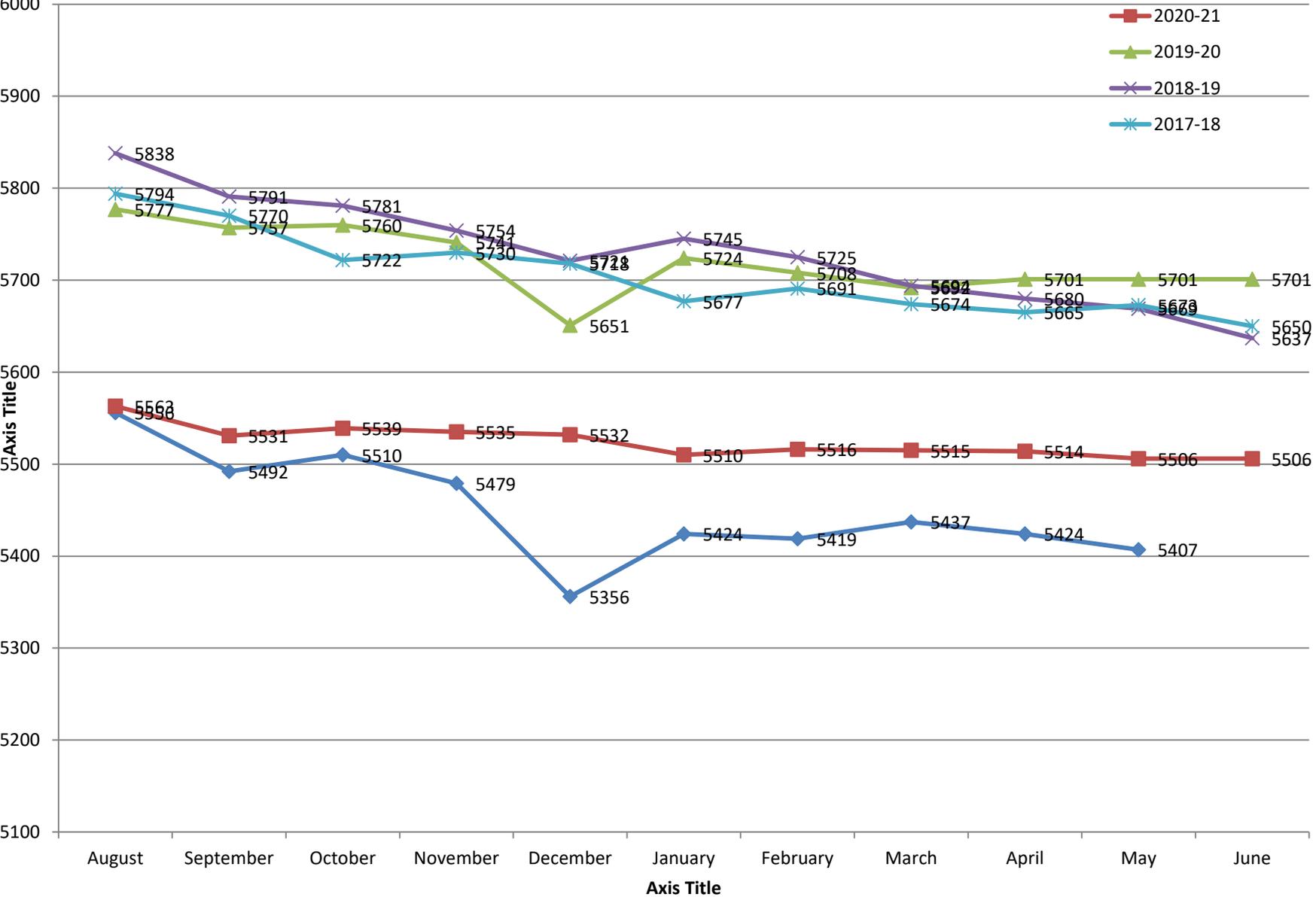
<b>LEGEND</b>	<b>Above or within 2.00% of projection</b>	<b>Between 2.01% &amp; 5.00% below</b>	<b>Below 5.01% of projection</b>
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GENERAL FUND EXPENDITURE DATA ENTRY REPORT							
MONTH	PROJ. P/R	ACTUAL P/R	PROJ. A/P	ACTUAL A/P	TOTAL	VARIANCE	
JULY PROJECTED	889,136		\$ 1,071,982		\$ 1,961,118 MONTHLY	\$ 10,292	0.52%
JULY ACTUAL		\$ 842,634		\$ 1,128,776	\$ 1,971,410 YTD	\$ 10,292	0.52%
AUGUST PROJECTED	1,032,301		\$ 931,363		\$ 1,963,664 MONTHLY	\$ 31,659	1.61%
AUGUST ACTUAL		\$ 938,391		\$ 1,056,933	\$ 1,995,323 YTD	\$ 41,952	1.07%
SEPTEMBER PROJECTED	4,597,802		\$ 818,978		\$ 5,416,780 MONTHLY	\$ (388,845)	-7.18%
SEPTEMBER ACTUAL		\$ 4,267,821		\$ 760,114	\$ 5,027,935 YTD	\$ (346,893)	-3.71%
OCTOBER PROJECTED	4,727,314		\$ 919,937		\$ 5,647,251 MONTHLY	\$ (513,772)	-9.10%
OCTOBER ACTUAL		\$ 4,493,617		\$ 639,862	\$ 5,133,479 YTD	\$ (860,665)	-5.74%
NOVEMBER PROJECTED	4,799,989		\$ 834,522		\$ 5,634,511 MONTHLY	\$ (260,748)	-4.63%
NOVEMBER ACTUAL		\$ 4,582,053		\$ 791,711	\$ 5,373,763 YTD	\$ (1,121,413)	-5.44%
DECEMBER PROJECTED	4,673,812		\$ 872,160		\$ 5,545,972 MONTHLY	\$ (367,227)	-6.62%
DECEMBER ACTUAL		\$ 4,383,352		\$ 795,394	\$ 5,178,745 YTD	\$ (1,488,640)	-5.69%
JANUARY PROJECTED	4,614,359		\$ 915,922		\$ 5,530,281 MONTHLY	\$ (178,658)	-3.23%
JANUARY ACTUAL		\$ 4,383,932		\$ 967,691	\$ 5,351,623 YTD	\$ (1,667,298)	-5.26%
FEBRUARY PROJECTED	4,864,918		\$ 814,219		\$ 5,679,137 MONTHLY	\$ 523	0.01%
FEBRUARY ACTUAL		\$ 4,636,510		\$ 1,043,150	\$ 5,679,660 YTD	\$ (1,666,775)	-4.46%
MARCH PROJECTED	4,626,818		\$ 846,948		\$ 5,473,766 MONTHLY	\$ 517,049	9.45%
MARCH ACTUAL		\$ 4,379,679		\$ 1,611,136	\$ 5,990,815 YTD	\$ (1,149,726)	-2.68%
APRIL PROJECTED	4,623,152		\$ 910,798		\$ 5,533,950 MONTHLY	\$ (411,977)	-7.44%
APRIL ACTUAL		\$ 4,437,284		\$ 684,688	\$ 5,121,973 YTD	\$ (1,561,703)	-3.23%
MAY PROJECTED	7,920,614		\$ 1,410,919		\$ 9,331,533 MONTHLY	\$ (9,331,533)	-100.00%
MAY ACTUAL		\$ -		\$ -	\$ - YTD	\$ (10,893,236)	-18.87%
JUNE PROJECTED	8,318,184		\$ 2,034,185		\$ 10,352,369 MONTHLY	\$ (10,352,369)	-100.00%
JUNE ACTUAL		\$ -		\$ -	\$ - YTD	\$ (21,245,605)	-31.21%
PROJECTED	\$ 55,688,399		\$ 12,381,933		\$ 68,070,332		
BUDGET BOOK	\$ 57,525,339		\$ 12,507,003		\$ 70,032,342		
VARIANCE	\$ 1,836,940		\$ 125,070		\$ 1,962,010	(proj. difference in budgeted expenditures)	
TOTAL ACTUAL		\$ 37,345,273		\$ 9,479,454	\$ 46,824,727	FORECAST ACT	\$ 66,508,629
% spent to date		67.06%		76.56%	68.79%		
Note:							
LEGEND MONTHLY	Below or within 2.00%	Between 2.01% & 5.00% above			Above 5.01% of projection		
LEGEND YTD	Below or within 2.00%	Between 2.01% & 5.00% above			Above 5.01% of projection		

## GENERAL FUND MONTHLY ENDING FUND BALANCE REPORT

DATE	Revenue	Expenditure	Ending Fund Balance	Variance	EFB Monthly Projection for Year End
1-Jul-21 PROJECTED			\$ 14,000,000		
ACTUAL			\$ 14,702,011		
31-Jul-21 PROJECTED	\$ 8,282,092	\$ 1,961,118	\$ 20,320,974		
ACTUAL	\$ 8,268,075	\$ 1,971,410	\$ 20,998,675	\$ (24,310)	-0.12%
31-Aug-21 PROJECTED	\$ 4,489,447	\$ 1,963,664	\$ 22,846,757		
ACTUAL	\$ 4,564,323	\$ 1,995,323	\$ 23,567,674	\$ 18,907	0.08%
30-Sep-21 PROJECTED	\$ 4,338,071	\$ 5,416,780	\$ 21,768,047		
ACTUAL	\$ 4,277,724	\$ 5,027,935	\$ 22,817,463	\$ 347,405	1.60%
31-Oct-21 PROJECTED	\$ 4,407,032	\$ 5,647,251	\$ 20,527,828		
ACTUAL	\$ 4,298,107	\$ 5,133,479	\$ 21,982,091	\$ 752,253	3.66%
30-Nov-21 PROJECTED	\$ 12,914,619	\$ 5,634,511	\$ 27,807,936		
ACTUAL	\$ 13,474,712	\$ 5,373,763	\$ 30,083,041	\$ 2,275,105	8.18%
31-Dec-21 PROJECTED	\$ 6,093,274	\$ 5,545,972	\$ 28,355,238		
ACTUAL	\$ 4,605,118	\$ 5,178,745	\$ 29,509,413	\$ 1,154,175	4.07%
31-Jan-22 PROJECTED	\$ 4,935,873	\$ 5,530,281	\$ 27,760,830		
ACTUAL	\$ 6,176,026	\$ 5,351,623	\$ 30,333,816	\$ 2,572,986	9.27%
28-Feb-22 PROJECTED	\$ 4,453,933	\$ 5,679,137	\$ 26,535,626		
ACTUAL	\$ 4,738,173	\$ 5,679,660	\$ 29,392,329	\$ 2,856,704	10.77%
31-Mar-22 PROJECTED	\$ 4,436,900	\$ 5,473,766	\$ 25,498,759		
ACTUAL	\$ 4,379,897	\$ 5,990,815	\$ 27,781,412	\$ 2,282,652	8.95%
30-Apr-22 PROJECTED	\$ 4,318,243	\$ 5,533,950	\$ 24,283,052		
ACTUAL	\$ 5,044,616	\$ 5,121,973	\$ 27,704,055	\$ 3,421,002	14.09%
31-May-22 PROJECTED	\$ 4,472,607	\$ 9,331,533	\$ 19,424,127		
ACTUAL	\$ -	\$ -	\$ 27,704,055		0.00%
30-Jun-22 PROJECTED	\$ 429,704	\$ 10,352,369	\$ 9,501,462		
ACTUAL	\$ -	\$ -	\$ 27,704,055		0.00%
<b>INITIAL FORECASTED EFB</b>	<b>\$ 63,571,794</b>	<b>\$ 68,070,332</b>	<b>\$ 9,501,462</b>		<b>12.25%</b>
<b>ACTUALS TO DATE</b>	<b>\$ 59,826,771</b>	<b>\$ 46,824,727</b>			
<b>ANTICIPATED ACTUALS*</b>	<b>\$64,729,082</b>	<b>\$66,508,629</b>	<b>\$ 12,922,464</b>		<b>16.27%</b>
Monthly Comp.	Above or within 2.00% of projection	Between 2.01% & 5.00% below projection	Below 5.01% of projection		
	<b>*Calculated using actuals through the current month and projected revenue and expenditures for future months</b>				
NOTE:	Final as of November 19, 2021 completed audit of June 30, 2021 financials.				
<b>ENDING FUND BALANCE LEGEND</b>	<b>8.00% to 9.00% and above</b>	<b>Between 7.99% to 7.50%</b>	<b>7.49% and below</b>		18

