

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT 8R, HERMISTON**

**There will be a Regular Meeting of the  
Board of Education of the Umatilla County School District 8R  
at Hermiston School District Offices  
Boardroom  
305 S.W. 11th Street.  
Hermiston, Oregon 97838  
Monday, June 14, 2021, 6:30 PM**

**Briana Cortaberria  
Executive Assistant to the  
Superintendent and Board of Education**

**AGENDA**

- 1. CALL TO ORDER BUDGET HEARING (6:30 p.m.)** *Mr. Goller*
- 2. BUDGET HEARING (6:31 p.m.)** *Mr. Goller*
  1. Public Comment 3
- 3. ADJOURN BUDGET HEARING (6:35 p.m.)** *Mr. Goller*
- 4. CALL TO ORDER REGULAR MEETING\* (6:35 p.m.)** *Mr. Goller*
- 5. INTRODUCTORY ITEMS (6:35 p.m.)** *Mr. Goller*
  1. Pledge of Allegiance
  2. Adoption of Agenda
  3. Approval of Minutes 4
- 6. COMMUNICATIONS AND ANNOUNCEMENTS (6:40 p.m.)**
  1. Oregon School Employees Association *Ms. Wright*
  2. Hermiston Association of Teachers *Ms. Woodward*
- 7. REPORTS (7:00 p.m.)**
  1. Board of Education *Mr. Goller*  
**Board of Education Goals**
    1. Academic Achievement. Schools will demonstrate continuous improvement in all measured areas for each student.
    2. Stewardship. Maintain sound fiscal stewardship of community resources consistent with board policy.
    3. Community. Schools will provide specific community outreach, at least twice annually, in culturally relevant ways to encourage parent/guardian partnerships in advancing student achievement.
  2. Superintendent's Office *Dr. Mooney*
    1. Enrollment Report 11
  3. Business Office *Ms. Saul*
    1. Financial Reports 14
- 8. STUDY ITEMS (7:25 p.m.)**
  1. Student Investment Account *Dr. Mooney*
- 9. PUBLIC COMMENTS (7:45 p.m.)** *Chair Goller* 17

\* Timing of agenda is not meant to be time specific. Instead the time identified is for pacing purposes only. The Board of Education may modify the agenda and the order in which items are taken for consideration.

\*\* Consent agenda items are considered for action as an entire group. Details for these items are available for public inspection at the District Office.

\*\*\* Members of the public who wish to address the Board of Education should notify the Board Chairman or Superintendent prior to the meeting. The Board of Education normally accepts public comment only at its regularly scheduled meetings. Public comment is not normally accepted at Special Meetings/work sessions.

Welcome. This is the time we reserve in our meeting for public comment. Anyone wishing to address the board should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, please state your first and last name, home address, and school or topic. Please limit your comments to a maximum of three (3) minutes and address them to me.

Members of the community wishing to provide public comment prior to the meeting submitted those statements to the district by 12:00 pm today.

According to Board policy KL, any complaint regarding a specific employee of the Hermiston School District must be routed through the superintendent's office.

Is there anyone here tonight who would like to address the board?

**10. CONSENT ITEMS\*\* (8:05 p.m.)**

- 1. Human Resources Department
  - 1. Personnel Appointment 18
  - 2. Personnel Resignation 19
  - 3. Extra Responsibility Contracts 20
  - 4. Administrative and Confidential Contracts 21
- 2. Business Office
  - 1. Acceptance of Gifts 22
- 3. Superintendent's Office
  - 1. Policy Review - Second Reading 26
  - 2. Student Investment Account Plan 54
  - 3. World Language Materials Adoption 55

**11. ACTION ITEMS (8:10 p.m.)**

- 1. 2021-22 Budget Adoption 58
- 2. Licensed Working Agreement 60

**12. CALENDAR/FUTURE ITEMS (8:40 p.m.) 61**

**13. ADJOURN (8:45 p.m.)**

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**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**2.0 BUDGET HEARING**

**2.1 TOPIC:** Public Comment

Welcome. This is the time reserved for those who wish to comment on the approved 2021-22 budget as presented for adoption. Anyone wishing to address the board should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, please state your first and last name, and home address. Please limit your comments to a maximum of three (3) minutes and address them to me.

Is there anyone here tonight who would like to address the board regarding the approved 2021-22 budget?

bc

**REGULAR MEETING**  
**UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON**  
**May 10, 2021**

**1 CALL TO ORDER**

Chair Goller called the meeting to order at 6:30 p.m.

Hermiston School Board members present: Mr. Josh Goller, Ms. Karen Sherman, Mr. Brent Pitney, Ms. Bonnie Luisi, Mr. Mark Gomolski, Mr. Bryan Medelez, and Ms. Ginny Holthus

Also in attendance were: Superintendent of Schools Dr. Tricia Mooney, Director of Business Services Katie Saul, and Executive Assistant to the Superintendent and Board Briana Cortaberria

**2 INTRODUCTORY ITEMS**

**2.1 Pledge of Allegiance**

Chair Goller led everyone in the Pledge of Allegiance.

**2.2 Adoption of Agenda**

Dr. Mooney noted no changes to the agenda as presented.

**2.3 Approval of Minutes**

Regular Meeting, April 12, 2021 – A motion was made by Ms. Luisi and seconded by Mr. Pitney that the Board of Education approves the minutes of the regular meeting held on April 12, 2021.

The motion passed 5-0-1, with Mr. Gomolski abstaining due to absence.

Special Meeting, April 26, 2021 – A motion was made by Mr. Gomolski and seconded by Ms. Sherman that the Board of Education approves the minutes of the special meeting held on April 26, 2021.

The motion passed 6-0

**3 COMMUNICATIONS AND ANNOUNCEMENTS**

**3.1 Oregon School Employees Association**

Chapter President Ms. Ronda Wright provided an OSEA update, thanking the board members for their time and dedication. She stated that classified staff are looking forward to summer break.

**3.2 Hermiston Association of Teachers**

HAT President Ms. Laurel Woodward spoke to the board on behalf of the Hermiston Association Teachers, commenting on the recent collaborative negotiations session with the board and the addition of two union scholarships, due to reduced spending during the pandemic.

**3.3 Student Board Representative**

Hermiston High School Student Board Representative Miss Violet Mitchell, shared an HHS Student Leadership update, stating that seniors are ready for graduation, students are preparing for finals, planning for next year's leadership panel, and student forecasting.

## 4 REPORTS

### 4.1 Board of Education

Mr. Bryan Medelez arrived at 6:37 p.m.

The Board members shared of events and activities in which they participated or attended since the last Board meeting, commenting on teacher appreciation week, building pinning ceremonies, OEBC insurance, negotiations with the teachers' union, and youth athletics.

### 4.2 Superintendent's Office

#### 4.2.1 Enrollment Report

Dr. Tricia Mooney shared the enrollment report as of April 30, 2021, which depicts a flat enrollment trend line. She stated that early kindergarten enrollment is showing higher initial numbers.

Dr. Mooney offered her thanks to the HAT leadership for their collaboration with the board during the recent negotiations session.

### 4.3 Business Office

#### 4.3.1 Financial Reports

Director of Business Services Saul shared the March 2021 financial forecast reports, all of which are green and yield an EFB of 16.85%.

## 5 STUDY ITEMS

### 5.1 Return to In-person Learning Update

Dr. Mooney provided a Return to In-person Learning report for the board.

To explain the elementary Summer Program, Tanya Kennedy and Erin Andreason shared potential program offerings and outlined a typical day.

Director of Secondary Instruction Scott Depew spoke to summer programming for the secondary level, which will have two two-week sessions. Although open to everyone, the opportunity will still be available to help students catch up academically. The middle school program will welcome incoming sixth through eighth-graders. Depew also spoke to planned classes for next year's high school students.

Dr. Mooney shared plans for Hermiston High School graduation, noting changes from last year. Currently, each student will receive four guest tickets. If local case counts decline, additional tickets may be available.

Looking ahead to the next school year, districts expect further guidance from the state in July.

## 6 PUBLIC COMMENTS

Chair Goller read the public comment guidelines as posted to the meeting agenda.

No one made comments to the board.

## 7 CONSENT ITEMS

A motion was made by Ms. Luisi and seconded by Ms. Holthus that the Board of Education approves consent items 7.1.1 through 7.4.1.

The motion passed 7-0.

### 7.1 Human Resources Department

#### 7.1.1 Personnel Appointments

Approves the appointment of the following employees:

Cristal Delgado	School Counselor	Sandstone Middle
Samantha French	Behavior Specialist	District Office
Eleanor Stuart	ELL Assistant	West Park Elementary

#### 7.1.2 Personnel Resignations

Approves the resignation of the following employees:

Madison Barr	Grade 4 Teacher	Highland Hills Elementary
David Garcia Coria	ELL Teacher	Armand Larive Middle
McKenzie Diaz	Grade 1 Teacher	Sunset Elementary
Aimee Hardenbrook	Mathematics Teacher	Sandstone Middle
Melisa McElroy	Science Teacher	Sandstone Middle
Jennifer Miller	ELL Teacher	Sunset Elementary
Maloree Moss	Business Education Teacher	Hermiston High School
Stephanie Nelson	Speech Language Pathology Assistant	District Office
Sarah Nunez	ELL Assistant	Hermiston High School
Rick Scheibner	School Counselor	Sandstone Middle
Nicole Silver	Art Teacher	Hermiston High School
Kasey Strehlou	Grade 3 Teacher	Desert View Elementary
Joseph Vandecar	Grounds	Maintenance Office

#### 7.1.3 Extra Responsibility Contracts

Isaac Aguilar	Assistant Boys Wrestling Coach	Hermiston High School
Beth Anderson	Drama Advisor One 3-Act Play	Hermiston High School

#### 7.1.4 Extra Duty Contracts

Approves the following extra responsibility contracts:

Robert Doherty	HTV Athletic Livestream	Hermiston High School
Abigail Hale	Assistant Drama Advisor One 3-Act Play	Hermiston High School

### 7.2 Business Office

#### 7.2.1 Acceptance of Gifts

Accepts the following gifts:

SCHOOL/PROG; GIFT; VALUE; DONOR

West Park Elementary School; Supplies; Walmart Store

West Park Elementary School – Music Department; Cash; \$72.10; Benevity Community Impact Fund

Sandstone Middle School; Cash; \$126.44; Swire Coca-Cola  
Highland Hills Elementary School; Cash; \$230.82; The Blackbaud Giving Fund

**7.2.2 Grant Fund Establishment**

Approves Resolution 20-21-05, as attached, authorizing the administration to establish Grant Fund 210.

**7.2.3 Grant Fund Establishment**

Approves Resolution 20-21-06, as attached, authorizing the administration to establish Grant Fund 254.

**7.2.4 Budget Adjustment**

Approves Resolution 20-21-07.

**7.3 Athletics & Activities Department**

**7.3.1 Washington Interscholastic Activities Association Membership**

Approves Hermiston School District’s membership with the Washington Interscholastic Activities Association (WIAA).

**7.4 Superintendent’s Office**

**7.4.1 Policy Review – First Reading**

Adopt the list of policies under review, as included:

CBA	Qualifications and Duties of the Superintendent
IIBGA	Electronics Communication Systems
IIBGA-AR(1)	Electronic Communications System
IIBGA-AR(2)	Student Network User Code of Conduct
IIBGA-AR(3)	Employee Network User Code of Conduct
IIBGA-AR(4)	Nondistrict Network User Code of Conduct
INDB	Flag Displays and Salutes
JGA	Corporal Punishment**
JHCA/JHCB	Immunization, Physical Examination, Vision Screening / Eye Examination and Dental Screening**

**8 ACTION ITEMS**

**8.1 Insurance Agent of Record**

Director of Business Services Saul informed the board of the recent request for proposal for the District Insurance Agent of Record process. She stated that the apparent high scorer is Brown & Brown Insurance.

A motion was made by Ms. Luisi and seconded by Mr. Pitney to authorize the superintendent, or her designee, to enter into a contract with Brown & Brown Insurance to serve as the Hermiston School District Insurance Agent of Record July 1, 2021 – June 30, 2024, pursuant to the district’s recent Request for Proposals.

The motion passed 7-0.

## 9 CALENDAR/FUTURE ITEMS

Upcoming calendars were reviewed.

Chair Goller recessed the Regular Meeting at 7:27 p.m.

He stated the respective ORS under which the Board would meet in Executive Session:

- ORS 192.660(2)(d): to conduct deliberations with persons designated by the governing body to carry on labor negotiations

## 10 EXECUTIVE SESSION

Chair Goller opened the executive session at 7:30 p.m.

Dr. Mooney, Ms. Saul, Human Resources Director Jake Bacon, and Ms. Cortaberría attended the session with the seven present board members.

### 10.1 ORS 192.660 (2)(d)

Mr. Bacon and Ms. Saul left the session.

Chair Goller closed the executive session at 7:57 p.m.

Chair Goller reconvened the regular meeting at 7:57 p.m.

## 11 ADJOURN

A motion was made by Mr. Pitney and seconded by Ms. Holthus to adjourn the meeting. The motion passed 7-0.

Chair Goller adjourned the regular meeting at 7:58 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Superintendent/Clerk

\_\_\_\_\_  
Board Secretary

**SPECIAL MEETING/WORK SESSION**  
**UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON**  
**May 24, 2021**

**1 CALL TO ORDER**

Chair Josh Goller called the meeting to order at 6:30 p.m.

