

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT 8R, HERMISTON**

**There will be a Regular Meeting of the
Board of Education of the Umatilla County School District 8R
at Hermiston School District Offices
Boardroom
305 S.W. 11th Street.
Hermiston, Oregon 97838
Monday, May 10, 2021, 6:30 PM**

**Briana Cortaberria
Executive Assistant to the
Superintendent and Board of Education**

AGENDA

1. **CALL TO ORDER REGULAR MEETING (6:30 p.m.)** *Chair Goller*
2. **INTRODUCTORY ITEMS (6:30 p.m.)** *Chair Goller*
 1. Pledge of Allegiance
 2. Adoption of Agenda
 3. Approval of Minutes 3
3. **COMMUNICATIONS AND ANNOUNCEMENTS (6:35 p.m.)**
 1. Oregon School Employees Association *Ms. Wright*
 2. Hermiston Association of Teachers *Ms. Woodward*
 3. Student Board Representative *Miss Mitchell*
4. **REPORTS (6:50 p.m.)**
 1. Board of Education *Chair Goller*
Board of Education Goals
 1. Academic Achievement. Schools will demonstrate continuous improvement in all measured areas for each student.
 2. Stewardship. Maintain sound fiscal stewardship of community resources consistent with board policy.
 3. Community. Schools will provide specific community outreach, at least twice annually, in culturally relevant ways to encourage parent/guardian partnerships in advancing student achievement.
 2. Superintendent's Office *Dr. Mooney*
 1. Enrollment Report 11
 3. Business Office *Ms. Saul*
 1. Financial Reports 14
5. **STUDY ITEMS (7:10 p.m.)**
 1. Return to In-Person Learning Update *Dr. Mooney*
6. **PUBLIC COMMENTS (7:25 p.m.)** *Chair Goller* 17

Welcome. This is the time we reserve in our meeting for public comment. Anyone wishing to address the board should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, please state your first and last name, home address,

* Timing of agenda is not meant to be time specific. Instead the time identified is for pacing purposes only. The Board of Education may modify the agenda and the order in which items are taken for consideration.

** Consent agenda items are considered for action as an entire group. Details for these items are available for public inspection at the District Office.

*** Members of the public who wish to address the Board of Education should notify the Board Chairman or Superintendent prior to the meeting. The Board of Education normally accepts public comment only at its regularly scheduled meetings. Public comment is not normally accepted at Special Meetings/work sessions.

and school or topic. Please limit your comments to a maximum of three (3) minutes and address them to me.

Members of the community wishing to provide public comment prior to the meeting submitted those statements to the district by 12:00 pm today.

According to Board policy KL, any complaint regarding a specific employee of the Hermiston School District must be routed through the superintendent's office.

Is there anyone here tonight who would like to address the board?

7. CONSENT ITEMS (7:40 p.m.)**

1. Human Resources Department	
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3. Extra Responsibility Contracts	21
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2. Business Office	
1. Acceptance of Gifts	23
2. Grant Fund Establishment	28
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4. Budget Adjustment	32
3. Athletics & Activities Department	
1. Washington Interscholastic Activities Association Membership	34
4. Superintendent's Office	
1. Policy Review - First Reading	36

8. ACTION ITEMS (7:45 p.m.)

1. Insurance Agent of Record	64
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9. CALENDAR/FUTURE ITEMS (7:45 p.m.) Ms. Cortaberra **65**

10. EXECUTIVE SESSION (7:50 p.m.)

1. ORS 192.660(2)(d)	71
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11. ADJOURN (8:10 p.m.)

ORS 192.660(2)(d): To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

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** Consent agenda items are considered for action as an entire group. Details for these items are available for public inspection at the District Office.

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**REGULAR MEETING
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
April 12, 2021**

1 CALL TO ORDER

Chair Goller called the meeting to order at 6:30 p.m.

Hermiston School Board members present: Mr. Josh Goller, Ms. Karen Sherman, Mr. Brent Pitney, Ms. Bonnie Luisi, and Ms. Ginny Holthus

Also in attendance were: Superintendent of Schools Dr. Tricia Mooney, Director of Business Services Katie Saul, and Executive Assistant to the Superintendent and Board Briana Cortaberria

Absent members: Mr. Mark Gomolski, Mr. Bryan Medelez

2 INTRODUCTORY ITEMS

2.1 Pledge of Allegiance

Chair Goller led everyone in the Pledge of Allegiance.

2.2 Adoption of Agenda

Dr. Mooney noted no changes to the agenda since its release.

2.3 Approval of Minutes

Regular Meeting, March 8, 2021 – A motion was made by Ms. Luisi and seconded by Mr. Pitney that the Board of Education approves the minutes of the regular meeting held on March 8, 2021.

The motion passed 5-0.

Special Meeting, March 22, 2021 – A motion was made by Mr. Pitney and seconded by Ms. Sherman that the Board of Education approves the minutes of the special meeting held on March 22, 2021.

The motion passed 4-0-1, with Ms. Holthus abstaining due to absence.

3 PRESENTATIONS AND RECOGNITIONS

3.1 Classified Employee of the Year Recognition

Dr. Mooney introduced a video highlighting the district's 2020-2021 Classified Employees of the Year. Following the video, she offered thanks and congratulations to the awardees.

4 COMMUNICATIONS AND ANNOUNCEMENTS

4.1 Oregon School Employees Association

A representative from OSEA was not present to address the board.

4.2 Hermiston Association of Teachers

HAT Vice-President Ms. Cori Applegate spoke to the board on behalf of the Hermiston Association Teachers, commenting on teacher preparation for and the excitement of students returning to the classroom, full-time, tomorrow.

4.3 Student Board Representative

Hermiston High School Student Board Representative Miss Violet Mitchell, shared an HHS Student Leadership update, stating the students' excitement of returning to school, sharing of tours for incoming freshman, and welcoming students to the building. A spirit week is being planned. Mitchell also shared spring sports information.

5 REPORTS

5.1 Board of Education

The Board members shared of events and activities in which they participated or attended since the last Board meeting, commenting on students returning to the classroom full-time, board committee meetings, and bond project progress.

5.1.1 Bond Oversight Committee Report

Board members that attend the recent BOC meeting provided a report, including a share out about the project bid process, potential additional projects, and project permitting.

5.2 Superintendent's Office

5.2.1 Enrollment Report

Dr. Tricia Mooney shared the enrollment report as of March 31, 2021, showing a flat enrollment trend line.

5.3 Business Office

5.3.1 Financial Reports

Director of Business Services Saul shared the February 2021 financial forecast reports, all of which are green and yield an EFB of 15.90%.

6 STUDY ITEMS

6.1 Return to In-person Learning Update

Dr. Mooney provided a Return to In-person Learning report for the board, highlighting that tomorrow is the first day of full-time school for all students. She provided an update on student meals, transportation, assessment (with additional information expected), and the summer program.

7 PUBLIC COMMENTS

Chair Goller read the public comment guidelines as posted to the meeting agenda.

Public comment was received about the return of students for five full days of instruction.

8 CONSENT ITEMS

A motion was made by Ms. Sherman and seconded by Mr. Pitney that the Board of Education approves consent items 8.1.1 through 8.2.2.

The motion passed 5-0.

8.1 Human Resources Department

8.1.1 Personnel Appointments

Approves the appointment of the following employees:

Monica Aguilar	Grade 6 Teacher	Sandstone Middle
Maritsa Alvarez	ELL Teacher	Highland Hills Elementary
Matthew Bake	Mathematics Teacher	Hermiston High School
Troy Benson	Social Studies Teacher	Hermiston High School
Catherine Brown	Title I Assistant	Sunset Elementary
Larissa Castellanos	Kindergarten Teacher	Sunset Elementary
Anna Madrigal	Counselor	West Park Elementary
Melissa Morris	Special Education Teacher	West Park Elementary
Leonides Ornelas	Attendance Secretary	Armand Larive Middle
Jocie-Ranay Roberts	Grade 3 Teacher	Desert View Elementary
Nellie Roberts	English Learners Teacher	Armand Larive Middle
Dezi Schwirse	Kindergarten Teacher	Rocky Heights Elementary
Bailey Srofe	Grade 4 Teacher	Sunset Elementary
Sarah Stark	Elementary Teacher	District
Kelly Thomas	Office Assistant	Sandstone Middle
Jennifer Tompos	English Language Arts Teacher	Hermiston High School

8.1.2 Personnel Resignations

Approves the resignation of the following employees:

Tammy Copeland	Special Education Assistant	West Park Elementary
James Doyle	Language Arts/Social Studies Teacher	Hermiston High School
Linda Elwood	Title I Assistant	Sunset Elementary
Alyssa Freeman	Language Arts Teacher	Sandstone Middle
Dana Hill	Grade 3 Teacher	Desert View Elementary
Freda King	Custodian	Highland Hills Elementary
Dyneil Moriarty	Special Education Facilitator	District Office
Krysten Powell	Title I Assistant	Desert View Elementary
Linda Roberts	Title I Assistant	Sunset Elementary
Samantha Stephens	Grade 5 Teacher	Sunset Elementary
Nancy Vert	Science Teacher	Hermiston High School
Tatiana Warnek	Behavior Specialist	District Office

8.1.3 Extra Responsibility Contracts

Madison Barr	Assistant Fast Pitch Softball Coach	Hermiston High School
Troy Blackburn	Assistant Track & Field Coach	Hermiston High School
Melissa Doherty	Volleyball Coach	Sandstone Middle
David Faeteete	Assistant Track & Field Coach	Hermiston High School

Sarajane Gutierrez	Assistant Track & Field Coach	Hermiston High School
Sarah Jensen	Assistant Girls Tennis Coach	Hermiston High School
Philip Lusted	Assistant Track & Field Coach	Hermiston High School
Mykael Mannucci	Assistant Track & Field Coach	Hermiston High School
Ashley Metcalf	Volleyball Coach	Armand Larive Middle
Michael Mosher	Assistant Track & Field Coach	Hermiston High School
Michael Preuninger	Assistant Boys Golf Coach	Hermiston High School
Cesar Romo De La Paz	Assistant Boys Soccer Coach	Hermiston High School
Bryan Smith	Assistant Track & Field Coach	Hermiston High School
Anthony Voelker	Assistant Girls Golf Coach	Hermiston High School
Samantha Walchli	Assistant Fast Pitch Softball Coach	Hermiston High School
Kyllian Wood	Tennis Coach	Armand Larive Middle

8.1.4 Extra Duty Contracts

Approves the following extra responsibility contracts:

Kent Barnes	Hermiston Online Stipend	Middle School
Josh Browning	Hermiston Online Stipend	Middle School
Andrea Cerrillo	Hermiston Online Stipend	Middle School
Aaron Davis	Hermiston Online Stipend	Hermiston High School
Robert Doherty	HTV Athletic Livestream (Season 2)	Hermiston High School
Kristin Dunten	Hermiston Online Stipend	Hermiston High School
Aimee Hardenbrook	Hermiston Online Stipend	Middle School
Scott Hammond	Athletic Coordinator	Hermiston High School
Philip Joyce	Hermiston Online Stipend	Middle School
Micah Mercer	HTV Athletic Livestream (Season 1)	Hermiston High School
Micah Mercer	HTV Athletic Livestream (Season 2)	Hermiston High School
Micah Mercer	HTV Athletic Livestream (Season 3)	Hermiston High School
Melissa Ney	Ag Pathways	Hermiston High School**
Deflino Osorio Garcia	Hermiston Online Stipend	Hermiston High School
Kira Tomlinson	Equestrian Advisor	Hermiston High School
Cynthia Townsend	Hermiston Online Stipend	Hermiston High School
Richard Wells	Hermiston Online Stipend	Hermiston High School

**CTE Funded

8.2 Business Office

8.2.1 Acceptance of Gifts

Accepts the following gifts:

SCHOOL/PROG; GIFT; VALUE; DONOR

Generation College Scholarship Fund; Cash; \$2,502.00; YourCause

Desert View Elementary School; Books; Oregon Library Association

Highland Hills Elementary School; Books; Oregon Library Association

Rocky Heights Elementary School; Books; Oregon Library Association

Sunset Elementary School; Books; Oregon Library Association

West Park Elementary School; Books; Oregon Library Association

Sandstone Middle School; Books; Oregon Library Association

Armand Larive Middle School; Books; Oregon Library Association

Hermiston High School; Books; Oregon Library Association
Hermiston High School; Engraving Machine; Hermiston Parks and Recreation
Armand Larive Middle School; Instrument; Jim Simpson
Sandstone Middle School; Cash; \$120.00; YourCause

8.2.2 Grant Fund Establishment

Approves Resolution 20-21-04, as attached, authorizing the administration to establish Grant Fund 204

9 CALENDAR/FUTURE ITEMS

Upcoming calendars were reviewed.

10 ADJOURN

A motion was made by Mr. Pitney and seconded by Ms. Luisi to adjourn the meeting. The motion passed 5-0.

Chair Goller adjourned the regular meeting at 7:35 p.m.

Date

Chairman

Superintendent/Clerk

Board Secretary

SPECIAL MEETING/WORK SESSION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
April 26, 2021

1 CALL TO ORDER

Chair Josh Goller called the meeting to order at 6:30 p.m.

Hermiston School Board members present: Mr. Josh Goller, Ms. Karen Sherman, Ms. Bonnie Luisi, Mr. Brent Pitney, Mr. Mark Gomolski, Mr. Bryan Medelez, and Ms. Ginny Holthus

Also in attendance were: Superintendent of Schools Dr. Tricia Mooney, Director of Business Services Katie Saul, and Executive Assistant to the Superintendent and Board Briana Cortaberra

2 INTRODUCTORY ITEMS

2.1 Pledge of Allegiance

Chair Josh Goller led everyone in the Pledge of Allegiance.

2.2 Adoption of Agenda

Dr. Mooney noted no changes to the agenda as presented.

