

**HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS**  
Administration Center, 3083 NE 49<sup>th</sup> Place, Hillsboro, OR

**Board Meeting Agenda**  
**December 11, 2018**  
**5:15 PM**

Please note that the estimated times listed below for specific agenda items are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

**1. 5:15 PM - Executive Session**

ORS 192.660(2)(d)—Labor Negotiator Consultation  
Time: 5:15 PM, 15 minutes

**2. 5:30 PM - Work Session**

A. Introduce Citizens' Curriculum Advisory Committee Applicant  
Presenter: Travis Reiman  
Time: 5:30 PM, 5 minutes

B. 2019-20 Budget Development Discussion  
Presenter: Mike Scott / Michelle Morrison  
Time: 5:35 PM, 15 minutes

C. Safety Update  
Presenter: Mike Scott / Casey Waletich  
Time: 5:50 PM, 10 minutes

D. Scholarship Planning  
Presenter: Mike Scott / Lisa Allen  
Time: 6:00 PM, 10 minutes

E. Legislative Priorities Input and Planning  
Presenter: Beth Graser  
Time: 6:10 PM, 10 minutes

F. Policy Discussion  
Presenter: Mike Scott  
Time: 6:20 PM, 10 minutes

G. Discussion Time  
Time: 6:30 PM, 20 minutes

1. OSBA Conference Reports
2. Discuss Board Goals  
Presenter: Lisa Allen
3. Discussion

H. Recess Board Meeting  
Time: 6:50 PM

**3. 7:00 PM - Regular Session**

A. Call to Order and Flag Salute  
Presenter: Lisa Allen  
Time: 7:00 PM, 5 minutes

B. Recognition / Student Presentation

1. Student Presentation: Witch Hazel Elementary School - Baile Folklorico Dancers (K-3)  
Presenter: Lisa Allen  
Time: 7:05 PM, 10 minutes
2. Student Presentation: Liberty High School Theater Arts - White Christmas  
Presenter: Kim Strelchun  
Time: 7:15 PM, 10 minutes

C. Approval of Agenda  
Time: 7:25 PM

D. Audience Time  
Time: 7:25 PM, 10 minutes

E. Reports and Discussion

1. First Reading - 2018-19 Drug, Alcohol, and Tobacco Prevention Plan (see *written report*)  
Presenter: Casey Waletich  
Time: 7:35 PM, 5 minutes
2. Annual Support Services Report (see *written report*)  
Presenter: Casey Waletich  
Time: 7:40 PM, 5 minutes
3. Annual Safety Report (see *written report*)  
Presenter: Casey Waletich  
Time: 7:45 PM, 5 minutes
4. Business Office Department Report - Staff Member Benefits, Ergonomics, and Wellness  
Presenter: Michelle Morrison / Lynette Coffman / Leah McCarthy  
Time: 7:50 PM, 15 minutes
5. Financial Report (see *written report*)  
Presenter: Michelle Morrison  
Time: 8:05 PM, 5 minutes
6. Policies - First Reading  
*Policies that are scheduled for first reading are included in the Board meeting packet. Staff members will not formally present the first reading of policies, unless the Board requests information that is not already included in the Board meeting packet. If no public comments or questions are received regarding these policies during the review period, they may be placed on the consent agenda for approval during the next regular meeting.*  
Time: 8:10 PM, 15 minutes
  - a. Policies in Section A-B: Board Governance and Operations
    - AB: The People and Their School District (delete)
    - AC: Nondiscrimination
    - AC-AR: Discrimination Complaint Procedure
    - ACA: Americans with Disabilities Act
    - AD: Educational Philosophy (delete)
    - BB: Board Legal Status
    - BBA: Board Powers and Duties and BBAB: Board Functions (delete / replace)
    - BBAA: Individual Board Member's Authority and Responsibilities
    - BBB: Board Elections

