



Parkrose School District No. 3

10636 NE Prescott Street
Portland, Oregon 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Organizational Board Meeting

Parkrose School District - Boardroom

Monday, July 2, 2018

6:00 PM

1. Call to Order - Organizational Board Meeting - **6:00 p.m.** to 8:00 p.m.
2. Citizen Comments (3 minutes each)
If you wish to make a comment before the Board please fill out a comment card.
3. Board Elections (20 minutes)
 - A. Elect the 2018-2019 Chair of the Parkrose Board of Education
 - B. Elect the 2018-2019 Vice-Chair of the Parkrose Board of Education
4. Prosper Oregon Presentation (15 minutes)
5. Consent Agenda (5 minutes)
Items of routine business that require action but not necessarily discussion and can be voted on in a block. If a board member wants to discuss an item, it can be pulled off the consent agenda and considered under its own motion.
 - A. Designate Director of Business Services Sharie Lewis as the District's Budget Officer for the 2018-2019 Fiscal Year [ORS 294.331]
 - B. Designate Superintendent/Clerk Michael Lopes-Serrao; Director of Business Services Sharie Lewis/Deputy Clerk, Business Office Accountant Jeanne Morgan and Business Office Accountant Tamra Booth as Custodians of District funds; and; further, to authorize the use of a facsimile signature [check signing machine] by the Superintendent-Clerk, during the 2018-2019 Fiscal Year [ORS. 332.515, ORS. 328.441 (1), ORS. 328.445] Amount of Fidelity Bond to be issued should be not less than \$100,000 per person [ORS.332.525]
 - C. Designate Myers & Stevens Student Accident Insurance as the Student Insurance Carriers for 2018-2019
 - D. Designate American Fidelity to Provide Banking Services for IRS Section 125
 - E. Designate US Bank as Depository for District Funds [ORS.328.441, ORS.294.805 to ORS.294.895]
 - F. Designate The Oregonian as the District Newspaper of Record for 2018-2019 [ORS 294.404-416]
 - G. Designate The Hungerford Law Firm as the District's General Counsel for 2018-2019 Fiscal Year
 - H. Designate Marsh USA, Inc. as the District's Property and Casualty Insurance Agent-of-Record for the 2018-2019 Fiscal Year
 - I. Designate Mercer Health and Benefits as the District's Benefit Insurance Agent-of-Record for the 2018-2019 Fiscal Year

Mission: Close the achievement gap by preparing all students for college readiness and success in a global society.

Vision: Every child reads, thinks critically, and graduates ready for college and career.



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- J. Designate Pauly, Rogers and Co, P.C as the District's Auditors for the 2018-2019 Fiscal Year [ORS.297.405, ORS.327.137, ORS.328.465]
 - K. Accept/Reject - RESOLUTION 1 - Designating State of Oregon Local Government Investment Pool and Designated Banks as Depositories for Investment of School District Funds and for Signature Authority to Sign or Authorize Transfers for 2018-2019 Fiscal Year [ORS.328-441, ORS.294.805 to ORS.294.895]
 - L. Accept/Reject - RESOLUTION 2 - Establishing Imprest Funds for 2018-2019 Fiscal Year [ORS.294.311]
 - M. Accept/Reject - RESOLUTION 3 - Authorizing and Appointing the Superintendent to Apply for Federal, State, Local and Private Funds for the 2018-2019 Fiscal Year [ORS.294.463]
 - N. Accept/Reject - RESOLUTION 4 - Delegate Contracting and Purchasing Authority for Fiscal Year 2018-2019[ORS.332.075]
 - O. Accept/Reject - RESOLUTION 5 - Authorizing the Lending of General Fund Monies to Federal, State, and other Grant Funded Programs Pending Receipt of Funds from the Donor for the 2018-2019 Fiscal Year [ORS.294.468]
 - P. Reaffirm the Status of the School Board as the Local Public Contract Review Board [ORS.279.055(2)]
 - Q. Accept/Reject 2018-2019 Lunch, Breakfast and Milk Prices
 - R. Accept/Reject 2018-2019 Out of District Student Tuition
 - S. Accept/Reject Travel Reimbursement Rates in accordance with Board Policy DLC "Expense Reimbursement"
- 6. OSEA Monthly Report - Richard Doyle (5 minutes)
 - 7. PFA Monthly Report - Brett Davidson (5 minutes)
 - 8. OSBA Summer Board Training (5 minutes)
 - 9. Action Items (10 minutes)
 - A. For the 2018-2019 Fiscal Year, Designate the District Administrative Office as the Standard Board Meeting Place for Regularly Scheduled Board Business Meetings on the 4th Monday of Every Month and Working Session Board Meetings on the 2nd Monday of Every Month. Designate 6:30 p.m. as the Standard Time to Begin each meeting. (See the Published Calendar for Variations)
 - 10. Future Agenda Items (5 minutes)
 - 11. Correspondence/Announcements (2 minutes)
 - A. Upcoming Meetings
 - 1. Board Special Session Retreat Part 1, Thursday, August 16, 2018 District Office Boardroom, 6:00 p.m. to 9:00 p.m.
 - 2. Board Special Session Retreat Part 2, Saturday, August 18, 2018 Parkrose Middle School Media Center, 9:00 a.m. to 3:00 p.m.



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B. Upcoming Events

1. Oregon School Boards Association Summer School Board Training, July 20-22, 2018, Bend, Oregon
2. First Day of School for 1st-5th, 6th & 9th Grades, Tuesday, September 4, 2018
3. First Day of School for 7th, 8th, 10th, 11th & 12th Grades, Wednesday, September 5, 2018
4. First Day for Kindergarten, Monday, September 10, 2018

12. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Michelle Markle. Contact phone: (503)408-2118 Contact e-mail: michelle_markle@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR
Adopted: 10/23/95
Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.