3 REPORTS

3.1 Board of Education

The board members spoke on activities and events in which they participated or attended, since the last board meeting, commenting on the first full student day, elementary school groundbreaking ceremonies, and construction on the high school softball fields.

3.2 Superintendent's Office

Dr. Mooney postponed her comments to the study item.

3.3 Athletics & Activities Department

District Athletics & Activities Director Larry Usher provided a department update, commenting on reduced participation numbers and the format of athletic seasons and evening activities.

Usher shared safety protocols, updated the board on current indoor and outdoor recreation guidance from Oregon Health Authority, and commented on middle school athletics. He concluded with a question and answer session.

4 STUDY ITEMS

4.1 Bond Projects Update

Wenaha Group Senior Project Manager Scott Rogers provided a bond projects update, reviewing construction activity, design work, the current budget, and the Rocky Heights property boundary.

4.2 Return to In-person Learning Update

Dr. Mooney shared an assessment update, stating that Hermiston School District will not participate in the Oregon State Assessment System (OSAS) this school year. She stated that the district intends to participate in state testing next year.

The kindergarten registration platform is now open.

Dr. Mooney commented on the rise in local COVID-19 case counts and shared excerpts from the current Ready Schools, Safe Learners guidance, including direction to not impact students and reduce in-person instruction or increase the physical distance requirements, working with the local public health authority, and workforce capacity.

She shared information on plans for summer programs and for the 2021-2022 school year.

5 CONSENT ITEMS

A motion was made by Ms. Holthus and seconded by Ms. Luisi that the Board of Education approves consent items 5.1.1 through 5.1.4.

The motion passed 7-0.

5.1 Human Resources Department

5.1.1 Personnel Appointments

Approves the appointment of the following employees:

Jared Barger	Math Teacher	Hermiston High School
Angel Cortez	ELL Assistant	Armand Larive Middle
Kimberly Crowther	Language Arts Teacher	Armand Larive Middle
Brenda Davis	Special Education Assistant	Sandstone Middle
Natasha Johnson	Grade 5 Teacher	Sunset Elementary
Tara Johnson	Special Education Assistant	Rocky Heights Elementary
Alexandra Murphy	Science Teacher	Hermiston High School
Kurt Neville	Assistant Principal	Sandstone Middle School
Faith Overton	Science Teacher	Hermiston High School

5.1.2 Personnel Resignations

Approves the resignation of the following employees:

Kara Church	Grade 5 Teacher	Desert View Elementary
Chris Garrigues	Math Teacher	Hermiston High School
Leah Hanseth	Language Arts Teacher	Hermiston High School
Seth Lowrance	Custodian	Rocky Heights Elementary
Kara Mackenzie	Grade 4 Teacher	West Park Elementary
Emily Sorey	Grade 5 Teacher	Sunset Elementary
Nicole Tovar	Media Assistant	Sandstone Middle
Morgan Wilson	Kindergarten Teacher	Rocky Heights Elementary

5.1.3 Extra Responsibility Contracts

Juan Delgado	Wrestling Coach	Sandstone Middle
Philip Joyce	Track Coach	Armand Larive Middle
Anne Lusted	Track Coach	Armand Larive Middle
Jake Royer	Assistant Dance Coach	Hermiston High School
Benjamin Sargent	Assistant Girls Swim Coach	Hermiston High School
Steve Utter	Wrestling Coach	Sandstone Middle

Saraya Wise
Kyllian Wood

Assistant Girls Basketball Coach
Tennis Coach

Hermiston High School
Armand Larive Middle

5.1.4 Extra Duty Contracts

Approves the following extra responsibility contracts:

Rylee Christianson

Hermiston Online! Stipend

Hermiston High School

Leah Smith

FFA Ag Stipend

Hermiston High School**

**Pathways Funded

6 CALENDAR/FUTURE ITEMS

Ms. Cortaberria provided upcoming calendars.

Chair Goller recessed the Regular Meeting at 7:37 p.m.

He stated the respective ORS under which the Board would meet in Executive Session:

- ORS 192.660(2)(d): to conduct deliberations with persons designated by the governing body to carry on labor negotiations

7 EXECUTIVE SESSION

Chair Goller opened the executive session at 7:55 p.m.

Dr. Mooney, Ms. Saul, Human Resources Director Jake Bacon, and Ms. Cortaberria attended the session with the seven present board members.

7.1 ORS 192.660 (2)(d)

Chair Goller closed the executive session at 8:26 p.m.

Chair Goller reconvened the regular meeting at 8:26 p.m.

8 ADJOURN

A motion was made by Mr. Medelez and seconded by Mr. Gomoloski to adjourn the meeting. The motion passed 7-0.

Chair Goller adjourned the regular meeting at 8:27 p.m.

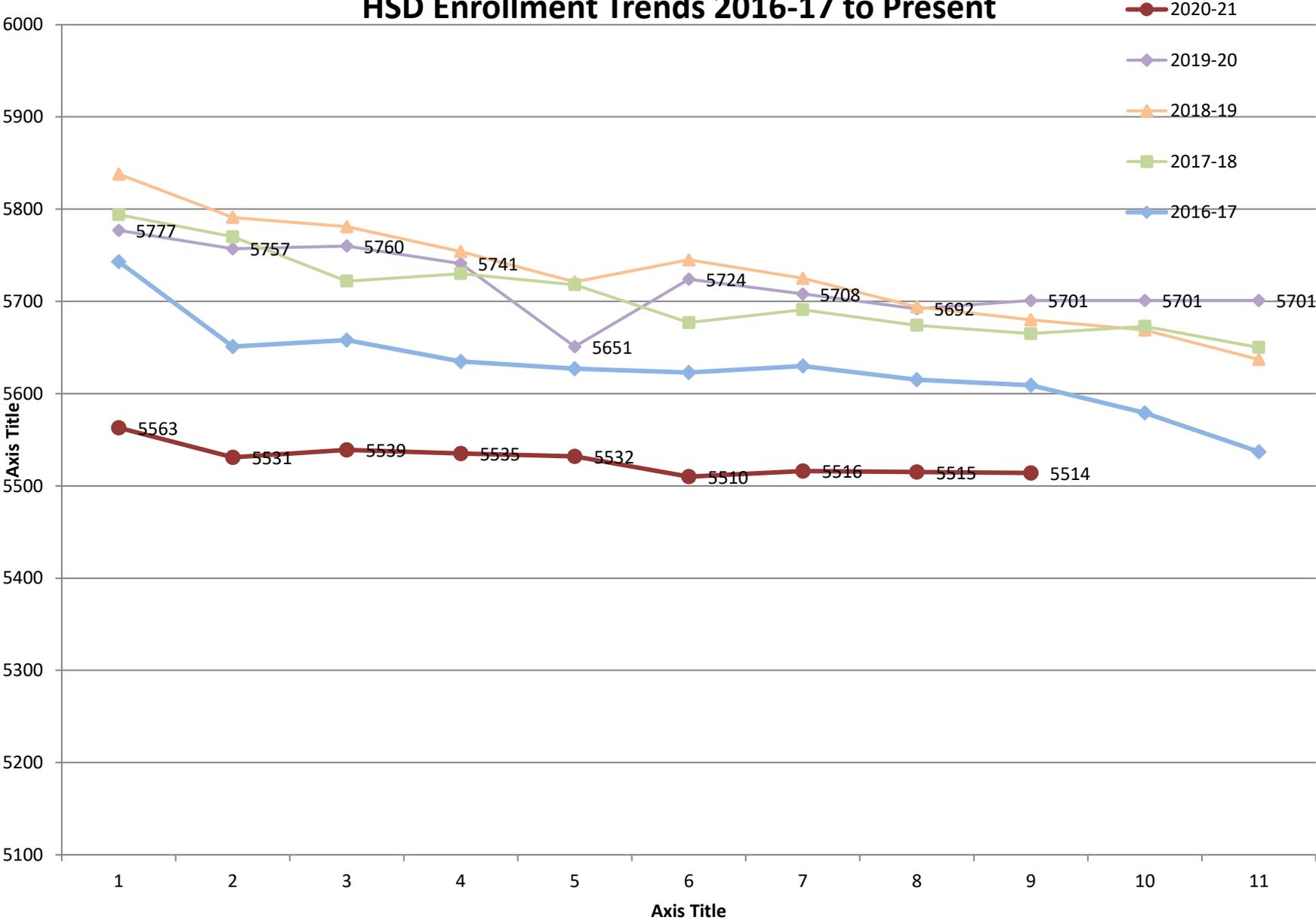
Date

Chair

Superintendent/Clerk

Secretary to the Board

HSD Enrollment Trends 2016-17 to Present



4/30/2021

HERMISTON SCHOOL DISTRICT 8R - ELEMENTARY ENROLLMENT BY TEACHER

Desert View	552	Highland Hills	431	Rocky Heights	429	Sunset	582	West Park	510	
Kinder		Ross, W(lifeskills)	1	K. Scott (Team)	0					Total
Ramirez	21	K. Carlson	2	Fredricks	15	Escobedo	17	Diaz	1	362
D. Smith	23	Adams	19	Godby	15	Robinson	18	Kellison, A	19	
Pollick	22	Culligan	19	Moore	15	Newton	18	McCoy	19	
Wells	22	Koenig	18			Trigg Linderman	18	Pena	19	
						Trotter	18	Rodriguez	20	
Hermiston Online!	1	Hermiston Online!	1	Hermiston Online!	1	Hermiston Online!	0	Hermiston Online!	0	Avg,
Total	89		60		46		89		78	20.1
1st grade				K.Scott (Team)	1					Total
Bennett	21	K. Carlson	1	Badillo-Juarez	15	Diaz	20	Diaz	1	406
Frazier	20	Liebe	22	Dunkel	19	Milligan	18	Hamilton, N	20	
Lillie	21	Seibel	21	James	22	Mosher	20	Schaefer	19	
McCann	21	Watson	22	Powell	21	Sloan	19	Wattenburger	20	
						Torres	19	Posten	18	
Hermiston Online!	0	Hermiston Online!	1	Hermiston Online!	1	Hermiston Online!	2	Hermiston Online!	1	Avg,
Total	83		67		79		98		79	20.3
2nd grade		Ross, W(lifeskills)	1					(Soc. Com) Skirvin	2	Total
Lowry	23	K. Carlson	3	K. Scott (Team)	4	Colbray	22	Diaz	2	453
Rettkowski	24	Cooley,Sam	21	Hancock	18	Navarrete Campos	23	Gorham	24	
Scott, V	24	Gilstrap	18	Hayden	18	Nicodemus, A	22	Johnston	23	
Zumaya	23	Meade	19	Phillips	18	Pridmore	23	Neddo	24	
				Shira	19	Spencer	22	Springstead	24	
Hermiston Online!	3	Hermiston Online!	2	Hermiston Online!	1	Hermiston Online!	2	Hermiston Online!	1	Avg.
Total	97		64		78		114		100	22.7
3rd grade		Ross, W(lifeskills)	1					(Soc. Com) Skirvin	2	Total
Artz	23	K. Carlson	2	Eckblad (Able)	1	Mulkey	17	Diaz	1	408
Dynes	22	Turner	20	Basso	23	Sorey	18	Anderholm	21	
Hill	22	Juul	22	Kautzman	24	Smith	19	Degan	22	
Strehlou	23	Moore	21	Rodriguez, A	22	Weber	18	Morgan	18	
		Alvarez	4			White	18	Purswell	19	
Hermiston Online!	1	Hermiston Online!	3	Hermiston Online!	1	Hermiston Online!	0	Hermiston Online!	0	Avg.
Total	91		73		71		90		83	21.5
4th grade		K. Carlson	1					(Soc. Com) Skirvin	3	Total
Mills	23	Barr	20	Eckblad (Able)	1	Elliott	24	Diaz	1	434
Shinpaugh	23	Cooke	20	Bailey	23	Frazier	24	Dopps	21	
Wellsandt	24	Plum	19	Lindeman	21	Rouska	23	MacKenzie	22	
Winn	23	Ross, W(lifeskills)	1	McElrea	21	Zuniga	24	Maloy	21	
		Alvarez	10					Peterson	21	
Hermiston Online!	4	Hermiston Online!	2	Hermiston Online!	5	Hermiston Online!	8	Hermiston Online!	1	Avg.
Total	97		73		71		103		90	24.1
5th grade		K. Carlson	1					(Soc. Com) Skirvin	1	Total
Kramer	24	Cook, J	19	Eckblad (Able)	3	Frink	22	Diaz	1	440
Lomas	22	Hamann	22	Lathim	26	Contreras	20	Lambert	20	
McCormack	23	Cearns	21	Linn	28	Sexton	22	Nycz	20	
Nicodemus	22	Wood	22	Sparks	27	Stephens	22	Schultz	20	
		Alvarez	7					Smith, B	17	
Hermiston Online!	4	Hermiston Online!	2	Hermiston Online!	0	Hermiston Online!	1	Hermiston Online!	1	Avg.
Total	95		94		84		87		80	23.2

HermistonOnline
Dean-KennedyHermistonOnline
Dean-DavisHermistonOnline
Dean-VoelkerHermistonOnline
Dean-AndreasonHermistonOnline
Dean-Terjeson

4/30/2021

CUMULATIVE SCHOOL ENROLLMENT -- HERMISTON SCHOOL DISTRICT 8R

	Part Time	Kg	1st grade	2nd grade	3rd grade	4th grade	5th grade	6th grade	7th grade	8th grade	9th grade	10th grade	11th grade	12th grade	Total
DESERT VIEW		89	83	97	91	97	95								552
HIGHLAND HILLS		60	67	64	73	73	94								431
ROCKY HEIGHTS		46	79	78	71	71	84								429
SUNSET		89	98	114	90	103	87								581
WEST PARK		78	79	100	83	90	80								510
Elementary Total		362	406	453	408	434	440								2503
ALMS								244	265	255					764
SMS								176	184	199					559
HHS											444	436	413	395	1688
COMBINED TOTAL		362	406	453	408	434	440	420	449	454	444	436	413	395	5514

