



Independent School District #146
Regular School Board Meeting
7:00 PM on March 18, 2024
Performing Arts Center (PAC)
302 3rd Street South
Barnesville, MN 56514

1. Call to Order
Called meeting to order at 7:00 PM
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes

Regular School Board Meeting
Monday, February 26, 2024 7:00 PM Central

Performing Arts Center (PAC)
302 3rd Street South
Barnesville, MN 56514

Dion Bredman: Present
Marla Field: Present
Crystal Henderson: Present
David Herbranson: Present
Ryan Lindbom: Present
Andrew Maier: Present
Jacob Thompson: Present
Present: 7.

Dr. Jon Ellerbusch - Superintendent
Mr. Bryan Strand - HS Principal
Mr. Todd Henrickson - Elementary Principal
Mr. Aaron Schindler - Director of Student Activities and Community Education Coordinator
Ms. Jodi Samuelson - Finance Officer

Guests present: Greg Berg, George Haj, Megan Hoyer, Jamie Skrove, Rachel Green, Erin Beaudoin, Laura Jorud, Michelle Field, Ben Schumann, Erin Boyum, Britta Teeples, Grace Tangen, Cindy Zander, Chris Messer, Tori Olson, Patti Erlandson, Michelle Tonsfeldt, Lisa Gilbertson, Lynn Thorkildson, Tracy Hinsz, Kailee Strand, McKinzie Solum, Megan Askegaard, Ryan Bomstad, Scott Amundson, Mary Spillum, Mariah Dant, William Linebaugh, Kayla Divel, Awnaliese Divel, Megan Martin, Nicky Nelson, Tyler Honrud, Sheri Skogen, Amber Blilie, Lisa Forsgren, Duane Duval, Susan Vuval, Jed Johnson, Sarah Poepping, Carrie Jenkins, Briana Chezum, Cary Zepper, Ben Del Greco, Caydance Linebaugh, Sarah Altmann, William Linebaugh, Shari Grabow, Victoria Lau, Ashley Schilling, Heather Winkler, Tonya Stokka, Nathan Stokka, Krista Sorenson, Alison Willers, Matt Askegaard, Samantha Borcharding, Katie Selfridge, Sandy Meyer, Alli Honrud, Kelly Foss, Shadaisa Stalberger, Ley Bouchard, Bryan Strand, Todd Henrickson, Aaron Schindler, and Jodi Samuelson.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

Vote to approve the agenda as presented/amended. This motion, made by Dion Bredman and seconded by Marla Field, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea

Yea: 7, Nay: 0

5. Approval of Minutes

Vote to approve the minutes of the regular school board meeting on January 24, 2024 as presented/amended. This motion, made by David Herbranson and seconded by Ryan Lindbom, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

6. Claims, Accounts and Financial

Vote to approve claims, wires and all other financial reports as presented. This motion, made by Andrew Maier and seconded by Crystal Henderson, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

7. Appreciation, Recognition and Presentations

Names of people who spoke at the recognition of citizens for input purposes included the following: Sara Altman, Erin Beaudoin, Anna Deville, Kelly Foss, Rachel Green, Kaden Altman, Ben Schuman, Victoria Lau, Kayla Deville, Amy Leguizamon and Heather Winkler

7.A. Minnesota School Board Recognition Week

8. Recognition of Citizens for Input Purposes

9. Reports/News

9.A. High School Principal's Report

9.B. Elementary Principal's Report

9.C. Director of Student Activities and Community Education Coordinator's Report

9.D. Superintendent's Report

9.E. Board Committee Reports

10. Removal of Consent Items for Discussion

11. Approval of Consent Items

Vote to approve the consent agenda items as presented/amended. This motion, made by Dion Bredman and seconded by Marla Field, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

11.A. Personnel

11.A.1) Lynne Mraz as New Member of the Community Education Advisory Board

11.A.2) Leslie Shirek as New Member of the Community Education Advisory Board

11.A.3) Calley Rasado as Substitute Paraprofessional

11.A.4) Brooke Fradet's Resignation as District Administrative Assistant

11.A.5) Shadaisa Stalberger's Resignation as a Special Education Teacher

- 11.A.6) Casey Ehlert's Resignation as Co-coach for Fishing Team
- 11.A.7) Sharon Poach's Resignation as Summer Food Service Cook
- 11.A.8) Glenn Nelson's Resignation as Substitute Paraprofessional
- 11.A.9) Corey Stuvland as Head Clay Target Coach for Spring 2024 Season
- 11.A.10) Alison Willers as Head Fishing League Coach for Spring 2024 Season
- 11.A.11) Aaron Schindler as Head Softball Coach for Spring 2024 Season
- 11.A.12) Lexi Bolgrean as JH Softball Coach for Spring 2024 Season
- 11.A.13) Stacy Martz as Head Baseball Coach for Spring 2024 Season
- 11.A.14) Nathan Strand as Assistant Baseball Coach for Spring 2024 Season
- 11.A.15) Jacob Grosz as JH Baseball Coach for Spring 2024 Season
- 11.A.16) Mike Schaub as Head Girls' Track Coach for Spring 2024 Season
- 11.A.17) Jack Schaub as Assistant Girls' Track Coach for Spring 2024 Season
- 11.A.18) Kailee Strand as Head Boys' Track Coach for Spring 2024 Season
- 11.A.19) Nick Paur as Assistant Boys' Track Coach for Spring 2024 Season
- 11.A.20) George Haj as Head Girls' Golf Coach for Spring 2024 Season
- 11.A.21) Matt Askegaard as Head Boys' Golf Coach for Spring 2024 Season
- 11.A.22) Heidi Smith as Visual Arts Coach for Spring 2024 Season
- 11.A.23) Jerry Loegering as Volunteer Golf Coach for Spring 2024 Season
- 11.A.24) Maizey Bergk as a Volunteer Track and Field Coach for the 2024 Season
- 11.A.25) Shawn Paschke as a Volunteer Track and Field Coach for the 2024 Season
- 11.A.26) Carolin Rotz as a Volunteer Track and Field Coach for the 2024 Season
- 11.A.27) Joe Westbrook as a Volunteer Track and Field Coach for the 2024 Season
- 11.A.28) Bill Gauslow as a Volunteer Clay target Coach for the 2024 Season
- 11.A.29) Wayne Hanson as a Volunteer Clay target Coach for the 2024 Season
- 11.A.30) Jason Maher as a Volunteer Clay target Coach for the 2024 Season
- 11.A.31) Jaida Bontjes as Volunteer Softball Coach for Spring 2024 Season
- 11.A.32) Missy Fischer as Volunteer Softball Coach for Spring 2024 Season
- 11.A.33) Lauren Halverson as Volunteer Softball Coach for Spring 2024 Season
- 11.A.34) Sydney Honel as Volunteer Softball Coach for Spring 2024 Season
- 11.A.35) Hallie Redding as Volunteer Softball Coach for Spring 2024 Season

11.A.36) Lily Trowbridge as Volunteer Softball Coach for Spring 2024 Season

11.B. Donations

11.B.1) \$1,000 Donation from Barnesville Food Pantry for Summer Field Trips

11.B.2) \$500 Donation from Barnesville Knights of Columbus for ECFE Busing

11.B.3) \$250 Donation from Midwest Bank for ECFE Busing

11.B.4) \$40 Donation from Michelle Durensky for ECFE Busing

11.B.5) \$100 Donation from Dean's Bulk Service for Preschool/ECFE

11.B.6) \$100 Donation from Barnesville PTO for Community Education Scholarships

11.B.7) \$100 Donation from Barnesville PTO for Community Education Scholarships

11.B.8) \$1,776 Donation from Barnesville PTO for Elementary Ski Trip Meals

11.B.9) \$300 Donation from Comstock Wildlife Club for Trap Team

11.B.10) \$1,325 Donation from Barnesville Booster Club for Printing on Junior High Basketball Uniforms

11.B.11) \$1,000 Donation from Barnesville Booster Club for Grades 4-6 Ski Trip

11.B.12) \$600 Donation from AgCountry Farm Credit Service for Football Team Jersey

11.B.13) \$1,000 Donation from Justin Dukek for Football Team Jersey

11.B.14) \$500 Donation from Elaine Fick for Football Team Jersey

11.B.15) \$145 Donation from Gia Filkins for Football Team Jersey

11.B.16) \$500 Donation from Scott Gruneberg for Football Team Jersey

11.B.17) \$150 Donation from Jodi and Joel Kletsch for Football Team Jersey

11.B.18) \$200 Donation from Sharon and Richard Krabbenhoft for Football Team Jersey

11.B.19) \$500 Donation from Kent Krueger for Football Team Jersey

11.B.20) \$150 Donation from Kyle Ness for Football Team Jersey

11.B.21) \$145 Donation from Cathy Olson for Football Team Jersey

11.B.22) \$1,000 Donation from Ratzos Pool Hall, Dayna Hoppe for Football Team Jersey

11.B.23) \$100 Donation from Earl Rogers for Football Team Jersey

11.B.24) \$300 Donation from Michael Sacrison for Football Team Jersey

11.B.25) \$145 Donation from Sue and Wayne Schindler for Football Team Jersey

11.B.26) \$1,000 Donation from Stephanie Schlauderaff for Football Team Jersey

11.B.27) \$150 Donation from Connie and Curtis Strand for Football Team Jersey

11.B.28) \$35.20 Donation from Blackbaud Giving Fund for Barnesville Elementary

12. New Business

12.A. Barnesville Public School Calendar 2024-2025

Vote to approve the school calendar for 2024-25. This motion, made by Andrew Maier and seconded by Jacob Thompson, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

12.B. Items for Remaining Voter Approved Authority

Vote to approve presented list of items using dollars made available by remaining voter approved authority. This motion, made by Andrew Maier and seconded by Dion Bredman, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

12.C. Resolution Authorizing the Renewal of an Expiring Referendum Revenue Authorization

Vote to approve Resolution Authorizing the Renewal of an Expiring Referendum Revenue Authorization. This motion, made by Ryan Lindbom and seconded by Crystal Henderson, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

13. Addendum

13.A. Early Retirement Incentive Agreement with Jennifer Gylland

Vote to approve the offering of an early retirement incentive to Jennifer Gylland, in accordance with the guidelines established by the school board committee. The Agreement will be collaboratively drafted by the school attorney, Peter Martin, and Superintendent Dr. Ellerbusch. The detailed Agreement will be presented for Board approval on March 18, 2024. This motion, made by Andrew Maier and seconded by Ryan Lindbom, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea
Yea: 7, Nay: 0

14. Discussion/Information

14.A. Administrative Recommendations for Budget Savings

15. Enrollment Update

16. Dates to Remember

16.A. Regular School Board Meeting

16.A.1) Monday, March 18, 2023, 7:00 PM, Barnesville High School

16.B. Negotiations Committee Meeting for Mediation Services

16.B.1) Thursday, March 7, 2023, 9:00 AM, Barnesville Elementary School

17. Closing Meeting for Negotiations Strategies

Vote to approve closing the meeting for negotiation strategies, as allowed by MN Statute 13D.03 at 9:15 PM. This motion, made by David Herbranson and seconded by Dion Bredman, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea

Yea: 7, Nay: 0

18. Adjournment

Vote to come out of closed session and adjourn the meeting at 10:03 PM. This motion, made by Ryan Lindbom and seconded by David Herbranson, Passed.

Dion Bredman: Yea, Marla Field: Yea, Crystal Henderson: Yea, David Herbranson: Yea, Ryan Lindbom: Yea, Andrew Maier: Yea, Jacob Thompson: Yea

Yea: 7, Nay: 0

TREASURER'S REPORT

		<u>2023-24</u>	<u>2022-23</u>
Book Balance 2/1/2024		\$696,841.32	\$623,660.44
Receipts			
2/1/2024	580.12		
2/2/2024	83,027.55		
2/5/2024	3,199.64		
2/6/2024	6,364.12		
2/7/2024	3,235.11		
2/8/2024	1,777.73		
2/9/2024	2,824.40		
2/12/2024	5,939.85		
2/13/2024	5,353.40		
2/14/2024	639.73		
2/15/2024	402,490.92		
2/16/2024	2,202.37		
2/20/2024	1,358.63		
2/21/2024	5,044.87		
2/22/2024	1,031.56		
2/23/2024	744.48		
2/26/2024	11,638.92		
2/27/2024	6,325.24		
2/28/2024	338.33		
2/29/2024	625,268.82		
Net In Transit	(260.00)	<u>\$1,169,125.79</u>	<u>\$801,300.12</u>
		\$1,865,967.11	\$1,424,960.56
Disbursements		<u>\$1,203,783.22</u>	<u>\$1,241,609.13</u>
Book Balance	2/29/2024	\$662,183.89	\$183,351.43
Student Activities		\$206,185.53	\$187,645.89
MSDLAF Investment		\$4,085,927.59	\$2,843,726.67
Bond 2019A Investments		\$0.00	\$374,007.91
Midwest Money Market		<u>\$656,628.22</u>	<u>\$338,989.99</u>
Actual Balance		<u><u>\$5,610,925.23</u></u>	<u><u>\$3,927,721.89</u></u>

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE	BALANCE
General	\$3,537,131.96	\$1,521,249.08	\$1,419,881.47	\$3,638,499.57 *	\$3,119,621.38 ^
Student Activities	\$194,291.40	\$20,731.77	\$8,837.64	\$206,185.53	\$187,645.89
Food Service	\$163,780.02	\$79,429.34	\$65,742.48	\$177,466.88	\$251,383.48
Community Service	(\$22,268.80)	\$30,317.66	\$135,787.42	(\$127,738.56)	(\$87,347.85)
Building Construction	\$1,498,341.85	\$6,302.95	\$23,581.93	\$1,481,062.87	\$223,498.76
Debt Service	\$198,081.22	\$37,367.72	\$0.00	\$235,448.94	\$232,920.23
Total	<u>\$5,569,357.65</u>	<u>\$1,695,398.52</u>	<u>\$1,653,830.94</u>	<u>\$5,610,925.23</u>	<u>\$3,927,721.89</u>

* General Fund balance includes \$1,667,880 of restricted/committed funds.

^ General Fund balance includes \$1,515,263 of restricted/committed funds.

Minnesota School District Liquid Asset Fund Plus
February 2024

Max Account	\$1,759,518.64
Liquid Account	\$123,346.08
2023 Bond Proceeds	\$1,481,062.87
Certificate of Deposit	\$722,000.00

Investment Date	Institution	Maturity Date	Rate	Investment Amount	Value at Maturity
None					
7/17/2023	Financial Federal Savings Bank, TN	7/16/2024	5.70%	\$150,000.00	\$158,550.00
8/2/2023	Fieldpoint Private Bank & Trust, CT	8/1/2024	5.75%	\$100,000.00	\$105,750.00
4/4/2023	First Internet Bank of Indiana, IN	4/3/2024	5.59%	\$236,000.00	\$249,192.40
6/26/2023	Global Bank, NY	6/25/2024	5.55%	\$236,000.00	\$249,098.00
Total Minnesota School District Liquid Asset Fund Plus					\$2,604,864.72

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending February 29, 2024

Sequence: Fd, O/S

Description		B24 Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
001	Levies	(1,200,930.00)	(27,433.70)	(526,182.29)	44%	0.00	44%	(674,747.71)
004	Tax Increment Finance Revenue	(10,850.00)	0.00	(1,622.66)	15%	0.00	15%	(9,227.34)
010	County Apport	(23,260.00)	(4,533.94)	(14,707.16)	63%	0.00	63%	(8,552.84)
019	Misc Local	(20,810.00)	(2,091.36)	(16,870.16)	81%	0.00	81%	(3,939.84)
021	Revenue from MN Dist	(123,100.00)	0.00	(549.05)	0%	0.00	0%	(122,550.95)
050	Fees from Patrons	(54,900.00)	(790.00)	(26,830.00)	49%	0.00	49%	(28,070.00)
060	Student Activity	(114,300.00)	(7,339.18)	(82,698.26)	72%	0.00	72%	(31,601.74)
061	Entry Fee	(9,500.00)	(1,300.00)	(3,400.00)	36%	0.00	36%	(6,100.00)
071	Med Assist Fr Dept of HS	(75,000.00)	(9,201.86)	(48,946.62)	65%	0.00	65%	(26,053.38)
092	Interest	(96,000.00)	(9,633.48)	(115,091.89)	120%	0.00	120%	19,091.89
093	Rent Facilities	(10,000.00)	0.00	(1,838.75)	18%	0.00	18%	(8,161.25)
096	Gifts/Bequests	(29,000.00)	(409.45)	(3,619.07)	12%	0.00	12%	(25,380.93)
099	Misc Revene	(25,880.00)	(706.00)	(19,280.23)	74%	0.00	74%	(6,599.77)
201	Endowment Fund Appr	(41,100.00)	0.00	(26,301.88)	64%	0.00	64%	(14,798.12)
211	Foundation Aid	(7,919,210.00)	(858,043.51)	(3,585,553.23)	45%	0.00	45%	(4,333,656.77)
213	Shared Time	0.00	0.00	(8,029.71)	0%	0.00	0%	8,029.71
227	Abatement	(1,430.00)	0.00	0.00	0%	0.00	0%	(1,430.00)
229	Disparity Reduction	(50.00)	0.00	(168.36)	337%	0.00	337%	118.36
234	Hmstd/Ag Market Value Credit	(5,820.00)	0.00	(1,456.90)	25%	0.00	25%	(4,363.10)
300	State & Grants	(63,420.00)	0.00	(98,511.95)	155%	0.00	155%	35,091.95
317	LTFM State Aid	(67,900.00)	(6,151.49)	(47,153.16)	69%	0.00	69%	(20,746.84)
360	Spec Ed General	(1,106,260.00)	0.00	(643,890.83)	58%	0.00	58%	(462,369.17)
369	Rev-Other State Agen	0.00	0.00	(40,780.49)	0%	0.00	0%	40,780.49
370	Misc Rev fm MDE	(40,000.00)	0.00	(103,327.04)	258%	0.00	258%	63,327.04
400	Federal Funds and Grants	(222,210.00)	(80,745.88)	(80,745.88)	36%	0.00	36%	(141,464.12)
401	Federal Funds & Grants	(52,650.00)	(42,235.09)	(42,235.09)	80%	0.00	80%	(10,414.91)
405	Fed.thru Fiscal Agnt	0.00	0.00	(3,756.00)	0%	0.00	0%	3,756.00
619	COM Rev Producing Act (Contra)	45,000.00	9,785.31	29,184.29	65%	0.00	65%	15,815.71
620	Sale Mat-Rev Producing Act	(90,000.00)	(21,443.50)	(71,346.38)	79%	0.00	79%	(18,653.62)

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending February 29, 2024

Sequence: Fd, O/S

Description		B24 Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
621	Sale Mat-Resale Mat	(10,350.00)	(650.09)	(2,646.70)	26%	0.00	26%	(7,703.30)
624	Sale of Equipment	(5,000.00)	0.00	(770.00)	15%	0.00	15%	(4,230.00)
625	Insurance Recovery	(5,000.00)	0.00	0.00	0%	0.00	0%	(5,000.00)
01	General Fund	(11,378,930.00)	(1,062,923.22)	(5,589,125.45)	49%	0.00	49%	(5,789,804.55)
02	Food Service							
092	Interest	(1,000.00)	0.00	0.00	0%	0.00	0%	(1,000.00)
099	Misc Revene	(1,300.00)	0.00	(161.96)	12%	0.00	12%	(1,138.04)
300	State & Grants	(406,500.00)	(50,981.59)	(236,352.32)	58%	0.00	58%	(170,147.68)
369	Rev-Other State Agen	0.00	0.00	(22,317.00)	0%	0.00	0%	22,317.00
400	Federal Funds and Grants	(6,000.00)	0.00	(2,080.93)	35%	0.00	35%	(3,919.07)
405	Fed.thru Fiscal Agnt	0.00	0.00	(560.00)	0%	0.00	0%	560.00
471	School Lunch Fed	(100,000.00)	(6,694.08)	(58,559.80)	59%	0.00	59%	(41,440.20)
472	Free & Reduced Meals	(70,000.00)	(12,183.95)	(57,642.20)	82%	0.00	82%	(12,357.80)
473	Commodity Cash Program	(200.00)	0.00	(443.08)	222%	0.00	222%	243.08
474	Commodities	(35,000.00)	0.00	0.00	0%	0.00	0%	(35,000.00)
476	Breakfast Revenue	(25,000.00)	(4,476.12)	(20,082.78)	80%	0.00	80%	(4,917.22)
477	Cash In Lieu Commod	(170.00)	0.00	(207.09)	122%	0.00	122%	37.09
601	Type A Pupil	(65,000.00)	(4,510.60)	(59,068.79)	91%	0.00	91%	(5,931.21)
606	Type A Adult	(3,530.00)	(583.00)	(3,272.90)	93%	0.00	93%	(257.10)
02	Food Service	(713,700.00)	(79,429.34)	(460,748.85)	65%	0.00	65%	(252,951.15)
04	Community Service							
001	Levies	(58,730.00)	(2,003.74)	(23,487.85)	40%	0.00	40%	(35,242.15)
019	Misc Local	(50.00)	0.00	0.00	0%	0.00	0%	(50.00)
021	Revenue from MN Dist	(14,000.00)	0.00	0.00	0%	0.00	0%	(14,000.00)
050	Fees from Patrons	(327,500.00)	(20,366.00)	(216,735.56)	66%	0.00	66%	(110,764.44)
092	Interest	(180.00)	0.00	0.00	0%	0.00	0%	(180.00)
096	Gifts/Bequests	(25,000.00)	(6,890.00)	(7,590.00)	30%	0.00	30%	(17,410.00)
227	Abatement	(10.00)	0.00	0.00	0%	0.00	0%	(10.00)
229	Disparity Reduction	(130.00)	0.00	(27.53)	21%	0.00	21%	(102.47)

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending February 29, 2024

Sequence: Fd, O/S

Description		B24 Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
04	Community Service							
234	Hmstd/Ag Market Value Credit	(1,570.00)	0.00	75.35	(5%)	0.00	(5%)	(1,645.35)
258	Wetland & Native	(20.00)	0.00	0.00	0%	0.00	0%	(20.00)
300	State & Grants	(78,730.00)	(9.23)	(46,465.91)	59%	0.00	59%	(32,264.09)
301	Non-Public Aid	(370.00)	0.00	(743.02)	201%	0.00	201%	373.02
04	Community Service	(506,290.00)	(29,268.97)	(294,974.52)	58%	0.00	58%	(211,315.48)
06	Building Construction							
092	Interest	(25,000.00)	(6,302.95)	(71,264.72)	285%	0.00	285%	46,264.72
06	Building Construction	(25,000.00)	(6,302.95)	(71,264.72)	285%	0.00	285%	46,264.72
07	Debt Redemption							
001	Levies	(1,592,230.00)	(35,783.44)	(584,413.55)	37%	0.00	37%	(1,007,816.45)
019	Misc Local	(1,500.00)	0.00	0.00	0%	0.00	0%	(1,500.00)
092	Interest	(500.00)	0.00	0.00	0%	0.00	0%	(500.00)
229	Disparity Reduction	(200.00)	0.00	(1,081.81)	541%	0.00	541%	881.81
234	Hmstd/Ag Market Value Credit	(27,300.00)	0.00	(20,192.76)	74%	0.00	74%	(7,107.24)
258	Wetland & Native	(682,590.00)	0.00	(680,991.18)	100%	0.00	100%	(1,598.82)
317	LTFM State Aid	(86,700.00)	(1,584.28)	(74,939.45)	86%	0.00	86%	(11,760.55)
07	Debt Redemption	(2,391,020.00)	(37,367.72)	(1,361,618.75)	57%	0.00	57%	(1,029,401.25)
21	Student Activities Fund							
099	Misc Revene	(200,000.00)	0.00	0.00	0%	0.00	0%	(200,000.00)
21	Student Activities Fund	(200,000.00)	0.00	0.00	0%	0.00	0%	(200,000.00)
	Report Totals:	(15,214,940.00)	(1,215,292.20)	(7,777,732.29)	51%	0.00	51%	(7,437,207.71)

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending February 29, 2024

Sequence: Fd, Pro

Description		B24 Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
010	Board-Education	50,350.00	2,063.30	27,190.50	54%	0.00	54%	23,159.50
020	Office/Supt	287,330.00	22,440.66	186,725.95	65%	0.00	65%	100,604.05
050	School Admin	495,560.00	40,189.07	311,042.95	63%	0.00	63%	184,517.05
105	General Adm. Support	7,760.00	124.74	4,052.36	52%	0.00	52%	3,707.64
108	Administrative Tech Services	15,000.00	0.00	7,662.28	51%	0.00	51%	7,337.72
110	Business Services	269,090.00	15,971.11	208,038.92	77%	5,345.87	79%	55,705.21
200	Class Size Reduction	24,330.00	0.00	0.00	0%	0.00	0%	24,330.00
201	Kindergarten	349,390.00	30,760.03	182,372.19	52%	0.00	52%	167,017.81
203	Elem Ed	226,640.00	18,631.91	165,195.04	73%	10,681.26	78%	50,763.70
204	First Grade	399,700.00	31,871.22	196,684.75	49%	30.97	49%	202,984.28
205	Second Grade	346,400.00	26,477.32	165,011.04	48%	202.88	48%	181,186.08
206	Third Grade	288,300.00	22,751.23	139,864.87	49%	0.00	49%	148,435.13
207	Fourth Grade	283,660.00	21,671.45	132,020.81	47%	49.05	47%	151,590.14
208	Fifth Grade	288,320.00	24,804.35	150,085.09	52%	11.49	52%	138,223.42
209	Sixth Grade	243,480.00	19,326.74	118,191.90	49%	0.00	49%	125,288.10
211	Secondary Ed-Gen	150,590.00	9,867.86	79,127.91	53%	13,587.16	62%	57,874.93
212	Art	148,960.00	12,189.03	71,892.21	48%	57.08	48%	77,010.71
213	Agriculture - Non Vocational	10,940.00	657.14	6,734.57	62%	57.39	62%	4,148.04
215	Business	800.00	0.00	0.00	0%	0.00	0%	800.00
216	Educ. Disadvantaged	96,400.00	8,413.16	50,648.25	53%	0.00	53%	45,751.75
217	Assurance of Mastery	0.00	1,575.04	17,428.04	0%	0.00	0%	(17,428.04)
218	Gifted And Talented	8,600.00	2,185.76	5,160.02	60%	0.00	60%	3,439.98
220	English	232,380.00	19,333.01	126,041.04	54%	0.00	54%	106,338.96
230	Foreign Language	65,830.00	5,260.52	31,564.97	48%	0.00	48%	34,265.03
240	Health/Phys Ed	258,860.00	20,362.78	121,409.17	47%	0.00	47%	137,450.83
249	Dr Trg/behind Wheel	16,650.00	0.00	1,379.56	8%	0.00	8%	15,270.44
250	FACS	44,780.00	3,332.15	14,343.53	32%	0.00	32%	30,436.47
254	Barnesville Branderz	3,000.00	0.00	0.00	0%	0.00	0%	3,000.00
255	Industrial Educ	111,900.00	12,028.17	66,546.58	59%	624.00	60%	44,729.42

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending February 29, 2024

Sequence: Fd, Pro

		B24					% YTD	Remaining
Description		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
256	Mathematics	290,100.00	24,677.85	148,179.75	51%	0.00	51%	141,920.25
258	Inst Music	68,530.00	5,364.41	31,545.19	46%	370.27	47%	36,614.54
259	Vocal Music	156,960.00	14,534.04	85,614.28	55%	21.50	55%	71,324.22
260	Science	310,610.00	24,788.80	149,302.90	48%	0.00	48%	161,307.10
261	Science - River Watch	3,800.00	0.00	0.00	0%	0.00	0%	3,800.00
270	Social-Scienc/Study	286,080.00	23,741.42	138,432.35	48%	0.00	48%	147,647.65
271	Remedial Reading/Lang Arts	109,220.00	15,809.26	85,492.84	78%	0.00	78%	23,727.16
277	Secondary Individualized Instr	31,560.00	0.00	0.00	0%	0.00	0%	31,560.00
288	Flow Thru/Sales	19,500.00	9,686.30	18,818.93	97%	0.00	97%	681.07
289	Flo Thru/Sales	23,800.00	744.00	15,549.47	65%	0.00	65%	8,250.53
292	Boys/Girls Athletic	58,060.00	0.00	19,541.36	34%	594.88	35%	37,923.76
294	Boys Athletics	172,970.00	46,551.92	137,856.12	80%	301.00	80%	34,812.88
295	One Act Play	2,400.00	3,106.84	3,521.84	147%	250.00	157%	(1,371.84)
296	Girls Athletics	128,990.00	21,183.83	89,315.28	69%	0.00	69%	39,674.72
298	Extra-Curricular	147,480.00	9,083.20	74,300.46	50%	0.00	50%	73,179.54
299	Concessions	46,710.00	8,590.33	30,070.30	64%	0.00	64%	16,639.70
301	Agriculture	55,210.00	4,450.42	36,434.60	66%	0.00	66%	18,775.40
331	Consumer Homemaking	44,030.00	3,632.38	15,492.31	35%	0.00	35%	28,537.69
341	Business and Office Education	103,410.00	8,245.29	49,887.12	48%	0.00	48%	53,522.88
400	General Special Education	300.00	0.00	337.00	112%	0.00	112%	(37.00)
401	Speech/Lang.impaired	139,790.00	11,763.45	69,785.15	50%	0.00	50%	70,004.85
402	M.I.-Mild-Moderate	95,600.00	11,449.50	66,672.65	70%	0.00	70%	28,927.35
403	M.I.-Moderate-Severe	155,090.00	7,794.47	44,696.72	29%	0.00	29%	110,393.28
404	Physically Impaired	27,440.00	106.78	3,758.11	14%	0.00	14%	23,681.89
405	Deaf-Hard of Hearing	14,300.00	1,016.94	4,982.60	35%	0.00	35%	9,317.40
406	Visually Impaired	5,700.00	204.23	1,149.73	20%	0.00	20%	4,550.27
407	Spec Learning Disabl	212,000.00	17,028.74	107,597.08	51%	146.00	51%	104,256.92
408	Emot/Behavior Disord	117,170.00	18,090.79	97,046.51	83%	0.00	83%	20,123.49
410	Other Health Impair	254,110.00	18,319.99	112,004.42	44%	0.00	44%	142,105.58

