



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

Agenda

Regular Meeting

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

August 22, 2022

6:30 PM

LOCATION AND FORMAT: The meeting will be held at the Ford Administration Building, 1620 E Elza Hazel Park, Michigan. It will be live-streamed on YouTube. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person or by emailing Board President, Laura Adkins, prior to the meeting at laura.adkins@hazelparkschools.org.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (ACTION ITEM)

PUBLIC COMMENT

The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters.

During this portion of public comment, each statement made by a participant shall be limited to three (3) minutes and participants must identify themselves by name and address.

CLOSED SESSION

- A. Motion to recess into closed session (h) attorney client privilege to consider material exempt from discussion or disclosure by state or federal statute; which is exempt from disclosure pursuant to Section 8(h) of the Open Meetings Act.

SPECIAL ORDER OF BUSINESS

- A. Athletic Presentation (Informational Item)

CONSENT AGENDA (Action Items)

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.

- A. Approval of Minutes
 - 1) Board Meetings 3
 - 2) Committee Meetings 7
- B. Monthly Financial Reports 11
- C. Personnel Recommendations

D. Conference Requests	21
NEW BUSINESS	
A. FOIA (Action Item)	
B. High School After-School Tutoring & Enrichment (Action Item)	22
C. Financial Literacy (Action Item)	23
D. Hours and Days Waiver (Action Item)	25
E. Edgenuity Renewal (Action Item)	44
F. LEO 2.0 Presentation (Informational Item)	
G. ARC (Edison, Advantage & Self-Contained) (Action Item)	46
H. Administrative Coaching (Action Item)	
I. Floor Machine (Action Item)	60
J. Frontline Central (Action Item)	61
K. Intern Bonus (Action item)	74
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M. Tenure (Informational Item)	77
N. Human Resource Director (Action Item)	
SUPERINTENDENT REPORT	
A. Enrollment (Informational Item)	80
B. OCSBA 2022-23 Meeting Calendar (Informational Item)	81

REQUESTS FOR FUTURE AGENDA ITEMS**CALENDAR DATES****PUBLIC COMMENT**

During this portion of public comment, each statement made by a participant shall be limited to one (1) minute and participants must identify themselves by name and address.

BOARD MEMBER AND ADMINISTRATION COMMENTS**ADJOURNMENT**

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held on July 18, 2022 and was called to order by President Adkins at 6:30 p.m.

ROLL CALL

Members Present: Adkins, Baldwin, Fortress, Hinton, Schlak
Members Absent: Noth, Rice
Others Present: Kruppe, Zirnig, Dulmage, Wilkins

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (ACTION ITEM)

Moved by Schlak, supported by Baldwin, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Schlak, Baldwin, Fortress, Hinton, Adkins

Nays:

Motion carried

PUBLIC COMMENT None

SPECIAL ORDER OF BUSINESS

A. Military Recognition (Action Item)

Moved by Baldwin, supported by Schlak, that the Board of Education approve the Military Service Resolution, as presented.

Discussion Dr Kruppe spoke about Mark Salzwadel in honor and commemoration of his service to our Country.

Roll Call Vote

Yeas: Baldwin, Schlak, Fortress, Hinton, Adkins

Nays:

Motion carried.

B. Resolution for Military Service (Action Item)

Moved by Baldwin, supported by Schlak, that the Board of Education approve the Military Service Resolution, as presented.

Discussion

Roll Call Vote

Yeas: Baldwin, Schlak, Fortress, Hinton, Adkins

Nays:

Motion carried.

CONSENT AGENDA (Action Items)

- A. Approval of Minutes
 - 1. Board Meetings
- B. Monthly Financial Reports
- C. MSBO Membership
- D. Personnel Recommendations

Moved by Schlak, supported by Baldwin, that the Board of Education approve the consent agenda, as presented.

Discussion

Roll Call Vote

Yeas: Schlak, Baldwin, Fortress, Hinton

Nays:

Abstain: Adkins (familial conflict)

Motion carried.

NEW BUSINESS

- A. K-8 ELA Curriculum (Action Item)

Moved by Baldwin, supported by Schlak, that the Board of Education approve the purchase of the American Reading Company core reading resource for grades K-8.

Discussion

Roll Call Vote

Yeas: Baldwin, Schlak, Fortress, Hinton, Adkins

Nays:

Motion carried.

- B. District Improvement Plan (Action Item)

Moved by Baldwin, supported by Schlak, that the Board of Education approve the continuous improvement goals outlined in the 2022-2023 District Improvement Plan (DIP).

Discussion

Roll Call Vote

Yeas: Baldwin, Schlak, Fortress, Hinton, Adkins

Nays:

Motion carried.

- C. Roosevelt PA & Phone System (Action Item)

Moved by Schlak, supported by Baldwin, that the Board of Education approve the purchase of the Phone/PA System for Invest Roosevelt.

Discussion

Roll Call Vote

Yeas: Schlak, Baldwin, Fortress, Hinton, Adkins

Nays:

Motion carried.

D. Roosevelt Greenhouse (Action Item)

Moved by Schlak, supported by Baldwin, that the Board of Education approve the purchase of the greenhouse for Invest Roosevelt.

Discussion

Roll Call Vote

Yeas: Schlak, Baldwin, Fortress, Hinton, Adkins

Nays:

Motion carried.

E. Commemoration to Terry Thomas (Action Item)

Moved by Schlak, supported by Baldwin, that the Board of Education approve the renaming of the Gym floor in commemoration of Terry Thomas, as presented.

Discussion

Roll Call Vote

Yeas: Schlak, Baldwin, Fortress, Adkins

Nays: Hinton

Motion carried.

F. United Oaks Story Walk (Action Item)

Moved by Schlak, supported by Baldwin, that the Board of Education approve the laying of the limestone path at United Oaks.

Discussion

Roll Call Vote

Yeas: Schlak, Baldwin, Fortress, Hinton, Adkins

Nays:

Motion carried.

G. Board Goals (Action Item)

Moved by Baldwin, supported by Schlak, that the Board of Education approve Board Goals for the 2022-23, as presented.

Discussion

Roll Call Vote

Yeas: Baldwin, Schlak, Fortress, Hinton, Adkins

Nays:

Motion carried.

SUPERINTENDENT REPORT

A. Secondary Goals and Outcomes (Informational Item)

B. Enrollment (Informational Item)

REQUESTS FOR FUTURE AGENDA ITEMS

CALENDAR DATES

PUBLIC COMMENT - None

BOARD MEMBER AND ADMINISTRATION COMMENTS

Kristy Schlak, Board Trustee - I would like to thank Mark for his service! Thank the staff for the ELA testimonials! Congrats to Terry's family and I hope this will help to inspire our students! Thank you for the Board Goals and I'm excited to meet and exceed them!

Heidi Fortress, Board Treasurer - Great job to Dr Dulmage! I appreciate the potential future board members who are here in the audience tonight. Have a great night!

Melissa Baldwin, Board Vice President - Just a reminder, August 31st is the first day of school! It's coming up fast!

Beverly Hinton, Board Secretary - I just want to say Governor Whitmer has made a HUGE contribution to Education with this huge increase! Special education funds have always been a struggle for Hazel Park and this will help a lot! I would like everyone to think about safety moving forward. This was a great meeting and lots of good information! Everyone have a good night! Also, the Bobby McDermott Event will be July 23rd from 12 - 2pm.

Dr. Amy Kruppe, Superintendent - We do want to think about Safety and we will be seeing some changes. We will be working with Ferndale and our police department to review our EOP's and make the necessary changes. The biggest measure we can take is to follow our safety plans, keep the doors locked, wear ID badges, and follow the procedures!

Laura Adkins, Board President - Reminder for the event for Mr. Bobby on August 23rd, 2022 and also Back to School Enrollment Night. I had a 15 minute phone call with Plante Moran Auditor so they could ask me some questions that we do every year. There will be an email out to the whole board for the opportunity to ask any questions you may have.

ADJOURNMENT 8:23 pm



Ford Administration
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Buildings & Grounds Committee Meeting

August 8, 2022

6:00 PM

Board Members Present: Kristy Schlak, Heidi Fortress
Absent: Melissa Baldwin
Administrators Present: Dr. Amy Kruppe, Jason Zirniss

Meeting start time - 6:00 pm

Public Comment: None

1) Sinking Fund Projects

- a) **Pool** - The pool is receiving prep work to start receiving pool tank tile and then the floor.
- b) **Locker Rooms** - asbestos has been mitigated in the bathrooms and in the basement that surrounded the drains. Masonry has restarted and it is moving along nicely.
- c) **District Cameras** - The separation of the contract was completed and we plan on issuing a PO for the work. Lead time on the equipment is 4-6 weeks and configuration will take place off site prior to installation.

2) Insurance Claims - HS Halls and Gym Floor - The gym floor has been laid and we are progressing through sanding to have the floor receive the new stain and point. The hallways are being installed and will be in place for the start of school.

3) Summer Projects -

- a) **Tree Trimming** - The front of the HS underwent some work related to the front trees lining Hughes and the bushes were removed in front of the media center and the Auditorium.
- b) **Grounds Maintenance** - Interns are doing a great job cutting and edging the grounds. We pull them to help out on jobs that need a lot of hands and moving equipment and furniture.
- c) **Painting** - Ford Gym is complete and we are now focused on Webster walls in preparation for decals on order.

4) Story Walks - We were able to complete the story walk path and 15 pedestals were installed. We are planning on additional items but the base is completed and open for the public.

5) Bus Inspection - MSP completed the bus inspection of our fleet there were 2 red tags and 2 yellow tags, corrective action was taken and repairs made by Sullivan's Fleet Service and all buses were reinspected and are ready for the school year.

6) Pest Infestation - There were reports of roaches at Webb and the High School. We have instituted a week on week off building bombing to eliminate them. The high school does not seem to have an issue and we are waiting for the second bombing at Webb to see the impact.

7) Webb Floor Machine - The Webb/Jardon floor machine is in need of significant repairs, it is on the 3 year plan for replacement and the total cost is estimated at \$17,000, we are negotiating the cost with the vendor.





HAZEL PARK
SCHOOLS

Meeting end time - 6:19 pm

Minutes submitted by Jason Zirnig, Assistant Superintendent of Business and Operations



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Finance Committee Meeting

August 8, 2022

5:15 PM

Board Members Present: Laura Adkins, Heidi Fortress
Board Members Absent: Beverly Hinton
Administrators Present: Dr. Amy Kruppe, Jason Zirniss

Meeting start time - 5:15 pm

Public Comment: None

- 1) **2020/21 Budget Update** - Due to some last minute estimation changes the year looks like the District will end the year in a healthier position than first estimated. We should report a budget surplus of about 2.5 Million due to adjustments in vendor payments, retirement accruals, MPSERS 47a payments and general savings due to unspent funds.
- 2) **Booster Update** - We are issuing letters to the Athletic, Dance and Band Boosters, to obtain their financial and internal policies per our District Policies.
- 3) **Administrator Coaching** - We are contracting with Marion Ginopolis to coach our newer administrators.
- 4) **Rental Fees** - Reviewed proposed rental rates for our buildings, suggestions were received for additional investigation and a revision will be returned at the next committee meeting.
- 5) **Intern Bonus** - In light of the amount of work being completed and the character of the interns we have we are proposing that a bonus be paid similar to the prior year of \$1,000.
- 6) **10 Day Covid Leave Pay** - The District is recommending the continuation of the 10 day covid leave through December 31, 2020 in light of the current viruses that are being transmitted and the increase in cases.

Meeting end time - 6:00 pm

Minutes submitted by Jason Zirniss, Assistant Superintendent of Business and Operations





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**The School District of the City of Hazel Park Schools
Board Committee Meeting
Policy Committee
August 17, 2022
6:00 PM**

Board Members Present: Melissa Baldwin, Laura Adkins
Board Members Absent: Dawn Rice
Administrators Present: Dr. Amy Kruppe
Others Present: Heidi Fortress

Meeting Start Time: 6:00pm

A. Donations

The committee members discussed suggestions for a better process to be established then taken to the Board of Education.

B. Boosters

The committee members had discussion regarding the current rules and regulations to be a Booster in Hazel Park. This will be revisited.

C. Building Rentals

This will be revisited.

D. LOA - 10 Covid Pay

The committee members began a discussion regarding COVID-19 and the current state of our county. President Adkins suggested bringing it to the Board of Education for an extension.