	Increase/ Decrease
Last month's total enrollment:	5515 -1
Same month one year ago:	5701 -187

GENERAL FUND REVENUE DATA ENTRY REPORT

MONTH	TAXES	INTST/FEES	INTER	STATE SSF	STATE OTH	FEDERAL	OTHER	TOTAL PROJ.	TOTAL ACT.	VARIANCE	
JUL PRO	\$ -	\$ 47,642	\$ 210,913	\$ 8,671,965	\$ -	\$ -	\$ -	\$ 8,930,520		\$ (227,914)	-2.55%
JUL ACT	\$ -	\$ 30,641	\$ -	\$ 8,671,965	\$ -	\$ -	\$ -	\$ -	\$ 8,702,606	\$ (227,914)	YTD
AUG PRO	\$ 45,055	\$ 65,685	\$ 105,456	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 4,551,138		\$ 178,510	3.92%
AUG ACT	\$ 32,551	\$ 47,346	\$ 316,369	\$ 4,333,382	\$ -	\$ -	\$ -	\$ -	\$ 4,729,648	\$ (49,404)	YTD
SEP PRO	\$ 28,931	\$ 89,254	\$ 105,456	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 4,558,583		\$ (33,516)	-0.74%
SEP ACT	\$ 53,748	\$ 32,481	\$ 105,456	\$ 4,333,382	\$ -	\$ -	\$ -	\$ -	\$ 4,525,068	\$ (82,919)	YTD
OCT PRO	\$ 191,039	\$ 89,766	\$ 105,456	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 4,721,203		\$ (171,743)	-3.64%
OCT ACT	\$ 77,543	\$ 33,079	\$ 105,456	\$ 4,333,382	\$ -	\$ -	\$ -	\$ -	\$ 4,549,460	\$ (254,663)	YTD
NOV PRO	\$ 8,473,307	\$ 68,510	\$ 105,456	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 12,982,215		\$ (30,962)	-0.24%
NOV ACT	\$ 8,452,783	\$ 56,337	\$ 105,456	\$ 4,333,382	\$ 3,294	\$ -	\$ -	\$ -	\$ 12,951,253	\$ (285,625)	YTD
DEC PRO	\$ 282,595	\$ 87,533	\$ 1,403,239	\$ 4,334,942	\$ -	\$ -	\$ -	\$ 6,108,309		\$ 123,683	2.02%
DEC ACT	\$ 440,189	\$ 30,182	\$ 1,403,239	\$ 4,333,382	\$ 25,000	\$ -	\$ -	\$ -	\$ 6,231,992	\$ (161,942)	YTD
JAN PRO	\$ 121,144	\$ 40,625	\$ 280,456	\$ 4,199,482	\$ 272,245	\$ 10,000	\$ -	\$ 4,923,952		\$ (356,021)	-7.23%
JAN ACT	\$ 235,264	\$ 27,729	\$ 105,456	\$ 4,199,482	\$ -	\$ -	\$ -	\$ -	\$ 4,567,932	\$ (517,963)	YTD
FEB PRO	\$ 175,236	\$ 46,988	\$ 105,456	\$ 3,968,900	\$ -	\$ -	\$ -	\$ 4,296,580		\$ 701,725	16.33%
FEB ACT	\$ 163,536	\$ 56,983	\$ 289,670	\$ 4,199,482	\$ 288,634	\$ -	\$ -	\$ -	\$ 4,998,306	\$ 183,763	YTD
MAR PRO	\$ 102,897	\$ 41,023	\$ 105,456	\$ 3,968,900	\$ -	\$ -	\$ -	\$ 4,218,276		\$ 109,940	2.61%
MAR ACT	\$ 150,575	\$ 28,214	\$ 131,006	\$ 4,018,421	\$ -	\$ -	\$ -	\$ -	\$ 4,328,216	\$ 293,703	YTD
APR PRO	\$ 37,133	\$ 47,134	\$ 105,456	\$ 3,968,900	\$ -	\$ -	\$ -	\$ 4,158,623			0.00%
APR ACT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		YTD
MAY PRO	\$ 230,327	\$ 47,526	\$ 105,456	\$ 3,968,900	\$ 35,000	\$ -	\$ -	\$ 4,387,209			0.00%
MAY ACT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		YTD
JUN PRO	\$ 124,961	\$ 30,314	\$ -	\$ -	\$ 272,245	\$ -	\$ -	\$ 427,520			0.00%
JUN ACT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		YTD
Projected	\$ 9,812,625	\$ 702,000	\$ 2,738,258	\$ 50,421,757	\$ 579,490	\$ 10,000	\$ -	\$ 64,264,130			
Budget Book	\$ 9,812,625	\$ 1,002,000	\$ 2,746,247	\$ 52,196,519	\$ 618,771	\$ 10,000	\$ 1,155,000	\$ 67,541,162			
Variance	\$ -	\$ (300,000)	\$ (7,989)	\$ (1,774,762)	\$ (39,281)	\$ -	\$ (1,155,000)	\$ (3,277,032)			

TOT ACT	\$ 9,606,190	\$ 342,992	\$ 2,562,110	\$ 42,756,260	\$ 316,928	\$ -	\$ -	\$ 55,584,480	FORECAST ACT	\$	64,557,833
% collected	97.90%	48.86%	93.57%	84.80%	54.69%	0.00%	#DIV/0!	86.49%			

NOTE: Estimating reduced ADMw for lower than budget Kindergarten enrollment
 Revised Jan-Jun projections based upon YTD actuals & estimated revenues

LEGEND	Above or within 2.00% of projection	Between 2.01% & 5.00% below	Below 5.01% of projection
---------------	--	--	----------------------------------

GENERAL FUND EXPENDITURE DATA ENTRY REPORT							
MONTH	PROJ. P/R	ACTUAL P/R	PROJ. A/P	ACTUAL A/P	TOTAL	VARIANCE	
JULY PROJECTED	768,855		\$ 1,129,783		\$ 1,898,638 MONTHLY	\$ (51,037)	-2.69%
JULY ACTUAL		\$ 757,881		\$ 1,089,720	\$ 1,847,601 YTD	\$ (51,037)	-2.69%
AUGUST PROJECTED	905,595		\$ 913,713		\$ 1,819,308 MONTHLY	\$ (243)	-0.01%
AUGUST ACTUAL		\$ 858,428		\$ 960,637	\$ 1,819,065 YTD	\$ (51,279)	-1.38%
SEPTEMBER PROJECTED	4,414,916		\$ 864,615		\$ 5,279,531 MONTHLY	\$ (456,693)	-8.65%
SEPTEMBER ACTUAL		\$ 4,046,025		\$ 776,812	\$ 4,822,838 YTD	\$ (507,973)	-5.65%
OCTOBER PROJECTED	4,424,916		\$ 1,118,651		\$ 5,543,567 MONTHLY	\$ (1,061,024)	-19.14%
OCTOBER ACTUAL		\$ 4,052,406		\$ 430,137	\$ 4,482,543 YTD	\$ (1,568,997)	-10.79%
NOVEMBER PROJECTED	4,496,843		\$ 986,603		\$ 5,483,446 MONTHLY	\$ (871,029)	-15.88%
NOVEMBER ACTUAL		\$ 4,054,545		\$ 557,872	\$ 4,612,417 YTD	\$ (2,440,026)	-12.19%
DECEMBER PROJECTED	4,424,916		\$ 979,899		\$ 5,404,815 MONTHLY	\$ (509,538)	-9.43%
DECEMBER ACTUAL		\$ 4,013,879		\$ 881,399	\$ 4,895,277 YTD	\$ (2,949,564)	-11.60%
JANUARY PROJECTED	4,274,916		\$ 969,680		\$ 5,244,596 MONTHLY	\$ (190,567)	-3.63%
JANUARY ACTUAL		\$ 4,098,614		\$ 955,415	\$ 5,054,030 YTD	\$ (3,140,130)	-10.24%
FEBRUARY PROJECTED	4,274,916		\$ 998,374		\$ 5,273,290 MONTHLY	\$ (346,794)	-6.58%
FEBRUARY ACTUAL		\$ 4,151,893		\$ 774,603	\$ 4,926,496 YTD	\$ (3,486,924)	-9.70%
MARCH PROJECTED	4,545,539		\$ 1,163,943		\$ 5,709,482 MONTHLY	\$ (640,094)	-11.21%
MARCH ACTUAL		\$ 4,138,701		\$ 930,687	\$ 5,069,388 YTD	\$ (4,127,019)	-9.91%
APRIL PROJECTED	4,489,021		\$ 1,358,308		\$ 5,847,329 MONTHLY	\$ (5,847,329)	-100.00%
APRIL ACTUAL		\$ -		\$ -	\$ - YTD	\$ (9,974,348)	-21.00%
MAY PROJECTED	7,735,836		\$ 1,721,562		\$ 9,457,398 MONTHLY	\$ (9,457,398)	-100.00%
MAY ACTUAL		\$ -		\$ -	\$ - YTD	\$ (19,431,746)	-34.11%
JUNE PROJECTED	8,255,234		\$ 2,550,932		\$ 10,806,166 MONTHLY	\$ (10,806,166)	-100.00%
JUNE ACTUAL		\$ -		\$ -	\$ - YTD	\$ (30,237,912)	-44.62%
PROJECTED	\$ 53,011,503		\$ 14,756,063		\$ 67,767,566		
BUDGET BOOK	\$ 56,040,853		\$ 14,837,286		\$ 70,878,139		
VARIANCE	\$ 3,029,350		\$ 81,223		\$ 3,110,573	(proj. difference in budgeted expenditures)	
TOTAL ACTUAL		\$ 30,172,372		\$ 7,357,282	\$ 37,529,654	FORECAST ACT	\$ 63,640,547
% spent to date		56.92%		49.86%	55.38%		
Note:	Revised Jan-Jun projections based upon YTD actuals & planned expenditures						
LEGEND MONTHLY	Below or within 2.00%		Between 2.01% & 5.00% above		Above 5.01% of projection		
LEGEND YTD	Below or within 2.00%		Between 2.01% & 5.00% above		Above 5.01% of projection		

GENERAL FUND MONTHLY ENDING FUND BALANCE REPORT

DATE	Revenue	Expenditure	Ending Fund Balance	Variance	EFB Monthly Projection for Year End
1-Jul-20 PROJECTED			\$ 11,950,000		
ACTUAL			\$ 11,983,191		
31-Jul-20 PROJECTED	\$ 8,930,520	\$ 1,898,638	\$ 18,981,882		
ACTUAL	\$ 8,702,606	\$ 1,847,601	\$ 18,838,195	\$ (176,877)	-0.93%
31-Aug-20 PROJECTED	\$ 4,551,138	\$ 1,819,308	\$ 21,713,712		
ACTUAL	\$ 4,729,648	\$ 1,819,065	\$ 21,748,778	\$ 2,414	0.01%
30-Sep-20 PROJECTED	\$ 4,558,583	\$ 5,279,531	\$ 20,992,764		
ACTUAL	\$ 4,525,068	\$ 4,822,838	\$ 21,451,008	\$ 425,053	2.02%
31-Oct-20 PROJECTED	\$ 4,721,203	\$ 5,543,567	\$ 20,170,401		
ACTUAL	\$ 4,549,460	\$ 4,482,543	\$ 21,517,925	\$ 1,314,334	6.52%
30-Nov-20 PROJECTED	\$ 12,982,215	\$ 5,483,446	\$ 27,669,170		
ACTUAL	\$ 12,951,253	\$ 4,612,417	\$ 29,856,762	\$ 2,187,592	7.91%
31-Dec-20 PROJECTED	\$ 6,108,309	\$ 5,404,815	\$ 28,372,664		
ACTUAL	\$ 6,231,992	\$ 4,895,277	\$ 31,193,477	\$ 2,820,813	9.94%
31-Jan-21 PROJECTED	\$ 4,923,952	\$ 5,244,596	\$ 28,052,020		
ACTUAL	\$ 4,567,932	\$ 5,054,030	\$ 30,707,379	\$ 2,655,359	9.47%
28-Feb-21 PROJECTED	\$ 4,296,580	\$ 5,273,290	\$ 27,075,310		
ACTUAL	\$ 4,998,306	\$ 4,926,496	\$ 30,779,188	\$ 3,703,878	13.68%
31-Mar-21 PROJECTED	\$ 4,218,276	\$ 5,709,482	\$ 25,584,105		
ACTUAL	\$ 4,328,216	\$ 5,069,388	\$ 30,038,017	\$ 4,453,912	17.41%
30-Apr-21 PROJECTED	\$ 4,158,623	\$ 5,847,329	\$ 23,895,399		
ACTUAL	\$ -	\$ -	\$ 30,038,017		0.00%
31-May-21 PROJECTED	\$ 4,387,209	\$ 9,457,398	\$ 18,825,210		
ACTUAL	\$ -	\$ -	\$ 30,038,017		0.00%
30-Jun-21 PROJECTED	\$ 427,520	\$ 10,806,166	\$ 8,446,564		
ACTUAL	\$ -	\$ -	\$ 30,038,017		0.00%
INITIAL FORECASTED EFB	\$ 64,264,130	\$ 67,767,566	\$ 8,446,564		12.14%
ACTUALS TO DATE	\$ 55,584,480	\$ 37,529,654			
ANTICIPATED ACTUALS*	\$64,557,833	\$63,640,547	\$ 12,900,476		16.85%
Monthly Comp.	Above or within 2.00% of projection	Between 2.01% & 5.00% below projection	Below 5.01% of projection		
	*Calculated using actuals through the current month and projected revenue and expenditures for future months				
NOTE:	Final as of November 20, 2020 completed audit of June 30, 2020 financials.				
ENDING FUND BALANCE LEGEND	8.00% to 9.00% and above	Between 7.99% to 7.50%	7.49% and below		16

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

PUBLIC COMMENT GUIDELINES

Welcome. This is the time we reserve in our meeting for public comment. Anyone wishing to address the board should stand and be recognized, then move forward to the microphone at the center table. Prior to making your comments, please state your first and last name, home address, and school or topic. Please limit your comments to a maximum of three (3) minutes and address them to me.