# HSD Enrollment Trends 2017-18 to Present



5/31/2022

## HERMISTON SCHOOL DISTRICT 8R - ELEMENTARY ENROLLMENT BY TEACHER

Desert View	548	Highland Hills	410	Rocky Heights	423	Sunset	563	West Park	520	
<b>Kinder</b>		Ross, W(lifeskills)	1	K. Hinton(Able)						<b>Total</b>
Ramirez	21	K. Carlson	1	Godby	17	Castellanos	14	Gorham	16	<b>366</b>
D. Smith	22	Adams	19	Hammett	16	Escobedo	23	Kellison, A	18	
Spears	22	Cearns	18	Moore	16	Newton	13	Nokes	20	
Wells	22	Koenig	18	Schwirse	16	Trigg Linderman	15	Stark	17	
						Trotter	14	Diaz	6	
Hermiston Online!		Hermiston Online!		Hermiston Online!	1	Hermiston Online!		Hermiston Online!		<b>Avg,</b>
<b>Total</b>	<b>87</b>		<b>57</b>		<b>66</b>		<b>79</b>		<b>77</b>	<b>17.4</b>
<b>1st grade</b>				K.Hinton(Able)						<b>Total</b>
Bennett	21	K. Carlson	1	Badillo-Juarez	12	Cartagena	16	Diaz	4	<b>374</b>
Johnson	22	Ross, W(lifeskills)	3	Dunkel	12	Milligan	18	Posten	21	
Lillie	23	Liebe	21	James	13	Mosher	17	Schaefer	21	
Scott, V	24	Seibel	19	Powell	14	Sloan	15	Wattenburger	20	
		Watson	21			Torres	15	Zuniga	18	
Hermiston Online!		Hermiston Online!		Hermiston Online!	2	Hermiston Online!	1	Hermiston Online!		<b>Avg,</b>
<b>Total</b>	<b>90</b>		<b>65</b>		<b>53</b>		<b>82</b>		<b>84</b>	<b>22.0</b>
<b>2nd grade</b>		Ross, W(lifeskills)						(Soc. Com) Morris		<b>Total</b>
Lowry	22	K. Carlson	2	K. Hinton (Able)		Colbray	19	Diaz	1	<b>410</b>
Masenhimer	21	Cooley,Sam	24	Hancock	20	Corona	20	Johnston, D	17	
McCann	21	Gilstrap	22	Putman	21	Smith	18	Neddo	20	
Rettkowski	20	Meade	23	Phillips	20	Spencer	19	Searles	20	
				Shira	20	Zumaya	20	Springstead	18	
Hermiston Online!		Hermiston Online!		Hermiston Online!	1	Hermiston Online!		Hermiston Online!	1	<b>Avg.</b>
<b>Total</b>	<b>84</b>		<b>71</b>		<b>82</b>		<b>96</b>		<b>77</b>	<b>20.5</b>
<b>3rd grade</b>		Ross, W(lifeskills)	2					(Soc. Com)Morris	2	<b>Total</b>
Artz	23	K. Carlson	1	Eckblad (Team)	2	Mulkey	23	Diaz	3	<b>455</b>
Dynes	24	Cox	23	K.Hinton(Able)	2	Robinson	23	Anderholm	22	
Fraizer	22	Juul	24	Basso	24	Weber	23	Degan	24	
Roberts	24	Turner	23	Griffin	23	Wheeler	22	Morgan	23	
		Alvarez	1	Rodriguez, A	23	White	22	Purswell	25	
Hermiston Online!		Hermiston Online!	1	Hermiston Online!		Hermiston Online!	1	Hermiston Online!		<b>Avg.</b>
<b>Total</b>	<b>93</b>		<b>75</b>		<b>74</b>		<b>114</b>		<b>99</b>	<b>22.8</b>
<b>4th grade</b>		K. Carlson	2					(Soc. Com) Morris	4	<b>Total</b>
Nicodemus	24	Cooke	19	Eckblad (Team)	2	Drobish	25	Diaz	0	<b>427</b>
Valdez	26	Culligan	19	Elwood	23	Richardson	24	Dopps	19	
Wellsandt	26	Plum	20	Lindeman	24	Rouska	24	Denton	18	
Winn	25	Ross, W(lifeskills)	2	McElrea	23	Srofe	22	Peterson	21	
		Alvarez	12					Rodriguez	20	
Hermiston Online!	1	Hermiston Online!		Hermiston Online!	1	Hermiston Online!		Hermiston Online!	1	<b>Avg.</b>
<b>Total</b>	<b>102</b>		<b>74</b>		<b>73</b>		<b>95</b>		<b>83</b>	<b>22.5</b>
<b>5th grade</b>		K. Carlson						(Soc. Com) Morris	3	<b>Total</b>
Bunn	23	Cook, J	21	Eckblad (Team)	2	Beggs	23	Diaz		<b>432</b>
Kramer	22	Hamann	21	Lathim	24	Contreras	24	Lambert	25	
Lomas	23	Moore	21	Linn	23	Finn, J	23	Nycz	24	
McCormack	23	Ross, W(lifeskills)	1	Madrigal	26	Johnson	25	Schultz	23	
		Alvarez	2					Smith, B	24	
Hermiston Online!	1	Hermiston Online!	2	Hermiston Online!	0	Hermiston Online!	2	Hermiston Online!	1	<b>Avg.</b>
<b>Total</b>	<b>92</b>		<b>68</b>		<b>75</b>		<b>97</b>		<b>100</b>	<b>22.7</b>

HermistonOnline  
Dean-KennedyHermistonOnline  
Dean-HackettHermistonOnline  
Dean-BarronHermistonOnline  
Dean-NicodemusHermistonOnline  
Dean-Terjeson

5/31/2022

**CUMULATIVE SCHOOL ENROLLMENT -- HERMISTON SCHOOL DISTRICT 8R**

	Part Time	Kg	1st grade	2nd grade	3rd grade	4th grade	5th grade	6th grade	7th grade	8th grade	9th grade	10th grade	11th grade	12th grade	Total
<b>DESERT VIEW</b>		87	90	84	93	102	92								548
<b>HIGHLAND HILLS</b>		57	65	71	75	74	68								410
<b>ROCKY HEIGHTS</b>		66	53	82	74	73	75								423
<b>SUNSET</b>		79	82	96	114	95	97								563
<b>WEST PARK</b>		77	84	77	99	83	100								520
<b>Elementary Total</b>		366	374	410	455	427	432								2464
<b>ALMS</b>								260	252	267					779
<b>SMS</b>								164	181	184					529
<b>HHS</b>											442	412	389	392	1635
<b>COMBINED TOTAL</b>		366	374	410	455	427	432	424	433	451	442	412	389	392	5407

	Increase/ Decrease
Last month's total enrollment:	5424
Same month one year ago:	5506
	-17
	-99

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

**PUBLIC COMMENT GUIDELINES**

Welcome. This is the time we reserve in our meeting for public comment. Anyone wishing to address the board should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, please state your first and last name, home address, and school or topic. Please limit your comments to a maximum of three (3) minutes and address them to me.

According to Board policy KL, any complaint regarding a specific employee of the Hermiston School District must be routed through the superintendent's office.

The Hermiston School District Board of Education also accepts public comment in writing to [communications@hermistonSD.org](mailto:communications@hermistonSD.org) prior to this meeting. Members of the community wishing to provide written comments submitted those statements to the district by 12:00 pm today.

Persons wishing to virtually address the board submitted their name electronically by 6:30 pm, prior to the Board meeting being called to order, using the Google Form accessible through the district website.

Is there anyone here tonight who would like to address the board?

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**ASSISTANT SUPERINTENDENT'S RECOMMENDATION**

**10.1 CONSENT:** Human Resources Department

**10.1.1 TOPIC:** Personnel Appointment

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approves the appointment of the following employees:

Ryne Andreason	Grade 6 Teacher	Sandstone Middle
Rochelle Brearty	Mathematics Teacher	Sandstone Middle
Angela Brown	Mathematics Teacher	Sandstone Middle
Tayla Edwards	Special Education Facilitator	District Office
Jose Garcia	Teacher on Special Assignment Dean of Students	Hermiston High School
Elizabeth Guadarrama	Attendance Secretary	Rocky Heights Elementary
Maria Guzman-Madrigal	School Counselor	Hermiston High School
Colin Haines	Engineering Technology Teacher	Hermiston High School
Michael Hammell	Social Studies Teacher	Hermiston High School
Sonia Hantke	Grade 1 Teacher	Sunset Elementary
Kimberly Johnson	District Nurse	District Office
Michael Preuninger	Mathematics Teacher	Armand Larive Middle
Elizabeth Radillo	Kindergarten Teacher	West Park Elementary
Kasi Sandlin	Office Assistant	Sandstone Middle
Veronica Tejada	Custodian	Hermiston High School
Daisy Victorio	Kindergarten Teacher	Rocky Heights Elementary

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**ASSISTANT SUPERINTENDENT'S RECOMMENDATION**

**10.1 CONSENT:** Human Resources Department

**10.1.2 TOPIC:** Personnel Resignation

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approves the resignation of the following employees:

Courtney Barnes	Family & Consumer Sciences Teacher	Hermiston High School
Ashley Moore	Grade 5 Teacher	Highland Hills Elementary
Isaac Sanchez	Media Assistant	Rocky Heights Elementary
Bridget Schultz	Grade 5 Teacher	West Park Elementary
Ricardo Sotelo Santoyo	Grade 6 Teacher	Sandstone Middle