Meeting End Time: 6:50pm

Minutes submitted by Jamie Buczko, Administrative Assistant





Ford Administration
Matthew Miller, Business Office Manager
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5213 | F: 248-544-5443
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TO: The School District of the City of Hazel Park
Board of Education

FROM: Jason Zirniss
Assistant Superintendent, Business & Operations

RE: Treasurer's Report July, 2022

DATE: August 12, 2022

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		1,854,978.05	
	<i>Total - General Fund</i>	<u>\$ 1,854,978.05</u>	
CENTER PROGRAM (22)		2,954.82	
COMMUNITY SERVICE (23)		1,820.00	
FOOD SERVICE FUND (25)		104,133.19	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		121,462.89	
	<i>Total - Special Revenue Funds</i>	<u>\$ 230,370.90</u>	
INTERNAL ACCOUNT FUNDS (29)		3,376.56	
	<i>Total - Other Funds</i>	<u>\$ 3,376.56</u>	
TOTAL CHECK DISBURSEMENTS		<u><u>\$ 2,088,725.51</u></u>	\$ 2,088,725.51
ACH DEBITS			1,486,766.26
PAYROLL			1,557,034.93
OUTGOING WIRE TRANSFERS			2,439,292.10
P-CARD PURCHASES			111,770.69
			<u>5,594,863.98</u>
TOTAL DISBURSEMENTS IN PERIOD			<u><u>\$ 7,683,589.49</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

Jason Zirniss
Assistant Superintendent, Business & Operations

Monthly Summary of EFT's from HP Bank Accounts

Jul-22

<u>Date</u>	<u>Amount</u>	<u>Bank Acct Taken From</u>	<u>Reason</u>
7/5/2022	\$281.66	Gen Funds	Latchkey Fees
7/1/2022	\$3,094.00	Gen Funds	Health Equity Payment July 1st Payroll
7/18/2022	\$3,244.00	Gen Funds	Health Equity Payment July 15th Payroll
7/29/2022	\$60.00	Gen Funds	Health Equity Payment July 29th Payroll
7/5/2022	\$17,182.50	Gen Funds	Penserv Payment July 1st Payroll
7/18/2022	\$17,271.57	Gen Funds	Penserv Payment July 15th Payroll
7/8/2022	\$73,332.38	Gen Funds	Penserv Payment Retirement
7/1/2022	\$26,210.65	Tax W/H	Payroll State Tax Withholding July 1st
7/14/2022	\$25,763.87	Tax W/H	Payroll State Tax Withholding July 15th
7/29/2022	\$26,204.57	Tax W/H	Payroll State Tax Withholding July 29th
7/1/2022	\$174,978.58	Tax W/H	Payroll Federal Tax Withholding July 1st
7/14/2022	\$172,041.26	Tax W/H	Payroll Federal Tax Withholding July 15th
7/29/2022	\$176,724.27	Tax W/H	Payroll Federal Tax Withholding July 15th
7/15/2022	\$277,394.77	Ret W/H	Payroll Retirement Withholding July 1st
7/28/2022	\$124,358.32	Ret W/H	Payroll Retirement Withholding July 15th
7/28/2022	\$331,988.90	UAAL	Payroll UAAL Payment July
7/1/2022	\$33,013.40	DTE	July DTE Payments
<hr/>			
	\$1,486,766.26	Total ACH Debits	

<u>Date</u>	<u>Amount</u>	<u>Payroll</u>
7/1/2022	\$527,265.41	General Payroll on July 1st
7/15/2022	\$512,399.37	General Payroll on July 15th
7/29/2022	\$517,370.15	General Payroll on July 29th
<hr/>		
	\$1,557,034.93	Total Payroll

<u>Date</u>	<u>Amount</u>	<u>Wires</u>
7/27/2022	\$2,439,292.10	MVCA Wire State Aid
<hr/>		
	\$2,439,292.10	Total Wires

<u>Date</u>	<u>Amount</u>	<u>P-Card Purchases</u>
7/21/2022	\$111,770.69	General P-Card charges Huntington Bank
<hr/>		
	\$111,770.69	Total P-Card Purchases

Hazel Park Schools
Budget to Actual by St Revenue and St Function

As of 07/31/2022

St Revenue/Function	Description		Original Budget	Encumbrance	Actual	Balance	Percent
Type: 4 Revenue							
St Revenue: 100	Revenue from Local Sources	Total:	5,693,389.00	0.00	232,398.19	5,460,990.81	4.08%
St Revenue: 300	Rev from State Sources	Total:	28,907,259.00	0.00	2,434,698.69	26,472,560.31	8.42%
St Revenue: 400	Rev from Federal Sources	Total:	7,653,087.00	0.00	248,074.91	7,405,012.09	3.24%
St Revenue: 500	Incoming Transfer/Oth Transact	Total:	2,430,209.40	0.00	0.00	2,430,209.40	0.00%
St Revenue: 600	Fund Modifications	Total:	1,819,040.00	0.00	0.00	1,819,040.00	0.00%
Type: 4	RevenueTotal:		46,502,984.40	0.00	2,915,171.79	43,587,812.61	6.27%
Type: 5 Expense							
St. Function:110	Basic Programs	Total:	20,081,570.00	66,250.44	985,333.83	19,096,236.17	4.91%
St. Function:120	Added Needs	Total:	9,091,790.00	0.00	317,927.55	8,773,862.45	3.50%
St. Function:210	Support Services-Pupil	Total:	3,373,023.00	4,577.90	140,311.08	3,232,711.92	4.16%
St. Function:220	Support Services-Instr Staff	Total:	2,286,192.00	724,210.78	206,037.23	2,080,154.77	9.01%
St. Function:230	Support Services-General Admin	Total:	727,389.00	19,300.00	87,301.46	640,087.54	12.00%
St. Function:240	Support Services-School Admin	Total:	2,093,556.00	677.90	122,465.95	1,971,090.05	5.85%
St. Function:250	Support Services-Business	Total:	720,526.00	81.97	130,693.67	589,832.33	18.14%
St. Function:260	Operations and Maintenance	Total:	5,459,796.00	12,829.66	712,309.84	4,747,486.16	13.05%
St. Function:270	Pupil Transportation Services	Total:	305,510.00	-	39,824.00	265,686.00	13.04%
St. Function:280	Support Services-Central	Total:	1,463,268.00	2,100.00	191,410.41	1,271,857.59	13.08%
St. Function:290	Support Services-Other	Total:	446,886.00	36,846.72	33,292.37	413,593.63	7.45%
St. Function:330	Community Activities	Total:	35,758.00	0.00	150.00	35,608.00	0.42%
St. Function:390	Other Community Services	Total:	300,000.00	547.82	16,995.52	283,004.48	5.67%
St. Function:440	Pymts to Other Govnmt	Total:	266,665.00	0.00	0.00	266,665.00	0.00%
St. Function:510	Debt Services - Long Term Only	Total:	33,000.00	0.00	33,000.00	0.00	100.00%
St. Function:600	Transfers Out	Total:	293,388.00	0.00	0.00	293,388.00	0.00%
Type: 5	ExpenseTotal:		46,978,317.00	867,423.19	3,017,052.91	43,961,264.09	6.42%
Grand Total:			-475,332.60		-101,881.12	-373,451.48	

Hazel Park Schools
Check Register by Fund
Check Date From 7/1/2022 TO 7/31/2022

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
Fund: 110					
07/06/2022	HP 00501152	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		420.00
07/06/2022	HP 00501153	100387	MISDU		644.14
07/06/2022	HP 00501154	100609	RUSKIN, DAVID		1,127.58
07/13/2022	EH 00000350	100550	AMAZON CAPITAL SERVICES INC		3,821.11
07/13/2022	EH 00000351	100860	BALDWIN, MELISSA		40.00
07/13/2022	EH 00000352	100495	C G NEWSPAPERS		2,081.00
07/13/2022	EH 00000354	100861	FORTRESS, HEIDI		40.00
07/13/2022	EH 00000355	100810	FOXBRIGHT		4,130.00
07/13/2022	EH 00000356	100409	FRONTLINE EDUCATION		19,996.43
07/13/2022	EH 00000357	100056	HINTON, BEVERLY		40.00
07/13/2022	EH 00000358	100044	HP PROMISE ZONE		40.00
07/13/2022	EH 00000359	100574	INSTITUTE FOR EXCELLENCE IN ED		2,500.00
07/13/2022	EH 00000360	100292	INVEST CENTERS LLC		25,392.89
07/13/2022	EH 00000362	100535	NEOLA INC		1,295.00
07/13/2022	EH 00000363	100445	ROCKET ENTERPRISE INC		1,716.75
07/13/2022	EH 00000364	100125	SCHLAK, KRISTY		40.00
07/13/2022	EH 00000365	100067	SCHOOLDUDE.COM		14,776.87
07/13/2022	EH 00000366	100950	SIR SPEEDY		2,575.00
07/13/2022	HP 00501155	100458	ACE TRANSPORTATION		192.00
07/13/2022	HP 00501156	100544	ASCENSION MICHIGAN EMPLOYER SOLUTIONS		76.00
07/13/2022	HP 00501159	100523	BLICK ART MATERIALS		81.47
07/13/2022	HP 00501160	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		420.00
07/13/2022	HP 00501162	100322	CITY HAZEL PARK WATER		8,862.08
07/13/2022	HP 00501163	100321	CITY OF HAZEL PARK		116,095.78
07/13/2022	HP 00501164	100031	DEAF COMMUNITY ADVOCACY NETWORK		475.10
07/13/2022	HP 00501166	100707	HARRIS, JEFFREY		276.23
07/13/2022	HP 00501167	100404	HASTINGS AUTO PARTS		58.69
07/13/2022	HP 00501168	101090	ILLUMINATE EDUCATION INC		8,883.25
07/13/2022	HP 00501169	100323	JOSTENS INC		770.49
07/13/2022	HP 00501172	100575	MACOMB AREA CONFERNCE		345.00

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User: MILLERM - Matthew Miller

Page

Current Date: 08/14/2022

Report: OSAP5009 - OSAP5009: Check Register by Fund

1

Current Time: 17:23:57

Selection:

OH_DTL.[oh_ck_dt] <= '07/31/2022' AND OH_DTL.[oh_ck_dt] >= '07/01/2022'

Hazel Park Schools
Check Register by Fund
Check Date From 7/1/2022 TO 7/31/2022

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
07/13/2022	HP 00501173	101056	MACOMB SIGNS LLC		190.00
07/13/2022	HP 00501174	100372	MASB-SEG		331,059.00
07/13/2022	HP 00501175	101020	MASSP		450.00
07/13/2022	HP 00501176	100447	MERIDIAN WINDS		765.00
07/13/2022	HP 00501177	100159	MICHIGAN ASSOC OF SCHOOL BOARD		7,970.12
07/13/2022	HP 00501178	100327	MICHIGAN EDUCATION SPECIAL		430,691.02
07/13/2022	HP 00501179	100276	MICHIGAN SPORTS ASSIGNERS INC		280.00
07/13/2022	HP 00501181	100387	MISDU		644.14
07/13/2022	HP 00501182	101052	NORTHSTAR MAT SERVICE		1,798.00
07/13/2022	HP 00501183	100380	OAKLAND SCHOOLS		750.00
07/13/2022	HP 00501184	100000	OFFICE DEPOT	P2200416	233.27
07/13/2022	HP 00501185	100585	PITNEY BOWES		10,191.24
07/13/2022	HP 00501186	100338	QUICK MADE SIGNS & TROPHY SALE		188.50
07/13/2022	HP 00501188	101041	ROSETTA STONE LLC	P2200412	4,095.00
07/13/2022	HP 00501189	100609	RUSKIN, DAVID		712.20
07/13/2022	HP 00501191	101099	T-SHIRT PRINTING PLUS INC		2,228.10
07/13/2022	HP 00501193	101097	VOYAGEUR COLLEGE PREP		140.00
07/21/2022	EH 00000367	100045	A & I ENTERPRISES		165,760.44
07/21/2022	EH 00000368	100550	AMAZON CAPITAL SERVICES INC		34.44
07/21/2022	EH 00000369	100495	C G NEWSPAPERS		2,081.00
07/21/2022	EH 00000370	100292	INVEST CENTERS LLC		181,924.62
07/21/2022	EH 00000371	100397	SCHOOL SPECIALTY	P2200395	50.64
07/27/2022	EH 00000372	100550	AMAZON CAPITAL SERVICES INC		4,741.84
07/27/2022	EH 00000373	100574	INSTITUTE FOR EXCELLENCE IN ED	P2300011	1,500.00
07/27/2022	HP 00501194	100544	ASCENSION MICHIGAN EMPLOYER SOLUTIONS		76.00
07/27/2022	HP 00501195	100383	AT & T		43.71
07/27/2022	HP 00501196	100523	BLICK ART MATERIALS		38.23
07/27/2022	HP 00501197	100888	CONSTELLATION		879.00
07/27/2022	HP 00501198	100862	DAWN RICE		345.88
07/27/2022	HP 00501199	100031	DEAF COMMUNITY ADVOCACY NETWORK		110.00
07/27/2022	HP 00501200	100185	DETROIT NATIVE SUN NEWSPAPER GROUP		200.00