Members of the community wishing to provide public comment prior to the meeting submitted those statements to the district by 12:00 pm today.

According to Board policy KL, any complaint regarding a specific employee of the Hermiston School District must be routed through the superintendent's office.

Is there anyone here tonight who would like to address the board?

bc

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

SUPERINTENDENT'S RECOMMENDATION

7.1 CONSENT: Human Resources Department

7.1.1 TOPIC: Personnel Appointment

It is recommended.

RECOMMENDATION:

. that the Board of Education approves the appointment of the following employees:

Cristal Delgado
Samantha French
Eleanor Stuart

School Counselor
Behavior Specialist
ELL Assistant

Sandstone Middle
District Office
West Park Elementary

bc

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

SUPERINTENDENT'S RECOMMENDATION

7.1 CONSENT: Human Resources Department

7.1.2 TOPIC: Personnel Resignation

It is recommended.

RECOMMENDATION:

. that the Board of Education approves the resignation of the following employees:

Madison Barr	Grade 4 Teacher	Highland Hills Elementary
David Garcia Coria	ELL Teacher	Armand Larive Middle
McKenzie Diaz	Grade 1 Teacher	Sunset Elementary
Aimee Hardenbrook	Mathematics Teacher	Sandstone Middle
Melisa McElroy	Science Teacher	Sandstone Middle
Jennifer Miller	ELL Teacher	Sunset Elementary
Maloree Moss	Business Education Teacher	Hermiston High School
Stephanie Nelson	Speech Language Pathology Assistant	District Office
Sarah Nunez	ELL Assistant	Hermiston High School
Rick Scheibner	School Counselor	Sandstone Middle
Nicole Silver	Art Teacher	Hermiston High School
Kasey Strehlou	Grade 3 Teacher	Desert View Elementary
Joseph Vandecar	Grounds	Maintenance Office

bc

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

SUPERINTENDENT'S RECOMMENDATION

7.1 CONSENT: Human Resources Department

7.1.3 TOPIC: Extra Responsibility Contract

It is recommended.

RECOMMENDATION:

. that the Board of Education approves the following extra responsibility contracts:

Isaac Aguilar	Assistant Boys Wrestling Coach	Hermiston High School
Beth Anderson	Drama Advisor	Hermiston High School
	One 3-Act Play	

bc

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

SUPERINTENDENT'S RECOMMENDATION

7.1 CONSENT: Human Resources Department

7.1.4 TOPIC: Extra Duty Contract

It is recommended.

RECOMMENDATION:

. that the Board of Education approves the following extra duty contracts:

Robert Doherty	HTV Athletic Livestream	Hermiston High School
Abigail Hale	Assistant Drama Advisor	Hermiston High School
	One 3-Act Play	

bc

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION

7.2 CONSENT ITEMS: Business Office

7.2.1 TOPIC: Acceptance of Gifts

It is recommended.

RECOMMENDATION:

. that the Board of Education accepts the following gifts:

SCHOOL/PROG	GIFT	VALUE	DONOR
West Park Elementary School	Supplies		Walmart Store
West Park Elementary School – Music Department	Cash	\$72.10	Benevity Community Impact Fund
Sandstone Middle School	Cash	\$126.44	Swire Coca-Cola
Highland Hills Elementary School	Cash	\$230.82	The Blackbaud Giving Fund

bc



Hermiston School District 8R

305 SW 11TH Street, Hermiston, Oregon 97838-2103
Phone: (541) 667-6000 Fax: (541) 667-6050
www.hermiston.k12.or.us

APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: West Park Elementary

Name of Donor: Walmart Store

Donor Address: 1350 N 1st St, Hermiston, OR 97838

Donor Telephone Number: (541) 567-4854

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: notebooks, pencils, markers, glue, colored pencils and erasers-\$500.00 worth 4/8/2021

Purpose of gift/donation: supply

Signature of Donor: _____

Date: _____

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator K. K. [Signature] Date: 4.12.21

Recommendation of Business Manager K. [Signature] Date: 4.13.2021

Recommendation of Superintendent T. [Signature] Date: 5/5/21

Action of the Board of Education: Accepted _____ Not Accepted _____

Secretary to the Board of Education _____ Date: _____



Hermiston School District 8R

305 SW 11TH Street, Hermiston, Oregon 97838-2103

Phone: (541) 667-6000 Fax: (541) 667-6050

www.hermiston.k12.or.us

APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: West Park Elementary/music dept

Name of Donor: The Benevity community Impact Fund American online Giving Foundation , Inc (Lamb Weston)

Donor Address: 40 East Main St, Suite 887, Newark, DE 19711, US

Donor Telephone Number: 855-237-7875

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Ck 585044 Date 03/25/2021 Ck \$72.10

Purpose of gift/donation: Music Dept.

Signature of Donor: _____

Date: ~~01/12/2021~~ _____

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: 4/14/21

Recommendation of Business Manager [Signature] Date: 5/3/2021

Recommendation of Superintendent [Signature] Date: 5/5/21

Action of the Board of Education: Accepted _____ Not Accepted _____

Secretary to the Board of Education _____ Date: _____



Hermiston School District 8R

305 SW 11TH Street, Hermiston, Oregon 97838-2103
Phone: (541) 667-6000 Fax: (541) 667-6050
www.hermiston.k12.or.us

APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Sandstone Middle School

Name of Donor: Swire Coca-Cola

Donor Address: 12634 South 265 West, Draper, Utah 84020

Donor Telephone Number: _____

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Ck# 5000116514 - \$126.00 Ck# 5000116515 - \$126.44

Purpose of gift/donation: proceeds from the student snack and water machine - to be used for student rewards in 255 fund.

Signature of Donor: _____

Date: 04/22/2021

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator [Signature] Date: 4/23/21

Recommendation of Business Manager [Signature] Date: 4/30/2021

Recommendation of Superintendent [Signature] Date: 5/5/21

Action of the Board of Education: Accepted _____ Not Accepted _____

Secretary to the Board of Education _____ Date: _____



Hermiston School District 8R

305 SW 11TH Street, Hermiston, Oregon 97838-2103
Phone: (541) 667-6000 Fax: (541) 667-6050
www.hermiston.k12.or.us

APPLICATION FOR ACCEPTANCE OF GIFT

Unit to be presented with Gift/Donation: Highland Hills Elementary School

Name of Donor: The Blackbaud Giving Fund

Donor Address: 65 Fairchild St, Charleston, SC 29492

Donor Telephone Number: N/A

Description of gift(s)/donation(s) including Serial #, purchase date, original purchase price and current cash value: Check for \$230.82

Purpose of gift/donation: Highland Hills Elementary to be used in their 255 general use.

Signature of Donor: N/A

Date: 03/31/2021

Authority to accept a gift, donation, emolument, favor, or gratuity to the School District is vested in the Board of Education. All such gifts shall become property of the School District.

Gifts will be considered for acceptance, with full District responsibility for maintenance, if they are of a type appearing on approved standard equipment lists or are closely related in instructional value.

Recommendation of Unit Administrator Rebecca R Date: 4/1/21

Recommendation of Business Manager Kari Daniel Date: 4/5/2021

Recommendation of Superintendent Thompson Date: 5/5/21

Action of the Board of Education: Accepted Not Accepted

Secretary to the Board of Education _____ Date: _____

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION

7.2 CONSENT ITEMS: Business Office

7.2.2 TOPIC: Grant Fund Establishment

It is recommended.

RECOMMENDATION:

. that the Board of Education approves Resolution 20-21-05, as attached, authorizing the administration to establish Grant Fund 210.

bc

**HERMISTON SCHOOL DISTRICT #8R
RESOLUTION # 20-21-05**

2020-2021 Grant Fund 210

WHEREAS, Oregon Revised Statue allows special revenue funds to be established by the Board of Directors to appropriate and expend such funds for specific purposes; and

WHEREAS, Hermiston School District #8R wishes to create such a fund to be used to support efforts required to account for operations of a grant received from ODE within the district; and

WHEREAS, the funds for the Elementary and Secondary School Emergency Relief III Fund (ESSER III Fund) would be received from district claim process; and

WHEREAS, once the Fund is established, operation could continue through fiscal year 2020-2021; now

THEREFORE, BE IT RESOLVED by the Board of Education of Hermiston School District #8R, Umatilla County, Oregon, to authorize the administration to establish the Elementary and Secondary School Emergency Relief III Fund (ESSER III Fund) immediately for the purposes stated above.

2020-2021 Supplemental Budget:

Revenue:	210	R4500	\$ 10,840,206
Appropriations:	1000		\$ 5,840,206
	2000		\$ 4,000,000
	4000		\$ 1,000,000

Considered and enacted at the meeting of the Board of Directors of the Hermiston School District #8R, on the 10th day of May, 2021.

**Board Chairman
Hermiston School District #8R**

**Secretary to the School Board
Hermiston School District #8R**

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION

7.2 CONSENT ITEMS: Business Office

7.2.3 TOPIC: Grant Fund Establishment

It is recommended.

RECOMMENDATION:

. that the Board of Education approves Resolution 20-21-06, as attached, authorizing the administration to establish Grant Fund 254.

bc

**HERMISTON SCHOOL DISTRICT #8R
RESOLUTION # 20-21-06**

2020-2021 Grant Fund 254

WHEREAS, Oregon Revised Statute allows special revenue funds to be established by the Board of Directors to appropriate and expend such funds for specific purposes; and

WHEREAS, Hermiston School District #8R wishes to create such a fund to be used to support efforts required to account for operations of a grant received from ODE within the district; and

WHEREAS, the funds for the Summer Learning Grants would be received from district claim process; and

WHEREAS, once the Fund is established, operation could continue through fiscal year 2020-2021; now

THEREFORE, BE IT RESOLVED by the Board of Education of Hermiston School District #8R, Umatilla County, Oregon, to authorize the administration to establish the Summer Learning Grants fund immediately for the purposes stated above.

2020-2021 Supplemental Budget:

Revenue:	254	R3299	\$ 2,289,636
Appropriations:	1000		\$ 1,641,289
	3000		\$ 648,347

Considered and enacted at the meeting of the Board of Directors of the Hermiston School District #8R, on the 10th day of May, 2021.

**Board Chairman
Hermiston School District #8R**

**Secretary to the School Board
Hermiston School District #8R**

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION

7.2 CONSENT ITEMS: Business Office

7.2.4 TOPIC: Budget Adjustment

It is recommended.

RECOMMENDATION:

. that the Board of Education approves Resolution 20-21-07.

bc

HERMISTON SCHOOL DISTRICT #8R

Resolution # 20-21-07

WHEREAS, Hermiston School District #8R finds the need to amend the budgeted appropriations as follows for the purpose of increasing appropriations for support services and transfers to reserves and internal service funds and adjust appropriates for expenditures related to specific purpose grant funds, and

WHEREAS, Oregon Revised Statue allows the District to authorize such transfers of appropriation via resolution, and expend specific purpose grants after enactment of an appropriations resolution,

THEREFORE, BE IT RESOLVED that the Board of Education of Hermiston School District #8R hereby approves the following changes in appropriations and expenditures for the fiscal year 2020-2021 Budget.

Fund	Category	Prior Budgeted	Change Amount	New Budget
100	1000	\$40,949,907	(\$2,000,000)	\$38,949,907
100	2000	\$28,553,232	\$1,000,000	\$29,553,232
100	5000	\$1,225,000	\$1,000,000	\$2,225,000
201	R5200	\$160,000	\$1,000,000	\$1,160,000
201	6000	\$1,110,000	\$1,000,000	\$2,110,000
202	1000	\$285,040	(\$130,000)	\$155,040
202	2000	\$800,000	\$130,000	\$930,000
217	1000	\$8,000	\$6,000	\$14,000
217	2000	\$94,054	(\$6,000)	\$88,054
242	R3299	\$13,307	\$13,264	\$26,571
242	R4500	\$50,062	\$14,759	\$64,821
242	1000	\$58,069	\$28,023	\$86,092
242	2000	\$5,300	\$0	\$5,300

Considered and adopted at the meeting of the Board of Education of the Hermiston School District #8R, on the 10th day of May, 2021.

Board Chairman
Hermiston School District #8R

Secretary to the School Board
Hermiston School District #8R

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

DIRECTOR OF BUSINESS SERVICES' RECOMMENDATION

7.3 CONSENT ITEMS: Athletics & Activities Department

7.3.1 TOPIC: Washington Interscholastic Activities Association Membership

It is recommended.

RECOMMENDATION:

. that the Board of Education approves Hermiston School District's membership with the Washington Interscholastic Activities Association (WIAA).

bc



SCHOOL BOARD RESOLUTION

Electronic form available at: wiaa.com/resolution.aspx
Return by the **second Friday in June** annually.

School District Type (select one): Public Private Charter Tribal

School District Name: Hermiston School District Resolution # (optional): Date: May 10, 2021

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided.

The local **SCHOOL BOARD PRESIDENT** and **SUPERINTENDENT** must sign this resolution form to indicate that the School Board has approved the Public School District's or Private School's membership with the Washington Interscholastic Activities Association (WIAA) and as members, these schools will follow the WIAA Rules and Regulations.

DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of directors of the following School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE & MEMBERSHIP BILLING

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools based on tiered billing rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities in which registered WOA officials officiate, and which are authorized and offered by School Board approval and listed on the school's WIAA membership form.

Member schools will be billed in August according to the Membership Fee Structure outlined in the handbook of the upcoming school year. Labor and Industries (L&I) fees will be included on the bills sent out to each member school at that time. Per Rule 3.6.4: Member school service and Labor and Industries fees are due November 1. Schools that fail to submit service and L & I fees by December 1 will be excluded from participation in regular season contests and culminating events until fees are remitted and be assessed a \$100.00 late fee.

