



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

2014-2015 Board & Superintendent Goals:
Increase Academic Achievement for All Students
Improve Culture in Parkrose School District
Create and Develop Legislative Agenda and Action Plan
Improve District Communication
Support Principals Effectively

Agenda

Board of Education Regular Business Meeting

Parkrose Middle School - Media Center

Monday, October 27, 2014

6:30 PM

1. Executive Session - 6:00 p.m.
Recess into Executive Session under ORS 192.660(2)(d) labor and ORS 192.660(2)(e) property
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. Pledge of Allegiance
4. ASB Report - Tina Vuong (5 minutes)
5. Presentations/Recognitions
 - A. Presentations
 1. **Northwest Evaluation Association & University of Portland Parkrose Partnership Report** (20 minutes)
 2. Representative Jessica Vega Pederson (5 minutes)
6. Consent Agenda (5 minutes)
 - A. Personnel
 1. New Hires
 - a. Penelope Wynns, 1.0 FTE, Probationary Special Education Teacher, High School
 2. Resignations
 - a. Tiffany Hedger, 1.0 FTE, Spanish Teacher, High School
 - b. Kristen Pilgrim, 1.0 FTE, Kindergarten Teacher, Shaver
 - B. Free/Reduced Facility Requests
 1. Application for Maritime Commerce Club Annual Charity Event @ Parkrose High School
 2. Application for City of Portland Fix-it-Fair @ Parkrose High School
 - C. Extended Travel
 1. Request for Mary Larson to attend Association of School Business Officials Leadership Conference, February 19-21, 2015 in San Diego, California



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- D. Board Minutes
- E. Business/Finance
 - 1. Disposal of Surplus Property
- 7. District Business
 - A. Superintendent Reports (30 minutes)
 - 1. **Equity Team Update**
 - a. Equity Tool Summary
 - b. Next Steps
 - 2. Confederation of Oregon School Administrators (COSA) Off-The-Record Report
 - 3. **Parkrose District Data Comparison**
 - 4. **East County Factoids**
 - 5. Middle School Grand Opening Review
 - a. Video by Josh Gray
<http://youtu.be/OEB4-gHNknA>
 - B. School Improvement - Michael Lopes (10 minutes)
 - 1. **Professional Development Update**
 - C. Human Resources - Mary King (5 minutes)
 - 1. **Project on Community Recruiting as an Equity Strategy**
 - D. Student Services - Kathy Keim-Robinson (10 minutes)
 - 1. **After School Programming Report**
 - E. Business & Operations - Mary Larson (10 minutes)
 - 1. Announce Budget Committee Vacancies (Required by policy DBEA)
 - 2. Proposed Budget Calendar for Fiscal Year 2015-2016 (Required by policy DBC)
 - 3. Bond Project Update
 - a. Priority Projects
 - 4. Financial Report
 - a. Student Body Audit Report
- 8. PFA Monthly Report - Beau Iwersen (5 minutes)
- 9. OSEA Monthly Report - Richard Doyle (5 minutes)
- 10. Citizen Comments (3 minutes each)
If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
- 11. Action Items (5 minutes)
 - A. Accept/Reject Intergovernmental Agreement - Mutual Aid Omnibus Agreement



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- for Emergency Assistance
- B. Accept/Reject Budget Committee Vacancies
- C. Accept/Reject Proposed Budget Calendar for Fiscal Year 2015-2016
- 12. Board of Education (10 minutes)
 - A. Committee Reports
 - 1. Bond Oversight Committee
 - 2. Parkrose Educational Foundation
 - 3. School Improvement
 - 4. Wellness Committee
 - 5. Communication Committee
- 13. Discussion Items (8 minutes)
- 14. Correspondence/Announcements/Requests (2 minutes)
 - A. Correspondence
 - 1. Letter from Dale & Kathie Siepp
 - 2. Letter from Senator Ron Wyden
 - 3. Letter from Senator Jeff Merkley
 - B. Upcoming Meetings
 - 1. Board Working Session, Monday, November 10, 2014 District Office Boardroom, 6:30 p.m.
 - 2. Board Business Meeting, Monday, November 24, 2014 District Office Boardroom, 6:30 p.m.
 - C. Upcoming Bond Meetings
 - 1. Bond Executive Team meets monthly.
 - 2. Bond Oversight Committee Meeting, Monday, November 3, 2014 District Office Boardroom, 6:30 p.m.
 - D. Upcoming Events
 - 1. Superintendent Gray Receives Spirit of Portland Award, November 6, 2014, Legacy Emanuel Hospital, 6:00 p.m.-8:30 p.m.
 - 2. AVID Open House, November 13, 2014, Sacramento Elementary, 9:00 a.m.-12:30 p.m.
 - 3. OSBA 68th Annual Convention, November 13-16th, 2014, Downtown Portland Marriott
 - 4. AVID Open House, November 20, 2014, Parkrose Middle School, 9:00 a.m.-2:00 p.m.
(*must RSVP to the M.S. by October 30th*)
 - 5. Date to be determined: Project on Community Recruiting as an Equity Strategy



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15. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



Parkrose School District No. 3

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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



Parkrose School District No. 3

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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)
[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).
[Connick v. Myers](#), 461 U.S. 138 (1983).

Board Policy KL

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