Hermiston School Board members present: Mr. Josh Goller, Ms. Karen Sherman, Ms. Bonnie Luisi, Mr. Bryan Medelez, and Ms. Ginny Holthus

Also in attendance were: Superintendent of Schools Dr. Tricia Mooney, Director of Business Services Katie Saul, and Executive Assistant to the Superintendent and Board Briana Cortaberra

Absent member(s): Mr. Mark Gomolski, Mr. Brent Pitney

**2 INTRODUCTORY ITEMS**

**2.1 Pledge of Allegiance**

Chair Josh Goller led everyone in the Pledge of Allegiance.

**2.2 Adoption of Agenda**

Dr. Mooney noted no changes to the agenda as presented.

**3 REPORTS**

**3.1 Board of Education**

The board members spoke on activities and events in which they participated or attended, since the last board meeting, commenting on the district recognition banquet, pinning ceremonies, bond projects, community art walk, and choral news.

The board members offered thanks to the recognition banquet planning team.

**3.2 Superintendent's Office**

Dr. Mooney updated the board on new state guidance around face coverings at indoor and outdoor events, including graduation ceremonies, as outlined by Oregon Health Authority. She continued with updates from Oregon Department of Education and Ready Schools, Safe Learners guidance, including outdoor, indoor, and school board meeting guidance.

Dr. Mooney concluded her report with senior event information (senior parade, baccalaureate, and commencement) and eighth-grade recognition events.

She stated that information related to the next school year will be released to superintendents in June.

**4 STUDY ITEMS**

**4.1 Bond Projects Update**

Wenaha Group Senior Project Manager Scott Rogers provided a bond projects update and handout, reviewing the softball field and high school addition projects, elementary project

design and construction work, work with the City of Hermiston, districtwide upgrades, the current budget and bid alternates.  
Rogers touched on the Rocky Heights Elementary School boundary situation.

**5 CALENDAR/FUTURE ITEMS**

Ms. Cortaberria provided upcoming calendars.

**6 ADJOURN**

A motion was made by Mr. Medelez and seconded by Ms. Holthus to adjourn the meeting. The motion passed 5-0.

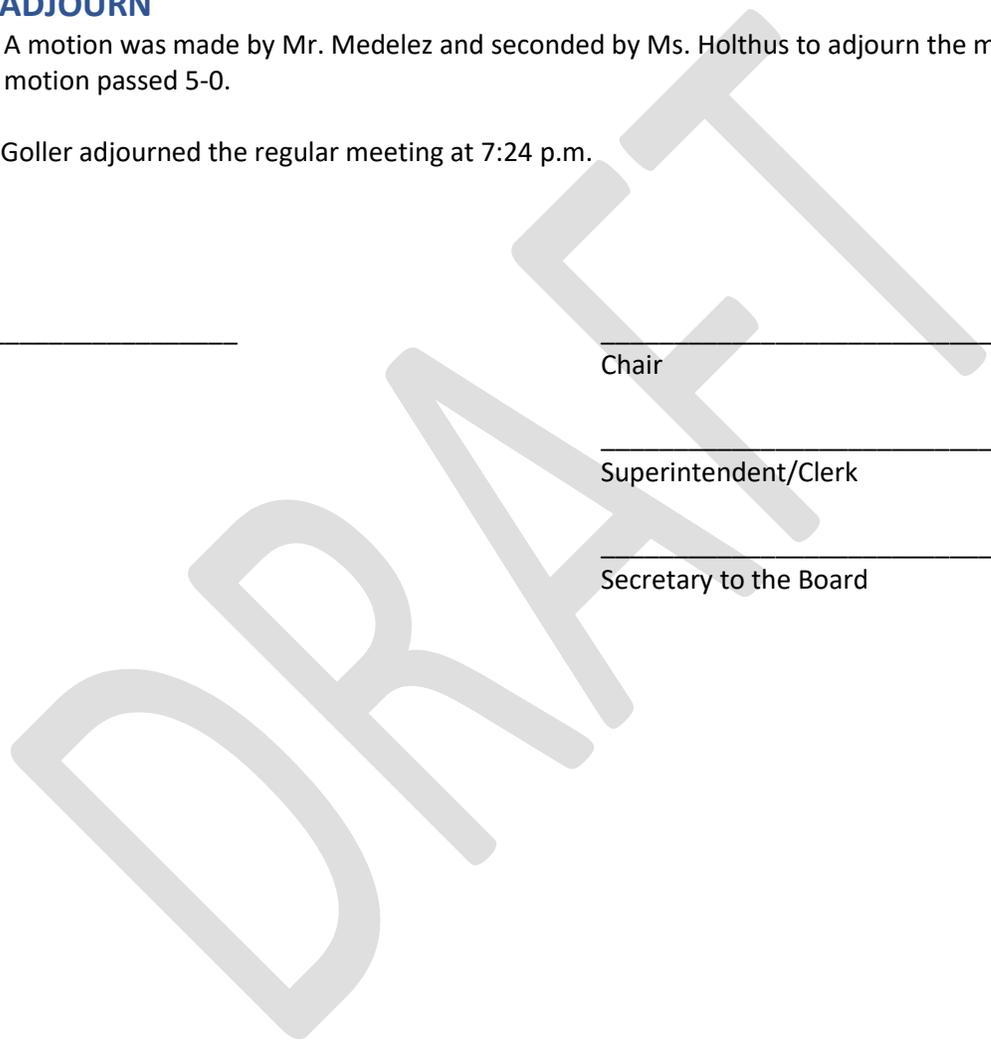
Chair Goller adjourned the regular meeting at 7:24 p.m.

\_\_\_\_\_  
Date

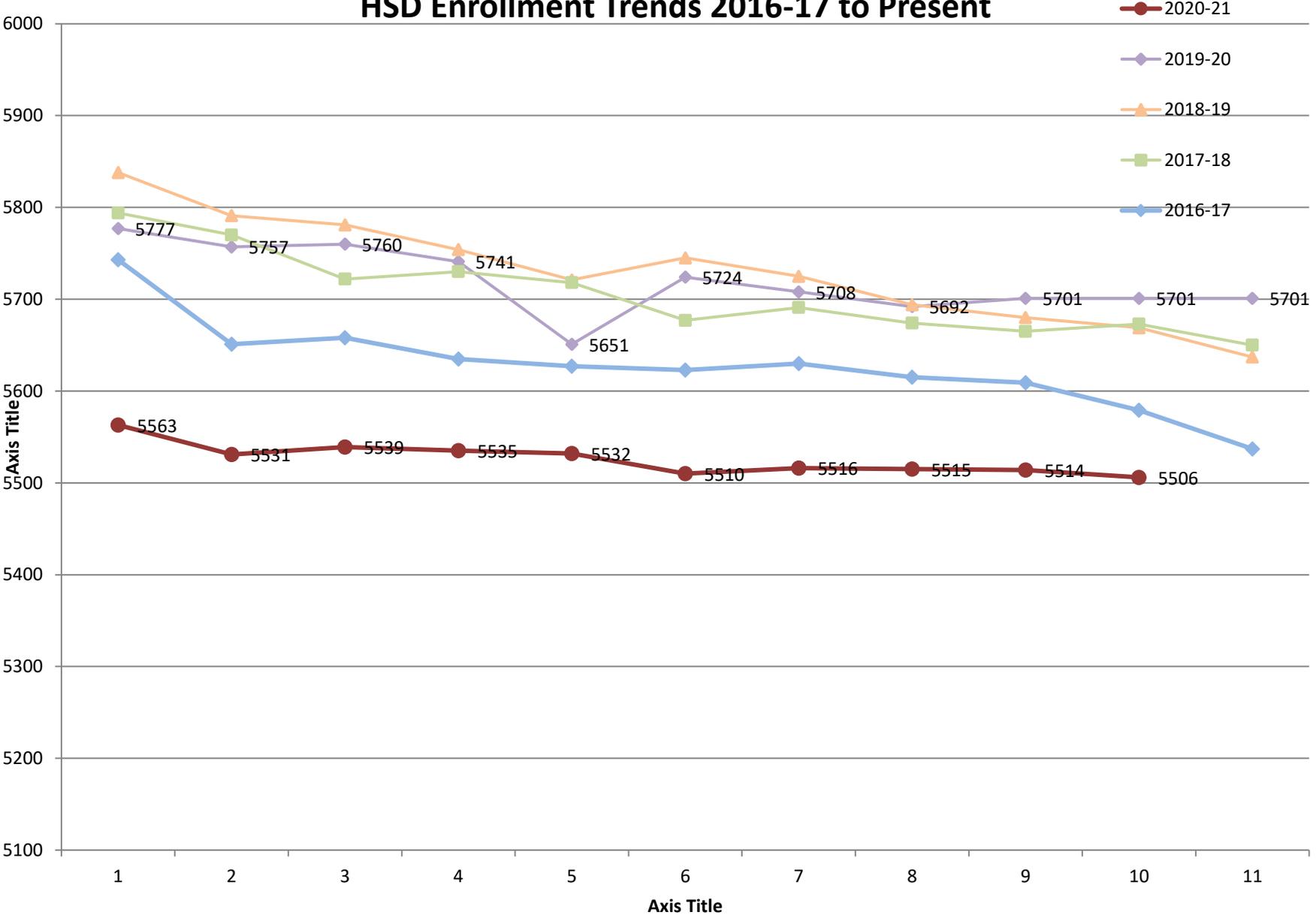
\_\_\_\_\_  
Chair

\_\_\_\_\_  
Superintendent/Clerk

\_\_\_\_\_  
Secretary to the Board



# HSD Enrollment Trends 2016-17 to Present



5/31/2021

## HERMISTON SCHOOL DISTRICT 8R - ELEMENTARY ENROLLMENT BY TEACHER

Desert View	555	Highland Hills	433	Rocky Heights	431	Sunset	576	West Park	513	
<b>Kinder</b>		Ross, W(lifeskills)	3	K. Scott (Team)	0					<b>Total</b>
Ramirez	21	K. Carlson	0	Fredricks	15	Escobedo	17	Diaz	1	<b>363</b>
D. Smith	23	Adams	19	Godby	15	Robinson	17	Kellison, A	20	
Pollick	22	Culligan	19	Moore	15	Newton	18	McCoy	19	
Wells	22	Koenig	18			Trigg Linderman	18	Pena	19	
						Trotter	18	Rodriguez	20	
Hermiston Online!	1	Hermiston Online!	1	Hermiston Online!	1	Hermiston Online!	0	Hermiston Online!	1	<b>Avg,</b>
<b>Total</b>	<b>89</b>		<b>60</b>		<b>46</b>		<b>88</b>		<b>80</b>	<b>20.2</b>
<b>1st grade</b>				K.Scott (Team)	1					<b>Total</b>
Bennett	21	K. Carlson	0	Badillo-Juarez	15	Diaz	20	Diaz	1	<b>405</b>
Frazier	20	Liebe	22	Dunkel	20	Milligan	18	Hamilton, N	20	
Lillie	21	Seibel	22	James	21	Mosher	20	Schaefer	19	
McCann	21	Watson	21	Powell	21	Sloan	19	Wattenburger	20	
						Torres	19	Posten	19	
Hermiston Online!	0	Hermiston Online!	1	Hermiston Online!	1	Hermiston Online!	1	Hermiston Online!	1	<b>Avg,</b>
<b>Total</b>	<b>83</b>		<b>66</b>		<b>79</b>		<b>97</b>		<b>80</b>	<b>20.3</b>
<b>2nd grade</b>		Ross, W(lifeskills)	1					(Soc. Com) Skirvin	2	<b>Total</b>
Lowry	22	K. Carlson	4	K. Scott (Team)	4	Colbray	22	Diaz	2	<b>453</b>
Rettkowski	24	Cooley,Sam	21	Hancock	18	Navarrete Campos	23	Gorham	24	
Scott, V	24	Gilstrap	18	Hayden	18	Nicodemus, A	22	Johnston	23	
Zumaya	23	Meade	19	Phillips	19	Pridmore	22	Neddo	24	
				Shira	19	Spencer	21	Springstead	24	
Hermiston Online!	3	Hermiston Online!	2	Hermiston Online!	1	Hermiston Online!	3	Hermiston Online!	1	<b>Avg.</b>
<b>Total</b>	<b>96</b>		<b>65</b>		<b>79</b>		<b>113</b>		<b>100</b>	<b>22.7</b>
<b>3rd grade</b>		Ross, W(lifeskills)	2					(Soc. Com) Skirvin	2	<b>Total</b>
Artz	23	K. Carlson	2	Eckblad (Able)	1	Mulkey	17	Diaz	1	<b>410</b>
Dynes	23	Turner	21	Basso	22	Sorey	18	Anderholm	21	
Hill	23	Juul	22	Kautzman	24	Smith	19	Degan	21	
Strehlou	23	Moore	20	Rodriguez, A	23	Weber	18	Morgan	18	
		Alvarez	5			White	16	Purswell	19	
Hermiston Online!	1	Hermiston Online!	2	Hermiston Online!	2	Hermiston Online!	0	Hermiston Online!	1	<b>Avg.</b>
<b>Total</b>	<b>93</b>		<b>74</b>		<b>72</b>		<b>88</b>		<b>83</b>	<b>21.6</b>
<b>4th grade</b>		K. Carlson	1					(Soc. Com) Skirvin	3	<b>Total</b>
Mills	23	Barr	20	Eckblad (Able)	1	Elliott	24	Diaz	1	<b>433</b>
Shinpaugh	23	Cooke	20	Bailey	23	Frazier	24	Dopps	21	
Wellsandt	24	Plum	19	Lindeman	22	Rouska	23	MacKenzie	22	
Winn	23	Ross, W(lifeskills)	1	McElrea	22	Zuniga	24	Maloy	21	
		Alvarez	9					Peterson	21	
Hermiston Online!	4	Hermiston Online!	3	Hermiston Online!	3	Hermiston Online!	7	Hermiston Online!	1	<b>Avg.</b>
<b>Total</b>	<b>97</b>		<b>73</b>		<b>71</b>		<b>102</b>		<b>90</b>	<b>24.1</b>
<b>5th grade</b>		K. Carlson	1					(Soc. Com) Skirvin	1	<b>Total</b>
Kramer	24	Cook, J	20	Eckblad (Able)	3	Frink	22	Diaz	1	<b>444</b>
Lomas	22	Hamann	22	Lathim	26	Contreras	21	Lambert	20	
McCormack	23	Cearns	21	Linn	28	Sexton	22	Nycz	20	
Nicodemus	23	Wood	22	Sparks	27	Stephens	22	Schultz	20	
		Alvarez	7					Smith, B	17	
Hermiston Online!	5	Hermiston Online!	2	Hermiston Online!	0	Hermiston Online!	1	Hermiston Online!	1	<b>Avg.</b>
<b>Total</b>	<b>97</b>		<b>95</b>		<b>84</b>		<b>88</b>		<b>80</b>	<b>23.4</b>

