

## School Board Meeting

Monday, September 18, 2023 Doors open at 6:15pm

District Administration Office, 88834 Territorial Road, Elmira, Oregon 97437

### 1. Call to Order: Public - 6:30 p.m.

We have a shared vision in the Fern Ridge School District: Provide excellence for every student so that each will reach their greatest potential. We are always happy to have parents and other community members at our meetings.

Thank you to the members of the public who have joined us. As a reminder, School Board meetings and work sessions are meetings of the Board held in public, providing an opportunity to observe the Board's discussions and actions.

In an effort to conduct official Board business, we ask that the audience be respectful and refrain from questions, comments and unnecessary noise while the Board conducts the meeting.

There is an opportunity for citizen comment tonight, and the Board looks forward to hearing from those who signed up. I will share some reminders when we get to that portion of the meeting.

Also, please note that all Board meetings are live streamed and posted on the School Board area of the district website.

### 2. Flag Salute

### 3. Public Comment: The Fern Ridge School Board encourages public input. A person wanting to provide public comment will need to complete and submit an Intent to Speak form to the Board secretary by 1:00 pm on the day of the board meeting.

Public comment is limited to this place on the agenda not to exceed a total of 30 minutes for all commenters. A person giving public comment is limited to an established time limit of (3) three minutes. While speakers may, during public meetings, offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system.

Please state your name and address. If speaking for an organization, state the name of the organization. The Board reserves the right to refer the matter to the administration.

4. **Monthly Items:**

4.A. Approval of Minutes - Board Action

5. **Business Office**

**Presenter:** Business  
Manager, Quanah  
Bennett

5.A. Enrollment Report

**Presenter:** Business  
Manager, Quanah  
Bennett

5.B. General Fund Revenue and Expenditure Report -  
Board Action

6. **Reports:**

6.A. Student Representatives to the Board Report

**Presenter:** Gavin  
Snell & Tristam Woods

6.B. Director of K12 Programs Update

**Presenter:** Michelle  
Marshall

6.C. Superintendent's Report

7. **Discussion Items**

7.A. 2023-2024 Board Goals - Board Action

7.B. Second reading of policies and administrative  
rules - Board Action

7.C. Oregon School Board Association Nominations

7.D. Staff exit interviews

8. **Personnel**

8.A. Licensed Employees Resignations/New  
Hires/Transfers/Other - Board Action

8.A.1. Retirement of Forrest Cooper, 1.0 FTE  
Teacher at Elmira High School, effective June 17,  
2024.

8.A.2. Retirement of David Johnson, 1.0 FTE  
Teacher at Elmira High School, effective June 17,  
2024.

8.A.3. Resignation of James Storey, 1.0 FTE  
Director of Maintenance and Facilities, effective  
November 10, 2023.

8.A.4. Hiring of Katy Miller, temporary 1 year  
1.0 FTE Teacher at Fern Ridge Middle School,  
effective August 23, 2023

8.A.5. Hiring of Dani Upton, temporary 1 year  
1.0 FTE teacher at Fern Ridge Middle School,  
effective August 23, 2023.

8.A.6. Hiring of Chanda Diekotto, temporary 1  
year Teacher on Special Assignment at Fern Ridge  
Middle School, effective August 30, 2023.

8.B. Non-Licensed Personnel Report

9. **Late Items/Closing Comments**

## 10. **Upcoming Events**

### 10.A. Elmira Elementary School

Spirit Day (Blue & Gold): Sept 27  
Open House: Sept 28  
Picture Day: Sept 28  
No School: Oct 13

### Veneta Elementary School

Picture Day: Sept 21  
OBOB: Sept 22  
Open House: Sept 28  
PALS Mtg: Oct 4  
Lions Vision Screening: Oct 6  
Artist in Residence (Tie Dye): Oct 9-27  
No School: Oct 13

### Fern Ridge Middle School

Open House: Sept 21  
7th Grade Volleyball: Sept 18  
8th Grade Volleyball: Sept 20  
No School: Oct 13

### Elmira High School

Girls Soccer vs. LaPine: Sept 19  
Volleyball vs. Siuslaw: Sept 19  
Football vs. Creswell: Sept 22  
Boys Soccer vs. LaPine: Sept 28  
Open House: Oct 2  
No School: Oct 13  
Homecoming Week: Oct 16 - Oct 20

## 11. **Adjournment**



**FERN RIDGE SCHOOL DISTRICT 28J**  
School Board Meeting Minutes

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**REGULAR MEETING of the FERN RIDGE SCHOOL BOARD**

**August 21, 2023**

**Zoom Webinar & In-Person Meeting**  
88834 Territorial Rd.  
Elmira, Or 97437

**CALL TO ORDER (Agenda Item 1):** The regular meeting of the Fern Ridge School Board was called to order by Chair Boren at 6:30 pm.

