



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
[www.parkrose.k12.or.us](http://www.parkrose.k12.or.us)

## **2014-2015 Board & Superintendent Goals:**

(Bolded agenda items indicate areas where we are pursuing our goals)

- Increase Academic Achievement for All Students**
- Improve Culture in Parkrose School District**
- Create and Develop Legislative Agenda and Action Plan**
- Improve District Communication**
- Support Principals Effectively**

## **Agenda**

### **Board of Education Regular Business Meeting**

Parkrose School District - Boardroom

Monday, June 22, 2015

6:30 PM

1. Executive Session - 5:30 p.m.  
*Recess into Executive Session under ORS 192.660(2)(a) personnel, ORS 192.660(2)(d) labor and ORS 192.660(2)(e) property*
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. Open Budget Hearing - 6:30 p.m.
  - A. Citizen Comment (3 minutes each)  
*If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.*
4. Close Budget Hearing
5. Pledge of Allegiance
6. Presentations/Recognitions
  - A. Presentations
    1. Elevate Oregon Presentation - Joe Bergen & Jennifer Alkezweeny (10 minutes)
  - B. Recognitions
    1. Dr. Thuy Tran
    2. Jared Freeman
    3. Chris McMurray
7. Consent Agenda (5 minutes)
  - A. Personnel
    1. New Hires
      - a. Andres Aceves, 1.0 FTE, Probationary School Psychologist, High School & Prescott
      - b. Jacquelyn Anderson, 1.0 FTE, Probationary Language Arts, High School



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- c. Kathleen Barrett, 1.0 FTE, Probationary Student Achievement Specialist, District
  - d. Eve Durand, 1.0 FTE, Probationary Special Education Teacher, Prescott
  - e. Micah Gorans, 1.0 FTE, Probationary Behavior Classroom Teacher, District
  - f. Amanda Healy, 1.0 FTE, Probationary 1st Grade Teacher, Prescott
  - g. Jeanette Zuniga, 1.0 FTE, Probationary Spanish Teacher, High School
2. Resignations
- a. Jared Freeman, 1.0 FTE, Principal, High School
  - b. Laris Goff, 1.0 FTE, 3rd Grade Teacher, Prescott
  - c. Margaret Goff, 1.0 FTE, 2nd Grade Teacher, Russell
  - d. Kate Good, 1.0 FTE, 3rd Grade Teacher, Prescott
  - e. Caren Haldeman, 1.0 FTE, Title Teacher, Prescott
  - f. Chris McMurray, 1.0 FTE, Student Achievement Specialist, District
  - g. Cathy Mitchell, 1.0 FTE, Principal, Prescott
  - h. Andrew Smith, 1.0 FTE, Special Education, Russell
  - i. Monique Sommerhiser, .60 FTE, Speech, Prescott
3. Leave Requests
- a. Christy Strange, .80 FTE, Occupational Therapist, District
- B. Free/Reduced Facility Requests
1. Adventures in Spanish @ Prescott  
*Great experience last year. District will honor the facility rate renter is paying in other districts. Custodial fees waived, building has a custodian during that time. Renter responsible for their own clean up and student management.*
  2. Adventures in Spanish @ Russell  
*Great experience last year. District will honor the facility rate renter is paying in other districts. Custodial fees waived, building has a custodian during that time. Renter responsible for their own clean up and student management.*
  3. Blue Crush Aquatic Club practices @ High School  
*Long history and supports H.S. pool programs. Renter responsible for their own clean up and student management.*
  4. Parkrose Heights Association of Neighbors summer showcases @ Sacramento  
*Showcasing local artists and the proposal of an outdoor classroom. Principal Justice will secure the building, no custodian needed.*
  5. Parkrose SUN 6th Annual Vietnamese Mid-Autumn Festival @ High School



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*Long history. Waiving custodial fees.*