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**ASSISTANT SUPERINTENDENT'S RECOMMENDATION**

**10.1 CONSENT:** Human Resources Department

**10.1.3 TOPIC:** Extra Responsibility & Extra Duty Contracts

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approves the following extra responsibility and extra duty contracts:

Joel Boozer	Outdoor School Stipend	Desert View Elementary
Nicholas Ekblad	Outdoor School Stipend	Rocky Heights Elementary
Bret Favorite	Outdoor School Stipend	West Park Elementary
Michael Kellison	Outdoor School Stipend	West Park Elementary
Aaron Rouska	Outdoor School Stipend	Sunset Elementary
Amber Utter	Outdoor School Stipend	Highland Hills Elementary
Kirby Warner	Outdoor School Stipend	Desert View Elementary

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION**

**10.2 CONSENT ITEMS:** Business Office

**10.2.1 TOPIC:** Acceptance of Gifts

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education accepts the following gifts:

<b>SCHOOL/PROG</b>	<b>GIFT</b>	<b>VALUE</b>	<b>DONOR</b>
Desert View Elementary School	Cash	\$169.20	The Benevity Community Impact Fund
Hermiston High School FFA	Cash	\$500.00	Dale & Nancy Lingle
Juntos	Cash	\$200.00	Oregon Rural Action, Inc
Hermiston High School FFA	Cash	\$75.00	Horse Mountain Consulting (Sandy McKay)
Highland Hills Elementary Music Program	Cash	\$144.92	The Benevity Community Impact Fund
Hermiston High School FFA	Cash	\$50.00	Fourth Street Family Dental
Rocky Heights Elementary School	Cash	\$217.75	Lamb Weston
Hermiston School District	Cash	\$1,000.00	Mid Columbia Bus, Inc
Hermiston School District	Cash	\$100.00	Mid Columbia Bus, Inc
West Park Elementary School	Cash	\$169.20	The Benevity Community Impact Fund
West Park Elementary School	Cash	\$75.49	Hermiston Walmart
West Park Elementary School	Cash	\$99.93	Hermiston Walmart
Hermiston School District	Flowers		Medelez Inc.



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Desert View Elementary School

Name of Donor: The Benevity Community Impact Fund

Donor Address: 40 East Main Street, Suite 887, Newark, DE 19711

Donor Telephone Number: \_\_\_\_\_

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check #747394 \$169.20

Purpose of gift/donation: Fund 255 general purpose

Signature of Donor: N/A

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: 5-9-22

Recommendation of Business Manager [Signature] Date: 5.12.2022

Recommendation of Superintendent [Signature] Date: 6.4.2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



**Hermiston School District 8R**  
 305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103  
 Phone: (541) 667-6000 Fax: (541) 667-6050  
 www.hermiston.k12.or.us

**APPLICATION FOR ACCEPTANCE OF GIFT**

Unit to be presented with Gift/Donation: FFA

Name of Donor: Dale & Nancy Lingle

Donor Address: 860 SE 8th St Hermiton, OR 97838

Donor Telephone Number: \_\_\_\_\_

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check #612 in the amount of \$500.00

\_\_\_\_\_  
 \_\_\_\_\_

Purpose of gift/donation: State convention

\_\_\_\_\_  
 \_\_\_\_\_

Signature of Donor: \_\_\_\_\_

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: 5/10/22

Recommendation of Business Manager [Signature] Date: 5.12.2022

Recommendation of Superintendent [Signature] Date: 6.4.2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103  
Phone: (541) 667-6000 Fax: (541) 667-6050  
www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Juntos

Name of Donor: Oregon Rural Action, Inc

Donor Address: P.O. Box 1231

Donor Telephone Number: \_\_\_\_\_

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check #6928 in the amount of \$200.00

Purpose of gift/donation: Juntos for volunteering at a function for Oregon Rural Action, Inc

Signature of Donor: \_\_\_\_\_

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: \_\_\_\_\_

Recommendation of Business Manager [Signature] Date: 5.12.2022

Recommendation of Superintendent [Signature] Date: 6.4.2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: FFA

Name of Donor: Horse Mountain Consulting (Sandy McKay)

Donor Address: \_\_\_\_\_

Donor Telephone Number: \_\_\_\_\_

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check #2482 in the amount of \$75.00

Purpose of gift/donation: FFA Fair awards Beginning Individual Large Animal Livestock Judging

Signature of Donor: \_\_\_\_\_

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: \_\_\_\_\_

Recommendation of Business Manager [Signature] Date: 5.16.2022

Recommendation of Superintendent [Signature] Date: 6.4.2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Highland Hills Elementary Music Program

Name of Donor: The Benevity Community Impact Fund

Donor Address: 40 East Main St, Suite 887, Newmark, DE 19711

Donor Telephone Number: N/A

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check #748907 in the amount of \$144.92

Purpose of gift/donation: Donation to HHES Music Program

Signature of Donor: N/A

Date: 05/09/2022

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator Rebecca J Date: 5/10/22

Recommendation of Business Manager Sean Sand Date: 5/16/2022

Recommendation of Superintendent TJ Mooney Date: 6.4.2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: FFA

Name of Donor: Fourth Street Family Dental

Donor Address: 530 SE 4th ST Hermiston, OR

Donor Telephone Number: 541-567-1693

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check #012193 in the amount of \$50.00

Purpose of gift/donation: Fair Awards

Signature of Donor: \_\_\_\_\_

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: \_\_\_\_\_

Recommendation of Business Manager [Signature] Date: 5-18-2022

Recommendation of Superintendent [Signature] Date: 6-4-2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103  
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www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Rocky Heights Elemenary School

Name of Donor: Lamb Weston

Donor Address: via Benevity

Donor Telephone Number: \_\_\_\_\_

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: \$217.75

Purpose of gift/donation: unknown

Signature of Donor: N/A

Date: 05/13/2022

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator: Stephanie Wyatt Date: 5/16/22

Recommendation of Business Manager: David Lane Date: 5/25/2022

Recommendation of Superintendent: TJ Money Date: 6.4.2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Hermiston School District

Name of Donor: Mid Columbia Bus, Inc

Donor Address: PO BOX 1108 Pendleton, OR 97801

Donor Telephone Number: 541-278-1444

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Ck #24942 \$1,000

Purpose of gift/donation: HHS Scholarships

Signature of Donor: NA

Date: 06/02/2022

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator Katie I Saul Date: 06/02/2022

Recommendation of Business Manager Katie I Saul Date: 06/02/2022

Recommendation of Superintendent TJ Mooney Date: 6-4-2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Hermiston School District

Name of Donor: Mid Columbia Bus, Inc

Donor Address: PO BOX 1108 Pendleton, OR 97801

Donor Telephone Number: 541-278-1444

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Ck #24943 \$100

Purpose of gift/donation: Youth Grant, district libraries

Signature of Donor: NA

Date: 06/02/2022

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator Katie I Saul Date: 06/02/2022

Recommendation of Business Manager Katie I Saul Date: 06/02/2022

Recommendation of Superintendent T. Money Date: 6.4.2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: West Park Elementary

Name of Donor: The Benneivity Community Impact Fund

Donor Address: 40 East Main St Suite 887 Newark, DE 19711

Donor Telephone Number: \_\_\_\_\_

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: \$169.20 4/26/2022

Purpose of gift/donation: 255

Signature of Donor: \_\_\_\_\_

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: 5.13.2022

Recommendation of Business Manager [Signature] Date: 5.17.2022

Recommendation of Superintendent [Signature] Date: 6.4.2022

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: West Park Elementary

Name of Donor: Hermiston Walmart

Donor Address: 1350 N 1st ST Hermiston, OR 97838

Donor Telephone Number: 541-567-4854

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: \$75.49 5/13/2022 \$99.93 5/13/2022

Purpose of gift/donation: snacks for kinder

Signature of Donor: \_\_\_\_\_

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator KPH Date: 5.13.2022

Recommendation of Business Manager Karissa Dan Date: 5.18.2022

Recommendation of Superintendent Tj Morney Date: 5.18.22

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103  
Phone: (541) 667-6000 Fax: (541) 667-6050  
www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: HSD Teachers

Name of Donor: Medelez Inc.

Donor Address: 30522 Oldfield St Hermiston OR 97838

Donor Telephone Number: (541) 720-8833

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: #579770246 648 bouquets x \$14.<sup>97</sup> = \$9,700.<sup>56</sup>  
(648) Bouquets of flowers

Purpose of gift/donation: Teacher appreciation

Signature of Donor: [Handwritten Signature]

Date: 5-6-22

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator Karin Lavel Date: 6-9-2022

Recommendation of Business Manager Karin Lavel Date: 6-9-2022

Recommendation of Superintendent J. Mooney Date: 6-9-22

Action of the Board of Education: Accepted  Not Accepted

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION**

**10.2 CONSENT ITEMS:** Business Office

**10.2.2 TOPIC:** ESSER III Capital Expenditure Approval

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that, to satisfy Oregon Department of Education's Capital Expenditure Approval requirements, the Board of Education approves utilizing Elementary and Secondary School Emergency Relief Fund III (ESSER III) funds to replace the HVAC Chiller at Hermiston High School, in the amount of \$249,681.00.

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION**

**10.2 CONSENT ITEMS:** Business Office

**10.2.3 TOPIC:** ESSER III Capital Expenditure Approval

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that, to satisfy Oregon Department of Education's Capital Expenditure Approval requirements, the Board of Education approves utilizing Elementary and Secondary School Emergency Relief Fund III (ESSER III) funds to replace the HVAC Chiller at West Park Elementary School, in the amount of \$25,955.94.

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**DIRECTOR OF ATHLETICS & ACTIVITIES RECOMMENDATION**

**10.3 CONSENT:** Athletics & Activities Department

**10.3.1 TOPIC:** Washington Interscholastic Activities Association Membership

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approves Hermiston School District's membership with the Washington Interscholastic Activities Association (WIAA), per Resolution 21-22-10.



### SCHOOL BOARD RESOLUTION

Electronic form available at: [wiaa.com/resolution.aspx](http://wiaa.com/resolution.aspx)  
Return by the **second Friday in June** annually.

School District Type (select one):  Public  Private  Charter  Tribal

School District Name: Hermiston School District Resolution # (optional): 21-22-10 Date: June 13, 2022

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided.

The local **SCHOOL BOARD PRESIDENT** and **SUPERINTENDENT** must sign this resolution form to indicate that the School Board has approved the Public School District's or Private School's membership with the Washington Interscholastic Activities Association (WIAA) and as members, these schools will follow the WIAA Rules and Regulations.

#### DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of directors of the following School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

#### INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE & MEMBERSHIP BILLING

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools based on tiered billing rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities in which registered WOA officials officiate, and which are authorized and offered by School Board approval and listed on the school's WIAA membership form.

