



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | T: 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**Agenda**

**Regular Meeting**

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

February 2, 2026

6:00 PM

**LOCATION AND FORMAT:** The meeting will be held at the Ford Administration Building, 1620 E Elza Ave. Hazel Park, Michigan. It will be live-streamed on YouTube. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person or by emailing Board President, Beverly Hinton, prior to the meeting at boardmembers@hazelparkschools.org

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA (ACTION ITEM)**

**SPECIAL ORDER OF BUSINESS**

- A. Student of the Month
- B. High School Representative
- C. Hoover Presentation

**PUBLIC COMMENT**

*The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters. During this portion of public comment, each statement made by a participant shall be limited to five (5) minutes and participants must identify themselves by name and address.*

**CONSENT AGENDA (Action Items)**

*The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.*

**A. Approval of Minutes**

- 1) Board Meetings
  - a. 12.15.2025 Regular Board of Education Unofficial Minutes 4
  - b. 1.10.2026 BOE Workshop Meeting Unofficial Minutes 12
- 2) Committee Meetings
  - a. 1.12.26 Committee of the Whole Meeting Unofficial Minutes 14

B. <u>Monthly Financial Reports</u>	<u>22</u>
C. <u>Personnel Recommendations</u>	<u>57</u>
D. <u>Conference Requests</u>	<u>58</u>
<b>NEW BUSINESS</b>	
A. 2026 Board of Education Meeting Dates (Action Item)	59
B. 2026 MASB Delegate(s) (Informational)	
C. Youth Assistance Representative (Informational Item)	
D. Hazel Park Museum Representative (Informational Item)	
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N. 2026 Sinking Fund Projects (Action Item)	151
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V. Metal Detector - Junior High (Action Item)	186
W. Thermographic Scan (Action Item)	187
X. 2026 Erate (Action Item)	192
Y. NSBA Advocacy Institute (Action Item)	250
Z. Student Reinstatement (Action Item)	251
AA. Student Discipline (Action Item)	252

**REQUESTS FOR FUTURE AGENDA ITEMS****CALENDAR DATES****PUBLIC COMMENT**

*During this portion of public comment, each statement made by a participant shall be limited to three (3) minute and participants must identify themselves by name and address.*

**CLOSED SESSION**

- A. Motion to recess into closed session 8(c) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating

party requests a closed hearing.

B. Potential Motion (Action Item)

**SUPERINTENDENT REPORT**

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D. ADK Grant Winner	259
E. Freedom of Information Act (FOIA)	260

**BOARD MEMBER AND ADMINISTRATION COMMENTS**

**ADJOURNMENT**

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



**SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MICHIGAN  
REGULAR MEETING**

**CALL TO ORDER**

The Regular Meeting of the Hazel Park Board of Education was held at the Ford Administration on December 15, 2025 and was called to order by President Hinton at 6:00 PM.

**ROLL CALL**

Members Present:        Beaton, Becker, Fortress, Fox, Laframboise, Rattee, Hinton  
Members Absent:  
Others Present:         Cales, Dulmage, Wilcox, Paterson, Papasian-Broadwell

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA (Action Item)**

Moved by Fortress, supported by Rattee, that the Board of Education approve the Agenda, as written.

**Amended Motion:** Moved by Fortress, supported by Rattee, that the Board of Education approved the Agenda with the addition of Item G, HPECEA Salary Increases.

Discussion

Roll Call Vote

Yeas:    Fortress, Rattee, Beaton, Becker, Fox, Laframboise, Hinton

Nays:

Motion carried.

**SPECIAL ORDER OF BUSINESS**

A. Student of the Month

The Board of Education recognized students across the district who received Student of the Month.

~~B. Junior High Representative~~

C. High School Representative

Preston Blaze, the High School Representative, provided updates on recent events at the school. The boys' basketball team is currently 2-2 after beginning their season on December 2nd, while the girls' basketball team won their season opener against Lampir on December 9th. The cheer team took 1st place at a Division 4 meet. The band held their winter concert, and the spring musical has been announced as Beetlejuice, with auditions for 4th-8th graders scheduled for tomorrow. The winter blood drive took place on December 8th, with 31 students signed up. Spirit Week is happening this week, with themes including Nightmare Before Christmas, Tinsel Tuesday, Ugly Sweater Day, Grinch vs. Candy Cane, and PJ Day. Students with fewer than five tardies will be rewarded with a celebration on December 19th. The winter pep assembly is set for December 18th. At the Michigan Thespian Festival, drama students received several superior and excellent ratings, and Bria Collins was awarded an \$80,000 scholarship to Rochester Christian University.

**D. Advantage Representative**

Princess Howze, the student representative, shared her experiences at Hazel Park Advantage. She expressed gratitude for the school's supportive environment, which has helped her improve her attitude, focus, and mindset. She highlighted her efforts to stay drama-free, stay on top of her work, and focus on graduating early. Princess also congratulated the boys' basketball team for placing second in their November tournament. She gave a special thank you to Miss Hall for her guidance with college planning, helping her gain acceptance to Grand Valley State University and Oakland Community College. Additionally, she welcomed the new math teacher, Miss Todd, whose clear teaching style has made math less stressful. Princess also praised the leadership of Mr. Smith and the overall positive changes at the school, contributing to a more organized and calm learning environment. She concluded by expressing her appreciation for the opportunity to represent the students.

**E. Advantage Presentation**

Drai Hall, Career and Education Navigator at Advantage, shared highlights from the first trimester, focusing on FAFSA completion, college applications, résumé writing, and interview preparation. One student was recognized for completing both FAFSA and college applications, and several students secured jobs after receiving support.

Students participated in interest-based, hands-on field trips in trades, health sciences, and technology, including MRCC Career Day, Michigan Career Quest, and a health showcase. Upcoming plans include college rep visits, campus tours, VR career exploration in January, a college and career fair on February 25, and a Decision Day celebration. Ms. Hall also noted continued support and success of recent graduates.

Charlie Robinson presented her original poem, "Where I'm From".

**PUBLIC COMMENT**                      None

**CONSENT AGENDA (Action Items)**

A. Approval of Minutes

1) Board Meetings

- a. 11.17.2025 Board of Education Regular Meeting — Unofficial Minutes
  - i. \*11.17.2025 Board of Education Regular Meeting — Closed Session #1 Minutes
  - ii. 11.17.2025 Board of Education Regular Meeting — Closed Session #2 Minutes
- b. 12.1.2025 Board of Education Special Meeting — Unofficial Minutes
  - i. \*12.1.2025 Board of Education Special Meeting — Closed Session Minutes

2) Committee Meetings

- a. 11.18.2025 Board of Education Policy Committee
- b. 12.8.2025 Board of Education Committee of the Whole - Unofficial Minutes

B. Monthly Financial Reports

C. Personnel Recommendations

~~D. Conference Requests (under \$500)~~

Moved by Fortress, supported by Rattee, that the Board of Education approve the consent agenda with moving Conference Requests to Item P.

Discussion      Trustee Fortress asked whether minutes from<sup>5</sup>the Policy Committee had been received or included in a

prior Boardbook, noting they did not see them. Administration indicated they would review the records, as there were three meetings, and follow up with the board.

Yeas: Rattee, Beaton, Becker, Fortress, Fox, Laframboise, Hinton

Nays:

Motion carried.

## NEW BUSINESS

### A. Budget Amendment #2 (Action Item)

Moved by Rattee, supported by Beaton, that the Board approve Budget Amendment #2, as presented.

Discussion Administration presented Budget Amendment No. 2, explaining it reflects current spending projections, with enrollment counts still pending state audit and some funding subject to recalculation. Revenues increased primarily due to a higher state aid foundation allowance, with unaudited enrollment at 2,845.4 FTE. Overall revenues increased by approximately \$658,000, bringing the total to \$57.6 million. Key drivers included about \$1.5 million in MPSERS stabilization and CTE funding, along with new instructional grants, while federal funding remained unchanged and ESSER funds have expired. Additional December state aid funding, including enrollment stabilization and educator compensation, will be reflected in a future amendment.

Expenses decreased by approximately \$223,000 due to staff reductions and ongoing budget refinements, resulting in projected expenditures of about \$58.8 million. The fund balance now reflects audited figures and is projected at approximately \$4.36 million. Administration outlined next steps focused on disciplined spending, monitoring grant use, evaluating staffing and cost-saving opportunities, and exercising caution with unbudgeted purchases as union negotiations begin. The educator compensation funding will flow through to staff following negotiations, and the board acknowledged the collaborative district-wide effort and the need for budget approval.

Yeas: Beaton, Becker, Fortress, Fox, Laframboise, Rattee, Hinton

Nays:

Motion carried.

### B. PowerSchool Training and Customer Support Hours (Action Item)

Moved by Rattee, supported by Beaton, that the Board approve the purchase of additional PowerSchool training and customer service hours, including implementation support for Incident Management, in an amount not to exceed \$1,865.75.

Discussion

Yeas: Rattee, Beaton, Becker, Fortress, Fox, Laframboise, Hinton

Nays:

Motion carried.

### C. School of Choice Resolution (Action Item)

Moved by Rattee, supported by Fox, that the Board approve the School of Choice Resolution, as presented.

Discussion

Yeas: Fox, Rattee, Beaton, Becker, Fortress, Laframboise, Hinton

Nays:

Motion carried.

### D. Oakland County School Board Association Resolution (Action Item)

Moved by Rattee, supported by Becker, that the Board approve the Resolutions for OCSBA, as presented.

Discussion

Yeas: Rattee, Becker, Beaton, Fortress, Fox, Laframboise, Hinton

Nays:

Motion carried.

E. Superintendent Merit Pay (Action Item)

Moved by Fortress, supported by Laframboise, that the Board approve the Superintendent to receive the \$3000 for Merit/Performance Based Pay, not to exceed \$3,000, to be paid on the December 26 payroll.

Discussion

Yeas: Fortress, Laframboise, Beaton, Becker, Fox, Rattee, Hinton

Nays:

Motion carried.

F. Non-Union Salary Schedules (Action Item)

Moved by Rattee, supported by Beaton, that the Board approve a formal Central Office Salary Schedule.

Discussion The board discussed MASA's recommendation to adopt a board-approved salary schedule for non-union staff, including the superintendent. Administration explained it is required to protect retirement benefits and does not involve new raises. HR will prepare the schedules and bring them to the board for approval.

Yeas: Rattee, Beaton, Becker, Fortress, Fox, Laframboise, Hinton

Nays:

Motion carried.

G. 2025-26 HPECEA Salary Increase and Ongoing Negotiations LOA (Action Item)

Moved by Rattee, supported by Fortress, that the Board approve the 2025-26 HPECEA Salary Increase and Ongoing Negotiations Letter of Agreement, as presented.

Discussion Administration presented the GSRP and Preschool Academy staff Letter of Agreement. It was explained that these groups have recently formed a union, and due to timing and unforeseen issues, salary negotiations did not occur this fall. To ensure staff are paid, the proposed salary will apply for the 2025-26 school year. Negotiation dates are scheduled for January to address other contract topics, with salary discussions deferred until the 2026-27 school year.

Yeas: Rattee, Fortress, Beaton, Becker, Fox, Laframboise, Hinton

Nays:

Motion carried.

H. Holiday Schedule Extension (Action Item)

Moved by Rattee, supported by Fox, that the Board approve to designate December 26, 2025, and January 2, 2026, as additional paid days off for district employees, extending the district's holiday closure.

Discussion

Yeas: Rattee, Fox, Beaton, Becker, Fortress, Laframboise, Hinton

Nays:

Motion carried.

I. District Counsel (Action Item)

Moved by Rattee, supported by Beaton, that the Board approve the elimination of the District Counsel Position for the remainder of the 2025/26 School year.

Discussion A board member opposed eliminating the district counsel position, noting the district now has a fund balance and suggesting legal services could be used as needed instead. Concerns were raised about budget priorities, upcoming negotiations, and fairness while raises are not being given. The board proceeded with a resolution to eliminate the district counsel position, citing cost savings, with the position set to be eliminated effective March 15, 2026, and notice to be provided at least 90 days in advance, the motion failed.

Yeas: Rattee, Beaton, Becker

Nays: Fortress, Fox, Laframboise, Hinton

Motion failed.

J. Camp Hazelwood - Windows & Roof (Action Item)

Moved by Rattee, supported by Beaton, that the Board approve the site improvement at Camp Hazelwood, at a cost not to exceed \$40,000.

Discussion

Yeas: Rattee, Beaton, Becker, Fortress, Fox, Laframboise, Hinton

Nays:

Motion carried.

K. INVEST - Soccer Field (Action Item)

Moved by Rattee, supported by Beaton, that the Board approve the request to seek a Request for Proposal (RFP) for the construction of a new soccer field at Invest Roosevelt.

Discussion

Yeas: Rattee, Beaton, Becker, Fortress, Fox, Laframboise, Hinton

Nays:

Motion carried.

L. High School Doors (Action Item)

Moved by Fortress, supported by Beaton, that the Board approve the request to seek a Request for Proposal (RFP) for additional doors at Hazel Park High School.

Discussion

Yeas: Fortress, Beaton, Becker, Fox, Laframboise, Rattee, Hinton

Nays:

Motion carried.

M. School Safety Training (Action Item)

Moved by Fortress, supported by Rattee, that the Board approve the conference request for the Digital Threat Assessment Training & Advanced Digital Threat Assessment Training, not to exceed \$1,116.00, as presented.

Discussion

Yeas: Fortress, Rattee, Beaton, Becker, Fox, Laframboise, Hinton

Nays:

Motion carried.

N. Board Training (Action Item)

Moved by Fortress, supported by Rattee, that the Board approve the Board Training, as presented.

Discussion

Yeas: Fortress, Rattee, Beaton, Becker, Fox, Laframboise, Hinton

Nays:

Motion carried.

O. Student Discipline (Action Item)

Moved by Rattee, supported by Fortress, that the Board approve the student discipline, as presented.

Discussion

Yeas: Rattee, Fortress, Beaton, Becker, Fox, Laframboise, Hinton

Nays:

Motion carried.

P. Conference Requests (Action Item)

Moved by Rattee, supported by Fortress, that the Board approve the conference requests, as presented.

Discussion

Yeas: Rattee, Fortress, Beaton, Fox, Laframboise, Hinton

Nays:

Abstain: Becker - Familial Conflict

Motion carried.

**SUPERINTENDENT REPORT**

A. Enrollment

B. Fundraisers

C. ADK Grant Winner

D. Freedom of Information Act (FOIA)

Discussion: The superintendent presented an enrollment and data analytics report demonstrating how student information is being used to track enrollment trends, discipline, academic performance, and interventions over time. The reports were described as helpful and informative, providing a clear picture of student needs and progress, with special education numbers noted as stable compared to last year. Appreciation was expressed for the work of district leadership and building principals in bringing the data to life. Additional updates included approved December fundraisers, attendance at the Governor's Literacy Summit highlighting Michigan's literacy challenges and the importance of research-based reading instruction, and recognition of district literacy initiatives already in place. The superintendent also shared upcoming events, a \$10,000 school supply donation from Amazon, successful holiday basket distribution to 85 families, appreciation for staff efforts.

**REQUESTS FOR FUTURE AGENDA ITEMS**

A. Invest in MI Kids (Trustee Beaton) - legislation focused on equitable school funding.

**CALENDAR DATES**

A. January 12, 2026 - Organizational Meeting / Committee of the Whole

**PUBLIC COMMENT**

Karla Graessley  
Community Schools Director

A community food distribution will be held on Wednesday, December 17, from 8:00 to 9:30 a.m. at the Longfellow Community Center (24400 Battelle). Approximately 200 shelf-stable food boxes from Forgotten Harvest will be available for families in need, with distribution based on household size. Families may drive up, share how many people are in their home, and receive one or two boxes accordingly.

Kristy Cales  
1812 E Harry Ave  
Hazel Park schools.

Speaking as a community member, she expressed deep concern over the past 18–24 months about the degradation of the board member role in Drawing on her experience as a parent, volunteer, board member, and employee, she criticized the disrespectful comments made by board members during meetings, noting the embarrassment it causes and the negative feedback she has received from both staff and community members. She emphasized that staff should not have to worry about being disrespected by the board on top of their already stressful roles. Urging the board to use January as an opportunity for a “fresh start” to reset and refocus on the district's positive achievements, programs, and

student support. She highlighted the dedication and hard work of staff who support all students, stressing that the board's attention should be on fostering that work rather than creating additional stress through their conduct. She concluded by requesting that the board thoughtfully consider her concerns.

**BOARD MEMBER AND ADMINISTRATION COMMENTS**

Deborah Laframboise, Vice President

Congratulated the drama students on their excellent work and expressed excitement for the upcoming production of Beetlejuice. They also reminded everyone about the blood drive, noting they couldn't attend but fully support it.

Monica Rattee, Trustee

Highlighted upcoming junior high band, choir, and Christmas concerts but focused on recognizing student and staff achievements. They congratulated a student from Advantage for her college readiness accomplishments and emphasized the importance of students taking pride in their successes. They also thanked Miss Cales for advocating for staff, acknowledging the difficulty of speaking to the board and making tough decisions, noting the emotional challenges involved in doing what's best for the students.

Heidi Fortress, Treasurer

Shared a heartwarming experience at Hoover's choir concert, highlighting a third-grade girl who was fully enjoying the moment, reminding everyone to appreciate life's simple joys. They also praised a student named Charlie for a powerful poem that resonated deeply, encouraging reflection and emotional connection. The speaker concluded by wishing everyone a happy holiday and expressing gratitude for gifts received.

Nathan Becker, Trustee

Wished everyone a happy holiday and New Year, encouraging rest, relaxation, and quality time with family.

April Beaton, Trustee

Emphasized the importance of early literacy, starting from infancy, and stressed the need to put books in children's hands to support reading at home. They also highlighted the formation of the Hazel Park Early Childhood Education Association and noted the ongoing issue of inadequate pay for preschool teachers, stressing that more funding should go directly to classrooms. Additionally, they wished everyone a happy holiday and New Year and thanked participants for their involvement, while urging continued support for educators and fair treatment from unions.

Darrin Fox, Secretary

None

Amy Wilcox, Superintendent

None

Beverly Hinton, President

Distributed books from Mr. Sovey to each board member, highlighting them as resources on better budgeting and governance. They also wished

everyone a Merry Christmas and Happy New Year, emphasizing the importance of enjoying family time during the holidays.

**Adjournment**

Moved and supported that the meeting be adjourned at 7:30pm.

Unanimous Approval.



SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MI  
BOARD OF EDUCATION WORKSHOP  
January 10, 2026 8:00 AM

**CALL TO ORDER**

The Workshop Meeting of the Hazel Park Board of Education was held on January 10, 2026 and was called to order by President Hinton at 8:00 a.m.

**ROLL CALL**

Members Present: Beaton, Becker, Fortress, Fox, Laframboise, Rattee, Hinton  
 Members Absent: None  
 Others Present: Wilcox

**PUBLIC COMMENT - None**

**APPROVAL OF THE AGENDA (ACTION ITEM)**

Moved by Foress, supported by Rattee, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Beaton, Becker, Fox, Laframboise, Hinton

Nays:

Motion carried.

**NEW BUSINESS**

A. MASB Workshop

Christy Conn, MASB Representative, presented a workshop on governance to the Board of Education. The session included active conversation and idea-sharing among board members.

B. Policy Discussion

Kevin Sutton, Miller Johnson Attorney, reviewed and answered questions presented from the Board Members.

**BOARD MEMBER AND ADMINISTRATION COMMENTS**

Moved and supported that the meeting be adjourned by 2:12pm.

Unanimous approval.

Respectfully submitted,

April Beaton, Secretary  
Hazel Park Board of Education



SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MI  
COMMITTEE OF THE WHOLE MEETING  
January 12, 2026 5:30 PM

**CALL TO ORDER**

The Committee of the Whole Meeting of the Hazel Park Board of Education was held on January 12, 2026 and was called to order by President Hinton at 5:30 p.m.

**ROLL CALL**

Members Present: Beaton, Becker, Fortress, Fox (left meeting at 6:12pm), Laframboise, Rattee, Hinton  
 Members Absent:  
 Others Present: Kruppe, Dulmage, Cales

**APPROVAL OF THE AGENDA (ACTION)**

Moved by Fortress, supported by Laframboise, that the Board of Education approve the agenda, as written.

**Amended Motion:** Moved by Fortress, supported by Laframboise, that the Board of Education approve the agenda with the addition of Item H, number 13 Weekly Notes.

Discussion

Roll Call Vote

Yeas: Fortress, Laframboise, Beaton, Becker, Fox, Rattee, Hinton  
 Nays:

**Motion carried.**

**PUBLIC COMMENT**

Karla Graessley  
 Community Schools Director

Ms. Graessley provided an update on the 4th Annual Family Resource Extravaganza and Chili Cookoff on February 7, noting 30 vendors, raffle baskets, and ongoing growth, and shared new Longfellow office hours for board visits.

**NEW BUSINESS**

**A. BOARD OF EDUCATION ORGANIZATIONAL MEETING**

- 1) Election of Officers (Action)
  - a. President

Motion made by Rattee, supported by Becker, to nominate April Beaton for President.

Discussion

Roll Call Vote

Yeas: Becker, Beaton, Rattee  
 Nays: Fortress, Fox, Laframboise, Hinton

**Motion failed.**

President

Motion made by Fortress, supported by Laframboise, to nominate Bev Hinton for President.

Discussion

Roll Call Vote

Yeas: Fortress, Laframboise, Fox, Hinton

Nays: Beaton, Becker, Rattee

**Motion carried.**

b. Vice-President

Motion made by Fortress, supported by Hinton, to nominate Debbie Laframboisen for Vice-President.

Discussion

Roll Call Vote

Yeas: Fortress, Hinton, Beaton, Becker, Fox, Laframboise,

Nays: Rattee

**Motion carried.**

c. Treasurer

Motion made by Beaton, supported by Becker, to nominate Monica Rattee for Treasurer.

Discussion

Roll Call Vote

Yeas: Beaton, Becker, Rattee

Nays: Fortress, Fox, Laframboise, Hinton

**Motion failed.**

Treasurer

Motion made by Laframboise, supported by Hinton, to nominate Heidi Fortress for Treasurer

Discussion

Roll Call Vote

Yeas: Fortress, Hinton, Becker, Fox, Laframboise

Nays: Beaton, Rattee

**Motion carried.**

d. Secretary

Motion made by Fortress, supported by Becker, to nominate April Beaton for Secretary.

Discussion

Roll Call Vote

Yeas: Fortress, Becker, Beaton, Fox, Laframboise, Rattee, Hinton

Nays:

**Motion carried.**

**B. Board of Education Committee Appointments (Informational)**

1) Superintendent Committees

a. Ruth Giese Fund

- Rattee, Fortress, Becker

b. Honoring HP Contributors

- Fox, Rattee

- 2) Local Appointments
  - a. Designate and an Alternate to aid on the budget of Oakland Schools and to elect members to the Board of Oakland Schools
    - Beaton, Fortress
  - b. Board Member to the Oakland County School Board Government Relations Committee
    - Laframboise

**C. 2026 BUSINESS ORGANIZATIONAL ITEMS (ACTION)**

- 1) Designation of District Legal Counsel Representation
- 2) Establishment of Bank Accounts and Authorized Signers
- 3) People Authorized to Make Investments
- 4) People Authorized to Make Wire Transfers
- 5) Persons Authorized to Enter into Agreements with Financial Institutions for Commercial Card Agreements, Custodial Agreements, and Other Financial Transactions
- 6) People Authorized to Sign in the Name of Hazel Park Schools
- 7) Newspaper for Official Publications
- 8) Authorize Summer and Winter Tax Collection for Each Municipality
- 9) Designation of Person Responsible for Implementing Public Notice Requirement of the Open Meetings Act
- 10) Designation of Property/Liability & Workers Compensation Insurance Carriers
- 11) Designation of Architect of Record
- 12) Position Titles Authorized to use District Credit/Debit Cards

Motion made by Laframboise, supported by Fortress, to approved the 2026 Business Organizational Items, as presented.

Discussion

Roll Call Vote

Yeas: Laframboise, Fortress, Beaton, Becker, Fox, Rattee, Hinton

Nays:

**Motion carried.**

**D. PERSONNEL**

- 1) Student Interns

Discussion: The Board discussed an informational memo regarding a student employment opportunity in the Buildings and Grounds Department, including a proposed change allowing one of five student positions to work year-round. The program would serve as a pilot, include a formal application process, and costs may vary based on student age. No action was taken.

- 2) Superintendent Contract Amendment
  - a. Superintendent Evaluation

Discussion: The Board reviewed a proposed superintendent contract amendment, including a 3% salary increase to \$185,743, revisions to the evaluation process, and merit pay clarifications, with discussion on past practices, budget impacts, and evaluation timelines.

**E. POLICY**

- 1) Use of Debit/Credit Cards

Discussion: The Board reviewed debit and credit card policies, comparing current and proposed updates. No action was taken; approval and related procedure updates will come at a future meeting.

2) District Policies — Draft

Discussion: The Board discussed draft district policies and clarified the review timeline. It was noted that the current discussion did not constitute a first reading, as no corrections or approvals were made. The first reading is anticipated at the next meeting, with a second reading expected in February and implementation to follow in March.

3) Board Compensation

Discussion: The Board discussed board member compensation and whether it should be structured as a monthly stipend or payment per meeting. Options reviewed included maintaining the current \$40 per month stipend or shifting to a per-meeting payment at a different rate. Members expressed differing viewpoints, balancing time commitment with current fiscal constraints and ongoing budget discussions. Consensus was reached to maintain the current compensation of \$40 per month and bring forward a recommendation reflecting the status quo for approval at the next meeting. The Board also discussed future review of conference attendance and related expenses, with administration to research options for consideration during the upcoming budget cycle.

**F. BUILDINGS & GROUNDS**

1) Facility Assessment

Discussion: The Board reviewed a proposed district-wide facilities assessment. A base assessment of all buildings is \$45,000, with an optional \$165,000 add-on to evaluate space use for instructional needs. Administration recommended completing the full assessment at once for cost efficiency and a comprehensive view. Funding would likely come from the sinking fund, and the results would support future bond planning.

2) Bleacher Repairs - High School & Junior High

Discussion: The Board reviewed recommended bleacher and guardrail repairs at the high school and junior high. The auxiliary gym bleachers were unsafe and not up to code, requiring immediate attention. Other bleachers showed wear and damage. Total cost is \$28,464, proposed from the sinking fund. Administration emphasized safety, code compliance, and liability reduction. Football field visitor bleachers were not included and will be addressed in a future proposal.

Motion made by Becker, supported by Rattee, to approve moving forward with the necessary repairs for the bleachers, at a cost not to exceed \$28,464, as presented.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Beaton, Becker, Laframboise, Hinton

Nays:

**Motion carried.**

**G. FINANCE**

1) Grants

Discussion: The Board received an update on finance items. Administration reported approval of the Summer Discovery Balmer grant, expanded to serve students entering first grade through 10th grade, increasing enrollment and funding. Attendance requirements and incentive-based programming, including summer field trips, were reviewed. Grant funding was reported for elementary, secondary, and INVEST programs.

2) Transportant Contract Renewal

Discussion: The Board also reviewed the annual transportation camera contract for district buses. Administration noted a billing error was identified and corrected, and the contract reflects the standard yearly service fee.

3) Audit Request For Proposal (RFP)

Discussion: The Board reviewed the audit RFP process for a new audit company, confirming timelines, corrections, and that parents can track buses but not view on-board cameras.

4) Food Service Request for Proposal (RFP) (Informational)

Discussion: The Board was informed about the upcoming food service RFP. Administration completed a required state training to be eligible to handle the RFP, which is provided by the state. The state has not yet released the bid paperwork, expected in February, so the RFP may be presented to the Board at the February meeting or possibly in March, depending on the release timing.

5) Single Audit (Informational)

Discussion: The Board received an informational overview of the single audit, covering federal grant spending, adjustments, and timing differences, with total awards of about \$5 million for 2024–25.

6) Budget Update

Discussion: The Board received a budget update on the community coalition and DFC (Drug-Free Communities) funding. These are two separate funding streams—one state/local and one federal—both supporting the same overall organization but restricted to specific purposes. Timing differences in reimbursements explain why one account shows a \$15,000 deficit while the other shows an \$8,000 surplus; funds must be spent before reimbursement. The negative balance is not an actual loss but reflects the timing of fund draws. An end-of-year reconciliation is recommended for a complete financial picture.

7) Sinking Fund Update

Discussion: The Board received an update on the sinking fund trial balance. The trial balance provides a detailed, line-by-line snapshot of revenues and expenses, showing where funds are allocated. It is dynamic, changing as new grants or transactions are posted. Efforts are underway to create a more condensed, user-friendly version of the report next year, including cost center breakdowns for clarity. Additionally, a similar tracking format will be used for the food service fund to show projected balances and planned purchases, which was well-received by the Board.

8) Don Sovey Update

Discussion: The Board received the quarterly School Municipal Services report from Don Sovey and Terry Lee, detailing progress on ongoing projects. A printed version will be provided for those who want it. Additionally, it was noted that the report submitted to the Treasury had to be redone due to using running totals instead of monthly amounts. In a recent Treasury meeting, updates were shared on grants and loans from the prior year, and historical financial data was provided showing the district's deficit trends, with the first surplus recorded in 2017. The historical data included FTE and student counts, which was helpful for context and planning.

9) Check Register & CC Statement

Discussion: The Board reviewed the check register, including a \$38,031 payment to the Law Office of Dennis for an ongoing lawsuit and Tony's Hardware invoices, which are now sent directly for better tracking. Nike.com dance team purchases required a return, and Thespian Festival hotel charges were confirmed. Grant funds cover coalition-related coffee and bark expenses. The Board also adjusted the September 2026 committee meeting from the 21st to the 14th, eliminating the workshop, with no other conflicts.

## H. OTHER

### 1) 2026 Board of Education Meeting Dates

Discussion: The group reviewed 2026 Board of Education meeting dates. One conflict was identified for September 21 due to a member being out of town, as it was scheduled as a committee meeting. To address this, they agreed to move the Committee of the Whole to September 14 and cancel the September workshop. This change works for members, including one who will be traveling from September 16–23. Jamie will make the schedule adjustments and notify others in advance. No other conflicts were raised. It was also confirmed there will be no Committee of the Whole meeting in July, only a regular meeting. The calendar will be brought forward to the regular meeting for a vote.

### 2) Invest in MI Kids

Discussion: The board discussed the Invest in Michigan Kids proposal, which would add a 5% income tax surcharge on high earners and direct all funds to K–12 public schools. The measure would help districts like Hazel Park with lower tax bases and higher student needs, while affecting fewer than 10% of taxpayers. Several districts and the State Board of Education already support it. The board agreed to consider a resolution in support, with administration bringing a draft to a future meeting.

### 3) Hop Skip Drive Contract Renewal

Discussion: The Board discussed the HopSkipDrive contract, noting a third year of service with no cost increase, improved cancellation terms, and significant cost savings through ride-sharing with other districts. The service was highlighted as safe, reliable, and widely used, with strong oversight and partial transportation costs supported through Title I funds.

### 4) Metal Detector - Junior High

Discussion: The Board discussed a request to add a metal detector at the junior high to enhance safety, similar to those used at the high school and for after-school events. Updates were also shared regarding a broken unit at Edison and damage to the metal detector at Advantage following an altercation, both requiring review and potential replacement. Funding options were discussed, including use of 31a/AAA funds for new safety purchases, with clarification that some replacements may require general fund support.

### 5) Yondr Pouches

Discussion: The Board discussed expanding the use of Yondr phone pouches to secondary schools to improve safety and student engagement. The program would be funded through 31a funds, with a target implementation date of March 1, pending approval.

### 6) Strategic Plan Update

Discussion: The administration provided a strategic plan update, noting that meeting dates have been scheduled and comparative district data and metrics are being finalized. A community survey has been distributed and will remain open until March, with continued outreach planned to families, staff, and the broader community. Additional promotion through social media, the city's updates, and future district publications was discussed.

### 7) Summer School Proposal

Discussion: The administration presented the annual summer school proposal to allow planning and staffing to begin. The program includes early childhood, kindergarten readiness, K–10 Summer Discovery, and secondary credit recovery. Budget adjustments reflect grant funding changes and reduced secondary offerings, with minor corrections to be updated.

8) Hazel Park Schools: District Snapshot - Seclusion and Restraint

Discussion: The administration provided an update on seclusion and restraint practices, noting the district had previously been cited for high numbers due in part to overreporting and inconsistent understanding of reporting requirements. Legal guidance, additional staff training, use of UKERU, and the creation of specialized KIP teams have led to a significant reduction districtwide.

9) Athletics - Spring Sports

Discussion: The spring athletics order totals \$26,800 for required team equipment. Fundraisers cover extras and don't reduce district costs. Boys varsity volleyball uniforms were questioned since the sport isn't yet approved; administration will review and may remove them until approval.

10) 2025/26 HP Community Coalition Stipend

Discussion: The board is being asked to approve a performance stipend for Miss Williams from the Hazel Park Community Coalition. She will receive \$2,500 now, with the remaining \$5,225 to be paid by July 31, contingent on completing her goals. The amount and timing follow the same pattern as last year, and the grant funding is closely monitored to ensure proper use.

11) Building Alarm Repairs - Webb & United Oaks

Discussion: The board approved immediate repairs to the aging fire and building alarm systems at Webb and United Oaks, with a budget not to exceed \$10,000. The alarms have been malfunctioning—Webb's for over a year—and the work is considered a safety priority, potentially eligible for sinking fund or 31A funding. The motion passed unanimously.

Motion made by Fortress, supported by Rattee, to approve the repairs to Webb and United Oaks alarms, not to exceed \$10,000.

Discussion

Roll Call Vote

Yeas: Becker, Rattee, Beaton, Fortress, Laframboise, Hinton

Nays:

**Motion carried.**

12) 2026 Erate (Informational)

Discussion: The board was updated that E-Rate bids for \$470 were received and will be evaluated, with a recommendation coming at the next meeting on January 26.

13) Weekly Notes

Discussion: There was a discussion about the weekly operational notes from central office staff. Some board members felt they were too detailed, while others appreciated seeing updates on staff work. The consensus was to potentially reduce frequency to once a month with summarized updates to highlight central office efforts without overburdening staff. The discussion emphasized the significant work and hours put in by central office administrators.

**PUBLIC COMMENT** None

**BOARD & ADMINISTRATOR COMMENTS**

**ADJOURNMENT**

Moved and supported that the meeting be adjourned by 7:39pm.  
Unanimous approval.

Respectfully submitted,

April Beaton, Secretary  
Hazel Park Board of Education



# Hazel Park School District

ALL IN ALL THE TIME

Amy Kruppe, Ed.D.

Superintendent

## Ford Administration

1620 E. Elza, Hazel Park, MI 48030 • Phone 248-658-5200 | Fax 248-544-5443

TO: The School District of the City of Hazel Park  
Board of Education

FROM: Crystal Mubarak  
Director of Business

RE: Treasurer's Report December 2025

DATE: January 8, 2026

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		947,829.20	
	<i>Total - General Fund</i>	<u>\$ 947,829.20</u>	
CENTER PROGRAM (22)		14,662.05	
COMMUNITY SERVICE (23)		1,249.14	
FOOD SERVICE FUND (25)		171,196.28	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		14,975.00	
	<i>Total - Special Revenue Funds</i>	<u>\$ 202,082.47</u>	
TRUST FUNDS (51)		0.00	
INTERNAL ACCOUNT FUNDS (29)		11,393.07	
	<i>Total - Other Funds</i>	<u>\$ 11,393.07</u>	
<b>TOTAL CHECK DISBURSEMENTS</b>		<u>\$ 1,161,304.74</u>	\$ 1,161,304.74
ACH DEBITS			2,081,917.50
PAYROLL			1,582,653.83
OUTGOING WIRE TRANSFERS			3,253,389.25
P-CARD PURCHASES			<u>30,620.15</u>
			6,948,580.73
<b>TOTAL DISBURSEMENTS IN PERIOD</b>			<u>\$ 8,109,885.47</u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

Crystal Mubarak  
Director of Business

Hazel Park Schools  
Budget to Actual by St Revenue and St Function  
As of 12/31/25

St Revenue/Function	Description	Original Budget	1st Amended Budget	Encumbrance Budget	Actual	Balance	Percent
Type: 4 Revenue							
St Revenue: 100	Revenue from Local Sources	8,188,887.00	9,410,239.00	-	6,220,414.17	3,189,824.83	75.96%
St Revenue: 300	Rev from State Sources	42,340,022.00	40,386,574.00	-	16,647,077.29	23,739,496.71	39.32%
St Revenue: 400	Rev from Federal Sources	3,719,065.00	3,524,348.00	-	957,171.00	2,567,177.00	25.74%
St Revenue: 500	Incoming Transfer/Other Transact	3,365,761.00	3,683,610.00	-	1,412,475.00	2,271,135.00	41.97%
St Revenue: 600	Fund Modifications	1,966,021.00	3,107,090.00	-	-	3,107,090.00	0.00%
	<b>Revenue Total:</b>	<b>59,579,756.00</b>	<b>60,111,861.00</b>	<b>-</b>	<b>25,237,137.46</b>	<b>34,874,723.54</b>	<b>42.36%</b>
Type: 5 Expense							
St Function:110	Basic Programs	22,077,940.00	20,415,117.00	313,194.40	8,468,311.74	11,946,805.26	38.36%
St Function:120	Added Needs	11,923,793.00	11,705,377.00	10,379.04	5,036,557.54	6,668,819.46	42.24%
St Function:210	Support Services-Pupil	4,751,947.00	6,135,490.00	494.99	1,711,610.97	4,423,879.03	36.02%
St Function:220	Support Services-Inst Staff	3,328,671.00	3,202,114.00	324,882.44	1,400,638.67	1,801,475.33	42.08%
St Function:230	Support Services-General Admin	954,141.00	822,175.00	1,881.00	421,806.59	400,368.41	44.21%
St Function:240	Support Services-School Admin	2,714,191.00	2,385,807.00	9,817.50	1,018,351.41	1,367,455.59	37.52%
St Function:250	Support Services-Business	900,983.00	1,057,041.00	916.40	662,811.98	394,229.02	73.57%
St Function:260	Operations and Maintenance	5,754,169.00	5,298,750.00	31,950.00	2,545,447.39	2,753,302.61	44.24%
St Function:270	Pupil Transportation Services	2,714,841.00	2,997,813.00	-	438,867.82	2,558,945.18	16.17%
St Function:280	Support Services-Central	2,132,910.00	2,203,028.00	-	1,184,030.43	1,018,997.57	55.51%
St Function:290	Support Services-Other	2,149,338.00	1,289,483.00	39,883.27	246,460.33	1,043,022.67	11.47%
St Function:330	Community Activities	18,923.00	18,923.00	3,471.60	(51,332.26)	70,255.26	-271.27%
St Function:390	Other Community Services	976,180.00	738,911.00	-	354,825.80	384,085.20	36.35%
St Function:440	Pymts to Other Govmmt	594,750.00	811,591.00	-	811,591.00	-	136.46%
St Function:510	Debt Services - Long Term Only	-	-	-	-	-	0.00%
St Function:600	Transfers Out	295,688.00	-	-	-	-	0.00%
	<b>Expense Total:</b>	<b>61,288,465.00</b>	<b>59,081,620.00</b>	<b>792,911.95</b>	<b>24,255,754.41</b>	<b>34,825,865.59</b>	<b>39.58%</b>
	<b>Grand Total:</b>	<b>(1,708,710.00)</b>	<b>1,030,241.00</b>	<b>-</b>	<b>981,383.05</b>	<b>48,857.95</b>	<b>-</b>

**Monthly Summary of EFT's from HP Bank Accounts**

**Dec-25**

<u>Date</u>	<u>Amount</u>	<u>Bank Acct Taken From</u>	<u>Reason</u>
12/2/2025	\$70.00	Food Service	Square Monthly Membership
12/2/2025	\$468.55	Gen Funds	Latchkey Fees
12/11/2025	\$21,580.46	Gen Funds	EduStaff Payment Dec 11th
12/24/2025	\$26,738.02	Gen Funds	EduStaff Payment Dec 24th
12/15/2025	\$7,164.81	Gen Funds	Health Equity Payment Dec 12th Payroll
12/26/2025	\$7,164.81	Gen Funds	Health Equity Payment Dec 26th Payroll
12/16/2025	\$25,042.68	Gen Funds	Penserv Payment Dec 12th Payroll
12/29/2025	\$29,974.63	Gen Funds	Penserv Payment Dec 26th Payroll
12/2/2025	\$497,818.81	MESSA	MESSA Payments
12/11/2025	\$428,405.41	Ret W/H	Payroll Retirement Withholding Nov 28th
12/26/2025	\$400,624.82	Ret W/H	Payroll Retirement Withholding Dec 12th
12/12/2025	\$276,206.92	Tax W/H	Payroll Federal Tax Withholding Dec 12th
12/26/2025	\$278,487.44	Tax W/H	Payroll Federal Tax Withholding Dec 26th
12/17/2025	\$40,100.04	Tax W/H	Payroll State Tax Withholding Dec 12th
12/29/2025	\$40,932.89	Tax W/H	Payroll State Tax Withholding Dec 26th
12/15/2025	\$1,137.21	Gen Funds	Service Fees
<hr/>			
	<b>\$2,081,917.50</b>	<b>Total ACH Debits</b>	

<u>Date</u>	<u>Amount</u>	<u>Payroll</u>
12/12/2025	\$788,958.33	General Payroll on Dec 12th
12/26/2025	\$793,695.50	General Payroll on Dec 26th
<hr/>		
	<b>\$1,582,653.83</b>	<b>Total Payroll</b>

<u>Date</u>	<u>Amount</u>	<u>Wires</u>
11/24/2025	\$3,253,389.25	MVCA Wire State Aid
<hr/>		
	<b>\$3,253,389.25</b>	<b>Total Wires</b>

<u>Date</u>	<u>Amount</u>	<u>P-Card Purchases</u>
12/23/2025	\$30,620.15	General P-Card charges Huntington Bank
<hr/>		
	<b>\$30,620.15</b>	<b>Total P-Card Purchases</b>

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
101162	ALRO STEEL CORPORATION	10-113-0000-2230-300-2230-55110000	EH 00001794	12/04/2025	FKS6558TZ	WELDING CLASS		445.72
100550	AMAZON CAPITAL SERVICES	0-221-0000-0000-000-0221-55110000	EH 00001795	12/04/2025	113WGLQLF43	Medarhitect Right Hand Pill C	P2600120	445.72
100550	AMAZON CAPITAL SERVICES	0-118-0000-3400-190-3400-55110000	EH 00001795	12/04/2025	13FYGWC1T3	Kids Musical Instruments, 33P	P2600124	83.05
100550	AMAZON CAPITAL SERVICES	0-118-0000-3400-190-3400-55110000	EH 00001795	12/04/2025	13FYGWC1T355	Pcs Grocery Store Pretend P	P2600124	78.99
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00001795	12/04/2025	16JPXVG69VT	GBC Thermal Laminating Film Ro	P2600136	56.97
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00001795	12/04/2025	16JPXVG69VT	Officemate Giant Paper Clips,	P2600136	96.42
100550	AMAZON CAPITAL SERVICES	0-122-0190-0000-600-0602-55110000	EH 00001795	12/04/2025	1NPXDKKL6C	Georgia-Pacific Angel Soft Pro	P2600144	25.38
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	VINICS 5 lbs Aquarium Gravel,	P2600129	57.09
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Amazon Basics Small Disposable	P2600129	13.49
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Amazon Basics Disposable Plast	P2600129	4.55
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Amazon Basics Disposable Plast	P2600129	3.59
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	XOSDA 10 Pack Kids Headphones	P2600129	21.80
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	EFOK 10 Pack Duct Tape Heavy D	P2600129	37.04
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Relaxweex 10 Pcs General Purpo	P2600129	179.94
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Sterilite 12-Pack Ultra Latchi	P2600129	413.85
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Amazon Basics Hydrogen Peroxid	P2600129	10.50
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Arm & amp Hammer 1 lb Baking So	P2600129	5.00
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Amazon Basics Plastic Wrap, 3	P2600129	15.51
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Amazon Basics 2-Ply Flex-Sheet	P2600129	8.92
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Calcium Chloride Anhydrous, 5	P2600129	67.96
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Ziploc Food Storage Quart Free	P2600129	8.99
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Natural Epsom Salt (Original)	P2600129	11.98
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	365 by Whole Foods Market, Sa	P2600129	11.38
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	KTOJOY 200 Pcs Craft Sticks Ic	P2600129	4.99
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Fuzion Digital Pocket Gram Sea	P2600129	21.63
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	KEISCO 10 Pack - Aluminum Therm	P2600129	31.43
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	Fainne 3 x 5 Inch Paper Note P	P2600130	35.99
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	ZWIOT Golf Pencils with Eraser	P2600130	12.34
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Heinz All Natural Distilled Wh	P2600129	35.94
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Reynolds Wrap Heavy Duty Alumi	P2600129	39.69
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1NGFWQHD4K	Ammonium Chloride, High Purit	P2600129	35.90
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	Oikoss 100 Pack 525x325x825 Inc	P2600130	19.39
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	G60 Pack Bulk Mini Clipboards 4	P2600130	23.74
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	DIYMAG Magnets with Adhesive B	P2600130	79.98
								28.48

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	Coopay 600 Pieces 15 Inch Plas	P2600130	65.52
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	Eaasty 200 Pieces Fish Paper C	P2600130	57.00
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	40 Pcs Magnetic Fishing Rod Wo	P2600130	25.42
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	XOSDA 10 Pack Kids Headphones	P2600110	23.74
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	ISASVY Digital Lab Scale 5000g	P2600110	54.88
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	HUAQIAOX1 Disposable Paper Cup	P2600110	19.99
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	Rahato 5 lbs Natural Pea Grave	P2600110	15.19
100550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	BagDream Gift Bags 8x425x105 1	P2600130	24.69
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1KTWP3NHGN	QMET 500 Wood Letter Tiles, Sc	P2600130	49.95
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	Fun Express White Craft Sand 5	P2600110	15.19
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	Hilitant Test Tube Rack, 6 Ho	P2600110	13.41
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	amazon Basics Hydrogen Peroxid	P2600110	1.98
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	craftySticks- 200 Pack 45 Inch	P2600110	6.25
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	amazon Basics Small Disposable	P2600110	4.55
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	amazon Basics Disposable Plast	P2600110	3.59
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00001795	12/04/2025	16JPXV69VT	Cardinal Economy 3-Ring Binder	P2600136	68.36
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	16JPXV69VT	CATIFLIN 30 Pack Mesh Zipper P	P2600136	26.58
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	17LL6D3D4DQ	Klanata Test Tube Rack - 6 Hol	P2600129	26.96
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	Reynolds Wrap Heavy Duty Alumni	P2600110	39.29
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	Ziploc Quart Food Storage Slid	P2600110	9.81
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001795	12/04/2025	1J6MW6CDMJT	65 by Whole Foods Market, Sa	P2600110	11.38
100550	AMAZON CAPITAL SERVICES	0-221-0000-0000-000-0221-55910000	EH 00001795	12/04/2025	14V39FKP4TH	Hand2mind Foam Two-Color Count	P2600140	15.98
100550	AMAZON CAPITAL SERVICES	0-221-0000-0000-000-0221-55910000	EH 00001795	12/04/2025	14V39FKP4TH	XEA1 Education Algebra Tiles Co	P2600140	47.32
100550	AMAZON CAPITAL SERVICES	0-221-0000-0000-000-0221-55910000	EH 00001795	12/04/2025	14V39FKP4TH	XAUSTOR 42 Pieces Polyhedral Di	P2600140	215.76
100550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55910000	EH 00001795	12/04/2025	14V39FKP4TH	X86 PCS Student Number Line, 0	P2600140	262.80
100550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55910000	EH 00001795	12/04/2025	14VQTDLVYD	Y Carson Delfiosa One World 10 So	P2600126	46.10
100550	AMAZON CAPITAL SERVICES	0-226-0081-0000-650-0651-55910000	EH 00001795	12/04/2025	14VQTDLVYD	Potato Sack Race Bags, Colorf	P2600126	26.58
100550	AMAZON CAPITAL SERVICES	0-226-0081-0000-650-0651-55910000	EH 00001795	12/04/2025	1X7CD3YKHJM	xford Index Cards, 3 x 5 Inc	P2600123	6.83
100550	AMAZON CAPITAL SERVICES	0-226-0081-0000-650-0651-55910000	EH 00001795	12/04/2025	1X7CD3YKHJM	PAPERPAL Paperclips for Office	P2600123	7.99
100550	AMAZON CAPITAL SERVICES	0-226-0081-0000-650-0651-55910000	EH 00001795	12/04/2025	1X7CD3YKHJM	Scissors, Rkqoa 8" Adult Scis	P2600123	9.39
100550	AMAZON CAPITAL SERVICES	0-226-0081-0000-650-0651-55910000	EH 00001795	12/04/2025	1X7CD3YKHJM	Mumbo Paper Clips, Qimaile P	P2600123	17.49
100550	AMAZON CAPITAL SERVICES	0-226-0081-0000-650-0651-55910000	EH 00001795	12/04/2025	1X7CD3YKHJM	Chivao 24 Pack White Correctio	P2600123	29.98
100550	AMAZON CAPITAL SERVICES	0-252-0000-0000-000-0060-55990000	EH 00001795	12/04/2025	1X7CD3YKHJM	(24 Pack) Sticky Notes 3x3 in	P2600123	16.56
100550	AMAZON CAPITAL SERVICES	0-261-0000-0000-200-0065-55990000	EH 00001795	12/04/2025	11TXKKRY67M	66 WALL CALENDAR		21.38
100550	AMAZON CAPITAL SERVICES	0-261-0000-0000-200-0065-55990000	EH 00001795	12/04/2025	1GYVYRY34WC	BATTERIES		101.88

User: MUBARAKC - Crystal Mubarak

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

Selection:

OH\_DTL.[oh\_ck\_dt] <= '12/31/2025' AND OH\_DTL.[oh\_ck\_dt] >= '12/01/2025'

## Hazel Park Schools

### Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100431	CLARK HILL PLC	110-231-0000-0000-000-0060-53170000	EH 00001796	12/04/2025	1665203	OUTSTANDING INV INCLUDED	Vendor Total:	2,971.67
100431	CLARK HILL PLC	110-231-0000-0000-000-0060-53170000	EH 00001796	12/04/2025	1665204	PAST DUE BALANCES INCLUDED		12,458.50
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EH 00001797	12/04/2025	0417772IN	MAINTENANCE PAINT SUPPLIES	Vendor Total:	24,130.00
100451	J W PEPPER & SONS	110-113-0000-0000-300-0300-55110000	EH 00001798	12/04/2025	368001429	FIRE RAGED, CRITICAL MASS	Vendor Total:	77.01
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001799	12/04/2025	1716401	SAFE BANNER	Vendor Total:	157.49
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-54120000	EH 00001800	12/04/2025	64065	WALK IN FREEZER WEBB	Vendor Total:	201.47
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE	Vendor Total:	255.00
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		59.01
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		479.50
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		219.60
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		66.96
100589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		657.67
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.98

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100589	MILLENNIUM BUSINESS	110-285-0000-0000-0060-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		182.15
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		540.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		345.86
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		121.43
100589	MILLENNIUM BUSINESS	110-221-0000-0000-0221-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		127.39
100589	MILLENNIUM BUSINESS	110-285-0000-0000-0060-54129000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		28.94
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		210.97
100589	MILLENNIUM BUSINESS	250-297-0000-0000-0000-54220000	EH 00001801	12/04/2025	4061514	MILLENNIUM INVOICE		7.95
100520	PEDIATRIC HEALTH	110-213-0013-0000-130-0660-53130000	EH 00001802	12/04/2025	061125	M.M. PHY THERAPIST 5/5-5/30/25		<b>Vendor Total:</b> 7,478.69
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0600-53130000	EH 00001803	12/04/2025	2676	CNA A.B. 10/27-11/7 RN S.F.		<b>Vendor Total:</b> 1,832.80
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-150-0660-53130000	EH 00001803	12/04/2025	2677	LPN T.G. 10/27-11/07		3,049.50
100342	TONYS HARDWARE	110-261-0000-0000-0000-55990000	EH 00001804	12/04/2025	113025	11/3-11/29/2025 STATEMENT		2,760.00
100550	AMAZON CAPITAL SERVICES	0-261-0000-0000-0000-56420000	EH 00001805	12/05/2025	1QTHY7XKD ELKAY BOTTLE FILLING STATION			<b>Vendor Total:</b> 5,809.50
101581	CYBERFORCE/Q LLC	110-284-0000-0000-0000-0284-53190000	EH 00001806	12/05/2025	65925	DOWN PAYMENT ASSES SERV		1,854.18
101350	LUCAS, ALLISON	110-271-0099-0000-0000-0660-53210000	EH 00001807	12/05/2025	112525	TRANS PER IEP 11/03-11/28 (15)		<b>Vendor Total:</b> 1,854.18
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		4,466.64
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		4,466.64
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		10,000.00
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		10,000.00
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		10,000.00
100589	MILLENNIUM BUSINESS	250-297-0000-0000-0000-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		300.00
100589	MILLENNIUM BUSINESS	250-297-0000-0000-0000-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		300.00
100589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		0.35

User: MUBARAKC - Crystal Mubarak  
 Report: OSAP5001B - OSAP5001B: Detailed Check Register w F  
 Selection: OH\_DTL.[oh\_ck\_dt] <= '12/31/2025' AND OH\_DTL.[oh\_ck\_dt] >= '12/01/2025'  
 Page 4  
 Current Date: 01/08/2026  
 Current Time: 14:01:41

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		49.07
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
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100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.80
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		49.07
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		2.62
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		5.32
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		1.73
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		0.68
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		294.93
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		4.10
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		0.43
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		0.43
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		3.86
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		2.58
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	EH 00001808	12/05/2025	40363151	MILLENNIUM INVOICE		0.31
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	EH 00001808	12/05/2025	40246222	AGR# 003-3167211-000		8,923.18
100380	OAKLAND SCHOOLS	110-113-0000-0000-300-0300-58210000	EH 00001809	12/05/2025	A0003829	25/26 OTC EARLY COL TUIT A.D.		11,593.57
101391	STAGES LEARNING	110-122-0140-0000-130-0660-55110000	EH 00001810	12/05/2025	942375	ARIS SUB 10 LIC SY 26-27		550.00
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							<b>Vendor Total:</b>	<b>3,590.00</b>
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# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
101494	THRUN MAATSCH AND	110-231-0000-0000-000-0060-53170000	EH 00001811	12/05/2025	309290	PROF SERV 3194-00001		3,183.00
101494	THRUN MAATSCH AND	110-231-0000-0000-000-0060-53170000	EH 00001811	12/05/2025	309291	PROF SERV 3194-00002		825.00
100550	AMAZON CAPITAL SERVICES	0-293-0000-0000-300-0350-55915000	EH 00001812	12/11/2025	17FT9HPDMKDMurray	Sporting Goods Premium	P2600117	4,008.00
100550	AMAZON CAPITAL SERVICES	0-293-0000-0000-300-0350-55915000	EH 00001812	12/11/2025	17FT9HPDMKDKABIKE	Blocking Shield Pad fo	P2600117	47.48
100550	AMAZON CAPITAL SERVICES	0-293-0000-0000-300-0350-55915000	EH 00001812	12/11/2025	17FT9HPDMKDKShipping	Charge	P2600117	75.98
								4.49
							<b>Vendor Total:</b>	<b>127.95</b>
100495	C&G NEWSPAPERS	110-231-0000-0000-000-0060-53150000	EH 00001813	12/11/2025	0038160IN	1/2 PAGE		3,044.00
100495	C&G NEWSPAPERS	110-231-0000-0000-000-0060-53150000	EH 00001813	12/11/2025	0038528IN	STICKERS		1,841.75
100495	C&G NEWSPAPERS	110-231-0000-0000-000-0060-53150000	EH 00001813	12/11/2025	0038529IN	1/2 PAGE		3,044.00
							<b>Vendor Total:</b>	<b>7,929.75</b>
100462	CENGAGE LEARNING	110-112-0000-0000-200-0201-55110000	EH 00001814	12/11/2025	999101711548	Big Ideas Math Grade 6 Teachin	P2600150	300.00
100462	CENGAGE LEARNING	110-112-0000-0000-200-0201-55110000	EH 00001814	12/11/2025	999101711548	Big Ideas Math Grade 7 Teacher Edit	P2600150	300.00
100462	CENGAGE LEARNING	110-112-0000-0000-200-0201-55110000	EH 00001814	12/11/2025	999101711548	Big Ideas Math Grade 8 Teacher	P2600150	300.00
100462	CENGAGE LEARNING	110-112-0000-0000-200-0201-55110000	EH 00001814	12/11/2025	999101711548	Shipping and Handling	P2600150	90.00
100462	CENGAGE LEARNING	110-112-0000-0000-200-0201-55110000	EH 00001814	12/11/2025	999101711548	Debbie Kondek	P2600150	0.00
							<b>Vendor Total:</b>	<b>990.00</b>
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55610000	EH 00001815	12/11/2025	F40080000	NET PRODUCT COST		62,703.75
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55640000	EH 00001815	12/11/2025	F40080000	OTHER COSTS		18,757.24
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53150000	EH 00001815	12/11/2025	F40080000	SUPERVISORY & CLERICAL		9,259.94
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53190000	EH 00001815	12/11/2025	F40080000	DIRECT LABOR		68,556.10
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53151000	EH 00001815	12/11/2025	F40080000	ADMIN & FEE EXPENSE		10,149.52
							<b>Vendor Total:</b>	<b>169,426.55</b>
100319	G N E PAINT & SUPPLY	110-261-0000-0000-550-0065-55990000	EH 00001816	12/11/2025	0419006IN	PAINT SUPPLIES		155.89
100393	KILBURNS EQUIPMENT	110-261-0000-0000-000-0065-55990000	EH 00001817	12/11/2025	1600771	224 BAGS OF SALT		155.89
100393	KILBURNS EQUIPMENT	110-261-0000-0000-000-0065-55990000	EH 00001817	12/11/2025	19231	COOLING FAN BELT		2,106.00
							<b>Vendor Total:</b>	<b>308.55</b>
101543	LAW OFFICES OF DENNIS	110-231-0000-0000-000-0060-53170000	EH 00001818	12/11/2025	28173	ADAI ST AL VS ST MI		2,414.55
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-54120000	EH 00001819	12/11/2025	64160	TURBO AIR SHOWCASE REPAIR JH		380.31
							<b>Vendor Total:</b>	<b>380.31</b>
100380	OAKLAND SCHOOLS	110-231-0000-0000-000-0060-53221000	EH 00001820	12/11/2025	EM001426	TB VJ NW REG 10/15		730.28
100380	OAKLAND SCHOOLS	110-231-0000-0000-000-0060-53221000	EH 00001820	12/11/2025	EM001437	S.F. K.J. OAKLAND COUNTY ED RE		730.28
							<b>Vendor Total:</b>	<b>180.00</b>
							<b>Vendor Total:</b>	<b>40.00</b>