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending February 29, 2024

Sequence: Fd, Pro

		B24				% YTD		Remaining
Description		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
411	Autistic	242,930.00	16,365.94	104,378.53	43%	0.00	43%	138,551.47
412	Develop Delayed	13,600.00	684.67	3,500.70	26%	0.00	26%	10,099.30
416	Multiple Handicap	58,870.00	0.00	7,242.07	12%	0.00	12%	51,627.93
420	Special Ed General	98,390.00	9,989.51	58,072.77	59%	890.00	60%	39,427.23
422	Early Intervening Services	159,790.00	6,117.55	50,334.56	32%	0.00	32%	109,455.44
430	Homebound	1,260.00	0.00	0.00	0%	0.00	0%	1,260.00
610	Curric. Consult/Development	0.00	3,724.60	14,898.30	0%	0.00	0%	(14,898.30)
612	Technology	143,740.00	5,100.88	89,912.40	63%	3,325.00	65%	50,502.60
620	Educ.media/Library	79,840.00	6,210.83	40,359.15	51%	1,972.87	53%	37,507.98
625	Audio/Visual Dept.	280.00	0.00	0.00	0%	0.00	0%	280.00
630	Instruc-Related Technology	63,330.00	8,826.00	52,095.00	82%	0.00	82%	11,235.00
640	Staff Development	105,450.00	12,420.44	43,798.62	42%	1,350.00	43%	60,301.38
690	Other Inst Support	28,820.00	0.00	10,100.00	35%	0.00	35%	18,720.00
710	Counseling/Guidance	90,090.00	7,034.06	46,927.58	52%	0.00	52%	43,162.42
715	School Security	4,000.00	2,921.00	155,868.05	3897%	0.00	3897%	(151,868.05)
716	Drug Abuse Prevention	2,000.00	0.00	1,974.34	99%	0.00	99%	25.66
718	Other School Safety	1,500.00	0.00	2,347.69	157%	0.00	157%	(847.69)
720	Health Services	88,320.00	23,858.28	67,611.29	77%	0.00	77%	20,708.71
740	Social Work Services	53,890.00	(9,261.19)	15,027.17	28%	0.00	28%	38,862.83
760	Pupil Transport	722,380.00	80,078.36	461,436.91	64%	0.00	64%	260,943.09
790	Other Pupil Services	99,500.00	3,214.97	83,276.28	84%	0.00	84%	16,223.72
810	Oper/Maintenance	1,137,060.00	93,287.12	699,411.81	62%	905.01	62%	436,743.18
811	Grounds Maint	27,000.00	1,849.65	13,978.83	52%	0.00	52%	13,021.17
812	Buildings Maint	71,000.00	2,719.64	58,682.00	83%	4,520.65	89%	7,797.35
813	Equip Maint	10,000.00	702.63	4,652.75	47%	0.00	47%	5,347.25
850	Facilities	113,470.00	15,690.10	117,225.34	103%	0.00	103%	(3,755.34)
865	LTFM Excl'd Costs -Pro 866,867	37,620.00	4,393.84	51,442.86	137%	16,457.26	180%	(30,280.12)
940	Prop/Other Ins	92,140.00	0.00	83,632.00	91%	0.00	91%	8,508.00

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending February 29, 2024

Sequence: Fd, Pro

Description		B24 Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
960	Other Non-Recurring Items	26,280.00	0.00	23,754.89	90%	0.00	90%	2,525.11
01	General Fund	11,378,470.00	978,181.81	6,585,741.46	58%	61,751.59	58%	4,730,976.95
02	Food Service							
770	Food Service	713,350.00	65,742.48	430,759.04	60%	0.00	60%	282,590.96
02	Food Service	713,350.00	65,742.48	430,759.04	60%	0.00	60%	282,590.96
04	Community Service							
505	Community Ed	112,230.00	8,408.61	64,712.11	58%	0.00	58%	47,517.89
506	Summer Recreation	73,600.00	1,224.58	43,733.77	59%	0.00	59%	29,866.23
509	Kids Club	125,050.00	7,886.06	95,617.69	76%	0.00	76%	29,432.31
580	Early Childhood	40,350.00	30,690.11	31,238.56	77%	0.00	77%	9,111.44
582	School Readiness	147,990.00	84,260.63	133,572.06	90%	12.71	90%	14,405.23
583	Preschool Screening	3,790.00	0.00	264.06	7%	0.00	7%	3,525.94
585	Youth Dev/Youth Serv	12,420.00	2,422.56	6,263.75	50%	0.00	50%	6,156.25
590	Other Community Programs	600.00	0.00	813.37	136%	0.00	136%	(213.37)
04	Community Service	516,030.00	134,892.55	376,215.37	73%	12.71	73%	139,801.92
06	Building Construction							
870	Bldg/Capital Improv.	2,500,000.00	23,581.93	661,285.95	26%	1,818.05	27%	1,836,896.00
06	Building Construction	2,500,000.00	23,581.93	661,285.95	26%	1,818.05	27%	1,836,896.00
07	Debt Redemption							
910	Debt Redemption	2,274,340.00	0.00	2,274,341.67	100%	0.00	100%	(1.67)
07	Debt Redemption	2,274,340.00	0.00	2,274,341.67	100%	0.00	100%	(1.67)
21	Student Activities Fund							
298	Extra-Curricular	200,000.00	0.00	0.00	0%	0.00	0%	200,000.00
21	Student Activities Fund	200,000.00	0.00	0.00	0%	0.00	0%	200,000.00
Report Totals:		17,582,190.00	1,202,398.77	10,328,343.49	59%	63,582.35	59%	7,190,264.16

FOOD SERVICE REPORT 2023-24

2023-24	September	October	November	December	January	February	March	April	May	2022-23 Average
Beginning Balance	167,493.19	131,508.69	119,477.30	165,069.62	164,060.45	163,780.02	0.00	0.00	0.00	264,060
Receipts	16,630.45	75,019.25	110,601.22	76,121.90	65,885.72	79,429.34	0.00	0.00	0.00	59,327
Disbursements	52,614.95	87,050.64	65,008.90	77,131.07	66,166.15	65,742.48	0.00	0.00	0.00	65,689
Subtotal	131,508.69	119,477.30	165,069.62	164,060.45	163,780.02	177,466.88	0.00	0.00	0.00	257,698
Est. Federal/State Funding Due	68,100.80	74,103.75	69,789.55	58,966.81	60,042.63	74,355.74	0.00	0.00	0.00	22,996
Ending Balance	199,609.49	193,581.05	234,859.17	223,027.26	223,822.65	251,822.62	0.00	0.00	0.00	280,694
Average Daily Participation										
Breakfast										
Elementary	146	157	151	157	150	164				86
High School	78	94	98	110	102	109				50
Total	224	252	249	266	252	273	0	0	0	136
Lunch										
Elementary	424	430	431	427	404	414				399
High School	264	272	266	263	260	256				240
Total	688	701	697	690	664	670	0	0	0	639

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	17576			WEX HEALTH INC		Wire		
			B 01	215 033	Health Savings Account			\$1,218.83	
	PO#:	Voucher #:	105172	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$1,218.83
								Check Amount:	\$1,218.83
0146	MB	12851			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$1,812.60	
	PO#:	Voucher #:	105171	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$1,812.60
								Check Amount:	\$1,812.60
0146	MB	12860			MINNESOTA TEACHERS RETIREMENT		Wire		
			B 01	215 018	TRA			\$3,701.96	
	PO#:	Voucher #:	105176	Invoice	Invoice No: S202416C0	2/29/2024		Paid Amt:	\$3,701.96
			B 01	215 018	TRA			\$31,737.90	
	PO#:	Voucher #:	105170	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$31,737.90
								Check Amount:	\$35,439.86
0146	MB	12861			PUBLIC EMPLOYEES RETIREMENT		Wire		
			B 01	215 017	PERA			\$11,394.17	
	PO#:	Voucher #:	105169	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$11,394.17
			B 01	215 017	PERA			\$178.64	
	PO#:	Voucher #:	105175	Invoice	Invoice No: S202416C0	2/29/2024		Paid Amt:	\$178.64
								Check Amount:	\$11,572.81
0146	MB	12862			REMIT EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$1,139.28	
	PO#:	Voucher #:	105164	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$1,139.28
								Check Amount:	\$1,139.28
0146	MB	14128			INTERNAL REVENUE SERVICE		Wire		
			B 01	215 010	FICA Payable			\$39,691.82	
			B 01	215 011	Federal Tax			\$15,816.87	
	PO#:	Voucher #:	105161	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$55,508.69
			B 01	215 010	FICA Payable			\$6,358.12	
			B 01	215 011	Federal Tax			\$1,286.35	
	PO#:	Voucher #:	105173	Invoice	Invoice No: S202416C0	2/29/2024		Paid Amt:	\$7,644.47
								Check Amount:	\$63,153.16
0146	MB	14129			MINN DEPT OF REVENUE		Wire		
			B 01	215 013	State Tax			\$1,004.38	
	PO#:	Voucher #:	105174	Invoice	Invoice No: S202416C0	2/29/2024		Paid Amt:	\$1,004.38
			B 01	215 013	State Tax			\$8,637.10	
	PO#:	Voucher #:	105165	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$8,637.10
								Check Amount:	\$9,641.48

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	14968	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$3,168.84	
	PO#:	Voucher #:	105168	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$3,168.84
								Check Amount:	\$3,168.84
0146	MB	14970	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$145.84	
	PO#:	Voucher #:	105163	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$145.84
								Check Amount:	\$145.84
0146	MB	16537	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$1,180.10	
	PO#:	Voucher #:	105159	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$1,180.10
								Check Amount:	\$1,180.10
0146	MB	16936	REMIT		EDUCATORS BENEFITS CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$4,764.24	
	PO#:	Voucher #:	105162	Invoice	Invoice No: S2024160	2/29/2024		Paid Amt:	\$4,764.24
								Check Amount:	\$4,764.24
0146	MB	17576			WEX HEALTH INC		Wire		
			B 01	215 024	Flex Plan Medical & Dependent Care			\$437.52	
	PO#:	Voucher #:	105178	Invoice	Invoice No: 022324	2/29/2024		Paid Amt:	\$437.52
								Check Amount:	\$437.52
0146	MB	17576			WEX HEALTH INC		Wire		
			B 01	215 024	Flex Plan Medical & Dependent Care			\$67.97	
	PO#:	Voucher #:	105179	Invoice	Invoice No: 022724	2/29/2024		Paid Amt:	\$67.97
								Check Amount:	\$67.97
0146	MB	17576			WEX HEALTH INC		Wire		
			E 01	005 110 000 305 000	Benefits Fees			\$104.50	
	PO#:	Voucher #:	105180	Invoice	Invoice No: 0001896074-IN	2/29/2024		Paid Amt:	\$104.50
								Check Amount:	\$104.50
0146	MB	12942			MIDWEST BANK		Wire		
			E 01	005 110 000 305 000	Payroll ACH Fee			\$93.00	
	PO#:	Voucher #:	105181	Invoice	Invoice No: 02292024	2/29/2024		Paid Amt:	\$93.00
								Check Amount:	\$93.00
0146	MB	11760			LAKES COUNTRY SERVICE COOP.		Wire		
			B 01	215 026	Health Ins Premium			\$94,073.40	
	PO#:	Voucher #:	105187	Invoice	Invoice No: 03012024	3/1/2024		Paid Amt:	\$94,073.40
								Check Amount:	\$94,073.40

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	12942			MIDWEST BANK		Wire		
			E 01	005 110 000 305 000	RDC Monthly fee			\$75.00	
PO#:	Voucher #:	105188	Invoice	Invoice No:	030124	3/1/2024	Paid Amt:	\$75.00	
							Check Amount:	\$75.00	
0146	MB	17576			WEX HEALTH INC		Wire		
			B 01	215 024	Flex Plan Medical & Dependent Care			\$147.67	
PO#:	Voucher #:	105195	Invoice	Invoice No:	030624	3/7/2024	Paid Amt:	\$147.67	
							Check Amount:	\$147.67	
0146	MB	13040			JMC COMPUTER SERVICE INC.		Wire		
			E 01	005 110 000 305 000	JMC Fees			\$100.36	
PO#:	Voucher #:	105196	Invoice	Invoice No:	JMC Fees Mar 4	3/7/2024	Paid Amt:	\$100.36	
							Check Amount:	\$100.36	
0146	MB	17576			WEX HEALTH INC		Wire		
			B 01	215 024	Flex Plan Medical & Dependent Care			\$32.80	
PO#:	Voucher #:	105254	Invoice	Invoice No:	030724	3/12/2024	Paid Amt:	\$32.80	
							Check Amount:	\$32.80	
0146	MB	12942			MIDWEST BANK		Wire		
			E 01	005 110 000 401 000	Deposit Tickets			\$244.54	
PO#:	Voucher #:	105358	Invoice	Invoice No:	9004130706	3/13/2024	Paid Amt:	\$244.54	
							Check Amount:	\$244.54	
0146	MB	15035			MIDWEST BANK DEBIT CARD		Wire		
			E 01	005 760 733 442 000	Gasoline			\$39.51	
PO#:	Voucher #:	105357	Invoice	Invoice No:	711261	3/13/2024	Paid Amt:	\$39.51	
							Check Amount:	\$39.51	
0146	MB	17576			WEX HEALTH INC		Wire		
			B 01	215 024	Flex Plan Medical & Dependent Care			\$11.78	
PO#:	Voucher #:	105359	Invoice	Invoice No:	031224	3/13/2024	Paid Amt:	\$11.78	
							Check Amount:	\$11.78	
0146	MB	15035			MIDWEST BANK DEBIT CARD		Wire		
			E 01	005 760 733 442 000	Gasoline			\$25.78	
PO#:	Voucher #:	105360	Invoice	Invoice No:	711299	3/13/2024	Paid Amt:	\$25.78	
							Check Amount:	\$25.78	
0146	MB	17576			WEX HEALTH INC		Wire		
			B 01	215 024	Flex Plan Medical & Dependent Care			\$205.24	
PO#:	Voucher #:	105371	Invoice	Invoice No:	031324	3/14/2024	Paid Amt:	\$205.24	
							Check Amount:	\$205.24	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	17576			WEX HEALTH INC		Wire		
				B 01	215 033	Health Savings Account		\$1,218.83	
	PO#:	Voucher #:	105385	Invoice	Invoice No:	S2024170		3/15/2024	Paid Amt: \$1,218.83
									Check Amount: \$1,218.83
0146	MB	12851	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
				B 01	215 005	Tax Sheltered Annuities		\$1,645.92	
	PO#:	Voucher #:	105384	Invoice	Invoice No:	S2024170		3/15/2024	Paid Amt: \$1,645.92
									Check Amount: \$1,645.92
0146	MB	12860			MINNESOTA TEACHERS RETIREMENT		Wire		
				B 01	215 018	TRA		\$31,835.92	
	PO#:	Voucher #:	105383	Invoice	Invoice No:	S2024170		3/15/2024	Paid Amt: \$31,835.92
									Check Amount: \$31,835.92
0146	MB	12861			PUBLIC EMPLOYEES RETIREMENT		Wire		
				B 01	215 017	PERA		\$10,879.08	
	PO#:	Voucher #:	105382	Invoice	Invoice No:	S2024170		3/15/2024	Paid Amt: \$10,879.08
									Check Amount: \$10,879.08
0146	MB	12862	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
				B 01	215 005	Tax Sheltered Annuities		\$1,139.28	
	PO#:	Voucher #:	105377	Invoice	Invoice No:	S2024170		3/15/2024	Paid Amt: \$1,139.28
									Check Amount: \$1,139.28
0146	MB	14128			INTERNAL REVENUE SERVICE		Wire		
				B 01	215 010	FICA Payable		\$38,960.46	
				B 01	215 011	Federal Tax		\$15,637.97	
	PO#:	Voucher #:	105374	Invoice	Invoice No:	S2024170		3/15/2024	Paid Amt: \$54,598.43
									Check Amount: \$54,598.43
0146	MB	14129			MINN DEPT OF REVENUE		Wire		
				B 01	215 013	State Tax		\$8,487.27	
	PO#:	Voucher #:	105378	Invoice	Invoice No:	S2024170		3/15/2024	Paid Amt: \$8,487.27
									Check Amount: \$8,487.27
0146	MB	14968	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
				B 01	215 005	Tax Sheltered Annuities		\$3,123.00	
	PO#:	Voucher #:	105381	Invoice	Invoice No:	S2024170		3/15/2024	Paid Amt: \$3,123.00
									Check Amount: \$3,123.00
0146	MB	14970	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
				B 01	215 005	Tax Sheltered Annuities		\$145.84	
	PO#:	Voucher #:	105376	Invoice	Invoice No:	S2024170		22 3/15/2024	Paid Amt: \$145.84
									Check Amount: \$145.84

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	16537	REMIT		EDUCATORS BENEFIT CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$1,180.10	
	PO#:	Voucher #:	105372	Invoice	Invoice No: S2024170	3/15/2024	Paid Amt:	\$1,180.10	
							Check Amount:	\$1,180.10	
0146	MB	16936	REMIT		EDUCATORS BENEFITS CONSULTANTS		Wire		
			B 01	215 005	Tax Sheltered Annuities			\$5,203.42	
	PO#:	Voucher #:	105375	Invoice	Invoice No: S2024170	3/15/2024	Paid Amt:	\$5,203.42	
							Check Amount:	\$5,203.42	
0146	MB	86547	15412		AFLAC		Check		
			B 01	215 029	Supplemental Insurance-Voluntary			\$493.54	
	PO#:	Voucher #:	105143	Invoice	Invoice No: 996592	2/27/2024	Paid Amt:	\$493.54	
							Check Amount:	\$493.54	
0146	MB	86548	15325		DUMAS, ANDREW		Check		
			E 01	300 294 000 305 503	Fees For Services			\$165.00	
	PO#:	Voucher #:	105144	Invoice	Invoice No: 022324	2/27/2024	Paid Amt:	\$165.00	
							Check Amount:	\$165.00	
0146	MB	86549	14210		GIRLS TRACK		Check		
			E 01	300 299 000 305 000	Concessions			\$795.29	
	PO#:	Voucher #:	105145	Invoice	Invoice No: 022324	2/27/2024	Paid Amt:	\$795.29	
							Check Amount:	\$795.29	
0146	MB	86550	14833		KUTTER, DANA		Check		
			E 01	300 294 000 305 503	Fees For Services			\$88.00	
	PO#:	Voucher #:	105146	Invoice	Invoice No: 022324	2/27/2024	Paid Amt:	\$88.00	
							Check Amount:	\$88.00	
0146	MB	86551	12886		MINNESOTA STATE UNIV-MOORHEAD		Check		
			E 01	300 258 000 369 000	Entry Fees/Student Travel			\$100.00	
	PO#:	Voucher #:	105147	Invoice	Invoice No: 022624	2/27/2024	Paid Amt:	\$100.00	
							Check Amount:	\$100.00	
0146	MB	86552	15415		NCPERS GROUP LIFE INS.		Check		
			B 01	215 028	PERA Life Insurance			\$128.00	
	PO#:	Voucher #:	105156	Invoice	Invoice No: 108802032024	2/27/2024	Paid Amt:	\$128.00	
							Check Amount:	\$128.00	
0146	MB	86553	17471		REINHART FOODSERVICE LLC		Check		
			R 01	300 299 000 619 000	Concessions Cost of Sales			\$935.71	
	PO#:	Voucher #:	105148	Invoice	Invoice No: 913558	2/27/2024	Paid Amt:	\$935.71	
							Check Amount:	\$935.71	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86554	11670	REMIT	SAM'S CLUB DIRECT		Check		
				R 01	300 299 000 619 000	Concessions Cost of Sales		\$1,005.97	
	PO#:	Voucher #:	105149	Invoice	Invoice No: 000913	2/27/2024	Paid Amt:	\$1,005.97	
				R 01	300 299 000 619 000	Concessions Cost of Sales		\$405.12	
	PO#:	Voucher #:	105150	Invoice	Invoice No: 002849	2/27/2024	Paid Amt:	\$405.12	
							Check Amount:	\$1,411.09	
0146	MB	86555	15514		SYLLIAASEN, BRAD		Check		
				E 01	300 294 000 305 503	Fees For Services		\$165.00	
	PO#:	Voucher #:	105151	Invoice	Invoice No: 022324	2/27/2024	Paid Amt:	\$165.00	
							Check Amount:	\$165.00	
0146	MB	86556	15200		WEISER, RYAN		Check		
				E 01	300 294 000 305 503	Fees For Services		\$165.00	
	PO#:	Voucher #:	105152	Invoice	Invoice No: 022324	2/27/2024	Paid Amt:	\$165.00	
							Check Amount:	\$165.00	
0146	MB	86557	15278		WENAAS, LAWRENCE		Check		
				E 01	300 296 000 305 513	Fees For Services		\$50.00	
	PO#:	Voucher #:	105153	Invoice	Invoice No: 022324	2/27/2024	Paid Amt:	\$50.00	
							Check Amount:	\$50.00	
0146	MB	86558	16119		WORLD OF OFFICIATING,		Check		
				E 01	300 296 000 305 513	officiating admin fee		\$187.00	
	PO#:	Voucher #:	105154	Invoice	Invoice No: 022424	2/27/2024	Paid Amt:	\$187.00	
				E 01	300 296 000 305 513	officiating admin fee		\$163.00	
	PO#:	Voucher #:	105155	Invoice	Invoice No: 022424	2/27/2024	Paid Amt:	\$163.00	
							Check Amount:	\$350.00	
0146	MB	86559	12942		MIDWEST BANK		Check		
				E 01	300 294 000 369 506	Meal Money for Students for State Wrestling		\$300.00	
				E 01	300 294 000 366 506	Meal Money for Coaches for State Wrestling		\$225.00	
	PO#:	Voucher #:	105157	Invoice	Invoice No: 022824	2/28/2024	Paid Amt:	\$525.00	
							Check Amount:	\$525.00	
0146	MB	86560	12942		MIDWEST BANK		Check		
				R 04	005 505 321 050 000	Start up cash for elem. play		\$1,200.00	
	PO#:	Voucher #:	105158	Invoice	Invoice No: 022624	2/28/2024	Paid Amt:	\$1,200.00	
							Check Amount:	\$1,200.00	
0146	MB	86561	12182		BIO CORPORATION		Check		
				E 01	300 260 000 430 000	LF0445P (4-4.5" Leopard Frog, plain)		\$90.00	
				E 01	300 260 000 430 000	EW0709 (7"-9" Earthworm, unit of 50)		\$23.40	
				E 01	300 260 000 430 000	FP1113PP (11"-13" Plain Fetal Pig, Pail)		\$192.75	
				E 01	300 260 000 430 000	SF0204P (2"-4" Plain Starfish)		\$37.50	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86561	12182		BIO CORPORATION		Check		
				E 01	300 260 000 430 000	Shipping/Handling		\$68.04	
	PO#:	Voucher #:	105185	Invoice	Invoice No:	1061281	3/1/2024	Paid Amt:	\$411.69
								Check Amount:	\$411.69
0146	MB	86562	12853		EA - BARNESVILLE		Check		
				B 01	215 025	Nea-Mea-Bea Dues Payable		\$2,844.57	
	PO#:	Voucher #:	104919	Invoice	Invoice No:	S2024150	3/1/2024	Paid Amt:	\$2,844.57
				B 01	215 025	Nea-Mea-Bea Dues Payable		\$2,844.57	
	PO#:	Voucher #:	105160	Invoice	Invoice No:	S2024160	3/1/2024	Paid Amt:	\$2,844.57
								Check Amount:	\$5,689.14
0146	MB	86563	15344		EDUCATORS BENEFIT CONSULTANTS		Check		
				E 01	005 110 000 305 000	Fees For Services		\$69.18	
	PO#:	Voucher #:	105186	Invoice	Invoice No:	31763	3/1/2024	Paid Amt:	\$69.18
								Check Amount:	\$69.18
0146	MB	86564	15977	REMIT	ELAN FINANCIAL SERVICES		Check		
				E 01	005 020 000 401 000	Zoom subscription (District)		\$17.17	
				E 04	005 509 321 401 000	Brightwheel subscription		\$150.00	
				E 01	300 640 316 366 000	Staff Development (HS)		\$784.10	
				E 01	100 401 740 433 000	Elem Music Supplies		\$25.00	
				E 01	005 640 316 366 000	Superintendent Travel		\$2,942.15	
				E 01	300 050 000 820 000	Dues		\$204.30	
				E 01	300 640 316 366 000	Track Clinic		\$581.42	
				E 01	300 294 000 366 502	Football Clinic		\$380.00	
				E 01	005 020 000 401 000	Superintendent Supplies		\$263.03	
				E 01	300 294 000 369 506	9th Gr Wrestling State Tournament (student)		\$121.13	
				E 01	300 294 000 366 506	9th Gr Wrestling State Tournament (adult/coac)		\$121.13	
				E 01	300 295 000 369 519	One Act State Tournament (students)		\$451.89	
				E 01	300 295 000 369 519	One Act State Tournament (adults)		\$451.89	
				E 01	300 295 000 369 519	Com Ed Play		\$305.00	
				E 01	300 270 000 430 000	HS Social Studies Supplies		\$96.00	
				E 01	300 270 000 430 000	Staff Development (Elem)		\$743.36	
	PO#:	Voucher #:	105177	Invoice	Invoice No:	February 2024	3/1/2024	Paid Amt:	\$7,637.57
								Check Amount:	\$7,637.57
0146	MB	86565	15730		ESSENTIA HEALTH		Check		
				E 01	300 790 000 305 000	monthly sports medicine agreement		\$125.00	
	PO#:	Voucher #:	105184	Invoice	Invoice No:	0924.3010.1707.01	3/1/2024	Paid Amt:	\$125.00
								Check Amount:	\$125.00

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86566	14631	remit	METRO SALES INC.		Check		
				E 01	100 203 000 305 000	Contract		\$178.00	
		PO#:	Voucher #:	105183	Invoice	Invoice No: INV2467874		3/1/2024	
								Paid Amt:	\$178.00
								Check Amount:	\$178.00
0146	MB	86567	16818		MN SCHOOL EMPLOYEES ASSOCIATION		Check		
				B 01	215 025	Nea-Mea-Bea Dues Payable		\$511.27	
		PO#:	Voucher #:	105166	Invoice	Invoice No: S2024160		3/1/2024	
								Paid Amt:	\$511.27
								Check Amount:	\$511.27
0146	MB	86568	15651	remit	TEACHERS ON CALL		Check		
				E 01	100 203 000 305 000	Elem substitutes		\$728.00	
				E 01	300 211 000 305 000	HS substitutes		\$910.00	
		PO#:	Voucher #:	105182	Invoice	Invoice No: 154808		3/1/2024	
								Paid Amt:	\$1,638.00
								Check Amount:	\$1,638.00
0146	MB	86569	12945		BARNESVILLE CHIROPRACTIC CLINIC		Check		
				E 01	005 760 733 305 000	DOT Physical		\$120.00	
		PO#:	Voucher #:	105193	Invoice	Invoice No: 022624		3/5/2024	
								Paid Amt:	\$120.00
								Check Amount:	\$120.00
0146	MB	86570	10001		CITY OF BARNESVILLE		Check		
				E 01	005 810 000 332 000	Electricity		\$12,344.84	
				E 01	005 810 000 331 000	Water-Sewage		\$1,949.32	
				E 01	005 810 000 330 000	Garbage		\$23.78	
				E 04	005 505 321 320 000	Communication		\$33.29	
				E 01	005 810 000 320 000	Communication		\$688.30	
		PO#:	Voucher #:	105194	Invoice	Invoice No: 10112706		3/5/2024	
								Paid Amt:	\$15,039.53
								Check Amount:	\$15,039.53
0146	MB	86571	10799	remit	MN DEPT OF LABOR & INDUSTRY		Check		
				E 01	005 812 000 350 000	Elevator Annual Ope		\$200.00	
		PO#:	Voucher #:	105192	Invoice	Invoice No: ALR0161121X		3/5/2024	
								Paid Amt:	\$200.00
								Check Amount:	\$200.00
0146	MB	86572	12141		REGION 6A, MSHSL		Check		
				R 01	300 289 000 060 000	Section GBB		\$2,000.00	
		PO#:	Voucher #:	105190	Invoice	Invoice No: 022924		3/5/2024	
								Paid Amt:	\$2,000.00
								Check Amount:	\$2,000.00
0146	MB	86573	12141		REGION 6A, MSHSL		Check		
				R 01	300 289 000 060 000	Section GBB		\$2,615.00	
		PO#:	Voucher #:	105191	Invoice	Invoice No: 030224		26 3/5/2024	
								Paid Amt:	\$2,615.00
								Check Amount:	\$2,615.00

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	86574	16653		VERIFIED FIRST		Check
				E 01	005 105 000 305 000	Background Checks	\$41.58
PO#:	Voucher #:	105189	Invoice	Invoice No:	INV-000466432	3/5/2024	Paid Amt: \$41.58
							Check Amount: \$41.58
0146	MB	86575	12141		REGION 6A, MSHSL		Check
				R 01	300 289 000 060 000	Section BBB	\$2,665.00
PO#:	Voucher #:	105197	Invoice	Invoice No:	030724	3/8/2024	Paid Amt: \$2,665.00
							Check Amount: \$2,665.00
0146	MB	86576	12141		REGION 6A, MSHSL		Check
				E 01	300 259 000 369 000	Solo & Ensemble	\$275.00
PO#:	Voucher #:	105198	Invoice	Invoice No:	030824	3/8/2024	Paid Amt: \$275.00
							Check Amount: \$275.00
0146	MB	86577	12799		COACHES CHOICE		Check
				E 01	005 810 000 410 000	Polo shirts	\$174.45
PO#: 49817	Voucher #:	105202	Invoice	Invoice No:	28305	3/11/2024	Paid Amt: \$174.45
							Check Amount: \$174.45
0146	MB	86578	16568		COCA-COLA BOTTLING COMPANY HIGH COUNTRY		Check
				E 02	005 770 707 490 000	Food	\$262.25
PO#:	Voucher #:	105200	Invoice	Invoice No:	4655398	3/11/2024	Paid Amt: \$262.25
				E 02	005 770 707 490 000	Food	\$227.50
PO#:	Voucher #:	105201	Invoice	Invoice No:	4687696	3/11/2024	Paid Amt: \$227.50
							Check Amount: \$489.75
0146	MB	86579	17709		HARRY'S PIZZA LLC		Check
				R 01	300 299 000 619 000	Concessions Cost of Sales	\$91.00
PO#:	Voucher #:	105203	Invoice	Invoice No:	62241	3/11/2024	Paid Amt: \$91.00
							Check Amount: \$91.00
0146	MB	86580	17662		LATEBLOOMER MICROGREENS		Check
				E 02	005 770 701 490 000	Food	\$70.00
PO#:	Voucher #:	105204	Invoice	Invoice No:	000059	3/11/2024	Paid Amt: \$70.00
				E 02	005 770 701 490 000	Food	\$70.00
PO#:	Voucher #:	105205	Invoice	Invoice No:	000062	3/11/2024	Paid Amt: \$70.00
				E 02	005 770 701 490 000	Food	\$70.00
PO#:	Voucher #:	105206	Invoice	Invoice No:	000089	3/11/2024	Paid Amt: \$70.00
				E 02	005 770 701 490 000	Food	\$70.00
PO#:	Voucher #:	105207	Invoice	Invoice No:	000092	3/11/2024	Paid Amt: \$70.00
							Check Amount: \$280.00