In attendance were Directors Mark Boren, Andrea Larson, Barbara Graham-Adams, Kathleen Pizzola, Lisa McCann. Business Manager Quanah Bennett, and Superintendent Gary Carpenter.

**FLAG SALUTE (Agenda Item 2):** Chair Boren led the flag salute.

**PUBLIC COMMENT (Agenda Item 3):** There was no public comment.

**MONTHLY ITEMS (Agenda Item 4):**

**4. A. Approval of Minutes:** The minutes from the July 17, 2023 regular board meeting and the August 8, 2023 special session were presented for approval.

Director Larson moved to approve the regular board meeting and worksession on August 8; seconded by Director Graham-Adams. There was no discussion. The motion carried with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

**BUSINESS OFFICE (Agenda Item 5):**

**5. A. General Fund Revenue and Expenditure Report as of July 31, 2023:** Business Manager Quanah Bennett reviewed the most recent General Fund Revenue and Expenditure Report. It was noted that a large state managed timber revenue payment was received. The district has spent 3% of its operating expenditures.

For clarification, any additional local revenue, such as taxes and timber revenue, not accounted for in the state school fund formula, will be adjusted by decreasing the State School Fund portion of the formula.

Director Larson moved to approve the general fund revenue and expenditure for July 23 for the 23-24 fiscal year; seconded by Director Graham-Adams. There was no further discussion. The motion carried with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

**5. B. Unaudited Financial Report as of June 30, 2023:** The unaudited year-end numbers for 22-23 were reviewed with the board. The district received 104% of budgeted revenues and spent 94% of operating expenditures. With these numbers, the business office estimates the district will have an ending fund balance of approximately \$5.8 million. Once the property tax reconciliation is received and the audit is completed, this number could change slightly.

## **REPORTS (Agenda Item 6)**

### **6. A. Director of K12 Programs Report:**

**Menstrual Dignity Act:** Director of K12 Programs reviewed the timeline and how the district is in compliance with House Bill 3294 from 2021, the Menstrual Dignity Act. Compliance with this law has been complicated. The district is working towards staying in compliance with requirements and being thoughtful on how the upcoming requirements are implemented.

There is an opportunity for members of the community to provide feedback on K-12 Health Education. A link will be published to the community in the coming days.

**2023 Longitudinal Performance Growth Targets Presentation:** Director Marshall reviewed the district's 2023 Longitudinal Performance Growth Targets. These are goals that each district in the State of Oregon are required to set and are part of the Student Investment Account.

**6. B. Superintendent's Report:** Superintendent Carpenter gave an update on the school registration schedule. The board was reminded how they have been added to the district's ParentSquare notification platform.

## **DISCUSSION ITEMS (Agenda Item 7):**

**7. A. English Language Learners Report:** Principal Johnson presented the English Language Learners Report for the 2021-2022 year. This is a report compiled by the State of Oregon with statewide numbers and is not specific to Fern Ridge.

The report has been uploaded to the State Reports page on the district website.

There was a time of discussion around the number of students in Fern Ridge who are identified as ELL students.

**7. B. Fern Ridge Middle School Curriculum Adoption:** A new elective for Fern Ridge Middle School was presented for board approval.

Director Larson moved to approve the new class at the middle school; seconded by Director Pizzola. The teacher of this course, Ralph Davis, gave a brief summary of course topics. The motion carried with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

**7. C. Elmira High School Curriculum Adoption:** A new elective for Elmira High School was presented for board approval. In the past, theatre has been an afterschool program. Having a

course during the school day will ensure students who have afterschool sports, and transportation challenges are able to participate. Principal Vandercar reported approximately 20 students have signed up for this course.

There was a time of discussion on student course evaluations.

Director Larson moved to approve the additional class, theatre production; seconded by Director Pizzola. There was no further discussion. The motion carried with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

**7. D. First Reading on Proposed Policy Updates:** The following policies were presented for a first reading: IGBHA – Alternative Education Programs, IGBI – Bilingual Education, JB – Equal Educational Opportunity, JFV – Student Conduct.

**7.E. 2023-2024 Board Goals:** There was a time of discussion around the 2023-2024 board goals and if the goals should remain the same for the coming year and how progress towards goals will be measured.

Board chair Boren took a moment to ask the members of the public to refrain from interrupting the meeting and to use the public comment process instead.

The board was not in agreement on which goals the board should pursue for this coming year and decided to a work session with board goals as the only topic on Monday, September 11, 2023 to further discuss what the goals will be and how success will be measured.

**7.F. School Board Meeting Recordings:** The board charged the superintendent’s office with continuing to record the public school board meetings and post the recordings on the district website for the remainder of the school year.

