

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR

Board Meeting Agenda
January 22, 2019
5:15 PM

Please note that the estimated times listed below for specific agenda items are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. 5:15 PM - Executive Session

ORS 192.660(2)(b)—Complaint Appeal Hearing
Time: 5:15 PM, 90 minutes

2. Recess Board Meeting

Time: 6:45 PM

3. 7:00 PM - Regular Session

A. Call to Order and Flag Salute

Presenter: Lisa Allen

Time: 7:00 PM, 5 minutes

B. Recognition / Student Presentation

1. Student Presentation: Minter Bridge Elementary School's Dolphin Leadership Club

Presenter: Martin Granum

Time: 7:05 PM, 10 minutes

2. Recognition: Brigette Harrington, Winner of the US Capitol Christmas Tree Contest

Presenter: Jaci Spross

Time: 7:15 PM, 10 minutes

3. Board Recognition and Appreciation

Presenter: Mike Scott

Time: 7:25 PM, 5 minutes

C. Approval of Agenda

Time: 7:30 PM

D. Audience Time

Time: 7:30 PM, 10 minutes

E. Reports and Discussion

1. First Reading - 2019-20 School Calendar

Presenter: Kona Lew-Williams

Time: 7:40 PM, 10 minutes

2. Announce School Board Election Process and Timeline

Presenter: Beth Graser

Time: 7:50 PM, 10 minutes

3. Division 22 Assurances

Presenter: Travis Reiman

Time: 8:00 PM, 5 minutes

4. Strategic Plan Goals Update

Presenter: Mike Scott / Beth Graser
Time: 8:05 PM, 15 minutes

5. Financial Report (*see written report*)

Presenter: Michelle Morrison
Time: 8:20 PM, 5 minutes

6. Policies - First Reading

Policies that are scheduled for first reading are included in the Board meeting packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.

Time: 8:25 PM, 15 minutes

a. First Reading - Policies Related to Community Curriculum Advisory Committee

- IFF: Community Curriculum Advisory Committee
- IFF-AR: Community Curriculum Advisory Committee
- IFF-AR Appendix A: Community Curriculum Advisory Committee Charge

Presenter: Travis Reiman

b. First Reading - Policies in Section D: Fiscal Management

- DA: Fiscal Management Goals (delete)
- DB: District Budget
- DBC: Budget Calendar
- DBEA: Budget Committee
- DBG: Budget Hearing and Notice
- DBH: Budget Adoption Procedures
- DBHB: Bond Levy (delete)
- DBI: Budget Amendments
- DBJ: Budget Implementation
- DBK: Budget Transfer Authority
- DD: Grant Funding Proposals and Applications
- DDB: Native American Impact Aid Funds
- DDC: Native American Education Program Grants - Title VI Indian Education
- DE: Revenues from State and Federal Funds (delete)
- DF: Revenues from Non-Tax Sources (delete)
- DFA: Investment of Funds
- DFAA: Investment Policy - Capital Project Fund
- DFE: Admission Prices and Receipts
- DFG: Income from Program-Related Sales and Services
- DGA: Authorized Signatures
- DH: Crime Coverage for Employees and Officers
- DI: Fiscal Accounting
- DIBA: Insurance Reserve Fund
- DIC: Financial Reports and Statements
- DID: Property Inventories
- DIE: Audits
- DJ: District Purchasing
- DJB: Petty Cash Accounts
- DJC: Bidding Requirements
- DJCA: Personal Services Contracts

- DJG: Vendor Relations
 - DK: Payment Procedures (delete)
 - DL: Payroll
 - DLB: Salary Deductions
 - DLC: Expense Reimbursements
 - DM: Cash in District Buildings
 - DN: Disposal of District Property
- Presenter: Michelle Morrison

c. First Reading - Policies in Section F: Facilities Development

- FA: Facilities Development Goals (delete)
 - FB: Facilities Planning
 - FC: Capital Construction Program
 - FEA: Capital Improvement - Educational Program
 - FEB: Architectural/Professional Engineering Services (delete)
 - FEF/FEFB: Construction Contracts (delete)
 - FI: Public Dedication of New Facilities (delete)
 - FJ: Temporary District Facilities (delete)
 - FK: Facilities Renovation
 - FL: Decommission of Facilities
- Presenter: Casey Waletich

F. Information

1. Administrative Regulation Updates

- AD-AR: District Strategic Plan
- CC-AR: Organization Chart 2016-17 (delete)
- CCC-AR: Procedures for Administrative Reduction in Staff and Recall (delete)
- CPA-AR: Layoff/Recall - Administrative Personnel
- KGB-AR-1: Public Conduct on District Property (delete)
- KGB-AR: Trespass Notice

