



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom
Monday, February 25, 2013
6:30 PM

1. Call to Order - Regular Board Meeting - 6:30 p.m to 9:00 p.m.
2. Presentations/Recognitions
 - A. Presentations
 1. Northwest Regional Education Service District to present on Oregon Virtual Education (ORVED) - Assistant Superintendent Paul Peterson and Dr. Marie Ballance
 - B. Recognitions
 1. Classified Employee Appreciation Week (March 4th-8th)
3. Consent Agenda
 - A. Personnel
 1. New Hires
 - a. Tamara Anderson, .50 FTE, Temporary Special Education Teacher, Parkrose Middle School
 - b. Jolene Willson, .50 FTE, Temporary Health/PE Teacher, Parkrose Middle School
 2. Retirements
 - a. Hoi Tran, 1.0 FTE, Math Teacher, Parkrose High School
 - B. Extended Travel
 1. Travel Request for Alaina Langdahl to attend AP Literature workshops, June 8th-16th, 2013, in Louisville, Kentucky
 2. Travel Request for Lesley Ann Bossert and PHS Choir students to attend their Annual Singing Tour, May 24th-27th, 2013 in Oahu, Hawaii
 - C. Business/Finance
 1. Disposal of Surplus Property
 - D. Second Reading of Board Policies
 1. CCG-Licensed Evaluation - Administrators
4. District Business
 - A. Superintendent Reports
 1. First Reading
 - a. GCL-Staff Development - Licensed
 - b. GCL/GDL Staff Development



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- c. EFAA-AR - Reimbursable School Meals and Milk Programs
2. COSA Information
3. Education Service District (ESD) Task Force Report
4. Centennial Celebration Committee
5. Book Study Debrief
- B. School Improvement - Michelle Markle (30 minutes)
 1. Oregon Association of Central Office Administrators (OACOA) Report
 2. School Improvement Updates
 - a. Review of School Appraisal Team Reports
 3. Story Time
- C. Student Services - Kathy Keim-Robinson (10 minutes)
 1. Positive Behavior Intervention Support (PBIS) Update
- D. Business & Operations - Mary Larson (10 minutes)
 1. Bond Project Update
 2. Financial Report
5. PFA Monthly Report - Jennifer Handsaker
6. OSEA Monthly Report - Richard Doyle
7. Citizen Comments

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
8. Discussion Items
 - A. Breakfast in the Classroom Evaluation Process
9. Action Items
 - A. Accept/Reject Resolution to Adopt Multnomah Education Service District Programs and Services Proposals for 2013-2014
<http://w3.mesd.k12.or.us/comm/2013-2014LSP.pdf>
 - B. Accept/Reject Jal Ministries Free/Reduced Facility Use Application for continued weekly use of cafeteria for church services at Parkrose Middle School
 - C. Accept/Reject Parkrose Dance Team Free/Reduced Facility Use Application Amendment for Custodial fees for the 14th Annual Competition and Fundraiser at Parkrose High School
 - D. Accept/Reject Holly Hills HOA Free/Reduced Facility Use Application for their annual meeting at Parkrose High School
 - E. Accept/Reject Parkrose Farmers Market Free/Reduced Facility Use Application for the 6th Annual Parkrose Farmers Market at Parkrose High School
 - F. Accept/Reject Parkrose Middle School Dance Team Free/Reduced Facility Use Application for PMS Dance Clinic and Workshop at Parkrose Middle School



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- G. Accept/Reject Open Enrollment Announcement 2013-2014
Superintendent Gray recommends opening to David Douglas School District for transfers under House Bill 3681
- H. Accept/Reject Resolution to Approve Emerick Construction for Russell Summer 2013 Multipurpose Room Project
- I. Accept/Reject Resolution to Approve Emerick Construction for Shaver Summer 2013 Multipurpose Room Project
- J. Accept/Reject Educational Equity Policy
- K. Accept/Reject Breakfast in the Classroom Evaluation Process
- 10. Board of Education
 - A. Committee Reports
 - 1. Bond Oversight Committee & Wellness Committee - Alesia Reese
 - 2. School Improvement - Ed Grassel
 - 3. Parkrose Education Foundation- James Woods
- 11. Correspondence/Announcements/Requests
 - A. Upcoming Meetings
 - 1. Special Budget Board Work Session, Monday, March 4, 2013, District Office Boardroom, 5:30 p.m.
 - 2. Special Book Study Board Work Session, Monday, March 11, 2013, District Office Boardroom, 5:00 p.m.
 - 3. Board Regular Session, Monday, March 11, 2013 District Office Boardroom, 6:30 p.m.
 - 4. Board Work Session, Monday, April 8, 2013, District Office Boardroom, 5:00 p.m.
 - B. Upcoming Bond Meetings
 - 1. Bond Oversight Committee Meeting, Monday March 4, 2013 District Office Boardroom, 7:00p.m.
 - 2. Bond Executive Team meets every Friday afternoon
- 12. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

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Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699.



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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



Parkrose School District No. 3

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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

Board Policy KL