BBBA: Board Member Qualifications  
 BBBB: Board Member Oath of Office  
 BBC: Board Member Resignation  
 BBD: Board Member Removal from Office  
 BBE: Vacancies on the Board  
 BBF: Board Member Standards of Conduct  
 BBFA: Board Member Ethics and Conflicts of Interest  
 BBFB: Board Member Ethics and Nepotism  
 BC/BCA: Board Organization / Board Organizational Meeting  
 BCB: Board Officers  
 BCD: Board-Superintendent Relationship  
 BCE: Board Committees  
 BCF: Advisory Committees to the Board  
 BCG: Attorney for the District (delete)  
 BCH: Consultants to the Board (delete)  
 BD/BDA: Board Meetings  
 BDB: Special and Emergency Board Meetings (delete)  
 BDC: Executive Sessions  
 BDD: Board Meeting Procedures  
 BDDA: Notification of Board Meetings (delete)  
 BDDC: Board Meeting Agenda  
 BDDG: Minutes of Board Meeting  
 BDDH: Public Comment at Board Meetings  
 BDDH-AR: Public Comment at Board Meetings  
 BE: Board Work Sessions (delete)  
 BF: Policy Development  
 BFC: Adoption and Revision of Policies  
 BFCA: Administrative Regulations (AR)  
 BFD: Board Policy Implementation  
 BFE: Administration in the Absence of Policy  
 BFF: Suspension of Policies  
 BFG: Policy Review  
 BFG-AR: Ongoing Policy Review (delete)  
 BG: Board-Staff Communications  
 BH/BHA: Orientation of New Board Members (delete / replace)  
 BHB: Board Member Training and Development  
 BHE: Board Member Insurance  
 BI: Board Legislative Program  
 Presenter: Mike Scott / Travis Reiman / Kona Lew-Williams / Beth Graser /  
 Michelle Morrison

b. Policies in Section C: General School Administration

CA: Administrative Goals and Objectives (delete)  
 CB: District Superintendent  
 CBA: Qualifications and Duties of the Superintendent  
 CBB: Recruitment and Appointment of the Superintendent  
 CBC: Superintendent's Contract and Benefits  
 CBG: Evaluation of the Superintendent  
 CBH: Superintendent's Retirement/Termination (delete)  
 CC: Administrative Organization (delete)  
 CCB: Line of Authority and Staff Relations  
 CCC: Hiring Licensed Administrators  
 CCG: Evaluation of Administrators

CD: Management Team (delete)  
CH: Policy Implementation  
CHA: Development of Administrative Regulations  
CHCA: Handbooks  
CI: Temporary Administrative Arrangements  
CK: Consultants to the Administrative Staff (delete)  
CM: Compliance and Reporting on Standards  
CPA: Layoff/Recall - Administrative Personnel (proposed)  
Presenter: Mike Scott / Travis Reiman / Kona Lew-Williams / Beth Graser

- c. Policies Related to Safety and Security
  - JHHA: Crisis Prevention and Response (delete / replace)
  - JFCJ: Weapons in the Schools - Students
  - GBJ: Weapons in the Schools - Staff
  - KGB: Public Conduct on District Property
  - Presenter: Mike Scott / Casey Waletich

F. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Time: 8:25 PM, 5 minutes

1. Approve Minutes of October 23, 2018, Board Meeting
2. Approve Minutes of November 13, 2018, Board Meeting
3. Approve Routine Personnel Matters
4. Accept Gifts and Donations
5. Adopt Planning Calendar for the 2019-20 Budget
6. Approve Parent Organization Activities for Liability Insurance Coverage

G. Action Items

1. Appoint Member to the Citizens' Curriculum Advisory Committee  
Presenter: Travis Reiman  
Time: 8:30 PM, 5 minutes

H. HCU / HEA Reports

Time: 8:35 PM, 5 minutes

I. Discussion Time

Time: 8:40 PM, 20 minutes

1. Student Representatives' Time
2. Superintendent's Time
3. Board of Directors' Time

J. Adjourn Regular Session

Time: 9:00 PM

4. Next Meetings of the Board of Directors
  - January 8, 2019, Work Session
  - January 22, 2019, Regular Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.