Independent School District #146
Regular School Board Meeting
7:00 PM on June 15, 2020
Barnesville High School
302 3rd Street South
Barnesville, MN 56379

1. Call to Order

The Regular School Board Meeting was called to order at 7:00 PM, June 15, 2020 by Chair Bredman.

2. Roll Call

Board Members present: Dion Bredman, Leslie Shirek, Jacob Thompson, David Herbranson, Marla Field, Ryan Lindbom, Greg Berg and Superintendent Ellerbusch.

Guests present: Michael Stein, Brandi Holleman, Todd Henrickson, Bryan Strand, Tony Wolf, Ryan Bomstad, Lisa Gilbertson, Sarah Poepping, Scott Masten, Tori Olson, Chris Messer, McKinzie Tangen, Karie Martinson, Laura Jorud, Brenda Halverson, Erin Ellingson, Gina Stanford, Carrie Braton, Jeff Tharaldson, Kelly Smith, Linday Bontjes, Lisa Gilbertson, Michelle Jensen, Nate Strand, Patti Erlandson, Lisa Forsgren, Nadia Fronning, Michelle Tonsfeldt, Jodi Samuelson and Brooke Fradet.

3. Approval of Minutes 2

Minutes of Regular School Board Meeting

The Board of Trustees
Barnesville Public Schools

A Regular School Board Meeting of the Board of Trustees of Barnesville Public Schools was held Monday, May 18, 2020, beginning at 7:00 PM in the High School Library via Zoom.

1. Call to Order by Chair Bredman at 7:00 PM
2. Roll Call: Members present: Dion Bredman, Leslie Shirek, Dave Herbranson, Jacob Thompson, Marla Field, Ryan Lindbom, Greg Berg and Superintendent Ellerbusch. Guests present: Todd Henrickson, Bryan Strand, Chris Messer, Preston Eurle, Stacy Martz, Scott Amundson, George Haj, Michael Stein, Mike Schaub, Aaron Schindler, Matt Askegaard, Michelle Jensen, Jodi Samuelson and Brooke Fradet.
3. Approval of Agenda

   It was moved by Director Field and seconded by Director Shirek to approve the agenda as presented/amended. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.
4. Approval of Minutes

   It was moved by Director Field and seconded by Director Thompson to approve the minutes of the regular school board meeting on April 20, 2020 as amended, adding Education Barnesville to item 11-D. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.
5. Claims, Accounts and Financial

   It was moved by Director Lindbom and seconded by Director Thompson to approve claims, wires and all other financial reports as presented. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.
6. Appreciation, Recognition and Presentations

A. MSHSL "Why We Play"

   https://legacy.mshsl.org/board/2019resources/School%20Board%20Video%202.mp4

7. Recognition of Citizens for Input Purposes
8. Reports/News

A. High School Principal's Report presented by Mr. Strand

B. Elementary Principal/Activities Director's Report presented by Mr. Henrickson

C. Superintendent's Report presented by Mr. Ellerbusch

D. Board Committee Reports

1) Lake Agassiz Education Cooperative
2) Finance Committee
3) Staff Development Committee
4) Negotiations Committee

9. Removal of Consent Items for Discussion
10. Approval of Consent Items

It was moved by Director Shirek and seconded by Director Thompson to approve the consent agenda items A- 1-3 through B-1 adding Barnesville Area Community Fund as the donator presented/amended. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

A. Personnel
All hirings are based upon the findings of each individual's background check, licensure status, and discipline report from the Minnesota Department of Education.

1) Approve Hiring Celeste Cote for Custodial Support in Summer 2020

It was moved by Director Shirek and seconded by Director Thompson to approve hiring Celeste Cote for custodial support in summer 2020. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

2) Approve Hiring Claire Meyer for Custodial Support in Summer 2020

It was moved by Director Shirek and seconded by Director Thompson to approve hiring Claire Meyer for custodial support in summer 2020. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

3) Approve Hiring Jordan Tschumperlin for Custodial Support in Summer 2020

It was moved by Director Shirek and seconded by Director Thompson to approve hiring Jordan Tschumperlin for custodial support in summer 2020. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

B. Donations

1) Donation from Barnesville Area Community Fund

It was moved by Director Shirek and seconded by Director Thompson to approve a $1,879.10 donation from the Barnesville Area Community Fund for Notes on iPad and Apple Pencils. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

11. New Business

A. Approve Budget Revisions for 2019-2020

It was moved by Director Thompson and seconded by Director Shirek to approve budget revisions for 2019-2020. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

B. Approve Adjusted Compensation for All Coaches/Advisors in Spring 2020

It was moved by Director Bredman and seconded by Director Berg to approve paying spring coaches/advisors the following percent of their scheduled salary for spring 2020: 50% all head coaches/advisors, 15% all assistant coaches/advisors, and 10% all junior high coaches/advisors with written reasons as what they have done. Motion failed by 4-3 vote. Those in favor: Bredman, Berg and Thompson. Those against: Field, Herbranson, Shirek and Lindbom

It was moved by Director Herbranson with no seconded to approve paying spring coaches/advisors the following percent of their scheduled salary for spring 2020: 75% all head coaches/advisors, 50% all assistant coaches/advisors, and 50% all junior high coaches/advisors. Motion dies.

It was moved by Director Field and seconded by Director Herbranson to approve paying spring coaches/advisors the following percent of their scheduled salary for spring 2020: 100% all head coaches/advisors, 100% all assistant coaches/advisors, and 100% all junior high coaches/advisors. Motion failed by 4-3 vote. Those in favor: Field, Herbranson and Shirek. Those against: Bredman, Thompson, Berg and Lindbom.

It was moved by Director Bredman and seconded by Director Thompson to approve paying spring coaches/advisors the following percent of their scheduled salary for spring 2020: 50% all head coaches/advisors, 25% all assistant coaches/advisors, and 25% all junior high coaches/advisors. Motion carried by 4-3 vote. Those in favor: Bredman, Thompson, Berg and Lindbom. Those against: Shirek, Herbranson and Field.

C. Minnesota State High School League (MSHSL) Annual Renewal

It was moved by Director Lindbom and seconded by Director Shirek to approve the MSHSL 2020-2021 Resolution for Membership.

RESOLVED, that the Governing Board of School District Number 146, County of Clay, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that Barnesville High School is authorized by this, the Governing Board of said school district to

1. renew its membership in the Minnesota State High School League
2. participate in the approved interschool activities sponsored by said League and its

various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

D. Approve Letter of Agreement with MSEA Barnesville Regarding Carryover of Personal Leave During Peacetime Emergency

It was moved by Director Berg and seconded by Director Lindbom to approve the Letter of Agreement with MSEA Barnesville Regarding Carryover of Personal Leave During Peacetime Emergency. Directors Bredman and Herbranson abstained from voting. Motion carried by 5-0 vote. Those in favor: Shirek, Lindbom, Field, Thompson and Berg.

E. Approve Authorizing Administration to Advertise for and Receive Quotes for SY 20-21 LP, Fuel Oil, Solid Fuel, Transportation of Solid Fuel, and Sanitation Services

It was moved by Director Shirek and seconded by Director Thompson to approve authorizing administration to advertise for and receive quotes for SY 20-21 LP, fuel oil, solid fuel, transportation of solid fuel, and sanitation services. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

F. Approve Extending the Health and Safety Contract with Lakes Country Service Cooperative

It was moved by Director Thompson and seconded by Director Field to approve extending the health and safety contract with Lakes Country Service Cooperative from 7/1/2020 through 6/30/2023 for $8,162 (FY21), $8,570 (FY22) and $8,998 (FY23). Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

G. Approve Extended Maintenance Agreement with Johnson Controls

It was moved by Director Thompson and seconded by Director Shirek to approve an extended maintenance agreement with Johnson Controls from 7/1/2020 through 6/30/2021 for $21,990.00. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

H. Approve Insurance and Risk Management Proposal from Vaaler

It was moved by Director Thompson and seconded by Director Bredman to approve the insurance and risk management proposal from Vaaler. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

I. Approve Builders Risk Insurance Policy with Vaaler

It was moved by Director Berg and seconded by Director Bredman to approve the builders risk insurance policy with Vaaler. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

J. Approval of MAAC, Inc. for Asbestos Abatement at Elementary School

It was moved by Director Berg and seconded by Director Shirek to approve MAAC, Inc. for the asbestos abatement at Elementary School. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

K. Approve Anderson Electric LLC for Demolition and Re-install of Summer Electrical Work at Elementary School

It was moved by Director Thompson and seconded by Director Field to approve Anderson Electric LLC for the demolition and re-install of summer electrical work at the Elementary School. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

L. Approve Lowest Qualified and Responsible Bidder for Bid Sections 6A, 6B, 7B, 7C, 8A, 8B, 9A, 9B, 9D, 9E, 9F, 10A, 11A, 12B, 12C, 14A, 21A, 22A, 26A

It was moved by Director Thompson and seconded by Director Berg to approve lowest qualified and responsible bidder for bid sections 6A, 6B, 7B, 7C, 8A, 8B, 9A, 9B, 9D, 9E, 9F, 10A, 11A, 12B, 12C, 14A, 21A, 22A, and 26A as recommended on the Bid Recap document presented by R.A. Morton & Associates, Inc. for the base bid amount plus any approved alternate amount, contingent upon a successful pre-award interview with each prime contractor. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

M. Approve Alternates No. 1, 2, 5 and 6

It was moved by Director Thompson and seconded by Director Shirek to approve alternates No. 1. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.
It was moved by Director Berg and seconded by Director Bredman to approve alternates No. 2. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.
It was moved by Director Berg and seconded by Director Thompson to approve alternates No. 5. Motion carried by 7-0 vote. Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.
It was moved by Director Lindbom with no seconded to approve alternates No. 6. Motion dies.

It was moved by Director Thompson and seconded by Director Shirek to reject alternates No. 6. Motion carried by 4-0 vote. Those in favor: Thompson, Shirek, Bredman and Berg. Those against: Lindbom, Herbranson and Field.

N. Reject Alternates No. 3, 4 and 7

It was moved by Director Field and seconded by Director Berg to reject alternates No. 3, 4 and 7. Motion carried by 7-0 vote. . Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

O. Reject Bid Sections 8C and 9C

It was moved by Director Shirek and seconded by Director Berg to reject Bid Sections 8C Sectional Doors and 9C Acoustical Ceilings. Motion carried by 7-0 vote. . Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

12. Discussion/Information
   A. Notice of Pay Equity Compliance
   B. Summer Programs and Recreation
   C. High School Graduation Ceremony
13. Enrollment Update- Grades K-5: 419, Grades 6-12: 448, Total Enrollment: 867
14. Dates to Remember
   A. Negotiations with MSEA Barnesville
      1) Tuesday, May 19, 2020, 3:00 PM, Barnesville High School and Zoom Remotely
   B. Special School Board Meeting
      1) Wednesday, May 20, 2020, 6:00 PM, Barnesville High School and Zoom Remotely
   C. Regular School Board Meeting
      1) Monday, June 15, 2020, 7:00 PM, Barnesville High School and Zoom Remotely
15. Adjournment

It was moved by Director Thompson and seconded by Director Shirek to adjourn the meeting at 10:00 PM. Motion carried by 7-0 vote. . Those in favor: Bredman, Field, Lindbom, Berg, Thompson, Shirek, Herbranson.

4. Claims, Accounts and Financial 9

TREASURER'S REPORT

		2019-20	2018-19
Book Balance 5/1/20		$1,697,268.89	$1,940,055.71
Receipts			
5/8/2020	863.70		
5/11/2020	52.50		
5/15/2020	892.40		
5/19/2020	500,060.55		
5/21/2020	96.50		
5/22/2020	1,458.90		
5/27/2020	13,467.89		
5/28/2020	18,656.76		
5/29/2020	418,155.40		
5/31/2020	513.27		
Net In Transit	3,961.95	$958,179.82	$1,096,334.06
		$2,655,448.71	$3,036,389.77
Disbursements		$1,130,513.43	$1,203,513.13
Book Balance	5/31/2020	$1,524,935.28	$1,832,876.64
Student Activities		$151,421.72	N/A
MSDLAF Investment		$1,204,592.61	$1,504,549.04
Bond 2019A Investments		$26,627,740.96	N/A
Midwest Money Market		$624,671.08	$617,069.97
Actual Balance		$30,133,361.65	$3,954,495.65

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE		BALANCE	
General	$3,532,282.27	$1,258,977.54	$1,554,425.59	$3,236,834.22	*	$3,818,514.03	^
Student Activities	$151,988.88	$4,378.82	$4,945.98	$151,421.72		N/A	
Food Service	$90,005.16	$74,913.58	$48,958.80	$115,959.94		$90,278.02	
Community Service	($26,220.49)	$19,873.61	$9,067.73	($15,414.61)		$47,142.46	
Building Construction	$26,601,727.40	$40,507.25	$17,983.51	$26,624,251.14		$0.00	
Debt Service	$15,606.95	$4,702.29	$0.00	$20,309.24		($1,438.86)	
Total	$30,365,390.17	$1,403,353.09	$1,635,381.61	$30,133,361.65		$3,954,495.65	

* Balance includes $1,886,668 of restricted/committed funds.

^ Balance includes $2,607,377 of restricted/committed funds, incl. $615,255 for boiler/roofing project.

Minnesota School District Liquid Asset Fund Plus
May 2020

Max Account						$700,540.34
Liquid Account						$4,052.27
Certificate of Deposit						$500,000.00
Investment Date	Institution	Maturity Date	Rate	Investment Amount	Value at Maturity	
12/2/2019	Bank Ozk, Little Rock, AR	8/28/2020	1.72%	$100,000.00	$101,384.03	
2/10/2020	Landmark Community Bank, Collierville, TN	2/9/2021	1.65%	$200,000.00	$203,600.00	
3/24/2020	Merrick Bank, South Jordan, UT	12/21/2020	0.88%	$200,000.00	$201,535.12	
Total Minnesota School District Liquid Asset Fund Plus						$1,204,592.61

Bond Proceeds Investment Summary - Barnesville ISD

05/01/2020 - 05/31/2020

Barnesville ISD 146

Dated: 06/10/2020

Portfolio Summary

	Portfolio
Client	Barnesville ISD 146
Custodian	TD Ameritrade
Source Account	943320252
Book Value + Accrued	26,627,740.96
Net Unrealized Gain/Loss	112,454.22
Market Value + Accrued	26,740,195.17
Book Yield	1.93
Duration	0.54
S&P Rating	AA
Moody's Rating	Aa2

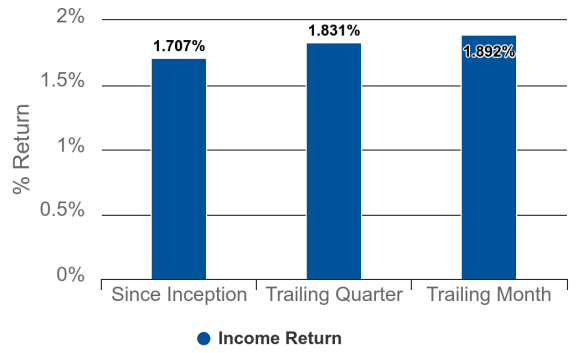
Footnote: 1

GAAP Income Detail

	Portfolio
Account	Barnesville ISD 146 2019A
MMF Payment Received Income	450.64
Coupon Received Income	44,571.49
Realized Gain	0.00
Other Income	0.00
Total Income	45,022.13

Footnotes: 2,3

Performance Summary



Portfolio Composition

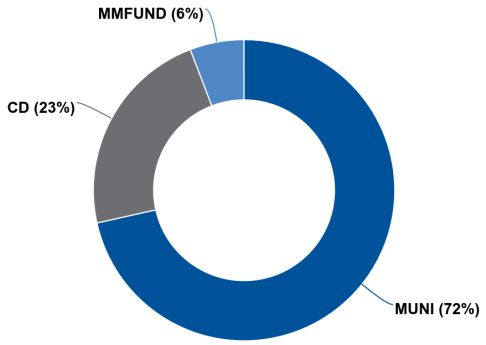
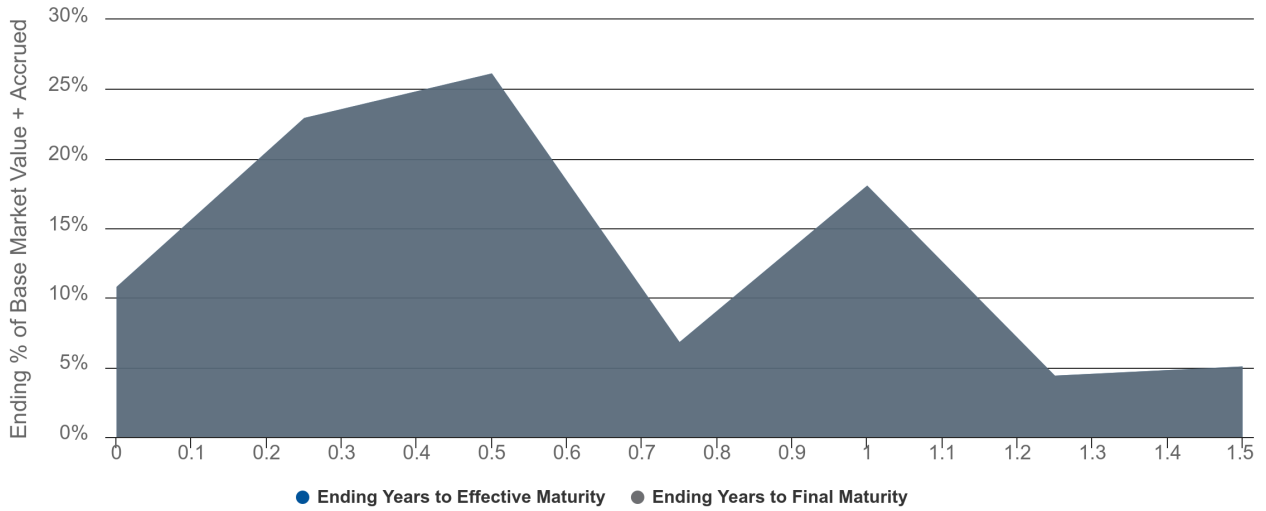


Chart calculated by: % of Market Value + Accrued

Time To Maturity



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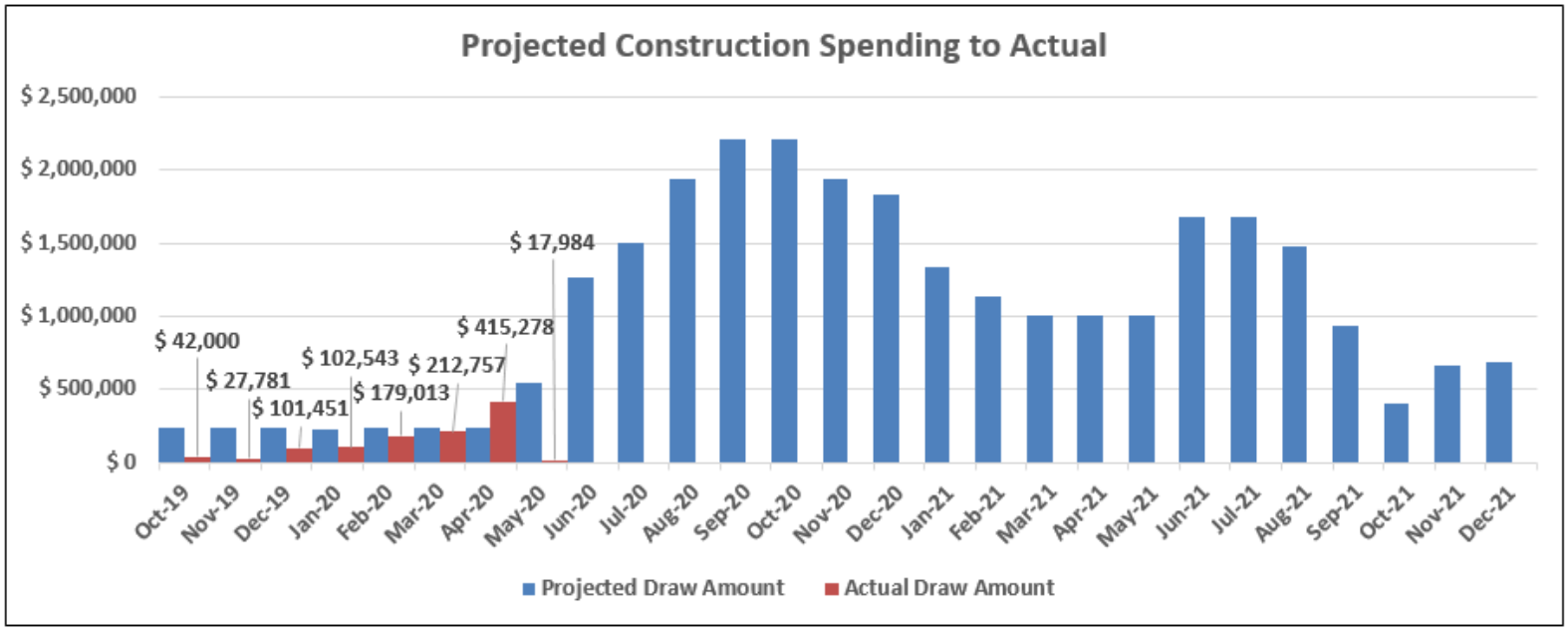
Bond Proceeds Investment Summary - Barnesville ISD

05/01/2020 - 05/31/2020

Barnesville ISD 146

Dated: 06/10/2020

1: * Weighted by: Market Value + Accrued, except Book Yield by Base Book Value + Accrued. 2: * Weighted by: Ending Market Value + Accrued. 3: * Formula Column: Total Income = [MMF Payment Received Income]+[Coupon Received Income]+[Realized Gain]+[Other Income].



Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending May 31, 2020

Sequence: Fd, O/S

		Description	B20 Annual Budget	Period 202011	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01		General Fund							
	001	Levies	(1,004,870.00)	(2,332.94)	(419,858.81)	42%	0.00	42%	(585,011.19)
	010	County Apport	(19,310.00)	(66.77)	(18,115.79)	94%	0.00	94%	(1,194.21)
	019	Misc Local	(5,810.00)	(5.78)	(5,514.86)	95%	0.00	95%	(295.14)
	021	Revenue from MN Dist	(56,000.00)	0.00	(7,303.42)	13%	0.00	13%	(48,696.58)
	050	Fees from Patrons	(39,580.00)	(4,525.00)	(32,589.00)	82%	0.00	82%	(6,991.00)
	060	Student Activity	(95,000.00)	(387.50)	(67,363.02)	71%	0.00	71%	(27,636.98)
	061	Entry Fee	(5,700.00)	0.00	(5,670.00)	99%	0.00	99%	(30.00)
	071	Med Assist Fr Dept of HS	(60,150.00)	(2,860.09)	(28,664.19)	48%	0.00	48%	(31,485.81)
	092	Interest	(40,000.00)	(1,293.29)	(39,258.31)	98%	0.00	98%	(741.69)
	093	Rent Facilities	(5,000.00)	(112.50)	(4,421.91)	88%	0.00	88%	(578.09)
	096	Gifts/Bequests	(29,500.00)	0.00	(15,192.35)	51%	0.00	51%	(14,307.65)
	099	Misc Revene	(27,520.00)	(4,125.00)	(19,651.73)	71%	0.00	71%	(7,868.27)
	201	Endowment Fund Appr	(39,490.00)	(107.19)	(39,596.81)	100%	0.00	100%	106.81
	211	Foundation Aid	(6,993,450.00)	(739,835.50)	(6,019,200.46)	86%	0.00	86%	(974,249.54)
	212	Literacy Incentive Aid	(57,090.00)	0.00	(51,384.96)	90%	0.00	90%	(5,705.04)
	229	Disparity Reduction	(670.00)	0.00	(600.80)	90%	0.00	90%	(69.20)
	234	Hmstd/Ag Market Value Credit	(7,840.00)	0.00	(7,058.67)	90%	0.00	90%	(781.33)
	300	State & Grants	(30,010.00)	0.00	(30,005.74)	100%	0.00	100%	(4.26)
	317	LTFM State Aid	(50,950.00)	0.00	(46,108.79)	90%	0.00	90%	(4,841.21)
	360	Spec Ed General	(639,930.00)	0.00	(475,291.25)	74%	0.00	74%	(164,638.75)
	400	Title IV B	(16,100.00)	0.00	(4,675.72)	29%	0.00	29%	(11,424.28)
	401	Title I Esea-A	(88,000.00)	0.00	(68,170.94)	77%	0.00	77%	(19,829.06)
	619	COM Rev Producing Act (Contra)	29,000.00	0.00	27,241.96	94%	0.00	94%	1,758.04
	620	Sale Mat-Rev Producing Act	(50,650.00)	(4.50)	(50,659.70)	100%	0.00	100%	9.70
	621	Sale Mat-Resale Mat	(8,850.00)	(1,877.75)	(5,676.44)	64%	0.00	64%	(3,173.56)
	623	Real Property Sales	(2,050.00)	0.00	(1,982.00)	97%	0.00	97%	(68.00)
	624	Sale of Equipment	(1,500.00)	0.00	0.00	0%	0.00	0%	(1,500.00)
	625	Insurance Recovery	(4,100.00)	0.00	(4,131.22)	101%	0.00	101%	31.22
01		General Fund	(9,350,120.00)	(757,533.81)	(7,440,904.93)	80%	0.00	80%	(1,909,215.07)

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending May 31, 2020

Sequence: Fd, O/S

		Description	B20 Annual Budget	Period 202011	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
02		Food Service							
	092	Interest	(250.00)	0.00	0.00	0%	0.00	0%	(250.00)
	099	Misc Revene	(4,200.00)	0.00	(1,876.31)	45%	0.00	45%	(2,323.69)
	300	State & Grants	(19,530.00)	0.00	(19,524.59)	100%	0.00	100%	(5.41)
	471	School Lunch Fed	(28,770.00)	0.00	(28,768.35)	100%	0.00	100%	(1.65)
	472	Free & Reduced Meals	(44,150.00)	0.00	(44,152.68)	100%	0.00	100%	2.68
	474	Commodities	(34,500.00)	0.00	0.00	0%	0.00	0%	(34,500.00)
	476	Breakfast Revenue	(11,840.00)	0.00	(11,837.36)	100%	0.00	100%	(2.64)
	479	Summer Food Service	(138,100.00)	(74,765.98)	(83,422.50)	60%	0.00	60%	(54,677.50)
	601	Type A Pupil	(211,340.00)	(3,606.62)	(210,005.70)	99%	0.00	99%	(1,334.30)
	606	Type A Adult	(5,310.00)	4,189.10	(5,287.20)	100%	0.00	100%	(22.80)
02		**Food Service**	(497,990.00)	(74,183.50)	(404,874.69)	81%	0.00	81%	(93,115.31)
04		Community Service							
	001	Levies	(57,480.00)	(222.56)	(24,137.22)	42%	0.00	42%	(33,342.78)
	019	Misc Local	(50.00)	(1.05)	(1.05)	2%	0.00	2%	(48.95)
	021	Revenue from MN Dist	(10,000.00)	0.00	0.00	0%	0.00	0%	(10,000.00)
	050	Fees from Patrons	(102,150.00)	(1,755.00)	(60,187.00)	59%	0.00	59%	(41,963.00)
	092	Interest	(180.00)	0.00	0.00	0%	0.00	0%	(180.00)
	096	Gifts/Bequests	(24,300.00)	(17,500.00)	(20,934.05)	86%	0.00	86%	(3,365.95)
	227	Abatement	(10.00)	0.00	0.00	0%	0.00	0%	(10.00)
	229	Disparity Reduction	(130.00)	0.00	(114.35)	88%	0.00	88%	(15.65)
	234	Hmstd/Ag Market Value Credit	(1,570.00)	0.00	(1,343.40)	86%	0.00	86%	(226.60)
	258	Wetland & Native	(20.00)	0.00	0.00	0%	0.00	0%	(20.00)
	300	State & Grants	(32,750.00)	0.00	(21,777.71)	66%	0.00	66%	(10,972.29)
	301	Non-Public Aid	(370.00)	0.00	(241.23)	65%	0.00	65%	(128.77)
04		**Community Service**	(229,010.00)	(19,478.61)	(128,736.01)	56%	0.00	56%	(100,273.99)
06		Building Construction							
	092	Interest	(250,000.00)	(40,507.25)	(280,564.01)	112%	0.00	112%	30,564.01
	631	Sale Of Bonds	(27,625,180.00)	0.00	(27,625,182.60)	100%	0.00	100%	2.60
06		**Building Construction**	(27,875,180.00)	(40,507.25)	(27,905,746.61)	100%	0.00	100%	30,566.61

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending May 31, 2020

Sequence: Fd, O/S

		Description	B20 Annual Budget	Period 202011	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
07		Debt Redemption							
	001	Levies	(127,113.00)	(4,663.47)	(44,710.93)	35%	0.00	35%	(82,402.07)
	019	Misc Local	0.00	(38.82)	(38.82)	0%	0.00	0%	38.82
	229	Disparity Reduction	(282.00)	0.00	(251.46)	89%	0.00	89%	(30.54)
	234	Hmstd/Ag Market Value Credit	(3,303.00)	0.00	(2,954.30)	89%	0.00	89%	(348.70)
	258	Wetland & Native	0.00	0.00	(26,707.50)	0%	0.00	0%	26,707.50
	317	LTFM State Aid	(65,426.00)	0.00	(52,891.78)	81%	0.00	81%	(12,534.22)
	649	Perm Interfd Transf	0.00	0.00	(3,489.82)	0%	0.00	0%	3,489.82
07		Debt Redemption	(196,124.00)	(4,702.29)	(131,044.61)	67%	0.00	67%	(65,079.39)
		Report Totals:	(38,148,424.00)	(896,405.46)	(36,011,306.85)	94%	0.00	94%	(2,137,117.15)

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending May 31, 2020

Sequence: Fd, Pro

		Description	B20 Annual Budget	Period 202011	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01		General Fund							
	010	Board-Education	46,530.00	2,940.43	47,631.16	102%	0.00	102%	(1,101.16)
	020	Office/Supt	245,610.00	19,077.94	218,208.37	89%	719.16	89%	26,682.47
	050	School Admin	420,760.00	36,106.42	383,503.55	91%	0.00	91%	37,256.45
	105	General Adm. Support	11,460.00	269.00	11,316.59	99%	0.00	99%	143.41
	108	Administrative Tech Services	16,500.00	0.00	14,712.23	89%	0.00	89%	1,787.77
	110	Business Services	214,790.00	19,168.31	202,101.55	94%	315.00	94%	12,373.45
	200	Class Size Reduction	18,670.00	3,100.36	28,051.80	150%	0.00	150%	(9,381.80)
	201	Kindergarten	332,230.00	50,091.39	270,479.15	81%	33.34	81%	61,717.51
	203	Elem Ed	353,640.00	23,310.94	302,485.44	86%	19,433.62	91%	31,720.94
	204	First Grade	330,940.00	24,516.62	228,805.99	69%	0.00	69%	102,134.01
	205	Second Grade	361,020.00	77,146.39	317,822.31	88%	0.00	88%	43,197.69
	206	Third Grade	242,760.00	41,901.06	203,338.97	84%	1,197.32	84%	38,223.71
	207	Fourth Grade	285,780.00	56,650.23	254,865.10	89%	0.00	89%	30,914.90
	208	Fifth Grade	263,790.00	56,477.08	241,604.87	92%	280.15	92%	21,904.98
	209	Sixth Grade	198,010.00	16,683.29	151,732.18	77%	0.00	77%	46,277.82
	211	Secondary Ed-Gen	246,720.00	15,873.09	198,781.19	81%	7,865.89	84%	40,072.92
	212	Art	73,040.00	5,151.89	53,729.56	74%	982.16	75%	18,328.28
	213	Agriculture - Non Vocational	17,250.00	1,399.05	12,838.57	74%	0.00	74%	4,411.43
	215	Business	2,050.00	0.00	2,052.95	100%	0.00	100%	(2.95)
	216	Educ. Disadvantaged	88,410.00	7,325.23	66,727.97	75%	0.00	75%	21,682.03
	218	Gifted And Talented	15,520.00	1,109.62	10,024.65	65%	0.00	65%	5,495.35
	220	English	281,740.00	65,850.94	249,909.18	89%	0.00	89%	31,830.82
	230	Foreign Language	42,650.00	3,443.12	31,672.70	74%	0.00	74%	10,977.30
	240	Health/Phys Ed	215,090.00	17,292.75	166,267.58	77%	0.00	77%	48,822.42
	249	Dr Trg/behind Wheel	15,550.00	0.00	6,910.16	44%	0.00	44%	8,639.84
	250	FACS	43,230.00	8,043.63	41,901.44	97%	0.00	97%	1,328.56
	254	Barnezville Branderz	200.00	0.00	156.19	78%	0.00	78%	43.81
	255	Industrial Educ	99,230.00	18,912.51	98,310.04	99%	124.41	99%	795.55
	256	Mathematics	249,870.00	28,891.48	208,396.12	83%	0.00	83%	41,473.88

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending May 31, 2020

Sequence: Fd, Pro

	Description	B20 Annual Budget	Period 202011	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
258	Inst Music	63,290.00	5,919.99	48,898.26	77%	113.60	77%	14,278.14
259	Vocal Music	139,240.00	20,713.67	125,112.87	90%	0.00	90%	14,127.13
260	Science	261,230.00	44,594.20	224,120.50	86%	0.00	86%	37,109.50
261	Science - River Watch	3,030.00	2,039.94	2,289.36	76%	0.00	76%	740.64
270	Social-Scienc/Study	262,070.00	21,507.02	193,427.16	74%	0.00	74%	68,642.84
288	Flow Thru/Sales	18,500.00	157.98	23,838.36	129%	1,218.09	135%	(6,556.45)
289	Flo Thru/Sales	22,360.00	1,188.50	16,898.02	76%	33.37	76%	5,428.61
292	Boys/Girls Athletic	30,320.00	7,673.66	18,932.97	62%	0.00	62%	11,387.03
294	Boys Athletics	162,030.00	9,999.90	153,376.61	95%	0.00	95%	8,653.39
295	Speech/Debate	6,850.00	0.00	2,507.41	37%	0.00	37%	4,342.59
296	Girls Athletics	107,060.00	7,123.47	95,619.43	89%	0.00	89%	11,440.57
298	Extra-Curricular	87,240.00	19,253.53	79,868.20	92%	0.00	92%	7,371.80
299	Concessions	28,020.00	0.00	27,962.08	100%	0.00	100%	57.92
301	Agriculture	86,760.00	9,994.58	66,653.98	77%	0.00	77%	20,106.02
331	Consumer Homemaking	46,190.00	10,556.77	45,701.46	99%	0.00	99%	488.54
341	Business and Office Education	154,190.00	27,777.82	129,675.35	84%	0.00	84%	24,514.65
400	General Special Education	500.00	0.00	162.00	32%	0.00	32%	338.00
401	Speech/Lang.impaired	124,660.00	12,852.90	99,347.65	80%	0.00	80%	25,312.35
402	M.I.-Mild-Moderate	144,730.00	23,544.18	118,292.15	82%	0.00	82%	26,437.85
403	M.I.-Moderate-Severe	30,310.00	2,526.41	22,897.15	76%	0.00	76%	7,412.85
404	Physically Impaired	910.00	99.98	906.00	100%	0.00	100%	4.00
405	Deaf-Hard of Hearing	0.00	0.00	14.99	0%	0.00	0%	(14.99)
406	Visually Impaired	8,450.00	0.00	3,047.51	36%	0.00	36%	5,402.49
407	Spec Learning Disabl	174,210.00	14,608.14	127,372.54	73%	0.00	73%	46,837.46
408	Emot/Behavior Disord	196,560.00	29,870.72	171,470.70	87%	94.55	87%	24,994.75
410	Other Health Impair	203,580.00	40,314.59	179,176.17	88%	0.00	88%	24,403.83
411	Autistic	132,390.00	30,437.68	119,774.51	90%	339.01	91%	12,276.48
412	Develop Delayed	0.00	0.00	426.20	0%	0.00	0%	(426.20)
416	Multiple Handicap	48,090.00	3,668.68	34,200.80	71%	0.00	71%	13,889.20

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending May 31, 2020

Sequence: Fd, Pro

		Description	B20 Annual Budget	Period 202011	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01		General Fund							
	420	Special Ed General	93,970.00	8,775.88	84,505.88	90%	0.00	90%	9,464.12
	430	Homebound	2,980.00	0.00	0.00	0%	0.00	0%	2,980.00
	612	Technology	178,520.00	4,587.05	149,439.92	84%	4,399.08	86%	24,681.00
	620	Educ.media/Library	72,890.00	6,717.27	55,799.88	77%	25.00	77%	17,065.12
	625	Audio/Visual Dept.	1,140.00	0.00	34.00	3%	0.00	3%	1,106.00
	630	Instruc-Related Technology	58,990.00	5,928.00	57,854.00	98%	0.00	98%	1,136.00
	640	Staff Development	104,030.00	3,775.76	32,644.02	31%	(315.00)	31%	71,700.98
	690	Other Inst Support	31,260.00	0.00	31,258.01	100%	0.00	100%	1.99
	710	Counseling/Guidance	94,460.00	7,475.47	69,661.02	74%	0.00	74%	24,798.98
	712	Elem Couseling & Guidance	18,110.00	1,467.61	13,791.76	76%	0.00	76%	4,318.24
	720	Health Services	72,630.00	8,444.20	54,908.54	76%	0.00	76%	17,721.46
	760	Pupil Transport	644,380.00	63,672.35	622,200.64	97%	0.00	97%	22,179.36
	790	Other Pupil Services	94,700.00	125.00	74,998.46	79%	0.00	79%	19,701.54
	810	Oper/Maintenance	683,080.00	47,211.96	608,799.20	89%	6,747.14	90%	67,533.66
	811	Grounds Maint	14,500.00	1,974.16	12,268.18	85%	0.00	85%	2,231.82
	812	Buildings Maint	75,470.00	143.92	60,312.84	80%	0.00	80%	15,157.16
	813	Equip Maint	5,900.00	796.00	6,466.98	110%	0.00	110%	(566.98)
	850	Facilities	154,670.00	1,980.00	153,965.24	100%	0.00	100%	704.76
	865	LTFM Excld Costs -Pro 866,867	52,500.00	48.11	50,626.38	96%	0.00	96%	1,873.62
	940	Prop/Other Ins	52,720.00	0.00	52,527.40	100%	0.00	100%	192.60
	960	Other Non-Recurring Items	2,770.00	0.00	2,776.08	100%	0.00	100%	(6.08)
01		**General Fund**	9,785,480.00	1,110,279.82	8,351,146.38	85%	43,605.89	86%	1,390,727.73
02		Food Service							
	770	Food Service	498,580.00	48,228.72	342,362.28	69%	0.00	69%	156,217.72
02		**Food Service**	498,580.00	48,228.72	342,362.28	69%	0.00	69%	156,217.72
04		Community Service							
	505	Community Ed	60,010.00	3,485.92	49,526.40	83%	292.01	83%	10,191.59
	506	Summer Recreation	62,900.00	2,028.22	47,080.97	75%	0.00	75%	15,819.03
	580	Early Childhood	47,340.00	505.92	33,557.25	71%	0.00	71%	13,782.75

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending May 31, 2020

Sequence: Fd, Pro

		Description	B20 Annual Budget	Period 202011	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
04		Community Service							
	582	**School Readiness**	77,230.00	2,168.83	64,619.11	84%	0.00	84%	12,610.89
	583	**Preschool Screening**	3,790.00	0.00	362.23	10%	0.00	10%	3,427.77
	585	**Youth Dev/Youth Serv**	5,550.00	483.84	4,272.52	77%	0.00	77%	1,277.48
	590	**Other Community Programs**	600.00	0.00	255.27	43%	0.00	43%	344.73
04		**Community Service**	257,420.00	8,672.73	199,673.75	78%	292.01	78%	57,454.24
06		Building Construction							
	870	**Bldg/Capital Improv.**	3,436,950.00	17,983.51	1,281,495.47	37%	0.00	37%	2,155,454.53
06		**Building Construction**	3,436,950.00	17,983.51	1,281,495.47	37%	0.00	37%	2,155,454.53
07		Debt Redemption							
	910	**Debt Redemption**	182,700.00	0.00	182,600.00	100%	0.00	100%	100.00
07		**Debt Redemption**	182,700.00	0.00	182,600.00	100%	0.00	100%	100.00
		Report Totals:	14,161,130.00	1,185,164.78	10,357,277.88	73%	43,897.90	73%	3,759,954.22

FOOD SERVICE REPORT
2019-20

2019-20	September	October	November	December	January	February	March	April	May	2018-19 Average
Beginning Balance	62,279.68	82,849.39	89,713.99	92,315.84	88,418.18	99,138.47	107,016.31	100,359.63	90,005.16	70,268
Receipts	44,282.45	47,492.89	44,089.99	37,318.15	44,097.68	45,860.62	31,682.94	20,378.60	74,913.58	41,266
Disbursements	23,712.74	40,628.29	41,488.14	41,215.81	33,377.39	37,982.78	38,339.62	30,733.07	48,958.80	35,668
Subtotal	82,849.39	89,713.99	92,315.84	88,418.18	99,138.47	107,016.31	100,359.63	90,005.16	115,959.94	75,866
Federal/State Funding Due	17,767.58	18,148.91	15,438.64	12,673.63	16,478.86	12,501.46	18,000.40	74,765.98	58,786.66	14,808
Ending Balance	100,616.97	107,862.90	107,754.48	101,091.81	115,617.33	119,517.77	118,360.03	164,771.14	174,746.60	90,674
							NSLP			
Average Daily Participation										
Breakfast										
Elementary	60	73	80	74	71	79	78			57
High School	33	34	41	34	35	41	42			41
Total	93	107	121	108	106	120	120	0	0	97
Lunch										
Elementary	387	404	388	381	390	387	389			361
High School	212	216	212	201	209	207	207			228
Total	599	620	600	583	599	594	596	0	0	589
Average Daily A La Carte Items										
Breakfast	8	10	13	10	13	16	16			10
Lunch	290	318	296	279	311	315	296			347
Total	297	327	309	289	324	331	312	0	0	357
							SFSP			
Average Daily Participation										
Breakfast							141	573		
Lunch							151	573		
Total							292	1146		

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB		15011		FURTHER		Wire
				B 01 215 024	FSA	$45.01	
	PO#:	Voucher #:	90851	Invoice	Invoice No: 39433733	5/21/2020	Paid Amt: $45.01
							Check Amount: $45.01
0146	MB		12851	REMIT	EDUCATORS BENEFIT CONSULTANTS		Wire
				B 01 215 005	Tax Sheltered Annuities	$5,124.49	
	PO#:	Voucher #:	90853	Invoice	Invoice No: S202022S0	5/22/2020	Paid Amt: $5,124.49
							Check Amount: $5,124.49
0146	MB		12860		MINNESOTA TEACHERS RETIREMENT		Wire
				B 01 215 018	TRA	$52,333.74	
	PO#:	Voucher #:	90854	Invoice	Invoice No: S202022S0	5/22/2020	Paid Amt: $52,333.74
							Check Amount: $52,333.74
0146	MB		12862	REMIT	EDUCATORS BENEFIT CONSULTANTS		Wire
				B 01 215 005	Tax Sheltered Annuities	$600.00	
	PO#:	Voucher #:	90855	Invoice	Invoice No: S202022S0	5/22/2020	Paid Amt: $600.00
							Check Amount: $600.00
0146	MB		14128		INTERNAL REVENUE SERVICE		Wire
				B 01 215 010	FICA Payable	$48,288.30	
				B 01 215 011	Federal Tax	$23,260.51	
	PO#:	Voucher #:	90856	Invoice	Invoice No: S202022S0	5/22/2020	Paid Amt: $71,548.81
							Check Amount: $71,548.81
0146	MB		14129		MINN DEPT OF REVENUE		Wire
				B 01 215 013	State Tax	$11,069.61	
	PO#:	Voucher #:	90857	Invoice	Invoice No: S202022S0	5/22/2020	Paid Amt: $11,069.61
							Check Amount: $11,069.61
0146	MB		14968	REMIT	EDUCATORS BENEFIT CONSULTANTS		Wire
				B 01 215 005	Tax Sheltered Annuities	$9,573.14	
	PO#:	Voucher #:	90859	Invoice	Invoice No: S202022S0	5/22/2020	Paid Amt: $9,573.14
							Check Amount: $9,573.14
0146	MB		16936	REMIT	EDUCATORS BENEFITS CONSULTANTS		Wire
				B 01 215 005	Tax Sheltered Annuities	$2,696.44	
	PO#:	Voucher #:	90860	Invoice	Invoice No: S202022S0	5/22/2020	Paid Amt: $2,696.44
							Check Amount: $2,696.44
0146	MB		15011		FURTHER		Wire
				B 01 215 024	FSA	$567.65	
	PO#:	Voucher #:	90880	Invoice	Invoice No: 39440727	5/26/2020	Paid Amt: $567.65
							Check Amount: $567.65

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB		12942		MIDWEST BANK		Wire
				E 01 005 110 000 305 000	RDC Monthly fee	$75.00	
	PO#:	Voucher #:	90881	Invoice	Invoice No: 050120	5/26/2020	Paid Amt: $75.00
							Check Amount: $75.00
0146	MB		12942		MIDWEST BANK		Wire
				E 01 005 110 000 305 000	Payroll ACH Fee	$77.25	
	PO#:	Voucher #:	90882	Invoice	Invoice No: 050520	5/26/2020	Paid Amt: $77.25
							Check Amount: $77.25
0146	MB		12851	REMIT	EDUCATORS BENEFIT CONSULTANTS		Wire
				B 01 215 005	Tax Sheltered Annuities	$2,632.18	
	PO#:	Voucher #:	90885	Invoice	Invoice No: S2020220	5/29/2020	Paid Amt: $2,632.18
							Check Amount: $2,632.18
0146	MB		12860		MINNESOTA TEACHERS RETIREMENT		Wire
				B 01 215 018	TRA	$20,114.48	
	PO#:	Voucher #:	90886	Invoice	Invoice No: S2020220	5/29/2020	Paid Amt: $20,114.48
				B 01 215 018	TRA	$2,807.00	
	PO#:	Voucher #:	90895	Invoice	Invoice No: S202022C0	5/29/2020	Paid Amt: $2,807.00
							Check Amount: $22,921.48
0146	MB		12861		PUBLIC EMPLOYEES RETIREMENT		Wire
				B 01 215 017	PERA	$8,356.25	
	PO#:	Voucher #:	90887	Invoice	Invoice No: S2020220	5/29/2020	Paid Amt: $8,356.25
							Check Amount: $8,356.25
0146	MB		12862	REMIT	EDUCATORS BENEFIT CONSULTANTS		Wire
				B 01 215 005	Tax Sheltered Annuities	$618.79	
	PO#:	Voucher #:	90888	Invoice	Invoice No: S2020220	5/29/2020	Paid Amt: $618.79
							Check Amount: $618.79
0146	MB		14128		INTERNAL REVENUE SERVICE		Wire
				B 01 215 010	FICA Payable	$28,049.46	
				B 01 215 011	Federal Tax	$14,612.56	
	PO#:	Voucher #:	90889	Invoice	Invoice No: S2020220	5/29/2020	Paid Amt: $42,662.02
				B 01 215 010	FICA Payable	$3,085.06	
				B 01 215 011	Federal Tax	$904.94	
	PO#:	Voucher #:	90896	Invoice	Invoice No: S202022C0	5/29/2020	Paid Amt: $3,990.00
							Check Amount: $46,652.02
0146	MB		14129		MINN DEPT OF REVENUE		Wire
				B 01 215 013	State Tax	$440.90	
	PO#:	Voucher #:	90897	Invoice	Invoice No: S202022C0	5/29/2020	Paid Amt: $440.90

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type	
0146	MB		14129		MINN DEPT OF REVENUE				Wire	
				B 01 215 013		State Tax		$6,355.77		
	PO#:	Voucher #:	90890	Invoice	Invoice No: S2020220		5/29/2020		Paid Amt:	$6,355.77
									Check Amount:	$6,796.67
0146	MB		14968	REMIT	EDUCATORS BENEFIT CONSULTANTS				Wire	
				B 01 215 005		Tax Sheltered Annuities		$3,004.85		
	PO#:	Voucher #:	90892	Invoice	Invoice No: S2020220		5/29/2020		Paid Amt:	$3,004.85
									Check Amount:	$3,004.85
0146	MB		16537	REMIT	EDUCATORS BENEFIT CONSULTANTS				Wire	
				B 01 215 005		Tax Sheltered Annuities		$466.68		
	PO#:	Voucher #:	90893	Invoice	Invoice No: S2020220		5/29/2020		Paid Amt:	$466.68
									Check Amount:	$466.68
0146	MB		16936	REMIT	EDUCATORS BENEFITS CONSULTANTS				Wire	
				B 01 215 005		Tax Sheltered Annuities		$2,616.98		
	PO#:	Voucher #:	90894	Invoice	Invoice No: S2020220		5/29/2020		Paid Amt:	$2,616.98
									Check Amount:	$2,616.98
0146	MB		11760		LAKES COUNTRY SERVICE COOP.				Wire	
				B 01 215 026		Bc/Bs Premium		$70,552.50		
	PO#:	Voucher #:	90902	Invoice	Invoice No: 200501199682		5/29/2020		Paid Amt:	$70,552.50
									Check Amount:	$70,552.50
0146	MB		15011		FURTHER				Wire	
				B 01 215 024		FSA		$234.28		
	PO#:	Voucher #:	90903	Invoice	Invoice No: 39424625		5/29/2020		Paid Amt:	$234.28
									Check Amount:	$234.28
0146	MB		15011		FURTHER				Wire	
				B 01 215 033		Health Savings Account		$1,083.12		
	PO#:	Voucher #:	90904	Invoice	Invoice No: 043020 HSA		5/29/2020		Paid Amt:	$1,083.12
									Check Amount:	$1,083.12
0146	MB		15011		FURTHER				Wire	
				B 01 215 033		Health Savings Account		$1,083.12		
	PO#:	Voucher #:	90905	Invoice	Invoice No: 051520 HSA		5/29/2020		Paid Amt:	$1,083.12
									Check Amount:	$1,083.12
0146	MB		15011		FURTHER				Wire	
				B 01 215 033		Health Savings Account		$650.00		
	PO#:	Voucher #:	90906	Invoice	Invoice No: 052220 HSA		5/29/2020		Paid Amt:	$650.00
									Check Amount:	$650.00

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB		15011		FURTHER		Wire
				B 01 215 024	FSA	$462.00	
PO#:		Voucher #:	90943	Invoice	Invoice No: 39448577	6/10/2020	Paid Amt: $462.00
							Check Amount: $462.00
0146	MB		12942		MIDWEST BANK		Wire
				E 01 005 110 000 305 000	Payroll ACH Fee	$78.75	
PO#:		Voucher #:	91022	Invoice	Invoice No: 060520	6/12/2020	Paid Amt: $78.75
							Check Amount: $78.75
0146	MB		15011		FURTHER		Wire
				B 01 215 024	FSA	$203.20	
PO#:		Voucher #:	91023	Invoice	Invoice No: 39452485	6/12/2020	Paid Amt: $203.20
							Check Amount: $203.20
0146	MB		12942		MIDWEST BANK		Wire
				E 01 005 110 000 305 000	RDC Monthly fee	$75.00	
PO#:		Voucher #:	91024	Invoice	Invoice No: 060120	6/15/2020	Paid Amt: $75.00
							Check Amount: $75.00
0146	MB		15011		FURTHER		Wire
				B 01 215 033	Health Savings Account	$933.12	
PO#:		Voucher #:	91025	Invoice	Invoice No: 052920 HSA	6/15/2020	Paid Amt: $933.12
							Check Amount: $933.12
0146	MB		12851	REMIT	EDUCATORS BENEFIT CONSULTANTS		Wire
				B 01 215 005	Tax Sheltered Annuities	$2,632.18	
PO#:		Voucher #:	91005	Invoice	Invoice No: S2020230	6/15/2020	Paid Amt: $2,632.18
							Check Amount: $2,632.18
0146	MB		12860		MINNESOTA TEACHERS RETIREMENT		Wire
				B 01 215 018	TRA	$17,844.55	
PO#:		Voucher #:	91006	Invoice	Invoice No: S2020230	6/15/2020	Paid Amt: $17,844.55
							Check Amount: $17,844.55
0146	MB		12861		PUBLIC EMPLOYEES RETIREMENT		Wire
				B 01 215 017	PERA	$8,488.61	
PO#:		Voucher #:	91007	Invoice	Invoice No: S2020230	6/15/2020	Paid Amt: $8,488.61
							Check Amount: $8,488.61
0146	MB		12862	REMIT	EDUCATORS BENEFIT CONSULTANTS		Wire
				B 01 215 005	Tax Sheltered Annuities	$618.79	
PO#:		Voucher #:	91008	Invoice	Invoice No: S2020230	6/15/2020	Paid Amt: $618.79
							Check Amount: $618.79
0146	MB		14128		INTERNAL REVENUE SERVICE		Wire
				B 01 215 010	FICA Payable	$25,399.46	

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0146	MB		14128		INTERNAL REVENUE SERVICE			Wire	
				B 01 215 011	Federal Tax		$12,331.48		
	PO#:	Voucher #:	91009	Invoice	Invoice No: S2020230	6/15/2020		Paid Amt:	$37,730.94
								Check Amount:	$37,730.94
0146	MB		14129		MINN DEPT OF REVENUE			Wire	
				B 01 215 013	State Tax		$5,580.77		
	PO#:	Voucher #:	91010	Invoice	Invoice No: S2020230	6/15/2020		Paid Amt:	$5,580.77
								Check Amount:	$5,580.77
0146	MB		14968	REMIT	EDUCATORS BENEFIT CONSULTANTS			Wire	
				B 01 215 005	Tax Sheltered Annuities		$3,004.85		
	PO#:	Voucher #:	91012	Invoice	Invoice No: S2020230	6/15/2020		Paid Amt:	$3,004.85
								Check Amount:	$3,004.85
0146	MB		16537	REMIT	EDUCATORS BENEFIT CONSULTANTS			Wire	
				B 01 215 005	Tax Sheltered Annuities		$466.68		
	PO#:	Voucher #:	91013	Invoice	Invoice No: S2020230	6/15/2020		Paid Amt:	$466.68
								Check Amount:	$466.68
0146	MB		16936	REMIT	EDUCATORS BENEFITS CONSULTANTS			Wire	
				B 01 215 005	Tax Sheltered Annuities		$2,561.50		
	PO#:	Voucher #:	91014	Invoice	Invoice No: S2020230	6/15/2020		Paid Amt:	$2,561.50
								Check Amount:	$2,561.50
0146	MB	79672	14945		ABARR, JAYE			Check	
				R 02 005 000 701 601 000	Refund		$60.60		
	PO#:	Voucher #:	90861	Invoice	Invoice No: 051820	5/26/2020		Paid Amt:	$60.60
								Check Amount:	$60.60
0146	MB	79673	16086	remit	COLONIAL LIFE INSURANCE COMPANY			Check	
				B 01 215 029	Supplemental Insurance-Voluntary		$204.94		
	PO#:	Voucher #:	90862	Invoice	Invoice No: 4079057-0513639	5/26/2020		Paid Amt:	$204.94
								Check Amount:	$204.94
0146	MB	79674	17220		ERNST, JENNIFER			Check	
				R 02 005 000 701 601 000	Refund		$20.10		
	PO#:	Voucher #:	90863	Invoice	Invoice No: 051820	5/26/2020		Paid Amt:	$20.10
								Check Amount:	$20.10
0146	MB	79675	15730		ESSENTIA HEALTH			Check	
				E 01 300 790 000 305 000	Monthly Sports Medicine agreement		$125.00		
	PO#:	Voucher #:	90864	Invoice	Invoice No: 1020.3010.1707.01	5/26/2020		Paid Amt:	$125.00
								Check Amount:	$125.00

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	79676	15413		FIDELITY SECURITY LIFE		Check
				B 01 215 031	vision	$451.51	
	PO#:	Voucher #:	90865	Invoice	Invoice No: 2505846	5/26/2020	Paid Amt: $451.51
							Check Amount: $451.51
0146	MB	79677	17221		GERNER, JARROD OR JANE		Check
				R 02 005 000 701 601 000	Refund	$18.45	
	PO#:	Voucher #:	90866	Invoice	Invoice No: 051820	5/26/2020	Paid Amt: $18.45
							Check Amount: $18.45
0146	MB	79678	17223		GRAY, ANGIE		Check
				R 02 005 000 701 601 000	Refund	$8.20	
	PO#:	Voucher #:	90868	Invoice	Invoice No: 051820	5/26/2020	Paid Amt: $8.20
							Check Amount: $8.20
0146	MB	79679	16061		HALVERSON, LONA		Check
				R 02 005 000 701 601 000	Refund	$28.00	
	PO#:	Voucher #:	90869	Invoice	Invoice No: 051920	5/26/2020	Paid Amt: $28.00
							Check Amount: $28.00
0146	MB	79680	17224		HANSON, MARC OR VALERIE		Check
				R 02 005 000 701 601 000	Refund	$99.80	
	PO#:	Voucher #:	90870	Invoice	Invoice No: 051820	5/26/2020	Paid Amt: $99.80
							Check Amount: $99.80
0146	MB	79681	13740		HAUGRUD, CINDY		Check
				R 02 005 000 701 601 000	Refund	$11.55	
	PO#:	Voucher #:	90871	Invoice	Invoice No: 051920	5/26/2020	Paid Amt: $11.55
							Check Amount: $11.55
0146	MB	79682	14051		LADWIG, JILL		Check
				R 02 005 000 701 601 000	Refund	$12.50	
	PO#:	Voucher #:	90872	Invoice	Invoice No: 051820	5/26/2020	Paid Amt: $12.50
							Check Amount: $12.50
0146	MB	79683	15395		MADISON NATIONAL LIFE		Check
				B 01 215 027	Life & LTD	$1,332.43	
	PO#:	Voucher #:	90879	Invoice	Invoice No: June 2020	5/26/2020	Paid Amt: $1,332.43
							Check Amount: $1,332.43
0146	MB	79684	17225		OTT, JASON OR MINDY		Check
				R 02 005 000 701 601 000	Refund	$21.10	
	PO#:	Voucher #:	90873	Invoice	Invoice No: 051920	5/26/2020	Paid Amt: $21.10
							Check Amount: $21.10

Co	Bank	Check No	Code	Rcd	Vendor								Pmt/Void Date		Pmt Type	
0146	MB	79685	16945		PEPPEL, CHRISTINE M										Check	
				R	02	005	000	701	601	000	Refund			$79.25		
	PO#:	Voucher #:	90874	Invoice	Invoice No: 051820								5/26/2020		Paid Amt:	$79.25
															Check Amount:	$79.25
0146	MB	79686	17226		POPPEL, KELLY										Check	
				R	02	005	000	701	601	000	Refund			$55.55		
	PO#:	Voucher #:	90875	Invoice	Invoice No: 051920								5/26/2020		Paid Amt:	$55.55
															Check Amount:	$55.55
0146	MB	79687	17227		RAMBOW, MARK OR TAMMY										Check	
				R	02	005	000	701	601	000	Refund			$43.50		
	PO#:	Voucher #:	90876	Invoice	Invoice No: 051920								5/26/2020		Paid Amt:	$43.50
															Check Amount:	$43.50
0146	MB	79688	10580		SAMUELSON, CRAIG										Check	
				R	02	005	000	701	601	000	Refund			$87.98		
	PO#:	Voucher #:	90877	Invoice	Invoice No: 051920								5/26/2020		Paid Amt:	$87.98
															Check Amount:	$87.98
0146	MB	79689	15591		SHELLITO, LORI										Check	
				R	02	005	000	701	601	000	Refund			$111.00		
	PO#:	Voucher #:	90878	Invoice	Invoice No: 051920								5/26/2020		Paid Amt:	$111.00
															Check Amount:	$111.00
0146	MB	79690	17222		TONNESON, GWEN										Check	
				R	02	005	000	701	601	000	Refund			$72.50		
	PO#:	Voucher #:	90867	Invoice	Invoice No: 051820								5/26/2020		Paid Amt:	$72.50
															Check Amount:	$72.50
0146	MB	79691	15412		AFLAC										Check	
				B	01	215	029				Supplemental Insurance-Voluntary			$626.92		
	PO#:	Voucher #:	90898	Invoice	Invoice No: 784242								5/29/2020		Paid Amt:	$626.92
															Check Amount:	$626.92
0146	MB	79692	15977		CARDMEMBER SERVICES										Check	
				E	01	100	640	316	366	000	Staff Development - JS			$490.00		
				E	01	100	640	316	366	000	Dues - JS			$315.00		
				E	01	005	020	000	401	000	Zoom subscription - JE			$16.09		
				E	01	100	640	316	366	000	Dues - JS			($315.00)		
				E	01	005	110	000	820	000	Dues - JS			$315.00		
				E	01	005	110	000	820	000	Dues - JS			($315.00)		
				E	01	005	110	000	820	000	Dues - JS			$315.00		
	PO#:	Voucher #:	90899	Invoice	Invoice No: May 2020								5/29/2020		Paid Amt:	$821.09
				E	01	300	640	316	366	000	Staff Development Credit			$400.00		