By signing below the School District Superintendent/Head of School, School Board President (for Public School Districts), and school board members agree to the information above for the public school district or private school listed above, on or before the date listed above.

Superintendent/Head of School: Signature: _____

School Board President (if applicable): Signature: _____

School Board Members (list WIAA Contact as first school board member):

1. Signature: _____

2. Signature: _____

3. Signature: _____

4. Signature: _____

5. Signature: _____



**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

SUPERINTENDENT’S RECOMMENDATION

7.4 CONSENT ITEMS: Superintendent’s Office

7.4.1 TOPIC: Policy Review – First Reading

It is recommended.

RECOMMENDATION:

. that the Board of Education adopt the list of policies under review, as included:

CBA	Qualifications and Duties of the Superintendent
IIBGA	Electronics Communication Systems
IIBGA-AR(1)	Electronic Communications System
IIBGA-AR(2)	Student Network User Code of Conduct
IIBGA-AR(3)	Employee Network User Code of Conduct
IIBGA-AR(4)	Nondistrict Network User Code of Conduct
INDB	Flag Displays and Salutes
JGA	Corporal Punishment**
JHCA/JHCB	Immunization, Physical Examination, Vision Screening / Eye Examination and Dental Screening**

bc

Hermiston School District 8R

Code: CBA

Adopted:

Qualifications and Duties of the Superintendent

{Braced guidance to be removed prior to adoption.}

OSBA has reduced the number of samples of this policy from four to one. Each of the four current versions outline the qualifications for a superintendent, followed by lists of expectations and responsibilities. Districts do not need to delete their current version simply because it does not match this policy, rather OSBA recommends that boards review their current policy and this sample to determine what works best for the district. While many of the provisions in this policy are rooted in law, they are not required to be included in this policy; the district has discretion of what to include here. OSBA recommends the board review the superintendent's contract and evaluation materials to ensure there are no inconsistencies or contradictions.}

The Board requires the superintendent be a strong educational leader who has the following professional experience and training:

1. A current license that qualifies the individual to serve as superintendent of the district^{1};
2. A master's degree or higher in the field of education, preferably in educational administration;
3. Successful teaching experience at the elementary or secondary school level;
4. Service as a superintendent or administrative experience in the central administration of a school system.

In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets alternative licensure requirements. The Board may take steps to assist an individual to qualify for such a license.

The superintendent will have the following personal and professional qualities:

1. Success in leadership roles with staff, community and professional peers;
2. Ability to communicate effectively, both orally and in writing;
3. Scholarship, intelligence and excellent ability to plan and organize;
4. Training, experience and success in personnel selection, evaluation and development;
5. Knowledge of curriculum development, implementation and evaluation;
6. Knowledge of business and support service systems which facilitate planning, control and accountability;

^{1} Please contact the Teacher Standards Practices Commission (TSPC) with questions regarding licensure.}

7. Experience in administering collective bargaining agreements;
8. Ability to motivate other administrators and significantly involve them in the decision-making process;
9. Strong management skills; and the desire and ability to motivate and innovate, taking advantage of the district's strengths.

General Functions

1. The superintendent is the chief executive officer of the district and, under the direction of the Board, is responsible for control and operation of the school system, and for implementing the decisions and policies of the Board.
2. The superintendent has the authority to formulate and delegate duties and responsibilities to subordinate administrative personnel. The delegation of such duties and responsibilities, however, will not relieve the superintendent of responsibility for the action taken under such delegation.

Specific Functions

The superintendent will have the duty and authority to perform the following specific functions:

1. Review data regularly and lead the district in enacting equitable changes to improve educational outcomes for every student;
2. Serve as educational leader to the Board, staff and community;
3. Act as the district's chief administrative officer;
4. Serve as district school clerk, performing such duties as required by law or by the Board;
5. Schedule meeting places, prepare an agenda and record minutes for all Board meetings and other committee meetings authorized by the Board;{²}
6. Attend all regular and special meetings of the Board, except when excused;
7. Serve as executive officer of the budget committee and prepare an educational plan that is the basis for formulating the district's budget;
8. Administer adopted Board policies;
9. Regularly review adopted Board policies and make recommendations for needed changes;
10. Advise, inform and make recommendations to the Board on matters of policy and other required action(s), and inform the Board on all phases of district operation;
11. Provide an ongoing program of communication to and from the community, staff and Board concerning district programs and activities;
12. Assess trends and changing procedures in salary negotiations and assist the Board in collective bargaining and salary consultation with district employee groups;

{² Review policy BDDC to ensure consistency.}

13. Serve as a member of the Board's salary consultation and negotiations teams, and make recommendations to the Board on all issues;
14. Direct the implementation and administration of all agreements resulting from the consultation or negotiation process;
15. Develop and file a complete list of position descriptions, with job descriptions within each classification for all classes of personnel; review and change those descriptions as needed or directed by the Board;
16. Formulate and recommend for Board adoption such personnel policies as may be necessary for efficient functioning of the district staff;
17. Make rules and reasonable regulations to govern routine matters and see that such rules and regulations are communicated to employees concerned;
18. Resolve problems of operations and settle disputes referred through administrative channels;
19. Work with staff organizations and committees in the development of sound personnel practices and procedures and provide for their implementation;
20. Assume responsibility for the development, maintenance and operation of a constructive program of in-service, training and education for all school system employees. For this responsibility, the superintendent may employ lecturers, grant temporary leave from work, approve reimbursement for extension or college courses and develop professional library facilities as required, subject to Board approval;
21. Recommend to the Board, the appointment, renewal, contract extension, contract nonrenewal, contract non-extension or dismissal of licensed district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
22. Appoint, promote, demote or discharge classified and non-represented employees as provided by state law, Board policy, collective bargaining agreements and meet and confer agreements, as applicable;
23. Assign or transfer all district employees in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
24. Evaluate the performance of all district administrative personnel in accordance with state law and Board policy, and make recommendations for those positions to the Board before March 15 of each year;
25. Evaluate the performance of licensed and classified personnel in accordance with state law, Board policy and the employee's collective bargaining agreement, as applicable;
26. Assign and control the promotion of students;
27. Maintain a continuous inventory of all district property, furniture, material and supplies;
28. Recommend plans for repairs to district property and for new construction and see that all plans adopted by the Board are properly executed;
29. Establish procedures to involve teachers, principals, supervisory personnel and representatives from student and community groups in the preparation and selection of courses of study and other instructional materials;

30. Recommend instructional materials, instructional supplies and school equipment to be purchased by the district;
31. Direct the preparation of the budget, prepare the budget message for presentation to the budget committee, supervise the administration of all fiscal policies of the district and serve as custodian of all district funds;
32. Develop and recommend to the Board long-range plans for educational programs, facilities and financial resources that are consistent with population trends, district goals and community needs;
33. Direct the district in its relationships with federal, state and local government agencies;
34. Cooperate with universities and colleges in their student-teacher training programs;
35. Attend local, state and national meetings, conferences and workshops as deemed beneficial to the interests of the district;
36. Visit, as may be required, all district schools as a regular part of a schedule and institute and carry out such regulations, as may be necessary, to attain their efficient operation;
37. Direct the administrative staff in establishing and changing, as needed, school attendance area boundaries subject to Board approval;
38. In cases of matters not specifically covered by Board policies, take appropriate action and report such action to the Board no later than the next regular Board meeting;
39. Have other power and duties as may be approved by the Board, and as may be necessary to fulfill the functions of the office of superintendent.

END OF POLICY

Legal Reference(s):

[ORS 332.075](#)
[ORS 342.143](#)
[ORS 342.173](#)

[ORS 342.850](#)
[OAR 584-020-0000 - 0035](#)
[OAR 584-046-0003 - 0024](#)

[OAR 584-080-0151](#)
[OAR 584-080-0152](#)
[OAR 584-080-0161](#)

Hermiston School District 8R

Code: IIBGA
Adopted: 1/13/15
Revised/Readopted: 7/10/17
Orig. Code: IIBGA

Electronics Communication Systems

~~The Board is committed to the development, establishment and maintenance of quality, equitable and cost-effective electronic communication systems. Electronic communication includes use of telephones, cell phones, computers, Internet, e-mail, fax machines, broadcast media or any other manner of communication using electronic type transmission.~~

~~The systems' purposes shall be limited to advancement and promotion of research, learning, teaching and communication.~~

The district's **electronic communications** systems will be used to provide statewide, national and global communications opportunities for staff and students and for the advancement and promotion of teaching and learning.

The superintendent will establish administrative regulations for the use of the district's **electronic communications** system, including compliance with the following provisions of the Children's Internet Protection Act:

1. Technology protection measures, installed and in continuous operation, that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography or, with respect to the use of the computers by minors, harmful to minors;
2. Educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms;
3. Monitoring the online activities of minors;
4. Denying access by minors to inappropriate matter on the Internet and World Wide Web;
5. Ensuring the safety and security of minors when using ~~e-electronic~~ mail, **[social media,]** chat rooms and other forms of direct electronic communications;
6. Prohibiting unauthorized access, including so-called "hacking" and other unlawful activities by minors online;
7. Prohibiting unauthorized disclosure, use and dissemination of personal information regarding minors; **and**
8. Installing measures designed to restrict minors' access to materials **harmful to minors.**

~~The superintendent will establish administrative regulations for use of the district's system by staff using their own personal electronic devices to download and store district proprietary information including personally recognizable information about the district students or staff. Administrative R~~regulations shall

insure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA).

The Administrative regulations will be consistent with sound guidelines as may be provided by the education service district, the Oregon Department of Education and/or the Oregon Government Ethics Commission, copyright law, and will include a complaint procedure for reporting violations.

Failure to abide by district policy and administrative regulations governing use of the district's electronic communications system may result in the suspension and/or revocation of system access. Additionally, student violations may will result in discipline up to and including expulsion. Staff Employee violations may will also result in discipline up to and including dismissal. Violations of law may will be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines or other charges may also be imposed.

END OF POLICY

Legal Reference(s):

[ORS 167.060 - 167.100](#)
[ORS Chapter 192](#)
[ORS 260.432](#)
[ORS 332.107](#)

[ORS 339.250](#)
[ORS 339.270](#)
[OAR 581-021-0050](#)
[OAR 581-021-0055](#)

[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Children's Internet Protection Act, 47 U.S.C.§§ 254(h) and (l) (2018); 47 C.F.R. Section 54.520 (2019).

Copyrights, 17, U.S.C. §§ 101-1332 (2018); 19 C.F.R. Part 133 (2020).

Safe and Drug-Free Schools and Communities Act, 20 U.S.C.§§ 7101-7117 (2018).

Drug-Free Workplace Act of 1988, 41 U.S.C.§§ 8101-8107 (2018); 34 C.F.R. Part 84, Subpart F (2020).

Controlled Substances Act, 21 U.S.C.§ 812, Schedules I through V (2018); 21 C.F.R. §§ 1308.11-1308.15 (2020).

Americans with Disabilities Act of 1990, 42 U.S.C.§§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Family Educational Rights and Privacy Act, 20 U.S.C.§ 1232g (2018); 34 C.F.R. Part 99 (2020).

Every Student Succeeds Act, 20 U.S.C. § 7131 (2018).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Hermiston School District 8R

Code: IIBGA-AR(1)
Revised/Reviewed: 1/13/15; 7/10/17
Orig. Code: IIBGA-AR(1)

Electronic Communications System

Definitions

1. “Technology protection measure,” as defined by the Children’s Internet Protection Act (CIPA) means a specific technology that blocks or filters Internet access to visual depictions that are:
 - a. “Obscene,” has the meaning given such ~~as that~~ term ~~is defined~~ in Section 1460 of Title 18, United States Code;
 - b. “Child pornography,” has the meaning given such ~~as that~~ term ~~is defined~~ in Section 2256 of Title 18, United States Code; or
 - c. Harmful to minors.
2. “Harmful to minors,” as defined by CIPA, means any picture, image, graphic image file or other visual depiction that:
 - a. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex or excretion;
 - b. Depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - c. Taken as a whole, lacks serious literary, artistic, political or scientific value to minors.
3. “Sexual act ~~and~~; sexual contact,” as defined by CIPA, have the meanings given such terms in Section 2246 of Title 18, United States Code.
4. “Minor,” as defined by CIPA, means an individual who has not attained the age of 17. For the purposes of Board policy and this administrative regulation, minor will include all students enrolled in district schools.
5. ^{1} “Inappropriate matter,” as defined by the district, means material that is inconsistent with general public education purposes ~~and~~; the district’s ~~vision, mission and goals, as determined by the district.~~
6. ^{2} “District proprietary information” is defined ~~by the district~~ as any information created, produced or collected by district staff for the business or education purposes of the district including but not limited to student information, staff information, parent or patron information, curriculum, forms and like items used to conduct the district’s business.

^{1} As inappropriate matter is not defined in the CIPA or regulations, districts should determine the scope of what it will regard as inappropriate matter. The language provided in #5. is intended as a guide only.

^{2} This item corresponds to #3 on page 2 in this model sample administrative regulation.