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86581	16645		PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC		Check		
				E 01	005 110 302 370 000	Lease		\$910.23	
	PO#:	Voucher #:	105208	Invoice	Invoice No: 3106553172	3/11/2024	Paid Amt:	\$910.23	
							Check Amount:	\$910.23	
0146	MB	86582	12141		REGION 6A, MSHSL		Check		
				E 01	300 258 000 369 000	Entry Fees/Student Travel		\$100.00	
				E 01	300 258 000 369 000	Jazz Band Entry Fee		\$30.00	
	PO#:	Voucher #:	105199	Invoice	Invoice No: 031424	3/11/2024	Paid Amt:	\$130.00	
							Check Amount:	\$130.00	
0146	MB	86583	15651	remit	TEACHERS ON CALL		Check		
				E 01	100 203 000 305 000	Elem substitutes		\$1,092.00	
				E 01	300 211 000 305 000	HS substitutes		\$1,183.00	
	PO#:	Voucher #:	105211	Invoice	Invoice No: 155071	3/11/2024	Paid Amt:	\$2,275.00	
							Check Amount:	\$2,275.00	
0146	MB	86584	16972		XCEL ENERGY		Check		
				E 01	005 810 000 333 000	Natural Gas		\$13,451.08	
	PO#:	Voucher #:	105209	Invoice	Invoice No: 867108529	3/11/2024	Paid Amt:	\$13,451.08	
							Check Amount:	\$13,451.08	
0146	MB	86585	16972		XCEL ENERGY		Check		
				E 01	005 810 000 333 000	Natural Gas		\$3,500.13	
	PO#:	Voucher #:	105210	Invoice	Invoice No: 867140875	3/11/2024	Paid Amt:	\$3,500.13	
							Check Amount:	\$3,500.13	
0146	MB	86586	15412		AFLAC		Check		
				B 01	215 029	Supplemental Insurance-Voluntary		\$493.54	
	PO#:	Voucher #:	105212	Invoice	Invoice No: 340650	3/13/2024	Paid Amt:	\$493.54	
							Check Amount:	\$493.54	
0146	MB	86587	14911	REMIT	AMAZON CAPITAL SERVICES		Check		
				E 01	300 296 000 401 517	Champion Sports Adult and Youth Baseball/Sc		\$155.80	
				E 01	300 296 000 401 517	Bushnell Velocity Speed Gun , Black		\$109.98	
	PO#: 49803	Voucher #:	105304	Invoice	Invoice No: 1VYP-7TP7-LYNK	3/13/2024	Paid Amt:	\$265.78	
				E 01	300 240 000 430 000	45 cm Physical Therapy Inflatable Anti-Burst E		\$63.96	
	PO#: 49807	Voucher #:	105356	Invoice	Invoice No: 1DY9-C1LJ-39TL	3/13/2024	Paid Amt:	\$63.96	
				E 01	100 203 302 460 000	Some Smug Slug by Pamela Duncan Edward		\$27.96	
				E 01	100 203 302 460 000	The Worrywarts by Pamela Duncan Edwards		\$26.28	
				E 01	100 203 302 460 000	Bowwow powwow by Brenda Jourdain		\$57.44	
				E 01	100 203 302 460 000	Jabari Jumps by Gaia Cornwall		\$30.76	
				E 01	100 203 302 460 000	Those Shoes by Maribeth Boelts		\$28.00	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86587	14911	REMIT	AMAZON CAPITAL SERVICES		Check		
				E 01	100 203 302 460 000	Fry Bread: A Native American Family Story by		\$46.52	
	PO#: 49795	Voucher #:	105237	Invoice	Invoice No: 1XGV-F694-DG37	3/13/2024	Paid Amt:		\$216.96
				E 01	100 620 000 470 000	Book - Evil Spy School the Graphic Novel		\$11.98	
	PO#: 49643	Voucher #:	105213	Invoice	Invoice No: 1NX6-KPYR-LYCG	3/13/2024	Paid Amt:		\$11.98
				E 01	100 620 000 470 000	book		\$8.99	
				E 01	100 620 000 470 000	book		\$9.49	
				E 01	100 620 000 470 000	book		\$8.99	
				E 01	100 620 000 470 000	book		\$6.99	
				E 01	100 620 000 470 000	book		\$13.81	
	PO#: 49737	Voucher #:	105214	Invoice	Invoice No: 17XX-T74M-7L99	3/13/2024	Paid Amt:		\$48.27
				E 01	100 216 401 430 000	Word Pop CVC Words - Learn to Read in Wee		\$201.53	
				E 01	100 216 401 430 000	Alphabet Pop Fidget Toy Letters ABC Number:		\$112.98	
				E 01	100 216 401 430 000	Junior Learning Decoding Flashcards, 162 Car		\$76.93	
	PO#: 49783	Voucher #:	105215	Invoice	Invoice No: 1QQP-NKN1-PLGH	3/13/2024	Paid Amt:		\$391.44
				E 01	100 422 740 433 000	Unstuck and On-Target - Tier 1 ADSIS Curricl		\$233.44	
				E 01	100 422 740 433 000	Shipping/Handling		\$0.00	
	PO#: 49794	Voucher #:	105216	Invoice	Invoice No: 1F9R-117W-MQHL	3/13/2024	Paid Amt:		\$233.44
				E 01	300 240 000 430 000	Pacon Super Value Poster Board, 22" x 28", W		\$89.97	
				E 01	300 240 000 430 000	Crayola Broad Line Markers (12 Count), Wash		\$46.83	
				E 01	300 240 000 430 000	Lichamp 10-Piece Blue Painters Tape 1 inch ('		\$25.69	
	PO#: 49786	Voucher #:	105217	Invoice	Invoice No: 1MPX-4GQL-JHYD	3/13/2024	Paid Amt:		\$162.49
				E 01	300 296 000 401 517	Mizuno CRBN 1 Bat		\$300.00	
				E 01	300 296 000 401 517	WristCoaches Football Play Wristbands - Yout		\$92.50	
	PO#: 49785	Voucher #:	105218	Invoice	Invoice No: 1P6P-CTGF-GMMK	3/13/2024	Paid Amt:		\$392.50
				E 01	100 204 000 430 000	White card stock 2 pk		\$25.98	
				E 01	100 204 000 430 000	Black copy paper		\$54.54	
				E 01	100 204 000 430 000	Brown cardstock		\$43.94	
	PO#: 49808	Voucher #:	105219	Invoice	Invoice No: 1JKD-JNYK-136X	3/13/2024	Paid Amt:		\$124.46
							Check Amount:		\$1,911.28
0146	MB	86588	10002	remit	ARAMARK		Check		
				E 02	005 770 701 382 000	Laundry/Dry Cleaning		\$173.19	
	PO#:	Voucher #:	105220	Invoice	Invoice No: 2520348838	3/13/2024	Paid Amt:		\$173.19
				E 02	005 770 701 382 000	Laundry/Dry Cleaning		\$173.19	
	PO#:	Voucher #:	105221	Invoice	Invoice No: 2520348839	3/13/2024	Paid Amt:		\$173.19
				E 02	005 770 701 382 000	Laundry/Dry Cleaning		\$173.19	
	PO#:	Voucher #:	105222	Invoice	Invoice No: 2520341431	29 3/13/2024	Paid Amt:		\$173.19

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86588	10002	remit	ARAMARK		Check		
				E 02	005 770 701 382 000	Laundry/Dry Cleaning		\$173.19	
PO#:		Voucher #:	105223	Invoice	Invoice No:	2520341430		3/13/2024	Paid Amt: \$173.19
									Check Amount: \$692.76
0146	MB	86589	10914		BARNESVILLE BOOSTER CLUB		Check		
				E 01	300 299 000 305 000	Fees For Services		\$3,490.49	
PO#:		Voucher #:	105235	Invoice	Invoice No:	022524		3/13/2024	Paid Amt: \$3,490.49
									Check Amount: \$3,490.49
0146	MB	86590	10685		BARNESVILLE BUS COMPANY, INC.		Check		
				E 01	005 760 720 442 000	Gasoline		\$2,592.46	
PO#:		Voucher #:	105225	Invoice	Invoice No:	Feb 24 Fuel		3/13/2024	Paid Amt: \$2,592.46
				E 01	005 760 713 360 000	Open Enrollment Transportation		\$8,024.00	
PO#:		Voucher #:	105226	Invoice	Invoice No:	Feb 24 OE		3/13/2024	Paid Amt: \$8,024.00
				E 04	005 582 344 360 000	Preschool Busing		\$2,700.00	
PO#:		Voucher #:	105227	Invoice	Invoice No:	Feb 24 Preschool		3/13/2024	Paid Amt: \$2,700.00
				E 01	300 294 733 360 503	Boys Basketball		\$3,797.75	
				E 01	300 298 733 360 000	FFA		\$417.50	
				E 01	300 298 733 360 000	PaY		\$1,667.00	
				E 01	300 296 733 360 513	Girls Basketball		\$2,305.25	
				E 01	300 295 733 360 519	One Act Play		\$393.75	
				E 01	300 294 733 360 506	Wrestling		\$1,735.75	
				E 01	300 218 388 360 000	Knowledge Bowl		\$397.00	
				E 01	300 289 733 360 000	HS Counseling Flow Thru		\$345.25	
PO#:		Voucher #:	105228	Invoice	Invoice No:	Feb 24 Extra		3/13/2024	Paid Amt: \$11,059.25
									Check Amount: \$24,375.71
0146	MB	86591	10685		BARNESVILLE BUS COMPANY, INC.		Check		
				E 01	005 760 720 360 000	Monthly Fee		\$57,800.00	
PO#:		Voucher #:	105224	Invoice	Invoice No:	March 2024		3/13/2024	Paid Amt: \$57,800.00
									Check Amount: \$57,800.00
0146	MB	86592	12156		BARNESVILLE C-STORE		Check		
				E 01	005 811 000 442 000	Gasoline		\$20.04	
PO#:		Voucher #:	105229	Invoice	Invoice No:	5417-1		3/13/2024	Paid Amt: \$20.04
				E 01	005 760 733 401 000	Car Wash		\$8.00	
PO#:		Voucher #:	105230	Invoice	Invoice No:	4213-2		3/13/2024	Paid Amt: \$8.00
									Check Amount: \$28.04

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86593	16618		BARNESVILLE DRUG & HARDWARE		Check		
				E 01	005 810 000 410 000	Custodial Supplies		\$14.88	
PO#:	Voucher #:	105231	Invoice	Invoice No:	163672	3/13/2024	Paid Amt:	\$14.88	
							Check Amount:	\$14.88	
0146	MB	86594	10013		BARNESVILLE GROCERY		Check		
				R 01	300 299 000 619 000	Concessions Cost of Sales		\$220.88	
PO#:	Voucher #:	105232	Invoice	Invoice No:	Feb 24 Conc	3/13/2024	Paid Amt:	\$220.88	
							Check Amount:	\$220.88	
0146	MB	86595	10025		BARNESVILLE RECORD-REVIEW		Check		
				E 01	005 010 000 380 000	Minutes		\$636.90	
				E 01	005 010 000 380 000	Bids Notice		\$144.00	
				E 04	005 505 321 380 000	Com Ed Adv		\$36.00	
PO#:	Voucher #:	105233	Invoice	Invoice No:	022924	3/13/2024	Paid Amt:	\$816.90	
							Check Amount:	\$816.90	
0146	MB	86596	17074		BLICK ART MATERIALS		Check		
				E 01	100 203 000 401 000	57302-1009 StikkiWorks StikkiClips - Adhesive		\$4.54	
				E 01	100 203 000 401 000	Freight		\$9.95	
PO#: 49792	Voucher #:	105234	Invoice	Invoice No:	2600135	3/13/2024	Paid Amt:	\$14.49	
							Check Amount:	\$14.49	
0146	MB	86597	15886		BOYS TRACK		Check		
				E 01	300 299 000 305 000	Fees For Services		\$347.80	
PO#:	Voucher #:	105236	Invoice	Invoice No:	030224	3/13/2024	Paid Amt:	\$347.80	
							Check Amount:	\$347.80	
0146	MB	86598	12618		CLAY COUNTY CONNECTION		Check		
				E 01	005 010 000 380 000	Advertising		\$995.00	
PO#:	Voucher #:	105238	Invoice	Invoice No:	022924	3/13/2024	Paid Amt:	\$995.00	
							Check Amount:	\$995.00	
0146	MB	86599	16568		COCA-COLA BOTTLING COMPANY HIGH COUNTRY		Check		
				R 01	300 299 000 619 000	Concessions Cost of Sales		\$1,393.50	
PO#:	Voucher #:	105302	Invoice	Invoice No:	4655399	3/13/2024	Paid Amt:	\$1,393.50	
				R 01	300 299 000 619 000	Concessions Cost of Sales		\$2,337.50	
PO#:	Voucher #:	105303	Invoice	Invoice No:	4687697	3/13/2024	Paid Amt:	\$2,337.50	
							Check Amount:	\$3,731.00	
0146	MB	86600	10007		DACOTAH PAPER CO		Check		
				R 01	300 299 000 619 000	Concessions Cost of Sales		\$357.86	
PO#:	Voucher #:	105239	Invoice	Invoice No:	39047	3/13/2024	Paid Amt:	\$357.86	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86600	10007		DACOTAH PAPER CO		Check		
				R 01	300 299 000 619 000	Concessions Cost of Sales		\$562.96	
	PO#:	Voucher #:	105240	Invoice	Invoice No: 45730	3/13/2024	Paid Amt:	\$562.96	
							Check Amount:	\$920.82	
0146	MB	86601	14803		DAKOTA REFRIGERATION		Check		
				E 01	005 813 000 350 000	Ice machine maintenance		\$620.69	
	PO#: 49809	Voucher #:	105241	Invoice	Invoice No: F197961	3/13/2024	Paid Amt:	\$620.69	
							Check Amount:	\$620.69	
0146	MB	86602	13220		EARTHGRAINS BAKING CO. INC.		Check		
				E 02	005 770 701 490 000	Food		\$166.40	
	PO#:	Voucher #:	105242	Invoice	Invoice No: 52155690002802	3/13/2024	Paid Amt:	\$166.40	
				E 02	005 770 701 490 000	Food		\$75.52	
	PO#:	Voucher #:	105243	Invoice	Invoice No: 52155690002769	3/13/2024	Paid Amt:	\$75.52	
				E 02	005 770 701 490 000	Food		\$98.16	
	PO#:	Voucher #:	105244	Invoice	Invoice No: 521556900002801	3/13/2024	Paid Amt:	\$98.16	
				E 02	005 770 701 490 000	Food		\$81.92	
	PO#:	Voucher #:	105245	Invoice	Invoice No: 52155690002692	3/13/2024	Paid Amt:	\$81.92	
				E 02	005 770 701 490 000	Food		\$138.60	
	PO#:	Voucher #:	105246	Invoice	Invoice No: 52155690002693	3/13/2024	Paid Amt:	\$138.60	
				E 02	005 770 701 490 000	Food		\$180.32	
	PO#:	Voucher #:	105247	Invoice	Invoice No: 52155690002728	3/13/2024	Paid Amt:	\$180.32	
				E 02	005 770 701 490 000	Food		\$235.00	
	PO#:	Voucher #:	105248	Invoice	Invoice No: 52155690002729	3/13/2024	Paid Amt:	\$235.00	
							Check Amount:	\$975.92	
0146	MB	86603	17472		EUROPE TRIP		Check		
				E 01	300 299 000 305 000	Fees For Services		\$435.67	
	PO#:	Voucher #:	105249	Invoice	Invoice No: 030924	3/13/2024	Paid Amt:	\$435.67	
				E 01	300 299 000 305 000	Fees For Services		\$235.02	
	PO#:	Voucher #:	105250	Invoice	Invoice No: 030724	3/13/2024	Paid Amt:	\$235.02	
							Check Amount:	\$670.69	
0146	MB	86604	10052		FARMERS COOPERATIVE OIL CO		Check		
				E 01	005 760 733 442 000	Gasoline		\$28.19	
	PO#:	Voucher #:	105255	Invoice	Invoice No: 1169-2	3/13/2024	Paid Amt:	\$28.19	
				E 01	005 760 733 442 000	Gasoline		\$57.72	
	PO#:	Voucher #:	105256	Invoice	Invoice No: 1170-2	3/13/2024	Paid Amt:	\$57.72	
				E 01	005 760 733 442 000	Gasoline		\$39.19	
	PO#:	Voucher #:	105257	Invoice	Invoice No: 2299-1	3/13/2024	Paid Amt:	\$39.19	
				E 01	005 760 733 442 000	Gasoline		\$54.50	
	PO#:	Voucher #:	105258	Invoice	Invoice No: 2488-1	3/13/2024	Paid Amt:	\$54.50	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	86604	10052		FARMERS COOPERATIVE OIL CO		Check
				E 01	005 760 733 442 000 Gasoline		\$10.20
PO#:	Voucher #:	105259	Invoice		Invoice No: 2803-1	3/13/2024	Paid Amt: \$10.20
				E 01	005 760 733 442 000 Gasoline		\$41.87
PO#:	Voucher #:	105260	Invoice		Invoice No: 2297-2	3/13/2024	Paid Amt: \$41.87
				E 01	005 760 733 442 000 Gasoline		\$58.27
PO#:	Voucher #:	105261	Invoice		Invoice No: 3180-1	3/13/2024	Paid Amt: \$58.27
				E 01	005 760 733 442 000 Gasoline		\$25.60
PO#:	Voucher #:	105262	Invoice		Invoice No: 3386-1	3/13/2024	Paid Amt: \$25.60
				E 01	005 760 733 442 000 Gasoline		\$53.25
PO#:	Voucher #:	105263	Invoice		Invoice No: 3049-2	3/13/2024	Paid Amt: \$53.25
				E 01	005 760 733 442 000 Gasoline		\$22.68
PO#:	Voucher #:	105264	Invoice		Invoice No: 4259-1	3/13/2024	Paid Amt: \$22.68
				E 01	005 760 733 442 000 Gasoline		\$36.02
PO#:	Voucher #:	105265	Invoice		Invoice No: 4350-1	3/13/2024	Paid Amt: \$36.02
				E 01	005 760 733 442 000 Gasoline		\$18.90
PO#:	Voucher #:	105266	Invoice		Invoice No: 3332-2	3/13/2024	Paid Amt: \$18.90
				E 01	005 760 733 442 000 Gasoline		\$37.29
PO#:	Voucher #:	105267	Invoice		Invoice No: 4471-1	3/13/2024	Paid Amt: \$37.29
				E 01	005 760 733 442 000 Gasoline		\$54.57
PO#:	Voucher #:	105268	Invoice		Invoice No: 3492-2	3/13/2024	Paid Amt: \$54.57
				E 01	005 760 733 442 000 Gasoline		\$37.76
PO#:	Voucher #:	105269	Invoice		Invoice No: 6006-1	3/13/2024	Paid Amt: \$37.76
				E 01	005 760 733 442 000 Gasoline		\$51.00
PO#:	Voucher #:	105270	Invoice		Invoice No: 4434-2	3/13/2024	Paid Amt: \$51.00
				E 01	005 760 733 442 000 Gasoline		\$43.38
PO#:	Voucher #:	105271	Invoice		Invoice No: 6894-1	3/13/2024	Paid Amt: \$43.38
				E 01	005 760 733 442 000 Gasoline		\$63.07
PO#:	Voucher #:	105272	Invoice		Invoice No: 6932-1	3/13/2024	Paid Amt: \$63.07
				E 01	005 760 733 442 000 Gasoline		\$52.74
PO#:	Voucher #:	105273	Invoice		Invoice No: 8447-1	3/13/2024	Paid Amt: \$52.74
				E 01	005 760 733 442 000 Gasoline		\$45.60
PO#:	Voucher #:	105274	Invoice		Invoice No: 8464-1	3/13/2024	Paid Amt: \$45.60
				E 01	005 760 733 442 000 Gasoline		\$43.58
PO#:	Voucher #:	105275	Invoice		Invoice No: 6326-1	3/13/2024	Paid Amt: \$43.58
				E 01	005 810 000 442 000 Gasoline		\$72.82
PO#:	Voucher #:	105276	Invoice		Invoice No: 7884-1	33 3/13/2024	Paid Amt: \$72.82
Check Amount:							\$948.20

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86605	17765		FFA ALUMNI		Check		
				E 01	300 299 000 305 000	Fees For Services		\$430.65	
PO#:	Voucher #:	105251	Invoice		Invoice No: 020824	3/13/2024	Paid Amt:	\$430.65	
				E 01	300 299 000 305 000	Fees For Services		\$180.44	
PO#:	Voucher #:	105252	Invoice		Invoice No: 022924	3/13/2024	Paid Amt:	\$180.44	
							Check Amount:	\$611.09	
0146	MB	86606	17558	REMIT	FRONTLINE TECHNOLOGIES GROUP LLC		Check		
				E 01	005 105 000 405 000	Frontline Implementation		\$3,800.00	
PO#: 49821	Voucher #:	105253	Invoice		Invoice No: #INVUS197639	3/13/2024	Paid Amt:	\$3,800.00	
							Check Amount:	\$3,800.00	
0146	MB	86607	10060		FUCHS SANITATION, INC		Check		
				E 01	005 810 000 330 000	Garbage		\$1,205.83	
PO#:	Voucher #:	105277	Invoice		Invoice No: 124351	3/13/2024	Paid Amt:	\$1,205.83	
				E 02	005 770 701 330 000	Garbage		\$2,976.87	
				E 02	005 770 701 330 000	Garbage		\$506.07	
PO#:	Voucher #:	105278	Invoice		Invoice No: 124285	3/13/2024	Paid Amt:	\$3,482.94	
							Check Amount:	\$4,688.77	
0146	MB	86608	12255	REMIT	GOPHER		Check		
				E 01	300 240 000 430 000	GM62-514 Red/White/Blue Gopher Comp 100		\$106.62	
				E 01	300 240 000 430 000	GM63-879 Rip Flag Quick Release (6-Player S		\$57.81	
				E 01	300 240 000 430 000	GM63-878 Rip Flag Quick Release (6-Player S		\$57.81	
PO#: 49804	Voucher #:	105279	Invoice		Invoice No: #IN355083	3/13/2024	Paid Amt:	\$222.24	
				E 01	300 240 000 430 000	GM62-514 Red/White/Blue Gopher Comp 100		\$106.62	
				E 01	300 240 000 430 000	GM46-168 Safety Home Plate		\$31.11	
				E 01	300 240 000 430 000	Rip Flag Quick Release (12 Player Set - Yellow		\$211.82	
				E 01	300 240 000 430 000	GM71-348 6.3" Diameter Screamin' Rainbow		\$261.75	
				E 01	300 240 000 430 000	GM51-205 Carlton F2 Yellow Shuttle Cock (Tu		\$95.85	
				E 01	300 240 000 430 000	GM93-070 12" Heavyweight Vinyl Orange Con		\$200.12	
				E 01	300 240 000 430 000	GM93-071 18" Heavyweight Vinyl Orange Con		\$388.04	
				E 01	300 240 000 401 000	Free Shipping with Sourcewell contract		\$0.00	
PO#: 49787	Voucher #:	105280	Invoice		Invoice No: #IN354238	3/13/2024	Paid Amt:	\$1,295.31	
							Check Amount:	\$1,517.55	
0146	MB	86609	15388	remit	INNOVATIVE OFFICE SOLUTIONS LLC		Check		
				E 01	100 203 000 401 000	DURPC1500BKD BATTERY,PROCELL,AA,24		\$8.19	
				E 01	100 203 000 401 000	CSI601 WHISTLE,PLASTIC,BK		\$7.32	
				E 01	100 203 000 401 000	Freight		\$3.00	
PO#: 49791	Voucher #:	105282	Invoice		Invoice No: IN4479065	34 3/13/2024	Paid Amt:	\$18.51	
				E 01	100 203 000 401 000	NSN5806226 7510015806226,TAPE,CLR		\$14.08	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86609	15388	remit	INNOVATIVE OFFICE SOLUTIONS LLC		Check		
				E 01	100 203 000 401 000	MMM6549PUA NOTE,3X3, POP UP,PST		\$6.77	
	PO#: 49791	Voucher #: 105283		Invoice	Invoice No: IN4481378	3/13/2024		Paid Amt: \$20.85	
								Check Amount: \$39.36	
0146	MB	86610	17618		IRELAND TRIP		Check		
				E 01	300 299 000 305 000	Fees For Services		\$117.51	
	PO#:	Voucher #: 105281		Invoice	Invoice No: 030724	3/13/2024		Paid Amt: \$117.51	
								Check Amount: \$117.51	
0146	MB	86611	10904		JOHNSON CONTROLS, INC		Check		
				E 01	005 865 380 350 000	Replace bearings and shaft AHU 3		\$4,570.00	
	PO#: 49810	Voucher #: 105285		Invoice	Invoice No: 1-132279258063	3/13/2024		Paid Amt: \$4,570.00	
								Check Amount: \$4,570.00	
0146	MB	86612	12685	REMIT	JW PEPPER & SON INC.		Check		
				E 01	300 259 000 430 000	#11345129F Into the Unknown MP3 Downloac		\$28.80	
				E 01	300 259 000 430 000	#10938834F Hawaiian Roller Coaster Ride MF		\$28.80	
				E 01	300 259 000 430 000	#10936332F I See the Light MP3 download		\$28.80	
				E 01	300 259 000 430 000	#11380027F Lion Sleeps Tonight MP3 downlo:		\$27.99	
				E 01	300 259 000 430 000	#11171142F Love is An Open Door		\$28.80	
				E 01	300 259 000 430 000	#10942590F In Summer MP3 download		\$28.80	
				E 01	300 259 000 430 000	#10944295F When will my life begin MP3 dow		\$28.80	
				E 01	300 259 000 430 000	#10942558F I'll Make a Man out of You MP3 d		\$28.80	
				E 01	300 259 000 430 000	#10944410F You're Welcome MP3 download		\$28.80	
				E 01	300 259 000 430 000	#10709571E You're Welcome SAB E print		\$96.00	
	PO#: 49768	Voucher #: 105284		Invoice	Invoice No: 366183195	3/13/2024		Paid Amt: \$354.39	
								Check Amount: \$354.39	
0146	MB	86613	16348	remit	KEMPS LLC		Check		
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)		\$714.40	
	PO#:	Voucher #: 105286		Invoice	Invoice No: 5065240	3/13/2024		Paid Amt: \$714.40	
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)		\$187.80	
	PO#:	Voucher #: 105287		Invoice	Invoice No: 5064604	3/13/2024		Paid Amt: \$187.80	
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)		\$86.80	
				E 02	005 770 701 490 000	Food		\$23.27	
				R 01	300 299 000 619 000	Concessions Cost of Sales		\$82.82	
	PO#:	Voucher #: 105288		Invoice	Invoice No: 5057277	3/13/2024		Paid Amt: \$192.89	
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)		\$200.60	
	PO#:	Voucher #: 105289		Invoice	Invoice No: 5053381	3/13/2024		Paid Amt: \$200.60	
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)		\$552.20	
	PO#:	Voucher #: 105290		Invoice	Invoice No: 5053342	3/13/2024		Paid Amt: \$552.20	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	86613	16348	remit	KEMPS LLC		Check
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$98.20
PO#:	Voucher #:	105291	Invoice	Invoice No:	5057675	3/13/2024	Paid Amt: \$98.20
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$148.47
PO#:	Voucher #:	105292	Invoice	Invoice No:	5034335	3/13/2024	Paid Amt: \$148.47
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$212.00
				R 01	300 299 000 619 000	Concessions Cost of Sales	\$341.78
PO#:	Voucher #:	105293	Invoice	Invoice No:	5041677	3/13/2024	Paid Amt: \$553.78
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$136.60
				E 02	005 770 701 490 000	Food	\$23.27
PO#:	Voucher #:	105294	Invoice	Invoice No:	5046095	3/13/2024	Paid Amt: \$159.87
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$377.20
PO#:	Voucher #:	105295	Invoice	Invoice No:	5046510	3/13/2024	Paid Amt: \$377.20
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$407.00
PO#:	Voucher #:	105296	Invoice	Invoice No:	5042355	3/13/2024	Paid Amt: \$407.00
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$35.60
PO#:	Voucher #:	105297	Invoice	Invoice No:	5022988	3/13/2024	Paid Amt: \$35.60
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$760.00
				E 02	005 770 701 490 000	Food	\$23.27
PO#:	Voucher #:	105298	Invoice	Invoice No:	5030461	3/13/2024	Paid Amt: \$783.27
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$74.00
				E 02	005 770 701 490 000	Food	\$23.27
PO#:	Voucher #:	105299	Invoice	Invoice No:	5035167	3/13/2024	Paid Amt: \$97.27
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$150.80
				R 01	300 299 000 619 000	Concessions Cost of Sales	\$179.63
PO#:	Voucher #:	105300	Invoice	Invoice No:	5022484	3/13/2024	Paid Amt: \$330.43
				E 02	005 770 710 495 000	Milk (Supply Chain Assistance Funds)	\$210.60
				R 01	300 299 000 619 000	Concessions Cost of Sales	\$207.06
				E 02	005 770 701 490 000	Food	\$23.27
PO#:	Voucher #:	105301	Invoice	Invoice No:	5029412	3/13/2024	Paid Amt: \$440.93
							Check Amount: \$5,279.91
0146	MB	86614	17662		LATEBLOOMER MICROGREENS		Check
				E 02	005 770 701 490 000	Food	\$70.00
PO#:	Voucher #:	105352	Invoice	Invoice No:	000097	3/13/2024	Paid Amt: \$70.00
							Check Amount: \$70.00
0146	MB	86615	13701		LIBRARY STORE, INC.		Check
				E 01	100 203 000 401 000	30-1706 Laminating 8 1/2m	\$339.80
				E 01	100 203 000 401 000	Coupon	(\$50.00)

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86615	13701		LIBRARY STORE, INC.		Check		
				E 01	100 203 000 401 000	Shipping		\$47.18	
		PO#: 49827	Voucher #: 105353	Invoice	Invoice No: 678221	3/13/2024	Paid Amt:	\$336.98	
								Check Amount:	\$336.98
0146	MB	86616	12946		MAIN STREET		Check		
				E 01	005 010 000 820 000	Main Street Membership		\$30.00	
		PO#:	Voucher #: 105309	Invoice	Invoice No: 021524	3/13/2024	Paid Amt:	\$30.00	
								Check Amount:	\$30.00
0146	MB	86617	17248		MCARTHUR TILE CO		Check		
				E 06	005 870 000 305 895	Fix cracked tile in the kitchen		\$1,583.84	
		PO#: 49811	Voucher #: 105305	Invoice	Invoice No: 10046	3/13/2024	Paid Amt:	\$1,583.84	
								Check Amount:	\$1,583.84
0146	MB	86618	17278		MENARDS		Check		
				E 01	005 810 000 410 000	Assorted grease fittings		\$3.49	
				E 01	005 810 000 410 000	Grease gun coupler		\$5.98	
				E 01	005 810 000 410 000	pliers		\$7.99	
				E 01	005 810 000 410 000	1/2' adapter		\$1.19	
				E 01	005 810 000 410 000	faucet lines		\$9.98	
		PO#: 49797	Voucher #: 105307	Invoice	Invoice No: 90134	3/13/2024	Paid Amt:	\$28.63	
				E 01	005 810 000 410 000	paper towels		\$11.69	
				E 01	005 810 000 410 000	Magnetic hooks		\$89.90	
				E 01	005 810 000 410 000	Portable GFI cord		\$34.97	
		PO#: 49797	Voucher #: 105308	Invoice	Invoice No: 89848	3/13/2024	Paid Amt:	\$136.56	
								Check Amount:	\$165.19
0146	MB	86619	13173	do	MOORHEAD PUBLIC SCHOOL		Check		
				E 01	998 790 000 390 000	Payment Ed MN Dist		\$519.48	
		PO#:	Voucher #: 105306	Invoice	Invoice No: 004577	3/13/2024	Paid Amt:	\$519.48	
								Check Amount:	\$519.48
0146	MB	86620	10452	remit	NAPA CENTRAL		Check		
				E 01	005 811 000 420 000	Grease Fitting		\$4.99	
		PO#:	Voucher #: 105311	Invoice	Invoice No: 401742	3/13/2024	Paid Amt:	\$4.99	
								Check Amount:	\$4.99
0146	MB	86621	17635		NORTHWEST SERVICE COOPERATIVE		Check		
				E 01	300 640 316 366 000	Reading & ELL Session		\$250.00	
				E 01	100 640 316 366 000	Reading & ELL Session		\$250.00	
		PO#:	Voucher #: 105310	Invoice	Invoice No: 9240	37 3/13/2024	Paid Amt:	\$500.00	
								Check Amount:	\$500.00