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100428	ROYAL ROOFING	110-261-0000-0000-550-0065-54110000	EH 00001821	12/11/2025	S130959	LEAK REPAIR		220.00
100351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00001822	12/18/2025	5520808964	CYL RENTAL		844.00
100351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00001822	12/18/2025	9167333480	WIRE MIG		844.00
							<b>Vendor Total:</b>	341.70
								113.62
								455.32
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	11WW4GHWV	Prang (Formerly SunWorks) Cons	P2600156	68.94
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	11WW4GHWV	KC Cubs 3x5 Outer Space Solar	P2600156	35.99
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	SunWorks Construction Paper,	P2600156	67.98
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Prang (Formerly SunWorks) Cons	P2600156	51.90
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Prang (Formerly SunWorks) Cons	P2600156	47.22
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Kids Car Rug Play Mat - City L	P2600156	52.99
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	1PVFTXIL3Y4	Flash Furniture 24"W x 48"L	P2600157	272.42
100550	AMAZON CAPITAL SERVICES	0-122-0190-0000-600-0602-55110000	EH 00001823	12/18/2025	1PYJ43GGFPM	Jointown Basic Medical Synmax	P2600175	241.92
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Prang (Formerly SunWorks) Cons	P2600156	56.64
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Prang (Formerly SunWorks) Cons	P2600156	47.22
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Prang (Formerly SunWorks) Cons	P2600156	50.34
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Prang (Formerly SunWorks) Cons	P2600156	47.82
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Prang (Formerly SunWorks) Cons	P2600156	42.84
100550	AMAZON CAPITAL SERVICES	0-351-0000-0000-150-0230-55110000	EH 00001823	12/18/2025	IDV9QJILLMJ	Prang (Formerly SunWorks) Cons	P2600156	50.34
100550	AMAZON CAPITAL SERVICES	0-296-9469-0000-000-0450-57920000	EH 00001823	12/18/2025	IX1MTG1WT6	Crop Tops for Women, Racerbac	P2600127	49.50
100550	AMAZON CAPITAL SERVICES	0-296-9469-0000-000-0450-57920000	EH 00001823	12/18/2025	IX1MTG1WT6	Crop Tops for Women, Racerbac	P2600127	69.30
100550	AMAZON CAPITAL SERVICES	0-296-9469-0000-000-0450-57920000	EH 00001823	12/18/2025	IX1MTG1WT6	Crop Tops for Women, Racerbac	P2600127	39.60
100550	AMAZON CAPITAL SERVICES	0-296-9469-0000-000-0450-57920000	EH 00001823	12/18/2025	IX1MTG1WT6	Crop Tops for Women, Racerbac	P2600127	9.90
100550	AMAZON CAPITAL SERVICES	0-296-9469-0000-000-0450-57920000	EH 00001823	12/18/2025	IX1MTG1WT6	Crop Tops for Women, Racerbac	P2600127	19.78
100550	AMAZON CAPITAL SERVICES	0-296-9469-0000-000-0450-57920000	EH 00001823	12/18/2025	IX1MTG1WT6	GORGE CRAFT 2Pcs 2 Colors Color	P2600127	18.78
100550	AMAZON CAPITAL SERVICES	0-296-9469-0000-000-0450-57920000	EH 00001823	12/18/2025	IX1MTG1WT6	GORGE CRAFT 2 Colors 2Pcs Raimb	P2600127	11.85
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00001823	12/18/2025	19MN7FPCK7XTECH	Shipping Charge	P2600127	37.10
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00001823	12/18/2025	1J1G4JV7NCCNTECH	SUPPLIES		126.18
100550	AMAZON CAPITAL SERVICES	0-221-0000-9012-060-9012-55990000	EH 00001823	12/18/2025	1XH93QF9HGBetter	Office Products Two Poc	P2600155	18.80
100550	AMAZON CAPITAL SERVICES	0-221-0000-9012-060-9012-55990000	EH 00001823	12/18/2025	1XH93QF9HGMaverick	Playing Cards 12 Pack	P2600155	35.97
100550	AMAZON CAPITAL SERVICES	0-221-0000-9012-060-9012-55990000	EH 00001823	12/18/2025	1XH93QF9HGS50	of Pack 14MM 6 Sided Dice S	P2600155	6.99
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	EH 00001823	12/18/2025	1XV71RH7CW	TECH SUPPLIES		855.25
100550	AMAZON CAPITAL SERVICES	0-213-0015-0000-600-0600-53130000	EH 00001823	12/18/2025	1411VCDWC4TTV	TOPVALUE 600 Count 4 oz Pap	P2600158	25.64

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100550	AMAZON CAPITAL SERVICES	213-0015-0000-600-0600-53130000	EH 00001823	12/18/2025	1411VCDWC4T50	Pack Instant Ice Cold Pack	P2600158	34.99
100550	AMAZON CAPITAL SERVICES	213-0015-0000-600-0600-53130000	EH 00001823	12/18/2025	1411VCDWC4T	Waldas Paper Cups 8 Oz, 120	P2600158	9.99
100550	AMAZON CAPITAL SERVICES	213-0015-0000-600-0600-53130000	EH 00001823	12/18/2025	1411VCDWC4T	URAD Alcohol Prep Pads (Pack	P2600158	5.59
100550	AMAZON CAPITAL SERVICES	213-0015-0000-600-0600-53130000	EH 00001823	12/18/2025	1411VCDWC4T	Amazon Basics Reclosable Quart	P2600158	7.01
100550	AMAZON CAPITAL SERVICES	213-0015-0000-600-0600-53130000	EH 00001823	12/18/2025	1411VCDWC4T	Lilymicky 500 Pack Disposable	P2600158	12.34
	<b>Vendor Total:</b>							<b>2,529.12</b>
100431	CLARK HILL PLC	110-231-0000-0000-000-0660-53170000	EH 00001824	12/18/2025	1677240	MATTER 0183493		5,527.50
100431	CLARK HILL PLC	110-231-0000-0000-000-0660-53170000	EH 00001824	12/18/2025	1677292	MATTER 0093599		273.50
	<b>Vendor Total:</b>							<b>5,801.00</b>
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-300-0065-54915000	EH 00001825	12/18/2025	9585220	COCKROACH/RODENT PROGRAM		274.01
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-060-0065-54915000	EH 00001825	12/18/2025	9827429	PEST CONTROL FORD		99.11
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-170-0065-54915000	EH 00001825	12/18/2025	9827430	PEST CONTROL UO		114.27
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-130-0065-54915000	EH 00001825	12/18/2025	9827431	PEST CONTROL HOOVER		99.11
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-560-0065-54915000	EH 00001825	12/18/2025	9827432	PEST CONTROL IR		99.11
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-550-0065-54915000	EH 00001825	12/18/2025	9827433	PEST CONTROL LONGFELLOW		99.11
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-650-0065-54915000	EH 00001825	12/18/2025	9827434	PEST CONTROL EDISON		87.45
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-600-0065-54915000	EH 00001825	12/18/2025	9827435	PEST CONTROL JARDON WEBB		174.90
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-190-0065-54915000	EH 00001825	12/18/2025	9827436	ACT# FORD0122-008-01 WEBSTER		139.92
	<b>Vendor Total:</b>							<b>1,186.99</b>
101224	HOPSKIPDRIVE INC	110-271-0000-6010-000-6010-53310000	EH 00001826	12/18/2025	543101251130	RIDES 11/1/25-11/30/25		32,064.63
101224	HOPSKIPDRIVE INC	110-271-0099-0000-000-0660-53310000	EH 00001826	12/18/2025	543101251130	TRANS 11/1/25-11/30/2025		9,057.10
	<b>Vendor Total:</b>							<b>41,121.73</b>
100451	J W PEPPER & SONS	110-113-0000-0000-300-0300-55110000	EH 00001827	12/18/2025	368047611	FIRE RAGED		65.00
100451	J W PEPPER & SONS	110-113-0000-0000-300-0300-55110000	EH 00001827	12/18/2025	368072850	STONEHENGE TEMPEST		135.99
100451	J W PEPPER & SONS	110-113-0000-0000-300-0300-55110000	EH 00001827	12/18/2025	368079371	HONOR ROLL MARCH		64.00
	<b>Vendor Total:</b>							<b>264.99</b>
101315	MACOMB SALES & SERVICE	250-297-0000-0000-000-0000-54120000	EH 00001828	12/18/2025	64128	BEV AIR MILK COOLER UO		317.52
100413	MCGRAW HILL BOOK CO	110-112-0000-0000-200-0201-55110000	EH 00001829	12/18/2025	139038811001	MATH CONCEPTS WRKKBK		317.52
100489	PEARSON EDUCATION	220-122-0140-0000-650-0650-55110000	EH 00001830	12/18/2025	27203331	GARS 3		412.72
	<b>Vendor Total:</b>							<b>412.72</b>
100675	PROCARE SOFTWARE LLC	230-351-0000-0000-190-0230-57410000	EH 00001831	12/18/2025	INV1111064	SCW/NOV+CONNECT		101.00
	<b>Vendor Total:</b>							<b>101.00</b>
	<b>Vendor Total:</b>							<b>356.50</b>

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100504	SET SEG	110-000-0000-000-0000-24516500	EH 00001832	12/18/2025	121825	2025-2026 QUARTER 3 INVOICE WC		51,861.00
							<b>Vendor Total:</b>	<b>51,861.00</b>
100241	SPINA ELECTRIC	110-261-0000-0000-200-0065-55990000	EH 00001833	12/18/2025	36405	MTWG3 MOTOR		360.00
100357	STAPLES BUSINESS	220-122-0140-0000-650-0651-55110000	EH 00001834	12/18/2025	6049906644	Duracell Coppertop AA Alkaline		360.00
100357	STAPLES BUSINESS	220-122-0140-0000-650-0651-55110000	EH 00001834	12/18/2025	6050025225	Learning Resources Primary 8-D		35.24
							<b>Vendor Total:</b>	<b>111.33</b>
100045	A & I ENTERPRISES	110-113-0000-0000-570-0570-53110000	EH 00001835	12/19/2025	MCA NOV25	MCA NOV25 PYMT #3		146.57
							<b>Vendor Total:</b>	<b>196,600.37</b>
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-300-0065-54915000	EH 00001836	12/19/2025	982738	PEST CONTROL HS		274.01
100316	ECOLAB PEST ELIMINATION	10-261-0000-0000-200-0065-54915000	EH 00001836	12/19/2025	9827437	PEST CONTROL JH		169.07
							<b>Vendor Total:</b>	<b>443.08</b>
100292	INVEST CENTERS LLC	110-113-0000-0000-560-0000-53110000	EH 00001837	12/19/2025	IRNOV25	INVEST NOV25 PYMT #3		190,087.02
							<b>Vendor Total:</b>	<b>190,087.02</b>
101350	LUCAS, ALLISON	110-271-0099-0000-000-0660-53210000	EH 00001838	12/19/2025	121925	TRANS PER IEP 12/1-12/12/25		160.00
							<b>Vendor Total:</b>	<b>160.00</b>
100064	REPUBLIC SERVICES INC	110-261-0000-0000-170-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL UO		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-560-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL IR		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-130-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL HOOVER		391.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-060-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL FORD		361.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-300-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL HS		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-060-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL GARAGE		693.18
100064	REPUBLIC SERVICES INC	110-261-0000-0000-550-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL LONGFELLOW		191.86
100064	REPUBLIC SERVICES INC	110-261-0000-0000-190-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL WEBSTER		249.09
100064	REPUBLIC SERVICES INC	110-261-0000-0000-650-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL EDISON		249.09
100064	REPUBLIC SERVICES INC	110-261-0000-0000-150-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL WEBB		663.68
100064	REPUBLIC SERVICES INC	110-261-0000-0000-200-0065-53840000	EH 00001839	12/19/2025	0214004223956	WASTE REMOVAL WEBB		391.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-081-0065-53840000	EH 00001839	12/19/2025	0237002196944	WASTE REMOVAL HAZEL WOOD		356.72
							<b>Vendor Total:</b>	<b>4,544.66</b>
101162	ALRO STEEL CORPORATION	10-113-0000-2230-300-2230-55110000	EH 00001840	12/23/2025	FH36252TZ2	WELDING CLASS REISSUE		149.70
101162	ALRO STEEL CORPORATION	10-113-0000-2230-300-2230-55110000	EH 00001840	12/23/2025	FIH6947WZ2	WELDING CLASS REISSUE		189.13
							<b>Vendor Total:</b>	<b>338.83</b>
100462	CENGAGE LEARNING	110-113-0000-0000-560-0560-55110000	EH 00001841	12/23/2025	999101761058	LIFT AME intro SPARK Teachers	P2600161	150.00
100462	CENGAGE LEARNING	110-113-0000-0000-560-0560-55110000	EH 00001841	12/23/2025	999101761058	LIFT intro: Language Companion	P2600161	30.00

User: MUBARAK - Crystal Mubarak  
 Report: OSAP5001B - OSAP5001B: Detailed Check Register w F  
 Selection:  
 OH\_DTL.[oh\_ek\_dt] <= '12/31/2025' AND OH\_DTL.[oh\_ek\_dt] >= '12/01/2025'  
 Page 9  
 Current Date: 01/08/2026  
 Current Time: 14:01:41

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100462	CENGAGE LEARNING	110-113-0000-0000-560-0560-55110000	EH 00001841	12/23/2025	999101761058	LIFT Intro: Student's Book	P2600161	73.00
100462	CENGAGE LEARNING	110-113-0000-0000-560-0560-55110000	EH 00001841	12/23/2025	999101761058	LIFT Intro: Teacher's Book	P2600161	200.00
100462	CENGAGE LEARNING	110-113-0000-0000-560-0560-55110000	EH 00001841	12/23/2025	999101761058	LIFT Phone: Practice Book	P2600161	30.00
100462	CENGAGE LEARNING	110-113-0000-0000-560-0560-55110000	EH 00001841	12/23/2025	999101761058	Shipping and handling costs	P2600161	48.30
100462	CENGAGE LEARNING	110-113-0000-0000-560-0560-55110000	EH 00001841	12/23/2025	999101761058	Edison School	P2600161	0.00
100451	J W PEPPER & SONS	110-113-0000-0000-300-0300-55110000	EH 00001842	12/23/2025	368099253	STONEHENGE SCORE		531.30
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		27.00
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		1,673.86
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		1,923.03
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		964.80
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		3,224.17
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		2,512.72
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		1,294.58
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		904.11
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		813.64
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		406.10
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		1,567.00
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		893.86
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	110-113-0000-0000-560-0560-54220000	EH 00001843	12/23/2025	40599395	IR MIL 10/13-11/12/25		362.19
100589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		1,036.84
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98

# Hazel Park Schools

## Detailed Check Register w FQA

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100589	MILLENNIUM BUSINESS	110-252-0000-000-0060-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100589	MILLENNIUM BUSINESS	110-221-0000-000-0221-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100589	MILLENNIUM BUSINESS	110-285-0000-000-0060-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.97
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001843	12/23/2025	40684772	9/26/25-11/25/25		210.98
100380	OAKLAND SCHOOLS	110-252-0000-0000-0060-55990000	EH 00001844	12/23/2025	GR20933	NOTE CARDS ENVELOPES		22,218.35
100292	INVEST CENTERS LLC	110-125-0000-6010-560-6010-53110000	EH 00001845	12/29/2025	121725	TITLE I FY 2026		916.40
100292	INVEST CENTERS LLC	110-125-0000-6841-560-6840-53110000	EH 00001845	12/29/2025	121725A	TITLE III FY 2026		6,970.94
101392	ACCELERATE4KIDS	110-112-0000-9012-200-9012-53190000	HP 00505650	12/04/2025	3435	DRONE CLUB		10,765.00
101292	AMERICAN RED CROSS	110-283-0000-0000-0000-53190000	HP 00505651	12/04/2025	23039928	11/4, 11/12 CLASSES		17,735.94
100544	ASCENSION MICHIGAN	110-283-0000-0000-0060-53190000	HP 00505652	12/04/2025	584481	PHYSICAL EXAM BASIC		4,550.00
100354	AUTO ZONE	110-261-0000-0000-0065-54130000	HP 00505653	12/04/2025	02254881431	SCEPTER SMARTCO GAS CAN		45.00
100354	AUTO ZONE	110-261-0000-0000-0065-54130000	HP 00505653	12/04/2025	02254893981	VACUUM PUMP COMP TEST		45.00
100354	AUTO ZONE	110-261-0000-0000-0065-54130000	HP 00505653	12/04/2025	02254945621	2017 GMC SAVANA		50.00
100080	CITY OF FERNDALE-WATER	10-261-0000-0000-650-0065-53830000	HP 00505654	12/04/2025	1585NOV25	ACCT#2091935-001		50.00
100080	CITY OF FERNDALE-WATER	10-261-0000-0000-650-0065-53830000	HP 00505654	12/04/2025	1701NOV25	ACCT#2091940-001		20.49
100080	CITY OF FERNDALE-WATER	10-261-0000-0000-600-0065-53830000	HP 00505654	12/04/2025	2200NOV25	ACCT#2092001-001		97.00
100080	CITY OF FERNDALE-WATER	10-261-0000-0000-600-0065-53830000	HP 00505654	12/04/2025	2200NOV25W	ACCT#2092000-001		405.75
100308	COCHRANE SUPPLY	110-261-0000-0000-200-0065-55990000	HP 00505655	12/04/2025	1447589	CONTACT FLUID		523.24
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505656	12/04/2025	6349NOV25	ACCT# 1000 1193 2769		147.35
100309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505656	12/04/2025	6379NOV25	ACCT# 1000 1193 2843		862.85
								164.70
								4,480.89
								5,655.79
								3.61
								3.61
								144.10
								26.30

# Hazel Park Schools

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100361	DOWNRIVER	110-261-0000-0000-0000-0065-55990000	HP 00505657	12/04/2025	2100288	W/R RELAY	Vendor Total:	170.40
100533	DRAMATIC GRAPHICS	290-296-9469-0000-0000-0450-57920000	HP 00505658	12/04/2025	3115	COMP SHIRTS	Vendor Total:	15.50
100168	G-TEK PROFESSIONAL	290-296-9650-0000-0000-0650-57920000	HP 00505659	12/04/2025	34215	T-SHIRTS/SWEAT-SHIRTS PBIS	Vendor Total:	900.00
100404	HASTINGS AUTO PARTS	110-261-0000-0000-0000-0065-55990000	HP 00505660	12/04/2025	543324	ACCT#8200952 BALANCE	Vendor Total:	900.00
100044	HAZEL PARK PROMISE ZONE10-445-0000-1080-000-0000-58510000	HP 00505661	12/04/2025	120125	PASSTHR FUNDS BALLMER	Vendor Total:	712.55	
101517	HUGHES, IRELLE	290-296-9469-0000-0000-0450-57920000	HP 00505662	12/04/2025	IH120625	DANCE COMP JUDGE	Vendor Total:	712.55
100830	INTERACTIVE LIGHTING	110-261-0000-0000-0000-0065-55990000	HP 00505663	12/04/2025	202117259	HIGH LUMEN FILAMENT	Vendor Total:	2,201.60
100830	INTERACTIVE LIGHTING	110-261-0000-0000-0000-0065-55990000	HP 00505663	12/04/2025	INV20217307	MAINTENANCE SUPPLIES	Vendor Total:	2,201.60
101208	JUNE, ALICIA	290-296-9469-0000-0000-0450-57920000	HP 00505664	12/04/2025	AJ120525	DANCE COMP JUDGE	Vendor Total:	100,000.00
100868	KS VENTURES INC	110-261-0000-0000-650-0065-54120000	HP 00505665	12/04/2025	36351	CONTROLLER REPLACED RM 101	Vendor Total:	100,000.00
101032	LAILE, MARY	290-296-9469-0000-0000-0450-57920000	HP 00505666	12/04/2025	ML120625	DANCE COMP JUDGE	Vendor Total:	141.10
101273	MADISON HEIGHTS PLBG & 110-261-0000-0000-550-0065-55990000	HP 00505667	12/04/2025	234120	MAINTENANCE SUPPLIES	Vendor Total:	141.10	
101582	MATTHEW L STEIN	290-296-9469-0000-0000-0450-57920000	HP 00505668	12/04/2025	MS120625	DANCE COMP JUDGE	Vendor Total:	267.96
100043	MECHANICAL SYSTEMS	110-261-0000-0000-0000-0065-54120000	HP 00505669	12/04/2025	251785	HS BURNHAM BOILERS REPAIR	Vendor Total:	1,117.55
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-0000-0065-55990000	HP 00505670	12/04/2025	12032	TERRY TOWELS	Vendor Total:	1,385.51
101207	MIKKELSON, ALISHA	290-296-9469-0000-0000-0450-57920000	HP 00505671	12/04/2025	AM120625	DANCE COMP JUDGE	Vendor Total:	132.00
101049	NATIONAL TIME & SIGNAL	110-261-0000-0000-0000-0065-55990000	HP 00505672	12/04/2025	165290	SERVICE AND LABOR ADMIN	Vendor Total:	132.00

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00505673	12/04/2025	101525	SEP REIMBURSMENT		220.00
100543	PETTY CASH	220-122-0193-0000-600-0601-55110000	HP 00505673	12/04/2025	101525	SEP REIMBURSMENT		84.38
							<b>Vendor Total:</b>	157.32
101552	PONTIAC SCHOOL DISTRICT	10-271-0000-0000-000-0061-53310000	HP 00505674	12/04/2025	A0000656	DAJ TRANS MAY25		241.70
101552	PONTIAC SCHOOL DISTRICT	10-271-0000-0000-000-0061-53310000	HP 00505674	12/04/2025	A0000657	EW TRANS MAY25		2,580.00
101552	PONTIAC SCHOOL DISTRICT	10-271-0000-0000-000-0061-53310000	HP 00505674	12/04/2025	A0000658	PJ TRANS MAY25		2,592.00
101552	PONTIAC SCHOOL DISTRICT	10-271-0000-0000-000-0061-53310000	HP 00505674	12/04/2025	A0000659	DAJ TRANS JUN25		2,386.50
101552	PONTIAC SCHOOL DISTRICT	10-271-0000-0000-000-0061-53310000	HP 00505674	12/04/2025	A0000660	EW TRANS JUN25		1,032.00
101552	PONTIAC SCHOOL DISTRICT	10-271-0000-0000-000-0061-53310000	HP 00505674	12/04/2025	A0000661	PJ TRANS JUNE25		1,008.00
							<b>Vendor Total:</b>	709.50
100312	R L DEPPMANN	110-261-0000-0000-200-0065-55990000	HP 00505675	12/04/2025	INV36163	BEARING ASSEMBLY IMPELLAR		10,308.00
							<b>Vendor Total:</b>	540.00
101480	ROSZELL , AMBER	290-296-9469-0000-000-0450-57920000	HP 00505676	12/04/2025	AR120625	DANCE COMP JUDGE		540.00
							<b>Vendor Total:</b>	246.80
101455	RPM	110-261-0000-0000-000-0065-55990000	HP 00505677	12/04/2025	80942181	3 GRIP BELTS		246.80
							<b>Vendor Total:</b>	87.53
100010	STATE OF MICHIGAN	110-259-0000-0000-000-0060-57410000	HP 00505678	12/04/2025	11373226	2026 OPEN SWIM LICENSE		87.53
							<b>Vendor Total:</b>	89.00
100853	SUNDE BUILDING INC	420-452-0000-0000-190-0000-54110000	HP 00505679	12/04/2025	110125	WATER MAIN INSTALL		89.00
							<b>Vendor Total:</b>	14,975.00
101005	LIPARI FOODS	290-296-5200-0000-000-0060-57920000	HP 00505680	12/05/2025	3771968	HOLIDAY BASKET HAMS		14,975.00
							<b>Vendor Total:</b>	1,656.71
100202	ORKIN LLC	110-261-0000-0000-081-0065-54915000	HP 00505681	12/05/2025	6379120125	STANDARD SERVICE DEC		1,656.71
							<b>Vendor Total:</b>	174.00
100543	PETTY CASH	290-296-9469-0000-000-0450-57920000	HP 00505682	12/05/2025	120525	DANCE COMP START UP CASH		174.00
							<b>Vendor Total:</b>	1,000.00
100010	STATE OF MICHIGAN	290-296-9998-0000-000-0000-57920000	HP 00505683	12/05/2025	112425	GAME RAFFLE LICENSE		1,000.00
							<b>Vendor Total:</b>	55.00
100032	VERIZON WIRELESS	110-261-0000-0000-000-0060-53415000	HP 00505684	12/05/2025	6128529253	A.W. & B.W. CELL 10/15-11/14		55.00
100032	VERIZON WIRELESS	110-261-0000-0000-000-0065-53415000	HP 00505684	12/05/2025	6128529253	G.R.CELL 9/15-10/14/25		76.24
							<b>Vendor Total:</b>	38.12
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505685	12/11/2025	166681	BAND SUPPLIES		114.36
							<b>Vendor Total:</b>	68.90

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100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505685	12/11/2025	167971	BAND SUPPLIES		168.10
100090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55990000	HP 00505685	12/11/2025	4139	BAND SUPPLIES		57.65
100090	A G CENTRAL MUSIC	110-241-0000-0000-200-0200-55910000	HP 00505685	12/11/2025	167772	RR BASS CLARINET 25 REEDS	P2600086	43.30
100090	A G CENTRAL MUSIC	110-241-0000-0000-200-0200-55910000	HP 00505685	12/11/2025	167790	FINGER CYMBALS	P2600086	32.30
	<b>Vendor Total:</b>							<b>370.25</b>
101398	BELL FORKLIFT INC	110-261-0000-0000-000-0065-54120000	HP 00505686	12/11/2025	PSI0027625	TROUBLE LIFTING		284.50
101459	COHEN, BASYA	220-122-0140-0000-650-0650-55110000	HP 00505687	12/11/2025	00002	PAINTING CLASS		<b>284.50</b>
	<b>Vendor Total:</b>							<b>389.59</b>
100888	CONSTELLATION	110-261-0000-0000-200-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		700.70
100888	CONSTELLATION	110-261-0000-0000-150-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		2,718.88
100888	CONSTELLATION	110-261-0000-0000-130-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		1,141.26
100888	CONSTELLATION	110-261-0000-0000-600-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		574.82
100888	CONSTELLATION	110-261-0000-0000-560-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		549.65
100888	CONSTELLATION	110-261-0000-0000-083-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		62.94
100888	CONSTELLATION	110-261-0000-0000-600-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		377.62
100888	CONSTELLATION	110-261-0000-0000-550-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		264.34
100888	CONSTELLATION	110-261-0000-0000-190-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		394.41
100888	CONSTELLATION	110-261-0000-0000-400-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		457.34
100888	CONSTELLATION	110-261-0000-0000-170-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		402.80
100888	CONSTELLATION	110-261-0000-0000-650-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		457.34
100888	CONSTELLATION	110-261-0000-0000-060-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		20.98
100888	CONSTELLATION	110-261-0000-0000-550-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		4.20
100888	CONSTELLATION	110-261-0000-0000-300-0065-55510000	HP 00505688	12/11/2025	4464259	GAS SUPPLY CHARGES		4,460.14
	<b>Vendor Total:</b>							<b>12,587.42</b>
100459	CONVERGENT TECH	110-284-0000-0000-000-0284-54910000	HP 00505689	12/11/2025	19951	A.H. RESEARCH CAT2 26/27		100.00
	<b>Vendor Total:</b>							<b>100.00</b>
100217	GIANT PLUMBING &	110-261-0000-0000-000-0065-55990000	HP 00505690	12/11/2025	408368	MAINTENANCE SUPPLIES		20.55
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	HP 00505691	12/11/2025	943707Q	2005 GMC SIERRA AIR OIL FILTER		<b>20.55</b>
100949	INSTITUTE FOR MULTI	110-221-0000-0000-000-0221-55910000	HP 00505692	12/11/2025	238895	LAB Subscriptions - one (1) ye	P2600142	17.48
	<b>Vendor Total:</b>							<b>17.48</b>
100868	KS VENTURES INC	110-261-0000-0000-130-0065-55990000	HP 00505693	12/11/2025	33311	VFD NOT WORKING		1,350.00
	<b>Vendor Total:</b>							<b>1,350.00</b>

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
101184	LAFRAMBOISE, DEBORAH	110-231-0000-0000-0060-53221000	HP 00505694	12/11/2025	121125	TRAVERSE CITY CONFERENCE	Vendor Total:	1,095.00
101023	LANGUAGE LINE SERVICES	110-226-0082-0000-000-0660-53150000	HP 00505695	12/11/2025	11763093	10/2-10/23 JEN MAC BOOK	Vendor Total:	1,025.96
101023	LANGUAGE LINE SERVICES	110-226-0082-0000-000-0660-53150000	HP 00505695	12/11/2025	11783286	JENNIFER'S MAC BOOK ARABIC	Vendor Total:	1,025.96
101412	MICHIGAN ATHLETIC	110-293-0000-0000-300-0350-53191000	HP 00505696	12/11/2025	110625	11/6/25 12/01/25	Vendor Total:	456.95
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-550-0065-55990000	HP 00505697	12/11/2025	12452	ASI60T	Vendor Total:	594.99
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-300-0065-55990000	HP 00505697	12/11/2025	12310	MOP HANDLE MOP PLUNGER	Vendor Total:	1,051.94
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-300-0065-55990000	HP 00505697	12/11/2025	12350	SANITARE DIRT CUP	Vendor Total:	750.00
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-550-0065-55990000	HP 00505697	12/11/2025	12451	BATH TISSUE	Vendor Total:	3,500.00
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-200-0065-55990000	HP 00505697	12/11/2025	12451	SANI HAND WASH	Vendor Total:	36.79
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-000-0065-55990000	HP 00505697	12/11/2025	12451	PURELL	Vendor Total:	269.00
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-300-0065-55990000	HP 00505697	12/11/2025	12451	AWS LAUNDRY	Vendor Total:	135.90
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-300-0065-55990000	HP 00505697	12/11/2025	12451		Vendor Total:	133.00
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-300-0065-55990000	HP 00505697	12/11/2025	12451		Vendor Total:	25.00
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-300-0065-55990000	HP 00505697	12/11/2025	12451		Vendor Total:	99.00
100352	MICHIGAN SCHOOL BAND	110-241-0000-0000-300-0300-57410000	HP 00505698	12/11/2025	69250	BAND FESTIVAL FEES 3/6,3/11/26	Vendor Total:	4,198.69
100352	MICHIGAN SCHOOL BAND	110-241-0000-0000-300-0300-57410000	HP 00505698	12/11/2025	69251	BAND FESTIVAL FEES 3/6,3/11/26	Vendor Total:	180.00
101187	PLAQUES AND SUCH	110-293-0000-0000-300-0350-55990000	HP 00505699	12/11/2025	Q156813	LETTERS	Vendor Total:	207.50
100749	SONITROL GREAT LAKES	110-266-0000-0000-300-0066-53190000	HP 00505700	12/11/2025	582989	SERVICE CALL	Vendor Total:	387.50
101520	THE ALLEN LAW GROUP PC	110-231-0000-0000-800-0060-53170000	HP 00505701	12/11/2025	6949	00621 INVESTIGATION	Vendor Total:	485.00
100068	TURF TENDERS	110-261-0000-0000-000-0065-55990000	HP 00505702	12/11/2025	1509470	AERATION HS	Vendor Total:	953.68
101292	AMERICAN RED CROSS	110-283-0000-0000-000-0060-53190000	HP 00505703	12/18/2025	23041619	S.J. TRAINING	Vendor Total:	1,975.00
100523	BLICK ART MATERIALS	110-113-0000-0000-300-0300-55110000	HP 00505704	12/18/2025	6734293	HS ART SUPPLIES	Vendor Total:	1,975.00
100735	BURKES SPORT HAVEN	110-293-0000-0000-300-0350-55990000	HP 00505705	12/18/2025	136336	SOCCER SOCKS	Vendor Total:	1,235.00
							Vendor Total:	40.00
							Vendor Total:	40.00
							Vendor Total:	1,476.31
							Vendor Total:	1,476.31
							Vendor Total:	80.00
							Vendor Total:	80.00

# Hazel Park Schools

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
101547	BUTLER ROWSE-OBERLE	110-000-0000-0000-0000-24516000	HP 00505706	12/18/2025	2840/2501250	PAYROLL		350.00
							<b>Vendor Total:</b>	<b>350.00</b>
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		240.85
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		210.83
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		255.86
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		345.92
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		526.04
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		811.23
100322	CITY HAZEL PARK WATER	110-261-0000-0000-066-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		345.92
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		616.10
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		300.89
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		6,036.70
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		45.72
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00505707	12/18/2025	110425	CITY OF HP WATER BILL OCT		360.93
							<b>Vendor Total:</b>	<b>10,417.03</b>
100308	COCHRANE SUPPLY	110-261-0000-0000-200-0065-55990000	HP 00505708	12/18/2025	1451631	COUPLED ACTUATOR JH		599.95
							<b>Vendor Total:</b>	<b>599.95</b>
100309	CONSUMERS ENERGY	110-261-0000-0000-170-0065-55510000	HP 00505709	12/18/2025	100INOV25	ACCT# 1000 0000 8845		1,256.27
100309	CONSUMERS ENERGY	110-261-0000-0000-550-0065-55510000	HP 00505709	12/18/2025	570NOV25	ACCT# 1000 0000 8811		27.08
100309	CONSUMERS ENERGY	110-261-0000-0000-550-0065-55510000	HP 00505709	12/18/2025	570SNOV25	ACCT# 1000 6807 0257		481.91
100309	CONSUMERS ENERGY	110-261-0000-0000-200-0065-55510000	HP 00505709	12/18/2025	2277ONOV25	ACCT# 1000 0000 8837		2,833.50
100309	CONSUMERS ENERGY	110-261-0000-0000-300-0065-55510000	HP 00505709	12/18/2025	23400NOV25	ACCT# 1000 0000 8902		3,392.77
100309	CONSUMERS ENERGY	110-261-0000-0000-130-0065-55510000	HP 00505709	12/18/2025	2372ONOV25	ACCT# 1000 0000 8910		652.40
100309	CONSUMERS ENERGY	110-261-0000-0000-560-0065-55510000	HP 00505709	12/18/2025	2413INOV25	ACCT# 1000 0000 8969		1,659.99
100309	CONSUMERS ENERGY	110-261-0000-0000-190-0065-55510000	HP 00505709	12/18/2025	43INOV25	ACCT# 1000 0000 8795		1,489.55
100309	CONSUMERS ENERGY	110-261-0000-0000-083-0065-55510000	HP 00505709	12/18/2025	45NOV25	ACCT# 1000 0000 8886		186.51
100309	CONSUMERS ENERGY	110-261-0000-0000-060-0065-55510000	HP 00505709	12/18/2025	1620STE116NOV25	ACCT# 1000 0000 8860		45.35

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100309	CONSUMERS ENERGY	110-261-0000-0000-060-0065-55510000	HP 00505709	12/18/2025	1620STE117NO	ACCT# 1000 0000 8878		1,425.86
100309	CONSUMERS ENERGY	110-261-0000-0000-650-0065-55510000	HP 00505709	12/18/2025	1700NOV25	ACCT# 1030 3562 4669		1,476.90
100309	CONSUMERS ENERGY	110-261-0000-0000-600-0065-55510000	HP 00505709	12/18/2025	2200NOV25	ACCT# 1000 0000 8936		240.61
100309	CONSUMERS ENERGY	110-261-0000-0000-600-0065-55510000	HP 00505709	12/18/2025	2200NOV25G	ACCT# 1000 0000 8944		281.43
100309	CONSUMERS ENERGY	110-261-0000-0000-150-0065-55510000	HP 00505709	12/18/2025	2200NOV25W	ACCT# 1000 0000 8951		2,520.28
100438	CONTRACTORS CLOTHING	110-261-0000-0000-000-0065-55990000	HP 00505710	12/18/2025	133572	ADDITIONAL UNIFORMS		17,970.41
101155	DOWNRIVER GYMNASTICS	110-261-0000-0000-000-0065-55990000	HP 00505711	12/18/2025	2094353	013322-03 WHEEL HEX KEY		1,439.73
100361	DOWNRIVER	110-261-0000-0000-200-0065-55990000	HP 00505712	12/18/2025	2103710	PITCH PULLY JH		216.03
100361	DOWNRIVER	110-261-0000-0000-000-0065-55990000	HP 00505712	12/18/2025	2106125	STERLING VENTOR		57.81
100313	DTE ENERGY	110-261-0000-0000-170-0065-55520000	HP 00505713	12/18/2025	1001DEC25	ACCT# 910005744974		582.34
100313	DTE ENERGY	110-261-0000-0000-650-0065-55520000	HP 00505713	12/18/2025	1585DEC25	ACC# 910005745351		640.15
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505713	12/18/2025	1620DEC25	ACCT# 910040563207		5,434.68
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505713	12/18/2025	1620DEC25A	ACCT# 910005745088		18.03
100313	DTE ENERGY	110-261-0000-0000-650-0065-55520000	HP 00505713	12/18/2025	1650DEC25	ACCT# 910039996442		1,320.58
100313	DTE ENERGY	110-261-0000-0000-150-0065-55520000	HP 00505713	12/18/2025	2200DEC25	ACCT# 920050742112		3,403.90
100313	DTE ENERGY	110-261-0000-0000-083-0065-55520000	HP 00505713	12/18/2025	45DEC25	ACCT# 910039981691		3,911.05
100313	DTE ENERGY	110-261-0000-0000-550-0065-55520000	HP 00505713	12/18/2025	570DEC25	ACCT# 920006433964		10,944.68
100313	DTE ENERGY	110-261-0000-0000-200-0065-55520000	HP 00505713	12/18/2025	22770DEC25	ACCT# 910040946980		54.69
100313	DTE ENERGY	110-261-0000-0000-300-0065-55520000	HP 00505713	12/18/2025	23400DEC25	ACCT# 910040946980		2,182.63
100313	DTE ENERGY	110-261-0000-0000-300-0065-55520000	HP 00505713	12/18/2025	23400DEC25	ACCT# 920050742120		13,005.24
100313	DTE ENERGY	110-261-0000-0000-130-0065-55520000	HP 00505713	12/18/2025	23720DEC25	ACCT# 910031816663		14,156.13
100313	DTE ENERGY	110-261-0000-0000-560-0065-55520000	HP 00505713	12/18/2025	2413DEC25	ACCT# 910005745468		403.30
100313	DTE ENERGY	110-261-0000-0000-190-0065-55520000	HP 00505713	12/18/2025	431DEC25	ACCT# 910013450978		4,681.15
101132	ENTECH MEDICAL	110-213-0015-0000-150-0660-53130000	HP 00505714	12/18/2025	13473	K. CNA 11/16/25 PPE		2,199.05
101132	ENTECH MEDICAL	110-213-0015-0000-170-0660-53130000	HP 00505714	12/18/2025	13534	T.A. AIDE 11/23/25		2,953.89
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0602-53130000	HP 00505715	12/18/2025	39722	REC THERAPY JARDON SXI NOV		64,669.00
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0601-53130000	HP 00505715	12/18/2025	39722	REC THERAPY JARDON ASD NOV		895.38
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0600-53130000	HP 00505715	12/18/2025	39722	REC THERAPY JARDON MOCI NOV		895.38
	<b>Vendor Total:</b>							<b>1,790.76</b>

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0602-53130000	HP 00505715	12/18/2025	39723	GROUP MOVEMENT JARDON SXI		495.00
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0601-53130000	HP 00505715	12/18/2025	39723	GROUP MOVEMENT JARDON ASD		330.00
100446	FAR THERAPEUTIC &	220-219-0075-0000-600-0600-53130000	HP 00505715	12/18/2025	39723	GROUP MOVEMENT JARDON		165.00
100446	FAR THERAPEUTIC &	220-219-0071-0000-150-0603-53130000	HP 00505715	12/18/2025	39725	GROUP MUSIC THERAPY-WEBB-		163.65
100374	FEDERAL PIPE & SUPPLY	110-113-0000-2230-300-2230-55110000	HP 00505716	12/18/2025	765504	STEEL FLOOR PLATE		2,143.65
100640	FIBER LINK INC	110-284-0000-0000-000-0284-53190000	HP 00505717	12/18/2025	20702	MISS DIG TICKETS CLEARED NOV		119.40
101181	FUN SERVICES	290-296-9100-0000-000-0130-57920000	HP 00505718	12/18/2025	202539	SANTA SHOP GIFTS		312.00
101508	GBRAND LLC	110-293-0000-0000-300-0350-57920000	HP 00505719	12/18/2025	38742	20 Girls Middle School uniform		312.00
101508	GBRAND LLC	110-293-0000-0000-300-0350-57920000	HP 00505719	12/18/2025	38742	20 uniforms for Boys middle sc		1,856.10
101508	GBRAND LLC	110-293-0000-0000-300-0350-57920000	HP 00505719	12/18/2025	38742	20 Varsity Boys Reversible Uni		1,856.10
101508	GBRAND LLC	110-293-0000-0000-300-0350-57920000	HP 00505719	12/18/2025	38742	Girls Reversible Varsity Baske		792.00
100081	GUARDIAN AUTOMATIC FIRE0-261-0000-0000-170-0065-54110000	HP 00505720	HP 00505720	12/18/2025	INS19961	ANNUAL NFPA INSP		1,980.00
100081	GUARDIAN AUTOMATIC FIRE0-261-0000-0000-190-0065-54110000	HP 00505720	HP 00505720	12/18/2025	INS19961	WEBSTER NFPA INSP		1,980.00
100081	GUARDIAN AUTOMATIC FIRE0-261-0000-0000-200-0065-54110000	HP 00505720	HP 00505720	12/18/2025	INS19961	JH NFPA INSP		1,980.00
100707	HARRIS, JEFFREY	110-293-0000-0000-300-1000-53220000	HP 00505721	12/18/2025	010324	MITCA CONF		6,732.00
100707	HARRIS, JEFFREY	110-293-0000-0000-300-1000-53210000	HP 00505721	12/18/2025	010324	LANSING, HAMILTON X2		495.00
100707	HARRIS, JEFFREY	110-293-0000-0000-300-0350-57410000	HP 00505721	12/18/2025	010324	SPIKES D.D ADDITIONAL FEES		295.00
100707	HARRIS, JEFFREY	110-293-0000-0000-300-0450-55990000	HP 00505721	12/18/2025	010324	SUPPLIES		950.00
100949	INSTITUTE FOR MULTI	110-111-0000-2940-130-2940-55110000	HP 00505722	12/18/2025	239608	TK-IN OG + Lift Intervention		1,740.00
100949	INSTITUTE FOR MULTI	110-111-0000-2940-150-2940-55110000	HP 00505722	12/18/2025	239608	TK-IN OG + Lift Intervention		330.96
100949	INSTITUTE FOR MULTI	110-111-0000-2940-170-2940-55110000	HP 00505722	12/18/2025	239608	TK-IN OG + Lift Intervention		385.92
100949	INSTITUTE FOR MULTI	110-111-0000-2940-170-2940-55110000	HP 00505722	12/18/2025	239608	Shipping Costs		156.10
100079	INTEGRITY TESTING &	110-271-0000-0000-000-0061-57410000	HP 00505723	12/18/2025	50378	J.N. DRUG SCREEN		273.61
100830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-55990000	HP 00505724	12/18/2025	INV20217598	POWER LAMP		1,146.59
100830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-55990000	HP 00505724	12/18/2025	INV20217609	BATT 90MIN EMERG		4,800.00
								4,800.00
								4,000.00
								884.00
								14,484.00
								250.00
								250.00
								1,085.40
								252.17

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100830	INTERACTIVE LIGHTING	110-261-0000-0000-0000-0065-55990000	HP 00505724	12/18/2025	INV20217628	ICN-4P32-N		84.72
100323	JOSTENS INC	110-113-0000-0000-300-0300-55990000	HP 00505725	12/18/2025	38046803	125 COVERS HS	Vendor Total:	1,422.29
100323	JOSTENS INC	110-113-0000-0000-570-0000-55990000	HP 00505725	12/18/2025	38080129	1 DIPLOMA MCA		1,376.45
101530	LLOYD & MCDANIEL PLC	110-000-0000-0000-0000-24516000	HP 00505726	12/18/2025	2840/2501250	PAYROLL	Vendor Total:	1,393.54
101273	MADISON HEIGHTS PLBG & 110-261-0000-0000-200-0065-55990000	HP 00505727	12/18/2025	234652		UNION GASKET	Vendor Total:	227.59
101273	MADISON HEIGHTS PLBG & 110-261-0000-0000-0000-0065-55990000	HP 00505727	12/18/2025	234693		GASKET PIPE PEX		48.39
100957	MCKERNAN INC	110-261-0000-0000-150-0065-55990000	HP 00505728	12/18/2025	1125092	RECEIVING ROOM DOOR REPAIR	Vendor Total:	50.42
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL	Vendor Total:	98.81
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		655.00
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		62.75
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		27.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		27.01
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		23.69
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		23.77
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		60.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		19.94
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		54.88
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		24.34
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		54.16
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		24.34
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		23.12
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		24.93
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		22.05
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		23.31
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		28.76
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		24.90
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		24.98

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		26.29
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		27.65
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		25.57
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		24.23
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		26.01
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		28.19
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		25.70
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		60.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		60.24
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		28.99
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		9.76
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		51.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		28.19
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505729	12/18/2025	2825/2501250	PAYROLL		50.20
100043	MECHANICAL SYSTEMS	110-261-0000-0000-170-0065-55990000	HP 00505730	12/18/2025	252180	REPL PRESSURE GAUGE CB		1,863.19
100043	MECHANICAL SYSTEMS	110-261-0000-0000-300-0065-55990000	HP 00505730	12/18/2025	252180	REPL PRESSURE G POO LV		562.93
100329	MICHIGAN MAINTENANCE	110-261-0000-0000-150-0065-55990000	HP 00505731	12/18/2025	12651	SANI CUP BLUE CLEANER		562.93
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00505732	12/18/2025	2800/2501250	PAYROLL		1,125.86
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00505732	12/18/2025	2800/2501250	PAYROLL		306.50
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00505732	12/18/2025	2800/2501250	PAYROLL		306.50
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00505732	12/18/2025	2800/2501250	PAYROLL		88.25
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00505732	12/18/2025	2800/2501250	PAYROLL		144.60

**Vendor Total:** 1,863.19  
**Vendor Total:** 562.93  
**Vendor Total:** 1,125.86  
**Vendor Total:** 306.50  
**Vendor Total:** 306.50

# Hazel Park Schools

## Detailed Check Register w FQA

Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100387	MISDU	110-000-0000-0000-0000-24516000	HP 00505732	12/18/2025	2800/2501250	PAYROLL		52.64
100461	NOVA ENVIRONMENTAL INC	110-261-0000-0000-0000-0065-55990000	HP 00505733	12/18/2025	18064	9/3/25 TRAINING 3 PARTICIPANTS	Vendor Total:	285.49
100461	NOVA ENVIRONMENTAL INC	110-261-0000-0000-0000-0065-55990000	HP 00505733	12/18/2025	18065	8/27 INSP RESTROOMS ADMIN		800.00
100461	NOVA ENVIRONMENTAL INC	110-261-0000-0000-0000-0065-55990000	HP 00505733	12/18/2025	18066	8/27 INSP TUNNEL RM MECH		222.00
100461	NOVA ENVIRONMENTAL INC	110-261-0000-0000-0000-0065-55990000	HP 00505733	12/18/2025	18083	CI0421/*111		305.00
							Vendor Total:	2,500.00
100337	PETERSON GLASS CO	110-261-0000-0000-300-0065-55990000	HP 00505734	12/18/2025	25381	258310CR ORG 633.00	Vendor Total:	3,827.00
100585	PITNEY BOWES	110-252-0000-0000-0000-0060-53430000	HP 00505735	12/18/2025	121825	ACCT#8000909010419237	Vendor Total:	270.50
100338	QUICK MADE SIGNS &	110-293-0000-0000-300-0350-55990000	HP 00505736	12/18/2025	3220	PLAQUES AWARDS	Vendor Total:	270.50
101583	QUIKPRINTS	110-293-0000-0000-300-0350-55990000	HP 00505737	12/18/2025	1631	CHEER SWEAT SET	Vendor Total:	1,009.75
101583	QUIKPRINTS	110-293-0000-0000-300-0350-55990000	HP 00505737	12/18/2025	1632	CHEER SHORT SETS JH HS	Vendor Total:	1,009.75
101542	RULING OUR EXPERIENCES	110-112-0000-0000-200-0000-53110000	HP 00505738	12/18/2025	22351	ROX FOR GIRLS 25/26	Vendor Total:	269.00
100740	SPECTRUM WIRELESS USA	110-284-0000-0000-0000-0284-53190000	HP 00505739	12/18/2025	121525	AUG,SEP,OCT,NOV,DEC INVOICES	Vendor Total:	2,076.20
101535	STATE DISBURSEMENT UNIT	110-000-0000-0000-0000-0000-24516000	HP 00505740	12/18/2025	2800/2501250	PAYROLL	Vendor Total:	1,600.00
100341	SULLIVANS FLEET SERV INC	110-271-0000-0000-0000-0060-54130000	HP 00505741	12/18/2025	26296	UNIT 58 RE	Vendor Total:	1,600.00
100341	SULLIVANS FLEET SERV INC	110-271-0000-0000-0000-0060-54130000	HP 00505741	12/18/2025	26304	UNIT 56 SE	Vendor Total:	1,556.43
101143	T4T TAKEDOWN IN MOTOWN	110-293-0000-0000-300-0350-57410000	HP 00505742	12/18/2025	121825	TAKEDOWN IN MOTOWN MEET	Vendor Total:	1,556.43
101452	TEAMSTERS LOCAL 214	110-000-0000-0000-0000-0000-24517000	HP 00505743	12/18/2025	2825/2501250	PAYROLL	Vendor Total:	281.15
101284	THE FRIENDSHIP CIRCLE	110-113-0000-9036-300-9036-55990000	HP 00505744	12/18/2025	010726	LIFETOWN 16 STUDENTS	Vendor Total:	281.15
100364	VIGILANTE SECURITY INC	110-261-0000-0000-200-0065-53155000	HP 00505745	12/18/2025	INV3239	SERVICE CALL JH	Vendor Total:	1,040.26
							Vendor Total:	881.64
							Vendor Total:	1,921.90
							Vendor Total:	300.00
							Vendor Total:	300.00
							Vendor Total:	200.00
							Vendor Total:	200.00
							Vendor Total:	144.00
							Vendor Total:	144.00
							Vendor Total:	300.00
							Vendor Total:	300.00

# Hazel Park Schools

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Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100615	WARREN WOODS TOWER	110-293-0000-0000-300-0350-57410000	HP 00505746	12/18/2025	01102026	JV WRESTLING TOUR 1/10/26		350.00
101183	HUTSON	110-261-0000-0000-000-0065-56420000	HP 00505747	12/19/2025	520023	NEW BOSS BLADE, NEW BOSS	Vendor Total: P2600162	350.00 8,389.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-170-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING UO	Vendor Total:	69.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING GARAGE		43.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-560-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING IR		35.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-083-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING LIB		30.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING HOOVER		111.50
100364	VIGILANTE SECURITY INC	110-261-0000-0000-200-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING JH		111.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-600-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING JARDON		63.25
100364	VIGILANTE SECURITY INC	110-261-0000-0000-300-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING HS		145.50
100364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING WEBB		63.25
100364	VIGILANTE SECURITY INC	110-261-0000-0000-550-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING LONGFELLOW		118.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING FORD		128.00
100364	VIGILANTE SECURITY INC	110-261-0000-0000-190-0065-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING WEBSTER		103.50
100364	VIGILANTE SECURITY INC	110-271-0000-0000-000-0061-53155000	HP 00505748	12/19/2025	775980	JAN MONITORING TRANS		43.00
100364	VIGILANTE SECURITY INC	250-297-0000-0000-000-0000-53190000	HP 00505748	12/19/2025	775980	JAN MONITORING CHARTWELLS		17.50
101104	AMERICAN READING	110-113-0000-0000-300-0311-55110000	HP 00505749	12/23/2025	0000231497	Individual In-Person Professio	Vendor Total: P2600039	1,081.50 3,700.00
101292	AMERICAN RED CROSS	110-283-0000-0000-000-0060-53190000	HP 00505750	12/23/2025	23017746	S.J. TRAINING	Vendor Total:	3,700.00 50.00
100347	BILLINGS LAWN EQUIPMENT	110-261-0000-0000-000-0065-54120000	HP 00505751	12/23/2025	496196	BELT CLUTCH SWITCH	Vendor Total:	50.00
100347	BILLINGS LAWN EQUIPMENT	110-261-0000-0000-000-0065-54120000	HP 00505751	12/23/2025	496579	INS INTAK CABLE CLUTCH BELT	Vendor Total:	91.20 123.95
100526	CAROLINA BIOLOGICAL	110-111-0000-0000-170-0171-55110000	HP 00505752	12/23/2025	53235253RI	Perfect solution cow eye, plai	Vendor Total:	215.15
100526	CAROLINA BIOLOGICAL	110-111-0000-0000-170-0171-55110000	HP 00505752	12/23/2025	53235253RI	Perfect solution sheep brain,	P2600168	154.00
100526	CAROLINA BIOLOGICAL	110-111-0000-0000-170-0171-55110000	HP 00505752	12/23/2025	53235253RI	Perfect solution squid, 12"+,	P2600168	661.20
100526	CAROLINA BIOLOGICAL	110-111-0000-0000-170-0171-55110000	HP 00505752	12/23/2025	53235253RI	Shipping and handling	P2600168	408.40
100526	CAROLINA BIOLOGICAL	110-111-0000-0000-170-0171-55110000	HP 00505752	12/23/2025	53235253RI	United Oaks Elementary - Amy D	P2600168	34.25
100459	CONVERGENT TECH	110-284-0000-0000-000-0284-54910000	HP 00505753	12/23/2025	20010	A.H. RESEARCH CAT2 26/27	Vendor Total:	0.00 1,257.85
							Vendor Total:	350.00

# Hazel Park Schools

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Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100361	DOWNRIVER	110-261-0000-0000-0065-55990000	HP 00505754	12/23/2025	2094353	WHEEL HEX KEY		216.03
100361	DOWNRIVER	110-261-0000-0000-0065-55990000	HP 00505754	12/23/2025	2107037	MERCURY FREE STA		45.44
						<b>Vendor Total:</b>		<b>261.47</b>
101132	ENTECH MEDICAL	110-213-0015-0000-170-0660-53130000	HP 00505755	12/23/2025	13781	T.A. AIDE 12/14/2025		537.23
101132	ENTECH MEDICAL	110-213-0015-0000-150-0660-53130000	HP 00505755	12/23/2025	13782	S.K. CNA 12/14/2025		674.98
101132	ENTECH MEDICAL	110-213-0015-0000-190-0660-53130000	HP 00505755	12/23/2025	13783	D.L.12/14/2025		1,400.00
						<b>Vendor Total:</b>		<b>2,612.21</b>
100404	HASTINGS AUTO PARTS	110-261-0000-0000-0065-54130000	HP 00505756	12/23/2025	946524Q	GENIE LIFT		575.80
100404	HASTINGS AUTO PARTS	110-261-0000-0000-0065-54130000	HP 00505756	12/23/2025	946539Q	KWIK CONN.BLADE		11.98
100404	HASTINGS AUTO PARTS	110-261-0000-0000-0065-54130000	HP 00505756	12/23/2025	947248Q	2014 FORD TURN SIGNALS		8.94
100404	HASTINGS AUTO PARTS	110-261-0000-0000-0065-55990000	HP 00505756	12/23/2025	946561Q	HAND CLEANER SNOWBRUSH		38.97
						<b>Vendor Total:</b>		<b>635.69</b>
100437	OAKLAND COUNTY HEALTH	110-261-0000-0000-300-0065-57410000	HP 00505757	12/23/2025	120825	HS POOL SP-2805-1		86.00
						<b>Vendor Total:</b>		<b>86.00</b>
100337	PETERSON GLASS CO	110-261-0000-0000-650-0065-54110000	HP 00505758	12/23/2025	25451	GLASS VISION KIT		108.00
						<b>Vendor Total:</b>		<b>108.00</b>
100585	PITNEY BOWES	110-252-0000-0000-000-0060-53430000	HP 00505759	12/23/2025	3321560678	SERV 9/28/25-12/27/25		664.80
						<b>Vendor Total:</b>		<b>664.80</b>
100338	QUICK MADE SIGNS &	290-296-9469-0000-000-0450-57920000	HP 00505760	12/23/2025	3228	TROPHYS		2,530.00
						<b>Vendor Total:</b>		<b>2,530.00</b>
100856	SHOWCASE AMERICA	290-296-9469-0000-000-0450-57920000	HP 00505761	12/23/2025	0193	COMPETITION		1,338.00
						<b>Vendor Total:</b>		<b>1,338.00</b>
101547	BUTLER ROWSE-OBERLE	110-000-0000-0000-000-0000-24516000	HP 00505762	12/23/2025	2840/2501260	PAYROLL		350.00
						<b>Vendor Total:</b>		<b>350.00</b>
101530	LLOYD & MCDANIEL PLC	110-000-0000-0000-000-0000-24516000	HP 00505763	12/23/2025	2840/2501260	PAYROLL		227.59
						<b>Vendor Total:</b>		<b>227.59</b>
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		54.88
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		62.75
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		27.53
100843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		22.05

# Hazel Park Schools

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Check Date From 12/1/2025 TO 12/31/2025

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		27.01
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		23.69
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		23.77
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		60.53
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		19.94
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		24.34
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		54.16
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		24.34
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		23.12
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		24.93
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		23.31
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		28.76
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		24.90
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		24.98
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		26.29
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		27.65
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		25.57
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		24.23
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		9.76
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		26.01
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		28.19
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		25.70
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		60.53
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		60.24
100843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		28.99

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		50.20
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.20
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.45
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		51.20
100843	MEA - MEMBERSHIP	110-000-0000-000-0000-24517000	HP 00505764	12/23/2025	2825/2501260	PAYROLL		28.19
						<b>Vendor Total:</b>		<b>1,863.19</b>
100387	MISDU	110-000-0000-000-0000-24516000	HP 00505765	12/23/2025	2800/2501260	PAYROLL		88.25
100387	MISDU	110-000-0000-000-0000-24516000	HP 00505765	12/23/2025	2800/2501260	PAYROLL		144.60
100387	MISDU	110-000-0000-000-0000-24516000	HP 00505765	12/23/2025	2800/2501260	PAYROLL		52.64
						<b>Vendor Total:</b>		<b>285.49</b>
101535	STATE DISBURSEMENT UNIT10-000-0000-000-0000-24516000		HP 00505766	12/23/2025	2800/2501260	PAYROLL		281.15
101452	TEAMSTERS LOCAL 214	110-000-0000-0000-0000-24517000	HP 00505767	12/23/2025	2825/2501260	PAYROLL		281.15
						<b>Vendor Total:</b>		<b>212.50</b>
						<b>Vendor Total:</b>		<b>212.50</b>
						<b>Grand Total:</b>		<b>1,161,304.74</b>

Total # of Checks: 170  
End of Report



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

**CORPORATE ACCOUNT SUMMARY**

Previous balance	\$30,620.15	Statement date	12/31/25
Payments	30,620.15	Number of days in billing cycle	31
Credits	3,916.59	Credit limit	500,000.00
Purchases and other debits	42,263.03	Available credit	461,653.00
Cash advances	0.00	Cash limit	0.00
Fees charged	0.00	Available cash	0.00
<b>FINANCE CHARGES</b>	<b>0.00</b>		
<b>New balance</b>	<b>\$38,346.44</b>	Payment due date	01/20/26
		Amount due	\$38,346.44

Call Us:  
 Continental US: 866-643-4203  
 Report Lost or Stolen Cards: 866-643-4203

Write Us:  
 CUSTOMER SERVICE  
 PO BOX 1558, COLUMBUS, OH 43272

Online Access:  
 www.huntington.com

Congratulations! You have earned \$192 based on your company's Commercial Card spend this period. This rebate amount will be deposited directly into your company's Huntington Business checking account. Thank you for your business.  
 Your next authorized automatic payment of \$38,346.44 will be debited from your account on the payment due date listed on page one of this statement.  
 If you have any questions regarding your account, please call us at 1-866-643-4203.