**7.G. OSBA Summer Conference Reports:** Directors Boren, Larson, and McCann attended the summer conference. The directors each spoke about their conference highlights and reported on the sessions they attended.

It was noted that information on the fall conference will be shared with the board once OSBA releases more details.

#### **PERSONNEL (Agenda Item8):**

##### **8. A. Licensed Employees Resignations/New hires/Transfers/Other:**

None at this time.

**8.B. Non-Licensed Personnel Report:** The non-licensed personnel report was presented for review:

- Resignation of Alese Williams, 6.50 Title Instructional Assistant at Veneta Elementary School, effective July 30, 2023.
- Hiring of Makaylah Hammontree, 5.25 Instructional Assistant at Elmira High School, effective August 28, 2023.
- Hiring of Michelle Lasby, 7.00 Instructional Behavior Assistant at Elmira Elementary School, effective August 28, 2023.

- Hiring of Cody Brock, 6.00 Instructional Assistant at Elmira High School, effective August 28, 2023.
- Hiring of Ethan Davis, 6.50 Instructional Assistant at Elmira High School, effective August 28, 2023.
- Hiring of Ryan Chambers, 6.50 Instructional Assistant at Fern Ridge Middle School, effective August 28, 2023.
- Transfer of Cortnie Peeler, 6.00 Instructional Assistant to 7.00 Instructional Assistant at Elmira High School, effective August 28, 2023.
- Transfer of Shelby Douberly from 3.50 Instructional Assistant to 7.00 Title Instructional Assistant at Elmira Elementary School, effective August 28, 2023.
- Hiring of John Rhodes, Head JV Football Coach at Elmira High School, effective the 2023-2024 season.
- Hiring of Emmy Erwin, JV Volleyball at Elmira High School, effective the 2023-2024 season

**UPCOMING SCHOOL EVENTS (Agenda Item 9):**

**9.A. New Student Registration:** August 16, **Returning Student Registration:** August 23-25, **New Teacher Academy Begins:** August 23, **All Staff In-Service:** August 28, **First Day of School:** September 5, **Kindergarten First Day:** September 11.

**LATE ITEMS/CLOSING COMMENTS (Agenda Item 11):** None at this time.

**ADJOURNMENT (Agenda Item 12):** Chair Boren adjourned the meeting at 7:47pm.

Attest: \_\_\_\_\_  
School Board Representative

\_\_\_\_\_  
Gary E. Carpenter, Jr., Superintendent



**FERN RIDGE SCHOOL DISTRICT 28J**  
School Board Meeting Minutes

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**WORKSESSION of the FERN RIDGE SCHOOL BOARD**

**September 11, 2023**

**Zoom Webinar & In-Person Meeting**  
88834 Territorial Rd.  
Elmira, Or 97437

**Prior to the call to order, Chair Boren asked the board and members of the public to take a moment to remember all those who lost their lives on this day in 2001.**

**CALL TO ORDER (Agenda Item 1):** The special work session was called to order at 6:31pm.

We have a shared vision in the Fern Ridge School District: Provide excellence for every student so that each will reach their greatest potential.

We are always happy to have parents and other community members at our meetings. Thank you to the members of the public who have joined us. As a reminder, School Board meetings and work sessions are meetings of the Board held in public, providing an opportunity to observe the Board's discussions and actions.

In an effort to conduct official Board business, we ask that the audience be respectful and refrain from questions, comments, and unnecessary noise while the Board conducts the meeting.

In attendance were Directors Mark Boren, Andrea Larson, Barbara Graham-Adams, Kathleen Pizzola, Lisa McCann and Superintendent Gary Carpenter.

**FLAG SALUTE (Agenda Item 2):** Chair Boren led in the flag salute.

**2023-2024 BOARD GOALS (Agenda Item 3):**

**3.A. Presentation of OSBA Guidance:** The board members reviewed the proposed goals and action items for each goal.

These draft goals were created with the guidance of the Oregon School Board Association.

**3.B. Discussion of draft goals and others to consider:**

**Goal 1:** The Fern Ridge School District Board will commit to continuous board professional development to continue to understand their roles and responsibilities, authority and limits.

**Action Plan:**

1. Continue to be knowledgeable about the policy making process and budgeting process and ensuring policies created and resources allocated are aligned with the district goals.
2. The board will calendar at a minimum one board professional development training and attend one OSBA conference annually.
3. The Superintendent will send the board information on one Professional Development topic, relevant to either the time of year, a need, or a topic that is being discussed, each month throughout the school year.

After a time of discussion, the board reached a consensus on goal one. It was noted that the action items for any of the board goals could be adjusted throughout the year and evaluated at the end of the school year.