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0146	MB	79692	15977		CARDMEMBER SERVICES			Check	
				E 01 100 640 316 366 000	Staff Devepment Credit		$245.00		
	PO#:	Voucher #:	90900	Credit	Invoice No: April 2020	5/29/2020		Paid Amt:	($645.00)
				E 01 005 020 000 401 000	Zoom subscription		$16.09		
				E 01 005 810 000 410 000	Labels for storage boxes		$39.95		
	PO#:	Voucher #:	90901	Invoice	Invoice No: April 2020	5/29/2020		Paid Amt:	$56.04
								Check Amount:	$232.13
0146	MB	79693	12853		EA - BARNESVILLE			Check	
				B 01 215 025	Nea-Mea-Bea Dues Payable		$1,778.74		
	PO#:	Voucher #:	90884	Invoice	Invoice No: S2020220	5/29/2020		Paid Amt:	$1,778.74
				B 01 215 025	Nea-Mea-Bea Dues Payable		$2,622.53		
	PO#:	Voucher #:	90715	Invoice	Invoice No: S2020210	5/29/2020		Paid Amt:	$2,622.53
				B 01 215 025	Nea-Mea-Bea Dues Payable		$2,530.61		
	PO#:	Voucher #:	90852	Invoice	Invoice No: S202022S0	5/29/2020		Paid Amt:	$2,530.61
								Check Amount:	$6,931.88
0146	MB	79694	16818		MN SCHOOL EMPLOYEES ASSOCIATION			Check	
				B 01 215 025	Nea-Mea-Bea Dues Payable		$355.67		
	PO#:	Voucher #:	90883	Invoice	Invoice No: S2020220	5/29/2020		Paid Amt:	$355.67
								Check Amount:	$355.67
0146	MB	79695	10001		CITY OF BARNESVILLE			Check	
				E 01 005 810 000 332 000	Electricity		$5,519.85		
				E 01 005 810 000 331 000	Water-Sewage		$1,385.89		
				E 01 005 810 000 330 000	Garbage		$18.54		
				E 04 005 505 321 320 000	Communication		$31.91		
				E 01 005 810 000 320 000	Communication		$656.70		
	PO#:	Voucher #:	90908	Invoice	Invoice No: 10048858	6/5/2020		Paid Amt:	$7,612.89
								Check Amount:	$7,612.89
0146	MB	79696	16972		XCEL ENERGY			Check	
				E 01 005 810 000 333 000	Natural Gas		$617.02		
	PO#:	Voucher #:	90907	Invoice	Invoice No: 686361152	6/5/2020		Paid Amt:	$617.02
								Check Amount:	$617.02
0146	MB	79697	17217		ALL FINISH CONRETE, INC			Check	
				E 06 005 870 000 520 803	Concrete		$27,550.00		
	PO#:	Voucher #:	90976	Invoice	Invoice No: Draw #1	6/12/2020		Paid Amt:	$27,550.00
								Check Amount:	$27,550.00

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	79698	17217		ALL FINISH CONRETE, INC		Check
				E 06 005 870 000 520 803	Concrete	$43,056.16	
PO#:		Voucher #:	90982	Invoice	Invoice No: Draw #2	6/12/2020	Paid Amt: $43,056.16
							Check Amount: $43,056.16
0146	MB	79699	10002	remit	AMERIPRIDE SERVICES, INC		Check
				E 02 005 770 701 382 000	Laundry/Dry Cleaning	$74.78	
PO#:		Voucher #:	90909	Invoice	Invoice No: 1602011987	6/12/2020	Paid Amt: $74.78
				E 02 005 770 701 382 000	Laundry/Dry Cleaning	$74.78	
PO#:		Voucher #:	90910	Invoice	Invoice No: 1602018675	6/12/2020	Paid Amt: $74.78
				E 02 005 770 701 382 000	Laundry/Dry Cleaning	$76.78	
PO#:		Voucher #:	90911	Invoice	Invoice No: 1602011988	6/12/2020	Paid Amt: $76.78
							Check Amount: $226.34
0146	MB	79700	10685		BARNESVILLE BUS COMPANY, INC.		Check
				E 01 005 105 000 305 000	Drug/Alcohol Test	$188.75	
PO#:		Voucher #:	90912	Invoice	Invoice No: 6500	6/12/2020	Paid Amt: $188.75
				E 01 005 760 713 360 000	Open Enrollment Transportation	$3,584.00	
PO#:		Voucher #:	90913	Invoice	Invoice No: May 2020	6/12/2020	Paid Amt: $3,584.00
							Check Amount: $3,772.75
0146	MB	79701	12156		BARNESVILLE C-STORE		Check
				E 01 005 760 733 442 000	Gasoline	$16.01	
PO#:		Voucher #:	91016	Credit	Invoice No: 3501-1A	6/12/2020	Paid Amt: ($16.01)
				E 01 005 810 000 442 000	Gasoline	$32.00	
PO#:		Voucher #:	90914	Invoice	Invoice No: 109-1	6/12/2020	Paid Amt: $32.00
				E 01 005 811 000 442 000	Gasoline	$23.01	
PO#:		Voucher #:	90915	Invoice	Invoice No: 486-1	6/12/2020	Paid Amt: $23.01
				E 01 005 811 000 442 000	Gasoline	$8.45	
PO#:		Voucher #:	90916	Invoice	Invoice No: 1290-1	6/12/2020	Paid Amt: $8.45
				E 01 005 811 000 442 000	Gasoline	$24.05	
PO#:		Voucher #:	90917	Invoice	Invoice No: 2522-1	6/12/2020	Paid Amt: $24.05
				E 01 005 760 733 442 000	Gasoline	$10.35	
PO#:		Voucher #:	90918	Invoice	Invoice No: 4894-1	6/12/2020	Paid Amt: $10.35
				E 01 005 811 000 442 000	Gasoline	$24.02	
PO#:		Voucher #:	90919	Invoice	Invoice No: 5126-1	6/12/2020	Paid Amt: $24.02
							Check Amount: $105.87
0146	MB	79702	16618		BARNESVILLE DRUG & HARDWARE		Check
				E 01 005 810 000 410 000	Custodial Supplies	$9.15	
PO#:		Voucher #:	90921	Invoice	Invoice No: 33222	6/12/2020	Paid Amt: $9.15
				E 01 005 810 000 410 000	Custodial Supplies	$10.99	
PO#:		Voucher #:	90922	Invoice	Invoice No: 34319	6/12/2020	Paid Amt: $10.99

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0146	MB	79702	16618		BARNESVILLE DRUG & HARDWARE			Check	
				E 01 005 810 000 410 000	Custodial Supplies		$9.49		
	PO#:	Voucher #:	90923	Invoice	Invoice No: 33204	6/12/2020		Paid Amt:	$9.49
								Check Amount:	$29.63
0146	MB	79703	10013		BARNESVILLE GROCERY			Check	
				E 02 005 770 709 490 000	Food		$3.18		
				E 02 005 770 709 401 000	General SFSP Supplies		$84.00		
	PO#:	Voucher #:	90924	Invoice	Invoice No: May 2020 FS	6/12/2020		Paid Amt:	$87.18
								Check Amount:	$87.18
0146	MB	79704	10025		BARNESVILLE RECORD-REVIEW			Check	
				E 01 005 010 000 380 000	Advertising		$400.00		
				E 01 100 203 000 401 000	Subscriptions		$76.00		
				E 01 300 211 000 401 000	Subscription		$38.00		
				E 01 300 620 000 401 000	Library subscription		$38.00		
				E 01 005 020 000 401 000	subscription		$38.00		
	PO#:	Voucher #:	90920	Invoice	Invoice No: 053120	6/12/2020		Paid Amt:	$590.00
								Check Amount:	$590.00
0146	MB	79705	17229		BRAUN INTERTEC CORPORATION			Check	
				E 06 005 870 000 305 889	Construction Testing		$5,124.00		
	PO#:	Voucher #:	90975	Invoice	Invoice No: Draw #1	6/12/2020		Paid Amt:	$5,124.00
								Check Amount:	$5,124.00
0146	MB	79706	17229		BRAUN INTERTEC CORPORATION			Check	
				E 06 005 870 000 305 889	Construction Testing		$8,078.25		
	PO#:	Voucher #:	90981	Invoice	Invoice No: Draw #2	6/12/2020		Paid Amt:	$8,078.25
								Check Amount:	$8,078.25
0146	MB	79707	17139		CASH-WA DISTRIBUTING CO OF FARGO LLC			Check	
				E 02 005 770 709 490 000	SFSP Food		$103.50		
	PO#:	Voucher #:	90954	Invoice	Invoice No: 3614028	6/12/2020		Paid Amt:	$103.50
				E 02 005 770 709 490 000	SFSP Food		$3,112.31		
	PO#:	Voucher #:	90955	Invoice	Invoice No: 3615404	6/12/2020		Paid Amt:	$3,112.31
				E 02 005 770 709 490 000	SFSP Food		$2,737.15		
	PO#:	Voucher #:	90956	Invoice	Invoice No: 3617847	6/12/2020		Paid Amt:	$2,737.15
				E 02 005 770 709 490 000	SFSP Food		$127.50		
	PO#:	Voucher #:	90957	Invoice	Invoice No: 3624065	6/12/2020		Paid Amt:	$127.50
				E 02 005 770 709 490 000	SFSP Food		$170.68		
	PO#:	Voucher #:	90958	Credit	Invoice No: 79613CB	6/12/2020		Paid Amt:	($170.68)
								Check Amount:	$5,909.78

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type	
0146	MB	79708	16175		CLAY COUNTY PUBLIC HEALTH				Check	
				E 01 005 720 000 345 000	School Nurse	$6,020.00				
	PO#:	Voucher #:	90926	Invoice	Invoice No: 4241		6/12/2020		Paid Amt:	$6,020.00
									Check Amount:	$6,020.00
0146	MB	79709	10007		DACOTAH PAPER CO				Check	
				E 01 005 810 000 410 000	invoice #31177 magic eraser	$47.64				
				E 01 005 810 000 410 000	disinf wipes	$79.80				
	PO#: 46724	Voucher #:	90927	Invoice	Invoice No: 31177		6/12/2020		Paid Amt:	$127.44
									Check Amount:	$127.44
0146	MB	79710	10104		DAKOTA FENCE COMPANY				Check	
				E 06 005 870 000 305 889	Barricades/Temp Fencing	$10,180.00				
	PO#:	Voucher #:	90980	Invoice	Invoice No: Draw #2		6/12/2020		Paid Amt:	$10,180.00
									Check Amount:	$10,180.00
0146	MB	79711	10041	REMIT	DEMCO INC				Check	
				E 01 100 203 302 530 000	Smith Systems Flavors Stacking Chair 18"H S	$3,599.60				
				E 01 100 203 302 530 000	Smith System Elemental Tables-Square W1	$3,149.91				
				E 01 100 203 302 530 000	turtle Seat 16" W13783300	$434.97				
				E 01 100 203 302 530 000	Kore Floor Wobbler 19" W13786560	$194.95				
				E 01 100 203 302 530 000	Shipping	$988.49				
	PO#: 46695	Voucher #:	91002	Invoice	Invoice No: 6806711		6/12/2020		Paid Amt:	$8,367.92
									Check Amount:	$8,367.92
0146	MB	79712	13220	remit	EARTHGRAINS BAKING CO. INC.				Check	
				E 02 005 770 709 490 000	SFSP Food	$133.50				
	PO#:	Voucher #:	90929	Invoice	Invoice No: 52155616318		6/12/2020		Paid Amt:	$133.50
				E 02 005 770 709 490 000	SFSP Food	$51.20				
	PO#:	Voucher #:	90930	Invoice	Invoice No: 52155616338		6/12/2020		Paid Amt:	$51.20
				E 02 005 770 709 490 000	SFSP Food	$178.20				
	PO#:	Voucher #:	90931	Invoice	Invoice No: 52155616359		6/12/2020		Paid Amt:	$178.20
				E 02 005 770 709 490 000	SFSP Food	$38.40				
	PO#:	Voucher #:	90932	Invoice	Invoice No: 52155616381		6/12/2020		Paid Amt:	$38.40
				E 02 005 770 709 490 000	SFSP Food	$139.80				
	PO#:	Voucher #:	90933	Invoice	Invoice No: 52155616403		6/12/2020		Paid Amt:	$139.80
									Check Amount:	$541.10
0146	MB	79713	15344		EDUCATORS BENEFIT CONSULTANTS				Check	
				E 01 005 110 000 305 000	Fees For Services	$57.69				
	PO#:	Voucher #:	90928	Invoice	Invoice No: 14471		6/12/2020		Paid Amt:	$57.69
									Check Amount:	$57.69

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	MB	79714	13521		FARGO TRACTOR		Check
				E 01 005 811 000 350 000	over seeder rental	$437.50	
	PO#: 46725	Voucher #:	90935	Invoice	Invoice No: 14072441	6/12/2020	Paid Amt: $437.50
							Check Amount: $437.50
0146	MB	79715	10052		FARMERS COOPERATIVE OIL CO		Check
				E 01 005 760 733 442 000	Gasoline	$24.43	
	PO#:	Voucher #:	90941	Invoice	Invoice No: 8823-1	6/12/2020	Paid Amt: $24.43
							Check Amount: $24.43
0146	MB	79716	16894		FASTENAL COMPANY		Check
				E 01 005 810 000 410 000	invoice #129831 glass cleaner	$80.20	
				E 01 005 810 000 410 000	shipping	$5.04	
	PO#: 46693	Voucher #:	90936	Invoice	Invoice No: NDWAH129831	6/12/2020	Paid Amt: $85.24
							Check Amount: $85.24
0146	MB	79717	16836		FFA		Check
				R 01 300 225 000 621 000	FFA Vending	$428.81	
	PO#:	Voucher #:	90942	Invoice	Invoice No: 051520	6/12/2020	Paid Amt: $428.81
							Check Amount: $428.81
0146	MB	79718	17205	REMIT	FORECAST5 ANALYTICS		Check
				E 01 005 110 000 401 000	Noncertified Negotiations Costing Model	$250.00	
	PO#: 46707	Voucher #:	90937	Invoice	Invoice No: INV12190	6/12/2020	Paid Amt: $250.00
							Check Amount: $250.00
0146	MB	79719	10212		FORUM		Check
				E 01 005 110 000 322 000	subscription renewal 12 mo	$213.60	
	PO#:	Voucher #:	90938	Invoice	Invoice No: 063020	6/12/2020	Paid Amt: $213.60
							Check Amount: $213.60
0146	MB	79720	10060		FUCHS SANITATION, INC		Check
				E 01 005 810 000 330 000	Garbage	$947.81	
	PO#:	Voucher #:	90939	Invoice	Invoice No: 46864	6/12/2020	Paid Amt: $947.81
				E 02 005 770 701 330 000	Garbage	$2,518.71	
				E 02 005 770 701 330 000	Garbage	$428.18	
	PO#:	Voucher #:	90940	Invoice	Invoice No: 46815	6/12/2020	Paid Amt: $2,946.89
							Check Amount: $3,894.70
0146	MB	79721	15011		FURTHER		Check
				E 01 005 110 000 305 000	Fees For Services	$114.00	
	PO#:	Voucher #:	90934	Invoice	Invoice No: 15485098	6/12/2020	Paid Amt: $114.00
							Check Amount: $114.00

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0146	MB	79722	17232		GAST CONSTRUCTION CO INC			Check	
				E 06 005 870 000 520 806	Carpentry		$28,040.04		
	PO#:	Voucher #:	90983	Invoice	Invoice No: Draw #2	6/12/2020		Paid Amt:	$28,040.04
								Check Amount:	$28,040.04
0146	MB	79723	16042		HEDLAND, STEPHANIE			Check	
				E 01 300 289 000 401 000	Refund		$25.00		
	PO#:	Voucher #:	90994	Invoice	Invoice No: 052820	6/12/2020		Paid Amt:	$25.00
								Check Amount:	$25.00
0146	MB	79724	15790	remit	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO			Check	
				B 01 131 000	1647564 9780544853478 2017 HMH Physics		$267.15		
				B 01 131 000	1642483 9780544817739 2017 HMH Physics		$440.50		
				B 01 131 000	shipping		$74.30		
	PO#: 46698	Voucher #:	90944	Invoice	Invoice No: 954815380	6/12/2020		Paid Amt:	$781.95
				B 01 131 000	1658905 9780544934801 2017 HMH Physics		$330.75		
	PO#: 46698	Voucher #:	90945	Invoice	Invoice No: 954813696	6/12/2020		Paid Amt:	$330.75
								Check Amount:	$1,112.70
0146	MB	79725	16615		JIFFY JONS INC			Check	
				E 06 005 870 000 401 889	Temp Toilet		$212.50		
	PO#:	Voucher #:	90979	Invoice	Invoice No: Draw #2	6/12/2020		Paid Amt:	$212.50
								Check Amount:	$212.50
0146	MB	79726	16615		JIFFY JONS INC			Check	
				E 06 005 870 000 401 889	Temp Toilet		$108.50		
	PO#:	Voucher #:	90974	Invoice	Invoice No: Draw #1	6/12/2020		Paid Amt:	$108.50
								Check Amount:	$108.50
0146	MB	79727	16034		JO VOLLEYBALL			Check	
				E 01 300 289 000 401 000	General Supplies		$250.00		
	PO#:	Voucher #:	90925	Invoice	Invoice No: 052820	6/12/2020		Paid Amt:	$250.00
								Check Amount:	$250.00
0146	MB	79728	11312	REMIT	JOHN DEERE FINANCIAL			Check	
				E 01 005 813 000 350 000	invoice # w6419555 service call for old john de		$327.36		
	PO#: 46696	Voucher #:	90946	Invoice	Invoice No: W64195	6/12/2020		Paid Amt:	$327.36
								Check Amount:	$327.36
0146	MB	79729	16348	remit	KEMPS LLC dba CASS CLAY CREAMERY			Check	
				E 02 005 770 709 495 000	Milk		$559.78		
				E 02 005 770 709 490 000	SFSP Food		$13.92		
	PO#:	Voucher #:	90948	Invoice	Invoice No: 2725920	6/12/2020		Paid Amt:	$573.70
				E 02 005 770 709 495 000	Milk		$559.78		
	PO#:	Voucher #:	90949	Invoice	Invoice No: 2730615	6/12/2020		Paid Amt:	$559.78

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0146	MB	79729	16348	remit	KEMPS LLC dba CASS CLAY CREAMERY			Check	
				E 02 005 770 709 495 000	Milk		$656.24		
	PO#:	Voucher #:		90950 Invoice	Invoice No: 2718875	6/12/2020		Paid Amt:	$656.24
				E 02 005 770 709 495 000	Milk		$473.66		
	PO#:	Voucher #:		90951 Invoice	Invoice No: 2736874	6/12/2020		Paid Amt:	$473.66
				E 02 005 770 709 495 000	Milk		$786.28		
	PO#:	Voucher #:		90952 Invoice	Invoice No: 2740687	6/12/2020		Paid Amt:	$786.28
				E 02 005 770 709 495 000	Milk		$527.06		
	PO#:	Voucher #:		90953 Invoice	Invoice No: 2746435	6/12/2020		Paid Amt:	$527.06
								Check Amount:	$3,576.72
0146	MB	79730	13783		KNUTSON, FLYNN & DEANS			Check	
				E 01 005 105 000 305 000	Legal Fees		$825.00		
	PO#:	Voucher #:		90947 Invoice	Invoice No: 0146-00001-32269	6/12/2020		Paid Amt:	$825.00
								Check Amount:	$825.00
0146	MB	79731	10190		LAKE AGASSIZ EDUCATION COOPERATIVE			Check	
				E 01 300 420 740 433 000	Special Ed Assessments		$455.00		
	PO#:	Voucher #:		90961 Invoice	Invoice No: 5.28.20	6/12/2020		Paid Amt:	$455.00
								Check Amount:	$455.00
0146	MB	79732	14269		LAKES COUNTRY SERVICE COOP			Check	
				E 01 300 298 000 401 000	Pressure Strip - Single		$65.00		
				E 01 300 298 000 401 000	Shipping		$10.00		
	PO#: 46716	Voucher #:		90959 Invoice	Invoice No: 92064	6/12/2020		Paid Amt:	$75.00
				E 01 998 790 000 390 000	YES Session 5		$7,283.36		
	PO#:	Voucher #:		90960 Invoice	Invoice No: 91988	6/12/2020		Paid Amt:	$7,283.36
								Check Amount:	$7,358.36
0146	MB	79733	17218		LANDWEHR CONSTRUCTION INC			Check	
				E 06 005 870 000 520 831	Earthwork & Site Utilities		$534,486.90		
	PO#:	Voucher #:		90985 Invoice	Invoice No: Draw #2	6/12/2020		Paid Amt:	$534,486.90
								Check Amount:	$534,486.90
0146	MB	79734	17218		LANDWEHR CONSTRUCTION INC			Check	
				E 06 005 870 000 520 831	Earthwork & Site Utilities		$188,232.50		
	PO#:	Voucher #:		90977 Invoice	Invoice No: Draw #1	6/12/2020		Paid Amt:	$188,232.50
								Check Amount:	$188,232.50
0146	MB	79735	17233		MANNING MECHANICAL INC			Check	
				E 06 005 870 000 520 822	Plumbing & HVAC		$35,187.00		
	PO#:	Voucher #:		90984 Invoice	Invoice No: Draw #2	6/12/2020		Paid Amt:	$35,187.00
								Check Amount:	$35,187.00

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0146	**MB**	**79736**	**13592**		**MARCO BUSINESS PRODUCTS INC**			**Check**	
				E 01 100 203 302 530 000	Konica Minolta Coper		$0.01		
				E 01 005 020 302 530 000	Konica Minolta Coper		$352.57		
				E 01 300 211 302 530 000	Konica Minolta Coper		$705.14		
				E 01 100 203 302 530 000	Konica Minolta Coper		$705.14		
				E 01 005 020 302 530 000	Supply Freight		$7.00		
				E 01 300 211 302 530 000	Supply Freight		$14.00		
				E 01 100 203 302 530 000	Supply Freight		$14.00		
	PO#: 46184	**Voucher #:**	**90986**	Invoice	**Invoice No:** 416368405	**6/12/2020**		**Paid Amt:**	**$1,797.86**
								Check Amount:	**$1,797.86**
0146	**MB**	**79737**	**16718**		**MHS INC.**			**Check**	
				E 01 300 420 740 433 000	CEF013 - Parent Handscore Form		$72.00		
				E 01 300 420 740 433 000	CEF014 TEacher Handscore Form		$72.00		
				E 01 300 420 740 433 000	Freight		$15.00		
	PO#: 46685	**Voucher #:**	**90966**	Invoice	**Invoice No:** SIP00028569	**6/12/2020**		**Paid Amt:**	**$159.00**
								Check Amount:	**$159.00**
0146	**MB**	**79738**	**14057**		**MIDWEST COMMUNICATIONS**			**Check**	
				E 06 005 870 000 530 887	Invoice 23749 Phone System Update		$28,187.38		
	PO#: 46727	**Voucher #:**	**90964**	Invoice	**Invoice No:** 23749	**6/12/2020**		**Paid Amt:**	**$28,187.38**
				E 06 005 870 000 530 887	Invoice 23750 Speaker and Intercom Install		$25,436.41		
	PO#: 46727	**Voucher #:**	**90965**	Invoice	**Invoice No:** 23750	**6/12/2020**		**Paid Amt:**	**$25,436.41**
								Check Amount:	**$53,623.79**
0146	**MB**	**79739**	**14486**		**MINNESOTA DEPARTMENT OF HEALTH**			**Check**	
				E 02 005 770 701 820 000	Statewide hospitality fee		$40.00		
	PO#:	**Voucher #:**	**90962**	Invoice	**Invoice No:** 850084	**6/12/2020**		**Paid Amt:**	**$40.00**
								Check Amount:	**$40.00**
0146	**MB**	**79740**	**14486**		**MINNESOTA DEPARTMENT OF HEALTH**			**Check**	
				E 02 005 770 701 820 000	Statewide hospitality fee		$40.00		
	PO#:	**Voucher #:**	**90963**	Invoice	**Invoice No:** 850035	**6/12/2020**		**Paid Amt:**	**$40.00**
								Check Amount:	**$40.00**
0146	**MB**	**79741**	**10105**		**NASCO**			**Check**	
				E 01 300 260 000 430 000	SB10614 "Magnetite (Pure, Massive, and Mag		$5.40		
				E 01 300 260 000 430 000	SB10586 "Biotite (Cleavage Plates, Black) - B		$8.40		
	PO#: 46699	**Voucher #:**	**90967**	Invoice	**Invoice No:** 837753	**6/12/2020**		**Paid Amt:**	**$13.80**
				E 01 300 260 000 430 000	SB10587 Calcite (Rhombohedral Cleavage Pie		$9.20		
				E 01 300 260 000 430 000	SB10607 "Hematite (Red, Massive) - Bag of 1		$5.40		
				E 01 300 260 000 430 000	SB10616 Muscovite - Bag of 10 (3 cm x 4 cm		$8.40		
				E 01 300 260 000 430 000	SB10621 "Potassium Feldspar (Microcline, Pir		$5.40		

Co	Bank	Check No	Code	Rcd	Vendor							Pmt/Void Date		Pmt Type	
0146	**MB**	**79741**	**10105**		**NASCO**									**Check**	
				E	01	300	260	000	430	000		SB10623 "Quartz (Massive, Milky) - Bag of 10	$5.40		
				E	01	300	260	000	430	000		SB14187 Streak Plates	$5.56		
				E	01	300	260	000	430	000		SB26433 Black Streak Plates	$6.00		
				E	01	300	260	000	430	000		SB14188 Glass Plates	$11.96		
	PO#: 46699	**Voucher #:**	**90968**	Invoice		**Invoice No:** 833856						**6/12/2020**		**Paid Amt:**	**$57.32**
														Check Amount:	**$71.12**
0146	**MB**	**79742**	**13598**	**PE Rem**	**PEARSON EDUCATION**									**Check**	
				E	01	100	203	000	461	000		Boehm Test of Basic Concepts Boehm-3, Bool	$288.00		
				E	01	100	203	000	461	000		Freight	$17.28		
	PO#: 46702	**Voucher #:**	**90969**	Invoice		**Invoice No:** 9648241						**6/12/2020**		**Paid Amt:**	**$305.28**
														Check Amount:	**$305.28**
0146	**MB**	**79743**	**14824**		**PROTECTION SYSTEMS, INC.**									**Check**	
				E	06	005	870	000	305	000		invoice # 48785 disconnect fire system for rem	$472.00		
	PO#: 46728	**Voucher #:**	**90970**	Invoice		**Invoice No:** 48785						**6/12/2020**		**Paid Amt:**	**$472.00**
				E	01	005	865	363	305	000		invoice #48590 monitoring fire system	$3,025.00		
	PO#: 46728	**Voucher #:**	**90971**	Invoice		**Invoice No:** 48590						**6/12/2020**		**Paid Amt:**	**$3,025.00**
														Check Amount:	**$3,497.00**
0146	**MB**	**79744**	**16017**	**REMIT**	**PURCHASE POWER**									**Check**	
				E	01	005	110	000	329	000		postage	$500.00		
	PO#:	**Voucher #:**	**91001**	Invoice		**Invoice No:** 060820						**6/12/2020**		**Paid Amt:**	**$500.00**
														Check Amount:	**$500.00**
0146	**MB**	**79745**	**16905**		**RA MORTON & ASSOCIATES INC**									**Check**	
				E	06	005	870	000	305	882		CM Fee	$12,815.00		
				E	06	005	870	000	305	882		Supervision	$14,875.00		
				E	06	005	870	000	401	899		Reimbursables/Site Expenses	$4,000.00		
	PO#:	**Voucher #:**	**90973**	Invoice		**Invoice No:** 1907-6						**6/12/2020**		**Paid Amt:**	**$31,690.00**
														Check Amount:	**$31,690.00**
0146	**MB**	**79746**	**16905**		**RA MORTON & ASSOCIATES INC**									**Check**	
				E	06	005	870	000	305	882		CM Fee	$27,690.00		
				E	06	005	870	000	305	885		Plan Printing & Bid Expenses	$1,915.80		
				E	06	005	870	000	305	889		Job Safety	$190.74		
				E	06	005	870	000	305	889		Safety	$42.96		
				E	06	005	870	000	401	899		Reimbursables/Site Expenses	$4,000.00		
	PO#:	**Voucher #:**	**90978**	Invoice		**Invoice No:** Draw #2						**6/12/2020**		**Paid Amt:**	**$33,839.50**
														Check Amount:	**$33,839.50**
0146	**MB**	**79747**	**14553**		**ROCHESTER TELECOM SYSTEMS**									**Check**	
				E	01	005	810	000	320	000		Communication	$48.85		

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0146	MB	79747	14553		ROCHESTER TELECOM SYSTEMS			Check	
				E 04 005 505 321 320 000	Communication		$0.15		
	PO#:	Voucher #:	90972	Invoice	Invoice No: 052220	6/12/2020		Paid Amt:	$49.00
								Check Amount:	$49.00
0146	MB	79748	13532	remit	SCHMITT MUSIC CREDIT DEPT			Check	
				E 01 200 212 000 401 000	SR2425 VANDOREN reed Baritone Sax Tradit		$35.90		
				E 01 200 212 000 401 000	CR1025 VANDOREN reed Bb Clarinet Traditic		$21.50		
				E 01 200 212 000 401 000	JCR012 JUNO reed Bb Clarinet 2.0 10/bx		$15.25		
	PO#: 46715	Voucher #:	90987	Invoice	Invoice No: 3423442	6/12/2020		Paid Amt:	$72.65
				E 01 200 212 000 401 000	Snare Drum Repair		$60.00		
				E 01 200 212 000 401 000	Trombone Repair		$0.00		
	PO#: 46715	Voucher #:	90988	Invoice	Invoice No: 3481149	6/12/2020		Paid Amt:	$60.00
				E 01 200 212 000 401 000	Trombone Repair		$90.00		
	PO#: 46715	Voucher #:	90989	Invoice	Invoice No: 3481153	6/12/2020		Paid Amt:	$90.00
				E 01 200 212 000 401 000	04479500 Andante and Caprice		$4.76		
	PO#: 46715	Voucher #:	90990	Invoice	Invoice No: 3407661	6/12/2020		Paid Amt:	$4.76
								Check Amount:	$227.41
0146	MB	79749	11878		SCHRITZ PLUMBING & HEATING			Check	
				E 01 005 812 000 350 000	invoice # 73681 water heater maint. elementar		$449.68		
	PO#: 46729	Voucher #:	90993	Invoice	Invoice No: 736081	6/12/2020		Paid Amt:	$449.68
								Check Amount:	$449.68
0146	MB	79751	10141		SUPREME SCHOOL SUPPLY CO.			Check	
				E 01 300 211 000 401 000	11MPRR PERMANENT RECORD CARDS 10		$17.00		
				E 01 300 211 000 401 000	36 TEACHER'S DAILY REFERENCE BOOK		$36.50		
				E 01 300 211 000 401 000	910-8L CLASS RECORD BOOK		$50.50		
				E 01 300 211 000 401 000	Freight		$15.35		
	PO#: 46688	Voucher #:	90992	Invoice	Invoice No: 114388	6/12/2020		Paid Amt:	$119.35
								Check Amount:	$119.35
0146	MB	79752	10295		US FOODS			Check	
				E 02 005 770 709 490 000	SFSP Food		$2,790.56		
				E 02 005 770 709 401 000	General SFSP Supplies		$76.47		
	PO#:	Voucher #:	90995	Invoice	Invoice No: 4628672	6/12/2020		Paid Amt:	$2,867.03
				E 02 005 770 709 490 000	SFSP Food		$1,672.68		
				E 02 005 770 709 401 000	General SFSP Supplies		$213.91		
	PO#:	Voucher #:	90996	Invoice	Invoice No: 4717237	6/12/2020		Paid Amt:	$1,886.59
								Check Amount:	$4,753.62

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type	
0146	**MB**	**79753**	**15161**		**VAALER INSURANCE, INC.**				**Check**	
				E 06 005 870 000 340 885	Builders Risk Policy	$27,390.00				
	PO#:	**Voucher #:**	**90997**	Invoice	**Invoice No:** 24436		**6/12/2020**		**Paid Amt:**	**$27,390.00**
									Check Amount:	**$27,390.00**
0146	**MB**	**79754**	**13590**		**WE TRAVEL PC LLC**				**Check**	
				E 01 005 630 302 305 000	Tech coordinator	$2,756.00				
	PO#:	**Voucher #:**	**91017**	Invoice	**Invoice No:** 1039		**6/12/2020**		**Paid Amt:**	**$2,756.00**
				E 01 300 211 302 530 000	iMac 27" 3.7ghz 16gb Ram 512GB SSD Comp	$2,399.00				
				E 01 300 211 302 530 000	Security Computer Replacement - i9, 32GB Ra	$3,600.00				
	PO#: 46646	**Voucher #:**	**90998**	Invoice	**Invoice No:** 7019		**6/12/2020**		**Paid Amt:**	**$5,999.00**
									Check Amount:	**$8,755.00**
0146	**MB**	**79755**	**16906**		**WENDEL SGN ARCHITECTS, INC.**				**Check**	
				E 06 005 870 000 305 000	Construction Documents	$151,470.00				
				E 06 005 870 000 305 000	Bidding	$41,654.25				
	PO#:	**Voucher #:**	**91000**	Invoice	**Invoice No:** 500809		**6/12/2020**		**Paid Amt:**	**$193,124.25**
									Check Amount:	**$193,124.25**
0146	**MB**	**79756**	**14910**		**WEST MUSIC**				**Check**	
				E 01 200 212 000 430 000	200901 Basic Beat 14" Fish Shaped Guiro	$25.90				
	PO#: 46711	**Voucher #:**	**91018**	Invoice	**Invoice No:** SI1893432		**6/12/2020**		**Paid Amt:**	**$25.90**
				E 01 200 212 000 430 000	202450 Rhythmkids G-922 Small Shekere	$52.80				
				E 01 200 212 000 430 000	204346 Basic Beat BB07L Standard Cabasa	$24.95				
				E 01 200 212 000 430 000	540053 27" Scarves	$73.95				
				E 01 200 212 000 430 000	201435 Remo Fiberskyn TA-5108-70	$43.90				
				E 01 200 212 000 430 000	200904 Basic Beat 17" Fish Guiro	$13.95				
				E 01 200 212 000 430 000	201493 Remo SP-0207-TL Thunder Tube	$17.90				
				E 01 200 212 000 430 000	202548 Overseas Connection Shekere	$46.95				
				E 01 200 212 000 430 000	202908 West Music Bird Sound Set	$17.90				
				E 01 200 212 000 430 000	203770 Basic Beat BBH10 Wood Castanets	$14.75				
				E 01 200 212 000 430 000	200597 West Music WM06 Cricket Rasp	$19.95				
				E 01 200 212 000 430 000	850842 Rhythmically Moving CDs	$124.90				
				E 01 200 212 000 430 000	825653 Teaching Movement and Dance Book	$54.95				
				E 01 200 212 000 430 000	833820 First Steps and Beyond Set	$170.00				
				E 01 200 212 000 430 000	Free Shipping MAXFS20	$0.00				
	PO#: 46711	**Voucher #:**	**90999**	Invoice	**Invoice No:** SI1893081		**6/12/2020**		**Paid Amt:**	**$676.85**
									Check Amount:	**$702.75**
0146	**MB**	**79757**	**15002**		**WOODWORKER'S SUPPLY**				**Check**	
				E 01 300 255 000 450 000	#153-596 6" Antler Forked Pull	$66.96				
				E 01 300 255 000 450 000	#153-536 Burr Knob	$12.54				
				E 01 300 255 000 450 000	#153-578 7.5" Forked pull left	$12.36				

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0146	MB	79757	15002		WOODWORKER'S SUPPLY			Check	
				E 01 300 255 000 450 000	#153-587 7.5" Forked Pull Right		$12.36		
				E 01 300 255 000 450 000	Shipping		$15.50		
	PO#: 46697	Voucher #:	91019	Invoice	Invoice No: 9461032-1	6/12/2020		Paid Amt:	$119.72
								Check Amount:	$119.72
0146	MB	79758	15412		AFLAC			Check	
				B 01 215 029	Supplemental Insurance-Voluntary		$626.92		
	PO#:	Voucher #:	91029	Invoice	Invoice No: 206962	6/15/2020		Paid Amt:	$626.92
								Check Amount:	$626.92
0146	MB	79759	13904		BOY'S BASKETBALL			Check	
				E 01 300 289 000 401 000	Booster Club - team camps		$505.24		
	PO#:	Voucher #:	91020	Invoice	Invoice No: 2645	6/15/2020		Paid Amt:	$505.24
								Check Amount:	$505.24
0146	MB	79760	13917		GIRLS BASKETBALL			Check	
				E 01 300 289 000 401 000	Late Nite Tshirts		$670.80		
	PO#:	Voucher #:	91021	Invoice	Invoice No: 2645	6/15/2020		Paid Amt:	$670.80
								Check Amount:	$670.80
0146	MB	79761	16818		MN SCHOOL EMPLOYEES ASSOCIATION			Check	
				B 01 215 025	Nea-Mea-Bea Dues Payable		$355.52		
	PO#:	Voucher #:	91003	Invoice	Invoice No: S2020230	6/15/2020		Paid Amt:	$355.52
								Check Amount:	$355.52
0146	MB	79762	17234		SATELLITE SHELTERS INC			Check	
				E 06 005 870 000 401 885	Mobile Office rental		$567.00		
	PO#:	Voucher #:	91026	Invoice	Invoice No: inv407618	6/15/2020		Paid Amt:	$567.00
								Check Amount:	$567.00
0146	MB	79763	12788		REMIT2 SCHOLASTIC READING CLUB			Check	
				E 01 100 288 000 430 000	Classroom Books		$107.94		
	PO#: 45929	Voucher #:	90406	Invoice	Invoice No: 59884669	6/15/2020		Paid Amt:	$107.94
				E 01 100 288 000 430 000	Instr Supplies		$42.60		
	PO#:	Voucher #:	91027	Credit	Invoice No: 21649874	6/15/2020		Paid Amt:	($42.60)
								Check Amount:	$65.34
0146	MB	79764	10140		STEIN'S INC			Check	
				E 01 005 810 000 410 000	order #857164 new image double overtime		$566.00		
				E 01 005 810 000 410 000	double overtime gym finish 5 gal.		$1,436.64		
				E 01 005 810 000 410 000	freight		$4.00		
	PO#: 46687	Voucher #:	90991	Invoice	Invoice No: 857164	6/15/2020		Paid Amt:	$2,006.64

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0146	**MB**	**79764**	**10140**		**STEIN'S INC**		**Check**

E	01	005	810	000	410	000	symmetry hand sanitizer	$136.32

PO#: 46619 **Voucher #:** **91028** Invoice **Invoice No:** 853121-3 **6/15/2020** **Paid Amt:** **$136.32**

Check Amount: **$2,142.96**

Report Total: **$1,712,939.55**

Barnesville Public Schools #146
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	$473,093.39
02	Food Service	$18,851.71
04	Community Service	$32.06
06	Building Construction	$1,220,962.39
Report Total		**$1,712,939.55**

Student Activity Account
Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
1146	MN	17422	1434		AMAZON CAPITAL SERVICES			Check	
				E 01 300 298 000 401 420	Robotics Parts Amazon		$18.70		
	PO#:	Voucher #:	4170	Invoice	Invoice No: 13PL-Q1CL-3FCN	5/28/2020		Paid Amt:	$18.70
				E 01 300 298 000 401 420	Robotics		$24.47		
	PO#:	Voucher #:	4171	Invoice	Invoice No: 1PLL-RY73-3F3D	5/28/2020		Paid Amt:	$24.47
								Check Amount:	$43.17
1146	MN	17423	1118		DESIGNS BY BECKY			Check	
				E 01 300 298 000 401 220	Graduation Flowers		$384.00		
	PO#:	Voucher #:	4169	Invoice	Invoice No: 7669	5/28/2020		Paid Amt:	$384.00
								Check Amount:	$384.00
1146	MN	17424	1332		HENRICKSON, LORI			Check	
				E 01 100 298 000 401 110	Random Acts of Kind		$79.94		
	PO#:	Voucher #:	4168	Invoice	Invoice No: 05282020	5/28/2020		Paid Amt:	$79.94
								Check Amount:	$79.94
1146	MN	17425	1057		JOSTENS, INC			Check	
				E 01 300 298 000 401 330	Yearbook		$2,932.39		
	PO#:	Voucher #:	4167	Invoice	Invoice No: 1208511	5/28/2020		Paid Amt:	$2,932.39
								Check Amount:	$2,932.39
								Report Total:	$3,439.50

CLAIMS PRESENTED TO THE BOARD OF EDUCATION
Monday, June 15, 2020

Askegaard, Matthew			$250.00
	Teacher Mentor	$250.00	
Bomstad, Ryan			$250.00
	Teacher Mentor	$250.00	
Braton, Sharon			$223.40
	Food Service Expense	$223.40	
Cox, Linda			$2,039.54
	Driver	$2,039.54	
Dodge, Carol			$286.88
	Food Service	$286.88	
Ellerbusch, Jon			$900.00
	Cell Phone Reimbursement	$900.00	
Ellingson, Erin			$146.70
	Drivers Ed	$146.70	
Flenner, Marlene			$2,406.32
	Clerical	$2,406.32	
Fradet, Brooke			$65.00
	School Board Expense	$65.00	
Goering, John			$55.00
	Personal Day	$55.00	
Gross, Anna			$250.00
	Teacher Mentor	$250.00	
Haapala, Laurie			$22.48
	Custodial Expense	$22.48	
Halverson, Brenda			$165.00
	Personal Day	$165.00	
Henrickson, Todd			$900.00
	Cell Phone Reimbursement	$900.00	
Holleman, Brandi			$165.00
	Personal Day	$165.00	
Inniger, Holly			$500.00
	Teacher Mentor	$500.00	
Johnson, Jedidiah			$110.00
	Personal Day	$110.00	
Joyce, James			$165.00
	Personal Day	$165.00	
Justesen, Chastity			$489.00
	Staff Development	$489.00	
Kluck, Melissa			$1,543.40
	Driver	$1,543.40	
Martinson, Karie			$709.00
	Staff Development	$489.00	
	Personal Day	$220.00	
Olson, Tori			$220.00
	Personal Day	$220.00	
Parker, Peggy			$250.00
	Teacher Mentor	$250.00	
Paur, Nicholas			$55.00
	Personal Day	$55.00	
Poach, Sharon			$2,506.24
	Food Service	$2,506.24	
Poepping, Sarah			$110.00
	Personal Day	$110.00	

CLAIMS PRESENTED TO THE BOARD OF EDUCATION
Monday, June 15, 2020

Redding, Lavonne			$293.93
	Food Service	$293.93	
Rollie, Cynthia			$286.88
	Food Service	$286.88	
Samuelson, Jodi			$130.00
	School Board Expense	$130.00	
Suter, Chad			$110.00
	Personal Day	$110.00	
Szweduik, Don			$900.00
	Cell Phone Reimbursement	$900.00	
	SUBTOTAL	$16,503.77	
	TOTAL		$16,503.77

MSDLAF TRANSFERS TO MIDWEST BANK

5/19/2020	TRANSFER	$75,000.00	
5/19/2020	TRANSFER	$425,000.00	
5/29/2020	TRANSFER	$400,000.00	
	TOTAL		$900,000.00

MIDWEST BANK CREDIT CARD EXPENDITURES

Jon Ellerbusch			
	Zoom subscription	$32.18	$32.18
Todd Henrickson			-$245.00
	Staff Development Refund	($245.00)	
Bryan Strand			-$400.00
	Staff Development Refund	($400.00)	
Jodi Samuelson			$844.95
	Dues	$315.00	
	Staff Development Expense	$490.00	
Total Credit Card Expense			$232.13

5. Appreciation, Recognition and Presentations
6. Recognition of Citizens for Input Purposes
7. Reports/News
    A. High School Principal's Report 46

Barnesville High School - Board Report
June 15, 2020

Past Months Events

1. Graduation went extremely well under the circumstances
    1. Thanks to Dion and Mr. Ellerbusch for handing out of the diplomas
    2. Thank you to Kyle Gylland for coming and handing out all the scholarships and honor cords
    3. Thank you to Mrs. Inniger and Mrs. Gross for taking pictures for the video, and Jake Strand for recording the ceremony
    4. Thanks to the custodians for setting up the stage and hauling things out to the field
    5. It was a major project and many hands came together for the senior class
    6. The parade was a huge hit, kids and parents loved it, lots of positive feedback
2. Summer School
    1. Have four sessions that kids can chose from including one just for math
    2. Mr. Trowbridge is doing the general sessions and Mr. Hinsz is doing the math
3. Schedule is complete and numbers look good, have approximately 5 kids that haven't entered a schedule at all and about 6 kids that need to pick a class or possibly two to be put in their schedule.
    1. Was a strange process this year doing it without kids in the building, but in the end I believe it turned out fairly well.
4. Distance learning - Thanks to the teachers, secretaries, para's, and support staff for all of their hard work during this trying time, felt it wasn't perfect but for our time frame and our expectations I felt it went well.
    1. No student received an "F" for quarter or semester. Anything less than a C- we gave students either a "P" for a passing score, or a "NC" if they did not receive credit for that class. A letter went home explaining it with the grades. A "P" or "NC" does not hurt nor help a students GPA, as an "F" would of lowered it and had a negative effect on it. Felt this was the best way to handle it at this time.

Students that received a “NC” for the semester will still need to make that class up before they graduate.

2. If we need to do this again next year I feel strongly that we need to make this look more like a school day instead of just assigning work and meeting with the classes occasionally.
    1. We will survey other schools and see what worked for them and what didn’t and try to come up with a plan that is beneficial to the students and that they will all get a quality education.

BOARD REPORT -- TODD HENRICKSON
ELEMENTARY PRINCIPAL/ACTIVITIES DIRECTOR
June 15, 2020

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten:	70	73	73	73	72	72	72	72	72	
Grade 1:	75	76	77	77	78	78	78	78	78	
Grade 2:	70	70	71	71	71	71	71	71	71	
Grade 3:	62	61	61	61	61	60	60	60	60	
Grade 4:	68	67	67	67	67	67	67	67	67	
Grade 5:	72	72	72	72	72	71	71	71	71	
Grade 6:	66	66	66	67	68	68	68	68	68	
Total:	**483**	**485**	**487**	**488**	**489**	**487**	**487**	**487**	**487**	

ELEMENTARY INFORMATION:

- **May Students of the Month:**
  - Kindergarten – Hudson Gleave
    Grade 1 – Walter Rotz
    Grade 2 – Tucker Peterson
    Grade 3 – Molly Hooker
    Grade 4 – Charlie Peterson
    Grade 5 – Rylee Bauer

- **Distance Learning – (Record Review Article) – Thank you to:**
  - **Bus Company and Drivers:** The Bus Company did a great job organizing routes to make meal delivery more efficient. The drivers rearranged their personal schedules to make delivery possible.

  - **Paraprofessionals:** When we had a need, they have filled it. They were supervising our daycare, helping prepare the daily meals, loading meals on the buses, delivering the meals to our students, and having meetings with our students. They went above and beyond to make the process work.

  - **Food Service:** When the school closure began, we started preparing 33 breakfast and lunches. At the end, we are preparing close to 600 breakfast and lunches daily. This was no small feat. It takes an incredible amount of time, organization and teamwork to make that possible.

  - **Administrative Assistant:** The meal delivery went very well. This was due in large part to the work that was done up front to identify who needed/wanted meals. There were many phone calls and adjustments made to the original list. Those changes continued to the very end. Besides her regular office responsibilities, there were daily reports that needed to be done in regard to the meals being delivered.

  - **School Nurse:** Staff that were in the building and the students who attended the daycare had their temperatures checked daily. She did a great job keeping us informed of any and all changes that occurred regarding guidelines that were to be followed. She also stepped in and helped wherever she was needed.

  - **Custodial Staff:** Aside from their regular responsibilities, they did a great job cleaning and disinfecting the daycare and office areas. They did everything in their power to make sure those that came into the building were entering a safe environment.

- **Teachers:** E-Learning prepared us well for Distance Learning. The iPads made the transition much easier. Our students have a great handle on technology and that is a credit to our teachers. When school closure became a reality, the one thing we talked about was the fact that we wanted to advance our curriculum without overwhelming our students and parents. Group meetings as well as 1-on-1 meetings were being held. These meetings were being held in the mornings, afternoons, and in the evenings. Initially we set up times for these meetings to occur. We also know that life happens and things don't always go as planned. Our teachers did a great job accommodating our students.

- **Parents:** No one understands better than we do, how difficult this situation has been for our parents. They were asked to not only work their current jobs, but to now work side-by-side with their child's teacher to provide them with an education. Their efforts and support have always been important to the overall success of our students. That has never been more true than over these past two months.

- **May 20th – School Material Drop-Off**
  - The evening went very well!
    - Most of the items were turned in!
  - Thank you to our teachers, our paraprofessionals, custodial staff and Jeff Tharaldson.

- **May 22nd – Last Day for Staff**
  - Teacher checkout
  - Most Classrooms were empty and had no lights
    - Teachers spread out in the hallways and cafeteria

ACTIVITY INFORMATION:

- **MSHSL Update (Notes from these meetings are sent to coaches every Friday morning)**
  - **New Website Login**
    1. Available to Athletic Directors – Early July
    2. Available to Coaches – Late July
    3. New Coaching Education Requirements (CER) this year – Coaches Clipboard
       - For all paid and volunteer coaches
  - **Summer Activities**
    1. Summer Waiver – Begins June 15th and Ends August 7th (extended 1 week)
    2. No Contact Dates: July 3rd – 5th (shortened)
    3. #1 Goal – Minimize Exposure
    4. Equipment can be shared
       - Limit contact between athletes
       - Sanitize equipment between sessions
    5. Program Choices
       - Content - How do you provide instruction and limit exposure?
       - Confinement - Entrance, exits, social distancing
       - Crowds - Size of your groups. Essential individuals only
    6. Coaches on High School Staffs (paid or unpaid) are not allowed to coach in competition – Must follow MN guidelines
       - This includes traveling to states that allow it
       - Athletes can compete but our coaches cannot be a part of it
    7. Hygiene Practices must change

- Hygiene Breaks - Build them into our training sessions
- Clean Equipment often
- Athletes - Wash hands and wear clean clothing - No Spitting

8. Discussion on Diversity, Inclusion, and Equity
    - Due to recent events
    - We are encouraged to use our position as coaches to engage our athletes in these discussions.
9. Splash Guards in Football or other safety equipment
    - This has not been mandated or endorsed by the League
    - Will be a local or personal decision
    - Any and all rules changes will be shared if and when they occur

- **The 2020-21 Activity Schedules are now available online**
    - Activities Not Scheduled yet include:
        - 9th Grade Volleyball – August
        - 7th & 8th Grade Boys & Girls Basketball – October
        - Boys & Girls Golf – March

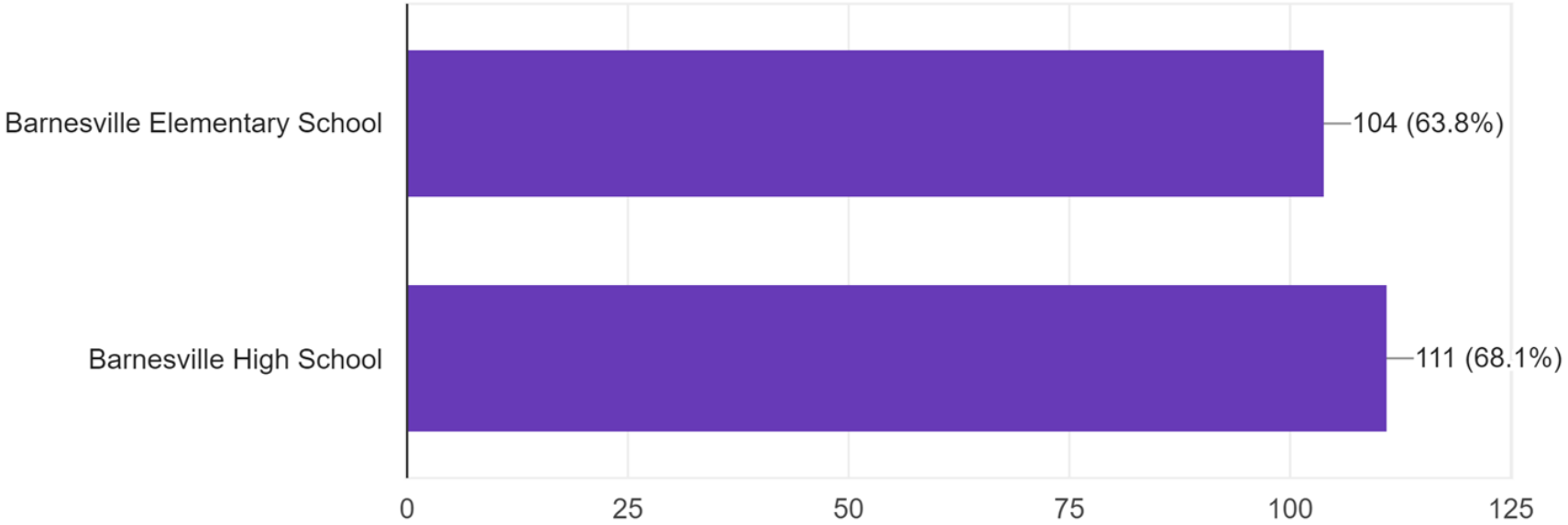
- **Fall Athletic Start Dates**
    - **Monday, August 17th**
        - **Volleyball Grades 9 – 12**
            - Time: 8:00 am – 11:00 am
            - Site: New & Old Gyms
        - **Football Grades 9 – 12**
            - Time: 8:00 am – 12:00 pm
            - Site: Fairgrounds
    - **Monday, August 31st**
        - **7th and 8th Grade Volleyball**
            - Time: 4:00 pm – 6:00 pm
            - Site: Elementary Gym
        - **7th and 8th Grade Football**
            - Time: 4:00 pm - 6:00 pm
            - Equipment Handout - High School Locker Room
            - Impact Test – High School Computer Lab (for those students that have not taken it)

- **There will be no Physical Blitz this year**

- **The Activity Handbook and Forms can be found on the school website**
    i. Updated Physical Forms are available now
    ii. All other Forms will be available August 1st

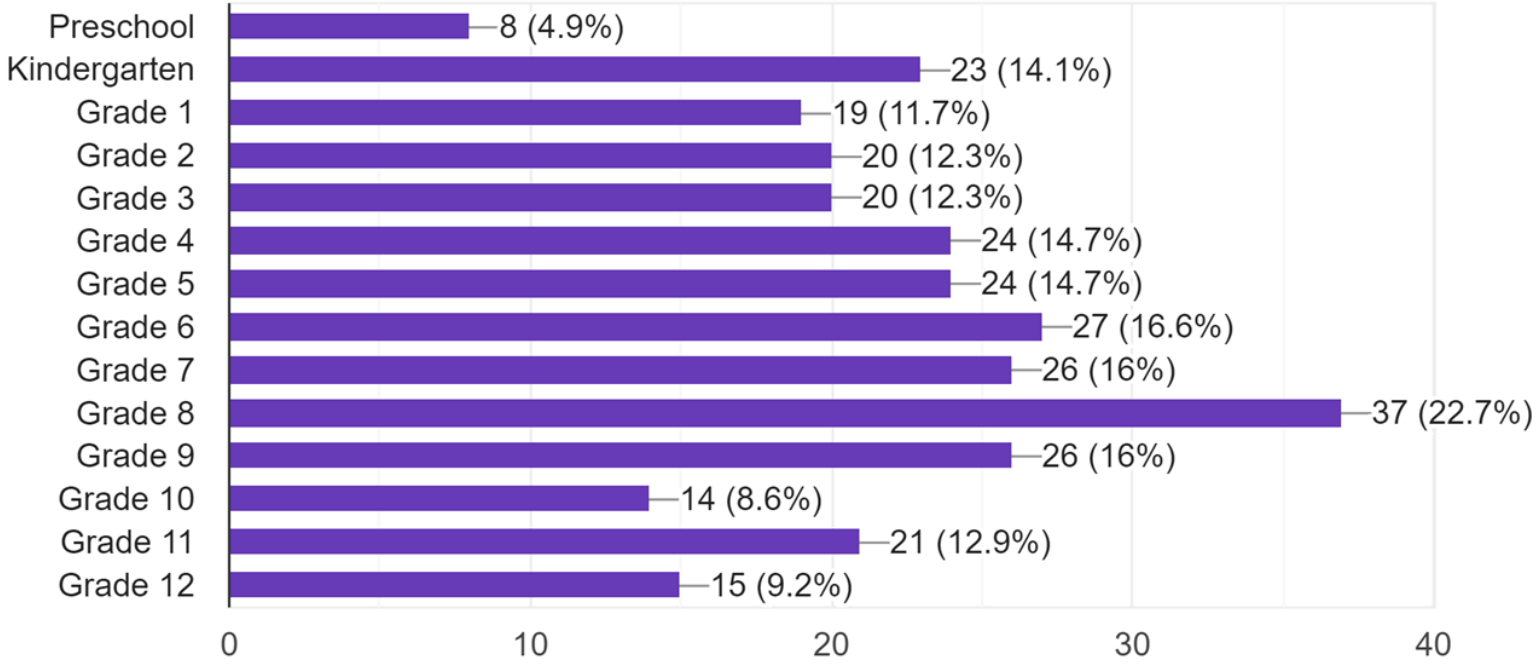
My student(s) attends:

163 responses



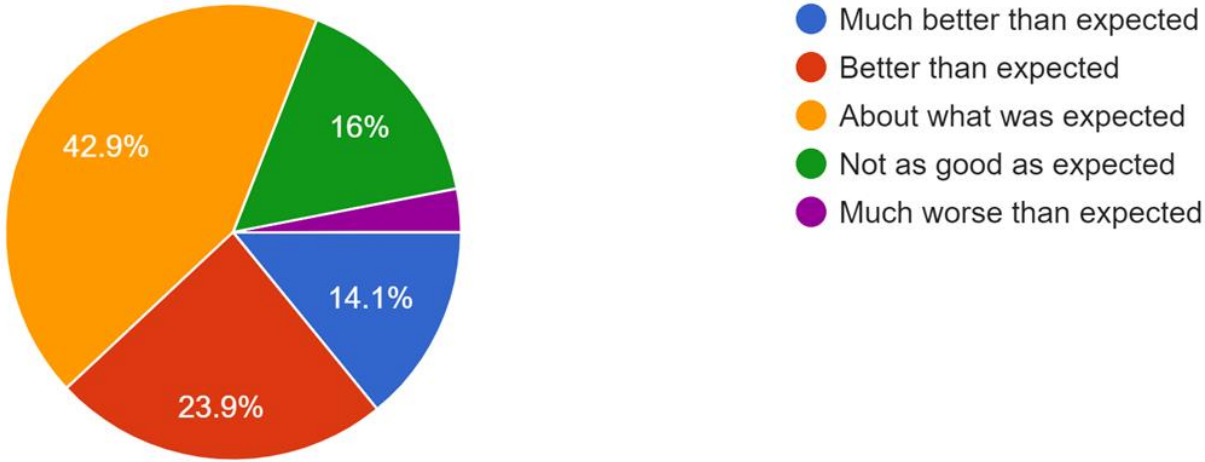
In which grade(s) was your student(s) enrolled during the 2019-20 school year?

163 responses



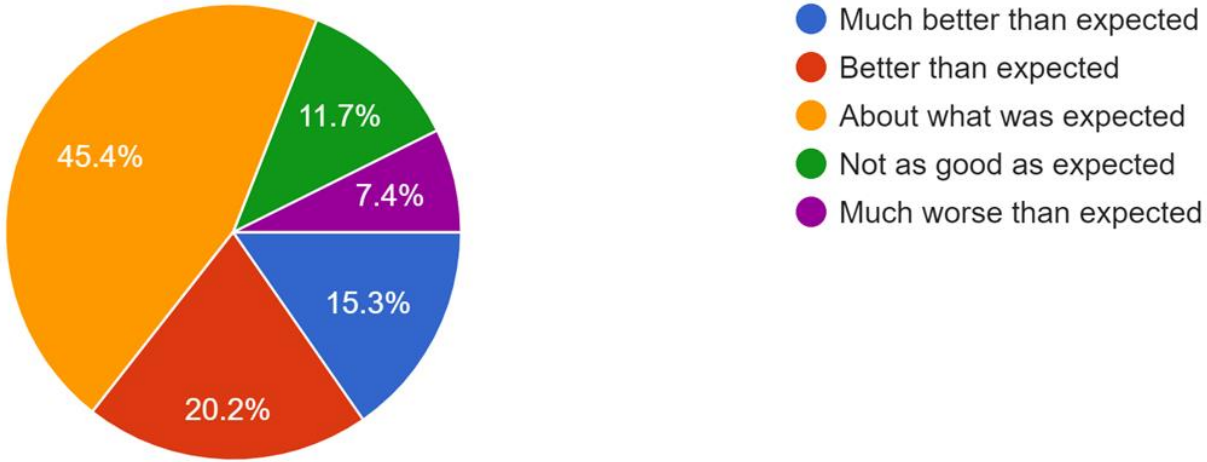
Overall, how did distance learning go for you as a parent?

163 responses



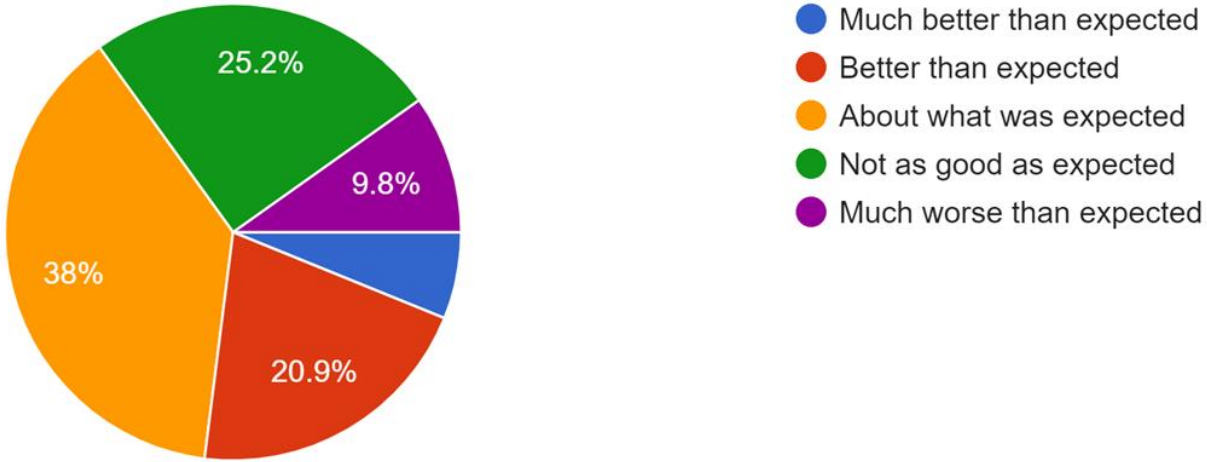
Overall, how did distance learning go for your student(s)?

