

**BOARD OF EDUCATION  
UMATILLA COUNTY SCHOOL DISTRICT 8R, HERMISTON**

**There will be a Special Meeting - Budget Committee Meeting of the  
Board of Education of the Umatilla County School District 8R  
at Hermiston School District Offices  
Boardroom  
305 S.W. 11th Street.  
Hermiston, Oregon 97838  
Monday, May 20, 2019, 6:30 PM**

**Briana Cortaberria  
Executive Assistant to the  
Superintendent and Board of Education**

**AGENDA**

- 1. CALL TO ORDER (6:30 p.m.) Chair Clough**
- 2. INTRODUCTORY ITEMS (6:30 p.m.) Chair Clough**
  1. Pledge of Allegiance
- 3. REVIEW & APPROVAL OF PREVIOUS MEETING MINUTES (6:32 p.m.) Chair Clough 2**
- 4. REVIEW OF BUDGET REVISIONS (6:35 p.m.) Ms. Saul**
- 5. REVIEW OF TAX RATE DECLARATION (6:50 p.m.) Ms. Saul**
- 6. COMMITTEE QUESTIONS & DISCUSSION (7:00 p.m.) Chair Clough**
- 7. CONSIDERATION FOR BUDGET APPROVAL (7:15 p.m.) Chair Clough**
- 8. RECESS OF BUDGET COMMITTEE FOR 2018-19 SCHOOL YEAR (7:20 p.m.) Chair Clough**

\* Timing of agenda is not meant to be time specific. Instead, the time identified is for pacing purposes only. The Board of Education may modify the agenda and the order in which items are taken for consideration.

\*\* Consent agenda items are considered for action as an entire group. Details for these items are available for public inspection at the District Office.

\*\*\* Members of the public are invited to address the Board of Education during Public Comments.

**SPECIAL MEETING/BUDGET COMMITTEE MEETING  
UMATILLA COUNTY SCHOOL DISTRICT #8R, HERMISTON  
May 6, 2019**

**1 CALL TO ORDER**

2017-18 Budget Committee Chair Dr. George Clough called the meeting to order at 6:30 p.m.  
Hermiston School Board members present: Mr. Mark Gomolski, Ms. Karen Sherman, Mr. Josh Goller, Ms. Bonnie Luisi, Mr. David Smith, and Ms. Ginny Holthus  
Community Budget Committee members present: Greg Harris, Dr. George Clough, Don Skeen, Trish Rossell, and Yvette Medelez  
Also in attendance were: Superintendent of Schools Tricia Mooney, Director of Business Services Katie Saul, and Executive Assistant to the Superintendent and Board Briana Cortaberria.  
Absent members: Mr. Brent Pitney, Justin Terry, and Tiah Devin

**2 INTRODUCTORY ITEMS**

**2.1 Pledge of Allegiance**

2017-18 Budget Committee Chair Clough led everyone in the Pledge of Allegiance.

**3 ELECTIONS**

**3.1 Election of Chair**

2017-18 Budget Committee Chair Clough opened the floor to nominations for chair.  
A motion was made by Mr. Josh Goller and seconded by Greg Harris that the Budget Committee elect Dr. George Clough as committee chair. A motion was made by Ms. Bonnie Luisi and seconded by Mr. Mark Gomolski to close nominations. The motion passed 11-0.

**3.2 Election of Vice Chair**

Chair Clough opened the floor to nominations for vice chair.  
Ms. Karen Sherman nominated Greg Harris as vice chair, which was seconded by Mr. Josh Goller.  
Mr. Mark Gomolski moved to close nominations, which passed by consensus.  
The motion passed 11-0

**4 APPROVAL OF MINUTES**

A motion was made by Don Skeen to approve the May 21, 2018, Budget Committee Minutes. The motion was seconded by Ms. Bonnie Luisi and passed 11-0.

**5 BUDGET COMMITTEE OVERVIEW**

Ms. Saul reviewed the committee binder, highlighting the calendar of events, agenda for the evening and included budgets.  
Ms. Saul provided an overview of the budget committee and Hermiston budget development process.

Ms. Saul explained educational funding in Oregon, reviewed district revenues, and provided an explanation of funds, with a focus on general fund dollars. She continued by explaining the revenue allocation for Hermiston and State School Fund estimates.

Ms. Saul reviewed district expenses, as depicted by a pie chart for general fund budgeted expenditures. Salaries and benefits are the district's primary expense.

## **6 REVIEW OF CURRENT YEAR PLANNING ASSUMPTIONS AND TRENDS**

Ms. Saul recapped the 2018-19 budget parameters: 10.0% Ending Fund Balance, +50 ADMw student enrollment growth, an \$8.2 billion State School Fund allocation (about \$7,657 per ADMw), application of up to \$750,000 Biennial Reserve dollars, and application of up to \$500,000 of PERS Reserve Fund dollars if necessary.

She further explained how building staffing and budgets are allocated.

## **7 REVIEW BOARD-APPROVED 2019-20 PLANNING PARAMETERS**

Ms. Saul then shared the 2019-20 Financial Planning Parameters, as identified by the Board of Education:

- A 10.0% Ending Fund Balance Minimum
- +50 ADMw Student Enrollment Growth
- \$8.871 billion SSF Estimation, estimated to be about \$8,155/ADMw. After first state estimate, the figure is about \$8,181 per ADMw.
- Application of \$750,000 Biennial Reserve Fund
- Application of \$500,000 PERS Reserve, if necessary

## **8 PRESENTATION OF BUDGET MESSAGE & PROPOSED 2019-20 BUDGET DOCUMENT & INFORMATION**

Superintendent Mooney and Ms. Saul provided the budget message to the committee members. Ms. Saul identified investment highlights and investment challenges for 2019-20. She then reviewed the 2019-20 proposed budget and 2019-20 general fund proposed revenues and expenditures. Ms. Saul spoke of 2019-20 budgeted full time employee changes.

## **9 PUBLIC INPUT**

The comment period was opened at 7:17 p.m.

No one in attendance addressed the committee with comments.

The comment period was closed at 7:18 p.m.

## **10 PROPOSED 2019-20 BUDGET DOCUMENT & INFORMATION**

Ms. Saul highlighted figures significantly different from the prior year, on the proposed revenue and expenditure budgets.

## **11 BUDGET COMMITTEE DISCUSSION**

Committee members asked questions about the proposed budgets.

**11.1 Future Meeting: May 20, 2019**

Chair Clough stated the date of the next meeting: Monday, May 20, 2019, at 6:30 p.m.

Chair Clough adjourned the community budget meeting at 7:47 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Superintendent/Clerk

\_\_\_\_\_  
Secretary

DRAFT