



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

## Agenda

### Board of Education Regular Business Meeting

Parkrose School District - Boardroom  
Monday, November 28, 2011  
6:30 PM

1. Executive Session - 6:00 p.m.  
Recess into Executive Session Under ORS 192.660(2)(a) employment, ORS 192.660(2)(d) labor negotiations and ORS 192.660(2)(h) legal counsel.
2. Call to Order - Regular Board Meeting - 6:30 p.m.
3. Presentations/Recognitions
  - A. Recognitions
    1. WaterPolo Recognition - Gary Muzzy
    2. Volleyball Recognition - Brian Davis
  - B. Presentations
    1. ASB Report - Emma Brent
    2. Elevate Oregon - Ana Gonzalez & Hanisi Accetta  
[http://www.youtube.com/watch?feature=player\\_embedded&v=gdHWyAVACUI](http://www.youtube.com/watch?feature=player_embedded&v=gdHWyAVACUI)
    3. Senior Service Update & Credit Based on Proficiency Report - Ana Gonzalez
    4. Synergies - Yuki Monteith
4. PFA Monthly Report - Jennifer Handsaker
5. OSEA Monthly Report - Rebecca Smillie
6. Board of Education
  - A. Board Reports
    1. Oregon School Boards Association (OSBA) Annual Convention Report- All
  - B. Committee Reports
    1. Legislative Activity - James Woods
    2. Negotiations - Guy Crawford
    3. Parkrose Educational Foundation - Adair Fernee
    4. Bond Oversight Committee - Alesia Reese
    5. School Improvement - Ed Grassel
7. Consent Agenda
  - A. Board Minutes
    1. October 31, 2011 Executive and Regular Session Minutes
    2. November 14, 2011 Work Session Minutes
  - B. Second Reading Board Policy



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1. EFA - District Wellness
2. EFA-AR - District Wellness
- C. Business/Finance
  1. Accept Resolution to Approve and Appropriate Grant Awarded by Oregon Department of Education for Mentoring New Administrators and Superintendents in the amount of \$170,000.
  2. Disposal of Surplus Property
8. Citizen Comments

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
9. District Business
  - A. Superintendent Reports
    1. OSBA Annual Convention Report
    2. Board Policy First Reading
      - a. Policy IK - Academic Achievement
      - b. Policy IKF - Graduation Requirements
      - c. Policy IGBHE - Expanded Options Program
      - d. Policy IGBHE-AR1 - Expanded Options Program Notification
      - e. Policy IGBAB/JO - Education Records/Records for Students with Disabilities
      - f. Policy JO/IGBAB - Education Records/Records of Students with Disabilities
    3. Revenue Forecast
    4. Confederation of Oregon School Administrators (COSA) Funding Coalition Report
    5. Oregon Education Investment Board Update
  - B. Department Reports
    1. Student Services - Kathy Keim-Robinson
      - a. Annual Measurable Achievement Objectives (AMAO) Report
    2. Business & Operations - Mary Larson
      - a. Bond Project Update
        1. Bond Schedule Update
        2. Request for Proposals - Geotechnical Consulting Services for Bond Projects
        3. Request for Proposals - Hazardous Material Consulting Services for Bond Projects
        4. Architect Contract - Dull Olson Weekes
        5. Project Management Contract - Heery International
      - b. Financial Report
    3. School Improvement - Yuki Monteith



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## a. New Cut Scores - Reading & Science

### 10. Action Items

- A. Accept/Reject Earth Engineers, Inc. Proposal for Geotechnical Consulting Services for Bond Projects
- B. Accept/Reject PBS Environmental Proposal for Hazardous Material Consulting Services for Bond Projects
- C. Accept/Reject Dull Olson Weekes Contract for Architectural Services for Bond Projects
- D. Accept/Reject Heery International Contract for Project Management Services for Bond Projects
- E. Accept/Reject Leave of Absence without Pay for Monique Sommerhiser.
- F. Accept/Reject Leave of Absence Extension for Kira Justice for remainder of 2011-12 school year.
- G. Accept/Reject Parkrose Little League Free/Reduced Facility Use Application for practices at Thompson.
- H. Accept/Reject Parkrose Little League Softball Free/Reduced Facility Use Application for softball practices at Parkrose Middle School.
- I. Accept/Reject Parkrose Little League Free/Reduced Facility Use Application for practices at Shaver.
- J. Accept/Reject Parkrose Little League Free/Reduced Facility Use Application for practices at Russell.
- K. Accept/Reject Parkrose Little League Free/Reduced Facility Use Agreement for practices at Sacramento.
- L. Accept/Reject Parkrose High School Baseball Free/Reduced Facility Use Application for Youth Baseball Clinic Hosted by Eddie Kunz, for ages 10-18.
- M. Accept/Reject Elks Hoop Shoot Free/Reduced Facility Application for Hoop Shoot Contest and Fundraiser.
- N. Accept/Reject Parkrose Colts Youth Football Free/Reduced Facility Use Application for end of the year awards banquet and celebration
- O. Accept/Reject Michael Allen Harrison Fundraiser Concert Free/Reduced Facility Use Application for Annual Concert.

### 11. Discussion Items

### 12. Correspondence/Announcements/Requests

#### A. Upcoming Meetings

- 1. Board Regular Session, December 12, 2011, District Office Boardroom, 6:30 p.m.
- 2. Board Working Session, January 12, 2012, District Office Boardroom, 5:00 p.m. - PLEASE NOTE: DATE CHANGE
- 3. Board Regular Session, January 23, 2012, District Office Boardroom, 6:30 p.m.



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## B. Upcoming Events

1. Holiday Open House - December 14, 2011, District Office Boardroom, 2:00 p.m.

13. Adjournment

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Becky Nino by close of business the Thursday prior to the Board meeting, by calling (503) 408-2123 or e-mail [becky\\_nino@parkrose.k12.or.us](mailto:becky_nino@parkrose.k12.or.us).*



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Code: BDDH-AR  
Adopted: 10/23/95  
Reviewed: 03/13/00

## PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Twenty minutes on the Board's meeting agenda is established for public participation at Board meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A visitor may be recognized by the chair by rising, identifying himself/herself with his/her full name and address and stating his/her purpose for appearing.
3. A group of visitors with a common purpose should designate a spokesperson for the group.
4. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
6. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.



# Parkrose School District No. 3

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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

## PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

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Legal References:

[ORS 192.610 - 192.690](#)    [OAR 581-022-1940](#)  
[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

**Board Policy KL**