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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86622	17761		PORTA PHONE COMPANY INC		Check		
				E 01	300 294 000 401 507	E-PAK BCS-11		\$445.00	
				E 01	300 294 000 401 507	Shipping and Handling		\$29.80	
		PO#: 49769	Voucher #: 105312	Invoice	Invoice No: 24PP1509				Paid Amt: \$474.80
						3/13/2024			Check Amount: \$474.80
0146	MB	86623	12076	remit	PREMIUM WATERS - FARGO		Check		
				E 01	005 720 000 401 000	General Supplies		\$268.78	
		PO#:	Voucher #: 105313	Invoice	Invoice No: 502958-02-24				Paid Amt: \$268.78
						3/13/2024			Check Amount: \$268.78
0146	MB	86624	11080	REMIT	PRO-ED, INC.		Check		
				E 01	100 407 740 433 000	Edmark Reading Program, 2E: ONLINE – 1 St		\$146.00	
		PO#: 49743	Voucher #: 105314	Invoice	Invoice No: 3026818				Paid Amt: \$146.00
						3/13/2024			Check Amount: \$146.00
0146	MB	86625	16017	REMIT	PURCHASE POWER		Check		
				E 01	005 110 000 329 000	postage		\$500.00	
		PO#:	Voucher #: 105355	Invoice	Invoice No: 030824				Paid Amt: \$500.00
						3/13/2024			Check Amount: \$500.00
0146	MB	86626	12346		RAMACHER, RODNEY		Check		
				R 01	300 298 000 050 000	Refund		\$50.00	
		PO#:	Voucher #: 105361	Invoice	Invoice No: 031224				Paid Amt: \$50.00
						3/13/2024			Check Amount: \$50.00
0146	MB	86627	12663	remit	REALLY GOOD STUFF LLC		Check		
				E 01	100 203 000 401 000	904186WH Colorations Dual Surface Paper R		\$113.05	
		PO#: 49790	Voucher #: 105354	Invoice	Invoice No: 8468859				Paid Amt: \$113.05
						3/13/2024			Check Amount: \$113.05
0146	MB	86628	12141		REGION 6A, MSHSL		Check		
				R 01	300 289 000 060 000	Section GBB		\$3,465.00	
		PO#:	Voucher #: 105315	Invoice	Invoice No: 030924				Paid Amt: \$3,465.00
						3/13/2024			Check Amount: \$3,465.00
0146	MB	86629	10166		REGION I		Check		
				E 01	005 110 000 401 000	General Supplies		\$138.52	
		PO#:	Voucher #: 105329	Invoice	Invoice No: 13860				Paid Amt: \$138.52
						3/13/2024			Check Amount: \$138.52
0146	MB	86630	17471		REINHART FOODSERVICE LLC		Check		
				E 02	005 770 701 490 000	Commodities		\$31.50	
		PO#:	Voucher #: 105317	Invoice	Invoice No: 936034				Paid Amt: \$31.50
				E 02	005 770 701 490 000	Food		\$3,583.54	
				E 02	005 770 705 490 000	Breakfast Food		\$234.08	
						38 3/13/2024			

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86630	17471		REINHART FOODSERVICE LLC		Check		
				E 02	005 770 707 490 000	Food	\$280.95		
				E 02	005 770 701 401 000	General Supplies	\$173.80		
PO#:	Voucher #:	105318	Invoice		Invoice No: 937587	3/13/2024	Paid Amt:	\$4,272.37	
				E 02	005 770 701 490 000	Food	\$2,463.53		
				E 02	005 770 705 490 000	Breakfast Food	\$809.35		
				E 02	005 770 701 401 000	General Supplies	\$42.98		
				E 04	005 509 321 401 000	KC	\$11.88		
PO#:	Voucher #:	105319	Invoice		Invoice No: 937586	3/13/2024	Paid Amt:	\$3,327.74	
				E 02	005 770 701 490 000	Commodities	\$194.25		
PO#:	Voucher #:	105320	Invoice		Invoice No: 929450	3/13/2024	Paid Amt:	\$194.25	
				E 02	005 770 701 490 000	Food	\$104.02		
PO#:	Voucher #:	105321	Invoice		Invoice No: 923767	3/13/2024	Paid Amt:	\$104.02	
				E 02	005 770 701 490 000	Food	\$104.02		
PO#:	Voucher #:	105322	Credit		Invoice No: 925592	3/13/2024	Paid Amt:	(\$104.02)	
				E 02	005 770 701 490 000	Food	\$1,941.07		
				E 02	005 770 705 490 000	Breakfast Food	\$253.58		
				E 02	005 770 701 401 000	General Supplies	\$38.41		
				R 01	300 299 000 619 000	Concessions Cost of Sales	\$126.82		
PO#:	Voucher #:	105323	Invoice		Invoice No: 929493	3/13/2024	Paid Amt:	\$2,359.88	
				E 02	005 770 701 490 000	Food	\$1,862.90		
				E 02	005 770 705 490 000	Breakfast Food	\$405.07		
				E 02	005 770 701 401 000	General Supplies	\$106.12		
PO#:	Voucher #:	105324	Invoice		Invoice No: 929494	3/13/2024	Paid Amt:	\$2,374.09	
				E 04	005 509 321 490 000	KC Snacks	\$649.43		
PO#:	Voucher #:	105325	Invoice		Invoice No: 929492	3/13/2024	Paid Amt:	\$649.43	
				E 02	005 770 701 490 000	Food	\$3,133.77		
				E 02	005 770 705 490 000	Breakfast Food	\$449.65		
				E 02	005 770 707 490 000	Food	\$148.11		
				E 02	005 770 701 401 000	General Supplies	\$176.35		
				R 01	300 299 000 619 000	Concessions Cost of Sales	\$137.33		
PO#:	Voucher #:	105326	Invoice		Invoice No: 920613	3/13/2024	Paid Amt:	\$4,045.21	
				E 02	005 770 701 490 000	Food	\$3,215.63		
				E 02	005 770 701 401 000	General Supplies	\$21.88		
				E 02	005 770 705 490 000	Breakfast Food	\$987.25		
PO#:	Voucher #:	105327	Invoice		Invoice No: 920144	3/13/2024	Paid Amt:	\$4,224.76	
				E 02	005 770 701 490 000	Commodities	\$236.25	39	
PO#:	Voucher #:	105328	Invoice		Invoice No: 919887	3/13/2024	Paid Amt:	\$236.25	
Check Amount:								\$21,715.48	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86631	16372		RICHARDS TRANSPORTATION SERVICE		Check		
				E 01	300 294 000 369 503	Boys Basketball to EGF		\$839.50	
				E 01	300 289 000 369 000	Auxiliary		\$452.00	
PO#:	Voucher #:	105330	Invoice	Invoice No:	15222	3/13/2024	Paid Amt:	\$1,291.50	
							Check Amount:	\$1,291.50	
0146	MB	86632	17730	REMIT	RICKFORD RANCH LLC		Check		
				E 02	005 770 701 490 000	Food		\$5,807.50	
PO#:	Voucher #:	105316	Invoice	Invoice No:	334	3/13/2024	Paid Amt:	\$5,807.50	
							Check Amount:	\$5,807.50	
0146	MB	86633	14025	REMIT	RIDDELL / ALL AMERICAN SPORTS CORP		Check		
				E 01	300 294 000 401 502	Helmet reconditioning		\$3,900.76	
				E 01	300 294 000 401 502	shipping and freight		\$567.62	
PO#: 49788	Voucher #:	105331	Invoice	Invoice No:	951833058	3/13/2024	Paid Amt:	\$4,468.38	
							Check Amount:	\$4,468.38	
0146	MB	86634	14553	REMIT	ROCHESTER TELECOM SYSTEMS		Check		
				E 01	005 810 000 320 000	Communication		\$79.83	
				E 04	005 505 321 320 000	Communication		\$0.29	
PO#:	Voucher #:	105332	Invoice	Invoice No:	32860	3/13/2024	Paid Amt:	\$80.12	
							Check Amount:	\$80.12	
0146	MB	86635	15496		S & L COMPUTER SERVICES INC		Check		
				E 01	005 612 000 305 000	Tech - Tony Roth - Services Performed		\$37.50	
PO#:	Voucher #:	105333	Invoice	Invoice No:	1889035	3/13/2024	Paid Amt:	\$37.50	
							Check Amount:	\$37.50	
0146	MB	86636	13532	remit	SCHMITT MUSIC CREDIT DEPT		Check		
				E 01	300 258 000 450 000	Vic Firth 5B Drumsticks		\$13.49	
				E 01	300 258 000 450 000	Salyer Marimba Etude Mallets		\$17.95	
				E 01	300 258 000 450 000	Salyers Xylophone Mallets - E60		\$11.95	
				E 01	300 258 000 450 000	Promark Timpani Staccato Mallet		\$30.95	
				E 01	300 258 000 450 000	Vandoren Clarinet Reeds - 2.5		\$46.30	
				E 01	300 258 000 450 000	Vandoren Clarinet Reeds - 3		\$23.15	
				E 01	300 258 000 450 000	Alto Sax Reeds (2.5 Strength)		\$60.90	
				E 01	300 258 000 450 000	Tenor Saxophone Reeds - 2.5		\$44.90	
				E 01	300 258 000 450 000	Bari Sax Reeds		\$38.95	
PO#: 49749	Voucher #:	105338	Invoice	Invoice No:	5707129	3/13/2024	Paid Amt:	\$288.54	
				E 01	300 258 000 401 000	Mi-T Mist Refill Bottle		\$14.50	
PO#: 49713	Voucher #:	105339	Invoice	Invoice No:	5715903	3/13/2024	Paid Amt:	\$14.50	
				E 01	300 258 000 401 000	Instructional Sup	40	\$59.38	
PO#:	Voucher #:	105340	Invoice	Invoice No:	5715900	3/13/2024	Paid Amt:	\$59.38	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86636	13532	remit	SCHMITT MUSIC CREDIT DEPT		Check		
				E 01	300 258 000 430 000	Selmer Tuning Slide Grease - Bottle		\$3.55	
				E 01	300 258 000 430 000	Marimba Mallets		\$19.95	
	PO#: 49510	Voucher #: 105341		Invoice	Invoice No: 5721592	3/13/2024	Paid Amt:	\$23.50	
				E 01	300 258 000 430 000	Tradition of Excellence Book 1 - Tenor Saxoph		\$25.98	
	PO#: 49523	Voucher #: 105342		Invoice	Invoice No: 5721592	3/13/2024	Paid Amt:	\$25.98	
							Check Amount:	\$411.90	
0146	MB	86637	12788	REMIT2	SCHOLASTIC INC BOOK CLUB		Check		
				E 01	100 203 302 460 000	Item 3216. I promise		\$48.00	
				E 01	100 203 302 460 000	2916 Fly Guy Presents Fire Fighters		\$48.00	
	PO#: 49782	Voucher #: 105335		Invoice	Invoice No: 75345559	3/13/2024	Paid Amt:	\$96.00	
							Check Amount:	\$96.00	
0146	MB	86638	11245	REMIT	SCHOOL SPECIALTY LLC		Check		
				E 01	100 203 000 401 000	1376538 Business Source Adhesive Notes, Rt		\$10.98	
				E 01	100 203 000 401 000	004774 Sportime Braided Nylon Lanyards with		\$5.58	
				E 01	100 203 000 401 000	1496018 Xerox Vitality Copy Paper, 8-1/2 x 11		\$1,429.75	
				E 01	100 203 000 401 000	1376601 Business Source Pop-up Adhesive N		\$7.92	
				E 01	100 203 000 401 000	1376597 Business Source Pop-up Adhesive N		\$11.76	
				E 01	100 203 000 401 000	1376605 Business Source Adhesive Notes, Pl		\$3.05	
	PO#: 49789	Voucher #: 105334		Invoice	Invoice No: 308104476457	3/13/2024	Paid Amt:	\$1,469.04	
							Check Amount:	\$1,469.04	
0146	MB	86639	11442		SHERWIN-WILLIAMS COMPANY		Check		
				E 01	005 812 000 420 000	locker paint		\$163.08	
	PO#: 49800	Voucher #: 105343		Invoice	Invoice No: 1148-1	3/13/2024	Paid Amt:	\$163.08	
							Check Amount:	\$163.08	
0146	MB	86640	14824	remit	SUMMIT FIRE PROTECTION		Check		
				E 01	005 865 363 305 000	Semi-annual hood service		\$213.00	
	PO#: 49814	Voucher #: 105336		Invoice	Invoice No: 192031145	3/13/2024	Paid Amt:	\$213.00	
				E 01	005 865 363 305 000	Semi-annual hood service		\$413.50	
	PO#: 49814	Voucher #: 105337		Invoice	Invoice No: 192031146	3/13/2024	Paid Amt:	\$413.50	
							Check Amount:	\$626.50	
0146	MB	86641	10295		US FOODS		Check		
				E 02	005 770 701 490 000	Food		\$800.85	
				E 02	005 770 701 401 000	General Supplies		\$803.42	
	PO#:	Voucher #: 105344		Invoice	Invoice No: 5595175	3/13/2024	Paid Amt:	\$1,604.27	
				E 02	005 770 705 490 000	Breakfast Food		\$410.19	
				E 02	005 770 701 490 000	Food		\$333.16	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86641	10295		US FOODS		Check		
				E 02	005 770 701 401 000	General Supplies		\$435.28	
PO#:	Voucher #:	105345	Invoice	Invoice No:	5419607	3/13/2024	Paid Amt:	\$1,178.63	
				E 02	005 770 705 490 000	Breakfast Food		\$212.22	
				E 02	005 770 701 490 000	Food		\$498.69	
				E 02	005 770 701 401 000	General Supplies		\$285.19	
PO#:	Voucher #:	105346	Invoice	Invoice No:	5238428	3/13/2024	Paid Amt:	\$996.10	
				E 02	005 770 701 490 000	Food		\$53.26	
PO#:	Voucher #:	105347	Invoice	Invoice No:	5056421	3/13/2024	Paid Amt:	\$53.26	
				E 02	005 770 701 490 000	Food		\$409.87	
				E 02	005 770 701 401 000	General Supplies		\$183.67	
PO#:	Voucher #:	105348	Invoice	Invoice No:	5056420	3/13/2024	Paid Amt:	\$593.54	
							Check Amount:	\$4,425.80	
0146	MB	86642	17611		VALLEY BUS COACHES LLC		Check		
				E 01	300 289 733 360 000	Auxiliary portion		\$923.00	
				E 01	300 296 733 360 513	Contract-Public Carr		\$1,372.00	
PO#:	Voucher #:	105349	Invoice	Invoice No:	8441	3/13/2024	Paid Amt:	\$2,295.00	
				E 01	300 289 733 360 000	Auxiliary portion		\$406.50	
				E 01	300 295 733 360 519	Contract-Public Carr		\$1,943.50	
PO#:	Voucher #:	105350	Invoice	Invoice No:	8440	3/13/2024	Paid Amt:	\$2,350.00	
							Check Amount:	\$4,645.00	
0146	MB	86643	17254		VINCO INC		Check		
				E 06	005 870 000 305 895	Lighting Controls Rooms E117 and E150		\$3,966.00	
PO#: 49576	Voucher #:	105351	Invoice	Invoice No:	59254	3/13/2024	Paid Amt:	\$3,966.00	✓
							Check Amount:	\$3,966.00	
0146	MB	86644	15900		ANDERSON ELECTRIC LLC		Check		
				E 01	005 865 370 350 000	Unhook wiring from boiler pump		\$180.00	
PO#: 49796	Voucher #:	105389	Invoice	Invoice No:	7889	3/15/2024	Paid Amt:	\$180.00	
				E 01	005 865 370 350 000	Repaired and installed exit lights		\$218.00	
PO#: 49829	Voucher #:	105390	Invoice	Invoice No:	7885	3/15/2024	Paid Amt:	\$218.00	
							Check Amount:	\$398.00	
0146	MB	86645	16018		BOMSTAD, KIMBERLY		Check		
				R 01	300 298 000 050 000	Refund		\$50.00	
PO#:	Voucher #:	105387	Invoice	Invoice No:	031424	3/15/2024	Paid Amt:	\$50.00	
							Check Amount:	\$50.00	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	86646	13625		DEAN'S AUTO REPAIR		Check
				E 01	005 760 733 350 000	oil change	\$38.03
	PO#: 49832	Voucher #: 105391		Invoice	Invoice No: B2486	3/15/2024	Paid Amt: \$38.03
							Check Amount: \$38.03
0146	MB	86647	15411		DELTA DENTAL OF MINNESOTA		Check
				B 01	215 032	premiums	\$2,942.52
	PO#:	Voucher #: 105370		Invoice	Invoice No: CNS0001501144	3/15/2024	Paid Amt: \$2,942.52
							Check Amount: \$2,942.52
0146	MB	86648	14637		LOCKSHOP		Check
				E 01	005 865 369 350 000	Service call	\$70.00
				E 01	005 865 369 350 000	Mileage	\$195.00
				E 01	005 865 369 350 000	labor	\$105.00
				E 01	005 865 369 350 000	Door lever	\$248.00
				E 01	005 865 369 350 000	classroom handle	\$206.00
	PO#: 49805	Voucher #: 105388		Invoice	Invoice No: 0000274413	3/15/2024	Paid Amt: \$824.00
							Check Amount: \$824.00
0146	MB	86649	13592		MARCO BUSINESS PRODUCTS INC		Check
				E 01	005 110 302 535 000	Konica Minolta Copier lease	\$712.79
				E 01	300 211 302 535 000	Konica Minolta Copier lease	\$1,425.51
				E 01	100 203 302 535 000	Konica Minolta Copier lease	\$1,425.47
				E 01	300 211 302 535 000	Supply Freight	\$15.60
				E 01	100 203 302 535 000	Supply Freight	\$15.60
				E 01	005 110 302 535 000	Supply Freight	\$7.80
				E 01	100 203 000 401 000	Copy overage Elem	\$3,756.26
				E 01	300 211 000 401 000	Copy overage HS	\$846.42
				E 04	005 582 344 401 000	Copy overage - preschool	\$500.00
	PO#:	Voucher #: 105398		Invoice	Invoice No: 524333689	3/15/2024	Paid Amt: \$8,705.45
							Check Amount: \$8,705.45
0146	MB	86650	16818		MN SCHOOL EMPLOYEES ASSOCIATION		Check
				B 01	215 025	Nea-Mea-Bea Dues Payable	\$492.40
	PO#:	Voucher #: 105379		Invoice	Invoice No: S2024170	3/15/2024	Paid Amt: \$492.40
							Check Amount: \$492.40
0146	MB	86651	15043		SCHATZ, TAYLOR		Check
				E 04	005 505 321 305 000	TKD	\$770.40
	PO#:	Voucher #: 105386		Invoice	Invoice No: 031424	3/15/2024	Paid Amt: \$770.40
							Check Amount: \$770.40

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0146	MB	86652	11878		SCHRITZ PLUMBING & HEATING		Check		
				E 01	005 865 381 350 000	Faucet repair	\$82.50		
	PO#: 49834	Voucher #:	105394	Invoice	Invoice No: 0016141	3/15/2024	Paid Amt:	\$82.50	
				E 01	005 865 381 350 000	labor	\$110.00		
				E 01	005 865 381 350 000	flush valve	\$245.24		
	PO#: 49834	Voucher #:	105395	Invoice	Invoice No: 831084	3/15/2024	Paid Amt:	\$355.24	
				E 01	005 810 000 350 000	labor	\$55.00		
				E 01	005 810 000 350 000	vacuum breaker	\$192.17		
	PO#: 49834	Voucher #:	105396	Invoice	Invoice No: 831090	3/15/2024	Paid Amt:	\$247.17	
				E 01	005 865 381 350 000	labor	\$82.50		
	PO#: 49834	Voucher #:	105397	Invoice	Invoice No: 0016125	3/15/2024	Paid Amt:	\$82.50	
							Check Amount:	\$767.41	
0146	MB	86653	10140		STEIN'S INC		Check		
				E 01	005 810 000 410 000	can liner 12-16 gallon	\$71.64		
				E 01	005 810 000 410 000	Can liner 29x44	\$36.32		
				E 01	005 810 000 410 000	Mint bowl cleaner	\$48.38		
				E 01	005 810 000 410 000	Sparkle	\$73.27		
				E 01	005 810 000 410 000	Glass cleaner	\$81.34		
				E 01	005 810 000 410 000	Oxygen Scavenger	\$183.99		
				E 01	005 810 000 410 000	Freight	\$5.00		
	PO#: 49801	Voucher #:	105362	Invoice	Invoice No: 934165	3/15/2024	Paid Amt:	\$499.94	
				E 01	005 810 000 410 000	can liner 24x32	\$23.88		
	PO#: 49802	Voucher #:	105363	Invoice	Invoice No: 934165-1	3/15/2024	Paid Amt:	\$23.88	
				E 01	005 813 000 350 000	40' yellow cord	\$37.80		
				E 01	005 813 000 350 000	labor	\$78.00		
	PO#: 49813	Voucher #:	105364	Invoice	Invoice No: 934332	3/15/2024	Paid Amt:	\$115.80	
				E 01	005 720 302 401 000	feminine napkins	\$168.28		
				E 01	005 810 000 410 000	Can liner	\$101.49		
				E 01	005 810 000 410 000	can liner 33 gal	\$68.50		
				E 01	005 810 000 410 000	Can liner 29x44	\$36.32		
				E 01	005 810 000 410 000	can liner 24x32	\$23.88		
				E 01	005 810 000 410 000	freight	\$5.00		
	PO#: 49812	Voucher #:	105365	Invoice	Invoice No: 934528	3/15/2024	Paid Amt:	\$403.47	
				E 01	005 810 000 410 000	can liner 60 gal	\$33.83		
				E 01	005 810 000 410 000	can liner 24x32	\$95.52		
				E 01	005 810 000 410 000	freight	\$5.00		
	PO#: 49836	Voucher #:	105392	Invoice	Invoice No: 934903	44 3/15/2024	Paid Amt:	\$134.35	

Barnesville Public Schools #146 Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	86653	10140		STEIN'S INC		Check
				E 01	005 810 000 410 000 mop heads		\$97.28
	PO#: 49835	Voucher #: 105393		Invoice	Invoice No: 934978	3/15/2024	Paid Amt: \$97.28
							Check Amount: \$1,274.72
0146	MB	86654	15651	remit	TEACHERS ON CALL		Check
				E 01	100 203 000 305 000 Elem substitutes		\$1,911.00
				E 01	300 211 000 305 000 HS substitutes		\$2,093.00
	PO#:	Voucher #: 105399		Invoice	Invoice No: 155331	3/15/2024	Paid Amt: \$4,004.00
							Check Amount: \$4,004.00
0146	MB	86655	13590		WE TRAVEL PC INC		Check
				E 01	005 612 000 405 000 District Staff DNS Internet Filter - Covers all St		\$99.00
	PO#: 49823	Voucher #: 105366		Invoice	Invoice No: 13496	3/15/2024	Paid Amt: \$99.00
				E 01	005 715 342 405 000 Staff Cyber Security Training		\$312.00
				E 01	005 715 342 405 000 Cyber Security: Avanan Email Security		\$594.00
				E 01	005 715 342 405 000 Cyber Security: Google Workspace Backup		\$420.00
				E 01	005 715 342 405 000 Cyber Security: Server Protection		\$250.00
				E 01	005 715 342 405 000 Cyber Security: Advanced EDR (PCS)		\$745.00
				E 01	005 715 342 405 000 Cyber Security: Advanced EDR (Macs)		\$350.00
				E 01	005 715 342 405 000 Vulnerability Scanning & Compliance Manager		\$250.00
	PO#: 49823	Voucher #: 105367		Invoice	Invoice No: 13495	3/15/2024	Paid Amt: \$2,921.00
				E 01	005 612 000 319 000 PC & Mac Management Software		\$750.00
	PO#: 49823	Voucher #: 105368		Invoice	Invoice No: 13494	3/15/2024	Paid Amt: \$750.00
				E 01	005 630 302 305 000 Technology Coordinator		\$5,460.00
	PO#:	Voucher #: 105369		Invoice	Invoice No: 1084	3/15/2024	Paid Amt: \$5,460.00
							Check Amount: \$9,230.00
							Report Total: \$622,557.46

Barnesville Public Schools #146
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	\$569,473.02
02	Food Service	\$41,483.31
04	Community Service	\$6,051.29
06	Building Construction	\$5,549.84
Report Total		\$622,557.46

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
1146	MN	18347	1348		ASKEGAARD, MATT		Check		
				E 01	300 298 000 401 550	Team Meal Pizza Ranch		\$287.24	
		PO#:	Voucher #:	5209	Invoice	Invoice No: 12122024		2/22/2024	
								Paid Amt:	\$287.24
								Check Amount:	\$287.24
1146	MN	18348	1127		NATIONAL FFA ORGANIZATION		Check		
				E 01	300 298 000 401 410	FFA Banquet Supplies & Awards		\$574.20	
		PO#: 1463	Voucher #:	5208	Invoice	Invoice No: MDS318772		2/22/2024	
								Paid Amt:	\$574.20
								Check Amount:	\$574.20
1146	MN	18349	1826		NESS, KYLE		Check		
				E 01	300 298 000 401 570	Team Uniform		\$81.50	
		PO#:	Voucher #:	5210	Invoice	Invoice No: 1882		2/22/2024	
								Paid Amt:	\$81.50
								Check Amount:	\$81.50
1146	MN	18350	1348		ASKEGAARD, MATT		Check		
				E 01	300 298 000 401 550	Team Meal		\$330.54	
		PO#:	Voucher #:	5211	Invoice	Invoice No: PGoose		2/28/2024	
								Paid Amt:	\$330.54
								Check Amount:	\$330.54
1146	MN	18351	1016		BARNESVILLE GROCERY		Check		
				E 01	300 298 000 401 410	FFA Week		\$28.45	
		PO#:	Voucher #:	5214	Invoice	Invoice No: 8379		2/28/2024	
								Paid Amt:	\$28.45
								Check Amount:	\$28.45
1146	MN	18352	1065		MIDWEST BANK		Check		
				E 01	300 298 000 401 570	Wrestling State		\$150.00	
		PO#:	Voucher #:	5212	Invoice	Invoice No: WrestlingState		2/28/2024	
								Paid Amt:	\$150.00
								Check Amount:	\$150.00
1146	MN	18353	1826		NESS, KYLE		Check		
				E 01	300 298 000 401 570	Section Wrestling Hotel Room		\$209.89	
		PO#:	Voucher #:	5213	Invoice	Invoice No: SectionHotel		2/28/2024	
								Paid Amt:	\$209.89
								Check Amount:	\$209.89
1146	MN	18354	1790		3 FINGERS PUB		Check		
				E 01	300 298 000 401 370	Bowling		\$40.00	
		PO#:	Voucher #:	5215	Invoice	Invoice No: 03082024		3/8/2024	
								Paid Amt:	\$40.00
								Check Amount:	\$40.00
1146	MN	18355	1016		BARNESVILLE GROCERY		Check		
				E 01	300 298 000 401 370	Grocery Store		\$11.48	
		PO#:	Voucher #:	5223	Invoice	Invoice No: 0448		3/8/2024	
								Paid Amt:	\$11.48
								Check Amount:	\$11.48

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
1146	MN	18356	1827		EHLERT, CASEY		Check		
				E 01	100 298 000 401 395 Fishing Team Bonding			\$310.69	
	PO#:	Voucher #:		5216 Invoice	Invoice No: 030824	3/8/2024		Paid Amt:	\$310.69
								Check Amount:	\$310.69
1146	MN	18357	1026		ISD #146		Check		
				E 01	300 298 000 401 550 Richards Bus Bill			\$0.00	
	PO#:	Voucher #:		5217 Invoice	Invoice No: 15222	3/8/2024		Paid Amt:	\$0.00
				E 01	300 298 000 401 530 Roseau Bus Bill			\$923.00	
	PO#:	Voucher #:		5219 Invoice	Invoice No: 8441	3/8/2024		Paid Amt:	\$923.00
				E 01	100 298 000 401 103 Ski Trip Bus			\$2,741.00	
	PO#:	Voucher #:		5220 Invoice	Invoice No: BBus	3/8/2024		Paid Amt:	\$2,741.00
				E 01	300 298 000 401 313 Valley Bus State One Act			\$406.50	
	PO#:	Voucher #:		5221 Invoice	Invoice No: 8440	3/8/2024		Paid Amt:	\$406.50
								Check Amount:	\$4,070.50
1146	MN	18358	1061		LONG WEEKEND SPORTSWEAR		Check		
				E 01	300 298 000 401 550 Late Night Tshirts			\$348.00	
	PO#:	Voucher #:		5218 Invoice	Invoice No: 28325	3/8/2024		Paid Amt:	\$348.00
								Check Amount:	\$348.00
1146	MN	18359	1825		ROGERS ATHLETIC COMPANY		Check		
				E 01	300 298 000 401 580 Parts for tackling machine			\$1,380.00	
	PO#: 1464	Voucher #:		5222 Invoice	Invoice No: 309831	3/8/2024		Paid Amt:	\$1,380.00
								Check Amount:	\$1,380.00
1146	MN	18360	1434		AMAZON CAPITAL SERVICES		Check		
				E 01	300 298 000 401 225 Prom Supplies			\$318.59	
	PO#: 1466	Voucher #:		5227 Invoice	Invoice No: 19KD-VF4W-KJPK	3/13/2024		Paid Amt:	\$318.59
								Check Amount:	\$318.59
1146	MN	18361	1015		BARNESVILLE COMMUNITY EDUCATION		Check		
				E 01	100 298 000 401 110 A Tale of Two Jacks			\$483.00	
	PO#:	Voucher #:		5225 Invoice	Invoice No: 2204-01	3/13/2024		Paid Amt:	\$483.00
								Check Amount:	\$483.00
1146	MN	18362	1828		BARNESVILLE FFA ALUMNI & SUPPORTERS		Check		
				E 01	300 298 000 401 410 Rodeo Tickets			\$905.00	
	PO#:	Voucher #:		5228 Invoice	Invoice No: 3112024	3/13/2024		Paid Amt:	\$905.00
								Check Amount:	\$905.00
1146	MN	18363	1432		COCA-COLA BOTTLING HIGH COUNTRY		Check		
				E 01	300 298 000 401 470 Vending Machine 48			\$18.00	
	PO#:	Voucher #:		5226 Invoice	Invoice No: 2900326	3/13/2024		Paid Amt:	\$18.00
								Check Amount:	\$18.00

Student Activity Account Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
1146	MN	18364	1026		ISD #146		Check
				E 01	300 298 000 401 550	Bus Bill EGF	\$452.50
		PO#:	Voucher #:	5224	Invoice	Invoice No: 15222Rich	3/13/2024
							Paid Amt: \$452.50
							Check Amount: \$452.50
							Report Total: \$9,999.58