Presenter: Mike Scott, Kona Lew-Williams, Beth Graser, Casey Waletich

Time: 8:40 PM, 5 minutes

G. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Time: 8:45 PM, 5 minutes

1. Approve Minutes of December 11, 2018, Board Meeting
2. Approve Routine Personnel Matters
3. Accept Gifts and Donations
4. Adopt 2018-19 Drug, Alcohol, and Tobacco Prevention Plan (*presented for first reading on December 11, 2018*)
5. Approve Policy Revisions (*presented for first reading on December 11, 2018*)
 - a. Policies in Section A-B: Board Governance and Operations
 - AB: The People and Their School District (delete)
 - AC: Nondiscrimination
 - AC-AR: Discrimination Complaint Procedure
 - ACA: Americans with Disabilities Act
 - AD: Educational Philosophy (delete)
 - BB: Board Legal Status
 - BBA: Board Powers and Duties and BBAB: Board Functions (delete / replace)

BBAA: Individual Board Member's Authority and Responsibilities
BBB: Board Elections
BBBA: Board Member Qualifications
BBBB: Board Member Oath of Office
BBC: Board Member Resignation
BBD: Board Member Removal from Office
BBE: Vacancies on the Board
BBF: Board Member Standards of Conduct
BBFA: Board Member Ethics and Conflicts of Interest
BBFB: Board Member Ethics and Nepotism
BC/BCA: Board Organization / Board Organizational Meeting
BCB: Board Officers
BCD: Board-Superintendent Relationship
BCE: Board Committees
BCF: Advisory Committees to the Board
BCG: Attorney for the District (delete)
BCH: Consultants to the Board (delete)
BD/BDA: Board Meetings
BDB: Special and Emergency Board Meetings (delete)
BDC: Executive Sessions
BDD: Board Meeting Procedures
BDDA: Notification of Board Meetings (delete)
BDDC: Board Meeting Agenda
BDDG: Minutes of Board Meeting
BDDH: Public Comment at Board Meetings
BDDH-AR: Public Comment at Board Meetings
BE: Board Work Sessions (delete)
BF: Policy Development
BFC: Adoption and Revision of Policies
BFCA: Administrative Regulations (AR)
BFD: Board Policy Implementation
BFE: Administration in the Absence of Policy
BFF: Suspension of Policies
BFG: Policy Review
BFG-AR: Ongoing Policy Review (delete)
BG: Board-Staff Communications
BH/BHA: Orientation of New Board Members (delete / replace)
BHB: Board Member Training and Development
BHE: Board Member Insurance
BI: Board Legislative Program

b. Policies in Section C: General School Administration

CA: Administrative Goals and Objectives (delete)
CB: District Superintendent
CBA: Qualifications and Duties of the Superintendent
CBB: Recruitment and Appointment of the Superintendent
CBC: Superintendent's Contract and Benefits
CBG: Evaluation of the Superintendent
CBH: Superintendent's Retirement/Termination (delete)
CC: Administrative Organization (delete)
CCB: Line of Authority and Staff Relations
CCC: Hiring Licensed Administrators
CCG: Evaluation of Administrators

CD: Management Team (delete)
CH: Policy Implementation
CHA: Development of Administrative Regulations
CHCA: Handbooks
CI: Temporary Administrative Arrangements
CK: Consultants to the Administrative Staff (delete)
CM: Compliance and Reporting on Standards
CPA: Layoff/Recall - Administrative Personnel (proposed)

- c. Policies Related to Safety and Security
 - JHHA: Crisis Prevention and Response (delete / replace)
 - JFCJ: Weapons in the Schools - Students
 - GBJ: Weapons in the Schools - Staff
 - KGB: Public Conduct on District Property

H. Action Items

1. Vote on Resolution to Support Increasing Oregon Public School Funding to Ensure Student Success
Presenter: Lisa Allen / Kim Strelchun
Time: 8:50 PM, 5 minutes
2. Vote on Resolution in Support of Funding Education at the Level Recommended by the Quality Education Model
Presenter: Lisa Allen
Time: 8:55 PM, 5 minutes

I. HCU / HEA Reports
Time: 9:00 PM, 5 minutes

J. Discussion Time
Time: 9:05 PM, 20 minutes

1. Student Representatives' Time
2. Superintendent's Time
3. Board of Directors' Time

K. Adjourn Regular Session
Time: 9:25 PM

4. Next Meetings of the Board of Directors
 - February 12, 2019, Work Session
 - February 26, 2019, Regular Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.