



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting & Budget Hearing

Parkrose School District - Boardroom

Monday, June 27, 2016

6:30 PM

1. Executive Session - 5:30 p.m.
Recess into Executive Session under ORS 192.660(2)(i) Superintendent & ORS 192.660(2)(a) personnel
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. Open Budget Hearing - 6:30 p.m.
 - A. Citizen Comment (3 minutes each)
If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
4. Close Budget Hearing
5. Pledge of Allegiance
6. Presentations/Recognitions
 - A. Presentations
 1. Haiku Alive: Portland Japanese Garden, Parkrose Partnership - Joan Kvitka (10 minutes)
 2. Shaver Behavior Program - Laura Goodman, Kathy Keim-Robinson & Micah Gorans (10 minutes)
 3. Scotland Trip Request - Tom Cavanaugh (10 minutes)
7. Consent Agenda (5 minutes)
 - A. Personnel
 1. New Hires
 - a. Ryan Ashlock, 1.0 FTE, Probationary Math Teacher, Middle School
 - b. Tamra "Tammy" Christenson, 1.0 FTE, Accountant, District
 - c. Rebecca "Becka" Farr, 1.0 FTE, Probationary 1st Grade Teacher, Shaver
 - d. Jamie Fischer, 1.0 FTE, Probationary 3rd Grade Teacher, Prescott
 - e. Crystal Maranto, 1.0 FTE, Probationary RTI Coach, District
 - f. Elizabeth Osberger, .50 FTE, Probationary Special Education Teacher, Prescott
 - g. Genie Preisch, .80 FTE, Probationary Speech Pathology, District
 - h. Drake Shelton, 1.0 FTE, Assistant Principal, High School
 - i. Breanna Webb, 1.0 FTE, Probationary Social Studies Teacher, High School
 2. Resignations



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- a. James Charles, 1.0 FTE, Special Education Teacher, High School
 - b. Clint Henry, 1.0 FTE, Special Education Teacher, Middle School
 - c. Jenny Locarno, 1.0 FTE, Counselor, Shaver
 - d. David Richardson, 1.0 FTE, Assistant Principal, High School
 - e. Charity Trowbridge, 1.0 FTE, 5th Grade Teacher, Sacramento
 - f. Justin Walker, 1.0 FTE, 3rd Grade Teacher, Prescott
3. Retirements
- a. Kathy Keim-Robinson, 1.0 FTE, Student Services Director, District
 - b. Sue Landreth, 1.0 FTE, 2nd Grade Teacher, Russell
4. Leave Requests
- a. Roscoe Pershall
5. Extensions & Renewals 2016-2017
- B. Free/Reduced Facility Requests
1. Parkrose Youth Soccer Jamboree @ High School
Zero fees, long history, outdoor event & feeder program.
 2. Multnomah Education Service District Wellness Summit @ High School
Reduced total fees by half, can't waive it all for a group of 450 people in the student center.
- C. Extended Travel
1. Request for Principal Goodman and two teachers to attend AVID National, December 7-10, 2016 in Dallas, Texas
Using 15-16 Focus Funds.
- D. Board Minutes
- E. Business/Finance
1. Financial Report
- F. Second Reading Board Policy
- This is the Second and Final Reading of Policy on Consent. Upon Board Approval these will become Official District Policy.*
1. AA - Racial Equity Policy: A Roadmap for Closing the Gap
8. Non-Agenda Item Citizen Comments (3 minutes each)
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9. Public Complaint Appeal (3 minutes each)
10. District Business
- A. Superintendent Reports (40 minutes)
1. Equity Team Update