Member schools will be billed in August according to the Membership Fee Structure outlined in the handbook of the upcoming school year. Labor and Industries (L&I) fees will be included on the bills sent out to each member school at that time. Per Rule 3.6.4: Member school service and Labor and Industries fees are due November 1. Schools that fail to submit service and L & I fees by December 1 will be excluded from participation in regular season contests and culminating events until fees are remitted and be assessed a \$100.00 late fee.

By signing below the School District Superintendent/Head of School, School Board President (for Public School Districts), and school board members agree to the information above for the public school district or private school listed above, on or before the date listed above.

Superintendent/Head of School: Dr. Tricic Mooney Signature: \_\_\_\_\_

School Board President (if applicable): Joshua Goller Signature: \_\_\_\_\_

School Board Members (list WIAA Contact as first school board member):

1. Type name here Signature: \_\_\_\_\_

2. Type name here Signature: \_\_\_\_\_

3. Type name here Signature: \_\_\_\_\_

4. Type name here Signature: \_\_\_\_\_

5. Type name here Signature: \_\_\_\_\_



**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**11.0 ACTION ITEMS**

**11.1 TOPIC: 2022-23 Budget Adoption**

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education adopts the 2022-2023 budget as presented per Resolution #21-22-09.

**Draft Motion:** "I move that the Board of Education adopts the 2022-2023 budget as presented per Resolution #21-22-09.

Motion for approval: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion for rejection: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion for further consideration: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

**bc**

**RESOLUTION # 21-22-09**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of the Hermiston School District #8R hereby adopts the budget for fiscal year **2022-2023** in the total amount of \$271,655,464.00.\* This budget is now on file at the Hermiston School District Office in Hermiston, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2022, for the following purposes:

**GENERAL FUND**

Instruction.....	43,247,191
Support Services.....	29,940,560
Facilities Acquisition .....	150,000
Transfers.....	250,000
Debt Service .....	10,000
Contingency.....	500,000
<b>Total.....</b>	<b>\$74,097,751</b>

**DEBT SERVICE FUND**

Debt Service .....	4,034,160
<b>Total.....</b>	<b>\$4,034,160</b>

**PERS DEBT SERVICE FUND**

Debt Service .....	7,158,835
PERS UAL Lump Sum Payment ...	61,510,245
<b>Total.....</b>	<b>\$68,669,080</b>

**SPECIAL REVENUE FUNDS**

Instruction.....	15,610,915
Support Services.....	14,849,337
Enterprise & Community Services...	3,940,999
Facilities Acquisition .....	5,528,000
Transfers.....	1,500,000
Contingency.....	3,665,000
<b>Total.....</b>	<b>\$45,094,251</b>

**CONSTRUCTION BOND FUND**

Support Services.....	1,000
Facilities Acquisition .....	49,359,326
<b>Total.....</b>	<b>\$49,360,326</b>

**CONSTRUCTION BOND OSCIM GRANT FUND**

Facilities Acquisition .....	4,069,358
<b>Total.....</b>	<b>\$4,069,358</b>

**Total APPROPRIATIONS, All Funds . . .** **\$245,324,926**

**Total Unappropriated and Reserve Amounts, All Funds . . .** **26,330,538**

**TOTAL ADOPTED BUDGET . . .** **\$271,655,464 \***

*(\* amounts with asterisks must match)*

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2022-2023:

- (1) At the rate of \$4.8877 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$8,409,500 for debt service on general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the Education Limitation**

Permanent Rate Tax.....\$ 4.8877/\$1000

**Excluded from Limitation**

General Obligation Bond Debt Service.....\$8,409,500

The above resolution statements were approved and declared adopted on June 13, 2022.

X \_\_\_\_\_  
Board Chair  
Hermiston School District #8R

X \_\_\_\_\_  
Secretary to the School Board  
Hermiston School District #8R

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**SUPERINTENDENT'S RECOMMENDATION**

**11.0 ACTION ITEMS**

**11.2 TOPIC:** Classified Working Agreement

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education ratify the tentative agreement with the Oregon School Employees Association, Chapter 10, and approve a two-year contract, for the 2022-2024 school years.

**Draft Motion:** "I move that the Board of Education ratify the tentative agreement with the Oregon School Employees Association, Chapter 10, and approve a two-year contract, for the 2022-2024 school years.

Motion for approval: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for rejection: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for further consideration: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

**bc**

**COLLECTIVE BARGAINING AGREEMENT**

**between**

**HERMISTON SCHOOL DISTRICT 8R**

**and the**

**OREGON SCHOOL EMPLOYEES ASSN.**

**CHAPTER 10**

**2022-2023**

**2023-2024**

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**ARTICLE 1 GENERAL DEFINITIONS**

- 1.1 Agreement: This Collective Bargaining Agreement.
- 1.2 Association: (also Chapter): The Oregon School Employee Association (OSEA), Chapter 10, whose members are classified employees of the Hermiston School District.
- 1.3 Board: The elected and sitting Board of Education, or Board of Directors, of the Hermiston School District.
- 1.4 District: Umatilla County School District 8R, a public agency, known as Hermiston School District.
- 1.5 State Law: (also Oregon Law): The Oregon Revised Statutes, Oregon Administrative Rules, and decisions of the appropriate courts and regulatory agencies bearing thereon.
- 1.6 Work Week: The designated seven (7) day work week shall fall between 12:00 A.M. Monday and 11:59 P.M. Sunday.
- 1.7 

<u>Work Days</u>	<u>Months</u>
240 & above	12 month employee
218 – 239	11 month employee
196 – 217	10 month employee
0 – 195	9 month employee
- 1.8 Flex Time: When an employee, under the direction and approval from their supervisor, is required to adjust their regular workday hours within a given work week.

**ARTICLE 2 RECOGNITION**

- 2.1 The Board recognizes the Association as the sole and exclusive bargaining representative for the purpose of collective bargaining with respect to wages, hours, and related conditions of employment as set forth in Oregon law for regular classified employees. Excluded are the following:
  - A. Part-time employees (employees who work less than half-time)
  - B. Supervisory employees
  - C. Confidential employees as defined by ORS 243.650 (6)
  - D. Temporary employees
  - E. Daily substitutes
  - F. Long-term substitutes
  - G. Summer hires
- 2.2 For the purpose of this Article:

- A. A temporary employee is one newly hired by the District for a specific, short-term task for ninety (90) calendar days or less.
- B. A long-term substitute is one who is newly hired to replace a bargaining unit employee on approved leave of absences for a period of up to one (1) year.
- C. A summer hire is one who is hired to work during the summer recess (May-September).

### **ARTICLE 3 ASSOCIATION PRIVILEGES AND RESPONSIBILITIES**

- 3.1 The Association shall represent and negotiate for all classified employees who are designated by the Employment Relations Board as members of the bargaining unit equally and without discrimination.
- 3.2 The Association or committees of the Association will be allowed the use of the facilities of District 8R for meetings with the approval of the appropriate administrator.
- 3.3 The Association will be allowed to communicate with their membership via the District's electronic communications system in accordance with Board Policy IIBGA.
- 3.4 The Association will be provided reasonable bulletin board space for classified personnel communications of a routine nature.
- 3.5 OSEA, Chapter 10, will be given a bank of eight (8) days (64 hours) with pay, to attend Association conferences or conventions directly related to their occupational interests. Permission for such leaves will be considered on the basis of the following:
  - A. Participation in the Association activity will be beneficial to the District and its programs.
  - B. Chapter officers will be given priority.
  - C. Absence of the staff member will result in minimum disruption of his/her District assignment.
  - D. Requests for leave should be submitted in the Absence Management system to the administration approximately two (2) weeks before the date of leave. If approved, the employee shall receive compensation for the duration of the leave. Full pay shall be based on the scheduled working day(s) for the employee.
  - E. Additional Association paid release time for Association business shall be by mutual consent of the Association and the District. Requests for release time must be made five (5) calendar days prior to the proposed leave date.
- 3.6 Negotiations and grievance matters shall normally occur outside the working day. A classified employee engaged in negotiations on behalf of the Association with any representative of the District or participating in any professional grievance negotiations during the school day shall be released from regular duty without loss of pay.
- 3.7 The Association will be consulted in the planning of the school calendar.
- 3.8 A professional development committee that consists of OSEA members and administration will meet on a quarterly basis to plan out activities for annual professional development trainings for classified staff.

- 3.9 When an employee is working outside of the normal school hours, his/her supervisor shall allow an adjustment to their regular hours to accommodate the attendance of Association meetings.

#### **ARTICLE 4 MANAGEMENT RIGHTS**

- 4.1 It is recognized that the Board has and will continue to retain the right and responsibility to operate and manage the school system and its programs, facilities, properties and educational activities of its employees.
- 4.2 Without limiting the generality of Article 3.1, it is expressly recognized that the Board's operational and managerial rights include:
- A. The right to determine location of the schools and other facilities of the school system, including the right to establish new facilities and to relocate or close facilities;
  - B. The determination of the financial policies of the District, including the general accounting procedures, inventory of supplies and equipment procedures and public relations;
  - C. The determination to manage and organize each school or facility in the system;
  - D. The maintenance of discipline and control, and use of the school system's property and facilities;
  - E. The determination of safety, health and property protection measures where legal responsibility of the District or another governmental entity is involved;
  - F. The right to enforce the rules and regulations now in effect and to establish new rules and regulations from time to time not in conflict with this Agreement;
  - G. The direction and arrangement of all working forces in the system, including the right to hire, suspend, discharge, discipline, or transfer employees; and to promote employees to supervisory, management, or administrative positions;
  - H. The creation, combination, modification or elimination of any classified position;
  - I. The determination of the size of the workforce, the allocation and assignment of work to employees, the establishment of quality standards and the evaluation of employee performance.
- 4.3 The District can act on functions and rights not specifically nullified by this Agreement.

#### **ARTICLE 5 EMPLOYEES**

- 5.1 As soon as practicable, new employees shall receive a copy of their Job Description, directions on how to access the Collective Bargaining Agreement online, and Notification of Employment. A new employee will have a training period in which the job and required work standards are thoroughly explained and demonstrated by the lead person and/or appropriate personnel. Supervisor shall maintain a written record of such training.
- 5.2 New Employee Orientation. A mutually agreed upon time will be set aside for employee orientation at the beginning of each new school year, or within 30 days of the employee start date. If the Association representative is an employee of the District, the representative shall be given time to make a presentation.

5.3 Each employee hired into the bargaining unit shall serve a probationary period of six (6) months.

The District shall have the right to terminate an employee any time during his/her probationary period. Termination shall not be subject to the dismissal procedure in the Agreement. Probationary employees shall be afforded all other rights under the Agreement.

An employee must be evaluated no less than sixty (60) days before the end of the probationary period.

If the supervisor fails to evaluate, employment continues.

5.4 Each employee shall receive a minimum of one (1) formal evaluation each year from his/her immediate supervisor/administrator.