**CORPORATE ACCOUNT ACTIVITY**

<b>HAZEL PARK SCHOOLS</b>			<b>TOTAL ACTIVITY</b>	
XXXX XXXX XXXX 5846			\$30,620.15 CR	
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>
12/22	12/22	F128600B400CHGDDA	AUTOMATIC PAYMENT - THANK YOU	\$30,620.15 CR

5548 YNH 001 7 31 251231 0 PAGE 1 of 7 10 1286 1000 T007 01AK5548

Please detach bottom portion and submit with payment using enclosed envelope

Account Number XXXX XXXX XXXX 5846  
 Payment Due Date January 20, 2026  
 Total Amount Due \$38,346.44  
 You are set up with Automatic Payment in the amount of \$38,346.44



HUNTINGTON NATIONAL BANK  
 PO BOX 2360  
 OMAHA NE 68103-2360

Amount Enclosed

\$

Make Check Payable to:

ATTN: BUSINESS OFFICE  
 HAZEL PARK SCHOOLS  
 1620 EAST ELZA AVE  
 HAZEL PARK SCHOOLS  
 HAZEL PARK MI 48030

HUNTINGTON NATIONAL BANK  
 PO BOX 182387  
 COLUMBUS OH 43218-2387



50 15810556329000043307303834644038346442

⑆598990208⑆ 5563293004515846⑈



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

**CARDHOLDER ACCOUNT ACTIVITY**

<b>JAMIE BUCZKO</b>		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
XXXX XXXX XXXX 8074		\$3,085.25	\$0.00	\$0.00	\$3,795.64 CR	\$710.39 CR
<b>CREDIT LIMIT \$17,000.00</b>						

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/18	12/17	5104323AZ1YHWS2Y9	ESSENTIAL E 8663773532 CA	582.30
12/19	12/18	5543687B0881PT8QA	NATIONAL SCHOOL BOARDS ALEXANDRIA VA	890.00
12/22	12/21	0541019B3326QN7FE	STAPLS767061574600002 NOVI MI	525.58
12/25	12/24	0541019B6326EBJ0N	STAPLS7670615746000011 NOVI MI	1,087.37
12/29	12/28	0541019BA326QN6EZ	STAPLS7670615746015001 NOVI MI CREDIT	73.00 CR
12/29	12/28	0541019BA326QN6FF	STAPLS7670615746018001 NOVI MI CREDIT	40.70 CR
12/29	12/28	0541019BA326QN6F7	STAPLS7670615746016001 NOVI MI CREDIT	25.05 CR
12/29	12/28	0541019BA326QN6GH	STAPLS7670615746012001 NOVI MI CREDIT	123.15 CR
12/29	12/28	0541019BA326QN6GT	STAPLS7670615746005001 NOVI MI CREDIT	901.64 CR
12/29	12/28	0541019BA326QN6G1	STAPLS7670615746019001 NOVI MI CREDIT	86.97 CR
12/29	12/28	0541019BA326QN6G9	STAPLS7670615746011001 NOVI MI CREDIT	83.18 CR
12/29	12/28	0541019BA326QN6HJ	STAPLS7670615746007001 NOVI MI CREDIT	60.08 CR
12/29	12/28	0541019BA326QN6HS	STAPLS7670615746008001 NOVI MI CREDIT	670.89 CR
12/29	12/28	0541019BA326QN6H1	STAPLS7670615746006001 NOVI MI CREDIT	52.33 CR
12/29	12/28	0541019BA326QN6JA	STAPLS7670615746001001 NOVI MI CREDIT	249.67 CR
12/29	12/28	0541019BA326QN6JJ	STAPLS7670615746003001 NOVI MI CREDIT	105.00 CR
12/29	12/28	0541019BA326QN6J2	STAPLS7670615746009001 NOVI MI CREDIT	329.14 CR
12/29	12/28	0541019BA326QN6KL	STAPLS7670615746020001 NOVI MI CREDIT	30.80 CR
12/29	12/28	0541019BA326QN6KQ	STAPLS7670615746017001 NOVI MI CREDIT	40.70 CR
12/29	12/28	0541019BA326QN6KW	STAPLS7670615746021001 NOVI MI CREDIT	141.36 CR
12/29	12/28	0541019BA326QN6K4	STAPLS7670615746004001 NOVI MI CREDIT	178.80 CR
12/29	12/28	0541019BA326QN6LM	STAPLS7670615746010001 NOVI MI CREDIT	171.12 CR
12/29	12/28	0541019BA326QN6LX	STAPLS7670615746013001 NOVI MI CREDIT	168.35 CR
12/29	12/28	0541019BA326QN6L4	STAPLS7670615746022001 NOVI MI CREDIT	53.88 CR
12/29	12/28	0541019BA326QN6MD	STAPLS7670615746014001 NOVI MI CREDIT	44.69 CR
12/29	12/28	0541019BA326QN6M5	STAPLS7670615746002001 NOVI MI CREDIT	165.14 CR

<b>DEBRA DIMAS</b>		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
XXXX XXXX XXXX 8828		\$1,019.05	\$0.00	\$0.00	\$0.00	\$1,019.05
<b>CREDIT LIMIT \$5,000.00</b>						

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/04	12/03	5543286AJ5VY0A602	TST*NEW YORK BAGEL - F FERNDALE MI	131.50
12/04	12/03	0543684AJ00DTE86F	DOLLAR TREE HAZEL PARK MI	42.50
12/04	12/03	8230509AJEHML0F38	AMAZON RETA* BI5X07ZV1 SEATTLE WA	9.98
12/04	12/03	8230509AJEHML3RDW	AMAZON RETA* BB26R4R00 SEATTLE WA	44.99
12/05	12/04	5543286AJ5W69QV3F	AMAZON MKTPL*BI6P540B1 SEATTLE WA	9.90
12/05	12/05	5543286AK5W6RREY9	AMAZON MKTPL*BI6JK5001 SEATTLE WA	275.93
12/09	12/09	5543286AP5XPA4WG6	AMAZON MKTPL*EE54I7N93 SEATTLE WA	32.54
12/10	12/09	0541601AP43AE3PL9	SAMSClub #6659 MADISON HEIGH MI	25.64
12/10	12/09	8230509AREHMEA5YQ	AMAZON RETA* JV65D3NA3 SEATTLE WA	15.64
12/11	12/10	5543286AT5YETH4HV	TST*NEW YORK BAGEL - F FERNDALE MI	131.50
12/15	12/14	0543684AW8PKJ8H16	KROGER #776 WARREN MI	38.95
12/15	12/14	7541823AW74TWWRMF	SHIPMENTPROTECT.COM H LOS ANGELES CA	29.00
12/16	12/15	8230509AXEHP0808Z	AMAZON RETA* 2W4NW35N3 SEATTLE WA	30.08
12/18	12/17	0543684B000FFH495	DOLLAR TREE WARREN MI	17.50
12/19	12/18	5543286B161AVW84S	TST*NEW YORK BAGEL - F FERNDALE MI	131.50
12/19	12/18	0543684B1BLKJ6DG1	SAMS CLUB #6659 MADISON HEIGH MI	51.90

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

**CARDHOLDER ACCOUNT ACTIVITY (continued)**

<b>KARLA GRAESSLEY</b>						
XXXX XXXX XXXX 2857		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
<b>CREDIT LIMIT \$5,000.00</b>		\$63.86	\$0.00	\$0.00	\$0.00	\$63.86
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>			<b>Amount</b>
12/03	12/02	0543684AH00BH23SV	DOLLAR TREE WARREN MI			23.83
12/07	12/05	0543684ALBLKQTD AE	SAMS CLUB #6664 UTICA MI			40.03

<b>MICHELLE KRAUSE</b>						
XXXX XXXX XXXX 7323		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
<b>CREDIT LIMIT \$5,000.00</b>		\$339.95	\$0.00	\$0.00	\$0.00	\$339.95
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>			<b>Amount</b>
12/12	12/10	0543684AT5SBBZH1V	GFS STORE #0240 CHESTERFIELD MI			39.96
12/12	12/10	5544641AT43VMTQ6Z	DETROIT CURLING CLUB FERNDAL E MI			160.00
12/17	12/17	5543286AZ60H3YHTF	DETROIT OPERA HOUSE DETROIT MI			80.00
12/23	12/22	8230509B5EHMETZ66	EVERYDAYSPEECHSLP WEST ROXBURY MA			59.99

<b>CORRI NASTASI</b>						
XXXX XXXX XXXX 6896		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
<b>CREDIT LIMIT \$5,000.00</b>		\$1,931.50	\$0.00	\$0.00	\$120.95 CR	\$1,810.55
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>			<b>Amount</b>
12/01	12/01	8230509AFEHN9F3W2	AMAZON MARK* BB4UZ9E50 SEATTLE WA			17.98
12/03	12/01	8230509AHEHMAN44J	AMAZON MARK* NK6OL9681 SEATTLE W CREDIT			9.70 CR
12/03	12/02	5543286AH5VJQGJHX	TST*NEW YORK BAGEL - F FERNDAL E MI			111.25
12/03	12/02	5526352AGGHTZLX73	MEIJER STORE #681 MACOMB MI			24.00
12/03	12/02	5543687AHJP5Y0TWZ	OUTDOOR ADVENT CENTER DETROIT MI			230.00
12/08	12/07	0541601AM43AAXAP0	WAL-MART #3487 SHELBY TWP MI			9.44
12/08	12/07	0543684ANBLKDV21Z	SAMS CLUB #6664 UTICA MI			22.48
12/08	12/07	0543684ANBLKDV24J	SAMS CLUB #6664 UTICA MI			13.96
12/08	12/07	5526352AMGNYP9TRN	MEIJER STORE #681 MACOMB MI			5.89
12/08	12/07	5548382AN0GHL2SZE	SAMSCLUB #6664 UTICA MI			99.65
12/08	12/07	8230509AMEHNSR02L	AMAZON MARK* AE1SA6XJ3 SEATTLE WA			141.18
12/08	12/07	8230509ANEHM75WTY	AMAZON MARK* BI30J5DZ0 SEATTLE WA			100.52
12/09	12/08	5543286AN5XGHGKH6	AMAZON MKTPL*B544L1KW3 SEATTLE WA			62.92
12/10	12/09	5543286AR5Y2SLEQS	TST*NEW YORK BAGEL - F FERNDAL E MI			111.25
12/10	12/10	5543286AR5Y3F9762	TST*NEW YORK BAGEL - F FERNDAL E CREDIT			111.25 CR
12/14	12/13	0541601AV43AG5Z1M	SAMSCLUB #6664 UTICA MI			32.96
12/14	12/13	8230509AVEHMR3SZ9	AMAZON MARK* QU0AS3R93 SEATTLE WA			636.18
12/15	12/14	0541601AW43AAJGG4	WAL-MART #3487 SHELBY TWP MI			8.30
12/15	12/14	0543684AW8PKJ8FAS	KROGER #737 SHELBY TOWNSH MI			26.78
12/17	12/16	5543286AZ60KTG916	TST*NEW YORK BAGEL - F FERNDAL E MI			111.25
12/17	12/16	8230509AZEHMSELTS	AMAZON MARK* I45H20373 SEATTLE WA			42.74
12/18	12/17	0543684AZ8PKVQQE0	KROGER #759 WHITE LAKE MI			77.49
12/18	12/17	5550036AZH0RJT9MT	WALMART.COM WALMART.COM AR			45.28

<b>MEGAN PAPASIAN-BROADWELL</b>						
XXXX XXXX XXXX 5029		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
<b>CREDIT LIMIT \$5,000.00</b>		\$175.70	\$0.00	\$0.00	\$0.00	\$175.70
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>			<b>Amount</b>
12/15	12/14	5543286AW5ZPZ72QW	AMAZON MKTPL*CX1DZ8ZD3 SEATTLE WA			175.70

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

**CARDHOLDER ACCOUNT ACTIVITY (continued)**

<b>GREG RICHARDSON</b>		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
XXXX XXXX XXXX 2959		\$2,683.53	\$0.00	\$0.00	\$0.00	\$2,683.53
<b>CREDIT LIMIT</b>	\$5,000.00					

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/05	12/04	5543286AJ5W2QHN91	SQ *RED BEARDS TRUCK P HOWELL MI	2,369.00
12/07	12/05	0230537ALEJ38SZNM	U-HAUL MOVING & STORAG WARREN MI	18.97
12/09	12/08	0230537APEHZBHTJE	U-HAUL MOVING & STORAG WARREN MI	115.60
			RENTER'S NAME:DAVID LELANDBEAN	
			RENTAL AGREEMENT:10956401	
			RENT DATE:12/08/2025 # OF DAYS:	
			DAY RATE : 0.00	
			RETURN DATE:12/08/2025	
			RETURN TO:WARREN MI	
			PHONE: 8007893638	
12/11	12/10	7545491ARS66FMX73	SITEONE LANDSCAPE SUPP FARMINGTON HI MI	179.96

<b>ROCHELLE TASSIE</b>		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
XXXX XXXX XXXX 9695		\$429.34	\$0.00	\$0.00	\$0.00	\$429.34
<b>CREDIT LIMIT</b>	\$5,000.00					

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/03	12/02	5543286AG5VF1NL67	AMAZON MKTPL*BB4YI66K0 SEATTLE WA	65.99
12/09	12/08	5543286AN5XJ0XN5P	AMAZON MKTPL*5H2VT3P13 SEATTLE WA	79.90
12/09	12/09	5543286AP5XNZQ7MS	AMAZON MKTPL*QP6QS7AX3 SEATTLE WA	147.96
12/09	12/09	5543286AP5XPFLYVA	AMAZON MKTPL*NP7MK5CA3 SEATTLE WA	42.99
12/18	12/18	5543286B060YKQNM9	AWL*PEARSON EDUCATION UPPER SADDLE NJ	92.50

<b>BRADLEY WILKINS</b>		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
XXXX XXXX XXXX 6906		\$12,341.92	\$0.00	\$0.00	\$0.00	\$12,341.92
<b>CREDIT LIMIT</b>	\$100,000.00					

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/02	12/01	1527021AF013YQG6W	GOOGLE CLOUD VZM45X MOUNTAIN VIEW CA	2.18
12/03	12/02	5548077AG50B07EYZ	VOXTELESYS LLC WAHOO NE	1,566.47
12/05	12/04	8271116AKEHM6MQZZ	WIZER INC BOSTON MA	2,139.17
12/09	12/08	8271116APEHM62410	CLEVER INC. SAN FRANCISCO CA	5,410.80
12/12	12/11	5531020AS9YGRE1F1	EASYBADGES, LLC PORTLAND OR	1,795.00
12/16	12/15	5543286AX602EYODE	TMOBILE*AUTO PAY BELLEVUE WA	630.01
12/26	12/25	8910178B7EHW9EM9H	ALOHI * FAXPLUS PLAN-LES-OUAT DU	199.79
12/30	12/29	5754024BBLSSRV1B9	COURSRA*ACK6AZAJOXBOF 6509639884 CA	598.50

<b>CHARLES PLEINESS</b>		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
XXXX XXXX XXXX 4166		\$1,652.21	\$0.00	\$0.00	\$0.00	\$1,652.21
<b>CREDIT LIMIT</b>	\$5,000.00					

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/03	12/02	5265384AGLPL3G4VX	ELITE SPORTSWEAR 8003454087 PA	223.64
12/04	12/03	5543286AH5VPPDVL6	AMAZON MKTPL*BI1N14GY2 SEATTLE WA	57.21
12/05	12/04	1527021AJ01ATWJJZ	DICKSPORTINGGOODS.COM CORAOPOLIS PA	1,261.28
12/14	12/13	0531461AVEHZ4B664	NICKS PLACE PIZZERIA FERNDAL E MI	110.08

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

**CARDHOLDER ACCOUNT ACTIVITY (continued)**

<b>GINA BREW</b>					
XXXX XXXX XXXX 8853	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
<b>CREDIT LIMIT \$5,000.00</b>	\$536.56	\$0.00	\$0.00	\$0.00	\$536.56
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
12/19	12/19	5543286B1617H1R3M	UNITY SCHOOL BUS PARTS CLINTON TOWNS MI		268.28
12/24	12/24	5543286B6630LAY2R	UNITY SCHOOL BUS PARTS CLINTON TOWNS MI		268.28

<b>RICK NAGY</b>					
XXXX XXXX XXXX 6712	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
<b>CREDIT LIMIT \$5,000.00</b>	\$353.00	\$0.00	\$0.00	\$0.00	\$353.00
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
12/11	12/10	0230537ATEJ02XLFL	FIVE BELOW 557 BLOOMFIELD HI MI		353.00

<b>LINDA YATES</b>					
XXXX XXXX XXXX 0268	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
<b>CREDIT LIMIT \$40,000.00</b>	\$7,293.82	\$0.00	\$0.00	\$0.00	\$7,293.82
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
12/03	12/02	5543286AG5VEX1W7G	NYTIMES DISC* NEW YORK NY		4.00
12/03	12/02	0543684AG8PL17SN2	KROGER #447 HAZEL PARK MI		50.00
12/03	12/02	0543684AG8PL17SVE	KROGER #447 HAZEL PARK MI		25.00
12/07	12/05	5543286AK5WG32DBJ	AMAZON MKTPL*B16P13AM0 SEATTLE WA		42.00
12/07	12/05	2524780AK00WJNP91	EMU WEB PURCHASE YPSILANTI MI		35.00
12/09	12/07	5270487AN9WD1K5RQ	GRAND HYATT WASHINGTON WASHINGTON DC CHECK IN:12/04/2025 NUMBER OF NIGHTS:0003 CHECK OUT:12/07/2025 DAILY RATE: 0.00		104.37
12/14	12/12	5543286AS5Z1BLGYV	IN *AH PRODUCTIONS LLC BLOOMFIELD HI MI		511.16
12/14	12/12	5543286AS5Z1BLGZ3	IN *AH PRODUCTIONS LLC BLOOMFIELD HI MI		1,632.85
12/14	12/12	5548077AV534H2DXY	OAKLAND PRESS PONTIAC MI		14.00
12/16	12/15	2524780AX02K6TM26	EMU WEB PURCHASE YPSILANTI MI		51.50
12/17	12/16	8702130AYEHR2J0PE	OAKLAND SC* OAKLAND SC WATERFORD MI		30.00
12/17	12/16	8702130AYEHR3G0M9	OAKLAND SC* OAKLAND SC WATERFORD MI		25.00
12/17	12/16	8702130AYEHR3JNMN	OAKLAND SC* OAKLAND SC WATERFORD MI		30.00
12/17	12/16	8702130AYEHR3K7H1	OAKLAND SC* OAKLAND SC WATERFORD MI		30.00
12/17	12/17	5543286AZ60L4X602	CRISIS PREVENTION INST MILWAUKEE WI		2,499.00
12/18	12/17	5543286AZ60VF9XGK	NYTIMES DISC* NEW YORK NY		5.86
12/18	12/18	5543286B060YSTMNH	AMAZON MKTPL*1W63R94U3 SEATTLE WA		71.49
12/19	12/18	8524786B0S66HJ17H	INQUISICORP CORP LITTLETON CO		105.40
12/19	12/18	7541823B0752SSTL6	COLLEGEBOARD*PRODUCTS NEW YORK NY		1,977.19
12/30	12/29	8702130BBEHRDNDZ6	OAKLAND SC* OAKLAND SC WATERFORD MI		30.00
12/30	12/29	8702130BBEHRE2TLV	OAKLAND SC* OAKLAND SC WATERFORD MI		20.00

<b>JOAN RYBINSKI</b>					
XXXX XXXX XXXX 4803	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
<b>CREDIT LIMIT \$5,000.00</b>	\$543.10	\$0.00	\$0.00	\$0.00	\$543.10
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
12/09	12/08	0230537APEHZBHT5A	FIVE BELOW 554 TROY MI		377.00
12/18	12/17	5550629B0H1EHPEZW	CLASSIC CONEY GRILL HAZEL PARK MI		81.73
12/21	12/19	0543684B2EHXWB4H4	LITTLE CAESARS #174 FERNDAL MI		84.37

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)						
<b>HEIDI KUNZ</b>						
XXXX XXXX XXXX 7221		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
CREDIT LIMIT \$5,000.00		\$1,457.33	\$0.00	\$0.00	\$0.00	\$1,457.33
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12/01	12/01	5543286AF5SPPS3PZ	AMAZON MKTPL*BB0BS82N2 SEATTLE WA		25.99	
12/01	12/01	5543286AF5SP8KHBV	AMAZON MKTPL*BB5C802U2 SEATTLE WA		69.31	
12/08	12/07	5543286AN5XAXJHQV	MICHAELS STORES 5073 TROY MI		25.48	
12/08	12/07	5548382AN0GHL2N49	SAMSCLUB #6659 MADISON HEIGH MI		13.76	
12/10	12/09	0543684ARBKLA8678	SAMS CLUB #6659 MADISON HEIGH MI		174.72	
12/14	12/12	5203267AV2M8QWBGJ	EMAGINE ROYAL OAK ROYAL OAK MI		1,078.00	
12/16	12/15	5543286AX5ZXLTBPF	AMAZON MKTPL*286WV6GP3 SEATTLE WA		70.07	

<b>KRISTY CALES</b>						
XXXX XXXX XXXX 1852		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
CREDIT LIMIT \$5,000.00		\$1,719.00	\$0.00	\$0.00	\$0.00	\$1,719.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12/03	12/02	5543687AG87WTTLPB	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/03	12/02	5543687AG87WTTLPS	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/03	12/02	5543687AG87WTTLSE	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/03	12/02	5543687AG87WTTLSN	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/03	12/02	5543687AG87WTTLS6	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/04	12/03	5543687AH7M9A3NZ8	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/04	12/03	5543687AH7M9A3P0S	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/05	12/04	5543687AJ7YKQ703Q	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/05	12/04	5543687AJ7YKQ7034	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/10	12/09	5543687AP7MB0EWE3	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/10	12/09	5543687AP7MB0EWF0	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/12	12/11	5543687AT7YMGBN3T	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/17	12/16	5543687AY7MD6QJ2V	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/17	12/16	5543687AY7MD6QJ4Y	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/19	12/18	5543687B07MDPJS4J	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/23	12/22	5543687B451LH5MYX	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/23	12/22	5543687B451LH5MZW	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/24	12/23	5543687B57MF8VW91	A1 FINGERPRINTS OF MIC OAK PARK MI		78.00	
12/24	12/23	5543687B6JPQ7SB69	MDE EDUCATOR LICENSE LANSING MI		225.00	
12/24	12/23	5543687B6JPQ7SB7S	MDE EDUCATOR LICENSE LANSING MI		90.00	

<b>CRYSTAL R MUBARAK</b>						
XXXX XXXX XXXX 6052		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
CREDIT LIMIT \$5,000.00		\$1,329.40	\$0.00	\$0.00	\$0.00	\$1,329.40
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12/05	12/04	1527021AJ010W5KYD	NIKE.COM 1800806645 CA		1,329.40	

<b>SHANA E WILLIAMS</b>						
XXXX XXXX XXXX 8194		<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
CREDIT LIMIT \$5,000.00		\$445.06	\$0.00	\$0.00	\$0.00	\$445.06
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12/11	12/10	5543286AR5Y7GGE2S	AMAZON.COM*BH80X2PD3 SEATTLE WA		43.88	
12/12	12/11	5543286AT5YN0ER4P	AMAZON MKTPL*LF73E3DT3 SEATTLE WA		61.69	
12/12	12/12	5543286AS5YT561F4	AMAZON MKTPL*QF4E01743 SEATTLE WA		51.63	
12/14	12/12	5543286AS5YZR779L	AMAZON MKTPL*DZ07E2IT3 SEATTLE WA		76.78	

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

**CARDHOLDER ACCOUNT ACTIVITY (continued)**

**SHANA E WILLIAMS**  
 XXXX XXXX XXXX 8194  
 CREDIT LIMIT \$5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/14	12/13	5543286AV5Z6NV8RY	AMAZON MKTPL*UQ62246J3 SEATTLE WA	31.77
12/16	12/15	8230509AXEHNGVFP9	COFFEE & BARK (HP) HAZEL PARK MI	5.93
12/17	12/16	5543286AZ60K99VL0	TST*SHEWOLF PASTIFICIO DETROIT MI	142.20
12/19	12/19	8211755B1EHM9PYT9	NAME-CHEAP.COM* CLS5VZ PHOENIX AZ	16.18
12/31	12/30	5104323BQ1Z8L63W6	PAYPAL *CANVA 4029357733 DE	15.00

**LISA BERNYS**  
 XXXX XXXX XXXX 3002  
 CREDIT LIMIT \$5,000.00

<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
\$1,240.10	\$0.00	\$0.00	\$0.00	\$1,240.10

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/12	12/10	0543684AT8PKLQ0Y1	SAMS CLUB.COM BENTONVILLE AR	1,240.10

**MONICA PAPASIAN**  
 XXXX XXXX XXXX 3813  
 CREDIT LIMIT \$5,000.00

<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
\$442.24	\$0.00	\$0.00	\$0.00	\$442.24

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/08	12/07	5543286AM5X7M3S5K	AMAZON MKTPL*BIGHV76V0 SEATTLE WA	7.26
12/10	12/09	5543286AP5XW7GT8W	AMAZON MKTPL*FW9IO0003 SEATTLE WA	7.41
12/14	12/12	5543286AS5YWLNHXF	AMAZON.COM*Z339R1NU3 SEATTLE WA	27.56
12/16	12/16	5543286AY6067F9PG	AMAZON.COM*832F11653 SEATTLE WA	126.10
12/17	12/16	5543286AY60E4NN0P	AMAZON MKTPL*AF6Y74TJ3 SEATTLE WA	63.58
12/28	12/26	5543286B85SD7STV0	AMAZON MKTPL*X94MA5OV3 SEATTLE WA	6.67
12/28	12/28	5543286BA5SX2BZGD	AMAZON MKTPL*5744K76B3 SEATTLE WA	37.49
12/28	12/28	5543286BA5SX6HVXK	AMAZON MKTPL*A25FW5HK3 SEATTLE WA	60.20
12/29	12/28	5543286BA5V08BG5A	AMAZON MKTPL*LL0EA78V3 SEATTLE WA	105.97

**GEORGE W DIMAS**  
 XXXX XXXX XXXX 8851  
 CREDIT LIMIT \$5,000.00

<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
\$3,109.22	\$0.00	\$0.00	\$0.00	\$3,109.22

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/14	12/13	5543286AV5Z9D82DH	AMAZON MKTPL*1Q8FR34I3 SEATTLE WA	78.98
12/17	12/16	5543286AZ60L6SRB8	HYATT HOUSE LANSING LANSING MI CHECK IN:12/16/2025 NUMBER OF NIGHTS:0009 CHECK OUT:12/16/2025 DAILY RATE: 0.00	3,030.24

**ADAM SHIRLEY**  
 XXXX XXXX XXXX 7264  
 CREDIT LIMIT \$2,500.00

<b>PURCHASES</b>	<b>CASH ADV</b>	<b>FEES CHARGED</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
\$71.89	\$0.00	\$0.00	\$0.00	\$71.89

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12/12	12/11	5543286AS5YTWLBJN	LOWES #02312* MADISON HEIGH MI	71.89



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Wilcox, Superintendent  
Subject: Personnel Recommendations Report  
Date: January 26, 2026

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Please see the personnel actions as indicated on the *Hazel Park Board of Education Personnel Recommendations* report for the January 26, 2026 Board of Education regular meeting. The packet also includes supporting documentation.

**Goal Statement - Resources**

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the Personnel Recommendations as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

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Amy Y. Wilcox, Ed.D.  
Superintendent

Attendee	Event	DATES OF EVENT	LOCATION	ESTIMATED COST	Notes
Bailey, Erica	PBIS System Building - Data & Evaluation	2/24/26	Oakland Schools	\$30.00	
Becker, Alicia	MEA Conference	2/5/26 - 2/6/26	Detroit, MI	\$0.00	there is no cost to the district for this conf
Bryant, Taylor	Cognitive Based Training and Mindfulness (TRAILS 2)	1/28/26 - 1/29/26	Virtual	\$0.00	
Bryant, Taylor	PBIS System Building - Data & Evaluation	2/24/26	Oakland Schools	\$30.00	
Bryant, Taylor	Pathways to Support: Creating Clear Referral Systems for Behaviorl Success	3/24/26	Oakland Schools	\$25.00	
Byerly, Katherine	PBIS System Building - Data & Evaluation	2/24/26	Oakland Schools	\$30.00	
Cain, Martha	Social Media: Gaming and Youth Mental Health	2/5/26	Virtual	\$0.00	
Cales, Kristy	2026 State of the Benefits Market for Michigan Public Schools	2/5/26	Troy, MI	\$0.00	
Denham, Larhonda	Supporting Autistic Students in the General Education Classroom	2/26/26	Oakland Schools	\$20.00	
Dulmage, Stephanie	Oakland Schools EL Network Meetings	1/23/26	Oakland Schools	\$25.00	
Dulmage, Stephanie	Teacher Labor Market Conference	2/19/26	Oakland Schools	\$35.00	
Gregory, Monica	Annual MEA Winter Conference	2/4/26 - 2/6/26	Detroit, MI	\$0.00	there is no cost to the district for this conf
Griesinger, Summer	PBIS System Building - Data & Evaluation	2/24/26	Oakland Schools	\$30.00	
Griesinger, Summer	MEA Conference	2/6/26	Detroit, MI	\$0.00	
Jankowski, Jamie	Oakland Schools EL Network Meetings	1/23/26	Oakland Schools	\$25.00	
Lens, Emily	NTAC Virtual Series Enhancing School Safety	1/21/26	Virtual	\$0.00	
Lens, Emily	Cognitive Based Training and Mindfulness (TRAILS 2)	1/28/26 - 1/29/26	Virtual	\$0.00	
Levin, Amanda	TRAILS CBT and Mindfulness	1/15/26	Virtual	\$0.00	
Levin, Amanda	Cognitive Based Training and Mindfulness (TRAILS 2)	1/28/26 - 1/29/26	Virtual	\$0.00	
Levin, Amanda	SEL for Secondary Students	2/17/26	Virtual	\$0.00	
Levin, Amanda	Mental Health Awareness for Educators: Trauma Responses in the Classroom	5/1/26, 5/6/26, 5/12/26, 5/19/26, 5/28/26	Virtual	\$0.00	
Lutzka, Melissa	MEA Conference	2/5/26 - 2/6/26	Detroit, MI	\$0.00	there is no cost to the district for this conf
Mahoney, Heather	Strengthening Family Partnerships with the MIFamily Assessment Tool	1/8/26	Virtual	\$0.00	
Mahoney, Heather	Family Partnerships and MTSS for Educators	2/26/26	Virtual	\$0.00	
Mahoney, Heather	Mental Health Awareness for Educators: Trauma Responses in the Classroom	5/28/26	Virtual	\$0.00	
McCuston, Jennifer	Assistive Technology 101 Training	1/15/26	Oakland Schools	\$20.00	
Nabozny, Jared	Assessment in Social Studies	1/29/26, 3/11/26	Oakland Schools	\$50.00	
Ogles, Dakota	Assessment in Social Studies	1/29/26; 3/11/26	Oakland Schools	\$50.00	
Scott, Jennafer	Interventions for Behavior Challenges	2/3/26	Oakland Schools	\$20.00	
Soro, Lani	Special Education 101: Essentials for Success	3/19/26	Oakland Schools	\$0.00	
Steen, Tracy	Special Education 101: Essentials for Success	3/20/26	Oakland Schools	\$0.00	
Sewart, Keaira	JEDI Summit Professional Development	2/10/26	Oakland Schools	\$0.00	
Tylenda, Karen	Social Media: Gaming and Youth Mental Health	2/5/26	Virtual	\$0.00	



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Amy Wilcox, Superintendent  
Subject: 2026 Board of Education Meeting Dates  
Date: 2/2/26

Each year, the Board of Education establishes its regular meeting schedule for the upcoming calendar year. Establishing the 2026 meeting dates in advance allows adequate notice to Board members, administration, staff, and the community, and supports compliance with the Open Meetings Act.

Administration has reviewed the proposed 2026 Board of Education meeting dates and adjusted the schedule as needed to accommodate known conflicts and ensure consistent meeting spacing throughout the year. The proposed schedule includes regular Board meetings, with committee and workshop meetings scheduled as appropriate.

During discussion, a scheduling adjustment was identified for September. To address a conflict, the Committee of the Whole meeting originally scheduled for September 21 was moved to September 14, and no workshop meeting will be held in September.

**Strategic Goal Alignment -**

**Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source:** N/A

**Recommendation**

That the Board of Education approve the 2026 Board of Education meeting dates.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Y. Wilcox, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
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## Board of Education Meeting Dates 2026 School Year

Mon. 1/12/26	Board of Education: Committee of the Whole	5:30pm
<del>Mon. 1/26/26</del>	<del>Board of Education Regular Meeting</del>	<del>6:00pm</del>
<b>Mon. 2/2/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 2/9/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 2/23/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 3/2/26	Board of Education Workshop	5:30pm
Mon. 3/9/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 3/16/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 4/6/26	Board of Education Workshop	5:30pm
Mon. 4/13/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 4/20/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 5/4/26	Board of Education Workshop	5:30pm
Mon. 5/11/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 5/18/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 6/1/26	Board of Education Workshop	5:30pm
Mon. 6/8/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 6/15/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
<b>Mon. 7/27/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 8/3/26	Board of Education Workshop	5:30pm
Mon. 8/17/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 8/24/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 9/14/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 9/28/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 10/5/26	Board of Education Workshop	5:30pm
Mon. 10/12/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 10/19/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 11/2/26	Board of Education Workshop	5:30pm
Mon. 11/9/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 11/16/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>
Mon. 11/30/26	Board of Education Workshop	5:30pm
Mon. 12/7/26	Board of Education: Committee of the Whole	5:30pm
<b>Mon. 12/14/26</b>	<b>Board of Education Regular Meeting</b>	<b>6:00pm</b>





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[www.hazelparkschools.org](http://www.hazelparkschools.org)

**Resolution to Support and Endorse the Invest in MI Kids Proposal**

**WHEREAS**, the Board of Education of the Hazel Park School District acknowledges that Michigan’s public schools are the cornerstone of our communities and the foundation of our children’s future; and,

**WHEREAS**, the Board of Education of the Hazel Park School District believes strong public schools attract families, boost property values, and strengthen the workforce—benefiting everyone; and,

**WHEREAS**, Michigan’s public schools are [underfunded by \\$4.5 billion](#), and more than 3/4 of all Michigan public school students attend schools in districts that are over \$2000 per pupil below adequacy<sup>1</sup>; and,

**WHEREAS**, funding for Michigan’s School Aid Fund has significantly decreased over the last two decades, and between 2015 and 2022, seven studies found Michigan does not provide enough money for the state’s public schools<sup>2</sup>; and,

**WHEREAS**, in the 2021-2022 school year, Michigan offered the lowest starting teacher salary in the Great Lakes region<sup>3</sup>; and,

**WHEREAS**, the top 1% earners in Michigan pay a lower effective tax rate than everyday people pay (5.7% for the top 1% vs 7.1-9.7% for the bottom 80%)<sup>4</sup>; and,

**WHEREAS**, the lifetime earnings of Michigan’s current K-12 students could increase by \$27 billion if their educational achievement matched the national average<sup>5</sup>; and,

<sup>1</sup> What Will it Take to Achieve Funding Adequacy for All Michigan’s Students, Education Law Center [https://edlawcenter.org/assets/Michigan/2023\\_ELC\\_MichiganReport\\_Final.pdf](https://edlawcenter.org/assets/Michigan/2023_ELC_MichiganReport_Final.pdf)

<sup>2</sup> Augenblick, Palaich & Associates. “Michigan Education Finance Study.” (2016). Koenigsnecht, et al. “Special Education Funding Subcommittee Report, Submitted to Lt. Governor Brian Calley.” (2017). Michigan School Finance Collaborative, “Costing Out the Resources Needed to Meet Michigan’s Standards and Requirements.” (2018). Arsen, David, Delpier Tanner, and Nagel, Jesse. “Michigan School Finance at the Crossroads: A Quarter Century of State Control.” (2019). Nagel, Jesse. “Special Education Finance in Michigan: Implications for Equity.” PhD diss., Michigan State University, 2021. Hollenbeck, Kevin, Timothy J. Bartik, Randall W. Eberts, Brad J. Hershbein, and Michelle Miller-Adams. “The Road Toward K-12 Excellence in Michigan: How an Upgraded Financing System Can Better Support Enhanced Student Achievement.” (2015). Morgan, Ivy, Reetchel Presume, Mary Grech, and Ary Amerikaner. “Michigan’s School Funding: Crisis and Opportunity.” Education Trust-Midwest (2020).

<sup>3</sup> Michigan Teacher Shortage Study: 2025 Report. Education Policy Innovation Collaborative. January 2025.

[https://epicedpolicy.org/wp-content/uploads/2025/01/Teacher-Shortage-Report\\_Full-Report\\_Dec2024.pdf](https://epicedpolicy.org/wp-content/uploads/2025/01/Teacher-Shortage-Report_Full-Report_Dec2024.pdf)

<sup>4</sup> Michigan: Who Pays? 7th Edition. Institute on Taxation and Economic Policy.

<https://itiep.org/whopays/michigan-who-pays-7th-edition/>

<sup>5</sup> <https://research.upjohn.org/cgi/viewcontent.cgi?article=1218&context=reports>, UpJohn Institute



**WHEREAS**, A 10 percent increase in per-pupil spending improved low-income students' graduation rates by seven percentage points, and their adult hourly wages by 13 percent<sup>6</sup>;

**THEREFORE, BE IT RESOLVED** that the the Hazel Park School District Board of Education hereby endorses the Invest in MI Kids proposed amendment to the Michigan Constitution to impose a 5% fair share surcharge on annual taxable income over \$1 million for joint filers and over \$500,000 for single filers, to raise funds for career and technical education, reducing class size and attracting and retaining educators in public schools across the State and is subject to an annual audit.

**RESOLUTION DECLARED ADOPTED.** February 2, 2026

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Beverly Hinton, President of Hazel Park Schools Board of Education

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Deborah Laframboise, Vice President of Hazel Park Schools Board of Education

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Amy Wilcox, Ed. D., Superintendent of Hazel Park Schools

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<sup>6</sup> Does Money Matter in Education? Tanner Delpier, Jesse Nagel, Kelly Stec, Alounso Gilzene, David Arsen



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Ford Administration  
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www.hazelparkschools.org

**Resolution to Support and Endorse the Invest in MI Kids Proposal**

**WHEREAS**, the Board of Education of the Hazel Park School District acknowledges that Michigan's public schools are the cornerstone of our communities and the foundation of our children's future; and,

**WHEREAS**, the Board of Education of the Hazel Park School District believes strong public schools attract families, boost property values, and strengthen the workforce—benefiting everyone; and,

**WHEREAS**, Michigan's public schools are underfunded by \$4.5 billion, and more than 3/4 of all Michigan public school students attend schools in districts that are over \$2000 per pupil below adequacy<sup>1</sup>; and,

**WHEREAS**, funding for Michigan's School Aid Fund has significantly decreased over the last two decades, and between 2015 and 2022, seven studies found Michigan does not provide enough money for the state's public schools<sup>2</sup>; and,

**WHEREAS**, in the 2021-2022 school year, Michigan offered the lowest starting teacher salary in the Great Lakes region<sup>3</sup>; and,

**WHEREAS**, the top 1% earners in Michigan pay a lower effective tax rate than everyday people pay (5.7% for the top 1% vs 7.1-9.7% for the bottom 80%)<sup>4</sup>; and,

**WHEREAS**, the lifetime earnings of Michigan's current K-12 students could increase by \$27 billion if their educational achievement matched the national average<sup>5</sup>; and,

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<sup>1</sup> What Will it Take to Achieve Funding Adequacy for All Michigan's Students, Education Law Center [https://edlawcenter.org/assets/Michigan/2023\\_ELC\\_MichiganReport\\_Final.pdf](https://edlawcenter.org/assets/Michigan/2023_ELC_MichiganReport_Final.pdf)

<sup>2</sup> Augenblick, Palaich & Associates. "Michigan Education Finance Study." (2016). Koenigsknecht, et al. "Special Education Funding Subcommittee Report, Submitted to Lt. Governor Brian Calley." (2017). Michigan School Finance Collaborative, "Costing Out the Resources Needed to Meet Michigan's Standards and Requirements." (2018). Arsen, David, Delpier Tanner, and Nagel, Jesse. "Michigan School Finance at the Crossroads: A Quarter Century of State Control." (2019). Nagel, Jesse. "Special Education Finance in Michigan: Implications for Equity." PhD diss., Michigan State University, 2021. Hollenbeck, Kevin, Timothy J. Bartik, Randall W. Eberts, Brad J. Hershbein, and Michelle Miller-Adams. "The Road Toward K-12 Excellence in Michigan: How an Upgraded Financing System Can Better Support Enhanced Student Achievement." (2015). Morgan, Ivy, Reetchel Presume, Mary Grech, and Ary Amerikaner. "Michigan's School Funding: Crisis and Opportunity," Education Trust-Midwest (2020).

<sup>3</sup> Michigan Teacher Shortage Study: 2025 Report. Education Policy Innovation Collaborative. January 2025. [https://epicedpolicy.org/wp-content/uploads/2025/01/Teacher-Shortage-Report\\_Full-Report\\_Dec2024.pdf](https://epicedpolicy.org/wp-content/uploads/2025/01/Teacher-Shortage-Report_Full-Report_Dec2024.pdf)

<sup>4</sup> Michigan: Who Pays? 7th Edition. Institute on Taxation and Economic Policy. <https://itep.org/whopays/michigan-who-pays-7th-edition/>

<sup>5</sup> <https://research.upjohn.org/cgi/viewcontent.cgi?article=1218&context=reports>, UpJohn Institute



**HAZEL PARK  
SCHOOLS**

**WHEREAS**, A 10 percent increase in per-pupil spending improved low-income students' graduation rates by seven percentage points, and their adult hourly wages by 13 percent<sup>6</sup>;

**THEREFORE, BE IT RESOLVED** that the the Hazel Park School District Board of Education hereby endorses the Invest in MI Kids proposed amendment to the Michigan Constitution to impose a 5% fair share surcharge on annual taxable income over \$1 million for joint filers and over \$500,000 for single filers, to raise funds for career and technical education, reducing class size and attracting and retaining educators in public schools across the State and is subject to an annual audit.

**RESOLUTION DECLARED ADOPTED. February 2, 2026**

\_\_\_\_\_  
Beverly Hinton, President of Hazel Park Schools Board of Education

\_\_\_\_\_  
Deborah Laframboise, Vice President of Hazel Park Schools Board of Education

\_\_\_\_\_  
Amy Wilcox, Ed. D., Superintendent of Hazel Park Schools

\_\_\_\_\_  
<sup>6</sup> Does Money Matter in Education? Tanner Delpier, Jesse Nagel, Kelly Stec, Alounso Gilzene, David Arsen

Letter of Agreement  
Hazel Park Schools and  
Hazel Park Education Association  
**Additions to Schedule B**

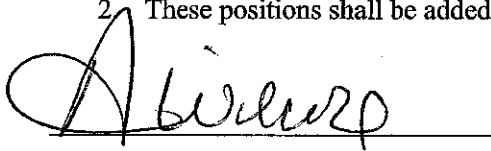
Agreement between the Hazel Park Schools (hereafter "District") and the Hazel Park Education Association (hereafter "Association").

This agreement is based on the District's and the Association's mutual agreement to add Schedule B positions due to student interest and available funding.

The parties therefore agree as follows:

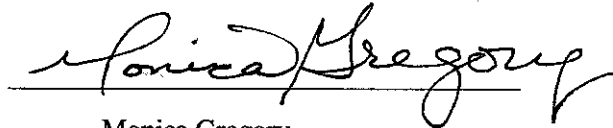
1. The following positions will be added to Schedule B for the 2025-2026 academic school year:
  - a. Boys Volleyball, Category 4.
  - b. Powerlifting, Category 3.
  - c. Should the District have a Junior Varsity (JV) or Freshman Boys Volleyball team(s), the position's categories will match with the Girls season, thus JV and Freshman would be added as a Category 3.

2. These positions shall be added to a successor collective bargaining agreement.



Dr. Amy Wilcox

1/14/26  
Date



Monica Gregory

1/14/26  
Date

**HAZEL PARK SCHOOL DISTRICT**  
**SUPERINTENDENT’S CONTRACT OF EMPLOYMENT**

---

THIS CONTRACT is made and entered into in Hazel Park, Oakland County, Michigan, by and between the School District of the City of Hazel Park, a Michigan general powers school district whose offices are located at 1620 E. Elza, Hazel Park Mi. 48030. (hereinafter the “School District”), and Dr. Amy Y. Kruppe, (hereinafter “Superintendent”).

**IT IS AGREED:**

1. **EMPLOYMENT TERM** - The School District hereby employs Superintendent and Superintendent agrees to work for the School District for a term commencing on July 1, 2024, and extending through June 30, 2029, unless otherwise terminated under the terms and conditions stated herein. Superintendent shall advise the Board of Education six (6) months in advance of her intention to terminate her employment within the term of this Contract as originally agreed to or as may be extended by later amendment. It is understood and agreed that Superintendent is employed in the capacity of Superintendent, as defined in the Michigan Revised School Code.

2. **DUTIES** - The Superintendent agrees to devote her talents, skills, efforts and abilities toward competently and proficiently fulfilling all duties and responsibilities of the position assigned. The Superintendent agrees to faithfully perform those duties assigned by the Board of Education and to comply with the directives of the Board of Education with respect thereto. The Superintendent further agrees to comply with and fulfill all responsibilities and tasks required by state and federal law and regulations, and by the Board of Education, to carry out the educational programs and policies of the School District during the entire term of this Contract. The Superintendent agrees to devote substantially all of her business time,

attention and services to the diligent, faithful and competent discharge of her duties on behalf of the School District to enhance the operation of the School District and agrees to use her best efforts to maintain and improve the quality of the programs and services of the School District.

3. **SALARY** – The School District shall pay the Superintendent a salary of **\$180,333.94 (One Hundred Eighty Thousand Three Hundred Thirty Three and 94/100** per annum, payable in biweekly equal installments. Superintendent’s salary may be adjusted as otherwise agreed by the Superintendent and the Board of Education.

4. **MERIT/PERFORMANCE-BASED PAY** –The Superintendent shall be eligible for merit/performance-based pay as follows. If the Board gives the Superintendent an overall performance rating of “Effective” on her final annual evaluation, then the merit pay shall be an amount equal to \$3,000 (Three Thousand Dollars). Any such merit pay shall be paid no later than June of each fiscal year. The Board and the Superintendent will agree to establish up to three annual goals that will be included as a portion of the annual evaluation of the current approved evaluation tool; however, in the absence of agreement between the Board and the Superintendent, the Board will establish the goals. In the event that the Superintendent has received an overall performance rating of “Highly Effective” (for years prior to July 1, 2024) and/or “Effective” (for years beginning on or after July 1, 2024) on three consecutive annual evaluations by the Board, and the Board decides to conduct the following evaluation biennially instead of annually, the Superintendent shall be deemed to have be rated “Effective” for the skipped year in which no actual evaluation was conducted, and thus will be eligible to receive merit/performance-based in the amount of \$3,000 (Three Thousand Dollars) for that year.

5. **WORK YEAR** - Superintendent shall perform her duties over the full twelve (12) months of the School District’s fiscal year (July 1 to June 30), less applicable vacation, leave, and holidays as defined in the District’s calendar approved by the Board of Education. Superintendent shall be expected

to attend meetings of the Board of Education and its committees and to attend and participate in School District functions or, on occasion, other civic activities having relation to the School District's interests within the community serviced by the School District. The time expended in attending such meetings and activities has been taken into account in setting the aforesaid salary and, thus, no additional compensation shall be forthcoming for such attendances.

6. **QUALIFICATIONS** – The Superintendent shall possess and maintain throughout the term of this Contract all certification(s), qualifications, and continuing education requirements required by the State of Michigan to serve as the District's Superintendent of Schools.

7. **TENURE** - It is expressly agreed that Superintendent shall not be deemed to be granted continuing tenure in her capacity as Superintendent or in any other administrative capacity by virtue of this Contract of Employment. Tenure may be obtained only in the capacity of a classroom teacher and consistent with the Teachers' Tenure Act.

8. **EVALUATION** – The Superintendent's performance shall be evaluated by the Board in accordance with section 1249b of the Revised School Code. If the Superintendent has been rated as "Highly Effective" (for years prior to July 1, 2024) and/or "Effective" (for years beginning on or after July 1, 2024) on three consecutive annual evaluations by the Board, the Board may conduct the following evaluation biennially instead of annually. However, if the Superintendent is not rated as "Highly Effective" (for years prior to July 1, 2024) and/or "Effective" (for years beginning on or after July 1, 2024) on one of the biennial evaluations, the Superintendent shall again be provided with annual evaluations. Such evaluation shall be in compliance with section 1249b of the Revised School Code, will include an assessment of: the progress toward the educational goals of the District, the working relationship between the Board and the Superintendent, and the Board's directions to the Superintendent. The Board will grant a request by the Superintendent to meet to discuss her written evaluation in a manner consistent with the

requirements of Michigan's Open Meetings Act. The Board of Education and the Superintendent shall meet annually prior to the beginning of the school year to discuss and determine performance standards for said year.

9. **CONFLICT OF INTEREST** - Superintendent shall faithfully serve the School District and be regardful of its interest during the term of this Contract, to the extent required by this Contract and by law. Superintendent shall not directly or indirectly acquire or otherwise possess any interest adverse to that of the School District. In the event that a question arises as to whether a given interest is in conflict with the interests of the School District, Superintendent shall make full disclosure of same to the Board of Education for its review and disposition, which disposition shall be controlling and complied with by Superintendent.

10. **OTHER WORK** - Superintendent may not undertake consultative work, speaking engagements, writing, lecturing or other professional duties and obligations when such activities would in any manner impinge upon time and effort required to be exerted by Superintendent in the discharge of her responsibilities under this Contract, unless the Board of Education gives its prior consent to such activities.

11. **EXPENSES** - Superintendent is encouraged to attend and participate in appropriate professional activities and conferences at the local, state and national levels. Subject to approval in advance of such activity or conference by the Board of Education, Superintendent shall be reimbursed, consistent with Board policy for the reasonable costs of long-distance travel and lodging in connection with such attendances and participations. Superintendent shall be reimbursed, consistent with Board policy for the reasonable costs incurred in attending and participating in local professional activities and conferences as she may deem to be appropriate on behalf of the School District. Superintendent may be required to provide to the School District an itemized account and substantiation of the above reimbursed

expenses in accordance with Board policy for federal and state income tax reporting purposes. The Board shall incur all reasonable expenses associated with Superintendent's district cell phone use.

12. **BUSINESS EXPENSES** - Superintendent shall receive \$400 (four hundred dollars) per month for school business related expenses including but not limited to the ownership, lease or operation of an automobile for the purpose of traveling to the various school buildings and facilities of the School District, as well as to attend out-of-district conferences and meetings in the course of her duties. The use or expenditure of the monthly stipend is entirely within Superintendents discretion.

13. **MEMBERSHIP DUES** - Subject to the Board of Education's prior approval, the School District shall pay the cost of Superintendent's membership in educational, professional and local civic organizations.

14. **BOARD MEETINGS** - Among her other duties, Superintendent shall prepare the agenda for each Board of Education meeting in consultation with the President of the Board or the President's delegate and forward same to each member of the Board of Education, along with her recommendations and supporting documentation on each agenda item, sufficiently in advance of the meeting so that each member can assimilate such information prior to the meeting.

15. **DISABILITY** - Should Superintendent be unable to perform the duties and obligations of this Contract by reason of illness, accident or other causes, and such disability exists for a period of more than one hundred eighty (180) calendar days, the Board of Education, at its option, may terminate this Contract, whereupon the respective rights, duties and obligations of the parties shall be terminated. Likewise, if it becomes determinable within the one hundred eighty (180) calendar days that such disability is permanent, irreparable or of such nature as to make the continued performance of Superintendent's duties improbable, the Board, at its option, may forthwith terminate this Contract, whereupon the respective rights, duties and obligations of the parties shall be terminated. This provision

shall not in any way derogate from any long term disability benefits that apply by operation of other provisions of this Contract.

16. **RETIREMENT** - The School District shall assume full costs of the employer contributions to the Michigan Public School Employees Retirement System (“MPERS”) on behalf of Superintendent, as may be required by law.

17. **VACATION**– The Superintendent shall be annually entitled to twenty-five (25) days vacation. The Superintendent may only accumulate up to a maximum of 35 unused vacation days, and may elect for up to 10 of the unused vacation days to be placed in a Board-paid tax-sheltered annuity plan each year. Upon the Superintendents separation from employment with the School District the Board shall pay all unused accumulated vacation days at a per diem rate of (1/260th) of the Superintendents final annual salary. Separation from the district shall include death, incapacity, retirement or resignation.

18. **SICK LEAVE AND BEREAVEMENT**– The Superintendent shall be provided 12 sick days per year. These days can be rolled over into subsequent years without written School Board approval; however, the Superintendent shall receive no compensation, remuneration or pay out for any unused sick days at the end of Superintendents employment by the District. The School District shall provide Superintendent with the bereavement leave days as set forth in the fringe benefit provisions authorized to Central Office Administrators.

19. **INSURANCE** - The School District shall provide Superintendent with the same insurance benefits as set forth in the fringe benefit provisions authorized to Central Office Administrators, including medical, vision, dental insurance and long-term disability insurance. However, the District shall continue to pay the full cost of the Superintendent’s medical insurance premium, until such time that the District is at risk of failing to comply with PA 152, in which event the District shall only contribute the applicable PA 152 hard cap amount towards the Superintendent’s medical insurance premium cost, with

the Superintendent paying for the balance. Additionally, such insurance benefits are subject to change at any time on the same basis as changed for full-time, professional administrative staff. Additionally, the School District shall contribute \$20 (Twenty dollars) per month toward a life insurance plan of the Superintendents choosing, this shall be in addition to any death or disability insurance that may be provided in the central administrators' insurance coverage plans.

20. **LIABILITY INSURANCE** – The Superintendent shall be provided at School District expense, the same level of liability insurance coverage (basic and errors and omissions) as is, or may hereafter be provided to the Board of Education and its members in connection with the performance of her duties as Superintendent.

21. **INDEMNIFICATION/ HOLD HARMLESS** –To the extent permitted by law, for any action or non-action taken by the Superintendent, the District agrees that it shall defend, hold harmless and indemnify the Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Superintendent in her individual capacity as agent and employee of the District, provided the incident arose while the Superintendent was acting within the scope of her employment, such liability coverage is within the authority of the District to provide under state law, and does not result in a criminal conviction; it is further understood that in no case will individual Board members be considered personally liable for indemnifying the Superintendent against such demands, claims, suits, actions and legal proceedings. The Superintendent shall immediately notify the Board of any request for indemnification for any claim or action against her. The Board and the District have the right to conduct the defense of any such claim or action and the Superintendent shall fully cooperate with the Board and the District in the defense. The District may purchase liability insurance to cover its responsibilities set forth above. It is understood that the provisions above shall remain applicable and in effect even after the Superintendent terminates her employment with the District.”

22. **TERMINATION OF CONTRACT** - In addition to any other rights the School District may have, by law or under this Contract, this Contract may be terminated at any time during its term by the School District if the Superintendent materially breaches any term of this contract or performs any act which substantially inhibits her ability to discharge her duties as Superintendent including but not limited to a) incompetence, b) immorality, c) intemperance, d) conviction of a felony, e) neglect of duty, f) unprofessional conduct, g) physical or mental incapacity, or any other reason that constitutes just cause. In such event, Superintendent shall be advised, in advance, of the Board of Education's intention to consider effecting such a midterm termination and provided an opportunity for a hearing in regard to the prospect of such termination, which hearing may be open to the public or closed, at Superintendent's option.

23. **ARBITRATION CLAUSE** - The Superintendent and the District agree that any and all claims arising from, or relating to, the Superintendent's employment with the District or this Contract will be subject to final and binding arbitration according to the American Arbitration Association's National Rules for the Resolution of Employment Disputes. The Superintendent and the District also agree that a judgment on the award of the arbitrator(s) may be entered in any court of competent jurisdiction. The Superintendent and the District acknowledge and agree this paragraph of this Contract precludes either from filing covered claims in court and, therefore, waive any otherwise available right to trial by jury. The parties shall split the cost of arbitration and the parties stipulate that this provision is not an employer sponsored plan.

24. **LIMITATIONS ON ACTIONS** -- Notwithstanding the foregoing, any action or suit by the Superintendent concerning anything related to the employment relationship with the District shall be commenced within six (6) months of the occurrence of said alleged cause of action. The Superintendent hereby waives any statute of limitations granting a greater time to bring said claim. Any claim not

commenced within six (6) months of the alleged cause of action shall be barred. For purposes of this subparagraph, the term “commenced” means “filing a summons and complaint with the court having jurisdiction or filing written complaint or charge with the appropriate administrative agency.”

25. **NONRENEWAL OF CONTRACT** – As recited in Paragraph 1 herein, this Contract shall terminate on June 30, 2029. Superintendent acknowledges that she has no expectation of employment by the School District beyond that date. The decision whether to renew or not to renew the contractual relationship is solely within the discretion of the Board of Education for the School District and the process therefore is governed by Section M.C.L. 380.1229 of the Revised School Code. Superintendent shall inform the members of the Board of Education, in writing, no later than February 1, 2029, of their opportunity to provide timely notice of non-renewal of this Contract.

26. **TOTALITY OF TERMS** - This Contract is the parties’ entire agreement as of July 1, 2024 (as the Superintendent shall continue under the current employment agreement until this new Agreement takes effect on July 1, 2024) and supersedes any other agreement or understanding, verbal or written, and may not be modified or rescinded except by another written agreement signed by the Superintendent and approved by the Board in compliance with the Open Meetings Act.

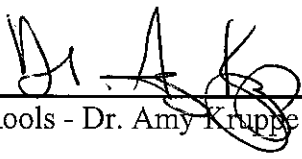
27. **GOVERNING LAW**. This Contract is governed by and shall be interpreted in accord with the laws of the State of Michigan.

28. **CONFLICT** - In the event of any conflict between the terms, conditions, and provisions of the Contract and any of the Board's policies or any permissive State or Federal law the terms of this Contract shall take precedence over the contrary provisions of Board policy or State and Federal permissive law, unless otherwise prohibited by law.

29. **SAVINGS CLAUSE** - If during the term of this contract, it is found that a specific clause of the contract is illegal under Federal or State law, the remainder of the Contract not affected by the ruling shall remain in force.


30. **MPSERS RETIREMENT CONTRIBUTIONS**: The School District shall, on behalf of the Superintendent, contribute to the Michigan Public School Employees' Retirement System (MPSERS), pursuant to the Public School Employees Retirement Act, such amounts (exclusive of MIP contributions) as are required of it by law. The Superintendent and School District agree that all items under the salary and compensation sections of this contract are direct compensation for duties of the role served by the Superintendent in the District, and the School District shall pay all applicable MPSERS costs on these items. If at any time there is a reimbursement from the Office of Retirement Services (ORS), which is the state agency which administers MPSERS, for contributions made from salary or wages in this contract, or reimbursements from the ORS not yet paid from the previous contracts entered into between the parties, they will all be paid back (both employer and employee contributions) to the Superintendent through a 403(b)/401(a) plan with no cash option given. If, in any year, the contributions in this section, when added to other tax-sheltered annuity contributions of the Superintendent or otherwise set forth in the employment contract between the Superintendent and School District, would cause an excess of the IRC 415(c) limit, the contributions in this section will be made in subsequent years.”


IN WITNESS WHEREOF, the parties hereto have signed this Agreement as indicated below. This Agreement shall go into effect on July 1, 2024.



\_\_\_\_\_  
Superintendent of Schools - Dr. Amy Kruppe Date

**HAZEL PARK SCHOOL DISTRICT**

 \_\_\_\_\_ 3/4/24  
President, Board of Education - Rick Nagy Date

 \_\_\_\_\_ 3/4/24  
Secretary, Board of Education - Melissa Baldwin Date

**HAZEL PARK SCHOOL DISTRICT**  
**SUPERINTENDENT’S CONTRACT OF EMPLOYMENT**

---

THIS CONTRACT is made and entered into in Hazel Park, Oakland County, Michigan, by and between the School District of the City of Hazel Park, a Michigan general powers school district whose offices are located at 1620 E. Elza, Hazel Park Mi. 48030. (hereinafter the “School District”), and Amy Y. Kruppe Wilcox, (hereinafter “Superintendent”).

**IT IS AGREED:**

1.

**EMPLOYMENT TERM** - The School District hereby employs Superintendent and Superintendent agrees to work for the School District for a term commencing on July 1, 2024, and extending through June 30, 2029, unless otherwise terminated under the terms and conditions stated herein. Superintendent shall advise the Board of Education six (6) months in advance of her intention to terminate her employment within the term of this Contract as originally agreed to or as may be extended by later amendment. It is understood and agreed that Superintendent is employed in the capacity of Superintendent, as defined in the Michigan Revised School Code.