**Goal 2:** The Fern Ridge School District Board will use data to identify and prioritize student needs and hold themselves accountable for meeting all student learning expectations by monitoring the progress of the district goals.

**Action Plan:**

1. The board collaboratively with the superintendent and key stakeholders will create a monitoring plan. The board will identify 1-2 pieces of data or information to track the progress of district goals.
2. The board will calendar at the minimum three monitoring plan sessions (during board meetings) to review and discuss the progress of the district goals and review the data from item #1.
3. The Superintendent and Director of K-12 programs will coordinate these presentations.

Superintendent Carpenter suggested the Board receive updates on this goal with available data during the December, March, and June board meetings.

The board will not be tasked with inviting staff to present data but the board should collectively let Superintendent Carpenter know if there is a particular staff member they would like to hear from.

The board reached a consensus on goal two.

**Goal 3:** The Fern Ridge School District Board will continue to find meaningful ways within their authority to engage and receive input from stakeholders to help the board make informed decisions.

**Action Plan:**

1. The board and superintendent will invite key stakeholders to the monitoring planning sessions to ensure the district goals are/remain in alignment with the needs of all students.
2. The board will implement its new student school board liaison policy, and develop a plan for their participation and reporting in monthly board meetings.
3. The Superintendent will continue to engage with the monthly Key Communicators group.
4. Continue to support and promote the public comment portion of board meetings that takes place near the beginning of regular board meeting agendas.

5. Continue to consistently use ParentSquare throughout the District for a wide range of information sharing.

The student board representatives will begin joining the school board during the September 18, 2023 meeting. Each student will write a report from Elmira High School and are welcome to ask questions about the process and give both positive and constructive feedback.

There was a time of discussion around the implications of allowing members of the public to dialogue during public meetings. There is board policy around this topic and a clearly outlined public comment procedure for any member of the public wishing to address the board.

It was noted that individual board members are always able to meet and listen to any praise or concern from any community member so long as it's made clear that a single board member does not speak for the entire school board.

The board reached a consensus on goal three.

**3.D. Selection of 2023-2024 Board Goals:** After discussion, the board was in consensus on all three goals. These will be added to the September 18, 2023 board agenda for board action.

**LATE ITEMS (Agenda Item 4):** Director Larson thanked the staff members who have reached out to her.

It was noted that the board should strive for open and kind communication with each other during discussions.