163 responses



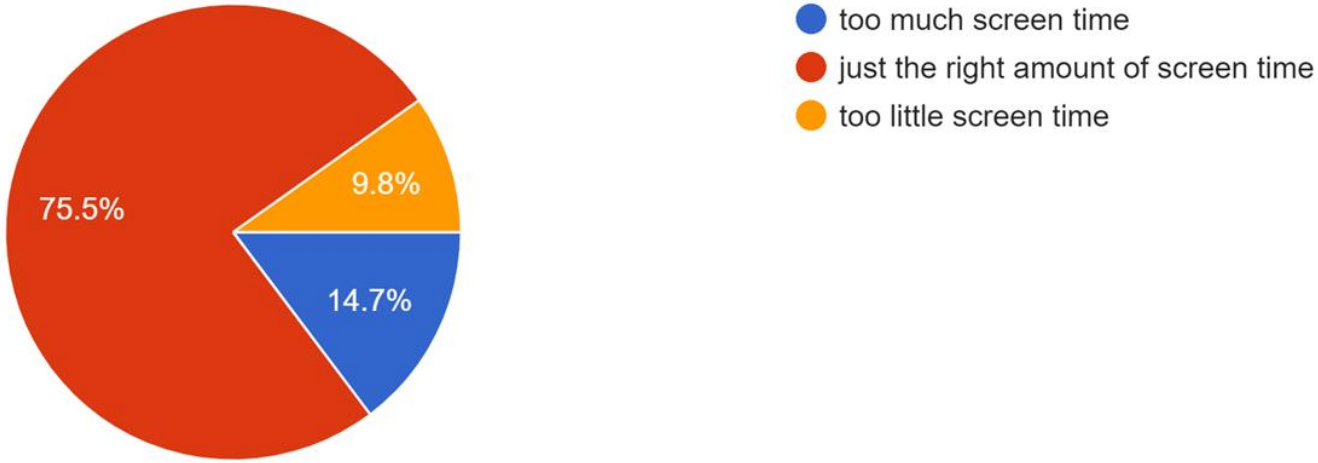
How would you describe the stress level in your home related to distance learning?

163 responses



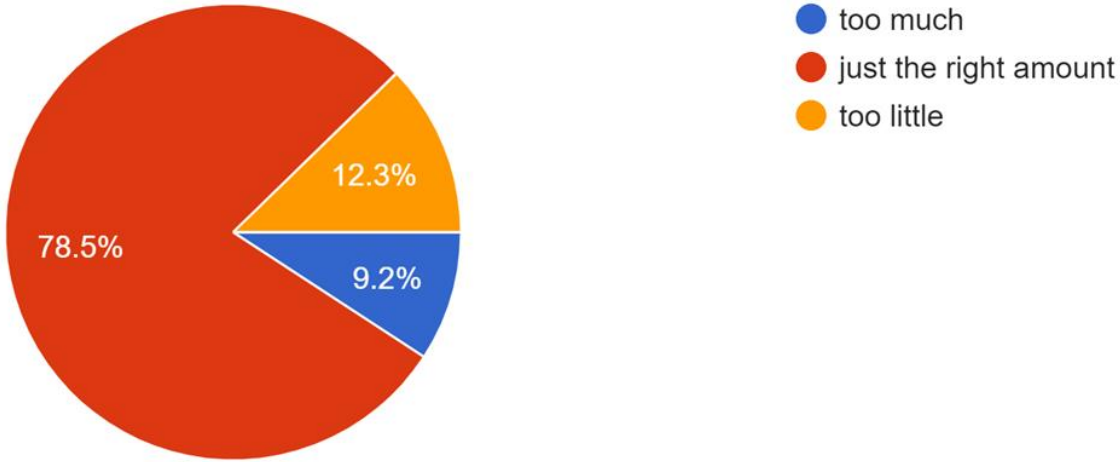
In regard to academic "screen time" for your student(s), do you think it was...

163 responses



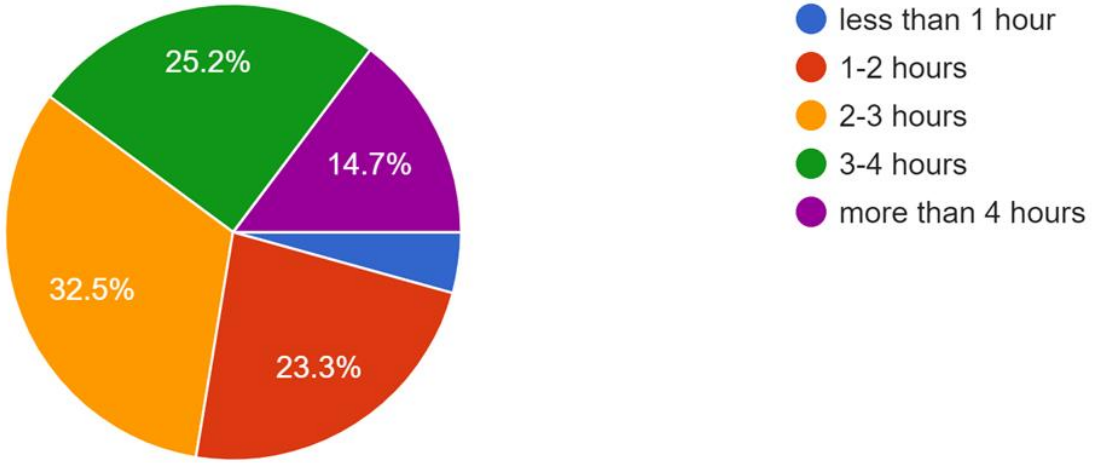
Overall, I feel my student(s) was given _____ schoolwork via the Distance Learning Plan.

163 responses



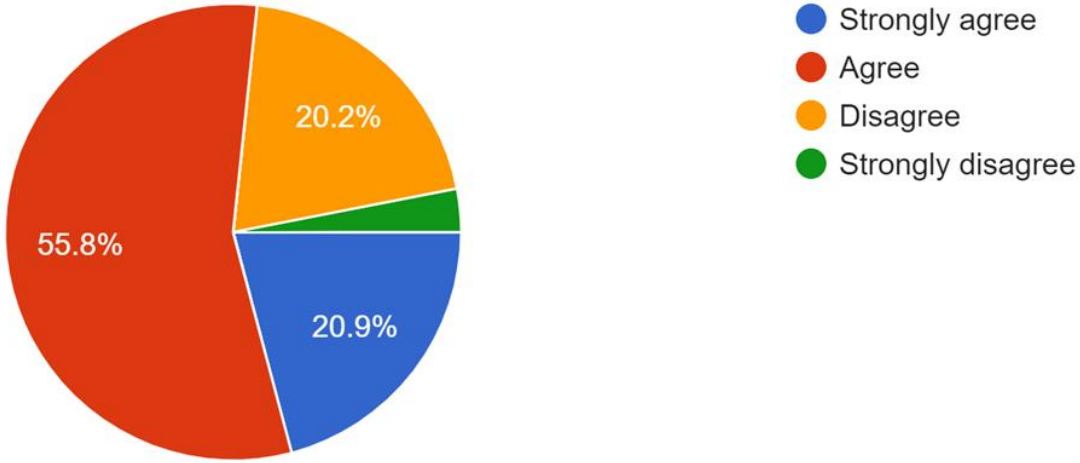
Including live Zoom sessions, I would estimate my student(s) did school work for ____ per day.

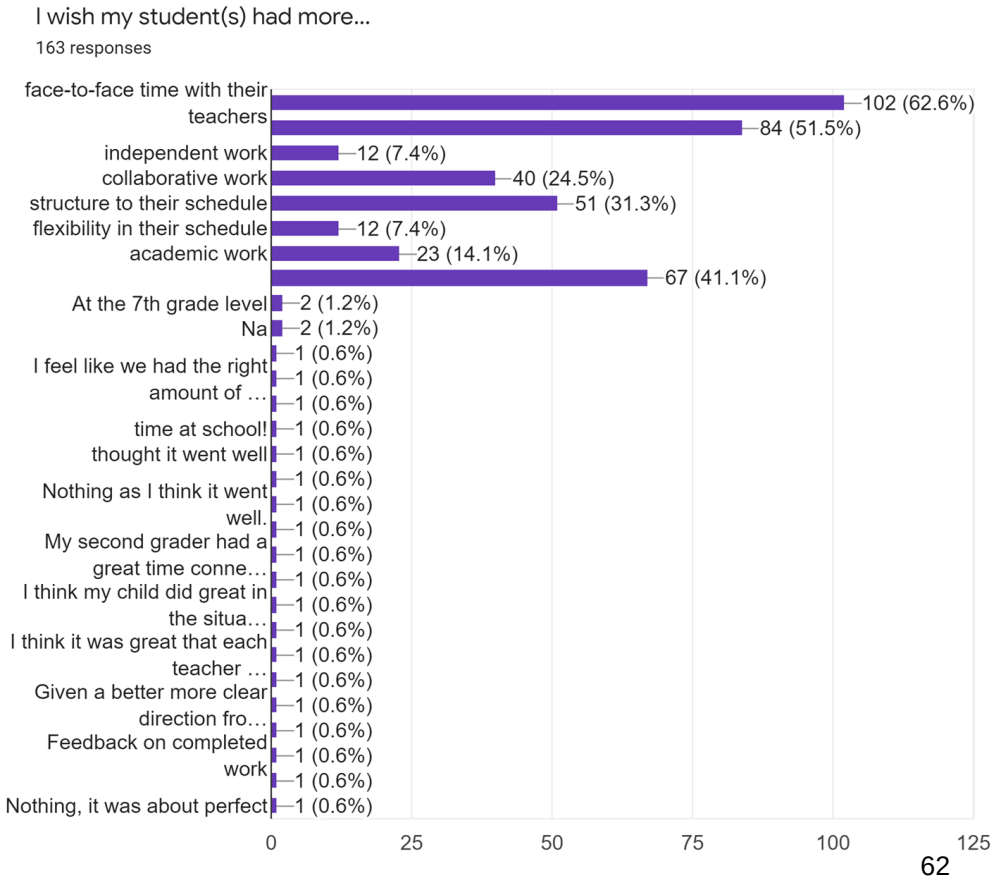
163 responses

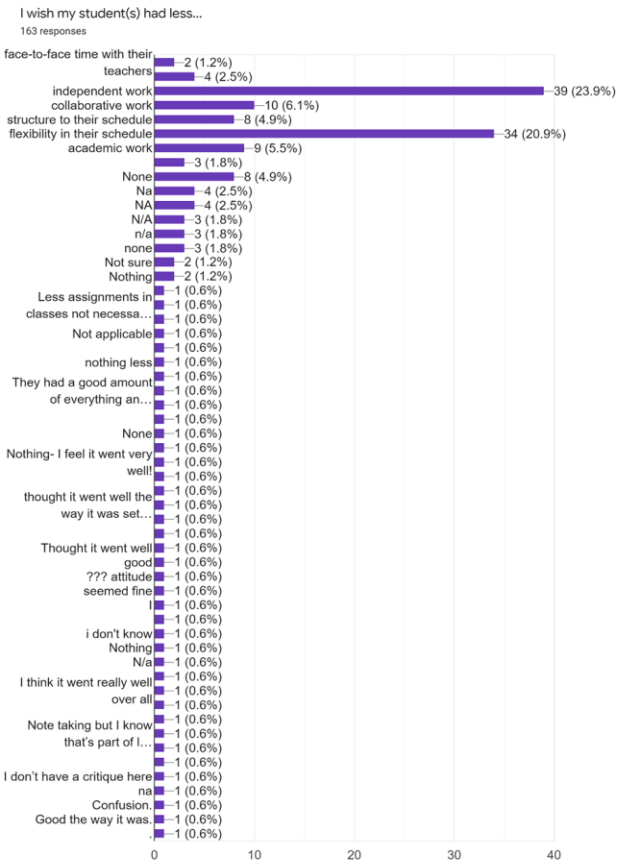


The assigned work had been clearly explained and easy for my student(s) to follow.

163 responses

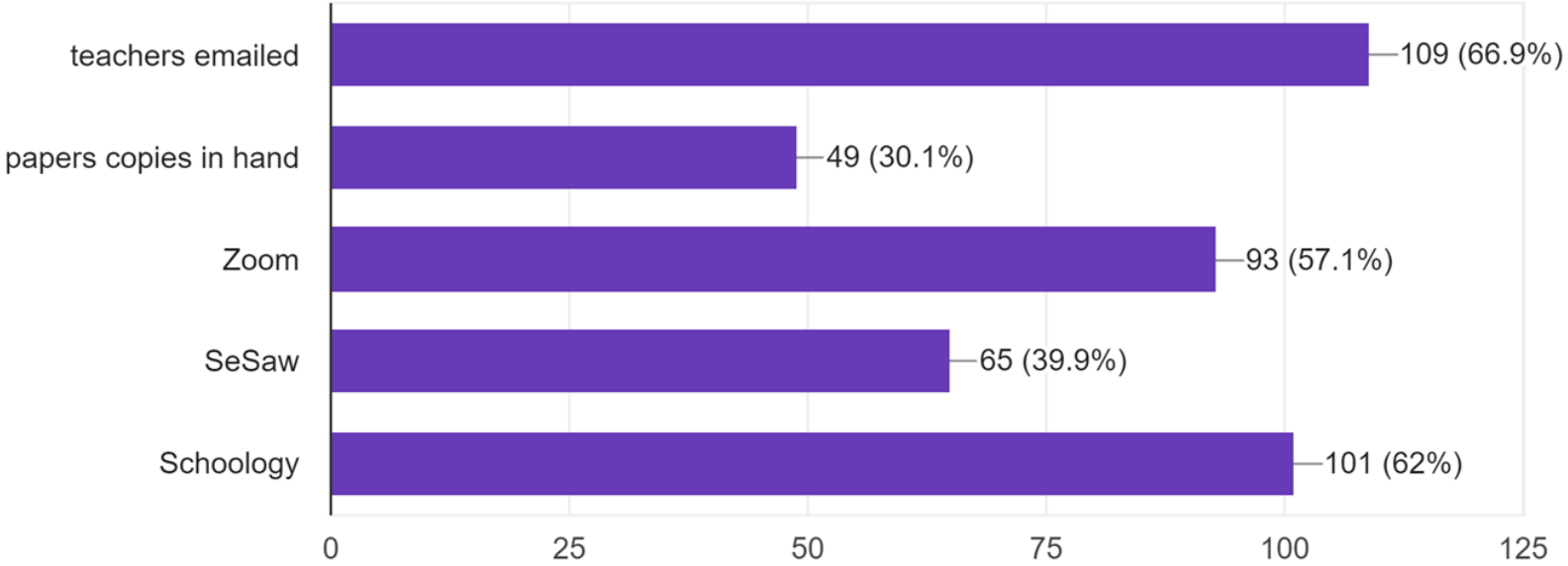



I wish my student(s) had more...
163 responses
face-to-face time with their teachers
102 (62.6%)
84 (51.5%)
independent work
12 (7.4%)
collaborative work
40 (24.5%)
structure to their schedule
51 (31.3%)
flexibility in their schedule
12 (7.4%)
academic work
23 (14.1%)
67 (41.1%)
At the 7th grade level
2 (1.2%)
Na
2 (1.2%)
I feel like we had the right amount of …
1 (0.6%)
time at school!
1 (0.6%)
thought it went well
1 (0.6%)
Nothing as I think it went well.
1 (0.6%)
My second grader had a great time conne…
1 (0.6%)
I think my child did great in the situa…
1 (0.6%)
I think it was great that each teacher …
1 (0.6%)
Given a better more clear direction fro…
1 (0.6%)
Feedback on completed work
1 (0.6%)
Nothing, it was about perfect
1 (0.6%)
0
25
50
75
100
125


I wish my student(s) had less...
163 responses
face-to-face time with their teachers
2 (1.2%)
4 (2.5%)
independent work
39 (23.9%)
collaborative work
10 (6.1%)
structure to their schedule
8 (4.9%)
flexibility in their schedule
34 (20.9%)
academic work
9 (5.5%)
3 (1.8%)
None
8 (4.9%)
Na
4 (2.5%)
NA
4 (2.5%)
N/A
3 (1.8%)
n/a
3 (1.8%)
none
3 (1.8%)
Not sure
2 (1.2%)
Nothing
2 (1.2%)
Less assignments in classes not necessa...
1 (0.6%)
Not applicable
nothing less
They had a good amount of everything an...
None
Nothing- I feel it went very well!
thought it went well the way it was set...
Thought it went well
good
??? attitude
seemed fine
I
i don't know
Nothing
N/a
I think it went really well over all
Note taking but I know that's part of l...
I don't have a critique here
na
Confusion.
Good the way it was.
.
0
10
20
30
40

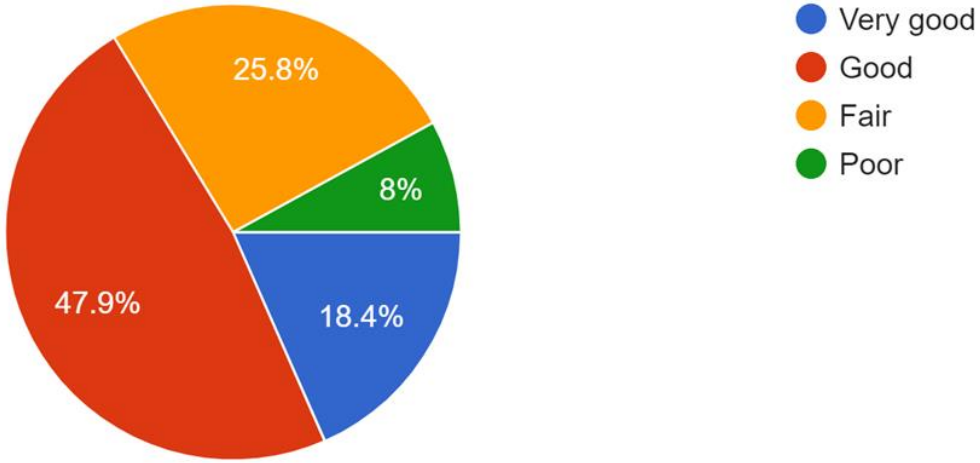
It worked best for our family when...

163 responses



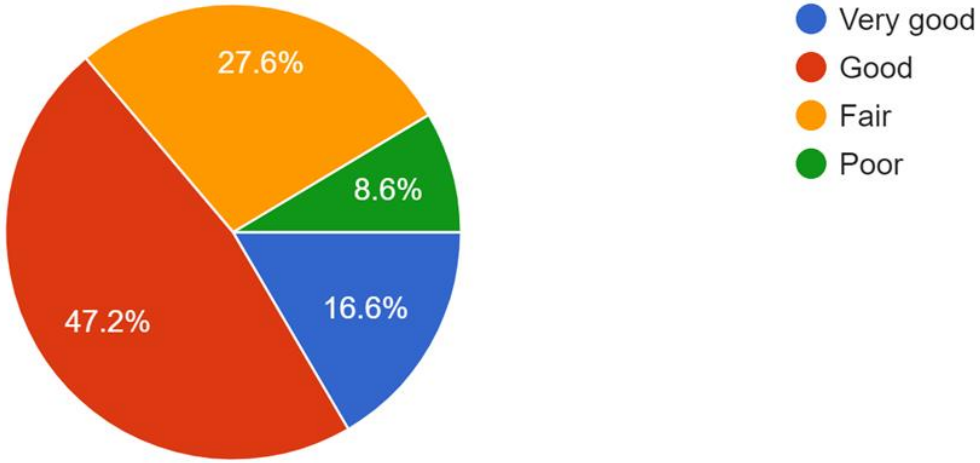
How do you rate the overall quality of meals during the school closure?

163 responses



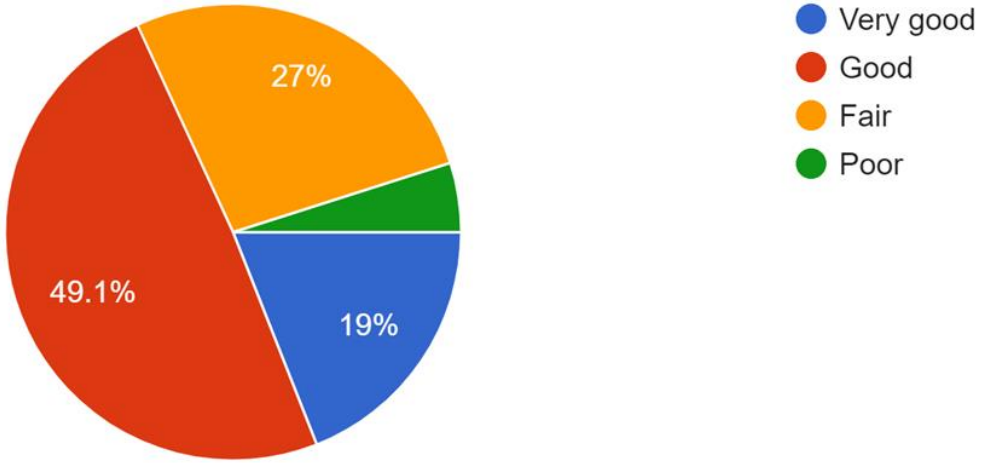
How do you rate the quality of lunches?

163 responses



How do you rate the quality of breakfasts?

163 responses



D. Board Committee Reports

1) Lake Agassiz Education Cooperative

8. Removal of Consent Items for Discussion

9. Approval of Consent Items

A. Personnel

All hirings are based upon the findings of each individual's background check, licensure status, and discipline report from the Minnesota Department of Education.

1) Hire Sharon Barton as Head Cook
Compensation will be Step 3, B-3-2 on the non-certified salary schedule
2) Hire Sharon Poach as Assistant Cook
Compensation will be Step 2, B-2-1 on the non-certified salary schedule
3) Hire Tracy Hinsz as a summer school teacher
Compensation will be $24.45 per hour
4) Hire Phil Trowbridge as a summer school teacher
Compensation will be $24.45 per hour
5) Hire Julie Boom as summer recreation youth softball coordinator
Compensation will be $750
6) Hire Phil Trowbridge as summer recreation youth baseball coordinator
Compensation will be $750
7) Hire Jack Trowbridge as a summer recreation Babe Ruth coach
Compensation will be $500
8) Hire Phil Trowbridge as a summer recreation Babe Ruth coach
Compensation will be $500
9) Hire Nicole Herbranson as a summer recreation 14U softball coach
Compensation will be $500
10) Hire Aaron Schindler as a summer recreation 18U softball coach
Compensation will be $500
11) Hire Grace Halverson as a summer recreation youth golf coach
Compensation will be $10.27 per hour
12) Hire John Roller as a summer recreation youth baseball coach
Compensation will be $8.15 per hour
13) Hire Kiana Amundson as a summer recreation youth softball coach
Compensation will be $8.29 per hour
14) Hire Samantha Passa as a summer recreation youth softball coach
Compensation will be $8.29 per hour
15) Hire Hallie Redding as a summer recreation youth softball coach
Compensation will be $8.29 per hour
16) Hire Carson Hagen as a summer recreation youth baseball coach
Compensation will be $8.15 per hour
17) Hire Grace Halverson as a summer recreation youth softball coach
Compensation will be $8.29 per hour

B. Donations

1) $497 Donation from Pheasants Forever for Trap Team Auxillary Account
2) $17,500 Donation from City of Barnesville for Summer Recreation Activities

C. Secondary Principal Contract for 2020-2022 69

SECONDARY PRINCIPAL'S CONTRACT
2020-2022

The School Board of Independent School District No 146, Barnesville, MN, enters into this agreement with Bryan Strand, a legally qualified and certified principal, who agrees to perform the duties of secondary principal in the district beginning July 1, 2020 through June 30, 2022. The following provisions shall apply and are a part of this contract:

BASIC SERVICES: Said Secondary School Principal shall faithfully perform the services prescribed by the School Board, whether or not such services are specifically described in this contract or in a general job description, abide by the rules, regulations, and policies established by the school board and any additional amendments thereto, pursuant to the provisions of M.S. 125A.45, as amended, and all federal and state laws relevant thereto: for the annual salary indicated below.

COMPENSATION: (Minimum duty day each year: 218 days)
From July 1, 2020 through June 30, 2022 Bryan Strand shall be paid an annual contract salary in equal installments twice monthly. Salary for the 2020-2021 school year: $106,253. Salary for the 2021-2022 school year: $109,441.

SPECIAL PROVISIONS: The contents and stipulations of the attached articles constitute an integral part of this contract and represent continuing contract provisions for the employee.

ARTICLE I: Articles Portion of This Contract
The articles hereto attached constitute an integral portion of this continuing contract agreement between Independent School District No. 146 and Bryan Strand.

ARTICLE II: The Definitions
1. In all articles, Independent School District No. 146 shall be referred to as the EMPLOYER.
2. In all articles, Bryan Strand, shall be referred to as the EMPLOYEE.

ARTICLES III: Health, Long Term Disability, and Life Insurance
The employee shall have the opportunity to participate in the insurance plan provided to other school district employees at the employee's request.

Health Insurance: The employer shall provide 97% of family coverage towards the cost of the health insurance premium for the 2020-2021 school year and 100% for the 2021-2022 school year. The remaining cost of the premium shall be paid by the employee.

Long Term Disability Insurance: The employer shall pay the entire cost of the premium.

Term Life Insurance Policy: The employer shall pay the entire cost of the premium for a term life insurance policy in the amount of $100,000.

ARTICLE IV: Duty Days
The employee's contract will be 218 days. The employee will follow the teacher's contract for 180 days, 20 days to be put in mandatory during the summer, 10 days after the school year and 10 days prior to the school to the school year starting. The remaining 18 days are to be worked into their schedule which could be holiday vacations when school is not in session, Saturday or Sunday during the school year or during the summer.

ARTICLE V: Disability/Sick Leave, Emergency Leave, Bereavement Leave, Child Care Leave
The employee shall be entitled to 10 days of disability/sick leave per year, accumulative to 120 days. Disability/Sick Leave, Emergency Leave, Bereavement Leave and Child Care Leave as provided to the teachers pursuant to the Teacher's Master Agreement, Article XII.

ARTICLE VI: **Personal Days**
The employee shall be entitled to three (3) days of personal leave per year accumulative to a maximum of six (6) days. The employee shall have the option to sell back to the school unused personal days at 50% of the average daily salary for the contract year.

ARTICLE VII: Unused Sick Leave Language
Unused Sick Leave Language Upon time of resignation or retirement, the principal will be entitled to collect 30% of unused sick leave days at the average prorated daily salary for the last three years. This amount will be paid out in a separate check issued to the principal. Upon accumulating 120 days, the employee shall have the option to sell back all days in excess of 120 days at 25% of the average daily salary for the contract year. At the end of the school year, the employee will be paid for all unused sick days in excess of 120 days.

ARTICLE VIII: The employer shall pay expenses and fees for attendance at school related conferences and workshops within the State, as determined by the employee and employer.

The employee shall be entitled to attend a national conference or convention at the school district's expense once every three years.

The employee shall be entitled to five (5) days per year, accumulative to a maximum of ten days during any one-year, to be a part of his duty days for the purpose of professional growth at a college or university, or in some other type of individual professional activity as approved by the Board. If the employee attends a national convention or workshop he will be entitled to earn the five (5) days during that calendar year.

ARTICLE IX: Professional Organizations
The employer shall pay the annual dues/fees for membership of the employee in the local, state and national secondary principal's association an elementary principal's association.

ARTICLE X: Protection of the Administrator
Legal Counsel: In any work-related case, Independent School District No. 146 will provide legal counsel.

The employee, if complained against or sued by reason of administrative action in the course and scope of employment, shall be provided liability coverage equal to or greater than existing school district liability protection.

The Independent School District No. 146 shall defend, indemnify, and save the employee harmless from any and all actions, suits, claims, damages, judgments, and executions or other forms of liability, liquidated, which any person may have or claim to have now or in the future, arising out of or by reason of the performance of his duties and responsibilities as set forth by Independent School District No. 146 .

Scope of Legal Protection: It is understood that the provisions of this article apply to those situations and incidents, which occur as a result of the EMPLOYEE'S completion of the duties and responsibilities of his position.

ARTICLE XI: 403b/Deferred Compensation:
Employer shall make an annual yearly matching contribution of $1,500 per year with a $32,500 career maximum match.

ARTICLE XII: **Cellular Phone Reimbursement:**
The Principal will be given up to $75/month cellular phone reimbursement based on annual contract.

ARTICLE XIII: Grievance Procedure:
The purpose of this procedure is to secure, at the lowest possible administration level, equitable solutions to problems, which may arise from time to time in the interpretation or application of terms and conditions of employment insofar as such matters are contained in this Agreement. Both parties agree that these proceedings shall be kept as informal, yet confidential, as possible. Nothing herein shall be construed as limiting the right of

any principal having a problem, to discuss the matter informally with an appropriate member of the administration.

1. Grievance Definition: A "grievance" shall mean an allegation by a principal resulting in a dispute or disagreement between the principal and the school district as to the interpretation or application of terms and conditions contained in this Agreement.

SECTION 2. Representative: The principal or Independent School District No. 146 may be represented during any step of the procedure by any person or agent designated by such party to act in their behalf.

SECTION 3. Definitions and Interpretations:

Subd. 1. Extension. Time limits specified in this Agreement may be extended by mutual agreement.

Subd. 2. Days: Reference to days regarding time periods in this procedure shall refer to working days.

A working day is defined as all weekdays not designated as holidays by state law.

Subd. 3. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run shall not be included. The last day of the period so computed shall be counted, unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark: The filing or service of any notice or document herein shall be timely if it is personally served or if it bears a certified postmark of the United States Postal Service within the time period.

SECTION 4. Time Limitation and Waiver: Grievances shall not be valid for consideration unless the grievance is submitted in writing to the school district's designee, setting forth the facts and the specific provision of the Agreement allegedly violated and the particular relief sought within twenty days after the date of the first event giving rise to the grievance occurred. Failure to file any grievance within such period shall be deemed a waiver thereof. Failure to appeal a grievance from one level to another within the time periods hereafter provided shall constitute a waiver of the grievance. An effort shall first be made to adjust an alleged grievance informally between the principal and the school district's designee.

SECTION 5. Adjustment of Grievance: The school district and the principal shall attempt to adjust all grievances which, may arise during the course of employment of any principal within the school district in the following manner:

Subd. 1. Level I- If the grievance is not resolved through informal discussions, the superintendent or his designee shall give a written decision on the grievance to the parties involved within ten days after receipt of the written grievance.

Subd. 2. Level II-. In the event the grievance is not resolved in Level I, the decision rendered may be appealed to the school board, provided such appeal is made in writing within five days after receipt of the decision in Level I. If a grievance is properly appealed to the school board, the school board shall set a time to hear the grievance within twenty days after receipt of the appeal. Within twenty days after the meeting, the school board shall issue its decision in writing to the parties involved. At the option of the school board, a committee or representatives of the board may be designated by the board to hear the appeal at this level, and report its findings and recommendations to the school board. The school board shall then render its decision.

SECTION-6. School Board Review: The school board reserves the right to review any decision issued under Level I of this procedure provided the school board or its representative notify the parties of its intentions to review within ten days after the decision has been rendered. In the event the school board reviews a grievance under this section, the school board reserves the right to reserve or modify such decision.

SECTION 7. Denial of Grievance: Failure by the school board or its representative to issue a decision within the time periods provided herein shall constitute a denial of the grievance and the principal may appeal it to the next level.

SECTION 8. Arbitration Procedures: In the event that the principal and the school board are unable to resolve any grievance, the grievance may be submitted to arbitration as defined herein:

Subd. 1. Request. A request to submit a grievance arbitration must be in writing signed by the aggrieved party, and such request must be filed in the office of the superintendent within ten days following the decision in Level 11 of the grievance procedure.

Subd. 2. Prior Procedure Required. No grievance shall be considered by the arbitrator, which has not been first duly processed in accordance with the grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator. Upon the proper submission of a grievance under the terms of this procedure, the parties shall, within ten days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the P.E.R.B. to appoint an arbitrator, pursuant

to M.S. 179.70, subd. 4, providing such request is made within twenty days after request for arbitration. The request shall ask that the appointment be made within thirty days after the receipt of said request. Failure to agree upon an arbitrator or the failure to request an arbitrator from the P.E.R.B. within the time periods provided herein shall constitute a waiver of the grievance.

Subd. 4. Submission of Grievance Information-

a) Upon appointment of the arbitrator, the appealing party shall within five days after notice of appointment forward to the arbitrator, with a copy to the superintendent, the submission of the grievance which, shall include the following:

1. The issues involved.
2. Statement of the facts.
3. Position of the grievant.
4. The written documents relating to Section 5, Article X of the grievance procedure.

b) The school district may make a similar submission of information relating to the grievance either before or at the time of the hearing.

Subd. 5. Hearing. The grievance shall be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties shall have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator shall be a hearing denovo.

Subd. 6. Decision. The decision by the arbitrator shall be rendered within thirty days after the close of the hearing. Decisions by the arbitrator in cases properly before him shall be final and binding upon the parties, subject, however, to the limitations of arbitration decisions as provided by in the P.E.L.R.A.

Subd. 7. Expenses. Each party shall bear its own expenses in connection with arbitration including expenses relating to the party's representatives, witnesses, and any other expenses, which the party incurs in connection with presenting its case in arbitration. A transcript or recording shall be made of the hearing at the request of either party. The parties shall share equally fees and expenses of the arbitrator, the cost of the transcript of recording if requested by either or both parties, and any other expenses, which the parties mutually agree, are necessary for the conduct of the arbitration. However, the party ordering a copy of such transcript shall pay for such copy.

Subd. 8. Jurisdiction. The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not extend to proposed changes in terms and conditions of employment as defined herein and contained in this written agreement; nor shall an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedures as outlined herein, nor shall the jurisdiction of the arbitrator extend to matters of inherent managerial policy, which shall include but are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. In considering any issue in dispute, in its order the arbitrator shall give due consideration to the statutory rights and obligation of the public school districts to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operations.

_____, 2020 _____, 2020

_____ _____

Secondary Principal Chairperson

_____

Clerk

ELEMENTARY PRINCIPAL
2020-2022

The School Board of Independent School District No 146, Barnesville, MN, enters into this agreement with Todd Henrickson, a legally qualified and certified principal, who agrees to perform the duties of the elementary school principal/activities director in the public schools of the district beginning July 1, 2020, through June 30, 2022. The following provisions shall apply and are a part of this contract:

BASIC SERVICES: Said Elementary School Principal shall faithfully perform the services prescribed by the School Board, whether or not such services are specifically described in this contract or in a general job description, abide by the rules, regulations, and policies established by the school board and any additional amendments thereto, pursuant to the provisions of M.S. 125A.45, as amended, and all federal and state laws relevant thereto: for the annual salary indicated below.

COMPENSATION: (Minimum duty day each year: 218 days)
From July 1, 2020, through June 30, 2022 Todd Henrickson shall be paid an annual contract salary in equal installments twice monthly. Salary for the 2020-2021 school year: $106,253. Salary for the 2021-2022 school year: $109,441.

SPECIAL PROVISIONS: The contents and stipulations of the attached articles constitute an integral part of this contract and represent continuing contract provisions for the employee.

ARTICLE I: Articles Portion Of This Contract
The articles hereto attached constitute an integral portion of this continuing contract agreement between Independent School District No. 146 and Todd Henrickson.

ARTICLE II: The Definitions
1. In all articles, Independent School District No. 146 shall be referred to as the EMPLOYER.
2. In all articles, Todd Henrickson, shall be referred to as the EMPLOYEE.

ARTICLES III: Health, Long Term Disability, and Life Insurance
The employee shall have the opportunity to participate in the insurance plan provided to other school district employees at the employee's request.

Health Insurance: The employer shall provide 97% of family coverage towards the cost of the health insurance premium for the 2020-2021 school year, and 100% for the 2021-2022 school year.. The remaining cost of the premium shall be paid by the employee.

Long Term Disability Insurance: The employer shall pay the entire cost of the premium.

Term Life Insurance Policy: The employer shall pay the entire cost of the premium for a term life insurance policy in the amount of $100,000.

ARTICLE IV: Duty Days
The employee's contract will be 218 days. The employee will follow the teacher's contract for 180 days, 20 days to be put in mandatory during the summer, 10 days after the school year and 10 days prior to the school to the school year starting. The remaining 18 days are to be worked into their schedule which could be holiday vacations when school is not in session, Saturday or Sunday during the school year or during the summer.

ARTICLE V: Disability/Sick Leave, Emergency Leave, Bereavement Leave, Child Care Leave
The employee shall be entitled to 10 days of disability/sick leave per year, accumulative to 120 days. Disability/Sick Leave, Emergency Leave, Bereavement Leave and Child Care Leave as provided to the teachers pursuant to the Teacher's Master Agreement, Article XII.

ARTICLE VI: **Personal Days**
The employee shall be entitled to three (3) days of personal leave per year accumulative to a maximum of six (6) days. The employee shall have the option to sell back to the school unused personal days at 50% of the average daily salary for the contract year.

ARTICLE VII: Unused Sick Leave Language
Unused Sick Leave Language: Upon time of resignation or retirement, the principal will be entitled to collect 30% of unused sick leave days at the average prorated daily salary for the last three years. This amount will be paid out in a separate check issued to the principal. Upon accumulating 120 days, the employee shall have the option to sell back all days in excess of 120 days at 25% of the average daily salary for the contract year. At the end of the school year, the employee will be paid for all unused sick days in excess of 120 days.

ARTICLE VIII: The employer shall pay expenses and fees for attendance at school related conferences and workshops within the State, as determined by the employee and employer.

The employee shall be entitled to attend a national conference or convention at the school district's expense once every three years.

The employee shall be entitled to five (5) days per year, accumulative to a maximum of ten days during any one-year, to be a part of his duty days for the purpose of professional growth at a college or university, or in some other type of individual professional activity as approved by the Board. If the employee attends a national convention or workshop he will be entitled to earn the five (5) days during that calendar year.

ARTICLE IX: Professional Organizations
The employer shall pay the annual dues/fees for membership of the employee in the local, state and national elementary principal's association.

ARTICLE X: Protection of the Administrator
Legal Counsel: In any work-related case, the Independent School District No. 146 will provide legal counsel.

The employee, if complained against or sued by reason of administrative action in the course and scope of employment, shall be provided liability coverage equal to or greater than existing school district liability protection.

The Independent School District No. 146 shall defend, indemnify, and save the employee harmless from any and all actions, suits, claims, damages, judgments, and executions or other forms of liability, liquidated, which any person may have or claim to have now or in the future, arising out of or by reason of the performance of his duties and responsibilities as set forth by Independent School District No. 146.

Scope of Legal Protection: It is understood that the provisions of this article apply to those situations and incidents, which occur as a result of the EMPLOYEE'S completion of the duties and responsibilities of his position.

ARTICLE XI: 403b/Deferred Compensation:
Employer shall make an annual yearly matching contribution of $1,500 per year with a $32,500 career maximum match.

ARTICLE XII: **Cellular Phone Reimbursement:**
The principal will be given up to $75/month cellular phone reimbursement based on annual contract.

ARTICLE XIII: Grievance Procedure:
The purpose of this procedure is to secure, at the lowest possible administration level, equitable solutions to problems, which may arise from time to time in the interpretation or application of terms and conditions of employment insofar as such matters are contained in this Agreement. Both parties agree that these proceedings shall be kept as informal, yet confidential, as possible. Nothing herein shall be construed as limiting the right of

any principal having a problem, to discuss the matter informally with an appropriate member of the administration.

1. Grievance Definition: A "grievance" shall mean an allegation by a principal resulting in a dispute or disagreement between the principal and the school district as to the interpretation or application of terms and conditions contained in this Agreement.

SECTION 2. Representative: The principal or Independent School District No. 146 may be represented during any step of the procedure by any person or agent designated by such party to act in their behalf.

SECTION 3. Definitions and Interpretations:

Subd. 1. Extension. Time limits specified in this Agreement may be extended by mutual agreement.

Subd. 2. Days: Reference to days regarding time periods in this procedure shall refer to working days.

A working day is defined as all weekdays not designated as holidays by state law.

Subd. 3. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run shall not be included. The last day of the period so computed shall be counted, unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark: The filing or service of any notice or document herein shall be timely if it is personally served or if it bears a certified postmark of the United States Postal Service within the time period.

SECTION 4. Time Limitation and Waiver: Grievances shall not be valid for consideration unless the grievance is submitted in writing to the school district's designee, setting forth the facts and the specific provision of the Agreement allegedly violated and the particular relief sought within twenty days after the date of the first event giving rise to the grievance occurred. Failure to file any grievance within such period shall be deemed a waiver thereof. Failure to appeal a grievance from one level to another within the time periods hereafter provided shall constitute a waiver of the grievance. An effort shall first be made to adjust an alleged grievance informally between the principal and the school district's designee.

SECTION 5. Adjustment of Grievance: The school district and the principal shall attempt to adjust all grievances which, may arise during the course of employment of any principal within the school district in the following manner:

Subd. 1. Level I- If the grievance is not resolved through informal discussions, the superintendent or his designee shall give a written decision on the grievance to the parties involved within ten days after receipt of the written grievance.

Subd. 2. Level II-. In the event the grievance is not resolved in Level I, the decision rendered may be appealed to the school board, provided such appeal is made in writing within five days after receipt of the decision in Level I. If a grievance is properly appealed to the school board, the school board shall set a time to hear the grievance within twenty days after receipt of the appeal. Within twenty days after the meeting, the school board shall issue its decision in writing to the parties involved. At the option of the school board, a committee or representatives of the board may be designated by the board to hear the appeal at this level, and report its findings and recommendations to the school board. The school board shall then render its decision.

SECTION-6. School Board Review: The school board reserves the right to review any decision issued under Level I of this procedure provided the school board or its representative notify the parties of its intentions to review within ten days after the decision has been rendered. In the event the school board reviews a grievance under this section, the school board reserves the right to reserve or modify such decision.

SECTION 7. Denial of Grievance: Failure by the school board or its representative to issue a decision within the time periods provided herein shall constitute a denial of the grievance and the principal may appeal it to the next level.

SECTION 8. Arbitration Procedures: In the event that the principal and the school board are unable to resolve any grievance, the grievance may be submitted to arbitration as defined herein: Subd. 1. Request. A request to submit a grievance arbitration must be in writing signed by the aggrieved party, and such request must be filed in the office of the superintendent within ten days following the decision in Level 11 of the grievance procedure. Subd. 2. Prior Procedure Required. No grievance shall be considered by the arbitrator, which has not been first duly processed in accordance with the grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator. Upon the proper submission of a grievance under the terms of this procedure, the parties shall, within ten days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the P.E.R.B. to appoint an arbitrator, pursuant to M.S. 179.70, subd. 4, providing such request is made within twenty days after request for arbitration. The

request shall ask that the appointment be made within thirty days after the receipt of said request. Failure to agree upon an arbitrator or the failure to request an arbitrator from the P.E.R.B. within the time periods provided herein shall constitute a waiver of the grievance.

Subd. 4. Submission of Grievance Information-

a) Upon appointment of the arbitrator, the appealing party shall within five days after notice of appointment forward to the arbitrator, with a copy to the superintendent, the submission of the grievance which, shall include the following:

1. The issues involved.
2. Statement of the facts.
3. Position of the grievant.
4. The written documents relating to Section 5, Article X of the grievance procedure.

b) The school district may make a similar submission of information relating to the grievance either before or at the time of the hearing.

Subd. 5. Hearing. The grievance shall be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties shall have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator shall be a hearing denovo.

Subd. 6. Decision. The decision by the arbitrator shall be rendered within thirty days after the close of the hearing. Decisions by the arbitrator in cases properly before him shall be final and binding upon the parties, subject, however, to the limitations of arbitration decisions as provided by in the P.E.L.R.A.

Subd. 7. Expenses. Each party shall bear its own expenses in connection with arbitration including expenses relating to the party's representatives, witnesses, and any other expenses, which the party incurs in connection with presenting its case in arbitration. A transcript or recording shall be made of the hearing at the request of either party. The parties shall share equally fees and expenses of the arbitrator, the cost of the transcript of recording if requested by either or both parties, and any other expenses, which the parties mutually agree, are necessary for the conduct of the arbitration. However, the party ordering a copy of such transcript shall pay for such copy.

Subd. 8. Jurisdiction. The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not extend to proposed changes in terms and conditions of employment as defined herein and contained in this written agreement; nor shall an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedures as outlined herein, nor shall the jurisdiction of the arbitrator extend to matters of inherent managerial policy, which shall include but are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. In considering any issue in dispute, in its order the arbitrator shall give due consideration to the statutory rights and obligation of the public school districts to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operations.

_____, 2020 _____, 2020

_____ _____

Elementary Principal Chairperson

_____

Clerk

Terms and Conditions of Employment
ISD # 146
Activities Director
2020-2021 & 2021-2022

The following terms and conditions of employment for the Activities Director and for the contract years of 2020-2021 and 2021-2022 are contained and listed within this document. The duties and responsibilities of the Activities Director are listed below. The duties listed are not intended nor should they be considered as an all-inclusive list of duties and responsibilities rather, they are duties commonly associated with the responsibilities of the position of the District Activities Director.

The contract agreement between Independent School District No. 146 and Mr. Todd Henrickson for the services provided as Activities Director will be compensated at an annual salary of $5,800. Services include all related activities scheduling and supervisory responsibilities. Independent School District No. 146 agrees to the payment of fees or dues for official and annual membership costs for membership in the state Activities Director Association. Specific to this contract and because Mr. Henrickson is also employed as a principal in the school district would that legal counsel provided and detailed in the principal contract would also be applicable to his duties / responsibilities as Activities Director.

<u>Duties and Responsibilities of Activities Director include but, not limited to the following:</u>

- Provide vision and leadership for a comprehensive activities and athletic programs.
- Continually observe, assess, and evaluate all activities and programs.
- Provide leadership and direction in the overall selection and evaluation of coaches, directors, and other activities personnel.
- Implement and support staff development opportunities for coaches and directors.
- Provide direction and information to athletic coaches and activities directors regarding Minnesota State High School League rules, requirements, and training.
- Maintain effective communication with students, parents, coaches, directors, school administration, the media, and school board members including the District Activities Committee.
- Coordinate all activities and athletic services.
- Seek and secure necessary help to conduct games, contests, and events.
- Arrange for the proper supervision at events and athletic contests including supervision provided by the Activities Director.
- Make available to all staff, the general public, and the media the activities schedule of events, location, and start times.
- Arrange for or schedule out of district transportation for activities / athletics via the school district secretary and the Barnesville Bus Company.
- Support and assist in the implementation of appropriate award programs, including banquets as needed.
- Prepare and manage the activities budget.
- Maintain efficient financial recordkeeping and reporting.
- Determine facility and equipment needs and make the corresponding recommendations for improvement.
- Assume responsibility for the proper care and maintenance of facilities and equipment.
- Schedule facilities for practice, rehearsal, performances, and athletic contests.
- Provide insight, leadership, and direction in regard to the District's Activities Handbook and Policies. Make suggestions for change and improvement as necessary.
- Keep high school principal and superintendent informed of all matters related to activities programming.
- Other duties as assigned and related to the duties and responsibilities of the District Activities Director

_____	_____	_____	_____
(Activities Director Signature)	(Date)	(Board Chair Signature)	(Date)

AIA® Document G736™ – 2009

Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: I.S.D. #146 - Barnesville Public Schools

PROJECT: Add'n./Upgrade-Atkinson Add'n./Renovation-High School Barnesville, MN

APPLICATION NO: 2

PERIOD TO: June 05, 2020

Distribution to:
OWNER: ☐
CONSTRUCTION MANAGER: ☐
ARCHITECT: ☐
: ☐

ATTENTION: Dr. Jon Ellerbusch, Superintendent

VIA CONSTRUCTION MANAGER: R. A. Morton & Associates, LLC

PROJECT NOS: 1907 /

PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. AIA Document G737™–2009, Summary of Contractors' Applications for Payment, is attached.

1. **TOTAL CONTRACT SUMS** *(Item A Totals)*	$28,050,000.00
2. **TOTAL NET CHANGES BY CHANGE ORDERS** *(Item B Totals)*	$0.00
3. **TOTAL CONTRACT SUM TO DATE** *(Item C Totals)*	$28,050,000.00
4. **TOTAL COMPLETED & STORED TO DATE** *(Item F Totals)*	$1,100,867.35
5. **RETAINAGE** *(Item H Totals)*	$46,582.00
6. **LESS PREVIOUS TOTAL PAYMENTS** *(Item I Totals)*	$361,205.00
7. **CURRENT PAYMENT DUE** *(Item J Totals)*	$693,080.35

The undersigned Construction Manager certifies that to the best of its knowledge, information and belief this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER:
By: _____ Date: _____

State of: Minnesota

County of: Stearns
Subscribed and sworn to before me this day of
Notary Public: Linda Day

My Commission expires: January 31, 2025

PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluation of the Work and the data comprising this Application, the Construction Manager certifies to the Owner that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Construction Manager recommends to the Owner and Architect that the Contractors be paid the AMOUNTS set forth in the attached Summary of Contractors' Applications for Payment.

TOTAL OF AMOUNTS CERTIFIED $693,080.35

CONSTRUCTION MANAGER:
By: _____ Date: _____

In accordance with the Contract Documents, based on evaluation of the Work, the data comprising this Application, and the Construction Manager's recommendation, the Architect certifies to the Owner that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Contractors are entitled to payments of the AMOUNTS set forth in the attached Summary of Contractors' Applications for Payment.

ARCHITECT:
By: _____ Date: _____

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User Notes:
(3B9ADA55)

I.S.D. #146 - Barnesville Public Schools
Project Application Summary
Application No. 2
Period From: 05/05/20
To: 06/05/20

Construction Manager:
R. A. Morton & Associates, LLC
3315 Roosevelt Road, Suite 100
St. Cloud, MN 56301

Architect:
Wendel
401 Second Avenue North, Suite 206
Minneapolis, MN 55401

	Contract Sum	Change Orders	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
General Conditions Allow.	415,205.00	(23,936.95)	391,268.05							391,268.05	6%
Phone/Technology	0.00		0.00								
Temp Office	0.00		0.00								
Temp Storage	0.00		0.00								
Temp Toilet	0.00	321.00	321.00	321.00		321.00		108.50	212.50		
Temp Electric	0.00		0.00								
Temp Heat/Environ Control	0.00		0.00								
Barricades/Temp Fencing	0.00	10,180.00	10,180.00	10,180.00		10,180.00			10,180.00		
Construction Staking	0.00		0.00								
Construction Testing	0.00	13,202.25	13,202.25	13,202.25		13,202.25		5,124.00	8,078.25		
Safety	0.00	42.96	42.96	42.96		42.96			42.96		
Misc Mat'l/Constr Supplies	0.00		0.00								
Construction Signage	0.00		0.00								
Hourly Workers	0.00		0.00								
Equipment Rental	0.00		0.00								
Snow Removal/Road Maintenance	0.00		0.00								
Dumpsters	0.00		0.00								
Clean Up	0.00		0.00								
Project Closeout	0.00		0.00								

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
Job Overhead	0.00	190.74	190.74	190.74		190.74			190.74		
Sub-Total	$415,205.00	($0.00)	$415,205.00	$23,936.95	$0.00	$23,936.95	$0.00	$5,232.50	$18,704.45	$391,268.05	6%
3A Combination Building and Site Concrete All Finish Concrete, Inc.	1,130,567.06		1,130,567.06	74,322.16		74,322.16	3,716.00	27,550.00	43,056.16	1,056,244.90	7%
3B Precast Concrete Taracon Precast, LLC	1,205,119.00		1,205,119.00							1,205,119.00	0%
4A Masonry Eicholtz Masonry, Inc.	1,684,400.00		1,684,400.00	30,000.00		30,000.00	1,500.00	28,500.00		1,654,400.00	2%
5A Steel Supply (MO) Integrity Steel Supply, LLC	782,000.00		782,000.00							782,000.00	0%
5B Steel Erection (LO) Innovative Erectors, Inc.	348,900.00		348,900.00							348,900.00	0%
6A Carpentry Gast Construction Co., Inc.	429,500.00		429,500.00	29,516.04		29,516.04	1,476.00		28,040.04	399,983.96	7%
6B Architectural Woodwork Northern Woodwork, Inc.	141,537.00		141,537.00							141,537.00	0%
7A Weather Barriers Fresh Look Painting, LLC dba Herzog Coatings	35,600.00		35,600.00							35,600.00	0%
7B Roofing Pierce Lee Roofing, Inc.	1,336,166.00		1,336,166.00							1,336,166.00	0%
7C Joint Sealants WCS1, LLC	60,500.00		60,500.00							60,500.00	0%
8A Doors, Frames, and Hardware (MO) Central Door & Hardware, Inc.	264,937.00		264,937.00							264,937.00	0%

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
8B Aluminum Doors and Windows											
Rusco Window Company, Inc.	338,689.00		338,689.00							338,689.00	0%
8C Sectional Doors											
Allowance	15,000.00		15,000.00							15,000.00	0%
9A Gypsum System											
RTL Construction, Inc.	778,075.00		778,075.00							778,075.00	0%
9B Tilework											
McArthur Tile Corporation	130,000.00		130,000.00							130,000.00	0%
9C Acoustical Ceilings											
Allowance	365,000.00		365,000.00							365,000.00	0%
9D Wood Flooring											
H2I Group, Inc.	194,300.00		194,300.00							194,300.00	0%
9E Floor Covering											
Bachman, Inc. dba Floor to Ceiling Carpet One	326,398.00		326,398.00							326,398.00	0%
9F Painting											
Traill Painting Co.	184,500.00		184,500.00							184,500.00	0%
10A Lockers											
Olympus Lockers & Storage Products, Inc.	77,219.00		77,219.00							77,219.00	0%
11A Gymnasium Equipment											
H & B Specialized Products, Inc.	51,600.00		51,600.00							51,600.00	0%
12A Furnishings											
H2I Group, Inc.	158,992.00		158,992.00							158,992.00	0%
12B Auditorium Seating											
H2I Group, Inc.	133,500.00		133,500.00							133,500.00	0%
12C Bleachers											
Seating & Athletic Facility Enterprises, LLC (SAAFE, LLC)	123,845.00		123,845.00							123,845.00	0%
14A Conveying Equipment											
Otis Elevator Company	155,000.00		155,000.00							155,000.00	0%

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
21A Fire Protection LVC Companies, Inc.	532,906.00		532,906.00							532,906.00	0%
22A Plumbing & HVAC Manning Mechanical, Inc.	4,634,000.00		4,634,000.00	37,039.00		37,039.00	1,852.00		35,187.00	4,596,961.00	1%
26A Electrical Communications, Electronic Safety, & Security Vinco, Inc.	1,607,800.00		1,607,800.00							1,607,800.00	0%
31A Earthwork and Site Utilities Landwehr Construction, Inc.	1,357,679.00		1,357,679.00	760,757.40		760,757.40	38,038.00	188,232.50	534,486.90	596,921.60	56%
32A Bituminous Paving FM Ashpahlt, LLC	164,600.00		164,600.00							164,600.00	0%
32B Landscaping Allowance	25,000.00		25,000.00							25,000.00	0%
Tuckpointing Allowance	331,614.00		331,614.00							331,614.00	0%
Auditorium Sound Equip. Allowance	400,000.00		400,000.00							400,000.00	0%
Sub-Total	$19,504,943.06	$0.00	$19,504,943.06	$931,634.60	$0.00	$931,634.60	$46,582.00	$244,282.50	$640,770.10	$18,573,308.46	5%
CM Fees R. A. Morton & Associates, LLC	685,000.00		685,000.00	135,380.00		135,380.00		107,690.00	27,690.00	549,620.00	20%
CM Reimbursables R. A. Morton & Associates, LLC	88,000.00		88,000.00	8,000.00		8,000.00		4,000.00	4,000.00	80,000.00	9%
Architect Fees	1,886,326.00		1,886,326.00							1,886,326.00	0%
Architect Reimbursables			0.00							0.00	#DIV/0!
Misc. Owner Expenses	273,625.98		273,625.98							273,625.98	0%
Permits, Plan Reviews	81,240.34		81,240.34							81,240.34	0%
Builders Risk	27,390.00		27,390.00							27,390.00	0%
Soil Testing	11,504.00		11,504.00							11,504.00	0%

I.S.D. #146 - Barnesville Public Schools	Contract Sum	Change Order	Contract To Date	Work In Place	Materials Stored	Total Completed	Retainage Amount	Previous Payments	Current Payment	Balance to Finish	Percent Complete
Site Survey	15,125.00		15,125.00							15,125.00	0%
Commissioning	0.00		0.00							0.00	#DIV/0!
Plan Printing & Bid Expenses	6,040.13		6,040.13	1,915.80		1,915.80			1,915.80	4,124.33	32%
Owner Project Supplies	3,000.00		3,000.00							3,000.00	0%
Wrestling Room Relocation and Pads	60,000.00		60,000.00							60,000.00	0%
Elementary School Parking Lot East	25,094.55		25,094.55							25,094.55	0%
Move City Electric Line	151,602.00		151,602.00							151,602.00	0%
Move City Gas Mains	75,000.00		75,000.00							75,000.00	0%
Asbestos Abatement	174,876.00		174,876.00							174,876.00	0%
Abatement Required Elec.	27,117.00		27,117.00							27,117.00	0%
Abatement - House Demo	2,750.00		2,750.00							2,750.00	0%
House Demo	21,125.00		21,125.00							21,125.00	0%
FF&E	472,153.00		472,153.00							472,153.00	0%
Fitness Equipment	152,658.00		152,658.00							152,658.00	0%
Technology	300,000.00		300,000.00							300,000.00	0%
Legal & Fiscal	406,648.00		406,648.00							406,648.00	0%
Interest Earnings	(400,031.00)		(400,031.00)							(400,031.00)	0%
Contingency	1,649,999.94		1,649,999.94							1,649,999.94	0%
Owner Contingency	1,933,608.00		1,933,608.00							1,933,608.00	0%
Sub-Total	$8,129,851.94	$0.00	$8,129,851.94	$145,295.80	$0.00	$145,295.80	$0.00	$111,690.00	$33,605.80	$7,984,556.14	2%
Construction Total	$28,050,000.00	($0.00)	$28,050,000.00	$1,100,867.35	$0.00	$1,100,867.35	$46,582.00	$361,205.00	$693,080.35	$26,949,132.65	4%

I.S.D. #146 - Barnesville Public Schools
Listing of Checks to be Prepared
Draw #2

Please Do NOT Combine Checks for the Same Contractor.

R. A. Morton & Associates, LLC	$	33,839.50
Jiffy Jon's, Inc.	$	212.50
Dakota Fence	$	10,180.00
Braun Intertec Corporation	$	8,078.25
All Finish Concrete, Inc.	$	43,056.16
Gast Construction Company, Inc.	$	28,040.04
Manning Mechanical, Inc.	$	35,187.00
Landwehr Construction, Inc.	$	534,486.90
Draw Total	$	693,080.35

PLEASE SEND ALL CHECKS TO R. A. MORTON & ASSOCIATES, LLC. WE WILL ATTACH LIEN WAIVERS AND DISBURSE TO THE INDIVIDUAL CONTRACTORS.

PLEASE NOTE, IT IS THE OWNER'S RESPONSIBILITY TO PROCESS REQUIRED 1099 INFORMATION AT YEAR END FOR PAYMENTS MADE BY THEM.

THANK YOU!

R. A. Morton & Associates, LLC
3315 Roosevelt Road, Suite 100
St. Cloud, MN 56301

Dates for proposed sessions this summer:

Session 1 – Monday June 15 to Friday June 26

Session 2 – Monday July 6 to Friday July 17

Session 3 – Monday July 20 to Friday July 21

Session 4 – Monday August 3 to Friday August 14

Hours for proposed sessions this summer:

Monday we would meet in the school library from 8-11:00 am. During this time, I would hand out iPads, textbooks, and the syllabus for their course.

Tuesday, Wednesday, and Thursday students would work remotely on the assignments. Students are required to work 18 hours per week independently.

Friday we would meet in the school library from 8-noon. During this time, students will take all tests for the units they have completed the assignments for.

This schedule is repeated for week two. On Monday we will meet and go through any questions students have and Friday, along with taking tests, we would turn in iPads, textbooks etc.

Students will do 50 hours over the two-week course. 14 hours will be seat time in the school building. 36 hours will be done remotely. Students will have a sheet to log their hours on that will need to be signed daily by a parent/guardian.

Courses offered this summer - grades 9-12:

Social Studies: American Government, Geography, US History, Economics, World History

Science: Biology, Physical Science, Earth Science

Language Arts: Composition, Literature, Grammar

Health

Credit Recovery Information:

Students can only take one course per session. Students can earn ½ a credit per session. It is possible to recover up to 2 credits if a student does all four sessions.

Grading Information:

Assignments are 50% of a student's grade. Tests comprise the other 50% of a student's grade. The grading scale is: A = 90%, B = 80%, C = 70%, D = 60%. If a student has less than 60% they will not get credit for the course.

Teacher Availability:

I will be available by cell phone - (218) 329-7439 and email – ptrowbridge@barnesville.k12.mn.us at all times to answer questions.