2. **DUTIES** - The Superintendent agrees to devote her talents, skills, efforts and abilities toward competently and proficiently fulfilling all duties and responsibilities of the position assigned. The Superintendent agrees to faithfully perform those duties assigned by the Board of Education and to comply with the directives of the Board of Education with respect thereto. The Superintendent further agrees to comply with and fulfill all responsibilities and tasks required by state and federal law and regulations, and by the Board of Education, to carry out the educational programs and policies of the School District during the entire term of this Contract. The Superintendent agrees to devote substantially all of her business time, attention and services to the diligent, faithful and competent discharge of her duties on behalf of the School District to enhance the operation of the

School District and agrees to use her best efforts to maintain and improve the quality of the programs and services of the School District.

3. **SALARY** – The Superintendent's annual salary shall be as set forth in the salary schedule in Addendum A attached hereto, payable in biweekly equal installments, and pro-rated if the Superintendent's term of employment should be less than a full school year. The Superintendent shall be placed at the following salary levels for each school year effective as of July 1 for each year:

2024-2025 -- Level 2 at a salary of \$180,333.97

2025-2026 -- Level 3 at a salary of \$185,743.98

~~The Superintendent's salary levels and placement thereon following the 2025-26 school year The School District shall pay the Superintendent a salary of \$180,333.94 (One Hundred Eighty Thousand Three Hundred Thirty Three and 94/100) per annum, payable in biweekly equal installments. Superintendent's salary~~ may be adjusted as otherwise agreed by the Superintendent and the Board of Education.

4. **MERIT/PERFORMANCE-BASED PAY** –The Superintendent shall be eligible for merit/performance-based pay as follows. If the Board gives the Superintendent an overall performance rating of “Effective” on her final annual evaluation, then the merit pay shall be an amount equal to \$3,000 (Three Thousand Dollars). Any such merit pay shall be paid no later than ~~June of each fiscal year.~~ December of each year. The Board and the Superintendent will agree to establish up to three annual goals that will be included as a portion of the annual evaluation of the current approved evaluation tool; however, in the absence of agreement between the Board and the Superintendent, the Board will establish the goals. In the event that the Superintendent has received an overall performance rating ~~of “Highly Effective” (for years prior to July 1, 2024) and/or “Effective” (for years beginning on or after July 1, 2024)~~ on three consecutive annual

evaluations by the Board, and the Board decides to conduct the following evaluation biennially instead of annually, the Superintendent shall be deemed to have been rated “Effective” for the skipped year in which no actual evaluation was conducted, and thus will be eligible to receive merit/performance-based in the amount of \$3,000 (Three Thousand Dollars) for that year.

**5. WORK YEAR** - Superintendent shall perform her duties over the full twelve (12) months of the School District’s fiscal year (July 1 to June 30), less applicable vacation, leave, and holidays as defined in the District’s calendar approved by the Board of Education. Superintendent shall be expected to attend meetings of the Board of Education and its committees and to attend and participate in School District functions or, on occasion, other civic activities having relation to the School District’s interests within the community serviced by the School District. The time expended in attending such meetings and activities has been taken into account in setting the aforesaid salary and, thus, no additional compensation shall be forthcoming for such attendances.

**6. QUALIFICATIONS** – The Superintendent shall possess and maintain throughout the term of this Contract all certification(s), qualifications, and continuing education requirements required by the State of Michigan to serve as the District’s Superintendent of Schools.

**7. TENURE** - It is expressly agreed that Superintendent shall not be deemed to be granted continuing tenure in her capacity as Superintendent or in any other administrative capacity by virtue of this Contract of Employment. Tenure may be obtained only in the capacity of a classroom teacher and consistent with the Teachers’ Tenure Act.

**8. EVALUATION** – The Superintendent’s performance shall be evaluated by the Board in accordance with section 1249b of the Revised School Code. If the Superintendent has been rated as “Highly Effective” (for years prior to July 1, 2024) and/or “Effective” (for years beginning on or after July 1, 2024) on three consecutive annual evaluations by the Board, the Board may conduct the following evaluation biennially instead of annually. However, if the Superintendent is not rated

as ~~“Highly Effective” (for years prior to July 1, 2024) or “Effective” (for years beginning on or after July 1, 2024)~~ on one of the biennial evaluations, the Superintendent shall again be provided with annual evaluations. Such evaluation shall be in compliance with section 1249b of the Revised School Code, will include an assessment of: the progress toward the educational goals of the District, the working relationship between the Board and the Superintendent, and the Board’s directions to the Superintendent. The Board will grant a request by the Superintendent to meet to discuss her written evaluation in a manner consistent with the requirements of Michigan’s Open Meetings Act. The Board of Education and the Superintendent shall meet annually in December prior to the beginning of the ~~school~~-calendar year to discuss and determine performance standards/goals for said year, which will be finalized no later than the first Board meeting in January unless otherwise agreed by the parties.

The Superintendent may appeal the evaluation process and rating received to the Board of Education. The appeal must be submitted in writing to the Board President within 30 calendar days after the Superintendent is informed of the rating. Within 15 days after the appeal is submitted, the Board of Education shall provide the Superintendent with written notice that a hearing shall be scheduled, in closed or open session at the election of the Superintendent, to consider the appeal of the Superintendent. The hearing shall be scheduled for a date mutually acceptable to the Board and Superintendent within 45 days after the appeal is submitted, unless extended by mutual agreement. At the hearing the Superintendent may present his/her arguments and supporting documentary evidence in support of his/her appeal, but no witnesses will be permitted unless the Board finds that special circumstances warrant the testimony of one or more witnesses, in which case the Board, at its discretion, may also hear witnesses other than those called by the Superintendent at such hearing. The Superintendent may be represented by counsel at the hearing at their own expense. The Board shall issue its decision on the Superintendent’s appeal within 21 days after the conclusion of the hearing, which decision shall be final and binding.

**9. CONFLICT OF INTEREST** - Superintendent shall faithfully serve the School District and be regardful of its interest during the term of this Contract, to the extent required by this Contract and by law. Superintendent shall not directly or indirectly acquire or otherwise possess any interest adverse to that of the School District. In the event that a question arises as to whether a given interest is in conflict with the interests of the School District, Superintendent shall make full disclosure of same to the Board of Education for its review and disposition, which disposition shall be controlling and complied with by Superintendent.

**10. OTHER WORK** - Superintendent may not undertake consultative work, speaking engagements, writing, lecturing or other professional duties and obligations when such activities would in any manner impinge upon time and effort required to be exerted by Superintendent in the discharge of her responsibilities under this Contract, unless the Board of Education gives its prior consent to such activities.

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**12. BUSINESS EXPENSES** - Superintendent shall receive \$400 (four hundred dollars) per month for school business related expenses including but not limited to the ownership, lease or operation of an automobile for the purpose of traveling to the various school buildings and facilities of the School District, as well as to attend out-of-district conferences and meetings in the course of her duties. The use or expenditure of the monthly stipend is entirely within Superintendents discretion.

**13. MEMBERSHIP DUES** - Subject to the Board of Education's prior approval, the School District shall pay the cost of Superintendent's membership in educational, professional and local civic organizations.

**14. BOARD MEETINGS** - Among her other duties, Superintendent shall prepare the agenda for each Board of Education meeting in consultation with the President of the Board or the President's delegate and forward same to each member of the Board of Education, along with her recommendations and supporting documentation on each agenda item, sufficiently in advance of the meeting so that each member can assimilate such information prior to the meeting.

**15. DISABILITY** - Should Superintendent be unable to perform the duties and obligations of this Contract by reason of illness, accident or other causes, and such disability exists for a period of more than one hundred eighty (180) calendar days, the Board of Education, at its option, may terminate this Contract, whereupon the respective rights, duties and obligations of the parties shall be terminated. Likewise, if it becomes determinable within the one hundred eighty (180) calendar days that such disability is permanent, irreparable or of such nature as to make the continued performance of Superintendent's duties improbable, the Board, at its option, may forthwith terminate this Contract, whereupon the respective rights, duties and obligations of the parties shall be terminated. This provision shall not in any way derogate from any long term disability benefits that apply by operation of other provisions of this Contract.

**16. RETIREMENT** - The School District shall assume full costs of the employer contributions to the Michigan Public School Employees Retirement System (“MPERS”) on behalf of Superintendent, as may be required by law.

**17. VACATION**– The Superintendent shall be annually entitled to twenty-five (25) days vacation, of which 2 weeks, (10 days) shall be taken during either Christmas, winter or spring vacation weeks. The Superintendent currently has 101 accumulated vacation days. The Board shall compensate the Superintendent for 35 of those accumulated vacation days no later than the end of November 2022. Next year, the Board shall compensate the Superintendent for any remaining vacation days above 35 no later than the end of September 2023. Thereafter, the Superintendent may only accumulate up to a maximum of 35 unused vacation days, and may elect for up to 10 of the unused vacation days to be placed in a Board-paid tax-sheltered annuity plan each year. Upon the Superintendents separation from employment with the School District the Board shall pay all unused accumulated vacation days at a per diem rate of (1/260th) of the Superintendents final annual salary. Separation from the district shall include death, incapacity, retirement or resignation.

**18. SICK LEAVE AND BEREAVEMENT**– The Superintendent shall be provided 12 sick days per year. These days can be rolled over into subsequent years without written School Board approval; however, the Superintendent shall receive no compensation, remuneration or pay out for any unused sick days at the end of Superintendents employment by the District. The School District shall provide Superintendent with the bereavement leave days as set forth in the fringe benefit provisions authorized to Central Office Administrators.

**19. INSURANCE** - The School District shall provide Superintendent with the same insurance benefits as set forth in the fringe benefit provisions authorized to Central Office Administrators, including medical, vision, dental insurance and long-term disability insurance. However, the

District shall continue to pay the full cost of the Superintendent's medical insurance premium, until such time that the District is at risk of failing to comply with PA 152, in which event the District shall only contribute the applicable PA 152 hard cap amount towards the Superintendent's medical insurance premium cost, with the Superintendent paying for the balance. Additionally, such insurance benefits are subject to change at any time on the same basis as changed for full-time, professional administrative staff. Additionally, the School District shall contribute \$20 (Twenty dollars) per month toward a life insurance plan of the Superintendents choosing, this shall be in addition to any death or disability insurance that may be provided in the central administrators' insurance coverage plans.

**20. LIABILITY INSURANCE** – The Superintendent shall be provided at School District expense, the same level of liability insurance coverage (basic and errors and omissions) as is, or may hereafter be provided to the Board of Education and its members in connection with the performance of her duties as Superintendent.

**21. INDEMNIFICATION/ HOLD HARMLESS** – To the extent permitted by law, for any action or non-action taken by the Superintendent, the District agrees that it shall defend, hold harmless and indemnify the Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Superintendent in her individual capacity as agent and employee of the District, provided the incident arose while the Superintendent was acting within the scope of her employment, such liability coverage is within the authority of the District to provide under state law, and does not result in a criminal conviction; it is further understood that in no case will individual Board members be considered personally liable for indemnifying the Superintendent against such demands, claims, suits, actions and legal proceedings. The Superintendent shall immediately notify the Board of any request for indemnification for any claim or action against her. The Board and the District have the right to conduct the defense of any such claim or action and the Superintendent shall fully cooperate with the Board and the District in the defense. The

District may purchase liability insurance to cover its responsibilities set forth above. It is understood that the provisions above shall remain applicable and in effect even after the Superintendent terminates her employment with the District.<sup>22</sup>

**22. -TERMINATION OF CONTRACT** - In addition to any other rights the School District may have, by law or under this Contract, this Contract may be terminated at any time during its term by the School District if the Superintendent materially breaches any term of this contract or performs any act which substantially inhibits her ability to discharge her duties as Superintendent including but not limited to a) incompetence, b) immorality, c) intemperance, d) conviction of a felony, e) neglect of duty, f) unprofessional conduct, g) physical or mental incapacity, or any other reason that constitutes just cause. In such event, Superintendent shall be advised, in advance, of the Board of Education's intention to consider effecting such a midterm termination and provided an opportunity for a hearing in regard to the prospect of such termination, which hearing may be open to the public or closed, at Superintendent's option.

**23. ARBITRATION CLAUSE** - The Superintendent and the District agree that any and all claims arising from, or relating to, the Superintendent's employment with the District or this Contract will be subject to final and binding arbitration according to the American Arbitration Association's National Rules for the Resolution of Employment Disputes. The Superintendent and the District also agree that a judgment on the award of the arbitrator(s) may be entered in any court of competent jurisdiction. The Superintendent and the District acknowledge and agree this paragraph of this Contract precludes either from filing covered claims in court and, therefore, waive any otherwise available right to trial by jury. The parties shall split the cost of arbitration and the parties stipulate that this provision is not an employer sponsored plan.

**24. LIMITATIONS ON ACTIONS** -- Notwithstanding the foregoing, any action or suit by the Superintendent concerning anything related to the employment relationship with the District shall

be commenced within six (6) months of the occurrence of said alleged cause of action. The Superintendent hereby waives any statute of limitations granting a greater time to bring said claim. Any claim not commenced within six (6) months of the alleged cause of action shall be barred. For purposes of this subparagraph, the term “commenced” means “filing a summons and complaint with the court having jurisdiction or filing written complaint or charge with the appropriate administrative agency.”<sup>22</sup>

**25. NONRENEWAL OF CONTRACT** – As recited in Paragraph 1 herein, this Contract shall terminate on June 30, 2029. Superintendent acknowledges that she has no expectation of employment by the School District beyond that date. The decision whether to renew or not to renew the contractual relationship is solely within the discretion of the Board of Education for the School District and the process therefore is governed by Section M.C.L. 380.1229 of the Revised School Code. Superintendent shall inform the members of the Board of Education, in writing, no later than February 1, 2029, of their opportunity to provide timely notice of non-renewal of this Contract.

**26. TOTALITY OF TERMS** - This Contract is the parties’ entire agreement as of the date this contract is executed below July 1, 2024 (as the Superintendent shall continue under the current employment agreement until this new Agreement takes effect on the date this contract is executed July 1, 2024) and supersedes any other agreement or understanding, verbal or written, and may not be modified or rescinded except by another written agreement signed by the Superintendent and approved by the Board in compliance with the Open Meetings Act.

**27. GOVERNING LAW.** This Contract is governed by and shall be interpreted in accord with the laws of the State of Michigan.

**28. CONFLICT** - In the event of any conflict between the terms, conditions, and provisions of the Contract and any of the Board's policies or any permissive State or Federal law the terms of

this Contract shall take precedence over the contrary provisions of Board policy or State and Federal permissive law, unless otherwise prohibited by law.

**29. SAVINGS CLAUSE** - If during the term of this contract, it is found that a specific clause of the contract is illegal under Federal or State law, the remainder of the Contract not affected by the ruling shall remain in force.

**30. MPSERS RETIREMENT CONTRIBUTIONS:** The School District shall, on behalf of the Superintendent, contribute to the Michigan Public School Employees' Retirement System (MPSERS), pursuant to the Public School Employees Retirement Act, such amounts (exclusive of MIP contributions) as are required of it by law. The Superintendent and School District agree that all items under the salary and compensation sections of this contract are direct compensation for duties of the role served by the Superintendent in the District, and the School District shall pay all applicable MPSERS costs on these items. If at any time there is a reimbursement from the Office of Retirement Services (ORS), which is the state agency which administers MPSERS, for contributions made from salary or wages in this contract, or reimbursements from the ORS not yet paid from the previous contracts entered into between the parties, they will all be paid back (both employer and employee contributions) to the Superintendent through a 403(b)/401(a) plan with no cash option given. If, in any year, the contributions in this section, when added to other tax-sheltered annuity contributions of the Superintendent or otherwise set forth in the employment contract between the Superintendent and School District, would cause an excess of the IRC 415(c) limit, the contributions in this section will be made in subsequent years.”

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as indicated below. This

Agreement shall go into effect on the date that both parties have executed this Agreement by signing below: July 1, 2024.

\_\_\_\_\_

\_\_\_\_\_  
Superintendent of Schools - Dr. Amy ~~Wilcox Kruppe~~ \_\_\_\_\_ Date

**FOR THE HAZEL PARK SCHOOL DISTRICT:**

\_\_\_\_\_  
President, Board of Education - ~~Rick Nagy~~ Beverly Hinton Date

\_\_\_\_\_  
Secretary, Board of Education - ~~Melissa Baldwin~~ April Beaton Date

**Addendum A**  
**2024 - 2029 Superintendent Salary Schedule**

The salary schedule below outlines the annual salary for the Superintendent as determined by the Board of Education. Level indicators do not equate to years of experience and annual advancement between levels will be set forth in Section 3 of the Superintendent’s Contract of Employment.

<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
<u>\$171,746</u>	<u>\$180,333.97</u>	<u>\$185,743.98</u>

Subsequent Salary Levels and placement on such Levels to be determined by the Board.



To: Hazel Park Board of Education  
From: Dr. Amy Wilcox, Superintendent  
Subject: Superintendent Goals  
Date: February 2, 2026

---

Per the Superintendent's contract, the Board of Education and the Superintendent will collaboratively develop annual goals. In anticipation of a potential adjustment to the contract timeline, the following recommended goals are structured around a January–December 2026 calendar year. This alignment allows for clearer monitoring, evaluation, and accountability should the Board choose to adopt this change.

Board feedback has been received, reviewed, and incorporated into the proposed goals. That feedback focused on key initiatives expected to occur over the next 12 months and has been aligned with measurable outcomes and timelines to ensure progress can be effectively tracked throughout the 2026 calendar year.

## **Superintendent Goals**

### **1. Strategic Planning**

The Superintendent will work collaboratively with MASB to develop a comprehensive calendar of events and complete the district's Strategic Plan.

- Complete Strategic Plan goals by June 30, 2026.
- Finalize all strategic components by August 1, 2026.
- Conduct quarterly reviews in September and December.

### **2. Cybersecurity Planning**

The Superintendent will develop a district Cybersecurity Plan in partnership with the board-appointed firm.

- Complete an assessment of current practices by February 2026.
- Participate in monthly meetings as outlined in the contract through December 2026.
- Support the development and implementation of a Disaster Recovery Policy by December 2026.
- Support the creation of a districtwide patch management process by December 2026.



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**3. Policy Transition and Alignment**

The Superintendent will support the completion and implementation of updated policies and procedures.

- Present all updated policies to the Board for approval by February 2026.
- Complete updated administrative procedures by June 2026.
- Align the Student Code of Conduct with new policies and procedures by August 2026.
- Update the Student Handbook to reflect new policies and procedures by August 2026.
- Update the Employee Handbook by September 2026.

**4. Financial Strategies and Improvement**

The Superintendent will support the Business Office in strengthening financial operations and ensuring timely, accurate reporting.

- Ensure the timely completion of the district audit by October 30, 2026.
- Support the Business Office in implementing financial procedures and collaborate with the ISD and board-appointed consultants, providing quarterly reports in March 2026, June 2026, September 2026, and December 2026.
- Support the completion of negotiations for all employee groups beginning in February 2026, and provide quarterly negotiation updates to the Board

**Funding Source:** General Fund

**Strategic Goal Alignment:**

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve the Superintendent Goals, as presented.

**APPROVED AND  
RECOMMENDED FOR  
BOARD ACTION**

Amy Wilcox, Ed. D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Amy Kruppe, Superintendent  
From: Kristy Cales, Director of Human Resources  
Subject: Interns  
Date: February 2, 2026

We are seeking approval for the use of intern help for the following departments:

- |                     |                |
|---------------------|----------------|
| Technology          | Athletics      |
| Buildings & Grounds | Communications |
| Drama               |                |

These positions will be offered to students of Hazel Park Schools as an opportunity for them to earn money and real life experience in the workforce.

**Technology** - 3 positions to assist with chromebooks, teacher tech requests and other open ticket items to prepare for the school year. The 3 positions would work up to 13 weeks at 40 hours per week at a rate of \$14.00/hour.  
3 people at 40 hours x 13 weeks @ 14.00 an hour (with est fringes of 10%) = \$24,024

**Total Tech: 3 interns**

**Buildings & Grounds** - 5 positions to work inside and outside of our buildings during the summer and on school breaks. The primary purpose of the positions will focus on the maintenance of the grounds at all our buildings. The 5 positions would work up to 13 weeks at 40 hours per week at a rate of \$14.00/hour. 5 people at 40 hours x 13 weeks @ \$14.00/hour (with est fringes of 10%) = \$40,040

1 position would be available to work throughout the school year at the rate of pay of \$14.00/hour. The hours worked per week would be dependent on need and subsequent labor laws for minors working during the school year. The maximum amount would be \$14,784 (\$14.00/hour with est fringe of 10% if the student is 16-17 and works the max of 24 hours/week 40 weeks/year)

**Total Maintenance: 6 interns**

**Athletics** - 2 positions as support to our Athletic Dept. Specific duties may entail, assisting with uniform inventory, setting up and helping at events, organization of athletic facility locations and storage areas. The students would not be supervising athletic events. The 2 positions would work up to 20 hours per week at a rate of \$14.00/hour. 2 people at 20 hours x 13 weeks @ \$14.00/hour (with est fringes of 10%) = \$8,008

**Total Athletic: Athletic Director 2 interns**





**Communications** - 2 positions to assist with the communication needs of the district. Specific duties may entail, taking photos and video and writing stories about events. The interns will also help with editing and design for social media posts and signage in the buildings. The 2 positions would work up to 20 hours per week at a rate of \$14.00/hour. 2 people at 20 hours per week x 52 weeks @ \$14.00/hour (with est fringes of 10%) = \$32,032

**Total Communications: 2 interns**

**Drama** - 3 positions to assist in the drama department to assist with the cleaning and organizing of the Drama department storage areas as well as help to prepare for the 25-26 school year drama activities. Each intern would work up to 25 hours per week in the summer up to 15 hours during the school year. The pay would be \$14/hour and the schedule will be determined around the availability of the students chosen. 3 people at 15 hours x 34 wks @ \$14.00/hour (with est fringe of 10%) = \$23,562 (school year). 3 people at 25 hours x 13 wks @ \$14.00/hour (with est fringe of 10%) = \$15,015 (summer)

**Total Drama: 3 Interns**

**Strategic Goal Alignment -**

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source: General Fund**

**Recommendation**

That the Board of Education approves the use of student help for the Technology, Buildings & Grounds, Athletics, Communications and Drama departments as listed.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Amy Wilcox, Superintendent  
From: Charles Pleiness, Athletic Director  
Subject: Spring Sports Purchase  
Date: February 2, 2026

As we prepare for the upcoming Spring sports season, I am writing to request the Board's approval and funding for essential items needed by our athletic department to ensure the success and safety of our student-athletes. Our Spring sports programs, which include Boys & Girls Track & Field, Softball, Girls Soccer, Baseball, Girls Tennis, Boys Volleyball, Junior High Swimming, Junior High Baseball, and Junior High Softball, are critical to fostering student engagement, school spirit, and physical education.

Many of our current uniforms and equipment are outdated and worn, no longer meeting the standards we strive to uphold. Providing our athletes with high-quality uniforms is essential not only for their performance but also for their safety and team unity. Below is a detailed list of the required items and associated costs for each sport:

**Varsity Girls Soccer**

- 1. 40 Pair of White Soccer Socks \$5.00/Pair @ = \$200.00 Total
- 2. 40 Pair of Maroon Soccer Socks \$5.00/Pair @ = \$200.00
- 3. 4 Wilson Soccer game balls \$100.00/Each @ = \$400.00

**Total: \$800.00**

**Varsity Girls Softball**

- 1. 22/home uniforms 22/away uniforms \$82.00/Each \$3,608.00
- 2. 22 Black socks @ \$5.00/each Total = \$110.00
- 3. 22 Maroon socks @ \$5.00/each Total = \$110.00
- 4. 20 Helmets @ \$70/Each Total = \$1,400.00
- 5. 15 play wrist bands @ \$10.00/Each Total = \$150.00
- 6. 2 Bats @ \$250.00 Each Total = \$500.00

**Total: \$5,878.00**

**Varsity and JV Baseball**

- 1. 40 uniforms with socks for both teams \$180.00 set Total = \$7,200.00
- 2. Baseball Hats \$25/hat Total = \$1,000.00
- 3. 2-Score book \$12.00/each Total= \$24.00
- 4. 2- Lineup card books \$12/each Total = \$24.00
- 5. Catchers Gear Total= \$375.00

**Total= \$8,623.00**





### **Varsity Track and Field**

1. 50 Uniforms pants/shorts set \$66.00 each Total = \$3,300.00
2. 1/8 spikes Total = \$20.00
3. 1/4 Spikes Total= \$20.00
4. 12/pack stop watches Total = \$30.00
5. Relay Batons Total = \$30.00

**Total= \$3,400.00**

### **Varsity Boys Volleyball**

1. 20 Jerseys @ 100.00/each Total= \$2,000.00

**Total= \$2,000.00**

### **Varsity Girls Tennis**

1. 3 boxes practice balls Total = \$150.00
2. 2 box game balls Total = \$100.00
3. 20 Visors @ \$25.00 each Total = \$500.00

**Total= \$750.00**

### **Junior High Swim 7th and 8th grade**

1. Swim Suits @ \$70 each 20 Suits = \$1,400
2. 20 sweat pants @ \$20 each = \$400.00
3. 20 Dry Fit long sleeve shirts @\$15.00/each =\$300.00
4. 20 Hoodies @ \$30.00/Each = \$600.00

**Total: \$2,700.00**

### **Junior High Girls Softball 7th and 8th grade**

1. Softball Bags @ \$60.00 need 25 Total = \$1,500.00
2. Scorebook @ \$15.00 Total = \$15.00

**Total: \$1,515.00**



**Junior High Boys Baseball 7th/8th grade**

- 1. 18 Jerseys 18 hats Total = \$774.00
- 2. 2 carry gear bags @ \$60/each Total = \$120.00
- 3. 4 Baseball Helmets @ 60.00 Total = \$240.00

**Total: \$1,134.00**

**Grand Total for All Sports: \$26,800.00**

These purchases are crucial for maintaining the high standards of our athletic programs. By investing in new equipment and uniforms, we can ensure that our athletes are well-prepared, safe, and proud to represent our school.

I kindly request the Board's approval and the allocation of funds to cover these expenses. Thank you for considering this request. I am confident that with your support, we can provide our student-athletes with the best possible resources to succeed and thrive in their respective sports.

**Strategic Goal Statement**

Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source: General Fund**

**Recommendation**

That the Board of Education approve the Winter Sports Purchases not to exceed **\$26,800.00** as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent

Dramatic Graphics

# Estimate

24760 Romano  
Warren MI 48091

Date	Estimate #
1/5/2026	6462

Name / Address
Hazel Park Baseball

			Project
Description	Qty	Rate	Total
jersey set (jersey, pants, socks)	40	180.00	7,200.00
		<b>Subtotal</b>	\$7,200.00
		<b>Sales Tax (0.0%)</b>	\$0.00
		<b>Total</b>	\$7,200.00

**Dramatic Graphics  
Candela Products  
24760 Romano  
Warren MI 48091**  
Phone 586-806-6085 Fax 586-806-6348  
dgraphics9398@gmail.com

# Invoice

Date	Job #	Invoice #
1/5/2026	6907	3157

<b>Bill To</b>
Hazel Park Patriots Baseball

<b>Ship To:</b>

Job	Terms	Ship Via	Project
HP PATRIOTS	Due on receipt	Pick Up	

Item	Quantity	Description	Item	Price	Amount
Jerseys	18	jerseys		25.00	450.00T
21-Caps	18	hats		18.00	324.00T
		Exempt with 'COPY' of Tax Certificate		0.00%	0.00
<b>Total</b>					<b>\$774.00</b>

**BURKE'S SPORT HAVEN**

21529 Kelly Road  
Eastpointe, MI 48021 US  
+12484955307  
bgmclain1@aol.com

**Estimate**

ADDRESS
Hazel Park High School Softball/Richardson

SHIP TO
Hazel Park High School

ESTIMATE #	DATE
3406	01/06/2026

**SALES REP**

Brian

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	<b>Accessories</b>	Champro HX Rise Batting Helmet, Matte Finish Black, W/Cage	1	41.00	41.00
	<b>Accessories</b>	EVO Shield, Batting Helmet Matte Finish Black, W/Cage	1	69.00	69.00
	<b>Bats</b>		1	0.00	0.00

TOTAL

**\$110.00**

Accepted By

Accepted Date

**BURKE'S SPORT HAVEN**

21529 Kelly Road  
Eastpointe, MI 48021 US  
+12484955307  
bgmccain1@aol.com

**Estimate**

ADDRESS
Hazel Park High School Greg Richardson Softball

SHIP TO
Hazel Park High School

ESTIMATE #	DATE
3403	12/10/2025

**SALES REP**

Brian

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	<b>Clothing</b>	Champro Custom Sublimated Softball Jerseys and Pants. (SET)	22	82.00	1,804.00
	<b>Clothing</b>	Champro Custom Sublimated Softball Jerseys and Pants. (BLACK SET)	22	82.00	1,804.00

TOTAL

**\$3,608.00**

Accepted By

Accepted Date

Attendee	EVENT	DATES OF EVENT	Location	ESTIMATED COST	Notes
Baber, Brendan	Nonviolent Crisis Intervention Renewal	1/15/26	Romulus, MI	\$2,499.00	
Griesinger, Summer	Nonviolent Crisis Intervention Renewal	1/15/26	Romulus, MI	\$2,499.00	



# BOARD OF EDUCATION BYLAWS AND POLICIES

**[DRAFT v.7-01.27.26]**

*Hyperlinks to be added re: applicable law noted in **Red***

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## Miller Johnson School Policy Services

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## INTRODUCTION

### 0001 Name and Legal Status

The legal name of the School District is [the School District of the City of Hazel Park](#). The School District is a general powers school district within the meaning of the [Michigan Revised School Code, MCL 380.1, et seq.](#)

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### 0002 The Board of Education

The School District is governed by the Board of Education (the Board). A principal function of the Board is to adopt Bylaws and Policies that are reasonable and necessary to guide present and future Board and School District decision making and operations. The adoption, amendment, or repeal of Bylaws or Policies requires the vote of a majority of the Board members elected and serving.

Bylaws and Policies supplement the wide body of federal and state statutory and regulatory law that applies to public school districts in the State of Michigan. Federal and state law supersede these Bylaws and Policies, to the extent of any inconsistency. The Board has determined that it is not reasonable or necessary to attempt to replicate federal or Michigan statutes or regulations in these Bylaws and Policies.

### 0003 The Superintendent of Schools

The Board will employ a Superintendent of Schools in conformity with the [Revised School Code](#) and other applicable laws. The Superintendent will serve as the School District's chief administrator. As part of those responsibilities, the Superintendent is authorized by the Board to make employment decisions, including hiring and termination, with respect to all non-administrative and non-teaching staff. The Superintendent is responsible for the development and implementation of Administrative Regulations that give operational effect to the Board Policies. Regulations are to be consistent with these Bylaws and Policies and, except as otherwise agreed by the Board, will not be effective for a period of one month from the date they are provided to the Board. The Board may, but is not required to, formally approve Administrative Regulations. A reference to the Superintendent in these Bylaws and Policies (and in any Administrative Regulations that may be promulgated) means the Superintendent or his/her designee, unless otherwise expressly stated.

The Board is represented in all labor negotiation proceedings by a negotiating team. The Superintendent shall select the bargaining team for the School District. All agreements negotiated by the team are subject to ratification by the Board.

The Board has adopted these Bylaws to define the manner in which the Board meets, operates, and conducts its business. Bylaws are intended to provide for the Board's own internal governance, providing the basic framework for Board operations.

### 1001 Organization and Functioning of the Board

**Composition** The Board of Education is comprised of seven (7) members, elected or appointed in accordance with the [Revised School Code](#) and the [Michigan Election Law](#). Board members shall be elected on a staggered basis on the November general election date in even-numbered years.

**Term of Office** The term of office of each member is four (4) years. Terms of elected Board members shall commence on January 1 of the year following their election.

**Oath of Office** Newly elected, reelected, and appointed members of the Board will take **the required oath of office** before being seated.

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**Vacancies** In the event of a vacancy on the Board, the Board may appoint an eligible person to fill the position consistent with [Michigan law](#).

**Duties and Responsibilities of Board Members** Board members are elected to serve the interests of the School District and the entire school community. These interests may not be subordinated to any partisan principle, group, or interest. Board members are expected to be and remain informed about issues that may come before the Board for decision. Regular attendance at Board meetings is necessary to fulfill the obligations of a Board member.

**Role of Individual Board Members** The Board acts as a whole, and only at properly convened Board meetings. An individual Board member lacks independent authority and may not act for or on behalf of the Board unless he/she has been specifically delegated authority by the Board to act in a particular instance.

**Code of Ethics** Each Board member will be asked to acknowledge and sign the following Code of Ethics:

As a member of the Board, I will promote the best interest of the School District as a whole and will adhere to the following ethical standards and principles:

1. I will represent all School District constituents honestly and equally and refuse to surrender my responsibilities to any partisan principal, group, or interest.
2. I will avoid any conflict of interest prohibited by law or appearance of such that could result from my position, and will not use my membership on the Board for personal gain, where contrary to the interests of the School District.
3. I will recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public meeting of the Board.
4. I will take no private action that might compromise the Board or administration and will respect the confidentiality of privileged information.
5. I will abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

6. I will encourage and respect the free expression of opinion by my fellow Board members and will participate in Board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective.
7. I will prepare for, attend, and actively participate in School Board meetings.
8. I will become sufficiently informed about and prepared to act on the specific issues before the Board.
9. I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire school community.
10. I will strive for a positive working relationship with the Superintendent, respecting the Superintendent's authority to advise the Board, implement Board policy, and administer the School District.
11. I will model continuous learning and work to ensure good governance by taking advantage of Board member development opportunities, including those sponsored by state and national school board associations, and encourage my fellow Board members to do the same.
12. I will strive to keep the Board focused on its primary work of clarifying the School District purpose, direction and goals, and monitoring District performance.

**Confidentiality** Board members will receive information that is not available to the general public. This includes information that is received during a closed session of the Board. In order for the proper functioning of the Board, an individual Board member will not share confidential information without the prior authorization of the Board or as may be required by law.

**Conflict of Interest** If a relative (father, mother, son, daughter, sister, brother, or spouse; father-in-law, mother-in-law, son-in-law, daughter-in-law, sister-in-law, brother-in-law; step-father, step-mother, step-son, step-daughter; step- or half-brother; step- or half-sister; or, any other persons who reside at the same location as a Board member) of a Board member is already an employee of the School District, such Board member shall abstain from voting on any matter affecting the employment status of the employee.

**New Members** Board service requires considerable preparation and study. New Board members are strongly encouraged to participate in orientation and educational activities to acquaint themselves with the duties and responsibilities of a Board member.

**Committees** The Board may create various committees to gather information for the Board. Committee members will be appointed by the Board President. A committee will not consist of more than three (3) Board members.

**Election of Officers of the Board** The President, Vice President, Treasurer, and Secretary of the Board will be elected at the Board's annual organizational meeting. The vote of a majority of the Board members elected and serving will be necessary for election to these offices. The elected officers will hold office for one year, and continue in office until their successors are chosen and take office. Board officers are eligible for reelection to their office.

**President** The President of the Board will preside at all meetings of the Board and conduct meetings in the manner prescribed by these Bylaws. The President will prepare the agenda for Board meetings in consultation with the Superintendent and may perform such other tasks as are reasonably necessary to facilitate Board meetings.

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The President, or his/her designee, functions as the official spokesperson for the Board. The President will be the official recipient of correspondence directed to the Board and will provide copies of School District related correspondence to all other Board members and, in his/her discretion, to the Superintendent. Board members who receive School District related correspondence that was not addressed to the President will promptly provide a copy to the President.

The President will sign all papers and documents **required by law** or otherwise authorized by action of the Board.

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The President, on behalf of the Board, is authorized to consult with the Superintendent and/or School District legal counsel prior to presentation of an issue to the full Board.

**Vice-President** The Vice-President of the Board will have the powers and duties of the President during the temporary absence or disability of the President. The Vice-President will also have such other powers and duties as the Board may from time to time determine.

**Treasurer** The Treasurer of the Board will sign all School District documents **required by law** or otherwise authorized by action of the Board and perform other duties required by law and/or assigned by the Board.

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**Secretary** The Secretary of the Board **or an administrative designee** will be responsible for taking and keeping the Board minutes in conformity with applicable legal requirements and performing such other duties as the Board may from time to time determine.

**Vacancies in Officer Positions** In the event of a vacancy in a Board officer position, the Board will elect a successor to serve for the balance of the term.

**Removal from Officer Positions** The Board may remove a person from an elected Board officer position by a majority vote of the serving members. Removal from an office does not constitute removal from the Board.

**Compensation** **Consistent with applicable IRS regulations**, Board members will be paid a stipend, **to be determined annually** by the Board, for attendance at each meeting of the Board, including committee meetings and Board study sessions.

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**Reimbursement of Expenses** In addition to compensation for meeting attendance, Board members will be reimbursed for actual and necessary expenses incurred in the discharge of their official duties, as well as for attending Board approved activities and functions. Actual and necessary expenses are those that relate to functions that have been directed by, or are necessary to, the discharge of those duties. Board members are expected to exercise good judgment and ensure that expenditures incurred are reasonable, necessary, and in the best interest of the School District.

Concerns as to the reasonableness of an expense submitted for reimbursement will be presented by the Superintendent to the Board President. If the Board President believes the submitted reimbursement exceeds the bounds of reasonableness, the reimbursement of the expense will be submitted to the Board for approval before being paid. Board members will not be reimbursed for discretionary activities, entertainment expenses, purchasing alcoholic beverages, or expenses of spouses, other family members or guests accompanying Board members in discharging their official duties or performing authorized functions. The Board may approve reimbursement for other activities upon request.

**Indemnification** Without waiving governmental immunity, the School District will indemnify the Board and individual Board members to the extent **permitted by law**. The School District will also purchase and keep in effect insurance policies for the defense and indemnification of the Board and individual Board members.

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**Discipline and Removal** By a majority vote, the Board may censure an individual Board member or members for violating federal or Michigan law, these Bylaws or Board policy, or otherwise acting in a

manner inconsistent with the office of a Board member. By a majority vote, the Board may petition the Governor to remove an individual Board member or members from the Board for any reason **permitted by law**.

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**Professional Services** The Board may select and appoint qualified individuals or firms to provide professional services to the District for legal, architectural, and auditing/accounting services. In making such selections, the Board will, minimally, consider certifications, licenses, training, and experience.

## 1002 Meetings of the Board of Education

**Michigan Open Meetings Act** [The Michigan Open Meetings Act \(OMA\), MCL 15.261 et seq.](#), governs many aspects of Board of Education meetings. These Bylaws supplement the requirements of the [OMA](#).

**Annual Organizational Meeting** An organizational meeting will be held annually during the month of January. The business of the meeting will include:

- The election of Board officers;
- [The establishment of the Board stipend \(compensation\) for the year.](#)
- The establishment of a schedule of regular Board meetings for the year; and,
- Such other business as the Board may choose to address.

**Regular Meetings** Regular meetings of the Board will be held in accordance with the schedule established by the Board at the organizational meeting. The agenda for each regular meeting will be developed by the President of the Board in consultation with the Superintendent.

**Special Meetings** Special meetings of the Board may be called by the President or any three (3) Board members by providing not less than 18 hours' notice to all Board members. The notice to Board members and the public shall be consistent in manner and form with the requirements of the [OMA](#).

### **Meeting Procedures**

**Quorum.** Unless otherwise required or permitted by law, a majority of the serving members will constitute a quorum.

**Voting.** Unless otherwise required or permitted by law, the affirmative vote of a majority of the serving Board members is required to exercise the Board's authority.

**Electronic Meetings and Remote Participation.** A Board member must be physically present at the meeting to participate in a meeting as a Board member, except as otherwise permitted by the OMA.

If a Board member participates in a Board meeting remotely because of an absence due to military duty, or as the only reasonable accommodation available for a disability that would otherwise prevent the Board member from attending the Board meeting, the following conditions must be met:

- In addition to any other notice required under the OMA, the Board must post advance notice consistent with [MCL 15.263a\(4\)](#) and post the agenda consistent with [MCL 15.263a\(5\)](#);
- The Board Secretary must include the name of each Board member attending remotely in the meeting minutes, and an announcement must be made at the outset of the meeting that the Board member is attending remotely. Except for a Board member absent due to military duty, the

announcement must also identify the Board member's specific location by state and city, township, county, or village;

- The Board must use 2-way communication so that Board members attending remotely can hear and be heard by other Board members and public participants;
- The Board member attending remotely must notify the Board President at least one (1) business day before the meeting that s/he will participate remotely to allow the Board President to make arrangements to notify the general public of the means by which it may contact the Board member prior to the meeting; and
- The Board President must take steps to ensure the general public is aware of the manner any Board member attending remotely voted on any and all matters brought before the Board for a vote, such as requiring roll call voting.

**Guidelines for Public Participation at Board Meetings.** The Board will establish guidelines concerning public participation at Board meetings. The guidelines will include, but not be limited to:

- Limiting the time any individual may address the Board.
- Requiring individuals who wish to address the Board to identify themselves, their address, and any organization they may represent.
- Advising the public that, generally, the Board and individual Board members will not directly respond to comments or questions that arise during the public participation portion of the meeting.
- Requiring individuals who wish to address the Board to direct their comments to the entire Board and not to individual Board members, the Superintendent, other School District employees, or members of the audience.
- Prohibiting behavior that is intemperate, abusive, defamatory, or discourteous, or that otherwise interferes with the orderly conduct and timely completion of the Board meeting.
- Excluding from the meeting an individual who engages in conduct that constitutes a breach of the peace.

**Rules of Order.** Disagreements concerning the rules of order for a meeting will be resolved according to the latest edition of *Robert's Rules of Order*. The Board may, however, suspend the Rules for a particular meeting or vote by action of a two-thirds (2/3) vote of those members present.

**Suspension or Waiver of the Bylaws.** Bylaws may be suspended by general consent or a two-thirds (2/3) vote of the Board members present at a properly constituted meeting. The suspension will apply to a particular instance and matter only and will not otherwise be applicable to subsequent actions or events.

### **1003 Adoption or Amendment of Bylaws and Policies**

The Board will adopt or amend Bylaws and Policies after readings at two separate Board meetings. The Board may, by a majority vote of members elected and serving, waive a first reading.

The Board delegates to the Superintendent the authority to make non-substantive, clerical changes or correct scriveners' errors in the Policies without Board of Education approval. Such changes will not be effective for a period of one month from the date they are provided to the Board.

#### **1004 Conflict Between Policies and Administrative Regulations**

In the event of a conflict between Board-approved policies and administrative regulations, the Board-approved policy will prevail.

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## STUDENTS

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### Admission and Enrollment

**Resident Students** Michigan law establishes which students have the right to attend school in the School District. The Superintendent will develop and implement regulations for the enrollment of resident students and their assignment to School District schools, facilities, and programs. The Superintendent may also develop and implement regulations for intra-district open enrollment.

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**Home Schooled Students.** The Board will attempt to accommodate students who are home schooled and have a desire to take non-essential elective classes in the School District in a manner consistent with the law. The Superintendent may develop administrative regulations as needed for the implementation of this policy. [MCL 380.1561](#); [MCL 388.1766b](#).

**Nonresident Students** Nonresident students may be permitted to enroll in the School District, as described below.

**Schools of Choice.** The Board may choose to permit the enrollment of nonresident students pursuant to a schools of choice program. If such a program is adopted, the Superintendent will develop and implement regulations for the enrollment of nonresident schools of choice students. Students duly enrolled pursuant to a schools of choice program will, thereafter, be considered School District students for all curricular and extracurricular purposes.

**Tuition Students.** The Board may choose to permit the enrollment of nonresident students pursuant to a tuition program. If a tuition program is adopted, the Superintendent will develop and implement regulations for the enrollment of nonresident tuition students. Students duly enrolled through a tuition program will, thereafter, be considered School District students for all curricular and extracurricular purposes.

**Foreign Exchange Students.** The Superintendent may develop and implement regulations for the enrollment of foreign exchange students.

**Homeless Students.** The School District will comply with applicable legal requirements concerning the enrollment of students defined as homeless under federal law. The Superintendent will appoint a designee to serve as the District's liaison with homeless students and their parents or guardians. The liaison will coordinate and collaborate with state and local officials, as necessary. Students duly enrolled as homeless students will, thereafter, be considered School District students for all curricular and extracurricular purposes.

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**Children of Non-resident Employees.** A child of a non-resident employee of the School District may be permitted to enroll in the School District without the payment of tuition, provided the enrolling student is enrolling in the K-12 program. Once enrolled, such a student will be permitted to continue to attend the School District through graduation or receipt of a certificate of completion, as long as the employee remains employed with the School District. Such a student will also be permitted to continue to attend the School District if the student enrolled under this policy and the employee no longer works for the School District due to layoff or elimination of the position. This policy does not bar the long-term suspension or expulsion of a student for a violation of the Student Code of Conduct. For the purposes of this policy, an "employee" is defined as an individual with regularly scheduled hours while school is in session and does not include seasonal, coaching, and 3<sup>rd</sup> party contracted employees (including substitute teachers). An employee is eligible for this benefit at the start of the next school term/semester.

**Shared Time Instruction** Under certain circumstances, students enrolled in non-public schools located within the geographic boundaries of the School District, as well as eligible students who are being home-schooled, are permitted to participate in non-core elective classes offered by the School District.

**2002 Learning and Achievement**

The core function of the School District is to educate students to prepare them to become productive and responsible citizens and adults. All other policies and considerations are secondary to this objective.

**Assessments** The Superintendent, in consultation with selected School District personnel, is responsible for developing and implementing legally compliant student assessments. These assessments are to be designed to accurately measure the degree to which students of the School District are progressing in the School District's curriculum, in general, and how each individual student is progressing within the curriculum.

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The Superintendent, in consultation with selected School District personnel, is also responsible for developing and implementing an assessment reporting system. The purposes of the reporting system include informing the Board, School District staff, parents,<sup>1</sup> and the community, at large, about student progress within the School District's curriculum, in general; informing the Board, School District staff, parents, and the community at large about student progress relative to their peers in other school districts and communities; and, notifying parents and students of the particular student's individual progress in the School District's curriculum. All School District personnel are responsible for faithfully and effectively administering the School District's assessments and following the prescribed system of assessment reporting.

**Progress Reports and Grades** The Superintendent, in consultation with selected School District personnel, is responsible for developing and implementing a system of legally compliant periodic progress reporting and grading that accurately reflects the degree to which students are progressing within the School District's curriculum, in general, and relative to their peers, as well as how each individual student is progressing. All School District personnel are responsible for faithfully and effectively implementing the School District's progress reporting and grading system.

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**Placement** To the extent permitted by law, the Superintendent and building administrators, in consultation with parents, are responsible for placing students in schools, grades, and courses consistent with the School District's core function of preparing students to become productive and responsible citizens and adults. Where agreement cannot be reached, following consultation, placement decisions may be made notwithstanding parental objection. The Superintendent will promulgate administrative regulations necessary to implement this policy.

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**Graduation Requirements** In order to graduate and receive a high school diploma from the School District, a student must successfully complete all legal requirements, including coursework required by law, all credits, coursework, and assessments required by the School District and all other requirements that may be established and published from time to time by the Board. The School District will adopt Administrative Regulations implementing this policy.

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**2003 Education Records**

The Superintendent will develop and implement legally compliant regulations covering the creation, maintenance, preservation, and confidentiality of student records. The Superintendent will notify parents annually of their rights with respect to student records and related matters, as required by the [Family Education Rights and Privacy Act](#) (FERPA) and the [Protection of Pupil Rights Amendment](#) (PPRA).

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**Directory Information** The Board designates the following student record information as *directory information*:

<sup>1</sup>The word "parents," when used in these policies, includes legal guardians and, where required by law, those acting in the place of parents.

- A student's name;
- A student's photograph;
- A student's participation in School District related programs and extracurricular activities;
- A student's academic awards and honors;
- A student's height and weight, if a member of an athletic team;
- A student's honors and awards; and
- A student's dates of attendance and date of graduation.

Such information may be released by the School District, upon request, unless a parent or adult student has made timely objection, in writing, in accordance with [FERPA](#).

**Limited Directory Information**

The Board designates photographs, videos, or other media containing a student's image or likeness (student images) and District-issued student electronic mail addresses (email addresses) as Limited Use Directory Information. Limited Use Directory Information may only be used for the following:

- Publication in official District publications, on social media sites, or websites hosted or maintained by, on behalf of, or for the benefit of the District, including the District's internal email system;
- District officials who have access, consistent with FERPA, to such information in conjunction with a legitimate educational interest; and
- External parties contractually affiliated with the District if such affiliation requires sharing Limited Use Directory Information.

**Student Surveys** Consistent with [applicable law](#), parents may inspect all materials used for any student survey, analysis, or evaluation conducted by the School District in connection with a program that is funded by the United States Department of Education, or any successor agency. The School District will not, without the consent of the parents of a student, require the student to participate in such a survey, analysis, or evaluation that reveals or is intended to reveal information concerning the student or the student's parents':

- Political or religious affiliations, beliefs, or practices;
- Mental or psychological problems;
- Sexual behavior or attitudes;
- Illegal, anti-social, self-incriminating, or demeaning behavior;
- Critical appraisals of other individuals with whom the student or the student's parents have close family relationships;
- Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers; or
- Income, other than when required by law to determine eligibility for programs or financial assistance.

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**Child Find** The School District will attempt to identify and locate every student residing in the School District who may be a student with a disability under the **Individuals with Disabilities in Education Act** and/or **Section 504 of the Rehabilitation Act of 1973**, regardless of whether they are currently receiving a public education.

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The School District may seek to notify parents of its child find obligations by advertising, posting notices in places likely to be visited by qualified students with disabilities and their parents, by including notices in School District publications – including its website – and by directly contacting parents of students the School District believes may be eligible.

The School District will also ensure that the information in its notices is written in a manner that would reasonably be easily understandable to a parent. The notices will contain the name and contact information for the School District's Executive Director of Student Services as follows:

Dr. Megan Papsian-Broadwell  
248-658-5206  
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## 2004 Extracurricular Activities

The Board strongly encourages the participation of School District students in extracurricular activities. Such activities are intended to supplement the School District's curriculum and provide opportunities for student enrichment. While important, it must be emphasized that participation in extracurricular activities is a privilege, not a right.

**Athletics** The Superintendent will develop and administer a robust program of interscholastic athletics, including the hiring and evaluation of all coaches. The athletic program must, at all times, adhere to the principle that participants are students first and athletes second.

**School District Clubs and Other Activities** The Superintendent will develop and administer a program of curricular and extracurricular student clubs and other activities, including the hiring and evaluation, as appropriate.

**Equal Access for Non-District-Sponsored Activities** School District secondary students may also initiate clubs and other activities to be held on School District premises, subject to such rules and regulations as may be established by the Board, the Superintendent, or District personnel consistent with the federal [Equal Access Act](#) and its [Michigan equivalent](#). The School District will not discriminate among such student-initiated clubs and activities based on the religious, political, or philosophical content of their meetings, provided the following conditions are met:

- Club meetings and events may not take place during instructional time.
- Club meetings and events must, in fact, be student-initiated and student participation must be voluntary.
- Club meetings and events will not be sponsored by the School District or School District employees or agents.
- School District employees and agents may be present in only a supervisory capacity. They may not otherwise participate in club meetings and events.
- Persons not affiliated with the School District may not direct, conduct, control, or regularly attend club meetings and events.

- Club meetings and events must not materially or substantially interfere with the orderly conduct of School District educational programs or activities.

## 2005 Communication

**Closed Forum** The School District is a closed forum, dedicated to the education of School District students based on the School District's curriculum. Where deemed necessary, the School District reserves the right to prohibit communication by students or others while observing all applicable legal requirements.

**Student Publications** The School District supports and encourages student publications that are part of the School District's curriculum, including school newspapers, yearbooks, and similar publications.

**Distribution and Posting of Materials** Posting and distributing materials on School District property is prohibited, unless the materials are generated by the School District itself or provide factual information about School District's academic or extracurricular activities. All postings and materials require prior written approval of the building administrator or his/her designee.

The Superintendent, in consultation with building administrators, may develop and implement regulations for the posting and distribution of other information. In all cases, the School District prohibits the posting or distribution of literature that violates 7008-AR or otherwise:

- Is libelous, defamatory, obscene, lewd, vulgar, or profane;
- Violates federal, state, or local laws;
- Advocates the use or availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as smoking (including tobacco, vaping, marijuana), alcohol, or illegal drugs;
- Incites violence;
- Interferes with or advocates interference with the rights of any individual or the orderly operation of the schools and their programs;
- Is primarily of a commercial nature, including but not limited to material that primarily seeks to advertise products or services; or
- The primary purpose of which is fundraising, except as approved in advance by the Superintendent.

## 2006 Behavior

**Introduction** The Board of Education is committed to providing a school environment in which staff may deliver and students may receive educational services without disruption or interference. Expectations for students are based on principles of civility, mutual respect, and otherwise doing what is necessary to be a functioning member of a school community. These expectations apply to conduct on School District premises, while en route to and from school, while in attendance at school functions, as well as when off-campus, to the extent the off-campus behavior is likely to or does substantially disrupt District academic or extracurricular activities or programs.

**Attendance and Truancy** The School District requires its students to attend school every day school is in session, except when excused by the School District. The School District's Superintendent is responsible for enforcing this policy. In cases where the School District's Superintendent concludes a parent is failing to comply with Michigan's compulsory school attendance law, [MCL 380.1561](#), s/he may refer the matter to Child Protective Services or the appropriate police agency or prosecutor's office.

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**Student Appearance** Students' dress and grooming must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency.

**Student Code of Conduct** The Superintendent, in consultation with selected School District personnel, will develop and implement a legally compliant Student Code of Conduct. The Student Code of Conduct will apply to student behavior on school premises, while en route to and from school, at School District related events, as well as to off-campus behavior, to the extent the off-campus behavior is likely to or does substantially disrupt District academic or extracurricular activities or programs, or to the extent the District is legally required to consider the off-campus behavior, such as criminal sexual conduct and cyberbullying.

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- Principals are delegated the authority to suspend a student from school for misconduct for a period not to exceed ten (10) school days. The Student Code of Conduct to be developed by the Superintendent is to include the due process protections that will apply in connection with such suspensions.
- The Student Code of Conduct will include a procedure for considering and disposing of recommendations by the administration for long term suspensions (in excess of 10 school days) and expulsions. The procedure will be consistent with this policy.

**Long Term Suspensions and Expulsions.** The Board of Education delegates to the Superintendent the authority to issue long-term suspensions and expulsions, pursuant to legally-compliant procedures set forth in the Student Code of Conduct. The Superintendent's decision on such suspensions and expulsions will be final, except in cases of permanent expulsion or an expulsion of greater than 180 days. In such circumstances, a student may appeal to the Board of Education.

The Superintendent may also develop and implement an Athletic and Extracurricular Code of Conduct. The Code will be developed on the foundational basis that participation in athletics and extracurricular activities is a privilege, not a right. The Superintendent will post the School District's Student Code of Conduct and Athletic and Extracurricular Code of Conduct on the School District's website and take other reasonable measures to assure that students and parents are aware of their existence.

**Other Student Behavior** Michigan law requires that the Board adopt policies concerning bullying, "verbal assault," and locker searches. The Board adopts the following policies, which the Superintendent is to incorporate into the Student Code of Conduct.

**Student Bullying** The Board recognizes that bullying and cyberbullying significantly interfere with the learning process. Through this Policy and the accompanying Administrative Regulation [2006-AR], the Board prohibits bullying "at school," as defined below, as well as off-campus conduct that is likely lead to a material or substantial disruption of the school learning environment for one or more students.

This Policy is intended to protect *all* students from bullying, including cyberbullying, regardless of the subject matter or motivation for the behavior. The Board, through this Policy, also prohibits retaliation or false accusations against a target of bullying, as well as a witness or another person with reliable information about an act of bullying. The identity of an individual who reports an act of bullying shall remain confidential. The Superintendent will promulgate administrative regulations to implement this policy.

**Verbal Assault** A verbal assault is a communication or series of communications that does or is intended to put a reasonable person in fear of harm to himself/herself or his/her property. The Superintendent will address verbal assault within the Student Code of Conduct.

**Lockers, Desks, and Other Searches** Lockers and desks provided to students are the property of the School District and students and others have no expectation of privacy with respect to the lockers and desks or their contents. School District principals and their designees may search student lockers and

desks at any time for any reason and may request the assistance of local law enforcement personnel. When conducting locker or desk searches, School District personnel will respect the privacy rights of students regarding items found that are not illegal or possession of which is not in violation of School District policy. Any searches of personal property on school grounds will be conducted in a manner consistent with applicable legal standards.

**Personal Electronic Devices** The School District reserves the right to prohibit the possession or use of personal electronic devices on School District property or at School District-related functions. For purposes of this Policy, "personal electronic device" means a privately owned device that is used for audio, video, or text communications, including cell phones, personal laptops, smartwatches and other wireless device connections.

**Away-for-the-Day Requirements**. Students are not permitted to use personal electronic devices during the school day unless **required by law**. Personal electronic devices must be turned off and kept out of sight in lockers or cubbies.

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The Superintendent may develop administrative regulations consistent with this policy.

**Recording and Broadcast**. Students may not use personal electronic devices to broadcast or record audio, images, or video of any student, staff member, or other person in the school or while attending school-related activity, unless the student has received permission from the person(s) to be broadcasted or recorded. This prohibition does not apply to curricular or extra-curricular activities for which personal recording is generally permitted (e.g., athletic events, arts performances, etc.).

**Food Deliveries** Students are prohibited from ordering delivery food during the school day, either directly from a restaurant or through smart phone applications and websites. Any food deliveries will be confiscated by the front office and, at the discretion of the front office, may either be retrieved at the end of the school day or discarded. Violation of this policy may result in student discipline.

## 2007 Health and Safety

**Programs and Activities** School District personnel will take reasonable precautions to preserve the health, safety, and welfare of students participating in School District related programs and activities.

**Health Concerns Raised by Parents** Parents are responsible for informing the School District of health and safety concerns particular to their children and cooperating with the School District to address those concerns. The Superintendent will develop and implement regulations for addressing the health and safety concerns of students with disabilities within the meaning of [Section 504 of the Rehabilitation Act of 1973](#).

**Immunization** Except as otherwise **specifically provided by law**, the Board requires that all students be properly immunized, not later than the first day of school.

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**Medication** The Superintendent will develop administrative regulations concerning student medications. The regulations will address the possession, storage, and accessing of student medications, as well as the administration of prescription medications to students while at school.

**Performance Enhancing Substances** Students are prohibited from using or being in the possession of any performance-enhancing substances, including, but not limited to, those that may be listed by the National Collegiate Athletic Association, the Michigan High School Athletic Association, or the Michigan Department of Community Health.

**Seclusion and Restraint** The Board directs School District personnel and others to comply with [Michigan law](#) prohibiting seclusion and restraint, except for emergency seclusion and emergency physical restraint in the manner permitted by law. This policy is intended to:

- Promote the care, safety, welfare and security of the school community and the dignity of each pupil;
- Encourage the use of proactive, effective, evidence- and research-based strategies and best practices to reduce the occurrence of challenging behaviors, eliminate the use of seclusion and restraint, and increase meaningful instructional time for all pupils; and
- Ensure that seclusion and physical restraint are used only as a last resort in an emergency situation and are subject to diligent assessment, monitoring, documentation and reporting by trained personnel.

The School District further defines an imminent risk to safety as the reasonable expectation that serious physical injury will occur at any moment. Physical restraint or seclusion should not be used except in situations where the child's behavior poses imminent danger of serious physical harm to self or others and other interventions are ineffective and should be discontinued as soon as imminent danger of serious physical harm to self or others has dissipated. The Superintendent shall develop administrative regulations consistent with this policy.

**Wellness** The Superintendent shall prepare and implement administrative regulations and SMART Goals, in accordance with applicable law, with input from the District's Wellness Committee, that promote students' health, nutrition, well-being, and regular physical activity as part of the learning environment, in accordance with applicable laws, rules and regulations. The Principal of each school building shall have the authority and responsibility to ensure that each school building complies with this policy. The District will inform the public annually about the wellness policy, provide a link to the wellness policy online, review the wellness policy at least triennially, and provide information to the public on how they can participate on the wellness committee and assist with the development, implementation and periodic review and update of this policy.