**ADJOURNMENT (Agenda Item 5):** The work session was adjourned at 7:16 pm.

Attest: \_\_\_\_\_  
School Board Representative

\_\_\_\_\_  
Gary E. Carpenter, Jr., Superintendent

Avg.  
Class  
Size

|   | K         | 1          | 2          | 3          | 4          | 5          | 6          | 7         | 8         | 9          | 10         | 11        | 12         | TOTAL        |
|---|-----------|------------|------------|------------|------------|------------|------------|-----------|-----------|------------|------------|-----------|------------|--------------|
| EES Teacher 1   | 19        |            |            |            |            |            |            |           |           |            |            |           |            | 19           |
| EES Teacher 2   | 19        |            |            |            |            |            |            |           |           |            |            |           |            | 19           |
| EES Teacher 3   |           | 24         |            |            |            |            |            |           |           |            |            |           |            | 24           |
| EES Teacher 4   |           | 9          | 15         |            |            |            |            |           |           |            |            |           |            | 24           |
| EES Teacher 5   |           |            | 23         |            |            |            |            |           |           |            |            |           |            | 23           |
| EES Teacher 6   |           |            | 22         |            |            |            |            |           |           |            |            |           |            | 22           |
| EES Teacher 7   |           |            |            | 20         |            |            |            |           |           |            |            |           |            | 20           |
| EES Teacher 8   |           |            |            | 21         |            |            |            |           |           |            |            |           |            | 21           |
| EES Teacher 9   |           |            |            |            | 24         |            |            |           |           |            |            |           |            | 24           |
| EES Teacher 10  |           |            |            |            | 27         |            |            |           |           |            |            |           |            | 27           |
| EES Teacher 11  |           |            |            |            |            | 23         |            |           |           |            |            |           |            | 23           |
| EES Teacher 12  |           |            |            |            |            | 23         |            |           |           |            |            |           |            | 23           |
| <b>Elmira Elementary</b>  | <b>38</b> | <b>33</b>  | <b>60</b>  | <b>41</b>  | <b>51</b>  | <b>46</b>  |            |           |           |            |            |           |            | <b>269</b>   |
| VES Teacher 1   | 15        |            |            |            |            |            |            |           |           |            |            |           |            | 15           |
| VES Teacher 2   | 16        |            |            |            |            |            |            |           |           |            |            |           |            | 16           |
| VES Teacher 3   | 16        |            |            |            |            |            |            |           |           |            |            |           |            | 16           |
| VES Teacher 4   |           | 22         |            |            |            |            |            |           |           |            |            |           |            | 22           |
| VES Teacher 5   |           | 22         |            |            |            |            |            |           |           |            |            |           |            | 22           |
| VES Teacher 6   |           | 23         |            |            |            |            |            |           |           |            |            |           |            | 23           |
| VES Teacher 7   |           |            | 25         |            |            |            |            |           |           |            |            |           |            | 25           |
| VES Teacher 8   |           |            | 25         |            |            |            |            |           |           |            |            |           |            | 25           |
| VES Teacher 9   |           |            |            | 29         |            |            |            |           |           |            |            |           |            | 29           |
| VES Teacher 10  |           |            |            | 29         |            |            |            |           |           |            |            |           |            | 29           |
| VES Teacher 11  |           |            |            |            | 25         |            |            |           |           |            |            |           |            | 25           |
| VES Teacher 12  |           |            |            |            | 25         |            |            |           |           |            |            |           |            | 25           |
| VES Teacher 13  |           |            |            |            |            | 28         |            |           |           |            |            |           |            | 28           |
| VES Teacher 14  |           |            |            |            |            | 28         |            |           |           |            |            |           |            | 28           |
| <b>Veneta Elementary</b>  | <b>47</b> | <b>67</b>  | <b>50</b>  | <b>58</b>  | <b>50</b>  | <b>56</b>  |            |           |           |            |            |           |            | <b>328</b>   |
| <b>Total Elementary</b>   | <b>85</b> | <b>100</b> | <b>110</b> | <b>99</b>  | <b>101</b> | <b>102</b> |            |           |           |            |            |           |            | <b>597</b>   |
| <b>Fern Ridge Middle School</b>                                   |           |            |            |            |            |            | <b>102</b> | <b>89</b> | <b>91</b> |            |            |           |            | <b>282</b>   |
| <b>FRMS Options</b>   |           |            |            |            |            |            |            | <b>1</b>  | <b>1</b>  |            |            |           |            | <b>2</b>     |
| <b>Elmira High School</b>   |           |            |            |            |            |            |            |           |           | <b>106</b> | <b>100</b> | <b>87</b> | <b>81</b>  | <b>374</b>   |
| <b>EHS Options</b>  |           |            |            |            |            |            |            |           |           |            |            | <b>11</b> | <b>19</b>  | <b>30</b>    |
| <b>EE Bridges (K-2)</b>   |           | <b>5</b>   | <b>2</b>   |            |            |            |            |           |           |            |            |           |            | <b>7</b>     |
| <b>EE Bridges (3-5)</b>   |           |            |            | <b>2</b>   | <b>1</b>   | <b>5</b>   |            |           |           |            |            |           |            | <b>8</b>     |
| <b>VES (Structured Learning)</b>                                  |           | <b>1</b>   | <b>2</b>   | <b>1</b>   | <b>2</b>   | <b>2</b>   |            |           |           |            |            |           |            | <b>8</b>     |
| <b>Home Tutor</b>   |           |            |            |            |            |            |            |           |           |            |            |           |            | <b>-</b>     |
| <b>FRMS Bridges (6-8)</b>   |           |            |            |            |            |            | <b>2</b>   | <b>2</b>  | <b>2</b>  |            |            |           |            | <b>6</b>     |
| <b>Total In-District Enrollment</b>                               | <b>85</b> | <b>106</b> | <b>114</b> | <b>102</b> | <b>104</b> | <b>109</b> | <b>104</b> | <b>92</b> | <b>94</b> | <b>106</b> | <b>100</b> | <b>98</b> | <b>100</b> | <b>1,314</b> |
| <i>Change from Adopted Budget (based on ADMr of 1346)</i>         |           |            |            |            |            |            |            |           |           |            |            |           |            | <b>(32)</b>  |
| <b>Out of District Placements</b>                                 | <b>3</b>  | <b>2</b>   | <b>1</b>   | <b>2</b>   | <b>1</b>   | <b>2</b>   |            | <b>2</b>  | <b>1</b>  |            | <b>2</b>   | <b>2</b>  | <b>5</b>   | <b>23</b>    |
| <i>Change from Adopted Budget (based on ADMr of 16)</i>           |           |            |            |            |            |            |            |           |           |            |            |           |            | <b>7</b>     |
| <b>Total WLTL Charter School</b>                                  |           |            |            |            |            |            |            |           |           | <b>5</b>   | <b>19</b>  | <b>24</b> | <b>29</b>  | <b>77</b>    |
| <b>FRSD Attending WLTL</b>  |           |            |            |            |            |            |            |           |           | <b>1</b>   | <b>12</b>  | <b>13</b> | <b>10</b>  | <b>36</b>    |
| <i>Change from Adopted Budget (based on ADMr of 65)</i>           |           |            |            |            |            |            |            |           |           |            |            |           |            | <b>12</b>    |
| <b>Total District/ Out of District /Charter School Enrollment</b> |           |            |            |            |            |            |            |           |           |            |            |           |            | <b>1,414</b> |
| <i>Change from Adopted Budget (based on ADMr of 1427)</i>         |           |            |            |            |            |            |            |           |           |            |            |           |            | <b>(13)</b>  |

22.42

23.43



# 23-24 Fern Ridge Board Goals

**Goal 1:** The Fern Ridge School District Board will commit to continuous board professional development to continue to understand their roles and responsibilities, authority and limits.