Covid 19 Precautions When Students Are in The Building (M and F):

- Students will be seated at least six feet from other students.
- Students will all face the same direction.
- Students will be required to wear a cloth facemask.
- Students will be required to take their temperature and record it.
- There will be no shared breaks. Students will only be allowed to go to the bathroom near the office and only one at a time. Students may not go to the water fountains. They may bring a water bottle, but may not share them.
- Students may not come into the building early and must leave promptly when the class time ends.
- Students must enter and exit through door one. (South Side)
- Areas of the school that the students use will be cleaned each Monday and Friday.
- Transportation is not provided.

10. New Business
A. Budgets for 2020-21 92

Budget Notes 2020-21

GENERAL FUND – Fund 01

REVENUES – Are based on MDE's Revenue Projection worksheet. Student counts were based on assumed September 2020 counts (moving grade numbers up one grade and assuming 70 for Kindergarten, per Mr. Henrickson). Included 2% increase in the general education funding formula passed by State Legislature for 2020-21 (from $6,438 per APU to $6,567 per APU). Included CARES Act funding and additional Lake Agassiz Education Cooperative funding of 66% of one teacher's salary and benefits.

EXPENSES

WAGES/BENEFITS – Wages and benefits are based on the approved contracts for 2020-21. All known step and lane increases are taken into account. Benefits are included as if all eligible take advantage of the benefit. TRA expense was increased to 8.13%, per state as of 7/1/20. Assumed 2% increase in wages for noncertified staff.

ELEM/SECONDARY SUPPLIES – Supplies budgets have not been increased in several years. These amounts are provided by the respective principals.

ACTIVITIES – Budget provided by Athletic Director.

EQUIPMENT – Proposed Capital outlay included

TRANSPORTATION – Bus Co. expenses based on contract.

LEASE – Final Ipad lease payment is due ($76,228) in 2020-21

LTFM – Included only ongoing LTFM expenses plus $50,000 for the building project

TEXTBOOKS – Science curriculum (on proposed capital outlay).

***STUDENT ACTIVITIES – Estimated revenue and expenses $200,000, based on 2018-19*

Food Service – Fund 02

REVENUES – Based on three year averages (excluding any COVID-19 months)

EXPENSES

WAGES/BENEFITS – Assumed 2% increase in wages.

Community Service – Fund 04

REVENUES – Assumed similar to 2018-19 participation

EXPENSES – Based on averages

Building Construction – Fund 06

REVENUES – Adjusted for estimated investment earnings less investment earnings already earned

EXPENSES – Based on preliminary draw schedule through June 2021 less paid through June 2020.

Debt Service – Fund 07

REVENUES – Based on MDE What If spreadsheet and Levy Certification report

EXPENSES – Based on bond repayment schedule.

FOOD SERVICE BUDGET 2020-21
Adopted:
Revised:

REVENUE

UFARS CODE	DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
	NATIONAL SCHOOL LUNCH PROGRAM			
02 005 000 701 099 000	Misc Revenue	1,727.77	4,200	4,200
02 005 000 701 300 000	State School Lunch	14,879.95	11,830	15,000
02 005 000 701 471 000	Federal School Lunch	36,126.43	28,770	35,000
02 005 000 701 472 000	Federal Free and Reduced Meals	58,197.80	44,150	56,500
02 005 000 701 473 000	Commodity Cash Program	56.81	0	50
02 005 000 701 474 000	Commodities	25,344.38	34,500	36,380
02 005 000 701 601 000	Type A Pupil	190,037.04	160,000	187,000
02 005 000 701 606 000	Type A Adult	7,036.90	5,280	6,750
	Subtotal	333,407.08	288,730	340,880.00
	KINDERGARTEN MILK			
02 005 000 703 300 000	Kindergarten Milk	2,075.40	1,560	2,100
	BREAKFAST			
02 005 000 705 300 000	State School Breakfast	6,533.20	6,140	7,000
02 005 000 705 476 000	Federal School Breakfast	14,292.84	11,840	15,000
02 005 000 705 601 000	Breakfast Type A Pupil	9,694.50	9,340	10,800
02 005 000 705 606 000	Breakfast Type A Adult	11.25	30	30
	Subtotal	30,531.79	27,350.00	32,830.00
	A LA CARTE			
02 005 000 707 092 000	Interest	753.84	250	250
02 005 000 707 601 000	Type A A La Carte	58,129.60	42,000	57,500
	Subtotal	58,883.44	42,250.00	57,750.00
	TRANSFER			
02 005 000 707 649 000	Permanent Interfund Transfer	0.00	0	0
	SUMMER FOOD SERVICE PROGRAM			
02 005 000 709 479 000	Federal SFSP Revenue	0.00	138,100	0
	TOTAL	424,897.71	497,990	433,560

FOOD SERVICE BUDGET 2020-21
Adopted:
Revised:

EXPENDITURES

UFARS CODE						DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
						NATIONAL SCHOOL LUNCH PROGRAM			
02	005	770	701	170	000	Lunch Salaries	121,204.78	129,120	127,140
02	005	770	701	174	000	Lunch Salaries Overtime	178.37	500	500
02	005	770	701	210	000	Lunch FICA	8,241.57	9,920	9,760
02	005	770	701	214	000	Lunch PERA	7,767.00	8,350	8,500
02	005	770	701	220	000	Group Hospital	10,968.35	12,270	12,570
02	005	770	701	250	000	403B Match	1,604.60	4,500	3,620
02	005	770	701	330	000	Garbage	10,914.40	8,500	10,700
02	005	770	701	350	000	Repair Services	9,940.70	6,200	6,200
02	005	770	701	366	000	Travel	0.00	300	300
02	005	770	701	382	000	Laundry	2,409.40	2,410	2,600
02	005	770	701	391	000	Dietitian Services	0.00	0	0
02	005	770	701	398	000	Charge backs	-3,985.24	-4,200	-4,200
02	005	770	701	401	000	General Supplies - Lunch	5,329.15	5,600	5,600
02	005	770	701	490	000	Food Lunch	99,276.81	100,500	100,500
02	005	770	701	491	000	Commodities	25,344.38	34,500	36,380
02	005	770	701	495	000	Milk	10,289.92	10,500	10,500
02	005	770	701	820	000	Dues and Membership	1,610.00	2,030	2,030
02	005	770	701	530	000	Equipment	2,158.00		0
						Subtotal	313,252.19	331,000	332,700
						KINDERGARTEN MILK			
02	005	770	703	495	000	Kindergarten Milk	1,437.21	1,900	1,900
						BREAKFAST			
02	005	770	705	170	000	Breakfast Salaries	25,150.30	26,290	26,630
02	005	770	705	210	000	Breakfast FICA	1,509.21	2,010	2,040
02	005	770	705	214	000	Breakfast PERA	1,886.22	1,970	2,000
02	005	770	705	220	000	Group Hospital	2,088.69	2,330	2,390
02	005	770	705	250	000	Breakfast 403B Match	294.69	1,170	900
02	005	770	705	401	000	Breakfast General Supplies	0.00	200	200
02	005	770	705	490	000	Breakfast Food	10,473.98	11,000	11,000
02	005	770	705	495	000	Breakfast Milk	2,122.65	3,500	3,500
						Subtotal	43,525.74	48,470	48,660
						A LA CARTE			
02	005	770	707	170	000	A La Carte Salaries	12,059.47	12,880	13,050
02	005	770	707	210	000	A La Carte FICA	873.35	990	1,000
02	005	770	707	214	000	A La Carte PERA	904.52	970	980
02	005	770	707	220	000	Group Hospital	819.84	910	1,350
02	005	770	707	250	000	A La Carte 403B Match	99.65	360	390
02	005	770	707	401	000	A La Carte Supplies	385.57	500	500
02	005	770	707	490	000	A La Carte Food	21,567.00	21,500	22,000
02	005	770	707	495	000	A La Carte Milk	5,818.80	10,000	10,000
						Subtotal	42,528.20	48,110	49,270
						SUMMER FOOD SERVICE PROGRAM			
02	005	770	709	170	000	SFSP Salaries	0.00	0	0

02	005	770	709	210	000	SFSP FICA		0.00	0	0
02	005	770	709	214	000	SFSP PERA		0.00	0	0
02	005	770	709	220	000	SFSP Group Hospital		0.00	0	0
02	005	770	709	250	000	SFSP 403B Match		0.00	0	0
02	005	770	709	401	000	SFSP Supplies		0.00	3,500	0
02	005	770	709	490	000	SFSP Food		0.00	55,000	0
02	005	770	709	495	000	SFSP Milk		0.00	10,600	0
							Subtotal	0.00	69,100	0
						TOTAL		400,743.34	498,580	432,530

COMMUNITY SERVICE BUDGET 2020-21
Adopted:
Revised:

REVENUE

UFARS CODE						DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
						COMMUNITY EDUCATION			
04	005	000	321	092	000	Interest	79.66	180	180
04	005	000	321	227	000	Abatement	0.00	10	10
04	005	000	321	229	000	Disparity Reduction	134.26	130	130
04	005	000	321	234	000	Hmstd/Ag Market Value Credit	1,570.93	1,570	1,570
04	005	000	321	258	000	Wetland & Native	0.00	20	20
04	005	505	321	001	000	Tax Levy	22,694.06	22,120	22,880
04	005	505	321	019	000	Misc Local Tax	80.30	50	50
04	005	505	321	050	000	Community Ed Fees	35,570.31	26,000	36,000
04	005	505	321	096	000	Gifts/Bequests	1,500.00	1,500	1,500
						SUBTOTAL	61,629.52	51,580	62,340
						SUMMER RECREATION			
04	005	506	321	050	000	Summer Rec Fees	49,731.67	45,000	45,000
04	005	506	321	096	000	Summer Rec Donations	23,454.69	22,800	22,500
						SUBTOTAL	73,186.36	67,800	67,500
						KIDS CLUB			
04	005	509	321	050	000	Kids Club Fees	0.00	0	30,500
04	005	509	321	096	000	Kids Club Grants/Donations	0.00	0	0
						SUBTOTAL	0.00	0	30,500
						EARLY CHILDHOOD			
04	005	580	325	001	000	Early Childhood Levy	26,461.97	26,700	24,590
04	005	580	325	050	000	Early Childhood Fees	192.00	150	150
04	005	580	325	300	000	Early Childhood Aid	9,998.29	9,740	14,950
04	005	580	328	300	000	Home Visit Aid	689.78	690	690
04	005	580	328	001	000	Home Visit Levy	389.53	420	420
						SUBTOTAL	37,731.57	37,700	40,800
						SCHOOL READINESS			
04	005	400	000	021	000	Special Education Preschool	9,404.00	10,000	10,000
04	005	582	344	050	000	School Readiness Fees	41,294.90	31,000	45,000
04	005	582	344	300	000	School Readiness Aid	20,419.65	20,420	27,330
						SUBTOTAL	71,118.55	61,420	82,330
						PRESCHOOL SCREENING			
04	005	583	354	300	000	State Aid	3,625.00	1,900	1,900
						YOUTH ENRICHMENT			
04	005	585	332	001	000	Youth Enrichment Levy	8,241.75	8,240	8,240
						NON-PUBLIC			
04	005	590	351	301	000	Non-Public Aid	331.74	370	370
						TOTAL	255,864.49	229,010	324,480

COMMUNITY SERVICE BUDGET 2020-21
Adopted:
Revised:

EXPENDITURES

UFARS CODE						DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
						COMMUNITY EDUCATION			
04	005	505	321	111	000	Business Manager Salary	1,432.08	1,490	1,530
04	005	505	321	116	000	Community Ed Dir. Salary	5,929.68	6,750	6,950
04	005	505	321	170	000	Clerical Salary	19,538.80	20,520	20,520
04	005	505	321	185	000	Instructional Salaries	2,896.32	3,600	3,100
04	005	505	321	186	000	Other Salary-Non Licensed	840.00	1,300	1,300
04	005	505	321	210	000	FICA	1,917.09	2,530	2,510
04	005	505	321	214	000	PERA	1,677.62	1,750	1,750
04	005	505	321	218	000	TRA	745.27	820	820
04	005	505	321	220	000	Group Hospital	3,237.46	3,450	3,660
04	005	505	321	230	000	Group Term Life	9.45	10	10
04	005	505	321	240	000	Long Term Disability	14.62	20	20
04	005	505	321	250	000	403b Match	949.94	1,010	1,040
04	005	505	321	280	000	Unemployment	0.00	60	60
04	005	505	321	305	000	Fees for Services	13,947.20	7,650	13,350
04	005	505	321	320	000	Telephone	393.79	400	400
04	005	505	321	329	000	Postage	1,027.54	1,300	1,000
04	005	505	321	332	000	Electricity	0.00	0	0
04	005	505	321	360	000	Transportation-Contracted	152.64	250	250
04	005	505	321	366	000	Travel/Registration	816.38	850	850
04	005	505	321	380	000	Advertising	315.00	500	500
04	005	505	321	381	000	Printing	985.00	500	500
04	005	505	321	398	000	Interdepartmental Chargeback	0.00	100	100
04	005	505	321	401	000	General Supplies	4,215.84	4,500	4,500
04	005	505	321	430	000	Instructional Supplies	0.00	200	200
04	005	505	321	820	000	Dues	121.00	200	200
04	005	505	321	899	000	Miscellaneous	0.00	250	250
						SUBTOTAL	61,162.72	60,010	65,370
						SUMMER RECREATION			
04	005	506	321	170	000	Clerical Salary	8,356.56	8,520	8,690
04	005	506	321	175	000	Casual-Summer Help	26,409.08	25,000	25,000
04	005	506	321	185	000	Other-Coach, etc.	8,070.75	330	10,000
04	005	506	321	186	000	Other Salary-Non Licensed	3,356.50	1,800	3,300
04	005	506	321	210	000	FICA	3,233.32	2,590	3,350
04	005	506	321	214	000	PERA	815.94	1,020	1,030
04	005	506	321	218	000	TRA	1,078.12	1,000	1,000
01	005	506	321	220	000	Group Hospital	839.59	910	940
04	005	506	321	250	000	403b Match	359.19	360	360
04	005	506	321	305	000	Fees for Services	2,504.60	3,000	3,000
04	005	506	321	329	000	Postage	215.17	350	100
04	005	506	321	360	000	Transportation-Contracted	6,110.05	6,500	6,500
04	005	506	321	365	000	Transportation Chargeback	58.13	400	400
04	005	506	321	366	000	Travel	0.00	280	280
04	005	506	321	369	000	Entry Fees	2,507.16	2,740	2,740
04	005	506	321	380	000	Advertising	50.00	300	300
04	005	506	321	381	000	Printing	998.00	1,000	400
04	005	506	321	401	000	General Supplies	4,880.89	6,500	6,500
04	005	506	321	899	000	Miscellaneous	0.00	300	300

COMMUNITY SERVICE BUDGET 2020-21
Adopted:
Revised:

EXPENDITURES

	UFARS CODE					DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
						SUBTOTAL	69,843.05	62,900	74,190
						KIDS CLUB			
04	005	509	321	141	000	Salaries	0.00	0	26,080
04	005	509	321	210	000	FICA	0.00	0	2,000
04	005	509	321	214	000	PERA	0.00	0	1,310
04	005	509	321	401	000	General Supplies	0.00	0	1,000
						SUBTOTAL	0.00	0	30,390
						EARLY CHILDHOOD			
04	005	580	325	141	000	Para Salary	0.00	0	0
04	005	580	325	170	000	Clerical	4,642.56	4,770	4,870
04	005	580	325	210	000	FICA	231.95	360	370
04	005	580	325	214	000	PERA	348.24	370	370
01	005	580	325	220	000	Group Hospital	466.49	500	520
04	005	580	325	250	000	403b Match	199.49	200	200
04	005	580	325	305	000	Fees for Services	0.00	200	200
04	005	580	325	320	000	Communication	0.00	50	50
04	005	580	325	329	000	Postage	189.60	200	200
04	005	580	325	360	000	Trans. Contracted	0.00	100	100
04	005	580	325	366	000	Travel	561.35	0	0
04	005	580	325	380	000	Advertising	0.00	100	100
04	005	580	325	381	000	Printing	0.00	300	300
04	005	580	325	390	000	Payment Mn School Dist	34,852.14	37,940	37,940
04	005	580	325	394	000	Payment Other Agencies	0.00	180	180
04	005	580	325	401	000	General Supplies	0.00	500	500
04	005	580	325	430	000	Instructional Supplies	0.00	500	500
04	005	580	325	530	000	Equipment	0.00	500	500
04	005	580	325	820	000	Dues and Membership	0.00	70	70
04	005	580	328	390	000	Home Visit Payment Other District	0.00	500	500
						SUBTOTAL	41,491.82	47,340	47,470
						SCHOOL READINESS			
04	005	582	344	140	000	Teacher Salary	0.00	500	500
04	005	582	344	141	000	Para Salary	27,130.73	27,100	27,100
04	005	582	344	170	000	Clerical Salary	4,921.16	5,680	5,800
04	005	582	344	210	000	FICA	2,302.23	2,550	2,560
04	005	582	344	214	000	PERA	2,403.89	2,460	2,470
04	005	582	344	218	000	TRA	0.00	40	40
04	005	582	344	250	000	403b Match	242.14	240	240
04	005	582	344	220	000	Group Hospital	566.14	610	620
04	005	582	344	305	000	Fees for Services	346.50	200	200
04	005	582	344	390	000	Mn School Districts	33,717.47	35,810	36,760
04	005	582	344	398	000	Interdepartmental Chargeback	515.38	850	850
04	005	582	344	401	000	General Supplies	67.43	390	390
04	005	582	344	430	000	Instructional Supplies	798.89	800	800
						SUBTOTAL	73,011.96	77,230	78,330

COMMUNITY SERVICE BUDGET 2020-21
Adopted:
Revised:

EXPENDITURES

UFARS CODE						DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
						PRESCHOOL SCREENING			
04	005	583	354	170	000	Clerical Salary	2,450.52	2,200	2,200
04	005	583	354	210	000	FICA	187.45	170	170
04	005	583	354	214	000	PERA	183.80	180	180
04	005	583	354	218	000	TRA	0.00	40	40
04	005	583	354	366	000	Travel	0.00	100	100
04	005	583	354	380	000	Advertising	0.00	100	100
04	005	583	354	401	000	General Supplies	0.00	1,000	1,000
						SUBTOTAL	2,821.77	3,790	3,790
						YOUTH ENRICHMENT			
04	005	585	332	185	000	Coach Salary	0.00	500	1,300
04	005	585	332	186	000	Other Salary-Non Licensed	3,024.89	3,850	3,050
04	005	585	332	210	000	FICA	173.60	140	170
04	005	585	332	214	000	PERA	0.00	0	20
04	005	585	332	218	000	TRA	0.00	60	70
04	005	585	332	305	000	Fees for Services	946.71	500	500
04	005	585	332	401	000	General Supplies	163.78	500	500
						SUBTOTAL	4,308.98	5,550	5,610
						HOME SCHOOL			
04	799	590	351	460	000	Home School Textbooks	347.76	600	600
04	799	710	353	305	000	Guidance & Counseling Services	0.00	0	0
						SUBTOTAL	347.76	600	600
						TOTAL	252,988.06	257,420	305,750

Capital Outlay Requests UFARS 302
2020-2021
Updated 6.11.2020

7/1/19 Reserve Balance	$	139,910.00	
Estimated 2019-20		94175.75	Levy
		138626.33	Aid
Available 2019-20	$	372,712.08	
Budgeted 2019-20	$	(227,420.00)	
Estimated Reserve 6/30/20	$	145,292.08	
Estimated 2020-21	$	232,801.00	
Est. Available 2020-21	$	378,093.08	

Requests

Item	Department	Estim. Cost
Simplicity Mower	B&G	11650
HS Science	Curriculum	23668.97
El Science	Curriculum	18775.24
Electric Range FACS	HS	588
Printer for Library	HS	499
Dremel Digilab - Science/Ind Tech	HS	1999
Table - Sped	HS	1342.97
File cabinet, chairs, standing desk	HS	1367.73
2 lounge chairs for Library	HS	900.11
Football uniforms	Activities	11760
VB Net	Activities	450
Boys BB uniforms	Activities	3724.34
Wrestling uniforms	Activities	2565
Golf improvement package	Activities	3576.29
Elementary (see attached)	ELEM	17743.26
Technology		
Macbooks for rotation	Tech	13000
PCs for rotation	Tech	10200
Elem Smart TV to replace old boards	Tech	6000
Network Switch	Tech	2500
Estimated Ongoing		
Technology Para		25000
Technology Coordinator		57990
Copy Machines Lease		21600
Region 1 Data Processing		9700

Postage Machine Lease			3200
Storage Facility Lease			3600
YES Lease			7050
Taxes and Special Assessments			5080
Total Requested		$	265,529.91
Estimated Reserve	6/30/2021	$	112,563.17

DEBT SERVICE BUDGET 2020-21
Adopted:
Revised:

REVENUE

UFARS Code	DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
07-005-000-000-001-000	Levy (Building)	73,336.71	127,110	2,109,620
07-005-000-000-019-000	Misc. Local	176.16	0	0
07-005-000-000-092-000	Interest	406.65	0	0
07-005-000-000-229-000	Disparity	282.28	300	300
07-005-000-000-234-000	Hmstd/Ag Market Value Credit	3,303.02	3,300	3,300
07-005-000-000-258-000	School Building Bond Credit	45,251.00	0	29,700
07-005-865-000-317-000	LTFM Aid	65,425.80	65,400	58,800
	Total	188,181.62	196,110	2,201,720

EXPENDITURE

UFARS Code	DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
07-005-910-000-710-000	Bond Redemption	145,000.00	140,000	800,000
07-005-910-000-720-000	Bond Interest	37,690.42	42,600	1,309,300
	Total	182,690.42	182,600	2,109,300

BUILDING CONSTRUCTION BUDGET 2020-21
Adopted:
Revised:

REVENUE

UFARS Code	DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
06-005-000-000-631-000	Sale of Bonds	1,619,854.60	27,625,180	0
06-005-000-000-092-000	Interest	6,262.99	250,000	275,000
	Total	1,626,117.59	27,875,180	275,000

EXPENDITURE

UFARS Code	DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
06-005-000-000-649-000	Permanent Interfund Transfer	0.00	0	0
06-005-865-380-305-000	Fees for Services (Boilers)	28,712.66	9,296	0
06-005-865-383-305-000	Fees for Services (Roof)	64,901.48	18,949	0
06-005-865-380-520-000	New Boilers	104,800.00	335,874	0
06-005-865-383-520-000	New Roof	759,651.00	254,891	0
06-005-865-380-820-000	Licenses (Boiler)	2,402.75	0	0
06-005-865-383-820-000	Licenses (Roof)	5,198.50	0	0
06-005-865-380-790-000	Debt Service Expenditures (Boiler)	14,286.78	0	0
06-005-865-383-790-000	Debt Service Expenditures (Roof)	30,910.22	0	0
	Total	1,010,863.39	619,010	0
06-005-870-000-305-000	Building Project Services	0.00	2,344,430	2,381,320
06-005-870-000-380-000	Advertising	0.00	6,040	0
06-005-870-000-401-000	Supplies	0.00	1,080	0
06-005-870-000-520-000	Building	0.00	1,056,500	17,982,070
06-005-870-000-530-000	Furniture & Fixtures	0.00	25,410	308,820
06-005-870-000-910-000	Permanent Interfund Transfer	0.00	3,490	0
		0.00	3,436,950	20,672,210
	TOTAL	2,021,726.78	4,055,960	20,672,210

GENERAL FUND BUDGET 2020-21
Adopted:
Revised:

REVENUE

UFARS CODE						DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
						LEVY			
01	005	000	000	001	000	District Levy	645,131	693,950	739,400
01	005	000	000	019	000	Misc Tax Revenue	3,489	5,810	5,810
01	005	000	000	229	000	Disparity	652	670	670
01	005	000	000	234	000	Hmstd/Ag Market Value	7,634	7,840	7,800
01	005	000	302	001	000	Operating Capital Levy	91,350	94,180	83,840
01	005	000	342	001	000	Safe Schools - Crime Levy	32,637	32,160	33,340
01	005	000	830	001	000	Career Technical Levy	65,084	75,830	75,830
01	005	865	000	001	000	Long Term Facility Maintenance	102,487	108,750	115,500
						SUB TOTAL	948,466	1,019,190	1,062,190
						STATE AID			
01	005	000	000	010	000	County Apportionment	21,361	19,310	19,310
01	005	000	000	201	000	Endowment Fund	36,003	39,490	39,490
01	005	000	000	211	000	Foundation Aid	6,426,429	6,442,400	6,562,420
01	005	000	000	212	000	Literacy Incentive Aid	57,320	57,090	57,090
01	005	000	302	211	000	Capital Expenditure Aid	140,377	132,580	136,770
01	005	000	309	211	000	Basic Skills Extended Time Aid	2,101	2,670	2,670
01	005	000	316	211	000	Staff Development Aid	119,850	122,060	125,460
01	005	000	317	211	000	Basic Skills Aid	57,937	73,590	65,900
01	005	000	330	211	000	Learning & Development Aid	199,334	207,830	203,840
01	005	865	000	317	000	Long Term Facilities Mgmt Aid	61,759	50,950	50,950
01	005	000	388	211	000	Gifted & Talented Aid	12,342	12,320	12,420
01	005	000	342	300	000	Safe School Supplemental Aid	0	30,010	0
01	005	420	000	360	000	Special Ed Aids	603,652	639,930	684,460
						SUB TOTAL	7,738,465	7,830,230	7,960,780
						FEDERAL			
01	005	000	401	401	000	Title I	78,529	88,000	81,700
01	005	000	414	400	000	Title II Part A	16,002	16,100	17,500
01	005	000	433	400	000	Title IV Student Support/Acad.	10,000	0	10,000
01	005	000	499	400	000	Misc Fed Rev from MDE (CARES)	0	0	66,770
						SUB TOTAL	104,531	104,100	175,970

GENERAL FUND BUDGET 2020-21
Adopted:
Revised:

REVENUE

UFARS CODE						DESCRIPTION	ACTUAL 2018-19	BUDGET 2019-20	BUDGET 2020-21
						LOCAL/MISCELLANEOUS			
01	005	000	000	021	000	Due from other Dist	61,879	56,000	111,630
01	005	000	000	050	000	iPad Insurance Fee	7,364	9,580	9,580
01	005	000	000	071	000	Med Assist From Dept of HS	62,345	60,150	60,150
01	005	000	000	092	000	Interest	41,427	40,000	20,000
01	005	000	000	093	000	Facilities Rent	16,296	5,000	5,000
01	005	000	000	096	000	Gifts/Bequests	55	5,000	5,000
01	005	000	000	099	000	Misc. Local Revenue	44,075	23,510	23,510
01	005	000	000	227	000	Abatement	11	0	0
01	005	000	000	397	000	TRA/PERA Spec Funding Rev	300,365	0	0
01	005	000	000	621	000	Tech Resale	153	500	500
01	005	000	000	623	000	Real Property Sales	0	2,050	0
01	005	000	000	624	000	Sale of Equipment	94,567	1,500	1,500
01	005	000	000	625	000	Insurance Recovery	3,545	4,100	3,500
01	100	000	000	096	000	Gifts/Bequests	26,310	6,000	6,000
01	100	259	000	621	000	Elementary Music Resale	149	200	200
01	100	288	000	060	000	Elem. Flow Thru/Sales	16,769	15,000	23,700
01	300	000	000	096	000	Gifts/Bequests	27,461	18,500	18,500
01	300	000	000	621	000	Secondary Resale of Materials	119	100	150
01	300	213	000	621	000	Ag Resale	609	600	600
01	300	249	000	050	000	Dr Trg/Behind Wheel	13,250	13,000	14,000
01	300	250	000	621	000	FACS Resale of Materials	4	1,000	500
01	300	254	000	621	000	Branderz Resale	1,199	1,000	1,000
01	300	255	000	621	000	Industrial Tech Resale	5,053	5,200	5,200
01	300	258	000	621	000	Inst. Music Resale	181	250	250
01	300	261	000	099	000	River Watch	0	4,010	4,010
01	300	289	000	060	000	Fund Raiser/Flow Thru	36,258	40,000	40,000
01	300	292	000	060	000	Boys/Girls Athletic Season Tickets	15,295	15,500	15,500
01	300	292	000	061	000	Track Entry Fees	1,790	0	4,800
01	300	293	000	050	000	Inst. Music Rental	678	1,000	1,000
01	300	294	000	060	000	Boy's Athletics	17,217	15,000	17,500
01	300	294	000	061	000	Boy's Athletics Entry Fees	6,458	3,600	5,000
01	300	296	000	060	000	Girl's Athletics	11,568	9,500	11,600
01	300	296	000	061	000	Girl's Athletics Entry Fees	2,867	2,100	2,900
01	300	298	000	050	000	Student Activity Fees	20,550	16,000	20,500
01	300	299	000	620	000	Concessions	64,731	50,650	65,000
01	300	299	000	619	000	Concessions Cost of Sales	-28,787	-29,000	-35,000
							871,812	396,600	463,280
						TOTAL BEFORE STUDENT ACTIVITIES	9,663,274	9,350,120	9,662,220
01	005	298	301	099	000	Student Activity Revenue		200,000	200,000
						TOTAL GENERAL FUND		9,550,120	9,862,220

GENERAL FUND 01

		2018-19 Actual	2019-20 Budget	2020-21 Budget
General Fund Expenditures				
District Wide Admin				
010	Board of Education	$ 61,780.04	$ 46,530.00	$ 47,530.00
020	Superintendent	$ 293,162.48	$ 245,610.00	$ 248,990.00
105	General Admin. Support (Elections/HR)	$ 3,198.24	$ 11,460.00	$ 6,560.00
108	Administrative Technology Services	$ 14,017.64	$ 16,500.00	$ 15,000.00
110	Business Support Services	$ 198,575.81	$ 214,790.00	$ 221,400.00
	Sub-Total District Wide Admin	$ 570,734.21	$ 534,890.00	$ 539,480.00
Instructional & Pupil Support				
420	Special Education	$ -	$ -	$ -
612	Technology	$ 56,909.66	$ 87,980.00	$ 97,490.00
630	Technology Coordinator	$ 57,786.00	$ 58,990.00	$ 57,990.00
640	Staff Development	$ 14,655.49	$ 21,500.00	$ 21,200.00
720	Health Services	$ 2,535.30	$ 45,450.00	$ 60,450.00
	Sub-Total Instr. & Pupil Support	$ 131,886.45	$ 213,920.00	$ 237,130.00
Transportation				
302	Capital Purchase	$ -	$ 23,000.00	$ -
713	Open Enrollment Transportation	$ 74,773.51	$ 64,000.00	$ 74,500.00
720	Regular Transportation	$ 424,715.05	$ 465,300.00	$ 469,500.00
723	Special Ed Transportation	$ 86,220.20	$ 82,290.00	$ 75,930.00
733	Non-authorized Transportation	$ 92.87	$ 9,790.00	$ 3,070.00
739	PSEO Transportation	$ -	$ 500.00	$ 500.00
	Sub-Total Transportation	$ 585,801.63	$ 644,880.00	$ 623,500.00
Operation & Maintenance of Plant				
810/85	Operations/Maint/Grounds/Capital	$ 1,073,251.15	$ 933,620.00	$ 857,400.00
865	Long Term Facilities Maintenance	$ 225,869.49	$ 52,500.00	$ 78,260.00
	Sub-total Operation & Maintenance	$ 1,299,120.64	$ 986,120.00	$ 935,660.00
Other				
940	Property & Liability Insurance	$ 47,170.20	$ 52,720.00	$ 50,620.00
960	Property Tax Abatement	$ 4,870.40	$ 2,770.00	$ 2,770.00
	Sub-Total Other	$ 52,040.60	$ 55,490.00	$ 53,390.00
	District Wide Expenses	$ 2,639,583.53	$ 2,435,300.00	$ 2,389,160.00

General Fund Expenditures

	Atkinson Elementary School	2018-19 Actual	2019-20 Revised Budget	2020-21 Proposed Budget
050	Office of the Principal	$ 193,861.03	$ 194,870.00	$ 203,890.00
200	Title II - Class Size Reduction	$ 17,140.73	$ 18,670.00	$ 19,770.00
201	Kindergarten	$ 311,958.41	$ 332,230.00	$ 342,540.00
203	Elementary Education	$ 518,574.82	$ 353,640.00	$ 392,610.00
204	First Grade	$ 289,444.69	$ 330,940.00	$ 331,420.00
205	Second Grade	$ 361,156.76	$ 361,020.00	$ 367,880.00
206	Third Grade	$ 220,195.02	$ 242,760.00	$ 251,320.00
207	Fourth Grade	$ 268,445.32	$ 285,780.00	$ 290,910.00
208	Fifth Grade	$ 247,573.23	$ 263,790.00	$ 270,960.00
209	Sixth Grade	$ 173,749.42	$ 198,010.00	$ 210,820.00
216	Title I	$ 82,456.25	$ 88,410.00	$ 90,650.00
218	Gifted & Talented	$ 12,560.25	$ 15,520.00	$ 16,340.00
240	Health & Physical Education	$ 59,924.53	$ 53,690.00	$ 57,180.00
258	Instrumental Music	$ 8,887.77	$ 9,410.00	$ 9,870.00
259	Vocal Music	$ 79,332.15	$ 66,420.00	$ 69,100.00
288	Flow Through Sales	$ 32,360.91	$ 18,500.00	$ 23,700.00
401	Speech/Language Impaired	$ 67,810.04	$ 75,850.00	$ 78,520.00
402	DCD - Mild-Moderate	$ 34,289.57	$ 49,750.00	$ 51,050.00
403	DCD - Severe-Profound	$ -	$ -	$ -
406	Visually Impaired	$ -	$ 8,450.00	$ 5,400.00
407	Specific Learning Disability	$ 54,571.16	$ 81,870.00	$ 94,920.00
408	Emotional/Behavioral Disorder	$ 103,912.15	$ 133,260.00	$ 139,260.00
409	Deaf-Blind	$ -	$ -	$ -
410	Other Health Disabilities	$ 164.70	$ 41,570.00	$ 42,760.00
411	Austic Spectrum Disorders	$ 89,729.42	$ 58,860.00	$ 59,140.00
412	Developmentally Delayed	$ 57,690.52	$ -	$ -
420	Special Education - Aggregate	$ 771.29	$ 1,030.00	$ 960.00
422	Special Education - Students without Disabili	$ -	$ -	$ -
612	Technology	$ 51,064.69	$ 58,670.00	$ 36,440.00
620	Library Media Center	$ 27,823.62	$ 30,700.00	$ 29,880.00
625	Audio/Visual Department	$ -	$ 100.00	$ 100.00
640	Staff Development	$ 22,412.22	$ 27,500.00	$ 27,100.00
712	Elementary Guidance Services	$ 18,017.48	$ 18,110.00	$ 18,460.00
720	Health Services	$ 29,049.39	$ 13,100.00	$ 13,160.00
	Subtotal Elementary Education	$ 3,434,927.54	$ 3,432,480.00	$ 3,546,110.00

	Elementary & Secondary Combined	2018-19 Actual	2019-20 Revised Budget	2020-21 Proposed Budget
212	CAPP	$ 2,914.86	$ 3,000.00	$ 3,000.00
400-42	Special Education - General	$ 109,413.84	$ 112,620.00	$ 114,800.00
430	Homebound Instruction	$ 318.01	$ 2,980.00	$ 1,260.00
640	Staff Development - Exemplary Grants	$ 3,637.02	$ 27,500.00	$ 27,500.00
690	Other Instructional Support	$ 5,700.00	$ 11,390.00	$ 8,700.00
	Subtotal Combined Education	$ 121,983.73	$ 157,490.00	$ 155,260.00

Barnesville High School		2018-19 Actual	2019-20 Revised Budget	2020-21 Proposed Budget
050	Office of the Principal	$ 215,867.46	$ 225,890.00	$ 235,740.00
211	Secondary Education	$ 376,252.23	$ 246,720.00	$ 278,440.00
212	Visual Art	$ 68,326.36	$ 70,040.00	$ 69,460.00
213	Agriculture - Non-vocational	$ 17,635.72	$ 17,250.00	$ 17,530.00
215	Business - Non-vocational	$ 109.63	$ 2,050.00	$ 800.00
220	English (Language Arts)	$ 262,041.53	$ 281,740.00	$ 286,850.00
230	Foreign Language	$ 44,011.66	$ 42,650.00	$ 44,660.00
240	Health & Physical Education	$ 155,284.07	$ 161,400.00	$ 164,290.00
249	Driver Education	$ 17,968.68	$ 15,550.00	$ 17,220.00
250	Family Living Science (FACS)	$ 41,000.19	$ 43,230.00	$ 48,150.00
255	Industrial Education	$ 101,719.74	$ 99,230.00	$ 107,670.00
256	Mathematics	$ 227,535.92	$ 249,870.00	$ 261,340.00
258	Instrumental Music	$ 53,374.28	$ 53,880.00	$ 56,910.00
259	Vocal Music	$ 71,530.91	$ 70,910.00	$ 72,740.00
260	Natural Sciences	$ 243,128.53	$ 263,560.00	$ 278,650.00
270	Social Sciences/Social Studies	$ 238,785.54	$ 262,070.00	$ 266,310.00
289	Flow Through Sales	$ 69,607.08	$ 22,360.00	$ 27,200.00
292	Boys/Girls Athletics	$ 485.18	$ 1,180.00	$ 1,590.00
505	Track	$ 40,240.15	$ 29,270.00	$ 34,110.00
502	Football	$ 73,149.14	$ 71,420.00	$ 68,950.00
503	Boys Basketball	$ 39,424.89	$ 41,100.00	$ 43,830.00
504	Boys Golf	$ 11,966.65	$ 7,310.00	$ 10,910.00
506	Wrestling	$ 36,278.94	$ 27,910.00	$ 35,130.00
507	Baseball	$ 24,703.44	$ 14,290.00	$ 25,590.00
501	Speech	$ 4,239.21	$ 4,320.00	$ 7,030.00
519	One Act Play	$ 2,522.63	$ 2,530.00	$ 3,310.00
512	Volleyball	$ 47,339.32	$ 40,450.00	$ 42,040.00
513	Girls Basketball	$ 39,494.11	$ 43,000.00	$ 40,040.00
514	Girls Golf	$ 8,364.03	$ 7,160.00	$ 14,200.00
517	Softball	$ 17,041.45	$ 15,980.00	$ 20,710.00
298	Extra-Curricular Activities	$ 57,594.47	$ 84,870.00	$ 67,280.00
299	Concessions	$ 39,998.50	$ 28,020.00	$ 31,710.00
301	Agriculture Education	$ 85,389.05	$ 86,760.00	$ 91,700.00
331	Family & Consumer Science	$ 45,453.96	$ 46,190.00	$ 47,340.00
341	Business & Office Education	$ 86,205.66	$ 153,090.00	$ 160,490.00
401	Speech/Language Impaired	$ 22,282.25	$ 24,310.00	$ 25,840.00
402	DCD: Mild-Moderate	$ 37,940.22	$ 92,780.00	$ 96,500.00
403	DCD: Severe-Profound	$ 5,285.66	$ 30,310.00	$ 30,880.00
406	Visually Impaired	$ 540.26	$ -	$ -
407	Specific Learning Disability	$ 117,822.46	$ 92,020.00	$ 95,390.00
408	Emotional/Behavioral Disorder	$ 19,626.62	$ 60,800.00	$ 62,300.00
410	Other Health Disabilities	$ 115,482.59	$ 161,510.00	$ 165,330.00
411	Autistic Spectrum Disorders	$ 42,893.18	$ 73,530.00	$ 75,310.00

412	Developmentally Delayed	$	23,360.16	$	-	$	-
416	Severely Multiply Impaired	$	88,952.76	$	48,470.00	$	50,080.00
420	Special Education - Aggregate	$	65,049.08	$	4,730.00	$	4,730.00
612	Technology	$	23,612.91	$	31,870.00	$	12,680.00
620	Library Media Center	$	39,714.43	$	42,190.00	$	43,050.00
625	Audio/Visual Department	$	96.65	$	1,040.00	$	200.00
640	Staff Development	$	17,170.69	$	18,610.00	$	27,530.00
690	Other Instructional Support	$	1,166.00	$	19,870.00	$	19,620.00
710	Counseling & Guidance	$	92,246.39	$	94,460.00	$	97,880.00
720	Health Services	$	16,853.30	$	14,080.00	$	14,370.00
790	Other Pupil Support Services	$	4,375.00	$	3,450.00	$	3,760.00
	Subtotal Secondary Education	$	3,598,540.92	$	3,647,280.00	$	3,805,370.00
Tuition Billing							
401-42	Special Education	$	-	$	7,000.00	$	7,000.00
790	General Education	$	75,889.13	$	91,250.00	$	82,500.00
	Subtotal Tuition Billing	$	75,889.13	$	98,250.00	$	89,500.00
TOTAL DISBURSEMENT MAINTENANCE		$	9,870,924.85	$	9,770,800.00	$	9,985,400.00
Student Activities							
301	Student Activities Expense	N/A		$	200,000.00	$	200,000.00
TOTAL DISBURSEMENT MAINTENANCE				$	9,970,800.00	$	10,185,400.00

B. Joint Powers Agreement for Construction and Maintenance of Cooperative Facilities 112
Lake Agassiz Education Cooperative

Adopted:

JOINT POWERS AGREEMENT FOR CONSTRUCTION AND MAINTENANCE OF COOPERATIVE FACILITIES LAKE AGASSIZ EDUCATION COOPERATIVE

THIS JOINT POWERS AGREEMENT FOR THE CONSTRUCTION AND MAINTENANCE OF COOPERATIVE FACILITIES (hereinafter "Agreement") is entered into on _____ _____, 2019, between Lake Agassiz Education Cooperative (hereinafter "Cooperative") and the following Minnesota Independent School Districts (hereinafter "Member Districts"):

Independent School District No. 146 ("Barnesville Public Schools")

Independent School District No. 150 ("Hawley Public Schools")

Independent School District No. 914 ("Ulen-Hitterdal Public Schools")

Independent School District No. 2889 ("Lake Park Audubon School District")

Independent School District No. 2215 ("Norman County East School")

The Member Districts are considered governmental units under the terms and conditions of Minnesota Statutes § 471.59.

WHEREAS, each Member District are members of the Lake Agassiz Education Cooperative;

WHEREAS, each Member District has previously entered into a Joint Powers Agreement dated September 18, 2018, and by doing so determined that required education services, including, but not limited to, special education and alternative education services, can best be delivered through cooperative efforts to children who are enrolled at the Member Districts;

WHEREAS, each Member District has determined that in addition to the terms under the Joint Powers Agreement dated September 18, 2018, which is hereby incorporated into this Agreement as though fully restated herein, the Member Districts have determined construction of a facility for providing special education and alternative education services is necessary for the operation of the Cooperative;

WHEREAS, the parties hereto desire to cooperatively and jointly exercise their powers to establish a framework to finance the acquisition of real property, and the construction, renovation, betterment and equipping of a new education facility in Hawley, Minnesota

(hereinafter the "Project Building") which shall be used by Lake Agassiz Education Cooperative to provide special education and related services, alternative education programs and other services to the Member Districts, pursuant to the terms and conditions described below;

WHEREAS, in the event any term(s) is inconsistent or in conflict with a term in the prior Joint Powers Agreement executed by the Member Districts, this Agreement shall control and govern the construction, maintenance, and operation of the Project Building;

WHEREAS, Minn. Stat. § 471.59 authorizes the Member Districts to cooperatively exercise any power common to the contracting parties; and

WHEREAS, the Member Districts' Joint Powers Board ("Cooperative Board") established by the prior Joint Powers Agreement shall govern the activities and implement the purposes herein stated.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1
BACKGROUND AND PURPOSE

1.0 Purpose. The purpose of the agreement is to provide a framework to finance the acquisition of the Project Building to be used by Lake Agassiz Education Cooperative to operate the Cooperative and provide educational services to students of the Member Districts served by the Cooperative.

1.1 Cooperative Role and Duties. The Cooperative shall have the ultimate responsibility for the planning, financing, development, design, construction, equipping, staffing, scheduling, operation, management, control, administration, and promotion of the Project Building.

1.2 Member District Role and Duties. The Member Districts shall take such steps as they may deem appropriate to ensure that enough pupils from the Member Districts will be enrolled in the programs in the Project Building to allow for reasonable operation of the Project Building.

SECTION 2
GOVERNING BOARD

Lake Agassiz was created pursuant to a Joint Powers Agreement under Minnesota Statutes section 471.59 dated in the year 1979, and recently Amended and Revised Joint Powers Agreement dated September 18, 2018 ("Cooperative Agreement"). The control and management

of Lake Agassiz Education Cooperative is vested in a Cooperative Board established pursuant to Minnesota Statutes, Section 471.59 and Section 2 of the Cooperative Agreement. The Cooperative Board has the authority to function as an entity separate and apart from any of the Member Districts.

SECTION 3
FINANCES

3.0 Asset Ownership. Lake Agassiz Education Cooperative will purchase the Project Building with funds contributed by the Member Districts. The Project Building, including the real property which it is constructed upon, will be an asset held by Lake Agassiz Education Cooperative.

3.1 Financing. Each Member District shall be apportioned the cost of the Project Building and shall have the discretion to fund and finance their apportioned cost. It is presumed, but not required, that each Member District will use a lease levy to finance the cost of the Project Building, whereupon a separate lease agreement would be entered into.

3.2 Apportioned Cost Allocation Formula.

a. Fixed Allocation. Each Member District shall be allocated a fixed amount of the cost equal to an undivided 1/5 of thirty percent (30%) of the overall cost to construct the Project Building.

b. Proportioned Allocation. In addition to the fixed amount required under Section 3.2(a), each Member District shall be allocated a proportioned amount of the remaining seventy percent (70%) of the overall cost to construct the Project Building. This proportioned amount shall calculated on an annual basis by the Cooperative and will be equal to the percentage of the total average daily membership of pupils enrolled (K-12) in all Member Districts for the preceding school year and each Member District's total number of pupils enrolled (K-12) in the Member District's average daily membership during the preceding school year according to the Minnesota Department of Education's (MDE) Average Daily Membership (ADM) Report. This calculation shall be made for all Member Districts on or around August 15 each year. In the event a Member District dissolves, the proportioned allocation amount shall be calculated based upon the ADM data for the school year preceding dissolution. The proportioned share of the dissolved Member District shall be calculated in this manner for the remaining duration of the Lease Term.

c. Operating Costs; Continuing Capital Costs. The Member Districts may be apportioned operating costs and continuing capital costs for the Project Building pursuant to the Cost Allocation Formula in Sections 3.2(a)-(b) of this Agreement.

SECTION 4
INSURANCE

4.0 Property Insurance. Lake Agassiz Education Cooperative will maintain at its expense property insurance on the Project Building and its personal and such other casualty or other insurance, which will be an operating cost under Section 3.2(c) of this Agreement.

4.1 Liability Insurance. Lake Agassiz Education Cooperative will maintain liability insurance in not less than the statutory maximum liabilities for school districts, and such other liability or other insurance as may be required.

4.2 Liability, Generally. No Member District shall be liable for the acts or omissions of Lake Agassiz Education Cooperative and Lake Agassiz Education Cooperative shall not be liable for the acts or omissions of a Member District. Except as provided in Section 6.6 hereof, no Member District shall be liable for the acts or omissions of another Member District. The liability, monetary limits of liability for Lake Agassiz Education Cooperative, the Member Districts, their officers, employees, representatives, and agents shall be governed by the Municipal Tort Claims Act and other applicable law.

SECTION 5
FACILITIES EQUIPMENT AND SUPPLIES; CONTRACTS AND BIDDING; PURCHASES.

5.0 Contracts, Bidding. Contracts for the acquisition and betterment of the Project Building, and leases, purchases, rentals, and sales of equipment and supplies for the Project Building shall be made by Lake Agassiz Education Cooperative in accordance with state law.

SECTION 6
NOTICES, WITHDRAWAL, ADDITION, DISSOLUTION, TERMINATION, BREACH; AMENDMENTS

6.0 Notices. All notices required or permitted under this Agreement given by a Member District shall be given by the clerk or chair of each school board. The notice shall be in writing and shall be sent by first class mail to the Lake Agassiz Education Cooperative administrative offices. A notice shall be timely if postmarked on the day it is due. In the case of

a notice requiring school board action, a certified copy of the resolution, motion or minutes of the school board specifying the board action shall accompany the notice.

6.1 Withdrawal of Participating Member Districts.

a. Procedure. A Participating Member District may only withdraw from this Agreement if it also withdraws as a Member District of Lake Agassiz Education Cooperative in the manner provided in the Cooperative's Joint Powers Agreement. Except as provided in Section 6.2 below, a Participating Member District may withdraw from this Agreement at the end of any fiscal year by resolution adopted by the majority vote of its school board and by formal written notice to the Executive Director of Lake Agassiz Education Cooperative no less than one (1) year prior to the effective date of withdrawal and no later than June 30th of the prior fiscal year. The notice shall include a certified copy of the school board's withdrawal resolution. If a Member District withdraws or dissolves during the Lease Term, it remains obligated to make the required payments under Section 3 until the Lease Term has ended. A withdrawal from this Agreement shall only be permitted as specified in this section. A Participating Member District that is dissolved and attached to another school district or that is consolidated with another school district must withdraw according to the procedures outlined herein unless the Participating Member District's interest and obligations under this Agreement and the Cooperative Joint Power's Agreement are transferred to the school district to which the Participating Member District is attached or consolidated.

b. Withdrawal During Construction. A Member District that withdraws from Lake Agassiz Education Cooperative and this Agreement prior to June 30 of the year in which a full payment is due under Sections 3.2(a) or 3.2(b), shall pay the remaining portion of its share of the total unpaid amount with payments due at the same time and frequency as the remaining Member Districts.

6.2 Distribution to Withdrawing Member District. There shall be no distribution of assets related to the existing Project Building or any other asset financed pursuant to this Agreement upon a withdrawal by a Member District. The withdrawing Member District forfeits all rights and interest to the Project Building and other assets financed pursuant to this Agreement.

6.3 Addition of Member Districts. Any school district wishing to participate in the Cooperative which was not a signatory to the original Joint Powers Agreement may make

application to join pursuant to the terms of the controlling Joint Powers Agreement. A Member District's financial obligations for the Project Building shall be determined by the Governing Board of the Cooperative.

6.4 Dissolution of Lake Agassiz Education Cooperative. The Member Districts recognize that the Project Building will be paid for by the Member Districts through levies or other funding sources. If Lake Agassiz Education Cooperative were to dissolve prior to the completion of the Project Building, its assets and liabilities are to be divided among the Member Districts based on the same ratio each Member District contributed under Section 3 of this Agreement. Each Member District would remain liable for its portion of the remaining costs as provided in the allocation formula under Section 3 of this Agreement. If title to the Project Building has vested in Lake Agassiz Education Cooperative and Lake Agassiz Education Cooperative thereafter dissolved, and its assets and liabilities were to be divided among the Member Districts, it is the intent that the Project Building, or the proceeds from the sale of the Project Building, to be divided among the Member Districts based on the ratio of the amounts paid by each Member District to finance the acquisition of and betterment of the Project Building to the total amounts paid by all the then Member Districts during the entire term of the Lease Agreement for that purpose.

6.5 Survival of Provisions. Unless otherwise agreed in writing by all Member Districts, the provisions of this section shall survive the withdrawal of any Participating Member District from or the expiration or termination of this Agreement.

6.6 Breach of Agreement. Any Member District breaching this Agreement and given written notice of the breach and nature thereof, shall have thirty (30) days in which to cure the breach. The breaching Collaborating District shall be liable for any expenses incurred by any other Member District to enforce the provisions of this Agreement and any damages incurred by other Participating Member Districts as a result of the breach. In the event the breach involves failure by a Participating Member District to pay any amount required under this Agreement and/or lease allocation, the remaining Participating Member Districts shall meet as soon as reasonably practicable to address any potential shortfall in the ability to make payments required under this Agreement. The unpaid apportioned share of the breaching party Member District shall be paid by the non-breaching Participating Member Districts and shall be apportioned in the same manner described in Section 3 above. The payment of the breaching Member District's

apportioned share by the non-breaching Member Districts shall not relieve the breaching Member District from liability of payment of the unpaid share or from any damages incurred by the non-breaching Member Districts as a result of a breach. The non-breaching Member Districts shall be entitled to recover attorney fees, costs and expenses from the breaching Member District that are incurred as a result of a breach.

6.7 Termination of Agreement. After the repayment in full of any obligations issued to finance, or to refund the financing of, the acquisition or betterment of the Project Building, this Agreement may be terminated if the school boards of all Member Districts adopt written resolutions approving such termination. Upon termination, all funds and property remaining after payment of all outstanding debts and obligations, including the Project Building site, the Project Building, and equipment of any nature, shall become the property of Lake Agassiz Education Cooperative. To the extent permitted by law, the termination shall not affect the continuing liability of present or former Member Districts for indebtedness incurred under this Agreement prior to the termination.

6.8 Amendments. Amendments to this Agreement may be proposed by the school board of any Member District or by the Cooperative Board of Lake Agassiz Education Cooperative. Notice of proposed amendments must be sent to each of the Member Districts and adoption of an amendment must be approved by resolution of each school board and the Cooperative Board before it becomes effective.

SECTION 7

GENERAL PROVISIONS

7.0 Duration. This Agreement shall be perpetual in duration unless terminated pursuant to the procedure outlined in this Agreement, or any Amendments hereto, or by operation of law.

7.1 Captions. The captions of the provisions of this Agreement are for convenience only and shall not be considered or referred to questions of construction or interpretation.

7.2 Survival. Should any provision of this Agreement be found unenforceable or unlawful, the other provisions of the Agreement shall remain in full force and effect.

7.3 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute the same and whole instrument.

7.4 Governing Law. This Agreement shall be governed according to the laws of the state of Minnesota.

IN WITNESS WHEREOF, this Agreement is entered into by the Cooperative Board and by action of the school board of each original Member District, and in attestation thereof, this instrument is signed in their respective names under the direction of their school boards by their respective clerks by Barnesville Public Schools, Hawley Public Schools, Ulen-Hitterdal Public Schools, Lake Park-Audubon School District, and Norman County East School.

BARNESVILLE PUBLIC SCHOOLS
Barnesville, Minnesota

_____
Board Chair

Approved at the regular meeting
of the School Board thereof held on the
_____ day of _____, 2019.

_____
Clerk

HAWLEY PUBLIC SCHOOLS
Hawley, Minnesota

_____
Board Chair

Approved at the regular meeting
of the School Board thereof held on the
25 day of Nov., 2019.

_____
Clerk

ULEN-HITTERDAL PUBLIC SCHOOLS
Ulen-Hitterdal, Minnesota

Board Chair

Approved at the regular meeting
of the School Board thereof held on the
13 day of Nov, 2019.

Clerk

LAKE PARK-AUDUBON SCHOOL DISTRICT
Lake Park/Audubon, Minnesota

Board Chair

Approved at the regular meeting
of the School Board thereof held on the
15 day of Nov, 2019.

Clerk

NORMAN COUNTY EAST SCHOOL
Norman County East, Minnesota

Board Chair

Approved at the regular meeting
of the School Board thereof held on the
18th day of Nov., 2019.

Clerk

LAKE AGASSIZ EDUCATION COOPERATIVE
Hawley, Minnesota

Kya Lindbom
Board Chair

Approved at the regular meeting
of the Cooperative Board thereof held on
the 29 day of Oct, 2019.

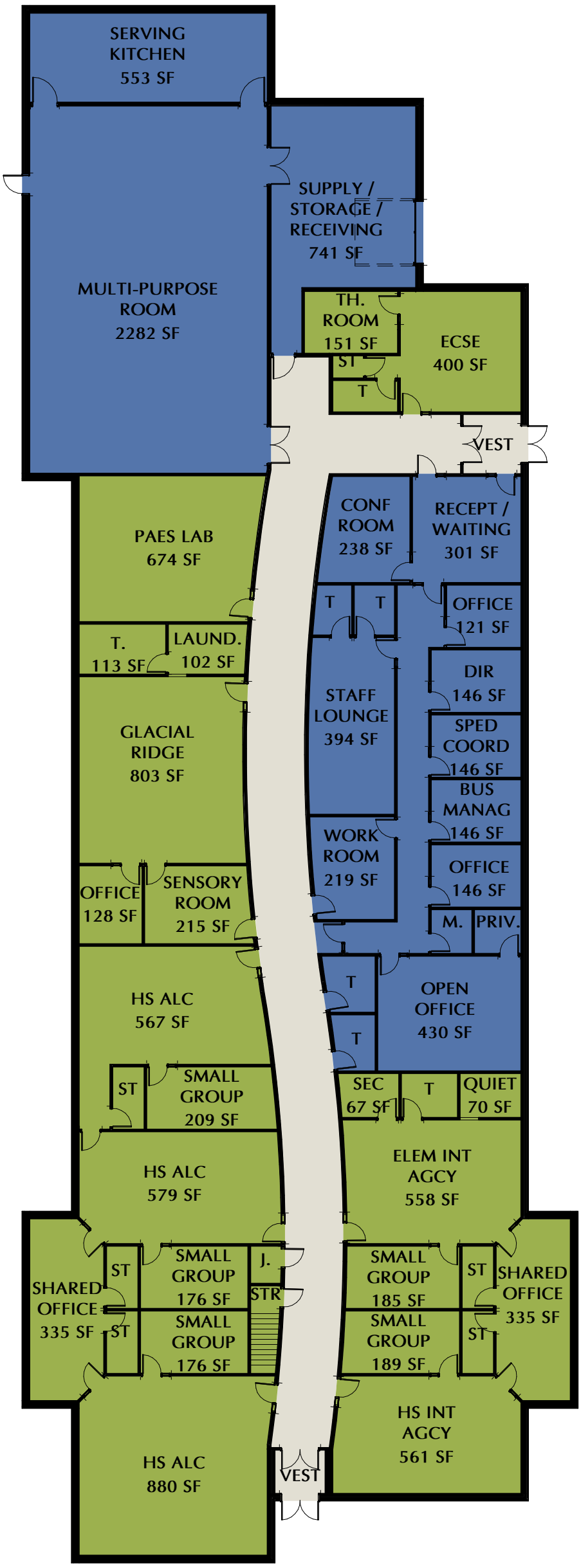
Skyy Bjerke
Clerk

Lake Agassiz Education Cooperative
Certificates of Participation, Series 2020 (15-Year Term)
$4,500,000.00

Annual Tax Impact			*Barnesville* **October 2019 3.3%**	*Barnesville* **June 2020 2.58%**
Property Type	**Estimated Market Value (a)**	**Pay 21 Levy NTC Est. Tax Rate (b):**	**$102,857 $8,637,345 1.191%**	**$96,247 $8,665,732 1.111%**
Residential	100,000		9	8
Homestead	125,000		12	11
	150,000		15	14
	175,000		18	17
	200,000		22	20
	225,000		25	23
	250,000		28	26
	275,000		31	29
	300,000		35	32
	500,000		60	56
	600,000		74	69
	750,000		97	90
	1,000,000		134	125
Commercial/	$100,000		18	17
Industrial	250,000		51	47
	500,000		110	103
	1,000,000		229	214
	3,000,000		706	658
	5,000,000		1,182	1,102
Apartments	$ 100,000		$15	$14
(4 or More	200,000		30	28
Units)	500,000		74	69
	1,000,000		149	139
	3,000,000		447	416
	5,000,000		744	694
Seasonal/	$ 50,000		$6	$6
Recreational	100,000		12	11
(Residential)	150,000		18	17
	200,000		24	22
	250,000		30	28
Agricultural Homestead				
	(Excludes dwelling, up to $1.9M in total EMV)			
Value per Acre	2,800	Per Acre	$0.17	$0.16
	3,800	Per Acre	0.23	0.21
	4,800	Per Acre	0.29	0.27
Agricultural, Non-Homestead				
Value per Acre	2,800	Per Acre	$0.33	$0.31
	3,800	Per Acre	0.45	0.42
	4,800	Per Acre	0.57	0.53

(a) Estimated market value is the assessed value, the basis for how each property's taxable market value is calculated.

(b) The tax rate increase is derived by dividing the required amount levied for debt service by total net tax capacity for all properties in the district.



1 MAIN LEVEL FLOOR PLAN
SCALE: 1" = 20'-0"

NORTH

ZERR-BERG
510 NORTH 4TH AVENUE FARGO, ND 58102-4821

lakeagassiz
SPECIAL EDUCATION FACILITY
HAWLEY, MINNESOTA

A1

Reference
Project 19-034
Date August 27, 2019

Lake Agassiz remains active in working to develop plans that meet the current, future, and the increasing population of its member districts. The need for adequate space has continued to demonstrate and expand itself. Our waiting lists have grown and student needs remain extensive.

Since the last Barnesville board meeting that addressed the Lake Agassiz building project, the Cooperative has taken many steps to continue to address instructional space needs. The list below highlights the main activities.

1) Met with the Cooperative's superintendents to discuss potential modifications to the plan.
   Outcome - The unanimous consensus was that all included spaces were necessary to meet the needs of their students. The central location is imperative to ensure equal access.

2) Met with ZerrBerg Architects and reviewed schematics of similar projects and ensured that building size/cost was appropriate for the projected needs.
   Outcome - Lake Agassiz's project is modest in scope when compared to buildings that address similar needs.

3) Communicated with other key stakeholders and board members to discuss the project's scope and community value.
   Outcome - These conversations demonstrated the importance of Item 4. While Lake Agassiz is actively involved with its member districts, creating further community awareness is and will remain a key priority for Lake Agassiz. All stakeholders indicated the value and importance of the Cooperative's provided services/supports.

4) Enhanced community outreach through a variety of capacities
   Outcome - Articles highlighting Lake Agassiz's purpose and value were included in local newspapers. A Facebook page that caters to the whole community. Engaged with several local organizations.

5) Asked BakerTilley to update the lease levy's tax impact information.
   Outcome - The projected interest rate has dropped from 3.3% to 2.58%. This is a collective interest savings of just under $400,000. Barnesville's annual share of the 15-year term has dropped from $102,857 to $96,247. The annual cost on a $200,000 home in Barnesville has dropped from $22 per year to $20 or a 9% decrease.

