



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom
Monday, April 28, 2014
6:30 PM

1. **Executive Session** - 5:30 p.m.
Recess into Executive Session under ORS 192.660(2)(d) labor, ORS 192.660(2)(a) personnel
2. **Call to Order** - Regular Board Meeting - 6:30 p.m. to **9:00 p.m.**
3. **ASB Report** - Max Denning
4. **Presentations/Recognitions**
 - A. Presentations
 1. Washington D.C. Experience - Max Denning
 2. ASCD Presentation - Karen Justice and Staff
 3. Barbara Smith Warner
 - B. Recognitions
 1. Teacher Appreciation Week May 5-9, 2014
 2. Parkrose High School ASB President Max Denning
 3. Parkrose Elite Dance National Champions
 4. Wrestling National Champions
5. **Consent Agenda**
 - A. Personnel
 1. New Hires
 - a. Laura Goodman, 1.0FTE Probationary Principal, Shaver Elementary
 - b. Tom Cavanaugh, 1.0FTE Probationary Drama Teacher, Parkrose High School
 - c. Jessica Paul, 1.0FTE Probationary Music Teacher, Shaver Elementary School
 - d. Peter Rundquist, 1.0FTE Probationary Music Teacher, Sacramento Elementary School
 - e. Cathy Mitchell, 1.0FTE Probationary Principal, Prescott Elementary
 2. Retirements
 - a. Julie Klansnic, 1.0FTE 3rd Grade Teacher, Sacramento Elementary
 - b. Joan Moura, 1.0FTE, Chemistry/Physics Teacher, Parkrose High School
 3. Resignations
 - a. Jennifer Daffron, 1.0FTE Special Education, Prescott Elementary



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- b. Renee Caballero, 1.0FTE Principal, Shaver Elementary
 - c. Nesa Levy, 1.0FTE, Kindergarten Teacher, Prescott Elementary
 - d. Marita Ghobrial, 1.0FTE School Psychologist, Parkrose School District
 - e. Jacquelin Gross, 1.0FTE ESOL Teacher, Shaver Elementary
 - f. Ann Stinson, 1.0FTE, 8th Grade Humanities Teacher, Parkrose Middle School
4. Leave Requests
- a. Justin Dawes, 1.0FTE Language Arts Teacher, Parkrose High School
- B. Free/Reduced Facility Requests
- 1. Parkrose Alpha Dance Team @ PMS
 - 2. Jim Pepper Native Arts Festival @ PHS
 - 3. Parkrose Soccer Club @ Thompson
 - 4. Parkrose Soccer Club @ Russell
 - 5. Northwest Family Service @ PMS
 - 6. NFL High School Player Development @ PHS
 - 7. East Multnomah County Uniserv, Legislative Town Hall Meeting @ PHS
- C. Board Minutes
- D. Business/Finance
- 1. Disposal of Surplus Property
- 6. District Business**
- A. Superintendent Reports
- 1. Equity/Data Team
 - 2. All Hands Raised Update
 - 3. Eastern Promises Grant
- B. School Improvement - Michael Lopes
- 1. Kindergarten Readiness Scores
 - 2. Data Share
<https://dwnorth.cascadetechnology.org/Login.aspx?ReturnUrl=%2f> (login required)
 - 3. Portal
<https://sites.google.com/a/parkrose.k12.or.us/portal/>
- C. Student Services - Kathy Keim-Robinson
- 1. Alternative Schools
 - 2. Special Education Report Card
- D. Business & Operations - Mary Larson
- 1. Bond Project Update



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2. Financial Report
 - a. Audit
7. **OSEA Monthly Report** - Richard Doyle
8. **PFA Monthly Report** - Jennifer Handsaker
9. **Citizen Comments**

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
10. **Action Items**
 - A. Accept/Reject 2014-2015 District Calendar
 - B. Accept/Reject Alternative Education Programs 2014-2015
 - C. Accept/Reject Opening Board Meetings with the Pledge of Allegiance
11. **Board of Education**
 - A. Committee Reports
 1. Bond Oversight Committee
 2. Parkrose Educational Foundation
 3. School Improvement
 4. Wellness Committee
 5. Communication Committee
 - B. Conversant Training Report
12. **Discussion Items**
 - A. Select Graduation Speaker
 - B. Process for Starting a Strategic Plan
13. **Correspondence/Announcements/Requests**
 - A. Upcoming Meetings
 1. Board Work Session, Monday, May 12, 2014 District Office Boardroom, 6:30 p.m.
 2. Retiree Recognition & Board Regular Session, **Tuesday**, May 27, 2014 District Office Boardroom, **5:30 p.m.**
5:30 p.m. Meeting on Tuesday due to Memorial Day
 3. Board Work Session, **Tuesday, June 17, 2014** District Office Boardroom, 6:30 p.m.
Please note this meeting replaces the June 2nd meeting that had to be rescheduled
 4. Board Regular Session & Budget Hearing, Monday, June 23, 2014 District Office Boardroom, 6:30 p.m.
 - B. Upcoming Budget Meetings



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1. Budget Committee Meeting, Wednesday, April 30, 2014, 6:30 p.m.
 2. (if needed) Budget Committee Meeting, Wednesday, May 7, 2014, 6:30 p.m.
 3. Board Regular Session & **Budget Hearing**, Monday, June 23, 2014 District Office Boardroom, 6:30 p.m.
- C. Upcoming Bond Meetings
1. Bond Oversight Committee Meeting, Monday May 5, 2014 District Office Boardroom, 6:30 p.m.
 2. Bond Executive Team meets every other Friday afternoon at 1:00 p.m.
- D. Upcoming Events
1. Parkrose Neighborhood Clean-Up / Recycling Event, Saturday, May 10, 2014, 9:00 am to 1:00 pm at the northeast parking lot of Parkrose High School
 2. Parkrose High School Athletic Celebration, Monday, May 19, 2014, H.S. Auditorium 7:00 p.m.
 3. AVID Graduation, Wednesday, May 28, 2014, St. Rita's, 6:00 p.m. potluck, 7:30 p.m. ceremony
 4. Parkrose High School Graduation, Thursday, May 29, 2014, 6:30 p.m.
 5. Public Tour of the New Parkrose Middle School Construction Project, Saturday, May 31, 2014, 9:00 am - 11:00 am
This will be the last public tour of the project until the big opening in September. Tour participants must arrive by the 9:00am start time wearing close toe shoes and long pants for site safety (boots are recommended). RSVP at 503-408-2135 or email bond@parkrose.k12.or.us
 6. ACE Academy Graduation, Monday, June 6, 2014, 6:00 p.m.

14. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

Board Policy KL