**Action Plan:**

1. Continue to be knowledgeable about the policy making process and budgeting process and ensuring policies created and resources allocated are aligned with the district goals.
2. The board will calendar at a minimum one board professional development training and attend one OSBA conference annually.
3. The Superintendent will send the board information on one professional development topic, relevant to either the time of year, a need, or a topic that is being discussed, each month throughout the school year.

**Goal 2:** The Fern Ridge School District Board will use data to identify and prioritize student needs and hold themselves accountable for meeting all student learning expectations by monitoring the progress of the district goals.

**Action Plan:**

1. The board collaboratively with the superintendent and key stakeholders will create a monitoring plan. The board will identify 1-2 pieces of data or information to track the progress of district goals.
2. The board will calendar at the minimum three monitoring plan sessions (during board meetings) to review and discuss the progress of the district goals and review the data from item #1.
3. The Superintendent and Director of K-12 programs will coordinate these presentations.

**Goal 3:** The Fern Ridge School District Board will continue to find meaningful ways within their authority to engage and receive input from stakeholders to help the board make informed decisions.

**Action Plan:**

1. The board and superintendent will invite key stakeholders to the monitoring planning sessions to ensure the district goals are/remain in alignment with the needs of all students.
2. The board will implement its new student school board liaison policy, and develop a plan for their participation and reporting in monthly board meetings.
3. The Superintendent will continue to engage with the monthly Key Communicators group.
4. Continue to support and promote the public comment portion of board meetings that takes place near the beginning of regular board meeting agendas.
5. Continue to consistently use ParentSquare throughout the District for a wide range of information sharing.

# OSBA Model Sample Policy

Code: IGBHA

Adopted:

## Alternative Education Programs\*\*

The Board is dedicated to providing educational options for all students. It is recognized there will be students in the district whose needs and interests are best served by participation in an alternative education program.

**“Alternative education program” means a school or separate class group designed to best serve students’ educational needs and interests and assist students in achieving the academic standards of the school district and the state.**

A list of alternative education programs will be approved by the Board annually. The superintendent may provide for the involvement of staff, parents **or guardians** and the community in recommending alternative education programs for Board approval, **and in the development of related Board policy and an administrative regulation.** Annual evaluation of alternative education programs will be made in accordance with Oregon Revised Statute (ORS) 336.655 and **Oregon Administrative Rule (OAR) 581-022-13502505.** The superintendent will develop administrative regulations as necessary to **implement this requirement evaluate the district’s alternative education programs.**

Alternative education programs will consist of instruction or instruction combined with counseling. These programs may be public or private. **A private alternative education programs** shall be registered with the Oregon Department of Education. Alternative education programs must meet all the requirements set forth in **state law and rules, and federal law, as applicable. ORS 336.625, 336.631 and 336.637**

Students, **upon parent request, after consultation with a parent or guardian,** may be placed in an alternative education program if the district determines that the placement serves the student’s educational needs **and interests,** and **the program** assists the student in achieving district and state academic content standards. Such placement must have the approval of the student’s resident district and, as appropriate, the attending district. The district will also consider and propose alternative education programs for students prior to expulsion or leaving school as required by law.

The district shall pay the actual **cost of an** alternative education program **cost** or an amount equal to 80 percent of the district’s estimated current year’s average per-student net operating expenditure, whichever is less, **and the district is not obligated to provide nor pay for transportation or any fees. The district will enter into a written contract with district approved private alternative education programs limiting fees to cover instruction for Division 22 Standards and State Assessment Standards.** When contracting with a private alternative education program, the district’s contract will meet the requirements of law.