We appreciate and are encouraged to hear that the Barnesville Board would like to revisit the project. Please let me know if I can be of further assistance.

The Value of Lake Agassiz's Building Project

6/2020

District Level

1) Continued/Enhanced Access to Lake Agassiz's Programs
    a) Early Intervention (Addition of a Classroom)
    b) Intensive Interagency (Elementary & High School)
    c) Glacial Ridge Transitional Skills

2) Special Education Funding Stability

3) Continue to Efficiently Offer Services that Districts Must Provide

4) Capacity to Create an Area Learning Center

5) Capture Additional Revenue Sources with Service Control at the District Level (Targeted Services/Credit Recovery)

6) SpEd Staffing Stability

7) Barnesville will Acquire an Asset

8) Opportunity to Enhance Lake Agassiz's Settle Up

Student Level

1) Access to Specialists in Unique Areas of Need

2) An Environment that Supports Independence

3) Access to Curriculum Options Specific to Student Need

4) Access to an Area Learning Center

5) Targeted Services to Help Students Catch Up to Their Peers

6) Credit Recovery Flexibility

7) Instruction Focused on Post School Outcomes
    a) Daily Living Skills
    b) Work Skills
    c) Employability

8) Work-Based Learning Programming Options

1) Funding Sources used to Pay for Lake Agassiz Education Cooperative Building Project
C. Contract Between Clay County Collaborative and Barnesville Public Schools 127

RESOLUTION FOR CONTRACT BETWEEN
THE CLAY COUNTY COLLABORATIVE
AND
THE BARNESVILLE PUBLIC SCHOOL DISTRICT

JULY 1, 2020 – JUNE 30, 2021

WHEREAS, the Clay County Collaborative received Local Collaborative Time Study (LCTS) funds to utilize in supporting the physical and mental health of children and their families in an effort to reduce the need for out of home placements; and

WHEREAS, the Clay County Collaborative has identified the After-School At Risk Program as a priority program to address the needs of children and families; and

WHEREAS, the Clay County Collaborative and the Barnesville Public School District have agreed that the Barnesville Public School District will be the employing partner for the After-School At Risk Program;

NOW, THEREFORE, BE IT RESOLVED that the Clay County Collaborative has budgeted $3,230.00 for this project from LCTS dollars.

Reimbursement for services/programming, as indicated in the FY21 request for funds approved by the Governance Board of the Collaborative, should be invoiced to the Collaborative on an annual basis. Programming provided using Collaborative funds must provide a report on a annual basis. Invoices submitted for program reimbursement will be held until such time the report is provided to the Collaborative Coordinator.

Termination without Cause. Without cause, either party may terminate this Agreement, after giving a 30-day prior written notice to the other of intent to terminate without cause. The parties shall deal with each other in good faith during the 30-day period after notice of intent to terminate without cause has been given.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

FOR BARNESVILLE PUBLIC SCHOOL	**FOR THE CLAY COUNTY COLLABORATIVE**
By:_____	**By:**_____
Name:_____	Lanette Krinsky
Title:_____	Governance Board Chair
Date:_____	June 8,2020

D. Memorandum of Understanding Between Clay County Collaborative, Clay County Social Services, Lakeland Mental Health and Barnesville Public Schools 129

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CLAY COUNTY COLLABORATIVE, CLAY COUNTY SOCIAL SERVICES, LAKELAND MENTAL HEALTH INC, AND THE BARNESVILLE PUBLIC SCHOOL DISTRICT #146

JULY 1, 2020 – JUNE 30, 2021

WHEREAS, the Clay County Collaborative has identified as a priority the need for mental health services in the school that address the needs of children and families who do not have access to mental health services, and/or are experiencing either a gap in insurance benefits, are uninsured, or underinsured.

WHEREAS, it is in the Clay County Social Services best interest, the community's benefit, and the enhancement of Children's Mental Health Act to provide clinical based and skill development-based programming to children not currently served and/or identified in the current mental health system of care; and

WHEREAS, the Clay County Collaborative received Local Collaborative Time Study (LCTS) funds to utilize in supporting the physical and mental health of children and their families in an effort to reduce the need for out of home placements; and

WHEREAS, the Clay County Collaborative and Clay County Social Service in cooperation with the Barnesville Public School District, and Lakeland Mental Health agree to participate in providing school based mental health services; and Lakeland Mental Health, Inc agrees to become the employer of record for staff providing said services; and

WHEREAS, provider agency will develop a set of services that meet the need of the partnering school district based, and agreed upon in written and verbal communication, including such services as clinical diagnostic services, individual and group therapy, teacher consultation and support, and skill building. Provider agency agree to contact families prior to providing services to explain the process and get permission to treat.

WHEREAS, the funds for the agreed upon School Based Mental Health services provided in the Barnesville school district will flow through the Clay County Collaborative in the following amounts: Clay County Collaborative, $6,900; Clay County Social Services, $8,200; Barnesville Public School District, $6,000; West Central Initiative Resiliency Grant, $1,230 and

WHEREAS, Lakeland Mental Health will, whenever possible, utilize insurance billing as the first payor of services; and will invoice the Collaborative for reimbursement based on expenditures and revenue; and agrees to complete the Collaborative's data documentation at a minimum semi-annual basis;

WHEREAS, all financial partners for said program have the right to terminate without cause after giving a 30-day prior written notice to the other interested parties of intent to terminate without cause. The parties shall deal with each other in good faith during the 30-day period after notice of intent to terminate without case has been given.

_____ _____

Signature **Date**

River Watch Budget		Year: 2020-2021		
				Budgeted
Expenses	Teacher Stipend Sampling (30 hrs) @$24.45/hr		$ 733.50	
Labor	Teacher Stipend other Events/not during school time/up to 30 hrs		$ 733.50	
	Add School Contribution to salary (3.86/hr)SS & TRA up to 60 hrs		$ 231.60	
	Student Stipend (10.00/hour w/100 hrs allotted)		$1,000.00	
	Substitute Teachers 10@$110 day		$1,250.00	
	Total Labor			**$3,948.60**
Mileage	June 2020-May 2021			
	7 trips 100 mi ea. =700 miles			
	@.575/mi		$ 402.50	
	Mileage to RMB Lab D. L. 72mi/trip x 7 mo=504 mi		$ 289.80	
	Plus RW Forum 210 mi; Recertification training 180 mi; Mhd RRWater Fest 50;			
	Trip to RMB 72 mi; Addl extra miles (forum prep) 180 mi = 692 mi@.575		$ 397.90	
	Total Mileage			**$1,090.20**
Supplies	5 gal Distilled water		$ 5.00	
	Battery Replacement		$ 10.00	
	Total Supplies			**$15.00**
Meals	Reimbursement for Noon Meal			
	June - Oct 2020; April -May 2021		$ 500.00	
	Total Meals			**$500.00**
Total Budget for 2020-2021				**$5,553.80**

Wendel

401 2nd Avenue North
Suite 206
Minneapolis, MN 55401

Phone: (612) 332-1401

PROPOSAL REQUEST

No. 001

TITLE:	***Civil House Demolition***	**DATE:**	03/27/2020
PROJECT:	***Barnesville Public Schools Additions and Remodeling***	**PROJECT NO:**	478201

TO: Brad Bednar
RA Morton Construction Managers.
3315 Roosevelt Road, Suite 100
St. Cloud, MN 56301

An itemized proposal must be submitted for any modification or change in the Contract Sum and/or Contract Time of the Contract Documents described herein. Within Seven (7) days of the date of this Request for Proposal, the Contractor must either (i) submit an itemized proposal or (ii) notify the Architect in writing of the anticipated date on which the itemized proposal will be submitted.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

DESCRIPTION

CIVIL

1. Refer to Larson Engineering PR-01 dated 03/27/2020.

By: Nickisha Benjamin

Attachments: LEI PR-01, C100, C200, C300, C400

Cc: Mark Hoffmann, Dan Goemann, Jim Wilson, Jon Ellerbusch, Tom Gray

Larson Engineering, Inc.
3524 Labore Road
White Bear Lake, MN 55110-5126
651.481.9120 Fax: 651.481.9201
www.larsonengr.com

Larson

PROPOSAL REQUEST - CIVIL

Number: BP1 - 001

Project:	Additions and Remodeling	Date of Issuance:	March 24, 2020
Owner:	Barnesville Public Schools 302 3rd Street SE Barnesville, MN 56514	Const. Mgr:	RA Morton 3315 Roosevelt Rd, #100 St. Cloud, MN 56301
Architect:	Wendel 401 2nd Ave North, Suite 206 Minneapolis, MN 55401	Engineer:	Larson Engineering 3524 Labore Road White Bear Lake, MN 55110
Bid Package:	1	Engineer's Project Number:	12196161

Please submit an itemized quotation for changes in the Contract Sum and/or Time Incidental to proposed modifications to the Contract Documents described herein.
THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Project Manual
1. None

Drawings
1. Sheet C100 – Demolition Plan (drawing re-issued)
    a. Remove an additional 105 LF of existing watermain for revised watermain routing south of the school.
    b. Remove an additional 18 SY of bituminous pavement for revised watermain routing south of the school.
    c. Remove an additional 30 LF of 8" VCP sanitary pipe in 5th St. SE.
    d. Remove an additional 53 SY of bituminous pavement for sanitary pipe removals.
    e. Remove and dispose of 4 additional trees for the revised watermain routing north of the school.
    f. Deduct 46 SF of concrete sidewalk removals and add 563 SF of concrete sidewalk removals for revised watermain routing north of the school.
    g. Deduct 16 LF of concrete curb and gutter removals and add 24 LF of concrete curb and gutter removals for revised watermain routing north of the school.
    h. Deduct 32 SY of bituminous pavement removals and add 43 SY of bituminous pavement removals for revised watermain routing north of the school.

2. Sheet C200 – Paving Plan (drawing re-issued)
    a. Add 18 SY of bituminous pavement for revised watermain routing south of the school, match existing pavement section.
    b. Add 53 SY of bituminous pavement for the additional sanitary work in 5th Ave. SE, match existing pavement section.
    c. Deduct 46 SF of concrete sidewalk and add 563 SF of concrete sidewalk for revised watermain routing north of the school.
    d. Deduct 16 LF of concrete curb and gutter and add 24 LF of concrete curb and gutter for revised watermain routing north of the school.
    e. Deduct 32 SY of bituminous pavement and add 43 SY of bituminous pavement for revised watermain routing north of the school, match existing pavement section.

Larson Engineering, Inc.
3524 Labore Road
White Bear Lake, MN 55110-5126
651.481.9120 Fax: 651.481.9201
www.larsonengr.com

Larson

3. Sheet C300 – Grading and Erosion Control Plan (drawing re-issued)
    a. Add spot elevations and revise grades for revised watermain routing north of the school.

4. Sheet C400 – Utility Plan (drawing re-issued)
    a. Revise all watermain pipe type to PVC C900.
    b. Revised Utility Note #10.
    c. Revise watermain routing south of the school and connect to watermain in 5th Ave. SE.
    d. Revise 15" PVC Schedule 40 sanitary pipe to 12" PVC Schedule 40.
    e. Add 20 LF of 8" PVC SDR 35 sanitary pipe north of SAN-4.
    f. Add 10 LF of 8" PVC SDR 35 sanitary pipe south of SAN-4.
    g. Revise watermain routing north of the school.
    h. Revise east invert on SAN-3.

Drawings Issued:

1) C100 – Demolition Plan
2) C200 – Paving Plan
3) C300 – Grading and Erosion Control Plan
4) C400 – Utility Plan

End of Civil Proposal Request

KEY NOTES

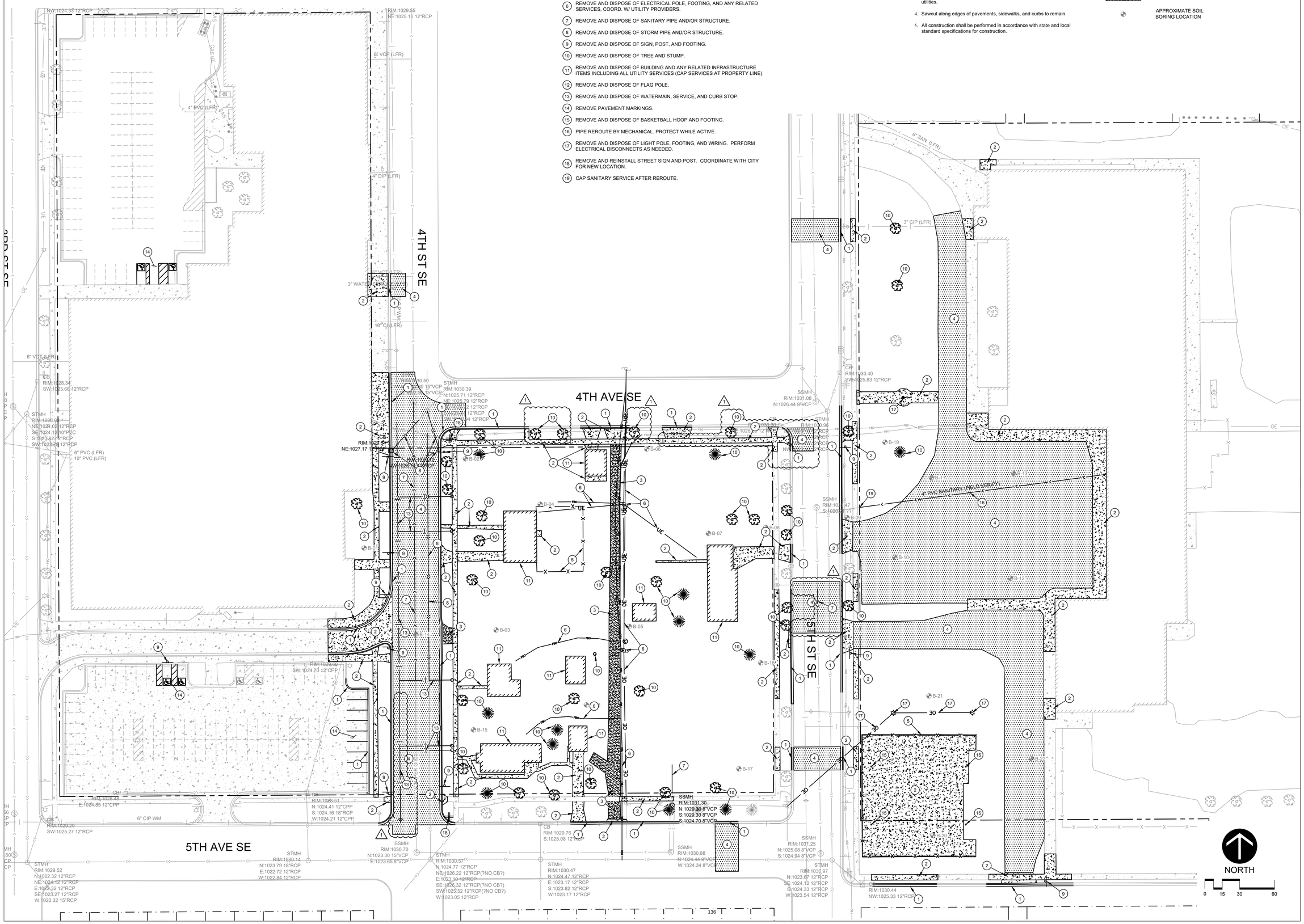
1. REMOVE AND DISPOSE OF CONCRETE CURB.
2. REMOVE AND DISPOSE OF CONCRETE PAVEMENT.
3. REMOVE AND DISPOSE OF GRAVEL.
4. REMOVE AND DISPOSE OF BITUMINOUS PAVEMENT .
5. REMOVE AND DISPOSE OF FENCE INCLUDING FABRIC, POSTS, GATES, MOWSTRIPS, FOOTINGS, ETC.
6. REMOVE AND DISPOSE OF ELECTRICAL POLE, FOOTING, AND ANY RELATED SERVICES, COORD. W/ UTILITY PROVIDERS.
7. REMOVE AND DISPOSE OF SANITARY PIPE AND/OR STRUCTURE.
8. REMOVE AND DISPOSE OF STORM PIPE AND/OR STRUCTURE.
9. REMOVE AND DISPOSE OF SIGN, POST, AND FOOTING.
10. REMOVE AND DISPOSE OF TREE AND STUMP.
11. REMOVE AND DISPOSE OF BUILDING AND ANY RELATED INFRASTRUCTURE ITEMS INCLUDING ALL UTILITY SERVICES (CAP SERVICES AT PROPERTY LINE).
12. REMOVE AND DISPOSE OF FLAG POLE.
13. REMOVE AND DISPOSE OF WATERMAIN, SERVICE, AND CURB STOP.
14. REMOVE PAVEMENT MARKINGS.
15. REMOVE AND DISPOSE OF BASKETBALL HOOP AND FOOTING.
16. PIPE REROUTE BY MECHANICAL. PROTECT WHILE ACTIVE.
17. REMOVE AND DISPOSE OF LIGHT POLE, FOOTING, AND WIRING. PERFORM ELECTRICAL DISCONNECTS AS NEEDED.
18. REMOVE AND REINSTALL STREET SIGN AND POST. COORDINATE WITH CITY FOR NEW LOCATION.
19. CAP SANITARY SERVICE AFTER REROUTE.

DEMOLITION NOTES

1. Verify all existing utility locations.
2. It is the responsibility of the Contractor to perform or coordinate all necessary utility demolitions and relocations from existing utility locations to all onsite amenities and buildings. These connections include, but are not limited to, water, sanitary sewer, cable tv, telephone, gas, electric, site lighting, etc.
3. Prior to beginning work, contact Gopher State Onecall (651-454-0002) to locate utilities throughout the area under construction. The Contractor shall retain the services of a private utility locator to locate the private utilities.
4. Sawcut along edges of pavements, sidewalks, and curbs to remain.
5. All construction shall be performed in accordance with state and local standard specifications for construction.

SYMBOL LEGEND

- REMOVE AND DISPOSE OF BITUMINOUS PAVEMENT SECTION
- REMOVE AND DISPOSE OF CONCRETE PAVEMENT SECTION
- REMOVE AND DISPOSE OF GRAVEL PAVEMENT SECTION
- APPROXIMATE SOIL BORING LOCATION



BARNESVILLE PUBLIC SCHOOLS

BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING

BID PACKAGE 1

wendel
401 North Second Avenue, Suite 206
Minneapolis, MN 55401
612.332.1401
www.wendelcompanies.com

morton
CONSTRUCTION MANAGERS

Larson Engineering, Inc.
3524 Labore Road
White Bear Lake, MN 55110
651.481.9120 (f) 651.481.9201
www.larsonengr.com

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I hereby certify that this plan, specifications or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the state of Minnesota.

Eric G. Meyer, P.E.

Date: 01.31.20 Lic. No.: 44592

NOTE:

THIS DOCUMENT, AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF WENDEL SDN ARCHITECTURE, INC. AND IS NOT TO BE ISSUED IN WHOLE OR IN PART, FOR ANY OTHER PROJECT WITHOUT THE WRITTEN AUHORIZATION OF WENDEL.

REVISIONS

NO.	DATE	REVISION
1	02.21.2020	ADDENDUM 1
2	03.24.2020	PR 001

DWG. TITLE

DEMOLITION PLAN

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

DATE 01-31-2020
SCALE 1 1/2" = 1'-0"
DWN. NJN CHK. EGM
PROJ. No. 12196161
DWG. No.

C100

KEY NOTES

1. NEW CONCRETE CURB AND GUTTER
   - A. B612, DETAIL 9/C500
   - B. SURMOUNTABLE, DETAIL 10/C500
   - C. MATCH EXISTING CURB PROFILE
   - D. TRANSITION CURB
2. NEW CONCRETE PAVEMENT
   - A. LIGHT-DUTY, DETAIL 3/C500
   - B. MEDIUM-DUTY, DETAIL 4/C500
   - C. HEAVY-DUTY, DETAIL 5/C500
3. NEW EXPANSION JOINT, DETAIL 6/C500
4. NEW INTEGRAL CURB AND SIDEWALK, DETAIL 8/C500
5. NEW CONCRETE STAIRS, DETAIL 13/C500
6. NEW CURB CUT, DETAIL 12/C500
7. NEW PARKING SIGN AND POST, DETAIL 15/C500
   - A. ADA PARKING
   - B. NO PARKING ACCESS AISLE
   - C. ADA LOADING ZONE
   - D. STOP SIGN
   - E. DO NOT ENTER
   - F. BUSES ONLY
8. NEW ACCESSIBLE CURB RAMP
   - A. TYPE 1, DETAIL 16A/C500
   - B. TYPE 2, DETAIL 16B/C500
   - C. TYPE 3, DETAIL 16C/C500
   - D. TYPE 4, DETAIL 16D/C500
   - E. TYPE 5, DETAIL 16E/C500
9. NEW FLAG POLE, DETAIL 1/C501
10. SEE ELECTRICAL
11. NEW TRENCH DRAIN, DETAIL 14/C500
12. NEW CONCRETE STEP, DETAIL 11/C500

ACCESSIBILITY LEGEND

ACCESSIBLE ROUTE

LOADING ZONE

ADA PARKING
-NORTHWEST HIGH SCHOOL LOT: 67 STALLS W/ 3 ADA
-SOUTH HIGH SCHOOL LOT: 133 STALLS W/ 5 ADA
-NORTH ELEMENTARY LOT: 13 STALLS W/ 1 ADA
-SOUTH ELEMENTARY LOT: 55 STALLS W/ 3 ADA

SYMBOL LEGEND

NEW LIGHT-DUTY BITUMINOUS PAVEMENT DETAIL 1/C500

NEW HEAVY-DUTY BITUMINOUS PAVEMENT DETAIL 2/C500

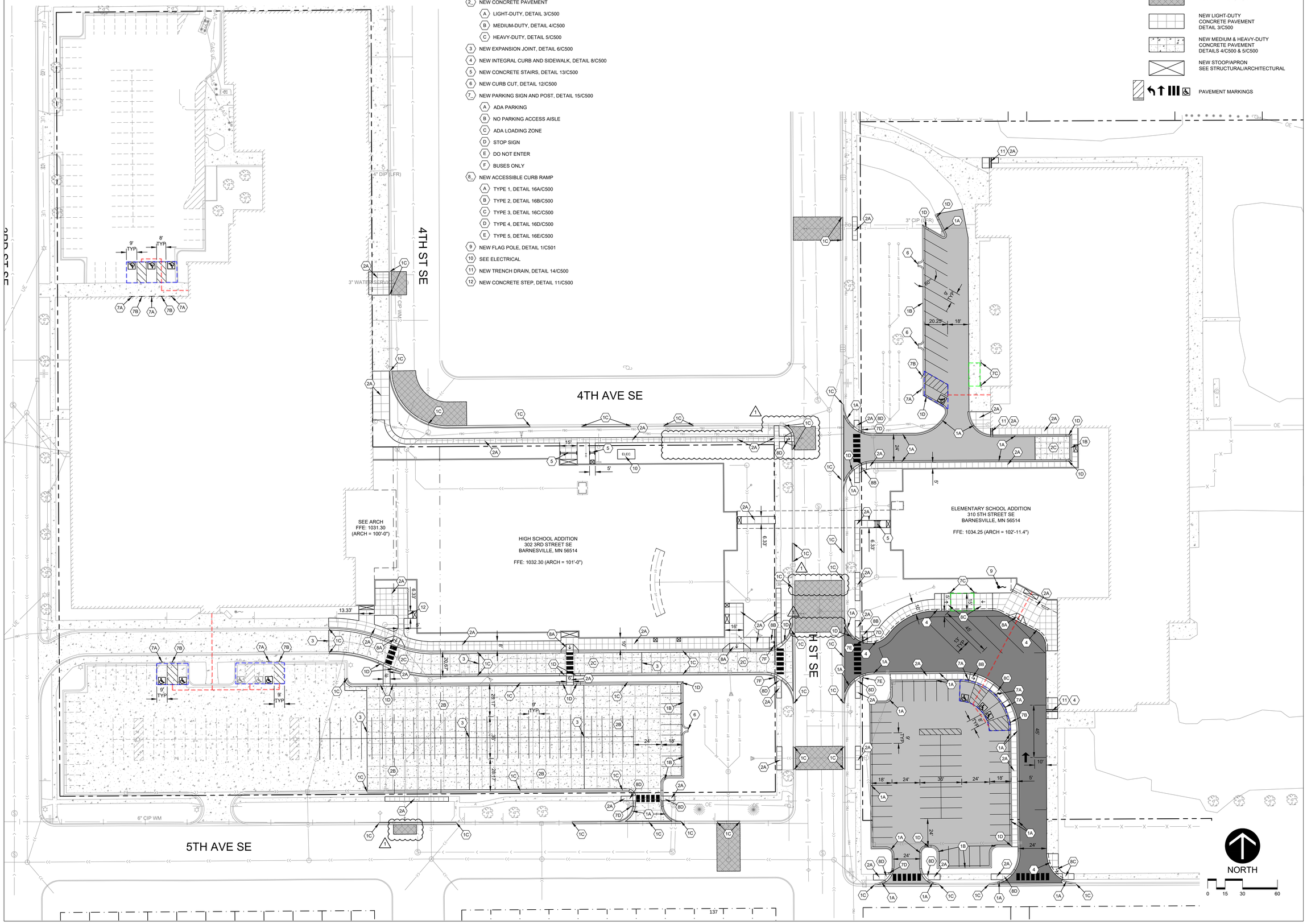
MATCH EXISTING PAVEMENT SECTION

NEW LIGHT-DUTY CONCRETE PAVEMENT DETAIL 3/C500

NEW MEDIUM & HEAVY-DUTY CONCRETE PAVEMENT DETAILS 4/C500 & 5/C500

NEW STOOP/APRON SEE STRUCTURAL/ARCHITECTURAL

PAVEMENT MARKINGS



BARNESVILLE PUBLIC SCHOOLS

BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING

BID PACKAGE 1

wendel
401 North Second Avenue, Suite 206
Minneapolis, MN 55401
612.332.1401
www.wendelcompanies.com

morton
CONSTRUCTION MANAGERS

Larson Engineering, Inc.
3524 Labore Road
White Bear Lake, MN 55110
651.481.9120 (f) 651.481.9201
www.larsonengr.com

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I hereby certify that this plan, specifications or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the state of Minnesota.

Eric G. Meyer, P.E.

Date: 01.31.20 Lic. No.: 44592

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REVISIONS -

NO.	DATE	REVISION
1	02.21.2020	ADDENDUM 1
2	03.24.2020	PR 001

DWG. TITLE

PAVING PLAN

GENERIC SCALE BAR
0 1" 2"
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

DATE	01-31-2020
SCALE	1 1/2" = 1'-0"
DWN.	NJN CHK. EGM
PROJ. No.	12196161
DWG. No.	**C200**

EROSION CONTROL NOTES

1. Owner and Contractor shall obtain MPCA-NPDES permit. Contractor shall be responsible for all fees pertaining to this permit. The SWPPP shall be kept onsite at all times.
2. Install temporary erosion control measures (inlet protection, silt fence, and rock construction entrances) prior to beginning any excavation or demolition work at the site.
3. Erosion control measures shown on the erosion control plan are the absolute minimum. The contractor shall install temporary earth dikes, sediment traps or basins, additional siltation fencing, and/or disk the soil parallel to the contours as deemed necessary to further control erosion. All changes shall be recorded in the SWPPP.
4. All construction site entrances shall be surfaced with crushed rock across the entire width of the entrance and from the entrance to a point 50' into the construction zone.
5. The toe of the silt fence shall be trenched in a minimum of 6". The trench backfill shall be compacted with a vibratory plate compactor.
6. All grading operations shall be conducted in a manner to minimize the potential for site erosion. Sediment control practices must be established on all down gradient perimeters before any up gradient land disturbing activities begin.
7. All exposed soil areas must be stabilized as soon as possible to limit soil erosion but in no case later than 14 days after the construction activity in that portion of the site has temporarily or permanently ceased. Temporary stockpiles without significant silt, clay or organic components (e.g., clean aggregate stockpiles, demolition concrete stockpiles, sand stockpiles) and the constructed base components of roads, parking lots and similar surfaces are exempt from this requirement.
8. The normal wetted perimeter of any temporary or permanent drainage ditch or swale that drains water from any portion of the construction site, or diverts water around the site, must be stabilized within 200 lineal feet from the property edge, or from the point of discharge into any surface water. Stabilization of the last 200 lineal feet must be completed within 24 hours after connecting to a surface water. Stabilization of the remaining portions of any temporary or permanent ditches or swales must be complete within 14 days after connecting to a surface water and construction in that portion of the ditch has temporarily or permanently ceased.
9. Pipe outlets must be provided with energy dissipation within 24 hours of connection to surface water.
10. All riprap shall be installed with a filter material or soil separation fabric and comply with the Minnesota Department of Transportation Standard Specifications.
11. All storm sewers discharging into wetlands or water bodies shall outlet at or below the normal water level of the respective wetland or water body at an elevation where the downstream slope is 1 percent or flatter. The normal water level shall be the invert elevation of the outlet of the wetland or water body.
12. All storm sewer catch basins not needed for site drainage during construction shall be covered to prevent runoff from entering the storm sewer system. Catch basins necessary for site drainage during construction shall be provided with inlet protection.
13. In areas where concentrated flows occur (such as swales and areas in front of storm catch basins and intakes) the erosion control facilities shall be backed by stabilization structure to protect those facilities from the concentrated flows.
14. Inspect the construction site once every seven days during active construction and within 24 hours after a rainfall event greater than 0.5 inches in 24 hours. All inspections shall be recorded in the SWPPP.
15. All silt fences must be repaired, replaced, or supplemented when they become nonfunctional or the sediment reaches 1/3 of the height of the fence. These repairs must be made within 24 hours of discovery, or as soon as field conditions allow access. All repairs shall be recorded in the SWPPP.
16. If sediment escapes the construction site, off-site accumulations of sediment must be removed in a manner and at a frequency sufficient to minimize off-site impacts.
17. All soils tracked onto pavement shall be removed daily.
18. All infiltration areas must be inspected to ensure that no sediment from ongoing construction activity is reaching the infiltration area and these areas are protected from compaction due to construction equipment driving across the infiltration area.
19. Temporary soil stockpiles must have silt fence or other effective sediment controls, and cannot be placed in surface waters, including stormwater conveyances such as curb and gutter systems, or conduits and ditches unless there is a bypass in place for the stormwater.
20. Collected sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction and demolition debris and other wastes must be disposed of properly and must comply with MPCA disposal requirements.
21. Oil, gasoline, paint and any hazardous substances must be properly stored, including secondary containment, to prevent spills, leaks or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Storage and disposal of hazardous waste must be in compliance with MPCA regulations.
22. External washing of trucks and other construction vehicles must be limited to a defined area of the site. Runoff must be contained and waste properly disposed of. No engine degreasing is allowed onsite.
23. All liquid and solid wastes generated by concrete washout operations must be contained in a leak-proof containment facility or impermeable liner. A compacted clay liner that does not allow washout liquids to enter ground water is considered an impermeable liner. The liquid and solid wastes must not contact the ground, and there must not be runoff from the concrete washout operations or areas. Liquid and solid wastes must be disposed of properly and in compliance with MPCA regulations. A sign must be installed adjacent to each washout facility to inform concrete equipment operators to utilize the proper facilities.
24. Upon completion of the project and stabilization of all graded areas, all temporary erosion control facilities (silt fences, hay bales, etc.) shall be removed from the site.
25. All permanent sedimentation basins must be restored to their design condition immediately following stabilization of the site.
26. Contractor shall submit Notice of Termination for MPCA-NPDES permit within 30 days after Final Stabilization.

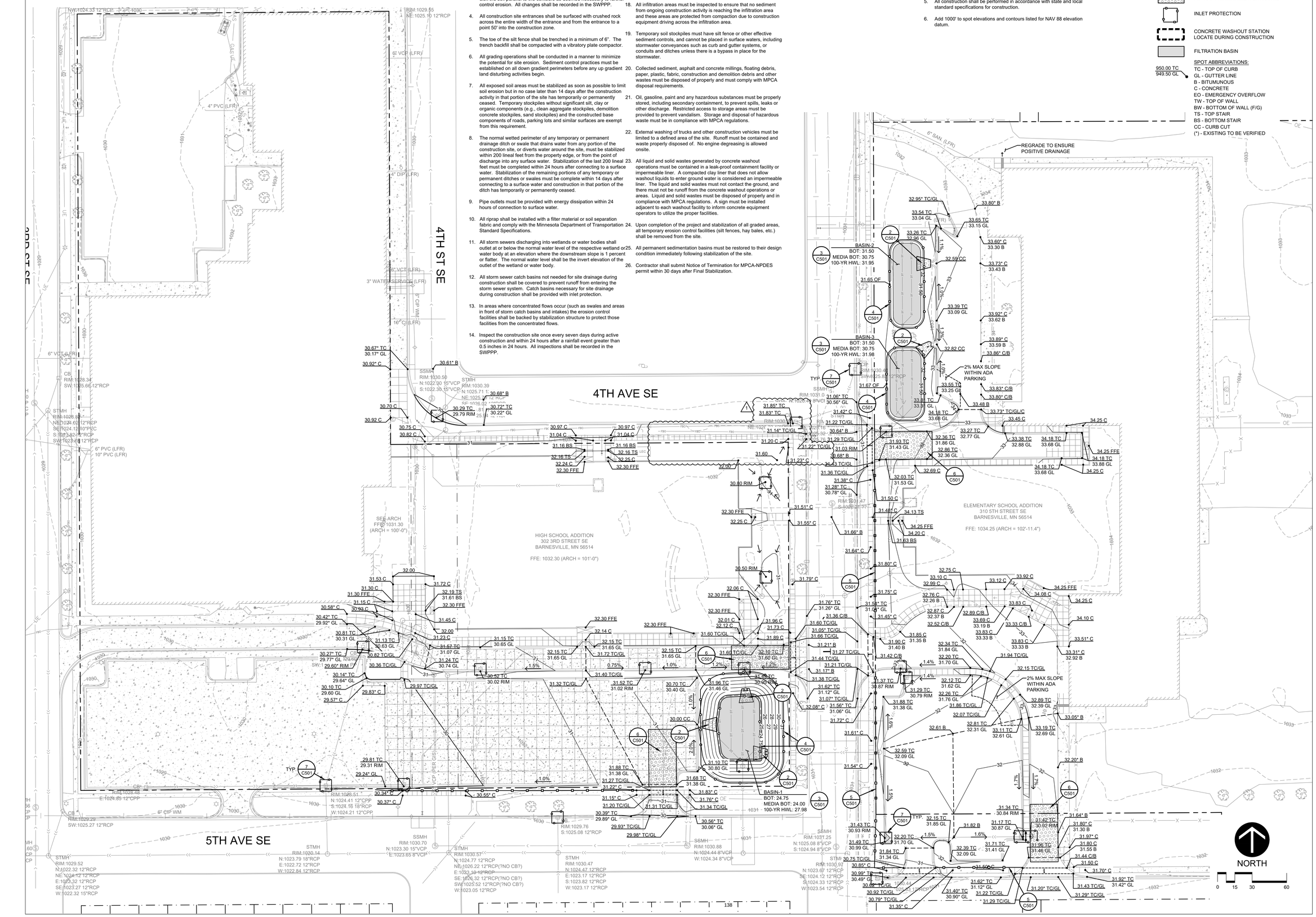
GRADING NOTES

1. Tree protection consisting of snow fence or safety fence installed at the drip line shall be in place prior to beginning any grading or demolition work at the site.
2. All elevations with an asterisk (*) shall be field verified. If elevations vary significantly, notify the Engineer for further instructions.
3. Grades shown in paved areas represent finish elevation.
4. Restore all disturbed areas with 4" of good quality topsoil and seed/sod.
5. All construction shall be performed in accordance with state and local standard specifications for construction.
6. Add 1000' to spot elevations and contours listed for NAV 88 elevation datum.

LEGEND

- 950 — EXISTING CONTOURS
- 950 — PROPOSED CONTOURS - MAJOR INTERVAL
- 949 — PROPOSED CONTOURS - MINOR INTERVAL
- GRADE BREAK LINE
- 2.0% GRADE SLOPE
- SILT FENCE
- SEDIMENT ROLL
- RIP-RAP / ROCK CONST. ENTRANCE
- INLET PROTECTION
- CONCRETE WASHOUT STATION LOCATE DURING CONSTRUCTION
- FILTRATION BASIN
- 950.00 TC / 949.50 GL SPOT ABBREVIATIONS:

TC - TOP OF CURB
GL - GUTTER LINE
B - BITUMUNOUS
C - CONCRETE
EO - EMERGENCY OVERFLOW
TW - TOP OF WALL
BW - BOTTOM OF WALL (F/G)
TS - TOP STAIR
BS - BOTTOM STAIR
CC - CURB CUT
(*) - EXISTING TO BE VERIFIED



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BARNESVILLE PUBLIC SCHOOLS

BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING

BID PACKAGE 1

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morton CONSTRUCTION MANAGERS

I hereby certify that this plan, specifications or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the state of Minnesota.

Eric G. Meyer, P.E.

Date: 01.31.20 Lic. No.: 44592

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REVISIONS

NO.	DATE	REVISION
1	02.21.2020	ADDENDUM 1
2	03.24.2020	PR 001

DWG. TITLE

GRADING AND EROSION CONTROL PLAN

GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

DATE	01-31-2020
SCALE	1 1/2" = 1'-0"
DWN.	NJN CHK. EGM
PROJ. No.	12196161
DWG. No.	C300

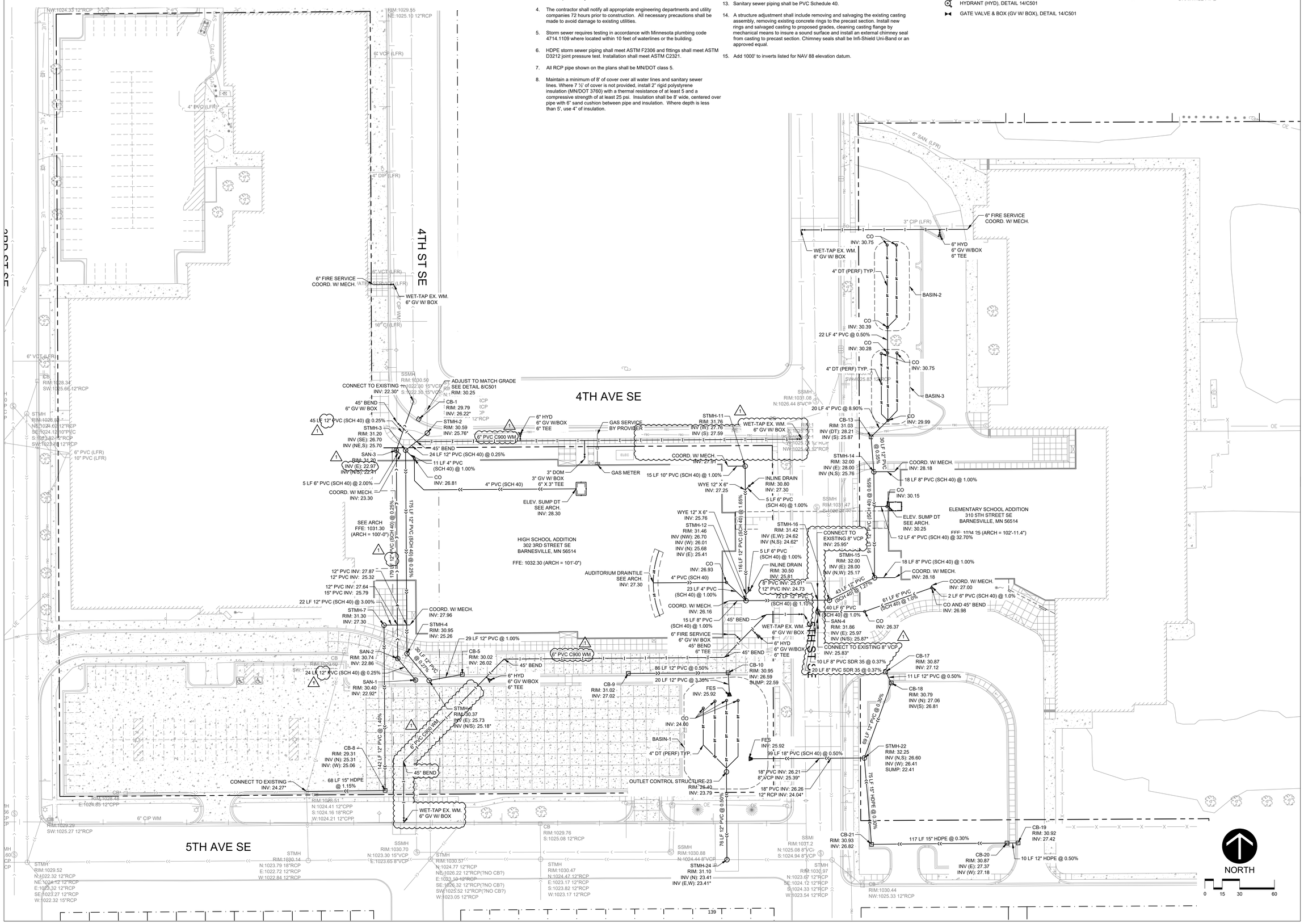
UTILITY NOTES

1. It is the responsibility of the contractor to perform or coordinate all necessary utility connections and relocations from existing utility locations to the proposed building, as well as to all onsite amenities. These connections include but are not limited to water, sanitary sewer, cable TV, telephone, gas, electric, site lighting, etc.
2. All service connections shall be performed in accordance with state and local standard specifications for construction. Utility connections (sanitary sewer, watermain, and storm sewer) may require a permit from the City.
3. The contractor shall verify the elevations at proposed connections to existing utilities prior to any demolition or excavation.
4. The contractor shall notify all appropriate engineering departments and utility companies 72 hours prior to construction. All necessary precautions shall be made to avoid damage to existing utilities.
5. Storm sewer requires testing in accordance with Minnesota plumbing code 4714.1109 where located within 10 feet of waterlines or the building.
6. HDPE storm sewer piping shall meet ASTM F2306 and fittings shall meet ASTM D3212 joint pressure test. Installation shall meet ASTM C2321.
7. All RCP pipe shown on the plans shall be MN/DOT class 5.
8. Maintain a minimum of 8' of cover over all water lines and sanitary sewer lines. Where 7 ½' of cover is not provided, install 2" rigid polystyrene insulation (MN/DOT 3760) with a thermal resistance of at least 5 and a compressive strength of at least 25 psi. Insulation shall be 8' wide, centered over pipe with 6" sand cushion between pipe and insulation. Where depth is less than 5', use 4" of insulation.
9. Install water lines 12" above sewers. Where the sewer is less than 12" below the water line (or above), install sewer piping of materials approved for inside building use for 10 feet on each side of the crossing. (1)
10. All watermain piping shall be PVC C900 unless noted otherwise.
11. See Project Specifications for bedding requirements.
12. Pressure test and disinfect all new watermains in accordance with state and local requirements. Provide temporary valves and risers as needed.
13. Sanitary sewer piping shall be PVC Schedule 40.
14. A structure adjustment shall include removing and salvaging the existing casting assembly, removing existing concrete rings to the precast section. Install new rings and salvaged casting to proposed grades, cleaning casting flange by mechanical means to insure a sound surface and install an external chimney seal from casting to precast section. Chimney seals shall be Infi-Shield Uni-Band or an approved equal.
15. Add 1000' to inverts listed for NAV 88 elevation datum.

LEGEND

- STORM MANHOLE (STMH), DETAIL 9/C501
- CATCH BASIN (CB), DETAIL 9/C501
  INLINE DRAIN, DETAIL 10/C501
- CURB INLET (CB), DETAIL 9/C501
- FLARED END (FES), DETAIL 11/C501
- SANITARY MANHOLE (SAN), DETAIL 13/C501
- CLEANOUT (CO), DETAIL 12/C501
- HYDRANT (HYD), DETAIL 14/C501
- GATE VALVE & BOX (GV W/ BOX), DETAIL 14/C501

- CTV — CABLE UNDERGROUND LINE
- OE — ELECTRIC OVERHEAD LINE
- UE — ELECTRIC UNDERGROUND LINE
- FO — FIBER OPTIC UNDERGROUND LINE
- GAS — NATURAL GAS UNDERGROUND LINE
- SANITARY SEWER PIPE
- STORM SEWER PIPE
- T — TELEPHONE UNDERGROUND LINE
- WATERMAIN PIPE
- DT — DRAINTILE PIPE



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BARNESVILLE, MINNESOTA

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REVISIONS -

NO.	DATE	REVISION
1	02.21.2020	ADDENDUM 1
2	03.24.2020	PR 001

DWG. TITLE

UTILITY PLAN

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

DATE 01-31-2020
SCALE 1 1/2" = 1'-0"
DWN. NJN CHK. EGM
PROJ. No. 12196161
DWG. No.

C400

Proposal Request #01

Barnesville School

Civil House Demolition

Contractor	Date Sent	Date Received	$ Amount
All Finish Concrete - 3A			$ 3,250.18
Taracon Precast - 3B			
Eicholtz Masonry - 4A			
Integrity Steel Supply - 5A			
Innovative Erectors - 5B			
Gast Construction - 6A			
Northern Woodwork - 6B			
Herzog Coatings - 7A			
Pierce Lee Roofing - 7B			
WCS1 - 7C			
Central Door & Hardware - 8A			
Rusco Window - 8B			
8C			
RTL Construction - 9A			
McArthur Tile - 9B			
9C			
H2I Group - 9D			
Floor to Ceiling - 9E			
Traill Painting - 9F			
Olympus Lockers - 10A			
H&B Specialized Products - 11A			
H2I Group - 12A			
H2I Group - 12B			
Seating and Athletic Facility - 12C			
Otiz Elevator - 14A			
LVC Companies - 21A			
Manning Mechanical - 22A			
Vinco - 26A			

Landwehr Construction - 31A			$ 21,534.90
FM Asphalt - 32A			$ 3,586.00
32B			
Total			**$ 28,371.08**

PROPOSAL REQUEST

DATE: 3/31/2020
PROJECT: **Barnesville Public School**
RE: PR No. 001
SUBJECT: Civil House Demolition

CONSTRUCTION MANAGERS
"right from the start"
3315 Roosevelt Road, Ste. 100
St. Cloud, MN 56301

1 Please **provide an itemized quotation** for changes to your contract sum accordance with the attached details. Identify labor, material, profit and overhead documentation in accordance of Article 7 and the supplementary conditions of your contract. If there are no cost changes that affect your section of work, indicate so.

Please submit your response to the office of R.A. Morton & Associates, LLC by 4/7/2020 . **If we do not receive your response by the above noted date we will proceed with the understanding there are no cost implications/requirements under your contract for the proposed change.**

*C100	a. add / deduct / n/c	Labor:$
		Material:$
	b. add / deduct / n/c	Labor:$
		Material:$
	c. add / deduct / n/c	Labor:$
		Material:$
	d. add / deduct / n/c	Labor:$
		Material:$
	e. add / deduct / n/c	Labor:$
		Material:$
	f. add / deduct / n/c	Labor:$
		Material:$
	g. add / deduct / n/c	Labor:$
		Material:$
	h. add / deduct / n/c	Labor:$
		Material:$
*C200	a. add / deduct / n/c	Labor:$
		Material:$
	b. add / deduct / n/c	Labor:$
		Material:$
	c. add / deduct / n/c	Labor:$ 1,756.53
		Material:$ 1,296.77
	d. add / deduct / n/c	Labor:$ 0
		Material:$ 196.88
	e. add / deduct / n/c	Labor:$
		Material:$

*C300	a. add / deduct / n/c	Labor:$
		Material:$
*C400	a. add / deduct / n/c	Labor:$
		Material:$
	b. add / deduct / n/c	Labor:$
		Material:$
	c. add / deduct / n/c	Labor:$
		Material:$
	d. add / deduct / n/c	Labor:$
		Material:$
	e. add / deduct / n/c	Labor:$
		Material:$
	f. add / deduct / n/c	Labor:$
		Material:$
	g. add / deduct / n/c	Labor:$
		Material:$
	h. add / deduct / n/c	Labor:$
		Material:$

2 If the above mentioned proposal request is accepted and has cost adjustments, your contract amount will change accordingly by a change order. Be advised if the proposed cost change is accepted, **DO NOT BILL** for the contract change prior to full execution of AIA G701/Cma.

R.A. Morton & Associates, LLC
Brad Bednar
Project Manager

All Finish Concrete Inc.
Company Name

Signature 4/7/2020
Date

PROPOSAL REQUEST

DATE: 3/31/2020
PROJECT: **Barnesville Public School**
RE: PR No. 001
SUBJECT: Civil House Demolition

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		Material:$	
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		Material:$	
	c. add / deduct / n/c	Labor:$	
		Material:$	
	d. add / deduct / n/c	Labor:$	
		Material:$	
	e. add / deduct / n/c	Labor:$	
		Material:$	
	f. add / deduct / n/c	Labor:$	
		Material:$	
	g. add / deduct / n/c	Labor:$	
		Material:$	
	h. add / deduct / n/c	Labor:$	
		Material:$	
*C200	a. add / deduct / n/c	Labor:$	528.00
		Material:$	264.00
	b. add / deduct / n/c	Labor:$	1496.00
		Material:$	792.00
	c. add / deduct / n/c	Labor:$	
		Material:$	
	d. add / deduct / n/c	Labor:$	
		Material:$	
	e. add / deduct / n/c	Labor:$	308.00
		Material:$	198.00

*C300	a. add / deduct / n/c	Labor:$
		Material:$
*C400	a. add / deduct / n/c	Labor:$
		Material:$
	b. add / deduct / n/c	Labor:$
		Material:$
	c. add / deduct / n/c	Labor:$
		Material:$
	d. add / deduct / n/c	Labor:$
		Material:$
	e. add / deduct / n/c	Labor:$
		Material:$
	f. add / deduct / n/c	Labor:$
		Material:$
	g. add / deduct / n/c	Labor:$
		Material:$
	h. add / deduct / n/c	Labor:$
		Material:$

2 If the above mentioned proposal request is accepted and has cost adjustments, your contract amount will change accordingly by a change order. Be advised if the proposed cost change is accepted, **DO NOT BILL** for the contract change prior to full execution of AIA G701/Cma.

R.A. Morton & Associates, LLC
Brad Bednar
Project Manager

FM Asphalt LLC
Company Name

Signature Date 4/6/2020

FM ASPHALT LLC
PO Box 857
Moorhead, MN 56561
Telephone (701) 866-4673
Facsimile (218) 443-8783

FM ASPHALT LLC

PROPOSAL

Date: APRIL 6, 2020

Customer: BRAD BEDNAR
RA MORTON
3315 ROOSEVELT ROAD, STE. 100
ST. CLOUD, MN 56301

Job: BARNESVILLE PUBLIC SCHOOLS - PR NO. 001

QUANTITY	DESCRIPTION	UNIT	EXTENSION
	AS PER PR NO. 001:		
	SHEET C200		
	A) LABOR		$480.00
	5% OVERHEAD		$ 24.00
	5% PROFIT		$ 24.00
	MATERIALS		$240.00
	5% OVERHEAD		$ 12.00
	5% PROFIT		$ 12.00
	TOTAL - ITEM A		$792.00
	B) LABOR		$1,360.00
	5% OVERHEAD		$ 68.00
	5% PROFIT		$ 68.00
	MATERIALS		$ 720.00
	5% OVERHEAD		$ 36.00
	5% PROFIT		$ 36.00
	TOTAL - ITEM B		$2,288.00
	E) LABOR		$280.00
	5% OVERHEAD		$ 14.00
	5% PROFIT		$ 14.00
	MATERIALS		$180.00
	5% OVERHEAD		$ 9.00
	5% PROFIT		$ 9.00
	TOTAL - ITEM E		$506.00
	GRAND TOTAL - ITEM A,B & E		$3,586.00

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR – COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS FOR THE SUM OF:

THREE THOUSAND FIVE HUNDRED EIGHTY-SIX AND NO/100---------- Dollars $3,586.00

Payment to be made as follows: *Payment is due on the 15th of the month following the date of statement. A service charge of 1.5% per month (18% Annual Percentage Rate) will be added to any unpaid balance past due. In the event of any legal action taken to recover funds from a delinquent account, FM ASPHALT LLC shall be entitled to recover all costs and expenses incurred, including attorney's fees, where applicable.*

All material is guaranteed to be as specified. All Work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature _____ Mark Pieterick

Note: We may withdraw this proposal if not accepted within 30 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Signature _____

Signature _____

SIGN BOTH COPIES, RETAIN ONE COPY FOR YOUR RECORDS, RETURN ONE COPY TO FM ASPHALT LLC.

File Name: BARNESVILLE PUBLIC SCHOOL - PR NO. 001 - ASPHALT PAVEMENT

An Equal Opportunity Employer/Contractor

PROPOSAL REQUEST

DATE: 3/31/2020
PROJECT: **Barnesville Public School**
RE: PR No. 001
SUBJECT: Civil House Demolition

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*C100	a. add / deduct / n/c	Labor:$	$1,900.00
		Material:$	0
	b. add / deduct / n/c	Labor:$	$180.00
		Material:$	$36.00
	c. add / deduct / n/c	Labor:$	$530.00
		Material:$	$106.00
	d. add / deduct / n/c	Labor:$	$265.00
		Material:$	$79.50
	e. add / deduct / n/c	Labor:$	$2,000.00
		Material:$	0
	f. add / deduct / n/c	Labor:$	$517.00
		Material:$	$103.40
	g. add / deduct / n/c	Labor:$	$80.00
		Material:$	$8.00
	h. add / deduct / n/c	Labor:$	$110.00
		Material:$	$16.50
*C200	a. add / deduct / n/c	Labor:$ Subgrade Work Only	$162.00
		Material:$	$320.00
	b. add / deduct / n/c	Labor:$ Subgrade Work Only	$477.00
		Material:$	$954.00
	c. add / deduct / n/c	Labor:$ Subgrade Work Only	$775.50
		Material:$	$2,068.00
	d. add / deduct / n/c	Labor:$ Subgrade Work Only	$40.00
		Material:$	$64.00
	e. add / deduct / n/c	Labor:$ Subgrade Work Only	$99.00
		Material:$	$198.00

*C300	a. add / deduct / n/c	Labor:$	$ 2,223.00
		Material:	$1,456.00
*C400	a. add / deduct / n/c	Labor:$	0
		Material:$	($6,756.00)
	b. add / deduct / n/c	Labor:	Included in Line A
		Material:$	0
	c. add / deduct / n/c	Labor:$	$7,219.00
		Material:$	$2,412.00
	d. add / deduct / n/c	Labor:$	0
		Material:$	($410.00)
	e. add / deduct / n/c	Labor:$	$2,700.00
		Material:$	$368.00
	f. add / deduct / n/c	Labor:$	$1,350.0
		Material:$	$184.00
	g. add / deduct / n/c	Labor:$	0
		Material:$	$(300.00)
	h. add / deduct / n/c	Labor:$	0
		Material:$	0
		Total	$21,534.90

2 If the above mentioned proposal request is accepted and has cost adjustments, your contract amount will change accordingly by a change order. Be advised if the proposed cost change is accepted, **DO NOT BILL** for the contract change prior to full execution of AIA G701/Cma.

R.A. Morton & Associates, LLC
Brad Bednar
Project Manager

Landwehr
Company Name

Signature Date

Wendel

401 2nd Avenue North
Suite 206
Minneapolis, MN 55401

Phone: (612) 332-1401

PROPOSAL REQUEST

No. 003

TITLE:	***Structural Revisions***	**DATE:**	05/01/2020
PROJECT:	***Barnesville Public Schools Additions and Remodeling***	**PROJECT NO:**	478201
TO:	Brad Bednar RA Morton Construction Managers. 3315 Roosevelt Road, Suite 100 St. Cloud, MN 56301		

An itemized proposal must be submitted for any modification or change in the Contract Sum and/or Contract Time of the Contract Documents described herein. Within Seven (7) days of the date of this Request for Proposal, the Contractor must either (i) submit an itemized proposal or (ii) notify the Architect in writing of the anticipated date on which the itemized proposal will be submitted.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

DESCRIPTION

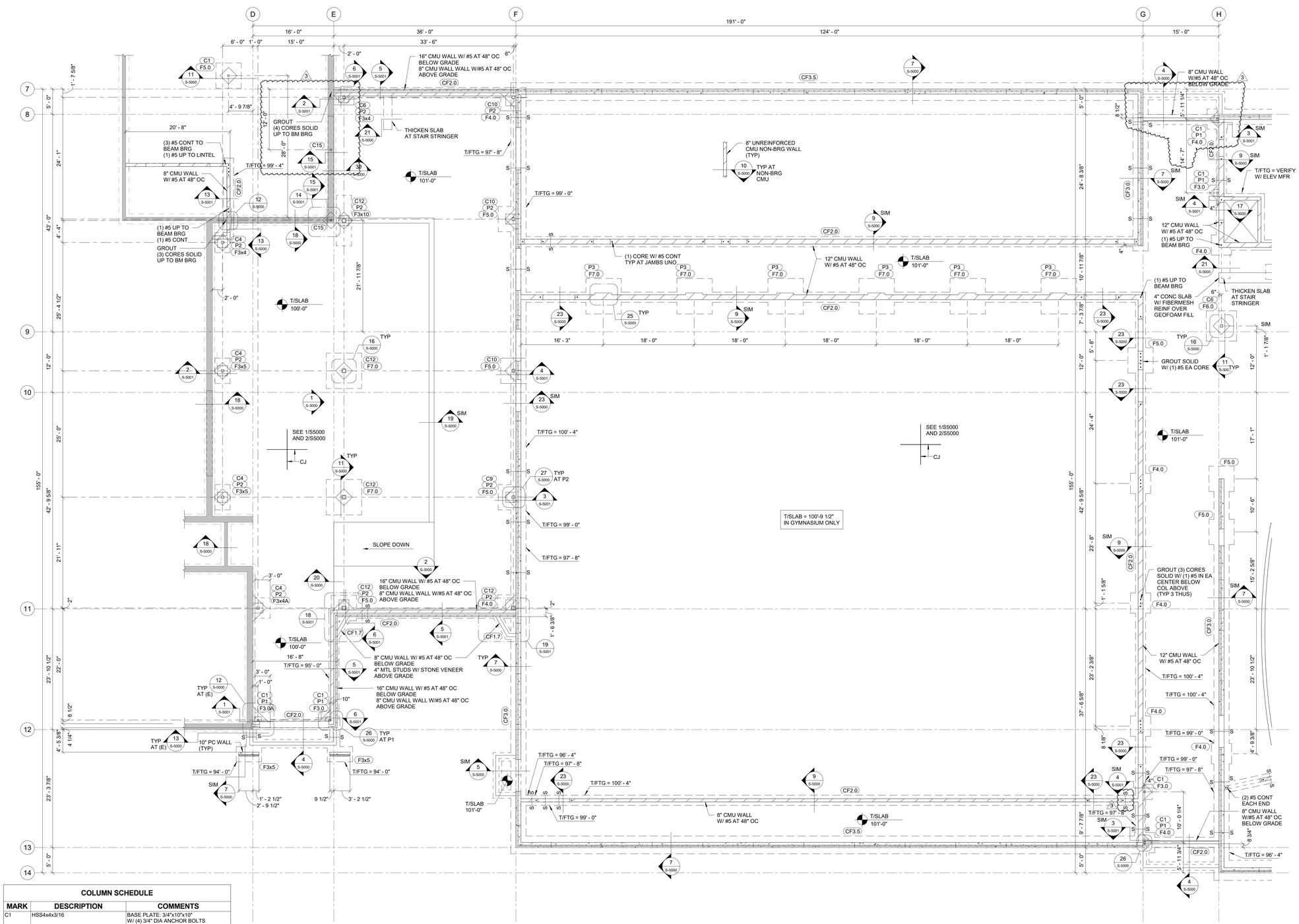
STRUCTURAL

1. Revisions per attached sheets with changes clouded.

By: Nickisha Benjamin

Attachments: S-1104, S-1105, S-1202, S-1204, S-1205, S-1404, S-1405, S-2101, S-2201, S-5000, S-5005

Cc: Mark Hoffmann, Don Emslander, Dan Goemann, Jon Ellerbusch, Tom Gray



COLUMN SCHEDULE

MARK	DESCRIPTION	COMMENTS
C1	HSS4x4x3/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C2	HSS4x4x1/4	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C3	HSS4x4x5/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C4	HSS6x6x3/16	BASE PLATE: 3/4"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C5	HSS6x6x1/4	BASE PLATE: 1"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C6	HSS6x6x5/16	BASE PLATE: 1"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C7	HSS6x6x3/8	BASE PLATE: 1 1/8"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C8	HSS6x6x1/2	BASE PLATE: 1 3/4"x12"x20" W/ (4) 3/4" DIA ANCHOR BOLTS
C9	HSS7x7x3/16	BASE PLATE: 3/4"x13"x13" W/ (4) 3/4" DIA ANCHOR BOLTS
C10	HSS7x7x1/4	BASE PLATE: 3/4"x13"x13" W/ (4) 3/4" DIA ANCHOR BOLTS
C11	HSS6x6x3/16	BASE PLATE: 3/4"x12"x8" W/ (2) 3/4" DIA ANCHOR BOLTS
C12	HSS9x9x5/8	BASE PLATE: 1"x15"x15" W/ (4) 3/4" DIA ANCHOR BOLTS
C13	HSS6x6x3/8	BASE PLATE: 1 1/4"x12"x17" W/ (4) 3/4" DIA ANCHOR BOLTS
C14	HSS4x4x1/4	BASE PLATE: 1 1/8"x10"x14" W/ (4) 3/4" DIA HILTI KH-EZ W/ 4" EMBED
C15	HSS4x4x3/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA HILTI KH-EZ W/ 4" EMBED

NOTE: ALL ANCHOR BOLTS TO HAVE 8" EMBED UNO.