CLAIMS PRESENTED TO THE BOARD OF EDUCATION

Monday, March 18, 2024

Ackerson, Heidi			\$518.38		
	Paraprofessional Substitute	\$518.38			
Amundson, Peyton			\$608.00		
	Custodial Expense	\$608.00			
Amundson, Scott			\$104.00		
	Teacher Substitute	\$104.00			
Anderson, Madelyn			\$42.18		
	Staff Development	\$42.18			
Askegaard, Megan			\$104.00		
	Teacher Substitute	\$104.00			
Bang, Micheala			\$31.64		
	Paraprofessional	\$31.64			
Biewer, Joyce			\$152.25		
	Paraprofessional Substitute	\$152.25			
Blanco, Amira			\$818.25		
	Kids Club	\$818.25			
Blilie, Amber			\$224.00		
	Teacher Substitute	\$224.00			
Blomberg, Cassandra			\$3,045.95		
	Kids Club	\$1,320.00			
	Preschool	\$1,725.95			
Bolgrean, Shirley			\$989.63		
	Paraprofessional Substitute	\$989.63			
Bowen, Susan			\$496.63		
	Food Service Substitute	\$496.63			
Bucholz, Jesse			\$1,346.00		
	Community Ed	\$1,346.00			
Carlton, Cheryl			\$2,333.84		
	Paraprofessional	\$1,259.19			
	Preschool	\$1,074.65			
Caruso, Amy			\$2,013.07		
	Preschool	\$1,579.40			
	Transportation	\$270.17			
	Community Ed	\$120.00			
	Paraprofessional Substitute	\$43.50			
Caylor, Christopher			\$100.00		
	Accompaniment	\$100.00			
Chezum, Briana			\$2,469.25		
	Concessions	\$2,469.25			
Dant, Mariah			\$96.00		
	Teacher Substitute	\$96.00			
Davis, McKenzie			\$1,940.28		
	Paraprofessional Substitute	\$1,940.28			

Del Greco, Benjamin			\$32.00		
	Teacher Substitute	\$32.00			
Duval, Duane			\$507.45		
	Custodial Expense	\$507.45			
Ellefson, Christine			\$130.00		
	Community Ed	\$130.00			
Ellerbusch, Jon			\$812.50		
	Staff Development	\$812.50			
Ernst, Laurie			\$318.05		
	Custodial Expense	\$318.05			
Fenner, Juanita			\$910.72		
	Food Service Expense	\$910.72			
Fradet, Annika			\$200.25		
	Kids Club	\$200.25			
Fradet, Brooke			\$215.60		
	Clerical Expense	\$215.60			
Gilbertson, Carl			\$152.00		
	Custodial Expense	\$152.00			
Green, Rachel			\$496.63		
	Paraprofessional Substitute	\$496.63			
Grosz, Jacob			\$96.00		
	Teacher Substitute	\$96.00			
Gylland, Jennifer			\$727.97		
	Staff Development	\$727.97			
Haapala, Laurie			\$8.23		
	Custodial Expense	\$8.23			
Haj, George			\$104.00		
	Teacher Substitute	\$104.00			
Halverson-Wolters, Chrissa			\$219.60		
	Breakfast Monitor	\$207.73			
	Staff Development	\$11.87			
Hamman, Angela			\$833.91		
	Food Service Expense	\$833.91			
Haugen, Samantha			\$224.76		
	Paraprofessional Substitute	\$224.76			
Haus, Jessica			\$49.98		
	Breakfast Monitor	\$11.11			
	Staff Development	\$38.87			
Henrickson, Todd			\$545.84		
	Staff Development	\$545.84			
Hinsz, Tracy			\$96.00		
	Teacher Substitute	\$96.00			
Hoyer, Megan			\$64.00		
	Teacher Substitute	\$64.00			

Inniger, Holly			\$488.20		
	Teacher Substitute	\$168.00			
	Staff Development	\$320.20			
Johnson, Jedidiah			\$64.00		
	Teacher Substitute	\$64.00			
Jordahl, Lowell			\$112.50		
	Custodial Expense	\$112.50			
Jorud, Laura			\$77.46		
	Staff Development	\$77.46			
Julsrud, Wanda			\$1,919.53		
	Transportation	\$1,919.53			
Kallod, Michelle			\$395.74		
	Accompaniment	\$395.74			
Kara, Roxanne			\$144.00		
	Custodial Expense	\$144.00			
Kern, Brittini			\$882.85		
	Paraprofessional	\$882.85			
Kluck, Melissa			\$2,147.04		
	Transportation	\$2,147.04			
Krause, Jamin			\$20.00		
	Custodial Expense	\$20.00			
Kuik, Julie			\$31.79		
	Clerical	\$31.79			
Lenoue, Ruth			\$21.81		
	Staff Development	\$21.81			
Loen, Nancy			\$152.60		
	Teacher Substitute	\$32.00			
	Staff Development	\$120.60			
Mulcahy, Elisabeth			\$524.79		
	Kids Club	\$524.79			
Nelson, Glenn			\$261.00		
	Paraprofessional Substitute	\$261.00			
Nelson, Kathryn			\$106.21		
	Kids Club	\$106.21			
Odden, Scott			\$666.82		
	Custodial Expense	\$666.82			
Paur, Nicholas			\$504.00		
	Community Ed	\$504.00			
Peloubet-Messer, Christine			\$210.00		
	Community Ed	\$210.00			
Pender, Haley			\$181.25		
	Paraprofessional Substitute	\$181.25			
Petersen, Monica			\$32.00		
	Teacher Substitute	\$32.00			

Poepping , Sarah			\$10.98		
	Staff Development	\$10.98			
Power, Olivia			\$220.96		
	Kids Club	\$220.96			
Redding, LaVonne			\$787.71		
	Food Service Expense	\$787.71			
Reep, Richard			\$262.56		
	Custodial Expense	\$262.56			
Rollie, Cynthia			\$62.15		
	Food Service Expense	\$62.15			
Ronsberg, Betsy			\$255.42		
	Breakfast Monitor	\$211.00			
	Staff Development	\$44.42			
Rotz, Lindsey			\$269.29		
	Kids Club	\$269.29			
Rotz, Stacey			\$2,409.79		
	Preschool	\$2,409.79			
Russell, Dovante			\$748.83		
	Custodial Expense	\$748.83			
Schaub, Michael			\$32.00		
	Teacher Substitute	\$32.00			
Schilling, Ava			\$276.20		
	Kids Club	\$276.20			
Seifert, Nicole			\$32.00		
	Teacher Substitute	\$32.00			
Skrove, Jamie			\$12.00		
	Staff Development	\$12.00			
Smith, Heidi			\$32.00		
	Teacher Substitute	\$32.00			
Snobl, Scott			\$64.00		
	Teacher Substitute	\$64.00			
Snow, Kayla			\$656.55		
	Kids Club	\$656.55			
Sossa, Brynn			\$457.19		
	Kids Club	\$457.19			
Spillum, Mary			\$410.38		
	Kids Club	\$410.38			
Tangen, Grace			\$519.73		
	Staff Development	\$519.73			
Thorkildson, Lynn			\$96.00		
	Teacher Substitute	\$96.00			
Tonsfeldt, Michelle			\$826.96		
	Staff Development	\$722.96			
	Teacher Substitute	\$104.00			

Trowbridge, Philip			\$128.00	
	Teacher Substitute	\$128.00		
Tschumperlin, Jay			\$546.17	
	Custodial Expense	\$546.17		
Wilhelm, April			\$322.63	
	Paraprofessional Substitute	\$322.63		
Wirth, Barbara			\$833.91	
	Food Service Expense	\$833.91		
Xiong, Ger			\$2,121.99	
	Kids Club	\$545.51		
	Paraprofessional	\$1,576.48		
Yang, Tony			\$43.50	
	Custodial Substitute	\$43.50		
Zepper, Cary			\$59.35	
	Paraprofessional	\$59.35		
	TOTAL	45,620.68	\$45,620.68	
MSDLAF TRANSFERS TO MIDWEST BANK				
2/29/2024	TRANSFER		\$23,582	
2/29/2024	TRANSFER		\$600,000	
3/15/2024	TRANSFER		\$400,000	
				\$1,023,582
MIDWEST BANK CREDIT CARD EXPENDITURES				
Jon Ellerbusch				\$3,222.35
	Zoom subscription		\$17.17	
	Staff Development		\$2,942.15	
	Supplies		\$263.03	
Todd Henrickson				\$743.36
	Staff Development		\$743.36	
Bryan Strand				\$1,368.40
	Dues		\$410.00	
	Football Clinic		\$380.00	
	Staff Development		\$578.40	
Jodi Samuelson				\$121.00
	Elem. Music Expense		\$25.00	
	HS Social Studies Supplies		\$96.00	

Aaron Schindler					\$2,182.46
	Community Ed Exp		\$305.00		
	9th Grade Wrestling State Exp		\$242.26		
	One Act Play State Exp		\$903.78		
	Track Clinic		\$581.42		
	Brightwheel Subscription		\$150.00		
Total Credit Card Expense					\$7,637.57

7. Appreciation, Recognition and Presentations

8. Recognition of Citizens for Input Purposes

None

9. Reports/News

A. High School Principal's Report

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Barnesville High School – Board Report March 18, 2024

Past Months Events

1. Students of the month for February - 7th-Isabella LeNoue, 8th - Evan Anderson, 9th - Eli Amundson, 10th - Shayna Erickson, 11th - Nila Church, 12th - Jameson Haycraft
2. All seniors have been presented information on the BEST scholarships by Ms. Hoyer and Maggie Foster
 1. There have been numerous posts on schoology about scholarships as well
3. Parent teacher conferences were held on March 4
 1. attendance was usual for a 3rd quarter conference

Future High School Events

4. End of Quarter 3 is Wednesday, March 20
 1. grades are due by 8:30 a.m. on Friday
5. March 22 - ACT test for juniors at the high school - total of 38 juniors will have taken advantage of this option
6. Econ Challenge team will be competing on March 26 @ MSUM
 1. 16 students will be competing
7. No school on March 29 and April 1 for Easter Break
8. I will be out of office April 4-5 at the state MFCA Clinic
 1. I am the acting vice president of the organization
9. April 5 - Spring blood drive in the middle gym of the high school
10. April 11 - Statewide Tornado Drill
11. April 12 - adapted basketball will be played at Barnesville high school with other area schools attending
12. State FFA convention is April 21-23. So far 17 students have qualified. We have one more set of CDE next week so that number may increase
13. April 20 - PROM
 1. Grand March in PAC- 7:30 p.m. , doors will open at 6:30 p.m.

2. This should aid in getting the line down a bit so older individuals aren't standing in line as long.

14. May 1 - Day of Caring

1. Students will be volunteering around town

TODD HENRICKSON - ELEMENTARY PRINCIPAL
Board Report – March 18, 2024

- **Meal Repack Program – Update (see attached)**
 - We have a list of meals we are going to try.
 - Thank you to Jamie, Tim and our kitchen staff for all their work on this
 - Student helpers will be working on labels for the container lids
 - A rough draft of roles/responsibilities is attached
 - Procedures are being finalized
 - When done, they will be shared with students, teachers, and parents.

- **Feb 26th & Mar 4th – Parent/Teacher Conferences: 4:00pm-7:30pm**
 - Conferences were well attended

- **Mar 1st – All School Assembly @ 9:15 – “A Tale of Two Jacks”**
 - Thank you to Alissa, the cast and crew for putting this on for our elementary students.
 - The performance was outstanding!

- **Mar 8th – 6th Grade Math Masters**
 - Janelle Afrasiab put together a math team that included: Aafy Afrasiab, Cayden Nelson, Elijah Pool, and Sam VanWatermulen (did not participate due to illness)
 - 71 students from Moorhead, Ulen-Hitterdal, Thief River Falls, Hawley and other area schools competed.
 - Team competition – finished 2nd
 - Individual Competition:
 - Fast Facts: Aafy = 1st / Cayden = 5th
 - Individual Round: Aafy = 1st / Cayden = 8th
 - Congratulations to these students.

- **Mar 11th – Grades 3 & 4 Music Program @ 7:00pm – PAC**
 - 9:00 – Dress Rehearsal for the elementary students
 - Congratulations to Miss Dant and our students on a great program.

- **Mar 15th – CPT (see attached)**

- **Mar 18th – Kindergarten Roundup @ 6:30pm – Choir Room**
 - ___ Families in attendance

- **Mar 19th – School Social Worker Day**
 - Thank you to Mrs. Skrove for everything she does for our staff and students.
 - She has been a tremendous asset to our school.
 - I also want to thank Mrs. Bang, Behavior Interventionist, who works closely with Mrs. Skrove. She has been a great addition to our staff

- **Mar 20th – End of Quarter 3**
 - Reports mailed next week

- **Mar 26th – MCA Testing Begins**

Elementary Calendar:

Mar 19 C School Social Worker Day 60
11:00 – School/City Meeting – Conference Room

Mar	20	A	End of Quarter 3 7:30 – Staff Meeting – Cafeteria 10:00 – Frontline Meeting - Zoom 7:00 – Booster Club Meeting – HS Commons
Mar	21	B	Down Syndrome Awareness Day – “Rock Your Crazy Socks”
Mar	22	C	9:00 – Western Division Principals (Zoom) 9:00 – Grades are Due in the Office
Mar	25	A	
Mar	26	B	MCA Reading Test – Grade 5
Mar	27	C	MCA Reading Test – Grade 3 11:30 – BIT Team – Conference Room
Mar	28	A	8:45 – Lock & Talk (#4)
Mar	29	--	No School
Apr	1	--	No School
Apr	2	B	Autism Awareness Day 7:30 – Wellness Meeting – HS Conference Room
Apr	3	C	7:30 – Site Council
Apr	4	A	MCA Reading Test – Grade 6 School Librarian Day
Apr	5	B	7:30 – Muffins with Me
Apr	8	C	12:00 – Grade 3 – Red Flag/Green Flag
Apr	9	A	Door Supervision Change 7:00 – PTO Meeting - TBD
Apr	10	B	12:00 – Grade 3 – Red Flag/Green Flag
Apr	11	C	MCA Reading Test – Grade 4 7:30 / 12:00 / 4:00 – Teacher Request Zooms (1 hour) TBD – Lock & Talk (#5) & Statewide Tornado Drill
Apr	12	A	MCA Math Test – Grade 3 (Tonsfeldt)

Atkinson Elementary Meal Repack Process

Kitchen Staff Responsibilities:

1. Review menus and determine what meals can be included in the meal repack program.
 - a. (i.e.: spaghetti hotdish, chicken alfredo, turkey and gravy, meatballs etc.)
 - b. Develop a condensed menu with nutritional information to be posted on the pantry freezer door.
2. Determine repackaging schedule
3. Ensure all packaged food has not been used in self-service lines
4. Fill containers. Date lid with month/date (ex: 3/1) using a sharpie marker.
5. Place filled containers into walk-in or commercial freezer at least 24hrs, *keeping the lids off* to ensure a complete freeze while minimizing frost build-up on the food.

School Social Worker Responsibilities:

1. Collect frozen meals from the kitchen's commercial freezer twice weekly and transfer to the pantry freezer.
2. Monitor expiration dates (< than 90 days) of items in the pantry and make arrangements for community distributions if needed.
3. Oversee in-school and community based communications/advertisements about program
4. Oversee Freezer Temperature Logs
5. Order supplies monthly from GPFB
6. Develop and Inventory/Recording sheets (data and surveys) and report to Great Plains Food Bank.
7. Develop pantry matrix and define expectations of use. Complete classroom presentations. Receive concerns regarding pantry needs, usage, misuse etc.

Student Worker Responsibilities:

1. Bulk print labels (template and labels provided) that contain safety, allergen and reheating instructions.
2. Adhere printed labels to container lids (lids provided)
3. Bring prepped containers to Kitchen Staff

Menu items recommended by kitchen/culinary staff for the meal repack program:

1. Chicken Nuggets
2. Hot Dogs
3. Spaghetti Hotdish
4. Pizza
5. Kickn' Chicken
6. Hamburgers
7. Chicken Alfredo
8. Italian Dunkers
9. Boneless Wings
10. Turkey Gravy
11. Chicken Strips
12. Corn Dogs
13. Meatballs
14. Crisпитos
15. Popcorn Chicken

CPT Schedule – March 15, 2024

8:00 – Grades K-2 (Willer's Room)

- Discussion on UFLI

Grades 3-6 (Solum's Room)

- Discussion on Writing Curriculum
 - What are you currently doing?
 - Review the changes to the standards

9:00 – Special Ed & Title Paraprofessionals

- MCA Training (if not already completed)

Grades K-2 (Willers Room)

- Discussion on Writing Standards
 - Review the changes

Grades 3-6 (Solum's Room)

- Discussion on Reading and Math
 - Thoughts on a plan for teaching phonics

9:30 – Special Ed & Title Paraprofessionals, Support Staff

- Complete the SAS Survey – Lunchroom
 - Bring your iPads

Grades K-2 & Grades 3-6

- Please have someone take notes in your meetings and turn them in.
- If your discussions end early, use the rest of the time as needed.

Handbook Updates - 2024

501 – School Weapons Policy

The purpose of the school weapons policy is to ensure a safe environment for students, staff, and the public. No one is allowed to possess, use, or distribute weapons on school property, except in certain specified circumstances. The policy defines what constitutes a weapon and outlines consequences for students and nonstudents who violate the policy. Consequences for students include suspension, notification of parents, and possible expulsion for bringing a firearm to school. Employees who violate the policy may face disciplinary action, including termination. Law enforcement may be involved in certain situations. The policy also includes exceptions for specific situations, such as firearm safety courses and ceremonial color guards.

502 – Search of Student Lockers, Desks, Personal Possessions, and Students Person

The purpose of this policy is to maintain a safe school environment by enforcing rules against contraband. Contraband is defined as any unauthorized item or possession that is prohibited by the school district policy and/or the law. School officials have the right to search lockers, desks, personal possessions, and a student's person if they have reasonable suspicion that a violation of school rules or laws will be found. A violation occurs if students use lockers or desks for unauthorized purposes or to store contraband. If contraband is found, it will be seized and may be turned over to legal officials. Students who violate this policy may face disciplinary actions, such as suspension or expulsion. Officials must provide notice of searches to students when feasible, and searches should be conducted with reasonable scope and intrusiveness.

503 – Attendance Policy

Compulsory Attendance Law: Minnesota Statute 120.10 states, “Every child between 7 and 16 years of age shall attend a public school, or a private school, during the entire time that the school is in session during the school year.” This law will be enforced.

The administration and faculty of Barnesville Elementary School believe that regular attendance is a significant and valuable component of a student’s education. Regular attendance is essential to successful academic achievement. Consistent school attendance is one means by which a student develops responsibility and self-discipline. To be present, on time, and in condition for the day’s work is a habit that should be developed by all concerned. Parent and student cooperation in this matter is strongly urged and expected.

A complete set of records of all absences and tardies are kept in the office. **Attendance will be taken at 9:00 A.M. Any student arriving between 8:30 – 8:35 will be considered tardy.**

ABSENCE:

Definition: A student will be considered absent when he/she is missing from school for any day or part of a day. Half days are determined as (1) the time school starts in the morning to dismissal for lunch; and (2) resumption of classes after noon lunch to dismissal time. If a child is ill, it is better to remain at home than to expose others.

Reporting: Parents shall call the elementary school office when their child will be absent or tardy for school. If an extended absence is anticipated, parents should notify the office well in advance so that arrangements for make-up work can be made if necessary. If you do not call the office, we will call you to verify the absence or tardiness. Parents should be specific as to the type of illness.

Excused Absences: To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating that the student cannot attend school is a valid excuse.

- **The following reasons shall be sufficient to constitute excused absences:**
 - Medical or medically related to appointments to include doctors, dentists, chiropractors, etc.
 - Professional appointments to include psychologists, county workers, other professional therapists, etc.
 - Illnesses with appropriate notification from the parent or guardian.
 - Personal family emergencies.
 - Family vacations: Family vacations are strongly encouraged during the regular school vacation periods. The school must be notified prior to any vacation.
 - Legal proceedings.

Unexcused Absences:

- **The following are examples of absences which will not be excused:**
 - Hair appointments, shopping, babysitting, working at home, oversleeping, student did not feel like going to school, not knowing school schedule, running late.

Consequences of Unexcused Absences:

- Students with unexcused absences shall be subject to discipline in the following manner:
 - Letters will be sent to the family after the third and fifth unexcused absence.
 - A letter will be sent to the family and Clay County Social Services after the seventh unexcused absence.
 - After subsequent notifications, the school may request a conference with the parent(s) or guardian(s) to discuss the student's absences. The parent or guardian may also request a conference with the school officials to discuss the student's absences.

Tardiness

- **Definition:** Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.
- **Procedures for Reporting Tardiness**
 - Students tardy at the start of school must report to the school office.
- **Excused Tardiness - Valid excuses are:**
 - Medical or medically related to appointments to include doctors, dentists, chiropractors, etc.
 - Professional appointments to include psychologists, county workers, other professional therapists, etc.
 - Illnesses with appropriate notification from the parent or guardian.
 - Personal family emergencies.
 - Legal proceedings.

Homework:

- Homework requests for absent students should be made early in the school day to allow the teacher(s) adequate time to put together books, worksheets, instruction, etc.
- Students who miss school will have the same number of days missed to make up their work. Example: Student is home sick for 2 days. That student will have 2 days to get all makeup work in.

504 – Student Dress and Appearance

The school administration and teachers will continue to encourage all students to dress in a fashion that reflects good taste and a style appropriate for a school day. Dress code is the responsibility of the students and their parents. Personal appearance and dress should meet reasonable safety, health and decency standards so as not to cause a disturbance in the educational process. Although a formal dress code is not a part of the school guidelines, the following standards of appropriate dress are expected:

1. Articles of clothing that promote drugs, alcohol, tobacco, and /or are obscene, suggestive, or indecent will not be permitted.
2. Clothing that communicates a message that is racist, sexist, or otherwise derogatory to a protected minority group, or approves, advances, or provokes any form of religious, racial, or sexual harassment and/or violence against other individuals will not be permitted.
3. Short shorts, short skirts, skimpy tank tops and tops that expose the midriff are not allowed.
 - a. Skirts and shorts must meet the fingertip test with arms at full extension.
 - b. Tops may expose the shoulders; however, a thick strap will be required on all tops.
4. Tennis shoes must be worn for physical education class.
5. Any apparel or footwear (Heelies) that could damage school property, are not allowed at any time during the school day or during after school activities.
6. Belts must be the appropriate length and secured in belt loops.

7. Clothing must fit appropriately at the waist.
8. Students are not permitted to wear headgear (caps, bandanas, hoods, etc.) in the building, once they have entered the building, during the normal school hours.
9. Students are not permitted to wear gloves around the building, or anything else on their hands that one may be able to hid or conceal something.
10. Students will be directed to change, remove, or cover the inappropriate clothing and not wear the clothing in the school environment again. Failure to comply may result in the appropriate disciplinary action.

505 – Distribution of Non School-Sponsored materials on School Premises by Students and Employees

The policy outlines guidelines for the distribution of non-school sponsored materials on school premises by students and employees. It aims to protect free speech rights while considering educational objectives. Prohibited materials include those that are obscene, libelous, indecent, violent, or disruptive. The principal must approve distribution in advance and any violations will result in disciplinary action. Additional guidelines may be developed by the administration with approval from the school board.

506 – Student Discipline

The most appropriate discipline plan does not focus on eliminating misbehavior, but on fostering positive attitudes that promote both self-discipline and responsibility. It is the position of the Atkinson Elementary School that learning can best take place in an environment that is orderly, safe, stimulating and enables all students to develop to their fullest potential. The atmosphere of the school must promote fairness, courtesy, honesty and respect among students, school personnel and community members. While the Discipline Policy will relate to activities within the school setting, the eventual responsibility for growth in self-discipline is a cooperative effort of students, school personnel, home and community.

School Board – holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.

Superintendent - establishes guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.

Building Principal Responsibilities

The building principal is given the responsibility to formulate building rules and regulations necessary to maintain a safe and productive learning environment. The principal has the responsibility:

- a. To establish and implement rules and regulations governing conduct of students which are consistent with the Minnesota Statutes and school board policies.
- b. To be readily available to handle discipline in an emergency or appoint a designee from the certified staff to assume authority in the building principal's absence.

- c. To be responsible for informing students, parents or guardians, and community groups of the current rules and regulations.
- d. To assure that all system wide regulations and school rules regarding discipline are applied consistently.
- e. To take prompt corrective action for referred violations of discipline regulations.
- f. To inform the parent/guardian and involved staff member, when appropriate, of actions taken for referred violations.
- g. To report all illegal activities to appropriate authority, as required by law, or as necessary to maintain school discipline and order.

Teacher Responsibilities

All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct. The teacher has the responsibility:

- a. To encourage students to develop self-discipline and respect for authority.
- b. To treat students with dignity.
- c. To recognize individual differences among students.
- d. To prepare a written plan for discipline that meets his/her needs and confer with the principal regarding the acceptability of the plan. These rules shall be posted in the classroom and given to students.
- e. To ensure the enforcement of school rules as listed in the parent handbook.
- f. To exercise restraint, good taste in their expression and refrain from the use of inappropriate expressions.
- g. To use such reasonable measures as may be necessary to maintain a safe and orderly environment in the classroom, in the school building, on school property and at school functions.
- h. To record and report classroom discipline problems to the building principal.
- i. To confer with support personnel for possible solutions to discipline problems.
- j. To establish behavior/discipline guidelines for all students on field trips.

Other School District Personnel

All other classified personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. They have the responsibility:

- a. To maintain discipline according to all rules and regulations as outlined in the Parent/Student Handbook.
- b. To communicate or confer with teachers or the principal regarding discipline problems.
- c. To deal with students in a firm, fair and consistent fashion.

Parent/Guardian Responsibilities

School discipline policies are more effective with support from the home. Every parent/guardian has the responsibility:

- a. To assume the legal responsibility for the behavior of their son/daughter.
- b. To teach the student self-discipline and respect for authority.
- c. To familiarize themselves and their children with the School Discipline Policy.
- d. To see that the student is ready to learn and has the necessary supplies.
- e. To see that the student attends school regularly at the appointed time and to notify the school whenever their child is or will be absent.
- f. To help maintain communication with the school by bringing matters of concern to the attention of the principal, the teacher or other appropriate school personnel.

- g. To provide the school with a current telephone number and address through which the parent/guardian can be reached during the school day.
- h. To cooperate with the school for the benefit of the student and to be available to meet with school officials when requested.

Student Responsibilities

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Every student has the responsibility:

- a. To assist in efforts to establish and maintain a safe, stimulating, and productive learning environment in the democratic school society.
- b. To abide by accepted standards of good conduct and discipline while participating in any school function or activity and while going to and from school, whether riding on public or private conveyance, or walking.
- c. To refrain from disruptive behavior that may interfere with a teacher's right to teach and a student's right to learn.
- d. To bring to class materials required for daily classroom use.
- e. To complete assigned class work on time and according to instructions given by the teacher.
- f. To obey all safety regulations in the educational setting.
- g. To use appropriate language avoiding cursing, using profanity, or vulgar language.

Corrective Actions

The staff, under proper circumstances, may use several forms of corrective actions, including the following:

- a. **Warning**- Depending upon the violation and the seriousness of the action, a student may be given a warning that if a violation occurs again, the student's parents or guardians will be notified.
- b. **Removal From Class** - Removal from class is an action taken to prohibit a student from attending class for a period of time not to exceed one hour.
- c. **Student Removal** - If a student has been removed from class and displays defiant behavior, parents may be called to come and pick up their child for the remainder of the day.
- d. **Parent Conference** - If a student violates a rule, the parent or guardian may be notified and a conference may be required.
- e. **After School Detention** - Teachers have the authority to detain students after school for disciplinary reasons. When a student is detained at school beyond the normal dismissal time, the teacher shall give appropriate consideration to weather and other extenuating circumstances. In determining the length of time a student may be detained under the control of the teacher, the age and grade level of the student shall be considered. The student will be given 24 hours' notice as to the time and date of detention. Parents or guardians of these students will be notified as soon as practical. Transportation will be the responsibility of the parent for after-school detention students. Failure to serve the assigned detention will result in additional disciplinary action as appropriate including principal's detention, parent conference, or in-school suspension.
- f. **Verbal or Written Threat** - Any verbal or written threat towards hurting another student, school shootings, gun threats, and general communication of harming another person through the use of violence will be subject to disciplinary action.

- i. The first offense will fall under administrative discretion based on severity. A second offense will result in a penalty that will range from a 1 day to 10-day suspension depending on severity.
- g. **In or Out of School Suspension** - Students may be assigned to an in or out-of-school suspension for disciplinary reasons. The number of days and the length of time will be determined by the principal. Assignments will be obtained from the teachers to enable the student to keep up with his/her class work. Parents or guardians will be notified of all suspensions.
- h. **Expulsion** - Expulsion is the action taken by the school board to prohibit an enrolled student from further attendance for a period that shall not extend beyond the school year.
- i. **Reasonable Force** - Allows the use of reasonable force by a teacher, school employee, bus driver, or other agent of a school district when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another. This does not authorize corporal punishment.
- j. **Corporal Punishment** - of students is prohibited. Corporal punishment is the use of physical force as a consequence of or in order to correct student behavior.

School Wide Discipline Plan Guidelines

On the first day of school each fall, the staff will discuss with their students the discipline plan for their grade level. The students will also be given a copy of the plan to take home to give to their parents/guardians for future reference.

BOARD REPORT -- AARON SCHINDLER
ACTIVITIES DIRECTOR/COMMUNITY ED COORDINATOR
March 18, 2024

ACTIVITY INFORMATION:

- **Feb 29th – 2nd: Wrestling State Tournament – Xcel Energy Center**
 - Chase Hauck, Ayden Hauck, and Cameron Halverson all participated in the State Tournament
 - Cameron earned all state honors by placing 6th at 160 pounds in Class A.
 - Congratulations to Coach Anderson, his coaching staff, and our wrestlers on their outstanding season.

- **Girls Basketball – Section Tournament**
 - February 29th – Playin Game @ 7:00 pm in Barnesville
 - (#4) Barnesville vs (#13) Crookston
 - March 2nd Quarter Final @Higher Seed
 - (#4) Barnesville vs (#5) EGF
 - March 6th - Semi Final @Concordia College
 - (#4) Barnesville vs (#1) Perham
 - Congratulations to Coach Bomstad, his staff, and our Girls Basketball players on their excellent season!

- **Boys Basketball – Section Tournament**
 - March 7th - Playin Game @ 7:00 pm in Barnesville
 - (#4) Barnesville vs (#13) Menahga
 - March 9th - Quarter Final @Higher Seed
 - (#4) Barnesville vs (#5)EGF
 - Congratulations to Coach Askegaard, his staff, and our Boys Basketball players on their superb season!

- **Solo & Ensemble Contests at MSUM**
 - March 12th – Choir
 - 6 -Superiors / 4 - Excellents / 4 sites and Barnesville was named Best in site at 2!
 - March 14th – Band
 - 2- Superiors / 2- Excellents
 - May 4th – State Solo & Ensemble Contest @Fergus Falls
 - Those receiving Superiors will advance.

- **Spring Sport Start Dates**
 - March 11th: Track & Field / Softball
 - March 18th: Baseball / Golf

- **Spring Sports Numbers**
 - **Girls Track**
 - 7th = 9 / 8th = 10 / 9th = 7 / 10th = 6 / 11th = 6 / 12th = 5 **Total = 43**
 - **Softball**
 - 7th = 6 / 8th = 6 / 9th = 7 / 10th = 4 / 11th = 4 / 12th = 3 **Total = 30**
 - **Boys Track**
 - 7th = 5 / 8th = 4 / 9th = 5 / 10th = 4 / 11th = 0 / 12th = 1 **Total = 19**
 - **Baseball (Preliminary)**
 - 7th = 12 / 8th = 16 / 9th = 1 / 10th = 8 / 11th = 4 / 12th = 6 **Total = 47**

- **Girls Golf (Preliminary)**
 - 7th = 2 / 8th = 0 / 9th = 1 / 10th = 2 / 11th = 5 / 12th = 1 **Total = 11**
- **Boys Golf (Preliminary)**
 - 7th = 1 / 8th = 3 / 9th = 5 / 10th = 1 / 11th = 3 / 12th = 7 **Total = 20**

- **Junior High Track Coach**

- Last month our number for JH Track was 35 athletes. We are currently at 28 athletes.
 - Can we look at adding another coach to help with these numbers?