Hazel Park Schools
Check Register by Fund
Check Date From 7/1/2022 TO 7/31/2022

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
07/27/2022	HP 00501201	100640	FIBER LINK INC		132.75
07/27/2022	HP 00501203	100488	HOME DEPOT CREDIT SERVICES		1,394.71
07/27/2022	HP 00501204	101106	JASMINE ELLIS		67.25
07/27/2022	HP 00501205	100323	JOSTENS INC		628.16
07/27/2022	HP 00501206	101102	LAURA FOGEL		113.58
07/27/2022	HP 00501207	100411	LOWES COMPANIES		231.36
07/27/2022	HP 00501208	100327	MICHIGAN EDUCATION SPECIAL		434,533.12
07/27/2022	HP 00501209	100589	MILLENNIUM BUSINESS SYSTEMS		2,116.75
07/27/2022	HP 00501210	100380	OAKLAND SCHOOLS		26,741.75
07/27/2022	HP 00501212	100468	PROGRESSIVE PLUMBING SUPPLY		8.03
07/27/2022	HP 00501213	101105	STATE OF MICHIGAN		1,000.00
07/27/2022	HP 00501214	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		420.00
07/27/2022	HP 00501215	100387	MISDU		644.14
07/27/2022	HP 00501216	100609	RUSKIN, DAVID		712.20
07/28/2022	HP 00501217	101103	S&A CONCRETE CONSTRUCTION INC		18,850.00
				Fund 110 Total:	1,854,978.05
Fund: 220					
07/13/2022	EH 00000350	100550	AMAZON CAPITAL SERVICES INC		73.86
07/13/2022	HP 00501165	100446	FAR THERAPEUTIC & PERFORMING ARTS		1,305.00
07/13/2022	HP 00501190	100515	STAFF CONNECTIONS LLC		1,042.67
07/27/2022	HP 00501209	100589	MILLENNIUM BUSINESS SYSTEMS		477.39
07/27/2022	HP 00501211	100543	PETTY CASH		55.90
				Fund 220 Total:	2,954.82
Fund: 230					
07/13/2022	HP 00501161	100677	CIRRUS GROUP LLC		320.00
07/27/2022	HP 00501213	101105	STATE OF MICHIGAN		1,500.00
				Fund 230 Total:	1,820.00
Fund: 250					
07/13/2022	EH 00000353	100118	CHARTWELLS DINING SERVICES		90,302.13
07/27/2022	HP 00501202	100706	HERTZ FURNITURE SYSTEMS LLC	P2200355	13,744.40
07/27/2022	HP 00501209	100589	MILLENNIUM BUSINESS SYSTEMS		86.66
				Fund 250 Total:	104,133.19

Hazel Park Schools
Check Register by Fund
Check Date From 7/1/2022 TO 7/31/2022

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
Fund: 290					
07/13/2022	HP 00501157	101061	AVONDALE HIGH SCHOOL		100.00
07/13/2022	HP 00501166	100707	HARRIS, JEFFREY		400.00
07/13/2022	HP 00501170	101101	KAYLIE THOMAS		750.00
07/13/2022	HP 00501171	101100	KELSIE REYANN HARPER		1,310.00
07/13/2022	HP 00501180	101098	MIKE GAWLIK VOLLEYBALL CAMPS LLC		600.00
07/13/2022	HP 00501192	100255	TURNER III, JOE		79.24
07/27/2022	HP 00501205	100323	JOSTENS INC		137.32
			Fund 290 Total:		3,376.56
Fund: 420					
07/13/2022	EH 00000361	100948	KINGSCOTT ASSOCIATES INC		6,068.20
07/13/2022	HP 00501158	101096	BERNCO INC		57,271.59
07/13/2022	HP 00501187	101054	R&E DEVELOPMENT GROUP LLC		58,123.10
			Fund 420 Total:		121,462.89
			Grand Total:		2,088,725.51

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End of Report

Huntington Bank
Commercial Card Summary (P-Card)
For Month Ending - July 2022

<u>Date of Trans</u>	<u>Card Holder</u>	<u>Vendor</u>	<u>Amount</u>
07/31/2022	CHRISTINE LUPTAK	VIGILANTE SECURITY INC	1,047.00
07/31/2022	JOAN RYBINSKI	KROGER #447	20.85
07/31/2022	JAMIE BUCZKO	BARNES & NOBLE #2923	321.91
07/31/2022	GREG RICHARDSON	TONYS ACE HDWE	18.60
07/31/2022	BRADLEY WILKINS	APPLE.COM/US	(20.88)
07/31/2022	GREG RICHARDSON	TONYS ACE HDWE	13.85
07/31/2022	JAMIE BUCZKO	BUSCEMIS PARTY SHOPPE	17.95
07/31/2022	BRADLEY WILKINS	APPLE.COM/US	(5.94)
07/29/2022	GREG RICHARDSON	TONYS ACE HDWE	63.13
07/29/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/29/2022	ACCOUNTS PAYABLE	CLEAR RATE COMMUNICATI	2,237.75
07/29/2022	GREG RICHARDSON	TONYS ACE HDWE	11.38
07/29/2022	MEGAN PAPASIAN-BROADWELL	FSP*MASPA	120.00
07/28/2022	BRADLEY WILKINS	APPLE.COM/BILL	299.99
07/28/2022	JOAN RYBINSKI	DETROIT ZOOLOGICAL SOC	363.00
07/28/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/28/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/28/2022	BRADLEY WILKINS	HOMEDEPOT.COM	179.00
07/28/2022	STEPHANIE DULMAGE	FASTSIGNS 380101	380.00
07/28/2022	AMY KRUPPE	COUNCIL FOR EXCEPTIONA	159.35
07/27/2022	JOAN RYBINSKI	MICHAELS STORES 5073	261.09
07/27/2022	THOMAS OESTRIKE	EDDIES PIZZA	36.00
07/27/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/27/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/26/2022	CHRISTINE LUPTAK	MSBO	150.00
07/26/2022	BRADLEY WILKINS	SPOTIFY USA	9.99
07/26/2022	CHRISTINE LUPTAK	ECOLAB INC	1,130.00
07/26/2022	CARLA BEACH	KROGER #743	55.20
07/26/2022	BRADLEY WILKINS	ALOHI * FAXPLUS	154.81
07/26/2022	THOMAS OESTRIKE	EDDIES PIZZA	36.00
07/24/2022	THOMAS OESTRIKE	JIMMY JOHNS - 2213	24.17
07/24/2022	CHARLES PLEINESS	SQ *ALLSTAR SERVICES O	1,080.00
07/24/2022	LINDA YATES	MCMaster-CARR	13.79
07/24/2022	BRADLEY WILKINS	APPLE.COM/US	468.83
07/24/2022	BRADLEY WILKINS	APPLE.COM/US	104.94
07/24/2022	JOAN RYBINSKI	DOLLAR TREE	45.00
07/22/2022	LINDA YATES	MAASE	499.00
07/22/2022	THOMAS OESTRIKE	GFS ECOMM #0950	38.94
07/22/2022	THOMAS OESTRIKE	GFS ECOMM #0950	161.48
07/22/2022	GREG RICHARDSON	TONYS ACE HDWE	13.29
07/22/2022	TECHNOLOGY HP	MICRO CENTER #055-RETA	89.95
07/21/2022	CHARLES PLEINESS	SQ *ALLSTAR SERVICES O	2,520.00
07/21/2022	GINA BREW	TREDROC TIRE SERVICE 7	1,871.00
07/21/2022	CHRISTINE LUPTAK	GRAINGER	232.06
07/21/2022	MATTHEW MILLER	FS *TECHSMITH	41.34
07/21/2022	CHRISTINE LUPTAK	ORKIN LLC 002	132.00
07/21/2022	GREG RICHARDSON	TONYS ACE HDWE	30.38
07/21/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/21/2022	GREG RICHARDSON	TONYS ACE HDWE	7.21
07/21/2022	GREG RICHARDSON	TONYS ACE HDWE	24.69
07/21/2022	GREG RICHARDSON	TONYS ACE HDWE	855.00
07/21/2022	BRADLEY WILKINS	APPLE.COM/US	1,299.00
07/21/2022	BRADLEY WILKINS	APPLE.COM/US	159.00
07/21/2022	BRADLEY WILKINS	APPLE.COM/US	12.00
07/20/2022	LINDA YATES	ROBOTMESHLLC	74.64

07/20/2022	CHRISTINE LUPTAK	REPUBLIC SERVICES TRAS	3,418.48
07/20/2022	ACCOUNTS PAYABLE	REPUBLIC SERVICES TRAS	310.12
07/20/2022	BRADLEY WILKINS	ZOHO-VAULT	(334.58)
07/19/2022	GREG RICHARDSON	TONYS ACE HDWE	37.03
07/19/2022	GINA BREW	UNITY SCHOOL BUS PARTS	97.80
07/19/2022	GINA BREW	TONYS ACE HDWE	17.44
07/19/2022	ACCOUNTS PAYABLE	DTE ENERGY	26,400.64
07/19/2022	BRADLEY WILKINS	ZOHO-VAULT	334.58
07/19/2022	GREG RICHARDSON	TONYS ACE HDWE	22.78
07/19/2022	GREG RICHARDSON	TONYS ACE HDWE	12.33
07/19/2022	GREG RICHARDSON	TONYS ACE HDWE	103.57
07/19/2022	BRADLEY WILKINS	LOGMEONCE.COM	2,160.00
07/19/2022	JAMIE BUCZKO	EMU WEB PURCHASE	350.00
07/17/2022	GREG RICHARDSON	TONYS ACE HDWE	44.63
07/17/2022	BRADLEY WILKINS	IRECEIVABLES	(149.98)
07/17/2022	CHRISTINE LUPTAK	DECKER EQUIPMENT	821.90
07/17/2022	BRADLEY WILKINS	APPLE.COM/US	(17.94)
07/17/2022	BRADLEY WILKINS	APPLE.COM/US	(5.94)
07/17/2022	ACCOUNTS PAYABLE	CORRIGAN MOVING SYSTEM	545.00
07/17/2022	ACCOUNTS PAYABLE	TMOBILE*AUTO PAY	421.58
07/17/2022	BRADLEY WILKINS	APPLE.COM/US	(5.94)
07/17/2022	CHRISTINE LUPTAK	APOC SALES INC.	12,557.89
07/15/2022	SHEILA OKANE	LIBIB.COM	11.00
07/15/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/15/2022	GREG RICHARDSON	TONYS ACE HDWE	18.04
07/15/2022	GINA BREW	SULLIVANS FLEET SERVIC	5,218.24
07/15/2022	THOMAS OESTRIKE	ROGERS ATHLETIC COMPAN	9,339.00
07/14/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/14/2022	CHRISTINE LUPTAK	AIRGAS USA, LLC	181.40
07/14/2022	CHRISTINE LUPTAK	WEINGARTZ	304.85
07/14/2022	SHEILA OKANE	FIVE BELOW 554	86.66
07/14/2022	LINDA YATES	HYATT PLACE GRAND RAPI	406.70
07/14/2022	GREG RICHARDSON	TONYS ACE HDWE	14.24
07/14/2022	GREG RICHARDSON	TONYS ACE HDWE	91.11
07/14/2022	AMY KRUPPE	SOCIETYFORHUMANRESOURC	(70.47)
07/14/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/13/2022	CHRISTINE LUPTAK	DENNY'S HEATING AND CO	547.75
07/13/2022	KIMBERLY HART	SQ *DRIFTER COFFEE SHO	10.81
07/13/2022	CHRISTINE LUPTAK	STAX *BISON PLUMBING	3,450.00
07/13/2022	CHRISTINE LUPTAK	SQ *MECHANICAL SYSTEM	3,012.00
07/13/2022	BRADLEY WILKINS	THE ATS STORE LLC RP	16.82
07/13/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/13/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/13/2022	JAMIE BUCZKO	MEMSPA	320.00
07/13/2022	BRADLEY WILKINS	MSBO	270.00
07/12/2022	MEGAN PAPASIAN-BROADWELL	SOCIETYFORHUMANRESOURC	816.20
07/12/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/12/2022	BRADLEY WILKINS	SQ *LION TECHNOLOGIES	439.00
07/12/2022	BRADLEY WILKINS	MSBO	150.00
07/12/2022	GREG RICHARDSON	TONYS ACE HDWE	127.79
07/11/2022	JAMIE BUCZKO	FSP*MASPA	140.00
07/10/2022	GREG RICHARDSON	TONYS ACE HDWE	13.60
07/10/2022	LINDA YATES	LEE AND LOW BOOKS	55.68
07/10/2022	BRADLEY WILKINS	SQ *LION TECHNOLOGIES	525.00
07/10/2022	ACCOUNTS PAYABLE	CLARK HILL PLC	13,587.00
07/08/2022	BRADLEY WILKINS	JUMPCLOUD INC	23.54
07/08/2022	CHRISTINE LUPTAK	ECOLAB INC	733.00
07/08/2022	MATTHEW MILLER	MSBO	150.00
07/08/2022	LINDA YATES	SCHOLASTIC EDUCATION	29.64
07/08/2022	BRADLEY WILKINS	JUMPCLOUD INC	575.66
07/08/2022	JASON ZIRNIS	MGFOA MEMBERSHIP DUES	120.00