## **ARTICLE 6 PERSONNEL RECORDS**

6.1 Excluding routine documents as identified in OAR 166-400-0050(7), the personnel records of an employee in the bargaining unit shall not include derogatory information that does not bear the employee's signature or initials indicating that the employee has been shown the material. If the employee has not initialed such material, a witness must verify that such material has been presented to the employee for examination. (An employee shall have the right to attach a written statement of explanation to any material which he/she believes to be incorrect or derogatory toward him/her.)

6.2 An employee's personnel records shall be available for inspection upon his/her request during regular office hours.

6.3 Material placed in the personnel records of an employee without following the above provisions of this Article will not be used by the District in any subsequent evaluation or disciplinary proceeding involving the employee.

## **ARTICLE 7 DISCIPLINE**

7.1 No employee who has successfully completed the probationary period shall be terminated or disciplined without due process.

7.2 If, in the opinion of the immediate supervisor, the employee's performance is unsatisfactory, the following procedure will be followed:

A. Following a performance evaluation and determination that the employee's job performance is unsatisfactory, a plan of assistance will be developed for the employee indicating the job deficiencies and the action that the employee needs to take to improve his/her performance to a satisfactory level for each deficiency.

B. The plan of assistance will identify a reasonable length of time (not less than three (3) weeks) for the employee to improve his/her performance. During this time, periodic evaluations will be made by the administrator and/or employee's supervisor and the employee informed of the results.

C. At the end of the evaluation period, the employee's performance will again be evaluated and a determination made as to whether or not performance has improved to a satisfactory level.

D. If the employee's performance has not improved to a satisfactory level, the employee's immediate supervisor may recommend suspension without pay, demotion, involuntary reassignment/transfer or dismissal. All

information forming the basis of the dismissal action will be made available to the employee upon the employee's request.

- E. Regular employees have the right to a dismissal, suspension, or demotion review under provisions of the formal grievance procedure included in this Agreement (Article 8).

7.3

- A. In the event of an allegation of misconduct, unless otherwise stipulated by state or federal law, the employee may be suspended with pay, immediately from employment until such charges are investigated by the District and a decision is made to continue or terminate employment. If the employee is cleared of the allegations of misconduct, the affected employee will be immediately reinstated without loss of pay or other benefits. If the allegations are upheld, the employee may be terminated. Investigation and a decision concerning the allegations of the suspended employee will not exceed fifteen (15) working days from time of suspension.
- B. In the event of repeated (more than once) violations of employee attendance or leave policies, the employee may be suspended with pay until such violations of attendance policies are investigated by the District and a decision is made to discipline the employee.

7.4 The employee shall have the right to have a representative of his/her choice at any meeting with a supervisor or the Board in which the employee believes might result in discipline. The employee will be given advanced notice to obtain representation.

7.5 Upon request, the employee will be granted a hearing before the Board as described in Article 8.4.D.

7.6 Verbal Reprimand/Criticism. A verbal reprimand will be made in confidence and not in the presence of others. (If an employee feels he/she must criticize his/her supervisor, the criticism will be made in confidence and not in the presence of others.)

## **ARTICLE 8 GRIEVANCE PROCEDURE**

8.1 For the purpose of this article:

- A. A grievance is a claim by a classified employee or the Association based upon the interpretation, application, or violation of this Agreement.
- B. An aggrieved is a classified employee, group of classified employees or the Association filing the grievance.
- C. Days are the days the District is open for business.

8.2 There shall be no restraint, coercion, interference, discrimination or reprisal exerted by either party on any employee concerning the filing of a grievance.

8.3 A grievance relates to a claim of improper and/or inequitable application or interpretation of the Agreement. The authority to resolve grievances at the District level lies within the province of the Board. This procedure is provided as a proper channel for adjustment of grievances.

8.4 Grievances shall be processed as rapidly as possible. The number of days indicated at each step are District business days and shall be considered as maximum. Under unusual circumstances, time limits may be extended by mutual consent of both parties.

A. Step One

Informal Conference: An employee who has a grievance may notify his/her immediate administrative supervisor (hereinafter called "Administrator"). The administrator and the aggrieved shall identify the problem, clarify the conditions related to it and attempt to resolve the problem in an informal manner.

B. Step Two

The aggrieved may, within five (5) days following the informal conference, state the grievance in writing and the administrator shall respond with his/her decision to the grievance in writing within 5 days.

C. Step Three

Appeal to the Superintendent or his/her designated representative: The aggrieved may appeal the decision rendered under Step Two to the Superintendent. Such an appeal shall be filed within ten (10) days after the aggrieved receives the written decision as provided under Step Two. The Superintendent or his/her designated representative shall render a decision in writing within five (5) days after the appeal is filed. (This time limit shall be extended to ten (10) days if the Superintendent or his/her designated representative chooses to hold a hearing.)

D. Step Four

Appeal to the Board: The aggrieved may, within ten (10) days following receipt of the decision under Step Three, appeal to the Board. The Board shall grant a hearing within twelve (12) days and deliver their decision in writing within three (3) days following the hearing.

- 8.5 Right of Representation - At Step One, the aggrieved employee shall be entitled to be accompanied by and/or be represented by a member of the Association. At Step Two and each subsequent step, the aggrieved shall be entitled to be accompanied by and/or be represented by up to two (2) persons of his/her choice.
- 8.6 Time Limit for Initiating Proceedings-If the initial request for review of a grievance is not made within twenty (20) calendar days after the act or conditions on which the grievance is based became known, the grievance shall be considered as waived.
- 8.7 Group Grievance-If two (2) or more classified employees have the same grievance, a group grievance may be presented and processed as a single grievance under these provisions.
- 8.8 Disposition of Records-All documents, communications, and records dealing with the processing of grievances shall be filed separately from personnel files of the aggrieved.

**ARTICLE 9 SALARY**

- 9.1 Salaries for the classified employees in the bargaining unit are indicated in the attached salary schedule (Appendix A) and by this reference incorporated herein.
- 9.2 Salaries, as indicated on the salary schedule, shall be for the term of this Agreement.

9.3 After serving at least one year on step 8 and after serving nine consecutive years in the district, the employee will be awarded \$.75 per hour longevity starting the following fiscal year. After 14 years, longevity pay is \$1.00 per hour. After 19 years, longevity pay is \$1.25 per hour. After 24 years, longevity pay is \$1.50 per hour.

<u>Years of Service</u> (after serving one year on Step 8 and nine consecutive years)	<u>Longevity Rate</u>
10 - 14 years	\$0.75
15 - 19 years	\$1.00
20 - 24 years	\$1.25
>25 years	\$1.50

9.4 All working periods will be listed on the Classified Employee Notification.

9.5 All hourly rates of pay will be converted to annual totals and pro-rated over each employee's working months to enable all employees in the bargaining unit to receive a balanced paycheck.

9.6 Promotion: Promotion shall be defined as the movement of an employee, upon the recommendation of his/her supervisor, from one category to another. An employee promoted by the District to a higher category shall be moved to the new step in the new category that is the next higher than his/her present rate. All promotion recommendations shall be submitted to the personnel office by April 15, and if approved, will take effect on July 1 of the ensuing school year. The following positions will be covered under this language:

Maintenance I and Maintenance II  
Groundsperson I and Groundsperson II

9.7 Upward Transfer: Employees who transfer to a higher category will be placed at the next higher step that is at least 25 cents per hour more than his/her current rate of pay.

9.8 Voluntary Downward Transfer: Employees who choose to transfer to a position that is at a lower rate of pay will move to the same step in that new category. For example, if an employee is at a Category C, Step 5 and transfers to a position in Category A, he/she will move to Step 5 of that new category.

9.9 Employees will move to the new salary schedule (Appendix A) effective July 1. Each employee, except those hired on or after March 1 of each school year, will move to the next step (full step) of his/her category for each subsequent school year.

9.10 Evaluations:

A. Performance standards to use in the yearly evaluation will be identified in the employee's job description. The employee will sign the job description upon beginning employment or when there is a change in the job description.

B. In the fall, yearly performance goals will be set with the supervisor for the employee at a performance goal meeting.

C. By June 1, the employee shall receive his/her evaluation on the performance standards and yearly performance goals.

9.11 Upon hiring a new employee, the District shall determine initial placement on the wage schedule based on comparable verifiable experience.

9.12 Position Review: Where an employee believes his/her assigned job duties are significantly different than their job description, the employee may request a review of his/her position by submitting the Position Review Form to the Human Resources Department with a recommendation from his/her immediate supervisor. Upon receipt of the request, HR will communicate an estimated timeline for the committee to convene. This review will be conducted by a four-member committee comprised of District employees. Two members will be selected by the Association and two selected by the Superintendent/designee.

Association employees assigned to the committee shall receive no additional compensation for serving on the committee.

The committee's decision will be based on information provided by the employee and the District. A majority vote confirming the request shall result in one of the following actions:

- A. The employee will be moved to a higher step within the Job Classification.
- B. The current position will be placed at a higher Job Classification.

The new placement on the Job Classification Schedule shall result in an increase of no less than \$0.25 (25 cents) an hour. The review shall not result in an employee being placed at a lower classification.

The decision of the committee is final and is not subject to the grievance process.

The Human Resources Department shall provide the employee written notification of the committee's decision. The employee shall not solicit information about the committee's deliberations.

Review requests may be filed by an employee only once during the fiscal year and may not be filed during the first year of a new contract if the contract is equal to or greater than 3 years in term. If specific positions are reviewed or discussed during negotiations, members within those specific positions are not eligible to file a position review in the first year of the new contract.

Requests filed before March 1 will be reviewed in the current fiscal year. The new salary adjustment will take effect within 60 calendar days of the committee's decision.

Requests filed and approved on or after March 1 will not result in a pay increase until the next fiscal year.

## **ARTICLE 10 SALARY ADJUSTMENTS**

10.1 In the event of adjustments to the school calendar, the salary of the classified personnel set forth in the salary schedule included in this Agreement shall be adjusted for the added or deleted days on the basis of the employee's daily rate under said salary schedule.

10.2 Personnel directly employed by the District shall be allowed overtime as follows: overtime shall be compensated for time worked in excess of forty (40) hours in any one week at not less than one and one-half (1½) times their regular rate of pay. When possible, supervisors will visit with employees prior to the need to flex their schedule during the workweek. When it is not feasible to flex the schedule, as determined by the supervisor, the employee will be compensated in accordance with the working agreement and salary schedule.

10.3 An employee, who is called back to work after working a regular eight (8) hour day, but prior to the beginning of the employee's next assigned shift, will be granted a minimum of two (2) hours overtime.

10.4 Employees subpoenaed to court for personal reasons or reasons not connected with their position in the district will be permitted to use available paid leave or will be granted leave without pay for the time involved.

10.5 In the event school is closed due to inclement weather or emergencies, classified staff, other than designated classified personnel, shall not be required to report to work nor shall they suffer a loss of pay. The District shall, however, have the right to require the employee to make up such days without additional compensation.