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**Epinephrine Auto-Injectors (Epi-Pens) and Opioid Antagonists** The School District will acquire or purchase and maintain at least two functioning epinephrine auto-injectors (epi-pens) and at least one functioning opioid antagonist for and at each school building it operates. Properly trained School District personnel or authorized contractors will administer an opioid antagonist to any individual on school grounds who is believed to be having an opioid-related overdose, an epi-pen injection to any individual on school grounds who is believed to be having an anaphylactic reaction, or to any student who has a prescription on file at the school. The District will notify the parent of any student to whom the District administers an epi-pen injection or opioid antagonist on school grounds or at a school-related activity.

In the case of a believed opioid related overdose for a student, the School District will also encourage the parent(s) or legal guardian(s) to seek treatment for the student from a substance use disorder services program licensed under part 62 of the Public Health Code, 1978 PA 368. The School District will also call 911 when a student is believed to be having an opioid related overdose.

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The purpose of this policy is to comply with sections 1178 and 1179 of the Revised School Code. This policy is not intended, and should not be construed, to create or grant any rights or remedies to any person. The Superintendent will promulgate administrative regulations for implementing this policy consistent with the requirements of the Revised School Code, which regulations will incorporate, by reference, the Michigan Department of Education's Medication Administration Guidelines.

**Cardiac Emergency Response Plan** The purpose of this policy is to comply with Sections 19 and 19b of the Fire Prevention Code and Section 1319 of the Revised School Code. The Superintendent will develop and implement regulations that will enable the School District to offer an appropriate response in the event of a cardiac emergency. These procedures will address, at a minimum:

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- The use and regular maintenance of automated external defibrillators located throughout the school's campus and athletic facilities.

- The establishment, and activation of a cardiac emergency response team in the event of an identified cardiac emergency and integration of the cardiac emergency response team with the local emergency response agencies and system.
- The methods for effective and efficient communication in the building or outside area in which the emergency arises.
- A legally compliant training plan for the use of automated external defibrillators and cardiopulmonary resuscitation techniques.
- The incorporation or integration of a local emergency response system and emergency response agencies into the School District's procedures.

The Superintendent will periodically evaluate the School District's cardiac emergency response procedures and report the evaluation results to the Board.

**Physical Examinations and Screenings** Annual notice will be given to parents of any health or physical examinations or screenings. Parents will be given the opportunity to opt-out their students from all physical examinations and screenings. This policy is not intended to apply to physical examinations required for sports participation.

## 3000

## CURRICULUM AND INSTRUCTION

### 3001

### Curriculum Development

The Board directs the Superintendent to develop, implement, and provide ongoing evaluation of the School District's core academic curriculum. The curriculum will:

- Be consistent with the Board's policy on Student Learning and Achievement;
- Meet or exceed all requirements of the State of Michigan for instructional programs; and,
- Be standards based and founded upon legally compliant, research-based grade level learning and achievement standards that lead to the awarding of a School District diploma.

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The School District's curriculum will also include legally compliant, research-based learning and achievement standards for students who participate in career and technical education programs, as well as address the needs and provide legally compliant opportunities for students with disabilities and students who are considered gifted.

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The Superintendent will appoint well qualified administrators, teachers, and auxiliary staff to maintain equivalence and assist the Superintendent in implementing and improving the School District's curriculum. Appointed staff will also assist the Superintendent in improving student learning and achievement and ensure equivalence among schools as required by law with regard to the provision of curriculum materials and instructional. Any changes to the School District's core academic curriculum must be approved by the Board, to the extent required by [Michigan law](#).

### 3002

### Parent and Family Engagement ("PFE")

The Board strongly encourages and supports the involvement of parents and families in their children's education. The Superintendent will develop and implement regulations, in consultation with parents and families, which will include:

- The manner in which the School District will cooperate with parents and families of students to develop students' intellectual and vocational skills in a safe and positive environment;
- The manner in which the School District will permit parents and families to review the School District's curriculum, textbooks, and teaching materials;
- The manner in which the School District will permit parents and families to observe instructional activities, other than testing and assessments, in which their students are enrolled and present; and
- The manner in which the School District will permit the disclosure or use of student information for purposes of sales or marketing.

Parent and Family Engagement ("PFE") is also considered a key component of **federal Title I programs**. In order to help build a partnership between home and school for purposes of Title I, the School District:

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- Informs parents and families of the program, the reasons for their children's participation and the specific instructional objectives;
- Trains parents and families to work with their children to attain instructional objectives;

- Trains teachers and other staff involved in Title I programs to work effectively with the parents and families of participating students;
- Consults with parents and families on a regular basis;
- Provides opportunities for parents and families to be involved in the design, operation, and evaluation of the program; and
- Provides opportunities for the full participation of parents and families that lack literacy skills or whose native language is not English.

The Superintendent will develop and implement regulations that are compliant with Title I. The regulations are to support the above principles and actions and also assure that services provided with state and local funds in Title I schools are comparable to those provided in non-Title I schools in the School District.

### 3003 Instruction

To the extent feasible, student instruction will be delivered using research based and peer reviewed instructional methodologies. The Superintendent may develop regulations that are consistent with this policy.

**Homebound Instruction** The School District will provide homebound and hospitalized instruction to qualified students in a manner that is consistent with federal/state law and other applicable guidance. The Superintendent may develop administrative regulations as needed to implement this policy.

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### 3004 Textbooks and Other Instructional Materials

**Textbooks** The use of textbooks (or their modern equivalent) is fundamental to the delivery of the core academic curriculum for students. The Superintendent may utilize well-qualified administrators and teachers to assist in the selection of textbooks to be recommended to the Board for approval, to the extent required by Michigan law [MCL 380.1421/22].

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**Other Instructional Materials** The delivery of the core academic curriculum is augmented by the use of instructional materials, the approval of which is not required by the Board. The Board delegates to the Superintendent the authority to approve and purchase, consistent with the requirements of Michigan law, other instructional materials. The Superintendent may utilize well-qualified administrators and teachers to assist in the selection of instructional materials. Those materials utilized should be compatible with the School District's core academic curriculum, as approved by the Board.

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### 3005 Selection of Media Center/Library Materials

The Board intends that students be provided access to a wide variety of educational materials, in various media, to support learning. The Superintendent may make or approve purchases for the media center (and/or classroom libraries). Professional staff members, parents, and students may recommend such purchases.

### 3006 Parental Objections

The Superintendent will develop regulations that provide an opportunity for parents to object to, and the Superintendent to consider parental objections to, the School District's curriculum, the selection of textbooks and other instructional materials, and media center materials.

**3007 School Year / School Calendar**

The Superintendent will develop and recommend for approval by the Board a school year that is consistent with the Board's policies on Student Learning and Achievement. The school year adopted by the Board will meet all applicable legal requirements and, to the extent feasible, will be coordinated with the school year calendars of the intermediate school district and neighboring school districts.

**3008 School Day**

The Superintendent will develop and recommend for approval by the Board a school day that is consistent with the Board's policies on Student Learning and Achievement. The school day will meet all applicable legal requirements.

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**3009 Limited English Proficiency**

The Board is committed to providing equal educational opportunities for all students in the School District. This includes students who have an English language deficiency. The Superintendent will develop and implement programs of instruction that:

- Appropriately identify students who have an English language deficiency;
- Provide appropriate instruction to limited English proficient students to assist them in gaining English language proficiency; and,
- Annually assess the English proficiency of students and monitor their progress in order to determine the degree to which they may participate in a regular classroom environment.

## 4000

## PERSONNEL

A quality educational program is very largely a function of the personnel employed to implement the educational goals of the Board of Education. The Board will search for and employ persons of the highest character who have the skills and other qualifications necessary to meet staffing requirements.

Board policies apply to all School District employees, including personnel who are covered by a collective bargaining agreement. In the event that a Board policy conflicts with an enforceable provision of a collective bargaining agreement, the bargaining agreement will control the particular matter for employees who are within the coverage of that agreement. Any provision of a collective bargaining agreement that purports to cover a prohibited subject to bargaining is not enforceable.

All staff members have the responsibility to make themselves familiar with, and abide by, the laws of the State of Michigan as they affect their work, the policies of the Board, and implementing Administrative Regulations designed to implement them.

## 4001

### Administrative Staff and Organization

**The Superintendent of Schools** The Board will employ a Superintendent of Schools in conformity with relevant provisions of the [Revised School Code](#) and other applicable laws.

**Other Administrators** The Board may employ other administrators as it deems necessary for the proper operation of the School District.

## 4002

### Employment Considerations

**Equal Employment Opportunity** The Board is committed to equal employment opportunities in all aspects of employment, including recruitment, selection, training, promotion, and retention of staff.

**Discrimination and Harassment** The Board is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from illegal discrimination and harassment. There will be no tolerance for discrimination or harassment in employment on the basis of race, color, national origin, religion, sex, marital status, pregnancy status, genetic information, disability, age, or any other illegal grounds. See, also, Policy 8007.

**Nepotism** It is the intent of the Board to avoid favoritism as well as the appearance of favoritism towards relatives in all matters concerning employment in the School District. The Board adopts the following standards:

- No Board member or employee shall participate in any personnel action, including a recommendation for appointment, employment, promotion, or evaluation, concerning an applicant or employee to whom she or he is related.
- No Board member or employee may directly supervise or evaluate an employee to whom that person is related. If a person is hired or transferred into a position the person will immediately report that fact to the Superintendent, who will consult with the Board of Education concerning the proper disposition of the matter.

This policy should not, except as expressly provided, be interpreted to prohibit the employment of relatives of Board members or relatives of School District employees.

For purposes of this policy, the terms “related” or “relative” refer to the following relationships: father, mother, son, daughter, brother, sister, or spouse; father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law; step-father, step-mother, step-son, step-daughter; step- or half-brother, step- or half-sister; or, any other persons who reside at the same location as the Board member or employee.

**Criminal Background Checks** The Board seeks to ensure a safe and secure environment for students, staff and other members of the school community. Accordingly, the School District will comply with [state law](#) and require that any individual working in a school building, whether as an employee or working regularly and continuously under contract, submits to a criminal history and background check by the department of state police. If an individual has been convicted of a listed offense, as defined by Michigan law, the School District will not employ the individual. If the individual has been convicted of a felony other than a listed offense, the School District will consider the severity of the felony, when the conduct occurred, its effect on the ability of the individual to work in a school building, and any other matters considered relevant to the safety of the school community. An individual with a felony conviction will not be permitted to work in a school building unless the assignment is specifically approved by the Superintendent and the Board of Education. Should the School District become aware, at any time, that an individual already working in a school building has been convicted of a listed offense or a felony, the same procedures will apply. The Superintendent will develop and implement administrative regulations to carry out this policy.

#### **4003 Conditions of Employment**

**Alcohol and Drug Free Workplace** The Board maintains a workplace free of alcohol and illegal drugs, as well as prescription drugs for which the employee does not have a current, valid prescription. An employee or volunteer who is found to have unlawfully manufactured, distributed, dispensed, possessed, or used alcohol or any drug in the workplace shall be disciplined, up to and including discharge from employment. Similarly, an employee or volunteer who is found to have been present in the workplace while under the influence of illegal drugs, prescription drugs for which the employee does not have a current, valid prescription, or alcohol will be subject to discipline, up to and including discharge from employment. The Superintendent may require an employee to submit to a medical examination when there is a reasonable suspicion that the employee is under the influence of drugs or alcohol while performing job duties or on school grounds.

All employees must notify the School District, in writing, if charged with a violation of a criminal drug statute occurring in the workplace. Notification must be provided no more than three (3) business days after being arraigned for the crime. All employees agree to abide by this policy as a condition of employment. This notification requirement does not eliminate the obligation of School District employees or volunteers to report convictions of felonies and/or listed offenses, as otherwise required by law.

Notwithstanding state permissibility, the use and possession of marijuana and marijuana-induced intoxication are prohibited on school grounds.

The Superintendent will establish a drug-free awareness program to inform employees about: the dangers of drug abuse in the workplace; employee awareness of this policy; and available drug counseling, rehabilitation, and employee assistance programs.

**Omnibus Transportation Employees** The School District is required to and will comply with the [Omnibus Transportation Employee Testing Act of 1991](#). The Superintendent will develop and implement regulations to conduct alcohol and drug testing of all employees working in safety sensitive transportation positions, within the meaning of the Act.

**Staffing, Layoff, and Recall of Teachers** This policy relates to all teachers working for the School District as defined by the [Michigan Teachers' Tenure Act, MCL 38.71, et seq.](#) As used in this policy, the term “personnel decision” refers to any situation where the School District is:

- Filling a vacancy;
- Placing a teacher in a classroom;
- Conducting a staffing reduction;
- Conducting a program reduction, or;
- Any other decision resulting in the elimination of a position.

The Superintendent will adopt clear and transparent procedures for all personnel decisions governed by **Section 1248 of the Revised School Code**. When adopting such procedures, length of service shall not be the sole factor in ~~personnel decisions and~~ may only be considered as a tiebreaker if a personnel decision involves 2 or more employees and all other factors distinguishing those employees from each other are equal.

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Personnel decisions must be based on relevant factors, including, but not limited to:

- Effectiveness, as measured using the performance evaluation system required by law;
- The teacher's length of service in a grade level or subject area;
- The teacher's disciplinary record, and;
- Relevant special training, which may be based on completion of relevant training other than professional development or continuing education that is required by the School District or by law, and integration of that training into instruction in a meaningful way.

Subject to the limitations set forth herein through policy or regulation, the Superintendent has sole authority to determine teacher placement, the existence of a teacher vacancy, or to implement a personnel or program reduction.

**Assignment and Transfer** The Board of Education believes that the appropriate placement of qualified and competent staff is essential to the successful functioning of the District. The Superintendent will be responsible for the proper assignment and transfer of all professional staff members and, in doing so, will attempt to optimize meeting the academic needs of the District's students.

**HIPAA** The [Health Insurance Portability and Accountability Act of 1996](#) (HIPAA) requires the School District to provide employees with notice of the uses and disclosures of their protected health information that may be made by the School District. The School District will comply with the requirements of HIPAA with regard to any employee benefit or group health plan provided by the District that is subject to the requirements of the Act. The Superintendent will develop and implement regulations necessary to ensure continuing School District compliance with the requirements of HIPAA.

**Leaves of Absence** An employee may be granted a leave of absence, with a right to return to employment upon expiration of the leave. A leave of absence is without pay unless otherwise provided by law, Board policy, or a negotiated contract. The Superintendent will develop and implement ~~legally compliant~~ leave of absence regulations, specifying the various types of leave that are available to School District employees and the manner in which application for a leave may be made.

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**Remote Work** Unless a remote work request has been approved by the Superintendent, the School District expects all employees to work on-site and in person. The Superintendent will promulgate administrative regulations consistent with this policy.

**FMLA** The School District will comply with the [Family and Medical Leave Act \(FMLA\), 42 USC 12201, et seq.](#), and corresponding regulations. The School District will use the rolling calendar method under the FMLA. The FMLA leave of any employee of the School District will be without pay. If the employee has paid leave time available under an applicable contract, the employee will be required to use that paid time concurrent with any FMLA leave.

**Earned Sick Time** The School District will provide earned sick time (EST) to eligible employees pursuant to [Michigan law](#). The Superintendent will determine whether EST will accrue over the course of each benefit year or will be provided at the beginning of each benefit year and will promulgate administrative regulations concerning the use of EST. Payment and use of accrued or provided EST will be coordinated with all types of paid leave available to an eligible employee pursuant to collective bargaining agreements, individual contracts, or other School District policies and administrative regulations. This policy and any implementing administrative regulations will be automatically rescinded, without further action by the Board or the Superintendent, if paid medical leave is mandated by federal law.

**Medical Examinations** The Superintendent may require an employee to submit to a medical examination when:

- Required or permitted by [federal or state law](#).
- Required or permitted by the employee's contract of employment.
- Information suggests that a health condition may be negatively affecting the employee's ability to perform the essential functions of his/her job, with or without accommodations.
- Information suggests that the employee is a direct threat to his/her safety or the safety of others.
- An employee has provided insufficient medical documentation as the basis for a health leave and, after providing the employee an opportunity to supplement the documentation, the documentation remains insufficient.
- There is a reasonable suspicion that an employee is under the influence of drugs or alcohol while performing job duties or on school grounds.

If the Superintendent requires an employee to submit to a medical examination, all costs will be borne by the School District. The employee will be required to sign a release authorizing the physician to submit a copy of the report of the examination directly to the Superintendent. A copy of the physician's report will be maintained in a separate, confidential personnel file.

**Employee Salary Schedules** Pursuant to [Michigan law](#), all employees must be paid pursuant to a normal salary schedule. For those employees that are not part of a collective bargaining unit with a contract that provides normal salary schedules, normal salary schedules will be implemented by the District setting out base pay for each job classification. Job classifications for non-bargaining unit employees are to be determined by the Superintendent. The Superintendent is delegated the authority to create and implement normal salary schedules for all non-bargaining unit employees (except for the Superintendent), but such salary schedules must be [approved by](#) the Board of Education prior to implementation. The normal salary schedule for the Superintendent must be presented to the Board of Education for approval on a yearly basis.

**Anti-Moonlighting** School District employees are prohibited from simultaneously working for another entity when that work conflicts with their employment for the School District. Whether a conflict exists is within the discretion of the School District. A conflict includes, but is not limited to, an overlap of timing and responsibilities, worsening job performance, abusing School District resources, or a leave of absence concurrent with employment for another entity. Moonlighting that conflicts with employment for the School District may result in discipline, up to and including termination.

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**4004 Evaluations, Discipline and Discharge, Resignations**

**Performance Evaluations** All teachers and administrators can improve their performance and should strive for excellence in order to provide the best possible education for the students of the School District. To that end, the School District will use a rigorous, transparent, and fair evaluation system for all teachers and administrators. This system will comply with Michigan law and include annual year-end evaluations for all teachers and administrators, unless otherwise permitted by Michigan law. The Superintendent will provide inter-rater reliability training for all evaluators as required by law.

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The evaluation system is intended to be used to improve the performance of all teachers and administrators and encourage professional growth. The system will be used, at a minimum, to inform decisions on the effectiveness and development of teachers, and to grant tenure or full certification, and to remove ineffective tenured and untenured teachers. The Superintendent will develop and implement any legally compliant administrative regulations necessary to put this policy into effect with the involvement of teachers and school administrators. The regulations will use legally compliant criteria to deem teachers and administrators unevaluated.

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The Superintendent is authorized to promulgate regulations based on changes of the law governing evaluations.

The evaluation of the Superintendent shall be conducted in a manner consistent with state law and/or his/her employment contract. In accordance with state law, Board members must receive training in the evaluation framework for the Superintendent. Board members are expected to complete such training before participating in an annual performance evaluation of the Superintendent. If such training is not obtained in advance of participation, the Board member(s) shall be recused from the evaluation of the Superintendent.

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**Ineffective Teachers** Teachers will receive ratings as prescribed by law. Any teacher rated less than effective on a year-end evaluation will be placed on an individualized development plan (IDP). That teacher will be evaluated mid-year during the next school year, in addition to receiving a year-end evaluation. If the teacher continues to be found less than effective for three consecutive years, the School District will act to discharge the teacher, either through termination (if probationary) or the filing of tenure charges (if tenured), unless special circumstances are found to exist.

**Discipline and Discharge** This discipline and discharge policy applies to all School District employees. Furthermore, the employment of a probationary employee, including a probationary teacher, may be terminated at any time, for any reason that is not in violation of state or federal law. Where this policy conflicts with an individual contract of employment or an enforceable provision of a collective bargaining agreement, the applicable contract or agreement will supersede this policy.

The Board believes in maintaining a work environment that allows employees to be successful in providing an education to students of the School District. In return, employees are required to meet the highest standards of personal integrity, professionalism, and performance. Employees whose conduct or performance is inconsistent with the School District's expectations are subject to corrective and/or disciplinary action.

Discipline, for purposes of this policy, includes verbal and written warnings, verbal and written reprimands, suspensions, and dismissals/discharges. Discipline does not include verbal or written directives, verbal counseling aimed at correcting behavior or conduct, placement upon a voluntary or involuntary paid leave of absence, and performance evaluations. Such actions are not subject to this policy.

Disciplinary actions are taken at the discretion of the School District and may arise for any reason that is not arbitrary or capricious. Except as otherwise expressly provided by law, individual employment contracts or an enforceable provision of a collective bargaining agreement, all disciplinary decisions of the School District are final and not subject to any grievance or arbitration procedure.

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**Resignations** The Superintendent is authorized to accept resignations on behalf of the Board. A resignation must be in writing and is effective upon acceptance by the Superintendent.

## 4005 Other Matters of Employment

**Gifts to School Personne** No employee of the School District shall:

- Accept any but nominal personal gifts of money, services, or goods from a student of the School District or the parent or guardian of any student.
- Accept any but nominal gifts or favors from any person, firm, or corporation that is involved, directly or indirectly, or may be interested in becoming involved, in any commercial dealings with the School District.

**Whistleblower Protection Policy** Employees are expected to report suspected unlawful activity in the School District. They shall not be subject to retaliation for such reporting. The Superintendent will develop regulations to inform employees of the protections and obligations that exist under the [Michigan Whistleblowers' Protection Act, MCL 15.361, et seq.](#) The regulations will include a procedure for reporting alleged violations.

**Outside Activities** Employees may not engage in activities which interfere with their School District duties and responsibilities or denigrate the School District or the employee's profession.

Teachers are not permitted to receive pay for tutoring students currently assigned to them. Teachers may tutor other students of the School District with the prior permission of the Superintendent. No private tutoring may be provided during the regular school day, on School District property at any time, or using School District equipment or supplies.

No employee shall attempt to sell or influence a student to buy any product, article, instrument, service, or other such item, which would directly or indirectly benefit that employee.

**Political Activities** Political activities of any employee shall be conducted outside of District buildings, off District premises, and outside working hours. "Political Activities" include, but are not limited to, attempting to persuade or dissuade anyone to be for or against any candidate or issue while on duty. Employees shall not use Students for any Political Activity unless the Activity is student-initiated and parent approved. In accordance with Michigan law, District resources are, in no way, to be used in furtherance of any political activities.

**Ownership of Works** Instructional staff members are encouraged to prepare scholarly articles and otherwise produce materials which might be considered for publication or distribution. Any works which reference the School District require the prior written approval of the Superintendent.

Staff member works in which a copyright or patent interest may exist are subject to the following:

- Works developed within the specific scope of an employee's School District duties and responsibilities, or occurring during the employee's regular or customary work hours, are the absolute and exclusive property of the School District.
- Works developed by an employee outside of both the specific scope of his/her employment duties and outside the employee's regular and customary hours of work belong to the employee.

**Professional Development Opportunities** Administration and professional staff are encouraged to seek and take advantage of professional development opportunities. Any expenses or fees associated with such

professional development opportunities must be pre-approved by the Superintendent in order to be eligible for reimbursement.

**Professional Staff Contracts** The employment of teachers shall be secured through written contracts according to their status as a probationary or tenured teacher. The Superintendent is authorized to sign teacher contracts on behalf of the Board.

**Illegal Conflicts of Interest** School District employees and agents are prohibited from engaging in any illegal conflict of interest as determined by state law. See, e.g., [MCL 380.1203](#) and [Contracts of Public Servants with Public Entities, MCL 15.321 et seq.](#)

**Codes of Ethics** The School District expects all individuals working with or for its students to comply with all applicable professional codes of ethics, including the [Michigan Code of Educational Ethics](#), as approved by the Michigan Department of Education.

**Mandatory Reporting** Each professional staff member employed by the School District and all other persons employed by the School District who are mandatory reporters **under the law** and/or who have reasonable cause to suspect child abuse or neglect shall be responsible for reporting immediately every case, whether ascertained or suspected, of abuse or neglect resulting in physical or mental injury to a student by other than accidental means, in a manner **consistent with the law**.

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**5000****BUSINESS****5001****General**

The Board of Education holds a position of public trust and is responsible to account for and direct the management and expenditure of all monies received by the School District. In furtherance of this responsibility, the Board directs the Superintendent to establish financial procedures to ensure the proper and effective accounting of all School District monies, that monies are administered in accordance with generally accepted accounting principles, and that all legal requirements concerning School District monies are satisfied in letter and spirit. Under the supervision of the Superintendent, financial reports and statements will be prepared and submitted to the Board on a monthly basis, or more frequently if requested by the Board.

**5002****Budget Planning and Adoption**

The Board is required to adopt a budget prior to July 1 of each year, to be in place for the ensuing school year. The budget is a formalized statement of anticipated revenues and expenditures of the School District and includes all District fund categories that are used to carry-out the School District's educational goals and objectives. The budget will be prepared and published in conformity with the most recent, applicable Governmental Accounting Standards Board (GASB) requirements. The Board may establish a minimum fund balance goal consistent with **applicable law**.

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The Superintendent is responsible for preparing the budget and its timely presentation to the Board. Following adoption by the Board, the Superintendent will regularly inform the Board of actual or anticipated variances that may occur during budget implementation and recommend any action that may be required to be taken by the Board.

**5003****Purchasing**

The Board authorizes the Superintendent to purchase or supervise the purchase of all materials, equipment, supplies, and services necessary for the operation of the School District. The Board expects the Superintendent to seek maximum value for all expenditures. The Superintendent is authorized to promulgate administrative regulations necessary to implement this policy.

The Superintendent will use competitive bidding when, and in the manner, **required by law**. In cases where competitive bidding is not required by law, the Superintendent may use competitive bidding or take advantage of cooperative pricing when, in his or her opinion, these procedures serve the School District's interest. Purchases made using competitive bids provided through the State of Michigan programs, other consortiums, or cooperative bids shall satisfy the requirements of this Policy, unless applicable State or Federal law requires otherwise.

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**Federal Procurement Standards** The Board seeks to ensure the District complies with all procurement policies and procedures in accordance with the [Education Department General Administrative Regulations](#) and/or issued pursuant to the [Federal Uniform Grant Guidance, 2 CFR Part 200](#). The Superintendent will develop procedures that comply with this policy.

**Automated Clearing House (ACH) Arrangements and Electronic Transaction of Funds** The Superintendent may enter into ACH arrangements approved by the Board. The Superintendent may transact School District business electronically.

**State/Federal Grants and Awards** The Superintendent will promulgate **legally compliant** administrative regulations concerning expenditures of funds received through state/federal grants and awards. The Superintendent shall establish and maintain effective internal control over financial grants and awards that provide reasonable assurance that the program and funds are managed in compliance with applicable statutes, regulations, and the terms and conditions of the awards.

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**Real Property and Structures** The Superintendent may identify real property and structures suitable for purchase by the School District and recommend to the Board the procedures to be followed for the purchase or acquisition of such property. Board approval is required for both the process to be followed and the ultimate purchase or acquisition. The Superintendent is authorized to execute any and all closing documents required to close on the purchase or acquisition of such property.

**School Construction** Before commencing construction of a new school building, or addition to or repair or renovation of an existing school building, the Board of Education shall obtain competitive bids on all the materials and labor required for the complete construction of a proposed new building or addition to or repair or renovation of an existing school building. Such requirements do not apply to: (i) repair work normally performed by School District employees; (ii) construction of a new school building, addition to or repair or renovation of an existing school building if the total cost for the materials and labor costs less than the State of Michigan Competitive Bidding Threshold; and (iii) emergency repairs to School District buildings. However, such emergencies must arise as a result of circumstances which if not timely repaired could affect the health, safety or welfare of the School District's students, staff or property. All emergency repairs must be reported to the Board after repair and should be ratified by the Board at its next regularly scheduled Board meeting.

#### 5004 Surplus Property

**Real Property and Structures** The Superintendent may identify School District real property and structures no longer required for School District purposes and recommend to the Board the procedures to be followed for the sale or disposition of such property. Board approval is required for both the process to be followed and the ultimate sale or disposition. The Superintendent is authorized to execute any and all closing documents required to close on the sale or disposition of such property.

**Equipment, Supplies, and Other Personal Property** The Superintendent may periodically review School District equipment, supplies, and other School District personal property and identify any that are thought to be obsolete and not able to be salvaged, those that cannot be utilized efficiently or economically by the School District, and those that are identified as surplus personal property. The Superintendent may, after notifying the Board, authorize the sale or disposition of any such items in a commercially reasonable manner. The Superintendent will account to the Board for such sale or disposition, in writing, including the item(s) sold or disposed of and the price or other consideration received by the School District.

#### 5005 Investments

The Board requires prudent management of the public monies to which it has been entrusted. Oversight and management of School District monies rests with the Superintendent. The Superintendent will, together with other School District administrators under his/her direction, develop and implement procedures to be followed in connection with School District investments. Such procedures will comply with the **GASB** and the **Revised School Code**.

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**5006 Risk Management**

The Board seeks to minimize risk in all School District operations. This requires planning that takes into account the safety of students, employees and the public, the protection of School District property, and avoidance of financial loss or liability.

The Superintendent is responsible for establishing a risk management program. The program will include means for identifying, eliminating, reducing, or transferring risk, and may provide for the purchase of insurance, if necessary.

In the event of an injury to students, staff, or any visitor to school grounds, a School District provided form shall be completed by the appropriate staff member in a manner dictated by the Superintendent.

**5007 Audits**

The Board will retain a firm or person to conduct an annual audit of the School District's financial statements to determine, through an independent review, whether the financial statements fairly present the financial position of the School District, whether the School District has followed generally accepted accounting principles, and whether proper internal controls exist. The auditor's report will be presented at a public meeting of the Board.

**5008 Meal Charge / Food Services**

The School District will participate in the National School Lunch Program.

The Superintendent will develop and implement administrative regulations to comply with Section 30d of the State School Aid Act. These regulations, and this policy, will be provided to all households in writing at the start of each school year, to households transferring to the School District during the school year, and to all School District staff and independent contractors and companies responsible for implementation.

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**5009 Fixed Assets**

The Board shall maintain a fixed asset procedure sufficient to track applicable purchases and donations of items meeting the following criteria:

- The cost of each item shall exceed \$5,000;
- The item shall have an estimated useful life which exceeds one year; and/or
- Items costing less than \$5,000 each may also be included within this policy if such item is deemed to be theft prone or otherwise warranting tracking.

Fixed assets shall be classified into the following major categories:

- Land;
- Buildings;
- Vehicles;
- Improvements other than buildings;
- Construction in Progress; and

- Machinery and Equipment.

The Superintendent shall develop such procedures and practices sufficient to meet this Policy.

## 5010 Fundraising

**Fundraising, Generally** Any fundraising projects carried on by a school organization shall require the approval of the Superintendent. All school-wide fundraising projects shall require the approval of the Superintendent. All fundraising projects shall be compatible with the District's purpose, goals, and general community expectations. The use of the name of the District (either directly or through inference/affiliation) or the Board shall not be used in any fundraising efforts or on any materials, notices or advertising unless the Superintendent's approval is received prior to such use.

**Online Fundraising** No employee shall create, post, or sponsor any online fundraiser seeking to secure or generate funds from the public for school purposes, purchases for school, or utilizing the District's name, logo, or likeness, without prior written consent from the Superintendent. If permission to create, post, or sponsor an online fundraiser is provided by the Superintendent, any property secured or purchased through such fundraising activities shall become the property of the District and not the employee. This policy applies, but is not limited to, online fundraising services.

## 5011 School District Credit Cards

The Board views the use of credit cards as a convenient and efficient means of transacting School District related business. The Board approves the issuance and use of School District credit cards on the terms and conditions set forth below.

School District credit cards may be issued to the Superintendent and other School District employees designated by the Superintendent. The Superintendent is responsible for the issuance, accounting, monitoring, and retrieval of School District credit cards and for overseeing compliance with this Policy. The Superintendent shall assure that:

- A School District credit card may be used only by a person to whom the card has been issued by the Superintendent.
- A credit card may be used only for the purchase of goods or services for the official business of the School District.
- No purchases for personal purposes or cash advances are permitted.
- An employee of the School District who has been issued a credit card shall submit to the Superintendent a contemporaneous report detailing the:
  1. Goods or services purchased;
  2. Date of the purchase;
  3. Cost of the purchase;
  4. School District related reason for the purchase.

The person to whom a credit card has been issued is responsible for its protection and custody and shall immediately notify the Superintendent if the credit card is lost or stolen.

A person to whom a credit card has been issued must return the credit card upon the termination of employment or service in office for the School District.

Internal accounting controls will be developed to monitor credit card use, approval of credit card invoices and assurance that payment will be timely made. In no event will payment be made later than 60 days from the initial date of the statement on which the purchase is reflected.

Any unauthorized use of a School District credit card will result in appropriate disciplinary measures being taken.

**5012 Use of Electronic Signatures**

Unless a provision of law specifically prohibits the use of an electronic record for the specified purpose, the Board of Education authorizes the acceptance and distribution/transmission of electronic records and electronic signatures to and from District staff and other persons, as well as between District staff members. The Board further authorizes District staff to create, generate, send, communicate, receive, store, process, use, and rely upon electronic records and electronic signatures.

6000

FACILITIES AND OPERATIONS

6001

Goal

The Board intends that the educational program be fully supported by suitable facilities. The District will endeavor to utilize energy-efficient resources whenever possible and practical, as well as conduct operations in an environmentally conscious and responsible manner.

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6002

Safety and Security

Generally

School District facilities and grounds will be kept safe and secure. Such facilities and grounds should also be maintained as clean and attractive. The Superintendent will develop and implement a maintenance program for the safe and efficient operation of the School District. The program will provide for the regular inspection and periodic maintenance of all School District facilities and be compliant with all applicable safety, health, and environmental requirements.

The School District will undertake reasonable cooperative efforts with law enforcement agencies. The Superintendent and building administrators have the responsibility and authority to determine when the presence or assistance of law enforcement officers is necessary on School District premises and School-related functions.

Behavior Threat Assessment and Management Team

The Superintendent will develop a behavior threat assessment and management team, including duties aimed at addressing situations which may pose a threat to the health, safety, and welfare of themselves or the school community pursuant to MCL 380.1308e. The goal of the behavior threat assessment and management team is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to any student or staff member being assessed.

6003

Firearms and Other Weapons

Generally To the full extent permitted by law, the District prohibits firearms and other weapons on District premises and at District-related functions, without prior, written approval from the District's Superintendent. District employees and students who violate this policy are subject to discipline, including permanent expulsion or discharge. Others who violate this policy are subject to being banned from District premises and District-related functions. The District reserves the rights to report to police authorities any person who violates this policy.

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Safe Storage of Firearms Beginning October 1, 2025, and every October 1 thereafter, the District shall distribute (by electronic or mail) information regarding the safe storage of firearms, developed by the Michigan Department of Health and Human Services, to the parent or legal guardian of each student enrolled in the District. By not later than October 1, 2025, the District shall post links to the Michigan Department of Education's webpages describing the English, Spanish, and Arabic versions of the informational notice on the website of the District.

**6004 School Crisis, Response, and Closure**

The Board strives to provide a safe learning environment for students, staff, and other members of the school community. The Superintendent will develop a school crisis response plan to be implemented in the event of an emergency. Beginning with the 2026-2027 school year, the District shall adopt and implement the standardized response terminology developed by the department of state police, in collaboration with the school safety and mental health commission.

The Superintendent is authorized to close schools in the case of inclement weather or other emergencies when it is unsafe for students to travel to or attend school.

**6005 Hazardous Chemicals and Substances**

The Superintendent will develop a plan that includes preventive and remedial measures to be taken in the event that there is exposure, or threatened exposure, to a toxic hazard. The Superintendent will also develop and implement an Asbestos Management Program for the School District that is compliant with the [Asbestos Hazard Emergency Response Act](#).

**6006 Substance-Free Environment**

The use of all alcohol, tobacco products, and controlled drugs on School District property or during on any school-sponsored activity is prohibited. This includes, but is not limited to, use of electronic cigarettes, vaporizers ("vapes"), marijuana. For purposes of this policy, "School District property" includes all school buildings, areas adjacent to school buildings, athletic fields, pupil transportation vehicles, and parking lots. This prohibition applies to students, employees, and visitors to the school or school campus and applies regardless of whether school is in session. The term "tobacco" includes any kind of lighted pipe, cigar, cigarette, any other lighted smoking materials, chewing products and snuff. "Electronic Cigarettes" and "Vaporizers" means any device that simulates smoking any type of product, regardless of whether they are manufactured, distributed, marketed, or sold as e-cigarettes, or under any product name or descriptor.

**6007 Integrated Pest Management**

The Superintendent will develop an integrated pest management plan or administrative regulations that include strategies to reduce the use of pesticides that pose health risks to students, staff members, and other persons in the school community.

**6008 Transportation**

**Student Transportation** If bus transportation is provided by the School District, the Superintendent shall develop rules and regulations necessary and appropriate for the transportation of students. The School District may provide transportation services for field trips, co-curricular and extra-curricular activities, and a fee may be charged for such transportation. Violation of the School District transportation rules and regulations may result in the student's removal from School District-provided transportation services. The School District will determine the geographic parameters for student eligibility for bus transportation in accordance with state law, rules and regulations. The School District will not provide transportation for open enrollment students, or students admitted to the School District through any school of choice program, unless expressly authorized by the Board. Students with IEPs or 504s requiring School District transportation will be provided same as **required by law**.

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**Business Transportation** The Superintendent is authorized to determine the extent to which District owned vehicles may be used for official school business. Drivers of school owned vehicles shall be properly licensed.

The Superintendent is authorized to reimburse School District employees for School District-related travel outside the boundaries of the School District at the rate established by the Internal Revenue Service.

**Private Transportation** In cases where an enrolled student wishes to transport him/herself by private vehicle, the parent(s) or guardian(s) of the student may request permission for their child to self-transport him/herself to and from a District site or program, subject to rules and regulations established by the Superintendent.

### 6009 Naming School District Buildings and Facilities

The Superintendent shall develop administrative regulations which address the process and criteria for naming School District buildings and facilities.

**Deleted:** School buildings will be named after people of national, state or local importance. Other facilities will be named for the major function(s) performed there followed by the word "Center."

### 6010 Recognitions, Remembrances, and Plaques

The Board may honor a person of national, state, or local importance by placing a suitable plaque or memorial on a School District building or facility. The Board may elect to provide remembrances and/or recognitions of District employees or those serving the District from time to time. The Board authorizes the expenditure of reasonable costs for recognitions addressing an individual's service/employment to the District. Other than the foregoing, no public funds shall be expended for remembrances or recognitions approved by the Board.

### 6011 Surveillance of and in School District Buildings and Facilities

The Superintendent may authorize legally compliant surveillance of and in School District buildings and facilities. Notice will be provided in cases where the general public or students are subject to routine and on-going surveillance. The Superintendent will develop administrative regulations for the recorded surveillance of matter that are or may become education records within the meaning of [FERPA](#).

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### 6012 Stormwater Discharge

The Superintendent will promulgate administrative regulations applicable to the discharge of stormwater.

### 6013 Facility Dog

**Facility Dog** Facility dogs are dogs trained to work within school facilities and at school events with children with a variety of academic, social, and emotional needs. The Superintendent will promulgate an administrative regulation applicable to the use of Facility Dogs on School District property.

## 7000

## SCHOOL-COMMUNITY RELATIONS

### 7001

#### Goal

The community should be regularly informed about the objectives, achievements, and condition of the School District. The Board recognizes the importance of community input and encourages active involvement in School District planning and operations.

**Public Information** The School District annually releases a comprehensive Annual Education Report (AER) and other information in accordance with **state and federal reporting requirements**. The Superintendent will utilize various media to provide for meaningful sharing of information between the School District and the community.

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In accordance with the [Michigan Freedom of Information Act \(FOIA\), MCL 15.231 et seq.](#), the School District will make public records available for inspection or duplication. The Superintendent is the School District's FOIA Coordinator and will develop administrative regulations necessary to implement the requirements of the Act. The regulations will include a schedule of costs to be charged, as allowable under the Act. The Superintendent may designate another individual to perform on his or her behalf in receiving, processing, granting, and denying requests for public records.

### 7002

#### Community Use of School District Facilities

The Board encourages the use of School District facilities to promote educational, recreational, cultural, and civic activities of the community. The Board does not intend, through this Community Use policy, to create a public forum or limited public forum for expressive activity.

The Superintendent is authorized to permit individuals, groups, and organizations to use School District facilities when the use does not conflict with the use of School District facilities for School District purposes. The Superintendent will develop administrative regulations, as necessary, to implement this policy.

### 7003

#### Gifts, Bequests, and Donations

The Superintendent may accept gifts, bequests, and donations in the name of the School District. Gifts, bequests, and donations must:

- Be free of any restriction that is contrary to law or inconsistent with Board policy.
- Be, in the opinion of the Superintendent, fitting and appropriate for School District use.
- Not require excessive installation, alteration, or maintenance costs, or otherwise require a large commitment of School District resources.
- Contain no commercial advertising.

### 7004

#### Distribution of Information / Materials

The Board seeks to minimize intrusions on the time of students and employees caused by the distribution of information from sources outside of the School District. Materials which have not been purchased from, produced, or sponsored by the School District may not be sold or distributed on School District property without the prior written approval of the Superintendent.

**7005 Public Complaints**

The Board welcomes constructive criticism. The Superintendent will develop and implement administrative regulations providing for the investigation and resolution of complaints at their closest point of origin. A complaint concerning the Superintendent may be filed directly with the Board. Any such complaint(s) will be addressed in the manner outlined in the *Board Operating Procedures*.

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**7006 Solicitation**

Solicitations by students within the schools or on school grounds for any cause is prohibited except as they relate to school-sponsored activities.

**7007 District Support Organizations**

The Board recognizes the important role that supportive members of the community can make in creating educational opportunities for District students. To that end, the Board encourages the creation of District support organizations, including student fundraising activities, booster clubs, parent/teacher organizations, etc., to provide additional support to the School District community. The District's name shall not be used by a District Support Organization without the approval of the Superintendent. The Superintendent will develop and implement administrative regulations to carry out this policy.

**7008 Advertising**

No advertising may be distributed, posted, or displayed on or within any District-owned property without the written consent of the Superintendent. The Superintendent shall prepare regulations addressing the circumstances under which the District would consider accepting commercial advertisements.

Further, absent the express written consent of the Superintendent, all school personnel, including contracted personnel assigned to the District, shall be restricted from utilizing District resources, technology, including District email, and student-parent contact information received while engaged in duties for the District for non-District related purposes.

**7009 Volunteers**

The Board encourages the use of volunteers to support the School District. Because the safety of the School District's students is of paramount importance, every individual volunteer is required to undergo a criminal background check through the Michigan State Police Internet Criminal History Access Tool (ICHAT) before s/he is permitted to volunteer, regardless of whether or not the volunteer will work directly with students. ICHAT criminal background checks will be performed annually for each volunteer.

No individual will be permitted to volunteer if s/he has been convicted of a misdemeanor described in, or a felony that is a "listed offense" as defined in, [MCL 380.1535a](#) or [MCL 380.1539b](#). If an individual has been convicted of a felony that is not a listed offense, as defined in [MCL 380.1535a](#) or [MCL 380.1539b](#), the individual may only be permitted to volunteer if the Superintendent approves the volunteer assignment in writing. This policy does not grant any individual who passes an ICHAT background check with the right to be approved as a volunteer.

**7010 School Visitors**

In order for the educational program to continue undisturbed when visitors are present and to prevent the intrusion of disruptive persons into the schools, it is necessary to establish visitor guidelines.

The Superintendent or building principal has the authority to prohibit the entry of any person to a school of this District or to expel any person when there is reason to believe the presence of such person would be detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, the principal is authorized to request from the local law enforcement agency whatever assistance is required to remove the individual. The Superintendent may develop administrative regulations as needed for the implementation of this policy.

### **7011 Engagement with Outside Organizations**

Any request from civic institutions, charitable organizations, or outside groups which involve such activities as contests, exhibits, sales of products to and by students, sending promotional materials home with students, graduation prizes, fund raising, and free teaching materials must be carefully reviewed to ensure that such activities promote student interests without advancing the special interests of any particular group. The Superintendent may develop administrative regulations as needed for the implementation of this policy.



The District permits the use of Therapy Animals in a manner consistent with the administrative regulations developed by the Superintendent.

### 8003 Web Accessibility

**General** The School District is committed to ensuring accessibility of its website for students, parents, and members of the public. All pages on the District's website will conform to the W3C WAI's Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents of those guidelines. The School District will continue to test future releases/updates of its web site and remains committed to maintaining its compliance and serving the widest possible audience. To this end, the District will perform periodic accessibility audits of its web site.

**Commented [KS1]:** Likely needs to be updated by April 2026; KTS checking

**Report of Accessibility Issues** If any individual has difficulty accessing the information on any page of the District's web site, they are encouraged to contact the District's Web Accessibility Coordinator and advise accordingly. Upon notification, the District will provide the requested information in an alternate format and, as soon as reasonably practical, make the necessary improvements to make the information accessible online.

**Discrimination Complaint** Consistent with established District procedures, students, parents, and members of the public may present a formal complaint regarding a violation of the [Title II of the Americans with Disabilities Act](#) (ADA) and [Section 504 of the Rehabilitation Act of 1973](#) (Section 504) related to the accessibility of the District's web presence. Such complaints should be made to the District's 504/ADA Compliance Officer. If any such complaint is made to the District's Web Accessibility Coordinator, such complaint shall promptly be forwarded to the 504/ADA Compliance Officer for processing and response.

The following persons have been designated to handle inquiries regarding the District's web site accessibility and non-discrimination policies:

**Mr. Brad Wilkins**, Head of Technology  
248-658-5231  
brad.wilkins@myhpsd.org

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### 8004 Bloodborne Pathogens

The School District follows universal precautions where there has been an exposure to blood or other potentially infectious materials. Universal precautions require that staff and students treat all human blood and certain human body fluids as though they were infectious.

The Superintendent will develop and implement an exposure control plan. This plan is to include in-service training for staff and provide opportunities for immunization at School District expense.

### 8005 Communicable Diseases

The School District will work cooperatively with the Oakland County Health Department to enforce and adhere to the [Michigan Public Health Code \(Act 368 of 1978 as amended\)](#) with regard to the prevention, control, and containment of communicable diseases.

### 8006 Copyrighted Works

The School District will fully respect the personal property rights of others, whether tangible or intangible, in accordance with the [Copyright Act of 1976](#), as amended. The Superintendent will develop administrative regulations to implement this policy. The regulations will specifically inform students, staff, and other

members of the school community about the applicability of copyright protections and what may be permitted under the “fair use doctrine.”

## **8007 Discrimination and Harassment**

The Board of Education is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from discrimination and harassment based on a legally prohibited characteristic. The District does not discriminate and prohibits discrimination or harassment in any program or activity that it operates, including in admission and employment, as required by Title IX and other applicable law, on the basis of race, color, national origin, religion, sex (including sexual orientation and gender identity/expression), marital status, pregnancy status, genetic information, disability, age, or any other basis prohibited by law. The Superintendent will develop administrative regulations to implement this policy. The Superintendent designates **Ms. Kristy Cales** (Director of Human Resources and Title IX Coordinator) to supervise the implementation of this policy and its implementing regulations.

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## **8008 Social Security Numbers**

The School District collects and maintains social security numbers of employees, students, and others in the ordinary course of business. As required by law, the School District will implement all appropriate measures to ensure the confidentiality of social security numbers. These measures include:

- Social security numbers will only be requested or obtained when required by law or otherwise essential for a School District purpose.
- Access to documents or other forms of information containing the social security number of an employee, student or other person will be limited to those School District employees whose specific job duties and responsibilities require such access.
- Documents containing a social security number that are no longer required for School District purposes, and that are not legally required to be retained, may be disposed of by shredding or another process that ensures strict confidentiality.
- Any violation of this Policy may result in appropriate disciplinary action against the violator.

## **8009 Digital Communications**

### **Students and Staff**

Digital communication (including social networking) that occurs on District premises or involves the use of School District equipment is governed by the Acceptable Use Policy and this Policy. This Policy also applies to digital communication that occurs off District premises and/or using non-District equipment.

Digital communication (including social networking) provides educational and other opportunities for staff and students. The Board of Education expects that staff and students who engage in digital communication will do so in a reasonable and appropriate manner. Specifically, digital communication between staff and students, or to which students reasonably may be exposed, should be professional and of the same content, tone and demeanor as in-school communication between staff and students. Similarly, digital communication between staff and parents, community members, and other adults, or to which staff members, parents, and community members reasonably may be exposed, should be professional.

**Public Use**

The District's social media, to the extent it is open to the public for use, collectively constitutes a limited public forum. All comments and postings on District social media are subject to monitoring and, where permitted, removal by the District.

Public posts or comments on District social media must address District business and, where applicable, the particular District business under discussion. The District reserves the right to remove comments or postings by members of the public when the District determines that the content (including links to such content) falls under any of the following prohibited categories:

- Off-topic (e.g., a post unrelated to District business, a comment to a District-related post that is unrelated to the post, spam, content that is incoherent or contains a virus, etc.)
- Abusive (e.g., threatening, harassing, discriminatory against protected classes, personal attacks, etc.)
- Illegal (e.g., defamation, promotion of violence/destruction or illegal activities, etc.)
- Obscenity, vulgarity, profanity, or sexually explicit or pornographic
- Campaigning, whether in support of or opposition to political campaigns, candidates, or ballot measures
- Content that may compromise the safety or security of the District, its community, or members of the public
- Content that contains personal identifying information or sensitive personal information (e.g., doxing)
- Commercial information (e.g., solicitation, advertisement, product/service endorsement, etc.)
- Copyrighted, trademarked, or otherwise legally-protected content the posting of which violates another's ownership interest

Users who repeatedly or egregiously violate the content-related guidelines in this policy may be banned from posting and/or commenting on the District's social media (e.g., multiple off-topic posts or a single instance of posting a link to a pornographic video).

The "Public Use" portion of this policy must be displayed to users or made available by hyperlink.

**Personal Social Media Authorizations**

The Board of Education does not authorize the use of personal social media to speak on the School District's behalf. The Superintendent may designate social media accounts as District social media, which may be used for official School District communications. The Superintendent will develop and implement administrative regulations to carry out this policy.

Deleted: may



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Amy Wilcox, Superintendent  
From: Bradley Wilkins, Director of Technology  
Subject: Chromebook Purchase  
Date: 2/6/26

We are seeking Board approval for the purchase of 100 Chromebooks to replace Chromebooks that have reached end of life as far as updates go. These come with a 4 year warranty/repair for each device.

Chromebook cost per device	\$349
# number of Chromebooks	<u>100</u>
Total Cost	<b>\$34,900</b>

We are recommending the approval of Chromebooks to address the areas of the strategic plan attached below.

**Strategic Plan: Goal Statement:**

Resources:The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

**Funding Source:** Sinking Fund

**Recommendation**

That the Board of Education approve the technology purchase of Chromebooks to address the areas of the strategic plan.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent



**Bill to**  
**Hazel Park School District**  
**Customer No: 72217**  
 Attn: Accounts Payable  
 1620 East Elza Ave  
 Hazel Park MI 48030  
 USA

**Ship to**

**Quote Details**  
 Created: January 28, 2026  
 Expiration: February 4, 2026  
 Created by: Alyson George  
 alyson.george@trafera.com

**Estimate No: E000153944**

**Contract**  
 None

**Products & Services**

Items and Descriptions	Overview	Notes	Qty	Unit Price	Totals
100E G4 CAM MTK MT8186 4G 32G 11" CHROME	Lenovo TopSeller 100e G4 Chrome - 11.6" 1366 x 768 Non-Touch - MediaTek MT8186 (2.00GHz, 256KB) - 4.0GB RAM - 1x32GB eMMC, - Integrated Graphics - MediaTek Wi-Fi 6 MT7921 2x2 AX & Bluetooth 5.1 or above - Camera 720P HD RGB with Microphone - Warranty - 1Y Mailin		100	\$349.00	\$34,900.00
Google Chrome Management Perpetual EDU	Google Chrome Management Perpetual EDU License		100	\$0.00	\$0.00
Trafera CBN Warranty - Plat - 4 Yr - B	Trafera CBN Warranty - Plat - 4 Yr - Includes Accidental Damage Protection (Per device limit of ADP: Unlimited) - \$0.00 Deductible - Hardware Fail Covered - Spare Parts On-site (restrictions apply) - We Pay to Ship Both Ways - Theft / Loss (up to 2%; please see warranty statement for details) - 3-Year Battery warranty on New Chrome devices (Limit 1 replacement) - Stylus/EMR Pen/Apple Pencil coverage (restrictions apply) - Power Adapter 1 ADP Incident (restrictions apply)		100	\$0.00	\$0.00
Warranty L3W	Trafera Support for Lenovo Chrome		100	\$0.00	\$0.00

Trafera Chrome White Glove	Trafera White Glove - Pre-enroll Chrome device in Google Apps® domain - Apply custom themes and settings - Complete hardware functionality check - Google Console OU management"	100	\$0.00	\$0.00
Trafera Green Packing	"Trafera Green Packing - Go green and reduce the amount of cardboard to recycle - Up to 144 devices bulk-packed in slotted Gaylord-style box - Slotted foam or cardboard dividers - Delivered on pallet"	100	\$0.00	\$0.00
<b>Subtotal</b>				\$34,900.00
<b>Tax</b>				\$0.00
<b>Total</b>				<b>\$34,900.00</b>
<b>Net Terms</b>				<b>N30</b>

**Terms and Conditions**  
 This quote is confidential and is to be viewed solely by individuals within the organization to whom it is addressed. Unauthorized distribution or disclosure of the contents of this quote is prohibited. If you are not from the organization addressed, please notify us immediately so we can prepare a quote specific to you. Prices and availability may change without notice prior to the quote expiration date due to market conditions, including potential tariff adjustments and available inventory.

**Please Remit Checks to:**

Trafera LLC  
 PO Box 208960  
 Dallas, TX 75320-8960

**Questions? Contact me**

**Jonathan Worre**  
 jonathan.worre@trafera.com



**Trafera**  
 1271 Red Fox Rd.  
 Arden Hills MN 55112  
 United States

**For quick details on returns, learn more here** → <https://www.trafera.com/return-policy>



To: Hazel Park Board of Education  
From: Amy Wilcox, Superintendent  
Subject: 2026 Sinking Fund Projects  
Date: February 2, 2026

---

Kingscott has submitted a proposal for architectural and engineering (A/E) services for the 2026 sinking fund projects, including:

- Remodeling two sets of restrooms (Ford Admin and Webb–Jardon)
- Installation of four sets of cross-corridor doors at Hazel Park High School

**Project Scope:**

- **Restroom Renovations:** One-for-one replacement of plumbing fixtures and interior finishes. Any major plumbing or mechanical work will require a separate fee negotiation.
- **Cross-Corridor Doors:** Design and coordination for partitions, doors, frames, and hardware, including collaboration with the door hardware specifier.

**Services Provided:**

Kingscott will provide full A/E services including: design, coordination, construction documents, plan review facilitation, bidding support, submittal review, and construction administration.

**Schedule:**

- Bid documents & plan review submittal: End of April 2026
- Bid Phase: May 2026
- Bid Opening: End of May 2026
- Construction: June–December 2026
- Owner Move-in: January 2027

**Proposed Fee:**

- Total project estimate by Clark Construction: \$342,546 (includes direct costs, general conditions, markup, and contingency)
- Kingscott A/E fee: \$35,900 (10.5% of total project estimate)
- Reimbursable expenses (plan review, permits, etc.) billed at cost, estimated at approximately \$5,000. No markup will be applied to reimbursables.





**Strategic Goal Statement**

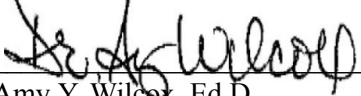
Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source:** Sinking Fund

**Recommendation**

That the Board of Education approve the architect fees, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Wilcox, Ed.D.  
Superintendent

January 21, 2026

Dr. Amy Wilcox, Superintendent  
Hazel Park Schools  
1620 E. Elza  
Hazel Park, MI 48030

RE: Proposal for Architectural & Engineering Services  
2026 Sinking Fund Projects

Dear Dr. Wilcox,

Kingscott is pleased to submit this proposal for architectural and engineering (A/E) services associated with the following 2026 sinking fund projects:

- Remodeling of two sets of restrooms (Ford Admin and Webb–Jardon)
- Installation of four sets of cross-corridor doors at Hazel Park High School

### **1. Understanding of Project Scope**

Restroom Renovations: One-for-one replacement of plumbing fixtures and interior finishes. If major plumbing or mechanical work is required, an additional fee will be negotiated.

Cross-Corridor Doors: Includes partitions, doors, frames, and hardware; all design work and coordination with door hardware specifier is included in this proposal.

### **2. Understanding of Services**

Kingscott will provide full A/E services including design, coordination, construction documents, plan review facilitation, bidding support, submittal review, and construction administration.

### **3. Understanding of Schedule**

Milestone dates:

- Bid documents: End of April 2026
- Plan review submittal: End of April 2026
- Bid Phase: May 2026
- Bid Opening: End of May 2026
- Construction: June–December 2026
- Owner Move-in: January 2027

**4. Proposed Fee**

Clark Construction estimates the total project cost at \$342,546 (including direct cost to trade, general conditions, markup, and contingency).

Kingscott proposes a lump-sum fee of **\$35,900** (10.5% of the total project estimate).

Reimbursable expenses such as plan review and permit fees are not included and will be billed at cost. We anticipate the plan review fees will total approximately \$5,000. Any reimbursable expenses we will incur will not be marked up (they will be due only at our cost). Clark Construction performed construction cost estimates, and services will be billed directly to the owner.

If you have any questions or require additional information, please contact us. If acceptable, please sign and return a copy. We look forward to another successful project with Hazel Park Schools!

Sincerely,

KINGSCOTT ASSOCIATES INC.



Brendon Pollard, AIA, REFP  
Principal, Project Director

ACCEPTED BY:

Name & Title	Signature	Date
Hazel Park Schools		



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Amy Wilcox, Superintendent  
Subject: Board Compensation  
Date: February 2, 2026

It was recommended for the continuation of the current Board of Education member compensation in the amount of \$40 per month.

The Board of Education previously discussed board member compensation and reviewed potential structures, including a monthly stipend versus a per-meeting payment model. Considerations included the time commitment required of board members, fiscal responsibility, and the district's current budget constraints.

Following discussion, the Board reached consensus to maintain the existing compensation structure. Continuing the current \$40 per month stipend provides consistency and avoids additional financial impact during ongoing budget discussions.

**Strategic Goal Statement**


Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source: General Fund**

**Recommendation**

That the Board of Education approve the continuation of a \$40 per month stipend for Board Members.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Wilcox, Ed.D.  
Superintendent





Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Amy Wilcox, Superintendent  
From: Stephanie Dulmage, Assistant Superintendent of Teaching and Learning  
Subject: DFC Grant Funded Performance Stipend - Executive Director of HPCC  
Date: 2/2/26

As a part of the original hiring agreement set by the HPCC's (Hazel Park's Community Coalition) President and Vice President, the Executive Director was eligible for a performance stipend of up to \$7,725. The full performance stipend is contingent on Ms. Williams achieving the following objectives:

Goal	Strategic Actions	Mid-Year Status
1. Community Engagement & Outreach Goals	Establish a Youth Board (with structure) by Q4 2025, recruiting at least five active youth members to participate in coalition initiatives.	In Progress
	Create and distribute a Data Sheet Packet (both online and in print) by Q4 2025.	Completed
	Deliver quarterly presentations at Hazel Park School Board and City Council meetings to advocate for substance prevention and community initiatives.	In Progress
	Launch a fully functional HPCC website by Q4 2025, including educational resources, event calendars, data sheet packets, and volunteer sign-up options with the HPCC URL.	In Progress
	Develop a School Board Training Packet or Program to educate and onboard new HPSB members.	Not Started
2. Program Development & Impact Goals	Adherence to DFC grant goals	In Progress
3. Grant Compliance & Fundraising Goals	Ensure 100% compliance with CDC and Alliance grant requirements by tracking all deadlines, maintaining accurate records, and submitting timely reports.	In Progress
	Secure at least one new funding source (e.g., local grants, corporate sponsorships) within the next fiscal year.	In Progress
4. Leadership & Professional Development Goals	Attend the CADCA yearly conference and one other national or regional conference related to substance prevention and coalition building.	In Progress
	Complete two leadership or public speaking training programs within the next year.	In Progress
5. Strategic Planning & Sustainability Goals	Develop a one-year, three-year, and five-year strategic and financial plan with measurable goals and action steps by September 2025.	In Progress
	Hire Youth Coordinator	Completed
	Establish a formal volunteer training program to increase engagement and leadership of the coalition.	Not Started
	Improve operational efficiency by creating standard operating procedures for key organizational functions.	In Progress



The initial \$2,500 will be disbursed by January 31st, 2026. The remaining portion of the performance stipend will be disbursed by July 31, 2026, pending the successful completion of the goals and strategic actions.