HermistonOnline  
Dean-KennedyHermistonOnline  
Dean-HackettHermistonOnline  
Dean-VoelkerHermistonOnline  
Dean-AndreasonHermistonOnline  
Dean-Terjeson



**GENERAL FUND REVENUE DATA ENTRY REPORT**

MONTH	TAXES	INTST/FEES	INTER	STATE SSF	STATE OTH	FEDERAL	OTHER	TOTAL PROJ.	TOTAL ACT.	VARIANCE	
JUL PRO	\$ -	\$ 47,642	\$ 210,913	\$ 8,671,965	\$ -	\$ -	\$ -	\$ 8,930,520		\$ (227,914)	-2.55%
JUL ACT	\$ -	\$ 30,641	\$ -	\$ 8,671,965	\$ -	\$ -	\$ -	\$ -	\$ 8,702,606	\$ (227,914)	YTD
AUG PRO	\$ 45,055	\$ 65,685	\$ 105,456	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 4,551,138		\$ 178,510	3.92%
AUG ACT	\$ 32,551	\$ 47,346	\$ 316,369	\$ 4,333,382	\$ -	\$ -	\$ -	\$ -	\$ 4,729,648	\$ (49,404)	YTD
SEP PRO	\$ 28,931	\$ 89,254	\$ 105,456	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 4,558,583		\$ (33,516)	-0.74%
SEP ACT	\$ 53,748	\$ 32,481	\$ 105,456	\$ 4,333,382	\$ -	\$ -	\$ -	\$ -	\$ 4,525,068	\$ (82,919)	YTD
OCT PRO	\$ 191,039	\$ 89,766	\$ 105,456	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 4,721,203		\$ (171,743)	-3.64%
OCT ACT	\$ 77,543	\$ 33,079	\$ 105,456	\$ 4,333,382	\$ -	\$ -	\$ -	\$ -	\$ 4,549,460	\$ (254,663)	YTD
NOV PRO	\$ 8,473,307	\$ 68,510	\$ 105,456	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 12,982,215		\$ (30,962)	-0.24%
NOV ACT	\$ 8,452,783	\$ 56,337	\$ 105,456	\$ 4,333,382	\$ 3,294	\$ -	\$ -	\$ -	\$ 12,951,253	\$ (285,625)	YTD
DEC PRO	\$ 282,595	\$ 87,533	\$ 1,403,239	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 6,108,309		\$ 123,683	2.02%
DEC ACT	\$ 440,189	\$ 30,182	\$ 1,403,239	\$ 4,333,382	\$ 25,000	\$ -	\$ -	\$ -	\$ 6,231,992	\$ (161,942)	YTD
JAN PRO	\$ 121,144	\$ 40,625	\$ 280,456	\$ 4,199,482	\$ 272,245	\$ 10,000	\$ -	\$ 4,923,952		\$ (356,021)	-7.23%
JAN ACT	\$ 235,264	\$ 27,729	\$ 105,456	\$ 4,199,482	\$ -	\$ -	\$ -	\$ -	\$ 4,567,932	\$ (517,963)	YTD
FEB PRO	\$ 175,236	\$ 46,988	\$ 105,456	\$ 3,968,900	\$ -	\$ -	\$ -	\$ 4,296,580		\$ 701,725	16.33%
FEB ACT	\$ 163,536	\$ 56,983	\$ 289,670	\$ 4,199,482	\$ 288,634	\$ -	\$ -	\$ -	\$ 4,998,306	\$ 183,763	YTD
MAR PRO	\$ 102,897	\$ 41,023	\$ 105,456	\$ 3,968,900	\$ -	\$ -	\$ -	\$ 4,218,276		\$ 109,940	2.61%
MAR ACT	\$ 150,575	\$ 28,214	\$ 131,006	\$ 4,018,421	\$ -	\$ -	\$ -	\$ -	\$ 4,328,216	\$ 293,703	YTD
APR PRO	\$ 37,133	\$ 47,134	\$ 105,456	\$ 3,968,900	\$ -	\$ -	\$ -	\$ 4,158,623		\$ 57,456	1.38%
APR ACT	\$ 54,421	\$ 37,781	\$ 105,456	\$ 4,018,421	\$ -	\$ -	\$ -	\$ -	\$ 4,216,079	\$ 351,159	YTD
MAY PRO	\$ 230,327	\$ 47,526	\$ 105,456	\$ 3,968,900	\$ 35,000	\$ -	\$ -	\$ 4,387,209			0.00%
MAY ACT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		YTD
JUN PRO	\$ 124,961	\$ 30,314	\$ -	\$ -	\$ 272,245	\$ -	\$ -	\$ 427,520			0.00%
JUN ACT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		YTD
<b>Projected</b>	<b>\$ 9,812,625</b>	<b>\$ 702,000</b>	<b>\$ 2,738,258</b>	<b>\$ 50,421,757</b>	<b>\$ 579,490</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 64,264,130</b>			
<b>Budget Book</b>	<b>\$ 9,812,625</b>	<b>\$ 1,002,000</b>	<b>\$ 2,746,247</b>	<b>\$ 52,196,519</b>	<b>\$ 618,771</b>	<b>\$ 10,000</b>	<b>\$ 1,155,000</b>	<b>\$ 67,541,162</b>			
<b>Variance</b>	<b>\$ -</b>	<b>\$ (300,000)</b>	<b>\$ (7,989)</b>	<b>\$ (1,774,762)</b>	<b>\$ (39,281)</b>	<b>\$ -</b>	<b>\$ (1,155,000)</b>	<b>\$ (3,277,032)</b>			

TOT ACT	\$ 9,660,611	\$ 380,773	\$ 2,667,566	\$ 46,774,681	\$ 316,928	\$ -	\$ -	\$ 59,800,560	<b>FORECAST ACT</b>	\$	<b>64,615,289</b>
% collected	98.45%	54.24%	97.42%	92.77%	54.69%	0.00%	#DIV/0!	93.05%			

**NOTE:** Estimating reduced ADMw for lower than budget Kindergarten enrollment  
 Revised Jan-Jun projections based upon YTD actuals & estimated revenues

<b>LEGEND</b>	<b>Above or within 2.00% of projection</b>	<b>Between 2.01% &amp; 5.00% below</b>	<b>Below 5.01% of projection</b>
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GENERAL FUND EXPENDITURE DATA ENTRY REPORT							
MONTH	PROJ. P/R	ACTUAL P/R	PROJ. A/P	ACTUAL A/P	TOTAL	VARIANCE	
JULY PROJECTED	768,855		\$ 1,129,783		\$ 1,898,638 MONTHLY	\$ (51,037)	-2.69%
JULY ACTUAL		\$ 757,881		\$ 1,089,720	\$ 1,847,601 YTD	\$ (51,037)	-2.69%
AUGUST PROJECTED	905,595		\$ 913,713		\$ 1,819,308 MONTHLY	\$ (243)	-0.01%
AUGUST ACTUAL		\$ 858,428		\$ 960,637	\$ 1,819,065 YTD	\$ (51,279)	-1.38%
SEPTEMBER PROJECTED	4,414,916		\$ 864,615		\$ 5,279,531 MONTHLY	\$ (456,693)	-8.65%
SEPTEMBER ACTUAL		\$ 4,046,025		\$ 776,812	\$ 4,822,838 YTD	\$ (507,973)	-5.65%
OCTOBER PROJECTED	4,424,916		\$ 1,118,651		\$ 5,543,567 MONTHLY	\$ (1,061,024)	-19.14%
OCTOBER ACTUAL		\$ 4,052,406		\$ 430,137	\$ 4,482,543 YTD	\$ (1,568,997)	-10.79%
NOVEMBER PROJECTED	4,496,843		\$ 986,603		\$ 5,483,446 MONTHLY	\$ (871,029)	-15.88%
NOVEMBER ACTUAL		\$ 4,054,545		\$ 557,872	\$ 4,612,417 YTD	\$ (2,440,026)	-12.19%
DECEMBER PROJECTED	4,424,916		\$ 979,899		\$ 5,404,815 MONTHLY	\$ (509,538)	-9.43%
DECEMBER ACTUAL		\$ 4,013,879		\$ 881,399	\$ 4,895,277 YTD	\$ (2,949,564)	-11.60%
JANUARY PROJECTED	4,274,916		\$ 969,680		\$ 5,244,596 MONTHLY	\$ (190,567)	-3.63%
JANUARY ACTUAL		\$ 4,098,614		\$ 955,415	\$ 5,054,030 YTD	\$ (3,140,130)	-10.24%
FEBRUARY PROJECTED	4,274,916		\$ 998,374		\$ 5,273,290 MONTHLY	\$ (346,794)	-6.58%
FEBRUARY ACTUAL		\$ 4,151,893		\$ 774,603	\$ 4,926,496 YTD	\$ (3,486,924)	-9.70%
MARCH PROJECTED	4,545,539		\$ 1,163,943		\$ 5,709,482 MONTHLY	\$ (640,094)	-11.21%
MARCH ACTUAL		\$ 4,138,701		\$ 930,687	\$ 5,069,388 YTD	\$ (4,127,019)	-9.91%
APRIL PROJECTED	4,489,021		\$ 1,358,308		\$ 5,847,329 MONTHLY	\$ (616,947)	-10.55%
APRIL ACTUAL		\$ 4,399,025		\$ 831,358	\$ 5,230,382 YTD	\$ (4,743,965)	-9.99%
MAY PROJECTED	7,735,836		\$ 1,721,562		\$ 9,457,398 MONTHLY	\$ (9,457,398)	-100.00%
MAY ACTUAL		\$ -		\$ -	\$ - YTD	\$ (14,201,363)	-24.93%
JUNE PROJECTED	8,255,234		\$ 2,550,932		\$ 10,806,166 MONTHLY	\$ (10,806,166)	-100.00%
JUNE ACTUAL		\$ -		\$ -	\$ - YTD	\$ (25,007,529)	-36.90%
PROJECTED	\$ 53,011,503		\$ 14,756,063		\$ 67,767,566		
BUDGET BOOK	\$ 56,040,853		\$ 14,837,286		\$ 70,878,139		
VARIANCE	\$ 3,029,350		\$ 81,223		\$ 3,110,573	(proj. difference in budgeted expenditures)	
TOTAL ACTUAL		\$ 34,571,397		\$ 8,188,640	\$ 42,760,037	FORECAST ACT	\$ 63,023,601
% spent to date		65.21%		55.49%	63.10%		
Note:	Revised Jan-Jun projections based upon YTD actuals & planned expenditures						
LEGEND MONTHLY	Below or within 2.00%		Between 2.01% & 5.00% above		Above 5.01% of projection		
LEGEND YTD	Below or within 2.00%		Between 2.01% & 5.00% above		Above 5.01% of projection		