Designated classified personnel required to report to work on emergency closure days are Lead Secretaries, Attendance Secretaries District Office Secretaries, Home Liaisons, Grounds, Maintenance, Warehouse and Custodial Staff.

10.6 When temporarily replacing a classified employee, whose position is in a higher category, the employee shall receive the rate of pay \$1.00 (one dollar) per hour more than his/her current rate of pay. When temporarily replacing an employee, whose position is in a lower category, the employee shall continue to receive his/her rate of pay.

10.7 Within 90 days of being assigned additional hour(s) to his/her regular workday, the employee will be issued a new Job Notification and he/she will receive insurance benefits based on the hours to be worked. If these additional hours are eliminated or reduced, they will not be considered a Reduction in Force or Layoff.

#### **ARTICLE 11 WORK WEEK/VACANCIES**

11.1 The work week shall normally consist of five (5) consecutive days beginning on Monday and ending on Friday. Adjustments to this schedule may be made to accommodate weekend facility use and/or alternative working conditions (ex. Tuesday through Saturday shifts, four ten-hour per day schedules, etc.) If alternative schedules are required, attempts will be made by the appropriate supervisor to seek out volunteers. If volunteers are not available the supervisor will attempt to rotate the alternative duties amongst the appropriate employee class.

11.2 When a vacancy occurs within the District in the bargaining unit, an employee who is part of that unit may bid for the open position given due regard to seniority (as specified in Article 20.2), skill and ability. An employee currently on a program of assistance is not eligible for transfer.

11.3 No employee will be granted a transfer until a minimum of one (1) formal evaluation by the supervisor has been completed. Normally, employees will not be granted more than two (2) transfers in any four (4) year period. Involuntary transfers will not be counted as one of the two transfers during any four year period. A move to a higher classification will not be considered as a transfer under this section.

11.4 In case of administrative transfers, employees shall be notified at least five (5) working days prior to the effective date.

11.5 Staff will be notified of vacancies via email upon posting a position. Postings will include position, school and unique requirements of the job if any exist. Vacancies will remain open for at least three (3) working days for in-district applicants.

11.6 If the District determines subcontracting to be a reasonable consideration the Association will be notified in writing, and as defined by law, provided the opportunity to bargain (ORS 243.698).

- 11.7 An employee who works more than six hours per day is entitled to one (1) ten-minute break at approximately two hours after starting work, and one (1) ten-minute break approximately two hours before the end of the shift. Four to six hour employees will be granted one (1) ten-minute break per shift. The 30-minute duty free lunch period will not be included in the hours worked for pay purposes.

Timing of the meal period: If the work period is seven (7) hours or less, the meal period is to be taken after the end/conclusion of the second hour and completed prior to the start/commencement of the fifth hour worked. If the work period is more than seven (7) hours, the meal period is to be taken after the end/conclusion of the third hour and completed prior to the start/commencement of the sixth hour worked. The schedules may be modified by mutual agreement between both the employee and the supervisor.

## **ARTICLE 12 PAYROLL PERIODS AND DEDUCTIONS**

- 12.1 Classified employees who have been employed by the District for thirty (30) days will be allowed to set up a mid-month draw to be effective for the full year. This election must be reported to the payroll clerk by the sixth (6th) of the month in which they will receive their first check. The maximum that they may draw is one-fourth (1/4) of their monthly gross pay. This election shall not be changed during the fiscal year.
- 12.2 The District agrees to deduct from the wages of each employee who has authorized the District, in writing, the payment of dues to the Association.
- 12.3 The District agrees to transmit the deducted dues as indicated in 12.2 to the central office of the Oregon School Employees Association.

## **ARTICLE 13 LEAVES**

For article 13.2 and 13.3, "immediate family" is defined as follows: spouse, domestic partner, father, father-in-law, mother, mother-in-law, son, son-in-law, daughter, daughter-in-law, brother, brother-in-law, sister, sister-in-law, grandparents, grandparents-in-law, grandchildren, foster children, step-grandchildren, step-parents, step-children, step-siblings, wards and relatives living in the immediate household.

- 13.1 **SICK LEAVE:** In accordance with State law, classified employees will accumulate one (1) day of sick leave per month up to: a minimum of ten (10) days for 9 and 10 month employees; a minimum of eleven (11) days for 11 month employees and a minimum of twelve (12) days for 12 month employees.

Unlimited accumulation of sick leave will be granted to all employees. Transfer of sick leave will be according to State law.

An employee who has exhausted his/her two (2) days of Family Leave may use up to five (5) sick days per school year for a sick member of the immediate family as defined above, if they reside with the employee.

Any employee absent because of illness for five (5) or more consecutive school days or who shows a pattern of sick leave which gives rise to a suspicion of abuse of the sick leave benefit will be required by their supervisor to file with the District Office a certificate from their physician attesting to such illness. Such physician's certificate may be required at the end of each payroll period during an extended absence.

- 13.2 **DISTRICT FAMILY ILLNESS LEAVE:** The District allows a maximum of two (2) days leave per year, non-accumulative, for illness in the immediate family. The two (2) days will be accumulated on the first day of employment of the new fiscal year.

- 13.3 BEREAVEMENT LEAVE: A classified employee will be granted up to a maximum of five (5) days bereavement leave, for a death in the immediate family, with full pay. This benefit is limited to two (2) occurrences per fiscal year. Additional leave may be granted by the Superintendent or designee upon request. Members of the immediate family are defined above. One day bereavement leave for others not listed above may be granted. Bereavement leave is not accumulative.
- 13.4 PERSONAL LEAVE: Two (2) days are allowed each year for the purpose of conducting personal business which cannot be accomplished during regular working hours. Personal Leave must be arranged through and approved 48 hours in advance by the employee's administrator/supervisor. At the conclusion of each school year the employee may carry forward no more than one unused personal leave day of the two (2) leave days allotted. In the case where the remaining personal day was not used during the course of the school year, the employee will be compensated at the substitute rate of pay for the unused day. Personal leave will be permitted to accumulate to five (5) days.
- 13.5 DISABILITY LEAVE: Disability Leave will be administered according to District procedures.
- 13.6 EDUCATION LEAVE: The District agrees to reimburse all tuition for classes, workshops, seminars, conferences, courses and training taken by an employee when required or approved by the District. The District will grant pay at the rate equal to his/her regular pay for the days an employee spends at classes, workshops, in-services, seminars, conferences, courses and training when required to be taken by the District on non-work days.
- 13.7 LEAVE BANK: A bank of twenty (20) days a year, accumulative, will be granted to the Association for the purpose of giving extra leave days to a classified employee(s) who, under extenuating circumstances, has exhausted his/her Leave Benefits or for additional leave for illness or death in the family to any applying employee(s) whose circumstances, such as distance or unusual duress, so warrants. The decision to grant a qualified employee a determined amount of leave time under this section shall be decided by the Association's executive board. These days shall be granted to employees during the last pay period of the school year.

**ARTICLE 14 HOLIDAYS**

14.1 Paid holidays for classified employees shall be:

Twelve Month Employees

New Year's Day  
 Memorial Day  
 Independence Day  
 Labor Day  
 Veterans' Day  
 Thanksgiving Day  
 Day after Thanksgiving  
 Christmas Day

Less than Twelve Month Employees

Memorial Day  
 Labor Day  
 Veterans' Day  
 Thanksgiving Day  
 Day after Thanksgiving

A holiday which falls on a weekend shall be adjusted as required by ORS 187.010 (2).

14.2 Employees in the bargaining unit shall be compensated for a holiday as though they had worked a regular schedule for the day. If an employee is required to work on any of the above named holidays, he/she shall receive the overtime rate of one and one-half times their regular rate of pay, for all hours worked in addition to his/her regular holiday pay.

**ARTICLE 15 VACATIONS**

15.1 Vacations will be according to the following schedule:

**12-Month CLASSIFIED Vacation Earning Rate**

<b>Years of Service</b>	<b>Vacation Days</b>
1 - 5	10
6	11
7	12
8	13
9	14
10	15
11	16
12	17
13	18
14	19
15	20

15.2 Length of vacation day will be equivalent to length of the employee’s working day.

15.3 Twelve month employees will take their vacation upon prior approval of their supervisor. Permission shall not be unreasonably withheld. Employees will be allowed to carry forward not more than ten (10) days of vacation into the subsequent fiscal year and will be reimbursed for the unused vacation days over the ten. The reimbursement for unused vacation days will occur on the last business day in June of each year.

15.4 All new employees will receive a pro-rated vacation the first year.

15.5 Employees who have completed three (3) consecutive years or longer will receive pro-rated vacation pay upon termination.

**ARTICLE 16 INSURANCE**

16.1 The District will purchase coverage for each qualifying member of the Association. The District will provide a maximum contribution of \$1,515.00 each month for 2022-2023 and \$1,650 each month for 2023-2024 for the purpose of offsetting the costs of medical insurance benefits, vision, dental, orthodontia, and family dependent life as agreed upon by the District and the Association. The maximum contribution will be pro-rated for employees working less than six (6) hours per day, or 30 hours per week. The District will not be responsible for plan changes made by OEBC or their providers.

16.2 Returning employees enrolled in the program who do not work twelve (12) months will receive the specified benefit under the above program from July 1 provided they sign an agreement to return to the position the next school year. If the employee does not return, these benefits shall be refunded to the District.

16.3 Terminating employees shall have the following continued benefits:

If the employee's employment ends on or prior to the 15<sup>th</sup> of the month, insurance coverage will end on the final day of that month. If employee's employment ends after the 15<sup>th</sup> and on or prior to the last day of the month, insurance coverage will end the final day of the following month.

- 16.4 If an employee dies during a respective contract year, the medical contributions shall be made payable to the survivors through the carrier. Such payments shall continue through September 30 of the following school year. This is subject to the provisions of the insurance carrier.
- 16.5 For Article 16.6, "maximum District contribution amount" will be defined as follows: the maximum allowable insurance benefit available to an employee in accordance with Article 16.1.
- 16.6 Subject to the rules and regulations of the insurance carrier, the Oregon Educator Benefits Board (OEBB), and the Internal Revenue Service (state and federal), eligible employees who choose health (medical, dental and/or vision) insurance plans with a total monthly premium cost that is at least \$50 less than the employee's maximum District contribution amount may receive up to 55% of the difference between the actual premium cost and the employee's maximum District contribution amount as a contribution toward a Health Reimbursement Arrangement (HRA) or Health Savings Account (HSA) for which the employee is qualified and eligible unless such contribution would create disadvantageous tax consequences for the District or the employee. Eligible employees must meet all requirements specified by OEBB, their subsidiaries, and the selected HRA or HSA vendor, and is responsible for plan eligibility and compliance. The employee will be required to sign a hold harmless statements indemnifying the District.