07/08/2022	JAMIE BUCZKO	MI ASSOC SCH ADM	1,466.68
07/07/2022	BRADLEY WILKINS	COURSRA912JCJZ2MXTRY9	39.00
07/07/2022	BRADLEY WILKINS	CAVINTEK, INC.	500.00
07/07/2022	MATTHEW MILLER	THE HOME DEPOT #2731	317.05
07/07/2022	MATTHEW MILLER	THE HOME DEPOT #2731	(17.95)
07/06/2022	GINA BREW	SQ *OAKLAND SCHOOLS	103.50
07/06/2022	STEPHANIE DULMAGE	CORE INC	244.45
07/06/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/06/2022	MATTHEW MILLER	MEIJER # 222	127.12
07/04/2022	MATTHEW MILLER	FEDEX 542357514	189.39
07/03/2022	ACCOUNTS PAYABLE	DTE ENERGY	218.69
07/03/2022	MEGAN PAPASIAN-BROADWELL	SOCIETYFORHUMANRESOURC	229.00
07/03/2022	CORRI NASTASI	KROGER #737	88.40
07/03/2022	ACCOUNTS PAYABLE	DTE ENERGY	1,241.85
07/01/2022	CHRISTINE LUPTAK	VIGILANTE SECURITY INC	1,047.00
07/01/2022	GINA BREW	SULLIVANS FLEET SERVIC	3,580.27
07/01/2022	BRADLEY WILKINS	SQ *LION TECHNOLOGIES	150.00
07/01/2022	JAMIE BUCZKO	A 1 FINGERPRINT	70.00
07/01/2022	BRADLEY WILKINS	MICRO CENTER #055-RETA	134.97
07/01/2022	SHEILA OKANE	TARGET 00025445	68.90

115,421.71

NAME	EVENT	DATES OF EVENT	LOCATION	ESTIMATED COST
IN STATE				(Includes Sub)
Linda Yates	2022 Special Populations Hybrid Conf	Sept 22-23	Online	\$75.00
Kristina Herron	2022 Special Population Hybrid Conf	Sept 22-23	Online	\$75.00
Jamie Buczko	Annual Fall Leadership Assistant Workshop	Sept 28	Online	\$198.00



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Carla Postell, Executive Director of Teaching, Learning and Equity
Subject: High School After-School Tutoring & Enrichment
Date: August 12, 2022

In an effort to support our Junior High School and High School students, we would like to propose an after-school virtual and face-to face tutoring program. This tutoring program is being designed to meet the needs of students and their families by making sessions available virtual and face-to-face. Tutoring sessions will take place Monday-Friday for an hour after school and an hour in the evening. We believe that by providing options to receive tutoring if needed, parents and students will have more flexibility to receive assistance.

Staffing	Number of Weeks	Hours Per Week	Days per Week	Hourly Rate/ Benefits	Budget Total
7	36	1	5	\$53.00	
				Budget Total	66,780.00

Funding Source: ESSER Funds/ 23b Credit Recovery


Strategic Goal Alignment -

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Recommendation

That the Board of Education approve High School after school virtual and face-to-face tutoring.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Carla Postell, Executive Director of Teaching, Learning and Equity
Subject: Personal Finance Programming Requirement
Date: August 17, 2022

Gov. Gretchen Whitmer recently signed a bill into law requiring students to take a half-credit personal finance class to graduate high school. The requirement begins with students entering eighth grade this fall. Hazel Park Schools has already made preparations to meet this requirement by offering in-person personal finance classes this year at the high school.

[Financial Literacy](#), a semester-long course, and [Financial Capabilities I](#) & [Financial Capabilities II](#), a year-long course, are two new courses made available for students at the high school. These courses are made available via a partnership with Junior Achievement. The curriculum, teacher training and student resources will be provided by Junior Achievement. We hope these courses will provide high school students with financial literacy knowledge and skills for the world after high school.

Currently, the Michigan Merit Curriculum requires four credits in math, two in world language and one in visual, performing, or applied arts. Pending Board approval, in addition to meeting the new graduation requirement, the Financial Literacy course could also fulfill a half-credit in math, world language, or the arts.

We come to the Board today to approve the addition of the new courses and to approve that the courses be made available to fulfill a half-credit in math, world language, or the arts.

It is important to note that high school students at Invest & Advantage currently have access to financial literacy courses via our online platform. Our hope is to launch the face-to-face option with these programs for the 23-24 school year with Invest and Advantage.

Funding Source: N/A

Strategic Goal Alignment:

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.





Recommendation

That the Board of Education approve the addition of the new personal finance courses and to approve that the courses be made available to fulfill a half-credit in math, world language, or the arts.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

A handwritten signature in black ink, appearing to read 'Amy Y. Kruppe'.

Amy Y. Kruppe, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Carla Postell, Executive Director of Teaching, Learning and Equity
Subject: Hours and Days Waiver Application for Alternative Programs
Date: August 22, 2022

Each year, local education agencies (LEAs) with alternative education programs or other innovative programs are required to apply for waivers to days, hours, and attendance requirements specific to these programs. The state School Aid Act, section 101(9) [MCL 388.1701], permits the state superintendent to waive the minimum number of hours (1,098) and days (180) of pupil instruction for alternative education programs or other innovative programs approved by the Michigan Department of Education (MDE). The District was required to submit the Hours and Days waiver applications no later than August 2, 2022. for the following alternative education programs: Advantage Alternative Schools. The application for this school is consistent with the waiver request approved in prior years.


Funding Source: Not Applicable

Goal Statement

- Curriculum and Instruction Goal: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Recommendation
That the Board of Education approves the application for the Hours and Days Waiver for Hazel Park School District's alternative education programs.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Kruppe, Ed.D.
Superintendent



**2021-2022 Reduction of Hours/Days Waiver for Alternative and/or Innovative Programs
REPORTING**

Reference #	6526655
Status	Complete
Contact Person First Name	Stephanie
Contact Person Last Name	Dulmage
Contact Person Title	Executive Director of Teaching, Learning, and Assessment
Contact Person E-mail Address	stephanie.dulmage@myhpsd.org
Contact Person Phone Number	2496585234
Enter the Name of the District	The School District of the City of Hazel Park
Enter the 5-digit District Code	63130
Program/School Name	INVEST Roosevelt Alternative High School
Enter the 5-digit Building Code	01611
Is the program an Alternative Program or an Innovative program?	Alternative Program
Did the district apply for the 50% attendance waiver?	No
Please explain how utilization of this waiver fits into your MiCIP process.	The 2021-2022 SIP called for increasing the percentage of students meeting benchmarks on the PSAT and SAT. Additionally, the state-level required goals were focused on course passage rates. The Hours and Days waiver provided additional time for teachers and students to schedule 1:1 tutoring, and provide non-academic support. Social-emotional and wellness support is not part of the school improvement plan but was a critical area of need for our students. plan. This waiver provided additional time for staff to respond to an increased need for academic

support, and be available for frequent student check-ins.

How did the program accommodate varying learning and ability levels?

There are a number of interventions and supports in place at INVEST to address varying learning and ability levels. Elements of an MTSS system are in place but we are in the process of building a comprehensive coordinated MTSS system. This process was expanded to include a regular opportunity for students to receive additional support on Friday, which is not a regularly scheduled school day, from ELA and ESL teachers. The Friday program has a lower instructor-student ratio, which gives students more flexibility and classroom support. Edgenuity courses provide access to additional courses for students interested in acceleration.

The majority of our students are ELLs which places them at risk, increasing the need for differentiated teaching and learning experiences. A large majority of the staff are bilingual or trilingual allowing for better communication with the students. In addition, the staff is trained to work with culturally diverse students and their families. Students are also supported by instructional paras who push into the regular classrooms on a daily basis, which provides both academic and language support.

Are there accommodations made for students that need acceleration?

Yes

How did the program improve and measure student engagement and achievement? If you used technology, how did you utilize it?

The reduced class time allowed staff to meet with students and families to discuss academic and non-academic needs. It also provided families time to access additional support services, which were even more critical during the 2021-2022 school year. Student check-ins and attendance, especially during the months

when the school was remote, were monitored on a regular basis through MI Star and school-based record-keeping.

There are many levels of support to meet the academic needs of the students, including a large team of instructional paras that are fluent in a number of languages and various content areas. Additionally, all students have access to support on Friday, during the hours that are not reported as instructional days. Throughout the year, the achievement was measured and monitored through course grades and passage rates. This data was reported to the Board of Education in February and the end of the year. During both reporting periods, INVEST students exceeded the 75% course completion rate in math and reading.

Some of our instruction is delivered using the online course content provider, Edgenuity. This technology enables personalized learning targeted toward individual student needs, ensuring that instruction is at a level that is challenging without being overwhelming, which fosters engagement. The use of online courses provides real-time feedback, 24-hour accessibility, up-to-date student progress, and grade information. Additionally, during the COVID-19 school closure, the staff leveraged Google Classroom, Zoom, and other digital platforms to provide continuity of learning and connections with their students.

Due to COVID-19, ...

...this did not occur consistently until the end of the 2021-2022 school year but normally the flexible schedule allowed students to work,

pursue employment in their areas of study and have more time for homework, and community service, family, and personal commitments. As a result of these flexibilities, students were able to take care of personal and non-academic needs and responsibilities, while committing to the completion of courses and school attendance. Students are encouraged to seek social situations to help them assimilate into the culture, they are living in. MI Star records indicate that the average daily attendance, as of June 17, 2022, was 91%.

Does the program engage parents in what is/was being taught in the instructional setting? Are online-based resources made available to promote parent/student coursework conversation and aid in homework help (if applicable)? Yes

Please explain how you are using the time not reported as instructional time to take advantage of the flexibility of this waiver to promote student success.

INVEST staff used the time to provide tutoring to students who are finding the coursework challenging or need additional language support.

This schedule allowed for an additional day of student support from our ELA and ESL teachers. These sessions will be focused on developing literacy skills, SAT preparation, and College and Career Readiness.

Teachers had additional time to attend professional development that will help them improve classroom techniques.

Staff members were able to use this time to review and analyze student data, to inform instruction, and meet the academic and non-academic needs of the students.

partnership with a local community college to give students the opportunity to engage in instructional or vocational training. Students will have the option of attending classes during the time not reported as instructional time.

Additionally, parent meetings and family services were offered during these times. During the 2021-2022 school year these services were limited but still provided.

Does the program utilize part of this time to make connections with community partners such as, postsecondary institutions, local college access networks, physical and mental health resources, local law enforcement, libraries and so on? Yes

Does the program utilize part of this time for professional learning community activities? Yes

Describe how the allowance of this waiver has impacted professional development for staff that directly relates to student engagement and achievement.

The staff takes part in professional learning primarily surrounding English Language learners and providing a learning environment conducive to multicultural and multilingual students. This waiver gives teachers and support staff the flexibility to attend continued or professional learning, while also giving flexibility for students to work at paces that best work for them. Staff is taught practices in properly scaffolding English language learners (SIOP) and at-risk students. With the Friday program focused on tier 2 and tier 3 level students, the instructional staff is able to put professional development into practice with a variety of reading, math, and literacy interventions.

Does the program have a bearing on what type of professional development is chosen? Yes

Does the program impact regular teaching practices? Yes

Does the program impact teacher technology training surrounding the use of apps, tablets, desk/laptops, or video conferencing used to deliver instruction? Yes

Describe how the approved program specifically addresses students who are at-risk of dropping out of school. Include how these students are identified and the interventions utilized to promote success in school if applicable.

There are a number of interventions and supports in place at INVEST to address at-risk students. Elements of an MTSS system are in place but we are in the process of building a comprehensive coordinated MTSS system. This process was expanded to include a regular opportunity for students to receive additional support on Friday, which is not a regularly scheduled school day, from ELA and ESL teachers.

The majority of our students are ELLs which places them at risk. A large majority of the staff are bilingual or trilingual allowing for better communication with the students. In addition, the staff is trained to work with culturally diverse students and their families. Course passage rates and grades are regularly monitored and reported mid-year and at the end of the year. These data sources, in addition to classroom embedded assessments, inform decisions about instruction and interventions. At-risk students are also supported by instructional paras who push into the regular classrooms on a daily basis.