## GENERAL FUND MONTHLY ENDING FUND BALANCE REPORT

DATE	Revenue	Expenditure	Ending Fund Balance	Variance	EFB Monthly Projection for Year End
1-Jul-20 PROJECTED			\$ 11,950,000		
ACTUAL			\$ 11,983,191		
31-Jul-20 PROJECTED	\$ 8,930,520	\$ 1,898,638	\$ 18,981,882		
ACTUAL	\$ 8,702,606	\$ 1,847,601	\$ 18,838,195	\$ (176,877)	-0.93%
31-Aug-20 PROJECTED	\$ 4,551,138	\$ 1,819,308	\$ 21,713,712		
ACTUAL	\$ 4,729,648	\$ 1,819,065	\$ 21,748,778	\$ 2,414	0.01%
30-Sep-20 PROJECTED	\$ 4,558,583	\$ 5,279,531	\$ 20,992,764		
ACTUAL	\$ 4,525,068	\$ 4,822,838	\$ 21,451,008	\$ 425,053	2.02%
31-Oct-20 PROJECTED	\$ 4,721,203	\$ 5,543,567	\$ 20,170,401		
ACTUAL	\$ 4,549,460	\$ 4,482,543	\$ 21,517,925	\$ 1,314,334	6.52%
30-Nov-20 PROJECTED	\$ 12,982,215	\$ 5,483,446	\$ 27,669,170		
ACTUAL	\$ 12,951,253	\$ 4,612,417	\$ 29,856,762	\$ 2,187,592	7.91%
31-Dec-20 PROJECTED	\$ 6,108,309	\$ 5,404,815	\$ 28,372,664		
ACTUAL	\$ 6,231,992	\$ 4,895,277	\$ 31,193,477	\$ 2,820,813	9.94%
31-Jan-21 PROJECTED	\$ 4,923,952	\$ 5,244,596	\$ 28,052,020		
ACTUAL	\$ 4,567,932	\$ 5,054,030	\$ 30,707,379	\$ 2,655,359	9.47%
28-Feb-21 PROJECTED	\$ 4,296,580	\$ 5,273,290	\$ 27,075,310		
ACTUAL	\$ 4,998,306	\$ 4,926,496	\$ 30,779,188	\$ 3,703,878	13.68%
31-Mar-21 PROJECTED	\$ 4,218,276	\$ 5,709,482	\$ 25,584,105		
ACTUAL	\$ 4,328,216	\$ 5,069,388	\$ 30,038,017	\$ 4,453,912	17.41%
30-Apr-21 PROJECTED	\$ 4,158,623	\$ 5,847,329	\$ 23,895,399		
ACTUAL	\$ 4,216,079	\$ 5,230,382	\$ 29,023,714	\$ 5,128,315	21.46%
31-May-21 PROJECTED	\$ 4,387,209	\$ 9,457,398	\$ 18,825,210		
ACTUAL	\$ -	\$ -	\$ 29,023,714		0.00%
30-Jun-21 PROJECTED	\$ 427,520	\$ 10,806,166	\$ 8,446,564		
ACTUAL	\$ -	\$ -	\$ 29,023,714		0.00%
<b>INITIAL FORECASTED EFB</b>	<b>\$ 64,264,130</b>	<b>\$ 67,767,566</b>	<b>\$ 8,446,564</b>		12.14%
<b>ACTUALS TO DATE</b>	<b>\$ 59,800,560</b>	<b>\$ 42,760,037</b>			
<b>ANTICIPATED ACTUALS*</b>	<b>\$64,615,289</b>	<b>\$63,023,601</b>	<b>\$ 13,574,879</b>		17.72%
Monthly Comp.	Above or within 2.00% of projection	Between 2.01% & 5.00% below projection	Below 5.01% of projection		
	*Calculated using actuals through the current month and projected revenue and expenditures for future months				
NOTE:	Final as of November 20, 2020 completed audit of June 30, 2020 financials.				
<b>ENDING FUND BALANCE LEGEND</b>	8.00% to 9.00% and above	Between 7.99% to 7.50%	7.49% and below		16

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

**PUBLIC COMMENT GUIDELINES**

Welcome. This is the time we reserve in our meeting for public comment. Anyone wishing to address the board should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, please state your first and last name, home address, and school or topic. Please limit your comments to a maximum of three (3) minutes and address them to me.

Members of the community wishing to provide public comment prior to the meeting submitted those statements to the district by 12:00 pm today.

According to Board policy KL, any complaint regarding a specific employee of the Hermiston School District must be routed through the superintendent's office.

Is there anyone here tonight who would like to address the board?

**bc**

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**10.1 CONSENT:** Human Resources Department

**10.1.1 TOPIC:** Personnel Appointment

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approves the appointment of the following employees:

Megan Bunn	Grade 5 Teacher	Desert View Elementary
Christy Campbell	Media Assistant	Sandstone Middle
Jasmyne Cartagena	Grade 1 Teacher	Sunset Elementary
Mariah Delepierre	ELL Teacher	Armand Larive Middle
Dora De La Paz	Special Education Assistant	Hermiston High
Leah Gadsen	Art Teacher	Hermiston High
Jessica Gormley	Mathematics Teacher	Hermiston High
Diana Hatfield	Special Education Teacher	Rocky Heights Elementary
Daniel Headley	Mathematics Teacher	Hermiston High
KyliSue Johnson	Grade 2 Teacher	Desert View Elementary
Macy King	Special Education Teacher	Desert View Elementary
Alex Masenhimer	Grade 2 Teacher	Desert View Elementary
Hayden Meyers	Special Education Assistant	West Park Elementary
Hannah Schrieber	English Language Arts Teacher	Hermiston High
Eileen Searles	Grade 2 Teacher	West Park Elementary
Kammi Short	Title I Assistant	West Park Elementary
Eleanor Stuart	ELL Teacher	Sunset Elementary
Angelina Valdez	Grade 4 Teacher	Desert View Elementary
Maria Vargas	Custodian	Maintenance Department
Martin Vito	Science Teacher	Sandstone Middle
Laura Wells	Special Education Assistant	West Park Elementary
Courtney Wheeler	Grade 3 Teacher	Sunset Elementary

**bc**

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**10.1 CONSENT:** Human Resources Department

**10.1.2 TOPIC:** Personnel Resignation

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approves the resignation of the following employees:

Beth Anderson	Language Arts Teacher	Hermiston High
Matthew Bake	Mathematics Teacher	Hermiston High
Amy Suzanne Beck	Grade 6 Teacher	Sandstone Middle
Dulce Gutierrez	ELL Assistant	Armand Larive Middle
Natalie Hamilton	Grade 1 Teacher	West Park Elementary
Scott Hammond	Mathematics Teacher	Hermiston High
Tara Johnson	Special Education Assistant	Rocky Heights Elementary
Jaman Ipolito Maloy	Grade 4 Teacher	West Park Elementary
Michael Drew Preuninger	Physical Education Teacher	Hermiston High
Rebecca Pridmore	Grade 2 Teacher	Sunset Elementary
Zyan Silver	Science Teacher	Hermiston High School
David Smith	Grade 3 Teacher	Sunset Elementary
Elsy Spears	ELL Assistant	Rocky Heights Elementary
Victoria Steele	Special Education Facilitator	District Office
Coree Terjeson	Teacher on Special Assignment	West Park Elementary
	Dean of Students	
Richard Welsheier	Custodian	Maintenance Department

bc

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**10.1 CONSENT:** Human Resources Department

**10.1.3 TOPIC:** Extra Responsibility Contract

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approves the following extra responsibility contracts:

Jay Ego	Head Girls Basketball Coach	Hermiston High
Scott Hammond	Athletic Coordinator – Season 3	Hermiston High
Amy Stone	Head Slow & Fast Pitch Softball Coach	Hermiston High
Kyllian Wood	Girls Basketball Coach	Sandstone Middle
Kyllian Wood	Boys Basketball Coach	Sandstone Middle

bc

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 24, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**10.1 CONSENT:** Human Resources Department

**10.1.4 TOPIC:** Administrative and Confidential Contracts

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approve adjustments to the Administrative and Confidential contracts.

The tentative agreement includes:

- Term: 2 years
- CPI:
  - 3.5% increase year 1
  - 3.5% increase year 2
- Insurance Provision
  - \$75 increase year 1
  - \$75 increase year 2

**bc**

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION**

**10.2 CONSENT ITEMS:** Business Office

**10.2.1 TOPIC:** Acceptance of Gifts

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education accepts the following gifts:

<b>SCHOOL/PROG</b>	<b>GIFT</b>	<b>VALUE</b>	<b>DONOR</b>
Sandstone Middle School	Water		Walmart
Hermiston School District	Cash	\$1,100.00	Mid Columbia Bus Company, Inc
Hermiston High School – Baseball	Cash	\$1,363.82	GSC Express-Baseball Commission

bc



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Sandstone Middle School

Name of Donor: Walmart

Donor Address: 1350 N 1st St, Hermiston, OR 97838

Donor Telephone Number: (541) 567-4854

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: 48 cases of bottled water

Purpose of gift/donation: \_\_\_\_\_

Signature of Donor: NA

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: 5/26/21

Recommendation of Business Manager [Signature] Date: 5/28/2021

Recommendation of Superintendent [Signature] Date: 6.7.21

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Hermiston School District

Name of Donor: Mid Columbia Bus Company, Inc

Donor Address: PO BOX 1108, Pendleton, OR 97838

Donor Telephone Number: 541-278-1444

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: \$500 CK 24385 - Scholarship, \$500 CK 24386 - Scholarship, \$100 CK 24387 elementary library donation.

Purpose of gift/donation: Two (2) \$500 high school scholarships and \$100 to be used in the elementary libraries

Signature of Donor: NA

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator Katei Isaac Date: 05/14/2021

Recommendation of Business Manager Katei Isaac Date: 5/14/2021

Recommendation of Superintendent T. J. Mooney Date: 6.7.21

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_



# Hermiston School District 8R

305 SW 11<sup>TH</sup> Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

## APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Hermiston High School Baseball

Name of Donor: GSC Express-Baseball Commission

Donor Address: \_\_\_\_\_

Donor Telephone Number: \_\_\_\_\_

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check #1002 in the amount of \$1,363.82

Purpose of gift/donation: For Hermiston High School Baseball

Signature of Donor: \_\_\_\_\_

Date: \_\_\_\_\_

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: \_\_\_\_\_

Recommendation of Business Manager [Signature] Date: 5-6-2021

Recommendation of Superintendent [Signature] Date: 6.7.21

Action of the Board of Education: Accepted \_\_\_\_\_ Not Accepted \_\_\_\_\_

Secretary to the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**10.4 CONSENT ITEMS:** Superintendent's Office

**10.3.1 TOPIC:** Policy Review – Second Reading

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education adopt the list of policies under review, as included:

CBA	Qualifications and Duties of the Superintendent
IIBGA	Electronics Communication Systems
IIBGA-AR(1)	Electronic Communications System
IIBGA-AR(2)	Student Network User Code of Conduct
IIBGA-AR(3)	Employee Network User Code of Conduct
IIBGA-AR(4)	Nondistrict Network User Code of Conduct
INDB	Flag Displays and Salutes
JGA	Corporal Punishment**
JHCA/JHCB	Immunization, Physical Examination, Vision Screening / Eye Examination and Dental Screening**

bc

# Hermiston School District 8R

Code: CBA

Adopted:

## Qualifications and Duties of the Superintendent

*{Braced guidance to be removed prior to adoption.}*

*OSBA has reduced the number of samples of this policy from four to one. Each of the four current versions outline the qualifications for a superintendent, followed by lists of expectations and responsibilities. Districts do not need to delete their current version simply because it does not match this policy, rather OSBA recommends that boards review their current policy and this sample to determine what works best for the district. While many of the provisions in this policy are rooted in law, they are not required to be included in this policy; the district has discretion of what to include here. OSBA recommends the board review the superintendent's contract and evaluation materials to ensure there are no inconsistencies or contradictions.}*

The Board requires the superintendent be a strong educational leader who has the following professional experience and training:

1. A current license that qualifies the individual to serve as superintendent of the district<sup>{1}</sup>;
2. A master's degree or higher in the field of education, preferably in educational administration;
3. Successful teaching experience at the elementary or secondary school level;
4. Service as a superintendent or administrative experience in the central administration of a school system.

In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets alternative licensure requirements. The Board may take steps to assist an individual to qualify for such a license.

The superintendent will have the following personal and professional qualities:

1. Success in leadership roles with staff, community and professional peers;
2. Ability to communicate effectively, both orally and in writing;
3. Scholarship, intelligence and excellent ability to plan and organize;
4. Training, experience and success in personnel selection, evaluation and development;
5. Knowledge of curriculum development, implementation and evaluation;
6. Knowledge of business and support service systems which facilitate planning, control and accountability;

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<sup>{1}</sup> Please contact the Teacher Standards Practices Commission (TSPC) with questions regarding licensure.}

7. Experience in administering collective bargaining agreements;
8. Ability to motivate other administrators and significantly involve them in the decision-making process;
9. Strong management skills; and the desire and ability to motivate and innovate, taking advantage of the district's strengths.

### **General Functions**

1. The superintendent is the chief executive officer of the district and, under the direction of the Board, is responsible for control and operation of the school system, and for implementing the decisions and policies of the Board.
2. The superintendent has the authority to formulate and delegate duties and responsibilities to subordinate administrative personnel. The delegation of such duties and responsibilities, however, will not relieve the superintendent of responsibility for the action taken under such delegation.