Subject to the rules and regulations of the insurance carrier, OEBB, and the IRS, eligible employees who maintain and provide proof of another medical benefit plan may opt-out of District sponsored health insurance coverage. Employees who opt-out of health insurance coverage, and who are otherwise eligible for a District contribution toward insurance premiums, may receive 55% of the employee's maximum District insurance contribution as a contribution toward a District Sponsored Health Reimbursement Arrangement (HRA) or Health Savings Account (HSA) as long as such contribution would not create disadvantageous tax consequences for the District or the employee. Eligible employees must meet all requirements specified by OEBB, their subsidiaries, and the selected HRA or HSA vendor, and is responsible for plan eligibility and compliance. The employee will be required to sign a hold harmless statements indemnifying the District.

Eligible employees who do not maintain and provide proof annually of another employer-sponsored group medical plan will not be permitted to opt-out of District-sponsored group insurance coverage.

## **ARTICLE 17 RETIREMENT BENEFITS**

- 17.1 For the purpose of determining retirement benefits, the transfer of sick leave will be according to State law.
- 17.2 All classified employees' retirement share of the PERS shall be paid by the District.
- 17.3 An early retirement incentive will include:
- A. Eligibility: An employee hired before July 1, 2003, and who retires on or after July 1, 2022, with continuous service immediately preceding his/her retirement shall receive a \$352.00 monthly benefit if they are eligible to retire under the Public Employees Retirement System (PERS), and are fifty-five (55) or more years of age or have at least thirty (30) years of creditable service in the Public Employees Retirement System (PERS). The employee may use this benefit (\$352.00 monthly cap) to purchase two-party medical insurance for the retired employee and eligible spouse under the District's group insurance program.

The District will pay for such coverage for a period of up to seven (7) years but not later than the month in which the retired employee qualifies for the Federal Social Security Medical Coverage and/or unreduced Social Security retirement benefits, whichever is earlier.

In the event of the death of the retired employee prior to coverage under Medicare, the District, if the surviving spouse of the retired employee is at the time of the death not covered by Medicare, shall pay the monthly premium incident to covering such spouse until such time as the retired employee would have become covered by Medicare or the spouse becomes covered by Medicare, whichever occurs first.

- B. Notice: An employee planning to take early retirement through this Article must give notice to the Superintendent of Schools at least sixty (60) calendar days prior to his/her retirement date.

17.4 Classified employees who retire after November 30, with a favorable recommendation from their supervisor or principal, shall be allowed to remain in their current position at their pay level until the end of their working year. Upon retiring, the employee is eligible for only those leave benefits which are entitled by state or federal statutes. The employee shall remain in the Association until he or she terminates employment with the District.

## **ARTICLE 18 TUITION REIMBURSEMENT**

18.1 The District will set aside \$20,000 annually for tuition reimbursement opportunities for classified staff.

### NOTE:

- For institutions on the semester system, each semester credit shall be considered equivalent to one and one-half (1.5) quarter credit.
- The reimbursement year shall be considered as the period between July 1 and June 30.

### Eligibility

To be eligible for reimbursement, course work must meet either of the following requirements specified below and be submitted and approved by the Human Resources Department in advance of registration.

Course work must be relevant to the employee's assignment and/or district needs. Course work must also be in a degree and/or certification program in which the employee is enrolled.

Excluded from reimbursement under this Article are travel, materials, and other non-tuition related expenses.

No employee shall be entitled to more than six (6) quarter credits or four (4) semester credits of tuition reimbursement in any reimbursement year.

Additional credits, for an employee, may be available upon approval by the Superintendent or designee; if by June 30, funds remain in the \$20,000 tuition set aside account. Employees new to the District shall not be granted reimbursement for courses taken prior to the start of their notification of employment with the District.

### Reimbursement Rate

Each employee approved for reimbursement will be reimbursed in full up to the prevailing quarter hour tuition rate at Eastern Oregon University (EOU) after exhaustion of any other tuition reimbursement, grants, or financial aid to which the employee is entitled. If the approved course is undergraduate level, then the EOU undergraduate quarter hour tuition rate will be used as the basis for reimbursement, if a graduate level course, then the EOU graduate credit rate will be used.

Members of the Association seeking to continue their education in areas that contain hard to fill positions may be reimbursed for the full tuition cost (travel, materials and other related non-tuition expenses are excluded), with prior approval from the Human Resources Department, for a maximum of twelve (12) approved semester hours or eighteen (18) approved quarter hours of credit each year. Approved hours are those that are part of a degree/certification program. Reimbursement claims must be made within three (3) months of the satisfactory completion of a course unless the employee documents she/he has not received a record of completion.

#### Application Process

The application process shall be in the following order:

- 1) Application for tuition reimbursement shall be submitted to the Human Resources Department prior to the start of the course,
- 2) The Human Resources Department will review the request and notify the employee whether or not it is approved,
- 3) The employee will begin and complete the approved course,
- 4) Proof of completion documents are submitted to the Human Resources Department by June 30 of that year.
- 5) Upon receipt of completion documentation, the Human Resources Department will notify the Business Department so that reimbursement may be dispersed to the employee.

#### Proof of Completion

A receipt for tuition charges paid and evidence of successful completion of the course (such as grade slips, transcript, and verification of completion) must be submitted to the Human Resources Department prior to reimbursement. The employee has a maximum of ninety (90) days to submit final paperwork following course completion.

#### Funding Prioritization

The Superintendent or designee will develop guidelines annually to prioritize tuition reimbursement activities in the event that more applications than funding is available.

#### Service Requirement

Three years of service following the receipt of reimbursement is required for all recipients. In the event that an employee voluntarily terminates their employment with the District they will be required to reimburse back to the District on a pro-rated basis any tuition support received.

### **ARTICLE 19 TRAVEL AND PER DIEM**

- 19.1 Approved travel and per diem rates shall be reimbursed at the established District rate.
- 19.2 Employees, when authorized to use their private vehicle for District business, will be reimbursed at the established District rate

### **ARTICLE 20 REDUCTION IN FORCE**

- 20.1 In the event it becomes necessary to reduce the workforce, employees shall be laid off in the inverse order in which they were hired. When forces again increase, employees shall be returned in the inverse order in which they were laid off and as described in paragraphs 20.2 through 20.8.
- 20.2 District seniority shall be defined as the total length of service as a classified employee within the District from the date of hire. Job classification seniority shall be defined as the total length of service within a designated job classification, as described in Appendix C. For accounting purposes, all authorized paid leave will be counted

towards seniority; authorized unpaid leaves of absence, in excess of 30 working days, will not count towards seniority and will not break seniority.

Employees who are laid off and subsequently recalled shall retain cumulative seniority for all periods worked except for the period of layoff.

- 20.3 When reduction in force occurs within the bargaining unit, the Association and those employees affected will be notified at least two (2) weeks prior to the layoff.
- 20.4 Layoff of bargaining unit employees will be based upon job classification seniority, and such layoff will occur by classification (Appendix C). Laid off employees will not be paid any salary or benefits during the period of layoff. If an employee is laid off without advance written notice, he/she shall receive two (2) weeks' severance pay. A laid off employee may, at his/her own expense, continue insurance coverage under COBRA.
- 20.5 A laid off employee who previously worked in a different classification for the District within the definition of seniority in paragraph 20.2 may assume a present position in another classification previously held as long as these conditions are met:
- A. The laid off employee has greater job classification seniority. In the event of two (2) or more employees having equal job classification seniority, District seniority will prevail.
  - B. The laid off employee has the qualifications, skills, and abilities to perform the current job in that classification as determined by the District;
  - C. The laid off employee had satisfactory evaluations while employed in the previous job classification.
- 20.6 Recall: Recall rights shall exist for 12 months from the date of layoff.
- 20.7 Whenever the District determines that a regular vacancy exists within a classification which has experienced layoff (within the last 12 months), laid off employees from that classification will be recalled in reverse order of layoff. The recall notice will be sent by certified mail to the last address the District has on record for the laid off employee. The laid off employee will have ten (10) workdays to accept the recall notice. Recall rights will be forfeited if:
- A. The employee fails to accept the position within ten (10) workdays of the time the notice was mailed;
  - B. The employee fails to accept a recall to a substantially equivalent position to that held immediately before layoff, or a position for which the employee is qualified and has appropriate skills and ability.
- 20.8 If no laid off employee has accepted the recall by classification, all other laid off employees may apply for the regular vacancy. Such application shall not prejudice the employee's rights to recall in his/her own classification.

## **ARTICLE 21 STRIKE PROVISION**

- 21.1 The Association and classified personnel will act in conformance with the provisions of State Law governing strikes. Neither the Association nor the classified personnel represented thereby will authorize, cause, engage in or sanction any form of concerted work stoppage or slow down during the term of this Agreement. In the event of a teacher's strike, there shall be no lock out of classified employees. Classified employees will continue to report for work or be deemed on strike in violation of this Agreement.

## **ARTICLE 22 DURATION AND EFFECT OF COLLECTIVE BARGAINING AGREEMENT**

- 22.1 Except as otherwise expressly provided herein, this Collective Bargaining Agreement shall be effective as of July 1, 2022 and shall continue in effect through the 30th day of June, 2024. Upon expiration of this Agreement and until a new Agreement is agreed to, the fringe benefits identified in this document shall continue uninterrupted until subsequent agreement is achieved.
- 22.2 It is understood that both parties had the opportunity to make proposals and counter-proposals on all negotiable issues during negotiations and that this written Agreement reached as the result represents the total of all understandings between the parties for the term of the Agreement, thus negating all past practices or agreements. On matters of mutual concern, as they relate to the interim bargaining law, this Agreement may be added to, deleted from or modified only through the voluntary mutual consent of the parties, and any agreement so reached shall be reduced to writing and signed by the parties as an amendment to this Agreement. No other agreement will conflict with this Agreement.
- 22.3 Except as otherwise provided in this Agreement, should any article, section or clause of this Agreement be declared illegal by a court or agency of competent jurisdiction, said article, section or clause, as the case may be, shall be automatically deleted from this Agreement. Only the subjects of the deleted provisions and the also affected provisions shall be subject to further collective bargaining during the term of this Agreement.

DRAFT

COLLECTIVE BARGAINING AGREEMENT

Between

HERMISTON SCHOOL DISTRICT 8R

and

OREGON SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 10

This Collective Bargaining Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by the Oregon School Employees Association, Chapter 10, hereafter referred to as the "Association" and the Board of Education of School District 8R, hereafter referred to as the "Board".

The parties hereto agree to be bound by the covenants set forth on this page and in the following attached pages.

The parties hereby affix their signatures as of the date first above written.