NORTH

1 HIGH SCHOOL FOUNDATION PLAN - AREA D
S-1104 1/8" = 1'-0"

HS - FOUNDATION PLAN NOTES:

1. EXTERIOR T/FTG = 96'-4", UNO.
   INTERIOR T/FTG = 100'-4", UNO.
2. EXTERIOR WALLS BELOW GRADE: 12" PC WALL PANEL TYP UNO
   EXTERIOR WALLS ABOVE GRADE: 12" PC WALL PANEL TYP UNO
3. EXTERIOR WALL FOOTINGS SEE PLAN.
4. STOOP WALL FOOTINGS SHALL BE CF1.7, UNO.
5. SEE DETAILS 1/S5000 AND 2/S5000 FOR CONSTRUCTION AND CONTRACTION JOINTS FOR SLAB ON GRADE.
6. SEE DETAIL 3/S5000 FOR STEP FOOTING DETAIL.
7. SEE ARCHITECTURAL DRAWINGS FOR ALL SLAB SLOPES AND FLOOR DRAINS.
8. SEE DETAIL 14/S5000 FOR REINFORCING AT CMU BOND BEAM CORNERS AND INTERSECTIONS.
9. SEE SHEET S0000 FOR GENERAL STRUCTURAL NOTES.
10. SEE SHEET S0001 FOR SCHEDULES AND ABREVIATIONS.
11. SLAB ON GRADE: 4" CONC SLAB W/ FIBER MESH REINFORCEMENT PROVIDE 6" COMPACTED GRANULAR FILL AND VAPOR BARRIER T/SLAB = 101'-0" TYP UNO
12. SEE 16/S5001 FOR MASONRY CONTROL JOINT DETAIL. SEE PLAN FOR JOINT LOCATIONS IN CMU WALLS AND SEE ARCH FOR LOCATIONS IN VENEER.
13. ALL PIERS AND COLUMNS SHALL BE CENTERED UNDER COLS/BRG LOCATIONS ABOVE, UNO.
14. VERIFY ALL OPENING SIZES AND LOCATIONS W/ ARCH.
15. ALL CMU CORES W/ VERT BARS NOTED ON PLAN SHALL BE GROUTED SOLID.
16. COORDINATE ALL FTG STEPS AT PC WALL PANEL JOINTS.
17. AT UNDERFLOOR PIPING RUNNING BELOW FOOTINGS, CONTRACTOR HAS THE OPTION TO STEP THE FOOTING USING DETAIL 3/S5000 SO THE PIPES RUN THROUGH THE FOUNDATION WALL OR ENCASE THE PIPE IN CONCRETE. SEE DETAIL 31/S5000 FOR CLARIFICATION. COORDINATE PIPE DEPTH WITH MECH. 3

ISOLATED FOOTING SCHEDULE

MARK	DESCRIPTION	REINFORCING
F3.0	3'-0" x 3'-0" x 1'-0" DP	(3) #5 EA WAY, BOTT
F3.0A	3'-0" x 3'-0" x 1'-8" DP	(3) #6 EA WAY, BOTT
F3x4	3'-0" x 4'-0" x 1'-0" DP	(3) #5 LONG AND (4) #5 TRANSV, BOTT
F3x4A	3'-0" x 4'-0" x 1'-6" DP	(3) #6 LONG AND (5) #6 TRANSV, BOTT
F3x5	3'-0" x 5'-0" x 1'-0" DP	(3) #5 LONG AND (5) #5 TRANSV, BOTT
F3x8	3'-0" x 8'-0" x 1'-0" DP	(3) #5 LONG AND (8) #5 TRANSV, BOTT
F3x10	3'-0" x 10'-0" x 2'-0" DP	(4) #6 LONG AND (12) #6 TRANSV, BOTT
F4.0	4'-0" x 4'-0" x 1'-0" DP	(4) #5 EA WAY, BOTT
F5.0	5'-0" x 5'-0" x 1'-0" DP	(5) #5 EA WAY, BOTT
F6.0	6'-0" x 6'-0" x 1'-2" DP	(7) #5 EA WAY, BOTT
F7.0	7'-0" x 7'-0" x 1'-6" DP	(6) #6 EA WAY, BOTT
F8.0	8'-0" x 8'-0" x 1'-6" DP	(8) #6 EA WAY, BOTT
F17.7x6	17'-8" x 6'-0" x 1'-6" DP	(6) #6 LONG, TOP AND BOTT (6) #6 AT 12" OC TRANSV, TOP AND BOTT
F24x5.5	24'-0" x 5'-6" x 1'-6" DP	(7) #7 LONG, TOP AND BOTT (6) #6 AT 12" OC TRANS, TOP AND BOTT
F28.5x8.5	28'-6" x 8'-6" x 2'-0" DP	(9) #8 CONT LONG, TOP AND BOTT (8) #8 AT 12" OC TRANS, TOP AND BOTT
F35.5x5	35'-6" x 5'-0" x 1'-6" DP	(6) #7 LONG, TOP AND BOTT (6) #6 AT 12" OC TRANS, TOP AND BOTT

PIER/PILASTER SCHEDULE

MARK	DESCRIPTION	REINFORCING
P1	16"x16" CMU PIER	(4) #6 VERT W/ #3 TIES AT 12" OC
P2	24"x24" CMU PIER	(8) #6 VERT W/ #3 TIES AT 12" OC
P3	16" x 40" CMU PIER	(8) #8 VERT W/ #3 TIES AT 12" OC

CONTINUOUS FOOTING SCHEDULE

MARK	DESCRIPTION	REINFORCING
CF1.7	1'-8" W x 1'-0" DP	(2) #5 CONT, BOTT
CF2.0	2'-0" W x 1'-0" DP	(2) #5 CONT, BOTT
CF2.5	2'-6" W x 1'-0" DP	(2) #5 CONT, BOTT
CF3.0	3'-0" W x 1'-0" DP	(3) #5 CONT, BOTT
CF3.0A	3'-0" W x 1'-0" DP STAIR TOWER	(3) #5 CONT LONG, TOP AND BOTT #5 AT 12" OC TRANSV, TOP AND BOTT
CF3.5	3'-6" W x 1'-0" DP	(4) #5 CONT, BOTT
CF4.0	4'-0" W x 1'-0" DP	(4) #5 CONT LONG AND #5 AT 14" OC TRANSV, BOTT

BARNESVILLE PUBLIC SCHOOLS
BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING
BID PACKAGE 1

wendel
401 North Second Avenue, Suite 206
Minneapolis, MN 55401
612.332.1401
www.wendelcompanies.com

morton
CONSTRUCTION MANAGERS

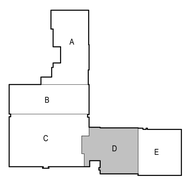
Larson Engineering
3524 Labore Road
White Bear Lake, MN 55110
651.481.9120 Fax: 651.481.9201
www.larsonengr.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SEAN R. NOREN
PRINT NAME

SIGNATURE

44634 04-24-2020
REG. NO. DATE



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NO.	REVISIONS	DATE
3	PR-3	4-24-2020
1	ADDENDUM #1	2-21-2020

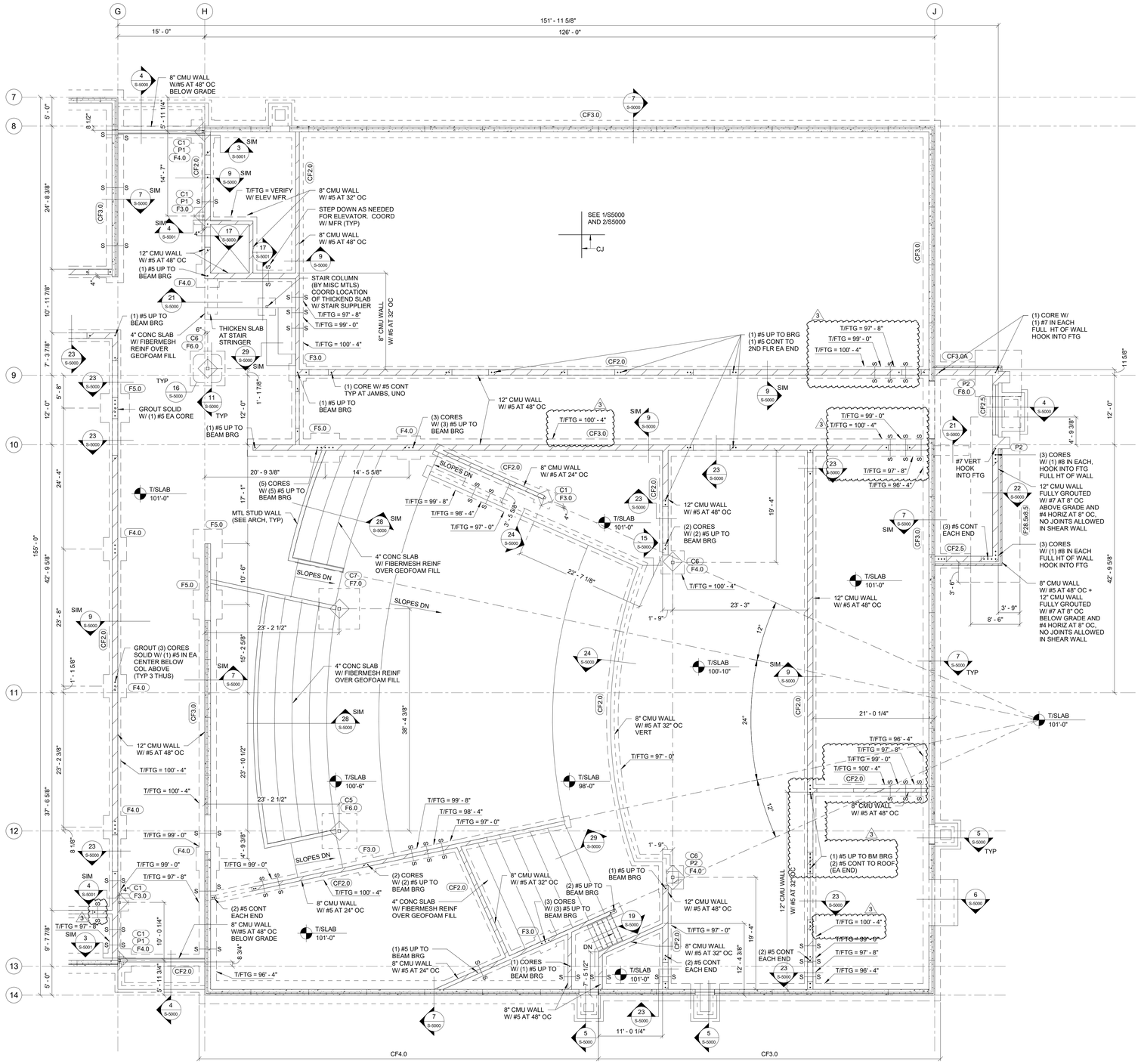
DWG. TITLE

HS - FOUNDATION PLAN - AREA D

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY.

DATE 4/27/2020 5:17:11 PM
SCALE As indicated
DWN. AJM/BDL CHK. SRN
PROJ. No. 11191099
DWG. No.

S-1104



NORTH

1 S-1105 **HIGH SCHOOL FOUNDATION PLAN - AREA E**

1/8" = 1'-0"

HS - FOUNDATION PLAN NOTES:

1. EXTERIOR T/FTG = 96'-4", UNO.
   INTERIOR T/FTG = 100'-4", UNO.
2. EXTERIOR WALLS BELOW GRADE: 12" PC WALL PANEL TYP UNO
   EXTERIOR WALLS ABOVE GRADE: 12" PC WALL PANEL TYP UNO
3. EXTERIOR WALL FOOTINGS SEE PLAN.
4. STOOP WALL FOOTINGS SHALL BE CF1.7, UNO.
5. SEE DETAILS 1/S5000 AND 2/S5000 FOR CONSTRUCTION AND CONTRACTION JOINTS FOR SLAB ON GRADE.
6. SEE DETAIL 3/S5000 FOR STEP FOOTING DETAIL.
7. SEE ARCHITECTURAL DRAWINGS FOR ALL SLAB SLOPES AND FLOOR DRAINS.
8. SEE DETAIL 14/S5000 FOR REINFORCING AT CMU BOND BEAM CORNERS AND INTERSECTIONS.
9. SEE SHEET S0000 FOR GENERAL STRUCTURAL NOTES.
10. SEE SHEET S0001 FOR SCHEDULES AND ABREVIATIONS.
11. SLAB ON GRADE: 4" CONC SLAB W/ FIBER MESH REINFORCEMENT
    PROVIDE 6" COMPACTED GRANULAR FILL AND VAPOR BARRIER
    T/SLAB = 101'-0" TYP UNO
12. SEE 16/S5001 FOR MASONRY CONTROL JOINT DETAIL. SEE PLAN FOR JOINT LOCATIONS IN CMU WALLS AND SEE ARCH FOR LOCATIONS IN VENEER.
13. ALL PIERS AND COLUMNS SHALL BE CENTERED UNDER COLS/BRG LOCATIONS ABOVE, UNO.
14. VERIFY ALL OPENING SIZES AND LOCATIONS W/ ARCH.
15. ALL CMU CORES W/ VERT BARS NOTED ON PLAN SHALL BE GROUTED SOLID.
16. COORDINATE ALL FTG STEPS AT PC WALLS W/ PC WALL PANEL JOINTS.
17. AT UNDERFLOOR PIPING RUNNING BELOW FOOTINGS, CONTRACTOR HAS THE OPTION TO STEP THE FOOTING USING DETAIL 3/S5000 SO THE PIPES RUN THROUGH THE FOUNDATION WALL OR ENCASE THE PIPE IN CONCRETE. SEE DETAIL 31/S5000 FOR CLARIFICATION. COORDINATE PIPE DEPTH WITH MECH. 3

COLUMN SCHEDULE

MARK	DESCRIPTION	COMMENTS
C1	HSS4x4x3/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C2	HSS4x4x1/4	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C3	HSS4x4x5/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C4	HSS6x6x3/16	BASE PLATE: 3/4"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C5	HSS6x6x1/4	BASE PLATE: 1"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C6	HSS6x6x5/16	BASE PLATE: 1"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C7	HSS6x6x3/8	BASE PLATE: 1 1/8"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C8	HSS6x6x1/2	BASE PLATE: 1 3/4"x12"x20" W/ (4) 3/4" DIA ANCHOR BOLTS
C9	HSS7x7x3/16	BASE PLATE: 3/4"x13"x13" W/ (4) 3/4" DIA ANCHOR BOLTS
C10	HSS7x7x1/4	BASE PLATE: 3/4"x13"x13" W/ (4) 3/4" DIA ANCHOR BOLTS
C11	HSS6x6x3/16	BASE PLATE: 3/4"x12"x8" W/ (2) 3/4" DIA ANCHOR BOLTS
C12	HSS9x9x5/8	BASE PLATE: 1"x15"x15" W/ (4) 3/4" DIA ANCHOR BOLTS
C13	HSS6x6x3/8	BASE PLATE: 1 1/4"x12"x17" W/ (4) 3/4" DIA ANCHOR BOLTS
C14	HSS4x4x1/4	BASE PLATE: 1 1/8"x10"x14" W/ (4) 3/4" DIA HILTI KH-EZ W/ 4" EMBED
C15	HSS4x4x3/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA HILTI KH-EZ W/ 4" EMBED

NOTE: ALL ANCHOR BOLTS TO HAVE 8" EMBED UNO.

PIER/PILASTER SCHEDULE

MARK	DESCRIPTION	REINFORCING
P1	16"x16" CMU PIER	(4) #6 VERT W/ #3 TIES AT 12" OC
P2	24"x24" CMU PIER	(8) #6 VERT W/ #3 TIES AT 12" OC
P3	16" x 40" CMU PIER	(8) #8 VERT W/ #3 TIES AT 12" OC

CONTINUOUS FOOTING SCHEDULE

MARK	DESCRIPTION	REINFORCING
CF1.7	1'-8" W x 1'-0" DP	(2) #5 CONT, BOTT
CF2.0	2'-0" W x 1'-0" DP	(2) #5 CONT, BOTT
CF2.5	2'-6" W x 1'-0" DP	(2) #5 CONT, BOTT
CF3.0	3'-0" W x 1'-0" DP	(3) #5 CONT, BOTT
CF3.0A	3'-0" W x 1'-0" DP STAIR TOWER	(3) #5 CONT LONG, TOP AND BOTT #5 AT 12" OC TRANSV, TOP AND BOTT
CF3.5	3'-6" W x 1'-0" DP	(4) #5 CONT, BOTT
CF4.0	4'-0" W x 1'-0" DP	(4) #5 CONT LONG AND #5 AT 14" OC TRANSV, BOTT

ISOLATED FOOTING SCHEDULE

MARK	DESCRIPTION	REINFORCING
F3.0	3'-0" x 3'-0" x 1'-0" DP	(3) #5 EA WAY, BOTT
F3.0A	3'-0" x 3'-0" x 1'-8" DP	(3) #6 EA WAY, BOTT
F3x4	3'-0" x 4'-0" x 1'-0" DP	(3) #5 LONG AND (4) #5 TRANSV, BOTT
F3x4A	3'-0" x 4'-0" x 1'-8" DP	(3) #6 LONG AND (5) #6 TRANSV, BOTT
F3x5	3'-0" x 5'-0" x 1'-0" DP	(3) #5 LONG AND (5) #5 TRANSV, BOTT
F3x8	3'-0" x 8'-0" x 1'-0" DP	(3) #5 LONG AND (8) #5 TRANSV, BOTT
F3x10	3'-0" x 10'-0" x 2'-0" DP	(4) #6 LONG AND (12) #6 TRANSV, BOTT
F4.0	4'-0" x 4'-0" x 1'-0" DP	(4) #5 EA WAY, BOTT
F5.0	5'-0" x 5'-0" x 1'-0" DP	(5) #5 EA WAY, BOTT
F6.0	6'-0" x 6'-0" x 1'-2" DP	(7) #5 EA WAY, BOTT
F7.0	7'-0" x 7'-0" x 1'-6" DP	(6) #6 EA WAY, BOTT
F8.0	8'-0" x 8'-0" x 1'-6" DP	(8) #6 EA WAY, BOTT
F17.7x6	17'-8" x 6'-0" x 1'-6" DP	(6) #6 LONG, TOP AND BOTT #6 AT 12" OC TRANSV, TOP AND BOTT
F24x5.5	24'-0" x 5'-6" x 1'-6" DP	(7) #7 LONG, TOP AND BOTT #6 AT 12" OC TRANS, TOP AND BOTT
F28.5x8.5	28'-6" x 8'-6" x 2'-0" DP	(9) #8 CONT LONG, TOP AND BOTT #8 AT 12" OC TRANS, TOP AND BOTT
F35.5x5	35'-6" x 5'-0" x 1'-6" DP	(6) #7 LONG, TOP AND BOTT #6 AT 12" OC TRANS, TOP AND BOTT

BARNESVILLE PUBLIC SCHOOLS
BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING
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wendel
401 North Second Avenue, Suite 206
Minneapolis, MN 55401
612.332.1401
www.wendelcompanies.com

morton
CONSTRUCTION MANAGERS

Larson Engineering
3524 Labore Road
White Bear Lake, MN 55110
651.481.9120 Fax: 651.481.9201
www.larsonengr.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SEAN R. NOREN
PRINT NAME

SIGNATURE
44634 04-24-2020
REG. NO. DATE

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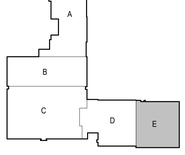
NO.	REVISIONS	DATE
3	PR-3	4-24-2020
1	ADDENDUM #1	2-21-2020

DWG. TITLE

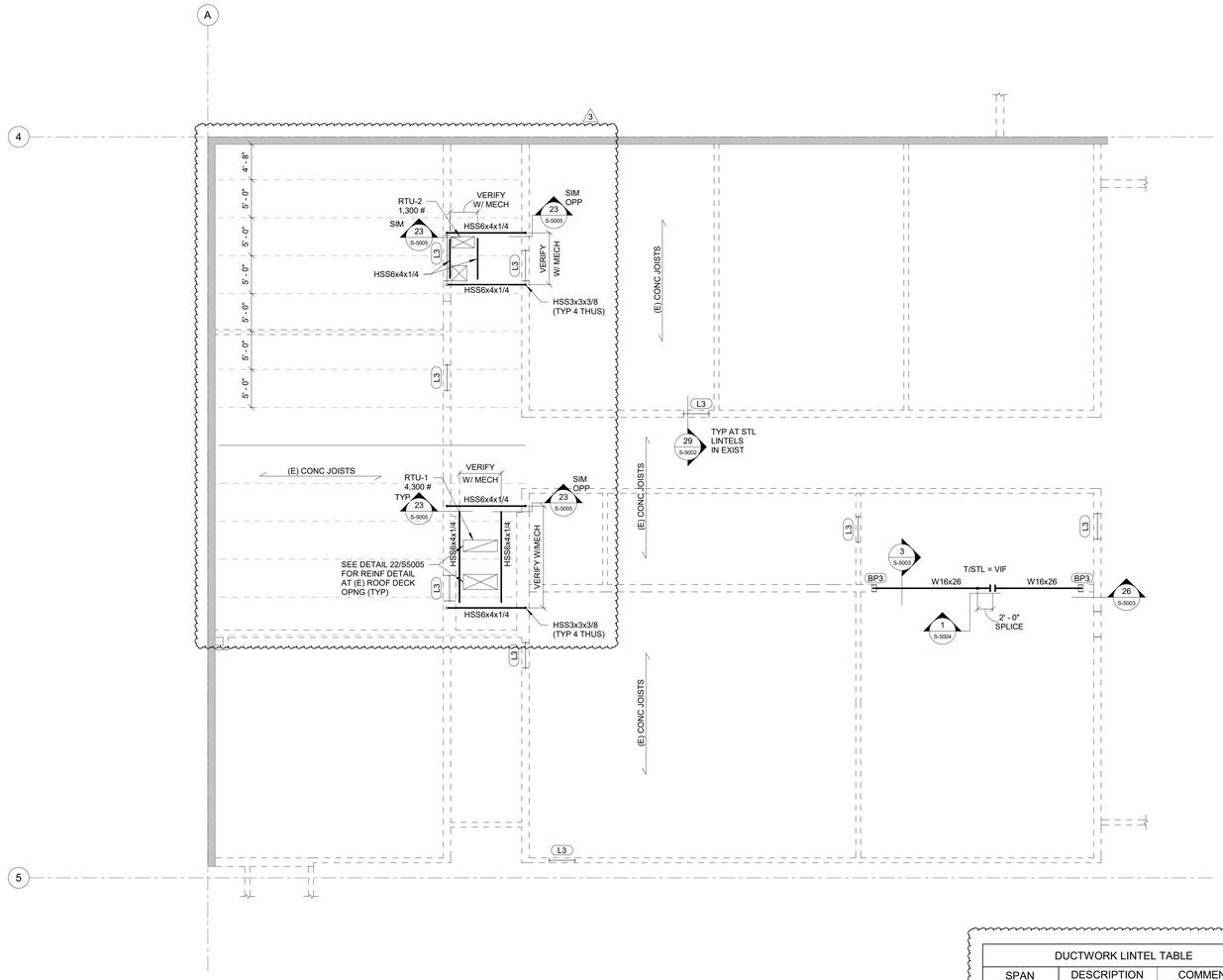
HS - FOUNDATION PLAN - AREA E



0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY.

DATE 4/27/2020 5:17:16 PM
SCALE As Indicated
DWN. AJM/BDL CHK. SRN
PROJ. No. 11191099
DWG. No.

S-1105



1 S-1202 HIGH SCHOOL ROOF FRAMING - AREA B

1/8" = 1'-0"

3

ROOF FRAMING PLAN NOTES:

1. SEE DUCTWORK LINTEL TABLE FOR ALL LINTEL SIZES IN (E) CMU WALLS FOR MECHANICAL DUCTWORK. SEE DETAIL 21/S-5005 FOR LINTEL DETAIL.
2. FIELD VERIFY ALL DIMENSIONS BASED ON EXISTING STRUCTURE.
3. ALL STEEL EXPOSED TO WEATHER SHALL BE GALVANIZED OR PAINTED/ GALVANIZED FOR CORROSION PROTECTION.

3

DUCTWORK LINTEL TABLE		
SPAN	DESCRIPTION	COMMENTS
0'-0" - 2'-0"	(2) L4x4x1/4	8" BEARING EACH END
2'-0" - 4'-10"	(2) L5x5x1/2	8" BEARING EACH END

NON-BRG CMU LINTEL SCHEDULE		
SPAN	DESCRIPTION	REMARKS
0' - 0" - 6' - 0"	8" BOND BEAM W/ (2) #5 CONT	8" BEARING EACH END
6' - 4" - 8' - 0"	16" BOND BEAM W/ (2) #5 CONT	8" BEARING EACH END
8' - 4" - 12' - 0"	W8x15 W/ 1/4" BOTT PLATE	8" BEARING EACH END

BEARING PLATE SCHEDULE

MARK	DESCRIPTION	COMMENTS
BP1	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP2	PLATE 9/16"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP3	PLATE 11/16"x7 1/2"x10"	(2) 1/2" DIA x 4" LONG STUDS
BP4	PLATE 3/4"x10"x10"	(3) 1/2" DIA x 4" LONG STUDS
BP5	PLATE 1 1/8"x11"x13"	(4) 1/2" DIA x 4" LONG STUDS
BP6	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 12" LONG STUDS
BP7	PLATE 3/4"x7 1/2"x13"	(4) 1/2" DIA x 4" LONG STUDS

LINTEL SCHEDULE

MARK	DESCRIPTION	COMMENTS
L1	16" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L2	24" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L3	W8x15 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP1
L4	W8x21 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP3
L5	W16x26 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP2

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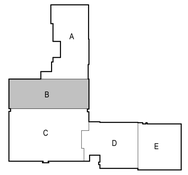
SEAN R. NOREN
PRINT NAME

SIGNATURE

44634 04-24-2020
REG. NO. DATE



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NO.	REVISIONS	DATE
3	PR-3	4-24-2020
1	ADDENDUM #1	2-21-2020

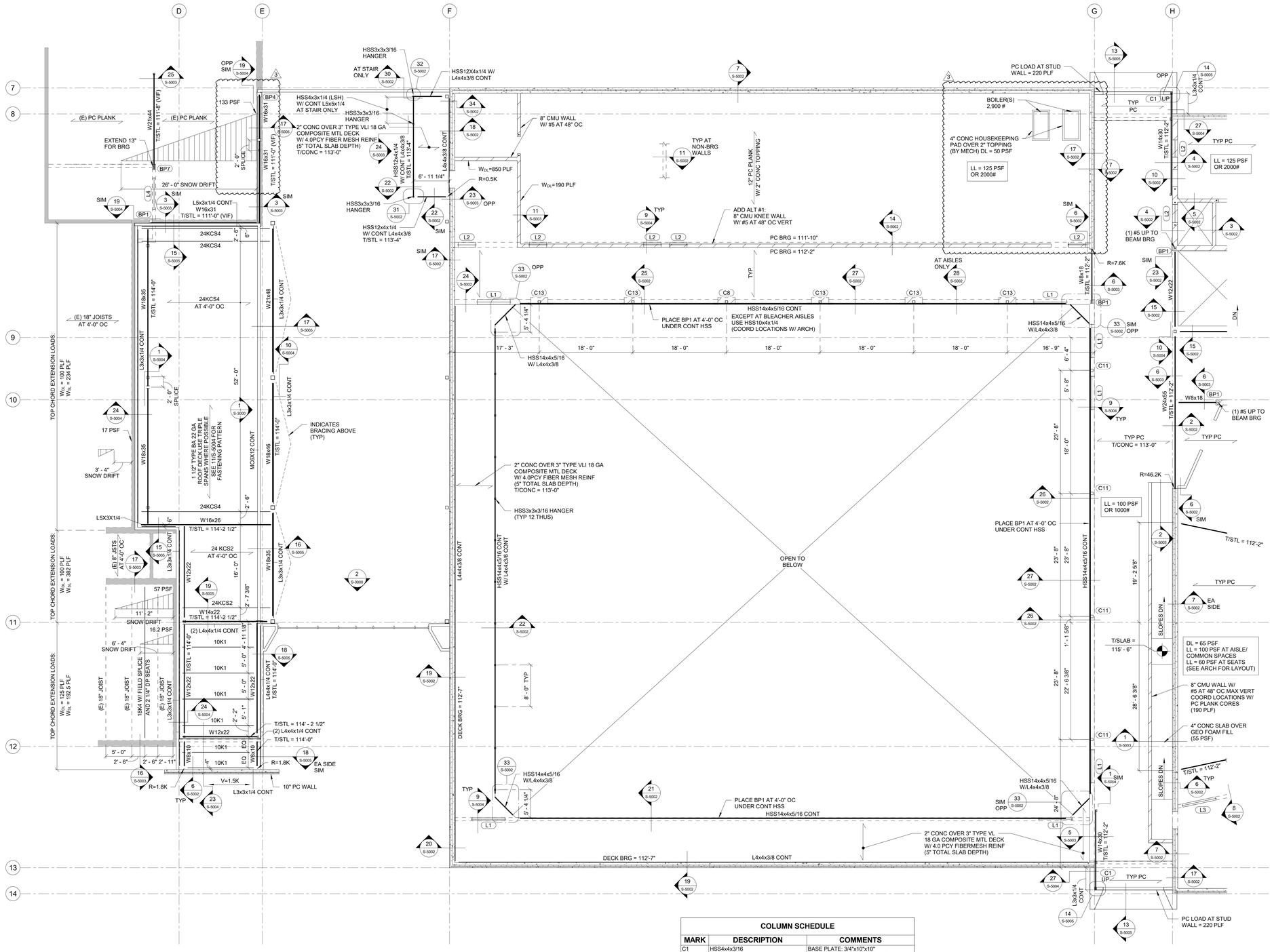
DWG. TITLE

HS - ROOF FRAMING PLAN - AREA B

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY.

DATE 4/27/2020 5:17:19 PM
SCALE As indicated
DWN. AJM/BDL CHK. SRN
PROJ. No. 11191099
DWG. No.

S-1202



NORTH

1 HIGH SCHOOL SECOND FLOOR/LOW ROOF - AREA D

S-1204

1/8" = 1'-0"

SECOND FLOOR FRAMING PLAN NOTES:

1. PC BRG = 112'-2", UNO.
2. T/ CONC = 113'-0" UNO AT SECOND FLOOR
3. T/STL = SEE PLAN
4. SEE ARCH FOR ALL OPENING SIZES AND LOCATIONS
5. ALL PC PLANK SHALL BE 8" PC PLANK W/ 2" CONC TOPPING, TYP UNO.
6. ALL LOADS SHOWN ON PLAN ARE AT SERVICE LEVEL
7. SEE MECH FOR RTU LOCATIONS.
8. SEE DETAILS 16/S5004 AND 17/S5004 FOR STANDARD STEEL CONNECTIONS.
9. SEE PLAN FOR CONCERNTRATED LOADS ON SPECIAL JOISTS.
10. SEE DETAIL 12/S5004 FOR REINFORCEMENT OF ROOF DECK AT ALL ROOF OPENINGS. COORDINATE OPENINGS WITH MECH.
11. SEE DETAIL 18/S5004 FOR JOIST REINFORCING AT CONCENTRATED LOADS
12. SEE S0001 FOR JOIST LOADING DIAGRAMS
13. PROVIDE BRIDGING FOR JOISTS ACCORDING TO MANUFACTURERS SPECIFICATIONS.

COLUMN SCHEDULE

MARK	DESCRIPTION	COMMENTS
C1	HSS4x4x3/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C2	HSS4x4x1/4	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C3	HSS4x4x5/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C4	HSS6x6x3/16	BASE PLATE: 3/4"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C5	HSS6x6x1/4	BASE PLATE: 1"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C6	HSS6x6x5/16	BASE PLATE: 1"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C7	HSS6x6x3/8	BASE PLATE: 1 1/8"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C8	HSS6x6x1/2	BASE PLATE: 1 3/4"x12"x20" W/ (4) 3/4" DIA ANCHOR BOLTS
C9	HSS7x7x3/16	BASE PLATE: 3/4"x13"x13" W/ (4) 3/4" DIA ANCHOR BOLTS
C10	HSS7x7x1/4	BASE PLATE: 3/4"x13"x13" W/ (4) 3/4" DIA ANCHOR BOLTS
C11	HSS6x6x3/16	BASE PLATE: 3/4"x12"x8" W/ (2) 3/4" DIA ANCHOR BOLTS
C12	HSS9x9x5/8	BASE PLATE: 1"x15"x15" W/ (4) 3/4" DIA ANCHOR BOLTS
C13	HSS6x6x3/8	BASE PLATE: 1 1/4"x12"x17" W/ (4) 3/4" DIA ANCHOR BOLTS
C14	HSS4x4x1/4	BASE PLATE: 1 1/8"x10"x14" W/ (4) 3/4" DIA HILTI KH-EZ W/ 4" EMBED
C15	HSS4x4x3/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA HILTI KH-EZ W/ 4" EMBED

NOTE: ALL ANCHOR BOLTS TO HAVE 8" EMBED UNO.

BEARING PLATE SCHEDULE

MARK	DESCRIPTION	COMMENTS
BP1	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP2	PLATE 9/16"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP3	PLATE 11/16"x7 1/2"x10"	(2) 1/2" DIA x 4" LONG STUDS
BP4	PLATE 3/4"x10"x10"	(3) 1/2" DIA x 4" LONG STUDS
BP5	PLATE 1 1/8"x11"x13"	(4) 1/2" DIA x 4" LONG STUDS
BP6	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 12" LONG STUDS
BP7	PLATE 3/4"x7 1/2"x13"	(4) 1/2" DIA x 4" LONG STUDS

LINTEL SCHEDULE

MARK	DESCRIPTION	COMMENTS
L1	16" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L2	24" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L3	W8x15 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP1
L4	W8x21 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP3
L5	W16x26 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP2

NON-BRG CMU LINTEL SCHEDULE

SPAN	DESCRIPTION	REMARKS
0' - 0" - 6' - 0"	8" BOND BEAM W/ (2) #5 CONT (3)	8" BEARING EACH END
6' - 4" - 8' - 0"	16" BOND BEAM W/ (2) #5 CONT	8" BEARING EACH END
8' - 4" - 12' - 0"	W8X15 W/ 1/4" BOTT PLATE	8" BEARING EACH END

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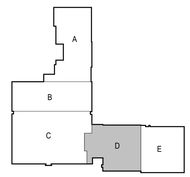

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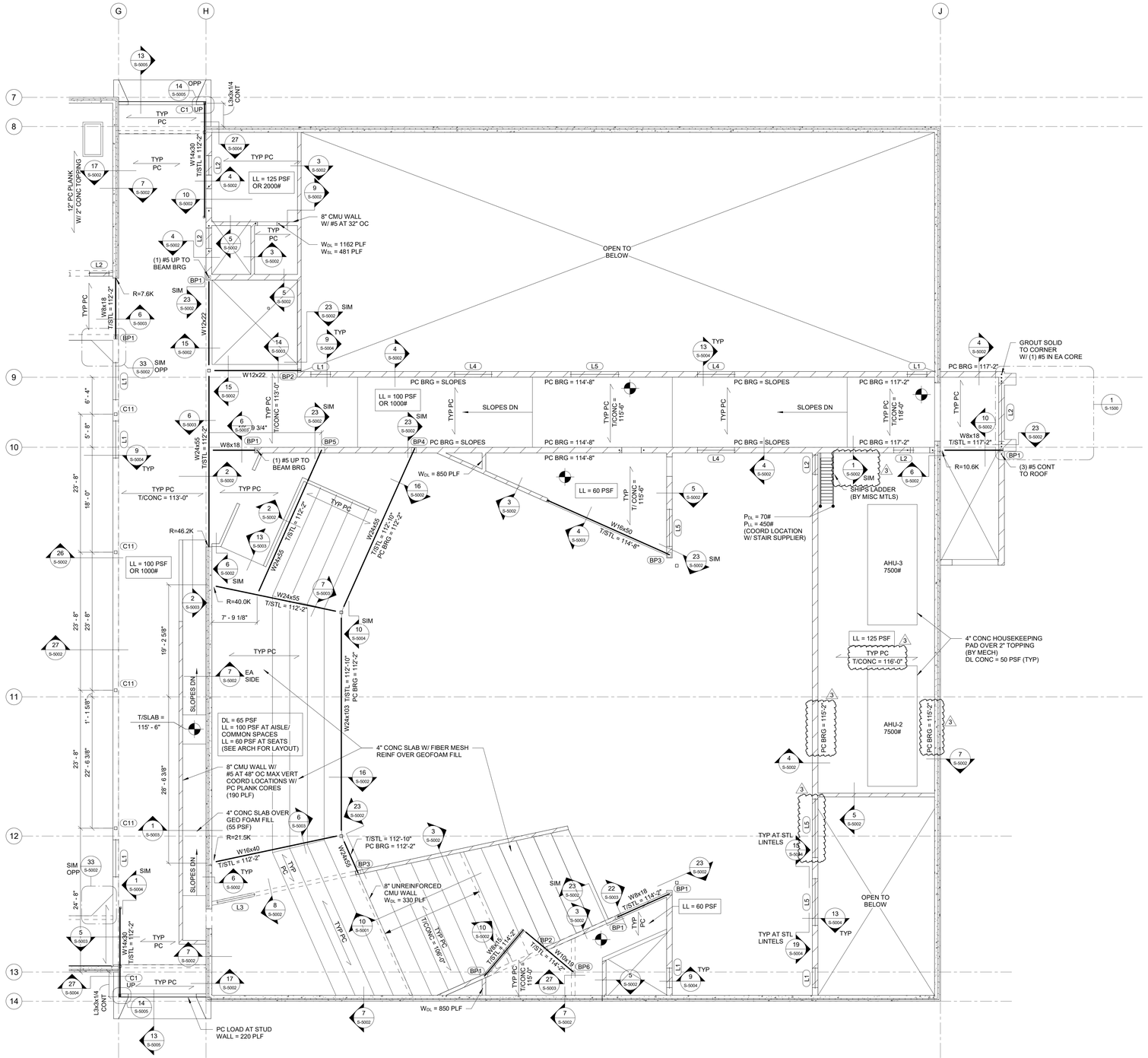
1	ADDENDUM #1	2-21-2020

DWG. TITLE

HS - SECOND FLOOR FRAMING PLAN - AREA D

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY.

DATE	4/27/2020 5:17:24 PM
SCALE	As indicated
DWN.	AJM/BDL CHK. SRN
PROJ. No.	11191099
DWG. No.	S-1204



NORTH

1 S-1205 HIGH SCHOOL SECOND FLOOR - AREA E

1/8" = 1'-0"

SECOND FLOOR FRAMING PLAN NOTES:

1. PC BRG = 112'-2", UNO.
2. T/ CONC = 113'-0" UNO AT SECOND FLOOR
3. T/STL = SEE PLAN
4. SEE ARCH FOR ALL OPENING SIZES AND LOCATIONS
5. ALL PC PLANK SHALL BE 8" PC PLANK W/ 2" CONC TOPPING, TYP UNO.
6. ALL LOADS SHOWN ON PLAN ARE AT SERVICE LEVEL
7. SEE MECH FOR RTU LOCATIONS.
8. SEE DETAILS 16/S5004 AND 17/S5004 FOR STANDARD STEEL CONNECTIONS.

BEARING PLATE SCHEDULE

MARK	DESCRIPTION	COMMENTS
BP1	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP2	PLATE 9/16"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP3	PLATE 11/16"x7 1/2"x10"	(2) 1/2" DIA x 4" LONG STUDS
BP4	PLATE 3/4"x10"x10"	(3) 1/2" DIA x 4" LONG STUDS
BP5	PLATE 1 1/8"x11"x13"	(4) 1/2" DIA x 4" LONG STUDS
BP6	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 12" LONG STUDS
BP7	PLATE 3/4"x7 1/2"x13"	(4) 1/2" DIA x 4" LONG STUDS

LINTEL SCHEDULE

MARK	DESCRIPTION	COMMENTS
L1	16" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L2	24" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L3	W8x15 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP1
L4	W8x21 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP3
L5	W16x26 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP2

NON-BRG CMU LINTEL SCHEDULE

SPAN	DESCRIPTION	REMARKS
0' - 0" - 6' - 0"	8" BOND BEAM W/ (2) #5 CONT (3) 16" BOND BEAM W/ (2) #5 CONT	8" BEARING EACH END
6' - 4" - 8' - 0"		8" BEARING EACH END
8' - 4" - 12' - 0"	W8X15 W/ 1/4" BOTT PLATE	8" BEARING EACH END

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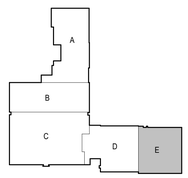

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1	ADDENDUM #1	2-21-2020

DWG. TITLE

HS - SECOND FLOOR FRAMING PLAN - AREA E

GENERIC SCALE BAR
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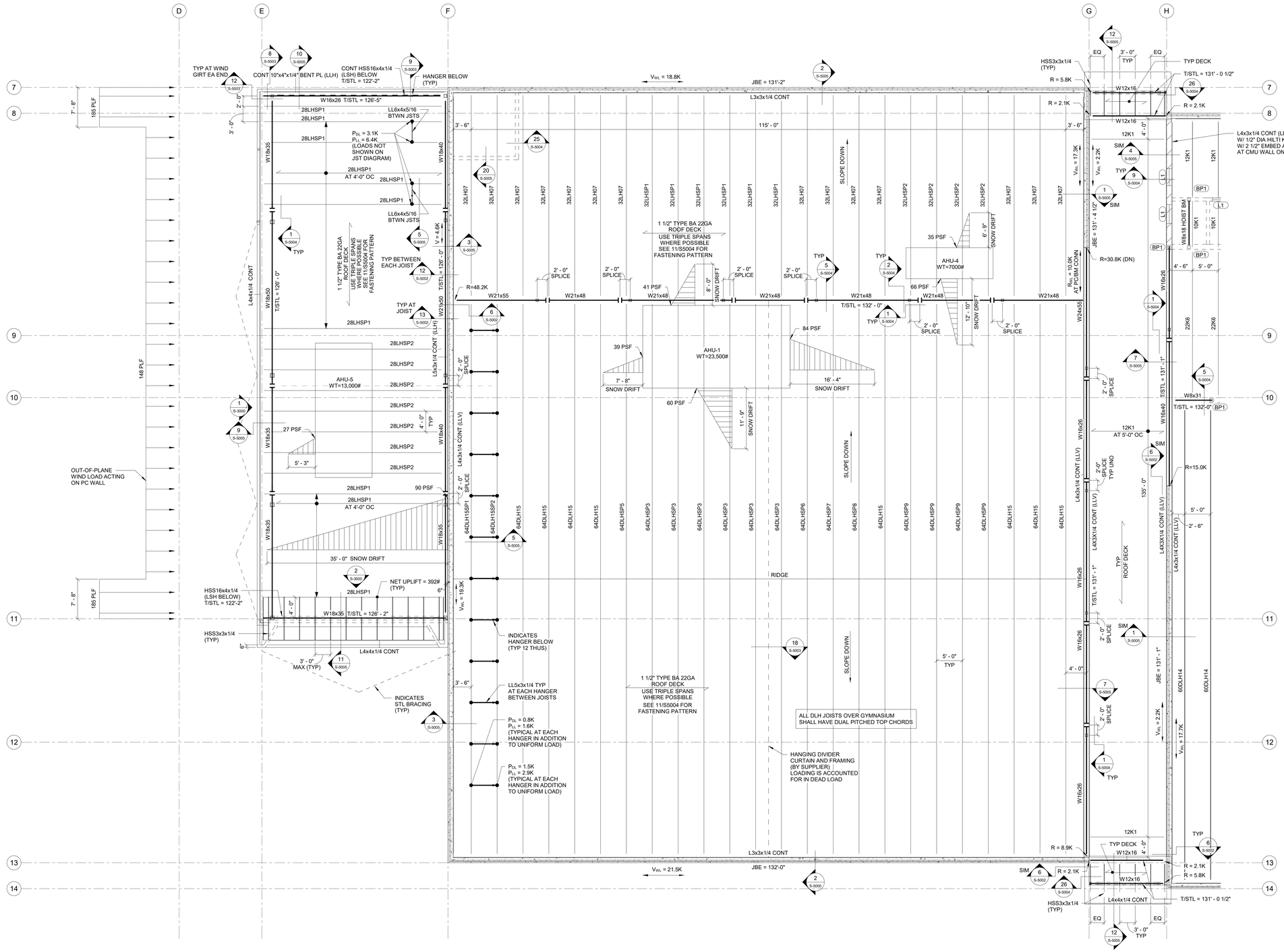
DATE	4/27/2020 5:17:29 PM
SCALE	As indicated
DWN.	AJM/BDL
CHK.	SRN
PROJ. No.	11191099
DWG. No.	S-1205



NORTH

1 S-1404 HIGH SCHOOL ROOF FRAMING PLAN - AREA D

1/8" = 1'-0"

ROOF FRAMING PLAN NOTES:

1. JBE = SEE PLAN
2. SEE ARCHITECTURAL DRAWINGS FOR ROOF SLOPES.
3. ROOF DECK SHALL BE 1 1/2" TYPE B 22 GA ROOF DECK WITH FASTENING PATTERN AS SHOWN IN 11/S5004. USE TRIPLE SPANS WHERE POSSIBLE. TYP. UNO.
4. ALL LOADS SHOWN ON PLAN ARE AT SERVICE LEVEL.
5. SEE DETAILS 16/S5004 AND 17/S5004 FOR STANDARD STEEL CONNECTIONS.
6. SEE MECH FOR RTU LOCATIONS.
7. SEE PLAN FOR CONCERNTRATED LOADS ON SPECIAL JOISTS.
8. SEE DETAIL 12/S5004 FOR REINFORCEMENT OF ROOF DECK AT ALL ROOF OPENINGS. COORDINATE OPENINGS WITH MECH.
9. SEE DETAIL 18/S5004 FOR JOIST REINFORCING AT CONCENTRATED LOADS
10. SEE S0001 FOR JOIST LOADING DIAGRAMS
11. PROVIDE BRIDGING FOR JOISTS ACCORDING TO MANUFACTURERS SPECIFICATIONS.

LINTEL SCHEDULE

MARK	DESCRIPTION	COMMENTS
L1	16" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L2	24" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L3	W8x15 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP1
L4	W8x21 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP3
L5	W16x26 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP2

NON-BRG CMU LINTEL SCHEDULE

SPAN	DESCRIPTION	REMARKS
0' - 0" - 6' - 0"	8" BOND BEAM W/ (2) #5 CONT (3)	8" BEARING EACH END
6' - 4" - 8' - 0"	16" BOND BEAM W/ (2) #5 CONT	8" BEARING EACH END
8' - 4" - 12' - 0"	W8X15 W/ 1/4" BOTT PLATE	8" BEARING EACH END

BEARING PLATE SCHEDULE

MARK	DESCRIPTION	COMMENTS
BP1	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP2	PLATE 9/16"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP3	PLATE 11/16"x7 1/2"x10"	(2) 1/2" DIA x 4" LONG STUDS
BP4	PLATE 3/4"x10"x10"	(3) 1/2" DIA x 4" LONG STUDS
BP5	PLATE 1 1/8"x11"x13"	(4) 1/2" DIA x 4" LONG STUDS
BP6	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 12" LONG STUDS
BP7	PLATE 3/4"x7 1/2"x13"	(4) 1/2" DIA x 4" LONG STUDS

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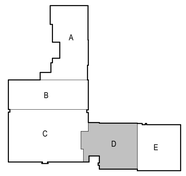

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NO.	REVISIONS	DATE
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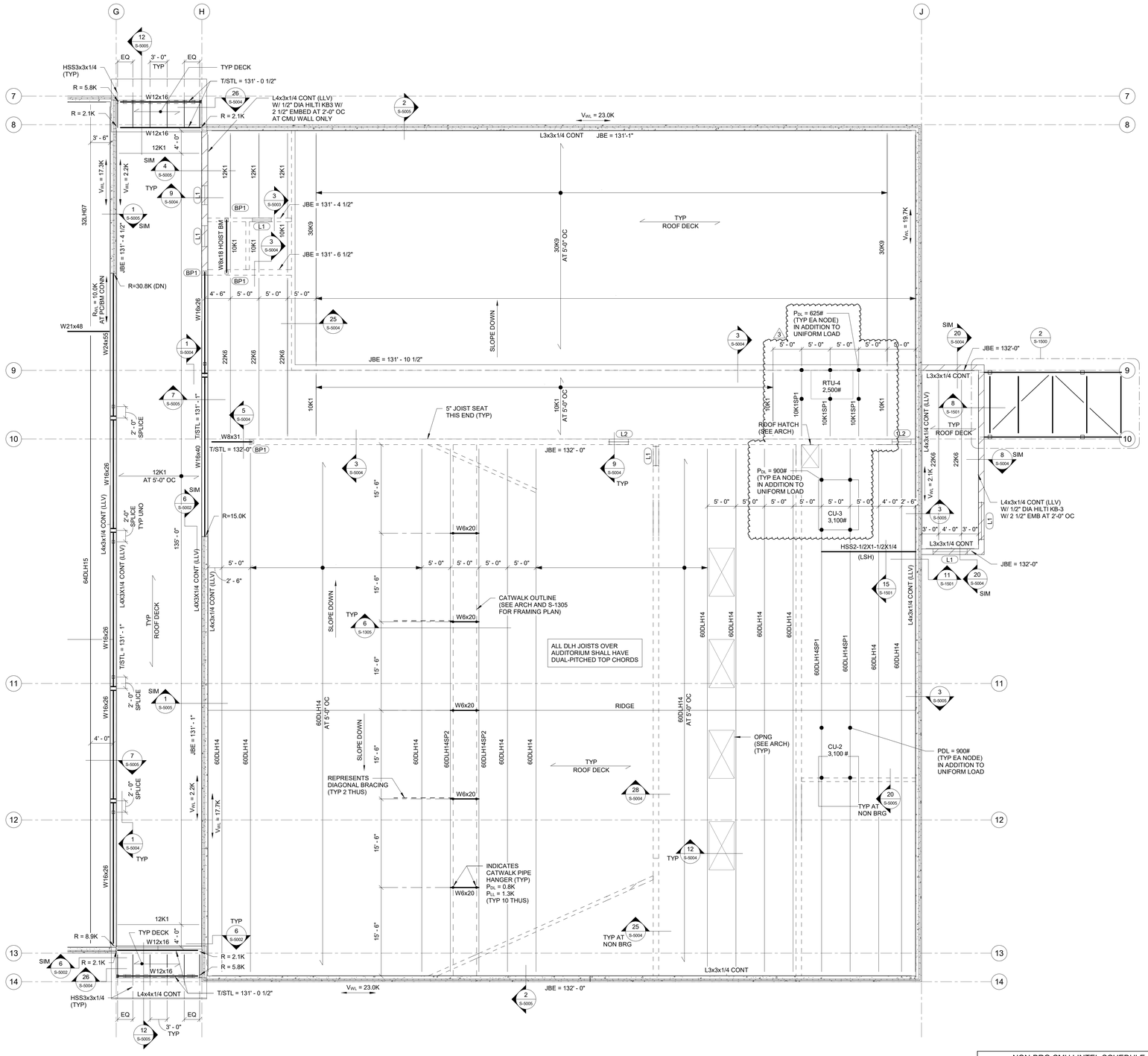
1	ADDENDUM #1	2-21-2020

DWG. TITLE

HS - ROOF FRAMING PLAN - AREA D

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY.

DATE	4/27/2020 5:17:34 PM
SCALE	As indicated
DWN.	AJM/BDL CHK. SRN
PROJ. No.	11191099
DWG. No.	S-1404



HIGH SCHOOL ROOF FRAMING PLAN - AREA E

1/8" = 1'-0"

NORTH

ROOF FRAMING PLAN NOTES:

1. JBE = SEE PLAN
2. SEE ARCHITECTURAL DRAWINGS FOR ROOF SLOPES.
3. ROOF DECK SHALL BE 1 1/2" TYPE B 22 GA ROOF DECK WITH FASTENING PATTERN AS SHOWN IN 11/S5004. USE TRIPLE SPANS WHERE POSSIBLE. TYP, UNO.
4. ALL LOADS SHOWN ON PLAN ARE AT SERVICE LEVEL.
5. SEE DETAILS 16/S5004 AND 17/S5004 FOR STANDARD STEEL CONNECTIONS.
6. SEE MECH FOR RTU LOCATIONS.
7. SEE PLAN FOR CONCERNTRATED LOADS ON SPECIAL JOISTS.
8. SEE DETAIL 12/S5004 FOR REINFORCEMENT OF ROOF DECK AT ALL ROOF OPENINGS. COORDINATE OPENINGS WITH MECH.
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10. SEE S0001 FOR JOIST LOADING DIAGRAMS
11. PROVIDE BRIDGING FOR JOISTS ACCORDING TO MANUFACTURERS SPECIFICATIONS.

NON-BRG CMU LINTEL SCHEDULE		
SPAN	DESCRIPTION	REMARKS
0' - 0" - 6' - 0"	8" BOND BEAM W/ (2) #5 CONT	8" BEARING EACH END
6' - 4" - 8' - 0"	16" BOND BEAM W/ (2) #5 CONT	8" BEARING EACH END
8' - 4" - 12' - 0"	W8X15 W/ 1/4" BOTT PLATE	8" BEARING EACH END

LINTEL SCHEDULE		
MARK	DESCRIPTION	COMMENTS
L1	16" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L2	24" DP CMU LINTEL W/ (2) #5 CONT IN EA COURSE	8" BRG EACH END
L3	W8x15 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP1
L4	W8x21 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP3
L5	W16x26 W/ 1/4" BOTT PLATE	8" BRG EACH END W/ BP2

BEARING PLATE SCHEDULE		
MARK	DESCRIPTION	COMMENTS
BP1	PLATE 1/2"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP2	PLATE 9/16"x7"x7"	(2) 1/2" DIA x 4" LONG STUDS
BP3	PLATE 11/16"x7 1/2"x10"	(2) 1/2" DIA x 4" LONG STUDS
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BP5	PLATE 1 1/8"x11"x13"	(4) 1/2" DIA x 4" LONG STUDS
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BP7	PLATE 3/4"x7 1/2"x13"	(4) 1/2" DIA x 4" LONG STUDS

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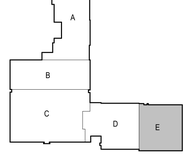
44634 — 04-24-2020
REG. NO. — DATE



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NO.	REVISIONS	DATE
3	PR-3	4-24-2020
1	ADDENDUM #1	2-21-2020

DWG. TITLE

HS - ROOF FRAMING PLAN - AREA E

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

DATE 4/27/2020 5:17:38 PM
SCALE As indicated
DWN. AJM/BDL CHK. SRN
PROJ. No. 11191099
DWG. No.

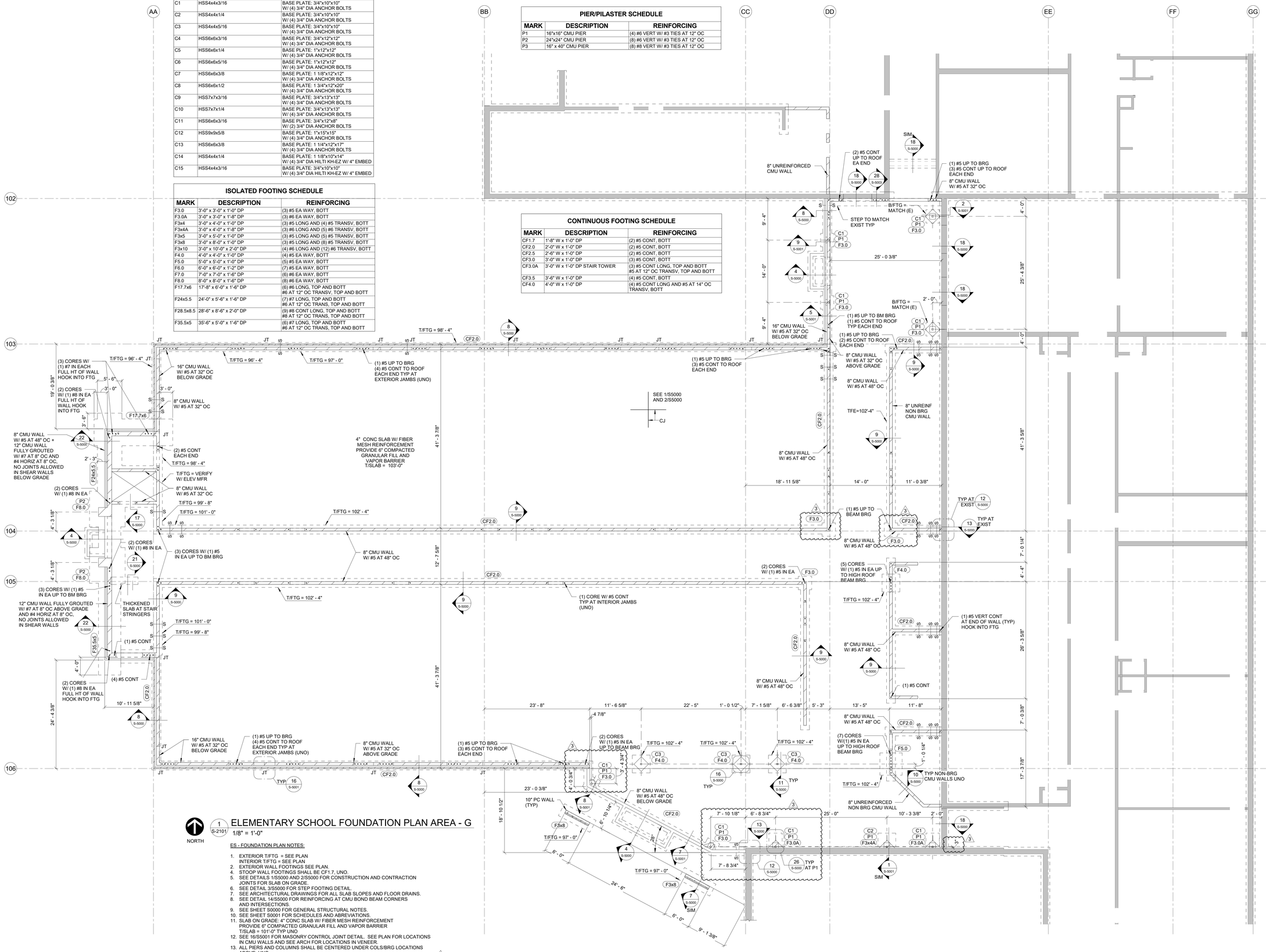
S-1405

COLUMN SCHEDULE		
MARK	DESCRIPTION	COMMENTS
C1	HSS4x4x3/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C2	HSS4x4x1/4	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C3	HSS4x4x5/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA ANCHOR BOLTS
C4	HSS6x6x3/16	BASE PLATE: 3/4"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C5	HSS6x6x1/4	BASE PLATE: 1"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C6	HSS6x6x5/16	BASE PLATE: 1"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C7	HSS6x6x3/8	BASE PLATE: 1 1/8"x12"x12" W/ (4) 3/4" DIA ANCHOR BOLTS
C8	HSS6x6x1/2	BASE PLATE: 1 3/4"x12"x20" W/ (4) 3/4" DIA ANCHOR BOLTS
C9	HSS7x7x3/16	BASE PLATE: 3/4"x13"x13" W/ (4) 3/4" DIA ANCHOR BOLTS
C10	HSS7x7x1/4	BASE PLATE: 3/4"x13"x13" W/ (4) 3/4" DIA ANCHOR BOLTS
C11	HSS6x6x3/16	BASE PLATE: 3/4"x12"x8" W/ (2) 3/4" DIA ANCHOR BOLTS
C12	HSS9x9x5/8	BASE PLATE: 1"x15"x15" W/ (4) 3/4" DIA ANCHOR BOLTS
C13	HSS6x6x3/8	BASE PLATE: 1 1/4"x12"x17" W/ (4) 3/4" DIA ANCHOR BOLTS
C14	HSS4x4x1/4	BASE PLATE: 1 1/8"x10"x14" W/ (4) 3/4" DIA HILTI KH-EZ W/ 4" EMBED
C15	HSS4x4x3/16	BASE PLATE: 3/4"x10"x10" W/ (4) 3/4" DIA HILTI KH-EZ W/ 4" EMBED

ISOLATED FOOTING SCHEDULE		
MARK	DESCRIPTION	REINFORCING
F3.0	3'-0" x 3'-0" x 1'-0" DP	(3) #5 EA WAY, BOTT
F3.0A	3'-0" x 3'-0" x 1'-8" DP	(3) #6 EA WAY, BOTT
F3x4	3'-0" x 4'-0" x 1'-0" DP	(3) #5 LONG AND (4) #5 TRANSV, BOTT
F3x4A	3'-0" x 4'-0" x 1'-8" DP	(3) #6 LONG AND (5) #6 TRANSV, BOTT
F3x5	3'-0" x 5'-0" x 1'-0" DP	(3) #5 LONG AND (5) #5 TRANSV, BOTT
F3x8	3'-0" x 8'-0" x 1'-0" DP	(3) #5 LONG AND (8) #5 TRANSV, BOTT
F3x10	3'-0" x 10'-0" x 2'-0" DP	(4) #6 LONG AND (12) #6 TRANSV, BOTT
F4.0	4'-0" x 4'-0" x 1'-0" DP	(4) #5 EA WAY, BOTT
F5.0	5'-0" x 5'-0" x 1'-0" DP	(5) #5 EA WAY, BOTT
F6.0	6'-0" x 6'-0" x 1'-2" DP	(7) #5 EA WAY, BOTT
F7.0	7'-0" x 7'-0" x 1'-6" DP	(6) #6 EA WAY, BOTT
F8.0	8'-0" x 8'-0" x 1'-6" DP	(6) #6 EA WAY, BOTT
F17.7x6	17'-8" x 6'-0" x 1'-6" DP	(6) #6 LONG, TOP AND BOTT #6 AT 12" OC TRANSV, TOP AND BOTT
F24x5.5	24'-0" x 5'-6" x 1'-6" DP	(7) #7 LONG, TOP AND BOTT #6 AT 12" OC TRANS, TOP AND BOTT
F28.5x8.5	28'-6" x 8'-6" x 2'-0" DP	(9) #8 CONT LONG, TOP AND BOTT #8 AT 12" OC TRANS, TOP AND BOTT
F35.5x5	35'-6" x 5'-0" x 1'-6" DP	(6) #7 LONG, TOP AND BOTT #6 AT 12" OC TRANS, TOP AND BOTT

PIER/PILASTER SCHEDULE		
MARK	DESCRIPTION	REINFORCING
P1	16"x16" CMU PIER	(4) #6 VERT W/ #3 TIES AT 12" OC
P2	24"x24" CMU PIER	(8) #6 VERT W/ #3 TIES AT 12" OC
P3	16" x 40" CMU PIER	(8) #8 VERT W/ #3 TIES AT 12" OC

CONTINUOUS FOOTING SCHEDULE		
MARK	DESCRIPTION	REINFORCING
CF1.7	1'-8" W x 1'-0" DP	(2) #5 CONT, BOTT
CF2.0	2'-0" W x 1'-0" DP	(2) #5 CONT, BOTT
CF2.5	2'-6" W x 1'-0" DP	(2) #5 CONT, BOTT
CF3.0	3'-0" W x 1'-0" DP	(3) #5 CONT, BOTT
CF3.0A	3'-0" W x 1'-0" DP STAIR TOWER	(3) #5 CONT LONG, TOP AND BOTT #5 AT 12" OC TRANSV, TOP AND BOTT
CF3.5	3'-6" W x 1'-0" DP	(4) #5 CONT, BOTT
CF4.0	4'-0" W x 1'-0" DP	(4) #5 CONT LONG AND #5 AT 14" OC TRANSV, BOTT



NORTH

1 S-2101

ELEMENTARY SCHOOL FOUNDATION PLAN AREA - G

1/8" = 1'-0"

ES - FOUNDATION PLAN NOTES:

1. EXTERIOR T/FTG = SEE PLAN
   INTERIOR T/FTG = SEE PLAN
2. EXTERIOR WALL FOOTINGS SEE PLAN.
4. STOOP WALL FOOTINGS SHALL BE CF1.7, UNO.
5. SEE DETAILS 1/S5000 AND 2/S5000 FOR CONSTRUCTION AND CONTRACTION JOINTS FOR SLAB ON GRADE.
6. SEE DETAIL 3/S5000 FOR STEP FOOTING DETAIL.
7. SEE ARCHITECTURAL DRAWINGS FOR ALL SLAB SLOPES AND FLOOR DRAINS.
8. SEE DETAIL 14/S5000 FOR REINFORCING AT CMU BOND BEAM CORNERS AND INTERSECTIONS.
9. SEE SHEET S0000 FOR GENERAL STRUCTURAL NOTES.
10. SEE SHEET S0001 FOR SCHEDULES AND ABREVIATIONS.
11. SLAB ON GRADE: 4" CONC SLAB W/ FIBER MESH REINFORCEMENT PROVIDE 6" COMPACTED GRANULAR FILL AND VAPOR BARRIER T/SLAB = 101'-0" TYP UNO
12. SEE 16/S5001 FOR MASONRY CONTROL JOINT DETAIL. SEE PLAN FOR LOCATIONS IN CMU WALLS AND SEE ARCH FOR LOCATIONS IN VENEER.
13. ALL PIERS AND COLUMNS SHALL BE CENTERED UNDER COLS/BRG LOCATIONS ABOVE, UNO.
14. VERIFY ALL OPENING SIZES AND LOCATIONS W/ ARCH.
15. AT UNDERFLOOR PIPING RUNNING BELOW FOOTINGS, CONTRACTOR HAS THE OPTION TO STEP THE FOOTING USING DETAIL 3/S5000 SO THE PIPES RUN THROUGH THE FOUNDATION WALL OR ENCASE THE PIPE IN CONCRETE. SEE DETAIL 3/S5000 FOR CLARIFICATION. COORDINATE PIPE DEPTH WITH MECH.