Home, family, and legal issues often cause students to drop out. The Hours and Days waiver provides additional time for students to meet their obligations without missing school. This decreases the likelihood of students dropping out. Staff members communicate frequently with

students and parents via email, phone, and other methods. In addition, teachers model, prompt and reinforce social skills such as respect, inclusion, acceptance, and cross-cultural understanding. School communications are translated to support non-English speaking students and families. This encourages parents/guardians to be more involved and feels included in the learning community, which has a positive impact on student success and dropout rates.

Does the program demonstrate an active EWS?	No
Does the program demonstrate a clear MTSS process?	Yes
Does the program demonstrate collection of student assessment data for utilization in its MTSS process?	Yes
Last Update	2022-07-16 17:05:54
Start Time	2022-07-16 16:43:03
Finish Time	2022-07-16 17:05:54
IP	98.243.102.240
Browser	Chrome
Device	Desktop
Referrer	https://fs28.formsite.com/pf98Hd/pplagcinh5/index.html



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Stephanie Dulmage, Director of 21st Century Learning
Dr. Carla Postell, Director of Curriculum, Integration, and Instruction
Subject: Hours and Days Waiver - INVEST
Date: August 22, 2022

Funding Source: Not Applicable

Each year, local education agencies (LEAs) with alternative education programs or other innovative programs are required to apply for waivers to days, hours, and attendance requirements specific to these programs. The state School Aid Act, section 101(9) [MCL 388.1701], permits the state superintendent to waive the minimum number of hours (1,098) and days (180) of pupil instruction for alternative education programs or other innovative programs approved by the Michigan Department of Education (MDE). The District is required to submit an application for an Hours and Days waiver no later than August 12, 2022 for INVEST Roosevelt. For the 2022-2023 school year, INVEST is requesting an approval of 900 (minimum of 878.4 hours of instruction) hours (minimum of 146 days of instruction) and 150 days of instruction, which is consistent with the prior year's request.

The reduced number of hours and days will allow for additional time (on Friday), which is not reported as instructional time, to tutor students who find the coursework challenging, provide additional support for language development and offer wraparound services.

Goal Statement

- Curriculum and Instruction Goal: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Recommendation

That the Board of Education approves the application for the Hours and Days Waiver for INVEST Roosevelt Alternative High School for the 2022-2023 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Kruppe, Ed.D.
Superintendent



2022-2023 Reduction of Hours/Days Waiver for Alternative Programs APPLICATION

Reference #	6526103
Status	Complete
Contact Person First Name	Stephanie
Contact Person Last Name	Dulmage
Contact Person Title	Executive Director of Teaching, Learning, and Assessment
Contact Person E-mail Address	stephanie.dulmage@myhpsd.org
Contact Person Phone Number	248 658-5234
Enter the Name of the District	Hazel Park School District
Enter the 5-digit District Code	63130
School/Building Name	INVEST Roosevelt Alternative High School
Enter the 5-digit Building Code	01611
Check the box that applies to your program.	Alternative School
Number of students enrolled in the program in 2021-2022	248
Number of students projected to be enrolled in your program in 2022-2023	275
Number of students who graduated from your program in 2021-22.	42
Program Name	INVEST Roosevelt Alternative High School
State the number of HOURS the program will operate (minimum of 878.4 hours of instruction):	900
How many hours did the program operate for the 2021-2022 school year?	900
State the number of DAYS the program will operate (minimum of 146 days of instruction):	150

How many days did the program operate for the 2021-2022 school year?	150
Is this waiver being requested to support a 4-day school week for the entire school year?	Yes
Is your program eligible for Title I D funding?	No
1a. Describe the current alternative education program, including any innovative ideas being implemented (ex: virtual and online learning opportunities, flexible-scheduling, project-based learning, internships, and dual enrollment opportunities).	<p>Invest is for students in 9th -12th grade who were not successful in the traditional school setting or who require a non-traditional educational setting. Many students are refugees from various countries and most have limited English proficiency. Smaller class sizes, small school atmosphere, bilingual staff, and more opportunities for individual attention and counseling help these students to succeed. The average student-to-teacher ratio is 30:1. However, INVEST employs a number of bilingual and trilingual classroom aids which reduces the student-to-staff ratio to 10:1. Classroom aids act as interpreters to assist with language barriers and support instruction. In addition to the traditional classroom setting, students are given the opportunity to take a variety of online courses using Edgenuity online course content, which provides an opportunity for self-paced learning.</p>
1b. Describe what diagnostic tools are being used to help determine student needs.	i-Ready and classroom/curriculum-embedded assessments
2. How will the program specifically utilize the time not reported to promote student success?	<p>INVEST staff will use the time to provide tutoring to students who are finding the coursework challenging or need additional language support.</p> <p>This schedule will allow for an additional day of student support from our ELA and ESL teachers. These sessions will be focused on developing literacy skills, SAT preparation, and College and Career Readiness.</p>

Teachers can attend professional development which will help them improve classroom techniques. They can also obtain additional training in online platforms and virtual instruction.

The staff can meet regularly to review and analyze progress and proficiency data, which will be used to inform instruction and meet the academic and non-academic needs of the students.

The school is working towards a dual enrollment partnership with a local community college to give students the opportunity to engage in instructional or vocational training.

Students will have the option of attending classes during the time not reported as instructional time. The school has also hired a full-time counselor to assist in post-graduation options for students.

In addition, parent meetings and family services can be offered at these times.

3. Describe how the granting of this waiver will enhance the education of students based on the needs identified above.

The staff will have the opportunity for professional development activities that will directly benefit the students. Staff development will focus on curriculum, classroom management, improving test scores, and developing strategies for working with refugees.

The total percentage of attendance increases with a four-day week. Students are more likely to attend school knowing that they only have to attend for four days.

Students tend to do their school work late at night, early in the mornings, or in between other obligations. This waiver will allow them more time

to study and still meet their schedules. Many students work to support their families.

Teachers or students can schedule some one-on-one time together for extra help.

Teachers will have time to develop class projects, enhance the curriculum, and monitor student progress.

Students will be encouraged to seek social situations that will help them to assimilate into the culture.

4a. What data is the program collecting/ proposing to measure student success? (ex: attendance, behavior, assessment, etc.).

i-Ready (2022-2023) Classroom and curriculum-embedded assessments, course passage rates (see attached), M-STEP, and PSAT/SAT (see attached).

Attendance data is also monitored on a regular basis throughout the school year. Mi Star records indicate that the average daily attendance rate as of June 17, 2022, was 91%.

4b. Please describe your plan for measuring overall program effectiveness and how the plan is included in the MiCIP process.

INVEST Roosevelt will utilize the i-Ready reading and math diagnostic to monitor progress and inform instruction. for students in grades 9 and 10. Additionally, INVEST students will participate in Fall College Board testing. This information will allow staff to provide targeted instruction in the areas of need and guide College Board preparation opportunities.

The INVEST school improvement goals are focused on increasing the percentage of 9th and 10th-grade students who meet the reading and math benchmarks on PSAT 9 and PSAT 10. The

goals are linked to the district goals of increasing the percentage of students meeting PSAT/SAT benchmarks in reading and math to 10% by Spring 2023. Specific school-level targets are still under development as the staff analyzes the PSAT/SAT data.

4c. If the program has operated under a waiver before, describe and provide data that shows effectiveness or a need for improvement.

The schedule allowed the ESL paras and content areas teachers to provide weekly targeted assistance.

Approximately 95 students participated in tutoring and ESL support on Fridays, not reported as instructional time.

The schedule allowed students to schedule necessary appointments and avoid being absent from classes.

This schedule allowed students to finish school earlier giving them more opportunities to work and increase their income. This is important because they must assist their families by paying for personal and household expenses.

The percentage of graduating seniors was 93% with 42 out of the 45 seniors graduating by June 2022.

Does the district wish to apply for the 50% attendance waiver?

No

Please attach your 2022-2023 school calendar here.

[INVEST_2022-2023_Calendar_2.pdf \(218 KB\)](#)

Please attach any data relevant to question 4.

[PSAT_9_2022_Scores_and_Benchmarks.pdf \(48 KB\)](#)

Any additional documentation that you would like to include.

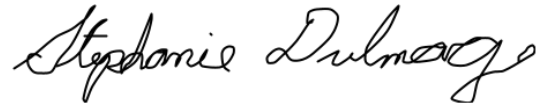
[PSAT_10_Scores_and_Benchmarks_68Sa.pdf \(48 KB\)](#)

[INVEST_End_of_Year_Course_Passage_Data_2021-2022_1.pdf \(237 KB\)](#)

Assurance

I agree with the assurances in this section.

Signature of Authorized Official



Last Update

2022-07-16 10:06:44

Start Time

2022-07-16 08:51:10

Finish Time

2022-07-16 10:06:44

IP

98.243.102.240

Browser

Chrome

Device

Desktop

Referrer

N/A

2022-2023 Reduction of Hours/Days Waiver for Alternative Programs APPLICATION

Reference #	6533400
Status	Complete
Login Username	kendal.smith@hazelparkschools.org
Login Email	kendal.smith@hazelparkschools.org
Contact Person First Name	Kendal
Contact Person Last Name	Smith
Contact Person Title	Principal
Contact Person E-mail Address	kendal.smith@hazelparkschools.org
Contact Person Phone Number	248.658.5281
Enter the Name of the District	Hazel Park Schools
Enter the 5-digit District Code	63130
School/Building Name	Advantage Alternative School
Enter the 5-digit Building Code	07829
Check the box that applies to your program.	Alternative School
Number of students enrolled in the program in 2021-2022	182
Number of students projected to be enrolled in your program in 2022-2023	180
Number of students who graduated from your program in 2021-22.	27
Program Name	Advantage Alternative
State the number of HOURS the program will operate (minimum of 878.4 hours of instruction):	985.42
How many hours did the program operate for the 2021-2022 school year?	1098
State the number of DAYS the program will	4080

operate (minimum of 146 days of instruction):

How many days did the program operate for the 2021-2022 school year? 180

Is this waiver being requested to support a 4-day school week for the entire school year? No

Is your program eligible for Title I D funding? No

1a. Describe the current alternative education program, including any innovative ideas being implemented (ex: virtual and online learning opportunities, flexible-scheduling, project-based learning, internships, and dual enrollment opportunities).

Advantage is for students in K-12th grade who were not successful in the traditional school setting. Smaller class sizes, small school atmosphere, and more opportunities for individual attention and counseling help these students to succeed. In addition to the traditional classroom setting, students are given the opportunity to take a variety of online classes via Edgenuity which provides an opportunity for self-paced learning. Students also have the opportunity to attend vocational classes at Oakland Schools Technical Center and skilled trades classes at Stellantis' School to Work program.

1b. Describe what diagnostic tools are being used to help determine student needs.

The diagnostic tools being used to determine student needs are Iready, SAT Prep via College Spring, and standardized state tests.

2. How will the program specifically utilize the time not reported to promote student success?

We are using the time to offer tutoring to students who are finding the coursework challenging and need additional support. Teachers can attend professional development which will help them improve classroom techniques. We participate in staff book studies.

The School Improvement team meets regularly to review the progress of the plan. This provides extra time to analyze data and plan for better ways to meet student needs.

In addition, parental contacts, which are essential

to student success, will take place at these times.

3. Describe how the granting of this waiver will enhance the education of students based on the needs identified above.

The staff collects data on each student to determine the appropriate behavior and academic interventions that will lead to each individual's academic success. The school social worker, in working with other staff members, creates behavior plans for students as needed and meets with them regularly to monitor progress towards students' goals. Academic progress is reviewed frequently during staff meetings. The school uses MTSS to identify students who need support and provide Tier 1,2, and 3 interventions as necessary. PBIS is utilized school-wide to model and reward positive student behaviors.

4a. What data is the program collecting/ proposing to measure student success? (ex: attendance, behavior, assessment, etc.).

We will monitor attendance and behavior data, summative assessment data, Iready growth, SAT prep growth, as well as PSAT and SAT data to measure student success.

4b. Please describe your plan for measuring overall program effectiveness and how the plan is included in the MiCIP process.

Advantage will utilize the SAT reading and math diagnostic tests to monitor progress and inform instruction for students in grades 9,10, and 11. Additionally, Advantage students will participate in SAT test prep and practice testing via College Spring. This information will allow staff to provide targeted instruction in the areas of need with the goal of increasing student mastery in the areas identified.

Additionally, Advantage school improvement goals are focused on increasing the percentage of students 9-12 who complete classes each ⁴²trimester. The goals are linked to the district goal

of increasing the percentage of students who graduate on time.

Does the district wish to apply for the 50% attendance waiver?

No

Please attach your 2022-2023 school calendar here.

[Calendars_2022-2023_-_ADVANTAGE_3.pdf](#)
(201 KB)

Assurance

I agree with the assurances in this section.

Signature of Authorized Official

A handwritten signature in black ink, appearing to read "Kendal" followed by a stylized, illegible mark.