### **Specific Functions**

The superintendent will have the duty and authority to perform the following specific functions:

1. Review data regularly and lead the district in enacting equitable changes to improve educational outcomes for every student;
2. Serve as educational leader to the Board, staff and community;
3. Act as the district's chief administrative officer;
4. Serve as district school clerk, performing such duties as required by law or by the Board;
5. Schedule meeting places, prepare an agenda and record minutes for all Board meetings and other committee meetings authorized by the Board;{<sup>2</sup>}
6. Attend all regular and special meetings of the Board, except when excused;
7. Serve as executive officer of the budget committee and prepare an educational plan that is the basis for formulating the district's budget;
8. Administer adopted Board policies;
9. Regularly review adopted Board policies and make recommendations for needed changes;
10. Advise, inform and make recommendations to the Board on matters of policy and other required action(s), and inform the Board on all phases of district operation;
11. Provide an ongoing program of communication to and from the community, staff and Board concerning district programs and activities;
12. Assess trends and changing procedures in salary negotiations and assist the Board in collective bargaining and salary consultation with district employee groups;

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{<sup>2</sup> Review policy BDDC to ensure consistency.}

13. Serve as a member of the Board's salary consultation and negotiations teams, and make recommendations to the Board on all issues;
14. Direct the implementation and administration of all agreements resulting from the consultation or negotiation process;
15. Develop and file a complete list of position descriptions, with job descriptions within each classification for all classes of personnel; review and change those descriptions as needed or directed by the Board;
16. Formulate and recommend for Board adoption such personnel policies as may be necessary for efficient functioning of the district staff;
17. Make rules and reasonable regulations to govern routine matters and see that such rules and regulations are communicated to employees concerned;
18. Resolve problems of operations and settle disputes referred through administrative channels;
19. Work with staff organizations and committees in the development of sound personnel practices and procedures and provide for their implementation;
20. Assume responsibility for the development, maintenance and operation of a constructive program of in-service, training and education for all school system employees. For this responsibility, the superintendent may employ lecturers, grant temporary leave from work, approve reimbursement for extension or college courses and develop professional library facilities as required, subject to Board approval;
21. Recommend to the Board, the appointment, renewal, contract extension, contract nonrenewal, contract non-extension or dismissal of licensed district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
22. Appoint, promote, demote or discharge classified and non-represented employees as provided by state law, Board policy, collective bargaining agreements and meet and confer agreements, as applicable;
23. Assign or transfer all district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
24. Evaluate the performance of all district administrative personnel in accordance with state law and Board policy, and make recommendations for those positions to the Board before March 15 of each year;
25. Evaluate the performance of licensed and classified personnel in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
26. Assign and control the promotion of students;
27. Maintain a continuous inventory of all district property, furniture, material and supplies;
28. Recommend plans for repairs to district property and for new construction and see that all plans adopted by the Board are properly executed;
29. Establish procedures to involve teachers, principals, supervisory personnel and representatives from student and community groups in the preparation and selection of courses of study and other instructional materials;

30. Recommend instructional materials, instructional supplies and school equipment to be purchased by the district;
31. Direct the preparation of the budget, prepare the budget message for presentation to the budget committee, supervise the administration of all fiscal policies of the district and serve as custodian of all district funds;
32. Develop and recommend to the Board long-range plans for educational programs, facilities and financial resources that are consistent with population trends, district goals and community needs;
33. Direct the district in its relationships with federal, state and local government agencies;
34. Cooperate with universities and colleges in their student-teacher training programs;
35. Attend local, state and national meetings, conferences and workshops as deemed beneficial to the interests of the district;
36. Visit, as may be required, all district schools as a regular part of a schedule and institute and carry out such regulations, as may be necessary, to attain their efficient operation;
37. Direct the administrative staff in establishing and changing, as needed, school attendance area boundaries subject to Board approval;
38. In cases of matters not specifically covered by Board policies, take appropriate action and report such action to the Board no later than the next regular Board meeting;
39. Have other power and duties as may be approved by the Board, and as may be necessary to fulfill the functions of the office of superintendent.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.075](#)  
[ORS 342.143](#)  
[ORS 342.173](#)

[ORS 342.850](#)  
[OAR 584-020-0000 - 0035](#)  
[OAR 584-046-0003 - 0024](#)

[OAR 584-080-0151](#)  
[OAR 584-080-0152](#)  
[OAR 584-080-0161](#)

# Hermiston School District 8R

Code: IIBGA  
Adopted: 1/13/15  
Revised/Readopted: 7/10/17  
Orig. Code: IIBGA

## Electronics Communication Systems

~~The Board is committed to the development, establishment and maintenance of quality, equitable and cost-effective electronic communication systems. Electronic communication includes use of telephones, cell phones, computers, Internet, e-mail, fax machines, broadcast media or any other manner of communication using electronic type transmission.~~

~~The systems' purposes shall be limited to advancement and promotion of research, learning, teaching and communication.~~

The district's **electronic communications** systems will be used to provide statewide, national and global communications opportunities for staff and students **and for the advancement and promotion of teaching and learning.**

The superintendent will establish administrative regulations for the use of the district's **electronic communications** system, including compliance with the following provisions of the Children's Internet Protection Act:

1. Technology protection measures, installed and in continuous operation, that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography or, with respect to the use of the computers by minors, harmful to minors;
2. Educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms;
3. Monitoring the online activities of minors;
4. Denying access by minors to inappropriate matter on the Internet and World Wide Web;
5. Ensuring the safety and security of minors when using **e-electronic** mail, **[social media, ]** chat rooms and other forms of direct electronic communications;
6. Prohibiting unauthorized access, including so-called "hacking" and other unlawful activities by minors online;
7. Prohibiting unauthorized disclosure, use and dissemination of personal information regarding minors; **and**
8. Installing measures designed to restrict minors' access to materials **harmful to minors.**

~~The superintendent will establish administrative regulations for use of the district's system by staff using their own personal electronic devices to download and store district proprietary information including personally recognizable information about the district students or staff. Administrative R~~regulations shall

insure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA).

The administrative regulations will be consistent with sound guidelines as may be provided by the education service district, the Oregon Department of Education and/or the Oregon Government Ethics Commission, copyright law, and will include a complaint procedure for reporting violations.

Failure to abide by district policy and administrative regulations governing use of the district's electronic communications system may result in the suspension and/or revocation of system access. Additionally, student violations may will result in discipline up to and including expulsion. Staff Employee violations may will also result in discipline up to and including dismissal. Violations of law may will be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines or other charges may also be imposed.

END OF POLICY

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**Legal Reference(s):**

[ORS 167.060 - 167.100](#)  
[ORS Chapter 192](#)  
[ORS 260.432](#)  
[ORS 332.107](#)

[ORS 339.250](#)  
[ORS 339.270](#)  
[OAR 581-021-0050](#)  
[OAR 581-021-0055](#)

[OAR 584-020-0040](#)  
[OAR 584-020-0041](#)

Children's Internet Protection Act, 47 U.S.C.§§ 254(h) and (l) (2018); 47 C.F.R. Section 54.520 (2019).

Copyrights, 17, U.S.C. §§ 101-1332 (2018); 19 C.F.R. Part 133 (2020).

Safe and Drug-Free Schools and Communities Act, 20 U.S.C.§§ 7101-7117 (2018).

Drug-Free Workplace Act of 1988, 41 U.S.C.§§ 8101-8107 (2018); 34 C.F.R. Part 84, Subpart F (2020).

Controlled Substances Act, 21 U.S.C.§ 812, Schedules I through V (2018); 21 C.F.R. §§ 1308.11-1308.15 (2020).

Americans with Disabilities Act of 1990, 42 U.S.C.§§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Family Educational Rights and Privacy Act, 20 U.S.C.§ 1232g (2018); 34 C.F.R. Part 99 (2020).

Every Student Succeeds Act, 20 U.S.C. § 7131 (2018).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

# Hermiston School District 8R

Code: IIBGA-AR(1)  
Revised/Reviewed: 1/13/15; 7/10/17  
Orig. Code: IIBGA-AR(1)

## Electronic Communications System

### Definitions

1. “Technology protection measure,” as defined by the Children’s Internet Protection Act (CIPA) means a specific technology that blocks or filters Internet access to visual depictions that are:
  - a. “Obscene,” has the meaning given such ~~as that~~ term ~~is defined~~ in Section 1460 of Title 18, United States Code;
  - b. “Child pornography,” has the meaning given such ~~as that~~ term ~~is defined~~ in Section 2256 of Title 18, United States Code; or
  - c. Harmful to minors.
2. “Harmful to minors,” as defined by CIPA, means any picture, image, graphic image file or other visual depiction that:
  - a. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex or excretion;
  - b. Depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
  - c. Taken as a whole, lacks serious literary, artistic, political or scientific value to minors.
3. “Sexual act ~~and~~; sexual contact,” as defined by CIPA, have the meanings given such terms in Section 2246 of Title 18, United States Code.
4. “Minor,” as defined by CIPA, means an individual who has not attained the age of 17. For the purposes of Board policy and this administrative regulation, minor will include all students enrolled in district schools.
5. <sup>{1}</sup> “Inappropriate matter,” as defined by the district, means material that is inconsistent with general public education purposes ~~and~~; the district’s ~~vision, mission and goals, as determined by the district.~~
6. <sup>{2}</sup> “District proprietary information” is defined ~~by the district~~ as any information created, produced or collected by district staff for the business or education purposes of the district including but not limited to student information, staff information, parent or patron information, curriculum, forms and like items used to conduct the district’s business.

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<sup>{1}</sup> As inappropriate matter is not defined in the CIPA or regulations, districts should determine the scope of what it will regard as inappropriate matter. The language provided in #5. is intended as a guide only.

<sup>{2}</sup> This item corresponds to #3 on page 2 in this model sample administrative regulation.

7. “District software” is defined by the district as any commercial or staff developed software acquired using district resources.
8. “Electronic communication” includes use of telephones, cell phones, computers, Internet, e-mail, fax machines, broadcast media or any other manner of communication using electronic type transmission. *(moved from policy)*

### General District Responsibilities

The district will:

1. Designate staff as necessary to ensure coordination and maintenance of the district’s electronic communications system which includes all district computers, e-mail and Internet access;
2. Provide staff training in the appropriate use of the district’s electronic communications system including copies of district policy and administrative regulations. Staff will provide similar training to authorized system users;
3. Provide a system for authorizing staff use of personal electronic devices to download or access district proprietary information; that ensures the protections of said information in accordance with board policy. The district will provide ~~and insures its removal from the device when its use is no longer authorized;~~
4. ~~Provide~~ a system for obtaining prior written agreement from staff for the recovery of district proprietary information downloaded to staff personal electronic devices as necessary to accomplish district purposes, obligations or duties, and when the use ~~of~~ the personal electronic device is no longer authorized, to ensure verification that information downloaded has been properly removed from the personal electronic device; ~~(See Staff User Agreement)]~~
5. Cooperate fully with local, state or federal officials in any investigation relating to misuse of the district’s electronic communications system;
6. Use only properly licensed software, audio or video media owned by/licensed to the district or approved for use by the district. The district will comply with the requirements of law regarding the use, reproduction and distribution of copyrighted works and with applicable provisions of use or license agreements;
7. Install and use ~~desktop and/or~~ server virus detection and removal software;
8. Provide technology protection measures that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography, or with respect to the use of computers by minors, harmful to minors. A supervisor or other individual authorized by the building principal may disable the technology protection measures to enable access for bona fide research or other lawful purposes, as deemed appropriate;
9. Prohibit access by minors, ~~as defined by CIPA and this regulation,~~ to inappropriate matter on the Internet and World Wide Web;
10. Provide staff supervision to monitor the online activities of students to prevent unauthorized access, including “hacking” and other unlawful activities online, and ensure the safety and security of

minors when authorized to use e-mail, [social media, ]chat rooms[, applications] and other forms of direct electronic communication;

11. Provide student education about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking and social media websites[, applications] and in chat rooms;
12. Determine which users and sites, accessible as part of the district's electronic communications system, are most applicable to the curricular needs of the district, and may restrict user access, accordingly;
13. Determine which users will be provided access to the district's electronic communications e-mail system;
14. Program its computers to display a message reinforcing key elements of the district's electronic communications system Electronic Communications System policy and administrative regulation when accessed for use;
15. Notify appropriate system users that:
  - a. The district retains ownership and control of its computers, hardware, software and data at all times. All communications and stored information transmitted, received or contained in the district's information system are the district's property and are to be used for authorized purposes only. Use of district equipment or software for unauthorized purposes is strictly prohibited. The school administrators may routinely review user files and communications to maintain system integrity, monitor network etiquette and ensure that those authorized to use the district's system are in compliance with Board policy, administrative regulations and law.
  - b. Files and other information, including e-mail, sent or received, generated or stored on district servers are not private and may be subject to monitoring. By using the district's system, individuals consent to have that use monitored by authorized district personnel. The district reserves the right to access and disclose, as appropriate, all information and data contained on district computers and district-owned e-mail system;
  - c. The district may establish a retention schedule for the removal of e-mail;
  - d. E-mail sent or received by a Board member or employee in connection with the transaction of public business may be a public record and subject to state archivist rules for retention and destruction;
  - e. Information and data entered or stored on the district's computers and e-mail system may be subject to disclosure become discoverable evidence if a public records request is made or a lawsuit is filed against the district. "Deleted" or "purged" data from district computers or e-mail system may be retrieved for later public records disclosure or disciplinary purposes, as deemed necessary by the district;
  - f. The district may set quotas for system disk usage. The district may allow system users to increase their quota by submitting a written request to the supervising teacher or system coordinator stating the need for the increase;
  - g. [Passwords used on the districts electronic communications system will be changed at [90]-day intervals;]
  - h. — Passwords used on the district's system are the property of the district and must be provided to their supervisor or designated district personnel, as appropriate. Passwords that have not been provided to the district are prohibited;

i.h. Transmission of any communications or materials related to activities prohibited by ORS 260.432 regarding political campaigns is not allowed prohibited.

16. Ensure all student, staff and nonschool system users complete and sign an agreement to abide by the district's electronic communications system policy and administrative regulations. All such agreements will be maintained on file in the school office.;
17. Notify users of known copyright infringing activities and deny access to ore remove the material.

### **Electronic Communications System Access**

1. Access to the district's electronic communications system is authorized to:

Board members, district employees, students in grades K-12, with parent approval and when under the direct supervision of staff, and district volunteers, district contractors or other members of the public as authorized by the system coordinator or district administrators consistent with the district's policy governing use of district equipment and materials.

2. *(Is this current practice? Review proposed language as an option)* Students, staff, Board members, volunteers, district contractors and other members of the public may be permitted to use the district's system for personal use, in addition to official district business, consistent with Board policy, general use prohibitions/guidelines/etiquette and other applicable provisions of this administrative regulation. Personal use of district-owned computers including Internet and e-mail access by employees is prohibited during the employee's work hours. Additionally, Board member and employee use of district-owned computers may be permitted only when such use does not violate consistent with the provisions of Oregon Revised Statute (ORS) 244.040 and use is under the same terms and conditions that access is provided to the general public.

**OR**

[Students may be permitted to use the district's electronic communications system, when consistent with board policy and administrative regulations, for school and instructional related activities. Personal use of district-owned computers or devices including Internet and e-mail access is [prohibited.] [permitted when consistent with board policy and administrative regulations and when during the school day.]