*This is a budgeted expense that is entirely funded by the DFC grant. As the fiscal pass-through for these grant funds, we wanted to ensure the Board of Education was aware of this action.*

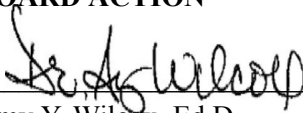
**Funding Source:** DFC Grant

**Strategic Objective Alignment**

- **Community Relations:** The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.
- **Resources:** The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation:** That the Board of Education approve the mid-year performance stipend of \$2,500 for the HPCC Executive Director, with the remaining portion of \$7,725 to be disbursed on July 31, 2026, upon successful completion of goals and strategic actions.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

  
\_\_\_\_\_  
Amy Y. Wilcox, Ed.D.  
Superintendent



To: Dr. Amy Wilcox, Superintendent  
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning  
Subject: Yondr Pouches - Hazel Park Junior High and Hazel Park High School  
Date: February 2, 2026

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## **Yondr Pouches**

This past fall, Advantage piloted the use of Yondr pouches. This pilot supported the district's ongoing effort to strengthen student focus, academic achievement, and school culture by reducing instructional-day distractions from personal cell phones. The pilot has been successful. Both staff and students report improved attention, fewer classroom disruptions, and a more positive learning environment.

Yondr pouches provide a simple, consistent, and secure system that allows students to keep their phones with them while ensuring they remain inaccessible during the school day. This approach ensures consistent enforcement of our cell phone expectations while preserving access for safety and emergency communication.

Based on the success of the Advantage pilot and the growing need to establish consistent expectations and phone-free learning environments, we are recommending the implementation of Yondr pouches at Hazel Park Junior High and Hazel Park High School. The total budget is \$29,610 and includes,

- Individual Yondr pouches for all students
- 8-10 Medical pouch/school (quick access for medical apps and devices)
- Unlocking bases and wall holders
- Initial training and implementation support

We believe this investment will support a stronger learning environment, improve student well-being, and align with our district's focus on academic achievement and positive school culture. Thank you for your continued support of initiatives that strengthen teaching and learning across our schools.

### **Funding Source:**

- 31aa Grant: \$29,610

### **Strategic Goal Alignment**

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.



**Recommendation**

That the Board of Education approves the purchase of Yondr pouches in the amount of \$29,610 for Hazel Park Junior High and Hazel Park High School.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Dr. Amy Wilcox', written over a horizontal line.

Dr. Amy Wilcox, Superintendent

# YONDR

## PHONE-FREE SPACES

P.O Box 739483  
 Dallas, Texas 75373-9483  
 United States

Quote Number 00007222  
 Yondr Rep Kourtney Weavers  
[kourtney@overyondr.com](mailto:kourtney@overyondr.com)

Date 1/7/2026  
 Expiration Date 2/6/2026  
 Terms Net 30

Bill To Name Hazel Park City School District  
 Bill To 1620 East Elza Avenue  
 Hazel Park, Michigan 48030  
 United States

Ship To Name Hazel Park City School District  
 Ship To 1620 E Elza Ave  
 Hazel Park, Michigan 48030  
 United States

Item	Item Description	Location	Implementation Style	List Price	Sales Price	Package Includes	Discount (Percentage)	Quantity	Total Price
Yondr Education Package	Included in the Yondr Education Package: Implementation planning support (implementation meeting(s), process logistics planning, policy creation & launch plan), School resource templates (school policy, parent letters, staff comms), and more	Hazel Park High School	All Day - Take Home	30.00	25.50	<input type="checkbox"/>	15.00%	550	14,025.00
Yondr Program - Year 1	Annual membership for full Partner Success services, access to the Yondr Hub, and additional, post buffer, pouches at preferred pricing. Yondr Program included for new partners in the 2025-2026 school year.	Hazel Park High School		0.00	0.00	<input checked="" type="checkbox"/>		1	0.00
Pouches	V3 locking compatibility, size extra large, grey, branded, pushpin lock, ID holder with snap closure	Hazel Park High School		30.00	0.00	<input checked="" type="checkbox"/>		550	0.00
Velcro Pouches	Size extra large, grey, branded, velcro closure	Hazel Park High School		18.00	0.00	<input checked="" type="checkbox"/>		19	0.00
Buffer Pouches	15% Buffer of Pouches- V3 locking compatibility, size extra large, grey, branded, pushpin lock, ID holder with snap closure	Hazel Park High School		30.00	25.50	<input type="checkbox"/>	15.00%	83	2,116.50
Handheld Unlocking Bases	V3 compatibility, size HANDHELD, gray, branded	Hazel Park High School		100.00	0.00	<input checked="" type="checkbox"/>		2	0.00
Round Unlocking Bases	V3 locking compatibility, size ROUND mountable base, grey, branded, no feet	Hazel Park High School		100.00	0.00	<input checked="" type="checkbox"/>		6	0.00
Lockbox	Unlocking base, v3 Gen 2 compatibility, LOCKBOX, grey, branded, gen 2 with magnet	Hazel Park High School	160	100.00	0.00	<input checked="" type="checkbox"/>		2	0.00

Tote	Distribution tote, 60 pouch capacity, black, branded	Hazel Park High School		35.00	0.00	✓		3	0.00
Hamper	Collection hamper, 180 pouch capacity, black, branded	Hazel Park High School		65.00	0.00	✓		2	0.00
Yondr Education Package	Included in the Yondr Education Package: Implementation planning support (implementation meeting(s), process logistics planning, policy creation & launch plan), School resource templates (school policy, parent letters, staff comms), and more	Hazel Park Junior High School	All Day - Take Home	30.00	25.50	☐	15.00%	430	10,965.00
Yondr Program - Year 1	Annual membership for full Partner Success services, access to the Yondr Hub, and additional, post buffer, pouches at preferred pricing. Yondr Program included for new partners in the 2025-2026 school year.	Hazel Park Junior High School		0.00	0.00	✓		1	0.00
Pouches	V3 locking compatibility, size extra large, grey, branded, pushpin lock, ID holder with snap closure	Hazel Park Junior High School		30.00	0.00	✓		430	0.00
Velcro Pouches	Size extra large, grey, branded, velcro closure	Hazel Park Junior High School		18.00	0.00	✓		17	0.00
Buffer Pouches	15% Buffer of Pouches- V3 locking compatibility, size extra large, grey, branded, pushpin lock, ID holder with snap closure	Hazel Park Junior High School		30.00	25.50	☐	15.00%	65	1,657.50
Handheld Unlocking Bases	V3 compatibility, size HANDHELD, gray, branded	Hazel Park Junior High School		100.00	0.00	✓		2	0.00
Round Unlocking Bases	V3 locking compatibility, size ROUND mountable base, grey, branded, no feet	Hazel Park Junior High School		100.00	0.00	✓		5	0.00
Lockbox	Unlocking base, v3 Gen 2 compatibility, LOCKBOX, grey, branded, gen 2 with magnet	Hazel Park Junior High School		100.00	0.00	✓		2	0.00
Tote	Distribution tote, 60 pouch capacity, black, branded	Hazel Park Junior High School		35.00	0.00	✓		3	0.00
		Hazel Park	161						
Hamper	Collection hamper, 180 pouch capacity,			65.00	0.00	✓		1	0.00

black, branded	Junior High School								
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Subtotal	USD 33,840.00
Discount	15.00%
Total Price	USD 28,764.00
Tax	USD 0.00
Shipping and Handling	USD 846.00
Grand Total	USD 29,610.00

**For Wire Transfers:**  
 Beneficiary Account Name: Yondr, Inc  
 Beneficiary Account Number: 713386509  
 Beneficiary Bank Name: JPMORGAN CHASE BANK, N.A. - NEW YORK  
 Beneficiary Bank Swift BIC: CHASUS33  
 Beneficiary Bank Routing Number: 021000021

**For ACH Delivery:**  
 Account Name: Yondr, Inc Receivables  
 Account Number: 713386509  
 Bank Routing Number: 322271627

**Terms & Conditions:** This quote is valid for 30 days. This transaction constitutes the acquisition of Yondr products. This purchase does not include a warranty, replacements, or product upgrades. Additional Yondr products or services can be purchased at any time. Payments for this purchase must be remitted within 30 days of receiving the invoice. By proceeding with this purchase, you acknowledge and accept these terms and conditions. Yondr will use commercially reasonable efforts to deliver the product by the Delivery Date discussed, subject to the availability of the finished product. Yondr shall not be liable for any delays, loss, or damage in transit.



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Dr. Amy Wilcox, Superintendent  
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning  
Ms. Karla Graessley, Director of Community Schools  
Ms. Heather Agueros, Webster Early Childhood Director  
Subject: Kindergarten Readiness - Grade 12 Summer Programming  
Date: February 2, 2026

---

### Summer Programming

Summer programming—both academic and non-academic—is an important part of the learning experience available to Hazel Park School District students. These programs align with our strategic plan and are supported by research as a best practice for fostering academic and social-emotional growth, as well as overall health and well-being. Extended learning time is essential for supporting students’ academic progress while also helping them develop socially, emotionally, and physically. To that end, we will continue to offer engaging non-academic experiences in STEM, Fine Arts, and sports.

#### Kindergarten Readiness Summer Programming

A four-week summer experience will be available for students who attended Webster Early Childhood Center and will be entering kindergarten in the fall of 2025. Sessions will run Monday through Thursday for three hours per day. The program is designed to strengthen early literacy and numeracy skills through immersive STEM and play-based learning. A key focus will be on kindergarten readiness skills to ensure a smooth transition into elementary school.

#### Rising 1st Grade - Rising 10th Grade

The summer program for rising 1st through 10th-grade students will run for six weeks, Monday through Thursday. The three-hour morning session will focus on math and reading, while the afternoon session will provide students with opportunities to participate in various non-academic activities, including STEM, Fine Arts, and sports. Hazel Park will collaborate with several community partners to enhance these enrichment experiences.

**Important Note:** As a recipient of the Summer Discovery grant, we are required to meet enrollment and attendance thresholds to receive full funding. Through strategic planning and the use of staff and student incentives, we successfully met both targets for two consecutive years, and received full funding. Staff incentives included an increased hourly wage plus an additional \$20.00 per hour for meeting attendance and enrollment targets. These incentives were paid out in the fall following the release of the remaining grant funds. We will follow this same model for the summer of 2026.

To encourage strong student attendance, we will offer engaging field trips and other exciting experiences throughout the summer program for students who meet established attendance thresholds. Recognizing that maintaining consistent attendance has been more challenging at the junior high level, we will offer **three field trips for HPJH students** and **two field trips for elementary students** as added incentives.

The grant funding also allowed us to partner with several community-based organizations to provide robust non-academic





experiences.

Grades 9-12 Summer Programming

The HPHS Credit Recovery and Diploma Enhancement Summer Program will run for 6 weeks at Hazel Park High School. The HPHS Credit Recovery Summer School Program will consist of offering courses via the Subject platform. This program will allow students to earn credit in high school courses for remediation, acceleration, or diploma enhancement.

**Proposed Budgets**

Early Childhood/Rising Kindergarteners

<b>Expenditure Category</b>	<b>Estimated Budget</b>
Staffing - Salary and Benefits	\$8,800.00
Supplies	\$1,000
Curriculum Materials	\$750
<b>Grand Total</b>	<b>*\$10,550</b>

**\*Budget may change pending the negotiated contract.**

Rising 1st Graders (Kindergarten) to Rising 10th Graders (9th grade)

<b>Expenditure Category</b>	<b>Estimated Budget</b>
Staffing - Salary and Benefits	\$413,209
Contracts/Consulting	0
K-10 Supplies	\$44,750
K-10 Curriculum Materials	\$13,000
K-10 Enrichment Services	\$40,641
K-10 Transportation	\$8,400
K-4 Indirect Costs	\$0
<b>Grand Total</b>	<b>*\$520,000</b>

**\*Summer Discovery Grant Funded**

Grades 9-12 Summer Programming Budget

<b>Budget Category</b>	<b>Projected Budget Total</b>
9- 12 - Salary and Benefits	\$50,150.25
<b>Grand Total</b>	<b>\$50,150.25</b>

**Funding Source:**

- General Fund
- Summer Discovery Grant



**Strategic Goal Alignment**

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.

**Recommendation**

That the Board of Education approves the Early Childhood-Grade 12 Summer programming as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Dr. Amy Wilcox, Superintendent

December 30,2025

Ms. Amy Wilcox, Superintendent  
Hazel Park Schools  
1620 E. Elza  
Hazel Park, MI 48030

RE: Proposal for A/E Services  
2026 Facilities Study-

Ms. Wilcox

We are very pleased to provide the following proposal for architectural, engineering and cost estimating services for the District Wide Facilities Study, for the following buildings-

1. **Ford Administration/Advantage** - 1620 E Elza Ave
2. **High School** - 23400 Hughes
3. **Junior High** - 23770 Highland
4. **United Oaks** - 1001 E Harry
5. **Webb/Jardon** - 2100 Woodward Heights, Ferndale
6. **Hoover** - 23720 Hoover
7. **Edison** - 1650 Mapledale, Ferndale
8. **Webster** - 431 W Jarvis
9. **Longfellow** - 24400 Battelle

Voice, Data and Access Control Systems design and documentation (if required) will be by others.

### **UNDERSTANDING OF SCOPE and PROCESS**

#### **1. Interview Key Staff**

Central Office Administrators  
Building Principals  
Head Custodians

#### **2. Gather and Review Information**

Record Drawings  
Previous Work Priority Lists

#### **3. Facility Physical Condition Assessment**

Inspect All Buildings and All Sites  
Civil / Site: Paving, Sidewalks, Storm Water Drainage, Athletic Facilities  
Architectural: Exterior, Interior, Code Compliance, ADA Compliance, Building Security  
Mechanical: Heating & Cooling Plant, HVAC Distribution, Terminal Equipment, & Controls  
Plumbing: Domestic Water and Sanitary Systems, Distribution, Equipment, and Fixtures  
Electrical: Power, Distribution, Lighting & Emergency Lighting, Fire Alarm

**4. Prepare Recommendations**

- Generate List of Facility Assessment Recommendations and Quantities
- Generate List of Educational Assessment Recommendations and Quantities

**5. Develop Cost Estimates (by Clark Construction)**

- For Each Facility Assessment Recommendation

**6. Formal Facility Assessment Report**

- Compile the Facility Assessment Report
- Print the Facility Assessment Report
- Present the Facility Assessment Report to Hazel Park Schools

**UNDERSTANDING OF SCHEDULE**

Our team will complete the building walk- throughs by the end of April 2026 and complete the assessments by the end of August 2026.

**PROPOSED FEE**

Our fees for the assessments are included below, with the total fee being \$33,000.00 for the Kingscott portion of the work-

Hoover	\$3,000	
Webster	\$3,000	
Edison	\$3,000	
United Oaks	\$3,000	
Ford/Admin	\$3,000	
Longfellow	\$3,000	
Webb/Jardon	\$4,500	
Junior High	\$4,500	
High School	\$6,000	
		167
	\$33,000	

Kingscott has engaged Clark Construction to complete the construction cost estimates for scopes of work identified in the assessment process. Clark also assisted with previous estimates for the district and is familiar with many of the buildings. Clark's fees for the estimates is outlined below-

Clark Construction fees for estimating all scope included in the basic assessments-  
\$12,000.00

**TOTAL FEE- \$45,000.00**

Additionally we can complete an Educational Assessment of each of the buildings as well. This would consist of an analysis of the educational spaces in the building and the appropriateness of each of these spaces for their intended use. We would also analyze what spaces should be added in any future building program, based on the input from faculty and staff. We propose to complete these assessments on an Hourly Not to Exceed basis with the "not to exceed" amounts to be as follows (per building)-

Hoover/Webster/Ford/United Oaks/Edison/Longfellow-	\$1,500.00
Webb/Jardon and Middle School-	\$2,250.00
High School-	\$3,000.00

Please let me know if you have any questions or require additional information. If you find the proposal acceptable, please sign a copy and return to me. We look forward to another successful project!

Sincerely,

KINGSCOTT ASSOCIATES INC.



Brendon Pollard, AIA, REFP  
Principal, Project Director

C: A/E file

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Signature

Hazel Park Schools



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Wilcox, Superintendent  
Subject: Approval for Districtwide Facility Assessment  
Date: February 2, 2026

We are requesting approval to move forward with a comprehensive facility assessment of all Hazel Park Schools buildings. The District’s previous facility assessment was completed in 2021 at a cost of \$50,000. That assessment focused on building conditions and associated capital costs; however, it did not include an educational adequacy or instructional use assessment. As the District continues to evaluate its strategic plan and long-term direction, an updated assessment will provide valuable, data-driven guidance.

This assessment will provide the District with current information regarding building conditions, infrastructure needs, safety considerations, accessibility, and long-term capital planning priorities. Hazel Park Schools operates multiple aging facilities, each with varying maintenance needs and system conditions. A comprehensive assessment will allow the District to evaluate structural, mechanical, electrical, plumbing, safety, and accessibility components across all buildings and support informed facility planning decisions.

This information is essential for informed budgeting, future bond planning, lifecycle replacement scheduling, and prioritizing high-risk or time-sensitive projects. Administration recommends utilizing the District’s current architect, KingScott, who is familiar with Hazel Park Schools and can provide a qualified, consistent, and thorough districtwide assessment.

Upon Board approval, the District will engage KingScott to begin the assessment process. The firm will conduct on-site evaluations, compile findings, and deliver a comprehensive report summarizing current facility conditions and recommended next steps. Once complete, administration will present the findings and proposed priorities to the Board. While the last facility assessment was completed in 2021, it is recommended that a comprehensive facility assessment be conducted every five years to ensure accurate and up-to-date planning information.

Assessment Options:

**Choice One** – Facility Condition Assessment Only

This option includes a comprehensive evaluation of building systems and conditions across all district facilities.

**Cost: \$45,000**

**Optional Add-On** – Academic / Educational Adequacy Assessment

This additional component would evaluate how existing spaces support current and future instructional programming, educational delivery models, and student needs. This assessment would align facility planning with instructional goals and provide further guidance for long-term strategic and bond planning.





**HAZEL PARK  
SCHOOLS**

Hoover/Webster/Ford/United Oaks/Edison/Longfellow	\$1,500 per building =	\$9,000
Webb/Jardon and Middle School	\$2,250 per building =	\$4,500
High School		\$3,000

**Additional Cost:        \$16,500**

**Funding Source:**    Sinking Fund

**Strategic Goal Alignment:**

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**

That the Board of Education approve moving forward with a comprehensive facility assessment of all Hazel Park Schools facilities, not to exceed \$45,000 plus \$16,500 for the educational adequacy audit, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

\_\_\_\_\_  
Amy Wilcox, Ed. D.  
Superintendent



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Amy Wilcox, Superintendent  
From: Bradley Wilkins, Technology Director  
Subject: Transportant  
Date: 2/2/2026

We are seeking Board approval for Transportant annual licensing renewal. Transportant is the company that we use for our bus cameras. Annual license fee for 1/1/2026 - 12/31/2026 9 buses

Total cost of Transportant is: \$5,856.00

We are recommending the approval of Transportant to address the areas of the strategic plan listed below:

**Strategic Plan: Goal Statement**

**Resources** - The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

**Funding Sources:** General Fund

**Recommendation**

That the Board of Education approve the purchase of Transportant annual license in the amount of \$5,856.00

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Wilcox, Ed.D.  
Superintendent



Transportant, Inc.  
PO Box 14864  
Lenexa, KS 66285 US  
john.moore@transportant.us

# TRANSPORTANT

## INVOICE

**BILL TO**  
Mr. Brad Wilkins  
Hazel Park School District  
1620 E. Elza  
Hazel Park, MI 48030

**INVOICE #** 2239  
**DATE** 12/05/2025  
**DUE DATE** 01/04/2026  
**TERMS** Net 30

DESCRIPTION	ACTIVITY	QTY	RATE	AMOUNT
Annual License Fee	Annual License Fee	7	600.00	4,200.00
Annual License Fee	Annual License Fee	2	828.00	1,656.00

Annual license fee for  
1/1/2026 - 12/31/2026  
9 buses

SUBTOTAL 5,856.00  
TAX 0.00  
TOTAL 5,856.00  
BALANCE DUE **\$5,856.00**



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Amy Wilcox, Superintendent  
Subject: Auditor RFP  
Date: 2/2/26

The District's current external audit services contract is approaching the end of its five-year term. In order to remain compliant with best practices and ensure continued independence and value, administration is bringing forward a Request for Proposals (RFP) for professional audit services.

The selected audit firm will be responsible for conducting the annual financial audit, including the single audit of federal programs, and providing related reporting and compliance services as required by state and federal regulations.

Administration has prepared the audit RFP, modeled after a successful bid used by another district, to streamline the process. The anticipated timeline is as follows:

- RFP released: January 26
- Proposals due: February 27
- Interviews (if needed): March 11–12
- Recommendation to the Board: March 16
- Audit work to begin: September
- Board approval of audit: October 19, 2026

The RFP will request pricing for each of the five audit years and include updated fiscal year information to ensure clarity and accuracy.

**Strategic Goal Alignment -**

**Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source:** General Fund

**Recommendation**

That the Board of Education approve to release the Audit Services RFP in order to solicit proposals and return to the Board with a recommended firm for approval.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent





**Hazel Park School District  
Request For Proposal**

***PROJECT: PROFESSIONAL AUDIT SERVICES***



## **BID PROPOSAL PACKET**

Hazel Park School District will receive sealed bid proposals until 3:00 PM, on Friday, February 27, 2026 for specified project.

Bid Opening Date

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**All bids must be submitted electronically to BidNet Direct and uploaded to:**

Website: [www.bidnetdirect.com](http://www.bidnetdirect.com) Re: Professional Audit Services

**Project will be presented to the Board of Education on:**

Date: February 6th, 2026

Interview (optional at District discretion) March 11 or March 12, 2026

Bids/ Recommendation presented to the Board of Education on:

Date: March 16th, 2026

**Location:** Ford Administrative Center  
1620 East Elza  
Hazel Park, Mi. 48030

Event: Board Meeting – Time: 6:00 PM

Questions should be addressed to:

All questions should be sent by the end of the day on Thursday, February 26, 2026 at 3:00 pm.

Monica Papasian, Assistant Superintendent of Business & Operations  
[monica.papasian@myhpsd.org](mailto:monica.papasian@myhpsd.org) 248-658-5200



## **SPECIFICATIONS**

**SCOPE OF WORK:** Hazel Park School District (the District) is soliciting proposals for professional audit services to establish a five-year contract beginning with an audit of the financial statements for the fiscal year ending June 30, 2026. The following Request for Proposal (RFP) is being provided to you for your consideration. To be considered for this engagement, your firm must meet the qualifications and satisfy the requirements set forth in this RFP.

### **SCOPE**

It is the intent of the District to award this audit proposal for a five (5) year period, beginning with an audit of the financial statements for the fiscal year ending June 30, 2026.

The audit specification should include:

- Audit of the District's Financial Report with Supplemental Information, including preparation of the financial section of the report
- Audit of the Single Audit Report in compliance with Uniform Guidance.
- End of Audit Report to the Board of Education including the Communication to those Charged with Governance (AU 260 letter).
- Preparation and filing of the Data Collection Form with the Federal Clearinghouse
- An annual compliance audit of bonded construction fund expenditures in accordance with the requirements of the applicable section of the Revised School Code
- Pre-audit Communication to Those Charged with Governance.
- Electronic filing of the comprehensive annual financial report, single audit report and AUC 260 letter /management letter with MDE.
- Audit procedures should follow auditing standards as promulgated by MDE, Michigan Department of Treasury, GASB, AICPA, and the U.S. General Accounting Office.

### **OTHER REQUIREMENTS**

- Personal presentation of the final reports to the Board of Education by an audit manager or partner of the firm.
- Provide advice in correcting errors and procedural shortcomings identified during the audit.

### **AUDIT PLAN**

The auditor will be required to use a comprehensive audit plan and, to the extent permissible, must be willing to review this plan with the District. The plan should cover the study and evaluation of the internal controls and the test of records to the extent necessary by the degree of such reliance. It is assumed that many of the tests will be conducted by a sampling of the records maintained in the files. It is understood that the auditor is responsible for the auditing procedures that in his or her professional judgment are considered necessary in the circumstances. Such judgments must consider the materiality of the audit area, the relation to specific standards and the relation to expressing an opinion on the statements as a whole. The District officials should be consulted when such judgments result in a disproportionate amount of effort being expended on a subject.



## **COMMUNICATION**

The auditor will maintain regular contact and meetings with District administrators and other personnel during the audit and throughout the year, including but not limited to:

- Engagement planning meeting
- Progress reports
- Closing review meeting
- Changes that would affect the reporting requirements
- Sharing of innovative methods and procedures that may warrant investigation and/or consideration
- Newsletters or other communications containing information to benefit the district
- Attend Board of Education meetings annually to review and present the audit reports and results of the audit.

## **AUDIT TIMELINE**

- Preliminary/interim audit work to commence at such time as mutually agreed upon (prior year's work performed June 28-29)
- Final audit fieldwork to commence in September 2026 at such time as mutually agreed upon (prior year's work performed September 11-22)
- Audit documents to be delivered to the District each year in order to meet audit deadlines set by the Michigan Department of Education.
- Public presentation of Financial Statements to the Board of Education during October Board Meeting scheduled for Monday, October 19, 2026

It is the intent to award this Request for Proposal at the March 16th, 2026, meeting of the Board of Education. After proposals are presented, evaluated, and approved by the Board of Education, a letter of award confirming acceptance will be sent to the selected firm. The contract in support of this award will be in the form of a signed audit engagement letter.

## **FIRM/AUDITOR QUALIFICATIONS**

- The firm is properly licensed for public practice as certified public accountants.
- The firm meets the independence and continuing professional education requirements of Government Auditing Standards-Standards for Audit of Governmental Organizations, Programs and Activities and functions and the 2011 revision published by the U.S. General Accounting Office.
- Please attach your firm's most recent Peer Review report. If the firm's most recent report was qualified, please disclose the reasons for the qualification.



- The firm will provide a profile of the professional responsible for the overall management of the audit. The auditor must be fully informed regarding generally accepted accounting principles and auditing procedures, including those in the development stages.
- The firm shall identify the audit manager, field supervisors and other staff who will work on the audit, including staff from other than the local office. Resumes including relevant experience and continuing education for the audit manager, field supervisor, and partner in charge of the engagement should be included with the proposal.
- The firm must maintain a sufficient number of professional staff in order to provide adequate technical expertise and depth.
- The firm and the partner assigned to the District must have considerable experience in auditing school districts within the State of Michigan.
- The auditor is expected to be familiar with the types of policies and procedures school districts follow.
- Assurance must be given that during the life of the engagement there will be some continuity in the assignment of audit staff. It is to the mutual interest of the District and the audit firm that there will not be dramatic changes in audit staff every year.
- The firm's professional staff must be trained specifically in auditing and accounting for school districts.
- The firm must be actively involved in school financial organizations on a local, county, state and national level.
- All assistants must be properly trained and supervised, and their work adequately planned.
- The firm must have an excellent reputation for service in school district auditing.

#### **NUMBERS OF COPIES OF AUDIT REPORTS**

The auditor shall furnish the District with fifteen (15) bound copies and an electronic version of the Comprehensive Annual Financial Statements, Independent Auditors' Report, Single Audit Report and Report to the Board of Education.

#### **REFERENCES**

The auditor shall furnish a complete and current client service listing for school district clients based in Michigan. The auditor shall identify school district clients with student populations under 5,000.

#### **ADDITIONAL DATA**

Please provide any additional information or data which you feel is relevant and may be helpful in the selection process such as references from current/past school district clients.

#### **DISTRICT INFORMATION**



For information regarding Hazel Park School District, its funds, revenue, expenditures and other relevant information, you can review the District's Annual Financial Report and Federal Awards Report available on-line [www.hazelparkschools.org](http://www.hazelparkschools.org) under the Transparency Reporting page.

## **EVALUATION AND SELECTION PROCESS**

Proposals will be evaluated with a strict emphasis on quality. The federal government has the authority to review the audit report and audit work papers to ascertain the quality of the audit. Furthermore, the citizens expect quality stewardship of all available resources. As such, the primary emphasis of procuring audit services will be the quality of technical factors of the audit firm. Attributes that will be analyzed include, but are not limited to:

- Number of Michigan school districts audited by office of proposing CPA firm
- Involvement in school-related organizations
- Training of personnel in governmental and federal grant auditing
- Firm school district resources available
- Quality of staff included in assignment
- Reference responses
- Maintenance of a secondary partner on the engagement
- Internal quality control procedures and external quality control reviews
- Ability to communicate audit results in an effective manner
- Ability to provide additional school-specific services to the district
- Reputation of the firm within the State of Michigan for service in school district auditing

After the technical qualities have been evaluated, cost and other considerations will be evaluated. Hazel Park School District may, at its option, elect to conduct oral presentations with selected bidders still under active consideration. Hazel Park School District is not required to hold such presentations and is not obligated to provide all bidders with such an opportunity. Once all factors have been evaluated, the audit firm that is deemed to be most qualified and best meets the District's criteria will be selected for recommendation to the Board of Education.



## **AUDIT PROPOSAL FORM**

Please include responses to the following questions in your bid proposal with any additional information you feel is necessary to help us evaluate your firm. **Proposals are due by 2:00 PM on Friday, February 27, 2026.**

### Qualifications

1. Location of the office that will be performing the audit for (school district)
2. Number of Michigan school district audits that your firm conducted in each of the last three years. Please attach a list of school districts.
3. Number of other governmental (fund accounting) audits your firm has conducted in each of the last two years.
4. Provide a list of your firm's involvement in school district-type organizations.
5. Please list specific school district audit training supplied to your staff in the last two years.
6. Number of total audit staff and number of audit staff with CPA certification. Do not include tax, consulting services or clerical personnel.
7. Number of staff as defined in the question above who were directly involved in a significant portion of the audit of a school district in the last two years.
8. Of your staff assigned in school audits, how many years of experience have they had performing school audits (total and with your firm).
9. What type of consultation do you provide to the school district at no additional cost on an annual and ongoing basis?
10. Provide a synopsis of other management consulting services available with the number of staff specifically assigned to each. List examples of studies you have done for various school districts.
11. Indicate other fee-based services that are available to your school district audit clients
12. List fees for each of the five years from Fiscal Year 2025-26 to Fiscal Year 2029-30 for:
  - a. Annual Financial Report
  - b. Single Audit
  - c. Bond Audit
  - d. New GASBs
  - e. Other – list with cost
13. Include five references with school district, contact name, and number.
14. Include any exceptions to specifications.

Addendum(s): Number(s): \_\_\_\_\_ Date(s): \_\_\_\_\_



My signature certifies that the Proposal as submitted complies with all terms and conditions as set forth in this Request For Proposal and the Contract, unless specifically enumerated as an exception as part of our Proposal.

I hereby certify that I am authorized to sign as a Representative for the firm.

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Attach additional pages if necessary for complete proposal.



## **CONDITIONS**

Information given in this Conditions section is peculiar to this project, necessary for the progress of the work, and shall be provided as described herein. Throughout this Conditions section, Hazel School District is referred to as the “Owner” and the successful bidder as the “Contractor.” All other parties involved and contracted by the Owner are referred to as the “Owner’s Representatives.”

### **Bidding and Contract Information**

1. The *Bid Proposal Packet* shall be filled in completely, giving all information called for herein. Should any bidder refuse to hold its bid firm for the required period or refuse to enter into a contract in accordance with the terms of its proposal, the Owner reserves the right to disqualify its bid and may consider this factor with respect to any future bids made by such bidder, and may refuse to consider same for that reason.
2. All pages and documents, and the information requested within the *Bid Proposal Packet* section, must be furnished completely in strict compliance with the bidding submittal requirements. The manner of submission is essential to permit prompt evaluation of all bids on a fair and uniform basis. Accordingly, the Owner reserves the right to declare as non-responsive, and reject, any bid which is incomplete or where material information requested is not furnished, or where indirect or incomplete answers or information is provided.
3. Bidders are cautioned that any alternative bid(s), unless specifically requested, or any changes, insertions, or omissions to the terms and conditions of these specifications, may be considered non-responsive, and at the option of the Owner, may result in rejection of the bid(s).
4. Any bid received at Hazel Park School District Central Office or through BidNet Direct designated herein, after the exact time specified for receipt, may not be considered.
5. The Owner reserves the right to postpone the bid opening for its own convenience.
6. Bidders shall fill in the number and date of each addendum on the *Bid Proposal Packet*.
7. Should a bidder find apparent discrepancies in, or omissions from, the bidding documents, or should it be in doubt as to their true meaning, or should it have any questions regarding any work or materials intended by the bidding documents, then such bidder, either Contractor or Subcontractor, shall immediately notify the Owner of such questions. The Owner will issue an addendum to all Contractors recorded in its office as being bidders for the specific project. It shall be the responsibility of the Contractors on record to provide all its Subcontractors with the information contained in these addenda.
8. THE OWNER RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS AND TO WAIVE INFORMALITIES AND MAJOR IRREGULARITIES IN BIDS RECEIVED.
9. THE OWNER RESERVES THE RIGHT TO WAIVE ANY INFORMATION IN THE BIDS, OR REJECT ANY OR ALL BIDS, IN WHOLE OR IN PART, SHOULD IT BE DEEMED IN ITS BEST INTEREST TO DO SO.
10. THE OWNER RESERVES THE RIGHT TO ACCEPT OR REJECT ANY/ALL BIDS, OR ANY PORTION THEREOF, AND TO ACCEPT ANY BID WHICH SHALL BEST SERVE THE DISTRICT.



**BID DISCLOSURE STATEMENT – FAMILIAL RELATIONSHIP**

Pursuant to MCL 380.1267, a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Hazel Park School District School Board or the Hazel Park School District Superintendent must be accompanied with the bid. **Bids without this disclosure statement will not be accepted.**

The members of the Hazel Park School District School Board are: Beverly Hinton, Deborah Lafromboise, Darrin Fox, Heidi Fortress, April Beaton, Nathan Becker, Monica Rattee

The Hazel Park School District Superintendent is: Amy Wilcox

€ The following are the familial relationships:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

€ There are none.

STATE OF MICHIGAN )  
 ) ss  
COUNTY OF \_\_\_\_\_)

The undersigned, authorized representative of bidder (insert name) \_\_\_\_\_  
does hereby acknowledge that bidder has read the foregoing disclosure statement and the  
statements herein contained are true.

\_\_\_\_\_  
Signature of Bidder Representative

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public, \_\_\_\_\_ County, Michigan



**CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT  
Michigan Public Act No. 517 of 2012**

The undersigned, the owner, or authorized officer of the below-named company (the "Company"), pursuant to the compliance certification requirement provided in the Hazel Park School District's Request For Proposal (the "RFP"), hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Company is awarded a contract by the Hazel Park School District as a result of the aforementioned RFP, the Company is not and will not become an "Iran Linked Business" at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Hazel Park School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

STATE OF MICHIGAN        )  
  ) ss  
COUNTY OF \_\_\_\_\_)

The undersigned, authorized representative of bidder (insert name) \_\_\_\_\_  
does hereby acknowledge that bidder has read the foregoing disclosure statement and the  
statements herein contained are true.

\_\_\_\_\_  
Signature of Bidder Representative

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public, \_\_\_\_\_ County, Michigan



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Amy Wilcox, Superintendent  
Subject: Metal Detectors (CEIA)  
Date: 2/2/2026

We respectfully request the approval for the acquisition of an additional metal detector to continue to enhance safety measures at Hazel Park Junior High School. This detector will be the same as those we currently utilize at the high school and will continue to be used daily within the school premises. Additionally, they will be utilized during sporting events with larger crowds to ensure a safe and secure environment for all attendees.

The implementation of metal detectors aligns with our ongoing commitment to prioritize the safety and well-being of our students, staff, and visitors. By proactively incorporating this technology, we aim to deter potential threats and swiftly identify any unauthorized items that may pose a risk to our school community.

We are prepared to support and manage these programs effectively and are eager to engage in further discussions as we continue to assess and refine our safety strategies. Your approval of this request would greatly contribute to ensuring a safer and continued secure environment for everyone associated with Hazel Park Junior High School.

- Detector \$18,741
- Stabilizer Plates: \$ 1,430
- Encapsulated NILECJ2B Test Piece \$ 254
- Service/Installation/ Labor \$3000
- Shipping \$300

**Strategic Goal Alignment**

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**Funding Source: Safety Fund**

**Recommendation**

The Board of Education approve the purchase of a metal detector at a cost not to exceed \$23,725, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent





To: Hazel Park Board of Education  
From: Amy Wilcox, Superintendent  
Subject: Thermographic Scan  
Date: February 2, 2026

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We are requesting approval of the proposal from True Vektor, Inc. to conduct district-wide thermographic roof scans at multiple Hazel Park Schools facilities as a proactive preventative maintenance measure.

True Vektor, Inc. is the company that previously performed thermographic scans for the district. Continuing to work with the same vendor allows for consistency in methodology, comparison of historical data, and more accurate assessment of changes or emerging issues over time.

Hazel Park Schools operates several buildings with large low-slope roofing systems. Proactively identifying moisture intrusion and roofing deficiencies is critical to extending roof life, prioritizing repairs, protecting district assets, and avoiding costly emergency replacements.

Thermographic scanning is a non-invasive diagnostic tool that uses infrared imaging to detect temperature differentials within roofing systems. These differentials often indicate trapped moisture beneath the roofing membrane—conditions that are not easily identified through visual inspection alone.

The scans will be completed once snow is no longer present on the roofs to ensure accurate results.

**Scope of Work:**

True Vektor, Inc. will perform thermographic inspections of low-slope roof areas totaling approximately 734,000 square feet at the following facilities:

- Hoover Elementary
- United Oaks Elementary
- Webb Elementary / Jardon
- Hazel Park Junior High
- Hazel Park High School
- Webster Early Childhood Center
- Edison School
- Advantage Alternative
- INVEST
- Longfellow

**Total Cost:** \$21,200

Inspections will be conducted primarily through aerial scanning, with limited follow-up as needed based on initial findings.



Upon completion, the district will receive a comprehensive report that includes:

- Infrared images and data collected during the inspection
- Identification of suspected moisture intrusion areas
- Professional observations regarding roof conditions at the time of inspection

The report will provide data-driven information to support maintenance planning and capital improvement decisions. No engineering or code compliance evaluations are included.

**Strategic Goal Statement**

Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source: Sinking Fund**

**Recommendation**

That the Board of Education approve the thermographic scans, at a cost not to exceed \$21,000, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent



True Vektor, Inc.  
2612 Champion Way  
Lansing, MI 48910  
(517) 862-9100

# Thermographic Scan Proposal

January 23, 2026

## OVERVIEW

This proposal is prepared for:

**Hazel Park Schools**  
**1620 E. Elza, Hazel Park, MI 48030**

The scope of the thermographic scans and report proposed is limited to the low-slope roof surface areas on the facilities listed below with an approximate total measurement of 734,000 sqft.

Hoover Elementary - 23720 Hoover Ave. (43,000 sqft.)

United Oaks Elementary - 1001 East Harry Ave. (40,000 sqft.)

Webb Elementary/Jardon - 2100 Woodward Heights Ave. (150,000 sqft.)

Hazel Park Junior High - 22770 Highland Ave. (90,000 sqft.)

Hazel Park High School - 23400 Hughes (180,000 sqft.)

Webster Early Childhood Center - 431 West Jarvis Ave. (65,000 sqft.)

Edison School - 1650 Mapledale (48,000 sqft.)

Advantage Alternative - 1620 East Elza Ave. (50,000 sqft.)

INVEST - 24131 S. Chrysler Dr. (35,000 sqft.)

Longfellow - 570 E Mapledale Ave (33,000 sqft.)

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## **DELIVERABLE REPORT**

The report to be produced is intended to present images and data collected during the inspection process and to a limited extent the inspector's opinion of the condition of the areas inspected. The findings are based on a specific time/scope in the unique conditions presented at the time of inspection. The inspection is limited to readily accessible systems or components of the property. Inspection on this property is intended to be primarily aerial with possible follow-up depending on the findings from the first inspection.

No guarantees are implied with respect to future deficiencies or conditions. No engineering, geological, design, environmental, biological, health related or code compliance evaluations of the property will be performed. The information in the report will be prepared exclusively for the named client and/or their authorized representative.

## **WHAT IS THERMOGRAPHY?**

Infrared thermography is the process of acquisition and analysis of thermal information from non-contact thermal imaging devices. The thermal information gathered by the imaging device is a combination of emitted and reflected thermal radiation. Ideal environmental conditions during an infrared thermal scan includes a roof clear of precipitation, wind speed of less than 15MPH and recent rainfall but not within a 24 hour period prior to the inspection.

On roofing systems the primary purpose of using this method is detection of unwanted water that has made its way past the moisture barrier of a roofing membrane. To identify these 'problem' areas we take advantage of the thermally conductive nature of water, recording apparent temperatures on the structure at or around sunset when the roofing membrane has begun to cool and the moisture therein still holds some heat. The temperature differential between the various elements observed allows us to identify issues a visual inspection is less likely to locate.

## **AGREEMENT**

The scope of work includes on-site thermographic inspection of the area defined in the 'Overview' section of this document and production of a report with findings from the inspection. Payment for services rendered (report of findings) is due net 60 days from the invoice date. The obligation to pay is absolute and is not conditional upon invoicee receiving payment from a third party. The following quoted price for services to be rendered can be considered firm for a period of 60 days from the date of this proposal.

**Total: \$21,200.00**

*Thank you for considering True Vektor for your thermography needs.*



**Hazel Park Public Schools**

The Infrared & Nuclear process is a non-destructive method of testing for wet insulation in your roof system. Our R.S.O., and certified Level III Thermographer will scan each roof section, indicate with marking paint which areas had a positive reading, and put together a detailed report with photos and drawing of your roofs.

The following pricing is to Infrared/Nuclear Scan the roofs. I will verify the wet areas with the Nuclear gauge to confirm that they are wet. Cores will not be taken unless requested. Cost is \$50 per core, and the roof data will be in the report.

1.) Hoover Elementary - 23720 Hoover Ave. (43,000 SF)	\$ 4,300.00
2.) United Oaks Elementary - 1001 East Harry Ave. (40,000 SF)	\$ 4,000.00
3.) Webb Elementary/Jardon - 2100 Woodward Heights Ave. (150,000 SF)	\$ 9,000.00
4.) Hazel Park Junior High - 22770 Highland Ave. (90,000 SF)	\$ 7,200.00
5.) Hazel Park High School - 23400 Hughes (180,000 SF)	\$10,800.00
6.) Webster Early Childhood Center - 431 West Jarvis Ave. (65,000 SF)	\$ 5,850.00
7.) Edison School - 1650 Mapledale (48,000 SF)	\$ 4,800.00
8.) Advantage Alternative - 1620 East Elza Ave. (50,000 SF)	\$ 5,000.00
9.) INVEST - 24131 S. Chrysler Dr. (35,000 SF)	\$ 3,500.00
10.) Longfellow - 570 E Mapledale Ave (33,000 SF)	\$ 3,300.00
<b>Grand Total</b>	<b>\$57,750.00</b>

**\*Total if all 10 schools are done together** **\$51,975.00**

\_\_\_\_\_  
 Customer Approval Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 PO #



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Amy Wilcox, Superintendent  
From: Bradley Wilkins, Director of Technology  
Subject: eRate Bid Recommendation  
Date: 2/2/26

I would like to request the Hazel Park Board of Education to approve the winning eRate bid to Delta Network Services. We received two bids for this year's proposal that was posted for the 28 days required. We have worked with Delta in the past and they know our system. I have also reviewed previous bids by them and the cost is in line with previous bids. Work cannot begin until April 1, 2026.

The bid was for replacing our 2 Core Switches that are at the end of life/support and a Firewall upgrade, as well as dual mobility controller upgrade.

2 Core switches for the district - 100% eRate eligible, except the NBD  
Core \$3360.00

2 dual Aruba Controllers & Aruba Central for 5 years - 100% eRate  
eligible, except the NBD Core \$3500.00

The total cost of the firewall upgrade is \$69,924.41, with 44% of the five-year subscription covered. Hazel Park Schools' portion of the cost for the firewall and five-year subscription is **\$39,157.67**.

**Strategic Goal Alignment -**

**Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Funding Source:** Sinking Fund as the rest is covered by eRate.

**Recommendation**

That the Board of Education approve the winning eRate bid to Delta Network Services at a cost not to exceed \$77,000.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent





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December 15, 2025

Hazel Park Public Schools  
Attn: Brad Wilkins  
1620 East Elza  
Hazel Park, MI 48030

**RE: 2026-27 Cat 2 Needs – ERATE RFP**

Dear Brad,

Thank you for giving Delta Network Services the opportunity to prepare an ERATE Technology Bid for Hazel Park Schools. Our proposal is competitively priced, complete in form, and provides the district with a solid, scalable, and feature-rich solution for the district’s diverse needs.

Delta is proposing a premium, enterprise class, network switching and wireless solution based on products and software from **Extreme Networks** and **Aruba Networks**. We are proposing an industry-leading firewall solution based on **Fortinet** products and technology.

We are a Diamond Level partner with Extreme, and a Gold Level partner with Aruba and Fortinet. Delta has many successful deployments of similar solutions and scope as the one planned at HPS, particularly in K12 environments.

We benefit from a strong relationship with the local manufacturer sales and technical teams and are widely recognized as their “go-to” partner in Michigan. This is due to our proven technical abilities, service focus, and our demonstrated track record for selling, installing, and supporting large, complex deployments throughout Michigan and areas of the Midwest.

All configuration and integration services required and proposed will be performed directly by Delta engineers, who are all highly experienced and certified in all of the proposed solution. Our technical staff has been directly trained by Extreme/Aruba/Fortinet and possesses extensive practical experience in deploying and supporting these solutions.

While certifications are important, our engineers also possess real-world, practical experience deploying large and complex networks to ensure a successful deployment. Our dedicated project manager will work closely with you and your team to deliver a quality project on time and within budget.

The majority of Delta’s business is project-based design and build, and our primary focus is to provide superior professional services and post-sales support to our customers. Delta has extensive experience and maintains a keen business focus on working with K12 and higher education customers, as well as state and local government. We highly encourage your team to contact any



Delta Network Services

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of our installed customers. We have provided you a small sampling of relevant references for you to contact at your convenience.

Should we be fortunate enough to earn your business, the following individuals are authorized to negotiate and sign a contract with your district:

- Michael McGregor – Managing Partner
- Dan Wheatley – Managing Partner
- John Zawacki – Managing Partner

If required, **Delta's SPIN number is 143027627.**

We thank you for your time and look forward to continuing a strong relationship with the district and members of your team. Please contact me directly with any questions regarding this proposal. My direct contact information is listed below.

Sincerely,

*Jennifer McGregor*

Jennifer McGregor

Director of Sales

Delta Network Services

[jennifer.mcgregor@delta-ns.com](mailto:jennifer.mcgregor@delta-ns.com)

c: 517-775-2601 | o: 248-409-0074



## Executive Summary

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Delta is a provider of truly converged IP network solutions, supporting voice, video, and data, over a secured wired or wireless infrastructure. We understand the technical requirements and interdependencies of these technologies, the need for precise interoperability, and the importance of expert post-sales support.

**Formed in 2001, Delta is an Oakland County-based technology integrator, with a primary emphasis on high-value solutions for the K12 environment.**

We have prepared a complete proposal response to the RFP for core switching, wireless enhancements, and cybersecurity firewalls. Our proposal is based on best-in-class technology solutions from **Extreme Networks, Aruba Networks and Fortinet, exactly as requested**, with all proposed technical services to be delivered directly by certified Delta engineers.

Delta has maintained a long-term outstanding partner status with Extreme, Fortinet and Aruba. We enjoy a strong partnership with their local sales and engineering teams and we have many successful reference accounts utilizing these technology solutions in environments such as the one planned at your district.

We highly encourage you to talk to our customers and references listed to gain a better understanding of their perception of Delta as an integration partner, and about our manufacturer partners' latest solution portfolios. You will hear about the ease of management of their acclaimed, new technology platforms, the solid performance, and of course, the cost savings and scale afforded by our solution.

As Hazel Park evaluates manufacturers and resellers to deliver a refresh of some of your outdated network infrastructure, it is critical you select technology partners that understand the education sector, deliver superior service, and have the proven technology to ensure ease of migration and simplified operations. **Delta, Extreme, Aruba, and Fortinet bring you that partnership and experience.**

Extreme and Aruba are seasoned leaders with over 20 years of expertise in the networking industry. They simplify and secure connectivity, providing effortless networking experiences that enhance student engagement and improve learning outcomes.

Recognized as leaders by Gartner and other industry analysts, Aruba Networks and Extreme Networks stand out as some of the only pure-play networking vendors in the industry.

Extreme and Aruba's primary focus on networking means they avoid the distractions their competitors face (firewalls, VoIP, cameras, etc), which leads to exceptional results and innovation.

**Fortinet** is a global leader in cybersecurity, earning a more than 50% global market share, and even higher for the EDU and SMB market, providing solutions in over 175 countries world-wide.



## Executive Summary

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### **Our Proposed Solutions**

Delta has proposed a base bid solution for the switch, wireless, and firewall requests, as well as multiple voluntary alternate solutions addressing firewall sizing and support term length.

**Base Bid – Network Switches:** We have proposed **Extreme Networks 5520-24X** core switches exactly as requested.

- 100% compatible with the district’s existing Extreme products and management tools, thus preserving all existing investments.
- We have utilized the Extreme 5520 Universal Switch portfolio, offering exceptional high performance and full interoperability.
- All switches are Layer 3 out of the box
- All switches run the XOS operating system, exactly the same as the switches currently being used by the district, which eliminates any need for a learning curve. This drastically reduces the time to implement and time to resolve any network switch problems encountered and any additional training costs.
- All switches include an LLW warranty, covering advanced hardware replacement and ALL software updates (minor and major).
- We have included supplementary, and optional, but highly recommended NBD replacement coverage for the core devices on a 5YR term as specified.
- Turnkey deployment services, including staging, configuration, installation, and a full documentation package upon completion, including applicable drawings.

**Base Bid – Wireless:** We have proposed (1) new Aruba 9240 wireless controller exactly as specified, along with necessary licensing and redundant power exactly as specified. This controller is 100% compatible with the district’s existing wireless infrastructure, thus preserving all previous investments in wireless technology **which no other vendor can do.**

We have also included quantity (347) Aruba Cloud Central licenses as specified. These licenses are 100% compatible with the district’s existing wireless infrastructure and provide a robust platform for management, visibility, historical data, and control of the Aruba wireless systems. Additionally, these licenses, and the controller, are 100% ERATE eligible. Our wireless solution is exactly as requested, and includes the products, licensing, AP mapping, white listing, and turnkey installation and configuration migration services.



## Executive Summary

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**Base Bid – Firewalls:** We have proposed a new Fortinet FG-701G bundle as our base solution as requested, but on a 3-year term to match the term length requested on the iBoss solution option. This bundle and our services include:

- Fortinet 701G firewall appliance. This appliance provides 4 x 25G SFP28 slots, 4 x 10GE SFP+ slots, 16 X 1G SFP slots, 8 x 5G BASE-T RJ45 ports, 2 x RJ45 ports (Incl. HA 2.5G and MGMT 1G), SPU NP7 and CP10 hardware accelerated, 960GB onboard SSD storage, dual AC power supplies.
- 26 Gbps total threat protection
- Included in this bundle is SOCaaS (Security Operations Center as a Service), and cloud-based FortiAnalyzer (FAZ) for 12 months at no additional charge)
- A 3YR FortiGuard Subscription to the full Unified Threat Protection (UTP) suite of protection. UTP includes web content filtering, video content filtering, anti-spam, IPS Service & advanced malware protection (AMP - anti-virus, mobile malware, botnet, CDR, virus protection outbreak and FortiSandbox cloud service)
- 3YRS Premium 24x7 TAC support
- \*\*\*12 months of SOCaaS and 12 months of cloud-based FortiAnalyzer (FAZ)
- Policy/configuration review and transfer to new platform
- System review and best practices review, recommendations and implementation
- Turnkey deployment
- Complete system documentation including any applicable drawings

**Voluntary Alternates – Firewalls:** Based on the cloud-based iBoss firewall request, we have provided optional pricing on several different models, as well as term length, for the district’s consideration. We feel that each of these premise-based, permanently owned solutions are superior to the iBoss or any other cloud-based offering:

1. **Voluntary Alternate #1** – this is exactly the same as our base bid firewall solution, but instead of the 701G, this alternate uses a 601F hardware appliance. This platform provides 10.5 Gbps of total threat protection at a price reduction from base bid on a 3YR term.
2. **Voluntary Alternate #2** – this is exactly the same as our base bid firewall solution, but instead of the 701G, this alternate uses a 201G hardware appliance. This platform provides 6 Gbps of total threat protection at a price reduction from base bid on a 3YR term. We feel that this is slightly undersized for the district’s needs and is not our recommended platform. We prefer the 701G (like most Oakland County districts), or the 601F. We are only offering this as a possible solution for good price savings.
3. **Voluntary Alternate #3** – Same as base bid 701G solution, but with 5YRS of support and subscription



## Executive Summary

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4. **Voluntary Alternate #4** – Same as our VA#1 601F solution, but with 5YRS of support and subscription
5. **Voluntary Alternate #5** – Same as base bid 201G solution, but with 5YRS of support and subscription

Because the RFP includes a cloud-based firewall solution, we are compelled to offer our thoughts on the merits of premise versus cloud approaches. While we understand and appreciate the apparent benefits of a cloud approach, there are numerous pitfalls and disadvantages to the cloud for cybersecurity services. **Fortinet has a cloud solution as well, but we don't feel that it fits a K12 environment and we have declined to offer it.**

### **Cloud firewall (iBoss) Deficiencies:**

Using a cloud firewall has several potential downsides, including relinquishing control of security assets to a third-party vendor, potential for unpredictable latency or downtime, and challenges with complexity and policy management across hybrid or multi-cloud environments.

### **Key Disadvantages**

- **Loss of Control:** The greatest risk is losing direct control over critical security assets like encryption keys, passwords, and specific policies. You rely entirely on the provider's security practices, which may not align perfectly with your internal requirements.
- **Performance Impacts (Latency):** Because traffic must pass through the cloud service provider's network, it can introduce unpredictable latency or affect overall network performance, especially if the provider's resources are shared among many clients and one experiences a high load. *Performance is guaranteed with the on-premise solutions we have recommended.*
- **Dependence on Vendor Availability and Reliability:** You are dependent on the cloud provider's service availability. Any service outage or technical issue on their end could leave your organization exposed to threats or cause significant business disruption.
- **Complexity and Misconfiguration Risks:** Managing firewall rules across different cloud platforms (AWS, Azure, Google Cloud) or hybrid cloud deployments can be complex. Inconsistencies or overlooked settings (misconfigurations) are a leading cause of data breaches, and a lack of unified visibility can make these errors hard to spot.
- **Limited Customization:** Cloud firewalls, particularly Firewall-as-a-Service (FWaaS) offerings, may have limited customization options compared to on-premises hardware, which might not meet the unique security needs of every organization.
- **Data Privacy and Compliance Concerns:** Sending sensitive network traffic through a third party's servers can raise data privacy and confidentiality concerns, as data sovereignty regulations may require data to remain within specific geographic boundaries.
- **Difficulty with Internal Network Security:** Cloud services are primarily designed to manage North-South traffic (in and out of your network). They are not as effective or



## Executive Summary

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feasible for inspecting high volumes of East-West traffic (internal network communication between different segments or workloads), which is crucial for defending against advanced persistent threats. **This is incredibly important. Separating traffic between internal segments is industry best practice. Any and all traffic between the district’s users and protected segments like servers, storage and backup systems are “east-west”.**

- **Vendor Lock-in and Migration Complexity:** If your service provider goes out of business or you decide to switch providers, migrating your existing configuration to a new platform can be a costly, disruptive, and complicated process.

### Long-Term Solution Value

The solution we have proposed addresses these important issues and represents what we believe is the highest value solution to your district. Factors that we believe contribute to our long-term value proposition include the following:

#### 1. Solution Suitability

The technology proposed and design recommended must be closely suited to the needs of your district. It has to be sized correctly, be highly reliable and provide all the functionality required for district users. Everything else is moot if this first requirement isn’t met. Our solution:

- Exactly meets the technical requirements as specified in the RFP documents.
- Has been successfully implemented by Delta for many K12 customers
- Incorporates significant features for high reliability, redundancy, and capacity to scale for future needs of power and bandwidth.
- Includes turnkey deployment services, training, and local post sales support

#### 2. CapEx

We understand that a significant component of TCO and high value is the initial capital expenditure. We have made great efforts to ensure that our pricing for equipment and services is very aggressive and extremely competitive.

Additionally, our solution makes use of the existing investment the district has made in the Aruba/Extreme/Fortinet technology and management tools. Our solution also leverages the existing investments in technology, training, and management the district has made in their solutions that directly apply to the solution we’ve proposed herein.



## Executive Summary

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### 3. OpEx

Ongoing, operational expenses are also important. We have given careful consideration of minimizing these maintenance and support costs and included them in our proposal for the support and subscription term required.

- Lifetime Warranty and advanced hardware replacement at no charge for all switches proposed.
- Our base bid switch and wireless solution use the same license structure and tools the district already owns to continue to manage the new wireless environment.

## Delta's Technical Qualifications

### 1. Delta is K-12 focused

We specifically research, evaluate and test products and solutions just for K12. Solutions with high performance, work solidly, are easy to manage, and scalable for long lifecycles and high value to your district.

- We hold multiple, statewide REMC contracts for networking products. This provides competitively priced, hassle-free purchase opportunities for future ancillary needs.
- We are a long-term contributor at both the MAEDS and MACUL conferences
- We maintain excellent relationships with the K12 consulting community
- We are well versed in bond projects and AIA contracts associated with K12 and are one of the leading ERATE providers in Michigan.

### 2. Project Experience

Delta brings a wealth of experience in performing multi-site deployments and our understanding of working in an education environment. We have deployed some of the largest Extreme, Aruba, and Fortinet installations in Michigan over the past two decades. Many of our engineers and project managers have 20 years or more of networking experience. We are confident that no one else can tie all these technologies together as seamlessly, and with as little impact on your users.

*Delta also has extensive experience supporting Hazel Park's current network, having deployed and supported the Aruba wireless system, Extreme switches, and Fortinet cybersecurity firewall systems in use today. We understand HPPS network, your processes, staff, and facilities, which allow us to provide quicker and more efficient deployment and troubleshooting services over our competitor capabilities.*



## Executive Summary

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### 3. Technical Qualifications

Delta engineers and technicians are highly qualified to perform the work involved with this project or to lend assistance. We have at least 6 engineers certified in Extreme and Aruba solutions, and several others for the Fortinet solution, each with significant experience in designing, installing, and supporting these projects, including experts in WiFi technology, switching, user/device authentication, and policy management design.

### 4. Proven Track Record

Our entire business is based on providing competitively priced solutions backed by expert support services. **We have a 25-year proven record of success with the technologies which make up our base bid.** Many of these services we offer have been provided to Hazel Park over the past 15+ years in support of the district's switching and secure wireless systems.

We have implemented similar solutions for many other customers and we take great pride in providing superior customer service throughout the project lifecycle and beyond. *We strongly encourage your team to contact our reference accounts. Additional references available upon request.*

## Summary

In conclusion, we are confident that after a thorough review, Hazel Park Public Schools will find Delta's combination of broad experience, focused expertise, competitive pricing, past performance, and complete solution to be your best value.

Thank you for your consideration and we look forward to working with you on this exciting and important infrastructure project.