Last Update

2022-07-20 16:22:22

Start Time

2022-07-20 16:06:57

Finish Time

2022-07-20 16:22:21

IP

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Browser

Chrome

Device

Desktop

Referrer

https://fs28.formsite.com/pf98Hd/cyb5duqedw/form_login.html



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Kruppe, Superintendent
Stephanie Dulmage, Executive Director of Teaching, Learning, and Assessment
Subject: Edgenuity Online Course - Yearly Renewal
Date: August 20, 2022

Funding Source:

- General Fund

Edgenuity offers a wide variety of courses that help us meet the unique needs of all of students, while preparing them for success after high school. Students have access to both core and non-core courses that allow for a self-paced learning experience. Access to Edgenuity online courses provide another avenue for our students to complete required courses toward graduation.

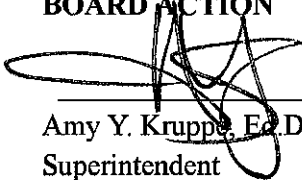
The district is proposing a purchase of 185 licenses in the amount of \$87,875. Licenses will cover usage for INVEST, Michigan Cyber Academy, Viking Virtual Academy, Hazel Park High School, and Advantage. A portion of the total license fees will be charged to INVEST, Michigan Cyber Academy, and Access based on their yearly usage rates.

Strategic Plan Alignment

- Goal Statement: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Recommendation
That the Board of Education approve the renewal of the Edgenuity licenses in the amount of \$87,875.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Kruppe, Superintendent
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Strategic Plan Alignment

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**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Hazel Park School District

FY22-23

08/16/2022

Proposal Number: 225944

Submitted To: -

MI 48030

PRICING SUMMARY

Materials	\$33,520.00
Grand Total	\$33,520.00

Please note: Prices are valid 90 days from date of proposal

Prices and Fulfillment

Prices are valid 90 days from date of proposal. Upon receipt of purchase order or other payment method, materials will be shipped on a timeline mutually agreed to by the parties. ARC's Professional Development services will be delivered at customer's request and subject to American Reading Company personnel availability. Please send purchase orders to orders@americanreading.com.

Returns

Returns are allowed for order discrepancies and/or damaged products and must be reported within 90 days of receipt of order to receive credit or replacement product. Marked, stickered, stamped, or otherwise altered materials are non-returnable. Please contact us prior to returning items to American Reading Company to ensure your return is processed correctly and you receive credit or replacement. American Reading Company will pay for return shipping if the return is a result of company error.

If you have questions regarding your order, please contact our Customer Care Department at customer care@americanreading.com or (866) 810-2665.

Professional Development

American Reading Company limits all workshops to a maximum of 25 participants (20 teachers and 5 support staff). If more than 25 people attend the workshop, you agree to pay \$350 for each additional participant. Professional development training cannot be cancelled or changed within 15 days of the event date, or you will be billed for the event.

American Reading Company reserves the right to convert in person professional development, upon consultation with the customer, to a combination of virtual professional development, physical materials, and/or digital materials when necessary to ensure the health and safety of its employees and customers.

If at any time the Consumer Price Index (CPI)- Transportation or Consumer Price Index (CPI)- Goods and Services, increase by 5% or more, year over year, ARC reserves the right to charge a temporary inflation surcharge up to \$300 per day of professional development.

Recording of Professional Development sessions

American Reading Company retains proprietary rights to its professional development, both in person and virtual; therefore, recording of professional development is prohibited. ARC reserves the right to maintain distribution of its professional development services.

Signature

Date

Title

Approved Amount: \$

Unit 1 ARC Core Literacy Lab Modules				
Heading	Product	Quantity	Price	Total
Unit 1 Grade 2: ARC Literacy Lab Modules	Unit 1 Grade 2 (C5): ARC Core Literacy Lab spectrum Y, Y, 1G, 1G, 2G	1	\$2,400.00	\$2,400.00
Unit 1 Grade 2: ARC Literacy Lab Modules	Unit 1 Grade 2 (C5): ARC Core Literacy Lab Hoover K-5 EI and ASD	1	\$2,400.00	\$2,400.00
Unit 1 Grade 2: ARC Literacy Lab Modules	Unit 1 Grade 2 (C5): ARC Core Literacy Lab Basket Spectrum Y, 1G, 2G, 1B, 2B	1	\$2,400.00	\$2,400.00
Unit 1 Grade 4: ARC Literacy Lab Modules	Unit 1 Grade 4 (C5): ARC Core Literacy Lab Special Ed - Middle School Contains 5 Reading Levels Varsity	1	\$2,400.00	\$2,400.00
Unit 1 Grade 4: ARC Literacy Lab Modules	Unit 1 Grade 4 (C5): ARC Core Literacy Lab Special Ed - Middle School Contains 5 Reading Levels Varsity	1	\$2,400.00	\$2,400.00
Unit 1 Grade 6: ARC Literacy Lab Modules	Unit 1 Grade 6: ARC Core Literacy Lab Varsity Special Ed - Middle School Contains 8 Reading Levels	1	\$3,600.00	\$3,600.00
			Subtotal	\$15,600.00

Assessment and Instruction				
Heading	Product	Quantity	Price	Total
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Secondary Toolkit: Full White-Purple CCSS (Bk Varsity)	1	\$2,000.00	\$2,000.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Secondary Toolkit: Full White-Purple CCSS (Bk Varsity)	1	\$2,000.00	\$2,000.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 1 Blue V2	1	\$400.00	\$400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 1 Blue V2	1	\$400.00	\$400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 1 Green V2	1	\$400.00	\$400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 1 Green V2	1	\$400.00	\$400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 1 Red V2	1	\$250.00	\$250.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 1 Red V2	1	\$250.00	\$250.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 2 Blue V2	1	\$250.00	\$250.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 2 Blue V2	1	\$250.00	\$250.00

IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 2 Green	1	\$400.00	\$400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 2 Green	1	\$400.00	\$400.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 2 Red V2	1	\$375.00	\$375.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS 2 Red V2	1	\$375.00	\$375.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS Yellow V2	1	\$275.00	\$275.00
IRLA/ENIL Toolkits for Small Group Instruction	IRLA Toolkits for Secondary Grades CCSS Yellow V2	1	\$275.00	\$275.00
			Subtotal	\$8,700.00

Additional Materials				
Heading	Product	Quantity	Price	Total
Materials for Principals and Teachers	Teacher Resource Kit V8 (No Framework, contains MLL Guide)	2	\$300.00	\$600.00
			Subtotal	\$600.00

ARC Core Consumables				
Heading	Product	Quantity	Price	Total

Student-Consumable Materials	Unit 1 Grade 5: ARC Core Literacy Lab Writer's Notebook (PK05)	2	\$50.00	\$100.00
Student-Consumable Materials	Unit 1 Grade 5: ARC Core Literacy Lab Writer's Notebook (PK05)	2	\$50.00	\$100.00
			Subtotal	\$200.00

Custom Products				
Heading	Product	Quantity	Price	Total
Custom Products	ARC Literacy Lab Paired Core Text (Or and Below) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number) Gr5 Unit 1 Lit Lab Paired core English 101ARCLL05-5	3	\$100.00	\$300.00
Custom Products	ARC Literacy Lab Paired Core Text (Or and Below) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number) Gr5 English 101ARCLL05-5	1	\$100.00	\$100.00
Custom Products	ARC Literacy Lab Paired Core Text (Or and Below) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number) Gr5 Unit 1 English Paired Core 101ARCLL05-5	3	\$100.00	\$300.00
Custom Products	ARC Literacy Lab Paired Core Text (Or and Below) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number) Gr4 English 101ARCLL04-5	1	\$100.00	\$100.00
Custom Products	ARC Literacy Lab Paired Core Text (Or and Below) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number) Gr 5 English Lit Lab 101ARCLL05-5	1	\$100.00	\$100.00
Custom Products	ARC Literacy Lab Paired Core Text (Or and Below) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number) Gr 4 English Literacy Lab Paired Core 101ARCLL04-5	2	\$100.00	\$200.00

Custom Products	ARC Literacy Lab Paired Core Text (Or and Below) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number)	2	\$100.00	\$200.00
	Gr 5 English Literacy Lab Paired Core 101ARCLL05-5			
Custom Products	ARC Literacy Lab Paired Core Text (Or and Below) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number)	1	\$100.00	\$100.00
	Gr4 English 101ARCLL04-5			
Custom Products	ARC Literacy Lab Paired Core Text (Pu and Above) (5 Pairs) - Specify Grade; English or Spanish (Temporary Part Number)	3	\$120.00	\$360.00
	ARC Literacy Lab Core Grade 6 Paired Core Text 101ARCLL06			
Custom Products	Core Text (Or and Below) (5 Copies) - Specify Theme and Grade; English or Spanish (Temporary Part Number)	1	\$50.00	\$50.00
	ARC Literacy Lab Grade 2 C Personal Narratives Core Text - 101ARCLL02C-CT-5			
Custom Products	Core Text (Or and Below) (5 Copies) - Specify Theme and Grade; English or Spanish (Temporary Part Number)	1	\$50.00	\$50.00
	Gr 2 Unit 1 English Narrative Core 101ARCLL02C- CT-5			
Custom Products	Core Text (Or and Below) (5 Copies) - Specify Theme and Grade; English or Spanish (Temporary Part Number)	1	\$50.00	\$50.00
	ARC Literacy Lab Grade 2 B Poetry Core Text - 101ARCLL02B-CT-5			
Custom Products	Core Text (Pu and Above) (5 Copies) - Specify Theme and Grade; English or Spanish (Temporary Part Number)	3	\$60.00	\$180.00
	ARC Literacy Lab Grade 8 F Paired Core Text 101ARCLL08F-V2			
Custom Products	Core Text (Pu and Above) (5 Copies) - Specify Theme and Grade; English or Spanish (Temporary Part Number)	3	\$60.00	\$180.00
	Unit 1 Grade 8 NF Paired Core Text Fiction 101ARCLL08NF-V2-5			

Custom Products	Core Text (Pu and Above) (5 Copies) - Specify Theme and Grade; English or Spanish (Temporary Part Number)	3	\$60.00	\$180.00
	Unit 1 Grade 8 F Paired Core Text Fiction 101ARCLL08F-V2-5			
Custom Products	Core Text (Pu and Above) (5 Copies) - Specify Theme and Grade; English or Spanish (Temporary Part Number)	3	\$60.00	\$180.00
	ARC Literacy Lab Grade 8 NF Paired Core Text 101ARCLL08NF-V2			
			Subtotal	\$2,630.00

Early Literacy Program - English				
Heading	Product	Quantity	Price	Total
Early Literacy Program Materials	Pre K Read Aloud (Temporary Part Number)	1	\$240.00	\$240.00
			Subtotal	\$240.00

Instructional Frameworks				
Heading	Product	Quantity	Price	Total
Instructional Frameworks	100 Book Challenge: Pre-Kindergarten/Pre-Kinder Dual Framework (CCSS, Version 3)	1	\$150.00	\$150.00
	ENGLISH			
Instructional Frameworks	Unit 1 Grade 1: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 1: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 1: ARC Literacy Lab Framework (CCSS, Version 8)	2	\$150.00	\$300.00

Instructional Frameworks	Unit 1 Grade 1: ARC Literacy Lab Framework (CCSS, Version 8)	2	\$150.00	\$300.00
	K-2 CI and Self Contained			
Instructional Frameworks	Unit 1 Grade 1: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 2: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 2: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 2: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
	K-2 Self CI			
Instructional Frameworks	Unit 1 Grade 3: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 3: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 3: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022)	2	\$150.00	\$300.00
Instructional Frameworks	Unit 1 Grade 3: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022)	3	\$150.00	\$450.00

Instructional Frameworks	Unit 1 Grade 4: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 4: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 4: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022) Hoover K-5 K-5 EI	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 4: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022) 3-5 CI and Self Contained	2	\$150.00	\$300.00
Instructional Frameworks	Unit 1 Grade 5: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grade 5: ARC Literacy Lab Framework (CCSS, Version 8) (Available to ship 4/1/2022)	2	\$150.00	\$300.00
Instructional Frameworks	Unit 1 Grades 6-8: ARC Literacy Lab Framework (CCSS, Version 7)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Grades 6-8: ARC Literacy Lab Framework (CCSS, Version 7) Junior High ASD and EI	2	\$150.00	\$300.00
Instructional Frameworks	Unit 1 Grades 6-8: ARC Literacy Lab Framework (CCSS, Version 7)	1	\$150.00	\$150.00

Instructional Frameworks	Unit 1 Kindergarten: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Kindergarten: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
Instructional Frameworks	Unit 1 Kindergarten: ARC Literacy Lab Framework (CCSS, Version 8) Self Contained and K-2 CI	2	\$150.00	\$300.00
Instructional Frameworks	Unit 1 Kindergarten: ARC Literacy Lab Framework (CCSS, Version 8) Hoover K-5 ASD and EI	2	\$150.00	\$300.00
Instructional Frameworks	Unit 1 Kindergarten: ARC Literacy Lab Framework (CCSS, Version 8)	1	\$150.00	\$150.00
			Subtotal	\$5,550.00

TOTAL: \$33,520.00



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Amy Kruppe, Superintendent
Stephanie Dulmage, Executive Director of Teaching, Learning, and Assessment
Subject: ARC Resources - Edison, Advantage, and Self-Contained Classrooms
Date: 8/22/22

Funding Source:

We are committed to ensuring that all students have access to grade appropriate, high quality reading resources. To achieve this goal, we have been working with the ARC team to select customized materials to support students at Edison, Advantage, and the self-contained classrooms at Hoover, Hazel Park Junior High, United Oaks, Webb, and Webster. This quote represents the first module and includes the purchase of the IRLA Tool kits. The IRLA Tool Kits are a one time purchase. Modules two and three are under development and will be brought to the Board in a future meeting.