[Staff and Board members may be permitted to use the district's electronic communications system to conduct business related to the management or instructional needs of the district or to conduct research related to education and when in compliance with Board policy and administrative regulations.] [Personal use of the district's system or district-owned computers or devices including Internet and e-mail access by district staff [is prohibited] [may be permitted when consistent with Oregon ethics laws, Board policy and administrative regulations[, when used on school property] [, and when on own time].] [Personal use of the district's system or district-owned computers or devices [including Internet and e-mail access] by Board members is prohibited.]

[District staff and Board members may use the district's electronic communications system[, district-owned computers or devices] [including Internet and e-mail access] for personal use under the same terms and conditions that access is provided to the general public under the district's policy governing use of district equipment and materials.]

[Volunteers[,] [and] district contractors [and] [other members of the public may be permitted to use the district's electronic communications system for personal use when consistent with Board policy, general use prohibitions and guidelines/etiquette and other applicable provisions of this administrative regulation.]

## General Use Prohibitions and Guidelines/Etiquette

Operation of the district's electronic communications system relies upon the proper conduct and appropriate use of system users. Students, staff and others granted system access are responsible for adhering to the following prohibitions and guidelines which require legal, ethical and efficient use/utilization of the district's system.

### 1. General Use Prohibitions

The following conduct is strictly prohibited:

- a. Attempts to use the district's electronic communications system for:
  - (1) Unauthorized solicitation of funds;
  - (2) Distribution of chain letters;
  - (3) Unauthorized sale or purchase of merchandise and services;
  - (4) Collection of signatures;
  - (5) Membership drives;
  - (6) Transmission of any materials regarding political campaigns.
- b. Attempts to upload, download, use, reproduce or distribute information, data, ~~or~~ software or file share music, videos or other materials on the district's system in violation of copyright law or applicable provisions of use or license agreements;
- c. Attempts to degrade, disrupt or vandalize the district's equipment, software, materials or data or those of any other user of the district's system or any of the agencies or other networks connected to the district's system;
- d. Attempts to evade, change or exceed resource quotas or data/disk usage quotas;
- e. Attempts to send, intentionally access or download any text file or picture or engage in any communication that includes, but not limited to, material which may be interpreted as:
  - (1) Harmful to minors;
  - (2) Obscene or child pornography as defined by law or indecent, vulgar, profane or lewd as determined by the district;
  - (3) A product or service not permitted to minors by law;
  - (4) Harassment, intimidation, bullying, menacing, threatening, or a bias incident; ~~constitutes insulting or fighting words, the very expression of which injures or harasses others;~~
  - (5) Constitutes insulting or fighting words, the very expression of which injures or harasses others, or which includes a symbol of hate;
  - (6) A likelihood that, either because of its content or the manner of distribution, it will cause a material or substantial disruption of the proper and orderly operation of the school or school activity;
  - (7) Defamatory, libelous, reckless or maliciously false, potentially giving rise to civil liability, constituting or promoting discrimination, a criminal offense or otherwise violates any law, rule, regulation, Board policy and/or administrative regulation.

- f. Attempts to gain unauthorized access to any service via the district's system which has a cost involved or attempts to incur other types of costs without specific approval. The user accessing such services will be responsible for these costs;
- g. Attempts to post or publish personal student contact information unless authorized by the system coordinator or teacher and consistent with applicable Board policies pertaining to student directory information and personally identifiable information. Personal student contact information may include includes photograph, age, home, school, work or e-mail addresses or phone numbers or other unauthorized disclosure, use and dissemination of personal information regarding students;
- h. Attempts to arrange student meetings with anyone on the district's electronic communications system, unless authorized by the system coordinator or teacher or when consistent with school or educational related activities and with prior parent approval when necessary;
- i. Attempts to represent self on behalf of the district through use of use the district's name in external communication forums, e.g., social media, such as chat rooms, without prior district authorization;
- j. Attempts to use another individual's account name or password, ~~failure to provide the district with individual passwords~~;
- k. To access restricted information, resources or networks to which the user has not been given access.

## 2. Guidelines/Etiquette

System users will:

- a. Adhere to the same standards for communicating online that are expected in the classroom and consistent with Board policy and administrative regulations;
- b. Respect other people's time and cyberspace. Use real-time conference features such as video/talk/chat/Internet relay chat only as approved by the supervising teacher or system coordinator. Avoid downloading excessively large files. Remain on the system long enough to get needed information then exit the system. Act as though every byte sent costs somebody time and money, because it does;
- c. Take pride in communications. Check spelling and grammar;
- d. Respect the privacy of others. Do not read the mail or files of others without their permission;
- e. Cite all quotes, references and sources;
- f. Adhere to guidelines for managing and composing effective e-mail messages:
  - (1) One subject per message – avoid covering various issues in a single e-mail message;
  - (2) Use a descriptive heading;
  - (3) Be concise – keep message short and to the point;
  - (4) Write short sentences;
  - (5) Use bulleted lists to break up complicated text;
  - (6) Conclude message with actions required and target dates;
  - (7) Remove e-mail in accordance with established guidelines;
  - (8) Remember, there is no expectation of expected right to privacy when using e-mail. Others may read or access mail;
  - (9) Always sign messages;
  - (10) Always acknowledge receipt of a document or file.

- g. Protect password confidentiality. Passwords are ~~the property of the district and are~~ not to be shared with others. Using another user's account or password or allowing such access by another may be permitted with supervising teacher or system coordinator approval only. ~~No system user may use a password on the district's computers, e-mail system or Internet access which is unknown to the district;~~
- h. Communicate only with such users and/or sites as may be authorized by the district;
- i. Be forgiving of the mistakes of others and share your knowledge. Practice good mentoring techniques;
- j. Report violations of the district's policy and administrative regulation or security problems to the supervising teacher, system coordinator or administrator, as appropriate.

[Use of appropriate etiquette is expected of all users while using the district's electronic communications system and is explained in district training sessions.]

## Complaints

~~Complaints regarding use of the district's Electronic Communications System may be made to the teacher, principal, employee's supervisor or system coordinator.~~ The district's established complaint procedure ~~in will be used for complaints concerning violations of the district's Electronic Communications System policy and/or administrative regulation.~~ See Board policy KL - Public Complaints and accompanying administrative regulation may be used to process complaints or concerns about violations of policy and administrative regulations.

## Violations/Consequences

1. <sup>{3}</sup> Students
  - a. Students who violate general system user prohibitions shall be subject to discipline up to and including expulsion and/or revocation of access to the district electronic communications system access up to and including permanent loss of privileges.
  - b. Violations of law may will be reported to law enforcement officials and may result in criminal or civil sanctions.
  - c. Disciplinary action may be appealed by parents, students and/or a representative in accordance with established district procedures.
2. <sup>{4}</sup> Staff
  - a. Staff who violate general system user prohibitions shall be subject to discipline up to and including dismissal in accordance with Board policy, collective bargaining agreements and applicable provisions of law.
  - b. Violations of law may will be reported to law enforcement officials and may result in criminal or civil sanctions.
  - c. Violations of applicable Teacher Standards and Practices Commission (TSPC), Standards for Competent and Ethical Performance of Oregon Educators will be reported to TSPC as provided by Oregon Administrative Rules (OAR) 584-020-0041.

<sup>{3}</sup> Check to confirm this student language aligns with other published discipline or student conduct language, e.g., student handbook.

<sup>{4}</sup> Check to confirm this staff language aligns with other published discipline or conduct language, e.g., in staff handbook.

d. Violations of ORS 244.040 ~~may~~will be reported to Oregon Government Ethics Commission (OGEC).

3. Others

- a. Other guest users who violate general ~~electronic communications~~ system user prohibitions shall be subject to suspension of system access up to and including permanent revocation of privileges.
- b. Violations of law ~~may~~will be reported to law enforcement officials or other agencies, as appropriate, ~~and may result in criminal or civil sanctions.~~

**Telephone/Membership/Other Charges**

- 1. The district assumes no responsibility or liability for any membership, ~~or phone or internet service charges including, but not limited to, long distance charges, per minute (unit) surcharges and/or related charges equipment or line costs~~ incurred by any home usage of the district's ~~electronic communications~~ system.
- 2. Any disputes or problems ~~resulting from~~regarding phone services or internet provider services for home users of the district's ~~electronic communications~~ system are strictly between the system user and their internet ~~this/her local phone company and/or long distance~~ service provider ~~and/or phone service provider.~~

**Information Content/Third Party Supplied Information**

- 1. System users and parents of student system users are advised that use of the district's ~~electronic communications~~ system may provide access to materials that may be considered objectionable and inconsistent with the district's ~~vision~~, mission and goals. Parents should be aware of the existence of such materials and monitor their student's home usage of the district's ~~electronic communications~~ system accordingly.
- 2. Opinions, advice, services and all other information expressed by system users, information providers, service providers or other third-party individuals are those of the providers and not the district.
- 3. ~~Users of the electronic communications system~~System users may, with ~~supervising teacher or~~ system coordinator approval, order services or merchandise from other ~~vendors~~individuals and agencies that may be accessed through the district's ~~electronic communications~~ system. These ~~vendors~~individuals and agencies are not affiliated with the district. All matters concerning merchandise and services ordered including, but not limited to, purchase terms, payment terms, warranties, guarantees and delivery are solely between the ~~vendor~~seller and the ~~electronic communications~~ system user. The district makes no warranties or representation whatsoever with regard to any goods or services provided by the ~~vendor~~seller. District staff and administration shall not be a party to any such transaction or be liable for any costs or damages arising out of, either directly or indirectly, the actions or inactions of ~~vendors~~sellers.
- 4. The district does not warrant that the functions or services performed by, ~~or that the information or software contained on,~~ the ~~electronic communications~~ system will meet the system user's requirements, ~~or that the electronic communications system will be uninterrupted or error-free,~~ or that defects will be corrected. The district's ~~electronic communications~~ system is provided on an "as

is, as available” basis. The district does not make any warranties, whether express or implied including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the **electronic communications** system and any information or software contained therein.

# Hermiston School District 8R

Code: **IIBGA-AR(2)**  
Revised/Reviewed: 7/06/09; 7/10/17  
Orig. Code: IIBGA-AR

## Student Network User Code of Conduct

Use of the Internet and Network by students at Hermiston School District is an integral part of the curriculum and shall be in support of educational activities and research that is curriculum based, teacher supported and monitored.

The district and all other organizations related to the district are not responsible for any liability or damages that may result from the use of the district network. If the student user is under 18 years of age, the parent of the student must agree to accept all financial and legal liabilities which may result from that student's use of the district network.

Internet and Network access will be granted once the student has received adequate training unless parents/guardians contract their student's building administrator and specifically revoke said privileges for their students.

Students must adhere to the following rules or Internet and Network privileges will be revoked:

1. Use the Internet and Network to complete educational activities as assigned by ~~his~~hera teacher;
2. Do not knowingly violate copyright laws by copying or publishing the works of others without their permission;
3. Do not intentionally waste limited network resources by tying up workstations and the Network. Be sure to quit Web browsers when finished using them;
4. Always protect your password and login information. Do not give this information to others. Do not use other's password;
5. Be ethical and courteous. Do not use obscene language, send hate, harassing, insulting or obscene mail, discriminatory remarks or demonstrate other antisocial behavior;
6. Sending, displaying or downloading offensive text, pictures or graphics will not be permitted;
7. Do not engage in practices that threaten the network (e.g., loading files that may introduce a virus);
8. Damaging computers, computer systems or computer networks will not be permitted;
9. Trespassing in others' folders, work or files is not acceptable;
10. Do not use the network for your own commercial purposes.

## Student Certification

By accepting Internet/Network access I hereby certify that I will abide by the conditions set forth in the Hermiston School District Network User's Code of Conduct and Electronic Communications System usage information. I understand that violation of these provisions and those in the district's policy and administrative regulation governing the use of the electronic communications system will result in discipline up to and including expulsion from school and/or suspension or revocation of system access and related privileges and/or referral to law enforcement officials.

Student Signature

Date

## Parent Certification

I will monitor my student's use of the system and his/her/the potential for access to the world-wide Internet and district network and will accept responsibility for supervision in that regard if and when my student's use is not in a school setting.

In consideration for the privilege of using the district's Electronic Communications System and in consideration for having access to the public networks, I hereby release the district, its operators and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my, or my student's use, or inability to use, the system including, without limitation, the type of damages identified in the district's policy and administrative regulation.

I understand that the district's Electronic Communications System policy IIBGA - Electronic Communications System and administrative regulation is available for review from the school and at <http://www.hermiston.k12.or.us>.

~~IIGBA-AR policy available for review from school and at <http://www.hermiston.k12.or.us>.~~

Signature of Parent

Date

Email Address

Home Phone Number

Cell Number

# Hermiston School District 8R

Code: **IIBGA-AR(3)**  
Revised/Reviewed: 2/05/07; 7/10/17

## Employee Network User Code of Conduct

Communications over the Internet are often public in nature, therefore general rules and standards for professional behavior and communications will apply.

Electronic mail is not to be utilized by employees to share confidential information about students or other employees. Network administrators may review files and communications to maintain system integrity and to ensure that staff members are using the system responsibly. E-mail and Internet use will be monitored and periodically reviewed.