7. “District software” is defined by the district as any commercial or staff developed software acquired using district resources.
8. “Electronic communication” includes use of telephones, cell phones, computers, Internet, e-mail, fax machines, broadcast media or any other manner of communication using electronic type transmission. *(moved from policy)*

General District Responsibilities

The district will:

1. Designate staff as necessary to ensure coordination and maintenance of the district’s electronic communications system which includes all district computers, e-mail and Internet access;
2. Provide staff training in the appropriate use of the district’s electronic communications system including copies of district policy and administrative regulations. Staff will provide similar training to authorized system users;
3. Provide a system for authorizing staff use of personal electronic devices to download or access district proprietary information; that ensures the protections of said information in accordance with board policy. The district will provide ~~and insures its removal from the device when its use is no longer authorized;~~
4. ~~Provide~~ a system for obtaining prior written agreement from staff for the recovery of district proprietary information downloaded to staff personal electronic devices as necessary to accomplish district purposes, obligations or duties, and when the use ~~of~~ the personal electronic device is no longer authorized, to ensure verification that information downloaded has been properly removed from the personal electronic device; ~~(See Staff User Agreement)]~~
5. Cooperate fully with local, state or federal officials in any investigation relating to misuse of the district’s electronic communications system;
6. Use only properly licensed software, audio or video media owned by/licensed to the district or approved for use by the district. The district will comply with the requirements of law regarding the use, reproduction and distribution of copyrighted works and with applicable provisions of use or license agreements;
7. Install and use ~~desktop and/or~~ server virus detection and removal software;
8. Provide technology protection measures that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography, or with respect to the use of computers by minors, harmful to minors. A supervisor or other individual authorized by the building principal may disable the technology protection measures to enable access for bona fide research or other lawful purposes, as deemed appropriate;
9. Prohibit access by minors, ~~as defined by CIPA and this regulation,~~ to inappropriate matter on the Internet and World Wide Web;
10. Provide staff supervision to monitor the online activities of students to prevent unauthorized access, including “hacking” and other unlawful activities online, and ensure the safety and security of

minors when authorized to use e-mail, [social media,]chat rooms[, applications] and other forms of direct electronic communication;

11. Provide student education about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking and social media websites[, applications] and in chat rooms;
12. Determine which users and sites, accessible as part of the district's electronic communications system, are most applicable to the curricular needs of the district, and may restrict user access, accordingly;
13. Determine which users will be provided access to the district's electronic communications e-mail system;
14. Program its computers to display a message reinforcing key elements of the district's electronic communications system Electronic Communications System policy and administrative regulation when accessed for use;
15. Notify appropriate system users that:
 - a. The district retains ownership and control of its computers, hardware, software and data at all times. All communications and stored information transmitted, received or contained in the district's information system are the district's property and are to be used for authorized purposes only. Use of district equipment or software for unauthorized purposes is strictly prohibited. The school administrators may routinely review user files and communications to maintain system integrity, monitor network etiquette and ensure that those authorized to use the district's system are in compliance with Board policy, administrative regulations and law.
 - b. Files and other information, including e-mail, sent or received, generated or stored on district servers are not private and may be subject to monitoring. By using the district's system, individuals consent to have that use monitored by authorized district personnel. The district reserves the right to access and disclose, as appropriate, all information and data contained on district computers and district-owned e-mail system;
 - c. The district may establish a retention schedule for the removal of e-mail;
 - d. E-mail sent or received by a Board member or employee in connection with the transaction of public business may be a public record and subject to state archivist rules for retention and destruction;
 - e. Information and data entered or stored on the district's computers and e-mail system may be subject to disclosure become discoverable evidence if a public records request is made or a lawsuit is filed against the district. "Deleted" or "purged" data from district computers or e-mail system may be retrieved for later public records disclosure or disciplinary purposes, as deemed necessary by the district;
 - f. The district may set quotas for system disk usage. The district may allow system users to increase their quota by submitting a written request to the supervising teacher or system coordinator stating the need for the increase;
 - g. [Passwords used on the districts electronic communications system will be changed at [90]-day intervals;]
 - h. ~~Passwords used on the district's system are the property of the district and must be provided to their supervisor or designated district personnel, as appropriate. Passwords that have not been provided to the district are prohibited;~~

i.h. Transmission of any communications or materials related to activities prohibited by ORS 260.432 regarding political campaigns is not allowed prohibited.

16. Ensure all student, staff and nonschool system users complete and sign an agreement to abide by the district's electronic communications system policy and administrative regulations. All such agreements will be maintained on file in the school office.;
17. Notify users of known copyright infringing activities and deny access to ore remove the material.

Electronic Communications System Access

1. Access to the district's electronic communications system is authorized to:

Board members, district employees, students in grades K-12, with parent approval and when under the direct supervision of staff, and district volunteers, district contractors or other members of the public as authorized by the system coordinator or district administrators consistent with the district's policy governing use of district equipment and materials.

2. *(Is this current practice? Review proposed language as an option)* Students, staff, Board members, volunteers, district contractors and other members of the public may be permitted to use the district's system for personal use, in addition to official district business, consistent with Board policy, general use prohibitions/guidelines/etiquette and other applicable provisions of this administrative regulation. Personal use of district-owned computers including Internet and e-mail access by employees is prohibited during the employee's work hours. Additionally, Board member and employee use of district-owned computers may be permitted only when such use does not violate consistent with the provisions of Oregon Revised Statute (ORS) 244.040 and use is under the same terms and conditions that access is provided to the general public.

OR

[Students may be permitted to use the district's electronic communications system, when consistent with board policy and administrative regulations, for school and instructional related activities. Personal use of district-owned computers or devices including Internet and e-mail access is [prohibited.] [permitted when consistent with board policy and administrative regulations and when during the school day.]

[Staff and Board members may be permitted to use the district's electronic communications system to conduct business related to the management or instructional needs of the district or to conduct research related to education and when in compliance with Board policy and administrative regulations.] [Personal use of the district's system or district-owned computers or devices including Internet and e-mail access by district staff [is prohibited] [may be permitted when consistent with Oregon ethics laws, Board policy and administrative regulations[, when used on school property] [, and when on own time].] [Personal use of the district's system or district-owned computers or devices [including Internet and e-mail access] by Board members is prohibited.]

[District staff and Board members may use the district's electronic communications system[, district-owned computers or devices] [including Internet and e-mail access] for personal use under the same terms and conditions that access is provided to the general public under the district's policy governing use of district equipment and materials.]

[Volunteers[,] [and] district contractors [and] [other members of the public may be permitted to use the district's electronic communications system for personal use when consistent with Board policy, general use prohibitions and guidelines/etiquette and other applicable provisions of this administrative regulation.]

General Use Prohibitions and Guidelines/Etiquette

Operation of the district's electronic communications system relies upon the proper conduct and appropriate use of system users. Students, staff and others granted system access are responsible for adhering to the following prohibitions and guidelines which require legal, ethical and efficient use/utilization of the district's system.

1. General Use Prohibitions

The following conduct is strictly prohibited:

- a. Attempts to use the district's electronic communications system for:
 - (1) Unauthorized solicitation of funds;
 - (2) Distribution of chain letters;
 - (3) Unauthorized sale or purchase of merchandise and services;
 - (4) Collection of signatures;
 - (5) Membership drives;
 - (6) Transmission of any materials regarding political campaigns.
- b. Attempts to upload, download, use, reproduce or distribute information, data, ~~or~~ software or file share music, videos or other materials on the district's system in violation of copyright law or applicable provisions of use or license agreements;
- c. Attempts to degrade, disrupt or vandalize the district's equipment, software, materials or data or those of any other user of the district's system or any of the agencies or other networks connected to the district's system;
- d. Attempts to evade, change or exceed resource quotas or data/disk usage quotas;
- e. Attempts to send, intentionally access or download any text file or picture or engage in any communication that includes, but not limited to, material which may be interpreted as:
 - (1) Harmful to minors;
 - (2) Obscene or child pornography as defined by law or indecent, vulgar, profane or lewd as determined by the district;
 - (3) A product or service not permitted to minors by law;
 - (4) Harassment, intimidation, bullying, menacing, threatening, or a bias incident; ~~constitutes insulting or fighting words, the very expression of which injures or harasses others;~~
 - (5) Constitutes insulting or fighting words, the very expression of which injures or harasses others, or which includes a symbol of hate;
 - (6) A likelihood that, either because of its content or the manner of distribution, it will cause a material or substantial disruption of the proper and orderly operation of the school or school activity;
 - (7) Defamatory, libelous, reckless or maliciously false, potentially giving rise to civil liability, constituting or promoting discrimination, a criminal offense or otherwise violates any law, rule, regulation, Board policy and/or administrative regulation.

- f. Attempts to gain unauthorized access to any service via the district's system which has a cost involved or attempts to incur other types of costs without specific approval. The user accessing such services will be responsible for these costs;
- g. Attempts to post or publish personal student contact information unless authorized by the system coordinator or teacher and consistent with applicable Board policies pertaining to student directory information and personally identifiable information. Personal student contact information may include includes photograph, age, home, school, work or e-mail addresses or phone numbers or other unauthorized disclosure, use and dissemination of personal information regarding students;
- h. Attempts to arrange student meetings with anyone on the district's electronic communications system, unless authorized by the system coordinator or teacher or when consistent with school or educational related activities and with prior parent approval when necessary;
- i. Attempts to represent self on behalf of the district through use of use the district's name in external communication forums, e.g., social media, such as chat rooms, without prior district authorization;
- j. Attempts to use another individual's account name or password, ~~failure to provide the district with individual passwords~~;
- k. To access restricted information, resources or networks to which the user has not been given access.

2. Guidelines/Etiquette

System users will:

- a. Adhere to the same standards for communicating online that are expected in the classroom and consistent with Board policy and administrative regulations;
- b. Respect other people's time and cyberspace. Use real-time conference features such as video/talk/chat/Internet relay chat only as approved by the supervising teacher or system coordinator. Avoid downloading excessively large files. Remain on the system long enough to get needed information then exit the system. Act as though every byte sent costs somebody time and money, because it does;
- c. Take pride in communications. Check spelling and grammar;
- d. Respect the privacy of others. Do not read the mail or files of others without their permission;
- e. Cite all quotes, references and sources;
- f. Adhere to guidelines for managing and composing effective e-mail messages:
 - (1) One subject per message – avoid covering various issues in a single e-mail message;
 - (2) Use a descriptive heading;
 - (3) Be concise – keep message short and to the point;
 - (4) Write short sentences;
 - (5) Use bulleted lists to break up complicated text;
 - (6) Conclude message with actions required and target dates;
 - (7) Remove e-mail in accordance with established guidelines;
 - (8) Remember, there is no expectation of expected right to privacy when using e-mail. Others may read or access mail;
 - (9) Always sign messages;
 - (10) Always acknowledge receipt of a document or file.

- g. Protect password confidentiality. Passwords are ~~the property of the district and are~~ not to be shared with others. Using another user's account or password or allowing such access by another may be permitted with supervising teacher or system coordinator approval only. ~~No system user may use a password on the district's computers, e-mail system or Internet access which is unknown to the district;~~
- h. Communicate only with such users and/or sites as may be authorized by the district;
- i. Be forgiving of the mistakes of others and share your knowledge. Practice good mentoring techniques;
- j. Report violations of the district's policy and administrative regulation or security problems to the supervising teacher, system coordinator or administrator, as appropriate.

[Use of appropriate etiquette is expected of all users while using the district's electronic communications system and is explained in district training sessions.]

Complaints

~~Complaints regarding use of the district's Electronic Communications System may be made to the teacher, principal, employee's supervisor or system coordinator.~~ The district's established complaint procedure ~~in will be used for complaints concerning violations of the district's Electronic Communications System policy and/or administrative regulation.~~ See Board policy KL - Public Complaints and accompanying administrative regulation may be used to process complaints or concerns about violations of policy and administrative regulations.

Violations/Consequences

1. ^{3}Students
 - a. Students who violate general system user prohibitions shall be subject to discipline up to and including expulsion and/or revocation of access to the district electronic communications system access up to and including permanent loss of privileges.
 - b. Violations of law may will be reported to law enforcement officials and may result in criminal or civil sanctions.
 - c. Disciplinary action may be appealed by parents, students and/or a representative in accordance with established district procedures.
2. ^{4}Staff
 - a. Staff who violate general system user prohibitions shall be subject to discipline up to and including dismissal in accordance with Board policy, collective bargaining agreements and applicable provisions of law.
 - b. Violations of law may will be reported to law enforcement officials and may result in criminal or civil sanctions.
 - c. Violations of applicable Teacher Standards and Practices Commission (TSPC), Standards for Competent and Ethical Performance of Oregon Educators will be reported to TSPC as provided by Oregon Administrative Rules (OAR) 584-020-0041.

^{3} Check to confirm this student language aligns with other published discipline or student conduct language, e.g., student handbook.

^{4} Check to confirm this staff language aligns with other published discipline or conduct language, e.g., in staff handbook.

d. Violations of ORS 244.040 ~~may~~^{will} be reported to Oregon Government Ethics Commission (OGEC).

3. Others

- a. Other guest users who violate general ~~electronic communications~~ system user prohibitions shall be subject to suspension of system access up to and including permanent revocation of privileges.
- b. Violations of law ~~may~~^{will} be reported to law enforcement officials or other agencies, as appropriate, ~~and may result in criminal or civil sanctions.~~

Telephone/Membership/Other Charges

- 1. The district assumes no responsibility or liability for any membership, ~~or phone or internet service charges including, but not limited to, long distance charges, per minute (unit) surcharges and/or related charges equipment or line costs~~ incurred by any home usage of the district's ~~electronic communications~~ system.
- 2. Any disputes or problems ~~resulting from regarding~~ phone services or internet provider services for home users of the district's ~~electronic communications~~ system are strictly between the system user and their internet ~~this/her local phone company and/or long distance~~ service provider and/or phone service provider.