School	Total Cost
Advantage K-8	\$8,360
Edison K-8	\$8,310
HPJH Self-Contained	\$4,260
Hoover Self-Contained	\$3,800
United Oaks Self-Contained	\$3,200
Webb Self-Contained	\$4,600
ECSE and ESL Teachers	\$990
Total	\$33,250

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.





- Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the purchase of the ARC reading resources for Edison, Advantage, and the self-contained classrooms in the amount of 33,520.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Jason Zirnig, Assistant Superintendent of Business and Operations
Subject: Webb/Jardon Floor Machine Replacement
Date: August 17, 2022

Funding Source: General Fund - Maintenance Budget per 3 year plan

The floor machine at Webb/Jardon has experienced some difficulties and is in significant need of major maintenance. The machine is on the equipment replacement plan and in light of making significant repairs we are recommending to replace the machine and spend the dollars to buy a new piece of equipment.

We have received three quotes from various vendors; the low quote was from KSS at an amount of \$15,500. We are recommending the replacement of the floor machine at Webb/Jardon.

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the replacement of the Webb/Jardon floor machine, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Jason Zirnig
Assistant Superintendent of Business and Operations





Hazel Park City School District

08/22/2022

Prepared for:

Amy Kruppe

Hazel Park City School District

1620 E. Elza Avenue, Hazel Park, Michigan, 48030-2350

Amy Kruppe
Superintendent
Hazel Park City School District
Hazel Park, Michigan

Dear Amy Kruppe:

Thank you for requesting a proposal and pricing for Frontline Central Solution.

Frontline Education is the leading provider of school administration software, empowering strategic K-12 leaders with the right tools, data and insights to proactively manage human capital, business operations and special education.

Frontline has a proven 20-year track record of supporting districts with secure, reliable software built exclusively for K12 districts. More than 12,000 educational organizations, including over 80,000 schools and millions of educators, administrators and support personnel from all over the United States partner with Frontline.

This proposal contains descriptions of the applications within Frontline Central Solution and investment estimates including: annual subscription fees, one-time implementation fees, and administrator training with related terms and conditions.

We look forward to partnering with you to implement Frontline Central Solution in support of your district's strategic initiatives.

Sincerely,

Jason Jordan

jason.jordan@frontlineed.com



REVIEW OF FRONTLINE CENTRAL

Frontline Central is an electronic employee records management system that enables districts to securely and efficiently manage employee information online and streamline time-consuming manual processes, such as new hire onboarding, employee contract renewals and distribution of policy notices. Districts can save time and improve efficiency with customized workflows, automated reminders and secure digital storage.

Frontline Central securely automates onboarding and day-to-day operational forms and allows you to efficiently manage annual contract renewals online. It provides permissions-based visibility to employee records so you can ensure forms are completed and approved on time, by the right people.

Why Choose Frontline Education?

Since our inception in 1998, Frontline has built intuitive software to help district- and school-level administrators effectively manage and support employees. We know employees – both teaching and non-teaching staff – have a tremendous impact on students, along with the administrators supporting them. Together, these individuals make up the “front line of education.”

Designed for the unique needs of schools, Frontline’s products are built on a foundation of best practices. With a sole focus on K-12 education for more than 20 years, the Frontline team includes many experienced education professionals. From teachers and K-12 human resources professionals to curriculum & instruction leaders and more, Frontline’s employees understand education and district needs based on real-world experience. From our work with thousands of districts, we’ve gained an unparalleled depth of experience to support effective implementations and continued support.

By education, for education. That philosophy of collaboration drives everything at Frontline, from the way we build our technology, our exceptional customer service to the extensive research and resources we provide beyond the software. We serve the front line so you can focus on impacting student learning.

Our Commitment Goes Beyond the Software



**Purpose-Built
for K12**



**Award-Winning
Client Services**



**Industry-Leading
Security**



**Commitment to
Integrated Systems**



**Original K12
Research & Insights**



**Free Resources for
Education Leaders**

Frontline Awards and Certifications



Client Testimonials

“We’ve been working toward going completely paperless, and we felt Frontline was an answer to finish out that goal. I think we’re going to be able to lose a lot of redundancy in functions we had by going to Frontline.”

Robert Whitman – Assistant Superintendent of Human and Student Resources, Willis ISD

“It’s all in one piece and so it just absolutely has allowed us to make good use of taxpayer money as it relates to employees by being able to make sure that they spend the fruit of their work in doing what’s right for onboarding.”

Rick Rodriguez - Assistant Superintendent HR, Lubbock ISD

INVESTMENT SUMMARY

(Proposal pricing expires on 08/25/2022)

End User	Description	Start Date	End Date	Amount
Hazel Park City School District	Frontline Central Solution	8/31/2022	6/30/2023	\$11,113.23
Hazel Park City School District	Frontline Implementation			\$4,405.50
			INITIAL TERM TOTAL	\$15,518.73

End User	Description	Start Date	End Date	Amount
Hazel Park City School District	Frontline Central Solution	7/01/2023	6/30/2024	\$13,343.18
Hazel Park City School District	Frontline Central Solution	7/01/2024	6/30/2025	\$14,010.34
Hazel Park City School District	Frontline Central Solution	7/01/2025	6/30/2026	\$14,710.86
			RECURRING TOTAL	\$42,064.38



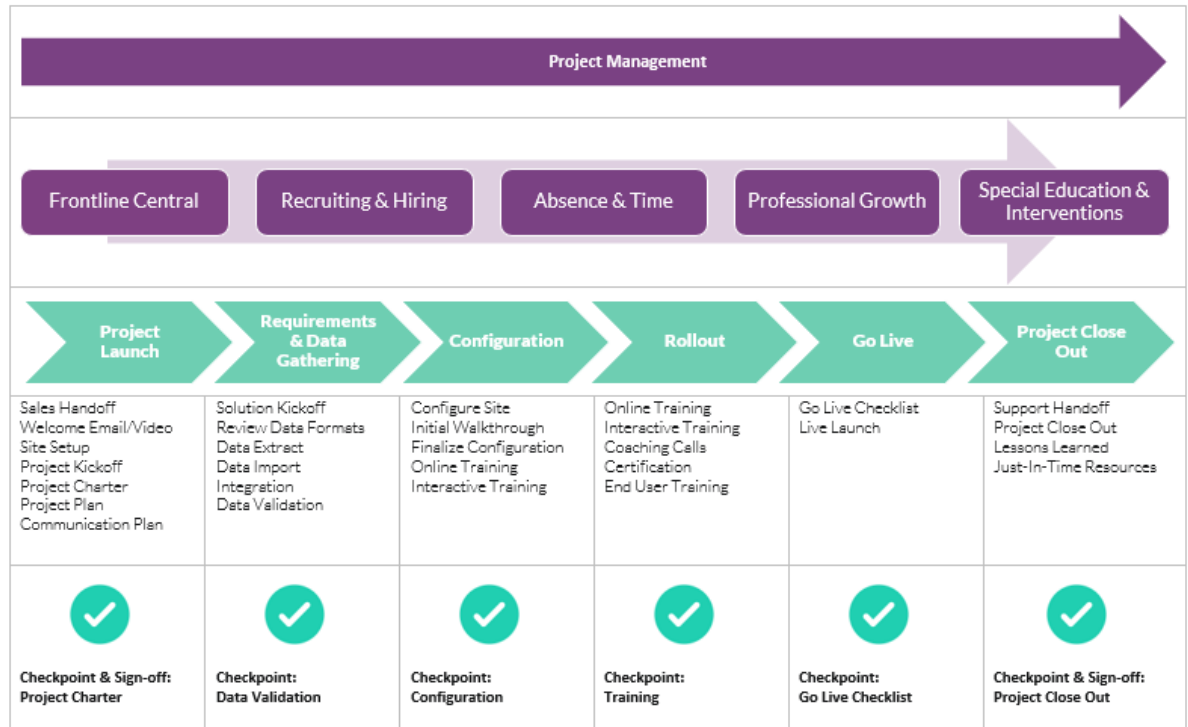
Frontline Central

Standard Implementation Services

Statement of Work: Frontline Central Implementation Services

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation.



Scope/Deliverables

Project Management, Training & Consulting

- Project Kickoff Call
- Business Process Review: review of internal process for a Client's onboarding process and best practices recommendations to optimize system functionality
- Train-the-Trainer Model: blended learning consisting of online, self-paced courses and instructor-led remote training for the Client project team to gain familiarity with our solutions for implementation, administration and to train end users
- Self-paced courses have completion and assessment reports to confirm knowledge transfer.
- Role-based Learning Center: ongoing, anytime access to knowledge base articles and videos available to all district staff
- Project Status Calls: periodic project status calls throughout implementation to review progress to the project schedule
- Project Close Out Call



Configuration

System configuration is accomplished through a blended approach of pre-configuration, Frontline Education configuration services, and Client configuration activities. Frontline Education will provide configuration services to tailor default setups to your specific needs and provide your project team a head start to configuring the system. Online Training courses and consultation are provided so that your staff can continue configuration for initial setup and to meet your ongoing needs.

Specific examples of configuration services during implementation include –

Setups	Pre-configured with Applicant Tracking System	Frontline Education Configuration Services
Forms	N/A	Up to 12 forms

Data Imports

During implementation, we will import the following data formatted in our standard templates, where applicable. Online Training courses and consultation will be provided to show you how to maintain this data on an ongoing basis after the initial import.

- Employees

Systems Integration

Integrations exist within Frontline Education solutions. Specific examples of configurable integration types include --

- Standard integration with Frontline Education Solutions' Recruiting and Hiring.

Reporting

- Employee Extract

Additional Optional Services

The following items are outside the standard scope of services and can be accommodated through a change request and additional services and fees.

- Onsite training
- End User training
- Configuration, Custom Reporting, or Integration services beyond those identified above
- Services beyond the implementation timeframe and project close out

Schedule

On average, a typical Frontline Central implementation project runs 8 - 10 weeks from project kickoff. Below is an example of a project schedule for implementation. (This is not the actual schedule pertaining to this statement of work.)



Task	Start	End	2018	
			Jan	Feb
Sample Solution Rollout	1/2/18	2/27/18	[Progress bar spanning Jan and Feb]	
Project Kickoff	1/2/18	1/8/18	[Progress bar in Jan]	
Insights Platform Migration (clients with existing Frontline solutions)	2/14/18	2/27/18		[Progress bar in Feb]
Frontline Central	1/10/18	2/27/18	[Progress bar spanning Jan and Feb]	

Every client is unique and timelines can vary depending on client size, resource availability, and complexity of project. Your Frontline Education Project Manager will work with your team to plan an implementation based on your specifics.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- Executive Sponsor: e.g. Superintendent, Assistant Superintendent of HR, HR Director, etc.
- The “lead” contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district players and responsibilities established. Executive Sponsor involvement decreases once responsibilities have been delegated.

System Administrators

- System administrator: e.g. HR admin, or IT.
- The “point person” contact: responsible for day-to-day operations, upkeep of system, and user management. This includes (but is not limited to):
 - Create/edit/delete: new records, packets, and forms
 - Sending/tracking/completing forms

IT Department

- Will work with Frontline Education Support teams to:
 - Ensure Frontline Education domains/IP addresses have been incorporated into any district firewalls and/or spam filters This person is responsible for updating white-list from Frontline
 - Provide technical support in instances where local network/technology configurations impact usage of our solutions
 - Potentially support in-solution integrations

Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.



Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education will issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- A request to delay the Planned Go Live 30 days or more from the original date can result in rework and require additional charges and a change order.
- Services requested after the Project Close Out will require additional charges and a new services proposal.
- Startup Costs are priced with the assumption that implementation will be completed within 120 days after signing. Frontline reserves the right to charge Customers additional service fees for added project costs due to Customer-caused delays occurring after the 120-day implementation period.