**Hazel Park Schools - Wireless Infrastructure Enhancements**

Dual, Aruba 9240 Centralized Controllers w/5YR FC Support

Cloud Central cloud mgmt & support, 5YR term

All items 100% ERATE eligible except the NBD controller support

Turkey deployment services

Qty	Part#	Product Name	Description	Unit Sell	Ext Sell	Install Sell	SVR Maintenance Unit Sell	SVR Maintenance Ext Sell
1	R7H95A	R7H95A	HPE Aruba Networking 9240 (US) 4xSP28 1 Expansion Slot Campus Gateway	12,538.10	\$ 12,538.10	\$ 4,800.00		
1	R7I63A	R7I63A	HPE Aruba Networking PSU-550-AC 550W AC Power Supply	273.98	\$ 273.98			
2	JW124A	JW124A	PC-AC-NA 125/10A 18m C13 to NEMA 5-15P (NA) AC Power Cord	3.04	\$ 6.08			
1	S0V03AAE	S0V03AAE	92XX Gateway WLAN Advanced 5y Sub E-STU	7,086.60	\$ 7,086.60			
0	S0V06AAE	S0V06AAE	92XX Gateway WLAN Advanced-Spec 5y Sub E-STU	9,425.25	\$ -			
2	Delta-19150D	Delta-19150D	HPE Aruba Networking compatible 10G SFP+ LC SR 300m OM3 MMF Transceiver	165.00	\$ 330.00			
2	FIBER-OM4-LCC-10M	OM4 Patch, 10M	OM4 Multimode - 10G, 50/125um, LC/LC, Duplex, Aruba, 10M Fiber Patch Cable	42.00	\$ 84.00			
1	H94CLE	5Y FC NBD Excl E/R 9240 in Central Mode	Aruba 5Y FC NBD Excl EDU/R 9240 Gateway SVC [for R7H95A] Central Mode				\$ 3,494.00	\$ 3,494.00
347	Q9V60AAE	Q9V60AAE	Aruba Cloud Central, 5 YR License, 100% ERATE eligible			\$ 5,600.00	\$ 227.25	\$ 78,855.75
<b>357</b>								
					\$ 20,318.76	\$ 10,400.00		\$ 82,349.75
			<b>Sell Price</b>					
			Hardware		\$ 20,318.76			
			Installation		\$ 10,400.00			
			Subscriptions & SVR Support		\$ 82,349.75			
			Freight		\$ 90.00			
			<b>Total =</b>		\$ 113,158.51			
			Optional PUM bond		\$ 1,290.01			





## References

### **Clarkston Community Schools**

Clarkston, MI

Mr. Jason Hovanec

[jdhovanec@clarkston.k12.mi.us](mailto:jdhovanec@clarkston.k12.mi.us)

(248) 623-5433

Delta has provided a series of district-wide infrastructure refresh deployments consisting of **Extreme Networks** switches, **Extreme Network** wireless, **Fortinet** firewall and content filtering solutions, and **datacenter** server and backup solutions, along with ongoing support services.

### **Lincoln Park Public Schools**

Lincoln Park, MI

Mr. Ken Jacobs

[ken.jacobs@lpps.info](mailto:ken.jacobs@lpps.info)

(313) 389-1422

Delta has provided an **Aruba Networks** WLAN mobility solution, **Fortinet** firewall systems, **Extreme Networks** wired switching infrastructure for all District facilities, as well as **Dell** data center, servers/storage, **Hanwha** IP security cameras, and **ExacqVision** VMS systems.

### **Rochester Community Schools**

Rochester, MI

Ms. Paul Tranchida

[ptranchida@rochester.k12.mi.us](mailto:ptranchida@rochester.k12.mi.us)

(248) 726-3049

Delta has provided an **Extreme Networks** switching infrastructure, a **Fortinet** security fabric solution, and a high-density deployment of **Aruba Networks** WLAN mobility solutions, including ClearPass policy management, advanced guest services and device onboarding solutions.

Delta provided a district-wide VoIP phone and unified communications system using products and software from **Mitel (ShoreTel)**, and **Extreme Networks** network switch infrastructure, a **Fortinet** firewall system, turnkey deployment services, and ongoing support.

## Sample Bid Evaluation Matrix

FACTOR	POINTS AVAILABLE	Delta Network	CDW/iBoss	
Price of the eligible products and services	50*	40	30	
Prior experience with the vendor	25	25	10	
Prices for ineligible services and products	15	10	0	
Local or in-state vendor	10	10	5	
<b>TOTAL</b>	<b>100</b>	<b>85</b>	<b>45</b>	

\*This number must be higher than all other numbers in the same column.

### List of Disqualified Bidders

- None

### Important things to note about this sample:

The price of the eligible products and services must be the most heavily weighted factor. This means that it must have the highest number of “Points Available.” In this sample, the vendors could score up to 50 points for the price of eligible services factor (more than any other single factor).

The applicant rated the vendors on how well they met each factor. Then, they totaled the vendors’ point values for all factors.

Delta Network Services, with a total of **85** points, is the winning bidder in this matrix because they have the highest total number of points.

There were no disqualified bidders.

For more information on constructing a bid evaluation, visit the USAC website at:

<https://www.usac.org/e-rate/applicant-process/selecting-service-providers/how-to-construct-an-evaluation/>



**Form 470#  
260007706**

**Hazel Park School**

**Deadline: December 29, 2025**

**Funding Year 2025-2026**

**Digital Copy**

**CDW Government LLC  
230 N. Milwaukee Ave.  
Vernon Hills, IL 60061**



**December 29, 2025**

Hazel Park School  
1620 E. Elza Road  
Hazel Park , MI, 48030

**RE: CDW Government's Response to Hazel Park School 's, 470# 260007706**

Dear Bradley Wilkins,

Hazel Park School is seeking to identify a reliable and experienced IT partner capable of managing your E-Rate initiative. Our response demonstrates CDW Government's unique ability to contribute to the overall success of this initiative.

CDW Government LLC (CDW•G) is a global systems integrator, impacting 75 million students across 34 countries. With over 30 years of experience, we are a trusted partner to more than 15,000 school districts nationwide. Benefits of partnering with us include:

- **History of Success:** CDW•G is the leading Value Added Reseller E-Rate provider, participating in the program since 1998. To date we have managed more than 20,816 E-Rate projects for schools and libraries nationwide.
- **Strong Partnerships:** We maintain strong relationships with more than 1,000 vendor partners (OEMs), including leading networking OEMs well-versed in Internal Connections, to provide you with the best products, services, and support.
- **E-Rate Expertise:** Our dedicated in-house technical experts and E-Rate specialists ensure contract compliance, expert handling of the program's specialized invoicing processes, and ongoing consultation.
- **Personalized Support:** Your highly trained and experienced account team includes **KiAundre Garland**, who serves as your primary point of contact, and is responsible for coordinating all your needs.

We thank you for the opportunity to participate in the 470-response process. Please contact your Senior Account Manager, **KiAundre Garland**, at **(312) 705-8930** or **kiaugar@cdwg.com** with any questions.

Sincerely,

A handwritten signature in black ink that reads "Justin Schwier". The signature is fluid and cursive, with the first name being more prominent.

Justin Schwier  
Manager, Proposals  
CDW Government LLC

# Pricing Offer and E-Rate Purchase Agreement

Upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to [kiaugar@cdwg.com](mailto:kiaugar@cdwg.com) and [470award@cdwg.com](mailto:470award@cdwg.com).

This E-Rate Customer Purchase Agreement (this “Agreement”) is entered into the date the contract is signed, and effective on April 1, 2026 (“Effective Date”) and is made by and between CDW Government LLC an Illinois limited liability corporation with an office at 230 N. Milwaukee Ave., Vernon Hills, Illinois 60061 (“Seller”), and Hazel Park School a non-profit school or library eligible for Universal Service funding, as defined below.

<b>E-Rate Contract Number</b>	156740	<b>Spin #</b>	143005588
<b>E-Rate Funding Year</b>	2026	<b>FCC Registration #</b>	0012123287
<b>Customer</b>	Hazel Park School 1620 E. Elza Road Hazel Park , MI, 48030	<b>Seller</b>	CDW Government LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061
<b>Effective Date</b>	April 1, 2026	<b>Quoted Items (see Exhibit I)</b>	<b>470# 260007706</b>

#### 1. TERMS AND CONDITIONS

All orders submitted to Seller by Customer for Products under this Agreement are subject to the terms and conditions on Seller’s website at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html> (the “Sales and Service Projects”), unless otherwise stated herein.

#### 2. NON-ASSIGNABILITY AGREEMENT

Customer shall not assign or otherwise transfer its rights or delegate its obligations under this Agreement without Seller’s advance written consent. Any attempted assignment, transfer or delegation without such consent shall be void.

The term of this Agreement shall commence on April 1, 2026 (“Effective Date”) and be valid through the later of the Funding Year 2026 or 9/30/2027.

- i. Seller may terminate this Agreement at any time for any reason upon thirty (30) days prior written notice to the Customer.
- ii. Customer may terminate this Agreement or withdraw an order upon written notice to Seller if: (a) funds are not appropriated to Customer under this program, or (b) Customer’s School Board rejects this Agreement (“Termination Notice”). In the event that Customer terminates this Agreement due to non-appropriation of funds, or termination for convenience, then Seller may immediately cease performance. However, the Customer shall remain liable for any Products that have shipped or services, already provided, or have been subscribed or purchased prior to Seller’s receipt of the Termination Notice. Customer shall also be responsible for any of Seller’s out-of-pocket costs arising as a result of any such termination.
- iii. In the event Customer receives an extension of funding from SLP, Customer will notify Seller in writing and the parties may agree to execute an amendment to extend this Agreement.

#### 3. GOVERNING LAW

This Agreement will be governed by the laws of MI, without regard to conflicts of law rules. Any litigation will be brought exclusively in a federal or state court located in the state or commonwealth where Customer’s location identified above, and the parties consent to the jurisdiction of the federal and state courts located therein, submit to the jurisdiction thereof. The parties further consent to the exercise of personal jurisdiction.

#### 4. PURCHASE AUTHORIZATIONS

**A. E-Rate Status**

- i. Customer represents and warrants that it qualifies as eligible under the SLP to receive E-Rate funding.
- ii. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THIS AGREEMENT, WHEN EXECUTED, CONSTITUTES A CONTRACT AS REQUIRED BY FCC.

**B. E-Rate Purchases**

- i. Customer represents and warrants that all purchases made under this Agreement shall be for its own use and that it is eligible to receive E-Rate funding as specified by USAC.
- ii. IN ACCORDANCE WITH FCC REQUIREMENTS, THE CUSTOMER SHALL SUBMIT A COMPLETED AND SIGNED FCC FORM 486 TO USAC The Form 486 shall be approved by USAC prior to order placement with Seller. See Payment Terms for details.

**5. ORDERING AND ASSISTANCE****A. Ordering**

Purchase orders shall be submitted through electronic means (email, electronic data interchange (EDI), etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

**B. Other Requirements**

- i. All purchase orders shall include 1) a contact name; 2) phone number; 3) purchase order number; 4) CDW Part Number and OEM Part Number; 5) Product description; 6) original and discounted Product price 7) percentage Customer owes and percentage SLP owes (if applicable) 8) ship to location; 9) bill to location; 10) BEAR or SPI Order; and 11) FCC Form 471 and Funding Request Number (FRN) number for each part number. SEPARATE PURCHASE ORDERS SHALL BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS SHALL BE SUBJECT TO ACCEPTANCE BY SELLER.
- ii. If the Customer is unable to commit the full purchase order amount, any balance remaining that was not funded or approved for payment by USAC will be the responsibility of the Customer. The Customer must add the following language to its purchase order:  
  
"The total cost of this purchase order is \$\_\_\_\_\_. The E-Rate portion is \$\_\_\_\_\_, and is committed by USAC. If there is any reduction or denial of payment with the E-Rate portion, Hazel Park School accepts full responsibility for the cost of this purchase, \$\_\_\_\_\_."
- iii. Should Customer choose to add Product or make substitutions to the Products originally sought, following USAC's funding decision, Customer agrees it will be responsible for the amounts owed for the added or substituted Products in excess of its committed funding from USAC.
- iv. Customer must complete installation of Products ordered pursuant to this Agreement within thirty (30) days of delivery. In the event Customer, or a third party hired by Customer to complete the installation, fails to install the Products within the timeframe provided herein, the Parties acknowledge and agree that Customer will begin to accrue interest on the amounts owed for such Products in an amount of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law.

**C. Assistance with Order**

- i. Customer may call 1-800-328-4239 to get assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are inconsistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall not be valid, are considered null and void and shall not be applicable to or binding on Seller.

- ii. FOR PRODUCTS WHICH ARE DISCONTINUED AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BY SELLER BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO OFFER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE, IF AVAILABLE, UPON SLP'S APPROVAL OF THE PRODUCT SUBSTITUTION. ANY INCREASE IN PRICE THAT CANNOT BE ABSORBED BY THE SELLER WILL BE THE RESPONSIBILITY OF Hazel Park School .

## 6. PRICE AND PAYMENT TERMS

- i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller's opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.
- ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable laws and regulations.

### A. Price

The Price shall be as set forth on the Customer's quote from Seller and which is in the form attached hereto as Exhibit I, and as amended from time to time. All prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer.

### Payment Terms

- i. All payments, regardless of method, shall be submitted to "Accounts Receivable," please contact your account manager for payment method options.
- ii. CUSTOMER MAY EITHER WAIT TO PLACE AN ORDER PRIOR TO OR AFTER RECEIPT OF ITS FCDL. IN THE EVENT THAT CUSTOMER PLACES AN ORDER PRIOR TO RECEIPT OF THE FCDL, CUSTOMER SHALL BE RESPONSIBLE FOR PAYMENT OF THE ENTIRE PURCHASE PRICE WITHOUT REGARD TO SLP FUNDING.
- iii. Customer must choose one of the following payment methods. However, Customers that choose to order Products prior to receiving their FCDL must follow the BEAR payment method.



#### Form 474 Service Provider Invoice (SPI) Method

Seller will invoice the Customer for the Product price, as set forth on the Product quote, net of the FCDL amount. Customer shall be responsible for making payment within thirty (30) days from date of invoice. There must be an approved FCC Form 486 prior to placing the SPI order.



#### Form 472 Billed Entity Applicant Reimbursement (BEAR) Method

Seller will invoice Customer, upon Product shipment, for the total purchase price without regard to any SLP funding applied to that purchase price for the Products. Customer shall pay the invoiced amount within thirty (30) days from the date of invoice.

- iv. Seller accepts BEAR orders beginning April 1 before the beginning of the Funding Year. Seller accepts SPI orders beginning July 1 of the Funding Year when Customer has received its FCDL and completed the FCC Form 486, Seller DOES NOT accept SPI orders before July 1 of the Funding Year, or prior to the Form 486 approval by USAC.

## 7. NOTICES

All notices and other communications required or permitted under this Agreement shall be served in person or sent by U.S. mail, Federal Express, or equivalent carrier to the party's address listed above

## 8. GENERAL

If any term or provision herein is determined to be illegal or unenforceable, the validity or enforceability of the remainder of the terms or provisions herein will remain in full force and effect.

**9. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between Seller and Customer and supersedes and replaces any and all previous and contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding transactions hereunder. No provision of this Agreement may be waived or modified except by an amendment signed by an authorized representative of each party.

**10. DOCUMENT RETENTION**

All documents related to this Agreement will be kept on file by both parties for a period of ten (10) years after the project completion in accordance with the rules of the SLP.

**11. DEFINITIONS**

As used in the Agreement, the following terms shall have the meanings set forth below:

- A. "Universal Service Administrative Co." or "USAC" – The not-for-profit organization designated by the U.S. Federal Communications Commission ("FCC") to administer and ensure compliance with the Universal Services Fund.
- B. "SLP" - The Schools and Libraries Program of the Universal Service Fund, which includes the E-Rate Program and that is administered by USAC under the direction of the FCC.
- C. "E-Rate" – The education rate funding program that is a part of SLP that provides discounts to keep students and library patrons connected to broadband and voice services and which is one of the programs that form the Universal Service Program.
- D. "Funding Commitment Decision Letter" or "FCDL" – A letter that a Customer receives from USAC which indicates the applicable discount amount for a specific funding year.
- E. "Products" – E-Rate eligible products or services that include computer related hardware but are not limited to caching servers, routers, switches, wireless access points, installation, and warranty maintenance and other items which are eligible for E-Rate discounts in accordance with the rules issued by USAC.
- F. "Funding Year" – The specific calendar period, as defined by the SLP, during which the Customer is approved for funding or discounts on Products. FY 2026 is in reference to the program year.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

**CDW Government LLC**

**Hazel Park School**

\_\_\_\_\_  
*(Authorized Signature)*

\_\_\_\_\_  
*(Authorized Signature)*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Printed Name*

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\* Upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to [kiaugar@cdwg.com](mailto:kiaugar@cdwg.com) and [470award@cdwg.com](mailto:470award@cdwg.com)**

## Exhibit I – Pricing Offer

**Please note:** USAC and the FCC makes the final determination on the eligibility of products. Final eligibility of any component (and the E-Rate service category in which discounts should be requested) will be determined by technical configuration (use), installation location, user population served, cost-effectiveness, and other E-Rate regulatory requirements.



Thank you for choosing CDW. We have received your quote.

# QUOTE CONFIRMATION

**BRAD WILKINS,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at <https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html>

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PSFP874	12/22/2025	FY26 - 3YR	8006634	<b>\$65,578.00</b>

**IMPORTANT - PLEASE READ**

**Special Instructions:** TERM: 36-MONTHS

**QUOTE DETAILS**

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">IBOSS FWAAS CLD STOR+RPRT 1500GB 3Y</a> Mfg. Part#: IB-1500GBCS-FWAAS-EDU-3YR Electronic distribution - NO MEDIA Contract: MARKET	1	7774087	\$10,423.00	\$10,423.00
<a href="#">IBOSS ADV FWAAS EDU BNDL+SUP 3Y</a> Mfg. Part#: IB-ZT-ADVANCED-FWAAS-3Y Electronic distribution - NO MEDIA Contract: MARKET	3200	7774089	\$13.65	\$43,680.00
<a href="#">IBOSS CONTENT FILTER ADD-ON F FWAAS</a> Mfg. Part#: IBOSCNTNTFILTRNGADDONFWAAS3Y Electronic distribution - NO MEDIA Contract: MARKET	3200	9027928	\$2.65	\$8,480.00
<a href="#">NEW ITEM</a> Mfg. Part#: NEW-ITEM 14700-FWaaS-PROSERVICES iboss FWaaS Implementation Services Contract: MARKET	1	NEW-ITEM	\$2,995.00	\$2,995.00

unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

<b>SUBTOTAL</b>	\$65,578.00
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$65,578.00</b>

<b>PURCHASER BILLING INFO</b>	<b>DELIVER TO</b>
<b>Billing Address:</b> HAZEL PARK SCHOOL ACCOUNTS PAYABLE 1620 E ELZA AVE HAZEL PARK, MI 48030-2358 <b>Phone:</b> (248) 542-3910 <b>Payment Terms:</b> ERATE QUOTES ONLY	<b>Shipping Address:</b> HAZEL PARK SCHOOLS TECHNOLOGY DEPARTMENT 1620 E ELZA AVE HAZEL PARK, MI 48030-2358 <b>Shipping Method:</b>
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



### Sales Contact Info

**KiAundre Garland** | (877) 765-2924 | [kiaugar@cdwg.com](mailto:kiaugar@cdwg.com)

### Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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Thank you for choosing CDW. We have received your quote.

Hardware    Software    Services    IT Solutions    Brands    Research Hub

# QUOTE CONFIRMATION

**BRAD WILKINS,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

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This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at <https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html>

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PSFQ041	12/22/2025	FY26 - 5YR	8006634	<b>\$90,105.00</b>

**IMPORTANT - PLEASE READ**

**Special Instructions:** TERM: 60-Months

**QUOTE DETAILS**

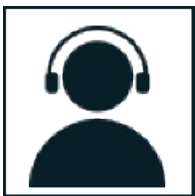
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<b>NEW ITEM</b> Mfg. Part#: NEW-ITEM 14700-FWaaS-PROSERVICES iboss FWaaS Implementation Services Contract: Standard Pricing	1	NEW-ITEM	\$2,995.00	\$2,995.00
<b>NEW ITEM</b> Mfg. Part#: NEW-ITEM IB-1500GBCS-FWaaSSEDU-5YR iboss FWaaS (Includes Cloud Storage & Reporting - 1500 GB - 5YR) **Required subscription for iboss FwaaS Zero Trust Subscription Packages Contract: Standard Pricing	1	NEW-ITEM	\$14,630.00	\$14,630.00
<b>IBOSS CONTENT FILTER ADD F FWAAS 5Y</b> Mfg. Part#: IBOSSCNTNTFILTRNGADDONFWAAS5Y Electronic distribution - NO MEDIA Contract: MARKET	3200	9037104	\$3.25	\$10,400.00
<b>IBOSS CMPLT FWAAS EDU BUNDLE 5Y</b> Mfg. Part#: IB-ZT-ADVANCED-FWAAS-5Y Electronic distribution - NO MEDIA Contract: MARKET	3200	7820621	\$19.40	\$62,080.00
	<b>218</b>			

These services are considered Third Party Services, and this purchase is subject to CDW's [Third Party Cloud Services Terms and Conditions](#), unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

<b>SUBTOTAL</b>	\$90,105.00
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$90,105.00</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> HAZEL PARK SCHOOL ACCOUNTS PAYABLE 1620 E ELZA AVE HAZEL PARK, MI 48030-2358 <b>Phone:</b> (248) 542-3910 <b>Payment Terms:</b> ERATE QUOTES ONLY	<b>Shipping Address:</b> HAZEL PARK SCHOOLS TECHNOLOGY DEPARTMENT 1620 E ELZA AVE HAZEL PARK, MI 48030-2358 <b>Shipping Method:</b>
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



### Sales Contact Info

**KiAundre Garland** | (877) 765-2924 | [kiaugar@cdwg.com](mailto:kiaugar@cdwg.com)

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
<b>\$90,105.00</b>	<b>\$2,582.41/Month</b>	<b>\$90,105.00</b>	<b>\$2,952.74/Month</b>

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

## Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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# CDW Government Overview

**Quick Facts**

**Vernon Hills, IL**  
U.S. Headquarters

**\$21B**  
2024 Annual Net Sales

**15,100**  
Coworkers

**250,000+**  
Customers

**205**  
Fortune 500 Ranking

**#5**  
CRN's Solution Provider 500 List

CDW Government LLC (CDW•G) is the wholly owned subsidiary of CDW LLC, a leading multi-brand technology solutions provider to corporate and public sector customers in the U.S., U.K., and Canada.

Founded in 1984, CDW currently employs 15,100 coworkers worldwide. Our broad array of offerings ranges from discrete hardware and software products to integrated IT solutions. Our sales and service delivery teams are organized by segment and geographic regions. We have an expansive network of offices near major cities and a large team of customer-facing coworkers - including field sellers, technology specialists, and advanced delivery engineers - across the country.

CDW’s sustainable growth and continued financial stability – growing from \$4 billion net sales in 2001, to \$21 billion in 2024 - serve to assure Hazel Park School that we are here to stay and can support you through the life of this contract and beyond.

**We are a trusted partner to more than 15,000 school districts.**

## K-12 Education Expertise

For more than 30 years, CDW Government has helped schools leverage technology to achieve great educational outcomes. With more than **200 government and education contracts**, we are one of the nation’s largest direct-response providers of multi-brand technology products and services. We closely monitor emerging technologies to stay at the forefront of innovation and proactively expand our offerings and certifications to support your evolving needs.

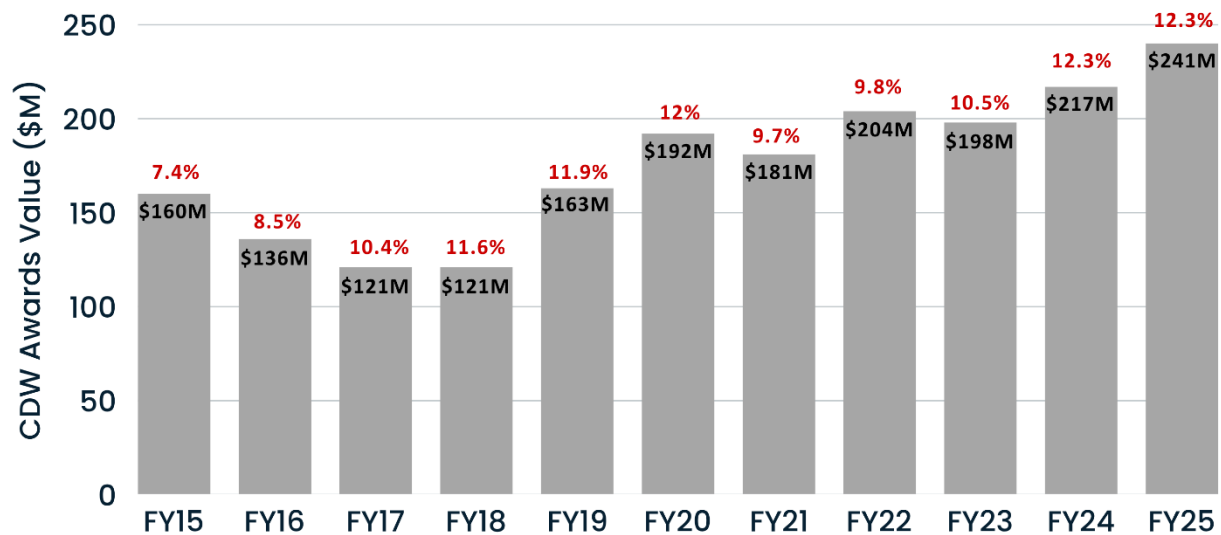
Products and Partnerships	Total E-Rate Solutions
<p>More than <b>100,000 products</b> from more than <b>1,000 vendors</b> including leading networking OEMs such as: APC, Cisco, Cradlepoint, Extreme Networks, Fortinet, HPE, Aruba, Juniper, Kajeet, Leibert, Palo Alto, Ruckus, Starlink, and more.</p>	<ul style="list-style-type: none"> <li>▪ <b>Category One</b> <ul style="list-style-type: none"> <li>▪ C1 Network Equipment</li> <li>▪ Wireless Hot Spots and Bus WiFi</li> </ul> </li> <li>▪ <b>Category Two</b> <ul style="list-style-type: none"> <li>▪ Internal Connections</li> <li>▪ Basic Maintenance of Internal Connections</li> <li>▪ Managed Internal Broadband Services</li> </ul> </li> <li>▪ <b>Pilot Program:</b> Cybersecurity</li> </ul>

## A Powerful E-Rate Partner

We have nearly 30 years of experience delivering successful outcomes for E-Rate funded projects. CDW Government has been participating in the E-Rate program since 1998. We are the largest Category 2 provider nationwide, delivering two-times the amount of Category 2 E-Rate projects than our next closest competitor. Since the E-Rate Modernization in 2015, we have been awarded **over 20,816 E-Rate projects totalling over \$1.9B** in equipment delivered to eligible entities throughout the United States.



### CDW E-RATE AWARDS % = CDW's Market Share of E-Rate Awards



### Proven Management Approach

Due to our streamlined and best-practice system of checks and balances, **we have never lost funding for a school**, as substantiated by numerous audits and PIA reviews. Our dedicated internal K-12 and E-Rate resources help ensure accurate invoicing and contract compliance, as well as provide knowledgeable resources and guidance as you navigate your E-Rate journey.

- **E-Rate Program Management Team** offers knowledge, assistance, and advisement, as well as ensures contract compliance.
- **E-Rate Funding Team** ensures expert handling of both BEAR and SPI E-Rate invoicing by accounts receivable specialists.
- **K-12 Education Strategists** focus on helping you implement solutions attuned to your needs, with realistic budget constraints in mind.

## Support Resources for Hazel Park School

When you work with CDW•G, you grow your IT team. Your **dedicated account management resources** work to become trusted members of your team, tailoring a piece of equipment or an entire network to deliver effective and sustainable results.

Account Management Resources	
<b>KiAundre Garland</b> Senior Account Manager (312) 705-8930 <a href="mailto:kiaugar@cdwg.com">kiaugar@cdwg.com</a>	

Our **E-Rate Program Management** team offers eligible entities their knowledge, assistance, and advisement on E-Rate matters, including program compliance. The team prepares contract deliverable reports and makes modifications, as necessary, including price reductions, additions, discontinued products, replacements, and version changes. They ensure that price and supply agreements are in place from award through completion and that the E-Rate bidding, ordering, invoicing, and funding are all seamless and easy for you to complete.

Our **Funding Solutions** team can help E-Rate applicants understand compliance with rules and regulations. They advise on the appropriate engagement after Form 470 filings and work with our operations teams to ensure E-Rate ordering, invoicing, and delivery are compliant. Our E-Rate Team assists applicants with PIA reviews, preparation of Bulk Upload Attachments, and product eligibility reviews as part of the Form 471 process.

Primary E-Rate Resources	
<b>Mandi Maricque</b> Manager, Program Management – K12 224.315.2047 <a href="mailto:amanda.maricque@cdwg.com">amanda.maricque@cdwg.com</a>	
Countersignature / Post Award Inbox: <a href="mailto:470Award@cdwg.com">470Award@cdwg.com</a>	
Additional E-Rate Resources	
<b>Dave LeNard</b> Business Development Manager, E-Rate	<b>Amy Passow</b> Senior Manager, Education Funding Solutions
<b>Deb Orts</b> Contract Analyst	<b>Kim Lowry</b> Account Receivable E-Rate Invoicing Consultant

# FCC FRN E-Rate Display System Status

The below screen shot is from July 22<sup>nd</sup>, 2025. CDW•G remains in **Green Light Status**.



Upon request, CDW•G can provide an updated screenshot.

- Spin #143005588
- FCC Registration #0012123287

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## Helpful Hints for Preparing Form 471

Things to consider when preparing your funding request (Form 471):

- Enter only one manufacturer part number per line item (do not bundle part numbers)
- All software should be requested under IC, Software
- Even when bundled with warranty support from manufacturer for purchase, as long as warranty cannot be purchased on its own
- If you live in a state that has applicable taxes, such as AR, NC, CA, AZ, WA, make sure to include those taxes on your FCC Form 471.
- If warranty can be purchased separately, then it should be separated for funding request, and warranty funding requested under Basic Maintenance
- Warranty only part numbers should be requested under Basic Maintenance
- List months of service, should only be for coverage July 1 – June 30 (Funding Year)
- List hardware supported part number
- List site where hardware sits
- CDW•G can complete Bulk Submission Forms if chosen as the service provider for your funding request. Please email [E-Rate@cdw.com](mailto:E-Rate@cdw.com) for assistance.

Additionally, **please note** - upon award, to facilitate contract execution with our countersignature, please sign the enclosed E-Rate agreement and send to [kiaugar@cdwg.com](mailto:kiaugar@cdwg.com) and [470award@cdwg.com](mailto:470award@cdwg.com). Please see **E-Rate Order Process** information on the following page for further details.

# E-Rate Order Process

## Ordering

Purchase orders shall be submitted through electronic means (email, EDI, etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

## Required Information

All orders must include:

- Contact name, Phone number
- Purchase order number
- Part number, Product description
- Pre-discount and discounted product price
- Percentage Customer owes and percentage SLD owes (SPI – Form 474 Method)
- Ship to location, Bill to location
- FCC Form 471 Number (also known as Application Number)
- FRN for each part number
- Billing method (BEAR – Form 472 or SPI – Form 474)
- "Net 30 Terms"

**SEPARATE PURCHASE ORDERS SHOULD BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS ARE SUBJECT TO ACCEPTANCE BY SELLER. PO TOTAL SHOULD REFLECT FULL PURCHASE PRICE OF ORDER.**

## Assistance With Order

Customer may call 1-800-328-4239 for assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are not consistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall be null and void and shall not be applicable hereto or binding on Seller.

**IN THE CASE OF CHANGES TO PRODUCTS AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO MAKE AVAILABLE TO THE CUSTOMER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE WHEN OR IF AVAILABLE, UPON APPROVAL FROM SLD ON PRODUCT SUBSTITUTION.**

## Price

Price shall be as stated in the quotation attached hereto as Exhibit I by CDW-G account manager. Prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer. Any taxes will be listed separately on the invoice.

## Payment Terms (Customer must choose one)

- a. **Form 474 Service Provider Invoice (SPI) Method:** Seller will invoice Customer for their portion of the Products upon shipment of Product and Customer shall

pay the invoiced amount (non-discounted amount owed by Customer) within thirty (30) days from date of invoice

- b. **Form 472 BEAR Method:** Seller will invoice Customer for pre-discount amount of the Products upon shipment of Product and Customer shall pay the invoiced amount (full amount owed by Customer) within thirty (30) days from the date of invoice.

**Payment Method**

In adherence to Federal E-Rate compliance regulations, CDW-G’s quoted price is all-inclusive of any and all discounts, if applicable. No further discounts will be applied during time of invoice. All payments for both methods shall be submitted to the address presented below WHERE APPLICABLE:

ACH PAYMENT INFORMATION:	CHECK PAYMENT INFORMATION:
E-mail Remittance To: <a href="mailto:gachremittance@cdw.com">gachremittance@cdw.com</a>	CDW Government
THE NORTHERN TRUST	75 Remittance Drive Suite 1515
50 SOUTH LASALLE STREET	Chicago, IL 60675-1515
CHICAGO, IL 60675	
ROUTING NO.: 071000152	
ACCOUNT NAME: CDW GOVERNMENT	
ACCOUNT NO.: 91057	

1. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller’s opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.
2. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable regulations.

**NOTWITHSTANDING ANYTHING TO THE CONTRARY, CUSTOMER IS RESPONSIBLE FOR PAYMENT OF 100% THE PRICE OF PRODUCTS IN THE CASE WHERE CUSTOMER PLACES ORDER FOR PRODUCTS SLD DISALLOWS CUSTOMER’S REQUEST FOR DISCOUNT AND REFUSES PAYMENT TO SELLER OF THE DISCOUNT AMOUNT FOR PRODUCTS. IF SLD DISALLOWS CUSTOMER’S REQUEST FOR DISCOUNT CUSTOMER IS IN NO WAY REQUIRED TO PLACE ORDER FOR PRODUCTS.**

# Implementation Plan

## Tasks for First Two Weeks (Sample Version)

Upon award, your Account Management Team will remain in constant contact with key employee(s) at each location to implement the contract and ensure total satisfaction. CDW•G will make this process as seamless as possible and will follow the work plan that has been developed. In addition, if requested, CDW•G will facilitate any necessary meetings via teleconference, videoconference, or in person, pending appointment, at your location or ours, to ensure that the process meets your expectations.

While there can be challenges to implementing a project of any scale, CDW•G tries to minimize potential problems upfront. We will need Hazel Park School to provide the following in a timely manner in order to facilitate the implementation process:

- Updated contact information for all key personnel
- Information regarding product forecasts
- Standardized product list
- List of authorized users and restrictions
- Imaging specifications
- Specific reporting requirements
- Permission for CDW•G to be listed on manufacturer agreements.

During the implementation process, any problems or concerns should be directed to your account manager for immediate resolution. The following implementation plan demonstrates how CDWG will work with you to successfully implement this project.

Task	Week 1	Week 2
<b>Account Management Set Up</b>		
<ul style="list-style-type: none"> <li>• Introduce key customer contacts to CDW•G Account Team</li> <li>• Introductory letter/phone contact/ site visit</li> </ul>	X	
<ul style="list-style-type: none"> <li>• Gather/confirm general customer information</li> <li>• Contacts: phone, email, fax</li> <li>• <b>Hazel Park School</b> 's locations and addresses</li> </ul>	X	
<ul style="list-style-type: none"> <li>• Outline customer's procedures and requirements, i.e.                             <ul style="list-style-type: none"> <li>○ Frequency of contact/schedule</li> <li>○ Turnaround expectations (quotes)</li> <li>○ Reporting</li> </ul> </li> </ul>	X	
<ul style="list-style-type: none"> <li>• Conduct walkthrough or webinar: Account Center</li> </ul>		X

<b>CDW•G Capabilities and Support</b>		
• Make contact with Account Specialists, as needed		X
• Review technical support options	X	
• Review customer service processes (i.e., returns)	X	
<b>Customer Financial Arrangements</b>		
• Complete forms for credit approval	X	
• Complete financing application		X
<b>Product Specific Needs and Services</b>		
• Arrange conference call(s) with manufacturer(s)	X	
• Develop product forecasts	X	
• Process and test image(s)		X
• Customize asset tag/schedule asset tagging		X
• Input customer installation/configuration specifications		X
<b>Procurement and Management Systems</b>		
• Standardize products through your Account Center		X
• Create bundles		X
• Set up purchase authorizations and controls		X
• Establish account linking		X
• Set up software license tracking system		X
• Implement asset tracking system		X
• Investigate or link with e-procurement programs and third parties		X
• Utilize EDI for invoicing and/or ordering functions		X
<b>Pricing</b>		
• Have CDW•G listed on all manufacturer contracts		X
• Enter pricing information into contract management system		X
<b>Optional Systems/Services</b>		
• Finalize staging agreement		X
• Finalize minority/disabled small business partnership		X
• Arrange for onsite services		X
• Select appropriate training programs		X
• Set up Employee Purchase Program		X

## K-12 Funding and Other Resources

We know your need for vendor support does not stop at deployment completion. Maintaining technology program innovativeness and alignment with your education goals is a continuous and daunting task. In fact, in a year, your program will look very different. You need a vendor that does more than meet your RFP's technology requirements; you need a vendor partner that shares a passion for education and continued development. Our teams, and our partners, are dedicated to supporting the full scope of Hazel Park School's technology and all your program goals. Following are highlights of the value-adds we offer our education customers.

### Get Ed Funding Overview

CDW•G sponsors [GetEdFunding.com](https://www.getedfunding.com), a free grant-finding resource, providing access to billions of dollars' worth of educational funding opportunities. Through sponsoring this resource, CDW•G's mission is to help educators and institutions discover the funds they need to supplement tight budgets to achieve your goals and take learning to the next level.

Monitored daily, [GetEdFunding.com](https://www.getedfunding.com) can reduce the energy your teachers are spending to search for programs and money. You can finetune your search based on key concepts and 21<sup>st</sup> century skills and themes. Once you are registered on the site, you can save the grants of greatest interest to return to later. The funding opportunities listed are already available and applicable to standard learning paths. For example, there are more than 60 STEM specific programs currently available for application. Please reach out to your account manager for more information.



December 15, 2025

Hazel Park Public Schools  
Attn: Brad Wilkins  
1620 East Elza  
Hazel Park, MI 48030

**RE: 2026-27 Cat 2 Needs – ERATE RFP**

Dear Brad,

Thank you for giving Delta Network Services the opportunity to prepare an ERATE Technology Bid for Hazel Park Schools. Our proposal is competitively priced, complete in form, and provides the district with a solid, scalable, and feature-rich solution for the district’s diverse needs.

Delta is proposing a premium, enterprise class, network switching and wireless solution based on products and software from **Extreme Networks** and **Aruba Networks**. We are proposing an industry-leading firewall solution based on **Fortinet** products and technology.

We are a Diamond Level partner with Extreme, and a Gold Level partner with Aruba and Fortinet. Delta has many successful deployments of similar solutions and scope as the one planned at HPS, particularly in K12 environments.

We benefit from a strong relationship with the local manufacturer sales and technical teams and are widely recognized as their “go-to” partner in Michigan. This is due to our proven technical abilities, service focus, and our demonstrated track record for selling, installing, and supporting large, complex deployments throughout Michigan and areas of the Midwest.

All configuration and integration services required and proposed will be performed directly by Delta engineers, who are all highly experienced and certified in all of the proposed solution. Our technical staff has been directly trained by Extreme/Aruba/Fortinet and possesses extensive practical experience in deploying and supporting these solutions.

While certifications are important, our engineers also possess real-world, practical experience deploying large and complex networks to ensure a successful deployment. Our dedicated project manager will work closely with you and your team to deliver a quality project on time and within budget.

The majority of Delta’s business is project-based design and build, and our primary focus is to provide superior professional services and post-sales support to our customers. Delta has extensive experience and maintains a keen business focus on working with K12 and higher education customers, as well as state and local government. We highly encourage your team to contact any

of our installed customers. We have provided you a small sampling of relevant references for you to contact at your convenience.

Should we be fortunate enough to earn your business, the following individuals are authorized to negotiate and sign a contract with your district:

- Michael McGregor – Managing Partner
- Dan Wheatley – Managing Partner
- John Zawacki – Managing Partner

If required, **Delta's SPIN number is 143027627.**

We thank you for your time and look forward to continuing a strong relationship with the district and members of your team. Please contact me directly with any questions regarding this proposal. My direct contact information is listed below.

Sincerely,



Jennifer McGregor

Director of Sales

Delta Network Services

[jennifer.mcgregor@delta-ns.com](mailto:jennifer.mcgregor@delta-ns.com)

c: 517-775-2601 | o: 248-409-0074

## Executive Summary

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Delta is a provider of truly converged IP network solutions, supporting voice, video, and data, over a secured wired or wireless infrastructure. We understand the technical requirements and interdependencies of these technologies, the need for precise interoperability, and the importance of expert post-sales support.

**Formed in 2001, Delta is an Oakland County-based technology integrator, with a primary emphasis on high-value solutions for the K12 environment.**

We have prepared a complete proposal response to the RFP for core switching, wireless enhancements, and cybersecurity firewalls. Our proposal is based on best-in-class technology solutions from **Extreme Networks, Aruba Networks and Fortinet, exactly as requested**, with all proposed technical services to be delivered directly by certified Delta engineers.

Delta has maintained a long-term outstanding partner status with Extreme, Fortinet and Aruba. We enjoy a strong partnership with their local sales and engineering teams and we have many successful reference accounts utilizing these technology solutions in environments such as the one planned at your district.

We highly encourage you to talk to our customers and references listed to gain a better understanding of their perception of Delta as an integration partner, and about our manufacturer partners' latest solution portfolios. You will hear about the ease of management of their acclaimed, new technology platforms, the solid performance, and of course, the cost savings and scale afforded by our solution.

As Hazel Park evaluates manufacturers and resellers to deliver a refresh of some of your outdated network infrastructure, it is critical you select technology partners that understand the education sector, deliver superior service, and have the proven technology to ensure ease of migration and simplified operations. **Delta, Extreme, Aruba, and Fortinet bring you that partnership and experience.**

Extreme and Aruba are seasoned leaders with over 20 years of expertise in the networking industry. They simplify and secure connectivity, providing effortless networking experiences that enhance student engagement and improve learning outcomes.

Recognized as leaders by Gartner and other industry analysts, Aruba Networks and Extreme Networks stand out as some of the only pure-play networking vendors in the industry.

Extreme and Aruba's primary focus on networking means they avoid the distractions their competitors face (firewalls, VoIP, cameras, etc), which leads to exceptional results and innovation.

**Fortinet** is a global leader in cybersecurity, earning a more than 50% global market share, and even higher for the EDU and SMB market, providing solutions in over 175 countries world-wide.

### Our Proposed Solutions

Delta has proposed a base bid solution for the switch, wireless, and firewall requests, as well as multiple voluntary alternate solutions addressing firewall sizing and support term length.

**Base Bid – Network Switches:** We have proposed **Extreme Networks 5520-24X** core switches exactly as requested.

- 100% compatible with the district's existing Extreme products and management tools, thus preserving all existing investments.
- We have utilized the Extreme 5520 Universal Switch portfolio, offering exceptional high performance and full interoperability.
- All switches are Layer 3 out of the box
- All switches run the XOS operating system, exactly the same as the switches currently being used by the district, which eliminates any need for a learning curve. This drastically reduces the time to implement and time to resolve any network switch problems encountered and any additional training costs.
- All switches include an LLW warranty, covering advanced hardware replacement and ALL software updates (minor and major).
- We have included supplementary, and optional, but highly recommended NBD replacement coverage for the core devices on a 5YR term as specified.
- Turnkey deployment services, including staging, configuration, installation, and a full documentation package upon completion, including applicable drawings.

**Base Bid – Wireless:** We have proposed (1) new Aruba 9240 wireless controller exactly as specified, along with necessary licensing and redundant power exactly as specified. This controller is 100% compatible with the district's existing wireless infrastructure, thus preserving all previous investments in wireless technology **which no other vendor can do.**

We have also included quantity (347) Aruba Cloud Central licenses as specified. These licenses are 100% compatible with the district's existing wireless infrastructure and provide a robust platform for management, visibility, historical data, and control of the Aruba wireless systems. Additionally, these licenses, and the controller, are 100% ERATE eligible. Our wireless solution is exactly as requested, and includes the products, licensing, AP mapping, white listing, and turnkey installation and configuration migration services.

## Executive Summary

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**Base Bid – Firewalls:** We have proposed a new Fortinet FG-701G bundle as our base solution as requested, but on a 3-year term to match the term length requested on the iBoss solution option. This bundle and our services include:

- Fortinet 701G firewall appliance. This appliance provides 4 x 25G SFP28 slots, 4 x 10GE SFP+ slots, 16 X 1G SFP slots, 8 x 5G BASE-T RJ45 ports, 2 x RJ45 ports (Incl. HA 2.5G and MGMT 1G), SPU NP7 and CP10 hardware accelerated, 960GB onboard SSD storage, dual AC power supplies.
- 26 Gbps total threat protection
- Included in this bundle is SOCaaS (Security Operations Center as a Service), and cloud-based FortiAnalyzer (FAZ) for 12 months at no additional charge)
- A 3YR FortiGuard Subscription to the full Unified Threat Protection (UTP) suite of protection. UTP includes web content filtering, video content filtering, anti-spam, IPS Service & advanced malware protection (AMP - anti-virus, mobile malware, botnet, CDR, virus protection outbreak and FortiSandbox cloud service)
- 3YRS Premium 24x7 TAC support
- \*\*\*12 months of SOCaaS and 12 months of cloud-based FortiAnalyzer (FAZ)
- Policy/configuration review and transfer to new platform
- System review and best practices review, recommendations and implementation
- Turnkey deployment
- Complete system documentation including any applicable drawings

**Voluntary Alternates – Firewalls:** Based on the cloud-based iBoss firewall request, we have provided optional pricing on several different models, as well as term length, for the district's consideration. We feel that each of these premise-based, permanently owned solutions are superior to the iBoss or any other cloud-based offering:

1. **Voluntary Alternate #1** – this is exactly the same as our base bid firewall solution, but instead of the 701G, this alternate uses a 601F hardware appliance. This platform provides 10.5 Gbps of total threat protection at a price reduction from base bid on a 3YR term.
2. **Voluntary Alternate #2** – this is exactly the same as our base bid firewall solution, but instead of the 701G, this alternate uses a 201G hardware appliance. This platform provides 6 Gbps of total threat protection at a price reduction from base bid on a 3YR term. We feel that this is slightly undersized for the district's needs and is not our recommended platform. We prefer the 701G (like most Oakland County districts), or the 601F. We are only offering this as a possible solution for good price savings.
3. **Voluntary Alternate #3** – Same as base bid 701G solution, but with 5YRS of support and subscription

## Executive Summary

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4. **Voluntary Alternate #4** – Same as our VA#1 601F solution, but with 5YRS of support and subscription
5. **Voluntary Alternate #5** – Same as base bid 201G solution, but with 5YRS of support and subscription

Because the RFP includes a cloud-based firewall solution, we are compelled to offer our thoughts on the merits of premise versus cloud approaches. While we understand and appreciate the apparent benefits of a cloud approach, there are numerous pitfalls and disadvantages to the cloud for cybersecurity services. **Fortinet has a cloud solution as well, but we don't feel that it fits a K12 environment and we have declined to offer it.**

### Cloud firewall (iBoss) Deficiencies:

Using a cloud firewall has several potential downsides, including relinquishing control of security assets to a third-party vendor, potential for unpredictable latency or downtime, and challenges with complexity and policy management across hybrid or multi-cloud environments.

### Key Disadvantages

- **Loss of Control:** The greatest risk is losing direct control over critical security assets like encryption keys, passwords, and specific policies. You rely entirely on the provider's security practices, which may not align perfectly with your internal requirements.
- **Performance Impacts (Latency):** Because traffic must pass through the cloud service provider's network, it can introduce unpredictable latency or affect overall network performance, especially if the provider's resources are shared among many clients and one experiences a high load. *Performance is guaranteed with the on-premise solutions we have recommended.*
- **Dependence on Vendor Availability and Reliability:** You are dependent on the cloud provider's service availability. Any service outage or technical issue on their end could leave your organization exposed to threats or cause significant business disruption.
- **Complexity and Misconfiguration Risks:** Managing firewall rules across different cloud platforms (AWS, Azure, Google Cloud) or hybrid cloud deployments can be complex. Inconsistencies or overlooked settings (misconfigurations) are a leading cause of data breaches, and a lack of unified visibility can make these errors hard to spot.
- **Limited Customization:** Cloud firewalls, particularly Firewall-as-a-Service (FWaaS) offerings, may have limited customization options compared to on-premises hardware, which might not meet the unique security needs of every organization.
- **Data Privacy and Compliance Concerns:** Sending sensitive network traffic through a third party's servers can raise data privacy and confidentiality concerns, as data sovereignty regulations may require data to remain within specific geographic boundaries.
- **Difficulty with Internal Network Security:** Cloud services are primarily designed to manage North-South traffic (in and out of your network). They are not as effective or

feasible for inspecting high volumes of East-West traffic (internal network communication between different segments or workloads), which is crucial for defending against advanced persistent threats. **This is incredibly important. Separating traffic between internal segments is industry best practice. Any and all traffic between the district's users and protected segments like servers, storage and backup systems are "east-west".**

- **Vendor Lock-in and Migration Complexity:** If your service provider goes out of business or you decide to switch providers, migrating your existing configuration to a new platform can be a costly, disruptive, and complicated process.

### Long-Term Solution Value

The solution we have proposed addresses these important issues and represents what we believe is the highest value solution to your district. Factors that we believe contribute to our long-term value proposition include the following:

#### 1. Solution Suitability

The technology proposed and design recommended must be closely suited to the needs of your district. It has to be sized correctly, be highly reliable and provide all the functionality required for district users. Everything else is moot if this first requirement isn't met. Our solution:

- Exactly meets the technical requirements as specified in the RFP documents.
- Has been successfully implemented by Delta for many K12 customers
- Incorporates significant features for high reliability, redundancy, and capacity to scale for future needs of power and bandwidth.
- Includes turnkey deployment services, training, and local post sales support

#### 2. CapEx

We understand that a significant component of TCO and high value is the initial capital expenditure. We have made great efforts to ensure that our pricing for equipment and services is very aggressive and extremely competitive.

Additionally, our solution makes use of the existing investment the district has made in the Aruba/Extreme/Fortinet technology and management tools. Our solution also leverages the existing investments in technology, training, and management the district has made in their solutions that directly apply to the solution we've proposed herein.

### 3. OpEx

Ongoing, operational expenses are also important. We have given careful consideration of minimizing these maintenance and support costs and included them in our proposal for the support and subscription term required.

- Lifetime Warranty and advanced hardware replacement at no charge for all switches proposed.
- Our base bid switch and wireless solution use the same license structure and tools the district already owns to continue to manage the new wireless environment.

## Delta's Technical Qualifications

### 1. Delta is K-12 focused

We specifically research, evaluate and test products and solutions just for K12. Solutions with high performance, work solidly, are easy to manage, and scalable for long lifecycles and high value to your district.

- We hold multiple, statewide REMC contracts for networking products. This provides competitively priced, hassle-free purchase opportunities for future ancillary needs.
- We are a long-term contributor at both the MAEDS and MACUL conferences
- We maintain excellent relationships with the K12 consulting community
- We are well versed in bond projects and AIA contracts associated with K12 and are one of the leading ERATE providers in Michigan.

### 2. Project Experience

Delta brings a wealth of experience in performing multi-site deployments and our understanding of working in an education environment. We have deployed some of the largest Extreme, Aruba, and Fortinet installations in Michigan over the past two decades. Many of our engineers and project managers have 20 years or more of networking experience. We are confident that no one else can tie all these technologies together as seamlessly, and with as little impact on your users.

*Delta also has extensive experience supporting Hazel Park's current network, having deployed and supported the Aruba wireless system, Extreme switches, and Fortinet cybersecurity firewall systems in use today. We understand HPPS network, your processes, staff, and facilities, which allow us to provide quicker and more efficient deployment and troubleshooting services over our competitor capabilities.*

## Executive Summary

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### 3. Technical Qualifications

Delta engineers and technicians are highly qualified to perform the work involved with this project or to lend assistance. We have at least 6 engineers certified in Extreme and Aruba solutions, and several others for the Fortinet solution, each with significant experience in designing, installing, and supporting these projects, including experts in WiFi technology, switching, user/device authentication, and policy management design.

### 4. Proven Track Record

Our entire business is based on providing competitively priced solutions backed by expert support services. **We have a 25-year proven record of success with the technologies which make up our base bid.** Many of these services we offer have been provided to Hazel Park over the past 15+ years in support of the district's switching and secure wireless systems.

We have implemented similar solutions for many other customers and we take great pride in providing superior customer service throughout the project lifecycle and beyond. *We strongly encourage your team to contact our reference accounts. Additional references available upon request.*

## Summary

In conclusion, we are confident that after a thorough review, Hazel Park Public Schools will find Delta's combination of broad experience, focused expertise, competitive pricing, past performance, and complete solution to be your best value.

Thank you for your consideration and we look forward to working with you on this exciting and important infrastructure project.