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2. Final Goals Data Report
3. Appreciative Inquiry Steering Committee List
4. Retreat Reminder
5. Luuwit View Park Groundbreaking
6. Daycare Update (Champions)
7. Water Testing Results
8. Student Achievement Gallery Walk Review
- B. School Improvement - Karen Gray (5 minutes)
Michael Lopes out on scheduled leave
 1. Administrative Team In Service Week
 2. All Staff In Service
- C. Technology, Student Information & Assessment - Christine Blouke (5 minutes)
 1. Technology Professional Development
- D. Human Resources - Mary King (5 minutes)
 1. Evaluation Handbook Update
- E. Business & Operations - Sharie Lewis (10 minutes)
 1. Bond Reconciliation Report
 2. Playground Protocol & Prescott Followup
 3. Business Office Action Items (14. B-D)
11. OSEA Monthly Report - Richard Doyle (5 minutes)
12. PFA Monthly Report - Lisa Robison (5 minutes)
13. Agenda Item Citizen Comments (3 minutes each)
If you wish to make a comment before the Board please fill out a comment card.
14. Action Items (5 minutes)
 - A. Accept/Reject Intergovernmental Agreement - Mutual Aid Omnibus Agreement
Emergency Assistance 2016-2017
 - B. Accept/Reject Resolution to Approve Amendment #2 Fiscal Year 2015-2016 Budget
 - C. Accept/Reject Resolution to Adopt, Appropriate, Levy & Categorize Funds for the
Fiscal Year 2016-2017 Budget
 - D. Accept/Reject 2016-2017 Lunch, Breakfast and Milk Prices
 - E. Accept/Reject Appreciative Inquiry Steering Committee List
 - F. Accept/Reject Superintendent Contract
 - G. Accept/Reject Board Contribution to Scotland Trip
 - H. Accept/Reject Playground Protocol



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15. Board of Education (10 minutes)
 - A. Committee Reports
 1. Parkrose Educational Foundation Liaison
 2. School Improvement
 3. Ad Hoc Communications Committee
 - B. Legislative Update
16. Discussion/Future Agenda Items (8 minutes)
17. Correspondence/Announcements (2 minutes)
 - A. Correspondence
 1. Governor Brown Note of Thanks
 - B. Upcoming Meetings
 1. Organizational Board Business Meeting, Monday, July 11, 2016, District Office Boardroom, **5:00 p.m.**
 2. Board Retreat, Saturday, August 20, 2016, Mary Lu Baetkey's House, 10506 NE Beech, Portland, 8:00 a.m.- 3:00 p.m.
 - C. Upcoming Events
 1. Oregon School Boards Association Summer School Board Training, July 16th-17th, 2016, Bend, Oregon
 2. New Teacher Orientation, Friday, August 26, 2016 & Monday, August 29, 2016, Parkrose Middle School
 3. Parkrose Staff Bus Tour, Friday, August 26, 2016, approximately 9:00 a.m.-10:30 a.m., locations to be assigned.
**School Board Members are invited to welcome new staff at schools*
 4. Opening Day, Tuesday, August 30, 2016, Parkrose Middle School Commons, 7:30 a.m.- 10:30 a.m.*
**School Board Members are invited to attend*
 5. Staff Benefits Fair, Tuesday, August 30, 2016, Parkrose Middle School Commons, 2:00-5:00 p.m.
 6. First Day of School for 1st-5th, 6th & 9th Grades, Tuesday, September 6, 2016
 7. School for Grades 1st-12th, Wednesday, September 7, 2016
 8. First Day for Kindergarten, Monday, September 21, 2016
18. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed



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boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson. Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR
Adopted: 10/23/95
Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: **KL**
Adopted: 10/23/95
Revised: 12.14.15

Public Complaints* (Version 4)

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, the Board member shall refer the person making the complaint to the superintendent or designee. A Board member shall not attempt to respond, review, handle or resolve such complaints as the individual board member has no authority to do so.

A complaint of *retaliation* against a student or a student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule or regulation, should be made to the superintendent. After exhausting the local complaint process, the complainant may file an appeal with the State Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-022-1940.

If the person making the complaint discusses the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue. In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled or special Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final decision shall be made by the Board within 20 working days from receipt of the complaint. The written decision of the Board will include the legal basis for the decision, findings of facts and conclusions of law.

Complaints against the principal may be filed with the superintendent. Complaints against the superintendent should be referred to the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or individual Board members should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may be made directly to the Board vice chair.

Complaints alleging violation of state standards for public elementary and secondary schools shall be made in writing and presented to the superintendent. If a complaint alleging a violation of state standards or a violation of other statutory or administrative rule that the State Superintendent has appeal responsibilities, and is not resolved at the Board level, the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rules (OAR 581-022-1940).

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.690](#)

[ORS 332.107](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

[OAR 581-022-1940](#)

[OAR 581-022-1941](#)

House Bill (HB) 3371 (2015)

HR10/08/15 | PH