- C. Board Minutes
- D. Business/Finance
  - 1. Disposal of Surplus Property
- E. Second Reading Board Policy
  - 1. **AA - Racial Equity Policy: A Roadmap for Closing the Gap**
  - 2. BDDC - Board Meeting Agenda
  - 3. GBK/JFCG/KGC - Tobacco-Free Environment
  - 4. **GE - Equity Policy: Recruiting, Hiring and Retaining Employees**
  - 5. **JGF section - Equity Policy: Eliminating Disparities in Exclusionary Discipline**
- 8. District Business
  - A. Superintendent Reports (10 minutes)
    - 1. **Equity Team Update**
    - 2. Principal Hiring Process
    - 3. School Improvement Grant Award
    - 4. **Board Goals Data Report**
  - B. School Improvement - Michael Lopes (10 minutes)
    - 1. **Student Achievement Gallery Walk Review**
    - 2. Summer Professional Development
    - 3. SBAC Testing
  - C. Technology, Student Information & Assessment - Christine Blouke (5 minutes)
    - 1. Technology Professional Development
    - 2. Wireless Project Update
  - D. Student Services - Kathy Keim-Robinson (5 minutes)
    - 1. K-5 Behavior Classroom
  - E. Business & Operations - Mary Larson (10 minutes)
    - 1. Financial Report
    - 2. Response to Oregon Audits Division - 2013-2014 Audit
    - 3. Bond Update
    - 4. Bus Lease Purchase
- 9. PFA Monthly Report - Beau Iwersen (5 minutes)



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10. OSEA Monthly Report - Richard Doyle (5 minutes)
11. Citizen Comments (3 minutes each)  
*If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.*
12. Action Items (5 minutes)
  - A. Accept/Reject 2015-2015 Intergovernmental Agreement - Mutual Aid Omnibus Agreement for Emergency Assistance
  - B. Accept/Reject Board IGA (Intergovernmental Agreement) Beech Park Property
  - C. Accept/Reject Resolution to Approve AngelTrax RFP for Parkrose School District 2015 Transportation Camera System Project
  - D. Accept/Reject Resolution to Authorize Official Intent QZAB (Qualified Zone Academy Bond) Loan
  - E. Accept/Reject Resolution to Approve and Appropriate Funds 2014-2015
  - F. Accept/Reject Resolution Adopting the Fiscal Year 2015-2016 Budget
  - G. Accept/Reject Resolution to Appropriate 2015-2016 Budget
  - H. Accept/Reject Resolution to Declare Tax Levy 2015-2016
  - I. Accept/Reject 2015-2016 Lunch, Breakfast and Milk Prices
13. Board of Education (10 minutes)
  - A. Committee Reports
    1. Parkrose Educational Foundation
    2. School Improvement
    3. Wellness Committee
    4. Communication Committee
14. Discussion Items (8 minutes)
  - A. Promise Oregon OSBA
15. Correspondence/Announcements (2 minutes)
  - A. Correspondence
    1. Jim Pepper Resolution from the State of Oregon
  - B. Upcoming Meetings
    1. Board Organizational Meeting, **Tuesday**, July, 14, 2015, District Office Boardroom, **5:00 p.m.\***  
*\*Rescheduled to accommodate a Board Members schedule*
    2. Board Development Training with OSBA, Thursday, July 23, 2015, District Office



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Boardroom, 6:00 p.m.

3. Board Retreat, Friday, August 21, 2015, location To-be-determined, 8:00 a.m. - 3:00 p.m.

## C. Upcoming Events

1. Oregon School Boards Association Summer School Board Training, July 17-19, 2015, Bend, Oregon

## 16. Adjournment

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: [andrea\\_stevenson@parkrose.k12.or.us](mailto:andrea_stevenson@parkrose.k12.or.us) Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*

*It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson. Contact phone: (503)408-2118 Contact e-mail: [Kathy\\_keimrob@parkrose.k12.or.us](mailto:Kathy_keimrob@parkrose.k12.or.us) Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*



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Code: BDDH-AR  
Adopted: 10/23/95  
Revised: 1/30/13

## PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: **KL**  
Adopted: 10/23/95  
Reviewed: 2.23.15

## Public Complaints\*

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, he/she shall refer the person making the complaint to the Superintendent. A Board member shall not attempt to consider such complaints in any official capacity acting as an individual Board member.

If the person making the complaint does discuss the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue.

In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a formal, written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent of the written complaint, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final determination shall be made within 20 working days from receipt of the complaint by the Board.

Complaints alleging violation of standards for public elementary and secondary schools shall be made in writing and presented to the superintendent.

In the event that a complaint alleges a violation of state standards and is not resolved at the Board level, then the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent of Public Instruction as outlined in Oregon Administrative Rules.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.610 to -192.690](#)

[ORS 332.107](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

HR10/23/14 | PH

[OAR 581-022-1940](#)

[OAR 581-022-1941](#)