

# School Board Meeting

Monday, August 15, 2022 Doors open at 6:15pm

District Administration Office, 88834 Territorial Road, Elmira, Oregon 97437

1. **Call to Order: Public - 6:30 p.m.**

2. **Flag Salute**

3. **Public Comment: The Fern Ridge School Board encourages public input. A person wanting to provide public comment will need to complete and submit an Intent to Speak form to the Board secretary by 1:00 pm on the day of the board meeting.**

Public comment is limited to this place on the agenda not to exceed a total of 30 minutes for all commenters. A person giving public comment is limited to an established time limit of (3) three minutes. While speakers may, during public meetings, offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system.

Please state your name and address. If speaking for an organization, state the name of the organization. The Board reserves the right to refer the matter to the administration.

4. **Monthly Items:**

4.A. Approval of Minutes - Board Action

5. **Business Office**

**Presenter:** Business Manager, Quanah Bennett

5.A. Un-Audited 2021-2022 General Fund Revenue and Expenditure Report

6. **Reports:**

6.A. ESSER Update

**Presenter:** Director of K12 Programs Michelle Marshall

6.B. Superintendent's Report

7. **Discussion Items**

7.A. 2022-2023 Board Goals

7.B. ART, Inc - Board Action Required

8. **Personnel**

8.A. Licensed Employees Resignations/New Hires/Transfers/Other

8.A.1. Resignation of Madison Heuertz-McFall,  
1.0 FTE Counselor at Fern Ridge Middle School,  
effective July 25, 2022.

8.A.2. Hiring of Dr. Paul Morphy, 1.0  
FTE Speech-Language Pathologist, effective August  
24, 2022.

8.A.3. Hiring of Michael Canon, 1.0 FTE Music  
Teacher at Fern Ridge Middle School, effective  
August 24, 2022.

8.A.4. Hiring of Madison Hahn, 1.0 FTE Math  
Teacher at Elmira High School, effective August  
24, 2022.

8.A.5. Hiring of Jeanne Gifford-Ohnemus, 1.0 FTE  
Special Education Teacher at Fern Ridge Middle  
School, effective August 24, 2022.

**9. Non-Licensed Personnel Report**

**10. Late Items/Closing Comments**

**11. Upcoming Events:**

**All Grade Levels: Registration for new students  
is August 17**

**Elementary & Middle School Registration for  
returning students is August 23 - 25**

**High School Registration is August 24 - 25**

**New Licensed Staff Orientation is August 24 - 26**

**District Inservice is August 29**

**12. Adjournment**



**FERN RIDGE SCHOOL DISTRICT 28J**  
School Board Meeting Minutes

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**REGULAR MEETING of the FERN RIDGE SCHOOL BOARD**

**July 18, 2022**

**Zoom Webinar & In-Person Meeting**  
88834 Territorial Rd.  
Elmira, Or 97437

**CALL TO ORDER (Agenda Item 1):** The regular meeting of the Fern Ridge School Board was called to order by Chair Larson at 6:30 pm.

In attendance were Directors Andrea Larson, Mark Boren, Jackie Turle, Lorrie Daniels, Business Manager Quannah Bennett and Superintendent Gary Carpenter.

Directors Graham-Adams was absent.

**FLAG SALUTE (Agenda Item 2):** The group led in the flag salute.

**APPOINTMENT OF 2022-2023 CHAIR AND VICE CHAIR (Agenda Item 3):**

Director Larson made a motion to nominate Director Mark Boren as Chair; seconded by Director Daniels. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

Director Larson made a motion to nominate Director Jackie Turle as Vice-Chair; seconded by Director Daniels. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**PUBLIC COMMENT (Agenda Item 4):** There were no comments.

**MONTHLY ITEMS (Agenda Item 5):**

**5. A. Approval of Minutes:** The minutes from the June 20, 2022, regular meeting were presented for approval.

Director Larson made a motion to approve the minutes as written; seconded by Director Daniels. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**REPORTS (Agenda Item 6):**

**6.A. Superintendent's Report:** Superintendent Carpenter reported on the following:

- The open licensed and classified positions across the district are slowly being filled.
- The district handbook is currently being updated with no major changes for the 2022-2023 year.
- StepUp IT will be working with the district to support on and off-site backup.
- Director Larson commented that the District Technology Director, Paul Lambert, has been doing a great job in his new role.
- Many of the summer projects around the district have been started including new carpet in some spaces at the middle school, HVAC repair, new middle school LED lighting along with several other projects around the district.
- Summer school is going well and will wrap up in three weeks.