- **Large Group Choir Contest**

- On April 3rd Barnesville will be hosting this contest in the PAC.
- Six other schools will be attending.
- Starts at 10 am.
- More details to come later.



Barnesville Public School Regular School Board Meeting

7:00 PM on Monday, March 18, 2024
Performing Arts Center (PAC)

Superintendent's Monthly Board Report

1. State Grant Contract for Solar Energy Project at Barnesville Public School

We've completed the final state approval for the solar energy project at Barnesville Public School. We'll continue working with iSolar to install solar panels throughout the summer and fall of 2024.

2. Preschool Students in Kindergarten

We currently have 49 preschool students preparing to transition to kindergarten next year, with one opting to remain in preschool and two yet to make a decision.

3. Preschool Budget for SY2024-25

- a. Outlined assumptions used in the fiscal year 2025 (FY25) projection include:
 - 1) Wages/Benefits Increase: A 5% increase is used
 - 2) Rates Increase: A 3% increase in rates, going from \$15/day to \$15.50/day.
 - 3) Free or Reduced Rates: Assuming that 10% of each class is eligible for free or reduced rates.
 - 4) ECFE and SR Aid: Using the 23-24 amounts since the 24-25 estimates are not available yet.
 - 5) Levy Amounts: Using the 23 Pay 24 levy amounts for ECFE, Home Visiting, and SR Levy.
 - 6) Para Wage/Benefits: Note that the para wage/benefits amount has increased more than the budgeted amounts in recent years.
 - 7) Bus Costs: Providing details on bus costs estimated for FY24, including costs, parent payments, and school cost. Additionally, for FY25, a donation amount was added for the excess cost.

Click on [Preschool Projections for SY2024-25](#)

4. RA Morton to Assist in the Bidding process for Storage Shed

Jake and I met virtually with Preston and Brad at RA Morton to discuss their professional services in streamlining our storage shed project's bidding process. We're confident that their expertise will prove to be an investment that significantly offsets the overall costs by securing the most favorable prices. Preston proposed a fair arrangement, suggesting billing the District on an hourly basis, with a capped maximum fee of \$7,500.

5. Childcare Needs in Barnesville

In response to Karen Lauer's inquiry regarding the childcare program, we have compiled the following information:

Childcare Program Capacity:

1. Morning Capacity:

Average Morning Attendance: 18 students

Current Capacity: Not at capacity

Potential Capacity with Adequate Staffing: Up to 40 students

2. Afternoon Capacity:

Average Afternoon Attendance: 36 students

Current Capacity: Not at capacity

Potential Capacity with Existing Staffing: Up to 50 students

3. Openings:

The program is not currently at full capacity.

Availability varies due to daily fluctuations in student numbers and staffing.

We currently have room to accommodate additional students.

Financial Overview (Fiscal Year):

Fiscal Year	Revenue	Expenses	Summer Meals	Net
FY24 (YTD)	\$115,595.03	\$95,617.69	\$12,968.00	\$7,009.34
FY23	\$140,506.65	\$125,309.53	\$13,604.00	\$1,593.12
FY22	\$94,650.01	\$85,577.62	\$5,875.00	\$3,197.39
FY21	\$10,795.00	\$12,248.46	\$0.00	-\$1,453.46

These figures indicate positive financial performance in FY24 (Year-to-Date), with a net profit of \$7,009.34.

6. Minnesota Rural Education Association (MREA) Advocacy Briefing

MREA Priorities in Development:

1. Basic Education Formula Increase: HF 3544/SF 3449

Increase second year by 2% = \$7,427

2. Improve Teacher Compensation & Close Funding Gaps

\$60k starting salary

TRA: HF 3972/SF 4196

3. School Board Establish initial \$500/pupil on Operating Referendum

Barnesville is currently \$252.17/pupil

Factoring in seasonal & recreational property?

E. Board Committee Reports

10. Removal of Consent Items for Discussion

11. Approval of Consent Items

A. Personnel

All hirings are based upon the findings of each individual's background check, licensure status, and discipline report from the Minnesota Department of Education.

- 1) Julie Boom as Youth Softball Head Coach for Summer 2024
- 2) Phil Trowbridge as Youth Baseball Head Coach for Summer 2024
- 3) Phil Trowbridge as JV/Assistant Baseball Coach for 2024 Spring Season

B. Donations

- 1) \$100 Donation from Barnesville PTO for Community Education Scholarships
- 2) \$374.25 Donation from Barnesville PTO for Kindergarten Field Trip Pumpkin Patch
- 3) \$100 Donation from Kyle Van Dyke - Valley Educators Insurance Services for Summer Field Trips
- 4) \$300 Donation from Austin, Bill and Elaine for FFA Auxiliary
- 5) \$90 Donation from Literary League of Barnesville for High School Library
- 6) \$50 Donation from True Wellness Chiropractic & Acupuncture for ECFE/Preschool
- 7) \$200 Donation from Willow Creek Insurance Agency for ECFE/Preschool
- 8) \$20 Donation from Mark's Barber Shop for ECFE/Preschool
- 9) \$200 Donation from Valley Care & Rehab LLC for ECFE/Preschool
- 10) \$100 Donation from Amy Caruso for ECFE/Preschool
- 11) \$15 Donation from Rachel Green for ECFE/Preschool
- 12) \$100 Donation from Cassie's Loving Childcare for ECFE/Preschool
- 13) \$70 Donation from KW Drilling for ECFE/Preschool
- 14) \$120 Donation from Bryan & Meg Strand for ECFE/Preschool
- 15) \$50 Donation from Pederson Sheet Metal & Heating for ECFE/Preschool
- 16) \$50 Donation from Cowin's Family for ECFE/Preschool
- 17) \$52 Donation from Lori Pearson for ECFE/Preschool
- 18) \$50 Donation from Ann and Dean Swanson for ECFE/Preschool

12. New Business

A. Budget Savings for Fiscal Year 2025

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Budget Savings for SY2024-25

Early retirement incentive for teachers	\$12,000
Raise price of season passes (adult \$55 to \$75 and student \$35 to \$50)	\$8,125
Grades 9-12 increasing from \$75 to \$100, Grades 7-8 from \$50 to \$75, and a maximum cap set at \$250 individually and \$400 per family	\$11,400
1.0 FTE District Office Assistant position to remain vacant	\$64,400
1.0 FTE Custodian position to remain vacant	\$66,000
1.0 FTE Special Education Teacher position to remain vacant	\$55,000
Adjust the daily working hours for all Special Education Paraprofessionals in the school district to six hours	\$25,600
Eliminate the position of Technology Paraprofessional, while allowing the current employee to retain one hour daily for providing technology support assistance	\$30,000
1.0 FTE Reduce one section of 1st grade	\$64,700
1.0 FTE Discontinue the position of Family and Consumer Science Teacher	\$53,950
Discontinue the Family and Consumer Science (FACS) program	\$7,500

\$398,675

Tech Committee Notes for School Board Approval

Based on our survey results, discussions, member input, and additional information gathered, we propose the following recommendations for the 2024/25 school year:

- Use current iPads for a 4th year, which covers the 2024-25 school year.
- \$35/year Technology Fee: This fee covers around-the-clock internet filtering and one device repair. There is a family cap at \$100. It's important to note that if a device requires repair, an additional \$35 fee is required to restore the account to good standing. This is because the average cost to the school for each repair is approximately \$100.
- K-5 Device Policy: We recommend that devices for students in grades K-5 remain at school. Devices may be sent home for specific projects or E-Learning days to help minimize risks of damage or loss. Sending iPads home is at the discretion of the individual teacher.
- Pre-Expiry Apple Care Device Repairs: In anticipation of our current Apple Care warranty expiring, we will require all iPads experiencing issues to be turned in for repairs. This proactive measure will ensure that our devices are in optimal condition, enabling us to extend their usage for a fourth year effectively.

(BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS the School Board of Independent District No. 146 adopted a resolution on February 26, 2024 directing the Administration to make recommendations regarding the reduction and/or discontinuance of programs and positions, and

WHEREAS, said recommendations have been received and considered by the School Board, BE IT RESOLVED, by the School Board of Independent District No. 146 as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. Family and Consumer Science (FACS)
2. Sadie Jo Rowlett, a Probationary Teacher

The motion for the adoption of the preceding resolution was duly seconded by (BOARD MEMBER NAME) and upon vote being taken thereon,

the following voted in favor thereof,

the following voted against the same:

whereupon said resolution was declared duly passed and adopted on March 18, 2024.

(BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, Sadie Jo Rowlett is a probationary teacher in Independent District No. 146.

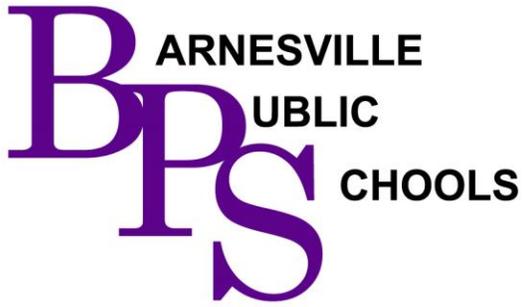
BE IT RESOLVED, by the School Board of Independent District No. 146, that pursuant to Minn. Stat. 122A.40, subd. 51 and the District master agreement, the teaching contract of Sadie Jo Rowlett, a probationary teacher in Independent District No. 146, shall be nonrenewed at the end of the 2023-24 school year effective May 24, 2024.

The motion for the adoption of the preceding resolution was duly seconded by (BOARD MEMBER NAME) and upon vote being taken thereon,

the following voted in favor thereof,

the following voted against the same:

whereupon said resolution was declared duly passed and adopted on March 18, 2024.



INDEPENDENT SCHOOL DISTRICT #146

District Office 302-324 3rd Street South
PO Box 189 - Barnesville, MN 56514
Phone 218 354-2217 - Fax 218 354-7260
www.barnesville.k12.mn.us

“Commitment
To
Excellence”

March 18, 2024

Dear Sadie Jo Rowlett:

You are hereby notified that at the meeting of the School Board of Independent District No. 146 held on March 18, 2024, a resolution was adopted by a majority roll call vote to not renew your teaching contract for the 2024-25 school year. Your employment will terminate at the end of the 2023-24 school year effective May 24, 2024. Said action of the School Board is taken pursuant to Minn. Stat. 122A.40, subd. 5.² and the District master agreement.

You may officially request the School Board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is being taken because of

- A. financial limitations
- B. discontinuance of position; namely, a Family and Consumer Science (FACS) teacher

Sincerely,

SCHOOL BOARD OF INDEPENDENT DISTRICT NO. 146

Clerk of the School Board

(BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, Samantha Ileene Borcharding is a probationary teacher in Independent District No. 146.

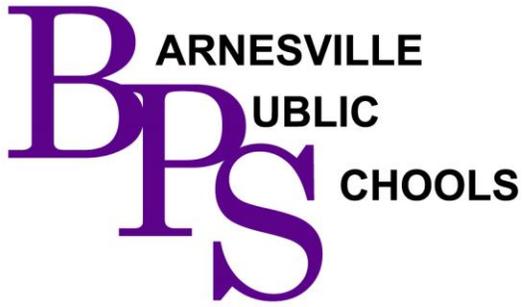
BE IT RESOLVED, by the School Board of Independent District No. 146, that pursuant to Minn. Stat. 122A.40, subd. 51 and the District master agreement, the teaching contract of Samantha Ileene Borcharding, a probationary teacher in Independent District No. 146, shall be nonrenewed at the end of the 2023-24 school year effective May 24, 2024.

The motion for the adoption of the preceding resolution was duly seconded by (BOARD MEMBER NAME) and upon vote being taken thereon,

the following voted in favor thereof,

the following voted against the same:

whereupon said resolution was declared duly passed and adopted on March 18, 2024.



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“Commitment
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Excellence”

March 18, 2024

Dear Samantha Ileene Borcharding :

You are hereby notified that at the meeting of the School Board of Independent District No. 146 held on March 18, 2024, a resolution was adopted by a majority roll call vote to not renew your teaching contract for the 2024-25 school year. Your employment will terminate at the end of the 2023-24 school year effective May 24, 2024. Said action of the School Board is taken pursuant to Minn. Stat. 122A.40, subd. 5. and the District master agreement.

You may officially request the School Board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is being taken because of

- A. financial limitations

Sincerely,

SCHOOL BOARD OF INDEPENDENT DISTRICT NO. 146

Clerk of the School Board

(BOARD MEMBER NAME) introduced the following resolution and moved its adoption:

WHEREAS, Kelly Rose Foss is a Tier 1 teacher in Independent District No. 146.

BE IT RESOLVED, by the School Board of Independent District No. 146, that the teaching contract of Kelly Rose Foss, a Tier 1 teacher in Independent School District No. 146, shall be nonrenewed at the end of the 2023-24 school year, effective May 24, 2024; and

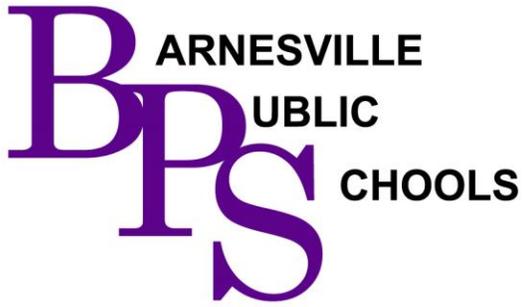
BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher's teaching contract.

The motion for the adoption of the preceding resolution was duly seconded by (BOARD MEMBER NAME) and upon vote being taken thereon,

the following voted in favor thereof,

the following voted against the same:

whereupon said resolution was declared duly passed and adopted on March 18, 2024.



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“Commitment
To
Excellence”

March 18, 2024

Dear Kelly Rose Foss:

You are hereby notified that at the meeting of the School Board of Independent District No. 146 held on March 18, 2024, a resolution was adopted by a majority roll call vote to not renew your teaching contract for the 2024-25 school year. Your employment will terminate at the end of the 2023-24 school year effective May 24, 2024.

Sincerely,

SCHOOL BOARD OF INDEPENDENT DISTRICT NO. 146

Clerk of the School Board

Jennifer Gylland
404 7th St NE
Barnesville, MN 56514

District 146 School Board
Barnesville, MN 56514

March, 2024

To the Barnesville School Board, Dr. Ellerbusch and Mr. Strand,

This letter is to inform you of my intent to retire from teaching from the Barnesville School District. My last day of employment will be the last day of the district's school year for teachers.

I wish to thank the district for allowing me to spend the bulk of my teaching career in the place we have called home for almost 30 years. I have worked with colleagues who have allowed me to grow as an educator and as a person. More importantly, I have worked with students who have allowed me to grow as an educator and as a person. For all these opportunities, I will always be grateful.

Sincerely,
Jennifer Gylland

H. Early Retirement Incentive Agreement with Jennifer Gylland
I. Kids Club Summer 2024

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Kids Club Summer 2024

Starts May 28 and ends August 22: 7:00 am to 5:45 pm

Full Time Rate per student: \$150 for week

Part Time Rate: \$35 per day and based on number of days on registration form

Registration fee: \$65 per student

Meals: Not providing Breakfast or Lunch this summer. Parents will need to bring items. We would provide morning and afternoon snack.

Checked on 3 other area programs

	Breakfast	Lunch	
DGF	NO	NO	Have Lunchables and Uncrustables on hand for student who forget meal
DL	Yes	NO	
Hawley	Yes	Yes	

Mary Spillum & Cassie Blomberg are Co-Coordiators

No Cook hired at this point

13. Addendum

A. 2022 and 2023 Stipends for Trap Shooting Coach

B. 2024 Stipend for Trap Shooting Coach

C. 2024 Stipend for Fishing League Coach

D. Bryan Strand as Jr High Golf Coach for Spring 2024

E. Chad Boom as Volunteer Softball Coach for Spring 2024

14. Approval of Policies

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SCHOOL WEAPONS POLICY

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 501
SERIES 500 STUDENTS

501 SCHOOL WEAPONS POLICY

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use, or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use, or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

D. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

SCHOOL WEAPONS POLICY

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 501
SERIES 500 STUDENTS

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
1. active licensed peace officers;
 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 3. persons authorized to carry a pistol under Minnesota Statutes section 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 4. persons who keep or store in a motor vehicle pistols in accordance with Minnesota Statutes section 624.714 or 624.715 or other firearms in accordance with Minnesota Statutes section 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or value."
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with Sections 624.714 and 624.715.
 5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
 6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
 7. a gun or knife show held on school property;
 8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
 9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

SCHOOL WEAPONS POLICY

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 501
SERIES 500 STUDENTS

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use, or distribution of weapons by students or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the "lawful" carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under Minnesota Statutes section 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/ DISTRIBUTION

A. The school district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students willfully possessing, using, or distributing weapons shall include:

1. immediate out-of-school suspension;
2. confiscation of the weapon;
3. administration will determine if it's necessary to notify police;
4. parent or guardian notification; and
5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.

B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.

C. The building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.

D. Administrative Discretion

While the school district does not allow the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

SCHOOL WEAPONS POLICY

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 501
SERIES 500 STUDENTS

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

[Note: An employer may establish policies that restrict the carry or possession of firearms by its employees while acting in the course and scope of employment. Employment-related sanctions may be invoked for a violation. Thus, for example, reasonable limitations may be imposed on the method of storing firearms by permit-holding employees while at work or performing employment-related duties. Reasonable limitations may include requiring firearms to have trigger locks and to be stored in a locked container or locked compartment of the vehicle.]

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

The school district must electronically report to the Minnesota Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes section 121A.06.

Legal References: Minn. Stat. § 97B.045 (Transporting Firearms)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)
Minn. Stat. § 609.02, subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M., 611 N.W.2d 802 (Minn. 2000)
In re A.D., 883 N.W.2d 251 (Minn. 2016)

SCHOOL WEAPONS POLICY

**BARNESVILLE PUBLIC SCHOOL
ISD 146**

**POLICY 501
SERIES 500 STUDENTS**

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 502
SERIES 500 STUDENTS

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. DEFINITIONS

A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.

B. "Personal possessions" includes, but is not limited to, purses, backpacks, bookbags, packages, and clothing.

C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other

SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 502
SERIES 500 STUDENTS

reliable sources of information.

- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- F. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

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Legal References: U. S. Const., amend. IV
Minn. Const., art. I, § 10
Minn. Stat. § 121A.72 (School Locker Policy)
New Jersey v. T.L.O., 469 U.S. 325 (1985)
G.C. v. Owensboro Public Schools, 711 F.3d 623 (6th Cir. 2013)

Cross References: MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 506 (Student Discipline)

STUDENT ATTENDANCE

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 503
SERIES 500 STUDENTS

503 STUDENT ATTENDANCE

I. PURPOSE

- A. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.
- B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

II. GENERAL STATEMENT OF POLICY

A. Responsibilities

1. Student's Responsibility

It is the student's right to be in school. It is also the student's responsibility to attend all assigned classes and study halls every day that school is in session and to be aware of and follow the correct procedures when absent from an assigned class or study hall. Finally, it is the student's responsibility to request any missed assignments due to an absence.

2. Parent or Guardian's Responsibility

It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

3. Teacher's Responsibility

It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. It is also the teacher's responsibility to provide any student who has been absent with any missed assignments upon request. Finally, it is the teacher's responsibility to work cooperatively with the student's parent or guardian and the student to solve any attendance problems that may arise.

4. Administrator's Responsibility

- a. It is the administrator's responsibility to require students to attend all assigned classes and study halls. It is also the administrator's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance, and to prepare a list of the previous day's absences stating the status of each. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems.

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- b. In accordance with the Minnesota Compulsory Instruction Law, Minnesota Statutes section 120A.22, the students of the school district are REQUIRED to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.

B. Attendance Procedures

Attendance procedures shall be presented to the school board in the student handbooks approved each year.

1. Excused Absences

- a. To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating that the student cannot attend school is a valid excuse.
- b. The following reasons shall be sufficient to constitute excused absences:
 - (1) Illness.
 - (2) Serious illness in the student's immediate family.
 - (3) A death or funeral in the student's immediate family or of a close friend or relative.
 - (4) Medical, dental, or orthodontic treatment, or a counseling appointment.
 - (5) Court appearances occasioned by family or personal action.
 - (6) Religious instruction not to exceed three hours in any week.
 - (7) Physical emergency conditions such as fire, flood, storm, etc.
 - (8) Official school field trip or other school-sponsored outing.
 - (9) Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
 - (10) Family emergencies.
 - (11) Active duty in any military branch of the United States.
 - (12) A student's condition that requires ongoing treatment for a mental health diagnosis.

c. Consequences of Excused Absences

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- (1) Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher.
- (2) Work missed because of absence must be made up within 2 days per day absent, from the date of the student's return to school. Any work not completed within this period shall result in "no credit" for the missed assignment. However, the building principal or the classroom teacher may extend the time allowed for completion of make-up work in the case of an extended illness or other extenuating circumstances.

2. Unexcused Absences

a. The following are examples of absences which will not be excused:

- (1) Truancy. An absence by a student which was not approved by the parent and/or the school district.
- (2) Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures.
- (3) Work at home.
- (4) Work at a business, except under a school-sponsored work release program.
- (5) Vacations with family.
- (6) Personal trips to schools or colleges.
- (7) Absences resulting from accumulated unexcused tardies (3 tardies equal one unexcused absence).
- (8) Any other absence not included under the attendance procedures set out in this policy.

b. Consequences of Unexcused Absences

- (1) Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minnesota Statutes sections 121A.40-121A.56.
- (2) Days during which a student is suspended from school shall not be counted in a student's total accumulated unexcused absences.
- (3) In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota statutes.
- (4) Students with unexcused absences shall be subject to discipline in the following manner:

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- (a) From the first through the fourth cumulated unexcused absence in a [quarter or semester] the student will not be allowed to make up work missed due to such absence.
- (b) After the third cumulated unexcused absence in a [quarter or semester], a student's parent or guardian will be notified by mail or phone call that his or her child is nearing a total of five unexcused absences and that, after the fifth unexcused absence, the student's grade shall be reduced by one increment for each unexcused absence thereafter.
- (c) After such notification, the student or his or her parent or guardian may, within a reasonable time, request a conference with school officials regarding the student's absences and the prescribed discipline. The notification will state that the school strongly urges the student's parent or guardian to request such a conference.
- (d) After five cumulative unexcused absences in a [quarter or semester] the teacher will reduce the student's letter grade by one increment for each unexcused absence thereafter (i.e. A to A-). However, prior to reducing the student's grade, an administrative conference must be held among the principal, student, and parent.
- (e) After 20 cumulated unexcused absences in a [quarter or semester], the administration may impose the loss of academic credit in the class or classes from which the student has been absent. However, prior to loss of credit, an administrative conference must be held among the principal, student, and parent.
- (f) If the result of a grade reduction or loss of credit has the effect of an expulsion, the school district will follow the procedures set forth in the Pupil Fair Dismissal Act, Minnesota Statutes sections 121A.40-121A.56.

C. Tardiness

1. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.
2. Procedures for Reporting Tardiness
 - a. Students tardy at the start of school must report to the school office for an admission slip.
 - b. Tardiness between periods will be handled by the teacher.
3. Excused Tardiness

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Valid excuses for tardiness are:

- a. Illness.
- b. Serious illness in the student's immediate family.
- c. A death or funeral in the student's immediate family or of a close friend or relative.
- d. Medical, dental, orthodontic, or mental health treatment.
- e. Court appearances occasioned by family or personal action.
- f. Physical emergency conditions such as fire, flood, storm, etc.
- g. Any tardiness for which the student has been excused in writing by an administrator or faculty member.

4. Unexcused Tardiness

- a. An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.
- b. Consequences of tardiness may include detention after 2 unexcused tardies. In addition, 3 unexcused tardies are equivalent to one unexcused absence.

D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.
2. School-initiated absences will be accepted and participation permitted.
3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day.
4. If a student is suspended from any class, he or she may not participate in any activity or program that day.
5. If a student is absent from school due to medical reasons, he or she must present a physician's statement or a statement from the student's parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program.

III. RELIGIOUS OBSERVANCE ACCOMMODATION

Reasonable efforts will be made by the school district to accommodate any student who wishes to be excused from a curricular activity for a religious observance. Requests for accommodations should be directed to the building principal.

IV. DISSEMINATION OF POLICY

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A. Copies of this policy shall be made available to all students and parents at the commencement of each school year. This policy shall also be available upon request in each principal's office.

B The school district will provide annual notice to parents of the school district's policy relating to a student's absence from school for religious observance.

V. REQUIRED REPORTING

A. Continuing Truant

Minnesota Statutes section 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minnesota Statutes section 120A.22 and is absent from instruction in a school, as defined in Minnesota Statutes section 120A.05, without valid excuse within a single school year for:

1. Three days if the child is in elementary school; or
2. Three or more class periods on three days if the child is in middle school, junior high school, or high school.

B. Reporting Responsibility

When a student is initially classified as a continuing truant, Minnesota Statutes section 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. That the child is truant;
2. That the parent or guardian should notify the school if there is a valid excuse for the child's absences;
3. That the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minnesota Statutes section 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minnesota Statutes section 120A.34;
4. That this notification serves as the notification required by Minnesota Statutes section 120A.34;
5. That alternative educational programs and services may be available in the child's enrolling or resident district;
6. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;
7. That if the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minnesota Statutes Chapter 260C;
8. That if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minnesota Statutes section 260C.201; and
9. That it is recommended that the parent or guardian accompany the child to

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school and attend classes with the child for one day.

[Note: Where truancy services and programs under Minnesota Statutes chapter 260A are available within the school district, the following provisions should also be included in the policy.]

C. Habitual Truant

1. A habitual truant is a child under the age of 17 years who is absent from attendance at school without lawful excuse for seven school days per school year if the child is in elementary school or for one or more class periods on seven school days per school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days per school year and who has not lawfully withdrawn from school.
2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minnesota Statutes chapter 260A.

Legal References: Minn. Stat. § 120A.05 (Definitions)
Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 120A.34 (Violations; Penalties)
Minn. Stat. § 120A.35 (Absence from School for Religious Observance)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 260A.02 (Definitions)
Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is a Continuing Truant)
Minn. Stat. § 260C.007, subd. 19 (Habitual Truant Defined)
Minn. Stat. § 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)
Goss v. Lopez, 419 U.S. 565 (1975)
Slocum v. Holton Bd. of Educ., 429 N.W.2d 607 (Mich. App. Ct. 1988)
Campbell v. Bd. of Educ. of New Milford, 475 A.2d 289 (Conn. 1984)
Hamer v. Bd. of Educ. of Twp. High Sch. Dist. No. 113, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978)
Gutierrez v. Sch. Dist. R-1, 585 P.2d 935 (Co. Ct. App. 1978)
Knight v. Bd. of Educ., 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976)
Dorsey v. Bale, 521 S.W.2d 76 (Ky. 1975)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)

STUDENT DRESS AND APPEARANCE

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 504
SERIES 500 STUDENTS

504 STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations that support educational goals. Students and their families have the primary and joint responsibility for student clothing and appearance. Teachers and other district staff should exemplify and reinforce student clothing and appearance standards and help students develop an understanding of appropriate appearance in the school environment.

II. GENERAL STATEMENT OF POLICY

- A. *The policy of the school district is to encourage students to be dressed suitably [or appropriately] for school activities and in keeping with community standards.*
- B. *A student's clothing or appearance may not materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities. A student's dress or appearance may not incite or contribute to substantial disorder or invasion of the rights of others or pose a threat to the health or safety of the student or others.*
- C. *Students' rights to choose their dress and appearance for school and school-related activities will be protected provided that the clothing:*
 - 1. *does not injure people or damage property;*
 - 2. *does not materially and substantially disrupt or interfere with the educational process or classwork;*
 - 3. *does not interfere with the requirements of discipline in the operation of the school or school activities, materially disrupt classwork;*
 - 4. *does not involve substantial disorder or invasion of the rights of others.*

Such clothing includes, but is not limited to, the following:

- 1. *Clothing for the weather.*
 - 2. *Clothing that does not create a health or safety hazard.*
 - 3. *Clothing for the activity (i.e., physical education or the classroom).*
 - 4. *Footwear that does not present a safety hazard.*
 - 5. *Hair, including but not limited to hair texture and hair styles such as braids, locks, and twists.*
- C. *Student clothing may not include the following:*
 - 1. *Option 1: Students may not wear inappropriate clothing.*

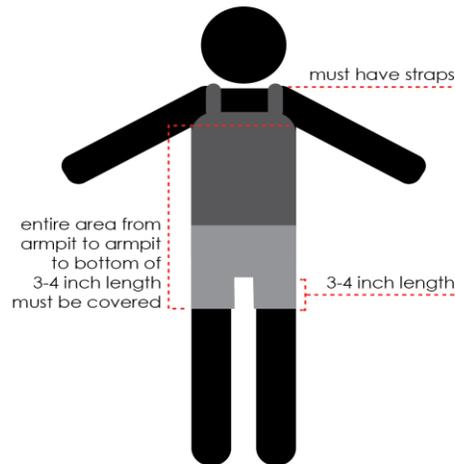
Option 2: Extremely brief garments and see-through garments may not be worn.

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Option 3: Clothing must cover areas from one armpit across to the other armpit, down to approximately 3 to 4 inches in length on the upper thighs (see image).



2. *Clothing (including emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry) bearing a message that is lewd, vulgar, obscene, libelous, or denigrates, harasses, discriminates against others on the basis of protected class status under the Minnesota Human Rights Act, or violates school district policies prohibiting discrimination, violence, harassment, or other harmful activities.*
 3. *Apparel promoting products or activities that are illegal for use by minors.*
 4. *Communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, or approves, advances, or provokes any form of religious, racial, or sexual harassment and/or violence against other individuals as defined in Policy 413.*
- D. *The intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing clothing on which such messages are stated. Such messages are acceptable as long as they are not lewd; vulgar; obscene; libelous; do not denigrate, harass, or discriminate against others on the basis of protected class status under the Minnesota Human Rights Act; or do not violate school district policies prohibiting discrimination, bullying, violence, harassment, or other harmful activities.*

III. PROCEDURES

- A. *Enforcement of a student dress code will be approached with careful consideration and sensitivity, with the goals of supporting students as they express themselves and pursue their full potential, of not shaming students, and of minimalizing loss of instructional time. When possible, dress code matters should be addressed privately with students, should seek to determine whether factors exist that impact the student's ability to*

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comply with the dress code, and should seek to address such issues.

- B. *When, in the reasonable judgment of the administration, (1) a student's clothing or appearance may materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities; (2) may incite or contribute to substantial disorder or invasion of the rights of others; or (3) pose a threat to the health or safety of the student or others, the student will be directed to make modifications. Parents or guardians will be notified. Other consequences may be enforced in line with Policy 506 (Student Discipline).*
- C. *The administration may recommend a form of clothing considered appropriate for a specific event and communicate the recommendation to students and parents or guardians. A school district or charter school must not prohibit an American Indian student from wearing American Indian regalia, Tribal regalia, or objects of cultural significance at a graduation ceremony.*
- D. *Likewise, an organized student group may recommend a form of clothing for students considered appropriate for a specific event and bring such recommendation to the administration for approval.*

Legal References: U. S. Const., amend. I
Minn. Stat. § 124D.792 (Graduation Ceremonies; Tribal Regalia and Objects of Cultural Significance)
Minn. Stat. § 363A.03, Subd. 36a (Definitions)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)
Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
B.H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)
D.B. ex rel. Brogdon v. Lafon, 217 Fed. Appx. 518 (6th Cir. 2007)
Hardwick v. Heyward, 711 F.3d 426 (4th Cir. 2013)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F.Supp. 1415 (W.D. Okla. 1992)
Hicks v. Halifax County Bd. of Educ., 93 F.Supp.2d 649 (E.D. N.C. 1999)
Olesen v. Bd. of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820 (N.D. Ill. 1987)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)

505 DISTRIBUTION OF NON SCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Non School-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. "Minor" means any person under the age of eighteen (18).
- E. "Material and substantial disruption" of a normal school activity means:

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1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.
- G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
 1. is obscene to minors;
 2. is libelous or slanderous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 4. advertises or promotes any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious, or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful

school regulations.