Hazel Park Schools - District Core Switching									
Pair of 5520-24X core switches, load-sharing									
5YR NBD and TAC Support									
All items 100% ERATE eligible except the NBD core									
Turnkey deployment services									
Qty	Part#	Product Name	Description	Unit Sell	Ext Sell	Install Sell	5YR Maintenance Unit Sell	5YR Maintenance Ext Sell	
District-Core									
2	5520-24X	5520 24port SFP+ Switch	ExtremeSwitching 5520-24X 24 1Gb/10Gb SFP+ ports, 2 stacking/QSFP28 ports. 1 unpopulated VIM slot. Includes 2 fan modes, 2 unpopulated modular PSU slots.	\$ 4,966.64	\$ 9,933.28	\$ 3,600.00			
2	97304-5520-24x	97304-5520-24x	ExtremeWorks NBD hardware replacement, ERATE ineligible, 5YR term				\$ 1,680.00	\$ 3,360.00	
4	XN-ACPWR-350W-FB	350W AC Power Supply	350W AC Power Supply Module - Front to Back airflow.	\$ 319.20	\$ 1,276.80				
4	10061	PWR CORD15AUSANEMAS-15C15	Power Cord 15A USA NEMA 5-15 IEC320-C15	\$ 9.50	\$ 38.00				
2	5000-PRMR-LIC-P	5000-PRMR-LIC-P	Extreme 5000 Premier Feature License	\$ 1,067.20	\$ 2,134.40				
3	DELTA-10301	SR SFP+ Module	10 Gigabit Ethernet SFP+ module, 300m, MMF, LC connector	\$ 120.00	\$ 360.00				
10	DELTA-10302	LR SFP+ Module	10 Gigabit Ethernet SFP+ module, 1310nm, SMF 10km link, LC connector	\$ 150.00	\$ 1,500.00				
10	FIBER-OS2-LCSC-3M	Single Mode Patch,3M	ICC, 1G/10G, 9/125um, LC/LC, Duplex, Yellow, 3M Length Fiber Jumper Cable	\$ 39.00	\$ 390.00				
3	FIBER-OM4-LCSC-3M	OM4 Patch,3M	OM4 Multimode - 10G, 50/125um, LC/SC, Duplex, Aqua, 3M Fiber Patch Cable	\$ 39.00	\$ 117.00				
2	100G-DACP-QSFP28Z5M	100G-DACP-QSFP28Z5M	Extreme 100G Passive DAC QSFP28 .5m	\$ 96.00	\$ 192.00				
0	DELTA-10304	1m SFP+ Cable	10 Gigabit Ethernet SFP+ passive cable assembly, 1m length.	\$ 33.00	\$ -				
6	DELTA-10305	3m SFP+ Cable	10 Gigabit Ethernet SFP+ passive cable assembly, 3m length.	\$ 48.00	\$ 288.00				
2	USK12-STD-C-S-C-EW-5Y	USK12-STD-C-S-C-EW-5Y	ExtremeCloud IQ Pilot with AI Expert; Extremeworks Right to Use Subscription, TAC and OS support for one (1) Tier C device for 5YRS; USK12 only				\$ 1,467.60	\$ 2,935.20	
2	XIQ-PIL-S-C-EW	XIQ-PIL-S-C-EW	XIQ Pilot license (Analytics and Site Engine)				\$ 495.00	\$ 990.00	
52					\$ 16,229.48	\$ 3,600.00		\$ 7,285.20	
				<b>Sell Price</b>					
		Hardware	\$			16,229.48			
		Installation	\$			4,200.00			
		Maintenance - NBD Core w/LLW	\$			7,285.20			
		Freight	\$			60.00			
		<b>Total =</b>	<b>\$</b>			<b>27,774.68</b>			
		Optional Performance Bond	\$			284.63			

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## Hazel Park Public Schools - Firewall Base Bid

Fortinet FG-701G appliance bundle & 3YRS FortiGuard Subscription Services

Includes 12 months of SOCaaS and cloud-FAZ

UTP bundled protection includes web content filtering, video content filtering, anti-spam, IPS Service & advanced malware protection

Advanced Malware (AMP) - anti-virus, mobile malware, botnet, CDR, virus protection outbreak and FortiSandbox cloud service

Turnkey deployment and 3YR support

							5YR	5YR
							Maintenance	Maintenance
Qty	Part#	Product Name	Description	Unit Sell	Ext Sell	Install Sell	Unit Sell	Ext Sell
1	SOC-FG-701G-BDL-950-36	SOC-FG-701G-BDL-950-36	Fortinet FG-701G Hardware plus 3YR of Premium FortiCare and FortiGuard Unified Threat Protection services. 4 x 25G SFP28 slots, 4 x 10GE SFP+ slots, 16 X 1G SFP slots, 8 x 5G BASE-T RJ45 ports, 2 x RJ45 ports (Incl. HA 2.5G and MGMT 1G), SPU NP7 and CP10 hardware accelerated, 960GB onboard SSD storage, dual AC power supplies. Included in this bundle is SOCaaS (Security Operations Center as a Service), and cloud-based FortiAnalyzer (FAZ) for 12 months at no additional charge)	\$ 44,728.38	\$ 44,728.38			
1	Installation	Installation	<b>Configuration, staging, installation, testing, and documentation professional services</b>			\$ 6,000.00		
2	FG-TRAN-SFP+SR	FG-TRAN-SFP+SR	10 GE SFP+ transceiver module, long range 10km, LC connector, SMF, 1310nm, 0°C to 85°C, for systems with SFP+ slots	\$ 72.00	\$ 144.00			
0	FG-TRAN-SFP+LR	FG-TRAN-SFP+LR	10 GE SFP+ transceiver module, short range 300m, LC connector, MMF, 850nm, 0°C to 70°C, for systems with SFP+ slots	\$ 120.00	\$ -			
2	FIBER-OM4-LCLC-10M	OM4 Patch,10M	OM4 Multimode - 10G, 50/125um, LC/LC, Duplex, Auqa, 10M Fiber Patch Cable	\$ 42.00	\$ 84.00			
					\$ 44,956.38	\$ 6,000.00	\$ -	
				<b>Sell Price</b>				
Hardware				\$	44,956.38			
Installation				\$	6,000.00			
Support, 3YR bundle included				\$	-			
Freight				\$	60.00			
<b>Subtotal</b>				<b>\$</b>	<b>51,016.38</b>			
Optional PLM Bond				\$	581.59			
<b>Project Total w/Bond =</b>				<b>\$</b>	<b>51,597.96</b>			

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## Voluntary Alternate #2 - Firewall 201G, 3YR

Fortinet FG-201G appliance bundle & 3YRS FortiGuard Subscription Services

Includes 12 months of SOCaaS and cloud-FAZ

UTP bundled protection includes web content filtering, video content filtering, anti-spam, IPS Service & advanced malware protection

Advanced Malware (AMP) - anti-virus, mobile malware, botnet, CDR, virus protection outbreak and FortiSandbox cloud service

Turnkey deployment and 3YR support

Qty	Part#	Product Name	Description	Unit Sell	Ext Sell	Install Sell	5YR Maintenance Unit Sell	5YR Maintenance Ext Sell	5YR Maintenance Unit Cost
1	SOC-FG-201G-BDL-950-36	SOC-FG-201G-BDL-950-36	Fortinet FG-201G Hardware plus 3YR of Premium FortiCare and FortiGuard Unified Threat Protection services. 10x GE RJ45 (including 1x mgmt port, 1x HA port, 8x switch ports), 4x GE SFP slots, 8 x 10GE SFP+ slots, NP7 Lite and CP10 hardware accelerated, 480GB onboard SSD storage. Included in this bundle is SOCaaS (Security Operations Center as a Service), and cloud-based FortiAnalyzer (FAZ) for 12 months at no additional charge)	\$ 14,857.63	\$ 14,857.63				
1	Installation	Installation	<b>Configuration, staging, installation, testing, and documentation professional services</b>			\$ 6,000.00			
2	FG-TRAN-SFP+SR	FG-TRAN-SFP+SR	10 GE SFP+ transceiver module, long range 10km, LC connector, SMF, 1310nm, 0°C to 85°C, for systems with SFP+ slots	\$ 72.00	\$ 144.00				
0	FG-TRAN-SFP+LR	FG-TRAN-SFP+LR	10 GE SFP+ transceiver module, short range 300m, LC connector, MMF, 850nm, 0°C to 70°C, for systems with SFP+ slots	\$ 120.00	\$ -				
2	FIBER-OM4-LCLC-10M	OM4 Patch,10M	OM4 Multimode - 10G, 50/125um, LC/LC, Duplex, Auqa, 10M Fiber Patch Cable	\$ 42.00	\$ 84.00				
					\$ 15,085.63	\$ 6,000.00	\$ -		
				<b>Sell Price</b>					
Hardware				\$	15,085.63				
Installation				\$	6,000.00				
Support, 3YR bundle included				\$	-				
Freight				\$	60.00				
<b>Subtotal</b>				\$	<b>21,145.63</b>				
Optional PLM Bond				\$	241.06				
<b>Project Total w/Bond =</b>				\$	<b>21,386.69</b>				

245

### Voluntary Alternate #3 - Firewall 701G, 5YR

Fortinet FG-701G appliance bundle & 5YRS FortiGuard Subscription Services

Includes 12 months of SOCaaS and cloud-FAZ

UTP bundled protection includes web content filtering, video content filtering, anti-spam, IPS Service & advanced malware protection

Advanced Malware (AMP) - anti-virus, mobile malware, botnet, CDR, virus protection outbreak and FortiSandbox cloud service

Turnkey deployment and 3YR support

Qty	Part#	Product Name	Description	Unit Sell	Ext Sell	Install Sell	5YR Maintenance Unit Sell	5YR Maintenance Ext Sell
1	SOC-FG-701G-BDL-950-60	SOC-FG-701G-BDL-950-60	Fortinet FG-701G Hardware plus 5YR of Premium FortiCare and FortiGuard Unified Threat Protection services. 4 x 25G SFP28 slots, 4 x 10GE SFP+ slots, 16 X 1G SFP slots, 8 x 5G BASE-T RJ45 ports, 2 x RJ45 ports (Incl. HA 2.5G and MGMT 1G), SPU NP7 and CP10 hardware accelerated, 960GB onboard SSD storage, dual AC power supplies. Included in this bundle is SOCaaS (Security Operations Center as a Service), and cloud-based FortiAnalyzer (FAZ) for 12 months at no additional charge)	\$ 63,636.41	\$ 63,636.41			
1	Installation	Installation	<b>Configuration, staging, installation, testing, and documentation professional services</b>			\$ 6,000.00		
2	FG-TRAN-SFP+SR	FG-TRAN-SFP+SR	10 GE SFP+ transceiver module, long range 10km, LC connector, SMF, 1310nm, 0°C to 85°C, for systems with SFP+ slots	\$ 72.00	\$ 144.00			
0	FG-TRAN-SFP+LR	FG-TRAN-SFP+LR	10 GE SFP+ transceiver module, short range 300m, LC connector, MMF, 850nm, 0°C to 70°C, for systems with SFP+ slots	\$ 120.00	\$ -			
2	FIBER-OM4-LCLC-10M	OM4 Patch,10M	OM4 Multimode - 10G, 50/125um, LC/LC, Duplex, Auqa, 10M Fiber Patch Cable	\$ 42.00	\$ 84.00			
					\$ 63,864.41	\$ 6,000.00		\$ -
				<b>Sell Price</b>				
Hardware				\$	63,864.41			
Installation				\$	6,000.00			
Support, 5YR bundle included				\$	-			
Freight				\$	60.00			
<b>Subtotal</b>				<b>\$</b>	<b>69,924.41</b>			
Optional PLM Bond				\$	797.14			
<b>Project Total w/Bond =</b>				<b>\$</b>	<b>70,721.54</b>			

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## Voluntary Alternate #5 - Firewall 201G, 5YR

Fortinet FG-201G appliance bundle & 5YRS FortiGuard Subscription Services

Includes 12 months of SOCaaS and cloud-FAZ

UTP bundled protection includes web content filtering, video content filtering, anti-spam, IPS Service & advanced malware protection

Advanced Malware (AMP) - anti-virus, mobile malware, botnet, CDR, virus protection outbreak and FortiSandbox cloud service

Turnkey deployment and 3YR support

							5YR	5YR
							Maintenance	Maintenance
Qty	Part#	Product Name	Description	Unit Sell	Ext Sell	Install Sell	Unit Sell	Ext Sell
1	SOC-FG-201G-BDL-950-60	SOC-FG-201G-BDL-950-60	Fortinet FG-201G Hardware plus 5YR of Premium FortiCare and FortiGuard Unified Threat Protection services. 10x GE RJ45 (including 1xmgmt port, 1x HA port, 8x switch ports), 4x GE SFP slots, 8 x 10GE SFP+ slots, NP7 Lite and CP10 hardware accelerated, 480GB onboard SSD storage. Included in this bundle is SOCaaS (Security Operations Center as a Service), and cloud-based FortiAnalyzer (FAZ) for 12 months at no additional charge)	\$ 20,075.42	\$ 20,075.42			
1	Installation	Installation	<b>Configuration, staging, installation, testing, and documentation professional services</b>			\$ 6,000.00		
2	FG-TRAN-SFP+SR	FG-TRAN-SFP+SR	10 GE SFP+ transceiver module, long range 10km, LC connector, SMF, 1310nm, 0°C to 85°C, for systems with SFP+ slots	\$ 72.00	\$ 144.00			
0	FG-TRAN-SFP+LR	FG-TRAN-SFP+LR	10 GE SFP+ transceiver module, short range 300m, LC connector, MMF, 850nm, 0°C to 70°C, for systems with SFP+ slots	\$ 120.00	\$ -			
2	FIBER-OM4-LCLC-10M	OM4 Patch,10M	OM4 Multimode - 10G, 50/125um, LC/LC, Duplex, Auqa, 10M Fiber Patch Cable	\$ 42.00	\$ 84.00			
					\$ 20,303.42	\$ 6,000.00	\$ -	
				<b>Sell Price</b>				
		Hardware		\$ 20,303.42				
		Installation		\$ 6,000.00				
		Support, 3YR bundle included		\$ -				
		Freight		\$ 60.00				
		<b>Subtotal</b>		<b>\$ 26,363.42</b>				
		Optional PLM Bond		\$ 300.54				
		<b>Project Total w/Bond =</b>		<b>\$ 26,663.97</b>				

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## References

### **Clarkston Community Schools**

Clarkston, MI

Mr. Jason Hovanec

[jdhovanec@clarkston.k12.mi.us](mailto:jdhovanec@clarkston.k12.mi.us)

(248) 623-5433

Delta has provided a series of district-wide infrastructure refresh deployments consisting of **Extreme Networks** switches, **Extreme Network** wireless, **Fortinet** firewall and content filtering solutions, and **datacenter** server and backup solutions, along with ongoing support services.

### **Lincoln Park Public Schools**

Lincoln Park, MI

Mr. Ken Jacobs

[ken.jacobs@lpps.info](mailto:ken.jacobs@lpps.info)

(313) 389-1422

Delta has provided an **Aruba Networks** WLAN mobility solution, **Fortinet** firewall systems, **Extreme Networks** wired switching infrastructure for all District facilities, as well as **Dell** data center, servers/storage, **Hanwha** IP security cameras, and **ExacqVision** VMS systems.

### **Rochester Community Schools**

Rochester, MI

Ms. Paul Tranchida

[ptranchida@rochester.k12.mi.us](mailto:ptranchida@rochester.k12.mi.us)

(248) 726-3049

Delta has provided an **Extreme Networks** switching infrastructure, a **Fortinet** security fabric solution, and a high-density deployment of **Aruba Networks** WLAN mobility solutions, including ClearPass policy management, advanced guest services and device onboarding solutions.

Delta provided a district-wide VoIP phone and unified communications system using products and software from **Mitel (ShoreTel)**, and **Extreme Networks** network switch infrastructure, a **Fortinet** firewall system, turnkey deployment services, and ongoing support.



Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Amy Kruppe, Superintendent  
Subject: NSBA Advocacy Institute  
Date: February 2, 2026

We are requesting board approval to attend the 2026 NSBA Advocacy Institute in Washington, D.C., for professional development in federal advocacy, policy updates, and networking with education policymakers.

The NSBA Advocacy Institute is a professional development event focused on strengthening district-level federal advocacy efforts. The Institute will take place in Washington, D.C., with programming that includes policy briefings, advocacy strategy sessions, and meetings on Capitol Hill.

Receipts will be turned in for reimbursement and the Board of Education can only utilize school district funds for the approved expenses below.

The approximate total cost for one person for the three day conference is: **\$2,366.00**.

**Cost Breakdown:**

- Registration: \$700.00 (\$500 scholarship awarded to HPS)
- Flight: \$350.00
- Room: \$330.00 (x3 nights) = \$990
- Meal Allowance (includes 3 meals per day): \$92.00 (x3 days) = \$276
- Transportation: \$50.00

**Funding Source:** General Fund Dollars

**Goal Statement**

**Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

**Recommendation**  
That the Board of Education approve the conference request for the NSBA Advocacy Institute at a cost of \$2,366, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent





To: Hazel Park Board of Education  
From: Dr. Amy Wilcox, Superintendent  
Subject: Readmission of Student Memo  
Date: February 2, 2026

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It is the recommendation of the Discipline Committee that the Board of Education approve student 2026006, 2026007 and 2026008 to re-enter Hazel Park Schools.

Each student returning to Hazel Park Schools has been provided with personalized guidelines tailored to their individual needs. These guidelines are designed to ensure a smooth transition back into the school environment by clearly outlining expectations, offering targeted supports, and maintaining consistent monitoring. Our goal is to create a positive school experience that encourages responsibility, accountability, and student success.

**Funding Source:** Not Applicable

**Strategic Goal Alignment:**

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**Recommendation**

The Board of Education to approve these students to re-enter Hazel Park Schools, as presented.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

Amy Y. Wilcox, Ed.D.  
Superintendent





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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Wilcox, Superintendent  
Subject: Student Discipline  
Date: February 2, 2026

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We are presenting this information as part of the expulsion process:

*The Superintendent will exercise discretion over whether or not to suspend or expel a student for persistent disobedience or gross misconduct. In exercising that discretion for a suspension of more than ten (10) days or expulsion, there is a rebuttable presumption that a suspension or expulsion is not justified unless the Superintendent can demonstrate that it considered each of the factors listed above. For a suspension of ten (10) days or fewer, there is no rebuttable presumption, but the Superintendent will still consider these factors in making the determination.*

Students are afforded due process:

*The Board recognizes exclusion from the educational programs of the District, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and is one that cannot be imposed without appropriate due process, since exclusion deprives a child of the right to an education. The Board also recognizes that it may be necessary for a teacher to remove a student from class for conduct disruptive to the learning environment, and that such removals are not subject to a prior hearing, provided the removal is for a period of less than twenty-four (24) hours.*

Per the policy Student 20260012 and 20260013 have been recommended for expulsion and as outlined in the letters that have been provided with further required documentation to petition for reinstatement back into the school.

**Funding Source:** Not Applicable

**Strategic Goal Alignment:**

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

**APPROVED AND RECOMMENDED FOR  
BOARD ACTION**

---

Amy Wilcox, Ed.D.  
Superintendent





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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**State of Michigan  
State Board of Education  
Resolution  
Local School Board Member Recognition Month  
January 2026**

**WHEREAS**, providing for the education of Michigan's school-aged children is a fundamental duty of state government, as stated in Article VIII section 2, of the Michigan Constitution of 1963; and

**WHEREAS**, the education of our youth is the foundation upon which the economic, social, and intellectual capital of our state is built; and

**WHEREAS**, Hazel Park School Board plays an important and vital role in a representative democracy, and decisions made by local boards of education directly influence instruction in Michigan's public schools; and

**WHEREAS**, Hazel Park Board Members contribute hundreds of hours each year leading their districts - whether it is by deliberating important decision about curriculum; adopting policies; hiring top notch personnel and administrators; listening to staff, parent, and student concerns; or recognizing outstanding programs - board members always keep their eyes on the goal of student achievement; and

**WHEREAS**, these decisions affect the present and future lives of children, and also set direction to prepare all students to be competitive in a local, state, national, and global knowledge economy; and

**WHEREAS**, local school board members are exceptional people who tackle the enormous job of governing school districts, and demonstrate to the students they serve the high character of civic duty and responsibility that all citizens should engage; and

**WHEREAS**, Hazel Park School Board Member Recognition Month provides an opportunity to build stronger relationships between the thousands of women and men who champion the cause of public education as board members, their schools, and the communities they serve; now, therefore, be it



---

Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

**RESOLVED**, that the Hazel Park community recognizes contributions of the Hazel Park Board of Education to the academic behavior and mental health of public school students, and express its sincerest appreciation to our board members for their focus on the well-being and achievement of children throughout our district; and be it finally

**RESOLVED**, that the Hazel Park School Board of Education declares January 2025 as Local School Board Member Recognition Month, and encourages Hazel Park staff to appropriately recognize our dedicated local school board members.

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President, Board of Education

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Superintendent, Hazel Park Schools

# Enrollment Overview

Applied Filters:

Hazel Park Schools

2025-2026

## Enrollment Information

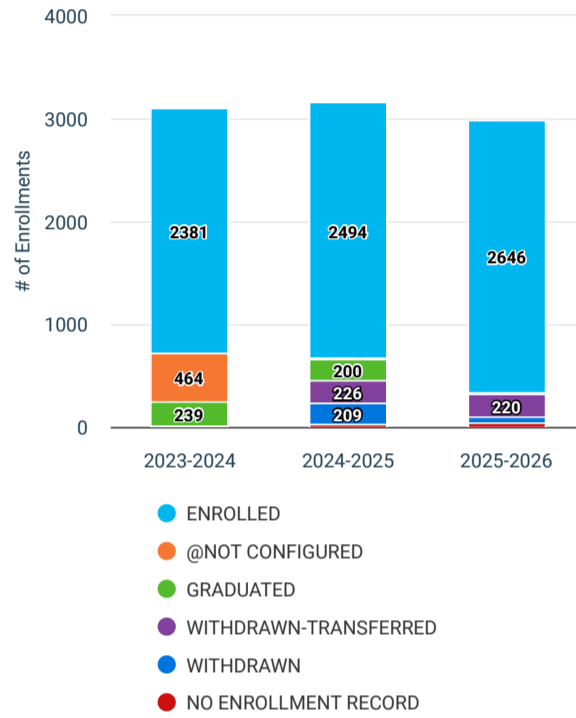
The current enrollment totals for each student demographic group.

Total of 13 row(s) with a row limit of 10,000.

STUDENT SUBGROUP	# STUDENTS (%)
<b>Total</b>	<b>2,638 (100.00%)</b>
<b>Female</b>	<b>1,280 (48.52%)</b>
<b>Male</b>	<b>1,358 (51.48%)</b>
<b>=</b>	<b>37 (1.40%)</b>
<b>American Indian or Alaskan</b>	<b>25 (0.95%)</b>
<b>Asian American</b>	<b>26 (0.99%)</b>
<b>Black or African American</b>	<b>1,237 (46.89%)</b>
<b>Hispanic or Latino</b>	<b>81 (3.07%)</b>
<b>Multi</b>	<b>6 (0.23%)</b>

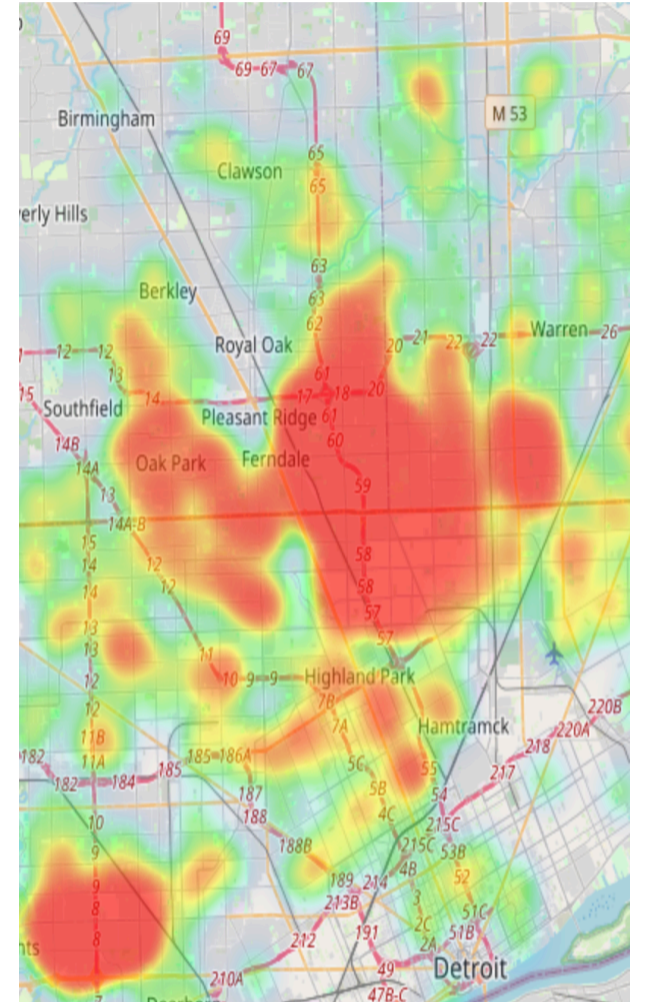
## How has our enrollment and exit numbers changed year over year?

The number of students enrolled and exited over the years.



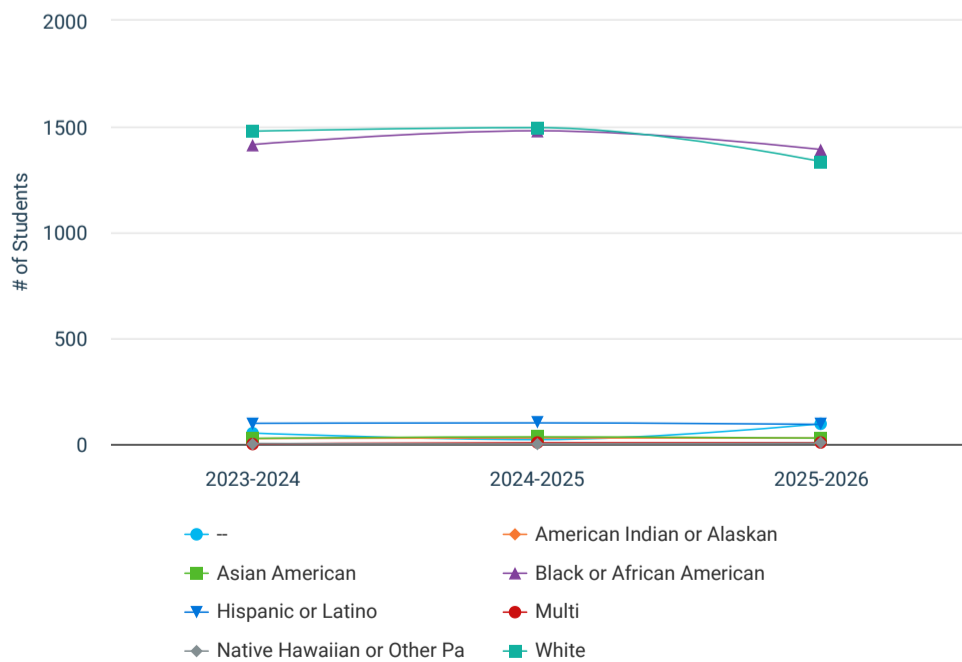
## Where are students in our district?

A geospatial view of student residence concentration within the district.



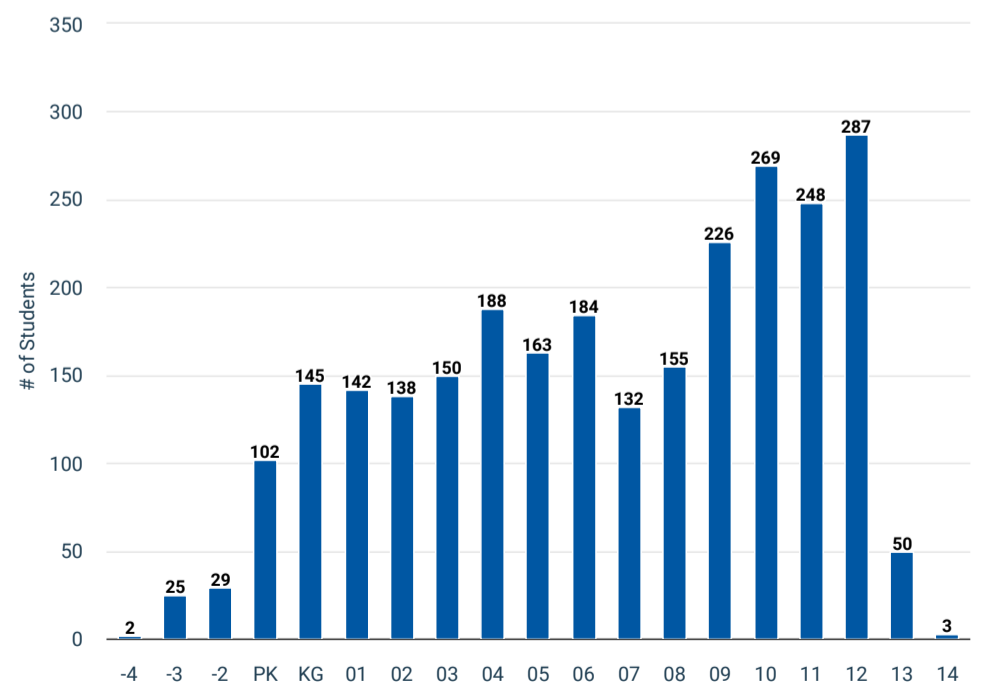
## How has our student diversity changed year over year?

Shows the number of students in each group and how enrollment has changed over time.



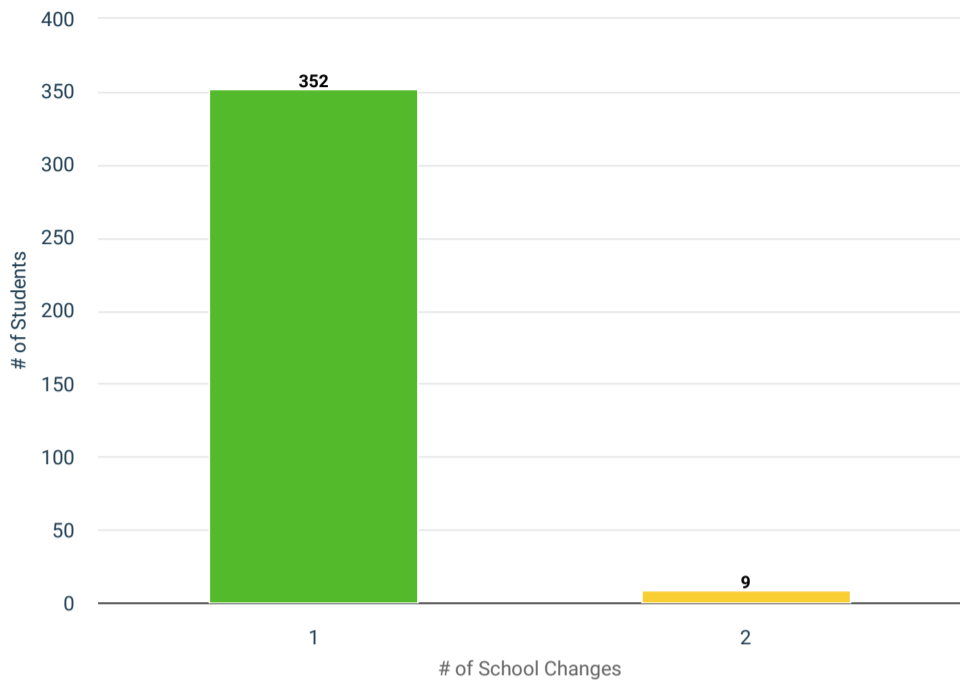
## How many students are currently in each grade?

The number of students currently enrolled in each grade level.



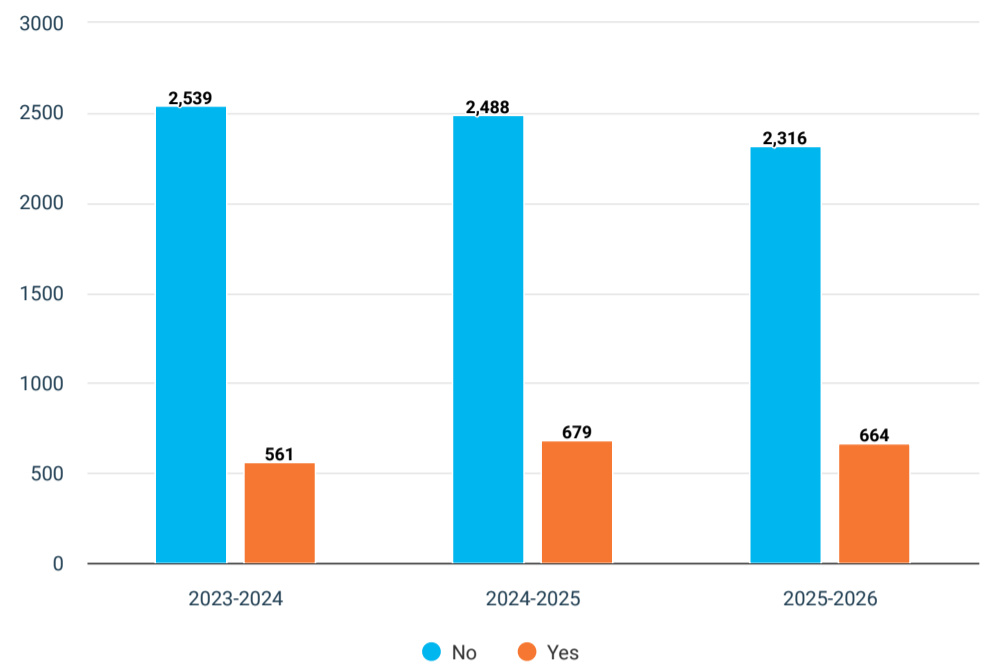
### How many students have changed schools in the last 365 days?

Students grouped by the number of school changes in the past 365 days.



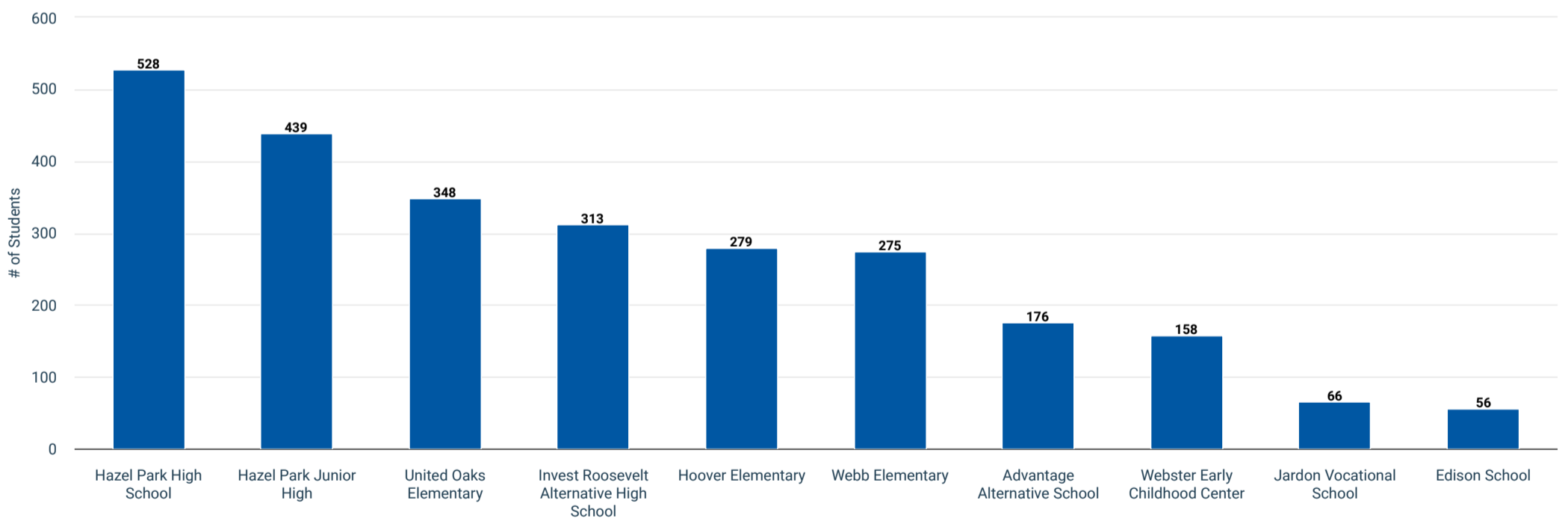
### How has SE enrollment changed from year to year?

A comparison between the number of students who qualify for special education and those who do not by year.



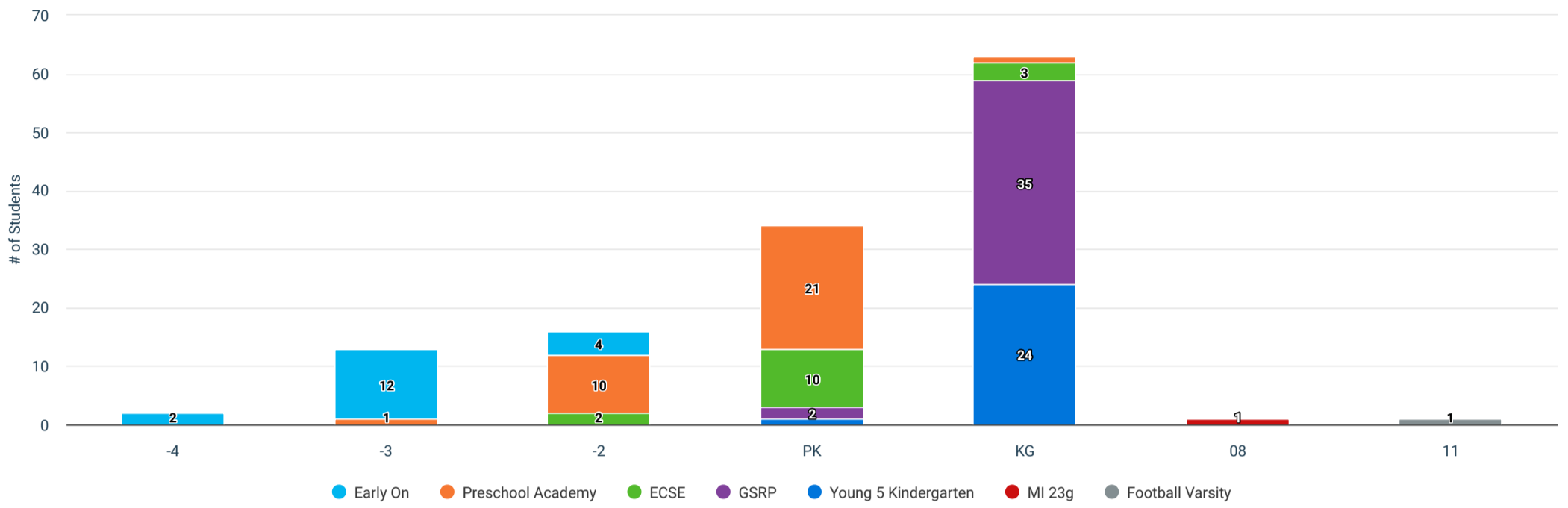
### How many students are currently in each school?

The number of students currently enrolled in each school.



## What grades are being served by programs?

The number of student services by a program shown by the students' current grade.



Sponsors Name	Organization	Type of Fundraiser	Purpose	Beginning Date	Time	Location	Principal/Athletic Director Approved	Superintendent Approved	Board Shared	Notes
Mark Fairbrother	Hazel Park Drama	Hot Chocolate Sale	Drama bonding events	01/09/2026		HPHS	Yes	Yes		



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

To: Hazel Park Board of Education  
From: Dr. Amy Wilcox, Superintendent  
Subject: ADK Classroom Grant Award Recipients – January  
Date: January 6, 2026

---

The ADK Classroom Grant program provides \$50 monthly awards to support innovative classroom projects and enhance student learning experiences.

- ***Katherine Ulrych (Webster)***

Congratulations to this educator for their dedication to creating engaging and supportive learning environments for Hazel Park students.

**From:** Chris Johnston Chris.Johnston@escalent.co   
**Subject:** FOIA Request  
**Date:** October 9, 2025 at 9:58 AM  
**To:** James Paterson james.paterson@myhpsd.org  
**Cc:** amy.wilcox@myhpsd.org



Hello, Mr. Paterson –

During the May 15, 2025 Board of Education meeting, the Board voted unanimously to return Dr. Wilcox back to the Superintendent. The Board's motion to return Dr. Wilcox included requirements for a disciplinary action, and a plan of assistance.

My FOIA request is for :

1. The Board's disciplinary action of Dr. Wilcox.
2. The Board's plan of assistance for Dr. Wilcox.

For reference, here is a YouTube link to the motion and vote:

<https://www.youtube.com/live/EteQ0HQMs5o?si=FCSpmhAZMmkOHPQ8&t=9282>

Here is a screenshot of the motion from the meeting minutes, with the requirements I am requesting highlighted:

B. Superintendent Update

Moved by Fortress, supported by Laframboise, that the Board approve a motion regarding the matter with Amy Kruppe and has decided to return Dr Kruppe back to the Superintendent on or before June 30, 2025. The exact date will be determined at a later time. **The Board will also issue a disciplinary action regarding financial matters and will develop a plan to assist Dr Kruppe.** The paid administration leave requirements will remain in place until Dr Kruppe returns to work on the effective date.

Discussion

Roll Call Vote

Yeas: Fortress, Laframboise, Rattee, Beaton, Becker, Fox, Hinton

Nays:

**Motion carried.**

Source: <https://meetings.boardbook.org/Documents/CustomMinutesForMeeting/1527?meeting=689671>

Thank you,  
Chris Johnston

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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
[www.hazelparkschools.org](http://www.hazelparkschools.org)

October 21, 2025

**Re: Original Email FOIA Request on October 9, 2025  
Appeal Email sent October 20, 2025**

Chris Johnston  
[Chris.Johnston@escalent.co](mailto:Chris.Johnston@escalent.co)

Dear Mr. Johnston,

This written notice is a response to your email sent October 20, 2025.

FOIA specifically relates to public documents as defined at MCL §15.232(i) which states in pertinent part:

- (i) *"Public record" means a writing prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created. Public record does not include computer software.*

Pursuant to FOIA MCL 15.235(2)(d), **Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request.**

Please feel free to contact me at [james.paterson@myhpsd.org](mailto:james.paterson@myhpsd.org) or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson  
FOIA Coordinator

Cc:  
Dr. Amy Wilcox, Superintendent



**HAZEL PARK**  
**SCHOOLS**

Jamie Buczko, Executive Assistant

From: Chris Johnston <Chris.Johnston@escalent.co>  
Subject: RE: FOIA Request sent via email on October 9, 2025  
Date: October 21, 2025 at 10:48:44 AM EDT  
To: James Paterson <james.paterson@myhpsd.org>  
Cc: Amy Wilcox <amy.wilcox@myhpsd.org>, Jamie Buczko  
<jamie.buczko@myhpsd.org>, BEVERLY HINTON <beverly.hinton@myhpsd.org>

Hello, Mr. Paterson –

At this time, I would like to withdraw my FOIA request. Based off the discussion last night at the Board meeting, it is clear to me that the files I am requesting do not exist, and continuing with this request serves no productive purpose. This appears to be an unresolved issue between the Board and the Superintendent, and I hope that both parties can resolve this and move forward as quickly as possible.

Thank you,  
Chris

**From:** James Paterson <james.paterson@myhpsd.org> [SEP] **Sent:**  
Tuesday, October 21, 2025 9:30 AM [SEP] **To:** Chris Johnston  
<Chris.Johnston@escalent.co> [SEP] **Cc:** Amy Wilcox  
<amy.wilcox@myhpsd.org>; Jamie Buczko  
<jamie.buczko@myhpsd.org> [SEP] **Subject:** FOIA Request sent via email  
on October 9, 2025

Good morning Mr. Johnston,

Please see the attached District 10 business day extension notice.

If you have any questions or concerns please contact me at your earliest convenience.

**James Paterson**  
**FOIA Coordinator - Hazel Park Schools**  
**Office (248) 658-5225**

[www.hazelparkschools.org](http://www.hazelparkschools.org)

**Today's Learners, Tomorrow's Leaders**

**Hazel Park Schools • Today's Learners, Tomorrow's Leaders.  
The Cornerstone of Oakland, Macomb and Wayne Counties.**

*District Communication's Protocol:*

RR = Response Required Within One Working Business Day

NRN = No Reply Necessary

CC or BCC: No Reply Necessary

*Electronic Privacy Notice. This e-mail and any attachment contain information that is, or may be, covered by electronic communications privacy laws, and is also confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error, and then immediately delete it. Thank you in advance for your cooperation.*

*BOARD MEMBER ALERT: This email is not for interactive discussion purposes. The recipient should not forward it to any other individual or copy a reply to other board members.*

## **Disclaimer**

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful. SEP15EP1 This email has been scanned for viruses and malware, and may have been automatically archived by Mimecast, a leader in email security and cyber resilience. Mimecast integrates email defenses with brand protection, security awareness training, web security, compliance and other essential capabilities. Mimecast helps protect large and small organizations from malicious activity, human error and technology failure; and to lead the movement toward building a more resilient world. To find out more, visit our website.



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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
[www.hazelparkschools.org](http://www.hazelparkschools.org)

Date: 10/22/25

Mr. Chris Johnston  
[Chris.Johnston@escalent.co](mailto:Chris.Johnston@escalent.co)

**RE: FOIA Request Email sent via email October 9, 2025  
Rescission of Request sent via email October 21, 2025**

Dear Mr. Johnston,

Your recent email expresses a desire to withdraw your most recent FOIA request as stated below:

“At this time, I would like to withdraw my FOIA request. Based off the discussion last night at the Board meeting, it is clear to me that the files I am requesting do not exist, and continuing with this request serves no productive purpose. This appears to be an unresolved issue between the Board and the Superintendent, and I hope that both parties can resolve this and move forward as quickly as possible.”

At this time the District will consider this matter closed.

If you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

James Paterson.  
FOIA Coordinator  
248-658-5225

Cc:  
Dr. Amy Wilcox, Superintendent  
Jamie Buczko, Executive Assistant

---

## Fwd: Request for School Dining RFP Documents

1 message

---

**Amy Wilcox** <amy.wilcox@myhpsd.org>

Tue, Oct 14, 2025 at 7:09 PM

To: Jamie Buczko <jamie.buczko@myhpsd.org>, James Paterson <james.paterson@myhpsd.org>, Monica Papasian <monica.papasian@myhpsd.org>

----- Forwarded message -----

From: **Kent Scribner** <capaztllc@capazt.onmicrosoft.com>

Date: Tue, Oct 14, 2025 at 5:49 PM

Subject: Request for School Dining RFP Documents

To: amy.kruppe@hazelparkschools.org <amy.kruppe@hazelparkschools.org>

Good morning,

I hope this message finds you well. I am writing to formally request records related to the district's most recent school dining services RFP process. Specifically, I am looking for electronic copies pertaining to student dining for the following for the years: 2022/2023, 2023/2024 & 2024/2025.

1. All RFP's issued by the School District for student dining
2. All submitted proposals from prospective vendors.
3. Copy of the contract awarded (if applicable).
4. Any amendments issued.
5. Scoring Matrix with scores for all vendors who participated.

If you are not the appropriate contact for this request, I would appreciate it if you could direct me to the correct individual or department.

Thank you for your time and assistance. Please let me know if any further information is required to fulfill this request.

Best regards,

Kent Scribner



**Hazel Park Schools • Today's Learners, Tomorrow's Leaders.  
The Cornerstone of Oakland, Macomb and Wayne Counties.**

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Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

October 20, 2025

**Re: Original Email FOIA Request on October 14, 2025  
September 11, 2025 Request for more specific records**

Kent Scribner  
capaztllc@capazt.onmicrosoft.com

Dear Mr. Scribner,

This written notice is a response to your email sent October 20, 2025 requesting public records.

FOIA specifically relates to public documents as defined at MCL §15.232(i) which states in pertinent part:

- (i) *"Public record" means a writing prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created. Public record does not include computer software.*

FOIA additionally sets forth the following at MCL §15.233(1):

- (1) *A request from a person, other than an individual who qualifies as indigent under section 4(2)(a), must include the requesting person's complete name, address, and contact information, and, if the request is made by a person other than an individual, the complete name, address, and contact information of the person's agent who is an individual. An address must be written in compliance with United States Postal Service addressing standards. Contact information must include a valid telephone number or electronic mail address.*

The initial request merely supplies an email address and fails to comply with MCL §15.233(1) in that it fails to supply. At this time, the District is requesting you provide an address in compliance with the United States Postal Service addressing standards for this request.



**HAZEL PARK  
SCHOOLS**

Pursuant to FOIA MCL 15.235(d), **Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request.**

We will work to determine if any responsive records exist and if an estimate of costs is required to collect any information that is not contained on our transparency site that may pertain to your recent request. Pursuant to MCL §15.234 an estimate of costs may be required and will be submitted to your office if necessary.

Please feel free to contact me at [james.paterson@myhpsd.org](mailto:james.paterson@myhpsd.org) or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson  
FOIA Coordinator

Cc:  
Dr. Amy Wilcox, Superintendent  
Jamie Buczko, Executive Assistant



---

Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
[www.hazelparkschools.org](http://www.hazelparkschools.org)

November 4, 2025

**Re: Original Email FOIA Request on October 14, 2025**

To: Kent Scribner

[capaztllc@capazt.onmicrosoft.com](mailto:capaztllc@capazt.onmicrosoft.com)

From: James Paterson, FOIA Coordinator

RE: Email sent May 28, 2025 FOIA Request

Dear Mr. Scribner,

This written notice is a response to your email sent October 20, 2025 requesting public records. Your FOIA request sent via email states in pertinent part as follows:

*I am writing to formally request records related to the district's most recent school dining services RFP process. Specifically, I am looking for electronic copies pertaining to student dining for the following for the years: 2022/2023, 2023/2024 & 2024/2025.*

1. *All RFP's issued by the School District for student dining*
2. *All submitted proposals from prospective vendors.*
3. *Copy of the contract awarded (if applicable).*
4. *Any amendments issued.*
5. *Scoring Matrix with scores for all vendors who participated.*

FOIA specifically relates to public documents as defined at MCL §15.232(i) which states in pertinent part:

- (i) *"Public record" means a writing prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created. Public record does not include computer software.*



FOIA additionally sets forth the following at MCL §15.233(1):

*(1) A request from a person, other than an individual who qualifies as indigent under section 4(2)(a), must include the requesting person's complete name, address, and contact information, and, if the request is made by a person other than an individual, the complete name, address, and contact information of the person's agent who is an individual. An address must be written in compliance with United States Postal Service addressing standards. Contact information must include a valid telephone number or electronic mail address.*

**Your request is denied to the extent that the District certifies that it does not have in its possession any such records requested for they do not exist to the best knowledge of the District under the name given by the requester or by another name reasonably known to the District. The District has not solicited nor received any RFP for food services in the previous three years.**

Since the FOIA request is denied, I am informing you of the right to appeal this denial decision.

#### INFORMATION ON APPEALING FOIA REQUESTS

For information on the District's procedures for responding to FOIA requests and appeals, please refer to the hyperlink

<https://www.hazelparkschools.org/our-district/freedom-of-information-act-foia/>

on our webpage identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.

In accordance with MCL 15.241 and the District's procedures and guidelines, if a request to inspect or copy a record is denied, the person making the request may commence a civil action in circuit court to compel the District's disclosure of the public records.

In addition, the requestor may appeal the decision by submitting the appeal to the District's Board of Education. The written appeal shall state the word "appeal" and detail the reason(s) for requesting reversal of the denial.

The Board is not considered to have received the written appeal until the first regularly scheduled Board meeting following the submission of the written appeal. The Board shall, within 10 business days after receiving the written appeal, do one of the following:

- Reverse the disclosure denial.
- Issue a written notice to the requestor upholding the disclosure denial.
- Reverse the disclosure denial in part and issue a written notice to the requestor.



- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.

If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by a commencing a civil action in circuit court.

The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

Please feel free to contact me at [james.paterson@myhpsd.org](mailto:james.paterson@myhpsd.org) or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson  
FOIA Coordinator

Cc:  
Dr. Amy Wilcox, Superintendent  
Jamie Buczko, Executive Assistant

# Subject: Fwd: Question regarding 2025 Pension/OPEB information



**Monica Papasian** <monica.papasian@myhpsd.org>

Nov 7, 2025, 1:01 PM

to James Paterson

Hi Jimmy,

Should this be a FOIA request? I would have to get with the auditors about the request so it is not information that is readily available and I don't know why he is asking for it??

----- Forwarded message -----

From: **Charles W. Chihak** <[charles.chihak@merrittresearch.com](mailto:charles.chihak@merrittresearch.com)>

Date: Fri, Nov 7, 2025 at 12:55 PM

Subject: Question regarding 2025 Pension/OPEB information

To: [monica.papasian@myhpsd.org](mailto:monica.papasian@myhpsd.org) <[monica.papasian@myhpsd.org](mailto:monica.papasian@myhpsd.org)>

Ms. Papasian,

I have a copy of the District's 2025 Annual Financial Report and have a question regarding the Pension & OPEB information. On pages 44 & 45 the Sensitivity Analysis's are provided for the Pension and OPEB plans, however, it appears that the prior year values are repeated from 2024. Can you please provide me with the Pension & OPEB discount rate sensitivities and the OPEB healthcare rate sensitivity that are based on the 2025 amounts?

If you have any questions please contact me. Thank you in advance for your time and consideration.

Kind Regards,

**Charles W. Chihak**  
**Financial Statement Examiner**

Merritt Research Services, LLC

319.861.5421 (UTC -6h)

[charles.chihak@merrittresearch.com](mailto:charles.chihak@merrittresearch.com)

[www.merrittresearch.com](http://www.merrittresearch.com)



---

Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
[www.hazelparkschools.org](http://www.hazelparkschools.org)

November 12, 2025

**Re: Original Email Request on November 7, 2025**  
**Question regarding 2025 Pension/OPEB information**

Merritt Research Services LLC  
Charles W. Chihak  
[charles.chihak@merrittresearch.com](mailto:charles.chihak@merrittresearch.com)

Dear Mr. Chihak,

This written notice is a response to your email sent November 7, 2025 requesting information as follows:

*“I have a copy of the District’s 2025 Annual Financial Report and have a question regarding the Pension & OPEB information. On pages 44 & 45 the Sensitivity Analysis’s are provided for the Pension and OPEB plans, however, it appears that the prior year values are repeated from 2024. Can you please provide me with the Pension & OPEB discount rate sensitivities and the OPEB healthcare rate sensitivity that are based on the 2025 amounts?”*

The initial request merely supplies an email address and fails to comply with MCL §15.233(1) in that it fails to supply a valid postal address.

Pursuant to MCL 15.235(d), **Hazel Park Schools is extending for a period of not more than ten (10) business days the period in which the District will respond to your request.**

We will work to determine if any responsive records exist and if an estimate of costs is required to collect any information that is not contained on our transparency site that may pertain to your recent request. Pursuant to MCL §15.234 an estimate of costs may be required and will be submitted to your office if necessary.



**HAZEL PARK  
SCHOOLS**

Please feel free to contact me at [james.paterson@myhpsd.org](mailto:james.paterson@myhpsd.org) or (248) 658-5225 if you would like to discuss the FOIA request further.

Respectfully,

James Paterson  
FOIA Coordinator

Cc:  
Dr. Amy Wilcox, Superintendent  
Jamie Buczko, Executive Assistant

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## Request

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'DAWN RICE' via **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

Mon, Dec 15, 2025 at 11:42 PM

Reply-To: DAWN RICE <taxedd@comcast.net>

To: "boardmembers@hazelparkschools.org" <boardmembers@hazelparkschools.org>, "amy.kruppe@hazelparkschools.org" <amy.kruppe@hazelparkschools.org>

Dear Madam President and honorable board members,

Under FOIA I'm requesting Treasurer Heidi Fortress' current accounting certifications, accounting degree, and any accounting experience from her jobs.

Thank You,

Dawn Rice



November 17, 2025

To: Dawn Rice,  
[TAXEDD@COMCAST.NET](mailto:TAXEDD@COMCAST.NET)

**RE: Sovey Information FOIA Request**

Dear Ms. Rice,

I am writing in response to your FOIA request that was sent through the CMS website directed to the school district through email on February 11, 2025.

*I would like to FOIA Mr. Sovey's,  
District Title  
Job Description  
Compensation  
Contract/Agreement*

FOIA specifically relates to public documents as defined at MCL 15.232(i) which states in pertinent part:

- (i) "Public record" means a writing prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created. Public record does not include computer software.

Your request is GRANTED. Please see the attached documents that constitute the public records that are available as requested.

If you have any questions, please feel free to contact me at your convenience.

James Paterson  
FOIA Coordinator  
248-658-5225

Cc:  
Dr. Amy Wilcox Superintendent  
Jamie Buczko, Executive Assistant





**School & Municipal**  
Advisory Services, PC

## **Addendum #1 to Letter of Engagement**

for Financial Advisory Services

Originally dated June 17, 2025

between

School and Municipal Advisory Services, PC

and

Hazel Park Schools Board of Education

### **Additional agreed-upon procedure:**

We will perform in person or via Zoom the following procedures and provide related deliverables for the district relating to **Zero-Base Budgeting System Training and Development** to the extent possible depending on the availability of the related records:

## **Service B**

### **Zero-Base Budgeting System Training and Development**

#### **Procedures:**

1. Facilitate informative joint meeting(s) with board of education, administrators, supervisors, and others to seek buy-in on **proactive, transparent, and collaborative student-focused zero-based budgeting approach, utilizing reporting cost centers based on buildings and departments**. This process is intended to promote long-term fiscal sustainability through leadership engagement.
2. Facilitate board and administrative workshop to establish formal **Budget Development Goals and Decision-Making Parameters**
3. Provide digital format for securing budget input from administrators and supervisors for buildings and departments. All necessary budgeting forms will be provided.
4. Meet with business office to establish, review, and provide feedback on establishment of **reporting cost centers** and budget assignments
5. Assist in reviewing and establishing a **budget timeline** for the district
6. Provide training for administrators, supervisors, and administrative assistants on Zero-based budget (ZBB) process
7. Introduce GFOA Best Practices in School District Budgeting including Strategic Abandonment Tool and Academic Return on Investment (AROI)



Addendum #1 (Page 2)

8. Facilitate formal budget hearings of departments and buildings with central office Cabinet and to provide feedback to business office when appropriate
9. Provide training guidance to finance office personnel on incorporating budget input into their development of a draft budget including subsequent modifications
10. Facilitate a series of 6 to 10 sessions with administrators and supervisors to narrow any potential budget shortfall while employing the **Budget Development Goals and Decision-Making Parameters** cited above
11. Facilitate discussions with business office and superintendent's office in initial budget draft and review of proposed budget
12. Attend board and administrative workshops and/or board finance committee meetings for presentation of superintendent's proposed budget
13. Attend board meeting(s) for formal presentation of budget.
14. Attend other financial or budget meetings with participation as mutually agreed.
15. Consultation with Assistant Superintendent of Business & Operations, Superintendent, and Board of Education representatives Board Treasurer Heidi Fortress and Board Trustee Monica Rattee for the duration of this agreement.

**Deliverables:**

- A. Digital format for all budget preparation documents
- B. Development of budgetary cost center reporting in promotion of departmental and building ownership of budget responsibilities
- C. A zero-based budget process with an emphasis on fiscal stability based on transparency, collaboration, and documented needs
- D. Government Finance Officers Association (GFOA) budget tools provided and explained
- E. Organizational training program for future replication of the zero-based budget process
- F. Introduction to GFOA Smarter School Spending / Best Practices in School Budgeting for recommended implementation during current fiscal year in preparation of succeeding year budget

### **Additional agreed-upon procedure:**

We will perform in person or via Zoom the following procedures and provide related deliverables for the district relating to **Long-Range Financial Projection Training** to the extent possible depending on the availability of the related records:

## **Service C**

### **Long-Range Financial Projection Training**

#### **Procedures and Deliverables:**

1. Conduct **business office training** for preparation of digital format for the **Long-Range Financial Projection Modeling (2 years back and 3 years forward)** including integration of required professional enrollment projection; school business office to assist with template compilation and projection document development
2. Review and discuss the most recent district-provided strategic planning documents used to establish protocol to train business office in the construction of a district long-range financial projection
3. Coordination with required STANFRED Consultants Enrollment Projection (District to contract independently with Fred Ignatovich at (517) 347-4928 or f.ignatovich@att.net)
4. Presentation of projection or other supporting documents to district leadership and/or Board of Education in cooperation with Assistant Superintendent of Business and Operations, if requested
5. Provide projection presentation format to be used with bond rating agencies for rerating purposes if requested by agency (Moody's, Standard & Poor's, etc.)
6. Presentation of research-based techniques for establishing ongoing district financial sustainability as indicated by Government Finance Officers Association
7. Preparation of analytical documents as agreed by both parties
8. Consultation with Assistant Superintendent of Business & Operations, Superintendent, and Board of Education representatives Board Treasurer Heidi Fortress and Board Trustee Monica Rattee for the duration of this agreement.



Addendum #1 (Page 4)

## Why Long-Range Financial Planning?

1. Helps to frame a discussion on how the district can plan for financial stability
2. Encourages transparency
3. Promote collaboration
4. Defines the relationship of numbers for non-financial statement readers
5. Requires professional enrollment projection based on live births
6. Requires clear articulation of agreed assumptions as needed for Early Warning legislation
7. Eliminates accounting jargon for greater understanding
8. Serves to establish a budgetary baseline for consideration of budget options
9. Identifies what level of shortfall is acceptable in the short run
10. Reveals affordability of contractual commitments
11. Discloses the impact of deferring budget balancing decisions
12. Identifies school district stakeholders for inclusion
13. Identifies a path of ongoing programmatic and financial success based upon district strategic planning
14. Bond rating agencies are asking
15. Projection tool allows for regular updating, particularly when budget is adopted or amended

SCHOOL AND MUNICIPAL ADVISORY SERVICES, PC

Donald Sovey, CPA

September 15, 2025

### CLIENT RESPONSE:

This Addendum correctly sets forth the understanding of Hazel Park Public Schools.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



SCHOOL DISTRICT OF THE  
CITY OF HAZEL PARK  
COUNTY OF OAKLAND AND STATE OF MI  
COMMITTEE OF THE WHOLE MEETING  
September 15, 2025 5:30 PM

**CALL TO ORDER**

The Committee of the Whole Meeting of the Hazel Park Board of Education was held on September 15, 2025 and was called to order by President Hinton at 5:30 p.m.

**ROLL CALL**

Members Present: Beaton, Becker, Fortress, Fox, Laframboise, Rattee, Hinton  
Members Absent:  
Others Present: Dr. Wilcox, Ms Cales, Ms Papsian, Dr Dulmage

**APPROVAL OF THE AGENDA (ACTION ITEM)**

Moved by Fortress, supported by Rattee, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Fortress, Rattee, Beaton, Becker, Fox, Laframboise, Hinton  
Nays:

Motion carried.

**PUBLIC COMMENT** - None

**SPECIAL ORDER OF BUSINESS**

A. Financial Presentation

Don Sovey presented a financial review highlighting strong community/staff engagement but centralized budgeting. Recommendations included collaborative 3–5 year strategic planning, zero-based budgeting with monthly budget-to-actual tracking, modernized financial systems with ~20 cost centers, maintaining a 20% fund balance, and reassessing business office roles. Sovey’s firm would provide full-time support for implementation at an estimated \$51,000, with an hourly rate of \$245 for Mr. Sovey and \$125 for Ms. O’Malley, whose services will be included in the total. Coordination will be with district staff and minimally with the ISD. Recommendations are for the district to implement, and the board will vote at the next meeting on proceeding with the services.

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## Request

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'DAWN RICE' via **BOARD MEMBERS** <Boardmembers@hazelparkschools.org>

Mon, Dec 15, 2025 at 11:42 PM

Reply-To: DAWN RICE <taxedd@comcast.net>

To: "boardmembers@hazelparkschools.org" <boardmembers@hazelparkschools.org>, "amy.kruppe@hazelparkschools.org" <amy.kruppe@hazelparkschools.org>

Dear Madam President and honorable board members,

Under FOIA I'm requesting Treasurer Heidi Fortress' current accounting certifications, accounting degree, and any accounting experience from her jobs.

Thank You,

Dawn Rice



---

Ford Administration  
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223  
www.hazelparkschools.org

December 22, 2025

To: Ms. Dawn Rice  
[taxedd@comcast.net](mailto:taxedd@comcast.net)

**Re: Response to FOIA Request regarding Ms. Fortress**  
**Sent via email December 16, 2025**

Dear Ms. Rice,

This email constitutes the Hazel Park School District Response to your recent FOIA request, which is set forth below:

“Under FOIA I'm requesting Treasurer Heidi Fortress' current accounting certifications, accounting degree, and any accounting experience from her jobs.”

FOIA specifically relates to public documents as defined at MCL 15.232(i) which states in pertinent part:

- (i) "Public record" means a writing prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created. Public record does not include computer software.

Your request is denied to the extent that the District certifies that it does not have in its possession any such records requested for they do not exist to the best knowledge of the District under the name given by the requester or by another name reasonably known to the District.

The FOIA request is denied therefor I am informing you of your appellate rights regarding this decision.



## INFORMATION ON APPEALING FOIA REQUESTS

For information on the District's procedures for responding to FOIA requests and appeals, please refer to the hyperlink: <https://www.hazelparkschools.org/our-district/freedom-of-information-act-foia/> on our webpage, identified as the Hazel Park Schools Freedom of Information Act (FOIA), which includes FOIA Procedures and Guidelines, Affidavit of Indigency, Fee Itemization Form, and Summary of FOIA Procedures.

In accordance with MCL 15.241 and the District's procedures and guidelines, if a request to inspect or copy a record is denied, the person making the request may commence a civil action in circuit court to compel the District's disclosure of the public records.

In addition, the requestor may appeal the decision by submitting the appeal to the District's Board of Education. The written appeal shall state the word "appeal" and detail the reason(s) for requesting reversal of the denial.

The Board is not considered to have received the written appeal until the first regularly scheduled Board meeting following the submission of the written appeal. The Board shall, within 10 business days after receiving the written appeal, do one of the following:

- Reverse the disclosure denial.
- Issue a written notice to the requestor upholding the disclosure denial.
- Reverse the disclosure denial in part and issue a written notice to the requestor.
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.

If the Board of Education fails to respond to the appeal, or if the Board upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requestor may seek judicial review of the nondisclosure by a commencing a civil action in circuit court.

The requesting party also has the right to receive attorneys' fees and damages as provided in Section 10 of FOIA if, after judicial review, the circuit court determines the District has not complied with FOIA and orders disclosure of all or portions of the public record.

If you have any further questions or concerns, please do not hesitate to reach out.

James Paterson.  
FOIA Coordinator  
248-658-5225

Cc:  
Dr. Amy Wilcox, Superintendent  
Jamie Buczko, Executive Assistant