### **MONTHLY ITEMS (Agenda Item 8):**

**8.A. Approval of Minutes:** The minutes from the May 16, 2022 regular meeting were presented for approval.

Director Daniels made a motion to approve the board minutes; seconded by Director Boren. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

### **DISCUSSION ITEMS (Agenda Item 7):**

**7.A. Annual Appointment Resolution #22-23/01:** The annual organization resolution for 2022-2023 was presented for approval.

Director Daniels made a motion to approve resolution #22-23/01; seconded by Director Turle. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**7.B. West Lane Tech Evaluation Report:** This is an annual review by the superintendent of the district. This year, Superintendent Carpenter engaged with the Oregon School Board Association (OSBA) to complete the review. This is a service that OSBA provides and gave a different, more in-depth report than has been done in the past.

The report praised WLT for continuing to serve a highly mobile and at-risk population in this area and in surrounding areas. Conversations with OSBA indicated the staff at WLT is committed to student success.

Some area of concern includes financial stability due to a drop in enrollment and a recommendation that the WLT School Board review some of their by-laws.

There was a time of discussion around the WLT contract renewal process and some of the burdens a charter school places on the district.

**7. C. ESSER and Capital Project Update:** The district would like to submit another project to the Oregon Department of Education to replace the PA system inside of Elmira High School. The system is as old as the school and does not work well in every room. Superintendent Carpenter is unsure if the request will be approved. The district has received a few quotes and estimates

that replacing this system will cost around \$100,000. With board approval, these funds would come out of the district ESSER fund. Superintendent Carpenter noted that even if ODE denies the ESSER fund request, this would be an item added to the facilities plan and could even use some reserve funds to complete this project.

This system update will help the high school in many ways including being able to quickly communicate in the case of a health or other emergency.

Director Turle made a motion to approve the ESSER and Capital Project; seconded by Director Daniels. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**8. C. August Retreat Agenda Ideas:** Some of the items on the agenda include SB554, May 2023 Election Cycle, ART, Inc, Board Operating Agreement, Financial Update, Board Goals, and Classified Bargaining.

Superintendent Carpenter informed the board that currently with SB554 K12 schools have the ability to implement a policy banning all weapons from school property including private citizens with concealed carry. Currently, employees are not allowed to have a weapon, even if they hold a concealed carry license.

At this time, Superintendent Carpenter recommends the board continue with the policies currently in place, allowing private citizens to carry a concealed weapon, and not adopt policy around SB554.

If any board member has additional topics to add they can email Superintendent Carpenter.

**PERSONNEL (Agenda Item 8):**

**8.A. Licensed Employees Resignations/New hires/Transfers/Other:**

**8.A.1.** Hiring of Madison Heuertz-McFall, 1.0 FTE Counselor at Fern Ridge Middle School, effective August 29, 2022.

**8.A.2.** Hiring of Chanda Diekotto, 1.0 FTE Special Education Teacher at Fern Ridge Middle School, effective August 24, 2022.

**8.A.3.** Hiring of Joel Smith, 1.0 FTE Assistant Principal and Athletic Director at Elmira High School, effective August 1, 2022.

**8.A.4.** Hiring of Teri-Moen, One-Year Temporary 1.0 FTE Special Education Teacher at Elmira High School, beginning August 29, 2022.

**8.A.5.** Hiring of Alyssa Fuentes, 1.0 FTE Teacher at Fern Ridge Middle School, effective August 24, 2022.

**8.A.6.** Resignation of Jacob Newman, 1.0 FTE Physical Education Teacher at Fern Ridge Middle School, effective June 20, 2022.