BARNESVILLE PUBLIC SCHOOLS

BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING

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CONSTRUCTION MANAGERS

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3524 Labore Road
White Bear Lake, MN 55110
651.481.9120 Fax: 651.481.9201
www.larsonengr.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SEAN R. NOREN
PRINT NAME

SIGNATURE
44634 — REG. NO.
04-24-2020 — DATE

H
G
J

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NO.	REVISIONS	DATE
3	PR-3	4-24-2020
2	PR-2	4-14-2020
1	ADDENDUM #1	2-21-2020

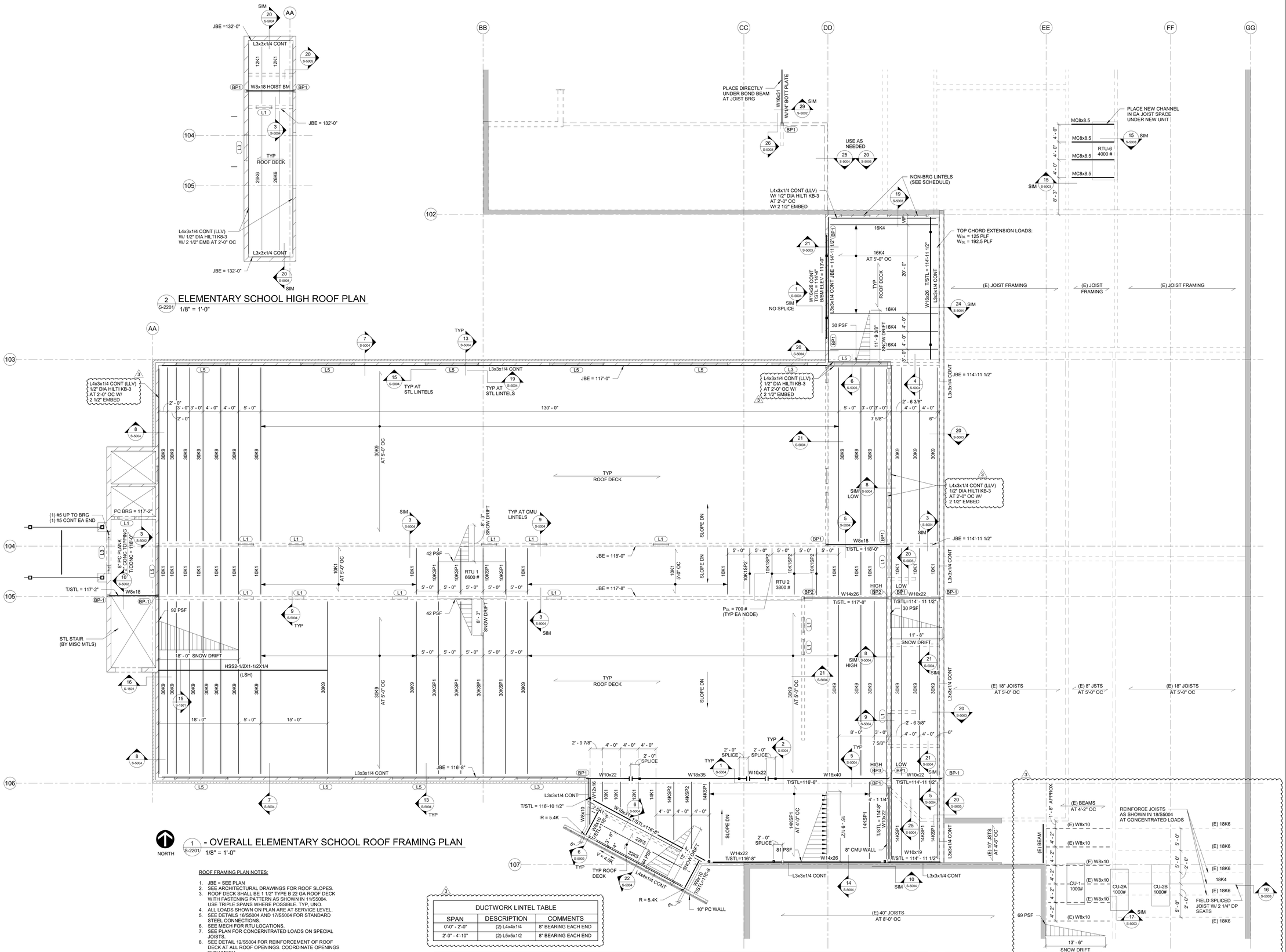
DWG. TITLE

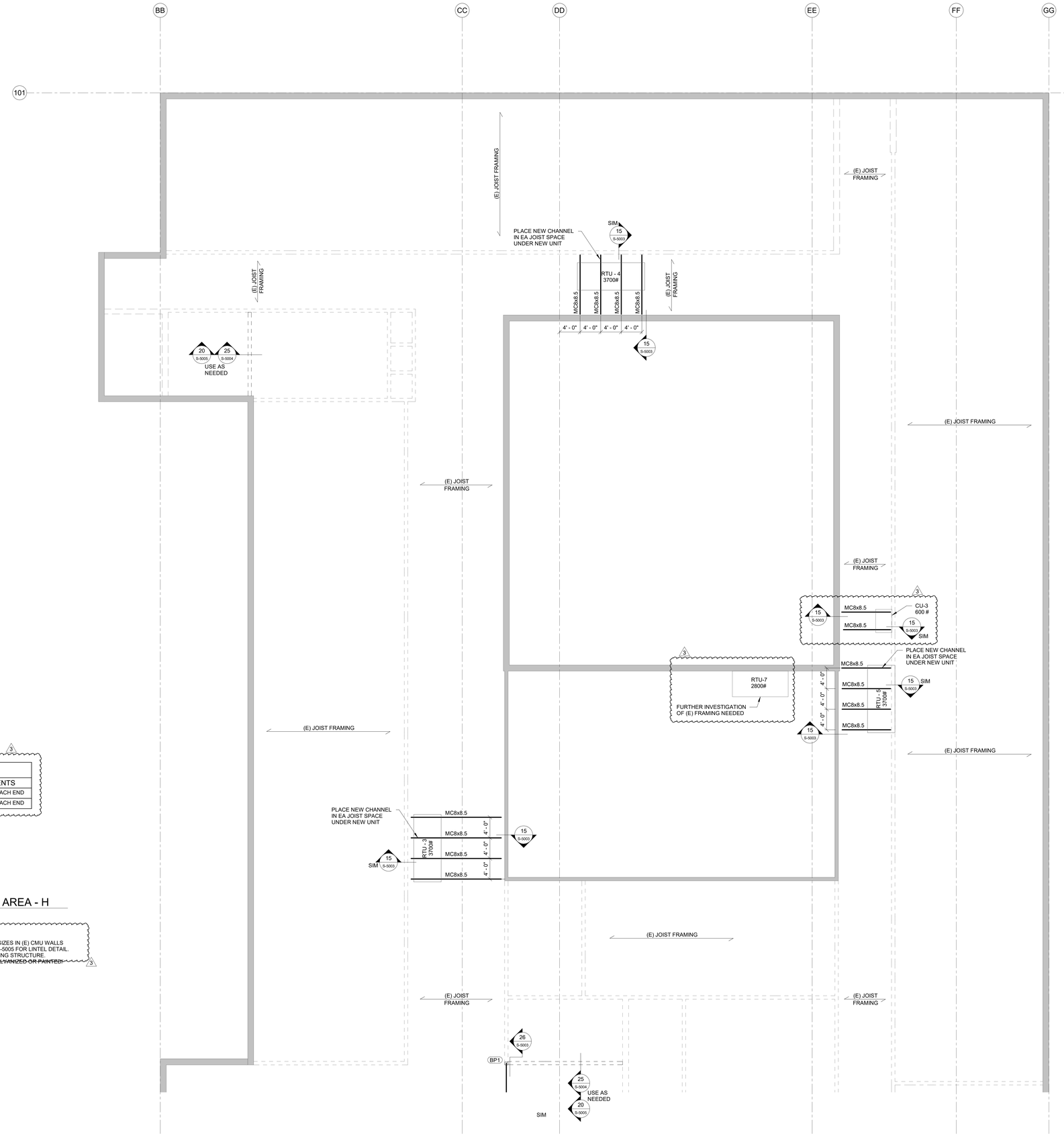
ES - FOUNDATION PLAN AREA - G

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

DATE 4/27/2020 5:17:42 PM
SCALE As indicated
DWN. AJM/BDL CHK. SRN
PROJ. No. 11191099
DWG. No.

S-2101


SIM
20 S-5004
AA
JBE =132'-0"
L3x3x1/4 CONT
12K1
12K1
20 S-5005
BP1
W8x18 HOIST BM
BP1
L1
JBE = 132'-0"
3 S-5004
104
L3
TYP
ROOF DECK
105
26K6
26K6
L4x3x1/4 CONT (LLV)
W/ 1/2" DIA HILTI K8-3
W/ 2 1/2" EMB AT 2'-0" OC
L3x3x1/4 CONT
JBE = 132'-0"
20 S-5004
SIM
BB
CC
DD
EE
FF
GG
PLACE DIRECTLY
UNDER BOND BEAM
AT JOIST BRG
W16x21
W1/4" BOTT PLATE
SIM
29 S-5002
BP1
26 S-5003
USE AS
NEEDED
25 S-5004
20 S-5005
NON-BRG LINTELS
(SEE SCHEDULE)
19 S-5003
L4x3x1/4 CONT (LLV)
W/ 1/2" DIA HILTI KB-3
AT 2'-0" OC
W/ 2 1/2" EMBED
102
VIF
16K4
21 S-5003
16K4
AT 5'-0" OC
TOP CHORD EXTENSION LOADS:
WDL = 125 PLF
WLL = 192.5 PLF
W16x26 - T/STL = 114'-11 1/2"
L3x3x1/4 CONT
20'-0"
TYP
ROOF DECK
1 S-5004
SIM
NO SPLICE
W16x26 CONT
T/STL = 114'-4"
BBM ELEV = 113'-0"
L3x3x1/4 CONT JBE = 114'-11 1/2"
16K4
24 S-5004
SIM
30 PSF
16K4
4'-0"
16K4
4'-0"
11'-9 3/8"
SNOW DRIFT
16K4
4'-0"
3'-0"
20 S-5004
L5
L3
6 S-5005
4 S-5004
L4x3x1/4 CONT (LLV)
1/2" DIA HILTI KB-3
AT 2'-0" OC W/
2 1/2" EMBED
3
JBE = 114'-11 1/2"
L3x3x1/4 CONT
MC8x8.5
MC8x8.5
RTU-6
4000 #
MC8x8.5
MC8x8.5
4'-0"
4'-0"
4'-0"
4'-0"
8'-3"
PLACE NEW CHANNEL
IN EA JOIST SPACE
UNDER NEW UNIT
15 S-5003
SIM
15 S-5003
SIM
(E) JOIST FRAMING
(E) JOIST
FRAMING
(E) JOIST FRAMING
103
AA
7 S-5004
TYP
13 S-5004
L4x3x1/4 CONT (LLV)
1/2" DIA HILTI KB-3
AT 2'-0" OC W/
2 1/2" EMBED
3
L5
15 S-5004
TYP AT
STL LINTELS
L3x3x1/4 CONT
19 S-5004
TYP AT
STL LINTELS
JBE = 117'-0"
L4x3x1/4 CONT (LLV)
1/2" DIA HILTI KB-3
AT 2'-0" OC W/
2 1/2" EMBED
3
2'-0"
3'-0"
3'-0"
4'-0"
4'-0"
5'-0"
2'-0"
130'-0"
5'-0"
3'-0"
3'-0"
4'-0"
4'-0"
7 5/8"
6"
8 S-5004
30K9
30K9
30K9
30K9
30K9
30K9
30K9
30K9
AT 5'-0" OC
TYP
ROOF DECK
21 S-5004
8 S-5004
SIM
LOW
5 S-5004
3 S-5004
SIM
3
L4x3x1/4 CONT (LLV)
1/2" DIA HILTI KB-3
AT 2'-0" OC W/
2 1/2" EMBED
(1) #5 UP TO BRG
(1) #5 CONT EA END
PC BRG = 117'-2"
L1
3 S-5002
8" PC PLANK
CONC TOPPING
T/CONC = 116'-0"
L3
L5
10 S-5002
T/STL = 117'-2"
W8x18
BP-1
BP-1
92 PSF
STL STAIR
(BY MISC MTLS)
18'-0" SNOW DRIFT
HSS2-1/2X1-1/2X1/4
(LSH)
16 S-1501
15 S-1501
18'-0"
5'-0"
15'-0"
8 S-5004
L1
L1
L1
L1
L1
L1
L1
L1
10K1
10K1
10K1
10K1
10K1
10K1
10K1
10K1
AT 5'-0" OC
42 PSF
SIM
3 S-5003
8'-3"
SNOW DRIFT
TYP AT CMU
LINTELS
9 S-5004
RTU 1
6600 #
10K1
10K1SP1
10K1SP1
10K1SP1
10K1SP1
10K1SP1
10K1SP1
10K1
5'-0" OC
SLOPE DN
SLOPE DN
JBE = 118'-0"
JBE = 117'-8"
5'-0"
5'-0"
5'-0"
5'-0"
5'-0"
5'-0"
5'-0"
5'-0"
5'-0"
5'-0"
5'-0"
5'-0"
10K1SP2
10K1SP2
10K1SP2
10K1SP2
10K1SP2
10K1SP2
RTU 2
3800 #
P_DL = 700 #
(TYP EA NODE)
BP1
BP2
W8x18
T/STL = 118'-0"
W14x26
T/STL = 117'-8"
LOW
HIGH
BP2
BP1
W10x22
T/STL=114'-11 1/2"
20 S-5005
L1
L3x3x1/4 CONT
L3x3x1/4 CONT
L3x3x1/4 CONT



DUCTWORK LINTEL TABLE		
SPAN	DESCRIPTION	COMMENTS
0'-0" - 2'-0"	(2) L4x4x1/4	8" BEARING EACH END
2'-0" - 4'-10"	(2) L5x5x1/2	8" BEARING EACH END

NORTH

1 S-2202 **ES - ROOF FRAMING PLAN AREA - H**

1/8" = 1'-0"

ROOF FRAMING PLAN NOTES:

1. SEE DUCTWORK LINTEL TABLE FOR ALL LINTEL SIZES IN (E) CMU WALLS FOR MECHANICAL DUCTWORK. SEE DETAIL 21/S-5005 FOR LINTEL DETAIL.
2. FIELD VERIFY ALL DIMENSIONS BASED ON EXISTING STRUCTURE.
3. ~~ALL STEEL EXPOSED TO WEATHER SHALL BE GALVANIZED OR PAINTED.~~ GALVANIZED FOR CORROSION PROTECTION.

BARNESVILLE PUBLIC SCHOOLS

BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING

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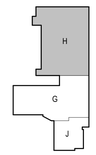
SEAN R. NOREN
PRINT NAME

SIGNATURE

44634 04-24-2020
REG. NO. DATE



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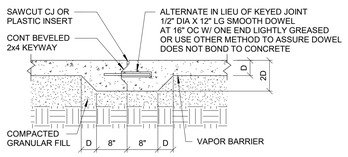
DWG. TITLE

ES - ROOF FRAMING PLAN AREA - H

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

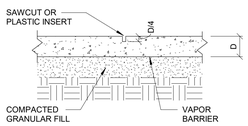
DATE 4/27/2020 5:17:52 PM
SCALE As Indicated
DWN. AJM/BDL CHK. SRN
PROJ. No. 11191099
DWG. No.

S-2202



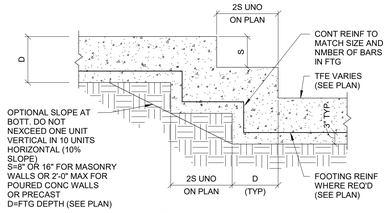
NOTES:
1. TO BE USED AT END OF EACH POUR
2. SLAB REINFORCING, IF PRESENT, SHALL STOP 2" EACH SIDE OF JOINT
3. SAWCUT MUST BE CAREFULLY COORDINATED WITH DOWEL LOCATION

1 S-5000 SECTION 3/4" = 1'-0"



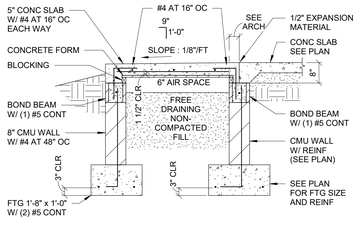
NOTES:
1. SAW CUT CONTRACTION JOINTS TO BE CUT 4 TO 12 HRS. AFTER CONCRETE HARDENS
2. SPACE CONTRACTION JOINTS AT 36 TIMES THE SLAB THICKNESS, BUT NOT TO EXCEED 15'-0" MAXIMUM.
3. TERMINATE ALL WWF WITHIN 2" EACH SIDE OF JOINT.
4. FILL SAWCUT JOINTS WITH SEMI-RIGID EPOXY OR POLYUREA FOR SLABS SUBJECT TO HARD-WHEELED VEHICULAR TRAFFIC.

2 S-5000 SECTION 1" = 1'-0"

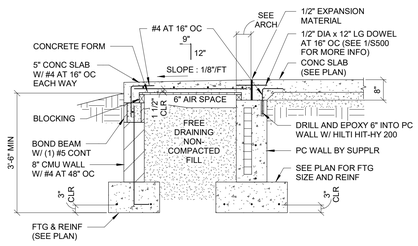


NOTE:
STEPPED FOOTINGS SHALL BE CAST AS A UNIT

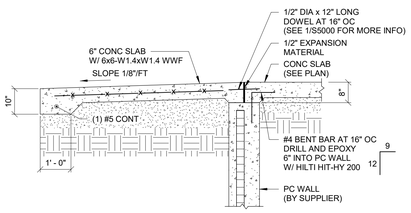
3 S-5000 SECTION 3/4" = 1'-0"



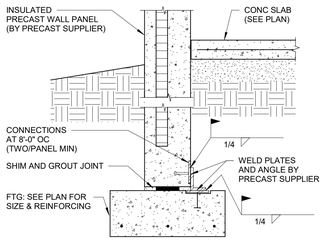
4 S-5000 SECTION 1/2" = 1'-0"



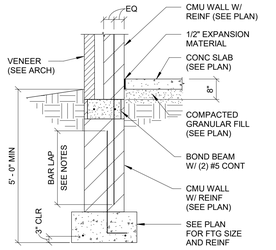
5 S-5000 SECTION 1/2" = 1'-0"



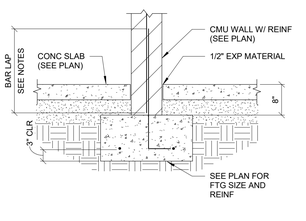
6 S-5000 SECTION 1/2" = 1'-0"



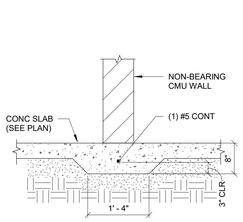
7 S-5000 SECTION 3/4" = 1'-0"



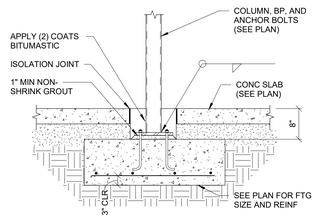
8 S-5000 SECTION 1/2" = 1'-0"



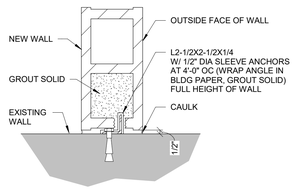
9 S-5000 SECTION 3/4" = 1'-0"



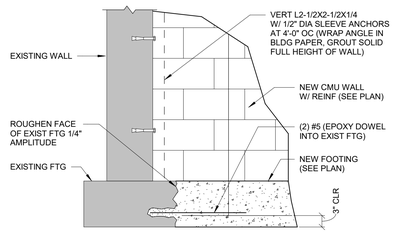
10 S-5000 SECTION 3/4" = 1'-0"



11 S-5000 SECTION 3/4" = 1'-0"



12 S-5000 SECTION 1 1/2" = 1'-0"



13 S-5000 SECTION 3/4" = 1'-0"

CORNER

INTERSECTION

14 S-5000 SECTION 1/2" = 1'-0"

15 S-5000 SECTION 1 1/2" = 1'-0"

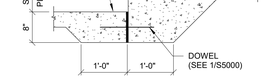
ALTERNATE:
CIRCULAR ISOLATION JOINT MAY BE USED

16 S-5000 SECTION 3/4" = 1'-0"

17 S-5000 SECTION 1/2" = 1'-0"

18 S-5000 SECTION 3/4" = 1'-0"

19 S-5000 SECTION 1" = 1'-0"



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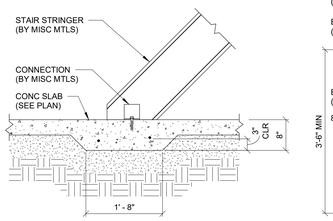
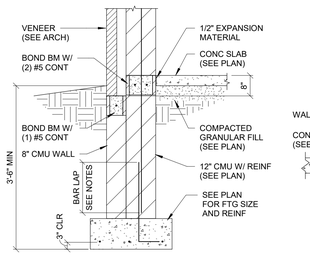


21 S-5000 SECTION 3/4" = 1'-0"



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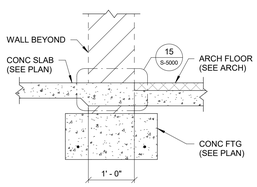
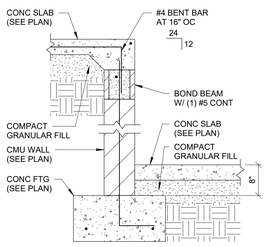
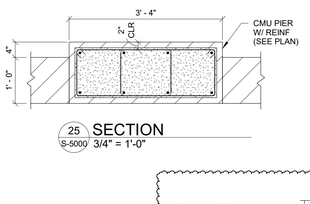


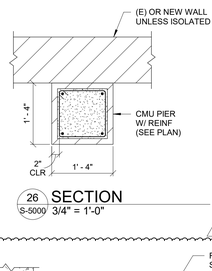
23 S-5000 SECTION 3/4" = 1'-0"



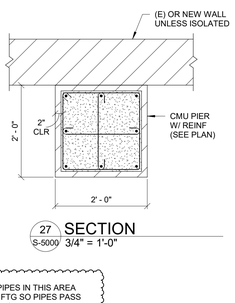
24 S-5000 SECTION 3/4" = 1'-0"



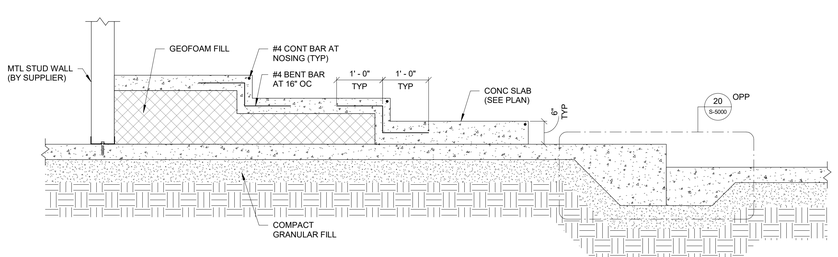
25 S-5000 SECTION 3/4" = 1'-0"



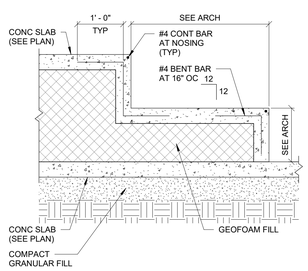
26 S-5000 SECTION 3/4" = 1'-0"



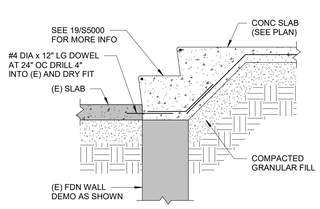
27 S-5000 SECTION 3/4" = 1'-0"



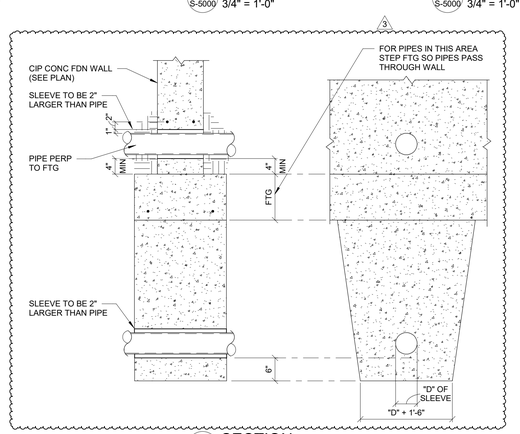
28 S-5000 SECTION 3/4" = 1'-0"



29 S-5000 SECTION 3/4" = 1'-0"



30 S-5000 SECTION 3/4" = 1'-0"



31 S-5000 SECTION 3/4" = 1'-0"

BARNESVILLE PUBLIC SCHOOLS
BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING
BID PACKAGE 1

wendel
401 North Second Avenue, Suite 206
Minneapolis, MN 55401
612.332.1401
www.wendelcompanies.com

morton
CONSTRUCTION MANAGERS

Larson Engineering
3524 Labore Road
White Bear Lake, MN 55110
651.481.9120 Fax: 651.481.9201
www.larsonengr.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SEAN R. NOREN
PRINT NAME

SIGNATURE
44634 04-24-2020
REG. NO. DATE

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NO.	REVISIONS	DATE
3	PR-3	4-24-2020
2	PR-2	4-14-2020
1	ADDENDUM #1	2-21-2020

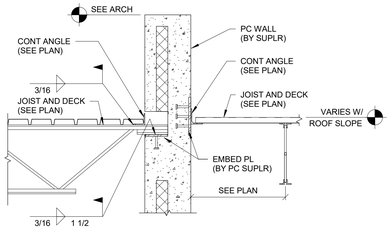
DWG. TITLE

DETAILS

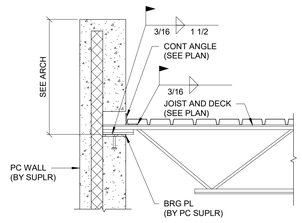
0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

DATE	4/27/2020 5:17:54 PM
SCALE	As Indicated
DWN.	AJM/BDL CHK. SRN
PROJ. No.	11191099
DWG. No.	

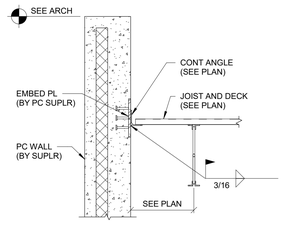
S-5000



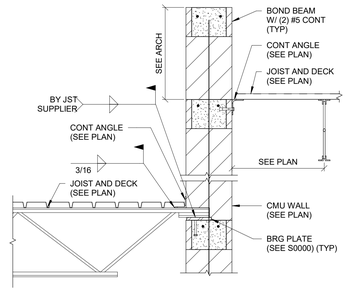
1 S-5005 SECTION 3/4" = 1'-0"



2 S-5005 SECTION 3/4" = 1'-0"



3 S-5005 SECTION 3/4" = 1'-0"



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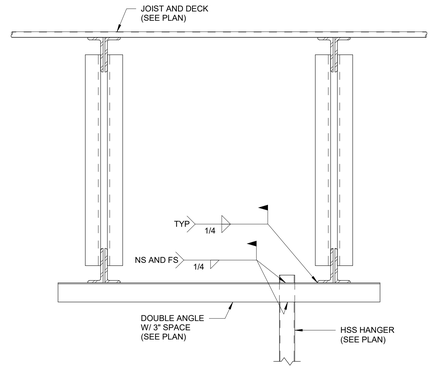
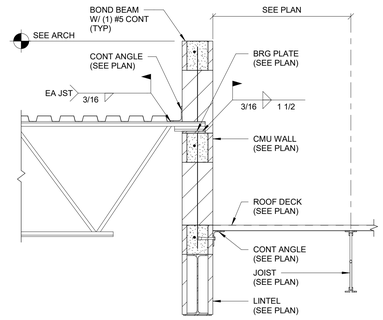
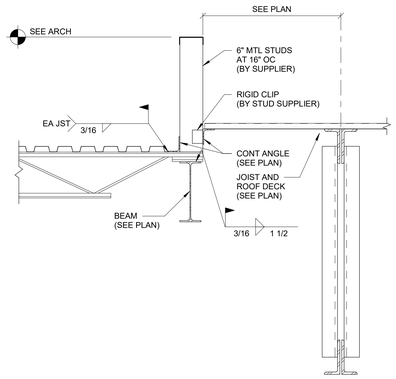


5 S-5005 SECTION 3/4" = 1'-0"



6 S-5005 SECTION 3/4" = 1'-0"



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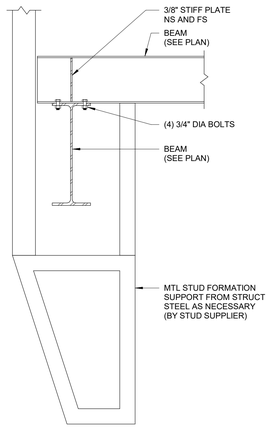

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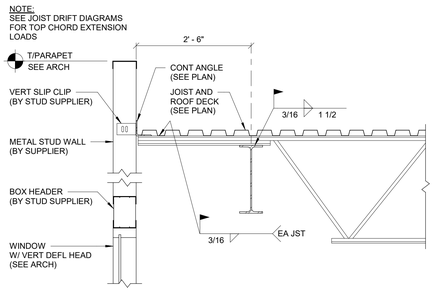
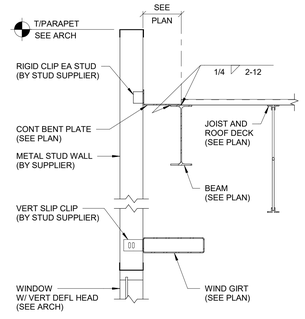


9 S-5005 SECTION 3/4" = 1'-0"



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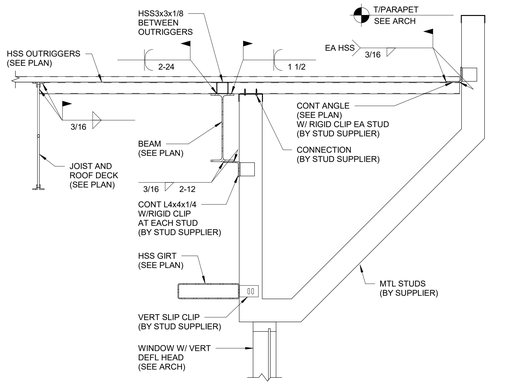

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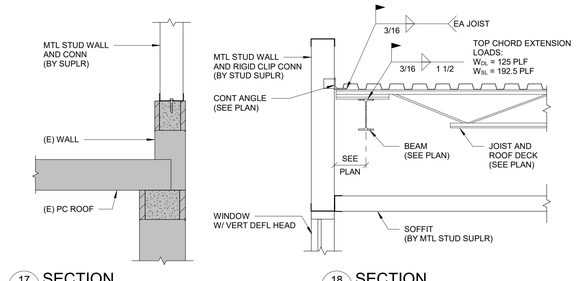
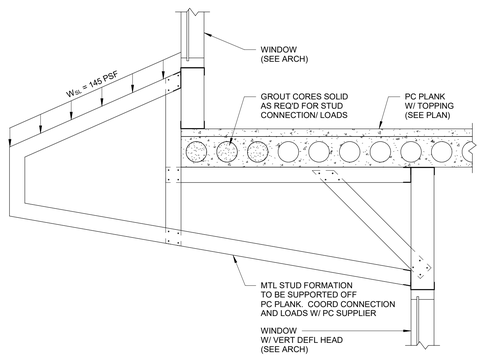
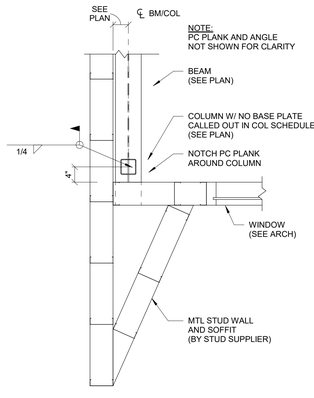


12 S-5005 SECTION 3/4" = 1'-0"



13 S-5005 SECTION 3/4" = 1'-0"



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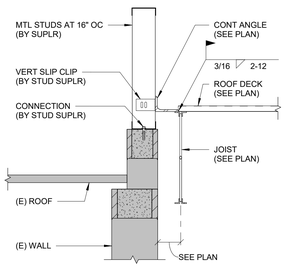

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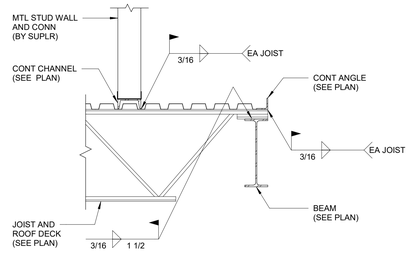
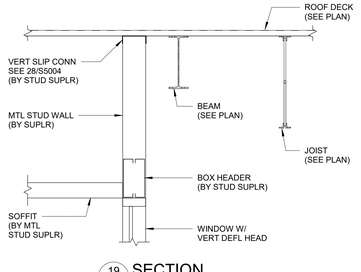


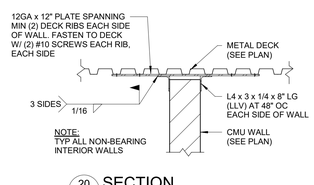
16 S-5005 SECTION 3/4" = 1'-0"

17 S-5005 SECTION 3/4" = 1'-0"

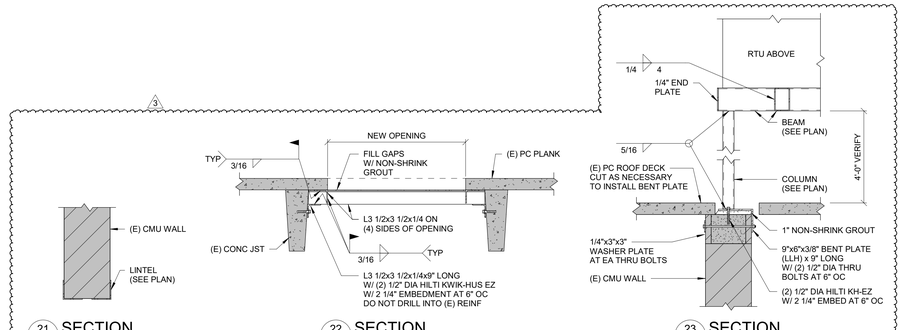
18 S-5005 SECTION 3/4" = 1'-0"



19 S-5005 SECTION 3/4" = 1'-0"



20 S-5005 SECTION 3/4" = 1'-0"



21 S-5005 SECTION 3/4" = 1'-0"

22 S-5005 SECTION 3/4" = 1'-0"

23 S-5005 SECTION 3/4" = 1'-0"

BARNESVILLE PUBLIC SCHOOLS
BARNESVILLE, MINNESOTA

ADDITIONS AND REMODELING
BID PACKAGE 1

wendel
401 North Second Avenue, Suite 206
Minneapolis, MN 55401
612.332.1401
www.wendelcompanies.com

morton
CONSTRUCTION MANAGERS

Larson Engineering
3524 Labore Road
White Bear Lake, MN 55110
651.481.9120 Fax: 651.481.9201
www.larsonengr.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SEAN R. NOREN
PRINT NAME

SIGNATURE
44634 04-24-2020
REG. NO. DATE

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NO.	REVISIONS	DATE
3	PR-3	4-24-2020
1	ADDENDUM #1	2-21-2020

DWG. TITLE

DETAILS

0 1" 2"
GENERIC SCALE BAR
SCALE BAR SHOWN IS TWO INCHES ON THE ORIGINAL DRAWING. IF NOT TWO INCHES ON THIS SHEET, ADJUST ACCORDINGLY

DATE 4/27/2020 5:17:58 PM
SCALE 3/4" = 1'-0"
DWN. AJM/BDL CHK SRN
PROJ. No. 11191099
DWG. No.

S-5005

Proposal Request #03

Barnesville School

Structural Revisions

Contractor	Date Sent	Date Received	$ Amount
All Finish Concrete - 3A	5/6/2020	5/14/2020	$ -
Taracon Precast - 3B	5/6/2020	5/8/2020	$ -
Eicholtz Masonry - 4A	5/6/2020		
Integrity Steel Supply - 5A	5/6/2020	5/13/2020	$ 13,288.00
Innovative Erectors - 5B	5/6/2020	5/14/2020	$ 6,888.20
Herzog Coatings - 7A			
H2I Group - 12A			
Landwehr Construction - 31A			
FM Asphalt - 32A			
Total			**$ 20,176**
Manning needs			

PROPOSAL REQUEST

DATE: 5/6/2020
PROJECT: **Barnesville Public School**
RE: PR No. 003
SUBJECT: Structural Revisions

"right from the start"
3315 Roosevelt Road, Ste. 100
St. Cloud, MN 56301

1 Please **provide an itemized quotation** for changes to your contract sum accordance with the attached details. Identify labor, material, profit and overhead documentation in accordance of Article 7 and the supplementary conditions of your contract. If there are no cost changes that affect your section of work, indicate so.

Please submit your response to the office of R.A. Morton & Associates, LLC by 5/13/2020 . **If we do not receive your response by the above noted date we will proceed with the understanding there are no cost implications/requirements under your contract for the proposed change.**

* Add: Labor:$ _____ Material:$ 13,288.00

* Deduct: Labor:$ _____ Material:$ _____

* No Change: _____

2 If the above mentioned proposal request is accepted and has cost adjustments, your contract amount will change accordingly by a change order. Be advised if the proposed cost change is accepted, **DO NOT BILL** for the contract change prior to full execution of AIA G701/Cma.

R.A. Morton & Associates, LLC
Brad Bednar
Project Manager

Integrity Steel Supply, LLC
Company Name

[signature] 05-13-2020
Signature Date

124 Gold Court
Mapleton, ND 58059
(P) 701-364-0333
(F) 701-282-9570

Proud to be an AISC Member

Est. #: J2457
Date: 5/13/2020
To: RA Morton
For: Barnesville Public Schools
Location: Barnesville, MN

Items Included in Bid: PR-03

- Added C15 Column & Revised Beam Framing - NW Area D
- Added 10 K Joists Area E
- Added RTU Framing - Area B
- Added Ductwork Lintels @ Existing CMU
- Update Dimensional [Column Location] Changes Area G
- Added CU Support Channels Area H

- Exposed Steel Galvanized, All Other Steel Shop Primed 1 Coat Std. Gray
- Delivery To Barnesville, MN

ADD the Lump Sum of..... $13,288.00
No Sales Tax Included

Qualifications:

- Price is Valid for 30 days
- No Retainage Allowed
- Payment to **Integrity Steel Supply** is the Responsibility of the Customer & is NOT Contingent Upon Payment by the Owner. Payment is due for all Materials (Including Joist & Deck) Within 30 Days of Delivery

Exclusions:

- Pipe Sleeves (31/S-5000)
- All Light Gauge Steel, Framing, & Fasteners
- Concrete Reinforcement, Including @ Stair Pans/Landings

Please Sign and Return to the Address Above:

Signature _____ **Date** _____

Accepted ☐ **Declined** ☐

PROPOSAL REQUEST

DATE: 5/6/2020
PROJECT: **Barnesville Public School**
RE: PR No. 003
SUBJECT: Structural Revisions

3315 Roosevelt Road, Ste. 100
St. Cloud, MN 56301

1 Please **provide an itemized quotation** for changes to your contract sum accordance with the attached details. Identify labor, material, profit and overhead documentation in accordance of Article 7 and the supplementary conditions of your contract. If there are no cost changes that affect your section of work, indicate so.

Please submit your response to the office of R.A. Morton & Associates, LLC by 5/13/2020 . **If we do not receive your response by the above noted date we will proceed with the understanding there are no cost implications/requirements under your contract for the proposed change.**

*	Add:	Labor:$ 6,888.20 Material:$ N/A
*	Deduct:	Labor:$ — Material:$ —
*	No Change:	—

2 If the above mentioned proposal request is accepted and has cost adjustments, your contract amount will change accordingly by a change order. Be advised if the proposed cost change is accepted, **DO NOT BILL** for the contract change prior to full execution of AIA G701/Cma.

R.A. Morton & Associates, LLC
Brad Bednar
Project Manager

Innovative Erectors Inc.
Company Name

Signature 5-14-2020
Date

Innovative
Builders · Erectors · Developers

Barnesville Public Schools Additions

REVISED PR # 03 - Structural Revisions

Material Costs			**$150.00**
Labor Costs			**$5,450.00**
Subcontractors			**$0.00**
Equipment			**$600.00**
	Subtotal		**$6,200.00**
Overhead & Profit		**10.0%**	**$620.00**
	Subtotal		**$6,820.00**
Bond		**1.0%**	**$68.20**
	Total		**$6,888.20**

Signature: *Dalon Bitzan*

Dalon Bitzan, Project Manager

PROJECT: Barnesville Public Schools Additions	ARCH. PROJECT NO:	WORK LOCATION:
DATE: May 14, 2020	INN PROJECT NO:	REVISED PR # 03 - Structural Revisions

J.C. CODE	ITEM	MATERIAL COST				LABOR COSTS				SUB CONTRACT	EQUIP. COST	LINE TOTAL
		QUANTITY	UNITS	UNIT PRICE	TOTAL	QUANTITY	UNITS	UNIT PRICE	TOTAL			
	General Conditions					2	Day	$425.00	$850.00			$850.00
	Equipment										$ 600.00	$600.00
	S-1104 Add C15 Column					1	MH	$100.00	$100.00			$100.00
	S-1202 Add 2 Elevated Saddles					30	MH	$100.00	$3,000.00			$3,000.00
	Deduct Setting 1 Beam					-2	MH	$100.00	-$200.00			-$200.00
	Add Setting 2 Beams					4	MH	$100.00	$400.00			$400.00
	Add 2 Beams inside existing building					10	MH	$100.00	$1,000.00			$1,000.00
	Grout 8 Base Plates Elevated Saddles	1	LS	$150.00	$150.00	3	MH	$100.00	$300.00			$450.00
	** Exclude steel material											
	TOTALS				$150.00				$5,450.00	$ -	$ 600.00	$6,200.00

H. Renew Minnesota School Board Association (MSBA) Membership for 2020-21
I. Renew Minnesota Rural Education Association (MREA) Membership for 2020-21 171

MREA

Voice for Greater Minnesota Education

June 5, 2020

Superintendent Jon Ellerbusch
Barnesville Public Schools
PO Box 189 302 3rd St SE
Barnesville MN 56514-0189

Dear Jon,

During the COVID-19 pandemic MREA has remained steadfast to our mission to advocate for Greater Minnesota education, providing extensive support for the move to distance learning and assistance for pandemic planning. Our team has remained actively engaged with legislators and state officials to address E-12 distance learning funding and policy issues, track tax and budget issues with new federal funds, and advocate for flexible financing tools.

New Membership Fee Reductions

While we continue navigating this ever-changing environment and advocate for Barnesville Public Schools, we also seek to support our members with membership fee reductions for 2020-21 and 2021-22:

> **In the new membership year beginning July 1, members will receive a 10% membership fee reduction for 2020-21 and a 15% reduction for 2020-22, when paid by July 30, 2020.**

See your enclosed invoice for details, and know we are grateful for your district's membership that helps us guide rural schools like yours through immediate and ongoing COVID-19 impacts.

Your Voice at the Capitol

MREA's constant presence at the Capitol on behalf of Barnesville Public Schools is a cornerstone of our educational advocacy. As the Legislature moves into special session this summer, we'll continue leading and collaborating to gain critical legislative approvals. Key outcomes in the past session include:

- Preserve SPED and other categorical program funding despite distance learning service interruptions
- Provide school board fund transfer authority for fiscal years 2020-21
- Reduce youth vaping by raising the tobacco-purchasing age to 21
- Promote COVID-19 educational guideline flexibility and clarity

Nearly 98% of MREA members are satisfied with MREA's advocacy. See more about our key advocacy efforts on the enclosed flyer or at **MREAvoice.org/progressreport.**

Advocating Together for Greater Minnesota

As you look forward to the 20-21 school year, now is the time to renew your MREA membership, because only together are we the Voice for Greater Minnesota Education. **Renew by July 30 to take advantage of special membership discounts.** Contact Diane Vosen, Administrative Coordinator, with questions.

Thank you for the privilege of representing Barnesville Public Schools.

Sincerely,

Lance Bagstad, Board President
Superintendent, Park Rapids Area Schools

Fred Nolan, Executive Director

MAIL	VISIT	CALL	LEARN
PO Box 187 St. Cloud, MN 56302-0187	2233 Roosevelt Rd Suite 7 St. Cloud, MN 56301	(320) 762-6574 Toll-Free (833)-MNVOICE	MREAvoice.org

MREA
Voice For Greater Minnesota Education

MEMBERSHIP RENEWAL

INVOICE

2020-21 MEMBERSHIP YEAR

~ Special 1- and 2-Year Renewal Discounts~

BILL TO:
Jon Ellerbusch, Superintendent
Barnesville Public Schools
PO Box 189 302 3rd St SE
Barnesville MN 56514-0189

Date: June 5, 2020
Invoice #: 2021-1551
Due: July 30, 2020

Current expiration: June 30, 2020
New membership year: July 1, 2020-June 30, 2021
2020-21 Membership type: Full ISD Membership
APU = 955
****Shared District:** NA

**$1.00 per Adjusted Pupil Unit (APU) to $1,400 maximum, based on MDE APU estimates for 2020-21.*

***If sharing superintendent with another district, $275 discount has already been applied to Base Fee. Districts with shared Superintendents must each join MREA to qualify for discount. Please notify MREA if your Shared District information has changed.*

Base Fee:	$1100
Legislative Fee:	+955*
Standard FY21 Dues	**$2055**
CHECK DUES ENCLOSED:	
2020-21 Discount	-$10%
☐ **1 Yr. Enclosed:**	**$1850**
***** OR *****	
2020-22 Discount	-$15%
Dues each year	$1747
☐ **2 Yrs. Enclosed:**	**$3494**

CORRECT the information below and on your enclosed subscription list as needed for 2020-21:

Organization: Barnesville Public Schools
Superintendent: Jon Ellerbusch
Email Address: jellerbusch@barnesville.k12.mn.us
Address: PO Box 189 302 3rd St SE
City, State, Zip: Barnesville MN 56514-0189
Phone: 218 - 354-2217
Website: www.barnesville.k12.mn.us

Update and return this form with membership dues payment.

MREA is a nonprofit 501(c)(4) membership association and dues are not tax deductible as charitable contributions. We estimate 45.1% of FY21 dues will be attributable to nondeductible lobbying activity and are NOT deductible under Internal Revenue Code Section 162 as an ordinary and necessary business expense. Provide a copy of this notice to your accountant and/or tax preparer.

Questions? Contact Diane Vosen, Administrative Coordinator
info@mreavoice.org or (833)-MNVOICE

MAIL
PO Box 187
St. Cloud, MN 56302-0187

VISIT
2233 Roosevelt Rd, Suite 7
St. Cloud, MN 56301

CALL
(320) 762-6574
Toll Free (833) MNVOICE

LEARN
MREAvoice.org

11. Discussion/Information
    A. Summary of Parent Feedback on Distance Learning Plan
    B. Construction Project
    C. Superintendent Evaluation 174

EVALUATION OF THE SUPERINTENDENT

INSTRUCTIONS: This evaluation instrument is divided into seven categories. Each Board member is asked to rate the Superintendent on the items cited in each of categories listed using a scale ranging from 1 to 5. The number 1 is the lowest possible score and indicates unacceptable performance. The number 5 indicates outstanding or highly commendable performance. All numerical scores of 1 REQUIRE corresponding comments by the Board member completing this evaluation, all other comments are optional. A definition of each ranking is presented as follows:

5- OUTSTANDING
The Superintendent excels in this category.

4- VERY COMPETENT
The Superintendent exceeds expectations of his / her respective job description.

3- SATISFACTORY
The Superintendent meets expectations.

2- NEEDS IMPROVEMENT
The Superintendent needs to concentrate self-improvement efforts in this area.

1- UNSATISFACTORY
The Superintendent's performance is unacceptable and requires immediate attention.

METHODOLOGY:

1. Evaluation forms shall be distributed to all other Board members by the Board Chair.

2. Board members will complete the evaluation instrument as individuals.

3. Board members shall deliver their completed evaluations to the Board Chair before such a deadline as the chairperson establishes and announces to the other members in an open meeting.

4. Each Board member may make and retain a photocopy of the evaluation instrument that he or she completed.

5. Following the deadline, as established by the Board Chair, Board members will *submit their completed evaluations to the Board Chair* who shall be responsible for the composite and tabulated results of the full board's evaluation instruments.

6. Prior to sharing the results with the Superintendent, the Board members may consider going into executive session to discuss the compiled data and evaluation results. As a result of this session and in order to reflect the assessments made by the Board members, the Board Chair, at the direction of the full Board may modify the composite results to reflect the discussions of the Board.

7. The Board members would then meet with the Superintendent in executive session to discuss the results of the summary document and modify the document as appropriate. The document would then be signed by the Superintendent and Board Chair indicating that the document has been reviewed. A copy of the evaluation will be placed in the Superintendent's personnel file and copy will be made available for the Superintendent.

AREAS OF RESPONSIBILITY

A. EDUCATIONAL PROGRAM AND PLANNING

____ 1. Understands and keeps informed regarding all aspects of the instructional program.

____ 2. Organizes and actively encourages a planned program of curriculum evaluation and improvement.

____ 3. Has provided for a system of measurement and goals for students and curriculum.

____ 4. Exemplifies the skills and attitudes of an experienced teacher and skilled administrator and thereby inspires in others the highest professional standards.

____ 5. Anticipates the needs of others and the district.

COMMENTS:

B. RELATIONSHIP WITH THE BOARD OF EDUCATION

____ 6. Provides timely, adequate information and agenda planning.

____ 7. Supports Board policy and actions to the public and staff.

____ 8. Executes Board policy in a positive and responsive manner.

____ 9. Handles differences of opinion between Board members and him/ herself in an effective manner.

____ 10. Engenders trust among Board members, staff, and the community.

COMMENTS:

C. PERSONNEL

____ 11. Recommends for employment the best candidate, utilizing equal opportunity standards.

____ 12. Makes effective use of the administrative staff.

____ 13. Supports staff while demanding their best efforts

____ 14. Provides for the systematic, organized evaluation of all staff by appropriate supervisors.

____ 15. Practices effective operations with Education Law, the District's attorney, and the Courts.

COMMENTS:

D. BUSINESS AND FINANCIAL MANAGEMENT

____ 16. Plans budget information in terms of educational priorities.

____ 17. Oversees budget operations with the Board in a clear, effective manner.

____ 18. Evaluates needs and recommends adequate financing.

____ 19. Provides adequate data to support budgetary requests.

____ 20. Controls expenditures of district funds by committing them only after approval by the Board of Education.

____ 21. Works cooperatively and collaboratively with District Business Manager.

COMMENTS:

E. COMMUNITY RELATIONSHIPS

____ 22. Gains support and respect of the community on the conduct of the school operations.

____ 23. Maintains a cooperative relationship with the print and visual media.

____ 24. Participates actively in community life and affairs.

____ 25. Provides educational leadership to the community.

____ 26. Works well with neighboring districts and their leaders, including the service cooperative.

COMMENTS:

F. INDIVIDUAL CHARACTERISTICS

____ 27. Uses good judgment.

____ 28. Has emotional stability and poise.

____ 29. Demonstrates high standards of ethics.

____ 30. Works fairly with all groups.

____ 31. Maintains principles under pressure.

COMMENTS:

G. JOB RELATED CHARACTERISTICS

____ 32. Speaks and writes effectively.

____ 33. Acts in a decisive manner.

____ 34. Demonstrates creativity.

____ 35. Utilizes effective, problem solving techniques.

____ 36. Maintains his professional development by reading, attending conferences and workshops, and by participating in professional organizations.

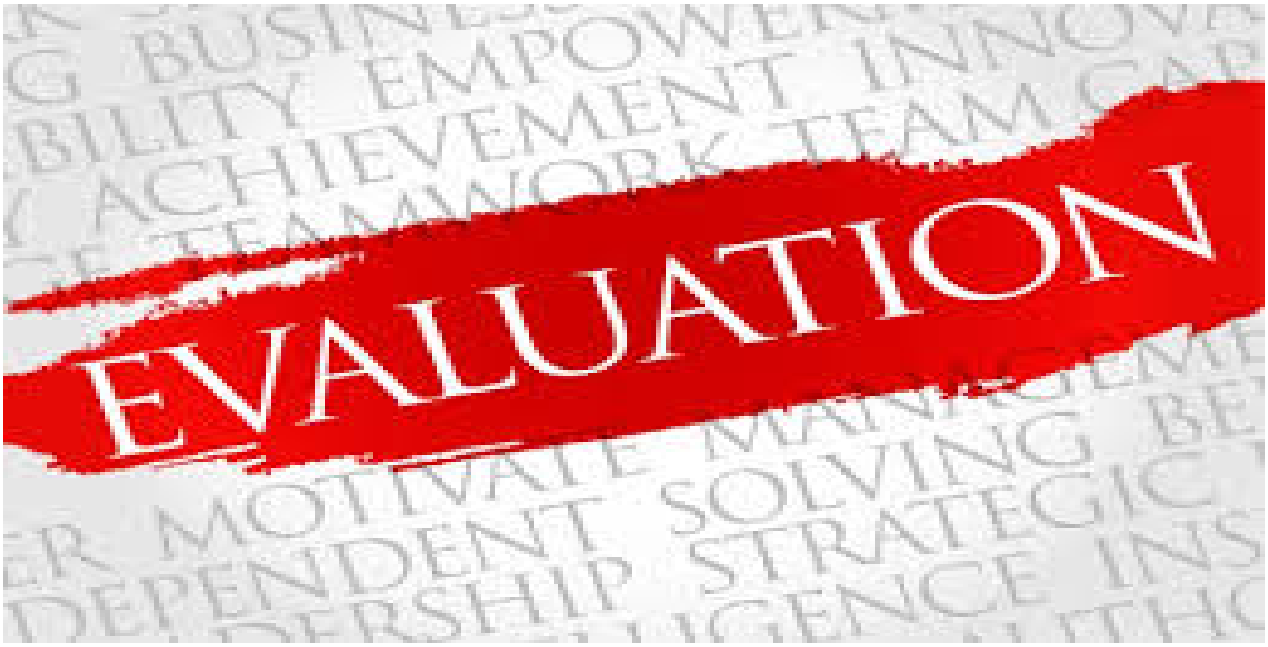
COMMENTS:

H. OVERALL EFFECTIVENESS SUMMARY STATEMENT: (optional)

I. SUGGESTIONS FOR CHANGE OR IMPROVEMENT: (optional)

A Goals- and Standards-Based Superintendent Evaluation

A Resource for School Board Members and Superintendents



MINNESOTA SCHOOL BOARDS ASSOCIATION
Where School Boards Learn to Lead

MASA
Minnesota Association of School Administrators

Revised: August 21, 2019

Goals- and Standards-Based Superintendent Evaluation

A Resource for School Board Members and Superintendents

Minnesota School Boards Association
Minnesota Association of School Administrators

INTRODUCTION

This guide, along with the supporting resources, is designed to help school board members and superintendents implement an effective, meaningful superintendent evaluation process that is focused on improving student achievement.

The resources referenced in this document were developed jointly by staff of the Minnesota School Boards Association (MSBA) and staff and officers of the Minnesota Association of School Administrators (MASA).

The basis for all resources are the Program Requirements for All Administrative Licenses, Subparts "1" and "2" (Minnesota Rules 3512.0510).

FOR MORE INFORMATION

MSBA
Kirk Schneidawind, Executive Director
Phone: 800-324-4459 or
507-934-2450
Email: kschneidawind@mnmsba.org

MASA
Gary M. Amoroso, Ph.D., Executive Director
Phone: 866-444-5251 or
651-645-6272
Email: gamoroso@mnasa.org

PREFACE

Effective school boards recognize that hiring the right superintendents to lead and manage the school districts they serve is one of their most important duties. Delegating authority and holding the superintendent accountable are vital. Effective school boards also know that they have a duty to themselves and their communities to determine whether the authority delegated to the superintendents is being used as intended. As a result, evaluating the superintendent's performance should be a major focus of the school board and, by extension, the superintendent.

The Superintendent Evaluation: A Resource for School Board Members and Superintendents (Resource) is divided into three parts as outlined in the Table of Contents. Part 1 provides basic information to help school board-superintendent teams gain knowledge of evaluation principles and holding a closed meeting for superintendent evaluation. Part 2 provides a three-step process for establishing an evaluation that includes both performance goals and standards of performance and information about holding the mid-year and end-of-year evaluations. Part 3 includes examples of evidence of superintendent performance (such as documents, communications, etc.), sample evaluation forms, and a copy of Minnesota Rules 3512.0510.

The information in this Resource provides a framework for effective superintendent evaluations. School board and superintendent teams may choose to focus on establishing a goals-based evaluation; others may choose to develop a hybrid that includes a limited number of performance goals and standards of performance; others may choose a different model or opt to continue using the tool(s) and processes they are currently using. Whichever option the school board-superintendent team selects, the most important consideration is to commit to holding at least an annual evaluation of the superintendent's performance.

Before beginning to read the content of this Resource, two terms used throughout this document should be explained. From this point, the phrase, "performance standard," is a written criteria against which a superintendent's work is assessed to determine growth and/or functioning. While the superintendent's job description lays out what must be done, performance standards provide the superintendent with specific expectations for each job duty. The phrase, "performance goal," is a statement that describes the desired outcome(s) of the superintendent's work. Performance goals are job specific, measurable, and should support the school district's mission, vision, and beliefs.

Finally, training for both the school board and superintendent is suggested prior to implementing the tool.