The following behaviors are not permitted on district networks:

1. Sharing confidential information on students or employees;
2. Sending or displaying offensive messages or pictures;
3. Assisting a campaign for election of any person to any office, or for the promotion of or opposition to any ballot proposition;
4. Using obscene language, harassing, insulting or attacking others;
5. Engaging in practices that threaten the network (e.g., loading files that may introduce a virus);
6. Violating copyright laws;
7. Using others' passwords;
8. Trespassing in others' folders, documents or files;
9. Intentionally wasting limited resources (i.e., broadcast or "spam" mail);
10. Employing the network for commercial purposes;
11. Violating regulations prescribed by the network provider;
12. Personal use, including union activities, will not interfere with or impair the ability of the employee to perform ~~his/her~~ own school district duties;
13. Promoting, supporting or celebrating religion or religious institutions.

Reports of inappropriate behaviors, violations or complaints will be reported to the employee's supervisor, who will take appropriate action. Violations may result in a loss of access and/or disciplinary action. When applicable, law enforcement agencies may be involved.

Each employee will be given copies of this policy and procedure, and will sign an acceptable use agreement before being allowed access to the district's network.

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I hereby certify that I have received notice of and will abide by the conditions set forth in the Hermiston School District Network User's Code of Conduct. I understand that violation of these provisions and those in the district's policy and administrative regulation governing the use of the electronic communications system may result in suspension and/or revocation of system access and related privileges, and may include discipline, up to and including dismissal, and/or referral to law enforcement officials.

I understand that I may use my personal electronic device (PED) for education related purposes and that certain district proprietary information may be downloaded to, or accessed through my PED. I agree that any district proprietary information downloaded on my PED will only be as necessary to accomplish district purposes, obligations or duties, and will be properly removed from my PED when the use on my PED is no longer authorized. I ensure that the PED in use is owned by me, and I am in complete control of the device at all times.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Hermiston School District  
Nondistrict Technology Equipment Use**

Staff, students and guests who bring personal computing equipment or wish to connect any hardware (e.g., your own laptop, personal computer, camera, external drive such as CD-RW, DVD-RW, memory storage device or network equipment - such as a wireless router, or hub) to any computer or to Hermiston School District's network **must obtain specific permission prior to use on district property.**

If approved by the Hermiston School District, the following conditions apply:

1. The district's IT department will be consulted to determine the network resources requested and the suitability of the equipment. The computer hardware and software must meet minimum standards.
2. The district assumes no obligation for the support of the personal equipment neither will it accept any liability for modifications made to the equipment as a result of establishing a connection. The network continues to be configured in the best interests of the district-owned machines that are using it.
3. Up-to-date, network approved, virus protection software must be licensed, with installation and functionality verified.
4. Guest users must abide by the User Code of Conduct and Electronic Communications System usage information.

**This form must be signed by the district user and authorized district representatives and a copy filed at the district office. Nondistrict users must sign both sides.**

I have read and accept the Hermiston School District policies and procedures regarding nondistrict hardware and/or connectivity to the district network and I agree to abide by them. I understand that should I commit any violation to the Acceptable Use Policy, my access privileges may be revoked and/or appropriate legal action may be taken.

Name of user: \_\_\_\_\_ Contact phone: \_\_\_\_\_  
Purpose of use: \_\_\_\_\_  
Description of item: \_\_\_\_\_ Serial Number: \_\_\_\_\_  
Anticipated site for use: \_\_\_\_\_

**By signing this form I acknowledge that I have read and signed the Hermiston School District Acceptable Use Policy.**

District Approval     Granted     Denied    Permission valid through: \_\_\_\_\_

Site Administrator Signature \_\_\_\_\_ Date: \_\_\_\_\_

IT Department sign-off \_\_\_\_\_ Date: \_\_\_\_\_

Signature of user \_\_\_\_\_ Date: \_\_\_\_\_

Reverse: **Network User Code of Conduct** signed by user, if not a district staff member or student

## Hermiston School District 8R Nondistrict Network User Code of Conduct

Internet use will be monitored and periodically reviewed. All use of the Internet must be in support of educational and research objectives consistent with the mission and objectives of the Hermiston School District.

The following behaviors are not permitted on the district network:

1. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified, or abused in any way.
2. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
3. The Hermiston School District network may not be used for downloading entertainment software or other files not related to the mission and objectives of the Hermiston School District for transfer to a user's home computer or other personal computer. This prohibition pertains to freeware, shareware, copyrighted commercial and non-commercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of the Hermiston School District.
4. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials without the specific written permission of the copyright owner is prohibited, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, U.S.C.).
5. Use of the network for any unlawful purpose is prohibited.
6. Establishing network or Internet connections to live communications, including voice and/or video (relay chat), is prohibited unless specifically authorized by the system administrator.
7. Employing the network for commercial or for-profit purposes, unsolicited product advertisement and political lobbying is prohibited.

Other guest users who violate general system user prohibitions shall be subject to suspension of system access up to and including permanent revocation of privileges.

Violation of law may be reported to law enforcement officials.

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I hereby certify that I will abide by the condition set forth in the Hermiston School District Network Use's Code of Conduct and in the district's policy and administrative regulation governing the use of the electronic communications system.

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Signature

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Date

# Hermiston School District 8R

Code: **IIBGA-AR(4)**  
Revised/Reviewed: 5/31/06; 7/10/17  
Orig. Code: IIBGA-AR(4)

## Nondistrict Network User Code of Conduct

*(Is this the same that is included in IIBGA-AR(3)?)*

Internet and Network use will be monitored and periodically reviewed. All use of the Internet and Network must be in support of educational and research objectives consistent with the mission and objectives of the Hermiston School District.

The following behaviors are not permitted on the district network:

1. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified or abused in any way.
2. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
3. The Hermiston School District network may not be used for downloading entertainment software or other files not related to the mission and objectives of the Hermiston School District for transfer to a user's home computer or other personal computer. This prohibition pertains to freeware, shareware, copyrighted commercial and noncommercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of the Hermiston School District.
4. Downloading, copying, otherwise duplicating and/or distributing copyrighted materials without the specific written permission of the copyright owner is prohibited, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, U.S.C.).
5. Use of the network for any unlawful purpose is prohibited.
6. Establishing network or Internet connections to live communications, including voice and/or video (relay chat), is prohibited unless specifically authorized by the system administrator.
7. Employing the network for commercial or for-profit purposes, unsolicited product advertisement and political lobbying is prohibited.
8. Hermiston School District does not insure privately owned property and will not be held liable for loss or damages.

Other guest users who violate general system user prohibitions shall be subject to suspension of system access up to and including permanent revocation of privileges. Violations of law may be reported to law enforcement officials.

I hereby certify that I will abide by the conditions set forth in the Hermiston School District Network User's Code of Conduct and in the district's policy and administrative regulation governing the use of the electronic communications system.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Hermiston School District 8R

Code: INDB

Adopted:

## Flag Displays and Salutes

*(An optional policy to consider)*

A United States (U.S.) flag and an Oregon State flag shall be displayed at each school site under the control of the Board or used by the district, during school hours, except in unsuitable weather and at any other time the Board deems proper.

A National League of Families' POW/MIA flag of appropriate size shall be displayed on or near each school building when required by state law<sup>1</sup> and in the same manner as a U.S. and Oregon State flag.

The district shall obtain and display a U.S. flag of an appropriate size for each classroom.

Students shall receive instruction in respect for the national flag and be provided an opportunity to salute the U.S. flag at least once each week during the school year by reciting *The Pledge of Allegiance*.

A flag salute may be implemented at assemblies, before or after school, at lunch, special events, home room class, athletic contests or at other times deemed appropriate by the principal. Individual staff members and students who do not participate in the salute must maintain a respectful silence during the salute.

Upon request from an Oregon Sovereign tribal government, a flag representing the sovereign tribal government must be displayed on, near, or within a school building during school hours. The location of the flag will be determined by the district in consultation with the requesting sovereign tribal government.

END OF POLICY

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### Legal Reference(s):

[ORS 186.110](#)  
[ORS 332.107](#)

[ORS 336.067](#)  
[ORS 339.875](#)

[OAR 581-021-0043](#)

W. Va. St. Bd. of Educ. v. Barnette, 319 U.S. 624 (1943).

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<sup>1</sup> The National League of Families' POW/MIA flag must only be displayed on or near buildings that have existing flagpoles or other infrastructure installed to properly display the U.S., Oregon State, and National League of Families' POW/MIA flags simultaneously. [However, all district buildings on or near where it is customary and suitable to display the U.S. flag that are newly constructed on or after January 1, 2018 shall include sufficient infrastructure to properly display the U.S. flag, Oregon State flag, and National League of Families' POW/MIA flag simultaneously.]

# Hermiston School District 8R

Code: JGA  
Adopted: 7/12/05  
Revised/Readopted: 7/24/17  
Orig. Code: JGA

## Corporal Punishment\*\*

The use of corporal punishment in any form is strictly prohibited in the district. No student will be subject to the infliction of corporal punishment by any teacher, other student, administrator or other school personnel.

“Corporal punishment” is defined as the willful infliction of, or willfully causing the infliction of, physical pain. As used in this policy, corporal punishment does not mean physical pain or discomfort resulting from or caused by participation in athletic competition, or other such recreational activity, voluntarily engaged in by a student.

No teacher, administrator, student or other person will subject a student to corporal punishment or condone the use of corporal punishment by any person under their his/her supervision or control. Permission to administer corporal punishment will not be sought or accepted from any parent or school official.

A staff member is authorized to employ reasonable physical force upon a student when and to, in his/her professional judgment, the extent the application of physical force is consistent with ORS 339.285-339.303. ~~necessary to prevent a student from doing harm to others, to himself/herself, or to district property.~~ Physical force shall not be used to discipline or punish a student. A staff member found in violation of this policy may be subject to discipline up to and including dismissal. A volunteer found in violation of this policy by administration may be subject to sanctions and/or prohibited from volunteer service in the district.

The superintendent shall inform ~~A~~ all staff members and volunteers ~~shall be notified~~ of this policy.

END OF POLICY

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### Legal Reference(s):

[ORS 161.205](#)  
[ORS 332.107](#)  
[ORS 339.240](#)

[ORS 339.250](#)  
[OAR 581-021-0050 – 0075](#)

[OAR 584-020-0040](#)

# Hermiston School District 8R

Code: JHCA/JHCB  
Adopted: 9/12/16  
Revised/Readopted: 7/24/17; 4/09/18  
Orig. Code: JHCA/JHCB

## Immunization, Physical Examination, Vision Screening/ Eye Examination and Dental Screening\*\*

### Immunization

Proof of immunization must be presented at ~~prior to~~ the time of initial enrollment<sup>1</sup> in school or within 30 days of transfer to the district ~~in accordance with Oregon law~~. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization, ~~or~~ a religious, philosophical beliefs and/or medical exemption ~~or immunity documentation~~.<sup>2</sup>

### Physical Examination

The Board recommends that all students initially enrolling in school have a physical examination. Parents will be asked to complete a district Health History form when initially enrolling their ~~students~~ students in the district and when registering them for ~~seventh~~ grade<sup>3</sup>.

All students participating in athletic programs are required to submit to the district a School Sports Pre-participation Examination<sup>3</sup> form prior to their initial participation in a district athletic program. The form is to be completed and signed by a parent or guardian and physician giving permission for the student to participate.

A student who is subsequently diagnosed with a significant illness or has had a major surgery is required to have a physical examination prior to further participation in extracurricular sports.

A student who continues to participate in extracurricular sports in grades 7 through 12 shall be required to complete a physical examination once every two years, thereafter.

### Vision Screening or Eye Examination

The parents or guardians<sup>3</sup> of a student who is 7 years of age or younger and is beginning an education program with the district for the first time shall, within 120 days of beginning the education program, submit a certification that the student has received:

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<sup>1</sup> The district shall immediately enroll a homeless student in the school selected even if the student is unable to produce records normally required for enrollment.

<sup>2</sup> Documentation requirements for exemptions are outlined in ORS 433.267.

<sup>3</sup> Form available at <http://www.osaa.org/governance/forms>

1. A vision screening or eye examination; and
2. Any further examination, treatments or assistance necessary.

The certification is not required if the parent or guardian provides a statement to the district that:

1. The student submitted a certification to a prior education provider; or
2. The vision screening or eye examination is contrary to the religious beliefs of the student or the parents or guardians of the student.

### **Dental Screening**

The district shall file in the student's dental health record any dental screening certifications and any results of a dental screening known by the district. The district will provide to the parent or guardian of each student, standardized information developed by the Oregon Health Authority's dental director regarding dental screenings, further examinations or necessary treatments and preventative care including fluoride varnish, sealants and daily brushing and flossing.

The parent or guardian of a student who is 7 years of age or younger, and is beginning an education program with the district for the first time, shall submit a certification within 120 days of beginning the education program, that the student has received a dental screening within the previous 12 months.

The certification is not required if the parent or guardian provides a statement to the district that:

1. The student submitted a certification to a prior education provider;
2. The dental screening is contrary to the religious beliefs of the student or the parent or guardian of the student; or
3. The dental screening is a burden for the student or the parent or guardian of the student in the following ways:
  - a. The cost of obtaining the dental screening is too high;
  - b. The student does not have access to an approved screener;
  - c. The student was unable to obtain an appointment with an approved screener.

The certification may be provided by a licensed dentist, a dental hygienist or a health care practitioner as defined by state law. The certification must include the:

1. Student's name;
2. Date of screening; and
3. Name of entity conducting the dental screening.

The district shall submit to the Oregon Department of Education a report that identifies the percentage of students who failed to submit the certification for the previous year, no later than October 1 of each year.

If the district is causing the dental screening to be conducted, the district will follow the notice requirements in accordance with ef law.