**8.A.7.** Resignation of Krin Hunt, 1.0 FTE Teacher at Elmira High School, effective July 12, 2022.

Director Larson moved to approve the licensed employee, retirement, hirings, transfers, and others as written; seconded by Director Turle. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**14.B. Non-Licensed Personnel Report:**

- Resignation of Meredith Dyall, 3.75 Special Education Instructional Assistant at Elmira Elementary School, effective June 17, 2022.
- Resignation of Britnie Hodgson, Athletic Trainer at Elmira High School, effective June 27, 2022.
- Resignation of Mandy Storey, Leadership Advisor at Elmira High School, effective May 6, 2022.
- Retirement of Laurie Ruell, 1.0 FTE Accounts Payable, effective July 15, 2022.
- Retirement of Ron Wagner, 1.0 FTE Custodian, effective August 5, 2022.
- Hiring of Emmy Erwin, Leadership Advisor at Elmira High School, effective the 2022-2023 school year.
- Hiring of Bonnie McLaws, Family Resource Support Coordinator, effective the 2022-2023 school year.
- Transfer of Chelsee Swope from 3.50 Instructional Assistant to 6.50 Instructional Assistant at Veneta Elementary School, effective August 29, 2022.
- Transfer of Bonnie McLaws from 7.0 Instructional Behavior Assistant at Elmira Elementary School to .4025 Media Assistant at Elmira and Veneta Elementary School, effective August 29, 2022.
- Transfer of Julie Bothel, 7.00 Business Office Assistant to 1.0 FTE Accounts Payable, effective July 1, 2022.
- Hiring of James Monegan, Assistant Football Coach at Elmira High School, effective the 2022-2023 season.
- Hiring of Bo Highburger, Assistant Football Coach at Elmira High School, effective the 2022-2023 season.
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**LATE ITEMS/CLOSING COMMENTS (Agenda Item 9):** None at this time.

**ADJOURNMENT (Agenda Item 10):** Chair Boren adjourned the meeting at 7:05 pm.

Attest: \_\_\_\_\_  
School Board Representative

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Gary E. Carpenter, Jr., Superintendent


**FERN RIDGE SCHOOL DISTRICT 28J**

## General Fund Revenue and Expenditures

<b>Un-Audited 2021-2022</b>	<b>ADOPTED 21-22 BUDGET</b>	<b>TOTAL YTD</b>	<b>YTD Vs. BUDGET</b>
<b>Beginning Fund Balance</b>	3,425,621	4,665,915	136%
<b>OPERATING REVENUE:</b>			
PROPERTY TAXES	4,906,494	4,951,361	101%
COUNTY SCHOOL FUNDS	51,000	17,834	35%
COMMON SCHOOL FUND	154,831	181,492	117%
STATE MANAGED COUNTY TIMBER	-	595,212	0%
FEDERAL FOREST FEES	57,350	59,601	104%
OTHER REVENUES	456,284	574,093	126%
STATE SCHOOL FUND	9,942,162	9,751,690	98%
OTHER RESTRICTED GRANTS	-	-	-
RESTRICTED FR FED/GOV ST	-	-	-
INTERUND TRANSFERS	-	-	-
SALE OF FIXED ASSETS	-	-	-
<b>TOTAL OPERATING REVENUE</b>	<b>15,568,121</b>	<b>16,131,283</b>	<b>104%</b>

**TOTAL BUDGETED REVENUE (INCLUDES  
BEGINNING FUND BALANCE)**
**18,993,742      20,797,198      109%**

<b>OPERATING EXPENDITURES:</b>			
SALARIES	7,561,572	6,840,554	90%
BENEFITS	5,566,781	4,763,022	86%
PURCHASED SERVICES	2,694,513	2,204,289	82%
SUPPLIES & MATERIALS	334,735	176,668	53%
CAPITAL OUTLAY	-	1,753	0%
OTHER	199,898	203,038	102%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>16,357,499</b>	<b>14,189,324</b>	<b>87%</b>

**87%**

<b>NON-OPERATING EXPENDITURES</b>			
INTERFUND TRANSFERS	958,500	955,394	100%
CONTINGENCY	1,677,743	-	-
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>2,636,243</b>	<b>955,394</b>	<b>0</b>

**TOTAL BUDGETED EXPENDITURES**
**18,993,742      15,144,717      80%**

# Fern Ridge School District 28J



Gary E. Carpenter Jr.  
Superintendent

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## **Classified/Confidential/Manager/Coach Employees Resignations/New Hires/Transfers/Other Report** August 15, 2022

### Resignations/Retirements

1. Resignation of Jaime Weaver, 7.00 Special Education Instructional Assistant at Veneta Elementary School, effective August 28, 2022.

### New Hires

1. Hiring of Angela Wigham, 6.50 Special Education Instructional Assistant at Fern Ridge Middle School, effective August 29, 2022.

### Other

1. None at this time.

### Coaches

1. None at this time.