



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom
Monday, August 25, 2014
6:30 PM

1. **Executive Session** - 6:00 p.m.
Recess into Executive Session under ORS 192.660(2)(d) labor
2. **Call to Order** - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. **Pledge of Allegiance**
4. **ASB Report** - Tina Vuong
5. **Presentations/Recognitions**
 - A. Recognitions
 1. Andre Goodlow (New P.H.S. Assistant Principal)
6. **Consent Agenda**
 - A. Personnel
 1. New Hires
 - a. Christine Dahl, .50 FTE, Probationary Reading Specialist, Shaver
 - b. Marci Gentry, 1.0 FTE, Probationary Heath/PE Teacher, High School
 - c. Andre Goodlow, 1.0 FTE, Probationary Assistant Principal, High School
 - d. Tiffany Hedger, 1.0 FTE, Probationary Spanish Teacher, High School
 - e. Lori Holmes, 1.0 FTE, Probationary Special Education Teacher, High School
 - f. Michele Kellar, .50 FTE, Probationary Reading Specialist, Russell
 - g. Shelly Lavalley, 1.0 FTE, Probationary Music Teacher, Sacramento
 - h. Keija Lee, 1.0 FTE, Probationary Music Teacher, High School
 - i. Gregory Long, .50 FTE, Probationary Reading Specialist, Prescott
 - j. Brooke Mattern, .25 FTE, TOSA Language Literacy, District
 - k. Kristen Pilgrim, 1.0 FTE, Probationary Kindergarten Teacher, Shaver
 - l. Jennifer Poore Bentley, 1.0 FTE, Probationary Title I Teacher, Russell
 - m. Elizabeth Taylor, 1.0 FTE, Probationary Counselor, Russell
 2. Resignations
 - a. Melissa Baran, 1.0 FTE, Assistant Principal, High School
 - b. Vina Black, 1.0 FTE, Language Arts Teacher, High School
 - c. Roxanne Davidson, 1.0 FTE, Counselor, Russell
 - d. Paul Jolstead, 1.0 FTE, Band Teacher, Middle & High School



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e. Jessica Paul, 1.0 FTE, Music Teacher, Shaver

B. Extended Travel

1. Request for Christine Blouke to attend Edupoint National User Conference, November 5-7, 2014 in Anaheim, California
2. Request for Michael Lopes to attend AVID Elementary Leadership Training-Cohort 3, September 23-26th, 2014 in San Diego, California
3. Request for Heather Bailey, Elizabeth Taylor and Jennifer Bentley to attend RTI Innovations Conference, October 8-10, 2014 in Salt Lake City, Utah

C. Free/Reduced Facility Requests

1. Portland Table Tennis @ High School
2. Annual Dance Team Competition @ High School
3. Parkrose Soccer Club Jamboree @ High School
4. Parkrose Soccer Club Meetings @ High School
5. Parkrose SUN Vietnamese Mid-Autumn Festival @ High School
6. Blue Crush Aquatic Club Practices @ High School
7. Mt. Hood Community College Community Forum @ High School
8. Mt. Hood Community College Graduation Ceremony @ Prescott
9. Remember the Hope Christian Fellowship Annual Women's Conference @ Russell

D. Board Minutes

E. Business/Finance

1. Disposal of Surplus Property

F. Second Reading of Board Policies

1. EEACA - School Bus Driver Examination and Training
2. GBN/JBA - Sexual Harassment
3. GCAA - Standards for Competent and Ethical Performance of Oregon Educators
4. GCAB - Personal Electronic Devices and Social Media (Staff)
5. IK - Academic Achievement
6. JFCEB - Personal Electronic Devices and Social Media (Students)
 - a. JFCEB-AR - Personal Electronic Devices and Social Media (Students)
7. JGAB - Use of Restraint and Seclusion

7. District Business

A. School Improvement - Michael Lopes

1. AVID Summer Institute
2. AVID Report: K-12 Critical Minimums



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3. Administrative Team In-Service Week
- B. Superintendent Reports
 1. Board & Superintendent Retreat
 2. Bargaining Update
- C. Technology, Student Information & Assessment - Christine Blouke
 1. Mt. Hood Cable Grant Update
 2. iPads Fee Change
- D. Human Resources - Mary King
 1. New Administrative Handbook
 2. New Administrative Evaluation Tool
- E. Student Services - Kathy Keim-Robinson
 1. Mental Health Supports
 2. Summer Programs Update
- F. Business & Operations - Mary Larson
 1. Bond Project Update
 2. Financial Report
8. **PFA Monthly Report** - Beau Iwersen
9. **OSEA Monthly Report** - Richard Doyle
10. **Citizen Comments**

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
11. **Action Items**
 - A. Accept/Reject Resolution to Approve (*insert name*) for 2014 High School Wireless Renovation Project
(This Request for Proposal was not due and reviewed in time to publish this meeting agenda.)
12. **Board of Education**
 - A. Board & Superintendent Retreat - Ed Grassel
 1. Preliminary Board & Superintendent Goals
 - B. Committee Reports
 1. Bond Oversight Committee
 2. Parkrose Educational Foundation
 3. School Improvement
 4. Wellness Committee
 5. Communication Committee
13. **Discussion Items**



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A. OSBA Annual Convention

http://www.osba.org/Calendar/Events/Annual_Convention-2014.aspx

14. Correspondence/Announcements/Requests

A. Upcoming Meetings

1. Board Working Session, Monday, September 8, 2014 District Office Boardroom, 6:30 p.m.
2. Board Regular Session, Monday, September 22, 2014 District Office Boardroom, 6:30 p.m.

B. Upcoming Bond Meetings

1. Bond Oversight Committee Meeting, **Tuesday, September 2, 2014** District Office Boardroom, 6:30 p.m.
2. Bond Executive Team meets every other Friday afternoon at 1:00 p.m.

C. Upcoming Events

1. New Teacher Orientation, Monday, August 25, 2014, District Office Boardroom, 8:00 a.m.
2. Parkrose Staff Opening Day Ceremony, Tuesday, August 26, 2014, Parkrose High School, 7:00 a.m. - 10:00 a.m.
3. Parkrose Staff Benefits Fair, Tuesday, August 26, 2014, High School Commons, 3:00 p.m. - 5:00 p.m.
4. First Day of School for 1st-5th, 6th & 9th Grades, Tuesday, September 2, 2014
5. School for Grades 1st-12th, Wednesday, September 3, 2014
6. First Day for Kindergarten, Monday, September, 8, 2014
7. High School Back-To-School Carnival, Friday, September 12, 2014 4:30 p.m. - 7:30 p.m.
(rescheduled from 8/28 to 9/12)
8. Parkrose Annual Bronco Football Tailgate Party, Friday, September 12, 2014, Parkrose High School, 5:00 p.m.
9. Jim Pepper Native Arts Festival, September 13, 2014, Parkrose High School, 9:00 a.m. - 11:00 p.m.
10. Elementary School Back-To-School Night, Wednesday, September 17, 2014, 6:00 p.m.
11. New Parkrose Middle School Grand Opening - Public Open House - Saturday, September 27, 2014 11:00 a.m. - 5:00 p.m.
12. Middle School Back-To-School Night, Wednesday, October 1, 2014, 5:30 p.m. - 6:30 p.m.

15. Adjournment



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Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment.

Parkrose School District provides equal access to the Boy Scouts and other designated youth groups.

Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

Board Policy KL