- C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district’s educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds;
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No non school-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
 2. Date(s) and time(s) of day intended for distribution.
 3. Location where material will be distributed.

4. If material is intended for students, the grade(s) of students to whom the distribution is intended.
- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
- D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays, and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675 (1986)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)

DISTRIBUTION OF NON SCHOOL-SPONSORED MATERIALSON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

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Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036 (2011)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

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506 STUDENT DISCIPLINE

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others, and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.

In view of the foregoing and in accordance with Minnesota Statutes, section 121A.55, the school board, with the participation of school district administrators, teachers, employees, students, parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. DEFINITIONS

- A. "Non Exclusionary disciplinary policies and practices" means policies and practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services. Non Exclusionary disciplinary policies and practices include but are not limited to the policies and practices under sections 120B.12; 121A.575, clauses (1) and (2); 121A.031, subdivision 4, paragraph (a), clause (1); 121A.61, subdivision 3, paragraph (r); and 122A.627, clause (3).
- B. "Pupil withdrawal agreement" means a verbal or written agreement between a school

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administrator or district administrator and a pupil's parent to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

IV. POLICY

- A. The school board must establish uniform criteria for dismissal and adopt written policies and rules to effectuate the purposes of the Minnesota Pupil Fair Dismissal Act. The policies must include non exclusionary disciplinary policies and practices consistent with Minnesota Statutes, section 121A.41, subdivision 12, and must emphasize preventing dismissals through early detection of problems. The policies must be designed to address students' inappropriate behavior from recurring.
- B. The policies must recognize the continuing responsibility of the school for the education of the pupil during the dismissal period.
- C. The school is responsible for ensuring that alternative educational services, if the pupil wishes to take advantage of them, must be adequate to allow the pupil to make progress toward meeting the graduation standards adopted under Minnesota Statutes, section 120B.02 and help prepare the pupil for readmission in accordance with section Minnesota Statutes, section 121A.46, subdivision 5.
- D. For expulsion and exclusion dismissals and pupil withdrawal agreements as defined in Minnesota Statutes, section 121A.41, subdivision 13:
 - 1. For a pupil who remains enrolled in the school district or is awaiting enrollment in a new district, the school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis to ensure the pupil is on track for readmission with the pupil's peers. The school district must communicate on a regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the alternative educational services as defined in Minnesota Statutes, section 121A.41, subdivision 11. These services are required until the pupil enrolls in another school or returns to the same school;
 - 2. a pupil receiving school-based or school-linked mental health services in the school district under Minnesota Statutes, section 245.4889 continues to be eligible for those services until the pupil is enrolled in a new district; and
 - 3. the school district must provide to the pupil's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the school district website.

V. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and

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parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.

- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of Behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. In exercising the teacher's lawful authority, a teacher may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent bodily harm or death to the student or another.
- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.
- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.
- I. Reasonable Force Reports
 - 1. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).
 - 2. Beginning with the 2024-2025 school year, the school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with

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the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).

3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

VI. STUDENT RIGHTS

All students have the right to an education and the right to learn.

VII. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school district policy;
- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

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VIII. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 2. The use of profanity or obscene language, or the possession of obscene materials;
 3. Gambling, including, but not limited to, playing a game of chance for stakes;
 4. Violation of the school district's Hazing Prohibition Policy;
 5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
 6. Violation of the school district's Student Attendance Policy;
 7. Opposition to authority using physical force or violence;
 8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;
 9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
 10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);

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11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;
21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Use of a cell phone in violation of the school district's Internet Acceptable Use and Safety Policy;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;

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29. Violation of the school district's Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;
35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;

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44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

IX. RECESS AND OTHER BREAKS

- A. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.
- B. The school district is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.
- C. The school district must not use recess detention unless:
 1. a student causes or is likely to cause serious physical harm to other students or staff;
 2. the student's parent or guardian specifically consents to the use of recess detention; or
 3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.
- D. The school district must not withhold recess from a student based on incomplete schoolwork.
- E. The school district must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.
- F. The school district must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of non exclusionary discipline.
- G. The school district must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

X. DISCIPLINARY ACTION OPTIONS

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The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of the school district code of conduct, rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;
- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;
- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- R. Saturday school;
- S. Expulsion under the Pupil Fair Dismissal Act;
- T. Exclusion under the Pupil Fair Dismissal Act; and/or

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- U. Other disciplinary action as deemed appropriate by the school district.

XI. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student's parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which is at the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

C. *Procedures for Removal of a Student From a Class.*

1. If a student is to be removed the teacher will instruct the student to go to the office, the teacher will call the office and let them know that the student is on their way. The teacher will go onto JMC and write up the student and explain why the removal. The principal will talk to the student and find out what happened from their perspective. Detention will be assigned. If further action needs to be taken the handbook policy will be taken into consideration.
- 2.. JMC discipline referral will be mailed home.

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- D. *Period of Time for which a Student may be Removed from a Class (may not exceed five (5) class periods for a violation of a rule of conduct)***
1. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.
- E. *Responsibility for and Custody of a Student Removed from Class.***
1. Student will be sent to the office
 2. Depending on what happened, students will walk or be escorted to the office.
 3. Whether students must be accompanied; If threat to leave or harm others.
 4. Student is to go straight to the office.
- F. *Procedures for Return of a Student to a Specific Class from Which the Student was Removed.***
1. *Specification of procedures;*
 2. *Actions or approvals required such as notes, conferences, readmission plans.*
- G. *Procedures for Notifying a Student and the Student's Parents or Guardian of Violation of the Rules of Conduct and of Resulting Disciplinary Actions;***
1. Students will go back to the class the next school day.
 2. If behaviors warrant a parent meeting one will be called.
- H. *Disabled Students; Special Provisions.***
1. *Procedures for consideration of whether there is a need for further assessment;*
 2. *Procedures for consideration of whether there is a need for a review of the adequacy of the current Individualized Education Program (IEP) of a disabled student who is removed from class or disciplined; and*
 3. *Any procedures determined appropriate for referring students in need of special education services to those services.*
- I. *Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises.***
1. *Establishment of a chemical abuse pre assessment team pursuant to Minnesota Statutes, section 121A.26;*
 2. *Establishment of teacher reporting procedures to the chemical abuse pre assessment team pursuant to Minnesota Statutes, section 121A.29.*
- J. *Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.***

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- K. *Any Procedures Determined Appropriate for Encouraging Early Involvement of Parents or Guardians in Attempts to Improve a Student's Behavior.***
- L. *Any Procedures Determined Appropriate for Encouraging Early Detection of Behavioral Problems.***
- M. *Any Procedures Determined Appropriate for Referring a Student in Need of Special Education Services to Those Services;***
- N. *Any Procedures Determined Appropriate for Ensuring Victims of Bullying who Respond with Behavior not Allowed under the School's Behavior Policies have Access to a Remedial Response, Consistent with Minnesota Statutes, section 121A.031;***

XII. DISMISSAL

- A. "Dismissal" means the denial of the current educational program to any student, including exclusion, expulsion, and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to use non exclusionary disciplinary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

- B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:
 - 1. Willful violation of any reasonable school board regulation, including those found in this policy;
 - 2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
 - 3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.
- C. Disciplinary Dismissals Prohibited
 - 1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:
 - a. a preschool or pre kindergarten program, including an early childhood family education, school readiness, school readiness plus, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or
 - b. kindergarten through Grade 3.

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2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.
3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under Nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

D. Suspension Procedures

1. "Suspension" means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. School administration must allow a suspended pupil the opportunity to complete all school work assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school principal or other person having administrative control of the school building or program is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.
3. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
4. The definition of suspension under Minnesota Statutes, section 121A.41, subdivision 10, does not apply to a student's dismissal from school for less than one day, except as provided under federal law for a student with a disability. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to

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surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.

5. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
6. Alternative education services must be provided to a pupil who is suspended for more than five (5) consecutive school days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minnesota Statutes, section 123A.05 selected to allow the student to progress toward meeting graduation standards under Minnesota Statutes, section 120B.02, although in a different setting.
7. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.
8. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:
 - a. strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under Minnesota Statutes chapter 260C.
9. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56, shall be personally served upon the student at or before the time the

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suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)

10. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
11. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
12. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days.

E. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.
2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56; describe the non exclusionary disciplinary practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district must advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on its website.
6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good

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cause by the school district, student, parent, or guardian.

7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed, unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.
14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision

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by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of the Minnesota Department of Education (Commissioner) of the basis and reason for the decision.

18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minnesota Statutes section 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

XIII. ADMISSION OR READMISSION PLAN

A school administrator must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minnesota Statutes, section 120B.232, subdivision 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XIV. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a pupil, and each pupil withdrawal agreement within thirty (30) days of the effective date of the dismissal action, pupil withdrawal, or assault, to the MDE Commissioner. This report must include a statement of the non exclusionary disciplinary practices, or other sanction, intervention, or resolution in

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response to the assault given to the pupil and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the pupil's age, grade, gender, race, and special education status.

XV. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13.

XVI. STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XVII. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minnesota Statutes section 124D.03) or Enrollment in Nonresident District (Minnesota Statutes section 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minnesota Statutes chapter 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. DISCIPLINE COMPLAINT PROCEDURE

Students, parents and other guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

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The Discipline Complaint Procedure must, at a minimum:

1. provide procedures for communicating this policy including the ability for a parent to appeal a decision under Minnesota Statutes, section 121A.49 that contains explicit instructions for filing the complaint;
2. provide an opportunity for involved parties to submit additional information related to the complaint;
3. provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record;
4. provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions;
5. if the investigation finds the requirements of Minnesota Statutes, sections 121A.40 to 121A.61, including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and
6. prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

XIX. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XX. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Pre Assessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. §§ 121A.60 (Definitions)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)

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Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (State-Approved Alternative Program Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District;
Exceptions)
Minn. Stat. Ch. 125A (Special Education and Special Programs)
Minn. Stat. § 152.22, Subd. 6 (Definitions)
Minn. Stat. § 152.23 (Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and Use
of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal
Possessions, and Student's Person)
MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored
Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles;
Patrols, Inspections, and Searches)
MSBA/MASA Model Policy 610 (Field Trips)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

CORPORAL PUNISHMENT AND PRONE RESTRAINT

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ISD 146

POLICY 507
SERIES 500 STUDENTS

507 CORPORAL PUNISHMENT AND PRONE RESTRAINT

I. PURPOSE

The purpose of this policy is to describe limitations on the use of corporal punishment and prone restraint upon a student.

II. GENERAL STATEMENT OF POLICY

No employee or agent of the school district shall inflict corporal punishment or use prone restraint upon a student except as provided below.

III. DEFINITIONS

1. "Corporal punishment" means conduct involving:
 - a. hitting or spanking a person with or without an object; or
 - b. unreasonable physical force that causes bodily harm or substantial emotional harm.
2. "Prone restraint" means placing a child in a face-down position.

IV. PROHIBITIONS

1. An employee or agent of a district shall not inflict corporal punishment or cause corporal punishment to be inflicted upon a pupil to reform unacceptable conduct or as a penalty for unacceptable conduct.
2. An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not use prone or compressive restraint except that the restrictions on prone and compressive restraints do not apply under the circumstances enumerated in Minnesota Statutes, section 609.06, subdivision 1(1). All peace officers, including those who are school resource officers or otherwise agents of a school district, may use force as reasonably necessary to carry out official duties, including, but not limited to, making arrests and enforcing orders of the court.
3. An employee or agent of a district, including a school resource officer, security personnel, or police officer contracted with a district, shall not inflict any form of physical holding that restricts or impairs a pupil's ability to breathe; restricts or impairs a pupil's ability to communicate distress; places pressure or weight on a pupil's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a pupil's torso.
4. Conduct that violates this Article is not a crime under Minnesota Statutes, section 645.241, but may be a crime under Minnesota Statutes, chapter 609 if the conduct violates a provision of Minnesota Statutes, chapter 609. Conduct that violates IV.1 above is not per se corporal punishment under the statute. Nothing in this Minnesota Statutes, section 121A.58 or 125A.0941 precludes the use of reasonable force under Minnesota Statutes, section 121A.582.

V. EXCEPTIONS

A teacher, school principal, and other school staff may use reasonable force under the conditions set forth in Policy 506 (Student Discipline).

CORPORAL PUNISHMENT AND PRONE RESTRAINT

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VI. VIOLATION

Employees who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies. Violation of this policy may also result in civil or criminal liability for the employee.

Legal References: Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 123B.25 (Legal Actions Against Districts and Teachers)
Minn. Stat. § 609.06 Subd. 1 (6)(7) (Authorized Use of Force)
Op. Atty. Gen. 169f (August 22, 2023) (School Pupils: Discipline)
Op. Atty. Gen. 169f Supp. (September 20, 2023) (School Pupils: Discipline)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 506 (Student Discipline)

EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS

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508 EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS

I. PURPOSE

The purpose of this policy is to ensure that the school district complies with the overall requirements of law as mandated for certain students subject to individualized education programs (IEPs) when necessary to provide a free appropriate public education (FAPE).

II. GENERAL STATEMENT OF POLICY

- A. Extended School Year Services Must Be Available to Provide a FAPE. The school district shall provide extended school year (ESY) services to a student who is the subject of an IEP if the student's IEP team determines the services are necessary during a break in instruction in order to provide a FAPE.
- B. Extended School Year Determination. At least annually, the IEP team must determine that a student is in need of ESY services if the student meets any of the following conditions:
 - 1. There will be significant regression of a skill or acquired knowledge from the student's level of performance on an annual goal that requires more than the length of the break in instruction to recoup unless the IEP team determines a shorter time for recoupment is more appropriate; OR
 - 2. Services are necessary for the student to attain and maintain self- sufficiency because of the critical nature of the skill addressed by an annual goal, the student's age and level of development, and the timeliness for teaching the skill; OR
 - 3. The IEP team otherwise determines, given the student's unique needs, that ESY services are necessary to ensure the pupil receives a FAPE.
- C. Required Factors Schools Must Consider in Making ESY Determinations. The IEP team must decide ESY eligibility using information including:
 - 1. Prior observations of the student's regression and recoupment over the summer;
 - 2. Observations of the student's tendency to regress over extended breaks in

instruction during the school year; and

3. Experience with other students with similar instructional needs.

D. Additional Factors to Consider, Where Relevant. In making its determination of ESY needs, the following factors must be considered, where relevant:

1. The student's progress and maintenance of skills during the regular school year.
2. The student's degree of impairment.
3. The student's rate of progress.
4. The student's behavioral or physical problems.
5. The availability of alternative resources.
6. The student's ability and need to interact with nondisabled peers.
7. The areas of the student's curriculum which need continuous attention.
8. The student's vocational needs.

E. No Unilateral Decisions.

In the course of providing ESY services to children with disabilities, the school district may not unilaterally limit the type, amount, or duration of those services.

F. Services to Nonresident Students Temporarily Placed in School District.

A school district may provide ESY services to nonresident children with disabilities temporarily placed in the school district in accordance with applicable state law.

Legal References: Minn. Stat. § 125A.14 (Extended School Year)
Minn. Rules Part 3525.0755
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
34 C.F.R. Part 300 (Assistance to States for the Education of Children with Disabilities)

Cross References: None

ENROLLMENT OF NONRESIDENT STUDENTS

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509 ENROLLMENT OF NONRESIDENT STUDENTS

I. PURPOSE

The school district desires to participate in the Enrollment Options Program (Open Enrollment) established by Minnesota Statutes, section 124D.03. The purpose of this policy is to set forth the application and exclusion procedures used by the school district in making said determination.

II. GENERAL STATEMENT OF POLICY

The school board adopts specific standards for acceptance and rejection of Open Enrollment applications.

III. OPEN ENROLLMENT PROCESS

- A. Open Enrollment applications will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; class; grade level; or school building as established by school board resolution and provided that:
1. space is available for the applicant under enrollment cap standards established by school board policy or other directive; and
 2. in considering the capacity of a grade level, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of: (a) one percent of the total enrollment at each grade level in the school district; or (b) the number of school district resident students at that grade level enrolled in a nonresident school district in accordance with Minnesota Statutes, section 124D.03.
 3. the applicant is not otherwise excluded by action of the school district because of previous conduct in another school district.
- B. If the school district limits enrollment of nonresident students pursuant to this section, the district shall report to the Commissioner of the Minnesota Department of Education (MDE) by July 15 on the number of nonresident pupils denied admission due to the limitations on the enrollment of nonresident pupils.

IV. BASIS FOR DECISIONS

A. Standards that may be used for rejection of application

In addition to the provisions above, the school district may refuse to allow a pupil who is expelled under Minnesota Statutes, section 121A.45 to enroll during the term of the expulsion if the student was expelled for:

1. possessing a dangerous weapon, including a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade less than two and one-half inches in length, at school or a school function;
2. possessing or using an illegal drug at school or a school function;
3. selling or soliciting the sale of a controlled substance while at school or a school

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function; or

- 4. committing a third-degree assault involving assaulting another and inflicting substantial bodily harm.

C. Standards that may not be used for rejection of application

The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:

- 1. previous academic achievement of a student;
- 2. athletic or extracurricular ability of a student;
- 3. disabling conditions of a student;
- 4. a student’s proficiency in the English language;
- 5. the student’s district of residence except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or
- 6. previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in this policy.

D. Application

The student and parent or guardian must complete and submit the “General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education (or the Statewide Enrollment Options Application for State-funded Voluntary Prekindergarten (VPK) or School Readiness Plus (SRP) Application if applicable) developed by MDE and available on its website.

The school district may require a nonresident student enrolled in a program under Minnesota Statutes, section 125A.13, or in a preschool program, except for a program under Minnesota Statutes, section 124D.151 or Laws 2017, First Special Session chapter 5, article 8, section 9, to follow the application procedures under this subdivision to enroll in kindergarten. A district must allow a nonresident student enrolled in a program under Minnesota Statutes, section 124D.151 or Laws 2017, First Special Session chapter 5, article 8, section 9, to remain enrolled in the district when the student enters kindergarten without submitting annual or periodic applications, unless the district terminates the student's enrollment under subdivision 12.

The school district shall notify the parent or guardian in writing by February 15 or within ninety (90) days for applications submitted after January 15 in the case of achievement and integration district transfers whether the application has been accepted or rejected. If an application is rejected, the district must state in the notification the reason for rejection. The parent or guardian must notify the nonresident district by March 1 or within ten (10) business days whether the pupil intends to enroll in the nonresident district.

E. Lotteries

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If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery following the January 15 deadline to determine which students will receive seats. The district must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students residing in that part of a municipality (a statutory or home rule charter city or town) where:

1. the student's resident district does not operate a school building;
2. the municipality is located partially or fully within the boundaries of at least five school districts;
3. the nonresident district in which the student seeks to enroll operates one or more school buildings within the municipality; and
4. no other nonresident, independent, special, or common school district operates a school building within the municipality.

The process for the school district lottery must be established by school board policy and posted on the school district's website.

F. Exclusion

1. Administrator's initial determination. If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.
2. Superintendent's review. The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

G. Termination of Enrollment

The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minnesota Statutes, section 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minnesota Statutes, chapter 260A, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age who is absent from attendance at school without lawful excuse for seven school days in a school year if the child is in elementary school or for one or more class periods on seven school days in a school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days in a school year and who has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22,

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subdivision 8. The school district may also terminate the enrollment of a nonresident student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8.

A student who has not applied for and been accepted for open enrollment pursuant to this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from school. Prior to removal from school, the school district will send to the student's parents a written notice of the school district's belief that the student is not a resident of the school district. The notice shall include the facts upon which the belief is based and notice to the parents of their opportunity to provide documentary evidence, in person or in writing, of residency to the superintendent or the superintendent's designee. The superintendent or the superintendent's designee will make the final determination as to the residency status of the student.

Notwithstanding the requirement that an application must be approved by the board of the nonresident district, a student who has been enrolled in a district, who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another school district, may continue to enroll in the nonresident district without the approval of the board of the nonresident district. The approval of the board of the student's resident district is not required.

- Legal References:**
- Minn. Stat. § 120A.22, Subd. 3(e) and Subd. 8 (Compulsory Instruction)
 - Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
 - Minn. Stat. § 124D.03 (Enrollment Options Program)
 - Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District; Exceptions)
 - Minn. Stat. § 124D.68 (Graduation Incentives Program)
 - Minn. Stat. Ch. 260A (Truancy)
 - Minn. Stat. § 260C.007, Subd. 19 (Definitions)
 - Minn. Op. Atty. Gen. 169-f (Aug. 13, 1986)
 - Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ.*, Co. No. A05-361, 2005 WL 3111963 (Minn. Ct. App. 2005) (unpublished)
 - 18 U.S.C. 930, para. (g)(2) (Definition of weapon)
- Cross References:**
- MSBA/MASA Model Policy 506 (Student Discipline)
 - MSBA/MASA Model Policy 517 (Student Recruiting)

SCHOOL ACTIVITIES

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POLICY 510
SERIES 500 STUDENTS

510 SCHOOL ACTIVITIES

I. PURPOSE

The purpose of this policy is to impart to students, employees, and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well-being. They are of secondary importance in relation to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.
- C. The superintendent shall be responsible for disseminating information needed to inform students, parents, staff, and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. Those employees who conduct MSHSL activities shall be responsible for familiarizing students and parents with all applicable rules, penalties, and opportunities.
- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.

Legal References: Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Cross References: MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)

TEXTBOOKS AND INSTRUCTIONAL MATERIALS

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POLICY 606
SERIES 600 EDUCATION PROGRAMS

606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

III. RESPONSIBILITY OF SELECTION

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials that:
 - 1. support the goals and objectives of the education programs;
 - 2. consider the needs, age, and maturity of students;
 - 3. foster respect and appreciation for cultural diversity and varied opinion;
 - 4. fit within the constraints of the school district budget;
 - 5. are in the English language. Another language may be used, pursuant to Minnesota Statutes section 124D.61;
 - 6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and
 - 7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.
- C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents, and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

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IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

- A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.
- B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS

- A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.
- B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.
- C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

Legal References: Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction)
Minn. Stat. § 120B.235 (American Heritage Education)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)
Minn. Stat. § 124D.59-124D.61 (Education for English Learners Act)
Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)
Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260 (1988)
Pratt v. Independent Sch. Dist. No. 831, 670 F.2d 771 (8th Cir. 1982)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)

LIBRARY MATERIALS

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POLICY 606.5
SERIES 600 EDUCATION PROGRAMS

606.5 LIBRARY MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction and to delegate responsibility for selection and reconsideration of library materials.

II. GENERAL STATEMENT OF PURPOSE

The school board recognizes that library materials serve as a vital component of a student's education by enriching the breadth of the curriculum as a whole and meeting the needs and interests of individual students. The purpose of library materials is to meet the needs of all students. Therefore, questions regarding selection and reconsideration of library materials should be handled differently than those concerning textbooks and instructional materials.

To ensure that library materials fulfill this role, the school board delegates to the superintendent or the superintendent's designee responsibility for administering a process for selection of library materials. Responsibility for selection shall rest with professionally trained school district staff, with recognition that the school board has the final authority on selection of library materials.

III. DEFINITIONS

- A. "Library" is the school district resource that holds the library collection that serves the information and independent reading needs of students and supports the curriculum needs of teachers and staff.

Minnesota Statutes, section 124D.901, states that a school district or charter school library or school library media center provides equitable and free access to students, teachers, and administrators and that a school library or school library media center must have the following characteristics:

1. ensures every student has equitable access to resources and is able to locate, access, and use resources that are organized and cataloged;
2. has a collection development plan that includes but is not limited to materials selection and deselection, a challenged materials procedure, and an intellectual and academic freedom statement;
3. is housed in a central location that provides an environment for expanded learning and supports a variety of student interests;
4. has technology and Internet access; and
5. is served by a licensed school library media specialist or licensed school librarian.

- B. "Library collection" consists of the library materials made available to students.

- C. "Library materials" are the books, periodicals, newspapers, manuscripts, films, prints, documents, videotapes, subscription content, electronic and digital materials (including e-books, audiobooks, and databases), and related items made available to students in a school building or through access to electronic materials. This term does not include materials made available to students as part of the curriculum.

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- D. "Library media specialist" is a teacher holding a Library Media Specialist teaching license issued by the Professional Educator Licensing and Standards Boards and who is trained to deliver library services to students and staff in a library. A library media specialist is authorized under Minnesota Rules to provide to students in kindergarten through grade 12 instruction that is designed to provide information and technology literacy skills instruction, to lead, collaborate, and consult with other classroom teachers for the purpose of integrating information and technology literacy skills with content teaching, and to administer media center operations, programming, and Resources.
- E. The term "Librarian" will be used in place of "Library Media Specialist." A "Librarian" is a trained professional staff member.

IV. RESPONSIBILITY FOR SELECTION OF LIBRARY MATERIALS

- A. The school board recognizes the expertise of the school district's professional staff and the vital need of such staff to be responsible for selection of library materials.
- B. The final responsibility for selection of library materials shall rest with the librarian and principal. If they want more discussion about any of their selections, they may ask the Review Committee. (see Section VI – D). The librarian and principal make the final selection.

IV. SELECTION OF LIBRARY MATERIALS

- A. Selection Criteria: The library materials selection process should result in a library collection that, when considered as a whole, is consistent with the following criteria:
 - 1. Library materials shall support and be consistent with the general educational goals of the state and the district and the aims and objectives of individual schools and specific courses;
 - 2. Library materials shall be chosen to enrich and support the curriculum as well as to promote reading for pleasure by responding to the personal needs and interests of student users;
 - 3. Library materials shall not be excluded because of the race, nationality, religion, sex, gender, or political views of the writer;
 - 4. Library materials shall be appropriate to and reflect the needs, ages, maturity level, emotional development, ability levels, learning styles, social development, background, diversity, and needs and interests of the students for whom the materials were selected;
 - 5. Library materials shall meet high standards of quality in one or more of these categories (presented alphabetically):
 - a. Artistic quality and/or literary style;
 - b. Authenticity;
 - c. Critical thinking;
 - d. Educational significance;
 - e. Factual content;
 - f. High interest for intended audience; and
 - g. Readability.

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6. The selection of library materials shall conform to the constraints of the school district budget.
- B. The librarian shall consult sources and specialists experienced in library materials collections appropriate for the building's students and that are reputable, experienced, unbiased, and professionally trained in school library materials.
- C. The superintendent or the superintendent's designee shall be responsible for keeping the school board informed of progress on review and selection of each building's library materials.
- D. Library materials that are outdated, inaccurate, no longer useful for curricular support or reading enrichment, or have not been utilized for an extended period of time may be removed. Library materials that are in poor physical condition may be removed or replaced as determined by the librarian or the principal.
- E. Gifts and Donations of Library Materials

Materials offered for donation or gifted to a school library may be accepted if they comply with the library collection selection criteria and approved by the librarian. The school district's libraries welcome donations of books and other resource materials from individuals and organizations, but also reserve the right to decline to accept library materials that do not meet the criteria for selection. In addition, financial donations to benefit school district's libraries will be accepted with the understanding that funds will be used to purchase materials that are needed for libraries based on the needs of the individual schools.

V. INDIVIDUAL STUDENT ACCESS TO SPECIFIC LIBRARY MATERIAL

A parent or guardian may request that access to specific material in the library materials collection be restricted from their student. The school shall take reasonable steps to fulfill this request. This type of request will not result in removal of specific library collection material from the library or restrictions upon any other student accessing specific library materials.

VI. RECONSIDERATION OF SPECIFIC LIBRARY MATERIAL

- A. The school board seeks to uphold students' access to library materials that meet the educational goals and selection criteria set forth in this policy.
- B. A school district employee, student, or a parent or guardian of a school district student may request reconsideration of specific library material on the basis of appropriateness. Access to the material in question shall not be restricted until the procedures listed below have been fully completed and a decision to remove or restrict the materials has been made.
- C. Informal Request for Reconsideration of Specific Library Material
 1. Requests for reconsideration of specific library material shall be directed to the librarian and the building principal. The building principal and the librarian shall assume responsibility for processing the request on an informal basis.
 2. The building principal and/or the librarian shall provide an explanation to the individual who submitted the request. The explanation shall include the particular selection criteria that the material in question met in order to be

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included in the library as curriculum support or as an independent reading choice for students in the building.

3. If the request is not resolved informally, the principal shall submit a report on the matter to the superintendent or the superintendent's designee. The requestor will have an option to initiate a Formal Request for Reconsideration.

D. Formal Request for Reconsideration of Specific Library Collection Material

1. A Formal Request for Reconsideration of specific library material is initiated upon submission of a completed Formal Request for Reconsideration of Specific Library Collection Material form. The form must be completed in its entirety for each work that is subject to a request for reconsideration. The principal shall notify the superintendent or the superintendent's designee and the librarian of receipt of a completed Formal Request form.

If specific library material is the subject of a Formal Request for Reconsideration and a final decision is made to retain the specific library material, then the specific library material shall not be subject to additional requests for reconsideration for three years following the date of final resolution of the initial Formal Request for Reconsideration.

2. On an annual basis, the Superintendent or the superintendent's designee shall appoint a Library Materials Review Committee (Review Committee). This committee shall include:
 - a. One principal
 - b. Two teachers (One Elementary and One High School)
 - c. Two librarians (One Elementary and One High School)
 - d. One member of the school district community with no direct connection with the request for reconsideration
 - e. Two student representatives (as appropriate to the specific request).
3. The Review Committee shall establish a date upon which it will discuss the request and whether the specific library collection material conforms to the selection criteria set forth in this policy.
4. The Review Committee
 - a. may consult individuals, organizations, and other resources with relevant professional knowledge on school library material;
 - b. shall examine the specific library material as a whole;
 - c. shall examine the specific library material as to its conformance with the criteria for selection of library materials; and
 - d. shall submit a written report to the superintendent or the superintendent's designee containing the Review Committee's decision on whether to retain, to remove, or to take other action regarding the specific library material.
5. The superintendent or the superintendent's designee shall inform the requestor and the school board of the Review Committee's decision. The requestor may appeal the Review Committee's decision to the superintendent or the superintendent's designee by submitting a written appeal to the

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superintendent or the superintendent's designee within fourteen (14) days of submission of the Review Committee's decision to the requestor. The superintendent or the superintendent's designee shall provide a written decision on a requestor's appeal within a reasonable time period.

6. The requestor shall have the right to appeal the decision of the superintendent or the superintendent's designee to the school board.