\_\_\_\_\_ Date \_\_\_\_\_  
School Board Representative

\_\_\_\_\_ Date \_\_\_\_\_  
Association President

DRAFT

**APPENDIX A**  
**HERMISTON SCHOOL DISTRICT 8R**  
**SALARY SCHEDULE**

<b>2022-2023 CLASSIFIED SALARY SCHEDULE</b>								
<b>Categories</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>A</b>	13.32	13.99	14.69	15.42	16.19	17.00	17.85	18.74
<b>B</b>	14.63	15.36	16.13	16.94	17.78	18.67	19.61	20.59
<b>C</b>	14.97	15.72	16.50	17.33	18.20	19.11	20.06	21.06
<b>D</b>	15.57	16.35	17.17	18.02	18.93	19.87	20.87	21.91
<b>E</b>	15.67	16.45	17.28	18.14	19.05	20.00	21.00	22.05
<b>F</b>	18.43	19.35	20.32	21.34	22.40	23.52	24.70	25.93
<b>G</b>	19.45	20.42	21.44	22.52	23.64	24.82	26.06	27.37
<b>H</b>	23.02	24.17	25.38	26.65	27.98	29.38	30.85	32.39

**\$1.00 Added to Step 1, plus 5% Step increases for 2022-23**

<b>2023-2024 CLASSIFIED SALARY SCHEDULE</b>								
<b>Categories</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>A</b>	13.59	14.27	14.98	15.73	16.51	17.34	18.21	19.12
<b>B</b>	14.92	15.67	16.45	17.27	18.14	19.05	20.00	21.00
<b>C</b>	15.27	16.03	16.83	17.68	18.56	19.49	20.46	21.49
<b>D</b>	15.88	16.68	17.51	18.38	19.30	20.27	21.28	22.35
<b>E</b>	15.98	16.78	17.62	18.50	19.43	20.40	21.42	22.49
<b>F</b>	18.80	19.74	20.73	21.76	22.85	23.99	25.19	26.45
<b>G</b>	19.84	20.83	21.87	22.97	24.11	25.32	26.59	27.92
<b>H</b>	23.48	24.65	25.89	27.18	28.54	29.97	31.47	33.04

**2% COLA for 2023-24**

\_\_\_\_\_ Date \_\_\_\_\_  
 School Board Representative

\_\_\_\_\_ Date \_\_\_\_\_  
 Association President

**APPENDIX B**

HERMISTON SCHOOL DISTRICT 8R - JOB CATEGORY SCHEDULE

**Category A**

Assistants  
Office  
Administrative

**Category B**

Assistants  
Education  
ELL  
Special Education  
Title I  
Secretary  
Attendance  
Counseling  
Registrar  
High School Curriculum  
Career  
Special Education  
District Print Shop Operator  
Media Assistant  
Custodian  
Grounds I

**Category C**

Assistants  
Special Education – assigned full time to severely handi capped\* students, i.e. Life Skills, SCP; or full-time behavior classrooms, i.e. CREW, TEAM, ABLE.  
Home Liaison  
Bilingual Special Program Support  
Campus Monitor  
Athletic Secretary

**Category D**

Lead Secretaries (Elementary, Middle and High Schools)  
Elementary Lead Custodian  
Middle School Lead Custodian  
Events Lead Custodian  
Bookkeeper  
Grounds II

**Category E**

Maintenance I  
Warehouse Technician/Courier  
High School Lead Custodian  
Program Secretary  
Maintenance Lead Secretary  
District Activities & Athletics Secretary

**Category F**

Maintenance II  
Student Services Technician

**Category G**

Lead Warehouse Technician

**Category H**

Speech Language Pathology Assistants

\* As determined by the District

**APPENDIX C**

**Classifications as Related to Reduction in Force**

Classification A

Education Assistants  
Title I Assistants  
Special Education Assistants  
ELL Assistants  
Office Assistants

Classification B

Administrative Assistants  
Counseling Secretaries  
Special Education Secretaries  
Attendance Secretaries  
Liaisons  
Bilingual Special Program Support  
  
Campus Monitor  
Curriculum Secretary  
Print Shop  
Media Assistants  
Athletic Secretary  
Career Secretary  
Registrar Secretary

Classification C

Lead Secretaries  
Maintenance Lead Secretary  
Bookkeepers  
Program Secretaries  
Athletic/Activities Director Secretary  
Student Services Technician

Classification D

Custodians  
Maintenance  
Grounds

Classification E

Lead Custodians  
Warehouse Technician/Courier  
Lead Warehouse Technician  
Speech Language Pathology Assistants

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**SUPERINTENDENT'S RECOMMENDATION**

**11.0 ACTION ITEMS**

**11.3 TOPIC:** ITB 004-2022 Hermiston High School Addition Project

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education authorizes the superintendent, or her designee, to enter into a contract with Fowler General Construction for the base bid amount of \$12,594,000.00, for the Hermiston High School Addition Project, pursuant to Invitation to Bid 004-2022.

**Draft Motion:** "I move that the Board of Education authorizes the superintendent, or her designee, to enter into a contract with Fowler General Construction for the base bid amount of \$12,594,000.00, for the Hermiston High School Addition Project, pursuant to Invitation to Bid 004-2022."

Motion for approval: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion for rejection: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion for further consideration: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

**bc**

## Board Members

Wed Jun 8, 2022

■ **11am - 12pm Board Agenda Review**

**Where:** DO Supt's CR  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Thu Jun 9, 2022

■ **4:30pm - 4:45pm Meet bus in front of HHS**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria  
**Who:** DL\_Board Members

■ **7pm - 9pm Graduation**

**Where:** Toyota Center, 7000 W Grandridge Blvd, Kennewick, WA 99336, USA  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Mon Jun 13, 2022

■ **6:30pm - 8pm Board Regular Meeting**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Tue Jun 14, 2022

■ **8am - 8:30am KOHU Odds & Ends Show**

**Where:** KOHU  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria  
**Who:** Tricia Mooney, kohunews@gmail.com

Wed Jun 15, 2022

■ **8am - 9am Board Meeting Debrief**

**Where:** DO Supt's CR  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Thu Jun 16, 2022

■ **7am - 8am HAT/HSD Meeting**

**Where:** DO Boardroom  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Mon Jun 27, 2022

■ **8:30am - 9:30am Finance Committee Meeting**

**Where:** Superintendent's Conference Room  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Wed Jul 6, 2022

■ **8am - 9am Board Agenda Review**

**Where:** DO Supt's CR  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Tue Jul 12, 2022

■ **8am - 8:30am KOHU Odds & Ends Show**

**Where:** KOHU  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria  
**Who:** Tricia Mooney, kohunews@gmail.com

## Board Members

Mon Jul 18, 2022

### 3pm - 8pm Board Meeting & Strategic Planning

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

### 6:30pm - 8:30pm Board Regular Meeting

**Where:** DO Boardroom  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Tue Jul 19, 2022

### 8am - 12pm Board Strategic Planning

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Wed Jul 20, 2022

### 8am - 9am Board Meeting Debrief

**Where:** DO Supt's CR  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Mon Jul 25, 2022

### 8:30am - 9:30am Finance Committee Meeting

**Where:** Superintendent's Conference Room  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Tue Aug 9, 2022

### 8am - 8:30am KOHU Odds & Ends Show

**Where:** KOHU  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria  
**Who:** Tricia Mooney, kohunews@gmail.com

Mon Aug 22, 2022

### 8:30am - 9:30am Finance Committee Meeting

**Where:** Superintendent's Conference Room  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Wed Aug 24, 2022

### All day All Staff In-service

Wed Aug 24, 2022  
**Where:** Kennison Field, 600 S 1st St, Hermiston, OR 97838, USA  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Mon Aug 29, 2022

### All day 6-12 First Day of School

Mon Aug 29, 2022  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Tue Aug 30, 2022

### 6pm - 8pm RH Ribbon Cutting & Open House Placeholder

**Where:** Rocky Heights Elementary School, 650 W Standard Ave, Hermiston, OR 97838, USA  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

## Board Members

Wed Aug 31, 2022

■ **6pm - 8pm LVES Ribbon Cutting & Open House Placeholder**

**Where:** 2095 NE 10th St, Hermiston, OR 97838, USA

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Tue Sep 6, 2022

■ **All day K-5 First Day of School**

Tue Sep 6, 2022

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Sun	Mon	Tue	Wed	Thu	Fri	Sat
5 5pm - Non-denominational	6 RHES Celebration ● 8:30am - Finance Committee ● 4pm - RHES Celebration	7	8 ● 11am - Board Agenda Review	9 ● 4:30pm - Meet bus in front of 7pm - Graduation @ Toyota	10	11
12	13 ● 6:30pm - Board Regular	14 ● 8am - KOHU Odds & Ends	15 ● 8am - Board Meeting Debrief	16 ● 7am - HAT/HSD Meeting @ DO	17	18
19	20	21	22	23	24	25
26	27 ● 8:30am - Finance Committee	28	29	30	1	2

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
	● 8:30am - Finance Committee					
3	4	5	6	7	8	9
			● 8am - Board Agenda Review @			
10	11	12	13	14	15	16
		● 8am - KOHU Odds & Ends				
17	18	19	20	21	22	23
	3pm - Board Meeting & Strategic ● 6:30pm - Board Regular	8am - Board Strategic Planning	● 8am - Board Meeting Debrief			
24	25	26	27	28	29	30
	● 8:30am - Finance Committee					
31	1	2	3	4	5	6

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9 ● 8am - KOHU Odds & Ends	10	11	12	13
14	15	16	17	18	19	20
21	22 ● 8:30am - Finance Committee	23	24 ● All Staff In-service @ Kennison	25	26	27
28	29 ● 6-12 First Day of School	30 ● 6pm - RH Ribbon Cutting &	31 ● 6pm - LVES Ribbon Cutting &	1	2	3

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 13, 2022

**13.0 EXECUTIVE SESSION**

The board of education will now meet in executive session pursuant to the following Oregon Revised Statute(s):

	<b>Statutory Citation</b>	<b>Subject</b>	<b>Media Permitted?</b>
	ORS 192.660(2)(a)	To consider the employment of a public officer, employee, staff member or individual agent.	Yes
	ORS 192.660(2)(b)	To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.	Yes
	ORS 192.660(2)(d)	To conduct deliberations with persons designated by the governing body to carry on labor negotiations.	No
	ORS 192.660(2)(e)	To conduct deliberations with persons designated by the governing body to negotiate real property transactions.	Yes
	ORS 192.660(2)(f)	To consider information or records that are exempt by law from public inspection.	Yes
	ORS 192.660(2)(h)	To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.	No
	ORS 192.660(2)(i)	To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.	Yes
	ORS 192.660(2)(k)	To consider matters relating to school safety or a plan that responds to safety threats made toward a school.	Yes
<b>X</b>	ORS 332.061(1)	To conduct a hearing to expel minor students or to examine confidential medical records	No

The Hermiston School District Board of Education will now meet in executive session pursuant to ORS **(per above)**. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session, except for a student expulsion. At the end of the executive session, the board will return to open session and welcome the audience back into the room.

Attorney General's Public Records and Meetings Manual, p. K-9.

Board Policy BDC-AR: Executive Sessions – News Media  
<http://policy.osba.org/hermiston/AB/BDC%20R%20G1.PDF>