**If a student is 16 years of age or older and voluntary withdraws from the school, the district must provide the same documentation of alternative programs; however, the district has no obligation to pay for such a program(s).**

**If a student is not successful in an alternative program, there is no obligation to propose or fund a second alternative program.**

END OF POLICY

Legal Reference(s):

R7/01/17 | 10/05/21 | PHLF

Alternative Education Programs\*\* – IGBHA

[ORS 329.485](#)  
[ORS 332.072](#)  
[ORS 336.014](#)  
[ORS 336.175](#)  
[ORS 336.615 - 336.665](#)  
[ORS 339.030](#)

[ORS 339.250](#)  
  
[OAR 581-021-0045](#)  
[OAR 581-021-0065](#)  
[OAR 581-021-0070](#)  
[OAR 581-021-0071](#)

[OAR 581-022-2320](#)  
[OAR 581-022-2505](#)  
[OAR 581-023-0006](#)  
[OAR 581-023-0008](#)

# OSBA Model Sample Policy

Code: IGBI  
Adopted:

## Bilingual Education\*\*

Students whose primary language is ~~a language~~ other than English ~~may~~ will be provided ~~with~~ appropriate assistance until they are able to use English in a manner that allows effective, relevant participation in regular classroom instruction ~~and other educational activities~~.

Parents who are not able to use English in a manner that allows effective, relevant participation in educational planning for their ~~child~~ student will be provided with relevant written, ~~or~~ verbal ~~or signed~~ communication in a language they can understand.

END OF POLICY

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### Legal Reference(s):

~~ORS 336.074~~  
~~ORS 336.079~~

[OAR 581-021-0046](#)  
[OAR 581-022-2310](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (~~2012~~2018).  
Every Student Succeeds Act of 2015, 20 U.S.C. §§ 6801-7014 (~~2012~~2018).

# OSBA Model Sample Policy

Code: JB  
Adopted:

## Equal Educational Opportunity\*\*

Every student of the district will be given equal educational opportunities regardless of age, sex, sexual orientation<sup>1</sup>, gender identity, race<sup>2</sup>, religion, color, national origin, disability, marital status, familial status, parental status, linguistic background, culture, socioeconomic status, capability or geographic location.

No student will be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program or activity conducted by the district or denied access to facilities in the district.

A student or parent may also access and use the district's general complaint procedure through Board policy KL - Public Complaints.

All reports, complaints or information will be investigated.

The district will communicate the availability of policy and available complaint procedures to students and their parents through available district communication systems and will be published to the district website and made available at the district office during regular business hours.

A student of the district may not be subjected to retaliation by the district for the reason that the student has in good faith reported information that the student believes is evidence of a violation of a state or federal law, rule or regulation.

END OF POLICY

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### Legal Reference(s):

[ORS 174.100](#)  
[ORS 192.630](#)  
[ORS 326.051](#)  
[ORS 329.025](#)  
[ORS 332.107](#)  
[ORS 336.086](#)  
[ORS 659.850](#)

[ORS 659.852](#)  
[ORS 659A.001](#)  
[ORS 659A.003](#)  
[ORS 659A.006](#)  
[ORS 659A.103 - 659A.145](#)  
[ORS 659A.400](#)  
[ORS 659A.403](#)

[ORS 659A.406](#)  
[OAR 581-021-0045](#)  
[OAR 581-021-0046](#)  
[OAR 581-022-2310](#)  
[OAR 839-003-0000](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018); 28 C.F.R. §§ 42.101-42.106 (2019).

Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 793-794 (2018); 34 C.F.R. Part 104 (2019).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

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<sup>1</sup> ~~“Sexual orientation” means an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual’s gender identity, appearance, expression or behaviors differs from that traditionally associated with the individual’s sex at birth.~~

<sup>2</sup> Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001 (as amended by House Bill 2935 (2021)).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).  
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12333 (2018).  
House Bill 2935 (2021).  
House Bill 3041 (2021).

# OSBA Model Sample Policy

Code: JFC

Adopted:

## Student Conduct\*\*

The Board expects student conduct to contribute to a productive learning climate. Students shall comply with the district's policies, administrative regulations, school and classroom written rules, pursue the prescribed course of study, submit to the lawful authority of teachers and school officials and conduct themselves in an orderly manner during the school day and during district-sponsored activities.

Careful attention shall be given to procedures and methods whereby fairness and consistency without bias in discipline shall be assured each student. The objectives of disciplining any student must be to help the student develop a positive attitude toward self-discipline, realize the responsibility of one's actions and maintain a productive learning environment.

Students are subject to discipline for conduct while traveling to and from school, at the bus stop, at school-sponsored events, while at other schools in the district and while off campus whenever such conduct causes a substantial and material disruption of the educational environment or the invasion of the rights of others.