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Frontline Central
Date: August 21,2022

Funding Source:

- General Fund

Frontline Central is an electronic employee records management system that enables districts to securely and efficiently manage employee information online and streamline time-consuming manual processes, such as new hire onboarding, employee contract renewals and distribution of policy notices. Districts can save time and improve efficiency with customized workflows, automated reminders and secure digital storage.

Frontline Central securely automates onboarding and day-to-day operational forms and allows you to efficiently manage annual contract renewals online. It provides permissions-based visibility to employee records so you can ensure forms are completed and approved on time, by the right people.

End User	Description	Start Date	End Date	Amount
Hazel Park City School District	Frontline Central Solution	8/31/2022	6/30/2023	\$11,113.23
Hazel Park City School District	Frontline Implementation			\$4,405.50
INITIAL TERM TOTAL				\$15,518.73

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Hazel Park City School District	Frontline Central Solution	7/01/2025	6/30/2026	\$14,710.86
RECURRING TOTAL				\$42,064.38





Strategic Plan Alignment

- Goal Statement: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Recommendation

That the Board of Education approve the purchase of Frontline Central at a cost of \$42,064.38 over the next three (3) years, to be charged to the General fund, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe ,Superintendent
From: Jason Zirnis, Assistant Superintendent of Business and Operations
Subject: Intern Compensation
Date: August 17, 2022

The rate of pay for the interns was \$12.00 an hour, the rate of pay for a custodian was \$14.86.

My recommendation is to provide additional compensation to the interns in the Maintenance department earning \$12.00 an hour to be more commensurate with the duties and be a little more competitive in the marketplace. I recommend either a \$1,000 bonus for those who stay the entire summer. These individuals are working very hard and I commend their dedication to the service they are providing to the District.

Total cost to the District for the increases are as follows,

\$1,000 bonus – Not to exceed \$7,600 (with benefits)

Funding Source: General Fund

Goal Statement - The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

Recommendation
That the Board of Education approve an increase in the Intern Compensation, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed. D.
Superintendent



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Date: August 18, 2022
Subject: Extension of 10-day COVID-19 Leave

We are seeking approval of an extension of the 10 day COVID 19 Leave for all employees.

This leave was mandated by the Federal Cares Act and expired December 31st, of 2020. An extension of this leave would allow employees who either contract the COVID 19 virus to be paid for 10 days without use of sick days during the quarantine period of 10 days. This leave could be used more than once from July, 1, 2022 through December 31st, 2022. To use this leave, a person would need to show verification of a positive test by providing test results from a PCR or a rapid test at the Ford Building.

We feel this leave is necessary going forward as the COVID 19 virus has again been on the rise in our county. This leave will help employees financially and will also ensure that staff do not report to work sick, as some may be out of sick time and forced to work.

The cost of this would be zero dollars as we have already budgeted the total salary for an employee for the year.

Recommendation

That the Board of Education approve the extension of 10-day COVID-19 leave from July 1st to December 31, 2022 to be reviewed again in December.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Covid Example

Letter of Agreement
Hazel Park Schools and
Hazel Park Education Association
COVID Leave 2022

Agreement between the Hazel Park Schools (hereafter "District") and the Hazel Park Education Association (hereafter "Association").

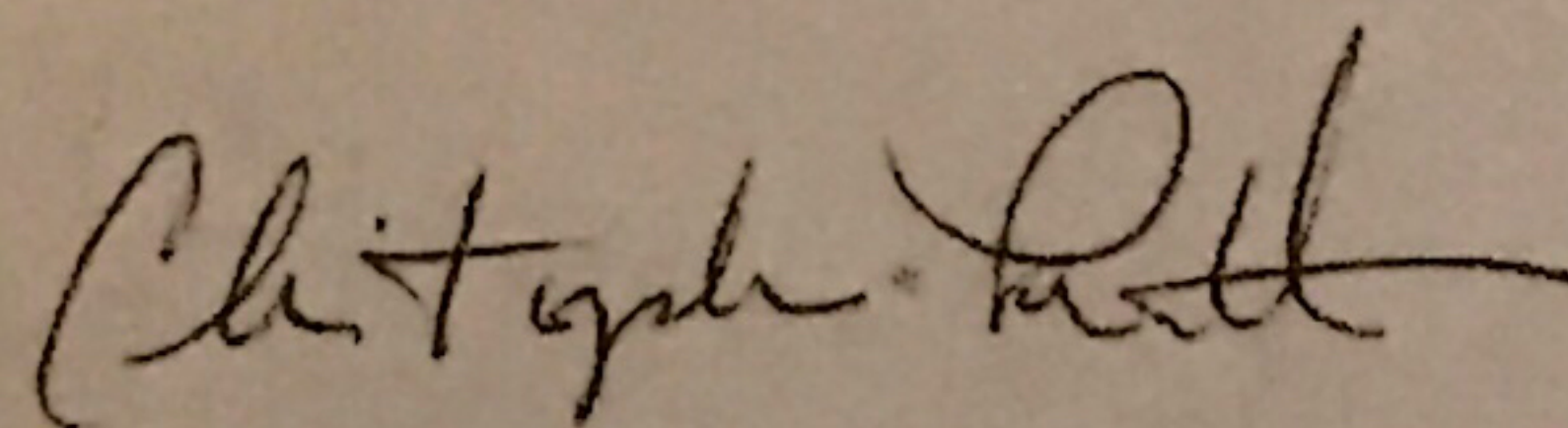
The circumstances leading to this agreement are as follows. Due to the fact that it appears that the COVID pandemic will continue to impact the District through the end of the current calendar year, the District is willing to continue to permit an up to 10-day leave, allowing employees who contract COVID-19 to be paid for up to 10 work days without having to draw down their annual sick leave for exposure to COVID-19.

The parties therefore agree as follows:

1. A one-time allocation of ten (10) leave days shall be granted from the start of the 2022-23 school year through December 31, 2022, on the following terms: An HPEA bargaining unit member who is subject to a quarantine due to having a positive PCR test or a positive rapid test and/or contracts COVID-19 and provides proof of the positive PCR test with the District's designee, shall be permitted to use this leave.
2. The parties understand and agree that this constitutes the entire agreement between them pertaining to the subject matter addressed herein, that this is a non-precedent setting agreement, and that this does not affect any other language in the collective bargaining agreement. This agreement shall expire December 31, 2022.

For the District:

For the Association:



6/14/2022

_____ Date

_____ Date



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Non-Tenure/Tenure Status
Date: August 21,2022

It is a pleasure to present to the Board of Education the informational item below demonstrating our District teachers status of non-tenure probationary / tenure for the completed on the first day of 20200- 2023 school year.

The following teachers have achieved tenure with the first day of the 2022-2023 school year.

Completed five years of service. The first day of school has achieved tenure (22/23).

Theisen, Matthew	Martin,Stephanie	Platt, Darcy
Shafkalis, Eleni	Dysarz, Kristin	Corso, Paige
Sanborn, Caitlin	Casalou, Jocelyn	Amy, Austin
Rietz, Sherry	Hoffman, Sarah	Battice, Sarah
Muzzarelli, Wendy	Sprindler, Kate	Kunz, Heidi
Haas, James	Burgess, Julie	Cox, Jodi
Wolak, Thomas		

2nd year employees completed first year of service toward tenure (26/27)

Gill, Kelly	Hilton, Jaimee	Trathen, Rebecca
Millard, Marni	Salzwedel, Mark	Jankowski, Jamie
Caitlin, Berry	Jacobs, Paul	Mingle-Lovitt, Katherine
Moline, Sean	Northrup, Sherry	Platt, Shelby
Quiring, Keely	Ris, Gina	Saperstien, Erica





Shirley, Adam	Smith, James	Snyder, Emily
April Dare	Van Heock, Jodi	Ishakis, Devorah
Mecum, Oliva	Misuraca, Barbara	Bryant, Taylor
Nelson, Nakia	Crissman, John	Stevens, Nancy
Elia, Carly	Ferrise, Gabriel	Danial, Kimberly
Daniels, Briea	Kroneck, Lauren	Major, Evan
Fairbrother, Mark	Hortze, Kimberly	

3rd year staff members finished two years of service toward their five years of tenure. (25/26)

Joseph-Parry, Emmanuelle	Bokhari, Elinora	Brossard, Lee
Nall, Cheryl	Kondek, Deborah	Dimas, Caroline
Buback, Kaitlyn	Decatur, Amy	Hazen , Lori
Elias, Jennifer	Hall-Pavlak, Mary	Ma, Jessica
Jones, Vanna	Kodan, Lori	Shansky, Eleanora
Parmelee, Sarah	Schumacker, Tammy	Youngblood, Melissa
Moran, Jamie	Torres, Ashley	Daley, Sarah
Gallager, Kasandra	Morris, Rhonda	Saferian, Christina
Stepp, Jasmine	Johnson, Shawn	

4th year staff members. Finished three years of service toward their five years of tenure (24/25)

McCloskey, Leah	McCuiston, Jennifer	Mac, Mary
Lamb, Andrea	Hensley, Sarah	Ball, Hannah
Bowker, Ashley	Bienstock, Susan	Manson, Marc
Bailey, Erica	Ault, Kimberly	Ogles, Dakota
Ryan, Karen	Dawari, Jennifer	



5th year staff members non-tenure probationary status . Finished year 4 of year 5 toward tenure (23/24)

Rubin, Brandon	Lentz, Jennifer	Jones, Edward
Reese, Alyssa	Kiger, Robert	Epstein, Megan
Ochab, Cedar	Jones, Nicole	Currie, Karen
Bond, Brittany	Smith, Shawn	McGuire, Matt
Suder, Jennifer	McDonald, Melissa	Begley, Kathleen
Bruss, McKenzie	Wilson, Amber	Krazman, Jill
Wohlfeill, Julie	Levi, Heather	Spisak, Jeff
Stevens, Trevor	Smith, Jason	

**APPROVED AS BOARD
INFORMATIONAL ITEM**

Amy Y. Kruppe, Ed.D.
Superintendent

ool District
 ysis
 e: 08/22/2022
 s/22/2022 10:29 AM

School (All)

Count of Student		Grade																	Grand Total	
School Code	Track	-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	14	EA		PH
01611	22/23 INVEST													27	79	74	61			241
01611 Total														27	79	74	61			241
01616	22/23 HIGH SCHOOL													164	133	145	128			570
01616 Total														164	133	145	128			570
01753	22/23 HOOVER			37	53	51	46	46	48											281
01753 Total				37	53	51	46	46	48											281
02176	22/23 MICH CYBER ACD													4	92	80	142			318
02176 Total														4	92	80	142			318
02399	22/23 ALL YR JARDON			1	2	2	2	1	2			1	1		2				5	19
	22/23 JARDON																		41	41
02399 Total				1	2	2	2	1	2			1	1		2				46	60
02954	22/23 VIKING VIRTUAL													2	11	34	62			109
02954 Total														2	11	34	62			109
04159	22/23 EDISON ELEM				1		1	2	3											7
	22/23 EDISON HS												6	7	3	5				21
	22/23 EDISON JHS								1	3	7	3		1						15
	22/23 EDISON PH																		5	5
04159 Total					1		1	2	3										5	5
04259	22/23 UNITED OAKS				1		1	2	4	3	7	3	6	8	3	5			5	48
04259 Total					58	68	52	56	46	59										339
04422	22/23 WEBSTER CHILDHD	5	17	1																24
	22/23 WEBSTER ECSE/EA	5	8								1	1	1		1	2	1		1	48
04422 Total		10	25	1							1	1	1		1	2	1		29	72
07829	22/23 ADVANTAGE												4	4	3	5	18	78		112
	22/23 ADVANTAGE ELEM			1	2		1	1		1										6
	22/23 ADVANTAGE VIRTUAL														1	3	12			16
07829 Total				1	2		1	1		1	4	4	3	6	21	90				134
09372	22/23 JUNIOR HIGH													151	139	153				443
09372 Total														151	139	153				443
09429	22/23 WEBB			55	41	66	65	45	59											331
09429 Total				55	41	66	65	45	59											331
63130	22/23 DISTRICT																			1
63130 Total																				1
Grand Total		10	26	154	165	171	169	142	171	158	150	162	207	330	359	490	2	30	51	2947

OK



OCSBA
Oakland County School Boards Association

2022 - 2023
Dinner Meeting Schedule

Annual Meeting
Wednesday September 21, 2022 at 6 PM

OCSA & OCSBA Joint Meeting
Wednesday November 16, 2022 at 6 PM

Newly Elected & Recently Appointed
Trustee Orientation
Wednesday December 7, 2022 at 6 PM

Wednesday January 18, 2023 at 6 PM

Wednesday March 15, 2023 at 6 PM

2023 Annual Awards Banquet
Wednesday June 21, 2023 at 6 PM

Watch Your Email!
The Location, Speaker & Topic Will Be Announced
& Registration Will Open ⁸¹ 4 - 6 Weeks Prior To Each Meeting