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OVERVIEW OF PART 1

Part 1: Evaluation Overview

1. Evaluation Overview
    - Reasons to Evaluate the Superintendent
    - Components of a Comprehensive Superintendent Evaluation
    - How to Evaluate Objectively and Fairly
2. Timeline for Superintendent Evaluation
3. Closed Meeting for Superintendent Evaluation
4. Superintendent Job Description

PART 1: EVALUATION OVERVIEW

1. Reasons to Evaluate the Superintendent

Evaluation of a superintendent's performance is one of a school board's most important responsibilities. A school board's evaluation of its superintendent is an inherent managerial right unless negotiated away.

Wise school boards avoid limiting the school board's inherent managerial rights in the superintendent's employment contract. Each school board member should review the superintendent's employment contract to determine the evaluation-related provisions, if any, that may be included.

Done correctly, an evaluation is a useful governance tool that helps drive school improvement. In fact, a high-quality evaluation process enhances positive school board-superintendent relationships, improves communication, clarifies leadership roles, creates common understandings, and provides a mechanism for satisfying the public's desire for accountability.

DO	DON'T
Collaborate with the superintendent on expectations, process, and timeline	DON'T expect either the school board or the superintendent to manage the evaluation alone
Develop an effective process for the *entire* school board to engage in the evaluation	DON'T appoint a school board committee or a single school board member to conduct the evaluation
Develop agreed-upon ratings along with written commentary, feedback, and recommendations to the superintendent	DON'T provide **only** the agreed-upon ratings
Compile one final evaluation summary so that the school board speaks with one voice	DON'T prepare separate, individual evaluations from each school board member
Allow time for the school board to discuss the results and for the superintendent to give input and respond to the evaluation	DON'T conduct the evaluation as a one-way communication from the school board to the superintendent

2. Elements of a Comprehensive Superintendent Evaluation

Principle	Rationale
Provide opportunities for personal and professional development	Successful evaluation processes must address the whole person and be oriented toward continuous improvement
Focus on improving performance (not proving incompetence)	An effective evaluation process is based on providing feedback for growth, not on finding shortcomings. A school board may use evaluation for the purpose of termination, but doing so should not be the focus or priority
Provide legal, realistic, accurate, useful, and measurable criteria that reflect the competencies in Minnesota Rules 3512.0510	Evaluation criteria should incorporate these qualities
Create an ongoing process connected to school district and school improvement goals and/or performance standards	Evaluation is a process, not a once-a-year conversation; it must be embedded in the school district's goals and plans
Connect the school district's goals with the community's vision for its schools	Goals must reflect the community's hopes for its public schools and students
Link evaluation to academic, social, and emotional growth of all school district students	Accountability should include multiple measures of student learning
Recognize the importance of superintendent leadership to facilitate a better quality of life for all inside the school community and in the community at large	The superintendent's work must be concerned with shaping the community's future and having a positive effect upon people's lives

3. How to Evaluate Objectively and Fairly

While every evaluation process includes some subjectivity, effective tools and procedures will make the process more objective. The components below will help create a quality evaluation process.

Documentation

An evaluation is more than a checklist: deciding whether expectations are met requires careful consideration of documented evidence. School board members and the superintendent should work together to reach consensus on the evidence to be used, keeping in mind that school districts already produce a variety of annual reports, curriculum studies, budget printouts, contracts, meeting minutes, and more—all of which may be used to document a superintendent's progress and accomplishments related to established goals and/or performance standards.

Criteria and Ratings

An effective evaluation requires that school board members rate performance by using criteria that are mutually agreed upon, understandable, realistic, and measurable.

Written Comments

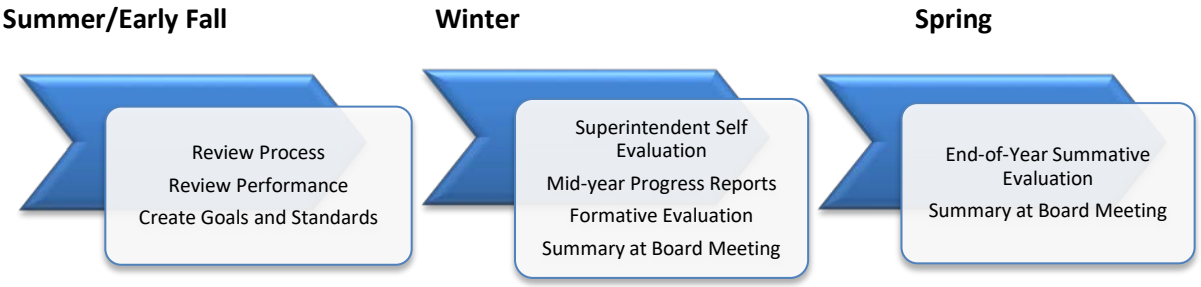
Written comments offer school board members the opportunity to provide specific constructive praise and criticism. They provide the superintendent with useful information that can be used for continuous improvement.

Evaluation Conferences

Face-to-face meetings between a school board and its superintendent are useful to (a) discuss evaluation criteria; (b) establish goals and select performance standards; (c) determine the evaluation instrument, rating scale, and process; and (d) present supporting evidence and discuss the results of the school board's mid-year formative and year-end summative evaluations.

School boards must comply with Minnesota's Open Meeting Law (Minnesota Statutes Chapter 13D), the Minnesota Government Data Practices Act (MGDPA) (Minnesota Statutes Chapter 13), and other privacy laws. MSBA/MASA Model Policies 205 and 206, MSBA Service Manual Chapter 13 and Law Bulletins C and I, and the Minnesota Office of the Revisor of Statutes offer additional guidance. Please also see *Closed Meeting for Superintendent Evaluation* on page 7.

4. Timeline for Superintendent Evaluation



Summer/Early Fall

- School board and superintendent **review** job description, the evaluation process, form(s), and timelines.

- **Identify acceptable supporting documents**, information, evidence, and data to be used to measure performance.

- School board and superintendent **create goals and/or identify standards** based on school district priorities and that are measurable and achievable in twelve months. If no agreement can be reached, the school board's determination prevails as it is the superintendent's employer.

Winter

- During a school board meeting, the school board chair and superintendent **review evaluation process and forms** with new school board members. Private data may not be shared with new school board members until after they officially take office.

- Superintendent may complete a **self-evaluation**, with supporting documents, to be provided to the school board. The data used to create a self-evaluation is the superintendent's sole property and is shared with the school board only if the superintendent chooses to do so.

- Superintendent makes **mid-year progress reports** to the school board related to the goals and standards.

- Prior to the superintendent's **mid-year formative evaluation**, each school board member receives the mid-year evaluation form, including the evaluation criteria (goals and standards).

  A formative evaluation may include informal or formal assessment of current practice and should offer feedback suited to improve future performance.

- School board members **prepare to discuss the superintendent's performance** for each goal and/or standard. The school board may request an opportunity to prepare without the superintendent's presence, but the school board cannot exclude the superintendent.

- At the **formative evaluation meeting**, the school board chair leads the school board's review of the superintendent's performance. The school board may close the meeting unless the superintendent requests that the meeting be open. The school board should require that this request be in writing.

    - The school board members share assessments of the superintendent's formative evaluation performance.

    - The superintendent may offer clarification and/or progress reports on goals and/or standards.

    - The school board seeks to reach consensus on the evaluation. The school board chair completes the evaluation form during the evaluation meeting.

- At the next open meeting, the school board **summarizes its conclusions** regarding the formative evaluation, in compliance with Minnesota's Open Meeting Law.

- The **formative evaluation is attached to the summative evaluation** when it is completed. Both documents are placed in the superintendent's personnel file.

Spring

- Each school board member **receives the end-of-year summative evaluation form** and the evaluation criteria.

- The school board members **prepare to discuss the superintendent's performance** on each goal and/or standard. The school board may request an opportunity to prepare for the summative evaluation without the superintendent's presence, but the school board cannot exclude the superintendent.

- At the **evaluation meeting**, the school board chair leads the school board's review of the superintendent's performance. The school board may close the meeting unless the superintendent requests that the meeting be open. The school board should require that this request be in writing.

    - The school board members share their assessments of the superintendent's summative evaluation performance.

      A summative evaluation is a formal evaluation that is based on all evidence collected throughout the evaluation process. The superintendent receives an overall performance rating and the evaluation is placed in the superintendent's personnel file.

    - The superintendent may provide clarification and/or progress reports on the goals and/or standards.

    - The school board seeks to reach consensus on the evaluation. The school board chair completes the evaluation form during the evaluation meeting.

- At the next open meeting, the school board **summarizes its conclusions** regarding the summative evaluation, in compliance with Minnesota's Open Meeting Law.

- The **final written summative evaluation form** is placed in the superintendent's personnel file.

5. Closed Meeting for Superintendent Evaluation

A school board may evaluate the superintendent's performance in a closed meeting. The following steps must be taken:

a) The school board **provides proper notice** to hold a meeting to evaluate the superintendent

b) The school board **meets in open session** pursuant to the notice.

c) A school board member **moves to close the meeting** for the purpose of evaluating the superintendent. This motion must be seconded and a majority vote of the school board members present must support the motion before the school board moves into closed session.

   - **NOTE**: If the superintendent requests that the evaluation meeting be open, the school board cannot meet in closed session. The evaluation must then be conducted in open session.
   - **NOTE**: the superintendent has the right to attend the closed meeting.

d) The school board **proceeds to the closed meeting** to evaluate the superintendent.

e) After the school board completes its closed meeting, it must **return to open session**. The school board can proceed with the open meeting or it can move to adjourn.

f) The school board chair **prepares a summary** of the school board's conclusions regarding the superintendent's evaluation. The summary must summarize each specific, salient point of the evaluation and be more detailed than a statement that strengths and weaknesses or areas of growth were identified. The summary must give enough information so that a reasonable person would know what occurred without disclosure of private data.

   The summary should include:
   - The closed meeting date;
   - The names of attendees;
   - The performance areas that were reviewed, including
     - Whether expectations were met
     - Areas of strength
     - A summary statement of each goal
     - Areas of concern, if any (<u>do not</u> include specific personnel data that led to the concern)

g) **At its next open meeting**, the school board provides the summary of its conclusions regarding the superintendent's evaluation. The 'next open meeting' applies regardless of the type of meeting (such as a regular meeting, special meeting, work session, work study, etc.). If the next meeting is a special meeting, the school board should ensure that the special meeting notice includes the superintendent evaluation summary in the purpose of the special meeting notice and on the special meeting agenda.

The written summary should be read aloud at the meeting. Copies of the written summary should be given to the school board members at the meeting. A copy must be available at the open meeting for the public to review. The summary should be reflected in the meeting minutes.

6. Superintendent Job Description

To be effective, a superintendent must focus on meeting the regular, ongoing responsibilities that make the school district function effectively and efficiently. The superintendent must have a clearly defined job description to ensure that the school board and superintendent share a common understanding of roles and ongoing responsibilities.

The job description should be grounded in the competencies identified in Minnesota Rules 3512.0510, address the school district's specific needs, and be revisited regularly to ensure that the description accurately describes the full scope of the superintendent's roles and responsibilities. The job description must be consistent with the school board's vision, mission, and goals.

Sample Superintendent Job Description

General Position Description

The superintendent is the chief executive officer of the school district, an advisor to the school board and is directly accountable to the school board.

The superintendent is responsible for guiding and directing all school district operations and activities and for informing the school board of all needs related to the school district's current and future operations. The superintendent shall recommend policies to the school board and shall be responsible for implementing, interpreting, and executing polices that the school board has adopted.

Specific Duties

The superintendent shall

- Provide leadership for educational programs, staff development programs, and curriculum development to provide all the school district's students the best possible learning opportunity and environment;
- Inform and advise the school board about programs, practices, and problems and keep the school board informed of the activities operating under the school board's authority;
- Explain the school district's educational needs to the school board, recommend necessary new and/or revised policies and staffing changes for school board action;
- Serve as a liaison between the school district and the community; respond to concerns of parents, students, residents, and staff to increase understanding of policies and practices and to keep them informed of and involved in school district activities;
- Oversee school district financial operations and prepare, present, and recommend a budget;
- Communicate employee proposals to the school board, recommend adjustments to employee policies and salary structures as appropriate, and manage all employee contracts and policies;
- Develop and maintain a comprehensive strategic planning process, which includes short- and long-term planning and development of school district and instructional goals;

- Establish and maintain working relationships with agencies and organizations outside the school district to promote the school district's best interests through contact with legislators, local government leaders, other superintendents, businesses, and others.
- Maintain and improve effective school board-superintendent relationships by participating in joint seminars and training sessions;
- Delegate responsibility and authority to school district employees as appropriate and define the authority and responsibilities of and effectively evaluate middle managers;
- Complete all required state and federal reports in a timely manner; and
- Assume ultimate responsibility for all aspects of the school district's operation.

OVERVIEW OF PART 2

Part 2: Developing a Goals- and Standards-based Evaluation and Process

1. Establish goals and selecting standards

    - Standard 1: Governance Team
    - Standard 2: School District Finances
    - Standard 3: Communication and Community Relations
    - Standard 4: School District Operations
    - Standard 5: Human Resources
    - Standard 6: Teaching and Learning
    - Standard 7: Student Support
    - Standard 8: Ethical and Inclusive Leadership

2. Schedule and hold a mid-year evaluation

    - Preparing for the mid-year and end-of-year evaluation meetings

3. Schedule and hold an end-of-year summative evaluation meeting

    - Tips for Conducting a Fair and Objective Evaluation Meeting

PART 2: DEVELOPING A GOALS- AND STANDARDS-BASED EVALUATION

Planning is essential to developing an effective goals- and standards-based evaluation. A goal establishes shared expectations for the superintendent's individual job performance. Standards focus on objectives the school district is directed toward. Goals- and standards-based evaluations are important because they help communicate expectations to the superintendent regarding individual improvement and district-level aspirations.

To set goals and standards, the school board must decide how the superintendent should spend the bulk of his or her time to help the school district meet its strategic priorities and goals. The school board and superintendent team must decide the areas that are most in need of the superintendent's attention.

The school board and superintendent are encouraged to develop the evaluation criteria and processes that meet their school district's needs. A hybrid approach that includes a limited number of performance goals and standards may be most helpful to the school board and superintendent. The process of setting performance goals, selecting the standards, and conducting the evaluation can be divided into three steps:

Step 1: Establish goals and standards
Step 2: Schedule and hold a mid-year formative evaluation meeting
Step 3: Schedule and hold an end-of-year summative evaluation meeting

Each step of the process is outlined below.

Step 1: Establish Goals and Select Standards

The school board and superintendent establish two or three district-focused goals and one or two professional development goals for the superintendent. The goals should be clearly aimed at improving student learning, the climate for student learning, and other specific areas of operational oversight. The goals detail expectations for the superintendent to accomplish during the next twelve months, understanding that circumstances may necessitate modifications during the year. Minnesota Rules 3512.0510, which can be helpful in setting superintendent goals, can be found beginning on page A-10.

When possible, measurable progress indicators (the evidence the school board expects to receive from the superintendent for use in determining whether the goals have been accomplished) should be mutually agreed upon by the school board and superintendent. Each measurable progress indicator should be clear, understood by both the school board and superintendent, and recorded under the goal. The sample document found on page A-1 details two possible superintendent goals and evidence associated with each goal.

Once the goals have been selected and the relevant evidence is identified, the school board and superintendent work together to identify standards to be assessed based on the school district's strategic goals and priorities. Each standard includes specific elements that further define the superintendent's responsibilities within the standard. The level of performance is progressive in nature and moves from ineffective to highly effective.

Each standard will not be assessed annually. Each year, the parties will select two or three standard(s) and all or some of the elements within the selected standard(s). Lastly, a standard may support (an) established superintendent goal(s), school district goal(s), or a clearly defined operational or organizational area of focus. A list of eight possible standards and associated elements is provided below. A sample completed evaluation form that includes both goals- and standards-based criteria can be found beginning on page A-4.

Evidence of performance for each goal (measures and/or progress indicators for each goal) that the superintendent must provide should also be identified.

Standard	Elements
Governance Team	• Roles and Responsibilities • Goals and/or Strategic Plan • Policy Implementation • Information for Decision-Making • School Board Questions and Development
School District Finances	• Budget Development and Maintenance • Financial Statements • Financial Controls • Bond and Levy • Asset Protection
Communication and Community Relationships	• Relationship with the Community • Engagement • Informs the Community as a Whole • Advocacy • Media • Visibility and Approachability
School District Operations	• Facilities • Transportation • Food Service • Technology • Maintenance • Personnel
Human Resources	• Internal Communications • Personnel Concerns • Delegation of Duties • Visibility and Approachability • Hiring and Staff Development • Collective Bargaining and Union Relations • Evaluation
Teaching and Learning	• Staff Development • School Improvement • Curriculum and Instruction • Professional Knowledge of Teaching and Learning • Culture of Cooperation
Student Support	• Student Engagement and Feedback • Student Attendance • Support for Students • Student Discipline • Culture of Cooperation • School Safety and Security • Emotional Health and Social Needs

Ethical and Inclusive Leadership	• Ethics and Professional Behavior • Interactions with Staff, Students, and Community • Professional Practice • Diverse Communities • Cultural Competency • Equity Plan Implementation

Standard 1. Governance Team				
Element 1.a. Roles and Responsibilities				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Models adherence to school board and superintendent roles and responsibilities that have been established and articulated. Facilitates candid and respectful discussion of any issues that are unclear	*Works with the school board to review and refine guidelines for effective school board and superintendent roles and responsibilities*	*Articulates and adheres to the roles and responsibilities of the school board and superintendent*	*Does not articulate or adhere to the roles and responsibilities of the school board and superintendent*	
Element 1.b. Goals and/or Strategic Plan				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Facilitates development of the school district's short- and long-term measurable goals and aligns available resources with school district's budget to accomplish goals	*Facilitates development of the school district's short- and long-term goals and recommends necessary financial strategies to meet goals*	*Goals have been developed but no overall plan or alignment of resources exists*	*Goals are not developed.*	
Element 1.c. Policy Implementation				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Leads in determining school district needs and policy priorities; facilitates regular review and revision of school board policy and policy development process	*Consults with school board when questions of policy interpretation arise; follows school board policy in decision-making*	*Occasionally acts without following school board policy*	*Does not follow or rely on school board policy. Uses personal discretion in decision-making*	
Element 1.d. Information for Decision-Making				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Collaborates with school board to review and improve value of information and guidance provided to the board for effective decision-making; ensures meeting materials are comprehensive, with adequate background information and possible action; offers thorough, timely, and prudent recommendations	*Assists school board in understanding multiple perspectives surrounding issues as well as possible implications of decisions; provides meeting materials and background and historical perspectives; includes recommendations*	*Shares information with a few school board members for decision-making in a timely manner; provides incomplete meeting materials that do not include adequate background information or historical perspective*	*Does not provide timely information needed for effective school board decision-making; meeting materials are not readily available; members do not receive enough information regarding agenda or background information*	
Element 1.e. School Board Inquiries and Development				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Answers school board questions thoroughly to ensure understanding; actively and continuously encourages school board development by seeking and communicating school board development opportunities; creates, follows and annual reviews communication protocols	*School board questions are addressed with follow-up to members most of the time. Provides members with information regarding school board development opportunities when they arise. Communication protocols exist and are followed most of the time*	*School board questions are answered, but not all members are apprised of relevant questions and answers. When asked, provides members with information about school board development. Communication protocols exist, but are rarely followed*	*School board questions are rarely answered. Does not promote school board development. No communication protocols exist*	

Standard 2. School District Finances				
Element 2.a. Budget Development and Maintenance				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Engages in timely budget planning and actions that consider current and long-range information and data; seeks balance to meet students' current and future needs and be fiscally responsible to community; distributes resources to meet immediate and long-range objectives	*Engages in proactive budget actions that consider current information and data; seeks balance to meet the students' needs and be fiscally responsible to community; distributes resources in light of school district goals and immediate objectives*	*Budget development, resource allocations, and management is focused on meeting immediate needs and fiscal issues. Decisions are primarily reactive to current needs of the school district*	*Budget knowledge is limited. Budget is developed and managed without taking into consideration current needs of the school district. Resources are allocated without consideration of school district needs*	
Element 2.b. Financial Statements				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Provides constant flow of budgetary and/or financial information and discussion of ramifications of changes	*Regularly reports to the school board concerning budget and financial status*	*Reports status of financial accounts as requested by school board*	*Does not report financial information to school board other than annual audit*	
Element 2.c. Financial Controls				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Promotes appropriate financial controls, including third-party audits and reconciliation of accounts; implements preventive measures to protect school district finances	*Is current with general and state accounting procedures; maintains internal controls*	*Uses annual audit to reveal discrepancies; internal controls are inconsistent*	*Annual audit reveals areas in need of improvement; financial accounts are not in order*	
Element 2.d. Bond and Levy Campaigns				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Helps school board assure that levy and bond campaigns meet immediate fiscal needs and advance long-term school district goals and/or priorities	*Helps school board develop community engagement strategies that build support for levies and bonds*	*Helps school board assure that levy and bond campaigns are conducted in legally correct and fiscally responsible manner*	*Does not provide school board with timely and helpful guidance on conducting levy and bond campaigns*	
Element 2.e. Asset Protection				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Protects school district's fiscal health by continually seeking efficiencies and identifying new sources of funding, such as grants and investment opportunities; follows school district policies and procedures to ensure funds and property are secure; bases recommendations and decisions on school district approved priorities and needs	*Provides some oversight of school district resource allocations and decisions, including fiscal investments, grant funding opportunities, fixed assets, and external resources; usually follows policies; ensures alignment between school district assets and priorities to support improved instructions and other key goals*	*Provides limited oversight of school district resources, including fiscal investments, grant funding opportunities, and fixed assets; does not consistently follow policies; some alignment exists between school district assets and priorities*	*Does not provide oversight of school district resources, including fiscal investments, grant funding opportunities, and fixed assets; has not developed policies to guide asset-related decisions; makes fiscal decisions that do not align with school district priorities and/or are wasteful*	

Standard 3. Communication and Community Relationships				
Element 3.a. Relationships with the Community				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Builds and sustains productive relationships with public and private sectors, such as local law enforcement, MSBA, MASA, etc.	*Creates relationships with public and private sectors*	*Reluctantly seeks some relationships with public or private sectors*	*Has no relationships with public and private sectors and shows no interest in pursuing partnerships*	
Element 3.b. Engagement				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Seeks out and provides opportunities for input from external groups and individuals; uses the input in decision-making process	*Solicits input from select external groups and individuals*	*Very rarely seeks input from external groups and individuals*	*Demonstrates lack of regard for input and influence of external groups and individuals*	
Element 3.c. Informs the Community as a Whole				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Actively keeps community informed with appropriate, regular communication on variety of school district topics, issues, and/or concerns, allowing school board to meet its responsibilities	*Keeps community members informed of school district issues and/or concerns as needed so school board may meet its responsibilities*	*Keeps only some community members informed of school district issues and/or concerns, limiting school board's ability to meet its responsibilities*	*Does not provide information community needs to understand school district issues and/or concerns, hindering school board's ability to meet its responsibilities*	
Element 3.d. Advocacy				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Works with school board and staff to build relationships with government officials to promote students' interests and influence appropriate responses to government actions	*Assumes leadership role through numerous contacts with government officials to protect and promote students' interests*	*Engages with government officials to protect students' interests*	*Does not engage with city, township, county, state, and federal officials (government officials) to protect students' interests*	
Element 3.e. Media				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Actively engages media; maintains professionalism with media; seeks to promote school district in media and community	*Is cooperative with media; seeks to promote school district in media*	*Passively and reluctantly communicates with media*	*Does not communicate with community*	
Element 3.f. Visibility and Approachability				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Is visible and approachable by members of the community; attends many and varied events	*Is visible and approachable by community; attends some events.*	*Attends few events and is seldom approachable by community*	*Is neither visible nor approachable by community*	

Standard 4. School District Operations				
Element 4.a. Facilities				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures facilities management plan is in place and includes current status of buildings and need to improve facilities in the future, with projected plan to secure funding	*Ensures facilities management plan is in place and includes current status of buildings and need to improve facilities in the future*	*Discusses facilities needs internally, but no plan is created; addresses issues on an as-needed basis*	*Facilities management plan is not created; maintenance is performed only when absolutely needed*	
Element 4.b. Transportation*				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures transportation department operates efficiently and effectively; has long-range plan for replacing school district vehicles as needed	*Ensures transportation department operates efficiently and effectively most of the time; has long-range plan for replacing school district vehicles as needed*	*Transportation department operates on day-to-day basis without long-range plan for replacing school district vehicles as needed*	*Transportation department operates haphazardly without long-range plan for replacing school district vehicles as needed*	
Element 4.c. Food Service**				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures food service operates efficiently and effectively and offers nutritious and appealing meals that meet or exceed government standards	*Ensures food service operates efficiently and effectively most of the time and that meals meet government standards*	*Food service operates with a deficit; meals meet government standards*	*Food service operates with a deficit; meals do not meet government standards and are neither nutritious nor appealing*	
Element 4.d. Technology				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Is open to future needs and trends in technology; ensures technology plan is in place and includes long-range plan to replace and upgrade hardware, software, and infrastructure	*Ensures technology plan in place with long-range plan to replace and upgrade hardware, software, and infrastructure*	*Technology plan in place, but no replacement plan for hardware, software, and infrastructure*	*No technology plan in place; no replacement plan for hardware, software, and infrastructure*	
Element 4.e. Maintenance***				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures maintenance department operates efficiently and effectively and has a system for reporting and/or handling work orders in timely manner; schedule for maintenance is in place and is followed	*Ensures maintenance department operates efficiently and effectively most of the time; most work orders are completed in timely manner*	*Maintenance department operates on day-to-day basis, with no system for reporting and/or handling work orders*	*Maintenance department operates haphazardly with no system for reporting and/or handling work orders*	
Element 4.f. Personnel				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures sites are staffed appropriately; staff receive on-going professional development	*Most sites are staffed appropriately; staff receive on-going professional development*	*Multiple sites lack appropriate number of staff; professional development is offered, but not consistently used*	*Staff level is inadequate across school district with no professional development offered, or, if offered, not utilized*	

** Note 4.b.: Safety is a concern regardless of whether the school district operates its own transportation services or contracts with an outside vendor.*

***Note 4.c.: Providing nutritious meals is important regardless of whether the school district operates its own food service or contracts with an outside vendor.*

****Note 4.e.: School district facilities and grounds management is important regardless of whether the school district operates its own maintenance programming or contracts with an outside vendor.*

Standard 5. Human Resources				
Element 5.a. Internal Communications				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Establishes system for keeping staff continually informed of important matters and allowing opportunities for regular input	*Keeps staff informed of most important matters and seeks input annually*	*Inconsistently keeps staff informed of important matters*	*Lacks specific system to inform staff of important matters or fails to seek input*	
Element 5.b. Personnel Concerns				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Follows established comprehensive, proactive system with personnel matters; routinely discusses personnel policies	*Uses policies and procedures to address personnel matters with consistency, fairness, discretion and impartiality*	*Establishes policies and procedures, but does not implement them consistently*	*Policies and procedures for handling personnel concerns in consistent manner are not in place; some situations may be handled with bias or inconsistency*	
Element 5.c. Delegation of Duties *				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Delegates responsibility to staff that will foster professional growth, leadership, and decision-making skills	*Delegates responsibility to appropriate staff*	*Is reluctant to place much authority or decision-making with key staff*	*Tightly controls decisions made within administrative team*	
Element 5.d. Visibility and Approachability				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Is visible at variety of school events and approachable by staff; prioritizes regular visits to buildings and classrooms; consistently follows open door policies	*Is visible and approachable by staff; visits buildings and/or classrooms*	*Seldom visits buildings; attends few building events and activities; is not approachable*	*Is neither visible nor approachable by staff; is isolated from staff*	
Element 5.e. Hiring and Staff Development				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Follows established plan for recruiting, hiring, supporting, inducting, developing, and retaining staff while keeping students' interests in mind	*Follows established plan for recruiting, hiring, supporting, inducting, developing, and retaining staff*	*Plan exists for recruiting, hiring, supporting, inducting, developing, and retaining staff, but is not used consistently*	*No plan exists for recruiting, hiring, supporting, inducting, developing, and retaining staff*	
Element 5.f. Collective Bargaining**				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Assists school board in preparing for and conducting negotiations	*Is proactive in preparing for collective bargaining by sharing appropriate information*	*Accepts that collective bargaining is necessary and may be challenging*	*Does not seek to understand and/or improve collective bargaining*	
Element 5.g. Evaluation				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Puts in place appropriate performance evaluation systems; assures school district staff are evaluated at least annually; completes required evaluations; ensures necessary development plans are in place and that evaluations are consistent across school district	*Assures most staff are evaluated annually and that evaluations are completed in a timely manner; some needed individualized staff improvement plans not developed*	*Assures evaluations are completed, but are consistent or not in compliance with state law*	*No performance evaluation system in place; evaluations not completed as required by state law*	

**Note 5.c.: School district finances and structures impact staffing levels and administrative oversight and responsibilities.*

***Note 5.f.: School district-related negotiations processes vary based on negotiations philosophy, approach, and models used.*

Standard 6. Teaching and Learning				
Element 6.a. Staff Development				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures comprehensive staff development plan exists and aligns with school district and school specific goals and complies with law; assures staff development programs fit school district-specific plan, goals, and priorities and focus on increasing student achievement	*Ensures staff development plan exists and is followed most of the time; assures staff development programs are based upon available opportunities targeted toward staff growth and increasing student achievement*	*A staff development plan in place, but not consistently followed; staff development programs are based upon available opportunities*	*No comprehensive school district staff development plan; staff development not consistently provided; staff are left responsible for their improvement*	
Element 6.b. School Improvement				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures school improvement plans are in place at all buildings and align with school district-wide goals; assures plans and strategies are in place and used for implementing improvement efforts and monitoring progress	*Ensures school improvement plans are in place at all buildings and align with school district-wide goals*	*School improvement plans are in place at building level, but lack school district-wide coordination*	*School improvement efforts are limited; no comprehensive plan in place*	
Element 6.c. Curriculum and Instruction				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures curriculum is in place, aligned across grade levels, and complies with state standards; assures instructional practices are differentiated and personalized to student needs and that technology enhances teaching and learning	*Ensures curriculum meets the state standards; strives to accommodate diverse learning styles, needs, and levels of readiness; makes some effort to incorporate technology into learning*	*Allows teachers to define their own curriculum; little coordination exists; encourages teachers to enhance instructional skills and embrace technology, but no comprehensive program is in place*	*Curriculum is not a priority and/or is inconsistent across grade levels; little to no focus on instruction exists; Technology not utilized in classroom instruction*	
Element 6.d. Professional Knowledge of Teaching and Learning				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Demonstrates knowledge and comfort with current instructional programs; seeks to communicate how the school district is implementing best practices; participates actively in professional groups for the school district's benefit	*Demonstrates knowledge of current instructional programs and is able to discuss them; seeks to learn and improve upon personal and professional abilities*	*Is somewhat knowledgeable of current instructional programs; relies on others for information/data*	*Is uninvolved in current instructional programs; is unaware of current instructional issues*	
Element 6.e. Culture of Cooperation				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Develops and supports open, productive, caring, and trusting relationships among staff	*Encourages open, productive, caring, and trusting environment among staff*	*Haphazardly supports open, productive, caring, and trusting environment among staff*	*Culture of trust does not exist*	

Standard 7. Student Support				
Element 7.a. Student Engagement and Feedback				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Empowers staff to cultivate and reinforce student engagement in school; student conduct is positive; actively seeks student input and creates methods for students to be actively involved in setting school district-wide goals	*Asks staff to foster and reinforce student engagement in school; most student conduct is positive; readily accepts student input and engages students in school district-wide goal setting*	*Ensures staff encourage and reinforce student engagement in school; some students engage in positive conduct; accepts student input, but does not seek it*	*Staff do not foster or reinforce student engagement; positive student conduct does not exist; does not accept student input or feedback*	
Element 7.b. Student Attendance				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Prioritizes student attendance; addresses individual student attendance problems early and supports are in place; assures attendance rates are maintained at a high level	*Focuses on attendance; plans and interventions to address chronic attendance problems exist, but are not consistently implemented; attendance rates are improving*	*Attendance is not an area of focus; no plan exists to address attendance; attendance rates fluctuate*	*Attendance is not addressed as a policy issue; no plan to address attendance exists; attendance rates are decreasing*	
Element 7.c. Support for Students				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Provides systems of academics, supports, services, extracurricular activities, and accommodations to meet range of students' learning needs; ensures coordination and alignment of supports; maintains safe, caring, healthy, respectful, and inclusive learning environment for students	*Provides systems of academics, supports, services, extracurricular activities, and accommodations to meet most students' range of learning needs; coordination and alignment could be improved; trusting, safe, inclusive, and respectful school environment exists*	*Academics, supports, services, extracurricular activities, and accommodations to meet some students' range of learning needs; trusting, safe, inclusive, and respectful school environment exists and is sustained for most students*	*Academics, supports, services, extracurricular activities, and accommodations are not available for students; trusting, safe, inclusive, and respectful school environment does not exist for many students*	
Element 7.d. Student Discipline				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Clearly defines expectations for student behavior and conduct; policies identify student behaviors subject to discipline; enforces violations of student discipline policy in even-handed manner; communicates expectations for student behavior to parents and students on regular basis	*Defines expectations for student behavior and conduct; policies identify most behaviors subject to discipline; enforces violations of student discipline policy; communicates expectations for student behavior to parents and students, but not regularly*	*Defines expectations for some student behavior and conduct; policies specify some behaviors subject to discipline; does not enforce violations of student discipline policy for most students; provides some communication to parents and students*	*Does not clearly define expectations for student behavior; policies do not specify behaviors subject to discipline; does not consistently enforce violations of student discipline policy; communication not provided to parents and students*	
Element 7.e. Culture of Cooperation				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Develops and supports open, productive, caring, and trusting school culture among students	*Encourages open, productive, caring, and trusting school culture among students*	*Haphazardly supports creation of open, productive, caring, and trusting school culture among all students*	*Trusting school climate does not exist*	

Element 7.f. School Safety and Security				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures system-wide plan is developed and implemented to assure all school district buildings and grounds are safe and secure; collaborates with local law enforcement and fire prevention agencies; ensures use of effective crisis management strategies and techniques; monitors for effectiveness; ensures drills are conducted to ensure parties know roles and responsibilities	*Ensures plan has been developed and implemented to assure school district buildings and grounds are safe and secure; collaborates with local law enforcement and practicing safety drills to ensure parties know responsibilities*	*Ensures plan has been developed to assure school district buildings and grounds are safe and secure, including some of the required safety drills*	*No plan has been developed to assure school district buildings and grounds are safe and secure*	
Element 7.g. Emotional Health and Social Needs				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures system-wide plan has been developed and implemented to assure a healthy school and/or work environment; collaborates with local mental health and social services and agencies, if available, to provide services for students and/or staff; implements policies prohibiting bullying and harassment as intended and evaluates on ongoing basis	*Ensures system-wide plan has been developed to assure a healthy school and/or work environment; collaborates with local services and agencies to provide social and emotional support options and services for students and/or staff; ensures policies prohibiting bullying and/or harassment have been developed and implemented*	*Plan has been developed to assure a healthy school learning and work environment; collaborates with local services to provide social and emotional support options and services for students and/or staff, but is not followed completely; policies prohibiting bullying and/or harassment policies have been developed*	*No plan developed to assure a healthy learning and/or work environment; no plan for social and emotional support options and services for students and/or staff exists; policies prohibiting bullying and/or harassment do not exist*	

Standard 8. Ethical and Inclusive Leadership				
Element 8.a. Ethics and Professional Behavior				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Demonstrates commitment to highest standards of ethical and professional behavior, including courage and integrity; creates climate in which employees are highly conscious of ethical and professional expectations and holds each other accountable; provides exemplary model that influences stakeholders to act with high degree of professionalism, respect, and trustworthiness	*Consistently models highest standards of ethical and professional behavior, including courage and integrity; guides staff to articulate and reinforce high ethical and professional expectations for school district staff; solicits, engages, and interacts with stakeholders in professional, respectful, and trustworthy manner*	*Follows acceptable standards of ethical and professional behavior; articulates expectations for ethical and professional behavior by staff and with stakeholders in professional, respectful, and trustworthy manner*	*Does not comply with standards of ethical and professional behavior; does not articulate expectations or monitor compliance for ethical and professional behavior in the school district; does not interact with others in professional, respectful, and trustworthy manner*	
Element 8.b. Interactions with Staff, Students, and Community				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Assures that school district procedures and practices are systematically reviewed and revised to reflect fairness and respect for human dignity for members of school community; builds relationships with union and non-affiliated employee groups through trust and sharing appropriate information	*Guides staff to examine school district procedures and practices for adherence to principles of fairness and human dignity; manages dynamics of union relationships*	*Frequently examines school district procedures and practices for adherence to principles of fairness and human dignity; works to make the best of union relationships*	*Does not examine school district procedures and practices for adherence to principles of fairness and human dignity; is unable to work with union leadership; does not work to improve relationships*	
Element 8.c. Professional Practice				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Demonstrates high level of self-awareness of and commitment to improve upon professional practice	*Demonstrates self-awareness and need for improved professional practice*	*Has awareness of need to improve on professional practice*	*Does not demonstrate awareness of need to improve professional practice.*	
Element 8.d. Diverse Communities				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Fosters formal and informal partnerships with diverse groups to support mutual goals.	*Develops strategies to help staff and the school board become familiar with views and characteristics of diverse groups in the community*	*Becomes familiar with views and characteristics of diverse groups within the community*	*Does not recognize or respond to the existence of diverse groups in the community*	
Element 8.e. Cultural Competency				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Engages stakeholders to develop a school district-wide welcoming culture that honors the values, beliefs, norms, and traditions of diverse groups and integrates diverse representation into school and school district decision making	*Develops strategies to help staff capitalize on assets that students from diverse cultural, ethnic, racial, and economic backgrounds bring to the classroom*	*Assures that staff has necessary cultural competence to respond to students' needs*	*Does not use strategies that recognize and capitalize on community's diversity*	

Element 8.f. Equity Plan Implementation				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	NA
Ensures a coordinated, system-wide plan to achieve equity for all students and staff has been developed and implemented, including strategies for meaningful engagement of students and staff from diverse communities and backgrounds, strategies for recruiting diverse staff, closing the achievement gap, and providing staff development; monitors plan is on ongoing manner	*Ensures a system-wide plan to achieve equity has been developed and implemented, including strategies for meaningful engagement of students and staff from diverse communities and backgrounds, targeted efforts to close achievement gap, and providing professional development*	*A plan to achieve equity has been developed, including strategies for meaningful engagement of students and staff from diverse communities and backgrounds*	*No plan to achieve equity has been developed*	

Step 2: Schedule and Hold a Mid-Year Evaluation

The school board determines the superintendent evaluation process and procedures, which must comply with Minnesota's Open Meeting Law (Minnesota Statutes Chapter 13D) and the Minnesota Government Data Practices Act (MGDPA) (Minnesota Statutes Chapter 13).*

Midway through the evaluation cycle, school board members should conduct a formative evaluation of the superintendent to assess the superintendent's progress toward the established goals and standards. The superintendent may choose to complete a self-evaluation. The school board and superintendent should note that superintendent evaluations may be conducted more often.

The school board's completed formative evaluation form should be placed in the superintendent's personnel file and later attached to the summative evaluation. Please see the sample superintendent evaluation timeline (page 5), the sample mid-year formative evaluation form (page A-5), and the sample superintendent self-evaluation form (page A-8).

Preparing for the Mid-Year and End-of-Year Evaluation Meetings

The process and procedures for preparing for and holding the mid-year and end-of-year evaluation meetings should be developed and documented well in advance to ensure the meetings run as smoothly as possible. One process a school board might follow is provided below.

- One month prior to the evaluation, the school board schedules a closed meeting in compliance with M.S. 13D.05, Subd. 3(a) for the purpose of discussing the superintendent's performance evaluation;
- One or two weeks prior to the closed evaluation meeting, the school board chair distributes the evaluation form to the other school board members for review and preparation prior to the evaluation meeting;
- During the evaluation meeting, the school board chair leads the discussion to help the school board reach a consensus on the superintendent performance. As they review each goal and standard, the school board members should note their ratings when appropriate and provide general comments on the superintendent's progress and/or growth;
- The school board chair writes the school board members' comments and ratings on the appropriate evaluation form. After the evaluation meeting, the form completed by the school board chair becomes the school board's overall mid-year or summative evaluation of the superintendent's performance. Once signed by the superintendent and school board chair, the completed form is placed in the superintendent's personnel file.
- The school board chair ensures that the school board complies with all of the requirements of M.S. 13D.05, Subd. 3(a).

**Note: When evaluating the superintendent's performance, school board members should be aware that any data that the school district collects is government data that may become the subject of a MGDPA request.*

Step 3: Schedule and Hold an End-of-Year Summative Evaluation Meeting

At the end of the evaluation cycle, the school board should conduct a summative evaluation of the superintendent. The school board assigns ratings, along with supporting evidence, based on the superintendent's accomplishment of the school board-approved goals and standards. The superintendent's presentations to the school board throughout year, other evidence and data, and an ongoing discussion of the superintendent's progress toward the goals and standards will provide school board members with important information to support their evaluation.

The school board determines the superintendent evaluation process and procedures, which must comply with Minnesota's Open Meeting Law (Minnesota Statutes Chapter 13D) and the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13).* Please see the sample superintendent evaluation timeline (page 5) and a sample end-of-year summative evaluation (page A-6).

School board members prepare for the summative evaluation meeting by reviewing the established goals and standards to determine whether progress was made and/or growth or achievement has occurred. Each school board member should prepare to share observations and ratings for each goal and standard assessed. The school board chair facilitates the discussion and invites the superintendent to provide additional clarification/progress reports, if any, the school district-focused goals and professional development goals for the superintendent.

When considering the rating to choose, school board members should keep the following brief descriptions in mind:

- "**Highly Effective**" – the superintendent's performance goes above and beyond proficiency to achieve an exceptionally high level. This rating is relatively rare.

- "**Effective**" – the superintendent's performance is fully satisfactory, meeting all expectations at a high level. The superintendent not only meets goals and carries out plans effectively, but also shows flexibility and creativity in adjusting to changed circumstances or unexpected roadblocks and can articulate the progress to date and future plans.

- "**Developing**" – the superintendent's performance demonstrates many of the characteristics associated with effective performance, although a few exceptions and inconsistencies may exist.

- "**Ineffective**" – the superintendent's behavior does not demonstrate the characteristics associated with effective performance. The superintendent may behave contrary to expectations or may fail to show positive behaviors desired. This rating is relatively rare.

Based on the discussion, the school board completes an overall end-of-year summative evaluation form and provides a summary of its conclusions at its next open school board meeting. The school board chair ensures that a copy of the summative evaluation is placed in the superintendent's personnel file.

Tips for Conducting a Fair and Objective Evaluation Meeting

Holding the evaluation meeting requires prior thought and tact. The school board has a responsibility to evaluate the superintendent's performance. Unfortunately, no evaluation process or instrument is completely objective and some subjectivity is to be expected. However, every evaluation process should foster a fair analysis of the superintendent's performance.

Tips for conducting the superintendent's evaluation include:

- Maintain a respectful, professional process
- Focus on standards and goals, not personality
- Identify strengths in performance on which the superintendent can build
- Address poor results with tact and constructive criticism
- Give recommendations for corrective action where needed
- Go beyond conclusion reporting; use a problem-solving focus
- Encourage a professional development plan
- Conclude the evaluation by outlining priority goals for the coming year

OVERVIEW OF PART 3

Part 3: Appendices

1. Evidence Examples

2. Goals and Standards Evaluation Forms/Examples
   - Sample Form 1 – Establish Goals and Standards
   - Sample Form 2 – Mid-Year Formative Evaluation
   - Sample Form 3 – School Board's Final End-of-Year Summative Evaluation
   - Sample Form 4 – Final Performance Summary Sheet
   - Sample Form 5 – Superintendent Self-Evaluation Form (Optional)

APPENDICES

A. Evidence Examples

The validity, reliability, and effectiveness of the evaluation instrument chosen will rely upon school board members' use of evidence to rate the superintendent's performance regardless of whether the performance evaluation is a goal or standard. Evidence helps to demonstrate performance of the superintendent and removes guess work and subjectivity from the evaluation. Data sources are those documents, communications, newspaper articles, agendas, etc., that provide evidence of the superintendent's performance.

The data sources that serve as evidence of the superintendent's performance should be selected at the beginning of the evaluation cycle and be mutually agreed on by the school board and superintendent. Data sources should be limited to only what is needed to inform rating the superintendent's performance for a specific goal or standard. Excessive use of evidence clouds the evaluation process and wastes precious time and resources. The school board and superintendent should also establish when data sources are to be provided, i.e., as they originate, at designated checkpoints, during self-evaluation, etc.

The following list provides a sampling of data sources that may be used as evidence of performance. The list is by no means exhaustive, but it provides an overview of many commonly created and used data sources. Again, the board and superintendent should work together to select the data sources that best demonstrate the superintendent's performance for each goal and/or standard to be assessed.

School District Policies, Plans, and Reports	Relevant Goal/Standard	Date Submitted
Administrative Calendar		
Affirmative Action Plan		
Auditor's Report		
Community Education Annual Report		
Community Survey		
Crisis Management Plan		
Diversity Training/Awareness Plan		
ESSA Accountability Report		
Long-Range Facilities Management Plan		
Minnesota Report Card		
Minnesota Student Survey Results		
NAEP Data		
Needs Assessment		
Q-Comp Plan		
School Improvement Plan		
Staff Handbook		
Strategic Plan		
Student Handbook		
Wellness Report		
World's Best Workforce Report		

School District Employees		
Background Check Verification		
Contract Negotiations Participation		
Grievances (number, reason, status)		
Hiring Process Documents		
Job Descriptions		
Instruction, Curriculum, and Assessment		
Instruction-focused Professional Development		
Presentations to Staff		
Professional Learning Communities		
Teacher Use of Student Data		
Students and Curriculum		
Bullying/Harassment Programs		
Celebrations of Student Achievement		
Character Education Program		
Curriculum and Instruction Audit		
Curriculum Team Meeting Agendas		
Enrollment Projections		
Equity Program Results		
Graduation Rates		
Open Houses		
Parent Classes		
Parent-Teacher Conferences		
Positive Behavior Supports		
Program Evaluation		
Registration Materials		
Student Achievement Data		
School District Finances		
Bids and Quotes		
Fund Management Policies and Procedures		
Grants Applied For/Received		
School District Budget		
Communications and Community		
Civic Group and Stakeholder Presentations		
Community Meeting Agendas/Minutes		
Community Partnerships		
Outreach Programs		
Parent Communications		
Relationship Building Efforts		
School District Communication Plan		
School District Earned Media		
School District Social Media Plan and Presence		
Superintendent Participation in Community Organizations		
Superintendent Professional Memberships		
Website Development, Maintenance, and Usage		

School Board and Administration		
Administrative Team Meeting Agendas/Minutes		
New School Board Member Orientation Program		
Policies and Administrative Procedures		
Recommendations to the School Board		
School Board and Administrative Goals		
School Board Meeting Agendas		
School Improvement Advisory Committee Minutes		
Workshops and Training Programs		

B. Evaluation-Related Forms

A school board and superintendent should collaborate to develop evaluation forms.

Below, five sample forms are provided. The content in each sample form illustrates the nature and extent of the content that might be provided. Your school district may choose to adopt one of these options or create its own evaluation forms.

Form 1: Establish Goals and Standards

The goals for the superintendent are set forth, together with the evidence to be provided to establish the superintendent's performance of the goal. The evaluation scale that the Governance Team will use to evaluate the superintendent's performance is included.

Form 2: Mid-Year Formative Evaluation Form

The superintendent's goals and the standards are stated and evidence of progress or growth to date is described. The school board then provides overall comments.

Form 3: School Board's Final End-of-Year Summative Evaluation

The superintendent's goals, which appear on Form 1, are set forth. The school board completes the evaluation scale for each goal and standard and, in addition, states an overall rating for the combined goals and standards. Qualitative guidance is included regarding the goals and standards. The superintendent is provided an opportunity to offer comments.

Form 4: School Board's Summary of its Conclusions

The school board provides a summary statement on each superintendent goal and standard.

Form 5: Superintendent Self-Evaluation Form (Optional)

The superintendent provides evidence of performance of each goal, together with evidence of progress/growth related to each goal. The superintendent also provides evidence of progress/growth on each standard, noting areas of strength and areas needing improvement.

SAMPLE FORM 1 – ESTABLISH GOALS AND STANDARDS	
Goal 1: Provide leadership to maximize use of school district resources	**Evidence of Performance 1:** By (month) of 20--, develop and implement a five (5) year capital improvement plan, identifying general and deferred maintenance needs for all facilities and an annual allocation of resources for meeting needs.
	Evidence of Performance 2: By the fall of 20__, develop a plan by which the school district will meet the fund balance reserve goal of ___ days or ___% of the annual general fund of the school district.
	Evidence of Performance 3: Annually prepare and submit a report to the school board concerning expected and unexpected revenue/expenditure changes for all funds for the current fiscal year and for the following three (3) years.
Goal 2: Provide leadership to strengthen school/community communications and relationships.	**Evidence of Performance 1**: Assess existing communication methods and identify preferred communication methods and content for internal and external stakeholders concerning volunteer and partnership opportunities.
	Evidence of Performance 2: Increase by __% the number of parents who "Agree" or "Strongly Agree" that "the school district provides timely and informative communication about the school district" on the school district's climate survey.
	Evidence of Performance 3: Conduct a minimum of four school district surveys and/or community meetings on specific school district programs or initiatives.

Standard 1. Governance Team: Element 1.b. Goals and/or Strategic Plan

Please select one of the following: highly effective, effective, developing, ineffective, or not applicable.

Highly Effective (4)	***Effective (3)***	***Developing (2)***	***Ineffective (1)***	***Not Applicable***
Facilitates development of short- and long-term measurable school district goals and aligns available resources to accomplish goals	*Facilitates development of short-term and long-term school district goals and recommends financial strategies to meet goals*	*Goals are defined by implementing standards and seeking to maximize student achievement*	*Goals are not developed.*	

Evaluation Period: _____ to _____

Superintendent's Signature: _____ Date: _____

School Board Chair's Signature: _____ Date: _____

** No more than three standards should be evaluated at one time.*

*** Additional goals and/or standards/elements may be inserted above.*

SAMPLE FORM 2 – MID-YEAR FORMATIVE EVALUATION FORM*
Goal 1: Provide leadership to obtain and maximize use of the school district's resources.
Evidence of Progress and/or Growth to Date: Action plan with status update on plan, including: documents in progress or completed, minutes of staff/administrative team meetings on plan development, and specific school board policies and administrative rules/regulations developed or used to implement measurable indicators
Goal 2: Provide leadership to strengthen school/community communications and relationships.
Evidence of Progress and/or Growth to Date: A list was generated of the existing communication methods used with the community, volunteers, and partnership organizations; identifying the preferred modes of communication for each. Action plan outlining a timeline of data and input gathering surveys to be conducted and community meetings has been provided. One survey has been done, data analysis has been initiated.
Standard 1. Governance Team: Element 1.b. Goals and/or Strategic Plan
Evidence of Progress and/or Growth to Date: Strategic planning process facilitator has been selected by the school board. Several planning sessions have been scheduled. The school board has approved new school district mission, vision, and beliefs statements and is developing the short- and long-range school district goals with community and staff input.
Overall Comments: **Goal 1:** The superintendent developed a detailed and workable action plan. The superintendent has implemented the action plan and has begun to develop short- and long-term goals for the school district, with input from our staff and administrative team. The school board encourages the superintendent to make the goals measurable, as financial strategies will need to be implemented to meet these goals. **Goal 2:** Initially, the school board thought it would review the data analysis of two surveys by this time. The surveys may be too broad given the results are generating an overwhelming amount of data. The community input meeting held this fall gleaned supportive and specific information regarding program input. This goal may be ongoing as the survey process and procedures are fine tuned.

Mid-Year Evaluation Period: _____ to _____

Superintendent's Signature: _____ Date: _____

School Board Chair's Signature: _____ Date: _____

*Additional goals and/or standards/elements may be inserted above

SAMPLE FORM 3 – SCHOOL BOARD'S FINAL END-OF-YEAR SUMMATIVE EVALUATION*				
Place *one* check [✔] in each row for each goal and *one* check [✔] for overall rating.				
	4 Highly Effective	**3 Effective**	**2 Developing**	**1 Ineffective**
Goal 1: Provide leadership to obtain and maximize utilization of the school district's resources.				
Goal 2: Provide leadership to strengthen school/ community communications and relationships.				
Overall Goals Rating:				
Standard 1. Governance Team:				
Element 1.b. Goals and/or Strategic Plan				
Overall Rating Standards Ratings				
Overall Rating Goals and Standards (Combined)				

A. **For the goals and standards, which best illustrates the superintendent's greatest strength and why?** Our superintendent believes in school district strategic planning. The superintendent is very organized in his/her efforts to develop short- and long-term goals and to align available resources to that end. The superintendent is visible at community and school events, always cultivating open lines of communication with our stakeholders, and continually enhances positive relationships.

B. **For the goals and standards, which presented the superintendent with the greatest challenge and why?** The abundance of data generated by the survey given was overwhelming. As we move forward with the school district's new strategic plan, identifying the specific areas that need to be worked on and then inviting community and staff input, both survey and community meeting formats generated is important. The input was invaluable to developing the short-term and long-term goals for our school district and should continue.

C. **How might the school board enhance the superintendent's strengths and assist in overcoming challenges?** Community meeting involvement by individual school board members may support the superintendent. Using the information that the superintendent gleaned from the community will be important evidence for the alignment of resources as we build next year's school district budget. The expectation of up to four surveys a year needs to be revisited. Equal weight should be given to committee and group meeting input.

D. Superintendent's Comments:
We made good progress on the goals this year. We gleaned an abundance of information from our stakeholders and the community support is overwhelming. I have aligned school district resources to meet the community supported goals in our upcoming year's budget. With school board support, this budget will facilitate the needed changes. The comments above will be the basis of next year's goals.

Evaluation Period: _____ to _____

Superintendent's Signature: _____ Date: _____

School Board Chair's Signature: _____ Date: _____

* Additional goals and/or standards/elements may be inserted above.

SAMPLE FORM 4 – SCHOOL BOARD'S SUMMARY OF ITS CONCLUSIONS *
Goal 1: Provide leadership to obtain and maximize utilization of the school district's resources. **Summary Statement:** The superintendent effectively led our school district through a strategic planning action plan that included the development of short-term and long-term goals. These measurable goals will be the basis of an alignment of resources to accomplish these goals.
Goal 2: Provide leadership to strengthen school/community communications and relationships. **Summary Statement:** The superintendent effectively facilitated open communication with our community. The superintendent held small and large group meetings and surveyed stakeholders to get real time data on which to base the short- and long-term goals. This ongoing input is vital to the school district administration and school board as we set school district goals and meet the needs of all of our students.

Standard 1: Governance Team
Element 1.b. Goals and/or Strategic Plan **Summary Statement:** The superintendent facilitated the development of the school district's short-term and long-term goals. The superintendent recommended necessary financial strategies to meet those goals.

Evaluation Period: _____ to _____

Superintendent's Signature: _____ Date: _____

School Board Chair's Signature: _____ Date: _____

**Pursuant to M.S. 13D.05, Subd. 3 (a), the school board may close a meeting to evaluate the performance of an individual who is subject to its authority. At its next open meeting, the school board shall summarize its conclusions regarding the evaluation.*

Note: The school board's summary must give enough information so that a reasonable person would know what occurred without disclosing private personnel data. For more information see page 7 or contact MSBA or MASA.

<table>
<tr><th colspan="2">SAMPLE FORM 5 – SUPERINTENDENT SELF-EVALUATION FORM (OPTIONAL)</th></tr>
<tr><td rowspan="3"><u>Superintendent Goal 1:</u> Provide leadership to obtain and maximize utilization of the school district's resources.</td><td><u>Evidence of Performance 1:</u> By (month) of 20--, develop and implement a five (5) year capital improvement plan identifying general and deferred maintenance needs for all facilities and an annual allocation of resources for meeting those needs.</td></tr>
<tr><td><u>Evidence of Performance 2:</u> By the fall of 20__, the school district will meet the fund balance reserve goal of ___ days or ___% of the annual general fund of the school district.</td></tr>
<tr><td><u>Evidence of Performance 3:</u> On an annual basis, prepare and submit a report to the school board concerning expected and unexpected revenue/ expenditure changes for all funds for the current fiscal year and for the following three (3) years.</td></tr>
<tr><td colspan="2"><u>Evidence of Progress and/or Growth Goal 1 to Date:</u> This year, I facilitated the school board's strategic planning process. School district staff and community members participated in developing the strategic plan. We are working to align the school district's resources and the strategic plan priorities and to guide school district decision making. We incorporated the school district's capital improvement plan into the strategic plan. I am cognizant of the school board's goal of establishing a 45-day fund balance reserve. I am pleased that we now have set aside an additional five days of fund balance this year and will continue to work toward the established fund balance goal in subsequent years. My annual report includes a review of expected and unexpected revenue and expenditures changes for the current fiscal year and projected scenarios for the next three years</td></tr>
<tr><td rowspan="3"><u>Goal 2:</u> Provide leadership to strengthen school/community communications and relationships.</td><td><u>Evidence of Performance 1:</u> Complete an assessment of existing communication methods and number of types of school district-related volunteer and partnership opportunities that identifies preferred communication methods and information wanted and needed about volunteer and partnership opportunities for both internal and external stakeholders.</td></tr>
<tr><td><u>Evidence of Performance 2:</u> Increase by __% the number of parents who "Agree" or "Strongly Agree" with the statement "The school district provides timely and informative communication about the school district" on the school district's climate survey.</td></tr>
<tr><td><u>Evidence of Performance 3:</u> Conduct a minimum of four school district surveys or community meetings related to specific school district programs or initiatives.</td></tr>
<tr><td colspan="2"><u>Evidence of Progress and/or Growth Goal 2 to Date:</u> Three surveys were conducted this year. The information from the staff and community was analyzed by the administrative team to determine trends and needs, presented to the staff and the community, and used to establish the strategic plan priorities. The strategic planning process resulted in new school district mission, vision, and belief statements, and measurable short- and long-term goals. The survey information was instrumental in the planning process. We will continue to conduct surveys annually, but we will need to be more specific and mindful in of what we want to know when generating the questions. Parents preferred the online survey format and suggested no more than two surveys per year. Doing this each year will get the parents in the routine of sharing their input and help them understand how important their input is to the school district.</td></tr>
</table>

Standard 1. Governance Team: Element 1.b. Goals and/or Strategic Plan				
Believes in and facilitates the development of short- and long-term measurable school district goals and aligns available resources with the budget to accomplish these goals	*Facilitates the development of short-term and long-term goals for the school district and recommends necessary financial strategies to meet those goals*	*Goals are defined by implementing standards and seeking to maximize student achievement*	*Goals are not developed*	
Evidence of Progress and/or Growth Standard 1 to Date: Working through the strategic planning process this year has made me a believer in that process. The input from our stakeholders became the basis and impetus of our school board's planning. The strategic plan provides a firm foundation on which to make staff, facility, and resource decisions. We will revisit our strategic plan yearly and will glean ongoing input from our stakeholders to guide our work.				
Areas of Strength: As a result of this year's successful strategic planning process, I have become a strong proponent and advocate for the process and its importance in the school board's goal of providing a successful learning experience for all students. The strategic plan has focused us all on what is truly important. With this insight, we can use the school district resources appropriately and have made substantial progress toward the school board's fund balance goal.				
Areas Needing Improvement/Strategies for Improvement: I will take the advice of our stakeholders and streamline our online survey techniques. I will facilitate the school board's annual review and revision of the school district's strategic plan. This is a priority that is essential to support the school board's work.				

Evaluation Period: _____ to _____

***** Recommend no more than three standards be evaluated at one time.

** Additional goals and/or standards/elements may be inserted above.

*** MSBA and MASA do not recommend using 360-degree feedback tools for an evaluation because the school board directs the superintendent and should not delegate this responsibility to others. If 360-degree feedback is initiated, it should be used by the superintendent for growth purposes. The decision whether to share the results should be controlled by the superintendent.

12. Enrollment Update 222

Enrollment K-5: 419, 6-12: 448 Total Enrollment: 867

	2019-20 Projection	Sep 6	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	June 1
Grade K	55	57	59	59	59	58	58	58	58	58	58
HK	4	13	14	14	14	14	14	14	14	14	14
Grade 1	72	75	76	77	77	78	78	78	78	78	78
Grade 2	65	70	70	71	71	71	71	71	71	71	71
Grade 3	59	62	61	61	61	61	60	60	60	60	60
Grade 4	66	68	67	67	67	67	67	67	67	67	67
Grade 5	70	72	72	72	72	72	71	71	71	71	71
	391	**417**	**419**	**421**	**421**	**421**	**419**	**419**	**419**	**419**	**419**
Grade 6	68	66	66	66	67	68	68	68	68	68	68
Grade 7	68	67	67	67	67	67	65	65	65	65	65
Grade 8	75	76	76	76	74	74	74	74	74	74	74
Grade 9	69	70	69	68	68	67	67	68	68	68	68
Grade 10	61	59	58	57	57	57	57	58	57	57	57
Grade 11	77	76	76	74	74	72	70	69	68	68	68
Grade 12	50	50	49	48	48	48	48	48	48	48	48
	468	**464**	**461**	**456**	**455**	**453**	**449**	**450**	**448**	**448**	**448**
Grades K-12	**859**	**881**	**880**	**877**	**876**	**874**	**868**	**869**	**867**	**867**	**867**

13. Dates to Remember
    A. Regular School Board Meeting
    Monday, July 20, 2020, 7:00 PM, Barnesville High School and Zoom Remotely
14. Adjournment