Legal References:

Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (School Board Responsibilities)
Minn. Stat. § 124D.901 (Public School Libraries and Media Centers)
Minn. Rules Part 8710.4550 (Library Media Specialists)
Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 853 (1982)
Virginia State Bd. of Educ. v. Barnette, 319 U.S. 624, 642 (1943)

Cross References:

MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)

STUDENT FUNDRAISING

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 511
SERIES 500 STUDENTS

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

III. RESPONSIBILITY

- A. The building administrators shall be responsible for developing recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents, and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved, in advance, by the administration. Participation in non approved activities shall be considered a violation of school district policy.
- C. The superintendent shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization, and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

Legal References: Minn. Stat. § 120A.20 (Admission to Public School)
Minn. Stat. § 123B.09, Subd. 8 (Boards of Independent School Districts)
Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)

SCHOOL-SPONSORED STUDENT PUBLICATIONS AND ACTIVITIES

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POLICY 512
SERIES 500 STUDENTS

512 SCHOOL-SPONSORED STUDENT PUBLICATIONS AND ACTIVITIES

I. PURPOSE

The purpose of this policy is to protect students' rights to free speech in production of official school publications and activities while at the same time balancing the school district's role in supervising student publications and the operation of public schools.

II. GENERAL STATEMENT OF POLICY

- A. The school district may exercise editorial control over the style and content of student expression in school-sponsored publications and activities.
- B. Expressions and representations made by students in school-sponsored publications and activities are not expressions of official school district policy. Faculty advisors shall supervise student writers to ensure compliance with the law and school district policies.
- C. Students who believe their right to free expression has been unreasonably restricted in an official student publication or activity may seek review of the decision by the building principal. The principal shall issue a decision no later than three (3) school days after review is requested.
 1. Students producing official school publications and activities shall be under the supervision of a faculty advisor and the school principal. Official publications and activities shall be subject to the guidelines set forth below.
 2. Official school publications may be distributed at reasonable times and locations.

III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing materials in internal staff or student mailboxes.
- B. "Official school publications" means school newspapers, yearbooks, or material produced in communications, journalism, or other writing classes as a part of the curriculum.
- C. "Obscene to minors" means:
 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct

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should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and

3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. "Minor" means any person under the age of eighteen (18).
- E. "Material and substantial disruption" of a normal school activity means:
1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
- In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- F. "School activities" means any activity of students sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.
- G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Expression in an official school publication or school-sponsored activity is prohibited when the material:
1. is obscene to minors;
 2. is libelous or slanderous;
 3. advertises or promotes any product or service not permitted for minors by law;
 4. encourages students to commit illegal acts or violate school regulations or

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- substantially disrupts the orderly operation of school or school activities;
 - 5. expresses or advocates sexual, racial, or religious harassment or violence or prejudice;
 - 6. is distributed or displayed in violation of time, place, and manner regulations.
- B. Expression in an official school publication or school-sponsored activity is subject to editorial control by the school district over the style and content so long as the school district's actions are reasonably related to legitimate pedagogical concerns. These may include, but are not limited to, the following:
- 1. assuring that participants learn whatever lessons the activity is designed to teach;
 - 2. assuring that readers or listeners are not exposed to material that may be inappropriate for their level of maturity;
 - 3. assuring that the views of the individual speaker are not erroneously attributed to the school;
 - 4. assuring that the school is not associated with any position other than neutrality on matters of political controversy;
 - 5. assuring that the sponsored student speech cannot reasonably be perceived to advocate conduct otherwise inconsistent with the shared values of a civilized social order;
 - 6. assuring that the school is not associated with expression that is, for example, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences.
- C. Time, Place, and Manner of Distribution

Students shall be permitted to distribute written materials at school as follows:

- 1. Time
Distribution shall be limited to the hours before the school day begins, during lunch hour and after school is dismissed.
- 2. Place
Written materials may be distributed in locations so as not to interfere with the normal flow of traffic within the school hallways, walkways, entry ways, and parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- 3. Manner

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No one shall induce or coerce a student or staff member to accept a student publication.

Legal References: U. S. Const., amend. I
Morse v. Frederick, 551 U.S. 393 (2007)
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)
Bystrom v. Fridley High School, I.S.D. No. 14, 822 F. 2d 747 (8th Cir. 1987)

Cross References: MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

STUDENT PROMOTION, RETENTION, AND PROGRAM DESIGN

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 513
SERIES 500 STUDENTS

513 STUDENT PROMOTION, RETENTION, AND PROGRAM DESIGN

I. PURPOSE

The purpose of this policy is to provide guidance to professional staff, parents, and students regarding student promotion, retention, and program design.

II. GENERAL STATEMENT OF POLICY

The school board expects all students to achieve at an acceptable level of proficiency. Parental assistance, tutorial and remedial programs, counseling, and other appropriate services shall be coordinated and utilized to the greatest extent possible to help students succeed in school.

A. Promotion

Students who achieve at levels deemed acceptable by local and state standards shall be promoted to the next grade level at the completion of each school year.

B. Retention

Retention of a student may be considered when professional staff and parents feel that it is in the best interest of the student. Physical development, maturity, and emotional factors shall be considered, as well as scholastic achievement. The superintendent's decision shall be final.

C. Program Design

1. The superintendent, with participation of the professional staff and parents, shall develop and implement programs to challenge students that are consistent with the needs of students at every level. A process to assess and evaluate students for program assignment shall be developed in coordination with such programs. Opportunities for special programs and placement outside of the school district shall also be developed as additional options. All programs will be aligned with creating the World's Best Workforce.
2. The school district may identify students, locally develop programs and services addressing instructional and affective needs, provide staff development, and evaluate programs to provide gifted and talented students with challenging and appropriate educational programs and services.
3. The school district must adopt guidelines for assessing and identifying students for participation in gifted and talented programs and services consistent with Minnesota Statutes, section 120B.11. The guidelines should include the use of:
 - a. multiple objective criteria; and
 - b. assessments and procedures that are valid and reliable, fair, and based on current theory and research. Assessments and procedures should be sensitive to under-represented groups, including, but not limited to, low-income, minority, twice-exceptional, and English learners.

STUDENT PROMOTION, RETENTION, AND PROGRAM DESIGN

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4. The school district must adopt procedures for the academic acceleration of gifted and talented students. These procedures will include how the school district will:
 - a. assess a student's readiness and motivation for acceleration; and
 - b. match the level, complexity, and pace of the curriculum to a student to achieve the best type of academic acceleration for that student.
5. The school district must adopt procedures consistent with Minnesota Statutes, section 124D.02 for early admission to kindergarten or first grade of gifted or talented learners consistent with Minnesota Statutes, section 120B.11, subdivision 2, clause (2). The procedures must be sensitive to underrepresented groups.

Legal References: Minn. Stat. § 120B.15 (Gifted and Talented Students Program)
Minn. Stat. § 123B.143, Subd. 1 (Superintendent)

Cross References: MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 620 (Credit for Learning)

STUDENT RECRUITING

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 517
SERIES 500 STUDENTS

517 STUDENT RECRUITING

I. PURPOSE

The purpose of this policy is to prevent school district employees from exerting undue influence for purposes of securing or retaining the attendance of a student in a school.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school district to encourage employees to make available to all interested people information regarding the school district, its schools, programs, policies, and procedures. The purpose of such activity is to assist in the process of fully informed decision making regarding school enrollment and to enhance the visibility and image of the school district.
- B. At the same time, the school district recognizes that the scope of such activity is limited by statutory authority and bylaws of the Minnesota State High School League. Accordingly, it shall be a violation of this policy for employees to exert undue influence for purposes of securing or retaining the attendance of a student in a school or to compete with another school district for the enrollment of students.
- C. Employees are further prohibited from encouraging others to engage in such conduct on behalf of the school district.

III. DEFINITION

- A. The terms "undue influence" or "competing for enrollment" shall include initiating any oral or written contact with a student from another school district who participates in a school-sponsored sport or activity which solicits the student's transfer to participate in a sport or activity.
- B. The terms shall also include the awarding of tuition, allowance for board and/or room, allowance for transportation, priority in assignments of jobs, cash or gifts in any form, or any other privilege or consideration if not similarly available to all students.

IV. PROCEDURES

- A. The school board shall adopt, by resolution, specific standards for acceptance and rejection of applications for open enrollment. Standards may include the capacity of a program, class, school building, or the statutory limits to nonresident enrollment in a particular grade level, or whether the student is currently expelled for (1) possessing a dangerous weapon, as defined under federal law, at a school or school function; (2) possession or using an illegal drug at school or at a school function; (3) selling or soliciting the sale of a controlled substance while at school or a school function; or committing a first, second or third degree assault as described in state law. Standards for acceptance and rejection of open-enrollment applications are subject to the Graduation Incentives Program and may not include previous academic achievement, athletic or other extracurricular ability, disabling conditions, proficiency in the English language, previous disciplinary proceedings, or the student's district of residence.

STUDENT RECRUITING

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- B. Employees who violate the provisions of the policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, school district policies, and the bylaws of the Minnesota High School League, as applicable.

Legal References: Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.68 (Graduation Incentives Program)
Minnesota State High School League Bylaws

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)

INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 519
SERIES 500 STUDENTS

519 INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

I. PURPOSE

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the school district. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

II. GENERAL STATEMENT OF POLICY

- A. Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees and/or agents, except as otherwise provided by law and/or this policy.
- B. Requests from law enforcement officers and those other than a student's parents, school district officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal shall attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law.

III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT

- A. In the case of an investigation pursuant to the Reporting of Maltreatment of Minors Act, Minnesota Statutes Chapter 260E, a local welfare agency, the agency responsible for investigating the report, and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours. School district officials will work with the local welfare agency, the agency responsible for investigating the report, or law enforcement agency to select a place appropriate for the interview. The interview may take place outside the presence of the perpetrator or parent, legal custodian, guardian, or school district official.
- B. If the interview took place or is to take place on school district property, an order of the juvenile court pursuant to Minnesota Statutes Chapter 260E may specify that school district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on school district property and/or any other related information regarding the interview that may be a part of the child's record. The school district official must receive a copy of the order from the local welfare or law enforcement agency.
- C. When the local welfare agency, local law enforcement agency, or agency responsible for assessing or investigating a report of maltreatment determines that an interview should take place on school district property, school district officials must receive written notification of intent to interview the child on school district property prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school district property. Where the interviews are conducted by the local welfare agency, the notification must be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the

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student. School district officials may not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated the child. Until school district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosure regarding the nature of the assessment or investigation.

- D. School district officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on school district premises. However, where the alleged perpetrator is believed to be a school district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school district officials and the local welfare or law enforcement agency. However, school district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. School district officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on school district premises.
- E. Students shall not be taken from school district property without the consent of the principal and without proper warrant.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)

Cross References: MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

POLICIES INCORPORATED BY REFERENCE

**BARNESVILLE PUBLIC SCHOOL
ISD 146**

**POLICY 523
SERIES 500 STUDENTS**

523 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in the school district’s policies are applicable to students as well as to employees. To avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies that also apply to students:

Model Policy 413	Harassment and Violence
Model Policy 417	Chemical Use and Abuse
Model Policy 418	Drug-Free Workplace/Drug-Free School
Model Policy 419	Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices
Model Policy 420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References: None

Cross References: None

VIOLENCE PREVENTION

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SERIES 500 STUDENTS

525 VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]

I. PURPOSE

The purpose of this policy is to recognize that violence has increased and to identify measures that the school district will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities and on school grounds, buses, or field trips while under school district supervision.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to strictly enforce its weapons policy (Policy 501).
- B. The policy of the school district is to act promptly in investigating all acts, or formal or informal complaints, of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- C. The administration will periodically review discipline policies and procedures, prepare revisions if necessary, and submit them to the school board for review and adoption.
- D. The school district will implement approved violence prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

III. IMPLEMENTATION OF POLICY

- A. The school board will review and approve policies to prevent and address violence in our schools. The superintendent or designee will develop procedures to effectively implement the school weapons and violence prevention policies. It shall be incumbent on all students and staff to observe all policies and report violations to the school administration.
- B. The school board and administration will inform staff and students annually of policies and procedures related to violence prevention and weapons.
- C. The school district will act promptly to investigate all acts and formal and informal complaints of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.
- D. The consequences set forth in the school weapons policy (Policy 501) will be imposed upon any student or nonstudent who possesses, uses or distributes a weapon when in a school location.
- E. The consequences set forth in the school hazing policy (Policy 526) will be imposed upon any student or staff member who commits an act against a student or staff member; or coerces a student or staff member into committing an act, that creates a substantial risk of harm to a person in order for the student or staff member to be initiated into or affiliated with an organization, or for any other purpose.
- F. Students who engage in assault or violent behavior will be removed from the classroom

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immediately and for a period of time deemed appropriate by the principal, in consultation with the teacher, pursuant to the student discipline policy (Policy 506).

- G. Students with disabilities may be expelled for behavior unrelated to their disabilities, subject to the procedural safeguards required by the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Pupil Fair Dismissal Act.
- H. Procedures will be developed for the referral of any person in violation of this policy or the weapons policy to the local law enforcement agency in accordance with Minnesota Statutes section 121A.05.
- I. Students who wear objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or that approves, advances, or provokes any form of religious, racial, or sexual harassment or violence against other individuals as defined in the harassment and violence policy (Policy 413) will be subject to the procedures set forth in the student dress and appearance policy (Policy 504). "Gang" as used in this policy means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. A "pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.
- J. This policy is not intended to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, denote gang affiliation, advocate harassment or violence against others, are likely to disrupt the education process, or cause others to react in a violent or illegal manner (Policy 504).

IV. PREVENTION STRATEGIES

The school district has adopted and will implement the following prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

- A. Adopt a district crisis management policy to address potential violent crisis situations in the district.
- B. Provide training in recognition, prevention, and safe responses to violence and development of a positive school climate.
- C. Coordinate a local school security review committee or task force composed of school officials, law enforcement, parents, students, and other youth service providers to advise on policy implementation.
- D. In-service training for personnel in aspects of reporting, visibility, and supervision as deterrents to violence.
- E. In-service training for personnel and school board members by experts familiar with sexual abuse, domestic violence, and personal safety issues on the following: helping students identify violence in the family and the community so that students may learn

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to resolve conflicts in effective, nonviolent ways; responding to a disclosure of child sexual abuse in a supportive, appropriate manner; and/or complying with mandatory reporting requirements under the Maltreatment of Minors Reporting Act.

- F. Promote student safety responsibility by encouraging the reporting of suspicious individuals and unusual activities on school grounds.
- G. Establish a curriculum committee that explores ways of teaching students violence prevention strategies, law-related education, and character/values education (universal values, e.g., honesty, personal responsibility, self-discipline, cooperation, and respect for others).
- H. Establish clear school rules that prevent and deter violence.
- I. Develop cross-cultural awareness programs to unify students of all cultures and backgrounds, to develop mutual respect and understanding of shared experiences and values among students, and to promote the message of inclusion.
- J. Establish conflict resolution training, conflict management, or peer mediation programs for staff and students to teach conservative approaches to settling disputes.
- K. Develop a curriculum that teaches social skills such as maintaining self-control, building communications skills, forming friendships, resisting peer pressure, being appropriately assertive, forming positive relationships with adults, and resolving conflict in nonviolent ways.
- L. Develop a curriculum that teaches critical viewing and listening skills in analyzing mass media to recognize stereotypes, distinguish fact from fantasy, and identify differences in behavior and values that conflict with their own.
- M. Develop student safety forums that both inform and elicit students' ideas about particular safety problems in the building.
- N. Develop a student photo or name identification system for quick identification of the student in case of emergency.
- O. Develop a staff photo or name identification system using identification badges for quick identification of unauthorized people on campus.
- P. Require all visitors to check-in the main office upon their arrival and state their business at the school. A visitor badge may be issued for easy identification that the visitor is authorized to be present in the school building.
- Q. Develop curriculum on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- R. Develop curriculum on child sexual abuse prevention for students, including age-appropriate instruction on recognizing sexual abuse and assault, boundary violations, and ways offenders groom or desensitize victims, as well as strategies to promote disclosure, reduce self-blame, and mobilize bystanders. The curriculum may be created in consultation with federal, state, and local agencies and community-based organizations, including the Child Welfare Information Gateway website maintained by the United States Department of Health and Human Services, to identify research-based tools, curricula, and programs to prevent child sexual abuse.

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- S. Provide training to all school personnel on recognizing and preventing sexual abuse and sexual violence which may include training on mandatory reporting requirements provided on the Department of Education's website and reviewing the Code of Ethics for Minnesota Teachers.

V. STUDENT SUPPORT

- A. Students will have access to school-based student service professionals, when available, including counselors, nurses, social workers, and psychologists who are knowledgeable in methods to assist students with violence prevention and intervention.
- B. Students will be apprised of school board policies designed to protect their personal safety.
- C. Students will be provided with information as to school district and building rules regarding weapons and violence.
- D. Students will be informed of resources for violence prevention and proper reporting.

VI. PERSONNEL

- A. School district personnel shall comply with the school weapons policy (Policy 501) and the school hazing policy (Policy 526).
- B. School district personnel shall be knowledgeable of violence prevention policies and report any violation to school administration immediately. School district personnel will be informed annually as to school district and building rules regarding weapons and violence prevention.
- C. School district personnel or agents of the school district shall not engage in emotionally abusive acts including malicious shouting, ridicule, and/or threats or other forms of corporal punishment (Policy 507).

Legal References: Minn. Stat. § 13.43, Subd. 16 (Personnel Data)
Minn. Stat. § 120B.22 (Violence Prevention Education)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.64 (Notification)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § 181.967, Subd. 5 (School District Disclosure of Violence or Inappropriate Sexual Contact)

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18 U.S.C. § 921 (Definition of Firearm)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
McIntire v. Bethel School, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L.Rep. 205 (N.D. Ill. 1987)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 504 (Student Dress and Appearance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS, AND SEARCHES

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 527
SERIES 500 STUDENTS

527 STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS, AND SEARCHES

I. PURPOSE

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools, and to protect the health, safety, and welfare of students and school personnel.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to allow the limited use and parking of motor vehicles by students in school district locations. The position of the school district is that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the schools, and will protect the health, safety, and welfare of students and school personnel. This policy applies to all students in the school district.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.
- B. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent, or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm, or destruction of evidence), and the age of the student.
- D. "School district location" means property that is owned, rented, leased, or borrowed by the school district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A school district location also shall include off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

IV. STUDENT USE OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus[es] during the school day only if there is an emergency and permission has been granted to the student by HIGH SCHOOL PRINCIPAL to use a motor vehicle. Students are permitted to use motor vehicles in school district locations outside of the school day only on the high school campus[es].

STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS, AND SEARCHES

BARNESVILLE PUBLIC SCHOOL
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V. STUDENT PARKING OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot. Students will not park vehicles in driveways, or on private property.
- B. When there are unauthorized vehicles parked on school district property, school officials may:
 - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
 - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school district property.

VI. PATROLS, INSPECTIONS, AND SEARCHES

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition, the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

A. Patrols and Inspections

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

B. Search of Interior of Student Motor Vehicle

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches, and/or Seizures

A violation of this policy occurs when students store or carry contraband in motor vehicles in a school district location or interfere with patrols, inspections, searches, and/or seizures as provided by this policy.

D. Seizure of Contraband

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

E. Dissemination of Policy

STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS, AND SEARCHES

**BARNESVILLE PUBLIC SCHOOL
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A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate.

VII. DIRECTIVES AND GUIDELINES

The superintendent is granted authority to develop and present for school board review and approval reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations. Approved directives and guidelines shall be attached as an addendum to this policy.

VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

Legal References: U. S. Const., amend. IV
Minn. Const., art. I, §10
Minn. Stat. § 123B.02, Subds. 1 and 5 (General Powers of Independent School Districts)
Minn. Stat. § 123B.38 (Hearing)
New Jersey v. T.L.O., 469 U.S. 325 (1985)

Cross References: MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

STUDENT PARENTAL, FAMILY, AND MARITAL STATUS NONDISCRIMINATION

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 528
SERIES 500 STUDENTS

528 STUDENT PARENTAL, FAMILY, AND MARITAL STATUS NONDISCRIMINATION

I. PURPOSE

Students are protected from discrimination on the basis of sex and marital status pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. This includes discrimination on the basis of pregnancy. The purpose of this school district policy is to provide equal educational opportunity for all students and to prohibit discrimination on the grounds of sex, parental, family, or marital status.

II. GENERAL STATEMENT OF POLICY

- A. The school district provides equal educational opportunity for all students, and will not apply any rule concerning a student’s actual or potential parental, family, or marital status which treats students differently on the basis of sex.
- B. The school district will not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such students’ pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.
- C. The school district may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.
- D. The school district will ensure that any separate and voluntary instructional program is comparable to that offered to non-pregnant students.
- E. It is the responsibility of every school district employee to comply with this policy.
- F. The school board has designated *Megan Hoyer, high school counselor* 302 3rd st. SE, Barnesville, MN 218-354-2228 as its Title IX coordinator. This employee coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX.
- G. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the superintendent or the school district human rights officer.
- H. Any reports of unlawful discrimination under this policy will be handled, investigated, and acted upon in the manner specified in Policy 522.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process)

STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 529
SERIES 500 STUDENTS

529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

I. PURPOSE

In an effort to provide a safe school environment, the assigned classroom teacher and certain staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student.

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

II. GENERAL STATEMENT OF POLICY

- A. Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall immediately report said information to the principal of the building in which the student attends school.
- B. The administration will meet with the assigned classroom teacher and other appropriate staff members for the purpose of notifying and determining how staff will manage such students.
- C. Only staff members who have a legitimate educational interest in the information will receive notification.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them.

- A. Administration
"Administration" means the superintendent, building principal, or other designee.
- B. Classroom Teacher
"Classroom teacher" means the instructional personnel responsible for the course or room to which a student is assigned at any given time, including a substitute hired in place of the classroom teacher.
- C. History of Violent Behavior
 - 1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented physical assault of a school district employee by the student, have occurred during the current or previous school year.
 - 2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.
- D. Incident(s) of Violence
"Incident(s) of violence" means willful conduct in which a student endangers or causes

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physical injury to the student, other students, a school district employee, or surrounding person(s) or endangers or causes significant damage to school district property, regardless of whether related to a disability or whether discipline was imposed.

E. Legitimate Educational Interest

“Legitimate educational interest” includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data. It includes a person’s need to know in order to:

1. Perform an administrative task required in the school or the employee’s contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student’s education; or
3. Perform a service or benefit for the student or the student’s family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

F. School Staff Member

“School staff member” includes:

1. A person duly elected to the school board;
2. A person employed by the school board in an administrative, supervisory, instructional, or other professional position;
3. A person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and
4. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

IV. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR

A. Reports of Violent Behavior

Any staff member or other employee of the school district who becomes aware of any information regarding the violent behavior of an enrolling student or any student enrolled in the school district shall immediately report the information to the building principal where the student is enrolled or seeks to enroll.

B. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior (see Section III.C., above) will receive written notification from the administration prior to placement of the student in the teacher’s classroom. In addition, written notice will be given by the administration to other school staff members who have a legitimate

STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

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educational interest, as defined in this policy, when a student with a history of violent behavior is placed in a teacher's classroom. The administration will provide notice to anyone substituting for the classroom teacher or school staff member, who has received notice under this policy, that the substitute will be overseeing a student with a history of violent behavior.

The administration may provide other school district employees or individuals outside of the school district with information regarding a student, including information regarding a student's history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

C. Determination of Who Receives Notice

The determination of which classroom teachers and school staff members have a legitimate educational interest in information regarding a student with a history of violent behavior will be made by either: (1) the school district's Responsible Authority appointed by the school board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this determination, the Responsible Authority will provide guidance to the administration as to what data will be shared.

D. Form of Written Notice

The notice given to classroom teachers and school staff members will be in writing and will include the following:

1. Name of the student;
2. Date of notice;
3. Notification that the student has been identified as a student with a history of violent behavior as defined in Section III. of this policy; and
4. Reminder of the private nature of the data provided.

E. Record of Notice

1. The administration will retain a copy of the notice or other documentation provided to classroom teachers and school staff members notified under this section.
2. Retention of the written notice or other documentation provided to classroom teachers and school staff members is governed by the approved Records Retention Schedule.

F. Meetings Regarding Students with a History of Violent Behavior

1. If the administration determines, in his or her discretion, that the classroom teacher and/or school staff members with a legitimate educational interest in such data reasonably require access to the details regarding a student's history of violent behavior for purposes of school safety and/or intervention services for the student, the administration also may convene a meeting to share and discuss such data.
2. The persons present at the meeting may have access to the data described in

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Section IV.D., above.

G. Law Enforcement Reports

Staff members will be provided with notice of disposition orders or law enforcement reports received by the school district in accordance with Policy 515, Protection and Privacy of Pupil Records. Where appropriate, information obtained from disposition orders or law enforcement reports also may be included in a Notification of Violent Behavior.

V. MAINTENANCE AND TRANSFER OF RECORDS

A report, notice, or documentation pertaining to a student with a history of violent behavior are educational records of a student and will be retained, maintained, and transferred to a school or school district in which a student seeks to enroll in accordance with Policy 515, Protection and Privacy of Pupil Records.

VI. PARENTAL NOTICE

- A. The administration will notify parents annually that the school district gives classroom teachers and other school staff members notice about students' history of violent behavior.
- B. Prior to providing the written notice of a student's violent behavior to classroom teachers and/or school staff members, the administration will inform the student's parent or guardian that such notice will be provided.
- C. Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

VII. TRAINING NEEDS

Representatives of the school board and representatives of the teachers will discuss the needs of students and staff. The parties may discuss necessary training which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.22, Subd. 7 (Compulsory Instruction))
Minn. Stat. § 121A.45 (Grounds for Dismissal)
Minn. Stat. § 121A.64 (Notification; Teachers' Legitimate Educational Interest)
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Rules Implementing FERPA)
Minn. Laws 2003, 1st Sp., Ch. 9, Art. 2, § 53

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

IMMUNIZATION REQUIREMENTS

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 530
SERIES 500 STUDENTS

530 IMMUNIZATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or
2. a medical statement affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.

The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

B. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.

C. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.

- D. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.
- E. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- F. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.
- G. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement, and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

- A. The school district will develop and implement a procedure to:
 - 1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;
 - 2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
 - 3. review student health records to determine whether the required information has been provided; and
 - 4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

[See Attachments A, B, C, and D.]

- B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district

IMMUNIZATION REQUIREMENTS

**BARNESVILLE PUBLIC SCHOOL
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**POLICY 530
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also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

- Legal References:** Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty. Gen. 169-W (July 23, 1980)
Op. Atty. Gen. 169-W (Jan. 17, 1968)
- Cross References:** MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

SERVICE ANIMALS IN SCHOOLS

BARNESVILLE PUBLIC SCHOOL
ISD 146

POLICY 533
SERIES 500 STUDENTS

535 SERVICE ANIMALS IN SCHOOLS

I. PURPOSE

The purpose of this policy is to establish parameters for the use of service animals by students, employees, and visitors within school buildings and on school grounds.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds in accordance with, and subject to, this policy.

III. DEFINITIONS

A. Service Animal

A "service animal" is a dog (regardless of breed or size) or miniature horse that is individually trained to perform "work or tasks" for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual, or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual's disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

B. Handler

A "handler" is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, "handler" means the person who cares for and supervises the animal on that individual's behalf. School district personnel are not responsible for the care, supervision, or handling responsibilities of a service animal.

C. Work or Tasks

1. "Work or tasks" are those functions performed by a service animal.
2. Examples of "work or tasks" include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.
3. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship are not "work or tasks" for the purposes of this policy.

D. Trainer

SERVICE ANIMALS IN SCHOOLS

BARNESVILLE PUBLIC SCHOOL
ISD 146

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A “trainer” is a person who is training a service animal and is affiliated with a recognized training program for service animals.

IV. ACCESS TO PROGRAMS AND ACTIVITIES; PERMITTED INQUIRIES

- A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school- sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.
- B. When an individual with a disability brings a service animal to a school district property, school district employees shall not ask about the nature or extent of a person’s disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:
 - 1. Is the service animal required because of a disability; and
 - 2. What work or tasks is the service animal trained to perform.
- C. School district employees shall not make these inquiries of an individual with a disability bringing a service animal to school district property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual with a disability has completed and submitted the request form described in Part VI., below.
- D. An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

V. REQUIREMENTS FOR ALL SERVICE ANIMALS

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable, because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal’s safe, effective performance of work or tasks, in which case, the service animal must be otherwise under the handler’s control (e.g., voice control, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, providing veterinary care to the service animal, and responding to the service animal’s need to relieve itself, including the proper disposal of the service animal’s waste.
- F. The school district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise his or her service

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animal, the student's parent/guardian is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise his or her service animal, the employee or other individuals authorized representative is responsible for arranging for a service animal's care and supervision.

- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL

- A. Students with a disability seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the building principal of the school the student attends. The principal will notify the superintendent or the administrator designated with responsibility to address such requests. School district employees seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the superintendent or the administrator designated with responsibility to address such requests.
- B. Students or employees seeking to bring a service animal onto district premises are requested to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.
- C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL

- A. A school official may require a handler to remove a service animal from school district property, a school building, or a school-sponsored program or activity, if:
 - 1. Any of the requirements described in Part V., above, are not met.
 - 2. The service animal is out of control and/or the handler does not effectively control the animal's behavior;
 - 3. The presence of the service animal would fundamentally alter the nature of a service, program or activity; or
 - 4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a significant health or safety risk to others that cannot be eliminated by reasonable accommodations.
- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;

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ISD 146

POLICY 533
SERIES 500 STUDENTS

- B. Whether the handler has sufficient control of the miniature horse;
- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the school district's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the superintendent or the administrator designated to handle such requests. A school district employee who is a qualified individual with a disability will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employees.

XII. LIABILITY

- A. The owner of the service animal or non-service animal is responsible for any harm or injury to an individual and for any property damage caused by the service animal while on school district property.
- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

Legal References: Section 504 of the Rehabilitation Act of 1973
28 C.F.R. § 35.104, 28 C.F.R. § 35.130(b)(7), and 28 C.F.R. § 35.136 (ADA Regulations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
Minn. Stat. § 256C.02 (Public Accommodations)
Minn. Stat. § 363A.19 (Discrimination Against Blind, Deaf, or Other Persons with Physical or Sensory Disabilities Prohibited)
Minn. Stat. § 609.226 (Harm Caused by Dog)
Minn. Stat. § 609.833 (Misrepresentation of Service Animal)

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Cross References: MSBA/MASA Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Policy 521 (Student Disability Nondiscrimination)

16. Discussion/Information
17. Enrollment Update

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Barnesville Public School
Student Enrollment
SY 2023-2024

	2022-23 Oct 1 Count	2022-23 End-of-Year	2023-24 Projection	Sep 8	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	May 25
Grade K	81	81	70	56	56	56	56	56	56	56			
Grade 1	71	70	76	74	74	74	74	75	75	75			
Grade 2	76	78	75	72	72	72	72	71	71	71			
Grade 3	68	68	73	76	76	76	76	76	76	76			
Grade 4	76	76	72	72	72	72	72	73	73	73			
Grade 5	71	70	66	76	76	76	76	75	74	73			
Grade 6	60	61	69	68	68	68	68	68	67	68			
	503	504	502	494	494	494	494	494	492	492	0	0	0
Grade 7	75	75	71	59	59	59	59	59	60	60			
Grade 8	64	63	69	74	74	74	74	74	74	74			
Grade 9	64	61	66	60	60	60	60	60	59	59			
Grade 10	65	62	68	58	58	58	58	57	56	56			
Grade 11	74	72	67	59	59	60	60	60	60	60			
Grade 12	64	62	58	68	68	68	68	68	67	67			
	406	395	399	378	378	379	379	378	376	376	0	0	0
Grades K-12	909	899	901	872	872	873	873	872	868	868	0	0	0

18. Dates to Remember

A. Regular School Board Meeting

1) Monday, April 15, 2024, 7:00 PM, Barnesville High School

19. Adjournment