END OF POLICY

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**Legal Reference(s):**

[ORS 326.580](#)

[ORS 336.211](#)

[ORS 336.213](#)

[ORS 336.214](#)

[ORS 336.479](#)

[ORS 433.235 - 433.280](#)

[OAR 333-019-0010](#)

[OAR 333-050-0010 - 050-0120](#)

[OAR 581-021-0017](#)

[OAR 581-021-0031](#)

[OAR 581-021-0041](#)

[OAR 581-022-2220](#)

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2020).

OREGON SCHOOL ACTIVITIES ASSOCIATION, *OSAA HANDBOOK*.

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**10.3 CONSENT:** Superintendent's Office

**10.3.2 TOPIC:** Student Investment Account Plan

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approve the Hermiston School District Student Investment Account Plan.

bc

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**10.3 CONSENT:** Superintendent's Office

**10.3.3 TOPIC:** World Language Materials Adoption

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education approve the world language materials adoption as presented.

**bc**

**Review of Spanish Curriculum  
Hermiston High School World Language Department  
Spring 2021**

<b>Publisher</b>	<b>Text</b>	<b>Reflections</b>
Saavas	Autentico	<ul style="list-style-type: none"> <li>● Engaging online resources</li> <li>● effective student activities</li> <li>● Supports a middle level Spanish course</li> <li>● Supports our online program</li> <li>● Consistent with current scope and sequence</li> <li>● Updated graphics</li> <li>● Sound and video resources available</li> </ul>
Edinumen	Mundo Real	<ul style="list-style-type: none"> <li>● Flaws in the progression of skills</li> <li>● Organization and sequencing issues</li> </ul>
Wayside Publishing	Entre Culturas	<ul style="list-style-type: none"> <li>● Flaws in the progression of skills</li> <li>● Organization and sequencing issues</li> </ul>
Vista Higher Learning	Senderos	<ul style="list-style-type: none"> <li>● Flaws in the progression of skills</li> <li>● Organization and sequencing issues</li> <li>● Curriculum shift that would create a barrier for students intending to go into AP Spanish</li> <li>● Vocabulary shift that does not fit easily into the current Scope and Sequence</li> </ul>

<b>Request for Adoption Materials</b>		
<b>Resource</b>	<b>Title and Publisher</b>	<b>Number needed</b>
Textbooks	Realidades by Pearson Prentice-Hall (current adopted curriculum)	0 (already have these from last adoption cycle)
Online Resources	Autentico by Saavas	Level 1 licenses: 375 Level 2 licenses: 140 Level 3 licenses: 65
Teacher Materials (physical copies)	Autentico by Saavas	Level 1: 4 Level 2: 4 Level 3: 4

# **Review of Spanish Curriculum Hermiston High School World Language Department Spring 2021**

Spanish Department  
Hermiston High School

Dear District Administration,

During the recent textbook adoption, the Spanish team met and reviewed 4 different textbook options. We reviewed Autentico by Saavas, Mundo Real by Edinumen, Entre Culturas by Wayside Publishing, and Senderos by Vista Higher Learning. Upon review of all four of the texts we chose to continue with Autentico by Saavas because it will support what we are currently teaching and enhance our online options for listening and video support.

Last textbook adoption we reviewed and selected Realidades by Pearson Prentice-Hall. After teaching this curriculum for 4 years we chose to alter it so the content was in a more comprehensible format. We still use many of the resources from Realidades but have lost a lot of the options they offered for listening activities and culture activities. We were happy with the resources they provided until we lost the ability to use the online resources. The adjustments we have made to how the content is presented also made it easier for students. Students are able to progress through the program and be successful in the AP program in the fourth year.

Upon review of the new options we chose the Autentico by Saavas. It is the newest version of Realidades and has content that supports our current curriculum. By updating, we would have access to those listening and culture activities online. We could also use it to support students in Hermiston Online or Middle School Spanish with their online resources.

We did not choose the others because they had the same progression flaw that Realidades had. They present the content in an order that is a little challenging to understand. Although we liked the Senderos by Vista, a lot, we ultimately decided it would be really challenging to make the switch to a completely different curriculum, including vocabulary and culture topics, and make sure students are successful and prepared for AP Spanish by their fourth year.

After much consideration about potentially going with Vista, we thought that continuing with what will support our current sequence of instruction with more resources would be Autentico by Savaas. We are asking for the online resources and one hard copy of all the resources for each teacher. We do not need the student textbooks as we plan to utilize the online options as much as possible with added support from the current Realidades student textbooks.

Thank you for the opportunity to review these different resources and learn about different programs. Please feel free to contact myself, Kristin Dunten, or any of the Spanish Department teachers if you have any further questions.

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**11.0 ACTION ITEMS**

**11.1 TOPIC: 2021-22 Budget Adoption**

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education adopts the 2021-2022 budget as presented per Resolution #20-21-08.

**Draft Motion:** "I move that the Board of adopts the 2021-2022 budget as presented per Resolution #20-21-08.

Motion for approval: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for rejection: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for further consideration: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

**bc**

**RESOLUTION #20-21-08**

**ADOPTING THE 2021-2022 BUDGET**

BE IT RESOLVED that the Board of the Hermiston School District #8R hereby adopts the budget for fiscal year **2021-2022** in the total amount of \$229,640,688\* This budget is now on file at the Hermiston School District Office in Hermiston, Oregon.

**MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2021, for the following purposes:

**GENERAL FUND**

Instruction.....	41,771,505
Support Services.....	27,600,837
Facilities Acquisition .....	150,000
Transfers.....	500,000
Debt Service .....	10,000
Contingency.....	500,000
<b>Total.....</b>	<b>\$70,532,342</b>

**DEBT SERVICE FUND**

Debt Service .....	3,924,158
<b>Total.....</b>	<b>\$3,924,158</b>

**PERS DEBT SERVICE FUND**

Debt Service .....	2,393,504
<b>Total.....</b>	<b>\$2,393,504</b>

**SPECIAL REVENUE FUNDS**

Instruction.....	21,476,826
Support Services.....	13,749,314
Enterprise & Community Services	3,758,325
Facilities Acquisition .....	4,628,000
Transfers.....	1,250,000
Contingency.....	2,865,000
<b>Total.....</b>	<b>\$47,727,465</b>

**CONSTRUCTION BOND FUND**

Support Services.....	10,000
Facilities Acquisition .....	76,833,000
<b>Total.....</b>	<b>\$76,843,000</b>

**CONSTRUCTION BOND OSCIM GRANT FUND**

Facilities Acquisition .....	6,557,556
<b>Total.....</b>	<b>\$6,557,556</b>

<b>Total APPROPRIATIONS, All Funds . . .</b>	<b>\$207,978,025</b>
Total Unappropriated and Reserve Amounts, All Funds . . .	21,662,663
<b>TOTAL ADOPTED BUDGET . . .</b>	<b>\$229,640,688 *</b>

(\* amounts with asterisks must match)

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2021-2022:

- (1) At the rate of \$ 4.8877 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$8,330,500 for debt service on general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the Education Limitation**

Permanent Rate Tax.....\$ 4.8877/\$1000

**Excluded from Limitation**

General Obligation Bond Debt Service.....\$8,330,500

The above resolution statements were approved and declared adopted on June 14, 2021

X \_\_\_\_\_  
Board Chair  
Hermiston School District 8R

X \_\_\_\_\_  
Secretary to the School Board  
Hermiston School District 8R

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
HERMISTON, OREGON**

June 14, 2021

**SUPERINTENDENT'S RECOMMENDATION**

**11.0 ACTION ITEMS**

**11.2 TOPIC:** Licensed Working Agreement

It is recommended. . . . .

**RECOMMENDATION:**

. . . . . that the Board of Education ratify the tentative agreement with the Hermiston Association of Teachers and approve a two year contract, for the 2021-2023 school years.

**Draft Motion:** "I move that the Board of Education ratify the tentative agreement with the Hermiston Association of Teachers and approve a two year contract, for the 2021-2023 school years.

**Background:**

The tentative agreement with the licensed teachers includes;

- Term: 2 years
- CPI:
  - 3.5% increase year 1
  - 3.5% increase year 2
- Insurance Provision
  - \$75 increase year 1
  - \$75 increase year 2

Motion for approval: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for rejection: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for further consideration: Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

**bc**

## Board Members

Tue Jun 8, 2021

**3:30pm - 5:30pm Bowling vs Walla Walla**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Wed Jun 9, 2021

**8am - 9am Board Meeting Agenda Review**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

**5pm - 8pm Wrestling (Home Meet)**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Thu Jun 10, 2021

**5:15pm - 8:45pm Boys Bball vs Kennewick**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Mon Jun 14, 2021

**6:30pm - 8pm Board Business Meeting**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Tue Jun 15, 2021

**All day Last Student Day**

Tue Jun 15, 2021  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

**8am - 8:30am KOHU Odds & Ends Show**

**Where:** KOHU  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria  
**Who:** Tricia Mooney, kohunews@gmail.com

**3:30pm - 5:30pm Bowling vs Pasco**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

**5:15pm - 8:45pm Girls Bball vs Chiawana**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Wed Jun 16, 2021

**All day Teacher Work Day**

Wed Jun 16, 2021  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

**8am - 9am Board Debrief Meeting**

**Where:** DO Supt's CR  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

**5:15pm - 8:45pm Boys Bball vs Walla Walla**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

## Board Members

Tue Jun 22, 2021

**9am - 9:30am Maintenance Pinning**

**Where:** HHS Auditorium  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Wed Jun 23, 2021

**8:30am - 9:30am Finance Committee Meeting**

**Where:** Superintendent's Conference Room  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Wed Jul 7, 2021

**8am - 9am Board Meeting Agenda Review**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Mon Jul 12, 2021

**6:30pm - 8pm Board Business Meeting**

**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Tue Jul 13, 2021

**8am - 8:30am KOHU Odds & Ends Show**

**Where:** KOHU  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria  
**Who:** Tricia Mooney, kohunews@gmail.com

Wed Jul 14, 2021

**8am - 9am Board Debrief Meeting**

**Where:** DO Supt's CR  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

**6pm - 7pm Bond Oversight Committee Meeting**

**Where:** District Office Boardroom  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Sat Jul 17, 2021

**5pm - 9pm Boosters Dinner & Auction**

**Where:** Eastern Oregon Trade and Event Center, 1705 E Airport Rd, Hermiston, OR 97838, USA  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Wed Jul 28, 2021

**8:30am - 9:30am Finance Committee Meeting**

**Where:** Superintendent's Conference Room  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria

Tue Aug 10, 2021

**8am - 8:30am KOHU Odds & Ends Show**

**Where:** KOHU  
**Calendar:** Board Members  
**Created by:** Briana Cortaberria  
**Who:** Tricia Mooney, kohunews@gmail.com

## Board Members

Wed Aug 11, 2021

### All day Umatilla County Fair

Wed Aug 11, 2021 - Sat Aug 14, 2021

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Thu Aug 12, 2021

### All day Umatilla County Fair

Wed Aug 11, 2021 - Sat Aug 14, 2021

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Fri Aug 13, 2021

### All day Umatilla County Fair

Wed Aug 11, 2021 - Sat Aug 14, 2021

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Sat Aug 14, 2021

### All day Umatilla County Fair

Wed Aug 11, 2021 - Sat Aug 14, 2021

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Mon Aug 23, 2021

### All day In-service Week

Mon Aug 23, 2021 - Fri Aug 27, 2021

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Tue Aug 24, 2021

### All day In-service Week

Mon Aug 23, 2021 - Fri Aug 27, 2021

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Wed Aug 25, 2021

### All day In-service Week

Mon Aug 23, 2021 - Fri Aug 27, 2021

**Calendar:** Board Members

**Created by:** Briana Cortaberria

### 8:30am - 9:30am Finance Committee Meeting

**Where:** Superintendent's Conference Room

**Calendar:** Board Members

**Created by:** Briana Cortaberria

Thu Aug 26, 2021

### All day In-service Week

Mon Aug 23, 2021 - Fri Aug 27, 2021

**Calendar:** Board Members

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Fri Aug 27, 2021

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31 ● Memorial Day @ United States	1 3:30pm - Bowling vs Chiawana	2 5:15pm - Boys Bball vs Hanford	3 6pm - Graduation	4 5:15pm - Girls Bball vs Kamiakin	5 9am - Wrestling Mixer (Home) 5:15pm - Boys Bball vs Richland
6	7	8 3:30pm - Bowling vs Walla Walla	9 ● 8am - Board Meeting Agenda 5pm - Wrestling (Home Meet)	10 5:15pm - Boys Bball vs	11	12
13	14 ● 6:30pm - Board Business	15 ● Last Student Day ● 8am - KOHU Odds & Ends 3:30pm - Bowling vs Pasco 5:15pm - Girls Bball vs Chiawana	16 ● Teacher Work Day ● 8am - Board Debrief Meeting 5:15pm - Boys Bball vs Walla	17	18	19
20	21	22 ● 9am - Maintenance Pinning @	23 ● 8:30am - Finance Committee	24	25	26
27	28	29	30	1	2	3

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1	2	3
4	5	6	7 ● 8am - Board Meeting Agenda	8	9	10
11	12 ● 6:30pm - Board Business	13 ● 8am - KOHU Odds & Ends	14 ● 8am - Board Debrief Meeting 6pm - Bond Oversight	15	16	17 5pm - Boosters Dinner & Auction
18	19	20	21	22	23	24
25	26	27	28 ● 8:30am - Finance Committee	29	30	31

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
		● 8am - KOHU Odds & Ends	Umatilla County Fair			
15	16	17	18	19	20	21
22	23	24	25	26	27	28
In-service Week			● 8:30am - Finance Committee			
29	30	31	1	2	3	4
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