Information Content/Third Party Supplied Information

- 1. System users and parents of student system users are advised that use of the district's ~~electronic communications~~ system may provide access to materials that may be considered objectionable and inconsistent with the district's ~~vision~~, mission and goals. Parents should be aware of the existence of such materials and monitor their student's home usage of the district's ~~electronic communications~~ system accordingly.
- 2. Opinions, advice, services and all other information expressed by system users, information providers, service providers or other third-party individuals are those of the providers and not the district.
- 3. ~~Users of the electronic communications system~~^{System users} may, with ~~supervising teacher or~~ system coordinator approval, order services or merchandise from other ~~vendors individuals and agencies~~ that may be accessed through the district's ~~electronic communications~~ system. These ~~vendors individuals and agencies~~ are not affiliated with the district. All matters concerning merchandise and services ordered including, but not limited to, purchase terms, payment terms, warranties, guarantees and delivery are solely between the ~~vendor seller~~ and the ~~electronic communications~~ system user. The district makes no warranties or representation whatsoever with regard to any goods or services provided by the ~~vendor seller~~. District staff and administration shall not be a party to any such transaction or be liable for any costs or damages arising out of, either directly or indirectly, the actions or inactions of ~~vendors sellers~~.
- 4. The district does not warrant that the functions or services performed by, or that the information or software contained on, the ~~electronic communications~~ system will meet the system user's requirements, or that the ~~electronic communications~~ system will be uninterrupted or error-free, or that defects will be corrected. The district's ~~electronic communications~~ system is provided on an "as

is, as available” basis. The district does not make any warranties, whether express or implied including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the **electronic communications** system and any information or software contained therein.

Hermiston School District 8R

Code: **IIBGA-AR(2)**
Revised/Reviewed: 7/06/09; 7/10/17
Orig. Code: IIBGA-AR

Student Network User Code of Conduct

Use of the Internet and Network by students at Hermiston School District is an integral part of the curriculum and shall be in support of educational activities and research that is curriculum based, teacher supported and monitored.

The district and all other organizations related to the district are not responsible for any liability or damages that may result from the use of the district network. If the student user is under 18 years of age, the parent of the student must agree to accept all financial and legal liabilities which may result from that student's use of the district network.

Internet and Network access will be granted once the student has received adequate training unless parents/guardians contract their student's building administrator and specifically revoke said privileges for their students.

Students must adhere to the following rules or Internet and Network privileges will be revoked:

1. Use the Internet and Network to complete educational activities as assigned by ~~his~~hera teacher;
2. Do not knowingly violate copyright laws by copying or publishing the works of others without their permission;
3. Do not intentionally waste limited network resources by tying up workstations and the Network. Be sure to quit Web browsers when finished using them;
4. Always protect your password and login information. Do not give this information to others. Do not use other's password;
5. Be ethical and courteous. Do not use obscene language, send hate, harassing, insulting or obscene mail, discriminatory remarks or demonstrate other antisocial behavior;
6. Sending, displaying or downloading offensive text, pictures or graphics will not be permitted;
7. Do not engage in practices that threaten the network (e.g., loading files that may introduce a virus);
8. Damaging computers, computer systems or computer networks will not be permitted;
9. Trespassing in others' folders, work or files is not acceptable;
10. Do not use the network for your own commercial purposes.

Student Certification

By accepting Internet/Network access I hereby certify that I will abide by the conditions set forth in the Hermiston School District Network User's Code of Conduct and Electronic Communications System usage information. I understand that violation of these provisions and those in the district's policy and administrative regulation governing the use of the electronic communications system will result in discipline up to and including expulsion from school and/or suspension or revocation of system access and related privileges and/or referral to law enforcement officials.

Student Signature

Date

Parent Certification

I will monitor my student's use of the system and ~~his/her~~the potential for access to the world-wide Internet and district network and will accept responsibility for supervision in that regard if and when my student's use is not in a school setting.

In consideration for the privilege of using the district's Electronic Communications System and in consideration for having access to the public networks, I hereby release the district, its operators and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my, or my student's use, or inability to use, the system including, without limitation, the type of damages identified in the district's policy and administrative regulation.

I understand that the district's Electronic Communications System policy IIBGA - Electronic Communications System and administrative regulation is available for review from the school and at <http://www.hermiston.k12.or.us>.

~~IIGBA-AR policy available for review from school and at <http://www.hermiston.k12.or.us>.~~

Signature of Parent

Date

Email Address

Home Phone Number

Cell Number

Hermiston School District 8R

Code: **IIBGA-AR(3)**
Revised/Reviewed: 2/05/07; 7/10/17

Employee Network User Code of Conduct

Communications over the Internet are often public in nature, therefore general rules and standards for professional behavior and communications will apply.

Electronic mail is not to be utilized by employees to share confidential information about students or other employees. Network administrators may review files and communications to maintain system integrity and to ensure that staff members are using the system responsibly. E-mail and Internet use will be monitored and periodically reviewed.

The following behaviors are not permitted on district networks:

1. Sharing confidential information on students or employees;
2. Sending or displaying offensive messages or pictures;
3. Assisting a campaign for election of any person to any office, or for the promotion of or opposition to any ballot proposition;
4. Using obscene language, harassing, insulting or attacking others;
5. Engaging in practices that threaten the network (e.g., loading files that may introduce a virus);
6. Violating copyright laws;
7. Using others' passwords;
8. Trespassing in others' folders, documents or files;
9. Intentionally wasting limited resources (i.e., broadcast or "spam" mail);
10. Employing the network for commercial purposes;
11. Violating regulations prescribed by the network provider;
12. Personal use, including union activities, will not interfere with or impair the ability of the employee to perform **his/her own** school district duties;
13. Promoting, supporting or celebrating religion or religious institutions.

Reports of inappropriate behaviors, violations or complaints will be reported to the employee's supervisor, who will take appropriate action. Violations may result in a loss of access and/or disciplinary action. When applicable, law enforcement agencies may be involved.

Each employee will be given copies of this policy and procedure, and will sign an acceptable use agreement before being allowed access to the district's network.

I hereby certify that I have received notice of and will abide by the conditions set forth in the Hermiston School District Network User's Code of Conduct. I understand that violation of these provisions and those in the district's policy and administrative regulation governing the use of the electronic communications system may result in suspension and/or revocation of system access and related privileges, and may include discipline, up to and including dismissal, and/or referral to law enforcement officials.

I understand that I may use my personal electronic device (PED) for education related purposes and that certain district proprietary information may be downloaded to, or accessed through my PED. I agree that any district proprietary information downloaded on my PED will only be as necessary to accomplish district purposes, obligations or duties, and will be properly removed from my PED when the use on my PED is no longer authorized. I ensure that the PED in use is owned by me, and I am in complete control of the device at all times.

Employee Signature

Date

**Hermiston School District
Nondistrict Technology Equipment Use**

Staff, students and guests who bring personal computing equipment or wish to connect any hardware (e.g., your own laptop, personal computer, camera, external drive such as CD-RW, DVD-RW, memory storage device or network equipment - such as a wireless router, or hub) to any computer or to Hermiston School District's network **must obtain specific permission prior to use on district property.**

If approved by the Hermiston School District, the following conditions apply:

1. The district's IT department will be consulted to determine the network resources requested and the suitability of the equipment. The computer hardware and software must meet minimum standards.
2. The district assumes no obligation for the support of the personal equipment neither will it accept any liability for modifications made to the equipment as a result of establishing a connection. The network continues to be configured in the best interests of the district-owned machines that are using it.
3. Up-to-date, network approved, virus protection software must be licensed, with installation and functionality verified.
4. Guest users must abide by the User Code of Conduct and Electronic Communications System usage information.

This form must be signed by the district user and authorized district representatives and a copy filed at the district office. Nondistrict users must sign both sides.

I have read and accept the Hermiston School District policies and procedures regarding nondistrict hardware and/or connectivity to the district network and I agree to abide by them. I understand that should I commit any violation to the Acceptable Use Policy, my access privileges may be revoked and/or appropriate legal action may be taken.

Name of user: _____ Contact phone: _____
Purpose of use: _____
Description of item: _____ Serial Number: _____
Anticipated site for use: _____

By signing this form I acknowledge that I have read and signed the Hermiston School District Acceptable Use Policy.

District Approval Granted Denied Permission valid through: _____

Site Administrator Signature _____ Date: _____

IT Department sign-off _____ Date: _____

Signature of user _____ Date: _____

Reverse: **Network User Code of Conduct** signed by user, if not a district staff member or student

Hermiston School District 8R Nondistrict Network User Code of Conduct

Internet use will be monitored and periodically reviewed. All use of the Internet must be in support of educational and research objectives consistent with the mission and objectives of the Hermiston School District.

The following behaviors are not permitted on the district network:

1. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified, or abused in any way.
2. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
3. The Hermiston School District network may not be used for downloading entertainment software or other files not related to the mission and objectives of the Hermiston School District for transfer to a user's home computer or other personal computer. This prohibition pertains to freeware, shareware, copyrighted commercial and non-commercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of the Hermiston School District.
4. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials without the specific written permission of the copyright owner is prohibited, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, U.S.C.).
5. Use of the network for any unlawful purpose is prohibited.
6. Establishing network or Internet connections to live communications, including voice and/or video (relay chat), is prohibited unless specifically authorized by the system administrator.
7. Employing the network for commercial or for-profit purposes, unsolicited product advertisement and political lobbying is prohibited.

Other guest users who violate general system user prohibitions shall be subject to suspension of system access up to and including permanent revocation of privileges.

Violation of law may be reported to law enforcement officials.

I hereby certify that I will abide by the condition set forth in the Hermiston School District Network Use's Code of Conduct and in the district's policy and administrative regulation governing the use of the electronic communications system.

Signature

Date

Hermiston School District 8R

Code: **IIBGA-AR(4)**
Revised/Reviewed: 5/31/06; 7/10/17
Orig. Code: IIBGA-AR(4)

Nondistrict Network User Code of Conduct

(Is this the same that is included in IIBGA-AR(3)?)

Internet and Network use will be monitored and periodically reviewed. All use of the Internet and Network must be in support of educational and research objectives consistent with the mission and objectives of the Hermiston School District.

The following behaviors are not permitted on the district network:

1. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified or abused in any way.
2. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
3. The Hermiston School District network may not be used for downloading entertainment software or other files not related to the mission and objectives of the Hermiston School District for transfer to a user's home computer or other personal computer. This prohibition pertains to freeware, shareware, copyrighted commercial and noncommercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of the Hermiston School District.
4. Downloading, copying, otherwise duplicating and/or distributing copyrighted materials without the specific written permission of the copyright owner is prohibited, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, U.S.C.).
5. Use of the network for any unlawful purpose is prohibited.
6. Establishing network or Internet connections to live communications, including voice and/or video (relay chat), is prohibited unless specifically authorized by the system administrator.
7. Employing the network for commercial or for-profit purposes, unsolicited product advertisement and political lobbying is prohibited.
8. Hermiston School District does not insure privately owned property and will not be held liable for loss or damages.

Other guest users who violate general system user prohibitions shall be subject to suspension of system access up to and including permanent revocation of privileges. Violations of law may be reported to law enforcement officials.

I hereby certify that I will abide by the conditions set forth in the Hermiston School District Network User's Code of Conduct and in the district's policy and administrative regulation governing the use of the electronic communications system.

Signature: _____

Date: _____

Hermiston School District 8R

Code: INDB
Adopted:

Flag Displays and Salutes

(An optional policy to consider)

A United States (U.S.) flag and an Oregon State flag shall be displayed on or near each school building under the control of the Board or used by the district, during school hours, except in unsuitable weather and at any other time the Board deems proper.

A National League of Families' POW/MIA flag of appropriate size shall be displayed on or near each school building when required by state law¹ and in the same manner as a U.S. and Oregon State flag.

The district shall obtain and display a U.S. flag of an appropriate size for each classroom.

Students shall receive instruction in respect for the national flag and be provided an opportunity to salute the U.S. flag at least once each week during the school year by reciting *The Pledge of Allegiance*.

A flag salute may be implemented at assemblies, before or after school, at lunch, special events, home room class, athletic contests or at other times deemed appropriate by the principal. Individual staff members and students who do not participate in the salute must maintain a respectful silence during the salute.

Upon request from an Oregon Sovereign tribal government, a flag representing the sovereign tribal government must be displayed on, near, or within a school building during school hours. The location of the flag will be determined by the district in consultation with the requesting sovereign tribal government.

END OF POLICY

Legal Reference(s):

[ORS 186.110](#)
[ORS 332.107](#)

[ORS 336.067](#)
[ORS 339.875](#)

[OAR 581-021-0043](#)

W. Va. St. Bd. of Educ. v. Barnette, 319 U.S. 624 (1943).

¹ The National League of Families' POW/MIA flag must only be displayed on or near buildings that have existing flagpoles or other infrastructure installed to properly display the U.S., Oregon State, and National League of Families' POW/MIA flags simultaneously. [However, all district buildings on or near where it is customary and suitable to display the U.S. flag that are newly constructed on or after January 1, 2018 shall include sufficient infrastructure to properly display the U.S. flag, Oregon State flag, and National League of Families' POW/MIA flag simultaneously.]

Hermiston School District 8R

Code: JGA
Adopted: 7/12/05
Revised/Readopted: 7/24/17
Orig. Code: JGA

Corporal Punishment**

The use of corporal punishment in any form is strictly prohibited in the district. No student will be subject to the infliction of corporal punishment by any teacher, other student, administrator or other school personnel.

“Corporal punishment” is defined as the willful infliction of, or willfully causing the infliction of, physical pain. As used in this policy, corporal punishment does not mean physical pain or discomfort resulting from or caused by participation in athletic competition, or other such recreational activity, voluntarily engaged in by a student.

No teacher, administrator, student or other person will subject a student to corporal punishment or condone the use of corporal punishment by any person under their his/her supervision or control. Permission to administer corporal punishment will not be sought or accepted from any parent or school official.

A staff member is authorized to employ reasonable physical force upon a student when and to, in his/her professional judgment, the extent the application of physical force is consistent with ORS 339.285-339.303, necessary to prevent a student from doing harm to others, to himself/herself, or to district property. Physical force shall not be used to discipline or punish a student. A staff member found in violation of this policy may be subject to discipline up to and including dismissal. A volunteer found in violation of this policy by administration may be subject to sanctions and/or prohibited from volunteer service in the district.

The superintendent shall inform All staff members and volunteers shall be notified of this policy.

