

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT 8R, HERMISTON**

**There will be a Budget Committee Meeting of the
Board of Education of the Umatilla County School District 8R
at Hermiston School District Offices
Boardroom
305 S.W. 11th Street.
Hermiston, Oregon 97838
Monday, May 17, 2021, 6:30 PM**

**Briana Cortaberria
Executive Assistant to the
Superintendent and Board of Education**

AGENDA

1. **CALL TO ORDER (6:30 p.m.) Chair Clough**
2. **INTRODUCTORY ITEMS (6:30 p.m.) Chair Clough**
 1. Pledge of Allegiance
3. **REVIEW & APPROVAL OF PREVIOUS MEETING MINUTES (6:32 p.m.) Chair Clough 2**
4. **REVIEW OF BUDGET REVISIONS (6:35 p.m.) Ms. Saul**
5. **REVIEW OF TAX RATE DECLARATION (6:50 p.m.) Ms. Saul**
6. **COMMITTEE QUESTIONS & DISCUSSION (7:00 p.m.) Chair Clough**
7. **CONSIDERATION FOR BUDGET APPROVAL (7:15 p.m.) Chair Clough**
8. **RECESS OF BUDGET COMMITTEE FOR 2020-21 SCHOOL YEAR (7:20 p.m.) Chair Clough**

* Timing of agenda is not meant to be time specific. Instead the time identified is for pacing purposes only. The Board of Education may modify the agenda and the order in which items are taken for consideration.

** Consent agenda items are considered for action as an entire group. Details for these items are available for public inspection at the District Office.

*** Members of the public who wish to address the Board of Education should notify the Board Chairman or Superintendent prior to the meeting. The Board of Education normally accepts public comment only at its regularly scheduled meetings. Public comment is not normally accepted at Special Meetings/work sessions.

**SPECIAL MEETING/BUDGET COMMITTEE MEETING
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
May 3, 2021**

1 CALL TO ORDER

The meeting was called to order at 6:33 p.m.

Hermiston School Board members present: Ms. Karen Sherman, Mr. Josh Goller, Ms. Bonnie Luisi, Mr. Brent Pitney, and Ms. Ginny Holthus

Community Budget Committee members present: Greg Harris, Dr. George Clough, Nazario Rivera, and Liliana Gomez

Also in attendance were: Superintendent of Schools Tricia Mooney, Director of Business Services Katie Saul, and Executive Assistant to the Superintendent and Board Briana Cortaberria.

Absent members: Mr. Bryan Medelez, Mr. Mark Gomolski, Dave Smith, Justin Terry, and Tiah Devin

2 INTRODUCTORY ITEMS

2.1 Pledge of Allegiance

2019-2020 Chair George Clough led everyone in the Pledge of Allegiance.

3 ELECTIONS

3.1 Election of Chair

2019-20 Budget Committee Chair Clough opened the floor to nominations for chair.

A motion was made by Mr. Goller and seconded by Greg Harris nominating Dr. George Clough as committee chair.

A motion was made by Ms. Holthus and seconded by Mr. Goller to close nominations.

The motion for Clough as chair passed 8-0-1, with Dr. Clough abstaining.

3.2 Election of Vice-Chair

Chair Clough opened the floor to nominations for vice-chair.

Ms. Karen Sherman nominated Greg Harris as vice-chair, which was seconded by Ms. Bonnie Luisi.

Ms. Bonnie Luisi moved to close the nominations, which was seconded by Ms. Ginny Holthus.

The motion for Harris as vice-chair passed 8-0-1, with Greg Harris abstaining.

4 APPROVAL OF MINUTES

A motion was made by Mr. Josh Goller and seconded by Ms. Luisi to approve the May 18, 2020, Budget Committee Minutes. The motion passed 9-0.

5 BUDGET COMMITTEE OVERVIEW

Ms. Saul reviewed the hard-copy documents provided to the members in their committee binder, sharing a committee overview, calendar of events, and agenda for the evening.

6 CALENDAR OF EVENTS

Ms. Saul reviewed pertinent dates of the year's budget cycle.

7 REVENUE & EXPENDITURE REVIEW

Ms. Saul explained educational funding in Oregon, reviewed district funds and general fund revenue, and provided an explanation of funds, with a focus on general fund dollars. She continued by explaining the revenue allocation for Hermiston and State School Fund estimates. Ms. Saul reviewed district expenses, as depicted by a pie chart for general fund budgeted expenditures. Salaries and benefits are the district's primary expenses.

8 REVIEW OF CURRENT YEAR PLANNING ASSUMPTIONS AND TRENDS

Ms. Saul recapped the 2020-21 budget parameters: 8.0% Ending Fund Balance, +50 ADMw student enrollment growth, a \$9.0 billion State School Fund allocation (about \$8,554 per ADMw), application of up to \$650,000 Biennial Reserve dollars, and application of up to \$500,000 of PERS Reserve Fund dollars if necessary.

Ms. Saul stated that the district did not meet the parameters and explained each. She continued by explaining how funds are allocated to each school, both for staffing and nonemployee-related costs.

9 REVIEW BOARD-APPROVED 2021-22 PLANNING PARAMETERS

Ms. Saul shared the 2021-22 financial planning parameters, as set by the Board of Education.

- A 10.0% Ending Fund Balance Minimum
- Flat ADMw Student Enrollment Growth (no growth)
- \$9.1 billion SSF Estimate, split 49/51, estimated to be about \$8,509/ADMw
- Application of \$750,000 Biennial Reserve Fund
- Application of \$500,000 PERS Reserve

10 PRESENTATION OF BUDGET MESSAGE & PROPOSED 2021-22 BUDGET DOCUMENT & INFORMATION

Ms. Saul provided a summary of the budget message, identifying investment highlights and challenges for 2021-22. She then reviewed the 2021-22 proposed budget, giving an overview of general fund proposed revenues and expenditures.

Ms. Saul highlighted portions of the budget, including fund titles and descriptions, detailed revenue funds, and expenditure summaries provided by function.

11 PUBLIC COMMENT

Ms. Saul opened the public comment period for the 2021-2022 school budget; however, no one was present to address the committee with questions.

12 BUDGET COMMITTEE DISCUSSION

Ms. Saul took questions from the committee members. Members thanked Director Saul for her efforts.

13 FUTURE MEETING: May 17, 2021

Chair Clough adjourned the community budget meeting at 7:46 p.m.

Date

Chairman

Superintendent/Clerk

Secretary

