



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom
Wednesday, May 29, 2013
7:00 PM

1. Retiree Social with School Board - 6:00 p.m.
2. Call to Order - Regular Board Meeting 7:00 p.m.
3. ASB Report - Bethany Burgess
4. Presentations/Recognitions
 - A. Presentations
 1. Prescott Elementary Bronze National Recognition Award - Michael Lopes
 2. Cultural Heritage Event
5. Consent Agenda
 - A. Personnel
 1. New Hires
 - a. Carolynn Langston, 1.0 FTE Probationary Elementary Music Teacher
 2. Resignations
 - a. Chris Ampersand, 1.0 FTE, 3rd Grade Teacher, Russell Academy
 - B. Extended Travel
 1. Travel Request for Karen Gray to attend Community Schools Superintendent's Leadership Council, June 24th-27th, 2013, in Washington D.C.
 2. Travel Request for Caren Haldeman to attend DIBELS Next Training Institute, July 7-11th, 2013 in Las Vegas, Nevada
 3. Travel Request for Heather Bailey and Angie King to attend DIBELS Next Training Institute, July 7-11th, 2013 in Las Vegas, Nevada
 4. Travel Request for Karen Justice Harger to attend DIBELS Next Training Institute, July 7-11th, 2013 in Las Vegas, Nevada
 - C. Board Minutes
 1. 4.22.13 Regular Business Meeting Minutes
6. District Business
 - A. Superintendent Reports
 1. First Reading Policy
 - a. AA - Educational Beliefs and Mission of the Parkrose School District
 - b. CBA - Qualifications and Duties of the Superintendent
 - c. GBDA - Mother Friendly Workplace



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- d. JEA - Compulsory Attendance
 - e. JHCCF - Pediculosis (Head Lice)
- 2. Recruitment Plan
- 3. Wellness Committee Accomplishments and Updated Administrative Rule
- 4. School Board Retreat August 17th
- B. School Improvement - Michelle Markle (20 minutes)
 - 1. Administrative Retreat Report
 - 2. School Improvement Updates
 - 3. Story Time
- C. Student Services - Kathy Keim-Robinson (10 minutes)
 - 1. Summer Programs and Activities
- D. Human Resources - David McKay (15 minutes)
 - 1. Senate Bill 290 Update
 - 2. Staffing Update
- E. Business & Operations - Mary Larson (15 minutes)
 - 1. Bond Project Update
 - a. New Communication Tools
 - 2. Financial Report
- 7. PFA Monthly Report - Jennifer Handsaker
- 8. OSEA Monthly Report - Richard Doyle
- 9. Citizen Comments

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
- 10. Action Items
 - A. Accept/Reject Resolution to Approve Senate Bill 290 Assurances on New Certified and Administrative Evaluations
 - B. Accept/Reject Oregon Cultural Heritage Commission Free/Reduced Facilities Application for Jim Pepper Native Arts Festival at Parkrose High School
 - C. Accept/Reject NE Portland Rotary Club Free/Reduced Facilities Application for Cruise In Event outdoors at Prescott Elementary School
 - D. Accept/Reject Parkrose Alpha Dance Team Free/Reduced Facilities Application for Auditions at Parkrose Middle School June 4th-7th
 - E. Accept/Reject Parkrose Alpha Dance Team Free/Reduced Facilities Application for Dance at Parkrose Middle School June 10th-11th
 - F. Accept/Reject Resolution to Approve Environmental Engineering Services for Bond Projects Commission Consulting Services for Sacramento Elementary



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School

11. Board of Education

A. Committee Reports

1. Bond Oversight Committee & Wellness Committee - Alesia Reese
2. School Improvement - Ed Grassel
3. Parkrose Education Foundation - Karen Gray
4. Graduation Speaker 2013-2014

12. Discussion Items

13. Correspondence/Announcements/Requests

A. Upcoming Meetings

1. Board Work Session, Monday, June 10, 2013, District Office Boardroom, 5:00 p.m.
2. Board Regular Session, Monday, June 24, 2013 District Office Boardroom, ***5:00 p.m.**
*Meeting time changed to an earlier start time of 5:00 p.m.
3. Special Board Work Session - Swear In New Board & Board Training, Monday, July 1, 2013, 5:00 p.m. - 9:00 p.m.
4. Board Organizational Meeting, Monday, July 8, 2013, Parkrose School District Office, 5:00 p.m.

B. Upcoming Bond Meetings

1. Bond Oversight Committee Meeting, June 10, 2013 District Office Boardroom, 7:00p.m.
2. Bond Executive Team meets every Friday afternoon

C. Upcoming Events

1. Parkrose High School Graduation, June 6, 2013, Parkrose High School, 7:00p.m.
2. Cultural Heritage Jazz Festival, August 7th-10th, 2013, Parkrose High School, 11:00 a.m.-11:00 p.m.

14. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)
[ORS 332.107](#)

Anderson v. Central Point School District No. 6, 554 F. Supp. 600 (D. Oregon 1982); aff'd in part, 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

Board Policy KL