END OF POLICY

Legal Reference(s):

[ORS 161.205](#)
[ORS 332.107](#)
[ORS 339.240](#)

[ORS 339.250](#)
[OAR 581-021-0050 – 0075](#)

[OAR 584-020-0040](#)

Hermiston School District 8R

Code: JHCA/JHCB
Adopted: 9/12/16
Revised/Readopted: 7/24/17; 4/09/18
Orig. Code: JHCA/JHCB

Immunization, Physical Examination, Vision Screening/ Eye Examination and Dental Screening**

Immunization

Proof of immunization must be presented at ~~prior to~~ the time of initial enrollment¹ in school or within 30 days of transfer to the district in accordance with Oregon law. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization, ~~or~~ a religious, philosophical beliefs and/or medical exemption or immunity documentation.²

Physical Examination

The Board recommends that all students initially enrolling in school have a physical examination. Parents will be asked to complete a district Health History form when initially enrolling their ~~students~~ students in the district and when registering them for ~~seventh~~ grade³.

All students participating in athletic programs are required to submit to the district a School Sports Pre-participation Examination³ form prior to their initial participation in a district athletic program. The form is to be completed and signed by a parent or guardian and physician giving permission for the student to participate.

A student who is subsequently diagnosed with a significant illness or has had a major surgery is required to have a physical examination prior to further participation in extracurricular sports.

A student who continues to participate in extracurricular sports in grades 7 through 12 shall be required to complete a physical examination once every two years, thereafter.

Vision Screening or Eye Examination

The parents or guardians of a student who is 7 years of age or younger and is beginning an education program with the district for the first time shall, within 120 days of beginning the education program, submit a certification that the student has received:

¹ The district shall immediately enroll a homeless student in the school selected even if the student is unable to produce records normally required for enrollment.

² Documentation requirements for exemptions are outlined in ORS 433.267.

³ Form available at <http://www.osaa.org/governance/forms>

1. A vision screening or eye examination; and
2. Any further examination, treatments or assistance necessary.

The certification is not required if the parent or guardian provides a statement to the district that:

1. The student submitted a certification to a prior education provider; or
2. The vision screening or eye examination is contrary to the religious beliefs of the student or the parents or guardians of the student.

Dental Screening

The district shall file in the student's dental health record any dental screening certifications and any results of a dental screening known by the district. The district will provide to the parent or guardian of each student, standardized information developed by the Oregon Health Authority's dental director regarding dental screenings, further examinations or necessary treatments and preventative care including fluoride varnish, sealants and daily brushing and flossing.

The parent or guardian of a student who is 7 years of age or younger, and is beginning an education program with the district for the first time, shall submit a certification within 120 days of beginning the education program, that the student has received a dental screening within the previous 12 months.

The certification is not required if the parent or guardian provides a statement to the district that:

1. The student submitted a certification to a prior education provider;
2. The dental screening is contrary to the religious beliefs of the student or the parent or guardian of the student; or
3. The dental screening is a burden for the student or the parent or guardian of the student in the following ways:
 - a. The cost of obtaining the dental screening is too high;
 - b. The student does not have access to an approved screener;
 - c. The student was unable to obtain an appointment with an approved screener.

The certification may be provided by a licensed dentist, a dental hygienist or a health care practitioner as defined by state law. The certification must include the:

1. Student's name;
2. Date of screening; and
3. Name of entity conducting the dental screening.

The district shall submit to the Oregon Department of Education a report that identifies the percentage of students who failed to submit the certification for the previous year, no later than October 1 of each year.

If the district is causing the dental screening to be conducted, the district will follow the notice requirements in accordance with ef law.

END OF POLICY

Legal Reference(s):

[ORS 326.580](#)

[ORS 336.211](#)

[ORS 336.213](#)

[ORS 336.214](#)

[ORS 336.479](#)

[ORS 433.235 - 433.280](#)

[OAR 333-019-0010](#)

[OAR 333-050-0010 - 050-0120](#)

[OAR 581-021-0017](#)

[OAR 581-021-0031](#)

[OAR 581-021-0041](#)

[OAR 581-022-2220](#)

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2020).

OREGON SCHOOL ACTIVITIES ASSOCIATION, *OSAA HANDBOOK*.

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

SUPERINTENDENT'S RECOMMENDATION

8.0 ACTION ITEMS

8.1 TOPIC: Insurance Agent of Record

It is recommended.

RECOMMENDATION:

. that the Board of Education authorize the superintendent, or her designee, to enter into a contract with _____ (*insert name here*) to serve as the Hermiston School District Insurance Agent of Record July 1, 2021 - June 30, 2024, pursuant to the district's recent Request for Proposals.

Draft Motion: "I move that the Board of Education authorize the superintendent, or her designee, to enter into a contract with _____ (insert name here) to serve as the Hermiston School District Insurance Agent of Record July 1, 2021 - June 30, 2024, pursuant to the district's recent Request for Proposals.

Motion for approval: Made by _____ Seconded by _____
Motion for rejection: Made by _____ Seconded by _____
Motion for further consideration: Made by _____ Seconded by _____

bc

Board Members

Mon May 10, 2021

6:30pm - 8pm Board Business Meeting

Calendar: Board Members
Created by: Briana Cortaberria

Tue May 11, 2021

8am - 8:30am KOHU Odds & Ends Show

Where: KOHU
Calendar: Board Members
Created by: Briana Cortaberria

3:30pm - 5:30pm Bowling vs Richland

Calendar: Board Members
Created by: Briana Cortaberria

Wed May 12, 2021

8am - 9am Board Debrief Meeting

Where: DO Supt's CR
Calendar: Board Members
Created by: Briana Cortaberria

5:15pm - 8:45pm Girls Bball vs Hanford

Calendar: Board Members
Created by: Briana Cortaberria

7pm - 9pm LAX vs Southridge

Calendar: Board Members
Created by: Briana Cortaberria

Fri May 14, 2021

All day Staff In-Service Day

Fri May 14, 2021
Calendar: Board Members
Created by: Briana Cortaberria

5:15pm - 8:45pm Boys Bball vs Kamiakin

Calendar: Board Members
Created by: Briana Cortaberria

Sat May 15, 2021

3:15pm - 6:45pm Girls Bball vs Richland

Calendar: Board Members
Created by: Briana Cortaberria

Mon May 17, 2021

6:30pm - 8pm Formal Budget Committee Meeting

Where: HSD District Office Boardroom
Calendar: Board Members
Created by: Briana Cortaberria

Tue May 18, 2021

7:40am - 7:55am HHS Pinning Ceremony

Where: Hermiston High School, 600 S 1st St, Hermiston, OR 97838, USA
Calendar: Board Members
Created by: Briana Cortaberria

2:45pm - 3pm RHES Pinning Ceremony

Where: Rocky Heights Elementary School, 650 W Standard Ave, Hermiston, OR 97838, USA
Calendar: Board Members
Created by: Briana Cortaberria

Board Members

5:15pm - 8:45pm Boys Bball vs Southridge

Calendar: Board Members
Created by: Briana Cortaberria

Wed May 19, 2021

2:45pm - 3pm HHES Pinning Ceremony

Where: Highland Hills Elementary School, 450 SE 10th St, Hermiston, OR 97838, USA
Calendar: Board Members
Created by: Briana Cortaberria

7pm - 9pm LAX vs Richland

Calendar: Board Members
Created by: Briana Cortaberria

Thu May 20, 2021

7am - 8am HAT Morning Meeting

Where: DO Boardroom
Calendar: Board Members
Created by: Briana Cortaberria

6:30pm - 8pm HSD Awards & Recognition Banquet

Where: HHS Commons
Calendar: Board Members
Created by: Briana Cortaberria

Fri May 21, 2021

9am - 9:30am DO Pinning Ceremony

Where: DO Boardroom
Calendar: Board Members
Created by: Briana Cortaberria

5:15pm - 8:45pm Girls Bball vs Kennewick

Calendar: Board Members
Created by: Briana Cortaberria

Sat May 22, 2021

3:15pm - 6:45pm Boys Bball vs Chiawana

Calendar: Board Members
Created by: Briana Cortaberria

Mon May 24, 2021

5:15pm - 8:45pm Girls Bball vs Walla Walla

Calendar: Board Members
Created by: Briana Cortaberria

6:30pm - 8pm Board Special Meeting

Calendar: Board Members
Created by: Briana Cortaberria

Tue May 25, 2021

3:30pm - 5:30pm Bowling vs Kennewick

Calendar: Board Members
Created by: Briana Cortaberria

Wed May 26, 2021

All day Baccalaureate

Wed May 26, 2021
Calendar: Board Members
Created by: Briana Cortaberria

Board Members

8:30am - 9:30am Finance Committee Meeting

Where: Superintendent's Conference Room

Calendar: Board Members

Created by: Briana Cortaberria

7pm - 9pm LAX vs Chiawana

Calendar: Board Members

Created by: Briana Cortaberria

Thu May 27, 2021

6pm - 8pm Senior Celebration Parade

Calendar: Board Members

Created by: Briana Cortaberria

Fri May 28, 2021

5:15pm - 8:45pm Boys Bball vs Pasco

Calendar: Board Members

Created by: Briana Cortaberria

Sat May 29, 2021

7pm - 9pm LAX vs Wenatchee

Calendar: Board Members

Created by: Briana Cortaberria

Mon May 31, 2021

All day Memorial Day

Mon May 31, 2021

Where: United States

Calendar: Board Members

Created by: Briana Cortaberria

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 6:30pm - Formal Budget	4 7:40am - ALMS Pinning	5 8am - Board Meeting Agenda 2pm - SES Pinning Ceremony	6	7	8
9	10 6:30pm - Board Business	11 8am - KOHU Odds & Ends 3:30pm - Bowling vs Richland	12 8am - Board Debrief Meeting 5:15pm - Girls Bball vs Hanford 7pm - LAX vs Southridge	13	14 Staff In-Service Day 5:15pm - Boys Bball vs Kamiakin	15 3:15pm - Girls Bball vs Richland
16	17 6:30pm - Formal Budget	18 7:40am - HHS Pinning 2:45pm - RHES Pinning 5:15pm - Boys Bball vs	19 2:45pm - HHES Pinning 7pm - LAX vs Richland	20 7am - HAT Morning Meeting @ 6:30pm - HSD Awards &	21 9am - DO Pinning Ceremony @ 5:15pm - Girls Bball vs	22 3:15pm - Boys Bball vs
23	24 5:15pm - Girls Bball vs Walla 6:30pm - Board Special	25 3:30pm - Bowling vs Kennewick	26 Baccalaureate 8:30am - Finance Committee 7pm - LAX vs Chiawana	27 6pm - Senior Celebration Parade	28 5:15pm - Boys Bball vs Pasco	29 7pm - LAX vs Wenatchee
30	31 Memorial Day @ United States	1 3:30pm - Bowling vs Chiawana	2 5:15pm - Boys Bball vs Hanford	3 6pm - Graduation	4 5:15pm - Girls Bball vs Kamiakin	5 9am - Wrestling Mixer (Home) 3:15pm - Boys Bball vs Richland

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31 ● Memorial Day @ United States	1 3:30pm - Bowling vs Chiawana	2 5:15pm - Boys Bball vs Hanford	3 6pm - Graduation	4 5:15pm - Girls Bball vs Kamiakin	5 9am - Wrestling Mixer (Home) 3:15pm - Boys Bball vs Richland
6	7	8 3:30pm - Bowling vs Walla Walla	9 ● 8am - Board Meeting Agenda 5pm - Wrestling (Home Meet)	10 5:15pm - Boys Bball vs	11	12
13	14 ● 6:30pm - Board Business	15 ● Last Student Day ● 8am - KOHU Odds & Ends 3:30pm - Bowling vs Pasco 5:15pm - Girls Bball vs Chiawana	16 ● Teacher Work Day ● 8am - Board Debrief Meeting 5:15pm - Boys Bball vs Walla	17 ● 7am - HAT Morning Meeting @	18	19
20	21	22 ● 9am - Maintenance Pinning @	23 ● 8:30am - Finance Committee	24	25	26
27	28 ● 6:30pm - Board Special	29	30	1	2	3

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28 ● 6:30pm - Board Special	29	30	1	2	3
4	5	6	7 ● 8am - Board Meeting Agenda	8	9	10
11	12 ● 6:30pm - Board Business	13 ● 8am - KOHU Odds & Ends	14 ● 8am - Board Debrief Meeting 6pm - Bond Oversight	15	16	17
18	19	20	21	22	23	24
25	26	27	28 ● 8:30am - Finance Committee	29	30	31

**BOARD OF EDUCATION
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON
HERMISTON, OREGON**

May 10, 2021

10.0 EXECUTIVE SESSION

The board of education will now meet in executive session pursuant to the following Oregon Revised Statute(s):

	Statutory Citation	Subject	Media Permitted?
	ORS 192.660(2)(a)	To consider the employment of a public officer, employee, staff member or individual agent.	Yes
	ORS 192.660(2)(b)	To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.	Yes
X	ORS 192.660(2)(d)	To conduct deliberations with persons designated by the governing body to carry on labor negotiations.	No
	ORS 192.660(2)(e)	To conduct deliberations with persons designated by the governing body to negotiate real property transactions.	Yes
	ORS 192.660(2)(f)	To consider information or records that are exempt by law from public inspection.	Yes
	ORS 192.660(2)(h)	To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.	No
	ORS 192.660(2)(i)	To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.	Yes
	ORS 192.660(2)(k)	To consider matters relating to school safety or a plan that responds to safety threats made toward a school.	Yes
	ORS 332.061(1)	To conduct a hearing to expel minor students or to examine confidential medical records	No

The Hermiston School District Board of Education will now meet in executive session pursuant to ORS **(per above)**. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session, except for a student expulsion. At the end of the executive session, the board will return to open session and welcome the audience back into the room.

Attorney General's Public Records and Meetings Manual, p. K-9.

Board Policy BDC-AR: Executive Sessions – News Media
<http://policy.osba.org/hermiston/AB/BDC%20R%20G1.PDF>