The following forms or displays of student misconduct, including but not limited to, shall be subject to discipline, suspension or expulsion as per Oregon Revised Statute (ORS) 339.250:

1. Assault;
2. Hazing, harassment, intimidation, bullying, cyberbullying or teen dating violence as prohibited by Board policy JFCF -Hazing/Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence – Student **and accompanying administrative regulation**;
3. Coercion;
4. Threats of violence or harm as prohibited by Board policy JFCM - Threats of Violence;
5. Disorderly conduct;
6. Bringing, possessing, concealing or using a weapon as prohibited by Board policy JFCJ - Weapons in the Schools;
7. Vandalism, malicious mischief or theft as prohibited by Board policies ECAB - Vandalism, Malicious Mischief or Theft and JFCB - Care of District Property by Students, or willful damage or destruction of private or district property on district premises or at district-sponsored activities;
8. Sexual harassment as prohibited by Board policy JBA/GBN - Sexual Harassment and accompanying administrative regulation;
9. **Possession, distribution or** use of tobacco **products, inhalant delivery systems**, alcohol, drugs **or other controlled substances** as prohibited by Board policy(ies) JFCG/JFCH/JFCI - Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery System;

10. Use or display of profane or obscene language;
11. Disruption of the school environment;
12. Open defiance of a teacher’s authority, including persistent failure to comply with the lawful directions of teachers or school officials;
13. Violation of law, Board policy, administrative regulation, school or classroom rules.

The district recognizes that under the Unsafe School Choice Option of the Every Student Succeeds Act of 2015 (ESSA), a school can be deemed unsafe as a whole entity or for an individual student based on expulsions for weapons violations, violent behavior or expulsions for students arrested for the following criminal offenses occurring on district grounds, on district-sponsored transportation and/or at district-sponsored activities:

1. Assault;
2. Manufacture or delivery of a controlled substance;
3. Sexual crimes using force, threatened use of force or against incapacitated persons;
4. Arson;
5. Robbery;
6. Hate/Bias crimes;
7. Coercion; or
8. Kidnapping.

The district will record and report these infractions to the Oregon Department of Education, as required.

The district will provide the opportunity for all students in any district school identified as persistently dangerous or for any victim of a violent criminal offense occurring in or on the grounds of the school the student attends, to the extent feasible, the opportunity to transfer to a safe school within the district.

**Students are prohibited from making knowingly false statements or knowingly submitting false information in bad faith as part of a complaint or report, or associated with an investigation into misconduct.<sup>1</sup>**

Parents, students and employees shall be notified by handbook, code of conduct or other document of acceptable behavior, behavior subject to discipline and the procedures to address behavior. These procedures will include a system of consequences designed to correct student misconduct and promote acceptable behavior.

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<sup>1</sup> The district is prohibited from retaliating against any student “for the reason that the student has in good faith reported information that the student believes is evidence of a violation of a state or federal law, rule or regulation.” ORS 659.852.

## END OF POLICY

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### Legal Reference(s):

[ORS 339.240](#)  
[ORS 339.250](#)

[ORS 659.850](#)

[OAR 581-021-0050 - 0075](#)

Nondiscrimination on the Bases of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Tinker v. Des Moines Sch. Dist., 393 U.S. 503 (1969).

Hazelwood Sch. District v. Kuhlmeier, 484 U.S. 260 (1988).

Bethel Sch. Dist. v. Fraser, 478 U.S. 675 (1986).

Shorb v. Grotting and Powers Sch. Dist., Case No. 00CV-0255 (Coos County Circuit Ct.) (2000).

Ferguson v. Phoenix Talent Sch. Dist. #4, 172 Or. App. 389 (2001).

Every Student Succeeds Act, 20 U.S.C. § 7912 (2012).

Morse v. Frederick, 551 U.S. 393, 127 S. Ct. 2618 (2007).

C.R. v. Eugene S.D. 4J, No. 12-1042, U.S. District Court of OR (2013).

# Fern Ridge School District 28J



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Superintendent

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## **Classified/Confidential/Manager/Coach Employees Resignations/New Hires/Transfers/Other Report**

September 18, 2023

### Resignations/Retirements

1. Resignation of Jennifer Gulseth, 3.00 Instructional Assistant at Veneta Elementary School, effective August 25, 2023.
2. Resignation of Candice Stansell, Youth in Transition Specialist at Elmira High School, effective September 19, 2023.

### New Hires/Transfers

1. Hiring of Donald Harris, 6.50 Title Instructional Assistant at Elmira Elementary School, effective August 28, 2023.
2. Hiring of Allison Guill, 6.50 Title Instructional Assistant at Veneta Elementary School, effective August 29, 2023.
3. Hiring of Cierra Mosher, 6.50 Instructional Assistant at Veneta Elementary School, effective August 30, 2023.
4. Hiring of Marlene Goland, 3.50 Instructional Assistant at Veneta Elementary School, effective September 5, 2023.
5. Hiring of Jeannie Core, 3.75 Special Education Instructional Assistant at Elmira Elementary School, effective September 15, 2023.

### Other

1. None at this time.

### Coaches

1. None at this time.

*The Fern Ridge School District is an equal opportunity educator and employer.*